



BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5571
June 4, 2019
Study Session

Table with 3 columns: Title (PILOT PROJECT FOR SHORT-TERM COMMUTER PARKING), Action (Receive briefing, provide general feedback, and no formal action necessary.), and Action Needed (Discussion Only, Motion, Ordinance, Resolution).

Table with 2 columns: Department of (Parks and Recreation), Council Liaison (n/a), Exhibits (1. North Mercer & Town Center Restricted Parking Map), 2019-2020 City Council Priority (2. Prepare for Light Rail and Improve Mobility), and Approved by City Manager.

Table with 3 columns: Amount of Expenditure, Amount Budgeted, and Appropriation Required, all with values in dollars and n/a.

SUMMARY

The purpose of this agenda bill is to introduce a pilot project option for short-term, paid parking utilizing a fee-based parking application. The scope of this pilot is limited to the BP/ARCO (f/k/a Tully's) Property (7810 SE 27th Street), the east end of Sunset Highway SE cul-de-sac, and possibly the Mercer Island boat launch parking lot. The goal is to assess the technology for short-term paid parking until construction commences on the proposed Commuter Parking and Mixed-Use Project (see AB 5418).

BACKGROUND

In the Sound Transit Settlement Agreement, which was formally approved by the City Council in October 2017, there is funding to help offset the impacts of the East Link light rail project and partially compensate for permanent impacts to local traffic patterns. The mitigation measures align with key community identified priorities, including:

- 1. Traffic/Safety Enhancements
2. Access to Transit - First/Last Mile Solutions
3. Access to Transit - Parking
4. Bus/Rail Integration

City staff first discussed short-term parking options with City Council on August 7, 2017 (see AB 5333), and again, on December 5, 2017 (see AB 5370). At the Council's December 5 meeting, the Council authorized \$72,000 of the \$10.05 million settlement to fund short-term parking alternatives. Originally this funding authorized Sound Transit to lease 30 parking stalls at rates and on terms consistent with terms and conditions included in parking leases in the cities of Bellevue, Renton and Redmond. The cost for these

stalls would be limited to \$72,000. Unfortunately, Sound Transit was unable to meet the conditions noted above.

In June 2018, the City Council approved a Purchase and Sale (PSA) agreement with Parkway Management Group, et al. to acquire the BP/ARCO (f/k/a Tully's) site located at 7810 SE 27th Street. With a subsequent amendment to the agreement (December 18, 2019, AB 5518), the City obtained the use and control of the site, excluding the building, during the due diligence period (see AB 5518). The PSA agrees to pay the owners "rent" for use of the property at \$7,000 per month, commencing in January 2019. Under this amendment, in lieu of the rental payments being credited to the purchase price, at closing, the sellers will issue a refund equal to 50% of the monthly rental payments.

At its January 15, 2019 meeting, the City Council authorized the City Manager to negotiate an exclusive agreement with an identified development team (MSP) for a Proposed Commuter Parking and Mixed-Use Project on the BP/ARCO site. While these negotiations are continuing, the property is not expected to redevelop until late 2020.

Parking has been a long-term ongoing City concern. In fact, the City commissioned two parking studies in the past, one in 2008 and another one in 2015 (see [AB 4328](#) & [2015 Park and Ride Survey](#)).

As Sound Transit moves toward a hybrid model of reserved paid parking, which it anticipates starting at the Mercer Island Park & Ride in the fall, the Council may want to consider conducting a commuter parking pilot project that evaluates the functionality of paid parking for its own facility. Sound Transit is tentatively scheduled to provide the City Council with an update on its new program on July 16, 2019.

CURRENT PARKING CONDITIONS & RESTRICTIONS

Town Center Parking Permits (712 permits issued from 2018-2019)

Any noncommercial Mercer Island resident may apply for a Town Center Parking Permit for each licensed vehicle under his or her control and registered to a Mercer Island address. A Town Center parking permit allows a Mercer Island resident to park in the Town Center as provided in MICC 10.74.030(B). Exhibit 1, shows the current boundaries of the Town Center Parking Permit area.

Starting in 2020, the Town Center Commuter Parking Permit will be \$60.00/per permit, which is valid for a two (2) year cycle.

It is possible the technology being tested under this pilot study could be utilized for Town Center permit parking in the future, thereby significantly decreasing the dependence on the current staff-driven/manual process.

BP/ARCO Property (18 stalls)

There are currently no restrictions on parking at the BP/ARCO property. The vacant property is privately-owned; however, the City has access to the site, except for the building, while in the due diligence period. On most weekdays, users are using this private property and all parking stalls are usually taken by 9:00 am.

East End of Sunset Highway cul-de-sac (10+ stalls)

The current designation for the east end of the Sunset Highway cul-de-sac is *Time-Limited Parking* that is restricted to four hours per MICC 10.74.030b. This is City-owned property and the parking is enforced by the MIPD. This property is directly adjacent to the BP/ARCO property and is proposed for inclusion in the pilot parking project.

Mercer Island Boat Launch (60 stalls)

While not part of Town Center, it is worth noting that the Mercer Island Boat Launch located at 3600 East Mercer Way requires patrons pay for parking. The City leases the boat launch/parking lot from the Washington State Department of Transportation (WSDOT) per the 1994 Airspace Lease Agreement. Under the agreement, ten percent of all fees collected are paid to WSDOT annually. The boat launch is open from 5:00 am to 10:30 pm, 7 days a week and users pay \$11.00 per day or \$70.00 for an annual pass.

Boat launch fees are collected via a fixed parking kiosk, which experiences periodic interruptions in service and requires ongoing maintenance by staff. The boat launch parking lot is enforced by the MIPD.

PROJECT PROPOSAL

The purpose of this proposal is to implement pilot project for short-term, paid parking utilizing a fee-based parking application. The scope of this pilot is limited to the BP/ARCO property and the adjacent east end of the Sunset Highway SE cul-de-sac.

Since the availability of commuter parking is a continuing concern, staff proposes that paid parking be limited to Monday through Friday during normal business hours. The goal is to assess the effectiveness of this technology for short-term paid parking until construction commences on the proposed commuter parking and mixed-use project.

If successful, implementation of the paid parking technology could be utilized at other locations, such as the paid parking lot at the Mercer Island boat launch, which currently uses a fixed parking kiosk.

City staff have researched parking programs in surrounding municipalities, where technology has been utilized for parking purposes. Parking solutions that had minimal capital expenditures for equipment, low maintenance costs, a parking enforcement mechanism, and data collection/analysis were preferred over “metered” or “kiosk” parking products.

[PayByPhone](#), which is an industry leader in paid parking technology, is the recommended solution to implement a paid parking pilot within the City of Mercer Island. Several cities (Bellingham, Kirkland, Redmond, Bellevue, Seattle, Bremerton, Olympia, Tacoma, and others) have successfully implemented PayByPhone technology, with user adoption rates steadily growing.

Implementation of the technology can be completed within a couple of weeks and is relatively easy to setup. The structure of the program would be established by the City Council by amending the existing municipal code ([MICC 10.74 Permit Parking](#)).

ENFORCEMENT

The City has the authority to restrict parking or impose time limits on parking, on city streets and rights-of-way consistent with [MICC Title 10](#), [MICC 10.02.030](#), [RCW 46.61.570\(2\)](#), as adopted by [MICC 10.36.220](#) and through the exercise of its police powers.

PayByPhone includes a payment verification portal that allows enforcement personnel to login from any web enabled device and view parking lot use based on license plate or space number. This information is utilized by enforcement personnel to issue citations.

In other municipalities, enforcement of paid parking lot(s) has been accomplished by one of the following scenarios:

1. Utilizing the municipal police department
2. Outsourcing to a third party (such as Diamond Parking, Ace Parking Services, Impark, etc.)
3. Using a “hybrid” model where the municipal police department enforces on certain days/times and a third-party provider enforces on special events, weekends, etc.

At this time, the MIPD is evaluating the feasibility of enforcing on the BP/ARCO site and should Council want to implement this pilot, staff would return with a proposal for enforcement.

PILOT PARKING PROJECT COSTS

As noted above, the City Council has authorized \$72,000 to fund short-term parking. Table 1 below outlines the estimated one-time costs and the cost for the paid parking technology.

Table 1	
<i>One Time Costs</i>	
Re-stripe Tully's Parking Lot	\$1,100
Signage/Labor for Installation	\$1,500 – \$2,500
Technology Setup Fee (PayByPhone)	\$500 ¹
<i>Ongoing Costs (annually)</i>	
Monthly minimum	\$250/mo ²
Credit Card authorization charge	N/A ³
<i>Per Transaction Charges</i>	
Option 1: Consumer Pays (convenience fee added to price of parking)	\$0.25
Option 2: City pays (no additional fee added to price of parking – significantly higher uptake)	\$0.20

1. The one-time set-up fee includes, but is not limited to configuration, testing, and implementation of a dedicated client account within the PayByPhone system; merchant account integration and testing; set up and training on reporting, customer service and other elements of the PayByPhone Service Management Interface, and marketing coordination. Set-up fees are invoiced at contract signing.
2. Monthly fees apply when mobile payment service fees (transaction charges) per calendar month total less than \$250/mo. The City will be responsible for covering the difference between the monthly minimum and the total fees.
3. The City's own credit card processing and merchant banking fees will apply.

For pricing option 2, where the consumer does not pay any additional fee on top of the price of parking, uptake/usage of the PayByPhone service is significantly higher. The PayByPhone fees are typically offset by increased volume, repeat usage by consumers who prefer this payment option, and extensions to parking sessions paid remotely via PayByPhone. All fees and charges are payable within 30 days of invoicing.

The enforcement costs are not yet defined and will be provided in the future should the Council have an interest in implementing the pilot project.

ESTIMATED REVENUE AND RATE STRUCTURE

Through market research and consultation with a third-party operator, the City's net revenue is estimated to range from \$2,000 to \$4,000 per month under the rate structure outlined in Table 2 below. As user adoption grows over time, this estimate is expected to increase.

Table 2	
Time (Hours)	Cost
0-2	\$2.00
2-4	\$4.00
4-6	\$6.00
All Day	\$10.00
Annual Pass (boat launch only)	\$70.00

Staff projects that the revenues collected could fully recoup the one-time set costs and off-set the rental fee for the BP/ARCO property.

PROPOSED PILOT TIMEFRAME

Staff recommends that the pilot commence roughly at the same time that the Sound Transit reserved paid parking program begins, in fall of 2019. Below is an estimated timeline for project milestones.

Milestone / Deliverable	Target Date
Presentation to Council	June 4, 2019
Return to Council to amend ordinance	July/Aug. 2019
Sign contract (parking app and/or 3 rd party enforcement)	Aug. 2019
Outreach and communication to stakeholders and community	Aug.-Sept. 2019
Initiate pilot project	Sept. 2019
Suspend for MIYFS Foundation Tree Lot (BP/ARCO site only)*	Nov.-Dec. 2019
Close-out the pilot	Fall/Winter 2020

*The Mercer Island Youth & Family Services Foundation (MIYFS) holds its annual Christmas tree sales at the BP/ARCO property from mid-November through December 20.

NEXT STEPS

This study session provides an opportunity for the City Council to provide staff with feedback and guidance on the proposed pilot parking project. If the City Council is interested in pursuing the project, next steps would include returning to Council to outline the mechanics of enforcement, the project costs, as well as to amend the municipal code.

RECOMMENDATION

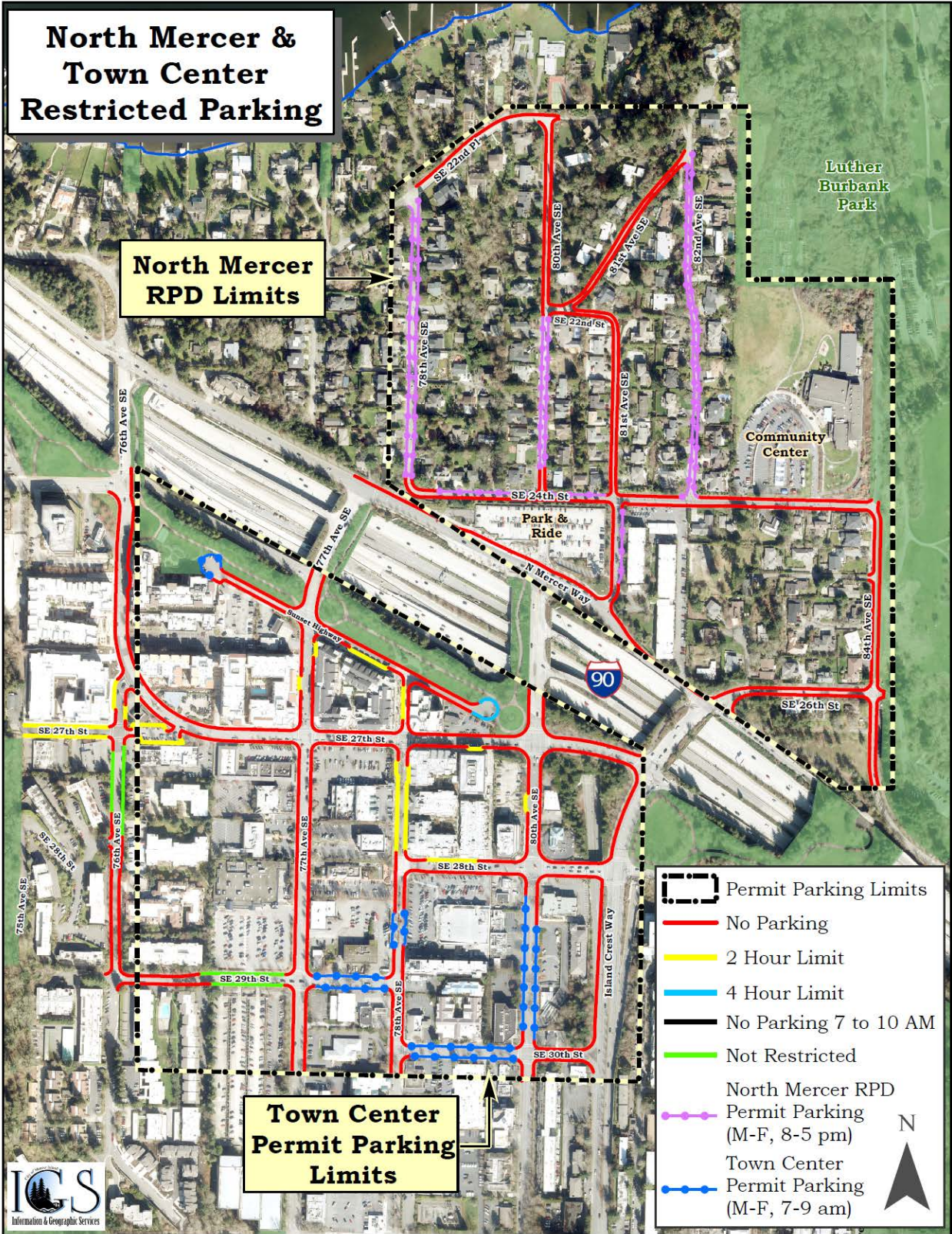
Parks and Recreation Director

No formal action required. Receive report and provide staff feedback.

North Mercer & Town Center Restricted Parking

North Mercer RPD Limits

Town Center Permit Parking Limits



- Permit Parking Limits
- No Parking
- 2 Hour Limit
- 4 Hour Limit
- No Parking 7 to 10 AM
- Not Restricted
- North Mercer RPD Permit Parking (M-F, 8-5 pm)
- Town Center Permit Parking (M-F, 7-9 am)





**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5567
June 4, 2019
Special Business**

PRIDE MONTH PROCLAMATION	Action: Proclaim June 2019 as Pride Month in the City of Mercer Island.	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	City Manager (Ali Spietz)
COUNCIL LIAISON	n/a
EXHIBITS	1. Pride Month Proclamation
2019-2020 CITY COUNCIL PRIORITY	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

June is Pride Month, a month to celebrate gay, lesbian, bisexual, transgender, queer, and asexual people, plus all other sexual orientations and genders. Pride Month is celebrated in June in commemoration of the Stonewall Riots, which kicked off the first major demonstrations for gay rights in America. On June 28, 1969 police raided the Stonewall Inn in New York City’s Greenwich Village, but bar patrons — gay men and drag queens — fought back, a spontaneous incident which is now marked as the beginning of the gay rights movement in the United States. Today, Pride Month features marches around the country, educational and awareness events, and parties to celebrate gay pride.

Pride month is also an opportunity to peacefully protest and raise political awareness of current issues facing the community. Pride Month is important because it marks the start of huge change within the LGBTQ+ community, as well as the wider societal implications. Although attitudes and injustice still remain, much has changed since the riots of 1969 and by continuing in this long-standing tradition awareness is raised, the attitudes of society are improved, and inclusiveness is encouraged.

Accepting the proclamation on behalf of the community is Jason Fussell, Mercer Island resident and Secretary for the Pride Foundation, and members of the Mercer Island High School Queer Straight Alliance (QSA) Club: Artemis Kim, Mash Batalov, Maggie Petersen, and Kate Petersen.

Jason Fussell manages the transfer agency functions of US retail mutual funds at Russell Investments. He has extensive experience within the operational team in designing and implementing oversight and controls. In addition, Jason is an active leader in the LGBT diversity and inclusion network at Russell Investments. Jason grew up in the Pacific Northwest and graduated from Portland State University with a degree in Sociology. He has lived in the Seattle area for more than 18 years, and he currently lives in Mercer Island

with his husband, Robert Heuer, and their dog, Indy. Beginning his relationship with Pride Foundation nine years ago as a volunteer, he loves participating in the scholarship review committee, and impacting the future leaders of the LGBTQ community and giving back to the community in a meaningful way.

Senior Artemis Kim and Sophomore Mash Batalov are the President and Vice-President and Freshmen Maggie Petersen and Kate Petersen are members of the QSA Club at the Mercer Island High School. The QSA Club (Queer Straight Alliance) is a student led club at Mercer Island High School. It is a club that is both a safe space for students of any gender or sexuality to come and hang out and a place where students work to promote inclusivity at school. In the past few years the QSA advocated to change graduation robe colors to all maroon, worked with the leadership class to change the homecoming royalty selection process to be more inclusive, led teacher training workshops, met with administration to discuss issues such as bathroom access for all students, and created library displays and posters to celebrate PRIDE month. QSA works to create a culture where all students feel safe at MIHS!

RECOMMENDATION

Assistant to the City Manager

Mayor presents the proclamation and proclaims June 2019 as Pride Month in the City of Mercer Island.



The City of Mercer Island, Washington

Proclamation

WHEREAS, Mercer Island is a welcoming community and an exceptional place to live, learn, work, play, and raise a family; and

WHEREAS, lesbian, gay, bisexual, and transgender people are our family, friends, neighbors and co-workers who contribute meaningfully to our community; and

WHEREAS, Gay Pride events are held in June to commemorate the June 28, 1969 Stonewall riots, that were sparked in response to ongoing police harassment of New York's gay community, and were also the catalyst for establishing safe places for gays and lesbians to be open about their sexual orientation without fear of being arrested or jailed; and

WHEREAS, the fight for dignity, equality and inclusion for lesbian, gay, bisexual and transgender people has been hard-fought in the streets and in the courts of this country; and

WHEREAS, these fights for inclusion have made much progress toward changing the hearts and minds of people in many parts of the world; and

WHEREAS, it is imperative that young people in the community, regardless of sexual orientation or gender identity, feel valued, safe, empowered, and supported by their peers, educators, and community leaders.; and

NOW, THEREFORE, I, Salim Nice, Deputy Mayor of Mercer Island, do hereby proclaim June 2019 as

PRIDE MONTH

in Mercer Island, Washington, to celebrate gay, lesbian, bisexual, transgender, queer, and asexual people, plus all other sexual orientations and genders, who are members of our community, to recognize their contributions, and to actively promote the principles of equality and liberty.



APPROVED, June 4, 2019

Salim Nice, Deputy Mayor

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	198227 -198315	5/16/2019	\$ 755,518.32
			\$ 755,518.32

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0103633	00198261	LOGIC 20/20	Rental FA-2947 completed. Retu	500.00
P0103648	00198264	MA, TING	withdrew from camps	418.00
	00198231	AUDI CLUB NORTHWEST	REPLACE WARRANT #190320	400.00
	00198250	JACK AND JILL OF AMERICA INC	REPLACE WARRANT #187173	325.00
P0103631	00198306	STARBUCKS COFFEE COMPANY	Rental FA-2808 completed. Retu	312.50
P0103630	00198276	MI SISTER CITY ASSOCIATION	Rental FA-2912 completed. Retu	185.00
P0103632	00198307	TAS SKI TEAM	Rental FA-1964 completed. Retu	150.00
P0103645	00198269	MAO, ZHENGWEI	Withdrew from camp	125.00
P0103646	00198256	KIRBY, SUSAN	class cancelled	64.00
P0103647	00198259	LARSON, NATE	class cancelled	64.00
P0103634	00198300	ROTARY DISTRICT 5030	Rental FA-2691 completed. Retu	50.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0103624	00198245	H D FOWLER	INVENTORY PURCHASES	1,259.24
P0103622	00198245	H D FOWLER	INVENTORY PURCHASES	264.00
P0103584	00198244	GRAINGER	INVENTORY PURCHASES	171.46
<i>Org Key: CA1100 - Administration (CA)</i>				
P0103628	00198296	RELX INC DBA LEXISNEXIS	Library Subscription - Invoice	348.70
	00198309	US BANK CORP PAYMENT SYS	All City Cleanup day supplies	44.76
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0103635	00198277	MOBERLY AND ROBERTS	Professional Services - Prosec	6,150.00
P0103629	00198248	HONEYWELL, MATTHEW V	Professional Services - Public	500.00
<i>Org Key: CM1100 - Administration (CM)</i>				
	00198309	US BANK CORP PAYMENT SYS	NW Regional Manager's Conferen	261.32
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	109.29
	00198309	US BANK CORP PAYMENT SYS	MOU Planning Meeting. Attendee	88.80
P0103653	00198310	VERIZON WIRELESS	CM Phone	57.97
	00198309	US BANK CORP PAYMENT SYS	All City Cleanup day supplies	44.78
	00198309	US BANK CORP PAYMENT SYS	City-Chamber Meeting. Attendee	40.93
	00198309	US BANK CORP PAYMENT SYS	Parliamentary Book	15.94
	00198309	US BANK CORP PAYMENT SYS	Supplies for Clean up Day	7.50
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	5.98
<i>Org Key: CM1200 - City Clerk</i>				
	00198309	US BANK CORP PAYMENT SYS	WMCA Membership	75.00
<i>Org Key: CM1400 - Communications</i>				
	00198309	US BANK CORP PAYMENT SYS	Annual Fee	120.00
<i>Org Key: CO6100 - City Council</i>				
	00198309	US BANK CORP PAYMENT SYS	Meal for 4/16 Council Meeting	468.12
	00198309	US BANK CORP PAYMENT SYS	AWC Annual Conference Registra	400.00
	00198309	US BANK CORP PAYMENT SYS	CORRECTION Meal for 4/30 Counc	269.01
	00198309	US BANK CORP PAYMENT SYS	Shipping fees	53.68
	00198309	US BANK CORP PAYMENT SYS	SCA Networking Event Registrat	45.00
	00198309	US BANK CORP PAYMENT SYS	Council Mtg Drinks for 4/25, 4	35.10
	00198309	US BANK CORP PAYMENT SYS	Shipping fees	18.52
	00198309	US BANK CORP PAYMENT SYS	Meal for 4/16 Council Meeting	13.56

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00198309	US BANK CORP PAYMENT SYS	Meal for 4/30 Council Meeting	6.99
<i>Org Key: CR1100 - Human Resources</i>				
P0103655	00198302	SEATTLE TIMES, THE	Job posting - IS Manager	450.00
P0103655	00198302	SEATTLE TIMES, THE	Job posting - Sr Financial Ana	450.00
	00198309	US BANK CORP PAYMENT SYS	Labor Relations Institute for	400.14
	00198309	US BANK CORP PAYMENT SYS	Labor Relations Institute for	400.14
	00198309	US BANK CORP PAYMENT SYS	Labor Relations Training Insti	395.00
	00198309	US BANK CORP PAYMENT SYS	Labor Relations Institute Regi	395.00
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	320.00
	00198309	US BANK CORP PAYMENT SYS	Wellness Committee Supplies	252.68
	00198309	US BANK CORP PAYMENT SYS	NEPELRA Membership Renewal for	225.00
	00198309	US BANK CORP PAYMENT SYS	NEPELRA Membership for Lara Ge	225.00
	00198309	US BANK CORP PAYMENT SYS	SHRM Membership Renewal for Kr	209.00
	00198309	US BANK CORP PAYMENT SYS	Wellness Committee Supplies	175.70
	00198309	US BANK CORP PAYMENT SYS	Employee Recognition	165.00
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	80.00
	00198309	US BANK CORP PAYMENT SYS	Wellness Program	63.77
	00198309	US BANK CORP PAYMENT SYS	Wellness Committee Supplies	55.47
	00198309	US BANK CORP PAYMENT SYS	Employee Recognition	50.00
	00198309	US BANK CORP PAYMENT SYS	Recruitment Advertisement	50.00
	00198309	US BANK CORP PAYMENT SYS	Recruitment Advertisement	50.00
	00198309	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
	00198309	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
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	00198309	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
	00198309	US BANK CORP PAYMENT SYS	All City Cleanup day supplies	44.78
P0103653	00198310	VERIZON WIRELESS	HR HotSpot	40.01
<i>Org Key: CT1100 - Municipal Court</i>				
P0103626	00198258	LANGUAGE LINE SERVICES	language line invoice #4553985	29.66
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00198227	AAA HEATING & AIR CONDITIONING	FLEX SPEND ACCT REIMB	104.80
	00198227	AAA HEATING & AIR CONDITIONING	FLEX SPEND ACCT REIMB	4.03
<i>Org Key: DS1100 - Administration (DS)</i>				
	00198309	US BANK CORP PAYMENT SYS	All City Cleanup day supplies	250.00
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	98.00
	00198309	US BANK CORP PAYMENT SYS	MBP.com MERCHANT FEE	54.10
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	37.29
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	25.50
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	18.02
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	26.45
<i>Org Key: FN1100 - Administration (FN)</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	340.08
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	170.04
	00198309	US BANK CORP PAYMENT SYS	All City Cleanup day supplies	44.78
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	18.02
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	9.89
<i>Org Key: FN2100 - Data Processing</i>				
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	65.99
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
	00198309	US BANK CORP PAYMENT SYS	Training - A Cartwright	35.00
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0103654	00198252	KC RECORDER	SEWER LIENS	111.00
<i>Org Key: FR1100 - Administration (FR)</i>				
	00198309	US BANK CORP PAYMENT SYS	Physical Fitness Equipment	1,397.20
P0103604	00198241	DIGITAL COMBUSTION INC	Fire Studio 6 Instructor Editi	425.00
	00198309	US BANK CORP PAYMENT SYS	Physical Fitness Equipment	263.98
P0103684	00198238	CULLIGAN SEATTLE WA	Water Charges/Fire	223.16
	00198309	US BANK CORP PAYMENT SYS	Physical Fitness Equipment	187.11
	00198309	US BANK CORP PAYMENT SYS	Physical Fitness Equipment	120.78
	00198309	US BANK CORP PAYMENT SYS	Physical Fitness Equipment	92.38
	00198309	US BANK CORP PAYMENT SYS	2019 Subscription/Heitman	79.20
	00198309	US BANK CORP PAYMENT SYS	Water glasses/Both Stations	79.16
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	42.21
	00198309	US BANK CORP PAYMENT SYS	Coffee for King County Fire Ch	40.21
	00198309	US BANK CORP PAYMENT SYS	Universal TV Remote/Station 91	28.49
	00198309	US BANK CORP PAYMENT SYS	Carpet Sweeper/Admin Office	27.49
	00198309	US BANK CORP PAYMENT SYS	Laundry Supplies/Station 91	24.40
	00198309	US BANK CORP PAYMENT SYS	Uniform Drycleaning/Mandella	19.86
	00198309	US BANK CORP PAYMENT SYS	Grommet kit for Day Room Blind	16.30
	00198309	US BANK CORP PAYMENT SYS	Professional Services	14.29
	00198309	US BANK CORP PAYMENT SYS	Pinstriping Tape for Command B	13.19
	00198309	US BANK CORP PAYMENT SYS	Uniform Drycleaning/Heitman	8.25
<i>Org Key: FR1200 - Fire Marshal</i>				
	00198309	US BANK CORP PAYMENT SYS	NFPA 1710 2016 Softbound	60.45
<i>Org Key: FR2100 - Fire Operations</i>				
P0102479	00198281	NORCOM 911	FIRE DISPATCH 2019	42,352.25
P0103687	00198311	VERIZON WIRELESS	MDC Charges/Fire	1,117.01
P0103690	00198284	O'REILLY AUTOMOTIVE INC	Apparatus Parts/7608	12.79
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0103689	00198260	LIFE ASSIST INC	Station/Rig Aid Supplies	373.50
P0103685	00198228	AIRGAS USA LLC	Oxygen/Fire	227.78
P0103688	00198228	AIRGAS USA LLC	Oxygen/Fire	188.30
<i>Org Key: GGM001 - General Government-Misc</i>				
	00198309	US BANK CORP PAYMENT SYS	All City Cleanup day supplies	250.00
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0103651	00198301	SCHOENTRUP, WILLIAM	FRLEOFF1 Retiree Medical Expen	479.00
P0103650	00198263	LYONS, STEVEN	FRLEOFF1 Retiree Medical Expen	349.91
P0103649	00198232	AUGUSTSON, THOR	LEOFF1 Retiree Medical Expense	39.56
<i>Org Key: IGHS02 - Eastside Legal Aid Program</i>				
P0103693	00198233	BELLEVUE, CITY OF	2019 Human Services Pooled Pro	3,500.00
<i>Org Key: IGHS03 - CHILDREN'S RESPONSE CENTER</i>				
P0103693	00198233	BELLEVUE, CITY OF	2019 Human Services Pooled Pro	1,500.00
<i>Org Key: IGHS05 - King County Sexual Assault</i>				
P0103693	00198233	BELLEVUE, CITY OF	2019 Human Services Pooled Pro	2,500.00
<i>Org Key: IGHS07 - Domestic Violence</i>				
P0103693	00198233	BELLEVUE, CITY OF	2019 Human Services Pooled Pro	10,000.00
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0103540	00198282	NuOz Corporation	Arcserve Backup Software Renew	1,654.08
P0102965	00198254	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
	00198309	US BANK CORP PAYMENT SYS	Tuition & Registrations	437.12
	00198309	US BANK CORP PAYMENT SYS	Computer Supplies	400.00
	00198309	US BANK CORP PAYMENT SYS	Tuition & Registrations	396.59
	00198309	US BANK CORP PAYMENT SYS	Computer Supplies	153.98
	00198309	US BANK CORP PAYMENT SYS	Computer Supplies	33.14
	00198309	US BANK CORP PAYMENT SYS	Computer Supplies	30.89
	00198309	US BANK CORP PAYMENT SYS	Services - Software Maint/Supt	22.26
	00198309	US BANK CORP PAYMENT SYS	Computer Supplies	9.89
	00198309	US BANK CORP PAYMENT SYS	Services - Software Maint/Supt	5.95
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0103639	00198255	KING COUNTY FINANCE	SIGNAL SERVICES	1,113.46
	00198294	PUGET SOUND ENERGY	ENERGY USE MAY 2019	558.56
P0103642	00198273	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	63.34
	00198309	US BANK CORP PAYMENT SYS	ROW Interviews	20.00
<i>Org Key: MT3100 - Water Distribution</i>				
	00198309	US BANK CORP PAYMENT SYS	Registrations PNWS AWWA	400.00
P0103627	00198247	HOME DEPOT CREDIT SERVICE	PIPE FITTINGS	285.12
	00198309	US BANK CORP PAYMENT SYS	PNWS AWWA Conference Lodging	104.28
	00198309	US BANK CORP PAYMENT SYS	AWWA Valve Manual	88.93
P0103643	00198274	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	3.75
<i>Org Key: MT3150 - Water Quality Event</i>				
	00198309	US BANK CORP PAYMENT SYS	PNWS AWWA Lodging	116.82
<i>Org Key: MT3200 - Water Pumps</i>				
	00198235	CENTURYLINK	PHONE USE MAY 2019	238.76
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00198309	US BANK CORP PAYMENT SYS	Water Meter AMI training confe	196.60
	00198309	US BANK CORP PAYMENT SYS	Water Meter AMI training confe	196.60
	00198309	US BANK CORP PAYMENT SYS	Tuition & Registrations	155.00
	00198309	US BANK CORP PAYMENT SYS	Registrations AWWA Conference	155.00
P0103621	00198266	MALLORY SAFETY SUPPLY	CLASS III JACKET (1-MED, 1-LG,	113.29

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3400 - Sewer Collection</i>				
P0103623	00198245	H D FOWLER	SEWER PLUG & HOSES	619.91
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0103643	00198274	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	19.34
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0103621	00198266	MALLORY SAFETY SUPPLY	CLASS III JACKET (1-MED, 1-LG,	113.29
<i>Org Key: MT3800 - Storm Drainage</i>				
P0103567	00198304	SOUND SAFETY PRODUCTS	SAFETY BOOTS	144.91
<i>Org Key: MT4150 - Support Services - Clearing</i>				
	00198309	US BANK CORP PAYMENT SYS	Staff Training	1,150.00
	00198309	US BANK CORP PAYMENT SYS	All City Cleanup day supplies	250.00
	00198309	US BANK CORP PAYMENT SYS	Staff Training	140.00
	00198309	US BANK CORP PAYMENT SYS	Staff Training	119.00
P0103652	00198313	WORKSAFE SERVICE INC, A	Pre-employment Drug/Alcohol Te	55.00
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	54.98
	00198309	US BANK CORP PAYMENT SYS	Travel to staff training	30.70
P0103275	00198237	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	19.90
	00198309	US BANK CORP PAYMENT SYS	Staff Training Port Townsend	15.35
	00198309	US BANK CORP PAYMENT SYS	Staff Training in Port Townsen	15.35
	00198309	US BANK CORP PAYMENT SYS	Personnel	13.65
	00198309	US BANK CORP PAYMENT SYS	Citywide Event Table Clothes	12.10
	00198309	US BANK CORP PAYMENT SYS	Personnel	7.45
	00198309	US BANK CORP PAYMENT SYS	Staff Training	-109.00
<i>Org Key: MT4200 - Building Services</i>				
P0103678	00198295	RAINIER BUILDING SERVICES	JANITORIAL SVC CITY BLDGS MAY	5,126.11
P0103675	00198285	PACIFIC AIR CONTROL INC	SPLIT SYSTEM REP FS92 KITCHEN	717.20
P0103677	00198243	FIRE PROTECTION INC	SECURITY ALARM MONITORING CITY	438.92
P0103669	00198283	NW ROOFING SOLUTIONS LLC	FS92 ROOF MAINT	429.00
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	75.90
	00198309	US BANK CORP PAYMENT SYS	Wifi boosters for better conne	44.73
	00198309	US BANK CORP PAYMENT SYS	Wifi boosters for better conne	36.85
P0103641	00198270	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	38.20
	00198309	US BANK CORP PAYMENT SYS	utensils for City Hall kitchen	28.57
<i>Org Key: MT4300 - Fleet Services</i>				
	00198309	US BANK CORP PAYMENT SYS	Fuel for Patrol 14	440.42
	00198309	US BANK CORP PAYMENT SYS	Fuel for Patrol 14	336.27
P0103638	00198312	WESTHILL ELECTRONICS	MOBILE RADIO EQUIPMENT	85.25
P0103621	00198266	MALLORY SAFETY SUPPLY	CLASS III JACKET (1-MED, 1-LG,	56.65
P0103585	00198244	GRAINGER	2025 COIN BATTERIES (2 PK)	8.78
<i>Org Key: MT4502 - Sewer Administration</i>				
P0102378	00198253	KING COUNTY FINANCE	MONTHLY SEWER JAN-DEC 2019	400,354.56
<i>Org Key: PO1100 - Administration (PO)</i>				
	00198309	US BANK CORP PAYMENT SYS	Small Tools & Equipment	328.90
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	15.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	15.00
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	-4.28
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0102480	00198281	NORCOM 911	POLICE DISPATCH 2019	154,193.75
<i>Org Key: PO2100 - Patrol Division</i>				
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	1,029.74
P0103664	00198236	CLEANERS PLUS 1	PD Dry Cleaning April 2019	144.84
	00198309	US BANK CORP PAYMENT SYS	Portable Breath Tester Cases	58.14
	00198309	US BANK CORP PAYMENT SYS	Spare keys for SOT/TRU van	37.34
<i>Org Key: PO2200 - Marine Patrol</i>				
	00198309	US BANK CORP PAYMENT SYS	Marine Patrol Basic Academy	733.09
	00198309	US BANK CORP PAYMENT SYS	Marine Patrol Basic Academy	733.09
	00198309	US BANK CORP PAYMENT SYS	Marine Patrol Basic Academy	694.20
	00198309	US BANK CORP PAYMENT SYS	Solar batter tenders for marin	230.85
	00198309	US BANK CORP PAYMENT SYS	Supplies - Buoys for M.P.	63.54
<i>Org Key: PO2450 - Special Operations Team</i>				
	00198309	US BANK CORP PAYMENT SYS	Breaching choke for TRU operat	261.01
	00198309	US BANK CORP PAYMENT SYS	Training rounds for TRU	248.48
	00198309	US BANK CORP PAYMENT SYS	breaching choke for TRU operat	67.94
<i>Org Key: PO3100 - Investigation Division</i>				
	00198309	US BANK CORP PAYMENT SYS	DVD drive for CIS laptop	32.99
<i>Org Key: PO4100 - Firearms Training</i>				
	00198309	US BANK CORP PAYMENT SYS	Maintenance supplies	87.85
	00198309	US BANK CORP PAYMENT SYS	Duty rounds for new officer	76.98
P0103665	00198297	RENTON FISH & GAME CLUB INC	Renton Range fees for April 20	75.00
	00198309	US BANK CORP PAYMENT SYS	Firearms equipment for new off	48.20
	00198309	US BANK CORP PAYMENT SYS	Supplies for Firearms	31.87
	00198309	US BANK CORP PAYMENT SYS	Firearms equipment for new off	30.76
	00198309	US BANK CORP PAYMENT SYS	Firearms equipment for new off	29.37
<i>Org Key: PR1100 - Administration (PR)</i>				
	00198309	US BANK CORP PAYMENT SYS	WCMA conference registration -	425.00
	00198309	US BANK CORP PAYMENT SYS	Membership dues - JB	315.00
P0102331	00198315	XEROX CORPORATION	Lease and print/copy charges f	250.74
P0102472	00198314	XEROX CORPORATION	Monthly lease charges for Upst	144.30
	00198309	US BANK CORP PAYMENT SYS	P&R YFS online marketing	68.76
	00198309	US BANK CORP PAYMENT SYS	Desk organizer, privacy sign,	42.87
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	39.99
	00198309	US BANK CORP PAYMENT SYS	Online survey subscription	38.51
	00198309	US BANK CORP PAYMENT SYS	Chamber Monthly lunch for 2	30.00
	00198309	US BANK CORP PAYMENT SYS	paper towel holder for shop	26.35
P0102472	00198314	XEROX CORPORATION	Use charges for copier 2-28-19	15.49
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	14.00
	00198309	US BANK CORP PAYMENT SYS	Postage	7.35
<i>Org Key: PR2100 - Recreation Programs</i>				
	00198309	US BANK CORP PAYMENT SYS	Senior Trip tickets to theater	584.60

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00198309	US BANK CORP PAYMENT SYS	scholarship for camps	500.00
	00198309	US BANK CORP PAYMENT SYS	WRPA Conference	277.60
	00198309	US BANK CORP PAYMENT SYS	WRPA Conference	205.84
	00198309	US BANK CORP PAYMENT SYS	scholarship approved for camp	184.00
	00198309	US BANK CORP PAYMENT SYS	Senior Trip admission	84.00
	00198309	US BANK CORP PAYMENT SYS	Aubrey Davis Park Master Plan	68.74
	00198309	US BANK CORP PAYMENT SYS	Supper Club,	41.51
	00198309	US BANK CORP PAYMENT SYS	Plywood and screws to refresh	40.96
	00198309	US BANK CORP PAYMENT SYS	Senior trip	18.22
	00198309	US BANK CORP PAYMENT SYS	FB Boosts	3.78
Org Key: PR2101 - Youth and Teen Camps				
	00198309	US BANK CORP PAYMENT SYS	Supplies for Camp Pop Up in th	48.09
Org Key: PR2104 - Special Events				
	00198309	US BANK CORP PAYMENT SYS	City volunteer recognition	28.46
	00198309	US BANK CORP PAYMENT SYS	City volunteer recognition	11.99
	00198309	US BANK CORP PAYMENT SYS	City volunteer recognition	3.49
Org Key: PR2108 - Health and Fitness				
P0103663	00198246	HOBBS, TRACY	Power Flex Instruction for Apr	788.43
	00198309	US BANK CORP PAYMENT SYS	Power Flex supplies	277.08
	00198309	US BANK CORP PAYMENT SYS	Exercise bands for specialized	15.86
	00198309	US BANK CORP PAYMENT SYS	Power Flex supplies	0.02
Org Key: PR3500 - Senior Services				
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	86.61
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	53.25
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	43.67
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	41.48
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	39.98
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	22.69
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	20.04
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	12.85
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	11.95
Org Key: PR4100 - Community Center				
P0103678	00198295	RAINIER BUILDING SERVICES	JANITORIAL SVC CITY BLDGS MAY	2,496.77
P0103660	00198287	PARENTMAP	Web e-newsletter	500.00
	00198309	US BANK CORP PAYMENT SYS	Advertising	377.15
	00198309	US BANK CORP PAYMENT SYS	back office supplies	270.18
P0102473	00198314	XEROX CORPORATION	Monthly lease charges for colo	267.20
	00198309	US BANK CORP PAYMENT SYS	back office supplies	203.47
	00198309	US BANK CORP PAYMENT SYS	bio bags	202.92
P0102473	00198314	XEROX CORPORATION	Use fee for3-21-19 to 4-20-19	167.17
P0103677	00198243	FIRE PROTECTION INC	SECURITY ALARM MONITORING CITY	165.17
	00198309	US BANK CORP PAYMENT SYS	back office supplies	107.34
	00198309	US BANK CORP PAYMENT SYS	bio bags	101.40
P0103612	00198244	GRAINGER	6 carpet spotter bottles	97.54
	00198309	US BANK CORP PAYMENT SYS	Propane for MICEC heaters - re	87.96
	00198309	US BANK CORP PAYMENT SYS	Step-off carpet for entryways	75.67
	00198309	US BANK CORP PAYMENT SYS	coffee supplies for rentals	71.91

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00198309	US BANK CORP PAYMENT SYS	Advertising	53.91
	00198309	US BANK CORP PAYMENT SYS	coffee pot cleaner for rentals	39.67
	00198309	US BANK CORP PAYMENT SYS	back office supplies	33.15
	00198309	US BANK CORP PAYMENT SYS	back office supplies	33.00
	00198309	US BANK CORP PAYMENT SYS	back office supplies	27.35
P0103661	00198272	MI HARDWARE - P&R	Misc Supplies MICEC	23.01
	00198309	US BANK CORP PAYMENT SYS	bags for utility vacuums	22.78
	00198309	US BANK CORP PAYMENT SYS	electrical hazard signs	21.30
	00198309	US BANK CORP PAYMENT SYS	Advertising	21.00
	00198309	US BANK CORP PAYMENT SYS	coffee supplies for rentals	16.57
	00198309	US BANK CORP PAYMENT SYS	First Friday supplies	16.57
	00198309	US BANK CORP PAYMENT SYS	bbq supplies for rentals	14.28
	00198309	US BANK CORP PAYMENT SYS	tools for custodians	12.56
	00198309	US BANK CORP PAYMENT SYS	bbq supplies for rentals	10.97
	00198309	US BANK CORP PAYMENT SYS	Advertising	1.00
	00198309	US BANK CORP PAYMENT SYS	balance pay off for compost pi	1.00
	00198309	US BANK CORP PAYMENT SYS	Advertising	1.00
	00198309	US BANK CORP PAYMENT SYS	Refund on First Friday supplie	-1.00
	00198309	US BANK CORP PAYMENT SYS	refund for bio bags never rece	-101.46
	00198309	US BANK CORP PAYMENT SYS	Refund for defective picklebal	-197.93
<i>Org Key: PR5400 - Gallery Program</i>				
	00198309	US BANK CORP PAYMENT SYS	Supplies for Mercer Island Gal	44.37
	00198309	US BANK CORP PAYMENT SYS	Display items for Mercer Islan	29.68
	00198309	US BANK CORP PAYMENT SYS	Supplies for Mercer Island Gal	3.58
<i>Org Key: PR5700 - Special Programs</i>				
	00198309	US BANK CORP PAYMENT SYS	Annual subscription for STQRY	1,000.00
<i>Org Key: PR6100 - Park Maintenance</i>				
P0103670	00198288	PART WORKS INC., THE	VALVE REPAIR KITS, SPANNER WRE	513.04
P0103644	00198271	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	151.28
	00198309	US BANK CORP PAYMENT SYS	Office supplies for Parks Main	125.39
	00198309	US BANK CORP PAYMENT SYS	All City Cleanup day supplies	120.87
P0103636	00198247	HOME DEPOT CREDIT SERVICE	REPAIR KIT	30.77
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0103673	00198286	PACIFIC RIM EQUIPMENT RENTAL	SOD CUTTER RENTAL	772.08
P0103644	00198271	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	5.93
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0103678	00198295	RAINIER BUILDING SERVICES	JANITORIAL SVC CITY BLDGS MAY	2,151.25
P0103677	00198243	FIRE PROTECTION INC	SECURITY ALARM MONITORING CITY	237.57
	00198309	US BANK CORP PAYMENT SYS	Sod Cutter - maintenance	145.20
P0103644	00198271	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	84.08
	00198309	US BANK CORP PAYMENT SYS	Potting soil for planters at P	37.32
<i>Org Key: PR6800 - Trails Maintenance</i>				
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	72.50
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
	00198309	US BANK CORP PAYMENT SYS	Aubrey Davis work session refr	11.18

