



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5558
May 7, 2019
Study Session**

ARCH OPERATIONS AND MANAGEMENT	Action: Receive briefing. No action necessary.	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
---------------------------------------	--	--

DEPARTMENT OF	Community Planning and Development (Alison Van Gorp)
COUNCIL LIAISON	n/a
EXHIBITS	n/a
2019-2020 CITY COUNCIL PRIORITY	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

The purpose of this agenda bill is to provide a briefing on the operations and management of A Regional Coalition for Housing (ARCH). ARCH is a regional entity that partners with East King County cities, including Mercer Island, to pool resources, provide staffing and assistance to meet City objectives for affordable housing. Lindsay Masters, the Executive Manager of ARCH, will be in attendance to present ARCH's budget and work program on Tuesday evening. She will also be prepared to address Council questions, including questions related to recent news coverage on the misuse of homeownership units under ARCH's stewardship. Council action on the ARCH work plan, budget and Housing Trust Fund allocation is planned for the May 21, 2019 City Council meeting.

BACKGROUND

The Washington State Growth Management Act (GMA) is a state law that requires state and local governments to manage Washington's growth by identifying and protecting critical areas and natural resource lands, designating urban growth areas, preparing comprehensive plans, and implementing them through capital investments and development regulations. The act (Chapter 36.70A RCW) was adopted by the Legislature in 1990 because the Washington State Legislature found that uncoordinated and unplanned growth posed a threat to the environment, sustainable economic development and the quality of life in Washington.

Rather than centralize planning and decision-making at the state level, the GMA focuses on local control. The GMA establishes state goals, sets deadlines for compliance, offers direction on how to prepare local comprehensive plans and regulations and sets forth requirements for early and continuous public

participation. Within the framework provided by the mandates of the Act, local governments have many choices regarding the specific content of comprehensive plans and implementing development regulations.

Under the terms of the GMA, Mercer Island and all other cities subject to the GMA are required to have a Housing Element within their Comprehensive Plan which makes adequate provisions for the existing and projected housing needs of all economic segments of the population. In King County, each community must address its proportionate share of the needs of moderate-, low-, and very low-income households (together comprising 40% of all housing needs). Mercer Island, together with many East King County jurisdictions, rely on ARCH to aid in implementing the City's GMA housing requirements.

ARCH was created in 1993 by an Interlocal Agreement among the cities of Bellevue, Kirkland, Redmond and King County. Since its inception, the ARCH membership has increased, and now also includes: Mercer Island, Woodinville, Issaquah, Bothell, Newcastle, Sammamish, Kenmore and the "Point Cities" of Medina, Clyde Hill, Yarrow Point, Hunts Point and Beaux Arts Village. Mercer Island joined ARCH via interlocal agreement in 1994. By participating in ARCH, member cities are part of a joint and cooperative undertaking to collectively plan for and provide affordable housing in East King County communities.

The ARCH Interlocal Agreement sets forth the governance, organizational structure and functions of ARCH, and is renewed every 5 years by member city councils. Under the provisions of the interlocal agreement, ARCH supports the member cities in two primary ways:

1. ARCH staff serve as housing staff to each member city for various housing-related projects, including comprehensive planning, updating city codes, permit review for projects that include affordable housing units, monitoring/administration of affordability requirements, and coordinating these efforts with other member cities.
2. ARCH staff administer the Housing Trust Fund, which provides direct funding for the creation of housing that serves the moderate, low, and very low economic segments, that are not otherwise provided by the market-driven housing industry.

The coordinated approach used by ARCH provides for an efficient use of resources in fulfilling each member city's obligations under the GMA, as well as in engaging/sharing resources with regional partners in the provision and administration of affordable housing. If Mercer Island were not participating as a member of ARCH, we would have significant obligations that would need to be met internally, something that cannot currently be accommodated with existing staff capacity and skill sets and would likely be more costly than the current approach.

ARCH is widely considered a successful model of promoting regional collaboration and advancing housing policies and outcomes in partnership with local communities. In its 26 years of operation, ARCH has helped to create and steward approximately 6,000 units of affordable housing. The model has been replicated in Snohomish County and is also being used as a model for regional collaboration among South King County cities.

ARCH Governance and Organizational Structure

ARCH is governed by an Executive Board comprised of executive staff from the member cities; City Manager Julie Underwood is an active member of the Executive Board. A Citizen Advisory Board (CAB) also helps to guide ARCH. The CAB is comprised of community members with housing interest/expertise, including two Mercer Island residents, Lucia Pirzio-Biroli and George Wittman. ARCH also coordinates at the staff level with the member cities via a City Liaison Group and as needed/requested by city staff; Alison Van Gorp, the CPD Ombudsman, is Mercer Island's staff liaison. The City of Bellevue serves as the administering agency and fiscal agent for ARCH, maintaining the ARCH operating account and the Housing Trust Fund account as well as providing administrative support services. ARCH is staffed at 5.0 FTE, including the Executive Manager, two Senior Planners, a Program Administrator, and an Administrative

Assistant. This staffing level has remained consistent through time, even as ARCH's portfolio of housing units for management/monitoring has increased substantially.

Budget and Work Program

Each year, the ARCH Executive Board develops and approves a work program and administrative budget that is advanced to member city councils for approval. The 2019 administrative budget totaled \$724,219, a 3.5% increase over 2018. Each member city's share of the administrative budget is based on population. In 2019, Mercer Island's share of the operating budget is \$33,327, or 4.6% of the total.

The ARCH Work Program includes priorities established by the Executive Board and provides opportunities for each member city to identify activities that it requests ARCH's assistance with; for example, in 2021-2022, Mercer Island will work with ARCH to update the Mercer Island Housing Element for the required major 2023 Comprehensive Plan update. The scale of the Work Program has been growing as interest in adopting more housing policies and programs has increased among member cities.

Housing Trust Fund Contributions

Separately, member cities have established annual "Parity Goals" for contributing to the ARCH Housing Trust Fund, which provides direct support to affordable housing projects. The Parity Formula is based on expected growth in housing, jobs and employment, and establishes a range with a low and high goal for contributions. This approach is intended to provide flexibility and encourage cities to use a variety of means to accomplish their goals (general fund, CDBG, fee waivers, land donations, etc.). Accomplishments are measured over several years to recognize that some budget years are more challenging than others.

The ARCH Board recently approved a technical update to the formula that changed Mercer Island's goal range from \$32,000-\$124,000 to \$15,878-\$127,164. Mercer Island's contributions to the Housing Trust Fund come from the City's general fund. Since the 1990s through 2016, Mercer Island has typically provided close to \$20,000. In the 2017-2018 budget, the City's contribution was increased to \$64,000 in 2017 and \$96,000 in 2018. For 2019-2020, the Council has budgeted \$50,000 per year.

Prior to making any commitments or expenditures to individual projects, ARCH is also required to return to each member city council for approval of specific contracts. Funding applications are invited on an annual cycle and are vetted by ARCH staff, member city staff and the ARCH Citizen Advisory Board. The CAB makes final recommendations to the Executive Board, which must approve them before ARCH staff bring recommendations back to councils. Once all councils have approved funds, ARCH staff work with the City of Bellevue to develop legal contracts and covenants. Until this process is completed, Housing Trust Fund contributions are held in a centralized account at the City of Bellevue and earn interest.

How does ARCH create affordable housing?

ARCH works with the member cities to create affordable housing through two mechanisms: 1) providing funding to housing development or preservation projects through the Housing Trust Fund (HTF) and 2) city policies and incentives. These mechanisms are used to create both rental and ownership units, with the majority being rental units for low-income individuals and families.

1. Housing created with funding from the HTF: The HTF was created by ARCH member cities in 1993 to directly assist the development and preservation of affordable housing in East King County. The HTF enables ARCH members to capitalize a joint housing development fund and directly control the use of their housing funds through an annual project selection process. ARCH coordinates the process to identify projects for funding, including working with other funders to ensure that local funds are leveraged with other public and private investment. The HTF awards loans and grants to Eastside developments that include below-market rate housing. Projects are typically developed by non-profit affordable housing providers. The HTF is the primary means by which ARCH members assist in creating and preserving housing opportunities for low- and moderate-income households.

Between 1993 and 2018, ARCH invested over \$62 million to create 3,645 units of East King County housing for families, seniors, homeless, and persons with special needs.

- Example: Ellsworth House, which is owned by Imagine Housing, includes 59 units of affordable senior housing in Mercer Island's Town Center. This housing was created/preserved using \$900,000 in HTF funds in 1999.

2. Housing created by city policy and incentives: ARCH staff have assisted member cities in adopting policies and regulations both to promote general housing supply and diversity, and to require or incentivize inclusion of affordable housing as a part of new development projects. Many cities, including Mercer Island, now have city regulations that require or incentivize the creation of affordable units within market-rate buildings (both rental and ownership). The specific requirements, including the percentage of units set-aside and the income restriction level, is tailored to each city. Mercer Island requires Town Center developments to have 10% of rental units affordable to 70% area median income (AMI) (or 90% AMI for ownership housing) in order to achieve the full height allowed by zoning.

As of early 2019, over 1,000 affordable rental units and 700 ownership units have been created in ARCH member cities, with over 600 more rental units and 50 more ownership units in development. (See below for more information on the Homeownership Program.)

- Example: The Hadley Apartments in Mercer Island's Town Center include 13 units affordable to 70% AMI – this agreement was created with support from ARCH and is administered/monitored on an ongoing basis by ARCH staff.

Housing Program Administration / Stewardship

In addition to working with cities to develop and approve affordable housing policies and investments, ARCH is also tasked with helping cities to administer housing programs and steward affordable units over time. This core function is a growing part of ARCH's work program, and spans a wide range of activities including the following:

- preparing legal contracts and covenants for individual projects,
- working with developers to designate and inspect completed affordable units,
- assisting members of the public seeking affordable housing,
- maintaining an interest list of income-eligible households,
- collecting and reviewing annual compliance reports from rental properties,
- collecting loan repayments on behalf of the Housing Trust Fund, and
- marketing newly available affordable ownership and rental housing.

What is the ARCH Homeownership Program?

The ARCH Homeownership program offers affordably priced ownership units to a range of income-qualified households, with the majority of units priced at 80% AMI. Homeownership Program units are created through city incentive/inclusionary policies that require or provide land use incentives to private developers to include affordable units within market rate developments. The units are sold to income-qualified buyers with a covenant in place that restricts the future re-sale price of the property and requires homeowners to use the home as their principal residence. These homes provide both an affordable way for moderate income households to access homeownership and build equity while also preserving affordability for future buyers. ARCH markets the units to eligible buyers and administers each resale on behalf its member cities. Other administrative duties include reviewing and approving home improvement requests, directing prospective buyers to homebuyer education resources, and inspecting units for suitable condition at the time of resale. Monitoring and compliance has become an increasingly important priority for staff as the value of affordable homeownership opportunities has grown relative to increasing home prices in the market.

Recently in the News

In recent months, local news outlets, including KING 5 and the Seattle Times, have run stories raising concerns around the administration and oversight of ARCH's homeownership program. The concerns stemmed primarily from owners that were not following the requirements of the agreements they signed at purchase, including a requirement that the unit is used as the owner's principle residence.

Since October, the ARCH staff and Board have initiated a program audit and engaged an independent consultant to conduct a comprehensive program assessment. The audit consists of a review of King County assessor data and one additional data source determined by ARCH's consultant to identify owners with alternate mailing addresses, or other irregularities in comparison with ARCH's records. ARCH has supplemented this review with additional information from contacts with knowledge of specific developments. The initial review of the nearly 700 units in the homeowner program has identified a small percentage of units where further investigation is warranted.

Based on this information, ARCH staff is conducting an in-depth investigation of each identified unit to determine whether owners are in fact meeting the requirements of the program. This involves collecting documentation from homeowners to verify their occupancy and requesting that owners present a signed declaration certifying their compliance. For those who are determined to be out of compliance, ARCH is working with city attorneys in the respective cities to pursue enforcement.

The initial phase of the audit has shown that violations are not widespread within the program. However, both the ARCH staff and Executive Board are embracing the opportunity to improve program policies and procedures so that the program can continue meeting its key objective of providing much-needed affordable homeownership opportunities in East King County. ARCH is also examining the staffing levels that are needed to ensure effective monitoring and oversight of the units in the program. These improvements will address not only compliance with owner-occupancy requirements, but also a full range of policies and procedures aimed at strengthening the program over the long-term. A full report will be completed this summer, with an action plan and next steps to be determined by the ARCH Executive Board.

NEXT STEPS

While Mercer Island has already included funds in the adopted 2019-2020 budget for ARCH operations and the HTF (Ordinance No. 18-18), under the terms of the ARCH Interlocal Agreement, each member city must annually approve the ARCH Administrative Budget and Work Program as well as the Housing Trust Fund Allocation. The ARCH 2019 Work Plan and Budget, as well as the 2018 Housing Trust Fund Allocation, are on the agenda under Regular Business for the Council's May 21 meeting. Staff is seeking direction from Council on whether to schedule these items on the Consent Calendar or if more discussion time is needed under Regular Business.

RECOMMENDATION

CPD Ombudsman

Receive briefing. Give direction on whether to place ARCH budget/work plan items on the Consent Calendar or Regular Business for the May 21 agenda.

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	197735 -197820	4/18/2019	\$ 178,094.16
			\$ 178,094.16

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	5,026.19
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	2,931.14
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	2,333.44
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	943.84
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	925.18
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	558.90
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	523.95
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	462.03
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	411.98
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	299.97
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	299.97
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	260.10
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	205.53
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	178.26
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	139.73
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	115.30
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	76.82
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	71.64
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	35.00
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	22.22
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	22.22
P0103335	00197814	WA ST TREASURER'S OFFICE	MARCH19 MI Court Transmittal	20.28
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	11.80
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	6.78
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	5.67
P0103334	00197815	WA ST TREASURER'S OFFICE	MARCH19 NC Court Transmittal	1.19
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0103336	00197803	SEATTLE PUBLIC UTILITIES	SPU RETAIL SERVICE CONNECTIONS	3,244.00
P0103336	00197803	SEATTLE PUBLIC UTILITIES	SPU RETAIL SERVICE CONNECTIONS	1,872.00
P0103172	00197755	WALTER E NELSON CO	INVENTORY PURCHASES	1,447.46
P0103336	00197803	SEATTLE PUBLIC UTILITIES	SPU RETAIL SERVICE CONNECTIONS	936.00
P0103067	00197796	PLATT ELECTRIC	INVENTORY PURCHASES	932.20
P0103137	00197739	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	518.08
P0103189	00197747	MID-AMERICA SPORTS ADVANTAGE	INVENTORY PURCHASES	619.33
	00197804	SIRVA RELOCATION CREDIT LLC	OVERPAYMENT REFUND	348.82
	00197810	SWIGARD, KEN & NANCY	OVERPAYMENT REFUND	342.82
	00197777	GARBAWI, BAKER	OVERPAYMENT REFUND	334.84
	00197778	HCA BUILDERS LLC	OVERPAYMENT REFUND	305.71
	00197768	COLDWELL BANKER BAIN	OVERPAYMENT REFUND	248.24
P0103198	00197741	GRAINGER	INVENTORY PURCHASES	218.04
	00197795	PARISIEN, SUZANNE	OVERPAYMENT REFUND	77.97
<i>Org Key: 814072 - United Way</i>				
	00197754	UNITED WAY OF KING CO	Payroll Dated 4-12-2019	80.00
<i>Org Key: 814074 - Garnishments</i>				
	00197753	UNITED STATES TREASURY	Payroll Dated 4-12-2019	621.77
	00197736	CLERK OF COURT	Payroll Dated 4-12-2019	621.36

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00197746	MI EMPLOYEES ASSOC	Payroll Dated 4-12-2019	320.00
<i>Org Key: 814085 - GET Program Deductions</i>				
	00197740	GET Washington	Payroll Dated 4-12-2019	250.00
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0103242	00197780	HONEYWELL, MATTHEW V	Professional Services - Invoice	1,000.00
P0103242	00197780	HONEYWELL, MATTHEW V	Professional Services - Invoice	700.00
<i>Org Key: CM1300 - Sustainability</i>				
P0103281	00197763	CEDAR GROVE COMPOSTING INC	Organic Waste Service 3/2019 C	28.70
P0103281	00197763	CEDAR GROVE COMPOSTING INC	Organic Waste Service 3/2019 L	28.70
<i>Org Key: CR1100 - Human Resources</i>				
P0103304	00197773	EQUIFAX INFORMATION SVCS LLC	Credit Check for Background on	111.19
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
	00197769	COLE, DONALD	PARKING FEE	25.00
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P0103360	00197775	FASTSIGNS BELLEVUE	Notice sign boards	3,168.00
	00197758	ANDERSON, LAUREN	PARKING FEE	16.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P0103319	00197774	ESO SOLUTIONS INC	ESO 2019 Charges/Maintenance	2,469.51
	00197764	CENTURYLINK	PHONE USE APR 2019	164.50
<i>Org Key: FR1200 - Fire Marshal</i>				
P0103317	00197783	INTERNATIONAL CODE COUNCIL	IFC Study Book/Mair	61.32
<i>Org Key: FR2100 - Fire Operations</i>				
P0102438	00197782	IMS ALLIANCE	Passports with Renumbering	802.96
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0103212	00197797	PRAXAIR DISTRIBUTION INC	Cylinder Rental	54.12
<i>Org Key: FR4100 - Training</i>				
P0103210	00197806	SNYDER, BRIAN WADE	CBT Instructor	750.00
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00197764	CENTURYLINK	PHONE USE APR 2019	546.31
	00197764	CENTURYLINK	PHONE USE MAR 2019	114.07
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00197798	PUGET SOUND ENERGY	ENERGY USE APRIL 2019	3,611.48
P0103326	00197785	KING COUNTY FINANCE	SIGNAL SERVICES	385.24
P0103247	00197788	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	91.19
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0103247	00197788	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	492.43
<i>Org Key: MT3100 - Water Distribution</i>				
P0103247	00197788	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,532.00
P0103328	00197813	UTILITY SERVICES ASSOCIATES	LEAK SURVEY	515.50

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0103327	00197760	AUTOMATED GATES & EQUIPMENT	RESERVOIR GATE FIX BUSTED BRAC	490.88
P0103279	00197760	AUTOMATED GATES & EQUIPMENT	RESERVOIR GATE	203.69
<i>Org Key: MT3150 - Water Quality Event</i>				
P0103150	00197750	S&B INC	MEMBRANE ASSEMBLIES,	975.52
<i>Org Key: MT3200 - Water Pumps</i>				
	00197764	CENTURYLINK	PHONE USE APR 2019	238.76
<i>Org Key: MT3400 - Sewer Collection</i>				
P0103247	00197788	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	3,154.06
P0103169	00197741	GRAINGER	TAPERED CORKS (80 PK)	114.44
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00197765	CENTURYLINK BUSINESS SERVICES	PHONE USE APRIL 2019	3,653.12
P0103169	00197741	GRAINGER	AIR FRESHENER REFILLS & DISPEN	127.45
<i>Org Key: MT3800 - Storm Drainage</i>				
P0102869	00197807	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	452.08
P0103247	00197788	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	72.95
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0102911	00197767	CINTAS CORPORATION #460	2019 COVERALL SERVICES	1,040.78
P0102658	00197812	UTILITIES UNDERGROUND LOCATION	2019 UTILITY LOCATE SERVICES	316.05
P0103223	00197818	WORKSAFE SERVICE INC, A	Pre-employment Drug/Alcohol Te	180.00
P0103275	00197770	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	134.44
<i>Org Key: MT4200 - Building Services</i>				
P0103247	00197788	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	6,906.61
P0103298	00197766	CHEMAQUA	CITY HALL HVAC LOOP TREATMENT	849.18
<i>Org Key: MT4300 - Fleet Services</i>				
P0102515	00197775	FASTSIGNS BELLEVUE	FLEET VEHICLE DECALS	5,775.00
P0102512	00197792	NORTON CORROSION LIMITED LLC	2019 ANNUAL INSPECTION CATHODI	1,229.00
P0103278	00197805	SME SOLUTIONS LLC	FIRE STATION SERVIC CALL	271.04
P0103240	00197809	SUNDSTROM, ROBERT	Instructor fuel fees - Birding	67.03
P0103151	00197741	GRAINGER	PRESSURE GAUGE, 0-200 PSI	23.52
<i>Org Key: MT4403 - Customer Response - Water</i>				
	00197784	KELLEY, CHRIS M	MILEAGE EXPENSE	18.91
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
	00197784	KELLEY, CHRIS M	WATER CERTIFICATION	42.00
<i>Org Key: PO1100 - Administration (PO)</i>				
P0103309	00197817	WASPC	Chief Holmes SACOP Travel Expe	726.00
	00197779	HOLMES, EDWARD J	PER DIEM REIMBURSEMENT CONF	224.10
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0103302	00197802	SCORE	SCORE Jail Bill - Invoice # 36	720.00
<i>Org Key: PO2100 - Patrol Division</i>				
	00197771	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING MAR2019	24.20
<i>Org Key: PO2200 - Marine Patrol</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00197787	LEVINSON, GREGORY S	WORK BENCH	229.90
<i>Org Key: PO2201 - Dive Team</i>				
P0103292	00197794	OCCUPATIONAL HEALTH CTRS OF WA	Dive Physicals - FF's Kissel,	1,407.00
P0103293	00197794	OCCUPATIONAL HEALTH CTRS OF WA	Dive Team Physicals - FF Austi	559.50
<i>Org Key: PR1100 - Administration (PR)</i>				
	00197764	CENTURYLINK	PHONE USE APR 2019	52.45
<i>Org Key: PR2100 - Recreation Programs</i>				
P0103240	00197809	SUNDSTROM, ROBERT	Instructor fees - Birding Trip	537.09
P0103371	00197799	PUGET SOUND SR SOFTBALL ASSOC	Softball League assessment	175.00
P0103266	00197819	WRPA	Membership renewal - CS	172.00
P0103266	00197819	WRPA	Membership Renewal - GP	172.00
<i>Org Key: PR2108 - Health and Fitness</i>				
P0103394	00197800	ROSENSTEIN, SUSIE	4 personal training sessions f	480.00
<i>Org Key: PR3500 - Senior Services</i>				
P0103227	00197816	WAN NGA WU, REBECCA	Bell Choir Senior Social	100.00
<i>Org Key: PR4100 - Community Center</i>				
	00197798	PUGET SOUND ENERGY	ENERGY USE APRIL 2019	4,588.99
P0103247	00197788	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	3,864.71
P0103368	00197790	MORGAN SOUND INC	2/26/19 service call. Removed	694.54
P0103266	00197819	WRPA	Membership Renewal - LC	85.00
<i>Org Key: PR6100 - Park Maintenance</i>				
P0102793	00197772	ECONOMY FENCE CENTER	Fence repair at Deane's Park	2,544.30
P0103222	00197789	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,588.57
	00197801	SCHUMACHER, BEN	CDL EXPENSES	555.25
P0102911	00197767	CINTAS CORPORATION #460	PARKS COVERALLS	151.96
P0103372	00197791	MULTICARE IMMEDIATE CLINIC	Physical exam - DOT	100.00
P0103197	00197741	GRAINGER	DISPOSABLE GLOVES (BLACK)(100	74.97
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0103222	00197789	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	194.12
	00197764	CENTURYLINK	PHONE USE APR 2019	86.34
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0103222	00197789	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	2,076.56
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0103222	00197789	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	612.81
<i>Org Key: PY4618 - Flex Spending Admin 2018</i>				
	00197744	KELLEY, CHRIS M	Flex Spending	5,000.00
	00197738	CORK, TAMBI A	Flex Spending	3,000.00
	00197752	STEWART, H WAYNE	Flex Spending	1,500.00
	00197742	GRUGER, SHANE	Flex Spending	500.00
	00197756	WEISS, SARI	Flex Spending	500.00
	00197749	ORMSBY, ANNA	Flex Spending	216.20
	00197743	HARB, SAM	Flex Spending	68.00
<i>Org Key: PY4619 - Flex Spending Admin 2019</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00197737	COLE, DONALD	Flex Spending	551.40
	00197748	MOLTZ, ERIC	Flex Spending	335.00
	00197751	SPIETZ, ALLISON	Flex Spending	88.82
<i>Org Key: WD722R - Sub Basin 3b.4 Watercourse</i>				
P0101491	00197735	CARDNO INC	WATERCOURSE STABILISATION PROJ	3,550.05
<i>Org Key: WD724R - Sub Basin 29.2 Watercourse</i>				
P0101491	00197735	CARDNO INC	WATERCOURSE STABILIZATION PROJE	6,592.95
<i>Org Key: WG106R - North Fire Station Repairs</i>				
P0103299	00197786	LAKESIDE DOORS INC	REPLACE AID CAR DOOR OPENER MO	2,841.85
<i>Org Key: WG317T - Police In-Car Video System</i>				
P0103214	00197776	FINANCIAL CONSULTANTS INT'L	WGV Installs 505, 507, 508, 50	3,049.20
<i>Org Key: WP122R - Vegetation Management</i>				
P0102964	00197811	UNITED SITE SERVICES	Volunteer Event Portable Restr	127.37
P0103423	00197820	WSDA	2019 Pesticide/SPI License Ren	33.00
P0103423	00197820	WSDA	2019 Pesticide/SPI License Ren	33.00
<i>Org Key: WP506R - Swim Beach Repair at Groveland</i>				
P0099598	00197757	AMERICAN CONSTRUCTION CO INC	Groveland Park Repair and Shor	7,150.00
<i>Org Key: WP700P - Aubrey Davis Multiuse Corridor</i>				
P0100545	00197781	HOUGH BECK & BAIRD	Professional Services for Aubr	25,683.66
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0103023	00197793	NW PLAYGROUND EQUIPMENT INC	Garbage receptacles for Grovel	6,907.56
P0102611	00197772	ECONOMY FENCE CENTER	Island Crest Park	5,470.30
<i>Org Key: WS103P - Sewer 20 yr CIP Plan</i>				
P0103329	00197762	CAROLLO ENGINEERS INC	GENERAL SEWER PLAN	1,601.97
<i>Org Key: WW717R - Main SE 22nd Street</i>				
P0101929	00197761	BLUELINE GROUP	SE 22ND ST /SE 22ND PL WATER S	2,970.00
P0101929	00197761	BLUELINE GROUP	SE 22ND ST /SE 22ND PL WATER S	2,312.50
<i>Org Key: XG930B - Town Center Banner Art</i>				
P0103239	00197759	ARSCENTIA	Move & Reinstall street banner	300.00
<i>Org Key: YF1100 - YFS General Services</i>				
	00197771	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING MAR2019	48.40
<i>Org Key: YF1200 - Thrift Shop</i>				
P0102249	00197808	STRANGER, THE	Thrift Shop Advertising for 20	1,600.00
P0103247	00197788	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	528.88
	00197764	CENTURYLINK	PHONE USE APR 2019	172.16
<i>Org Key: YF2600 - Family Assistance</i>				
P0103331	00197745	MERCER, THE	Rent and utility payments for	332.03
Total				<u>178,094.16</u>

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00197735	04/12/2019	CARDNO INC WATERCOURSE STABALISATION PROJ	P0101491	269924	02/28/2019	10,143.00
00197736	04/12/2019	CLERK OF COURT Payroll Dated 4-12-2019		OH011492	04/12/2019	621.36
00197737	04/12/2019	COLE, DONALD Flex Spending		OH011487	04/12/2019	551.40
00197738	04/12/2019	CORK, TAMBI A Flex Spending		OH011480	04/12/2019	3,000.00
00197739	04/12/2019	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P0103137	103520	03/20/2019	518.08
00197740	04/12/2019	GET Washington Payroll Dated 4-12-2019		OH011494	04/12/2019	250.00
00197741	04/12/2019	GRAINGER INVENTORY PURCHASES	P0103151	9123265101	03/21/2019	558.42
00197742	04/12/2019	GRUGER, SHANE Flex Spending		OH011481	04/12/2019	500.00
00197743	04/12/2019	HARB, SAM Flex Spending		OH011482	04/12/2019	68.00
00197744	04/12/2019	KELLEY, CHRIS M Flex Spending		OH011483	04/12/2019	5,000.00
00197745	04/12/2019	MERCER, THE Rent and utility payments for	P0103331	OH011495	04/12/2019	332.03
00197746	04/12/2019	MI EMPLOYEES ASSOC Payroll Dated 4-12-2019		OH011490	04/12/2019	320.00
00197747	04/12/2019	MID-AMERICA SPORTS ADVANTAGE INVENTORY PURCHASES	P0103189	40130700	03/20/2019	619.33
00197748	04/12/2019	MOLTZ, ERIC Flex Spending		OH011488	04/12/2019	335.00
00197749	04/12/2019	ORMSBY, ANNA Flex Spending		OH011484	04/12/2019	216.20
00197750	04/12/2019	S&B INC MEMBRANE ASSEMBLIES, AMPEROMET	P0103150	25108A	03/21/2019	975.52
00197751	04/12/2019	SPIETZ, ALLISON Flex Spending		OH011489	04/12/2019	88.82
00197752	04/12/2019	STEWART, H WAYNE Flex Spending		OH011485	04/12/2019	1,500.00
00197753	04/12/2019	UNITED STATES TREASURY Payroll Dated 4-12-2019		OH011493	04/12/2019	621.77
00197754	04/12/2019	UNITED WAY OF KING CO Payroll Dated 4-12-2019		OH011491	04/12/2019	80.00
00197755	04/12/2019	WALTER E NELSON CO INVENTORY PURCHASES	P0103172	695951	03/25/2019	1,447.46
00197756	04/12/2019	WEISS, SARI Flex Spending		OH011486	04/12/2019	500.00
00197757	04/18/2019	AMERICAN CONSTRUCTION CO INC Groveland Park Repair and Shor	P0099598	14185	02/28/2019	7,150.00
00197758	04/18/2019	ANDERSON, LAUREN PARKING FEE		OH011506	03/15/2019	16.00
00197759	04/18/2019	ARSCENTIA Move & Reinstall street banner	P0103239	201900781	03/21/2019	300.00
00197760	04/18/2019	AUTOMATED GATES & EQUIPMENT RESERVOIR GATE FIX BUSTED BRAC	P0103279	221564	02/28/2019	694.57

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00197761	04/18/2019	BLUELINE GROUP SE 22ND ST /SE 22ND PL WATER S	P0101929	16608	03/08/2019	5,282.50
00197762	04/18/2019	CAROLLO ENGINEERS INC GENERAL SEWER PLAN	P0103329	0175542	03/15/2019	1,601.97
00197763	04/18/2019	CEDAR GROVE COMPOSTING INC Organic Waste Service 3/2019 C	P0103281	0000445307	03/31/2019	57.40
00197764	04/18/2019	CENTURYLINK PHONE USE APR 2019		OH011518	04/01/2019	1,374.59
00197765	04/18/2019	CENTURYLINK BUSINESS SERVICES PHONE USE APRIL 2019		1465551532	04/03/2019	3,653.12
00197766	04/18/2019	CHEMAQUA CITY HALL HVAC LOOP TREATMENT	P0103298	3476889	03/16/2019	849.18
00197767	04/18/2019	CINTAS CORPORATION #460 2019 COVERALL SERVICES	P0102911	OH011497	02/28/2019	1,192.74
00197768	04/18/2019	COLDWELL BANKER BAIN OVERPAYMENT REFUND		C00565	04/08/2019	248.24
00197769	04/18/2019	COLE, DONALD PARKING FEE		OH011516	04/10/2019	25.00
00197770	04/18/2019	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0103275	1455583103219	03/23/2019	134.44
00197771	04/18/2019	DEPT OF ENTERPRISES SERVICES BUSINESS CARD PRINTING MAR2019		73186534	04/03/2019	72.60
00197772	04/18/2019	ECONOMY FENCE CENTER Fence repair at Deane's Park	P0102611	0031872IN	01/29/2019	8,014.60
00197773	04/18/2019	EQUIFAX INFORMATION SVCS LLC Credit Check for Background on	P0103304	5276046	03/18/2019	111.19
00197774	04/18/2019	ESO SOLUTIONS INC ESO 2019 Charges/Maintenance	P0103319	INV00015556	03/02/2019	2,469.51
00197775	04/18/2019	FASTSIGNS BELLEVUE Notice sign boards	P0102515	B97957	02/19/2019	8,943.00
00197776	04/18/2019	FINANCIAL CONSULTANTS INT'L WGV Installs 505, 507, 508, 50	P0103214	16434	03/27/2019	3,049.20
00197777	04/18/2019	GARBAWI, BAKER OVERPAYMENT REFUND		OH011513	04/08/2019	334.84
00197778	04/18/2019	HCA BUILDERS LLC OVERPAYMENT REFUND		OH011514	04/08/2019	305.71
00197779	04/18/2019	HOLMES, EDWARD J PER DIEM REIMBURSEMENT CONF		OH011505	04/02/2019	224.10
00197780	04/18/2019	HONEYWELL, MATTHEW V Professional Services - Invoic	P0103242	1089/1088	03/20/2019	1,700.00
00197781	04/18/2019	HOUGH BECK & BAIRD Professional Services for Aubr	P0100545	12546	03/01/2019	25,683.66
00197782	04/18/2019	IMS ALLIANCE Passports with Renumbering	P0102438	190198/190559	01/16/2019	802.96
00197783	04/18/2019	INTERNATIONAL CODE COUNCIL IFC Study Book/Mair	P0103317	1001025008	03/25/2019	61.32
00197784	04/18/2019	KELLEY, CHRIS M MILEAGE EXPENSE		OH011509	04/03/2019	60.91
00197785	04/18/2019	KING COUNTY FINANCE SIGNAL SERVICES	P0103326	9665296653	01/31/2019	385.24
00197786	04/18/2019	LAKESIDE DOORS INC REPLACE AID CAR DOOR OPENER MO	P0103299	8812	03/15/2019	2,841.85

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00197787	04/18/2019	LEVINSON, GREGORY S WORK BENCH		OH011515	04/09/2019	229.90
00197788	04/18/2019	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0103247	OH011503	03/31/2019	16,642.83
00197789	04/18/2019	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0103222	OH011504	03/31/2019	4,472.06
00197790	04/18/2019	MORGAN SOUND INC 2/26/19 service call. Removed	P0103368	MSI099104	03/15/2019	694.54
00197791	04/18/2019	MULTICARE IMMEDIATE CLINIC Physical exam - DOT	P0103372	9166	03/01/2019	100.00
00197792	04/18/2019	NORTON CORROSION LIMITED LLC 2019 ANNUAL INSPECTION CATHODI	P0102512	254850	03/20/2019	1,229.00
00197793	04/18/2019	NW PLAYGROUND EQUIPMENT INC Garbage receptacles for Grovel	P0103023	43924	03/26/2019	6,907.56
00197794	04/18/2019	OCCUPATIONAL HEALTH CTRS OF WA Dive Team Physicals - FF Austi	P0103292	63831598/6390695	02/27/2019	1,966.50
00197795	04/18/2019	PARISIEN, SUZANNE OVERPAYMENT REFUND		OH011511	04/08/2019	77.97
00197796	04/18/2019	PLATT ELECTRIC INVENTORY PURCHASES	P0103067	U682538	03/20/2019	932.20
00197797	04/18/2019	PRAXAIR DISTRIBUTION INC Cylinder Rental	P0103212	87991354	02/28/2019	54.12
00197798	04/18/2019	PUGET SOUND ENERGY ENERGY USE APRIL 2019		OH011519	04/01/2019	8,200.47
00197799	04/18/2019	PUGET SOUND SR SOFTBALL ASSOC Softball League assessment	P0103371	8	03/21/2019	175.00
00197800	04/18/2019	ROSENSTEIN, SUSIE 4 personal training sessions f	P0103394	145	03/03/2019	480.00
00197801	04/18/2019	SCHUMACHER, BEN CDL EXPENSES		OH011507	03/29/2019	555.25
00197802	04/18/2019	SCORE SCORE Jail Bill - Invoice # 36	P0103302	3654	03/11/2019	720.00
00197803	04/18/2019	SEATTLE PUBLIC UTILITIES SPU RETAIL SERVICE CONNECTIONS	P0103336	JANFEBMAR2019	01/31/2019	6,052.00
00197804	04/18/2019	SIRVA RELOCATION CREDIT LLC OVERPAYMENT REFUND		OH011510	04/08/2019	348.82
00197805	04/18/2019	SME SOLUTIONS LLC FIRE STATION SERVIC CALL	P0103278	275650	03/19/2019	271.04
00197806	04/18/2019	SNYDER, BRIAN WADE CBT Instructor	P0103210	OH011500	03/28/2019	750.00
00197807	04/18/2019	SOUND SAFETY PRODUCTS SAFETY BOOTS & MISC. WORK CLOT	P0102869	1184083	02/28/2019	452.08
00197808	04/18/2019	STRANGER, THE Thrift Shop Advertising for 20	P0102249	3196BB68/319940D	02/14/2019	1,600.00
00197809	04/18/2019	SUNDSTROM, ROBERT Instructor fuel fees - Birding	P0103240	OH011498	03/21/2019	604.12
00197810	04/18/2019	SWIGARD, KEN & NANCY OVERPAYMENT REFUND		OH011512	04/08/2019	342.82
00197811	04/18/2019	UNITED SITE SERVICES Volunteer Event Portable Restr	P0102964	1148245859	03/28/2019	127.37
00197812	04/18/2019	UTILITIES UNDERGROUND LOCATION 2019 UTILITY LOCATE SERVICES	P0102658	9030185	03/31/2019	316.05

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00197813	04/18/2019	UTILITY SERVICES ASSOCIATES LEAK SURVEY	P0103328	125958	02/21/2019	515.50
00197814	04/18/2019	WA ST TREASURER'S OFFICE MARCH19 MI Court Transmittal	P0103335	OH011501	03/31/2019	13,257.30
00197815	04/18/2019	WA ST TREASURER'S OFFICE MARCH19 NC Court Transmittal	P0103334	OH011502	03/31/2019	2,631.83
00197816	04/18/2019	WAN NGA WU, REBECCA Bell Choir Senior Social	P0103227	OH011499	03/28/2019	100.00
00197817	04/18/2019	WASPC Chief Holmes SACOP Travel Expe	P0103309	INV028952	03/25/2019	726.00
00197818	04/18/2019	WORKSAFE SERVICE INC, A Pre-employment Drug/Alcohol Te	P0103223	272367	03/29/2019	180.00
00197819	04/18/2019	WRPA Membership renewal - CS	P0103266	4025/4413/4412	01/07/2019	429.00
00197820	04/18/2019	WSDA 2019 Pesticide/SPI License Ren	P0103423	OH011496	04/17/2019	66.00
					Total	<u>178,094.16</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	197821 -197997	4/25/2019	\$ 526,536.24
			\$ 526,536.24

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0102963	00197986	WA ST REVENUE	2019 1ST QTR LEASEHOLD EXCISE	2,698.14
P0103483	00197924	MI SCHOOL DISTRICT #400	Q1 2019 Remit Bus Paddle Infra	1,983.00
P0103408	00197970	SIDDIQUE, MONAB	Rental FA-2640 completed. Retu	500.00
P0103416	00197997	ZHANG, YAN	Rental FA-2761 completed. Retu	500.00
P0103415	00197876	HFLS	Rental FA-2177 completed. Retu	400.00
P0103414	00197971	SINGH, SHARON	Withdrew from camp	344.00
P0102958	00197899	KING CO PROSECUTING ATTORNEY	2019 COURT REMITTANCE KC CRIME	216.52
P0103366	00197962	ROKKA SKI SCHOOL	Rental FA-1848 completed. Retu	200.00
P0103411	00197965	SALLOUM, CAROLINE HANI	Withdrew from camp	179.00
P0103413	00197909	LYNCH-KATTMAN, MACARENA	Withdrew from camp	144.00
P0102957	00197896	KC PET LICENSES	2019 KC PET LICENSE FEES COLLE	120.00
P0103419	00197846	COMPASS REAL ESTATE	Rental FA-2567 completed. Retu	100.00
P0103387	00197838	CFO SELECTIONS LLC	Rental FA-2779 completed. Retu	75.00
P0103417	00197839	CHILDHAVEN	Rental FA-2735 completed. Retu	75.00
P0103388	00197894	KAISER PERMANENTE OF WA	Rental FA-2569 completed. Retu	75.00
P0103365	00197931	NATIONAL CHARITY LEAGUE -	Rental FA-2772 completed. Retu	75.00
P0103418	00197960	RESOURCEFUL HR	Rental FA-2576 completed. Retu	75.00
P0103410	00197857	DIWAN, SUNEET	Refunding remaining 25 punch p	58.56
P0103409	00197905	LI, YAN	Refunding remaining 25 punch p	58.56
P0103386	00197888	ISLANDAIRE HOME OWNERS	Rental FA-2636 completed. Retu	50.00
P0103412	00197882	HUNG, LLOYD	Refunding remaining 25 punch p	46.64
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0103050	00197871	H D FOWLER	INVENTORY PURCHASES	11,515.98
P0103232	00197975	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,396.79
P0103270	00197833	BLUETARP CREDIT SERVICES	INVENTORY PURCHASES	123.78
P0103332	00197957	RATHOD, SAMIR & DARSHANA	1704-091 Refund Water Service	32.47
<i>Org Key: 814072 - United Way</i>				
	00197982	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	80.00
<i>Org Key: 814074 - Garnishments</i>				
	00197981	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	745.19
	00197843	CLERK OF COURT	PAYROLL EARLY WARRANTS	662.51
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00197916	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	322.50
<i>Org Key: 814076 - City & Counties Local 21M</i>				
	00197993	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,688.23
<i>Org Key: 814077 - Police Association</i>				
	00197944	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,453.81
<i>Org Key: 814083 - Vol Life Ins - States West Lif</i>				
	00197830	AWC	MAY 2019	367.90
<i>Org Key: 814085 - GET Program Deductions</i>				
	00197867	GET Washington	PAYROLL EARLY WARRANTS	250.00
<i>Org Key: CA1100 - Administration (CA)</i>				
P0103267	00197958	RELX INC DBA LEXISNEXIS	Dues and Subscriptions - Invoi	348.70

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	70.91
	00197976	SWAN, MARY	MAILING FEE	19.95
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0103312	00197925	MOBERLY AND ROBERTS	Professional Services - Invoice	6,150.00
P0103439	00197880	HONEYWELL, MATTHEW V	Professional Services - Invoice	900.00
P0103311	00197880	HONEYWELL, MATTHEW V	Professional Services - Invoice	700.00
<i>Org Key: CM1100 - Administration (CM)</i>				
	00197983	US BANK CORP PAYMENT SYS	EMT Retreat	1,586.84
	00197983	US BANK CORP PAYMENT SYS	2019 WCMA Membership	315.00
	00197983	US BANK CORP PAYMENT SYS	LT Retreat	178.41
	00197983	US BANK CORP PAYMENT SYS	Commuter Parking Project Plann	116.55
	00197983	US BANK CORP PAYMENT SYS	Accommodations for Underwood o	114.93
	00197983	US BANK CORP PAYMENT SYS	EMT Retreat Supplies	79.19
	00197983	US BANK CORP PAYMENT SYS	LT Retreat Supplies	61.50
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	59.03
P0103338	00197984	VERIZON WIRELESS	CM Phone	58.03
	00197983	US BANK CORP PAYMENT SYS	LT & EMT Retreat Supplies	42.65
	00197983	US BANK CORP PAYMENT SYS	LT Retreat	18.65
	00197983	US BANK CORP PAYMENT SYS	Underwood - April MI Chamber L	15.00
<i>Org Key: CM1200 - City Clerk</i>				
	00197983	US BANK CORP PAYMENT SYS	WMCA Conference Expenses for E	592.56
<i>Org Key: CM1300 - Sustainability</i>				
	00197983	US BANK CORP PAYMENT SYS	Biodegradable supplies	403.36
<i>Org Key: CM1400 - Communications</i>				
	00197983	US BANK CORP PAYMENT SYS	MRSC Webinar	35.00
<i>Org Key: CO6100 - City Council</i>				
	00197983	US BANK CORP PAYMENT SYS	March 19, 2019 Council Mtg Sup	319.66
	00197983	US BANK CORP PAYMENT SYS	April 2, 2019 Council Mtg Supp	269.28
	00197983	US BANK CORP PAYMENT SYS	March 5, 2019 Council Mtg Supp	237.77
P0103252	00197901	KUSAK CUT GLASS WORKS	2019 Citizen of the Year Plaqu	122.65
	00197983	US BANK CORP PAYMENT SYS	Bassett-SCA Networking Dinner	45.00
	00197983	US BANK CORP PAYMENT SYS	Weiker - SCA Networking Dinner	45.00
	00197983	US BANK CORP PAYMENT SYS	Bertlin-Symposium Registration	44.37
	00197983	US BANK CORP PAYMENT SYS	City Volunteer recognition-EM,	42.24
	00197983	US BANK CORP PAYMENT SYS	April 2, 2019 Council Mtg Supp	18.00
	00197983	US BANK CORP PAYMENT SYS	AWC City Lobby Day Parking Und	16.00
	00197983	US BANK CORP PAYMENT SYS	March 19, 2019 Council Meeting	10.28
<i>Org Key: CR1100 - Human Resources</i>				
P0103395	00197913	MATZKE, NORMAN	5 Employment Polygraph Exams	750.00
P0103339	00197948	PUBLIC SAFETY TESTING INC	Police Q1 2019 Testing Fees	436.00
P0103456	00197948	PUBLIC SAFETY TESTING INC	Fire/Quarterly Subscription	300.00
P0103262	00197996	ZEE MEDICAL	Safety Supplies - City Hall	205.27
	00197983	US BANK CORP PAYMENT SYS	Employee Anniversary Recogniti	150.00
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	50.00
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
	00197983	US BANK CORP PAYMENT SYS	Recruitment Advertisement	45.00
P0103338	00197984	VERIZON WIRELESS	HR Hot Spot	40.01
Org Key: CT1100 - Municipal Court				
P0103357	00197935	OLSON, JOHN R	Judge Pro Tem - 4/9/19 - 5.5 h	275.00
P0103250	00197884	INTERCOM LANGUAGE SERVICES INC	Intercom invoice #19-105;	260.00
P0103235	00197995	XEROX CORPORATION	Xerox invoice #096362450	153.10
P0103330	00197893	JUDICIAL CONFERENCE REGISTRAR	DMCMA Annual Conference 2019	150.00
P0103397	00197884	INTERCOM LANGUAGE SERVICES INC	Intercom invoice #19-120; viet	130.00
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	127.64
P0103333	00197927	MOSES, AUGUSTIN	Interp: Telugu 4/8/19	121.00
Org Key: DS1100 - Administration (DS)				
	00197983	US BANK CORP PAYMENT SYS	Tuition & Registrations	625.00
	00197983	US BANK CORP PAYMENT SYS	Travel Expense	525.00
P0103359	00197984	VERIZON WIRELESS	Phone and data charges	504.55
P0103359	00197984	VERIZON WIRELESS	Mobil hot spots	160.04
	00197983	US BANK CORP PAYMENT SYS	Tuition & Registrations	105.60
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	82.15
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	75.77
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	72.57
	00197983	US BANK CORP PAYMENT SYS	MBP.com Merchant Fees	54.10
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	39.24
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	37.29
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	29.90
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	21.97
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	21.95
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	-175.00
Org Key: DS1200 - Bldg Plan Review & Inspection				
	00197983	US BANK CORP PAYMENT SYS	Tuition & Registrations	250.00
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	40.00
Org Key: DS1300 - Land Use Planning Svc				
	00197983	US BANK CORP PAYMENT SYS	Planning Commission	239.65
	00197983	US BANK CORP PAYMENT SYS	Planning Commission	205.16
	00197983	US BANK CORP PAYMENT SYS	Planning Commission	194.48
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	38.53
	00197983	US BANK CORP PAYMENT SYS	Tuition & Registrations	35.00
	00197983	US BANK CORP PAYMENT SYS	Planning Commission	-23.30
Org Key: FN1100 - Administration (FN)				
P0103393	00197869	GOVERNMENT FINANCE OFFICERS	GFOA MEMBERSHIPS	375.00
	00197983	US BANK CORP PAYMENT SYS	Interview Panel Supplies	92.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	26.78
<i>Org Key: FN2100 - Data Processing</i>				
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	160.24
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0103098	00197915	METROPRESORT	MARCH 2019 PRINTING AND MAILIN	428.07
P0103098	00197915	METROPRESORT	MARCH 2019 PRINTING AND MAILIN	363.91
P0103322	00197985	VERIZON WIRELESS	CITYWORKS IPAD FOR JEEP	40.01
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0103098	00197915	METROPRESORT	MARCH 2019 PRINTING AND MAILIN	428.07
P0103098	00197915	METROPRESORT	MARCH 2019 PRINTING AND MAILIN	363.91
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0103098	00197915	METROPRESORT	MARCH 2019 PRINTING AND MAILIN	428.07
P0103098	00197915	METROPRESORT	MARCH 2019 PRINTING AND MAILIN	363.91
<i>Org Key: FR1100 - Administration (FR)</i>				
P0103164	00197918	MI HARDWARE - FIRE	Station/Grounds Supplies	350.34
	00197983	US BANK CORP PAYMENT SYS	CFO Renewal/Heitman	325.00
P0103462	00197883	IAFC MEMBERSHIP	2019 Dues/Heitman	310.00
P0103458	00197853	CULLIGAN SEATTLE WA	Water Service/Fire	218.46
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	176.00
	00197983	US BANK CORP PAYMENT SYS	Office Chair for Front Office	168.81
P0103211	00197845	COMCAST	Internet Charges/Fire	108.55
	00197983	US BANK CORP PAYMENT SYS	Computer Supplies	97.90
P0103213	00197845	COMCAST	Internet Charges/Fire	88.60
	00197983	US BANK CORP PAYMENT SYS	Wall Dcor for Admin/Front Off	79.92
P0103313	00197864	FIRE ENGINEERING	2019 Subscription	39.00
	00197983	US BANK CORP PAYMENT SYS	Station/Grounds Supplies	35.16
	00197983	US BANK CORP PAYMENT SYS	Uniform Cleaning/Mandella	34.65
	00197983	US BANK CORP PAYMENT SYS	Monthly Membership Fee/Fire	14.29
	00197983	US BANK CORP PAYMENT SYS	Uniform Cleaning/Heitman	11.00
<i>Org Key: FR1200 - Fire Marshal</i>				
	00197983	US BANK CORP PAYMENT SYS	FM Candidate Fee	375.00
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	155.00
	00197983	US BANK CORP PAYMENT SYS	Commercial Fire Inspection/Fir	125.00
	00197983	US BANK CORP PAYMENT SYS	Means of Egress/Fire Marshal	125.00
	00197983	US BANK CORP PAYMENT SYS	Fire Protection Systems Class/	125.00
	00197983	US BANK CORP PAYMENT SYS	Canned Smoke for Fire Alarm Te	98.46
<i>Org Key: FR2100 - Fire Operations</i>				
P0103321	00197985	VERIZON WIRELESS	MDC Charges/Fire	1,117.53
P0103451	00197835	BRUCH, KALEB	Leather Helmet Shield	85.00
	00197983	US BANK CORP PAYMENT SYS	Stock Batteries	43.43
	00197983	US BANK CORP PAYMENT SYS	Shipping Charge for Radio Repa	10.24
	00197983	US BANK CORP PAYMENT SYS	Shipping Charge for Radio Repa	6.90
	00197983	US BANK CORP PAYMENT SYS	Apparatus Water	6.58
<i>Org Key: FR2400 - Fire Suppression</i>				
	00197983	US BANK CORP PAYMENT SYS	Rehab Supplies	121.93

