



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND, WA

AB 5481  
October 2, 2018  
Study Session

### TRANSPORTATION CONCURRENCY REVISED ORDINANCE

**Action:**  
Conduct Study Session

- ☒ Discussion Only  
☐ Action Needed:  
☐ Motion  
☐ Ordinance  
☐ Resolution

#### DEPARTMENT OF

Development Services Group (Evan Maxim)

#### COUNCIL LIAISON

n/a

#### EXHIBITS

#### 2018-2019 CITY COUNCIL GOAL

6. Update Outdated Codes, Policies and Practices

#### APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

## SUMMARY

### BACKGROUND

In December 2016, the Mercer Island City Council approved a service package in the 2017-2018 Biennial Budget to prepare a Transportation Concurrency Ordinance (TCO). Work was scheduled for 2018.

On February 13, 2017, the City Council adopted Ordinance No. 17-06, establishing an immediate, six-month moratorium on the acceptance, processing, and approval of certain applications for development that: (1) as determined either by the code official or the developer, will cause any locally-owned intersection to decline below the Level of Service (LOS) standards adopted by the City in the transportation element of its Comprehensive Plan; or (2) relate to the siting or development of any essential public facility.

This moratorium provided time for the City to review and ultimately adopt amendments to the City's existing zoning code related to transportation concurrency and essential public facilities. Work on a TCO was expedited to early 2017 in conjunction with the moratorium. The moratorium ended on August 13, 2017.

On March 29, 2017, staff provided a memo to the Planning Commission introducing the topic of transportation concurrency. On June 7, 2017, staff and the City's consultants presented a draft TCO to the Planning Commission. The Planning Commission held a public hearing on the proposed TCO on June 21, 2017. No one spoke during the hearing. On August 2, 2017, the Planning Commission recommended adoption of the proposed TCO by a 6-0 vote.

The Planning Commission's recommendation was discussed at the October 3, 2017 City Council meeting but not adopted ([AB 5336](#)). Following review, Council directed staff to:

1. Report back with more detailed information on how recent changes in the Town Center and I-90 corridor affect traffic patterns on the Island.
2. Provide a plan for how the timeline of impact fees being paid and transportation concurrency mitigation being carried out will relate.
3. Revise language in proposed MICC Section 19.20.020(B) to remove "any intersection" and replace with "any intersection of two arterials during peak hours."

Council indicated that, depending on the amount of study necessary to address the above three items, adoption of the TCO might be delayed to 2018.

On October 18, 2017, the Planning Commission recommended a Comprehensive Plan amendment docket item for 2018 that would update the Transportation Element and LOS standards.

On November 6, 2017, the City Council adopted the 2018 Comprehensive Plan amendment docket, including the Transportation Element update.

On February 23, 2018, Mercer Island resident Mark Coen, represented by attorneys Robert Medved and Daniel Thompson, submitted a Petition for Review with the Growth Management Hearings Board, Central Puget Sound Region ("the GMHB"). The petitioner challenged the City for failure to act to adopt a TCO as required by the GMA. After settlement discussions, the City agreed to stipulate that it has not complied with GMA goals and requirements because it had not yet adopted a TCO. A finding of noncompliance was entered, and the parties agreed to a compliance schedule requiring a TCO to be adopted by the City Council no later than November 6, 2018.

On May 16, 2018, the Planning Commission reviewed new LOS information provided by the City's consultant based on traffic counts taken in late 2017 and early 2018. The Planning Commission continued their review on June 20, 2018 and provided guidance and corrections related to policy language or background text. No additional changes to the LOS information were identified. Following a public hearing on August 29, 2018, which was continued to September 5, 2018, the Planning Commission recommended approval of the revised Transportation Element, including the new LOS information.

The Planning Commission's recommended Transportation Element, together with the updated LOS information, will be reviewed by the City Council on October 2, 2018 as AB 5483, which is included in this packet under Regular Business.

## **WHAT IS TRANSPORTATION CONCURRENCY?**

Concurrency is one of the goals of the Growth Management Act (GMA) and refers to the timely provision of public facilities and services relative to the demand for them. To maintain concurrency means that adequate public facilities are in place to serve new development as it occurs or within a specified period. The GMA gives special attention to concurrency for transportation.

The GMA requires that transportation improvements or strategies to accommodate development impacts need to be made concurrently with land development. "Concurrent with the development" is defined by the GMA to mean that any needed "improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years." RCW 36.70A.070(6)(b). Local governments have flexibility regarding how to apply concurrency within their plans, regulations, and permit systems.

As part of the requirement to develop a comprehensive plan, jurisdictions are required to establish level-of-service standards (LOS) for arterials, transit service, and other facilities. RCW 36.70A.070(6)(a). A jurisdiction uses its adopted LOS to determine whether the impacts of a proposed development can be met through existing capacity and/or to decide what level of additional facilities will be required. Transportation is the only area of concurrency that specifies denial of development if LOS standards cannot be met. However, local jurisdictions must have a program to correct existing deficiencies and bring existing transportation facilities and services up to locally adopted standards. A developer may not be required to pay for improvements to correct existing deficiencies.

## **IMPACT FEES AND TRANSPORTATION CONCURRENCY MITIGATION**

Impact fees are charged on a per vehicle trip basis and can be used for certain transportation facilities needed to serve new growth and development. An impact fee must be: (1) reasonably related to the new development that creates additional demand and need for public facilities; (2) a proportionate share of the cost of the public facilities; and (3) used for facilities that reasonably benefit the new development. Transportation impact fees are charged for non-exempt new vehicle trips regardless of whether nearby intersections meet or do not meet the City's adopted transportation LOS. The funds collected can be used for a variety of transportation improvements needed to serve new growth and development. For example, a new 100-unit apartment building in the Town Center would pay a transportation impact fee of \$2,282.11 per unit (\$228,211 total), which could be used to fund new traffic signals, turn lanes, etc. within the City. This fee is paid regardless of the LOS at any given intersection.

Payments related to transportation concurrency would only be collected when a proposed project triggered a LOS failure at an intersection. For example, assume an intersection currently meets the City's LOS standard for vehicle trips. An applicant proposes a project that generates enough new vehicle trips going through that intersection such that the additional trips cause the intersection to no longer meet the adopted LOS (it fails). The proposed project would need to fund the full cost of any improvements needed to have that intersection once again meet the adopted LOS. If an applicant refuses to fund the needed improvements, the City must deny the project.

Whenever an applicant is granted project approval subject to a condition that the applicant provide transportation improvements, the applicant is entitled to a credit for the actual cost of providing the improvements against the impact fee that would be charged to the project. For example, a proposed project might cause a failure at a nearby intersection, which could be mitigated by a \$500,000 improvement, allowing the intersection to meet the adopted LOS. The project applicant would pay their \$228,211 impact fee plus an additional \$271,789 (total of \$500,000) to fund the improvement. If the needed improvement cost only \$100,000, the applicant would pay the \$228,211 impact fee, less the \$100,000 improvement cost (total of \$128,211), and build the necessary improvement.

## **SUMMARY OF PROPOSED NEW CHAPTER 19.20 MICC**

Following the GMHB appeal settlement, the appellants suggested that Issaquah's TCO was a better model for Mercer Island than the originally proposed TCO. Staff and consultants reviewed Issaquah's TCO and agreed. The proposed new chapter 19.20 MICC (Exhibit 1, AB 5482 of this packet; proposed Revised Ord. No. 18C-12) is a more thorough draft ordinance focusing on a simpler process for determining concurrency. Major provisions of the proposed ordinance are summarized below.

1. Describes the purpose of the chapter and authority for the provisions in the chapter.
2. Requires a transportation concurrency application and certificate for any development that would create one or more morning or evening peak hour vehicle trip. This requirement ensures that all new development (and certain changes of use) are at least evaluated for concurrency.
3. Describes how the concurrency review would occur. The Code Official would determine the number of net new vehicle trips initially by using the Institute of Transportation Engineers (ITE) Trip

Generation Manual (the industry standard). Any project that would generate 10 or more net new vehicle trips during morning or evening peak hours would need to submit a Traffic Impact Analysis (TIA) that would be used in the concurrency analysis. Projects generating nine or fewer net new vehicle trips would not need to supply a TIA but would be still be counted.

4. Describes when transportation concurrency is approved. A concurrency certificate is issued if the number of vehicle trips from the development proposal does not cause the LOS at a concurrency intersection to decline below the standards adopted in the Transportation Element of the Comprehensive Plan. The LOS analysis will include any previously approved vehicle trips.
5. Describes when transportation concurrency is denied. A transportation concurrency certificate shall be denied if the number of net new trips from the development proposal causes the LOS at a concurrency intersection to decline below the standards adopted in the Transportation Element of the Comprehensive Plan, unless transportation improvements or strategies to accommodate the net new trips are made concurrent with the development.
6. Describes acceptable types of mitigation if concurrency is denied. This would include physical transportation improvements, transportation strategies, transportation demand management or phasing of developments.
7. Requires that LOS be updated at least every five years, provided funding is available for the update.
8. Requires payment of a processing fee to review the transportation concurrency application.
9. Allows appeal of a decision on a transportation concurrency certificate to the Hearing Examiner.
10. Provides definitions.

The original draft ordinance considered by the Council in October 2017 excluded three intersections from concurrency testing: Island Crest Way at SE 40th Street, Island Crest Way at SE 53rd Place and North Mercer Way at 77th Avenue SE. ***This section of the revised draft ordinance has been removed.***

## **CITY COUNCIL REVIEW PROCESS**

Pursuant to the GMHB Order, the City Council should adopt a concurrency ordinance no later than November 6, 2018.

Following the Planning Commission's recommendation to adopt the 2018 Comprehensive Plan Amendments, Washington State provides for a 60-day review period by state agencies; the Council may not act to adopt the Comprehensive Plan amendments until after this 60-day review period. The 60-day review period ends on November 10, 2018; consequently, the City Council will need to take final action on the Comprehensive Plan amendments at its regular meeting on November 20, 2018. Presuming the Council approves the Comprehensive Plan amendments on November 20, 2018, the LOS established in the Transportation Element would become effective on December 3, 2018 (five days after publication).

Staff recommends that the City Council specify a December 3, 2018 effective date for the proposed, revised TCO (Exhibit 1, AB 5482 of this packet, Ordinance No. 18C-12) to coincide with the effective date of the updated LOS in the Transportation Element.

## **RECOMMENDATION**

*Interim Director of Development Services*

No action; study session only.





**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5484  
October 2, 2018  
Special Business**

**DOMESTIC VIOLENCE ACTION MONTH  
PROCLAMATION**

**Action:**  
Proclaim October 2018 as Domestic  
Violence Action Month in Mercer  
Island

☐ Discussion Only  
☐ Action Needed:  
☐ Motion  
☐ Ordinance  
☐ Resolution

<b>DEPARTMENT OF</b>	Youth and Family Services (Derek Franklin)
<b>COUNCIL LIAISON</b>	n/a
<b>EXHIBITS</b>	Domestic Violence Action Month Proclamation
<b>2018-2019 CITY COUNCIL GOAL</b>	n/a
<b>APPROVED BY CITY MANAGER</b>	

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

**Domestic Violence Action Month** is recognized nationally and highlights the importance of preventing domestic violence through awareness, direct action, and support for survivors.

Domestic violence is defined as the willful intimidation, physical assault, battery, sexual assault, and/or other abusive behavior as part of a systemic pattern of power and control perpetrated by one intimate partner against another.

The Department of Youth and Family Services (YFS) provides counseling, assessment and referral for those experiencing domestic violence and for survivors. Simultaneously, because domestic violence treatment and intervention is a subspecialty within the human services field, YFS relies on the ability to refer to local partner agencies, such as *Lifewire*, for specific services including victim advocacy, safety planning, 24-hour crisis response, and technical consultation.

Additional facts from the *National Coalition Against Domestic Violence*: 1 in 3 women and 1 in 4 men have experienced some form of physical violence by an intimate partner. 1 in 7 women and 1 in 18 men have been stalked. On a typical day, domestic violence hotlines nationwide receive over 20,000 calls. Intimate partner violence accounts for 15% of all violent crime. Intimate partner violence is most common against women between the ages of 18 and 24.

Mr. Ward Urion, Social Change Manager from *Lifewire*, will be present at the Council meeting to receive the proclamation.

## RECOMMENDATION

*Youth and Family Services Senior Programs Manager and Clinical Supervisor*

Mayor presents the proclamation proclaiming October 2018 as Domestic Violence Action Month.

Contact Youth and Family Services for information or involvement: [miyfs@mercergov.org](mailto:miyfs@mercergov.org) or (206) 275-7611.



The City of Mercer Island, Washington

# Proclamation

## 2018 DOMESTIC VIOLENCE ACTION MONTH

**WHEREAS**, Domestic violence is a serious crime that affects one in three women and one in four men during their lifetime. It is widespread and has a devastating impact on survivors, children, families and our community. It does not discriminate and crosses all economic, racial, gender, educational, religious, and societal barriers.

**WHEREAS**, the City of Mercer Island's Department of Youth and Family Services provides services to help mitigate the devastating impact of domestic violence on survivors, children, families, and the community. Education, prevention, and intervention efforts are imperative to not only protect victims, but also to increase public awareness of the severity and extent of domestic violence.

**WHEREAS**, this October, let us honor **DOMESTIC VIOLENCE ACTION MONTH** by promoting peace in our own families, homes, and community. Let us renew our commitment to end domestic violence and its brutal and destructive effects on Mercer Island and in every city, every town, and every corner of America.

**NOW, THEREFORE**, I, Debbie Bertlin, Mayor of the City of Mercer Island, Washington, and on behalf of its City Council, do hereby proclaim the month of October 2018 as

## DOMESTIC VIOLENCE ACTION MONTH

in Mercer Island. I urge all citizens to speak out against domestic violence and support efforts to prevent and end domestic abuse and the indifference that sustains it. We must work together to increase public awareness of, and action on this issue. We must work with young people to stop violence before it starts. Only then will we be able to truly put an end to this epidemic.

We encourage survivors, their loved ones, and concerned citizens to learn more by calling the Youth and Family Services Department at 206-275-7611 or [www.mercergov.org/yfs](http://www.mercergov.org/yfs) or the LifeWire Helpline at 425-746-1940 or [www.lifewire.org](http://www.lifewire.org).

**APPROVED**, this 2<sup>nd</sup> day of October 2018



CITY OF MERCER ISLAND  
**YOUTH & FAMILY SERVICES**

\_\_\_\_\_  
Debbie Bertlin, Mayor

Proclamation No. 231



## CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

  
\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	194693 -194806	9/13/2018	\$ 1,019,581.67
			<b>\$ 1,019,581.67</b>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 001000 - General Fund-Admin Key</b>				
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	5,663.70
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	3,315.09
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	2,717.44
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	1,078.50
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	1,070.59
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	753.08
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	536.01
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	449.08
P0100857	00194696	AMERICAN PARKINSON DISEASE ASS	Rental FA-0254 completed. Retu	400.50
P0100861	00194693	501ST LEGION	Rental FA-0998 completed. Retu	400.00
P0100862	00194729	HUESSY, FRANCES	Rental FA-1652 completed. Retu	400.00
P0100925	00194761	MOLLER, CYNTHIA	withdrew from Super Sitters an	344.00
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	323.02
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	302.70
P0100929	00194777	SCHREUDER, ASTRID	withdrew from trips	225.00
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	190.13
P0100931	00194806	YELLOW WOOD ACADEMY	Rental FA-1656 completed. Retu	150.00
P0100907	00194776	SCHENIRER, NOAH	Added Kitchen 5 hrs day of.	146.00
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	140.83
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	127.77
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	127.76
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	116.66
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	116.65
P0100858	00194780	SEATTLE REVOLUTION	Returning credit from park ren	80.00
P0100906	00194716	FRANCOIS, MARY	Rental FA-1303 completed. Retu	75.00
P0100860	00194783	SHIRLEY, DALE	FA-1270 completed. Returning	75.00
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	70.17
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	58.18
P0100863	00194764	OBERTO, LAURA	Adventure Playground Camp refu	56.80
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	49.43
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	38.12
P0100930	00194751	MALIN, ROBERT	Rental FA-1752 completed. Adde	25.00
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	24.88
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	23.24
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	20.17
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	16.65
P0100945	00194800	WA ST TREASURER'S OFFICE	Remit Aug 2018 Court Transmitt	8.69
P0100946	00194799	WA ST TREASURER'S OFFICE	Remit Aug 2018 NC Court Transm	4.37
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
P0100912	00194779	SEATTLE PUBLIC UTILITIES	July 2018 SPU Retail Service	18,492.00
P0100728	00194790	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	281.05
P0100913	00194695	ALPINE PRODUCTS INC	INVENTORY PURCHASES	259.60
P0100920	00194733	JAYMARC MANOR LLC	1701-273 Refund water service	107.71
P0100919	00194733	JAYMARC MANOR LLC	1712-288 Refund water service	107.71
<b>Org Key: 814072 - United Way</b>				
	00194793	UNITED WAY OF KING CO	PAYROLL EARLY WARRANT	100.00
<b>Org Key: 814074 - Garnishments</b>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00194704	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANT	1,331.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00194753	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANT	327.50
<i>Org Key: 814085 - GET Program Deductions</i>				
	00194718	GET Washington	PAYROLL EARLY WARRANT	300.00
<i>Org Key: CA1100 - Administration (CA)</i>				
P0100918	00194771	RELX INC DBA LEXISNEXIS	Library subscriptions - Invoice	317.90
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P0100933	00194760	MOBERLY AND ROBERTS	Professional Services - Invoic	6,150.00
P0100934	00194727	HONEYWELL, MATTHEW V	Professional Services - Invoic	700.00
P0100934	00194727	HONEYWELL, MATTHEW V	Professional Services - Invoic	400.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0100944	00194796	VERIZON WIRELESS	PHONE & HOTSPOT EXPENSES;	57.88
<i>Org Key: CM1300 - Sustainability</i>				
P0100950	00194702	CEDAR GROVE COMPOSTING INC	Organic Waste Service 8/18 Cit	27.60
P0100950	00194702	CEDAR GROVE COMPOSTING INC	Organic Waste Service 8/18 Lut	27.60
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
P0100944	00194796	VERIZON WIRELESS	PHONE & HOTSPOT EXPENSES;	40.01
<i>Org Key: CT1100 - Municipal Court</i>				
P0100939	00194805	XEROX CORPORATION	xerox invoice #094426713	155.39
P0100850	00194711	DEPT OF ENTERPRISES SERVICES	window envelopes - reference #	153.87
P0100849	00194747	LANGUAGE LINE SERVICES	language line invoice #4390589	15.48
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0100871	00194797	VERIZON WIRELESS	CITYWORKS IPAD FOR JEEP	40.01
<i>Org Key: FR1100 - Administration (FR)</i>				
P0100893	00194786	SYSTEMS DESIGN WEST LLC	Transport Billing Fees - 07/18	1,142.50
P0097793	00194706	COMCAST	FIRE STATION 92 FIBER CIRCUIT	410.09
P0100885	00194705	COMCAST	Internet Charges/Fire	106.35
P0100888	00194773	RICOH USA INC	Cost Per Copy/Fire	80.22
<i>Org Key: FR2100 - Fire Operations</i>				
P0100725	00194778	SEA WESTERN INC	Compressor Fill Station Upgrad	1,199.00
P0100891	00194796	VERIZON WIRELESS	MDC Charges/Fire	975.35
P0100889	00194744	KROESENS UNIFORM COMPANY	Uniforms - Collier/Pearson	902.61
P0100887	00194710	DAY MANAGEMENT CORP	Radio Repair (cracked screen)	733.40
P0100886	00194730	HUGHES FIRE EQUIPMENT INC	Repairs to 8611	676.64
P0100892	00194778	SEA WESTERN INC	5 Long Hoods/Fire Fighting Glo	203.67
P0100890	00194788	TEC EQUIPMENT INC	Misc. Apparatus Parts/4604	127.04
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0100884	00194748	LIFE ASSIST INC	Station/Rig Aid Supplies	728.20
P0100884	00194748	LIFE ASSIST INC	Credit Thermometers	-379.09
<i>Org Key: GGM001 - General Government-Misc</i>				
P0097793	00194706	COMCAST	CITY HALL BACKUP INTERNET	846.99

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: GGM004 - Gen Govt-Office Support</b>				
P0100955	00194805	XEROX CORPORATION	Print & copy charges for CM co	918.57
P0100955	00194805	XEROX CORPORATION	Print & copy charges for Mailr	490.46
P0100955	00194805	XEROX CORPORATION	Print & copy charges for DSG c	175.46
<b>Org Key: GGM005 - Genera Govt-LI Retiree Costs</b>				
	00194701	CARLSON, LARRY	SEPT 1, 2018-NOV 30, 2018	402.00
P0100949	00194801	WALLACE, THOMAS	LEOFF1 RETIREE MEDICAL EXPENES	254.89
P0100948	00194749	LYONS, STEVEN	FRLEOFF1 RETIREE MEDICAL EXPEN	178.62
P0100922	00194745	KUHN, DAVID	LEOFF1 RETIREE MEDICAL EXPENSE	98.00
P0100923	00194713	ELSOE, RONALD	LEOFF1 RETIREE MEDICAL EXPENSE	67.00
<b>Org Key: IS2100 - IGS Network Administration</b>				
P0100876	00194752	MANAGEFORCE CORPORATION	DB HEALTH CHECK	1,341.25
P0100872	00194797	VERIZON WIRELESS	IGS WIFI, LOANER, MDC1, SPARE	200.05
P0100875	00194791	TRI-TEC COMMUNICATIONS INC	PHONE SYSTEM SUPPORT	105.60
<b>Org Key: MT2100 - Roadway Maintenance</b>				
P0100750	00194719	GOODSELL POWER EQUIPMENT	REPAIR HEDGETRIMMERS, CUT OFF	296.67
P0100726	00194790	TRAFFIC SAFETY SUPPLY	STREET SIGNS	160.19
P0100878	00194756	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	11.17
<b>Org Key: MT2300 - Planter Bed Maintenance</b>				
P0100903	00194759	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	500.34
<b>Org Key: MT2500 - ROW Administration</b>				
	00194722	HEATH, SCOTT C	MILEAGE EXPENSE	53.62
<b>Org Key: MT3100 - Water Distribution</b>				
P0100935	00194798	WA LEGAL MESSENGERS INC	Legal Messenger Services - Inv	272.00
<b>Org Key: MT3150 - Water Quality Event</b>				
	00194794	UPS	SHIPPING FEES	270.71
P0100880	00194757	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	3.95
<b>Org Key: MT3400 - Sewer Collection</b>				
P94698	00194697	BEST PARKING LOT CLEANING INC	2017-18 SANITARY SEWER CCTV	1,039.50
P0100742	00194703	CESSCO	SHARPEN SAW CHAINS	34.98
P0100882	00194698	BLUETARP CREDIT SERVICES	OAKUM & CONDUIT	19.21
<b>Org Key: MT3500 - Sewer Pumps</b>				
P0100880	00194757	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	119.66
P0100903	00194759	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	35.13
	00194794	UPS	SHIPPING FEES	9.10
<b>Org Key: MT3800 - Storm Drainage</b>				
P0100843	00194714	EVERGREEN TRACTOR	EXCAVATOR RENTAL	2,361.15
<b>Org Key: MT4150 - Support Services - Clearing</b>				
P0098168	00194804	XEROX CORPORATION	2018 PW BASE AND METER COPY CH	479.90
P0098189	00194795	UTILITIES UNDERGROUND LOCATION	2018 UTLILITY NOTIFICATION	312.18
P0100891	00194796	VERIZON WIRELESS	iPad/Clifton	40.01
<b>Org Key: MT4200 - Building Services</b>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0100951	00194770	RAINIER BUILDING SERVICES	JANITORIAL SERVICES FOR CITY	5,126.11
P0100877	00194715	FIRE PROTECTION INC	REPLACE HI/LOW PRESSURE SWITCH	718.58
P0100903	00194759	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	632.64
P0100869	00194766	PACIFIC AIR CONTROL INC	FS92 REPAIR GASKET LEAK	379.50
	00194789	TOLLIVER, SCOTT	WORK CLOTHES	244.51
P0100879	00194754	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	2.94
<i>Org Key: MT4300 - Fleet Services</i>				
P88915	00194739	KIA MOTORS FINANCE	6 MONTH LEASE EXTENSION	263.96
P0100897	00194738	KENT D BRUCE CO LLC	FL-0478 REPAIR PARTS	176.24
<i>Org Key: MT4402 - Customer Response-Right-of-Way</i>				
	00194737	KELLEY, CHRIS M	MILEAGE EXPENSE	23.33
	00194737	KELLEY, CHRIS M	MILEAGE EXPENSE	17.77
<i>Org Key: MT4502 - Sewer Administration</i>				
P0097859	00194741	KING COUNTY FINANCE	MONTHLY SEWER JAN-DEC 2018	402,402.00
<i>Org Key: MTBE01 - Maint of Medians &amp; Planters</i>				
P0100878	00194756	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	19.95
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0100873	00194785	SKYLINE COMMUNICATIONS INC	EOC INTERNET	206.55
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0100781	00194731	ISSAQUAH CITY JAIL	Jail Services July 2018 - Invo	3,007.00
P0100699	00194742	KING COUNTY FINANCE	DAJD Maintenance Cost - Invoic	189.11
<i>Org Key: PO2200 - Marine Patrol</i>				
	00194735	JOKINEN, DAVID R	PER DIEM REIMB MARINE PATROL C	127.50
P0100896	00194755	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	39.16
<i>Org Key: PR1100 - Administration (PR)</i>				
P0100895	00194707	CONSOLIDATED PRESS	Fall/Winter Rec Guide	4,169.24
P0100775	00194763	NORTHWEST PUBLISHING CENTER	Digital edition of P&R Rec gui	978.00
P0100851	00194709	DATAQUEST LLC	BACKGROUND (NATIONWIDE & WA	43.00
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P0100845	00194765	OLYMPIC CASCADE AQUATICS	MI Parks Day Camp	250.00
<i>Org Key: PR2108 - Health and Fitness</i>				
P0100867	00194775	ROSENSTEIN, SUSIE	Instructor fees - course #1351	270.00
<i>Org Key: PR3500 - Senior Services</i>				
P0100682	00194725	HOME CARE ASSISTANCE OF WA LLC	Senior Transportation Driving	274.82
P0097868	00194750	M & M BALLOON CO	Helium Tank rental for MICEC	15.40
<i>Org Key: PR4100 - Community Center</i>				
P0100951	00194770	RAINIER BUILDING SERVICES	JANITORIAL SERVICES FOR CITY	2,496.77
P0100947	00194694	ACTIVE NETWORK INC, THE	Remit Merchant Fee	754.00
P0100859	00194781	SEATTLE TIMES COMPANY, THE	Seattle Times subscription ren	624.00
P0100902	00194770	RAINIER BUILDING SERVICES	MERCER ROOM FLOOR WAXING	540.00
P0100870	00194766	PACIFIC AIR CONTROL INC	TIGHTEN LOOSE BELTS AHV-1 GYM	398.20
P0100868	00194715	FIRE PROTECTION INC	REPLACE DUCT SMOKE #51 IN RESI	387.20
P0100874	00194715	FIRE PROTECTION INC	COMM CNTR SMOKE REPAIR #51	143.00



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0100927	00194708	CRYSTAL SPRINGS	6 bags of pike roast for starb	94.87
P0100926	00194772	REPUBLIC SERVICES #172	Pickup service 8/1/18-8/31/18	33.64
P0100896	00194755	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	8.12
<i>Org Key: PR6100 - Park Maintenance</i>				
P0100909	00194759	MI UTILITY BILLS	PAYMTNE OF UTILITY BILLS FOR W	9,976.91
P0100896	00194755	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	210.81
P0100742	00194703	CESSCO	SHARPEN MOWER BLADES	98.51
P0100752	00194719	GOODSELL POWER EQUIPMENT	V BELT FOR CUT OFF SAW	36.29
P0100915	00194726	HOME DEPOT CREDIT SERVICE	TOTE BOX	28.57
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0100909	00194759	MI UTILITY BILLS	PAYMTNE OF UTILITY BILLS FOR W	21,721.43
P0100883	00194784	SITEONE LANDSCAPE SUPPLY LLC	WHITE FIELD PAINT	397.85
P0100898	00194712	ECOCEMICAL	Paint for new turf feild	202.95
P0100848	00194720	GRANGE SUPPLY INC	MAT STALL 4 X 6	118.78
P0100847	00194726	HOME DEPOT CREDIT SERVICE	AIR HOSE, ARBORVITAE & COUPLER	78.66
P0100896	00194755	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	66.09
P0100741	00194732	ISSAQUAH HONDA KUBOTA	CATEGORY 1 & LOCK PIN	34.11
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0100909	00194759	MI UTILITY BILLS	PAYMTNE OF UTILITY BILLS FOR W	7,514.29
P0100951	00194770	RAINIER BUILDING SERVICES	JANITORIAL SERVICES FOR CITY	2,151.25
P0100842	00194699	CADMAN INC	2" X 4" ROCK (37.31 TONS)	1,502.12
P0100904	00194767	PACIFIC MODULAR	CLEAN ALL CARPET LUTHER BURBAN	887.25
P0100881	00194723	HERC RENTALS INC	AUGER RENTAL	318.87
P0100896	00194755	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	111.60
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0100914	00194803	WESTERN EQUIPMENT DISTRIBUTORS	TINES-SIDE EJECT	991.93
P0100898	00194712	ECOCEMICAL	Paint for new turf feild	202.95
P0100914	00194803	WESTERN EQUIPMENT DISTRIBUTORS	CREDIT-RETURNED TINES	-892.96
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P0100909	00194759	MI UTILITY BILLS	PAYMTNE OF UTILITY BILLS FOR W	59,258.46
P0097869	00194700	CAMDEN GARDENS	Aljoia & Aubrey Davis Park Sh	424.88
P0097942	00194792	UNITED SITE SERVICES	2018 Portable Toilet Rentals &	356.35
P0097942	00194792	UNITED SITE SERVICES	2018 Portable Toilet Rentals &	151.20
P0100896	00194755	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	102.83
P0097745	00194787	T2 SYSTEMS CANADA INC	Monthly charges for boat launc	77.00
<i>Org Key: WG102R - Maintenance Building Repairs</i>				
P0100012	00194724	HERZOG GLASS INC	RETAINAGE	389.46
<i>Org Key: WG105R - Community Center Bldg Repairs</i>				
P0100916	00194728	HORIZON	BIOFERT & GYPSUM	74.24
<i>Org Key: WG141E - MICEC Equipment Replacement</i>				
P0100481	00194736	KCDA PURCHASING COOPERATIVE	Two 6' long picnic tables	2,906.86
<i>Org Key: WG730E - Self Contained Breathing Appar</i>				
P0100908	00194762	MUNICIPAL EMERGENCY SERVICES	Scott SCBA Air-Paks	216,243.88
P0100908	00194762	MUNICIPAL EMERGENCY SERVICES	11 AV3000 Kevlar Harness	3,421.27

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0098275	00194774	ROOT CAUSE LLC	Pioneer Park Vegetation Work 2	35,948.85
P0097942	00194792	UNITED SITE SERVICES	2018 Portable Toilet Rentals &	75.60
<i>Org Key: WP122R - Vegetation Management</i>				
P0098276	00194774	ROOT CAUSE LLC	Retainage 5% - Upper Luther Bu	426.08
<i>Org Key: WP710C - Street End - Lincoln Landing</i>				
P0095391	00194768	PND ENGINEERS INC	Lincoln Landing Design Enginee	4,288.97
<i>Org Key: WR110R - Arterial Street Preservation</i>				
P0100241	00194746	LAKERIDGE PAVING COMPANY	SCHEDUL C - 2018 ARTERIL ASPHA	16,880.65
<i>Org Key: WR140C - Pedestrian &amp; Bicycle Facility</i>				
P0100728	00194790	TRAFFIC SAFETY SUPPLY	ARROW LEFT SIGN (M5-1)	66.57
<i>Org Key: WR718R - SE 53rd Place (ICW-EMW)</i>				
P0100241	00194746	LAKERIDGE PAVING COMPANY	SCHEDUL B - 2018 ARTERIL ASPHA	25,979.85
<i>Org Key: WR719R - EMW (SE 70 to WMW)</i>				
P0100241	00194746	LAKERIDGE PAVING COMPANY	SCHEDUL A - 2018 ARTERIL ASPHA	84,908.10
<i>Org Key: WS160R - Street Related Sewer CIP</i>				
P0100241	00194746	LAKERIDGE PAVING COMPANY	SCHEDUL D - 2018 ARTERIL ASPHA	13,782.50
<i>Org Key: WS714D - Lincoln Landing Design</i>				
P0100447	00194768	PND ENGINEERS INC	Lincoln Landing Sewer Engineer	197.50
<i>Org Key: WW523R - EMW 5400-6000 Block Watermain</i>				
P0100844	00194743	KRAZAN & ASSOCIATES INC	EMW 5400-6000 BLK WATER SYSTEM	1,285.00
P0100901	00194782	SEATTLE, CITY OF	WATER QUALITY TESTS	84.00
<i>Org Key: WW535D - Booster Chlorination Station</i>				
P89617	00194721	HDR ENGINEERING INC	BOOSTER CHLORINATION STATION	3,082.16
<i>Org Key: XR140D - N-S Bike Route</i>				
P0100751	00194695	ALPINE PRODUCTS INC	THERMO,HOT TAPE & YELLOW PAINT	6,260.49
P0100913	00194695	ALPINE PRODUCTS INC	HOT TAPE "SCHOOL" & "ZONE" &	2,229.79
P0100913	00194695	ALPINE PRODUCTS INC	CREDIT-RETURNED PAINT	-92.79
<i>Org Key: YF1100 - YFS General Services</i>				
P0097796	00194797	VERIZON WIRELESS	Broadband services remote acce	158.07
	00194734	JOHNSON, KARLENE	LICENSE FEE	106.00
	00194717	FRANKLIN, DEREK	MINI RETREAT SUPPLIES	75.40
P0100938	00194802	WASHINGTON STATE PATROL	BACKGROUND (Washington State);	60.00
P0097704	00194758	MI HARDWARE - YFS	Various supplies for	36.38
P0097714	00194709	DATAQUEST LLC	Background checks for voluntee	21.50
<i>Org Key: YF1200 - Thrift Shop</i>				
P0100951	00194770	RAINIER BUILDING SERVICES	JANITORIAL SERVICES FOR CITY	2,184.74
<i>Org Key: YF2300 - VOICE Program</i>				
P0100938	00194802	WASHINGTON STATE PATROL	BACKGROUND (Washington State);	12.00
<i>Org Key: YF2600 - Family Assistance</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0097804	00194769	PUGET SOUND ENERGY	Utility Assistance for Emergen	107.60
P0100910	00194740	KIDS COMPANY	Childcare payment for EA clien	78.00
			Total	1,019,581.67

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00194693	09/13/2018	501ST LEGION Rental FA-0998 completed. Retu	P0100861	FA0998	09/05/2018	400.00
00194694	09/13/2018	ACTIVE NETWORK INC, THE Remit Merchant Fee	P0100947	CB2017Q4015	07/31/2018	754.00
00194695	09/13/2018	ALPINE PRODUCTS INC INVENTORY PURCHASES	P0100913	TM179591/474	08/30/2018	8,657.09
00194696	09/13/2018	AMERICAN PARKINSON DISEASE ASS Rental FA-0254 completed. Retu	P0100857	FA0254	09/05/2018	400.50
00194697	09/13/2018	BEST PARKING LOT CLEANING INC 2017-18 SANITARY SEWER CCTV	P94698	C171493	08/23/2018	1,039.50
00194698	09/13/2018	BLUETARP CREDIT SERVICES OAKUM & CONDUIT	P0100882	OH010487	08/25/2018	19.21
00194699	09/13/2018	CADMAN INC 2" X 4" ROCK (37.31 TONS)	P0100842	5540596/5541214	08/21/2018	1,502.12
00194700	09/13/2018	CAMDEN GARDENS Aljoya & Aubrey Davis Park Sh	P0097869	69103	09/01/2018	424.88
00194701	09/13/2018	CARLSON, LARRY SEPT 1, 2018-NOV 30, 2018		OH010517	09/12/2018	402.00
00194702	09/13/2018	CEDAR GROVE COMPOSTING INC Organic Waste Service 8/18 Cit	P0100950	0000412140	08/31/2018	55.20
00194703	09/13/2018	CESSCO SHARPEN SAW CHAINS	P0100742	9321	08/28/2018	133.49
00194704	09/13/2018	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANT		OH010515	09/14/2018	1,331.00
00194705	09/13/2018	COMCAST Internet Charges/Fire	P0100885	OH010488	08/18/2018	106.35
00194706	09/13/2018	COMCAST FIRE STATION 92 FIBER CIRCUIT	P0097793	69493129	09/01/2018	1,257.08
00194707	09/13/2018	CONSOLIDATED PRESS Fall/Winter Rec Guide	P0100895	21912	08/23/2018	4,169.24
00194708	09/13/2018	CRYSTAL SPRINGS 6 bags of pike roast for starb	P0100927	13123243083118	08/31/2018	94.87
00194709	09/13/2018	DATAQUEST LLC Background checks for volunteer	P0100851	6479	08/31/2018	64.50
00194710	09/13/2018	DAY MANAGEMENT CORP Radio Repair (cracked screen)	P0100887	465228	08/16/2018	733.40
00194711	09/13/2018	DEPT OF ENTERPRISES SERVICES window envelopes - reference #	P0100850	73178817	08/30/2018	153.87
00194712	09/13/2018	ECO-CHEMICAL Paint for new turf field	P0100898	9772	08/31/2018	405.90
00194713	09/13/2018	ELSOE, RONALD LEOFF1 RETIREE MEDICAL EXPENSE	P0100923	OH010490	09/10/2018	67.00
00194714	09/13/2018	EVERGREEN TRACTOR EXCAVATOR RENTAL	P0100843	16087	08/31/2018	2,361.15
00194715	09/13/2018	FIRE PROTECTION INC REPLACE HI/LOW PRESSURE SWITCH	P0100874	46080	08/15/2018	1,248.78
00194716	09/13/2018	FRANCOIS, MARY Rental FA-1303 completed. Retu	P0100906	FA1303	09/06/2018	75.00
00194717	09/13/2018	FRANKLIN, DEREK MINI RETREAT SUPPLIES		OH010518	09/12/2018	75.40
00194718	09/13/2018	GET Washington PAYROLL EARLY WARRANT		OH010516	09/14/2018	300.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00194719	09/13/2018	GOODSELL POWER EQUIPMENT REPAIR HEDGETRIMMERS, CUT OFF	P0100752	736829	08/17/2018	332.96
00194720	09/13/2018	GRANGE SUPPLY INC MAT STALL 4 X 6	P0100848	698040	09/04/2018	118.78
00194721	09/13/2018	HDR ENGINEERING INC BOOSTER CHLORINATION STATION	P89617	1200163236	08/10/2018	3,082.16
00194722	09/13/2018	HEATH, SCOTT C MILEAGE EXPENSE		OH010523	09/06/2018	53.62
00194723	09/13/2018	HERC RENTALS INC AUGER RENTAL	P0100881	30247374001	08/29/2018	318.87
00194724	09/13/2018	HERZOG GLASS INC RETAINAGE	P0100012	062518	06/25/2018	389.46
00194725	09/13/2018	HOME CARE ASSISTANCE OF WA LLC Senior Transportation Driving	P0100682	15344	09/03/2018	274.82
00194726	09/13/2018	HOME DEPOT CREDIT SERVICE TOTE BOX	P0100847	0048571011089	09/04/2018	107.23
00194727	09/13/2018	HONEYWELL, MATTHEW V Professional Services - Invoic	P0100934	1054/1053	08/28/2018	1,100.00
00194728	09/13/2018	HORIZON BIOFERT & GYPSUM	P0100916	3M284341	08/23/2018	74.24
00194729	09/13/2018	HUESY, FRANCES Rental FA-1652 completed. Retu	P0100862	FA1652	09/05/2018	400.00
00194730	09/13/2018	HUGHES FIRE EQUIPMENT INC Repairs to 8611	P0100886	528603	08/17/2018	676.64
00194731	09/13/2018	ISSAQUAH CITY JAIL Jail Services July 2018 - Invo	P0100781	0450008650	08/24/2018	3,007.00
00194732	09/13/2018	ISSAQUAH HONDA KUBOTA CATEGORY 1 & LOCK PIN	P0100741	927991	08/13/2018	34.11
00194733	09/13/2018	JAYMARC MANOR LLC 1701-273 Refund water service	P0100919	M03758	08/31/2018	215.42
00194734	09/13/2018	JOHNSON, KARLENE LICENSE FEE		OH010520	09/06/2018	106.00
00194735	09/13/2018	JOKINEN, DAVID R PER DIEM REIMB MARINE PATROL C		OH010521	09/10/2018	127.50
00194736	09/13/2018	KCDA PURCHASING COOPERATIVE Two 6' long picnic tables	P0100481	300309395	08/21/2018	2,906.86
00194737	09/13/2018	KELLEY, CHRIS M MILEAGE EXPENSE		OH010522	09/06/2018	41.10
00194738	09/13/2018	KENT D BRUCE CO LLC FL-0478 REPAIR PARTS	P0100897	3918	08/27/2018	176.24
00194739	09/13/2018	KIA MOTORS FINANCE 6 MONTH LEASE EXTENSION	P88915	OH010492	09/12/2018	263.96
00194740	09/13/2018	KIDS COMPANY Childcare payment for EA clien	P0100910	9742	09/06/2018	78.00
00194741	09/13/2018	KING COUNTY FINANCE MONTHLY SEWER JAN-DEC 2018	P0097859	30024611	09/01/2018	402,402.00
00194742	09/13/2018	KING COUNTY FINANCE DAJD Maintenance Cost - Invoic	P0100699	3002113	08/13/2018	189.11
00194743	09/13/2018	KRAZAN & ASSOCIATES INC EMW 5400-6000 BLK WATER SYSTEM	P0100844	I6109105832	07/31/2018	1,285.00
00194744	09/13/2018	KROESENS UNIFORM COMPANY Uniforms - Collier/Pearson	P0100889	51629/19/65	08/17/2018	902.61

**Accounts Payable Report by Check Number**

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00194745	09/13/2018	KUHN, DAVID LEOFF1 RETIREE MEDICAL EXPENSE	P0100922	OH010491	09/10/2018	98.00
00194746	09/13/2018	LAKERIDGE PAVING COMPANY SCHEDUL C - 2018 ARTERIL ASPHA	P0100241	#1073118	07/31/2018	141,551.10
00194747	09/13/2018	LANGUAGE LINE SERVICES language line invoice #4390589	P0100849	4390589	08/31/2018	15.48
00194748	09/13/2018	LIFE ASSIST INC Station/Rig Aid Supplies	P0100884	874387/871104	08/30/2018	349.11
00194749	09/13/2018	LYONS, STEVEN FRLEOFF1 RETIREE MEDICAL EXPEN	P0100948	OH010493	09/10/2018	178.62
00194750	09/13/2018	M & M BALLOON CO Helium Tank rental for MICEC	P0097868	34853	09/01/2018	15.40
00194751	09/13/2018	MALIN, ROBERT Rental FA-1752 completed. Adde	P0100930	FA1752	09/10/2018	25.00
00194752	09/13/2018	MANAGEFORCE CORPORATION DB HEALTH CHECK	P0100876	MER18001	08/24/2018	1,341.25
00194753	09/13/2018	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANT		OH010513	09/14/2018	327.50
00194754	09/13/2018	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P0100879	OH010495	08/31/2018	2.94
00194755	09/13/2018	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0100896	OH010497	08/31/2018	538.61
00194756	09/13/2018	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0100878	OH010494	08/31/2018	31.12
00194757	09/13/2018	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0100880	OH010496	08/31/2018	123.61
00194758	09/13/2018	MI HARDWARE - YFS Various supplies for	P0097704	OH010499	08/31/2018	36.38
00194759	09/13/2018	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0100909	OH010501	08/31/2018	99,639.20
00194760	09/13/2018	MOBERLY AND ROBERTS Professional Services - Invoic	P0100933	770	09/01/2018	6,150.00
00194761	09/13/2018	MOLLER, CYNTHIA withdrew from Super Sitters an	P0100925	OH010500	09/10/2018	344.00
00194762	09/13/2018	MUNICIPAL EMERGENCY SERVICES Scott SCBA Air-Paks	P0100908	IN1257232/4942	08/17/2018	219,665.15
00194763	09/13/2018	NORTHWEST PUBLISHING CENTER Digital edition of P&R Rec gui	P0100775	142581	08/24/2018	978.00
00194764	09/13/2018	OBERTO, LAURA Adventure Playground Camp refu	P0100863	OH010502	09/05/2018	56.80
00194765	09/13/2018	OLYMPIC CASCADE AQUATICS MI Parks Day Camp	P0100845	18881	08/28/2018	250.00
00194766	09/13/2018	PACIFIC AIR CONTROL INC FS92 REPAIR GASKET LEAK	P0100870	14439	08/24/2018	777.70
00194767	09/13/2018	PACIFIC MODULAR CLEAN ALL CARPET LUTHER BURBAN	P0100904	5844	08/14/2018	887.25
00194768	09/13/2018	PND ENGINEERS INC Lincoln Landing Design Engineer	P0100447	1808171	08/14/2018	4,486.47
00194769	09/13/2018	PUGET SOUND ENERGY Utility Assistance for Emergen	P0097804	OH010503	09/06/2018	107.60
00194770	09/13/2018	RAINIER BUILDING SERVICES JANITORIAL SERVICES FOR CITY	P0100951	18405	08/31/2018	12,498.87

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00194771	09/13/2018	RELX INC DBA LEXISNEXIS Library subscriptions - Invoice	P0100918	3091611246	08/31/2018	317.90
00194772	09/13/2018	REPUBLIC SERVICES #172 Pickup service 8/1/18-8/31/18	P0100926	0172007596716	08/31/2018	33.64
00194773	09/13/2018	RICOH USA INC Cost Per Copy/Fire	P0100888	5054306419	08/26/2018	80.22
00194774	09/13/2018	ROOT CAUSE LLC Pioneer Park Vegetation Work 2	P0098276	OH010504	09/06/2018	36,374.93
00194775	09/13/2018	ROSENSTEIN, SUSIE Instructor fees - course #1351	P0100867	1351	09/05/2018	270.00
00194776	09/13/2018	SCHENIRER, NOAH Added Kitchen 5 hrs day of.	P0100907	OH010508	09/06/2018	146.00
00194777	09/13/2018	SCHREUDER, ASTRID withdrew from trips	P0100929	OH010509	09/10/2018	225.00
00194778	09/13/2018	SEA WESTERN INC 5 Long Hoods/Fire Fighting Glo	P0100725	207497	08/18/2018	1,402.67
00194779	09/13/2018	SEATTLE PUBLIC UTILITIES July 2018 SPU Retail Service	P0100912	OH010507	07/31/2018	18,492.00
00194780	09/13/2018	SEATTLE REVOLUTION Returning credit from park ren	P0100858	OH010506	09/05/2018	80.00
00194781	09/13/2018	SEATTLE TIMES COMPANY, THE Seattle Times subscription ren	P0100859	OH010505	09/05/2018	624.00
00194782	09/13/2018	SEATTLE, CITY OF WATER QUALITY TESTS	P0100901	SU1001102	08/07/2018	84.00
00194783	09/13/2018	SHIRLEY, DALE FA-1270 completed. Returning	P0100860	FA1270	09/05/2018	75.00
00194784	09/13/2018	SITEONE LANDSCAPE SUPPLY LLC WHITE FIELD PAINT	P0100883	87845973	08/29/2018	397.85
00194785	09/13/2018	SKYLINE COMMUNICATIONS INC EOC INTERNET	P0100873	IN44200	09/01/2018	206.55
00194786	09/13/2018	SYSTEMS DESIGN WEST LLC Transport Billing Fees - 07/18	P0100893	MIFD0818	08/31/2018	1,142.50
00194787	09/13/2018	T2 SYSTEMS CANADA INC Monthly charges for boat launc	P0097745	41910	08/23/2018	77.00
00194788	09/13/2018	TEC EQUIPMENT INC Misc. Apparatus Parts/4604	P0100890	368942S/26905S	07/17/2018	127.04
00194789	09/13/2018	TOLLIVER, SCOTT WORK CLOTHES		OH010519	09/12/2018	244.51
00194790	09/13/2018	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P0100728	INV005198	08/22/2018	507.81
00194791	09/13/2018	TRI-TEC COMMUNICATIONS INC PHONE SYSTEM SUPPORT	P0100875	633619	08/17/2018	105.60
00194792	09/13/2018	UNITED SITE SERVICES 2018 Portable Toilet Rentals &	P0097942	1147264503/4/5/6	07/31/2018	583.15
00194793	09/13/2018	UNITED WAY OF KING CO PAYROLL EARLY WARRANT		OH010514	09/14/2018	100.00
00194794	09/13/2018	UPS SHIPPING FEES		0000T6781T358	09/01/2018	279.81
00194795	09/13/2018	UTILITIES UNDERGROUND LOCATION 2018 UTILTY NOTIFICATION	P0098189	8080187	08/31/2018	312.18
00194796	09/13/2018	VERIZON WIRELESS PHONE & HOTSPOT EXPENSES;	P0100891	9813330619	08/23/2018	1,113.25