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PY4618 - Flex Spending Admin 2018</i>				
	00198242	ESTRADA, DEBORAH	FLEX SPEND REIMB	269.20
<i>Org Key: PY4619 - Flex Spending Admin 2019</i>				
	00198298	RIDDELL, SUZANNE	FLEX SPEND REIMB	2,410.46
	00198303	SOLOMON, MEARA	FLEX SPEND REIMB	1,923.10
	00198267	MANDEVILLE, TROY	FLEX SPEND REIMB	1,640.00
	00198265	MAGNAN, JEFF	FLEX SPEND REIMB	1,636.85
	00198262	LUND, MARK	FLEX SPEND REIMB	1,458.31
	00198234	BON, JESSI	FLEX SPEND REIMB	1,274.51
	00198268	MANRIQUEZ, CHERYL R	FLEX SPEND REIMB	503.40
	00198278	MORRIS, CLINTON E	FLEX SPEND REIMB	500.00
	00198257	KRAMP, ROBERT A	FLEX SPEND REIMB	434.85
	00198305	SPIETZ, ALLISON	FLEX SPEND REIMB	296.70
	00198299	ROSTOV, HERSCHEL P	FLEX SPEND REIMB	232.80
	00198242	ESTRADA, DEBORAH	FLEX SPEND REIMB	100.00
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0103637	00198230	ASPECT CONSULTING LLC	Professional Services - Invoice	1,125.00
<i>Org Key: WG101R - City Hall Building Repairs</i>				
P0103674	00198289	PATANO STUDIO ARCHITECTURE	FINAL BILL ARCHITECT CITY HALL	1,266.16
<i>Org Key: WG110T - Computer Equip Replacements</i>				
	00198309	US BANK CORP PAYMENT SYS	Capital-Computer Equipment	483.98
<i>Org Key: WG131E - Fire Equipment</i>				
P0103541	00198240	DATEC INC.	3 LIND Power Supplies for iPad	618.20
<i>Org Key: WG141E - MICEC Equipment Replacement</i>				
	00198309	US BANK CORP PAYMENT SYS	PA system for Mercer Room/P&R	1,748.20
	00198309	US BANK CORP PAYMENT SYS	Stools for 10' conference tabl	365.25
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	203.39
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	80.18
<i>Org Key: WP122R - Vegetation Management</i>				
P0102409	00198279	MOUNTAINS TO SOUND	2019-2020 Forest Restoration	2,300.00
P0102964	00198308	UNITED SITE SERVICES	Volunteer Event Portable Restr	127.37
	00198309	US BANK CORP PAYMENT SYS	Office supplies for Parks Main	21.95
	00198309	US BANK CORP PAYMENT SYS	Refund for fert spreader part	-248.19
<i>Org Key: WP506R - Swim Beach Repair at Groveland</i>				
P0101948	00198229	ANCHOR QEA LLC	Preliminary Coastal Engineerin	2,896.50
<i>Org Key: WP710C - Street End - Lincoln Landing</i>				
P0095391	00198291	PND ENGINEERS INC	Lincoln Landing Design Enginee	4,282.53
<i>Org Key: WP720R - Recurring Park Projects</i>				
	00198309	US BANK CORP PAYMENT SYS	Replacement volleyball net for	284.91
P0103644	00198271	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	15.38
<i>Org Key: WS714C - Lincoln Landing Construction</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0103543	00198291	PND ENGINEERS INC	Lincoln Landing Sewer Engineer	8,468.75
<i>Org Key: WS901G - Sewer System Generator Repl</i>				
P0101681	00198239	CUMMINS SALES & SERVICE	PS 13 GENERATOR INV AS74520	16,427.86
P0101681	00198239	CUMMINS SALES & SERVICE	GLOBAL TANK AS75567	5,134.28
<i>Org Key: XG918T - Network Infrastructure Extend</i>				
P0103658	00198249	INTEGRITY NETWORKS INC	Fiber Line between PW and CH	9,018.36
P0103620	00198290	PLATT ELECTRIC	CONDUIT & FITTINGS	1,598.16
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
	00198309	US BANK CORP PAYMENT SYS	Irrigation for Picnic Area A	136.88
	00198309	US BANK CORP PAYMENT SYS	Stock tank for root washing at	114.39
P0103661	00198272	MI HARDWARE - P&R	Misc supplies for LB operation	92.02
P0103579	00198280	NATIONAL CONST RENTALS INC	6' PANELS RENTAL	97.42
	00198309	US BANK CORP PAYMENT SYS	Fabric for Luther Burbank tree	23.74
	00198309	US BANK CORP PAYMENT SYS	Return hose	-47.56
<i>Org Key: YF1100 - YFS General Services</i>				
P0103693	00198233	BELLEVUE, CITY OF	2019 Human Services Pooled Pro	352.00
P0102331	00198315	XEROX CORPORATION	Lease and print/copy charges f	343.10
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	180.00
	00198309	US BANK CORP PAYMENT SYS	FB Boosts	139.00
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	63.09
P0102229	00198311	VERIZON WIRELESS	Mobile device service for clie	40.01
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	36.37
	00198309	US BANK CORP PAYMENT SYS	City volunteer recognition	28.46
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	19.19
	00198309	US BANK CORP PAYMENT SYS	City volunteer recognition	11.98
P0102232	00198275	MI HARDWARE - YFS	Operating supplies for Tshop a	7.97
	00198309	US BANK CORP PAYMENT SYS	dish soap for office.	3.73
	00198309	US BANK CORP PAYMENT SYS	City volunteer recognition	3.49
<i>Org Key: YF1200 - Thrift Shop</i>				
P0103678	00198295	RAINIER BUILDING SERVICES	JANITORIAL SVC CITY BLDGS MAY	2,184.74
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	504.11
P0103599	00198285	PACIFIC AIR CONTROL INC	HVAC MAINT	265.84
P0103677	00198243	FIRE PROTECTION INC	SECURITY ALARM MONITORING CITY	204.57
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	99.00
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	53.91
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	50.72
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	29.64
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	10.08
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	9.67
<i>Org Key: YF2300 - VOICE Program</i>				
	00198309	US BANK CORP PAYMENT SYS	VOICE Film Festival	165.00
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	24.85
	00198309	US BANK CORP PAYMENT SYS	Operating Supplies	18.00
<i>Org Key: YF2600 - Family Assistance</i>				
P0102237	00198251	KC HOUSING AUTHORITY	Rental assistance for Emergenc	335.00
	00198309	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	300.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00198309	US BANK CORP PAYMENT SYS	For Emergency Assistance clie	228.00
	00198309	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	184.00
	00198309	US BANK CORP PAYMENT SYS	For Emergency Assistance clie	150.00
P0102237	00198251	KC HOUSING AUTHORITY	Rental assistance for Emergen	95.84
	00198309	US BANK CORP PAYMENT SYS	For Emergency Assistance clie	69.70
P0102248	00198293	PUGET SOUND ENERGY	Utility assistance for Emergen	60.03
P0102248	00198292	PUGET SOUND ENERGY	Utility assistance for Emergen	38.87
	00198309	US BANK CORP PAYMENT SYS	For Emergency Assistance clie	36.00
	00198309	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	28.00
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
	00198309	US BANK CORP PAYMENT SYS	P&R YFS online marketing	68.75
			Total	<u>755,518.32</u>

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00198227	05/16/2019	AAA HEATING & AIR CONDITIONING FLEX SPEND ACCT REIMB		1901186	05/09/2019	108.83
00198228	05/16/2019	AIRGAS USA LLC Oxygen/Fire	P0103688	9088042118	04/23/2019	416.08
00198229	05/16/2019	ANCHOR QEA LLC Preliminary Coastal Engineerin	P0101948	62264	04/26/2019	2,896.50
00198230	05/16/2019	ASPECT CONSULTING LLC Professional Services - Invoic	P0103637	33029	04/24/2019	1,125.00
00198231	05/16/2019	AUDI CLUB NORTHWEST REPLACE WARRANT #190320		OH011696	05/13/2019	400.00
00198232	05/16/2019	AUGUSTSON, THOR LEOFF1 Retiree Medical Expense	P0103649	OH011676	05/07/2019	39.56
00198233	05/16/2019	BELLEVUE, CITY OF 2019 Human Services Pooled Pro	P0103693	34661	04/22/2019	17,852.00
00198234	05/16/2019	BON, JESSI FLEX SPEND REIMB		10MAY19	05/10/2019	1,274.51
00198235	05/16/2019	CENTURYLINK PHONE USE MAY 2019		OH011699	05/02/2019	238.76
00198236	05/16/2019	CLEANERS PLUS 1 PD Dry Cleaning April 2019	P0103664	76814	05/01/2019	144.84
00198237	05/16/2019	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0103275	14555831042019	04/20/2019	19.90
00198238	05/16/2019	CULLIGAN SEATTLE WA Water Charges/Fire	P0103684	201905672721	04/30/2019	223.16
00198239	05/16/2019	CUMMINS SALES & SERVICE PS 13 GENERATOR INV AS74520	P0101681	AS74520/AS75567	03/01/2019	21,562.14
00198240	05/16/2019	DATEC INC. 3 LIND Power Supplies for iPad	P0103541	34127	05/06/2019	618.20
00198241	05/16/2019	DIGITAL COMBUSTION INC Fire Studio 6 Instructor Editi	P0103604	41270901913	05/01/2019	425.00
00198242	05/16/2019	ESTRADA, DEBORAH FLEX SPEND REIMB		10MAY19	05/10/2019	369.20
00198243	05/16/2019	FIRE PROTECTION INC SECURITY ALARM MONITORING CITY	P0103677	50314	05/01/2019	1,046.23
00198244	05/16/2019	GRAINGER INVENTORY PURCHASES	P0103612	9160176476	04/29/2019	277.78
00198245	05/16/2019	H D FOWLER INVENTORY PURCHASES	P0103623	I5124564	04/26/2019	2,143.15
00198246	05/16/2019	HOBBS, TRACY Power Flex Instruction for Apr	P0103663	002	05/07/2019	788.43
00198247	05/16/2019	HOME DEPOT CREDIT SERVICE PIPE FITTINGS	P0103636	0060727114388	05/06/2019	315.89
00198248	05/16/2019	HONEYWELL, MATTHEW V Professional Services - Public	P0103629	1096	04/30/2019	500.00
00198249	05/16/2019	INTEGRITY NETWORKS INC Fiber Line between PW and CH	P0103658	190291	04/30/2019	9,018.36
00198250	05/16/2019	JACK AND JILL OF AMERICA INC REPLACE WARRANT #187173		OH011697	05/13/2019	325.00
00198251	05/16/2019	KC HOUSING AUTHORITY Rental assistance for Emergenc	P0102237	OH011680	05/07/2019	430.84
00198252	05/16/2019	KC RECORDER SEWER LIENS	P0103654	OH011677	05/07/2019	111.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00198253	05/16/2019	KING COUNTY FINANCE MONTHLY SEWER JAN-DEC 2019	P0102378	30026893	05/01/2019	400,354.56
00198254	05/16/2019	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0102965	11008047	04/30/2019	1,122.00
00198255	05/16/2019	KING COUNTY FINANCE SIGNAL SERVICES	P0103639	9759397596	03/31/2019	1,113.46
00198256	05/16/2019	KIRBY, SUSAN class cancelled	P0103646	OH011678	05/07/2019	64.00
00198257	05/16/2019	KRAMP, ROBERT A FLEX SPEND REIMB		10MAY19	05/10/2019	434.85
00198258	05/16/2019	LANGUAGE LINE SERVICES language line invoice #4553985	P0103626	4553985	04/30/2019	29.66
00198259	05/16/2019	LARSON, NATE class cancelled	P0103647	OH011682	05/07/2019	64.00
00198260	05/16/2019	LIFE ASSIST INC Station/Rig Aid Supplies	P0103689	916809	04/30/2019	373.50
00198261	05/16/2019	LOGIC 20/20 Rental FA-2947 completed. Retu	P0103633	FA2947	05/06/2019	500.00
00198262	05/16/2019	LUND, MARK FLEX SPEND REIMB		10MAY19	05/10/2019	1,458.31
00198263	05/16/2019	LYONS, STEVEN FRLEOFF1 Retiree Medical Expen	P0103650	OH011681	05/07/2019	349.91
00198264	05/16/2019	MA, TING withdrew from camps	P0103648	OH011688	05/07/2019	418.00
00198265	05/16/2019	MAGNAN, JEFF FLEX SPEND REIMB		10MAY19	05/10/2019	1,636.85
00198266	05/16/2019	MALLORY SAFETY SUPPLY CLASS III JACKET (1-MED, 1-LG,	P0103621	4637061	04/26/2019	283.23
00198267	05/16/2019	MANDEVILLE, TROY FLEX SPEND REIMB		10MAY19	05/10/2019	1,640.00
00198268	05/16/2019	MANRIQUEZ, CHERYL R FLEX SPEND REIMB		10MAY19	05/10/2019	503.40
00198269	05/16/2019	MAO, ZHENGWEI Withdrew from camp	P0103645	OH011683	05/07/2019	125.00
00198270	05/16/2019	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P0103641	OH011684	04/30/2019	38.20
00198271	05/16/2019	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0103644	OH011687	04/30/2019	256.67
00198272	05/16/2019	MI HARDWARE - P&R Misc Supplies MICEC	P0103661	OH011690	04/30/2019	115.03
00198273	05/16/2019	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0103642	OH011685	04/30/2019	63.34
00198274	05/16/2019	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0103643	OH011686	04/30/2019	23.09
00198275	05/16/2019	MI HARDWARE - YFS Operating supplies for Tshop a	P0102232	OH011689	04/30/2019	7.97
00198276	05/16/2019	MI SISTER CITY ASSOCIATION Rental FA-2912 completed. Retu	P0103630	FA2912	05/06/2019	185.00
00198277	05/16/2019	MOBERLY AND ROBERTS Professional Services - Prosec	P0103635	818	05/01/2019	6,150.00
00198278	05/16/2019	MORRIS, CLINTON E FLEX SPEND REIMB		10MAY19	05/10/2019	500.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00198279	05/16/2019	MOUNTAINS TO SOUND 2019-2020 Forest Restoration	P0102409	#1 2019-2020	03/31/2019	2,300.00
00198280	05/16/2019	NATIONAL CONST RENTALS INC 6' PANELS RENTAL	P0103579	5342327	04/10/2019	97.42
00198281	05/16/2019	NORCOM 911 FIRE DISPATCH 2019	P0102480	0000605	04/04/2019	196,546.00
00198282	05/16/2019	NuOz Corporation Arcserve Backup Software Renew	P0103540	N100881	04/25/2019	1,654.08
00198283	05/16/2019	NW ROOFING SOLUTIONS LLC FS92 ROOF MAINT	P0103669	19078	04/23/2019	429.00
00198284	05/16/2019	O'REILLY AUTOMOTIVE INC Apparatus Parts/7608	P0103690	2519128937	04/18/2019	12.79
00198285	05/16/2019	PACIFIC AIR CONTROL INC HVAC MAINT	P0103675	20255	04/26/2019	983.04
00198286	05/16/2019	PACIFIC RIM EQUIPMENT RENTAL SOD CUTTER RENTAL	P0103673	26892	05/02/2019	772.08
00198287	05/16/2019	PARENTMAP Web e-newsletter	P0103660	201969505	04/30/2019	500.00
00198288	05/16/2019	PART WORKS INC., THE VALVE REPAIR KITS, SPANNER WRE	P0103670	INV41620/INV4178	04/30/2019	513.04
00198289	05/16/2019	PATANO STUDIO ARCHITECTURE FINAL BILL ARCHITECT CITY HALL	P0103674	1494	05/08/2019	1,266.16
00198290	05/16/2019	PLATT ELECTRIC CONDUIT & FITTINGS	P0103620	U576378/U955806	03/01/2019	1,598.16
00198291	05/16/2019	PND ENGINEERS INC Lincoln Landing Design Enginee	P0103543	1904209	04/19/2019	12,751.28
00198292	05/16/2019	PUGET SOUND ENERGY Utility assistance for Emergen	P0102248	OH011691	05/07/2019	38.87
00198293	05/16/2019	PUGET SOUND ENERGY Utility assistance for Emergen	P0102248	OH011692	05/09/2019	60.03
00198294	05/16/2019	PUGET SOUND ENERGY ENERGY USE MAY 2019		OH011698	05/03/2019	558.56
00198295	05/16/2019	RAINIER BUILDING SERVICES JANITORIAL SVC CITY BLDGS MAY	P0103678	18754	05/03/2019	11,958.87
00198296	05/16/2019	RELX INC DBA LEXISNEXIS Library Subscription - Invoice	P0103628	3091976375	04/30/2019	348.70
00198297	05/16/2019	RENTON FISH & GAME CLUB INC Renton Range fees for April 20	P0103665	OH011693	04/26/2019	75.00
00198298	05/16/2019	RIDDELL, SUZANNE FLEX SPEND REIMB		10MAY19	05/10/2019	2,410.46
00198299	05/16/2019	ROSTOV, HERSCHEL P FLEX SPEND REIMB		10MAY19	05/10/2019	232.80
00198300	05/16/2019	ROTARY DISTRICT 5030 Rental FA-2691 completed. Retu	P0103634	FA2691	05/06/2019	50.00
00198301	05/16/2019	SCHOENTRUP, WILLIAM FRLEOFF1 Retiree Medical Expen	P0103651	OH011694	05/07/2019	479.00
00198302	05/16/2019	SEATTLE TIMES, THE Job posting - IS Manager	P0103655	OH011695	04/30/2019	900.00
00198303	05/16/2019	SOLOMON, MEARA FLEX SPEND REIMB		10MAY19	05/10/2019	1,923.10
00198304	05/16/2019	SOUND SAFETY PRODUCTS SAFETY BOOTS	P0103567	1237383	04/23/2019	144.91

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00198305	05/16/2019	SPIETZ, ALLISON FLEX SPEND REIMB		10MAY19	05/10/2019	296.70
00198306	05/16/2019	STARBUCKS COFFEE COMPANY Rental FA-2808 completed. Retu	P0103631	FA2808	05/06/2019	312.50
00198307	05/16/2019	TAS SKI TEAM Rental FA-1964 completed. Retu	P0103632	FA1964	05/06/2019	150.00
00198308	05/16/2019	UNITED SITE SERVICES Volunteer Event Portable Restr	P0102964	1148353646	04/19/2019	127.37
00198309	05/16/2019	US BANK CORP PAYMENT SYS All City Cleanup day supplies		5539MAY	05/06/2019	32,964.76
00198310	05/16/2019	VERIZON WIRELESS CM Phone	P0103653	9828746534	04/23/2019	97.98
00198311	05/16/2019	VERIZON WIRELESS MDC Charges/Fire	P0102229	9828746537	04/23/2019	1,157.02
00198312	05/16/2019	WESTHILL ELECTRONICS MOBILE RADIO EQUIPMENT	P0103638	2636	04/22/2019	85.25
00198313	05/16/2019	WORKSAFE SERVICE INC, A Pre-employment Drug/Alcohol Te	P0103652	273829	04/30/2019	55.00
00198314	05/16/2019	XEROX CORPORATION Monthly lease charges for Upst	P0102473	096829651	05/01/2019	594.16
00198315	05/16/2019	XEROX CORPORATION Lease and print/copy charges f	P0102331	096829650	05/01/2019	593.84
					Total	<u>755,518.32</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	198316 -198387	5/23/2019	\$ 764,002.93
			\$ 764,002.93

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0103696	00198360	JACK AND JILL OF AMERICA INC	Rental FA-1206 completed. Retu	400.00
P0103699	00198371	ON, ALICE	Camp refunds	315.00
P0103698	00198347	GRAHAM	Rental FA-2930 completed. Retu	250.00
P0103697	00198337	CREATIVE LEARNING CENTER	Rental FA-1498 completed. Retu	150.00
P0103737	00198356	INNOVATOR'S DNA LLC	Rental FA-2109 completed. Retu	50.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0103721	00198329	CERTIFIED LABORATORIES	INVENTORY PURCHASES	281.03
P0103680	00198359	J A JACK & SONS INC	INVENTORY PURCHASES	156.35
P0103708	00198325	BLUETARP CREDIT SERVICES	PAST DUE CHARGES	10.00
<i>Org Key: 814072 - United Way</i>				
	00198384	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	80.00
<i>Org Key: 814074 - Garnishments</i>				
	00198383	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	689.09
	00198330	CLERK OF COURT	PAYROLL EARLY WARRANTS	643.81
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00198370	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	315.00
<i>Org Key: 814076 - City & Counties Local 21M</i>				
	00198387	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,688.23
<i>Org Key: 814077 - Police Association</i>				
	00198374	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,392.33
<i>Org Key: 814085 - GET Program Deductions</i>				
	00198346	GET Washington	PAYROLL EARLY WARRANTS	250.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0103707	00198355	ICMA	2019 Membership Dues - Spietz	1,182.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P0102380	00198333	COMCAST	FIRE STATION 92 FIBER CIRCUIT	412.25
P0103769	00198378	RICOH USA INC (FIRE)	Copier Rental/Fire	320.87
P0103686	00198320	ASPECT SOFTWARE INC	Telestaff Monthly Fee	165.00
P0103765	00198332	COMCAST	Internet Charges/Fire	72.39
P0103767	00198332	COMCAST	Internet Charges/Fire	11.49
<i>Org Key: FR2100 - Fire Operations</i>				
P0103766	00198368	KROESENS UNIFORM COMPANY	Uniform Shirts/Mair	142.71
P0103760	00198331	COLLISION MASTERS LLC	A192 Alignment	88.02
P0103768	00198386	VERIZON WIRELESS	Cell Charges/Fire	15.92
<i>Org Key: FR4100 - Training</i>				
P0102545	00198364	KCFTOA	Extrication Academy - White	625.00
P0102545	00198364	KCFTOA	Spring Pumps Academy - Cook	525.00
P0102545	00198364	KCFTOA	Instructor 1 - Gruger	295.00
<i>Org Key: GDI503 - Interest-Equip Rental</i>				
P0103549	00198382	SUNTRUST EQUIPMENT FINANCE	Lease Payment-Fire Apparatus	6,600.72
<i>Org Key: GDP503 - Principal - Equip Rental</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0103549	00198382	SUNTRUST EQUIPMENT FINANCE	Lease Payment - Fire Apparatus	64,114.76
<i>Org Key: GGM001 - General Government-Misc</i>				
P0102380	00198333	COMCAST	CITY HALL BACKUP INTERNET	849.15
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0103758	00198334	CONFIDENTIAL DATA DISPOSAL	City Shredding - Invoice # 770	200.00
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0103722	00198343	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	45.98
P0103724	00198369	KUHN, DAVID	LEOFF1 Retiree Medical Expense	35.27
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0103740	00198317	ACCESS	BLACK BOX PICK UP AND DELIVERY	483.82
<i>Org Key: MT2500 - ROW Administration</i>				
P0102454	00198377	REPUBLIC SERVICES #172	2019 ROW DISPOSAL/RECYCLING SE	2,345.64
P0102455	00198377	REPUBLIC SERVICES #172	2019 PW SWEEPER HAUL AWAY	365.29
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0102454	00198377	REPUBLIC SERVICES #172	2019 SEWER DISPOSAL/RECYCLING	260.63
P0103671	00198380	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	98.98
<i>Org Key: MT3400 - Sewer Collection</i>				
P0103667	00198348	GRAINGER	ORANGE RUBBER GLOVES (24)	59.93
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00198328	CENTURYLINK BUSINESS SERVICES	PNONE USE MAY 2019	3,653.12
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0102454	00198377	REPUBLIC SERVICES #172	2019 WATER DISPOSAL/RECYCLING	260.62
P0103671	00198380	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	141.63
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0102717	00198385	VERIZON WIRELESS	2019 VERIZON WIRELESS	3,222.87
<i>Org Key: MT4200 - Building Services</i>				
P0103772	00198357	INTERIOR FOLIAGE CO, THE	CITY HALL INTERIOR LANDSCAPING	375.65
<i>Org Key: MT4300 - Fleet Services</i>				
P0102300	00198372	OVERLAKE OIL	2019 FUEL DELIVERY	2,055.48
P0102300	00198372	OVERLAKE OIL	2019 FUEL DELIVERY	1,925.92
P0103701	00198321	AUTONATION INC	FORD REPAIRS/PARTS	1,442.00
P0102654	00198318	AMERIGAS-1400	2019 PROPANE DELIVERY	601.45
P0103704	00198344	EMERALD SERVICES INC	OIL RECYCLE DISPOSAL	321.50
P88915	00198365	KIA MOTORS FINANCE	6 MONTH LEASE EXTENSION (MONTH	263.96
P0103702	00198327	CARQUEST AUTO PARTS STORES	FLEET REPAIR PARTS	231.91
P0103744	00198381	SUNDSTROM, ROBERT	Gas for Birding Trip course #6	58.26
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0102334	00198367	KPG	2019 ON CALL TRANPORATION	2,991.09
<i>Org Key: MT4501 - Water Administration</i>				
P0103750	00198379	SEATTLE, CITY OF	Apr 2019 Water Purchases	87,342.81
<i>Org Key: MT4502 - Sewer Administration</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0103749	00198341	DEPT OF COMMERCE	Principal PWTF Sewer Lk Line	402,757.35
P0103749	00198341	DEPT OF COMMERCE	Interest PWTF Sewer Lk Line	16,110.29
<i>Org Key: PO1100 - Administration (PO)</i>				
P0103781	00198385	VERIZON WIRELESS	Cell Service - Invoice # 98287	1,291.22
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0103773	00198358	ISSAQUAH CITY JAIL	Jail Housing Invoice # 1900035	3,492.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0103774	00198354	IBSEN TOWING CO BELLEVUE	Impound Case # 2019-4408 - DBA	207.90
P0103716	00198368	KROESENS UNIFORM COMPANY	Uniform jacket for new officer	123.19
P0103775	00198368	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice(s)	106.58
<i>Org Key: PO4300 - Police Training</i>				
P0103804	00198345	GD-OTS	Registration fee for training	620.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0102737	00198322	BELLEVUE, CITY OF	2019 Specialized Recreation Se	519.00
<i>Org Key: PR2100 - Recreation Programs</i>				
P0103741	00198342	EISEN, CHLOE L	Instructor Payment for French	763.00
P0103744	00198381	SUNDSTROM, ROBERT	Instructor Payment for	566.58
P0103742	00198361	JOHNSON JR, MARV	Instructor Payment for Basketb	553.00
P0103738	00198350	HAKOMORI, MITSUKO	Instructor Payment for Ikebana	350.87
P0103752	00198366	KOJIMA, KENTARO	Instructor Payment for Soapsto	306.00
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P0103715	00198339	DATAQUEST LLC	Background checks for Seasonal	212.00
<i>Org Key: PR3500 - Senior Services</i>				
P0103739	00198335	CORT PARTY RENTAL	supplies for St Patrick's Day	238.92
P0103715	00198339	DATAQUEST LLC	Background checks for Seasonal	26.50
<i>Org Key: PR4100 - Community Center</i>				
P0103666	00198348	GRAINGER	DISPOSABLE GLOVES (LG)	34.99
P0103662	00198348	GRAINGER	container dolly	22.37
<i>Org Key: PR6100 - Park Maintenance</i>				
P0102764	00198316	AABCO BARRICADE COMPANY INC	Rotary Run Barricades/Cones Re	5,695.47
P0102454	00198377	REPUBLIC SERVICES #172	2019 PARKS DISPOSAL/RECYCLING	1,042.51
<i>Org Key: PR6120 - Landscape Maint - Buildings</i>				
P0102454	00198377	REPUBLIC SERVICES #172	2019 FACILITIES DISPOSAL/RECYC	260.63
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0101988	00198376	PUGET SOUND SPECIALTIES INC.	SOIL SAMPLES TESTED	563.75
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0103667	00198348	GRAINGER	IMPACT RESISTANT GLOVES	40.93
P0103715	00198339	DATAQUEST LLC	Background checks for Seasonal	26.50
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0101988	00198376	PUGET SOUND SPECIALTIES INC.	SOIL SAMPLES TESTED	563.75
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0102454	00198377	REPUBLIC SERVICES #172	2019 PARKS DISPOSAL/RECYCLING	1,042.51
P0103734	00198352	HORIZON	SPEED FEED 400	153.94
P0103715	00198339	DATAQUEST LLC	Background checks for Seasonal	53.00
<i>Org Key: PY4619 - Flex Spending Admin 2019</i>				
	00198362	JONES, MARK	REPLACE WARRANT 198262	1,458.31
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0102334	00198367	KPG	2019 ON CALL TRANPORATION	4,068.59
P0103002	00198353	HOUGH BECK & BAIRD	Light Rail Integration Design	2,500.00
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0103745	00198351	HEARTLAND LLC	April 2019 Commuter Parking Pr	15,367.50
<i>Org Key: WD722R - Sub Basin 3b.4 Watercourse</i>				
P0101491	00198326	CARDNO INC	WATERCOURSE STABALISATION PROJ	3,580.04
<i>Org Key: WD724R - Sub Basin 29.2 Watercourse</i>				
P0101491	00198326	CARDNO INC	WATERCOURSE STABILIZATION PROJE	6,648.65
<i>Org Key: WG103R - South Fire Station Repairs</i>				
P0103668	00198336	CRAWFORD DOOR COMPANY	BAY DOOR MAINT	1,037.31
<i>Org Key: WG110T - Computer Equip Replacements</i>				
P0103345	00198340	DELL MARKETING L.P.	2019 Computer Replacements Des	55,916.10
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P94483	00198365	KIA MOTORS FINANCE	DSG 2016 KIA SOUL LEASE	211.36
<i>Org Key: WPI22R - Vegetation Management</i>				
P0103216	00198319	APPLIED ECOLOGY LLC	Mercerdale Hillside Park Open	3,763.20
P0103217	00198319	APPLIED ECOLOGY LLC	Upper Luther Burbank Park Open	3,492.00
<i>Org Key: WP700P - Aubrey Davis Multiuse Corridor</i>				
P0100545	00198353	HOUGH BECK & BAIRD	Professional Services for Aubr	32,561.56
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0103733	00198325	BLUETARP CREDIT SERVICES	REMOTE GATE CONTROL SPYKER	133.08
<i>Org Key: XG918T - Network Infrastructure Extend</i>				
P0103709	00198373	PLATT ELECTRIC	PAST DUE CHARGES	38.82
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
P0100668	00198323	BERGER PARTNERSHIP PS, THE	Luther Burbank Waterfront Plaz	509.40
<i>Org Key: YF1100 - YFS General Services</i>				
P0103731	00198363	KC ALLIANCE FOR HUMAN SERVICES	Annual dues for King County	1,000.00
P0103719	00198324	BERK CONSULTING	Invoice for work on YFS's	925.33
P0102243	00198338	CRYSTAL SPRINGS	Monthly water bottle service f	21.74
<i>Org Key: YF1200 - Thrift Shop</i>				
P0102239	00198349	GRAND & BENEDICTS INC	Operating supplies for the Thr	88.36
<i>Org Key: YF2600 - Family Assistance</i>				
P0102248	00198375	PUGET SOUND ENERGY	Utility assistance for Emergen	61.90

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
			Total	<u>764,002.93</u>

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00198316	05/23/2019	AABCO BARRICADE COMPANY INC Rotary Run Barricades/Cones Re	P0102764	3961	05/01/2019	5,695.47
00198317	05/23/2019	ACCESS BLACK BOX PICK UP AND DELIVERY	P0103740	7469658	04/30/2019	483.82
00198318	05/23/2019	AMERIGAS-1400 2019 PROPANE DELIVERY	P0102654	3091987004	05/04/2019	601.45
00198319	05/23/2019	APPLIED ECOLOGY LLC Mercerdale Hillside Park Open	P0103217	1010	05/06/2019	7,255.20
00198320	05/23/2019	ASPECT SOFTWARE INC Telestaff Monthly Fee	P0103686	ASI050396	05/05/2019	165.00
00198321	05/23/2019	AUTONATION INC FORD REPAIRS/PARTS	P0103701	OH011701	04/01/2019	1,442.00
00198322	05/23/2019	BELLEVUE, CITY OF 2019 Specialized Recreation Se	P0102737	332019	04/26/2019	519.00
00198323	05/23/2019	BERGER PARTNERSHIP PS, THE Luther Burbank Waterfront Plaz	P0100668	31424	05/03/2019	509.40
00198324	05/23/2019	BERK CONSULTING Invoice for work on YFS's	P0103719	103570419	05/02/2019	925.33
00198325	05/23/2019	BLUETARP CREDIT SERVICES PAST DUE CHARGES	P0103733	42527502	05/05/2019	143.08
00198326	05/23/2019	CARDNO INC WATERCOURSE STABALISATION PROJ	P0101491	272080	04/18/2019	10,228.69
00198327	05/23/2019	CARQUEST AUTO PARTS STORES FLEET REPAIR PARTS	P0103702	439425/439929	04/30/2019	231.91
00198328	05/23/2019	CENTURYLINK BUSINESS SERVICES PNONE USE MAY 2019		1467607822	05/03/2019	3,653.12
00198329	05/23/2019	CERTIFIED LABORATORIES INVENTORY PURCHASES	P0103721	3535287	05/08/2019	281.03
00198330	05/23/2019	CLERK OF COURT PAYROLL EARLY WARRANTS		24MAY2019	05/24/2019	643.81
00198331	05/23/2019	COLLISION MASTERS LLC A192 Alignment	P0103760	37424	04/17/2019	88.02
00198332	05/23/2019	COMCAST Internet Charges/Fire	P0103767	OH011704	05/11/2019	83.88
00198333	05/23/2019	COMCAST FIRE STATION 92 FIBER CIRCUIT	P0102380	80722454	05/01/2019	1,261.40
00198334	05/23/2019	CONFIDENTIAL DATA DISPOSAL City Shredding - Invoice # 770	P0103758	77082890	04/30/2019	200.00
00198335	05/23/2019	CORT PARTY RENTAL supplies for St Patrick's Day	P0103739	979011	03/18/2019	238.92
00198336	05/23/2019	CRAWFORD DOOR COMPANY BAY DOOR MAINT	P0103668	2373	05/07/2019	1,037.31
00198337	05/23/2019	CREATIVE LEARNING CENTER Rental FA-1498 completed. Retu	P0103697	FA1498	05/13/2019	150.00
00198338	05/23/2019	CRYSTAL SPRINGS Monthly water bottle service f	P0102243	5277493050119	05/01/2019	21.74
00198339	05/23/2019	DATAQUEST LLC Background checks for Seasonal	P0103715	OH011705	04/30/2019	318.00
00198340	05/23/2019	DELL MARKETING L.P. 2019 Computer Replacements Des	P0103345	10312381535	04/29/2019	55,916.10
00198341	05/23/2019	DEPT OF COMMERCE Principal PWTF Sewer Lk Line	P0103749	PWTF257761	04/30/2019	418,867.64

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00198342	05/23/2019	EISEN, CHLOE L Instructor Payment for French	P0103741	6213/6214	05/13/2019	763.00
00198343	05/23/2019	ELSOE, RONALD LEOFF1 Retiree Medical Expense	P0103722	OH011706	05/14/2019	45.98
00198344	05/23/2019	EMERALD SERVICES INC OIL RECYCLE DISPOSAL	P0103704	79810176	04/24/2019	321.50
00198345	05/23/2019	GD-OTS Registration fee for training	P0103804	50001274	05/10/2019	620.00
00198346	05/23/2019	GET Washington PAYROLL EARLY WARRANTS		24MAY2019	05/24/2019	250.00
00198347	05/23/2019	GRAHAM Rental FA-2930 completed. Retu	P0103698	FA2930	05/13/2019	250.00
00198348	05/23/2019	GRAINGER ORANGE RUBBER GLOVES (24)	P0103667	9169089399	05/08/2019	158.22
00198349	05/23/2019	GRAND & BENEDICTS INC Operating supplies for the Thr	P0102239	1030075IN	05/07/2019	88.36
00198350	05/23/2019	HAKOMORI, MITSUKO Instructor Payment for Ikebana	P0103738	6211	05/15/2019	350.87
00198351	05/23/2019	HEARTLAND LLC April 2019 Commuter Parking Pr	P0103745	12101002	05/09/2019	15,367.50
00198352	05/23/2019	HORIZON SPEED FEED 400	P0103734	3M306750	05/06/2019	153.94
00198353	05/23/2019	HOUGH BECK & BAIRD Light Rail Integration Design	P0100545	12647	05/01/2019	35,061.56
00198354	05/23/2019	IBSEN TOWING CO BELLEVUE Impound Case # 2019-4408 - DBA	P0103774	407808	01/01/2019	207.90
00198355	05/23/2019	ICMA 2019 Membership Dues - Spietz	P0103707	OH011707	05/13/2019	1,182.00
00198356	05/23/2019	INNOVATOR'S DNA LLC Rental FA-2109 completed. Retu	P0103737	FA2109	05/15/2019	50.00
00198357	05/23/2019	INTERIOR FOLIAGE CO, THE CITY HALL INTERIOR LANDSCAPING	P0103772	41289	04/16/2019	375.65
00198358	05/23/2019	ISSAQUAH CITY JAIL Jail Housing Invoice # 1900035	P0103773	19000357	04/24/2019	3,492.00
00198359	05/23/2019	J A JACK & SONS INC INVENTORY PURCHASES	P0103680	JAJ27802	04/29/2019	156.35
00198360	05/23/2019	JACK AND JILL OF AMERICA INC Rental FA-1206 completed. Retu	P0103696	FA1206	05/13/2019	400.00
00198361	05/23/2019	JOHNSON JR, MARV Instructor Payment for Basketb	P0103742	6300	05/14/2019	553.00
00198362	05/23/2019	JONES, MARK REPLACE WARRANT 198262		OH011716	05/16/2019	1,458.31
00198363	05/23/2019	KC ALLIANCE FOR HUMAN SERVICES Annual dues for King County	P0103731	OH011710	05/13/2019	1,000.00
00198364	05/23/2019	KCFTOA Instructor 1 - Gruger	P0102545	6943/6944	05/01/2019	1,445.00
00198365	05/23/2019	KIA MOTORS FINANCE 6 MONTH LEASE EXTENSION (MONTH	P94483	OH011711	05/16/2019	475.32
00198366	05/23/2019	KOJIMA, KENTARO Instructor Payment for Soapsto	P0103752	6632	05/16/2019	306.00
00198367	05/23/2019	KPG 2019 ON CALL TRANPORTATION	P0102334	418119	05/07/2019	7,059.68

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00198368	05/23/2019	KROESENS UNIFORM COMPANY Uniform Shirts/Mair	P0103775	55107/55105	05/01/2019	372.48
00198369	05/23/2019	KUHN, DAVID LEOFF1 Retiree Medical Expense	P0103724	OH011708	05/14/2019	35.27
00198370	05/23/2019	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		24MAY2019	05/24/2019	315.00
00198371	05/23/2019	ON, ALICE Camp refunds	P0103699	OH011700	05/13/2019	315.00
00198372	05/23/2019	OVERLAKE OIL 2019 FUEL DELIVERY	P0102300	0193238IN	05/06/2019	3,981.40
00198373	05/23/2019	PLATT ELECTRIC PAST DUE CHARGES	P0103709	OH011713	05/14/2019	38.82
00198374	05/23/2019	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		24MAY2019	05/24/2019	2,392.33
00198375	05/23/2019	PUGET SOUND ENERGY Utility assistance for Emergen	P0102248	OH011712	05/10/2019	61.90
00198376	05/23/2019	PUGET SOUND SPECIALTIES INC. SOIL SAMPLES TESTED	P0101988	26558	05/03/2019	1,127.50
00198377	05/23/2019	REPUBLIC SERVICES #172 2019 ROW DISPOSAL/RECYCLING SE	P0102454	0172007839975	04/30/2019	5,577.83
00198378	05/23/2019	RICOH USA INC (FIRE) Copier Rental/Fire	P0103769	102068337	05/03/2019	320.87
00198379	05/23/2019	SEATTLE, CITY OF Apr 2019 Water Purchases	P0103750	OH011715	04/24/2019	87,342.81
00198380	05/23/2019	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P0103671	470145	05/07/2019	240.61
00198381	05/23/2019	SUNDSTROM, ROBERT Gas for Birding Trip course #6	P0103744	6719	04/11/2019	624.84
00198382	05/23/2019	SUNTRUST EQUIPMENT FINANCE Lease Payment-Fire Apparatus	P0103549	1688732	04/17/2019	70,715.48
00198383	05/23/2019	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		24MAY2019	05/24/2019	689.09
00198384	05/23/2019	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		24MAY2019	05/24/2019	80.00
00198385	05/23/2019	VERIZON WIRELESS 2019 VERIZON WIRELESS	P0103781	9828746531	04/23/2019	4,514.09
00198386	05/23/2019	VERIZON WIRELESS Cell Charges/Fire	P0103768	9829599425	05/06/2019	15.92
00198387	05/23/2019	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		24MAY2019	05/24/2019	2,688.23
					Total	<u>764,002.93</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	198388 -198499	5/30/2019	\$ 543,371.90
			\$ 543,371.90

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	8,823.59
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	4,719.07
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	4,046.93
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	3,587.00
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	2,308.92
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	1,671.04
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	1,456.46
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	1,032.62
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	731.61
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	728.08
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	614.26
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	500.47
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	363.46
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	298.53
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	281.85
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	250.64
P0103736	00198458	PEOPLE FOR CLIMATE ACTION	Rental FA-2826 completed. Retu	250.00
P0102958	00198435	KING CO PROSECUTING ATTORNEY	2019 COURT REMITTANCE KC CRIME	202.61
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	143.50
P0103753	00198488	VIETNAM SCHOLARSHIP FOUNDATION	Returning remaining security	125.00
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	100.68
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	99.99
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	99.99
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	77.77
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	77.77
P0103866	00198489	WA ST TREASURER'S OFFICE	April MI Court Transmittal	52.59
P0103754	00198485	TURBA, KENDRA	Returning credit on account	49.00
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	47.09
P0102957	00198434	KC PET LICENSES	2019 KC PET LICENSE FEES COLLE	45.00
	00198405	COMPLETE EDUCATION	B & O OVERPAYMENT REFUND	34.13
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	6.78
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	5.67
P0103865	00198490	WA ST TREASURER'S OFFICE	April 19 Newcastle Court Trans	1.19
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0103825	00198472	SEATTLE PUBLIC UTILITIES	APRIL 2019 SPU RETAIL SERVICE	14,848.00
	00198396	BIESOLD, TODD & CHRISTINA	OVERPAYMENT REFUND	2,988.88
P0103695	00198492	WALTER E NELSON CO	INVENTORY PURCHASES	1,689.71
P0103683	00198425	GRAINGER	INVENTORY PURCHASES	753.00
	00198457	PECKARSKY, DAVID	OVERPAYMENT REFUND	415.52
	00198468	ROYER, SIDNEY	OVERPAYMENT REFUND	300.70
	00198465	RITTENHOUSE, EDWARD	OVERPAYMENT REFUND	238.66
<i>Org Key: 814083 - Vol Life Ins - States West Lif</i>				
	00198392	AWC	JUNE 2019	344.90
<i>Org Key: CM1100 - Administration (CM)</i>				
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	41.67
<i>Org Key: CO6100 - City Council</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0103894	00198409	DANIEL, KAMARIA	MITV 5/7 Council Mtg	420.00
P0103894	00198409	DANIEL, KAMARIA	MITV 5/21 Council Mtg	390.00
P0103894	00198409	DANIEL, KAMARIA	MITV 5/9 MISD Mtg	300.00
P0103894	00198409	DANIEL, KAMARIA	MITV 5/23 MISD Mtg	270.00
<i>Org Key: CR1100 - Human Resources</i>				
	00198421	GERHEIM, LARA	MILEAGE EXPENSE	157.76
	00198474	SEGLE, KRYSS	MILEAGE EXPENSE	157.76
	00198474	SEGLE, KRYSS	DEPT SERVICE AWARD	155.95
	00198421	GERHEIM, LARA	PER DIEM REIMB	152.50
	00198474	SEGLE, KRYSS	PER DIEM REIMB	152.50
<i>Org Key: CT1100 - Municipal Court</i>				
	00198443	LUCERO, CHERYL	CONFERENCE EXPENSE	425.49
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	24.84
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00198429	HANSPAL, DALJEET	PERMIT REFUND	348.00
	00198429	HANSPAL, DALJEET	PERMIT REFUND	10.44
<i>Org Key: DS1100 - Administration (DS)</i>				
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	57.27
	00198412	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING APR2019	48.40
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	76.96
<i>Org Key: FN0000 - Finance Department-Revenue</i>				
	00198416	ELEFTERIA	REFUND LICENSE FEE DUPLICATE	30.00
<i>Org Key: FN1100 - Administration (FN)</i>				
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	569.84
P0103714	00198487	US BANK	MERLTGO17 Admin Fee 7/1/18 to	560.55
P0103714	00198487	US BANK	MERLTGOREF13 Admin Fee 7/1/18	300.00
P0103714	00198487	US BANK	MERLTGO11 Admin Fee 7/1/18 to	300.00
P0103714	00198487	US BANK	MERLTGO09B Admin Fee 7/1/18 to	276.16
<i>Org Key: FR2100 - Fire Operations</i>				
	00198391	AUSTIN, RAY	PER DIEM REIMB	152.50
	00198403	COLLIER, BARRY	PER DIEM REIMB	152.50
	00198422	GIVENS, MARK	PER DIEM REIMB	152.50
<i>Org Key: FR4100 - Training</i>				
	00198436	KISSEL, TREVER	TRAINING EXPENSE	120.00
<i>Org Key: FR5100 - Community Risk Reduction</i>				
	00198394	BASTROM, KENT G	PER DIEM REIMB	162.50
	00198445	MAIR, STEPHEN	PER DIEM REIMB	162.50
<i>Org Key: GGM001 - General Government-Misc</i>				
P0103864	00198415	DUNBAR ARMORED	Armored car service	646.13
P0102379	00198404	COMCAST	CITY HALL HIGH SPEED INTERNET	111.44
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	570.44