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00197983	US BANK CORP PAYMENT SYS	Rehab Water Supply	79.35
	00197983	US BANK CORP PAYMENT SYS	Rehab Supplies	70.38
	00197983	US BANK CORP PAYMENT SYS	Rehab Supplies	40.16
<i>Org Key: FR5100 - Community Risk Reduction</i>				
	00197983	US BANK CORP PAYMENT SYS	CPR Instructor Certification C	275.00
	00197983	US BANK CORP PAYMENT SYS	Mair	275.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P0103243	00197946	PROJECT A INC	Intranet Annual Support (inv.	3,000.00
	00197897	KC TREASURY	2019 REAL ESTATE TAX - KC, WA	1,585.76
P0103361	00197945	POT O' GOLD INC	Coffee and tea supplies	1,000.79
P0103243	00197946	PROJECT A INC	Q2 Hosting Fee - April - June	900.00
P0103482	00197859	DUNBAR ARMORED	APRIL 19 Armored Car Service	642.77
P0103243	00197946	PROJECT A INC	Site Search 360 (inv.	297.00
P0103282	00197996	ZEE MEDICAL	Medical supply cabinet refill	246.59
P0103282	00197996	ZEE MEDICAL	Medical supply cabinet refill	175.84
P0103243	00197946	PROJECT A INC	Web Custom Development - RFP P	95.00
P0103243	00197946	PROJECT A INC	Web Custom Development - Bulk	47.50
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	1,120.21
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	42.90
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0103349	00197904	LEOPOLD, FREDERIC	LEOFF1 Retiree Medical Expense	8,182.00
	00197903	LEOFF HEALTH & WELFARE TRUST	POLICE RETIREES MAY 2019	6,289.08
	00197902	LEOFF HEALTH & WELFARE TRUST	FIRE RETIREES MAY 2019	3,294.28
	00197877	HILTNER, PETER	LEOFF1 Medicare Reimb	556.00
	00197967	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	483.60
	00197850	COOPER, ROBERT	LEOFF1 QTRLY RET MEDI REIMB	406.50
P0103220	00197908	LOISEAU, LERI M	LEOFF1 Retiree Medical Expense	231.44
	00197974	SMITH, RICHARD	LEOFF1 Medicare Reimb	223.10
	00197872	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	216.50
	00197831	BARNES, WILLIAM	LEOFF1 Medicare Reimb	211.50
	00197854	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	211.50
P0103342	00197987	WALLACE, THOMAS	LEOFF1 Retiree Medical Expense	199.11
	00197868	GOODMAN, J C	LEOFF1 Medicare Reimb	194.20
P0103225	00197964	RUCKER, MANORD J	LEOFF1 Retiree Medical Expense	189.01
P0103407	00197866	FORSMAN, LOWELL	LEOFF1 Retiree Medical Expense	183.64
	00197987	WALLACE, THOMAS	LEOFF1 Medicare Reimb	182.70
	00197992	WHEELER, DENNIS	LEOFF1 Medicare Reimb	181.70
	00197862	ELSOE, RONALD	LEOFF1 Medicare Reimb	169.50
	00197823	ADAMS, RONALD E	LEOFF1 Medicare Reimb	169.30
	00197828	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	168.00
	00197834	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	168.00
	00197856	DEVENY, JAN P	LEOFF1 Medicare Reimb	168.00
	00197900	KUHN, DAVID	LEOFF1 Medicare Reimb	168.00
	00197836	CALLAGHAN, MICHAEL	LEOFF1 Medicare Reimb	164.40
	00197891	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	163.70
	00197908	LOISEAU, LERI M	LEOFF1 Medicare Reimb	162.10
	00197964	RUCKER, MANORD J	LEOFF1 Medicare Reimb	162.10

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00197858	DOWD, PAUL	LEOFF1 Medicare Reimb	159.40
	00197904	LEOPOLD, FREDERIC	LEOFF1 Medicare Reimb	156.60
	00197821	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	151.60
P0103344	00197904	LEOPOLD, FREDERIC	LEOFF1 Retiree Medical Expense	150.02
	00197991	WEGNER, KEN	LEOFF1 Medicare Reimb	146.60
P0103226	00197991	WEGNER, KEN	LEOFF1 Retiree Medical Expense	145.96
	00197929	MYERS, JAMES S	LEOFF1 Medicare Reimb	137.40
	00197956	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
	00197866	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	135.50
	00197910	LYONS, STEVEN	LEOFF1 Medicare Reimb	134.30
P0103343	00197956	RAMSAY, JON	FRLEOFF1 Retiree Medical Expen	127.28
	00197978	THOMPSON, JAMES	LEOFF1 Medicare Reimb	123.30
P0103341	00197862	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	45.98
P0103221	00197862	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	34.60
P0103340	00197862	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	30.01
P0103224	00197964	RUCKER, MANORD J	LEOFF1 Retiree Medical Expense	28.90
	00197947	PROVOST, ALAN	LEOFF1 Medicare Reimb	28.70
Org Key: GGM606 - Excess Retirement-Fire				
	00197831	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,604.31
	00197850	COOPER, ROBERT	LEOFF1 Excess Benefit	1,566.16
	00197947	PROVOST, ALAN	LEOFF1 Excess Benefit	1,449.36
	00197891	JOHNSON, CURTIS	LEOFF1 Excess Benefit	837.28
	00197967	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	824.19
	00197956	RAMSAY, JON	LEOFF1 Excess Benefit	448.41
Org Key: GX9996 - Employee Benefits-Police				
	00197903	LEOFF HEALTH & WELFARE TRUST	POLICE ACTIVE MAY 2019	50,673.88
	00197903	LEOFF HEALTH & WELFARE TRUST	POLICE SUPPORT MAY 2019	7,451.19
Org Key: GX9997 - Employee Benefits-Fire				
	00197902	LEOFF HEALTH & WELFARE TRUST	FIRE ACTIVE MAY 2019	58,216.74
	00197903	LEOFF HEALTH & WELFARE TRUST	POLICE ADJUSTMENTS MAY 2019	0.03
Org Key: IGV012 - MW Pool Operation Subsidy				
P0102579	00197924	MI SCHOOL DISTRICT #400	MI Pool Operation Subsidy	11,611.88
Org Key: IS1100 - IGS Mapping				
	00197983	US BANK CORP PAYMENT SYS	Tuition & Registrations	62.50
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	19.96
Org Key: IS2100 - IGS Network Administration				
	00197983	US BANK CORP PAYMENT SYS	Services-Information Security	659.90
	00197983	US BANK CORP PAYMENT SYS	Computer Supplies	290.38
P0102376	00197911	MAGNAS LLC	MONTHLY LONG DISTANCE JAN-DEC	240.48
	00197926	MORENO, ALFREDO	MILEAGE EXPENSES	234.32
P0103249	00197985	VERIZON WIRELESS	IGS WIFI, LOANER, MDC1, SPARE	200.05
	00197983	US BANK CORP PAYMENT SYS	Computer Supplies	177.08
	00197983	US BANK CORP PAYMENT SYS	Computer Supplies	175.96
	00197983	US BANK CORP PAYMENT SYS	Computer Supplies	131.12
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	109.00
	00197983	US BANK CORP PAYMENT SYS	Computer Supplies	90.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00197983	US BANK CORP PAYMENT SYS	Computer Supplies	43.60
	00197983	US BANK CORP PAYMENT SYS	Computer Supplies	43.44
	00197983	US BANK CORP PAYMENT SYS	Computer Supplies	22.24
	00197983	US BANK CORP PAYMENT SYS	Computer Supplies	22.19
	00197983	US BANK CORP PAYMENT SYS	Computer Supplies	6.61
<i>Org Key: IS3101 - GIS Analyst Water Fund</i>				
	00197983	US BANK CORP PAYMENT SYS	Tuition & Registrations	62.50
<i>Org Key: IS3102 - GIS Analyst Sewer Fund</i>				
	00197983	US BANK CORP PAYMENT SYS	Tuition & Registrations	62.50
<i>Org Key: IS3103 - GIS Analyst Storm Fund</i>				
	00197983	US BANK CORP PAYMENT SYS	Tuition & Registrations	62.50
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0103276	00197954	R A BROWN BACKFLOW TESTING	ROW BACKFLOW TESTING	385.00
P0103350	00197879	HOME DEPOT CREDIT SERVICE	GRASS SEED	76.96
	00197983	US BANK CORP PAYMENT SYS	ROW CANDIDATE REVIEW	58.80
P0103058	00197979	TRAFFIC SAFETY SUPPLY	STREET SIGN	59.53
P0103273	00197879	HOME DEPOT CREDIT SERVICE	PVC FITTINGS & PIPE	28.67
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	15.76
P0103348	00197921	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	7.91
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	13.51
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	15.76
<i>Org Key: MT2500 - ROW Administration</i>				
	00197983	US BANK CORP PAYMENT SYS	Ergonomic work station	544.50
P0102455	00197959	REPUBLIC SERVICES #172	2019 PW SWEEPER HAUL AWAY	365.29
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P0101747	00197955	RAINIER ASPHALT & CONCRETE	10% RETAINAGE	1,446.29
<i>Org Key: MT3100 - Water Distribution</i>				
P0103234	00197871	H D FOWLER	1" NIPPLES, 1" 90S, 1" TEES &	720.66
	00197983	US BANK CORP PAYMENT SYS	Training manuals Jacob, Kather	440.00
	00197983	US BANK CORP PAYMENT SYS	Eric Molts Water Certification	87.00
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	44.98
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	15.76
	00197983	US BANK CORP PAYMENT SYS	Eric Moltz Water certification	1.74
<i>Org Key: MT3150 - Water Quality Event</i>				
P0103258	00197915	METROPRESORT	WATER QUALITY BACKFLOW	3,657.80
P0103381	00197879	HOME DEPOT CREDIT SERVICE	TECTITE CLIP & TOOL	10.81
<i>Org Key: MT3200 - Water Pumps</i>				
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	13.51
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	57.17

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3400 - Sewer Collection</i>				
	00197983	US BANK CORP PAYMENT SYS	Phone upgrade	173.22
	00197983	US BANK CORP PAYMENT SYS	Phone upgrade	131.99
P0103231	00197879	HOME DEPOT CREDIT SERVICE	BUCKETS & FOGGERS	129.29
P0103268	00197922	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	105.56
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	15.76
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00197983	US BANK CORP PAYMENT SYS	Repair & Maintenance Services	178.14
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	15.76
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	75.43
	00197892	JONES, MARK	WWC TEST APP FEE	15.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P0103399	00197879	HOME DEPOT CREDIT SERVICE	PLYWOOD & SAW BLADES	120.86
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	15.76
<i>Org Key: MT4101 - Support Services - General Fd</i>				
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	25.99
<i>Org Key: MT4150 - Support Services - Clearing</i>				
	00197983	US BANK CORP PAYMENT SYS	3/21 PW Mgmt. Planning Retreat	333.75
	00197983	US BANK CORP PAYMENT SYS	Staff Training	238.00
P0103325	00197928	MULTICARE IMMEDIATE CLINIC	S.HEATH CDL	200.00
P0103325	00197928	MULTICARE IMMEDIATE CLINIC	J.LESARGE HEP B	198.00
P0102657	00197844	COMCAST	2019 PW WIFI CONNECTION	192.80
P0102657	00197844	COMCAST	2019 PW WIFI CONNECTION	96.40
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	95.78
	00197983	US BANK CORP PAYMENT SYS	3/21 PW Mgmt. Planning Retreat	83.77
	00197983	US BANK CORP PAYMENT SYS	3/21 PW Mgmt. Planning Retreat	43.48
	00197983	US BANK CORP PAYMENT SYS	3/21 PW Mgmt. Planning Retreat	18.65
	00197983	US BANK CORP PAYMENT SYS	Staff training	15.35
	00197983	US BANK CORP PAYMENT SYS	Staff training	15.35
	00197983	US BANK CORP PAYMENT SYS	Management Retreat plates/cutl	6.99
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	6.82
<i>Org Key: MT4200 - Building Services</i>				
P0103301	00197934	NW RAIN GUTTER SYSTEMS LLC	CITY HALL GUTTER REPAIR CPD WI	1,545.51
P0103449	00197938	PACIFIC AIR CONTROL INC	HVAC MAINT SHOP	422.95
P0103383	00197885	INTERIOR FOLIAGE CO, THE	CITY HALL LANDSCAPE	282.70
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	134.18
P0103385	00197865	FIRE PROTECTION INC	FIRE ALARM MONITORING FEE	93.23
	00197983	US BANK CORP PAYMENT SYS	kitchen utensils	46.18
	00197983	US BANK CORP PAYMENT SYS	WOMENS ROOM LOCKER RACK	41.80
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	23.56
	00197983	US BANK CORP PAYMENT SYS	Pumps training class coffee	21.98
P0103358	00197917	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	16.57
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	13.51
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	8.81
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	-83.05

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4300 - Fleet Services</i>				
P0102661	00197924	MI SCHOOL DISTRICT #400	2019 MISD FUEL CONSUMPTION	3,756.71
P0103043	00197822	ABRA AUTO BODY & GLASS -	FL-485 COLLISION REPAIRS	3,390.37
P0102300	00197937	OVERLAKE OIL	2019 FUEL DELIVERY	3,321.96
P0103254	00197829	AUTONATION INC	FORD OF BELLEVUE VEHICLE REPAI	2,010.99
P0103285	00197966	SCARFF FORD	FL0338 REPAIR PARTS	793.34
P0103324	00197837	CARQUEST AUTO PARTS STORES	REPAIR PARTS	503.78
P0103436	00197973	SME SOLUTIONS LLC	DISPENSER 1 HOSE REPAIR AT FIR	488.20
P0102624	00197930	NAPA AUTO PARTS	2019 REAPIR PARTS/INVENTORY	280.50
P88915	00197898	KIA MOTORS FINANCE	6 MONTH LEASE EXTENSION (MONTH	263.96
P0103429	00197886	INTERSTATE BATTERY SYSTEMS	BATTERY	190.19
	00197983	US BANK CORP PAYMENT SYS	FL-0395 REPAIR PARTS	161.94
	00197943	POLHEMUS, GRANT	MILEAGE EXPENSES	90.42
	00197983	US BANK CORP PAYMENT SYS	Senior Trip to Thorpe Antique	56.26
	00197983	US BANK CORP PAYMENT SYS	Fuel & Oil	24.87
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	13.51
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
P0103377	00197879	HOME DEPOT CREDIT SERVICE	COOLER	21.97
<i>Org Key: MT4501 - Water Administration</i>				
P0103406	00197969	SEATTLE, CITY OF	Mar 2019 Water Purchases	82,789.83
<i>Org Key: MT4900 - Solid Waste</i>				
	00197983	US BANK CORP PAYMENT SYS	SOIL REMEDIATION FILTERS	167.34
<i>Org Key: PO1100 - Administration (PO)</i>				
P0103307	00197984	VERIZON WIRELESS	Cell Service Patrol - Invoice	1,292.69
	00197983	US BANK CORP PAYMENT SYS	PD planning retreat	512.75
P0103305	00197827	AT&T MOBILITY	Cell Service Police - Invoice	239.15
	00197983	US BANK CORP PAYMENT SYS	PERF subscription dues	200.00
P0103289	00197989	WASPC	WASPC Associate Dues - CMDR Jo	75.00
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	48.44
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	45.81
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	37.29
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	15.00
<i>Org Key: PO1350 - Police Emergency Management</i>				
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	415.92
P0103248	00197972	SKYLINE COMMUNICATIONS INC	EOC INTERNET SERVICE	206.55
	00197983	US BANK CORP PAYMENT SYS	City Volunteer recognition-EM,	42.24
	00197983	US BANK CORP PAYMENT SYS	Volunteer Appreciation Supplie	26.31
<i>Org Key: PO1700 - Records and Property</i>				
P0103308	00197995	XEROX CORPORATION	PD Admin Copier - Invoice #	358.65
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0103288	00197988	WASHINGTON STATE PATROL	CPL Background Checks - Invoice	92.75
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0103306	00197889	ISSAQUAH CITY JAIL	Jail Bill - Invoice # 19000260	9,894.00
<i>Org Key: PO2100 - Patrol Division</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0103291	00197887	INTOXIMETERS INC	Portable Breath Test Devices -	4,857.60
	00197983	US BANK CORP PAYMENT SYS	Laytex gloves for patrol	232.59
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	100.00
P0103295	00197842	CLEANERS PLUS 1	Uniform Cleaning - Invoice # 7	69.73
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	55.35
	00197983	US BANK CORP PAYMENT SYS	Batteries for patrol	47.27
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	34.00
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	31.29
	00197983	US BANK CORP PAYMENT SYS	Cleaning supplies for patrol	17.58
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	12.50
<i>Org Key: PO2200 - Marine Patrol</i>				
	00197983	US BANK CORP PAYMENT SYS	Gear lockers for Dive Team	939.00
P0103303	00197906	LIFE ASSIST INC	MP Aid Supplies - Invoice # 90	118.47
	00197983	US BANK CORP PAYMENT SYS	First Aid training for licensi	30.00
<i>Org Key: PO2201 - Dive Team</i>				
	00197983	US BANK CORP PAYMENT SYS	Tool Chest for Dive Team	130.90
<i>Org Key: PO2450 - Special Operations Team</i>				
	00197983	US BANK CORP PAYMENT SYS	SOT uniform for new member	263.75
<i>Org Key: PO4300 - Police Training</i>				
	00197983	US BANK CORP PAYMENT SYS	Report writing manuals for off	52.71
<i>Org Key: PR0000 - Parks & Recreation-Revenue</i>				
P0102963	00197986	WA ST REVENUE	2019 1ST QTR LEASEHOLD EXCISE	2,438.72
<i>Org Key: PR1100 - Administration (PR)</i>				
P0102839	00197855	DEMARCHE CONSULTING GROUP INC	Parks Maintenance & Operations	9,000.00
P0103246	00197849	CONSOLIDATED PRESS	Spring/Summer 2019 Rec Guide	5,817.95
P0102575	00197847	COMPLETE OFFICE	Maintenance Office equipment a	1,500.00
P0102575	00197847	COMPLETE OFFICE	Maintenance Office equipment a	1,199.51
P0103245	00197933	NORTHWEST PUBLISHING CENTER	Digital Rec Guide spring/summe	979.00
	00197983	US BANK CORP PAYMENT SYS	Donation plaque	187.00
	00197983	US BANK CORP PAYMENT SYS	Diane's new office chair	175.99
	00197983	US BANK CORP PAYMENT SYS	JB WRPA annual dues	172.00
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	149.90
P0102472	00197994	XEROX CORPORATION	Monthly lease charges for Upst	144.30
	00197983	US BANK CORP PAYMENT SYS	Wall in-boxes for Maintenance	142.98
	00197983	US BANK CORP PAYMENT SYS	P&R online marketing	137.51
	00197983	US BANK CORP PAYMENT SYS	Services-Information Security	99.98
P0103244	00197985	VERIZON WIRELESS	P&R Monthly wireless cell phon	99.33
P0103356	00197932	NEW HORIZONS COMPUTER LEARNING	Excel Training for P&R Staff	76.25
	00197983	US BANK CORP PAYMENT SYS	WRPA conference	70.00
P0102243	00197852	CRYSTAL SPRINGS	Monthly water service at LB -	49.82
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	41.65
	00197983	US BANK CORP PAYMENT SYS	P&R online survey	38.51
	00197983	US BANK CORP PAYMENT SYS	Chamber Lunch	30.00
	00197983	US BANK CORP PAYMENT SYS	Services-Information Security	28.00
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	15.00
	00197983	US BANK CORP PAYMENT SYS	Tuition & Registrations	15.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	14.23
P0102472	00197994	XEROX CORPORATION	Use charges for copier 1-30-19	13.55
	00197983	US BANK CORP PAYMENT SYS	office supplies	3.00
<i>Org Key: PR2100 - Recreation Programs</i>				
P0103367	00197861	EISEN, CHLOE L	Instructor Payment for French	772.80
P0103287	00197968	SEATTLE'S CHILD	April ad	393.00
	00197983	US BANK CORP PAYMENT SYS	Parks and Recreation Scholarsh	292.00
P0103356	00197932	NEW HORIZONS COMPUTER LEARNING	Excel Training for P&R Staff	228.75
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	186.00
	00197983	US BANK CORP PAYMENT SYS	Parent's Night Out supplies	134.05
P0103374	00197873	HAKOMORI, MITSUKO	Instructor fee - Course #3105	104.30
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	97.50
	00197983	US BANK CORP PAYMENT SYS	Summer hire FB boost	59.99
	00197983	US BANK CORP PAYMENT SYS	Supper Club Senior Trip	32.60
	00197983	US BANK CORP PAYMENT SYS	Senior lunch supplies	31.92
	00197983	US BANK CORP PAYMENT SYS	Senior trip, driver's lunch	26.12
	00197983	US BANK CORP PAYMENT SYS	Parent's Night Out supplies	19.79
	00197983	US BANK CORP PAYMENT SYS	Parent's Night Out supplies	3.29
<i>Org Key: PR2104 - Special Events</i>				
	00197983	US BANK CORP PAYMENT SYS	City Volunteer recognition-EM,	42.24
<i>Org Key: PR2108 - Health and Fitness</i>				
P0103265	00197878	HOBBS, TRACY	Instructor fees - Effects Fitn	664.37
P0103236	00197963	ROSENSTEIN, SUSIE	Instructor fees - course #3583	180.00
<i>Org Key: PR3500 - Senior Services</i>				
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	77.32
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	62.42
	00197983	US BANK CORP PAYMENT SYS	Senior Social miscellaneous su	54.95
P0103244	00197985	VERIZON WIRELESS	P&R Monthly wireless cell phon	53.98
	00197983	US BANK CORP PAYMENT SYS	St. Patrick's Day Senior lunch	52.70
	00197983	US BANK CORP PAYMENT SYS	St. Patrick's Day Senior lunch	42.40
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	27.85
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	21.64
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	16.46
<i>Org Key: PR4100 - Community Center</i>				
P0103482	00197859	DUNBAR ARMORED	APRIL 19 Armored Car Service	642.77
P0103356	00197932	NEW HORIZONS COMPUTER LEARNING	Excel Training for P&R Staff	457.50
	00197983	US BANK CORP PAYMENT SYS	Advertising	339.00
	00197983	US BANK CORP PAYMENT SYS	Pickleballs for Drop In Progra	263.91
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	195.45
	00197983	US BANK CORP PAYMENT SYS	Staff Retreat/ Training	132.20
	00197983	US BANK CORP PAYMENT SYS	Dues & Subscriptions	130.90
P0103385	00197865	FIRE PROTECTION INC	FIRE ALARM MONITORING FEE	126.23
	00197983	US BANK CORP PAYMENT SYS	indoor playground equipment	109.98
	00197983	US BANK CORP PAYMENT SYS	Mic Stands for Mercer Room	103.44
P0103370	00197920	MI HARDWARE - P&R	MICEC P&R Misc supplies	91.16
	00197983	US BANK CORP PAYMENT SYS	coffee urn	86.89
	00197983	US BANK CORP PAYMENT SYS	flashlights	66.96

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00197983	US BANK CORP PAYMENT SYS	knife rack for catering kitche	65.98
	00197983	US BANK CORP PAYMENT SYS	coffee cups for rentals	57.99
	00197983	US BANK CORP PAYMENT SYS	back office supplies	45.29
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	43.63
	00197983	US BANK CORP PAYMENT SYS	MICEC outdoor planter plants	35.82
P0103244	00197985	VERIZON WIRELESS	P&R Monthly wireless cell phon	33.04
	00197983	US BANK CORP PAYMENT SYS	back office supplies	26.38
	00197983	US BANK CORP PAYMENT SYS	First Friday (latkes with a li	23.95
	00197983	US BANK CORP PAYMENT SYS	creamer for rentals	20.08
P0103369	00197919	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	9.88
	00197983	US BANK CORP PAYMENT SYS	parts for fridge	5.50
Org Key: PR5500 - Literary Program				
P0103424	00197961	RHOADES, LANCE	Winter/Spring Classics on Film	1,200.00
Org Key: PR6100 - Park Maintenance				
P0102575	00197847	COMPLETE OFFICE	Maintenance Office equipment a	5,500.00
	00197983	US BANK CORP PAYMENT SYS	Office chairs	989.90
P0102905	00197890	ISSAQUAH HONDA KUBOTA	Repair of small equipment	923.96
P0103356	00197932	NEW HORIZONS COMPUTER LEARNING	Excel Training for P&R Staff	533.75
P0103244	00197985	VERIZON WIRELESS	P&R Monthly wireless cell phon	177.99
P0103369	00197919	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	110.48
P0103269	00197879	HOME DEPOT CREDIT SERVICE	FELT PADS	43.91
	00197983	US BANK CORP PAYMENT SYS	Boxes for office move	22.59
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	15.76
Org Key: PR6200 - Athletic Field Maintenance				
	00197983	US BANK CORP PAYMENT SYS	Replacement parts for fertiliz	248.19
P0103244	00197985	VERIZON WIRELESS	P&R Monthly wireless cell phon	114.63
P0103369	00197919	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	95.03
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	15.76
Org Key: PR6500 - Luther Burbank Park Maint.				
P0102905	00197890	ISSAQUAH HONDA KUBOTA	Repair of small equipment	167.98
P0103244	00197985	VERIZON WIRELESS	P&R Monthly wireless cell phon	129.92
P0102521	00197841	CINTAS CORPORATION #460	Weekly floor mat cleaning at L	123.00
P0103369	00197919	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	99.07
P0103356	00197932	NEW HORIZONS COMPUTER LEARNING	Excel Training for P&R Staff	76.25
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	15.76
Org Key: PR6600 - Park Maint-School Related				
P0103244	00197985	VERIZON WIRELESS	P&R Monthly wireless cell phon	15.29
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	13.51
Org Key: PR6800 - Trails Maintenance				
P0103356	00197932	NEW HORIZONS COMPUTER LEARNING	Excel Training for P&R Staff	76.25
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	38.50
P0103244	00197985	VERIZON WIRELESS	P&R Monthly wireless cell phon	20.02
Org Key: PR6900 - Aubrey Davis Park Maintenance				
P0102905	00197890	ISSAQUAH HONDA KUBOTA	Repair of small equipment	514.91
P0103244	00197985	VERIZON WIRELESS	P&R Monthly wireless cell phon	129.92
P0103280	00197860	EASTSIDE EXTERMINATORS	Park on the lid - Quarterly se	110.41

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0103356	00197932	NEW HORIZONS COMPUTER LEARNING	Excel Training for P&R Staff	76.25
P0103253	00197996	ZEE MEDICAL	FIRST AID SUPPLIES	15.76
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0103002	00197881	HOUGH BECK & BAIRD	Light Rail Integration Design	873.65
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0103237	00197907	LIGHTHOUSE LAW GROUP PLLC	Professional Services - Invoice	9,960.00
P0103347	00197912	MARTEN LAW	Professional Services - Invoice	4,583.40
P0103434	00197875	HEARTLAND LLC	March 2019 Commuter Parking Pr	4,382.50
<i>Org Key: VCP105 - Transit Funding Placeholder</i>				
P0103441	00197848	CONGREGATIONAL CHURCH OF MI	2019 Park and Ride lot lease Q	504.00
<i>Org Key: WD105R - Watercourse Minor Repairs</i>				
P0101476	00197825	APPLIED ECOLOGY LLC	10% RETAINAGE	2,524.60
<i>Org Key: WG104R - Thrift Shop Repairs</i>				
P0103297	00197939	PACIFIC MODULAR LLC	VCT & CARPET REPAIR ENTRANCE T	2,194.50
<i>Org Key: WG110T - Computer Equip Replacements</i>				
P0103003	00197826	ASTRAL COMMUNICATIONS INC	4 Modems Police MDC 2019	6,017.00
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P94483	00197898	KIA MOTORS FINANCE	DSG 2016 KIA SOUL LEASE	211.36
<i>Org Key: WG141E - MICEC Equipment Replacement</i>				
	00197983	US BANK CORP PAYMENT SYS	Small Tools & Equipment	636.90
	00197983	US BANK CORP PAYMENT SYS	Small Tools & Equipment	420.05
<i>Org Key: WG317T - Police In-Car Video System</i>				
P0103352	00197863	FINANCIAL CONSULTANTS INT'L	424, 489, 506 Watchguard Video	2,395.80
P0103310	00197990	WATCHGUARD VIDEO	Belt Clips for MICS	46.22
<i>Org Key: WPI22R - Vegetation Management</i>				
	00197983	US BANK CORP PAYMENT SYS	Open Space supplies	149.88
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	57.63
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	27.45
P0103244	00197985	VERIZON WIRELESS	P&R Monthly wireless cell phon	20.00
<i>Org Key: WP700P - Aubrey Davis Multiuse Corridor</i>				
P0100545	00197881	HOUGH BECK & BAIRD	Professional Services for Aubr	11,874.17
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0102575	00197847	COMPLETE OFFICE	Maintenance Office equipment a	6,500.00
	00197983	US BANK CORP PAYMENT SYS	Supplies for swim line	201.12
<i>Org Key: WS511R - Sewer Special Catch Basins</i>				
P0100659	00197940	PACIFIC NW MOBILE WELDING LLC	RETAINAGE 5%	2,946.90
<i>Org Key: WS712P - Pump Sta/Lake Line Access Eval</i>				
P0099675	00197977	TETRA TECH INC	LAKE LINE & PUMP STATION ACCES	30,607.57
<i>Org Key: WS901G - Sewer System Generator Repl</i>				
P0102982	00197840	CHS ENGINEERS LLC	LIFT STATION # 11 GENERATOR	11,944.05

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WW120S - Meter Replacement Residential</i>				
P0102980	00197874	HDR ENGINEERING INC	WATER METER REPLACEMENT	3,799.62
<i>Org Key: XG918T - Network Infrastructure Extend</i>				
P0103219	00197942	PLATT ELECTRIC	CONDUIT & FITTINGS	2,437.91
<i>Org Key: XP520R - Recreational Trail Connections</i>				
P0102905	00197890	ISSAQUAH HONDA KUBOTA	Repair of small equipment	865.61
	00197983	US BANK CORP PAYMENT SYS	Parking for ADMP draft meeting	13.25
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
	00197983	US BANK CORP PAYMENT SYS	parking at Evergreen College f	326.01
<i>Org Key: YF1100 - YFS General Services</i>				
P0103421	00197980	UNCOMMON SOLUTIONS INC	Consult services to review fed	2,700.00
P0103482	00197859	DUNBAR ARMORED	APRIL 19 Armored Car Service	297.59
	00197983	US BANK CORP PAYMENT SYS	Employee Anniversary Recogniti	200.00
P0102593	00197994	XEROX CORPORATION	Lease and billable prints/copi	181.50
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	109.66
P0102232	00197923	MI HARDWARE - YFS	Operating supplies for Tshop a	63.95
	00197847	COMPLETE OFFICE	OFFICE SUPPLIES MARCH 2019	51.89
P0102243	00197852	CRYSTAL SPRINGS	Monthly water bottle service f	49.83
	00197983	US BANK CORP PAYMENT SYS	City Volunteer recognition-EM,	42.24
P0102229	00197985	VERIZON WIRELESS	Mobile device service for clie	40.01
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	28.55
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	15.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0103482	00197859	DUNBAR ARMORED	APRIL 19 Armored Car Service	647.57
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	228.89
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	190.52
P0102239	00197870	GRAND & BENEDICTS INC	Operating supplies for the Thr	129.18
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	78.51
	00197983	US BANK CORP PAYMENT SYS	Advertising	53.91
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	43.58
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	29.64
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	7.50
<i>Org Key: YF2100 - School/City Partnership</i>				
	00197936	ORTON, ANNA	TRAINING FEE	199.99
<i>Org Key: YF2200 - Senior Outreach Program</i>				
	00197983	US BANK CORP PAYMENT SYS	Tuition & Registrations	400.00
P0103378	00197824	AGING FOR LIFE PPLC	Two Aging for Life trainings f	230.00
<i>Org Key: YF2300 - VOICE Program</i>				
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	250.00
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	250.00
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	95.00
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	79.21
P0103243	00197946	PROJECT A INC	Web Custom Development - SVP &	47.50
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	-250.00
	00197983	US BANK CORP PAYMENT SYS	Operating Supplies	-250.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: YF2600 - Family Assistance</i>				
P0102245	00197941	PEBBLE @ MIPC, THE	Miscellaneous-Scholarships	1,096.20
P0102595	00197851	COUNTRY VILLAGE DAY SCHOOL	Preschool scholarships for EA	680.00
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	595.14
P0103331	00197914	MERCER EAST	Rent and utility payments for	369.56
P0102237	00197895	KC HOUSING AUTHORITY	Rental assistance for Emergenc	361.00
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	186.00
P0102248	00197951	PUGET SOUND ENERGY	Utility assistance for Emergen	131.78
P0102248	00197953	PUGET SOUND ENERGY	Utility assistance for Emergen	122.98
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	115.05
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	97.50
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	96.00
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	96.00
P0102248	00197952	PUGET SOUND ENERGY	Utility assistance for Emergen	84.36
P0102248	00197949	PUGET SOUND ENERGY	Utility assistance for Emergen	60.91
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	50.00
P0102248	00197950	PUGET SOUND ENERGY	Utility assistance for Emergen	47.30
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	40.00
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	40.00
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	36.00
	00197983	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	7.26
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
P0103420	00197832	BERK CONSULTING	Professionals services for YFS	8,170.00
Total				<u>526,536.24</u>

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00197821	04/25/2019	ABBOTT, RICHARD LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	151.60
00197822	04/25/2019	ABRA AUTO BODY & GLASS - FL-485 COLLISION REPAIRS	P0103043	18980	04/24/2019	3,390.37
00197823	04/25/2019	ADAMS, RONALD E LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	169.30
00197824	04/25/2019	AGING FOR LIFE PPLC Two Aging for Life trainings f	P0103378	OH011560	04/11/2019	230.00
00197825	04/25/2019	APPLIED ECOLOGY LLC 10% RETAINAGE	P0101476	OH011536	04/03/2019	2,524.60
00197826	04/25/2019	ASTRAL COMMUNICATIONS INC 4 Modems Police MDC 2019	P0103003	174041	03/13/2019	6,017.00
00197827	04/25/2019	AT&T MOBILITY Cell Service Police - Invoice	P0103305	287287975486X030	03/11/2019	239.15
00197828	04/25/2019	AUGUSTSON, THOR LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	168.00
00197829	04/25/2019	AUTONATION INC FORD OF BELLEVUE VEHICLE REPAI	P0103254	34477/134423/489	03/05/2019	2,010.99
00197830	04/25/2019	AWC MAY 2019		OH011581	04/24/2019	367.90
00197831	04/25/2019	BARNES, WILLIAM LEOFF1 Medicare Reimb		MAY2019A	04/26/2019	1,815.81
00197832	04/25/2019	BERK CONSULTING Professionals services for YFS	P0103420	103570319	04/04/2019	8,170.00
00197833	04/25/2019	BLUETARP CREDIT SERVICES INVENTORY PURCHASES	P0103270	OH011557	03/25/2019	123.78
00197834	04/25/2019	BOOTH, GLENDON D LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	168.00
00197835	04/25/2019	BRUCH, KALEB Leather Helmet Shield	P0103451	4	04/03/2019	85.00
00197836	04/25/2019	CALLAGHAN, MICHAEL LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	164.40
00197837	04/25/2019	CARQUEST AUTO PARTS STORES REPAIR PARTS	P0103324	OH011524	03/31/2019	503.78
00197838	04/25/2019	CFO SELECTIONS LLC Rental FA-2779 completed. Retu	P0103387	FA2779	04/15/2019	75.00
00197839	04/25/2019	CHILDHAVEN Rental FA-2735 completed. Retu	P0103417	FA2735	04/16/2019	75.00
00197840	04/25/2019	CHS ENGINEERS LLC LIFT STATION # 11 GENERATOR	P0102982	8019031903	03/29/2019	11,944.05
00197841	04/25/2019	CINTAS CORPORATION #460 Weekly floor mat cleaning at L	P0102521	4018801549/40176	03/04/2019	123.00
00197842	04/25/2019	CLEANERS PLUS 1 Uniform Cleaning - Invoice # 7	P0103295	76809	04/01/2019	69.73
00197843	04/25/2019	CLERK OF COURT PAYROLL EARLY WARRANTS		26APR2019	04/26/2019	662.51
00197844	04/25/2019	COMCAST 2019 PW WIFI CONNECTION	P0102657	OH011579	04/07/2019	289.20
00197845	04/25/2019	COMCAST Internet Charges/Fire	P0103211	OH011563	03/18/2019	197.15
00197846	04/25/2019	COMPASS REAL ESTATE Rental FA-2567 completed. Retu	P0103419	FA2567	04/16/2019	100.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00197847	04/25/2019	COMPLETE OFFICE OFFICE SUPPLIES MARCH 2019		OH011592	03/31/2019	16,970.57
00197848	04/25/2019	CONGREGATIONAL CHURCH OF MI 2019 Park and Ride lot lease Q	P0103441	OH011537	04/01/2019	504.00
00197849	04/25/2019	CONSOLIDATED PRESS Spring/Summer 2019 Rec Guide	P0103246	23089	03/08/2019	5,817.95
00197850	04/25/2019	COOPER, ROBERT LEOFF1 QTRLY RET MEDI REIMB		MAY2019A	04/26/2019	1,972.66
00197851	04/25/2019	COUNTRY VILLAGE DAY SCHOOL Preschool scholarships for EA	P0102595	OH011577	04/19/2019	680.00
00197852	04/25/2019	CRYSTAL SPRINGS Monthly water service at LB -	P0102243	5277493040119	04/01/2019	99.65
00197853	04/25/2019	CULLIGAN SEATTLE WA Water Service/Fire	P0103458	201904672721	03/31/2019	218.46
00197854	04/25/2019	DEEDS, EDWARD G LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	211.50
00197855	04/25/2019	DEMARCHE CONSULTING GROUP INC Parks Maintenance & Operations	P0102839	19MER01	04/01/2019	9,000.00
00197856	04/25/2019	DEVENY, JAN P LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	168.00
00197857	04/25/2019	DIWAN, SUNEET Refunding remaining 25 punch p	P0103410	OH011571	04/16/2019	58.56
00197858	04/25/2019	DOWD, PAUL LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	159.40
00197859	04/25/2019	DUNBAR ARMORED APRIL 19 Armored Car Service	P0103482	4387131	04/01/2019	2,230.70
00197860	04/25/2019	EASTSIDE EXTERMINATORS Park on the lid - Quarterly se	P0103280	436005	03/14/2019	110.41
00197861	04/25/2019	EISEN, CHLOE L Instructor Payment for French	P0103367	3100/3101	04/10/2019	772.80
00197862	04/25/2019	ELSOE, RONALD LEOFF1 Retiree Medical Expense		MAY2019B	04/26/2019	280.09
00197863	04/25/2019	FINANCIAL CONSULTANTS INT'L 424, 489, 506 Watchguard Video	P0103352	16445	04/08/2019	2,395.80
00197864	04/25/2019	FIRE ENGINEERING 2019 Subscription	P0103313	OH011538	04/05/2019	39.00
00197865	04/25/2019	FIRE PROTECTION INC FIRE ALARM MONITORING FEE	P0103385	49774	04/01/2019	219.46
00197866	04/25/2019	FORSMAN, LOWELL LEOFF1 Retiree Medical Expense		MAY2019B	04/26/2019	319.14
00197867	04/25/2019	GET Washington PAYROLL EARLY WARRANTS		26APR2019	04/26/2019	250.00
00197868	04/25/2019	GOODMAN, J C LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	194.20
00197869	04/25/2019	GOVERNMENT FINANCE OFFICERS GFOA MEMBERSHIPS	P0103393	0162002-2019	04/03/2019	375.00
00197870	04/25/2019	GRAND & BENEDICTS INC Operating supplies for the Thr	P0102239	1021912IN	03/21/2019	129.18
00197871	04/25/2019	H D FOWLER INVENTORY PURCHASES	P0103234	I5092023	03/22/2019	12,236.64
00197872	04/25/2019	HAGSTROM, JAMES LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	216.50

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00197873	04/25/2019	HAKOMORI, MITSUKO Instructor fee - Course #3105	P0103374	3105	04/10/2019	104.30
00197874	04/25/2019	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200185825	04/15/2019	3,799.62
00197875	04/25/2019	HEARTLAND LLC March 2019 Commuter Parking Pr	P0103434	12101001	04/10/2019	4,382.50
00197876	04/25/2019	HFLS Rental FA-2177 completed. Retu	P0103415	FA2177	04/16/2019	400.00
00197877	04/25/2019	HILTNER, PETER LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	556.00
00197878	04/25/2019	HOBBS, TRACY Instructor fees - Effects Fitn	P0103265	001	04/04/2019	664.37
00197879	04/25/2019	HOME DEPOT CREDIT SERVICE PVC FITTINGS & PIPE	P0103399	0160167262482	04/16/2019	432.47
00197880	04/25/2019	HONEYWELL, MATTHEW V Professional Services - Invoic	P0103311	1092	04/02/2019	1,600.00
00197881	04/25/2019	HOUGH BECK & BAIRD Light Rail Integration Design	P0100545	12595	04/01/2019	12,747.82
00197882	04/25/2019	HUNG, LLOYD Refunding remaining 25 punch p	P0103412	OH011569	04/16/2019	46.64
00197883	04/25/2019	IAFC MEMBERSHIP 2019 Dues/Heitman	P0103462	OH011573	04/18/2019	310.00
00197884	04/25/2019	INTERCOM LANGUAGE SERVICES INC Intercom invoice #19-105;	P0103397	19120	04/17/2019	390.00
00197885	04/25/2019	INTERIOR FOLIAGE CO, THE CITY HALL LANDSCAPE	P0103383	41152	04/01/2019	282.70
00197886	04/25/2019	INTERSTATE BATTERY SYSTEMS BATTERY	P0103429	635177	03/29/2019	190.19
00197887	04/25/2019	INTOXIMETERS INC Portable Breath Test Devices -	P0103291	622853	03/19/2019	4,857.60
00197888	04/25/2019	ISLANDAIRE HOME OWNERS Rental FA-2636 completed. Retu	P0103386	FA2636	04/15/2019	50.00
00197889	04/25/2019	ISSAQUAH CITY JAIL Jail Bill - Invoice # 19000260	P0103306	19000260	03/19/2019	9,894.00
00197890	04/25/2019	ISSAQUAH HONDA KUBOTA Repair of small equipment	P0102905	1087181/1087161/	03/21/2019	2,472.46
00197891	04/25/2019	JOHNSON, CURTIS LEOFF1 Medicare Reimb		MAY2019A	04/26/2019	1,000.98
00197892	04/25/2019	JONES, MARK WWC TEST APP FEE		OH011586	03/16/2019	15.00
00197893	04/25/2019	JUDICIAL CONFERENCE REGISTRAR DMCMA Annual Conference 2019	P0103330	OH011543	04/08/2019	150.00
00197894	04/25/2019	KAISER PERMANENTE OF WA Rental FA-2569 completed. Retu	P0103388	FA2569	04/15/2019	75.00
00197895	04/25/2019	KC HOUSING AUTHORITY Rental assistance for Emergenc	P0102237	OH011528	04/16/2019	361.00
00197896	04/25/2019	KC PET LICENSES 2019 KC PET LICENSE FEES COLLE	P0102957	OH011521	03/31/2019	120.00
00197897	04/25/2019	KC TREASURY 2019 REAL ESTATE TAX - KC, WA		OH011593	04/25/2019	1,585.76
00197898	04/25/2019	KIA MOTORS FINANCE 6 MONTH LEASE EXTENSION (MONTH	P94483	OH011526	04/16/2019	475.32

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00197899	04/25/2019	KING CO PROSECUTING ATTORNEY 2019 COURT REMITTANCE KC CRIME	P0102958	OH011522	03/31/2019	216.52
00197900	04/25/2019	KUHN, DAVID LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	168.00
00197901	04/25/2019	KUSAK CUT GLASS WORKS 2019 Citizen of the Year Plaqu	P0103252	50934	04/03/2019	122.65
00197902	04/25/2019	LEOFF HEALTH & WELFARE TRUST FIRE RETIREES MAY 2019		OH011582	04/24/2019	61,511.02
00197903	04/25/2019	LEOFF HEALTH & WELFARE TRUST POLICE RETIREES MAY 2019		OH011584	04/24/2019	64,414.18
00197904	04/25/2019	LEOPOLD, FREDERIC LEOFF1 Retiree Medical Expense		MAY2019B	04/26/2019	8,488.62
00197905	04/25/2019	LI, YAN Refunding remaining 25 punch p	P0103409	OH011568	04/16/2019	58.56
00197906	04/25/2019	LIFE ASSIST INC MP Aid Supplies - Invoice # 90	P0103303	907871	03/13/2019	118.47
00197907	04/25/2019	LIGHTHOUSE LAW GROUP PLLC Professional Services - Invoic	P0103237	20391	04/01/2019	9,960.00
00197908	04/25/2019	LOISEAU, LERI M LEOFF1 Retiree Medical Expense		MAY2019B	04/26/2019	393.54
00197909	04/25/2019	LYNCH-KATTMAN, MACARENA Withdrew from camp	P0103413	OH011574	04/16/2019	144.00
00197910	04/25/2019	LYONS, STEVEN LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	134.30
00197911	04/25/2019	MAGNAS LLC MONTHLY LONG DISTANCE JAN-DEC	P0102376	OH011578	03/31/2019	240.48
00197912	04/25/2019	MARTEN LAW Professional Services - Invoic	P0103347	44088439	04/04/2019	4,583.40
00197913	04/25/2019	MATZKE, NORMAN 5 Employment Polygraph Exams	P0103395	OH011564	03/22/2019	750.00
00197914	04/25/2019	MERCER EAST Rent and utility payments for	P0103331	OH011561	04/23/2019	369.56
00197915	04/25/2019	METROPRESORT MARCH 2019 PRINTING AND MAILIN	P0103258	IN606788	03/20/2019	6,033.74
00197916	04/25/2019	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		26APR2019	04/26/2019	322.50
00197917	04/25/2019	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P0103358	OH011554	03/30/2019	16.57
00197918	04/25/2019	MI HARDWARE - FIRE Station/Grounds Supplies	P0103164	OH011555	03/30/2019	350.34
00197919	04/25/2019	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0103369	OH011553	03/30/2019	314.46
00197920	04/25/2019	MI HARDWARE - P&R MICEC P&R Misc supplies	P0103370	OH011552	03/30/2019	91.16
00197921	04/25/2019	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0103348	OH011556	03/30/2019	7.91
00197922	04/25/2019	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0103268	OH011551	03/30/2019	105.56
00197923	04/25/2019	MI HARDWARE - YFS Operating supplies for Tshop a	P0102232	OH011550	03/30/2019	63.95
00197924	04/25/2019	MI SCHOOL DISTRICT #400 Q1 2019 Remit Bus Paddle Infra	P0102661	2018101/2019201	02/28/2019	17,351.59

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00197925	04/25/2019	MOBERLY AND ROBERTS Professional Services - Invoic	P0103312	812	04/01/2019	6,150.00
00197926	04/25/2019	MORENO, ALFREDO MILEAGE EXPENSES		OH011590	04/22/2019	234.32
00197927	04/25/2019	MOSES, AUGUSTIN Interp: Telugu 4/8/19	P0103333	OH011542	04/08/2019	121.00
00197928	04/25/2019	MULTICARE IMMEDIATE CLINIC S.HEATH CDL	P0103325	9318/9166	03/01/2019	398.00
00197929	04/25/2019	MYERS, JAMES S LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	137.40
00197930	04/25/2019	NAPA AUTO PARTS 2019 REAPIR PARTS/INVENTORY	P0102624	645171	03/08/2019	280.50
00197931	04/25/2019	NATIONAL CHARITY LEAGUE - Rental FA-2772 completed. Retu	P0103365	FA2772	04/10/2019	75.00
00197932	04/25/2019	NEW HORIZONS COMPUTER LEARNING Excel Training for P&R Staff	P0103356	INV475231R7Z8R0	03/20/2019	1,525.00
00197933	04/25/2019	NORTHWEST PUBLISHING CENTER Digital Rec Guide spring/summe	P0103245	143407	03/15/2019	979.00
00197934	04/25/2019	NW RAIN GUTTER SYSTEMS LLC CITY HALL GUTTER REPAIR CPD WI	P0103301	18806	03/19/2019	1,545.51
00197935	04/25/2019	OLSON, JOHN R Judge Pro Tem - 4/9/19 - 5.5 h	P0103357	OH011547	04/10/2019	275.00
00197936	04/25/2019	ORTON, ANNA TRAINING FEE		OH011587	04/05/2019	199.99
00197937	04/25/2019	OVERLAKE OIL 2019 FUEL DELIVERY	P0102300	0192787/88/89	04/02/2019	3,321.96
00197938	04/25/2019	PACIFIC AIR CONTROL INC HVAC MAINT SHOP	P0103449	19426	04/09/2019	422.95
00197939	04/25/2019	PACIFIC MODULAR LLC VCT & CARPET REPAIR ENTRANCE T	P0103297	7081	04/02/2019	2,194.50
00197940	04/25/2019	PACIFIC NW MOBILE WELDING LLC RETAINAGE 5%	P0100659	PC65RET	04/03/2019	2,946.90
00197941	04/25/2019	PEBBLE @ MIPC, THE Miscellaneous-Scholarships	P0102245	OH011576	04/19/2019	1,096.20
00197942	04/25/2019	PLATT ELECTRIC CONDUIT & FITTINGS	P0103219	U727548/536/U722	03/21/2019	2,437.91
00197943	04/25/2019	POLHEMUS, GRANT MILEAGE EXPENSES		OH011588	04/18/2019	90.42
00197944	04/25/2019	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		26APR2019	04/26/2019	2,453.81
00197945	04/25/2019	POT O' GOLD INC Coffee and tea supplies	P0103361	0205356	04/04/2019	1,000.79
00197946	04/25/2019	PROJECT A INC Intranet Annual Support (inv.	P0103243	19794/19801	07/01/2019	4,387.00
00197947	04/25/2019	PROVOST, ALAN LEOFF1 Medicare Reimb		MAY2019A	04/26/2019	1,478.06
00197948	04/25/2019	PUBLIC SAFETY TESTING INC Police Q1 2019 Testing Fees	P0103456	20190184	04/04/2019	736.00
00197949	04/25/2019	PUGET SOUND ENERGY Utility assistance for Emergen	P0102248	OH011534	04/03/2019	60.91
00197950	04/25/2019	PUGET SOUND ENERGY Utility assistance for Emergen	P0102248	OH011565	04/16/2019	47.30

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00197951	04/25/2019	PUGET SOUND ENERGY Utility assistance for Emergen	P0102248	OH011549	04/10/2019	131.78
00197952	04/25/2019	PUGET SOUND ENERGY Utility assistance for Emergen	P0102248	OH011558	04/11/2019	84.36
00197953	04/25/2019	PUGET SOUND ENERGY Utility assistance for Emergen	P0102248	OH011575	04/19/2019	122.98
00197954	04/25/2019	R A BROWN BACKFLOW TESTING ROW BACKFLOW TESTING	P0103276	19040302	04/03/2019	385.00
00197955	04/25/2019	RAINIER ASPHALT & CONCRETE 10% RETAINAGE	P0101747	10522RET	04/03/2019	1,446.29
00197956	04/25/2019	RAMSAY, JON FRLEOFF1 Retiree Medical Expen		MAY2019A	04/26/2019	711.89
00197957	04/25/2019	RATHOD, SAMIR & DARSHANA 1704-091 Refund Water Service	P0103332	1704091	03/19/2019	32.47
00197958	04/25/2019	RELX INC DBA LEXISNEXIS Dues and Subscriptions - Invoi	P0103267	3091929621	03/31/2019	348.70
00197959	04/25/2019	REPUBLIC SERVICES #172 2019 PW SWEEPER HAUL AWAY	P0102455	0172007803921	03/31/2019	365.29
00197960	04/25/2019	RESOURCEFUL HR Rental FA-2576 completed. Retu	P0103418	FA2576	04/16/2019	75.00
00197961	04/25/2019	RHOADES, LANCE Winter/Spring Classics on Film	P0103424	OH011559	04/12/2019	1,200.00
00197962	04/25/2019	ROKKA SKI SCHOOL Rental FA-1848 completed. Retu	P0103366	FA1848	04/10/2019	200.00
00197963	04/25/2019	ROSENSTEIN, SUSIE Instructor fees - course #3583	P0103236	3583	04/02/2019	180.00
00197964	04/25/2019	RUCKER, MANORD J LEOFF1 Retiree Medical Expense		MAY2019B	04/26/2019	380.01
00197965	04/25/2019	SALLOUM, CAROLINE HANI Withdrew from camp	P0103411	OH011567	04/16/2019	179.00
00197966	04/25/2019	SCARFF FORD FL0338 REPAIR PARTS	P0103285	72093	04/08/2019	793.34
00197967	04/25/2019	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb		MAY2019A	04/26/2019	1,307.79
00197968	04/25/2019	SEATTLE'S CHILD April ad	P0103287	201925640	04/01/2019	393.00
00197969	04/25/2019	SEATTLE, CITY OF Mar 2019 Water Purchases	P0103406	OH011572	03/28/2019	82,789.83
00197970	04/25/2019	SIDDIQUE, MONAB Rental FA-2640 completed. Retu	P0103408	FA2640	04/16/2019	500.00
00197971	04/25/2019	SINGH, SHARON Withdrew from camp	P0103414	OH011566	04/16/2019	344.00
00197972	04/25/2019	SKYLINE COMMUNICATIONS INC EOC INTERNET SERVICE	P0103248	IN44668	04/01/2019	206.55
00197973	04/25/2019	SME SOLUTIONS LLC DISPENSER 1 HOSE REPAIR AT FIR	P0103436	276079	03/28/2019	488.20
00197974	04/25/2019	SMITH, RICHARD LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	223.10
00197975	04/25/2019	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0103232	1901589	03/26/2019	1,396.79
00197976	04/25/2019	SWAN, MARY MAILING FEE		OH011589	04/18/2019	19.95

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00197977	04/25/2019	TETRA TECH INC LAKE LINE & PUMP STATION ACCES	P0099675	51419891	03/13/2019	30,607.57
00197978	04/25/2019	THOMPSON, JAMES LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	123.30
00197979	04/25/2019	TRAFFIC SAFETY SUPPLY STREET SIGN	P0103058	INV011995	03/21/2019	59.53
00197980	04/25/2019	UNCOMMON SOLUTIONS INC Consult services to review fed	P0103421	1400	04/04/2019	2,700.00
00197981	04/25/2019	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		26APR2019	04/26/2019	745.19
00197982	04/25/2019	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		26APR2019	04/26/2019	80.00
00197983	04/25/2019	US BANK CORP PAYMENT SYS Operating Supplies		5539APRIL	04/08/2019	29,213.98
00197984	04/25/2019	VERIZON WIRELESS CM Phone	P0103307	9826765605	03/23/2019	2,055.32
00197985	04/25/2019	VERIZON WIRELESS CITYWORKS IPAD FOR JEEP	P0102229	9826765611	03/23/2019	2,191.72
00197986	04/25/2019	WA ST REVENUE 2019 1ST QTR LEASEHOLD EXCISE	P0102963	OH011520	03/31/2019	5,136.86
00197987	04/25/2019	WALLACE, THOMAS LEOFF1 Retiree Medical Expense		MAY2019B	04/26/2019	381.81
00197988	04/25/2019	WASHINGTON STATE PATROL CPL Background Checks - Invoic	P0103288	I19006593	04/03/2019	92.75
00197989	04/25/2019	WASPC WASPC Associate Dues - CMDR Jo	P0103289	DUES201900441	04/01/2019	75.00
00197990	04/25/2019	WATCHGUARD VIDEO Belt Clips for MICS	P0103310	ACCINV0019170	03/07/2019	46.22
00197991	04/25/2019	WEGNER, KEN LEOFF1 Retiree Medical Expense		MAY2019B	04/26/2019	292.56
00197992	04/25/2019	WHEELER, DENNIS LEOFF1 Medicare Reimb		MAY2019B	04/26/2019	181.70
00197993	04/25/2019	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		26APR2019	04/26/2019	2,688.23
00197994	04/25/2019	XEROX CORPORATION Monthly lease charges for Upst	P0102593	096362448	03/20/2019	339.35
00197995	04/25/2019	XEROX CORPORATION Xerox invoice #096362450	P0103308	096362449	03/20/2019	511.75
00197996	04/25/2019	ZEE MEDICAL Safety Supplies - City Hall	P0103253	68372820	04/03/2019	852.85
00197997	04/25/2019	ZHANG, YAN Rental FA-2761 completed. Retu	P0103416	FA2761	04/16/2019	500.00
					Total	526,536.24



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

PAYROLL PERIOD ENDING
PAYROLL DATED

4.19.2019
4.26.2019

Net Cash	\$	528,513.92
Net Voids/Manuals	\$	40,720.87
Net Total	\$	569,234.79
Federal Tax Deposit - Key Bank	\$	93,953.28
Social Security and Medicare Taxes	\$	51,901.10
Medicare Taxes Only (Fire Fighter Employees)	\$	2,446.84
State Tax (Oregon)	\$	184.85
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees Retirement System 2 (PERS 2)	\$	29,336.41
Public Employees Retirement System 3 (PERS 3)	\$	7,736.14
Public Employees Retirement System (PERSJM)	\$	792.58
Public Safety Employees Retirement System (PSERS)	\$	205.86
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	27,043.13
Regence & LEOFF Trust - Medical Insurance	\$	13,404.83
Domestic Partner/Overage Dependand - Insurance	\$	1,942.03
Group Health Medical Insurance	\$	981.62
Health Care - Flexible Spending Accounts	\$	2,304.27
Dependent Care - Flexible Spending Accounts	\$	1,576.94
United Way	\$	80.00
ICMA Deferred Compensation	\$	35,505.12
Fire 457 Nationwide	\$	15,726.57
Roth - ICMA	\$	310.00
Roth - Nationwide	\$	780.53
401K Deferred Comp	\$	-
Garnishments (Chapter 13)	\$	662.51
Tax Levy	\$	745.19
Child Support	\$	599.99
Mercer Island Employee Association	\$	322.50
Cities & Towns/AFSCME Union Dues	\$	2,688.23
Police Union Dues	\$	2,453.81
Fire Union Dues	\$	1,951.08
Fire Union - Supplemental Dues	\$	148.00
Standard - Supplemental Life Insurance	\$	367.90
Unum - Long Term Care Insurance	\$	642.95
AFLAC - Supplemental Insurance Plans	\$	636.51
Coffee Fund	\$	94.00
Transportation	\$	137.08
HRA - VEBA	\$	4,442.31
Miscellaneous	\$	(19.84)
Nationwide Extra	\$	-
GET	\$	250.00
Oregon Transit Tax and Oregon Benefit Tax	\$	3.35
Tax & Benefit Obligations Total	\$	302,337.67
TOTAL GROSS PAYROLL		\$ 871,572.46

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date



CITY COUNCIL MINUTES REGULAR MEETING APRIL 16, 2019

CALL TO ORDER & ROLL CALL

The meeting was called to order at 5:06 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin (arrived at 5:15 pm), Deputy Mayor Salim Nice, and Councilmembers Lisa Anderl, Bruce Bassett, Wendy Weiker, David Wisenteiner, and Benson Wong were present.