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00194797	09/13/2018	VERIZON WIRELESS	P0097796	9813330620	08/23/2018	398.13
		CITYWORKS IPAD FOR JEEP				
00194798	09/13/2018	WA LEGAL MESSENGERS INC	P0100935	330723	08/16/2018	272.00
		Legal Messenger Services - Inv				
00194799	09/13/2018	WA ST TREASURER'S OFFICE	P0100946	OH010511	08/31/2018	2,058.80
		Remit Aug 2018 NC Court Transm				
00194800	09/13/2018	WA ST TREASURER'S OFFICE	P0100945	OH010510	08/31/2018	15,284.11
		Remit Aug 2018 Court Transmitt				
00194801	09/13/2018	WALLACE, THOMAS	P0100949	OH010512	09/10/2018	254.89
		LEOFF1 RETIREE MEDICAL EXPENES				
00194802	09/13/2018	WASHINGTON STATE PATROL	P0100938	I19000888	09/06/2018	72.00
		BACKGROUND (Washington State);				
00194803	09/13/2018	WESTERN EQUIPMENT DISTRIBUTORS	P0100914	702518101/702517	08/07/2018	98.97
		TINES-SIDE EJECT				
00194804	09/13/2018	XEROX CORPORATION	P0098168	094426717	09/01/2018	479.90
		2018 PW BASE AND METER COPY CH				
00194805	09/13/2018	XEROX CORPORATION	P0100955	094138754/094021	08/01/2018	1,739.88
		xerox invoice #094426713				
00194806	09/13/2018	YELLOW WOOD ACADEMY	P0100931	FA1656	09/10/2018	150.00
		Rental FA-1656 completed. Retu				
					Total	1,019,581.67



## CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

  
\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	194807 -194954	9/20/2018	\$ 1,203,880.17
			<b>\$ 1,213,880.17</b>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 001000 - General Fund-Admin Key</b>				
P0101039	00194861	GRAHAM	Rental FA-1347 completed. Retu	670.00
P0101034	00194875	JOHNSON, RUSSELL	Rental FA-0787 completed. Retu	400.00
P0100967	00194834	CLUB WEALTH	Rental FA-1522 completed. Adde	340.00
P0097862	00194877	KC PET LICENSES	KC PET LICENSE FEES COLLECTED	335.00
P0097861	00194879	KING CO PROSECUTING ATTORNEY	COURT REMITTANCE KC CRIME VICT	257.77
P0100969	00194883	LEVERSEDGE, SHANNON	returning 50% camp fees	189.50
P0101033	00194821	BELLEVUE COLLEGE	Rental FA-0794 completed. Retu	150.00
P0101031	00194868	HOMETOWN ADVISOR REAL ESTATE	Rental FA-1402 completed. Retu	70.00
P0100966	00194823	BHATTAD, AMOL	Rental FA-1414 completed. Retu	50.00
P0101032	00194904	NATURALLY PLUS	Rental FA-1628 completed. Retu	50.00
P0101035	00194913	PATEL, JANAKI	FA-0164. Returning remaining	45.00
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
P0100958	00194933	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,506.07
P0100894	00194941	WALTER E NELSON CO	INVENTORY PURCHASES	1,367.16
	00194949	WOOD, JERRY	OVERPAYMENT REFUND	668.58
	00194850	DORSETT, SANDRA	OVERPAYMENT REFUND	580.61
	00194870	HYNEK, SHIRLEY	OVERPAYMENT REFUND	546.01
P0100900	00194862	GRAINGER	INVENTORY PURCHASES	558.55
	00194876	JOINSON, SIMON	OVERPAYMENT REFUND	451.22
	00194893	MI 84TH LIMITED PARTNERSHIP	OVERPAYMENT REFUND	433.35
P0101037	00194862	GRAINGER	INVENTORY PURCHASES	374.53
	00194912	PATACIL, LISA	OVERPAYMENT	282.53
P0101030	00194897	MID-AMERICA SPORTS ADVANTAGE	INVENTORY PURCHASES	239.77
P0101036	00194862	GRAINGER	INVENTORY PURCHASES	246.44
P0101025	00194954	ZEP SALES & SERVICE	INVENTORY PURCHASES	239.86
	00194840	CROOKES VENTURE CAPITAL LLC	OVERPAYMENT REFUND	158.88
	00194874	JAYMARC LUXURY HOMES LLC	OVERPAYMENT REFUND	41.07
<b>Org Key: CA1100 - Administration (CA)</b>				
P0101041	00194891	MARTEN LAW	Professional Services - Invoic	158.00
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	61.58
	00194938	US BANK CORP PAYMENT SYS	ACT*WASHINGTON STATE A	15.00
	00194938	US BANK CORP PAYMENT SYS	ACT*WASHINGTON STATE A	15.00
<b>Org Key: CA1300 - Public Records</b>				
P0100936	00194942	WAPRO	Membership Dues - Invoice No.	25.00
P0100707	00194942	WAPRO	Membership Dues - Invoice No.	25.00
<b>Org Key: CM1100 - Administration (CM)</b>				
P0101043	00194900	MONSTER DESIGN	Design & layout of the MI arts	1,237.50
	00194938	US BANK CORP PAYMENT SYS	PAYPAL *3CMA	563.33
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	86.89
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM	47.87
	00194938	US BANK CORP PAYMENT SYS	HOBBY-LOBBY #791	47.67
	00194938	US BANK CORP PAYMENT SYS	BAM*ELGL	30.00
<b>Org Key: CM1200 - City Clerk</b>				
	00194938	US BANK CORP PAYMENT SYS	ATTORNEY & NOTARY SUPPLY	270.00
	00194938	US BANK CORP PAYMENT SYS	WAPRO	175.00
	00194938	US BANK CORP PAYMENT SYS	PAYPAL *WASHINGTONM	150.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00194938	US BANK CORP PAYMENT SYS	SQ *WMCA	100.00
P0101040	00194931	SOUND PUBLISHING INC	NTC: 8/8 Ord 18-07 2191945	75.44
	00194938	US BANK CORP PAYMENT SYS	PAYPAL *SCA	45.00
P0101040	00194931	SOUND PUBLISHING INC	NTC: 8/22 Council Special Meet	41.74
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM	29.48
	00194938	US BANK CORP PAYMENT SYS	WAPRO	25.00
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM	14.74
	00194938	US BANK CORP PAYMENT SYS	WALGREENS #3733	12.09
<i>Org Key: CM1400 - Communications</i>				
P0100566	00194816	ARCHIVE SOCIAL	Social Media Backup 8/2018 to	4,788.00
	00194938	US BANK CORP PAYMENT SYS	EIG*CONSTANTCONTACT.COM	396.22
<i>Org Key: CO6100 - City Council</i>				
	00194938	US BANK CORP PAYMENT SYS	GRUB HUB	219.47
P0101051	00194820	BARKER, KATHY	2018 Citizen of the Year Award	87.50
	00194938	US BANK CORP PAYMENT SYS	PAYPAL *SCA	45.00
	00194938	US BANK CORP PAYMENT SYS	QFC #5839	24.96
	00194938	US BANK CORP PAYMENT SYS	WALGREENS #3733	12.99
<i>Org Key: CR1100 - COrE Admin and Human Resources</i>				
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM	2,950.00
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	207.90
	00194938	US BANK CORP PAYMENT SYS	ASSOC OF WA CITIES	160.00
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	109.99
	00194938	US BANK CORP PAYMENT SYS	CRAIGSLIST.ORG	90.00
	00194938	US BANK CORP PAYMENT SYS	ASSOC OF WA CITIES	25.00
	00194938	US BANK CORP PAYMENT SYS	CHEVRON 0092022	20.52
<i>Org Key: CT1100 - Municipal Court</i>				
P0100961	00194872	INTERCOM LANGUAGE SERVICES INC	Interp - Farsi - invoice #18-3	130.00
<i>Org Key: DS1100 - Administration (DS)</i>				
	00194938	US BANK CORP PAYMENT SYS	IN *ACS	446.25
	00194938	US BANK CORP PAYMENT SYS	GRUB HUB	210.89
	00194938	US BANK CORP PAYMENT SYS	SKILLPATH / NATIONAL	208.00
	00194938	US BANK CORP PAYMENT SYS	GRUB HUB	181.89
	00194938	US BANK CORP PAYMENT SYS	HOMEGROWN MOTO	102.58
	00194938	US BANK CORP PAYMENT SYS	MBP.COM MERCHANT FEE	54.10
<i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i>				
	00194938	US BANK CORP PAYMENT SYS	INT'L CODE COUNCIL INC	138.84
	00194938	US BANK CORP PAYMENT SYS	BARNES&NOBLE.COM-BN	109.78
	00194938	US BANK CORP PAYMENT SYS	MP-*MYBUILDINGPERMIT	50.00
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P0101040	00194931	SOUND PUBLISHING INC	NTC: 8/29 NOA 4320-4332 Island	218.03
P0101040	00194931	SOUND PUBLISHING INC	NTC: 8/29 Comp Plan 2197589	103.96
P0101020	00194892	MASTERMARK	NamePlate 2 Design Commission	56.75
<i>Org Key: FN1100 - Administration (FN)</i>				
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	279.63
	00194938	US BANK CORP PAYMENT SYS	MOD PIZZA FACTORIA BM	23.08

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0100972	00194878	KC RECORDER	6 SEWER LIEN RELEASES AND 1 SE	259.00
<i>Org Key: FR1100 - Administration (FR)</i>				
	00194938	US BANK CORP PAYMENT SYS	CROWNE PLAZA DOWNTOWN DAL	323.88
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	281.60
P0100943	00194843	CULLIGAN SEATTLE WA	Water Service/Fire	180.59
P0100941	00194817	ASPECT SOFTWARE INC	Telestaff Monthly Fee/Fire	165.00
	00194829	CENTURYLINK	PHONE USE SEPT 2018	164.25
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	36.39
	00194938	US BANK CORP PAYMENT SYS	UPS*1ZTKY9440300001815	14.70
	00194938	US BANK CORP PAYMENT SYS	CORRYS TOXIN FREE DRY	11.10
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	10.99
	00194938	US BANK CORP PAYMENT SYS	UPS*1ZTKY9440300220829	9.73
	00194938	US BANK CORP PAYMENT SYS	UPS*296833RKIAG	6.90
	00194938	US BANK CORP PAYMENT SYS	UPS*297701H59R6	6.90
	00194938	US BANK CORP PAYMENT SYS	KING COUNTY FIRE CHIEFS A	-150.00
<i>Org Key: FR2100 - Fire Operations</i>				
P0097864	00194852	EPSCA	MONTHLY RADIO ACCESS FEES 44 R	1,111.00
P0100940	00194869	HUGHES FIRE EQUIPMENT INC	Misc. Apparatus Parts/8613	389.53
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0100942	00194810	AIRGAS USA LLC	Oxygen/Fire	143.50
<i>Org Key: FR4100 - Training</i>				
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	14.51
<i>Org Key: FR5100 - Community Risk Reduction</i>				
	00194938	US BANK CORP PAYMENT SYS	INT'L CODE COUNCIL INC	861.33
	00194938	US BANK CORP PAYMENT SYS	LIFETEK INC	507.05
<i>Org Key: GGM001 - General Government-Misc</i>				
P0100998	00194894	MI CHAMBER OF COMMERCE	Art Uncorked Presenting Sponso	2,500.00
P0101053	00194812	ALLIANCE FOR INNOVATION	18-19 City Membership Dues	1,860.00
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	644.76
P0097802	00194889	MAILFINANCE INC	Leasehold for LB postage meter	460.88
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	259.75
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	246.99
	00194849	DEPT OF ENTERPRISES SERVICES	ENVELOPE PRINTING	194.93
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	130.28
	00194849	DEPT OF ENTERPRISES SERVICES	ENVELOPE PRINTING	79.87
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	61.77
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0100992	00194846	DEEDS, EDWARD G	LEOFF1 RETIREE MEDICAL EXPENSE	222.48
P0100981	00194888	LOISEAU, LERI M	LEOFF1 RETIREE MEDICAL EXPENSE	213.10
<i>Org Key: IGVO06 - Puget Sound Regional Council</i>				
P0100678	00194921	PUGET SOUND REGIONAL COUNCIL	Annual Dues	17,942.00
<i>Org Key: IS2100 - IGS Network Administration</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	1,976.80
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	1,134.99
P0098792	00194880	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
	00194938	US BANK CORP PAYMENT SYS	SOLARWINDS	943.25
P0100976	00194890	MANAGEFORCE CORPORATION	DB HEALTH CHECK	616.25
	00194829	CENTURYLINK	PHONE USE SEPT 2018	508.46
P0101029	00194809	ACCESS	BLACK BOX STORAGE AND PICK AND	434.93
	00194938	US BANK CORP PAYMENT SYS	WA ASSN OF COUNTIES	350.00
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	285.98
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM	250.78
	00194938	US BANK CORP PAYMENT SYS	FRY'S ELECTRONICS #30	233.64
	00194938	US BANK CORP PAYMENT SYS	SKAMANIA LODGE	196.16
	00194938	US BANK CORP PAYMENT SYS	MSFT * E04006A4WM	181.47
P0100973	00194916	PREMIER CABLING LLC	FIBER PATHWAY	165.00
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	130.58
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	74.24
	00194938	US BANK CORP PAYMENT SYS	LOGMEIN*GOTOMEETING	68.55
P0100975	00194947	WIMACTEL INC	POLICE LOBBY PAY PHONE	60.50
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	28.58
	00194938	US BANK CORP PAYMENT SYS	SKAMANIA LODGE OUTLET	22.31
	00194938	US BANK CORP PAYMENT SYS	AMAZON WEB SERVICES	21.33
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	15.38
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM	15.38
	00194938	US BANK CORP PAYMENT SYS	QDOBA 2390	10.84
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	-240.82
<b>Org Key: MT2100 - Roadway Maintenance</b>				
	00194920	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	3,323.95
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	13.30
<b>Org Key: MT2200 - Vegetation Maintenance</b>				
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	13.30
<b>Org Key: MT2300 - Planter Bed Maintenance</b>				
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	11.40
<b>Org Key: MT2500 - ROW Administration</b>				
P0098360	00194924	REPUBLIC SERVICES #172	2018 PW ROW DISPOSAL/RECYCLING	2,080.31
P0098354	00194924	REPUBLIC SERVICES #172	2018 PW SWEEPER HAUL AWAY	385.26
<b>Org Key: MT3100 - Water Distribution</b>				
P0101022	00194864	H D FOWLER	2" ADJ SADDLE SUPPORT STAND	119.51
P0100984	00194813	AM TEST INC	WATER QUALITY TESTING 7419 SE	80.00
P0100991	00194864	H D FOWLER	2" CHECK VALVE & UNION	49.55
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	13.30
<b>Org Key: MT3150 - Water Quality Event</b>				
P0100932	00194936	TOKAY SOFTWARE	WEB TEST REPORT - AUGUST	668.00
P0100984	00194813	AM TEST INC	WATER QUALITY TESTING 106494	300.00
	00194938	US BANK CORP PAYMENT SYS	THE UPS STORE #1081	161.55
	00194937	UPS	SHIPPING FEE	132.55
<b>Org Key: MT3200 - Water Pumps</b>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0101019	00194825	BRANOM OPERATING COMPANY LLC	ON SITE SERVICE CALL	1,089.00
P0100917	00194948	WIN-911 SOFTWARE	ANNUAL MAINTENANCE	495.00
	00194829	CENTURYLINK	PHONE USE SEPT 2018	238.76
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	11.40
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0098360	00194924	REPUBLIC SERVICES #172	2018 PW SEWER DISPOSAL/RECYCLI	231.15
<i>Org Key: MT3400 - Sewer Collection</i>				
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	13.30
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00194830	CENTURYLINK BUSINESS SERVICES	PHONE USE SEPT 2018	3,610.05
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	13.30
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0098360	00194924	REPUBLIC SERVICES #172	2018 PW WATER DISPOSAL/RECYCL	231.14
<i>Org Key: MT3800 - Storm Drainage</i>				
P0101056	00194822	BEST PARKING LOT CLEANING INC	2018 ON CALL CCTV	7,254.20
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	13.30
<i>Org Key: MT3810 - NPDES Phase 2 Prog Developmt</i>				
	00194938	US BANK CORP PAYMENT SYS	FORESTER MEDIA INC	-300.00
<i>Org Key: MT4101 - Support Services - General Fd</i>				
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	53.92
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0098167	00194940	VERIZON WIRELESS	2018 PW CELLULAR & DATA SERVIC	3,120.08
P0099091	00194832	CINTAS CORPORATION #460	2018 COVERALL/LAUNDRY SERVICE	1,526.90
	00194938	US BANK CORP PAYMENT SYS	COMCAST BELLINGH CS 1X	289.20
P0098183	00194842	CRYSTAL AND SIERRA SPRINGS	2018 PW WATER DELIVERY SERVICE	97.46
P0101063	00194855	FIRE PROTECTION INC	SECURITY ALARM MONITORING	84.75
	00194938	US BANK CORP PAYMENT SYS	VZWRLSS*ETMWPNO211501	45.35
P0097864	00194852	EPSCA	MONTHLY RADIO ACCESS FEES 1 RA	25.25
<i>Org Key: MT4200 - Building Services</i>				
P0101065	00194873	INTERIOR FOLIAGE CO, THE	INTERIOR LANDSCAPING CITY HALL	272.58
P0101064	00194935	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINT	221.66
P0100974	00194916	PREMIER CABLING LLC	RELOCATED GYM CAMERA TO REAR	181.50
P0101063	00194855	FIRE PROTECTION INC	SECURITY ALARM MONITORING	169.50
P0101062	00194837	CONTRACT HARDWARE	CITY MANAGERS DOOR REPLACE CYL	92.73
P0101066	00194873	INTERIOR FOLIAGE CO, THE	PLANT REPLACEMENT INTERIR	38.50
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	11.40
<i>Org Key: MT4210 - Building Landscaping</i>				
P0098360	00194924	REPUBLIC SERVICES #172	2018 PW FACILITIES	231.15
<i>Org Key: MT4300 - Fleet Services</i>				
P0097948	00194908	OVERLAKE OIL	2018 FUEL DELIVERY	6,428.65
P0100986	00194907	NORTH LAKE MARINA-	PATROL 12 REPAIRS REPAIR ORDER	5,547.45
P0100809	00194808	ABRA AUTO BODY & GLASS -	FL-0483 REPAIRS RO 17552	2,224.77
P0100423	00194928	SEATTLE PUMP	FL-388 HANDLES	1,633.51

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0100731	00194909	PACIFIC GOLF & TURF	FL-0467 REPAIR PARTS	778.50
P0100810	00194808	ABRA AUTO BODY & GLASS -	FL-0483 BREAK IN REPAIRS RO #1	772.75
P0100983	00194860	GOODYEAR TIRE & RUBBER CO, THE	TIRE INVENTORY	585.50
P0098166	00194902	NAPA AUTO PARTS	2018 FLEET REPAIR PARTS AND	413.50
P0100959	00194905	NC MACHINERY CO	FL-0478 REPAIR PARTS	172.43
P0100990	00194871	IBS INC	MISC. HARDWARE (VEHICLE MAINT.	83.60
P0098287	00194915	PRAXAIR DISTRIBUTION INC	2018 ACETYLENE & OXYGEN TANK R	52.42
P0100956	00194818	AUTONATION INC	REPAIR PARTS	39.28
P0100921	00194862	GRAINGER	COIN CELL BATTERIES	10.64
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	11.40
	00194938	US BANK CORP PAYMENT SYS	GOOD2GO-INTERNET	2.75
<i>Org Key: MT4501 - Water Administration</i>				
P0101049	00194929	SEATTLE, CITY OF	Aug 2018 Water Purchases	386,417.64
<i>Org Key: MT4503 - Storm Water Administration</i>				
P0100899	00194847	DEPARTMENT OF ECOLOGY	2019 MUNICIPAL STORMWATER PH2	18,550.69
<i>Org Key: MT4900 - Solid Waste</i>				
P0101040	00194931	SOUND PUBLISHING INC	NTC: 8/1 RFG Solid Waste 21768	46.67
<i>Org Key: PO1100 - Administration (PO)</i>				
P0101008	00194940	VERIZON WIRELESS	Cell Service - Invoice # 98133	1,288.89
	00194938	US BANK CORP PAYMENT SYS	WASPC Conference Lodging	746.28
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	96.79
P0101057	00194944	WASPC	WASPC Associate Dues for Seife	75.00
	00194938	US BANK CORP PAYMENT SYS	APPLE STORE #R003	52.80
	00194938	US BANK CORP PAYMENT SYS	Fuel for Commander Vehicle	48.06
	00194938	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND R	15.00
	00194938	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND R	10.00
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0101016	00194854	FEDEX OFFICE	Printing for CERT Program - In	858.19
	00194857	FRANKLIN, JENNIFER D	2018 ANNUAL EARTHQUAKE EXERCIS	526.02
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM	328.90
P0097864	00194852	EPSCA	MONTHLY RADIO ACCESS FEES 13 R	328.25
	00194938	US BANK CORP PAYMENT SYS	SAHARA PIZZA	124.00
P0101009	00194922	REMOTE SATELLITE SYSTEMS INT'L	Sat Phone Service - EMAC - Inv	54.00
P0101011	00194845	DATAQUEST LLC	EMAC Vol Background - Invoice	21.50
<i>Org Key: PO1650 - Regional Radio Operations</i>				
P0097864	00194852	EPSCA	MONTHLY RADIO ACCESS FEES 57 R	1,414.00
<i>Org Key: PO1700 - Records and Property</i>				
P0101000	00194952	XEROX CORPORATION	Police Copier - Invoice 094426	411.12
P0101000	00194952	XEROX CORPORATION	Records Copier - Invoice # 094	208.29
P0100999	00194943	WASHINGTON STATE PATROL	CPL Background - Invoice # I19	108.00
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0101010	00194927	SCORE	SCORE Jail Bill - Invoice # 33	2,625.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0101015	00194826	BURIEN TOWING	Impounds for CS # 18-8811 - In	530.75

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0101061	00194824	BIO MANAGEMENT NW	Squad Car Cleaning	302.50
P0101058	00194945	WATAI	WATAI 2019 Membership Dues	270.00
P0101015	00194826	BURIEN TOWING	Impounds for CS # 18-8811 -	266.20
P0101001	00194887	LN CURTIS & SONS	Road Flares - Invoice # INV214	254.19
P0101006	00194833	CLEANERS PLUS 1	Uniform cleaning - invoice # 7	225.85
P0101042	00194881	KROESENS UNIFORM COMPANY	Uniforms - Invoice # 52012	208.98
	00194938	US BANK CORP PAYMENT SYS	Food for officers during callo	92.35
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	77.93
	00194938	US BANK CORP PAYMENT SYS	Charging cords for patrol phon	65.97
	00194938	US BANK CORP PAYMENT SYS	PAGLIACCI MERCER ISLAND	62.18
P0101004	00194881	KROESENS UNIFORM COMPANY	Name Tape for Ofc. Williams -	10.95
<b>Org Key: PO2200 - Marine Patrol</b>				
P0101003	00194903	NATIONAL CONST RENTALS INC	Fencing and Porta Potties for	955.98
P0101007	00194896	MI HARDWARE - POLICE	MP Supplies -	388.57
P0101012	00194841	CROSSROADS TOWING	Impound Fees - CS # 18-9483 -	348.43
P0101014	00194885	LINCOLN TOWING	Impound - Invoice # 1035404	146.98
	00194884	LEVINSON, GREGORY S	PER DIEM REIMB	127.50
	00194906	NOEL, BRIAN W	PER DIEM REIMB	127.50
<b>Org Key: PO3100 - Investigation Division</b>				
P0101002	00194934	THOMSON REUTERS - WEST	Clear investigations services	334.48
	00194901	MORRIS, JOSEPH P	MILEAGE EXPENSE	267.05
<b>Org Key: PO3350 - School Resource Officer</b>				
	00194938	US BANK CORP PAYMENT SYS	ALICE course registration	595.00
<b>Org Key: PO4100 - Firearms Training</b>				
P0101059	00194923	RENTON FISH & GAME CLUB INC	Renton Range fees for Action B	125.00
	00194938	US BANK CORP PAYMENT SYS	Firearms training inert rounds	52.44
<b>Org Key: PO4300 - Police Training</b>				
P0101005	00194839	CRIMINAL JUSTICE TRAINING COMM	Basic Academy - Officer Willia	3,187.00
	00194911	PARR, RYAN	MILEAGE EXPENSE	204.92
	00194911	PARR, RYAN	PER DIEM REIMB	155.50
	00194925	ROBARGE, JAMES H	MULTI-AGENCY TRAINING SUPPLIES	102.89
	00194938	US BANK CORP PAYMENT SYS	Registration for De-Escalation	65.00
<b>Org Key: PR0000 - Parks &amp; Recreation-Revenue</b>				
P0100977	00194886	LIU, ALICE	Gallery Sales - 75%	569.25
P0101044	00194953	YUNKER, BARBARA	Gallery Sales - 75%	262.50
P0100980	00194930	SHERIDAN, SELINDA	Gallery Sales - 75%	240.00
P0100963	00194926	ROGERS, PATRICIA	Gallery Sales - 75%	225.00
P0100978	00194859	GAN, ENTSYN	Gallery Sales - 75%	187.50
P0100979	00194914	PENLEY, SALLY	Gallery Sales - 75%	183.75
P0101045	00194827	CARR, ROBERT MICHAEL GRAVES	Gallery Sales - 75%	22.50
<b>Org Key: PR1100 - Administration (PR)</b>				
	00194938	US BANK CORP PAYMENT SYS	2 donation plaques	353.65
P0097792	00194952	XEROX CORPORATION	Lease and print/copy charges f	305.94
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	300.65
P0097873	00194951	XEROX CORPORATION	2018 - Lease charges for LB Ad	144.30
P0097711	00194842	CRYSTAL AND SIERRA SPRINGS	Monthly water service for LB B	89.20



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00194938	US BANK CORP PAYMENT SYS	Dept. online marketing	55.00
	00194829	CENTURYLINK	PHONE USE SEPT 2018	52.37
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	35.19
	00194938	US BANK CORP PAYMENT SYS	Dept. online survey	35.00
P0100965	00194848	DEPT OF ENTERPRISE SERVICES	Business cards - SB	24.20
P0097873	00194951	XEROX CORPORATION	Use charge 7-20-18 to 8-24-18	16.29
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	7.40
<b>Org Key: PR1500 - Urban Forest Management</b>				
	00194938	US BANK CORP PAYMENT SYS	SWS	385.00
<b>Org Key: PR2100 - Recreation Programs</b>				
P0101027	00194950	WRPA	Fall summit registration KH	249.00
<b>Org Key: PR2101 - Youth and Teen Camps</b>				
P0100971	00194811	ALERNA GOLF & TENNIS/ SEATTLE	Golf/Tennis Camp	7,621.60
P0100964	00194882	KURIOUS MINDS LLC	Summer Camp - Young Sharks	147.00
	00194938	US BANK CORP PAYMENT SYS	Nails for Adventure Playground	81.33
	00194938	US BANK CORP PAYMENT SYS	Adventure Playground supplies	40.67
	00194938	US BANK CORP PAYMENT SYS	Supplies for Adventure Playgro	40.67
	00194938	US BANK CORP PAYMENT SYS	Final payment for fridge renta	32.16
	00194938	US BANK CORP PAYMENT SYS	Supplies for Camp Mercer Craft	30.76
	00194938	US BANK CORP PAYMENT SYS	Supplies for Adventure Playgro	20.87
	00194938	US BANK CORP PAYMENT SYS	Adventure Playground supplies	20.76
	00194938	US BANK CORP PAYMENT SYS	Camp supplies	16.68
	00194938	US BANK CORP PAYMENT SYS	Dish soap for Camp Mercer Slip	8.78
	00194938	US BANK CORP PAYMENT SYS	Camp Supplies	8.24
	00194938	US BANK CORP PAYMENT SYS	Camp supplies	7.98
	00194938	US BANK CORP PAYMENT SYS	Camp supplies	3.99
	00194938	US BANK CORP PAYMENT SYS	Credit for Elevated Sports fie	-70.59
	00194938	US BANK CORP PAYMENT SYS	Credit for Henry Moses trip th	-656.00
<b>Org Key: PR2104 - Special Events</b>				
P0099426	00194903	NATIONAL CONST RENTALS INC	Fence Rental for Adventure	2,038.61
	00194938	US BANK CORP PAYMENT SYS	Community Campout tent rental	747.53
	00194938	US BANK CORP PAYMENT SYS	Community Campout rental	380.42
	00194938	US BANK CORP PAYMENT SYS	Campout	128.56
	00194938	US BANK CORP PAYMENT SYS	Community Campout supplies	102.38
	00194938	US BANK CORP PAYMENT SYS	ANIMOTO INC	98.66
	00194938	US BANK CORP PAYMENT SYS	Movie on the Green.	93.23
	00194938	US BANK CORP PAYMENT SYS	Camp Out Supplies	83.48
	00194938	US BANK CORP PAYMENT SYS	Concessions for Movie in the P	79.56
	00194938	US BANK CORP PAYMENT SYS	Camp Out Supplies	70.40
	00194938	US BANK CORP PAYMENT SYS	Fishing supplies for Community	67.25
	00194938	US BANK CORP PAYMENT SYS	DICKS SPORTING GOODS1100	54.97
	00194938	US BANK CORP PAYMENT SYS	Camp Out Supplies	39.42
	00194938	US BANK CORP PAYMENT SYS	Community Campout supplies	30.74
	00194938	US BANK CORP PAYMENT SYS	Community Campout boost	22.52
	00194938	US BANK CORP PAYMENT SYS	Camp Out Supplies	16.47
<b>Org Key: PR2108 - Health and Fitness</b>				
	00194938	US BANK CORP PAYMENT SYS	Senior Golf Driver	70.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00194938	US BANK CORP PAYMENT SYS	THE HOME COURSE	58.38
	00194938	US BANK CORP PAYMENT SYS	Wall anchor for fitness equipm	48.86
	00194938	US BANK CORP PAYMENT SYS	SUN COUNTRY GOLF RESOR	47.00
	00194938	US BANK CORP PAYMENT SYS	TWIN RIVERS GOLF COURSE	22.00
	00194938	US BANK CORP PAYMENT SYS	CITY OF KENT-GOLF COURSE	20.00
	00194938	US BANK CORP PAYMENT SYS	THE HOME COURSE	19.47
	00194938	US BANK CORP PAYMENT SYS	Senior Golf Driver	16.11
<i>Org Key: PR3500 - Senior Services</i>				
P0100970	00194836	CONSOLIDATED PRESS	Looking Ahead Printing & mail	1,482.79
P0100682	00194866	HOME CARE ASSISTANCE OF WA LLC	Senior Transportation Driving	408.00
P0100682	00194866	HOME CARE ASSISTANCE OF WA LLC	Senior Transportation Driving	365.50
	00194938	US BANK CORP PAYMENT SYS	BASKIN #361866	265.00
	00194938	US BANK CORP PAYMENT SYS	BASKIN #361866	150.00
	00194938	US BANK CORP PAYMENT SYS	BASKIN #361866	150.00
	00194938	US BANK CORP PAYMENT SYS	WOODLAND PARK ZOO EDUC	90.00
	00194938	US BANK CORP PAYMENT SYS	QFC #5839	82.94
	00194938	US BANK CORP PAYMENT SYS	SMART FOODSVC 52105517	72.42
	00194938	US BANK CORP PAYMENT SYS	HANES.COM	69.28
	00194938	US BANK CORP PAYMENT SYS	COSTCO WHSE #0001	42.65
	00194938	US BANK CORP PAYMENT SYS	COSTCO WHSE #0001	28.16
	00194938	US BANK CORP PAYMENT SYS	COSTCO WHSE #0001	27.86
	00194938	US BANK CORP PAYMENT SYS	SAFEWAY #0526	25.00
	00194938	US BANK CORP PAYMENT SYS	WALGREENS #4156	15.38
	00194938	US BANK CORP PAYMENT SYS	QFC #5839	14.80
	00194938	US BANK CORP PAYMENT SYS	QFC #5839	12.41
	00194938	US BANK CORP PAYMENT SYS	QFC #5839	10.27
	00194938	US BANK CORP PAYMENT SYS	SAFEWAY #0485	9.18
	00194938	US BANK CORP PAYMENT SYS	GROCERY OUTLET OF S	7.47
	00194938	US BANK CORP PAYMENT SYS	RITE AID STORE - 5197	7.34
	00194938	US BANK CORP PAYMENT SYS	QFC #5839	3.78
<i>Org Key: PR4100 - Community Center</i>				
	00194920	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	5,527.16
	00194938	US BANK CORP PAYMENT SYS	SIGNAL PERFECTION LTD	766.00
P0100928	00194862	GRAINGER	5 dimming ballasts for Mercer	610.99
	00194938	US BANK CORP PAYMENT SYS	DISCOUNTMUGS.COM	604.66
P0100997	00194950	WRPA	Ryan Chase Fall Summit registr	299.00
	00194938	US BANK CORP PAYMENT SYS	PAYPAL *3CMA	281.67
P0097878	00194951	XEROX CORPORATION	2018 Lease charges for MICEC C	267.20
	00194938	US BANK CORP PAYMENT SYS	ETSY.COM - CREATEANDKARVE	242.00
P0097878	00194951	XEROX CORPORATION	Use charges 7-20-18 to 8-24-18	155.92
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	111.09
	00194938	US BANK CORP PAYMENT SYS	PINHOLE PRESS	104.99
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM	93.74
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	90.62
	00194938	US BANK CORP PAYMENT SYS	PAYPAL *MIKENICEE	89.10
	00194938	US BANK CORP PAYMENT SYS	AMZ*DYSON DIRECT, IN	80.23
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM	75.47
P0100962	00194895	MI HARDWARE - P&R	Misc supplies MICEC & Nat Res	72.17
	00194938	US BANK CORP PAYMENT SYS	Transportation to Directors Sc	71.25

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM	58.23
	00194938	US BANK CORP PAYMENT SYS	Family Night supplies	44.92
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	36.86
	00194938	US BANK CORP PAYMENT SYS	Directors School- Chicago	36.36
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	32.62
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	28.58
	00194938	US BANK CORP PAYMENT SYS	ALASKA AIR 0272182901399	25.00
	00194938	US BANK CORP PAYMENT SYS	Luggage Fee for Directors Scho	25.00
	00194938	US BANK CORP PAYMENT SYS	Dinner- Directors School Chica	23.16
	00194938	US BANK CORP PAYMENT SYS	Directors School Chicago	22.38
	00194938	US BANK CORP PAYMENT SYS	Family Night supplies	21.99
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	18.94
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	18.75
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	18.65
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	15.39
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	12.64
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	10.99
	00194938	US BANK CORP PAYMENT SYS	CANVA 02065-3637407	3.00
<b>Org Key: PR5400 - Gallery Program</b>				
P0101028	00194946	WILBORN, DAVID	Gallery musician at reception	150.00
<b>Org Key: PR5500 - Literary Program</b>				
	00194938	US BANK CORP PAYMENT SYS	Design templates used for desi	10.00
<b>Org Key: PR5600 - Cultural &amp; Performing Arts</b>				
	00194938	US BANK CORP PAYMENT SYS	Mostly Music in the Park on 08	1.99
<b>Org Key: PR5700 - Special Programs</b>				
	00194938	US BANK CORP PAYMENT SYS	Laminating for "Public Art in	19.76
<b>Org Key: PR5900 - Summer Celebration</b>				
P0101026	00194838	CORT PARTY RENTAL	Summer Celebration rental of t	15,916.58
P0100937	00194858	FUNRENT FESTIVAL RENTALS LLC	Rental of Robo Surfer for Summ	270.00
<b>Org Key: PR6100 - Park Maintenance</b>				
P0098360	00194924	REPUBLIC SERVICES #172	2018 PARKS DISPOSAL/RECYCLING	924.58
P0100982	00194924	REPUBLIC SERVICES #172	5500 ICW 4 CU YD	488.84
	00194938	US BANK CORP PAYMENT SYS	SQ *JONES BARBEQUE	365.40
P0098183	00194842	CRYSTAL AND SIERRA SPRINGS	2018 PW /PARKS BLDG. WATER SER	239.48
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	13.30
<b>Org Key: PR6200 - Athletic Field Maintenance</b>				
	00194829	CENTURYLINK	PHONE USE SEPT 2018	86.34
	00194938	US BANK CORP PAYMENT SYS	PAGLIACCI MERCER ISLAND	63.78
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	13.30
<b>Org Key: PR6500 - Luther Burbank Park Maint.</b>				
	00194938	US BANK CORP PAYMENT SYS	SPN*NDS	315.39
P0100968	00194867	HOME DEPOT CREDIT SERVICE	MISC. PLANTS	79.82
P0101024	00194864	H D FOWLER	STRAW WATTLES	77.72
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	13.30
	00194938	US BANK CORP PAYMENT SYS	FRANZ FAMILY BAKERY 9026	8.97

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR6600 - Park Maint-School Related</i>				
	00194938	US BANK CORP PAYMENT SYS	PAGLIACCI MERCER ISLAND	63.78
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	11.40
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P0098360	00194924	REPUBLIC SERVICES #172	2018 PARKS DISPOSAL/RECYCLING	924.58
P0100780	00194932	SUNBELT RENTALS INC	Equipment rental - mowing ICW	576.84
P0100989	00194807	AABCO BARRICADE COMPANY INC	Seafair supplies	429.00
	00194938	US BANK CORP PAYMENT SYS	RAINMASTER	328.90
P0100968	00194867	HOME DEPOT CREDIT SERVICE	STAIN & ROUTER BIT	103.32
P0100990	00194871	IBS INC	MISC. HARDWARE (WAREHOUSE)	13.30
	00194938	US BANK CORP PAYMENT SYS	GROCERY OUTLET OF S	8.79
<i>Org Key: PR6800 - Trails Maintenance</i>				
	00194938	US BANK CORP PAYMENT SYS	THE HOME DEPOT #4711	118.20
	00194938	US BANK CORP PAYMENT SYS	THE HOME DEPOT #4711	107.03
	00194938	US BANK CORP PAYMENT SYS	TARGET 00006379	9.15
P0100962	00194895	MI HARDWARE - P&R	Misc supplies MICEC & Nat Res	2.96
	00194938	US BANK CORP PAYMENT SYS	THE HOME DEPOT #4711	-7.46
<i>Org Key: ST0002 - ST Long Term Parking</i>				
P0100954	00194910	PARKWAY CENTER MANAGEMENT GRP	Sound Transit Long Term Parkin	4,000.00
P0101052	00194891	MARTEN LAW	Professional Services - Invoice	513.50
<i>Org Key: WG101R - City Hall Building Repairs</i>				
P0101038	00194899	MONARCH LANDSCAPE HOLDINGS	Site Clean up - City Hall	1,056.00
<i>Org Key: WG110T - Computer Equip Replacements</i>				
P0100686	00194828	CDW GOVERNMENT INC	ELO Lind Power supply for A93	136.20
<i>Org Key: WG141E - MICEC Equipment Replacement</i>				
	00194938	US BANK CORP PAYMENT SYS	POLY-WOOD, LLC	1,700.00
	00194938	US BANK CORP PAYMENT SYS	POLY-WOOD, LLC	1,016.45
<i>Org Key: WG550R - Fuel Clean Up</i>				
P0099477	00194853	FARALLON CONSULTING LLC	PHASE 3 TECHNICAL SERVICES FOR	11,684.28
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
	00194938	US BANK CORP PAYMENT SYS	VALMONT COMPOSITE STRUCT	1,102.86
	00194938	US BANK CORP PAYMENT SYS	Rebar Mushroom Cap-Alaine	65.95
<i>Org Key: WP122R - Vegetation Management</i>				
P0097331	00194815	APPLIED ECOLOGY LLC	Island Crest Park Vegetation W	2,246.48
P0098086	00194856	FOREST CLOUDS LLC	Gallagher Hill Open Space	1,800.00
	00194938	US BANK CORP PAYMENT SYS	SWS	385.00
<i>Org Key: WP506R - Swim Beach Repair at Groveland</i>				
P0099598	00194814	AMERICAN CONSTRUCTION CO INC	Groveland Park Repair and Shor	363,000.00
<i>Org Key: WS101U - Backyard Sewer System Impvt</i>				
P0096341	00194831	CHS ENGINEERS LLC	81st Ave SE Backyard Side Sewe	2,434.21
P0097718	00194831	CHS ENGINEERS LLC	81 AVE BACKYARD SIDE SEWER PHA	2,300.00
P0100985	00194844	DAILY JOURNAL OF COMMERCE	81st AVE BACKYARD	540.00
P0101040	00194931	SOUND PUBLISHING INC	NTC: 8/29 Adv for Bids Bkyd Se	205.07

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0101040	00194931	SOUND PUBLISHING INC	NTC: 8/22 Adv for Bids Bkyd Se	184.07
<i>Org Key: WS901G - Sewer System Generator Repl</i>				
P0095489	00194831	CHS ENGINEERS LLC	PS 18 EQUIPMENT REPAIRS	606.73
<i>Org Key: WW120S - Meter Replacement Residential</i>				
P0097695	00194865	HDR ENGINEERING INC	WATER METER MASTER	1,054.12
<i>Org Key: WW523R - EMW 5400-6000 Block Watermain</i>				
P0099055	00194819	B&B UTILITIES & EXCAVATION LLC	EMW 5400-600 BLK WATER SYSTEM	199,587.35
<i>Org Key: XG501A - Mural at I-90 &amp; WMW Onramp</i>				
P0099486	00194939	V3A COMPANY	West Mercer Way Mural	14,500.00
P0100754	00194851	EDWARDS, PAMELA	2018 Street Banner Project	3,000.00
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
	00194938	US BANK CORP PAYMENT SYS	SQ *GAGNON WELDING,	458.22
	00194938	US BANK CORP PAYMENT SYS	7 MASONS SUPPLY CO	418.96
	00194938	US BANK CORP PAYMENT SYS	7 MASONS SUPPLY CO	134.33
<i>Org Key: YF1100 - YFS General Services</i>				
	00194835	COMPLETE OFFICE	OFFICE SUPPLIES AUG 2018	404.25
P0097792	00194952	XEROX CORPORATION	Lease and print/copy charges f	288.75
P0097715	00194952	XEROX CORPORATION	Lease & overage charges for b/	195.81
	00194938	US BANK CORP PAYMENT SYS	COSTCO WHSE #0110	171.61
P0097711	00194842	CRYSTAL AND SIERRA SPRINGS	Monthly water service for LB B	89.19
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM	51.14
P0097706	00194894	MI CHAMBER OF COMMERCE	Annual membership dues and mon	15.00
	00194938	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND R	15.00
	00194938	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND R	10.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0097797	00194863	GRAND & BENEDICTS INC	Operating supplies for Thrift	710.32
	00194938	US BANK CORP PAYMENT SYS	COSTCO *BUS DELIV 115	343.21
	00194938	US BANK CORP PAYMENT SYS	BROOKLYN BATTERY WORKS	310.78
	00194938	US BANK CORP PAYMENT SYS	GRAND & BENEDICTS INC	244.13
	00194829	CENTURYLINK	PHONE USE SEPT 2018	169.62
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US AMZN.COM/BIL	145.98
	00194938	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	60.03
	00194938	US BANK CORP PAYMENT SYS	STK*SHUTTERSTOCK, INC.	49.00
	00194938	US BANK CORP PAYMENT SYS	OFFICE DEPOT #811	33.01
	00194938	US BANK CORP PAYMENT SYS	MOOD PANDORA	29.64
	00194938	US BANK CORP PAYMENT SYS	STORE SUPPLY WAREHOUSE	24.03
	00194938	US BANK CORP PAYMENT SYS	COSTCO WHSE #0001	18.71
	00194938	US BANK CORP PAYMENT SYS	AMZN MKTP US	18.57
<i>Org Key: YF2300 - VOICE Program</i>				
	00194938	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND AUTO SP	360.00
	00194938	US BANK CORP PAYMENT SYS	IN *SHIFTBOARD INC.	264.00
	00194938	US BANK CORP PAYMENT SYS	WPY*ONLINE PAYMENTS	100.00
	00194938	US BANK CORP PAYMENT SYS	MOD PIZZA KENT STATION B	97.27
	00194938	US BANK CORP PAYMENT SYS	KENT VALLEY ICE CENTRE	90.97
	00194938	US BANK CORP PAYMENT SYS	SHELL OIL 57424192508	81.13

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00194938	US BANK CORP PAYMENT SYS	JERSEYS GREAT FOOD AND SP	62.34
	00194938	US BANK CORP PAYMENT SYS	JERSEYS GREAT FOOD AND SP	62.34
	00194938	US BANK CORP PAYMENT SYS	ISLAND BOOKS	20.00
	00194938	US BANK CORP PAYMENT SYS	RPNW SEATTLE JAMES ST PAR	20.00
	00194938	US BANK CORP PAYMENT SYS	U-PARK SYSTEM LOT 42	18.39
	00194938	US BANK CORP PAYMENT SYS	IPM LOT 71	14.71
	00194938	US BANK CORP PAYMENT SYS	QFC #5839	14.16
	00194938	US BANK CORP PAYMENT SYS	RPNW KEY PARK 711 MADISON	14.00
<i>Org Key: YF2500 - Family Counseling</i>				
	00194938	US BANK CORP PAYMENT SYS	RP *CASCADIATRaining	155.00
<i>Org Key: YF2600 - Family Assistance</i>				
P0097804	00194918	PUGET SOUND ENERGY	Utility Assistance for Emergen	682.06
P0100575	00194898	MISD FOOD SERVICE	Food services charges for DV/O	265.50
P0097804	00194917	PUGET SOUND ENERGY	Utility Assistance for Emergen	263.10
	00194938	US BANK CORP PAYMENT SYS	FAMOUS FOOTWEAR #3209	200.00
	00194938	US BANK CORP PAYMENT SYS	STAPLES 00113191	130.90
	00194938	US BANK CORP PAYMENT SYS	ORCA KCM ONLINE SALES 40	126.00
	00194938	US BANK CORP PAYMENT SYS	QFC #5839	114.72
	00194938	US BANK CORP PAYMENT SYS	SHELL OIL 57424192508	100.00
	00194938	US BANK CORP PAYMENT SYS	QFC #5839	90.29
P0097804	00194919	PUGET SOUND ENERGY	Utility Assistance for Emergen	87.08
	00194938	US BANK CORP PAYMENT SYS	QFC #5839	73.43
	00194938	US BANK CORP PAYMENT SYS	ORCA KCM ONLINE SALES 40	54.00
	00194938	US BANK CORP PAYMENT SYS	SHELL OIL 57424192508	25.00
	00194938	US BANK CORP PAYMENT SYS	TARGET.COM *	23.07
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
	00194938	US BANK CORP PAYMENT SYS	Dept. online marketing	82.51
	00194938	US BANK CORP PAYMENT SYS	EIG*CONSTANTCONTACT.COM	8.00
	00194938	US BANK CORP PAYMENT SYS	EIG*CONSTANTCONTACT.COM	8.00
Total				1,203,880.17

