



CITY COUNCIL MINUTES

REGULAR MEETING

MARCH 6, 2018

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the meeting to order at 5:31 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice and Councilmembers Tom Acker, Bruce Bassett, Wendy Weiker, and Benson Wong were present. Councilmember Wisenteiner was absent.

AGENDA APPROVAL

It was moved by Wong; seconded by Nice to:

Approve the agenda as presented.

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, Wong)

ABSENT: 1 (Wisenteiner)

EXECUTIVE SESSION

Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b) and to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public pursuant to RCW 42.30.110(1)(c) for 30 minutes.

At 5:33pm, Mayor Bertlin convened the Executive Session 30 minutes.

At 6:03 pm, Mayor Bertlin extended the Executive Session for 10 minutes.

At 6:13 pm, Mayor Bertlin adjourned the Executive Session.

The Council recessed until 6:20 pm.

STUDY SESSION

AB 5381 General Sewer Plan Update

Assistant City Engineer Anne Tonella-Howe introduced staff and consultants involved in the General Sewer Plan project and reviewed the following points with Council:

- General Sewer Plan Background:
 - City sewage flows from Island Crest Way to Lakeline System
 - Widespread pipe limited access and steep slopes make O&M difficult
- Review Plan Analyses:
 - Plan summarized what and how often projects and O&M activities should be performed
 - System breaks down over time and needs repair and replacement
 - Pipeline R&R prioritized to maintain high level of service
 - Pump Stations have the most immediate R&R needs
 - Recommended comprehensive Lakeline condition assessment

- Capital Improvement Plan Update:
 - Capital Improvement Plan (CIP) provides the cost and timing of future projects
 - Four General Projects help the City refine the CIP in the future
 - Comprehensive Pipeline R&R program is the largest CIP project
 - Structure Program to Rehabilitate Pump Stations
 - Phased Lakeline R&R Program to right-size Expensive Capital projects
 - Repair and Replacement of Aging Infrastructure main driver for CIP
 - Total CIP cost of \$120.8M over the next 20 years
- Discuss Financial Impacts:
 - City is currently managing substantial capital projects
 - Capital Program is financially viable; Does not set rates
- Next Steps:
 - SEPA & Public Comment Period
 - State Department of Ecology and King County Approval
 - Final Adoption (Summer 2018)

SPECIAL BUSINESS

AB 5400 Women's History Month & International Women's Day Proclamation

Julie Underwood, City Manager invited Dr. Lisa Chin, Myra Lupton, Amanda Clark, Dana Berejka, and Julia Graham to join her and receive the Women's History Month & International Women's Day Proclamation on behalf of the community. She spoke about each woman's contribution to the Mercer Island community.

Mayor Debbie Bertlin proclaimed March 2018 as Women's History Month and March 8, 2018 as International Women's Day in the City of Mercer Island and urged all Islanders take the opportunity to empower women in all settings, rural and urban, and celebrate the activists who are working relentlessly to claim women's rights and realize their full potential.

CITY MANAGER REPORT

City Manager Julie Underwood reported on the following items:

- Julie Underwood, Mercer Island City Manager, was featured in ICMA's monthly magazine, Public Management, March 2018 issue. The article highlighted women who have changed the face of local government.
- MIYFS Foundation – Mercer Island Youth & Family Services Foundation raised a record \$225,000 from its annual breakfast – a 21% increase over last year.
- The City's Wellness Program earned the Association of Washington Cities WellCity Award. As a result, the City earns a 2% discount on medical and dental premiums.
- CAG had its fourth of five meetings on Sat., March 3, to discuss revenue options and formulate preliminary recommendations. The CAG's final meeting is scheduled for Monday, April 2, at the Community Center.
Community Meeting: Wednesday, March 14, 1:00 pm, Mercer Island Library
Telephone Town Hall: Tuesday, March 27, 7:00 pm
- City staff and the Arts Council are working together to create an arts and culture policy addendum to the City's Comprehensive Plan. All are invited to comment on the draft goals and policies at the Arts Council Meeting: Wednesday, March 14, 6:30-8:00 pm, at the Community Center
- Grand Re-Opening Island Crest Park Sports Field – Wednesday, March 14 from 3:30-4:15 pm.
- Next Senior Lunch – Thursday, March 15, 12:00-1:00 pm at the Community Center.
- Mercer Island Half Marathon - Sunday, March 18, 7:30 am to noon. Proceeds benefit colon cancer awareness.
- School District Superintendent, Police Chief, and YFS Director Letter to the Community addressing safety concerns from recent school shootings