EXECUTIVE SESSION

At 5:06 pm, Deputy Mayor Nice convened the Executive Session to discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(I) for approximately 60 minutes.

At 6:03 pm, Mayor Bertlin adjourned the Executive Session and Council took a brief break.

Mayor Bertlin convened the Regular Meeting at 6:12 pm.

AGENDA APPROVAL

It was moved by Nice; seconded by Wong to:

Approve the agenda as presented.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner, and Wong)

STUDY SESSION

Mayor Bertlin excused herself from the meeting at 6:45 pm and Deputy Mayor Salim led the meeting.

AB 5551: Proposed Commuter Parking and Mixed-Use Project Update

City Manager Julie Underwood provided an update on progress related to the develop of the Memorandum of Understanding (MOU) with MainStreet Property Group LLC for the Proposed Commuter Project located at 7810 SE 27th Street, also known as the Tully's property. Additional representatives present included:

- MainStreet Property Group:
 - Kelly Price, President
 - Jeremy Eckert, Tharsis Law
- MICA:
 - Paul Shoemaker, Executive Director
 - Amy Worthington, Project Lead
- City Negotiations Team:
 - Jessi Bon, Project Manager
 - Kari Sand, City Attorney
 - Tom Brubaker, Lighthouse Law Group
 - Matt Anderson, Heartland
 - Craig Johnson, Heartland

City Manager Underwood reviewed the project background, the benefits of a public-private partnership, recent milestones, and key MOU components.

MICA Executive Director, Paul Shoemaker, addressed the Council explaining MICA's campaign preparation and

donor conversations.

The City's Negotiation Team then outlined the project's next steps which included, continuing MOU negotiations, ongoing environmental clean-up efforts, finalizing the BP/ARCO site acquisition, coordinating with WSDOT to confirm property rights, and continued coordination with MICA.

There was Council consensus direct the City Manager to prepare an agreement to terminate the current MOU with MICA.

SPECIAL BUSINESS

AB 5555: National Education and Sharing Day Proclamation

Assistant to the City Manager Ali Spietz introduced Rabbi Nissan Kornfeld, Executive Director of Chabad Mercer Island, to accept the proclamation.

Mayor Bertlin proclaimed April 16, 2019 as Education and Sharing Day and urged all Islanders to reach out to young people to create a better, brighter, and more hopeful future for all.

CITY MANAGER REPORT

City Manager Julie Underwood reported on the following:

- Parks & Recreation Grants:
 - 4Culture Sustained Support - \$10,000/year for two years
 - 4Culture Creative Consultancy - \$10,000
 - Mercer Island Community Fund - \$8,000
- Spring Recycling Event
- Summer Camps
- Council Connects on Let's Talk
- Door-to-Door Pet License Canvassing
- News Seasons Market Recycling Event, April 20, 10 am to 2 pm
- Volunteer Restoration Event, April 20, 10 am to 1 pm
- Prospective Council Candidates Workshop, April 24, 5:30 pm to 6:30 pm

APPEARANCES

Daniel Thompson, Mercer Island, expressed support for MICA and the Tully's project. Mr. Thompson further explained that he had read the consultant's report and felt that wasn't anything new in it regarding fiscal sustainability. He expressed disagreement with the consultant's assessment that a levy would be moderately difficult but rather believes it would be more difficult if not impossible. He encouraged the Council to reassess and refocus on the City's capital infrastructure and feels that a capital infrastructure levy would be easier to sell.

Ira Appelman, Mercer Island, felt that it was good news that the Council decided to terminate the current MOU with MICA for siting at Mercerdale Park. He continues to be worried about the term "vibrancy" and spoke against the Community Facilities Zoning.

Robin Russel, Mercer Island, supported the termination of the MOU with MICA. Encouraged the City, Mainstreet and MICA to take a hard look at MICA and Mercerdale, how it created a divisive community, and perhaps learn from those mistakes.

CONSENT CALENDAR

Payables: \$1,339,750.69 (04/04/2019)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that

all warrant numbers listed are approved for payment.

Payroll: \$844,501.76 (04/12/2019)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

Minutes: April 2, 2019 Regular Meeting

Recommendation: Adopt the April 2, 2019 Regular meeting minutes.

It was moved by Wisenteiner; seconded by Bassett to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 6-0

FOR: 6 (Anderl, Bassett, Nice, Weiker, Wisenteiner, and Wong)

ABSENT: 1 (Berlin)

REGULAR BUSINESS

AB 5552: Fiscal Sustainability Plan: Review Financial Forecast, Budget Strategies, Recommendations, and Public Engagement Plan

City Manager Julie Underwood summarized the Fiscal Sustainability Plan's (FSP) background explaining that the Council directed staff to prepare the FSP as part of the Proposition 1 ordinance, which failed in November 2018. The Council then retained Management Partners, as part of their forecasting review, to assist the City in developing the FSP. At its February 2019 planning session, Council identified the implementation of a Fiscal Sustainability Plan as one of its priorities.

Mr. Steve Toler of Management Partners presented the budget strategies analyses and recommendations and reviewed the updated baseline General Fund forecast, as well as three proposed budget scenarios for addressing the City's long-term structural deficit. He also identified additional information and data needed and discussed the proposed public outreach and engagement plan.

In response to Council questions, Mr. Toler also briefly reviewed reductions made by staff as part of the 2019-2020 adopted budget and strategies, thereby buying the Council time to make thoughtful, corrective actions as needed and extending the life of contingency funds from 2021 to 2023.

Following Council questions and discussion, the City Manager was directed to collect and memorialize efficiencies from the past few years and to have department directors review and provide feedback on the feasibility of the budget strategies presented.

Council debated the timing for the public outreach plan and agreed that staff would come back to Council at its June 21 Mid-Year Planning session with a public engagement plan and timeline.

OTHER BUSINESS

Councilmember Absences

There were no absences to report.

Planning Schedule

City Manager Julie Underwood reviewed the proposed planning schedule accordingly:

April 25 – MISD Joint Meeting wherein the FSP and YFS will be discussed.

April 30 – the Executive Session will be 60 minutes and the meeting will start at 5 pm

Board Appointments

There were no appointments.

Deputy Mayor Nice reported that the Boards and Commission Annual Recruitment process was opened, and that the City was seeking to fill the following positions:

- Arts Council – 2 positions

- Design Commission – 2 positions
- Parks & Recreation Commission – 7 positions
- Planning Commission – 2 positions

Deputy Mayor Nice further reported that the deadline to submit applications was May 3.

Councilmember Reports

Council discussed at length whether Sound Cities Association (SCA) as an organization should take a position on statewide initiatives that impact cities.

EXECUTIVE SESSION

At 10:33 pm, Deputy Mayor Nice convened the Executive Session to discuss planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining while in progress pursuant to RCW 42.30.140(4)(a) for approximately 30 minutes.

At 11:02 pm, Deputy Mayor Nice adjourned the Executive Session.

ADJOURNMENT

The Regular Meeting adjourned at 11:03 pm.

Debbie Bertlin, Mayor

Attest:

Deborah A. Estrada, City Clerk



BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5562
May 7, 2019
Consent Calendar

Table with 3 columns: SOIL REMEDIATION APPROPRIATION REQUEST, Action: Approve appropriation request., and checkboxes for Discussion Only, Action Needed (Motion, Ordinance, Resolution).

Table with 2 columns: DEPARTMENT OF (Public Works), COUNCIL LIAISON (n/a), EXHIBITS (1. Scope of Work 9555 Site), 2019-2020 CITY COUNCIL PRIORITY (n/a), APPROVED BY CITY MANAGER.

Table with 3 columns: AMOUNT OF EXPENDITURE (\$ 152,399), AMOUNT BUDGETED (\$ 0), APPROPRIATION REQUIRED (\$ 152,399).

SUMMARY

In 1991, three underground storage tanks containing gasoline and diesel fuels were discovered to be leaking into the surrounding soils and groundwater at the City Maintenance Shop. Remedial actions to remove the contaminated soil and groundwater near the City Maintenance Shop and the adjacent, down-gradient property at 9555 SE 36th Street ("9555 Site") have been ongoing for many years.

During the Council's discussion on April 17, 2018 (see AB 5416), Council authorized additional site characterization including additional direct-push borings and groundwater monitoring wells to measure contaminant concentrations laterally and vertically within the soils. Additionally, two chemical injections of PerfSulfOx chemical concentrations were authorized to improve chemical oxidation and degradation of the contaminant materials.

As part of the site characterization, Farallon identified a localized and isolated area of contaminated soils near the southern side of the 9555 Site. It is believed that the contaminated soils have migrated beneath the building and require additional localized remediation.

Given the challenging topography and the existing groundwater separator (a trench between the City Maintenance Shop and the 9555 Site), the installation of three additional monitoring and injection wells is needed at the source of the contaminated soils on the 9555 Site. These new wells will be installed at approximately a 45-degree angle, allowing the PerfSulfOx to be delivered directly to the localized

contaminated soils on the 9555 Site to degrade the contaminant materials beneath the existing building. Two injection events will be completed at the 9555 Site beginning in June 2019.

Additional work also includes the replacement of a failed pump control unit (and components) and ongoing monthly monitoring per the project's authorized King County Wastewater Discharge Permit.

Staff have been working with Farallon, as well as the 9555 Site owner's legal and environmental team, regarding ongoing remediation efforts. Although slow, both teams are working to complete remediation efforts that results in a "No Further Action" letter from the Department of Ecology. Both teams agree to the proposed scope of work, including the installation of three additional angled wells and injections as outlined in Exhibit 1.

To date, the City has incurred expenses for the remediation work in the total amount of \$1,322,231, of which the City has been reimbursed by the City's risk pool, WCIA, for the portion of the remediation expenses related to the 9555 Site (approximately 50% of the total costs).

APPROPRIATION NEED

An appropriation of \$152,399 is needed to fund this additional work. The recommended funding source is 2018 General Fund expenditure savings, which amounts to \$876,454 (2.7 % of the budget). The General Fund expenditure savings will be addressed as part of the 2018 year-end financial status report, which will be presented to the Council on May 7, 2019. It is anticipated that future remediation work will be needed beyond the current scope of work. However, the level of remediation is unknown until the June 2019 PerfSulfOx injections are completed and contaminant levels are re-evaluated as part of the on-going site characterization. Staff expects to return to the Council with an update and revised scope of work in early 2020.

RECOMMENDATION

Public Works Director

MOVE TO: Appropriate \$152,399 of the 2018 General Fund expenditure savings for soil remediation at the 9555 Site.

May 1, 2019

Mr. Jason Kintner, Public Works Director
City of Mercer Island
9611 Southeast 36th Street
Mercer Island, Washington 98040

**RE: PROPOSAL FOR 9555 PROPERTY REMEDIATION AND GROUNDWATER
INTERCEPTOR TRENCH PUMP REPLACEMENT
CITY OF MERCER ISLAND MAINTENANCE FACILITY
MERCER ISLAND, WASHINGTON
FARALLON PN: 1292-002**

Dear Mr. Kintner:

Farallon Consulting, L.L.C. (Farallon) has prepared the following scope of work for the City of Mercer Island (City) to further evaluate the nature and extent of total petroleum hydrocarbons as gasoline-range organics (GRO) and associated benzene in soil and groundwater on the property at 9555 Southeast 36th Street in Mercer Island, Washington (9555 Property). The City has also requested Farallon perform equipment replacements and ongoing maintenance at the groundwater interceptor and air-sparge trenches currently constructed on the 9555 Property. The combined scope of work will be addressed through Professional Services Agreement (PSA) 004 to be provided by the City to Farallon.

Farallon understands the site, as defined under the Washington State Model Toxics Control Cleanup Regulation (MTCA), includes portions of the property at 9601 Southeast 36th Street in Mercer Island, Washington (9601 Property) and the southern portion of the 9555 Property where contaminants exceeding MTCA Method A cleanup levels in soil and shallow groundwater have come to be located (herein referred to as the Site) (Figure 1).

Soil and groundwater analytical results from the subsurface characterization performed by Farallon in August 2018 indicate a likely localized and isolated residual source of GRO and benzene in soil that is contaminating groundwater proximate to monitoring well MW-8 on the southern portion of the 9555 Property. The residual contamination is associated with historical releases and migration from the former underground storage tank system operated by the City on the south-adjacent and up-gradient 9601 Property.

SCOPE OF WORK

To further evaluate the nature and extent of GRO and benzene contamination in soil and groundwater at the Site and to prepare for future remediation of soil and groundwater proximate to monitoring well MW-8, Farallon will advance three angled monitoring and/or injection wells approximately 30 drilled feet at 45 degrees from horizontal north under the 9555 Property building (identified as the Honeywell Building on Figure 2) to the sand/silt contact at a depth of approximately 20 feet below ground surface. The monitoring/injection wells will be completed in the sand aquifer previously identified by Farallon. The preliminary locations of the three angled monitoring/injection wells are shown on Figure 2.



Equipment replacement and maintenance for the groundwater interceptor and air-sparge trenches will be performed for the existing systems on the 9555 Property.

This scope of work will be conducted under the following tasks:

- Task 1: Project Management and Communications;
- Task 7: Data Compilation, Evaluation, and Client Meeting;
- Task 13: 9555 Property Well Installation;
- Task 14: 9555 Property ISCO Injections;
- Task 15: 9555 Property ISCO Groundwater Monitoring; and
- Task 16: Coordination with 9555 Property Owner.
- Task 17: Groundwater Interceptor Trench Equipment Replacement; and
- Task 18: Groundwater Interceptor Trench System O&M.

A description of work under each task is provided below.

TASK 1: PROJECT MANAGEMENT AND COMMUNICATIONS (ONGOING)

Task 1 is an existing ongoing task that includes estimated costs for project management duties, including work scoping, budgeting, allocating personnel resources, vendor coordination, project management, and meetings and communications with the City and its environmental counsel Marten Law PLLC as appropriate through completion of the remediation work.

TASK 7: DATA COMPILATION, EVALUATION, AND CLIENT MEETING (ONGOING)

Task 7 is an existing ongoing task that includes estimated costs for updates to summary figures and tables containing analytical results, refinement of the conceptual site model, and development of additional recommendations for remediation as appropriate. Estimated costs include time to update analytical summary tables and figures to be provided to the City and Marten Law PLLC for review and discussion. Farallon also will plan on participating in one additional meeting with the 9555 Property owner and environmental counsel to review the findings following completion of the first round of remedial injections.

TASK 13: 9555 PROPERTY WELL INSTALLATION

Task 13 is a new task that includes field activities to install, develop, and sample three new monitoring/injection wells screened in the previously identified sand aquifer under a localized area on the southern side of the 9555 Property building. Monitoring/injection wells will be advanced approximately 30 drilled feet at 45 degrees from horizontal north under the 9555 Property building to the sand/silt contact approximately 20 feet below ground surface (Figure 2).

Monitoring Well Installation, Development, and Surveying

Monitoring/injection wells will be installed at the 9555 Property using 2-inch-diameter Schedule 80 polyvinyl chloride well casings with a 0.020-inch slotted well screen. Monitoring/injection well



screens will extend from the sand-silt contact to approximately 5 feet above the local groundwater elevation. The monitoring well filter pack will consist of No. 2/12 Colorado Silica Sand emplaced in the borehole annulus up to 1 foot above the top of the screen. The borehole will be sealed to within 2 feet of the surface with hydrated bentonite chips. The monitoring/injection wells will be completed with flush-mounted steel monuments set in concrete and developed immediately following installation. Well development will consist of pumping with a whale-pump until the majority of the fine-grained sediment in the well and surrounding filter pack has been removed and purge water appears visually clear.

A Washington State-licensed surveyor will survey the locations and elevations of each new monitoring/injection well following installation and incorporate them into the existing monitoring/injection well network. The final locations and screened intervals for each monitoring/injection well will be dependent on field observations and access considerations at the time of drilling.

Prior to drilling, Farallon will retain public and private utility locating services to clear the proposed monitoring/injection well locations. The proposed boring locations will be marked in advance of performing the public utility locate. The final well locations will be modified as necessary based on access considerations and the locations of utilities at the 9555 Property.

Soil samples will be collected and retained from each monitoring/injection well for laboratory analysis to assess the potential presence and extent of GRO-contaminated soil. The soil samples will be described in accordance with the Unified Soil Classification System and examined for visual or olfactory signs of contamination. Volatile organic vapors at select soil intervals will be measured using a photoionization detector. Observations during field work will be recorded on boring log forms. Approximately 48 hours after completion and development of the monitoring/injection wells, Farallon will perform a monitoring event to sample groundwater from the new wells for laboratory analysis.

Laboratory Analysis

Soil and groundwater samples will be placed in a cooler on ice and submitted to OnSite Environmental Inc. of Redmond, Washington (Onsite) under standard chain-of-custody protocols for laboratory analyses for GRO by Northwest Method NWTPH-Gx and for benzene, toluene, ethylbenzene, and xylene (BTEX) by U.S. Environmental Protection Agency (EPA) Method 8260C. The cost estimate assumes four soil samples from each monitoring well will be analyzed on a standard turnaround schedule.

Investigation-Derived Waste

Soil cuttings, decontamination water, purge water, and other wastewater generated during the subsurface investigation work will be temporarily stored on the 9601 Property in labeled 55-gallon steel drums in an area designated by the City. The analytical results of soil and groundwater samples will be used to develop a waste profile to evaluate waste disposal options. A separate cost estimate for waste disposal will be provided once the wastes have been profiled and a disposal option has been selected by the City. Investigation-derived waste will be removed from the 9601 Property within 90 days of the date generated.



TASK 14: 9555 PROPERTY ISCO INJECTIONS

Task 14 is a new task. Farallon will coordinate and observe two injection events at the three new monitoring/injection wells installed under Task 13. Task 14 will include the following elements:

- Delivery of PersulfOx chemical product to the 9601 Property prior to injection (1 event);
- Injection of the mixed PersulfOx treatment solution into the three new monitoring/injection wells (2 events); and
- Groundwater monitoring at intervals of 1 week and 1 month after each injection event (4 events total).

Farallon will procure underground injection control permits from the Washington State Department of Ecology (Ecology) prior to the injection events. A Farallon Engineer or Geologist will be at the 9601 Property to coordinate receipt of the injection chemical product, coordinate and connect the water source for use during the injection events, and provide field observation and documentation services during the injection events. Farallon will conduct real-time monitoring using a field water-quality meter with a down-hole sensor and field test kit for persulfate as appropriate.

Following completion of each injection event, Farallon will perform groundwater elevation and field-parameter monitoring to evaluate the distribution of persulfate in groundwater and to track migration from the injection area. Additional groundwater monitoring will be conducted 1 week and 1 month following each injection event. Each injection and post-injection monitoring event will include the three new monitoring/injection wells and monitoring wells MW-6R and MW-8 through MW-10. Long-term groundwater monitoring for compliance with the Ecology Underground Injection Control Program will be performed on a quarterly basis under Task 15. For planning purposes, Farallon has assumed that the initial injection event will take place during June 2019 and the second event during November 2019. The final injection schedule is contingent on approval from the Ecology Underground Injection Control Program.

Laboratory Analysis

The groundwater samples will be placed on ice in a cooler and submitted to OnSite under standard chain-of-custody protocols for laboratory analyses for GRO and BTEX by the analytical methods identified above and for sulfate by Standard Method 4500/EPA 9030B.

TASK 15: 9555 PROPERTY ISCO GROUNDWATER MONITORING

Task 15 is a new task that will include quarterly groundwater monitoring of 10 monitoring wells on the 9555 Property beginning 3 months after the first injection event, assumed to be June 2019 for planning purposes. Each monitoring event will include water-level measurements of all monitoring wells on the 9555 Property and 9601 Property, and collection and laboratory analysis of groundwater samples from up to 10 monitoring wells on the 9555 Property for GRO, BTEX, and sulfate. Each monitoring event will include the three new monitoring/injection wells, and existing monitoring wells MW-5, MW-6R, and MW-8 through MW-12 on the 9555 Property.

The results of the groundwater monitoring event will be used to assess groundwater quality, flow direction, and gradient at the 9601 and 9555 Properties; further evaluate active groundwater remediation



performance; and document and evaluate concentration trends and the effectiveness of the remedy over time. Monitoring results also will be used to satisfy regulatory requirements for the Ecology Underground Injection Control Program, and ultimately to demonstrate that cleanup levels are attained for eventual site closure.

For each monitoring well, Farallon field personnel will remove the locking well cap from the monitoring well and allow the groundwater level to equilibrate to atmospheric pressure for at least 15 minutes. The depth to groundwater will be measured in the monitoring well to the nearest 0.01 foot from the top of the well casing using an electronic water-level measuring device. The total depth of the monitoring well will be measured to evaluate siltation of the well-screen interval and to calculate the submerged well-casing volume. Reusable equipment will be decontaminated after each use.

Groundwater samples will be collected from monitoring wells in accordance with standard EPA low-flow groundwater sampling procedures. Each monitoring well will be purged using a peristaltic or bladder pump at flow rates between 100 and 300 milliliters per minute. Groundwater geochemical parameters, including temperature, pH, specific conductivity, dissolved oxygen, and oxidation-reduction potential, will be recorded approximately every 3 minutes during purging using a multi-parameter meter equipped with a flow-through cell.

Groundwater samples will be collected directly into laboratory-supplied sample containers from the pump outlet following stabilization of the geochemical parameters in accordance with EPA guidance for low-flow purging and sampling. If a monitoring well is completely dewatered during purging, samples will be collected after sufficient recharge has occurred to allow filling of all sample containers. Care will be taken to not handle the seal or lid of the container when the sample is placed into the container. Each container will be filled to eliminate headspace and the seal/lid will be secured.

Laboratory Analysis

The groundwater samples will be placed on ice in a cooler and submitted to OnSite under standard chain-of-custody protocols. Groundwater samples from each monitoring well will be analyzed for GRO, BTEX, and sulfate by the analytical methods previously identified above.

TASK 16: COORDINATION WITH 9555 PROPERTY OWNER

Task 16 includes estimated labor to coordinate with, and respond to requests from, the 9555 Property owner and their environmental counsel, including scheduling and attending meetings and/or conference calls, producing written responses and figures to respond to inquiries, and other work as appropriate or requested by the City and its environmental counsel.

TASK 17: GROUNDWATER INTERCEPTOR TRENCH EQUIPMENT REPLACEMENT

Task 17 is a new task. Under Task 17, Farallon will replace the existing groundwater interceptor trench pump controller unit and associated supporting equipment and install a backup pump to protect the controller unit from future damage. To perform the replacement, Farallon will coordinate with the City and, if necessary, its electrical contractor to ensure that power is deenergized and locked out prior to pumping down the groundwater in the groundwater interceptor trench collection vault. Prior to pumping, Farallon will test the groundwater interceptor trench groundwater for the presence of



electrical voltage with a multimeter. Groundwater in the collection vault will be pumped via temporary aboveground hosing to the trench discharge line to allow for safe access to the vault.

Prior to accessing the groundwater interceptor trench collection vault, Farallon will screen atmospheric conditions in the sump to determine requirements for confined space entry per Occupational Safety and Health Administration Standard 1910.146. Once determined it is safe to enter the collection vault, Farallon will remove and replace the existing groundwater extraction pump control unit with a new unit in waterproof housing and reconnect the control unit to the water-level transducer and pump unit.

After installation of the new pump control unit, the pump will be restarted and set to the parameters specified in the *Operation and Maintenance Plan, City of Mercer Island Maintenance Facility, Petroleum Release, Mercer Island, Washington* dated June 30, 2008, prepared by Golder Associates Inc. (Operation and Maintenance Plan). This scope of work assumes the existing pump and water-level transducer are operational, because they could not be tested at the time of Farallon's field inspection. Additional optional line items are identified under this task to replace both the pump and transducer if they are also damaged; however, the estimated cost does not include these line items.

Farallon will install a backup submersible pump with a float switch to protect the electrical controller unit components from future submersion as a result of potential extraction pump failures. The backup submersible pump will be installed on the platform approximately 4 feet below the top of the collection vault rim, preventing groundwater levels from submerging the electrical connections. The backup submersible pump will use existing discharge piping and 120 VAC electrical connections in the collection sump.

TASK 18: GROUNDWATER INTERCEPTOR TRENCH SYSTEM O&M

Task 18 is a new task. Under Task 18, Farallon will inspect the groundwater interceptor trench system, including the collection vault, discharge line, and operating parameters, once a month. Farallon will confirm that settings are correct for the season and are maintaining the specified depths to water previously identified in the Operation and Maintenance Plan. Costs represented under Task 18 assume monthly operation and maintenance visits for a period of 2 years as standalone visits. Farallon will combine first 6 months of operation and maintenance visits with currently planned KCIW discharge monitoring visits, reducing the direct costs and travel time from those estimated per standalone visit.

COST ESTIMATE

The estimated time and material cost to conduct the scope of work described herein is \$152,399 as detailed in Table 1 in accordance with Farallon's *2019 Schedule of Charges I*. Subcontractors, laboratory, and other direct costs comprise approximately 60 percent of the contract value. The laboratory analytical fees included in Table 1 are based on a standard laboratory turnaround time of 5 to 7 business days.

The estimated cost is based on project conditions and the scope of work described in this proposal. Variations in the scope of work, and/or project schedule as defined herein may require modification of the fee, project schedule, and/or respective report contents. If any of these conditions are modified during implementation of the project, no change in the scope of work defined herein will be initiated without authorization from the City.



Farallon will conduct the scope of work described above in accordance with the terms and conditions set forth in the *Agreement for Professional Services* form to be provided by the City for Farallon to execute and return. Thereafter, please return a fully executed copy of the final *Agreement for Professional Services* for Farallon's records. Additional work conducted at the Site will be authorized by preparation of specific scopes of work and cost estimates.

SCHEDULE

Farallon will proceed with scheduled work as described above immediately upon receiving written authorization to proceed.

CLOSING

Farallon appreciates the opportunity to provide the City with environmental consulting services. Please contact either of the undersigned at (425) 295-0800 if you have questions or comments regarding this scope of work and cost estimate.

Sincerely,

Farallon Consulting, L.L.C.

Eric Buer, L.G. L.H.G., P.G.
Senior Hydrogeologist

J. Riley Conkin, L.G., L.H.G.
Principal Geologist

Attachments: Figure 1, *Site Vicinity Map*
Figure 2, *Proposed Additional Wells*
Table 1, *Cost Estimate for PSA 004*
2019 Schedule of Charges I

cc: Kari Sand, City of Mercer Island
Jeff B. Kray, Marten Law PLLC

EB/JRC:cm

Table 1
Cost Estimate for PSA 004
City of Mercer Island Maintenance Facility
Mercer Island, Washington
Farallon PN: 1292-002

Task 1: Project Management and Communications

<u>Labor</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Principal Engineer/Geologist/Scientist	5 hours @	\$280 per hour =	\$1,400
Senior II Engineer/Geologist/Scientist	8 hours @	\$190 per hour =	\$1,520
Project Assistant	1 hour @	\$95 per hour =	\$95
Task 1 Estimated Total			\$3,015

Task 7: Data Compilaton, Evaluation, and Client Meeting

<u>Labor</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Principal Engineer/Geologist/Scientist	4 hours @	\$280 per hour =	\$1,120
Senior II Engineer/Geologist/Scientist	8 hours @	\$190 per hour =	\$1,520
Associate Analyst	4 hours @	\$155 per hour =	\$620
Staff I Engineer/Geologist/Scientist	3 hours @	\$125 per hour =	\$375
GIS Technician	12 hours @	\$130 per hour =	\$1,560
Project Assistant	2 hours @	\$95 per hour =	\$190
Task 7 Estimated Total			\$5,385

Table 1
Cost Estimate for PSA 004
City of Mercer Island Maintenance Facility
Mercer Island, Washington
Farallon PN: 1292-002

Task 13: 9555 Property Well Installation

<u>Labor</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Principal Engineer/Geologist/Scientist	2 hours @	\$280 per hour =	\$560
Senior II Engineer/Geologist/Scientist	6 hours @	\$190 per hour =	\$1,140
Staff I Engineer/Geologist/Scientist	40 hours @	\$125 per hour =	\$5,000
		Estimated Labor Subtotal	\$6,700

<u>Other Direct Costs (ODCs)</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Field Truck	3 days @	\$75 per day =	\$225
Field Truck Mileage	40 miles @	\$0.75 per mile =	\$30
Level D PPE	3 days @	\$20 per day =	\$60
Peristaltic Pump	1 day @	\$65 per day =	\$65
Sampling/Decon Kit	3 days @	\$50 per day =	\$150
Water Level Meter	3 days @	\$25 per day =	\$75
YSI/Horiba Multiparameter Meter	3 days @	\$130 per day =	\$390
		Estimated ODCs Subtotal	\$995

<u>Subcontractor Costs</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Utility Locate	1 estimate @	\$450 =	\$450
Drilling Subcontractor -- Well Installation	1 estimate @	\$15,000 =	\$15,000
Surveyor (3 new wells)	1 estimate @	\$1,200 =	\$1,200
		Estimated Subcontractor Costs Subtotal	\$16,650

<u>Laboratory Costs</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Soil Analysis			
Method 8260C Set up	12 samples @	\$12 per sample =	\$144
GRO/BTEX by NWTPH-Gx and EPA Method 8260C	12 samples @	\$128 per sample =	\$1,536
		Estimated Soil Analytical Costs	\$1,680

<u>Laboratory Costs</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Groundwater Analysis			
Method 8260C Set up	3 samples @	\$12 per sample =	\$36
GRO/BTEX by NWTPH-Gx and EPA Method 8260C	3 samples @	\$128 per sample =	\$384
		Estimated Groundwater Analytical Costs	\$420

Task 13 Estimated Total **\$26,445**

Table 1
Cost Estimate for PSA 004
City of Mercer Island Maintenance Facility
Mercer Island, Washington
Farallon PN: 1292-002

Task 14: 9555 Property ISCO Injections

<u>Labor</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Principal Engineer/Geologist/Scientist	4 hours @	\$280 per hour =	\$1,120
Senior II Engineer/Geologist/Scientist	24 hours @	\$190 per hour =	\$4,560
Staff I Engineer/Geologist/Scientist	72 hours @	\$125 per hour =	\$9,000
		Estimated Labor Subtotal	\$14,680

<u>Other Direct Costs (ODCs)</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Field Truck	4 days @	\$75 per day =	\$300
Field Truck Mileage	160 miles @	\$0.75 per mile =	\$120
Level D PPE	4 days @	\$20 per day =	\$80
Peristaltic Pump	4 days @	\$65 per day =	\$260
Sampling/Decon Kit	4 days @	\$50 per day =	\$200
Water Level Meter	4 days @	\$25 per day =	\$100
YSI/Horiba Multiparameter Meter	4 days @	\$130 per day =	\$520
		Estimated ODCs Subtotal	\$1,580

<u>Subcontractor Costs</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Persulfate Product	1 estimate @	\$18,400 =	\$18,400
Remediation Injections	1 estimate @	\$20,000 =	\$20,000
		Estimated Subcontractor Costs Subtotal	\$38,400

<u>Laboratory Costs</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Groundwater Analysis			
Method 8260C Set up	24 samples @	\$12 per sample =	\$288
GRO/BTEX by NWTPH-Gx and EPA Method 8260C	24 samples @	\$128 per sample =	\$3,072
Sulfate by SM 4500/EPA 9030B	24 samples @	\$24 per sample =	\$576
		Estimated Groundwater Analytical Costs	\$3,936

Task 14 Estimated Total	\$58,596
--------------------------------	-----------------

Table 1
Cost Estimate for PSA 004
City of Mercer Island Maintenance Facility
Mercer Island, Washington
Farallon PN: 1292-002

Task 15: 9555 Property ISCO Groundwater Monitoring

<u>Labor</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Principal Engineer/Geologist/Scientist	4 hours @	\$280 per hour =	\$1,120
Senior II Engineer/Geologist/Scientist	16 hours @	\$190 per hour =	\$3,040
Staff I Engineer/Geologist/Scientist	80 hours @	\$125 per hour =	<u>\$10,000</u>
Estimated Labor Subtotal			\$14,160

<u>Other Direct Costs (ODCs)</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Field Truck	8 days @	\$75 per day =	\$600
Field Truck Mileage	80 miles @	\$0.75 per mile =	\$60
Level D PPE	8 days @	\$20 per day =	\$160
Peristaltic Pump	8 days @	\$65 per day =	\$520
Sampling/Decon Kit	8 days @	\$50 per day =	\$400
Water Level Meter	8 days @	\$25 per day =	\$200
YSI/Horiba Multiparameter Meter	8 days @	\$130 per day =	<u>\$1,040</u>
Estimated ODCs Subtotal			\$2,980

Laboratory Costs

<u>Groundwater Analysis</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Method 8260C Set up	40 samples @	\$12 per sample =	\$480
GRO/BTEX by NWTPH-Gx and EPA Method 8260C	40 samples @	\$128 per sample =	\$5,120
Sulfate by SM 4500/EPA 9030B	40 samples @	\$24 per sample =	<u>\$960</u>
Estimated Groundwater Analytical Costs			\$6,560

Task 15 Estimated Total **\$23,700**

Task 16: Coordination with 9555 Property Owner

<u>Labor</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Principal Engineer/Geologist/Scientist	28 hours @	\$280 per hour =	\$7,840
Senior II Engineer/Geologist/Scientist	32 hours @	\$190 per hour =	<u>\$6,080</u>
Task 16 Estimated Total			\$13,920

Table 1
Cost Estimate for PSA 004
City of Mercer Island Maintenance Facility
Mercer Island, Washington
Farallon PN: 1292-002

Task 17: Groundwater Interceptor Trench Equipment Replacement

<u>Labor</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Senior I Engineer/Geologist/Scientist	1 hour(s) @	\$200 per hour =	\$200
Senior II Engineer/Geologist/Scientist	1 hour(s) @	\$190 per hour =	\$190
Project I Engineer/Geologist/Scientist	16 hour(s) @	\$150 per hour =	\$2,400
Staff I Engineer/Geologist/Scientist	16 hour(s) @	\$125 per hour =	\$2,000
Task 17 Estimated Labor Subtotal			\$4,790

Other Direct Costs (ODCs)

Field Instruments and Equipment:

<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Field Tool Kit, H.D.	1 day(s) @	\$25 per day = \$25
Field Truck	1 day(s) @	\$75 per day = \$75
Field Truck Mileage	20 mile(s) @	\$0.75 per mile = \$15
Level D PPE	2 day(s) @	\$20 per day = \$40
Multigas Meter	1 day(s) @	\$55 per day = \$55
Submersible Pump	1 day(s) @	\$40 per day = \$40

Equipment Purchases (Groundwater Extraction Pump):

Groundfos CU 300 Control Box	1 @	\$1,025 each =	\$1,025
Waterproof Case	1 @	\$206 each =	\$206
Electrical Connections	1 estimate @	\$100 =	\$100
Groundfos Redi-Flo3 Pump*	0 @	\$2,915 each =	\$0
Water Level Transducer*	0 @	\$889 each =	\$0

Equipment Purchases (Backup Protection Pump):

Backup Submersible Pump	1 @	\$177 each =	\$177
Miscellaneous Connections	1 estimate @	\$150 =	\$150
Task 17 Estimated ODCs Subtotal			\$1,908

Task 17 Estimated Total **\$6,698**

Table 1
Cost Estimate for PSA 004
City of Mercer Island Maintenance Facility
Mercer Island, Washington
Farallon PN: 1292-002

Task 18: Groundwater Interceptor Trench System O&M

<u>Labor</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Senior I Engineer/Geologist/Scientist	0.5 hour(s) @	\$200 per hour =	\$100
Staff I Engineer/Geologist/Scientist	3 hour(s) @	\$125 per hour =	\$375
Task 18 Estimated Labor Total			\$475

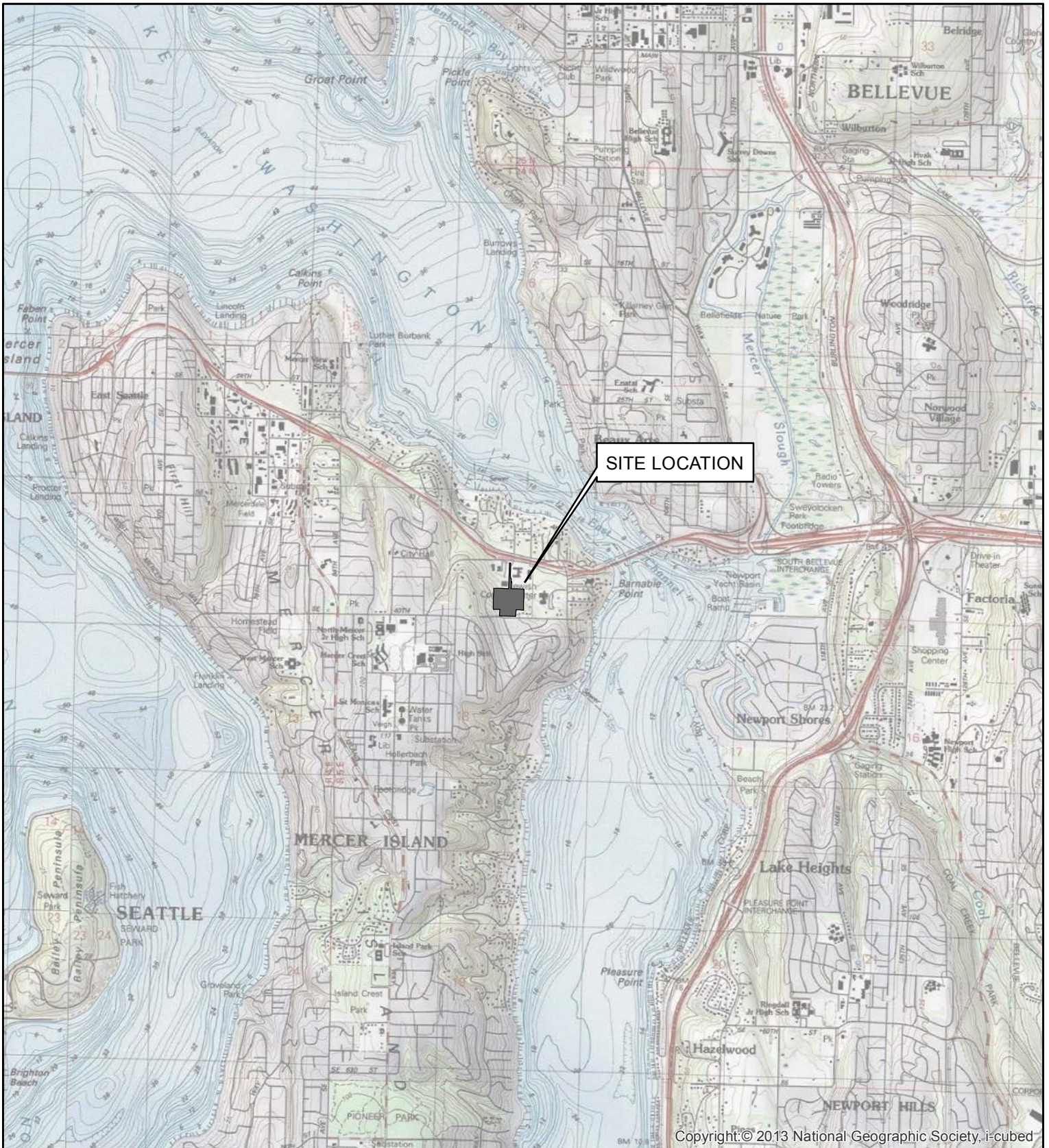
<u>Other Direct Costs (ODCs)</u>	<u>Unit</u>	<u>Rate</u>	<u>Cost</u>
Field Instruments and Equipment:			
Field Tool Kit, H.D.	1 day(s) @	\$25 per day =	\$25
Field Truck	1 day(s) @	\$75 per day =	\$75
Field Truck Mileage	20 mile(s) @	\$0.75 per mile =	\$15
Level D PPE	1 day(s) @	\$20 per day =	\$20
Task 18 Estimated ODC Total			\$135

Monthly O&M Subtotal **\$610**

Task 18 Estimated Total (24 Events) **\$14,640**

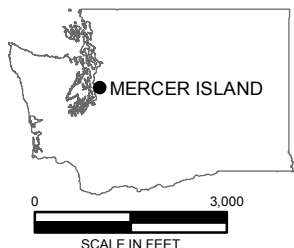
ESTIMATED PROJECT TOTAL **\$152,399**

* Optional Items Not Included In Total



Copyright: © 2013 National Geographic Society, i-cubed

REFERENCE: 7.5 MINUTE USGS QUADRANGLE NORTH SEATTLE, WASHINGTON, DATED 2011



Washington
Issaquah | Bellingham | Seattle

Oregon
Portland | Bend | Baker City

California
Oakland | Sacramento | Irvine

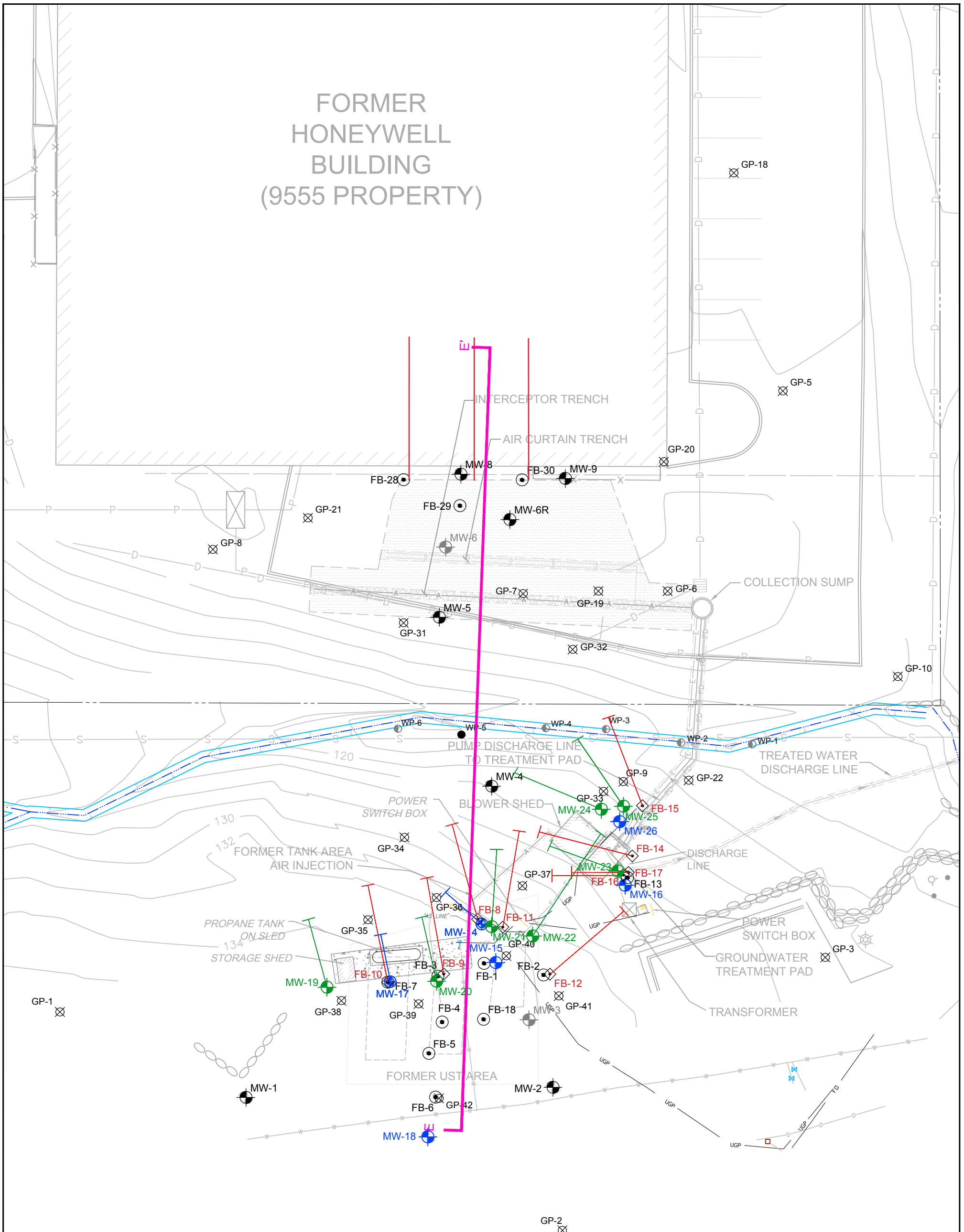
FARALLON
CONSULTING

AB 5562 | Exhibit 1 | Page 10

Quality Service for Environmental Solutions | farallonconsulting.com

FIGURE 1
SITE VICINITY MAP
CITY OF MERCER ISLAND
MAINTENANCE FACILITY
9601 SOUTHEAST 36TH STREET
MERCER ISLAND, WASHINGTON
 FARALLON PN: 1292-002

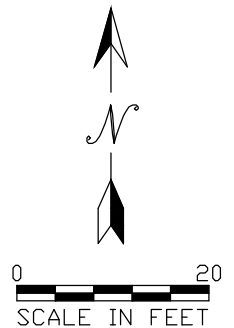
FORMER HONEYWELL BUILDING (9555 PROPERTY)



LEGEND:

- ANGLED MONITORING WELL (FARALLON, 2018)
- ANGLED BORING (FARALLON, 2017)
- ANGLED MONITORING WELL (FARALLON, 2017)
- LINE OF CROSS SECTION
- VERTICAL BORING (FARALLON, 2017-2018)
- VERTICAL MONITORING WELL (FARALLON, 2017-2018)
- MONITORING WELL (GOLDER ASSOCIATES 1991-2013)
- ABANDONED MONITORING WELL (GOLDER ASSOCIATES)
- ABANDONED WELL POINT (GOLDER ASSOCIATES)
- WELL POINT (GOLDER ASSOCIATES 1991)
- BORING (GOLDER ASSOCIATES 2004-2014)
- EXISTING CREEK

PROPOSED MONITORING AND/OR INJECTION WELL



FARALLON CONSULTING
 Washington | Issaquah | Bellingham | Seattle
 Oregon | Portland | Bend | Baker City
 California | Oakland | Folsom | Irvine
 AB 5562 Exhibit N Page 17
 Quality Service for Environmental Solutions | farallonconsulting.com

FIGURE 2
 PROPOSED ADDITIONAL WELLS
 CITY OF MERCER ISLAND MAINTENANCE FACILITY
 9601 SOUTHEAST 36th STREET
 MERCER ISLAND, WASHINGTON

FARALLON PN: 1292-002

Drawn By: JJ

Checked By: EB

Date: 09/19/2018 Disk Reference: 1292-002

2019 SCHEDULE OF CHARGES I FARALLON CONSULTING, L.L.C.

PERSONNEL

Principal Engineer/Geologist/Scientist	\$280/hour
Principal I Engineer/Geologist/Scientist	\$235/hour
Principal II Engineer/Geologist/Scientist	\$215/hour
Senior I Engineer/Geologist/Scientist	\$200/hour
Senior II Engineer/Geologist/Scientist	\$190/hour
Associate I Engineer/Geologist/Scientist	\$175/hour
Associate II Engineer/Geologist/Scientist	\$160/hour
Project I Engineer/Geologist/Scientist	\$150/hour
Project II Engineer/Geologist/Scientist	\$140/hour
Staff I Engineer/Geologist/Scientist	\$125/hour
Staff II Engineer/Geologist/Scientist	\$115/hour
Technician	\$95/hour
Senior Analyst	\$195/hour
Associate Analyst	\$155/hour
Staff Analyst	\$125/hour
GIS Analyst	\$160/hour
GIS Technician	\$130/hour
Senior CAD Technician	\$125/hour
CAD/Graphics Technician	\$115/hour
Technical Editor	\$110/hour
Project Assistant	\$95/hour
Clerical/Support	\$75/hour

Legal Testimony and Deposition	50% premium on labor
---------------------------------------	-----------------------------

EXPENSES

Subcontractors (Labor and Services)	Cost + 15%
Direct Expenses	Cost + 15%
Lodging/Meals Per Diem	Cost + 15% OR \$175/day
Report Production Expenses	Cost + 15%
Vehicle Mileage	IRS rate per mile + 15%

Unless otherwise agreed, Farallon Consulting, L.L.C. reserves the right to make reasonable adjustments to compensation rates.



