



CITY OF MERCER ISLAND CITY COUNCIL MEETING AGENDA

Tuesday
September 5, 2017
5:00 PM

**Mayor Bruce Bassett
Deputy Mayor Debbie Bertlin
Councilmembers Dan Grausz,
Salim Nice, Wendy Weiker,
David Wisenteiner, and Benson Wong**

Contact: 206.275.7793, council@mercergov.org
www.mercergov.org/council

All meetings are held in the City Hall Council Chambers at
9611 SE 36th Street, Mercer Island, WA unless otherwise noticed

"Appearances" is the time set aside for members of the public to speak to the City Council about any issues of concern. If you wish to speak, please consider the following points:
(1) speak audibly into the podium microphone, (2) state your name and address for the record, and (3) limit your comments to three minutes.
Please note: the Council does not usually respond to comments during the meeting.

In compliance with the Americans with Disabilities Act, those requiring accommodation for the meeting should notify the City Clerk's Office at least 24 hours prior to the meeting at 206.275.7793.

REGULAR MEETING

CALL TO ORDER & ROLL CALL, 5:00 PM

AGENDA APPROVAL

EXECUTIVE SESSION

Executive Session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for one hour
Executive Session to discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for one hour

SPECIAL BUSINESS, 7:00 PM

- (1) AB 5343 Letter to the Community – Speaking Out Against Hate Groups and Defending Fundamental Rights
Flash Family Inspiration Award
Mayor's Day of Concern for the Hungry Proclamation
National Recovery Month Proclamation

CITY MANAGER REPORT

APPEARANCES

CONSENT CALENDAR

- (2) Payables: \$559,196.63 (08/10/2017), \$1,018,138.25 (08/17/2017), \$334,581.37 (08/24/2017), and \$713,215.89 (08/31/2017)
Payroll: \$868,741.09 (08/18/2017)
Minutes: August 7, 2017 Regular Meeting Minutes
AB 5337 Vacchier Estate Gift to the Mercer Island Fire Department

REGULAR BUSINESS

- (3) AB 5341 Residential Development Standards Code Amendments (6th Reading)
- (4) AB 5340 Revised Public Engagement Plan on City's Operating & Capital Funding Challenges
- (5) AB 5338 Second Quarter 2017 Financial Status Report & Budget Adjustments
- (6) AB 5339 2016 General Fund & REET Year-End Surplus Disposition

OTHER BUSINESS

- Councilmember Absences
- Planning Schedule
- Board Appointments
- Councilmember Reports

ADJOURNMENT



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5343
September 5, 2017
Regular Business**

**LETTER TO THE COMMUNITY - SPEAKING
OUT AGAINST HATE GROUPS AND
DEFENDING FUNDAMENTAL RIGHTS**

Proposed Council Action:
Approve Letter to the Community.

DEPARTMENT OF	City Manager (Julie Underwood)
COUNCIL LIAISON	n/a
EXHIBITS	1. Draft Letter to the Community 2. November 21, 2016 Proclamation
2017-2018 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Recent events in Charlottesville, Virginia, and elsewhere, prompted Councilmember Grausz to request Council’s consideration of a collective Letter to the Community. In consultation with Mayor Bassett and Deputy Mayor Bertlin, the attached letter (Exhibit 1) was shared with the Council for its consideration and approval. The draft letter supports and aligns with the Council’s Proclamation adopted November 21, 2016 (see Exhibit 2).

Once discussed and approved, staff will widely distribute the letter, including requesting that it be printed in the Mercer Island Reporter, distributed in the City’s weekly e-newsletter - MI Weekly, and posted on its social media platforms.

RECOMMENDATION

City Manager

MOVE TO: Approve the letter to the community speaking out against hate groups and defending fundamental rights and direct staff to widely distribute it to the community.



MERCER ISLAND CITY COUNCIL
CITY OF MERCER ISLAND, WASHINGTON
9611 SE 36th Street | Mercer Island, WA 98040-3732
(206) 275-7600 | www.mercergov.org

September 5, 2017

To the Residents of Mercer Island:

In November 2016, in the wake of a contentious and discordant national election, your City Council issued the attached proclamation in which we highlighted the role of Council in bringing people together and not dividing them. "Our job is to be welcoming of all people and all ideas in recognition that we truly are stronger and smarter together." We further pledged "to demand that our national, state and regional leaders uphold these same values."

In light of recent events in Charlottesville and elsewhere, and the actions of our President in response, we are compelled to speak out. We have watched with dismay and disbelief as national leaders, and in particular the President, have made statements over the last few weeks that are not only factually incorrect but morally reprehensible. They have served to further divide the country and communities rather than unify. These words and these behaviors stand in direct contradiction to our core values.

Today, almost a year later and with a renewed sense of their importance, we confirm the tenets of our November Proclamation. Protecting these tenets means recognizing and opposing those who would undermine them. The beliefs of white supremacists, neo-Nazis, the Ku Klux Klan and similar racist and anti-Semitic groups are anathema to the fundamentals of our nation. There is no moral equivalency between hate groups and those who stand opposed to them. Denouncing and opposing hate groups is an imperative and the obligation of every responsible elected official - in particular, the President.

The right of free speech is enshrined in our Bill of Rights and we do not take issue with any group's fundamental right to express its views. But equally, as community leaders, we are compelled to call out and denounce hate speech for what it is, with the confidence that truth will ultimately prevail. As the leader of our nation, it is essential that the President denounce rather than defend the words and actions of these groups.

Standing united against hate and intolerance, we are on the path forward to overcoming prejudice and bringing a more just society for all.

We proudly and resolutely stand with the many other government officials and private parties that have raised their voices in opposition to both hate groups and to the words of the President. We also commit to the residents of Mercer Island to remain vigilant in the defense of the fundamental rights of every person in this country to live without fear of retribution or discrimination because of their race, religion, sex, national origin, color, disability, sexual orientation or gender identity.

Mercer Island City Council

Bruce Bassett, Mayor

Debbie Bertlin, Deputy Mayor

Dan Grausz, Councilmember

Salim Nice, Councilmember

Wendy Weiker, Councilmember

Dave Wisenteiner, Councilmember

Benson Wong, Councilmember



City of Mercer Island, Washington

Proclamation

In the wake of a contentious and discordant national election, we take this moment to pause and reaffirm our principles and values.

As your City government, our role is to bring people together and not divide them. Our job is to be welcoming of all people and all ideas in recognition that we truly are stronger and smarter together. We need to recognize certain essential principles and conduct our government and hopefully our lives consistent with those principles.

Consequently, as your City Council, we pledge:

1. To do all we can to foster civil discourse.
2. To ensure that City services are always provided in a manner that does not discriminate on the basis of race, sex, religion, national origin, disability, sexual orientation or gender identity.
3. To foster a community that always encourages people to achieve their potential and help others to do similarly.
4. To protect our air, water and other parts of our natural environment to protect the health and futures of our families and future generations.
5. To welcome without reservation new people from all parts of our world, with an abiding faith in their potential to be part of and strengthen our community.
6. To never marginalize or demonize any person or group of people.
7. To respect and listen to people and their ideas.
8. To understand that we have a responsibility not just to ourselves but to others in our region including many who are not as fortunate.
9. To do all we can to ensure that our children will inherit a world that includes all of the good that the world our parents brought us into had.
10. To demand that our national, state and regional leaders uphold these same values.

We commit to regularly remind ourselves of these principles and to judge ourselves and our City by our adherence to them.

Proclaimed, this 21st day of November, 2016.

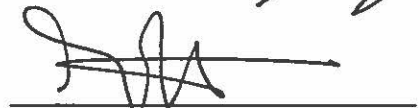

Bruce Bassett, Mayor

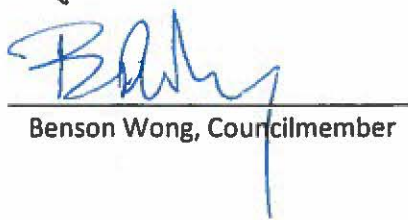

Debbie Bertlin, Deputy Mayor


Dan Grausz, Councilmember


Jeff Sanderson, Councilmember


Wendy Weiker, Councilmember


Dave Wisenteiner, Councilmember


Benson Wong, Councilmember



The City of Mercer Island, Washington

Proclamation

WHEREAS, our King County cities recognize adequate nutrition as a basic goal for each citizen; and

WHEREAS, no parent should have to send a child to school hungry, no baby should be without the comfort of the feedings needed for mental and physical growth, no elderly person's health should be jeopardized by lack of appropriate foods; and

WHEREAS, food banks, emergency and hot meal programs working with our cities, local churches, social service agencies, and hundreds of volunteers are striving day in and day out to stem the rising tide of hunger, but still need more help; and

WHEREAS, we believe that when the citizens who are not involved hear of the especially desperate needs of the hungry as winter approaches and their low incomes must stretch to cover increasing fuel, electricity and rental costs—leaving even less money for monthly food purchase, an outpouring of community assistance will follow; and

WHEREAS, the Emergency Feeding Program of Seattle & King County coordinates an annual food drive to help support the efforts of their program and the area's food banks in fighting hunger which will be held at grocery stores throughout King County on Saturday, September 16, 2017; and

NOW, THEREFORE, I Mayor Bruce Bassett do hereby proclaim September 16, 2017 as a

MAYORS' DAY OF CONCERN FOR THE HUNGRY

and strongly urge all citizens to join the Emergency Feeding Program and our local food banks to nourish those who are hungry.

APPROVED, this 5th day of September 2017

Bruce Bassett, Mayor



The City of Mercer Island, Washington

Proclamation

2017 NATIONAL RECOVERY MONTH

Mental and/or substance use disorders affect all communities nationwide, but with commitment and support, people with these disorders can achieve healthy lifestyles and lead rewarding lives in recovery. By seeking help, people who experience mental and/or substance use disorders can embark on a new path toward improved health and overall wellness. The focus of **NATIONAL RECOVERY MONTH** this September is to celebrate their journey with the theme "Join the Voices for Recovery: Strengthen Families and Communities." **RECOVERY MONTH** spreads the message that behavioral health is essential to health and one's overall wellness, and that prevention works, treatment is effective, and people recover.

The impact of mental and/or substance use disorders is apparent in our local community, and an estimated 400,000 people in King County are affected by these conditions. Through **RECOVERY MONTH**, people become more aware and able to recognize the signs of mental and substance use disorders, which can lead more people into needed treatment. Managing the effects of these conditions can help people achieve healthy lifestyles, both physically and emotionally.

The **RECOVERY MONTH** observance continues to work to improve the lives of those affected by mental and/or substance use disorders by raising awareness of these diseases and educating communities about the prevention, treatment, and recovery resources that are available. For the above reasons, I am asking the citizens of Mercer Island to join me in celebrating this September as **NATIONAL RECOVERY MONTH**.

I, Mayor Bruce Bassett, do hereby proclaim September 2017 as

NATIONAL RECOVERY MONTH

in Mercer Island and call upon our community to observe this month with compelling programs and events that support this year's observance.

APPROVED, this 19th day of September 2016

Bruce Bassett, Mayor



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	188374-188470	8/10/2017	\$ 559,196.63
			\$ 559,196.63

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188374	08/09/2017	KC RECORDS Recording fee for Ordinance No	P0096090	OH008581	08/09/2017	76.00
00188375	08/10/2017	ABBOTT, RICHARD LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	104.90
00188376	08/10/2017	ABSHER, DANIEL WATER METER SRVS DEP REFUND		148380	08/01/2017	208.85
00188377	08/10/2017	ADAMS, RONALD E LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	109.00
00188378	08/10/2017	AUGUSTSON, THOR LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	110.00
00188379	08/10/2017	BARCELO HOMES LLC OVERPAYMENT REFUND		OH008599	08/02/2017	338.23
00188380	08/10/2017	BARNES, WILLIAM LEOFF1 Medicare Reimb		SEPT2017A	08/09/2017	1,768.01
00188381	08/10/2017	BDR MERCER ISLAND III LLC WATER METER SRVS DEP REFUND		156890	08/01/2017	80.40
00188382	08/10/2017	BEST PARKING LOT CLEANING INC INV 159565 2017-18 CCTV	P0096019	159562/63/64/65	07/19/2017	5,797.37
00188383	08/10/2017	BOOTH, GLENDON D LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	104.90
00188384	08/10/2017	CALLAGHAN, MICHAEL LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	110.00
00188385	08/10/2017	CASCADE ELITE GYMNASTICS Instructor fees - course #1694	P0096064	16945/16944	08/07/2017	2,141.30
00188386	08/10/2017	CASTLE ROCK LAND DEVELOPMENT WATER METER SRVS DEP REFUND		153127	08/01/2017	200.99
00188387	08/10/2017	CENTURYLINK PHONE USE JULY 2017		OH008583	07/20/2017	3,892.77
00188388	08/10/2017	CLOSE, FRANK PERMIT REFUND		1707013	08/01/2017	270.00
00188389	08/10/2017	CODE PUBLISHING CO MICC Conversion to HTML files	P0095974	57244	07/26/2017	1,430.00
00188390	08/10/2017	COHEN, COURTNEY WATER METER SRVS DEP REFUND		154078	08/01/2017	200.55
00188391	08/10/2017	COMCAST Internet Charges/Fire	P0096000	OH008602	07/18/2017	168.75
00188392	08/10/2017	COOK LEARN GROW LLC Instructor payment July 31-Aug	P0096059	1209	08/01/2017	382.20
00188393	08/10/2017	COOPER, ROBERT LEOFF1 Excess Benefit		SEPT2017A	08/09/2017	1,566.16
00188394	08/10/2017	CORK, TAMBIA PER DIEM REIMB		OH008592	08/01/2017	1,858.87
00188395	08/10/2017	DEEDS, EDWARD G LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	111.00
00188396	08/10/2017	DEVENY, JAN P LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	111.00
00188397	08/10/2017	DKS ASSOCIATES Transportation Concurrency	P0095971	64184R1	07/24/2017	8,240.76
00188398	08/10/2017	DOWD, PAUL LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	111.00
00188399	08/10/2017	DUNN LUMBER COMPANY INVENTORY PURCHASES	P0095855	4864558	07/14/2017	544.57

