



CITY OF MERCER ISLAND

CITY COUNCIL MEETING AGENDA

Tuesday
November 21, 2017
5:00 PM

Mayor Bruce Bassett
Deputy Mayor Debbie Bertlin
Councilmembers Dan Grausz,
Salim Nice, Wendy Weiker,
David Wisenteiner, and Benson Wong

Contact: 206.275.7793, council@mercergov.org
www.mercergov.org/council

All meetings are held in the City Hall Council Chambers at
9611 SE 36th Street, Mercer Island, WA unless otherwise noticed

“Appearances” is the time set aside for members of the public to speak to the City Council about any issues of concern. If you wish to speak, please consider the following points:
(1) speak audibly into the podium microphone, (2) state your name and address for the record, and (3) limit your comments to three minutes.
Please note: the Council does not usually respond to comments during the meeting.

In compliance with the Americans with Disabilities Act, those requiring accommodation for the meeting should notify the City Clerk’s Office at least 24 hours prior to the meeting at 206.275.7793.

REGULAR MEETING

CALL TO ORDER & ROLL CALL, 5:00 PM

AGENDA APPROVAL

EXECUTIVE SESSION

Executive Session #1: Executive Session for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b) for approximately 15 minutes.

Executive Session #2: Executive Session to discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 45 minutes.

STUDY SESSION, 6:00 PM

- (1) AB 5357 Aubrey Davis Park Master Plan

CITY MANAGER REPORT, 7:00 PM

APPEARANCES

CONSENT CALENDAR

- (2) Payables: \$413,011.15 (11/02/2017), \$226,782.78 (11/08/2017)

Minutes: October 26, 2017 Special Meeting Minutes

AB 5353 Confirmation of Municipal Court Judge Reappointment

REGULAR BUSINESS

- (3) AB 5363 Public Meeting to Consider the Hearing Examiner’s Recommendation for the Pratt Preliminary Long Plat (SUB16-007)
- (4) AB 5361 Code Amendment to Update School Impact Fees (1st Reading)
- (5) AB 5362 Public Hearing: 2017-2018 Mid-Biennial Budget Review

OTHER BUSINESS

Councilmember Absences
Planning Schedule
Board Appointments
Councilmember Reports

ADJOURNMENT



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5357
November 21, 2017
Study Session**

AUBREY DAVIS PARK MASTER PLAN

Proposed Council Action:

Review proposed process and provide input to staff.

DEPARTMENT OF

Parks and Recreation (Paul West)

COUNCIL LIAISON

n/a

EXHIBITS

1. Aubrey Davis Park Extent Map
2. Aubrey Davis Park Regional Multi-Use Corridor Discussion with WSDOT Memo
3. I-90 Landscape Maintenance Budget Policy
4. Bollard Status Map
5. Trail Conflict Reduction Memo
6. 2016 Pavement Inventory
7. King County North Mercer/Enatai Sewer Upgrade Project

2017-2018 CITY COUNCIL GOAL

1. I-90 Access and Mobility/Prepare for Light Rail

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	350,000
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

PURPOSE

The purpose of this study session is to discuss the general framework of a master plan process for Aubrey Davis Park. Early input on scope and goals from the Council will be used by staff for subsequent steps in the master plan process.

WHY MASTER PLAN?

Master plans provide a comprehensive vision and road map for parks that contain or are expected to contain significant capital facilities. They incorporate an assessment of the current context, facilities, and the expected needs of the community for a defined timespan in the future. Good master plans involve the community and key stakeholders/users from the very outset. In addition, while a good master plan is flexible, it also includes a clear vision, a set of recommendations, and an implementation strategy. With limited resources, a master plan provides guidance for the community's priorities and enables City Council to set capital budgets with confidence. Master plans also help mobilize external investment through grants and other funding opportunities.

BACKGROUND

In 2013, the City of Mercer Island gave the name Aubrey Davis Park to the corridor of landscaped parks and pathways that were developed for recreation and active transportation during the expansion of I-90 in the 1980's and early 1990's (Exhibit 1). These properties, approximately 80 acres in size collectively, were extensively landscaped in partial fulfillment of Environmental Impact Statement (EIS) conditions for the highway expansion. Through agreements with the Washington State Department of Transportation (WSDOT), the City is responsible for maintaining 54 acres of state-owned property. The City receives compensation, including annual adjustments for inflation, from WSDOT for maintenance of 54 acres. The remaining 26 acres includes a combination of City-owned and City-leased property, which are maintained by the City and paid for out of the City's Beautification Fund. The Beautification Fund receives its funding from the Business and Occupation Tax and is restricted to the installation and maintenance of landscaping; acquisition, operation, and maintenance of any building or property for park, recreation, and open space purposes; undergrounding of power lines; operation and maintenance of lighting facilities; support for a central business district revitalization program; acquisition and leasing of parking spaces; and enforcement of parking restrictions.

In 2016, City staff began to discuss the need to comprehensively plan for the future of this park (Exhibit 2). Several conditions have contributed to this need:

- Trail use has increased with population growth, the popularity of bicycle commuting and the advent of electric power-assist bicycles;
- Trail features that were standard in 1985 do not meet current design standards for multi-use trails;
- Trail users repeatedly report conflicts between pedestrians and cyclists in specific locations such as the Park and Ride;
- Trail surfaces have been damaged by the intrusion of roots from adjacent trees, and this trend is expected to continue for the foreseeable future;
- Trees are dying at an accelerating rate throughout the park and a contributing factor may be the depletion of sand-based soils that were used at the time of initial planting;
- PVC irrigation plumbing has been failing from fatigue, which in part is related to age, and it is unknown at this time what the extent of this problem might be;
- Field users are asking for improvements in existing athletic facilities such as bathrooms, lighting and synthetic turf; and
- Large projects such as East Link Light Rail and King County North Mercer/Enatai Sewer Interceptor provide an opportunity to rebuild facilities to accommodate increased demand and meet new standards.

In Fall 2016, Representative Judy Clibborn and King County Councilmember Claudia Balducci hosted a meeting about the I-90 Trail at Mercer Island City Hall. This meeting brought together agency representatives from WSDOT, Sound Transit, King County, Mercer Island, and Seattle as well as the cycling community. Many of the concerns identified above were raised at that meeting. In Winter 2017, City staff assisted Rep. Clibborn's office in proposing a Washington State capital budget item for the Aubrey Davis Park Master Plan. A master plan will provide the analysis and framework to determine future capital projects reinvestment. Unfortunately, the proposal did not make it into the draft State budget.

BUDGET AND CURRENT FUNDING

The cost and timeline of the Aubrey Davis Park Master Plan will be driven by the scope, which will be discussed with Council during this Study Session. The 2017-18 budget included a placeholder project budget of \$350,000 for Aubrey Davis Park Regional Multiuse Corridor Plan (Page G-37). The project was to be partially funded by Beautification (\$150,000) and partially from other agencies (\$200,000). King

County offered \$50,000 to assist with funding the plan. The Sound Transit settlement agreement approved last month will reimburse the City up to \$50,000 for the Master Plan. Committed funds to date total \$250,000. A schematic estimated cost breakdown to illustrate possible costs would be as follows:

Survey and GIS	\$70,000
Property Assessment	\$40,000
Conceptual Design	\$40,000
Full site plan	\$95,000
Full public process inc. SEPA	\$65,000
Project Management	<u>\$40,000</u>
TOTAL	\$350,000

The \$350,000 budget assumed that the plan would be accomplished primarily through professional services. At this time it is uncertain whether WSDOT will be able to contribute additional funds. It is likely that WSDOT's contribution may be a combination of an appropriation and in-kind services. For example, WSDOT's staff has property survey, property research and mapping abilities that could reduce the need for consultant services. Scope could be reduced as well to work within the existing budget. City staff are proposing to move forward with the \$250,000 of committed funds and work with WSDOT to find the remaining resources and/or adjust scope in the process of developing the work plan.

MAINTENANCE VERSUS CAPITAL PROJECTS

At the heart of this project lies the question, "What is maintenance and what is capital reinvestment?" The City maintains both City-owned property and WSDOT-owned property under General Maintenance agreements ("GM agreements," also known as "Turnback agreements") between WSDOT and the City. These agreements do not define or clearly characterize what "maintenance" is. They presume that the City will maintain the facilities as they were built in the early 1990's. They seem to assume that the landscape and park facilities will remain static facilities in perpetuity despite increasing use and the ravages of time and weather. There are no provisions for renovation or capital reinvestment. The GM agreements between WSDOT and the City are acknowledged by both parties to be problematic.

In June 2000, the City Council voted to maintain these landscape areas consistent with "Level A" parks. Maintaining the landscape areas at this level requires annual funding support from the Beautification Fund to offset the maintenance costs of the facility. The 2017-2018 budget policy "I-90 Landscape Maintenance - Aubrey Davis Park" (Exhibit 3) provides further background on the current maintenance situation.

Anything that is not "maintenance" ends up being a capital project. Capital projects include renovation or reinvestment in existing facilities as well as construction of new facilities. Every facility has a lifecycle and therefore has a predictable need for capital reinvestment. At the end of the lifecycle, facilities are renovated, often with improvements to reflect current technology, standards and/or uses. If the facility will not be able to meet future needs, it may be replaced with a new facility. The Aubrey Davis Park Master Plan will provide the analysis and decision-making necessary to determine what types of capital projects are needed in the foreseeable future.

Meanwhile, WSDOT has agreed to revisit the GM agreements for clarification and updating. The limits of "maintenance" will help define where capital projects are needed. This will inform the master plan process.

ACTIONS TAKEN TO DATE

City staff recognized that certain issues could not wait to be addressed through the master plan and required expedited action prior to the conclusion of the master plan expected in 2019. These recent actions will be incorporated into the master plan:

Bollard Study and Removal

In May 2016, Parks and Recreation hired Toole Design Group (TDG) to provide design and planning services for the I-90 Trail. One of their tasks was to evaluate bollards on the trail for conformance with current design standards. TDG produced their report on the bollards in September 2016. It recommended removal of all bollards and replacement of some with alternative traffic control measures such as striping and signs. City staff sent the report to the WSDOT Northwest Region Office and informed them of the City's intent to remove bollards on City property. Parks and Recreation staff subsequently removed 59 bollards on City-owned trail sections. This work was completed in Fall 2017. Currently 138 bollards remain on WSDOT-owned trail sections, which creates a lack of consistency along the I-90 Trail as to bollards (Exhibit 4). For your reference, the City received a grant from the Washington Cities Insurance Authority (WCIA) to partially offset the costs for bollard removal.

I-90 Trail Conflict Reduction

In 2017, TDG studied two sections of the I-90 trail where staff have received the most complaints of bicycle and pedestrian conflicts: (1) the section in front of the Park and Ride and (2) the section along the ballfields at 72nd Ave SE. In both locations, pedestrians congregate on the trail while cyclists try to ride through. In the case of the Park and Ride, TDG was asked to work with the existing dimensions of the pedestrian plaza and offer relatively quick, lower-cost recommendations. TDG produced a conceptual design that provided a bike travelway through the plaza and pavement markings to encourage shared use of the area (Exhibit 5).

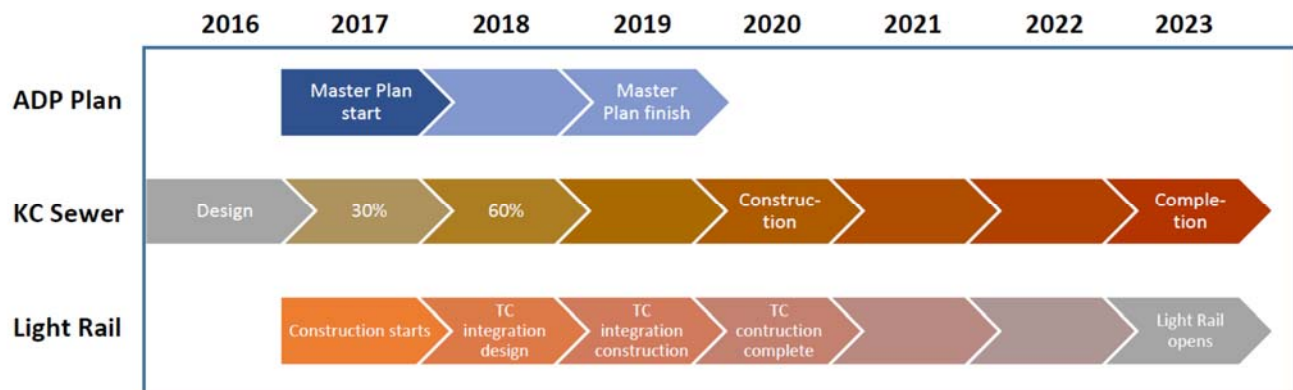
In the case of the ballfields, TDG was asked to provide conceptual design that could reconfigure the pathways if needed to accommodate current and future cyclist and pedestrian traffic volumes. TDG produced a conceptual design that rerouted the existing path to divert downhill cyclist traffic away from the conflict area and a widened trail section to provide space for both cyclists and pedestrians to coexist.

Pavement Patching

In 2016, Parks and Recreation staff conducted an inventory of the pavement on the I-90 Trail (Exhibit 6). Defects in the pavement were rated according to the severity of the defect. The results of this inventory were shared with WSDOT staff. Mercer Island Parks and Recreation repaired the high priority sites on City-owned trail sections in 2017. A suspended pavement system using Silva Cells™ was installed in three locations where roots had heaved the pavement. This feature will allow roots to grow under the trail in the future without causing damage to the pavement. Five high priority sites remain on WSDOT-owned trail sections. WSDOT has indicated it will repair them but does not want that action to set a precedent prior to renegotiating the maintenance agreements.

STATUS OF CURRENT REGIONAL PROJECTS

East Link Light Rail and the North Mercer/Enatai Sewer Interceptor projects will impact Aubrey Davis Park, particularly along the I-90 Trail and in Town Center. The following timeline demonstrates that the master plan must progress rapidly to have input ready for these projects.



Sound Transit Light Rail Station

Sound Transit (ST) is in the process of hiring a consultant for the design of light rail integration for Town Center and vicinity. ST staff met with City staff to confirm the outline of the process. The study area will be SE 24th to SE 27th and 76th Ave SE to Island Crest Way. ST staff expect to conduct design, including a public outreach, in 2018. The scope will include bus integration, as well as bicycle facilities, to complement the transit facilities. Construction will be in 2019-2020 in conjunction with the station head houses.

King County North Mercer/Enatai Sewer Interceptor

The route of the sewer interceptor is the I-90 Trail corridor from 81st Ave SE eastward. King County has submitted 30% plans to City staff for review. DSG, Public Works (ROW, Utilities and Engineering), and Parks & Recreation staff have provided comments on this preliminary level of design. SEPA environmental review will begin in the next few months and construction is expected to start in mid-2020 (Exhibit 7).

PROPOSED MASTER PLAN PROCESS

The following is a proposed outline for the development of the Aubrey Davis Park Master Plan. The list below is not necessarily sequential. Certain tasks will overlap in time. Coordination with other projects may require that some work is “front-loaded” to be synchronized with work plans that are already underway. Therefore, a timeline for these steps will be created as part of the **work plan** that the City and WSDOT will develop. While a consultant will perform many of the services described below, the exact division of tasks among City staff, WSDOT staff, and the consultant team has yet to be finalized.

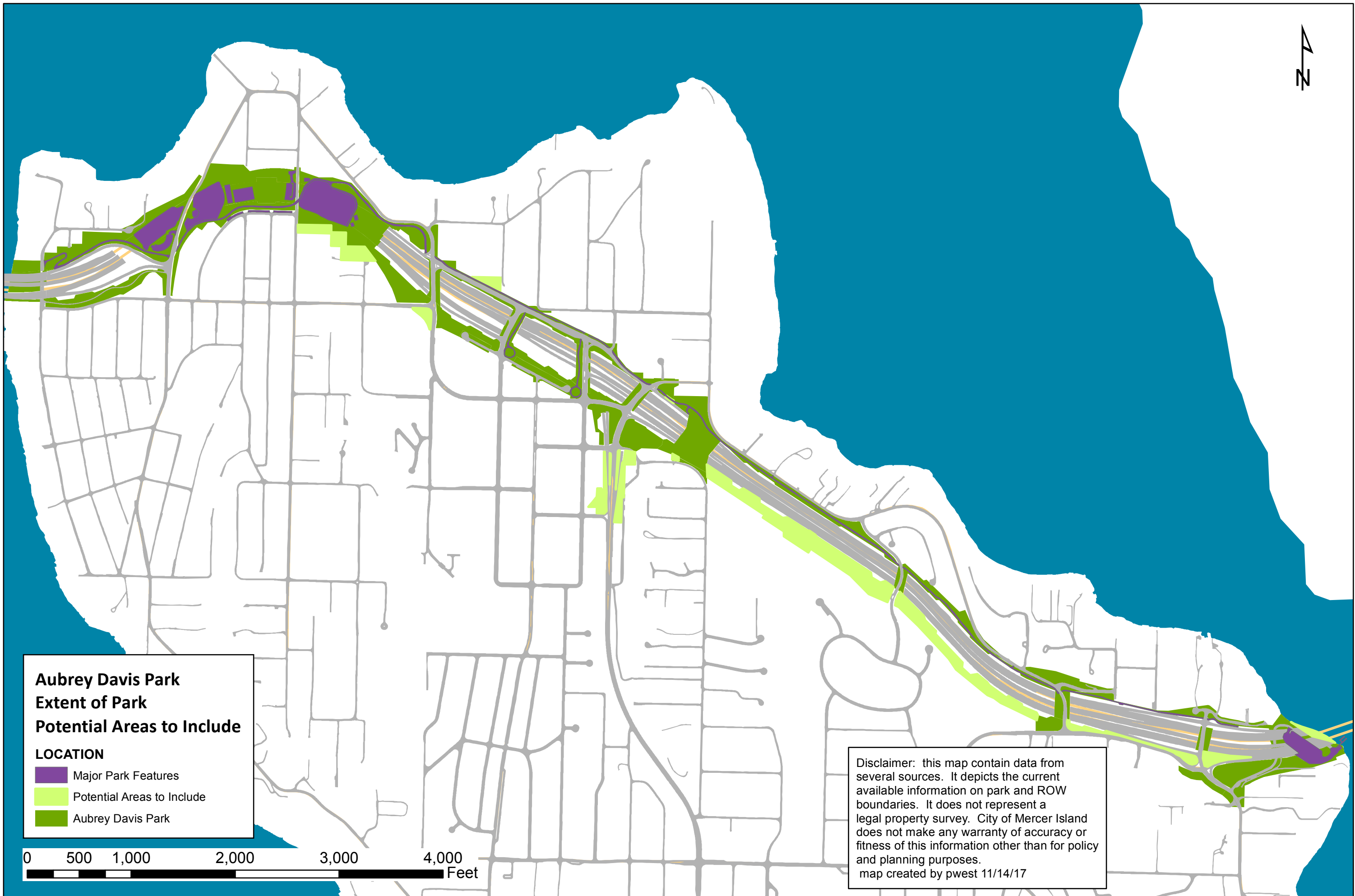
- 1. Agency Engagement.** Ownership of Aubrey Davis Park resides mostly with WSDOT, while the City holds several roles as secondary landowner, landscape maintenance contractor, airspace lease tenant and municipal jurisdiction. Unilateral planning is not feasible and WSDOT’s involvement is critical to the plan’s success. WSDOT has identified Barbara Chamberlain, Director of Active Transportation Division, to be the agency contact for the master plan. She will involve other staff as needed. A Memorandum of Understanding is being drafted that will define general roles and responsibilities. The first task will be to develop a **work plan** with WSDOT staff. The work plan will include scope, goals, and timeline. Sound Transit and King County may be asked to review the work plan to insure that the process integrates with their project work.
- 2. Property Inventory.** The master plan will cover a complex set of properties. The ownership of Aubrey Davis Park has been defined by the maps contained in the GM agreements executed in 1987 and 1989. A quit claim deed was executed in 2000 to transfer highway right-of-way to the City. Most of the ownership boundaries are apparent and consistent across agreements, but there are several places where property research is needed to clarify ownership boundaries. WSDOT has agreed to help with this research.
- 3. Facilities Assessment.** The facilities contained in each property (sportsfields, restrooms, pavement, planting beds, irrigation, etc.) would be evaluated for lifecycle renovation needs, as well as fitness for current and future uses. Materials testing may be needed to evaluate system-wide components, such as soils, piping, etc.
- 4. Design Program and Standards.** Using information from the property inventory, facilities assessment, and other background materials, a consultant will develop a park design program detailing existing conditions, opportunities and constraints, and proposing potential park uses, design character, and design criteria. Current standards will be evaluated for applicability.
- 5. Public Engagement.** An early draft design program will be presented to the public in various formats to solicit ideas and feedback. Electronic media and public meetings will be utilized. User groups (e.g., arts, sports, cycling, boating) will be specifically contacted and encouraged to participate. This engagement will continue for subsequent steps of the design and planning process.

6. **Schematic Design and Analysis of Alternatives.** Schematic designs will be developed based on public input, and preferred alternatives will be identified through dialogue with stakeholders. Facilities may be classified into categories so that stakeholder engagement can be focused in one or more areas, such as:
 - Town Center Integration,
 - Active Transportation Facilities,
 - Active Recreation Facilities, and
 - Landscape and Passive Recreation Facilities.
7. **Public Review,** A set of preferred alternatives will be presented in a second public engagement campaign with a draft plan as a result.
8. **Implementation Program.** Prioritization, cost data, and critical path timing will be developed for the draft plan. However, the implementation of the plan will be intentionally flexible. Unless there is a clear need to sequence projects, the implementation plan will allow the City to reprioritize projects through the CIP planning process and take advantage of funding opportunities as they arise. City staff do not expect that the master plan will make any commitment of funding for the improvements it proposes.
9. **Environmental Review.** The City of Mercer Island will conduct a SEPA process and will work with WSDOT on other environmental review that may be needed.
10. **Adoption.** The City Council will be presented with a final draft plan for review and adoption.

RECOMMENDATION

Parks Operations Superintendent

No action needed. Receive presentation and provide input to staff.



Aubrey Davis Park
Extent of Park
Potential Areas to Include

LOCATION

- Major Park Features
- Potential Areas to Include
- Aubrey Davis Park

0 500 1,000 2,000 3,000 4,000 Feet

Disclaimer: this map contain data from several sources. It depicts the current available information on park and ROW boundaries. It does not represent a legal property survey. City of Mercer Island does not make any warranty of accuracy or fitness of this information other than for policy and planning purposes.
map created by pwest 11/14/17



Mercer Island Parks & Recreation Department
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Mercer Island, WA 98040
Phone: 206-275-7609 Fax: 206-275-7868

Memo

To: Pam Bissonnette, City Manager
From: Paul West, Parks Operations Superintendent
CC: Bruce Fletcher, Parks and Recreation Director
Jason Kintner, Public Works Director
Date: September 15, 2016
Re: Aubrey Davis Park Regional Multi-Use Corridor discussion with WSDOT

Aubrey Davis Park is a bridge-to-bridge recreational and transportation facility that serves Bellevue, the eastside and Seattle as well as Mercer Island with a multipurpose trail system, athletic fields, a boat launch and passive use park areas. It is a regional park needing substantial planning services. In this memo we outline the needs presented by this 25 year old facility and suggest that a Master Plan for the park would best address the needs given the complexity of the situation.

Background

Aubrey Davis Park primarily consists of property owned by the Washington State Department of Transportation (WSDOT) with smaller fragmented areas in City of Mercer Island ownership. Sound Transit owns the Park and Ride facility next to the park's main multipurpose trail. The park consists of facilities that are often considered as separate and which are covered under separate General Maintenance (GM) agreements between WSDOT and the City of Mercer Island:

- The Park on the Lid (Agreement GM 1270)
- The Town Center Overpasses (Agreement GM 1269)
- The I-90 bike trail (Agreements GM 1268 and GM 1270)
- The I-90 boat launch (GM 1267)
- The shoreline access site and pump station under the hi-rise of the floating bridge off SE 60th Street (Agreement GM 1270)

However, they were all created during the planning and design of Interstate 90. In that process, a long and complicated negotiation under the National Environmental Policy Act (NEPA) resulted in an Environmental Impact Statement (EIS) that proposed the park, the bike trail and the boat launch. This EIS resulted in two guiding documents in 1985, the ***I-90 Landscape Plan*** and the ***SR-90 Mercer Island Landscape Agreement***. These were the basis for the improvements made on Mercer Island.

During construction in the late 1980's and early 90's the City of Mercer Island and WSDOT negotiated four ***Turnback and Landscape Maintenance Agreements*** ("Turnback Agreements"). These agreements did several things. They transferred ownership of certain properties to the City that WSDOT no longer needed for transportation purposes. They differentiated the remaining portions of WSDOT property as either WSDOT maintained or City maintained. WSDOT retained all structural maintenance as well as landscape maintenance in the highway canyon and in other restricted access areas. Landscape maintenance of parks and city streets was transferred to the City. The agreements provided the City annual reimbursements for landscape maintenance of the WSDOT properties.

In 1994, the City and WSDOT completed two airspace agreements for WSDOT properties that were constructed with recreational improvements such as the boat launch, sports fields, sports courts, playgrounds and picnic areas. (A third lease anticipated in GM 1269 for the Town Center overpasses has not been located.) In addition to recreational facilities, the City owns Pump Station #4 in the airspace lease area under the hi-rise of the I-90 floating bridge. Both leases have terms of 40 years. They expire in 2034. There is no provision for renewal of the leases. As a lessee of the property, 10% of City recreational revenue is returned to the State annually, including ballfield rentals and revenues generated from the boat launch facility.

In 1995, Turnback Agreement GM 1269 was amended to allow the sculpture park on the Lid. In 1996, the same agreement was amended to include the Luther Burbank Lid. In 2006, it was amended to allow the Aljoia plaza construction.

The City continues to maintain the WSDOT properties under the Turnback Agreements. In June 2000, the City Council voted to maintain these landscape areas consistent with "Level A" parks. Maintaining the facility at this level requires annual funding support from the beautification fund to offset costs for maintenance of the facility. Agenda Bill 3487 provides further background.

Issues

Deficiencies in the agreements

The Turnback Agreements are challenging and difficult to interpret. Multiple agreements have multiple amendments. Some agreements overlap. Some issues stem from the lack of legal descriptions for the subject properties. The agreements rely on outdated, fuzzy color-coded maps. The meaning of the color coding is often obscure. Different versions of maps contain discrepancies in the boundaries that create confusion in determining ownership and maintenance responsibilities amongst the facility. There is a need to survey and spatially map these properties to gain a better understanding and clearly define the boundaries of the properties.

Definition of Maintenance

The agreements do not define what “maintenance” is, even though these are maintenance agreements. Turnback Agreement GM 1269 states that WSDOT will be responsible for, “repaving of any streets and trails consisting of more than .72 inch in thickness of paving; maintenance of storm drain facilities as necessary to protect the structural integrity of bridge walls or similar structures, and structural maintenance and repair of retaining walls, and overcrossings constructed as part of I-90.” It states that the City will be responsible for other routine maintenance, but fail to define routine maintenance. The three other agreements are similarly general and vague.

The agreements do not say which entity is responsible for major repairs or renovation projects to existing infrastructure and facilities. It would be reasonable to assume that anything on WSDOT property belongs to WSDOT unless it was installed by the City, but we would need to come to that understanding with WSDOT. WSDOT, as the Lessor, holds the permitting rights to the properties. This work is further complicated as contractors working along the corridor often move between “ownership” parcels. As the Lessor of the property, WSDOT authorizes and permits these activities. However, repair and restoration of the site is not always performed to pre-existing conditions, with City crews left repairing the site or fighting with the contractor. Recent improvement projects, such as the “Smart” technology project completed by WSDOT subcontractors have proven problematic and damaging to the facility. There is an agency-to-agency conversation that needs to happen.

Other issues with the agreements include the landscape design and its maintenance. The landscape is maturing with certain consequences (see below). This maturing landscape needs a long term dynamic plan that the static, EIS-derived landscape did not provide. Furthermore, the Airspace Lease agreement requires the City to water the grass and plantings as frequently as needed to keep them alive and green. This property utilizes sand-based soil, requiring substantial more watering to keep vegetation alive. This standard seems to stem from a concern about fire risk. It may be prudent to revisit this standard with WSDOT as water conservation policies have evolved in the past 25 years. Meanwhile, irrigation has been dialed back over the past two years in strategic areas to keep water expenditures within the City-approved budget.

Capital reinvestment

The facilities are 25 years old. Basic infrastructure such as asphalt, horticultural soils, vegetation and irrigation need capital reinvestment to continue to perform adequately. In 25 years, standards for parks and trails have changed. There is a need to update infrastructure when it is refurbished. The facility needs a plan for reinvestment. The agreements do not address capital needs.

The asphalt pathways are cracking and heaving where roots of maturing trees grow underneath. In some places the asphalt is breaking from poor drainage. Parks and Recreation staff plan to undertake a comprehensive inventory of the paving conditions later this year. We expect to work with WSDOT on repaving projects, since it appears they are responsible for paving. There will be significant staff time at all levels invested in these discussions.

Horticultural soils were installed 25 years ago. These soils were essentially sand with ground bark and amendments mixed in to provide fertility. These soils compromised horticultural

performance to guarantee drainage. They have become depleted over time. The soils need renovation. Fertilization of planter bed areas and natural grass has not proven to be an adequate answer. If WSDOT continues to require sand-based soils, this will become a cyclical reinvestment need. Ballfield use and the demand for ballfield use has increased, adding further burden and impact to grass playfields.

Trees were planted densely initially to provide rapid coverage and screening. Now they are crowded and in some cases dying as a result (lack of available root volume). Some trees are toppling over because they were planted in imported sand-based soil that does not provide adequate anchoring.

Irrigation maintenance has included replacing heads and valves as they become worn. Smart irrigation practices have been implemented where possible, including the installation of “smart” irrigation clocks and improved irrigation heads. However there are now indications (increase in main and lateral line irrigation breaks) that the pipes themselves may be weakening from age. This points to a need for long term cyclical reinvestment in the infrastructure on WSDOT property.

Portions of the pathway are being used in ways that were not fully anticipated in the original design. Areas around the Park and Ride and the sportsfields become congested when the various users groups vie for the same space. Also, standards for multi-use trails have evolved in the past 25 years. Redesign of targeted areas could reduce user conflicts. In particular, signing, lighting and striping have been requested by trail users. Capital reinvestment projects could explore the value of improvements in these areas as well.

Large Regional project impacts

Sound Transit will significantly impact Aubrey Davis Park. Staff is optimistic that this project will create an opportunity to improve the area near the Park & Ride facility, making it more “user friendly” for mass transit users, bicycle commuters and park users. However, due to limited discussions about this project and new facility, mitigation efforts and designing improvements for this facility has been limited.

More recently, the King County North Mercer / Enatai Sewer Upgrade Project is proposing to use the bike trail as its preferred location. Projected impacts to the facility range from 76th AVE SE, through the Park & Ride, and along the trail corridor parallel to North Mercer Way. Updating the standards and specifications of the facility beyond the EIS-generated plans would enable us to insure that replacement facilities are adequate to meet current standards and future needs.

Airspace lease renewal

The Airspace Lease agreements expire in 18 years. There is no provision for renewal. To staff's knowledge the discussion on renewal has not been broached. In 2010, City staff secured Washington State Recreation & Conservation Office (RCO) Boating facility funding for improvements to the boat launch and Mercer Island Marine patrol docks. In order to qualify for the grant, an additional 5-10 years of the lease were needed to meet the control and tenure requirements of the grant. At that time, the State denied interest in these conversations as they expressed interest in retaining the use rights for the boat launch property. The uncertainty of the future of recreation facilities in these areas will prevent the City from pursuing grant funding for recreational improvements.

Future growth needs

Aubrey Davis Park is uniquely situated to meet the needs of the multiple user groups of the island's population as well as regionally. Meanwhile, certain facilities are already over capacity, such as sports fields and certain areas within the existing trail system. Synthetic turf and lighting projects in Aubrey Davis Park would increase sports field capacity significantly, but will require extensive review and permitting through WSDOT. With the addition of Sound Transit and improvements near the Town Center, growth is expected to continue to impact the park and the trail corridor. City staff have received multiple and on-going requests to adequately address the needs of the community. An analysis of regional demands and opportunities is needed beyond what has been completed in the Parks and Recreation Plan.

Current Initiatives

In 2015 the case, Camicia v. Howard S. Wright Construction Co. v. City of Mercer Island, 179 Wn.2d 684, 317 P.3d 987 (2014), raised issues with the visibility of the wooden bollards on the I-90 multi-use trail. In March 2016, the City of Mercer Island selected Toole Design Group to provide design services for the trail. Toole Design Group is a nationally recognized firm specializing in multi-use trails. In addition to evaluating the 196 bollards on the trail, the consultant is evaluating two sections of trail with high rates of pedestrian/bicycle incidents. The City reached out to WSDOT Northwest Region (NWR), and a WSDOT traffic engineer has been involved in this study.

In August 2016, the City of Mercer Island conducted a comprehensive assessment of pavement condition on the I-90 multi-use trail. That study identified 11 sites totaling 2500 square feet of pavement needing immediate action. City staff read the Turnback and Airspace Lease agreements to determine which agency is responsible for these repairs. City staff could only make a determination on two of the sites. City staff contacted WSDOT NWR and has been working with a property manager to interpret these agreements. In the meantime, City staff will be moving forward with these repairs with no representation of actual responsibility for the repairs.

These two situations highlight the limitations of the current arrangements. The original agreements assumed a static facility that would be maintained as-is. There was never any provision for updating the design of the park, nor was there any anticipation of the need for capital reinvestment.

Master Planning Needs

A master plan would provide long range direction and capital planning. It would provide 90% design drawings and details sufficient for some permitting and bidding. It would provide for full public involvement, including the SEPA review required for a master plan and a possible amendment of the I-90 EIS.

Master planning is especially useful for parks such as Aubrey Davis Park which are large and have multiple jurisdictions and interest groups. As illustration, the master plan for Luther Burbank Park was an extensive two year process. At the time, some people felt it was expensive and unnecessary. However, that plan has been a workhorse for the past ten years and continues to guide the maintenance and improvement of the park. It has

supported \$2.5M of capital improvements. The plan forms a common ground between Parks and Recreation department and community interest groups. There is little disagreement about the park going forward because consensus has been reached. It also provides a solid basis for requesting grant funding, applying for permits and requiring agencies such as King County Metro to mitigate impacts of their work. Aubrey Davis Park is complicated by the ownership, maintenance and lease situation with WSDOT. This adds to the amount of planning and coordination needed to create the plan, but the payback will come when the adopted plan can be implemented with little further negotiation.

Survey and GIS

As mentioned above, the agreements that govern our relationship with WSDOT lack adequate property descriptions and accurate mapping associated with the properties. The City would significantly benefit from a survey of the turnback and airspace lease properties. In order to accurately depict these property boundaries, extensive research by the surveyor is expected. These identifiable property lines would provide a basis for any future negotiations and maintenance responsibilities.

Property Assessment

As described above, the 25 year old facility has aging components. A qualified planner or landscape architect would conduct a thorough field assessment of the condition of these components and prescribe renovation or replacement. This activity would be greatly assisted by the survey and GIS work described above.

Conceptual Design

With a completed property assessment, a consultant would develop conceptual details of the renovation, replacement or improvement to each facility. This would provide rough order-of-magnitude estimates for capital reinvestment and new capital facilities, as well as assign operations and maintenance responsibilities and costs to various agencies.

Full Site Plan

Conceptual design and initial public input would provide direction to develop a detailed set of plans for the entire facility. Because of the extent and complexity of the facility, this is a significant undertaking. The resulting document would include a detailed cost estimate for projects, as well as documentation sufficient for permitting and bidding of small public works projects.

Public Process, including SEPA

Public input would begin in the conceptual design phase and continue through the 90% site plan. Work to develop web presence, signage and public surveys feeds into the design. This process would require new SEPA and possibly NEPA actions to insure compliance with the existing EIS for I-90. However, this also provides an opportunity to propose new facilities such as lighted sports fields that were not anticipated in the original EIS. A subsequent prioritization process would enable the consultant to deliver a capital reinvestment plan that can be executed by the parties.

Budget: Master Plan

Survey and GIS	\$50,000
Property Assessment	\$40,000

Conceptual Design	\$30,000
Full site plan, 90% design	\$85,000
Full public process inc. SEPA	\$55,000
Project Management	<u>\$40,000</u>
TOTAL	\$300,000

Cost Sharing

The ownership and operations interests in this master plan are shared by WSDOT, Sound Transit and the City of Mercer Island. Therefore we are proposing that each agency fund an equal share of the work.

I-90 Landscape Maintenance (Aubrey Davis Park)

Background

In 1992, The Washington State Department of Transportation (WSDOT) completed construction of the I-90 roadway on Mercer Island. By 1994, the Park-on-the-Lid and other landscaped areas were completed by WSDOT and incrementally returned to the City for community use and maintenance. By 1998, all the agreed-upon property landscaped by WSDOT, totaling 79.5 acres, had been turned back to the City. In 2013, the Park-on-the-Lid name was officially changed to Aubrey Davis Park in honor of Mercer Island’s former Mayor, Aubrey Davis. The following chart illustrates the transition:

Year	City Owned	WSDOT Owned	Total Owned
1992	0	8.6	8.6
1993	0	8.6	8.6
1994	11.3	15.7	27
1995	11.3	15.7	27
1996	25.6	52.4	78.0
1997	25.6	52.4	78.0
1998 - present	25.6	53.9	79.5

All 53.9 acres of State-owned properties are managed by the City under a lease agreement that will expire in 2034. Within this agreement WSDOT has agreed to compensate the City for the maintenance costs of these 53.9 acres. Revenue from WSDOT is scheduled to continue throughout the lease period and will be adjusted for inflation annually with a formula driven by the Consumer Price Index. For the 25.6 acres owned by the City and improved by WSDOT during the construction of I-90, the City receives no compensation from WSDOT for its maintenance efforts.

Since early on, the City’s goal has been to establish a funding model where all 79.5 acres of the I-90 property will be maintained within the reimbursement funds received from WSDOT for I-90 landscaping.

During a detailed level of service presentation in 2000, the City Council agreed that the City’s maintenance standard for I-90 is correct. The current maintenance program and budget attempt to meet or exceed the level of care standards agreed on with WSDOT. These standards are similar to the standards the City adheres to in its other major park facilities, and are consistent with the expectations of the Island’s park users.

Maintenance costs have increased and the WSDOT lease payment is no longer enough to cover the costs for maintaining both the State’s and City’s portion of the I-90 corridor. As a result, Parks staff has been forced to look at alternative funding sources to supplement the reimbursement the City receives from the State to maintain the current level of service. In recent years, the City Council has directed staff to balance expenditures against revenues from WSDOT reimbursement for as long as possible and then to use the City’s Beautification Fund revenues to cover any shortfall.

It’s important to recognize that as these facilities gain in levels of use and age, there will be increased costs to absorb for ongoing maintenance such as turf restoration, litter control, graffiti removal, plant

Budget Policies

and tree replacement, pathway overlays, etc. These costs are difficult to anticipate in part because the agreements are vague as to what constitutes “maintenance”. Therefore, the costs to maintain the facility at its current level will make it increasingly necessary to explore combinations of additional cost recovery options or expenditure reductions, as well as interagency work on clarifying capital reinvestment responsibilities.

Staff will continue to explore possible options including increasing I-90 facility user fees (such as boat launch, picnic shelter, and ball field use fees), finding efficiencies in water and power consumption, or lowering the level of maintenance to meet WSDOT revenue projections. Lowering the level of maintenance is a less desirable alternative since public feedback favors the high standard of appearance for the landscaped areas, and the continued heavy use of the athletic facilities requires high maintenance to keep them safe and playable. Experience with other Mercer Island parks suggests that deferring maintenance in the short term will result in expensive restoration costs in the future.

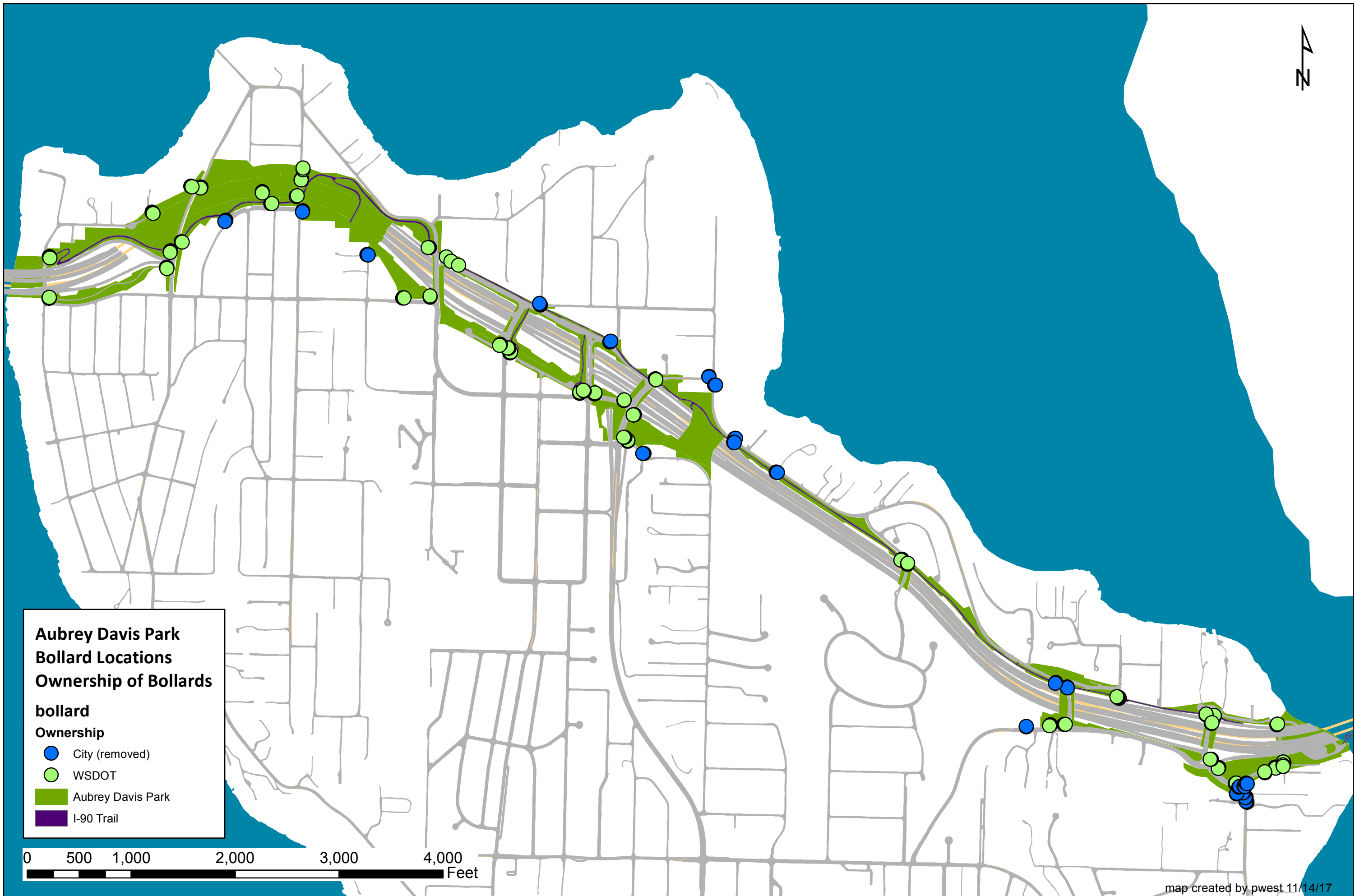
Any further development, such as additional restrooms and ballfields will require additional funding in order to provide adequate maintenance service and to provide the current presentation standard.

Budget Policies for 2017-2018

- Limit the growth in expenses to operate the facility relative to the reimbursement level from the State.
- Seek continued efficiencies in water and power consumption.
- Consider lowering the level of maintenance in some the I-90 facility areas where little or no public impact is anticipated.
- Clarify maintenance and capital reinvestment responsibilities with WSDOT.





2017-2018 Budget Impact

	2015 Actual	2016 Forecast	2017 Budget	2018 Budget
Revenue				
Landscaping Services (WSDOT)	485,882	492,584	500,502	510,000
Business and Occupation Tax	\$ 119,599	\$ 91,363	\$ 85,848	\$ 90,623
Total Revenue	\$ 605,481	\$ 583,947	\$ 586,350	\$ 600,623
Expenditures				
I-90 Landscape Maintenance	605,481	583,947	586,350	600,623
Total Expenditure	\$ 605,481	\$ 583,947	\$ 586,350	\$ 600,623



**Aubrey Davis Park
Bollard Locations
Ownership of Bollards**

bollard
Ownership

-  City (removed)
-  WSDOT
-  Aubrey Davis Park
-  I-90 Trail



Mercer Island I-90 Trail

Bicycle and Pedestrian Conflict Areas Evaluation and Recommendations

July 24, 2017

Purpose

The purpose of this memo is to identify possible treatments for two locations being evaluated to improve conflict areas on the I-90 Trail, at the Mercer Island Park and Ride and at Aubrey Davis Park. TDG met with City staff on site several times to assess conditions and discussed solutions. A description of the locations, treatments considered, and final recommendations follows, along with planning-level cost estimates.

Mercer Island Park and Ride – Analysis and Treatment Recommendations

Concerns:

Pedestrians and people riding bikes share the same space at this sidewalk transit stop, which also serves as a segment of trail, and provides access to the park and ride parking area. Safety, predictability, and comfort for all users is currently compromised.

Looking at all possible options, the team assessed which elements within the space could be moved and which cannot to determine possible solutions to resolve bike/ped conflicts.

Fixed Objects:

- Trees
- Light poles
- Planters
- Wall separating parking lot and sidewalk/trail

Movable Objects:

- Bike lockers
- Bike racks
- Bus shelters
- Bus schedule kiosk
- Garbage cans
- Benches
- Newspaper boxes



Figure 1. Park and Ride, existing conditions

Potential Treatments:

The following treatments were considered and evaluated.