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	299.84
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	96.86
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	95.24
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	87.80
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0103906	00198440	LEOPOLD, FREDERIC	LEOFF1 Medical Expenses	28,179.60
P0103905	00198460	PROVOST, ESTATE OF ALAN	FRLEOFF1 Medical Expenses	24,553.40
	00198439	LEOFF HEALTH & WELFARE TRUST	JUNE 2019 POLICE RETIREES	5,989.60
P0103904	00198470	SCHOENTRUP, WILLIAM	FRLEOFF Medical Expenses	5,790.00
	00198438	LEOFF HEALTH & WELFARE TRUST	JUNE 2019 FIRE RETIREES	2,994.80
	00198430	HILTNER, PETER	LEOFF1 Medicare Reimb	556.00
	00198470	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	483.60
	00198400	CARLSON, LARRY	QTRLY LEOFF1 RET MEDI REIMB	406.50
P0103723	00198495	WHEELER, DENNIS	LEOFF1 Retiree Medical Expense	375.99
P0103824	00198433	JOHNSON, CURTIS	FRLEOFF1 Retiree Medical Expen	369.49
P0103823	00198399	CALLAGHAN, MICHAEL	LEOFF1 Retiree Medical Expense	240.68
P0103821	00198427	HAGSTROM, JAMES	FRLEOFF1 Retiree Medical Expen	231.90
	00198475	SMITH, RICHARD	LEOFF1 Medicare Reimb	223.10
P0103876	00198440	LEOPOLD, FREDERIC	LEOFF1 Retiree Medical Expense	216.81
	00198427	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	216.50
	00198393	BARNES, WILLIAM	LEOFF1 Medicare Reimb	211.50
	00198411	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	211.50
	00198423	GOODMAN, J C	LEOFF1 Medicare Reimb	194.20
	00198495	WHEELER, DENNIS	LEOFF1 Medicare Reimb	181.70
	00198491	WALLACE, THOMAS	LEOFF1 Medicare Reimb	170.10
P0103726	00198442	LOISEAU, LERI M	LEOFF1 Retiree Medical Expense	169.71
	00198417	ELSOE, RONALD	LEOFF1 Medicare Reimb	169.50
	00198389	ADAMS, RONALD E	LEOFF1 Medicare Reimb	169.30
	00198390	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	168.00
	00198398	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	168.00
	00198413	DEVENY, JAN P	LEOFF1 Medicare Reimb	168.00
	00198437	KUHN, DAVID	LEOFF1 Medicare Reimb	168.00
	00198399	CALLAGHAN, MICHAEL	LEOFF1 Medicare Reimb	164.40
	00198433	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	163.70
	00198442	LOISEAU, LERI M	LEOFF1 Medicare Reimb	162.10
	00198469	RUCKER, MANORD J	LEOFF1 Medicare Reimb	162.10
	00198414	DOWD, PAUL	LEOFF1 Medicare Reimb	159.40
	00198388	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	151.60
	00198494	WEGNER, KEN	LEOFF1 Medicare Reimb	146.60
P0103822	00198398	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	139.82
	00198449	MYERS, JAMES S	LEOFF1 Medicare Reimb	137.40
	00198462	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
	00198419	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	135.50
	00198444	LYONS, STEVEN	LEOFF1 Medicare Reimb	134.30
	00198482	THOMPSON, JAMES	LEOFF1 Medicare Reimb	123.30
<i>Org Key: GGM606 - Excess Retirement-Fire</i>				
	00198393	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,604.31
	00198407	COOPER, ROBERT	LEOFF1 Excess Benefit	1,566.16
	00198433	JOHNSON, CURTIS	LEOFF1 Excess Benefit	837.28

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00198470	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	824.19
	00198462	RAMSAY, JON	LEOFF1 Excess Benefit	448.41
<i>Org Key: GX9996 - Employee Benefits-Police</i>				
	00198439	LEOFF HEALTH & WELFARE TRUST	JUNE 2019 POLICE ACTIVE	51,627.98
	00198439	LEOFF HEALTH & WELFARE TRUST	JUNE 2019 POLICE SUPPORT	7,451.19
<i>Org Key: GX9997 - Employee Benefits-Fire</i>				
	00198438	LEOFF HEALTH & WELFARE TRUST	JUNE 2019 FIRE ACTIVE	56,929.27
	00198439	LEOFF HEALTH & WELFARE TRUST	JUNE 2019 POLICE ADJUSTMENTS	0.03
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0103755	00198453	PACIFIC NW PROF DRIVING LLC	CDL Driver Training	3,500.00
<i>Org Key: MT3100 - Water Distribution</i>				
P0103672	00198426	H D FOWLER	CRD & PRV PARTS	2,506.35
P0103735	00198418	FERGUSON ENTERPRISES LLC	WIRE CABLE FOR PULLING SERVICE	200.30
<i>Org Key: MT3150 - Water Quality Event</i>				
P0103706	00198484	TOKAY SOFTWARE	APRIL WEB TEST REPORT	1,115.00
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	57.62
P0103732	00198477	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	26.18
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0102911	00198402	CINTAS CORPORATION #460	2019 COVERALL SERVICES	1,164.81
P0102711	00198497	XEROX CORPORATION	2019 BASE AND METER COPIER SER	445.96
<i>Org Key: MT4300 - Fleet Services</i>				
P0103703	00198424	GOODYEAR TIRE & RUBBER CO, THE	TIRE INVENTORY	665.23
P0103730	00198451	NORTH LAKE MARINA-	PATROL 12 BATTERIES INV 28508	560.84
P0102659	00198459	PRAXAIR DISTRIBUTION INC	2019 ACETYLENE AND OXYGEN TANK	54.12
	00198467	ROOT, ROBERT M	FUEL FOR #437	20.00
<i>Org Key: PO1100 - Administration (PO)</i>				
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	291.93
	00198431	HOLMES, EDWARD J	PER DIEM REIMB	154.70
<i>Org Key: PO1700 - Records and Property</i>				
P0103771	00198498	XEROX CORPORATION	PD Admin Copier - Invoice #	399.56
P0103771	00198498	XEROX CORPORATION	PD Records Copier - Invoice #	210.44
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0103728	00198471	SCORE	SCORE Jail bill April 2019	1,080.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0103717	00198410	DAY MANAGEMENT CORP	Radio repairs/service	360.27
P0103777	00198499	ZEE MEDICAL	Medical Supply Cabinet -	344.36
	00198412	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING APR2019	24.20
P0103779	00198447	MI HARDWARE - POLICE	Supplies for Patrol - Invoice(10.86
<i>Org Key: PO2200 - Marine Patrol</i>				
	00198466	ROGGENKAMP, TODD	TRAINING EXPENSES	1,356.70
	00198428	HAMMER, SAMANTHA	PER DIEM REIMB	247.50

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00198466	ROGGENKAMP, TODD	PER DIEM REIMB	247.50
	00198428	HAMMER, SAMANTHA	MILEAGE EXPENSE	117.16
P0103779	00198447	MI HARDWARE - POLICE	MP Supplies - Invoice(s): 1402	107.44
<i>Org Key: PO2450 - Special Operations Team</i>				
P0103783	00198408	CRIMINAL JUSTICE TRAINING COMM	SWAT Basic Training for Office	1,800.00
	00198420	GEHRKE, STORM	TRAINING EXPENSES	561.32
	00198420	GEHRKE, STORM	PER DIEM REIMB	152.50
<i>Org Key: PO3100 - Investigation Division</i>				
	00198448	MORRIS, JOSEPH P	CONFERENCE EXPENSES	475.21
P0103718	00198483	THOMSON REUTERS - WEST	West Information Charges	334.48
	00198432	JIRA, ROBERT	FERRY EXPENSE & MILEAGE	65.62
<i>Org Key: PR1100 - Administration (PR)</i>				
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	75.80
<i>Org Key: PR2100 - Recreation Programs</i>				
P0103801	00198401	CHRISTIANSEN, ANNE	instructor payment for Dream T	676.20
P0103712	00198473	SEATTLE'S CHILD	Ad for Seattle's Child magazin	392.00
<i>Org Key: PR2108 - Health and Fitness</i>				
P0103811	00198456	PAULETTO, MAUDE	Instructor Payment for Yoga co	646.80
P0103811	00198456	PAULETTO, MAUDE	Instructor Payment for Yoga co	567.00
P0103811	00198456	PAULETTO, MAUDE	Instructor Payment for Yoga co	331.80
<i>Org Key: PR3500 - Senior Services</i>				
	00198479	SYLVETSKY, LESLIE	FOOD WORKER CARD	10.00
<i>Org Key: PR4100 - Community Center</i>				
P0103864	00198415	DUNBAR ARMORED	Armored car service	644.53
<i>Org Key: PR6100 - Park Maintenance</i>				
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	792.00
P0102911	00198402	CINTAS CORPORATION #460	PARKS COVERALLS	92.04
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0103720	00198477	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	142.84
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0103681	00198478	SUNBELT RENTALS INC	REAR TINE TILLER RENTAL	548.31
P0103676	00198426	H D FOWLER	YARD HYDRANT & VALVE WRENCH	159.89
	00198476	SOMMARGREN, ALAINE	PEA PATCH SUPPLIES	88.43
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0102825	00198486	UNITED SITE SERVICES	Lid Park Boat Launch -	783.14
P0102825	00198486	UNITED SITE SERVICES	Aubrey Davis & Lid	336.96
P0102466	00198480	T-MOBILE	Monthly services for Boat Laun	20.00
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0103705	00198441	LIGHTHOUSE LAW GROUP PLLC	Professional Services - Invoic	11,190.00
P0103899	00198455	PARKWAY CENTER MANAGEMENT GRP	June 2019 Rent Payment - ST Lo	7,000.00
<i>Org Key: VCP402 - CIP Water Salaries</i>				
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	10.72

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WG106R - North Fire Station Repairs</i>				
P0103854	00198452	PACIFIC MODULAR LLC	CARPET REPLACEMENT NORTH FIRE	38,850.00
P0103854	00198452	PACIFIC MODULAR LLC	CARPET REPLACEMENT NORTH FIRE	15,963.15
<i>Org Key: WG716T - Thrift Shop Pt of Sale</i>				
P0103692	00198464	RETAIL POINT OF SALE INC	Tags for Tshop	3,829.70
P0103691	00198450	NATIONAL BUSINESS SYSTEMS	Keystroke Upgrade to Version 8	1,749.00
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0102825	00198486	UNITED SITE SERVICES	Pioneer Park - 2019 Portable T	168.48
<i>Org Key: WS712P - Pump Sta/Lake Line Access Eval</i>				
P0099675	00198481	TETRA TECH INC	LAKE LINE & PUMP STATION ACCES	8,924.79
<i>Org Key: WW717R - Main SE 22nd Street</i>				
P0103435	00198454	PAMF EXCAVATION LLC	SE 22ND PL WATER SYSYEM IMPROV	162,439.95
P0101929	00198397	BLUELINE GROUP	SE 22ND ST /SE 22ND PL WATER S	2,400.00
<i>Org Key: YF1100 - YFS General Services</i>				
P0103864	00198415	DUNBAR ARMORED	Armored car service	298.40
	00198406	COMPLETE OFFICE	OFFICE SUPPLIES APRIL 2019	175.16
P0103725	00198493	WASHINGTON STATE PATROL	Pre-employment Background Chec	132.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0103864	00198415	DUNBAR ARMORED	Armored car service	646.13
P0103727	00198499	ZEE MEDICAL	First Aid Supplies for Thrift	166.60
<i>Org Key: YF2100 - School/City Partnership</i>				
P0102231	00198463	REGIONAL TOXICOLOGY SERVICES	Lab fees for C.Harnish clients	15.70
<i>Org Key: YF2500 - Family Counseling</i>				
P0102242	00198496	WOOD, JULIE D	Clinical consults 2019	300.00
<i>Org Key: YF2600 - Family Assistance</i>				
P0102248	00198461	PUGET SOUND ENERGY	Utility assistance for Emergen	352.06
P0103331	00198446	MERCER EAST	Rent and utility payments for	298.41
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
P0103420	00198395	BERK CONSULTING	Professionals services for YFS	4,864.03
Total				543,371.90

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00198388	05/30/2019	ABBOTT, RICHARD LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	151.60
00198389	05/30/2019	ADAMS, RONALD E LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	169.30
00198390	05/30/2019	AUGUSTSON, THOR LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	168.00
00198391	05/30/2019	AUSTIN, RAY PER DIEM REIMB		OH011726	05/17/2019	152.50
00198392	05/30/2019	AWC JUNE 2019		OH011727	05/28/2019	344.90
00198393	05/30/2019	BARNES, WILLIAM LEOFF1 Medicare Reimb		JUNE2019A	05/29/2019	1,815.81
00198394	05/30/2019	BASTROM, KENT G PER DIEM REIMB		OH011728	05/15/2019	162.50
00198395	05/30/2019	BERK CONSULTING Professionals services for YFS	P0103420	103570119	02/07/2019	4,864.03
00198396	05/30/2019	BIESOLD, TODD & CHRISTINA OVERPAYMENT REFUND		OH011729	05/21/2019	2,988.88
00198397	05/30/2019	BLUELINE GROUP SE 22ND ST /SE 22ND PL WATER S	P0101929	16887	05/06/2019	2,400.00
00198398	05/30/2019	BOOTH, GLENDON D LEOFF1 Medicare Reimb	P0103822	OH011760	05/20/2019	307.82
00198399	05/30/2019	CALLAGHAN, MICHAEL LEOFF1 Medicare Reimb	P0103823	OH011761	05/20/2019	405.08
00198400	05/30/2019	CARLSON, LARRY QTRLY LEOFF1 RET MEDI REIMB		OH011733	05/28/2019	406.50
00198401	05/30/2019	CHRISTIANSEN, ANNE instructor payment for Dream T	P0103801	2512	05/19/2019	676.20
00198402	05/30/2019	CINTAS CORPORATION #460 2019 COVERALL SERVICES	P0102911	4019442782/40198	04/30/2019	1,256.85
00198403	05/30/2019	COLLIER, BARRY PER DIEM REIMB		OH011731	05/17/2019	152.50
00198404	05/30/2019	COMCAST CITY HALL HIGH SPEED INTERNET	P0102379	OH011702	05/12/2019	111.44
00198405	05/30/2019	COMPLETE EDUCATION B & O OVERPAYMENT REFUND		OH011732	05/14/2019	34.13
00198406	05/30/2019	COMPLETE OFFICE OFFICE SUPPLIES APRIL 2019		OH011730	04/30/2019	3,323.99
00198407	05/30/2019	COOPER, ROBERT LEOFF1 Excess Benefit		JUNE2019A	05/29/2019	1,566.16
00198408	05/30/2019	CRIMINAL JUSTICE TRAINING COMM SWAT Basic Training for Office	P0103783	201132411	05/14/2019	1,800.00
00198409	05/30/2019	DANIEL, KAMARIA MITV 5/7 Council Mtg	P0103894	027	05/23/2019	1,380.00
00198410	05/30/2019	DAY MANAGEMENT CORP Radio repairs/service	P0103717	485277	05/09/2019	360.27
00198411	05/30/2019	DEEDS, EDWARD G LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	211.50
00198412	05/30/2019	DEPT OF ENTERPRISES SERVICES BUSINESS CARD PRINTING APR2019		73187671	05/03/2019	72.60
00198413	05/30/2019	DEVENY, JAN P LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	168.00

Accounts Payable Report by Check Number

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00198414	05/30/2019	DOWD, PAUL LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	159.40
00198415	05/30/2019	DUNBAR ARMORED Armored car service	P0103864	4404512	05/01/2019	2,235.19
00198416	05/30/2019	ELEFTERIA REFUND LICENSE FEE DUPLICATE		OH011734	05/14/2019	30.00
00198417	05/30/2019	ELSOE, RONALD LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	169.50
00198418	05/30/2019	FERGUSON ENTERPRISES LLC WIRE CABLE FOR PULLING SERVICE	P0103735	0138120	05/09/2019	200.30
00198419	05/30/2019	FORSMAN, LOWELL LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	135.50
00198420	05/30/2019	GEHRKE, STORM TRAINING EXPENSES		OH011739	05/15/2019	713.82
00198421	05/30/2019	GERHEIM, LARA MILEAGE EXPENSE		OH011736	05/14/2019	310.26
00198422	05/30/2019	GIVENS, MARK PER DIEM REIMB		OH011737	05/17/2019	152.50
00198423	05/30/2019	GOODMAN, J C LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	194.20
00198424	05/30/2019	GOODYEAR TIRE & RUBBER CO, THE TIRE INVENTORY	P0103703	1951149465	05/09/2019	665.23
00198425	05/30/2019	GRAINGER INVENTORY PURCHASES	P0103683	9170654603	05/09/2019	753.00
00198426	05/30/2019	H D FOWLER CRD & PRV PARTS	P0103676	I5129085	05/01/2019	2,666.24
00198427	05/30/2019	HAGSTROM, JAMES LEOFF1 Medicare Reimb	P0103821	OH011762	05/20/2019	448.40
00198428	05/30/2019	HAMMER, SAMANTHA MILEAGE EXPENSE		OH011772	05/25/2019	364.66
00198429	05/30/2019	HANSPAL, DALJEET PERMIT REFUND		1706049	05/15/2019	358.44
00198430	05/30/2019	HILTNER, PETER LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	556.00
00198431	05/30/2019	HOLMES, EDWARD J PER DIEM REIMB		OH011740	05/28/2019	154.70
00198432	05/30/2019	JIRA, ROBERT FERRY EXPENSE & MILEAGE		OH011741	05/21/2019	65.62
00198433	05/30/2019	JOHNSON, CURTIS LEOFF1 Medicare Reimb	P0103824	OH011763	05/20/2019	1,370.47
00198434	05/30/2019	KC PET LICENSES 2019 KC PET LICENSE FEES COLLE	P0102957	OH011775	04/30/2019	45.00
00198435	05/30/2019	KING CO PROSECUTING ATTORNEY 2019 COURT REMITTANCE KC CRIME	P0102958	OH011776	04/30/2019	202.61
00198436	05/30/2019	KISSEL, TREVER TRAINING EXPENSE		OH011742	05/17/2019	120.00
00198437	05/30/2019	KUHN, DAVID LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	168.00
00198438	05/30/2019	LEOFF HEALTH & WELFARE TRUST JUNE 2019 FIRE RETIREES		OH011745	05/28/2019	59,924.07
00198439	05/30/2019	LEOFF HEALTH & WELFARE TRUST JUNE 2019 POLICE RETIREES		OH011744	05/28/2019	65,068.80

Accounts Payable Report by Check Number

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00198440	05/30/2019	LEOPOLD, FREDERIC LEOFF1 Retiree Medical Expense	P0103906	OH011759	05/29/2019	28,396.41
00198441	05/30/2019	LIGHTHOUSE LAW GROUP PLLC Professional Services - Invoic	P0103705	20399	05/03/2019	11,190.00
00198442	05/30/2019	LOISEAU, LERI M LEOFF1 Retiree Medical Expense		JUNE2019B	05/29/2019	331.81
00198443	05/30/2019	LUCERO, CHERYL CONFERENCE EXPENSE		OH011743	05/22/2019	425.49
00198444	05/30/2019	LYONS, STEVEN LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	134.30
00198445	05/30/2019	MAIR, STEPHEN PER DIEM REIMB		OH011746	05/15/2019	162.50
00198446	05/30/2019	MERCER EAST Rent and utility payments for	P0103331	OH011724	05/28/2019	298.41
00198447	05/30/2019	MI HARDWARE - POLICE Supplies for Patrol - Invoice(P0103779	OH011765	04/30/2019	118.30
00198448	05/30/2019	MORRIS, JOSEPH P CONFERENCE EXPENSES		OH011747	05/22/2019	475.21
00198449	05/30/2019	MYERS, JAMES S LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	137.40
00198450	05/30/2019	NATIONAL BUSINESS SYSTEMS Keystroke Upgrade to Version 8	P0103691	OH011718	04/01/2019	1,749.00
00198451	05/30/2019	NORTH LAKE MARINA- PATROL 12 BATTERIES INV 28508	P0103730	28508	04/09/2019	560.84
00198452	05/30/2019	PACIFIC MODULAR LLC CARPET REPLACEMENT NORTH FIRE	P0103854	7205/7319	04/23/2019	54,813.15
00198453	05/30/2019	PACIFIC NW PROF DRIVING LLC CDL Driver Training	P0103755	2592	05/10/2019	3,500.00
00198454	05/30/2019	PAMF EXCAVATION LLC SE 22ND PL WATER SYSYEM IMPROV	P0103435	#2	04/30/2019	162,439.95
00198455	05/30/2019	PARKWAY CENTER MANAGEMENT GRP June 2019 Rent Payment - ST Lo	P0103899	OH011725	05/28/2019	7,000.00
00198456	05/30/2019	PAULETTO, MAUDE Instructor Payment for Yoga co	P0103811	6673/6679/6676	05/20/2019	1,545.60
00198457	05/30/2019	PECKARSKY, DAVID OVERPAYMENT REFUND		OH011748	05/14/2019	415.52
00198458	05/30/2019	PEOPLE FOR CLIMATE ACTION Rental FA-2826 completed. Retu	P0103736	FA2826	05/15/2019	250.00
00198459	05/30/2019	PRAXAIR DISTRIBUTION INC 2019 ACETYLENE AND OXYGEN TANK	P0102659	89179606	04/03/2019	54.12
00198460	05/30/2019	PROVOST, ESTATE OF ALAN FRLEOFF1 Medical Expenses	P0103905	OH011758	05/29/2019	24,553.40
00198461	05/30/2019	PUGET SOUND ENERGY Utility assistance for Emergen	P0102248	OH011766	05/21/2019	352.06
00198462	05/30/2019	RAMSAY, JON LEOFF1 Medicare Reimb		JUNE2019A	05/29/2019	584.61
00198463	05/30/2019	REGIONAL TOXICOLOGY SERVICES Lab fees for C.Harnish clients	P0102231	TC20290043019	04/30/2019	15.70
00198464	05/30/2019	RETAIL POINT OF SALE INC Tags for Tshop	P0103692	15772	03/20/2019	3,829.70
00198465	05/30/2019	RITTENHOUSE, EDWARD OVERPAYMENT REFUND		OH011750	05/09/2019	238.66

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00198466	05/30/2019	ROGGENKAMP, TODD TRAINING EXPENSES		OH011774	05/28/2019	1,604.20
00198467	05/30/2019	ROOT, ROBERT M FUEL FOR #437		OH011749	05/15/2019	20.00
00198468	05/30/2019	ROYER, SIDNEY OVERPAYMENT REFUND		OH011751	05/09/2019	300.70
00198469	05/30/2019	RUCKER, MANORD J LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	162.10
00198470	05/30/2019	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb	P0103904	OH011757	05/29/2019	7,097.79
00198471	05/30/2019	SCORE SCORE Jail bill April 2019	P0103728	3775	05/10/2019	1,080.00
00198472	05/30/2019	SEATTLE PUBLIC UTILITIES APRIL 2019 SPU RETAIL SERVICE	P0103825	OH011767	04/30/2019	14,848.00
00198473	05/30/2019	SEATTLE'S CHILD Ad for Seattle's Child magazin	P0103712	OH011719	05/01/2019	392.00
00198474	05/30/2019	SEGLE, KRYSS DEPT SERVICE AWARD		OH011753	05/14/2019	466.21
00198475	05/30/2019	SMITH, RICHARD LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	223.10
00198476	05/30/2019	SOMMARGREN, ALAINE PEA PATCH SUPPLIES		OH011755	05/02/2019	88.43
00198477	05/30/2019	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P0103720	470855	05/14/2019	169.02
00198478	05/30/2019	SUNBELT RENTALS INC REAR TINE TILLER RENTAL	P0103681	892313650001	05/02/2019	548.31
00198479	05/30/2019	SYLVETSKY, LESLIE FOOD WORKER CARD		OH011756	05/21/2019	10.00
00198480	05/30/2019	T-MOBILE Monthly services for Boat Laun	P0102466	OH011768	05/09/2019	20.00
00198481	05/30/2019	TETRA TECH INC LAKE LINE & PUMP STATION ACCES	P0099675	51435068	04/24/2019	8,924.79
00198482	05/30/2019	THOMPSON, JAMES LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	123.30
00198483	05/30/2019	THOMSON REUTERS - WEST West Information Charges	P0103718	840232398	05/01/2019	334.48
00198484	05/30/2019	TOKAY SOFTWARE APRIL WEB TEST REPORT	P0103706	108427	05/08/2019	1,115.00
00198485	05/30/2019	TURBA, KENDRA Returning credit on account	P0103754	OH011720	05/16/2019	49.00
00198486	05/30/2019	UNITED SITE SERVICES Lid Park Boat Launch -	P0102825	1148292311/11448	04/12/2019	1,288.58
00198487	05/30/2019	US BANK MERLTGO09B Admin Fee 7/1/18 to	P0103714	5070484/5/6/7	07/25/2019	1,436.71
00198488	05/30/2019	VIETNAM SCHOLARSHIP FOUNDATION Returning remaining security	P0103753	OH011721	05/16/2019	125.00
00198489	05/30/2019	WA ST TREASURER'S OFFICE April MI Court Transmittal	P0103866	OH011770	04/30/2019	22,076.66
00198490	05/30/2019	WA ST TREASURER'S OFFICE April 19 Newcastle Court Trans	P0103865	OH011769	04/30/2019	10,050.89
00198491	05/30/2019	WALLACE, THOMAS LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	170.10

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00198492	05/30/2019	WALTER E NELSON CO INVENTORY PURCHASES	P0103695	703529	05/13/2019	1,689.71
00198493	05/30/2019	WASHINGTON STATE PATROL Pre-employment Background Chec	P0103725	I19006882	05/08/2019	132.00
00198494	05/30/2019	WEGNER, KEN LEOFF1 Medicare Reimb		JUNE2019B	05/29/2019	146.60
00198495	05/30/2019	WHEELER, DENNIS LEOFF1 Retiree Medical Expense		JUNE2019B	05/29/2019	557.69
00198496	05/30/2019	WOOD, JULIE D Clinical consults 2019	P0102242	OH011723	05/07/2019	300.00
00198497	05/30/2019	XEROX CORPORATION 2019 BASE AND METER COPIER SER	P0102711	096829652/53	05/01/2019	445.96
00198498	05/30/2019	XEROX CORPORATION PD Records Copier - Invoice #	P0103771	96829649/9666327	04/20/2019	610.00
00198499	05/30/2019	ZEE MEDICAL First Aid Supplies for Thrift	P0103777	68368430/6837260	12/13/2018	510.96
					Total	<u>543,371.90</u>



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

PAYROLL PERIOD ENDING
PAYROLL DATED

5.17.2019
5.24.2019

Net Cash	\$	543,757.65
Net Voids/Manuals	\$	17,590.14
Net Total	\$	561,347.79
Federal Tax Deposit - Key Bank	\$	91,900.52
Social Security and Medicare Taxes	\$	49,554.39
Medicare Taxes Only (Fire Fighter Employees)	\$	2,713.33
State Tax (Oregon)	\$	200.33
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees Retirement System 2 (PERS 2)	\$	29,402.03
Public Employees Retirement System 3 (PERS 3)	\$	7,027.86
Public Employees Retirement System (PERSJM)	\$	792.58
Public Safety Employees Retirement System (PSERS)	\$	205.86
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	27,462.62
Regence & LEOFF Trust - Medical Insurance	\$	13,082.84
Domestic Partner/Overage Dependand - Insurance	\$	1,942.03
Group Health Medical Insurance	\$	811.74
Health Care - Flexible Spending Accounts	\$	2,200.42
Dependent Care - Flexible Spending Accounts	\$	1,423.09
United Way	\$	80.00
ICMA Deferred Compensation	\$	35,694.93
Fire 457 Nationwide	\$	15,208.02
Roth - ICMA	\$	310.00
Roth - Nationwide	\$	825.07
401K Deferred Comp	\$	-
Garnishments (Chapter 13)	\$	643.81
Tax Levy	\$	689.09
Child Support	\$	599.99
Mercer Island Employee Association	\$	315.00
Cities & Towns/AFSCME Union Dues	\$	2,688.23
Police Union Dues	\$	2,392.33
Fire Union Dues	\$	1,882.47
Fire Union - Supplemental Dues	\$	148.00
Standard - Supplemental Life Insurance	\$	344.90
Unum - Long Term Care Insurance	\$	542.45
AFLAC - Supplemental Insurance Plans	\$	636.51
Coffee Fund	\$	164.00
Transportation	\$	62.08
HRA - VEBA	\$	4,191.57
Miscellaneous	\$	-
Nationwide Extra	\$	-
GET	\$	250.00
Oregon Transit Tax and Oregon Benefit Tax	\$	3.55
Tax & Benefit Obligations Total	\$	296,391.64
TOTAL GROSS PAYROLL		\$ 857,739.43

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date



CITY COUNCIL MINUTES

SPECIAL JOINT MEETING WITH MISD BOARD

APRIL 25, 2019

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin and MISD President Brian Giannini Upton called the meeting to order at 4:51 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice, Councilmembers Lisa Anderl, Bruce Bassett, Wendy Weiker, David Wisenteiner (arrived at 4:56 pm) and Benson Wong were present. MISD President Brian Giannini Upton, and Directors Ralph Jorgenson, David D'Souza, and Deborah Lurie were present. Director Drinkwater was absent.

SPECIAL BUSINESS

The City Council and MISD Board conducted a joint meeting to discuss:

- School-based Counselors
- Healthy Youth Initiative
- City Fiscal Sustainability Plan and Potential Impacts
- School Impact Fees
- School District Strategic Planning and Long-range facilities planning

Youth and Family Services Director Cindy Goodwin reported that the Mercer Island Schools Foundation and Mercer Island Youth and Family Services (YFS) Foundation have agreed to provide necessary funding for the YFS school-based counselors for the school year 2019-2020. The City will consider covering funding for the second half of the 2020 calendar year at its next Regular Meeting on April 30.

The group shared comments about Dr. Suniya Luthar's recent visit and presentations regarding youth mental health and various risk factors.

City Manager Julie Underwood reported on the City's Fiscal Sustainability Plan, noting it will be difficult to continue supporting YFS with the City's General Fund. She further reported that the City would like to discuss the SRO program and the maintenance of ball fields with the District.

Executive Director of Finance Ty Bergstrom described school impact fees, which are determined annually on a rolling 5-year enrollment average, explaining that a six-year plan must be adopted in order to collect impact fees. City Manager Underwood explained that the Board of Directors passes the plan and then the City Council adopts it before it can be implemented.

Comments were made about the Board's work to update the District's stated values, vision and mission (V/V/M), and to develop a long-range facilities plan. Superintendent Colosky gave comments about gathering input about the V/V/M from students and parents and staff, noting that a community engagement session will occur on May 22 at 6:00 p.m.

ADJOURNMENT

Mayor Bertlin and President Giannini Upton adjourned the Special Joint Meeting at 5:48 p.m.

Debbie Bertlin, Mayor

Attest:

Deborah A. Estrada, City Clerk



CITY COUNCIL MINUTES REGULAR MEETING MAY 21, 2019

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the meeting to order at 6:30 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice, and Councilmembers Lisa Anderl (arrived at 6:31), Bruce Bassett, Wendy Weiker, David Wisenteiner, and Benson Wong were present.

AGENDA APPROVAL

It was moved by Wisenteiner; seconded by Wong to:

Approve the agenda as presented.

Passed: 6-0

FOR: 6 (Bassett, Bertlin, Nice, Weiker, Wisenteiner, and Wong)

ABSENT: 1 (Anderl)

EXECUTIVE SESSION

At 6:31 pm, Mayor Bertlin convened the Executive Session to discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(l) for approximately 30 minutes.

At 7:00 pm, Mayor Bertlin adjourned the Executive Session and Council took a brief break.

Mayor Bertlin convened the Regular Meeting at 7:03 pm.

SPECIAL BUSINESS

AB 5561: National Safe Boating and Paddling Week Proclamation

Police Operations Commander Dave Jokinen introduced fellow staff Sergeants Greg Levinson and Sergeant Brian Noel, the US Coast Guard Auxiliary, and Mr. Carter Harrington, Mercer Island resident, to accept the proclamation.

Mayor Bertlin proclaimed May 25-30, 2019 as Safe Boating and Paddling Week and encouraged all of Mercer Island's residents to dedicate themselves to learning about and practicing safe boating and paddle sports, including wearing life jackets.

CITY MANAGER REPORT

City Manager Julie Underwood reported on the following:

- Back to School Days – Neighbors in Motion (NIM) shared safe bicycling information with elementary schools.
- City Facilities will be closed Memorial Day
- National Trails Day & Letterboxing – Saturday, June 1 at Pioneer Park
- Restoration Event – Saturday, June 1 at Clarke Beach and Luther Burbank
- Farmers Market returns June 2

APPEARANCES

Pashmi Vaney, Mercer Island, spoke in opposition of the roof top deck railing height limitations and urged Council

to reconsider the proposed changes.

Josh Knopp, Mercer Island, spoke to the Shoreline Master Plan and its impact on their decking service. He encouraged City Council to consider changing it so that he and other property owners can maintain their docks.

Ryan Thomas, Attorney with Perkins Coie, spoke on behalf of Citizens for Reasonable Shoreline Policies and their opposition to the non-conforming dock provision of the Shoreline Master Program, which they believe is overly burdensome and will adversely impact voluntary environmental upgrades. Mr. Thomas asked that the City consider amending the provision by decoupling the deck portion from the structure portion.

Callie Ridolfi, Mercer Island, spoke in support of sustainability and encouraged the City Council to support a carbon footprint reduction on the Island.

Owen Sun, Mercer Island, explained that he is planning to build a home and a rooftop deck on a steep slope. He requested that the Council reconsider their position on rooftop decks or allow exceptions based on materials used.

CONSENT CALENDAR

Payables: \$948,058.00 (05/02/2019) & \$315,100.15 (05/09/2019)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$965,070.83 (05/10/2019)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

Minutes: April 30, 2019 Special Meeting & May 7, 2019 Regular Meeting

Recommendation: Adopt the April 30, 2019 Special Meeting & May 7, 2019 minutes as written.

Councilmembers Bassett and Weiker asked that AB 5568: Planning Commission's Recommendation Code Cleanup Amendments be pulled from the Consent Calendar and placed under Regular Business.

It was moved by Nice; seconded by Wong to:

Approve the Consent Calendar as amended

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner, and Wong)

REGULAR BUSINESS

AB 5568: Planning Commission's Recommendation for Code Cleanup Amendments (2nd Reading & Adoption)

City Council reviewed the Planning Commission's recommendation and debated rooftop deck railing heights and allowable building materials at length.

It was moved by Nice; seconded by Wong to:

Adopt Ordinance No. 19C-04 amending Title 19 MICC to clarify development standards and rename the Development Services Group to the Community Planning and Development Department.

It was moved by Weiker; seconded by Bassett to:

Amend the main motion to:

allow decks to extend beyond rooftop heights when constrained by steep slopes and critical area buffers.

Motion to Amend Failed: 4-3

AGAINST: 4 (Wisenteiner, Nice, Wong, Anderl)

FOR: 3 (Basset, Bertlin, Weiker)

Main Motion Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner, and Wong)

Council directed staff to discuss allowing roof top railings to exceed the 30-foot height limit in special circumstances such as when a lot is constrained by steel slopes and/or critical area buffers and initiate Planning Commission review as part of their 2019 work program.

AB 5559: ARCH 2019 Administrative Budget and Work Program

Community Planning & Development Ombudsman Alison Van Gorp and ARCH Executive Director Lindsay Masters reviewed the 2019 ARCH Administrative Budget and Work Program with Council. Ombudsman Van Gorp provided the following updates:

- ARCH Administrative Budget
- Housing Trust Fund Budget
- 2019 ARCH Work Program
 - Project Assistance
 - Housing Policy Planning
 - Housing Program Implementation
 - Education and Outreach
 - Administration
- Work Program Priority Objectives
- ARCH Mercer island Work Program

City Manager Underwood provided Council with an update on HB 1406, which would allow a portion of the REET funds to create a revenue sharing partnership between the state and cities and counties for affordable housing.

It was moved by Bassett; seconded by Bertlin to:

Approve the ARCH 2019 Administrative Budget and Work Program and authorize an expenditure of \$33,327 for Mercer Island's contribution to the 2019 ARCH Administrative Budget.

Passed: 6-1

FOR: 6 (Bassett, Bertlin, Nice, Weiker, Wisenteiner, and Wong)

AGAINST: 1 (Anderl)

AB 5569: First Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments

Finance Director/Assistant City Manager Chip Corder introduced the First Quarter 2019 Financial Status Report, which focused on the General Fund, Real Estate Excise Tax (REET), and budget adjustments.

Director Corder explained that General Fund revenues are down \$250K, or 4.6% and that expenditures are flat. He also reviewed the status of the general sales tax, utility tax, and development activity. Meanwhile, the REET is down by \$96K over the same period in 2018. He also reviewed the deficit spending reductions in the General Fund and YFS Fund and various budget adjustments, which included funding additional soil remediation and restoring elementary school counselors through December 2020 and the YFS Administrative Assistant through December 2019.

It was moved by Anderl; seconded by Nice to:

Suspend the City Council Rules of Procedure 6.3, requiring a second reading for an ordinance.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner, and Wong)

It was moved by Anderl; seconded by Wong to:

Adopt Ordinance No. 19-09, amending the 2019-2020 Budget

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner, and Wong)

Mayor Bertlin and Councilmember Wong left the meeting at 9:08 pm

AB 5566: Planning Commission's Recommendation for Critical Areas code, Shoreline Master Program, SEPA, and Ancillary Amendments (1st Reading)

In response to public comments provided, City Council directed staff to explore modifying the dock repair standards in the Shoreline Master Program and incorporate amendments requested by some of the public comment into the second reading draft. Community Planning and Development Director Evan Maxim responded, explaining that any modifications to the dock repair standards would require the Department of Ecology's review.

It was moved by Anderl; seconded by Wisenteiner to:

Set Ordinance Nos. 19C-05, 19C-06, and 19C-07 for second reading and adoption on June 4, 2019

Passed: 5-0

FOR: 5 (Anderl, Bassett, Nice, Weiker, and Wisenteiner)

ABSENT: 2 (Bertlin and Wong)

AB 5572: Interim City Manager Appointment Process and Timeline

Human Resources Director Kryss Segle reviewed a comparison of options for appointing an Interim City Manager and explained the impacts that should be considered when appointing an internal candidate verses an external candidate.

It was moved by Weiker; seconded by Wisenteiner to:

Affirm the appointment of Parks & Recreation Jessi Bon as Acting Interim City Manager by the Mayor and Deputy Mayor.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Nice, Weiker, and Wisenteiner)

ABSENT: 2 (Bertlin and Wong)

It was moved by Weiker; seconded by Wisenteiner to:

Direct the Mayor and Deputy Mayor to enter into agreement negotiations with Jessi Bon for the Interim City Manager position.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Nice, Weiker, and Wisenteiner)

ABSENT 2 (Bertlin and Wong)

OTHER BUSINESS

Councilmember Absences

None

Planning Schedule

City Manager Julie Underwood reported that an Executive Session to discuss pending or potential litigation was added to the June 4 meeting from 5 pm to 6 pm.

Board Appointments

There were no appointments.

Councilmember Reports

Councilmember Weiker congratulated the Mercer Island Girls Lacrosse Team.

EXECUTIVE SESSION

Executive Session to evaluate the qualifications of an applicant for public employment for approximately 60 minutes pursuant to RCW 42.30.110(1)(g)

At 10:31 pm, Deputy Mayor Nice convened the Executive Session to evaluate the qualifications of an applicant for public employment for approximately 60 minutes pursuant to RCW 42.30.110(1)(g).

At 10:45 pm, Deputy Mayor Nice adjourned the Executive Session and Council took a brief break.

Deputy Mayor Nice convened the Regular Meeting at 10:47 pm.

ADJOURNMENT

The Regular Meeting adjourned at 10:47 pm.

Debbie Bertlin, Mayor

Attest:

Deborah A. Estrada, City Clerk



BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5576
June 4, 2019
Consent Calendar

ADOPTION OF SIX-YEAR 2020-2025 TRANSPORTATION IMPROVEMENT PROGRAM
Action: Adopt the Six-Year 2020-2025 Transportation Improvement Program as presented.
Discussion Only, Action Needed, Motion, Ordinance, Resolution

Table with 2 columns: Category and Description. Rows include DEPARTMENT OF (Public Works), COUNCIL LIAISON (n/a), EXHIBITS (1. Detail of Expenditures & Street Fund Balance, 2. Goals and Criteria for Selecting Sound Transit Settlement Funds Projects and Programs), 2019-2020 CITY COUNCIL PRIORITY (2. Prepare for Light Rail and Improve Mobility), and APPROVED BY CITY MANAGER.

Table with 3 columns: Category, Amount, and Value. Rows include AMOUNT OF EXPENDITURE (\$ n/a), AMOUNT BUDGETED (\$ n/a), and APPROPRIATION REQUIRED (\$ n/a).

SUMMARY

The Six-Year Transportation Improvement Program (TIP) is a planning tool used to identify specific projects that work together to maintain, preserve, and maximize use of the existing roadway and trail systems in Mercer Island. RCW 35.77.010 requires cities to formally adopt a TIP annually by July 1.

On May 7, 2019 (AB 5556), the City Council held a public hearing for the TIP, received a presentation from staff, and reviewed the draft TIP. Following review and discussion, Council requested staff to return on June 4 for adoption of the TIP with no changes.

A budget appropriation is needed to add design of project E3 (PBF – I-90 Trail Crossing at Sunset Highway/77th Ave. SE) to the 2019-2020 biennial budget. This work will be funded using Sound Transit Settlement Agreement funds. As an administrative step, staff will return with a budget amending ordinance including this appropriation request (and other approved appropriations) as part of the 2nd Quarter Financial Status Report to the City Council.

The City Council also discussed and provided input on the Sound Transit (ST) Settlement Funds Goals and Criteria for Selecting Projects and Programs. Staff will utilize the Goals and Criteria as a tool to screen and recommend ST funded projects and programs for Council consideration. The revised document is included as Exhibit 2. Staff will return to Council at a later date with potential ST funded projects and programs in preparation for the 2020 TIP.

RECOMMENDATION

City Engineer

MOVE TO: Adopt the 2020-2025 Transportation Improvement Program as reflected in Exhibit 1 of AB 5576 and appropriate \$100,000 in 2020 for design of project E3 (PBF – I-90 Trail Crossing at Sunset Highway/77th Ave. SE), using Sound Transit Settlement Agreement funds.