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00194807	09/20/2018	AABCO BARRICADE COMPANY INC Seafair supplies	P0100989	2711	08/15/2018	429.00
00194808	09/20/2018	ABRA AUTO BODY & GLASS - FL-0483 BREAK IN REPAIRS RO #1	P0100809	R017552	09/12/2018	2,997.52
00194809	09/20/2018	ACCESS BLACK BOX STORAGE AND PICK AND	P0101029	2786900	08/31/2018	434.93
00194810	09/20/2018	AIRGAS USA LLC Oxygen/Fire	P0100942	9956072406	08/31/2018	143.50
00194811	09/20/2018	ALERNA GOLF & TENNIS/ SEATTLE Golf/Tennis Camp	P0100971	53	09/05/2018	7,621.60
00194812	09/20/2018	ALLIANCE FOR INNOVATION 18-19 City Membership Dues	P0101053	264808	09/11/2018	1,860.00
00194813	09/20/2018	AM TEST INC WATER QUALITY TESTING 7419 SE	P0100984	106494/106718	08/28/2018	380.00
00194814	09/20/2018	AMERICAN CONSTRUCTION CO INC Groveland Park Repair and Shor	P0099598	14181	09/04/2018	363,000.00
00194815	09/20/2018	APPLIED ECOLOGY LLC Island Crest Park Vegetation W	P0097331	468	09/05/2018	2,246.48
00194816	09/20/2018	ARCHIVE SOCIAL Social Media Backup 8/2018 to	P0100566	5379	09/08/2018	4,788.00
00194817	09/20/2018	ASPECT SOFTWARE INC Telestaff Monthly Fee/Fire	P0100941	ASI043272	09/05/2018	165.00
00194818	09/20/2018	AUTONATION INC REPAIR PARTS	P0100956	127569	07/31/2018	39.28
00194819	09/20/2018	B&B UTILITIES & EXCAVATION LLC EMW 5400-600 BLK WATER SYSTEM	P0099055	#5	08/28/2018	199,587.35
00194820	09/20/2018	BARKER, KATHY 2018 Citizen of the Year Award	P0101051	OH010555	08/31/2018	87.50
00194821	09/20/2018	BELLEVUE COLLEGE Rental FA-0794 completed. Retu	P0101033	FA0794	09/18/2018	150.00
00194822	09/20/2018	BEST PARKING LOT CLEANING INC 2018 ON CALL CCTV	P0101056	V171748	09/06/2018	7,254.20
00194823	09/20/2018	BHATTAD, AMOL Rental FA-1414 completed. Retu	P0100966	FA1414	09/12/2018	50.00
00194824	09/20/2018	BIO MANAGEMENT NW Squad Car Cleaning	P0101061	5842	09/16/2018	302.50
00194825	09/20/2018	BRANOM OPERATING COMPANY LLC ON SITE SERVICE CALL	P0101019	596431	07/17/2018	1,089.00
00194826	09/20/2018	BURIEN TOWING Impounds for CS # 18-8811 - In	P0101015	303495/303536	08/24/2018	796.95
00194827	09/20/2018	CARR, ROBERT MICHAEL GRAVES Gallery Sales - 75%	P0101045	OH010556	09/19/2018	22.50
00194828	09/20/2018	CDW GOVERNMENT INC ELO Lind Power supply for A93	P0100686	NZW2007	08/30/2018	136.20
00194829	09/20/2018	CENTURYLINK PHONE USE SEPT 2018		OH010540	09/01/2018	1,219.80
00194830	09/20/2018	CENTURYLINK BUSINESS SERVICES PHONE USE SEPT 2018		OH010539	09/03/2018	3,610.05
00194831	09/20/2018	CHS ENGINEERS LLC 81 AVE BACKYARD SIDE SEWER PHA	P0095489	8017031808	08/31/2018	5,340.94
00194832	09/20/2018	CINTAS CORPORATION #460 2018 COVERALL/LAUNDRY SERVICE	P0099091	OH010524	08/03/2018	1,526.90

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00194833	09/20/2018	CLEANERS PLUS 1 Uniform cleaning - invoice # 7	P0101006	76485	09/01/2018	225.85
00194834	09/20/2018	CLUB WEALTH Rental FA-1522 completed. Adde	P0100967	FA1522	09/12/2018	340.00
00194835	09/20/2018	COMPLETE OFFICE OFFICE SUPPLIES AUG 2018		OH010538	08/31/2018	2,560.41
00194836	09/20/2018	CONSOLIDATED PRESS Looking Ahead Printing & mail	P0100970	21954	08/31/2018	1,482.79
00194837	09/20/2018	CONTRACT HARDWARE CITY MANAGERS DOOR REPLACE CYL	P0101062	SPI044696	09/07/2018	92.73
00194838	09/20/2018	CORT PARTY RENTAL Summer Celebration rental of t	P0101026	MB1408SUMMER2018	09/18/2018	15,916.58
00194839	09/20/2018	CRIMINAL JUSTICE TRAINING COMM Basic Academy - Officer Willia	P0101005	201130842	08/29/2018	3,187.00
00194840	09/20/2018	CROOKES VENTURE CAPITAL LLC OVERPAYMENT REFUND		OH010541	09/11/2018	158.88
00194841	09/20/2018	CROSSROADS TOWING Impound Fees - CS # 18-9483 -	P0101012	107569	09/12/2018	348.43
00194842	09/20/2018	CRYSTAL AND SIERRA SPRINGS Monthly water service for LB B	P0098183	1455831090818	09/08/2018	515.33
00194843	09/20/2018	CULLIGAN SEATTLE WA Water Service/Fire	P0100943	201809672721	08/31/2018	180.59
00194844	09/20/2018	DAILY JOURNAL OF COMMERCE 81st AVE BACKYARD	P0100985	3340057	08/29/2018	540.00
00194845	09/20/2018	DATAQUEST LLC EMAC Vol Background - Invoice	P0101011	6201	07/31/2018	21.50
00194846	09/20/2018	DEEDS, EDWARD G LEOFF1 RETIREE MEDICAL EXPENSE	P0100992	OH010525	09/14/2018	222.48
00194847	09/20/2018	DEPARTMENT OF ECOLOGY 2019 MUNICIPAL STORMWATER PH2	P0100899	OH010489	08/27/2018	18,550.69
00194848	09/20/2018	DEPT OF ENTERPRISE SERVICES Business cards - SB	P0100965	73179100	09/06/2018	24.20
00194849	09/20/2018	DEPT OF ENTERPRISES SERVICES ENVELOPE PRINTING		73179215	09/07/2018	274.80
00194850	09/20/2018	DORSETT, SANDRA OVERPAYMENT REFUND		OH010542	09/10/2018	580.61
00194851	09/20/2018	EDWARDS, PAMELA 2018 Street Banner Project	P0100754	OH010526	09/12/2018	3,000.00
00194852	09/20/2018	EPSCA MONTHLY RADIO ACCESS FEES 44 R	P0097864	9438	09/01/2018	2,878.50
00194853	09/20/2018	FARALLON CONSULTING LLC PHASE 3 TECHNICAL SERVICES FOR	P0099477	0030340	09/11/2018	11,684.28
00194854	09/20/2018	FEDEX OFFICE Printing for CERT Program - In	P0101016	513500031747	08/22/2018	858.19
00194855	09/20/2018	FIRE PROTECTION INC SECURITY ALARM MONITORING	P0101063	46308	09/04/2018	254.25
00194856	09/20/2018	FOREST CLOUDS LLC Gallagher Hill Open Space	P0098086	19	09/07/2018	1,800.00
00194857	09/20/2018	FRANKLIN, JENNIFER D 2018 ANNUAL EARTHQUAKE EXERCIS		OH010558	09/18/2018	526.02
00194858	09/20/2018	FUNRENT FESTIVAL RENTALS LLC Rental of Robo Surfer for Summ	P0100937	OH010527	09/10/2018	270.00



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00194859	09/20/2018	GAN, ENTSYN Gallery Sales - 75%	P0100978	OH010557	09/13/2018	187.50
00194860	09/20/2018	GOODYEAR TIRE & RUBBER CO, THE TIRE INVENTORY	P0100983	1951146009	09/10/2018	585.50
00194861	09/20/2018	GRAHAM Rental FA-1347 completed. Retu	P0101039	FA1347	09/18/2018	670.00
00194862	09/20/2018	GRAINGER INVENTORY PURCHASES	P0100921	9898378006	09/07/2018	1,801.15
00194863	09/20/2018	GRAND & BENEDICTS INC Operating supplies for Thrift	P0097797	0986701IN	09/12/2018	710.32
00194864	09/20/2018	H D FOWLER 2" CHECK VALVE & UNION	P0101024	I4954388	09/13/2018	246.78
00194865	09/20/2018	HDR ENGINEERING INC WATER METER MASTER REPLACEMENT	P0097695	1200142953	09/13/2018	1,054.12
00194866	09/20/2018	HOME CARE ASSISTANCE OF WA LLC Senior Transportation Driving	P0100682	15606	09/17/2018	773.50
00194867	09/20/2018	HOME DEPOT CREDIT SERVICE MISC. PLANTS	P0100968	0128183264548	09/12/2018	183.14
00194868	09/20/2018	HOMETOWN ADVISOR REAL ESTATE Rental FA-1402 completed. Retu	P0101031	FA1402	09/18/2018	70.00
00194869	09/20/2018	HUGHES FIRE EQUIPMENT INC Misc. Apparatus Parts/8613	P0100940	529337	09/07/2018	389.53
00194870	09/20/2018	HYNEK, SHIRLEY OVERPAYMENT REFUND		OH010543	09/10/2018	546.01
00194871	09/20/2018	IBS INC MISC. HARDWARE (WAREHOUSE)	P0100990	6820111/6820121	09/07/2018	273.60
00194872	09/20/2018	INTERCOM LANGUAGE SERVICES INC Interp - Farsi - invoice #18-3	P0100961	18303	09/07/2018	130.00
00194873	09/20/2018	INTERIOR FOLIAGE CO, THE PLANT REPLACEMENT INTERIR	P0101065	40050	09/01/2018	311.08
00194874	09/20/2018	JAYMARC LUXURY HOMES LLC OVERPAYMENT REFUND		OH010544	09/10/2018	41.07
00194875	09/20/2018	JOHNSON, RUSSELL Rental FA-0787 completed. Retu	P0101034	FA0787	09/18/2018	400.00
00194876	09/20/2018	JOINSON, SIMON OVERPAYMENT REFUND		OH010545	09/10/2018	451.22
00194877	09/20/2018	KC PET LICENSES KC PET LICENSE FEES COLLECTED	P0097862	OH010559	08/31/2018	335.00
00194878	09/20/2018	KC RECORDER 6 SEWER LIEN RELEASES AND 1 SE	P0100972	OH010528	09/13/2018	259.00
00194879	09/20/2018	KING CO PROSECUTING ATTORNEY COURT REMITTANCE KC CRIME VICT	P0097861	OH010560	08/31/2018	257.77
00194880	09/20/2018	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0098792	11007256	08/31/2018	1,122.00
00194881	09/20/2018	KROESENS UNIFORM COMPANY Name Tape for Ofc. Williams -	P0101042	52012	09/12/2018	219.93
00194882	09/20/2018	KURIOUS MINDS LLC Summer Camp - Young Sharks	P0100964	082118	08/21/2018	147.00
00194883	09/20/2018	LEVERSEDGE, SHANNON returning 50% camp fees	P0100969	OH010529	09/12/2018	189.50
00194884	09/20/2018	LEVINSON, GREGORY S PER DIEM REIMB		OH010546	09/14/2018	127.50

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00194885	09/20/2018	LINCOLN TOWING Impound - Invoice # 1035404	P0101014	1035404	08/22/2018	146.98
00194886	09/20/2018	LIU, ALICE Gallery Sales - 75%	P0100977	OH010561	09/13/2018	569.25
00194887	09/20/2018	LN CURTIS & SONS Road Flares - Invoice # INV214	P0101001	INV214123	08/31/2018	254.19
00194888	09/20/2018	LOISEAU, LERI M LEOFF1 RETIREE MEDICAL EXPENSE	P0100981	OH010530	09/13/2018	213.10
00194889	09/20/2018	MAILFINANCE INC Leasehold for LB postage meter	P0097802	N7318164	09/05/2018	460.88
00194890	09/20/2018	MANAGEFORCE CORPORATION DB HEALTH CHECK	P0100976	MER18002	09/07/2018	616.25
00194891	09/20/2018	MARTEN LAW Professional Services - Invoic	P0101052	44087603	09/07/2016	671.50
00194892	09/20/2018	MASTERMARK NamePlate 2 Design Commission	P0101020	2540390	09/12/2018	56.75
00194893	09/20/2018	MI 84TH LIMITED PARTNERSHIP OVERPAYMENT REFUND		OH010548	09/10/2018	433.35
00194894	09/20/2018	MI CHAMBER OF COMMERCE Annual membership dues and mon	P0100998	3270	09/05/2018	2,515.00
00194895	09/20/2018	MI HARDWARE - P&R Misc supplies MICEC & Nat Res	P0100962	OH010531	08/31/2018	75.13
00194896	09/20/2018	MI HARDWARE - POLICE MP Supplies -	P0101007	OH010562	08/13/2018	388.57
00194897	09/20/2018	MID-AMERICA SPORTS ADVANTAGE INVENTORY PURCHASES	P0101030	39283500	09/13/2018	239.77
00194898	09/20/2018	MISD FOOD SERVICE Food services charges for DV/O	P0100575	OH010532	06/26/2018	265.50
00194899	09/20/2018	MONARCH LANDSCAPE HOLDINGS Site Clean up - City Hall	P0101038	IN000020957	08/31/2018	1,056.00
00194900	09/20/2018	MONSTER DESIGN Design & layout of the MI arts	P0101043	41750723	07/23/2018	1,237.50
00194901	09/20/2018	MORRIS, JOSEPH P MILEAGE EXPENSE		OH010547	09/17/2018	267.05
00194902	09/20/2018	NAPA AUTO PARTS 2018 FLEET REPAIR PARTS AND	P0098166	OH010533	08/31/2018	413.50
00194903	09/20/2018	NATIONAL CONST RENTALS INC Fencing and Porta Potties for	P0099426	5067208	06/18/2018	2,994.59
00194904	09/20/2018	NATURALLY PLUS Rental FA-1628 completed. Retu	P0101032	50.00	09/18/2018	50.00
00194905	09/20/2018	NC MACHINERY CO FL-0478 REPAIR PARTS	P0100959	SECS0664192	09/05/2018	172.43
00194906	09/20/2018	NOEL, BRIAN W PER DIEM REIMB		OH010549	09/14/2018	127.50
00194907	09/20/2018	NORTH LAKE MARINA- PATROL 12 REPAIRS REPAIR ORDER	P0100986	2642	09/13/2018	5,547.45
00194908	09/20/2018	OVERLAKE OIL 2018 FUEL DELIVERY	P0097948	189615/189769/18	08/10/2018	6,428.65
00194909	09/20/2018	PACIFIC GOLF & TURF FL-0467 REPAIR PARTS	P0100731	0259671	08/31/2018	778.50
00194910	09/20/2018	PARKWAY CENTER MANAGEMENT GRP Sound Transit Long Term Parkin	P0100954	OH010534	09/11/2018	4,000.00

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00194911	09/20/2018	PARR, RYAN MILEAGE EXPENSE		OH010551	09/17/2018	360.42
00194912	09/20/2018	PATACSYL, LISA OVERPAYMENT		OH010553	09/10/2018	282.53
00194913	09/20/2018	PATEL, JANAKI FA-0164. Returning remaining	P0101035	FA0164	09/18/2018	45.00
00194914	09/20/2018	PENLEY, SALLY Gallery Sales - 75%	P0100979	OH010565	09/13/2018	183.75
00194915	09/20/2018	PRAXAIR DISTRIBUTION INC 2018 ACETYLENE & OXYGEN TANK R	P0098287	84908111	08/31/2018	52.42
00194916	09/20/2018	PREMIER CABLING LLC FIBER PATHWAY	P0100974	1634	09/10/2018	346.50
00194917	09/20/2018	PUGET SOUND ENERGY Utility Assistance for Emergen	P0097804	OH010563	09/17/2018	263.10
00194918	09/20/2018	PUGET SOUND ENERGY Utility Assistance for Emergen	P0097804	OH010535	09/14/2018	682.06
00194919	09/20/2018	PUGET SOUND ENERGY Utility Assistance for Emergen	P0097804	OH010564	09/17/2018	87.08
00194920	09/20/2018	PUGET SOUND ENERGY ENERGY USE SEPT 2018		OH010552	09/04/2018	8,851.11
00194921	09/20/2018	PUGET SOUND REGIONAL COUNCIL Annual Dues	P0100678	2019048	08/06/2018	17,942.00
00194922	09/20/2018	REMOTE SATELLITE SYSTEMS INT'L Sat Phone Service - EMAC - Inv	P0101009	00096622	09/12/2018	54.00
00194923	09/20/2018	RENTON FISH & GAME CLUB INC Renton Range fees for Action B	P0101059	091918	09/19/2018	125.00
00194924	09/20/2018	REPUBLIC SERVICES #172 2018 PW ROW DISPOSAL/RECYCLING	P0100982	0172007596407	08/31/2018	5,497.01
00194925	09/20/2018	ROBARGE, JAMES H MULTI-AGENCY TRAINING SUPPLIES		OH010566	09/19/2018	102.89
00194926	09/20/2018	ROGERS, PATRICIA Gallery Sales - 75%	P0100963	OH010536	09/12/2018	225.00
00194927	09/20/2018	SCORE SCORE Jail Bill - Invoice # 33	P0101010	3332	09/10/2018	2,625.00
00194928	09/20/2018	SEATTLE PUMP FL-388 HANDLES	P0100423	184768	08/15/2018	1,633.51
00194929	09/20/2018	SEATTLE, CITY OF Aug 2018 Water Purchases	P0101049	OH010567	08/31/2018	386,417.64
00194930	09/20/2018	SHERIDAN, SELINDA Gallery Sales - 75%	P0100980	OH010568	09/13/2018	240.00
00194931	09/20/2018	SOUND PUBLISHING INC NTC: 8/8 Ord 18-07 2191945	P0101040	7863655	08/31/2018	874.98
00194932	09/20/2018	SUNBELT RENTALS INC Equipment rental - mowing ICW	P0100780	819569170001	08/31/2018	576.84
00194933	09/20/2018	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0100958	1804304	09/05/2018	1,506.07
00194934	09/20/2018	THOMSON REUTERS - WEST Clear investigations services	P0101002	838855019	09/01/2018	334.48
00194935	09/20/2018	THYSSENKRUPP ELEVATOR CORP ELEVATOR MAINT	P0101064	3004133380	09/01/2018	221.66
00194936	09/20/2018	TOKAY SOFTWARE WEB TEST REPORT - AUGUST	P0100932	107933	09/07/2018	668.00

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00194937	09/20/2018	UPS		0000T6781T368	09/08/2018	132.55
		SHIPPING FEE				
00194938	09/20/2018	US BANK CORP PAYMENT SYS		SEPT18 -5539	09/06/2018	35,117.46
		ACT*WASHINGTON STATE A				
00194939	09/20/2018	V3A COMPANY	P0099486	OH010537	09/12/2018	14,500.00
		West Mercer Way Mural				
00194940	09/20/2018	VERIZON WIRELESS	P0098167	9813330615	08/23/2018	4,408.97
		Cell Service - Invoice # 98133				
00194941	09/20/2018	WALTER E NELSON CO	P0100894	667498	09/06/2018	1,367.16
		INVENTORY PURCHASES				
00194942	09/20/2018	WAPRO	P0100707	1052	08/24/2018	50.00
		Membership Dues - Invoice No.				
00194943	09/20/2018	WASHINGTON STATE PATROL	P0100999	I19001376	09/06/2018	108.00
		CPL Background - Invoice # I19				
00194944	09/20/2018	WASPC	P0101057	DUES201800590	09/04/2018	75.00
		WASPC Associate Dues for Seife				
00194945	09/20/2018	WATAI	P0101058	OH010570	09/15/2018	270.00
		WATAI 2019 Membership Dues				
00194946	09/20/2018	WILBORN, DAVID	P0101028	2607	09/13/2018	150.00
		Gallery musician at reception				
00194947	09/20/2018	WIMACTEL INC	P0100975	000178759	09/01/2018	60.50
		POLICE LOBBY PAY PHONE				
00194948	09/20/2018	WIN-911 SOFTWARE	P0100917	147XT24820181122	08/24/2018	495.00
		ANNUAL MAINTENANCE				
00194949	09/20/2018	WOOD, JERRY		OH010554	09/10/2018	668.58
		OVERPAYMENT REFUND				
00194950	09/20/2018	WRPA	P0100997	3762	09/13/2018	548.00
		Fall summit registration KH				
00194951	09/20/2018	XEROX CORPORATION	P0097878	094426716	09/01/2018	583.71
		2018 - Lease charges for LB Ad				
00194952	09/20/2018	XEROX CORPORATION	P0097792	094426715	09/01/2018	1,409.91
		Police Copier - Invoice 094426				
00194953	09/20/2018	YUNKER, BARBARA	P0101044	OH010569	09/19/2018	262.50
		Gallery Sales - 75%				
00194954	09/20/2018	ZEP SALES & SERVICE	P0101025	9003674534	09/12/2018	239.86
		INVENTORY PURCHASES				
					Total	1,203,880.17



# CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

**PAYROLL PERIOD ENDING** 9.21.18  
**PAYROLL DATED** 9.28.18

Net Cash	\$	521,220.90
Net Voids/Manuals	\$	13,656.44
<b>Net Total</b>	<b>\$</b>	<b>534,877.34</b>
Federal Tax Deposit - Key Bank	\$	82,890.46
Social Security and Medicare Taxes	\$	44,987.76
Medicare Taxes Only (Fire Fighter Employees)	\$	2,107.01
State Tax (Oregon)	\$	-
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees Retirement System 2 (PERS 2)	\$	27,318.48
Public Employees Retirement System 3 (PERS 3)	\$	7,232.09
Public Employees Retirement System (PERSJM)	\$	767.68
Public Safety Employees Retirement System (PSERS)	\$	199.02
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	25,338.83
Regence & LEOFF Trust - Medical Insurance	\$	12,456.83
Domestic Partner/Overage Dependant - Insurance	\$	1,316.03
Group Health Medical Insurance	\$	1,268.98
Health Care - Flexible Spending Accounts	\$	2,339.87
Dependent Care - Flexible Spending Accounts	\$	1,689.11
United Way	\$	100.00
ICMA Deferred Compensation	\$	32,397.42
Fire 457 Nationwide	\$	8,004.99
Roth - ICMA	\$	260.00
Roth - Nationwide	\$	620.00
401K Deferred Comp	\$	(500.00)
Garnishments (Chapter 13)	\$	1,331.00
Child Support	\$	599.99
Mercer Island Employee Association	\$	322.50
Cities & Towns/AFSCME Union Dues	\$	2,400.91
Police Union Dues	\$	2,352.38
Fire Union Dues	\$	2,019.69
Fire Union - Supplemental Dues	\$	154.00
Standard - Supplemental Life Insurance	\$	340.30
Unum - Long Term Care Insurance	\$	642.95
AFLAC - Supplemental Insurance Plans	\$	710.22
Coffee Fund	\$	94.00
Transportation	\$	125.00
HRA - VEBA	\$	4,547.30
Miscellaneous	\$	-
Nationwide Extra	\$	-
GET	\$	300.00
Oregon Transit Tax and Oregon Benefit Tax	\$	-
<b>Tax &amp; Benefit Obligations Total</b>	<b>\$</b>	<b>266,734.80</b>

<b>TOTAL GROSS PAYROLL</b>	<b>\$ 801,612.14</b>
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Conder*

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date



## CITY COUNCIL MINUTES REGULAR MEETING JULY 17, 2018

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### CALL TO ORDER & ROLL CALL

Mayor Bertlin noted that there was not a quorum of the Council at 6:00 pm (only Mayor Debbie Bertlin, Deputy Mayor Salim Nice, and Councilmember Benson Wong were present). She stated that the Council would begin the Study Session with only three members, as no decisions are scheduled to be made for the item.

### STUDY SESSION

#### **AB 5444: Review RFQ Criteria for Transit Commuter Parking and a Public-Private, Mixed-Use Development Project on the Tully's/Parcel 12 Site**

City Manager Julie Underwood and Consultant Bob Stowe reviewed the proposed criteria and evaluation for the RFQ with Council:

- Team Qualifications/Experience: Includes the team member's experience, qualifications, and example projects in which the team or key team members have been involved
- Project Vision/Preliminary Concept Proposal: Includes providing a concept or vision for the site, including details on parking, use mix, preliminary ideas on building scale and massing, and development cost and feasibility
- Preferences: Respondents demonstrate how their proposal will address each of the objectives in their written and graphic materials
- Evaluation Method: Team Qualifications, Experience, Project Vision/Preliminary Concept Proposal and Preferences

They noted that staff will host two pre-submission conferences at the Tully's/Parcel 12 site for prospective partners to learn more about the proposed project and the City's requirements.

Council discussed the draft RFQ and provided the following feedback:

- Provide additional opportunities in the process for the full Council's active involvement
- Conduct background checks on the preferred developer partner
- Expand top finalists for the Council's review from a single finalist to two finalists
- Confirm the developer's partner has demonstrated success with community engagement
- Refine the definition of "impactful projects"
- Require potential interested development partners to attend the pre-submission conference and tour

### SPECIAL BUSINESS

Mayor Bertlin noted that there was still not a quorum of the Council present, but that a Councilmember would be calling in shortly.

#### **AB 5455: National Night Out Proclamation**

Emergency Manager and Crime Prevention officer Jennifer Franklin spoke about National Night Out and introduced residents Michael and Judith Crow and volunteer Sue Robboy, who accepted the proclamation on behalf of the community.

Mayor Bertlin proclaimed August 7, 2018 as National Night Out in Mercer Island and encouraged all Mercer Island residents to join the Mercer Island Police Department and Emergency Management in supporting the 35th annual National Night out, by locking their doors, turning on outside lights, and spending the evening outside with neighbors.

## CALL TO ORDER

Mayor Debbie Bertlin officially called the meeting to order at 7:16 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice, and Councilmembers Tom Acker (arrived 7:36 pm), David Wisenteiner (joined by phone at 7:07 pm, left at 8:50 pm), and Benson Wong were present. Councilmembers Bruce Bassett and Wendy Weiker were absent.

## AGENDA APPROVAL

It was moved by Nice; seconded by Wong to:

**Approve the agenda as presented.**

Passed 4-0

FOR: 4 (Bertlin, Nice, Wisenteiner, and Wong)

ABSENT: 3 (Acker, Bassett and Weiker)

## CITY MANAGER REPORT

City Manager Underwood provided information on the following items:

- Kudos to the Parks and Recreation Department for a successful **Summer Celebration** last weekend!
- **SE 40th Construction Update**
- **Limebike** is Here!
- **MI Connect** app: Quickly and easily submit non-emergency requests
- **Parks & Rec Surveys:** Luther Burbank Dock Repair & Reconfiguration and Aubrey Davis Park Master Plan Kick-Off
- **Summer Events:** Shakespeare in the Park, Movies in the Park, Summer Concert Series, Camp Burbank Community Campout
- **Seafair Weekend:** August 3-5, I-90 is closed: Thurs., Aug. 2, 9:45 am - 12:15 pm; 1:00-2:45 pm and Fri., Sat., and Sun.\*, Aug. 3 -5, 12:55-2:45 pm
- No **Farmers Market** on Sunday 8/5
- **National Night Out:** Tues., Aug. 7, 5:00-8:00 pm, City Hall: Join us for a cookout and tours hosted by the Police Department
- **I-90 westbound closures** between ICW and I-5: Fri. & Sat. July 20-21 from 11pm – 7am, Sun. July 22 from 10:30pm – 4:30 am, Sat. July 28 from 11pm – 7am, Sun. July 29 from 10:30pm – 4:30am

## APPEARANCES

Brian Hildebrandt, 6880 West Mercer Way, spoke about commuter parking and reminded the Council and the residents that the project was billed to the community as an opportunity for a public parking garage and questioned whether public land should be given away and have fewer than 200 spaces. He requested that the requirements for the parking spots be clear.

Sharon Perez, 3404 79th Ave SE, spoke on behalf of the board and staff for the Mercer Island Center for the Arts. She spoke about exploring the addition of space for the arts in public-private partnership at the Tully's site.

## CONSENT CALENDAR

**Payables: \$1,435,029.19 (06/28/18), \$438,198.93 (07/06/18)**

**Recommendation:** Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

**Payroll: \$861,956.91 (06/22/18), \$863,776.59 (07/06/18)**

**Recommendation:** Certify that the materials or services specified have been received and that all fund

warrants are approved for payment.

**Minutes: April 24, 2018 Special Meeting Minutes, May 17, 2018 Special Meeting Minutes, & June 26, 2018 Special Meeting Minutes**

**Recommendation:** Adopt the April 24, 2018 Special Meeting Minutes, May 17, 2018 Special Meeting Minutes, and June 26 Special Meeting Minutes as written.

**AB 5456: Code Cleanup Code Amendment (2nd Reading & Adoption)**

**Recommendation:** Adopt Ordinance No. 18C-05 amending Mercer Island City Code Titles 17 and 19 to clarify development standards.

**AB 5449: 1% For Art Project: Arts Council Town Center Banner Project Artist Approval**

**Recommendation:** Approve the Arts Council's recommendation to select Artist Pamela Edwards for the Town Center Public Art Banner Project.

**AB 5453: Development Services Group Temporary Records Clerk**

**Recommendation:** Appropriate \$12,000 from the Technology Fee Reserve to hire a temporary Development Service Group Records Clerk.

**AB 5451: Island Crest Way Crosswalk Enhancement – SE 32nd Project Close Out**

**Recommendation:** Accept the completed Island Crest Way Crosswalk Enhancement project and authorize staff to close out the construction contract.

It was moved by Wong; seconded by Nice to:

**Approve the Consent Calendar and the recommendations contained therein.**

Passed 4-0

FOR: 4 (Bertlin, Nice, Wisenteiner, and Wong)

ABSENT: 3 (Acker, Bassett and Weiker)

**REGULAR BUSINESS**

**AB 5457: Public Hearing: City's Financial Challenges: Levy Lid Lift Ordinance (1st Reading)**

Mayor Bertlin opened the public hearing at 7:26 pm.

Brian Hildebrandt, 6880 West Mercer Way, supports the levy, but expressed concern about financial trust. He noted that bike-share was ushered in when only 34% of survey respondents wanted to have bike-share. He stated that hasty spending of public funds without public input is worrisome. He expressed concerned that the levy may fail because residents do not trust the Council. He encouraged a transparent process to ensure money will be well spent and make a detailed plan.

Craig Reynolds, 8105 SE 48th Street, served on CAG and stated that he has thoroughly reviewed the financial information. He noted that 17 of the 23 CAG members recommended a levy, which is different than current proposed levy, but maintains service levels. He supports the Council putting the levy on the ballot.

Jon Conradt, 9320 SE 36th Street, thanked the Council for not kicking the can down the road. He noted that only 17% of the CAG opposed a levy lid lift. He suggested striking the last sentence in section one, as it makes easier to explain the levy lid lift and encourage people to vote for it.

Ira Appelman, 9309 Shorewood Drive, opposes the levy lid lift. He believes that the increase of 25% in the first year and 5% for the next five years is outrageous. He spoke about the survey results not supporting the levy and that taxpayer funds are not being spent responsibly.

Mayor Bertlin closed the public hearing at 7:36 pm.

City Manager Underwood stated that the 1% property tax limit has created a structural imbalance and she spoke about the projected six-year forecast (as revised by Management Partners). She presented information about levy lid lift amount deliberations over the past seven months. She noted that to achieve the difference



between the original staff estimate for the annual levy amount to cover the deficit and the amount proposed in the draft ordinance, a fiscal sustainability plan including efficiencies, service deliver model changes and cost savings, as well as using new or increased revenue tools.

City Manager Underwood presented a draft ordinance to put a levy lid lift on the November 2018 General Election ballot to ask voters to consider sustaining current service levels for police/emergency services, mental health counseling, and safety net services, parks, trails, playgrounds, ballfields, and recreation services.

Councilmember Wong asked spending priorities and ensuring that mental health counseling services would continue without reductions. City Manager Underwood noted that Section 1 of the ordinance addressed this concern. The Council requested edits to the statement to reflect providing the same level of service instead of same amount of funding and removing the last sentence of Section 1.

Mayor Bertlin requested that staff clarify parks and trail maintenance and add code compliance and right of way maintenance in the ballot title and ordinance and. Council concurred.

City Manager Underwood recommended adding a Whereas to the ordinance that identifies the levy impact on a median home's assessed. Council concurred.

It was moved by Nice; seconded by Wisenteiner to:

**Set Ordinance No. 18-07 to July 24, 2018 for second reading and adoption.**

Passed 5-1

FOR: 4 (Bertlin, Nice, Wisenteiner and Wong)

AGAINST: 1 (Acker)

ABSENT: 2 (Bassett and Weiker)

## **OTHER BUSINESS**

### **Councilmember Absences**

Councilmembers Bassett and Weiker's absences were excused.  
Mayor Bertlin will be absent August 7.

### **Planning Schedule**

City Manager Underwood reviewed agenda items on upcoming meetings and noted that the August 21 meeting is canceled.

### **Board Appointments**

Mayor Bertlin encouraged the public to apply to fill the vacancies on the Design Commission and noted that applications are due by Friday, August

### **Councilmember Reports**

Councilmember Acker spoke about Summer Celebration, following up with the speaker about Republic Services, and E-bikes on the Island.

Councilmember Wong spoke about the upcoming SCA PIC meeting and the recent forum on cybersecurity. He also noted that longtime resident Myra Lupton would be celebrating her 90th birthday.

Mayor Bertlin spoke about the recent ETP meeting.

## **ADJOURNMENT**

The Regular Meeting adjourned at 8:54 pm

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Debbie Bertlin, Mayor

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Allison Spietz, Acting City Clerk



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5482  
October 2, 2018  
Regular Business**

**CODE AMENDMENT REGARDING  
TRANSPORTATION CONCURRENCY (2ND  
READING)**

**Action:**  
Conduct second reading of Ordinance No. 18C-12, provide staff with any requested changes, and either adopt the Ordinance or advance Ordinance No. 18C-12 to third reading.

☐ Discussion Only  
☒ Action Needed:  
☐ Motion  
☒ Ordinance  
☐ Resolution

**DEPARTMENT OF**

Development Services Group (Evan Maxim)

**COUNCIL LIAISON**

n/a

**EXHIBITS**

1. Proposed, Revised Ordinance No. 18C-12

**2018-2019 CITY COUNCIL GOAL**

6. Update Outdated Codes, Policies Practices

**APPROVED BY CITY MANAGER**

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

**BACKGROUND**

In December 2016, the Mercer Island City Council approved a service package in the 2017-2018 Biennial Budget to prepare a Transportation Concurrency Ordinance (TCO). In response, the following meetings were held with the Planning Commission:

- March 29, 2017 - Staff provided a memo to the Planning Commission introducing the topic of transportation concurrency.
- June 7, 2017 - Staff and the City's consultants presented a draft TCO to the Planning Commission.
- June 21, 2017 - The Planning Commission held a public hearing on the proposed TCO. No one spoke during the hearing.
- August 2, 2017 - The Planning Commission recommended adoption of the proposed TCO by a 6-0 vote.

The Planning Commission's recommendation was discussed at the October 3, 2017 City Council meeting but not adopted ([AB 5336](#)). Following review, Council directed staff to:

1. Report back with more detailed information on how recent changes in the Town Center and I-90 corridor affect traffic patterns on the Island.
2. Provide a plan for how the timeline of impact fees being paid and transportation concurrency mitigation being carried out will relate.
3. Revise language in proposed MICC Section 19.20.020(B) to remove "any intersection" and replace with "any intersection of two arterials during peak hours."

Council indicated that, depending on the amount of study necessary to address the above three items, adoption of the TCO might be delayed to 2018.

On October 18, 2017, the Planning Commission recommended a Comprehensive Plan amendment docket item for 2018 that would update the Transportation Element and LOS standards.

On November 6, 2017, the City Council adopted the 2018 Comprehensive Plan amendment docket, including the Transportation Element update.

On February 23, 2018, Mercer Island resident Mark Coen, represented by attorneys Robert Medved and Daniel Thompson, submitted a Petition for Review with the Growth Management Hearings Board, Central Puget Sound Region ("the GMHB"). The petitioner challenged the City for failure to act to adopt a TCO as required by the GMA. After settlement discussions, the City agreed to stipulate that it has not complied with GMA goals and requirements because it had not yet adopted a TCO. A finding of noncompliance was entered, and the parties agreed to a compliance schedule requiring a TCO to be adopted by the City Council no later than November 6, 2018.

On May 16, 2018, the Planning Commission reviewed new LOS information provided by the City's consultant based on traffic counts taken in late 2017 and early 2018. The Planning Commission continued their review on June 20, 2018 and provided guidance and corrections related to policy language or background text. No additional changes to the LOS information were identified. Following a public hearing on August 29, 2018, which was continued to September 5, 2018, the Planning Commission has recommended approval of the revised Transportation Element, including the new LOS information.

The Planning Commission's recommended Transportation Element, together with the updated LOS information, will be reviewed by the City Council on October 2, 2018 as AB 5483, which is included in this packet.

## **SUMMARY OF PROPOSED NEW CHAPTER 19.20 MICC**

Following the GMHB appeal settlement, the appellants suggested that Issaquah's TCO was a better model for Mercer Island than the originally proposed TCO. Staff and consultants reviewed Issaquah's TCO and agreed. The proposed new chapter 19.20 MICC (Exhibit 1, AB 5482 of this packet; proposed Revised Ord. No. 18C-12) is a more thorough draft ordinance focusing on a simpler process for determining concurrency. Major provisions of the proposed ordinance are summarized below.

1. Describes the purpose of the chapter and authority for the provisions in the chapter.
2. Requires a transportation concurrency application and certificate for any development that would create one or more morning or evening peak hour vehicle trip. This requirement ensures that all new development (and certain changes of use) are at least evaluated for concurrency.
3. Describes how the concurrency review would occur. The Code Official would determine the number of net new vehicle trips initially by using the Institute of Transportation Engineers (ITE) Trip

Generation Manual (the industry standard). Any project that would generate 10 or more net new vehicle trips during morning or evening peak hours would need to submit a Traffic Impact Analysis (TIA) that would be used in the concurrency analysis. Projects generating 9 or fewer net new vehicle trips would not need to supply a TIA but would be still be counted.

4. Describes when transportation concurrency is approved. A concurrency certificate is issued if the number of vehicle trips from the development proposal does not cause the LOS at a concurrency intersection to decline below the standards adopted in the Transportation Element of the Comprehensive Plan. The LOS analysis will include any previously approved vehicle trips.
5. Describes when transportation concurrency is denied. A transportation concurrency certificate shall be denied if the number of net new trips from the development proposal causes the LOS at a concurrency intersection to decline below the standards adopted in the Transportation Element of the Comprehensive Plan, unless transportation improvements or strategies to accommodate the net new trips are made concurrent with the development,
6. Describes acceptable types of mitigation if concurrency is denied. This would include physical transportation improvements, transportation strategies, transportation demand management or phasing of developments.
7. Requires that LOS be updated at least every 5 years, provided funding is available for the update.
8. Requires payment of a processing fee to review the transportation concurrency application.
9. Allows appeal of a decision on a transportation concurrency certificate to the Hearing Examiner.
10. Provides definitions.

The original draft ordinance considered by the Council in October 2017 excluded three intersections from concurrency testing: Island Crest Way at SE 40th Street, Island Crest Way at SE 53rd Place and North Mercer Way at 77th Avenue SE. ***This section of the revised draft ordinance has been removed.***

## **CITY COUNCIL REVIEW PROCESS**

Pursuant to the GMHB Order, the City Council should adopt a concurrency ordinance no later than November 6, 2018.

Following the Planning Commission's recommendation to adopt the 2018 Comprehensive Plan Amendments, Washington State provides for a 60-day review period by state agencies; the Council may not act to adopt the Comprehensive Plan amendments until after this 60-day review period. The 60-day review period ends on November 10, 2018; consequently, the City Council will need to take final action on the Comprehensive Plan amendments at its regular meeting on November 20, 2018. Presuming the Council approves the Comprehensive Plan amendments on November 20, 2018, the LOS established in the Transportation Element would become effective on December 3, 2018 (five days after publication).

Staff recommends that the City Council specify a December 3, 2018 effective date for the proposed, revised TCO (Exhibit 1) to coincide with the effective date of the updated LOS in the Transportation Element.

## **RECOMMENDATION**

*Interim Development Services Group Director*

MOVE TO: Adopt Ordinance No. 18C-12 establishing a new Chapter 19.20 and amending Chapters 19.15 and 19.16 of the Mercer Island City Code to provide for a Transportation Concurrency Management System as required by the Growth Management Act.

**CITY OF MERCER ISLAND  
ORDINANCE NO. 18C-12**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND ESTABLISHING  
A NEW CHAPTER 19.20 AND AMENDING CHAPTERS 19.15 AND 19.16  
OF THE MERCER ISLAND CITY CODE TO PROVIDE FOR A  
TRANSPORTATION CONCURRENCY MANAGEMENT SYSTEM AS  
REQUIRED BY THE GROWTH MANAGEMENT ACT, PROVIDING FOR  
SEVERABILITY AND RATIFICATION, AND ESTABLISHING AN  
EFFECTIVE DATE**

WHEREAS, the Mercer Island City Code (MICC) contains Title 19, the Unified Land Development Code; and

WHEREAS, the Growth Management Act (chapter 36.70A RCW) (GMA) requires cities and counties planning under the GMA to adopt and enforce ordinances which prohibit development approval if the development causes the level of service on a locally owned transportation facility to decline below the standards adopted in the transportation element of the comprehensive plan, unless transportation improvements or strategies to accommodate the impacts of development are made concurrent with the development; and

WHEREAS, staff sent notice of Mercer Island's proposed zoning code text amendment to the Washington State Department of Commerce for review as required by the GMA on May 22, 2017; and

WHEREAS, the proposed ordinance is exempt from the State Environmental Policy Act (chapter 43.21C RCW and MICC 19.07.120) pursuant to WAC 197-11-800(19); and

WHEREAS, on May 22, 2017, a Public Notice of Application and Public Hearing was published in the City of Mercer Island Permit Bulletin regarding the zoning code text amendment proposal to give public notice of the open record hearing in front of the Planning Commission and to encourage public participation; and

WHEREAS, on May 24, 2017, a Public Notice of Application and Public Hearing was published in the Mercer Island Reporter, giving public notice of the open record hearing in front of the Planning Commission and encouraging public participation; and

WHEREAS, a public comment period was provided from May 22, 2017 through June 21, 2017 to obtain public comments regarding the proposed zoning code text amendment; and

WHEREAS, the Mercer Island Planning Commission opened the public hearing on June 21, 2017, and continued the public hearing to August 2, 2017; and

WHEREAS, on August 2, 2017, the Mercer Island Planning Commission recommended approval of the proposed zoning code text amendment; and

WHEREAS, the city council held the first reading of the proposed zoning code text amendment on October 3, 2017 and directed city staff to provide new information on several items including how changes in the Town Center and I-90 corridor are impacting traffic patterns on the Island, how impact fees and concurrency mitigation relate, and other edits to the draft ordinance; and

WHEREAS, on November 6, 2017, the City Council passed Resolution No. 1534 establishing the City's 2018 Comprehensive Plan amendment docket, including updating the Transportation Element to address traffic modeling, levels of service, non-motorized transportation and I-90 changes, which will provide updated data to support a transportation concurrency ordinance; and

WHEREAS, on February 23, 2018, Mercer Island resident Mark Coen, represented by attorneys Robert Medved and Daniel Thompson, submitted a Petition for Review with the Growth Management Hearings Board, Central Puget Sound Region ("the GMHB"), challenging the City for failure to act to adopt a transportation concurrency ordinance as required by the GMA. After settlement discussions, the City agreed to stipulate that it had not yet complied with GMA goals and requirements because it had not yet adopted a transportation concurrency ordinance. A finding of noncompliance was entered, and the parties agreed to a compliance schedule requiring a transportation concurrency ordinance to be adopted by the City Council no later than November 6, 2018;

WHEREAS, on September 5, 2018, the Planning Commission recommended that the City Council adopt an updated Transportation Element, which includes updated levels of service for arterial intersections on Mercer Island; and

WHEREAS, on November 20, 2018, the City Council is scheduled to adopt the Planning Commission recommended updates to the Transportation Element, including updates to the levels of service, and which adoption will become effective on December 3, 2018; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

**Section 1.**      **Establish Mercer Island City Code Chapter 19.20, Transportation Concurrency Management System.** There is hereby added to Title 19 of the Mercer Island City Code ("MICC"), a new chapter 19.20, entitled "Transportation Concurrency Management System," as follows:

**Chapter 19.20**  
**TRANSPORTATION CONCURRENCY MANAGEMENT SYSTEM**

**Sections:**

- 19.20.010      Purpose and Authority
- 19.20.020      Transportation Concurrency Application and Certificate Required
- 19.20.030      Transportation Concurrency Review
- 19.20.040      Transportation Concurrency Certificate--Approval
- 19.20.050      Transportation Concurrency Certificate--Denial
- 19.20.060      Performance Guarantee

19.20.070	Intergovernmental Coordination
19.20.080	Updating Level of Service
19.20.090	Administration
19.20.100	Relationship to the State Environmental Policy Act
19.20.110	Fees
19.20.120	Appeals

**19.20.010 Purpose and Authority.**

A. This chapter is enacted pursuant to the city's police powers, the State Growth Management Act (GMA) as codified in Chapter 36.70A RCW and the concurrency regulations as codified in WAC 365-196-840.

B. The purpose of this chapter is to:

1. Comply with the GMA by prohibiting approval of development proposals if the development causes the level of service on a transportation facility to decline below the standards adopted in the Transportation Element of the Mercer Island Comprehensive Plan, unless transportation improvements or strategies to accommodate the impacts of development are made concurrent with the development. For the purposes of the city's concurrency requirement, "concurrent with the development" shall mean that improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.
2. Establish a system to evaluate development proposals to ensure that adequate transportation facilities are provided concurrently with development, as defined by the GMA.

**19.20.020 Transportation Concurrency Application and Certificate Required.**

A transportation concurrency application and transportation concurrency certificate are required for any development proposal specified in MICC 19.20.030 or any development that will otherwise result in the creation of one or more net new trips in the morning peak hour or evening peak hour. No development shall be required to obtain more than one (1) transportation concurrency certificate, unless the applicant or subsequent owners propose changes or modifications that require a new development permit application or result in increased net new trips, a future phase of the project requires a transportation concurrency application, or the original transportation concurrency certificate has expired.

**19.20.030 Transportation Concurrency Review.**

The following describes the steps in obtaining a transportation concurrency certificate.

A. Application: A transportation concurrency application and traffic impact analysis (if required) shall be submitted prior to, or concurrent with, an application for the following development proposals:

1. Preliminary long plat or preliminary short plat and revisions or alterations thereof which will increase the number of dwelling units or net new trips;
2. Development agreements;
3. Design Review or Conditional Use Permit; or,
4. Any other land use approval or building permit that will result in net new trips, unless a certificate has been issued for the same development proposal in conjunction with subsections 1., 2., or 3. of this section.

B. Contents of Application: Transportation concurrency applications shall be submitted on a form prescribed by the code official. Applicants for a certificate of concurrency shall designate the density and intensity of development to be tested for concurrency, provided such density and intensity shall not exceed the maximum allowed for the development proposal site. The concurrency test and resulting concurrency certificate will be based on and applicable to only the applicant's designated density and intensity, and the resulting net new trips, calculated pursuant to subsection "E."

C. The transportation concurrency application shall accompany the first application for land use approval or building permit. Transportation concurrency applications, once determined complete and following receipt of any required fees, shall be reviewed on a first-come, first-served basis.

D. Traffic Impact Analysis: A traffic impact analysis complying with the City's Traffic Impact Analysis Guidelines is required for any development proposal that generates 10 or more net new vehicle trips during the morning or evening peak hour.

E. Determine Number of Net New Trips: The code official shall review the transportation concurrency application to determine the number of net new trips generated by the development proposal using the most current edition of the ITE Trip Generation Manual. Applicants may be required to provide supplemental information regarding the number of vehicle trips created by the prior use and/or for their specific development if the number of vehicle trips created is not clearly addressed in the most current edition of the ITE Trip Generation Manual. In determining the net new trips, no credit shall be given for vehicle trip ends from sites/structures that have been vacant for more than one (1) year or for trips from any unpermitted or illegal development.

#### **19.20.040 Transportation Concurrency Certificate--Approval.**

A. Approval: A transportation concurrency certificate shall be approved if net new trips from the development proposal do not cause the level of service at a concurrency intersection to decline below the standards adopted in the Transportation Element of the Comprehensive Plan. The level of service analysis shall include the net new trips for all developments that have been previously approved for concurrency.

B. Contents: A transportation concurrency certificate shall include, as a minimum:

1. The location or other description of the development proposal site.
2. The type of development proposal for which the transportation concurrency certificate is



issued.

3. The specific use, densities, and intensities that were tested for transportation concurrency and which are authorized for development of the property.
4. The net new trips assigned to the development as described in the certificate.
5. Conditions of approval, if applicable.
6. An effective date.
7. An expiration date.