1. Delineation of the bike and pedestrian spaces using:
 - Green thermoplastic/epoxy/paint
 - Detectable separation indicators delineating bicycle and pedestrian space
2. Creating more space for bicyclists by shifting the location of the streetscape elements, including bus shelters, trash receptacle, the information kiosk, etc. closer to the street
3. Creating raised crossings at driveways to increase predictability and visibility at driveways, and enhance awareness of bicyclists by drivers entering/exiting parking area

Example Treatments:



Figure 2. Example showing colored/textured pavement used to demarcate bike and pedestrian travel ways (Brazil)



Figure 3. Example showing grouping of bus shelters and pedestrian amenities into pedestrian space and contrasting paving for bike travel way (Europe)



LEFT: Figure 4. Example showing bike/pedestrian symbols in shared travel way (Portland)

ABOVE: Figure 5. Example of bike and pedestrian space demarcated by detectable separation indicators (Seattle)

Final Recommendations

- Shift the bus shelters, associated signs, kiosk, and trash receptacles toward the curb to provide more operating space for all users. Maintain adequate clearance from the curb for bus access and around the shelter to allow for universal access of the bus loading areas. In relocation, take the opportunity shift the shelters laterally to provide more visual clearance, such as where the southern shelter is located opposite the corner of the garage wall, creating a pinch point.
- Indicate a separate travel way for bikes within the sidewalk, using a green paving, thermoplastic or MMA (see [NATCO Urban Bikeway Design](#) for specifications) along the length of the sidewalk, 6' minimum from the back of sidewalk. The green paving should run from driveway to driveway, and it can be extended to 77th Ave SE and 81st Ave SE
- At driveways, provide a distinctive treatment, along with SLOW messaging for bikes.
- Reinforce the messaging with thermoplastic bicycle and pedestrian symbols placed at regular and strategic intervals along both the pedestrian and bicycle travel ways
- Consider using crosswalks where pedestrians emerge from the parking area, potentially unaware that they may be crossing paths with people riding bikes.
- Install a raised crossing at the primary entry to the park and ride.

Aubrey Davis Park – Analysis and Treatment Recommendations

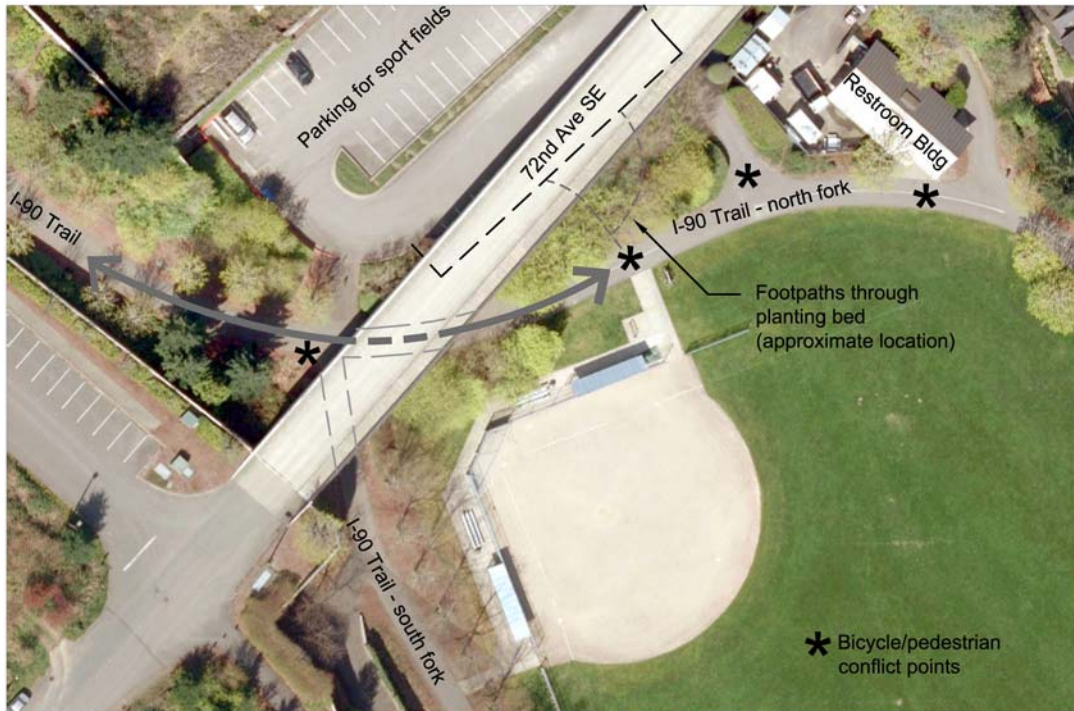


Figure 6. Existing bicycle route and conflict points

Concern #1:

Bicycle/pedestrian conflicts result from eastbound cyclists entering the park after descending a steep grade on a horizontal curve, and then traveling along the pedestrian entrance/gathering area/spectator seating on the west edge of the park's ball fields, as shown in Figure 6.

Concern #2:

Cyclists stopping to use the park's restroom and drinking fountain are pausing in the trail, causing conflicts with through traffic. During peak summer usage, there can be many cyclists stopped at the restroom facilities, but there is little bicycle parking available at the site and the facilities are immediately adjacent to the relatively narrow trail.

Concern #3:

Foot traffic to and from the parking lot on the park's west side has worn informal paths through the planting bed between the park and the parking lot.

Potential Treatments:

The following treatments were considered and evaluated.

- Revising the trail to divert users from the primary conflict area
- Using traffic calming treatments to slow bicyclists approaching the conflict area
- Creating a plaza-like area adjacent to the parking lot to give trail and park users more room to negotiate with one another

- Using a special paving treatment to enhance plaza effect
- Remove/revise plantings between parking area and park to enhance visibility and facilitate more predictable movement through the area

Final Recommendations

1. Re-route bicycle traffic to bypass pedestrian gathering areas (revise trail layout at 72nd Ave SE overpass so that eastbound bicycles are routed along the park's south edge, and must make a soft left turn if they wish to travel along the park's west edge). This re-route is shown in Figure 7.
2. Apply pavement markings for visual and tactile effect to: a) slow bicycle traffic entering the park from the west, and b) delineate pedestrian crossings and areas with high foot traffic (see Figure 6).
3. Wayfinding signs should be added to reinforce use of the new route. Potential locations include the location of proposed trail revision within Aubrey Davis Park (to guide both eastbound and westbound traffic), and the south and north ends of the 76th Ave SE overpass (to route bicycle traffic to/from the I-90 trail alignment on the freeway's south side).
4. This proposed route would require a transition from the 12'-wide trail entering the park's west side to the 10'-wide trail on the park's south side.

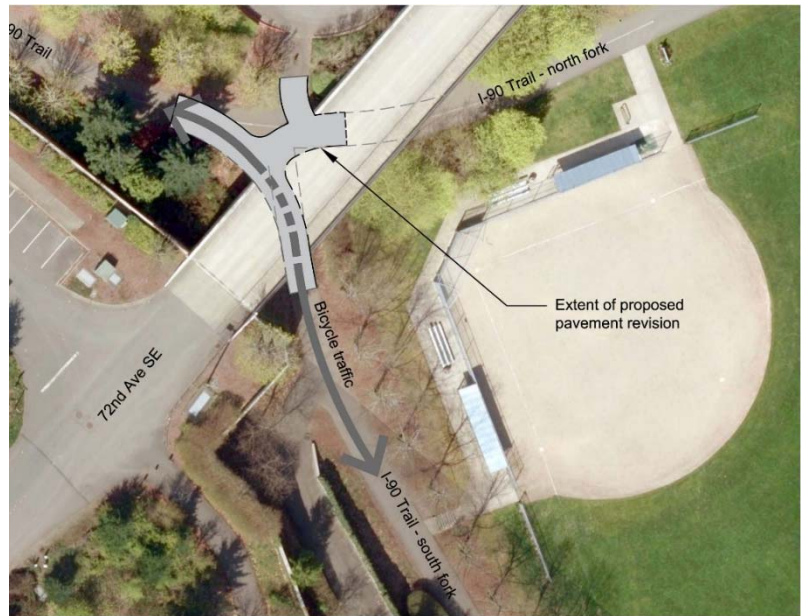


Figure 7. Pavement revised to route bicycle traffic to park's south edge

5. Remove low plantings between the parking areas the park, converting the space to compacted crushed rock (or pavement) to provide a mixing zone.
6. Widen out the pathway and create a larger mixing zone, demarcated with a painted pattern to set the space off visually (see Figure 8).



Figure 8. Example of painted mural along a trail. (Charlotte Rail Trail) SOURCE: <http://www.charlotterailtrail.org/projects/jessie-katey>

Mercer Island Bike-Ped Conflict Study

Planning Level Cost Estimates

7/24/2017

By: Jakob Ward and Kristen Lohse

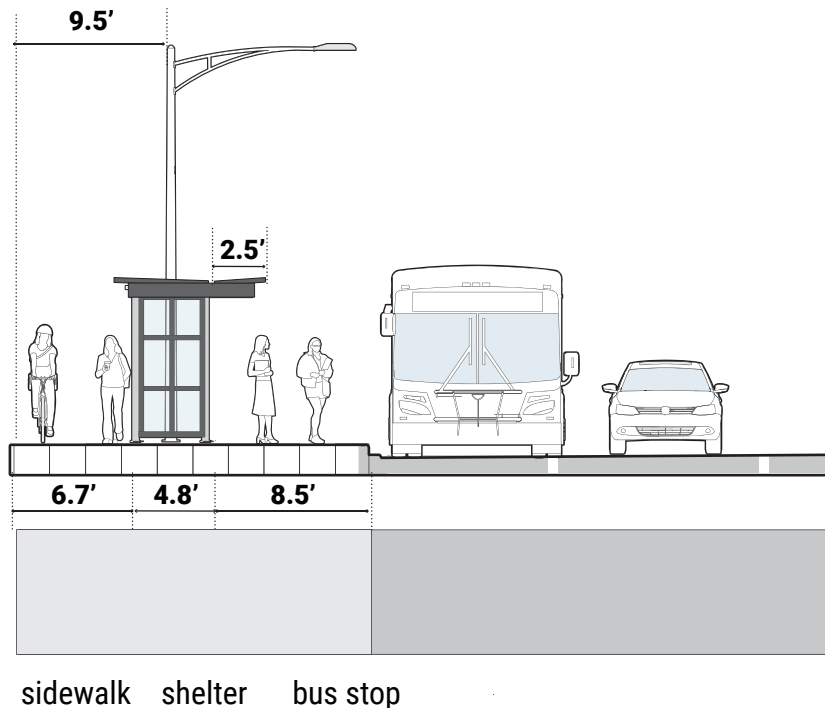
Checked by: Craig Schoenberg, P.E. and Kenneth Loen, P.E.

Park and Ride					
Item	Unit	Unit Cost	QTY	TOTAL	SUM
Striping					\$ 12,140
Thermoplastic Pavement Marking Lines (4")	LF	\$1	100	\$100	
Thermoplastic Pavement Marking Bicyclist Symbol	EA	\$880	7	\$6,160	
Thermoplastic Pavement Marking Pedestrian Symbol	EA	\$880	6	\$5,280	
MMA SLOW Legend	EA	\$150	2	\$300	
MMA LOOK Legend	EA	\$150	2	\$300	
Relocation					\$ 5,500
Bus Stop Relocation	EA	\$2,000	2	\$4,000	
Street Furniture Relocation	EA	\$500	3	\$1,500	
81st Ave NE Raised Crossing	SF		940		\$ 12,960
Site Preparation (Sawcut, Demo, Excavation)	CY	\$ 100	70	\$ 7,000	
Aggregate Base Course	CY	\$ 40	35	\$ 1,400	
Asphalt Base Course	TON	\$ 70	36	\$ 2,520	
Asphalt Surface Course	TON	\$ 85	24	\$ 2,040	
N Mercer Way Crossing	EA				\$ 11,680
Site Preparation (Sawcut, Demo, Excavation)	CY	\$ 100	30	\$ 3,000	
Construct sidewalk	SY	\$ 100	15	\$ 1,500	
Curb ramp	EA	\$ 7,000	1	\$ 7,000	
Crosswalk striping	LF	\$ 1	180	\$ 180	
Signage					\$ 2,000
Sign Panel (Class I)	EA	\$ 150	8	\$ 1,200	
Steel Sign Post (2x2 Inch Tubing)	EA	\$ 100	8	\$ 800	
					\$ 44,280
Green Pavement Markings					
Option 1 - Paint	SF	\$ 2	2500	\$ 5,000	
Option 2 - Thermoplastic	SF	\$ 7	2500	\$ 17,500	
Option 3 - MMA or DLPM	SF	\$ 10	2500	\$ 25,000	
TOTALS					
With Option 1 surfacing					\$ 49,280
With Option 2 surfacing					\$ 61,780
With Option 3 surfacing					\$ 69,280

Aubrey Davis Park					
Item	Unit	Unit Cost	QTY	TOTAL	
Striping					\$410
Thermoplastic Pavement Marking Lines	LF	\$1	110	\$110	
MMA SLOW Legend	EA	\$150	2	\$300	
Physical Construction					
Revise paving to reroute bicycle traffic	SF		1050		\$ 14,548
Site Preparation (Sawcut, Demo, Excavation)	CY	\$ 100	77	\$ 7,700	
Aggregate Base Course	CY	\$ 40	39	\$ 1,560	
Asphalt Base Course	TON	\$ 70	39	\$ 2,730	
Asphalt Surface Course	TON	\$ 85	26	\$ 2,210	
Geotextile Filter Cloth	SY	\$ 3	116	\$ 348	
Remove low-growing shrubs/groundcovers near parking areas and replace with compacted crushed rock or pavement	SF		2900		\$ 4,300
Remove Shrubs/Groundcover	CY	\$ 20	107	\$ 2,140	
Compacted Crushed Rock	CY	\$ 40	54	\$ 2,160	
Sawcut and create new plaza area, paved in asphalt or concrete, with stamped/painted pattern	SF		4800		\$ 90,445
Site Preparation (Sawcut, Demo, Excavation)	CY	\$ 75	356	\$ 26,700	
Aggregate Base Course	CY	\$ 40	178	\$ 7,120	
Asphalt Base Course	TON	\$ 70	182	\$ 12,740	
Concrete Surface Course	TON	\$ 85	121	\$ 10,285	
Painted	SF	\$ 7	4800	\$ 33,600	
Signage					\$ 1,000
Sign Panel (Class I)	EA	150	4	\$ 600	
Steel Sign Post (2x2 Inch Tubing)	EA	100	4	\$ 400	
TOTAL					\$ 110,703

EXISTING CONDITION*
looking east

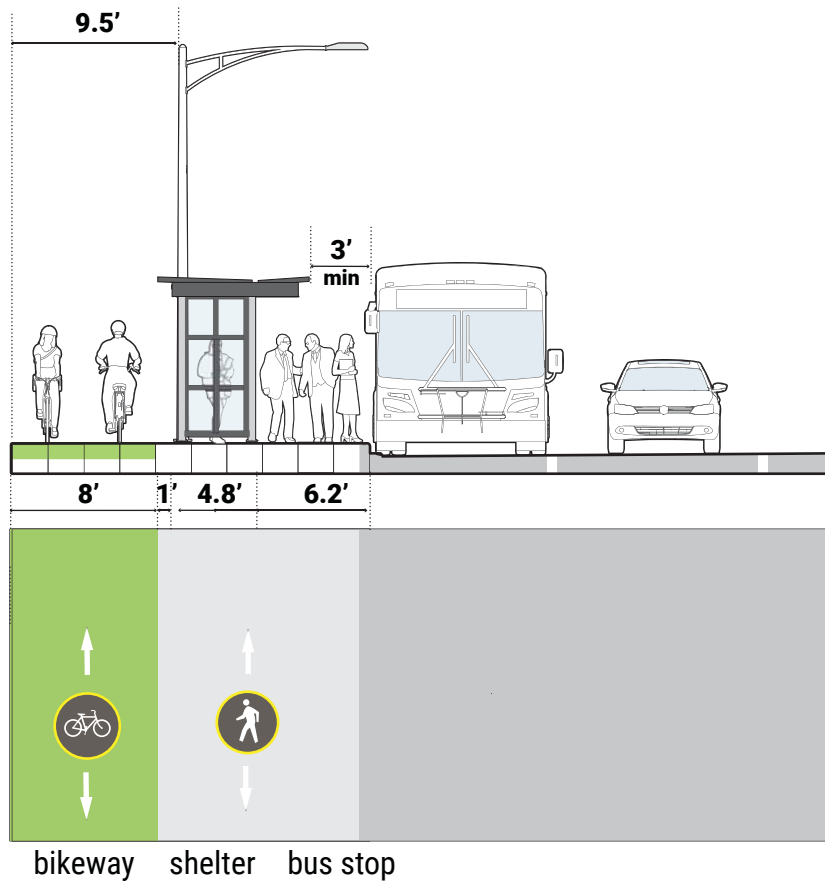
*Dimensions are approximate

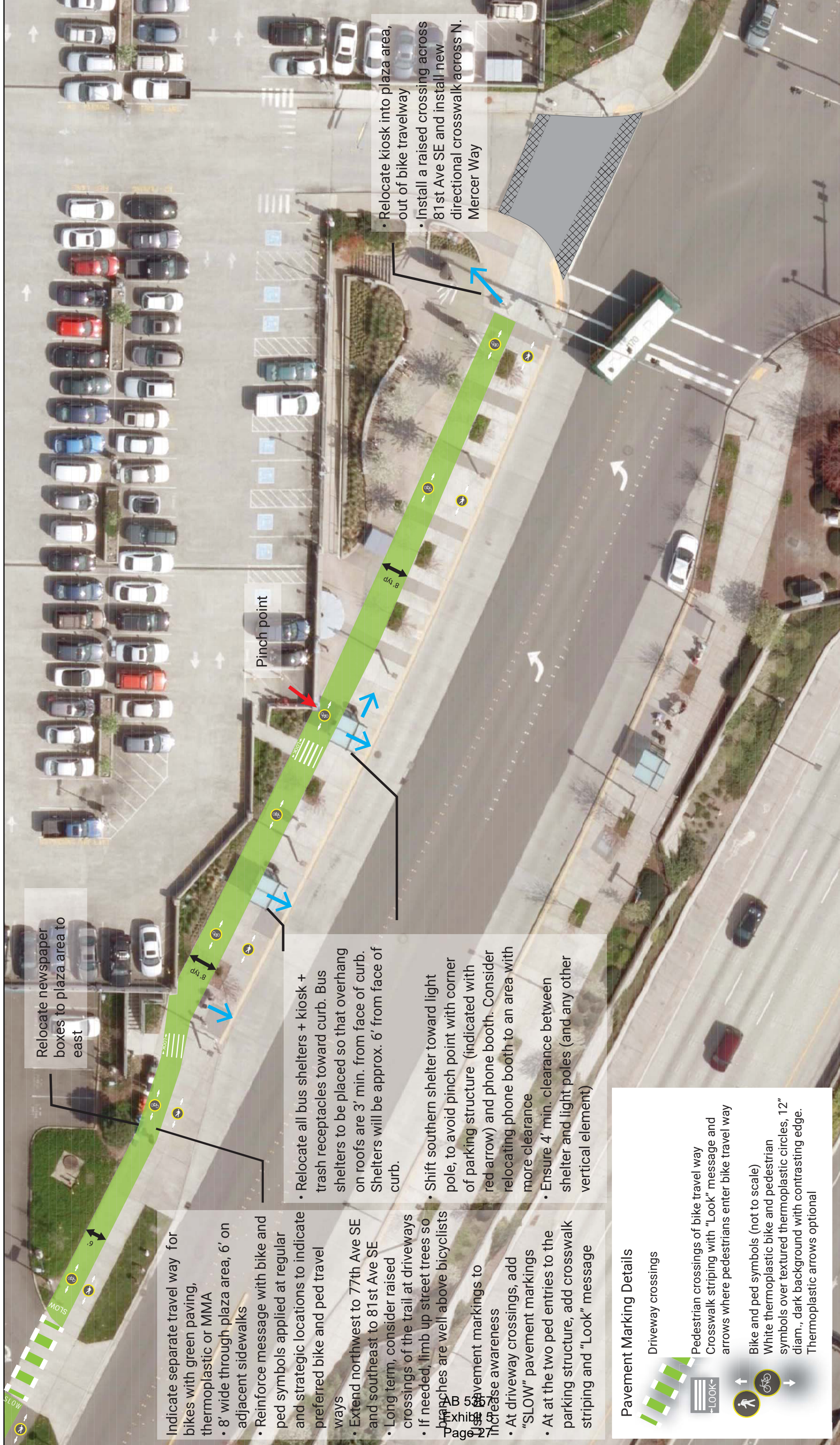


PROPOSED CROSS SECTION*
looking east

- Shift transit shelters and associated amenities toward curb
- Demarcate 8' (typ). bike travelway
- 3' min. clearance between bus and shelter roof/overhang is critical dimension. Adjust bikeway dimension as required to maintain 3' clearance

*Dimensions are approximate





Relocate newspaper boxes to plaza area to east

Pinch point

Relocate kiosk into plaza area, out of bike travel way
 • Install a raised crossing across 81st Ave SE and install new directional crosswalk across N. Mercer Way

Indicate separate travel way for bikes with green paving, thermoplastic or MMA

- 8' wide through plaza area, 6' on adjacent sidewalks
- Reinforce message with bike and ped symbols applied at regular and strategic locations to indicate preferred bike and ped travel ways
- Extend northwest to 77th Ave SE and southeast to 81st Ave SE
- Long term, consider raised crossings of the trail at driveways
- If needed, limb up street trees so branches are well above bicyclists
- Add pavement markings to increase awareness
- At driveway crossings, add "SLOW" pavement markings
- At the two ped entries to the parking structure, add crosswalk striping and "Look" message

Relocate all bus shelters + kiosk + trash receptacles toward curb. Bus shelters to be placed so that overhang on roofs are 3' min. from face of curb. Shelters will be approx. 6' from face of curb.

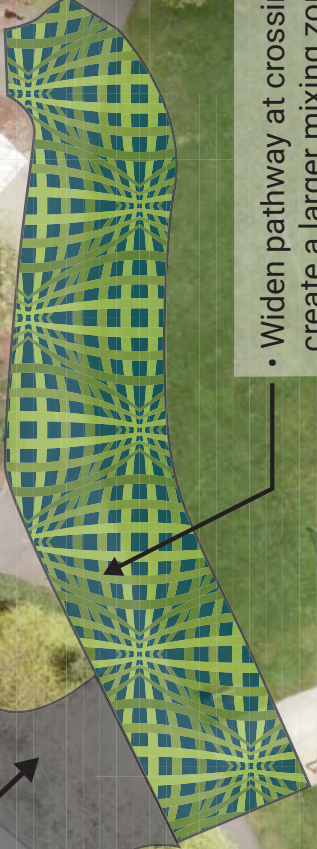
Shift southern shelter toward light pole, to avoid pinch point with corner of parking structure (indicated with red arrow) and phone booth. Consider relocating phone booth to an area with more clearance

- Ensure 4' min. clearance between shelter and light poles (and any other vertical element)

Pavement Marking Details

- Driveway crossings
- Pedestrian crossings of bike travel way
- Crosswalk striping with "Look" message and arrows where pedestrians enter bike travel way
- Bike and ped symbols (not to scale)
- White thermoplastic bike and pedestrian symbols over textured thermoplastic circles, 12" diam., dark background with contrasting edge.
- Thermoplastic arrows optional

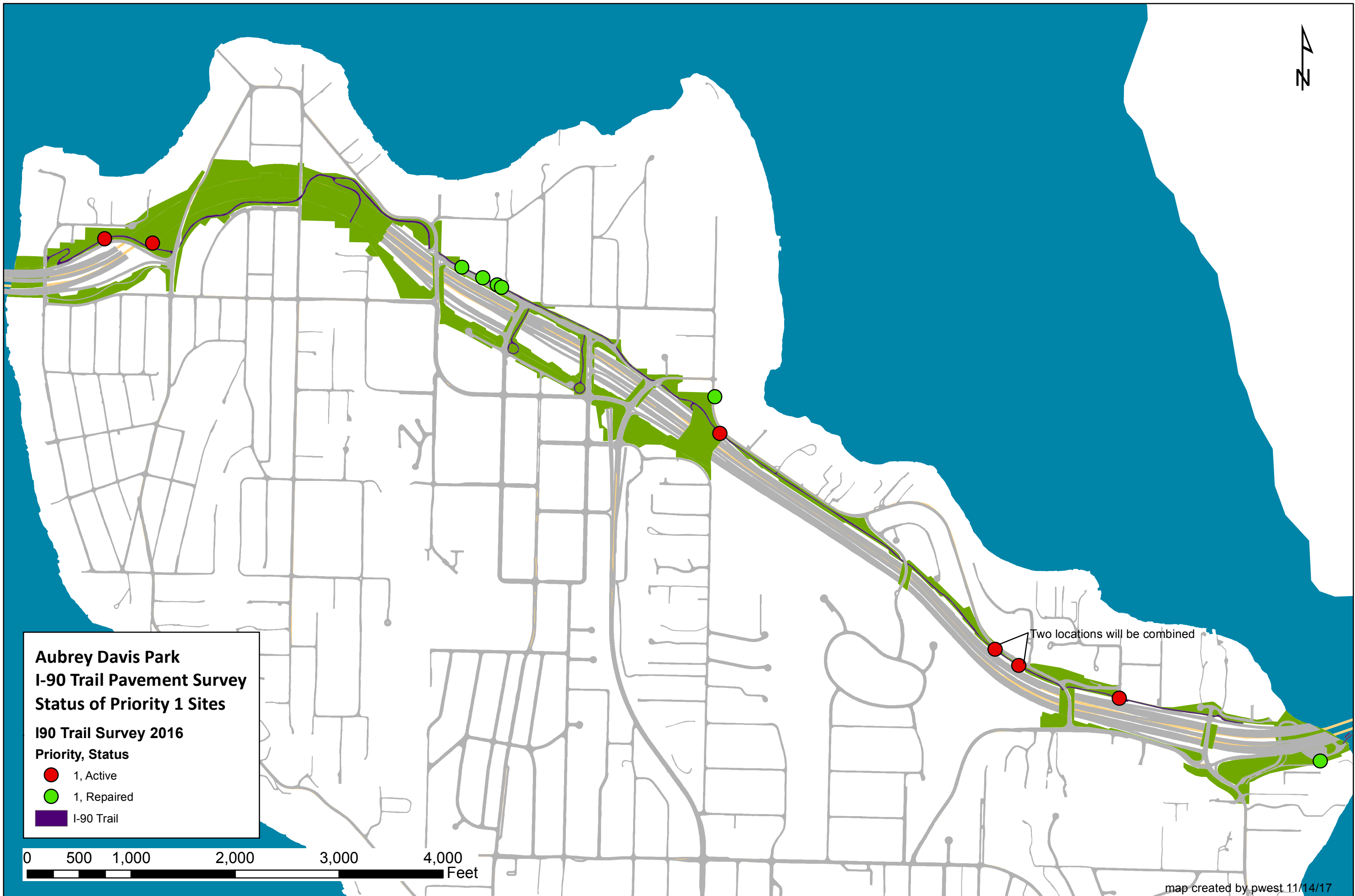
Remove low-growing shrubs/ground covers and replace with compacted crushed rock or pavement. Vine maples to remain.



- Widen pathway at crossing to create a larger mixing zone that reads visually more like a plaza and less like a trail.
- This will allow people walking and people biking more room to maneuver around one another.
- Paint mixing zone with a distinctive pattern using high durability, non-slippery paint (sample only shown) to increase visibility of mixing zone

Paint stripes and SLOW markings in advance of each end of mixing zone to promote slower speeds

- Revise trail intersection to route through-traffic to south side of park and slow bike traffic traveling to north edge of park.
- Reinforce message with yield markings on minor leg and with wayfinding signs, location and design by others



**Aubrey Davis Park
I-90 Trail Pavement Survey
Status of Priority 1 Sites**

I90 Trail Survey 2016

Priority, Status

- 1, Active
- 1, Repaired
- I-90 Trail

0 500 1,000 2,000 3,000 4,000 Feet

Two locations will be combined



NORTH MERCER ISLAND/ENATAI Sewer Upgrade Project

January 2017

Project schedule



1705_8458_NME_Sewer_Upgrade_REVISEDmap.ai

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	189632 -189772	11/02/2017	\$ 413,011.15
			\$ 413,011.15

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00189632	11/02/2017	3M Calibration of Sound Level Met	P0096260	95295979	10/12/2017	397.61
00189633	11/02/2017	ALPINE PRODUCTS INC HOT TAPE & ARROWS (LEFT, RIGHT	P0096943	TM708	10/13/2017	3,869.34
00189634	11/02/2017	AM TEST INC INV 101396 DECANT FACILITY TES	P0096915	101396	10/19/2017	1,020.00
00189635	11/02/2017	ARNOLD, JOAN E OVERPAYMENT REFUND		OH008930	10/25/2017	296.65
00189636	11/02/2017	B&B UTILITIES & EXCAVATION LLC LINE 1 RETAINAGE	P94025	RETAINAGE	10/25/2017	14,471.08
00189637	11/02/2017	BACKFLOWS NORTHWEST INC ANNUAL TESTING OF CITY BACKFLO	P0097004	B7010	09/27/2017	1,196.51
00189638	11/02/2017	BRIGHT HORIZONS Childcare payment for EA clien	P0097001	OH008941	10/30/2017	600.00
00189639	11/02/2017	CED INC INVENTORY PURCHASES	P0096973	8073520261	10/13/2017	457.44
00189640	11/02/2017	CEDAR GROVE COMPOSTING INC 3-WAY TOPSOIL (25 YDS)	P0096970	0000359206	10/19/2017	646.25
00189641	11/02/2017	CENTURYLINK PHONE USE OCT 2017		OH008931	10/23/2017	1,571.22
00189642	11/02/2017	CHECK RIDE DRIVER TRAINING CDL Training - Martinez	P0096995	OH008943	10/27/2017	3,343.00
00189643	11/02/2017	CHEMAQUA WATER TREATMENT PROGRAM	P0096983	2863679	09/16/2017	809.33
00189644	11/02/2017	COMCAST Internet Charges/Fire	P93827	OH008945	09/11/2017	409.78
00189645	11/02/2017	COMMERCIAL LANDSC SUPPLY INC INVENTORY PURCHASES	P0096896	200776	10/16/2017	210.65
00189646	11/02/2017	CRAWFORD DOOR COMPANY Station 92 Engineering Door Re	P0096966	99380	10/09/2017	285.32
00189647	11/02/2017	CW TITLE rental contract #24678 complet	P0096937	24678	10/23/2017	150.00
00189648	11/02/2017	DANIEL, KAMARIA MITV CC Meeting 10/03/2017	P0096951	8	10/20/2017	1,020.00
00189649	11/02/2017	DEPT OF ENTERPRISES SERVICES #9 ENVELOPES		73168135	10/16/2017	165.05
00189650	11/02/2017	DEPT OF LICENSING New Notary Application (Mercie	P0096955	OH008946	10/24/2017	30.00
00189651	11/02/2017	DEPT OF LICENSING New Notary Application (Matsud	P0096956	OH008947	10/24/2017	30.00
00189652	11/02/2017	DROLL LANDSCAPE ARCH, ROBERT W Island Crest Park South Field	P93596	1504408	08/25/2017	3,795.00
00189653	11/02/2017	EMSAR INC Stretcher Maintenance	P0096958	66755	10/04/2017	1,126.16
00189654	11/02/2017	FEI - SEATTLE WW #1539 INVENTORY PURCHASES	P0096942	0573015	10/13/2017	4,630.23
00189655	11/02/2017	FIRE PROTECTION INC REPLACE PANIC BUTTON	P0096980	41050	10/19/2017	335.50
00189656	11/02/2017	FOREST CLOUDS 50% Retainage	P0095485	OH008951	10/31/2017	9,538.28
00189657	11/02/2017	FRAPPIER, KIMBERLY PHONE USE OCT 2017		OH008932	10/20/2017	51.79

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00189658	11/02/2017	GEOTERRA 2017 EASTSIDE AERIAL MAPPING P	P0096992	170034MI	10/03/2017	16,422.15
00189659	11/02/2017	GRAINGER INVENTORY PURCHASES	P0096953	8574989/7492431	10/17/2017	890.74
00189660	11/02/2017	H D FOWLER INVENTORY PURCHASES	P0096868	I461618	10/12/2017	8,984.19
00189661	11/02/2017	HAGSTROM, JAMES FRLEOFF1 Retiree Medical Expen	P0096860	OH008952	10/16/2017	73.70
00189662	11/02/2017	HARRIGAN LEYH FARMER & Professional services - Invoic	P0096893	14	10/04/2017	600.00
00189663	11/02/2017	HDR ENGINEERING INC 2016 MERCER ISLAND WATER MODEL	P92697	1200070495	08/25/2017	4,474.95
00189664	11/02/2017	HEALTHFORCE PARTNERS LLC Immunization #1 - Martin & Mar	P0096897	11573	09/30/2017	280.00
00189665	11/02/2017	HOLMES, EDWARD J PER DIEM REIMB		OH008933	10/31/2017	194.50
00189666	11/02/2017	HOME DEPOT CREDIT SERVICE INVENTORY PURCHASES	P0096922	0208170010827	10/20/2017	625.89
00189667	11/02/2017	HONEYWELL, MATTHEW V Professional services - Invoic	P0096994	996	10/17/2017	2,400.00
00189668	11/02/2017	HOOMAN, ELLIE FLEX SPEND REIMB		27OCT17	10/27/2017	217.39
00189669	11/02/2017	HORSCHMAN, BRENT FLEX SPEND REIMB		27OCT17	10/27/2017	192.31
00189670	11/02/2017	INOV-8 INC CDU Response Team - Bike Shoes	P0096934	12075/12651	05/07/2017	799.65
00189671	11/02/2017	INTERCOM LANGUAGE SERVICES INC Interpreting Services 17-378	P0096884	17358	10/17/2017	480.00
00189672	11/02/2017	INTERIOR FOLIAGE CO, THE CITY HALL INTERIOR LANDSCAPING	P0096981	38308	10/01/2017	272.58
00189673	11/02/2017	JACK LYONS & ASSOCIATES BC Assessment Center	P0096960	OH008953	10/19/2017	3,600.00
00189674	11/02/2017	JEFFREY ROSS GUNTER MD INC FRLEOFF1 Retiree Medical Expen	P0096875	OH008954	10/17/2017	95.55
00189675	11/02/2017	JOHNSON JR, MARV Instructor fees Course #17256	P0096971	17256	10/25/2017	889.00
00189676	11/02/2017	JOHNSON, CURTIS FRLEOFF1 Retiree Medical Expen	P0096910	OH008955	10/20/2017	361.00
00189677	11/02/2017	KC PET LICENSES KC PET LICENSE FEES COLLECTED	P93440	OH008957	09/30/2017	90.00
00189678	11/02/2017	KING CO PROSECUTING ATTORNEY COURT REMITTANCE KC CRIME VICT	P93441	OH008958	09/30/2017	400.96
00189679	11/02/2017	KING COUNTY FINANCE KC SOLID WASTE	P0096913	71332	08/31/2017	1,406.27
00189680	11/02/2017	KING COUNTY FINANCE INV 87250-87250	P0096887	8725087250	09/30/2017	252.22
00189681	11/02/2017	KIRKLAND, CITY OF COURT ADMINISTRATOR SERVICES	P0096950	OH008956	10/05/2017	1,892.16
00189682	11/02/2017	KPG CONSTUCTION SERVICES	P93025	94417	10/04/2017	399.46
00189683	11/02/2017	KROESENS UNIFORM COMPANY Uniform shirt - Cmdr. Magnan -	P0096866	46886/46821/4682	10/03/2017	1,575.27

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00189684	11/02/2017	LAKERIDGE PAVING COMPANY SCHEDULE B,C,D, RESIDENTIAL	P0095905	#3 093017	09/30/2017	76,993.15
00189685	11/02/2017	LIGHT LOADS CONCRETE LLC CONCRETE (1.5 YDS)	P0096923	12730	10/16/2017	496.38
00189686	11/02/2017	LINE X OF KIRKLAND INV 16274 EQUIPMENT FOR FL-050	P0096764	16274	10/16/2017	1,034.00
00189687	11/02/2017	MAIR, STEPHEN FLEX SPEND REIMB		27OCT17	10/27/2017	677.25
00189688	11/02/2017	MARENAKOS ROCK CENTER NORTH CASCADES GRANITE	P0096924	1017558IN	10/19/2017	369.67
00189689	11/02/2017	MERCER ISLAND GUILD OF Emergency Prep Ad for 2018	P0096787	11099/11006/07	10/10/2017	1,170.00
00189690	11/02/2017	METROPRESORT INV 495267 BACKFLOW	P0096818	008086	08/21/2017	912.67
00189691	11/02/2017	MI SCHOOL DISTRICT #400 Remit 3RD Quarter Bus Paddle	P0096876	OH008959	09/30/2017	2,803.75
00189692	11/02/2017	MILLER, BARRY GOLF DRIVER EXPENSES		OH008935	10/17/2017	324.12
00189693	11/02/2017	MORENO, ALFREDO PER DIEM REIMB		OH008936	10/31/2017	117.80
00189694	11/02/2017	MORRIS, CLINTON E FLEX SPEND REIMB		27OCT17	10/27/2017	424.20
00189695	11/02/2017	MOTT MACDONALD GROUP INC Groveland Beach Wave Attenuato	P0096563	3903041	10/16/2017	9,281.00
00189696	11/02/2017	NAPA AUTO PARTS SEWER PUMP PARTS	P93483	OH008960	09/30/2017	772.57
00189697	11/02/2017	NCL-LAKE WA CHAPTER rental contract #24688 complet	P0096862	24688	10/16/2017	50.00
00189698	11/02/2017	NELSON, CASEY FLEX SPEND REIMB		27OCT17	10/27/2017	200.00
00189699	11/02/2017	NOAA DIVING CENTER NOAA Dive School - FF Chris	P0096904	OH008961	10/18/2017	644.79
00189700	11/02/2017	NW RESTAURANT SERVICES LLC 8/17 Tech arrived on site and	P0096990	W06171	08/21/2017	691.90
00189701	11/02/2017	OVERLAKE OIL INV 185684 / 185681 2017 UNLEA	P93482	0185404/185510	09/28/2017	3,960.54
00189702	11/02/2017	OWEN EQUIPMENT CO INV 859926 FL-0480 REPAIR PART	P0096819	000859926	10/11/2017	1,673.99
00189703	11/02/2017	PACIFIC AIR CONTROL INC MERCER ROOM TOO HOT	P0097020	6813	10/13/2017	563.75
00189704	11/02/2017	PACIFIC INDUSTRIAL SUPPLY CO HOIST CHAIN ASSEMBLY	P0096972	1317622	10/18/2017	242.00
00189705	11/02/2017	PACIFIC NW CONSTRUXION INC INV 1709074 MIXED HAUL OUT	P0096654	1709074/72/8068/	08/22/2017	4,480.00
00189706	11/02/2017	PACIFIC NW RELOCATION COUNCIL rental contract #24575 complet	P0096999	24575	10/30/2017	150.00
00189707	11/02/2017	PACIFIC RIM EQUIPMENT RENTAL EXCAVATOR RENTAL	P0096854	20593A	10/09/2017	4,982.03
00189708	11/02/2017	PAULETTO, MAUDE Instructor fees - course #1726	P0096891	17266/67/68	10/18/2017	1,072.05
00189709	11/02/2017	PERFECTMIND INC October onsite training	P0096974	MER20171024	10/24/2017	1,952.50

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00189710	11/02/2017	PERRONE CONSULTING INC PS INV17107-02 8410 WMW STORM REP	P0096842	1710702	09/30/2017	4,175.64
00189711	11/02/2017	PND ENGINEERS INC Lincoln Landing Design Enginee	P0095391	17100220	10/17/2017	16,961.62
00189712	11/02/2017	PRAXAIR DISTRIBUTION INC INV 79153648 2017 ANNUAL ACETY	P94560	79153648	09/30/2017	51.58
00189713	11/02/2017	PREMIER CABLING LLC Network Ports at PW and DSG	P0096822	P0096822	10/12/2017	2,159.64
00189714	11/02/2017	PRYOR, JON rental contract #23405 complet	P0096936	23405	10/23/2017	350.00
00189715	11/02/2017	PUBLIC SAFETY SELECTION PC Pre Employment Psych - Candida	P0096865	3712	10/16/2017	400.00
00189716	11/02/2017	PUGET SOUND ENERGY Utility Assistance for Emerenc	P93578	OH008963	10/30/2017	179.60
00189717	11/02/2017	PUGET SOUND ENERGY Utility Assistance for Emerenc	P93578	OH008965	10/30/2017	205.72
00189718	11/02/2017	PUGET SOUND ENERGY Utility Assistance for Emerenc	P93578	OH008964	10/30/2017	52.34
00189719	11/02/2017	PUGET SOUND ENERGY ENERGY USE OCT 2017		OH008937	10/24/2017	24,793.00
00189720	11/02/2017	PUGET SOUND ENERGY 3200 81ST PL SE SIGNAL	P0096773	OH008962	09/22/2017	17.35
00189721	11/02/2017	PUMPTECH INC INV 121212 SERVICE CALL TO INS	P0096655	0121212IN	09/29/2017	1,108.80
00189722	11/02/2017	REID MIDDLETON INC Structural peer review for	P0096871	1706178	06/30/2017	1,923.75
00189723	11/02/2017	REMOTE SATELLITE SYSTEMS INT'L EMAC Satellite Phone Monthly	P0096919	00090983	10/18/2017	48.95
00189724	11/02/2017	REPUBLIC SERVICES #172 INV 7240229 5500 ICW HAUL AWAY	P0096874	0172007240229	09/30/2017	3,283.66
00189725	11/02/2017	ROGGENKAMP, TODD CAR FUEL FOR EVOC TRAINING		OH008939	10/30/2017	269.19
00189726	11/02/2017	ROOT CAUSE LLC Pioneer Park Vegetation Work 2	P0095445	304	10/12/2017	41,131.65
00189727	11/02/2017	ROSENSTEIN, SUSIE Instructor Fees - course #1739	P0096903	17393	10/19/2017	300.00
00189728	11/02/2017	S & S TIRE Tires for 8613	P0096963	176955/175668/17	05/05/2017	1,503.85
00189729	11/02/2017	S&B INC INV 24656 SCADA ANALYZER AT SH	P0095945	SB246562	10/11/2017	1,870.00
00189730	11/02/2017	SALZETTI, ERIC Instructor fees - course #1723	P0096890	17238/17234	10/18/2017	1,758.11
00189731	11/02/2017	SCHUMACHER, CHAD C FLEX SPEND REIMB		27OCT17	10/27/2017	153.85
00189732	11/02/2017	SEATTLE METRO SOFTBALL UMPIRE Softball Umpire services	P0096892	1522	09/27/2017	626.00
00189733	11/02/2017	SECURITY SAFE & LOCK INVENTORY PURCHASES	P0096898	518072	10/11/2017	264.97
00189734	11/02/2017	SIRENNET.COM INV 220800 EQUIPMENT FOR FL-05	P0096918	0221010IN	10/18/2017	1,468.24
00189735	11/02/2017	SOUND PUBLISHING INC Ntc: CC Meeting Date Change 19	P0096885	7793316	09/30/2017	317.34

Accounts Payable Report by Check Number

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00189736	11/02/2017	SPENCE, WILLIAM class cancelled due to fires,	P0096998	721405	10/30/2017	27.10
00189737	11/02/2017	SPENCER, FREDERICK E CBT Instructor	P0096957	OH008949	10/17/2017	243.75
00189738	11/02/2017	STATE AUDITOR'S OFFICE FYE16 Audit Costs	P0096877	L121999	10/11/2017	4,024.68
00189739	11/02/2017	STORM LAKE GROWERS INC 2017 Fall Native Plant Order	P0096450	17802	10/10/2017	1,127.51
00189740	11/02/2017	STOWE DEVELOPMENT & STRATEGIES September 2017 TC Vision	P0096712	003MI	10/01/2017	4,050.00
00189741	11/02/2017	STRUM JEWISH COMMUNITY CTR Preschool scholarships for EA	P93581	20356799	10/20/2017	680.00
00189742	11/02/2017	STUDIO ECTYPOS STORAGE AREA STRUCTURAL ANAYLS	P0097016	CMI42017	10/30/2017	1,620.00
00189743	11/02/2017	SUPERION ONESOLUTION MAINTENENACE	P0096852	145320	09/29/2017	10,097.89
00189744	11/02/2017	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0096905	1703677	10/16/2017	1,463.75
00189745	11/02/2017	SYSTEMS DESIGN WEST LLC September 2017 Transport Billi	P0096847	MIFD1017	10/13/2017	1,028.45
00189746	11/02/2017	T-MOBILE 2017 Services for Boat Launch	P93801	OH008967	10/09/2017	49.99
00189747	11/02/2017	T2 SYSTEMS CANADA INC Monthly charges for boat launc	P93828	INVSTD0000025516	10/10/2017	77.00
00189748	11/02/2017	TAWNEY, LAURA FLEX SPEND REIMB		27OCT17	10/27/2017	164.08
00189749	11/02/2017	TECHNICAL SYSTEMS INC INV 15705 PS 20 SERVICE	P0096914	15705	09/30/2017	443.48
00189750	11/02/2017	TELEPHONE TOWN HALL MEETING Oct 3 Telephone Town Hall Meet	P0096977	7062	10/12/2017	2,001.02
00189751	11/02/2017	THOMPSON, JAMES FRLEOFF1 Retiree Medical Expen	P0096909	OH008966	10/20/2017	97.15
00189752	11/02/2017	TOKAY SOFTWARE INV 107172 ANNUAL MAINT FEE	P0096912	107172	09/22/2017	790.00
00189753	11/02/2017	TRAFFIC SAFETY SUPPLY STREET SIGNS	P0096849	134414	10/12/2017	86.91
00189754	11/02/2017	TRANSPO GROUP USA INC INV 20837 EASTLINK MITIGATION	P0096424	20956	10/11/2017	6,799.45
00189755	11/02/2017	TRU MECHANICAL INC 8410 WMW REPAIRS	P0096908	5212	07/31/2017	7,175.45
00189756	11/02/2017	TULCHINSKY, DR EFIM Dental payment for EA client A	P0096939	OH008968	10/23/2017	600.00
00189757	11/02/2017	ULINE SOFT FOAM SHEET	P0096982	91496513	10/19/2017	109.29
00189758	11/02/2017	UNIVERSITY OF WASHINGTON Grant payment for Mercer Islan	P0096940	GCX300632	10/19/2017	40,000.00
00189759	11/02/2017	USABlueBook INVENTORY PURCHASES	P0096900	388545	10/09/2017	353.75
00189760	11/02/2017	VAN GORP, ALISON FLEX SPEND REIMB		27OCT17	10/27/2017	192.31
00189761	11/02/2017	VERIZON WIRELESS Internet Charges/Fire	P0097015	9795038376	10/23/2017	216.76