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188400	08/10/2017	DWELL NORTHWEST LLC WATER METER SRVS DEP REFUND		154481	08/01/2017	298.15
00188401	08/10/2017	ELSOE, RONALD LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	108.00
00188402	08/10/2017	FONG, STELLA WATER METER SRVS DEP REFUND		154792	08/01/2017	196.09
00188403	08/10/2017	FORSMAN, LOWELL LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	104.90
00188404	08/10/2017	FRANKLIN, JENNIFER D SUPPLIES		OH008595	08/03/2017	267.27
00188405	08/10/2017	GALLAGHER CO LLC WATER METER SRVS DEP REFUND		152947	08/01/2017	90.01
00188406	08/10/2017	GOLDEN REALM LLC WATER METER SRVS DEP REFUND		147193	08/01/2017	292.94
00188407	08/10/2017	GOODMAN, J C LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	110.00
00188408	08/10/2017	GRAHAM, BRIAN WATER METER SRVS DEP REFUND		155288	08/01/2017	235.29
00188409	08/10/2017	GRAND & BENEDICTS INC Operating supplies for Thrift	P93570	0897947IN	07/20/2017	129.19
00188410	08/10/2017	HAGSTROM, JAMES LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	124.60
00188411	08/10/2017	HEITMAN, STEVE PER DIEM REIMB		OH008588	08/07/2017	252.00
00188412	08/10/2017	HOLSINGER, ERNESTINE K OVERPAYMENT REFUND		OH008600	08/02/2017	220.29
00188413	08/10/2017	ISLAND MILESTONE NW LLC WATER METER SRVS DEP REFUND		1606299	08/01/2017	406.06
00188414	08/10/2017	JAYMARC CUSTOM HOMES LLC WATER METER SRVS DEP REFUND		154496	08/01/2017	223.14
00188415	08/10/2017	JAYMARC VILLAS LLC WATER METER SRVS DEP REFUND		154161	08/01/2017	52.15
00188416	08/10/2017	JIRA, ROBERT SUPPLIES		OH008594	07/25/2017	275.22
00188417	08/10/2017	JOHNSON, CURTIS LEOFF1 Medicare Reimb		SEPT2017A	08/09/2017	980.58
00188418	08/10/2017	KARAMBELAS, JAMES WATER METER SRVS DEP REFUND		152438	08/01/2017	32.24
00188419	08/10/2017	KASER, MICHAEL PER DIEM REIMB		OH008587	08/07/2017	418.05
00188420	08/10/2017	KAYAK ACADEMY INC Instructor Fees - Course #1682	P0096066	16824	08/07/2017	4,147.50
00188421	08/10/2017	KC RECORDER SEWER LIEN	P0096091	OH008603	08/09/2017	33.00
00188422	08/10/2017	KIM, ED WATER METER SRVS DEP REFUND		151113	08/01/2017	702.50
00188423	08/10/2017	KING COUNTY FINANCE INV 85357-85361 SIGNAL SERVICE	P0096037	85357-85361	06/30/2017	1,450.18
00188424	08/10/2017	KUHN, DAVID LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	110.00
00188425	08/10/2017	LEE, WALLACE LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	109.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188426	08/10/2017	LEOPOLD, FREDERIC LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	146.90
00188427	08/10/2017	LHJ INVESTMENT GROUP WATER METER SRVS DEP REFUND		153373	08/01/2017	53.88
00188428	08/10/2017	LOISEAU, LERI M LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	107.00
00188429	08/10/2017	LYONS, STEVEN LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	135.60
00188430	08/10/2017	MAGNAN, JEFF SEAFAIR SUPPLIES		OH008590	08/03/2017	652.83
00188431	08/10/2017	MAGNAS LLC MONTHLY LONG DISTANCE JAN-DEC	P93438	OH008604	07/31/2017	196.22
00188432	08/10/2017	MARTIN, DIANE WATER METER SRVS DEP REFUND		152212	08/01/2017	90.49
00188433	08/10/2017	MCGEE, ALLISON OVERPAYMENT REFUND		OH008597	08/03/2017	283.42
00188434	08/10/2017	MN CUSTOM M2N LLC WATER METER SRVS DEP REFUND		154786	08/01/2017	32.24
00188435	08/10/2017	MYERS, JAMES S LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	104.90
00188436	08/10/2017	NW HOUSING SOLUTIONS LLC WATER METER SRVS DEP REFUND		156925	08/01/2017	2.84
00188437	08/10/2017	OCEANSIDE CONSTRUCTION INC 2016 HYRANT REPLACEMENT PROJEC	P0094879	#2	06/30/2017	109,561.69
00188438	08/10/2017	OHRINGER, JOEL SAR TRAINING SUPPLIES		OH008596	07/14/2017	172.68
00188439	08/10/2017	PETERS II, MICHAEL J SUPPLIES FOR FIRE CREW		OH008591	08/03/2017	78.40
00188440	08/10/2017	PROVOST, ALAN LEOFF1 Excess Benefit		SEPT2017A	08/09/2017	1,449.36
00188441	08/10/2017	PUGET SOUND ENERGY Utility Assistance for Emerenc	P93578	OH008605	08/04/2017	25.30
00188442	08/10/2017	PUGET SOUND ENERGY ENERGY USE AUGUST 2017		OH008585	07/25/2017	28,914.40
00188443	08/10/2017	RAMSAY, JON LEOFF1 Medicare Reimb		SEPT2017A	08/09/2017	584.61
00188444	08/10/2017	RKK CONSTRUCTION WATER METER SRVS DEP REFUND		155414	08/01/2017	66.54
00188445	08/10/2017	RUCKER, MANORD J LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	127.00
00188446	08/10/2017	RUN YONG USA LLC WATER METER SRVS DEP REFUND		151911	08/01/2017	73.99
00188447	08/10/2017	RW ANDERSON HOMES WATER METER SRVS DEP REFUND		155810	08/01/2017	125.34
00188448	08/10/2017	SAIL SAND POINT Instructor fee course #16890	P0096067	16886/17524	08/07/2017	10,141.56
00188449	08/10/2017	SCHMALHOFER, GEORGE F CAR CLEANING WIPES		OH008593	08/01/2017	12.09
00188450	08/10/2017	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb		SEPT2017A	08/09/2017	1,004.89
00188451	08/10/2017	SEATTLE, CITY OF July 2017 Water Purchases	P0096036	OH008606	07/25/2017	334,995.14

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188452	08/10/2017	SHIH, DOUGLAS WATER METER SRVS DEP REFUND		156789	08/01/2017	76.34
00188453	08/10/2017	SIGNATURE CUSTOM HOMES OF WA WATER METER SRVS DEP REFUND		156676	08/01/2017	176.80
00188454	08/10/2017	SITELINES PARK & PLAYGROUND Repair for playground equipmen	P0095903	17342	07/20/2017	465.08
00188455	08/10/2017	SMITH, RICHARD LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	200.80
00188456	08/10/2017	SMOKIN" PETE'S BBQ COMMUNITY CAMPOUT DINNER		OH008610	08/07/2017	987.45
00188457	08/10/2017	THOMPSON, JAMES LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	123.30
00188458	08/10/2017	TOOLEY, NORMAN LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	107.00
00188459	08/10/2017	US POSTMASTER Permit #53 Deposit for Fall	P0096079	OH008607	08/08/2017	378.18
00188460	08/10/2017	VERIZON WIRELESS MDC Charges/Fire	P93481	9789769007	07/23/2017	2,926.62
00188461	08/10/2017	VERIZON WIRELESS IGS WIFI, LOANER, MDC1, SPARE	P93565	9789769012	07/23/2017	249.41
00188462	08/10/2017	WA ST TREASURER'S OFFICE Remit JUL17 NC Court Transmitt	P0096047	OH008608	07/30/2017	4,028.76
00188463	08/10/2017	WA ST TREASURER'S OFFICE Remit July 17 Court Transmitta	P0096046	OH008609	07/30/2017	16,390.89
00188464	08/10/2017	WALLACE, THOMAS LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	109.00
00188465	08/10/2017	WATSON, MARY Instructor Fees - Course #1679	P0096068	16792	08/07/2017	953.40
00188466	08/10/2017	WEGNER, KEN LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	104.90
00188467	08/10/2017	WEIKER, ARIC WATER METER SRVS DEP REFUND		145945	08/01/2017	450.99
00188468	08/10/2017	WHEELER, DENNIS LEOFF1 Medicare Reimb		SEPT2017B	08/09/2017	104.90
00188469	08/10/2017	XEROX CORPORATION PRINTER SUPPLIES		230055266	08/01/2017	702.55
00188470	08/10/2017	ZHANG, WEI & WENYI OVERPAYMENT REFUND		OH008598	08/02/2017	115.02
					Total	<u>559,196.63</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	6,710.88
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	3,652.86
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	3,039.61
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	1,797.86
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	1,241.66
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	1,087.43
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	650.01
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	620.08
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	320.58
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	283.01
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	279.85
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	216.53
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	141.15
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	89.75
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	73.64
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	56.57
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	49.52
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	44.44
P0096046	00188463	WA ST TREASURER'S OFFICE	Remit July 17 Court Transmitta	44.44
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	7.82
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	3.96
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	2.23
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	2.22
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	2.18
P0096047	00188462	WA ST TREASURER'S OFFICE	Remit JUL17 NC Court Transmitt	1.37
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
	00188422	KIM, ED	WATER METER SRVS DEP REFUND	702.50
	00188467	WEIKER, ARIC	WATER METER SRVS DEP REFUND	450.99
	00188379	BARCELO HOMES LLC	OVERPAYMENT REFUND	338.23
P0095855	00188399	DUNN LUMBER COMPANY	INVENTORY PURCHASES	336.38
	00188400	DWELL NORTHWEST LLC	WATER METER SRVS DEP REFUND	298.15
	00188406	GOLDEN REALM LLC	WATER METER SRVS DEP REFUND	292.94
	00188433	MCGEE, ALLISON	OVERPAYMENT REFUND	283.42
	00188408	GRAHAM, BRIAN	WATER METER SRVS DEP REFUND	235.29
	00188414	JAYMARC CUSTOM HOMES LLC	WATER METER SRVS DEP REFUND	223.14
	00188412	HOLSINGER, ERNESTINE K	OVERPAYMENT REFUND	220.29
	00188413	ISLAND MILESTONE NW LLC	WATER METER SRVS DEP REFUND	211.28
	00188376	ABSHER, DANIEL	WATER METER SRVS DEP REFUND	208.85
	00188386	CASTLE ROCK LAND DEVELOPMENT	WATER METER SRVS DEP REFUND	200.99
	00188390	COHEN, COURTNEY	WATER METER SRVS DEP REFUND	200.55
	00188402	FONG, STELLA	WATER METER SRVS DEP REFUND	196.09
	00188413	ISLAND MILESTONE NW LLC	WATER METER SRVS DEP REFUND	194.78
	00188453	SIGNATURE CUSTOM HOMES OF WA	WATER METER SRVS DEP REFUND	176.80
	00188447	RW ANDERSON HOMES	WATER METER SRVS DEP REFUND	125.34
	00188470	ZHANG, WEI & WENYI	OVERPAYMENT REFUND	115.02
	00188432	MARTIN, DIANE	WATER METER SRVS DEP REFUND	90.49
	00188405	GALLAGHER CO LLC	WATER METER SRVS DEP REFUND	90.01
	00188381	BDR MERCER ISLAND III LLC	WATER METER SRVS DEP REFUND	80.40

