



Mercer Island Arts Council Regular Meeting

Agenda | June 12, 2019

Mercer Island Community & Event Center
8236 SE 24th St., Mercer Island, WA 98040

6:30 PM CALL TO ORDER

6:30 PM WELCOME NEW ARTS COUNCIL MEMBERS

6:35 PM APPEARANCES

6:40 PM UPDATE ON WASHINGTON STATE CULTURAL ALLIANCE, Manny Cawaling

7:00 PM APPROVAL OF MINUTES

Regular Meeting Minutes, May 8, 2019

7:05 PM 2019 BUDGET REPORT, Sarah Bluvus

7:10 PM AUBREY DAVIS PARK CULTURAL ARTS VISIONING WORKING SESSION, Staff

Action Requested : Schedule park tours with Paul West

7:50 PM PROGRAM & LIAISON REPORTS

Chair & Public Art Report, Erin Vivion

Action Requested : Review/approve public art signage request from MI Fire Department

Update: Handsome Bollards restoration

Special Projects, Gaylene Vaden

Mostly Music in the Park, Matt Lome

Action Requested : Volunteer to welcome audiences at Mostly Music in the Park

Literary, Erik Gordon

Action Requested : Volunteer to welcome audiences at Shakespeare in the Park

Action Requested : Determine whether to move forward with fall ideaX program(s)

Community Relations, Damian Schwiethale

Update: Survey and Open House ideas

Gallery, Amy Barnes

Update: Request to install *Blomstre* by Louise Hanks in outdoor gallery

Action Requested : Volunteer to review 2020 Mercer Island Gallery submissions

MIVAL, Claudia Zimmerman

FAAC, Alice Finch

8:20 PM STAFF UPDATES, Sarah Bluvus and Diane Mortenson

Action Requested : Complete 4Culture Demographics Questionnaire by Friday, June 21, 2019

<https://www.surveymonkey.com/r/4culturedemosurvey>

Action Requested : Review Bylaws and be prepared to discuss/vote at July meeting

Action Requested : Review Evaluation Rubric and be prepared to discuss/vote at July meeting

Update: Art Uncorked on Friday, September 6, 2019

8:30 PM ADJOURN

Arts Council Members

- 1 Fnu Anumeha
- 2 Suzanne Skone
- 3 Gaylene Vaden
- 4 Amy Barnes, Vice Chair
- 5 Matt Lome
- 6 Erin Vivion, Chair
- 7 Erik Gordon
- 8 Damian Schwiethale
- 9 Xixi Shakes

City Council Liaison

Salim Nice

Staff

Sarah Bluvus

Diane Mortenson

MIVAL Liaison

Claudia Zimmerman

FAAC Liaison

Alice Finch

Next Meeting: July 10, 2019

Everyone contributes.

- Listen actively.
- Create a space in which all members feel comfortable speaking up.
- Encourage respectful debate.

Foster a collaborative environment.

- Work better together.
- Stay open to new ideas and ways of thinking.
- Seasoned members mentor new members.
- Once a decision is made, everyone commits to that decision.

Hold each other accountable.

- Evaluate projects and ideas equally.
- Focus on the group's goals.
- Identify and leverage the skills everyone brings to the table.

Get to know each other and the community.

- Socialize with each other.
- Expand the network by bringing friends, neighbors, etc., along – create a pipeline/succession plan.

Be transparent and accessible.

- Check for understanding by paraphrasing.
- Foster open communication.



ARTS COUNCIL MINUTES MAY 8, 2019

Call to Order

The meeting was called to order by Chair Amy Barnes at 6:32 pm at Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, WA 98040.

Roll Call

Members Present: Amy Barnes, Candace Chuck, Erik Gordon (arrived 6:36 pm), Damian Schwiethale, Xixi Shakes, Gaylene Vaden (arrived 6:36 pm), and Erin Vivion

Members Absent: Matt Lome, Jessica Prince, and Rene Stratton

City Council: Deputy Mayor Salim Nice

MIVAL Liaison: Claudia Zimmerman

FAAC Liaison: Alice Finch

Staff: Sarah Bluvas, Jessi Bon, and Diane Mortenson

Guests: Kevin Pettelle, artist, and Rachel Foster, Pacific Northwest Ballet

Appearances

No appearances.

Minutes

It was moved by Chuck; seconded by Barnes to:

Approve the April 10, 2019, minutes as amended.