Accounts Payable Report by Check Number

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00189762	11/02/2017	VICKERS MICHAEL L FLEX SPEND REIMB		27OCT17	10/27/2017	192.31
00189763	11/02/2017	WA ST DEPT OF TRANS/T2 AA-1-10221 Lease Payment 2017	P0097003	OH008971	09/30/2017	6,434.70
00189764	11/02/2017	WALTER E NELSON CO INVENTORY PURCHASES	P0096907	621948	10/19/2017	1,314.22
00189765	11/02/2017	WASHINGTON STATE PATROL CDL Background Checks - Invoic	P0096843	I18000610	08/02/2017	96.00
00189766	11/02/2017	WEATHERNET LLC October 2017 Monthly Weather	P0096657	201711486	10/18/2017	245.00
00189767	11/02/2017	WEF MEMBERSHIP RENEWAL J. KINTNER	P0096921	OH008970	10/20/2017	400.00
00189768	11/02/2017	WHISTLE WORKWEAR SAFETY BOOTS	P0096941	TR369794	10/09/2017	102.56
00189769	11/02/2017	WIBLE, CONNIE M 2017 Gallery Reception Enterta	P93768	OH008969	10/31/2017	150.00
00189770	11/02/2017	WRPA WRPA Risk Management School fo	P0096989	2637	10/26/2017	329.00
00189771	11/02/2017	YOUTH TECH INC Instructor fees - course #1735	P0096889	17359	10/18/2017	395.50
00189772	11/02/2017	ZUBER, BETSY CONTINUING ED FOR PROF LICENSE		OH008940	10/24/2017	91.00
					Total	<u>413,011.15</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0096876	00189691	MI SCHOOL DISTRICT #400	Remit 3RD Quarter Bus Paddle	2,803.75
P93441	00189678	KING CO PROSECUTING ATTORNEY	COURT REMITTANCE KC CRIME VICT	400.96
P0096936	00189714	PRYOR, JON	rental contract #23405 complet	350.00
P0096937	00189647	CW TITLE	rental contract #24678 complet	150.00
P0096999	00189706	PACIFIC NW RELOCATION COUNCIL	rental contract #24575 complet	150.00
P93440	00189677	KC PET LICENSES	KC PET LICENSE FEES COLLECTED	90.00
P0096862	00189697	NCL-LAKE WA CHAPTER	rental contract #24688 complet	50.00
P0096998	00189736	SPENCE, WILLIAM	class cancelled due to fires,	27.10
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0096869	00189660	H D FOWLER	INVENTORY PURCHASES	6,522.71
P0096942	00189654	FEI - SEATTLE WW #1539	INVENTORY PURCHASES	4,630.23
P0096905	00189744	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,463.75
P0096907	00189764	WALTER E NELSON CO	INVENTORY PURCHASES	1,314.22
P0096933	00189659	GRAINGER	INVENTORY PURCHASES	537.11
P0096973	00189639	CED INC	INVENTORY PURCHASES	457.44
	00189635	ARNOLD, JOAN E	OVERPAYMENT REFUND	296.65
P0096851	00189666	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	306.15
P0096929	00189659	GRAINGER	INVENTORY PURCHASES	261.52
P0096896	00189645	COMMERCIAL LANDSC SUPPLY INC	INVENTORY PURCHASES	210.65
P0096900	00189759	USABlueBook	INVENTORY PURCHASES	131.84
P0096870	00189733	SECURITY SAFE & LOCK	INVENTORY PURCHASES	110.00
P0096953	00189659	GRAINGER	INVENTORY PURCHASES	92.11
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0096994	00189667	HONEYWELL, MATTHEW V	Professional services- Invoice	1,600.00
P0096969	00189667	HONEYWELL, MATTHEW V	Professional services - Invoice	800.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0096977	00189750	TELEPHONE TOWN HALL MEETING	Oct 3 Telephone Town Hall Meet	2,001.02
<i>Org Key: CM11SP - Special Projects-City Mgr</i>				
P0096893	00189662	HARRIGAN LEYH FARMER &	Professional services - Invoice	600.00
<i>Org Key: CM1200 - City Clerk</i>				
P0096885	00189735	SOUND PUBLISHING INC	Ntc: Ord No. 17C-15 1966322	72.85
P0096885	00189735	SOUND PUBLISHING INC	Ntc: Ord No. 17-22 1961629	54.70
P0096885	00189735	SOUND PUBLISHING INC	Ntc: CC Meeting Date Change 19	46.93
P0096885	00189735	SOUND PUBLISHING INC	Ntc: CC Meeting Date Change 19	25.93
P0096885	00189735	SOUND PUBLISHING INC	Ntc: CC Meeting Date Change 19	25.93
<i>Org Key: CO6100 - City Council</i>				
P0096951	00189648	DANIEL, KAMARIA	MITV CC Meeting 10/03/2017	360.00
P0096951	00189648	DANIEL, KAMARIA	MITV MISD Board Meeting 10/12/	330.00
P0096951	00189648	DANIEL, KAMARIA	MITV CC Meeting 10/17/17	330.00
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
P0096865	00189715	PUBLIC SAFETY SELECTION PC	Pre Employment Psych - Candida	400.00
<i>Org Key: CT1100 - Municipal Court</i>				
P0096950	00189681	KIRKLAND, CITY OF	COURT ADMINISTRATOR SERVICES	1,892.16
P0096884	00189671	INTERCOM LANGUAGE SERVICES INC	interpreting services #17-358	360.00

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0097013	00189671	INTERCOM LANGUAGE SERVICES INC	Interpreting Services 17-378	120.00
<i>Org Key: DS1100 - Administration (DS)</i>				
P0096856	00189713	PREMIER CABLING LLC	Network Ports at PW and DSG	1,052.07
P0096885	00189735	SOUND PUBLISHING INC	Ntc: ZTR16-002 1964145 (09/20/	91.00
P0096955	00189650	DEPT OF LICENSING	New Notary Application (Mercie	30.00
P0096956	00189651	DEPT OF LICENSING	New Notary Application (Matsud	30.00
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
P0096871	00189722	REID MIDDLETON INC	Structural peer review for	1,923.75
<i>Org Key: FN1100 - Administration (FN)</i>				
P0096877	00189738	STATE AUDITOR'S OFFICE	FYE16 Audit Costs	4,024.68
<i>Org Key: FN2100 - Data Processing</i>				
P0096852	00189743	SUPERION	ONESOLUTION MAINTENENACE	10,097.89
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
	00189649	DEPT OF ENTERPRISES SERVICES	#9 ENVELOPES	165.05
<i>Org Key: FR1100 - Administration (FR)</i>				
P0096960	00189673	JACK LYONS & ASSOCIATES	BC Assessment Center	3,600.00
P0096847	00189745	SYSTEMS DESIGN WEST LLC	September 2017 Transport Billi	1,028.45
	00189641	CENTURYLINK	PHONE USE OCT 2017	306.91
P0096966	00189646	CRAWFORD DOOR COMPANY	Station 92 Engineering Door Re	285.32
P0096964	00189644	COMCAST	Internet Charges/Fire	72.40
P0096961	00189761	VERIZON WIRELESS	Internet Charges/Fire	16.69
P0096959	00189644	COMCAST	Internet Charges/Fire	11.38
<i>Org Key: FR2100 - Fire Operations</i>				
P0096963	00189728	S & S TIRE	Tires for 8613	1,915.68
P0096963	00189728	S & S TIRE	Tires/Parts - 4603	295.11
P0096963	00189728	S & S TIRE	Tires/Parts - 8613	278.72
P0096963	00189728	S & S TIRE	Credit for 1606	-300.98
P0096963	00189728	S & S TIRE	Credit for 1614	-684.68
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0096958	00189653	EMSAR INC	Stretcher Maintenance	1,126.16
<i>Org Key: FR4100 - Training</i>				
P0096957	00189737	SPENCER, FREDERICK E	CBT Instructor	243.75
<i>Org Key: GGM001 - General Government-Misc</i>				
P0096712	00189740	STOWE DEVELOPMENT & STRATEGIES	September 2017 TC Vision	4,050.00
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0096910	00189676	JOHNSON, CURTIS	FRLEOFF1 Retiree Medical Expen	361.00
P0096909	00189751	THOMPSON, JAMES	FRLEOFF1 Retiree Medical Expen	97.15
P0096875	00189674	JEFFREY ROSS GUNTER MD INC	FRLEOFF1 Retiree Medical Expen	95.55
P0096860	00189661	HAGSTROM, JAMES	FRLEOFF1 Retiree Medical Expen	73.70
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00189641	CENTURYLINK	PHONE USE OCT 2017	759.30
P0097015	00189761	VERIZON WIRELESS	IGS WIFI, LOANER, MDC1, SPARE	200.07
	00189693	MORENO, ALFREDO	PER DIEM REIMB	117.80

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	318.12
P0096887	00189680	KING COUNTY FINANCE	INV 87250-87250	252.22
P0096849	00189753	TRAFFIC SAFETY SUPPLY	STREET SIGNS	86.91
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	12.34
<i>Org Key: MT3100 - Water Distribution</i>				
P0096821	00189713	PREMIER CABLING LLC	3 Network Ports Reservoir Publ	352.00
P0097004	00189637	BACKFLOWS NORTHWEST INC	ANNUAL TESTING OF CITY BACKFLO	296.51
P0096900	00189759	USABlueBook	VIBRATION-REDUCING GLOVES	221.91
P0096968	00189666	HOME DEPOT CREDIT SERVICE	SAWZALL BLADES	42.80
<i>Org Key: MT3150 - Water Quality Event</i>				
P0096944	00189660	H D FOWLER	16" X 2" SADDLES (17.40 - 18.9	1,019.00
P0096818	00189690	METROPRESORT	INV 495267 BACKFLOW	912.67
P0096912	00189752	TOKAY SOFTWARE	INV 107172 ANNUAL MAINT FEE	790.00
P0096944	00189660	H D FOWLER	13.20 X 2" SADDLE	166.69
<i>Org Key: MT3200 - Water Pumps</i>				
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	2,596.05
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0096941	00189768	WHISTLE WORKWEAR	SAFETY BOOTS	102.56
<i>Org Key: MT3400 - Sewer Collection</i>				
P0096913	00189679	KING COUNTY FINANCE	KC SOLID WASTE	1,406.27
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	3,047.86
P0096655	00189721	PUMPTech INC	INV 121212 SERVICE CALL TO INS	1,108.80
P0096764	00189686	LINE X OF KIRKLAND	INV 16274 EQUIPMENT FOR FL-050	1,034.00
P0096760	00189734	SIRENNET.COM	INV 220886 SIGNAL	562.65
	00189641	CENTURYLINK	PHONE USE OCT 2017	505.01
P0096914	00189749	TECHNICAL SYSTEMS INC	INV 15705 PS 20 SERVICE	443.48
P0096760	00189734	SIRENNET.COM	INV 220800 EQUIPMENT FOR FL-05	261.98
P0097004	00189637	BACKFLOWS NORTHWEST INC	ANNUAL TESTING OF CITY BACKFLO	90.00
P93483	00189696	NAPA AUTO PARTS	SEWER PUMP PARTS	14.06
<i>Org Key: MT3800 - Storm Drainage</i>				
P0096915	00189634	AM TEST INC	INV 101396 DECANT FACILITY TES	1,020.00
P0096867	00189660	H D FOWLER	18" HIGH BACK TRASH RACK	520.15
<i>Org Key: MT3805 - Slide Repair 8410 WMW</i>				
P0096908	00189755	TRU MECHANICAL INC	8410 WMW REPAIRS	7,175.45
P0096842	00189710	PERRONE CONSULTING INC PS	INV17107-02 8410 WMW STORM REP	4,175.64
P0096654	00189705	PACIFIC NW CONSTRUXION INC	INV 1709074 MIXED HAUL OUT	1,610.00
P0096654	00189705	PACIFIC NW CONSTRUXION INC	INV 1708065 MIXED HAUL OUT	1,487.50
P0096654	00189705	PACIFIC NW CONSTRUXION INC	INV 1708068 MIXED HAUL OUT	1,007.50
P0096654	00189705	PACIFIC NW CONSTRUXION INC	INV 1709072 MIXED HAUL OUT	375.00
P0096972	00189704	PACIFIC INDUSTRIAL SUPPLY CO	HOIST CHAIN ASSEMBLY	242.00
P0096945	00189660	H D FOWLER	4" PERF PIPE & COUPLINGS	103.75

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0096856	00189713	PREMIER CABLING LLC	Network Ports at PW and DSG	526.05
P0096657	00189766	WEATHERNET LLC	October 2017 Monthly Weather	245.00
<i>Org Key: MT4200 - Building Services</i>				
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	5,060.02
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	4,905.06
P0096983	00189643	CHEMAQUA	WATER TREATMENT PROGRAM	809.33
P0097004	00189637	BACKFLOWS NORTHWEST INC	ANNUAL TESTING OF CITY BACKFLO	495.00
P0096981	00189672	INTERIOR FOLIAGE CO, THE	CITY HALL INTERIOR LANDSCAPING	272.58
P0097004	00189637	BACKFLOWS NORTHWEST INC	ANNUAL TESTING OF CITY BACKFLO	135.00
<i>Org Key: MT4300 - Fleet Services</i>				
P93482	00189701	OVERLAKE OIL	INV 185684 / 185681 2017 UNLEA	3,960.54
P0096819	00189702	OWEN EQUIPMENT CO	INV 859926 FL-0480 REPAIR PART	1,673.99
P93483	00189696	NAPA AUTO PARTS	OCTOBER 2017 FLEET REPAIR PART	758.51
P0096918	00189734	SIRENNET.COM	INV 221010	643.61
P94560	00189712	PRAXAIR DISTRIBUTION INC	INV 79153648 2017 ANNUAL ACETY	51.58
<i>Org Key: MT4502 - Sewer Administration</i>				
P0096921	00189767	WEF	MEMBERSHIP RENEWAL J. KINTNER	200.00
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	1,048.95
<i>Org Key: PO1100 - Administration (PO)</i>				
P0096866	00189683	KROESENS UNIFORM COMPANY	Class "A" - Cmdr. Magnan	474.93
P0096822	00189713	PREMIER CABLING LLC	1 Network Port Records	229.52
	00189665	HOLMES, EDWARD J	PER DIEM REIMB	194.50
P0096866	00189683	KROESENS UNIFORM COMPANY	Uniform shirt - Cmdr. Magnan -	77.37
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0096881	00189689	MERCER ISLAND GUILD OF	Emergency Prep Ad for 2018	450.00
P0096919	00189723	REMOTE SATELLITE SYSTEMS INT'L	EMAC Satellite Phone Monthly	48.95
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0096843	00189765	WASHINGTON STATE PATROL	CDL Background Checks - Invoic	96.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0096866	00189683	KROESENS UNIFORM COMPANY	Uniforms and Academy Gear - Of	401.60
P0096866	00189683	KROESENS UNIFORM COMPANY	Holster Baton, Keepers cuff ke	299.08
P0096866	00189683	KROESENS UNIFORM COMPANY	External Vest Carrier - Ofc. A	232.10
	00189725	ROGGENKAMP, TODD	CAR FUEL EVOC TRAINING	225.17
P0096866	00189683	KROESENS UNIFORM COMPANY	Uniform Pant - Ofc. Derr - Inv	90.19
	00189725	ROGGENKAMP, TODD	CAR FUEL FOR EVOC TRAINING	44.02
<i>Org Key: PO2200 - Marine Patrol</i>				
P0096260	00189632	3M	Calibration of Sound Level Met	397.61
<i>Org Key: PO2201 - Dive Team</i>				
P0096904	00189699	NOAA DIVING CENTER	NOAA Dive School - FF Chris	644.79
<i>Org Key: PO2450 - Special Operations Team</i>				
P0096934	00189670	INOV-8 INC	CDU Response Team - Bike Shoes	799.65

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR1100 - Administration (PR)</i>				
P0097003	00189763	WA ST DEPT OF TRANS/T2	AA-1-10221 Lease Payment 2017	4,403.50
P0097003	00189763	WA ST DEPT OF TRANS/T2	AA-1-10265 Lease Payment 2017	2,031.20
P0096898	00189733	SECURITY SAFE & LOCK	Padlocks for misc. locations	154.97
P93828	00189747	T2 SYSTEMS CANADA INC	Monthly charges for boat launc	77.00
<i>Org Key: PR2100 - Recreation Programs</i>				
P0096889	00189771	YOUTH TECH INC	Instructor fees - course #1735	395.50
<i>Org Key: PR2108 - Health and Fitness</i>				
P0096874	00189724	REPUBLIC SERVICES #172	INV 7240229 5500 ICW HAUL AWAY	3,283.66
P0096890	00189730	SALZETTI, ERIC	Instructor fees - course #1723	1,368.15
P0096971	00189675	JOHNSON JR, MARV	Instructor fees Course #17256	889.00
P0096891	00189708	PAULETTO, MAUDE	Instructor fees - course #1726	645.75
P0096892	00189732	SEATTLE METRO SOFTBALL UMPIRE	Softball Umpire services	626.00
P0096890	00189730	SALZETTI, ERIC	Instructor fees - course #1723	389.96
P0096891	00189708	PAULETTO, MAUDE	Instructor fees - course #1726	351.75
P0096903	00189727	ROSENSTEIN, SUSIE	Instructor Fees - course #1739	300.00
	00189692	MILLER, BARRY	GOLF DRIVER EXPENSES	243.40
	00189692	MILLER, BARRY	GOLF DRIVER EXPENSES	80.72
P0096891	00189708	PAULETTO, MAUDE	Instructor fees - course #1726	74.55
<i>Org Key: PR4100 - Community Center</i>				
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	5,217.01
P0096990	00189700	NW RESTAURANT SERVICES LLC	8/17 Tech arrived on site and	691.90
P0097020	00189703	PACIFIC AIR CONTROL INC	MERCER ROOM TOO HOT	563.75
P0096980	00189655	FIRE PROTECTION INC	REPLACE PANIC BUTTON	335.50
P0096989	00189770	WRPA	WRPA Risk Management School fo	329.00
P93827	00189644	COMCAST	2017 High speed connection cha	326.00
P0097004	00189637	BACKFLOWS NORTHWEST INC	ANNUAL TESTING OF CITY BACKFLO	180.00
<i>Org Key: PR5400 - Gallery Program</i>				
P93768	00189769	WIBLE, CONNIE M	2017 Gallery Reception Enterta	150.00
<i>Org Key: PR6100 - Park Maintenance</i>				
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	1,270.91
P0096851	00189666	HOME DEPOT CREDIT SERVICE	LIGHT BULBS & EDGER	97.33
P0096820	00189666	HOME DEPOT CREDIT SERVICE	ANTIFREEZE	32.87
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0096995	00189642	CHECK RIDE DRIVER TRAINING	CDL Training - Martinez	1,671.50
P0096897	00189664	HEALTHFORCE PARTNERS LLC	Immunization #1 - Martin & Mar	140.00
P0096982	00189757	ULINE	SOFT FOAM SHEET	37.16
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0096995	00189642	CHECK RIDE DRIVER TRAINING	CDL training - Martinez	1,671.50
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	615.68
P0096897	00189664	HEALTHFORCE PARTNERS LLC	Immunization #2 - Martin & Mar	140.00
P0096982	00189757	ULINE	SOFT FOAM SHEET	36.07
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P0096923	00189685	LIGHT LOADS CONCRETE LLC	CONCRETE (1.5 YDS)	496.38

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	142.67
P93801	00189746	T-MOBILE	2017 Services for Boat Launch	49.99
P0096982	00189757	ULINE	SOFT FOAM SHEET	36.06
<i>Org Key: PY4617 - Flex Spending Admin 2017</i>				
	00189687	MAIR, STEPHEN	FLEX SPEND REIMB	677.25
	00189694	MORRIS, CLINTON E	FLEX SPEND REIMB	424.20
	00189668	HOOMAN, ELLIE	FLEX SPEND REIMB	217.39
	00189698	NELSON, CASEY	FLEX SPEND REIMB	200.00
	00189669	HORSCHMAN, BRENT	FLEX SPEND REIMB	192.31
	00189760	VAN GORP, ALISON	FLEX SPEND REIMB	192.31
	00189762	VICKERS MICHAEL L	FLEX SPEND REIMB	192.31
	00189748	TAWNEY, LAURA	FLEX SPEND REIMB	164.08
	00189731	SCHUMACHER, CHAD C	FLEX SPEND REIMB	153.85
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0096424	00189754	TRANSPO GROUP USA INC	INV 20837 EASTLINK MITIGATION	6,799.45
<i>Org Key: VCP426 - CIP Sewer Salaries</i>				
P0096921	00189767	WEF	MEMBERSHIP RENEWAL FOR A. TONE	200.00
<i>Org Key: WD301S - Neighborhood Spot Drainage Imp</i>				
P0096906	00189660	H D FOWLER	PIPE FITTINGS	95.23
<i>Org Key: WG105R - Community Center Bldg Repairs</i>				
P0097016	00189742	STUDIO ECTYPOS	STORAGE AREA STRUCTURAL	1,620.00
<i>Org Key: WG513T - Rec & Facility Booking System</i>				
P0096974	00189709	PERFECTMIND INC	October onsite training	1,952.50
<i>Org Key: WG920T - High Accuracy Orthophotos</i>				
P0096992	00189658	GEOTERRA	2017 EASTSIDE AERIAL MAPPING P	16,422.15
<i>Org Key: WP115S - ICP South Synthetic Field</i>				
P93596	00189652	DROLL LANDSCAPE ARCH, ROBERT W	Island Crest Park South Field	3,795.00
P0096922	00189666	HOME DEPOT CREDIT SERVICE	WIRE ROPE & CLAMPS	146.74
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0095446	00189726	ROOT CAUSE LLC	Pioneer Park Vegetation Work 2	5,359.20
P0096450	00189739	STORM LAKE GROWERS INC	2017 Fall Native Plant Order	288.75
<i>Org Key: WP122R - Vegetation Management</i>				
P0095445	00189726	ROOT CAUSE LLC	SE 53rd Open Space Vegetation	35,772.45
P0095482	00189656	FOREST CLOUDS	50% Retainage	5,280.00
P0095485	00189656	FOREST CLOUDS	50% retainage	4,258.28
P0096450	00189739	STORM LAKE GROWERS INC	2017 Fall Native Plant Order	838.76
	00189657	FRAPPIER, KIMBERLY	PHONE USE OCT 2017	51.79
<i>Org Key: WP506R - Swim Beach Repair at Groveland</i>				
P0096563	00189695	MOTT MACDONALD GROUP INC	Groveland Beach Wave Attenuato	9,281.00
<i>Org Key: WP710C - Street End - Lincoln Landing</i>				
P0095391	00189711	PND ENGINEERS INC	Lincoln Landing Design Enginee	16,961.62
<i>Org Key: WP720R - Recurring Park Projects</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0096988	00189707	PACIFIC RIM EQUIPMENT RENTAL	EXCAVATOR RENTAL	1,546.91
P0096853	00189707	PACIFIC RIM EQUIPMENT RENTAL	EXCAVATOR RENTAL	1,288.17
P0096970	00189640	CEDAR GROVE COMPOSTING INC	3-WAY TOPSOIL (25 YDS)	646.25
P0096924	00189688	MARENAKOS ROCK CENTER	NORTH CASCADES GRANITE	369.67
<i>Org Key: WR101R - Residential Street Improvement</i>				
P0095905	00189684	LAKERIDGE PAVING COMPANY	SCHEDULE B,C,D, RESIDENTIAL	68,928.30
<i>Org Key: WR111R - Pavement Markings</i>				
P0096943	00189633	ALPINE PRODUCTS INC	HOT TAPE & ARROWS (LEFT, RIGHT	3,869.34
<i>Org Key: WR544C - ICW Crosswalk at SE 32nd</i>				
P93025	00189682	KPG	CONSTRUCTION SERVICES	399.46
P0096773	00189720	PUGET SOUND ENERGY	3200 81ST PL SE SIGNAL	17.35
<i>Org Key: WR717R - Preservation WMW (I-90 to Rnk)</i>				
P0095905	00189684	LAKERIDGE PAVING COMPANY	SCHEDULE A WMW OVERLAYS	8,064.85
<i>Org Key: WW102P - Water Model and Fire Flow Anal</i>				
P92697	00189663	HDR ENGINEERING INC	2016 MERCER ISLAND WATER MODEL	562.95
<i>Org Key: WW521C - Water Components Replacement</i>				
P0095945	00189729	S&B INC	INV 24656 SCADA ANALYZER AT SH	1,870.00
P0096868	00189660	H D FOWLER	1" RETRO-SETTER FOR WATER SAMP	556.66
<i>Org Key: WW523R - EMW 5400-6000 Block Watermain</i>				
P92697	00189663	HDR ENGINEERING INC	2016 MERCER ISLAND WATER MODEL	1,725.00
<i>Org Key: WW527R - 3838 WMW Water Improvements</i>				
P94025	00189636	B&B UTILITIES & EXCAVATION LLC	LINE 1 RETAINAGE	14,471.08
P92697	00189663	HDR ENGINEERING INC	2016 MERCER ISLAND WATER MODEL	2,187.00
<i>Org Key: XP520R - Recreational Trail Connections</i>				
P0096854	00189707	PACIFIC RIM EQUIPMENT RENTAL	EXCAVATOR RENTAL	2,146.95
<i>Org Key: YF1100 - YFS General Services</i>				
P0096787	00189689	MERCER ISLAND GUILD OF	Advertising in 2018 MI Directo	720.00
<i>Org Key: YF1200 - Thrift Shop</i>				
	00189719	PUGET SOUND ENERGY	ENERGY USE OCT 2017	558.33
<i>Org Key: YF2100 - School/City Partnership</i>				
	00189772	ZUBER, BETSY	CONTINUING ED FOR PROF LICENSE	91.00
<i>Org Key: YF2600 - Family Assistance</i>				
P93581	00189741	STRUM JEWISH COMMUNITY CTR	Preschool scholarships for EA	680.00
P0097001	00189638	BRIGHT HORIZONS	Childcare payment for EA clien	600.00
P0096939	00189756	TULCHINSKY, DR EFIM	Dental payment for EA client A	600.00
P93578	00189717	PUGET SOUND ENERGY	Utility Assistance for Emerenc	205.72
P93578	00189716	PUGET SOUND ENERGY	Utility Assistance for Emerenc	179.60
P93578	00189718	PUGET SOUND ENERGY	Utility Assistance for Emerenc	52.34
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
P0096940	00189758	UNIVERSITY OF WASHINGTON	Grant payment for Mercer Islan	40,000.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
			Total	<u>413,011.15</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	189773 -189853	11/08/2017	\$ 226,782.78
			\$ 226,782.78

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00189773	11/08/2017	ACH HOMES LLC PERMIT REFUND 4224 ICW		1608036	10/30/2017	171.40
00189774	11/08/2017	ADT LLC PERMIT REFUND		1707266	11/01/2017	100.54
00189775	11/08/2017	AMERICAN WATER WORKS ASSOC PW DEPT APWA MEMBERSHIP RENEWA	P0096930	7001418706	08/24/2017	2,267.00
00189776	11/08/2017	AMERIGAS-1400 INV 3070176586 2017 PROPANE DE	P93485	3070176586	10/19/2017	235.76
00189777	11/08/2017	AWC SEPTEMBER 2017		OH008987	09/10/2017	335.50
00189778	11/08/2017	AWC OCTOBER 2017		OH008986	10/10/2017	335.50
00189779	11/08/2017	BEST PARKING LOT CLEANING INC INV V161828 & C162163 2017-18	P0096917	V161925	09/30/2017	17,244.31
00189780	11/08/2017	BLUETARP CREDIT SERVICES INVENTORY PURCHASES	P0097023	OH008972	10/25/2017	102.81
00189781	11/08/2017	BRAILEY CONSULTING Financial Challenges Public	P0097042	OH008973	11/01/2017	4,500.00
00189782	11/08/2017	CADMAN INC 5/8"-MINUS ROCK (263.36 TONS)	P0097011	5461429/5462474/	10/02/2017	55,819.63
00189783	11/08/2017	CAMDEN GARDENS Aljoya & Aubrey Davis Park Sha	P94071	65191	11/01/2017	424.88
00189784	11/08/2017	CENTURYLINK PHONE USE OCT 2017		OH008988	10/29/2017	101.90
00189785	11/08/2017	CINTAS CORPORATION #460 2017 Rug cleaning services for	P93815	460223668/460228	10/02/2017	153.75
00189786	11/08/2017	CLARK'S NATIVE TREES & SHRUBS 2017 Fall Native Plant Order	P0096453	16803/16869	11/01/2017	4,377.18
00189787	11/08/2017	CLEANERS PLUS 1 PD October Dry Cleaning	P0097045	76435	11/01/2017	181.39
00189788	11/08/2017	CRYSTAL SPRINGS coffee supplies for MICEC	P0097036	13123243102717	10/27/2017	162.12
00189789	11/08/2017	DATAQUEST LLC Background Check L. Hansen	P0097025	2458/3007	05/31/2017	58.00
00189790	11/08/2017	DEPARTMENT OF ECOLOGY Training for Andrew	P0097062	02754/749/760	11/07/2017	285.00
00189791	11/08/2017	DUNN LUMBER COMPANY INVENTORY PURCHASES	P0097008	5142389	10/31/2017	1,916.80
00189792	11/08/2017	EARTHCORPS INC 2017-2018 Earthcorps Volunteer	P93946	6666	09/30/2017	3,475.00
00189793	11/08/2017	FOREST CLOUDS Parkwood Ridge Vegetation Work	P0095483	#2	10/23/2017	2,570.78
00189794	11/08/2017	GRAINGER INVENTORY PURCHASES	P0096935	9591182861	10/20/2017	418.39
00189795	11/08/2017	HACH COMPANY POCKET COLORIMETER (IRON)	P0097007	10690419	10/25/2017	2,368.39
00189796	11/08/2017	HAGSTROM, JAMES FRLEOFF1 Retiree Medical Expen	P0097055	OH008983	11/06/2017	42.67
00189797	11/08/2017	HDR ENGINEERING INC INV 1200069151 & 1200079152 SE	P89617	1200072925	09/11/2017	21,835.65
00189798	11/08/2017	HERC RENTALS INC LIGHT TOWER RENTALS FOR MI FIE	P0097012	29564019001	10/19/2017	2,407.24

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00189799	11/08/2017	HOME DEPOT CREDIT SERVICE POST BRACKETS & MISC. HARDWARE	P0097027	001475802212	11/01/2017	1,936.61
00189800	11/08/2017	HUGHES FIRE EQUIPMENT INC Display, Color INT-EXT, HED/86	P0096967	518702/C08234	10/20/2017	1,046.77
00189801	11/08/2017	HUTCHINSON, LISA K CART Services for September 27	P0097068	3562	10/10/2017	259.60
00189802	11/08/2017	HYLAND SOFTWARE SIRE MAINTENANCE 8/1/17-12/31/	P0097030	LE01008297	10/27/2017	5,445.99
00189803	11/08/2017	INTERCOM LANGUAGE SERVICES INC Interpreting Services - 17-382	P0097057	17382	11/05/2017	120.00
00189804	11/08/2017	INTERNATIONAL CODE COUNCIL INC International Code Council	P0097063	3174516	09/27/2017	135.00
00189805	11/08/2017	JONES, MARK MILEAGE EXPENSE		OH008989	11/02/2017	51.36
00189806	11/08/2017	KELLEY, CHRIS M UNIFORM REIMBURSEMENT		OH008990	10/24/2017	205.69
00189807	11/08/2017	LAKE FOREST PARK, CITY OF CSPA Annual Dues for 2017 - In	P0096993	MERCERISLPD	10/23/2017	300.00
00189808	11/08/2017	LEYDE, CASEY MILEAGE EXPENSE		OH008991	10/24/2017	117.18
00189809	11/08/2017	LIFE ASSIST INC Aid Supplies	P0096962	823271	10/23/2017	461.03
00189810	11/08/2017	MAGNAS LLC MONTHLY LONG DISTANCE JAN-DEC	P93438	OH008975	10/31/2017	243.45
00189811	11/08/2017	MASTERMARK Notary Stamp (Hooman)	P0096987	2505590	10/24/2017	34.72
00189812	11/08/2017	MI 84TH PARTNERSHIP Refund Permit #1607-196 Water	P0097049	OH008979	11/06/2017	67.26
00189813	11/08/2017	MI CHAMBER OF COMMERCE MONTHLY BILLING FOR SERVICES	P93435	OH008977	10/30/2017	1,200.00
00189814	11/08/2017	MI SCHOOL DISTRICT #400 2017 Operational support for M	P93880	OH008976	11/01/2017	10,913.50
00189815	11/08/2017	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0097052	OH008974	10/31/2017	10,535.01
00189816	11/08/2017	MISD FOOD SERVICE St Patrick's Day Senior Social	P0097024	OH008978	03/16/2017	380.00
00189817	11/08/2017	MISNER, CHARLES D LICENSE RENEWAL		OH008993	11/07/2017	115.00
00189818	11/08/2017	MORENO, ALFREDO MILEAGE EXPENSE		OH008992	10/31/2017	179.76
00189819	11/08/2017	MORRIS-HANSEN ENT INC FS92 WINDOW WASHING	P0097031	53246	08/16/2017	948.00
00189820	11/08/2017	MOUNTAINS TO SOUND 2017-18 Mountains to Sound Gre	P93597	#3	09/30/2017	4,303.88
00189821	11/08/2017	NW ARBORICULTURE LLC Camera Removal from Upper Luth	P0096975	7973	10/25/2017	214.50
00189822	11/08/2017	OLYMPIC ENVIRONMENTAL RES 2017 ANNUAL RECYCLING EVENTS	P93714	2017OER5	10/31/2017	13,821.99
00189823	11/08/2017	OVERLAKE OIL INV 185684 / 185681 2017 UNLEA	P93482	0185684IN/681IN	10/24/2017	4,443.27
00189824	11/08/2017	PACIFIC AIR CONTROL INC CHILLER REPAIR	P0097017	6992	10/20/2017	1,861.20

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00189825	11/08/2017	PACIFIC NW NAGINATA FEDERATION Instructor fees - course #1700	P0097037	17002	11/02/2017	989.10
00189826	11/08/2017	PACIFIC NW RELOCATION COUNCIL rental contract #24575 complet	P0097000	24575B	10/30/2017	36.00
00189827	11/08/2017	PACIFIC RIM EQUIPMENT RENTAL EXCAVATOR RENTAL	P0097010	20593B	10/25/2017	966.13
00189828	11/08/2017	PANGBORN, JIM BATTERIES		OH008995	11/02/2017	77.62
00189829	11/08/2017	PARK, BIO PER DIEM REIMBURSEMENT		OH008997	11/01/2017	188.87
00189830	11/08/2017	PERRONE CONSULTING INC PS Engineering Consultations fir	P0097066	1712201/1711801/	10/01/2017	2,887.50
00189831	11/08/2017	POT O' GOLD INC Coffee Supplies	P0097065	0127825/0129735	10/05/2017	548.54
00189832	11/08/2017	PUGET SOUND ENERGY 3200 81st PL SE SIGNAL		OH008994	10/24/2017	798.67
00189833	11/08/2017	SCHMALHOFER, GEORGE F CLEANING SUPPLIES		OH008998	11/06/2017	30.73
00189834	11/08/2017	SEIFERT, MIKE PER DIEM REIMBURSEMENT		OH008999	11/03/2017	324.50
00189835	11/08/2017	SHERWIN-WILLIAMS CO, THE TILE RED PAINT	P0096986	42957	10/26/2017	555.50
00189836	11/08/2017	SIGNATURE LANDSCAPE SERVICES Pea Patch clean up	P0097038	IN000011659TAX	07/31/2017	60.00
00189837	11/08/2017	SKAGIT SHOOTING SPORTS INC Training ammunition	P0097026	10947	10/17/2017	1,188.08
00189838	11/08/2017	SKYLINE COMMUNICATIONS INC EOC INTERNET	P0097033	IN43416	11/01/2017	206.55
00189839	11/08/2017	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P0096926	276005/276025	10/20/2017	932.48
00189840	11/08/2017	TACOMA SCREW PRODUCTS INC NUTS & BOLTS FOR WATER METERS	P0096947	16220738	10/23/2017	148.79
00189841	11/08/2017	TETRA TECH INC INV. 51223779 2017 PS 14 LAKE	P94257	51223779	09/25/2017	2,418.19
00189842	11/08/2017	TOLLIVER, SCOTT MILEAGE EXPENSE		OH009000	11/03/2017	28.36
00189843	11/08/2017	TRAFFIC SAFETY SUPPLY HOMESTEAD PARK PLAYGROUND RULE	P0096946	134247	10/20/2017	67.08
00189844	11/08/2017	TRANSLATIONAL SOFTWARE rental #24856 cancelled 14 day	P0097054	24856B	11/06/2017	34.00
00189845	11/08/2017	UNITED SITE SERVICES 2017 Portable Toilet Rentals &	P94171	1145964504/5/6/	10/27/2017	583.16
00189846	11/08/2017	VERIZON WIRELESS Mobil hotspots for 8/24-9/23	P93481	9795038373	10/23/2017	2,533.36
00189847	11/08/2017	VERIZON WIRELESS Monthly P&R Verizon Cell phone	P0097034	9795038371	10/23/2017	663.98
00189848	11/08/2017	WA ST TREASURER'S OFFICE Remit Oct 2017 NC Court Transm	P0097051	OH008982	10/31/2017	3,591.03
00189849	11/08/2017	WA ST TREASURER'S OFFICE Remit Oct2017 MI Court Transmi	P0097050	OH008981	10/31/2017	21,984.41
00189850	11/08/2017	WASHINGTON2 ADVOCATES LLC October 2017 I-90 Loss of Mobi	P0097028	5974	10/31/2017	2,500.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00189851	11/08/2017	WEATHERNET LLC November 2017 Monthly Weather	P0096657	201711486NOV17	10/18/2017	490.00
00189852	11/08/2017	WESTERN EQUIPMENT DISTRIBUTORS TINES & TINE HOLDER	P0097029	803286200/201	10/12/2017	688.15
00189853	11/08/2017	WILLING, ROBERT MILEAGE EXPENSE		OH009001	10/25/2017	29.64
					Total	<u>226,782.78</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	9,193.91
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	5,391.36
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	3,229.86
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	1,521.63
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	1,181.71
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	893.74
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	792.14
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	679.50
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	597.55
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	489.17
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	333.65
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	332.25
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	332.24
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	215.72
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	177.72
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	149.00
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	85.94
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	79.95
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	54.25
P0097000	00189826	PACIFIC NW RELOCATION COUNCIL	rental contract #24575 complet	36.00
P0097050	00189849	WA ST TREASURER'S OFFICE	Remit Oct2017 MI Court Transmi	26.25
P0097053	00189844	TRANSLATIONAL SOFTWARE	rental #24856 cancelled 14 day	25.00
P0097054	00189844	TRANSLATIONAL SOFTWARE	rental contract #24856 cancell	9.00
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	7.32
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	7.27
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	2.02
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	1.27
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	-99.99
P0097051	00189848	WA ST TREASURER'S OFFICE	Remit Oct 2017 NC Court Transm	-99.99
<i>Org Key: 345000 - Technology-Admin Key</i>				
	00189774	ADT LLC	PERMIT REFUND	3.74
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0096991	00189791	DUNN LUMBER COMPANY	INVENTORY PURCHASES	848.04
P0097009	00189791	DUNN LUMBER COMPANY	INVENTORY PURCHASES	571.56
	00189773	ACH HOMES LLC	PERMIT REFUND 4224 ICW	171.40
P0097049	00189812	MI 84TH PARTNERSHIP	Refund Permit #1607-196 Water	136.29
P0097049	00189812	MI 84TH PARTNERSHIP	Refund Permit #1609-287 Water	104.19
P0097023	00189780	BLUETARP CREDIT SERVICES	INVENTORY PURCHASES	102.81
P0096948	00189794	GRAINGER	INVENTORY PURCHASES	93.44
P0097049	00189812	MI 84TH PARTNERSHIP	1603-223 Additional Costs wate	-86.61
P0097049	00189812	MI 84TH PARTNERSHIP	1604-179 Additional Costs wate	-86.61
<i>Org Key: 814083 - Vol Life Ins - States West Lif</i>				
	00189777	AWC	SEPTEMBER 2017	335.50
	00189778	AWC	OCTOBER 2017	335.50
<i>Org Key: CA1100 - Administration (CA)</i>				
	00189829	PARK, BIO	PER DIEM REIMBURSEMENT	106.80

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00189829	PARK, BIO	MILEAGE EXPENSE	82.07
<i>Org Key: CM1100 - Administration (CM)</i>				
P0097042	00189781	BRAILEY CONSULTING	Financial Challenges Public	4,500.00
P0097025	00189789	DATAQUEST LLC	Background Check L. Hansen	36.50
<i>Org Key: CM11SP - Special Projects-City Mgr</i>				
P0097028	00189850	WASHINGTON2 ADVOCATES LLC	October 2017 I-90 Loss of Mobi	2,500.00
<i>Org Key: CM1200 - City Clerk</i>				
P0096987	00189811	MASTERMARK	Notary Stamp (Hooman)	34.72
<i>Org Key: CO6100 - City Council</i>				
P0097025	00189789	DATAQUEST LLC	Background Check. S. Nice	21.50
<i>Org Key: CT1100 - Municipal Court</i>				
P0097057	00189803	INTERCOM LANGUAGE SERVICES INC	Interpreting Services - 17-382	120.00
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00189774	ADT LLC	PERMIT REFUND	96.80
<i>Org Key: DS1100 - Administration (DS)</i>				
P0097067	00189846	VERIZON WIRELESS	Phone & Data charges for 9/24-	296.80
P0097067	00189846	VERIZON WIRELESS	Phone & Data charges for 8/24-	296.36
P0097068	00189801	HUTCHINSON, LISA K	CART Services for September 27	259.60
P0097067	00189846	VERIZON WIRELESS	Mobil hotspots for 8/24-9/23	160.04
P0097067	00189846	VERIZON WIRELESS	Mobil hotspots for 9/24-10/23	160.04
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
P0097066	00189830	PERRONE CONSULTING INC PS	Engineering Consultations fir	962.50
P0097066	00189830	PERRONE CONSULTING INC PS	Engineering Consultations for	481.25
P0097066	00189830	PERRONE CONSULTING INC PS	Engineering Consultations for	481.25
P0097066	00189830	PERRONE CONSULTING INC PS	Engineering Consultations for	262.50
P0097063	00189804	INTERNATIONAL CODE COUNCIL INC	International Code Council	135.00
	00189817	MISNER, CHARLES D	LICENSE RENEWAL	115.00
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P0097066	00189830	PERRONE CONSULTING INC PS	Engineering Consultations for	700.00
P0097062	00189790	DEPARTMENT OF ECOLOGY	Training for Andrew	95.00
P0097062	00189790	DEPARTMENT OF ECOLOGY	Training for Robin	95.00
P0097062	00189790	DEPARTMENT OF ECOLOGY	Training for Lauren	95.00
<i>Org Key: FNBE01 - Financial Services</i>				
P93435	00189813	MI CHAMBER OF COMMERCE	MONTHLY BILLING FOR SERVICES	1,200.00
<i>Org Key: FR2100 - Fire Operations</i>				
P0096967	00189800	HUGHES FIRE EQUIPMENT INC	Display, Color INT-EXT, HED/86	2,234.44
P0096967	00189800	HUGHES FIRE EQUIPMENT INC	Credit for Harness/Elec Mirror	-1,187.67
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0096962	00189809	LIFE ASSIST INC	Aid Supplies	461.03
<i>Org Key: GGM001 - General Government-Misc</i>				
P0097064	00189831	POT O' GOLD INC	Coffee Supplies	500.12
P0097065	00189831	POT O' GOLD INC	water cooler	27.50