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188452	SHIH, DOUGLAS	WATER METER SRVS DEP REFUND	76.34
	00188446	RUN YONG USA LLC	WATER METER SRVS DEP REFUND	73.99
	00188444	RKK CONSTRUCTION	WATER METER SRVS DEP REFUND	66.54
	00188427	LHJ INVESTMENT GROUP	WATER METER SRVS DEP REFUND	53.88
	00188415	JAYMARC VILLAS LLC	WATER METER SRVS DEP REFUND	52.15
	00188418	KARAMBELAS, JAMES	WATER METER SRVS DEP REFUND	32.24
	00188434	MN CUSTOM M2N LLC	WATER METER SRVS DEP REFUND	32.24
	00188436	NW HOUSING SOLUTIONS LLC	WATER METER SRVS DEP REFUND	2.84
Org Key: CA1100 - Administration (CA)				
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	38.68
Org Key: CM1200 - City Clerk				
P0095974	00188389	CODE PUBLISHING CO	MICC Conversion to HTML files	1,430.00
P0096090	00188374	KC RECORDS	Recording fee for Ordinance No	76.00
Org Key: CR1100 - CORe Admin and Human Resources				
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	12.00
Org Key: DS0000 - Development Services-Revenue				
	00188388	CLOSE, FRANK	PERMIT REFUND	270.00
Org Key: DS1100 - Administration (DS)				
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	38.70
Org Key: DS1300 - Land Use Planning Svc				
P0095971	00188397	DKS ASSOCIATES	Transportation Concurrency	8,240.76
Org Key: FN1100 - Administration (FN)				
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	24.00
Org Key: FN4502 - Utility Billing (Sewer)				
P0096091	00188421	KC RECORDER	SEWER LIEN	33.00
Org Key: FR1100 - Administration (FR)				
	00188387	CENTURYLINK	PHONE USE JULY 2017	302.72
	00188411	HEITMAN, STEVE	PER DIEM REIMB	252.00
P0096000	00188391	COMCAST	Internet Charges/Fire	106.35
P0096001	00188391	COMCAST	Internet Charges/Fire	62.40
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	50.69
Org Key: FR2100 - Fire Operations				
P0096088	00188460	VERIZON WIRELESS	MDC Charges/Fire	926.15
	00188439	PETERS II, MICHAEL J	SUPPLIES FOR FIRE CREW	78.40
Org Key: GGM004 - Gen Govt-Office Support				
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	50.70
Org Key: GGM005 - Genera Govt-L1 Retiree Costs				
	00188455	SMITH, RICHARD	LEOFF1 Medicare Reimb	200.80
	00188450	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	180.70
	00188380	BARNES, WILLIAM	LEOFF1 Medicare Reimb	163.70
	00188426	LEOPOLD, FREDERIC	LEOFF1 Medicare Reimb	146.90
	00188417	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	143.30
	00188443	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188429	LYONS, STEVEN	LEOFF1 Medicare Reimb	135.60
	00188445	RUCKER, MANORD J	LEOFF1 Medicare Reimb	127.00
	00188410	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	124.60
	00188457	THOMPSON, JAMES	LEOFF1 Medicare Reimb	123.30
	00188395	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	111.00
	00188396	DEVENY, JAN P	LEOFF1 Medicare Reimb	111.00
	00188398	DOWD, PAUL	LEOFF1 Medicare Reimb	111.00
	00188378	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	110.00
	00188384	CALLAGHAN, MICHAEL	LEOFF1 Medicare Reimb	110.00
	00188407	GOODMAN, J C	LEOFF1 Medicare Reimb	110.00
	00188424	KUHN, DAVID	LEOFF1 Medicare Reimb	110.00
	00188377	ADAMS, RONALD E	LEOFF1 Medicare Reimb	109.00
	00188425	LEE, WALLACE	LEOFF1 Medicare Reimb	109.00
	00188464	WALLACE, THOMAS	LEOFF1 Medicare Reimb	109.00
	00188401	ELSOE, RONALD	LEOFF1 Medicare Reimb	108.00
	00188428	LOISEAU, LERI M	LEOFF1 Medicare Reimb	107.00
	00188458	TOOLEY, NORMAN	LEOFF1 Medicare Reimb	107.00
	00188375	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	104.90
	00188383	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	104.90
	00188403	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	104.90
	00188435	MYERS, JAMES S	LEOFF1 Medicare Reimb	104.90
	00188466	WEGNER, KEN	LEOFF1 Medicare Reimb	104.90
	00188468	WHEELER, DENNIS	LEOFF1 Medicare Reimb	104.90
Org Key: GGM606 - Excess Retirement-Fire				
	00188380	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,604.31
	00188393	COOPER, ROBERT	LEOFF1 Excess Benefit	1,566.16
	00188440	PROVOST, ALAN	LEOFF1 Excess Benefit	1,449.36
	00188417	JOHNSON, CURTIS	LEOFF1 Excess Benefit	837.28
	00188450	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	824.19
	00188443	RAMSAY, JON	LEOFF1 Excess Benefit	448.41
Org Key: IS2100 - IGS Network Administration				
	00188387	CENTURYLINK	PHONE USE JULY 2017	2,198.74
	00188387	CENTURYLINK	PHONE USE AUG 2017	425.96
	00188419	KASER, MICHAEL	PER DIEM REIMB	418.05
P0096092	00188461	VERIZON WIRELESS	IGS WIFI, LOANER, MDC1, SPARE	209.40
P93438	00188431	MAGNAS LLC	MONTHLY LONG DISTANCE JAN-DEC	196.22
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	12.00
Org Key: MT2100 - Roadway Maintenance				
	00188442	PUGET SOUND ENERGY	ENERGY USE AUGUST 2017	3,596.33
P0096037	00188423	KING COUNTY FINANCE	INV 85357-85361 SIGNAL SERVICE	1,450.18
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	300.63
P0095855	00188399	DUNN LUMBER COMPANY	TREATED LUMBER & POSTHOLE DIGG	208.19
Org Key: MT2300 - Planter Bed Maintenance				
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	12.31
Org Key: MT3200 - Water Pumps				
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	3,947.43

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	2,816.44
	00188387	CENTURYLINK	PHONE USE JULY 2017	505.01
<i>Org Key: MT3800 - Storm Drainage</i>				
P0096019	00188382	BEST PARKING LOT CLEANING INC	INV 159565 2017-18 CCTV	2,519.40
P0096019	00188382	BEST PARKING LOT CLEANING INC	INV 159564 2017-18 CCTV	2,118.97
P0096019	00188382	BEST PARKING LOT CLEANING INC	INV 159565 2017-18 CCTV	579.50
P0096019	00188382	BEST PARKING LOT CLEANING INC	INV 159564 INV 159565 2017-18	579.50
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P93481	00188460	VERIZON WIRELESS	2017 PUBLIC WORKS CELLULAR SER	2,000.47
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	141.24
<i>Org Key: MT4200 - Building Services</i>				
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	4,414.07
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	4,186.92
<i>Org Key: MT4501 - Water Administration</i>				
P0096036	00188451	SEATTLE, CITY OF	July 2017 Water Purchases	334,995.14
	00188387	CENTURYLINK	PHONE USE JULY 2017	53.91
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	803.01
<i>Org Key: PO1100 - Administration (PO)</i>				
	00188430	MAGNAN, JEFF	SEAFAIR SUPPLIES	227.83
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	145.31
<i>Org Key: PO1350 - Police Emergency Management</i>				
	00188404	FRANKLIN, JENNIFER D	SUPPLIES	267.27
	00188438	OHRINGER, JOEL	SAR TRAINING SUPPLIES	172.68
<i>Org Key: PO1700 - Records and Property</i>				
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: PO2100 - Patrol Division</i>				
	00188449	SCHMALHOFER, GEORGE F	CAR CLEANING WIPES	12.09
<i>Org Key: PO3100 - Investigation Division</i>				
	00188430	MAGNAN, JEFF	STANDUP DESK FOR DET JIRA	425.00
	00188416	JIRA, ROBERT	SUPPLIES	275.22
<i>Org Key: PR1100 - Administration (PR)</i>				
P0096079	00188459	US POSTMASTER	Permit #53 Deposit for Fall	378.18
<i>Org Key: PR2100 - Recreation Programs</i>				
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	11.99
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P0096064	00188385	CASCADE ELITE GYMNASTICS	Instructor fees - course #1694	1,185.80
P0096064	00188385	CASCADE ELITE GYMNASTICS	Instructor fees - Course #1694	955.50
P0096068	00188465	WATSON, MARY	Instructor Fees - Course #1679	718.20
P0096059	00188392	COOK LEARN GROW LLC	Instructor payment July 31-Aug	382.20
P0096068	00188465	WATSON, MARY	Instructor Fees - Course #1679	235.20

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR2103 - Aquatics Programs</i>				
P0096066	00188420	KAYAK ACADEMY INC	Instructor Fees - Course #1682	4,147.50
P0096021	00188448	SAIL SAND POINT	Instructor fee course #16892	2,435.16
P0096021	00188448	SAIL SAND POINT	Instructor fee course #16890	2,113.80
P0096021	00188448	SAIL SAND POINT	Instructor fee course #16891	2,113.80
P0096067	00188448	SAIL SAND POINT	Instructor Fees - Course #1688	2,087.28
P0096067	00188448	SAIL SAND POINT	Instructor Fees - Course #1752	1,391.52
<i>Org Key: PR2104 - Special Events</i>				
	00188456	SMOKIN" PETE'S BBQ	COMMUNITY CAMPOUT DINNER	987.45
<i>Org Key: PR4100 - Community Center</i>				
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	4,927.09
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	70.62
	00188387	CENTURYLINK	PHONE USE JULY 2017	51.72
<i>Org Key: PR5700 - Special Programs</i>				
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	157.27
<i>Org Key: PR6100 - Park Maintenance</i>				
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	1,985.15
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
	00188387	CENTURYLINK	PHONE USE JULY 2017	90.37
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	860.58
	00188387	CENTURYLINK	PHONE USE JULY 2017	264.34
<i>Org Key: PR6600 - Park Maint-School Related</i>				
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	274.98
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0095903	00188454	SITELINES PARK & PLAYGROUND	Repair for playground equipmen	465.08
<i>Org Key: WW117R - Street Related Water Impvts</i>				
P0094879	00188437	OCEANSIDE CONSTRUCTION INC	2016 HYDRANT REPLACEMENT PROJEC	16,036.36
<i>Org Key: WW520C - Hydrant Replacements</i>				
P0094879	00188437	OCEANSIDE CONSTRUCTION INC	2016 HYDRANT REPLACEMENT PROJE	93,525.33
<i>Org Key: YF1100 - YFS General Services</i>				
P93565	00188461	VERIZON WIRELESS	Mobile broadband services for	40.01
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: YF1200 - Thrift Shop</i>				
	00188442	PUGET SOUND ENERGY	ENERGY USE JULY 2017	632.19
P93570	00188409	GRAND & BENEDICTS INC	Operating supplies for Thrift	129.19
	00188469	XEROX CORPORATION	PRINTER SUPPLIES	70.62
<i>Org Key: YF2600 - Family Assistance</i>				
P93578	00188441	PUGET SOUND ENERGY	Utility Assistance for Emerenc	25.30
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188394	CORK, TAMBI A	CADCA MID-YEAR EXPENSES	1,530.57
	00188394	CORK, TAMBI A	PER DIEM REIMB	328.30
			Total	<u>559,196.63</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	188471-188595	8/17/2017	\$ 1,018,138.25
			\$ 1,018,138.25

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188471	08/17/2017	FORD OF KIRKLAND A92 Repairs	P0096200	FOCS322996	08/16/2017	4,397.03
00188472	08/17/2017	AIRGAS USA LLC Oxygen/Fire	P0096087	9066070271	07/28/2017	251.14
00188473	08/17/2017	APPLIED ECOLOGY LLC 50% Retainage	P0095436	348RET	07/06/2017	4,498.49
00188474	08/17/2017	AZTECA SYSTEMS LLC Azteca Cityworks Annual Site	P0095530	13024	03/30/2017	21,900.00
00188475	08/17/2017	BARNETT, JASON MILEAGE EXPENSE		OH008634	08/09/2017	25.89
00188476	08/17/2017	BEEHIVE WORKSHOP Fall/Winter Rec Guide 50% pymt	P0096098	20170807	08/07/2017	2,625.00
00188477	08/17/2017	BRAILEY CONSULTING Public Engagement July 2017	P0096040	OH008611	08/01/2017	3,000.00
00188478	08/17/2017	BRANOM INSTRUMENTS CO. BACKFLOW REPAIR	P0096017	584983	07/26/2017	167.38
00188479	08/17/2017	BUILD URBAN LLC REFUND		1707280	08/09/2017	483.07
00188480	08/17/2017	CADMAN INC 5/8"-MINUS ROCK (66.2 TONS)	P0096140	5450913/5451083/	07/19/2017	2,446.85
00188481	08/17/2017	CAMDEN GARDENS Aljoya & Aubrey Davis Park Sha	P94071	63937	08/01/2017	424.88
00188482	08/17/2017	CARLSON, LARRY RET MEDI REIMB SEPT-NOV 2017		OH008635	08/14/2017	402.00
00188483	08/17/2017	CDW GOVERNMENT INC Laptop for Council Member	P0095988	JRK1598	08/02/2017	4,927.27
00188484	08/17/2017	CEDAR GROVE COMPOSTING INC Organic Waste July 2017	P0096054	0000347631	07/31/2017	53.40
00188485	08/17/2017	CENTURYLINK PHONE USE AUG 2017		OH008625	08/01/2017	782.23
00188486	08/17/2017	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		OH008642	08/18/2017	1,331.00
00188487	08/17/2017	CHARGE NORTHWEST Electric Vehicle Charging Term	P0096055	1718	08/03/2017	6,348.00
00188488	08/17/2017	CLARK COUNTY SHERIFF'S OFFICE Skills Manager Software, Basic	P0096034	20170019	07/20/2017	605.00
00188489	08/17/2017	CODE PUBLISHING CO Codification September 2017	P0096056	57182	08/01/2017	824.50
00188490	08/17/2017	COLLER INDUSTRIES INC Name plates	P0096107	515209A	07/28/2017	375.83
00188491	08/17/2017	COMCAST FIRE STATION 92 FIBER CIRCUIT	P0095570	55654888	08/01/2017	1,250.24
00188492	08/17/2017	CONTRACT HARDWARE COURT JURY ROOM PEEK HOLE	P0096026	SPI038933	06/06/2017	22.88
00188493	08/17/2017	CORRECTIONAL INDUSTRIES ACCTG Car Show T-shirt.	P0096115	T056952	07/28/2017	388.32
00188494	08/17/2017	COVERMASTER INC Carpet Squares for MICEC Gym.	P0095867	I061328	07/25/2017	13,557.50
00188495	08/17/2017	CRYSTAL AND SIERRA SPRINGS Monthly water service delivery	P93566	5277493080117	08/01/2017	80.30
00188496	08/17/2017	CULLIGAN Water Service/Fire	P0096084	201708672721	07/31/2017	211.03