Passed 6-0-1

FOR: 6 (Barnes, Chuck, Gordon, Schwiethale, Shakes, Vaden)

AGAINST: 0

ABSTAIN: 1 (Erin Vivion)

ABSENT: 3 (Lome, Prince, Stratton)

Update on 2-for-1 Public Art Project Idea – Damian Schwiethale

Schwiethale refreshed the Arts Council about the 2-for-1 public art collaboration with Pacific Northwest Ballet (PNB). Artist Kevin Pettelle shared information about his background as well as presented a process and timeline for completing a project in collaboration with PNB and the Arts Council.

Schwiethale will bring the conversation back at a future meeting to discuss how the project could fit in with other Arts Council initiatives.

2019 Budget Report – Sarah Bluvas

Bluvas reported on the 2019 operational budget to actual/pending expenses. As of May 8, \$36,368.83 remains in the Arts Council's 2019 operational budget. She again noted program areas where the Council may elect to reallocate funds and advised members to consider this heading into the second and third quarters.

Aubrey Davis Park Cultural Arts Visioning Working Session – Jessi Bon

Bon reviewed the plan to work with the Arts Council to develop a cultural arts vision as part of the Aubrey Davis Park Master Plan process. She kicked off that process by leading the Arts Council in a high-level brainstorming session and debrief on the Redmond Central Connector Tour. Bluvas will compile the notes from this session and continue to process at the next meeting.

Update on *Handsome Bollards* Maintenance – Sarah Bluvas

Bluvas reported that Parks & Recreation staff met with Tom Jay (the artist) and his wife Sara Mall Johani to determine a restoration plan for the installation in connection with the plaza repair. The artists provided a design mock-up for the repair but are still estimating costs. Bluvas will present costs and ask for input on next steps at the next meeting.

Chair Report – Erin Vivion

Vivion reported on arts and other community events she attended recently, including the Empty Bowls event supported by FAAC. She also thanked Chuck for her service to the Arts Council; Chuck's term on the Arts Council ends May 31, and she is not seeking another term.

Special Projects – Gaylene Vaden

No committee report.

Mostly Music in the Parks – Sarah Bluvas

In the committee co-chairs' absence, Bluvas reported that marketing efforts for the concert series rolled out on April 25, and she is working with community groups to plan pre-concert activities.

Literary – Erik Gordon, Chair

No committee report.

Community Relations – Damian Schwiethale, Chair

Schwiethale will follow up with individual Arts Council members on outreach initiatives such as Arts Council Open Houses, a survey about programs, and using the Let's Talk platform to raise awareness and build support for projects.

Gallery – Amy Barnes, Chair

No committee report.

Public Art – Erin Vivion, Chair

Vivion and Gordon discussed a potential opportunity to work with Sound Transit to place artwork in a future roundabout on North Mercer Way and 77th Avenue SE. No specific details are available at this time, and Mortenson reminded the board that we should work through Kirsten Taylor (Project Manager for the Sound Transit development) on Sound Transit-related opportunities.

FAAC – Alice Finch, Liaison

The second installment of the LEGO posters project will be installed Downstairs @ the Mercer Island Gallery on Monday, May 12. Finch also updated the board on a recent meeting FAAC had with Donna Colosky, superintendent of the Mercer Island School District.

MIVAL – Claudia Zimmerman, Liaison

The exhibit *Flora and Fauna* is on view at the MIVAL Gallery until June 2. Zimmerman also shared that the MIVAL Gallery celebrates its 10th anniversary this year, and MIVAL hopes to partner with the Arts Council to celebrate the gallery in some way. Bluvas will work with her to explore opportunities.

Other Business

No other business.

Staff Report – Sarah Bluvas and Diane Mortenson

- 4Culture Demographics Questionnaire: Members should complete the anonymous survey by Friday, May 31. Bluvas sent the link to members' City e-mail addresses.
- Mentoring new Arts Council members: Candace Chuck, Jessica Prince, and Rene Stratton are all leaving the Arts Council effective May 31. At least two new members will join in June. Bluvas asked current members to consider mentoring incoming members.
- Checking in with committees: Bluvas asked committee chairs and members to check in about projects and identify needs. She will re-send the spreadsheet of 2019 committee appointments.

Adjournment

Chair Vivion adjourned the meeting at 8:31 pm.