<u>FIELD INSTRUMENTS AND EQUIPMENT</u>	<u>DAILY RATE</u>	<u>WEEKLY RATE</u>
Air Gauge/Sensor Kit	\$45/day	\$180/week
AS/SVE Pilot Test Kit	\$350/day	\$1,400/week
Bladder Pump	\$160/day	\$600/week
Borehole Camera	\$165/day	\$650/week
EOS Field Data Collection Unit	\$110/day	\$400/week
Drill & Tap Set	\$20/day	\$80/week
Field Tool Kit, H.D.	\$25/day	\$100/week
Field Truck	\$75/day + \$0.75/mile	\$300/week + \$0.75/mile
Fluorometer/DO Meter	\$50/day	\$170/week
Gastec System	\$20/day	\$80/week
Hand Auger and Extensions	\$50/day	\$200/week
Helium Detector	\$100/day	\$400/week
Level C PPE	\$75/day	\$300/week
Level D PPE	\$20/day	\$80/week
Magnetic Locator	\$75/day	\$300/week
Mini Air Pump	\$35/day	\$140/week
Multigas Meter	\$55/day	\$200/week
Oil-Water Interface Probe	\$65/day	\$260/week
Peristaltic Pump	\$65/day	\$260/week
pH Meter	\$15/day	\$60/week
Photoionization Detector	\$90/day	\$360/week
Pipe System Pressure Test Kit	\$35/day	\$140/week
Portovac Pump	\$30/day	\$120/week
Rotohammer	\$55/day	\$200/week
Sampling/Decon Kit	\$50/day	\$200/week
SSD Pilot Test Kit	\$350/day	\$1,400/week
Submersible Pump	\$40/day	\$140/week
Surveying Equipment	\$75/day	\$300/week
Swing Sampler	\$10/day	\$40/week
Traffic Control	\$20/day	\$80/week
Turbidity Meter	\$30/day	\$120/week
Vapor Intrusion Sampling Kit	\$50/day	\$200/week
Water Level Meter	\$25/day	\$100/week
Water Quality Test Kit	\$20/day	\$80/week
YSI/Horiba Multiparameter Meter	\$130/day	\$520/week

<u>CONSUMABLE FIELD SUPPLIES</u>	<u>UNIT</u>
55-gallon Drum	\$90/each
Bladders	\$20/each
Disposable Bailers	\$15/each
Gastec Detection Tubes	\$20/each
Padlocks	\$15/each
Tyvek Suits	\$10/each
Water Sample Field Filter	\$20/each
Well Caps (2-inch PVC)	\$12/each
Well Caps (4-inch PVC)	\$16/each



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5557
May 7, 2019
Consent Calendar**

2019 ARTERIAL AND RESIDENTIAL STREET OVERLAYS	Action: Award the project.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
--	--------------------------------------	---

DEPARTMENT OF	Public Works (Clint Morris)
COUNCIL LIAISON	n/a
EXHIBITS	1. Project Location Map
2019-2020 CITY COUNCIL PRIORITY	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$ 1,973,607
AMOUNT BUDGETED	\$ 2,285,000
APPROPRIATION REQUIRED	\$ 0

SUMMARY

BACKGROUND

The 2019 Arterial and Residential Street Overlays is the combination of arterial and residential street paving locations in one contract for hot mix asphalt (HMA) paving this summer. The project includes asphalt overlay of 1.3 miles of East Mercer Way from the 4300 block to SE 53rd Place, residential street repaving in two different neighborhoods, and patching work on West Mercer Way. Combining similar asphalt paving projects together into one contract makes the larger project more attractive to bidders and reduces the City’s costs to oversee and manage the work.

Project design work began in February of this year. Final plans, specifications, and cost estimates were completed in early April and the project was then advertised for bids. Two contractor bids were received and opened on April 23, 2019. As currently designed, this project will resurface 2.6 miles (3%) of the City’s 83.5 miles of publicly-maintained roadways.

PROJECT DESCRIPTION

The project has been divided into four schedules, as described below. Locations are shown on Exhibit 1.

Schedule ‘A’ is the repair and resurfacing of East Mercer Way from the 4300 block to SE 53rd Place. This stretch of arterial was last repaved in 1992. In 2016, Pavement Condition Index (PCI) ratings for these blocks of East Mercer Way ranged from the bottom of the “Satisfactory” range to the “Fair” range. Staff has observed East Mercer’s pavement condition decline further since 2016, and ratings have now likely all dropped into the “Fair” range. The pavement exhibits large areas of ravelling (loss of the aggregate), age cracking, fatigue

cracking, and some settlement. The roadway has been patched numerous times since 2010, and it was crack sealed in 2016. The PCI rating of a pavement ranges from 100 to 0, with a new pavement having a maximum theoretical score of 100. The rating is then reduced based on calculated deductions for various visual distress characteristics. The numbered ranges have descriptive names: Good, Satisfactory, Fair, Poor, Very Poor, and Failed.

City staff plan for the Island's arterial pavements to have an approximate 25-year life span. Most of East Mercer Way's 4.8-mile length received an HMA overlay 27 years ago (1992), and future resurfacing projects have been included in the Six-Year Transportation Improvement Plan (TIP) since 2011. Last year, a chip seal was installed on East Mercer Way from SE 68th Street to West Mercer Way. In 2021, an HMA overlay is planned for East Mercer Way from SE 53rd Place to SE 68th Street. The scope of work for the current HMA overlay project from the 4300 block to SE 53rd Place includes pavement repairs, preleveling of selected sections of lanes, and 2" HMA overlay of both lanes and the paved shoulder. "Preleveling" is a term that refers to a lower lift of asphalt paving which is placed to fill in low areas and correct irregularities in a roadway's profile and cross slope. Preleveling provides a more uniform surface over which a top lift or "wearing course" of asphalt paving can be placed. After repaving, new pavement markings will be applied, shoulder rock will be placed, and utility castings will be adjusted to the grade of the new pavement. The engineer's estimated construction cost for the East Mercer Way overlay at completion of design was \$727,767.

Schedule 'B' is the resurfacing of SE 33rd Place and SE 34th Place, east of 84th Avenue, in the plat of Parkridge. These two residential dead-end cul-de-sac streets were originally constructed in the late 1960's and both received chip seals in 1987. Their 2016 PCI scores are "Poor" and "Fair". Existing pavements on these streets are less than 4" thick, and there are significant areas of alligator cracking, utility patching, and settlement. The scope of work for both streets involves removal and replacement of damaged and sunken sections of concrete curbs (about 30%), removal of all asphalt pavement (curb-to-curb), regrading of the crushed rock base, and repaving with 4" of new HMA. The engineer's estimated construction cost was \$311,855.

Schedule 'C' is the repaving of portions of 87th, 89th, 90th, and 91st Avenues and SE 45th and SE 46th Streets, all in the neighborhood surrounding Ellis Pond, as well as SE 47th Street off of East Mercer Way. These roads were originally paved in the mid 1960's, and were chip sealed between 1985 and 1987. Their PCI ratings range from "Fair" to "Very Poor" to "Failed". The scope of work for these roads involves pavement removal and patching, preleveling to restore cross slope and fill sunken areas, and 2" HMA overlays. Additionally, Mitchell Street in the Groveland Park neighborhood will be paved with HMA. Mitchell Street is one of the last segments of City-maintained gravel road on the Island. The engineer's estimated construction cost for the Schedule 'C' group of roads was \$568,501.

Schedule 'D' involves patching work as part of the City's Arterial Preservation program. This program was established over 10 years ago to preserve pavement conditions on arterial streets (that do not yet need full repaving) through crack sealing and patching of localized pavement failure areas. Currently, \$70,000 is budgeted in the TIP annually for these types of repair in 2019. Arterial Preservation work includes replacing numerous failing utility casting patches on East Mercer Way in the three blocks just north of the Schedule 'A' overlay work. Additionally, four areas along West Mercer Way with sunken and/or alligatored areas of pavement will be repaired with a "grind and overlay" process, where the pavement is removed to a uniform depth with a milling machine and then repaved with HMA to match the surrounding pavement. Patch sizes are full lane width by 100 feet or more in length. This work was estimated to cost \$82,195.

At completion of design work, the total estimated construction cost for all four work schedules was \$1,690,318.

BID RESULTS AND AWARD RECOMMENDATION

Two construction bids for the project were received and opened on April 23, 2019. The lowest bid was received from Lakeside Industries in Issaquah, in the amount of \$1,668,155, for Schedules 'A', 'B', 'C', and 'D'. Lakeside Industries has successfully completed numerous paving projects for the nearby cities of

Bellevue, Kirkland, Issaquah, and Sammamish in recent years, as well as building the City's 2012 Island Crest Way Resurfacing Phase 1, 2013 Arterial and Residential Street Overlays, and 2015 SE 40th Street Improvements projects. A review of the Labor and Industries website confirms that Lakeside Industries is a contractor in good standing with no license violations, outstanding "L&I" lawsuits, or L&I tax debt. Staff's review of the bid submittals and reference checks confirms staff's recommendation to award all four schedules of the 2019 Arterial and Residential Street Overlays project to Lakeside Industries. The bid results for the project are shown in the table below.

2019 ARTERIAL AND RESIDENTIAL STREET OVERLAYS CONSTRUCTION BID RESULTS			
	Engineer's Estimate	Lakeside Industries	Lakeridge Paving Co.
Schedule A - East Mercer Way Arterial Overlay	\$727,767.00	\$733,181.00	\$813,619.00
Schedule B - North Island Residential Overlays	\$311,855.00	\$281,018.50	\$265,142.60
Schedule C - Central Island Residential Overlays	\$568,501.00	\$579,360.50	\$595,387.10
Schedule D - Patching and Utility Adjustments	\$82,195.00	\$74,595.00	\$107,773.00
Total Bid Amount	\$1,690,318.00	\$1,668,155.00	\$1,781,921.70

Adding amounts to each schedule for construction contingency, design, inspection services, contract administration, and 1% for the Arts brings the project's total estimated cost to \$1,973,607. The East Mercer Way component of the project is approximately \$195,000 over its established budget. In order to fund this estimated expenditure, staff proposes reallocating \$60,000 from the Arterial Preservation Program budget and reallocating \$155,000 budgeted for a North Mercer Way overlay to the East Mercer Way Schedule 'A' work.

The Arterial Preservation Program has \$140,000 budgeted for the 2019-2020 biennium. Schedule 'D' work will use \$80,000 in 2019. Staff had planned to use the remaining \$60,000 in 2020 for crack sealing, but that work can be deferred to 2021.

A 2019 North Mercer Way (7450 to 76th Avenue) asphalt overlay project was included in the TIP adopted in 2018 and in the 2019-2020 Capital Budget; however, the condition of that segment of North Mercer Way has changed over the last year. In 2017 and 2018, a natural gas main replacement project was performed by Puget Sound Energy along North Mercer Way, and that gas project's restoration work in 2018 repaired a substantial amount of the North Mercer Way pavement that staff had planned to repave under the 2019 project. Therefore, staff proposes to postpone the North Mercer Way (7450 to 76th Avenue) overlay work and reallocate those funds (\$155,000) to the current East Mercer Way overlay project. The condition of North Mercer Way (7450 to 76th Avenue) will be reevaluated in 2019 with the completion of new PCI ratings.

The total amount budgeted for Residential Streets in 2019-2020 is \$1,444,000; however, staff has already allocated \$132,000 of those funds to residential street repaving work in conjunction with the City's SE 22nd Street – SE 22nd Place Water System Improvements project, currently under construction (see [AB 5523](#)). \$1,312,000 remains available for other residential street work in 2019 and 2020.

The following table summarizes the 2019 Arterial and Residential Street Overlays project costs and available budget amounts.

2019 ARTERIAL AND RESIDENTIAL STREET OVERLAYS PROJECT BUDGET			
Description	Arterial Overlay	Residential Overlays	TOTAL
Construction Contract			Award to Lakeside Industries
Schedule A - East Mercer Way Arterial Overlay	\$733,181		\$733,181
Schedule B - North Island Residential Overlays		\$281,019	\$281,019
Schedule C - Central Island Residential Overlays		\$579,361	\$579,361
Schedule D - Patching and Utility Adjustments	\$74,595		\$74,595
Total Construction Contract	\$807,776	\$860,379	\$1,668,155
Construction Contingency @ 7%	\$56,544	\$60,227	\$116,771
Project Design	\$35,000	\$45,000	\$80,000
Inspection Services	\$22,000	\$22,000	\$44,000
Contract Administration / Project Management	\$24,000	\$24,000	\$48,000
1% for the Arts	\$8,078	\$8,604	\$16,682
Total Project Cost	\$953,398	\$1,020,209	\$1,973,607
2019-2020 Budget - East Mercer Way Overlay	\$678,000		\$678,000
2019-2020 Budget - Residential Streets		\$1,312,000	\$1,312,000
2019-2020 Budget - Arterial Preservation (Schedule D)	\$80,000		\$80,000
2019-2020 Budget - Arterial Preservation (Schedule A)	\$60,000		\$60,000
2019-2020 Budget - North Mercer Way Overlay	\$155,000		\$155,000
Total Budget Available for Project	\$973,000	\$1,312,000	\$2,285,000
Budget Remaining	\$19,602	\$291,791	\$311,393

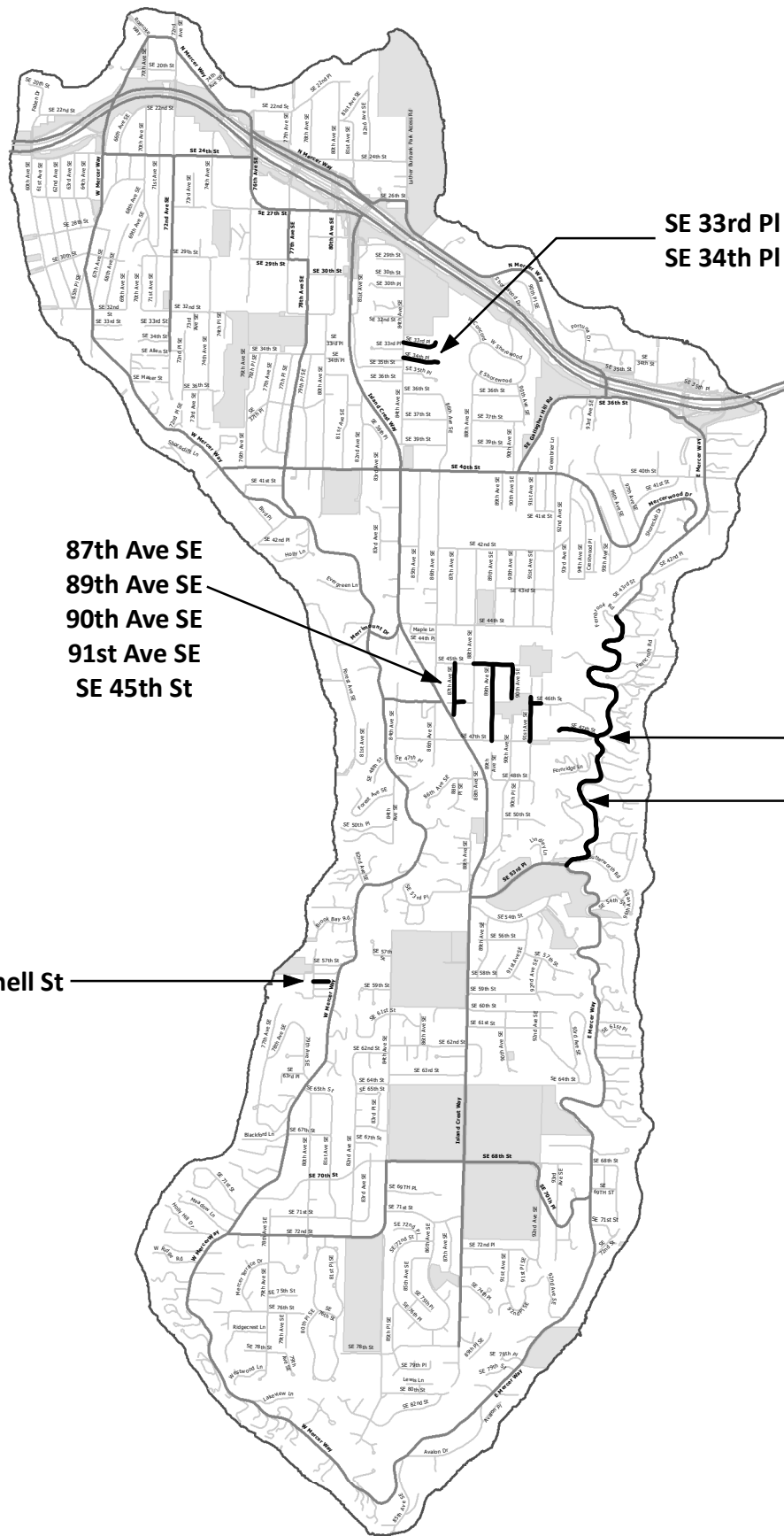
Construction activities on the 2019 Arterial and Residential Street Overlays contract are tentatively scheduled to begin in early June. Work on East Mercer Way will be scheduled to occur primarily during summer to avoid school bus activity. All paving work is to be completed on East Mercer Way by the end of August, and the entire construction contract is required to be completed by early October.

Staff will be sending letters out soon to all homes on the streets affected by paving, describing the scope of the work, the tentative construction schedule, and providing staff contact information. Notification signage will be installed prior to the start of major roadway work. Staff will also post periodic project updates to MI Weekly and other City communication platforms.

RECOMMENDATION

Street Engineer

MOVE TO: Award Schedules 'A', 'B', 'C', and 'D' of the 2019 Arterial and Residential Street Overlays project to Lakeside Industries in the amount of \$1,668,155. Set the total project budget to \$1,973,607.00 and direct the City Manager to execute the construction contract.



City of Mercer Island 2019 Arterial and Residential Street Overlays

- Major Roads
- Street Centerline
- Overlay Project Locations
- Parks



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5556
May 7, 2019
Public Hearing**

2020-2025 SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) PUBLIC HEARING & REVIEW	Action: Conduct public hearing and review draft TIP	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
--	---	--

DEPARTMENT OF	Public Works (Patrick Yamashita)
COUNCIL LIAISON	n/a
EXHIBITS	<ol style="list-style-type: none"> 1. Financial Information 2. Summary of Public Comments 3. Detail of Proposed Expenditures & Street Fund Balance 4. Project Descriptions 5. Map of Proposed 6-Year TIP Roadway and PBF Improvements 6. Map of PBF on the Mercer Ways 7. Goals and Criteria for Selecting Sound Transit Settlement Funds Projects and Programs
2019-2020 CITY COUNCIL PRIORITY	2. Prepare for Light Rail and Improve Mobility
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

BACKGROUND

The Six-Year Transportation Improvement Program (“TIP”) is a planning tool used to identify specific projects that work together to maintain, preserve, and maximize use of the existing roadway and trail systems. The TIP generally balances revenues and expenditures within the Street Fund through programming and phasing construction of projects.

RCW 35.77.010 requires cities to formally adopt a TIP annually and submit it to WSDOT and the Puget Sound Regional Council (PSRC) by July 1. Updates to the TIP often reflect changes in priority, cost, resources, and needs. A public hearing is required by state law and is part of the process during the Council meeting. Once the TIP is adopted, projects are budgeted and funded through the City’s Capital Improvement Program (“CIP”) in the biennial budget. Staff also uses the TIP to coordinate future transportation projects with needed underground utility improvements so that utility work can be budgeted and programmed to occur prior to roadway projects. All arterial street and pedestrian and bicycle facility (“PBF”) projects must be included in the TIP to be eligible for state and federal funding.

The draft TIP is an update of the 2019-2024 version adopted by the City Council in 2018. Individual projects/programs are linked together where feasible to create economies of scale for construction.

It includes transportation improvement projects and programs in the following six categories for 2020-2025:

1. Residential Street Preservation
2. Town Center Street Improvements
3. Arterial Street Improvements
4. Pedestrian and Bicycle Facilities (PBF) – New Facilities
5. East link Traffic/Safety Mitigation projects
6. Transportation Operations, Maintenance and CIP Management

On May 7, staff is seeking general feedback on the draft 2020-2025 TIP in addition to conducting the public hearing. The TIP will be updated based on Council direction and presented for adoption at the June 4 Council meeting.

PUBLIC COMMENTS

The formal public comment period for the TIP was March 15 thru April 15, 2019. Notices advertising the opportunity for public comment were posted on the City's website, in the Mercer Island Weekly (March 13 and April 3), in the Mercer Island Reporter (March 13 and March 20), and on Let's Talk, the City's public engagement site. Additional information was available on the City's TIP webpage (www.mercergov.org/TIP). Both Let's Talk and the City's TIP webpage provided users with easy access to TIP maps, FAQ's, and related information to learn more about the TIP process and to submit comments online. Exhibit 2 summarizes comments received during this public comment period.

Public comment will also be taken during the public hearing for the TIP at the May 7 Council meeting. The legal notice for the public hearing was published in the Mercer Island Reporter on April 24 and on May 1.

During the public comment period, comments were received regarding the use of chip seal on routes used heavily by bicyclists. Nineteen comments were received, with roughly half opposed to the use of chip seal and half understanding why the City uses chip seal for road resurfacing. The completed 2018 chip seal project also generated discussion amongst the community.

Chip seal is one technique/tool staff has available for the preservation and resurfacing of the street system on the Island. The next projects to use chip seal for resurfacing are proposed in 2021 on North Mercer Way and West Mercer Way [C5 & C6]. **No decision on the use of chip seal needs to be made today;** therefore, staff is proposing to come back to the Council in Q1 2020 for further discussion on roadway preservation and resurfacing strategies (Pavement 101) in advance of next year's TIP process.

STREET FUNDING

The TIP is funded by a combination of revenues which includes:

- Real Estate Excise Tax (REET),
- Motor Vehicle Fuel Tax (MVFT),
- Vehicle License Fees from the Mercer Island Transportation Benefit District (TBD),
- Transportation Impact Fees (approved by Council in January 2016),
- Multimodal Transportation (approved by the State as part of ESSB 5987 in July 2015) and
- Grants (when they are available).

Except for REET, all revenues are dedicated solely to the Street Fund. As part of the adopted 2019-2020 budget, Council approved a shift in REET funding. In order to maintain reasonable levels of reinvestment in all REET funded assets (streets, parks, and buildings), 45% of total REET will fund Street projects and 55% will fund CIP (park and building) projects. Prior to 2019, REET was split evenly between the Street and CIP Funds, with 100% of REET 2 dedicated to the projects in the Street Fund.

Currently, vehicle license receipts are forecasted at \$375,000 per year for 2019-2024. It is important to note that the State Legislature adjourned without acting on [Initiative 976](#) (“I-976”), therefore, I-976 will appear on the 2019 ballot for voter approval or rejection. If approved, I-976 will reduce state and local transportation revenue by repealing the authority of City and Transportation Benefit Districts to use vehicle license fees as a revenue source. If approved, I-976 will significantly impact the City’s ability to fund future transportation improvements.

For a detailed discussion of financial information about the 2020-2025 TIP, see Exhibit 1.

PROGRAM ELEMENTS

The following describes the TIP categories and follow the same order as the Detail of Expenditures in Exhibit 3. For specific project descriptions, refer to Exhibit 4. For a map of these projects, refer to Exhibit 5.

Residential Street Preservation Program [Category A]

This program restores and resurfaces the City's 58 miles of public residential streets on an approximate 35-year cycle. Over the last ten years, approximately 11.0 miles of residential streets have been resurfaced with a Hot Mix Asphalt (HMA) overlay and 2.8 miles have been resurfaced with a chip seal. This combined mileage accounts for almost 24% of the residential street network. HMA overlay construction for residential streets currently costs between \$350,000 and \$450,000 per road mile. Chip sealing, which was added to the program in 2012, currently costs approximately \$150,000 per road mile. The residential program also improves substandard streets in public right-of-way at the rate of roughly one per biennium, as the need arises. Selection and timing of residential resurfacing work is based upon Pavement Condition Index (PCI) ratings as well as planned water, sewer, and storm drainage utility work.

Town Center Street Improvements [Category B]

The arterial streets located within the Town Center District serve as access to retail, commercial, office, transit, and residential uses in and around the Town Center. These streets account for 10% of the City's 26 miles of arterial roadways. A large portion of these streets were rebuilt in 1994 and 1996. Parts of others have been rebuilt over the last ten years in conjunction with several redevelopment projects. The current TIP allocates funds for some resurfacing work as well as reconstruction of sidewalk areas that were not replaced by the 1994 and 1996 projects or by recent development projects.

Arterial Street Improvements [Category C]

This category provides preservation and improvement of the City's other 23.5 miles of arterial streets outside of the Town Center on an approximate 25-year life cycle. Project priorities are based on PCI, the need for underground utility improvements, condition of pedestrian and bicycle facilities, and timing of other large projects. These projects incorporate reinvestment in existing pedestrian and bicycle facilities. Residential street overlays are linked when feasible to arterial street projects to create an economy of scale. In the next six years, resurfacing projects are planned on portions of all three Mercer Ways, SE 40th Street, SE 68th Street, SE 70th Place, Gallagher Hill Road, and SE 36th Street.

Pedestrian and Bicycle Facilities (PBF) – New Facilities [Category D]

This category improves and adds to the pedestrian and bicycle facilities network. Specific projects are based primarily on those identified in the 2010 PBF Plan, with input from the community and the School District. PBF “reinvestment” projects such as asphalt overlays of existing pedestrian paths adjacent to arterial street improvements are not included in this category. Rather, they are included in the scopes of

their associated arterial street improvement projects. This category also includes ongoing program funding to implement smaller scale ADA compliance improvements and PBF improvements.

The Roadside Shoulder Development Program was established in 2002 to create new paved shoulders suitable for pedestrian and bicycle use on the Mercer Ways. Since that time, numerous phases of work have been completed. While most of these have been on East Mercer Way, improvements have also been made on North and West Mercer Ways. Exhibit 6 shows the current status of the Roadside Shoulder Development Program. Since 2003, the City has constructed at least one shoulder project per biennium, for a total investment in the Mercer Ways roadside shoulders of over \$3.2 million.

East Link Traffic/Safety Mitigation Projects [Category E]

This category was added in the 2019-2024 TIP (adopted June 2018) to reflect projects identified to mitigate traffic/safety concerns as a result of the I-90 center roadway closure and the opening of the East Link Light Rail station. Staff developed these projects based on the community’s feedback, analysis of traffic patterns and anticipated needs for pedestrian/bicycle safety improvements on routes to the light rail station. Three projects are in the adopted 2019-2024 TIP and the approved 2019-2020 Budget. These projects will begin design in 2019 and include: N-S Bike Route ICW – SE 63rd, Speed Feedback Signage near West Mercer Elementary, and the I-90 Trail Crossing at West Mercer Way. An additional proposed project is to address the community’s concerns with the crossing of 77th Ave SE at Sunset Highway near the East Link station entrance.

Transportation Operations, Maintenance and CIP Management [Category F]

This section covers costs that are associated with Street Right of Way Operations and Maintenance or are CIP Management costs which support the overall Street Capital program. In addition to these costs specific program costs include:

- (1) Pavement Marking Replacement program to annually replace worn, damaged, or missing pavement markings (i.e. crosswalks, stop bars, arrows, bike symbols, raised pavement markers) on the Island’s road network.
- (2) Metro Transit Shuttle Service, an on-going program to co-fund with King County, bus shuttle services on Route 630 to connect the Mercer Island community with downtown Seattle,
- (3) Street ROW Maintenance and Operations costs include: an annual ROW Tree Maintenance program to identify, evaluate, and remove hazardous trees within the public right-of-way, and annual support to Community Planning and Development (“CPD”) Right of Way Inspections.
- (4) Capital Project Management, Engineering, and Overhead costs include: staff and management costs not directly associated with capital projects, and Mobile Asset Data Collection which is a recurring project to collect pavement distress information to produce Pavement Condition Index (PCI) ratings (2019, 2022, and 2025) for the Island’s road network.

NEW PROJECTS AND CHANGES TO CONSIDER FROM THE PREVIOUS TIP

The following is a summary of the noteworthy changes made to the approved 2019-2024 TIP to develop the draft 2020-2025 TIP.

1. Town Center Street Improvements

In last year’s TIP, the Town Center Streets project scope was changed from what had been primarily pavement resurfacing work to a new scope, focused on sidewalk replacement and improved ADA accessibility. While most of the Town Center’s streets were reconstructed in two large projects in 1994 and 1996, some blocks of streets were not rebuilt. For the last several years, City Public Works Staff have been grinding and shimming sidewalk areas lifted by tree roots in an effort to keep the

sidewalks serviceable. Unfortunately, repairs are only short-term solutions, and eventually large areas of sidewalk need to be replaced. Two roadways that did not receive improvement as part of the 1994 and 1996 Town Center streetscape improvements are 80th Avenue between SE 28th and SE 32nd Streets, and 78th Avenue between SE 32nd and SE 34th Streets. They suffer from street trees with large root masses; broken, uneven, and narrow sidewalks; and non-compliant ADA curb ramps.

Projects B1 and B2 are pilot projects for the replacement of sidewalk and street trees on these sections of 80th and 78th Avenues in the Town Center. The projects remove and replace existing damaged sidewalks and the street trees within them with a new design that will allow for trees to grow and mature without damaging the new sidewalks. Work scope include sections of new curbs, new wider sidewalks, new tree planting areas, and new street trees. Council discussed these projects at length and expressed concern about the loss of the mature trees. Public Works has performed a baseline tree condition assessment throughout the Town Center to evaluate tree health and these results will be presented to the Council before proceeding with projects B1 and B2. Staff will also present a preliminary design to the Council for design approval prior to soliciting construction bids.

Design work is planned in 2019 for the 80th Avenue work with construction anticipated in 2020. The 78th Avenue work is planned for design in 2021 and construction in 2022. Earlier in 2019, staff applied for a grant from Sound Transit's System Access Fund for the 80th Avenue project. Following an open public comment period and review by Sound Transit staff, it is expected that the Sound Transit Board will select projects to receive funds in mid-2019.

2. Arterial Street Improvements

Arterial projects can vary in scope from substantial reconstruction (as seen on SE 40th Street in 2018), to hot mix asphalt overlays (Island Crest Way in 2016), to chip seals (East Mercer Way in 2018). Staff utilizes PCI data to help determine the scope, resurfacing method, and timing of arterial street projects. Arterial work for the next six years continues to focus on preserving existing facilities through HMA overlays and chip sealing. Only two proposed arterial street projects have been changed from the 2018 TIP:

- SE 40th Street (76th Avenue SE to 78th Avenue SE) [C3] – This project's timing has been changed from 2019 to 2020, to coincide with some water system work in the same area. Street improvements will consist of rebuilding failing asphalt pavement, replacing concrete curbing on the north side, and minor sidewalk repairs.
- North Mercer Way (8400 to SE 35th Street) [C10] – This is a newly proposed project that will resurface this section of North Mercer Way with a HMA overlay. This area was last repaved by WSDOT in 1994, at the end of the I-90 freeway construction. Work may also include resurfacing of nearby SE 26th Street, from Island Crest Way to 84th Avenue SE. Staff is proposing design work to occur in 2025 and construction in 2026.

3. Pedestrian and Bicycle Facilities (PBF)

- SE 40th Sidewalk Improvements (Gallagher Hill – 93rd Ave SE) [D6] – This modified project extends the Mercerwood Drive (92nd Ave SE – 93rd Ave SE) sidewalk improvement project (identified as a new project in the 2019 – 2024 TIP) west along SE 40th Street to Gallagher Hill Rd. The project will design and construct pedestrian and bicycle improvements along both sides of SE 40th Street completing the PBF infrastructure by providing continuous, uniform sidewalk and bike routing. This project is a high priority request of School District staff and supports Safe Routes to School for the schools and facilities within the School District campus and bus stop locations for Islander Middle School. Staff is proposing design work to occur in 2025 and construction in 2026.

- 92nd Avenue (SE 40th St – SE 41st St) [D7] – This new project, proposed for design in 2025 and construction in 2026, will complete a missing link of sidewalk, connecting with sidewalks the School District completed in 2015 along the High School frontage, completing a continuous sidewalk from SE 40th St to SE 42nd St.

4. East Link Traffic/Safety Mitigation Projects

- PBF I-90 Trail Crossing at West Mercer Way [E2] – The project location is within WSDOT limited access and the Aubrey Davis Park Master Plan scope limits. Coordination with WSDOT and the Parks Department master planning process will be ongoing. Initial scoping of the project (started in January 2019) indicates final improvements will be more than crosswalk markings as initially determined in 2017. As a result, the schedule and budget has been modified to reflect preliminary design and final design in 2019/2020, with construction anticipated in 2021. This trail crossing is adjacent to the I-90 ramps to Seattle and has experienced an increase in traffic due to the center roadway closure. This location is heavily used by pedestrians and bicyclists due to the proximity to Aubrey Davis Park fields, and the Mountains to Sound Greenway (I-90) trail.
- PBF I-90 Trail Crossing at Sunset Highway/77th Ave SE [E3] – This new project will design and construct improvements at the intersection. This intersection and trail crossing are directly adjacent to the East Link station access on 77th Avenue SE and is expected to experience an increase in pedestrian and bicycle traffic, as well as vehicle traffic once the station opens. Alternative Analysis and Preliminary Design (Phase 1) is proposed to begin in 2020 with Final Design (Phase 2) in 2021 and Construction (Phase 3) in 2022.

LOOKING AHEAD – UNFUNDED PROJECTS

Several PBF projects are unfunded pending further evaluation of scope, and confirmation of need, and availability of funding. They include:

- PBF Plan Update – Update to the 2010 PBF Plan.
- N-S Bike Route (90th Ave SE – SE 63rd St) – Complete gap in N-S Bike route. Phase 3 Feasibility, Phase 4 Preliminary Design, Phase 5 Final Design and Phase 6 Construction proposed for funding in future years, pending outcome of Phases 1 & 2.
- 84th Ave SE (SE 33rd to 36th St) – Enhance existing gravel path with curb, gutter, and sidewalk.
- 86th Ave SE (SE 42nd St to Island Crest Way) – Gap completion in PBF network.
- Merrimount Drive (Island Crest Way to West Mercer Way) – Sidewalk improvements requested by the community. Supports Safe Routes to School. Suggested schedule: design 2026, construction 2027.

SOUND TRANSIT SETTLEMENT FUNDS

Goals and Criteria for Selecting Projects and Programs

The Sound Transit Settlement Agreement was approved by City Council in October 2017. The City Council negotiated a settlement of \$10,050,000, which was divided into various mitigation categories or “Buckets of Funds” (see Exhibit 7). Funds may be transferred between the various buckets as shown in the Buckets of Funds diagram. With these funds, the City Council would be able to identify and fund future projects and programs through the adoption of Transportation Improvement Programs (TIP), Capital Improvement Programs (CIP), and City Council Priorities and Work Plans. According to the agreement, the deadline for reimbursement is December 31, 2025.

Two years into the agreement, nearly \$2.9 million has been appropriated for Long Term Parking (purchase and sale, due diligence, environmental) with approximately \$358,000 of this to be reimbursed through negotiations (legal action) with known polluter BP Arco. Another \$975,000 has been appropriated for

Traffic/Safety Enhancements, with the majority of this approved in the 2019-2020 City Budget CIP program. Finally, just under \$25,000 has been appropriated for First/Last Mile Solutions. See Table 1 below.

Table 1: Sound Transit Settlement Agreement Funds

Fund Category	Fund Amount	Funds Appropriated	Funds Remaining
Long Term Parking	\$4,410,000	\$2,896,468	\$1,513,532
Traffic/Safety Enhancements	\$5,100,000	\$975,000	\$4,125,000
First/Last Mile Solutions	\$226,900	\$24,875	\$202,025
Temp/Short Term Parking	\$240,000	0	\$240,000
ADP	\$50,000	0	\$50,000
Emergency Training: I-90	\$23,100	0	\$23,100
Total:	\$10,050,000	\$3,896,343	\$6,153,657

Given the length of lead time to plan and implement projects, Council is being asked to review the Goals and Criteria For Selecting Projects and Programs and the Expenditure Timeline for developing projects and programs (“projects”) utilizing the settlement funds so that staff may return with proposed projects that best meet the goals and priorities of the City Council. Refer to Exhibit 7.

Example Timeline for Project Development and Expenditure of ST Settlement Funds

While eight years might seem to be more than adequate to expend \$10 million in ST Settlement Funds, several factors make this timing challenging to meet.

The City’s existing project engineering staff has a robust schedule of projects as shown in the 2020-2025 TIP. Staff may be able to accommodate Settlement Fund projects if they are staggered, however this may also require pushing other priority projects out on the planning schedule. Any significant construction project (projects that require more than striping or signing) will take up to three years to accomplish.

A typical project life cycle covers approximately three years:

- Year 1: Project concepts, consultant selection, preliminary design and permitting from WSDOT (when in I-90 right of way).
- Year 2: Project final design and bidding documents
- Year 3: Project Construction

An example Expenditure Timeline shows how projects might be scheduled between now and 2025 (refer to Exhibit 7).

Next Steps

Staff is looking for Council input on the Goals and Criteria For Selecting Projects and Programs, and Expenditure Timeline to help guide staff in identifying future projects for Council consideration.

Staff proposes to return to Council in 2019 to discuss and consider project concepts, in addition to projects already approved by Council, or proposed in the current TIP. Staff would then further develop project details to be included in the 2020 TIP for final approval by Council allowing for project development and completion by the 2025 ST Settlement Agreement reimbursement of funds deadline.

MOBILE ASSET DATA COLLECTION & PAVEMENT CONDITION RATINGS

As part of the ongoing effort to cost-effectively maintain the City’s street network, staff have contracted for pavement condition assessments every three to four years (completed in 2009, 2013, and 2016). The data collected has produced a Pavement Condition Index (PCI) value for each of the over 700 segments of

pavement within the City's 83.5-mile public road network. This rating process is based on collecting visual pavement distress information and computing it into numerical deduction values which are subtracted from a highest possible score of 100, resulting in a PCI score between 0 and 100. These numerical scores have been bracketed into six named condition ranges: Good (PCI 100-86), Satisfactory (85-71), Fair (70-56), Poor (55-41), Very Poor (40-26), and Failed (25-0).

The health of Mercer Island's road network can generally be determined by three indicators: the average network PCI, the amount of backlog (defined as PCI below 50), and the amount of network in Good condition (PCI 100-86). The 2013 data gave the City's network an average PCI score of 77. This is considered an above-average grade in the pavement rating industry. The 2013 backlog of 7.8% was considered low (below 15% is desirable) and the amount of Good condition streets at 32% was considered high (should be at least 15%).

For 2016, the City's road network condition dropped slightly, to an average PCI score of 75. The backlog dropped to 4.0% and the amount of Good condition streets dropped to 25%. Over the last three years there has been focus on repaving some of the worst streets and lowering the backlog. Given the large amount of resurfacing work performed in 2017 and 2018, and the amount planned for 2019, staff predicts that these indicators will improve in the next PCI data set.

Staff has used the 2016 PCI information as the basis for prioritizing street resurfacing projects within the TIP. Because pavement conditions change over time, data collection needs to be an ongoing process, and staff plans for this occur every three years. The next PCI data collection project is currently scheduled for summer of 2019.

Traffic Sign Retro Reflectivity (TSRR) and complete traffic sign inventory data was collected in conjunction with the 2016 PCI project. This sign data is enabling staff to prioritize traffic sign replacements to comply with the requirements of the Manual on Uniform Traffic Control Devices (MUTCD), the Federal standard for traffic control devices. The TSRR and sign inventory will be updated with each future PCI project.

SUMMARY

Staff is seeking general feedback on the draft 2020-2025 TIP, in addition to conducting the public hearing.

RECOMMENDATION

City Engineer

Receive comments from the public hearing and provide feedback to staff.

SIX-YEAR TRANSPORTATION PROGRAM

Financial Information (2020-2025)

Street Fund Revenues

The main revenues to the Street Fund for the six-year planning period (2020-2025) are Real Estate Excise Taxes (REET), Fuel Taxes, Vehicle License Fees, and Transportation Impact Fees. Approximately 65% of the revenue to the Street Fund for the planning period is forecast to come from REET. An additional 16% is forecast to come from Fuel Taxes over the six-year planning period. Vehicle license fees are forecast to make up 14% of the revenue to the Street Fund. The final 5% of revenue will be made up of Transportation Impact Fees, payments from the City of Seattle (for Transit Shuttle Services), and Multimodal Transportation funds. During the 2020-2025 planning period, significant funding is anticipated to come from Sound Transit in association with Eastlink mitigation projects. Note that this funding has been excluded from the percentage breakdown listed above.

Real Estate Excise Tax

REET is the 0.5% tax paid by the seller in property transactions (sales of residential and commercial property). State law restricts the use of REET for specific capital purposes. REET 1 (the 1st quarter of 1% of the sales price) may be used for streets, parks, facilities or utilities. REET 2 (the 2nd quarter of 1% of the sales price) may be used for streets, parks, or utilities, but may not be used for facilities. Neither REET 1 nor REET 2 may be used for equipment or technology. City budget policies define the allocation of REET 1 and REET 2 between the City's Street Fund and the City's CIP Fund (which accounts for capital spending on Parks, Open Space, and City Buildings).

REET is a volatile revenue source since its base (home sales) is highly dependent on economic conditions and interest rates. REET revenues were very strong in 2007. However, in conjunction with the Great Recession, the number of property sales dropped significantly (2008 and 2009), followed by a slow recovery in the number of sales (2010-2012). During that same time period, the Street Fund balance was drawn down, as reinvestment in existing streets and investment in new Pedestrian and Bicycle facilities continued. Since 2012, the average sales price for homes has climbed, while the number of sales (2013-2017) returned to close to the long term average of 500 per year.

HISTORICAL REAL ESTATE EXCISE TAX (2009-2018) Dollars in Thousands

Year:	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Property Sales ≤\$5.0M:										
Average sales price	\$854	\$994	\$916	\$899	\$1,046	\$1,119	\$1,182	\$1,318	\$1,483	\$1,587
Change in average sales price	-30.9%	16.3%	-7.8%	-1.9%	16.4%	7.0%	5.6%	11.5%	12.5%	7.0%
Number of property sales	267	318	367	418	492	493	499	454	490	423
REET Revenue	\$1,129	\$1,565	\$1,665	\$1,860	\$2,548	\$2,742	\$2,919	\$2,955	\$3,597	\$3,307
Property Sales >\$5.0M:										
Number of Property Sales	3	3	5	6	2	9	10	7	14	13
REET Revenue	\$129	\$642	\$162	\$300	\$57	\$527	\$350	\$746	\$2,093	\$519
Total REET Revenue	\$1,258	\$2,207	\$1,827	\$2,160	\$2,605	\$3,269	\$3,269	\$3,701	\$5,690	\$3,826

Average Sales Price Change Statistics

High (2013)	16.4% Increase
Low (2009)	30.9% Decrease
5 Year Average (2014-2018)	8.7%
10 Year Average (2009-2018)	3.6%

Number of Sales Statistics

High (2015)	509
Low (2009)	270
5 Year Average (2014-2018)	472
10 Year Average (2009-2018)	422

Of particular note are the following:

- Several commercial property sales generated extraordinary REET during the last 10 years, as follows:
 - 2010 Shorewood Apartments (\$109.9M) – generated \$544K in REET
 - 2016 77 Central (\$96.8M) – generated \$479K in REET
 - 2017 Shorewood Apartments (\$209.7M), Hadley Apartments (\$95.2M), and Island Corporate Center (\$41.0M) – generated \$1.7M in REET
- The City's average home price continued to rise until 2008, reaching a high of \$1.2 M, then reflecting the downturn in regional housing prices, dropped over 30% in 2009 to an average home price of \$854,485, and slowly recovered in 2010 to 2012. The average home price has continued to rise at a record pace for the last 6 years (2013-2018), reflecting buyer demand in excess of housing supply.
- Also reflecting the downturn in the regional real estate market, the number of sales dropped to a low of 260 in 2008. The past 10 year average for number of home sales was 422. The historical average (before 2008) was 500 sales per year.

The 2019-2025 REET forecast, which maintains the assumptions used to forecast REET for the 2019-2020 adopted budget, is summarized in the table below:

FORECASTED REAL ESTATE EXCISE TAX (2019-2025)
Dollars in Thousands

Year:	2019	2020	2021	2022	2023	2024	2025
Property Sales ≤\$5.0M:							
Forecasted average sales price	\$1,619	\$1,684	\$1,751	\$1,821	\$1,894	\$1,970	\$2,049
Change in average sales price	4%	4%	4%	4%	4%	4%	4%
Forecasted number of sales	425	425	400	400	400	400	400
Forecasted REET Revenue	\$3,407	\$3,543	\$3,468	\$3,607	\$3,751	\$3,901	\$4,057
Property Sales >\$5.0M:	\$300	\$300	\$300	\$300	\$300	\$300	\$300
Total REET Revenue	\$3,706	\$3,844	\$3,768	\$3,908	\$4,050	\$4,200	\$4,356

The assumptions employed in the forecast are as follows:

- The average home sale price is projected to grow at an annual rate of 4% in 2019-2024.
- The number of property sales, which dropped to 423 in 2018, is expected to remain close to 425 in 2019-2020, and decrease further to 400 in 2021-2024, based on a projected decline in the number of property listings.

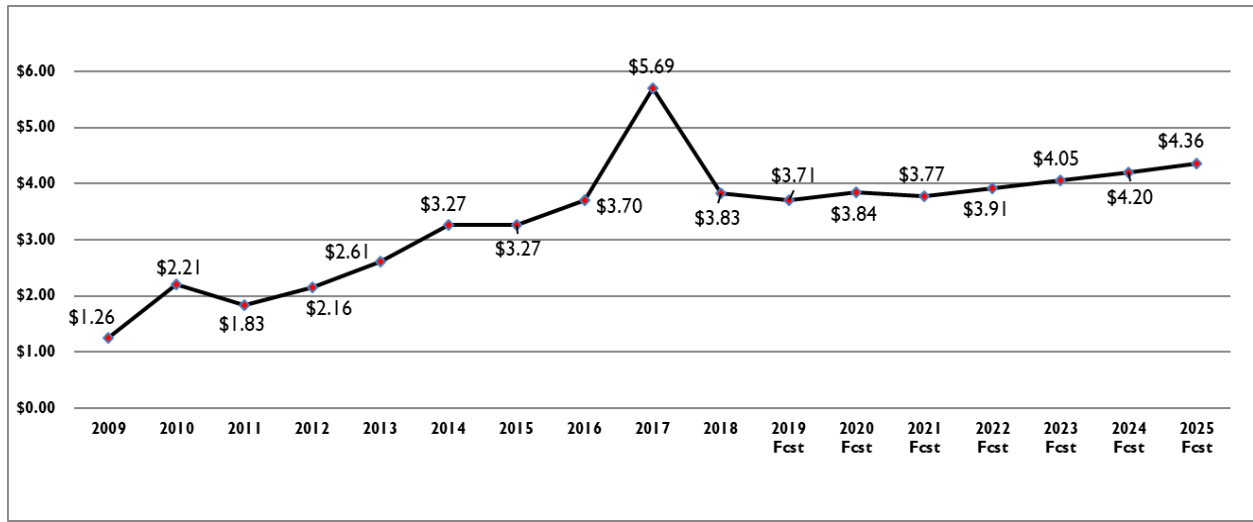
In order to maintain reasonable levels of reinvestment in all REET funded assets (streets, parks, and buildings), of the total REET received by the City, 45% will fund Street projects and 55% will fund CIP (park and building) projects. Prior to 2019, REET was split evenly between the Street and CIP

Funds, with 100% of REET 2 dedicated to the projects in the Street Fund. The distribution is detailed in the following table:

Year:	2019	2020	2021	2022	2023	2024	2025
REET Distrib. to Street Fund	\$ 1,668	\$ 1,730	\$ 1,696	\$ 1,758	\$ 1,822	\$ 1,890	\$ 1,960
REET Distrib. to CIP Fund	\$ 2,038	\$ 2,114	\$ 2,072	\$ 2,149	\$ 2,227	\$ 2,310	\$ 2,396
TOTAL REET	\$3,706	\$3,844	\$3,768	\$3,908	\$4,050	\$4,200	\$4,356

Both historical REET (2009-2018) and forecasted REET (2019-2025) are presented in the graph below.

**REET Revenues
2008-2018 Historical and 2019-2024 Forecast**



Motor Vehicle Fuel Tax (MVFT)

MVFT is a fixed tax, currently making up 49.5 cents of the per gallon price of gasoline, diesel, and other fuels. It is not based on the dollar amount of the fuel, but rather on the volume of fuel sold. Hence, there is no revenue benefit from higher gas prices.

MVFT is to be spent on salaries and wages, material, supplies, equipment, purchase or condemnation of right-of-way, engineering or any other proper highway or street purpose in connection with the construction, alteration, repair, improvement or maintenance of any city street or bridge or viaduct or underpassage along, upon or across such streets.

In addition, MVFT is a state shared revenue that is distributed to incorporated cities and towns based on population and other set allocation methods. Actual MVFT receipts for the past 10 years (2008-2017) are summarized in the following table.

HISTORICAL MOTOR VEHICLE FUEL TAX (2009-2018)
Dollars in Thousands

Year:	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Fuel Tax Revenue	\$ 493	\$ 492	\$ 472	\$ 467	\$ 470	\$ 469	\$ 492	\$ 507	\$ 513	\$ 528

Overall, the average annual growth in MVFT has been relatively flat over the last 10 years. When there is no increase in the fuel tax rate, Mercer Island’s fuel tax revenue tends to decline, as seen in 2008-2014.

The 2015 legislative session produced a transportation package adopted in ESSB 5987, resulting in an increase in the motor vehicle tax on August 1, 2015 from 37.5 cents to 44.5 cents per gallon, and a second increase to 49.4 cents per gallon on July 1, 2016.

The 2019-2025 MVFT forecast is summarized in the table below.