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188497	08/17/2017	DATAQUEST LLC Background check fee	P93568	3010	07/31/2017	150.50
00188498	08/17/2017	DEPARTMENT OF ECOLOGY Training for Andrew- Planning	P0096108	02583	08/11/2017	125.00
00188499	08/17/2017	DIRECT MATTERS Pre-Trial Hearing Order Forms	P0096074	54835/54834	07/31/2017	577.84
00188500	08/17/2017	DROLL LANDSCAPE ARCH, ROBERT W Island Crest Park North Outfie	P0095201	1701901/902	06/28/2017	47,803.00
00188501	08/17/2017	DUNBAR ARMORED AUG17 Armored Car Service	P0096136	4031587	08/01/2017	1,914.75
00188502	08/17/2017	ECONOMY FENCE CENTER INSTALLED 6' HIGH CHAIN LINK G	P0096099	0029038IN	07/31/2017	1,210.00
00188503	08/17/2017	ENDURA INC Bike Team Jackets	P0096033	SIN069310	07/12/2017	599.92
00188504	08/17/2017	FAZILAT PROPERTIES LLC WATER SERVICE REFUND		1609084	08/01/2017	429.52
00188505	08/17/2017	FOREST CLOUDS Luther Burbank Park Vegetation	P0095484	OH008613	08/09/2017	7,560.00
00188506	08/17/2017	GEOTECH CONSULTANTS INC Consultation	P93727	46279	07/24/2017	949.00
00188507	08/17/2017	GOODSELL POWER EQUIPMENT SAW CHAINS & COVER	P0096016	718542/719295	07/07/2017	216.99
00188508	08/17/2017	GOODSON, DAVID M Professional services - Invoic	P0096049	20171002	07/25/2017	500.00
00188509	08/17/2017	GRAND & BENEDICTS INC PRODUCT DISPLAY COUNTER UPGRAD	P93570	0896732IN	07/14/2017	1,063.61
00188510	08/17/2017	GRAY, KATY S. Instructor fee course #7202	P0096120	7202	08/11/2017	210.70
00188511	08/17/2017	H D FOWLER INVENTORY PURCHASES	P0096038	I4578369	07/26/2017	9,261.84
00188512	08/17/2017	HEALTHFORCE PARTNERS LLC Respiratory Clearance	P0096085	11179	07/26/2017	70.00
00188513	08/17/2017	HERRERA ENVIRONMENTAL CONSULT NPDES Ph. 2 permit implementat	P94214	40781	08/08/2017	2,286.27
00188514	08/17/2017	HOME DEPOT CREDIT SERVICE INVENTORY PURCHASES	P0096094	0092472061863	08/09/2017	138.49
00188515	08/17/2017	HONEYWELL, MATTHEW V Professional services - Invoic	P0096052	986	07/25/2017	600.00
00188516	08/17/2017	HOOMAN, ELLIE AFSCME NEGOTIATIONS SUPPLIES		OH008630	08/11/2017	152.61
00188517	08/17/2017	HUGHES FIRE EQUIPMENT INC Chrome Eagle Head	P0096004	515996	07/31/2017	80.86
00188518	08/17/2017	INTERCOM LANGUAGE SERVICES INC Interpreting Services #17-229	P0096072	17188/17199	06/15/2017	1,440.00
00188519	08/17/2017	JB INSTANT LAWN INC 6' EMERALD GREEN ARBORVITAE	P0096078	573265	07/17/2017	719.68
00188520	08/17/2017	JOHNSON, JEFFREY WAYNE Instructor fee course #16822	P0096121	16822	08/11/2017	3,570.00
00188521	08/17/2017	KEEP POSTED Poster Distribution for Mostly	P0096011	20984/21026	06/28/2017	425.00
00188522	08/17/2017	KELLEY IMAGING SYSTEMS Order of waterproof paper for	P0096077	IN288570	08/02/2017	694.91

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188523	08/17/2017	KENDO-KAI, CASCADE Instructor fees Course #17000	P0096116	16998/99/17000	08/11/2017	935.20
00188524	08/17/2017	KING COUNTY FINANCE MONTHLY SEWER JAN-DEC 2017	P93436	30018704	08/01/2017	389,622.42
00188525	08/17/2017	KING COUNTY FINANCE Department of Adult and Juveni	P0095928	3001834	07/13/2017	181.31
00188526	08/17/2017	KRISTOF, ANDREA DEPOSIT REFUND		155646	08/09/2017	358.82
00188527	08/17/2017	KROESENS UNIFORM COMPANY Petersen AFM Uniform	P0096003	45905	07/28/2017	115.50
00188528	08/17/2017	LANGUAGE LINE SERVICES Language Line #4123508	P0096076	4123508	07/31/2017	11.14
00188529	08/17/2017	LEDBETTER-KRAFT, DELORES E Instructor fee course #16975	P0096118	16975	08/11/2017	1,039.50
00188530	08/17/2017	LEOFF HEALTH & WELFARE TRUST AUG 2017 FIRE RETIREES		OH008636	08/16/2017	57,111.46
00188531	08/17/2017	M & M BALLOON CO Helium tank rental & helium fo	P93826	31837	08/01/2017	23.65
00188532	08/17/2017	MAHJONGG Rental 24563 complete. Returni	P0096110	24563	08/09/2017	87.00
00188533	08/17/2017	MECHE, MONIQUE OVERPAYMENT REFUND		OH008627	08/02/2017	373.89
00188534	08/17/2017	METRON-FARNIER LLC INVENTORY PURCHASES	P0096045	24600	07/11/2017	6,473.45
00188535	08/17/2017	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH008639	08/18/2017	141.25
00188536	08/17/2017	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P0096129	OH008621	07/31/2017	49.26
00188537	08/17/2017	MI HARDWARE - MAINT MISC. HARDWARE FOR THE OF JULY	P0096139	OH008624	07/31/2017	260.48
00188538	08/17/2017	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0096130	OH008622	07/31/2017	67.95
00188539	08/17/2017	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0096131	OH008623	07/31/2017	2.66
00188540	08/17/2017	MI HARDWARE - YFS Operating supplies for Tshop a	P93530	OH008617	08/10/2017	88.52
00188541	08/17/2017	MI SCHOOL DISTRICT #400 School Impact Fees Q2 2017	P0096048	OH008614	08/04/2017	101,245.92
00188542	08/17/2017	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0096081	OH008616	07/31/2017	117,299.28
00188543	08/17/2017	MICHAEL SKAGGS ASSOCIATES JANITORIAL SERVICE CITY BLDGS	P0096042	17370	07/31/2017	10,720.98
00188544	08/17/2017	MOBERLY AND ROBERTS Professional Services - Invoic	P0096053	691	08/01/2017	6,000.00
00188545	08/17/2017	MONTAGUE, LIANA LICENSE RENEWAL		OH008631	08/08/2017	156.00
00188546	08/17/2017	MULTICARE IMMEDIATE CLINIC Physical Exam DOT Harvey	P0096063	5724	07/31/2017	90.00
00188547	08/17/2017	NATIONAL SAFETY INC HOIST SYSTEM, ARM & WINCH	P0096007	0475614/0476117	07/14/2017	8,867.48
00188548	08/17/2017	NEWMAN SIGNS INC "RESTRICTED PARKING DISTRICT P	P0096015	TI0312051	07/25/2017	176.53

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188549	08/17/2017	NORTH LAKE MARINA- INV 1285 PATROL 11 SERVICE	P0096020	1285	06/14/2017	1,391.84
00188550	08/17/2017	NW LININGS & GEOTEXTILE PRRMEA GRID 80 / SF80 12' X 15	P0096009	0067212IN	07/18/2017	990.00
00188551	08/17/2017	PACIFIC AIR CONTROL INC FS92 COMPRESSOR REPAIR	P0096031	4843	07/21/2017	1,380.50
00188552	08/17/2017	PACIFIC MODULAR CARPET CLEANING	P0096041	3867	07/24/2017	887.25
00188553	08/17/2017	PACIFIC RIM EQUIPMENT RENTAL EXCAVATOR RENTAL	P0095999	20314	07/02/2017	633.08
00188554	08/17/2017	PARENTMAP Web July 2017	P0096109	2017CI681	07/31/2017	600.00
00188555	08/17/2017	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		OH008640	08/18/2017	2,250.66
00188556	08/17/2017	PUGET SOUND CLEAN AIR AGENCY INV 17CC11 2017-18 MEMBERSHIP	P0095996	17CC11	07/26/2017	500.00
00188557	08/17/2017	PUGET SOUND ENERGY GREEN POWER		OH008626	07/24/2017	5,072.51
00188558	08/17/2017	RELX INC DBA LEXISNEXIS Library subscriptions - Invoic	P0096050	3091037154	07/31/2017	317.90
00188559	08/17/2017	RICOH USA INC Cost Per Copy/Fire	P0096005	5049573899	07/24/2017	84.56
00188560	08/17/2017	ROOT CAUSE LLC Pioneer Park Vegetation Work 2	P0095446	278	08/02/2017	4,649.40
00188561	08/17/2017	ROSENSTEIN, SUSIE Instructor fee course #17081	P0096122	17081	08/11/2017	480.00
00188562	08/17/2017	S&B INC FREE CHLORINE MEMBRANE KITS &	P94407	SB24545	06/27/2017	14,089.90
00188563	08/17/2017	SAIL SAND POINT Instructor fee course #16887	P0096119	16887	08/11/2017	2,087.28
00188564	08/17/2017	SALZETTI, ERIC Instructor fee course #16964 p	P0096117	16964/16958	08/11/2017	1,389.15
00188565	08/17/2017	SEATTLE PUBLIC UTILITIES July 2017 SPU Retail Service	P0096032	OH008619	07/31/2017	7,424.00
00188566	08/17/2017	SEIFERT, MIKE BIKE PATROL UNIFORM		OH008628	08/16/2017	400.77
00188567	08/17/2017	SENIOR FOUNDATION OF MI Rental 24325 complete. Returni	P0096112	24325	08/11/2017	130.00
00188568	08/17/2017	SITEONE LANDSCAPE SUPPLY LLC TRANSFORMERS	P0096008	81599402	07/14/2017	105.60
00188569	08/17/2017	SKYLINE COMMUNICATIONS INC EOC INTERNET SERVCIE	P0096093	IN43172	08/01/2017	206.55
00188570	08/17/2017	SPIETZ, ALLISON COUNCIL CHAMBERS SUPPLIES		OH008629	08/08/2017	128.40
00188571	08/17/2017	STERICYCLE INC On-Call Charges/Fire	P0096086	3003935465	07/31/2017	10.36
00188572	08/17/2017	STOWE DEVELOPMENT & STRATEGIES July 2017 TC Vision Implementa	P0096061	001MI	08/02/2017	4,050.00
00188573	08/17/2017	STRANGER, THE Advertising for Thrift Shop -	P0094817	36574	08/04/2017	800.00
00188574	08/17/2017	SUNBELT RENTALS INC BOBCAT & ATTACHMENT RENTALS	P0096028	706732160001	07/18/2017	1,208.83