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0097065	00189831	POT O' GOLD INC	coffee supplies	20.92
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0097055	00189796	HAGSTROM, JAMES	FRLEOFF1 Retiree Medical Expen	42.67
<i>Org Key: IGBE01 - MI Pool Operation Subsidy</i>				
P93880	00189814	MI SCHOOL DISTRICT #400	2017 Operational support for M	10,913.50
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0097030	00189802	HYLAND SOFTWARE	SIRE MAINTENANCE 8/1/17-12/31/	5,445.99
P93438	00189810	MAGNAS LLC	MONTHLY LONG DISTANCE JAN-DEC	243.45
	00189818	MORENO, ALFREDO	MILEAGE EXPENSE	179.76
	00189784	CENTURYLINK	PHONE USE OCT 2017	101.90
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00189832	PUGET SOUND ENERGY	ENERGY USE OCT 2017	27.66
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0097060	00189815	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	369.15
<i>Org Key: MT2500 - ROW Administration</i>				
	00189808	LEYDE, CASEY	MILEAGE EXPENSE	78.12
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P0097011	00189782	CADMAN INC	5/8"-MINUS ROCK (263.36 TONS)	1,376.78
P0096978	00189840	TACOMA SCREW PRODUCTS INC	NUTS & BOLTS FOR WATER METERS	114.21
<i>Org Key: MT3100 - Water Distribution</i>				
P0097011	00189782	CADMAN INC	5/8"-MINUS ROCK (263.36 TONS)	1,376.78
P0097007	00189795	HACH COMPANY	2100Q PORTABLE TURBIDIMETER	1,336.50
P0097007	00189795	HACH COMPANY	POCKET COLORIMETER (IRON)	619.62
P0097007	00189795	HACH COMPANY	SECONDARY GEL STANDARDS SETS	385.00
P0097007	00189795	HACH COMPANY	IRON TEST PACK	27.27
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0096985	00189839	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	190.50
P0096984	00189839	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	181.23
<i>Org Key: MT3400 - Sewer Collection</i>				
P94698	00189779	BEST PARKING LOT CLEANING INC	INV V161828 & C162163 2017-18	16,352.26
<i>Org Key: MT3500 - Sewer Pumps</i>				
P94553	00189846	VERIZON WIRELESS	INV 9794956682 PS 18 & 24 WIRE	78.04
P0097060	00189815	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	40.28
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0096928	00189839	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	225.15
	00189805	JONES, MARK	MILEAGE EXPENSE	51.36
<i>Org Key: MT3800 - Storm Drainage</i>				
P0096917	00189779	BEST PARKING LOT CLEANING INC	INV V161925	892.05
P0096927	00189839	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	184.79
<i>Org Key: MT3805 - Slide Repair 8410 WMW</i>				
P0097011	00189782	CADMAN INC	4" X 8" ROCK (1611.49 TONS)	45,026.05

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0097011	00189782	CADMAN INC	5/8"-MINUS ROCK (263.36 TONS)	4,049.36
P0097018	00189799	HOME DEPOT CREDIT SERVICE	POST BRACKETS & MISC. HARDWARE	1,595.69
P0097008	00189791	DUNN LUMBER COMPANY	LUMBER FOR GUARD RAIL	497.20
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P93481	00189846	VERIZON WIRELESS	INV 9795038373 2017 PUBLIC WOR	1,542.08
P0096657	00189851	WEATHERNET LLC	November 2017 Monthly Weather	490.00
P0096926	00189839	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	150.81
P0097034	00189847	VERIZON WIRELESS	Monthly P&R Verizon Cell phone	59.12
<i>Org Key: MT4200 - Building Services</i>				
P0097031	00189819	MORRIS-HANSEN ENT INC	FS92 WINDOW WASHING	948.00
P0097060	00189815	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	842.39
	00189842	TOLLIVER, SCOTT	MILEAGE EXPENSE	28.36
<i>Org Key: MT4300 - Fleet Services</i>				
P93482	00189823	OVERLAKE OIL	INV 185684 / 185681 2017 UNLEA	4,443.27
P0096935	00189794	GRAINGER	REAR VIEW CAMERA SYSTEM	324.95
P93485	00189776	AMERIGAS-1400	INV 3070176586 2017 PROPANE DE	235.76
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
	00189806	KELLEY, CHRIS M	UNIFORM REIMBURSEMENT	205.69
	00189808	LEYDE, CASEY	MILEAGE EXPENSE	39.06
	00189853	WILLING, ROBERT	MILEAGE EXPENSE	29.64
<i>Org Key: MT4501 - Water Administration</i>				
P0096930	00189775	AMERICAN WATER WORKS ASSOC	PW DEPT APWA MEMBERSHIP	2,267.00
<i>Org Key: MT4900 - Solid Waste</i>				
P93714	00189822	OLYMPIC ENVIRONMENTAL RES	2017 ANNUAL RECYCLING EVENTS	13,821.99
<i>Org Key: PO1100 - Administration (PO)</i>				
P0096993	00189807	LAKE FOREST PARK, CITY OF	CSPA Annual Dues for 2017 - In	300.00
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0097033	00189838	SKYLINE COMMUNICATIONS INC	EOC INTERNET	206.55
<i>Org Key: PO2100 - Patrol Division</i>				
P0097045	00189787	CLEANERS PLUS 1	PD October Dry Cleaning	181.39
	00189833	SCHMALHOFER, GEORGE F	CLEANING SUPPLIES	30.73
<i>Org Key: PO2450 - Special Operations Team</i>				
	00189834	SEIFERT, MIKE	PER DIEM REIMBURSEMENT	324.50
<i>Org Key: PO4100 - Firearms Training</i>				
P0097026	00189837	SKAGIT SHOOTING SPORTS INC	Training ammunition	1,188.08
<i>Org Key: PR2108 - Health and Fitness</i>				
P0097037	00189825	PACIFIC NW NAGINATA FEDERATION	Instructor fees - course #1700	989.10
<i>Org Key: PR3500 - Senior Services</i>				
P0097024	00189816	MISD FOOD SERVICE	St Patrick's Day Senior Social	275.50
P0097024	00189816	MISD FOOD SERVICE	St Patrick's Day Senior Social	104.50
P0097034	00189847	VERIZON WIRELESS	Monthly P&R Verizon Cell phone	51.15

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR4100 - Community Center</i>				
P0097019	00189824	PACIFIC AIR CONTROL INC	CHILLER REPAIR	638.00
P0097036	00189788	CRYSTAL SPRINGS	coffee supplies for MICEC	162.12
P0097034	00189847	VERIZON WIRELESS	Monthly P&R Verizon Cell phone	32.91
<i>Org Key: PR6100 - Park Maintenance</i>				
P0097052	00189815	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	2,205.35
P0097027	00189799	HOME DEPOT CREDIT SERVICE	PLYWOOD & HARDWARE CLOTH	340.92
P0097034	00189847	VERIZON WIRELESS	Monthly P&R Verizon Cell phone	110.40
P0096946	00189843	TRAFFIC SAFETY SUPPLY	HOMESTEAD PARK PLAYGROUND	67.08
P0096947	00189840	TACOMA SCREW PRODUCTS INC	STEEL HEX CAP SCREWS	34.58
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0097052	00189815	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,025.19
P0097034	00189847	VERIZON WIRELESS	Monthly P&R Verizon Cell phone	126.18
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0097052	00189815	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	2,447.41
P0097017	00189824	PACIFIC AIR CONTROL INC	CLEAN OUTDOOR CONDENSING	1,223.20
	00189832	PUGET SOUND ENERGY	ENERGY USE OCT 2017	742.82
P93815	00189785	CINTAS CORPORATION #460	2017 Rug cleaning services for	153.75
P0097034	00189847	VERIZON WIRELESS	Monthly P&R Verizon Cell phone	141.41
P0097038	00189836	SIGNATURE LANDSCAPE SERVICES	Pea Patch clean up	60.00
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0097029	00189852	WESTERN EQUIPMENT DISTRIBUTORS	TINES & TINE HOLDER	688.15
P0097034	00189847	VERIZON WIRELESS	Monthly P&R Verizon Cell phone	20.50
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P0097052	00189815	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	3,605.24
P94071	00189783	CAMDEN GARDENS	Aljoia & Aubrey Davis Park Sha	424.88
P94171	00189845	UNITED SITE SERVICES	2017 Portable Toilet Rentals &	356.36
P94171	00189845	UNITED SITE SERVICES	2017 Portable Toilet Rentals &	151.20
P0097034	00189847	VERIZON WIRELESS	Monthly P&R Verizon Cell phone	82.29
<i>Org Key: PR6800 - Trails Maintenance</i>				
P0097034	00189847	VERIZON WIRELESS	Monthly P&R Verizon Cell phone	20.01
<i>Org Key: WP106R - Homestead Park Repairs</i>				
P0096453	00189786	CLARK'S NATIVE TREES & SHRUBS	2017 Fall Native Plant Order	739.75
<i>Org Key: WP115S - ICP South Synthetic Field</i>				
P0097012	00189798	HERC RENTALS INC	LIGHT TOWER RENTALS FOR MI FIE	2,407.24
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0096453	00189786	CLARK'S NATIVE TREES & SHRUBS	2017 Fall Native Plant Order	2,867.43
P93946	00189792	EARTHCORPS INC	2017-2018 Earthcorps Volunteer	2,100.00
P94171	00189845	UNITED SITE SERVICES	2017 Portable Toilet Rentals &	75.60
<i>Org Key: WP122R - Vegetation Management</i>				
P93597	00189820	MOUNTAINS TO SOUND	2017-18 Mountains to Sound Gre	4,303.88
P0095483	00189793	FOREST CLOUDS	Parkwood Ridge Vegetation Work	2,570.78
P93946	00189792	EARTHCORPS INC	2017 - 2018 EarthCorps Volunt	1,375.00
P0096453	00189786	CLARK'S NATIVE TREES & SHRUBS	2017 Fall Native Plant Order	770.00

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0097034	00189847	VERIZON WIRELESS	Monthly P&R Verizon Cell phone	20.01
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0097011	00189782	CADMAN INC	5/8"-MINUS ROCK (263.36 TONS)	1,295.79
P0097011	00189782	CADMAN INC	2" X 4" ROCK (34.23 TONS)	946.98
P0097011	00189782	CADMAN INC	1 1/4" X 5/8" CLEAR ROCK (14.6	513.06
<i>Org Key: WR111R - Pavement Markings</i>				
P0096986	00189835	SHERWIN-WILLIAMS CO, THE	TILE RED PAINT	555.50
<i>Org Key: WR544C - ICW Crosswalk at SE 32nd</i>				
P0097039	00189832	PUGET SOUND ENERGY	3200 81st PL SE SIGNAL	28.19
<i>Org Key: WS511R - Sewer Special Catch Basins</i>				
P0095189	00189797	HDR ENGINEERING INC	INV 1200069151 & 1200079152 SE	2,600.25
<i>Org Key: WS902D - PS 14 Lake Line Cleaning</i>				
P94257	00189841	TETRA TECH INC	INV. 51223779 2017 PS 14 LAKE	2,418.19
<i>Org Key: WW535D- Booster Chlorination Station</i>				
P89617	00189797	HDR ENGINEERING INC	BOOSTER CHLORINATION STATION	19,235.40
<i>Org Key: XP520R - Recreational Trail Connections</i>				
P0097011	00189782	CADMAN INC	3/8"-0 CRUSHED ROCK (32.68 TON	1,234.83
P0097010	00189827	PACIFIC RIM EQUIPMENT RENTAL	EXCAVATOR RENTAL	966.13
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
P0096975	00189821	NW ARBORICULTURE LLC	Camera Removal from Upper Luth	214.50
<i>Org Key: YF1200 - Thrift Shop</i>				
	00189828	PANGBORN, JIM	BATTERIES	77.62
Total				226,782.78



CITY COUNCIL MINUTES

SPECIAL JOINT MEETING WITH MISD BOARD

OCTOBER 26, 2017

CALL TO ORDER & ROLL CALL

School Board President David D'Souza called the Joint Meeting with the Mercer Island School District Board to order at 5:05 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Deputy Mayor Debbie Bertlin and Councilmembers Benson Wong, Wendy Weiker, Salim Nice, and David Wisenteiner were present. Mayor Bruce Bassett and Councilmember Dan Grausz were absent.

School Board President David D'Souza, Vice-President Tracy Drinkwater, and Directors Adair Dingle, Ralph Jorgenson, and Dave Myerson were present.

SPECIAL BUSINESS

MISD and City Funding Constraints

MISD Executive Director Bergstrom provided an overview of House Bill 2242 and the changes in state education funding. He presented the information provided in the slide decks attached to the agenda, including the new state salary allocations, limits on local levy authority, state management of health benefits, reporting requirements, timeline for changes, and impacts on the District. He noted a new cap on local levy authority of \$1.50/\$1000 of assessed property value or \$2,500 per student, whichever is less, which will reduce the District's local levy funding. He noted, however, that the loss of local levy authority will largely be offset by the anticipated increase in state funds. He also commented about the importance and use of local funding, and the upcoming replacement Educational Maintenance & Operations levy (M&O Levy). The M&O Levy, subject to voter approval in February, will replace the expiring M&O levy but at a lower rate. Some discussion occurred about the impacts on the District and the importance of and appreciation for local funding.

Chip Corder, Assistant City Manager/Finance Director, gave a presentation regarding City's financial challenges. Part of the City's revenue struggle is that Mercer Island lacks a large retail and/or commercial tax base. Property tax accounts for 40% of the City's revenue but the annual property tax rate is subject to a 1% growth cap. Mercer Island Youth and Family Services (MIYFS) counselors in the schools account for \$627k of the MIYFS fund. To balance the City's budget, the City would need to reduce its workforce by 25%, with most of the cuts in the Parks & Recreation Department, and Youth and Family Services, but also in additional departments, such as, police and fire. MIYFS has been looking for alternative sources of revenue, such as grants, but has been unsuccessful. The group discussed funding of school counselors and budget planning challenges by the District and the City given that they have different fiscal years. The District follows a school-year based budget and the City follows a calendar-year based budget. Some comments occurred about the significant value of school counselors, funding school counselors for the full 2018-19 school year, and further review by the City to determine whether to run a stand-alone levy to fund school counselors.

Capital Projects

Superintendent Colosky gave a review of the following MISD capital projects funded by the 2014 capital project bond:

- Expansion of the high school and the middle school
- Construction of Northwood Elementary.
- 42nd Street Safe Routes to School walking path.
- Re-turfing the high school sports field, track replacement, and modification of the bus lot and stadium seating overflow.
- Elementary school security upgrades, fire alarm replacement and the relocation of two double portables at Island Park.

City Manager Underwood described the City Council's recent approval of the settlement agreement with Sound Transit which included \$5M for local traffic mitigation. As part of the settlement negotiations, there are also funds earmarked for the improvement of Aubrey Davis Park. City Manager Underwood advised that the City may be interested in exploring an Interlocal Agreement for a Community Emergency Reunification Shelter at IMS.

Future Projects

Superintendent Colosky provided an overview of the following anticipated 2017-18 levy-funded construction projects:

- Improvements to Mary Wayte Pool's infrastructure
- MIHS roof, stadium lighting replacement, and facility scheduling software

President D'Souza added a special thanks to Directors Myerson and Dingle for their service to the School Board. Deputy Mayor Bertlin noted that Councilmember Grauszwill be leaving the City Council after 18 years of service and a reception is being planned for the evening of December 5th prior to beginning of the Regular City Council meeting.

ADJOURNMENT

Deputy Mayor Bertlin adjourned the Joint Meeting at 6:40 pm.

Attest:

Debbie Bertlin, Deputy Mayor

Ellie Hooman, Deputy City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5353
November 21, 2017
Consent Calendar**

**CONFIRMATION OF THE MUNICIPAL COURT
JUDGE REAPPOINTMENT**

Proposed Council Action:

Adpot Resolution No. 1540 confirming the reappoint of the Mercer Island Municipal Court Judge.

DEPARTMENT OF	Human Resources (Kryss Segle)
COUNCIL LIAISON	n/a
EXHIBITS	1. Resolution No. 1540, including Exhibit A: Municipal Court Judge Employment Agreement 2. City of Newcastle Letter of Support
2017-2018 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

HISTORY

On February 2, 2004, the Mercer Island City Council adopted Ordinance No. 04C-01 forming the Mercer Island Municipal Court. RCW 35A.13.080 provides that any appointed municipal court judge shall be appointed "by the city manager subject to confirmation by the council." A comprehensive selection process was completed in the third quarter of 2004 to select Mercer Island's first municipal court judge. The City Manager selected Wayne Stewart as the City's municipal court judge. The City Council confirmed Judge Stewart's appointment. The City of Mercer Island contracts with the City of Newcastle to deliver municipal court services. Judge Stewart was also confirmed as the Newcastle Municipal Court Judge. Judge Stewart was reappointed as the City's and Newcastle's Municipal Court Judge for additional four-year terms beginning in 2010 and again in 2014.

STATE STATUTES PERTAINING TO JUDICIAL APPOINTMENTS

RCW 3.50.040 requires that all municipal court judges' terms be four years with the starting and ending date of such terms set by statute. The next statutory four-year term commences on January 1, 2018 and ends on December 31, 2021. The current City Manager, as well as previous City Managers, have been pleased with the court's operation during the last four years. The City Manager has sought performance feedback from Municipal Court staff, and the feedback has been positive and complimentary.

Pursuant to RCW 35A.13.080(2), the municipal judge of a code city shall be made by the city manager subject to confirmation by the council, for a four-year term. Accordingly, the City Manager reappoints Judge

Wayne Stewart, subject to confirmation by the City Council. A new employment contract with Judge Stewart is attached (see Exhibit 1, Resolution No. 1540, and Exhibit A thereto, Municipal Court Judge Employment Agreement). The proposed, increased annual salary of \$110,729 is slightly below the midpoint of the market for surrounding municipal court judges and falls within the budgeted amount for the Municipal Court's salaries and benefits, as detailed in the approved 2017-2018 Biennial Budget.

RECOMMENDATION

Based upon the foregoing, the City Manager recommends that the City Council confirm the reappointment of Judge Wayne Stewart as the Mercer Island Municipal Court Judge for an additional four-year term beginning January 1, 2018 through December 31, 2021. In addition, the City of Newcastle supports the reappointment of Judge Stewart (see Exhibit 2).

RECOMMENDATION

Human Resources Director on behalf of the City Manager

MOVE TO: Adopt Resolution No. 1540 confirming the reappointment of Judge Wayne Stewart to continue as Mercer Island Municipal Court Judge for a four-year term beginning January 1, 2018 through December 31, 2021, and authorizing the City Manager to sign the Municipal Court Judge Employment Agreement in substantially the form attached as Exhibit A thereto.

**CITY OF MERCER ISLAND
RESOLUTION NO. 1540**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON
CONFIRMING THE REAPPOINTMENT OF WAYNE STEWART AS
MUNICIPAL COURT JUDGE**

WHEREAS, the City of Mercer Island (“City”) adopted Ordinance No. 04C-01 on February 2, 2004, creating the City of Mercer Island Municipal Court under the provisions of Chapter 3.50 RCW; and

WHEREAS, pursuant to RCW 3.50.040 and Mercer Island Municipal Code (“MICC”) 2.40.040, the appointment of a Municipal Court Judge is for a term of four years; and

WHEREAS, the City reappointed Judge Wayne Stewart as the Municipal Court Judge for a four-year term expiring on December 31, 2017; and

WHEREAS, the City’s Municipal Court Judge shall be appointed by the City Manager and confirmed by the City Council pursuant to RCW 3.50.040, RCW 35A.13.080(2) and MICC 2.40.040; and

WHEREAS, City Manager Julie Underwood seeks to reappoint Judge Wayne Stewart as the City’s Municipal Court Judge for a successive term commencing January 1, 2018 through December 21, 2021 and to enter into an Employment Agreement with Wayne Stewart in substantially the form attached hereto as Exhibit “A.”

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Section 1. Confirmation of Judicial Reappointment. The City Council of the City of Mercer Island hereby confirms the City Manager’s reappointment of Judge Wayne Stewart as the Mercer Island Municipal Court Judge for a four-year term commencing on January 1, 2018 and ending on December 31, 2021, and authorizes the City Manager to sign the Employment Agreement with Judge Wayne Stewart in substantially the form attached hereto as Exhibit “A.”

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON THE 21ST DAY OF NOVEMBER, 2017.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk



AGREEMENT FOR EMPLOYMENT SERVICES

CITY OF MERCER ISLAND, WASHINGTON
9611 SE 36th Street, Mercer Island, WA 98040

MUNICIPAL COURT JUDGE (2018-2021)

THIS AGREEMENT FOR EMPLOYMENT SERVICES (“Agreement”) is dated effective the 1st day of January, 2018 and is between the CITY OF MERCER ISLAND, a Washington municipal corporation (“City”) and Wayne Stewart (“Judge”) (collectively, “the Parties”).

I. RECITALS

WHEREAS, the City has established its Municipal Court under the provisions of chapter 3.50 RCW (Municipal Court);

WHEREAS, the Judge appointed by the City Manager and confirmed by the City Council will be responsible for the performance of judicial services for the Municipal Court;

WHEREAS, the United States Constitution establishes three (3) branches of government: executive, legislative and judicial;

WHEREAS, the checks and balances among the branches of government are facilitated through coordination and communication between the executive and judicial branches; and

WHEREAS, all three branches of government have part of the responsibility for the quality of the justice system and all three must work together to maximize the quality that is provided.

In consideration of the mutual benefits to be derived herein, the Parties agree as follows:

II. PROFESSIONAL REQUIREMENTS

The Judge shall be an attorney admitted to practice law before the courts of record for the state of Washington. The Judge must immediately report to the City any change affecting the maintenance of membership in good standing with the Washington State Bar Association.

The Judge shall keep current on legal issues relevant to the Municipal Court, including through attendance at continuing legal and judicial education programs emphasizing such matters.

The Judge shall comply with the Code of Judicial Conduct and be subject to ethics laws applicable to his office. The Judge is responsible for ensuring that staff and court officials subject to his direction and control comply with applicable provisions of the Code of Judicial Conduct, court rules and statutes.

The Judge agrees not to participate in any matter in which the Judge participated personally and substantially prior to his judicial confirmation as a Judge, public officer or employee, including (1) as a lawyer in any case adverse to the City or its Police Department and (2) as a defense attorney or prosecuting attorney in the Municipal Court.

III. DUTIES

The Judge shall at all times faithfully, and to the best of his ability, administer all activities of the court, direct its employees, hear and assign all cases in a timely manner and all other actions reasonably necessary to establish and fulfill obligations of the Municipal Court as established by state or local law, rule, statute, regulation or City ordinance.

IV. MANAGEMENT OF JUDICIAL HOURS

The Judge is charged with assignment of all pro tem judges and with court scheduling to ensure that the compensated time of all judges does not exceed 28 hours per week. One or more pro tem judges may be appointed by the Judge if the cost of such pro tem judge has been previously approved by the City Council in the court budget and authorized by this Agreement. In the event that the Judge is required to use his banked sick leave accrued prior to his judicial confirmation as described in Section V. of this Agreement for more than two consecutive weeks, then the Judge shall appoint a court commissioner to perform his duties. The hours worked by the court commissioner(s) will not be included in calculating the 28 hours per week of compensated judicial time. The Parties intend that total judicial compensated hours, including those of the Judge and Judge(s) Pro Tem, shall not exceed 28 hours per week or 1,462 per year.

V. COMPENSATION & BENEFITS

The Judge shall provide services to the City at an annual salary of One Hundred Ten Thousand Seven Hundred and Twenty-Nine Dollars (\$110,729.00), calculated on an hourly rate of **\$76.05** per hour. The Judge shall receive the same annual Cost of Living Adjustment (“COLA”) provided to non-represented employees of the City. The Judge shall be an employee of the City. The Judge shall be entitled to the following employee benefits provided to exempt City employees: retirement, medical and dental benefits. The Judge shall not accrue vacation, holiday or sick leave as the following pro tem hours and reduced work week of 28 hours a week have been specifically negotiated to be replacement compensation for such benefits. The Judge does have banked sick leave accrued with the City prior to his judicial confirmation that he is entitled to use. The Judge agrees to comply with the relevant personnel policies of the City.

The compensation of the Judge shall be reduced by the hourly rate of \$76.05 for each hour that a Judge Pro Tem serves in place of the Judge; provided that, no reduction in compensation of the Judge shall occur when a Judge Pro Tem or a court commissioner serves in place of the Judge in the case where the Judge needs to take an extended sick leave:

1. For the first 52 court hours during each calendar year when the Judge is not present at the Court.

2. While the Judge is disqualified from hearing a case following the filing of an affidavit of prejudice.
3. While the Judge has disqualified himself in a proceeding in which his/her impartiality might reasonably be questioned.
4. If the Judge becomes sick due to an illness or accident, the City will allow the Judge to use up to 90 days (720 hours) of the paid sick leave accrued prior to his judicial confirmation; provided, however, that the Judge shall appoint a court commissioner to perform his duties during such extended sick leave and provided, further, that such 90 days shall be reduced by each day of sick leave used by the Judge.

VI. TERM

This Agreement shall commence upon the effective date, January 1, 2018, and continue until December 31, 2021 (Term).

VII. PERSONNEL AND FINANCIAL FUNCTION

All employees of the Municipal Court shall, for all purposes, be deemed employees of the City. They shall be appointed by and serve at the pleasure of the court. The Parties receive mutual benefit in having court employees adhere to the same personnel and human resource rules and policies as other City employees. The Judge will participate in the review of any revisions or amendments to such rules and policies dealing specifically with court personnel. Personnel or financial actions taken by the Judge and the making of contracts must be in accordance with any applicable collective bargaining agreement, City ordinance, purchasing policy or state law. The Judge and the City will consult with one another prior to taking any final personnel actions in connection with a court employee. The Judge and the City will consult with one another in connection with any labor negotiations and/or collective bargain negotiations relating to court employees.

VIII. MEETINGS

The Judge and the City Manager will meet at least quarterly to consider court operations, budget, personnel and any other court matters. The Judge and City Manager shall annually agree upon performance measures for the Mercer Island Municipal Court, and the Judge shall report on the status of achieving such measures on a quarterly basis.

IX. INDEMNIFICATION

The Judge is a public official of the City. The City agrees to indemnify, defend and hold the Judge harmless for any and all claims, losses, actions or liabilities (including costs and all attorney fees) to or by any and all persons or entities, including, without limitation, their respective agents, licensees, or representatives, for any acts of the Judge that are within the scope of his/her official duties to the extent provided for other city officials.

The Judge agrees to indemnify, defend and hold the City harmless for any and all claims, losses, actions or liabilities (including costs and all attorney fees) to or by any and all persons or entities, including, without limitation, their respective agents, licensees, or representatives, for any acts of the Judge that are outside the scope of his official duties.

The Judge agrees to waive any claims he may have against the City, its officers, agents, employees, or volunteers for injuries or losses for which the Judge is covered under the Washington State Industrial Insurance Act, Title 51 RCW. This waiver is mutually negotiated by the Parties.

X. NON-EXCLUSIVE AGREEMENT

This shall be a non-exclusive contract as to the Parties. The City reserves the right to appoint additional judges and to contract for additional court services in the future. Nothing herein shall be interpreted to prohibit such future judicial appointments, restrict the City's decision to increase the position to full-time, which could trigger the provisions of RCW 3.50.055 or guarantee the number of cases to be heard by the Judge.

XI. DISPUTE RESOLUTION

In the event of a dispute under the terms of this Agreement, the Parties agree to the following dispute resolution process:

1. The City and the Judge shall meet to discuss the dispute and attempt to resolve the matter.
2. In the event the dispute is not resolved by the City and the Judge, the Parties agree to forward the dispute to the Court Assistant Team (CAT), of the Court Independence Response Team, formed by the Board of Judicial Administration. The Parties will present their dispute to CAT, and CAT shall issue a non-binding recommendation for resolution of the dispute.
3. In the event the dispute is not resolved by CAT, the Parties are entitled to seek any remedies available at law, in equity or by statute.

XII. TERMINATION

This Agreement may be terminated, prior to the expiration of the Term, as follows:

1. By the City for any cause constituting grounds for removal of the Judge under RCW 3.50.095 or other state statutes;
2. By the City upon removal or suspension of the Judge by the Washington State Supreme Court;

3. By the Judge if he provides the City not less than ninety (90) days written notice prior to the effective date of said termination unless otherwise agreed by the Parties;
4. By the City if it elects to terminate the Municipal Court as provided in Chapter 3.50 RCW or contract with another jurisdiction for court services; or
5. By the City if the position of Municipal Court Judge becomes full-time as defined in RCW 3.50.055, and the City is required to fill the position by election.

The City’s duty to pay compensation to the Judge shall cease at the time of termination; provided that, the Parties may make some other provision regarding compensation with respect to transitional business of the Municipal Court by mutual written agreement.

XIII. GENERAL PROVISIONS

This Agreement contains all of the agreements of the Parties with respect to any matter covered or mentioned in this Agreement. No provision of the Agreement may be amended or modified except by written agreement signed by the Parties. This Agreement shall be binding upon and inure to the benefit of the Parties’ successors in interest, heirs and assigns. Any provision of this Agreement which is declared invalid or illegal shall in no way affect or invalidate any other provision. In the event either of the Parties defaults on the performance of any terms of this Agreement or either Party places the enforcement of this Agreement in the hands of an attorney, or files a lawsuit, each Party shall pay all its own attorney fees, costs and expenses. The venue for any dispute related to this Agreement shall be King County, Washington. Failure of the City to declare any breach or default immediately upon the occurrence thereof, or delay in taking any action in connection with, shall not waive such breach or default. Neither the Judge nor the City shall have the right to transfer or assign in whole or in part, any or all of its obligations and rights under this Agreement without the prior written consent of the other Party. The use of Judges Pro Tem shall not be deemed a transfer or assignment. Time is of the essence of this Agreement and each and all of its provisions in which performance is a factor.

JUDGE

CITY OF MERCER ISLAND

By: _____
Wayne Stewart
Municipal Court Judge

By: _____
Julie Underwood, City Manager

Approved as to Form:

By: _____
Kari Sand, City Attorney



**CITY OF NEWCASTLE
MEMORANDUM**

TO: City Council
CC: Dawn Reitan, City Attorney
FROM: Rob Wyman, City Manager
DATE: November 7, 2017
RE: Municipal Court Judge Appointment

Current Municipal Court Judge Wayne Stewart has served Newcastle since its court began operation on January 1, 2005. His current term is set to expire December 31, 2017. By this letter I hereby re-appoint the Honorable Wayne Stewart as the Newcastle Municipal Court Judge effective January 1, 2018, for a term of four years that shall expire on December 31, 2022.

Newcastle Municipal Court is held in the City of Mercer Island's courtroom per an interlocal agreement between the two cities. The Mercer Island City Council is scheduled to confirm Mr. Stewart's appointment as Municipal Court Judge on November 21, 2017. It is expected that the Newcastle City Council will confirm his appointment on December 5, 2017.

His Honor Wayne Stewart has over 40 years of legal experience, with nearly 20 years as a municipal court judge or judge pro tem. He was instrumental in Newcastle's incorporation, and has continually been a part of the City. I am pleased that he will continue his service to the City of Newcastle.

Dated this 7th day of November, 2017.

Robert T. Wyman, City Manager



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5363
November 21, 2017
Regular Business**

**PUBLIC MEETING TO CONSIDER THE
HEARING EXAMINER'S RECOMMENDATION
FOR THE PRATT PRELIMINARY LONG PLAT
(SUB16-007)**

Proposed Council Action:

Review the Hearing Examiners' recommendation and grant, remand, or deny the preliminary approval of the Pratt Long Platt (SUB16-007).

DEPARTMENT OF	Development Services Group (Nicole Gaudette)
COUNCIL LIAISON	n/a
EXHIBITS	<ol style="list-style-type: none"> Hearing Examiner's Recommendation and Record for SUB16-007 [with Attachment A: Staff Report to Hearing Examiner (Exhibits available at http://bit.ly/2zNI5W6)] Closed Record Public Meeting Script
2017-2018 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

The purpose of this closed record public meeting is for the City Council to review the Hearing Examiner's recommendation (Exhibit 1) to approve the Pratt preliminary long plat (SUB16-007) and issue a decision to grant the preliminary long plat, remand it back to the Hearing Examiner for further review, or deny the preliminary long plat.

The site is located at 7233 80th Ave SE (King County Tax Parcel No. 252404-9111) and currently contains one existing single-family residence, two barns, and outbuildings. The proposed six-lot plat would contain a private dead-end road, serving lots with areas ranging from 10,298 square feet to 18,398 square feet. The property is zoned R-9.6, and the minimum required lot area is 9,600 square feet. The staff report (Attachment A to Exhibit 1) provides a detailed explanation of how the plat complies with Mercer Island City Code and serves the public interest as required by RCW 58.17.110.

The subdivision of land is regulated by chapter 19.08 of the Mercer Island City Code (MICC), which implements the requirements of state subdivision law found primarily in chapter 58.17 RCW. In the case of a long subdivision or long plat (the division of land into five or more lots), the Hearing Examiner reviews the proposal at an open record public hearing and makes a written recommendation to the City Council.

Pursuant to RCW 58.17.100, after the Hearing Examiner has issued a recommendation on a proposed long plat, the City Council considers the recommendation at a public meeting. The City Council shall adopt or reject the recommendations of the Hearing Examiner based on the record established at the public hearing

held on October 19, 2017. If the City Council concludes that, based upon the record, the Hearing Examiner failed to consider a fact that materially affects the City Council's decision on the Pratt preliminary long plat and would likely result in a decision by the Council to deny the Pratt preliminary long plat, the City Council may remand the preliminary long plat to the Hearing Examiner for further review. The "record" on which the City Council is expected to base its decision to adopt or reject the Hearing Examiner's recommendation for approval consists of all verbal testimony and comment presented to the Hearing Examiner and all written documents and exhibits submitted to the Hearing Examiner, specifically the following: (1) Hearing Examiner Recommendation and exhibits thereto (see Exhibit 1) and (2) the verbatim recording of the open record public hearing conducted by the Hearing Examiner (available from the City Clerk's Office). The record before the City Council is closed, and no new information can be added to it or considered during the public meeting (see Exhibit 2, Closed Record Public Meeting Script).

If the City Council determines that the Pratt preliminary long plat application should be denied, the City Council must adopt its findings of fact and conclusions, and deny the preliminary long plat. Every preliminary long plat decision made by the City Council must be in writing and must include findings of fact and conclusions to support the decision.

If the City Council approves the preliminary long plat as recommended by the Hearing Examiner, then the applicant has five years within which to obtain permits for and to build the required plat improvements (utilities, access roads, etc.), and to meet any other applicable code requirements or conditions of the preliminary long plat approval. Once these requirements have been met, the applicant may apply to the City Council for "final plat" approval. A final plat must be approved if it meets the requirements of both the preliminary long plat approval and all applicable regulations in place at the time of preliminary long plat approval. Once approved, the final plat is recorded with King County. Only after an approved final plat is recorded may the individual lots be sold or built upon. Any subsequent home construction must be consistent with applicable plat conditions and applicable City regulations.

Finally, because subdivision decisions are quasi-judicial in nature, the proceedings are subject to appearance of fairness requirements, which means the proceedings must be conducted in a way that is fair and unbiased in both appearance and fact. In addition, "ex-parte" communications are prohibited, meaning Councilmembers must not engage in any communications regarding the matter to be decided outside the context of the public meeting.

RECOMMENDATION

Senior Planner

MOVE TO: Adopt the Hearing Examiner's recommendation and grant preliminary approval of the Pratt Long Plat (SUB16-007).

Or, alternatively:

MOVE TO: Remand the Pratt Long Plat (SUB16-007) for further review by the Hearing Examiner of the following facts and / or applicable regulations: [SPECIFY].

Or, alternatively:

MOVE TO: Reject the Hearing Examiner's recommendation and deny preliminary approval of the Pratt Long Plat (SUB16-007) based upon the following findings of fact and conclusions [SPECIFY].

**CITY OF MERCER ISLAND
HEARING EXAMINER RECOMMENDATION**

Applicant: Jim Jenson for Bellevue Pacific Properties Group

File No: SUB16-007 & SEP16-021

Application: Pratt Long Subdivision

Staff Recommendation: Approve with conditions

Public Hearing: The Hearing Examiner held a public hearing on the application on October 19, 2017 in Mercer Island City Hall, 9611 SE 36th Street, Mercer Island, Washington. Represented at the hearing were the applicant, Bellevue Pacific Group, by Jim Jensen, and the City's Development Services Group, by Nicole Gaudette, Senior Planner, and Bio Park, Assistant City Attorney. A list of those who testified at the hearing is included at the end of this recommendation. A verbatim recording of the hearing is available at the City Clerk's office. The Examiner reviewed the site on October 20, 2017.

For purposes of this recommendation, all section numbers refer to the Mercer Island Municipal Code ("MIMC" or "Code"). Having considered the evidence in the record and reviewed the site, the Hearing Examiner makes the following recommendation.

Findings of Fact

The Summary and Findings of Fact in the Staff Report (Sections I and II) are accurate and complete, and are therefore adopted by reference. The Examiner makes the following additional findings of fact:

9. Public testimony at the hearing largely mirrored the public comments and questions already included in the record.

10. The owners of properties adjoining 80th Avenue SE and its underlying right-of-way at this location have considered it a "private lane" for many years. Because the road has provided access to only four lots, including the Pratt property, the adjoining owners have enjoyed living on a dead end that was virtually traffic-free. They have landscaped and installed other improvements in parts of the right-of-way and use the western side of it for overflow parking for guests. It is understandably difficult for them to contemplate having the right-of-way improved with a 26-foot paved road to provide the access required by current standards to the proposed 6-lot subdivision. They also believe that the improvements they have installed should be relocated or replaced, and the Applicant agreed that this would be done.

11. The owners of properties adjoining SE 73rd Place (referred to by some as the "cul-de-sac road"), are similarly concerned about the proposed removal of the row of mature

conifers that are a defining feature of part of the road. However, the reports in the record show that the trees would be so damaged by the construction of utilities within the adjacent panhandle of the proposed subdivision that they would eventually die. Although removing the trees is unavoidable, the Applicant agrees that they must be replaced with other mature landscaping to buffer the road from the subdivision.

12. The Applicant testified that the entire subdivision will be fenced and agreed that the five-foot-wide pedestrian trail that will be constructed through the subdivision, to connect SE 72nd Street and 78th Avenue SE, also will be landscaped.

13. A neighboring property owner on 80th Avenue SE suggested that the subdivision be revised to provide a one-way access tract from SE 72nd Street, along 80th Avenue SE, through the subdivision, and exiting through the panhandle onto 78th Avenue SE. *See* Exhibit 2.2. According to its proponent, this proposal would allow the paved road surface to be reduced to 18 to 20 feet, still allow for a pedestrian path in one of two locations, protect vegetation and residential character along 80th Avenue SE, provide several other benefits, and more equitably distribute the burden of providing vehicular access to the subdivision. *See* Exhibits 34, 37, and 41. The City has labeled this proposal the “looped road”.

14. The looped road was discussed with the Fire Department. However, the Fire Official testified that the proposed 20-foot roadway would not be wide enough within the subdivision to meet Code requirements, and the City Engineer testified that the subdivision’s panhandle is not of sufficient width for even a one-way access to or from the subdivision.

15. Two property owners with lots that abut the Pratt property, but at a lower elevation, expressed concern about the drainage impacts of the subdivision. *See, e.g.*, Exhibit 43. Their properties are already wet during the rainy season. Another was concerned about the integrity of the two stormwater vaults that will be installed as part of the subdivision’s drainage system. The Applicant testified that the vaults have been tested and will also have an emergency back-up system, and that construction of the subdivision’s stormwater control system may also improve the wet condition on adjacent properties at lower elevations.

16. A representative of The Lakes at Mercer Island Homeowners Association asked that the Applicant consult with them on certain aspects of the subdivision that may affect properties within The Lakes.

Conclusions


1. The Hearing Examiner has jurisdiction over this application pursuant to MICC 19.08.020(A).

2. The Conclusions in the Staff Report (Section III) are accurate and supported by the facts in the record and are therefore adopted by reference.

Recommendation

The long subdivision application is recommended for preliminary approval subject to the conditions listed in Section V of the Staff Report, with the exception of Condition 3, which duplicates Condition 8.

Entered this 25th day of October, 2017.


Sue A. Tanner
Hearing Examiner

Testimony: The following people provided testimony at the public hearing:

City of Mercer Island:

Nicole Gaudette, Senior Planner, DSG
Evan Maxim, Planning Manager
Herschel Rostov, Fire Official
Patrick Yamashita, City Engineer
John Kenney, City Arborist

Applicant:

Jim Jensen
Erik Davido

Public:

Joan and Dale Tilson
Bob Olsen
Rebecca Moscatel
Kirk Griffin
Justin Bross
Garrett Paddor
Marie Bender, on behalf of The Lakes' HOA
Rick Aramburu, attorney-at-law, on behalf of Elizabeth and
Lloyd Gilman
Sally Hull
Mindy Landsman
Maria Kaplan
Tom Mormino
John Stewart
Lloyd Gilman

Exhibits: In addition to the exhibits listed in the Staff Report for this application, the following exhibits were entered into the record:

38. Written comments from Elizabeth Cross Nichol
39. Written comments from Mark W. Frohlich and Anne Marie Knivens
40. E-mail comments, dated October 19, 2017, from Hongyan Zhou to Nicole Gaudette
41. Letter dated October 19, 2017, from J. Richard Aramburu
42. Statement of Marie Bender on Behalf of The Lakes at Mercer Island Homeowners' Association, dated October 19, 2017
43. Photographs and annotations from David and Mindy Landsman

**BEFORE THE HEARING EXAMINER
CITY OF MERCER ISLAND**

CERTIFICATE OF SERVICE

I certify under penalty of perjury under the laws of the State of Washington that on this date I sent true and correct copies of the attached **Hearing Examiner Recommendation** to each person listed below, or on the attached mailing list, in the matter of **Jim Jenson for Bellevue Pacific Properties Group**, Hearing Examiner files: **SUB16-007 and SEP16-021** in the manner indicated.