DRAFT

Mercer Island Arts Council - 2019 Operating Budget *(Budget to Actual - As of 06.10.19)*

Expense Area	2019 Budgeted	2019 Actual	2019 Pending	Additions
PR5200: Public Art				
Operating supplies (placards, signage, etc.)	\$ 800.00	\$ -	\$ -	\$ -
PR5300: Community Arts Support				
Arts Council Swing Dance (VFW Hall rental, supplies, etc.)	\$ 1,600.00	\$ -	\$ -	\$ -
Dance for PD	\$ 750.00	\$ 750.00	\$ -	\$ -
PR5400: Gallery				
Operating supplies (reception food, etc.)	\$ 1,200.00	\$ 331.21	\$ 56.41	\$ -
Professional services (outdoor gallery installation stipend)	\$ 1,400.00	\$ -	\$ -	\$ -
Musicians at receptions	\$ 1,500.00	\$ 550.00	\$ 150.00	\$ -
Marketing and promotion (advertising, printing, etc.)	\$ 1,400.00	\$ -	\$ -	\$ -
PR5500: Literary Program				
Classics on Film honoraria (Lance Rhodes)	\$ 3,000.00	\$ 1,200.00	\$ -	\$ -
Meet the Author event	\$ 400.00	\$ -	\$ -	\$ -
Marketing and promotion (advertising, printing, etc.)	\$ 450.00	\$ -	\$ -	\$ -
PR5600: Cultural & Performing Arts				
Event supplies	\$ 100.00	\$ -	\$ -	\$ -
Mostly Music in the Park sound engineering	\$ 5,200.00	\$ -	\$ -	\$ -
Mostly Music in the Park bands	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -
Shakespeare in the Park performances	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -
Marketing and promotion (poster design/distribution, banners, etc.)	\$ 2,920.00	\$ 260.00	\$ 700.00	\$ -
PR5700: Special Programs				
Operating supplies (office supplies, retreat supplies, etc.)	\$ 500.00	\$ 211.91	\$ -	\$ -
Dues and subscriptions (STQRY, professional networks, etc.)	\$ 3,000.00	\$ 1,298.05	\$ -	\$ -
Marketing and promotion (Arts Council branding)	\$ 750.00	\$ -	\$ -	\$ -
Miscellaneous grants and sponsorships	\$ 2,000.00	\$ -	\$ -	\$ -
TOTAL	\$ 40,970.00	\$ 4,601.17	\$ 14,906.41	\$ -
Remaining	\$			21,462.42

1% for Art in Public Places Fund Balance

Cash Balance as of 01.01.19	\$ 143,011.81
2018 - Contributions	
Contributions	\$ 30,222.00
2018 Town Center Banners	\$ (300.00)
Net 2018 contributions	\$ 29,922.00
2019 Budget - Commitments or Future Use of Cash	
Anticipated Contributions	\$ 15,000.00
Annual art maintenance (2018)	\$ (15,000.00)
Net 2019 contributions (est.)	\$ -
Est. Cash Available at year's end (12.31.19)	\$ 172,933.81

**Aubrey Davis Park Cultural Arts Visioning
Recap from May Arts Council Meeting**

What we loved in Redmond	Ideas for Aubrey Davis Park	Fears about the process
Connection to history/heritage	Performance/activity space	Noisy park
Honored the city's past	Green/natural – landscape art	Light rail overtakes the park
Creative solutions for traffic calming	Safe and welcoming space	Increase in crime/security risks
Patterns (in sidewalks, etc.)	Represent the history of the Island/forest/ native peoples/pre-development era	Still want to have a nice park
RCC located in the heart of downtown		How do we connect to Town Center?
Central hub	Pre-bridges and connection to water	Park flow (park seems disjointed)
People go there (to the trail, to downtown)	Movement through the park	Park topography
Diversity	Movement through use of music/sound	Wayfinding
Multi-generational	Wildlife	Gaining community support
Tranquil	Partnerships to build unique structures	Criticism
Interesting landscaping	Community garden/edible landscaping	Nothing happens/ideas never realized
Connects to the park (from downtown, etc.)	Earthwork art	Lack of resources
Active/activated	Spray/splashpad features	
Obvious gathering spaces	Sustainable materials and maintenance	
Redmond has resources to fund projects	Manageable financial investment	
Vibrant retail in downtown	Solar features	
Mixed-use spaces	Rain collection features	
Took advantage of linear geography/route	Nexus to I-90	
Creative use of lighting/light installations		
Wayfinding		
Strong community buy-in/support		
Strong community engagement process		
Artists embedded early in the process		

Early Vision Ideas/Goals – Aubrey Davis Park will be/will feature...