SIX-YEAR TRANSPORTATION PROGRAM

Detail of Expenditures for 2020 - 2025

	PROJECTS	STATUS	COMMENTS	2020	2021	2022	2023	2024	2025
A.	Residential Streets Preservation Program								
1	Residential Street Resurfacing		Project includes HMA overlays and seal coats.	291,791	952,449	609,568	1,030,169	659,308	1,114,231
	Sub-total Residential Street Preservation Program			\$291,791	\$952,449	\$609,568	\$1,030,169	\$659,308	\$1,114,231
B.	Town Center Street Improvements								
1	80th Avenue Sidewalk (SE 28th - SE 32nd)		Pilot project - develop new standard for Town Center sidewalk replacements	400,000					
2	78th Avenue Sidewalk (SE 32nd - SE 34th)		Pilot project - develop new standard for Town Center sidewalk replacements		100,000	400,000			
3	Town Center Streets - North		Grind and HMA overlay of SE 27th (76th Ave to 80th Ave)			300,000			
	Sub-total Town Center Street Reconstruction			\$400,000	\$100,000	\$700,000	\$0	\$0	\$0
C.	Arterial Streets Improvements								
1	Arterial Preservation Program			19,602	70,000	70,000	70,000	70,000	70,000
2	East Mercer Way (SE 44th St - SE 70th Pl)		HMA overlay ph. 1 in 2019 & ph. In 2 2021. Includes approx. \$100K in PBF reinvestment		854,900				
3	SE 40th St (76th Ave SE - 78th Ave SE)	Modified	New curb on North side and rebuild roadway. Rescheduled from 2019 to 2020.	328,000					
4	SE 68th St and SE 70th Pl (ICW - EMW)		HMA overlay	525,000					
5	North Mercer Way (7450 - Roanoke)		Chip seal		133,000				
6	West Mercer Way (SE 56th St - EMW)		Chip seal, limit extended north to SE 56th		482,000				
7	Gallagher Hill Road (SE 36th St - SE 40th St)		HMA overlay. Will be done in conjunction with PBF project D5				610,700		
8	SE 40th (88th Ave to Gallagher Hill Rd)		Grind and HMA overlay				220,000		
9	SE 36th St (Gallagher Hill Rd - EMW)		Grind and HMA overlay					877,000	
10	North Mercer Way (8400 - SE 35th Street)	New	HMA overlay.						75,000
	Sub-total Arterial Street Improvements			\$872,602	\$1,539,900	\$70,000	\$900,700	\$947,000	\$145,000
D.	Pedestrian and Bicycle Facilities (PBF) - New Facilities								
1	PBF Plan Implementation			45,000	45,000	45,000	45,000	45,000	45,000
2	ADA Compliance Plan Implementation				75,000		75,000	75,000	75,000
3	East Mercer Way Roadside Shoulders - Phase 1 I		Clarke Beach to Avalon Drive			483,000			
4	West Mercer Way Roadside Shoulders - Phase 2 and 3		Ph 2: 7400 block to SE 70th St / Ph 3: SE 70th to SE 65th	365,000				431,000	
5	Gallagher Hill Sidewalk Impvt (SE 36th St - SE 40th St)		Sidewalk gap completion. Will be done in conjunction with overlay project C7				540,000		
6	SE 40th Sidewalk Impvt (Gallagher Hill - 93rd Ave SE)	Modified	Sidewalk gap completion supporting SRTS design 2025/constr 2026						280,000
7	92nd Ave SE Sidewalk Impvt (SE 40th to SE 41st)	New	Sidewalk gap completion supporting SRTS design 2025/constr 2026						124,000
	Sub-total Pedestrian & Bicycle (PBF) - New Facilities			\$410,000	\$120,000	\$528,000	\$660,000	\$551,000	\$524,000
E.	East Link Traffic/Safety Mitigation Projects		Up to \$5.1M. Projects must be complete & submitted for reimbursement by 12/31/25						
1	N-S Bike Route - ICW (90th Ave SE - SE 63rd)		Complete gap in N-S bike route. Ph 1 Alt ID & Ph 2 Public Engagement 2019/2020	225,000					
2	PBF - I-90 Trail Crossing at West Mercer Way	Modified	Ped/bike crossing. Ph 1 pre-design 2019, Ph 2 Final design 2020, Ph 3 Constr 2021	200,000	500,000				
3	PBF - I-90 Trail Crossing at Sunset Highway / 77th Ave SE	New	Intersection impvt Ph1 pre-design 2020, Ph 2 Final design 2021, Ph 3 Constr 2022	100,000	100,000	600,000			
	Sub-total East Link Traffic/Safety Mitigation Projects			\$525,000	\$600,000	\$600,000	\$0	\$0	\$0
F.	Transportation Operations, Maintenance, & CIP Mgmt								
1	Pavement Marking Replacement			72,632	95,000	99,750	104,738	109,974	115,473
2	Metro Transit Shuttle Service		Council voted to add Metro Shuttle Service in Apr 2015 (AB5058)	80,000	80,000	80,000	80,000	80,000	80,000
3	Street Right of Way Maintenance and Operations		Includes ROW Tree Maint and ROW Inspections	226,317	237,633	249,514	261,990	275,090	288,844
4	Capital Project Management, Engineering, and OH		Includes Staff/management costs not directly associated with construction projects	437,149	459,006	566,957	506,055	531,357	642,925
	Sub-total Other Transportation O&M, CIP Mgmt			\$816,098	\$871,639	\$996,221	\$952,782	\$996,421	\$1,127,243
	TOTAL PROJECT COSTS			\$3,315,491	\$4,183,989	\$3,503,789	\$3,543,652	\$3,153,729	\$2,910,473

SIX-YEAR TRANSPORTATION PROGRAM

Street Fund Balance

2020 - 2025

RESOURCES	COMMENTS	2020	2021	2022	2023	2024	2025
Beginning Fund Balance		\$ 3,300,810	\$ 3,227,319	\$ 2,316,330	\$ 2,136,541	\$ 1,370,890	\$ 1,054,160
Revenues							
Real Estate Excise Tax	RCW 82.46.010	1,730,000	1,696,000	1,758,000	1,822,000	1,890,000	1,960,000
Fuel Tax	RCW 47.24.040	476,000	464,000	452,000	441,000	430,000	418,500
MI Transportation Benefit District	MI Ordinance 14C-11 (Oct 2014)	375,000	375,000	375,000	375,000	375,000	375,000
Transportation Impact Fees	MI Ordinance 16C-01 (Jan 2016)	62,000	64,000	65,000	66,000	68,000	70,000
City of Seattle	Metro Transit Shuttle Service	40,000	40,000	40,000	40,000	40,000	40,000
State Shared - Multimodal Transportation	ESSB 5987 (July 2015)	34,000	34,000	34,000	34,000	34,000	34,000
Mitigation - Sound Transit	Up to \$5.1M. Complete by 12/31/25	525,000	600,000	600,000	-	-	-
Total Revenues		\$ 3,242,000	\$ 3,273,000	\$ 3,324,000	\$ 2,778,000	\$ 2,837,000	\$ 2,897,500

EXPENDITURES	COMMENTS	2020	2021	2022	2023	2024	2025
A. Residential Streets Preservation Program		291,791	952,449	609,568	1,030,169	659,308	1,114,231
B. Town Center Street Reconstruction		400,000	100,000	700,000	-	-	-
C. Arterial Street Improvements		872,602	1,539,900	70,000	900,700	947,000	145,000
D. Pedestrian & Bicycle Facilities - New Facilities		410,000	120,000	528,000	660,000	551,000	524,000
E. East Link Traffic Safety Mitigation Projects		525,000	600,000	600,000	-	-	-
F. Transportation Operations, Maintenance, & Capital Mgmt		816,098	871,639	996,221	952,782	996,421	1,127,243
Total Expenditures		\$ 3,315,491	\$ 4,183,989	\$ 3,503,789	\$ 3,543,652	\$ 3,153,729	\$ 2,910,473
Ending Fund Balance (including reserves)		\$ 3,227,319	\$ 2,316,330	\$ 2,136,541	\$ 1,370,890	\$ 1,054,160	\$ 1,041,187

FUND RESERVES AND DESIGNATIONS	COMMENTS	2020	2021	2022	2023	2024	2025
Working Capital Reserve		200,000	200,000	200,000	200,000	200,000	200,000
Impact Fees Collected	Applied annually to eligible projects	310,052	374,052	439,052	505,052	573,052	643,052
Designated - TC Streets North (Project B3 in 2022)		99,684	99,684	-	-	-	-
Ending Fund Balance (available)(after reserves)		\$ 2,617,583	\$ 1,642,594	\$ 1,497,489	\$ 665,837	\$ 281,108	\$ 198,135



SOUND TRANSIT SETTLEMENT FUNDS GOALS AND CRITERIA FOR SELECTING PROJECTS AND PROGRAMS

BACKGROUND

The Sound Transit Settlement Agreement was approved by City Council in October 2017. The City Council negotiated a settlement of \$10,050,000, which was divided into various mitigation categories or “Buckets of Funds.” (See page 3). With these funds, the City Council would be able to identify and fund future projects and programs through the adoption of Transportation Improvement Programs (TIP), Capital Improvement Programs (CIP), and City Council Priorities and Work Plans. According to the agreement, the deadline for reimbursement is December 31, 2025.

PROJECT/PROGRAM GOALS

All projects and programs forwarded for Council’s consideration will be aligned with Council approved Goals and Policies in the Comprehensive Plan, Pedestrian Bicycle Facilities Plan, and/or other City planning documents. Information received through Biennial Community Surveys and other targeted “interest” surveys (not statistically accurate, but informative) will also inform prioritization of project/programs.

Optimizing the total experience when engaging with the new light rail station by walking, biking, or driving is a fundamental value in developing any project/program proposal. Proposed projects and programs will strive to meet the following goals:

1. Mitigate the loss of access from closure of the center roadway.
2. Improve access to transit and maximize the largest number of residents using transit.
3. Improve vehicular circulation as well as pedestrian and bicycle safety near the light rail station.
4. Leverage partnerships to share costs and resources and use settlement funds effectively.

PROJECT/PROGRAM CRITERIA

Criteria to consider when recommending projects and programs include:

General

- A. Does the project/program address the community’s top transportation priorities?
- B. Does the project/program improve access to transit or incentivize transit use?

- C. How many people does this project/program serve? Does the proposed project/program maximize benefits for the greater good of the whole community?
- D. Does this project/program complement and enhance other project/programs such as the proposed commuter parking?
- E. Does this project/program address unintended consequences from new project/programs?
- F. Does this project/program balance the needs of today with the needs of the next generation?

Pedestrian, Bicycle, and Vehicular Improvements

- A. Does the project/program address risk concerns (life/safety)?
- B. Does the project/program address multi-modal transportation needs? Are cars, pedestrians and bicycles all benefiting?
- C. Does the project/program improve traffic flow from changed traffic patterns post I-90 center roadway closure?
- D. Does the project/program address key access points to get to the light rail station? Does the project/program connect or integrate with existing infrastructure (e.g., Mountains to Sound Trail, bike lanes, etc.)
- E. Does the project/program address deficiencies created by loss of center roadway (e.g., parking, ways to access transit, bike and pedestrian access, etc.)? Does it address a known community “pain point”?
- F. Is there data to support the project/program?

On Time, On Budget

- A. What is the cost of the project/program? Does this project/program fit within current resources or will it go beyond the settlement funds?
- B. Is this project/program near term, impactful, and easy to implement and provides immediate benefits to the community?
- C. Can the project/program dollars be leveraged with regional partnerships or grants?
- D. Can the project/program be designed and constructed by the 2025 deadline?

Sustainability and Innovation

- A. Does the project/program improve the environment? Does the project/program clean up contamination, decrease pollution and congestion from cars on the road or improve walkability?
- B. Has the project/program been reviewed through sustainability filters?
- C. Does the project/program provide an innovative first/last mile solution?
- D. Does the project/program use emerging technology? Is it forward looking?



BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5573
June 4, 2019
Consent Calendar

Table with 3 columns: EMPLOYEE WELLNESS PROGRAM SUPPORT, Action: Approve Resolution No. 1559 in support of the Employee Wellness Program., and checkboxes for Discussion Only, Action Needed, Motion, Ordinance, and Resolution.

Table with 2 columns: DEPARTMENT OF (Human Resources (Kryss Segle)), COUNCIL LIAISON (n/a), EXHIBITS (1. Resolution No. 1559, 2. Employee Wellness Program Policy), 2019-2020 CITY COUNCIL PRIORITY (n/a), and APPROVED BY CITY MANAGER.

Table with 3 columns: AMOUNT OF EXPENDITURE, AMOUNT BUDGETED, and APPROPRIATION REQUIRED, all with values of \$ n/a.

SUMMARY

The City of Mercer Island began its well-established Employee Wellness Program in 1989. Since then, the Wellness Program has evolved into an essential aspect of the City's work culture and environment that supports employee mental, emotional, and physical health.

Elements of the City's Employee Wellness Program include:

- The establishment of a Wellness Committee represented by each department of the City.
Access to wellness programs by a broad range of employee groups, departments, and/or work shifts.
Permits employees to participate in wellness activities during regular work hours. Examples of wellness activities include:
Healthy cooking classes (scheduled during lunch or after work)
Health screenings
"Lunch and Learn" presentations (stress reduction, financial security, nutrition, etc.)
Weight loss support groups
Support of various wellness promotional events throughout the year (e.g. Wellness Games, AWC sponsored promotions, etc.)
Free access to weight rooms located at City Hall, MICEC, and the Main Fire Station (before and after work, or during the lunch break)
Reduced membership fees to the Jewish Community Center (JCC) fitness facility

The City provides medical, dental and vision insurance to its non-represented and AFSCME employees through the Association of Washington Cities (AWC). In January 1, 2012, the AWC began providing a 2% insurance premium discount for Employee Benefit Trust members whose wellness programs qualify for the AWC's annual WellCity Award. The City's Wellness Program has met the required WellCity Award's strict criteria each year since 2012. In 2019, the 2% premium reduction amounts to a savings of more than \$40,000 to the City. Additionally, City employees also save 2% of their share of the 2019 insurance premium costs, which amounts to \$5,260 in savings.

The AWC requires that the City establish an annual budget of no less than \$100 per employee. In 2019, the City's total Wellness Program budget amounts to \$5,000. This allows the City to maintain the required Wellness Program elements in order to meet the AWC WellCity Award criteria each year.

City Council approval and support of the Employee Wellness Program Resolution is a required element of the AWC 2020 WellCity Award. Provided the City earns the AWC WellCity Award in 2020, the 2% insurance premium reduction will continue into 2021, saving the City more than \$40,000 in premium costs each year.

RECOMMENDATION

Human Resources Director

MOVE TO: Approve Resolution No. 1559 demonstrating support of the City of Mercer Island Employee Wellness Program.

**CITY OF MERCER ISLAND
RESOLUTION NO. 1559**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MERCER ISLAND,
WASHINGTON, SUPPORTING THE EMPLOYEE WELLNESS PROGRAM**

WHEREAS, the City of Mercer Island began its Employee Wellness Program in 1989 to support and encourage employees in maintaining good physical, mental and emotional health and recognize that many illnesses and injuries can be prevented by positive and proactive health and wellness practices by individuals; and

WHEREAS, this program educates and reinforces employee health awareness and positive lifestyle choices; and typically increases participants' awareness of their wellness options by helping them to acquire the knowledge, skills and motivation to achieve and maintain healthy lifestyles; and

WHEREAS, the City of Mercer Island further recognizes that improvements to employee wellness, achievable through active workplace health promotion programs and activities can result in better morale, reduced absenteeism, enhanced productivity and performance, and can be a prudent strategy to control healthcare expenditures.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Section 1. The City Council supports the continuation of the Employee Wellness Program and hereby provides that the program be sustained indefinitely unless cancelled by action of the City Council.

Section 2. This resolution shall take effect immediately upon passage.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON THE 6TH DAY OF JUNE 2019.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

ATTEST:

Deborah A. Estrada, City Clerk

City of Mercer Island
Wellness Program Policy

Policy Purpose: The purpose of this policy is to establish the framework for the administration and purpose of the City's Wellness Program. The City of Mercer Island recognizes that employee health is related to lifestyle choices and decisions, and that many illnesses and injuries can be prevented by positive health practices. The City further recognizes improvements to employee health, achievable through an active workplace health promotion program, can result in reduced absenteeism, better morale, and enhance employee productivity and performance. Finally, empirical data supports that an active workplace health promotion program reduces health insurance claims, and therefore, positively impacts insurance premiums over time.

Mission: The mission of the Wellness Committee is to promote and improve the health and well being of our employees in order to prevent illnesses and injuries, improve morale, reduce absenteeism and enhance productivity and performance. The Wellness Program is established in recognition that:

1. Healthy productive employees are critical to the delivery of high quality and efficient local government services.
2. The health and well being of employees has a direct effect on the cost of government services.

Administration: The Wellness Program is administered through the Human Resources Department. This includes:

1. Management of the budget and financial program requirements in conjunction with approving expenditures for the purpose of legal compliance;
2. Applying for, obtaining, and managing grant funding requirements;
3. Submittal of the Association of Washington Cities (AWC) Well City Award;
4. Oversight of the committee appointment process and facilitation of committee meetings.

Application of Program: All City employees are encouraged to participate in wellness activities and events. Employees shall be provided time to participate in wellness activities during regular working hours at their normal rate of pay with supervisor approval. Any participation in the Wellness Program and related activities are on a voluntary basis.

Program Promotion: The Wellness Committee will promote its program through emphasis in the following areas:

- Information and Awareness
- Behavioral Change
- Environmental Change

Employee Wellness Committee Requirements: The Committee will consist of at least seven (7) members representing the following departments:

- City Manager's/City Attorney's/Human Resources/Finance Departments
- Development Services Department
- Police Department
- Fire Department
- Maintenance Department
- Parks & Recreation Department
- Youth & Family Services Department

At least one (1) Department Director will serve on the Committee at all times. If any member must relinquish their position for any reason, the responsible department director will have four (4) weeks to appoint a department representative to the Committee.

Committee members are responsible for the following:

- Regularly attend Wellness Committee meetings (participation on City time is supported by management);
- Share ideas and participate in activities to ensure program success;
- Represent his/her department and educate fellow employees of various wellness activities;
- Participate in the organization and promotion of wellness events and activities;

- Work in conjunction with AWC to increase awareness about the benefits of healthy living.

All committee members are equal participants and have equal rights and responsibilities to voice opinions and ideas and share in the success of the program. The committee will be chaired by a member of the Human Resources Department. The duties of the Chair are as follows:

- Schedule and facilitate monthly committee meetings;
- Prepare meeting agenda and assign minute taker;
- Schedule and facilitate an annual planning meeting each January to establish annual goals;
- Manage the Wellness Committee Budget;
- Submit required paperwork for grants and awards;
- Ensure the submittal of annual report to City management outlining the progress toward meeting the Wellness Committee annual goals.

Committee members will be provided time to participate in Wellness Committee meetings and the planning/implementation of related events and activities.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5577
June 4, 2019
Regular Business**

CRITICAL AREAS CODE, SHORELINE MASTER PROGRAM, SEPA, AND ANCILLARY AMENDMENTS (2ND READING AND ADOPTION)	Action: Adopt Ordinances Nos. 19C-05, 19C-06, and 19C-07.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	Community Planning and Development (Robin Proebsting)
COUNCIL LIAISON	n/a
EXHIBITS	<ol style="list-style-type: none"> Proposed Ordinance No. 19C-05 with Attachments A and B Proposed Ordinance No. 19C-06 with Attachment A Proposed Ordinance No. 19C-07 with Attachment A Revised language regarding dock repairs
2019-2020 CITY COUNCIL PRIORITY	3. Support the Leadership Team’s Work Plan
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

At its May 21, 2019 meeting, the City Council reviewed draft Ordinances Nos. 19C-05 (adopting new critical areas code standards), 19C-06 (amending the City’s Shoreline Master Program) and 19C-07 (amending the City’s SEPA rules), together with supporting materials from the legislative process (see [AB 5566](#)). The City Council provided comments on the draft ordinances, and these comments have been incorporated into the Ordinances attached to this agenda bill.

The Department of Ecology, which has authority over the City’s Shoreline Master Program (SMP), also provided comments on the draft SMP (see Exhibit 9 to [AB 5566](#)), and these were incorporated into the draft code language.

Following its May 21 review of the draft regulations, the City Council directed staff to explore modifying the dock repair standards in the SMP as requested by public comment. The Department of Ecology staff did not express opposition to the proposed change whereby replacing 50% of the decking would not require a reduction in dock width. The Department of Ecology did express concern related to a proposed change whereby replacing 50% of the structure would not require a reduction in dock width.

Staff prepared draft language for the City Council’s review (see Exhibit 4) that would replace the existing requirements contained in Attachment A to Exhibit 2 (pages 20-21, lines 33 through 2), and added a new subsection “(j)”.

Department of Ecology also indicated that a modification to the dock repair standards, would require additional technical analysis, in the form of a “Cumulative Impact Analysis” (CIA) prior to final approval of the SMP by the Department of Ecology. The conclusions contained in the CIA will heavily influence the Department of Ecology’s ability to approve the amendment.

Staff is in the process of consulting with the City’s consultant, ESA, to determine the cost and timing to prepare a CIA; it’s possible that the current contract has sufficient funds remaining to cover the completion of a narrowly scoped CIA. Based on the above, staff has identified two options:

1. Direct staff to incorporate revised language (Exhibit 4) into Exhibit 2, Attachment A for City Council adoption on June 18; or
2. Adopt Ordinance No. 19C-06 and Attachment A as currently drafted (without the revised language in Exhibit 4) and remand the dock repair standard back to Planning Commission for further review and discussion.

RECOMMENDATION

Planning Commission and Senior Planner

MOVE TO: Incorporate the language in Exhibit 4 into Ordinance No. 19C-06, and set Ordinance Nos. 19C-05, 19C-06, and 19C-07 for third reading and adoption on June 18, 2019.

Or, alternatively:

MOVE TO: Adopt Ordinance Nos. 19C-05, 19C-06, and 19-07 regarding critical area, shoreline and SEPA regulations in Title 19 of the Mercer Island City Code.

**CITY OF MERCER ISLAND
ORDINANCE NO. 19C-05**

AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING CRITICAL AREAS REGULATIONS IN TITLE 19 OF THE MERCER ISLAND CITY CODE; PERMITTING CORRECTION OF SCRIVENER'S ERRORS DURING CODIFICATION; AUTHORIZING ISSUANCE RULES TO ADMINISTER THE AMENDED CODE; PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Mercer Island City Code (MICC) establishes development regulations that are intended to result in the implementation of the Mercer Island Comprehensive Plan pursuant to RCW 36.70A.040; and,

WHEREAS, the Mercer Island City Council directed the Planning Commission to review the Best Available Science related to the protection of environmentally critical areas, and to further review the Shoreline Master Program, and to provide a recommendation to the City Council; and,

WHEREAS, the Mercer Island Planning Commission reviewed the policies and regulations related to the protection of environmentally critical areas and the Shoreline Master Program for approximately 18 months and over the course of 16 public meetings; and,

WHEREAS, in addition to informal public outreach, consisting of articles on social media and the establishment of a dedicated webpage on "Let's Talk", a formal notice of public hearing was provided in accordance with MICC 19.15.100; and,

WHEREAS, the Mercer Island Planning Commission held a public hearing on March 6, 2019 and considered public comment received prior to the close of the public hearing; and,

WHEREAS, the Mercer Island Planning Commission unanimously recommended adoption of the proposed amendments to the critical area regulations, Shoreline Master Program, SEPA standards, and related code amendments; and,

WHEREAS, the Mercer Island Comprehensive Plan Land Use Element establishes numerous goals and policies that are implemented through the adoption of the revised critical areas code; and,

WHEREAS, a SEPA Determination of Non-Significance was issued by the City on February 4, 2019; and,

WHEREAS, the Washington Department of Commerce granted review of the proposed amendments to the development regulations on February 21, 2019;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1: **Title 19 MICC Amended.** Title 19 MICC is hereby amended as follows: MICC 19.07.010 through and including MICC 19.07.090 are repealed, and a new chapter 19.07 MICC is adopted as set forth in Attachment "A" to this ordinance.

Section 2: **Additional Amendments to Title 19 MICC.** Additional amendments to the title 19 MICC are hereby adopted as set forth in Attachment “B” to this ordinance.

Section 3: **Codification and Effective Date of the Regulations.** The City Council authorizes the Community Planning and Development Director and the City Clerk to correct errors in Attachment A, codify the regulatory provisions of the amendments into Title 19 of the Mercer Island City Code, and publish the amended code. Notwithstanding the effective date of this Ordinance set forth in Section 6, the effective date of the regulatory provisions in Sections 1 and 2 shall be on June 30, 2019.

Section 4: **Interpretation.** The City Council authorizes the Community Planning and Development Director to adopt administrative rules and administer the amended code as necessary to implement the legislative intent of the City Council.

Section 5: **Severability.** If any section, sentence, clause or phrase of this ordinance or any city code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 6: **Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on _____, 2019 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

APPROVED AS TO FORM:

ATTEST:

Bio Park, Interim City Attorney

Deborah A. Estrada, City Clerk

Date of Publication: _____

1 Chapter 19.07

2 ENVIRONMENT

3 Sections:

4 19.07.010 Purpose.

5 19.07.020 Applicability

6 19.07.030 Relationship to Other Regulations

7 19.07.040 Critical Areas Rules

8 19.07.050 Fees

9 19.07.060 Critical Area Maps and Inventories

10 19.07.070 Disclosure and Notice on Title

11 19.07.080 General Provisions

12 19.07.090 Critical Area Reviews

13 19.07.100 Mitigation Sequencing

14 19.07.110 Critical Area Studies

15 19.07.120 Exemptions

16 19.07.130 Modifications

17 19.07.140 Reasonable Use Exception

18 19.07.150 Public Agency Exception

19 19.07.160 Geologically Hazardous Areas

20 19.07.170 Fish and Wildlife Habitat Conservation Areas

21 19.07.180 Watercourses

22 19.07.190 Wetlands

23 **19.07.010 Purpose**

24 These regulations are adopted for the following purposes:

25 A. To implement the goals and policies for the Growth Management Act chapter 36.70A RCW;

26 B. To maintain the functions and values of critical areas and enhance the quality of habitat to support
27 the sustenance of native plants and animals;

28 C. To balance property owner interests with the public interest;

29 D. To promote biodiversity within critical areas and buffers by encouraging planting with mostly native
30 vegetation;

31 E. To establish review criteria for land use reviews that maintain and improve the ecological health of
32 wetlands, watercourses and Lake Washington;

33 F. To establish standards for new development that avoid increasing the risk of harm to people,
34 property, and public infrastructure from natural hazards;

35 G. To protect the functions and value of fish and wildlife habitat conservation areas, including
36 wetlands, watercourses and habitat for priority species and species of local importance, through the
37 use of buffers;

38 H. To increase the safety of development within and adjacent to geologically hazardous areas through
39 the use of buffers;

40 I. To require mitigation measures when unavoidable impacts to critical areas are proposed;

41 J. To establish tools to ensure that protection and mitigation measures are applied and maintain
42 ecological value and function consistent with the provisions of this chapter;

- 1 K. To avoid impact to the critical areas where possible, and if avoidance is not reasonably possible,
- 2 minimize impacts to critical areas and buffers to the greatest extent feasible, and mitigate any
- 3 remaining impacts;
- 4 L. To encourage the restoration of existing compromised critical areas; and
- 5 M. To minimize negative impacts from the built environment on the functions and values of critical
- 6 areas.

7 **19.07.020 Applicability**

- 8 A. Except as specifically exempted by MICC 19.07.120 - Exemptions, these regulations apply to land
- 9 uses, development activity, and all structures and facilities within the City of Mercer Island that
- 10 contain any of the following critical areas and/or their buffers, as defined in 19.16 MICC:
 - 11 1. Geologically Hazardous Areas;
 - 12 2. Fish and Wildlife Habitat Conservation Areas;
 - 13 3. Watercourses; and
 - 14 4. Wetlands.
- 15 B. The city shall not approve any development proposal or otherwise issue any authorization to alter
- 16 the condition of any land, water or vegetation or to construct or alter any structure or improvement
- 17 without first assuring compliance with the requirements of this chapter or determining that this
- 18 chapter is not applicable to the development.
- 19 C. Approval of a development proposal pursuant to the provisions of this chapter does not discharge
- 20 the applicant of the obligation to comply with the provisions of this chapter.

21 **19.07.030 Relationship to other regulations**

- 22 A. If more than one regulation applies to a given property, then the regulation that provides the
- 23 greatest protection to critical areas shall apply.
- 24 B. Other Jurisdictions. Nothing in these regulations eliminates or otherwise affects the responsibility of
- 25 an applicant or property owner to comply with all other applicable local, state, and federal
- 26 regulations and required permits.
- 27 C. SEPA Compliance. Nothing in these regulations or the decisions made pursuant to these regulations
- 28 affects the authority of the city to review, condition, and deny projects under the State
- 29 Environmental Policy Act, chapter 43.21C RCW.

30 **19.07.040 Critical Areas Rules**

31 The city is authorized to adopt administrative rules and regulations as necessary and appropriate to

32 implement this chapter and to prepare and require the use of forms to facilitate its administration.

33 **19.07.050 Fees**

- 34 A. Unless otherwise indicated in this title, the applicant shall be responsible for the initiation,
- 35 preparation, submission, and expense of all required reports, assessments, studies, plans,
- 36 reconnaissances, or other work prepared in support of or necessary to review the application.
- 37 B. The applicant shall be responsible for all applicable fees as established in the city's fee schedule,
- 38 consultant review fees, and peer review fees.

39 **19.07.060 Critical Area Maps and Inventories**

40 Approximate locations of critical areas in the City of Mercer Island are depicted on citywide maps

41 displayed in the city's GIS database, as amended. Field verification and, if appropriate, evaluation and

1 mapping by a qualified professional of the location of critical areas will be required to determine the
2 location and type of critical area on a given site.

3 **19.07.070 Disclosure and notice on title**

- 4 A. The applicant shall disclose to the city the presence of critical areas on the development proposal
5 site and any mapped or identifiable critical areas within the distance equal to the largest potential
6 required buffer applicable to the development proposal on the development proposal site.
- 7 B. The owner of any property containing critical areas and/or buffers on which a development proposal
8 is submitted, except a public right-of-way or the site of a permanent public facility, shall file a notice
9 approved by the city with the records and elections division of King County. The notice shall inform
10 the public of the presence of critical areas, buffers and/or mitigation sites on the property, of the
11 application of the city's critical areas code to the property and that limitations on actions in or
12 affecting such critical areas and/or buffers may exist. The notice shall run with the land in
13 perpetuity.
- 14 C. The applicant shall submit proof to the city that the notice has been recorded prior to approval of a
15 development proposal for the property or, in the case of subdivisions, short subdivisions, and
16 binding site plans, at or before recording of the final subdivision, short subdivision, or binding site
17 plan.
- 18 D. Notices on title may be removed at a property owner's request if it is documented that the
19 information contained in an existing notice is no longer accurate, because a critical area has
20 changed, for example in its type or location, or if the notice is proposed to be replaced with a notice
21 containing updated information.

22 **19.07.080 General provisions**

- 23 A. Hold Harmless/Indemnification Agreement and Covenant Not to Sue, Performance Guarantees,
24 Performance Bonds, Insurance. An applicant for a permit within a critical area shall comply with the
25 requirements of MICC 19.01.060.
- 26 B. Timing. All alterations or mitigation to critical areas shall be completed prior to the final inspection
27 and occupancy of a project.
- 28 C. Maintenance and Monitoring.
- 29 1. Maintenance and monitoring shall be required for at least five years from the date of project
30 completion if the code official determines such condition is necessary to ensure mitigation
31 success and critical area protection.
- 32 2. A bond or assignment of funds pursuant to MICC 19.01.060(C) may be required to guarantee
33 that approved mitigation plans will be undertaken and completed to the city's satisfaction.
- 34 3. When monitoring is required, site visits and reporting shall be required two times per year for
35 each of the first two years and once every 12 months for the subsequent years of the
36 monitoring period.
- 37 4. Where monitoring reveals a significant difference from predicted impacts or a failure of
38 protection measures, the applicant shall be responsible for appropriate corrective action, which
39 may be subject to further monitoring.
- 40 D. Compliance with Mitigation Requirements. In cases where mitigation has been completed, but no
41 monitoring reports have been submitted to the city, the applicant shall submit as-built drawings and

1 yearly monitoring reports to the city until at least two consecutive annual reports document that all
2 performance standards from the approved mitigation plan have been met.

- 3 E. Seasonal Limitations. Land clearing, grading, filling, and foundation work may be limited to only
4 certain times of year, pursuant to MICC 19.07.160(F)(2).
- 5 F. Suspension of Work. If the alteration does not does not comply with the permit or applicable codes,
6 including controls for water quality, erosion and sedimentation, the city may suspend further work
7 on the site until such standards are met. Compliance with all requirements of this chapter is
8 required pursuant to MICC 19.15.210.
- 9 G. A critical area study completed over five years prior to application submittal date shall be field
10 verified by a qualified professional to determine whether the study accurately provides information
11 required by the code, and if not, the study shall be updated or completed according to the current
12 best available science.

13 **19.07.090 Critical Area Reviews**

14 This subsection describes the purpose and procedures by which the city will review and authorize
15 development and verify consistency with this chapter.

16 A. Critical Area Review 1

- 17 1. The purpose of a Critical Area Review 1 is to review:
- 18 a. Activities listed as Modifications in MICC 19.07.130 - Modifications;
 - 19 b. Verification of the presence or absence of a critical area; or
 - 20 c. Verification of the delineation and/or type of wetland or watercourse.
- 21 2. Review timing and sequence
- 22 a. If a building permit is required for the proposed scope of work associated with the Critical
23 Area Review 1, then the substance of the review shall take place concurrently with the
24 building permit review, and no separate land use review application is required.
 - 25 b. If no building permit is required for the proposed scope of work associated with the Critical
26 Area Review 1, then the review shall take place according to the procedures required for a
27 Type 1 land use review.
- 28 3. Requirements for a complete application
- 29 a. Completed Development Application Coversheet
 - 30 b. Project narrative, describing the proposed scope of work.
 - 31 c. Scaled site plan showing the proposed work
 - 32 d. Any additional information required by the city to confirm compliance with this Title.

33 B. Critical Area Review 2

- 34 1. The purpose of a Critical Area Review 2 is to review critical area studies and mitigation plans in
35 support of proposed buffer averaging and reduction of wetland and watercourse buffers.
- 36 2. Review timing and sequence
- 37 a. When development and/or activity within a wetland, watercourse, Fish and Wildlife Habitat
38 Conservation Area or buffer associated with these critical area types is proposed, a Critical
39 Area Review 2 is required to be reviewed and approved prior to construction authorization.
 - 40 b. When development and/or activity is proposed on a site containing only geologically
41 hazardous areas, an applicant has the option of either:

- 1 (1) Applying for a Critical Area Review 2 in advance of construction permits, using the
- 2 procedures required for a Type 3 land use review; or
- 3 (2) Requesting consolidation of the review of geologically hazardous areas together with
- 4 construction permit review.

- 5 c. When development and/or activity is proposed on a site containing geologically hazardous
- 6 areas and one or more of the critical area types listed in subsection (B)(2)(a) or the
- 7 associated buffer of one of those critical areas, a Critical Area Review 2 reviewing all critical
- 8 areas is required to be reviewed and approved prior to construction authorization, using the
- 9 procedures required for a Type 3 land use review.

10 3. Requirements for a complete application include:

- 11 a. A completed Development Application Coversheet;
- 12 b. A critical area study, meeting the requirements of MICC 19.07.110 - Critical Area Studies;
- 13 and
- 14 c. Additional information required by the city to confirm compliance with this title.

- 15 C. Reasonable Use Exceptions shall be reviewed using the criteria in MICC 19.07.140, using the
- 16 procedures required for a Type 4 land use review.
- 17 D. Public Agency Exceptions shall be reviewed using the criteria in MICC 19.07.150, using the
- 18 procedures required for a Type 3 land use review.

19 **19.07.100 Mitigation sequencing**

20 Except as otherwise provided in this chapter, an applicant for a development proposal or activity shall
21 implement the following sequential measures, listed below in order of preference, to avoid, minimize,
22 and mitigate impacts to environmentally critical areas and associated buffers. Applicants shall document
23 how each measure has been addressed before considering and incorporating the next measure in the
24 sequence:

- 25 A. Avoiding the impact altogether by not taking a certain action or parts of an action. The applicant
26 shall consider reasonable, affirmative steps and make best efforts to avoid critical area impacts.
27 However, avoidance shall not be construed to mean mandatory withdrawal or denial of the
28 development proposal or activity if the proposal or activity is an allowed, permitted, or conditional
29 use in this title. In determining the extent to which the proposal should be redesigned to avoid the
30 impact, the code official may consider the purpose, effectiveness, engineering feasibility,
31 commercial availability of technology, best management practices, safety and cost of the proposal
32 and identified changes to the proposal. Development proposals should seek to avoid, minimize and
33 mitigate overall impacts based on the functions and values of all of the relevant critical areas and
34 based on the recommendations of a critical area study. If impacts cannot be avoided through
35 redesign, use of a setback deviation pursuant to MICC 19.06.110(C), or because of site conditions or
36 project requirements, the applicant shall then proceed with the sequence of steps in subsections (B)
37 through (E) of this section;
- 38 B. Minimizing impacts by limiting the degree or magnitude of the action and its implementation, using
39 a setback deviation pursuant to MICC 19.06.110(C), using appropriate technology, or by taking
40 affirmative steps to avoid or reduce impacts;
- 41 C. Rectifying the impact by repairing, rehabilitating, or restoring the affected environment;

- 1 D. Reducing or eliminating the impact over time by preservation and maintenance operations during
- 2 the life of the action;
- 3 E. Compensating for the impact by replacing, enhancing, or providing substitute resources or
- 4 environments; and/or
- 5 F. Monitoring the impact and taking appropriate corrective measures to maintain the integrity of
- 6 compensating measures.

7 **19.07.110 Critical Area Study**

- 8 A. A critical area study shall be required when a development proposal will result in an alteration to
- 9 one or more critical areas or critical area buffers or when required to determine the potential
- 10 impact to a critical area.
- 11 B. The critical area study shall be in the form of a written report supported by graphic information
- 12 prepared by a qualified professional using guidance based on the best available science consistent
- 13 with the standards in chapter 365-195 WAC and shall contain the following items, as applicable to
- 14 adequately evaluate the proposal, proposed alterations, and mitigation:
 - 15 1. Disclosure of the presence of critical areas, including a delineation and type or category of
 - 16 critical area, on the development proposal site and any mapped or identifiable critical areas on-
 - 17 or off-site within the distance equal to the largest potential required buffer applicable to the
 - 18 development proposal area on the applicant's property;
 - 19 2. A topographic and boundary survey;
 - 20 3. A statement specifying the accuracy of the report and all assumptions made and relied upon;
 - 21 4. A description of the methodologies used to conduct the critical area study, including references;
 - 22 5. A scale map of the development proposal site;
 - 23 6. Photographic records of the site before the proposed alteration occurs;
 - 24 7. An assessment of the probable effects to critical areas and associated buffers, including impacts
 - 25 caused by the development proposal and associated alterations to the subject property and
 - 26 impacts to other properties and any critical areas or buffers located on them resulting from the
 - 27 development of the site and the proposed development;
 - 28 8. A description of mitigation sequencing implementation described in MICC 19.07.100 including
 - 29 steps taken to avoid and minimize critical areas impacts to the greatest extent feasible;
 - 30 9. Detailed studies, as required by this chapter, for individual critical area types in order to ensure
 - 31 critical area protection;
 - 32 10. Assessment of potential impacts that may occur on adjacent site, such as sedimentation or
 - 33 erosion, where applicable; and
 - 34 11. A post-design memorandum prepared by a qualified professional confirming that the proposed
 - 35 improvements comply with the design recommendations.
- 36 C. The critical area study requirement may be waived or modified if the applicant demonstrates that
- 37 the development proposal will not have an impact on the critical area or its buffer in a manner
- 38 contrary to the purposes and requirements of this chapter.

39 **19.07.120 Exemptions**

- 40 A. Activities listed as exempt in this section do not require review for compliance with this chapter,
- 41 provided they are otherwise consistent with the provisions of other city, state, and federal laws and
- 42 requirements.

- 1 B. An exemption does not give permission to degrade a critical area or ignore risk from natural
2 hazards.
- 3 C. All temporary and permanent impacts to critical areas and buffers shall be mitigated.
- 4 D. The following activities are exempt from review and compliance with this chapter, provided, all
5 activities shall use reasonable methods to avoid, and if avoidance is not possible, minimize impacts
6 to critical areas and buffers to the greatest extent feasible consistent with MICC 19.07.100 –
7 Mitigation Sequencing:
- 8 1. Minor expansion of existing right of way improvements, including public streets, bike lanes,
9 shoulders, trails, sidewalks, and open space, following consultation with the code official;
 - 10 2. Minor expansion of public utility structures and conveyance systems and their associated
11 facilities including service lines, pipes, mains, poles, equipment and appurtenances, both above
12 and below ground, following consultation with the code official; and
 - 13 3. Site Investigative Work and Studies. Site investigative work and studies necessary for
14 development proposals, including geotechnical tests, water quality studies, wildlife studies,
15 surveys, soil logs, and critical area investigations within areas accessed by foot; provided the
16 following criteria are met:
 - 17 a. Impacts to critical areas and buffers shall be minimized; and
 - 18 b. Disturbed areas shall be restored with native vegetation as soon as the investigative work is
19 complete.
 - 20 4. Watercourse restoration and pipe extensions installed by a public agency, provided the steps in
21 19.07.100 – Mitigation Sequencing are addressed.
- 22 E. The following activities are exempt from city review and approval but must comply with the
23 standards of this chapter:
- 24 1. Repair and maintenance of existing right of way improvements. Repair, maintenance,
25 reconstruction and replacement of existing right of way improvements, including public streets,
26 bike lanes, shoulders, trails, sidewalks, and open space;
 - 27 2. Repair and maintenance of existing utility facilities. Repair, maintenance, reconstruction and
28 replacement of public utility structures and conveyance systems and their associated facilities,
29 including but not limited to service lines, pipes, mains, poles, equipment and appurtenances,
30 both above and below ground.
 - 31 3. Noxious weed removal. Removal of noxious weeds provided:
 - 32 a. All disturbed soils are stabilized and revegetated with appropriate native vegetation; and
 - 33 b. The area from which noxious weeds are removed is limited to 1,000 square feet.
 - 34 4. Maintenance of Existing Landscaping. Landscape maintenance of legally-established lawns and
35 gardens including mowing, pruning, weeding, and planting; provided, that such activities are
36 consistent with the following provisions:
 - 37 a. Landscaping is not expanded any further into critical areas or buffers;
 - 38 b. Erosion control measures are implemented when soils have been disturbed;
 - 39 c. Groundcover voids that result from the removal of noxious weeds shall be revegetated with
40 regional native plants;
 - 41 d. Removal of noxious weeds and other restoration work shall be undertaken with hand labor,
42 including handheld mechanical tools, unless the King County Noxious Weed Control Board

- 1 Best Management Practice specifically prescribe the use of riding mower, light mechanical
2 cultivating equipment, or herbicide or biological control methods;
- 3 e. Herbicide use is in accordance with federal and state law; and
4 f. Landscaping does not include the removal of large or exceptional trees.
- 5 5. Survey and Boundary Markers. Placement or modification of survey and boundary markers.
6 6. Temporary alterations in response to emergencies that threaten the public health, safety, and
7 welfare or that pose an imminent risk of damage to private property, provided the following
8 criteria are met:
- 9 a. The person undertaking such an action shall notify the code official in writing within one
10 business day following commencement of the emergency activity;
- 11 b. Within 15 calendar days of the commencement of the emergency activity, the person
12 undertaking such an action shall submit a complete application for all necessary approvals
13 to authorize the alterations made and proposed in response to the emergency. The code
14 official may allow additional time up to 180 calendar days for submittal of a complete
15 application if the applicant requests an extension for a specific period of time. The code
16 official may grant additional time extensions beyond 180 calendar days when multiple
17 property owners or litigation is involved and when requested by the applicant;
- 18 c. The person undertaking such an action shall mitigate all impacts caused by the alteration
19 and associated restoration activities, including intentional or unintentional alterations to all
20 critical areas and buffers; and
- 21 d. A qualified professional shall supervise all alterations made to critical areas.
- 22 7. Passive Outdoor Activities. When it can be demonstrated that there will be no undue adverse
23 effect, the following activities may be allowed within critical areas and their buffers: educational
24 activities, scientific research, and outdoor recreational activities, including but not limited to
25 interpretive field trips, bird watching, and beach access including water recreation-related
26 activities. This exemption does not authorize any construction.

27 **19.07.130 Modifications**

28 Activities of the following types may be authorized with approval of an application for a Critical Area
29 Review 1. The activities in this section are exempt from the development standards in subsequent
30 sections within this chapter, provided that additional measures to protect life and property or to protect
31 environmental quality may be required.

- 32 A. Addition to or reconstruction of an existing legally-established structure or building within a critical
33 area and/or buffer constructed on or before January 1, 2005 provided the following criteria are met:
- 34 1. The seasonal limitations on land clearing, grading, filling, and foundation work described in
35 MICC 19.07.160(F)(2) shall apply.
- 36 2. Additions shall be allowed if all of the following criteria are met:
- 37 a. The structure is enlarged not more than a cumulative total of 200 square feet larger than its
38 footprint as of January 1, 2005;
- 39 b. If the existing, legally-established structure is located over or within a wetland or
40 watercourse, no further expansion within the wetland or watercourse is allowed;
- 41 c. If the existing legally established structure is located within a wetland or watercourse buffer,
42 the addition may be no closer to the wetland or watercourse than a distance equal to 75%

- 1 of the applicable standard buffer and must also be no closer to the watercourse or wetland
2 than the existing structure;
- 3 d. A critical area study approved by the city demonstrates that impacts have been avoided or
4 minimized and mitigated consistent with MICC 19.07.100 - Mitigation Sequencing;
- 5 e. If the modification or addition is proposed within a geologically hazardous area or
6 associated buffer, a qualified professional provides a statement of risk consistent with MICC
7 19.07.160(B)(3);
- 8 3. Reconstruction of legally established non-conforming structures shall meet the standards in
9 MICC 19.01.050. The code official may require a critical area study and mitigation plan
10 addressing temporary impacts to critical areas and buffers.
- 11 4. Demolition. Removal of structures in watercourse and wetland buffers and geologically
12 hazardous areas, provided:
- 13 a. Site disturbance is limited to the existing access and building footprint;
- 14 b. There is no site disturbance within or to wetlands or watercourses;
- 15 c. All soils are stabilized and the area is revegetated with appropriate native vegetation; and
16 d. Necessary building permits are obtained.
- 17 B. Restoration and enhancement activities involving site disturbance over 1,000 sq ft, provided the
18 following criteria are met:
- 19 1. Erosion control measures are implemented when soils have been disturbed;
- 20 2. Groundcover voids that result from the removal of noxious weeds shall be revegetated with
21 regional native plants;
- 22 3. Removal of noxious weeds and other restoration work shall be undertaken with hand labor,
23 including handheld mechanical tools, unless the King County Noxious Weed Control Board Best
24 Management Practice specifically prescribe the use of riding mower, light mechanical cultivating
25 equipment, or herbicide or biological control methods; and
26 4. Herbicide use is in accordance with federal and state law.
- 27 C. Stormwater retrofit facilities installed pursuant to the city's NPDES Phase II permit.
- 28 D. Any pruning shall not be detrimental to tree health and shall be consistent with International Society
29 of Arboriculture standards and completed under the supervision of a qualified arborist.