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188575	08/17/2017	SUPPRESSION SYSTEMS INC HALON TESTING CITY HALL SERVER	P0096134	15597	05/09/2017	495.00
00188576	08/17/2017	SUZUKI, AARON PERMIT REFUND		DFV16040	08/09/2017	674.75
00188577	08/17/2017	SYSTEMS DESIGN WEST LLC Transport Billing Fees	P0096006	MIFD0717	07/25/2017	909.99
00188578	08/17/2017	TOOLE DESIGN GROUP LLC Bollard Evaluation and	P90825	7071JUN08	07/26/2017	2,174.70
00188579	08/17/2017	TRAFFIC SAFETY SUPPLY 40) 18" CONES, 60) 28" CONES &	P0096023	131040	07/14/2017	2,274.35
00188580	08/17/2017	U S TIMBER CUTTERS LLC INV. Q211	P0096184	Q211	05/17/2017	8,595.84
00188581	08/17/2017	ULTRABLOCK INC BLOCKS FOR SLIDE REPAIR AT 841	P0096096	0042507/0042577	06/30/2017	2,571.26
00188582	08/17/2017	UNITED SITE SERVICES Island Park Elementary portabl	P94171	1145600537/38/39	07/28/2017	660.69
00188583	08/17/2017	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH008641	08/18/2017	120.00
00188584	08/17/2017	US POSTMASTER Looking Ahead Mailing Sept-Dec	P0096123	OH008620	08/11/2017	251.53
00188585	08/17/2017	VERITIV OPERATING COMPANY INVENTORY PURCHASES	P0096018	65522272943	07/20/2017	1,151.28
00188586	08/17/2017	VERIZON WIRELESS Mobil hot spots	P0096103	9789769008	07/23/2017	455.82
00188587	08/17/2017	WALKER JR, RUDY MILEAGE EXPENSE		OH008632	08/10/2017	25.79
00188588	08/17/2017	WESTERN EQUIPMENT DISTRIBUTORS TINES	P0096010	802803800	07/24/2017	417.17
00188589	08/17/2017	WHISTLE WORKWEAR MISC. WORK CLOTHES	P0096100	SHO2910	08/04/2017	69.28
00188590	08/17/2017	WMCA WMCA Fall Mini Conference 2017	P0096057	02019	08/07/2017	250.00
00188591	08/17/2017	WOOLPERT INC Enterprise Asset Management	P0096124	2017004326/20170	06/12/2017	79,569.95
00188592	08/17/2017	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		OH008638	08/18/2017	2,515.07
00188593	08/17/2017	XEROX CORPORATION Copier Costs - July - #0901325	P93563	090132510	08/01/2017	4,103.66
00188594	08/17/2017	YOUTH TECH INC Instructor Fees - Course #1675	P0096065	16753/16754	08/07/2017	2,362.50
00188595	08/17/2017	ZEE MEDICAL Medical Supplies for MICEC	P0096039	68341460	08/03/2017	1,591.71
					Total	<u>1,018,138.25</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0096048	00188541	MI SCHOOL DISTRICT #400	Remit Bus Camera Citation Reve	5,461.00
	00188526	KRISTOF, ANDREA	DEPOSIT REFUND	358.82
P0096112	00188567	SENIOR FOUNDATION OF MI	Rental 24325 complete. Returni	130.00
P0096110	00188532	MAHJONGG	Rental 24563 complete. Returni	87.00
<i>Org Key: 345000 - Technology-Admin Key</i>				
	00188479	BUILD URBAN LLC	REFUND	14.07
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0096032	00188565	SEATTLE PUBLIC UTILITIES	July 2017 SPU Retail Service	7,424.00
P0096045	00188534	METRON-FARNIER LLC	INVENTORY PURCHASES	6,473.45
P0095635	00188511	H D FOWLER	INVENTORY PURCHASES	3,519.85
P0096018	00188585	VERITIV OPERATING COMPANY	INVENTORY PURCHASES	1,151.28
	00188504	FAZILAT PROPERTIES LLC	WATER SERVICE REFUND	429.52
	00188533	MECHE, MONIQUE	OVERPAYMENT REFUND	373.89
P0096044	00188514	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	30.64
<i>Org Key: 814072 - United Way</i>				
	00188583	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	120.00
<i>Org Key: 814074 - Garnishments</i>				
	00188486	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	1,331.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00188535	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	141.25
<i>Org Key: 814076 - City & Counties Local 21M</i>				
	00188592	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,515.07
<i>Org Key: 814077 - Police Association</i>				
	00188555	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,250.66
<i>Org Key: CA1100 - Administration (CA)</i>				
P0096050	00188558	RELX INC DBA LEXISNEXIS	Library subscriptions - Invoice	317.90
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0096053	00188544	MOBERLY AND ROBERTS	Professional Services - Invoic	6,000.00
P0096052	00188515	HONEYWELL, MATTHEW V	Professional services - Invoice	600.00
P0096049	00188508	GOODSON, DAVID M	Professional services - Invoic	500.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0096040	00188477	BRAILEY CONSULTING	Public Engagement July 2017	3,000.00
	00188570	SPIETZ, ALLISON	COUNCIL CHAMBERS SUPPLIES	90.24
<i>Org Key: CM1200 - City Clerk</i>				
P0096056	00188489	CODE PUBLISHING CO	Codification September 2017	824.50
P0096057	00188590	WMCA	WMCA Fall Mini Conference 2017	250.00
<i>Org Key: CM1300 - Sustainability</i>				
P0096054	00188484	CEDAR GROVE COMPOSTING INC	Organic Waste July 2017	53.40
<i>Org Key: CO6100 - City Council</i>				
P0095911	00188483	CDW GOVERNMENT INC	Laptop for Council Member	1,365.19
P0095911	00188483	CDW GOVERNMENT INC	Laptop for Council Member	521.46

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
	00188516	HOOMAN, ELLIE	AFSCME NEGOTIATIONS SUPPLIES	152.61
<i>Org Key: CT1100 - Municipal Court</i>				
P0096073	00188518	INTERCOM LANGUAGE SERVICES INC	Interpreting Services #17-229	480.00
P0096072	00188518	INTERCOM LANGUAGE SERVICES INC	Interpreting Services #17-188	360.00
P0096072	00188518	INTERCOM LANGUAGE SERVICES INC	Interpreting Services #17-199	360.00
P0096074	00188499	DIRECT MATTERS	Pre-Trial Hearing Order Forms	327.42
P0096074	00188499	DIRECT MATTERS	Order Appointing Counsel Forms	250.42
P0096073	00188518	INTERCOM LANGUAGE SERVICES INC	Interpreting Services #17-249	240.00
P0096075	00188593	XEROX CORPORATION	Copier Costs - July - #0901325	147.53
P0096076	00188528	LANGUAGE LINE SERVICES	Language Line #4123508	11.14
<i>Org Key: DS0000 - Development Services-Revenue</i>				
P0096102	00188541	MI SCHOOL DISTRICT #400	School Impact Fees Q2 2017	95,784.92
	00188576	SUZUKI, AARON	PERMIT REFUND	674.75
	00188479	BUILD URBAN LLC	REFUND	469.00
<i>Org Key: DS1100 - Administration (DS)</i>				
P0096103	00188586	VERIZON WIRELESS	Phone & data charges	295.78
P0095935	00188483	CDW GOVERNMENT INC	16 GB Registered DRAM	252.12
P0096103	00188586	VERIZON WIRELESS	Mobil hot spots	160.04
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
P0096105	00188506	GEOTECH CONSULTANTS INC	Consultation	255.00
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P0096108	00188498	DEPARTMENT OF ECOLOGY	Training for Andrew- Planning	125.00
<i>Org Key: DS1400 - Development Engineering</i>				
P94214	00188513	HERRERA ENVIRONMENTAL CONSULT	NPDES Ph. 2 permit implementat	2,286.27
<i>Org Key: DS4550 - Utility Inspection (Clearing)</i>				
P0096100	00188589	WHISTLE WORKWEAR	MISC. WORK CLOTHES	69.28
<i>Org Key: FR1100 - Administration (FR)</i>				
P0096006	00188577	SYSTEMS DESIGN WEST LLC	Transport Billing Fees	909.99
P0095570	00188491	COMCAST	FIRE STATION 92 FIBER CIRCUIT	406.67
P0096084	00188496	CULLIGAN	Water Service/Fire	211.03
	00188485	CENTURYLINK	PHONE USE AUG 2017	170.38
P0096003	00188527	KROESENS UNIFORM COMPANY	Petersen AFM Uniform	115.50
P0096005	00188559	RICOH USA INC	Cost Per Copy/Fire	84.56
<i>Org Key: FR2100 - Fire Operations</i>				
P0096200	00188471	FORD OF KIRKLAND	A92 Repairs	4,397.03
P0096004	00188517	HUGHES FIRE EQUIPMENT INC	Chrome Eagle Head	80.86
P0096085	00188512	HEALTHFORCE PARTNERS LLC	Respiratory Clearance	70.00
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0096087	00188472	AIRGAS USA LLC	Oxygen/Fire	251.14
P0096086	00188571	STERICYCLE INC	On-Call Charges/Fire	10.36
<i>Org Key: GGM001 - General Government-Misc</i>				
P0096061	00188572	STOWE DEVELOPMENT & STRATEGIES	July 2017 TC Vision Implementa	4,050.00

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0095570	00188491	COMCAST	CITY HALL BACKUP INTERNET CONN	843.57
P0096136	00188501	DUNBAR ARMORED	AUG17 Armored Car Service	545.07
P0096062	00188595	ZEE MEDICAL	Medical Supplies for MICEC	152.30
P0096062	00188595	ZEE MEDICAL	Medical Supplies for Luther Bu	138.16
P0096107	00188490	COLLER INDUSTRIES INC	Name plates	39.56
	00188570	SPIETZ, ALLISON	COUNCIL CHAMBERS SUPPLIES	38.16
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0096106	00188593	XEROX CORPORATION	Print & Copy charges for CM co	944.58
P0096106	00188593	XEROX CORPORATION	Print & Copy charges for Mail	534.74
P0096106	00188593	XEROX CORPORATION	Print & copy charges for DSG c	177.38
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
	00188530	LEOFF HEALTH & WELFARE TRUST	AUG 2017 FIRE RETIREES	3,512.76
	00188482	CARLSON, LARRY	RET MEDI REIMB SEPT-NOV 2017	402.00
<i>Org Key: GX9997 - Employee Benefits-Fire</i>				
	00188530	LEOFF HEALTH & WELFARE TRUST	AUG 2017 FIRE ACTIVE	53,598.70
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0095988	00188483	CDW GOVERNMENT INC	Meraki Enterprise Cloud Renewa	2,788.50
	00188485	CENTURYLINK	PHONE USE AUG 2017	69.65
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0096012	00188579	TRAFFIC SAFETY SUPPLY	40) 18" CONES, 60) 28" CONES &	889.06
P0096015	00188548	NEWMAN SIGNS INC	"RESTRICTED PARKING DISTRICT P	176.53
P0096130	00188538	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	32.66
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	17.67
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	17.67
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P0096184	00188580	U S TIMBER CUTTERS LLC	INV. Q211	8,595.84
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0096081	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,850.69
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	15.15
P0096130	00188538	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	5.63
<i>Org Key: MT2500 - ROW Administration</i>				
	00188475	BARNETT, JASON	MILEAGE EXPENSE	25.89
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P0096140	00188480	CADMAN INC	5/8"-MINUS ROCK (66.2 TONS)	473.04
<i>Org Key: MT3100 - Water Distribution</i>				
P0096081	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,706.60
P0096140	00188480	CADMAN INC	5/8"-MINUS ROCK (66.2 TONS)	473.04
P0096014	00188562	S&B INC	FREE CHLORINE MEMBRANE KITS &	405.90
P0096017	00188478	BRANOM INSTRUMENTS CO.	BACKFLOW REPAIR	167.38
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	17.67
<i>Org Key: MT3200 - Water Pumps</i>				
	00188485	CENTURYLINK	PHONE USE AUG 2017	238.76

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	15.15
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00188587	WALKER JR, RUDY	MILEAGE EXPENSE	25.79
<i>Org Key: MT3400 - Sewer Collection</i>				
P0096081	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,278.08
P0095908	00188511	H D FOWLER	Fitting and Coupling for Sewer	468.63
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	17.67
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0096044	00188514	HOME DEPOT CREDIT SERVICE	BONDING ADHESIVE	21.97
P0096139	00188537	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE OF JULY	21.71
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	17.67
P0096131	00188539	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	2.66
<i>Org Key: MT3800 - Storm Drainage</i>				
P0096096	00188581	ULTRABLOCK INC	BLOCKS FOR SLIDE REPAIR AT 841	2,571.26
P0096009	00188550	NW LININGS & GEOTEXTILE	PRRMEA GRID 80 / SF80 12' X 15	990.00
P0096012	00188579	TRAFFIC SAFETY SUPPLY	40) 18" CONES, 60) 28" CONES &	889.04
P0096140	00188480	CADMAN INC	5/8"-MINUS ROCK (66.2 TONS)	587.22
P0096081	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	372.14
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	17.67
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P94314	00188593	XEROX CORPORATION	INV 8977940 & INV 89779241 20	532.84
P0096107	00188490	COLLER INDUSTRIES INC	Name plates	336.27
<i>Org Key: MT4200 - Building Services</i>				
P0096081	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	9,784.54
	00188557	PUGET SOUND ENERGY	GREEN POWER	5,072.51
P0096042	00188543	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE CITY BLDGS	4,205.66
P0096031	00188551	PACIFIC AIR CONTROL INC	RECORDS UNIT REPLACE CONTACTOR	646.80
P0096134	00188575	SUPPRESSION SYSTEMS INC	HALON TESTING CITY HALL SERVER	495.00
P0096027	00188551	PACIFIC AIR CONTROL INC	FS92 COMPRESSOR REPAIR	408.10
P0096024	00188551	PACIFIC AIR CONTROL INC	ST91 CHG OIL IN COMPERSOR	325.60
P0096129	00188536	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	49.26
P0096026	00188492	CONTRACT HARDWARE	COURT JURY ROOM PEEK HOLE	22.88
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	15.15
<i>Org Key: MT4300 - Fleet Services</i>				
P0096020	00188549	NORTH LAKE MARINA-	INV 1285 PATROL 11 SERVICE	1,391.84
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES FOR VEHICLE	1,048.85
P0095996	00188556	PUGET SOUND CLEAN AIR AGENCY	INV 17CC11 2017-18 MEMBERSHIP	500.00
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	15.15
<i>Org Key: MT4502 - Sewer Administration</i>				
P93436	00188524	KING COUNTY FINANCE	MONTHLY SEWER JAN-DEC 2017	389,622.42
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
P0096081	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,022.20
P0096130	00188538	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	29.66
<i>Org Key: PO1350 - Police Emergency Management</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0096093	00188569	SKYLINE COMMUNICATIONS INC	EOC INTERNET SERVCIE	206.55
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0095928	00188525	KING COUNTY FINANCE	Department of Adult and Juveni	181.31
<i>Org Key: PO2350 - Bike Patrol</i>				
	00188566	SEIFERT, MIKE	BIKE PATROL UNIFORM	122.94
	00188566	SEIFERT, MIKE	BIKE PATROL EQUIPMENT	53.83
<i>Org Key: PO2450 - Special Operations Team</i>				
P0096033	00188503	ENDURA INC	Bike Team Jackets	599.92
<i>Org Key: PO4300 - Police Training</i>				
P0096034	00188488	CLARK COUNTY SHERIFF'S OFFICE	Skills Manager Software, Basic	605.00
	00188566	SEIFERT, MIKE	PER DIEM REIMB	224.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0096098	00188476	BEEHIVE WORKSHOP	Fall/Winter Rec Guide 50% pymt	2,625.00
P93571	00188593	XEROX CORPORATION	Lease and print charges for NE	453.15
P0096077	00188522	KELLEY IMAGING SYSTEMS	Order of waterproof paper for	344.91
P93829	00188593	XEROX CORPORATION	2017 - Lease Charges for LB Ad	144.30
	00188485	CENTURYLINK	PHONE USE AUG 2017	51.81
P93566	00188495	CRYSTAL AND SIERRA SPRINGS	Monthly water service delivery	40.15
P93829	00188593	XEROX CORPORATION	Use charge 6-23-17 to 7-21-17	16.18
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P0096121	00188520	JOHNSON, JEFFREY WAYNE	Instructor fee course #16822	3,570.00
P0096065	00188594	YOUTH TECH INC	Instructor Fees - Course #1675	1,225.00
P0096065	00188594	YOUTH TECH INC	Instructor Fees - Course #1675	1,137.50
P0096060	00188497	DATAQUEST LLC	Background check fee	64.50
<i>Org Key: PR2103 - Aquatics Programs</i>				
P0096119	00188563	SAIL SAND POINT	Instructor fee course #16887	2,087.28
<i>Org Key: PR2108 - Health and Fitness</i>				
P0096118	00188529	LEDBETTER-KRAFT, DELORES E	Instructor fee course #16975	1,039.50
P0096117	00188564	SALZETTI, ERIC	Instructor fee course #16964 p	806.40
P0096117	00188564	SALZETTI, ERIC	Instructor fee course #16958	582.75
P0096116	00188523	KENDO-KAI, CASCADE	Instructor fees Course #17000	506.80
P0096122	00188561	ROSENSTEIN, SUSIE	Instructor fee course #17081	480.00
P0096116	00188523	KENDO-KAI, CASCADE	Instructor fee course #16999	218.40
P0096120	00188510	GRAY, KATY S.	Instructor fee course #7202	210.70
P0096116	00188523	KENDO-KAI, CASCADE	Instructor fee course #16998	210.00
<i>Org Key: PR3500 - Senior Services</i>				
P0096123	00188584	US POSTMASTER	Looking Ahead Mailing Sept-Dec	251.53
P93826	00188531	M & M BALLOON CO	Helium tank rental & helium fo	23.65
P0096060	00188497	DATAQUEST LLC	Background Check fee	21.50
<i>Org Key: PR4100 - Community Center</i>				
P0096081	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	6,960.28
P0096043	00188543	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE CCMV JULY 2	2,426.58
P0096136	00188501	DUNBAR ARMORED	AUG17 Armored Car Service	545.07
P0096115	00188493	CORRECTIONAL INDUSTRIES ACCTG	annual clothing/uniform order	369.40