Party	Method of Service
Nicole Gaudette City of Mercer Island Development Services 9611 SE 36 th Street Mercer Island, WA 98040 Nicole.gaudette@mercergov.org	<input checked="" type="checkbox"/> U.S. First Class Mail, postage prepaid <input type="checkbox"/> Inter-office Mail <input checked="" type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Legal Messenger

Dated: October 26, 2017



Alayna Johnson
Legal Assistant



CITY OF MERCER ISLAND HEARING EXMINER STAFF REPORT

October 19, 2017

Project Numbers:	SUB16-007 and SEP16-021 – Pratt Long Plat
Description:	A request for preliminary long plat approval to subdivide one existing parcel into six building (6) lots. The proposed 6 lot long plat would contain a private dead-end road, serving lots with areas ranging from 18,938 square feet to 10,298 square feet. The existing parcel has an area of 94,764 square foot (2.18 acres) with an average existing slope of approximately 8%. There is one existing single family house, a detached carport, two barns, and two outbuildings.
Applicant:	Jim Jensen Bellevue Pacific Group 3029 92 nd Ave NE Clyde Hill, WA 98033
Owner:	The Estate of Irving H. Pratt, Jr. Gary Pratt, Personal Representative 5923 111 th PI NE Kirkland, WA 98033
Site Address:	7233 80 th Ave SE, Mercer Island WA 98040; Identified by King County Assessor tax parcel number 252404-9111
Zoning District:	R-9.6
Staff Recommendation:	Staff recommends granting preliminary approval, subject to the recommended conditions of preliminary approval.
Staff Contact:	Nicole Gaudette, Senior Planner
Exhibits:	<u>PLAT AND DEVELOPMENT APPLICATION MATERIALS</u> <ol style="list-style-type: none">1. Preliminary Plat Survey and Lot and Easement Layouts received by the City of Mercer Island Development Services Group on August 9, 2017, including:<ol style="list-style-type: none">1.1 Plat Cover Sheet prepared by Lanktree Land Surveying1.2 Survey Control Information prepared by Lanktree Land Surveying1.3 Lot Layout prepared by Lanktree Land Surveying1.4 Easement Layout prepared by Lanktree Land Surveying2. Preliminary Long Plat Project Improvements received by the City of Mercer Island Development Services Group on August 9, 2017, including:<ol style="list-style-type: none">2.1. Sheet CV-01 – Cover Sheet prepared by DCG2.2. Sheet C01 – Site Plan prepared by DCG2.3. Sheet C02 –Grading Plan and Profile prepared by DCG2.4. Sheet C03 – Roadway Profiles and Sections prepared by DCG2.5. Sheet C04 – Drainage Plan prepared by DCG2.6. Sheet C05 –Utility Plan prepared by DCG2.7. Sheet TR01 of 14 – Tree Retention Plan prepared by The Watershed Company

- 2.8. Sheet TR02 of 14 –Tree Retention Plan prepared by The Watershed Company
- 2.9. Sheet TR3 of 14 – Tree Retention Plan prepared by Fred Glick of The Watershed Company
- 2.10. Sheet TR4 of 14 – Tree Retention Plan prepared by The Watershed Company
- 2.11. Sheet TO01, 1 of 4 – Boundary and Topographic Survey prepared Trevor S. Lanktree, P.L.S. of Lanktree Land Surveying, Inc.
- 2.12. Sheet TO02, 2 of 4 – Boundary and Topographic Survey prepared Trevor S. Lanktree, P.L.S. of Lanktree Land Surveying, Inc.
- 2.13. Sheet TO03, 3 of 4 – Boundary and Topographic Survey prepared Trevor S. Lanktree, P.L.S. of Lanktree Land Surveying, Inc.
- 2.14. Sheet TO04, 4 of 4 – Boundary and Topographic Survey prepared Trevor S. Lanktree, P.L.S. of Lanktree Land Surveying, Inc.
3. Development Application received by the City of Mercer Island Development Services Group on November 28, 2016
4. Project narrative received by the City of Mercer Island Development Services Group on November 28, 2016
5. Neighborhood Map received by the City of Mercer Island Development Services Group on November 28, 2016
6. Ingress and Egress Easement Map received by the City of Mercer Island Development Services Group on November 28, 2016
7. Public Notice of Application issues by the City of Mercer Island on September 26, 2016
8. Notice of Open Record Public Hearing issued by the City of Mercer Island on September 18, 2017
9. State Environmental Policy Act (SEPA) Checklist received by the City of Mercer Island Development Services Group on June 19, 2017
10. SEPA Determination of Nonsignificance (DNS) issued by the City of Mercer Island on June 22, 2017

REPORTS

Trees/Arborist:

11. Tree Inventory and Retention Plan Report prepared by Mike Foster, Ecologist and Lead Arborist and Katy Crandall, Ecologist and Arborist and of The Watershed Company received by the City of Mercer Island Development Services Group on November 28, 2016
12. Tree Retention Analysis Memorandum prepared by Mike Foster of the Watershed Company dated February 16, 2017 and received by the City of Mercer Island Development Services Group on February 17, 2017
13. Tree Inventory and Retention Plan Report prepared by Katy Crandall, Ecologist and ISA-Certified Arborist and Lucas Vannice, Landscape Designer and ISA-Certified Arborist of The Watershed Company dated revised May 31, 2017 and received by the City of Mercer Island Development Services Group on May 31, 2017
14. Air-Excavation Root Inspection Memo prepared by Lucas Vannice, Landscape Designer and ISA-Certified Arborist of The Watershed Company, dated May 31, 2017 and received by the City of Mercer Island Development Services Group on May 31, 2017

15. Tree Retention Justification Memo by Katy Crandall, Ecologist and ISA-Certified Arborist dated May 31, 2017 and received by the City of Mercer Island Development Services Group on June 1, 2017

Soils/Geotechnical:

16. Geotechnical report prepared by Siew L. Tan P.E. of PanGEO, Inc. dated April 28, 2016 and received by the City of Mercer Island Development Services Group on February 28, 2016

Traffic:

17. Plat Site Access Analysis Memorandum by Stefanie Herzstein, PE, PTOE of transpogroup dated May 24, 2017 received by the City of Mercer Island on May 31, 2017
18. Email from David Bynum Mercer Island School District Director of Transportation and Emergency Management dated August 16, 2016 and received by the City of Mercer Island Development Services Group on November 28, 2016

NOTICES OF CORRECTION AND OTHER CORRESPONDENCE

19. Letter of Completeness for File No. SUB16-007 – Pratt Long Subdivision issued by the City of Mercer Island on September 19, 2016
20. Review Comments for File No. SUB16-007 – Pratt Long Subdivision issued by the City of Mercer Island on November 30, 2016
21. Applicant Responses to Pratt Long Plat Review Comments from applicant to project reviewers received by the City of Mercer Island Development Services Group on February 17, 2016
22. Second Review Comments for File No. SUB16-007 – Pratt Long Subdivision issued by the City of Mercer Island on March 14, 2017
23. Response to TREES Comments by the Watershed Company dated May 31, 2017 and received by the City of Mercer Island Development Services Group on May 31, 2017

COMMENT LETTERS AND ADDITIONAL CORRESPONDENCE

24. Comment letter from Charlie Naden to the City of Mercer Island received by the Development Services Group, dated October 5, 2016
25. Comment letter from Elizabeth Gilman to the City of Mercer Island received by the Development Services Group on October 7, 2016
26. Comment letter from Kathy Govier to the City of Mercer Island received by the Development Services Group, dated October 7, 2016
27. Comment email from Justin Bross and Gloria Lee to the City of Mercer Island received by the Development Services Group on October 10, 2016
28. Comment letter from Clay and Tracey Dubofsky to the City of Mercer Island received by the Development Services Group on October 10, 2016
29. Comment email from Kirk Griffin and Sara Hull to the City of Mercer Island received by the Development Services Group received October 10, 2016
30. Comment letter from the SE 73rd Place Residents to the City of Mercer Island received by the Development Services Group on October 10, 2016
31. Comment letter from Joan and Dale Tilson to the City of Mercer Island received by the Development Services Group on October 10, 2016
32. Comment letter from David and Linnea Wexler to the City of Mercer Island received by the Development Services Group on October 10, 2016

33. Email correspondence from Kirk Griffin to the City of Mercer Island received by the Development Services Group on October 13, 2016
34. Comment letter from Lloyd C. Gilman to the City of Mercer Island received by the Development Services Group on October 17, 2016
35. Comment letter from Rebecca and Albert Moscatel to the City of Mercer Island received by the Development Services Group on October 19, 2016
36. Letter from Lloyd and Elizabeth Gilman to the City of Mercer Island received by Julie Underwood, City Manager, dated February 12, 2017
37. Letter from J. Richard Aramburu to the City of Mercer Island dated June 8, 2017 and received by the Development Services Group on June 9, 2017

Added at Public Hearing

38. Comment Letter from Elizabeth Cross Nichol to the City of Mercer Island received by the Development Services Group on October 9, 2017
39. Letter from Mark W. Frohlich and Anne Marie Krivens to the City of Mercer Island received by the Development Services Group on October 18, 2017
40. Letter from Hongyan Zhou to the City of Mercer Island dated October 19, 2017 and received by the Development Services Group on October 19, 2017
41. Letter from J. Richard Aramburu to the Mercer Island Hearing Examiner dated October 19, 2017 and received by the Hearing Examiner on October 19, 2017
42. Letter from Marie Bender on behalf of The Lakes at Mercer Island Homeowner's Association to the Mercer Island Hearing Examiner dated October 19, 2017 and received by the Hearing Examiner on October 19, 2017
43. Letter from David and Mindy Landsman to the Mercer Island Hearing Examiner received by the Hearing Examiner on October 19, 2017

I. SUMMARY

Subdivision is the process of dividing larger parcels of land into smaller parcels, or "lots." On Mercer Island, the subdivision of land is regulated by Title 19 of the Mercer Island City Code in general, and Chapter 19.08 of the Mercer Island City Code (MICC) in particular, which implements requirements of state subdivision law found primarily at Chapter 58.17 of the Revised Code of Washington (RCW). Under the MICC, division of land into four or fewer lots is accomplished through the "short subdivision" process, which involves administrative decisions made by City staff based on the City Code. Division of land into five or more lots is called a "long subdivision" and is subject to a public hearing and recommendation by the Hearing Examiner followed by a final decision by the City Council.

Long subdivision approval is a two-step process. First, the Hearing Examiner recommends and the City Council decides whether to approve a "preliminary plat" (which is a graphic and written representation of the proposed subdivision). If the preliminary plat is approved, the property owner has five years within which to obtain permits for and to build (or in some cases, bond for) the required plat improvements (utilities, access roads, etc.), and to meet any other applicable code requirements or conditions of the preliminary plat approval. Once these requirements have been met, the property owner may apply to the City Council for "final plat" approval. A final plat must be approved if it meets the requirements of both the preliminary plat approval and all applicable regulations in place at the time of preliminary plat approval. Once approved, the final plat must be recorded with the county. Only after an approved final plat is recorded may the individual lots be sold or built upon. Any

subsequent home construction must be consistent with both the Mercer Island City Code and any applicable plat conditions.

The current proposal would divide the subject property into six residential building lots. The following analysis evaluates the consistency of the proposed long subdivision with requirements of the Mercer Island City Code applicable when the complete application was received.

II. FINDINGS OF FACT

Mercer Island City Code (MICC) 19.08.030(A) through (F) provides the criteria for approval of a subdivision. MICC 19.16.010(S) includes long plats in the definition of a subdivision. The following is an analysis of the criteria for approval:

1. The subject property is approximately 2.175 acres in area and is partially developed with a single-family residence, a detached carport, detached shed, and two barns. The site is mostly covered with pasture and is partially treed. The site slopes generally from east to west with an average gradient of about 8 percent. There are no mapped wetlands, watercourses or geohazards on the site. The property is accessed via a gravel drive on the east side of the property that extends north via an easement to SE 72nd St. The property has a narrow “flag” that extends west to 78th Ave SE that is too narrow to meet code requirements for street access. Please see the Staff Analysis of Item 8.A starting on page 14 of this staff report for more discussion regarding access.
2. MICC 19.08.030(A) states the proposed subdivision shall comply with arterial, capital facility, and land use elements of the Comprehensive Plan; all other chapters of the development code; the Shoreline Management Act; and other applicable legislation.

A. *Proposed subdivisions shall comply with the arterial standards of the comprehensive plan:*

Staff Analysis:

The arterial plan is contained within the Transportation Element of the Comprehensive Plan. The functional classifications of existing roads are provided within Figure 1 in the Transportation Element. The subject property gains access from 80th Avenue SE, which is not classified by the Comprehensive Plan as an arterial. Consequently, the arterial standards specified within the Comprehensive Plan do not apply to this project.

B. *Proposed subdivisions shall comply with the Capital Facility standards of the comprehensive plan:*

Staff Analysis:

The Capital Facilities Element of the Mercer Island Comprehensive Plan provides the Capital Facility standards for the City. Figure 1 of the Capital Facilities Element shows current and future capital facilities. The subject property is not designated as either a current or future capital facility. Therefore, the Capital Facility standards within the Comprehensive Plan do not apply to the proposal.

C. *Proposed subdivisions shall comply with the Land Use Element of the comprehensive plan:*

Staff Analysis:

Goals 16.2 of the Land Use Element, and 2.1 of the Housing Element of the City’s Comprehensive Plan state “Through zoning and land use regulations provide adequate development capacity to accommodate Mercer Island’s projected share of the King County population growth over the next 20 years.” Additionally, the Land Use Element of the city’s Comprehensive Plan identified the following issue outside the Town Center: “The community needs to accommodate two important planning values – maintaining the existing single family residential character of the Island, while at the same time planning for population and housing growth.”

Goal 16.5 of the Land Use Element details how the City should accommodate single family growth by stating that the City should “encourage infill development on vacant or under-utilized sites that are outside of critical areas and ensure that the infill is compatible with the surrounding neighborhood.” The proposed long plat constitutes infill development that increases density on an under-utilized site. City GIS maps and a geotechnical report (Exhibit 16) conclude that neither a watercourse nor wetland(s) nor steep slopes are present on the subject property.

The existing zoning and Comprehensive Plan designation of the property described in the application is Single Family Residential R-9.6 (9,600 square foot minimum lot size). The proposed and current use of this property is single-family residential (Exhibit 2), which is a permitted use in the R-9.6 zone and consistent with adopted Comprehensive Plan land use element. The proposal results in a density of 2.76 units per gross acre (6 units / 2.175 acres = 2.76 units/acre), which is consistent with the surrounding development. If none of the property were used for necessary infrastructure, such as street access, stormwater control, and utilities, the R-9.6 zone could allow for a density of up to 4.54 units per acre (43,560 square feet / 9,600 square feet = 4.54 units/acre). The proposed density and use is consistent with the allowed density for the zone and the Comprehensive Plan.

D. Proposed subdivisions shall comply with all other chapters of the development code.

Staff Analysis:

An evaluation for consistency with other applicable chapters of the development code (MICC Title 19) is included below:

- i. Title 19 of the Mercer Island City Code specifies noticing requirements for the proposed long plat. The following matrix details the noticing timeline and code requirements for the proposed long plat and SEPA review applications:

Action Required by Code	Applicable Code(s) Requiring Action	Description of Action Taken	Date(s) of Action	Exhibit No.
Determination of Completeness	<ul style="list-style-type: none"> • MICC 19.15.020(C) 	Long plat application determined to be complete	9/19/2016 (application received on 8/24/2016)	19
Notice of Application	<u>Notice of Application:</u> <ul style="list-style-type: none"> • MICC 19.08.020(E)(2)(a) • MICC 19.15.020(D)(1-7) 	Sent to all property owners within 300 feet of the subject property, posted on the subject site, and published in the City Weekly Permit Bulletin*	9/26/2016	7
	<u>Notice of Application:</u> <ul style="list-style-type: none"> • MICC 19.15.020(D)(2)(g) 	14-day public comment period provided	9/26/2016 through 5:00 P.M. on 10/10/2016	7
SEPA Determination of Nonsignificance (DNS)	<u>DNS:</u> <ul style="list-style-type: none"> • MICC 19.07.120(L) • MICC 19.07.120(Q)(1) • MICC 19.15.010(E) • MICC 19.15.020(D)(2) • WAC 197-11-355 	Sent to agencies and published in the City Weekly Permit Bulletin*. Also sent to parties of record. 14-day comment and appeal period provided	6/22/2017 through 5:00 P.M. on 7/10/2017	10

Public Notice of Open Record Hearing	<u>Public Notice:</u> <ul style="list-style-type: none"> • MICC19.08.020(E)(2)(a) • MICC 19.15.020(E) <u>Open Record Hearing:</u> <ul style="list-style-type: none"> • MICC 19.15.020(D)(3) 	Sent to all property owners within 300 feet of the subject property, posted on the subject site	September 18, 2017	8
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ii. Written comments were provided to the City by the following parties. The official comment period ran from September 26, 2016 to 5:00 P.M. on October 10, 2016, however all comments received regarding the project have been considered and are included:

Exhibit Number	Party/Parties of Record	Address	Date Received
24	Charlie Naden	8074 SE 73 rd Mercer Island	October 5, 2016
25	Elizabeth Gilman	7217 80 th Ave SE Mercer Island	October 7, 2016
26	Kathy Govier	7707 Ridgecrest Lane	October 7, 2016
27	Justin Bross and Gloria Lee	7860 SE 73 rd PI Mercer Island	October 10, 2016
28	Clay and Tracey Dubofsky	7209 80 th Ave SE Mercer Island	October 10, 2016
29	Kirk Griffin and Sara Hull	7845 SE 73 rd St Mercer Island	October 10, 2016
30	SE 73 rd Place Residents	Various (see exhibit)	October 10, 2016
31	Joan and Dale Tilson	7207 80 th Ave SE Mercer Island	October 10, 2016
32	David and Linnea Wexler	7815 SE 73 rd PI Mercer Island	October 10, 2016
33	Kirk Griffin	7845 SE 73 rd PI Mercer Island	October 13, 2016
34	Lloyd C. Gilman	7217 80 th Ave SE Mercer Island	October 17, 2016
35	Rebecca and Albert Moscatel	7855 SE 73 rd PI Mercer Island	October 19, 2016
36	Lloyd and Elizabeth Gilman	7217 80 th Ave SE Mercer Island	February 12, 2017
37	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	March 9, 2017

Response to Comments

Written comments mostly referred to a few issues including access to the plat, preservation of an existing trail, traffic impacts, stormwater runoff, preservation of trees, construction hours, utilities, and an existing fence along the southern property line.

Access

The proposal will include the construction of a private road in an access tract within the proposed subdivision for ingress and egress. MICC 19.09.040(B) requires that private access roads serving three or more single family residences be at least 20 feet in width. However, the 2015 IFC (International Fire Code) Appendix D requires that dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) shall be provided with width and turnaround provisions in accordance with Table D103.4. The table

provisions for an access road of 501-750 feet is a width of 26 feet and a 120-foot hammerhead, 60-foot "Y" or 96-foot diameter cul-de-sac in accordance with Figure D103.1. [2015 IFC – D103.4 Dead ends.] Pursuant to IFC 503.2.1 Dimensions, fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm). The proposed fire apparatus road will be approximately 650 feet in length and a dead end so the applicant is proposing a 26-foot wide paved surface roadway (Exhibit 2.4) with an Acceptable Alternate to 120-foot hammerhead, which in this circumstance is a 20-foot wide access tract (Exhibit 2.2) per 2015 IFC Figure D103.1. These improvements comply with the International Fire Code. The gradient of the proposed road shall not exceed 15 percent (Exhibit 2.4). Additionally, a five-foot-wide pedestrian path will be constructed across the subdivision to connect 78th Ave. SE with SE 72nd Ave. SE. Staff and applicant analyzed the options available for vehicular and pedestrian access for the proposed subdivision since it has access rights to both SE 72nd St. and 78th Ave. SE. The 25-foot-wide tract connecting the site to 78th Ave. SE is not wide enough to accommodate both the roadway (26'), curbs (6" + 6"), pedestrian path (5') and space for construction (18" + 18"). The total width needed is approximately 35 feet. The 30-foot-wide tract/easement connecting the site to SE 72nd St. is of sufficient width to construct the roadway.

Trail

The City Engineer is requiring a pedestrian trail across the subject property connecting 78th Ave. SE to the west with SE 72nd Street to the north. This provides a connection with the existing gravel trail along the west side of The Lakes subdivision and a safe route to school consistent with Goal 12 in the Comprehensive Plan (transportation element) and Goal 6 of the Pedestrian and Bicycle Facilities Plan regarding provision of safe access and connections between residential areas, schools, and other areas. The existing trail adjacent to The Lakes is located adjacent/within a 20-foot-wide pedestrian and utility easement and the access easement (80th Ave SE). The gravel trail currently terminates at the south end of 80th Ave. SE where pedestrians walk in 80th Ave SE north to SE 72nd St. 80th Ave SE will be widened and paved from SE 72nd Street to the subject property, taking up the majority of the access easement. The subdivision will be required to provide a safe pedestrian route to school from 78th Ave SE through the subdivision and along 80th Ave SE to SE 72nd St. To comply with this requirement, the developer has proposed construction of a gravel trail adjacent to the new roadway, to be located within the existing easement in The Lakes to connect to SE 72nd St.

Traffic

According to the Plat Site Access Analysis (Exhibit 17), the proposed plat will generate five weekday AM peak hour trips and six weekday PM peak hour trips according to average trip generation rates published in the Institute of Transportation Engineers (ITE) Trip Generation Manual, the industry standard. A complete traffic impact analysis is required for developments that generate 20 or more peak hour trips and an abbreviated analysis is allowed for developments that generate between 10 and 19 peak hour trips. The proposed project is below both of these thresholds with six trips in the PM peak hour. However, the memo included trip generation, trip distribution, trip assignment, and intersection level of service information similar to an abbreviated analysis. The Plat Site Access Analysis also analyzed intersection and sight distance at the intersection of 80th Ave SE and SE 72nd St consistent with American Association of State Highway and Transportation Officials (AASHTO) standards. Stopping sight distance is the distance a driver needs to see in order to come to a complete stop after recognizing an object in the roadway while intersection sight distance is the distance an exiting driver needs to see in order to be able to identify an acceptable gap in major street traffic and enter traffic without slowing oncoming vehicle speeds by more than approximately 15 percent). It was determined that stopping sight distance exceeds the required distance both east and west. The intersection sight distance from the east of 80th Ave SE exceeds the required distance, however the required distance to the west of 80th Ave SE is obstructed by a bank of mailboxes and street trees along the south side of SE 72nd St at 225 feet. According to the analysis, "Although this indicates that drivers on SE 72nd Street

may need to slow slightly should vehicles pull out from 80th Ave SE, drivers on SE 72nd St are provided enough stopping distance to stop if necessary.”

Stormwater Runoff

The City of Mercer Island Engineering Division has identified applicable stormwater management measures which will appropriately collect and manage stormwater runoff from the site to mitigate potential flooding and/or drainage problems. Stormwater management has been designed in accordance with the 2005 Department of Ecology Stormwater Management Manual for Western Washington and MICC 15.09.050 Standards for Development and Redevelopment. The preliminary design includes two stormwater detention vaults to control the rate of runoff from the site into the City's drainage system and treatment of runoff from the new roadway to protect water quality. Additionally, the construction drawings will include a temporary sediment and erosion control plan to control site erosion, turbidity in construction runoff, and tracking of mud offsite from construction vehicles.

Trees

Tree retention/protection, removal, and replacement is determined by the City Arborist in accordance with MICC 19.10.040(B) to design and locate improvements for reasonable development of property using reasonable best efforts to protect trees on the site and MICC 19.10.080(A) to conduct all construction work using best construction practices. The City Arborist's determination is based on a review of the site, the plans and the site-specific information contained in the project arborist's tree report. Tree protection fencing will be installed around trees designated for protection. The fencing will be placed at the drip lines of trees to protect the tree, including the canopy and significant roots from damage during construction. Grading/excavation will be minimized to the extent feasible to preserve adjacent trees. In addition, a Native Growth Protection Easement has been designated on Lot 5 to protect a grove of significant trees. The western limit was determined by air excavation to confirm that there are no significant tree roots extending from the grove. The applicant has used reasonable best efforts to protect trees by creating this easement, resulting in one less potential lot on the site. The tree replacement ratio according to MICC 19.10 varies from 0:1 to 4:1 and is determined when the site development and tree permits are issued.

Construction Hours

Construction hours will be limited to 7:00 AM to 7:00 PM, Monday through Friday and 9:00 AM to 6:00 PM on Saturdays. This is consistent with construction hours proposed by the Planning Commission for the upcoming residential development standards that will likely be adopted by the date of this hearing. Currently construction is allowed between 7:00 AM to 10:00 PM Monday through Friday and 9:00 AM to 10:00 PM on Saturdays, Sundays, and legal holidays per MICC 8.24.020.Q.

Utilities

As condition by Engineering conditions 6, reflecting MICC 19.08.040 “All utilities shall be placed underground unless waived by the city engineer.” This code section refers to utilities that are within the plat. Off-site utilities are not required to be placed underground. The city requires notification to those affected by water service interruptions. Other utilities are provided by the private sector (gas, electricity, telecommunications) and these companies are responsible for notification of service interruptions.

- iii. Pursuant to MICC 19.08.020(F)(3), MICC 19.15.010(E), and MICC 19.15.020(F)(1), both an open record public hearing in front of the Hearing Examiner and a subsequent public meeting with the City Council are required for preliminary long plat applications. The open record public hearing with the Hearing Examiner is scheduled for Thursday, October 19, 2017 at 6:00 PM. The date of the public meeting with the City Council is tentatively scheduled for November 21, 2017 at 7:00 PM. Both the open record public hearing and the public meeting are to be held on their above specified dates in the Mercer Island City Council Chambers located at 9611 SE 36th Street, Mercer Island, Washington. The

City Council is the decision authority for preliminary long plats per MICC 19.15.010(E). The City Council will decide on the proposed long plat after considering the Hearing Examiner's recommendation. Notice for the open record hearing was provided as detailed previously in this report. After the City Council's decision regarding the preliminary long plat, per MICC 19.15.020(H)(2), a Notice of Decision will be published in the City's Weekly Permit Bulletin. Additionally, the Notice of Decision will be mailed to all parties of record.

- iv. MICC 19.02.020(C)(1) requires a front yard depth of 20 feet or more, a rear yard depth of 25 feet or more, and a side yard depth to have the sum of at least 15 feet, provided, no side yard abutting an interior lot line shall be less than five feet, and no side yard abutting a street shall be less than 10 feet. The site currently contains a single-family residence, a detached carport, two barns, and two outbuildings (Exhibit 2.12). The applicant proposes demolition of the existing structures prior to final plat recording. In Exhibit 2.2, the applicant has identified a building pad for each lot in accordance to MICC 19.08.020(D)(2) and MICC 19.09.090(A). The demolition of single-family residences and structures is regulated by the Building Department. Therefore, prior to final long plat approval, the applicant is required to obtain demolition permits and demolish the existing structures to meet the building setback requirements for the new property lines within the long subdivision; this requirement is incorporated as a recommended condition of approval.
- v. MICC 19.07 protects critical areas and prevents hazards to public health, welfare and safety by minimizing impacts to critical areas. City GIS maps were consulted, the geotech report (Exhibit 16) was studied, and staff walked the site to determine if any critical areas including watercourses, wetlands and geohazard areas are located on the site. No critical areas were detected on the site.
- vi. MICC 19.08.020(F)(4) states "as a condition of preliminary approval of a project, the City Council in the case of a long subdivision...may require the installation of plat improvements as provided in MICC 19.08.040 which shall be conditions precedent to final approval of the long subdivision." The City Engineer has reviewed the proposed long subdivision for compliance with MICC 19.08.020 and provided the recommended conditions of approval related to installation of plat improvements, which are included in this report.
- vii. MICC 19.10.020(B)(1) states that a permit is required for tree removal as a result of construction work. The City Arborist has provided comments that would ensure consistency with Chapter 19.10 MICC and are incorporated as recommended conditions of approval.
- viii. MICC 19.15.010(E) states that the City Council is the decision authority for final long plat approvals. MICC 19.08.020(F)(5)(a) states that "once the preliminary plat for a long subdivision has been approved by the city, the applicant has five years to submit a final plat meeting all requirements of this chapter to the city council for approval." A plat that has not been recorded within five years after its preliminary approval shall expire, becoming null and void. A new application must be submitted to revitalize an expired plat. In order to ensure the applicant is fully aware of, and will comply with this requirement, it is recommended that it become a condition of approval.
- ix. MICC 19.17, 19.18, and 19.19 require the payment of impact fees for the funding of schools, parks, and transportation. Impact fees shall be paid at the issuance of each building permit or they may be deferred until final inspection of a residential development unit in accordance with MICC 19.17.080, 19.18.060 and 19.19.060. In order to ensure the applicant is fully aware of, and will comply with this requirement, it is recommended that it become a condition of approval. Impact fees are not subject to vesting and the amount paid will be the impact fee amount in effect at the time of payment.

E. Proposed subdivisions shall comply with the Shoreline Management Act:

Staff Analysis:

The proposal is not within 200 feet of a shoreline, and is not considered to be located within “shorelands” as defined by MICC 19.16.010(S). Consequently, the Shoreline Management Act is not applicable per MICC 19.07.110(A)(2) and RCW 90.58.030(2)(f).

F. Proposed subdivisions shall comply with other applicable legislation:

Staff Analysis:

The requirements for long subdivision regulations, including RCW 58.17, have been adopted by the City of Mercer Island. An evaluation for consistency with other applicable legislation is included below.

- i. The six-lot long plat proposal is subject to review under the State Environmental Policy Act (SEPA) per MICC 19.07.120(J)(1) and WAC 197-11-704(2)(a). The applicant’s current SEPA checklist was received by the City on June 19, 2017 (Exhibit 9). After review of the checklist, a Determination of Nonsignificance (Exhibit 10) was issued, pursuant to WAC 197-11-340(2). The comment period ran from June 22, 2017 until 5:00 P.M. on July 10, 2017. The appeal period ran concurrent with the SEPA comment period from June 22, 2017 until 5:00 P.M. on July 10, 2017. No comments or appeals were received.

3. MICC 19.08.030(B) requires that:

- A.** *The subdivision shall be reconciled as far as possible with current official plans for acquisition and development of arterial or other public streets, trails, public buildings, utilities, parks, playgrounds, and other public improvements.*

Staff Analysis:

The current official plans for acquisition and development of arterial or other public streets, trails, public buildings, utilities, parks, playgrounds, and other public improvements do not designate any portion of the subject property. Most of these plans do not apply.

Although the Pedestrian and Bicycle Facilities Plan does not specifically designate the subject property for a pedestrian trail, it does prioritize safe routes to school for children to walk and bike to school and prioritizes more paths/trails for the exclusive use of pedestrians or sidewalks to and between destinations. The subject site is within walking distance of Islander Middle School and Lakeridge Elementary School. The City of Mercer Island Engineering Division will require a pedestrian path across the proposed subdivision to provide a safe route to school.

- B.** *If the preliminary plat includes a dedication of a public park with an area of less than two acres and the donor has designated that the park be named in honor of a deceased individual of good character, the city shall adopt the designated name.*

Staff Analysis:

The proposed long plat does not propose to include a dedication of a public park. Therefore, this provision does not apply.

4. MICC 19.08.030(C) requires that:

- A.** *Where the project may adversely impact the health, safety, and welfare of, or inflict expense or damage upon, residents or property owners within or adjoining the project, other members of the public, the state, the city, or other municipal corporations due to flooding, drainage problems, critical slopes, unstable soils, traffic access, public safety problems, or other causes, the code official shall require the applicant to adequately control such hazards or give adequate security for damages that may result from the project, or both.*

Staff Analysis:

The City of Mercer Island Engineering Division has identified applicable stormwater mitigation measures, which if implemented as conditions of approval, would adequately control any potential flooding or drainage problems. Additional requirements may be imposed at the time of building permit review. According to the plat Site Access Analysis (Exhibit 17), the site has not been identified as having traffic access hazards or other public safety problems. According to the Geotech Report (Exhibit 16), there are no critical slopes or unstable soils on site. There are no identified public safety problems.

- B.** *If there are soils or drainage problems, the City Engineer may require that a Washington registered civil engineer perform a geotechnical investigation of each lot in the project. Stormwater shall be managed in accordance with the criteria set out in MICC 15.09 and shall not increase likely damage to downstream or upstream facilities or properties.*

Staff Analysis:

The applicant has submitted reports by a Geotechnical Engineer (Exhibit 16) to address any potential soils issues. Additional reports may be required at the time of building permit review for individual lots. The Building Official may also require that a Geotechnical Engineer be present during construction to monitor the work and recommend special techniques or mitigating measures. Plans for stormwater management are provided within Exhibit 1. If stormwater measures are implemented, as required by the Engineering Division, the stormwater would be managed in accordance with the criteria set out in MICC 15.09.030 and would not increase the likely damage to downstream or upstream facilities or properties. The applicant will be constructing two stormwater detention systems designed to mitigate stormwater runoff generated by the site (Exhibit 2.6).

- C.** *Alternative tightline storm drains to Lake Washington shall not cause added impact to the properties, and the applicant shall submit supportive calculations for storm drainage detention.*

Staff Analysis:

The applicant is not proposing to tightline storm drains to Lake Washington.

- 5.** MICC 19.08.030(D) requires for streets, roads and rights-of-way that:

- A.** *The width and location of rights-of-way for major, secondary, and collector arterial streets shall be as set forth in the comprehensive arterial plan.*

Staff Analysis:

The applicant is neither proposing to alter an existing arterial, nor construct an extension of an existing arterial. This provision does not apply.

- B.** *Public rights-of-way shall comply with the requirements set out in MICC 19.09.030.*

Staff Analysis:

The construction and design standards for arterial and local access streets are defined by MICC 19.09.030. The subject property is accessed from 80th Avenue SE. The portion of 80th Ave SE that is used for access is both a tract and a private access easement. No portion of access to the site will be public right of way. (Exhibit 2). This private road will meet the requirements of MICC 19.09.040 and 2015 IFC Appendix D.

- C.** *Private access roads shall meet the criteria set out in MICC 19.09.040 and 2015 IFC Appendix D*

Staff Analysis:

The proposal will include the construction of a private road in an access tract within the proposed subdivision for ingress and egress. MICC 19.09.040(B) requires that private access roads serving three or more single family residences be at least 20 feet in width. However according to the 2015 IFC

(International Fire Code) Appendix D requires that dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) shall be provided with width and turnaround provisions in accordance with Table D103.4. The table provisions for an access road of 501-750 feet is a width of 26 feet and a 120-foot hammerhead, 60-foot “Y” or 96-foot diameter cul-de-sac in accordance with Figure D103.1. [2015 IFC – D103.4 Dead ends.] The applicant is proposing a 26-foot wide fire access road with a 26-foot wide paved surface (Exhibit 2.4) with an Acceptable Alternate to 120-foot hammerhead, which in this circumstance is a 20-foot wide access tract (Exhibit 2.2) per 2015 IFC Figure D103.1. The gradient of the proposed road shall not exceed 15 percent (Exhibit 2.4).

- D. *Streets of the proposed subdivision shall connect with existing improved public streets, or with existing improved private access roads subject to easements of way in favor of the land to be subdivided.*

Staff Analysis:

The applicant is proposing a new private access road, which will connect with SE 72nd St, an existing public street. This provision is met.

6. MICC 19.08.030(E) requires for residential lots in new subdivisions that:

- A. *The area, width, and depth of each residential lot shall conform to the requirements for the zone in which the lot is located. Any lot which is located in two or more zones shall conform to the zoning requirements determined by the criteria set out in MICC 19.01.040(G)(2).*

Staff Analysis:

MICC 19.01.040(G)(2) provides the guidelines for determining which zoning designation applies when a boundary between zones divides a lot into two or more pieces. A review of the current adopted zoning map finds that the subject parcel is located entirely with the R-9.6 zone. Per MICC 19.02.020(A), the minimum lot area for the underlying R-9.6 zone is 9,600 square feet. MICC 19.02.020(A) also requires a minimum lot width of 75 feet and a minimum lot depth of 80 feet.

DIMENSIONAL STANDARDS (AREA, WIDTH, AND DEPTH)

The table below shows the proposed lot dimensions:

	Net Lot Area¹ (square feet)	Proposed Lot Width (feet)	Proposed Lot Depth (feet)
Lot 1	10,431	83.1	125.5
Lot 2	10,347	104	99.5
Lot 3	10,298	103.5	99.5
Lot 4	10,458	106.8	99.5
Lot 5	18,938 (includes NGPE ² of 6,728 s.f.)	227.6	84.5
Lot 6	12,490	149.8	84.5

¹ Net area is the lot area excluding that portion of the lot which is part of a vehicular access easement per MICC 19.02.020(A)(2). The term “easement” is included in definition of street in MICC 19.16.010(S).

² Native Growth Protection Easement

BUILDING PADS

Building Pads

Per MICC 19.09.090(A), building pads must be identified, and MICC 19.09.090(A)(3) states that “no cross-section dimension of a building pad shall be less than 20 feet in width.” The building pad shall not be located within yard setbacks, rights-of-way, and critical areas or their buffers and shall consider vegetation.

Staff Analysis

The preliminary long plat in Exhibit 2.2 indicates that the building pads proposed by the applicant are exclusive of setbacks, rights-of-way, critical areas and buffers, and do not have any cross-section widths less than 20 feet. Proposed building pads have been sited to preserve trees on site. This requirement is met.

- B.** *Each side line of a lot shall be approximately perpendicular or radial to the center line of the street on which the lot fronts.*

Staff Analysis:

The side lot lines of all proposed lots are either perpendicular or radial to the private access street upon which they front. This requirement is met.

- 7. MICC 19.08.030(F) requires for special conditions:

- A.** *Subdivisions abutting an arterial street as shown on the comprehensive arterial plan shall be oriented to require the rear or side portion of the lots to abut the arterial and provide for internal access streets.*

Staff Analysis:

The subject property does not abut an arterial street.

- B.** *Where Critical Areas meeting the criteria set out in Chapter 19.07 MICC are present within the subdivision, the code official or city council may require additional restrictions on the lots.*

Staff Analysis:

There are no mapped wetland, watercourses, or geohazards on the site.

- 8. MICC 19.08.020(F)(1) requires that all preliminary approvals or denials of subdivisions shall be accompanied by written findings of fact demonstrating that:

- A.** *The project does or does not make appropriate provisions for the public health, safety, and general welfare and for such open spaces, drainage ways, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds and all other relevant facts, including sidewalks and other planning features that assure safe walking conditions for students who only walk to and from school.*

Staff Analysis:

Reviews by the City Engineer, the City Arborist, the Building Official, the Code Official, and the Fire Code Official have been completed to ensure appropriate provisions for fire protection, ingress/egress access, pedestrian facilities, stormwater, potable water supply, sanitary sewer, and safe/buildable areas; and find that the public health, safety, and general welfare would be protected if the conditions of approval are met. Development of the subject property shall be guided by the technical reports submitted by the applicant (Exhibits 11,12,13,14,15, and 16).

The proposal will include the construction of a private road in an access tract within the proposed subdivision for ingress and egress. MICC 19.09.040(B) requires that private access roads serving three or more single family residences be at least 20 feet in width. However, the 2015 IFC (International Fire Code) Appendix D requires that dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) shall be provided with width and turnaround provisions in accordance with Table D103.4. The table provisions for an access road of 501-750 feet is a width of 26 feet and a 120-foot hammerhead, 60-foot "Y" or 96-foot diameter cul-de-sac in accordance with Figure D103.1. [2015 IFC – D103.4 Dead ends.] Pursuant to IFC 503.2.1 Dimensions, fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches

(4115 mm). The proposed fire apparatus road will be approximately 650 feet in length and a dead end so the applicant is proposing a 26-foot wide paved surface roadway (Exhibit 2.4) with an Acceptable Alternate to 120-foot hammerhead, which in this circumstance is a 20-foot wide access tract (Exhibit 2.2) per 2015 IFC Figure D103.1. These improvements comply with the International Fire Code. The gradient of the proposed road shall not exceed 15 percent (Exhibit 2.4). Additionally, a five-foot-wide pedestrian path will be constructed across the subdivision to connect 78th Ave. SE with SE 72nd Ave. SE. Staff and applicant analyzed the options available for vehicular and pedestrian access for the proposed subdivision since it has access rights to both SE 72nd St. and 78th Ave. SE. The 25-foot-wide tract connecting the site to 78th Ave. SE is not wide enough to accommodate both the roadway (26'), curbs (6" + 6"), pedestrian path (5') and space for construction (18" + 18"). The total width needed is approximately 35 feet. The 30-foot-wide tract/easement connecting the site to SE 72nd St. is of sufficient width to construct the roadway. The developer will be required to provide a safe pedestrian route to school from 78th Ave SE through the subdivision and along 80th Ave SE to SE 72nd St. To comply with this requirement, the developer has proposed construction of a gravel trail adjacent to the new roadway, to be located within the existing easement in The Lakes to connect to SE 72nd St.

These improvements will provide a connection with the existing gravel trail along the west side of The Lakes subdivision and a safe route to school consistent with Goal 12 in the Comprehensive Plan (transportation element) and Goal 6 of the Pedestrian and Bicycle Facilities Plan regarding provision of safe access and connections between residential areas, schools, and other areas. The existing trail adjacent to The Lakes is located adjacent/within an existing 20-foot-wide pedestrian and utility easement on the west side of The Lakes subdivision adjacent to the east side of the subject property and the access easement also known as (80th Ave SE). The gravel trail exists in the easement in The Lakes and currently terminates at the south end of 80th Ave. SE where pedestrians walk along the gravel roadway in 80th Ave SE north to SE 72nd St. 80th Ave SE will be widened and paved from SE 72nd Street to the subject property, taking up the majority of the access easement.

In addition to other fire safety regulations, the minimum fire-flow and flow duration requirements for one- and two-family dwellings, Group R-3 and R-4 buildings and townhouses shall be as specified in Tables B105.1(1) and B105.1(2) of the 2015 IFC. The number of hydrants and hydrant spacing shall be in accordance with TABLE C102.1. The applicant is proposing new fire hydrants that meet the fire flow, number, and spacing requirements of these sections."

A review for consistency with the Land Use and Capital Facility Elements of the Comprehensive plan finds that there are no identified needs in the area for parks and recreation, playgrounds, schools and school grounds.

The closest transit stop is approximately one third of a mile from the site at the intersection of SE 72nd Street and 84th Ave SE. The City does not determine the location of new transit stops.

Staff finds that the proposal makes appropriate provisions for the public health, safety, and general welfare

B. *The public use and interest will or will not be served by approval of the project.*

Staff Analysis:

The City finds that uncoordinated and unplanned growth, together with a lack of common goals expressing the public's interest in the conservation and the wise use of our lands, pose a threat to the environment, sustainable economic development, and the health, safety, and high quality of life enjoyed by residents of the city. The proposed subdivision would comply with this goal and help to achieve the state mandated population growth targets (RCW 36.70A.215), which have been adopted in the City's Comprehensive Plan, in a manner consistent with the zoning adopted for the

area in 1965 (Ordinance 123). Therefore, the public use and interest will be served by approval of the project due to compliance with the comprehensive plan, growth targets, and coordinated growth.

C. *The project does or does not conform to applicable zoning and land use regulations.*

Staff Analysis:

As discussed above, the project conforms to all applicable zoning and land use regulations including, but not limited to, setbacks, impervious surface coverage, gross floor area, and critical areas.

III. CONCLUSIONS OF LAW

Based on the above Findings of Facts, the following Conclusions of Law have been made:

1. As conditioned, the proposed subdivision is consistent with, and therefore, would comply with the arterial, capital facility, and land use elements of the Comprehensive Plan. Additionally, the proposed long plat would be consistent with, and therefore, comply with all other chapters of the development code, the Shoreline Management Act, and other applicable regulations, subject to the conditions of approval.
2. The use of this property is residential, which is a permitted use in the underlying zone. The residential proposal in the underlying zone as conditioned is consistent with the adopted current and official Comprehensive Plan land use element, and plans for arterial streets, trails, public facilities, utilities, parks and playgrounds, subject to the conditions of approval.
3. The public health and welfare will be served by the approval of the project as conditioned because it will provide additional housing to meet the City's growth management targets. The residential proposal as conditioned does not create adverse impacts to health, safety or welfare or inflict damage to adjacent properties or the public interests for flooding, drainage, slopes, unstable soils, traffic, public safety or other causes, subject to the conditions of approval.
4. The proposed long plat as conditioned is consistent with the requirement for streets, roads, and rights-of-way if the requirements of the City of Mercer Island Engineering Department are met for this long plat.
5. The proposal meets the minimum lot area, width, and depth of each residential lot for the zone in which the lots are located, and complies with all applicable zoning regulations as conditioned.
6. As conditioned, appropriate provisions are made for the public health, safety, and general welfare and for such open spaces, drainage ways, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds and all other relevant facts, including sidewalks and other planning features that assure safe walking conditions for students who only walk to and from school; and (b) the public use and interest will be served by the platting of such subdivision and dedication.

IV. STAFF RECOMMENDATION

Based upon the above noted Findings of Fact and Conclusions of Law, long plat application SUB16-007 for a six-lot long plat, as depicted in Exhibit 1, is hereby recommended for preliminary approval, subject to the conditions of approval noted below.

V. STAFF RECOMMENDED CONDITIONS OF APPROVAL

It is hereby recommended that the following conditions shall be binding on the "Applicant," which shall include owner or owners of the property, heirs, assigns and successors.

General

1. The final plat shall be designed substantially in conformance with the preliminary plat of record submitted as part of this long plat application, Exhibits 1 and 2, and as required to be amended by the Conditions of Approval.
2. The proposed and future development of this property shall comply with the zoning district, or as amended at the time of development.
3. The removal of native vegetation is to be minimized and limited to active construction areas.
4. The existing structures on site shall be demolished prior to issuance of final approval of this long plat.
5. The applicant has five years to submit a final plat meeting all requirements of the Conditions of Approval. A plat that has not been recorded within five years after its preliminary approval shall expire. A new application is required to revitalize an expired preliminary plat.
6. Noise impacts shall be minimized. The applicant should conduct the most disruptive and noisiest elements of site development and construction during those times when adjacent residents are less likely to be home, which is generally between 7:00 A.M. and 7:00 P.M. on weekdays (Monday through Friday) and 9:00 A.M. to 6:00 P.M. on Saturdays. Construction is prohibited on Sunday and holidays.
7. Prior to the start of site development and building construction, the applicant shall prepare a plan to maintain reasonable access to the properties served by 80th Ave SE (the private road) between the site and SE 72nd Street, especially when improving the 80th Ave SE roadway and underground utilities. This plan shall be reviewed by the city and shall be satisfactory to impacted neighbors.
8. Prior to final plat approval, the applicant shall obtain demolition permits and demolish the existing structures.
9. School, traffic and park impact fees will be due at building permit issuance or may be deferred in accordance with MICC 19.17, 19.18, and 19.19.
10. Prior to recording final plat, the applicant shall add an addressing note pursuant to RCW 58.17.280, in a form prescribed by the City, to the face of the final plat.
11. A pedestrian path across the proposed subdivision providing a safe route to school is required as required by RCW 58.17.110.
12. Prior to the start of construction, the applicant shall prepare for the city to review a construction management plan. This construction management plan shall be followed throughout the duration of plat construction. Any modifications to the plan shall be submitted to the city for review. The City shall maintain authority to reasonably reject the applicant's construction management plan or any modifications to the plan.
13. Adjust alignment and grade of the pavement within the access easement also known as 80th Ave SE to minimize impacts to vegetation.
14. Pursuant to MICC 19.01.060 a hold harmless/indemnity agreement and covenant not to sue shall be signed and provided to the city before any work begins on the property deeded to the city under King County recording number 5302801 and underlain by the easement recorded as King County recording number 4062261 and legally defined as: The East 30' of the South 100' of the following described property: The South 100' in width of the following described property: The East 227.40' of the No.240' of the East ½ of the N.W. ¼ of the S.E. ¼ of Sec 25, Township 24 No., Range 4 East,

W.M., in King County, Wash. Except that portion thereof lying within Walter G. McLean Road (also known as S.E. 72nd Street).

15. New single-family homes on lots resulting from the subdivision will be located in building pads designated on the site plans.

Arborist

1. Pursuant to MICC 19.10.020, a Tree Permit is required before any work begins, including demolition and grading.
2. You are required to use methods in conjunction with the city arborist and your project arborist that show you have used "reasonable best efforts" per MICC 19.10.040(B) and "best construction practices" per MICC 19.10.080(A) to avoid damaging protected trees during plat and individual lot development.
3. A tree protection inspection is required before any plat work begins, including demolition and grading, per MICC 19.10.080 (A)(3).
4. Submitted materials for your plat and building permit applications must show tree protection at the drip lines along with the proposed location of all utilities on the site utility sheets. Per the City Tree Ordinance, MICC 19.10.040(B), reasonable best efforts must be taken to avoid taking a protected tree during development of the lot.
5. At time of site development, tree removal is limited to those trees identified on the plat plan that accommodate site development infrastructure improvements [MICC 19.10.080(A)(3)]. Trees that must be removed at a later date will be considered at time of building permit submittal. Any additional removals must be approved by the City Arborist prior to their removal. At that time, you will be required to follow building permit submittal requirements as stated in MICC 19.10.080.
6. Final tree protection and removal will be determined in the field after all plat improvements are accurately staked in the field.
7. You are required to install all site development replacement trees before final approval of the plat (MICC 19.10.060). Please install trees on perimeters and outside of building pads so they are not damaged during future construction. Alternatively, replacement trees may be deferred when approved by the City Arborist if the tree replacements are provided through an approved landscape plan for the entire plat and a performance bond is provided.
8. All saved trees shall be protected by chain-link fence or orange plastic fence at the dripline or specified limits of disturbance provided in submitted Project Arborist report.
9. If any saved trees protection fencing is encroached upon by construction and the City Arborist suspects the trees have been damaged, the following may be required: That the tree shall be assessed for damage by a TRAQ Qualified Arborist. If damage is found and increases risk of failure or decreases longevity of the tree by increasing the likelihood of the tree of going into decline, then the damaged tree shall be appraised for value by qualified Arborist and triple damages may be assessed. All reports will be produced at the expense of the applicant.
10. Trees within the proposed NGPE shown on the Tree Retention Plan Exhibit 2.9 shall be protected during all construction. No trees will be allowed for removal unless they pose a high risk based on written assessment from a qualified arborist and approved by the City Arborist.
11. Provide and record a tree conservation easement on lot 5 and show on the final plat. The location shall generally be where the proposed NGPE is reflected on the Tree Retention Plan Exhibits 2.9.
12. Provide a written restriction on the final plat stating, "Trees preserved throughout construction of this plat and home construction will be required to be retained in perpetuity unless proven to be hazards.