30 **19.07.140 Reasonable Use Exception**

- 31 A. If the application of this chapter will deny all reasonable use of the owner's property, then the
32 applicant may apply to the Community Planning and Development department for an exception
33 from the requirements of this chapter in accordance with the provisions for Type IV reviews in
34 chapter 19.15 MICC. The hearing examiner may approve the application for a reasonable use
35 exception only if the development proposal meets all of the following criteria:
- 36 1. The application of this chapter would deny all reasonable use of the property;
- 37 2. There is no other reasonable use with less impact on the critical area;
- 38 3. Any alteration to critical areas and associated buffers is the minimum necessary to allow for
39 reasonable use of the property;
- 40 4. The proposal does not pose an unreasonable threat to the public health, safety, or welfare on or
41 off the development proposal site;
- 42 5. The proposal is consistent with the purpose of this chapter and the public interest; and

1 6. The inability of the applicant to derive reasonable use of the property is not the result of actions
2 by the current or prior property owner.

- 3 B. The hearing examiner may approve, approve with conditions, or deny the request based on the
4 proposal's ability to comply with all of the above criteria. The applicant has the burden of proof in
5 demonstrating that the above criteria are met.

6 **19.07.150 Public Agency Exception**

7 If the application of this chapter would prohibit a development proposal by a public agency, the agency
8 may apply for an exception pursuant to this section:

- 9 A. The public agency shall provide project documents such information as needed for the code official
10 to issue a decision, including but not limited to, permit applications to other agencies, critical area
11 studies, SEPA documents, and other materials.
- 12 B. The code official may approve alterations to critical areas, buffers and critical area setbacks by an
13 agency or utility when those alterations are not otherwise able to meet all of the standards in this
14 chapter, and when the criteria in (B)(1) through (B)(3) of this section are demonstrated to be met.
- 15 1. The activity or proposed development is described in an adopted city plan or project list, or has
16 otherwise received city council approval;
 - 17 2. There is no other reasonable alternative to the activity or proposed development with less
18 impact on the critical area. In determining what is a reasonable alternative to a proposed
19 development, alteration or activity, the code official may consider the purpose, effectiveness,
20 engineering feasibility, commercial availability of technology, best management practices, safety
21 and cost of the alternative action or proposal. Reasonable alternatives are those that are
22 capable of being carried out, taking into consideration the overall project purposes, needs, and
23 objectives;
 - 24 3. The activity or development proposal is designed to avoid or minimize and mitigate the impact
25 on critical areas and associated buffers consistent with the avoidance and mitigation sequencing
26 requirements in 19.07.100 - Mitigation Sequencing;
 - 27 4. The proposal does not pose an unreasonable threat to the public health, safety, or welfare on or
28 off the development proposal site; and
 - 29 5. The proposal is consistent with other applicable regulations and standards.

30 **19.07.160 Geologically Hazardous Areas**

- 31 A. *Designation and Typing:* Geologically hazardous areas are lands that are susceptible to erosion,
32 landslides, seismic events, or other factors as identified by WAC 365-190-120. These areas may not
33 be suited for development activities because they may pose a threat to public health and safety.
34 Areas susceptible to one or more of the following types of hazards shall be designated as
35 geologically hazardous areas: landslide hazard areas, seismic hazard areas, and erosion hazard areas.
- 36 B. *General Review Requirements:* Alteration within geologically hazardous areas or associated buffers
37 is required to meet the standards in this section, unless the scope of work is exempt pursuant to
38 MICC 19.07.120 - Exemptions or a Critical Area Review 1 approval has been obtained pursuant to
39 MICC 19.07.090(A).
- 40 1. When an alteration within a landslide hazard area, seismic hazard area or buffer associated with
41 those hazards is proposed, the applicant must submit a critical area study concluding that the
42 proposal can effectively mitigate risks of the hazard. The study shall recommend appropriate

1 design and development measures to mitigate such hazards. The code official may waive the
 2 requirement for a critical area study and the requirements of (B)(2) and (B)(3) of this section
 3 when he or she determines that the proposed development is minor in nature and will not
 4 increase the risk of landslide, erosion, or harm from seismic activity, or that the development
 5 site does not meet the definition of a geologically hazardous area.

6 2. Alteration of landslide hazard areas and seismic hazard areas and associated buffers may occur
 7 if the critical area study documents that the proposed alteration:

- 8 a. Will not adversely impact other critical areas;
- 9 b. Will not adversely impact the subject property or adjacent properties;
- 10 c. Will mitigate impacts to the geologically hazardous area consistent with best available
 11 science to the maximum extent reasonably possible such that the site is determined to be
 12 safe; and
- 13 d. Include the landscaping of all disturbed areas outside of building footprints and installation
 14 of hardscape prior to final inspection.

15 3. Alteration of landslide hazard areas, seismic hazard areas and associated buffers may occur if
 16 the conditions listed in subsection 2) are satisfied and the geotechnical professional provides a
 17 statement of risk matching one of the following:

- 18 a. An evaluation of site-specific subsurface conditions demonstrates that the proposed
 19 development is not located in a landslide hazard area or seismic hazard area;
- 20 b. The landslide hazard area or seismic hazard area will be modified or the development has
 21 been designed so that the risk to the site and adjacent property is eliminated or mitigated
 22 such that the site is determined to be safe;
- 23 c. Construction practices are proposed for the alteration that would render the development
 24 as safe as if it were not located in a geologically hazardous area and do not adversely impact
 25 adjacent properties; or
- 26 d. The development is so minor as not to pose a threat to the public health, safety and welfare.

27 C. *Development Standards – Landslide Hazard Areas:* Development is allowed within landslide hazard
 28 areas and associated buffers, when the following standards are met:

- 29 1. A critical area study shall be required for any alteration of a landslide hazard area or associated
 30 buffer;
- 31 2. Buffers shall be applied as follows. When more than one condition applies to a site, the largest
 32 buffer shall be applied.
 - 33 a. Steep slopes. Buffer widths shall be equal to the height of a steep slope, but shall not more
 34 than 75 feet, and applied to the top and toe of slopes;
 - 35 b. Shallow landslide hazard areas shall have minimum 25-foot buffers applied in all directions;
 36 and
 - 37 c. Deep-seated landslide hazard areas shall have 75-foot buffers applied in all directions.

38 D. *Development Standards – Seismic Hazard Areas:* When development is proposed within a seismic
 39 hazard area:

- 40 1. A critical area study shall be required and shall include an evaluation by a qualified professional
 41 for seismic engineering and design, a determination of the magnitude of seismic settling that
 42 could occur during a seismic event, and a demonstration that the risk associated with the

1 proposed alteration is within acceptable limits or that appropriate construction methods are
2 provided to mitigate the risk of seismic settlement such that there will be no significant impact
3 to life, health, safety, and property.

- 4 2. Identification of Seismic Hazard Areas: Seismic hazard areas shall be identified by a qualified
5 professional who references and interprets information in the U.S. Geological Survey Active
6 Faults Database, performs on-site evaluations, or applies other techniques according to best
7 available science.
- 8 3. When development is proposed on a site with an active fault, the follow provisions shall apply:
9 a. A 50-ft minimum buffer shall be applied from latest Quaternary, Holocene, or historical fault
10 rupture traces as identified by the United States Geological Survey or Washington
11 Geological Survey map databases or by site investigations by licensed geologic professionals
12 with specialized knowledge of fault trenching studies; or
13 b. Mitigation sequencing shall be incorporated into the development proposal as
14 recommended based on geotechnical analysis by a qualified professional to prevent
15 increased risk of harm to life and/or property.

16 E. *Development Standards – Erosion Hazard Areas:*

- 17 1. All development proposals shall demonstrate compliance with MICC Chapter 15.09 – Storm
18 Water Management Plan.
19 2. No development or activity within an Erosion Hazard Area may create a net increase in
20 geological instability on- or off- site.

21 F. *Development Standards – Additional Criteria for Specific Activities:*

- 22 1. Trail building within geologically hazardous areas shall be subject to the following:
23 a. Trail surfaces shall be constructed of pervious materials and may not be wider than five feet;
24 and
25 b. Trails shall be located to minimize the need for tree removal.
- 26 2. Land clearing, grading, filling, and foundation work within: 1) an erosion hazard area, when
27 2,000 sq ft or more of site disturbance is proposed, and/or 2) a landslide hazard area are not
28 permitted between October 1 and April 1.
29 a. The code official may grant a waiver to this seasonal development limitation if the applicant
30 provides a critical area study for the site concluding that:
31 (1) geotechnical slope stability concerns, erosion and sedimentation impacts can be
32 effectively controlled on-site consistent with adopted storm water standards; and
33 (2) the proposed construction work will not subject people or property, including areas off-
34 site, to an increased risk of associated impacts.
35 b. As a condition of the waiver, the code official may require erosion control measures,
36 restoration plans, an indemnification, a release agreement and/or performance bond.
37 c. If site activities result in erosion impacts or threaten water quality standards, the city may
38 suspend further work on the site and/or require remedial action.
39 d. Failure to comply with the conditions of an approved waiver shall subject the applicant to
40 code compliance pursuant to MICC Chapter 6.10 – Code Compliance, including but not
41 limited to civil penalties and permit suspension.

42 **19.07.170 Fish and Wildlife Habitat Conservation Areas**

- 1 A. *Designation and Typing*: Fish and wildlife habitat conservation areas include the following:
- 2 1. Areas where state or federally-listed endangered, threatened, sensitive, or candidate species, or
- 3 species of local importance, have primary association.;
- 4 2. Priority habitats and areas associated with priority species identified by the Washington State
- 5 Department of Fish and Wildlife;
- 6 3. Areas used by bald eagles for foraging, nesting, and roosting, or within 660 feet of a bald eagle
- 7 nest;
- 8 4. Watercourses and wetlands and their buffers; and
- 9 5. Biodiversity areas.

10 B. *General Review Requirements*:

- 11 1. When development is proposed in the areas described in subsection A, the applicant shall,
- 12 unless the proposal is specifically exempt pursuant to MICC 19.07.120, submit a wildlife habitat
- 13 assessment in the form of a critical area study prepared by a qualified professional including the
- 14 following information:
- 15 a. Identification of the species referenced in subsection A. that have a primary association with
- 16 habitat on or in the vicinity of the site;
- 17 b. Extent of wildlife habitat areas, including acreage, and required buffers based on the
- 18 species;
- 19 c. Vegetative, faunal, and hydrologic characteristics;
- 20 d. Evaluation of direct and indirect potential impacts on habitat by the project, including
- 21 potential impacts to water quality;
- 22 e. A discussion of any federal, state, or local special management recommendations, including
- 23 Washington State Department of Fish and Wildlife habitat management recommendations
- 24 that have been developed for the species or habitats; and
- 25 f. A discussion of avoidance, minimization, and mitigation of impacts pursuant to section
- 26 19.07.100 of this chapter.

27 C. *Development Standards*:

- 28 1. Development proposals shall implement wildlife and habitat protection measures identified in
- 29 the wildlife habitat assessment.
- 30 2. Development proposals within areas used by bald eagles for foraging, nesting, or roosting, or
- 31 within 660 feet of a bald eagle nest as identified by a critical area study shall follow the
- 32 requirements of the US Fish and Wildlife's *National Bald Eagle Management Guidelines* (2007).

33 **19.07.180 Watercourses**

34 A. *Designation and Typing*: Watercourses shall be classified by the following types:

- 35 1. Type S (there are no known Type S watercourses on Mercer Island);
- 36 2. Type F;
- 37 3. Type Np;
- 38 4. Type Ns; and
- 39 5. Piped.

40 B. *General Review Requirements*

- 41 1. Development within watercourses and/or associated buffers is prohibited unless one of the
- 42 following conditions applies:

- 1 a. The proposed activity is specifically exempt pursuant to MICC 19.07.120;
- 2 b. A Critical Area Review 1 application is reviewed and approved for one of the modifications in
- 3 MICC 19.07.130; or
- 4 c. The proposed activity is permitted under subsection (D) Development Standards –
- 5 Additional Criteria for Specific Activities, below.

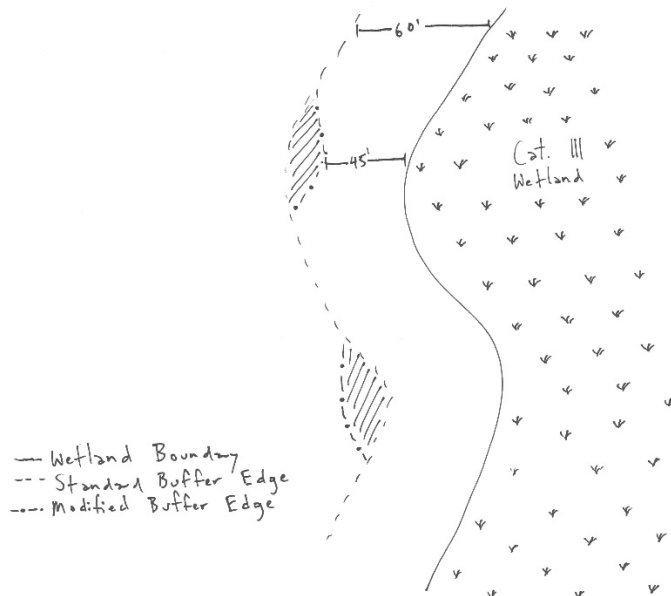
6 C. *Development Standards – Buffers*

- 7 1. The following minimum buffers shall be established from the ordinary high water mark or from
- 8 the top of the bank if the ordinary high water mark cannot be identified:

Watercourse Type	Standard Buffer
F	120 feet
Np	60 feet
Ns	60 feet
Piped	No buffer

- 9 2. Neither lot coverage nor hardscape shall be permitted within a watercourse or watercourse
- 10 buffer except as specifically provided in this chapter.
- 11 3. Any watercourse adjoined by a riparian wetland or other contiguous critical area shall have the
- 12 buffer required for the stream type involved or the buffer that applies to the wetland or other
- 13 critical area, whichever is greater.
- 14 4. Buffer Averaging. Buffer width averaging shall be allowed provided the following requirements
- 15 are met:
- 16 a. The applicant has demonstrated how impacts will be minimized and that avoidance has
- 17 been addressed consistent with MICC 19.07.100 – Mitigation Sequencing;
- 18 b. The applicant has demonstrated how all proposed impacts have been mitigated consistent
- 19 with subsection (E) - Mitigation Requirements of this section and will not result in a loss of
- 20 ecological function;
- 21 c. The proposed buffer width is not less than 75% of the standard buffer width at any point;
- 22 and

- 1 d. The total area of the buffer is equal to the area required without averaging.



2
3 Figure 1: Example of buffering averaging

- 4 5. Buffer Reduction. Buffer width reduction shall be allowed provided the following requirements
5 are met:
- 6 a. The applicant has demonstrated that buffer averaging would not feasibly allow
7 development;
- 8 b. The applicant has demonstrated how impacts will be minimized and that avoidance has
9 been addressed consistent with MICC 19.07.100 – Mitigation Sequencing;
- 10 c. The applicant has demonstrated how all proposed impacts have been mitigated consistent
11 with subsection (E) of this section and will not result in a loss of ecological function;
- 12 d. The proposed buffer width is not less than 75% of the standard buffer width at any point;
13 and
- 14 e. The proposed buffer reduction is not proposed in conjunction with buffer averaging.
- 15 6. Piped watercourse setbacks
- 16 a. The intent of applying setbacks to piped watercourses is to preserve the opportunity to
17 daylight watercourses that were previously piped, to provide incentives to property owners
18 to daylight and enhance previously piped watercourses, and to allow flexibility for
19 development where daylighting piped watercourses is demonstrated to be infeasible.
- 20 b. Setbacks shall be established 45 ft from the centerline of a piped watercourses.
- 21 c. Piped watercourses setback widths shall be reduced to a 15-foot buffer when the portion of
22 the piped watercourse on the applicant's property is daylighted and where the watercourse
23 has been restored to an open channel, provided a restoration plan demonstrates:
- 24 (1) The watercourse channel will be stable and is not expected to cause safety risks or
25 environmental damage; and
- 26 (2) No additional impact nor encumbrance by watercourse buffer or critical area setback is
27 added to properties neighboring the applicant(s) property.

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- d. Piped watercourse setback widths shall be reduced to: 1) 10 feet on lots with a lot width of 50 feet or more, and 2) 5 feet on lots with a width of less than 50 feet, when daylighting is determined by qualified professional(s) to result in one or more of the following outcomes:
 - (1) Increased risk of landslide or other potential hazard that cannot be mitigated;
 - (2) Increased risk of environmental damage (e.g., erosion, diminished water quality) that cannot be mitigated;
 - (3) The inability of a legally established existing lot to meet the vehicular access requirements of this title; or
 - (4) The inability of a legally established existing lot to meet the building pad standards in MICC 19.09.090.
- 7. Buildings and other structures shall be set back a minimum of 10 feet from the edges of a watercourse buffer. The distance may be reduced to five feet if:
 - a. The watercourse is Type Ns;
 - b. The buffer does not contain habitat for WDFW priority species.
 - c. A split-rail fence is installed along the perimeter of the buffer; and
 - d. Survey markers are installed along the perimeter of the buffer to establish its field location.

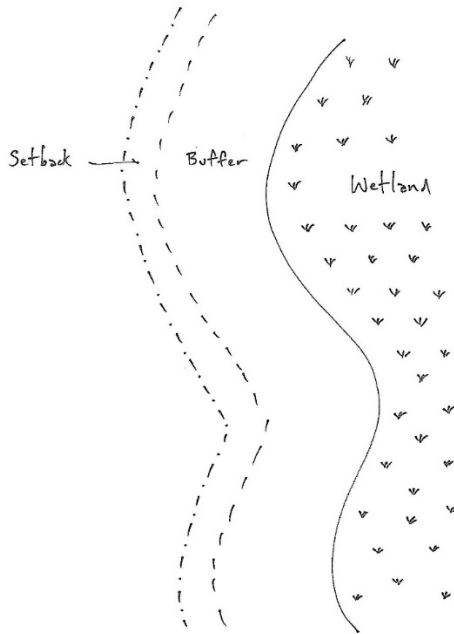


Figure 2 Example of critical area setback

- 8. The following may be allowed in the critical area setback, provided no structures nor building overhangs may be closer than five feet from the edge of a watercourse buffer:
 - a. Landscaping;
 - b. Uncovered decks less than 30 inches above existing or finished grade, whichever is lower;
 - c. Building overhangs if such overhangs do not extend more than 18 inches into the setback area;

- d. Hardscape and driveways; provided, that such improvements may be subject to requirements in Chapter 15.09 MICC – Storm Water Master Program;
- e. Split rail fences;
- f. Trails, consistent with the requirements of this chapter; and
- g. Subgrade components of foundations, provided that any temporary impacts to building setbacks shall be restored to their previous condition or better.

D. Development Standards – Additional Criteria for Specific Activities:

1. New watercourse crossings, such as bridges and culverts, may be permitted provided the standards in WAC 220-660-190 have been demonstrated to be met.
2. The construction of trails within watercourse buffers is allowed, subject to the following:
 - a. Trail surfaces shall be constructed of pervious materials and may not be wider than five feet;
 - b. Trails shall be located to minimize the need for tree removal; and
 - c. Trails shall be located only in the outer 25 percent of the buffer area.
3. The trail width shall be added to the buffer width applied to the watercourse (e.g., if a trail is three feet wide, the watercourse buffer for the portion of the watercourse where the trail is located shall be expanded by three feet); except that the trail width shall not be added to the buffer width when trails are being created for public access and contained within a public access easement or right-of-way.

E. Mitigation requirements: Mitigation measures shall achieve equivalent or greater ecological function including, but not limited to:

1. Habitat complexity, connectivity, and other biological functions;
2. Seasonal hydrological dynamics, water storage capacity and water quality; and
3. Geomorphic and habitat processes and functions

19.07.190 Wetlands

A. Designation and Typing: Wetlands shall be identified and their boundaries delineated in accordance with the approved federal delineation manual and applicable regional supplements described in WAC 173-22-035. Wetlands shall be rated according to the Washington State Rating System for Western Washington: 2014 Update (Hruby, 2014), or most current update.

B. General Review Requirements:

1. In addition to the critical area study requirements listed in MICC 19.07.110 – Critical Area Studies, critical area studies on wetlands shall also include:
 - a. Wetland rating forms and datasheets;
 - b. Discussion of landscape setting;
 - c. A functional analysis of the project demonstrating that there will be no loss of ecological function; and
 - d. A mitigation plan.
2. Wetland delineations are valid for five years.
3. Wetlands must be delineated and rated by a qualified professional.

C. Development Standards – Buffers:

1. The following minimum buffers shall be established from the wetland boundary:.

Wetland Category	Standard Buffer	
	With 3-5 habitat points	With 6-7 habitat points
Category I	75 ft	110 ft
Category II	75 ft	110 ft
Category III	60 ft	110 ft
Category IV	40 ft	

2. Where a legally established and constructed street transects a wetland buffer, the department may approve a modification of the standard buffer width to the edge of the street if the isolated part of the buffer does not provide additional protection of the wetland and provides insignificant biological, geological or hydrological buffer functions relating to the wetland.
3. Prohibited activities: The following uses are prohibited within any wetland or associated buffer: removal, excavation, grading, or dredging of material; draining flooding or disturbing the wetland, water level or water table; construction, reconstruction, demolition, or expansion of any structure.
4. Neither lot coverage nor hardscape shall be permitted within a wetland or wetland buffer except as specifically provided in this chapter.
5. Buffer Averaging. Buffer width averaging shall be allowed provided the following requirements are met:
 - a. The applicant has demonstrated how impacts have been avoided consistent with MICC 19.07.100 – Mitigation Sequencing;
 - b. The applicant has demonstrated how all proposed impacts have been mitigated consistent with subsection (E) of this section and will not result in a loss of ecological function;
 - c. The proposed buffer width is not less than 75% of the standard buffer width at any point; and
 - d. The total area of the buffer is equal to the area required without averaging.
6. Buffer Reduction. Buffer width reduction shall be allowed provided the following requirements are met:
 - a. The applicant has demonstrated that buffer averaging would not feasibly allow development;
 - b. The applicant has demonstrated how impacts will be minimized and that avoidance has been addressed consistent with MICC 19.07.100 – Mitigation Sequencing;
 - c. The applicant has demonstrated how all proposed impacts have been mitigated consistent with subsection (E) of this section and will not result in a loss of ecological function;
 - d. The proposed buffer width is not less than 75% of the standard buffer width at any point; and
 - e. The proposed buffer reduction is not proposed in conjunction with buffer averaging.
7. Buildings and other structures shall be set back a minimum of 10 feet from the edges of a wetland buffer. The distance may be reduced to five feet if:
 - a. The wetland is:

- 1 (1) hydrologically isolated;
- 2 (2) Category III or IV;
- 3 (3) less than 1,000 square feet
- 4 (4) in an area that is not associated with riparian areas or buffers;
- 5 (5) not part of a wetland mosaic, and
- 6 (6) does not contain habitat for WDFW priority species.
- 7 b. A split-rail fence is installed along the perimeter of the buffer; and
- 8 c. Survey markers are installed along the perimeter of the buffer to establish its field location.
- 9 8. The following may be allowed in the critical area setback, provided no structures nor building
- 10 overhangs may be closer than five feet from the edge of a wetland buffer:
- 11 a. Landscaping;
- 12 b. Uncovered decks less than 30 inches above existing or finished grade, whichever is lower;
- 13 c. Building overhangs if such overhangs do not extend more than 18 inches into the setback
- 14 area;
- 15 d. Hardscape and driveways; provided, that such improvements may be subject to
- 16 requirements in Chapter 15.09 MICC – Storm Water Master Program;
- 17 e. Split rail fences;
- 18 f. Trails, consistent with the requirements of this chapter; and
- 19 g. Subgrade components of foundations, provided that any temporary impacts to building
- 20 setbacks shall be restored to their previous condition or better.
- 21 D. *Development Standards – Additional Criteria for Specific Activities:*
- 22 1. Alterations to wetlands are allowed when the applicant has demonstrated how mitigation
- 23 sequencing has been applied pursuant to MICC 19.07.100 – Mitigation Sequencing and when
- 24 the applicant has demonstrated that the wetland is:
- 25 a. All isolated Category IV wetlands less than 4,000 square feet that:
- 26 (1) Are not associated with riparian areas or their buffers
- 27 (2) Are not associated with shorelines of the state or their associated buffers
- 28 (3) Are not part of a wetland mosaic
- 29 (4) Do not score 5 or more points for habitat function based on the 2014 update to the
- 30 Washington State Wetland Rating System for Western Washington: 2014 Update
- 31 (Ecology Publication #14-06-029, or as revised and approved by Ecology)
- 32 (5) Do not contain a Priority Habitat or a Priority Area for a Priority Species identified by the
- 33 Washington Department of Fish and Wildlife, do not contain federally listed species or
- 34 their critical habitat, or species of local importance identified in MICC 19.07.180.
- 35 b. Wetlands less than 1,000 square feet that meet the above criteria and do not contain
- 36 federally listed species or their critical habitat are exempt from the buffer provisions
- 37 contained in this Chapter.
- 38 2. The construction of trails within wetland buffers is allowed, subject to the following
- 39 requirements:
- 40 a. Trail surfaces shall be constructed of pervious materials and may not be wider than five feet;
- 41 b. Trails shall be located to minimize the need for tree removal; and
- 42 c. Trails shall be located only in the outer 25 percent of the buffer area.

- 1 d. The trail width shall be added to the buffer width applied to the wetland (e.g., if a trail is
 2 three feet wide, the wetland buffer for the portion of the wetland where the trail is located
 3 shall be expanded by three feet); except that the trail width shall not be added to the buffer
 4 width when trails are being created for public access and contained within a public access
 5 easement or right-of-way.
- 6 3. Development proposals shall incorporate the following measures unless the applicant can
 7 demonstrate that they would result in no net environmental benefit or that they are not
 8 applicable.

Disturbance	Required Measures to Minimize Impacts
Lights	Direct lights away from wetland
Noise	Locate activity that generates noise away from wetland If warranted, enhance existing buffer with native vegetation plantings adjacent to noise source For activities that generate relatively continuous, potentially disruptive noise, such as certain heavy industry or mining, establish an additional 10' heavily vegetated buffer strip immediately adjacent to the out wetland buffer
Toxic runoff	Route all new, untreated runoff away from wetland while ensuring wetland is not dewatered Establish covenants requiring the use of integrated pest management techniques to limit the use of pesticides within 150 ft of wetland
Stormwater runoff	Retrofit stormwater detention and treatment for roads and existing adjacent development Prevent channelized flow from lawns that directly enters the buffer Use Low Impact Development techniques
Changes in water regime	Infiltrate or treat, detain, and disperse into buffer new runoff from impervious surfaces and new lawns
Pets and human disturbance	Protect wetlands and associated buffers with conservation or native growth protection easements
Dust	Use best management practices to control dust
Disruption of corridors or connections	Maintain connections to offsite areas that are undisturbed Restore corridors or connections to offsite habitats by replanting

- 9
- 10 E. *Mitigation Requirements:* When mitigation for wetland and/or wetland buffer impacts is required,
 11 mitigation shall meet the requirements listed below:

1. Compensatory mitigation for alterations to wetlands shall be used only for impacts that cannot be avoided or minimized and shall achieve equivalent or greater biologic functions compared to pre-development conditions. Compensatory mitigation plans shall be consistent with Wetland Mitigation in Washington State – Part 2: Developing Mitigation Plans--Version 1, (Ecology Publication #06-06-011b, Olympia, WA, March 2006 as revised), and Selecting Wetland Mitigation Sites Using a Watershed Approach (Western Washington) (Publication #09-06-32, Olympia, WA, December 2009 as revised).
2. Mitigation for alterations to wetland(s) and/or wetland buffer(s) shall achieve equivalent or greater ecological function.
3. No Net Loss. Wetland mitigation actions shall not result in a net loss of wetland area.
4. Mitigation actions shall be in-kind and conducted within the same sub-basin and on the same site as the alteration except when the following apply:
 - a. There are no reasonable on-site opportunities for mitigation on-site opportunities do not have a high likelihood of success due to adjacent land uses;
 - b. On-site buffers or connectivity are inadequate;
 - c. Off-site mitigation has a greater likelihood of providing equal or improved wetland functions than the impacted wetland; and
 - d. Off-site locations have been identified and evaluated in the following order of preference:
 - (1) Within the same drainage sub-basin;
 - (2) Within the city limits;
 - (3) Within the Mercer Island service area for an approved mitigation bank program site within the WRIA 8 in accordance with the requirements in subsection (E)(5) below.
 - e. Where feasible, off-site mitigation projects shall be completed prior to activities that will disturb wetlands. In all other cases, mitigation shall be completed immediately following site disturbance and prior to use or occupancy of the activity or development. Construction of mitigation projects shall be timed to reduce impacts to existing wildlife and flora.
5. Mitigation Ratios:
 - a. The following ratios shall apply to required wetland mitigation. The first number specifies the acreage of replacement wetlands and the second specifies the acreage of wetlands altered.
 - b. Permanent Wetland Mitigation. The following ratios of area of mitigation to area of alteration apply to mitigation measures for permanent alterations.

Wetland Category	Creation	1:1 Wetland reestablishment or wetland creation (R/C) and wetland enhancement (E) Enhancement
Category I	4:1	1:1 R/C and 12:1
Category II	3:1	1:1 R/C and 8:1
Category III	2:1	1:1 R/C and 4:1
Category IV	1.5:1	1:1 R/C and 2:1

- 1 c. Temporary Wetland Mitigation. The following ratios of area of mitigation to area of
 2 alteration apply to mitigation measures for temporary alterations where wetlands will not
 3 be impacted by permanent fill material:

Wetland Category	Creation	Enhancement
Category I	1.5:1	3:1
Category II	0.75:1	1.5:1
Category III	0.5:1	1:1
Category IV	Not applicable	Not applicable

- 4 d. Wetland Buffer Replacement Ratio. Altered wetland buffer area shall be replaced at a
 5 minimum ratio of one-to-one; provided, that the replacement ratio may be increased if
 6 needed to replace lost functions and values.
- 7 e. Increased Mitigation Ratio. The code official may increase the ratios under the following
 8 circumstances:
- 9 (1) Uncertainty exists as to the probable success of the proposed restoration or creation; or
 - 10 (2) A significant period of time will elapse between impact and replication of wetland
 11 functions; or
 - 12 (3) Proposed mitigation will result in a lower category wetland or reduced functions relative
 13 to the wetland being impacted; or
 - 14 (4) The impact was an unauthorized impact.
- 15 f. Decreased Mitigation Ratio. The code official may decrease these ratios under the following
 16 circumstances:
- 17 (1) Documentation by a qualified professional demonstrates that the proposed mitigation
 18 actions have a very high likelihood of success. This documentation should specifically
 19 identify how the proposed mitigation actions are similar to other known mitigation
 20 projects with similar site-specific conditions and circumstances that have been shown to
 21 be successful; or
 - 22 (2) Documentation by a qualified professional demonstrates that the proposed mitigation
 23 actions will provide functions and values that are significantly greater than the wetland
 24 being impacted; or
 - 25 (3) The proposed mitigation actions are conducted in advance of the impact and have been
 26 shown to be successful over the course of at least one full year.
- 27 6. Wetland Banking.
- 28 a. Credits from a wetland mitigation bank may be approved for use as compensation for
 29 unavoidable impacts to wetlands when:
- 30 (1) The criteria in subsection (E)(4) are demonstrated to have been met;
 - 31 (2) The bank is certified under chapter 173-700 WAC;
 - 32 (3) A qualified professional has demonstrated that the wetland mitigation bank provides
 33 appropriate compensation for the authorized impacts;
 - 34 (4) The proposed use of credits is consistent with the terms and conditions of the bank's
 35 certification; and
 - 36 (5) The compensatory mitigation agreement occurs in advance of authorized impacts.

- 1 b. Replacement ratios for projects using bank credits shall be consistent with replacement
- 2 ratios specified in the bank's certification.
- 3 c. Credits from a certified wetland mitigation bank may be used to compensate for impacts
- 4 located within the service area specified in the bank's certification. In some cases, bank
- 5 service areas may include portions of more than one adjacent drainage basin for specific
- 6 wetland functions.
- 7 7. Preference of Mitigation Actions. Compensatory wetland mitigation shall occur in the following
- 8 order of preference:
- 9 a. Restoration
- 10 b. Creation
- 11 c. Enhancement
- 12 d. Preservation
- 13 8. Site protection: As a condition of any permit or land use approval, the code official may require
- 14 permanent fencing and signage to be installed around the wetland or buffer. Fencing installed as
- 15 part of a proposed activity or as required in this subsection shall be designed to not interfere
- 16 with species migration, including fish runs, and shall be constructed in a manner that minimizes
- 17 impacts to the wetland and associated habitat.

DRAFT

1 19.09.090 Building Pad

2 [...]

3 2. Building pads shall not be located within:

- 4 a. Required front, rear, or side yard setbacks;
- 5 b. Streets or rights-of-way; and
- 6 c. Critical areas, buffers, or critical area setbacks; provided building pads may be located
- 7 within geohazard hazard areas and associated buffers and setbacks when all of the
- 8 following are met:

9 [...]

10 C. New buildings shall be located within the building pad established by subsection A or B of this

11 section. Legally established nonconforming portions of existing buildings and additions made pursuant

12 to 19.07.130 Modifications may be located outside of building pads.

13 19.10.050 - Tree removal – Not associated with a development proposal.

14 A. Tree removal that is not associated with a development proposal shall provide replacement trees

15 (MICC 19.10.070), but is exempt from tree retention (MICC 19.10.060), if the proposal is located

16 outside of wetlands, watercourses, landslide hazard areas and buffers associated with these critical

17 areas.

18 B. Tree removal that is not associated with a development proposal located within wetlands,

19 watercourses, landslide hazard areas and buffers associated with these critical area types shall be

20 permitted subject to the following standards:

21 1. One or more of the following criteria applies to the tree(s) proposed for removal:

- 22 a. The tree is documented to be a hazard tree by a TRAQ-qualified arborist;
- 23 b. The tree is documented by a qualified arborist to be diseased, in decline, or not viable for
- 24 retention; or
- 25 c. The removal of the tree will enhance ecosystem functions and values and/or promote slope
- 26 stability.

27 2. A restoration plan prepared by a qualified professional is submitted that contains the following:

- 28 a. Analysis demonstrating how the ecological functions and values including but not limited to
- 29 slope stabilization, hydrologic function, and habitat value, are being preserved by the
- 30 proposed plan.
- 31 b. Proposed removal of all noxious weeds, as defined in Chapter 19.16 MICC.
- 32 c. Removed trees shown as made into snags at a safe height, where feasible.

33 3. Implementation of approved restoration plans shall be completed by a qualified professional.

34 ~~B.C.~~ An application for tree removal that is not associated with a development proposal shall provide the

35 application information described under MICC 19.10.090(A) – General Information.

36 ~~C.D.~~ This section shall not be construed as an exemption to the tree retention and replacement

37 requirements of Chapter 19.07 MICC.

1 [...]

2 Chapter 19.15.030 – Land Use Review Types

Table A. Land Use Review Type

<ul style="list-style-type: none"> • Home business • Seasonal development limitation waiver • Nonmajor single-family dwelling building permits • Tree removal permit • Right-of-way permit • Special needs group housing safety determination • Tenant improvement/change of use • Shoreline exemption¹ • Critical areas determination (steep slope alteration) Critical Area Review 1 • Final short plat • Temporary commerce on public property • Site development permits • Transportation concurrency certificate 	<ul style="list-style-type: none"> • Modified wireless communication facilities (6409 per 47 CFR 1.40001) • Lot line revision • Setback deviations • Final plat^{2, 3} • Code official design review • Accessory dwelling unit • Parking variances (reviewed by city engineer) 	<ul style="list-style-type: none"> • New and modified wireless (non-6409) eligible facility • SEPA threshold determination • Critical areas determination (wetland/watercourse buffer averaging/reduction) Critical Area Review 2 • Public Agency Exception • Temporary encampment⁴ • Short plat alteration and vacations • Preliminary short plat • Development code interpretations • Major single-family dwelling building permit • Shoreline substantial development permit¹ • Shoreline revision (substantial development)¹ 	<ul style="list-style-type: none"> • Preliminary long plat approval • Conditional use permit • Variance • Critical areas reasonable use exception • Long plat alteration and vacations • Parking variances (reviewed by design commission) • Variance from short plat acreage limitation • Wireless communication facility height variance • Planned unit development • Design commission design review • Permanent commerce on public property • Shoreline conditional use permit (SCUP)⁵ • Shoreline variance⁵
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Table A. Land Use Review Type

• Shoreline
revision
([variance](#) and
SCUP)

1 19.15.050

2 [...]

3 C. Required Preapplication Meetings. Preapplication meetings are required for Type III and Type IV land
4 use reviews and for new development within landslide hazard areas. Preapplication meetings may be
5 held for any other development proposal at the request of the applicant. This requirement may be
6 waived by the code official.

7 Chapter 19.16

8 19.15.180 Additional procedures for shoreline review.

9 A. Open Record Public Hearing. An open record public hearing before the code official shall be
10 conducted on the shoreline substantial development permits, shoreline conditional use permits, and
11 shoreline variances when, within the 30-day comment period, 10 or more interested citizens file a
12 written request for a public hearing.

13 B. Ecology Filing. The applicant shall not begin construction until after 21 days from the date of ~~receipt~~
14 filing by with the Department of Ecology and Attorney General and/or any appeals are concluded. The
15 applicant shall also comply with all applicable federal, state and city standards for construction.

16 C. Shoreline Substantial Development Permit Decisions. The city's action in approving, approving with
17 conditions, or denying any substantial development permit or shoreline exemption is final unless an
18 appeal is filed in accordance with applicable laws. The city shall send the shoreline permit and
19 documentation of final local decisions to the applicant, the Department of Ecology, the Washington
20 State Attorney General and to all other applicable local, state, or federal agencies. The decision shall be
21 sent to the Department of Ecology by return receipt requested mail or as regulated by WAC 173-27-130.

22 D. Shoreline Conditional Use Permits and Shoreline Variances. The final decision in approving,
23 approving with conditions, or denying a shoreline conditional use permit or shoreline variance is
24 rendered by the Department of Ecology in accordance with WAC 173-27-200, and all other applicable
25 local, state, or federal laws. The city shall send the shoreline permit and documentation of final local
26 decision to the applicant, the Department of Ecology, the Washington State Attorney General and to all
27 other applicable local, state, or federal agencies. The decision shall be sent to the Department of
28 Ecology by return receipt requested mail or as regulated by WAC 173-27-130.

1 DEFINITIONS Revised 8/18

2 Sections:

3 19.16.010 Definitions

4

5 ~~[...] Alteration: Any human-induced action which adversely impacts the existing condition of the area,~~
6 ~~including but not limited to grading, filling, dredging, draining, channeling and paving (including~~
7 ~~construction and application of gravel). "Alteration" does not include walking, passive recreation,~~
8 ~~fishing, or similar activities.~~

9 ~~[...] Biodiversity Areas: Publicly-owned lands that consist of habitat that is valuable to fish or wildlife,~~
10 ~~mostly comprised of native vegetation, and protected in City parks and open space, including but not~~
11 ~~limited to Mercedale Park and Hillside, Upper Luther Burbank Park, Gallagher Hill Open Space,~~
12 ~~Southeast 53rd Open Space, Island Crest Park, Pioneer Park Open Space, and Ellis Pond.~~

13 ~~[...] Buffer: A designated area: 1) contiguous to a steep slope or landslide hazard area intended to~~
14 ~~protect slope stability, attenuation of landslide hazards; or, 2) contiguous to a habitat conservation area,~~
15 ~~stream or wetland intended to protect the ecological functions and values of the habitat, stream or~~
16 ~~wetland. A designated area adjoining a critical area intended to protect the critical area from~~
17 ~~degradation.~~

18 ~~[...] Clearing: The act of destroying or removing trees or groundcover from any undeveloped or partially~~
19 ~~developed lot, public lands, or public right-of-way. Clearing may only occur on these lots with approval~~
20 ~~by the city.~~

21 ~~[...] Critical Area Review 1: An approval allowing one or more actions listed in MICC 19.07.140~~
22 ~~Modifications within a critical area or buffer.~~

23 ~~[...] Critical Area Alteration Review 2: An approval allowing reduction or averaging of a wetland or~~
24 ~~watercourse buffer, or alteration of a geologically hazardous area.~~

25 ~~[...] Dock. A structure that floats on the surface of the water, without piling supports, but that is~~
26 ~~attached to land. Typically used for boat moorage, swimming, public access, and other activities that~~
27 ~~require access to deep water. This definition of docks shall also include "piers" for the purposes of Title~~
28 ~~19.~~

29 ~~Fish and Wildlife Habitat Conservation Areas: 1. Areas where state or federally-listed endangered,~~
30 ~~threatened, sensitive, or candidate species, or species of local importance, have primary association; 2.~~
31 ~~Priority habitats and areas associated with priority species identified by the Washington State~~
32 ~~Department of Fish and Wildlife; 3. Areas used by bald eagles for foraging, nesting, and roosting, or~~
33 ~~within 660 feet of a bald eagle nest; 4. Watercourses and wetlands and their buffers; and 5. Biodiversity~~
34 ~~areas. Those areas the city council determines are necessary for maintaining species in suitable habitats~~
35 ~~within their natural geographic distribution so that isolated subpopulations are not created consistent~~
36 ~~with WAC Title 365.~~

37 ~~[...] Fish Use or Used by Fish: Those areas within a watercourse where live fish normally exist for~~
38 ~~spawning rearing and/or migration. "Fish use" may be presumed to occur in those reaches of~~

1 watercourses that have year round flow, are accessible from Lake Washington to juvenile salmonid fish
2 and have an average bed slope of less than 12 percent. "Fish use" shall not be presumed for (1)
3 intermittent or seasonal reaches; (2) for reaches with an average bed slope of 12 percent or greater; (3)
4 for reaches upstream from road culverts with a bottom slope of 10 percent or greater; or (4) reaches
5 with greater than a 12-inch drop from the downstream invert of the culvert to the downstream pool
6 elevation at ordinary high water. If the uppermost point of fish use cannot be identified with simple,
7 nontechnical observations, then the upper extent of fish use should be determined using the best
8 professional judgment of a qualified professional after considering actual conditions and the physical
9 abilities and capabilities of juvenile salmonid fish.

10 [...] Fish habitat: Habitat which is used by any fish at any life stage at any time of the year, including
11 potential habitat likely to be used by fish which could be recovered by restoration or management and
12 includes off-channel habitat.

13 [...] Geologically Hazardous Areas: Areas susceptible to erosion, sliding, earthquake, or other geological
14 events based on a combination of slope (gradient or aspect), soils, geologic material, hydrology,
15 vegetation, or alterations, including landslide hazard areas, erosion hazard areas and seismic hazard
16 areas.

17 [...] Landslide Hazard Area, Shallow: Landslide hazard area with a failure depth of 15 feet or less thick.

18 [...] Landslide Hazard Area, Deep-seated: Landslide hazard area with a failure depth more than 15 feet
19 thick.

20 [...] Noxious weed: Any plant which when established is highly destructive, competitive, or difficult to
21 control by cultural or chemical practices (see Chapter 5.10 RCW). The state noxious weed list in Chapter
22 16-750 WAC, as compiled by the State Noxious Weed Control Board, together with the King County
23 Noxious Weed and Weeds of Concern lists, is the officially adopted list of noxious weeds for the city.

24 [...] Lift Station (Boat Hoist): A structure or device used to raise a watercraft above the waterline for
25 secure moorage purposes.

26 [...] Pier. A structure that projects over and is raised above the water but is attached to land, and that is
27 used for boat moorage, swimming, fishing, public access, float plane moorage, or similar activities
28 requiring access to deep water.

29 [...] Public Access Pier or Boardwalk. A structure which is constructed waterward of the ordinary high
30 water mark and intended for public use.

31 [...] Qualified Professional: A person who performs studies, field investigations, and plans on critical
32 areas and has an educational background and/or relevant experience in the field, as determined by the
33 code official with experience, training and competence in the pertinent discipline. A qualified
34 professional must be licensed to practice in the State of Washington in the related professional field, if
35 such field is licensed. If not licensed, a qualified professional must have a national certification in the
36 pertinent field. If neither licensing nor national certification in the field exists, the minimum qualification
37 should be a bachelor's degree with 10 years of related professional work, or master's degree in the field
38 and three years of related professional work. Minimum qualifications for specific fields of practice shall
39 include but not be limited to the following:

- 1 A. Arborists must be qualified arborists as defined in MICC 19.16.010
2 B. Professional for geologic hazard areas must be licensed and endorsed in the State of Washington as
3 a geotechnical engineer or engineering geologist.
4 C. Professional for watercourses and other fish and wildlife habitat must have a degree in biology,
5 environmental planning, natural science, stream ecology or related field and the minimum years of
6 experience, listed above, related to the subject habitat or species.
7 D. Professionals for vegetation restoration planning where specific expertise for wetlands,
8 watercourses or other fish and wildlife habitat is not required must have a degree in botany,
9 environmental planning, natural science, ecology, landscape architecture or a related field and the
10 minimum years of experience, listed above, with an emphasis on restoration ecology and vegetation
11 management associated with critical areas and buffer. Professionals must demonstrate a minimum
12 of three years of experience with the type of critical area or buffer for which the critical area report
13 is being submitted.
14 E. Professionals for wetlands must be currently certified as a Professional Wetland Scientist (PWS) with
15 the Society of Wetland Scientists or meet the minimum education and years of experience, listed
16 above, as a wetlands professional.
17 F. Minimum qualifications of professionals for other disciplines shall be consistent with the minimum
18 qualifications defined above and specific to the discipline identified.