C. Reservation of Capacity: The city shall reserve capacity to accommodate the net new trips from any development proposal receiving a concurrency certificate. Reserved capacity shall not be returned to the system unless and until an associated development permit application is denied, rejected, invalidated or abandoned, or the transportation concurrency certificate is no longer valid or expires.

D. Validity: A transportation concurrency certificate is valid only for the specified uses, densities, intensity and development proposal site(s) for which it was issued and shall not be transferred to a different project or parcel. A transportation concurrency certificate shall remain valid for the longer of:

1. One (1) year from the date of issuance;
2. During the period of time the development proposal associated with the certificate is under review by the city;
3. For the same period of time as the development approval. If the development does not have an expiration date or an approved phasing schedule that allows a longer build-out, the concurrency certificate shall be valid for one (1) year from the date of the last permit approval associated with the development proposal;
4. For a period of time specified in an approved development agreement.

E. Expiration: A transportation concurrency certificate shall expire if any of the following occur:

1. The timeframe established in section D above is exceeded.
2. The related development permit application is denied or revoked by the city.
3. The related development permit expires prior to issuance of a building permit.

F. Extension: A transportation concurrency certificate shall not be extended. A new transportation concurrency application, review and certificate are required if the previous

transportation concurrency certificate has expired.

#### **19.20.050 Transportation Concurrency Certificate--Denial.**

A. Denial: A transportation concurrency certificate shall be denied if the number of net new trips resulting from the development proposal causes the level of service at a concurrency intersection to decline below the standards adopted in the Transportation Element of the Comprehensive Plan, unless transportation improvements or strategies to accommodate the net new trips are made concurrent with the development, subject to the provisions of subsection D of this section. The applicant shall be notified in writing that the development proposal has failed concurrency.

B. Options for Development Failing Concurrency: The applicant for a development proposal failing concurrency may:

1. Abandon the proposed development.
2. Agree in writing within sixty (60) days of the notification of concurrency failure to:
  - a. Build or provide a mitigation strategy, and provide a financial commitment, for the transportation facility improvements necessary to achieve concurrency;
  - b. Phase the development to reduce the number of net new trips to a level that will achieve concurrency; and/or
  - c. Modify the transportation concurrency application and the associated development proposal applications to reduce the number of net new trips to a level that will allow for concurrency approval pursuant to MICC 19.20.040.
3. Appeal the denial to the hearing examiner in accordance with MICC 19.20.120.

C. Mitigation Criteria: The mitigation options established in subsection (B)(2) of this section shall be consistent with the following criteria:

1. Transportation Facility Improvements or Strategies:
  - a. Administrative Approval: The code official may approve transportation facility improvements or strategies that will achieve transportation concurrency at a concurrency intersection when the following criteria are met:
    - i. The proposed improvement or strategy is consistent with the City's Comprehensive Plan and is in the city's adopted Six-Year Transportation Improvement Program (TIP); and
    - ii. The proposed improvement is completed, or the proposed strategy is implemented within six (6) years of the date of issuance of a certificate of occupancy.

- b. City Council Approval: The city council may approve a transportation facility improvement not included in the Six-Year TIP as transportation concurrency mitigation by amending the TIP to include the proposed improvement.
  - c. Funding Commitment and Conditions: The approval of any development proposal requiring one (1) or more transportation facility improvements to achieve concurrency shall establish conditions requiring a financial commitment by the applicant, binding on subsequent owners, for the completion of the improvement(s). The cost of the transportation improvement(s) required for concurrency may be credited towards the developer's transportation impact fee obligation in accordance with MICC 19.19.040(D).
  - d. Latecomer Agreements: The city may authorize latecomer agreements, or other reimbursement from owners of property benefited by the transportation concurrency improvements, as allowed by State law.
2. Transportation Demand Management (TDM)/Phasing: Transportation demand management shall include strategies designed to increase the efficiency of the transportation facilities, including, but not limited to, transit and ridesharing incentives, flexible working hours, parking management, and pedestrian and bicycle enhancements to decrease single occupancy vehicle trips. The code official may approve a TDM strategy or phasing plan that achieves transportation concurrency when the TDM strategy or phasing plan includes:
- a. An implementation plan and schedule; and
  - b. Methods to monitor and enforce TDM/phasing performance; and
  - c. A contingency plan to achieve transportation concurrency if the TDM goals are not achieved within two (2) years of issuance of the certificate of occupancy and all necessary permit approvals. The TDM strategy/phasing plan shall be a condition of development approval and shall apply to all future property owners. The code official shall determine, consistent with accepted engineering practice, the appropriate trip reduction resulting from the proposed TDM strategy.

#### **19.20.060 Performance Guarantee.**

The code official may require a performance guarantee, as applicable, to ensure compliance with any aspect of transportation concurrency for the development proposal or construction permit approval.

#### **19.20.070 Intergovernmental Coordination.**

A. The city may enter into agreements with other local, regional, state and federal governments, to coordinate mitigation for transportation concurrency.

B. The city may apply standards and mitigation to development in the city that results in transportation impact other local governments in the State of Washington. Approvals or permits issued by the city may include conditions and mitigation that will be imposed on behalf of and implemented by other local governments in the State of Washington. The city may agree to accept and implement conditions and mitigation that are imposed by other jurisdictions on development in their jurisdictions that impact the city.

#### **19.20.080      Updating Level of Service.**

A. The code official shall determine the current level of service at concurrency intersections as of December 3, 2018. The code official shall use traffic counts and traffic modeling information produced in 2017 and 2018 as the baseline for determining current levels of service.

B. The city shall update the existing levels of service at concurrency intersections at least every five (5) years, provided funding for the update is available.

C. Each level of service update shall carry forward the vehicle trips for any approved development proposal that has not been completed and occupied prior to the level of service update.

#### **19.20.090      Administration.**

A. All final decisions regarding the administration of this chapter shall be the responsibility of the code official.

B. The code official shall be authorized to establish administrative rules and procedures for administering the transportation concurrency management system.

#### **19.20.100      Relationship to the State Environmental Policy Act.**

A. A transportation concurrency application and transportation concurrency certificate are categorically exempt from the State Environmental Policy Act (SEPA).

B. This chapter establishes the minimum transportation concurrency requirements applicable to all development and is not intended to limit the city's authority under SEPA or to evaluate all transportation impacts resulting from new development, particularly safety and operational impacts. SEPA mitigation regarding intersection operation and/or safety may be included as conditions of the transportation concurrency certificate at the discretion of the code official.

#### **19.20.110 Fees.**

The city shall charge a processing fee to any individual or entity that applies for a transportation concurrency certificate. Such fees shall be determined by resolution of the city council. An additional fee will be required if, in the sole judgment of the code official, use of the city's transportation model is necessary for making a transportation concurrency determination. All

transportation concurrency processing fees shall be paid in full upon application for a transportation concurrency certificate.

## 19.20.120 Appeals.

A decision on a transportation concurrency certificate may be appealed pursuant to chapter 19.15 MICC.

### **Section 2.** **Amendment to MICC 19.15.040, Land Use Review Types.** MICC 19.15.040, Table A “Land Use Review Type” is hereby amended as follows:

Type I	Type II	Type III	Type IV
<ul style="list-style-type: none"> <li>• Home business</li> <li>• Seasonal development limitation waiver</li> <li>• Non-major single-family dwelling building permits</li> <li>• Tree removal permit</li> <li>• Right of way permit</li> <li>• Special needs group housing safety determination</li> <li>• Tenant improvement / change of use</li> <li>• Shoreline exemption<sup>1</sup></li> <li>• Critical areas determination (steep slope alteration)</li> <li>• Final short plat</li> <li>• Temporary commerce on public property</li> <li>• Site development permits</li> <li>• <u>transportation concurrency certificate</u></li> </ul>	<ul style="list-style-type: none"> <li>• Modified wireless communication facilities (6409 per 47 CFR 1.40001)</li> <li>• Lot line revision</li> <li>• Setback deviations</li> <li>• Final plat<sup>2, 3</sup></li> <li>• Code official design review</li> <li>• Accessory dwelling unit</li> <li>• Parking variances (reviewed by city engineer).</li> </ul>	<ul style="list-style-type: none"> <li>• New and modified wireless (non-6409) eligible facility</li> <li>• SEPA threshold determination</li> <li>• Critical areas determination (wetland/watercourse buffer averaging/reduction)</li> <li>• Temporary encampment<sup>4</sup></li> <li>• Short plat alteration and vacations</li> <li>• Preliminary short plat</li> <li>• Development code interpretations</li> <li>• Major single-family dwelling building permit</li> <li>• Shoreline substantial development permit<sup>1</sup></li> <li>• Shoreline revision (substantial development)<sup>1</sup></li> </ul>	<ul style="list-style-type: none"> <li>• Preliminary long plat approval</li> <li>• Conditional use permit</li> <li>• Variance</li> <li>• Critical areas reasonable use exception</li> <li>• Long plat alteration and vacations</li> <li>• Parking variances (reviewed by Design Commission)</li> <li>• Variance from short plat acreage limitation</li> <li>• Wireless communication facility height variance</li> <li>• Planned unit development</li> <li>• Design Commission design review</li> <li>• Permanent commerce on public property</li> <li>• Shoreline conditional use permit (SCUP)<sup>5</sup></li> <li>• Shoreline variance<sup>5</sup></li> <li>• Shoreline revision (variance and SCUP).</li> </ul>

<sup>1</sup> Appeal will be heard by the Shoreline Hearings Board

<sup>2</sup> Decision is made by City Council after discussion at a public meeting

<sup>3</sup> A Notice of Decision will be issued for a final long plat

<sup>4</sup> A public meeting is required

<sup>5</sup> Hearing Examiner will forward a recommendation to the Washington State Department of Ecology for Ecology’s decision

**Section 3.**     **Amendments to Chapter 19.16 MICC, Definitions.** Chapter 19.16 MICC, “DEFINITIONS,” is hereby amended to include the following:

Concurrency intersection: The intersection of two arterials.

Evening peak hour: The single hour with the highest traffic volumes on the roadway adjacent to the development between 4:00 p.m. and 6:00 p.m.

Morning peak hour: The single hour with the highest traffic volumes on the roadway adjacent to the development between 7:00 a.m. and 9:00 a.m.

Transportation Concurrency: Facilities or strategies that achieve the City’s level of service standards adopted in the Comprehensive Plan that:

1. Are planned and fully funded in the City’s Six-Year Transportation Improvement Program to be installed and fully constructed within six years of the issuance of a certificate of occupancy for the development, or
2. Will be available and complete no later than six years after issuance of a certificate of occupancy for the development, and the applicant and/or the City provides a financial commitment which is in place at the time the development is approved by the code official.

Transportation level of service (LOS): A measurement of the quality of traffic flow and congestion at intersections and roadways. LOS is defined by the amount of delay experienced by vehicles traveling through an intersection or on a street. LOS is defined and calculated per the methods in the Highway Capacity Manual (HCM) 6<sup>th</sup> Edition or newer.

Transportation model: The use of a computer model by the City to forecast traffic flow, evaluate intersection impacts, and determine level of service and available capacity at concurrency intersections.

Trips: The number of vehicle trips generated by a land use in the morning peak hour or evening peak hour as determined by the latest edition of the Institute of Transportation Engineers Trip Generation Manual, or other authorized source approved by the code official.

Trips, net new: The number of vehicle trips generated by a new development, change in use, expansion or modification requiring a development permit minus the trips generated by the previous use of the site within the one (1) year immediately prior to the development permit application. No credit shall be given for vehicle trip ends from sites/structures that have been vacant for more than one (1) year or for trips from any unpermitted or illegal development.

**Section 4.**     **Codification and Effective Date of the Regulations.** The city council authorizes the Development Services Group Interim Director and City Clerk to correct scriveners’ errors in Sections, 1, 2, or 3, codify the regulatory provisions of the amendments into Title 19 of the Mercer Island City Code, and publish the amended code. Notwithstanding the effective date of this Ordinance set forth in

Section 8, the effective date of these regulatory provisions establishing a Transportation Concurrency Management system shall be on and after December 3, 2018.

**Section 5.**     **Interpretation.** The city council authorizes the code official to adopt administrative rules, interpret, and administer the amended code as necessary to implement the legislative intent of the city council.

**Section 6.**     **Severability.** If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

**Section 7.**     **Ratification.** Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

**Section 8.**     **Effective Date.** This Ordinance shall take effect and be in force on 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the \_\_\_\_\_ day of October and signed in authentication of its passage.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Debbie Bertlin, Mayor

Approved as to Form:

ATTEST:

\_\_\_\_\_  
Kari Sand, City Attorney

\_\_\_\_\_  
Deborah Estrada, City Clerk

Date of Publication: \_\_\_\_\_



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND, WA

AB 5483  
October 2, 2018  
Regular Business

<b>2018 COMPREHENSIVE PLAN AMENDMENTS AND ACCOMPANYING ZONING CODE AMENDMENTS (1ST READING)</b>	<b>Action:</b> Conduct first readings of Ordinance Nos. 18-13 and 18C-14, provide direction to staff, and advance to second reading on October 16, 2018.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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<b>DEPARTMENT OF</b>	Development Services Group (Evan Maxim)
<b>COUNCIL LIAISON</b>	n/a
<b>EXHIBITS</b>	1. Ordinance 18-13 with Attachments "A" and "B" 2. Ordinance 18C-14 with Attachment "A" 3. Staff Report and Planning Commission Recommendation
<b>2018-2019 CITY COUNCIL GOAL</b>	6. Update Outdated Codes, Policies and Practices
<b>APPROVED BY CITY MANAGER</b>	

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

### SUMMARY

#### BACKGROUND

Mercer Island City Code section 19.15.050(D)(1) establishes a docketing process for the development of a Comprehensive Plan amendment "work program" for the following year. The docketing process requires that the Planning Commission review the preliminary docket of proposed Comprehensive Plan amendments requested by the City and submitted by private parties and make a recommendation to the City Council of which proposed amendments should be further analyzed and acted upon in 2018.

On November 6, 2017, following the Planning Commission's recommendation that all the amendment requests on the primary docket be moved forward to the final docket, the City Council passed Council [Resolution No. 1534](#), establishing the final docket of 2018 Comprehensive Plan Amendments for further review and action. The original 2018 Comprehensive Plan Amendment Docket included fourteen items for action; one of the proposed amendments was initiated by members of the Mercer Island community and the remaining amendments were initiated by the City.

On June 5, 2018, the City Council passed Council [Resolution No. 1545](#), which added an additional item to the Comprehensive Plan Amendments for further review and action. This amendment, to amend the land use designation of property adjacent to the Town Center from "I-90/Linear Park" to "Town Center," is accompanied by a rezone and zoning text amendment to change the zoning designation of the property from "Public Institution" to "Town Center" and to update maps and figures contained within Chapter 19.11 of the Mercer Island City Code.



## PROPOSED AMENDMENTS:

The following table summarizes proposed amendments and their impact on sections, goals, or policies:

Item No.	Proposed By	Potentially Affected Section, Goal or Policy	Summary of proposal	AB Page No.
1	City	Land Use Element / Land Use Map	Update the Land Use Element / Land Use Map for clarity and accuracy of map designations	7-8
2	City	Capital Facilities Element / Capital Facilities Plan	Update the Capital Facilities Plan in conjunction with the budget	8
3	City	Transportation Element	Update to address traffic modeling, LOS, non-motorized, and I-90 changes.	8-60
4	City	Land Use Element	Add policy support for participation in the King County Public Benefit Rating System	61
5	City	Land Use Element	Develop goals and policies supporting the requirements of the City National Pollution Discharge Elimination System (NPDES) permit and supporting low impact development.	61
6	City	Land Use Element	Develop goals and policies supporting the cultural arts	61-64 75-95
7	City	Land Use Element	Critical areas ordinance update - placeholder	64-65
8	Citizen	Land Use Element / Land Use Map. Potentially Transportation & Housing Elements	Create a new land use map designation "Private Community Facilities" or similar, for the properties currently occupied by the JCC, French American School, and Herzl-Ner Tamid (approximately 18 acres). This amendment to be accompanied by a zoning map and zoning code amendment.	65-66
9	Planning Commission	Land Use Element	Develop goals and policies supporting disaster planning and recovery.	66-67
10	Planning Commission	Housing Element	Develop goals and policies to promote universal design, disability access, and age friendly planning on Mercer Island	67-68
11	City Council	Land Use Element / Housing Element	Green incentive for single-family residential new construction projects	68-69
12	City Council	Land Use Element / Housing Element	STAR Communities – placeholder	69-71
13	City Council	Land Use Element	Develop goals and policies that would more closely tie Town Center height allowances to the encouragement of public amenities including an expedited procedure that would enable property owners/developers to get tentative approval of additional height allowances based on proposed amenities	71
14	City Council	Land Use Element	Develop goals and policies that would support Planned Unit Development (PUD) proposals for new subdivisions in order to facilitate lot sizes that would encourage less expensive housing options	71
15	City Council	Land Use Element	Rezone of the portion of land known as Parcel 12 (the City's Property) and potentially a portion of the adjoining WSDOT property, from Public Institution to Town Center	71-74

## COMMUNITY ENGAGEMENT

Comprehensive Plan and Zoning Text Amendments are designated as legislative actions, as set forth in MICC 19.15.010(E). Applicable procedural requirements for a legislative action are contained within MICC 19.15.020, including the provision that the Planning Commission conduct an open record public hearing for all legislative actions.

The Planning Commission held 14 public meetings in 2018, which included a public hearing that was opened on August 29, 2018 and continued to September 5, 2018. On August 29, 2018, there were 26 people, and on September 5, 2018, there were 33 people, who provided public comment to the Planning Commission. In addition to standard notice required by the City Code, the City initiated a public forum and outreach through the "[Let'sTalk](#)" website, which allowed for public comment viewable by the Planning Commission, and a "Q&A" with City staff. Most of the public comment focused on the proposed amendment to the Comprehensive Plan, known as Amendment #8 – Community Facilities.

Additionally, a postcard was mailed to all households regarding the addition of goals and policies supporting the cultural arts. Outreach also included articles in the MI Weekly and on social media platforms. Moreover, the applicant for the community facilities amendment hosted four community meetings. Due to the neighborhood questions on the proposed policy, City staff will be hosting a neighborhood meeting to hear concerns and map out the process for this policy.

## PLANNING COMMISSION RECOMMENDATION

The Planning Commission recommends that the City Council adopt 14 of the 15 amendments (Exhibit 3) and the accompanying amendments to the zoning designation and code related to the Tully's site (Exhibit 4). The Planning Commission also recommends that the City Council not adopt any amendments creating policy support to increase building heights in Town Center at this time; this amendment was identified as Amendment #13.

The Planning Commission's recommendation to adopt the 14 proposed amendments was unanimous, except for Amendment #1 and Amendment #8, where the recommendation was 6-1 to approve the proposed amendments. Following the close of the public hearing, the Planning Commission provided one last round of edits to the amendments prior to making their recommendation to the City Council. These amendments included the following:

- Correcting various technical errors and clarifying the intent of the proposed policies;
- Simplifying and clarifying the policy statements of proposed language;
- Revising possibly confusing terminology (e.g., "private community facilities" to "community facilities"); and
- Removing language that was overly specific and replacing it with broader policy guidance.

## NEXT STEPS

Staff will review each specific amendment with City Council as part of the first reading and presentation on October 2, 2018 and, if needed, on October 16, 2018. Following direction on any changes to the ordinances, staff will bring both ordinances back for a second reading on October 16, 2018. The Department of Commerce has indicated that they will not shorten their 60-day review required for the 2017 Comprehensive Plan amendments, which means that the City Council cannot act on the ordinances until the November 20 Council meeting.

## RECOMMENDATION

*Planning Commission and Interim Director of Development Services*

MOVE TO: Set Ordinance Nos.18-13 and 18C-14 for second reading on October 16, 2018.

**CITY OF MERCER ISLAND  
ORDINANCE NO. 18-13**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING THE  
MERCER ISLAND COMPREHENSIVE PLAN INTRODUCTION, LAND USE  
ELEMENT, CAPITAL FACILITIES ELEMENT, TRANSPORTATION  
ELEMENT, UTILITIES ELEMENT, HOUSING ELEMENT, APPENDIX B,  
APPENDIX D, AND LAND USE MAP DESIGNATION OF CERTAIN  
PROPERTIES WITHIN THE CITY LIMITS OF MERCER ISLAND PROVIDING  
FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, in compliance with the Washington State Growth Management Act, chapter 36.70A RCW, the City of Mercer Island adopted a Comprehensive Plan in 1994 and has amended the plan on several occasions since that time; and

WHEREAS, in accordance with RCW 36.70A.130, an adopted Comprehensive Plan shall be subject to continuing evaluation and review, and the 2017 Mercer Island Citizen Comprehensive Plan Amendment Process is the annual amendment process authorized under RCW 36.70A.130(2)(a); and,

WHEREAS, the City sought community participation in the 2018 Citizen Comprehensive Plan Amendments by placing a series of legal ads in August of 2017 notifying residents, business owners and interested parties of the ability to submit amendments to the Mercer Island Comprehensive Plan; and

WHEREAS, the deadline for submittal was October 1, 2017 and following review by the Planning Commission and City Council fourteen Comprehensive Plan amendments were initially identified; and

WHEREAS, on November 6, 2017, the City Council passed Council Resolution No. 1534, which established a docket of fourteen proposed Comprehensive Plan amendments for review in 2018; and

WHEREAS, on June 5, 2018, the City Council passed Council Resolution No. 1545, which established a fifteenth proposed Comprehensive Plan amendment for review in 2018; and

WHEREAS, pursuant to RCW 36.70A.120 (2)(b), all proposals that were submitted are being considered concurrently so the cumulative effect of the various proposals can be ascertained, and

WHEREAS, The City of Mercer Island has met all applicable public notice requirements for said comprehensive plan amendments according to chapter 19.15 MICC; and

WHEREAS, state agencies received notice of Mercer Island's proposed Comprehensive Plan amendments on September 11, 2018, and no formal comments were received; and

WHEREAS, the City of Mercer Island has issued SEPA Threshold Determinations (DNS) for the respective amendments on July 30, 2018; and

WHEREAS, the Planning Commission had the required public hearing on August 29, 2018 and September 5, 2018, and recommended approval of fourteen of the fifteen proposed Comprehensive Plan Amendments; and

WHEREAS, the City Council considered the proposed Comprehensive Plan Amendments on October 2, 2018, October 16, 2018, and November 20, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO HEREBY ORDAIN AS FOLLOWS:

**Section 1:**     **Comprehensive Plan Land Use Map Amendments.** The amendments to the Mercer Island Comprehensive Plan Land Use map, as set forth in Attachment “A” to this ordinance, are hereby adopted including, but not limited to, the following amendments to the land use designation for the real property described below:

The City of Mercer Island controlled property located under and adjacent to Sunset Highway west of 80th Avenue SE, east of 78th Avenue SE and south of I-90 (known as “Parcel 12”) in Attachment A shall be designated as “Town Center.”

**Section 2:**     **Adoption of Amendments.** The amendments to the Introduction, Land Use, Housing, Transportation, Utilities, and Capital Facilities Elements, and to Appendices B and D of the Mercer Island Comprehensive Plan as set forth in Attachment “B” to this ordinance are hereby adopted.

**Section 3:**     **Severability.** If any section, sentence, clause, or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

**Section 4:**     **Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 20th day of November 2018 and signed in authentication of its passage.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Debbie Bertlin, Mayor

Approved as to Form:

ATTEST:

\_\_\_\_\_  
Kari Sand, City Attorney

\_\_\_\_\_  
Deborah Estrada, City Clerk

Date of Publication: \_\_\_\_\_

Figure 1- Land Use Map

# Mercer Island Land Use Plan

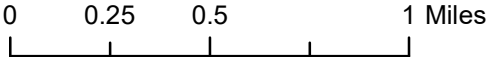
The Land Use Plan is intended to be a generalized depiction of land uses. The map is not a description of zoning boundaries nor should it be interpreted on a site specific basis.

DRAFT

Legend

- Park
- Linear Park (I-90)
- Open Space
- Public Facility
- Community Facility
- Commercial Office
- Town Center
- Multi-Family
- Single Family

The Mercer Island City limits delineates the communities' Urban Growth Area. The City limits are contiguous with the Mercer Island Lake Washington Shoreline.



# 2018 Comprehensive Plan Amendments

## Amendment 1 – Land Use Designations

Amend the Land Use Element to add a section entitled VII. Land Use Designations, to read:

Add table to read:

Land Use Designation	Implementing Zoning Designations	Description
Park	PI R-8.4 R-9.6 R-12 R-15	The park land use designation represents land within the City that is intended for public use consistent with the adopted Parks and Recreation Plan.
Linear Park (I-90)	PI	The linear park (I-90) land use designation primarily contains the Interstate 90 right-of-way. The land use designation is also improved with parks and recreational facilities (e.g. Aubrey Davis park, I-90 Outdoor Sculpture Gallery, etc) adjacent to and on the lid above the Interstate 90 freeway.
Open Space	PI R-8.4 R-9.6 R-12 R-15	The open space use designation represents land within the City that should remain as predominantly unimproved open space consistent with the adopted Parks and Recreation Plan.
Commercial Office	CO B	The commercial office land use designation represents commercial areas within Mercer Island, located outside of the Town Center, where the land use will be predominantly commercial office. Complementary land uses (e.g. healthcare uses, schools, places of worship, etc.) are also generally supported within this land use designation.
Neighborhood Business	PBZ	The neighborhood business land use designation represents commercial areas within Mercer Island, located outside of the Town Center, where the land uses will be predominantly a mix of small scale, neighborhood oriented business, office, service, public and residential uses.
Single Family Residential (R)	R-8.4 R-9.6 R-12 R-15	The single family residential land use designation (R) represents areas within Mercer Island where development will be predominantly single family residential neighborhoods. Complementary land uses (e.g. private recreation areas, schools, home businesses, public parks, etc) are generally supported within this land use designation.
Multifamily Residential (MF)	MF-2 MF-2L MF-3	The multifamily residential land use (MF) represents areas within Mercer Island where the land use will be predominantly multifamily residential development. Complementary land uses

		(e.g. private recreation areas, schools, home businesses, public parks, etc) are generally supported within this land use designation.
Town Center (TC)	TC	The Town Center land use designation represents the area where land uses consistent with the small town character and the heart of Mercer Island will be located. This land use designation supports a mix of uses including outdoor pedestrian spaces, residential, retail, commercial, mixed-use and office-oriented businesses.
Public Facility	C-O PI R-8.4 R-9.6 R-15 TC	The public facility land use designation represents land within the City that is intended for public uses, including but not limited to schools, community centers, City Hall, and municipal services.
Community Facilities	CF	The community facilities use designation represents land within the City that is intended for community use including but not limited to private schools and other educational uses, religious facilities, and non-profit community centers and recreation facilities.

Locate the Land Use Map in section VII. and include amendments (Attachment A to Ordinance No. 18-13).

## Amendment 2 – CIP

Amend Policy 1.5 of the Capital Facilities Element to read:

1.5 Within the context of a biennial budget, the City shall update the six-year Capital Improvement Plan (CIP). The CIP, as amended biennially, is adopted by reference as Appendix B of this Comprehensive Plan.

## Amendment 3 – Transportation Element update

Amend the Transportation Element (starts next page).



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# TRANSPORTATION ELEMENT

## I. INTRODUCTION

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The intent of the Transportation Element is to provide policies and projects to guide the development of Mercer Island transportation system in support of the City's vision for the future. The policies guide the actions of the City, as well as the decisions related to individual developments.

The Transportation Element provides an inventory of all of Mercer Island's existing transportation system and includes ~~all modes of travel~~—auto, truck, bicycle, bus, and pedestrian. ~~In addition, a section focuses on~~ This update to the special transportation needs Transportation Element reflects the changes to circulation and operations related to the closure of the Town Center, I-90 reversible lanes and related ramps.

### Objectives of the Transportation Element

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The City of Mercer Island has three main objectives within its Transportation Element:

- develop multi-modal goals, policies, programs and projects which support implementation of the Land Use Element of the Comprehensive Plan,
- define policies and projects that encourage the safe and efficient development of the transportation system, and

- comply with legislative requirements for multi-modal transportation planning.

Washington State's ~~1990~~ Growth Management Act (GMA) ~~outlined~~ outlines specific requirements for the Transportation Element of a city's comprehensive plan. It calls for a balanced approach to land use and transportation planning to ensure that a city's transportation system can support expected growth and development. In addition, it mandates that capital facilities funds be adequate to pay for any necessary improvements to the transportation system. Finally, a city must adopt specific standards for the acceptable levels of congestion on its streets; these standards are called level of service (LOS) standards.

At the federal level, transportation funds have been focused on the preservation and improvement of transportation facilities and ~~in~~ creating a multi-modal approach to transportation planning. For Mercer Island, transportation projects that combine improvements for auto, buses, bicycles, and pedestrians have a much greater chance of receiving state and federal grant funds than those that focus solely on widening the road to carry more single-occupant vehicles.

Other legislative requirements addressed by the Transportation Element include the King County 2012 Countywide Planning Policies, the 1991

Commute Trip Reduction Act, the Americans with Disabilities Act (ADA) and the 1990 federal Clean Air Act Amendments. Each of these laws emphasizes closer coordination between a jurisdiction's land use planning and its approach to transportation planning.

## **Transportation Today**

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Most of Mercer Island's streets are two lane residential streets with low to moderate volumes of traffic. Island Crest Way, a north-south arterial which runs the length of the Island, is an exception ~~to this rule~~ because it is a principal feeder route to I-90 ~~and the Town Center~~. East and West Mercer Way ring the Island and provide two more connections with I-90 ~~as well~~. SE 40th Street and Gallagher Hill Road ~~are also major~~ carry high traffic ~~carriers~~ volumes in the north-central portion of the Island. In addition to arterial streets, the local street network provides access to ~~other streets and~~ private residences and properties. Public transit serves the Mercer Island Park and Ride ~~let in and other locations on the I-90 corridor and along Island Crest Way~~.

Mercer Island has over 56 miles of trails, sidewalks and bicycle lanes for non-motorized travel. A regional trail runs across the north end of the Island along the I-90 corridor providing a convenient connection to Seattle and Bellevue for pedestrians and bicyclists.

## **Upcoming Changes**

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~~Regional changes to the transportation system will likely change how Mercer Island residents travel and live. The I-90 center reversible lanes will be replaced by The Sound Transit East Link light rail line, slated scheduled for completion in 2023, will change how Mercer Island residents travel and live. A new light rail station at located north of the Town Center, on the I-90 corridor between 77th Avenue SE and 80th Avenue SE, will provide access to destinations in Seattle, Bellevue and other cities that are part of the Sound Transit system. In addition, commencing in As part of this change, many of the summer of 2017, buses from the east side of Lake Washington will terminate at Mercer Island residents will no longer have access to the center reversible lanes, but and bus riders will instead access new dedicated HOV lanes transfer to light rail. The current existing park and ride at North Mercer Way is frequently at or near capacity, and parking demand will increase when the center HOV lane is closed and with light rail. The City should address the overall As part of the mitigation agreement with Sound Transit, additional parking for Mercer Island citizens, the light rail station will be added in the total funding costs, and work with other agencies Town Center.~~

In sum, these regional changes will likely affect travel and land use development patterns, particularly for the north end of the Island. The changes will also provide new opportunities for the Island and will support the vision and development of the Town Center.

## Land Use Assumptions – The Comprehensive Plan

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Mercer Island's Comprehensive Plan, of which the Transportation Element is a part, must be internally consistent. This means that the various requirements in each element must not contradict one another. Of particular importance is the relationship between the Transportation Element and the Land Use Element.

The transportation forecasts used in this element are based on Mercer Island growth targets for housing and employment, regional traffic forecasts by the Puget Sound Regional Council, and local traffic counts. Within the ~~2015 to 2035~~ 20-year planning period, the City's growth target is 2,320 new housing units and 1,160 new jobs to be generated on the Island ~~during this 20-year period~~ by 2035.

The Land Use Element defines Mercer Island's strategy for managing future growth and physical land development for the ~~next 20 years~~ year planning period. Proposed transportation improvements, policies and programs are consistent with the vision of the Land Use Element. The Land Use vision emphasizes continued reinvestment and redevelopment of the Town Center to create a mixed-use pedestrian-friendly and transit-oriented environment. Most of the forecasted housing units and jobs will be located in and around the downtown core. Outside of the Town Center, the lower density residential nature of the remainder of the Island will be maintained with low forecasted changes in household growth.

## Town Center Plan

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The 1994 Town Center Plan for Mercer Island was updated in 2016 through a cooperative effort of City staff, consultants and many citizens over a two-year long process. Specific goals and policies related to transportation and mobility are in the Land Use element.

The plan for a Sound Transit Link Light Rail station located on the I-90 corridor between 77th Avenue SE and 80th Avenue SE will continue to focus multimodal development and population growth within the Town Center area.

## II. TRANSPORTATION GOALS AND POLICIES

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The following transportation goals and policies have been developed to guide transportation decisions for Mercer Island. They have been crafted to be consistent with all other Comprehensive Plan elements, including most importantly, the Land Use Element. They also serve to further articulate and implement the ~~City Council's~~City's vision for the future.

**GOAL 1: Encourage the most efficient use of the transportation system through effective management of transportation demand and the transportation system.**

- 1.1 Encourage measures to reduce vehicular trips using Transportation Demand Management strategies such as preferential parking for carpools/vanpools, alternative work hours, bicycle parking, and distribution of information and promotion of non-motorized travel, transit and ridesharing options.
- 1.2 Encourage businesses and residential areas to explore opportunities for shared parking and other parking management strategies.
- 1.3 Employ transportation system management (TSM) techniques to improve the efficient operation of the transportation system including, but not limited to: traffic through and turn lanes, management of street

parking, signals and other traffic control measures.

**GOAL 2: Receive the maximum value and utility from the City's investments in the transportation system.**

- 2.1 Place a high priority on maintaining the existing transportation facilities and the public rights of way.
- 2.2 Continue to prioritize expenditures in the transportation system recognizing the need to maintain existing transportation assets, meet adopted service level goals, and emphasize continued investments in non-motorized transportation facilities.
- 2.3 Pursue opportunities for private sector participation in the provision, operation and maintenance of the transportation system.
- 2.4 Coordinate street improvement projects with utilities, developers, neighborhoods, and other parties in order to minimize roadway disruptions and maintain pavement integrity.
- 2.5 Explore all available sources for transportation funding, including grants, impact fees and other local options as authorized by the state legislature.
- 2.6 Prioritize transportation investments in the Town Center

that promote mixed-use and compact development and provide multi-modal access to regional transit facilities.

**GOAL 3: Minimize negative transportation impacts on the environment.**

- 3.1 Use ~~sound~~ design, construction and maintenance methods, and low impact development strategies to minimize negative impacts related to water quality, noise, and neighborhood impacts.
- 3.2 Work with WSDOT and other agencies to minimize impacts on Island facilities and neighborhoods from traffic congestion on regional facilities, implementation of ramp metering, and provision of transit services and facilities.
- 3.3 Construct transportation improvements with sensitivity to existing trees and vegetation.

**GOAL 4: Provide transportation choices for travelers through the provision of a complete range of transportation facilities, and services.**

- 4.1 Work with King County Metro, Sound Transit and other providers to ensure adequate transit services to meet the needs of the Island, including:
  - maintain existing and encourage new public transit service on the Island;
  - maintain convenient transit connections to regional

activity centers, including the Seattle CBD, Bellevue, University of Washington and other centers;

- provide convenient transit service for travel on Mercer Island and enhance connections to regional transit stations including the ~~proposed~~ future Link light rail station; and
- ~~investigate potential new~~ continue to expand innovative transit services including demand responsive transit for the general public, subscription bus, or custom bus services.

4.2 Provide for and encourage non-motorized travel modes consistent with the ~~—Park~~ Parks and Recreation Plan and Pedestrian and Bicycle Facilities Plan.

4.3 Support opportunities to facilitate transfers between different travel modes through strategies such as:
 

- providing small park and ride facilities throughout the Island; and
- improving pedestrian access to transit with on and off road pedestrian improvements.

4.4 Investigate opportunities for operating, constructing and/or financing park and ride lots for Mercer Island residents only.

4.5 Encourage site and building design that promotes pedestrian activity, ridesharing

- opportunities, and the use of transit.
- 4.6 Promote the development of pedestrian linkages between public and private development and transit in the Town Center District.
- 4.7 Promote the mobility of people and goods through a multi-modal transportation system consistent with the Pedestrian and Bicycle Facilities Plan.

**GOAL 5: Comply with local, regional, state and federal requirements related to transportation.**

- 5.1 Comply with the requirements of the federal and state Clean Air Acts, and work with other jurisdictions in the Puget Sound region to achieve conformance with the State Implementation Plan.
- 5.2 Meet the requirements of the Americans with Disabilities Act (ADA) and apply these standards to development of the transportation system.
- 5.3 Comply with the Commute Trip Reduction requirements through the continued implementation of a CTR plan.
- 5.4 Assist regional agencies in the revisions and implementation of the Transportation 2040 (PSRC), WSDOT Highway System Plan, and the ~~2007-2026~~ Washington Transportation Plan 2030 and subsequent versions of these documents.

- 5.5 Work with the participants of the Eastside Transportation Partnership (ETP) to coordinate transportation planning for the Eastside subarea.
- 5.6 Comply with state initiatives and directives related to climate change and greenhouse gas reduction. Identify implementable actions that improve air quality, reduce air pollutants and promote clean transportation technologies.

**GOAL 6: Ensure coordination between transportation and land use decisions and development.**

- 6.1 Ensure compatibility between transportation facilities and services and adjacent land uses, evaluating aspects such as:
- potential impacts of transportation on adjacent land use;
  - potential impacts of land development and activities on transportation facilities and services; and
  - need for buffering and/or landscaping alongside transportation facilities.
- 6.2 Develop strategies to manage property access along arterial streets in order to preserve their function.
- 6.3 In the project development review process, evaluate transportation implications including:
- congestion and level of service;

- connectivity of transportation facilities and services from a system perspective;
  - transit needs for travelers and for transit operators; and
  - non-motorized facilities and needs.
- 6.4 Ensure that transportation improvements, strategies and actions needed to serve new developments shall be in place at the time new development occurs or be financially committed and scheduled for completion within six years.
- 6.5 As part of a project's SEPA review, review the project's impact on transportation and require mitigation of on-site and off-site transportation impacts. The City shall mitigate cumulative impacts of SEPA-exempt projects through implementation of the Transportation Improvement Program.
- 6.6 Develop standards and procedures for measuring the transportation impact of a proposed development and for mitigating impacts.
- 6.7 Participate in the review of development and transportation plans outside the City boundaries that may have an impact on the Island and its transportation system, and consider the effect of the City's transportation plans on other jurisdictions.
- 6.8 Encourage transit, bicycle and pedestrian principles in the design of projects including:
- locating structures on the site in order to facilitate transit and non-motorized travel modes;
  - placing and managing on-site parking ~~so~~ to encourage travel by modes other than single occupant vehicles;
  - provision of convenient and attractive facilities for pedestrians and bicyclists; and
  - provision of public easements for access and linkages to pedestrian, bicycle and transit facilities.
- 6.9 Require adequate parking and other automobile facilities to meet anticipated demand generated by new development.
- GOAL 7: Provide a safe, convenient and reliable transportation system for Mercer Island.**
- 7.1 Include in the City's roadway design standards, requirements for facilities to safely accommodate travel by all travel modes.
- 7.2 Provide a safe transportation system through maintenance and upkeep of transportation facilities.
- 7.3 Monitor the condition and performance of the transportation system to compare growth projections with actual conditions, assess the adequacy of transportation



- facilities and services, and to identify locations where improvements may become necessary.
- 7.4 Monitor traffic ~~accidents~~collisions, citizen input/complaints, traffic violations, and traffic volumes to identify and prioritize locations for safety improvements.
- 7.5 Where a need is demonstrated, consider signage, traffic controls, or other strategies to improve the safety of pedestrian crossings.
- 7.6 Verify the policies, criteria and a process to determine when, and under what conditions, private roads and privately maintained roads in the public right of way should be accepted for public maintenance and improvement.
- 7.7 Coordinate with local and regional emergency services to develop priority transportation corridors and develop coordinated strategies to protect and recover from disaster.

**GOAL 8: Preserve adequate levels of accessibility between Mercer Island and the rest of the region.**

- ~~8.1 The I-90 Memorandum of Agreement was amended in 2004. Any future modification to such access for Mercer Island traffic must comply with the terms and conditions of the MOA, as amended.~~

- ~~8.28.1~~ Continue to recognize I-90 as a highway of statewide significance.
- ~~8.32~~ Work with King County Metro and Sound Transit to ensure mobility and adequate levels of transit service linking Mercer Island to the rest of the region.
- ~~8.43~~ Work with WSDOT, King County Metro, and ~~the~~ Sound Transit to ensure the provision of adequate Park and Ride capacity for Island residents.
- ~~8.5~~ ~~Continue to 4~~ Maintain an effective role in regional transportation planning, ~~decisions~~decision-making and implementation of transportation system improvements.

**GOAL 9: Balance the maintenance of quality Island neighborhoods with the needs of the Island's transportation system.**

- 9.1 Strive to ~~the extent possible to~~ minimize traffic impacts to neighborhoods and foster a "pedestrian-friendly" environment.
- 9.2 Address parking overflow impacts on neighborhoods caused by major traffic generators such as schools, businesses, parks, and multifamily developments.
- 9.3 Provide facilities for pedestrians and bicyclists designed in keeping with individual neighborhood characteristics.

- 9.4 Work with King County Metro to provide public transit vehicles and services that are more in scale with the City's neighborhoods and its local road network.
- 9.5 Maintain comprehensive street design guidelines and standards that determine the appropriate function, capacity, and improvement needs for each street/roadway, while minimizing construction and neighborhood impacts.

**GOAL 10: Maintain acceptable levels of service for transportation facilities and services on Mercer Island.**

- 10.1 The City of Mercer Island Level of Service (LOS) at arterial street intersections shall be a minimum of "C" within and adjacent to the Town Center and "D" for all other intersections.
- 10.2 Use the level of service standard to evaluate the performance of the transportation system and guide future system improvements and funding. Emphasize projects and programs that focus on the movement of people and provide alternatives to driving alone.
- 10.3 Implement the following strategy when vehicle capacity or funding is insufficient to maintain the LOS standard: (1) seek additional funding for capacity improvements, (2) explore alternative, lower-cost

methods to meet level-of-service standards (e.g., transportation demand management program, bicycle corridor development or other strategies), (3) reduce the types or size of development, (4) restrict development approval, and (5) reevaluate the level of service standard to determine how it might be adjusted to meet land use objectives.

- 10.4 Ensure that the City's level of service policies are linked to the land use vision and comply with concurrency requirements.
- 10.5 Revise the Transportation Element if the Land Use and/or Capital Facilities Element of the Comprehensive Plan are changed to maintain a balanced and consistent plan.

**GOAL 11: Ensure parking standards support the land use policies of the Comprehensive Plan.**

- 11.1 Continue to implement flexible parking requirements for Town Center development based on the type and intensity of the proposed development; site characteristics; likelihood for parking impacts to adjacent uses; opportunities for transit, carpooling and shared parking; and potential for enhancements to the pedestrian environment.
- 11.2 Maintain the current minimum parking requirements of three off-street spaces for single family residences, but may consider future code amendments that allow for the reduction of one of

the spaces, provided that the quality of the environment and the single family neighborhood is maintained.

- 11.3 Support business development in the downtown area by prioritizing on-street parking spaces in the Town Center for short-term parking, and encourage the development of off-street shared parking facilities for long-term parking in the Town Center.

**GOAL 12: Promote bicycle and pedestrian networks that safely access and link commercial areas, residential areas, schools, and parks within the City.**

- 12.1 Maximize the safety and functionality of the bicycle system by enhancing road shoulders, which are to be distinguished from designated bicycle lanes.
- 12.2 Implement the Pedestrian and Bicycle Facilities Plan to meet existing and anticipated needs for non-motorized transportation. This Plan should be coordinated with other transportation planning efforts and periodically updated.
- 12.3 Study opportunities for use of innovative methods for pedestrians crossing streets, including use of colored and textured pavements within the City.

### III. TRANSPORTATION SYSTEM – EXISTING CONDITIONS

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This section describes and inventories the current travel patterns and transportation system serving Mercer Island, including land, water and air transportation. Major transportation modes serving Mercer Island include automobiles, non-motorized modes such as walking and biking, and public and school transit.

#### **Travel Patterns - How Mercer Islanders Move About**

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Mercer Island has relatively high levels of vehicle ownership and personal mobility. Approximately ~~two-thirds~~70 percent of the households on Mercer Island have two or more vehicles, while less than ~~four~~five percent of households have no vehicle at all. Comparing the ~~2012~~2016 American Community Survey (US Census) data with the 2000 US Census data, a number of changes are observed.

The percent of Mercer Island residents who commute to work by driving alone has dropped from 76 percent to ~~71~~72 percent, those who take a bus or carpool to work decreased from 17 percent to 14 percent, and those who work at home increased from 7 percent to 10 percent. The average travel time to work for Mercer Island residents is ~~20 to 23~~25 minutes, which is below the regional average of ~~27~~32 minutes.

A November 2013 WSDOT *Mercer Island Travel Survey* found that 55 percent of commute trips originating on the Island traveled west towards ~~the~~ Seattle and

45 percent traveled east towards Bellevue.

#### **Roadway Network**

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Mercer Island has over 75 miles of public roads. Interstate 90 (I-90) runs east-west across the northern end of Mercer Island, providing the only road and transit connection to the rest of the Puget Sound region. Access to the I-90 on-ramps and off-ramps is provided at West Mercer Way, 76th Avenue SE, 77th Avenue SE, 80th Avenue SE, Island Crest Way, and East Mercer Way.

~~There are a number of changes occurring to the I-90 corridor in preparation for Sound Transit light rail, scheduled for completion in 2023. These include the addition of westbound and eastbound HOV lanes to the I-90 mainline. The reversible HOV lanes down the center lanes of the I-90 facility will become the dedicated rail corridor for Sound Transit light rail.~~

~~On the Island,~~ Most of the road network is comprised of 2-lane local streets serving the Island's residential areas. Arterial roadways comprise approximately 25 miles, or one third, of the system. In addition to public roads, there are numerous private roads serving individual neighborhoods and developments on the Island.

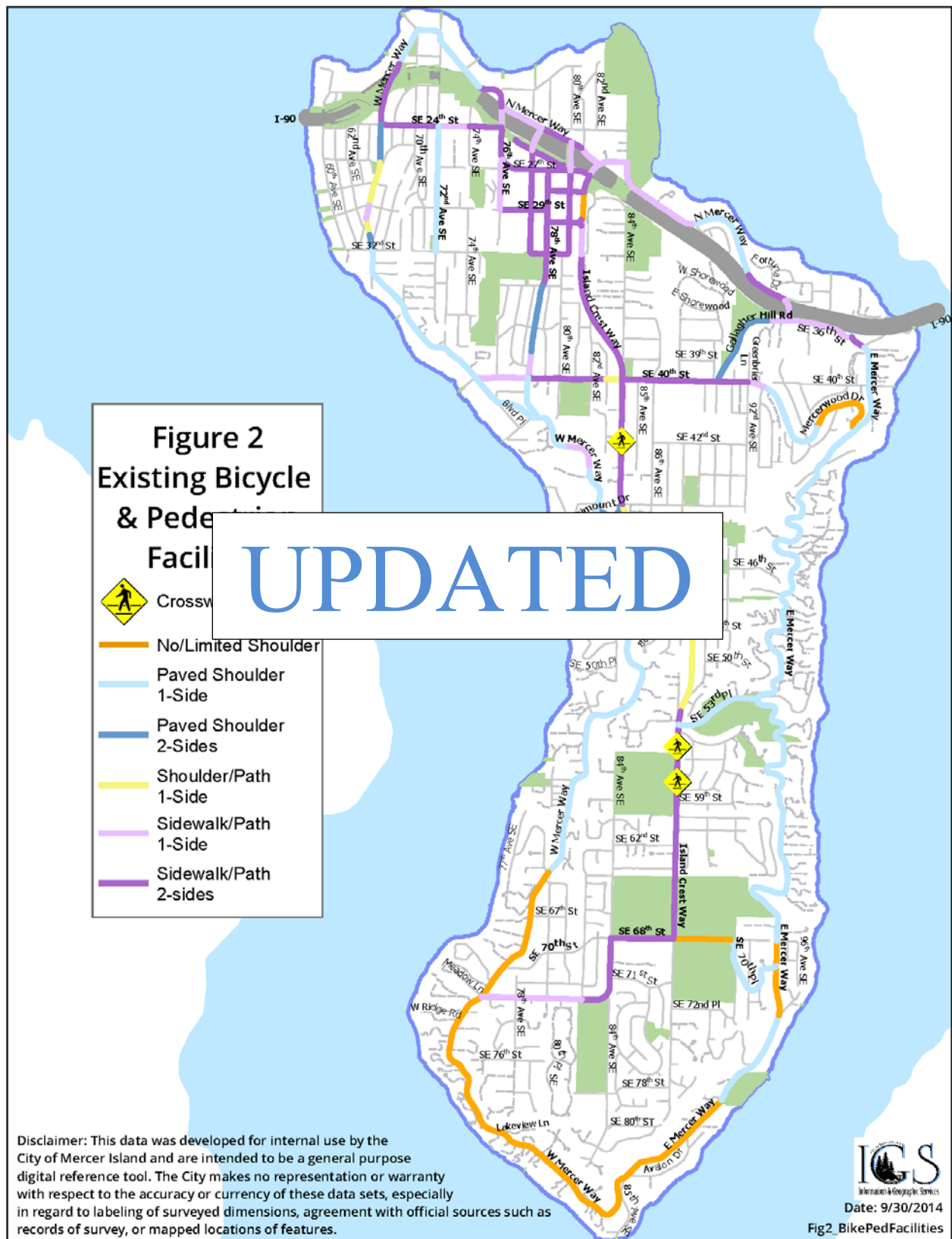
Roadways on the Island are classified into different categories according to their purpose and physical characteristics. The categories are:

- *Principal Arterials* carry the highest volumes of traffic and provide the best mobility in the roadway network. These roads generally have higher speed limits, higher traffic volumes, and limit access to adjacent land uses.
- *Secondary Arterials* connect with and augment principal arterials and generally have a higher degree of access to adjacent land, lower traffic volumes and lower travel speeds.
- *Collector Arterials* provide for movement within neighborhoods, connecting to secondary and principal arterials; and typically have low traffic volumes and carry little through traffic.
- *Local Streets* provide for direct access to abutting properties and carry low volumes of traffic at low travel speeds. Local streets are usually not intended for through traffic.