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P93831	00188593	XEROX CORPORATION	Use Charge 6-21-17 to 7-21-17	299.98
P93831	00188593	XEROX CORPORATION	2017 Lease charges for MICEC C	267.20
P0096139	00188537	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE OF JULY	22.06
P0096114	00188493	CORRECTIONAL INDUSTRIES ACCTG	Car Show T-shirt.	18.92
<i>Org Key: PR5600 - Cultural & Performing Arts</i>				
P0096011	00188521	KEEP POSTED	Poster Distribution for Mostly	270.00
<i>Org Key: PR5900 - Summer Celebration</i>				
P0096109	00188554	PARENTMAP	Web July 2017	600.00
P0096011	00188521	KEEP POSTED	Poster Distribution for Summer	155.00
P0096139	00188537	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE OF JULY	15.97
<i>Org Key: PR6100 - Park Maintenance</i>				
P0096082	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	8,340.11
P0096012	00188579	TRAFFIC SAFETY SUPPLY	40) 18" CONES	127.78
P0096139	00188537	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE OF JULY	122.30
P0096063	00188546	MULTICARE IMMEDIATE CLINIC	Physical Exam DOT Harvey	90.00
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	17.67
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0096082	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	24,862.06
P0096012	00188579	TRAFFIC SAFETY SUPPLY	40) 18" CONES	127.77
	00188485	CENTURYLINK	PHONE USE AUG 2017	86.34
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	17.67
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0096082	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	6,756.65
P0096042	00188543	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE CITY BLDGS	2,148.09
P0096041	00188552	PACIFIC MODULAR	CARPET CLEANING	887.25
P0096094	00188514	HOME DEPOT CREDIT SERVICE	TITEBOND SEALANT GREY	85.88
P0096139	00188537	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE OF JULY	67.48
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	17.67
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0096010	00188588	WESTERN EQUIPMENT DISTRIBUTORS	TINES	417.17
P0096012	00188579	TRAFFIC SAFETY SUPPLY	40) 18" CONES	131.65
P0096023	00188579	TRAFFIC SAFETY SUPPLY	NO DOGS ALLOWED ON PLAYFIELDS	109.05
P0096013	00188582	UNITED SITE SERVICES	Island Park Elementary portabl	77.53
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	15.15
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P0096082	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	53,660.43
P94071	00188481	CAMDEN GARDENS	Aljoya & Aubrey Davis Park Sha	424.88
P94171	00188582	UNITED SITE SERVICES	2017 Portable Toilet Rentals &	356.36
P94171	00188582	UNITED SITE SERVICES	2017 Portable Toilet Rentals &	151.20
P0096022	00188511	H D FOWLER	DIAPRAGM & COUPLINGS	118.79
P0096008	00188568	SITEONE LANDSCAPE SUPPLY LLC	TRANSFORMERS	105.60
P0096039	00188595	ZEE MEDICAL	FIRST AID SUPPLIES	17.62
P0096139	00188537	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE OF JULY	10.96
<i>Org Key: PR6800 - Trails Maintenance</i>				
P0096016	00188507	GOODSELL POWER EQUIPMENT	SAW CHAINS & COVER	146.23

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0096140	00188480	CADMAN INC	5/8"-MINUS ROCK (66.2 TONS)	97.89
<i>Org Key: WD130R - Street Related Storm Projects</i>				
P0096029	00188511	H D FOWLER	8" DI PIPE & COUPLINGS	1,391.32
<i>Org Key: WD301S - Neighborhood Spot Drainage Imp</i>				
P0096038	00188511	H D FOWLER	PIPE & FITTINGS FOR DRAINAGE P	3,763.25
P0096140	00188480	CADMAN INC	2" X 4" ROCK (26.78 TONS)	740.86
<i>Org Key: WG104R - Thrift Shop Repairs</i>				
P0096030	00188509	GRAND & BENEDICTS INC	PRODUCT DISPLAY COUNTER	604.05
<i>Org Key: WG141E - MICEC Equipment Replacement</i>				
P0095867	00188494	COVERMASTER INC	Carpet Squares for MICEC Gym.	13,557.50
<i>Org Key: WP115S - ICP South Synthetic Field</i>				
P0095201	00188500	DROLL LANDSCAPE ARCH, ROBERT W	Island Crest Park North Outfie	47,803.00
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0095446	00188560	ROOT CAUSE LLC	Pioneer Park Vegetation Work 2	4,649.40
P94171	00188582	UNITED SITE SERVICES	2017 Portable Toilet Rentals &	75.60
<i>Org Key: WP122R - Vegetation Management</i>				
P0095484	00188505	FOREST CLOUDS	Luther Burbank Park Vegetation	5,160.00
P0095436	00188473	APPLIED ECOLOGY LLC	50% Retainage	4,498.49
P0095484	00188505	FOREST CLOUDS	Luther Burbank Park Vegetation	2,400.00
P0096016	00188507	GOODSELL POWER EQUIPMENT	SPRAY WAND & SPRAY GUN	70.76
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0096099	00188502	ECONOMY FENCE CENTER	INSTALLED 6' HIGH CHAIN LINK G	1,210.00
P0096028	00188574	SUNBELT RENTALS INC	BOBCAT & ATTACHMENT RENTALS	1,208.83
<i>Org Key: WR140H - Minor Trail Improvements</i>				
P0095999	00188553	PACIFIC RIM EQUIPMENT RENTAL	EXCAVATOR RENTAL	633.08
<i>Org Key: WR140K - PBF - SE 42nd Street</i>				
P0096078	00188519	JB INSTANT LAWN INC	6' EMERALD GREEN ARBORVITAE	719.68
<i>Org Key: WS511R - Sewer Special Catch Basins</i>				
P0096007	00188547	NATIONAL SAFETY INC	HOIST SYSTEM, ARM & WINCH	4,433.75
<i>Org Key: WS512R - Sewer Repair at Sub-Basin 27</i>				
P0096140	00188480	CADMAN INC	5/8" CLEAR ROCK (2 YDS)	74.80
<i>Org Key: WS901D - Sewer Sys Pump Sta Repairs</i>				
P0096007	00188547	NATIONAL SAFETY INC	HOIST SYSTEM, ARM & WINCH	4,433.73
<i>Org Key: WW521C - Water Components Replacement</i>				
P94407	00188562	S&B INC	BOAT RAMP WATER QUALITY	13,684.00
<i>Org Key: XG118T - Maintenance Mgmt System</i>				
P0096124	00188591	WOOLPERT INC	Enterprise Asset Management	79,569.95
P0095530	00188474	AZTECA SYSTEMS LLC	Azteca Cityworks Annual Site	21,900.00
<i>Org Key: XG150T - Small Tech/Equipment</i>				
P0096055	00188487	CHARGE NORTHWEST	Electric Vehicle Charging Term	6,348.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: XP520R - Recreational Trail Connections</i>				
P90825	00188578	TOOLE DESIGN GROUP LLC	Bollard Evaluation and	2,174.70
P93727	00188506	GEOTECH CONSULTANTS INC	2017-2018 On Call Geotechnical	694.00
<i>Org Key: YF1100 - YFS General Services</i>				
P93571	00188593	XEROX CORPORATION	Lease and print/copy charges f	415.19
P0096136	00188501	DUNBAR ARMORED	AUG17 Armored Car Service	267.11
P93563	00188593	XEROX CORPORATION	Lease and overage charges for	170.59
	00188545	MONTAGUE, LIANA	LICENSE RENEWAL	156.00
P93530	00188540	MI HARDWARE - YFS	Operating supplies for Tshop a	88.52
P93568	00188497	DATAQUEST LLC	Background checks for voluntee	64.50
P93566	00188495	CRYSTAL AND SIERRA SPRINGS	Monthly water service for LB	40.15
<i>Org Key: YF1200 - Thrift Shop</i>				
P0096042	00188543	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE CITY BLDGS	1,940.65
P0094817	00188573	STRANGER, THE	Advertising for Thrift Shop -	800.00
P0096081	00188542	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	705.50
P0096136	00188501	DUNBAR ARMORED	AUG17 Armored Car Service	557.50
P93570	00188509	GRAND & BENEDICTS INC	Operating supplies for Thrift	459.56
	00188485	CENTURYLINK	PHONE USE AUG 2017	165.29
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
P0096077	00188522	KELLEY IMAGING SYSTEMS	Order of six rolls of waterpro	350.00
Total				1,018,138.25

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	188596-188713	8/24/2017	\$ 334,581.37
			\$ 334,581.37

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188596	08/24/2017	4IMPRINT INC Crime Prevention Lights	P0095835	5604395	07/26/2017	2,043.50
00188597	08/24/2017	AABCO BARRICADE COMPANY INC Lights, barricades & delineato	P0095229	630	07/28/2017	2,065.72
00188598	08/24/2017	ACCESS DATA ENTRY, BLACK BOX STORAGE,	P0096189	2148497	07/31/2017	395.26
00188599	08/24/2017	AIRGAS USA LLC Oxygen/Fire	P0096208	9946991837	07/31/2017	114.32
00188600	08/24/2017	APPLIED ECOLOGY LLC Clark Beach Park Vegetation Wo	P0095443	358	08/03/2017	19,447.16
00188601	08/24/2017	ARTIC ASSET MANAGEMENT LLC PERMIT REFUND		DEV17009	08/17/2017	1,472.90
00188602	08/24/2017	ASPECT SOFTWARE INC Telestaff Monthly Maintenance	P0096083	ASI030710	08/05/2017	165.00
00188603	08/24/2017	ASTRAL COMMUNICATIONS INC Modem for PW Vehicle	P0096070	171087	08/09/2017	977.90
00188604	08/24/2017	AUTONATION INC REPAIR PARTS INV	P0096151	11421/114568/464	08/01/2017	2,337.20
00188605	08/24/2017	BELLEVUE, CITY OF 2017 Housing Fund Trust	P0096104	32225	08/03/2017	64,000.00
00188606	08/24/2017	BEST PARKING LOT CLEANING INC INV V159664 2017-18 CCTV ON-CA	P0096185	V159664/572/717/	07/28/2017	11,331.12
00188607	08/24/2017	CENTURYLINK PHONE USE AUG 2017		OH008644	08/16/2017	59.69
00188608	08/24/2017	CENTURYLINK BUSINESS SERVICES PHONE USE AUG 2017		1416459010	08/03/2017	3,553.43
00188609	08/24/2017	CENTURYLINK-ACCESS BILL PHONE USE AUG 2017		5161XLB283201722	08/08/2017	607.39
00188610	08/24/2017	CLEANERS PLUS 1 June Cleaning Invoice # 76422	P0096170	76422/76428	07/01/2017	201.05
00188611	08/24/2017	COMCAST Internet Charges/Fire	P0096209	OH008647	08/04/2017	62.40
00188612	08/24/2017	COMPLETE OFFICE OFFICE SUPPLIES JULY 2017		OH008645	07/31/2017	1,600.42
00188613	08/24/2017	CONFIDENTIAL DATA DISPOSAL June and July Shredding Invoice	P0096199	111104/109725	06/30/2017	400.00
00188614	08/24/2017	CRIMINAL JUSTICE TRAINING COMM BLEA Academy Fees - Hammer and	P0096181	201128689	07/28/2017	4,842.00
00188615	08/24/2017	DALY, RYAN FLEX SPEND REIMB		18AUG17	08/18/2017	1,000.00
00188616	08/24/2017	DATAQUEST LLC Volunteer Background Checks -	P0096162	3009	07/31/2017	531.00
00188617	08/24/2017	DELL MARKETING L.P. Additional Graphics Card	P0096080	10183547890	08/09/2017	333.29
00188618	08/24/2017	DEPT OF ENTERPRISES SERVICES BUSINESS CARD PRINTING JLY2017		73165464	08/03/2017	112.75
00188619	08/24/2017	EARTHCORPS INC 2017 - 2018 EarthCorps Volunt	P93946	6611	07/31/2017	1,695.00
00188620	08/24/2017	EASTSIDE EXTERMINATORS COMM CENTER PESTICIDE TREATMEN	P0096195	352758	08/05/2017	230.01
00188621	08/24/2017	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P0096095	88599	08/03/2017	365.36