Applicants will use best effort design practices to avoid disturbance of the root plates of significant trees.”

Fire Code Official

1. The proposed private access tract shall have a paved surface no less than 26 feet in width. The 26 feet must be completely paved and shall not be comprised of a combination of pavement and gravel shoulders.
2. Two fire hydrants are required. The second hydrant is required to be installed at 300 feet to 350 feet spacing from the new one shown on Exhibits 2.2 and 2.6.

Engineering

1. Easements for shared access, utilities, and storm drainage facilities shall be depicted on the face of the final plat. Language which indicates joint rights and responsibilities of each lot with respect to all utilities and roadways shall be shown along with individual lot Joint Maintenance Easement Agreements (where applicable) for all shared usage and filed with the King County Recorder and noted on the final plat. The easement shall indicate whether it is public or private, existing or proposed.
2. Damage to adjacent properties or public rights-of-way resulting from construction (e.g. siltation, mud, runoff, roadway damage caused by construction equipment or hauling) shall be expeditiously mitigated and repaired by the contractor, at no expense to the City. Failure to mitigate and repair said damage, or to comply with the approved construction plans, the permits issued by the City, or the City requirement for corrective action may be cause for the issuance of a “Stop Work” order, foreclosure on the plat bond/security, and/or other measures deemed appropriate by the City Engineer or Code Official to ensure construction consistent with the approved plans and protection of public safety.
3. The final plat shall be prepared in conformance with Title 58 RCW and Surveys shall comply with Chapter 332-130 WAC. Additionally, provide the final plat as a PDF and mylar hardcopy. Submit using Mercer Island's datum and tie the plat to at least two City monuments.
4. A City of Mercer Island title block for approval signatures (City Engineer and the Mayor) shall be provided on the final plat along with the designated Long Plat number.
5. Construction of all improvements for access, utilities, storm drainage, and site work shall comply with current City ordinances and the requirements of the City Engineer.
6. All utilities serving the plat shall be under grounded (MICC 19.08.040) and shall be designed and constructed in accordance with City of Mercer Island Ordinances.
7. Plat improvement plans prepared by a Washington State licensed engineer shall be submitted for review and approval by the City Engineer. The improvement plans shall include:
 - a. Plat access road - Comply with the Fire Code requirements and standards contained in MICC 19.09.040.
 - b. Temporary Erosion Control measurements.
 - c. Grading Plan.
 - d. Water main and appurtenances
 - I. Provide an 8” ductile iron looped water main from east to west to serve all lots of the plat in a manner that provides both domestic water and fire suppression needs acceptable to the City Engineer and Fire Marshal. The design shall use reasonable best efforts to protect regulated trees and minimize utility crossings.
 - II. Fire hydrants – Show the locations of existing and new hydrants serving the plat as required by the Fire Marshal.
 - III. Provide a minimum 7.5 feet of separation between the public water main and private storm drainage system.

- IV. Provide a minimum of ten feet of separation between the public water main and private sanitary sewer system.
- V. Locate water meters outside of the future driveway areas.
- VI. Abandon all existing water services currently serving the existing lot at the City water main.
- e. Sanitary sewer and appurtenances
 - I. Extend an 8" private sewer line to serve all lots of the plat.
 - II. Show the sanitary sewer stub outs.
 - III. Abandon all existing side sewers at the City sewer main.
- f. Stormwater
 - I. Provide treatment of runoff from the street and any other pollution generating impervious surfaces (PGIS) and flow control for the site in accordance with the 2005 Department of Ecology's Stormwater Management Manual for Western Washington. The pre-developed condition must be modeled as "2nd growth forest". The drainage report, detention system calculations and drainage plan shall be prepared by a civil engineer licensed by the State of Washington.
 - II. Show the storm drainage stub outs for all lots.
 - III. A Department of Ecology Construction General Permit is required for this project.
- g. Pedestrian Facilities

Provide a five-foot-wide (minimum) public trail across the plat from 78th Ave. SE to SE 72nd St. in a manner acceptable to the City Engineer. Maintenance of the trail section within the plat shall be the responsibility of the owners of the plat. The portion from 78th Ave. SE, east to 80th Ave. SE shall be cement concrete or other hard surface as approved the City Engineer.
- h. Dry utilities
 - I. Show the proposed dry (power, gas, etc.) utility corridor on the plan. Dry utilities shall not be located within the public utility easements except to the extent allowed by the City Engineer.
- 8. Easements
 - I. Provide a 15-foot-wide public water main easement centered over the new water main and additional area for the new fire hydrants and new water meters as required by the City Engineer.
 - II. Provide a 7-foot-wide public pedestrian easement through the plat from 78th Ave. SE to 80th Ave. SE.
 - III. All new public utility easements shall be exclusive and not shared with private utilities except to the extend approved by the City Engineer.
 - IV. Show all existing and proposed easements. Clearly distinguish all public easements from private easements. Private utility easement and public utility easement shall not be combined.
- 9. All plat improvements shall be completed prior to final plat approval or bonded and completed prior to issuance of building permits when allowed by the City Engineer. A survey grade as-built drawing in PDF format that shows all utilities and long plat improvements shall be submitted to the City Engineer upon completion of the work.
- 10. The following notes shall be placed on the final plat:
 - I. Maintenance and repair of the private sanitary sewer system and joint use side sewers (sewer lines from the building to the private sewer main), shared roads, access easements, public trail, private storm drainage facilities shall be the responsibility of the owners of each lot served (with the exception that owners of any lot which is lower in elevation shall not be responsible for that portion of a private side sewer above their connection). If maintenance and repair of any facilities enumerated above are not performed to the satisfaction of the City Engineer, after a timely demand has been made for such action, the City or its agent shall have the right to enter upon the premises and perform the necessary maintenance and repair to protect the safety and general welfare of the public and shall have the right to charge the owner of each lot an equal share of the total maintenance and repair costs. The City or the owner of any lot within this plat shall have the right to bring action in Superior Court to require

any maintenance or repair and to recover the costs incurred in making or effecting repairs to improvements.

- II. All staging for construction shall occur on site and shall not be located in the public right-of-way.
- III. No permanent landscaping, structures, or fences shall be placed on or within public utility, storm drainage, or pedestrian path easements without the written approval of the City Engineer.
- IV. If in the opinion of the City Engineer, utilities or storm drainage facilities require maintenance, repair or replacement, the City or its agent shall have the right to enter those lots adjoining the facility for the purpose of maintaining, repairing, relocating or replacing said facilities.
- V. Installation of landscaping and/or structures including trees, shrubs, rocks, berms, walls, gates, and other improvements are not allowed within the public right-of-way without an approved encroachment license agreement from the City prior to the work occurring (MICC 19.06.060).

To view the Exhibits to the
Staff Report for SUB16-007,
please go to:

<http://bit.ly/2zNI5W6>.

Closed Record Public Meeting Script:

Mayor Bassett: Open the Public Meeting & Explain the Purpose / Process

The Council will now address **AB 5363**, regarding the Hearing Examiner's recommendation to approve the **Pratt Preliminary Long Plat, Application No. SUB16-007**.

Pursuant to state law, specifically **RCW 58.17.100**, the purpose of this meeting is for the City Council to consider the Hearing Examiner's recommendation and either (1) adopt the recommendation with conditions granting approval of the preliminary long plat, (2) remand it back to the Hearing Examiner for further review, or (3) reject the recommendation and deny the preliminary long plat based on the record established at the open record public hearing held on October 19, 2017. The record is now closed, meaning no new evidence will be received or considered tonight.

Most typically, the City Council acts in a legislative capacity. We seek public comment for input on legislative matters with very few restrictions. We greatly value the input from our community and believe that public input is an important aspect of how we legislate for the Island. Tonight is different. We will now hold a closed record meeting to discuss the Hearing Examiner's recommendation to approve the Pratt Preliminary Long Plat. In this situation, we act more as judges on a specific project. We understand that the citizens want to be sure that they are heard on this matter. Please know that we have taken the time to carefully review the record created during the open record hearing held by the Hearing Examiner on **October 19, 2017**.

I am going to review the process and ground rules for this closed record meeting. Consistent with the Mercer Island City Code, the Hearing Examiner first reviewed the preliminary plat and then provided her recommendation to the City Council. The recommendation of the Hearing Examiner is intended to examine the conformance of the proposed subdivision to the general purposes of the comprehensive plan, and to planning standards and specifications as adopted by the City. The Hearing Examiner's recommendation is not binding and is subject to the approval of the City Council.

Consistent with **RCW 58.17.110**, any approval or denial of this project must determine whether or not the project:

- makes appropriate provisions for public health, safety and general welfare; open spaces; drainage ways; streets or roads; transit stops; parks and recreation, playgrounds and sidewalks and other planning features that assure safe walking conditions for students walking to and from school;
- serves the public use and interest; and
- conforms to applicable zoning and land use regulations.

Although MICC 19.08.020(F)(3)(c) provides that upon receipt of the Hearing Examiner's recommendation, the City Council shall set the date for a "public hearing," state law allows for only one open record hearing on a land use project per **RCW 58.17.095 and RCW 36.70B.060**, which was held by the Hearing Examiner on **October 19, 2017**. Moreover, **RCW 58.17.100** requires the City Council set a "public meeting" rather than a hearing. Thus, Council must now

hold a **closed record public meeting**. The Council can only consider the record before it, and **no new information may be presented or considered**. The record developed before the Hearing Examiner includes all verbal testimony and comment presented to the Hearing Examiner and all written documents and exhibits submitted to the Hearing Examiner, specifically the following:

1. Staff Report and exhibits thereto;
2. Hearing Examiner Recommendation and exhibits thereto; and
3. Verbatim recording of the open record public hearing conducted by the Hearing Examiner.

The City Council has been provided the record and has reviewed it. **Comments made during the November 6, 2017 Council meeting regarding this project must be disregarded if the comments constitute new information outside of the closed record.**

After considering the record, **the Council has three options: (1) adopt the recommendation and grant preliminary approval of the long plat, (2) remand the long plat back to the Hearing Examiner for further review, or (3) reject the recommendation and deny the preliminary long plat.** The City Council may adopt its own recommendation if it deems a change in the Hearing Examiner's recommendation is needed. If the Council rejects the Hearing Examiner's recommendation, it may also make its own findings of fact, which must be consistent with the evidence in the record. Every decision or recommendation made by the Council must be in writing and must include findings of fact and conclusions to support the decision or recommendation.

The Council will proceed as follows:

- Appearance of Fairness questioning, conducted by the City Attorney;
- Clarifying questions of City staff, if any;
- Discussion/deliberation by Council; and finally,
- Final decision by Council to (1) Adopt, (2) Modify or (3) Reject the Hearing Examiner's recommendation.

Appearance of Fairness Doctrine – City Attorney

The City Attorney will ask questions regarding the appearance of fairness doctrine.

Mayor Bassett – Allow Council Questions of Staff, if any:

As previously noted, the Council must base its decision on the contents of the record created by the Hearing Examiner at the public hearing. Because the staff may be more familiar with the project and the public process than the Council, members of the Council may ask clarifying questions of staff, provided staff's answers are based on the contents of the record and the applicable regulations to be consistent with keeping the record closed. Before we begin our discussion and deliberation process, does any member of the Council have questions of City staff about the proposed six-lot subdivision project known as the Pratt long plat?

Mayor Bassett – Seek Motion to Begin Discussion/Deliberation of the Pratt Long Plat

POTENTIAL MOTIONS:

Adopt the Hearing Examiner's recommendations and grant preliminary approval of the Pratt Long Plat (SUB16-007).

Or, alternatively:

Remand the Pratt Long Plat (SUB16-007) for further review by the Hearing Examiner of the following facts and / or applicable regulations: [SPECIFY].

Or, alternatively:

Reject the Hearing Examiner's recommendations and deny preliminary approval of the Pratt Long Plat (SUB16-007) based upon the following findings of fact and conclusions [SPECIFY].

Council to Discuss/Deliberate Motion on Table

Discussion on motion and/or possible amendments to the motion (only after the motion has been seconded). Vote on amendment to the motion, and then the main motion.

Final decision (vote) by Council to Adopt, Remand or Reject the Hearing Examiner's recommendation.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5361
November 21, 2017
Regular Business**

**CODE AMENDMENT TO UPDATE SCHOOL
IMPACT FEES (1ST READING)**

Proposed Council Action:

Conduct first reading of Ordinance No.17C-29 amending the School Impact Fee amount; waive second reading; and adopt Ordinance No.17C-29

DEPARTMENT OF	City Attorney (Bio Park)
COUNCIL LIAISON	n/a
EXHIBITS	1. Ordinance No.17C-29 2. Mercer Island School District No. 400 Six-Year Capital Facilities Plan 2017-2022
2017-2018 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

School impact fees are imposed on certain residential developments pursuant to chapter 19.17 MICC. The impact fees are collected by the City for the Mercer Island School District (District), and the amount of the impact fees is calculated and determined annually by the District in its six-year capital facilities plan (or an update thereto). Since they were first imposed in 2015, the City has collected \$596,210.12 (through 10/31/17 and not including deferred payments) in school impact fees for the District.

In its most recently adopted six-year capital facilities plan, a copy of which is attached as Exhibit 2, the District has recalculated the amount of the impact fees to be imposed and collected by the City. Currently, the impact fees are \$13,683.56 per Single Family Residence Unit, and \$3,391 per Multi-Family Unit. Under its most recent six-year capital facilities plan, the District is requesting the City to amend and lower the impact fees as follows: \$6,978.19 per Single Family Residence Unit, and \$3,343 per Multi-Family Unit.

The City Attorney's Office is recommending that the impact fees, in addition to being included in the City's permit and impact fee schedule, be codified in MICC 19.17.070, so that the amount is specified clearly and is easy to find.

Finally, because Ordinance No. 17C-29 can be considered a "housekeeping ordinance," it is requested that second reading of the same be waived before adoption. Provisions in chapter 19.17 MICC already contemplate the possibility of changes to the amount of the impact fees based on the District's six-year capital facilities plan. And because impact fees are by law considered to be excise taxes, rather than

development regulations, changes to the fees do not require a Planning Commission recommendation before City Council adoption.

RECOMMENDATION

Assistant City Attorney

MOVE TO: 1. Suspend City Council Rule of Procedure 6.3 requiring a second reading of an ordinance.
 2. Adopt Ordinance No.17C-29 amending Mercer Island City Code 19.17.070 to change the amount of School Impact Fees collected by the City for the Mercer Island School District.

Or, alternatively:

MOVE TO: Set Ordinance No.17C-29 to December 05, 2017 for second reading and adoption.

**CITY OF MERCER ISLAND
ORDINANCE NO. 17C-29**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING
MICC 19.17.070(A) TO CHANGE THE AMOUNT OF SCHOOL IMPACT
FEE COLLECTED BY THE CITY FOR THE MERCER ISLAND SCHOOL
DISTRICT NO. 400, PROVIDING FOR SEVERABILITY, AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, chapter 82.02 RCW authorizes the City of Mercer Island (City) to collect certain impact fees for public facilities that are addressed by a capital facilities plan element of a comprehensive plan adopted and revised pursuant to and in compliance with RCW 36.70A.070; and

WHEREAS, the City adopted Ordinance No. 15C-15, imposing School Impact Fees to be collected by the City for the Mercer Island School District No. 400 (District) on certain developments; and

WHEREAS, MICC 19.17.050 adopts by reference the capital facilities plan developed by the District, and approved by its board, as part of the capital facilities element of the City's comprehensive plan; and

WHEREAS, MICC 19.17.040 and .060 provides that calculation of the school impact fee to be collected by the City for the District shall be based on calculations in the District's capital facilities plan that is submitted to the City; and

WHEREAS, the District has submitted to the City its capital facilities plan for 2017-2022, which establishes a revised fee schedule for single family residence in the amount of \$6,978.19 and for multiple family residence in the amount of \$3,343.00 per unit;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. **Revised.** MICC 19.17.070(A) shall be revised to read as follows:

19.17.070 Assessment and collection of impact fees.

- A. The city shall collect impact fees, based on the city's permit and impact fee schedule, from any applicant seeking a residential building permit from the city. The impact fee section of the city's permit and impact fee schedule shall provide that based on calculations in the District's capital facilities plan, the impact fee shall be \$6,978.19 per single family residence and \$3,343.00 per unit for multiple family residences.

Section 2. **Severability.** If any section, sentence, clause or phrase of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality does not affect the validity of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. This ordinance shall take effect and be in force 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the ____ day of _____ 2017, and signed in authentication of its passage.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

Approved as to Form:

ATTEST:

Kari L. Sand, City Attorney

Allison Spietz, City Clerk

Date of Publication: _____

MERCER ISLAND SCHOOL DISTRICT NO. 400

**SIX-YEAR CAPITAL FACILITIES PLAN
2017 - 2022**



Mercer Island School District No. 400 hereby provides to the City of Mercer Island this Capital Facilities Plan documenting the present and future school facility requirements of the District. The Plan contains all elements required by the State of Washington's Growth Management Act, including a six (6) year financing plan component.

Adopted on August 17th, 2017

MERCER ISLAND SCHOOL DISTRICT NO. 400

2017-2022
SIX-YEAR CAPITAL FACILITIES PLAN

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For information about this plan, call the District Business Services Office
(206) 236-3295

Mercer Island School District No. 400
Mercer Island, Washington
(206) 236-3330

Board of Directors

	<u>Position Number</u>	<u>Term</u>
David D'Souza, President	1	12/2015 - 12/2019
Tracy Drinkwater, Vice-President	3	12/2015 - 12/2019
Adair Dingle	4	12/2013 - 12/2017
Ralph Jorgenson	5	12/2015 - 12/2019
Dave Myerson	2	12/2013 - 12/2017

Central Office Administration

Superintendent	Donna Colosky
Assistant Superintendent of Learning Services	Fred Rundle
Executive Director of Learning & Technology Services	Jennifer Wright
Chief Financial and Operations Officer	Tyrell Bergstrom

Mercer Island School District No. 400
Mercer Island, Washington

Administration Building

4160 86th Ave. SE
Mercer Island, WA 98040
(206)236-3300
Donna Colosky, Superintendent

Mercer Island High School

9100 SE 42nd
Mercer Island, WA 98040
(206) 236-3350
Vicki Puckett, Principal

Lakeridge Elementary

8215 SE 78th
Mercer Island, WA 98040
(206) 236-3415
Heidi Jenkins, Principal

Islander Middle School

8225 SE 72nd
Mercer Island, WA 98040
(206) 236-3413
Mary Jo Budzius, Co-Principal
Aaron Miller, Co-Principal

West Mercer Elementary

4141 81st Ave
Mercer Island, WA 98040
(206) 236-3430
Carol Best, Principal

Island Park Elementary

5437 Island Crest Way
Mercer Island, WA 98040
(206) 236-3410
David Hoffman, Principal

Northwood Elementary

4030 86th Ave
Mercer Island, WA 98040
(206) 236-3330
Aimee Batliner-Gillette, Principal

Section 1 – Executive Summary

The Mercer Island School District and the City of Mercer Island share identical boundary lines. This Six-Year Capital Facilities Plan (the “Plan”) has been prepared by the Mercer Island School District (the “District”) as the organization’s primary facility planning document, in compliance with the requirements of the State of Washington's Growth Management Act. This plan was prepared using data available in spring of 2017 and is consistent with prior capital facilities plans adopted by the District. However, it is not intended to be the sole plan for all of the organization's needs.

Pursuant to the requirements of the Growth Management Act and the local implementing ordinance, this plan will be updated on an annual basis with any changes in the fee schedule adjusted accordingly. See Appendix A for the current single family residence and multi-family residence calculations.

The District’s Plan establishes a "standard of service" in order to ascertain current and future capacity. This standard of service is reflective of current Student/Teacher Ratios (STR) that the District hopes to be able to maintain during the period reflected in this Capital Facilities Plan. While the District would strive to be able to attain lower class sizes (STR) district-wide, prolonged and ongoing failure of the legislature to appropriately fund education have significantly impacted our ability to do so. The District has, and will continue to make budgetary decisions in order to attempt to protect class size (STR) through reduction in other programs and services, where possible. Future state and other funding shortfalls could impact future class sizes (STR).

It should also be noted that although the State Superintendent of Public Instruction establishes square foot guidelines for capacity funding criteria, those guidelines do not account for the local program needs in the District. The District has made adjustments to the standard of service based on the District's specific needs.

In general, the District's current standard provides the following (see Section 2 for additional information):

School Level	Target Class Size
Elementary	24 Students
Middle	26 Students
High	28 Students

School capacity is based on the District standard of service and use of existing inventory. Existing inventory includes both permanent and relocatable classrooms (i.e. portable classroom units). The District's current (2016-17) overall permanent capacity is 4,719 students (with an additional 160 student capacity available in portable classrooms). October enrollment for the 2016-17 school year was 4,409 students, and is projected to increase by 5%, to 4,630 by October of 2022. Washington State House Bill 2776, which was enacted in 2010, required all kindergarten classes in the State to convert to full day kindergarten by September 2017. Mercer Island School District implemented full day kindergarten in September 2016.

Approximately 25% of the student enrollment growth on the Island is the result of the King County Growth Management Act and policy choices for high density development in the Town Center. The City of Mercer Island is anticipating significant further development within the Town Center as a result of commitments under the Growth Management Act. The other 75% of growth comes from redevelopment of property (in many cases occurring where existing lots are subdivided and several new homes are constructed) and from a higher rate of homes being sold by seniors to a younger population that is just starting or might already have young families.

This sustained growth continues to create the need for additional classroom inventory. The district passed a bond issue in February 2014 for \$98.8 million dollars. The bond issue was designed to fund three targeted facility projects to address current overcrowding in Mercer Island Schools and to provide permanent capacity for the future growth of the student population over the next ten years. These bonds enabled the district to build a fourth elementary school (Northwood Elementary) and expand Islander Middle School with twelve classrooms for basic education and special education programs. In addition the bonds provided for the addition of ten classrooms at Mercer Island High School, in order to provide adequate space for basic education and special education programs; and allow for STEM (science, technology, engineering and math), with a focused delivery of instruction.

Section 2 - Current District "Standard of Service"

Mercer Island School District has established a "standard of service" in order to ascertain its overall capacity. The standard of service identifies the program year, the class size, the number of classrooms, students and programs of special need, and other factors (determined by the district), which would best serve the student population. Relocatables (i.e. portable classroom units) may be included in the capacity calculation using the same standards of service as the permanent facilities.

The standard of service outlined below reflects only those programs and educational opportunities provided to students that directly affect the capacity of the school buildings. The special programs listed below require classroom space; thus, the permanent capacity of some of the buildings housing these programs has been reduced in order to account for those needs. The standard of service has been updated to incorporate anticipated class size reduction at the K-3 level as outlined in House Bill (HB 1351), which was approved by voters in November 2014.

Standard of Service for Elementary Students

- Average target class size for grades K - 3: 17 students
(This will become an average of 17 following legislative action)
- Average target class size for grades 4 - 5: 27 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 10 students

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- Resource rooms
- Computer rooms
- English Language Learners (ELL)
- Education for disadvantaged students (Title I)
- Gifted education (Hi-C)
- District remediation programs
- Learning assisted programs
- Severely behavior disordered
- Transition room
- Mild, moderate and severe disabilities
- Preschool programs
- Before and After School Day Care Programs

It is not possible to achieve 100% utilization of regular teaching stations because of scheduling conflicts for student programs, the need for specialized rooms for certain programs, the need for teachers to have a work space during their planning periods, and due to the fact that the same number of sections or classes is required every period. In addition the district is in the process of building classrooms to meet the demand of development over the next five to seven years. Based on actual utilization due to these considerations, the district has determined a standard utilization rate of 95% for elementary schools.

Standard of Service for Secondary Students

- Average target class size for grades 6 - 8: 26 students
- Average target class size for grades 9 - 12: 28 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 10 students

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- English Language Learners (ELL)
- Computer rooms
- Education for disadvantaged students (Title I)
- District remediation programs
- Learning assisted programs
- Resource rooms (for special remedial assistance)
- Severely behavior disordered
- Mild, moderate and severe disabilities
- Transition room

Room Utilization at Secondary Schools

It is not possible to achieve 100% utilization of regular teaching stations because of scheduling conflicts for student programs, the need for specialized rooms for certain programs, the need for teachers to have a work space during their planning periods, and due to the fact that the same number of sections or classes is required every period. One example is a period when band or orchestra is offered and over 100 students can be taken out of the mix; this can reduce the demand on the number of classrooms required. Based on actual utilization due to these considerations, the district has determined a standard utilization rate of 95% for the elementary schools, 86% for the Middle School and 90% for the High School.

Section 3 – Inventory and Evaluation of Current Permanent Facilities

The District's current permanent capacity is 4,719 students. The current enrollment on October 1, 2016 was 4,409 students or 310 students less than permanent capacity. Student enrollment is expected to increase by an additional 5% over the next five to six years. The District has completed projects at the elementary, middle school and high school levels to provide capacity for enrollment growth over the next six to ten years. In addition, the Washington State Legislature has action pending to reduce student/teacher ratios at grades K-3 to 17:1 in the 2017-18 school year. This Plan incorporates these reduced student/teacher ratios. The Legislature is also considering implementation of Initiative 1351, which reduces class sizes at all grade levels. In future Plan updates, the District will continue to update any facilities changes required if the Legislature funds and implement these reduced student/teacher ratios.

Calculations of elementary, middle, and high school capacities have been made in accordance with the current standards of service. Due to changes in instructional programs, student needs (including special education) and other current uses, some changes in building level capacity have occurred at some schools. An inventory of the District's schools arranged by level, name, and current permanent capacity are summarized in the following table.

Inventory of School Facilities and Permanent Capacity (2017-18)*						
Facility	Grade Span	Permanent Classroom Capacity @ 100%	Special Education Capacity	Total Permanent Capacity @ 95%, 86%, 86%	Oct. 1, 2016 Enrollment	Over (Short) Permanent Capacity
Elementary Schools (Permanent Capacity)						
Island Park Elementary	K - 5	432	10	420	375	45
Lakeridge Elementary	K - 5	480	0	456	450	6
Northwood Elementary	K - 5	480	10	466	450	16
West Mercer Elementary	K - 5	456	0	433	524	(91)
Total Elementary Capacity		1,848	20	1,775	1,799	(24)
Middle School (Permanent Capacity)						
Islander Middle School	6 - 8	1,508	20	1,314	1,147	167
High School (Permanent Capacity)						
Mercer Island High School	9 - 12	1,792	20	1,631	1,512	119
Total District Capacity (EL 95% MS 86%, HS 90%)		5,148	60	4,719	4,458	261
* For Details on Use of Portables see Appendix D						

Section 4 - Relocatable Classrooms

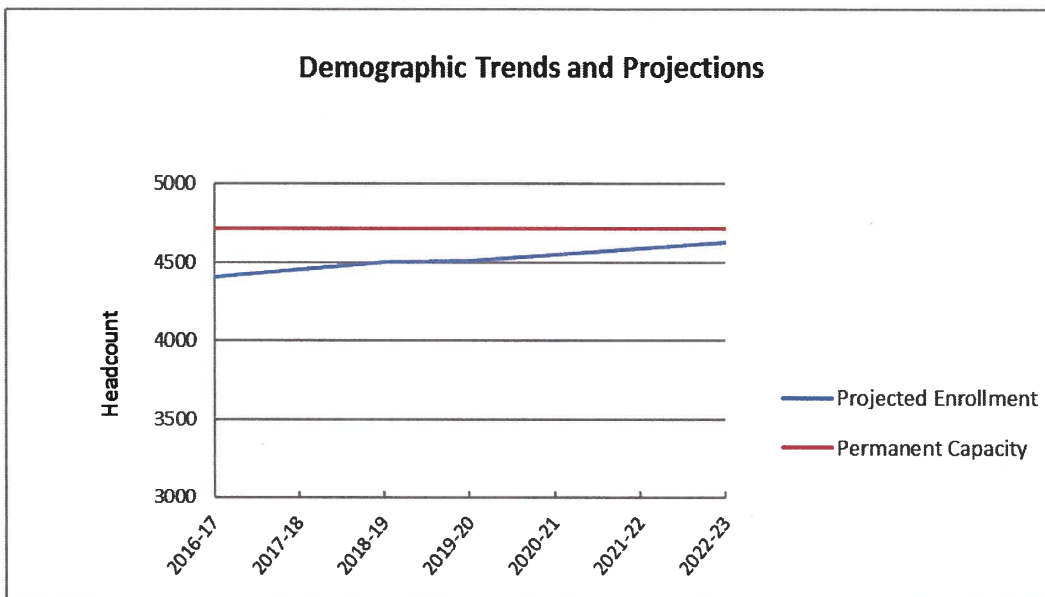
As of 2017-18 the District's inventory of classrooms will include 7 portable classrooms to provide standard capacity and special program space as outlined in Section 2. The District inventory of portables will provide approximately 3.4% of capacity district-wide when required by enrollment growth and/or legislative action to reduce class size. Based on projected enrollment growth, proposed legislative actions, and timing of anticipated permanent facilities, the district anticipates the need to acquire additional relocatables at the elementary school level during the next six-year period.

As enrollment fluctuates, relocatables provide flexibility to accommodate immediate needs and interim housing. Because of this, new and modernized school sites are all planned to accommodate the potential of adding relocatables to address temporary fluctuations in enrollment. In addition, the use and need for relocatables will be balanced against program needs. Relocatables are not a solution for housing students on a permanent basis, and the District would like to reduce the percentage of students that are housed in relocatable classrooms.

The cost of relocatables also varies widely based on the location and intended use of the classrooms. Currently, two of the portables in our inventory are not intended for regular classroom use and have not been included in the capacity to house student enrollment.

Section 5 - Six Year Enrollment Projections

The District enrollment projections are based on historic growth trends, future building plans and availability, birth rates, as well as economic and various other factors that contribute to overall population growth. Based on these projections, enrollment is anticipated to increase by approximately 221 students over the next six years. This represents an increase of 5% over the current population.



Section 6 – Six-Year Plan for Housing Students

Applying the enrollment projections, current capacity, and added capacity from construction projects discussed in previous sections above, the following table summarizes permanent and portable projected capacity to serve our students during the periods of this Plan.

The district passed a bond proposition for \$98.8 million dollars in February 2014 to address student overcrowding across the district and to provide space for additional growth over the next six to ten years. The bonds built one additional elementary school and provided additional permanent capacity at both the middle school (ten classrooms and two special education spaces) and high school (eight classrooms and two special education spaces). Our Six-Year Finance Plan includes the addition of portable classrooms through the 2022-23 school year. Within the projects covered by this Six-Year Plan, Mercer Island School District built capacity for future enrollment growth and the projects continue to have available capacity for that purpose.

Enrollment continues to grow all grade levels. While the additional elementary school and classroom additions at the middle and high school levels, along with portable capacity, will provide needed capacity for our District, there may be additional needs within the timeframe of the Plan. Future updates to the Plan will address this matter as necessary.

Projected Capacity to House Students

School Years	Base Years/Projects		Projections					
	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Permanent Capacity @100%	4356	4600	5208	5208	5208	5208	5208	5208
Added Capacity @ 100%								
Elementary School (24)		400						
Middle School (26)		208						
High School (28)	244							
Total Permanent Capacity @ 100%	4600	5208	5208	5208	5208	5208	5208	5208
Total Permanent Capacity @ 95%, 86%, 90% *		4719	4719	4719	4719	4719	4719	4719
Portables @ 100% *		168	168	168	168	168	168	168
Portables @ 95%, 86%, 90% *		160	160	160	160	160	160	160
Total Capacity with Portables @ 95%, 86%, 90% *		4879	4879	4879	4879	4879	4879	4879
Projected Enrollment Headcount **		4409	4458	4501	4508	4551	4592	4630
Permanent Capacity (Surplus/Deficit) @ 95%, 86%, 90% *		310	261	218	211	168	127	89
Capacity with Portables (Surplus/Deficit) @95%, 86%, 90% *		470	421	378	371	328	287	249

* Capacity calculations are based on the 95% utilization for Elementary School, 86% utilization for Middle, and 90% utilization for High School (See Appendix D)

**2015-16 and 2016-17 Actual October 1st enrollment head counts

The number of planned portables may be reduced if permanent capacity is increased by a future bond issue. Alternatively

the number of portables may increase as necessary to address capacity. Portables will be replaced with a permanent structure within 5 years.

Section 7 – Impact Fees and the Finance Plan

The school impact fee formula ensures that new development only pays for the cost of the facilities necessitated by new development. The following impact fee calculations examine the costs of housing the students generated by each new single family or multi-family dwelling unit. These are determined using student generation factors, which indicate the number of students that each dwelling produces based on recent historical data. The student generation factor is applied to the anticipated school construction costs (construction cost only, not total project cost), which is intended to calculate the construction cost of providing capacity to serve each new dwelling unit during the six year period of this Plan. The formula does not require new development to contribute the costs of providing capacity to address needs created by existing housing units.

The construction cost, as described above, is reduced by any state match dollars anticipated to be awarded to the District and the present value of future tax payments of each anticipated new homeowner, which results in a total cost per new residence of additional capacity during the six year period of this Plan.

The finance plan below demonstrates how the Mercer Island School District plans to finance improvements for the years 2017 through 2023. Unless otherwise noted, the financing requirements of this plan have been secured.

For the purposes of this Plan’s construction costs, the District is using the value of each projects contract as it was bid and authorized, with estimated adjustments for change orders during actual construction. The impact fee calculation uses only those costs allocable to the new capacity being added at Islander Middle School (with the finance plan showing the total project costs).

The District also qualified for State Match for the Middle School Expansion project. A district can be eligible for potential State matching funds for 1) New Construction, and 2) Modernization /New-in-Lieu Construction. The State Match program provided \$3,078,827 for the Islander Middle School Expansion Project, which the district front funded.

Six-Year Finance Plan

BUILDING	N/M*	2015-18	2019	2020	2021	2022	2023	Cost to Complete	SECURED LOCAL/STATE**	UNSECURED LOCAL***
Northwood Elementary	N	\$38,861,718	\$0	\$0	\$0	\$0	\$0	\$38,861,718	\$38,861,718	\$0
Islander Middle School ****	M	\$42,916,274	\$0	\$0	\$0	\$0	\$0	\$42,916,274	\$42,916,274	\$0
Mercer Island High School	M	\$9,200,998	\$0	\$0	\$0	\$0	\$0	\$9,200,998	\$9,200,998	\$0
Portables****	M		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000	\$1,000,000	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS		\$90,978,990	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$91,978,990	\$91,978,990	\$0

* N = New Construction M = Modernization/Rebuild

** Mercer Island School District has front funded these projects.

*** School impact fees may be utilized to offset front funded expenditures associated with the cost of new facilities. Impact fees are currently collected from the City of Mercer Island.

**** The number of portables may increase as necessary to address capacity. Funds for portable purchases may come from impact fees, state matching funds, interest earnings, capital levies or future bond sale elections.

***** The cost allowed for new capacity at Islander Middle School is \$10,288,148

**Estimated School Impact Fee Calculation
Based on King County Code 21.A.43**

Single Family Residence ("SFR")

School Site Acquisition Cost:

	<u>Facility Acreage</u>	<u>Cost/ Acre</u>	<u>Facility Size</u>	<u>Site Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ SFR</u>
Elementary	10	\$0	482	\$0	0.1761	\$0
Middle	20	\$0	280	\$0	0.0634	\$0
High School	40	\$0	244	\$0	0.0563	\$0
				TOTAL		\$0

School Construction Cost:

	<u>Percent Permanent</u>	<u>Construction Cost</u>	<u>Facility Size</u>	<u>Bldg. Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ SFR</u>
Elementary	100%	\$38,861,718	482	\$80,626	0.1761	\$12,778
Middle	100%	\$10,288,148	280	\$36,743	0.0634	\$2,097
High School	100%	\$9,200,998	244	\$37,709	0.0563	\$1,911
				TOTAL		\$16,786

Temporary Facility Cost:

	<u>Percent Temporary</u>	<u>Construction Cost</u>	<u>Facility Size</u>	<u>Bldg. Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ SFR</u>
Elementary	0%	\$0	22	\$0	0.1761	\$0
Middle	0%	\$0	28	\$0	0.0634	\$0
High School	0%	\$0	28	\$0	0.0563	\$0
				TOTAL		\$0

State Assistance Credit Calculation:

	<u>Const Cost Allocation</u>	<u>Sq. Ft./ Student</u>	<u>Funding Assistance</u>	<u>Credit/ Student</u>	<u>Student Factor</u>	<u>Cost/ SFR</u>
Elementary	213.23	90.0	0.00%	\$0	0.1761	\$0
Middle	213.23	117.0	20.00%	\$4,990	0.0634	\$316
High School	213.23	130.0	0.00%	\$0	0.0563	\$0
				TOTAL		\$316

Tax Payment Credit Calculation:

Average SFR Assessed Value	\$1,453,640
Current Capital Levy Rate (2017)/\$1000	\$0.61
Annual Tax Payment	\$881.20
Years Amortized	10
Current Bond Interest Rate	3.95%
Present Value of Revenue Stream	\$7,165

Impact Fee Summary for Single Family Residence:

Site Acquisition Cost	\$0
Permanent Facility Cost	\$16,786
Temporary Facility Cost	\$0
State Match Credit	(\$316)
Tax Payment Credit	(\$7,165)
Sub-Total	\$9,304
Local Share	25% \$2,326.06

SFR Impact Fee	\$6,978.19
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Appendix A

**Estimated School Impact Fee Calculation
Based on King County Code 21.A.43**

Multiple Family Residence ("MFR")

School Site Acquisition Cost:

	<u>Facility Acreage</u>	<u>Cost/ Acre</u>	<u>Facility Size</u>	<u>Site Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ MFR</u>
Elementary	10	\$0	482	\$0	0.0508	\$0
Middle	20	\$0	280	\$0	0.0302	\$0
High School	40	\$0	244	\$0	0.0192	\$0
				TOTAL		\$0

School Construction Cost:

	<u>Percent Permanent</u>	<u>Construction Cost</u>	<u>Facility Size</u>	<u>Bldg. Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ MFR</u>
Elementary	100%	\$38,861,718	482	\$80,626	0.0508	\$3,686
Middle	100%	\$10,288,148	280	\$36,743	0.0302	\$999
High School	100%	\$9,200,998	244	\$37,709	0.0192	\$652
				TOTAL		\$5,337

Temporary Facility Cost:

	<u>Percent Temporary</u>	<u>Construction Cost</u>	<u>Facility Size</u>	<u>Bldg. Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ MFR</u>
Elementary	0%	\$0	22	\$0	0.0508	\$0
Middle	0%	\$0	28	\$0	0.0302	\$0
High School	0%	\$0	28	\$0	0.0192	\$0
				TOTAL		\$0

State Assistance Credit Calculation:

	<u>Const Cost Allocation</u>	<u>Sq. Ft/ Student</u>	<u>Funding Assistance</u>	<u>Credit/ Student</u>	<u>Student Factor</u>	<u>Cost/ MFR</u>
Elementary	213.23	90.0	0.00%	\$0	0.0508	\$0
Middle	213.23	117.0	20.00%	\$4,990	0.0302	\$151
High School	213.23	130.0	0.00%	\$0	0.0192	\$0
				TOTAL		\$151

Tax Payment Credit Calculation:

Average MFR Assessed Value	\$373,950
Current Capital Levy Rate (2017)/\$1000	\$0.61
Annual Tax Payment	\$226.69
Years Amortized	10
Current Bond Interest Rate	3.95%
Present Value of Revenue Stream	\$1,843

Impact Fee Summary for Single Family Residence:

Site Acquisition Cost	\$0
Permanent Facility Cost	\$5,337
Temporary Facility Cost	\$0
State Match Credit	(\$151)
Tax Payment Credit	(\$1,843.23)
Sub-Total	\$3,343
Local Share	0% \$0.00

MFR Impact Fee \$3,343

Appendix A

Student Generation (Single Family Residence)

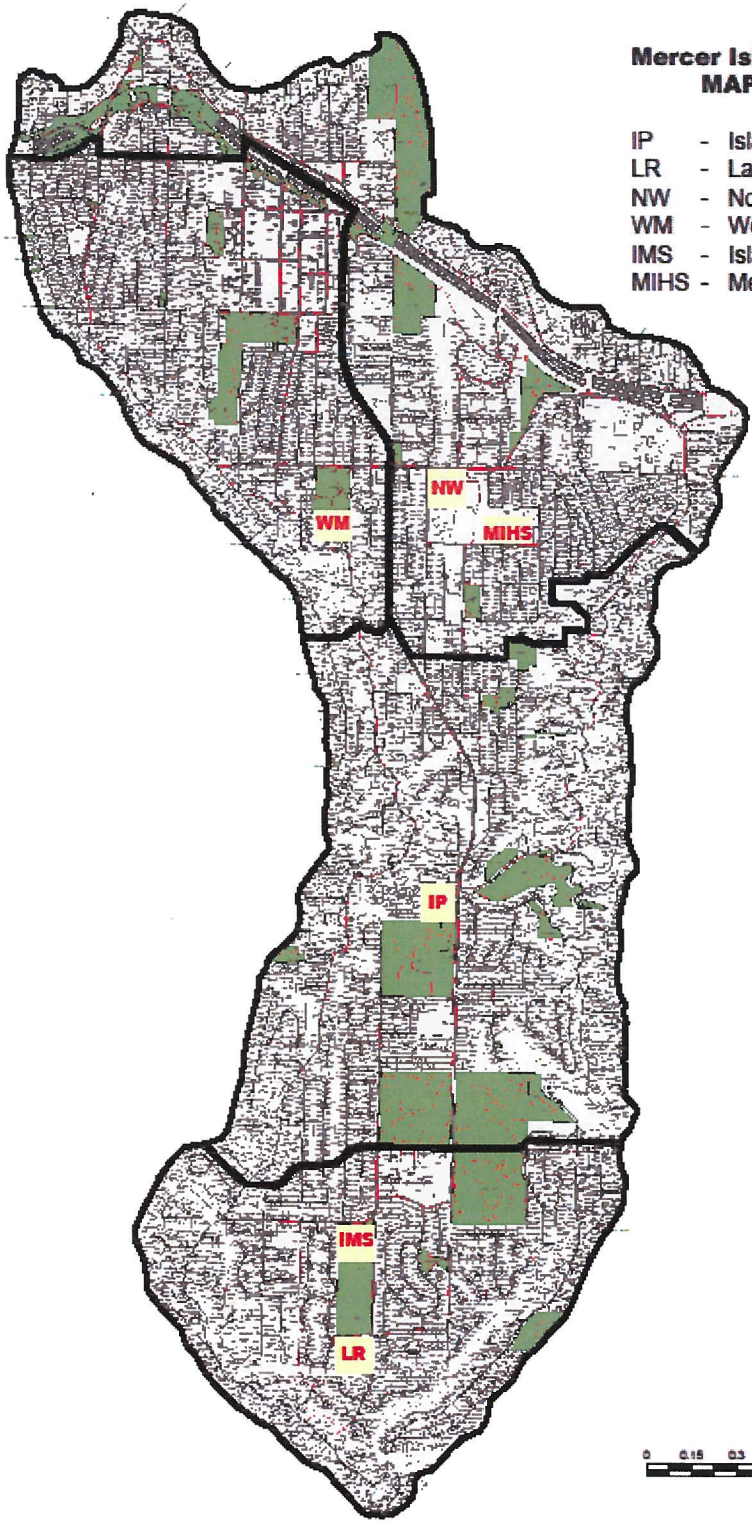
Single Family Development	Units	Students					Units	Students					Units	Students			
		K-5	6-8	9-12	Total			K-5	6-8	9-12	Total			K-5	6-8	9-12	Total
2014						2015						2016					
6316 77TH AVE SE	1				0	6829 SE 32ND ST	1				0	2520 71ST AVE SE	1				0
9976 SE 38TH ST	1				0	6825 SE 32ND ST	1				0	2469 63RD AVE SE	1				0
6917 93RD AVE SE	1	1	1		2	9950 SE 39TH ST	1				0	2460 73RD AVE SE	1				0
4551 87TH AVE SE	1				0	2206 71ST AVE SE	1				0	8070 AVALON DR	1	3			3
2229 77TH AVE SE	1				0	6506 SE 28TH ST	1				0	3847 76TH AVE SE	1				0
4811 90TH AVE SE	1				0	9988 SE 38TH ST	1				0	7820 79TH AVE SE	1		1		1
7646 SE 72ND PL	1				0	8177 W MERCER WAY	1				0	9104 SE 50TH ST	1				0
7427 E MERCER WAY	1	2			2	2978 76TH PL SE #104	1				0	3712 77TH PL SE	1				0
6002 E MERCER WAY	1				0	2978 76TH PL SE #101	1				0	4237 91ST AVE SE	1				0
4899 FOREST AVE SE	1	1	2	1	4	2978 76TH PL SE #102	1				0	8167 W MERCER WAY	1				0
4041 W MERCER WAY	1				0	2978 76TH PL SE #103	1				0	3655 W MERCER WAY	1				0
8429 SE 39TH ST	1				0	2972 76TH PL SE #102	1				0	6824 SE 32ND ST	1				0
4212 88TH AVE SE	1			1	1	2972 76TH PL SE #101	1				0	3408 97TH AVE SE	1	1			1
5235 88TH AVE SE	1	2			2	2966 76TH PL SE #101	1				0	5219 88TH AVE SE	1				0
9940 SE 38TH ST	1				0	2966 76TH PL SE #105	1				0	4312 92ND AVE SE	1				0
7825 SE 70TH ST	1	1			1	2966 76TH PL SE #103	1				0	4849 90TH AVE SE	1				0
9420 SE 47TH ST	1				0	2966 76TH PL SE #104	1				0	3242 74TH AVE SE	1				0
8612 SE 36TH ST	1	2			2	2966 76TH PL SE #102	1				0	4841 90TH AVE SE	1				0
7656 RIDGECREST LN	1	3		1	4	2958 76TH PL SE #103	1				0	4075 W MERCER WAY	1				0
7238 92ND AVE SE	1				0	2958 76TH PL SE #101	1				0	2719 63RD AVE SE	1				0
8421 SE 46TH ST	1				0	2958 76TH PL SE #102	1				0	8351 SE 31ST ST	1				0
4525 90TH AVE SE	1	1	1		2	2952 76TH PL SE #102	1	1		1	4511 89TH AVE SE	1					0
7851 SE 71ST ST	1		1	1	2	2952 76TH PL SE #101	1				0	4532 89TH AVE SE	1				0
3838 E MERCER WAY	1				0	2946 76TH PL SE #101	1				0	4546 FOREST AVE SE	1		1		1
6408 E MERCER WAY	1				0	2946 76TH PL SE #102	1				0	4224 ISLAND CREST WAY	1				0
6822 96TH AVE SE	1	1			1	2016						7235 SE 32ND ST	1				0
6406 E MERCER WAY	1				0	7229 SE 27TH ST	1				0	4634 E MERCER WAY	1				0
9960 SE 38TH ST	1				0	4161 86TH AVE SE	1				0	3410 W MERCER WAY	1				0
9954 SE 38TH ST	1				0	7006 93RD AVE SE	1				0	4624 81ST AVE SE	1				0
9948 SE 38TH ST	1				0	9634 SE 34TH ST	1				0	4706 86TH AVE SE	1				0
8091 W MERCER WAY	1	1			1	3438 77TH AVE SE	1		1	1	2	2449 W MERCER WAY	1				0
7410 SE 32ND ST	1				0	8414 SE 37TH ST	1				0	8159 W MERCER WAY	1				0
3935 92ND PL SE	1				0	8435 SE 36TH ST	1				0	8361 SE 31ST ST	1				0
7404 SE 32ND ST	1				0	2 MAPLE LN	1				0	5004 W MERCER WAY	1				0
2015						3026 90TH PL SE	1				0	4604 86TH AVE SE	1				0
7429 E MERCER WAY	1				0	4008 90TH AVE SE	1				0	8885 SE 36TH ST	1				0
4814 E MERCER WAY	1				0	4014 90TH AVE SE	1				0	4150 BOULEVARD PL	1				0
8326 84TH AVE SE	1	2	1	1	4	8132 SE 44TH ST	1				0	8442 SE 40TH ST	1				0
7227 93RD AVE SE	1				0	8235 SE 31ST ST	1				0	3462 77TH PL SE	1				0
4703 88TH AVE SE	1				0	8437 SE 36TH ST	1				0	3203 74TH AVE SE	1				0
9942 SE 39TH ST	1				0	2448 W MERCER WAY	1				0	2243 74TH AVE SE	1				0
3906 E MERCER WAY	1	1	1		2	4352 E MERCER WAY	1				0	8366 SE 31ST ST	1				0
9331 SE 70TH PL	1				0	4352 E MERCER WAY	1				0	2273 72ND AVE SE	1				0
6518 SE 28TH ST	1				0	2805 68TH AVE SE	1				0	6950 SE ALLEN ST	1	1			1
6402 E MERCER WAY	1				0	8265 SE 31ST ST	1				0	8130 SE 44TH ST	1				0
8246 W MERCER WAY	1	1	1		2	7082 92ND AVE SE	1				0	4710 86TH AVE SE	1				0
7841 SE 63RD PL	1				0	2766 73RD AVE SE	1				0	7233 SE 29TH ST	1				0
2427 64TH AVE SE	1				0	8015 SE 60TH ST	1				0	3622 86TH AVE SE	1				0
Total Units/Students	47	19	8	5	32	Total Units/Students	47	1	1	1	3	Total Units/Students	48	5	0	2	7
SFR Student Generation Factors (Students/Units)												Three Year Total					
Elementary K - 5	0.1761											142	25	9	8	42	
Middle School 6 - 8	0.0634																
High School 9 - 12	0.0563																
TOTAL	0.2958																

These developments are currently under construction or have been completed within the past five years.