Individual streets are assigned classifications based on several criteria, including the type of travel to be served, the role of the street in the overall street network and transportation system, physical characteristics, traffic characteristics, and adjacent land uses. Based on City Staff recommendations, the City Council periodically reviews and updates the street classification system, its criteria and specific street classification designations.

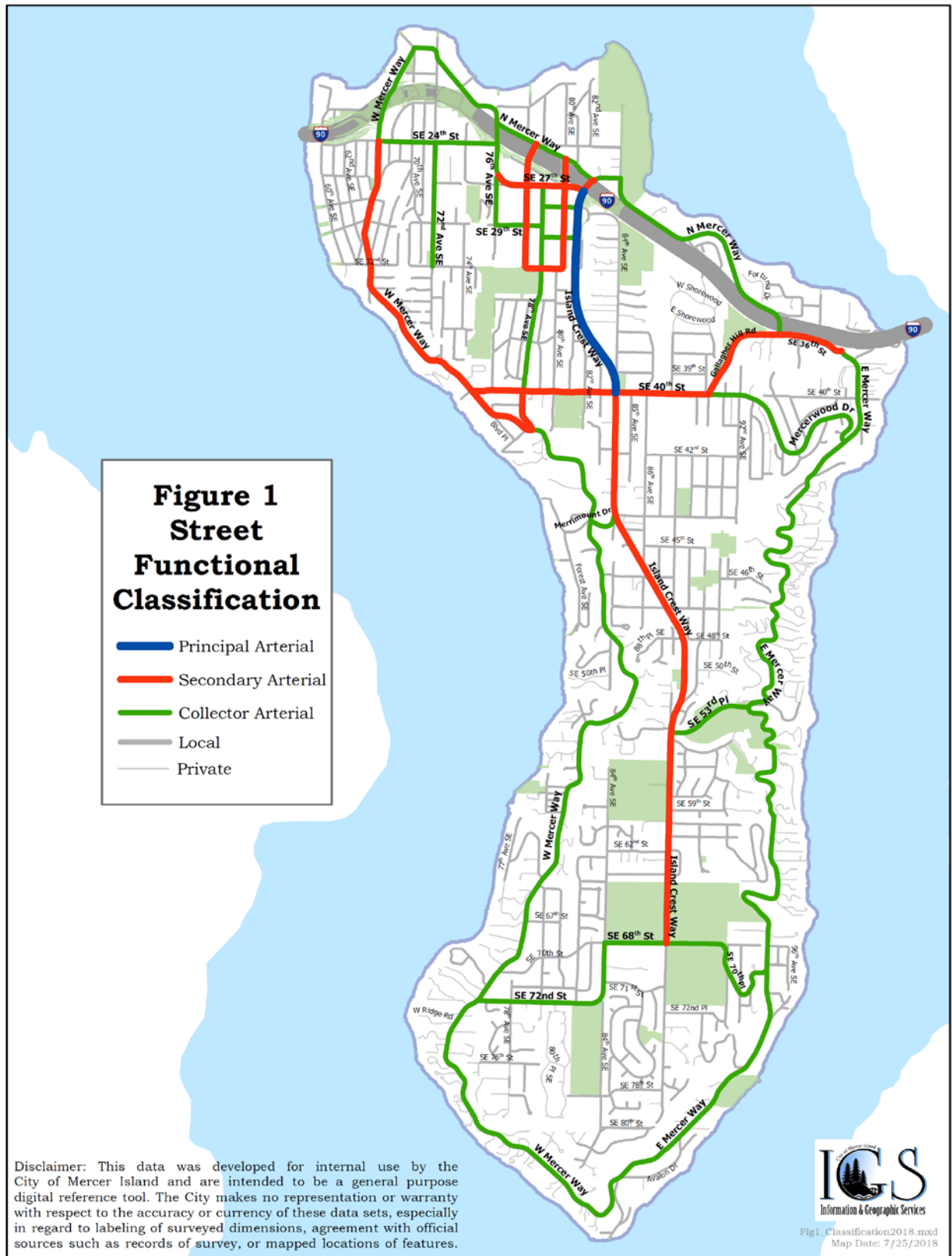
**Figure 1** shows the street functional classifications. **Figure 2** shows ~~2014 roadway features describing the shoulder types~~ the number of travel lanes and sidewalk locations. **Figure 3** shows the ~~number of travel lanes,~~ posted speed limits of arterial roadways.

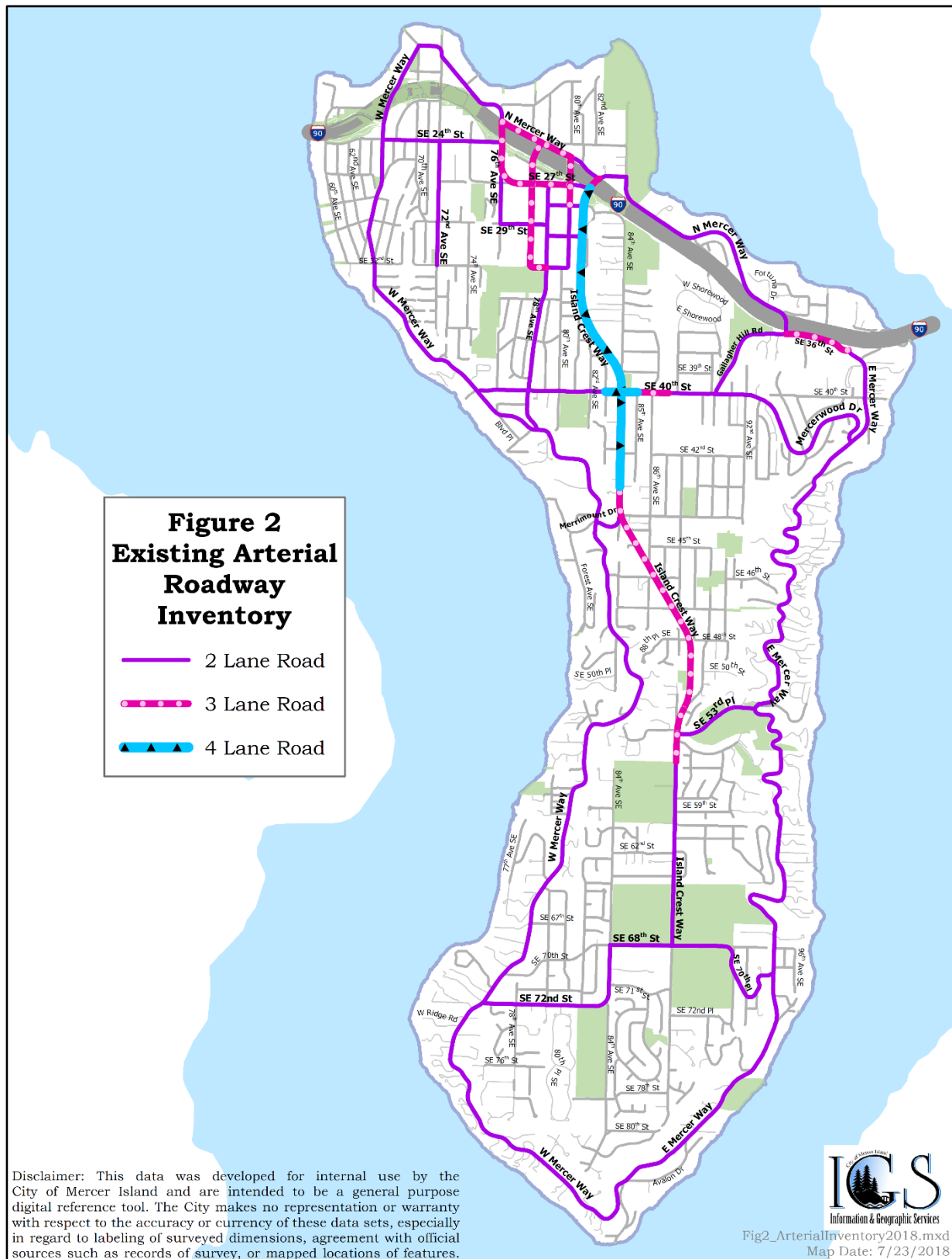


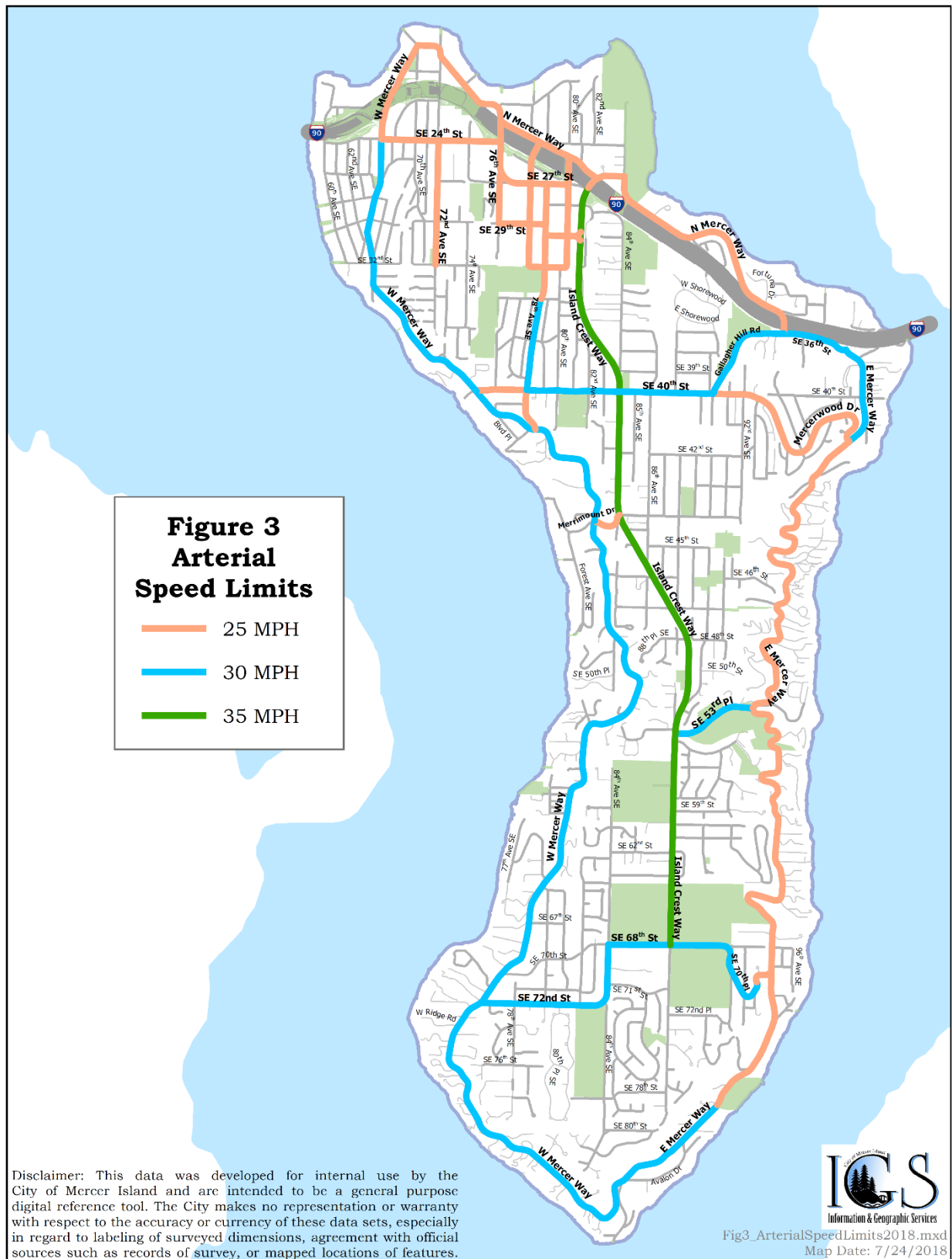












## Level of Service Standard Standards

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Level of Service (LOS) is a measurement of the quality of traffic flow and congestion at intersections and roadways. LOS is defined by the amount of delay experienced by vehicles traveling through an intersection or on a roadway. LOS is based on an A-F scale with LOS A representing little or no delay to and LOS F representing ~~extreme delay~~ very long delays.

Under the Growth Management Act, each local jurisdiction is required to establish a minimum threshold of performance for its arterial roadways. Cities use this standard to identify specific actions to maintain the adopted LOS standard. The City of Mercer Island has established its Level of Service standard at intersections of two arterial streets as LOS C within and adjacent to the Town Center and LOS D elsewhere. This standard applies to the operation during either the AM or PM peak periods. The intersection of SE 53rd Place/Island Crest Way, ~~which does not have sufficient volume~~ volumes on SE 53rd Place to warrant a signal, ~~will be and is~~ exempt from the LOS D standard until traffic volumes increase and signal warrants are met.

To be consistent with the WSDOT standard for ~~Interstate I-90~~ and its ramp intersections, the city will accept a LOS D at those intersections. I-90 is designated as a Highway of Statewide Significance under RCW 47.06.140.

## Traffic Operations

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For transportation planning purposes, traffic operations are typically analyzed during the busiest hour of the street system, when traffic volumes are at peak levels. On Mercer Island, the peak hour of traffic operations typically corresponds with the afternoon commute, which ~~typically~~ falls between 4:00 and 6:00 in the afternoon (PM peak hour). Traffic counts were collected and analyzed at 39 intersections throughout the Island.

~~Selected counts~~ Select intersections for the AM peak hour were ~~also collected~~ counted and analyzed to provide an understanding of the transportation system during the morning commute, which typically peaks between 7:30 AM and 8:30 AM.

~~Table 1 shows~~ and Figure 4 show the AM and PM peak hour operations for each of the study intersections. Outside of the Town Center, the analysis shows that during the AM and PM peak hour, all intersections operate at LOS D or better for ~~2014 existing~~ existing conditions, except the intersection of SE 53rd Place/Island Crest Way operates at LOS F during the morning ~~peak hour~~ and at ~~LOS E during the afternoon peak hour~~ hours.

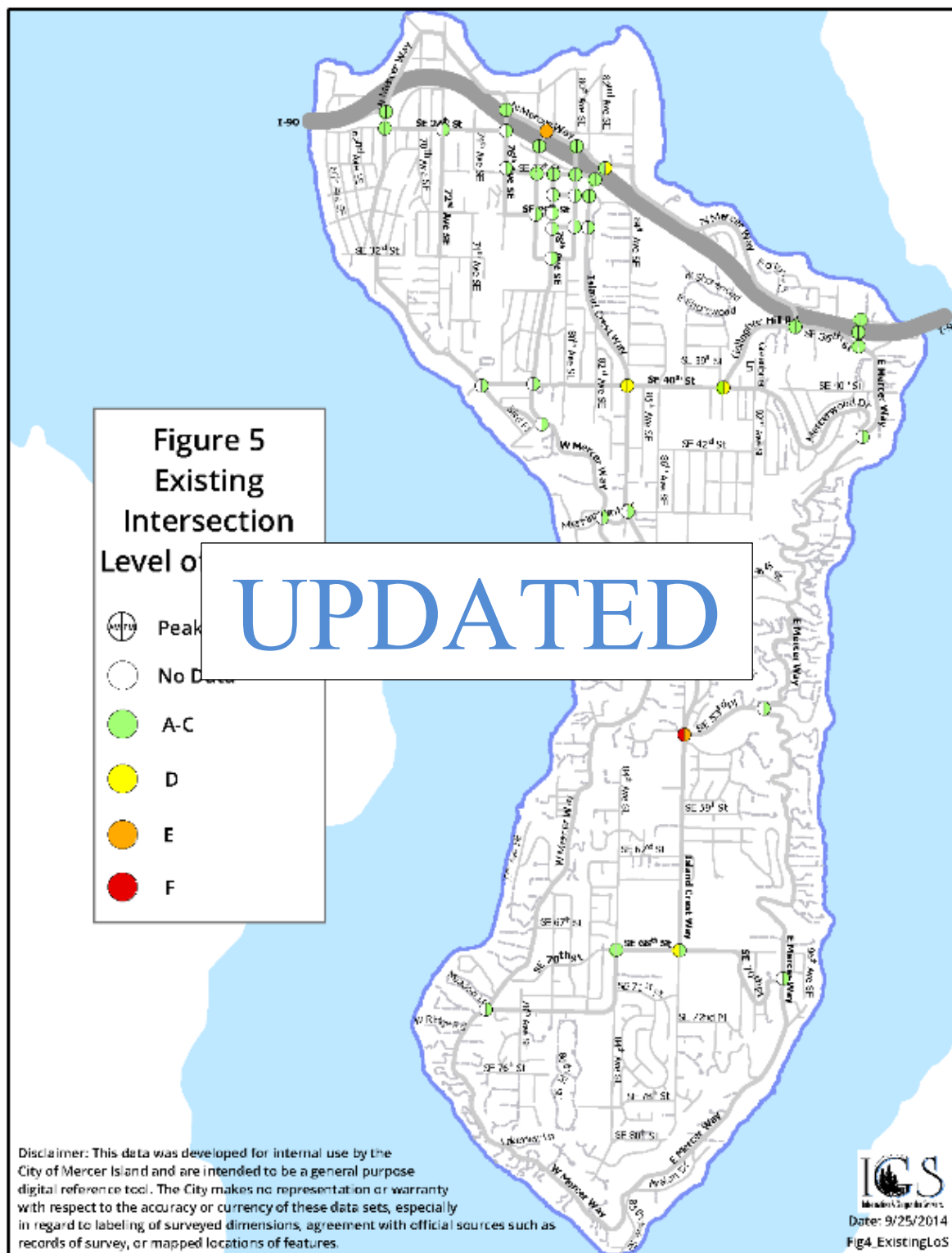
Within the Town Center, where the LOS C standard applies, ~~the intersection of N Mercer Way/77<sup>th</sup> Avenue SE operates at LOS E~~ all intersections operate within this standard during the morning and afternoon peak hours. ~~Figure 5 shows the 2014 LOS at key~~

~~intersections during the morning and  
afternoon peak hours.~~

**Table 1. 20142018 Existing Intersection Operations**

Intersection	AM Peak Hour	PM Peak Hour
<b>Town Center Intersections (LOS C Standard)</b>		
SE 24th St/76th Ave SE	B	B
N Mercer Way/77th Ave SE	<del>E</del> <u>A</u>	<del>E</del> <u>A</u>
N Mercer Way/Park & Ride/80th Ave SE	<del>B</del> <u>C</u>	C
SE 27th St/76th Ave SE	--	<del>B</del> <u>A</u>
SE 27th St/77th Ave SE	B	B
SE 27th St/78th Ave SE	A	<del>A</del> <u>B</u>
SE 27th St/80th Ave SE	B	<del>B</del> <u>C</u>
SE 28th St/78th Ave SE	--	<del>B</del> <u>A</u>
SE 28th St/80th Ave SE	<del>-</del> <u>B</u>	<del>C</del> <u>B</u>
SE 28th St/Island Crest Way	B	<del>C</del> <u>B</u>
SE 29th St/77th Ave SE	--	B
SE 29th St/78th Ave SE	--	<del>C</del> <u>B</u>
SE 30th St/78th Ave SE	--	<del>C</del> <u>B</u>
SE 30th St/80th Ave SE	--	<del>B</del> <u>A</u>
SE 30th St/Island Crest Way	--	<del>A</del> <u>B</u>
SE 32nd St/78th Ave SE	--	B
<b>WSDOT Intersections (LOS D Standard)</b>		
I-90 EB off-ramp/I-90 WB on-ramp/W Mercer Way	B	<del>A</del> <u>B</u>
I-90 WB on-ramp/N Mercer Way/76th Ave SE	<del>B</del> <u>A</u>	<del>C</del> <u>A</u>
<del>I-90 WB off-ramp/N Mercer Way/Island Crest Way</del>	<del>C</del>	<del>D</del>
I-90 EB off-ramp/77th Ave SE	B	B
<del>I-90 EB on WB off-ramp/SE 27th St/N Mercer Way/Island Crest Way</del>	<del>C</del> <u>D</u>	C
<del>I-90 EB on-ramp/SE 36th St/E Mercer Island Crest Way</del>	<del>A</del> <u>B</u>	B
I-90 WB ramps/100th Ave SE	<del>B</del>	<del>A</del>
I-90 EB off-ramp/100th Ave SE/E Mercer Way	B	<del>A</del> <u>B</u>
<del>I-90 WB ramps/100th Ave EB on-ramp/SE 36th St/E Mercer Way</del>	B	<del>C</del> <u>B</u>
<b>Outside of Town Center Intersections (LOS D) Standard)</b>		
SE 24th St/W Mercer Way	B	B
SE 24th St/72nd Ave SE	<del>-</del> <u>A</u>	B
SE 36th St/N Mercer Way	C	C
SE 40th St/W Mercer Way	<del>-</del> <u>B</u>	A
SE 40th St/78th Ave SE	<del>-</del> <u>A</u>	B
SE 40th St/Island Crest Way	D	<del>D</del> <u>C</u>
SE 40th St/SE Gallagher Hill Rd	C	<del>D</del> <u>B</u>
Mercerwood Dr/E Mercer Way	--	<del>B</del> <u>A</u>
W Mercer Way/78th Ave SE	--	B
Merrimount Dr/W Mercer Way	<del>-</del> <u>B</u>	B
Merrimount Dr/Island Crest Way	<del>-</del> <u>C</u>	C
SE 53rd Place/Island Crest Way	F	<del>E</del> <u>F</u>
SE 53rd Place/E Mercer Way	--	A
<del>SE 72nd St/W Mercer Way</del>	<del>-</del>	A
SE 68th St/84th Ave SE	C	B

SE 68th St/Island Crest Way	D	C
<u>SE 70th Place/E Mercer Way</u>	--	<u>A</u>
SE <del>68th</del> <u>72nd</u> St/ <u>EW</u> Mercer Way	--	A







## **Parking**

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Most parking in the City is provided by off-street parking lots, along residential access streets, or by on-street spaces in select areas of the Town Center.

In 2001, the City implemented a permit parking program for on-street parking in the Town Center in response to overflow conditions at the Mercer Island Park and Ride lot. This program preserves selected public on-street parking spaces for Mercer Island resident use, between the hours of 7:00 AM and 9:00 AM, Monday through Friday. All Mercer Island residents are eligible for a Town Center District permit which will allow them to park on Town Center streets during the specified hours.

An additional permit parking program was developed for residential streets north of the park and ride lot on North Mercer Way. This program only allows residents of the area to park on City streets between 7:00 AM and 4:00 PM, weekdays.

## **Bicycle and Pedestrian Facilities**

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Bicycle and pedestrian facilities are a valuable asset for the residents of Mercer Island. These facilities are used for basic transportation, recreation, going to and from schools, and the facilities contribute to our community's quality of life. In 1996, the City developed a *Pedestrian and Bicycle Facilities Plan* to provide a network of bicycle and pedestrian facilities. The plan

focused on encouraging non-motorized travel and improving the safety of routes near the Island's elementary schools. Of the 47 projects identified in the plan, 38 of the projects were either fully or partially completed during the first 12 years of the plan.

A 2010 update to the plan included vision and guiding principles, goals and policies, an existing and future network, a list of completed projects, revised facility design standards, and a prioritized list of projects. The plan emphasizes further development of safe routes to schools, completion of missing connections, and application of design guidelines.

A regional trail runs across the north end of the Island along the I-90 corridor providing a convenient connection to Seattle and Bellevue for pedestrians and bicyclists. The majority of streets in the Town Center include sidewalks. In addition, there are sidewalks near schools and select streets. Throughout the Island there are paved and unpaved shoulders and multiuse trails that provide for pedestrian mobility.

The bicycle network is made up of designated bicycle facilities including bicycle lanes and sharrows, and shared non-motorized facilities including shared use pathways, off-road trails, and paved shoulder areas. **Figure 25** shows the pedestrian and bicycle facilities on the Island. ~~Island's arterial network as identified by the Pedestrian and Bicycle Facilities Plan.~~



## **Public Transportation**

The King County Department of Metropolitan Services (Metro) and the regional transit agency, Sound Transit, provide public transportation services for Mercer Island and throughout King County. There are four major types of service offered on the Island: local fixed route service, regional express service, custom bus service, and Access service.

*Local fixed route service* operates on the arterial roadway system, and provides public transit service for most of the Island, connecting residential and activity areas. Transit passengers tend to be "transit dependent" travelers, such as those too young to drive, people unable to drive, or those people who do not have access to a private vehicle.

*Regional express service*, which also operates on fixed routes, is oriented toward peak hour commuter trips between the Mercer Island Park and Ride and major employment and activity centers off the Island. Sound Transit and Metro provide express service generally picks up riders at central collection areas such as park and ride lots, and stop less frequently along the route to major destinations. Express service is provided west and east along I-90 into Seattle and Bellevue and is provided by King County Metro and Sound Transit.

*Custom bus service* includes specially designed routes to serve specific travel markets, such as major employers, private schools, or other special destinations. These services are typically provided during peak commute hours, and operate on fixed routes with limited

stops. Custom bus service is currently provided between the Mercer Island Park and Ride and Lakeside School and University Prep in Seattle.

*Access service* provides door-to-door transportation to elderly and special needs populations who have limited ability to use public transit. Access covers trips within the King County Metro transit service area.

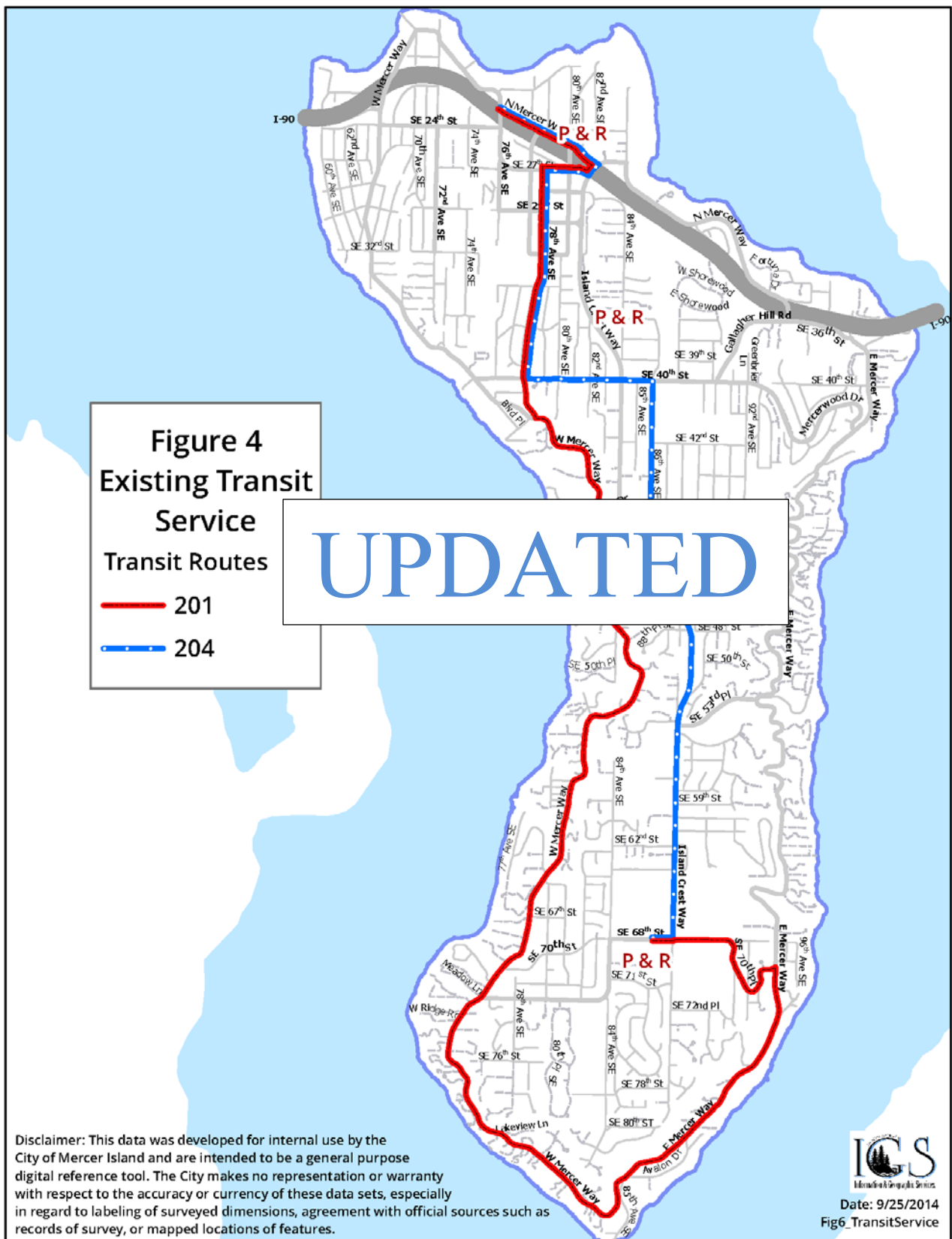
**Figure 46** shows the current transit routes serving the Island. ~~In September 2014, King County Metro reduced bus service throughout its service area due to revenue shortfalls. On Mercer Island, the changes reduced the number of there are two routes from six to two. Other service reductions have affected that circulate throughout the city (Metro routes 204 and 630). At the Mercer Island Park and Ride, which was reduced from ten routes to three King County (201, 204 and 216), and two Sound Transit (routes 550 and 554) routes. Some of the remaining routes were provided with expanded service hours.~~

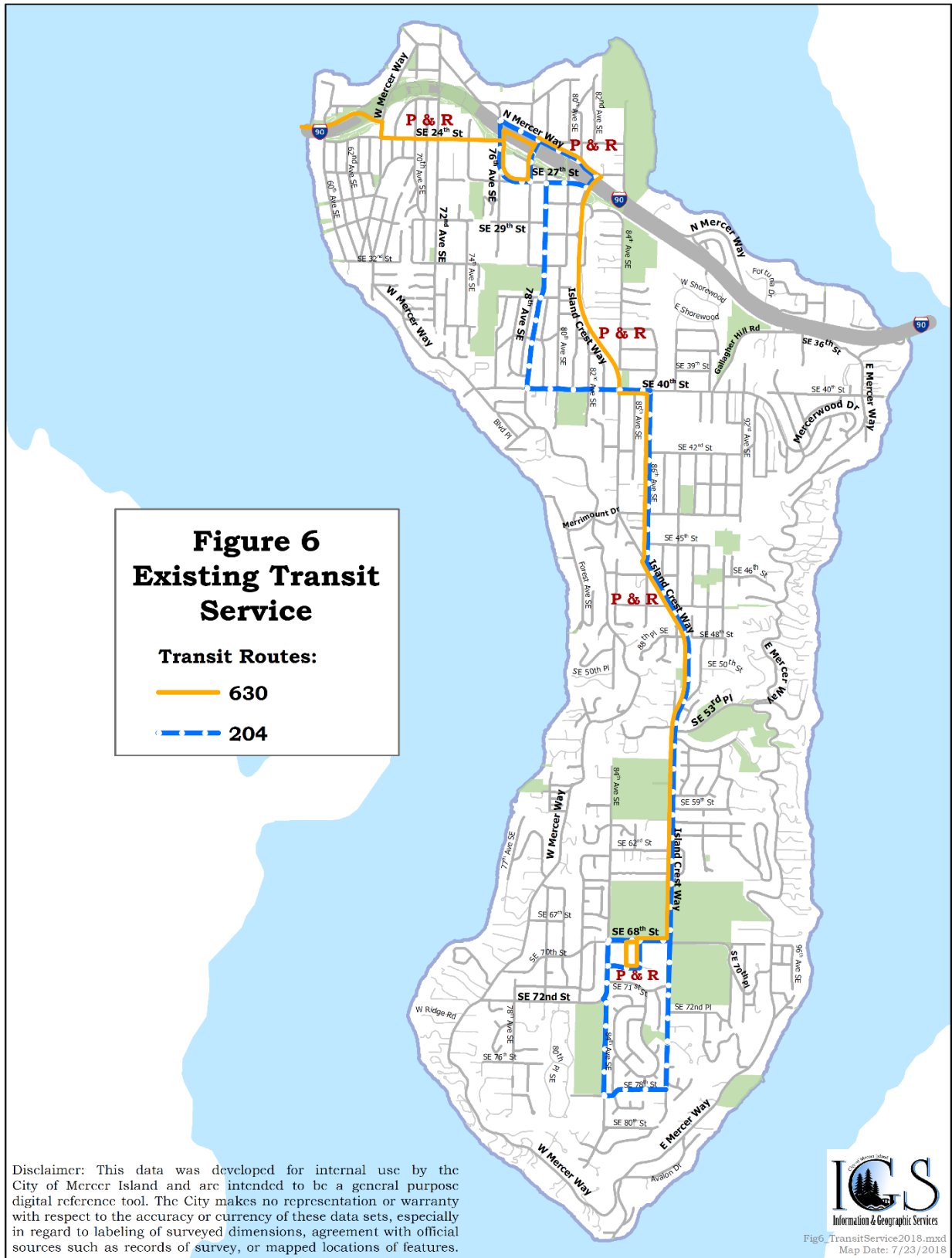
~~Route 201 serves the western portion of connect Mercer Island providing service from the Mercer Island Park to Seattle, Bellevue, and Issaquah; and Ride lot, along 78th Avenue SE, West Mercer Way, East Mercer Way, SE 70th Place, and SE 68th Street to Mercer Village Center. This Metro route operates only on weekdays and has only two morning and one afternoon trips 216 provides service to Redmond and Seattle.~~

Route 204 provides service between the Mercer Island Park and Ride lot and the Mercer Village Center. This route travels

on 78th Avenue SE, SE 40th Street, 86th Avenue SE, Island Crest Way, and SE 68th Street to the Mercer Village Center. The route operates every 30-60 minutes from approximately 6:00 AM to ~~6~~7:00 PM on weekdays. Metro plans to increase this route's service frequency in 2019, including additional service on Saturdays.

Route 630 is a community shuttle which provides service between downtown Seattle and the Mercer Village Center. It provides five trips toward downtown Seattle in the morning and five trips toward Mercer Village in the evening.





## Park and Ride

The Mercer Island Park and Ride is located north of I-90 on N Mercer Way near Mercer Island's Town Center. The Park and Ride has 447 spaces and is served by Metro and Sound Transit buses.

According to the Fourth Quarter 2013-2017 Park and Ride Utilization Report prepared by King County, the Mercer Island lot is typically fully occupied during weekdays. A number of the users of this lot do not reside on the Island.

To supplement park and ride capacity on the Island, Metro has leased ~~three~~four private parking lots for use as park and ride lots, located at the Mercer Island Presbyterian Church, Mercer Island United Methodist Church, Congregational Church of Mercer Island and at the Mercer Village Center. These lots are described in **Table 2**. Together, they provide an additional ~~698~~1 parking spaces for use by Island residents.

## School Transportation

The Mercer Island School District (MISD) provides bus transportation for public kindergarten through 12th grade students on Mercer Island. The MISD operates approximately 40 scheduled bus routes during the morning and afternoon. In addition, the District provides free Orca cards to high school students who live more than one mile from Mercer Island High School and who neither have a parking pass nor are assigned to a district bus. ~~more than one mile from Mercer Island High School and do not have either a parking pass or are not assigned to a district bus.~~

**Table 2: Mercer Island Park and Ride Locations and Capacities**

Lot	Location	Capacity	Cars Parked	% Spaces Occupied
Mercer Island Park and Ride	8000 N Mercer Way	447	447	100%
Mercer Island Presbyterian Church	3605 84th Ave SE	14	13	93%
United Methodist Church	70th Ave SE & SE 24th St	18	17	96%
Mercer Village Center	84th Ave SE & SE 68th St	21	7	32%
Congregational Church of Mercer Island	4545 Island Crest Way	28	3	11%

Source: Metro Transit P&R Utilization Report Fourth Quarter 2017.



## **Rail Services & Facilities**

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There are no railroad lines or facilities on Mercer Island. In the region, the Burlington Northern Railroad and Union Pacific Railroad companies provide freight rail service between Seattle, Tacoma, Everett, and other areas of Puget Sound, connecting with intrastate, interstate and international rail lines. Amtrak provides scheduled interstate passenger rail service from Seattle to California and Chicago. Major centers in Washington served by these interstate passenger rail routes include Tacoma, Olympia, Vancouver, Everett, Wenatchee, and Spokane.

## **Air Transportation**

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Mercer Island does not have any air transportation facilities or services. Scheduled and chartered passenger and freight air services are provided at Seattle-Tacoma International Airport in SeaTac, and at the King County International Airport in south Seattle.

## **Water Transportation**

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Mercer Island does not have any public water transportation services. The City's public boat launch is on the east side of the Island, off of East Mercer Way, under the East Channel Bridge.

## IV. TRANSPORTATION SYSTEM – FUTURE NEEDS

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This section describes the future transportation conditions and analysis used to identify future transportation needs and improvements.

### **Future Travel Demand**

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The future traffic volumes were forecast for the year 2035 based on the City's land use and zoning, as well as the housing and employment growth targets, as identified in the King County Buildable Lands (2014) report. More than 70 percent of new households and 76 percent of new jobs are forecasted to occur within the Town Center.

The analysis assumes the opening of the East Link light rail line in 2023, which will result in an additional travel option between the Town Center and regional destinations.

Town Center traffic growth reflects the higher potential for pedestrian and transit trips. Overall, the traffic growth in the Town Center is forecast to increase by ~~35~~an average of 28 percent between ~~2014~~2018-2035, an annual growth rate of 1.5 percent. ~~Town Center traffic growth was adjusted to reflect the higher potential for pedestrian and transit trips.~~ For areas outside the Town Center, traffic growth is expected to be ~~low~~lower with approximately 10 percent growth between ~~2014~~2018-2035, an annual growth rate of 0.5 percent. The resulting forecasted traffic volumes directly reflect the anticipated land use,

housing, and employment growth assumptions for the Island.

### **Baseline-Traffic Operations Without Improvements**

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The 2035 ~~baseline~~ traffic analysis uses the forecasted growth in traffic, and planned changes to the regional transportation system, and (light rail station and associated I-90 projects). Figure 7 shows the future traffic operations at the study intersections without any changes to roadway and intersection improvements identified in capacity on Mercer Island's 2015-2020 Transportation Improvement Program (TIP). Island.

Results of the 2035 ~~baseline~~ traffic operations analysis ~~shows~~show that ~~seven~~five intersections would operate below the LOS standards by 2035 if improvements are not made to the intersections. In the ~~vicinity of the~~ Town Center, the ~~three~~two intersections of ~~N Mercer Way/77th Avenue SE, SE 27th Street/80th Avenue SE, and SE 28th Street/80th Avenue SE,~~ would operate at LOS D or worse during ~~the~~ either the AM or PM peak hours, without improvements. Outside of the Town Center ~~the intersection of SE 40<sup>th</sup> Street/SE Gallagher Hill Road,~~ the intersections of SE 53rd Place/Island Crest Way and SE 68th Street/Island Crest Way would operate below the LOS D standard during either the AM or PM peak hours, ~~without improvements.~~ The WSDOT-controlled intersection at the I-90 ~~eastbound on~~ westbound off-

ramp/~~SE 27th St~~N Mercer Way/Island  
Crest Way intersection would operate at  
LOS E during 2035 ~~PM~~AM peak hour.  
The City will work with the WSDOT to  
explore improvements at this  
intersection.

**Figure 7** shows the future baseline  
traffic operations at the study  
intersections assuming only  
improvements identified in the ~~2015-~~  
~~2020 TIP.~~

**Figure 7  
Transportation  
Level of Service  
2035  
Without  
Improvements**



Disclaimer: This data was developed for internal use by the City of Mercer Island and are intended to be a general purpose digital reference tool. The City makes no representation or warranty with respect to the accuracy or currency of these data sets, especially in regard to labeling of surveyed dimensions, agreement with official sources such as records of survey, or mapped locations of features.



Fig7\_TransportationLOS2035.mxd  
Map Date: 7/23/2018

## Recommended Improvements

In addition to the ~~baseline~~ projects identified in the City's ~~2015-2020~~2019-2024 TIP, a future transportation needs analysis developed a list of recommended improvements. The ~~future needs analysis~~ identified additional projects based on the long-range mobility and safety needs through 2035. These include select projects from the City's Pedestrian and Bicycle Plan to improve non-motorized safety and connectivity. Additional roadway and intersection improvement projects were identified based on the operational and safety needs through 2035. Facilities Plan. **Figure 68** shows the locations of the recommended transportation improvement projects for the next 20 years. **Table 3** provides a map identification, describes the location and details for each of the projects, and estimates a project cost. The table is divided into two main categories of project types:

**Non-Motorized Projects** – The listed projects include new crosswalk improvements and pedestrian and bicycle facilities. These ~~projects are identified~~ include projects from the City's Pedestrian and Bicycle Facilities Plan that connects connect residential areas to schools, parks, regional transit and other destinations.

**Intersection/Road Projects** – ~~Roadway~~ These projects are those that increase the capacity and safety of an intersection or roadway segment. The projects include the maintenance of existing roadway segments to ensure

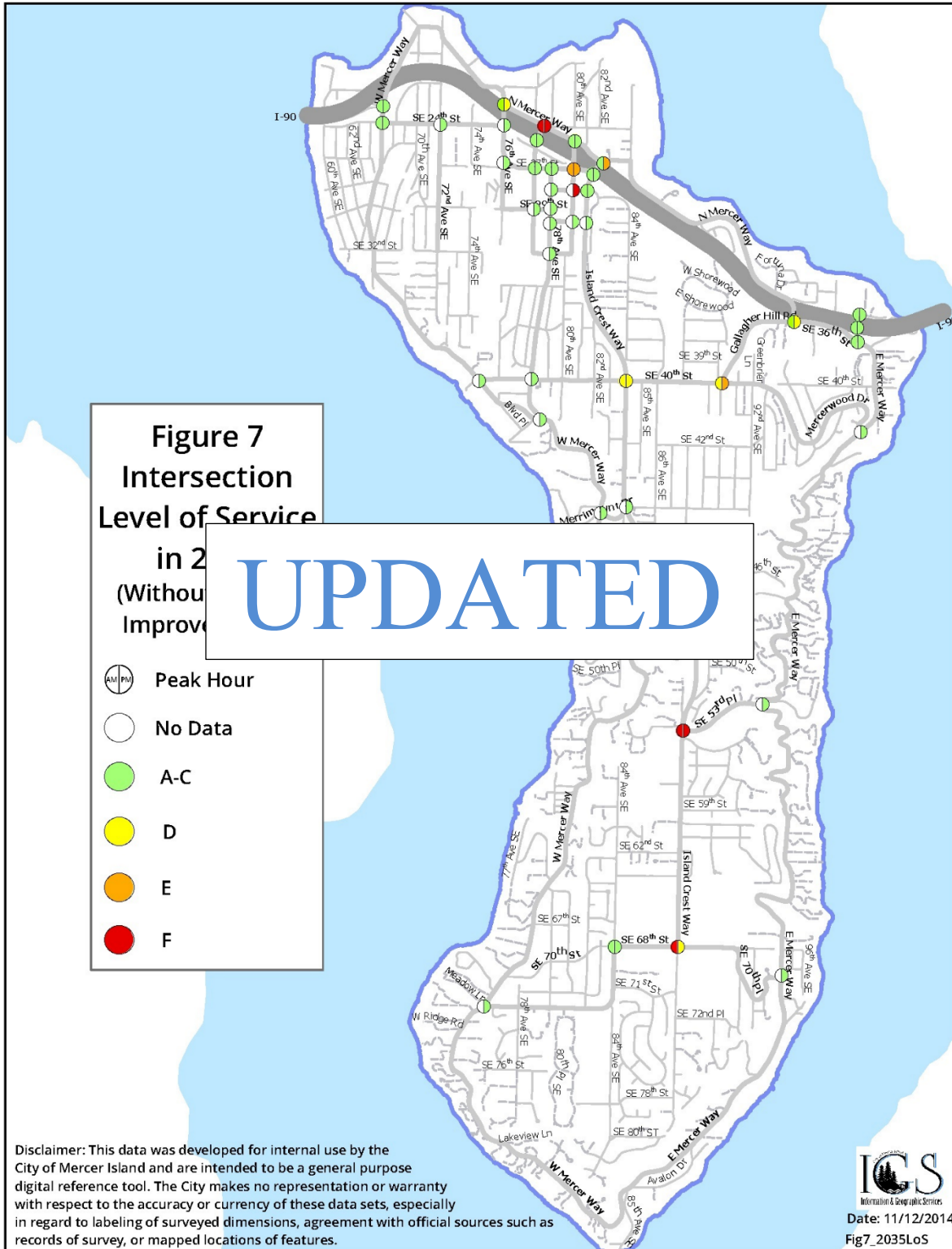
that the City's current street system is maintained.