APPEARANCES

Ira Appelman, 9039 East Shorewood Drive, spoke about the Community Advisory Group's March 3 meeting and encouraged Council to dismiss the CAG.

CONSENT CALENDAR

Payables: \$833,142.34 (2/15/18) & \$452,708.81 (2/22/18)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$51,148.58 (12/31/17), \$794,065.94 (1/5/18), \$886,358.27 (1/19/18), \$823,420.02 (2/2/18), & \$811,258.00 (2/16/18)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

AB 5379 Police 2018-2019 Collective Bargaining Agreement

Recommendation: Authorize the City Manager to sign the Police and Police Support Collective Bargaining Agreements with the Mercer Island Police Association for the period of January 1, 2018 through December 31, 2020, in substantially the form attached hereto as Exhibit 1 and Exhibit 2.

AB 5394 Open Space Conservancy Trust Board 2017 Annual Report & 2018 Work Plan

Recommendation: Receive report.

AB 5398 Public Records Act Code Amendments (2nd Reading and Adoption)

Recommendation: Adopt Ordinance No. 18C-01, repealing and replacing Chapter 2.14 MICC, Public Records, to comply with EHB 1595 and other recent Public Records Act revisions.

It was moved by Bassett; seconded by Wong to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, Wong)

ABSENT: 1 (Wisenteiner)

REGULAR BUSINESS

AB 5401 2019-2024 Capital Improvement Program (CIP) Budget Kick-Off

Finance Director Chip Corder and Deputy Finance Director Francie Lake reviewed the following items:

- CIP calendar
- CIP project organization by six-year plan, project category, and project status
- CIP 101 (looking at 2017-2022 planned revenues and expenditures for the Street Fund, Capital Improvement Fund, Technology & Equipment Fund, Water Fund, Sewer Fund, and Storm Water Fund)
- CIP revenue forecast (REET, motor vehicle fuel tax, vehicle license fee, impact fees, and utility rates).
- Significant issues: CIP-related budget policies, Technology & Equipment Fund balance, Water & sewer utility capital needs, and unfunded projects (Maintenance Center renovation/expansion, Thrift Shop remodel/expansion, and other capital projects)

Staff recommended that \$2.37M REET surplus from 2017 and any future REET surpluses be dedicated to the Maintenance Center Renovation/Expansion project, accumulating 50-60% of the total cost and issue bonds to pay for the balance of the project cost in 2019, increasing utility rates to fund the debt service. The Council agreed.

Staff recommended that if a capital levy lid lift is placed on the November 2018 ballot the Thrift Shop Remodel/Expansion project and the other identified capital projects should be included. The Council agrees if the Community Advisory Group recommends a capital levy lid lift.

AB 5399 Review Charter for Boards & Commissions Appointment Process Ad Hoc Committee

City Clerk Ali Spietz reviewed the proposed Boards & Commissions Appointment Process Ad Hoc Committee charter. She explained that Committee desired to expand their scope and charter to include the following:

1. Revise the boards and commissions application form and cover page
2. Develop membership criteria for Planning Commission, Design Commission and Utility Board
3. Develop membership criteria for Arts Council, Community Advisory Board, & Open Space Conservancy Trust
4. Propose amendments to the code for all boards and commissions for consistency
5. Discuss and recommend to the full Council the responses to the following questions:
 - Do we have the "right" advisory boards and commissions?
 - Do we need additional boards? (i.e. parks, transportation, etc.)
 - Do we need to sunset any boards or commissions?