FORECASTED MOTOR VEHICLE FUEL TAX (2019-2025)
Dollars in Thousands

Year:	2019	2020	2021	2022	2023	2024	2025
Fuel Tax Revenue	\$ 488	\$ 476	\$ 464	\$ 452	\$ 441	\$ 430	\$ 419

The assumptions employed in the forecast are as follows:

- Per Municipal Research and Services Center (MRSC), fuel tax revenue statewide is expected to increase by 1.4% in 2018 and 0.9% in 2019.
- Mercer Island’s portion of the MVFT is expected to decline after 2018 due to annexations of unincorporated areas and to Mercer Island’s slower population growth rate relative to other cities.
- Based on recent trends for Mercer Island, fuel tax is forecast to decline 2.5% per year in 2019-2025.

Vehicle License Fees (Transportation Benefit District)

Vehicle license fees for the City’s Transportation Benefit District (TBD) were estimated at \$350,000 per year at the time the TBD was formed (October 2014), based on the 17,687 vehicles registered with the Department of Licensing (DOL) at the adopted fee of \$20 per vehicle, less the DOL’s 1% administrative fee. Actual receipts were \$371,689 (2016), \$374,736 (2017), and \$377,543 (2018). Vehicle license receipts are forecast at \$375,000 per year for 2019-2024.

The 2015 Legislature included within its large transportation funding bill, ESSB 5987, a number of changes to the laws governing transportation benefit districts (TBDs). One change allowed cities which share the same physical boundaries as the TBD to assume the TBD. The City Council approved the assumption of Mercer Island’s TBD in December 2015. In addition, the legislation allowed for an increase in the TBD fee up to \$40 without a public vote provided that the \$20 fee has been in place for 24 months. An additional increase up to \$50 without a public vote is also allowed provided that the \$40 fee has been in place for 24 months. However, any non-voted fee higher than \$40 is subject to potential referendum, as provided in RCW 36.73.065(6). Any license fees over these amounts, up to \$100, must be approved by a simple majority of voters.

Funds generated by the TBD are to be used for “transportation improvements”, which is defined as a project contained in the transportation plan of the state, a regional transportation planning organization,

city, county, or eligible jurisdiction as identified in RCW 36.73.020(2). A project may include investment in new or existing highways of statewide significance, principal arterials of regional significance, high capacity transportation, public transportation, and other transportation projects and programs of regional or statewide significance including transportation demand management. Projects may also include the operation, preservation, and maintenance of these facilities or programs.

Council adopted Ordinance 14C-11 focuses the application of vehicle license fees collected under the TBD to the operation, preservation, and maintenance of principal arterials of regional significance, high capacity transportation, and/or public transportation. The following programs are being funded with vehicle license fees: Metro Transit Shuttle Service, Street Right of Way Maintenance and Operations, and portions of arterial street improvements completed under the Town Center Street Improvements and Arterial Street Improvements sections of the TIP.

Transportation Impact Fees

Washington State law (RCW 82.02.050) specifies that Transportation Impact Fees are to be spent on “system **improvements.**” System improvements can include physical or operational changes to existing roadways, as well as new roadway connections that are built in one location to benefit projected needs at another location. These are generally projects that add capacity (new streets, additional lanes, widening, signalization, et al), but can also include bicycle, pedestrian, and transit-supportive projects that provide capacity for future growth and are within the right of way of ‘streets and roads’ as defined by the GMA.

The type of expenses which can be included as “capital improvements” include, but are not limited to transportation planning, land surveys, land acquisition, site improvements, necessary off-site improvements, construction, engineering, architectural, permitting, financing, and administrative expenses, and any other expenses which could be capitalized, and which are consistent with the City’s capital facilities element of its Comprehensive Plan or the City’s Six-Year Transportation Improvement Program. Transportation impact fees must be reserved until applied to a project for this purpose.

The Council passed Ordinance 16C-01 on January 4, 2016 authorizing the collection of transportation impact fees starting in February 2016. Impact fees are charged on new development (ex: building a new single family home on an undeveloped lot). In the first calendar year (2016) transportation impact fee collections totaled \$50,466, collected from 17 single family developments. In 2017 \$237,384 was generated from transportation impact fees, including \$118,458 from 30 single family developments, and an additional \$118,926 from 2 commercial developments. Note that new development was exceptionally high in 2017. In 2018, \$66,283 was collected.

To date \$167,080 has been applied to 9 new PBF facilities (including developing new EMW shoulders and new safe routes to school). The 2018 year-end balance in the Transportation Impact Fee reserve is \$187,052.

Transportation impact fees were estimated at \$60,000 in 2018 (based on development of 15 single family homes). An inflation factor of 2% per year has been applied to years 2019-2025. It should be noted that impact fees must be spent on projects reasonably related to the impact caused by new development. Because this is still a new revenue source for the Street Fund, staff will continue to monitor this revenue source in 2019-2020 and make budget adjustments as deemed appropriate.

City of Seattle

In April 2016, the City of Mercer Island entered into agreement with the City of Seattle to contribute up to half of the total cost of the Mercer Island Shuttle Service provided by King County Metro Transit. The City of Seattle pays \$40,000 annually to jointly fund the transit service with the City of Mercer Island.

Multimodal Transportation

The 2015 legislative session produced ESSB 5987, the transportation package, which provided this new revenue source for cities and counties in addition to the motor vehicle fuel tax revenues which is distributed to cities each month. The bill added Section 331, which provides for a direct distribution in the 2015–2017 state biennium of \$11,719,000. This direct distribution comes from two different sources:

- Motor Vehicle Fund in the amount of \$5,469,000.
- Multimodal Fund in the amount of \$6,250,000.

Like the MVFT, Multimodal Transportation funds are a state shared revenue. The distributions are to be shared equally between cities and counties. The city portion of the distribution is made on a per capita basis. In general, Mercer Island's population grows at a slower rate than surrounding cities, so this revenue will decline slightly over time. Multimodal transportation funds totaled \$16,016 (2016), \$24,875 (2017), and \$34,067 (2018). The amount of the transfer increased for the State's 2018 fiscal year (starting in June 2017) and then is expected to remain flat thereafter at approximately \$34,000 per year.

Grant Opportunities

Grants occasionally become available for street or PBF projects. Grant funding is made available with increasing restrictions and competition for grants. Nevertheless, City staff intend to pursue grant opportunities when they become available, and if successful, these would be reflected in future TIPs.

A history of grants received by the City since 2000 is presented in the following table.

Year	Grant Agency / Project Description	Grant Revenue
2004	STP - ICW Street (SE 53rd Pl to SE 68th St)	\$ 217,300
2004	STP - ICW Sidewalk (SE 53rd Pl to SE 68th St)	75,000
2005	STP (U) - Streets (ICW - I-90 to SE 40th)	262,889
2008-09	TIB - SE 40th Corridor Impvts (ICW to 86th)	926,325
2009	WSDOT - Safe Routes to School (Lakeridge)	220,000
2012	TIB - ICW Ped Crossing Signals (SE 42nd / SE 47th)	241,587
2018	TIB - ICW Ped Crossing Signal (SE 32nd)	225,262
2018	TIB - SE 40th Street Sidewalk Improvements	510,715
	TOTAL	\$ 2,679,078

Street Fund Expenditures – Project Cost Estimates and Construction Costs

High inflation in construction costs during 2006-2008 was driven by rising crude oil prices and cost of metals (copper, iron, steel). Increased worldwide construction activity and demand for construction materials contributed to this high inflation.

During 2009 through 2012 (the economic slowdown) and for the couple years following, the City continued to receive good bids on projects and has been able to complete projects for below or close to the originally forecast project cost. The economy has recovered, by many measures. The ENR (Engineering News Record) Construction Cost Index for Seattle reflected inflation of 7.31% (2013), 4.15% (2014), 1.68% (2015), 1.74% (2016), and 2.13% (2017) for all types of construction. The average inflation since 1990 is 3.0%. For comparison, the CPI-W (Seattle Area) for 2018 was 3.4%. Higher inflation is forecast in future years. Staff looked at several reports of historical costs trends and forecasts for costs in the near future, and recommends a forecast of 4% per year (a little above the long term average of the Construction Cost Index for Seattle). For the proposed TIP, street construction costs (based about 40% on the cost of hot mix asphalt) were inflated as shown in the table below, from 2019 costs.

Suggested inflation factors used for the proposed 2020-2025 TIP

Year	2019	2020	2021	2022	2023	2024	2025
Annual Inflation	4%	4%	4%	4%	4%	4%	4%
Inflation over 2019	0%	4.0%	9.2%	13.6%	18.1%	22.8%	27.7%

The forecasted construction costs of Residential Streets, Arterial Streets (Town Center Streets, Arterial Improvements and associated Pedestrian and Bicycle Facilities) are estimated by comparing costs of recently completed projects which are similar in scope and complexity to the proposed project. Construction costs are estimated in today's dollars and then inflated to the year of anticipated construction.

Street Fund Balance

The Street Fund is forecast to start the planning period (2020) with a fund balance of \$3.30 million before reserves of \$609,736 (or \$2.69 million of available fund balance), and to end (2025) with a balance of \$1,041,187 before reserves of \$843,052 (or \$198,135 of available fund balance).

For working capital (cash flow) purposes, Council's policy is that \$200,000 be retained in the Street Fund. Because revenue is received on a monthly basis and the majority of expenditures occur in the summer and fall months, holding a minimum balance of \$200,000 in the fund has allowed for the cash flow fluctuations within the year. In addition, the use of transportation impact fees are restricted to use for transportation system improvements, and must be reserved until applied to a project for this purpose. Finally, the City periodically collects payments from town center developers for roadway restoration (when the City has a planned project in the area the developer would otherwise be required to restore). These funds are reserved until the pavement restoration project is completed.

Intentionally blank

Submissions from 2020 - 2025 TIP Public Comment

Submission No.	Category	Location	Comment/Suggestion
1	Non TIP	Luther Burbank Park	recover trail connecting Shorewood to Upper Luther Burbank park. This trail, although shown on older maps, has fallen into disuse and not shown on modern maps. It is overgrown and in need of maintenance.
2	Pedestrian and Bicycle Project	SE 36th/SE 40th/Gallagher Hill/I-90 Trail	Connector trail from SE 40th ST to Gallagher Hill Rd / SE 36th St. This would provide a safer pedestrian/bike connection to businesses on SE 36th st, City Hall, Covenant Shores, Gallagher Hill, and the I-90 trail for the hundreds of residents in Mercerwood. It would expand recreational walking/biking options for residents both to the north and south of this area. The current alternative (EMW shoulder) is less protected and less direct.
3	Pedestrian and Bicycle Project	EMW & SJCC/FASPS	add a striped pedestrian crosswalk at entrance to SJCC/FASPS, to connect the existing pedestrian pathways. This is a conflict point. Vehicles entering/leaving SJCC/FASPS do not reliably yield to pedestrians. The current configuration is also confusing for drivers; the heavy striping on EMW, and lack of it from SJCC/FASPS, gives many drivers the impression that EMW is the subordinate road. So I see many people slow down as they approach the entrance, thinking there's a stop sign that they just haven't spotted or something. It hurts traffic flow and creates confusion/indecision that may actually make the intersection less safe.
4	Non TIP	DOWNTOWN MERCER ISLAND	Downtown Mercer Island needs more large shade trees. The current trees in most of downtown do not encourage pedestrians to walk. Trees encourage shoppers to window shop and sit at restaurants and coffee shops on the sidewalk. Parking should not be the side walk and shops.
5	Pedestrian and Bicycle Project	North-South Bike route	<p>TIP RECOMMENDATIONS NEIGHBORS IN MOTION (NIM) re: TIP, 2019 April 2019 Based on community input we have received and the results of the City's satisfaction survey, the City needs to place a higher priority on completing a safe North-South bicycle route and completing the addition of shoulders to at least one side of North, East and West Mercer Ways. These projects were identified and recommended in two previous Pedestrian and Bicycle Plans in 1996 and 2010. Yet after 23 years these projects are not yet complete, and the current TIP does not project completing them by 2026—some 30 years after the 1996 Plan.</p> <p>In addition to community demand, the coming of light rail and the City's sustainability goals underscore the need for adequate, safe multi-modal transportation infrastructure. The light rail and bus turn-around projects call for a variety of first/last mile transportation solutions. Bikes, electric bikes, and electric scooters can all contribute to increased efficiency and lower traffic congestion, as well as supporting the City's commitment to sustainability and a lower carbon footprint. But first there has to be a safe, connected network to support this increased usage. Conclusion NIM urges the City to complete these projects, especially filling the gap in the North-South bike route, no later than 2023 when light rail service commences on Mercer Island.</p>

Submission No.	Category	Location	Comment/Suggestion
6	Pedestrian and Bicycle Project	WMW from SE65th to the South end, Avalon Drive to Southern tip	<p>Paving the shoulders on the Mercers</p> <p>Paving the shoulders on North, East and West Mercer Ways has progressed gradually and most of the paving has been completed, although previous TIPs have postponed slated project sections. Although this TIP goes to 2024, no shoulder work is shown after 2022. A section along WMW from SE 65th to the south end of the island is scheduled to be paved in 2021, but a dangerous section on the south end of the island, from Avalon Drive to the southern tip, is not scheduled. The City's long-standing plan to complete the paving should not be delayed.</p>
7	Pedestrian and Bicycle Project	intersections of ICW and SE 40 th , and 86 th SE and SE 40 th , Island Crest Way from the mailbox at 90th SE/ICW to 68th Street	<p>Completing the North-South route</p> <p>City maps show a North South bike route on the island, running roughly from Lakeridge Elementary to Town Center, yet on the ground significant gaps exist.</p> <p>In 2017 and 2018 significant improvements were made to the route; mainly, better signage and street painting. In Summer 2018 one of the two 'missing links', along SE 40 near Northwood school, was improved. However, the intersections of ICW and SE 40th, and 86th SE and SE 40th, still need improved markings for safety.</p> <p>The most concerning gap in a safe route runs along Island Crest Way from the mailbox at 90th SE/ICW to 68th Street. The City has marked the sidewalk on the east side of ICW as the bike route—in both directions. That sidewalk is too narrow to safely accommodate bikes and pedestrians going both ways. Tree root eruptions and numerous roads entering ICW make biking difficult and dangerous.</p> <p>To the City's credit the TIP schedules an Engineering review for this section over the next two years, but the TIP is silent on funding and timing of implementation.</p> <p>In addition to providing a safe route for commuters and families, the North-South route goes close to all the public schools on MI. A safe North-South route would encourage more students to bike or walk to school and thereby reduce traffic congestion, as well as enhance the livability and quality of life on the island.</p>
8	Pedestrian and Bicycle Project	Merrimount Drive: Island Crest Way to West Mercer Way	<p>I live on Merrimount Drive and we walk this road day in and day out with our children to get to the school bus stop on West Mercer. This road continues to become a safety hazard for all our children and families who use it as many vehicles use this connector road to Island Crest and there is no delineation of sidewalks as well as proper signage alerting drivers of pedestrians using it. My request to the city is as follows:</p> <ul style="list-style-type: none"> * Please construct sidewalks along Merrimount along with curb/gutter so a proper delineation is created between pedestrians and vehicles. * Signage indicating school bus stop is ahead so vehicle drivers are much more aware families are using this general area and they slow down more. * Speaking of slowing down – would like to request a speed limit solar powered sign along Merrimount, like the one on SE 70th and East Mercer, that shows vehicles speeds on Merrimount. Many vehicles zip up and down this connector above the speed limit and drivers need reminders of the speed limit along this road. A speed limit sign like this would be really helpful.
9	Other Transportation Project	West Mercer Way and SE 24 th Intersection	<p>We have been concerned about the intersection of West Mercer and 24th Street. There have been too many major pedestrian injuries/deaths and car accidents at this intersection and we all have kids who we worry about in this area. We need better signage, lights, bumps or something. Let's keep our citizens safe!</p>

SIX-YEAR TRANSPORTATION PROGRAM

Detail of Expenditures for 2020 - 2025

	PROJECTS	STATUS	COMMENTS	2020	2021	2022	2023	2024	2025
A.	Residential Streets Preservation Program								
1	Residential Street Resurfacing		Project includes HMA overlays and seal coats.	291,791	952,449	609,568	1,030,169	659,308	1,114,231
	Sub-total Residential Street Preservation Program			\$291,791	\$952,449	\$609,568	\$1,030,169	\$659,308	\$1,114,231
B.	Town Center Street Improvements								
1	80th Avenue Sidewalk (SE 28th - SE 32nd)		Pilot project - develop new standard for Town Center sidewalk replacements	400,000					
2	78th Avenue Sidewalk (SE 32nd - SE 34th)		Pilot project - develop new standard for Town Center sidewalk replacements		100,000	400,000			
3	Town Center Streets - North		Grind and HMA overlay of SE 27th (76th Ave to 80th Ave)			300,000			
	Sub-total Town Center Street Reconstruction			\$400,000	\$100,000	\$700,000	\$0	\$0	\$0
C.	Arterial Streets Improvements								
1	Arterial Preservation Program			19,602	70,000	70,000	70,000	70,000	70,000
2	East Mercer Way (SE 44th St - SE 70th Pl)		HMA overlay ph. 1 in 2019 & ph. In 2 2021. Includes approx. \$100K in PBF reinvestment		854,900				
3	SE 40th St (76th Ave SE - 78th Ave SE)	Modified	New curb on North side and rebuild roadway. Rescheduled from 2019 to 2020.	328,000					
4	SE 68th St and SE 70th Pl (ICW - EMW)		HMA overlay	525,000					
5	North Mercer Way (7450 - Roanoke)		Chip seal		133,000				
6	West Mercer Way (SE 56th St - EMW)		Chip seal, limit extended north to SE 56th		482,000				
7	Gallagher Hill Road (SE 36th St - SE 40th St)		HMA overlay. Will be done in conjunction with PBF project D5				610,700		
8	SE 40th (88th Ave to Gallagher Hill Rd)		Grind and HMA overlay				220,000		
9	SE 36th St (Gallagher Hill Rd - EMW)		Grind and HMA overlay					877,000	
10	North Mercer Way (8400 - SE 35th Street)	New	HMA overlay.						75,000
	Sub-total Arterial Street Improvements			\$872,602	\$1,539,900	\$70,000	\$900,700	\$947,000	\$145,000
D.	Pedestrian and Bicycle Facilities (PBF) - New Facilities								
1	PBF Plan Implementation			45,000	45,000	45,000	45,000	45,000	45,000
2	ADA Compliance Plan Implementation				75,000		75,000	75,000	75,000
3	East Mercer Way Roadside Shoulders - Phase 1 I		Clarke Beach to Avalon Drive			483,000			
4	West Mercer Way Roadside Shoulders - Phase 2 and 3		Ph 2: 7400 block to SE 70th St / Ph 3: SE 70th to SE 65th	365,000				431,000	
5	Gallagher Hill Sidewalk Impvt (SE 36th St - SE 40th St)		Sidewalk gap completion. Will be done in conjunction with overlay project C7				540,000		
6	SE 40th Sidewalk Impvt (Gallagher Hill - 93rd Ave SE)	Modified	Sidewalk gap completion supporting SRTS design 2025/constr 2026						280,000
7	92nd Ave SE Sidewalk Impvt (SE 40th to SE 41st)	New	Sidewalk gap completion supporting SRTS design 2025/constr 2026						124,000
	Sub-total Pedestrian & Bicycle (PBF) - New Facilities			\$410,000	\$120,000	\$528,000	\$660,000	\$551,000	\$524,000
E.	East Link Traffic/Safety Mitigation Projects		Up to \$5.1M. Projects must be complete & submitted for reimbursement by 12/31/25						
1	N-S Bike Route - ICW (90th Ave SE - SE 63rd)		Complete gap in N-S bike route. Ph 1 Alt ID & Ph 2 Public Engagement 2019/2020	225,000					
2	PBF - I-90 Trail Crossing at West Mercer Way	Modified	Ped/bike crossing. Ph 1 pre-design 2019, Ph 2 Final design 2020, Ph 3 Constr 2021	200,000	500,000				
3	PBF - I-90 Trail Crossing at Sunset Highway / 77th Ave SE	New	Intersection impvt Ph1 pre-design 2020, Ph 2 Final design 2021, Ph 3 Constr 2022	100,000	100,000	600,000			
	Sub-total East Link Traffic/Safety Mitigation Projects			\$525,000	\$600,000	\$600,000	\$0	\$0	\$0
F.	Transportation Operations, Maintenance, & CIP Mgmt								
1	Pavement Marking Replacement			72,632	95,000	99,750	104,738	109,974	115,473
2	Metro Transit Shuttle Service		Council voted to add Metro Shuttle Service in Apr 2015 (AB5058)	80,000	80,000	80,000	80,000	80,000	80,000
3	Street Right of Way Maintenance and Operations		Includes ROW Tree Maint and ROW Inspections	226,317	237,633	249,514	261,990	275,090	288,844
4	Capital Project Management, Engineering, and OH		Includes Staff/management costs not directly associated with construction projects	437,149	459,006	566,957	506,055	531,357	642,925
	Sub-total Other Transportation O&M, CIP Mgmt			\$816,098	\$871,639	\$996,221	\$952,782	\$996,421	\$1,127,243
	TOTAL PROJECT COSTS			\$3,315,491	\$4,183,989	\$3,503,789	\$3,543,652	\$3,153,729	\$2,910,473

SIX-YEAR TRANSPORTATION PROGRAM

Street Fund Balance

2020 - 2025

RESOURCES	COMMENTS	2020	2021	2022	2023	2024	2025
Beginning Fund Balance		\$ 3,300,810	\$ 3,227,319	\$ 2,316,330	\$ 2,136,541	\$ 1,370,890	\$ 1,054,160
Revenues							
Real Estate Excise Tax	RCW 82.46.010	1,730,000	1,696,000	1,758,000	1,822,000	1,890,000	1,960,000
Fuel Tax	RCW 47.24.040	476,000	464,000	452,000	441,000	430,000	418,500
MI Transportation Benefit District	MI Ordinance 14C-11 (Oct 2014)	375,000	375,000	375,000	375,000	375,000	375,000
Transportation Impact Fees	MI Ordinance 16C-01 (Jan 2016)	62,000	64,000	65,000	66,000	68,000	70,000
City of Seattle	Metro Transit Shuttle Service	40,000	40,000	40,000	40,000	40,000	40,000
State Shared - Multimodal Transportation	ESSB 5987 (July 2015)	34,000	34,000	34,000	34,000	34,000	34,000
Mitigation - Sound Transit	Up to \$5.1M. Complete by 12/31/25	525,000	600,000	600,000	-	-	-
Total Revenues		\$ 3,242,000	\$ 3,273,000	\$ 3,324,000	\$ 2,778,000	\$ 2,837,000	\$ 2,897,500

EXPENDITURES	COMMENTS	2020	2021	2022	2023	2024	2025
A. Residential Streets Preservation Program		291,791	952,449	609,568	1,030,169	659,308	1,114,231
B. Town Center Street Reconstruction		400,000	100,000	700,000	-	-	-
C. Arterial Street Improvements		872,602	1,539,900	70,000	900,700	947,000	145,000
D. Pedestrian & Bicycle Facilities - New Facilities		410,000	120,000	528,000	660,000	551,000	524,000
E. East Link Traffic Safety Mitigation Projects		525,000	600,000	600,000	-	-	-
F. Transportation Operations, Maintenance, & Capital Mgmt		816,098	871,639	996,221	952,782	996,421	1,127,243
Total Expenditures		\$ 3,315,491	\$ 4,183,989	\$ 3,503,789	\$ 3,543,652	\$ 3,153,729	\$ 2,910,473
Ending Fund Balance (including reserves)		\$ 3,227,319	\$ 2,316,330	\$ 2,136,541	\$ 1,370,890	\$ 1,054,160	\$ 1,041,187

FUND RESERVES AND DESIGNATIONS	COMMENTS	2020	2021	2022	2023	2024	2025
Working Capital Reserve		200,000	200,000	200,000	200,000	200,000	200,000
Impact Fees Collected	Applied annually to eligible projects	310,052	374,052	439,052	505,052	573,052	643,052
Designated - TC Streets North (Project B3 in 2022)		99,684	99,684	-	-	-	-
Ending Fund Balance (available)(after reserves)		\$ 2,617,583	\$ 1,642,594	\$ 1,497,489	\$ 665,837	\$ 281,108	\$ 198,135

SIX-YEAR TRANSPORTATION PROGRAM

Project Descriptions

(2020-2025)

A. Residential Street Preservation Program

Historically, this program has consisted of hot mix asphalt (HMA) overlays on an average of 1.0 to 1.5 miles of residential streets annually. Several years ago, the City added chip sealing as another tool for street pavement preservation. To date, chip seal projects have been performed in 2011, 2013, and 2018. The Residential Street Preservation Program also improves about one substandard street per biennium, as the need arises.

The City's pavement condition data is an integral part of determining the locations and schedule of future residential street asphalt overlays and chip seal work. Pavement Condition Index (PCI) data was collected in 2013 and 2016 and will be collected again in 2019. When PCI falls below a score of 70, staff considers a roadway for resurfacing. For roadways with resurfacing needs that also have pending utility work (storm drainage, new water main, etc.), these roadways are typically scheduled for paving in the years following completion of that major utility work. The timing and limits of residential street resurfacing work in future TIPs may change, as determined by updated pavement condition information.

Some of the residential roadways planned for future repaving are listed below. Other roadways may be added or the timing of these streets below may change based on when and where water main construction, storm drainage construction, franchise utility work, and major housing projects occur.

- For 2020, SE 68th Street and 93rd Avenue (near SE 70th Place) are planned for repaving. These roads have PCI's of Fair and Poor. Further south, SE 78th Street near Lakeridge Elementary will be repaved. Its PCI rating is Fair.
- In 2021, the Madrona Crest West neighborhood (SE 36th, SE 37th, and SE 39th Streets, 86th Avenue) will be repaved. These roadways have PCI ratings of Fair and Poor. Additionally, portions of SE 47th Street, 84th Avenue, and 86th Avenue, lying west of Island Crest Way will be repaved. These roadway's PCI ratings range from Fair to Very Poor to Failed.
- For 2022, the neighborhood plat of Parkwest (bounded by 82nd Avenue, 83rd Place, SE 62nd Street and SE 70th Street) is planned for repaving. These roadways have PCI's in the Fair, Poor, and Very Poor ranges.
- In 2023, the Madrona Crest East neighborhood (bounded by 88th and 90th Avenues, and SE 36th and SE 40th Streets) will be repaved following a large water main replacement project scheduled for construction in 2022. Additionally, roadways in the Island Point neighborhood (84th Avenue, SE 80th and SE 82nd Streets), south of Lakeridge Elementary, will be resurfaced. These roadways have PCI's in the Fair, Poor, and Very Poor ranges.

- For 2024, the neighborhood streets comprised of SE 61st Street and 90th, 92nd, 93rd, and 94th Avenues (east of Island Crest Way) are planned for repaving. Current PCI's of these roads range from Fair to Poor.
- Potential roadways to resurface in 2025 include SE 58th, SE 59th, and SE 60th Streets, all lying east of Island Crest Way; however, timing of these may change based upon future PCI ratings.

B. Town Center Street Improvements

- **80th Avenue Sidewalk (SE 28th Street to SE 32nd Street) [B1] and 78th Avenue Sidewalk (SE 32nd Street to SE 34th Street) [B2]** are projects to replace curbs, sidewalks, and street trees with a new design that will allow space for new street trees to mature without sidewalk damage. In addition, ADA accessibility would be improved on these roadways. These sections of 80th and 78th Avenue were not rebuilt during the 1994-1996 Town Center Streets reconstruction effort. The pilot project of 80th Avenue would be designed in 2019 and constructed in 2020. The 78th Avenue work would follow in similar fashion in 2021 and 2022. At this early stage of project scope, design has been estimated at \$100,000 and construction at \$400,000 for each project. Staff has applied for grant funding from Sound Transit's System Access Fund for the 80th Avenue project.
- **Town Center Streets – North [B3]** will resurface SE 27th Street from 76th Avenue to 80th Avenue with a grind and overlay of the existing roadway in 2022. This roadway was last resurfaced in 1994.

C. Arterial Street Improvements

- **Arterial Preservation Program [C1]** work continues annually. The purpose of this program is to extend the life of arterial streets proactively, through the repair and patching of isolated pavement failure areas and crack sealing. Crack sealing extends the life of existing pavements by sealing out water intrusion.
- **East Mercer Way Resurfacing (4400 to SE 70th Place) [C2]** is proposed as two projects, in 2019 and 2021. Last repaved in 1992, East Mercer Way is showing pavement fatigue and advanced wear. Patching and crack sealing have both been performed in recent years. Pavement segments within these limits range from Satisfactory to Fair. The scope of this project is an HMA overlay from the 4400 block to SE 53rd Place in 2019 and an HMA overlay from SE 53rd Place to SE 70th Place in 2021. Both projects will resurface adjacent paved shoulder areas.
- **SE 40th Street (76th Avenue to 78th Avenue) [C3].** This portion of SE 40th Street was originally planned for reconstruction in 2015; however, staff learned of several new home projects set for construction in 2015 and 2016, so work on this section of SE 40th Street was postponed. The project will rebuild the failing asphalt pavement structure (PCI rating of Poor) as well as replace concrete curbs on one side. Timing of this project is being moved to 2020 to align with some water system work affecting the same area.
- **SE 68th Street and SE 70th Place (Island Crest Way to East Mercer Way) [C4]** was added to the TIP in 2013 as an HMA resurfacing project. The pavement on SE 68th Street date to about 1985 and SE 70th Place was last resurfaced in 2001. Pavement conditions are in the

Fair range. SE 70th Place was crack sealed in 2011 and again in 2016. This project has been scheduled for construction in 2020.

- **North Mercer Way (7450 to Roanoke Way) [C5].** This project was added to the TIP in 2017 and proposes to restore the aging pavement on this portion of North Mercer Way with a chip seal in 2021. The roadway was last repaved in 1994 and although its current PCI rating is Satisfactory, Staff predicts that it will be in Fair condition by 2021. New PCI data to be collected in 2019 may change the timing and scope of this project.
- **West Mercer Way (SE 56th Street to East Mercer Way) [C6].** This roadway was last repaved in 1995 with a HMA overlay. Its current PCI's are in the low Satisfactory range and Staff believes its condition will degrade to Fair in a few more years. A chip seal resurfacing is proposed for 2021. At that time, the current pavement will be 26 years old. New PCI data to be collected in 2019 may change the timing and scope of this project.
- **Gallagher Hill Road (SE 36th Street to SE 40th Street) [C7]** is proposed for resurfacing with an HMA overlay in 2023. Last repaved in 1988, Gallagher Hill Road's current PCI rating is at the bottom of Satisfactory, and staff believes that by 2023 its rating could fall to Poor.
- **SE 40th Street (88th Avenue to Gallagher Hill Road) [C8].** This project will resurface a short portion of SE 40th Street with a grind and overlay process. It is planned to follow a large water main construction project in the Madrona Crest East neighborhood (to the north) scheduled for 2022. This overlay will be coupled with Gallagher Hill Road repaving and Madrona Crest East repaving, also planned for 2023.
- **SE 36th Street (Gallagher Hill Road to East Mercer Way) [C9].** This project will resurface SE 36th Street with a HMA overlay in 2024. This roadway was rebuilt in the late 1980's by WSDOT as part of the I-90 freeway improvements. Its current PCI rating is Fair, but is expected to drop in the coming years. This pavement has performed well, but will be 38 years old in 2024, and will be in need of resurfacing. Project elements may also include sidewalk repairs.
- **North Mercer Way (8400 to SE 35th Street) [C10].** This is a newly proposed project to resurface North Mercer Way with an HMA overlay. This portion of North Mercer was last repaved in 1994 by WSDOT at the end of the I-90 freeway construction. While its 2016 PCI ratings are in the Satisfactory range, staff believes PCI's will drop into the Fair range by 2025. Work on this project may also include resurfacing of nearby SE 26th Street, from Island Crest Way to 84th Avenue. Design work has been placed in 2025, with construction planned for 2026.

D. Pedestrian and Bicycle Facilities – New Facilities

- **PBF Plan Implementation [D1]** is an annual program funded at \$45,000 per year. Specific projects for this program have not yet been identified or prioritized for construction. Proposed focus is on implementation of signage and pavement markings to support sharing of the road by all users and completion of missing links in sidewalk or trails to fill gaps in the PBF system.
- **ADA Compliance Plan Implementation [D2]** is a program funded at \$75,000 per biennium to identify, inventory, prioritize, design, and construct spot improvements to pedestrian

facilities citywide to meet compliance standards established by the Americans with Disabilities Act (ADA).

- **East Mercer Way Roadside Shoulders – Phase 11 [D3].** A Roadside Shoulder Development Program was established in 2002 to construct new paved shoulders along the Mercer Ways for pedestrian and bicycle use (constructed independently from roadway improvement projects). Shoulders have been under construction in phases since 2004. Council has continued to approve and fund additional shoulder projects along East Mercer Way, which to date cover 80% of its 4.8 mile length. The East Mercer Way Roadside Shoulders Phase 11 project will construct new paved shoulders from Clarke Beach to Avalon Drive in 2022.
- **West Mercer Way Roadside Shoulders - Phases 2 and 3 [D4].** These proposed projects will continue investment in new paved shoulders along West Mercer Way, north of the “Phase 1” project constructed in 2017. Phase 2 will build paved shoulder from the 7400 Block to SE 70th Street in 2020. Phase 3 will build paved shoulder from SE 70th Street to SE 65th Street in 2024. Currently, paved shoulders exist along 72% of West Mercer Way’s 6.0 mile length.
- **Gallagher Hill Road Sidewalk Improvement (SE 36th Street to 40th Street) [D5].** This project will complete the gap in the sidewalk infrastructure on Gallagher Hill Road connecting SE 40th Street to the SE 36th Street/North Mercer Way intersection at the bottom of Gallagher Hill. The project, proposed for design and construction in 2023, will build concrete curb, gutter and sidewalk along the east side of the roadway. It will be constructed in conjunction with the resurfacing of Gallagher Hill Road [C7].
- **SE 40th Street Sidewalk Improvements (Gallagher Hill Road to 93rd Avenue SE) [D6].** Proposed for design in 2025 and construction in 2026, this project will build concrete curb, gutter, and sidewalk along the south side of SE 40th from Gallagher Hill Road to 93rd Avenue SE, and along the north side from Gallagher Hill Road to Greenbrier Lane. This project will complete the PBF infrastructure along SE 40th Street between Island Crest Way and Mercerwood Drive by providing continuous, uniform sidewalk and bike routing along both sides of the street. This project is a high priority request of the School District staff and supports “Safe Routes to School” principles for the schools and facilities within the School District campus and a bus stop location for Islander Middle School.
- **92nd Avenue SE Sidewalk Improvements (SE 40th Street to SE 41st Street) [D7].** Proposed for design in 2025 and construction in 2026, the project will build concrete curb, gutter, and sidewalk along the west side of 92nd Avenue to provide a ‘safe walk route’ for Northwood Elementary, the High School and a bus stop location for Islander Middle School. This project will complete a missing link on 92nd Avenue by connecting with sidewalks the School District constructed in 2015 along the High School frontage, creating a continuous sidewalk from SE 40th to SE 42nd Streets.

E. East Link Traffic/Safety Mitigation Projects

- **North – South Bike Route, Island Crest Way (90th Avenue SE to SE 63rd Street) [E1].** This allocates funding for the design of the missing link in the North-South Bike Route, which is a high priority for the Neighbor’s in Motion (NIM) citizen’s group. Its goal is to complete the missing section of bicycle route along Island Crest Way between Island Park Elementary and Pioneer Park. Recognizing the complexity and challenges in this corridor,

the proposed project will be phased over several years, with Phase 1 – Alternative Identification/Analysis and Phase 2 – Public Engagement programmed in the 2019-2020 biennium. These phases will be funded with Sound Transit Mitigation funds. Phase 3 – Feasibility, Phase 4 – Preliminary Design, Phase 5 – Final Design, and Phase 6 Construction are unfunded, and will be programmed and funded in future years.

- **PBF – I-90 Trail Crossing at West Mercer Way [E2].** This trail crossing is adjacent to the I-90 ramps to Seattle and has experienced an increase in traffic due to the center roadway closure. This location is heavily used by pedestrians and bicyclists due to the proximity to Aubrey Davis Park fields, and the Mountains to Sound Greenway (I-90) trail. Improvements to the crosswalk for the trail crossing, new signage, street lighting, curb ramps to meet ADA requirements and improve access for bicyclists, and channelization are being evaluated. Preliminary design is budgeted and underway in 2019 with final design budgeted in 2020. Construction is proposed for 2021. The project location is within WSDOT limited access and the Aubrey Davis Park Master Plan scope limits. Coordination with WSDOT and the Parks Department master planning process will be ongoing.
- **PBF – I-90 Trail Crossing at Sunset Highway/77th Avenue SE [E3].** This intersection is directly adjacent to the East Link station access and is expected to experience an increase in pedestrian and bicycle traffic, as well as vehicle traffic once the station opens. A long-term solution could be to install a roundabout, a traffic signal, a rectangular rapid flashing beacon (RRFB) system, or other urban design type intersection improvements to improve pedestrian and bicycle crossings and vehicular circulation. Further evaluation and design are needed. A project with preliminary design beginning in 2020, final design in 2021 and construction in 2022 is proposed. The project location is within WSDOT limited access and coordination with WSDOT will be ongoing.

F. Unfunded Projects – Not Reflected in 6-year Plan

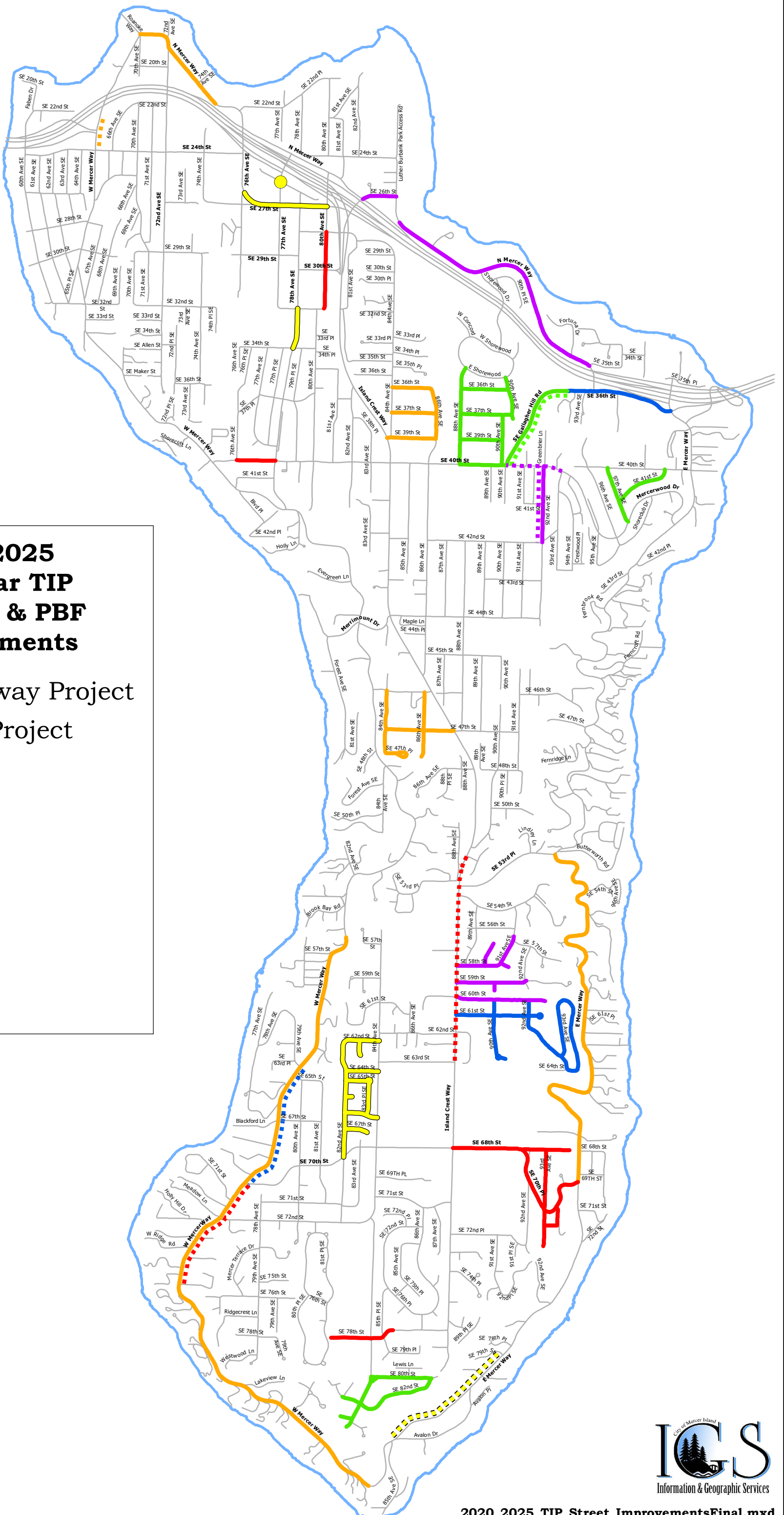
- **Pedestrian and Bicycle Facilities Plan (PBF Plan) Update.** This project proposes to provide a comprehensive update to the current PBF Plan, last updated in 2010. Over time, standards have changed and new facilities have been built. Updates to the Plan will identify and evaluate projects, provide a preliminary scope of work, and establish priorities of work with the intention of providing a roadmap, foundation, and timeline for future improvements.
- **North – South Bike Route, Island Crest Way (90th Avenue SE to SE 63rd Street).** This project will complete the missing link in the North-South Bike Route. The remaining phases of this project, Phase 3 – Feasibility, Phase 4 – Preliminary Design, Phase 5 – Final Design, and Phase 6 Construction will be programmed and funded in future years. The scope of work will be determined during Phase 1 – Alternative Identification/Analysis and Phase 2 – Public Engagement and proposed for funding in future years.
- **84th Avenue SE (SE 33rd Place to SE 36th Street).** This project proposes to install concrete curb, gutter, and sidewalk along the east side of 84th Avenue SE to provide a ‘safe walk route’ for Northwood Elementary and the High School. It is a medium priority request of the School District.
- **86th Avenue SE (SE 42nd Street to Island Crest Way).** This project proposes to install concrete curb, gutter, and sidewalk along the east side of 86th Ave SE to provide a walking facility where none currently exists. The project will complete a missing link in the sidewalk network and connect Island Crest Way and adjacent neighborhoods to the High School,

Northwood Elementary School, the Mary Wayte Pool, and PEAK. Drainage work will be required and road widening to provide shared space for bicycles is a potential element.

- **Merrimount Drive Sidewalk Improvements (Island Crest Way to West Mercer Way).** The project proposes to install concrete curb, gutter, and sidewalk along both sides of Merrimount Drive. The project improves walkability, providing a defined route and place for school kids to walk to and wait for the school bus or walk to West Mercer Elementary. The project was requested by several property owners living adjacent to Merrimount Drive. A suggested project schedule is design in 2026, with construction in 2027.

2020-2025 Six - Year TIP Roadway & PBF Improvements

- Roadway Project
- - - - PBF Project
- 2020
- 2021
- 2022
- 2023
- 2024
- 2025



Current Pedestrian & Bicycle Facilities (PBF) on the Mercer Ways

- Paved Roadside Shoulder
- Sidewalks or Paths
- No Facility

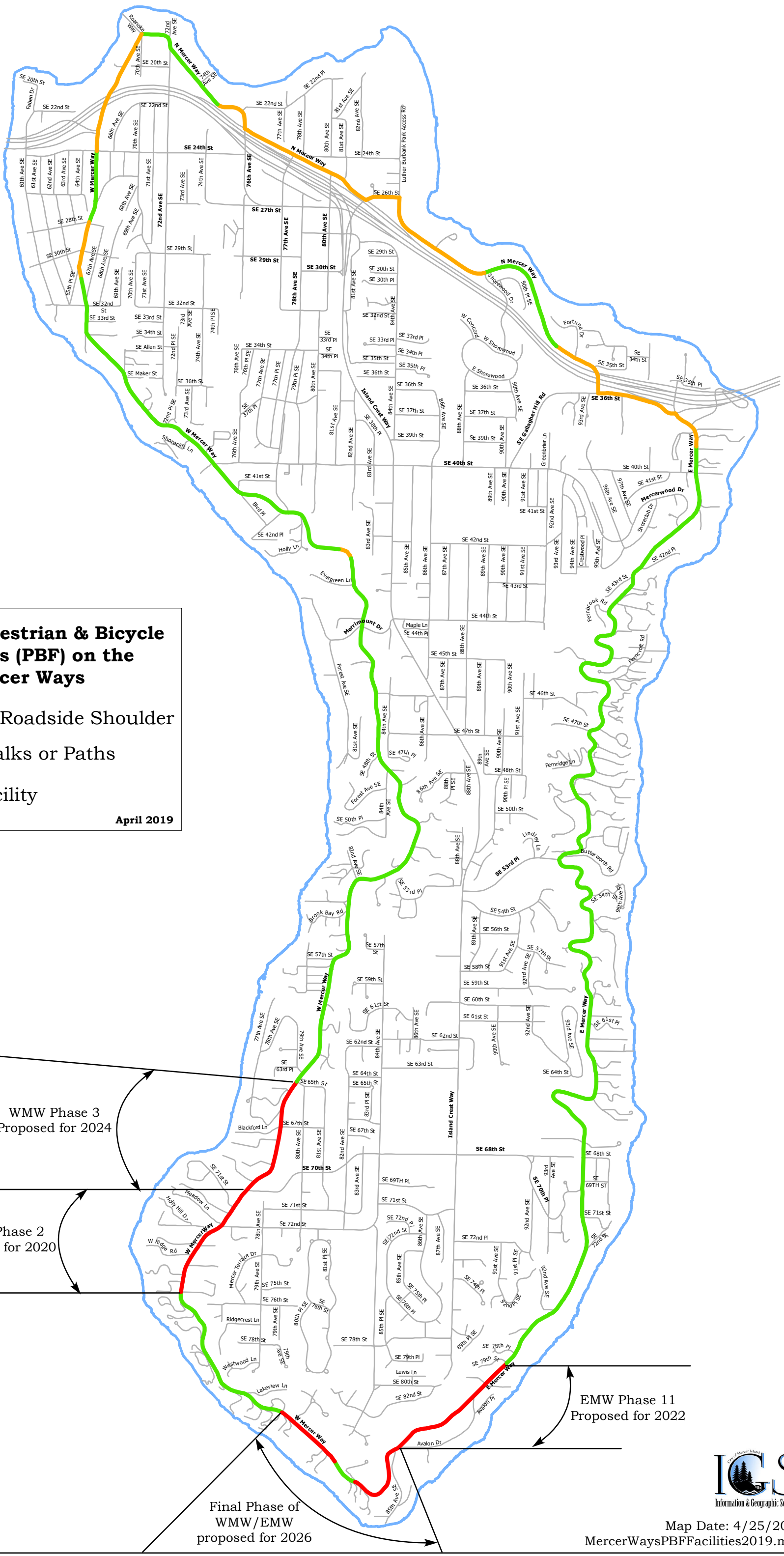
April 2019

WMW Phase 3
 Proposed for 2024

WMW Phase 2
 Proposed for 2020

Final Phase of
 WMW/EMW
 proposed for 2026

EMW Phase 11
 Proposed for 2022





DRAFT

SOUND TRANSIT SETTLEMENT FUNDS GOALS AND CRITERIA FOR SELECTING PROJECTS AND PROGRAMS

BACKGROUND

The Sound Transit Settlement Agreement was approved by City Council in October 2017. The City Council negotiated a settlement of \$10,050,000, which was divided into various mitigation categories or "Buckets of Funds." (See page 3). With these funds, the City Council would be able to identify and fund future projects and programs through the adoption of Transportation Improvement Programs (TIP), Capital Improvement Programs (CIP), and City Council Priorities and Work Plans. According to the agreement, the deadline for reimbursement is December 31, 2025.

PROJECT GOALS

All projects forwarded for Council's consideration will be aligned with Council approved Goals and Policies in the Comprehensive Plan, Pedestrian Bicycle Facilities Plan, and/or other City planning documents. Information received through Biennial Community Surveys and other targeted "interest" surveys (not statistically accurate, but informative) will also inform prioritization of projects.

Optimizing the total experience when engaging with the new light rail station by walking, biking, or driving is a fundamental value in developing any project proposal. Proposed projects will strive to meet the following goals:

1. Mitigate the loss of access from closure of the center roadway.
2. Improve access to transit and maximize the largest number of residents using transit.
3. Improve vehicular circulation as well as pedestrian and bicycle safety near the light rail station.
4. Leverage partnerships to share costs and resources and use settlement funds effectively.

PROJECT CRITERIA

Criteria to consider when recommending projects and programs include:

General

- A. Does the project address the community's top transportation priorities?
- B. Does the project improve access to transit or incentivize transit use?
- C. How many people does this project serve? Does the proposed project maximize benefits for the greater good of the whole community?
- D. Does this project complement and enhance other projects such as the proposed commuter parking?
- E. Does this project address unintended consequences from new projects?
- F. Does this project balance the needs of today with the needs of the next generation?

Pedestrian, Bicycle, and Vehicular Improvements

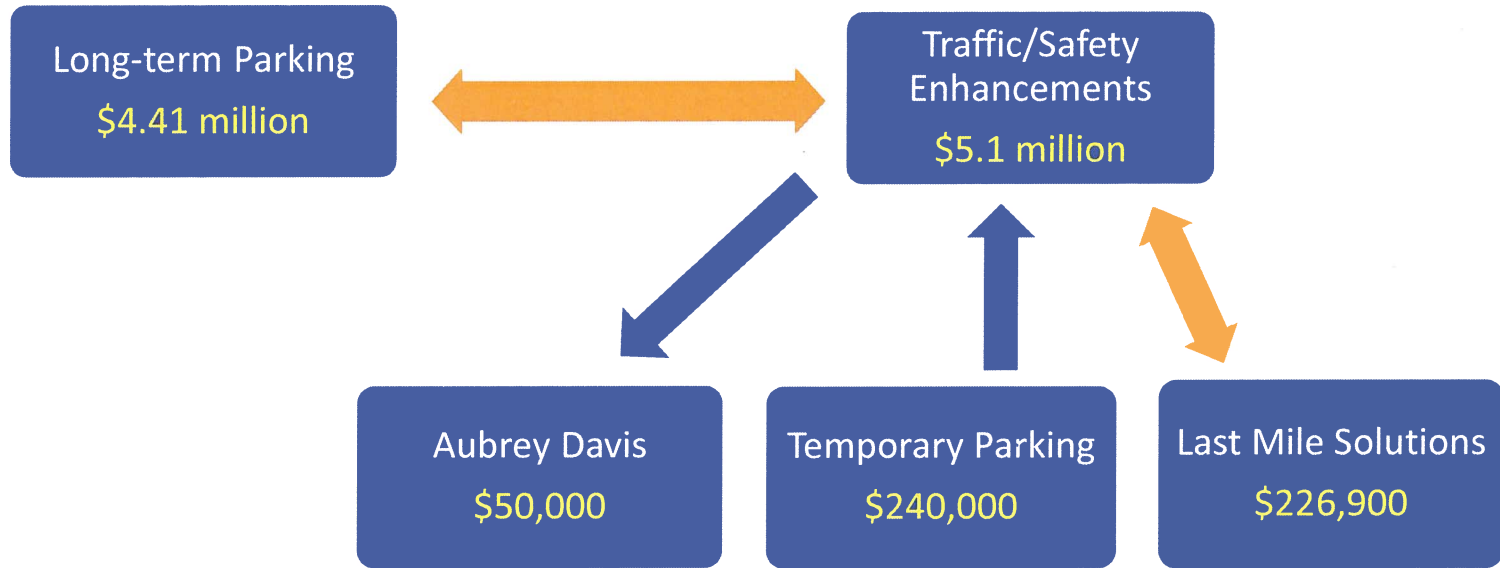
- A. Does the project address risk concerns (life/safety)?
- B. Does the project address multi-modal transportation needs? Are cars, pedestrians and bicycles all benefiting?
- C. Does the project improve traffic flow from changed traffic patterns post I-90 center roadway closure?
- D. Does the project address key access points to get to the light rail station? Does the project connect or integrate with existing infrastructure (e.g., Mountains to Sound Trail, bike lanes, etc.)
- E. Does the project address deficiencies created by loss of center roadway (e.g., parking, ways to access transit, bike and pedestrian access, etc.)? Does it address a known community "pain point"?
- F. Is there data to support the project?