Student Generation (Multi Family Residence)

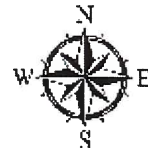
	Units	Students				K-5	6-8	9-12	Total
		K-5	6-8	9-12	Total				
Multi-Family Development									
Aviara	166	14	6	2	22				
The Mercer	159	21	15	10	46				
7700 Central	171	1	0	0	1				
7800 Plaza	24	0	0	1	1				
Hadley	209	1	1	1	3				
Totals	729	37	22	14	73	0.0508	0.0302	0.0192	0.1001
MFR Student Generation Factors									
Elementary K-5	0.0508								
Middle School 6-8	0.0302								
High School 9-12	0.0192								
TOTAL	0.1001								

These developments are currently under construction or have been completed within the past 10 years.



**Mercer Island School District
MAP of SCHOOLS**

- IP - Island Park Elementary
- LR - Lakeridge Elementary
- NW - Northwood Elementary
- WM - West Mercer Elementary
- IMS - Islander Middle School
- MIHS - Mercer Island High School



Projected Capacity to House Students (2017-18)

Elem. Schools (Capacity Utilization Factor)	# of Standard Classrooms *		Room Capacity (Elementary 24, Middle School 26, High School 28) **		# of Handicapped Classrooms (High Needs)		Handicapped Room Capacity (10)		Permanent Capacity @ 100%		# of Existing Portables		Portable Capacity @ 100% (24, 26, 28) **		Current School Capacity (With Portables)		Current School Capacity @ 100% (With Portables)		Projected October 2017 Headcount		Permanent Capacity (Over or Short at 95%, 96%, 90%) ***		Capacity With Portables (Over or Short) @ 95%, 96%, 90% ***	
	18	432	1	10	442	2	48	46	490	466	375	45	91											
Island Park	20	480	0	0	480	2	48	46	490	466	375	45	91											
Lakeridge	20	480	1	10	490	0	0	0	490	466	451	5	51											
Northwood	19	456	0	0	456	3	72	68	490	466	451	15	15											
West Mercer	77	1848	2	20	1868	7	168	160	2036	1934	1802	(27)	132											
Total Elementary																								
Middle Schools (Capacity Utilization Factor)	26.0		56.9%		1314		0		1528		1153		161											
Islander Middle Sch.	58	1508	2	20	1528	0	0	0	1528	1314	1153	161	161											
Total (Middle Sch.)	58	1508	2	20	1528	0	0	0	1528	1314	1153	161	161											
High Schools - (Capacity Utilization Factor)	28.0		90.9%		1631		0		1812		1503		128											
MI High School	64	1792	2	20	1812	0	0	0	1812	1631	1503	128	128											
Total (High School)	64	1792	2	20	1812	0	0	0	1812	1631	1503	128	128											
Total (All Schools)	199	5148	6	60	5208	7	168	160	5376	4879	4458	261	421											

* Excludes spaces for special program needs and services
 ** Average of staffing ratios: Elementary 24, Middle School 26, High School 28
 *** Permanent Capacity X Capacity Utilization Factor - (Minus) Projected October Headcount = Reflects the building's level of service design capacity
 **** Maximum Capacity with Portables x Capacity Utilization Factor - (Minus) Projected October Headcount Enrollment = Reflects the building's design capacity with portables



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5362
November 21, 2017
Public Hearing**

2017-2018 MID-BIENNIAL BUDGET REVIEW

Proposed Council Action:

Receive report; conduct public hearing; adopt 2017-2018 budget amending ordinance; pass 2018 NORCOM budget resolution; pass 2018 water, sewer, and storm water utility rate resolutions; and adopt 2018 property tax ordinances.

DEPARTMENT OF

Finance (Chip Corder)

COUNCIL LIAISON

n/a

EXHIBITS

1. Third Quarter 2017 Financial Status Report
2. Ordinance No. 17-26 (amends 2017-2018 Budget)
3. Resolution No. 1539 (NORCOM's 2018 budget allocation to Mercer Island)
4. Resolution No. 1535 (2018 water utility rates & service charges)
5. Resolution No. 1536 (2018 sewer utility rates & connection charges)
6. Resolution No. 1537 (2018 storm water utility rates)
7. Resolution No. 1538 (2018 EMS utility rates)
8. Ordinance No. 17-27 (2018 property tax levy amount)
9. Ordinance No. 17-28 (2018 property tax levy increase)

2017-2018 CITY COUNCIL GOAL

n/a

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE \$ 8,644,809

AMOUNT BUDGETED \$

APPROPRIATION REQUIRED \$ 8,644,809

SUMMARY

The City Council is required by state law (RCW 35.34.130) to conduct a mid-biennial review of the City's adopted budget before the end of the first year of the fiscal biennium.

The 2017-2018 mid-biennial budget review encompasses the following:

- Third Quarter 2017 Financial Status Report
- 2017-2018 budget amending ordinance
- 2018 NORCOM budget resolution
- 2018 utility rate resolutions (water, sewer, storm water, and EMS)
- 2018 property tax ordinances (levy amount and percentage change)

This report, which focuses on the General Fund and real estate excise tax (REET) revenue, is attached as Exhibit 1. The key takeaway items are as follows:

- **Accounting change:** Beginning in 2017, the Criminal Justice Fund was closed and combined with the General Fund. Accordingly, the budgeted and actual revenues and expenditures in the Criminal Justice Fund have been combined with the General Fund for the 2016 fiscal year for comparison purposes.
- **General Fund revenues:** Comparing 2017 to 2016, total revenues are down \$56,675, or -0.3 percent, through the third quarter of the year due to a dramatic decline in general sales tax revenue, which is described below.
- **General sales tax:** Comparing 2017 to 2016, revenue is down \$482,634, or 13.5 percent, through the third quarter of the year due to the “construction” sector, which is down \$490,768, or 25.9 percent. The “construction sector,” which accounted for 53 percent of the City’s total general sales tax revenue in 2016, now makes up 45 percent of the City’s total general sales tax revenue.
- **Utility tax revenues:** Comparing 2017 to 2016, revenues are up \$177,051, or 5.7 percent, through the third quarter of the year primarily due to the net effect of the following:
 - 11.5 percent increase in electric/gas utility tax, which was driven by the coldest winter in 32 years;
 - 6.4 percent increase in water, sewer, and storm water utility tax, which was driven by an overall City utility rate increase of 5.3 percent in 2017; and
 - 8.6 percent decrease in cellular utility tax, which represents an ongoing trend beginning in 2009 due to: 1) a highly competitive business environment, which has resulted in less expensive monthly phone plans; 2) the availability of prepaid phone plans, which limit phone usage; 3) the popularity of texting over talking, reducing the use of voice minutes; and 4) the exclusion of data plans from utility taxes.
- **Licenses, permits & zoning fees:** Comparing 2017 to 2016, which was a record year for development activity, revenues are up \$3,410, or 0.1 percent, through the third quarter of the year. Development activity in 2017 is compared to 2016 in percentage change terms in the table below.

Building Permit Type	% Change: Thru 9/30/17 vs. Thru 9/30/16	
	# of Building Permits Issued	Building Valuation (\$)
Single family residential	2.5%	19.9%
All building permit types	-1.3%	12.9%

As evidenced by the 2.5 percent increase in building permits issued and the 19.9 percent increase in building valuation, single family residential development activity is even higher than last year through the third quarter of the year.

- **General Fund expenditures:** Through the third quarter of 2017, **total expenditures are 76.2 percent of budget**, which is slightly above the 75 percent total expenditure target due to the following:
 - **20 bi-weekly payrolls through September 30, 2017**, which equate to 76.9 percent of the City's 26 bi-weekly payroll periods; and
 - **Higher than expected overtime costs in the Police and Fire Departments**, which are directly related to two new police officers being in the Academy, three police officers being on FMLA leave, and five firefighters being on FMLA leave.
- **Real estate excise tax:** Comparing 2017 to 2016, **revenue is up \$171,718, or 5.7 percent**, through the third quarter of the year due to the following:
 - **9.2 percent increase in the number of sales** from 360 to 393;
 - **9.2 percent increase in the average sales price** from \$1.32 million to \$1.44 million;
 - **Commercial property sale (Island Corporate Center) in July 2017** for \$41.0 million, which generated \$202,950 in REET; and
 - **Commercial property sale (77 Central) in April 2016** for \$96.8 million, which generated \$479,312 in REET, limiting the REET increase in 2017 to 5.7 percent.

Note: In October 2017, there were two commercial property sales for \$95.2 million (Hadley Apartments) and \$209.7 million (Shorewood Apartments), which collectively generated \$1.5 million in REET.

2017-2018 Budget Amending Ordinance

The requested budget adjustments to the 2017-2018 adopted budget are summarized on pages 18-19 of Exhibit 1 and are included in the attached budget amending ordinance (see Exhibit 2), which includes the following:

- \$1,730,410 in budget adjustments that have been previously approved by the Council but not formally adopted via a budget amending ordinance; and
- \$6,914,399 in new budget adjustments that have not been presented to the Council yet.

2018 NORCOM Budget Resolution

Resolution No. 1539, which is attached as Exhibit 3, approves NORCOM's 2018 budget allocation to the City of Mercer Island. Every participating city needs to adopt such a resolution before NORCOM approves its 2018 Budget in December 2017. Comparing 2018 to 2017, NORCOM's budget allocation to Mercer Island increased \$15,747, or 2.0 percent, as shown in the table below.

Department	2017 Allocation	2018 Allocation	\$ Increase	% Change
Mercer Island Police	\$624,639	\$631,988	\$7,349	1.2%
Mercer Island Fire	156,072	164,470	8,398	5.4%
Total	\$780,711	\$796,458	\$15,747	2.0%

2018 Utility Rate Resolutions

The 2016 adopted, 2017 adopted, and 2018 proposed bi-monthly utility rates for water, sewer, storm water, and EMS services are broken down in the table below for a typical single family residential customer. The 2018 proposed rates were reviewed and recommended by the Utility Board in September and October 2017.

Utility Rate Component	Bi-Monthly Charge			\$ Change		% Change	
	2016 Adopted	2017 Adopted	2018 Proposed	2017 Adopted	2018 Proposed	2017 Adopted	2018 Proposed
Water (City)	\$99.36	\$104.82	\$110.38	\$5.46	\$5.56	5.5%	5.3%
Sewer Maintenance (City)	\$80.47	\$85.06	\$91.70	\$4.59	\$6.64	5.7%	7.8%
Sewer Treatment (King County)	\$84.06	\$88.44	\$88.44	\$4.38	\$0.00	5.2%	0.0%
Storm Water (City)	\$31.88	\$33.09	\$33.59	\$1.21	\$0.50	3.8%	1.5%
EMS (City)	\$8.53	\$8.88	\$9.14	\$0.35	\$0.26	4.1%	2.9%
Total Utility Rate Increase	\$304.30	\$320.29	\$333.25	\$15.99	\$12.96	5.3%	4.0%

The total utility rate increase in 2018 is 4.0 percent, which is slightly higher than the 3.8 percent increase projected for 2018 in the 2017-2018 Final Budget.

Resolution Nos.1535-1538, which are attached as Exhibits 4-7, set the water, sewer, storm water, and EMS rates, respectively, beginning January 1, 2018.

2018 Property Tax Ordinances

All King County cities are legally required to submit an estimate of their 2018 property tax levies to the Metropolitan King County Council by December 1, 2017. However, the King County Department of Assessments does not provide each city with the final assessed valuation and new construction amounts for the new tax year until later in December. As a result, cities adopt property tax levies for the coming year based on preliminary assessed valuation and new construction amounts. When the finalized amounts are distributed by the Department of Assessments in December, cities simply notify the Metropolitan King County Council of the corrected levy amount. To be explicit about this levy correcting practice, language is included in the 2018 property tax levy ordinances authorizing the Finance Director to report the corrected property tax levy amount to the Metropolitan King County Council.

For the 2018 tax year, the City's total property tax levy consists of the following components:

- **Regular levy:** Funds general government operations, fire apparatus replacement, pre-LEOFF I firefighters' pension benefits, and LEOFF I retiree long-term care costs.
- **1.0 percent optional increase:** Applies to the regular levy and the levy lid lifts, which are noted below, and represents the maximum increase that a Council can adopt for the coming year, excluding new construction, the re-levy of the prior year refunds, and any "banked" capacity. The 2017-2018 Budget was balanced assuming the Council approves the 1.0 percent optional increase for the 2017 and 2018 fiscal years.
- **New construction:** Represents the new and improved properties that have been added to the property tax rolls. An additional \$10,000 was added to the current estimate from the King County Department of Assessments of \$175,995 given that the new construction amount has not been finalized yet.

- **Re-levy of prior year refunds:** Represents the amount that was refunded to property owners who successfully appealed their property valuations by the Assessor’s Office and that is re-levied in the following year to make the City financially whole. For the 2018 levy, the preliminary amount is \$18,653.
- **2008 levy lid lift:** Approved by voters in November 2008 for parks maintenance and operations (this is a 15-year levy, which ends in 2023). The 1.0 percent optional increase is included in the 2018 levy amount.
- **2012 levy lid lift:** Approved by voters in November 2012 for the replacement of the South Fire Station and a fire rescue truck (this is a 9-year levy, which ends in 2021). The 1.0 optional increase is included in the 2018 levy amount.

Per state law, the annual levy increase (what is called the “limit factor”) is limited to the lesser of the implicit price deflator (IPD) or 1.0 percent, plus an allowance for new construction. For the 2018 levy, the IPD is 1.553 percent.

The **2018 preliminary levy** is compared to the 2017 final levy in the table below.

Levy Elements	2017 Final Levy	2018 Prelim Levy
Regular Levy:		
Prior Year Levy	\$11,064,260	\$11,402,764
Plus 1% Optional Increase	110,643	114,028
Plus New Construction	227,861	185,995
Plus Re-levy of Prior Year Refunds	11,006	18,653
Total Regular Levy	\$11,413,770	\$11,721,440
Levy Lid Lifts:		
2008 Parks Maintenance & Operations	936,260	945,623
2012 Fire Station & Fire Rescue Truck	668,620	675,306
Total Levy Lid Lifts	1,604,880	1,620,929
Total Levy	\$13,018,650	\$13,342,369
% Change Relative to Prior Year	1.00%	1.00%

Excluding new construction and the re-levy of prior year refunds, the 2018 total preliminary levy is 1.0 percent greater than the 2017 final levy.

The 2018 preliminary levy encompasses two ordinances as required by state law: 1) Ordinance No. 17-27, which establishes the 2018 property tax levy amount, is attached as Exhibit 8; and 2) Ordinance No. 17-28, which identifies the dollar and percent increase in the 2018 levy, is attached as Exhibit 9.

At the November 21, 2017 Council meeting, the Mayor will conduct a public hearing regarding the City’s financial status through the third quarter of 2017 and the proposed resolutions and ordinances.

RECOMMENDATION

Finance Director

- MOVE TO:
1. Pass Resolution No. 1539, which approves NORCOM's 2018 budget allocation to the City of Mercer Island.
 2. Pass Resolution No. 1535, which establishes classifications of water users and a schedule of charges for water usage, a schedule of rates for fire service, a schedule of special service charges, meter and service installation charges, and connection charges effective January 1, 2018 and thereafter.
 3. Pass Resolution No. 1536, which establishes rates and connection charges for sewerage disposal services provided by the City of Mercer Island effective January 1, 2018 and thereafter.
 4. Pass Resolution No. 1537, which establishes the bi-monthly service charge for storm and surface water services provided by the City of Mercer Island effective January 1, 2018 and thereafter.
 5. Pass Resolution No. 1538, which establishes the bi-monthly utility fee for the emergency medical and ambulance services supplied by the City of Mercer Island effective January 1, 2018 and thereafter.
 6. Suspend the City Council Rules of Procedure 6.3, requiring a second reading for an ordinance.
 7. Adopt Ordinance No. 17-26, amending the 2017-2018 Budget.
 8. Adopt Ordinance No. 17-27, which establishes the amount of property taxes to be levied for the year 2018.
 9. Adopt Ordinance No. 17-28, which identifies the dollar amount and percentage increases of the regular property tax levy and the levy lid lifts for the year 2018.

City of Mercer Island
FINANCIAL STATUS REPORT
Third Quarter 2017

FOREWORD

The Financial Status Report provides a summary budget to actual comparison of revenues and expenditures for the General Fund (four times a year) and all other funds (twice a year) through the end of the most recently completed fiscal quarter. Revenue and expenditure comparisons are also made to the same period in the prior year. In addition, a comprehensive progress update on the City's Capital Improvement Program (CIP) is included twice a year in the second and fourth quarter reports. A separate fund balance analysis for every fund is included annually in the fourth quarter report as well. Finally, if needed, budget adjustments are identified in a separate section of this report, along with a budget amending ordinance.

This report is comprised of the following three sections:

- General Fund
- Real Estate Excise Tax
- Budget Adjustments

It should be noted that, where significant, revenues are recognized when earned, regardless of when cash is received, and expenditures are recognized when a liability has been incurred or when resources have been transferred to another fund. Also, in the case of the General Fund, the beginning fund balance, which corresponds to the Council approved "cash carryover" of net excess resources from the prior year, is separately identified.

GENERAL FUND

Beginning in 2017, the Criminal Justice Fund was closed and combined with the General Fund. Accordingly, the budgeted and actual revenues and expenditures in the Criminal Justice Fund have been combined with the General Fund for the 2016 fiscal year for comparison purposes below.

Through the third quarter of 2017, total revenues in the General Fund are 68.9 percent of budget relative to a revenue target of 68 percent, and total expenditures in the General Fund are 76.2 percent of budget relative to an expenditure target of 75 percent. Also, it should be noted that \$501,729 in surplus General Fund revenues from the 2016 fiscal year was budgeted as beginning fund balance to bridge the projected General Fund deficit in 2017.

Revenues

The total revenue target through the third quarter of the year is only 68 percent of budget, because property tax, which accounts for 40 percent of budgeted revenues in 2017, is distributed to cities mostly in the second and fourth quarters of the year. Comparing total actual to total budgeted revenues (which excludes Beginning Fund Balance and Transfer from Other Funds), **the General Fund is 68.9 percent of budget in 2017 compared to 72.1 percent of budget in 2016, which is slightly above the 68 percent total revenue target.** The following table compares actual to budgeted revenues as of September 30, 2016 and 2017.

**GENERAL FUND: Revenues
As of September 30, 2016 and 2017**

Revenue Category	Actuals			Budget		% of Budget	
	9/30/16*	9/30/17	% Chg	2016	2017	2016	2017
Property Tax	6,606,409	6,775,206	2.6%	11,585,339	11,873,878	57.0%	57.1%
General Sales Tax	3,576,478	3,093,844	-13.5%	3,731,000	4,521,000	95.9%	68.4%
Utility Taxes	3,087,536	3,264,587	5.7%	4,632,350	4,164,200	66.7%	78.4%
Licenses, Permits & Zoning Fees	3,033,950	3,037,360	0.1%	3,000,500	3,491,500	101.1%	87.0%
Recreation Program Fees	1,267,059	1,236,359	-2.4%	1,639,095	1,630,318	77.3%	75.8%
EMS Levy & Charges for Service	963,551	952,637	-1.1%	1,302,007	1,331,577	74.0%	71.5%
Criminal Justice Sales Tax	483,875	490,557	1.4%	614,000	662,000	78.8%	74.1%
Intergovernmental Revenues	377,005	372,366	-1.2%	564,892	586,539	66.7%	63.5%
Utility Overhead Charges	330,145	339,129	2.7%	440,193	452,172	75.0%	75.0%
Court Fines	310,075	316,157	2.0%	400,000	415,000	77.5%	76.2%
CIP Administration	178,196	201,686	13.2%	237,595	268,915	75.0%	75.0%
Misc General Government	234,233	307,165	31.1%	240,360	224,700	97.5%	136.7%
Investment Interest	8,811	13,595	54.3%	3,100	6,000	284.2%	226.6%
Total Revenues	20,457,323	20,400,648	-0.3%	28,390,431	29,627,799	72.1%	68.9%
Beginning Fund Balance	1,425,361	1,121,610	-21.3%	1,425,361	1,121,610	100.0%	100.0%
Transfer from Other Funds	95,000	2,021,678	N/A	-	2,021,677	N/A	100.0%
Total Resources	21,977,684	23,543,936	7.1%	29,815,792	32,771,086	73.7%	71.8%

* The 2016 actuals and budget include the Criminal Justice Fund, which was combined with the General Fund in 2017.

Comparing 2017 to 2016, total revenues are down \$56,675, or -0.3 percent, through the third quarter of the year primarily due to the net effect of the following:

- \$177,051, or 5.7 percent, increase in utility taxes;
- \$168,797, or 2.6 percent, increase in property tax;
- \$72,932, or 31.1 percent, increase in miscellaneous general government; and
- \$482,634, or 13.5 percent, decrease in general sales tax.

A more in-depth analysis is provided for the following revenues:

- **Property tax is 57.1 percent of budget in 2017 compared to 57.0 percent of budget in 2016.** This is normal reflecting King County’s practice of distributing property taxes to cities mostly in April/May and October/November. **Relative to 2016, revenue is up \$168,797, or 2.6 percent, in 2017** due to the following: 1) the 1.0 percent optional increase in the 2017 levy; and 2) “new construction” additions to the 2017 levy.
- **General sales tax is only 68.4 percent of budget in 2017 compared to 95.9 percent of budget in 2016.** The following two tables compare general sales tax revenue, which is broken down by business sector, through the third quarter of the year for 2015-2017, including and excluding significant, one-time receipts.

2015-2017 Sales Tax Revenue (Including Significant, One-Time Receipts)

Business Sector	Revenue (Jan-Sep)			% Change		% of Total		
	2015	2016	2017	2016	2017	2015	2016	2017
Construction	1,414,480	1,891,808	1,401,040	33.7%	-25.9%	46.2%	52.9%	45.3%
Retail & Wholesale Trade	746,709	772,389	798,831	3.4%	3.4%	24.4%	21.6%	25.8%
Food Services	157,805	167,507	172,924	6.1%	3.2%	5.2%	4.7%	5.6%
Admin & Support Services	138,650	147,844	157,068	6.6%	6.2%	4.5%	4.1%	5.1%
Telecommunications	99,856	100,037	111,966	0.2%	11.9%	3.3%	2.8%	3.6%
Prof, Scientific & Tech Services	84,528	90,504	92,545	7.1%	2.3%	2.8%	2.5%	3.0%
Finance, Insurance & Real Estate	88,843	67,811	58,452	-23.7%	-13.8%	2.9%	1.9%	1.9%
All Other Sectors	332,357	338,578	301,018	1.9%	-11.1%	10.8%	9.5%	9.7%
Total	3,063,228	3,576,478	3,093,844	16.8%	-13.5%	100.0%	100.0%	100.0%

Relative to 2016, revenue is down \$482,634, or 13.5 percent, in 2017 due to the construction sector, which is down \$490,768, or 25.9 percent. There is a significant, one-time receipt from a non-classified business in 2015 (\$109,395), which is backed out of the table below for comparison purposes.

2015-2017 Sales Tax Revenue (Excluding Significant, One-Time Receipts)

Business Sector	Revenue (Jan-Sep)			% Change		% of Total		
	2015	2016	2017	2016	2017	2015	2016	2017
Construction	1,414,480	1,891,808	1,401,040	33.7%	-25.9%	47.9%	52.9%	45.3%
Retail & Wholesale Trade	746,709	772,389	798,831	3.4%	3.4%	25.3%	21.6%	25.8%
Food Services	157,805	167,507	172,924	6.1%	3.2%	5.3%	4.7%	5.6%
Admin & Support Services	138,650	147,844	157,068	6.6%	6.2%	4.7%	4.1%	5.1%
Finance, Insurance & Real Estate	88,843	67,811	58,452	-23.7%	-13.8%	3.0%	1.9%	1.9%
Telecommunications	99,856	100,037	111,966	0.2%	11.9%	3.4%	2.8%	3.6%
Prof, Scientific & Tech Services	84,528	90,504	92,545	7.1%	2.3%	2.9%	2.5%	3.0%
All Other Sectors	222,962	338,578	301,018	51.9%	-11.1%	7.5%	9.5%	9.7%
Total	2,953,833	3,576,478	3,093,844	21.1%	-13.5%	100.0%	100.0%	100.0%

Note that the “construction” and “retail & wholesale trade” sectors make up 45.3 percent and 25.8 percent of total general sales tax revenue, respectively, and 71.1 percent of total sales tax revenue collectively.

- **Utility taxes are 78.4 percent of budget in 2017 compared to 66.7 percent of budget in 2016.** The table below compares utility tax revenues, which are broken down by type of utility, through the third quarter of the year for 2015-2017.

2015-2017 B&O Tax Revenue

Utility Tax	Revenue (Jan-Sep)			% Change	
	2015	2016	2017	2016	2017
Electric/Gas	1,149,364	1,162,534	1,296,156	1.1%	11.5%
Water, Sewer & Storm Water	708,322	727,229	773,692	2.7%	6.4%
Cable TV	524,856	525,812	536,670	0.2%	2.1%
Cellular	358,048	321,160	293,700	-10.3%	-8.6%
Garbage	198,146	203,190	217,363	2.5%	7.0%
Long Distance	81,196	84,160	87,366	3.6%	3.8%
Telephone	69,413	63,450	59,642	-8.6%	-6.0%
Total	3,089,345	3,087,536	3,264,587	-0.1%	5.7%

Relative to 2016, revenues are up \$177,051, or 5.7 percent, in 2017 primarily due to the net effect of the following:

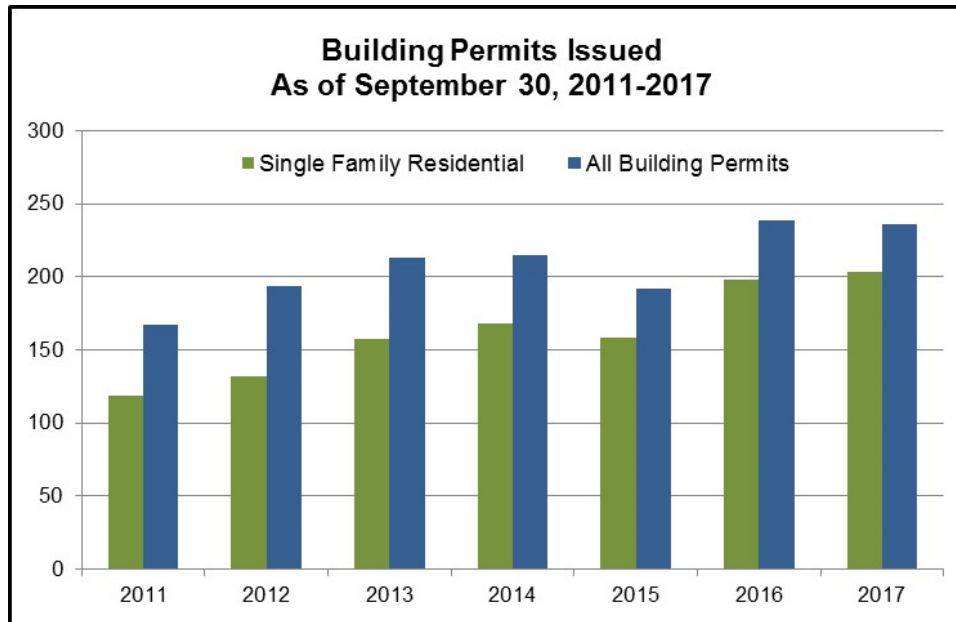
- 11.5 percent increase in electric/gas utility tax, which was driven by the coldest winter in 32 years;
- 6.4 percent increase in water, sewer, and storm water utility tax, which was driven by an overall City utility rate increase of 5.3 percent in 2017; and
- 8.6 percent decrease in cellular utility tax, which represents an ongoing trend beginning in 2009 due to: 1) a highly competitive business environment, which has resulted in less expensive monthly phone plans; 2) the availability of prepaid phone plans, which limit phone usage; 3) the popularity of texting over talking,

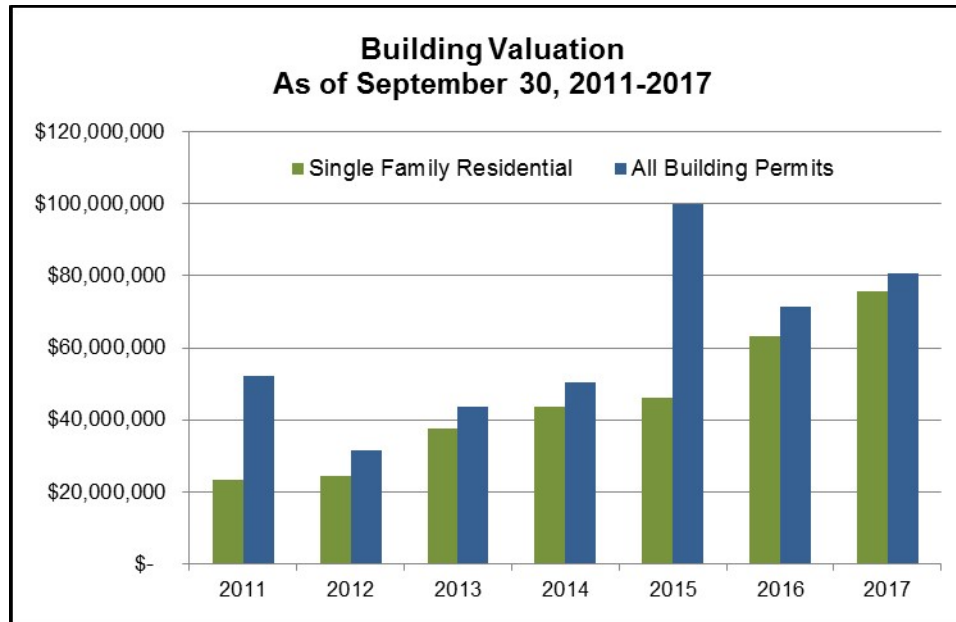
reducing the use of voice minutes; and 4) the exclusion of data plans from utility taxes.

- Licenses, permits, and zoning fees are 87.0 percent of budget in 2017 compared to 101.1 percent of budget in 2016.** This revenue category consists of development fees, business license fees, and a cable franchise fee. **Relative to 2016, which was a record year for development activity, revenues are up \$3,410, or 0.1 percent, in 2017.** Development activity through September 30, 2017 is compared to the same period in 2016 in percentage change terms in the table below.

Building Permit Type	% Change: Thru 9/30/17 vs. Thru 9/30/16	
	# of Building Permits Issued	Building Valuation (\$)
Single family residential	2.5%	19.9%
All building permit types	-1.3%	12.9%

As evidenced by the 2.5 percent increase in building permits issued and the 19.9 percent increase in building valuation, single family residential development activity is even higher than last year through the third quarter of the year. The following two graphs show the number of building permits issued and the building valuation for single family residential versus all building permit types for the period 2011-2017 (as of September 30th).





Finally, cable franchise fees are up 2.1 percent in 2017 compared to the prior year (\$383,336 in 2017 vs. \$375,581 in 2016).

- Miscellaneous general government is 136.7 percent of budget in 2017 compared to 97.5 percent of budget in 2016.** This revenue category primarily consists of cell tower lease revenues, donations unrelated to Parks & Recreation, public safety related charges (e.g. false alarm charge), and miscellaneous revenues. **Relative to 2016, revenue is up \$72,932, or 31.1 percent, in 2017** primarily due to the following:
 - \$57,900 in unpermitted tree removal fines; and
 - \$16,445 in administrative reimbursement fees for the Crown Castle franchise agreement.

All other revenues are either within expected norms through the third quarter of the year or too insignificant to highlight.

Expenditures

The total expenditure target through the third quarter of the year is 75 percent of budget. Comparing total actual to total budgeted expenditures (which excludes Transfer of Prior Year's Surplus), **the General Fund is 76.2 percent of budget in 2017 compared to 72.1 percent of budget in 2016, which is slightly above the 75 percent total expenditure target.** The following two tables compare budgeted to actual expenditures, first by category and then by department, as of September 30, 2016 and 2017.

GENERAL FUND: Expenditures by Category As of September 30, 2016 and 2017

Expenditure Category	Actuals			Budget		% of Budget	
	9/30/16*	9/30/17	% Chg	2016	2017	2016	2017
Salaries	11,568,646	12,083,005	4.4%	15,651,164	15,542,163	73.9%	77.7%
Benefits	3,989,820	4,288,341	7.5%	5,571,405	5,728,584	71.6%	74.9%
Contractual Services	1,302,167	2,899,984	122.7%	2,312,439	3,762,939	56.3%	77.1%
Equipment Rental	1,046,196	1,078,317	3.1%	1,422,287	1,429,185	73.6%	75.4%
Intergovernmental Services	748,573	842,391	12.5%	876,885	1,111,598	85.4%	75.8%
Supplies	507,002	554,430	9.4%	804,985	805,331	63.0%	68.8%
Utilities	426,382	433,204	1.6%	586,699	625,404	72.7%	69.3%
Insurance	508,011	593,918	16.9%	467,433	601,150	108.7%	98.8%
Other Services & Charges	187,124	226,777	21.2%	395,480	430,096	47.3%	52.7%
Phone, Postage & Advertising	75,359	67,947	-9.8%	121,625	129,900	62.0%	52.3%
Jail	42,173	40,169	-4.8%	90,850	90,850	46.4%	44.2%
Capital	74,007	-	-100.0%	66,635	-	111.1%	N/A
Interfund Transfers:							
Transfer to YFS Fund	300,000	444,623	48.2%	400,000	592,831	75.0%	75.0%
Transfer to Tech/Equip Fund	256,500	256,500	0.0%	342,000	342,000	75.0%	75.0%
Transfer to Water Fund	96,933	105,551	8.9%	113,350	139,000	85.5%	75.9%
Transfer to Non-Voted Bond Fund	9,456	8,499	-10.1%	93,911	96,999	10.1%	8.8%
Transfer to Street Fund	-	50,000	N/A	-	50,000	N/A	100.0%
Transfer to Equip Rental Fund	17,944	22,890	27.6%	15,000	21,000	119.6%	109.0%
Total Expenditures	21,156,293	23,996,546	13.4%	29,332,148	31,499,030	72.1%	76.2%
Transfer of Prior Year's Surplus	358,174	-	-100.0%	694,296	-	51.6%	N/A
Total Expenditures + PY Transfer	21,514,467	23,996,546	11.5%	30,026,444	31,499,030	71.7%	76.2%

* The 2016 actuals and budget include the Criminal Justice Fund, which was combined with the General Fund in 2017.

**GENERAL FUND: Expenditures by Department
As of September 30, 2016 and 2017**

Department	Actuals			Budget		% of Budget	
	9/30/16*	9/30/17	% Chg	2016	2017	2016	2017
Police	5,120,300	5,348,826	4.5%	6,888,191	6,813,991	74.3%	78.5%
Fire	4,542,185	4,767,246	5.0%	6,240,104	6,274,009	72.8%	76.0%
Parks & Recreation	3,537,691	3,740,587	5.7%	4,832,280	5,026,281	73.2%	74.4%
Development Services	2,165,386	2,394,905	10.6%	3,011,833	3,314,799	71.9%	72.2%
Non-Departmental	1,910,520	2,156,172	12.9%	2,775,036	2,892,477	68.8%	74.5%
City Manager's Office	946,839	2,410,999	154.6%	1,410,728	2,744,613	67.1%	87.8%
Public Works	1,115,870	1,122,480	0.6%	1,671,209	1,688,120	66.8%	66.5%
Finance	589,453	641,401	8.8%	833,609	896,465	70.7%	71.5%
City Attorney's Office	450,370	553,879	23.0%	624,834	716,837	72.1%	77.3%
Human Resources	446,528	475,298	6.4%	568,649	592,098	78.5%	80.3%
Municipal Court	305,587	343,127	12.3%	429,810	479,586	71.1%	71.5%
City Council	25,565	41,627	62.8%	45,865	59,755	55.7%	69.7%
Total Expenditures	21,156,293	23,996,546	13.4%	29,332,148	31,499,030	72.1%	76.2%
Transfer of Prior Year's Surplus	358,174	-	-100.0%	694,296	-	51.6%	N/A
Total Expenditures + PY Transfer	21,514,467	23,996,546	11.5%	30,026,444	31,499,030	71.7%	76.2%

* The 2016 actuals and budget include the Criminal Justice Fund, which was combined with the General Fund in 2017.

In reviewing **expenditures by category**, the following are noteworthy:

- **Salaries, which equal 49 percent of total budgeted expenditures in 2017, are 77.7 percent of budget in 2017 compared to 73.9 percent of budget in 2016.** This overage relative to the 75 percent expenditure target is due to the following: 1) 20 bi-weekly payrolls through September 30, 2017, which equate to 76.9 percent of the City's 26 bi-weekly payroll periods; and 2) higher than expected overtime costs in the Police and Fire Departments (see "expenditures by department" below). Relative to 2016, expenditures are up 4.4 percent in 2017 primarily due to the following: 1) cost of living allowances for employees (2.33% for Police and Fire employees and 2.10% for all other employees); 2) higher than expected overtime costs in the Police and Fire Departments; 3) step increases for represented employees; and 4) "pay for performance" for unrepresented employees.
- **Benefits, which equal 18 percent of total budgeted expenditures in 2017, are 74.9 percent of budget in 2017 compared to 71.6 percent of budget in 2016.** Relative to 2016, expenditures are up 7.5 percent in 2017 primarily due to the following: 1) medical insurance premium increases of 5.5 percent for firefighters and 4.5 percent for all other employees; 2) PERS retirement contribution increase from 11.18 percent to 12.70 percent beginning July 1, 2017; and 3) Labor & Industries rate increases of 15.3 percent for firefighters and 10.2 percent for police officers.
- **Contractual services, which equal 12 percent of total budgeted expenditures in 2017, are 77.1 percent of budget in 2017 compared to 56.3 percent of budget in 2016.** This expenditure category includes outside legal counsel, software support, development and engineering support, recreation instructors, repairs and maintenance,

and other professional services. The modest overage relative to the 75 percent expenditure target is wholly due to I-90/light rail litigation and other related costs, which amounted to \$1.66 million through September 30, 2017.

- **Transfer of prior year's surplus** represents that portion of the General Fund's revenue surplus and expenditure savings from the prior year that has been approved by the Council to be distributed to other funds for various purposes in the current year. In 2016, the total available General Fund surplus was \$1,020,599. On September 19, 2017, the Council directed staff to transfer this amount, along with the unused portion of the 2015 General Fund surplus (\$15,105), to the Contingency Fund given the \$2.0 million projected deficit in 2019 in the General Fund and Youth & Family Services Fund combined.

In reviewing **expenditures by department**, the following deserve explanation:

- **The Police Department has spent 78.5 percent of its budget through the third quarter of 2017** primarily due to two new officers being in the Academy and three officers being on FMLA leave, resulting in higher than expected overtime costs in Patrol and Investigations.
- **The Fire Department has spent 76.0 percent of its budget through the third quarter of 2017** primarily due to five firefighters being on FMLA leave, resulting in higher than expected overtime costs.
- **The City Manager's Office has spent 87.8 percent of its budget through the third quarter of 2017** due to I-90/light rail litigation and other related costs, which amounted to \$1.66 million through September 30, 2017. The overage relative to the 75 percent expenditure target is temporary, with the City Manager's Office expected to end the year under budget.

All other expenditures are either within expected norms through the third quarter of the year or too insignificant to highlight.

REAL ESTATE EXCISE TAX

Real estate excise tax (REET) is the 0.5 percent tax paid by the seller in property transactions, and its use is restricted by state law for specific capital purposes. REET 1 (the 1st quarter of 1.0 percent of the sales price) may be used for streets, parks, facilities, or utilities. REET 2 (the 2nd quarter of 1.0 percent of the sales price) may be used for the same capital purposes as REET 1, except for facilities, which are specifically prohibited. Neither REET 1 nor REET 2 may be used for equipment or technology.

Through the third quarter of the year, REET is 100.8 percent of budget in 2017 compared to 95.9 percent of budget in 2016, as shown in the table below.

REET Revenue: Actual vs. Budget As of September 30, 2016 and 2017

Actual			Budget		% of Budget	
9/30/16	9/30/17	% Change	2016	2017	2016	2017
\$3,018,611	\$3,190,329	5.7%	\$3,147,000	\$3,165,000	95.9%	100.8%

Relative to 2016, revenue is up \$171,718, or 5.7 percent, through the third quarter of 2017.

The primary drivers of REET are number of sales, average sales price, and property sales greater than \$5.0 million. As noted in the table below, the number of sales is up 9.2 percent in 2017, and the average sales price is up 9.2 percent to \$1.44 million in 2017. In addition, there was a commercial property sale (Island Corporate Center) in July 2017 for \$41.0 million, which generated \$202,950 in REET. However, limiting the REET increase in 2017 to 5.7 percent was a large commercial property sale (77 Central) in April 2016 for \$96.8 million, which generated \$479,312 in REET.

Property Sale Statistics As of September 30, 2016 and 2017

Number of Sales			Average Sales Price		
9/30/16	9/30/17	% Change	9/30/16	9/30/17	% Change
360	393	9.2%	\$1,318,725	\$1,440,707	9.2%

In the table below, REET is broken down according to property sales (i.e. ≤\$5.0 million and >\$5.0 million) for the period 2007-2016. In addition, the average property sales price and the number of sales are identified for those properties that sold for \$5.0 million or less.