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188622	08/24/2017	FARALLON CONSULTING LLC TECHNICAL SERVICES FOR SOIL	P0095191	0026699	08/09/2017	816.00
00188623	08/24/2017	FBI-LEEDA FBI-Leeda Class - Spokane WA	P0095950	200009186	07/27/2017	650.00
00188624	08/24/2017	FIRST STUDENT INC Transportation for Seattle	P0095232	9189198	07/08/2017	4,168.78
00188625	08/24/2017	FISHERIES SUPPLY MP Supplies - Invoice #4120771	P0096175	4120771	07/24/2017	31.05
00188626	08/24/2017	G&K SERVICES 2017 PW COVERALL/LAUNDRY SERVI	P93484	OH008648	07/31/2017	969.80
00188627	08/24/2017	GARDNER, BRENT WORK CLOTHES		OH008643	08/18/2017	205.89
00188628	08/24/2017	GOLDER ASSOCIATES INC INV 486803 2017 SOIL REMEDIATI	P0094782	486803	07/18/2017	3,146.69
00188629	08/24/2017	GRAINGER INVENTORY PURCHASES	P0096089	CM9505639501/951	08/04/2017	573.89
00188630	08/24/2017	HEALTHFORCE PARTNERS LLC Dive Physical - FF Munro - Inv	P0096167	0732029WA	06/23/2017	449.00
00188631	08/24/2017	HITCH, RICHARD PERMIT REFUND		1708019	08/17/2017	306.04
00188632	08/24/2017	HOME DEPOT CREDIT SERVICE INVENTORY PURCHASES	P0096148	0107621263053	08/10/2017	1,736.99
00188633	08/24/2017	HOOMAN, ELLIE FLEX SPEND REIMB		18AUG17	08/18/2017	434.78
00188634	08/24/2017	HORIZON FERTILIZER (4 TONS)	P0096147	3M239517/241523	08/01/2017	4,628.00
00188635	08/24/2017	HORSCHMAN, BRENT FLEX SPEND REIMB		18AUG17	08/18/2017	384.62
00188636	08/24/2017	INTERIOR FOLIAGE CO, THE CITY HALL INTERIOR LANDSCAPING	P0096197	37995	08/01/2017	272.58
00188637	08/24/2017	ISSAQUAH CITY JAIL Jail Bill - Invoice #04-500084	P0096168	0450008445	07/07/2017	3,007.00
00188638	08/24/2017	KC FINANCE REMIT Q2 2017 KING COUNTY EXCI	P0096137	1505.64	08/11/2017	1,505.64
00188639	08/24/2017	KEMP WEST INC ROW TREE WORK	P0095393	18606	07/31/2017	25,179.00
00188640	08/24/2017	KIA MOTORS FINANCE DSG 2016 KIA SOUL LEASE	P94483	OH008649	08/16/2017	475.32
00188641	08/24/2017	KROESENS UNIFORM COMPANY Magnan Uniform - Invoice #4592	P0096156	46024/40625	08/04/2017	741.26
00188642	08/24/2017	KUSTOM SIGNALS INC New Talon II Radar Gun SN: TA0	P0096154	543654	08/07/2017	1,405.12
00188643	08/24/2017	LANGUAGE LINE SERVICES Language Services - Invoice #	P0096174	4109582	06/30/2017	24.50
00188644	08/24/2017	MERCER ISLAND GUILD OF 1/2 page EMAC Ad - Invoice #96	P0096159	9630	10/08/2016	450.00
00188645	08/24/2017	MERCER ISLAND REPORTER MI-167096 SUBSCRIBPTION RENEWA	P0096183	OH008652	08/16/2017	78.00
00188646	08/24/2017	MEYMAND, DOLLY Instructor fees course #16803	P0096203	16803/16802	08/17/2017	1,932.00
00188647	08/24/2017	MI HARDWARE - POLICE MP Supplies	P0096178	OH008653	07/31/2017	33.17

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188648	08/24/2017	MI SCHOOL DISTRICT #400 Bus transportation for Safety	P0096145	OH008651	08/15/2017	213.00
00188649	08/24/2017	MINUTEMAN PRESS - BELLEVUE EMAC/Crime Prevention Supplies	P0096164	46545	07/26/2017	3,373.78
00188650	08/24/2017	MORGAN SOUND INC Add Wireless HDMI option to Co	P0095314	MSI091412	07/07/2017	1,005.40
00188651	08/24/2017	MORRIS-HANSEN ENT INC FS91 WINDOW WASHING	P0096196	53221	08/14/2017	321.40
00188652	08/24/2017	MOUNTAINS TO SOUND 2017-18 Mountains to Sound Gre	P93597	#2	06/30/2017	4,477.25
00188653	08/24/2017	NAPA AUTO PARTS 2017 FLEET REPAIR PARTS AND	P93483	OH008654	07/31/2017	737.10
00188654	08/24/2017	NELSON, CASEY FLEX SPEND REIMB		18AUG17	08/18/2017	400.00
00188655	08/24/2017	NORTH LAKE MARINA- INV 1537 PATROL 11 REPAIRS	P0096187	1537/1552/13769	08/10/2017	2,573.27
00188656	08/24/2017	NPM CONSTRUCTION CO PEDESTRIAN SIGNAL AT ICW @ SE	P0094878	#2	07/20/2017	45,511.13
00188657	08/24/2017	NW LININGS & GEOTEXTILE NONWOVEN GEOTEXTILE & PERMEAGR	P0096128	0067586IN	08/07/2017	2,508.00
00188658	08/24/2017	OMEGA CONTRACTORS PS #14 MODERNIZATION	P81028	#7	06/30/2017	8,307.75
00188659	08/24/2017	PACIFIC AIR CONTROL INC FS92 HVAC MAINTENANCE	P0096194	4420	06/30/2017	630.11
00188660	08/24/2017	PONDEROSA PACIFIC INC 93RD AVE SE STORM DRAINAGE	P0095023	2017146RET	07/26/2017	16,597.27
00188661	08/24/2017	PRAXAIR DISTRIBUTION INC INV 78389740 2017 ANNUAL ACETY	P94560	78389740	07/31/2017	49.92
00188662	08/24/2017	PROFORCE LAW ENFORCEMENT TRU Rifle Sights (back-up iron	P0096150	318417	08/09/2017	1,523.88
00188663	08/24/2017	QUINN, THOMAS FLEX SPEND REIMB		18AUG17	08/18/2017	959.02
00188664	08/24/2017	REMOTE SATELLITE SYSTEMS INT'L Monthly service EMAC Sat Phone	P0096163	00089208	07/11/2017	48.95
00188665	08/24/2017	RICOH USA INC (FIRE) Copier Rental/Fire	P0096210	99191537	08/04/2017	320.87
00188666	08/24/2017	ROSS, JOSEPH D Music in the Park Concert	P0096146	OH008655	08/03/2017	700.00
00188667	08/24/2017	SAIL SAND POINT Instructor fees Course #16888	P0096202	16888	08/17/2017	2,087.28
00188668	08/24/2017	SCARFF FORD INV 39403	P0096186	39403	07/12/2017	171.26
00188669	08/24/2017	SCORE June Jail Bill - Invoice #2609	P0096157	2651	08/10/2017	1,626.50
00188670	08/24/2017	SEATTLE SHAKESPEARE COMPANY Shakespeare in the Park Perfor	P0096198	OH008658	08/07/2017	7,000.00
00188671	08/24/2017	SIGNATURE LANDSCAPE SERVICES 2017 City Hall, FS 91 & 92,	P93726	29693-29697	08/01/2017	4,736.99
00188672	08/24/2017	SOLOMON, MEARA FLEX SPEND REIMB		18AUG17	08/18/2017	384.62
00188673	08/24/2017	SOUND PUBLISHING INC Ntc: Ord. No. 17-14 1907135 07	P0096138	7780795	07/31/2017	200.41