On Time, On Budget

- A. What is the cost of the project? Does this project fit within current resources or will it go beyond the settlement funds?
- B. Is this project near term, impactful, and easy to implement and provides immediate benefits to the community?
- C. Can the project dollars be leveraged with regional partnerships or grants?
- D. Can the project be designed and constructed by the 2025 deadline?

Sustainability and Innovation

- A. Does the project improve the environment? Does the project clean up contamination, decrease pollution and congestion from cars on the road or improve walkability?
- B. Has the project been reviewed through sustainability filters?
- C. Does the project provide an innovative first/last mile solution?
- D. Does the project use emerging technology? Is it forward looking?






ST Settlement—“Buckets” of Funding

\$10,050,000

(Please note: 1) \$23,100 – police & fire training for I-90 response; 2) Expires 12-31-25)

**Sound Transit Settlement Agreement
Expenditure Timeline**

Section	2017				2018				2019				2020				2021				2022				2023				2024				2025					
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
Settlement Agreement		⊕		⊕																																		
Long Term Parking																																						
Traffic Mit./Safety Planning									⊕				Staff Propos	CC Approve																								
Speed Feedback Signs WMW													Install																									
N-S Bike Route													Planning	Public Process																								
PBF-I-90 Trail Crossing at WMW													Prelim Des	Final Design	Construct																							
77th/Sunset Intersection (proposed)														Prelim Des	Final Design	Construct																						
Traffic/Safety Project 1															Prelim Des	Final Design	Construct																					
Traffic/Safety Project 2																Prelim Des	Final Design	Construct																				
Traffic/Safety Project 3																	Prelim Des	Final Design	Construct																			
Last Mile Solutions - Rideshare							Uber/Lyft																															
Last Mile Solutions - Bikeshare							Limebike																															
Last Mile Solutions Pilot 1										Concept	Implement																											
Last Mile Solutions Pilot 2															Concept	Implement																						
Last Mile Solutions Pilot 3																			Concept	Implement	Implement																	
Aubrey Davis Park Master Plan																																						
Short Term Parking							Proposal				Proposal																											

-  Today
-  Final date for project implementation
-  Final date for reimbursement



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5564
May 7, 2019
Regular Business**

2018 YEAR-END FINANCIAL STATUS REPORT & 2019 BUDGET ADJUSTMENTS	Action: Receive report and adopt Ordinance No. 19-08, amending the 2019-2020 Budget.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
--	--	--

DEPARTMENT OF	Finance (Chip Corder)
COUNCIL LIAISON	n/a
EXHIBITS	1. 2018 Year-end Financial Status Report 2. 2017-2018 CIP Project Management Report 3. Ordinance No. 19-08 (amends 2019-2020 Budget)
2019-2020 CITY COUNCIL PRIORITY	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$ 6,035,896
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ 6,035,896

SUMMARY

The 2018 Year-end Financial Status Report is attached as Exhibit 1. In addition, a comprehensive update on the status of each CIP project as of December 31, 2018 is attached as Exhibit 2. Finally, an ordinance amending the 2019-2020 Budget is attached as Exhibit 3, which constitutes financial “housekeeping.” Accordingly, the City Manager recommends that the procedural requirement for a second reading be suspended and that the ordinance be adopted on May 7, 2019.

RECOMMENDATION

Finance Director

- MOVE TO:
1. Suspend the City Council Rules of Procedure 6.3, requiring a second reading for an ordinance.
 2. Adopt Ordinance No. 19-08, amending the 2019-2020 Budget.

City of Mercer Island
FINANCIAL STATUS REPORT
2018 Year-End

FOREWORD

The Financial Status Report provides a summary budget to actual comparison of revenues and expenditures for the General Fund (four times a year) and all other funds (twice a year) through the end of the most recently completed fiscal quarter. Revenue and expenditure comparisons are also made to the same period in the prior year. In addition, a comprehensive progress update on the City's Capital Improvement Program (CIP) is included twice a year in the second and fourth quarter reports. A separate fund balance analysis for every fund is included annually in the fourth quarter report as well. Finally, if needed, budget adjustments are identified in a separate section of this report, along with an amending ordinance.

This report is comprised of the following five sections:

- General Fund
- Utility Funds
- All Other Funds
- Capital Improvement Program
- Budget Adjustments

It should be noted that, where significant, revenues are recognized when earned, regardless of when cash is received, and expenditures are recognized when a liability has been incurred or when resources have been transferred to another fund. Also, in the case of the General Fund, the beginning fund balance, which corresponds to the appropriated net excess resources from a prior year, is separately identified.

GENERAL FUND

At the end of 2018, total revenues were 1.1 percent greater than budget, and total expenditures and carryovers, were 2.4 percent under budget.

General Fund	Actual	Budget	Difference	% of Budget
Total revenues*	\$30,378,748	\$30,034,279	\$344,469	101.1%
Total expenditures & carryovers **	\$30,180,704	\$30,928,972	-\$748,268	97.6%

* Total revenues exclude budgeted beginning fund balance and one-time interfund transfers in.

** Total expenditures & carryovers exclude one-time interfund transfers out.

Revenues

The following table compares actual to budgeted revenues and other resources through December 31, 2017 and 2018. **Total revenues were 101.1 percent of budget (or 1.1 percent > budget) due to three unexpected, one-time miscellaneous general government fees, which totaled \$373,606.**

GENERAL FUND: Revenues For the Year Ended December 31, 2017 and 2018

Revenue Category	Actual			Budget		% of Budget	
	12/31/17	12/31/18	% Chg	2017	2018	2017	2018
Property Tax	11,850,029	12,201,258	3.0%	11,873,878	12,159,785	99.8%	100.3%
General Sales Tax	4,145,605	4,516,573	8.9%	4,521,000	4,580,000	91.7%	98.6%
Utility Taxes	4,361,512	4,315,500	-1.1%	4,164,200	4,216,700	104.7%	102.3%
License, Permit & Zoning Fees	3,825,661	3,232,187	-15.5%	3,646,500	3,381,500	104.9%	95.6%
Recreation Program Fees	1,521,235	1,628,034	7.0%	1,630,318	1,673,815	93.3%	97.3%
EMS Levy & Charges for Service	1,280,843	1,316,446	2.8%	1,331,577	1,344,689	96.2%	97.9%
Criminal Justice Sales Tax	660,564	735,037	11.3%	662,000	695,000	99.8%	105.8%
Intergovernmental Revenues	676,477	681,832	0.8%	631,645	594,799	107.1%	114.6%
Misc General Government	739,402	668,833	-9.5%	592,591	224,700	124.8%	297.7%
Utility Overhead Charges	455,932	468,814	2.8%	452,172	464,106	100.8%	101.0%
Court Fines	405,781	315,959	-22.1%	415,000	415,000	97.8%	76.1%
CIP Administration Charges	271,324	266,912	-1.6%	268,915	278,185	100.9%	95.9%
Investment Interest	16,219	31,363	93.4%	6,000	6,000	270.3%	522.7%
Total Revenues	30,210,584	30,378,748	0.6%	30,195,796	30,034,279	100.0%	101.1%
Beginning Fund Balance	1,845,816	2,429,216	31.6%	1,845,816	2,429,216	100.0%	100.0%
Interfund Transfers (One-Time):							
Transfer from Beautification Fund	-	1,049,692	N/A	-	-	N/A	N/A
Transfer from Agency Fund	-	2,000	N/A	-	-	N/A	N/A
Transfer from Criminal Justice Fund	1,024,572	-	-100.0%	1,024,572	-	N/A	N/A
Transfer from Contingency Fund	700,000	-	N/A	700,000	-	N/A	N/A
Transfer from FS 92 Construct. Fund	297,105	-	N/A	297,105	-	N/A	N/A
Total Resources	34,078,077	33,859,656	-0.6%	34,063,289	32,463,495	100.0%	104.3%

Comparing 2018 to 2017, total revenues were up only 0.6 percent, or \$168,164, because the increases in property tax and general sales tax were mostly offset by a 15.5 percent, or \$593,474, decrease in license, permit, and zoning fees, which primarily relate to development activity.

A more in-depth analysis is provided for the following revenues, comparing 2018 to 2017:

- **Property tax, which comprised 40 percent of total revenues in 2018, was up 3.0 percent, or \$351,229, in 2018 compared to 2017** due to the 1.0 percent optional increase and “new construction” additions to the 2018 levy.
- **General sales tax, which comprised 15 percent of total revenues in 2018, was up 8.9 percent, or \$370,968, in 2018 compared to 2017.** The following table compares general sales tax revenue, which is broken down by business sector, for 2016-2018.

2016-2018 Sales Tax Revenue

Business Sector	Revenue (Jan-Dec)			% Change		% of Total		
	2016	2017	2018	2017	2018	2016	2017	2018
Construction	2,494,852	1,848,804	1,859,876	-25.9%	0.6%	52.5%	44.6%	41.2%
Retail & Wholesale Trade	1,049,316	1,089,488	1,237,603	3.8%	13.6%	22.1%	26.3%	27.4%
Admin & Support Services	200,283	212,465	329,757	6.1%	55.2%	4.2%	5.1%	7.3%
Food Services	221,229	225,707	225,247	2.0%	-0.2%	4.7%	5.4%	5.0%
Telecommunications	139,797	153,358	153,597	9.7%	0.2%	2.9%	3.7%	3.4%
Finance, Insurance & Real Estate	140,158	128,027	145,993	-8.7%	14.0%	3.0%	3.1%	3.2%
Prof, Scientific & Tech Services	125,086	120,393	135,928	-3.8%	12.9%	2.6%	2.9%	3.0%
All Other Sectors	379,711	367,363	428,572	-3.3%	16.7%	8.0%	8.9%	9.5%
Total	4,750,432	4,145,605	4,516,573	-12.7%	8.9%	100.0%	100.0%	100.0%

The overall increase of 8.9 percent can be primarily attributed to the “retail & wholesale trade” and “administration & support services” sectors, which were up 13.6 percent and 55.2 percent, respectively, in 2018. These significant increases were mostly driven by the Marketplace Fairness Act, which took effect in 2018, requiring remote sellers and marketplace facilitators that meet certain minimum gross sales or transaction requirements to collect and remit sales tax on all taxable retail sales in the state of Washington. In addition, it should be noted that the “construction” sector, which accounted for 41.2 percent of the City’s total sales tax receipts in 2018, was up only 0.6 percent relative to the prior year.

- **Utility taxes, which comprised 14 percent of total revenues in 2018, were down 1.1 percent, or \$46,012, in 2018 compared to 2017.** The following table compares utility tax revenues, which are broken down by type of utility, for 2016-2018.

2016-2018 Utility Tax Revenue

Utility Tax	Revenue (Jan-Dec)			% Change		% of Total	
	2016	2017	2018	2017	2018	2017	2018
Electric/Gas	1,622,004	1,776,832	1,635,950	9.5%	-7.9%	40.7%	37.9%
Water, Sewer & Stormwater	933,363	1,006,173	1,208,234	7.8%	20.1%	23.1%	28.0%
Cable TV	705,370	713,748	659,618	1.2%	-7.6%	16.4%	15.3%
Cellular	419,798	383,253	334,171	-8.7%	-12.8%	8.8%	7.7%
Garbage	272,551	290,247	292,052	6.5%	0.6%	6.7%	6.8%
Long Distance	108,342	112,631	114,408	4.0%	1.6%	2.6%	2.7%
Telephone	84,281	78,629	71,067	-6.7%	-9.6%	1.8%	1.6%
Total	4,145,708	4,361,512	4,315,500	5.2%	-1.1%	100.0%	100.0%

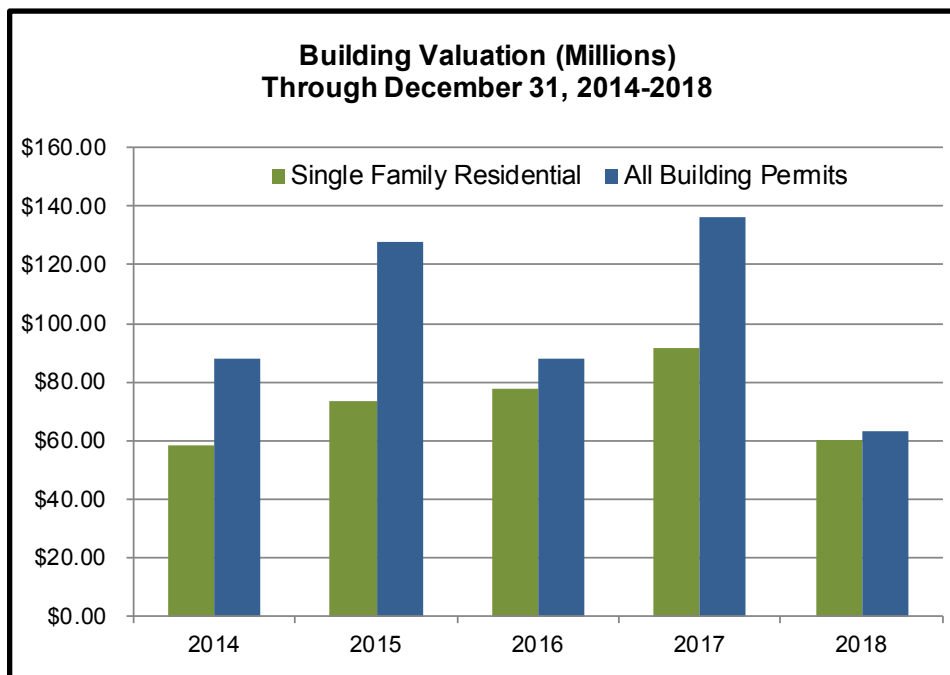
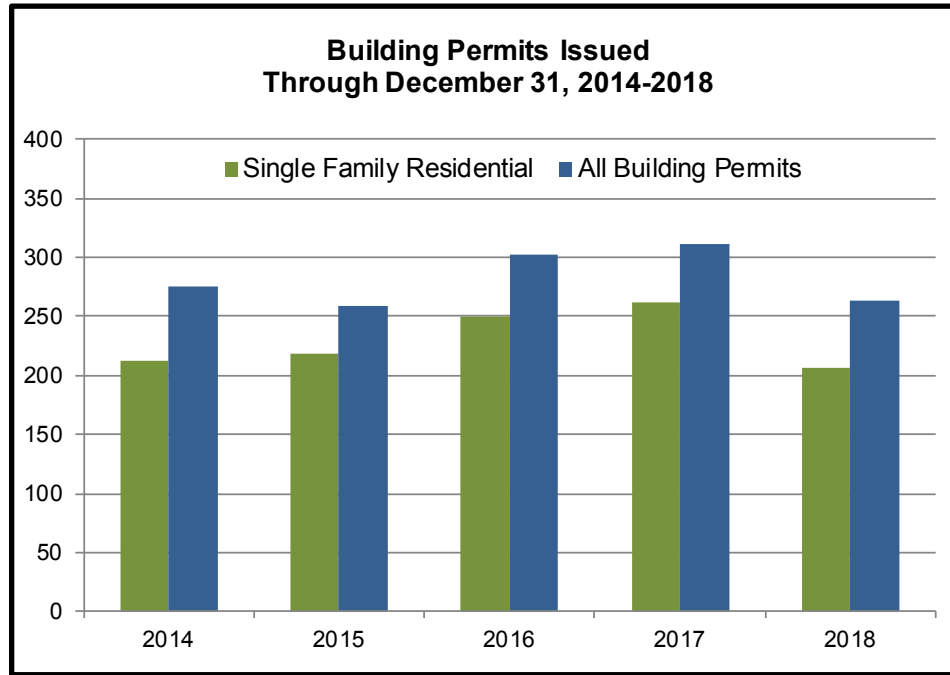
The 1.1 percent overall decrease in 2018 primarily relates to the following:

- **7.9 percent decrease in electric/gas utility tax**, reflecting more typical winter temperatures compared to 2017, which was the coldest winter in 32 years;
- **20.1 percent increase in water, sewer, and storm water utility taxes**, which was driven by the following: 1) 2018 City utility rate increases; 2) 27 percent increase in water purchases in May-June 2018 compared to the same months in 2017; and 3) excess funding generated by a temporary utility tax rate increase from July 1, 2017 to December 31, 2018 to reimburse a \$700,000 interfund transfer from the Contingency Fund to the General Fund in 2017, which was used to help fund Sound Transit litigation costs.
- **7.6 percent decrease in cable TV utility tax**, reflecting the growth in online streaming services as households opt to “cut the cable;”
- **12.8 percent decrease in cellular utility tax**, continuing an ongoing downward trend that began in 2009 due to: 1) a highly competitive business environment, which has resulted in less expensive monthly phone plans; 2) the availability of prepaid phone plans, which limit phone usage; 3) the popularity of texting over talking, which has reduced the use of voice minutes; and 4) the exclusion of data plans from utility taxes; and
- **Licenses, permits, and zoning fees, which comprised 11 percent of total revenues in 2018, were down 15.5 percent, or \$593,474, in 2018 compared to 2017.** This revenue category consists of development fees, a cable franchise fee, and business license fees. Development activity, as measured by the percentage change in the number of building permits issued and the total building valuation in 2018 versus 2017, is summarized in the table below.

Building Permit Type	% Change: 2018 vs. 2017	
	# of Building Permits Issued	Total Building Valuation (\$)
Single-family residential	-21.4%	-34.7%
All building permit types	-15.1%	-53.4%

The 53.4 percent decrease in total building valuation for all building permit types in 2018 was driven by the following: 1) 34.7 percent decrease in single-family residential building valuation in 2018; 2) Aegis assisted living facility, which had a \$18.0 million building valuation in 2017; and 3) Sound Transit work on I-90, which had a \$20.0 million building valuation in 2017.

The following two graphs show the total number of building permits issued and the total building valuation for single family residential versus all building permit types for the past 5 years (2014-2018).



Finally, cable franchise fees were down 7.8 percent in 2018 versus 2017 (\$469,923 in 2018 vs. \$509,820 in 2017), reflecting the growth of online streaming services.

- **Criminal justice sales tax, which comprised 2 percent of total revenues in 2018, was up 11.3 percent, or \$74,473, in 2018 compared to 2017.** Like the 8.9 percent increase in general sales tax, this increase was mostly driven by the Marketplace Fairness Act, which took effect in 2018, subjecting internet sales to sales tax in Washington state.
- **Miscellaneous general government fees, which comprised 2 percent of total revenues in 2018, were down 9.5 percent, or \$70,569, in 2018 compared to 2017.** This revenue category typically consists of cell tower lease revenues, donations unrelated to Parks & Recreation, public safety related charges (e.g. false alarm charge), and other miscellaneous revenues. There was an unusual spike in 2017, which included: 1) \$367,891 related to the refunding of the City's 2009 LTGO bonds; 2) \$57,900 in unpermitted tree removal fines; and 3) \$16,445 in administrative reimbursement fees for the Crown Castle franchise agreement.

In addition, it should be noted that **miscellaneous general government fees were 297.7 percent of budget in 2018** due to the following unexpected, one-time receipts:

- **\$222,315 refund from the Department of Labor & Industries** for overpayments primarily related to Police and Fire for the period July 1, 2015 through June 30, 2018;
 - **\$116,291 in disability reimbursements from the Department of Labor & Industries;** and
 - **\$35,000 contract reimbursement from Recology,** which will become the City's new solid waste provider beginning on October 1, 2019.
- **Court fines, which comprised 1 percent of total revenues in 2018, were down 22.1 percent, or \$89,822, in 2018 compared to 2017.** This significant drop is wholly due to a 17.6 percent decline in total court filings, which are generated by Police citations. A breakdown of Mercer Island and Newcastle Police citations in 2018 versus 2017 is provided below.

City	# of Citations		% Change	% of Total	
	2017	2018		2017	2018
Mercer Island	3,288	2,429	-26.1%	85.6%	76.7%
Newcastle	555	738	+33.0%	14.4%	23.3%
Total	3,843	3,167	-17.6%	100.0%	100.0%

- **One-time interfund transfers in 2018** included the following:
 - **\$1,049,692 transfer from the Beautification Fund,** which was closed out and folded into the General Fund at the end of the year (note that \$893,940 was used to balance the 2019-2020 General Fund budget); and

- **\$2,000 transfer from the Agency Fund (Police petty cash account)**, which was closed out and folded into the General Fund at the end of the year.

All other revenues were either within expected norms for the year or too insignificant to highlight.

Expenditures

The following two tables compare actual to budgeted expenditures, first by category and then by department, in 2017 and 2018. **Total expenditures and carryovers were 97.6 percent of budget in 2018. Most of the 2.4 percent, or \$748,268, in unspent budget can be attributed to position vacancies and contractual services savings, both of which were one-time, not ongoing.**

**GENERAL FUND: Expenditures by Category
For the Year Ended December 31, 2017 and 2018**

Expenditure Category	Actual			Budget		% of Budget	
	12/31/17	12/31/18	% Chg	2017	2018	2017	2018
Salaries & Wages	15,776,170	16,039,631	1.7%	15,565,163	16,208,172	101.4%	99.0%
Benefits	5,690,373	5,938,600	4.4%	5,736,584	6,053,868	99.2%	98.1%
Contractual Services	3,517,218	1,889,923	-46.3%	3,784,819	2,207,141	92.9%	85.6%
Equipment Rental	1,429,405	1,444,972	1.1%	1,429,185	1,446,954	100.0%	99.9%
Intergovernmental Services	1,182,349	1,221,645	3.3%	1,202,448	1,294,230	98.3%	94.4%
Supplies	689,113	726,153	5.4%	805,331	791,505	85.6%	91.7%
Utilities	653,170	625,814	-4.2%	651,515	630,483	100.3%	99.3%
Insurance	593,918	623,968	5.1%	601,150	629,827	98.8%	99.1%
Bond Redemption (Principal)	365,006	-	-100.0%	365,006	-	100.0%	N/A
Other Services & Charges	327,392	373,646	14.1%	430,096	427,613	76.1%	87.4%
Phone, Postage & Advertising	95,974	106,233	10.7%	129,900	131,894	73.9%	80.5%
Interfund Transfers (Regular):							
To YFS Fund	400,000	400,000	0.0%	400,000	400,000	100.0%	100.0%
To Technology & Equipment Fund	342,000	342,000	0.0%	342,000	342,000	100.0%	100.0%
To Water Fund	134,182	142,168	6.0%	139,000	147,000	96.5%	96.7%
To Computer Equipment Fund	-	102,526	N/A	-	102,526	N/A	100.0%
To Non-Voted Bond Fund	99,682	95,640	-4.1%	96,999	94,759	102.8%	100.9%
To Equipment Rental Fund	22,890	21,000	-8.3%	21,000	21,000	109.0%	100.0%
Expenditure Carryovers	209,382	86,785	-58.6%	-	-	N/A	N/A
Total Expenditures & Carryovers	31,528,224	30,180,704	-4.3%	31,700,196	30,928,972	99.5%	97.6%
Interfund Transfers (One-Time):							
To Contingency Fund	1,035,704	584,566	-43.6%	1,035,704	584,566	100.0%	100.0%
To Capital Improvement Fund	-	302,500	N/A	-	302,500	N/A	100.0%
To Equipment Rental Fund	-	141,468	N/A	-	141,468	N/A	100.0%
To YFS Fund	59,121	130,000	119.9%	192,831	258,186	30.7%	50.4%
To Street Fund	50,000	-	-100.0%	50,000	-	100.0%	N/A
Total Expenditures, Carryovers & One-Time Interfund Transfers	32,673,049	31,339,238	-4.1%	32,978,731	32,215,692	99.1%	97.3%

**GENERAL FUND: Expenditures by Department
For the Year Ended December 31, 2017 and 2018**

Department	Actual			Budget		% of Budget	
	12/31/17	12/31/18	% Chg	2017	2018	2017	2018
Police	6,966,212	7,071,284	1.5%	6,832,986	7,049,541	101.9%	100.3%
Fire	6,391,012	6,468,760	1.2%	6,274,009	6,443,305	101.9%	100.4%
Parks & Recreation	4,884,993	5,069,882	3.8%	5,026,281	5,174,047	97.2%	98.0%
Community Planning & Development	3,198,726	3,292,148	2.9%	3,345,799	3,604,751	95.6%	91.3%
Non-Departmental	2,622,878	2,555,139	-2.6%	2,891,618	2,887,139	90.7%	88.5%
Public Works	1,629,206	1,675,037	2.8%	1,714,231	1,732,547	95.0%	96.7%
City Manager's Office	2,732,154	1,052,183	-61.5%	2,744,613	1,072,591	99.5%	98.1%
Finance	895,180	929,395	3.8%	896,465	923,544	99.9%	100.6%
City Attorney's Office	740,946	745,708	0.6%	716,837	743,275	103.4%	100.3%
Human Resources	627,480	621,002	-1.0%	592,098	609,219	106.0%	101.9%
Municipal Court	444,740	425,748	-4.3%	479,586	494,611	92.7%	86.1%
Information & Geographic Services	129,394	125,642	-2.9%	125,918	129,571	102.8%	97.0%
City Council	55,921	61,991	10.9%	59,755	64,831	93.6%	95.6%
Expenditure Carryovers	209,382	86,785	-58.6%	-	-	N/A	N/A
Total Expenditures & Carryovers	31,528,224	30,180,704	-4.3%	31,700,196	30,928,972	99.5%	97.6%
Interfund Transfers (One-Time):							
To Contingency Fund	1,035,704	584,566	-43.6%	1,035,704	584,566	100.0%	100.0%
To Capital Improvement Fund	-	302,500	N/A	-	302,500	N/A	100.0%
To Equipment Rental Fund	-	141,468	N/A	-	141,468	N/A	100.0%
To YFS Fund	59,121	130,000	119.9%	192,831	258,186	30.7%	50.4%
To Street Fund	50,000	-	-100.0%	50,000	-	100.0%	N/A
Total Expenditures, Carryovers & One-Time Interfund Transfers	32,673,049	31,339,238	-4.1%	32,978,731	32,215,692	99.1%	97.3%

Comparing 2018 to 2017, total expenditures and carryovers declined 4.3 percent, or \$1,347,520, mostly due to Sound Transit litigation costs, which were incurred in 2017.

In reviewing expenditures by category, the following are noteworthy:

- **Salaries & wages, which comprised 53 percent of total expenditures and carryovers in 2018, were 99.0 percent of budget in 2018** due to the net effect of the following: 1) position vacancy savings; and 2) higher than expected Police and Fire overtime costs. Relative to 2017, salaries & wages increased only 1.7 percent in 2018, because position vacancy savings partially offset the cost of living adjustments for all employees and step increases for represented employees. Total overtime costs in 2018 (\$1.03 million) were very similar to 2017 (\$1.04 million).
- **Benefits, which comprised 20 percent of total expenditures and carryovers in 2018, were 98.1 percent of budget in 2018** due to the net effect of the following: 1) position vacancy savings; 2) higher than expected Police and Fire overtime costs (which impact variable benefits); and 3) moving Police LEOFF I retirees to a less costly medical plan in 2018. Relative to 2017, benefits increased 4.4 percent in 2018 due to the net effect of the following: 1) moving Commissioned Police, Police Support, AFSCME, and non-represented employees to less costly medical plans in 2018, which included one-time and ongoing VEBA contributions; 2) moving Police LEOFF I retirees

to a less costly medical plan in 2018; 3) Department of Labor & Industries rate increases of 19.7 percent for firefighters and 20.7 percent for police officers; and 4) position vacancy savings.

- **Contractual services, which comprised 6 percent of total expenditures and carryovers in 2018, were 85.6 percent of budget in 2018.** This expenditure category includes outside legal counsel, software support, development and engineering support, recreation instructors, repairs and maintenance, and other professional services. Of the \$317,218 in unspent budget, \$86,785 is being carried over to the 2019 budget for the critical areas ordinance and shoreline master program updates, outside legal costs related to land use appeals and other litigation, wayfinding signage in the Town Center, required updates to LEOFF I financial reporting schedules, and the EMS rate study. Relative to 2017, contractual services decreased 46.3 percent in 2018 primarily due to Sound Transit litigation costs, which were incurred in 2017.
- **One-time interfund transfers in 2018** included the following:
 - **\$302,500 transfer to the Capital Improvement Fund for the Groveland Beach project** (funded by 2017 General Fund expenditure savings and \$85,700 of the budgeted one-time interfund transfer to the Youth & Family Services Fund);
 - **\$300,000 transfer of the revenue stabilization reserve to the Contingency Fund** to reach the 12.5 percent target balance established by the Council in 2018;
 - **\$284,566 transfer of a portion of the compensated absences reserve to the Contingency Fund** to reach the 12.5 percent target balance established by the Council in 2018;
 - **\$141,468 transfer to the Equipment Rental Fund for the Soil Remediation project** (funded by 2017 General Fund expenditure savings); and
 - **\$130,000 transfer to the Youth & Family Services Fund** (this was additional funding needed beyond the \$400,000 annual interfund transfer). It should be noted that \$258,186 was budgeted for this one-time transfer, but only \$130,000 was needed, leaving \$128,186 in budget savings. The reduction in the one-time interfund transfer was made possible primarily by greater than expected Thrift Shop sales and position vacancy savings in 2018.

In reviewing **expenditures by department**, the following are noteworthy:

- **Police spent 100.3 percent of its budget in 2018** due to higher than expected overtime costs resulting from two new officers being in the Academy, two officers being on extended medical leave, and one officer attending National Guard advanced training.
- **Fire spent 100.4 percent of its budget in 2018** primarily due to higher than expected overtime costs resulting from six firefighters being on extended medical leave and one firefighter being on FMLA leave.
- **Community Planning & Development (CPD) spent only 91.3 percent of its budget in 2018** primarily due to several position vacancies and spending less than expected on the critical areas ordinance update, shoreline master program update (due to a significantly reduced scope), and public outreach on CPD projects.

- **Non-Departmental spent only 88.5 percent of its budget in 2018** primarily due to the following: 1) LEOFF I retiree medical cost savings (\$105,651); 2) reduction in the one-time interfund transfer to the Youth & Family Services Fund (\$128,186); and 3) unspent salary reserve for market adjustments (\$95,000).

All other expenditures were either within expected norms for the year or too insignificant to highlight.

Fund Balance

The General Fund's 2018 year-end balance amounts to \$5.82 million. It represents the working capital (i.e. current assets less current liabilities) in the fund and consists of the following restricted and unrestricted amounts.

Fund Balance Composition, 12/31/18	Amount
LEOFF I long-term care reserve	1,513,474
Compensated absences reserve	1,051,055
Budgeted fund balance (2019-2020 budget)	893,940
Deferred development fee revenue	382,120
Inventory of supplies	120,857
Deferred recreation fee revenue	120,760
Expenditure carryovers to 2019 budget	86,785
DSG technology fee reserve	83,413
JAG reserve	79,437
Customer deposits	52,923
Petty cash	2,950
Subtotal (restricted)	4,387,714
2018 surplus	1,432,149
Total	5,819,863

The 2018 available fund balance in the General Fund equals \$1,432,149 and consists of the following:

- \$337,988 in one-time surplus revenues (net of reserved revenues);
- \$155,752 in remaining one-time funding from closing out Beautification Fund;
- \$61,955 in unused beginning fund balance and one-time funding from closing out the Agency Fund;
- \$748,268 in one-time expenditure savings, excluding one-time interfund transfers; and
- \$128,186 in one-time interfund transfer savings (related to transfer to YFS Fund).

UTILITY FUNDS

Water Fund

Comparing 2018 to 2017, total operating revenues were up 4.6 percent, or \$378,145, and total operating expenditures were up 2.4 percent, or \$112,721. See the summary of revenues and expenditures in the table below.

WATER FUND: Revenues and Expenditures
For the Year Ended December 31, 2017 and 2018

Category	Actual			Budget		% of Budget	
	12/31/17	12/31/18	% Chg	2017	2018	2017	2018
Operating Revenues:							
Charges for Services	8,035,510	8,397,255	4.5%	6,886,564	7,181,643	116.7%	116.9%
Water Utility Tax (General Fund Xfr)	134,182	142,168	6.0%	114,756	119,857	116.9%	118.6%
Miscellaneous	42,667	51,081	19.7%	27,300	27,300	156.3%	187.1%
Total Operating Revenues	8,212,359	8,590,504	4.6%	7,028,620	7,328,800	116.8%	117.2%
Operating Expenditures:							
Maintenance & Operations	4,690,741	4,803,462	2.4%	4,733,175	4,954,733	99.1%	96.9%
Total Operating Expenditures	4,690,741	4,803,462	2.4%	4,733,175	4,954,733	99.1%	96.9%
Operating Income (Loss)	3,521,618	3,787,042	7.5%	2,295,445	2,374,067	153.4%	159.5%
Non-Operating Items:							
Water Connection Charges	469,641	261,178	-44.4%	145,682	137,548	322.4%	189.9%
Interest	82,006	192,114	134.3%	22,977	32,306	356.9%	594.7%
Debt Service	(107,272)	(110,309)	2.8%	(108,475)	(111,525)	98.9%	98.9%
Capital Projects	(1,319,066)	(1,784,172)	35.3%	(3,378,462)	(3,159,541)	39.0%	56.5%
Total Non-Operating Items	(874,691)	(1,441,189)	64.8%	(3,318,278)	(3,101,212)	26.4%	46.5%
Net Increase (Decrease)	2,646,927	2,345,853	-11.4%	(1,022,833)	(727,145)	N/A	N/A

Of particular note are the following:

- **Charges for services (i.e. water utility customer charges) were up 4.5 percent, or \$361,745, in 2018 compared to 2017** primarily due to a 5.3 percent increase in 2018 water rates (primarily driven by planned capital replacement projects in 2017-2022).
- **Water connection charges were down 44.4 percent, or \$208,463, in 2018 compared to 2017** due to a 21.4 percent decline in the number of single-family residential building permits issued.
- **Capital projects were 56.5 percent of budget in 2018** primarily due to the following:
 - **EMW 5400-6000 Block Water Main Replacement** (\$1,295,953 actual vs. \$1,696,467 budget): Construction was completed in September 2018, encompassing 2,455 lineal feet of water main, 42 water services, and 6 fire hydrants. A budget carryover of \$14,000 was approved by the Council on April 2, 2019 to close out the project.

- **Hydrant Replacements** (\$2,531 actual vs. \$275,410 budget): After replacing 26 hydrants in 2017, no hydrants were replaced in 2018. Additional hydrant replacements are planned for 2020.
- **Residential Meter Replacements** (\$37,351 actual vs. \$199,453 budget): The RFP for meter selection is planned for the second quarter of 2019, including a pilot study. A budget carryover of \$162,000 was approved by the Council on April 2, 2019 to complete the project.
- **Reservoir Generator Replacement** (\$0 actual vs. \$100,000 budget): This project is on hold until the design of the booster chlorination station is completed.
- **Air Vacuum Release Valve Assemblies Upgrade Phase 3** (\$26,645 actual vs. \$92,930 budget): Construction started in December 2018 and was completed in January 2019. A budget carryover of \$66,285 was approved by the Council on April 2, 2019 to complete the project.

See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Fund balance**, excluding fixed assets, as of December 31, 2018 amounts to \$12.85 million, as shown below.

Fund Balance Composition, 12/31/18	Amount
Available fund balance	8,811,705
Budgeted fund balance (2019-2020 budget)	1,859,531
Operating reserve	1,131,865
Capital reserve	803,618
Expenditure carryovers to 2019 budget	242,285
Total	12,849,004

Sewer Fund

Comparing 2018 to 2017, total operating revenues were up 3.3 percent, or \$304,888, and total operating expenditures were down 0.8 percent, or \$54,889. See the summary of revenues and expenditures in the table below.

SEWER FUND: Revenues and Expenditures
For the Year Ended December 31, 2017 and 2018

Category	Actual			Budget		% of Budget	
	12/31/17	12/31/18	% Chg	2017	2018	2017	2018
Operating Revenues:							
Charges for Services	9,092,422	9,403,019	3.4%	9,069,634	9,247,936	100.3%	101.7%
Miscellaneous	47,253	41,544	-12.1%	-	-	N/A	N/A
Total Operating Revenues	9,139,675	9,444,563	3.3%	9,069,634	9,247,936	100.8%	102.1%
Operating Expenditures:							
King County Sewage Treatment	4,713,277	4,650,480	-1.3%	4,727,212	4,722,582	99.7%	98.5%
Maintenance & Operations	2,056,720	2,064,628	0.4%	2,188,869	2,189,329	94.0%	94.3%
Total Operating Expenditures	6,769,997	6,715,108	-0.8%	6,916,081	6,911,911	97.9%	97.2%
Operating Income (Loss)	2,369,678	2,729,455	15.2%	2,153,553	2,336,025	110.0%	116.8%
Non-Operating Items:							
Sewer Connection Charges	160,882	16,766	-89.6%	20,600	21,218	781.0%	79.0%
Interest	40,465	85,557	111.4%	17,707	16,481	228.5%	519.1%
Debt Service	(1,079,514)	(1,047,572)	-3.0%	(1,099,753)	(1,100,979)	98.2%	95.1%
Capital Projects	(1,008,546)	(1,262,282)	25.2%	(1,832,087)	(2,198,299)	55.0%	57.4%
Total Non-Operating Items	(1,886,713)	(2,207,531)	17.0%	(2,893,533)	(3,261,579)	65.2%	67.7%
Net Increase (Decrease)	482,965	521,924	8.1%	(739,980)	(925,554)	N/A	N/A

Of particular note are the following:

- **Charges for services (i.e. sewer utility customer charges) were up 3.4 percent, or \$310,597, in 2018 compared to 2017** due to the net effect of the following:
 - **7.8 percent increase in 2018 “City sewer maintenance services” rate** (primarily driven by planned capital replacement projects in 2017-2022); and
 - **0.0 percent increase in 2018 “King County sewage treatment” rate** (this is a pass-through charge).

Note that “City sewer maintenance services” and “King County sewage treatment” each make up about half of the total bi-monthly sewer utility bill for a single-family residential customer.

- **Sewer connection charges were down 89.6 percent, or \$144,116, in 2018 compared to 2017** due to a 21.4 percent decline in the number of single-family residential building permits issued and a \$99,484 payment from Aegis, a new assisted living facility, in 2017.
- **Capital projects were 57.4 percent of budget in 2018** primarily due to the following:
 - **Sewer System Generator Replacement** (\$103,050 actual vs. \$436,686 budget): The generators for pump stations 13, 17, 18, and 24 have been

purchased, and the generator for pump station 18 has been installed. The bid award for the installation of the remaining generators is planned for the second quarter of 2019. A budget carryover of \$333,636 was approved by the Council on February 26, 2019 to complete the project..

- **Lincoln Landing Design** (\$28,047 actual vs. \$220,300 budget): The design is 65% complete.
- **Pump Station / Lake Line Access Evaluation** (\$157,643 actual vs. \$300,000 budget): A draft report was submitted to the City for review in December 2018. The final report should be completed by mid-year 2019. A budget carryover of \$142,357 was approved by the Council on April 2, 2019 to complete the project.

See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Fund balance**, excluding fixed assets, as of December 31, 2018 amounts to \$5.29 million, as shown below.

Fund Balance Composition, 12/31/18	Amount
Available fund balance	1,974,446
Sewer lake line reserve	1,000,000
Expenditure carryovers to 2019 budget	807,728
Operating reserve	569,134
Capital reserve	488,936
Budgeted fund balance (2019-2020 budget)	449,052
Total	5,289,296

Stormwater Fund

Comparing 2018 to 2017, total operating revenues were down 17.5 percent, or \$411,691, and total operating expenditures were down 14.0 percent, or \$224,815. See the summary of revenues and expenditures in the table below.

STORMWATER FUND: Revenues and Expenditures For the Year Ended December 31, 2017 and 2018

Category	Actual			Budget		% of Budget	
	12/31/17	12/31/18	% Chg	2017	2018	2017	2018
Operating Revenues:							
Charges for Services	1,877,118	1,912,484	1.9%	1,864,465	1,935,314	100.7%	98.8%
Grants	477,259	30,202	-93.7%	25,000	100,000	1909.0%	30.2%
Total Operating Revenues	2,354,377	1,942,686	-17.5%	1,889,465	2,035,314	124.6%	95.4%
Operating Expenditures:							
Maintenance & Operations	1,600,914	1,376,099	-14.0%	1,367,049	1,470,439	117.1%	93.6%
Total Operating Expenditures	1,600,914	1,376,099	-14.0%	1,367,049	1,470,439	117.1%	93.6%
Operating Income (Loss)	753,463	566,587	-24.8%	522,416	564,875	144.2%	100.3%
Non-Operating Items:							
Fees in Lieu	278,725	69,286	-75.1%	100,000	100,000	278.7%	69.3%
Interest	37,767	68,765	82.1%	16,060	14,256	235.2%	482.4%
Capital Projects	(679,389)	(605,712)	-10.8%	(1,656,670)	(1,279,425)	41.0%	47.3%
Total Non-Operating Items	(362,897)	(467,661)	28.9%	(1,540,610)	(1,165,169)	23.6%	40.1%
Net Increase (Decrease)	390,566	98,926	-74.7%	(1,018,194)	(600,294)	N/A	N/A

Of particular note are the following:

- **Charges for services (i.e. stormwater utility customer charges) were up 1.9 percent, or \$35,366, in 2018 compared to 2017** due to a 1.5 percent increase in 2018 stormwater rates.
- **Grants were down 93.7 percent, or \$447,057, in 2018 compared to 2017** due to a FEMA reimbursement grant received in 2017 for an emergency landslide repair on West Mercer Way.
- **Maintenance and operations were 93.6 percent of budget in 2018** primarily due to the following:
 - **Implemented the Pipeline Assessment and Certification program**, which provides qualitative industry standard ratings for maintenance and replacement priorities (this took additional time, which negatively impacted the planned maintenance work in 2018);
 - **Performed more CCTV inspections and repairs in-house**, which was more cost effective than contracting the work out (which was the City's prior practice); and
 - **Went live on the Enterprise Asset Management system**, which diverted some resources away from planned maintenance work.

- **Fees in lieu were down 75.1 percent, or \$209,439, in 2018 compared to 2017** due to a 21.4 percent decline in the number of single-family residential building permits issued and an \$118,692 payment from Aegis, a new assisted living facility, in 2017.

- **Capital projects were 47.3 percent of budget in 2018** primarily due to the following:
 - **Sub-Basin 49b Watercourse** (\$23,053 actual vs. \$275,743 budget): The City received permit approval from the U.S. Army Corps of Engineers in December 2018. This project now has all permits required for construction in 2019. A budget carryover of \$252,690 was approved by the Council on April 2, 2019 to complete the project.
 - **Sub-Basin 51a Watercourse** (\$21,397 actual vs. \$187,264 budget): The City received permit approval from the U.S. Army Corps of Engineers in December 2018. This project now has all permits required for construction in 2019. A budget carryover of \$165,867 was approved by the Council on April 2, 2019 to complete the project.

See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Fund balance**, excluding fixed assets, as of December 31, 2018 amounts to \$4.47 million, as shown below.

Fund Balance Composition, 12/31/18	Amount
Available fund balance	2,807,294
Budgeted fund balance (2019-2020 budget)	1,025,650
Expenditure carryovers to 2019 budget	500,654
Operating reserve	121,252
Basin improvement reserve	18,589
Total	4,473,439

ALL OTHER FUNDS

Highly summarized revenue and expenditure (excluding carryovers) information is displayed for all other funds in the table below.

ALL OTHER FUNDS: Revenues and Expenditures For the Year Ended December 31, 2017 and 2018

Fund Name	Actual			Budget		% of Budget	
	12/31/17	12/31/18	% Chg	2017	2018	2017	2018
Self Insurance Claim							
Revenues	-	-	N/A	10,000	10,000	0.0%	0.0%
Expenditures	-	-	N/A	10,000	10,000	0.0%	0.0%
Youth Services Endowment							
Revenues	2,861	5,324	86.1%	500	500	572.2%	1064.8%
Expenditures	500	31,733	6246.6%	500	33,500	100.0%	94.7%
Street							
Revenues	4,196,169	3,856,802	-8.1%	2,984,253	3,301,165	140.6%	116.8%
Expenditures	2,785,090	5,122,060	83.9%	4,733,605	6,475,353	58.8%	79.1%
Transportation Benefit District							
Revenues	374,736	377,543	0.7%	350,000	350,000	107.1%	107.9%
Expenditures	350,000	416,910	19.1%	350,000	450,000	100.0%	92.6%
Criminal Justice							
Revenues	-	-	N/A	-	-	N/A	N/A
Expenditures	1,100,614	-	-100.0%	1,100,614	-	100.0%	N/A
Beautification							
Revenues	1,151,675	1,201,555	4.3%	1,168,982	1,209,660	98.5%	99.3%
Expenditures	919,685	2,542,253	176.4%	1,196,759	2,605,381	76.8%	97.6%
Contingency							
Revenues	1,510,455	1,586,213	5.0%	25,000	25,000	6041.8%	6344.9%
Expenditures	700,000	-	-100.0%	700,000	-	100.0%	N/A
1% for the Arts							
Revenues	35,435	30,222	-14.7%	15,000	20,000	236.2%	151.1%
Expenditures	7,162	64,188	796.2%	39,914	79,251	17.9%	81.0%
Youth & Family Services							
Revenues	2,715,433	2,975,428	9.6%	2,684,015	2,977,189	101.2%	99.9%
Expenditures	2,651,439	2,743,594	3.5%	2,762,819	2,974,623	96.0%	92.2%
Bond Redemption (Voted)							
Revenues	-	-	N/A	-	-	N/A	N/A
Expenditures	-	-	N/A	-	-	N/A	N/A
Bond Redemption (Non-Voted)							
Revenues	1,013,782	848,040	-16.3%	1,011,099	847,159	100.3%	100.1%
Expenditures	1,013,782	848,040	-16.3%	1,011,099	847,159	100.3%	100.1%

ALL OTHER FUNDS: Revenues and Expenditures (cont'd)
For the Year Ended December 31, 2017 and 2018

Fund Name	Actual			Budget		% of Budget	
	12/31/17	12/31/18	% Chg	2017	2018	2017	2018
Town Center Parking Facilities							
Revenues	-	2,531,560	N/A	-	2,391,630	N/A	105.9%
Expenditures	-	355,838	N/A	-	2,391,630	N/A	14.9%
Capital Improvement							
Revenues	4,590,310	4,396,896	-4.2%	3,478,640	4,767,429	132.0%	92.2%
Expenditures	3,531,953	5,993,892	69.7%	6,011,675	8,750,813	58.8%	68.5%
Technology & Equipment							
Revenues	707,493	465,508	-34.2%	810,988	537,422	87.2%	86.6%
Expenditures	733,874	590,211	-19.6%	860,136	901,961	85.3%	65.4%
Fire Station 92 Construction							
Revenues	330,000	-	-100.0%	330,000	-	100.0%	N/A
Expenditures	366,195	-	-100.0%	366,195	-	100.0%	N/A
Capital Reserve							
Revenues	-	-	N/A	-	-	N/A	N/A
Expenditures	-	-	N/A	-	-	N/A	N/A
Equipment Rental							
Revenues	1,631,294	1,533,211	-6.0%	1,315,291	1,604,002	124.0%	95.6%
Expenditures	1,385,024	1,959,818	41.5%	1,856,768	2,877,239	74.6%	68.1%
Computer Equipment							
Revenues	923,359	1,045,826	13.3%	921,412	1,045,826	100.2%	100.0%
Expenditures	935,919	1,055,973	12.8%	975,926	1,103,193	95.9%	95.7%
Firemen's Pension							
Revenues	66,866	74,344	11.2%	57,910	57,910	115.5%	128.4%
Expenditures	83,187	80,757	-2.9%	97,000	103,000	85.8%	78.4%

In reviewing revenues and expenditures through December 31, 2018, the following funds are noteworthy:

- **Street Fund:**
 - **Total revenues were 16.8 percent, or \$555,637, greater than budget in 2018** primarily due to real estate excise tax, which was \$270,748 greater than budget, and two state Transportation Improvement Board grants, which collectively were \$185,977 greater than budget.
 - **Total expenditures were 79.1 percent of budget in 2018** primarily due to the following capital projects:
 - **SE 40th Street Corridor Improvements** (\$1,363,930 actual vs. \$1,692,234 budget): Construction started in mid-June 2018 and was completed in October 2018. A budget carryover of \$40,000 was approved by the Council on April 2, 2019 to complete the installation of street lighting and to close out the project.

- **Sound Transit Traffic Safety Enhancements & Last Mile Solutions** (\$36,379 actual vs. \$252,694 budget): A budget carryover of \$216,315 was approved by the Council on April 2, 2019 to continue this work.

See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Beautification Fund:**

- **Total expenditures were up 176.4 percent, or \$1,622,568, in 2018 compared to 2017** primarily due to the following interfund transfers, which totaled \$1,621,313:
 - **\$1,049,692 transfer to the General Fund** to close out the Beautification Fund;
 - **\$205,741 transfer to the Contingency Fund** to reach the 12.5 percent target balance established by the Council in 2018;
 - **\$150,000 transfer to the Capital Improvement Fund** for the Aubrey Davis Park Master Plan;
 - **\$147,880 transfer to the Town Center Parking Facilities Fund** to consolidate all public parking related costs, which are partially funded by the Sound Transit agreement, into one fund; and
 - **\$68,000 transfer to the Street Fund** for Sound Transit light rail station planning (\$50,000) and phase I of an environmental assessment of the Tully's site (\$18,000).

- **Contingency Fund:**

- **Total revenues were dramatically greater than budget in 2018** due to the following:
 - **Interfund transfer from the General Fund** of \$584,566, encompassing the revenue stabilization reserve (\$300,000) and a portion of the compensated absences reserve (\$284,566), to reach the 12.5 percent target balance established by the Council in 2018 (note that the transfer was not budgeted in the Contingency Fund);
 - **Water, sewer, and storm water utility taxes** amounting to \$420,061, which were generated by a temporary utility tax rate increase from July 1, 2017 to December 31, 2018 to reimburse a \$700,000 interfund transfer from the Contingency Fund to the General Fund in 2017, which was used to help fund Sound Transit litigation costs (note that the utility taxes were not budgeted in the Contingency Fund);
 - **Interfund transfer from the Beautification Fund** of \$205,741 to reach the 12.5 percent target balance established by the Council in 2018 (note that the transfer was not budgeted in the Contingency Fund); and
 - **Investment interest**, which was up \$181,033 in 2018 versus 2017.

- **Youth & Family Services Fund:**

- **Total revenues were up 9.6 percent, or \$259,995, in 2018 compared to 2017** primarily due to the net effect of the following:
 - **Thrift Shop sales**, which were up 8.7 percent, or \$140,289, in 2018;
 - **MIYFS Foundation contributions**, which were up 67.2 percent, or \$135,668, in 2018 and were dedicated to funding a community needs assessment, high school youth survey, parent survey, other prevention costs, the Youth Development Coordinator, an additional five hours per week for the Development Officer, and an additional 10 hours per week for the Administrative Assistant;
 - **Interfund transfer from the General Fund**, which was up 15.4 percent, or \$70,879, in 2018 to balance the Youth & Family Services Fund;
 - **Communities That Care federal grant**, which was down 100.0 percent, or \$130,292, in 2018, because the five-year grant ended in 2017; and
 - **Interfund transfer from the Youth Services Endowment Fund**, which amounted to \$31,733, representing a cumulative build up of investment interest over a period of years.
- **Total expenditures were 92.2 percent of budget in 2018** primarily due to the following:
 - **Position vacancy savings**, encompassing the Clinical Supervisor (January-September 2018), the VOICE Coordinator (September-December 2018), and Thrift shop staff.
 - **Expenditure carryovers**, which were approved by the Council on April 2, 2019, for the community needs assessment and high school youth survey (\$37,000) and staff market adjustments (\$25,000), which were due in 2018 but not finalized until April 2019.

- **Town Center Parking Facilities Fund:**

- **Total expenditures were 14.9 percent of budget in 2018** due to the following capital project:
 - **Long-term Parking** (\$355,838 actual vs. \$2,391,630 budget): A budget carryover of \$2,035,792 was approved by the Council on April 2, 2019 to continue this project.

- **Capital Improvement Fund:**

- **Total revenues were 7.8 percent, or \$370,533, below budget in 2018** primarily due to the net effect of real estate excise tax being \$270,800 greater than budget and the King County Flood Control District grant being \$622,575 below budget (this grant will be received in 2019 for the Lincoln Landing project).