**2007-2016 REET Revenue (Dollars in Thousands)
Property Sales ≤\$5.0M and >\$5.0M**

Property Sale Breakdown	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Avg
Property Sales ≤\$5.0M:											
Average Sales Price	\$1,072	\$1,237	\$854	\$994	\$916	\$899	\$1,046	\$1,119	\$1,182	\$1,318	\$1,064
% Change in Avg Sales Price	11.4%	15.4%	-30.9%	16.3%	-7.8%	-1.9%	16.4%	7.0%	5.6%	11.5%	4.3%
Number of Property Sales	429	260	267	318	367	418	492	493	499	454	400
REET Revenue	\$2,277	\$1,592	\$1,129	\$1,565	\$1,665	\$1,860	\$2,548	\$2,742	\$2,919	\$2,955	\$2,125
Property Sales >\$5.0M:											
Number of Property Sales	14	5	3	3	5	6	2	9	10	7	6
REET Revenue	\$653	\$755	\$129	\$642	\$162	\$300	\$57	\$527	\$350	\$746	\$432
Total REET Revenue	\$2,930	\$2,347	\$1,258	\$2,207	\$1,827	\$2,160	\$2,605	\$3,269	\$3,269	\$3,701	\$2,557

Based on actual receipts through October 2017, staff forecasts that REET will end the year \$2.23 million in excess of budget (see table below) mostly due to 3 commercial property sales (Island Corporate Center, Hadley Apartments, and Shorewood Apartments), which have generated \$1.71 million in REET.

2017 REET Revenue Forecast

Property Sale Breakdown	2017	
	Budget	Forecast
Property Sales ≤\$5.0M:		
Average Sales Price	\$1,331,000	\$1,400,000
Number of Property Sales	450	485
REET Revenue	\$2,965,000	\$3,361,000
Property Sales >\$5.0M:	\$200,000	\$2,032,000
Total REET Revenue	\$3,165,000	\$5,393,000

BUDGET ADJUSTMENTS

In the interest of administrative ease, a budget amending ordinance is prepared and submitted to the Council quarterly, if needed, along with the Financial Status Report. Budget adjustments are divided into three groups: 1) those previously approved by the Council but not formally adopted via a budget amending ordinance; 2) new requests; and 3) carryover requests. New requests typically encompass financial housekeeping items, minor requests, and unanticipated expenditures that the City had to incur and was unable to absorb within the authorized budget. Carryover requests of unspent budget from the prior year to the current year are typically included only in the fourth quarter financial status report for the second year of the biennium. Council approval is required when unspent budget is being moved from the prior biennium to the current biennium, not when unspent budget is being moved within the biennium and within the same fund.

Budget adjustments previously approved but not formally adopted via a budget amending ordinance by the Council are summarized in the table below.

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
General	Non-Departmental	Transfer remaining General Fund surplus from 2015 and 2016 fiscal years to help offset the \$2.0M projected deficit in 2019 in the General Fund and Youth & Family Services Fund combined	AB 5339, 9/19/17	2017	\$1,035,704	Unappropriated fund balance
	Development Services	Increase Arborist and Code Compliance Officer positions from half-time to full-time beginning 10/1/17 following the Council adopted changes to the City's residential development standards	AB 5345, 9/19/17	2017 2018	\$31,000 \$124,000	Development fees (\$155,000 in 2017)
Street	Public Works	Freeman Avenue roadway repair	AB 5350, 10/17/17	2017	\$236,953	Unappropriated fund balance (\$94,200) + interfund transfer from Sewer Fund (\$94,200) + interfund transfer from Storm Water Fund (\$48,553)
Capital Improvement	Parks & Recreation	Increase Open Space Vegetation Management budget by \$80K in 2017 and \$80K in 2018 to address higher than expected contracted maintenance costs	AB 5339, 9/19/17	2017 2018	\$80,000 \$80,000	Real estate excise tax (\$160,000 in 2017)

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
Sewer	Public Works	Transfer Sewer Fund's portion of Freeman Avenue roadway repair project to Street Fund	AB 5350, 10/17/17	2017	\$94,200	Unappropriated fund balance
Storm Water	Public Works	Transfer Storm Water Fund's portion of Freeman Avenue roadway repair project to Street Fund	AB 5350, 10/17/17	2017	\$48,553	Unappropriated fund balance

New requests not approved or formally adopted by the Council are summarized in the table below.

Fund	Department	Description	Budget Year	Amount	Funding Source(s)
General	Finance	Refunding of outstanding 2009B LTGO bonds (South Mercer Playfields portion), which was approved by Council on 6/19/17 (AB 5320) via the adoption of Ordinance No. 17-17	2017	\$367,891	2017 LTGO refunding bonds: \$335,000 par amount + \$32,891 premium
	Police	Chart plotter for Marine Patrol boat	2017	\$18,995	State Parks & Recreation Commission grant
	Public Works	Debris disposal from Jan-Feb 2017 storms (approved by FEMA for reimbursement)	2017	\$26,111	FEMA reimbursement
Water	Public Works	Increase budgeted water purchases to reflect higher than expected water consumption during the summer of 2017 (funded by water utility rates)	2017	\$200,000	Water utility rates
Sewer	Finance	Refunding of outstanding 2009B LTGO bonds (Sewer Lake Line portion), which was approved by Council on 6/19/17 (AB 5320) via the adoption of Ordinance No. 17-17	2017	\$6,301,402	2017 LTGO refunding bonds: \$5,870,000 par amount + \$431,402 premium

**2017 Budget Adjustment Summary
Expenditures by Fund**

Fund Type / Fund Name	Original 2017 Budget	2017 Budget Adjustments			Amended 2017 Budget
		Q4 2016 FSR, 5/1/2017	Q2 2017 FSR, 9/5/2017	Q3 2017 FSR, 11/21/2017	
General Purpose Funds:					
General	29,436,000	1,316,396	746,634	1,479,701	32,978,731
Self-Insurance	10,000				10,000
Youth Services Endowment	500				500
Special Revenue Funds:					
Street*	2,728,368	778,146	397,343	236,953	4,140,810
Transportation Benefit District	350,000				350,000
Criminal Justice	599,441	501,173			1,100,614
Beautification	966,829	229,930			1,196,759
Contingency	-		700,000		700,000
1% for the Arts	15,000	24,914			39,914
Youth & Family Services	2,748,719	6,000	8,100		2,762,819
Debt Service Funds:					
Bond Redemption (Voted)	-				-
Bond Redemption (Non-Voted)	1,011,099				1,011,099
Capital Projects Funds:					
Capital Improvement*	4,706,243	1,115,172	110,260	80,000	6,011,675
Technology & Equipment*	731,000	129,136			860,136
Fire Station 92 Construction*	-	366,195			366,195
Capital Reserve*	-				-
Enterprise Funds:					
Water*	7,317,818	702,295		200,000	8,220,113
Sewer*	9,271,431	431,750		6,395,602	16,098,783
Storm Water*	2,574,312	400,854		48,553	3,023,719
Internal Service Funds:					
Equipment Rental*	1,658,766	198,002			1,856,768
Computer Equipment*	975,926				975,926
Trust Funds:					
Firemen's Pension	97,000				97,000
Total	65,198,452	6,199,963	1,962,337	8,440,809	81,801,561

* Capital Improvement Program (CIP) projects are budgeted and accounted for in these funds.

**2018 Budget Adjustment Summary
Expenditures by Fund**

Fund Type / Fund Name	Original 2018 Budget	2018 Budget Adjustments			Amended 2018 Budget
		Q4 2016 FSR, 5/1/2017	Q2 2017 FSR, 9/5/2017	Q3 2017 FSR, 11/21/2017	
General Purpose Funds:					
General	29,413,162	1,479,003		124,000	31,016,165
Self-Insurance	10,000				10,000
Youth Services Endowment	500				500
Special Revenue Funds:					
Street*	3,455,837				3,455,837
Transportation Benefit District	350,000				350,000
Criminal Justice	622,722	(622,722)			-
Beautification	939,900				939,900
Contingency	-				-
1% for the Arts	15,000				15,000
Youth & Family Services	2,444,250	343,886	58,780		2,846,916
Debt Service Funds:					
Bond Redemption (Voted)	-				-
Bond Redemption (Non-Voted)	847,159				847,159
Capital Projects Funds:					
Capital Improvement*	3,459,461			80,000	3,539,461
Technology & Equipment*	732,000				732,000
Fire Station 92 Construction*	-				-
Capital Reserve*	-				-
Enterprise Funds:					
Water*	7,246,078				7,246,078
Sewer*	9,079,675				9,079,675
Storm Water*	1,934,956				1,934,956
Internal Service Funds:					
Equipment Rental*	2,139,515				2,139,515
Computer Equipment*	1,063,193				1,063,193
Trust Funds:					
Firemen's Pension	103,000				103,000
Total	63,856,408	1,200,167	58,780	204,000	65,319,355

* Capital Improvement Program (CIP) projects are budgeted and accounted for in these funds.

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**CITY OF MERCER ISLAND
ORDINANCE NO. 17-26**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,
INCORPORATING CERTAIN BUDGET REVISIONS TO THE 2017-2018
BIENNIAL BUDGET AND AMENDING ORDINANCE NOS. 16-17, 17-13 AND 17-
22.**

WHEREAS, the City Council adopted the 2017-2018 Budget by Ordinance No. 16-17 on December 5, 2016, representing the total for the biennium of estimated resources and expenditures for each of the separate funds of the City; and

WHEREAS, budget adjustments have been approved by the City Council in 2017 in an open public meeting but have not been formally adopted via ordinance, as noted in the following table; and

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
General	Non-Departmental	Transfer remaining General Fund surplus from 2015 and 2016 fiscal years to help offset the \$2.0M projected deficit in 2019 in the General Fund and Youth & Family Services Fund combined	AB 5339, 9/19/17	2017	\$1,035,704	Unappropriated fund balance
	Development Services	Increase Arborist and Code Compliance Officer positions from half-time to full-time beginning 10/1/17 following the Council adopted changes to the City's residential development standards	AB 5345, 9/19/17	2017 2018	\$31,000 \$124,000	Development fees (\$155,000 in 2017)
Street	Public Works	Freeman Avenue roadway repair	AB 5350, 10/17/17	2017	\$236,953	Unappropriated fund balance (\$94,200) + interfund transfer from Sewer Fund (\$94,200) + interfund transfer from Storm Water Fund (\$48,553)
Capital Improvement	Parks & Recreation	Increase Open Space Vegetation Management budget by \$80K in 2017 and \$80K in 2018 to address higher than expected contracted maintenance costs	AB 5339, 9/19/17	2017 2018	\$80,000 \$80,000	Real estate excise tax (\$160,000 in 2017)
Sewer	Public Works	Transfer Sewer Fund's portion of Freeman Avenue roadway repair project to Street Fund	AB 5350, 10/17/17	2017	\$94,200	Unappropriated fund balance

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
Storm Water	Public Works	Transfer Storm Water Fund's portion of Freeman Avenue roadway repair project to Street Fund	AB 5350, 10/17/17	2017	\$48,553	Unappropriated fund balance

WHEREAS, budget adjustments are needed that have not been previously approved by the City Council, as noted in the following table;

Fund	Department	Description	Budget Year	Amount	Funding Source(s)
General	Finance	Refunding of outstanding 2009B LTGO bonds (South Mercer Playfields portion), which was approved by Council on 6/19/17 (AB 5320) via the adoption of Ordinance No. 17-17	2017	\$367,891	2017 LTGO refunding bonds: \$335,000 par amount + \$32,891 premium
	Police	Chart plotter for Marine Patrol boat	2017	\$18,995	State Parks & Recreation Commission grant
	Public Works	Debris disposal from Jan-Feb 2017 storms (approved by FEMA for reimbursement)	2017	\$26,111	FEMA reimbursement
Water	Public Works	Increase budgeted water purchases to reflect higher than expected water consumption during the summer of 2017 (funded by water utility rates)	2017	\$200,000	Water utility rates
Sewer	Finance	Refunding of outstanding 2009B LTGO bonds (Sewer Lake Line portion), which was approved by Council on 6/19/17 (AB 5320) via the adoption of Ordinance No. 17-17	2017	\$6,301,402	2017 LTGO refunding bonds: \$5,870,000 par amount + \$431,402 premium

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Amending the 2017-2018 Budget

The 2017-2018 Budget for the City of Mercer Island, as adopted in Ordinance No. 16-17 and amended by Ordinance Nos. 17-13 and 17-22, is hereby amended to incorporate increases in resources and expenditures in the following funds for the 2017-2018 biennium:

Fund No.	Fund Name	Resources	Expenditures
001	General	\$1,603,701	\$1,603,701
104	Street	236,953	236,953
343	Capital Improvement	160,000	160,000
402	Water	200,000	200,000
426	Sewer	6,395,602	6,395,602
432	Storm Water	48,553	48,553
Totals		\$8,644,809	\$8,644,809

Section 2. Amending Previously Adopted Budget Ordinances

City Ordinance Nos. 16-17, 17-13 and 17-22, as previously adopted and as hereby amended, are hereby ratified, confirmed, and continued in full force and effect.

Section 3. Effective Date

This Ordinance shall take effect and be in force 5 days after passage and publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON THE 21ST DAY OF NOVEMBER, 2017.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk

APPROVED AS TO FORM:

Kari Sand, City Attorney

Date of Publication: _____

**CITY OF MERCER ISLAND
RESOLUTION NO. 1539**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MERCER ISLAND
APPROVING THE CITY OF MERCER ISLAND'S ALLOCATION FOR THE
NORTH EAST KING COUNTY REGIONAL PUBLIC SAFETY
COMMUNICATIONS AGENCY (NORCOM) 2018 BUDGET.**

WHEREAS, the North East King County Regional Public Safety Communications Agency (NORCOM) was formed effective November 1, 2007; and

WHEREAS, NORCOM is in the process of adopting its annual budget for 2018; and

WHEREAS, the NORCOM Interlocal Agreement, to which the City is a party, requires that the City Council approve the City's allocation for NORCOM's budget, which is estimated to be \$796,458 in 2018;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AS FOLLOWS:

The City of Mercer Island's allocation (\$796,458) for the North East King County Regional Public Safety Communications Agency (NORCOM) 2018 budget is hereby approved.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AT ITS REGULAR MEETING ON THE 21ST DAY OF NOVEMBER, 2017.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk

**CITY OF MERCER ISLAND
RESOLUTION NO. 1535**

A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON PROVIDING FOR CLASSIFICATIONS OF WATER USERS; SETTING A BI-MONTHLY SCHEDULE OF RATES AND CHARGES FOR WATER USAGE AND FIRE SERVICE; AND SETTING A SCHEDULE OF SPECIAL SERVICE CHARGES, METER INSTALLATION CHARGES, AND CONNECTION CHARGES EFFECTIVE JANUARY 1, 2018 AND THEREAFTER.

WHEREAS, the City of Mercer Island provides water service to customers; and

WHEREAS, the City of Mercer Island is authorized to set rates and charges for the Utility under Chapter 15.12 of the Mercer Island City Code.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AS FOLLOWS:

Section 1. Classifications of Water Users Effective January 1, 2018

The following classifications of users are hereby adopted by the City for the City water system effective January 1, 2018, and thereafter.

- A. Single Family.** “Single Family” shall mean a residential structure or dwelling as defined in the City of Mercer Island Zoning Code, capable of being conveyed by separate title, served by a single domestic water meter. Provided, that where prior to December 1, 1980, more than one single family dwelling was served through a single common water meter, such service shall be allowed to continue under the "Single Family" classification until such time as the property or properties are subdivided into separate parcels, or when a higher demand for water service, as determined by the City, is required by a change in use or zoning.
- B. Low Income.** “Low Income” shall mean a person who shows satisfactory proof that he or she is living in a single family residence, and has a maximum annual income of not more than seventy percent (70%) of the Washington State median income as applicable for the number of individuals in the household as computed annually by the State or City. Applicants shall provide such data as to verify eligibility, upon forms provided by and in the manner determined by the City of Mercer Island.
- C. Multi-Family.** “Multi-Family” shall mean a residential structure or facility designed and/or used to house two or more families living independently of each other, including but not limited to, duplexes, triplexes, apartment buildings and condominiums, but shall not include hotels and motels.
- D. Commercial.** “Commercial” shall mean a structure or facility designed and/or used to

conduct business and commerce, including but not limited to, motels, hotels, professional, private schools, industrial, churches and all other commercial/business users.

- E. **Public.** "Public" shall mean structures and facilities used by governmental entities including the state, county, City of Mercer Island and other municipal corporations of the state and public schools of the Mercer Island School District.
- F. **Irrigation.** "Irrigation" shall mean all meters used for the purpose of watering shrubbery, lawns, flower beds, gardens, ornamentals and the like.

Section 2. Schedule of Rates and Charges for Water Usage and Fire Service Effective January 1, 2018

- A. **Rates.** The bi-monthly rates for metered water supplied by the City of Mercer Island for each one hundred (100) cubic feet of water consumed are set forth below:

Residential Bimonthly Water Rates					
Classification of User	Fixed Charge	Volume Charge			
	Per Meter Equivalent*	Block 1 (0-10 ccf)	Block 2 (11-20 ccf)	Block 3 (21-30 ccf)	Block 4 (31+ ccf)
Single Family Residential	\$32.53	\$3.86	\$6.53	\$7.84	\$10.54
Low-Income Residential	\$32.53	\$0.97	\$1.63	\$1.96	\$2.64
Conservation Surcharge**				\$0.10	\$0.30
Classification of User	Fixed Charge	Volume Charge			
	Per Meter Equivalent*	All Use (0-99+ ccf)			
Multi-Family Residential	\$32.53	\$5.72			

* Meter Equivalents are summarized in a following table. The total meter equivalent charge is based on the meter size and is calculated by multiplying the meter equivalents by the per meter equivalent rate.

** A surcharge of \$0.10 per ccf for single family residential bimonthly usage between and including 21 and 30 ccf, and \$0.30 per ccf for bimonthly usage in excess of 30 ccf, shall be included in the rates as an incentive to conserve and may be used to fund conservation education. This surcharge shall apply on consumption of water from June 1 through September 30.

Non-Residential Bimonthly Water Rates			
Class	Fixed Charge	Volume Charge	
	Per Meter Equivalent*	Winter** (All Usage)	Summer** (All Usage)
Commercial/Public	\$32.53	\$3.55	\$8.83
Irrigation	\$32.53	\$5.31	\$11.17

* Meter Equivalents are summarized in a following table. The total meter equivalent charge is based on the meter size and is calculated by multiplying the meter equivalents by the per meter equivalent rate.

** Seasons: Summer is June 1 through September 30; rest of year is winter.

Table of Meter Equivalents and Fixed Charges		
Meter Size	Meter Equivalent	Fixed Charge
3/4 Inch or Smaller	1.0	\$32.53
1 Inch	2.5	\$81.33
1-1/2 Inch	5.0	\$162.65
2 Inch	8.0	\$260.24
3 Inch	16.0	\$520.48
4 Inch	25.0	\$813.25
6 Inch	50.0	\$1,626.50

- B. Fire Service Rates.** There is hereby established a schedule of rates for fire service which are the minimum monthly service charges for fire protection purposes exclusively for any two months, or fractional part thereof, as follows:

Service Connection	Rate
2 inch	\$30.51
3 inch	\$30.51
4 inch	\$38.53
5 inch	\$38.53
8 inch	\$54.62

- C. Rates for Unauthorized Use.** Water taken through unauthorized connections to the City water system shall be charged at double the rates set forth above based on the applicable "Classification of User" from the date of the commencement of such unauthorized use.

Section 3. Special Service Charges, Meter Installation Charges and Connection Charges Effective January 1, 2018

The following special service charges, meter installation charges, and connection charges are hereby adopted by the City.

- A. Special Service Charges.** There is hereby established a schedule of service charges to recover operating costs incurred in establishing new accounts, changes in occupancy, special service requests by customers, delinquent account collections and processing of NSF checks as follows:

Service	Charge
New Water Set Up Fee (meter reading)	\$40
Water shut-off, requested by user, during normal working hours	\$30
Water shut-off, requested by user, after hours	\$170
Non-payment door hanger notification (each)	\$25
Non-payment Turn on/Turn off, normal working hours	\$80
Non-payment Turn on/Turn off, after hours	\$195
Locking Water Meter due to Theft	\$250
Non-sufficient funds check handling fee	\$40

- B. Meter Installation Charges.** There is hereby established a schedule of meter installation charges for connection of new meters to the City water system, and for changes to water service where the previous type of use has been changed or increased as follows: For meters of all sizes, the charge will be based on the actual cost of installation. A deposit is required, based on the estimated cost and is collected at the time of permitting the work.
- C. Connection Charges.** There is hereby established a schedule of connection charges for the installation of water service to property not previously served or for the installation of water service for an additional type of use and/or increase in meter size as follows:

Meter Size	Connection Charge
3/4 Inch or Smaller	\$ 2,409
1 Inch	6,023
1-1/2 Inch	12,046
2 Inch	19,274
3 Inch	38,547
4 Inch	60,230
6 Inch	120,460

Connection charges are studied periodically and adjusted for inflation in years between studies. The inflation factor applied is CPI-W First Half for Seattle-Tacoma-Bremerton.

For meter upsizes, the difference in the connection charge between the new meter size and the old meter size will be charged.

The provisions of this section shall not be construed to apply to additional water service for fire protection purposes.

Section 4. Effective Date

This resolution shall take effect and be in force on and after January 1, 2018. Nothing contained herein shall affect the amount of collection of rates, fees, and charges established prior to January 1, 2018.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON
AT ITS REGULAR MEETING ON THE 21ST DAY OF NOVEMBER, 2017.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk

**CITY OF MERCER ISLAND
RESOLUTION NO. 1536**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON
PROVIDING FOR CLASSIFICATIONS OF USERS AND SETTING BI-
MONTHLY RATES AND CONNECTION CHARGES FOR SEWERAGE
DISPOSAL SERVICES EFFECTIVE JANUARY 1, 2018 AND
THEREAFTER.**

WHEREAS, the City of Mercer Island provides sewer service to customers; and

WHEREAS, the City of Mercer Island is authorized to set rates and charges for the Utility under Chapter 15.06.110 of the Mercer Island City Code.

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Section 1. Classifications of Sewer Users Effective January 1, 2018

The following classifications of users are hereby adopted by the City for the City sewer system effective January 1, 2018, and thereafter.

- A. Single Family.** “Single Family” shall mean a residential structure or dwelling as defined in the City of Mercer Island Zoning Code, capable of being conveyed by separate title, served by a single domestic water meter.
- B. Low Income.** “Low Income” shall mean a person who shows satisfactory proof that he or she is living in a single family residence, and has a maximum annual income of not more than seventy percent (70%) of the Washington State median income as applicable for the number of individuals in the household as computed annually by the State or City. Applicants shall provide such data as to verify eligibility, upon forms provided by and in the manner determined by the City of Mercer Island.
- C. Multi-Family.** “Multi-Family” shall mean a residential structure or facility designed and/or used to house two or more families living independently of each other, including but not limited to, duplexes, triplexes, apartment buildings and condominiums, but shall not include hotels and motels.
- D. Commercial.** “Commercial” shall mean a structure or facility designed and/or used to conduct business and commerce, including but not limited to, motels, hotels, professional, private schools, industrial, churches and all other commercial/business users.
- E. Public.** “Public” shall mean structures and facilities used by governmental entities including the state, county, City of Mercer Island and other municipal corporations of the state and public schools of the Mercer Island School District.

Section 2. Sewerage Disposal Services Rates and Charges Effective January 1, 2018

The bi-monthly rates and charges for sewerage disposal services are set forth below:

Single Family Bimonthly Sewer Rates				
Classification of User	King County	City Sewer Line Maintenance		
	Fixed Charge	Fixed Charge		Volume Charge
	King County Sewage Treatment	Billing Cost	Base Charge (For first 600 cf of AVERAGE Winter Water Use¹)	Per 100 cf of AVERAGE Winter Water Use¹ beyond first 600 cf
Single Family Residential	\$88.44	\$8.15	\$41.76	\$6.96
Low-Income Residential	\$88.44	\$8.15	\$10.44	\$1.74

1. Average winter water usage is based on the most current 4 months of winter water usage data available in the billing system. Calculation of the winter water average is based on usage as shown on the January and March bills or February and April bills depending on the billing/reading cycle. Calculation of sewer charges using the winter average is in effect for the following 12 months, until the next winter's water consumption data is available.

In the case of single family property, where there is no method of accurately calculating the average winter water usage because no water was used during the winter months, or any part thereof, or because the property is not connected to the sanitary sewer system, or for any other reason approved by the Deputy Finance Director or the Finance Director, the sewer volume charge herein will be the Island-wide bi-monthly average winter water use.

Newly-constructed single family properties shall be charged a sewer volume charge based on the per unit Island-wide average water usage for single family properties. Newly-constructed multi-family and commercial properties shall be charged a sewer volume charge based on their actual water usage.

Multi-Family and Commercial Bimonthly Sewer Rates			
Classification of User	King County	City Sewer Line Maintenance	
	Sewage Treatment (Per 100 cf of ACTUAL Water Use²)	Billing Cost	Volume Charge Per 100 cf of ACTUAL Water Use
Multi-Family Residential	\$5.90	\$8.15	\$6.96
Commercial / Public	\$5.90	\$8.15	\$6.96

2. The King County rate for multi-family and commercial is derived by dividing King County's monthly rate (\$44.22) by King County's residential customer equivalency usage value of 750 cubic feet.

Section 3. Sewer Connection Charges Effective January 1, 2018

The connection charges payable by the property owners for connection to the City of Mercer Island sanitary sewer system shall be as follows:

Connection Charges	
All Classifications of Users	\$2,112 per King County residential customer equivalent (RCE)

Connection charges are studied periodically and adjusted for inflation in years between studies. The inflation factor applied is CPI-W First Half for Seattle-Tacoma-Bremerton.

All connection charges shall be due and payable at the time the connection service is requested and shall be delinquent if unpaid at the time the connection service is actually made. In the event of delinquency, the connection charges shall be double the amount set forth above.

Section 4. Effective Date

This resolution shall take effect and be in force on and after January 1, 2018. Nothing contained herein shall affect the amount of collection of rates, fees, and charges established prior to January 1, 2018.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON THE 21ST DAY OF NOVEMBER, 2017.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk

**CITY OF MERCER ISLAND
RESOLUTION NO. 1537**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON
PROVIDING FOR CLASSIFICATIONS OF USERS AND SETTING BI-
MONTHLY RATES FOR STORM AND SURFACE WATER SERVICES
EFFECTIVE JANUARY 1, 2018 AND THEREAFTER.**

WHEREAS, the City of Mercer Island provides storm and surface water services to customer; and

WHEREAS, the City of Mercer Island is authorized to set rates and charges for the Utility under Chapter 15.10.070 of the Mercer Island City Code.

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Section 1. Classifications of Storm and Surface Water Users Effective January 1, 2018

The following classifications of users are hereby adopted by the City for the City storm and surface water system effective January 1, 2018, and thereafter.

- A. Single Family.** “Single Family” shall mean a residential structure or dwelling as defined in the City of Mercer Island Zoning Code, capable of being conveyed by separate title, served by a single domestic water meter.
- B. Low Income.** “Low Income” shall mean a person who shows satisfactory proof that he or she is living in a single family residence, and has a maximum annual income of not more than seventy percent (70%) of the Washington State median income as applicable for the number of individuals in the household as computed annually by the State or City. Applicants shall provide such data as to verify eligibility, upon forms provided by and in the manner determined by the City of Mercer Island.
- C. Multi-Family.** “Multi-Family” shall mean a residential structure or facility designed and/or used to house two or more families living independently of each other, including but not limited to, duplexes, triplexes, apartment buildings and condominiums, but shall not include hotels and motels.
- D. Commercial.** “Commercial” shall mean a structure or facility designed and/or used to conduct business and commerce, including but not limited to, motels, hotels, professional, private schools, industrial, churches and all other commercial/business users.
- E. Public.** “Public” shall mean structures and facilities used by governmental entities including the state, county, City of Mercer Island and other municipal corporations of the state and public schools of the Mercer Island School District.

Section 2. Storm and Surface Water Services Rates Effective January 1, 2018

The bi-monthly rates (per equivalent service unit) for storm and surface water services are set forth below:

Bimonthly Storm and Surface Water Rates	
Classification of User	Rate
Single Family Residential	\$33.59
Low Income Residential	\$8.40
Multi-Family Residential*	\$33.59
Commercial/Public*	\$33.59

* For Multi-Family Residential, Commercial or Public property in the City, the number of equivalent service units is determined by dividing the total square feet of impervious surface for each account (which includes roof tops, pavement, and trafficked gravel) by the average square footage of impervious surface for single family residential accounts (3,471 square feet is the average.)

Section 3. Effective Date

This resolution shall take effect and be in force on and after January 1, 2018. Nothing contained herein shall affect the amount of collection of rates, fees, and charges established prior to January 1, 2018.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AT ITS MEETING ON THE 21ST DAY OF NOVEMBER, 2017.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk

**CITY OF MERCER ISLAND
RESOLUTION NO. 1538**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON
SETTING BI-MONTHLY SERVICE FEES FOR THE EMERGENCY
MEDICAL AND AMBULANCE SERVICES EFFECTIVE JANUARY 1,
2018 AND THEREAFTER.**

WHEREAS, in 1980, the Mercer Island City Council created an ambulance service public utility for the purpose of regulating the delivery of basic life support emergency medical and ambulance service within the City of Mercer Island (“Utility”); and

WHEREAS, the City of Mercer Island is authorized to set fees for the Utility under Chapter 15.02 of the Mercer Island City Code, RCW 35.21.766 and RCW 35.27.370(15); and

WHEREAS, the Council has directed staff to establish a flat fee for a BLS ambulance transport service beginning in 2011, and revenue from such fees must be deducted from the demand cost of the ambulance utility; and

WHEREAS, during their 2015 cost of service study, FCS Group has re-calculated the rates based on deducting the BLS ambulance transport service revenue from the demand cost of the ambulance utility;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Section 1. Classifications of Emergency Medical and Ambulance Services Users Effective January 1, 2018

The following classifications of users are hereby adopted by the City for emergency medical and ambulance services effective January 1, 2018, and thereafter.

- A. **Single Family.** “Single Family” shall mean a residential structure or dwelling as defined in the City of Mercer Island Zoning Code, capable of being conveyed by separate title, served by a single domestic water meter.
- B. **Low Income.** “Low Income” shall mean a person who shows satisfactory proof that he or she is living in a single family residence, and has a maximum annual income of not more than seventy percent (70%) of the Washington State median income as applicable for the number of individuals in the household as computed annually by the State or City. Applicants shall provide such data as to verify eligibility, upon forms provided by and in the manner determined by the City of Mercer Island.
- C. **Multi-Family.** “Multi-Family” shall mean a residential structure or facility designed and/or used to house two or more families living independently of each other, including

but not limited to, duplexes, triplexes, apartment buildings and condominiums, but shall not include hotels and motels.

- D. Commercial.** “Commercial” shall mean a structure or facility designed and/or used to conduct business and commerce, including but not limited to, motels, hotels, professional, private schools, industrial, churches and all other commercial/business users.
- E. Public.** “Public” shall mean structures and facilities used by governmental entities including the state, county, City of Mercer Island and other municipal corporations of the state and public schools of the Mercer Island School District.
- F. Residential Board & Care and 24-Hour Care.** “Residential Board & Care” or “24-Hour Care” users are based on the fire property classification to recognize the noticeably different demands of each type of care facility.

Section 2. Emergency Medical and Ambulance Services Fees Effective January 1, 2018

The bi-monthly services fees per equivalent service unit (ESU) for emergency medical and ambulance services are set forth below:

Customer Class	ESU	Bi-Monthly
Single Family Residential	1	\$9.14
Multi-Family Residential	# of Apt or Condo Units	\$9.14
Commercial	1	\$9.14
Public	1	\$9.14

Customer Class	Annual Availability Rate Per ESU	Annual Demand Rate Per Call	Annual			Bi-Monthly Charge
			Availability Charge	Demand Charge	Total Charge	
Residential Board & Care:						
Covenant Shores	\$54.84	\$0.00	\$2,577.48	\$0.00	\$2,577.48	\$429.58
Island House Retirement	\$54.84	\$0.00	\$987.12	\$0.00	\$987.12	\$164.52
Sunrise Retirement	\$54.84	\$0.00	\$2,742.00	\$0.00	\$2,742.00	\$457.00
Aljoya House	\$54.84	\$0.00	\$1,700.04	\$0.00	\$1,700.04	\$283.34
In-Home Care	\$54.84	\$0.00	\$274.20	\$0.00	\$274.20	\$45.70
24 Hour Nursing:						
Covenant Shores (Skilled Nursing)	\$54.84	\$0.00	\$2,029.08	\$0.00	\$2,029.08	\$338.18
MI Care (closed) Aegis (future) **	\$54.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

For the classifications of Residential Board & Care and 24-hour Nursing Care, as shown above, the annual rates have two components:

- 1) \$54.84 availability rate per ESU; and

2) \$0.00 demand rate per call.

The demand rate is based on the actual call volume from January 1, 2013 through December 31, 2014, and reflects the net demand cost after forecasted fire transport revenue has been deducted.

Each of the facilities in these classifications will be billed individually on a bi-monthly basis for their calls during the study period as shown in the table above.

New customers in the Residential Board & Care and 24-hour Nursing Home classifications should be charged based on the average calls per unit for their classification until they have established their own call history.

Section 3. Effective Date

This resolution shall take effect and be in force on and after January 1, 2018. Nothing contained herein shall affect the amount of collection of rates, fees, and charges established prior to January 1, 2018.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON
AT ITS REGULAR MEETING ON THE 21ST DAY OF NOVEMBER, 2017

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk

**CITY OF MERCER ISLAND
ORDINANCE NO. 17-27**

AN ORDINANCE RELATING TO THE LEVYING OF REGULAR PROPERTY TAXES AND ESTABLISHING THE AMOUNT TO BE LEVIED IN 2018 ON THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE CITY.

WHEREAS, the City Council of the City of Mercer Island has conducted its mid-biennial review of the 2017-2018 Budget; and

WHEREAS, pursuant to RCW 84.55.120, the City Council of the City of Mercer Island held a public hearing for the purpose of considering testimony regarding the 2018 property tax levy; and

WHEREAS, the City Council of the City of Mercer Island, after due consideration of the evidence and testimony at the public hearing, has determined that the City requires an increase in property tax revenue in order to discharge the expected expenses and obligations of the City of Mercer Island; and

WHEREAS, the voters of the City of Mercer Island approved a levy lid lift in 2008 for the purpose of operating and maintaining Luther Burbank Park and other City parks and open spaces; and

WHEREAS, the voters of the City of Mercer Island approved a levy lid lift in 2012 for the purpose of replacing Fire Station No. 92 and a fire rescue truck; and

WHEREAS, the City intends to collect \$945,623 of the authorized 2008 Park Maintenance and Operations levy lid lift in 2018; and

WHEREAS, the City intends to collect \$675,306 of the authorized 2012 Fire Station and Fire Rescue Truck Replacement levy lid lift in 2018;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Total Property Tax Levy in 2018.

The property tax levy is hereby authorized to be collected in the 2018 tax year in the estimated amount of \$13,342,369, which amount when added to the estimated revenues will balance the revenues with the expenditures and which amount is in compliance with all applicable laws.

Section 2. Detail of Property Tax.

There is hereby levied upon all taxable property within the City of Mercer Island, Washington, a total tax of \$13,342,369 as follows:

REGULAR LEVY:	
Prior Year Levy	\$11,402,764
1.0% Optional Increase	114,028
New Construction	185,995
Refund Levy	18,653
LEVY LID LIFTS:	
2008 Parks Maintenance & Operations	945,623
2012 Fire Station & Fire Rescue Truck	675,306
TOTAL TAXES REQUESTED FOR 2018	<u>\$13,342,369</u>

The foregoing property tax levy amount shall be automatically adjusted without further action of the City Council to correspond to the final assessed valuation, new construction, and refund levy totals to be received from the King County Assessor prior to December 31, 2017.

Section 3. City Clerk Certification.

Pursuant to RCW 84.52.020, the Clerk is directed to certify the amount necessary to be raised by taxation as specified above to the Metropolitan King County Council. The City Finance Director is authorized and directed to transmit any adjustment made pursuant to Section 2 above to the 2018 property tax levy amount to the Metropolitan King County Council.

Section 4. Effective Date.

This ordinance shall take effect five days after passage and publication in the official newspaper of the City.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AT ITS REGULAR MEETING ON THE 21ST DAY OF NOVEMBER, 2017.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

Approved as to Form:

ATTEST:

Allison Spietz, City Clerk

Kari Sand, City Attorney

Date of Publication: _____

**CITY OF MERCER ISLAND
ORDINANCE NO. 17-28**

**AN ORDINANCE AUTHORIZING AN INCREASE IN PROPERTY TAX
REVENUE FOR THE YEAR 2018.**

WHEREAS, the City Council of the City of Mercer Island has conducted its mid-biennial review of the 2017-2018 Budget; and

WHEREAS, pursuant to RCW 84.55.120, the City Council of the City of Mercer Island held a public hearing for the purpose of considering testimony regarding the 2018 property tax levy; and

WHEREAS, the City Council of the City of Mercer Island, after due consideration of the evidence and testimony at the public hearing, has determined that the City requires an increase in property tax revenue in order to discharge the expected expenses and obligations of the City of Mercer Island; and

WHEREAS, the voters of the City of Mercer Island approved a levy lid lift in 2008 for the purpose of operating and maintaining Luther Burbank Park and other City parks and open spaces; and

WHEREAS, the voters of the City of Mercer Island approved a levy lid lift in 2012 for the purpose of replacing Fire Station No. 92 and a fire rescue truck; and

WHEREAS, the City intends to collect \$945,623 of the authorized 2008 Park Maintenance and Operations levy lid lift in 2018; and

WHEREAS, the City intends to collect \$675,306 of the authorized 2012 Fire Station and Fire Rescue Truck Replacement levy lid lift in 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Total Property Tax Increase.

There is hereby levied upon all taxable property within the City of Mercer Island, Washington, a total property tax levy of \$13,342,369, which is \$130,077, or 1.00 percent, more than the 2017 total property tax levy, excluding the amounts for new construction and refunds related to the 2018 tax year. The \$130,077 increase in the 2018 total property tax levy consists of the following: 1) \$114,028, or 1.00 percent, increase in the regular property tax levy; 2) \$9,363, or 1.00 percent, increase in the 2008 levy lid lift; and 3) \$6,686, or 1.00 percent, increase in the 2012 levy lid lift. The foregoing property tax levy amount shall be automatically adjusted without further action of the City Council to correspond to the final assessed valuation, new construction, and refund levy totals to be received from the King County Assessor prior to December 31, 2017.

Section 2. Regular Property Tax Increase.

An optional increase in the regular property tax levy is hereby authorized for the 2018 levy in the amount of \$114,028, which is a 1.00 percent increase over the previous year. The optional 1.00 percent increase is in addition to the new construction and refund amounts related to the 2018 tax year. The 2018 total regular levy, excluding the amounts for new construction and refunds, is authorized in the amount of \$11,516,792, which is \$114,028, or 1.00 percent, more than the 2017 total regular levy.

Section 3. 2008 Levy Lid Lift Increase.

The voted property tax levy, which pertains to the levy lid lift passed by a vote of the Mercer Island citizens on November 4, 2008, is hereby authorized for the 2018 levy in the total amount of \$945,623. This is \$9,363, or 1.00 percent, more than the levy lid lift in the previous year and is within the provisions of the ballot measure.

Section 4. 2012 Levy Lid Lift Increase.

The voted property tax levy, which pertains to the levy lid lift passed by a vote of the Mercer Island citizens on November 6, 2012, is hereby authorized for the 2018 levy in the total amount of \$675,306. This is \$6,686, or 1.00 percent, more than the levy lid lift in the previous year and is in compliance with the provisions of the ballot measure.

Section 5. City Clerk Certification.

Pursuant to RCW 84.52.020, the Clerk is directed to certify the amount necessary to be raised by taxation as specified above to the Metropolitan King County Council. The City Finance Director is authorized and directed to transmit any adjustment made pursuant to Section 1 above to the 2018 property tax levy amount to the Metropolitan King County Council.

Section 6. Effective Date.

This ordinance shall take effect five days after passage and publication in the official newspaper of the City.

ADOPTED BY THE CITY COUNCIL OF MERCER ISLAND, WASHINGTON AT ITS REGULAR MEETING ON THE 21ST DAY OF NOVEMBER, 2017.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Approved as to Form:

Allison Spietz, City Clerk

Kari Sand, City Attorney

Date of Publication: _____



PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

NOVEMBER 21		DUE TO:	11/09 D/P	11/13 FN	11/13 CA	11/14 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
EXECUTIVE SESSIONS (5:00-6:00 pm)						
15	Executive Session #1: Executive Session for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b) for approximately 15 minutes.					
45	Executive Session #2: Executive Session to discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 45 minutes					
STUDY SESSION (6:00-7:00 pm)						
60	Aubrey Davis Park Master Plan			Paul West		Kirsten
CONSENT CALENDAR						
--	Confirmation of Municipal Court Judge Reappointment			Kryss Segle		Kirsten
REGULAR BUSINESS						
60	Public Meeting to Consider the Hearing Examiner's Recommendation for the Pratt Preliminary Long Play (SUB16-007)			Nicole Gaudette		Kirsten
15	Code Amendment to Update School Impact Fees (1 st Reading)			Bio Bark		Kirsten
PUBLIC HEARING						
60	Public Hearing: 2017-2018 Mid-Biennial Budget Review			Chip Corder		Kirsten

NOVEMBER 28 – 6:00-7:30 PM (SPECIAL MEETING)						
	Legislative Priorities Discussion with 41 st Legislative District Delegation					

DECEMBER 5		DUE TO:	11/22 D/P	11/27 FN	11/27 CA	11/28 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
EXECUTIVE SESSION (5:00-6:00 pm)						
60	Executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for one hour					
RECEPTION (6:00-7:00 pm)						
60	Reception for Councilmember Grausz					
SPECIAL BUSINESS (7:00 pm)						
10	Swearing-In of New Councilmember					
15	Recognition of Councilmember Grausz' Service to the Mercer Island Community					
CONSENT CALENDAR						
--	Roadside Shoulder Improvements, East Mercer Way Phase 10 Bid Award			Clint Morris		Chip
PUBLIC HEARING						

REGULAR BUSINESS			
30	2018 Legislative Priorities	Kirsten Taylor	Julie
30	2017 Comprehensive Plan Amendments (2nd Reading & Adoption)	Evan Maxim	Julie
60	Last/First Mile Solutions	Julie Underwood	Kirsten
60	Short-Term Parking Solutions	Julie Underwood	Kirsten
EXECUTIVE SESSION			

DECEMBER 19
CANCELED

2018

JANUARY 9 (2ND TUESDAY)		DUE TO:	12/29 D/P	1/2 FN	1/2 CA	1/3 Clerk
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
SPECIAL BUSINESS (7:00 pm)						
15	Councilmember Oaths of Office and Mayor and Deputy Mayor Elections		Ali Spietz		Julie	
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
30	2018 Legislative Priorities		Kirsten Taylor		Julie	
EXECUTIVE SESSION						

JANUARY 23 (4TH TUESDAY)		DUE TO:	1/12 D/P	1/15 FN	1/15 CA	1/16 Clerk
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)						
60	General Sewer Plan Update		A. Tonella-Howe			
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						

REGULAR BUSINESS			
EXECUTIVE SESSION			

JANUARY 26-27					
2018 PLANNING SESSION (MICEC)					

FEBRUARY 6	DUE TO:	1/26 D/P	1/29 FN	1/29 CA	1/30 Clerk
ITEM TYPE TIME TOPIC				STAFF	SIGNER
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
	ARCH Budget and Work Program		Alison Van Gorp		
	ARCH Trust Fund Recommendations		Alison Van Gorp		
PUBLIC HEARING					
REGULAR BUSINESS					
EXECUTIVE SESSION					

FEBRUARY 20	DUE TO:	2/09 D/P	2/12 FN	2/12 CA	2/13 Clerk
ITEM TYPE TIME TOPIC				STAFF	SIGNER
RECEPTION (6:00-7:00 pm)					
60	Reception for Thonon les Bains Exchange Students		Kirsten Taylor		
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
PUBLIC HEARING					
REGULAR BUSINESS					

EXECUTIVE SESSION				

MARCH 6	DUE TO:	2/23 D/P	2/26 FN	2/26 CA	2/27 Clerk
ITEM TYPE TIME TOPIC				STAFF	SIGNER
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
PUBLIC HEARING					
REGULAR BUSINESS					
EXECUTIVE SESSION					

MARCH 20	DUE TO:	3/09 D/P	3/12 FN	3/12 CA	3/13 Clerk
ITEM TYPE TIME TOPIC				STAFF	SIGNER
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
PUBLIC HEARING					
REGULAR BUSINESS					
EXECUTIVE SESSION					

OTHER ITEMS TO BE SCHEDULED:

Agenda items and meeting dates are subject to change.

- Code Enforcement Ordinance Update – A. Van Gorp
- Light Rail Station Design Oversight – J. Underwood
- Mercer Island Center for the Arts (MICA) Lease – K. Sand
- PSE Electric Franchise – K. Sand
- Zayo Telecom Franchise – K. Sand
- Parks Waterfront Structures Long-Term Planning – P. West
- Land Conservation Work Plan Update – A. Sommargren
- Interlocal Agreement for Fire, Rescue and Emergency Medical Services (Heitman)
- Critical Areas Scope of Work – S. Greenberg
- Open Space Vegetation Management – A. Sommargren
- ARCH Parity Goals – S. Greenberg
- Transportation Concurrency Code Amendment – S. Greenberg
- April 3: Public Hearing: Preview of 6-Year Transportation Improvement Program – C. Nelson
- May 1: Adoption of 6-Year Transportation Improvement Program – C. Nelson

COUNCILMEMBER ABSENCES:

- Wisenteiner: November 21

MISD BOARD JOINT MEETING DATES:

- Thursday, April 26, 2018, 5:00-6:45 pm