19 [...] Setback: The distance between a development and other feature such as a property line or critical
20 areas buffer.

21
22 Watercourses: A course or route, formed by nature and generally consisting of a channel with a bed,
23 banks, or sides throughout substantially all its length, along which surface waters, with some regularity
24 (annually in the rainy season), naturally and normally flow in draining from higher to lower lands. This
25 definition does not include irrigation and drainage ditches, grass-lined swales, canals, storm water
26 runoff devices, or other courses unless they are used by fish or to convey waters that were naturally
27 occurring prior to construction.

28 ~~Watercourses — Intermittent or Seasonal Flow: Those watercourses that go dry or exhibit zero surface~~
29 ~~discharge at any point during water years with normal rainfall as determined from climatological data~~
30 ~~published for the Seattle Tacoma International Airport by the National Oceanic and Atmospheric~~
31 ~~Administration or its successor agency.~~

32 ~~If the lowermost point of either year-round flow or intermittent or seasonal flow cannot be identified~~
33 ~~with simple, nontechnical observations, or if climatological data show that rainfall is significantly above~~
34 ~~normal for the water year, then the point of flow should be determined using the best professional~~
35 ~~judgment of a qualified professional after considering actual conditions and the climatological data.~~

36 ~~Watercourses — Year Round Flow: Those watercourses that do not go dry any time during water years~~
37 ~~with normal rainfall as determined from climatological data published for the Seattle Tacoma~~
38 ~~International Airport by the National Oceanic and Atmospheric Administration or its successor agency.~~
39 ~~For the purpose of watercourse typing, watercourses with year round flow may include intermittent or~~
40 ~~seasonal reaches below the uppermost point of year round flow during normal water years.~~

41 Watercourses shall be classified according to the following types:

- 1 A) Type S, which include all waters, within their bankfull width, as inventoried as "shorelines of the
2 state," which are regulated by the city's Shoreline Master Program pursuant to chapter 90.58 RCW.
- 3 B) Type F, which include segments of natural waters other than Type S Waters, which are within the
4 bankfull widths of defined channels and periodically inundated areas of their associated wetlands,
5 or within lakes, ponds, or impoundments having a surface area of 0.5 acre or greater at seasonal low
6 water and which in any case contain fish habitat.
- 7 C) Type Np, which include all segments of natural waters within the bankfull width of defined channels
8 that are perennial nonfish habitat streams. Perennial streams are flowing waters that do not go dry
9 any time of a year of normal rainfall and include the intermittent dry portions of the perennial
10 channel below the uppermost point of perennial flow.
- 11 D) Type Ns, which include all segments of natural waters within the bankfull width of the defined
12 channels that are not Type S, F, or Np Waters. These are seasonal, nonfish habitat streams in which
13 surface flow is not present for at least some portion of a year of normal rainfall and are not located
14 downstream from any stream reach that is a Type Np Water. Ns Waters must be physically
15 connected by an above-ground channel system to Type S, F, or Np Waters.
- 16 E) Piped Watercourses, which are pipes or other conveyances through which surface waters, with
17 some regularity (annually in the rainy season), naturally and normally flow in draining from higher to
18 lower lands. This definition does not include irrigation and drainage ditches, grass-lined swales,
19 canals, storm water runoff devices, or other courses unless they are used by fish or to convey waters
20 that were naturally occurring prior to construction.

21

22 Wetland Classification System: Those categories set forth in the Washington State Wetland Rating
23 System for Western Washington, Publication #04-06-02514-06-029 dated ~~August, 2004~~ October, 2014. A
24 summary of the classification system is provided below:

25 1. Category I. Category I wetlands are those that meet the following criteria:

- 26 a. Wetlands that are identified by scientists as high quality or high function wetlands;
27 b. Bogs larger than one-half acre;
28 c. Mature and old-growth forested wetlands larger than one acre; or
29 d. Wetlands that are undisturbed and contain ecological attributes that are impossible
30 to replace within a human lifetime.

31 2. Category II. Category II wetlands are not defined as Category I wetlands and meet the
32 following criteria:

- 33 a. Wetlands that are identified by scientists as containing "sensitive" plant species;
34 b. Bogs between one-quarter and one-half acre in size; or
35 c. Wetlands with a moderately high level of functions.

36 3. Category III. Category III wetlands do not satisfy Category I or II criteria, and have a moderate
37 level of functions. These wetlands generally have been disturbed in some ways, and are often
38 less diverse or more isolated from other natural resources than Category II wetlands.

1 4. Category IV. Category IV wetlands do not satisfy Category I, II or III criteria; and have the
2 lowest level of functions; and are often heavily disturbed.

3
4 Wetland Manual: Identification of wetlands and delineation of their boundaries shall be done in
5 accordance with the most ~~currently~~ recently approved Army Corps of Engineers wetlands delineation
6 manual and applicable regional supplements.

DRAFT

**CITY OF MERCER ISLAND
ORDINANCE NO. 19C-06**

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, REPEALING MICC 19.07.110 AND ADOPTING A NEW CHAPTER 19.13 MICC RELATED TO SHORELINE REGULATIONS; PERMITTING CORRECTION OF SCRIVENER'S ERRORS DURING CODIFICATION; AUTHORIZING ISSUANCE OF RULES TO ADMINISTER THE AMENDED CODE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Mercer Island City Code (MICC) contains a Shoreline Master Program, adopted pursuant to RCW 90.58.080; and,

WHEREAS, WAC 173-26-090 requires a review of the City's Shoreline Master Program by June 30, 2019; and,

WHEREAS, the Mercer Island City Council directed the Planning Commission to review the Shoreline Master Program to ensure compliance with applicable state rules and statute; and,

WHEREAS, the Mercer Island Planning Commission reviewed the policies and regulations related to the protection of environmentally critical areas and the shoreline master program for approximately 18 months and over the course of 16 public meetings; and,

WHEREAS, in addition to informal public outreach, consisting of articles on social media, the establishment of a dedicated webpage on "LetsTalk", a formal notice of public hearing was provided in accordance with MICC 19.15.100; and

WHEREAS, the Mercer Island Planning Commission held a public hearing on March 6, 2019 and considered public comment received prior to the close of the public hearing; and

WHEREAS, the Mercer Island Planning Commission unanimously recommended adoption of the proposed amendments to the critical area regulations, shoreline master program, SEPA standards, and related code amendments; and,

WHEREAS, the Mercer Island Comprehensive Plan Shoreline Element goals and policies are implemented through the adoption of the amended Shoreline Master Program; and,

WHEREAS, a SEPA Determination of Non-Significance was issued by the City on February 4, 2019; and,

WHEREAS, the Washington Department of Commerce granted review of the proposed amendments to the development regulations on February 21, 2019;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1: **Title 19 MICC Amended.** Title 19 MICC is hereby amended as follows: MICC 19.07.110 is repealed, and a new chapter 19.13 MICC is adopted as set forth in Attachment “A” to this ordinance.

Section 2: **Codification and Effective Date of the Regulations.** The City Council authorizes the Community Planning and Development Director and the City Clerk to correct scrivener’s errors in Attachment A, codify the regulatory provisions of the amendments into Title 19 of the Mercer Island City Code, and publish the amended code. Notwithstanding the effective date of this Ordinance set forth in Section 5, the effective date of the regulatory provisions in Section 1 shall be the latter of the effective date set forth in RCW 90.58.090(7) or June 30, 2019.

Section 3: **Interpretation.** The City Council authorizes the Community Planning and Development Director to adopt administrative rules and administer the amended code as necessary to implement the legislative intent of the City Council.

Section 4: **Severability.** If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 5: **Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on _____, 2019 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

APPROVED AS TO FORM:

ATTEST:

Bio Park, Interim City Attorney

Deborah A. Estrada, City Clerk

Date of Publication: _____

1 ~~19.07.110~~13 Shoreline master program.

2 19.13.010 Authority and Purpose

3 19.13.020 General Regulations

4 19.13.030 Shoreline Map and Designations

5 19.13.040 Use Regulations

6 19.13.050 Shoreland Development Standards

7 19.13.010A. Authority and Purpose.

8 A. ~~1~~-Authority. This section is adopted as part of the shoreline master program of the city. It is
9 adopted pursuant to the authority and requirements of Chapter 90.58 RCW and Chapter 173-26
10 WAC.

11 B. ~~2~~-Applicability. The requirements of this section apply to all uses, activities and development within
12 the shorelands, unless specifically exempted by Chapter 90.58 RCW or Chapter 173-27 WAC, or as
13 specified in subsection F), of this section. All proposed uses and development occurring within
14 shoreline jurisdiction must conform to Chapter 90.58 RCW, the Shoreline Management Act.

15 C. ~~3~~-Purpose and Intent. It is the purpose and intent of this section to achieve the shoreline master
16 program (SMP) mandates of the state of Washington and to adopt property development standards
17 within the shorelands that protect the health, safety, welfare, values and property interests of the
18 city of Mercer Island and its residents.

19 D. ~~4~~-Relationship with Other Mercer Island Codes and Ordinances. This section is an integrated
20 element of the city of Mercer Island Unified Land Development Code (MICC Title 19) and other
21 applicable development regulations contained in the Mercer Island City Code, including the storm
22 water management regulations in MICC Title 15, and building and construction regulations in MICC
23 Title 17. The provisions of the critical areas ordinance (MICC 19.07.010 through and including
24 19.07.190, Ordinance 19C-05 as in effect on January 1, 2011) are hereby incorporated as specific
25 regulations of the shoreline master program. To the extent this section conflicts with any other
26 section of the Mercer Island City Code, the provisions of this section shall govern within the
27 shorelands. In general, provisions related to administration and reasonable use do not apply in
28 shoreline jurisdiction. Activities proposed within the shoreline jurisdiction that required a Critical
29 Area Review 1 or 2 should complete these reviews concurrently with the required shoreline permit.

30 1) MICC 19.07.120 Exemptions is excluded from this shoreline master program. Exemptions and
31 exceptions within shoreline jurisdiction are found in WAC 173-27-040, WAC 173-27-044, and
32 WAC 173-27-045.

33 2) MICC 19.07.130 Modifications is excluded from this shoreline master program.

34 3) MICC 19.07.140 Reasonable Use Exception and MICC 19.07.150 Public Agency Exception are
35 excluded from this shoreline master program and shall not apply in shoreline jurisdiction.

36 4) MICC 19.07.180(C)(5) and MICC 19.07.190(C)(6), pertaining to buffer reductions, are excluded
37 from the shoreline master program.

38 5) MICC 19.07.190(D)(1) is excluded from this master program.

39 6) In order to use the wetland buffer table in MICC 19.07.190.C, all of the applicable minimizing
40 measures listed in MICC 19.07.190.D.3 must be implemented. For wetlands with a habitat score
41 of 6 or more, if a protected corridor of relatively undisturbed vegetation exists between the
42 wetland and a nearby Priority Habitat, the portion on the subject property must be protected.

1 Otherwise the following buffers shall be established from the wetland boundary within
 2 shoreline jurisdiction:

<u>Wetland Category</u>	<u>Habitat Score</u>		
	<u>3-5</u>	<u>6-7</u>	<u>8-9</u>
<u>Category I</u>	<u>100 ft</u>	<u>150 ft</u>	<u>300 ft</u>
<u>Category II</u>	<u>100 ft</u>	<u>150 ft</u>	<u>300 ft</u>
<u>Category III</u>	<u>100 ft</u>	<u>150 ft</u>	<u>300 ft</u>
<u>Category IV</u>	<u>100 ft</u>	<u>150 ft</u>	<u>300 ft</u>

3
 4 E. 5-Relationship with Other Federal and State Law. The provisions of this section shall not relieve any
 5 responsibility to comply with other federal and state laws or permits. All work at or waterward of
 6 the OHWM may require permits from one or all of the following: U.S. Army Corps of Engineers,
 7 Washington Department of Fish and Wildlife, Washington Department of Natural Resources or
 8 Washington Department of Ecology.

9 F. The following development is not required to obtain shoreline permits or local reviews:

- 10 1. Remedial actions. Pursuant to RCW 90.58.355, any person conducting a remedial action at a
 11 facility pursuant to a consent decree, order, or agreed order issued pursuant to chapter 70.105D
 12 RCW, or to the department of ecology when it conducts a remedial action under chapter
 13 70.105D RCW.
- 14 2. Boatyard improvements to meet NPDES permit requirements. Pursuant to RCW 90.58.355, any
 15 person installing site improvements for storm water treatment in an existing boatyard facility to
 16 meet requirements of a national pollutant discharge elimination system storm water general
 17 permit.
- 18 3. WSDOT facility maintenance and safety improvements. Pursuant to RCW 90.58.356, Washington
 19 State Department of Transportation projects and activities meeting the conditions of RCW
 20 90.58.356 are not required to obtain a substantial development permit, conditional use permit,
 21 variance, letter of exemption, or other local review.
- 22 4. Projects consistent with an environmental excellence program agreement pursuant to RCW
 23 90.58.045.
- 24 4-5. Projects authorized through the Energy Facility Site Evaluation Council process, pursuant to
 25 chapter 80.50 RCW.

26 19.13-B-.020 General Regulations.

27 A. 1-Legal Nonconforming Uses and Structures May Continue. Overwater uses and structures, and
 28 uses and structures 25 feet landward from the OHWM, which were legally created may be
 29 maintained, repaired, renovated, remodeled and completely replaced to the extent that
 30 nonconformance with the standards and regulations of this section is not increased.

31 B. Expansion of Legal Nonconforming Structures. Expansions of legal nonconforming overwater
 32 structures and structures upland 25 feet from the OHWM are permitted; provided, that the
 33 expanded portion of the structure is constructed in compliance with this section and all other
 34 standards and provisions of the Mercer Island development regulations, including this chapter.

35 B-C.2-No Net Loss Standard and Mitigation Sequencing. No development shall be approved unless the
 36 applicant demonstrates to the code official's satisfaction that the shoreline development will not
 37 create a net loss of ecological function in the shorelands.

1. ~~a-~~Standards Presumed to Meet No Net Loss. When all individual development standards that apply to a development project do not explicitly require a determination of no net loss and the project conforms with all such standards, there is a rebuttable presumption that the project does not create a net loss of ecological function to the shorelands.
2. ~~b-~~No Net Loss Plan. Whenever an applicant seeks a variance or conditional use permit or an applicable development standard explicitly requires a determination of no net loss of ecological function, the applicant shall provide the city with a plan that demonstrates the proposed project will not create a net loss in ecological function to the shorelands. The plan shall accomplish no net loss of ecological function by avoiding adverse ecological impacts that are not reasonably necessary to complete the project, minimizing adverse ecological impacts that are reasonably necessary to complete the project, and mitigating or offsetting any adverse impacts to ecological functions or ecosystem-wide processes caused by the project. The code official may require the plan to include reports from qualified professionals with expertise in ecological function. The plan's compliance with the no net loss requirement may be considered through the SEPA process.
 - a) ~~i-~~Off-Site Mitigation Permitted. While on-site mitigation is preferred, off-site mitigation may be permitted at the discretion of the code official.
 - b) ~~ii-~~Demonstration of No Net Loss Supported by a Qualified Professional. The code official may require any applicant to provide reports by qualified professionals that demonstrate to the code official's satisfaction that the applicant's proposed plan avoids a net loss in ecological function.

~~C. 3. Expansion of Legal Nonconforming Structures. Expansions of legal nonconforming overwater structures and structures upland 25 feet from the OHWM are permitted; provided, that the expanded structure is constructed in compliance with this section and all other standards and provisions of the Mercer Island development regulations.~~

~~D. 4. Shoreline Habitat and Natural Enhancements Held Harmless. In those instances where the OHWM moves further landward as a result of any action required by this section, or in accordance with permits involving a shoreline habitat and nature systems enhancement approved by the city, or a state or federal agency, the shoreline setback shall be measured from the location of the OHWM that existed immediately prior to the action or enhancement project.~~

~~E. The development of two or more dwelling units on a lot abutting the OHWM should provide joint use or community dock facilities, when feasible, rather than allow individual docks for each lot.~~

~~F. New development should be located and designed to avoid the need for future shoreline stabilization to the extent feasible. This future shoreline stabilization standard does not apply to stabilization that occurs pursuant to subsection (B)(1) of this section. New structural stabilization measures in support of new non-water-dependent development, including single-family residences, shall only be allowed when all of the conditions below apply:~~

- ~~1) The erosion is not being caused by upland conditions, such as the loss of vegetation and drainage.~~
- ~~2) Nonstructural measures, such as placing the development further from the shoreline, planting vegetation, or installing on-site drainage improvements, are not feasible or not sufficient.~~
- ~~3) The need to protect primary structures from damage due to erosion is demonstrated through a geotechnical report, in compliance with subsection (B)(7) of this section. The damage must be caused by natural processes, such as currents and waves.~~

~~4) The erosion control structure will not result in a net loss of shoreline ecological functions.~~

1 ~~C.19.13.030~~ Shoreline Map and Designations. The shoreline environmental designations map, dated
2 March 3, 2011, as shown in Appendix F, is adopted as the official Mercer Island shoreline environmental
3 designations map. The digital map is available in the online version of the Mercer Island City Code at
4 <http://www.mercergov.org>. All shorelands within the city are designated. Different areas of the city's
5 shorelands have different natural characteristics and development patterns. As a result, two shoreline
6 designated environments are established to regulate developments and uses consistent with the specific
7 conditions of the designated environments and to protect resources of the Mercer Island shorelands.
8 They are:

- 9 A) ~~1-~~Urban Park Environment. This environment consists of shoreland areas designated for public
10 access and active and passive public recreation. The areas include, but are not limited to, parks,
11 street ends, public utilities and other publicly owned rights-of-way. The uses located in this
12 environment should be water-dependent and designed with no net loss to the ecological functions
13 of the shorelands. Restoration of ecological functions is planned for these areas and is strongly
14 encouraged. The preferred and priority use in the urban park environment is public access to, and
15 enjoyment of, Lake Washington.
- 16 B) ~~2-~~Urban Residential Environment. The purpose of the urban residential environment is to provide
17 for residential and recreational utilization of the shorelands, compatible with the existing residential
18 character in terms of bulk, scale, type of development and no net loss of ecological functions of the
19 shorelands. The preferred and priority use in the urban residential environment is single-family
20 residential use.

21 ~~19.07.11013.040 D-~~Use Regulations. The following tables specify the shoreline uses and developments
22 which may take place or be conducted within the designated environments. The uses and developments
23 listed in the matrix are allowed only if they are not in conflict with more restrictive regulations of the
24 Mercer Island development code and are in compliance with the standards specified in subsection E of
25 this section.

KEY:

CE: Permitted via shoreline categorically exempt

P: Permitted use

P-1: Uses permitted when authorized by a conditional use permit for the applicable zone shall also
require a shoreline substantial development permit and a shoreline plan in compliance with MICC
~~19.07.110(B)(2)~~13.020(C)

SCUP: Shoreline conditional use permit

NP: Not a permitted use

26 The following regulations apply to all uses and development within the shorelands, whether or not that
27 development is exempt from the permit requirements:

Table A – Shoreland Uses Landward of the Ordinary High Water Mark

SHORELAND USE LANDWARD OF THE OHWM	Urban Residential Environment	Urban Park Environment
Single-family dwelling including accessory uses and accessory structures	CE	NP
Accessory dwelling units	CE	NP
The use of a single-family dwelling as a bed and breakfast	P-1	NP
A state-licensed day care or preschool	P-1	NP
Government services, public facilities, and museums and art exhibitions	P-1	P
Public parks and open space	P	P
Private recreational areas	P	NP
Semi-private waterfront recreation areas for use by 10 or fewer families	P	NP
Semi-private waterfront recreation areas for use by more than 10 families	P-1	NP
Noncommercial recreational areas	P-1	P
Commercial recreational areas	NP	NP
Places of worship	P-1	NP
Retirement homes located on property used primarily for a place of worship	P-1	NP
Special needs group housing	P	NP
Social service transitional housing	P	NP
Public schools accredited or approved by the state for compulsory school attendance	NP	NP
Private schools accredited or approved by the state for compulsory school attendance	NP	NP

Table A – Shoreland Uses Landward of the Ordinary High Water Mark

SHORELAND USE LANDWARD OF THE OHWM	Urban Residential Environment	Urban Park Environment
Streets and parking	P	P
Transit facilities including light rail transit facilities, transit stops, and associated parking lots	P	NP
Wireless communications facilities	P	P
New hard structural shoreline stabilization	SCUP	SCUP
Soft structural shoreline stabilization	P	P
Shoreland surface modification	P	P
Restoration of ecological functions including shoreline habitat and natural systems enhancement	P	P
Boat ramp	P	P
Agriculture, aquaculture, forest practices and mining	NP	NP

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Table B – Shoreland Uses Waterward of the Ordinary High Water Mark

SHORELAND USE WATERWARD OF THE OHWM	Urban Residential Environment	Urban Park Environment
Moorage facilities and covered moorages 600 square feet or less	P	P
Covered moorage larger than 600 square feet	SCUP	SCUP
Floating platforms	P	P
Mooring piles, diving boards and diving platforms	P	P
Boat ramp	P	P
Boat houses	NP	NP

Table B – Shoreland Uses Waterward of the Ordinary High Water Mark

SHORELAND USE WATERWARD OF THE OHWM	Urban Residential Environment	Urban Park Environment
Floating homes	NP	NP
Public access pier, <u>dock</u> , or boardwalk	P	P
Utilities	P	P
Public transportation facilities including roads, bridges, and transit	P	P
Transit facilities including light rail transit facilities	P	NP
Dredging and dredge material disposal	P	P
Breakwaters, jetties, and groins (except those for restoration of ecological functions)	NP	NP
Restoration of ecological functions including shoreline habitat and natural systems enhancement	P	P
<p>Notes:</p> <p>A use not listed in this table is not permitted within shorelands.</p> <p>A use permitted by this table shall meet all other applicable regulations, including, but not limited to, being an allowed use in the applicable zone.</p>		

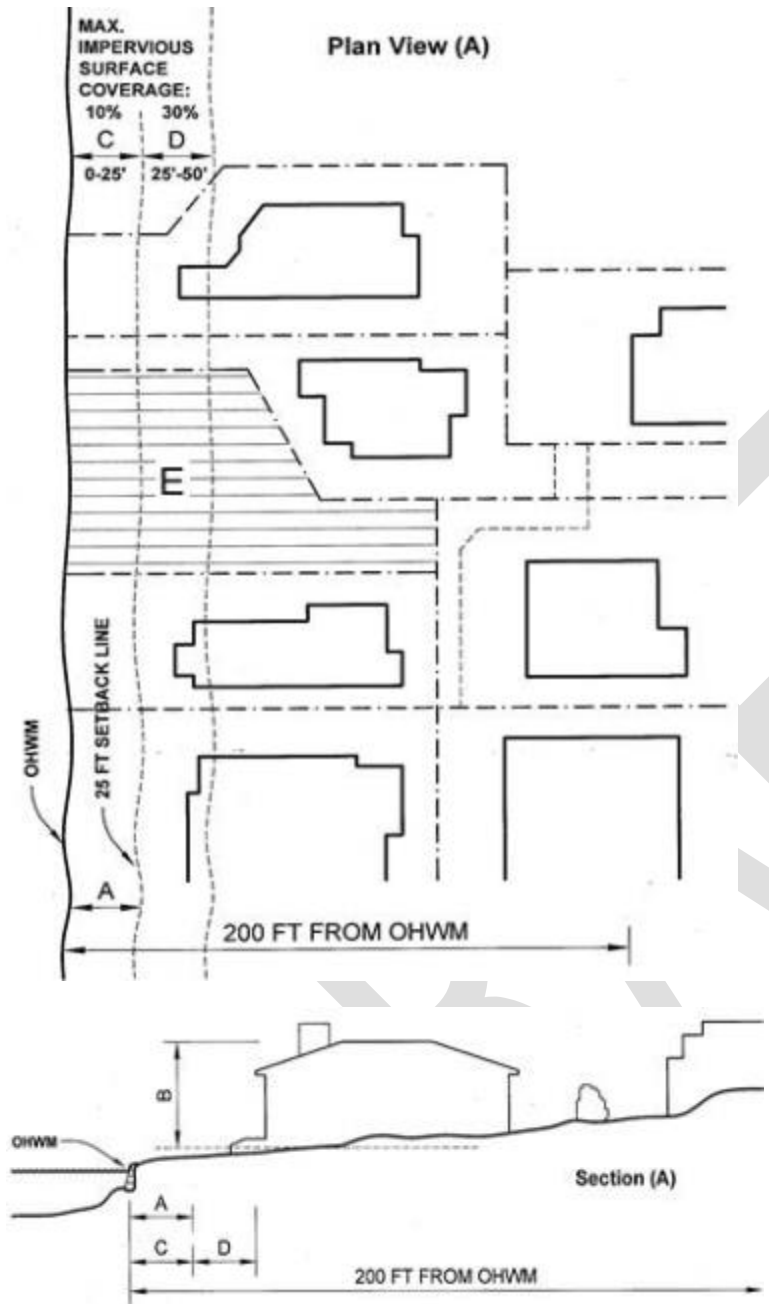
- 1 ~~19.07.11013.050 E~~-Shoreland Development Standards. All development within the shoreline
- 2 jurisdiction shall be in compliance with all development requirements specified in this section.
- 3 A. ~~1~~-Standards Landward of the OWHM. The standards in Table C shall apply to development located
- 4 landward of the OHWM:

Table C. Requirements for Development Located Landward from the OHWM

Setbacks for All Structures (Including Fences over 48 Inches High) and Parking	A*	25 feet from the OHWM and all required setbacks of the development code, except <u>1) light rail transit facilities and 2) shore access structures less than 30 inches above the existing or finished grade, whichever is lower</u> . If a wetland is adjacent to the shoreline, measure the shoreline setback from the wetland’s boundary
--	----	--

Height Limits for All Structures	B	Shall be the same as height limits specified in the development code but shall not exceed a height of 35 feet above average building elevation, except light rail transit facilities
Maximum Impervious Surface Hardscape and Lot Coverage	C D	10%: between 0 and 25 feet from OHWM 30%: between 25 and 50 feet from OHWM
Minimum Land Area Requirements	E	All semi-private, commercial and noncommercial recreational tracts and areas shall have minimum land area: 200 square feet per family, but not less than 600 square feet, exclusive of driveways or parking areas. Screening of the boundaries with abutting properties
Shoreland Surface Modification	-	Alterations over 250 cubic yards – outside the building footprint requires SEPA
Height Limits for Light Rail Transit Facilities within the Existing I-90 Corridor		The trackway and overhead wires, support poles, and similar features necessary to operate light rail transit facilities may be erected upon and exceed the height of the existing I-90 bridges
*The letters in this column refer to the Plan View (A) and Section (A) diagrams.		

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B. ~~2-~~ Bulkheads and Shoreline Stabilization Structures.

1. ~~a-~~ An existing shoreline stabilization structure may be replaced with a similar structure if there is a demonstrated need to protect principal uses or structures from erosion caused by currents or waves, and the following conditions shall apply:

a) ~~i-~~ The replacement structure should be designed, located, sized, and constructed to assure no net loss of ecological functions.

b) ~~ii-~~ Replacement walls or bulkheads shall not encroach waterward of the ordinary high water mark or existing structure unless the primary structure was occupied prior to January 1, 1992, and there are overriding safety or environmental concerns. In such cases, the replacement structure shall abut the existing shoreline stabilization structure. Soft shoreline

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- 1 stabilization measures that provide restoration of shoreline ecological functions may be
 2 permitted waterward of the ordinary high water mark.
- 3 c) ~~iii~~-For purposes of this section standards on shoreline stabilization measures,
 4 “replacement” means the construction of a new structure to perform a shoreline
 5 stabilization function of an existing structure which can no longer adequately serve its
 6 purpose. Additions to or increases in size of existing shoreline stabilization measures shall be
 7 considered new structures.
- 8 d) ~~iv~~-Construction and maintenance of normal protective bulkhead common to single-family
 9 dwellings requires only a shoreline exemption permit, unless a report is required by the
 10 code official to ensure compliance with the above conditions; however, if the construction
 11 of the bulkhead is undertaken wholly or in part on lands covered by water, such
 12 construction shall comply with SEPA mitigation.
- 13 ~~2.~~ ~~b.~~ New Structures for Existing Primary Structures. New or enlarged structural shoreline
 14 stabilization measures for an existing primary structure, including residences, are not allowed
 15 unless there is conclusive evidence, documented by a geotechnical analysis, that the structure is
 16 in danger from shoreline erosion caused by currents, or waves. Normal sloughing, erosion of
 17 steep bluffs, or shoreline erosion itself, without a scientific or geotechnical analysis, is not
 18 demonstration of need. The geotechnical analysis should evaluate on-site drainage issues and
 19 address drainage problems away from the shoreline edge before considering structural
 20 shoreline stabilization. New or enlarged erosion control structure shall not result in a net loss of
 21 shoreline ecological functions.
- 22 ~~3.~~ ~~c.~~ New development should be located and designed to avoid the need for future shoreline
 23 stabilization to the extent feasible. This future shoreline stabilization standard does not apply to
 24 stabilization that occurs pursuant to subsection (E)(2)(a) of this section. New structural
 25 stabilization measures in support of new non-water dependent development, including single-
 26 family residences, shall only be allowed when all of the conditions below apply:
- 27 4. ~~i.~~ The erosion is not being caused by upland conditions, such as the loss of vegetation and
 28 drainage.
- 29 5. ~~ii.~~ Nonstructural measures, such as placing the development further from the shoreline, planting
 30 vegetation, or installing on-site drainage improvements, are not feasible or not sufficient.
- 31 6. ~~iii.~~ The need to protect primary structures from damage due to erosion is demonstrated through
 32 a geotechnical report, in compliance with subsection (E)(2)(h) of this section. The damage must
 33 be caused by natural processes, such as currents and waves.
- 34 ~~7.2.~~ ~~iv.~~ The erosion control structure will not result in a net loss of shoreline ecological functions.
- 35 ~~8.3.~~ ~~d.~~ New development on steep slopes or bluffs shall be set back sufficiently to ensure that
 36 shoreline stabilization is unlikely to be necessary during the life of the structure, as
 37 demonstrated by a geotechnical analysis, in compliance with subsection ~~(E)(2)(h)~~(B)(7) of this
 38 section and building and construction codes.
- 39 ~~9.4.~~ New structural stabilization measures in support of water-dependent development shall only be
 40 allowed when all of the conditions below apply:
- 41 a) ~~i.~~ The erosion is not being caused by upland conditions, such as the loss of vegetation and
 42 drainage.
- 43 b) ~~ii.~~ Nonstructural measures, planting vegetation, or installing on-site drainage improvements,
 44 are not feasible or not sufficient.

- 1 c) ~~iii~~-The need to protect primary structures from damage due to erosion is demonstrated
2 through a geotechnical report, in compliance with subsection ~~(E)(2)(h)(B)(7)~~ of this section
3 and building and construction codes.
- 4 d) ~~iv~~-The erosion control structure will not result in a net loss of shoreline ecological functions.
- 5 ~~10.5.~~ f-New structural stabilization measures to protect projects for the restoration of
6 ecological functions or hazardous substance remediation projects pursuant to Chapter 70.105D
7 RCW shall only be allowed when all of the conditions below apply:
- 8 a) ~~i~~-Nonstructural measures, planting vegetation, or installing on-site drainage improvements,
9 are not feasible or not sufficient.
- 10 b) ~~ii~~-The erosion control structure will not result in a net loss of shoreline ecological functions.
- 11 ~~11.6.~~ g-Bulkheads shall be located generally parallel to the natural shoreline. No filling may
12 be allowed waterward of the ordinary high water mark, unless there has been severe and
13 unusual erosion within two years immediately preceding the application for the bulkhead. In
14 this event the city may allow the placement of the bulkhead to recover the dry land area lost by
15 erosion.
- 16 ~~12.7.~~ h-Geotechnical reports pursuant to this section that address the need to prevent
17 potential damage to a primary structure shall address the necessity for shoreline stabilization by
18 estimating time frames and rates of erosion and report on the urgency associated with the
19 specific situation. As a general matter, hard armoring solutions should not be authorized except
20 when a report confirms that there is a significant possibility that such a structure will be
21 damaged within three years as a result of shoreline erosion in the absence of such hard
22 armoring measures, or where waiting until the need is that immediate would foreclose the
23 opportunity to use measures that avoid impacts on ecological functions. Thus, where the
24 geotechnical report confirms a need to prevent potential damage to a primary structure, but the
25 need is not as immediate as the three years, that report may still be used to justify more
26 immediate authorization to protect against erosion using soft measures.
- 27 ~~13.8.~~ i-When any structural shoreline stabilization measures are demonstrated to be
28 necessary, pursuant to above provisions, the following shall apply:
- 29 a) ~~i~~-Limit the size of stabilization measures to the minimum necessary. Use measures designed
30 to assure no net loss of shoreline ecological functions. Soft approaches shall be used unless
31 demonstrated not to be sufficient to protect primary structures, dwellings, and businesses.
- 32 b) ~~ii~~-Ensure that publicly financed or subsidized shoreline erosion control measures do not
33 permanently restrict appropriate public access to the shoreline except where such access is
34 determined to be infeasible because of incompatible uses, safety, security, or harm to
35 ecological functions. See public access provisions: WAC 173-26-221(4). Where feasible,
36 incorporate ecological restoration and public access improvements into the project.
- 37 c) ~~iii~~-Mitigate new erosion control measures, including replacement structures, on feeder
38 bluffs or other actions that affect beach sediment-producing areas to avoid and, if that is not
39 possible, to minimize adverse impacts to sediment conveyance systems. Where sediment
40 conveyance systems cross jurisdictional boundaries, local governments should coordinate
41 shoreline management efforts. If beach erosion is threatening existing development, local
42 governments should adopt master program provisions for a beach management district or
43 other institutional mechanism to provide comprehensive mitigation for the adverse impacts
44 of erosion control measures.

- 1 14. ~~j. The development of two or more dwelling units on a lot abutting the OHWM should provide~~
 2 ~~joint use or community dock facilities, when feasible, rather than allow individual docks for each~~
 3 ~~lot.~~
- 4 C. ~~3. Transportation and Parking.~~
- 5 1. ~~a. Shoreline circulation system planning shall include safe, reasonable, and adequate systems for~~
 6 ~~pedestrian, bicycle, and public transportation where appropriate. Circulation planning and~~
 7 ~~projects should support existing and proposed shoreline uses that are consistent with all~~
 8 ~~regulations.~~
- 9 2. ~~b. Transportation and parking facilities shall be planned, located, and designed where routes will~~
 10 ~~have the least possible adverse effect on unique or fragile shoreline features, and will not result~~
 11 ~~in a net loss of shoreline ecological functions or adversely impact existing or planned water-~~
 12 ~~dependent uses.~~
- 13 3. ~~c. Where other options are available and feasible, new roads or road expansions should not be~~
 14 ~~built within shorelands.~~
- 15 4. ~~d. Parking facilities in shorelands shall be allowed only as necessary to support an authorized~~
 16 ~~use.~~
- 17 D. ~~4. Standards Waterward of the OHWM. Moorage facilities may be developed and used as an~~
 18 ~~accessory to dwellings on shoreline lots. Only one noncommercial, residential moorage facility per~~
 19 ~~upland residential waterfront lot authorized. The standards in Table D shall apply to development~~
 20 ~~located waterward of the OHWM:~~

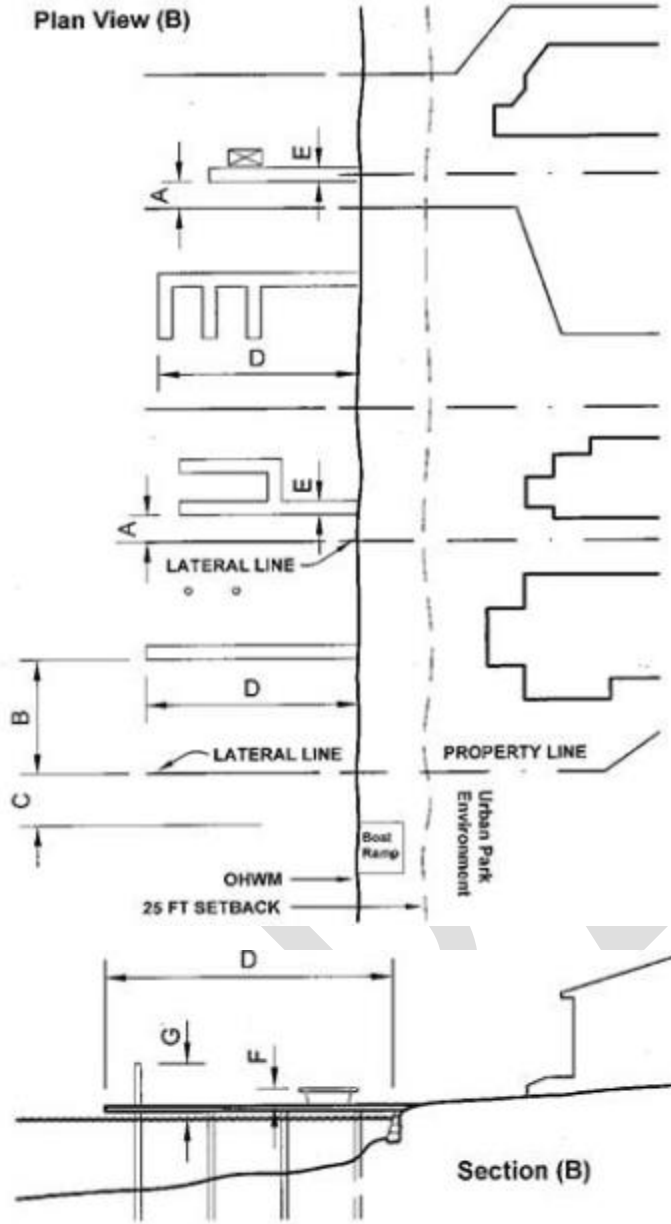
Table D. Requirements for Moorage Facilities and Development Located Waterward from the OHWM

Setbacks for All Moorage Facilities, Docks, Covered Moorage, and Floating Platforms	A*	10 feet from the lateral line (except where moorage facility is built pursuant to the agreement between <u>adjoining the owners of adjoining lots on the shoreline</u> as shown in Figure B below).
	B	Where a property shares a common boundary with the urban park environment, the setback shall be 50 feet from the lateral line or 50% of the water frontage of the property, whichever is less.
Setbacks for Boat Ramps and Other Facilities for Launching Boats by Auto or Hand, Including Parking and Maneuvering Space	C	25 feet from any adjacent private property line.
Length or Maximum Distance Waterward from the OHWM for Moorage Facilities, Docks, Covered Moorage, Boatlifts and Floating Platforms	D	Maximum 100 feet, but in cases where water depth is less than 11.85 feet below OHWM, length may extend up to 150 feet or to the point where water depth is 11.85 feet at OHWM, whichever is less.

Attachment A

<p>Width of moorage facilities<u>docks</u> within 30 feet waterward from the OHWM</p>	<p>E</p>	<p>Maximum 4 feet. Width may increase to 5 feet if one of the following is met:</p> <ol style="list-style-type: none"> 1) Water depth is 4.85 feet or more, as measured from the OHWM; or 2) A moorage facility is required to comply with Americans with Disabilities Act (ADA) requirements; or 3) A resident of the property has a documented permanent state disability as defined in WAC 308-96B-010(5); or 4) The proposed project includes mitigation option A, B or C listed in Table E; and for replacement actions, there is either a net reduction in overwater coverage within 30 feet waterward from the OHWM, or a site-specific report is prepared by a qualified professional demonstrating no net loss of ecological function of the shorelands. <p>Moorage facility width shall not include pilings, boat ramps and lift stations<u>boatlifts</u>.</p>
<p>Width of moorage facilities more than 30 feet waterward from the OHWM</p>	<p>E</p>	<p>Maximum 6 feet wide. Moorage facility width shall not include pilings, boat ramps and boatlifts<u>lift stations</u>.</p>
<p>Height Limits for Walls, Handrails and Storage Containers Located on Piers</p>	<p>F</p>	<p>3.5 feet above the surface of a dock or pier. 4 feet for ramps and gangways designed to span the area 0 feet to 30 feet from the OHWM.</p>
<p>Height Limits for Mooring Piles, Diving Boards and Diving Platforms</p>	<p>G</p>	<p>10 feet above the elevation of the OHWM.</p>
<p>Height Limits for Light Rail Transit Facilities within the Existing I-90 Corridor</p>		<p>The trackway and overhead wires, support poles, and similar features necessary to operate light rail transit facilities may be erected upon and exceed the height of the existing I-90 bridges.</p>

*The letters in this column refer to the Plan View (B) and Section (B) diagrams.



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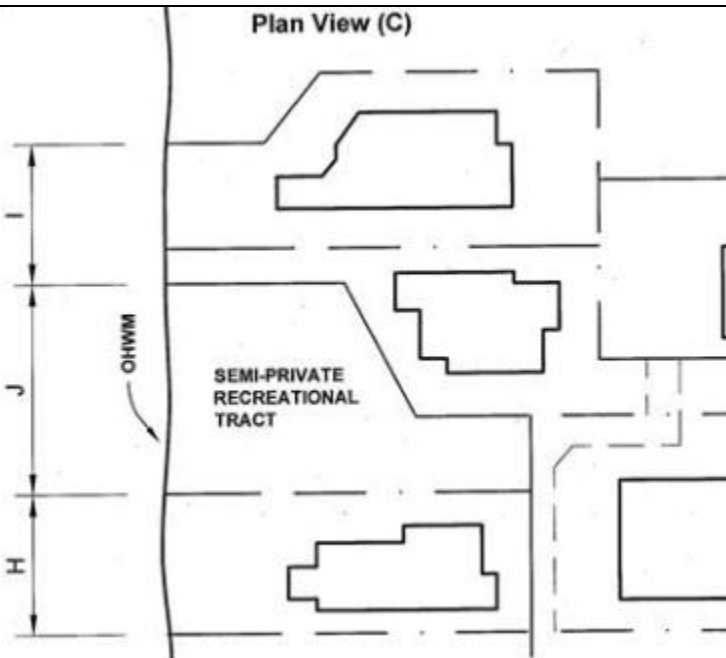
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Table D. Requirements for Moorage Facilities and Development Located Waterward from the OHWM (Continued)

Minimum Water Frontage for Docks Moorage Facility	H*	Single-family lots: 40 feet.
	I	Shared – two adjoining lots <u>on the shoreline</u> : 40 feet combined.
	J	Semi-private recreational tracts: 2 families: 40 feet.

	<p>3 – 5 families: 40 feet plus 10 feet for each family more than 2.</p> <p>6 – 10 families: 70 feet plus 5 feet for each family more than 5.</p> <p>11 – 100 families: 95 feet plus 2 feet for each family more than 10.</p> <p>101+ families: 275 feet plus 1 foot for each family more than 100.</p>
<p>Covered Moorage</p>	<p>Permitted on single-family residential lots subject to the following:</p> <p>(a) Maximum height above the OHWM: 16 feet; 16 to 21 feet subject to criteria of MICC 19.07.110(E)(5)(a) <u>13.050(E)(1)</u>.</p> <p>(b) Location/area requirements: See Figure A for single-family lots and Figure B for shared moorage.</p> <p>(c) Building area: 600 square feet; however, a covered moorage may be built larger than 600 square feet within the triangle subject to a shoreline conditional use permit.</p> <p>(d) Covered moorage shall have open sides.</p> <p>(e) Prohibited in semi-private recreational tracts and noncommercial recreational areas.</p> <p>(f) Translucent canopies <u>coverings</u> are required.</p>

*The letters in this column refer to the Plan View (C).