- **Total expenditures were 68.5 percent of budget in 2018** primarily due to the following capital projects:
 - **South Mercer Playfields (SMP) Improvements** (\$154,360 actual vs. \$871,635 budget): The playground portion of the project was completed in June 2018, with the project close out slated for the first quarter of 2019. The turf replacement portion of the project is now the responsibility of the Mercer Island School District per a new interlocal agreement in which the City will transfer the monies that have been accumulated for SMP turf replacement to the School District. The budget was not adjusted to reflect this change.
 - **Aubrey Davis Park Regional Multi-use Corridor Plan** (\$97,868 actual vs. \$347,522 budget): The plan is 25 percent complete. A budget carryover of \$249,654 was approved by the Council on April 2, 2019 to complete the project.
 - **City Hall Building Repairs** (\$244,422 actual vs. \$405,915 budget): A budget carryover of \$161,493 was approved by the Council on April 2, 2019 to complete the public restroom project.
 - **North Fire Station Building Repairs** (\$5,934 actual vs. \$153,304 budget): A budget carryover of \$123,000 was approved by the Council on April 2, 2019 to complete HVAC upgrades and carpet replacement.

See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Technology & Equipment Fund:**

- **Total expenditures were 65.4 percent of budget in 2018** primarily due to the following capital projects:
 - **Watercourse GIS Layer** (\$0 actual vs. \$62,000 budget): A budget carryover of \$62,000 was approved by the Council on April 2, 2019 to complete this task, which is associated with the critical areas ordinance update.
 - **Self-Contained Breathing Apparatus** (\$219,665 actual vs. \$266,000 budget): New SCBAs were placed in service in October 2018. A budget carryover of \$46,335 was approved by the Council on April 2, 2019 to purchase additional SCBAs to serve as reserve units.
 - **Firefighting Equipment** (\$13,679 actual vs. \$45,075 budget): A budget carryover of \$26,730 was approved by the Council on April 2, 2019 to purchase new SCBA masks.
 - **Thrift Shop Point of Sale System** (\$10,441 actual vs. \$37,000 budget): A budget carryover of \$26,500 was approved by the Council on April 2, 2019 to upgrade the current system.

See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Equipment Rental Fund:**
 - **Total expenditures were 68.1 percent of budget in 2018** primarily due to the following capital purchases/projects:
 - **Fleet Replacements** (\$423,114 actual vs. \$1,169,789 budget): The scheduled replacement of the vactor truck (\$420,613) and the sewer jet truck (\$292,211) was pushed to 2019, with the replacement costs being re-budgeted. In addition, a budget carryover of \$89,152 was approved by the Council on April 2, 2019 to replace two Marine Patrol boat engines, which were ordered in 2018 but not delivered until 2019, and to replace a shop lift.
 - **Soil Remediation** (\$167,733 actual vs. \$303,935 budget): A budget carryover of \$136,202 was approved by the Council on April 2, 2019 to continue clean up efforts required by the Model Toxics Control Act.

All other variances were either within expected norms for the year or otherwise too insignificant to highlight.

Fund Balance

The composition of the fund balance as of December 31, 2018 in each of these other funds is detailed below.

Fund / Fund Balance Composition, 12/31/18	Amount
Self Insurance	
Available fund balance	109,750
Youth Services Endowment	
Endowment principal reserve	285,856
Available fund balance	795
Total	286,651
Street	
Available fund balance	2,507,113
Budgeted fund balance (2019-2020 budget)	719,686
Expenditure carryovers to 2019 budget	306,315
Working capital	200,000
Transportation impact fee reserve	187,052
Town Center street reserve	99,684
Total	4,019,850
Transportation Benefit District	
Available fund balance (closed out in 2018)	0
Beautification	
Available fund balance (closed out in 2018)	0
Contingency	
Contingency reserve (1)	3,990,393
Budgeted fund balance (2019-2020 budget)	1,035,704
Total	5,026,097
1% for the Arts	
Available fund balance	159,713
Expenditure carryovers to 2019 budget	13,521
Total	173,234
Youth & Family Services	
Available fund balance	270,050
Working capital	75,000
Expenditure carryovers to 2019 budget	62,000
Budgeted fund balance (2019-2020 budget)	61,798
Total	468,848

Fund / Fund Balance Composition, 12/31/18	Amount
Bond Redemption--Voted	
Available fund balance	18,943
Bond Redemption--Non Voted	
Debt service reserve	5,038
Town Center Parking Facilities	
Expenditure carryovers to 2019 budget	2,035,792
Budgeted fund balance (2019-2020 budget)	139,930
Total	2,175,722
Capital Improvement	
Available fund balance	1,623,160
Expenditure carryovers to 2019 budget	877,790
Freeman Landing reserve	329,891
Turf field replacement sinking fund	328,542
Working capital	250,000
Park impact fee reserve	116,604
King County Parks levy reserve	64,657
RCO property reserve	28,400
Total	3,619,044
Technology & Equipment	
Expenditure carryovers to 2019 budget	167,965
Budgeted fund balance (2019-2020 budget)	164,500
MICEC equipment replacement sinking fund	107,164
Police car camera replacement sinking fund	72,000
Working capital	50,000
State seizure funds (criminal justice)	41,345
Federal seizure funds (criminal justice)	11,839
Available fund balance	(109,006)
Total	505,807
Capital Reserve	
Capital reserve	169,999

Fund / Fund Balance Composition, 12/31/18	Amount
Equipment Rental	
Vehicle replacement reserve	1,936,390
2019 vehicle replacements	548,000
Fire apparatus replacement sinking fund	485,091
800 MHz radio replacement reserve	348,777
Expenditure carryovers to 2019 budget	225,354
Operating reserve	100,000
Total	3,643,612

Fund / Fund Balance Composition, 12/31/18	Amount
Computer Equipment	
Computer replacement reserve	209,196
2019 computer replacements	160,000
Total	369,196
Firemen's Pension	
Pension reserve	839,627
Budgeted fund balance (2018 budget)	39,356
Total	878,983

Notes

(1) Contingency reserve target: \$30,928,972 adopted 2018 budget for General Fund, excluding one-time interfund transfers out x 12.5% target = \$3,866,122.

CAPITAL IMPROVEMENT PROGRAM

This section of the Financial Status Report includes a comprehensive overview of the City's capital improvement program (CIP), with a more detailed look at real estate excise tax receipts, highlights of particularly notable projects, and a Project Management Report (see Exhibit 2), which provides an update on the status of every CIP project.

Financial Overview

About \$28.0 million was budgeted for capital projects in the 2017-2018 biennium, encompassing \$8.5 million for utility improvements, \$6.7 million for general government (including buildings and technology), \$6.6 million for parks and open space, and \$6.0 million for street and pedestrian/bicycle facility improvements. **In aggregate, CIP expenditures were 75.4 percent of the adopted 2017-2018 budget as of December 31, 2018**, which breaks down as follows:

- **Capital Reinvestment Plan (CRP): 74.4 percent of 2017-2018 budget**
- **Capital Facilities Plan (CFP): 87.3 percent of 2017-2018 budget**

Of the 99 projects that were planned or added in 2017-2018, 58 are complete, 10 are close to completion (90% or greater), 26 are in process, and 5 were re-prioritized to start in a future year or were cancelled completely.

Real Estate Excise Tax

Real estate excise tax (REET) is the 0.5 percent tax paid by the seller in property transactions, and its use is restricted by state law for specific capital purposes. REET 1 (the 1st quarter of 1.0 percent of the sales price) may be used for streets, parks, facilities, or utilities. REET 2 (the 2nd quarter of 1.0 percent of the sales price) may be used for the same capital purposes as REET 1, except for facilities, which are specifically prohibited. Neither REET 1 nor REET 2 may be used for equipment or technology.

The following table compares actual to budgeted REET through December 31, 2017 and 2018.

**REET Revenue: Actual vs. Budget
As of December 31, 2017 and 2018**

Actual			Budget		% of Budget	
12/31/17	12/31/18	% Change	2017	2018	2017	2018
\$5,690,681	\$3,825,548	-32.8%	\$3,165,000	\$3,284,000	179.8%	116.5%

REET was 116.5 percent of budget in 2018, resulting in \$541,548 in surplus revenue, which was fully programmed into the 2019-2024 CIP. **Relative to 2017, REET was down 32.8 percent, or \$1.86 million, in 2018.** Three major property sales (Shorewood Apartments, Hadley Apartments, and Island Corporate Center) generated over \$1.7 million in REET in 2017. The remaining difference was due to the net effect of the number sales, which was down 13.7 percent, and the average sales price, which was up 7.0 percent, as noted in the table below. The average sales price in 2018 was \$1.59 million versus \$1.48 million in 2017.

Property Sale Statistics
As of December 31, 2017 and 2018

Number of Sales			Average Sales Price		
12/31/17	12/31/18	% Change	12/31/17	12/31/18	% Change
490	423	-13.7%	\$1,482,861	\$1,586,804	7.0%

Please note that the average sales price encompasses all property sales—namely, land, single family residential homes, condominiums, and businesses.

In the table below, REET is broken down according to property sales (i.e. ≤\$5.0 million and >\$5.0 million) for the period 2009-2018. In addition, the average property sales price and the number of sales are identified for those properties that sold for \$5.0 million or less.

2009-2018 REET Revenue (Dollars in Thousands)
Property Sales ≤\$5.0M and >\$5.0M

Property Sale Breakdown	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	Avg
Property Sales ≤\$5.0M:											
Average Sales Price	\$854	\$994	\$916	\$899	\$1,046	\$1,119	\$1,182	\$1,318	\$1,483	\$1,587	\$1,140
% Change in Avg Sales Price	-30.9%	16.3%	-7.8%	-1.9%	16.4%	7.0%	5.6%	11.5%	12.5%	7.0%	3.6%
Number of Property Sales	267	318	367	418	492	493	499	454	490	423	422
REET Revenue	\$1,129	\$1,565	\$1,665	\$1,860	\$2,548	\$2,742	\$2,919	\$2,955	\$3,597	\$3,307	\$2,429
Property Sales >\$5.0M:											
Number of Property Sales	3	3	5	6	2	9	10	7	14	13	7
REET Revenue	\$129	\$642	\$162	\$300	\$57	\$527	\$350	\$746	\$2,093	\$519	\$553
Total REET Revenue	\$1,258	\$2,207	\$1,827	\$2,160	\$2,605	\$3,269	\$3,269	\$3,701	\$5,690	\$3,826	\$2,981

Project Highlights

A brief update is provided for the following projects: SE 40th Street Corridor Improvements, Groveland Beach Dock and Shoreline Repairs, General Sewer Plan, City Hall Building Repairs (Boiler and Cooling Tower Replacements), and Self-Contained Breathing Apparatus.

SE 40th Street Corridor Improvements

As the Island's main east-west arterial roadway, SE 40th Street carries a lot of traffic. The segment between Island Crest Way and Gallagher Hill Road is particularly busy, since it provides access to Northwood Elementary School, the Mercer Island High School, the school district offices and bus yard, PEAK, Mary Wayte Pool, and the Shorewood Apartments complex. These facilities lead to a large volume of pedestrian and bicycle activity in the corridor. This section of roadway was last repaved in 1999; however, much of its existing sidewalk areas dated to the 1970's and were narrow, root damaged, and obstructed by utility poles.



The scope of the corridor improvement effort involved installing new concrete curbs, new 5-foot and 6-foot wide concrete sidewalks, minor storm drainage work, some minor watermain improvements, repaving the roadway from 85th to 88th Avenues, and minor traffic signal improvements at 86th Avenue. New pavement markings included bicycle lanes in both directions from 86th Avenue to Gallagher Hill Road.

The City's contractor, Kamins Construction, began road work in mid-June. Puget Sound Energy contractors began relocating utility poles in June as well. By the end of July, all utility poles and associated wiring had been relocated and new curb and sidewalk installation was underway. All sidewalks and driveways were installed and open by the start of the new school year. A labor strike in August affecting Puget Sound's asphalt industry delayed the street's repaving work until late September, but the project was substantially completed by mid-October.

The total construction cost of the project was \$1,347,136, which was \$181,815 under the bid award amount. The City received \$510,715 in Transportation Improvement Board grant funding for the project. One final element of the SE 40th Street Corridor Improvements, new LED street lighting, is scheduled for installation in spring 2019 by Puget Sound Energy. The total project cost, including design, construction, and project management, is estimated to be \$1,605,298 (including \$40,000 for installation of street lighting in 2019).

Groveland Beach Dock and Shoreline Repairs

The Groveland Beach Dock and Shoreline repair project included major repairs to the existing large swimming pier, removal of the wave skirt on the pier, installation of wave attenuators to replace the wave skirt, restoration of shoreline at the north end of the beach, and installation of a lake water intake for irrigation. The small pier was removed as mitigation for the project. The final project cost is estimated to be \$972,000, including final punch list items and construction contract close-out, which will be completed by the first quarter of 2019.



Parks Maintenance crews are currently preparing to re-open Groveland Beach Park on May 25, 2019. There are several maintenance items needed prior to re-opening, including bench refurbishment, turf establishment, and installation of permanent signage.

The repairs to the pier are estimated to extend its useful life by approximately 10-15 years. This is the third time that this pier has undergone major repairs. It will need to be removed at the end of the 10-15 year period. The next Parks, Recreation and Open Space (PROS) plan update, which will start later this year, will evaluate whether the large pier should be replaced or not.

Also, it should be noted that lifeguard services were eliminated at Groveland Beach beginning in 2019 due to the City's financial challenges.

General Sewer Plan

On December 18, 2018, the City Council approved Resolution No. 1556 (AB5510), adopting the General Sewer Plan ("Plan"). This replaces the previous plan (completed in 2003), which needed to be updated in accordance with WAC 173-240.

The multi-year project (beginning in 2015), which totaled \$202,650, is a significant document. The plan was developed through the evaluation of the existing sewer system, identifying current and future needs. Utilizing industry best management practices, the adopted plan is a roadmap to develop a comprehensive sewer program to meet these identified needs. The plan identifies future reinvestment needs within the sewer utility and is intended to be flexible so that it can be modified to respond to future redevelopment and reinvestment in the aging sewer infrastructure.



Implementation of the adopted plan is already underway, with recommended sewer utility capital projects approved as part of the City's adopted 2019-2020 budget.

City Hall Building Repairs (Boiler and Cooling Tower Replacement)



The City Hall boiler and cooling tower installed in 1988 were failing and were replaced with more energy efficient equipment. Diligent maintenance on this equipment kept them in service past their normal life expectancies. Despite the regular maintenance, the boiler and cooling tower were experiencing more frequent breakdowns in the last few years. There were numerous unforeseen problems that caused the boiler to fail during some of the more critical cold

events. The cooling tower developed leaks that were repaired, and critical components inside the tower had to be replaced to keep it operational. While repairs bought some additional operational time for the tower, the body of the cooling tower was showing weakness in several areas that signaled the need for replacement.

The boiler and cooling tower were replaced at a cost of \$161,129. The upgrade has also resulted in operating savings. A PSE rebate was awarded to the City for \$5,000 as a portion of calculated savings for the replacement of the boiler. The boiler was replaced in late summer of 2018. The cooling tower was replaced late fall/early winter as soon as the cooling season ended. The cooling tower was installed and tested but turned off for winter. It has now been commissioned and brought back online ready for operation this spring and summer.

Self-Contained Breathing Apparatus

Self-Contained Breathing Apparatus (SCBA) are worn when firefighters enter a toxic environment, providing clean air and face protection from heat and smoke. SCBA equipment needs to be replaced every 10 years to be in compliance with national standards.



The most notable advantages of this updated equipment are interoperability and technology. Neighboring departments use this same air pack, allowing seamless interagency operations in supplied air emergencies. Additionally, technical advances include a more compact and comfortable design with unique air sharing capability; improved sensors and warnings to enhance firefighter awareness; upgraded harness for self-rescue rappelling; and most importantly, a wireless radio-to-mask voice connection system to allow clear communications on the fireground. While these features make the SCBAs more functional and durable, the ultimate benefit is improved safety for firefighters.

The final cost of SCBA equipment replacement is estimated to be \$266,000. The new SCBA equipment was purchased in 2018 for \$219,665. An additional estimated \$46,335 will be spent on new facemasks, which will provide hands-free radio communications as well as a “heads-up display” for additional firefighter safety and efficiency. These new facemasks will not be available for purchase until fall 2019.

BUDGET ADJUSTMENTS

In the interest of administrative ease, a budget amending ordinance is prepared and submitted to the Council quarterly, if needed, along with the Financial Status Report. Budget adjustments are divided into three groups: 1) those previously approved by the Council but not formally adopted via a budget amending ordinance; 2) new requests; and 3) carryover requests. The second category typically includes financial housekeeping items, minor requests, and unanticipated expenditures that the City had to incur and was unable to absorb within the authorized budget. The third category requires Council approval only when unspent budget is being moved from the prior biennium to the current biennium. No Council action is needed when budget is moved within the biennium and within the same fund.

Budget adjustments previously approved but not formally adopted via a budget amending ordinance by the Council are summarized in the following three tables: 1) 2018 operating budget carryovers, which adjust the 2019 budget; 2) 2018 CIP budget carryovers, which adjust the 2019 budget; and 3) other budget adjustments approved by Council.

2018 Operating Budget Carryovers (Approved 4/2/19, AB 5546)

Fund	Department	Description	Amount	Funding Source
General	City Attorney's Office	Outside legal costs related to land use appeals and other potential litigation	\$20,000	Unappropriated fund balance
	Finance	Milliman updates for LEOFF I financial reporting schedules (which are required)	\$6,600	Unappropriated fund balance
	Planning & Community Development	Critical Areas Ordinance & Shoreline Master Program Updates	\$21,525	Unappropriated fund balance
	Public Works	Wayfinding signage	\$23,660	Port of Seattle grant
1% for the Arts	Park & Recreation	Repair & maintenance at Greta Hackett outdoor gallery & Luther Burbank Park docks	\$13,521	Unappropriated fund balance
Youth & Family Services	Youth & Family Services	Employee compensation adjustments (due in 2018, but not finalized until Feb 2019)	\$25,000	Unappropriated fund balance
		Community needs assessment & high school youth survey (funded by MIYFS Foundation)	\$37,000	Unappropriated fund balance
Stormwater	Public Works	WA State Dept of Ecology water quality capacity grant	\$2,539	WA State Dept of Ecology grant

Total Operating Budget Carryovers \$149,845

2018 CIP Budget Carryovers (Approved 2/26/19, AB 5532 and 4/2/19, AB 5546)

Fund	Project Title	Amount	Description	Funding Source
Street	SE 40 th Street Corridor Improvements	\$40,000	Complete installation of street lighting along SE 40 th and complete close out of the project	Unappropriated fund balance
	Light Rail Station Planning	\$50,000	Plan for amenities to the light rail station. This could include a small park, plantings, or art.	Unappropriated fund balance
	Sound Transit Mitigation	\$216,315	Continue work on safety enhancements.	Sound Transit settlement agreement funding
Town Center Parking Facilities	Long Term Parking	\$2,000,000	Purchase and sale agreement with Parkway Management Group for "Tully's property"	Unappropriated fund balance
	Long Term Parking	\$35,792 (corrected)	Due diligence costs for the City's proposed commuter parking project	Unappropriated fund balance
Capital Improvement	South Mercer Playfields Playground	\$7,000	Final payment owed to KCDA Purchasing Cooperative	Unappropriated fund balance
	Island Crest Park – North Outfield	\$78,760	Final payment owed to KCDA Purchasing Cooperative	Unappropriated fund balance
	Open Space Management	\$20,500	Additional removal of invasive plants from City Open Space	Unappropriated fund balance
	Groveland Swim Beach Repair	\$28,387	Complete final punch list items and close out the construction contract	Unappropriated fund balance
	Aubrey Davis Multiuse Corridor Plan	\$249,654	Consultant contract in place. Plan is 25% complete. Conceptual alternative, preferred alternative, draft plan and plan adoption stages to be performed in 2019.	Unappropriated fund balance
	Lincoln Landing Street End Park	\$34,041	Complete design and obtain permits for construction in compliance with KCFCD grant.	King County Flood Control District (KCFCD) grant
	King County Parks Levy Projects	\$46,073	Carry forward balance of funds which must be spent by final year of levy (2019)	Unappropriated fund balance
	Luther Burbank Minor Capital (Levy)	\$17,882	Waterfront plaza repairs were delayed to accommodate repairs to Handsome Bollard art piece.	Unappropriated fund balance
	City Hall Building Repairs	\$161,493	City Hall public restroom upgrades	Unappropriated fund balance
	South Fire Station Building Repairs	\$10,000	Electrical upgrades to extend generator coverage	Unappropriated fund balance
	Thrift Shop Building Repairs	\$15,000	Lighting upgrade	Unappropriated fund balance
	Community Center Building Repairs	\$26,000	Blind replacement and roof repairs to the gym	Unappropriated fund balance

Fund	Project Title	Amount	Description	Funding Source
Capital Improvement (cont'd)	North Fire Station Building Repairs	\$123,000	Complete carpet replacement and HVAC upgrades	Unappropriated fund balance
	Luther Burbank Building Repairs	\$60,000	Carpet replacement	Unappropriated fund balance
Technology & Equipment	Firefighting Equipment	\$26,730	SCBA masks on order; delay in production; vacuum for engine	Unappropriated fund balance
	Self-Contained Breathing Apparatus (SCBA)	\$46,335	Purchase additional SCBA's for damaged or out of service devices	Unappropriated fund balance
	Thrift Shop Point of Sale	\$26,500	Security issues with original vendor; will pursue an upgrade from the current system provider	Unappropriated fund balance
	Watercourse GIS Layer Update	\$62,000	Watercourse and wetland mapping needed for CPD critical areas work.	Transfer from Stormwater Fund
	Small Technology/ Equipment	\$6,400	Additional funding for Watercourse GIS Layer Update	Unappropriated fund balance
Water	Meter Replacement Plan	\$162,000	Work with consultant is underway to develop an RFP for meter replacement. Construction anticipated to start 4 th Quarter 2019	Unappropriated fund balance
	East Mercer Way (5400-6000 Block) Water System Improvements	\$14,000	Install temporary driveway within City's water utility easement and complete project close out	Unappropriated fund balance
	Phase III Air Vacuum Release Valve Assemblies Upgrade Project	\$66,285	Construction started mid-December 2018 and was completed in January 2019.	Unappropriated fund balance
Sewer	Lake Line & Pump Station Access Evaluation	\$142,357	Field work was delayed pushing completion of the report to 2019.	Unappropriated fund balance
	Pump Station Generator & Pump Replacements	\$665,371	Generator replacements at pump stations 13, 17, and 24 and three pump replacements at pump station 18 (approved 2/26/19, AB 5532)	Unappropriated fund balance
Stormwater	Sub-Basin 49b Watercourse Stabilization	\$252,690	Permit approvals were delayed by Army Corps of Engineers, pushing construction to 2019.	Unappropriated fund balance
	Sub-Basin 51a Watercourse Stabilization	\$165,867	Permit approvals were delayed by Army Corps of Engineers, pushing construction to 2019.	Unappropriated fund balance
	Sub-Basin 3b.4 Watercourse Stabilization	\$6,517	Design changes recommended by Dept. of Fish and Wildlife are being incorporated into the ongoing design development.	Unappropriated fund balance

Fund	Project Title	Amount	Description	Funding Source
Stormwater (cont'd)	Sub-Basin 29.2 Watercourse Stabilization	\$11,041	Design changes recommended by Dept. of Fish and Wildlife are being incorporated into the ongoing design development.	Unappropriated fund balance
	Interfund transfer to Technology & Equipment Fund	\$62,000	Funding for Watercourse GIS Layer Update project	Unappropriated fund balance
Equipment Rental	Fleet Replacements	\$89,152	Replacement of two Marine Patrol boat engines ordered in 2018 but not delivered until 2019, and Shop Lift repair / replacement	Unappropriated fund balance
	Fuel Clean Up – Soil Remediation	\$136,202	Continue cleanup efforts required per Model Toxics Control Act	Unappropriated fund balance

Total CIP Budget Carryovers \$5,161,344

Other Budget Adjustments Approved by Council

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source
General	Community Planning & Development	Extend contract for temporary Records Assistant to complete archiving work	AB 5542, 3/19/19	2019	\$12,000	Technology fee reserve
Youth & Family Services	Youth & Family Services	Acceptance of MIYFS Foundation donation to restore 0.5 FTE reduction in Geriatric Specialist from 1/1/19 through 12/31/19 and to restore 0.5 FTE reduction in Administrative Assistant from 1/1/19 through 6/30/19	AB 5517, 12/18/18	2019	\$69,570	MIYFS Foundation donation
Contingency	Non-Departmental	Transfer funding to Town Center Parking Facilities Fund for additional due diligence and negotiation costs related to City's proposed commuter parking project	AB 5541, 3/19/19	2019	\$304,838	Unappropriated fund balance
Town Center Parking Facilities	City Manager's Office	Additional due diligence and negotiation costs related to City's proposed commuter parking project	AB 5541, 3/19/19	2019	\$304,838	Interfund transfer from Contingency Fund

Total Other Budget Adjustments \$691,246

New requests not approved or formally adopted by the Council are summarized in the table below.

Fund	Department	Description	Budget Year	Amount	Funding Source
General	Police	Appropriate Recreational Boating Safety Federal Financial Assistance grant from Washington State Parks & Recreation Commission	2019	\$18,461	Recreational Boating Safety grant
	Finance	EMS rate study carryover from 2018 budget (this was inadvertently left off of the 2018 budget carryover requests agenda bill, which the Council approved on 4/2/19)	2019	\$15,000	Unappropriated fund balance

Total New Requests \$33,461

A budget amending ordinance is attached as Exhibit 3. Two summary listings of the originally adopted 2019-2020 Budget (expenditures only), broken down by year, and all subsequent adjustments, including those noted above, are presented below.

**2019 Budget Adjustment Summary
Expenditures by Fund**

Fund Type / Fund Name	Original 2019 Budget	2019 Budget Adjustments				Amended 2019 Budget
		Q4 2018 FSR, 5/7/2019				
General Purpose Funds:						
General	32,505,106	117,246				32,622,352
Self-Insurance	10,000					10,000
Youth Services Endowment	3,500					3,500
Special Revenue Funds:						
Street*	3,567,588	306,315				3,873,903
Contingency	1,035,704	304,838				1,340,542
1% for the Arts	15,000	13,521				28,521
Youth & Family Services	2,870,274	131,570				3,001,844
Debt Service Funds:						
Bond Redemption (Voted)	-					-
Bond Redemption (Non-Voted)	841,800					841,800
Capital Projects Funds:						
Town Center Parking Facilities*	139,930	2,340,630				2,480,560
Capital Improvement*	3,041,056	877,790				3,918,846
Technology & Equipment*	640,000	167,965				807,965
Capital Reserve*	-					-
Enterprise Funds:						
Water*	9,557,767	242,285				9,800,052
Sewer*	10,310,350	807,728				11,118,078
Stormwater*	2,680,563	500,654				3,181,217
Internal Service Funds:						
Equipment Rental*	1,537,942	225,354				1,763,296
Computer Equipment*	1,196,047					1,196,047
Trust Funds:						
Firemen's Pension	89,000					89,000
Total	70,041,627	6,035,896	-	-	-	76,077,523

* Capital Improvement Program (CIP) projects are accounted for in these funds.

**2020 Budget Adjustment Summary
Expenditures by Fund**

Fund Type / Fund Name	Original 2020 Budget	2020 Budget Adjustments				Amended 2020 Budget
General Purpose Funds:						
General	32,741,117					32,741,117
Self-Insurance	10,000					10,000
Youth Services Endowment	3,500					3,500
Special Revenue Funds:						
Street*	3,210,098					3,210,098
Contingency	-					-
1% for the Arts	15,000					15,000
Youth & Family Services	2,844,145					2,844,145
Debt Service Funds:						
Bond Redemption (Voted)	-					-
Bond Redemption (Non-Voted)	839,700					839,700
Capital Projects Funds:						
Town Center Parking Facilities*	-					-
Capital Improvement*	2,549,045					2,549,045
Technology & Equipment*	287,000					287,000
Capital Reserve*	-					-
Enterprise Funds:						
Water*	11,797,813					11,797,813
Sewer*	12,081,909					12,081,909
Stormwater*	2,601,762					2,601,762
Internal Service Funds:						
Equipment Rental*	1,649,995					1,649,995
Computer Equipment*	1,339,994					1,339,994
Trust Funds:						
Firemen's Pension	94,000					94,000
Total	72,065,078	-	-	-	-	72,065,078

* Capital Improvement Program (CIP) projects are accounted for in these funds.

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
----------------	--------------	-----------------	-----------------------------	-------------------------------------	------------------	-------------------	-----------------	---------------------------

**CAPITAL REINVESTMENT PLAN
PARKS, RECREATION AND OPEN SPACE**

WP106R	Homestead Park Repairs	P. West	\$56,177	\$56,177	100%	11/17	100%	Tennis courts repaired and resurfaced; drainage and slope stabilization improvements completed.
WP107R	Island Crest Park Repairs	P. West	\$64,000	\$0	0%	12/17	100%	New LED light project combined with WPI155 Island Crest Park Sportsfield Improvements
WP113R	South Mercer Playfields Improvements	P. West	\$885,000	\$167,726	19%	12/18	100%	Playground completed in June 2018. Closeout of playground in 1st Q 2019. Turf replacement sinking fund portion will transfer to MISD per new Interlocal agreement.
WP115S	Island Crest Park Sportsfield Improvements	P. West	\$2,255,563	\$2,176,803	97%	2/18	100%	Field completed in March 2018. Contractor is being audited so closeout has been delayed into 2nd Q 2019.
WP122P WP122R	Open Space - Vegetation Management	A. Sommargren	\$1,156,893	\$1,134,248	98%	12/18	100%	Contracted restoration completed in 18 parks, covering 133 acres. Annual noxious weed mapping, monitoring, & management complete. Volunteer contractor held 101 events (11,092 volunteer hours). Conducted boundary tree risk assessments & removal. Coordinated City's first annual Arbor Day event.
WP506R	Swim Beach Repairs (Groveland Beach)	P. West	\$981,655	\$954,055	97%	12/17	95%	Construction nearing substantial completion as of 12/31/2018. Punch list has been issued. Final completion expected by 2/28/2019. Park is scheduled to re-open on May 25.
WP700R	Aubrey Davis Park Regional Multiuse Corridor Master Plan	P. West	\$350,000	\$100,346	29%	12/17	25%	Scoping with 4 public forums and online survey substantially completed. Public open house and survey scheduled for 1st Q 2019. City Council briefed on trail component at 11/23/2018 study session.
WP710C	Street End - Lincoln Landing	A. Sommargren	\$121,461	\$87,419	72%	12/18	70%	Sewer line investigation complete, design revised to include minor sewer line upgrades. Design 65% complete. Critical area study completed. City, state and federal permit applications submitted. Construction planned for summer 2019 if all permits approved.
WP720R	Recurring Park Projects	P. West	\$214,823	\$214,672	100%	12/18	100%	2nd half of 2018: Completed raw water irrigation installation at Groveland and Clarke Beaches, replaced garbage cans, concrete pavement grinding to remove trip hazards at Mercedale and the LID Parks.

STREETS, PEDESTRIAN AND BICYCLE FACILITIES

WR101R	Residential Street Improvements	C. Morris	\$1,352,000	\$1,320,533	98%	10/18	100%	Residential street improvements for 2018 included asphalt overlay of SE 28th curve (near 84th Ave), asphalt overlay of 82nd and 83rd Avenues in 7000 block, and chip sealing of SE 68th/SE 70th Street from 84th Ave to WMW. Construction work began in July and was completed in early September 2018.
WR103F	Emergency Repair - Freeman Landing	J. Kintner	\$345,353	\$327,063	95%	2/18	100%	Vacation of portion of Freeman Ave completed in July 2017. Roadway improvements designed in late summer 2017. Construction of new concrete roadway and stormwater system improvements began in late November 2017 and was completed in February 2018.
WR110R	Arterial Preservation Program	C. Morris	\$77,352	\$69,440	90%	9/18	100%	Patching and chip sealing on 78th Avenue (SE 34th to SE 39th) occurred in July and August 2018. This work was combined with WR718R, WR719R, and WR101R.
WR111R	Pavement Marking Replacement	B. Hartvigson	\$150,000	\$137,258	92%	9/19/18	100%	Applied 165,000 Linear Feet of 4" lane shoulder paint on arterial roadways. Replaced 8500 raised pavement markings on arterial roadways. Applied 7700 Linear Feet of thermoplastic including crosswalks and stop bars at various locations throughout the island. 3 School Zone roadway marking locations were installed.
WR140C - WR140K	Pedestrian & Bicycle Facility	A. Tonella-Howe	\$108,000	\$66,760	62%	12/18	100%	Project work Q3/Q4 2018 includes acquiring 'Mercer Way Loop' bicycle route signage for installation on the Mercer Ways in Q1 2019 and partnering with Parks on the construction of a gravel shoulder area for pedestrians adjacent to North Mercedale Hillside Park along SE 27th.
WR517R	SE 40th Street (Corridor Improvements)	C. Morris	\$1,705,162	\$1,376,857	81%	11/18	98%	Project constructed curbs, sidewalks, and bike lanes from Island Crest Way to Gallagher Hill Road. Design work completed in spring 2018 and construction contract awarded in May. Construction began in mid-June and was completed in October 2018. City received \$510,000 in TIB Grant Funds for the project.
WR517S	SE 40th Street (Street Overlay)	C. Morris	\$243,911	\$188,441	77%	11/18	100%	This project placed an asphalt overlay between 85th and 88th Avenues in conjunction with the SE 40th Corridor work (WR517R). Contract was awarded in May. Overlay work occurred in September 2018.
WR544C	PBF ICW Crossing at SE 32nd	A. Tonella-Howe	\$350,000	\$256,458	73%	12/17	100%	Pedestrian signal activated on January 11, 2018. Pavement markings and final punchlist items complete in March. Project closeout July 17, 2018.
WR716R	ICW (SE 27th to 3100 block)	C. Morris	\$369,643	\$334,036	90%	10/18	100%	Project resurfaced Island Crest Way from SE 28th Street to 3100 block with a "grind and overlay" process. Work also included a substantial amount of full depth pavement replacement. Contract awarded in June and construction occurred in August and September 2018.
WR717R	Preservation WMW (I-90 to Roanoke)	C. Morris	\$246,536	\$196,928	80%	10/17	100%	Project repaved existing WMW roadway from I-90 Lid to Roanoke Way. This project was combined with 2017 Residential Streets (WR101R). Work started in August and was completed by late September 2017.
WR718R	SE 53rd Place (ICW-EMW)	C. Morris	\$113,540	\$79,276	70%	10/18	100%	Project patched and chip sealed SE 53rd Place from ICW to EMW. Work was combined with WR719R, WR110R, and WR101R to create one large chip seal contract, which was awarded in June 2018. Construction occurred in July and August 2018.
WR719R	East Mercer Way (SE 70th to WMW)	C. Morris	\$246,046	\$236,719	96%	10/18	100%	Project patched and chip sealed East Mercer Way from the 6600 block to WMW (8500 block). Work was combined with WR718R, WR110R, and WR101R to create one large chip seal contract, which was awarded in June 2018. Construction occurred in July and August 2018.

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
----------------	--------------	-----------------	-----------------------------	-------------------------------------	------------------	-------------------	-----------------	---------------------------

GENERAL GOVERNMENT - BUILDING REINVESTMENT

WG101R	City Hall Building Repairs	M. Olson	\$458,222	\$289,566	63%	12/18	70%	Boiler and cooling tower upgrade complete. Restroom upgrade design completed and in permit phase. Fire alarm upgrade complete and finalized by the Fire Marshall.
WG102R	Maintenance Building Repairs	M. Olson	\$271,027	\$146,097	54%	12/18	90%	Invasive weed removal completed phase I. Waste bin covers installed to comply with storm water regulations. Complex fence complete.
WG103R	South Fire Station Building Repairs	M. Olson	\$33,000	\$13,117	40%	12/18	50%	Painting and exterior stain rescheduled for spring. Electrical upgrades for additional generator support in scoping phase.
WG104R	Thrift Shop Building Repairs	M. Olson	\$82,000	\$51,999	63%	12/18	75%	HVAC replacement completed. Outside lighting upgrade completed.
WG105R	Community Center Building Repairs	M. Olson	\$438,665	\$266,704	61%	12/18	85%	Window shade replacement is in progress. Roof repairs on the gym rescheduled to spring for better weather conditions. Duct cleaning complete. Gym and dance room refinishing completed. Kitchen hall wall repair completed. Room 101 flooring complete. Annex side sewer repair complete.
WG106R	North Fire Station Building Repairs	M. Olson	\$162,000	\$21,793	13%	12/18	35%	HVAC replacement is in the permitting phase. Carpet has been chosen for replacement and work has been bid, Project carried over to 2019.
WG107R	Luther Burbank Admin Building Repairs	M. Olson	\$242,695	\$149,566	62%	12/18	80%	Footing drain repair complete. HVAC improvements completed. Carpet replacement in scoping phase.

GENERAL GOVERNMENT - TECHNOLOGY

WG110T	Computer Equipment Replacements	M. Kaser	\$402,000	\$392,815	98%	12/18	91%	All computer equipment replacements planned for 2018 are complete. 49 PC/Laptops were replaced. Fire MDC replacement is complete. 2 Servers were replaced. SAN (storage) replacement is complete.
WG314T	Permitting System Upgrades	M. Kaser	\$0	\$0	0%	12/18	0%	This initiative has been moved to the 2019/20 workplan. The project was included in the adopted 2019-2020 biennial budget.
WG513T	Recreation & Facility Booking System	M. Kaser	\$107,943	\$107,943	100%	12/18	100%	The new recreation and facility booking system, PerfectMind, went live in January of 2018. This project is effectively complete. Continuous improvement will be ongoing.
WG702T	Document Management	M. Kaser	\$77,430	\$77,429	100%	12/17	100%	The migration to Hyland OnBase went live in April 2018. This project is effectively complete.
WG716T	Thrift Shop Point of Sale System	M. Kaser	\$37,000	\$10,441	28%	12/18	9%	This project began in 2018 however serious security issues with the selected software were discovered early in the implementation process. Staff has negotiated a refund and will be pursuing updates and improvements with the existing vendor as an alternative in 2019.
WG717T	Watercourse GIS Layer	L. Llamas	\$62,000	\$0	0%	12/18	0%	CPD is currently developing the Critical Areas ordinance review process. Updating the watercourse layers will be a sub task of that effort. This project needs to be carried over to the 2019-2020 biennium.
WG920T	High Accuracy Orthophotos	M. Kaser	\$32,000	\$16,422	51%	12/18	100%	Information and Geographic Services (IGS) partnered with the City of Kirkland and City of Bellevue to purchase orthophotography (aerial imagery) services which were completed and delivered in 2017. City staff are currently using these deliverables in day to day processes.
WG921T	Server Software Upgrades	M. Kaser	\$67,040	\$67,040	100%	12/18	61%	Windows 10 has been implemented across the enterprise. Enterprise database environment assessment is nearly complete. Future state for databases is being designed.
WG926T	Web Based GIS Information	M. Kaser	\$34,000	\$27,489	81%	12/18	100%	The City's WebGIS system has been updated to the latest version and deployed to internal staff and the public.

GENERAL GOVERNMENT - VEHICLES AND EQUIPMENT

WG130E	Fleet (Vehicle) Replacements	J. Kintner	\$1,749,002	\$965,826	55%	12/18	100%	delayed until 2019 (life was extended by replacing a secondary engine). FL-#395 (Jet Truck) was delayed until 2019. FL-#288 (Marine Patrol Engines) have been ordered.
WG550R	Fuel Clean Up / Soil Remediation	J. Kintner	\$344,935	\$251,266	73%	12/18	50%	injections to expedite remediation efforts. Additional monitoring wells have been installed on the City property and the first round of site injections were completed in September 2018. Ongoing site monitoring including compliance with King County Metro Discharge Authorization permit and Department of
XG710F	Fire Apparatus (Pumper) Replacement	M. Mandella	\$745,000	\$732,778	98%	4360400%	98%	Construction of this apparatus is nearly complete, with an anticipated delivery date of May '19. Once delivered, the fire engine will spend a few weeks in a series of functional tests to determine that all specifications were met. This fire engine should be placed in-service in June of '19.
WG730E	Self-Contained Breathing Apparatus	M. Mandella	\$266,000	\$219,665	83%	11/18	95%	The self contained breathing apparatus (SCBA) were delivered, inspected, tested, trained on and placed in service in late October 2018. Balance of budget will be carried over to 2019 and used to purchase spare SCBA's to be placed in-service whenever a front-line SCBA needs repair or service.

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
WG131E	Firefighting Equipment	M. Mandella	\$75,000	\$43,604	58%	12/18	90%	Purchased firefighting foam and several new tools to outfit the new fire engine when delivered. Balance of budget will be carried over to 2019 to purchase new, bluetooth capable breathing apparatus face masks. These newer masks include superior communication technology, but production is delayed until late 2019.
WG141E	MICEC Technology & Equip Replacement	Z. Houvener	\$156,000	\$127,603	82%	12/18	100%	outdoor spaces. Technology purchased & installed: security camera server/software, SMART board, lobby & landing display monitors, meeting space A/V components.

WATER UTILITY

WW101P	Water System Plan	R. Lin	\$1,246	\$1,361	109%	12/19	2%	Update of the Emergency Response Plan (ERP) will start in fall of 2019.
WW102P	Water Model and Fire Flow Analysis	R. Lin	\$65,000	\$47,084	72%	12/18	100%	Consultant continues working on the remaining tasks to analyze fire flow deficiencies and proposed water system improvements. A workshop was conducted where the consultant presented the modeling results to City staff utilizing the data/tools in Public Works, CPD, and Fire Dept.
WW117R	Street Related Water CIP Projects	R. Lin	\$300,000	\$201,229	67%	12/18	100%	Water system related improvements were completed in July and August 2018 in conjunction with the SE 40th Street Corridor project (WR517R).
WW120S	Meter Replacement Program	B. McDaniel	\$200,000	\$37,898	19%	12/18	15%	Consultant has completed Technical Memo; scheduled to update the Utility Board January 2019. RFP for meter selection is planned for Q2 2019, including a pilot study.
WW520C	Hydrant Replacements	R. Lin	\$533,000	\$263,418	49%	12/18	100%	26 fire hydrant replacements were completed in 2017. No hydrant replacement were done in 2018. Additional hydrant replacements are planned for 2020.
WW521C	Water System Components	B. McDaniel	\$129,470	\$95,255	74%	12/18	100%	Installed truck fill station at Public Works to improve backflow protection and better account for water being used by Public Works.
WW522R	Reservoir Generator Replacement	B. McDaniel	\$100,000	\$0	0%	12/18	0%	Project on hold until design of booster chlorination station has been completed (currently in design review). Booster station requirements will impact the size of the generator to be installed.
WW523R	EMW 5400-6000 Block Watermain (Design)	R. Lin	\$1,785,870	\$1,385,356	78%	12/18	100%	Construction started in April and completed in September 2018. A total of 2,455 LF of water main, 42 water services, and 6 fire hydrants were replaced/installed.
WW527R	3838 WMW Water Improvements (Design)	R. Lin	\$415,000	\$374,469	90%	6/17	100%	Project completed in May 2017. A total of 990 LF of water main, 2 fire hydrants, 13 water services, and 1 air vac assembly were installed. Project close-out completed in October 2017.
WW535C	PRV Air Vac Replacements Phase III	R. Lin	\$100,000	\$33,715	34%	1/19	30%	Construction contract awarded in December. Work started in mid-December and will continue in January 2019.
WW535D	Booster Chlorination Station	R. Lin	\$210,196	\$164,985	78%	12/20	80%	Final Design submitted to the City in mid-December. Review is underway at the end of 2018. Consultant is preparing the draft report to be submitted to Department of Health once reviewed and approved by the City. This work is anticipated to continue into spring of 2019.
WW717R	SE 22nd Street Watermain	R. Lin	\$173,007	\$126,120	73%	06/19	20%	Design resumed in June and completed in mid-November 2018. Project went out for bids immediately and bids received in early December. Contract award by City Council is expected to take place in mid-January 2019. Construction is anticipated to start in spring of 2019.

SEWER UTILITY

WS101U	Backyard Sewer System Improvements	B. McDaniel	\$326,732	\$276,645	85%	12/18	95%	Completed construction of nine new manholes in 7600 Block of 81st Ave SE to provide access to backyard sewers.
WS103P	General Sewer Plan Update	A. Tonella-Howe	\$41,394	\$79,167	191%	12/18	100%	Minor edits incorporated into draft. Council approved Final GSP December 2018. Council approved GSP forwarded to UTRC and DOE in January 2019 for final approval.
WS160R	Street Related Sewer CIP Projects	B. McDaniel	\$60,000	\$29,937	50%	12/18	100%	Project involves replacement of sewer manhole frames and grates in conjunction with street paving.
WS511R	Sewer Special Catch Basins	B. McDaniel	\$173,268	\$197,491	114%	12/18	100%	Baffle plate designed and built 48 baffle plates. City Crews installed baffle plates in 34 of 48 special catch basins.
WS512R	Sewer Repair at Sub-Basin 27	F. Gu	\$248,356	\$250,058	101%	12/18	100%	eroded watercourse. New sewer main is now buried in the east bank and reconnected to additional manholes. The eroded streambed was raised using natural materials.
WS590R	King County Sewer Interceptor Project	A. Tonella-Howe	\$5,325	\$12,099	227%	12/18	N/A	Coordination continues between this sewer project and the Aubrey Davis Park Master Plan. King County is working through design details. 90% plans to be issued for City review in early 2019.
WS710R	General Sewer System Improvements	B. McDaniel	\$415,958	\$325,490	78%	12/18	100%	Installed 4500 feet of cast in place lining in sewer main on Mercerwood Dr.

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
WS712P	Pump Station/Lake Line Access Evaluation	A. Tonella-Howe	\$300,000	\$157,643	53%	12/18	50%	Consultant retained in June to evaluate access to sewer pump stations and lake line. All stations (total 18) and 9 representative special catch basin (last line of defense to lake line) were field visited. Draft report to city for review in December 2018. Final report to be completed by mid-year 2019.
WS713T	SCADA System Upgrade	B. McDaniel	\$150,000	\$123,492	82%	12/18	100%	SCADA Master Plan has been completed. Bid award for recommended upgrades anticipated Q1 2019
WS714D	Lincoln Landing Design	A. Tonella-Howe	\$220,300	\$28,047	13%	12/18	100%	This sewer design work is incorporated into the Parks project Street End - Lincoln Landing (WP710C)
WS901D	Sewer System - Pump Station Improvements	B. McDaniel	\$150,000	\$92,217	61%	12/18	61%	Design was completed in 2018. Bid has been awarded to Gary Harper Construction to install 3 new chopping pumps before Q3 2019.
WS901E	Sewer System - Emergency Repairs	B. McDaniel	\$100,000	\$18,211	18%	12/18	100%	Emergency repairs made due to a private property landslide in 4700 block of East Mercer Way. A cost sharing agreement for repairs is being finalized. Work included CCTV investigation, design, and sewer line repairs following the private property landslide.
WS901G	Sewer System - Generator Replacement	B. McDaniel	\$466,700	\$133,064	29%	12/18	29%	Generators for pump stations 13, 17, 18, and 24 have been purchased. Generator at Station 18 has been replaced. Bid award to replace remaining generators to be completed Q2 2019
WS902D	PS 14 Lake Line Cleaning	B. McDaniel	\$220,000	\$217,083	99%	12/18	100%	Emergency repair to excavate and install emergency clean out in Sewer Lake Line 320 feet south of Pump station #14. Project included design, permitting and construction (completed in September 2017).
WS905C	Sewer Basin 40 Inflow and Infiltration	B. McDaniel	\$35,000	\$33,760	96%	12/18	100%	Inflow study complete in 2018. Pipe repairs will be completed under WS710R pipe lining and manhole rehabilitation in 2019 or later.

STORM WATER UTILITY

WD104D	Watercourse Condition Assessments	F. Gu	\$40,000	\$38,716	97%	4328100%	100%	The assessment was completed at the end of June 2018. 12 additional watercourses were visited, of which, five were found to have moderate erosion risk. These will be added to future CIP work plans.
WD105R	Watercourse Minor Repairs/Maintenance	F. Gu	\$40,000	\$40,679	102%	12/18	100%	Watercourse riparian at sub basin 45b was restored; invasive plants were removed and 480+ native plants were planted.
WD130R	Street Related Storm Drainage	C. Morris	\$200,000	\$190,499	95%	12/18	100%	Project work in 2018 included pipe repairs and pipe extensions on residential streets scheduled for resurfacing under WR101R. Work was completed in June 2018.
WD301S	Neighborhood Spot Drainage Improvements	C. Morris	\$180,000	\$151,051	84%	12/18	100%	Small drainage improvements were completed on East Mercer Way in 2018 as well as purchase of materials to be used in 2019.
WD320R	Drainage System Emergency Repairs	B. Hartvigson	\$40,000	\$21,123	53%	12/18	100%	Slip lined a collapsed section of 12" storm drain pipe at the 3626 WMW, crossing under WMW. Project completed May 2018.
WD321R	Drainage System Video Inspection	C. Morris	\$42,230	\$42,452	101%	1/17	100%	The budget for this project was carried over from 2016. Drainage pipe cleaning and inspections were performed in several neighborhoods in December 2016 to January 2017 prior to street resurfacing projects.
WD531C	Sub Basin 27a Watercourse	F. Gu	\$288,384	\$241,115	84%	12/18	100%	eroded watercourse. New sewer main is now buried in the east bank and reconnected to additional manholes. The eroded streambed was raised using natural materials.
WD533C	Sub Basin 49b Watercourse	F. Gu	\$292,000	\$39,310	13%	12/18	33%	Project did not receive USACE's permit until December 2018, therefore missed the summer construction "Fish Window" for 2018. The project now has all permits needed for 2019 construction. Council approved a budget carry-over request for 2019 construction.
WD534C	Sub Basin 51a Watercourse	F. Gu	\$197,000	\$31,133	16%	12/18	25%	Project did not receive USACE's permit until December 2018, therefore missed the summer construction "Fish Window" for 2018. The project now has all permits needed for 2019 construction. Council approved a budget carry-over request for 2019 construction.
WD722R	Sub Basin 3b.4 Watercourse	F. Gu	\$15,000	\$8,483	57%	12/18	60%	Initial design work started in fall 2018. Design development and permitting work continues in Q1 2019.
WD724R	Sub Basin 29.2 Watercourse	F. Gu	\$25,000	\$13,959	56%	12/18	60%	Initial design work in fall 2018 included review and comment by WDFW. WDFW will not allow this watercourse to be piped despite it's being on a steep slope. Design direction was changed from piping to a bio-engineering approach. Design development and permitting work continues in Q1 2019.

CAPITAL REINVESTMENT PLAN TOTAL			\$25,521,510	\$18,984,189	74.4%			
--	--	--	---------------------	---------------------	--------------	--	--	--

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
----------------	--------------	-----------------	-----------------------------	-------------------------------------	------------------	-------------------	-----------------	---------------------------

CAPITAL FACILITIES PLAN

PARKS, RECREATION AND OPEN SPACE

XP520R	Regional Trail Connections (KC Levy)	A. Sommargren	\$192,729	\$146,612	76%	12/18	75%	No significant new project work from 1st half 2018. The I-90 trail conflict reduction design work from 1st half 2018 resulted in Sound Transit improvements to the Park and Ride frontage in fall of 2018.
WP503R XP710R	Luther Burbank (MI Levy) Improvements	P. West	\$265,584	\$247,702	93%	12/18	90%	Projects completed: concession stand asbestos abatement & wall repair; waterfront plaza repair design and permitting; central campus storm drainage facility renovation; picnic area tree work; tennis court repair; waterfront docks reconfiguration study; 84th Ave slope planting for Arbor Day
XG501A	Mural at I-90 and WMW Onramp	D. Mortenson	\$29,914	\$29,000	97%	12/18	100%	In summer 2018, local artist Rachel Holloway painted Darwin's Dream, a mural on the retaining wall that faces the I-90 on/off ramps at Exit 6. The mural design aims to reflect "the little magical pockets of nature here on the Island." A public dedication reception was held Oct. 2018.
XG930B	Town Center Banner Art	D. Mortenson	\$26,500	\$25,872	98%	12/18	100%	70 new banners designed by Pamela Edwards were installed in fall 2018 around the Town Center. The banners aim to promote community pride and showcase "Mercer Island Icons" including architecture, sculpture and art, parks and beaches, nature, and the Mountains to Sound/I-90 connection.