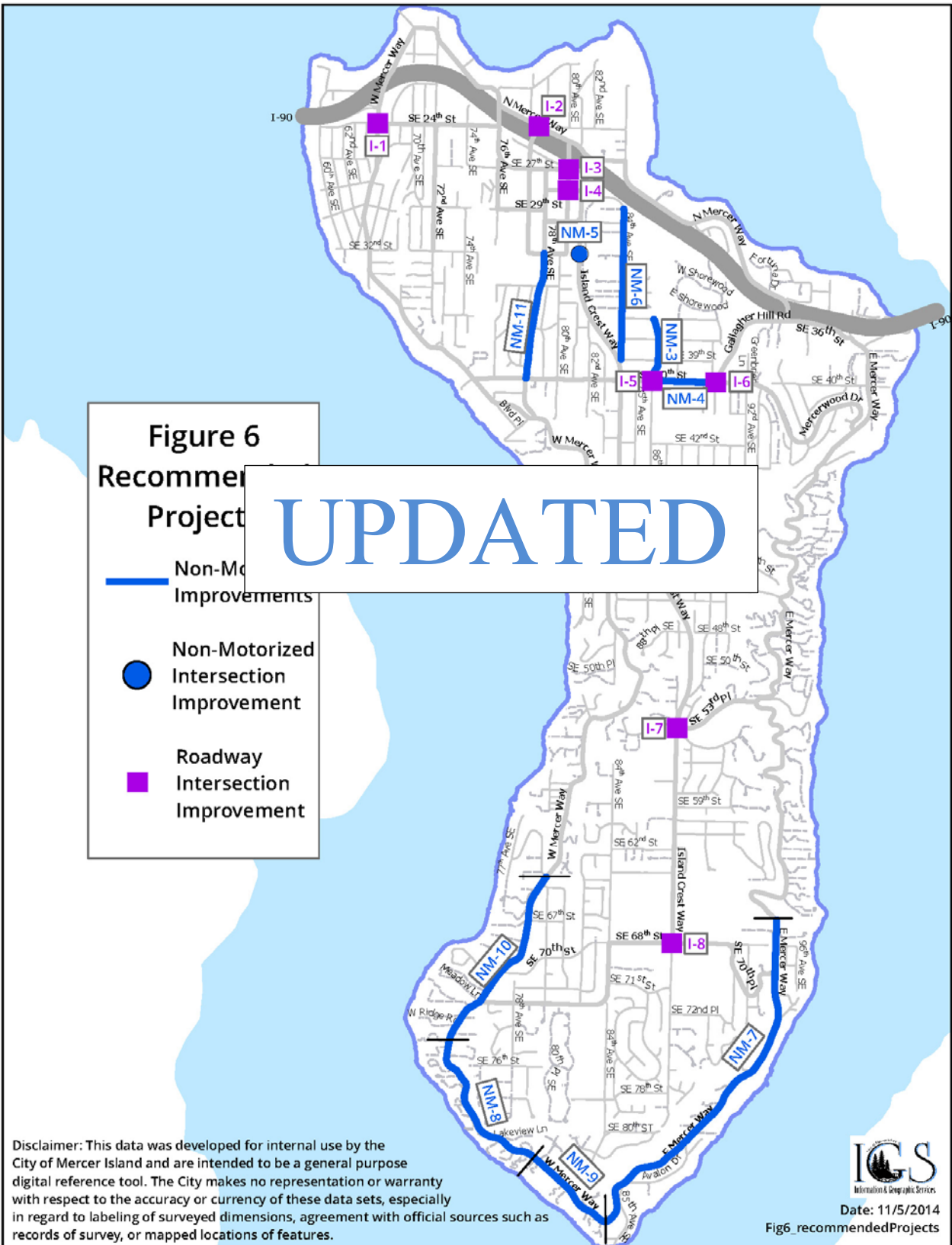
The recommended improvements identify a total of ~~\$51.648.3~~ \$51.648.3 million dollars of transportation improvements over the next 20 years. About ~~78.62~~ 78.62 percent (~~\$4030.0~~ \$4030.0 million) of the total is for street preservation and resurfacing projects to maintain the existing street system. Another ~~9.21~~ 9.21 percent (~~\$10.4.6~~ \$10.4.6 million) is for non-motorized system improvements. About ~~10.11~~ 10.11 percent (~~\$5.04~~ \$5.04 million) is for traffic operational improvements at intersections ~~to that~~ to that maintain LOS ~~operations.~~ operations. Approximately 5 percent (\$2.5 million) is for vehicle and non-motorized improvements that enhance access to the future light rail station and address issues related to the closure of the I-90 center roadway.

## Traffic Operations— With Recommended Improvements

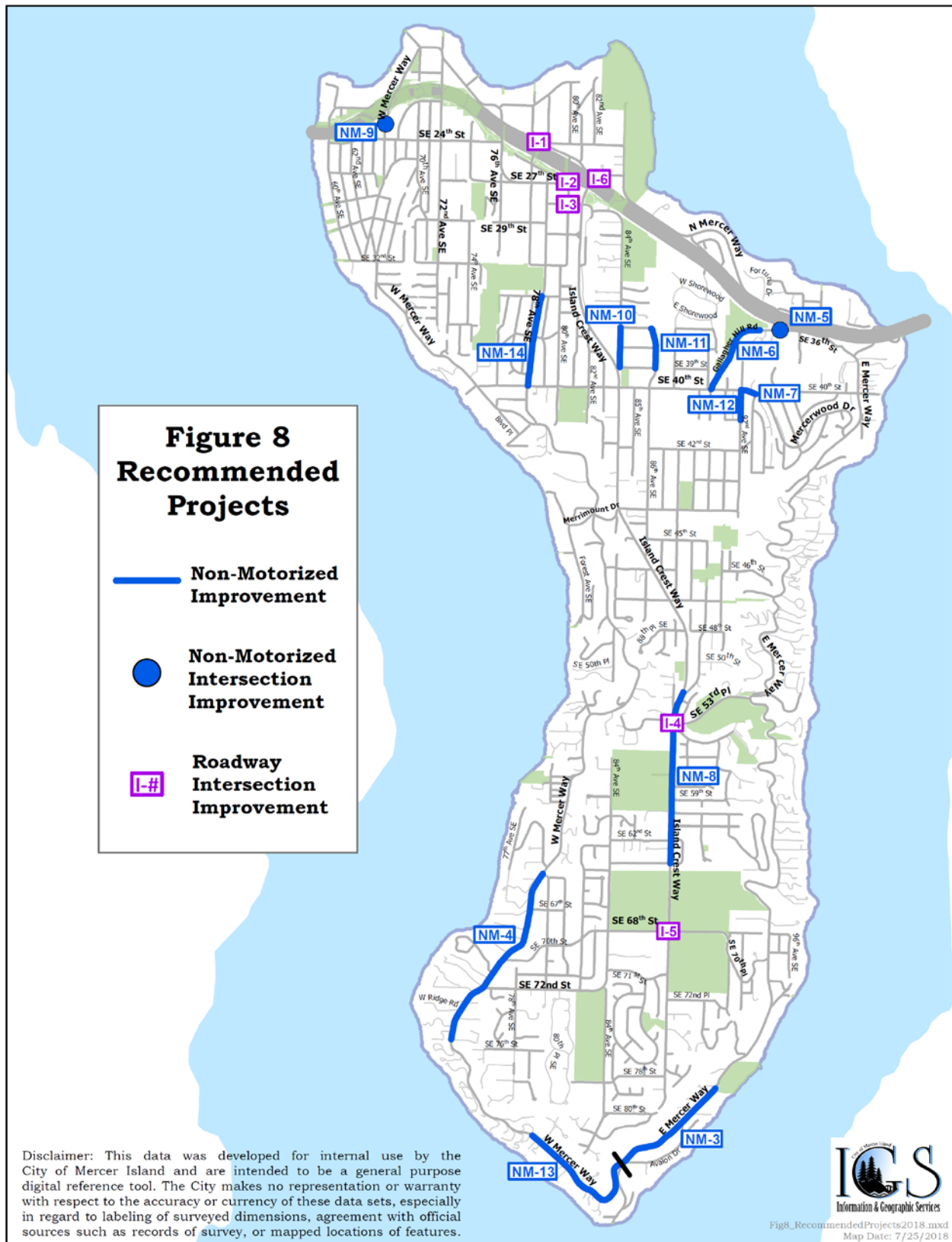
With the recommended improvements, the intersection operations will meet the City's LOS standard for intersection operation and the transportation system will provide a better network for pedestrian and bicycle travel, allowing greater mobility for Island residents. In addition, improvements to regional transportation facilities will accommodate growth in housing and employment, which will ~~to be~~ be focused in the Town Center, where residents can be easily served by high capacity transit. **Table 4** compares the 2035 intersection study locations ~~with baseline~~ without and with the recommended improvements for each of the AM and PM study locations. ~~The baseline~~

improvements include the roadway and intersection improvements identified in Mercer Island's 2015-2020 Transportation Improvement Program. The recommended improvements are those additional improvements that are needed to meet the City's LOS standard.









**Table 3. Recommended Project List ~~2015-2020~~ 2018-2035**

<b>MAP ID</b>	<b>Location</b>	<b>Description</b>	<b>Justification</b>	<b>Cost (\$)</b>
<b>Non-Motorized Projects (NM)</b>				
NM-1	<del>PBF</del> <u>Pedestrian and Bicycle Facilities Plan Implementation</u>	Annual funding for non-motorized improvements.	<del>2015-2020</del> <u>2019-2024 TIP: Project D1-</u>	810,000 <del>(\$45,000 per year)</del>
NM-2	<del>Safe Routes to School</del> <u>ADA Compliance Plan Implementation - Biennial</u>	<del>Biennial funding for safety</del> <u>Design and construct improvements near schools to meet ADA compliance standards.</u>	<del>Ongoing</del> <u>2019-2024 TIP: Project D2</u>	<del>100,000</del> <u>675,000</u> <u>0 (\$75,000 every other year)</u>
NM-3	East Mercer Way Roadside Shoulders (Clarke Beach to Avalon Drive)	Add paved shoulders for non-motorized users.	2019-2024 TIP: Project D3	<del>Every other year</del> <u>483,000</u>
<del>NM-34</del>	<del>Safe Routes - Madrona Crest (86th Avenue SE) Sidewalk</del> <u>West Mercer Way Roadside Shoulders Phase 2 (SE 70th Street to 7400 Block) and Phase 3 (SE 65th Street to SE 70th Street)</u>	<del>Sidewalk between SE 38th to SE 39th Street.</del> <u>Add a shoulder on the east side of West Mercer Way for non-motorized users.</u>	<del>2015-2020</del> <u>2019-2024 TIP: Project D2-D4</u>	<del>510</del> <u>796,000</u>
<del>NM-4</del>	<del>Safe Routes to School - New Elementary School</del>	<del>Pedestrian improvements to support the new elementary school.</del>	<del>2015-2020 TIP: Project D3.</del>	<del>454,000</del>
NM-5	<del>Island Crest Way Crosswalk Enhancement - Improvement at SE 32nd/36th Street and North Mercer Way Intersection</del>	Add Rectangular Rapid Flashing Beacons (RRFB) at existing pedestrian crossing with refuge island, ADA improvements, and rectangular rapid flashing beacons (RRFBs).	<del>2015-2020</del> <u>2019-2024 TIP: Project D4-D5</u>	<del>25</del> <u>100,000</u>
<del>NM-6</del>	<del>Gallagher Hill Road Sidewalk Improvement</del>	<del>Construct concrete curb, gutter, and sidewalk along east side of street.</del>	<del>2019-2024 TIP: Project D6</del>	<del>540,000</del>
<del>NM-67</del>	<del>84th Mercerwood Drive between 92nd Avenue Path (SE 39th to Upper Luther Burbank Park) and 93rd Avenue SE</del>	<del>Add a gravel shoulder.</del> <u>Safe routes to school pedestrian facility along south side of street.</u>	<del>2015-2020</del> <u>2019-2024 TIP: Project D5-D7</u>	<del>70</del> <u>200,000</u>
NM-78	<del>East Mercer Way Roadside Shoulders (From 6600 block to south end of E Mercer Way)</del> <u>Island Crest Way Bike Route between 90th Avenue SE and SE 63rd Street</u>	<del>Add a shoulder for non-motorized users.</del> <u>Complete missing gap in north-south bike route.</u>	<del>2015-2020</del> <u>East Link mitigation/ 2019-2024 TIP: Project D6-E1 (design only \$300,000)</u>	<del>1,067,400</del> <u>2,000</u>
NM-89	<del>I-90 Trail Crossing at West Mercer Way Roadside Shoulders (7400-8000 Block)</del>	<del>Add a shoulder for non-motorized users.</del> <u>Construct enhanced trail crossing.</u>	<del>2015-2020</del> <u>East Link mitigation/ 2019-2024 TIP: Project D7-E2</u>	<del>417,500</del> <u>300,000</u>
<del>NM-10</del>	<del>84th Avenue SE Sidewalk between SE 33rd Street and SE 36th Street</del>	<del>Construct sidewalk.</del>	<del>Safe routes to school</del>	<del>350,000</del>

MAP ID	Location	Description	Justification	Cost (\$)
NM-911	<del>West Mercer Way Roadside Shoulders (8000 block to E Mercer Way)</del> 86th Avenue SE Sidewalk Phase 2 between SE 36th Street and SE 39th Street	Add a paved shoulder (sidewalk along east side) for non-motorized users. of street.	PBFP Safe routes to school	422,400 340,000
NM-12	92nd Avenue SE Sidewalk between SE 40th Street to SE 41st Street	Construct sidewalk along west side of street.	Safe routes to school	200,000
NM-1013	West Mercer Way Roadside Shoulders (6500 to 7400 8100 block) to Avalon Drive)	Add a paved shoulder (east side) for non-motorized users.	PBFP Pedestrian and Bicycle Facilities Plan: Project WMW8	676,800 2,000,000
NM-1114	78th Avenue SE between SE 32nd 34th Street to and SE 40th Street	Improve with sidewalks, pedestrian and bicycle lanes/sharrows facilities to connect with the Town Center.	PBFP Pedestrian and Bicycle Facilities Plan: Project N15 and N16-	1,131,300 560,000
NM-15	East and West Mercer Way	Add rumble strip between the vehicle lane and shoulder on East and West Mercer Way.	Pedestrian safety	TBD
<b>Intersection Projects (I) / Road Projects (R)</b>				
I-1	SE 24th Street/W Mercer Way	Add southbound left turn pocket (re-channelize).	East Link/Fails to meet LOS Standard	25,000
I-21	77th Avenue SE/N Mercer Way	Roundabout or traffic signal* or add center receiving lane.	East Link bus-rail integration/fails to meet LOS standard	820,000 Sound Transit Mitigation
I-32	SE 27th Street/80th Avenue SE	Traffic signal.	East Link mitigation/fails to meet LOS standard	858,000 Sound Transit Mitigation
I-43	SE 28th Street/80th Avenue SE	Traffic signal.	Fails to meet LOS standard	854,900 1,810,000
I-5	SE 40th Street/86th Avenue SE	Add westbound and eastbound left turn pockets and dedicated left turn signal phase.	2015-2020 TIP: Project C3.	758,800
I-64	SE 40th Street/Gallagher Hill Road SE 53rd Place/Island Crest Way	Add eastbound left turn pocket Traffic signal.	Fails to meet LOS standard	133,900 1,450,000
I-75	SE 53rd Place 68th Street/Island Crest Way	Traffic signal, or roundabout.	Fails to meet LOS standard	602,700 1,660,000 <sup>1</sup>
I-86	SE 68th Street N Mercer Way/I-90 Westbound Off-Ramp/Island Crest Way	Traffic Signal/Roundabout* Add exclusive westbound left turn lane at I-90 off-ramp.	Fails to meet WSDOT LOS Standard	982,500,000 <sup>2</sup>
I-7	Light Rail Station Access Improvements and Mitigation for I-90 Center Roadway Closure	Vehicle and non-motorized improvements that enhance access to station and address issues related to I-90 center roadway closure.	Light rail station scheduled to open in 2023	2,500,000
R-1	Street Preservation/Maintenance	Street resurfacing Resurfacing arterial and residential streets based on PCI rating.	2015-2020 2019-2024 TIP: Projects A1, B1-B2B3, C1-C10, E1-E3.	4930,000,000
			<b>Total 2015-2018-2035 Projects</b>	<b>51,620,200 \$4 8,274,000</b>

<sup>1</sup> Cost estimate reflects higher cost option of alternative actions.

<sup>2</sup> Cost estimate represents a 10% City share; total cost is \$5,000,000.

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**Table 4. 2035 Intersection Operations –~~Baseline~~ Without and With Recommended Improvements**

Intersection	2035 AM Peak Hour		2035 PM Peak Hour	
	<del>With</del> <del>Baseline</del> Without Improvements	With Recommended Improvements	<del>With</del> <del>Baseline</del> Without Improvements	With Recommended Improvements
<b>Town Center Intersections (LOS C Standard)</b>				
SE 24th St/76th Ave SE	<del>–B</del>	<del>–B</del>	<del>CB</del>	<del>CB</del>
N Mercer Way/77th Ave SE	<del>FA</del>	<del>AB</del>	<del>FA</del>	A
N Mercer Way/Park & Ride/80th Ave SE	C	C	C	C
SE 27th St/76th Ave SE	--	--	B	B
SE 27th St/77th Ave SE	<del>CB</del>	<del>CB</del>	C	C
SE 27th St/78th Ave SE	B	B	<del>CB</del>	<del>CB</del>
SE 27th St/80th Ave SE	<del>ED</del>	B	E	<del>CB</del>
SE 28th St/78th Ave SE	--	--	<del>CB</del>	<del>CB</del>
SE 28th St/80th Ave SE	<del>–B</del>	<del>–B</del>	<del>FD</del>	<del>CB</del>
SE 28th St/Island Crest Way	B	B	C	C
SE 29th St/77th Ave SE	--	--	B	B
SE 29th St/78th Ave SE	--	--	C	C
SE 30th St/78th Ave SE	--	--	C	C
SE 30th St/80th Ave SE	--	--	B	B
SE 30th St/Island Crest Way	--	--	<del>AB</del>	<del>AB</del>
SE 32nd St/78th Ave SE	--	--	C	C
<b>WSDOT Intersections (LOS D Standard)</b>				
I-90 EB off-ramp/I-90 WB on-ramp/W Mercer Way	B	B	B	B
I-90 WB on-ramp/N Mercer Way/76th Ave SE	<del>CB</del>	<del>CB</del>	<del>DA</del>	<del>DA</del>
<del>I-90 WBEB off-ramp/N Mercer Way/Island Crest Way</del> <del>77th Ave SE</del>	<del>CB</del>	<del>CB</del>	<del>EB</del>	<del>EB</del>
<del>I-90 EBWB off-ramp/77th Ave SE</del> <del>N Mercer Way/Island Crest Way</del>	<del>BE</del>	<del>BC</del>	<del>BD</del>	<del>BC</del>
I-90 EB on-ramp/SE 27th St/Island Crest Way	C	C	C	C
<del>I-90 EB on-ramp/WB ramps/100th Ave SE</del> <del>36th St/E Mercer Way</del>	<del>BC</del>	<del>BC</del>	B	B
I-90 EB off-ramp/100th Ave SE/E Mercer Way	B	B	<del>AB</del>	<del>AB</del>
<del>I-90 WB ramps/100th Ave</del> <del>EB on-ramp/SE 36th St/E Mercer Way</del>	B	B	<del>CB</del>	<del>CB</del>
<b>Outside of Town Center Intersections (LOS D) Standard)</b>				
SE 24th St/W Mercer Way	B	B	C	C
SE 24th St/72nd Ave SE	<del>–B</del>	<del>–B</del>	B	B
SE 36th St/N Mercer Way	<del>ED</del>	<del>ED</del>	<del>DC</del>	<del>DC</del>
SE 40th St/W Mercer Way	<del>–B</del>	<del>–B</del>	<del>AB</del>	<del>AB</del>
SE 40th St/78th Ave SE	<del>–B</del>	<del>–B</del>	B	B
SE 40th St/Island Crest Way	D	D	<del>DC</del>	<del>DC</del>
SE 40th St/SE Gallagher Hill Rd	D	<del>ED</del>	<del>EC</del>	<del>DC</del>
Mercerwood Dr/E Mercer Way	--	--	B	B
W Mercer Way/78th Ave SE	--	--	B	B
Merrimount Dr/W Mercer Way	<del>–C</del>	<del>–C</del>	<del>BC</del>	<del>BC</del>
Merrimount Dr/Island Crest Way	<del>–D</del>	<del>–D</del>	<del>ED</del>	<del>ED</del>
SE 53rd Place/Island Crest Way	F	B	F	<del>AB</del>

SE 53rd Place/E Mercer Way	--	--	A	A
SE 72nd 68th St/W Mercer Way 84th Ave SE	--D	--D	AB	AB
SE 68th St/84th Ave SE Island Crest Way	CE	CA	BC	BA
SE 68th St/Island Crest 70th Place/E Mercer Way	F--	C--	DB	AB
SE 68th 72nd St/EW Mercer Way	--	--	B	B

## V. FINANCIAL ANALYSIS

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Since incorporation in 1960, the City has consistently made (or required through private development) transportation investments that have preceded and accommodated population and employment growth and its associated traffic growth. This strategy has enabled the City to make significant improvements in the community's neighborhood streets, arterial roads, pavement markings, streets signs, and pedestrian, and bicycle facilities.

~~In recent years, the City has relied on~~ in 2017, the City's primary funding sources for local transportation projects included: gas tax revenues (\$450,000 in 2014) and real estate excise tax (\$1,500,845,000 in 2014) to fund local transportation projects.

~~In 2014, the City established a~~ Transportation Benefit District that added a \$20 per vehicle fee to provide an estimated \$350,000 (\$370,000 annually to support) and transportation needs. Combined impact fees (\$237,000). In total, the City anticipates received approximately \$2.3 to \$2.67 million (2016) and \$4.0 million (2017) in annual transportation revenues. ~~In 2016, the City adopted~~

~~transportation impact fees to provide another funding source.~~

In addition, Sound Transit mitigation for the closure of the I-90 center roadway is providing up to \$5.1 million in funds for operational and safety improvements.

Combined with supplemental federal and state grant funding, Mercer Island has sufficient resources to maintain and improve its transportation system over the next twenty years and will be able to accomplish the following:

- Maintain the City's arterial street system on a ~~twenty~~ 25-year (average) life cycle;
- Maintain the City's residential system on a ~~thirty-five~~ 35-year (average) life cycle.
- Maintain, improve and expand the City's pedestrian ~~and~~ bicycle system over the next ~~twenty~~ 20 years.
- Maintain and improve the transportation system to meet the forecasted housing and employment growth targets.

## VI. IMPLEMENTATION STRATEGIES

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The following actions by the City of Mercer Island and other jurisdictions will be necessary to effectively implement the ~~program~~programs and ~~policy elements~~policies of this transportation element:

### Transportation System - Streets, Transit, Non-Motorized

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- ~~Develop~~Implement local neighborhood traffic control ~~plans~~strategies as necessary to address specific issues.
- ~~Develop a program for monitoring transportation adequacy to compare projections to actual conditions and identify locations where improvement may become necessary.~~
- Implement Transportation System Management techniques to control traffic impacts.

### Planning - Standards, Policies, Programs

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- Periodically update the City's inventory of transportation conditions, ~~functioning existing~~ level of service and projected ~~levels~~level of service.
- Complete the plan for non-motorized transportation improvements consistent with the City's Comprehensive Plan, including a review of the Pedestrian and Bicycle Facilities Plan and its design standards.

- Develop a neighborhood parking program to address parking overflow impacts from schools, businesses, parks and multi-family housing.
- Revise design standards as necessary to comply with ADA requirements.
- Continue to involve the public in transportation planning and decisions.
- ~~Develop~~Create "transit friendly" design guidelines for ~~project developers to follow new~~ development projects in the Town Center.
- Develop policies, criteria and a process to determine when, and under what conditions, private roads and privately-maintained roads in public rights of way should be accepted for public maintenance and improvement.
- Implement the City's adopted Commute Trip Reduction program.

### Financial Strategies

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- Secure funding to implement the adopted six-year Transportation Improvement Program.
- Actively pursue outside funding sources to pay for adopted transportation improvements and programs.

### Transit Planning

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- Work with Metro to reinstate and improve ~~fixed route~~ transit



services. ~~Work with Metro to~~  
Explore alternative methods of  
providing service to island  
~~residents~~, such as developing a  
demand responsive service  
~~throughout the Island.~~

- Work with ~~Metro~~ and Sound  
Transit to site, design and

construct high capacity transit and  
parking facilities consistent with  
Land Use and Transportation  
Policies contained in the  
Comprehensive Plan that will be  
available for use by Mercer Island  
residents.

## VII. CONSISTENCY WITH OTHER PLANS & REQUIREMENTS

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The Growth Management Act of 1990 requires that local comprehensive plans be consistent with plans of adjacent jurisdictions and regional, state and federal plans. Further, there are several other major statutory requirements with which Mercer Island transportation plans must comply. This section briefly discusses the relationship between this Transportation Element and other plans and requirements.

### Other Plans

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The Transportation Element of the Mercer Island Comprehensive Plan is fully consistent with the following plans:

**Mercer Island Comprehensive Plan —** The Transportation Element is based on the needs of, and is fully consistent with the Land Use Element.

**King County and Multicounty Planning Policies —** Mercer Island's proposed transportation policies are fully consistent with PSRC's multi-county and King County's countywide planning policies.

**Vision 2040—** Vision 2040 builds upon Vision 2020 and Destination 2030 to articulate a coordinated long-range land use and transportation growth strategy for the Puget Sound region. Mercer Island Comprehensive Plan's Land Use and Transportation Elements supports this strategy by accommodating new growth in the Town Center which is near existing and proposed future transportation improvements along the I-90 corridor.

**Metropolitan Transportation Plan —** The Puget Sound Regional Council (PSRC) has updated its long-term vision of the future transportation system through the Vision 2040 and Transportation 2040 plans. The Transportation Element is consistent with these plans.

**Regional Transit System Plan —** Sound Transit's Regional Transit System Plan (RTP) lays out the Puget Sound region's plans for constructing and operating a regional high capacity transit system. Both the Land Use and Transportation Elements directly support regional transit service and facilities, and are consistent with the RTP.

### Plan Requirements

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The Transportation Element of the Mercer Island Comprehensive Plan meets the following regulations and requirements:

**Growth Management Act —** The Growth Management Act, enacted by the Washington State Legislature in 1990 and amended in 1991, requires urbanized counties and cities in Washington to plan for orderly growth for 20 years into the future. Mercer Island's Transportation Element conforms to all of the components of a comprehensive transportation element as defined by GMA.

**Commute Trip Reduction —** In 1991, the Washington State Legislature enacted the Commute Trip Reduction Law which requires implementation of

transportation demand management (TDM) programs to reduce work trips. In response to these requirements, Mercer Island has developed its own CTR program to reduce work trips by City employees. There are two other CTR-affected employers on the Island; both have developed CTR programs.

**Air Quality Conformity** — Amendments to the federal Clean Air Act made in 1990 require Washington and other states to develop a State Implementation Plan (SIP) which will reduce ozone and carbon monoxide air pollutants so that national standards may be attained. The Central Puget Sound area, including King County and Mercer Island, currently meets the federal standards for ozone and carbon monoxide. The area is designated as a carbon monoxide maintenance area, meaning the area has met federal standards, but is required to develop a maintenance plan to reduce mobile sources of pollution.

## Amendment 4 – Policy support for Open Space Conservation

Amend the Land Use Element to create a new policy 20.14, which reads:

Support the conservation of private property on Mercer Island through the use of conservation tools and programs including, but not limited to, the King County Public Benefit Rating System and Transfer of Development Right programs.

## Amendment 5 – Policy support for the use of Low Impact Development

Amend the Introduction, Section II – Vision Statement Environment of the Comprehensive Plan to read:

The preservation of Open space (trees and green spaces) preservation continues to be a primary activity means to for attaining the community's quality-of-life vision. The implementation of low impact development techniques also preserves the natural environment.  
City leaders will continue to search for effective new ~~tools~~ methods and standards to protect and enhance the environment.

Amend policy 4.1 of the Utilities Element to read:

4.1 The City shall continue to implement programs and projects designed to meet the goals and requirements of the Action Agenda for Puget Sound Water Quality Management Plan.

Amend the Utilities element to create a new policy 4.4 and 4.5, which reads:

4.4 Incorporate low impact development standards, and any future innovations or technologies that meet or exceed current low impact development standards, into new development and redevelopment. Low impact development standards, such as retaining native vegetation, minimizing stormwater runoff, bioretention, rain gardens, and permeable pavements should be incorporated into new development or redevelopment where feasible and appropriate.

4.5 New development should least disrupt the natural water cycle, returning as much precipitation to groundwater as possible in order to extend the flow of seasonal streams into the dry season and to contribute cooling ground water to surface water features, thereby contributing to healthy fish and wildlife habitat.

## Amendment 6 – Arts & Cultural

Amend the Introduction, Section II Vision Statement Introduction to read:

...

The following Vision Statement is essentially the compilation of several long standing policies embodied in several existing planning documents including the Land Use Plan, Town Center Plan, ~~and~~ Park and Open Space Plan, and the Arts and Culture Plan. Reexamining these policies implies a reexamination of the City's overall policy base.

This Vision Statement should satisfy (at least) the following three purposes: 1) City Boards, Commissions and Staff will use the Council's explicit guidance in determining the priority and degree of evaluation of existing elements in the City's Growth Management Act Policy &

Planning Work Plan; 2) City employees will be guided in the provision of quality municipal services; 3) Most importantly, the Council, its advisory bodies and the community-as-a-whole will proceed with a common understanding of the quality of life values or themes that will shape our community for years to come.

...

Amend the Land Use Element, Section I Introduction to read:

...

Parks, open spaces, educational and recreational opportunities are highly valued and consume a large amount of land. The Island has 472 acres of park and open space lands including small neighborhood parks and trails as well as several larger recreational areas, including Luther Burbank Park and Aubrey Davis Park above the Interstate 90 tunnel. One hundred and fifteen acres of natural-forested land are set aside in Pioneer Park and an additional 150 acres of public open spaces are scattered across the community. There are four elementary schools ~~(one scheduled to open in fall 2016)~~, one middle school and a high school owned and operated by the Mercer Island School District. In addition, there are several private schools at the elementary and secondary education levels.

Arts are integral to Mercer Island's identity, vitality, heritage, and shared values. The City of Mercer Island is committed to supporting and sustaining rich and diverse cultural and arts experiences and opportunities for the community. In 2018, the City incorporated the Arts and Culture plan as an appendix to the Comprehensive Plan incorporating the goals and policies in the Arts and Culture Plan into the City's Comprehensive Plan.

The community strongly values environmental protection. As a result, local development regulations have sought to safeguard land, water and the natural environment, balanced with private property rights. To reflect community priorities, development regulations also attempt to balance views and tree conservation.

Amend the Land Use Element to create a new Goal 23, which reads:

Goal 23: Support the arts on Mercer Island.

Amend the Land Use Element to create new policies 23.1, 23.2, 23.3, 23.4, 23.5, 23.6, 23.7, 23.8, 23.9, and 23.10, which read:

23.1 Support implementation of and encourage community involvement in accessible, high quality performing, visual and literary arts programs, projects, and events.

23.2 Provide educational art opportunities through Parks & Recreation curriculum.

23.3 Maintain a citizen Arts Council, which is advisory to the City Council and that spearheads arts programming and partnerships.

23.4 Promote cooperation and local partnerships between the City of Mercer Island and artists, arts providers, nonprofit organizations, urban designers, architects, developers, and others to help improve the quality of the built environment.

23.5 Coordinate and collaborate with the local school district to broaden accessibility and awareness of local art opportunities.

23.6 Coordinate and collaborate with local, regional, and national arts organizations, and through public and private partners to integrate art into the community via permanent installations and special events.

23.7 Assess community art needs through community engagement and public involvement.

23.8 Implement a creative district and accountability strategy to complement and enhance overall city economic development strategy and to foster a thriving creative economy.

23.9 Support:

23.9.1 Efforts to secure space for art and cultural activities;

23.9.2 The establishment of a community maker space;

23.9.3 Opportunities for housing and/or live/work space for artists; and,

23.9.4 A multidiscipline-oriented community arts facility.

23.10 Maintain a parity of public space for art and cultural activities when existing public art and cultural activity space is modified or eliminated.

Amend the Land Use Element to create a new Goal 24, which reads:

Goal 24: Nurture public art on Mercer Island.

Amend the Land Use Element to create new policies 24.1, 24.2 24.3, 24.4, 24.5, 24.6, and 24.7 which read:

24.1 Encourage diversity in public art.

24.2 Maintain current and encourage new spaces for public art placement.

24.3 Maintain and preserve the current collection and encourage the acquisition of additional public art.

24.4 Incorporate public art into capital improvement projects.

24.5 Maintain requirement that at least 1% of qualifying capital improvement projects' costs are set aside for public art acquisition, repair, and maintenance.

24.6 Incorporate public art into and surrounding transportation projects.

24.7 Welcome and support community involvement in public art processes.

Amend the Land Use Element to create a new Goal 25, which reads:

Goal 25: Preserve Mercer Island's Heritage.

Amend the Land Use Element to create new policies 25.1, 25.2, 25.3, and 25.4, which read:

25.1 Promote awareness and appreciation of Mercer Island's history and historic resources.

25.2 Support efforts to secure space for the preservation of Mercer Island's historical and cultural heritage and related archival materials.

25.3 Promote public engagement with culture and heritage organizations.

25.4 Support the curation of historical exhibits in the community.

Adopt as Appendix D, the City of Mercer Island Arts and Cultural Plan.

## Amendment 7 – Critical Areas Ordinance

Amend the Land Use Element to re-number existing Goal 19 to Goal 20, and create a new Goal 19, which reads:

Goal 19: Protect and enhance habitat for native plants and animals for their intrinsic value and for the benefit of human health and aesthetics. Regulatory, educational, incentive-based, programmatic, and other methods should be used to achieve this goal, as appropriate.

Amend the Land Use Element to create new policies 19.1 through 19.15, which read:

19.1 Designate bald eagles as a Species of Local Concern for protection under the Growth Management Act. Identify additional Species and Priority Habitats of Local Concern referencing best available science and the Washington Department of Fish and Wildlife Priority Habitats and Species List. Determine how best to protect these species and habitats.

19.2 Inventory native plants and animals on Mercer Island and the habitats that support them. As part of this effort, identify pollinators and the native plants they depend upon.

19.3 Evaluate and enhance the quality of habitat to support the sustenance of native plants and animals with the appropriate balance of ground, mid-level, and tree canopy that provides cover, forage, nectar, nest sites, and other essential needs. In addition to parks and open spaces, preserve and enhance habitat in conjunction with residential, institutional, and commercial development and in road rights-of-way.

19.4 Critical areas and associated buffers should consist of mostly native vegetation.

19.5 Plants listed on the King County Noxious Weed and Weeds of Concern lists should be removed as part of new development and should not be planted during the landscaping of new development. Efforts should be made to reduce or eliminate, over time, the use of these plants in existing public and private landscapes and in road rights-of-way. New plantings in road rights-of-way should be native plants selected to benefit wildlife and community environmental values.

- 19.6 Important wildlife habitats including forest, watercourses, wetlands, and shorelines should be connected via natural areas including walking paths along forested road rights-of-way.
- 19.7 Community tree canopy goals should be adopted and implemented to protect human health and the natural environment and to promote aesthetics. Encourage the conversion of grass to forest and native vegetation. Promote the preservation of snags (dead trees) for forage and nesting by wildlife.
- 19.8 Consider a community effort to establish new wetlands in recognition of the historical loss of wetlands.
- 19.9 When considering the purchase of land to add to community open space, prioritize the purchase and preservation of wetlands and stream headwaters.
- 19.10 Promote the use of soft shoreline techniques and limitations on night lighting to provide shallow-water rearing and refuge habitat for out-migrating and lake-rearing endangered Chinook salmon. Encourage the removal of bulkheads and otherwise hardened shorelines, overwater structures, and night lighting, especially south of I-90 where juvenile Chinook are known to congregate.
- 19.11 Promote the reduction of nonpoint pollution that contributes to the mortality of salmon, other wildlife, and vegetation. This pollution consists of pesticides, chemical fertilizers, herbicides, heavy metals, bacteria, motor oils, and other pollutants and is primarily conveyed to surface water features by stormwater runoff.
- 19.12 Promote the preservation of organic matter in planting beds and landscapes including leaves, grass clippings, and small woody debris. Encourage the import of organic material to landscapes including wood chips and finished compost to reduce water and fertilizer use and to promote food production for wildlife.
- 19.13 Promote awareness and implementation of the American Bird Conservancy's bird-friendly building design guidelines which prevent bird mortality caused by collisions with structures.
- 19.14 Promote awareness and implementation of the International Dark-Sky Association's methods to reduce the excess lighting of the night sky that negatively affects wildlife, particularly birds. Consider seeking certification as an International Dark-Sky Community.
- 19.15 Consider participation in the National Wildlife Federation's Community Wildlife Habitat Program. Encourage community members to seek certification of their homes as Certified Wildlife Habitat and consider seeking certification of Mercer Island as a Wildlife-Friendly Community.
- 19.16 Promote the establishment of bird nest boxes in parks and on private property for species that would benefit. Remind pet owners of the very significant bird mortality related to cats and to keep them indoors.

## Amendment 8 – Private Community Facilities

Amend section V. of the Land Use Element to read:

- 8. The City community should accommodate community facilities that support the physical, mental, spiritual, social, ~~and~~ or cultural health of Mercer Island.

Amend the Land Use Map of the Land Use Element to reflect the Private Community Facilities land use designation (end of this document).



Amend the Land Use Element to create a new Goal 27, which reads:

Goal 27: Establish a zoning designation that would enable the location of community facilities that shall utilize master planning techniques and accommodate flexible design standards, to encourage superior site and building design outcomes.

Amend the Land Use Element to create new policies 27.1, 27.2, 27.3, 27.4, 27.5, 27.6, 27.7, and 27.8, which read:

- 27.1 Establish general standards regarding aesthetics, and development standards for community facilities which ensure compatibility of design, construction and scale, and minimize the impact of these facilities on surrounding uses. These standards should consider and mitigate for the sensitivity of adjacent residential uses.
- 27.2 Establish regulations to address appropriate mitigation of transportation and parking impacts and ensure nonmotorized solutions are considered and integrated into circulations plans. Development shall provide adequate access for and strive to reduce conflicts between and congestion caused by all modes of transportation, motorized and non-motorized.
- 27.3 Safety is of paramount importance and shall be a priority during all phases of project development, including planning, project design, and the entitlement process.
- 27.4 Establish the opportunity to provide for community facility improvements and additions that will further local and regional goals and implement Mercer Island's Comprehensive Plan.
- 27.5 Housing uses shall be limited and relate to the mission of and be accessory to the primary facility.
- 27.6 Community facilities are most appropriately located in the general vicinity of existing community facilities.
- 27.7 Community facilities are subject to design review and supplemental design standards may be adopted.
- 27.8 A master planning process shall be utilized for all major development of community facilities. Facilities should be subject to a community design dialogue, utilizing techniques such as design charettes.

## Amendment 9 – Disaster Planning and Recovery

Amend the Land Use Element to create a new Goal 22, which reads:

Goal 22: Maintain and enhance current community emergency preparedness and planning efforts, and provide for long-term recovery and renewal.

Amend the Land Use Element to create new policies 22.1, 22.2, 22.3, 22.4, 22.5, and, 22.6 which read:

22.1 Periodically review and update the City's emergency management plans.

22.2 Identify, and implement, necessary enhancements to the City's emergency planning and preparedness program.

22.3 Coordinate with, incorporate, and support, the emergency management preparedness and planning efforts of local, regional, state, and national agencies and organizations, with attention to impacts on vulnerable populations.

22.4 Maintain current local community emergency preparedness programs, including volunteer coordination, City staff drills, and community outreach and education programs, with attention to impacts on vulnerable populations.

22.5 Adopt regulations and programs to mitigate and control hazards that are created by a natural event. For example, the creation of a new landslide hazard area resulting from a naturally occurring slope failure.

22.6 Continue to develop an action plan to expedite development review following an emergency event.

## Amendment 10 – Universal Design, Disability Access, and Age-Friendly Planning

Amend Goal 4 of the Land Use Element, to read:

Goal 4: Create an active, pedestrian-friendly, and accessible retail core.

Amend Goal 5 and Policy 5.4 of the Land Use Element, to read:

Goal 5: Encourage a variety of housing forms for all life stages, including townhomes, apartments and live-work units attractive to families, singles and seniors at a range of price points.

Policy 5.4: Encourage the development of accessible and visitable housing within the Town Center.

Amend Policy 16.1 of the Land Use Element, to read:

Policy 16.1: Use existing housing stock to address changing population needs and aging in place. Accessory housing units and shared housing opportunities should be considered in order to provide accessible and affordable housing, relieve tax burdens, and maintain existing, stable neighborhoods.

Amend Goal 2 of the Housing Element, to read:

Goal 2: Provide a variety of housing types and densities to address the current and future needs of all Mercer Island residents, support the creation of a variety of housing types that will support different family living needs and aging in place.

Amend Policy 2.3 of the Housing Element, to read:

Policy 2.3 Emphasize housing opportunities, including mixed-use development, affordable housing, ~~and special needs~~ accessible housing, and aging in place, in the Town Center.

Amend Goal 3, and Policies 3.5, 3.7, 3.11 of the Housing Element, to read:

Goal 3: Support the adequate preservation, improvement, and development of housing for ~~all~~the diverse economic and social segments of the Mercer Island community.

Affordable Housing Policies section, to read:

Policy 3.5: Work to increase the base of both public and private dollars available on a regional level for affordable and accessible housing, especially for housing affordable to very low income households, and accessible to people with disabilities.

Affordable Housing Policies section, to read:

Policy 3.7: Continue to explore ways to reform regulations that would either provide incentives or reduce the cost to produce affordable and accessible housing.

Local Resources Policies section, to read:

Policy 3.11: Consider allowing the development of one innovative housing project, e.g. compact courtyard housing, attached single family housing or smaller lot housing, to examine the feasibility and desirability of additional housing options to address the changing demographics on Mercer Island. The demonstration project should include smaller single family units, accessible housing and barrier-free entries for visitability, common open space and other amenities, and be subject to strict design review. Following completion of the project, the City will engage in a policy discussion about expanding innovative housing opportunities.

Create a new Policy 3.25 in the Housing Element, Special Needs / Fair Housing Policies section, to read:

Policy 3.25 Explore innovative ways to remove barriers to, and provide incentives for, the creation and modification of residential housing that is wholly or partially accessible to people with disabilities.

Amend Policies 4.1 and 4.2 of the Housing Element, to read:

Policy 4.1: Every five years, adopt a Strategy Plan and Work Program identifying strategies and implementation measures that increase the City's achievement of housing goals, including the provision of adequate accessible and affordable housing.

Policy 4.2: Track key indicators of housing supply, accessibility, affordability and diversity. Key indicators include but are not limited to housing production, demolition, conversion and rezones, in addition to units affordable to moderate, low and very low income households.

## Amendment 11 – Green Building Introduction

Amend the Land Use Element to amend the Introduction to read:

"... From 2010 to 2014, with the entire community's sustainability in mind, the City has implemented a wide range of outreach programs, efficiency campaigns, alternative energy initiatives, land-use guidelines, and other natural resource management measures designed to minimize the overall impacts generated by Island residents, for the benefit of future generations. Due to the 20-year horizon envisioned by this comprehensive plan, it is especially

appropriate to include measures that address the long-term actions needed to reduce greenhouse gas emissions, ideally in collaboration with other local governments. Actions that the City will take in the management of its own facilities and operations are addressed in the Capital Facilities Element of this plan. In 2018, the City continued to promote and support sustainable development, through the development of green building goals and policies for all residential development.

These measures, and others under consideration, are identified in more detail in a rolling 6-year Sustainability Plan, to be adopted in ~~2018-2019~~2016, which will guide the City's internal and external actions while taking into account the interrelated issues of climate change, population change, land use, public infrastructure, transportation choices, natural resources management, quality of life, public health, and economic development."

Amend the Land Use Element to create a new Goal 21, which reads:

Goal 21: Promote the use of green building methods, design standards, and materials, for residential development, to reduce impacts on the built and natural environment and to improve the quality of life. Green building should result in demonstrable benefits, through the use of programs such as, but not limited to, Built Green, LEED, the Living Building Challenge, Passive House, Salmon Safe, or similar regional and recognized green building programs.

Amend the Land Use Element to create new policies 21.1, 21.2 21.3, 21.4, and 21.5, which read:

21.1 Eliminate regulatory and administrative barriers, where feasible, to residential green building.

21.2 Develop a green building program that creates incentives for residential development and construction to incorporate green building techniques.

21.3 Evaluate requiring the use of green building techniques for new construction and development of subdivisions as a component of a green building program.

21.4 Educate and provide technical resources to the citizens and building community on Mercer Island regarding green building as a component of sustainable development.

21.5 Conduct annual tracking of new, or significantly-remodeled, structures verified under various green building programs on Mercer Island and incorporate statistics into the City's sustainability tracking system and performance measures.

## Amendment 12 – STAR

Amend Section I of the Introduction, to read:

Currently, the island is almost fully developed, consistent with the long term goals of maintaining a single family residential community within a unique physical setting. The City is served with an adequate and convenient circulation system. Parks, open space, public facilities and utilities are available, consistent with the needs of the citizenry. The City and private parties have made a considerable investment in the redevelopment of the Town Center with new buildings, a more vibrant streetscape and pedestrian-friendly environment.

The City's efforts to focus growth and revitalize the Town Center through targeted capital improvements and design standards to foster high quality development are now bearing fruit. Between 2004 and 2014, eight mixed use projects were constructed in the Town Center, consisting of approximately 850 housing units.

In 2018, the City Council committed to a continuous process of self-improvement and self-assessment by evaluating City's policies and programs against the best practices established by the leading international analytic framework. Initially this was accomplished through the use of the STAR Community Rating System. As better analytic tools become available, the intention is to continue to identify and adopt the leading international analytic framework.

The Vision Statement, following this Introduction, details how the community's values will be manifested in future years. The issues addressed in this Comprehensive Plan concern how best to revitalize the city's Town Center, comply with regional requirements for clean water and transportation, meet local needs for affordable housing and maintain reliability in public facilities and utilities.

Amend the Land Use Element to amend the Introduction to read:

"... From 2010 to 2014, with the entire community's sustainability in mind, the City has implemented a wide range of outreach programs, efficiency campaigns, alternative energy initiatives, land-use guidelines, and other natural resource management measures designed to minimize the overall impacts generated by Island residents, for the benefit of future generations. Due to the 20-year horizon envisioned by this comprehensive plan, it is especially appropriate to include measures that address the long-term actions needed to reduce greenhouse gas emissions, ideally in collaboration with other local governments. Actions that the City will take in the management of its own facilities and operations are addressed in the Capital Facilities Element of this plan. In 2018, the City continued to promote and support sustainable development, through the development of green building goals and policies for all residential development.

Beginning in 2018, the City assessed the City's strengths and weaknesses in supporting sustainability using the STAR Communities framework. Information from this assessment, along with the ~~These~~ measures discussed above, and others under consideration, ~~are~~ will be identified in more detail in a rolling 6-year Sustainability Plan, to be adopted in ~~2019~~2016, which will guide the City's internal and external actions while taking into account the interrelated issues of climate change, population change, land use, public infrastructure, transportation choices, natural resources management, quality of life, equitable services and accessibility, arts and community, public health and safety, human services, and economic development."

Amend the Land Use Element to create a new Goal 26, which reads:

Goal 26: Use the STAR Community framework, or a similar assessment framework, to assess the City's support of sustainable practices.

Amend the Land Use Element to create new policies 26.1, 26.2, and 26.3, which read:

26.1 Assess the effect of proposed Comprehensive Plan or development regulation amendments on sustainability.

26.2 Assess the effect of proposed City programs on sustainability.

26.3 Assess the City's existing strengths and weaknesses in supporting sustainability, using the STAR Communities framework or similar assessment framework, and identify desired programs or policies supporting sustainability.

## Amendment 13 – Town Center Height & Public Amenities

The Planning Commission has recommended no amendments related to this docket item.

## Amendment 14 – PUD / Pilot Program

Amend Goal 16 of the Land Use Element, to read:

GOAL 16: Achieve additional residential capacity in single family zones through flexible land use techniques and land use entitlement regulations.