- Place for Gathering
- Artistic spaces that promote a place for gathering
- Art as an essential part of the park
- Honor and respect our history
- A Place to Explore/Experience/Extend/Escape
- A Place for Discovery
- A Community Gathering Space that connects to...
 - Nature
 - Past
 - Each other
 - Play
- The “go-to” place for Islanders
- Identity
- Sustainability



3 4 3

Still Riding

Never

Forget

September 11, 2001

Arts Council Summer Programs & Events

Mostly Music in the Park – www.mercergov.org/mostlymusic

Thursdays, July 11-August 15 | Pre-concert activities at 6 pm, live music at 7 pm | Mercerdale Park

- July 11: [Duende Libre](#) – High-Energy Jazz with Global Influences & a Local Connection
- July 18: [Donovan Keith](#) – Soul/Pop Sensation from Austin
- July 25: [Jessica Lynne](#) – Pure Country Gold
- August 1: [Joe Blue & the Roof Shakers](#) – East Coast Classic Rock with West Coast Vibes
- August 8: [Mōtus](#) – Musical Mix of Horns, Harmonies, & Grooves
- August 15: [Filé Gumbo](#) – Swamp Rockin’ Boogie

Shakespeare in the Park – www.mercergov.org/shakespeare

July 11-August 11 (mostly Thursday-Sunday) | 7 pm | Amphitheater at Luther Burbank Park

- July 11-13 & 18-20; August 8 & 11*: *Twelfth Night*
- July 14, 21 & 25-27; August 1-3, 9-11*: *Romeo and Juliet*

*The season concludes with a special "doubleheader" performance on Sunday, August 11. Wooden O will perform *Romeo and Juliet* at 2 pm followed by *Twelfth Night* at 7 pm.

Mercer Island Gallery – www.mercergov.org/mercerislandgallery

Gallery Hours: Monday-Thursday, 8 am-7 pm, and Friday-Saturday, 8 am-5 pm

Featured Gallery Exhibits

- June 3-July 19: Jan Viney, Annelle Hollingsworth, and Shawn Marie Johnson
- July 22-September 6: Harmony of Color
 - Install: Saturday, July 20
 - Reception: Saturday, July 27 | 12-3 pm

Downstairs @ the Mercer Island Gallery

- July 20-August 23: MIVAL 45th Annual Junior Art Show – “Best in Show”

CITY OF MERCER ISLAND MERCER ISLAND ARTS COUNCIL

BYLAWS

The Mercer Island Arts Council is an advisory board to the Mercer Island City Council as established by Ordinances No. A-40 and A-41, passed by the City Council August 12, 1985, and codified as MICC 3.55, 3.55.010-3.55.050. These bylaws constitute a supplement to said documents, providing further statements of the organization, procedures, activities, and objectives of the Arts Council. In any instance in which these bylaws might be interpreted to be contrary to said documents, the latter shall govern.

ARTICLE I – MISSION STATEMENT

The Arts Council's mission is to nurture, promote, and support quality cultural arts activities for the community of Mercer Island.

ARTICLE II – DUTIES & RESPONSIBILITIES

The Arts Council's purpose is to advise and make recommendations to the City Council and other boards and commissions on matters related to arts and culture on Mercer Island. As an advisory board, the Arts Council shall not direct significant staff work nor is the board authorized to commit any funds of the City without approval from the City Council.

Per MICC 3.55.020, the Arts Council's duties are to:

- Develop the arts and culture plan as a component of the City's comprehensive plan and provide recommendations on periodic updates to the plan as directed by the City Council.
- Provide a forum for the community to express their views on arts and culture and serve as a central body to promote, develop, stimulate, and encourage arts organizations, artists, and arts participation in the City.
- Establish guidelines for the commissioning, selection, and placement of permanent or temporary works of art in the City.
- Review the suitability and advise on the acceptance of art works intended as gifts to the City.
- Participate in the selection of artists and performers for programs and events sponsored by the Arts Council.
- Support and foster an inclusive arts community that embraces the cultural diversity of its citizens and recognizes their contributions to the cultural landscape, including honoring and featuring local artists.
- Explore opportunities to obtain private, local, state, and/or federal funds to promote arts and cultural opportunities in the city.
- Facilitate communication and cooperation with existing organizations including schools, businesses, nonprofits, art organizations, foundations, and other community groups to bring artists and audiences together.
- Advise on other matters as directed by the City Council.