STREETS, PEDESTRIAN AND BICYCLE FACILITIES

XRI40D	North - South Bike Route	A. Tonella-Howe	\$52,000	\$42,330	81%	12/18	100%	Majority of the pavement markings were installed by October 2018. Contract was closed at year end.
XR310R	EMW Shoulders - Phase 10	C. Morris	\$279,364	\$251,346	90%	6/18	100%	This project constructed new paved shoulder from SE 71st Street to SE 79th Street, and connected into two short pre-existing shoulder areas. Contract was awarded in December 2017 and construction occurred from January to April 2018.
XR320R	Safe Routes to School	A. Tonella-Howe	\$8,044	\$8,044	100%	12/18	98%	The project was packaged with SE 40th Street Corridor (WR517R) and Overlay (WR517S). Construction was completed summer 2018.
XR542C	84th Avenue Path	A. Tonella-Howe	\$22,473	\$35,795	159%	12/18	100%	Project widened and paved existing pathway behind guardrail where SE 28th curves to 84th Ave SE, establishing a 5-foot wide hard surface path that will be easier to maintain and provides a dedicated walking path. Work began in late October and was completed December 2017.
XR543C	WMW Roadside Shoulders (7400-8000 Block)	C. Morris	\$353,636	\$353,663	100%	7/17	100%	This project constructed new paved shoulder along the east side of West Mercer Way. Construction began in January 2017, but poor weather and utility conflicts hampered progress. All work was completed by July 2017.
XR810R	SE 36th and NMW Crossing	A. Tonella-Howe	\$20,000	\$8,565	43%	12/18	10%	TIB Grant application submitted for evaluation. City received notice in Nov. 2018 that the project was not selected for funding in this grant cycle. Project funded in CIP. Design to begin Q1 2019.

GENERAL GOVERNMENT

XG118T	Enterprise Asset Management System (Maintenance Management System)	M. Kaser	\$507,940	\$494,612	97%	12/17	100%	The implementation of Cityworks and SeeClickFix went live in March of 2018. This project is complete. Continuous improvement will be ongoing.
XG150T	Small Technology and Equipment	C. Corder	\$97,280	\$71,575	74%	12/18	100%	Emergency repairs made to City's fiber network during the Jan. 2017 snow storm and at the Reservoir. Repairs were made to Council Chambers and Court projection and sound systems. Installed two electric vehicle charging terminals. Annual software hosting fee for document management was paid.
XG152C	Sustainability Projects	R. Freeman	\$25,000	\$0	0%	12/18	0%	Due to the City's fiscal challenges, no project was done in 2017-2018.
XG721P	Light Rail Station Planning	K. Taylor	\$50,000	\$0	0%	12/18	0%	This project will be coordinated with the Aubrey Davis Park Regional Multiuse Corridor Plan (WVP700R) and the final design process for the 80th Avenue entrance and bus integration with the Light Rail Station. Council approved carry over of this budget to 2019-2020.
XG700D	Maintenance Building Addition Design	M. Olson	\$150,000	\$124,437	83%	12/17	100%	Design, cost estimate, and conceptual drawings are completed.

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
STORM WATER UTILITY								
XD310C	Basin 10 & 32b Dissolved Metals	P. Yamashita	\$80,000	\$48,045	60%	12/20	100%	Completed design, identified locations for auto samplers, executed agreement with King County for continuation of work through 2020. Construction will occur in Q1 2019 and monitoring through 2020 by Sub-Basin 10 Dissolved Metals Source ID project in 2019-2020 CIP (\$75,000).
XD311C	Water Quality Treatment	B. Hartvigson	\$75,000	\$75,000	100%	7/18	100%	Installed Two 60" concrete sediment structures and debris racks along existing open stormwater conveyance course between 4324 WMW and 4270 Holly Ln. . The installations will control flow and sediment deposits, particularly during heavy rain events.
XD701C	Sub Basin 40b Pipe Extension	B. Hartvigson	\$50,000	\$33,195	66%	12/18	100%	Storm water extension added 188 LF of 12" drain pipe and 4 new catch basins along SE 93rd Ave SE. Excavation areas were repaved with hot mix asphalt.
CAPITAL FACILITIES PLAN TOTAL			\$2,285,464	\$1,995,793	87.3%			
GRAND TOTAL (CRP + CFP)			\$27,806,974	\$20,979,982	75.4%			

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
				\$168,656				
GENERAL - BUILDINGS AND EQUIPMENT - Marcy, Mike M, Kirsten and Ross								
WG101R	City Hall Building Repairs	M. Olson	\$458,222	\$289,566	63%	12/18	70%	Boiler and cooling tower upgrade complete. Restroom upgrade design completed and in permit phase. Fire alarm upgrade complete and finalized by the Fire Marshall.
WG101S	EOC Dedicated Space	M. Olson	\$9,899	\$9,899	100%	2/17	100%	Construction of the EOC is complete. The facility is fully functional and has been used for exercises and actual emergency events.
WG102R	Maintenance Building Repairs	M. Olson	\$271,027	\$146,097	54%	12/18	90%	Invasive weed removal completed phase I. Waste bin covers installed to comply with storm water regulations. Complex fence complete.
WG103R	South Fire Station Building Repairs	M. Olson	\$33,000	\$13,117	40%	12/18	50%	Painting and exterior stain rescheduled for spring. Electrical upgrades for additional generator support in scoping phase.
WG104R	Thrift Shop Building Repairs	M. Olson	\$82,000	\$51,999	63%	12/18	75%	HVAC replacement completed. Outside lighting upgrade completed.
WG105R	Community Center Building Repairs	M. Olson	\$438,665	\$266,704	61%	12/18	85%	Window shade replacement is in progress. Roof repairs on the gym rescheduled to spring for better weather conditions. Duct cleaning complete. Gym and dance room refinishing completed. Kitchen hall wall repair completed. Room 101 flooring complete. Annex side sewer repair complete.
WG106R	North Fire Station Building Repairs	M. Olson	\$162,000	\$21,793	13%	12/18	35%	HVAC replacement is in the permitting phase. Carpet has been chosen for replacement and work has been bid, Project carried over to 2019.
WG107R	Luther Burbank Admin Building Repairs	M. Olson	\$242,695	\$149,566	62%	12/18	80%	Footing drain repair complete. HVAC improvements completed. Carpet replacement in scoping phase.
XG710F	Fire Apparatus (Pumper) Replacement	M. Mandela	\$745,000	\$732,778	98%	5/19/19	98%	Construction of this apparatus is nearly complete, with an anticipated delivery date of May '19. Once delivered, the fire engine will spend a few weeks in a series of functional tests to determine that all specifications were met. This fire engine should be placed in-service in June of '19.
WG730E	Self-Contained Breathing Apparatus	M. Mandela	\$266,000	\$219,665	83%	11/18	95%	The self contained breathing apparatus (SCBA) were delivered, inspected, tested, trained on and placed in service in late October 2018. Balance of budget will be carried over to 2019 and used to purchase spare SCBA's to be placed in-service whenever a front-line SCBA needs repair or service.
WG131E	Firefighting Equipment	M. Mandela	\$75,000	\$43,604	58%	12/18	90%	new, bluetooth capable breathing apparatus face masks. These newer masks include superior communication technology, but production is delayed until late 2019.
XG152C	Sustainability Projects	R. Freeman	\$25,000	\$0	0%	12/18	0%	Due to the City's fiscal challenges, no project was done in 2017-2018.
XG721P	Light Rail Station Planning	K. Taylor	\$50,000	\$0	15%	12/18	0%	This project will be coordinated with the Aubrey Davis Park Regional Multiuse Corridor Plan (WP700R) and the final design process for the 80th Avenue entrance and bus integration with the Light Rail Station. Council approved carry over of this budget to 2019-2020.
XG700D	Maintenance Building Addition Design	M. Olson	\$150,000	\$124,437	83%	12/17	100%	Design, cost estimate, and conceptual drawings are completed.
								The preliminary/conceptual design is completed.
			\$3,008,508	\$2,069,225				

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
TECHNOLOGY - Mike, Leah and Chip								
WG110T	Computer Equipment Replacements	M. Kaser	\$402,000	\$392,815	98%	12/18	91%	All computer equipment replacements planned for 2018 are complete. 49 PC/Laptops were replaced. Fire MDC replacement is complete. 2 Servers were replaced. SAN (storage) replacement is complete.
WG314T	Permitting System Upgrades	M. Kaser	\$0	\$0	0%	12/18	0%	This initiative has been moved to the 2019/20 workplan. The project was included in the adopted 2019-2020 biennial budget.
WG513T	Recreation & Facility Booking System	M. Kaser	\$107,943	\$107,943	100%	12/18	100%	The new recreation and facility booking system, PerfectMind, went live in January of 2018. This project is effectively complete. Continuous improvement will be ongoing.
WG702T	Document Management	M. Kaser	\$77,430	\$77,429	100%	12/17	100%	The migration to Hyland OnBase went live in April 2018. This project is effectively complete.
WG716T	Thrift Shop Point of Sale System	M. Kaser	\$37,000	\$10,441	28%	12/18	9%	This project began in 2018 however serious security issues with the selected software were discovered early in the implementation process. Staff has negotiated a refund and will be pursuing updates and improvements with the existing vendor as an alternative in 2019.
WG717T	Watercourse GIS Layer	L. Llamas	\$62,000	\$0	0%	12/18	0%	CPD is currently developing the Critical Areas ordinance review process. Updating the watercourse layers will be a sub task of that effort. This project needs to be carried over to the 2019-2020 biennium.
WG920T	High Accuracy Orthophotos	M. Kaser	\$32,000	\$16,422	51%	12/18	100%	Information and Geographic Services (IGS) partnered with the City of Kirkland and City of Bellevue to purchase orthophotography (aerial imagery) services which were completed and delivered in 2017. City staff are currently using these deliverables in day to day processes.
WG921T	Server Software Upgrades	M. Kaser	\$67,040	\$67,040	100%	12/18	61%	Windows 10 has been implemented across the enterprise. Enterprise database environment assessment is nearly complete. Future state for databases is being designed.
WG926T	Web Based GIS Information	M. Kaser	\$34,000	\$27,489	81%	12/18	100%	The City's WebGIS system has been updated to the latest version and deployed to internal staff and the public.
XG118T	Enterprise Asset Management System (Maintenance Management System)	M. Kaser	\$507,940	\$494,612	97%	12/17	100%	The implementation of Cityworks and SeeClickFix went live in March of 2018. This project is complete. Continuous improvement will be ongoing.
XG150T	Small Technology and Equipment	C. Corder	\$97,280	\$71,575	74%	12/18	100%	Emergency repairs made to City's fiber network during the Jan. 2017 snow storm and at the Reservoir. Repairs were made to Council Chambers and Court projection and sound systems. Installed two electric vehicle charging terminals. Annual software hosting fee for document management was paid.
								XG150T - \$19,800 Hyland Software - Document Management
			\$1,424,633	\$1,265,764				

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
\$78,760								
PARKS - Paul, Elaine, Zach (MICEC Equipment), and Diane								
WPI06R	Homestead Park Repairs	P. West	\$56,177	\$56,177	100%	11/17	100%	Tennis courts repaired and resurfaced; drainage and slope stabilization improvements completed.
WPI07R	Island Crest Park Repairs	P. West	\$64,000	\$0	0%	12/17	100%	New LED light project combined with WPI15S Island Crest Park Sportsfield Improvements
WPI13R	South Mercer Playfields Improvements	P. West	\$885,000	\$167,726	19%	12/18	100%	Playground completed in June 2018. Closeout of playground in 1st Q 2019. Turf replacement sinking fund portion will transfer to MISD per new Interlocal agreement.
WPI15S	Island Crest Park Sportsfield Improvements	P. West	\$2,255,563	\$2,176,803	97%	2/18	100%	Field completed in March 2018. Contractor is being audited so closeout has been delayed into 2nd Q 2019.
WPI22P WPI22R	Open Space - Vegetation Management	A. Sommargren	\$1,156,893	\$1,134,248	98%	12/18	100%	Contracted restoration completed in 18 parks, covering 133 acres. Annual noxious weed mapping, monitoring, & management complete. volunteer contractor held 101 events (11,092 volunteer hours). Conducted boundary tree risk assessments & removal. Coordinated City's first annual Arbor Day event.
WPS06R	Swim Beach Repairs (Groveland Beach)	P. West	\$981,655	\$954,055	97%	12/17	95%	Construction nearing substantial completion as of 12/31/2018. Punch list has been issued. Final completion expected by 2/28/2019. Park is scheduled to re-open on May 25.
WPS06S	Swim Beach Repairs (Clarke Beach)	P. West	\$0	\$0	0%	12/17	0%	This project was reprogrammed in 2019-2020 Budget.
WP700R	Aubrey Davis Park Regional Multiuse Corridor Master Plan	P. West	\$350,000	\$100,346	29%	12/17	25%	Scoping with 4 public forums and online survey substantially completed. Public open house and survey scheduled for 1st Q 2019. City Council briefed on trail component at 11/23/2018 study session.
WP710C	Street End - Lincoln Landing	A. Sommargren	\$121,461	\$87,419	72%	12/18	70%	Sewer line investigation complete, design revised to include minor sewer line upgrades. Design 65% complete. Critical area study completed. City, state and federal permit applications submitted. Construction planned for summer 2019 if all permits approved.
WP720R	Recurring Park Projects	P. West	\$214,823	\$214,672	100%	12/18	100%	2nd half of 2018: Completed raw water irrigation installation at Groveland and Clarke Beaches, replaced garbage cans, concrete pavement grinding to remove trip hazards at Mercerdale and the LID Parks.
WP907R	Mercerdale Park Repairs	P. West	\$0	\$0	0%	12/18	0%	The playground equipment replacement was postponed until after a Master Plan is completed for this park.
WVG141E	MICEC Technology & Equip Replacement	Z. Houvener	\$156,000	\$127,603	82%	12/18	100%	Equipment purchased & delivered: gym carpet squares, catering kitchen appliances, gymnasium sporting equipment, stages, tables & chairs for meeting and outdoor spaces. Technology purchased & installed: security camera server/software, SMART board, lobby & landing display monitors, meeting space A/V components.
XP520R	Regional Trail Connections (KC Levy)	A. Sommargren	\$192,729	\$146,612	76%	12/18	75%	No significant new project work from 1st half 2018. The I-90 trail conflict reduction design work from 1st half 2018 resulted in Sound Transit improvements to the Park and Ride frontage in fall of 2018.
WVP503R XP710R	Luther Burbank (MI Levy) Improvements	P. West	\$265,584	\$247,702	93%	12/18	90%	Projects completed: concession stand asbestos abatement & wall repair; waterfront plaza repair design and permitting; central campus storm drainage facility renovation; picnic area tree work; tennis court repair; waterfront docks reconfiguration study; 84th Ave slope planting for Arbor Day
XG501A	Mural at I-90 and WMW Onramp	D. Mortenson	\$29,914	\$29,000	97%	12/18	100%	In summer 2018, local artist Rachel Holloway painted Darwin's Dream, a mural on the retaining wall that faces the I-90 on/off ramps at Exit 6. The mural design aims to reflect "the little magical pockets of nature here on the Island." A public dedication reception was held Oct. 2018.
XG930B	Town Center Banner Art	D. Mortenson	\$26,500	\$25,872	98%	12/18	100%	70 new banners designed by Pamela Edwards were installed in fall 2018 around the Town Center. The banners aim to promote community pride and showcase "Mercer Island Icons" including architecture, sculpture and art, parks and beaches, nature, and the Mountains to Sound/I-90 connection.
								This project was completed in the fall of 2018. In the summer of 2018, local artist Rachel Holloway painted Darwin's Dream, a mural on the retaining wall that faces the I-90 on/off ramps at Exit 6. Holloway, a muralist, scenic artist, and production designer, has lived on the Island for several years, and her mural design, based on her own original painting, aims to reflect "the little magical pockets of nature here on the Island." Holloway worked with fellow artists in early 2018, the Arts Council and City staff proposed to update the banners that had lined the streets of Town Center since 2010. A dozen artists/artists teams from around the world responded to the City's call for designs to reflect five "Island Icons" of architecture, public art, nature, parks & beaches, and the I-90 connection. The selection panel, composed of representatives from the City and local business, arts, and residential communities, ultimately chose

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
STREETS and STORM DRAINAGE - Jason, Patrick, Anne, Clint, Fred, and Brian (BI)								
WR101R	Residential Street Improvements	C. Morris	\$1,352,000	\$1,320,533	98%	10/18	100%	Residential street improvements for 2018 included asphalt overlay of SE 28th curve (near 84th Ave), asphalt overlay of 82nd and 83rd Avenues in 7000 block, and chip sealing of SE 68th/SE 70th Street from 84th Ave to WMW. Construction work began in July and was completed in early September 2018.
WR103F	Emergency Repair - Freeman Landing	J. Kintner	\$345,353	\$327,063	95%	2/18	100%	Vacation of portion of Freeman Ave completed in July 2017. Roadway improvements designed in late summer 2017. Construction of new concrete roadway and stormwater system improvements began in late November 2017 and was completed in February 2018.
WR110R	Arterial Preservation Program	C. Morris	\$77,352	\$69,440	90%	9/18	100%	Patching and chip sealing on 78th Avenue (SE 34th to SE 39th) occurred in July and August 2018. This work was combined with WR718R, WR719R, and WR101R.
WR111R	Pavement Marking Replacement	B. Hartvigson	\$150,000	\$137,258	92%	9/19/18	100%	Applied 165,000 Linear Feet of 4" lane shoulder paint on arterial roadways. Replaced 8500 raised pavement markings on arterial roadways. Applied 7700 Line
WR140C - WR140K	Pedestrian & Bicycle Facility	A. Tonella-Howe	\$108,000	\$66,760	62%	12/18	100%	Project work Q3/Q4 2018 includes acquiring 'Mercer Way Loop' bicycle route signage for installation on the Mercer Ways in Q1 2019 and partnering with Parks on the construction of a gravel shoulder area for pedestrians adjacent to North Mercerdale Hillside Park along SE 27th.
WR517R	SE 40th Street (Corridor Improvements)	C. Morris	\$1,705,162	\$1,376,857	81%	11/18	98%	Project constructed curbs, sidewalks, and bike lanes from Island Crest Way to Gallagher Hill Road. Design work completed in spring 2018 and construction contract awarded in May. Construction began in mid-June and was completed in October 2018. City received \$510,000 in TIB Grant Funds for the project.
WR517S	SE 40th Street (Street Overlay)	C. Morris	\$243,911	\$188,441	77%	11/18	100%	This project placed an asphalt overlay between 85th and 88th Avenues in conjunction with the SE 40th Corridor work (WR517R). Contract was awarded in May. Overlay work occurred in September 2018.
WR544C	PBF ICW Crossing at SE 32nd	A. Tonella-Howe	\$350,000	\$256,458	73%	12/17	100%	Pedestrian signal activated on January 11, 2018. Pavement markings and final punchlist items complete in March. Project closeout July 17, 2018.
WR716R	ICW (SE 27th to 3100 block)	C. Morris	\$369,643	\$334,036	90%	10/18	100%	Project resurfaced Island Crest Way from SE 28th Street to 3100 block with a "grind and overlay" process. Work also included a substantial amount of full depth pavement replacement. Contract awarded in June and construction occurred in August and September 2018.
WR717R	Preservation WMW (I-90 to Roanoke)	C. Morris	\$246,536	\$196,928	80%	10/17	100%	Project repaved existing WMW roadway from I-90 Lid to Roanoke Way. This project was combined with 2017 Residential Streets (WR101R). Work started in August and was completed by late September 2017.
WR718R	SE 53rd Place (ICW-EMW)	C. Morris	\$113,540	\$79,276	70%	10/18	100%	Project patched and chip sealed SE 53rd Place from ICW to EMW. Work was combined with WR719R, WR110R, and WR101R to create one large chip seal contract, which was awarded in June 2018. Construction occurred in July and August 2018.
WR719R	East Mercer Way (SE 70th to WMW)	C. Morris	\$246,046	\$236,719	96%	10/18	100%	Project patched and chip sealed East Mercer Way from the 6600 block to WMW (8500 block). Work was combined with WR718R, WR110R, and WR101R to create one large chip seal contract, which was awarded in June 2018. Construction occurred in July and August 2018.
XR140D	North - South Bike Route	A. Tonella-Howe	\$52,000	\$42,330	81%	12/18	100%	Majority of the pavement markings were installed by October 2018. Contract was closed at year end.
XR310R	EMW Shoulders - Phase 10	C. Morris	\$279,364	\$251,346	90%	6/18	100%	This project constructed new paved shoulder from SE 71st Street to SE 79th Street, and connected into two short pre-existing shoulder areas. Contract was awarded in December 2017 and construction occurred from January to April 2018.
XR320R	Safe Routes to School	A. Tonella-Howe	\$8,044	\$8,044	100%	12/18	98%	The project was packaged with SE 40th Street Corridor (WR517R) and Overlay (WR517S). Construction was completed summer 2018.
XR542C	84th Avenue Path	A. Tonella-Howe	\$22,473	\$35,795	159%	12/18	100%	Project widened and paved existing pathway behind guardrail where SE 28th curves to 84th Ave SE, establishing a 5-foot wide hard surface path that will be easier to maintain and provides a dedicated walking path. Work began in late October and was completed December 2017.
XR543C	WMW Roadside Shoulders (7400-8000 Block)	C. Morris	\$353,636	\$353,663	100%	7/17	100%	This project constructed new paved shoulder along the east side of West Mercer Way. Construction began in January 2017, but poor weather and utility conflicts hampered progress. All work was completed by July 2017.
XR810R	SE 36th and NMW Crossing	A. Tonella-Howe	\$20,000	\$8,565	43%	12/18	10%	TIB Grant application submitted for evaluation. City received notice in Nov. 2018 that the project was not selected for funding in this grant cycle. Project funded in CIP. Design to begin Q1 2019.
WD104D	Watercourse Condition Assessments	F. Gu	\$40,000	\$38,716	97%	6/30/18	100%	The assessment was completed at the end of June 2018. 12 additional watercourses were visited, of which, five were found to have moderate erosion risk. These will be added to future CIP work plans.
WD105R	Watercourse Minor Repairs/Maintenance	F. Gu	\$40,000	\$40,679	102%	12/18	100%	Watercourse riparian at sub basin 45b was restored; invasive plants were removed and 480+ native plants were planted.
WD130R	Street Related Storm Drainage	C. Morris	\$200,000	\$190,499	95%	12/18	100%	Project work in 2018 included pipe repairs and pipe extensions on residential streets scheduled for resurfacing under WR101R. Work was completed in June 2018.

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
----------------	--------------	-----------------	-----------------------------	-------------------------------------	------------------	--------------	-----------------	---------------------------

WATER, SEWER, and FLEET - Jason, Anne, Rona, Fred and Brian (B2)

WG130E	Fleet (Vehicle) Replacements	J. Kintner	\$1,749,002	\$965,826	55%	12/18	100%	Nine vehicles/equipment replacements for 2017 & 11 vehicles/equipment for 2018 have been purchased. Replacement of FL-#388 (Hydroexcavator) has been delayed until 2019 (life was extended by replacing a secondary engine). FL-#395 (Jet Truck) was delayed until 2019. FL-#288 (Marine Patrol Engines) have been ordered.
WG550R	Fuel Clean Up / Soil Remediation	J. Kintner	\$344,935	\$251,266	73%	12/18	50%	expedite remediation efforts. Additional monitoring wells have been installed on the City property and the first round of site injections were completed in September 2018. Ongoing site monitoring including compliance with King County Metro Discharge Authorization permit and Department of Ecology requirements continues.
WW101P	Water System Plan	R. Lin	\$1,246	\$1,361	109%	12/19	2%	Update of the Emergency Response Plan (ERP) will start in fall of 2019.
WW102P	Water Model and Fire Flow Analysis	R. Lin	\$65,000	\$47,084	72%	12/18	100%	Consultant continues working on the remaining tasks to analyze fire flow deficiencies and proposed water system improvements. A workshop was conducted where the consultant presented the modeling results to City staff utilizing the data/tools in Public Works, CPD, and Fire Dept.
WW117R	Street Related Water CIP Projects	R. Lin	\$300,000	\$201,229	67%	12/18	100%	Water system related improvements were completed in July and August 2018 in conjunction with the SE 40th Street Corridor project (WR517R).
WW120S	Meter Replacement Program	B. McDaniel	\$200,000	\$37,898	19%	12/18	15%	Consultant has completed Technical Memo; scheduled to update the Utility Board January 2019. RFP for meter selection is planned for Q2 2019, including a pilot study.
WW520C	Hydrant Replacements	R. Lin	\$533,000	\$263,418	49%	12/18	100%	26 fire hydrant replacements were completed in 2017. No hydrant replacement were done in 2018. Additional hydrant replacements are planned for 2020.
WW521C	Water System Components	B. McDaniel	\$129,470	\$95,255	74%	12/18	100%	Installed truck fill station at Public Works to improve backflow protection and better account for water being used by Public Works.
WW522R	Reservoir Generator Replacement	B. McDaniel	\$100,000	\$0	0%	12/18	0%	Project on hold until design of booster chlorination station has been completed (currently in design review). Booster station requirements will impact the size of the generator to be installed.
WW523R	EMW 5400-6000 Block Watermain (Design)	R. Lin	\$1,785,870	\$1,385,356	78%	12/18	100%	Construction started in April and completed in September 2018. A total of 2,455 LF of water main, 42 water services, and 6 fire hydrants were replaced/installed.
WW527R	3838 WMW Water Improvements (Design)	R. Lin	\$415,000	\$374,469	90%	6/17	100%	Project completed in May 2017. A total of 990 LF of water main, 2 fire hydrants, 13 water services, and 1 air vac assembly were installed. Project close-out completed in October 2017.
WW535C	PRV Air Vac Replacements Phase III	R. Lin	\$100,000	\$33,715	34%	1/19	30%	Construction contract awarded in December. Work started in mid-December and will continue in January 2019.
WW535D	Booster Chlorination Station	R. Lin	\$210,196	\$164,985	78%	12/20	80%	Final Design submitted to the City in mid-December. Review is underway at the end of 2018. Consultant is preparing the draft report to be submitted to Department of Health once reviewed and approved by the City. This work is anticipated to continue into spring of 2019.
WW716R	82nd and Forest Ave Watermain	R. Lin	\$0	\$0	0%	12/20	0%	Design work is planned for year 2020.
WW717R	SE 22nd Street Watermain	R. Lin	\$173,007	\$126,120	73%	06/19	20%	Design resumed in June and completed in mid-November 2018. Project went out for bids immediately and bids received in early December. Contract award by City Council is expected to take place in mid-January 2019. Construction is anticipated to start in spring of 2019.
WW718R	87th and 88th Ave SE Watermain	R. Lin	\$0	\$0	0%	12/20	0%	REPROGRAMMED in 2019-2020 Budget
WS101U	Backyard Sewer System Improvements	B. McDaniel	\$326,732	\$276,645	85%	12/18	95%	Completed construction of nine new manholes in 7600 Block of 81 st Ave SE to provide access to backyard sewers.
WS103P	General Sewer Plan Update	A. Tonella-Howe	\$41,394	\$79,167	191%	12/18	100%	Draft General Sewer Plan (GSP) reviewed by King County Utility Technical Review Committee (UTRC) and Department of Ecology (DOE) in late fall 2018. Minor edits incorporated into draft. Council approved Final GSP December 2018. Council approved GSP forwarded to UTRC and DOE in January 2019 for final approval.
WS160R	Street Related Sewer CIP Projects	B. McDaniel	\$60,000	\$29,937	50%	12/18	100%	Project involves replacement of sewer manhole frames and grates in conjunction with street paving.
WS320R	Pump Station 14 Modernization	A. Tonella-Howe	\$8,777	\$8,776	100%	12/18	N/A	All work complete in 2013. Waiting on contractor to sign paper work to release retainage.
WS511R	Sewer Special Catch Basins	B. McDaniel	\$173,268	\$197,491	114%	12/18	100%	Baffle plate designed and built 48 baffle plates. City Crews installed baffle plates in 34 of 48 special catch basins.

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2018

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Dec 31, 2018)	% EXPEND TO DATE	COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
----------------	--------------	-----------------	-----------------------------	-------------------------------------	------------------	--------------	-----------------	---------------------------

WATER, SEWER, and FLEET - Jason, Anne, Rona, Fred and Brian (B2)

WS512R	Sewer Repair at Sub-Basin 27	F. Gu	\$248,356	\$250,058	101%	12/18	100%	This project was combined with WD531C. Project was completed in Fall 2017. Approximately 200LF of exposed sewer main was removed from the highly eroded watercourse. New sewer main is now buried in the east bank and reconnected to additional manholes. The eroded streambed was raised using natural materials.
WS590R	King County Sewer Interceptor Project	A. Tonella-Howe	\$5,325	\$12,099	227%	12/18	N/A	Coordination continues between this sewer project and the Aubrey Davis Park Master Plan. King County is working through design details. 90% plans to be issued for City review in early 2019.
WS710R	General Sewer System Improvements	B. McDaniel	\$415,958	\$325,490	78%	12/18	100%	Installed 4500 feet of cast in place lining in sewer main on Mercerwood Dr.
WS711R	Lake Line Access	A. Tonella-Howe	\$0	\$0	0%	12/18	0%	REPROGRAMMED in 2019-2020 Budget
WS712P	Pump Station/Lake Line Access Evaluation	A. Tonella-Howe	\$300,000	\$157,643	53%	12/18	50%	Consultant retained in June to evaluate access to sewer pump stations and lake line. All stations (total 18) and 9 representative special catch basin (last line of defense to lake line) were field visited. Draft report to city for review in December 2018. Final report to be completed by mid-year 2019.
WS713T	SCADA System Upgrade	B. McDaniel	\$150,000	\$123,492	82%	12/18	100%	SCADA Master Plan has been completed. Bid award for recommended upgrades anticipated Q1 2019
WS714D	Lincoln Landing Design	A. Tonella-Howe	\$220,300	\$28,047	13%	12/18	100%	This sewer design work is incorporated into the Parks project Street End - Lincoln Landing (WP710C)
WS901D	Sewer System - Pump Station Improvements	B. McDaniel	\$150,000	\$92,217	61%	12/18	61%	Design was completed in 2018. Bid has been awarded to Gary Harper Construction to install 3 new chopping pumps before Q3 2019.
WS901E	Sewer System - Emergency Repairs	B. McDaniel	\$100,000	\$18,211	18%	12/18	100%	Emergency repairs made due to a private property landslide in 4700 block of East Mercer Way. A cost sharing agreement for repairs is being finalized. Work included CCTV investigation, design, and sewer line repairs following the private property landslide.
WS901G	Sewer System - Generator Replacement	B. McDaniel	\$466,700	\$133,064	29%	12/18	29%	Generators for pump stations 13, 17, 18, and 24 have been purchased. Generator at Station 18 has been replaced. Bid award to replace remaining generators to be completed Q2 2019
WS902D	PS 14 Lake Line Cleaning	B. McDaniel	\$220,000	\$217,083	99%	12/18	100%	Emergency repair to excavate and install emergency clean out in Sewer Lake Line 320 feet south of Pump station #14. Project included design, permitting and construction (completed in September 2017).
WS905C	Sewer Basin 40 Inflow and Infiltration	B. McDaniel	\$35,000	\$33,760	96%	12/18	100%	Inflow study complete in 2018. Pipe repairs will be completed under WS710R pipe lining and manhole rehabilitation in 2019 or later.
	Pump Station Generator / Pump (AB5532)							NEED TO REALLOCATE FROM OTHER PROJECTS ...

**CITY OF MERCER ISLAND
ORDINANCE NO. 19-08**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,
INCORPORATING CERTAIN BUDGET REVISIONS TO THE 2019-2020
BIENNIAL BUDGET AND AMENDING ORDINANCE NO. 18-18.**

WHEREAS, the City Council adopted the 2019-2020 Budget by Ordinance No. 18-18 on December 4, 2018, representing the total for the biennium of estimated resources and expenditures for each of the separate funds of the City; and

WHEREAS, budget adjustments are needed that have been previously approved by the City Council, as noted in the following tables;

2018 Operating Budget Carryovers (Approved April 2, 2019, AB 5546)

Fund	Department	Description	Amount	Funding Source
General	City Attorney's Office	Outside legal costs related to land use appeals and other potential litigation	\$20,000	Unappropriated fund balance
	Finance	Milliman updates for LEOFF I financial reporting schedules (which are required)	\$6,600	Unappropriated fund balance
	Planning & Community Development	Critical Areas Ordinance & Shoreline Master Program Updates	\$21,525	Unappropriated fund balance
	Public Works	Wayfinding signage	\$23,660	Port of Seattle grant
1% for the Arts	Park & Recreation	Repair & maintenance at Greta Hackett outdoor gallery & Luther Burbank Park docks	\$13,521	Unappropriated fund balance
Youth & Family Services	Youth & Family Services	Employee compensation adjustments (due in 2018, but not finalized until Feb 2019)	\$25,000	Unappropriated fund balance
		Community needs assessment & high school youth survey (funded by MIYFS Foundation)	\$37,000	Unappropriated fund balance
Stormwater	Public Works	WA State Dept of Ecology water quality capacity grant	\$2,539	WA State Dept of Ecology grant

Total Operating Budget Carryovers \$149,845

2018 CIP Budget Carryovers (Approved February 26, 2019, AB 5532 and April 2, 2019, AB 5546)

Fund	Project Title	Amount	Description	Funding Source
Street	SE 40 th Street Corridor Improvements	\$40,000	Complete installation of street lighting along SE 40 th and complete close out of the project	Unappropriated fund balance
	Light Rail Station Planning	\$50,000	Plan for amenities to the light rail station. This could include a small park, plantings, or art.	Unappropriated fund balance
	Sound Transit Mitigation	\$216,315	Continue work on safety enhancements.	Sound Transit settlement agreement funding
Town Center Parking Facilities	Long Term Parking	\$2,000,000	Purchase and sale agreement with Parkway Management Group for "Tully's property"	Unappropriated fund balance
	Long Term Parking	\$35,792 (corrected)	Due diligence costs for the City's proposed commuter parking project	Unappropriated fund balance
Capital Improvement	South Mercer Playfields Playground	\$7,000	Final payment owed to KCDA Purchasing Cooperative	Unappropriated fund balance
	Island Crest Park – North Outfield	\$78,760	Final payment owed to KCDA Purchasing Cooperative	Unappropriated fund balance
	Open Space Management	\$20,500	Additional removal of invasive plants from City Open Space	Unappropriated fund balance
	Groveland Swim Beach Repair	\$28,387	Complete final punch list items and close out the construction contract	Unappropriated fund balance
	Aubrey Davis Multiuse Corridor Plan	\$249,654	Consultant contract in place. Plan is 25% complete. Conceptual alternative, preferred alternative, draft plan and plan adoption stages to be performed in 2019.	Unappropriated fund balance
	Lincoln Landing Street End Park	\$34,041	Complete design and obtain permits for construction in compliance with KCFCD grant.	King County Flood Control District (KCFCD) grant
	King County Parks Levy Projects	\$46,073	Carry forward balance of funds which must be spent by final year of levy (2019)	Unappropriated fund balance
	Luther Burbank Minor Capital (Levy)	\$17,882	Waterfront plaza repairs were delayed to accommodate repairs to Handsome Bollard art piece.	Unappropriated fund balance
	City Hall Building Repairs	\$161,493	City Hall public restroom upgrades	Unappropriated fund balance
	South Fire Station Building Repairs	\$10,000	Electrical upgrades to extend generator coverage	Unappropriated fund balance
	Thrift Shop Building Repairs	\$15,000	Lighting upgrade	Unappropriated fund balance
	Community Center Building Repairs	\$26,000	Blind replacement and roof repairs to the gym	Unappropriated fund balance

Fund	Project Title	Amount	Description	Funding Source
Capital Improvement (cont'd)	North Fire Station Building Repairs	\$123,000	Complete carpet replacement and HVAC upgrades	Unappropriated fund balance
	Luther Burbank Building Repairs	\$60,000	Carpet replacement	Unappropriated fund balance
Technology & Equipment	Firefighting Equipment	\$26,730	SCBA masks on order; delay in production; vacuum for engine	Unappropriated fund balance
	Self-Contained Breathing Apparatus (SCBA)	\$46,335	Purchase additional SCBA's for damaged or out of service devices	Unappropriated fund balance
	Thrift Shop Point of Sale	\$26,500	Security issues with original vendor; will pursue an upgrade from the current system provider	Unappropriated fund balance
	Watercourse GIS Layer Update	\$62,000	Watercourse and wetland mapping needed for CPD critical areas work.	Transfer from Stormwater Fund
	Small Technology/ Equipment	\$6,400	Additional funding for Watercourse GIS Layer Update	Unappropriated fund balance
Water	Meter Replacement Plan	\$162,000	Work with consultant is underway to develop an RFP for meter replacement. Construction anticipated to start 4 th Quarter 2019	Unappropriated fund balance
	East Mercer Way (5400-6000 Block) Water System Improvements	\$14,000	Install temporary driveway within City's water utility easement and complete project close out	Unappropriated fund balance
	Phase III Air Vacuum Release Valve Assemblies Upgrade Project	\$66,285	Construction started mid-December 2018 and was completed in January 2019.	Unappropriated fund balance
Sewer	Lake Line & Pump Station Access Evaluation	\$142,357	Field work was delayed pushing completion of the report to 2019.	Unappropriated fund balance
	Pump Station Generator & Pump Replacements	\$665,371	Generator replacements at pump stations 13, 17, and 24 and three pump replacements at pump station 18 (approved 2/26/19, AB 5532)	Unappropriated fund balance
Stormwater	Sub-Basin 49b Watercourse Stabilization	\$252,690	Permit approvals were delayed by Army Corps of Engineers, pushing construction to 2019.	Unappropriated fund balance
	Sub-Basin 51a Watercourse Stabilization	\$165,867	Permit approvals were delayed by Army Corps of Engineers, pushing construction to 2019.	Unappropriated fund balance
	Sub-Basin 3b.4 Watercourse Stabilization	\$6,517	Design changes recommended by Dept. of Fish and Wildlife are being incorporated into the ongoing design development.	Unappropriated fund balance

Fund	Project Title	Amount	Description	Funding Source
Stormwater (cont'd)	Sub-Basin 29.2 Watercourse Stabilization	\$11,041	Design changes recommended by Dept. of Fish and Wildlife are being incorporated into the ongoing design development.	Unappropriated fund balance
	Interfund transfer to Technology & Equipment Fund	\$62,000	Funding for Watercourse GIS Layer Update project	Unappropriated fund balance
Equipment Rental	Fleet Replacements	\$89,152	Replacement of two Marine Patrol boat engines ordered in 2018 but not delivered until 2019, and Shop Lift repair / replacement	Unappropriated fund balance
	Fuel Clean Up – Soil Remediation	\$136,202	Continue cleanup efforts required per Model Toxics Control Act	Unappropriated fund balance

Total CIP Budget Carryovers \$5,161,344

Other Budget Adjustments Approved by the City Council

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source
General	Community Planning & Development	Extend contract for temporary Records Assistant to complete archiving work	AB 5542, 3/19/19	2019	\$12,000	Technology fee reserve
Youth & Family Services	Youth & Family Services	Acceptance of MIYFS Foundation donation to restore 0.5 FTE reduction in Geriatric Specialist from 1/1/19 through 12/31/19 and to restore 0.5 FTE reduction in Administrative Assistant from 1/1/19 through 6/30/19	AB 5517, 12/18/18	2019	\$69,570	MIYFS Foundation donation
Contingency	Non-Departmental	Transfer funding to Town Center Parking Facilities Fund for additional due diligence and negotiation costs related to City's proposed commuter parking project	AB 5541, 3/19/19	2019	\$304,838	Unappropriated fund balance
Town Center Parking Facilities	City Manager's Office	Additional due diligence and negotiation costs related to City's proposed commuter parking project	AB 5541, 3/19/19	2019	\$304,838	Interfund transfer from Contingency Fund

Total Other Budget Adjustments \$691,246

WHEREAS, budget adjustments are needed that have not been previously approved by the City Council, as noted in the following table;

Fund	Department	Description	Budget Year	Amount	Funding Source
General	Police	Appropriate Recreational Boating Safety Federal Financial Assistance grant from Washington State Parks & Recreation Commission	2019	\$18,461	Recreational Boating Safety grant
	Finance	EMS rate study carryover from 2018 budget (this was inadvertently left off of the 2018 budget carryover requests agenda bill, which the Council approved on 4/2/19)	2019	\$15,000	Unappropriated fund balance

Total New Requests \$33,461

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Amending the 2019-2020 Budget

The 2019-2020 Budget for the City of Mercer Island, as adopted in Ordinance No. 18-18, is hereby amended to incorporate increases in resources and expenditures in the following funds for the 2019-2020 biennium:

Fund No.	Fund Name	Resources	Expenditures
001	General	\$117,246	\$117,246
104	Street	306,315	306,315
130	Contingency	304,838	304,838
140	1% for the Arts	13,521	13,521
160	Youth & Family Services	131,570	131,570
342	Town Center Parking Facilities	2,340,630	2,340,630
343	Capital Improvement	877,790	877,790
345	Technology & Equipment	167,965	167,965
402	Water	242,285	242,285
426	Sewer	807,728	807,728
432	Stormwater	500,654	500,654
503	Equipment Rental	225,354	225,354

Totals \$6,035,896 \$6,035,896

Section 2. Amending Previously Adopted Budget Ordinances

City Ordinance No. 18-18, as previously adopted and as hereby amended, is hereby ratified, confirmed, and continued in full force and effect.

Section 3. Effective Date

This Ordinance shall take effect and be in force 5 days after passage and publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON THE 7TH DAY OF MAY, 2019.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

ATTEST:

Deborah A. Estrada, City Clerk
APPROVED AS TO FORM:

Kari L. Sand, City Attorney

Date of Publication: _____



PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

MAY 7		DUE TO:	4/26 D/P	4/29 FN	4/29 CA	4/30 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF	SIGNER	
STUDY SESSION (6:00-7:00 pm)						
60	AB 5558: ARCH Operations and Management			Alison Van Gorp		
CONSENT CALENDAR						
--	AB 5562: Soil Remediation Appropriation Request			Jason Kintner		
--	AB 5557: 2019 Arterial and Residential Street Overlays			Clint Morris		
PUBLIC HEARING						
90	AB 5556: 2020-2025 Six-Year Transportation Improvement Program (TIP) Public Hearing & Review			Patrick Yamashita		
REGULAR BUSINESS						
30	AB 5564: 2018 Year-End Financial Status Report & 2019 Budget Adjustments			Chip Corder		
30	AB 5565: Continued Discussion on the Mercer Island Transit Interchange			Julie Underwood		

<TENTATIVE> MAY ?? – 6:00 PM (SPECIAL MEETING)						
STUDY SESSION (6:00-8:00 pm)						
60	AB xxxx: Mercer Island Coalition Presentation (tentative)			Cindy Goodwin		

MAY 21		DUE TO:	5/10 D/P	5/13 FN	5/13 CA	5/14 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF	SIGNER	
STUDY SESSION (6:00-7:00 pm)						
60	AB 5563: Aubrey Davis Park Master Plan Concept Alternatives			Paul West		
SPECIAL BUSINESS (7:00 pm)						
5	AB 5561: Safe Boating and Paddling Week Proclamation			Ed Holmes		
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
15	AB 5559: ARCH 2019 Administrative Budget and Work Program			Alison Van Gorp		
15	AB 5560: ARCH 2018 Trust Fund Approval			Alison Van Gorp		
15	AB xxxx: First Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments			Chip Corder		
60	AB xxxx: Critical Areas Ordinance – First Reading			Robin Proebsting		

30	AB xxxx: Code Cleanup – Second Reading and Adoption	Evan Maxim	
EXECUTIVE SESSION			

JUNE 4		DUE TO:	5/24 D/P	5/27 FN	5/27 CA	5/28 Clerk
ABSENCES: Bertlin						
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)						
60	AB xxxx: Pilot Project for Short-Term Commuter Parking			Zach Houvener & Jessi Bon		
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
45	AB xxxx: Interim Design and Concealment Standards for Small Cell Facilities Deployment Ordinance – Extension and Adoption			Evan Maxim		
REGULAR BUSINESS						
45	AB xxxx: Adoption of 6-Year Transportation Improvement Program			Patrick Yamashita		
45	AB xxxx: Critical Areas Ordinance – Second Reading & (tentative) Adoption			Robin Proebsting		
15	AB xxxx: 2019 Boards and Commission Appointments			Deb Estrada		
EXECUTIVE SESSION						

JUNE 18		DUE TO:	6/7 D/P	6/10 FN	6/10 CA	6/11 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)						
60	Solid Waste Contract Implementation Plan Update [Placeholder]			Jason Kintner		
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
45	AB xxxx: Twenty-four Eleven Development Agreement (action)			Evan Maxim		
REGULAR BUSINESS						
60	AB xxxx: Optimizing Efficiencies & Cost Control Measures			Julie Underwood		
60	AB xxxx: Community Facilities Code Amendment – First Reading & Handoff (tentative)			Evan Maxim		
60	Commuter Parking Project [Placeholder]			Jessi Bon		
30	Agreement to Terminate Current Memorandum of Understanding (MOU) with the Mercer Island Center for the Arts (MICA) [Placeholder]			Bio Park		

EXECUTIVE SESSION					

JUNE 21 MID-YEAR PLANNING SESSION				DUE	6/7	6/10	6/10	6/11
ABSENCES:				TO:	D/P	FN	CA	Clerk
1:00-8:00 pm at MICEC								

JULY 2					
LEGAL: To be scheduled					
CANCELED					

JULY 16				DUE	7/5	7/8	7/8	7/9
ABSENCES:				TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF			SIGNER	
STUDY SESSION (6:00-7:00 pm)								
60	AB xxxx: Sound Transit Park-and-Ride Parking Permit Program					Kirsten Taylor		Ali
SPECIAL BUSINESS (7:00 pm)								
	AB xxxx: Parks & Recreation Month Proclamation					Jessi Bon		
CONSENT CALENDAR								
PUBLIC HEARING								
REGULAR BUSINESS								
60	AB xxxx: Community Facilities Code Amendment – Second Reading & Adoption					Evan Maxim		
EXECUTIVE SESSION								

JULY 17 – 6:00 PM (SPECIAL MEETING)								
LEGAL:								
Special Joint Meeting with Planning Commission								

AUGUST 6				DUE	7/26	7/29	7/29	7/30
ABSENCES:				TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF			SIGNER	
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
	Women’s Equality Day Proclamation							
CONSENT CALENDAR								
PUBLIC HEARING								

REGULAR BUSINESS			
	AB xxxx: Code Amendment to Update School Impact Fees (1 st Reading and Adoption)	Evan Maxim	
EXECUTIVE SESSION			

AUGUST 20			
POTENTIALLY CANCELED			

SEPTEMBER 3 – CANCEL?? (SEPT 10?)		DUE TO:	8/23 D/P	8/26 FN	8/26 CA	8/27 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC					STAFF	SIGNER
STUDY SESSION (6:00-7:00 pm)						
60	Commuter Parking Project [Placeholder]			Jessi Bon		
SPECIAL BUSINESS (7:00 pm)						
5	Mayor’s Day of Concern for the Hungry Proclamation			Cindy Goodwin		Ali
5	National Preparedness Month			Jennifer Franklin		Ali
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
45	Second Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments			Chip Corder		Ali
EXECUTIVE SESSION						

SEPTEMBER 17		DUE TO:	9/6 D/P	9/9 FN	9/9 CA	9/10 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC					STAFF	SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
5	National Recovery Month Proclamation			Derek Franklin		Ali
5	Peace Day on Mercer Island Proclamation			Diane Mortenson		Ali
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
60	Commuter Parking Project [Placeholder]			Jessi Bon		

30	Q3 Sustainability Update [Placeholder]	Ross Freeman	
EXECUTIVE SESSION			

OCTOBER 1		DUE TO:	9/20 D/P	9/23 FN	9/23 CA	9/24 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
5	Domestic Violence Action Month Proclamation			Derek Franklin		Ali
5	National Community Planning Month			Evan Maxim		Ali
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
EXECUTIVE SESSION						

OCTOBER 15		DUE TO:	10/4 D/P	10/7 FN	10/7 CA	10/8 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		SIGNER
JOINT MEETING (6:00-7:00 pm)						
60	Joint Meeting with MISD Board (tentative)					
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
60	2019 Comprehensive Plan Amendments – First Reading			Evan Maxim		
EXECUTIVE SESSION						

NOVEMBER 5 (ELECTION DAY – TBD)		DUE TO:	10/25 D/P	10/28 FN	10/28 CA	10/29 Clerk
ABSENCES:						

ITEM TYPE TIME TOPIC	STAFF	SIGNER
STUDY SESSION (6:00-7:00 pm)		
SPECIAL BUSINESS (7:00 pm)		
Veteran's Day Proclamation	Ali Spietz	Julie
CONSENT CALENDAR		
2019 Comprehensive Plan Amendments – Second Reading	Evan Maxim	
PUBLIC HEARING		
REGULAR BUSINESS		
2020 Comprehensive Plan Amendment Docket	Evan Maxim	
EXECUTIVE SESSION		

NOVEMBER 19 ABSENCES:	DUE TO:	11/8 D/P	11/11 FN	11/11 CA	11/12 Clerk
ITEM TYPE TIME TOPIC			STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
PUBLIC HEARING					
60	2019-2020 Mid-Biennial Budget Review (Third Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments; NORCOM 2020 budget resolution; 2020 utility rate resolutions; and 2020 property tax ordinances)		Chip Corder		
REGULAR BUSINESS					
EXECUTIVE SESSION					

DECEMBER 3 ABSENCES:	DUE TO:	11/22 D/P	11/25 FN	11/25 CA	11/26 Clerk
ITEM TYPE TIME TOPIC			STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					

PUBLIC HEARING					
REGULAR BUSINESS					
EXECUTIVE SESSION					

DECEMBER 17						
	POTENTIALLY CANCELED					

OTHER ITEMS TO BE SCHEDULED:

- Land Conservation Work Plan Update – A. Sommargren
- Open Space Vegetation Management – A. Sommargren
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Sound Transit Park-and-Ride Parking Permit Program – K. Taylor

2020 Agenda Items:

- Hazzard Mitigation Plan Approval
- Pavement 101 (Q1)

STATE/REGIONAL ISSUES:

- 2019 State Legislative Session Recap
- Initiative 976
- Vision 2050

- King Conservation District Work Plan and Budget
- King County Parks Levy Renewal
- King County Medic One/EMS Levy Renewal

MISD BOARD JOINT MEETING DATES:

- Tuesday, October 15, 2019, 6-7 pm (tentative)

ANNUAL (ROUTINE) ITEMS:

Council/City Manager:

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Goals (Q2)
- Mini-Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

Community Planning and Development:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

Every Year:

- General Fund & REET Surplus Disposition (Q2)
- 4th Quarter Financial Status Report & Budget Adjustments (Q2)
- 1st Quarter Financial Status Report & Budget Adjustments (Q2)
- 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
- 3rd Quarter Financial Status Report & Budget Adjustments (Q4)

Odd Years:

- Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)

Even Years:

- Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
- Operating Budget Kick-Off (Mini-PS)
- Proposed Budget: Presentation & Distribution (1st Oct Mtg)
- Proposed Budget: Operating Budget Review (2nd Oct Mtg)
- Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
- Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
- Final Budget Adoption (1st Dec Mtg)

Fire Department:

Human Resources:

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations

- Martin Luther King Jr. Day (1st Jan)
- Black History Month (1st Feb)
- Women’s History Month & International Women’s Day (1st Mar)
- Sexual Assault Awareness Month (1st Apr)
- Earth Day (2nd Apr)
- Volunteer Appreciation Week (2nd Apr)
- Building Safety Month (1st May)
- Safe Boating and Paddling Week (2nd May)
- Public Works Week (2nd May)
- Parks and Recreation Month! (1st Jul)
- Women’s Equality Day (1st Aug)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)
- National Community Planning Month (1st Oct)
- Veteran’s Day (1st Nov)