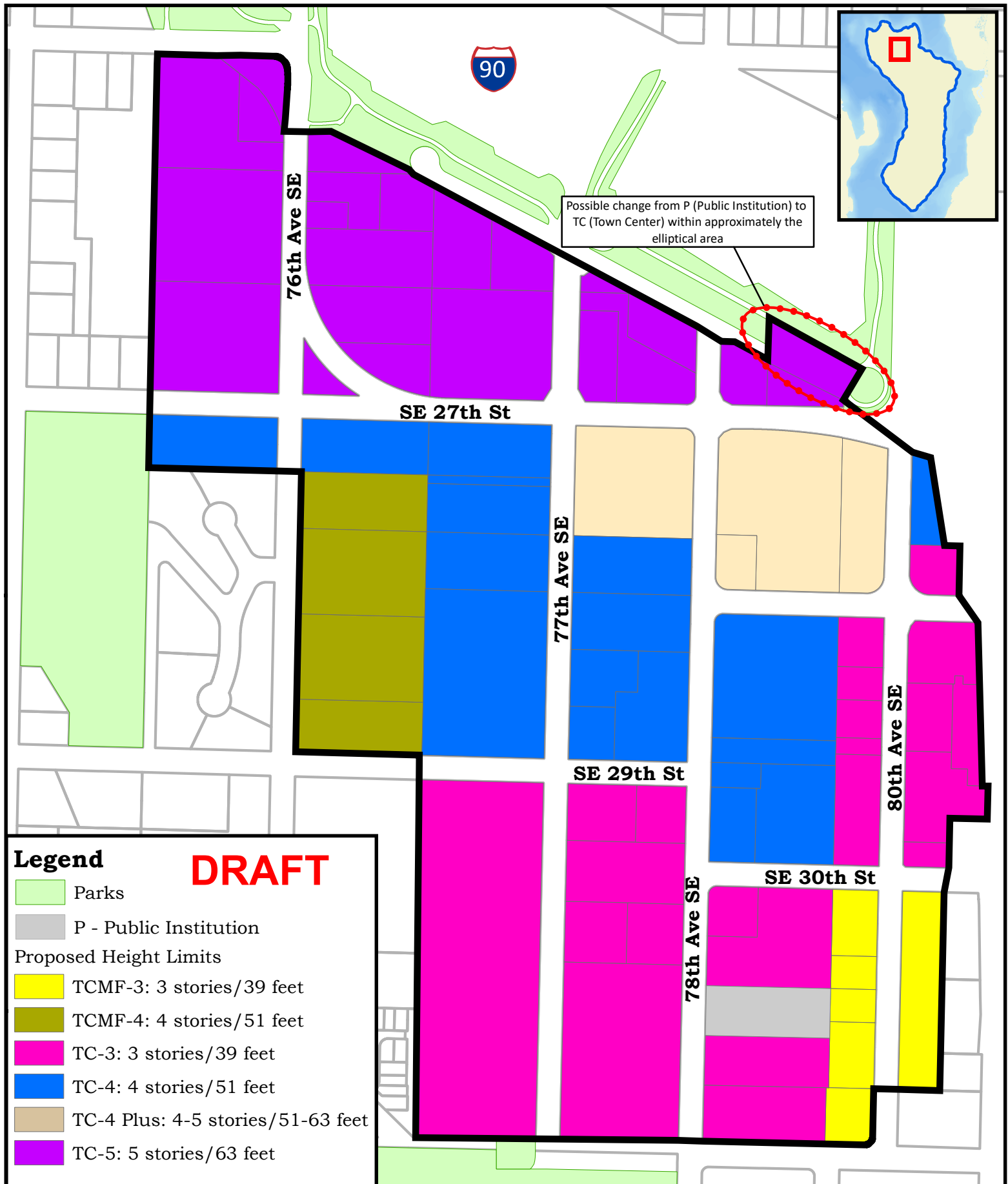
Create a new Policy 16.6 in the Land Use Element, to read:

Policy 16.6 Explore flexible residential development regulations and entitlement processes that support, and create incentives for, subdivisions that incorporate public amenities through the use of a pilot program. The use of flexible residential development standards should be used to encourage public amenities such as wildlife habitat, accessible homes, and sustainable development.

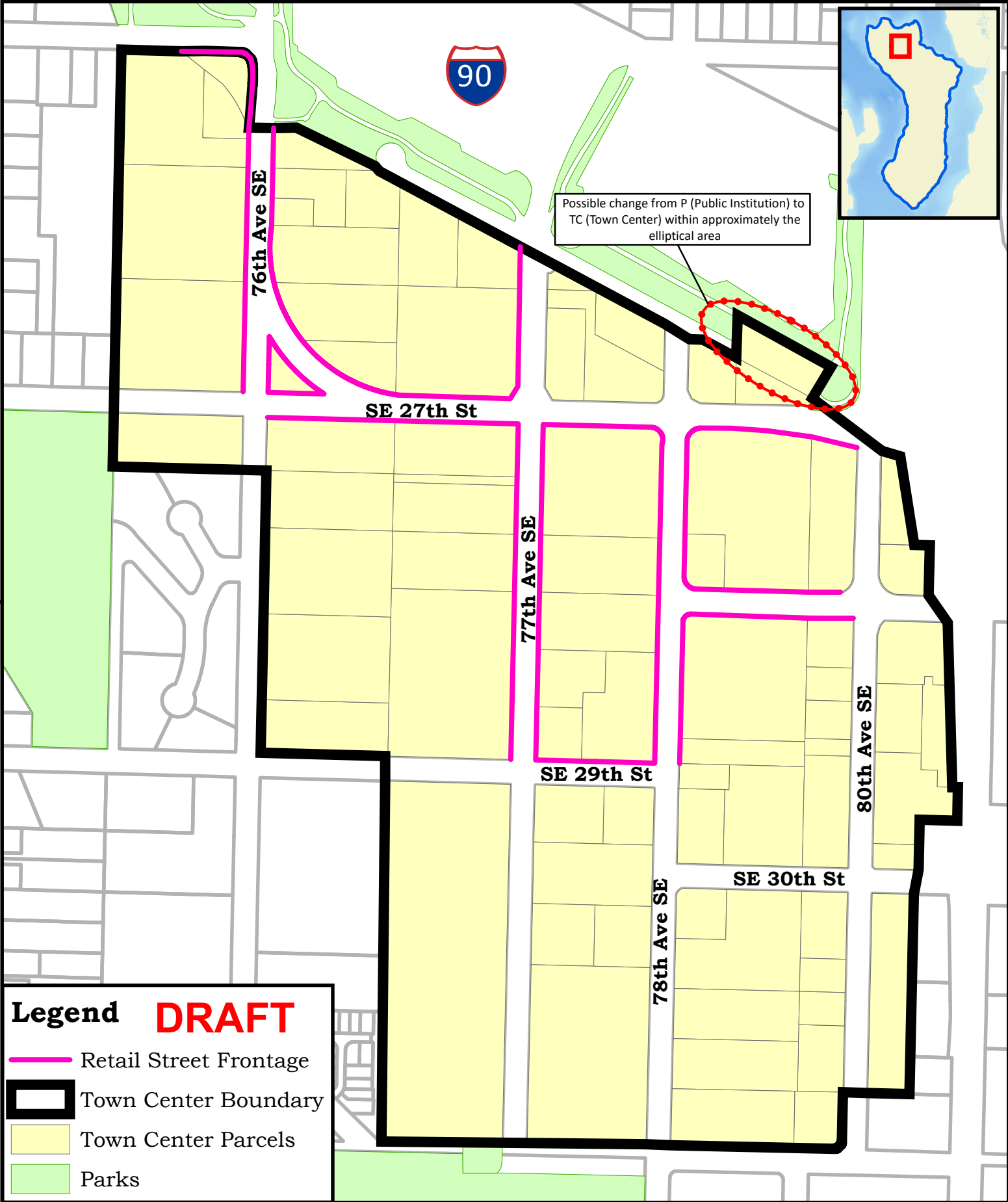
## Amendment 15 – Commuter Parking in Town Center

Amend the Figures TC-1, TC-2, and TC-3 of the Land Use Element (starts next page).

# Figure TC-2: Town Center Subareas & Maximum Height Limit

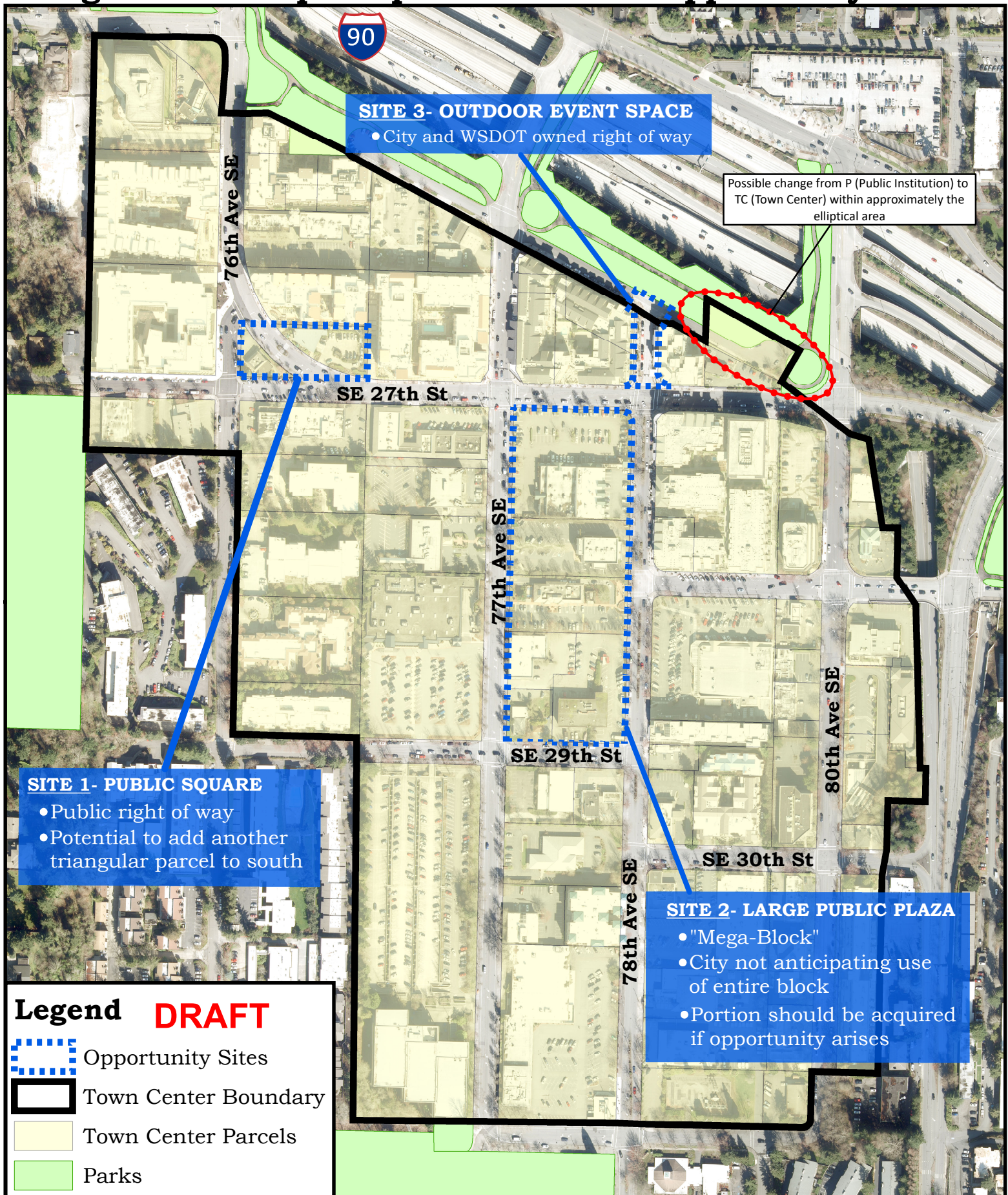


# Figure TC-2: Retail Use Required Adjacent to Street Frontages





# Figure TC-3: Open Space- Potential Opportunity Sites



0 150 300 600 Feet

Attachment B



## Appendix D:

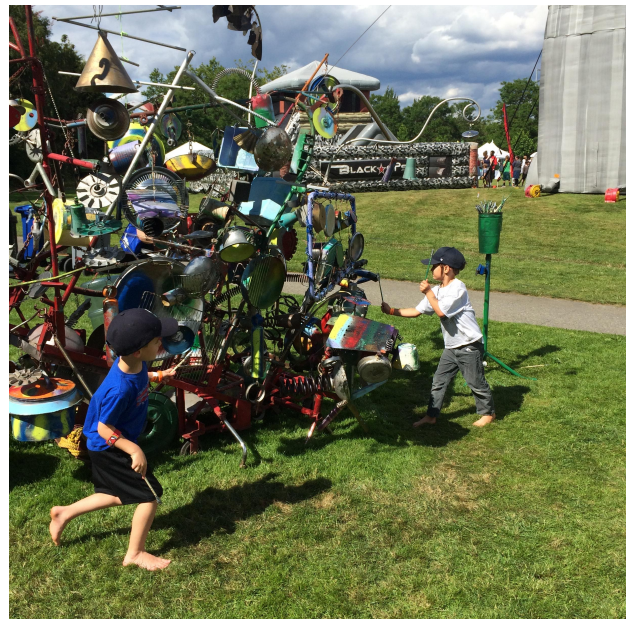
Adopt the Arts and Culture Plan as Appendix D (next page).

**DRAFT**

# CITY OF MERCER ISLAND COMPREHENSIVE ARTS AND CULTURE PLAN



\* Photo courtesy of Sandy Glass



\* Photo courtesy of Mercer Island Reporter



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## **PREFACE**

The Mercer Island Arts Council recognizes the importance of art as an enhancing event, occasion, and activity on Mercer Island. Inclusion of a culture component in the city comprehensive plan is a reflection of this community value. The council is committed to assimilating positive art experiences into everyday life for all community members and removing two basic barriers to advancement: (1) a lack of coordinated cooperation and (2) a lack of space. Our community has a historic tradition of public support for art, a value engendered in this cultural plan. Our objectives - aligned with those of the city council - are to embrace cultural vitality, identify and create adequate arts spaces, and to collaborate with our unique and diverse community partners on Mercer Island.

## **INTRODUCTION**

The city of Mercer Island is committed to supporting and sustaining its rich and diverse cultural and arts identity. The arts play an integral role in the vitality and connectedness of a community. Indeed, the arts, culture, and heritage of a community are its heart.

Mercer Island is a town unique in its geographical character: it is a small town with distinct borders etched of lake water. Yet it is the most populated island situated in a lake in the country, comprised of a diverse population with rich cultural variety that nurtures and incubates creativity and invention from within its tight boundaries. Its identity was forged of ancient myth – of a lake that sank into the water at night and resurfaced each dawn. Not unlike a more famous mythical island that is shrouded in mist and magic. But unlike Avalon, Mercer Island's magic is real. It is home to innovators, intellects, and artists all deeply committed to shaping an enchanted quality of living for its community.

It is this drive, and a commitment to lacing the arts into a shared ethos, that led a sizeable effort in the early 1990's to built art into public life on the island. It was a vision born then that still remains: ***to assimilate positive art experiences into everyday life for all community members.***

Yet more recently, division and process have weighted cultural and artistic progress on Mercer Island. Public input reveals ***two basic barriers to advancement: (1) a lack of coordinated cooperation and (2) a lack of space.*** The city now aspires to resurface its cultural code, to bridge the gaps serving as barriers to progress, and to recommit to the preservation and cultivation of its heritage and arts identity.

By establishing this arts and culture comprehensive plan, the city formalizes its dedication to advancing the enrichment and unification of the whole community

through the arts. By delineating Mercer Island's vision, challenges, and goals, this plan serves as a city blueprint to build upon existing arts capital and ensure arts are an essential support for Mercer Island's present and future.

## **BACKGROUND**

### **Mercer Island has a Historic Tradition of Public Support for Art.**

Mercer Island is a community deeply committed to enriching its quality of life through the arts. In 1985 the Mercer Island City Council passed ordinances establishing the Mercer Island Arts Council (MIAC) and the Municipal Art Fund. MIAC consists of 11 "working" board members who strive to nurture, promote, and support quality cultural art activities for the community. In 1985 MIAC won the National Parks and Recreation Association Dorothy Mullen Arts and Humanities award for its region. Its programs have won the award four additional times, and the national award in 1987.

In the early 1990's Mercer Island experienced a dramatic reconfiguration of its landscape due to the widening of Interstate 90 and construction of the Aubrey Davis Park (formerly "The Lid" park). In this change, the city saw opportunity. It envisioned enhancing the open space created by the corridor and complimenting this unique landscape by providing positive public art experiences for a broad audience. To accomplish this, the city aimed to cover the entire two and a half mile strip of I90 running through the city with sculptures, water parks, and trees. In this process, Mercer Island became the first community in the state to adopt a comprehensive plan that included the incorporation of artwork into parkland, natural open spaces, trails, and public life.<sup>1</sup>

Building on this innovative foundation and a vision to bring art to all, Mercer Island has continued to support arts and culture through its own programming and in associations with local arts organizations.

A small snapshot of recent arts activity include the following:

In 2009, the City approved a one time emergency grant (funds moved from the Art in Public Places Fund for this purpose) to support Youth Theater Northwest.<sup>2</sup> In 2013, the city commissioned and installed a replacement play sculpture titled "Kenton's Dragon" in Deane's Children Park.<sup>3</sup> The city has partnered for twenty-five consecutive years with Wooden O Theater to present annual Shakespeare in the

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<sup>1</sup> Mercer Island 1994 Comprehensive Plan.

<sup>2</sup> Mercer Island City Council Meeting Minutes, June 15, 2009,

<sup>2</sup> Mercer Island City Council Meeting Minutes, June 15, 2009,  
<http://www.mercergov.org/Agendas.asp?AMID=1647>.

<sup>3</sup> See Mercer Island Arts Council Archive of Minutes,  
<http://www.mercergov.org/Agendas.asp?SectionID=-1&CCBID=2>.



Park performances at Luther Burbank Park. Each year the productions draw over five thousand attendees locally. <sup>4</sup> Either by acquisition or donation the city has added at least eight works to its public art collection in the past five years, including two murals at Luther Burbank park and a sculpture installation at Fire Station 92 on the south end commemorating 9/11.<sup>5</sup> The city maintains its indoor and outdoor galleries, which produce thousands of dollars of revenue for the city yearly. <sup>6</sup> The city supports local and regional musicians through its Mostly Music in the Park program, which produces live music performances for thousands of attendees yearly.<sup>7</sup>

### **Mercer Island Supports a Diverse Series of Arts Programming.**

The city provides art experiences that complement and celebrate its unique history, culture, and landscape. Mercer Island encourages positive art engagement for the broadest possible audience by offering regular music concerts, film series, outdoor Shakespeare performances, and community dances. It houses a rotating indoor art gallery, maintains an outdoor sculpture gallery, and sustains a large public art collection comprised of indoor and outdoor pieces, including paintings, sculpture, murals, and a town center streetscape project that embeds symbolic historical artwork into city infrastructure.

#### **Highlights:**

**Mostly Music in the Park:** Mercer Island Arts Council's annual summer concert series. Concerts feature various bands and artists from around the region, performing a wide variety of music.



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<sup>4</sup> Ibid.

<sup>5</sup> Ibid, (In 2016, artists Sandy Glass and Jose Orantes completed a mosaic mural located in the Luther Burbank park playground incorporating student artwork. Fire Station 92 artwork "Gateway of Service" installed in 2015.).

<sup>6</sup> See Mercer Island Arts Council Archive of Minutes,  
<http://www.mercergov.org/Agendas.asp?SectionID=-1&CCBID=2>.

<sup>7</sup> Ibid.



**Mercer Gallery:** Artwork by regional artists on display and for sale at this public gallery. Exhibits are updated approximately every two months.



**The Greta Hackett Outdoor Sculpture Gallery:** Located along the I-90 Corridor on Sunset Highway between 77th Ave SE and 80th Ave SE, the gallery displays sculptures for at least one year, on a rotating basis. The Gallery was the first of its kind in the state. In 1997, in recognition of the gallery, the Arts Council received the Pacific Northwest Regional Arts and Humanities Award, given by the National Recreation & Park Association.



**Public Art Collection:** In addition to public outdoor sculpture, the city has a collection of small sculpture, paintings, murals, and other two-dimensional work in various public buildings, including the library, city hall, and the Mercer Island Community & Event Center.





**Sponsoring Community Building Art Events:** A community dance event is offered once a year incorporating live music, a dance lesson, and social dance time. Rock painting activities are sponsored at events to promote the community building “MI Rocks” movement. Interactive art installations are sponsored for the annual Summer Celebration event. MIAC hosted Washington State Poet Laureate, Todd Marshall in 2015 for readings, writing events, and workshops.



\* Photo courtesy of Ari Levitt



### **Mercer Island is Home to an Array of Arts Organizations and Activities.**

A sizable number organizations support and house arts focused programs on Mercer Island. The Island is home to hundreds of artists. It is the decades long home of an acclaimed youth theater group. It supports a world-renowned dance program for individuals with Parkinson's disease as well as a number of quality youth dance programs. It is home to a visual arts league as well as many art galleries. The arts play a central role in Mercer Island life and culture.

#### **Highlights:**

**Carrucio's:** Culinary arts event space.

**Children's Youth Conservatory/Island Youth Ballet:** Youth ballet instruction and performances.

**Clarke and Clarke Art + Artifacts:** Art and objects of art gallery.

**Dance for PD®:** World acclaimed Dance for Parkinson's program is offered in conjunction with Seattle Theater Group, Mercer Island Parks and Recreation, and the Mercer Island Arts Council. The program provides adapted dance classes for people with Parkinson's disease and their caregivers.

**Fine Arts Advisory Council:** not-for-profit corporation dedicated to supporting K-12 fine arts education in the Mercer Island School District.

**Island Books:** Bookseller hosting author events, book clubs, and children's programs.

**Island Choral Experience:** Community based youth choral and performing arts company.

**Mercer Island Art Uncorked:** Annual music, art, food, and wine tasting festival held in the Greta Hackett Outdoor Sculpture Gallery.

**Mercer Island Center for the Arts:** Organization founded in 2013 with the goal of building a community arts facility on Mercer Island.

**Mercer Island Historic Society:** Established in 1954, the Mercer Island Historical Society collects, preserves, researches, records, and makes available the heritage of Mercer Island.

**Mercer Island School District:** Provides diverse art instruction and opportunity for students and includes the arts in its “Vision 2020” mission.

**Mercer Island Visual Arts League:** Founded in 1961, MIVAL supports the visual arts of its members and the community. Members show their work throughout the year in local businesses and at MIVAL Gallery in the Town Center.

**Musical Mind Studio:** Youth musical education featuring conventional and adaptive training techniques.

**Nancy Stewart:** In conjunction with her pilot project, Sing with Our Kids, Nancy provides music resources and events in the community.

**Russian Chamber Music Foundation:** Organization providing Russian music performances, programs, and education.

**Stoum Jewish Community Center:** Community center hosting a wide array of arts events including a film festival, films, music, speaker events, comedy, theater, and culinary arts events.

**SZ Gallery:** Art gallery offering monthly art walks and events.

**Youth Theatre Northwest:** Educational arts organization founded in 1984, providing drama education, performing opportunities, and live theater experiences for children and young adults.

## **CULTURAL VITALITY AND THE ISLAND’S ARTS GAPS**

Despite Mercer Island’s rich tapestry of art and cultural offerings, there are gaps to be bridged. ***Mercer Island needs community art and heritage space, and coordinated cooperation directing its art and culture activities.***

Numerous comments expressing the need for art space and cooperation amongst arts groups were collected at the Mercer Island Arts Council public engagement meeting on March 14, 2018.<sup>8</sup> It is not the first time the public has conveyed these challenges – they are long-standing issues that have been voiced in a variety of forums and engagement processes.

### **Mercer Island Embraces Cultural Vitality.**

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<sup>8</sup> Mercer Island Arts Council Meeting, March 14, 2018, *Public Comment to the Draft Comprehensive Art Plan*, <http://www.mercergov.org/files/PublicEngagementDraftResponses.pdf>.

A sparkling feature of input received through these public engagement processes is the confirmation that Mercer Islanders embrace the integration of arts and culture into the concept of quality of life. A belief that arts are integral to the sustenance of a good community is prevalent.<sup>9</sup> Indeed, cultural vitality is “the evidence of creating, disseminating, validating, and supporting arts and culture as a dimension of everyday life in communities.”<sup>10</sup> It is comprised of three chief domains: presence of opportunity for participation, cultural participation, and support.<sup>11</sup> Island community input demonstrates the need for further growth in the first domain: opportunity for participation, which flows from space availability and cooperation. Addressing these two unique Island needs will provide better opportunity for the fusion of art into the daily life of Islanders.

### **The Island Lacks Adequate Arts Space.**

Island children’s theater group, Youth Theatre Northwest (YTN), lost its permanent home when the school district reclaimed its district owned theater for construction of a new elementary school in 2011. Between 2011 and 2013 the city began addressing the impending need for a new home for YTN. In this process, it saw a larger community need for art space revealed.<sup>12</sup> Demand for art activity space has only compounded since this time.

In 2014, a “for profit business” displaced the community center art room.<sup>13</sup> Schedules at the two available performing art venues on the island, Mercer Island High School Performing Arts Center and the Stroum Jewish Community Center auditorium, are consistently full. Rents and fees for these spaces are rising. Churches on the island have historically provided space for art activities, however, changes in tax implications for these arrangements are leading to constraints on availability. The historical society has run out of space for storage of important historical documentation.

A multidisciplinary-oriented, centralized arts facility will serve not only to improve availability for arts on the island, it will also act as a magnet for collaborative force.

### **Coordinated Arts Cooperation Will Benefit the Island.**

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<sup>9</sup> Ibid.

<sup>10</sup> <https://www.urban.org/sites/default/files/publication/50676/311392-Cultural-Vitality-in-Communities-Interpretation-and-Indicators.PDF>

<sup>11</sup> Ibid.

<sup>12</sup> City of Mercer Island City Council Meeting and Study Session Agenda and Packet, February 6, 2018, <https://sirepub.mercergov.org/meetings/cache/108/1xvxwb55umwiz145ykh02k55/45220504102018113531804.PDF>.

<sup>13</sup> Mercer Island Arts Council Minutes, February June 11, 2014, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2266> (describing need for art space and better collaboration).

A lack of coordination among arts groups on the island is a long standing issue and a distinct barrier to opportunity and rich cultural development. Island art groups have made regular appearances at Mercer Island Arts Council meetings expressing the insufficiency and ineffectiveness of arts collaboration resources in the community.<sup>14</sup>

Indeed, there is a long-standing perception in the community that the arts operate insularly on Mercer Island. Community art organizations have called for increased cooperation through resource development and focus on collaboration.<sup>15</sup>

Leadership at the Mercer Island Fine Arts Advisory Council has recently recognized this deficit and is working to improve island arts organizations' relationships by forming the "All for Arts" initiative.<sup>16</sup> Mercer Island is a small, robust, and tight-knit community. Communication among the arts organizations on the island should reflect this same sense of solidarity. Enhancing alliances of the local arts community will improve availability of resources and encourage healthier flow of information.

Building vision and goals into the city comprehensive plan that address the Island's arts and cultural needs operates as a first step in forging a thriving future for Mercer Island. By adopting this plan, the city welcomes the opportunity to address its gaps and to commit to enhancing the vitality and economic vibrancy of Mercer Island life.

## **VISION AND GOALS**

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<sup>14</sup> Mercer Island Arts Council Minutes, February 14, 2018, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2656> (describing need for collaboration); Mercer Island Arts Council Minutes, April 13, 2016, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2472> (documenting local organization request for collaboration); Mercer Island Arts Council Minutes, September 9, 2015, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2391> (documenting need for space update); Mercer Island Arts Council Minutes, June 11, 2014, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2266> (describing need for art space and better collaboration).

<sup>15</sup> Shirley Qiu, *Mercer Island Gets in Touch with its Artsy Side*, March 13, 2016 Crosscut, <https://crosscut.com/2016/03/merc-island-gets-in-touch-with-its-artsy-side>, (The need for better cooperation is historic and could be addressed through a community arts facility. Community arts advocates believe that arts organizations have "operated in different silos" and a central facility could act as a focal point for local organizations, improving cooperation challenges on the island.).

<sup>16</sup> Mercer Island Arts Council Minutes, February 14, 2018, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2656> (documenting "All for Arts" presentation on the need for collaboration.)

**Vision: *To assimilate positive art experiences into everyday life for all community members.***

**Mercer Island Aims for Deliberate, Focused Support for the Arts.**

To realize its vision Mercer Island will build on its foundational support for the arts to help foster economic and cultural sustainability in the years ahead. Through creative placemaking and innovative approaches to town center planning and community development, Mercer Island looks to leverage the power of arts and culture to advance livability, sustainability, and equity. Using strategies that honor Mercer Island's unique arts traditions and integrate innovative approaches to economic and cultural stimulation, Mercer Island will centralize and celebrate the role of art in our community as it crafts a vibrant future.

Broadly defined goals uphold the vision through targeted policies to guide the city in its planning processes. Mercer Island's arts and culture comprehensive plan goals are: (1) to support the arts on Mercer Island; (2) to nurture public art on Mercer Island; and (3) preserve Mercer Island's heritage.

These goals aim not only to foster community connection and improved quality of life but also to promote economic development. Direct and indirect economic impacts of investment in the arts are real and measurable. Using an input-output economic analysis model, Americans for the Arts' economic impact study documents the cultural and economic benefits of the arts.<sup>17</sup> On a national level in 2015, the nation's nonprofit arts and culture industry generated \$166.3 billion in commerce represented by \$63.8 billion in spending by arts organizations. This activity leveraged an additional \$102.5 billion in event-related spending by audiences. This economic activity supported 4.6 million jobs and generated \$27.5 billion in government revenue. The impact of this market is significant. Promoting increased arts investment and activity at a local level in the Mercer Island community would likewise drive substantial economic stimulus and revenue.

**Arts Add Vitality to the Economy.**

The city's commitment to prioritizing the arts in its forecasting and visioning occurs simultaneous to a greater Washington state concept to build a network of arts driven communities that intentionally foster economic growth through the arts and creative industries.

In May 2017, governor Inslee signed into law HB 1183 which, "[a]uthoriz[es] specified local governments, including municipalities . . . to designate a portion of their territory as a creative district subject to certification by the Washington state

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<sup>17</sup> American for the Arts, *Arts & Economic Prosperity 5: Summary Report*, 2015, [https://www.americansforthearts.org/sites/default/files/aep5/PDF\\_Files/ARTS\\_AEPsummary\\_loRes.pdf](https://www.americansforthearts.org/sites/default/files/aep5/PDF_Files/ARTS_AEPsummary_loRes.pdf)



arts commission.”<sup>18</sup> As a result of this legislation, the state arts commission, ArtsWA launched an implementation program to develop certified creative districts in the state. Certified creative districts are community defined geographic areas that are devoted to developing and promoting the arts for the purpose of building and supporting a robust creative economy.

Indeed, the impact arts and culture have on economic vitality are well documented. In the United States, the arts and artists are drivers of innovation, help shape and direct economic achievement, and give the United States relevance in the global economy. Nationally, the arts have a remarkable presence. Over 670,000 or 4.01% of all businesses are involved in the creation or distribution of the arts, and they employ 3.48 million people (2.04% of all U.S. employees).<sup>19</sup> The vitality of Washington State’s creative economy reflects national statistics. In 2014, creative industries in Washington State represented \$19.2 billion in total industry earnings and employed over 147,000 people.<sup>20</sup> Mercer Island’s Creative Vitality Index surpasses the state value of .97. With a Creative Vitality Index value of 1.31 and a population of over 23,000 people in 2016, over 1,100 were employed in creative jobs.<sup>21</sup> Supporting the arts is not just good press or simply for the kids, it’s business best practice.

Through implementation of this arts and culture plan and leveraging its existing and potential arts and culture assets, the city seeks to expand opportunities to unite the community and address financial challenges.

## **Approach.**

### **Goal 1:** Support the arts on Mercer Island.

- **Policy:** Support implementation of accessible, high quality performing, visual and literary arts programs, projects, and events for all ages by providing educational art opportunities through Parks & Recreation curriculum; and maintaining a citizen Arts Council, which is advisory to the City Council and that spearheads arts programming and partnerships.

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<sup>18</sup> HB 1183 – 2017-18,

<http://apps2.leg.wa.gov/billssummary?Year=2017&BillNumber=1183&Year=2017&BillNumber=1183>.

<sup>19</sup> Americans for the Arts, *The Creative Industries in the United States*, 2017, [https://www.americansforthearts.org/sites/default/files/pdf/2017/by\\_program/reports\\_and\\_data/creative/2017\\_UnitedStates\\_NationalOnePager\\_Color.pdf](https://www.americansforthearts.org/sites/default/files/pdf/2017/by_program/reports_and_data/creative/2017_UnitedStates_NationalOnePager_Color.pdf).

<sup>20</sup> Creative Vitality Suite, *Snapshot of the Arts in Washington State*, 2014, [https://www.arts.wa.gov/media/dynamic/docs/Washington\\_Page\\_1.jpg](https://www.arts.wa.gov/media/dynamic/docs/Washington_Page_1.jpg).

<sup>21</sup> Creative Vitality Suite, *Snapshot of the Arts in 98040*, 2016, [Attached as Appendix A].

- Policy: Promote cooperation among arts providers and organizations on and supporting Mercer Island by broadening the extent of local partnerships between the city, artists, regional art and architecture students, nonprofits, and architectural and urban designers to help improve the quality of the built environment; coordinating and collaborating with the local school district to broaden accessibility and awareness of local art opportunities; coordinating and collaborating with local, regional, and national art organizations, and through public and private partners to integrate art into the community via permanent installations and special events; and encouraging community involvement in art related projects and programs.
- Policy: Assess community art needs through community engagement and public involvement.
- Policy: Implement a creative district and accountability strategy to complement and enhance overall city economic development strategy and to foster a thriving creative economy.
- Policy: Support efforts to secure space for art and culture activities by pursuing the establishment of a community makers' space; pursuing the development of affordable housing and studio/rehearsal space for artists including the construction of buildings or the provision of sections of buildings that include living, work, and gallery space for artists; pursuing replacement space for art activity that include storage, privacy blinds, and a hard multi-purpose floor; pursuing a community performing arts center; and pursuing storage space for historical documentation.

**Goal 2**: Nurture public art on Mercer Island.

- Policy: Encourage diversity in public art.
- Policy: Maintain current and encourage new spaces for public art placement.
- Policy: Maintain current collection and encourage the acquisition of additional public art.
- Policy: Incorporate public art into capital improvement projects.
- Policy: Maintain requirement that new public projects to provide at least 1% of construction costs to fund new public art.
- Policy: Incorporate public art into and surrounding transportation projects.
- Policy: Welcome and support community involvement in public art processes.

**Goal 3:** Preserve Mercer Island's Heritage.

- Policy: Promote awareness and appreciation of Mercer Island's history and historic resources.
- Policy: Support efforts to secure space for the preservation of Mercer Island's physical heritage.
- Policy: Promote public engagement with culture and heritage organizations.

## **ACTION AND ACHIEVEMENT**

Adoption of this arts and culture comprehensive plan is the first step in supporting and directing action to sustain and implement the policies to achieve Mercer Island's stated vision and goals. The city and public as a whole are eager to move forward together, as a unified body, to further enrich and enhance the community via arts and culture investment.

Art brings people together; it builds community. Mercer Island is a community accessed only via bridges. It is fortunate to have bridges linking to world-class art opportunities and facilities. However, bridges are needed not only to access art across a lake, bridges must be built within its community, to facilitate cooperation, solidify vision, and embolden a future flourishing with art opportunities of its own right.

### The Bridge Builder

An old man going a lone highway,  
Came at the evening, cold and gray,  
To a chasm, vast, and deep and wide,  
Through which was flowing a sullen tide.

The old man crossed in the twilight dim;  
The sullen stream had no fear for him;  
But he turned, when safe on the other side,  
And built a bridge to span the tide.

"Old man," said a fellow pilgrim, near,  
"You are wasting strength with building here;  
Your journey will end with the ending day;  
You never again will pass this way;  
You've crossed the chasm, deep and wide-  
Why build you this bridge at the evening tide?"

The builder lifted his old gray head:

"Good friend, in the path I have come," he said,  
"There followeth after me today,  
A youth, whose feet must pass this way.

This chasm, that has been naught to me,  
To that fair-haired youth may a pitfall be.  
He, too, must cross in the twilight dim;  
Good friend, I am building this bridge for him."

- Will Allen Dromgoole

# **APPENDIX A**

## Creative Vitality Index



**1.31**

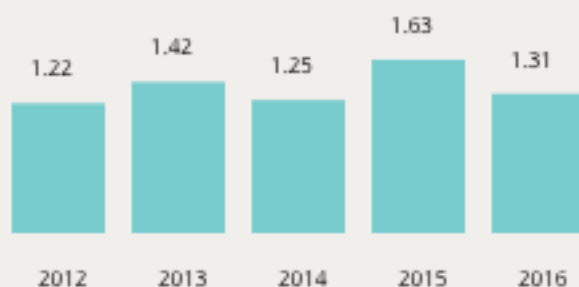
CVI Value

United States CVI = 1.0

## Total Population

**23,429**

## Past 5 years of CVI Performance



This regional snapshot report gives the big picture of a region's creative landscape. It provides an overview of creative jobs, industry earnings, FDR grants, and Nonprofit revenues.

### GAIN

▲ **3%**  
since 2015

## 2016 Creative Jobs

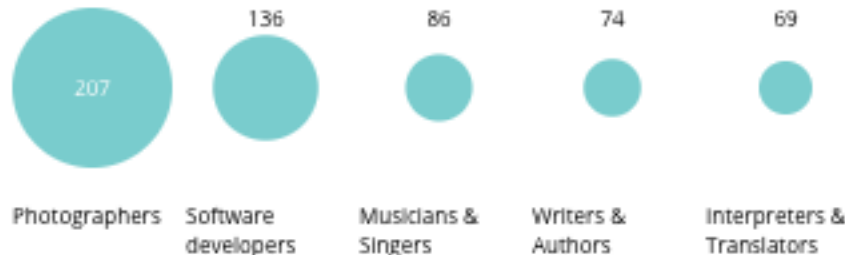


**1,105**

Total Creative Jobs

There are 30 more creative jobs in the region since 2015

## Occupations with greatest number of jobs



### GAIN

▲ **6%**  
since 2015

## 2016 Creative Industries



**\$34.9M**

Total Industry Earnings

There is a gain of \$2.0 million in creative industry earnings in the region since 2015

## Industries with greatest earnings

### Industry type



### LOSS

▼ **59%**  
since 2015

## 2016 Cultural Nonprofit



**\$2.2M**

Nonprofit Revenues

There are \$3.1 million less in revenues in the region since 2015

**CITY OF MERCER ISLAND  
ORDINANCE NO. 18C-14**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
AMENDING FIGURES IN CHAPTER 19.11 OF THE MERCER ISLAND CITY  
CODE AND THE ZONING DESIGNATION FROM PI, PUBLIC INSTITUTION  
TO TC, TOWN CENTER FOR CERTAIN PROPERTIES WITHIN THE CITY  
LIMITS OF MERCER ISLAND, PROVIDING FOR SEVERABILITY, AND  
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, in compliance with the Washington State Growth Management Act, chapter 36.70A RCW, the City of Mercer Island adopted a Comprehensive Plan in 1994 and has amended the plan on several occasions since that time; and

WHEREAS, in compliance with the Washington State Growth Management Act, chapter 36.70A RCW, the City of Mercer Island has adopted a zoning code and map (Mercer Island City Code, Title 19, Unified Land Development Code); and

WHEREAS, the City Council has considered and desires to amend the Comprehensive Plan land use map designation of a certain city-owned property further described below from “Linear Park / I-90” to “Town Center”; and

WHEREAS, chapter 36.70A RCW requires the Comprehensive Plan and Unified Land Development Code to not be inconsistent; and

WHEREAS, The City of Mercer Island has met all applicable public notice requirements for said comprehensive plan amendments according to chapter 19.15 MICC;

WHEREAS, state agencies received notice of Mercer Island's proposed Comprehensive Plan amendments on September 12, 2018, and no formal comments were received; and

WHEREAS, the City of Mercer Island has issued SEPA Threshold Determinations (DNS) for the respective amendments on July 30, 2018; and

WHEREAS, the Planning Commission held the required public hearing on August 29 and September 5, 2018 and recommended approval of the proposed zoning map and development code amendments with the review criteria of MICC 19.15.020(G)(2); and

WHEREAS, the City Council considered the proposed zoning map amendments on October 2, 2018, October 16, 2018, and November 20, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

**Section 1:**        **Reclassification - Rezone.** The amendments to the Mercer Island City Code and zoning map as set forth in Attachment “A” to this ordinance are hereby adopted.

**Section 2:**        **Severability.** If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

**Section 3:**     **Severability.** If any section, sentence, clause, or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

**Section 4:**     **Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 20th day of November 2018 and signed in authentication of its passage.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Debbie Bertlin, Mayor

Approved as to Form:

ATTEST:

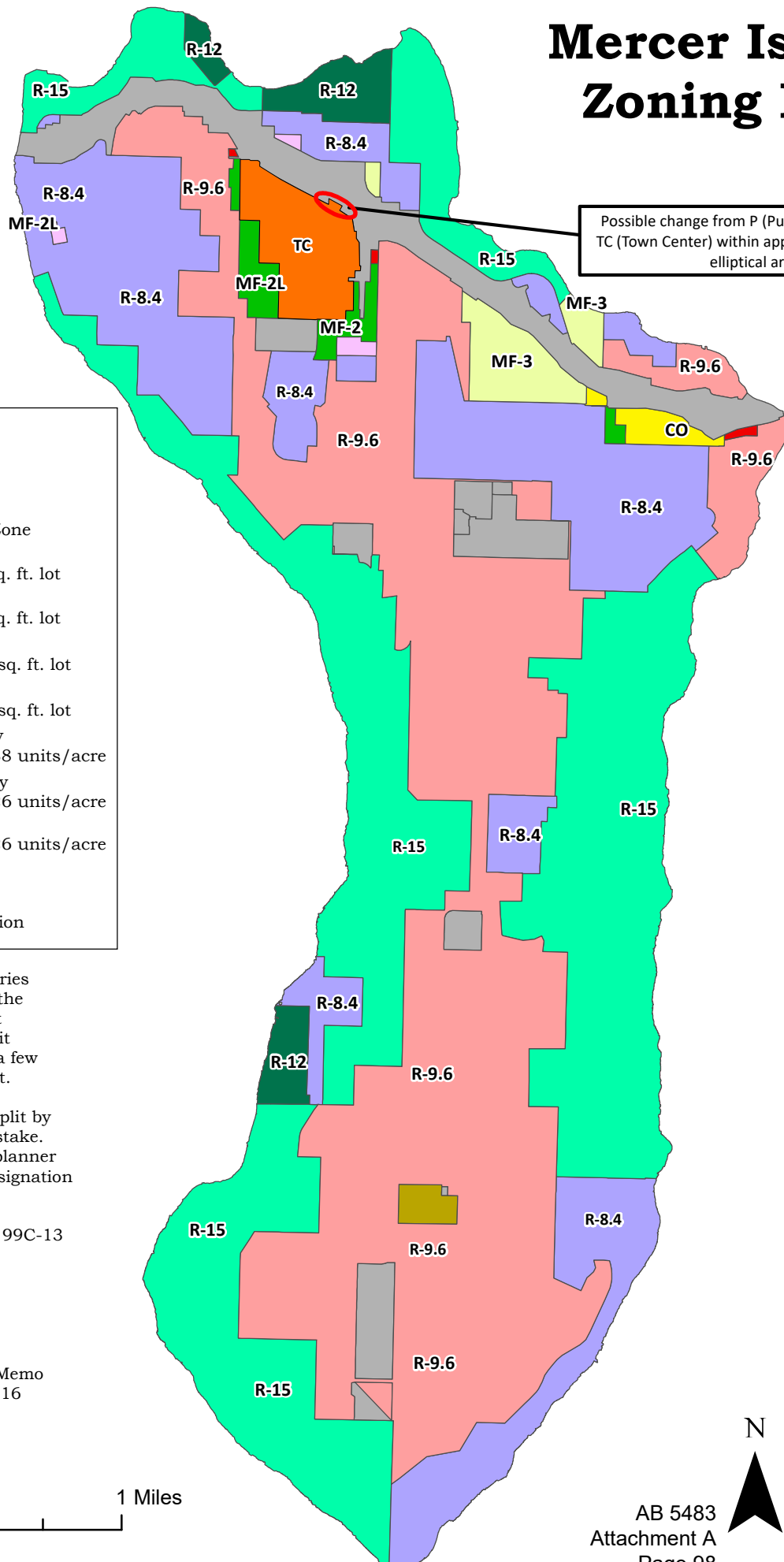
\_\_\_\_\_  
Kari Sand, City Attorney

\_\_\_\_\_  
Deborah Estrada, City Clerk

Date of Publication: \_\_\_\_\_



# Mercer Island Zoning Map



<span style="display:inline-block; width:15px; height:15px; background-color:red; border:1px solid black;"></span>	B: Business
<span style="display:inline-block; width:15px; height:15px; background-color:yellow; border:1px solid black;"></span>	C-O Commercial Offices
<span style="display:inline-block; width:15px; height:15px; background-color:olive; border:1px solid black;"></span>	PBZ Planned Business Zone
<span style="display:inline-block; width:15px; height:15px; background-color:lightblue; border:1px solid black;"></span>	R-8.4 Residential 8,400 sq. ft. lot
<span style="display:inline-block; width:15px; height:15px; background-color:pink; border:1px solid black;"></span>	R-9.6 Residential 9,600 sq. ft. lot
<span style="display:inline-block; width:15px; height:15px; background-color:darkgreen; border:1px solid black;"></span>	R-12 Residential 12,000 sq. ft. lot
<span style="display:inline-block; width:15px; height:15px; background-color:cyan; border:1px solid black;"></span>	R-15 Residential 15,000 sq. ft. lot
<span style="display:inline-block; width:15px; height:15px; background-color:green; border:1px solid black;"></span>	MF-2 Multi-Family Maximum density 38 units/acre
<span style="display:inline-block; width:15px; height:15px; background-color:lightpink; border:1px solid black;"></span>	MF-2L Multi-Family Maximum density 26 units/acre
<span style="display:inline-block; width:15px; height:15px; background-color:lightyellow; border:1px solid black;"></span>	MF-3 Multi-Family Maximum density 26 units/acre
<span style="display:inline-block; width:15px; height:15px; background-color:orange; border:1px solid black;"></span>	TC Town Center
<span style="display:inline-block; width:15px; height:15px; background-color:gray; border:1px solid black;"></span>	PI Public Institution

In general the zone boundaries coincide with the center of the public right of way and plat boundaries. In other areas it coincides with lot lines. In a few cases it splits a parcel or lot.

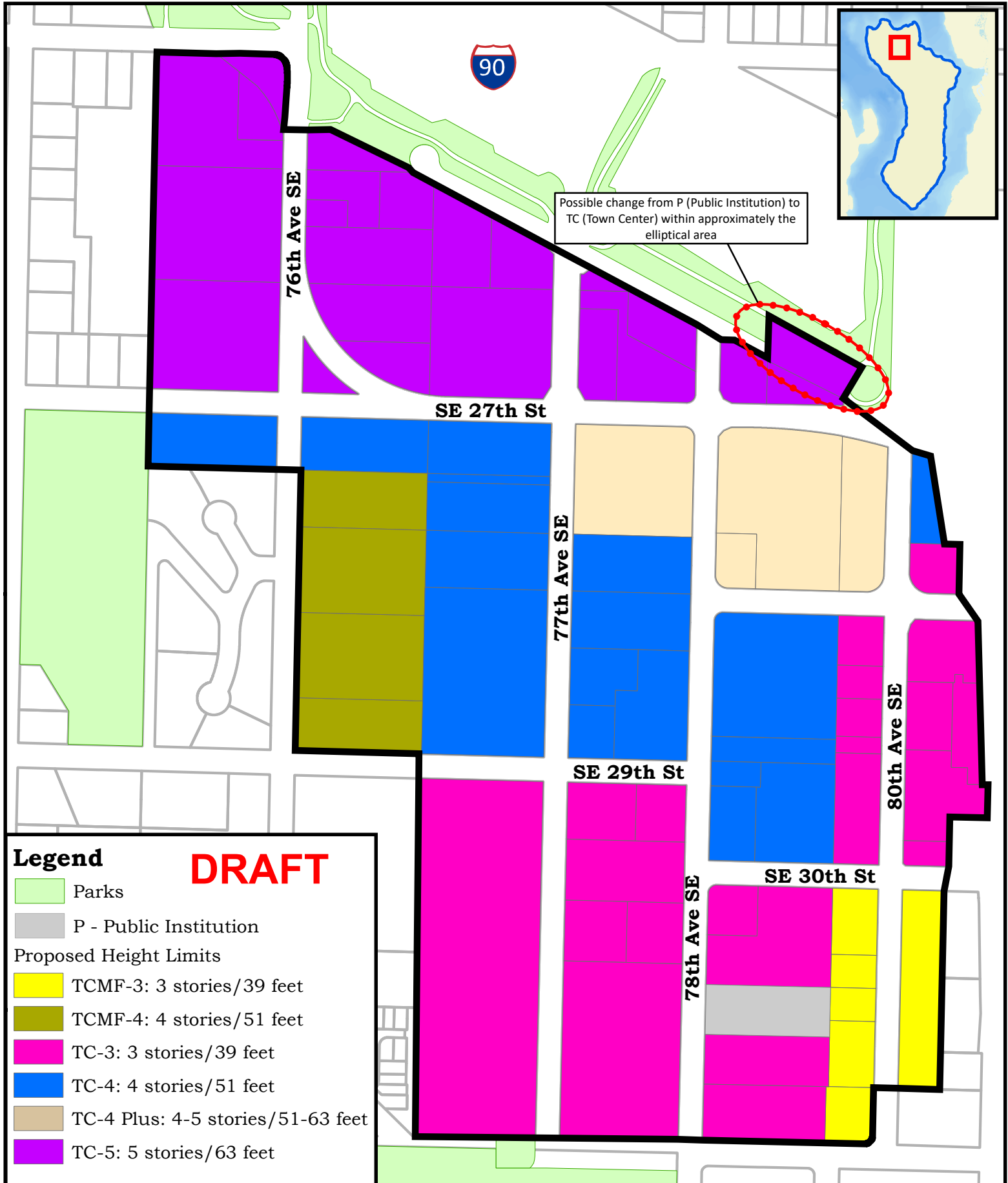
In some areas parcels are split by two zones. This is not a mistake. Please consult with a City planner to determine the correct designation for your property.