1
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Table E. Dock Width Mitigation Options

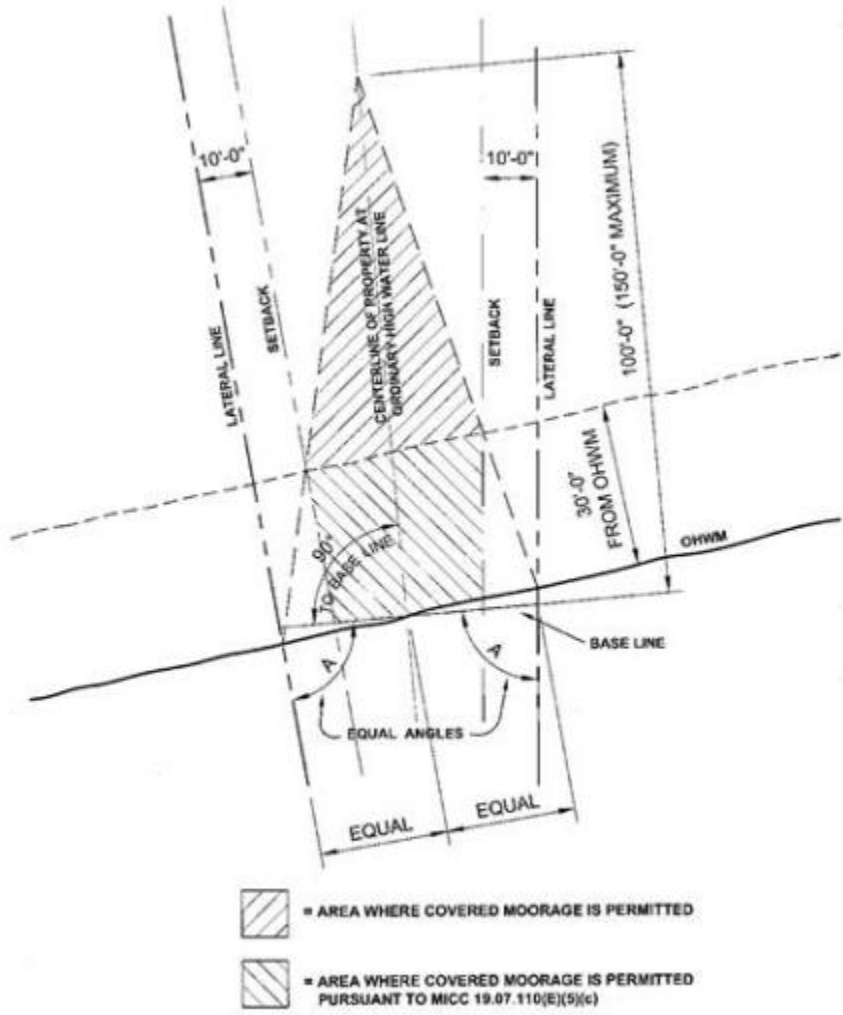
Option A	Option B	Option C
Includes at Least One of the Following:	Includes at Least Two of the Following:	Includes at Least Three of the Following:
1. Complete removal of existing bulkhead with shoreline restoration	1. Removal of 12 feet or 30% (lineal), whichever is greater, of existing bulkhead and creation of beach cove with shoreline restoration	1. Installation/Replacement of decking within the first 30 feet waterward from the OHWM that allows a minimum of 60% light transmittance.
2. Removal of an existing legally established boat house (A "boat house" is a covered moorage that includes walls and a roof to protect the vessel.)	2. Installation/Replacement of decking within the first 30 feet waterward from the OHWM that allows a minimum of 60% light transmittance.	2. Removal of all existing legally established piling treated with creosote or comparably toxic compounds
3. Replacement of two or more existing legally established individual moorage facilities docks with a single joint use moorage facility	3. Removal of an existing legally established covered moorage within the first 30 feet waterward from the OHWM	3. At least a 10% net reduction of existing legally established overwater coverage within the first 30 feet waterward from OHWM
		4. Removal of all legally established individual mooring piles within the first 30 feet waterward from the OHWM
		5. Removal of an existing legally established covered moorage within the first 30 feet waterward from the OHWM

1 E. ~~5-~~The covered portion of a moorage shall be restricted to the area lying within a triangle as
 2 illustrated in Figure A, except as otherwise provided in subsection ~~(E)(5)(a)~~(E)(1) of this section. The
 3 base of the triangle shall be a line drawn between the points of intersection of the property lateral
 4 lines with the ordinary high water mark. The location of the covered moorage shall not extend more
 5 than 100 feet from the center of the base line of such triangle. In cases where water depth is less
 6 than 11.85 feet from OHWM, the location of the covered moorage may extend up to 150 feet from
 7 the center of the base line or to the point where water depth is 11.85 feet at OHWM, whichever is

less. The required 10-foot setbacks from the side property lines shall be deducted from the triangle area.

1. a. A covered moorage is allowed outside the triangle, or a canopy up to 21 feet in height, if the covered moorage meets all other regulations and:
 - a) i. Will not constitute a hazard to the public health, welfare, and safety, or be injurious to affected shoreline properties in the vicinity;
 - b) ii. Will constitute a lower impact for abutting property owners; and
 - c) iii. Is not in conflict with the general intent and purpose of the SMA, the shoreline master program and the development code.

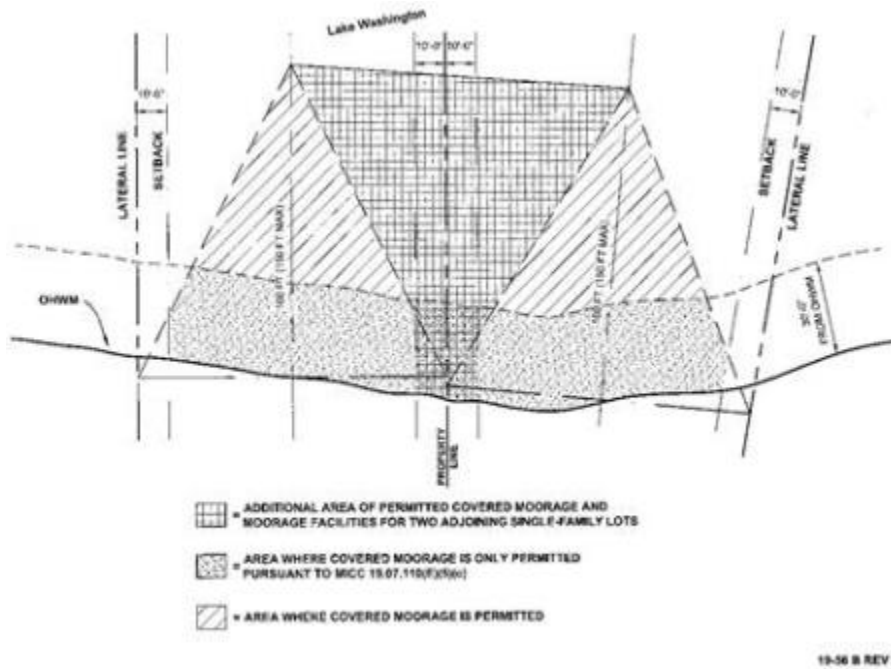
Figure A: Area of Permitted Covered Moorage, Individual Lots



19-56 A rev. 5

2. b. Where a covered moorage or moorage facility is built pursuant to the agreement of adjoining owners of adjoining single-family lots located on the shoreline, the covered moorage area shall be deemed to include, subject to limitations of such joint agreement, all of the combined areas lying within the triangles extended upon each adjoining property and the inverted triangle situated between the aforesaid triangles, as illustrated in Figure B below.

1 Figure B: Area of Permitted Covered Moorage and Moorage Facilities, Two Adjoining Single-Family Lots



2

- 3. ~~e~~-Covered moorage is not allowed within the first 30 feet from the OHWM unless the applicant:
 - a) ~~i~~-Demonstrates to the code official’s satisfaction that proposed project will not create a net loss in ecological function of the shorelands; and
 - b) ~~ii~~-Provides the city with documentation of approval of the moorage facilities by both the U.S. Army Corps of Engineers and the Washington Department of Fish and Wildlife.

3

F. ~~6~~-Moorage Facilities. All permits for new and expanded moorage facility, other than public access piers or boardwalks, shall meet the following standards unless otherwise exempted. Moorage facilities have the option of meeting either the development standards prescribed in subsections ~~(E)(6)(a)(F)(1)~~ or ~~(2b)~~ of this section, or the “alternative development standards” in subsection ~~(E)(6)(cF)(3)~~ of this section.

4

1. ~~a~~-Development Standards for New and Expanded Moorage Facilities. A proposed moorage facility shall be presumed to not create a net loss of ecological functions pursuant to subsection (B)(2) of this section if:

5

- a) ~~i~~-The surface coverage area of the moorage facility is:
 - (1) ~~(A)~~-Four hundred eighty square feet or less for a single property owner;
 - (2) ~~(B)~~-Seven hundred square feet or less for two residential property owners (residential);
 - or
 - (3) ~~(C)~~-One thousand square feet or less for three or more residential property owners;
- b) ~~ii~~-Piers, docks, and platform lifts must be fully grated with materials that allow a minimum of 40 percent light transmittance;
- c) ~~iii~~-Vegetation. The code official approves a vegetation plan that conforms to the following:

6

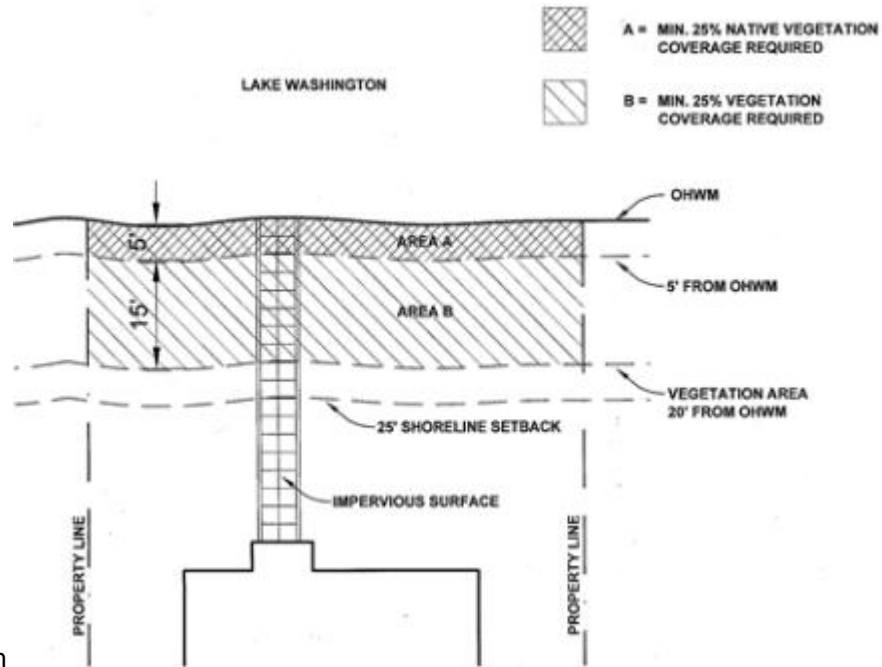
Vegetation must be planted as provided in Figure C and as follows: Within the 25-foot shoreline setback, a 20-foot vegetation area shall be established, measured landward from the OHWM. Twenty-five percent of the area shall contain vegetation coverage. The five feet nearest the OHWM shall contain at least 25 percent native vegetation coverage. A shoreline vegetation plan

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1 shall be submitted to the city for approval. The vegetation coverage shall consist of a variety of
 2 ground cover shrubs and trees, excluding nonnative grasses. No plants on the current King
 3 County noxious weed lists shall be planted within the shorelands.



4 Figure C: Vegetation Plan

- 5 d) ~~iv.~~ Only piers, docks, ramps, and lift stations, boatlifts may be within the first 30 feet from the
- 6 OHWM. No skirting is allowed on any structure;
- 7 e) ~~v.~~ The height above the OHWM for moorage facilities, docks, except floats, shall be a
- 8 minimum of one and one-half feet and a maximum of five feet;
- 9 f) ~~vi.~~ The first in-water (nearest the OHWM) set of pilings shall be steel, 10 inches in diameter
- 10 or less, and at least 18 feet from the OHWM. Piling sets beyond the first shall also be spaced
- 11 at least 18 feet apart and shall not be greater than 12 inches in diameter. Piles shall not be
- 12 treated with pentachlorophenol, creosote, CCA or comparably toxic compounds. If
- 13 ammoniacal copper zinc arsenate (ACZA) pilings are proposed, the applicant shall meet all of
- 14 the best management practices, including a post-treatment procedure, as outlined in the
- 15 amended Best Management Practices of the Western Wood Preservers. All piling sizes are in
- 16 nominal diameter;
- 17 g) ~~vii.~~ Any paint, stain or preservative applied to components of the overwater structure, dock
- 18 must be leach resistant, completely dried or cured prior to installation. Materials shall not
- 19 be treated with pentochlorophenol, creosote, CCA or comparably toxic compounds;
- 20 h) ~~viii.~~ No more than two mooring piles shall be installed per structure. Joint-use structures
- 21 may have up to four mooring piles. The limits include existing mooring piles. Moorage piling
- 22 shall not be installed within 30 feet of the OHWM. These piles shall be as far offshore as
- 23 possible;
- 24 i) ~~ix.~~ The applicant shall abide by the work windows for listed species established by the U.S.
- 25 Army Corps of Engineers and Washington Fish and Wildlife; and
- 26 j) ~~x.~~ Disturbance of bank vegetation shall be limited to the minimum amount necessary to
- 27 accomplish the project. Disturbed bank vegetation shall be replaced with native, locally

- 1 adapted herbaceous and/or woody vegetation. Herbaceous plantings shall occur within 48
 2 hours of the completion of construction. Woody vegetation components shall be planted in
 3 the fall or early winter, whichever occurs first. The applicant shall take appropriate
 4 measures to ensure revegetation success.
- 5 2. ~~b.~~ Development Standards for Replacement, Repair and Maintenance of Overwater Structures,
 6 Including Moorage Facilities. The maintenance, repair and complete replacement of legally
 7 existing overwater structures is permitted; provided, that:
- 8 a) ~~i.~~ All permit requirements of federal and state agencies are met;
 9 b) ~~ii.~~ The area, width, or length of the structure is not increased, but may be decreased;
 10 c) ~~iii.~~ The height of any structure is not increased, but may be decreased; provided, that the
 11 height above the OHWM may be increased as provided in subsection ~~(E)(6)(b)(ix)(B)(2)(i)(2)~~
 12 of this section;
 13 d) ~~iv.~~ The location of any structure is not changed unless the applicant demonstrates to the
 14 director's satisfaction that the proposed change in location results in: (A) a net gain in
 15 ecological function, and (B) a higher degree of conformity with the location standards for a
 16 new overwater structure;
 17 e) ~~v.~~ Piles shall not be treated with pentachlorophenol, creosote, CCA or comparably toxic
 18 compounds. If ammoniacal copper zinc arsenate (ACZA) pilings are proposed, the applicant
 19 shall meet all of the best management practices, including a post-treatment procedure, as
 20 outlined in the amended Best Management Practices of the Western Wood Preservers. All
 21 piling sizes are in nominal diameter;
 22 f) ~~vi.~~ Any paint, stain or preservative applied to components of the overwater structure must
 23 be leach resistant, completely dried or cured prior to installation. Materials shall not be
 24 treated with pentochlorophenol, creosote, CCA or comparably toxic compounds;
 25 g) ~~vii.~~ The applicant shall abide by the work windows for listed species established by the U.S.
 26 Army Corps of Engineers and Washington Fish and Wildlife;
 27 h) ~~viii.~~ Disturbance of bank vegetation shall be limited to the minimum amount necessary to
 28 accomplish the project. Disturbed bank vegetation shall be replaced with native, locally
 29 adapted herbaceous and/or woody vegetation. Herbaceous plantings shall occur within 48
 30 hours of the completion of construction. Woody vegetation components shall be planted in
 31 the fall or early winter, whichever occurs first. The applicant shall take appropriate
 32 measures to ensure revegetation success; and
 33 i) ~~ix.~~ If the repair, replacement, or reconstruction of moorage facilities that results in the
 34 repair, replacement, or reconstruction of more than 50 percent of either the structure's
 35 exterior surface (including decking), or the structure's structural elements (including pilings)
 36 within a five year period shall comply with the following standards: are replaced or
 37 reconstructed during the five years immediately prior to any demolition for the replacement
 38 or reconstruction, the replaced or reconstructed area of the structure must also comply
 39 with the following standards:
 40 (1) ~~(A)~~ Piers, docks, and platform lifts must be fully grated with materials that allow a
 41 minimum of 40 percent light transmittance;
 42 (2) ~~(B)~~ The height above the OHWM for moorage facilities, except floats, shall be a
 43 minimum of one and one-half feet and a maximum of five feet; and
 44 (3) ~~(C)~~ An existing moorage facility that is five feet wide or more within 30 feet waterward
 45 from the OHWM shall be replaced or repaired with a moorage facility that complies with

1 the width of moorage facilities standards specified in subsection (E)(4) of this section
2 (Table D).

- 3 ~~3.~~ ~~Alternative Development Standards.~~ The code official shall approve moorage facilities not in
4 compliance with the development standards in subsection ~~(E)(6)(a)(1) or (b2))~~ of this section
5 subject to both U.S. Army Corps of Engineers and Washington Department of Fish and Wildlife
6 approval to an alternate project design. The following requirements and all other applicable
7 provisions in this chapter shall be met:
- 8 a) ~~i.~~ The dock must be no larger than authorized through state and federal approval;
 - 9 b) ~~ii.~~ The maximum width must comply with the width of moorage facilities standards specified
10 in subsection (E)(4) of this section (Table D);
 - 11 c) ~~iii.~~ The minimum water depth must be no shallower than authorized through state and
12 federal approval;
 - 13 d) ~~iv.~~ The applicant must demonstrate to the code official's satisfaction that the proposed
14 project will not create a net loss in ecological function of the shorelands; and
 - 15 e) ~~v.~~ The applicant must provide the city with documentation of approval of the moorage
16 facilities by both the U.S. Army Corps of Engineers and the Washington Department of Fish
17 and Wildlife.

18 G. 7-Breakwaters, jetties, groins, and weirs. Breakwaters, jetties, groins, weirs, and similar structures
19 are prohibited, except for those structures installed to protect or restore ecological functions, such
20 as woody debris installed in streams. Breakwaters, jetties, groins, and weirs shall be designed to
21 protect critical areas and shall provide for mitigation according to the sequence defined in WAC 173-
22 26-201(2)(e).

23 H. Public Access Piers, Docks, or Boardwalk. New public access piers, docks, or boardwalks on public
24 lands shall comply with the following:

- 25 1. Public access piers, docks, or boardwalks shall be designed and constructed using WDFW-
26 approved methods and materials;
- 27 2. With the exception of the requirements for moorage facilities related to width and length,
28 public access piers, docks, or boardwalks shall comply with design standards required for
29 moorage facilities listed in Table D. Requirements for Moorage Facilities and Development
30 Located Waterward from OHWM;
- 31 3. There is no dock length or area limit for public access piers, docks, or boardwalks; however,
32 public access piers, docks, and boardwalks shall not interfere with navigation and shall be the
33 minimum size necessary to meet the needs of the proposed water-dependent use;
- 34 4. Public access piers, docks, or boardwalks may have a width of up to six feet in width subject to
35 Army Corps of Engineers and/or Washington Department of Fish and Wildlife approval;
- 36 5. Public access piers, docks, or boardwalks must be fully grated with materials that allow a
37 minimum of 40 percent light transmittance;
- 38 6. Minimum of one and one-half feet above ordinary high water to bottom of pier stringer, except
39 the floating section of a dock attached to a pier;
- 40 7. The first in-water (nearest the OHWM) set of pilings shall be steel, 10 inches in diameter or less,
41 and at least 18 feet from the OHWM. Piling sets beyond the first shall also be spaced at least 18
42 feet apart and shall not be greater than 12 inches in diameter. Piles shall not be treated with
43 pentachlorophenol, creosote, CCA or comparably toxic compounds. If ammoniacal copper zinc
44 arsenate (ACZA) pilings are proposed, the applicant shall meet all of the best management

1 practices, including a post-treatment procedure, as outlined in the amended Best Management
 2 Practices of the Western Wood Preservers. All piling sizes are in nominal diameter;

3 8. Any paint, stain or preservative applied to components of the overwater structure must be leach
 4 resistant, completely dried or cured prior to installation. Materials shall not be treated with
 5 pentachlorophenol, creosote, CCA or comparably toxic compounds;

6 9. Disturbance of bank vegetation shall be limited to the minimum amount necessary to
 7 accomplish the project. Disturbed bank vegetation shall be replaced with native, locally adapted
 8 herbaceous and/or woody vegetation;

9 10. Construction of public access piers, docks, or boardwalks shall abide by the work windows for
 10 listed species established by the U.S. Army Corps of Engineers and Washington Fish and Wildlife;
 11 and,

12 4-11. A no net loss plan shall be prepared pursuant to Section 19.13.020 MICC demonstrating
 13 that the proposed project will not create a net loss in ecological function of the shorelands.

14 G-I. Restoration of ecological functions. The code official may grant relief from shoreline master
 15 program development standards and use regulations resulting from shoreline restoration projects
 16 consistent with the criteria and procedures in WAC 173-27-215.

17 H-J. 8-Dredging.

- 18 1. ~~a-~~Dredging shall be permitted only if navigational access has been unduly restricted or other
 19 extraordinary conditions in conjunction with water-dependent use; provided, that the use
 20 meets all state and federal regulations.
- 21 2. ~~b-~~Dredging shall be the minimum necessary to accommodate the proposed use.
- 22 3. ~~c-~~Dredging shall utilize techniques that cause the least possible environmental and aesthetic
 23 impact.
- 24 4. ~~d-~~Dredging is prohibited in the following locations:
 25 a) ~~i-~~Fish spawning areas except when the applicant conclusively demonstrated that fish
 26 habitat will be significantly improved as a result of the project.
 27 b) ~~ii-~~In unique environments such as lake logging of the underwater forest.
- 28 5. ~~e-~~Dredging and the disposal of dredged material shall comply with Ecology water quality
 29 certification process and U.S. Army Corps of Engineers permit requirements. The location and
 30 manner of the disposal shall be approved by the city.

31 I-K. 9-General Requirements. The following requirements apply to the following types of activities that
 32 may be waterward and/or landward of the OHWM:

- 33 1. ~~a-~~Critical Areas within the shorelands are regulated by MICC 19.07.010 through and including
 34 19.07.090, as adopted in the MICC on January 1, 2011, except: MICC 19.07.030(B), Reasonable
 35 Use Exception, and 19.07.040(C), Setback Deviation, and (D), Variances.
- 36 2. ~~b-~~Utilities.
 37 a) ~~i-~~Utilities shall be placed underground and in common rights-of-way wherever economically
 38 and technically practical.
 39 b) ~~ii-~~Shoreline public access shall be encouraged on publicly owned utility rights-of-way, when
 40 such access will not unduly interfere with utility operations or endanger public health and
 41 safety. Utility easements on private property will not be used for public access, unless
 42 otherwise provided for in such easement.
 43 c) ~~iii-~~Restoration of the site is required upon completion of utility installation.
- 44 3. ~~c-~~Archaeological and Historic Resources.

- 1 a) ~~i~~-If archaeological resources are uncovered during excavation, the developer and property
2 owner shall immediately stop work and notify the city, the Office of Archaeology and
3 Historic Preservation, and affected Indian tribes.
- 4 b) ~~ii~~-In areas documented to contain archaeological resources by the Office of Archaeology
5 and Historic Preservation, a site inspection or evaluation is required by a professional
6 archaeologist in coordination with affected Indian tribes.
- 7 4. ~~d~~-New development ~~adding over~~ totaling 500 square feet or more of any combination of
8 additional gross floor area, lot coverage or hardscape or impervious surface, including the
9 primary structures and appurtenances, shall be required to provide native vegetation coverage
10 over 50 percent of the 20-foot vegetation area shown on Figure C. This ~~standard total~~ shall apply
11 ~~to the total of~~ include all new gross floor area, lot coverage, and hardscape impervious surface
12 area added in the five years immediately prior to the ~~construction of the gross floor area or~~
13 ~~impervious surface addition~~ development proposal.
- 14 a) ~~i~~-New development ~~over~~ totaling 1,000 square feet or more of any combination of
15 additional gross floor area, lot coverage or hardscape or impervious surface, including the
16 primary structures and appurtenances, shall be required to provide native vegetation
17 coverage over 75 percent of the 20-foot vegetation area shown in Figure C.
- 18 b) ~~ii~~-A shoreline vegetation plan shall be submitted to the city for approval.
- 19 c) ~~iii~~-The vegetation coverage shall consist of a variety of ground cover shrubs and trees
20 indigenous to the central Puget Sound lowland ecoregion and suitable to the specific site
21 conditions. Existing mature trees and shrubs, but excluding noxious weeds, may be included
22 in the coverage requirement if located in the 20-foot vegetation area shown in Figure C.
- 23 d) ~~iv~~-No plants on the current King County noxious weed lists shall be planted within the
24 shorelands. (~~Ord. 15C-02 §§ 1, 2; Ord. 13C-12 § 2~~).

**CITY OF MERCER ISLAND
ORDINANCE NO. 19C-07**

AN ORDINANCE OF THE CITY OF MERCER ISLAND REPEALING MICC 19.07.120 AND ADOPTING A NEW CHAPTER 19.14 MICC RELATED TO SEPA REGULATIONS; PERMITTING CORRECTION OF SCRIVENER'S ERRORS DURING CODIFICATION; AUTHORIZING ISSUANCE OF RULES TO ADMINISTER THE AMENDED CODE; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Mercer Island City Code (MICC) provides rules and guidelines intended to implement the State Environmental Policy Act (SEPA) pursuant to RCW 43.21C.135; and,

WHEREAS, the Mercer Island Planning Commission reviewed the policies and regulations related to the protection of environmentally critical areas, the Shoreline Master Program, and SEPA for approximately 18 months and over the course of 16 public meetings; and,

WHEREAS, in addition to informal public outreach, consisting of articles on social media and the establishment of a dedicated webpage on "LetsTalk", a formal notice of public hearing was provided in accordance with MICC 19.15.100; and

WHEREAS, the Mercer Island Planning Commission held a public hearing on March 6, 2019 and considered public comment received prior to the close of the public hearing; and

WHEREAS, the Mercer Island Planning Commission has unanimously recommended adoption of the proposed amendments to the SEPA standards; and,

WHEREAS, a SEPA Determination of Non-Significance was issued by the City on February 4, 2019; and,

WHEREAS, the Washington Department of Commerce granted expedited review of the proposed amendments to the development regulations on February 21, 2019;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1: **Title 19 MICC Amended.** Title 19 MICC is hereby amended as follows: MICC 19.07.120 is repealed, and a new chapter 19.14 MICC is adopted as set forth in Attachment "A" to this ordinance.

Section 2: **Codification and Effective Date of the Regulations.** The City Council authorizes the Community Planning and Development Director and the City Clerk to correct errors in Attachment A, codify the regulatory provisions of the amendments into Title 19 of the Mercer Island City Code, and publish the amended code. Notwithstanding the effective date of this Ordinance set forth in Section 5, the effective date of the regulatory provisions in Section 1 shall be on June 30, 2019.

Section 3: Interpretation. The City Council authorizes the Community Planning and Development Director to adopt administrative rules and administer the amended code as necessary to implement the legislative intent of the City Council.

Section 4: Severability. If any section, sentence, clause or phrase of this ordinance or any city code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 5: Publication and Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on _____, 2019 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

APPROVED AS TO FORM:

ATTEST:

Bio Park, Interim City Attorney

Deborah A. Estrada, City Clerk

Date of Publication: _____

- 1 ~~19.07.12014~~ Environmental procedures.
- 2 19.14.010 Authority
- 3 19.14.020 Purpose
- 4 19.14.030 Scope and Coverage
- 5 19.14.040 Adoption by Reference
- 6 19.14.050 Abbreviations
- 7 19.14.060 Designation of Responsible Official
- 8 19.14.070 Responsible Official – Duties
- 9 19.14.080 Lead Agency Determination and Responsibilities
- 10 19.14.090 Timing of the Environmental Review Process
- 11 19.14.100 Determination of Categorical Exemption
- 12 19.14.110 Environmental Checklist
- 13 19.14.120 Threshold Determination
- 14 19.14.130 Early Notice of Threshold Determination and Mitigated DNS
- 15 19.14.140 Environmental Impact Statements
- 16 19.14.150 Internal Circulation of Environmental Documents
- 17 19.14.160 Emergencies
- 18 19.14.170 Public Notice
- 19 19.14.180 Fees
- 20 19.14.190 Authority to Condition or Deny Proposals (Substantive Authority)
- 21 19.14.200 Administrative Appeals
- 22 19.14.210 Notice – Statute of Limitations

23

24 ~~A-19.14.010~~ Authority. The city adopts the ordinance codified in this section under the State
 25 Environmental Policy Act (SEPA), RCW 43.21C.120, and the SEPA rules, WAC 197-11-904. This section
 26 contains this city’s SEPA procedures and policies. The SEPA rules, Chapter 197-11 WAC, must be used in
 27 conjunction with this section.

28 ~~19.14.020 B-~~ Purpose. The purpose of these procedures is to implement the requirements of the State
 29 Environmental Policy Act of 1971 (SEPA), Chapter 43.21C RCW, as amended, and the SEPA rules adopted
 30 by the State Department of Ecology and the authority and function of the city as provided therein. These
 31 procedures shall provide the city with principles, objectives, criteria and definitions to provide an
 32 efficient overall city-wide approach for implementation of the State Environmental Policy Act and Rules.
 33 These procedures shall also designate the responsible official, where applicable, and assign
 34 responsibilities within the city under the National Environmental Policy Act (NEPA).

35 ~~19.14.030 C-~~ Scope and Coverage. It is the intent of the city that compliance with the requirements of
 36 this section shall constitute procedural compliance with SEPA and the SEPA rules for all proposals. To
 37 the fullest extent possible, the procedures required by this section shall be integrated with existing
 38 planning and licensing procedures utilized by the city.

39 ~~19.14.040 D-~~ Adoption by Reference. The city adopts by reference as though fully set forth in this
 40 section, the following sections and subsections of Chapter 197-11 WAC (the SEPA rules) as adopted by
 41 the Department of Ecology of the state of Washington on January 26, 1984, and as the same may be
 42 hereafter amended:

43 WAC

- 1 197-11-020 (3) Purpose
- 2 197-11-030 Policy
- 3 197-11-040 Definitions
- 4 197-11-050 Lead agency
- 5 197-11-055 Timing of the SEPA process
- 6 197-11-060 Content of environmental review
- 7 197-11-070 Limitations on actions during the SEPA process
- 8 197-11-080 Incomplete or unavailable information
- 9 197-11-090 Supporting documents
- 10 197-11-100 Information required of applicants
- 11 197-11-300 Purpose of this part (categorical exemptions and threshold determinations)
- 12 197-11-305 Categorical exemptions
- 13 197-11-310 Threshold determination required
- 14 197-11-315 Environmental checklist
- 15 197-11-330 Threshold determination process
- 16 197-11-335 Additional information
- 17 197-11-340 Determination of nonsignificance
- 18 197-11-350 Mitigated DNS
- 19 197-11-355 Optional DNS procedure
- 20 197-11-360 Determination of significance (DS)/initiation of scoping
- 21 197-11-390 Effect of threshold determination
- 22 197-11-400 Purpose of EIS
- 23 197-11-402 General requirements
- 24 197-11-405 EIS types
- 25 197-11-406 EIS timing
- 26 197-11-408 Scoping
- 27 197-11-410 Expanded scoping
- 28 197-11-420 EIS preparation
- 29 197-11-425 Style and size

- 1 197-11-430 Format
- 2 197-11-435 Cover letter or memo
- 3 197-11-440 EIS contents
- 4 197-11-442 EIS contents on nonproject proposals
- 5 197-11-443 EIS contents when prior nonproject EIS
- 6 197-11-444 Elements of the environment
- 7 197-11-448 Relationship of EIS to other considerations
- 8 197-11-450 Cost benefit analysis
- 9 197-11-455 Issuance of DEIS
- 10 197-11-460 Issuance of FEIS
- 11 197-11-500 Purpose of this part (commenting)
- 12 197-11-502 Inviting comments
- 13 197-11-504 Availability and cost of environmental documents
- 14 197-11-508 (2) SEPA register
- 15 197-11-535 Public hearings and meetings
- 16 197-11-545 Effect of no comment
- 17 197-11-550 Specificity of comments
- 18 197-11-560 FEIS response to comments
- 19 197-11-570 Consulted agency costs to assist lead agency
- 20 197-11-600 When to use existing environmental documents
- 21 197-11-610 Use of NEPA documents
- 22 197-11-620 Supplemental environmental impact statement – Procedures
- 23 197-11-625 Addenda – Procedures
- 24 197-11-630 Adoption – Procedures
- 25 197-11-635 Incorporation by reference – Procedures
- 26 197-11-640 Combining documents
- 27 197-11-650 Purpose of this part (SEPA and agency decisions)
- 28 197-11-655 Implementation
- 29 197-11-660 Substantive authority and mitigation

- 1 197-11-680 Appeals
- 2 197-11-700 Definitions
- 3 197-11-702 Act
- 4 197-11-704 Action
- 5 197-11-706 Addendum
- 6 197-11-708 Adoption
- 7 197-11-710 Affected tribe
- 8 197-11-712 Affecting
- 9 197-11-714 Agency
- 10 197-11-716 Applicant
- 11 197-11-718 Built environment
- 12 197-11-720 Categorical exemption
- 13 197-11-722 Consolidated appeal
- 14 197-11-724 Consulted agency
- 15 197-11-726 Cost benefit analysis
- 16 197-11-728 County/city
- 17 197-11-730 Decisionmaker
- 18 197-11-732 Department
- 19 197-11-734 Determination of nonsignificance (DNS)
- 20 197-11-736 Determination of significance (DS)
- 21 197-11-738 EIS
- 22 197-11-740 Environment
- 23 197-11-742 Environmental checklist
- 24 197-11-744 Environmental document
- 25 197-11-746 Environmental review
- 26 197-11-748 Environmentally sensitive area
- 27 197-11-750 Expanded scoping
- 28 197-11-752 Impacts
- 29 197-11-754 Incorporation by reference

- 1 197-11-756 Lands covered by water
- 2 197-11-758 Lead agency
- 3 197-11-760 License
- 4 197-11-762 Local agency
- 5 197-11-764 Major action
- 6 197-11-766 Mitigated DNS
- 7 197-11-768 Mitigation
- 8 197-11-770 Natural environment
- 9 197-11-772 NEPA
- 10 197-11-774 Nonproject
- 11 197-11-776 Phased review
- 12 197-11-778 Preparation
- 13 197-11-780 Private project
- 14 197-11-782 Probable
- 15 197-11-784 Proposal
- 16 197-11-786 Reasonable alternative
- 17 197-11-788 Responsible official
- 18 97-11-790 SEPA
- 19 197-11-792 Scope
- 20 197-11-793 Scoping
- 21 197-11-794 Significant
- 22 197-11-796 State agency
- 23 197-11-797 Threshold determination
- 24 197-11-799 Underlying governmental action
- 25 197-11-800 Categorical exemptions
- 26 197-11-880 Emergencies
- 27 197-11-890 Petitioning Department of Ecology to change exemptions
- 28 197-11-900 Purpose of this part (agency compliance)
- 29 197-11-902 Agency SEPA policies

- 1 197-11-904 Agency SEPA procedures
- 2 197-11-906 Content and consistency of agency procedures
- 3 197-11-910 Designation of responsible official
- 4 197-11-916 Application to ongoing actions
- 5 197-11-920 Agencies with environmental expertise
- 6 197-11-924 Determining the lead agency
- 7 197-11-926 Lead agency for governmental proposals
- 8 197-11-928 Lead agency for public and private proposals
- 9 197-11-930 Lead agency for private projects with one agency with jurisdiction
- 10 197-11-932 Lead agency for private projects requiring licenses from more than one agency, when one
- 11 of the agencies is a county/city
- 12 197-11-934 Lead agency for private projects requiring licenses from a local agency, not a county/city,
- 13 and one or more state agencies
- 14 197-11-936 Lead agency for private projects requiring licenses from more than one state agency
- 15 197-11-938 Lead agencies for specific proposals
- 16 197-11-942 Agreements on lead agency status
- 17 197-11-944 Agreements on division of lead agency duties
- 18 197-11-946 DOE resolution of lead agency disputes
- 19 197-11-948 Assumption of lead agency status
- 20 197-11-960 Environmental checklist
- 21 197-11-965 Adoption notice
- 22 197-11-970 Determination of nonsignificance (DNS)
- 23 197-11-980 Determination of significance and scoping notice (DS)
- 24 197-11-985 Notice of assumption of lead agency status
- 25 197-11-990 Notice of action

26 19.14.050 ~~E~~-Abbreviations. The following abbreviations are used in this section:

- 27 A. ~~1~~-DEIS: Draft Environmental Impact Statement.
- 28 B. ~~2~~-DNS: Determination of Nonsignificance.
- 29 C. ~~3~~-DS: Determination of Significance.
- 30 D. ~~4~~-EIS: Environmental Impact Statement.
- 31 E. ~~5~~-FEIS: Final Environmental Impact Statement.

1 F. ~~6~~-SEIS: Supplemental Environmental Impact Statement.

2 ~~F.19.14.060~~ Designation of Responsible Official. For those proposals for which the city is the lead
3 agency, the responsible official shall be the director of the development services group or a duly
4 authorized designee.

5 19.14.070 ~~G~~-Responsible Official – Duties. The responsible official shall:

- 6 A. ~~1~~-Perform all duties of the responsible official under SEPA and the SEPA rules, and this section.
7 B. ~~2~~-Perform all duties required to be performed by the city under NEPA, including the provision of
8 coordination with the appropriate federal agencies.
9 C. ~~3~~-Make the threshold determination on all proposals for which the city is the lead agency.
10 D. ~~4~~-Supervise scoping and the preparation of all draft and final environmental impact statements and
11 supplemental environmental impact statements, whether the same are prepared by the city or an
12 applicant.
13 E. ~~5~~-Establish procedures as needed for the preparation of environmental documents, including
14 environmental impact statements.
15 F. ~~6~~-Ensure that environmental factors are considered by city decisionmakers.
16 G. ~~7~~-Coordinate the response of the city when the city is a consulted agency, and prepare timely
17 written comments, which include data from all appropriate city departments, in response to
18 consultation requests prior to a threshold determination.
19 H. ~~8~~-Provide information to citizens, proposal sponsors and others concerning SEPA and this section.
20 I. ~~9~~-Retain all documents required by the SEPA rules (Chapter 197-11 WAC) and make them available
21 in accordance with Chapter 42.17 RCW.
22 J. ~~10~~-Perform any other function assigned to the lead agency or responsible official by those sections
23 of the SEPA rules that were adopted by reference in section MICC 19.14.040~~subsection D of this~~
24 ~~section~~.

25 19.14.080 ~~H~~-Lead Agency Determination and Responsibilities.

- 26 A. ~~1~~-The city department receiving an application for or initiating a proposal that involves a
27 nonexempt action shall ask the responsible official to determine the lead agency for that proposal
28 under WAC 197-11-050 and 197-11-922 through 197-11-940 unless the lead agency has been
29 previously determined.
30 B. ~~2~~-When the city is the lead agency for a proposal, the responsible official shall supervise compliance
31 with the threshold determination requirements, and if an EIS is necessary, shall supervise
32 preparation of the EIS.
33 C. ~~3~~-When the city is not the lead agency for a proposal, all city departments shall use and consider, as
34 appropriate, either the DNS or the final EIS of the lead agency in making decisions on the proposal.
35 No city department shall prepare or require preparation of a DNS or EIS in addition to that prepared
36 by the lead agency, unless required under WAC 197-11-600. In some cases, the city may conduct
37 supplemental environmental review under WAC 197-11-600.
38 D. ~~4~~-If the city or any city department receives a lead agency determination made by another agency
39 that appears inconsistent with the criteria of WAC 197-11-922 through 197-11-940, it may object to
40 the determination. Any objection must be made to the agency originally making the determination
41 and resolved within 15 days of receipt of the determination, or the city must petition the

1 Department of Ecology for a lead agency determination under WAC 197-11-946 within the 15-day
2 time period. Any such petition on behalf of the city must be initiated by the responsible official.

- 3 E. ~~5-~~City departments are authorized to make agreements as to lead agency status or shared lead
4 agency duties for a proposal under WAC 197-11-942 and 197-11-944; provided, the responsible
5 official and any city department that will incur responsibilities as the result of any such agreement
6 approve the agreement.

7 ~~19.14.090~~ ~~+~~Timing of the Environmental Review Process.

- 8 A. ~~1-~~The timing of the environmental review process shall be determined based on the criteria in the
9 SEPA rules and this part of this section.
- 10 B. ~~2-~~If the city's only action on a proposal is a decision on a building permit or other license that
11 requires detailed project plans and specifications as part of a complete application for such permit
12 or license, the applicant may request in writing that the city conduct environmental review prior to
13 submission of such detailed plans and specifications. A decision as to whether or not to do early
14 environmental review, prior to receiving a complete application, shall be at the discretion of the
15 responsible official.
- 16 C. ~~3-~~The responsible official may elect to do early environmental review if adequate information is
17 available to determine the size and scope of the proposed action, including dimensions and use of
18 all proposed structures, project timing, and the extent of clearing and grading.
- 19 D. ~~4-~~The city may initiate preliminary environmental review and have informal conferences with
20 applicants prior to receipt of a complete application. However, this review shall not be binding on
21 the city or the applicant (~~see also MICC 19.07.010(A)(1), Performance Standards for All~~
22 ~~Development~~).
- 23 E. ~~5-~~For city-initiated proposals, the initiating city department should contact the responsible official
24 as soon as a proposal is formulated to integrate environmental concerns into the decision-making
25 process as soon as possible.
- 26 F. ~~6-~~The procedural requirements of SEPA and this section shall be completed prior to the issuance of
27 a permit or final decision on a nonexempt proposal.

28 ~~+~~~~19.14.100~~ ~~-~~Determination of Categorical Exemption.

- 29 A. ~~1-~~Upon the receipt of an application for a proposal, the receiving city department shall, and for city
30 proposals, the initiating city department shall, determine whether the proposal is an action
31 potentially subject to SEPA and, if so, whether it is categorically exempt. This determination shall be
32 made based on the definition of action (WAC 197-11-704), and the process for determining
33 categorical exemption (WAC 197-11-305). As required, city departments shall ensure that the total
34 proposal is considered. If there is any question whether or not a proposal is exempt, then the
35 responsible official shall be consulted.
- 36 B. ~~2-~~If a proposal is exempt, none of the procedural requirements of this section apply to the proposal.
37 The city shall not require completion of an environmental checklist for an exempt proposal. The
38 determination that a proposal is exempt shall be final and not subject to administrative review.
- 39 C. ~~3-~~If the proposal is not categorically exempt, the city department making this determination (if
40 different from proponent) shall notify the proponent of the proposal that it must submit an
41 environmental checklist (or copies thereof) to the responsible official.
- 42 D. ~~4-~~If a proposal includes both exempt and nonexempt actions, the city may authorize exempt actions
43 prior to compliance with the procedural requirements of this chapter, except that:

1. ~~a-~~The city shall not give authorization for:
 - a. ~~i-~~Any nonexempt action;
 - b. ~~ii-~~Any action that would have an adverse environmental impact; or
 - c. ~~iii-~~Any action that would limit the choice of alternatives;
 2. ~~b-~~A city department may withhold approval of an exempt action that would lead to modification of the physical environment, when such modification would serve no purpose if nonexempt action(s) were not approved; and
 3. ~~c-~~A city department may withhold approval of exempt actions that would lead to substantial financial expenditures by a private applicant when the expenditures would serve no purpose if nonexempt actions were not approved.
- E. ~~5-~~The following types of construction shall be categorically exempt, except when undertaken wholly or partly on lands covered by water, or a rezone or any license governing emissions to the air or discharges to water is required:
1. ~~a-~~The construction or location of any residential structures of four or fewer dwelling units;
 2. ~~b-~~The construction of an office, school, commercial, recreational, service or storage building with 4,000 square feet or less of gross floor area and with associated parking facilities designed for 20 or fewer automobiles;
 3. ~~c-~~The construction of a parking lot designed for 20 or fewer automobiles;
 4. ~~d-~~Any landfill or excavation of 500 cubic yards or less throughout the total lifetime of the fill or excavation; and any fill or excavation classified as a Class I, II, or III forest practice under RCW 76.09.050 or regulations thereunder;
 5. ~~e-~~Pursuant to MICC 19.07.110(B)(3), projects in a shoreline area that involve alterations under 250 cubic yards outside the building footprint shall be exempt from review under the State Environmental Policy Act.

19.14.110 ~~K-~~Environmental Checklist.

- A. ~~1-~~A completed environmental checklist (or a copy), in the form provided in WAC 197-11-960, shall be filed at the same time as an application for a permit, license, certificate, or other approval not specifically exempted in this section; except, a checklist is not needed if the city and applicant agree an EIS is required, SEPA compliance has been completed, or SEPA compliance has been initiated by another agency.
- B. ~~2-~~For private proposals, the city will require the applicant to complete the environmental checklist, providing assistance as necessary. For city proposals, the city department initiating the proposal shall complete the checklist for that proposal.
- C. ~~3-~~The city may complete all or part of the environmental checklist for a private proposal, if either of the following occurs:
 1. ~~a-~~The city has technical information on a question or questions that is unavailable to the private applicant; or
 2. ~~b-~~The applicant has provided inaccurate information on previous proposals or on proposals currently under consideration.

19.14.120 ~~L-~~Threshold Determination. The responsible official shall make the threshold determination and issue a determination of nonsignificance (DNS) or significance (DS). The responsible official shall make such threshold determination in accordance with the procedures of Chapter 197-11 WAC, Part 3, as adopted by this section. The responsible official shall notify the applicant, the lead city department,

1 and (where a permit is involved) the permit-issuing city department of the threshold determination. The
 2 decision of the responsible official to issue a determination of significance shall not be appealable. The
 3 decision of the responsible official to issue a determination of nonsignificance shall be appealable
 4 pursuant to ~~subsection~~ section MICC 19.14.200 ~~of this section.~~

5 19.14.130 ~~M~~-Early Notice of Threshold Determination and Mitigated DNS.