ARTICLE III – ORGANIZATION

1. MEMBERSHIP

The Arts Council consists of nine persons recommended by the Mayor and Deputy Mayor and subject to appointment by the City Council. Members serve a term of four years and may serve no more than two consecutive terms. Each member's term shall expire on the last day of May as provided in MICC 3.55.030.

2. OFFICERS

The elected officers of the Arts Council shall consist of a Chair and Vice Chair. The term of office for Chair and Vice Chair is one year with the possibility of reelection. Each officer may serve a maximum of two consecutive terms.

Officer terms take effect at the first meeting in June, and the election cycle is repeated annually.

If the Chair or Vice Chair vacates the position, the Arts Council will nominate and vote for a current member to fill the position at the Arts Council's next regular meeting.

Election Process

At the Arts Council's May meeting, the following process is conducted to elect new officer positions:

- Place motion to elect Chair and Vice Chair on the agenda.
- Take nominations for the position of Chair from the floor.
- Nominations do not require a second vote.
- If no further nominations, the Chair declares nominations closed.
- Voting takes place in the order nominations are made.
- If there is only one nomination, board members will vote on that nomination by a voice vote.
- If there is more than one nomination, each will be voted on separately by a roll-call vote of the members present.
- Once a nominee receives a simple majority vote, the nominee is declared elected to the position.
- If none of the nominees receive a majority vote, nominations are requested again, and the process is repeated until a candidate receives a majority vote.
- The process is repeated for Vice Chair.

Officer Duties

- Facilitate Arts Council meetings in a fair, efficient, productive, and informative manner.
- Act as the primary Arts Council representatives to City Council.
- Serve as the primary line of communication to City staff.
- Work with City staff to schedule meetings and develop meeting agendas.

- Appoint committee chairs.
- The Vice Chair attends meetings with staff and the Chair and fulfills duties of the Chair in the Chair's absence.

3. **COMMITTEES**

The Arts Council includes six standing committees, and special or ad-hoc committees may be created as-needed. Committees are chaired by board members appointed by the officers, and committee members may be Arts Council members or other appropriate volunteers. Due to the requirements of the Open Public Meetings Act (Chapter 42.30 RCW), a committee shall contain fewer members than a quorum of the whole Arts Council.

Standing Committees

The following are the standing committees of the Arts Council.

- Community Relations: Assists with coordinating efforts related to public relations and community outreach on behalf of the Arts Council and its programs.
- Gallery: Assists with programming the Mercer Island Gallery at the Mercer Island Community & Event Center and the Greta Hackett Outdoor Sculpture Gallery.
- Literary: Assists with fostering appreciation of literature in the community by coordinating literary programs and collaborating with literary groups.
- Performing Arts: Assists with coordinating music, theater, and other performing arts programs.
- Public Art: Assists with stewarding the City's public art collection.
- Special Projects: Assists with coordinating special programs and projects as they arise.

Detailed descriptions for standing committees are provided in the Arts Council Organization Manual.

Selection of Committee Chairs and Members

At the May meeting, staff will distribute Committee Interest Forms to board members. Members will return the forms to the Chair-elect. The Chair-elect, Vice Chair-elect, and staff liaisons will determine committee chair and member appointments and announce them at the June meeting. Committee chairs and members assume duties for one year beginning with the regular June meeting.

ARTICLE IV - OPERATIONS

1. **MEETINGS**

Regular & Special Meetings

Regular meetings of the Arts Council convene at 6:30 pm on the second Wednesday of each month at the Mercer Island Community & Event Center. Special meetings may be called as required by the Arts Council Chair by giving at least 24 hours advance notice to

Commented [SB1]: Comment from Candace Chuck (AC): Should we add a section for liaisons (MIVAL, etc.)? Could be helpful in explaining the liaison role as well as building a broader connection to the community.

members and the City's paper of record in accordance with the Open Public Meetings Act. The notice must specify the time and place of the special meeting and the business to be transacted at the special meeting.

Staff is responsible for distributing all meeting notices and cancellations to the public as well as generating and updating the website calendar for upcoming Arts Council meetings.

Officer Meetings

Generally, the Chair, Vice Chair, and staff liaisons shall meet at least one week in advance of the regular Arts Council meeting to determine the meeting agenda.

2. ATTENDANCE

Each board member should strive to attend all Arts Council meetings, to read materials beforehand, and to participate fully. Except in instances of sudden illness or other unforeseen hardship, members should advise the staff and the Chair/Vice Chair of their intended absence before 4:30 p.m. on the day prior to the regular meeting. Excused absences will be noted for the record at the beginning of the meeting.