The Council engaged in lengthy discussion regarding the direction given to the Committee, the current process for appointing applicants to the advisory boards and commissions and expanding the Committee's scope.

It was moved by Acker; seconded by Weiker to:

Adopt the proposed charter for Boards & Commissions Appointment Process Ad Hoc Committee.

Failed 2-4

FOR: 2 (Acker, Wong)

AGAINST: 4 (Bassett, Bertlin, Nice, Weiker)

ABSENT: 1 (Wisenteiner)

It was moved by Bassett; seconded by Nice to:

Change the process (as outlined in AB 5399) for appointments to include the Deputy Mayor in the application review and recommendation process and change the word decisions to recommendations as follows:

1. **Advertise the available positions;**
2. **Send email to members whose positions are expiring asking if they would like to be reappointed (with statement acknowledging that reappointments are not automatic and are at the Mayor and Deputy Mayor's discretion);**
3. **Send email to all current members asking for help in recruiting applicants;**
4. **Once the application deadline has passed, staff liaisons review the applications and requests for reappointments and make a recommendation to the Mayor and Deputy Mayor;**
5. **Staff liaison recommendations and all applications are forwarded to the Mayor and Deputy Mayor and the entire City Council;**
6. **Councilmembers communicate any recommendations for appointment to the Mayor and Deputy Mayor;**
7. **The Mayor and Deputy Mayor reviews the applications, staff liaison recommendations, and Councilmember recommendations and forwards appointment ~~decisions~~recommendations to the City Clerk;**
8. **The City Clerk prepares memo to Council on behalf of Mayor and Deputy Mayor stating the Mayor and Deputy Mayor's ~~decision~~recommendation for appointment and includes it in agenda packet;**
9. **At the next Council meeting, the Council confirms or modifies the Mayor and Deputy Mayor's ~~decision~~recommendation for appointment by motion and vote; and**
10. **Once the appointments have been made, letters are sent to all applicants either informing them that they were appointed or thanking them for applying.**

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, Wong)

ABSENT: 1 (Wisenteiner)

It was moved by Weiker; seconded by Acker to:

Adopt the proposed charter, and replace the "Purpose" section with the following:

- **Revise the application form and cover page**
- **Develop membership criteria for Planning Commission, Design Commission and Utility Board**
- **Develop membership criteria for Arts Council, Community Services Board, & Open Space Conservancy Trust**
- **Propose amendments to the code for all boards and commissions for consistency**

In addition, amend the “Meeting Schedule” section to add a sunset date of December 31, 2018.

Passed 5-1.

FOR: 5 (Acker, Bertlin, Nice, Weiker, Wong)

AGAINST: 1 (Bassett)

ABSENT: 1 (Wisenteiner)

OTHER BUSINESS

Councilmember Absences

Councilmember Wong will be absent August 7.

Planning Schedule

City Manager Underwood noted the following: adding an Executive Session at 5:00 pm on March 20, possibly adding a special meeting to review the City Manager’s recommendation for the financial challenges in June or July, scheduling the Mini-Planning Session for June 9 (if needed).

The Council canceled the August 21 meeting.

Board Appointments

There were no appointments.

Councilmember Reports

Councilmember Weiker commended the Mayor for her speech at the Eagle Scout celebration

Mayor Bertlin spoke about the Youth Theatre Northwest Gala and that “Mayor for a Day” was auctioned off. She spoke to the Chamber of Commerce about economic development efforts. She noted that the City received an award from ARCH.

ADJOURNMENT

The Regular Meeting was adjourned at 10:39 pm.

Attest:

Debbie Bertlin, Mayor

Allison Spietz, City Clerk