- 6 A. ~~1~~ As provided in this part of this section and in WAC 197-11-350, the responsible official may
 7 issue a DNS based on conditions attached to the proposal by the responsible official or on
 8 changes to, or clarifications of, the proposal made by the applicant.
- 9 B. ~~2~~-An applicant may request in writing early notice of whether a DS is likely under WAC 197-11-
 10 350. The request must:
- 11 1. ~~a~~-Follow submission of a permit application and environmental checklist for a nonexempt
 12 proposal for which the city department is lead agency; and
 - 13 2. ~~b~~-Precede the city's actual threshold determination for the proposal.
- 14 C. ~~3~~-The responsible official should respond to the request for early notice within 10 working days.
 15 The response shall:
- 16 1. ~~a~~-Be written;
 - 17 2. ~~b~~-State whether the city currently considers issuance of a DS likely and, if so, indicate the
 18 general or specific area(s) of concern that is/are leading the city to consider a DS; and
 - 19 3. ~~c~~-State that the applicant may change or clarify the proposal to mitigate the indicated
 20 impacts, revising the environmental checklist and/or permit application as necessary to
 21 reflect the changes or clarifications.
- 22 D. ~~4~~-The city's written response under subsection MICC 19.14.130(B) ~~(M)(2)~~ ~~of this section~~ shall
 23 not be construed as a determination of significance. In addition, preliminary discussion of
 24 clarifications or changes to a proposal, as opposed to a written request for early notice, shall not
 25 bind the city to consider the clarifications or changes in its threshold determination.
- 26 E. ~~5~~-As much as possible, the city should assist the applicant with identification of impacts to the
 27 extent necessary to formulate mitigation measures.
- 28 F. ~~6~~- When an applicant submits a changed or clarified proposal, along with a revised or amended
 29 environmental checklist, the city shall base its threshold determination on the changed or
 30 clarified proposal and should make the determination within 15 days of receiving the changed
 31 or clarified proposal:
- 32 1. ~~a~~-If the city indicated specific mitigation measures in its response to the request for early
 33 notice, and the applicant changed or clarified the proposal to include those specific
 34 mitigation measures, the city shall issue and circulate a DNS under WAC 197-11-340(2).
 - 35 2. ~~b~~-If the city indicated areas of concern, but did not indicate specific mitigation measures,
 36 the city shall make the threshold determination, issuing a DNS or DS as appropriate.
 - 37 3. ~~c~~-The applicant's proposed mitigation measures (clarifications, changes or conditions) must
 38 be in writing and must be specific and feasible. For example, proposals to "control noise" or
 39 "prevent storm water runoff" are inadequate, whereas proposals to "muffle machinery to X
 40 decibel" or "construct 200-foot storm water detention pond at Y location" are adequate.
 - 41 4. ~~d~~-Mitigation measures which justify issuance of a mitigated DNS may be incorporated in the
 42 DNS by reference to agency staff reports, studies or other documents.

- 1 G. ~~7~~-A proposal shall not be considered changed or clarified to permit the issuance of a mitigated
2 DNS under WAC 197-11-350 unless all license applications for the proposal are revised to
3 conform to the changes or other binding commitments made.
- 4 H. ~~8~~-If a mitigated DNS is issued, the aspects of the proposal that allowed a mitigated DNS to be
5 issued shall be included in any decision or recommendation of approval of the action. Mitigation
6 measures incorporated into the mitigated DNS shall be deemed conditions of approval of the
7 permit decision and may be enforced in the same manner as any term or condition of the
8 permit, or enforced in any manner specifically prescribed by the city.
- 9 I. ~~9~~-A mitigated DNS is issued under WAC 197-11-340(2), requiring a 14-day comment period and
10 public notice.
- 11 J. ~~10~~-If at any time the proposal (including associated mitigating measures) is substantially
12 changed, the responsible official shall reevaluate the threshold determination and, if necessary,
13 withdraw the mitigated DNS and issue a DS. Any questions regarding whether or not a change is
14 substantial shall be resolved by the responsible official.

15 19.14.140 ~~N~~-Environmental Impact Statements.

16 ~~1A~~. An environmental impact statement shall be required on any proposal determined to be a major
17 action having a probable significant, adverse environmental impact. If it is determined that an
18 environmental impact statement is required, the responsible official shall notify the applicant or
19 proposal sponsor, the lead city department and (where a permit is involved) the department responsible
20 for issuing the permit. The responsible official shall arrange for a meeting with the applicant or proposal
21 sponsor to schedule necessary events and give any guidance necessary in the preparation of the EIS.

22 ~~B2~~. For private proposals, an EIS shall be prepared by a private applicant or agent thereof or by the city.
23 For city proposals, the EIS shall be prepared by a consultant or by city staff. In all cases, the method of
24 preparation and the selection of the consultant shall be subject to the approval of the responsible
25 official. The responsible official shall assure that the EIS is prepared in a responsible and professional
26 manner and with appropriate methodology and consistent with SEPA rules. The responsible official shall
27 also direct the areas of research and examination to be undertaken as a result of the scoping process, as
28 well as the organization of the resulting document. The responsible official may retain the services of a
29 consultant to review all or portions of EIS prepared by an applicant, the applicant's agent, or the city, at
30 the applicant's expense. Services rendered by the responsible official and other city staff shall be subject
31 to collection of fees as described in the city's officially adopted land use and planning fee schedule.

32 ~~C3~~. The responsible official will coordinate any predraft consultation procedures and scoping procedures
33 so that the consultant preparing the EIS immediately receives all substantive information submitted by
34 consulted agencies or through the scoping process. The responsible official shall also attempt to obtain
35 any information needed by the consultant preparing the EIS which is on file with another agency or
36 federal agency.

37 ~~4D~~. An environmental impact statement is required to analyze those probable adverse environmental
38 impacts which are significant. Beneficial environmental impacts may be discussed. The responsible
39 official shall consult with agencies, affected tribes and the public to identify such impacts and limit the
40 scope of an environmental impact statement in accordance with the procedures set forth in subsection
41 MICC 19.14.140(E) (N)(5) of this section. The purpose of the scoping process is to narrow the scope of

1 every EIS to the probable significant adverse impacts and reasonable alternatives, including mitigation
2 measures.

3 E5. Procedures for Scoping.

4 1a. The responsible official shall consult with agencies and the public to limit the scope of an
5 environmental impact statement by any or all of the following means. The specific method to be
6 followed shall be determined on a proposal-by-proposal basis by the responsible official, but at a
7 minimum shall include the following:

8 ai. The responsible official shall give notice that an EIS is to be prepared, which notice shall provide that
9 agencies, affected tribes and the public may submit written comments to identify significant impacts
10 and reasonable alternatives and limit the scope of the EIS. Comments must be submitted not later than
11 21 days from the date of issuance of the declaration of significance. Additionally, notice may be sent to
12 any community groups known by the responsible official to have a possible interest in the proposal.
13 Notice of the intent to prepare an EIS and the opportunity for commenting on the scope thereof may be
14 sent with other public notices concerning the project.

15 bii. Additionally, the responsible official may conduct a meeting to provide the opportunity for oral
16 comment on the scope of the EIS. Notice of such meeting shall be published in a newspaper of general
17 circulation at least five days prior to the date of the meeting. The scoping meeting may be combined
18 with other meetings or hearings concerning the proposal.

19 2b. The appendix to the EIS shall include an identification of the issues raised during the scoping process
20 and whether those issues have or have not been determined significant for analysis in the EIS. All
21 written comments regarding the scope of the EIS shall be included in the proposal file.

22 3e. The public and agency consulting process regarding the scope of the EIS shall normally occur within
23 30 days after the declaration of significance is issued, unless the responsible official and the applicant
24 agree on a later date.

25 4d. EIS preparation may begin during scoping.

26 F6. The following additional elements may, at the option of the responsible official, be considered part
27 of the environment for the purpose of EIS content, but do not add to the criteria for the threshold
28 determinations or perform any other function or purpose under these rules:

29 1a. Economy;

30 2b. Social policy analysis;

31 3e. Cost-benefit analysis.

32 7G. When a public hearing is held under WAC 197-11-535(2), such hearing shall be held before the
33 responsible official.

34 19.14.150 Q- Internal Circulation of Environmental Documents. Environmental documents shall be
35 transmitted to decisionmakers and advisory bodies prior to their taking official action on proposals
36 subject to SEPA.

1 19.14.160 P—Emergencies. The responsible official shall designate when an action constitutes an
 2 emergency under WAC 197-11-880.

3 19.14.170 Q—Public Notice.

- 4 A. ~~1~~—Whenever the city issues a DNS under WAC 197-11-340(2) or a DS under WAC 197-11-360(3),
 5 the city shall give public notice of the DNS or DS by publishing notice in the city’s permit
 6 information bulletin.
- 7 B. ~~2~~—Whenever the city issues a DS under WAC 197-11-360(3), the city shall state the scoping
 8 procedure for the proposal in the DS as required in WAC 197-11-408 and in the public notice.
- 9 C. ~~3~~—Whenever the city issues a DEIS under WAC 197-11-455(5) or a SEIS under WAC 197-11-620,
 10 notice of the availability of those documents shall be given by:
- 11 1. ~~a~~—Indicating the availability of the DEIS in any public notice required for a nonexempt
 12 license; and
- 13 2. ~~b~~—Publishing notice in the city’s permit information bulletin.
- 14 D. ~~4~~—Whenever an EIS hearing is required, the hearing shall be combined with the hearing on the
 15 underlying action and notice shall be provided in the manner specified in MICC 19.15.020.
- 16 E. ~~5~~—The city shall integrate the public notice required under this section with existing notice
 17 procedures for the city’s nonexempt permit(s) or approval(s) required for the proposal.
- 18 F. ~~6~~—The responsible official may also elect to give notice by one or more of the other methods
 19 specified in WAC 197-11-510.
- 20 G. ~~7~~—The city may require an applicant to complete the public notice requirements for the
 21 applicant’s proposal at his or her expense.

22 19.14.180 R—Fees.

- 23 A. ~~1~~—Environmental Checklist. The city shall establish a fee for review of an environmental checklist
 24 performed by the city when the city is the lead agency. The fee shall be identified in the city’s
 25 officially adopted land use and planning fee schedule, and collected prior to undertaking a
 26 threshold determination.
- 27 B. ~~2~~—Environmental Impact Statements. For all proposals when the city is the lead agency and the
 28 responsible official determines that an EIS is required, the applicant shall be charged a fee for
 29 the administrative costs of supervision and preparation of the draft and final EISs. This fee shall
 30 be identified in the city’s officially adopted land use and planning fee schedule, and collected
 31 prior to the initiation of work on the draft EIS.
- 32 C. ~~A.3~~—For private proposals, the cost of retaining consultants for assistance in EIS preparation shall
 33 be borne by the applicant whether the consultant is retained directly by the applicant or by the
 34 city.
- 35 D. ~~B.~~ 4—Consultant Agency Fees. No fees shall be collected by the city for performing its duty
 36 as a consultant agency.
- 37 E. ~~C.~~ 5—Document Fees. The city may charge any person for copies of any documents prepared
 38 pursuant to the requirements of this section and for mailing thereof, in a manner provided by
 39 Chapter 42.17 RCW; provided, no charge shall be levied for circulation of documents as required
 40 by this section to other agencies.

41 19.14.190 S—Authority to Condition or Deny Proposals (Substantive Authority).

- 1 A. ~~1-~~The policies and goals set forth in this section are supplementary to those in the existing
2 authorization of the city.
- 3 B. ~~2-~~The city may attach conditions to a permit or approval for a proposal so long as:
- 4 1. ~~a-~~Such conditions are necessary to mitigate specific probable adverse environmental
5 impacts identified in environmental documents prepared pursuant to this section; and
- 6 2. ~~b-~~Such conditions are in writing; and
- 7 3. ~~c-~~The mitigation measures included in such conditions are reasonable and capable of being
8 accomplished; and
- 9 4. ~~d-~~The city has considered whether other local, state or federal mitigation measures applied
10 to the proposal are sufficient to mitigate the identified impacts; and
- 11 5. ~~e-~~Such conditions are based on one or more policies in subsection ~~(S)(4)~~ MICC 19.14.190(D)
12 of this section and cited in the license or other decision document.
- 13 C. ~~3-~~The city may deny a permit or approval for a proposal on the basis of SEPA so long as:
- 14 1. ~~a-~~A finding is made that approving the proposal would result in probable significant adverse
15 environmental impacts that are identified in a FEIS or final SEIS prepared pursuant to this
16 section; and
- 17 2. ~~b-~~A finding is made that there are no reasonable mitigation measures capable of being
18 accomplished that are sufficient to mitigate the identified impact; and
- 19 3. ~~c-~~The denial is based on one or more policies identified in subsection ~~(S)(4)~~ MICC
20 19.14.190(D) of this section and identified in writing in the decision document.
- 21 D. ~~4-~~The city designates and adopts by reference the following policies as the basis for the city's
22 exercise of authority pursuant to this section:
- 23 1. ~~a-~~The city shall use all practicable means, consistent with other essential considerations of
24 state policy, to improve and coordinate plans, functions, programs, and resources to the end
25 that the state and its citizens may:
- 26 a. ~~i-~~Fulfill the responsibilities of each generation as trustee of the environment for
27 succeeding generations;
- 28 b. ~~ii-~~Assure for all people of Washington safe, healthful, productive, and aesthetically and
29 culturally pleasing surroundings;
- 30 c. ~~iii-~~Attain the widest range of beneficial uses of the environment without degradation,
31 risk to health or safety, or other undesirable and unintended consequences;
- 32 d. ~~iv-~~Preserve important historic, cultural, and natural aspects of our national heritage;
- 33 e. ~~v-~~Maintain, wherever possible, an environment which supports diversity and a variety
34 of individual choice;
- 35 f. ~~vi-~~Achieve a balance between population and resource use which will permit high
36 standards of living and a wide sharing of life's amenities;
- 37 g. ~~vii-~~Enhance the quality of renewable resources and approach the maximum attainable
38 recycling of depletable resources.
- 39 2. ~~b-~~The city recognizes that each person has a fundamental and inalienable right to a
40 healthful environment and that each person has a responsibility to contribute to the
41 preservation and enhancement of the environment.
- 42 3. ~~c-~~The city adopts by reference the policies in the following city codes, ordinances,
43 resolutions, and plans, as presently adopted or hereafter amended:
- 44 a. ~~i-~~The comprehensive plan of the city;

- b. ~~ii~~–The development code of the city;
 - c. ~~iii~~–The policies of the Mercer Island environmental procedures code, including the policies and objectives of SEPA (Chapter 43.21C RCW) as adopted by the city;
 - d. ~~iv~~–The parks and open space plan of the city;
 - e. ~~v~~–The community facilities plan of the city;
 - f. ~~vi~~–The design commission, Ordinance No. 297, and the design guidelines, Ordinance No. 491, of the city;
 - g. ~~vii~~–The city’s arterial plan, Ordinance No. 404;
 - h. ~~viii~~–The six-year comprehensive street improvement program;
 - i. ~~ix~~–1976 memorandum agreement regarding I-90, signed by the cities of Mercer Island, Bellevue and Seattle, and the Washington State Department of Transportation;
 - j. ~~x~~–Model Traffic Ordinance, Chapter 10.98 MICC;
 - k. ~~xi~~–Street improvement and maintenance guidelines, approved September 13, 1982;
 - l. ~~xii~~–Sewer rates and regulations, Chapter 15.06 MICC;
 - m. ~~xiii~~–Water system, Chapter 15.12 MICC;
 - n. ~~xiv~~–Minimum fire flow requirements, Resolution No. 778;
 - o. ~~xv~~–Comprehensive city water plan.
- E. ~~5~~–The responsibility for enforcing conditions under SEPA rests with the city department or official responsible for enforcing the decision on the underlying action.
- F. ~~6~~–This part of this section shall not be construed as a limitation on the authority of the city to approve, deny or condition a proposal for reasons based upon other statutes, ordinances or regulations.

23 19.14.200 ~~7~~–Administrative Appeals.

- A. ~~1~~–Except for SEPA procedural and substantive decisions related to permits, deviations and variances issued by the code official or hearing examiner under the shoreline management provisions or any legislative actions taken by the city council, the following shall be appealable to the hearing examiner under this section:
- 1. ~~a~~–The decision to issue a determination of nonsignificance rather than to require an EIS;
 - 2. ~~b~~–Mitigation measures and conditions that are required as part of a determination of nonsignificance;
 - 3. ~~c~~–The adequacy of an FEIS or an SEIS;
 - 4. ~~d~~–Any conditions or denials of the proposed action under the authority of SEPA.
- B. ~~2~~–How to Appeal. The appeal must be consolidated with any appeal that is filed on the proposal or action, and must conform to the requirements of MICC 19.15.020(J), Permit Review Procedures. The appeal may also contain whatever supplemental information the appellant wishes to include.
- C. ~~3~~–For any appeal under this subsection, the city shall provide for a record that shall consist of the following:
- 1. ~~a~~–Findings and conclusions;
 - 2. ~~b~~–Testimony under oath; and
 - 3. ~~c~~–A taped or written transcript.

- 1 D. ~~4~~-The procedural determination by the city's responsible official shall carry substantial weight in
- 2 any appeal proceeding.
- 3 E. ~~5~~-The city shall give official notice under WAC 197-11-680(5) whenever it issues a permit or
- 4 approval for which a statute or ordinance establishes a time limit for commencing judicial
- 5 appeal.

6 19.14.210 ~~U~~-Notice – Statute of Limitations.

- 7 A. ~~1~~-The applicant for or proponent of an action of the city, when the action is one the city is
- 8 proposing, may publish notice of action pursuant to RCW 43.21C.080 for any action.
- 9 B. ~~2~~-The form of the notice shall be substantially in the form and manner set forth in RCW
- 10 43.21C.080. The notice may be published by the city for city projects or the applicant or
- 11 proponent for private projects.
- 12 C. ~~3~~-If there is a time period for appealing the underlying city action to court, the city shall give
- 13 notice stating the date and place for commencing an appeal of the underlying action and an
- 14 appeal under Chapter 43.21C RCW, the State Environmental Policy Act. Notice shall be given by
- 15 mailing notice to parties of record to the underlying action and may also be given by publication
- 16 in a newspaper of general circulation. (Ord. 17C-12 § 6; Ord. 10C-06 § 1; Ord. 08C-01 § 3; Ord.
- 17 05C-12 § 6; Ord. 03C-11 §§ 1, 2, 3; Ord. 99C-13 § 1. Formerly 19.07.100).

1 ALTERNATIVE LANGUAGE RE: DOCK REPAIR REQUIREMENTS

2 MICC 19.13.050(F)(2)(i) & (j)

- 3
- 4 i) ~~If The repair, replacement, or reconstruction of moorage facilities that results in the repair,~~
5 ~~replacement, or reconstruction of more than 50 percent of the structure's exterior surface~~
6 ~~(including decking) or the structure's structural elements (including pilings) are replaced or~~
7 ~~reconstructed within a five year period shall comply with the following standards: during the~~
8 ~~five years immediately prior to any demolition for the replacement or reconstruction, the~~
9 ~~replaced or reconstructed area of the structure must also comply with the following~~
10 ~~standards:~~
- 11 (1) ~~(A)~~ Piers, docks, and platform lifts must be fully grated with materials that allow a
12 minimum of 40 percent light transmittance;
- 13 (2) ~~(B)~~ The height above the OHWM for moorage facilities, except floats, shall be a
14 minimum of one and one-half feet and a maximum of five feet; and
- 15 (3) ~~(C)~~ An existing moorage facility that is five feet wide or more within 30 feet waterward
16 from the OHWM shall be replaced or repaired with a moorage facility that complies with
17 the width of moorage facilities standards specified in subsection (E)(4) of this section
18 (Table D).
- 19 j) The repair, replacement, or reconstruction of moorage facilities that results in the repair,
20 replacement, or reconstruction of more than 50 percent of the structure's exterior surface
21 (including decking) within a five year period shall comply with the following standards:
- 22 (1) Piers, docks, and platform lifts must be fully grated with materials that allow a minimum
23 of 60 percent light transmittance; and,
- 24 (2) The height above the OHWM for moorage facilities, except floats, shall be a minimum of
25 one and one-half feet and a maximum of five feet.
- 26



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5570
June 4, 2019
Regular Business**

THRIFT SHOP STAFF TRANSITION PHASE THREE	Action: Authorize Phase Three of the staffing transition at the Mercer Island Thrift Shop.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	Youth and Family Services (Cynthia Goodwin)
COUNCIL LIAISON	n/a
EXHIBITS	n/a
2019-2020 CITY COUNCIL PRIORITY	1. Implement a Fiscal Sustainability Plan
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	76,878
AMOUNT BUDGETED	\$	0
APPROPRIATION REQUIRED	\$	76,878

SUMMARY

This agenda bill outlines the third and final phase of Thrift Shop staffing transition from a work study and casual wage configuration to a stable staffing model of full-time paid employees.

Beginning in 2016, the Department of Youth and Family Services (“YFS”) began to replace work study employees at the Mercer Island Thrift Shop (“Thrift Shop”) with regular wage part- and full-time employees. The switch to this staffing model was needed to stabilize employee scheduling and to increase revenues.

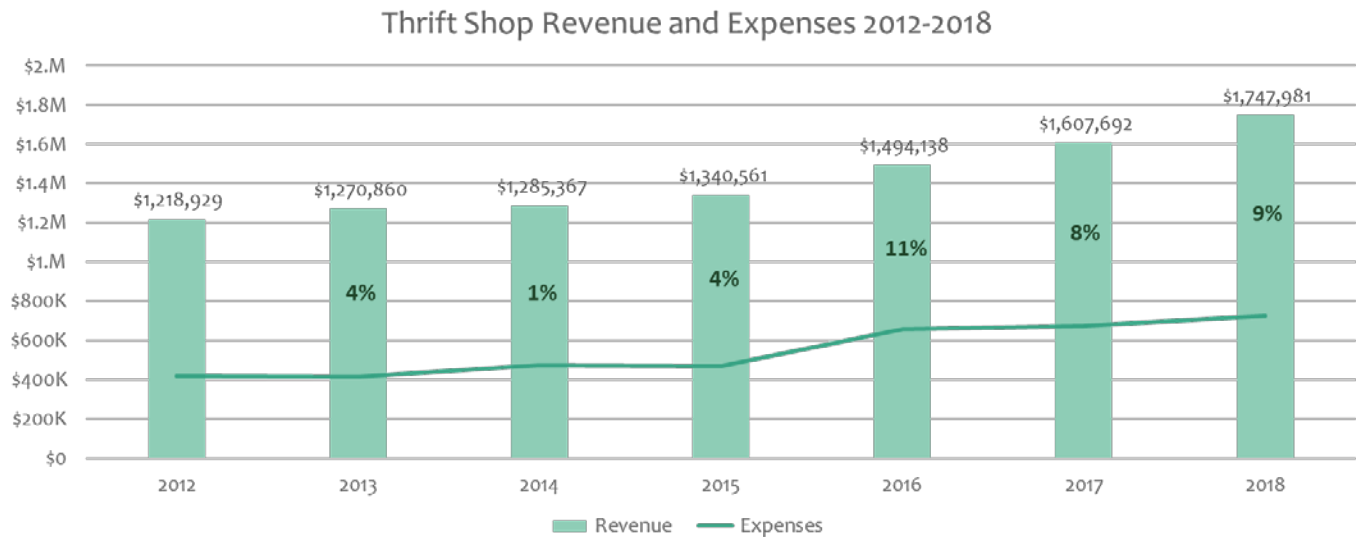
The Thrift Shop is the largest source of revenue for YFS programs and services. In 2019, Thrift Shop sales are projected to be approximately \$1,800,000, which represents the largest source of YFS Fund revenues. Between 1999 and 2012, federal and state work study funds reimbursed the City 60-70% of the student employee wages. With reductions in work study funds over the past seven years, along with the low unemployment rate, the availability of work study student employees has fluctuated, which has impacted Thrift Shop revenues.

There were two other previous staff transitions to full-time paid staff. The first was in June 2016 when the City accepted funds from the Mercer Island Youth and Family Services Foundation for a Thrift Shop Staffing Project (see [AB 5190](#)). The second staff transition was in April 2018 and encompassed the following: 1) increasing a 0.75 FTE Donation Assistant casual wage position to a 1.0 FTE; and 2) adding a 1.0 FTE Production Assistant contract position (see [AB 5397](#)). Both staffing adjustments resulted in significant increases in Thrift Shop net income.

This final phase in staff transitions will increase two current 0.75 FTE positions to 1.0 FTE each and add two new 1.0 FTE positions (Donations Attendant and Apparel Production Assistant) for the balance of the 2019

fiscal year. These positions will be funded by reallocating casual labor costs (previously used for part-time staff and work study) and increasing projected Thrift Shop revenues as a result of this staffing transition.

The chart below shows the increase in net revenue over the past six years with a larger increase in 2016-2018 when the staff transition began.



Thrift Shop revenues are monitored on a daily and weekly basis. If phase three proves successful over a six-month trial period, then staff will return with a budget adjustment to the YFS Fund for the 2020 fiscal year. However, if projected revenues do not materialize as expected, then the existing 2019 revenue surplus (relative to budget) will be used to cover the proposed expenditures, and the staffing will be re-adjusted relative to actual Thrift Shop revenue experience.

RECOMMENDATION

YFS Director

MOVE TO: Appropriate \$76,878 by reallocating budgeted casual labor costs and increasing budgeted Thrift Shop sales in 2019 to increase two current 0.75 FTE positions to 1.0 FTE each and to add two new 1.0 FTE positions, encompassing a Donations Attendant and an Apparel Production Assistant beginning June 2019, all of which will be funded.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5574
February 1, 2019
Regular Business**

INTERIM CITY MANAGER AGREEMENT APPROVAL	Action: Authorize the Mayor to sign an agreement appointing Jessi Bon to the position of Interim City Manager effective June 8, 2019	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	City Council (Mayor Debbie Bertlin & Deputy Mayor Salim Nice) & Human Resources (Kryss Segle)
COUNCIL LIAISON	n/a
EXHIBITS	1. Interim City Manager Agreement
2019-2020 CITY COUNCIL PRIORITY	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

On May 7, 2019, City Manager Julie Underwood announced her resignation effective June 7, 2019. In order to provide continuity, stability, and enough time for the transition between the current City Manager and an Interim City Manager, Mayor Bertlin and Deputy Mayor Nice considered internal candidates for the interim position. Parks & Recreation Director Jessi Bon was identified as a qualified, experienced, and excellent internal candidate who was also willing to be considered for the Interim City Manager position. On Friday, May 10, 2019, Mayor Bertlin and Deputy Mayor Nice informally appointed Jessi Bon as *Acting* Interim City Manager.

Ms. Bon has over 20 years of experience in municipal government, 14 of which were at the senior management/executive level. Prior to joining the City as the Parks & Recreation Director in August 2018, Ms. Bon served as the City of Sammamish's Deputy City Manager from May 2016 through July 2018 and the Parks & Recreation Director from December 2006 through April 2016. Ms. Bon also served in the role of Interim Public Works Director with the City of Sammamish and was the first Executive Director for the Si View Metropolitan Park District in the City of North Bend. Ms. Bon earned her Undergraduate Degree from Western Washington University and her Masters of Public Administration from Seattle University.

On May 21, 2019, after considering options for filling the Interim City Manager position, the City Council affirmed the appointment of Ms. Bon to the position of *Acting* Interim City Manager and directed the Mayor and Deputy Mayor to enter into employment agreement negotiations with Ms. Bon, which resulted in the attached Interim City Manager Employment Agreement (Exhibit 1).

The financial terms of the employment agreement fall well-within the existing approved 2019 budget for salary and benefits for the position of City Manager. Since the interim position will be filled by an internal candidate, significant one-time salary savings is expected over the interim period.

The Interim City Manager is expected to serve in the position until a permanent City Manager has been appointed by the City Council, anticipated to occur by mid-year 2020. Given that Deputy Mayor Nice and Councilmember Wong are the two councilmembers whose terms carry into 2020, the Mayor has recommended that they lead the process for appointing a new City Manager. Together with staff, Deputy Mayor Nice and Councilmember Wong will bring a proposal for a process and timeline to Council in fall 2019.

RECOMMENDATION

Mayor & Deputy Mayor

MOVE TO: Authorize the Mayor to sign the attached agreement with Jessi Bon for Mercer Island Interim City Manager effective June 8, 2019.



CITY OF MERCER ISLAND, WASHINGTON
9611 SE 36th Street, Mercer Island, WA 98040

Title: INTERIM CITY MANAGER AGREEMENT

THIS INTERIM CITY MANAGER AGREEMENT (“Agreement”) is dated effective the 5th day of June 2019, and is between the CITY OF MERCER ISLAND, a Washington municipal corporation (“City”) and Jessica L. Bon, the City’s Parks and Recreation Department director (“Jessi Bon”). The parties hereby agree as follows:

I. RECITALS

Whereas, Jessi Bon is currently employed by the City and serves as its Parks and Recreation Department director; and

Whereas, the city manager position will be vacated on June 7th and the Mercer Island City Council, pursuant to RCW 35A.13.150, has appointed Jessi Bon as the City’s interim (temporary) city manager until such time that the City Council appoints a new city manager, appoints another interim city manager, or revokes Jessi Bon’s appointment as interim city manager; now, therefore, the parties agree as follows:

II. SERVICES

The purpose of this Agreement is to set forth the additional terms and conditions that will apply to Jessi Bon’s employment with the City while serving as its interim city manager.

While serving as the City’s interim city manager, Jessi Bon will perform the city manager functions and duties specified in chapter 35A.13 RCW, and to perform such other legally permissible and proper duties and functions as the City Council may collectively assign from time to time (“Services”). While performing the Services, she will abide by the International City Manager Association Code of Ethics.

III. COMPENSATION WHILE SERVING AS INTERIM CITY MANAGER

- A. **Base Salary and Benefits.** While serving as interim city manager, Jessi Bon shall receive a salary of One Hundred Ninety-Seven Thousand Five Hundred dollars (\$197,500.00) annually and benefits she was receiving as the City’s Parks and Recreation Department director, including City PERS contributions, prior to her appointment as interim city manager based on her tenure and leave accruals as of June 5, 2019. Leave shall be approved by the Mayor, or Deputy Mayor during the Mayor’s absence.

- B. **Expenses.** Subject to the amount expressly budgeted for such activities in the approved City budget, the City agrees to pay for professional dues and subscriptions, and for participation in national, regional, state and local associations and organizations necessary and desirable for the effective discharge of Jessi Bon's duties and responsibilities as the City's interim city manager.

IV. TERM AND TERMINATION OF AGREEMENT

- A. **Term.** This Agreement shall commence on the effective date of this Agreement and shall remain in effect until terminated consistent with subsections B and C below.
- B. **Termination of Agreement.** Jessi Bon will serve as interim city manager at the pleasure of the City Council. This Agreement shall terminate without notice upon the appointment by the City Council of a new city manager or another interim city manager, or upon the revocation by the City Council of Jessi Bon's appointment as interim city manager. Jessi Bon may terminate this Agreement upon thirty (30) days written notice to the City Council.
- C. **Post-termination.** Upon termination of this Agreement, Jessi Bon shall be allowed to continue her employment with the City as its Parks and Recreation Department director under the same terms and conditions that she enjoyed prior to her appointment as interim city manager with credit for any salary increases or leave balances that would have accrued had she served continuously as Parks and Recreation Department director during her service as interim city manager, provided that she is not appointed as the City's permanent city manager. Should the position of Parks and Recreation Department director no longer be funded in the city's budget at the time of her termination as interim city manager, Jessi Bon will be entitled to severance pay of 90 days based on her ending annual salary as interim city manager and receive city paid COBRA medical/dental/vision benefits during her COBRA eligibility.

V. GENERAL PROVISIONS

- A. **Indemnification.** The City shall defend, hold harmless and indemnify Jessi Bon, notwithstanding the fact that she may have concluded service or employment with the City, against any obligation to pay money or perform or not perform action, including without limitation, any and all losses, damages, judgments, interests, settlements, penalties, fines, court costs and other reasonable costs and expenses of legal proceedings including reasonable attorney's fees, and any other liabilities arising from, related to, or connected with any tort, professional liability claim or demand or any other threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative, arbitative or investigative, whether groundless or otherwise, arising out of an alleged act or omission occurring in the good faith performance of the Services as interim city manager on behalf of the City and within the scope of her employment with the City, unless the act or omission is alleged to involve any dishonest, fraudulent, criminal or malicious act or willful or wanton misconduct or alleges the act or omission is outside the

scope of her employment, in which case defense shall be provided under a reservation of rights pending final legal determination of the legal action including appeals brought by either party. This provision supplements and is in addition to the indemnification of city employees, officials and volunteers set forth in chapter 3.04 MICC.

B. **Miscellaneous** This Agreement contains all of the agreements of the parties with respect to any matter covered or mentioned in this Agreement; provided, however, Jessi Bon retains all rights otherwise granted a full time City employee by the Mercer Island Employee Handbook, and state and federal law unless otherwise provided in this Agreement. No provision of the Agreement may be amended or modified except by written agreement signed by the parties. Any provision of this Agreement which is declared invalid or illegal shall in no way affect or invalidate any other provision. Each party shall pay all of its own attorney fees, costs and expenses in connection with any legal action commenced regarding this Agreement. The venue for any dispute related to this Agreement shall be King County, Washington.

CITY:

INTERIM CITY MANAGER:

By: _____
Debbie Bertlin, Mayor

By: _____
Jessica L. Bon, Parks and Recreation
Department Director

Approved as to Form:

By: _____
Bio F. Park, Interim City Attorney



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5560
June 4, 2019
Regular Business**

2019 BOARDS & COMMISSIONS APPOINTMENTS	Action: Appoint the Mayor and Deputy Mayor's recommendations for appointments to the expiring board and commission positions.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	City Manager (Deb Estrada) & City Council (Mayor Debbie Bertlin and Deputy Mayor Salim Nice)
COUNCIL LIAISON	n/a
EXHIBITS	1. Boards & Commissions Recommended Appointments
2019-2020 CITY COUNCIL PRIORITY	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Each March the City begins its annual recruitment process for filling positions whose terms are expiring on the City's advisory boards and commissions. This year, the available positions for appointment were:

- Arts Council (2 positions)
- Design Commission (2 positions)
- Parks & Recreation Commission (7 positions)
- Planning Commission (2 positions)

The following schedule was used for the 2019 recruitment process:

Available positions are advertised.	March/April
Applications and staff liaison recommendations forwarded to the Mayor, Deputy Mayor, and all Councilmembers.	May 10-17
Mayor and Deputy Mayor solicit input from Council and meet to review applications, staff liaison recommendations, and Councilmember recommendations.	May 22
Mayor and Deputy Mayor finalize and forward appointment recommendations to the City Clerk.	May 28
The appointment agenda bill is sent to all applicants informing them of the Mayor and Deputy Mayor's recommendations; subject to appointment by the City Council.	May 30
Council appoints Mayor and Deputy Mayor's recommendations or provides alternative appointments	June 4
Appointment and/or Thank you letters sent to all applicants	June 5-7

Position vacancies were advertised in the Mercer Island Reporter, the MI Weekly, and on the City website. The application deadline was also announced at four meetings of the City Council and emails were sent to current board and commission members encouraging recruitment. In response to outreach efforts, twenty-five applications and four requests for reappointment were received by the May 3 deadline. All applications were forwarded to City Council for review.

Attached as Exhibit 1 are the recommended appointments to the positions expiring May 31, 2019. All applications are on file with the City Clerk.

Please note the following information about the two positions with no appointments:

- Design Commission: There was one request for reappointment to the Design Commission and no additional applications were received, leaving one vacancy. Staff will advertise the vacant position once the annual recruitment process concludes.
- Arts Council: At its January 15 meeting, City Council adopted Ordinance No. 19C-01, which reduced the Arts Council membership from 11 to 9. When Ms. Stratton resigned, her position was eliminated allowing for a flexible approach to downsizing through natural attrition.

The Council's newest commission, the Parks and Recreation Commission, will convene July 11. Staff reviewed the Parks and Recreation Commission's Work Plan with the Council on April 2, 2019 (see [AB 5550](#))

RECOMMENDATION

Mayor and Deputy Mayor

MOVE TO: Appoint the Mayor and Deputy Mayor's recommendations for appointments to the City's advisory boards and commissions for positions expiring May 31, 2019 as detailed in Exhibit 1 to AB 5560.

2019-2020 Boards and Commissions Appointments

BOARD OR COMMISSION	POS #	CURRENT MEMBER	MAYOR & DEPUTY MAYOR RECCOMENDATION	NEW TERM
Arts Council	1	Jessica Prince	Anumeha	2023
	2	Candace Chuck	Suzanne Skone	2023
	3	Gaylene Vaden	Gaylene Vaden	2023
	4	Rene Stratton	<i>Position Eliminated</i>	--
Design Commission	1	Thomas Soeprono	Thomas Soeprono	2023
	2	Hui Tian	<i>Position Vacant</i>	2023
Parks & Recreation Commission	1	--	Don Cohen	2023
	2	--	Sara Berkenwald	2023
	3	--	Jodi McCarthy	2022
	4	--	Rory Westberg	2022
	5	--	Amy Richter	2021
	6	--	Lyn Gualtieri	2021
	7	--	Kirk Robinson	2020
Planning Commission	6	Tiffin Goodman	Tiffin Goodman	2023
	7	Craig Reynolds	Craig Reynolds	2023



PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

JUNE 4		DUE TO:	5/24 D/P	5/27 FN	5/27 CA	5/28 Clerk
ITEM TYPE TIME TOPIC		STAFF			SIGNER	
ABSENCES: Bertlin						
EXECUTIVE SESSION (5:00-6:00 pm)						
60	To discuss with legal counsel pending or potential litigation for approximately 60 minutes pursuant to RCW 42.30.110(1)(i)					
STUDY SESSION (6:00-7:00 pm)						
60	AB 5571: Pilot Project for Short-Term Commuter Parking			Zach Houvener & Jessi Bon		
SPECIAL BUSINESS (7:00 pm)						
10	AB 5567: Pride Month Proclamation			Ali Spietz		
CONSENT CALENDAR						
--	AB 5576: Adoption of 6-Year 2020-2025 Transportation Improvement Program			Patrick Yamashita		
--	AB 5573: Employee Wellness Program Support			Kryss Segle		
REGULAR BUSINESS						
45	AB 5577: Critical Areas code, Shoreline Master Program, SEPA, and Ancillary Amendments (2 nd Reading & Adoption)			Robin Proebsting		
15	AB 5570: Thrift Shop Staffing Transition Plan Phase 3			Cindy Goodwin		
15	AB 5574: Interim City Manager Agreement Approval			Kryss Segle		
15	AB 5560: 2019 Boards and Commission Appointments			Deb Estrada		

JUNE 18		DUE TO:	6/7 D/P	6/10 FN	6/10 CA	6/11 Clerk
ITEM TYPE TIME TOPIC		STAFF			SIGNER	
ABSENCES:						
STUDY SESSION (6:00-7:00 pm)						
60	AB 5563: Aubrey Davis Park Master Plan Concept Alternatives			Paul West		
SPECIAL BUSINESS (7:00 pm)						
10	Resolutions of Appreciation for Cathy Gentino & Francie Lake's Service to the City of Mercer Island			Cindy Goodwin & Chip Corder		
PUBLIC HEARING						
45	AB 5565: Interim Design and Concealment Standards for Small Cell Facilities Deployment Ordinance – Extension and Adoption (Notice: 5/22)			Evan Maxim		
REGULAR BUSINESS						
60	AB xxxx: Proposed Commuter Parking & Mixed Use Project Update [Placeholder]			Jessi Bon		
30	AB xxxx: Agreement to Terminate Current Memorandum of Understanding (MOU) with the Mercer Island Center for the Arts (MICA) [Placeholder]			Bio Park		
45	AB xxxx: Planning Commission's Recommendation for Critical Areas code, Shoreline Master Program, SEPA, and Ancillary Amendments (3rd Reading & Tentative Adoption)			Robin Proebsting		
EXECUTIVE SESSION						

JUNE 21 MID-YEAR PLANNING SESSION		DUE TO:	5/31 D/P	6/4 FN	6/4 CA	6/7 Clerk
ABSENCES:						
1:00-8:00 pm at MICEC						

JULY 2						
LEGAL: To be scheduled						
CANCELED						

JULY 16		DUE TO:	7/5 D/P	7/8 FN	7/8 CA	7/9 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
60	AB xxxx: Sound Transit Park-and-Ride Parking Permit Program			Kirsten Taylor		Ali
SPECIAL BUSINESS (7:00 pm)						
--	AB 5575: Parks & Recreation Month Proclamation			Jessi Bon		
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
30	2019-2020 Interlocal Agreement with MISD for Mental Health School-Based Counseling Services			Cindy Goodwin		
EXECUTIVE SESSION						

JULY 17 – 6:00 PM (SPECIAL MEETING)						
LEGAL:						
Special Joint Meeting with Planning Commission						

AUGUST 6		DUE TO:	7/26 D/P	7/29 FN	7/29 CA	7/30 Clerk
ABSENCES: Bon						
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
60	Recology Solid Waste Contract Implementation Plan Update [Placeholder]			Jason Kintner		
SPECIAL BUSINESS (7:00 pm)						
	Women’s Equality Day Proclamation					
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						

AB xxxx: Code Amendment to Update School Impact Fees (1 st Reading and Adoption)	Evan Maxim
EXECUTIVE SESSION	

AUGUST 20					
POTENTIALLY CANCELED					

SEPTEMBER 3 – CANCEL?? (SEPT 10?)	DUE TO:	8/23 D/P	8/26 FN	8/26 CA	8/27 Clerk
ABSENCES:					
ITEM TYPE TIME TOPIC			STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)					
60	Proposed Commuter Parking & Mixed Use Project Update [Placeholder]		Jessi Bon		
SPECIAL BUSINESS (7:00 pm)					
5	Mayor’s Day of Concern for the Hungry Proclamation		Cindy Goodwin		Ali
5	National Preparedness Month		Jennifer Franklin		Ali
CONSENT CALENDAR					
PUBLIC HEARING					
REGULAR BUSINESS					
45	Second Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments		Chip Corder		Ali
EXECUTIVE SESSION					

SEPTEMBER 17	DUE TO:	9/6 D/P	9/9 FN	9/9 CA	9/10 Clerk
ABSENCES:					
ITEM TYPE TIME TOPIC			STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)					
60	AB xxxx: Optimizing Efficiencies, Implementing Cost Control Measures, & Leveraging Tax Dollars		Jessi Bon, Chip Corder & Ali Spietz		
SPECIAL BUSINESS (7:00 pm)					
5	National Recovery Month Proclamation		Derek Franklin		Ali
5	Peace Day on Mercer Island Proclamation		Diane Mortenson		Ali
CONSENT CALENDAR					
PUBLIC HEARING					
REGULAR BUSINESS					
60	Proposed Commuter Parking & Mixed Use Project Update [Placeholder]		Jessi Bon		
30	Q3 Sustainability Update [Placeholder]		Ross Freeman		

EXECUTIVE SESSION					

OCTOBER 1			DUE	9/20	9/23	9/23	9/24
ABSENCES:			TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
5	Domestic Violence Action Month Proclamation				Derek Franklin		Ali
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
EXECUTIVE SESSION							

OCTOBER 15			DUE	10/4	10/7	10/7	10/8
ABSENCES: Bon			TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		SIGNER
JOINT MEETING (6:00-7:00 pm)							
60	Joint Meeting with MISD Board (tentative)						
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
60	2019 Comprehensive Plan Amendments – First Reading				Evan Maxim		
EXECUTIVE SESSION							

NOVEMBER 5 (ELECTION DAY – TBD)			DUE	10/25	10/28	10/28	10/29
ABSENCES:			TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							

SPECIAL BUSINESS (7:00 pm)			
	Veteran's Day Proclamation	Ali Spietz	Julie
CONSENT CALENDAR			
	2019 Comprehensive Plan Amendments – Second Reading	Evan Maxim	
PUBLIC HEARING			
REGULAR BUSINESS			
	2020 Comprehensive Plan Amendment Docket	Evan Maxim	
EXECUTIVE SESSION			

NOVEMBER 19		DUE	11/8	11/11	11/11	11/12
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
60	2019-2020 Mid-Biennial Budget Review (Third Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments; NORCOM 2020 budget resolution; 2020 utility rate resolutions; and 2020 property tax ordinances)			Chip Corder		
REGULAR BUSINESS						
EXECUTIVE SESSION						

DECEMBER 3		DUE	11/22	11/25	11/25	11/26
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						

REGULAR BUSINESS			
EXECUTIVE SESSION			

DECEMBER 17			
POTENTIALLY CANCELED			

OTHER ITEMS TO BE SCHEDULED:

- Process to Appoint Permanent City Manager
- Open Space Vegetation Management Report
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Utility Projects Update – J. Kintner

2020 Agenda Items:

- Hazard Mitigation Plan Approval
- Pavement 101 (Q1)
- Stormwater Dissolved Metals Testing Report (Q2)

STATE/REGIONAL ISSUES:

- Initiative 976
- Vision 2050
- HB 1406 (Affordable Housing)

- King Conservation District Work Plan and Budget
- King County Parks Levy Renewal
- King County Medic One/EMS Levy Renewal

MISD BOARD JOINT MEETING DATES:

- Tuesday, October 15, 2019, 6-7 pm (tentative)

ANNUAL (ROUTINE) ITEMS:

Council/City Manager:

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Goals (Q2)
- Mini-Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

Community Planning and Development:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

Every Year:

- General Fund & REET Surplus Disposition (Q2)
- 4th Quarter Financial Status Report & Budget Adjustments (Q2)
- 1st Quarter Financial Status Report & Budget Adjustments (Q2)
- 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
- 3rd Quarter Financial Status Report & Budget Adjustments (Q4)

Odd Years:

- Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)

Even Years:

- Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
- Operating Budget Kick-Off (Mini-PS)
- Proposed Budget: Presentation & Distribution (1st Oct Mtg)
- Proposed Budget: Operating Budget Review (2nd Oct Mtg)
- Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
- Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
- Final Budget Adoption (1st Dec Mtg)

Fire Department:

Human Resources:

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)
- Open Space Vegetation Management Report (Q2, every other year)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations

- Martin Luther King Jr. Day (1st Jan)
- Black History Month (1st Feb)
- Women’s History Month & International Women’s Day (1st Mar)
- Sexual Assault Awareness Month (1st Apr)
- Earth Day (2nd Apr)
- Volunteer Appreciation Week (2nd Apr)
- Safe Boating and Paddling Week (2nd May)
- Parks and Recreation Month! (1st Jul)
- Women’s Equality Day (1st Aug)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)
- Veteran’s Day (1st Nov)