A board member shall forfeit his/her position by failing to attend three (3) consecutive regular meetings of the Arts Council without being excused by the Chair.

3. QUORUM

A quorum consists of a simple majority of the appointed members of the Arts Council. No formal action of the Arts Council may be taken at any meeting where a quorum is not present. If a quorum is not reached at the start of a meeting, the Chair may choose to excuse the meeting.

4. ORDER OF BUSINESS

The Chair may adjust or amend the order of business as needed. The Arts Council's regular meetings normally use the following format:

- Call to Order
- Appearances
- Approval of Minutes
- Agenda Items
- Other Business
- Adjourn

The Chair shall conduct meetings in an open, fair, and transparent manner. In the event of a procedural question, the Chair will refer to Robert's Rules of Order for guidance.

Commented [SB2]: Comment from Candace Chuck (AC):
Should we include mention of limitations on discussion/decision-making outside of meetings, via e-mail, etc.?

ARTICLE V – CONFLICT OF INTEREST

If an actual or perceived conflict of interest exists that affects the work of the Arts Council, it is each board member's responsibility to openly describe the issue and refrain from any subsequent board participation, deliberation, or voting on the subject.

Commented [SB3]: Comment from Candace Chuck (AC):
Should we include expectations on how to respond publicly on behalf of the board (ex. posting on social media as an Arts Council representative, etc.)?

ARTICLE VI – RESIGNATIONS

In an event that an Arts Council member wishes to vacate his/her term early, resignation should be tendered in writing to the Mayor and Deputy Mayor. Existing Arts Council members, staff liaisons, and the City Clerk will then recruit for a new member to fill the vacancy through the City's established board/commission vacancy process.

ARTICLE VII – RECOMMENDATIONS OF THE BOARD

The goal of the Arts Council is to provide recommendations to the City Council. When a consensus cannot be reached, a majority vote is taken. Minority positions may be conveyed as well. To document the actions taken by the Arts Council, staff will prepare a written statement or memorandum, including the facts, findings, and rationale for the final recommendations. The Chair in cooperation with the staff liaisons will present the recommendations to the City Council on behalf of the Arts Council.

ARTICLE VIII – REVIEW OF BYLAWS

The Arts Council shall review bylaws annually at the Arts Council meeting in July. Proposed bylaw amendments must be approved by a majority plus one of the Arts Council.

ARTICLE IX: CODE OF CONDUCT

The Arts Council developed the following "group norms" to define the expectations for conduct by board members and the interaction among members. These are intended to be simple, self-explanatory, and self-enforced. The Chair is empowered to remind members as the need arises to employ these norms.

- Everyone contributes.
- Foster a collaborative environment.
- Hold each other accountable.
- Get to know each other and the community.
- Be transparent and accessible.

Mercer Island Arts Council Project Proposal Rubric 2019

Project Proposal:

Summary of Proposed Investment:

Directions: Enter numerical value in each scoring cell and add figures for total score

Criteria for Granting Project Support		Immature (0-1 pts)	Mature (2-3 pts)	Exceptional (4 pts)	Notes	Subtotal
Community Participation & Benefit	Considerations					
	Will the proposed project enhance quality of life on Mercer Island?					
	Does the proposed project support local artists and/or arts, culture, and heritage organizations?					
	Will the proposed project appeal to a broad community audience?					
Creative Quality & Diversity	Considerations					
	Does the proposed project provide accessible, high-quality performing, visual, literary, and/or other arts and creative opportunities?					
	Does the proposed project highlight a new or unique concept or medium?					
	Does the proposed project include diverse voices and perspectives?					
	Considerations					
	Does the proposal demonstrate community need or demand for this project?					
Demand for Services	Does the applicant request start-up funding for a new or emerging project?					
Planning & Execution	Considerations					
	Does the applicant demonstrate past capability or success in producing this or similar projects?					
	Does the applicant have a well-developed project plan and a strategy for marketing & promotion?					
	Does the applicant demonstrate other matching funds?					
	Is the proposed budget realistic?					
	Does the applicant plan to collaborate with other individuals and/or organizations to execute the proposed project?					
	Does the applicant have a plan if the Arts Council cannot provide financial assistance?					

Total Score

Assumptions:

- > No weighting of criteria
- >Considerations leveraged to better define value proposition of the proposal
- >Score of (0-4) should not be pursued/funded
- >Score of (5-10) should be prioritized for development/funded
- >Score of (10+) should be developed/funded