Original map Adopted: Ord 99C-13  
 Amended: Ord 00C-06  
 Amended: Ord 05C-13  
 Amended: Ord 13C-02  
 Amended: Ord 14C-07  
 Amended: Ord 14C-10  
 Amended: DR16-01  
 DSG Director's Memo  
 dated 06/10/2016  
 Amended: Ord 17C-24

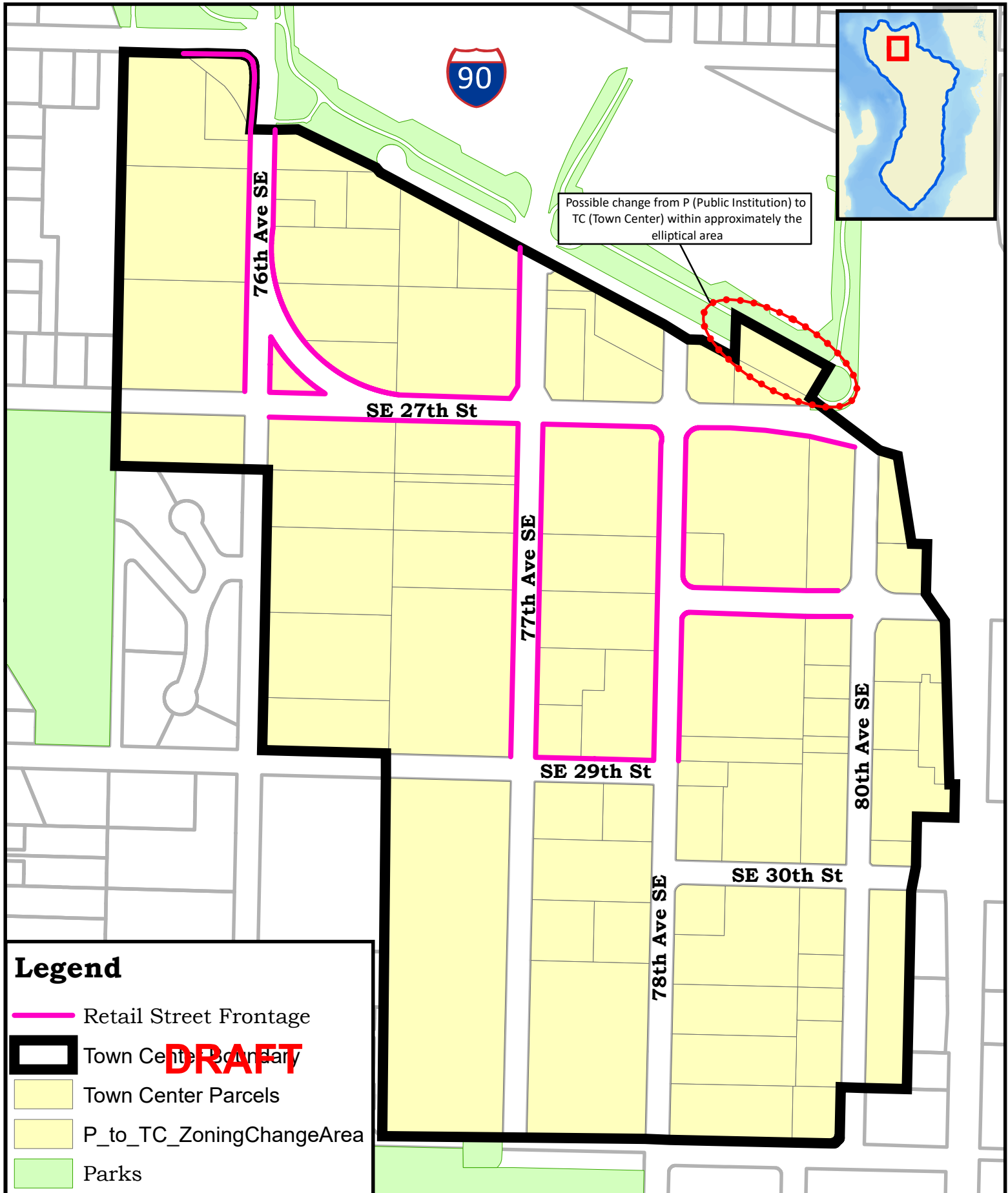
0 0.25 0.5 1 Miles

AB 5483  
 Attachment A  
 Page 98

**Figure 1: Town Center Subareas & Maximum Height Limit**



# Figure 2: Retail Use Required Adjacent to Street Frontages

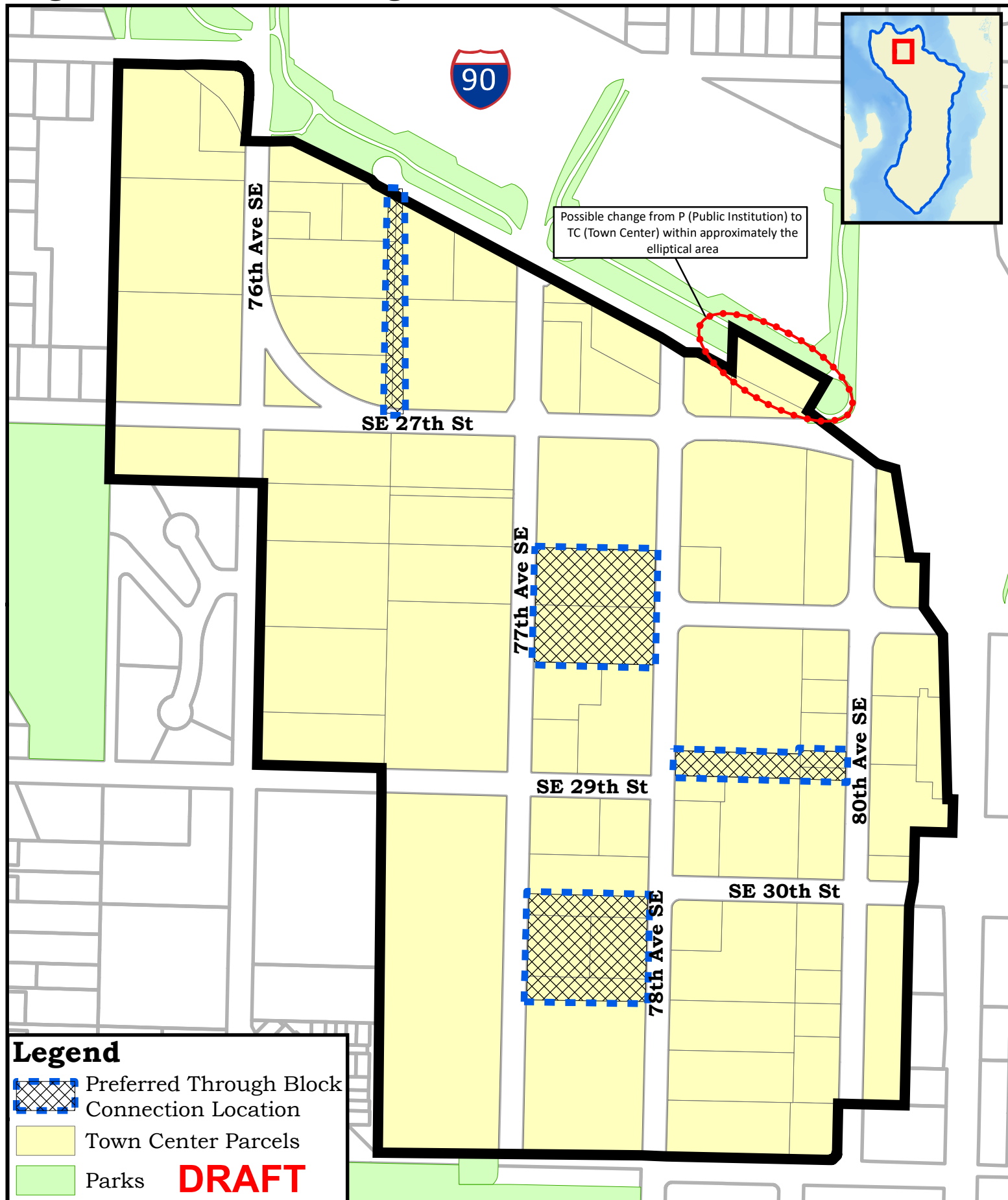


0 150 300 600 Feet

AB 5483  
Attachment A  
Page 100  
Map Date: 7/23/2018



# Figure 7- Preferred Through-Block Pedestrian Connection Locations





**CITY OF MERCER ISLAND  
PLANNING COMMISSION  
STAFF REPORT**

**Agenda Item: 1  
August 29, 2018**

File Numbers:	CPA18-001, CPA18-002, CPA17-002 and ZTR18-005
Description:	<p>The docket of proposed 2018 Comprehensive Plan Amendments was adopted by Council Resolution No. 1534 on November 6, 2017 for further review in the calendar year 2018. An additional amendment was added to the list by Council Resolution 1545 on June 5, 2018, bringing the total list of proposed Comprehensive Plan Amendments to fifteen possible amendments.</p> <p>The proposed 2018 Comprehensive Plan Amendments are accompanied by a rezone and zoning text amendment to amend the zoning designation of property of property located along Sunset Highway west of 80th Ave. SE, east of 78th Ave. SE and south of I-90 to "TC" (Town Center) and update related maps within MICC 19.11 – Town Center Development and Design Standards.</p>
Applicant:	City of Mercer Island
Location:	Applies to all land within the City of Mercer Island
Exhibits:	<ol style="list-style-type: none"><li>1. Draft Ordinance adopting the 2018 Comprehensive Plan Amendments (together with Attachments "A" and "B" to the Ordinance)</li><li>2. Draft Ordinance adopting Zoning Text Amendments (together with Attachment "A" to the Ordinance)</li><li>3. City Council Resolution No. 1534</li><li>4. City Council Resolution No. 1545</li><li>5. Public Notices of Application and Public Hearing</li><li>6. Public Comments</li><li>7. SEPA Determination of Non Significance, dated July 30, 2018</li><li>8. SEPA Determination of Non Significance, dated July 30, 2018</li></ol>

## **I. SUMMARY**

This staff reports provides a basis for the staff recommendation that the Planning Commission recommend adoption of the 2018 Comprehensive Plan Amendments (Exhibit 1) and accompanying zoning text amendments (Exhibit 2) to the City Council. The staff recommends that the Planning Commission recommend approval of fourteen of the fifteen proposed 2018 Comprehensive Plan amendments as further described within this staff report.

On November 6, 2017, the City Council passed Council Resolution No. 1534 (Exhibit 3), which established a docket of 2018 Comprehensive Plan Amendments for further review and action. The original 2018

Comprehensive Plan Amendment Docket included fourteen items for action; one of the proposed amendments was initiated by members of the Mercer Island community and the remaining amendments were initiated by the City.

On June 5, 2018, the City Council passed Council Resolution No. 1545 (Exhibit 4), which added an additional item to the Comprehensive Plan Amendments for further review and action. This amendment, which is to amend the land use designation of property adjacent to the Town Center from "I-90/Linear Park" to "Town Center" is accompanied by a rezone and zoning text amendment to change the zoning designation of the property from "Public Institution" to "Town Center" and to update maps and figures contained within Chapter 19.11 of the Mercer Island City Code.

Following further review of the proposed amendments, the Planning Commission has determined that one of the proposed amendments, item 13, should not receive a recommendation of approval to the City Council. Docket item 13 was a possible comprehensive plan amendment to:

*"Develop goals and policies that would more closely tie Town Center height allowances to the encouragement of public amenities including an expedited procedure that would enable property owners / developers to get tentative approval of additional height allowances based on proposed amenities." (Exhibit 3, page 2).*

Comprehensive Plan and Zoning Text Amendments are designated as legislative actions, as set forth in MICC 19.15.010(E). Applicable procedural requirements for a legislative action are contained within MICC 19.15.020, including the provision that the Planning Commission conduct an open record public hearing for all legislative actions. On August 29, 2018 and September 5, 2018, the Planning Commission will hold an open record public hearing on this matter to obtain comments from the public, deliberate on the proposed amendments and forward a recommendation to the City Council for consideration and action. As the final decision making authority for legislative actions, the City Council will consider the matter in public meetings prior to taking final action.

The City issued Public Notices of Application and Open Record Hearing (Exhibit 5), which were published in the City's weekly permit bulletin on July 30, 2018 and in the Mercer Island Reporter on July 25, 2018. Public comment has been accepted throughout the review of the proposed amendments. All public comment received as of the date of this staff report are attached (Exhibit 6).

The City has issued two SEPA Determinations of Non Significance (DNS) on July 30, 2018; a copy of both SEPA Determinations is attached (Exhibits 7 and 8).

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## **II. STAFF FINDINGS, ANALYSIS AND CRITERIA FOR REVIEW**

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- A. **Proposed 2018 Comprehensive Plan Amendments and Rezone / Zoning Text Amendment.** Please see Exhibit 1, Attachment A for the Comprehensive Plan Amendments, and Exhibit 2, Attachment A for the Rezone and Zoning Text Amendments.
1. Update the Land Use Element and Land Use Map for clarity and accuracy of map designations. This amendment will result in a table added to the Land Use Element which provides a brief description of each land use designation and the accompanying implementing zoning designation. This amendment also updates the land use map to consolidate several very similar land use designations into a similar designation (e.g. single family residential).

2. Update the Capital Facilities Element and Capital Facilities Plan in conjunction with the budget. This amendment provides a brief cross reference to the regularly updated Capital Improvement Plan (CIP) and adopts the CIP, as amended, as an appendix to the Comprehensive Plan.
3. Update to the Transportation Element to address traffic modeling, level of service, non-motorized, and I-90 changes. The City has retained a consultant, KPG, to assist in updates to the Transportation Element. The amendment will result in updates to the contextual language and data, incorporating recent changes to Mercer Island's transportation circumstances, updates to existing and forecasted intersection improvements, and related updates to the recommended project list and policy language.
4. Addition of policy in support of participation in the King County Public Benefit Rating System. This amendment will create additional policy language within the Land Use Element that supports the use of conservation tools to protect private property.
5. Addition of goals and policies to the Land Use Element supporting the requirements of the City National Pollution Discharge Elimination System (NPDES) permit and supporting low impact development. The Utilities element will be updated to incorporate additional language related to the use of low impact development principles when managing stormwater runoff.
6. Addition of goals and policies to the Land Use Element supporting the cultural arts. The Mercer Island Arts Council assisted the Planning Commission by developing a recommended Comprehensive Arts and Culture Plan, with accompanying goals and policies for Planning Commission review. The amendment will result in an update to the Introduction and the Land Use Element to incorporate the recommended goals and policies and will adopt the Comprehensive Arts and Culture Plan as an appendix to the Comprehensive Plan.
7. Addition of goals and policies to the Land Use Element pertaining to critical areas. The Planning Commission has identified three additional goals, and several related policies for incorporation into the Land Use Element. The goals and policies will provide further specificity regarding the regulation of critical areas.
8. Creation of a new land use map designation "Private Community Facilities" or similar, for the properties currently occupied by the JCC, French American School, and Herzl-Ner Tamid. This proposed amendment will affect the Land Use Element, by creating a new goal and related policy direction for the "Private Community Facilities" land use and zoning designation. The land use map will also be updated to reflect the new land use designation for the SJCC, Herzl-Ner Tamid, and French American School of Puget Sound properties.
9. Addition of goals and policies to the Land Use Element supporting disaster planning and recovery. The proposed amendment to the Land Use Element will create a new goal and related policy language supporting the City's current and expanded efforts to prepare for catastrophic disasters and subsequent recovery.
10. Addition of goals and policies to the Housing Element to promote universal design, accessibility, and age-friendly planning on Mercer Island.
11. Addition of goals and policies supporting the use of green building methods and materials for residential development.
12. Addition of goals and policies supporting the use of the STAR Communities framework, or a similar assessment framework, to assess the City's strengths and weaknesses in supporting sustainability.
13. Addition of goals and policies to the Land Use Element that would more closely tie Town Center height allowances to the encouragement of public amenities including an expedited procedure that would enable property owners and developers to get tentative approval of additional height allowances based on proposed amenities. Following an initial review, the Planning Commission has indicated that they will not proceed with recommending approval of this amendment.

14. Addition of goals and policies to the Land Use Element that would support a pilot program for new residential development create design regulation flexibility in return for public amenities.
15. Amend the land use map for a portion of property located under and adjacent to Sunset Highway west of 80th Avenue SE, east of 78th Avenue SE and south of I-90 (known as "Parcel 12") from "I-90/Linear Park" to "Town Center". This amendment is intended to allow the City to combine the "Parcel 12" property with additional property owned by the City to allow for development of commuter parking through a public-private partnership.

This docket item will also require a rezone from "P" (Public Institution) to "TC" (Town Center) and amendments to the Mercer Island development regulations (i.e. the Mercer Island zoning map and the text and maps in Chapter 19.11 MICC). Pursuant to MICC 19.15.050(F) "In cases where both a comprehensive plan amendment and a rezone are required, both shall be considered together..." Staff has prepared these additional materials for review by the Planning Commission concurrent with review of this proposed Comprehensive Plan amendment.

**B. Criteria for Comprehensive Plan Amendments.** Pursuant to MICC 19.15.020(G)(1), a recommendation should be approved if:

- a. The amendment is consistent with the Growth Management Act, the county-wide planning policies, and the other provisions of the comprehensive plan and city policies; and:*
  - i. There exists obvious technical error in the information contained in the comprehensive plan; or*
  - ii. The amendment addresses changing circumstances of the city as a whole.*
- b. If the amendment is directed at a specific property, the following additional findings shall be determined:*
  - i. The amendment is compatible with the adjacent land use and development pattern;*
  - ii. The property is suitable for development in conformance with the standards under the potential zoning; and*
  - iii. The amendment will benefit the community as a whole and will not adversely affect community facilities or the public health, safety, and general welfare.*

**Staff Findings:**

1. Amendments 1 through 14. The proposed amendments to the Comprehensive Plan are consistent with the Growth Management Act, the county-wide planning policies, and other provisions of the Comprehensive Plan and City policies. The proposed amendments clarify existing policies and goals, address the changing circumstances of the City, and/or correct technical errors.
  - i. Amendments 1, 2, and 3: Amendments 1 and 2 clarify the City's existing policies and goals by specifying the policy intent of specific land use designations within the Comprehensive Plan and by incorporating a reference to the Capital Improvement Program (CIP) as required by the Growth Management Act. Amendment 3, an update to the Transportation element corrects technical errors that are resulting from the changing circumstances of the City, related to transportation. Criterion "a.i." is met.
  - ii. Amendments 3 through 12 and 14: These amendments address the changing circumstances of the City, by articulating goals and policies related to open space conservation, low impact development, arts and culture, critical area protection, private



community facilities, disaster planning and recovery, accessibility, sustainability, and private residential development. Criterion “a.ii.” is met.

- iii. Amendment 13: Amendment 13 was initially proposed to address changing needs on Mercer Island related to Town Center development. Following an initial review, the Planning Commission has indicated that this amendment should be considered in the context of a changing circumstance in the Town Center. At this time the Planning Commission does not believe that this amendment is necessary to address a changing circumstance. Neither criterion “a.i.” nor “a.ii.” is met.

- 2. Amendment 15. The proposed amendment is to amend the land use map re-designating city a portion of property located under and adjacent to Sunset Highway west of 80th Avenue SE, east of 78th Avenue SE and south of I-90 (known as “Parcel 12”) from “I-90 / Linear Park” to “Town Center”. This proposed amendment to the Comprehensive Plan is accompanied by a zoning amendment (see below) amending the zoning designation from “P” to “TC”. The proposed land use map re-designation and associated re-zone allows the City to combine the “Parcel 12” property with additional property owned by the City to allow for development of public commuter parking through a public-private partnership.

- i. The proposed amendment meets criterion “a.ii” above, reflecting an intentional response to the changing circumstances on Mercer Island.
- ii. The proposed amendment will result in a land use designation that is compatible with surrounding development within the Town Center – specifically the Town Center land use designation. The subject site immediately abuts the Mercer Island Town Center on the south and west sides; property to the north and east is primarily developed with the I-90 park improvements. The property may be used or developed independently, or in conjunction with adjacent sites, consistent with the zoning designation of “TC-5” and the zoning standards of the Town Center code (MICC 19.11). Consequently, the proposed amendment meets criterion “b.i.” and “b.ii.”
- iii. The proposed amendment will allow the City to evaluate a number of different alternatives for use and improvement of the subject site, without the constraint associated with the current land use and zoning designation. No impact to existing community facilities or public health, safety, or welfare have been identified. Consequently, the proposed amendment meets criterion “b.iii.”

- C. **Criteria For Zoning Text Amendments.** There are no specific criteria listed in the Mercer Island City Code for a code amendment, except as related to the rezoning of property. However, in accordance with RCW 36.70A.040, the proposed amendments shall be consistent with and implement the City’s Comprehensive Plan. The proposed code amendments are contained within Exhibit 2, Attachment A, and reflect amendments to maps and figures contained with the Town Center regulations that ensure consistency with proposed Amendment 15, above. Pursuant to MICC 19.15.020(G)(2), rezones should be approved if:

- a. *The proposed reclassification is consistent with the policies and provisions of the Mercer Island comprehensive plan;*
- b. *The proposed reclassification is consistent with the purpose of the Mercer Island development code as set forth in MICC 19.01.010;*
- c. *The proposed reclassification is an extension of an existing zone, or a logical transition between zones;*
- d. *The proposed reclassification does not constitute a “spot” zone;*
- e. *The proposed reclassification is compatible with surrounding zones and land uses; and*

f. *The proposed reclassification does not adversely affect public health, safety and welfare.*

**Staff findings:**

The proposed rezone is consistent with the proposed amendment to the land use designation map contained within the Mercer Island Comprehensive Plan. The proposed rezone is an extension of the adjacent "TC" zoning designation and does not constitute an isolated "spot" zone. As noted above, no impact to existing community facilities or public health, safety, or welfare have been identified.

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**I. STAFF RECOMMENDATION**

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Based on the analysis and findings included herein, staff recommends to the Planning Commission the following:

**Recommended Motion:** Move to recommend that the City Council approve the proposed Comprehensive Plan amendments, as detailed in Exhibit 1, and further move to recommend that the City Council approve the proposed amendments to the Mercer Island City Code (MICC) Title 19 as detailed in Exhibit 2.

**First Alternative Motion:** Move to recommend that the City Council approve the proposed Comprehensive Plan amendments, as detailed in Exhibit 1, and further move to recommend that the City Council approve the proposed amendments to the Mercer Island City Code (MICC) Title 19 as detailed in Exhibit 2, provided that the proposal shall be modified as follows: *[describe modifications]*.

**Second Alternative Motion:** Move to recommend that the City Council deny the proposed Comprehensive Plan amendments, as detailed in Exhibit 1, and further move to recommend that the City Council deny the proposed amendments to the Mercer Island City Code (MICC) Title 19 as detailed in Exhibit 2.

*Staff Contact: Evan Maxim, Interim Director of Development Services*



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND, WA

AB 5487  
October 2, 2018  
Regular Business

### CITY COUNCIL VACANCY PROCESS AND TIMELINE FOR POSITION #4

**Action:**  
Approve the recommended process  
and timeline for appointment to vacant  
Position #4.

- ☐ Discussion Only  
☒ Action Needed:  
☒ Motion  
☐ Ordinance  
☐ Resolution

DEPARTMENT OF	City Manager (Ali Spietz and Deb Estrada)
COUNCIL LIAISON	n/a
EXHIBITS	1. Application Form
2018-2019 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

## SUMMARY

### BACKGROUND

On September 29, 2018, Councilmember Tom Acker announced that he would be stepping down from the Mercer Island City Council effective immediately. Staff notified King County Elections of Mr. Acker's resignation on Monday, October 1, 2018.

When a Council vacancy occurs, certain factors determine when the office will appear on the general election ballot; such as the date of the vacancy and whether the office was scheduled for election that year. State law requires, that if, prior to the first day of the regular candidate filing period, a vacancy occurs in an office that is not scheduled to appear on the general election ballot, valid declarations of candidacy for that office will be accepted during the regular candidate filing period. [RCW 42.12.040\(1\)](#). King County Elections will give notice of the vacancy, and the notice will include the date, time and place for filing declarations of candidacy.

Council position #4 is not scheduled for election until 2021, leaving an unexpired 3-year term with Mr. Acker's resignation. Since the vacancy occurred before the first day of the regular candidate filing period (May 13, 2019), declarations of candidacy will be accepted by King County Elections during the filing period (May 13-17, 2019) for position #4 and it will appear on the November 2019 General Election ballot.

This means that the City of Mercer Island will have five positions on the November 2019 General Election ballot: 1, 3, 4, 5, 7 (Currently: Wisenteiner, Weiker, Vacant, Bassett, Bertlin). The person elected during the November 2019 General Election will serve until the expiration of the term for Position #4 in December 2021.

## APPOINTMENT PROCESS

In the meantime, before the November 2019 General Election, the City Council must appoint a registered Mercer Island voter to the vacant position within 90 days (prior to December 28, 2018). If no one is appointed within 90 days, the King County Council will make the Councilmember selection per [RCW 42.12.070\(4\)](#).

[The City Council Rules of Procedure Appendix C](#) details the process to fill a Mercer Island City Council vacancy. The Council should direct staff to begin the Councilmember appointment process and establish an interview and appointment schedule (as detailed below). Staff is recommending a 6-week period to receive applications and make the appointment in December, as budget review consumes the majority of Council meetings through October and November.

The appointed person will serve until the certification of the November 2019 General Election in late November 2019, when the candidate elected for position #4 will take office. RCW 42.12.070(6).

### Proposed Vacancy Appointment Process and Timeline

The City will advertise the vacancy and replacement process in the Mercer Island Reporter, on the City's website, the City's social media accounts, and to the Council's agenda email list. The proposed timeline for filling the Council vacancy is as follows:

- **Monday, October 8, 2018:** Advertising begins and applications available
- **Wednesday, November 21, 2018:** Applications due to City Clerk by 5:00 pm
- **\*NEW\* Thursday, December 6, 2018:** Candidate speeches/interviews beginning at 6:00 pm (Special Meeting). Council deliberation in Executive Session to follow.
- **Tuesday, December 11, 2018:** City Council vote (Special Meeting, prior to Joint Meeting with MISD)
- **Tuesday, December 18, 2018:** Swearing in of new Councilmember (Regular Meeting)\*  
*\*The selected candidate will be expected to stay and participate in this meeting.*

Completed application packets are due by 5:00 pm on Wednesday, November 21, 2018 to the City Clerk at Mercer Island City Hall (9611 SE 36th Street). The completed application packet must contain:

- Application form (see Exhibit 1)
- A one-page cover letter indicating interest and general qualifications for the position.
- A resume of no more than two pages.
- Answers to the Supplemental Questions of no more than three pages total.

Once the application period closes, staff will verify with King County Elections that each applicant is a registered voter in Mercer Island.

### Candidate Speeches/Interview

Each candidate should attend the Special Council Meeting on Thursday, December 6, 2018. This will give the Council a chance to meet and hear from the candidates. No decisions will be made at this meeting.

Mayor Bertlin will ask each candidate to speak for no more than three minutes. Candidates will speak to the Council regarding the four areas outlined in the application materials. Councilmembers may ask additional questions of the candidates. The time will be kept by the City Clerk and candidates will be able to monitor the progress of time with the "green, yellow, red" lights on the podium. Mayor Bertlin will randomly select the names of candidates to determine the order in which they will speak.

Upon completion of the interviews, and as provided in state law [[RCW 42.30.110\(1\)\(h\)](#)], the Council may convene into executive session to evaluate the qualifications of the applicants. However, all interviews and final action appointing a person to fill the vacancy shall be in a meeting open to the public.

### **Council Appointment**

At the Special Meeting on Tuesday, December 11, 2018 the City Council will vote to appoint a candidate to the vacant position. The City Clerk will swear the new Councilmember into office on December 18, 2018. The candidate selected will be expected to stay and participate in the meeting.

## **RECOMMENDATION**

*Assistant to the City Manager and City Clerk*

MOVE TO: Approve the proposed process and timeline for appointment to vacant Position #4 on the Mercer Island City Council as outlined in AB 5487 and direct staff to begin advertising.

## APPLICATION FOR APPOINTMENT TO MERCER ISLAND CITY COUNCIL POSITION #4

Thank you for your interest in serving the community as a member of the Mercer Island City Council.

The timeline for filling the Council vacancy is as follows:

- Wednesday, November 21, 2018:** Applications due to City Clerk by 5:00 pm
- Thursday, December 6, 2018:** Candidate interviews beginning at 6:00 pm (Special Meeting)
- Tuesday, December 11, 2018:** Council vote
- Tuesday, December 18, 2018** Swearing in of new Councilmember (Regular Meeting)

To be considered, your application must be completed and received by the City Clerk at Mercer Island City Hall (9611 SE 36<sup>th</sup> Street) **no later than 5:00 p.m. on Wednesday, November 21, 2018.** Applications received after 5:00 pm will not be accepted. Additional written information after this date will not be accepted, unless requested by the City Council.

Please submit the following items:

- Application (see page 3)
- A **1 page** cover letter indicating your interest and general qualifications for the position.
- A resume of **no more than 2 pages.**
- Answers to the Supplemental Questions of **no more than 3 pages total.**

For further information, please contact Mayor Bertlin at (206)275-7995, or [debbie.bertlin@mercergov.org](mailto:debbie.bertlin@mercergov.org).

The application and any correspondence should be addressed to:

**Deborah Estrada, City Clerk  
Councilmember Recruitment  
9611 SE 36<sup>th</sup> Street  
Mercer Island, WA 98040**

### Councilmember Eligibility, Requirements & Public Disclosure

**To be eligible to be appointed to the Mercer Island City Council, you:**

- Must have continuously resided within the Mercer Island city limits for a minimum of one year prior to your appointment to the Council, and
- Must be a registered voter in the City of Mercer Island.

If you hold, participate in or involved in any contract(s) with the City of Mercer Island, please explain your involvement in your cover letter.

If you hold any other elected public office, please state what office and where in your cover letter.

**Please note that:**

- Once a Councilmember application is filed with the City, it is a public record available to the public.
- The applications received from all candidates who meet the minimum requirements of State law, along with the answers to the supplement questions, will be posted on the City of Mercer Island website as part of the Council's meeting packet the week of the initial interview.
- If appointed, you will be required by state law to file financial disclosure statements with the Washington Public Disclosure Commission ([www.pdc.wa.gov](http://www.pdc.wa.gov)).

## City Council Duties & Compensation

The Mercer Island City Council is the legislative authority of the City of Mercer Island. The City operates under a Council-Manager form of government. The seven-member City Council serves as the legislative body of the City. The Council is responsible for setting policy, adopting the annual budget, adopting laws, determining the services to be provided and the funding levels for those services, and appointing citizens to its advisory boards and commissions.

The duties of a City Councilmember will likely involve an average minimum commitment of 18-20 hours per month for preparation, participation, and attendance at various meetings and community activities. Beyond the broad duties previously mentioned, Councilmember duties include, but are not limited to:

- Attendance is required at regular City Council meetings, which are held on the first and third Monday evenings of each month, from 7:00 pm to 10:00 pm and occasionally later. From time to time, the City Council or Mayor may call special City Council meetings to handle city business. Attendance is also required at the Council's annual Planning Session usually held over a weekend in January and a Mini-Planning Session usually held on a Saturday in June.
- Councilmembers are expected to serve on Council Sub-Committees, regional boards and commissions, and to represent the City Council at various community functions. These various meetings and functions occur normally during the evenings, but may also occur on some weekends, and during some week days.
- Some travel is expected locally, regionally, and/or within the state of Washington, involving various organizations which the City of Mercer Island is a member. Councilmembers may also at their discretion travel and attend training, education and/or participate in other organizations at the local, regional, state, or in some instances on the national level.

Travel, education, and training expenses for local, regional, state, and national, activities are reimbursed in accordance with City policy applicable to all employees and city officials, subject to the budgetary limit set for each councilmember and for the city council as a whole.

The monthly Councilmember salary as of January 1, 2005 is \$200 per month.

## Interview Questions

Each Candidate should come to the interview prepared to speak to the following questions:

1. Why do you want to serve on the City Council?
2. What experiences, talents or skills do you bring to the Council and community that you would like to highlight?
3. Are there any regional issues or forums in which you have a particular interest or expertise? (e.g. transportation, water supply, human services, water quality, fiscal management, solid waste, parks & open space, etc.)
4. Do you want to serve on the City Council because of a particular local issue on which you want to work or are your interests more broadly distributed?

The Council may ask additional questions of candidates during the interview.

# APPLICATION FOR APPOINTMENT TO MERCER ISLAND CITY COUNCIL POSITION #1

## Applicant Information

*(Please type or print)*

Applicant Name \_\_\_\_\_

Residence Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

## Cover Letter & Resume

Please attach a one page cover letter and a resume of no more than two pages to this application.

## Supplemental Questions

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Mercer Island on separate pages using no more than 3 pages total:

1. Why are you interested in serving as a Mercer Island City Councilmember?
2. What strength would you bring to the Council?
3. What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?
4. Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Mercer Island community. Address its relevance to the position of Mercer Island City Councilmember.
5. What do you wish to accomplish during this appointed term as a Mercer Island City Councilmember?
6. What is your vision for our City and community?
7. Is there anything else that you may wish to add that would help us get to know you a little better?

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Please return this form, your cover letter, resume and answers to the supplemental questions to the City Clerk at Mercer Island City Hall (9611 SE 36<sup>th</sup> Street) **no later than 5:00 pm on Wednesday, November 21, 2018.** Applications received after 5:00 pm will not be accepted.

The application and any correspondence should be addressed to:

**Deborah Estrada, City Clerk  
Councilmember Recruitment  
9611 SE 36<sup>th</sup> Street  
Mercer Island, WA 98040**





# PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm.  
Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

OCTOBER 2 (5:00 PM)		DUE TO:	9/21 D/P	9/24 FN	9/24 CA	9/25 Clerk
ABSENCES:						
ITEM TYPE   TIME   TOPIC				STAFF		SIGNER
EXECUTIVE SESSION (5:00 pm) <i>Bassett and Weiker may need to call in.</i>						
60	Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes.					
STUDY SESSION (6:00 pm)						
60	AB 5481: Transportation Concurrency Revised Ordinance			Evan Maxim		Julie
SPECIAL BUSINESS (7:00 pm)						
5	AB 5484: Domestic Violence Action Month Proclamation			Derek Franklin		Ali
10	King County Update by Councilmember Claudia Balducci					
REGULAR BUSINESS						
30	AB 5482: Code Amendment Regarding Transportation Concurrency (2nd Reading)			Evan Maxim		Julie
90	AB 5483: 2018 Comprehensive Plan Amendments and Accompanying Zoning Code Amendments (1st Reading)			Evan Maxim		Julie

OCTOBER 16 (6:00 PM)			DUE TO:	10/5 D/P	10/8 FN	10/8 CA	10/9 Clerk
ABSENCES: Bassett							
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
60	2019-2020 Preliminary Budget: Budget Message Presentation & Distribution				Julie Underwood & Chip Corder		Julie
SPECIAL BUSINESS (7:00 pm)							
5	Recognize MIPD’s Marine Patrol Sgt. Brian Noel and Sgt. Greg Levinson				Ed Holmes		Ali
5	Breast Cancer Awareness Month Proclamation				Ed Holmes		Ali
CONSENT CALENDAR							
	Transportation Concurrency Ordinance (3 <sup>rd</sup> Reading & Adoption)				Evan Maxim		
PUBLIC HEARING							
REGULAR BUSINESS							
45	2018 Comprehensive Plan Amendments (2nd Reading)				Evan Maxim		
20	Resolution to Authorize Grant Application for Luther Burbank Park Docks Project				Paul West		
30	Draft Code of Ethics				Ali Spietz		
EXECUTIVE SESSION							

OCTOBER 23 (SPECIAL MEETING, 5:00 PM)				DUE TO:	10/12 D/P	10/15 FN	10/15 CA	10/16 Clerk
ABSENCES: Bassett								
ITEM TYPE   TIME   TOPIC						STAFF		SIGNER
PUBLIC HEARING (5:00 pm)								
270	2019-2020 Preliminary Budget Review: Operating Budget					Chip Corder		Julie

NOVEMBER 5 (SPECIAL MEETING, 6:00 PM)				DUE TO:	10/26 D/P	10/29 FN	10/29 CA	10/30 Clerk
ABSENCES:								
ITEM TYPE   TIME   TOPIC						STAFF		SIGNER
SPECIAL BUSINESS (6:00 pm)								
5	Veteran’s Day Proclamation					Ali Spietz		
180	2019-2020 Preliminary Budget Review: Capital Improvement Program					Chip Corder		Julie
30	Draft 2019 State Legislative Priorities					Julie Underwood		Ali

NOVEMBER 6 (Election Night)								
	<b>CANCELED</b>							

NOVEMBER 8 (SPECIAL MEETING, 4:45-6:00 PM)								
ABSENCES:								
	<b>Joint Meeting with MISD Board</b>							

NOVEMBER 15 (SPECIAL MEETING, (6:00 PM)								
ABSENCES:								
	<b>TENTATIVE</b>							

NOVEMBER 20 (Tuesday before Thanksgiving)				DUE TO:	11/9 D/P	11/12 FN	11/12 CA	11/13 Clerk
ABSENCES:								
ITEM TYPE   TIME   TOPIC						STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
--	2018 Comprehensive Plan Amendments (3 <sup>rd</sup> Reading & Adoption)					Evan Maxim		Julie
--	Adopt 2019 State Legislative Priorities					Julie Underwood		Ali
PUBLIC HEARING								
90	2019-2020 Preliminary Budget Review: Finalize Changes, Approve 2019 NORCOM Budget Resolution, Adopt 2019 Property Tax Ordinances, Adopt Beautification Fund Ordinance, Approve DSG Fee Structure Resolution, and Approve 2019 Utility Rate Resolutions					Chip Corder		Julie
REGULAR BUSINESS								
60	First/Last Mile Solutions: Rideshare Pilot Next Steps					Kirsten Taylor		Julie

30	2019 Comprehensive Plan Docket	Evan Maxim	
<b>EXECUTIVE SESSION</b>			

<b>NOVEMBER 26 (SPECIAL MEETING, 5:30 PM)</b>			
ABSENCES:			
<b>ITEM TYPE   TIME   TOPIC</b>		<b>STAFF</b>	<b>SIGNER</b>
<b>RECEPTION (5:30 - 7:00 pm)</b>			
30	Reception for Representative Judy Clibborn		
<b>SPECIAL BUSINESS (7:00 - 8:00 pm)</b>			
60	41 <sup>st</sup> Delegation Review of Legislative Priorities	Julie Underwood	Ali

DECEMBER 4		DUE TO:	11/23 D/P	11/26 FN	11/26 CA	11/27 Clerk
ABSENCES:						
ITEM TYPE   TIME   TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
10	Mercer Island Library Board Service Award			Diane Mortenson		
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
30	2019-2020 Final Budget Adoption			Chip Corder		Julie
15	3rd Quarter 2018 Financial Status Report & Budget Adjustments			Chip Corder		Julie
45	Solid Waste Contract			Jason Kintner		Julie
EXECUTIVE SESSION						

DECEMBER 11 (SPECIAL MEETING, 6:00 PM)			DUE TO:	12/7 D/P	12/10 FN	12/10 CA	12/11 Clerk
ABSENCES:							
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
SPECIAL BUSINESS							
90	Joint Meeting with Planning Commission				Evan Maxim		Julie

DECEMBER 18 ABSENCES:	DUE TO:	12/7 D/P	12/10 FN	12/10 CA	12/11 Clerk
ITEM TYPE   TIME   TOPIC			STAFF		SIGNER
EXECUTIVE SESSION (6:00-7:00 pm)					

60	Executive Session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for one hour		
SPECIAL BUSINESS (7:00 pm)			
CONSENT CALENDAR			
PUBLIC HEARING			
REGULAR BUSINESS			
30	Fiscal Sustainability Plan	Julie Underwood	
15	Review Boards & Commissions Committee recommendations and receive draft Ordinance amending MICC Title 3 regarding Boards and Commissions (1 <sup>st</sup> Reading)		
30	Sustainability Plan	Ross Freeman	

## 2019

<b>JANUARY 2 (WEDNESDAY)</b>	<b>DUE TO:</b>	<b>12/21 D/P</b>	<b>12/24 FN</b>	<b>12/24 CA</b>	<b>12/26 Clerk</b>
<b>CANCELED by Council Vote</b>					

<b>JANUARY 8 (SPECIAL MEETING, 6:00 PM)</b>	<b>DUE TO:</b>	<b>12/21 D/P</b>	<b>12/24 FN</b>	<b>12/24 CA</b>	<b>12/26 Clerk</b>
ABSENCES:					
<b>(Tentative)</b>					

JANUARY 15		DUE TO:	1/4 D/P	1/7 FN	1/7 CA	1/8 Clerk
ABSENCES:						
ITEM TYPE   TIME   TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
60	AB xxxx: Sound Transit Park-and-Ride Parking Permit Program			Kirsten Taylor		Ali
SPECIAL BUSINESS (7:00 pm)						
5	AB xxxx: Martin Luther King Jr. Day Proclamation					
CONSENT CALENDAR						
	Approve Advisory Board or Commission Application Process and Adopt Ordinance amending MICC Title 3 regarding Boards and Commissions (2nd Reading)			Ali Spietz		Julie
PUBLIC HEARING						
REGULAR BUSINESS						
30	Final 2019 State Legislative Priorities			Ali Spietz		Julie
EXECUTIVE SESSION						
	Tentative - Executive Session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for one hour					

<b>FEBRUARY 1 (FRIDAY) – 8:30 AM-5:30 PM</b>
ABSENCES:

	2018 Planning Session (TBD)		
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<b>FEBRUARY 2 (SATURDAY) – 8:30 AM-5:30 PM</b>			
ABSENCES:			
	2018 Planning Session (TBD)		

FEBRUARY 5			DUE TO:	1/25 D/P	1/28 FN	1/28 CA	1/29 Clerk
ABSENCES:							
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
	AB xxxx: Black History Month Proclamation						
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
	King County Comprehensive Solid Waste Management Plan				Jason Kinter		
EXECUTIVE SESSION							

FEBRUARY 19 ABSENCES:			DUE TO:	2/8 D/P	2/11 FN	2/11 CA	2/12 Clerk
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
EXECUTIVE SESSION							

<b>MARCH 5</b>	<b>DUE TO:</b>	<b>2/22 D/P</b>	<b>2/25 FN</b>	<b>2/25 CA</b>	<b>2/26 Clerk</b>
ABSENCES:					
<b>ITEM TYPE   TIME   TOPIC</b>			<b>STAFF</b>		<b>SIGNER</b>

<b>STUDY SESSION (6:00-7:00 pm)</b>			
<b>SPECIAL BUSINESS (7:00 pm)</b>			
	AB xxxx: Women's History Month & International Women's Day Proclamation		
<b>CONSENT CALENDAR</b>			
<b>PUBLIC HEARING</b>			
<b>REGULAR BUSINESS</b>			
<b>EXECUTIVE SESSION</b>			

MARCH 19 ABSENCES:				DUE TO:	3/8 D/P	3/11 FN	3/11 CA	3/12 Clerk
ITEM TYPE   TIME   TOPIC						STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
PUBLIC HEARING								
REGULAR BUSINESS								
EXECUTIVE SESSION								

APRIL 2			DUE	3/22	3/25	3/25	3/26
ABSENCES:			TO:	D/P	FN	CA	Clerk
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
	AB xxxx: Sexual Assault Awareness Month Proclamation						
CONSENT CALENDAR							
PUBLIC HEARING							

REGULAR BUSINESS			
EXECUTIVE SESSION			

APRIL 16 ABSENCES:			DUE TO:	4/5 D/P	4/8 FN	4/8 CA	4/9 Clerk
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
	AB xxxx: Earth Day Proclamation						
	AB xxxx: Volunteer Appreciation Week Proclamation						
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
EXECUTIVE SESSION							

MAY 7 ABSENCES:			DUE TO:	4/26 D/P	4/29 FN	4/29 CA	4/30 Clerk
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
	AB xxxx: Building Safety Month Proclamation						
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
EXECUTIVE SESSION							

MAY 21 ABSENCES:				DUE TO:	5/10 D/P	5/13 FN	5/13 CA	5/14 Clerk
ITEM TYPE   TIME   TOPIC						STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
	AB xxxx: Safe Boating and Paddling Week Proclamation							
	AB xxxx: Public Works Week Proclamation							
CONSENT CALENDAR								
PUBLIC HEARING								
REGULAR BUSINESS								
EXECUTIVE SESSION								

JUNE 4 ABSENCES:				DUE TO:	5/24 D/P	5/27 FN	5/27 CA	5/28 Clerk
ITEM TYPE   TIME   TOPIC						STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
PUBLIC HEARING								
REGULAR BUSINESS								
EXECUTIVE SESSION								

JUNE 18 ABSENCES:				DUE TO:	6/7 D/P	6/10 FN	6/10 CA	6/11 Clerk
ITEM TYPE   TIME   TOPIC						STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								



<b>CONSENT CALENDAR</b>			
<b>PUBLIC HEARING</b>			
<b>REGULAR BUSINESS</b>			
<b>EXECUTIVE SESSION</b>			

JULY 2 ABSENCES:				DUE TO:	6/21 D/P	6/24 FN	6/24 CA	6/25 Clerk
ITEM TYPE   TIME   TOPIC						STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
	AB xxxx: Parks & Recreation Month & Summer Celebration Proclamation							
CONSENT CALENDAR								
PUBLIC HEARING								
REGULAR BUSINESS								
EXECUTIVE SESSION								

JULY 16 ABSENCES:			DUE TO:	7/5 D/P	7/8 FN	7/8 CA	7/9 Clerk
ITEM TYPE   TIME   TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
	AB xxxx: National Night Out Proclamation						
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							

<b>EXECUTIVE SESSION</b>	

**Tentative Special Meeting January 7 or January 28 in lieu of January 2 (Wednesday)**

**OTHER ITEMS TO BE SCHEDULED:**

- Parks Waterfront Structures Long-Term Planning – P. West
- Land Conservation Work Plan Update – A. Sommargren
- Open Space Vegetation Management – A. Sommargren
- Parks & Recreation Commission & Charter – J. Bon
- Citizen of the Year Criteria – A. Spietz
- Cybersecurity Presentation – M. Kaser
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Sound Transit Park-and-Ride Parking Permit Program
- Developer Selection for Transit Commuter Parking and a Public-Private, Mixed-Use Development Project on the Tully's/Parcel 12 Site

**MISD BOARD JOINT MEETING DATES:**

- Thursday, November 8, 2018
- Thursday, April 25, 2019

## **ANNUAL (ROUTINE) ITEMS:**

### **Council/City Manager:**

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Goals (Q2)
- Mini-Planning Session (Q2)
- Sustainability Update (Q1 & Q3)

### **Development Services Group:**

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

### **Finance/Budget:**

- Every Year:
  - General Fund & REET Surplus Disposition (Q2)
  - Mercer Island Report Card (Q3)
  - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
  - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
  - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
  - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
  - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
  - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
  - Operating Budget Kick-Off (Mini-PS)
  - Preliminary Budget: Presentation & Distribution (1st Oct Mtg)
  - Preliminary Budget: Operating Budget Review (2nd Oct Mtg)
  - Preliminary Budget: Capital Improvement Program Review (1st Nov Mtg)
  - Preliminary Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
  - Final Budget Adoption (1st Dec Mtg)

### **Fire Department:**

- Summer Celebration Fireworks Display Permit (Q2)

### **Human Resources:**

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

### **Parks & Recreation:**

- Arts Council Annual Report and Work Plan (Q2)
- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)

### **Public Works:**

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

### **Youth & Family Services:**

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

### **Proclamations**

- Martin Luther King Jr. Day (1st Jan)
- Black History Month (1st Feb)
- Women's History Month & International Women's Day (1st Mar)
- Sexual Assault Awareness Month (1st Apr)
- Earth Day (2nd Apr)
- Volunteer Appreciation Week (2nd Apr)
- Building Safety Month (1st May)
- Safe Boating and Paddling Week (2nd May)
- Public Works Week (2nd May)
- Parks and Recreation Month & Summer Celebration! (1st Jul)
- National Night Out (2nd Jul)
- Women's Equality Day (1st Aug)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor's Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)
- National Community Planning Month (1st Oct)
- Veteran's Day (1st Nov)