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188674	08/24/2017	SUE'S TAILOR & ALTERATION Quinn Uniform Modification (Ad	P0096161	OH008657	07/07/2017	197.10
00188675	08/24/2017	TEC EQUIPMENT INC Misc. Apparatus Parts	P0096204	230418S	07/27/2017	15.63
00188676	08/24/2017	THOMSON REUTERS - WEST Investigative Services - Invoi	P0096158	836593134	08/01/2017	637.08
00188677	08/24/2017	TRU MECHANICAL INC KITCHEN A/C REPAIR CCMV	P0096192	5283	08/14/2017	344.03
00188678	08/24/2017	TRUE NORTH ENVIRO EQUPT Parts for 8611	P0096205	H06402	08/07/2017	287.90
00188679	08/24/2017	UNDERWATER SPORTS INC. Dive Gear - Invoice # 20013806	P0096173	20014089/3806	06/19/2017	253.00
00188680	08/24/2017	UNITED SITE SERVICES Portable Toilets for Seafair W	P0095976	1145635362	08/09/2017	2,735.53
00188701	08/24/2017	US BANK CORP PAYMENT SYS AMAZON MKTPLACE PMTS		2490641721704276	08/07/2017	41,630.51
00188702	08/24/2017	US HEALTHWORKS MEDICAL GROUP Dive Physical - FF Austin (Inv	P0096217	0738504WA	08/02/2017	372.00
00188703	08/24/2017	US NAGINATA FEDERATION Instructor fee course #17002	P0096135	17002	08/14/2017	989.10
00188704	08/24/2017	UTILITIES UNDERGROUND LOCATION INV 7070160 2017 UTILITY EXCAV	P0094977	7070160	07/31/2017	340.56
00188705	08/24/2017	VAN GORP, ALISON FLEX SPEND REIMB		18AUG17	08/18/2017	384.62
00188706	08/24/2017	VERIZON WIRELESS INV 9786213082 PS 18 & 24 WIRE	P0096182	9789769006	07/23/2017	1,292.92
00188707	08/24/2017	VERIZON WIRELESS Verizon Wireless bill for May	P0096141	9789769005	07/23/2017	884.79
00188708	08/24/2017	WALTER E NELSON CO INVENTORY PURCHASES	P0096071	610929	08/07/2017	1,610.89
00188709	08/24/2017	WEST MARINE PRO MP Supplies - Invoice # 8938	P0096155	6168/3157	08/11/2017	387.95
00188710	08/24/2017	WIMACTEL INC POLICE LOBBY PAY PHONE	P0096190	000166698	08/01/2017	60.50
00188711	08/24/2017	XEROX CORPORATION Records Copier Fees - Invoice	P0096176	090132514/512	08/01/2017	498.90
00188712	08/24/2017	YAMASHITA, M PATRICK FLEX SPEND REIMB		18AUG17	08/18/2017	1,500.00
00188713	08/24/2017	ZEE MEDICAL Stocking First Aid Box - Invoi	P0096153	68341461	08/03/2017	144.21
					Total	<u>334,581.37</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0096071	00188708	WALTER E NELSON CO	INVENTORY PURCHASES	1,610.89
P0096089	00188629	GRAINGER	INVENTORY PURCHASES	715.58
P0096095	00188621	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	365.36
P0096188	00188632	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	283.89
<i>Org Key: CM1100 - Administration (CM)</i>				
	00188701	US BANK CORP PAYMENT SYS	ALASKA AIR 0272146214696	576.40
	00188701	US BANK CORP PAYMENT SYS	ALASKA AIR 0272145834041	197.39
	00188701	US BANK CORP PAYMENT SYS	AMAZON.COM	113.74
	00188701	US BANK CORP PAYMENT SYS	MCDONALD'S F11027	50.00
	00188701	US BANK CORP PAYMENT SYS	ACT*MRSC	35.00
	00188612	COMPLETE OFFICE	OFFICE SUPPLIES JULY 2017	34.49
	00188701	US BANK CORP PAYMENT SYS	ISLANDER	33.36
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	24.98
	00188618	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING JLY2017	22.55
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	19.99
	00188701	US BANK CORP PAYMENT SYS	SNAP GEOFILTERS	11.36
	00188701	US BANK CORP PAYMENT SYS	MCDONALD'S F11027	10.00
	00188701	US BANK CORP PAYMENT SYS	MCDONALD'S F11027	10.00
	00188701	US BANK CORP PAYMENT SYS	MCDONALD'S F11027	10.00
	00188701	US BANK CORP PAYMENT SYS	MCDONALD'S F11027	10.00
	00188701	US BANK CORP PAYMENT SYS	MCDONALD'S F11027	5.00
	00188701	US BANK CORP PAYMENT SYS	MCDONALD'S F11027	5.00
	00188701	US BANK CORP PAYMENT SYS	PAGLIACCI MERCER ISLAND	5.00
	00188701	US BANK CORP PAYMENT SYS	PAGLIACCI MERCER ISLAND	5.00
	00188701	US BANK CORP PAYMENT SYS	PAGLIACCI MERCER ISLAND	5.00
	00188701	US BANK CORP PAYMENT SYS	PAGLIACCI MERCER ISLAND	5.00
	00188701	US BANK CORP PAYMENT SYS	PAGLIACCI MERCER ISLAND	5.00
	00188701	US BANK CORP PAYMENT SYS	MCDONALD'S F11027	-50.00
<i>Org Key: CM1200 - City Clerk</i>				
	00188701	US BANK CORP PAYMENT SYS	SP * MI FAMILY KITCHEN	247.51
	00188701	US BANK CORP PAYMENT SYS	HOTELS.COM140203985167	223.48
P0096138	00188673	SOUND PUBLISHING INC	Ntc: Ord. No. 17-18 1920072 07	72.85
P0096138	00188673	SOUND PUBLISHING INC	Ntc: Ord. No. 17-14 1907135 07	70.26
P0096138	00188673	SOUND PUBLISHING INC	Ntc: Ord. No. 17C-19 1924417	57.30
<i>Org Key: CM1400 - Communications</i>				
	00188701	US BANK CORP PAYMENT SYS	VIMEO PRO	199.00
<i>Org Key: CO6100 - City Council</i>				
	00188701	US BANK CORP PAYMENT SYS	PAYPAL *SCA	45.00
	00188701	US BANK CORP PAYMENT SYS	ACT*MRSC	35.00
	00188618	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING JLY2017	22.55
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
	00188701	US BANK CORP PAYMENT SYS	2 ROWING MACHINE	2,835.76
	00188701	US BANK CORP PAYMENT SYS	FITNESS EQUIPMENT	1,623.13
	00188701	US BANK CORP PAYMENT SYS	INGALLINA'S BOX LUNCH	1,013.19
	00188701	US BANK CORP PAYMENT SYS	MILLIMAN COMPENSATION	654.50
	00188701	US BANK CORP PAYMENT SYS	AMAZON.COM	500.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188701	US BANK CORP PAYMENT SYS	TITAN FITNESS BOX SET	189.99
	00188701	US BANK CORP PAYMENT SYS	ASSOC OF WA CITIES	160.00
	00188701	US BANK CORP PAYMENT SYS	FITNESS EQUIPMENT	145.21
	00188701	US BANK CORP PAYMENT SYS	CRAIGSLIST.ORG	135.00
	00188701	US BANK CORP PAYMENT SYS	CRAIGSLIST.ORG	135.00
	00188701	US BANK CORP PAYMENT SYS	FITNESS EQUIPMENT	100.00
	00188701	US BANK CORP PAYMENT SYS	ROWING MACHINE ASSEMBLY	85.27
	00188701	US BANK CORP PAYMENT SYS	THE CALCUTTA GRILL (THE G	69.53
	00188701	US BANK CORP PAYMENT SYS	AEROBIC FITNESS STEP	24.99
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	16.31
	00188701	US BANK CORP PAYMENT SYS	ROWING MACHINE RETURN	-1,367.88
Org Key: DS0000 - Development Services-Revenue				
	00188601	ARTIC ASSET MANAGEMENT LLC	PERMIT REFUND	1,430.00
	00188631	HITCH, RICHARD	PERMIT REFUND	306.04
	00188601	ARTIC ASSET MANAGEMENT LLC	PERMIT REFUND	42.90
Org Key: DS1100 - Administration (DS)				
P0096080	00188617	DELL MARKETING L.P.	Additional Graphics Card	333.29
	00188701	US BANK CORP PAYMENT SYS	PNW-ISA	291.00
	00188701	US BANK CORP PAYMENT SYS	AMAZON.COM	141.84
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	115.95
	00188701	US BANK CORP PAYMENT SYS	AMERICAN ASSOCIATION OF C	75.00
	00188701	US BANK CORP PAYMENT SYS	MBP.COM MERCHANT FEE	54.10
	00188701	US BANK CORP PAYMENT SYS	NOW CAKE	36.99
	00188701	US BANK CORP PAYMENT SYS	27 BARTELL DRUGS	11.52
	00188701	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND R	10.00
	00188701	US BANK CORP PAYMENT SYS	WALGREENS #3733	9.00
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	2.75
Org Key: DS1200 - Bldg Plan Review & Inspection				
	00188627	GARDNER, BRENT	WORK CLOTHES	205.89
	00188701	US BANK CORP PAYMENT SYS	THE HOME DEPOT #4742	74.00
Org Key: DS1300 - Land Use Planning Svc				
	00188701	US BANK CORP PAYMENT SYS	ACTION REGISTRATION INC.	275.00
	00188701	US BANK CORP PAYMENT SYS	ACTION REGISTRATION INC.	275.00
	00188701	US BANK CORP PAYMENT SYS	GRUB HUB	150.23
	00188701	US BANK CORP PAYMENT SYS	BISNOW	84.00
Org Key: FN1100 - Administration (FN)				
	00188701	US BANK CORP PAYMENT SYS	SUGA CONFERENCE REGISTRATION	125.00
	00188701	US BANK CORP PAYMENT SYS	PS FINANCE OFFICERS	50.00
Org Key: FR1100 - Administration (FR)				
	00188701	US BANK CORP PAYMENT SYS	WESTIN CHARLOTTE	691.50
P0096210	00188665	RICOH USA INC (FIRE)	Copier Rental/Fire	320.87
	00188701	US BANK CORP PAYMENT SYS	KING COUNTY FIRE CHIEFS A	300.00
	00188701	US BANK CORP PAYMENT SYS	WESTIN CHARLOTTE	230.50
P0096083	00188602	ASPECT SOFTWARE INC	Telestaff Monthly Maintenance	165.00
	00188701	US BANK CORP PAYMENT SYS	WASHINGTON AWARDS INC	119.35
	00188701	US BANK CORP PAYMENT SYS	AMAZON.COM	78.01

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	72.18
P0096209	00188611	COMCAST	Internet Charges/Fire	62.40
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	43.80
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	20.99
	00188701	US BANK CORP PAYMENT SYS	LYFT *RIDE SUN 5PM	15.00
	00188701	US BANK CORP PAYMENT SYS	CORRYS TOXIN FREE DRY	12.32
	00188701	US BANK CORP PAYMENT SYS	RITE AID STORE - 5197	9.89
	00188701	US BANK CORP PAYMENT SYS	UPS*2936R26NCFA	6.90
	00188701	US BANK CORP PAYMENT SYS	RITE AID STORE - 5197	6.37
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	2.44
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	1.79
Org Key: FR2100 - Fire Operations				
	00188701	US BANK CORP PAYMENT SYS	TORKLIFT CENTRAL	695.97
P0096205	00188678	TRUE NORTH ENVIRO EQUPT	Parts for 8611	287.90
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	54.75
	00188701	US BANK CORP PAYMENT SYS	STARBUCKS STORE 03330	30.36
P0096204	00188675	TEC EQUIPMENT INC	Misc. Apparatus Parts	15.63
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	10.95
Org Key: FR2500 - Fire Emergency Medical Svcs				
P0096208	00188599	AIRGAS USA LLC	Oxygen/Fire	114.32
Org Key: FR5100 - Community Risk Reduction				
	00188701	US BANK CORP PAYMENT SYS	LIFETEK, INC.	175.00
	00188701	US BANK CORP PAYMENT SYS	EB COMMUNITY IMPLICAT	53.74
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	30.42
	00188701	US BANK CORP PAYMENT SYS	APL* ITUNES.COM/BILL	1.09
Org Key: GGM004 - Gen Govt-Office Support				
	00188612	COMPLETE OFFICE	OFFICE SUPPLIES JULY 2017	673.19
P0096199	00188613	CONFIDENTIAL DATA DISPOSAL	June and July Shredding Invoic	400.00
	00188612	COMPLETE OFFICE	OFFICE SUPPLIES JULY 2017	85.78
	00188612	COMPLETE OFFICE	OFFICE SUPPLIES JULY 2017	48.06
Org Key: IGMA02 - Alcoholism Program				
P0096137	00188638	KC FINANCE	REMIT Q2 2017 KING COUNTY EXCI	1,505.64
Org Key: IGVO02 - ARCH				
P0096104	00188605	BELLEVUE, CITY OF	2017 Housing Fund Trust	64,000.00
Org Key: IS2100 - IGS Network Administration				
	00188701	US BANK CORP PAYMENT SYS	OMNI SAN DIEGO	1,337.44
	00188701	US BANK CORP PAYMENT SYS	AMAZON.COM	449.87
P0096189	00188598	ACCESS	DATA ENTRY, BLACK BOX STORAGE,	395.26
	00188701	US BANK CORP PAYMENT SYS	AMAZON.COM	242.50
	00188701	US BANK CORP PAYMENT SYS	OMNI SAN DIEGO	182.57
	00188701	US BANK CORP PAYMENT SYS	TST* HOMEGROWN 1008	148.40
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	88.47
P0096190	00188710	WIMACTEL INC	POLICE LOBBY PAY PHONE	60.50
	00188701	US BANK CORP PAYMENT SYS	PP*REHOBOTH CAB	23.46
	00188701	US BANK CORP PAYMENT SYS	SQ *SHEGER CAB GOSQ.COM	19.92
	00188701	US BANK CORP PAYMENT SYS	MONOPRICE, INC.	19.49

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188701	US BANK CORP PAYMENT SYS	OMNI SAN DIEGO	18.30
	00188701	US BANK CORP PAYMENT SYS	AMAZON WEB SERVICES	0.56
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	-88.47
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00188701	US BANK CORP PAYMENT SYS	SALT	9.90
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P0095393	00188639	KEMP WEST INC	ROW TREE WORK	25,179.00
<i>Org Key: MT2500 - ROW Administration</i>				
	00188612	COMPLETE OFFICE	OFFICE SUPPLIES JULY 2017	155.10
	00188701	US BANK CORP PAYMENT SYS	WSU PESTICIDE EDUCATION	120.00
<i>Org Key: MT3100 - Water Distribution</i>				
	00188701	US BANK CORP PAYMENT SYS	ALASKA AIR 0272146510832	512.41
	00188701	US BANK CORP PAYMENT SYS	GREEN RIVER COMMUNITY CO	380.00
	00188701	US BANK CORP PAYMENT SYS	ALASKA AIR 0272146866088	125.00
	00188701	US BANK CORP PAYMENT SYS	ALASKA AIR 0272146864323	125.00
	00188701	US BANK CORP PAYMENT SYS	WSU PESTICIDE EDUCATION	120.00
	00188701	US BANK CORP PAYMENT SYS	SAHARA PIZZA	77.28
	00188701	US BANK CORP PAYMENT SYS	ALASKA AIR	58.00
	00188701	US BANK CORP PAYMENT SYS	OWPSACSTATE	50.00
	00188701	US BANK CORP PAYMENT SYS	EINSTEIN BROS BAGELS3410	42.47
	00188701	US BANK CORP PAYMENT SYS	EXPEDIA 7282077986417	10.00
	00188701	US BANK CORP PAYMENT SYS	EXPEDIA 7282077986417	-10.00
P0096089	00188629	GRAINGER	CREDIT-RETURNED MEASURING	-141.69
<i>Org Key: MT3200 - Water Pumps</i>				
	00188607	CENTURYLINK	PHONE USE AUG 2017	59.69
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00188608	CENTURYLINK BUSINESS SERVICES	PHONE USE AUG 2017	3,553.43
	00188609	CENTURYLINK-ACCESS BILL	PHONE USE AUG 2017	607.39
P94553	00188706	VERIZON WIRELESS	INV 9786213082 PS 18 & 24 WIRE	78.04
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00188612	COMPLETE OFFICE	OFFICE SUPPLIES JULY 2017	395.99
<i>Org Key: MT3800 - Storm Drainage</i>				
P0096185	00188606	BEST PARKING LOT CLEANING INC	INV 159718	3,457.05
P0096185	00188606	BEST PARKING LOT CLEANING INC	INV. 159572	3,403.85
P0096185	00188606	BEST PARKING LOT CLEANING INC	INV 159717	3,345.90
P0096128	00188657	NW LININGS & GEOTEXTILE	NONWOVEN GEOTEXTILE &	2,508.00
P0096185	00188606	BEST PARKING LOT CLEANING INC	INV V159664 2017-18 CCTV ON-CA	1,124.32
<i>Org Key: MT4101 - Support Services - General Fd</i>				
P0096183	00188645	MERCER ISLAND REPORTER	MI-167096 SUBSCRIPTION RENEWA	39.00
P0096183	00188645	MERCER ISLAND REPORTER	MI-167112 SUBSCRIPTION RENEWAL	39.00
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P93484	00188626	G&K SERVICES	2017 PW COVERALL/LAUNDRY SERVI	969.80
P0094977	00188704	UTILITIES UNDERGROUND LOCATION	INV 7070160 2017 UTILITY EXCAV	340.56
	00188701	US BANK CORP PAYMENT SYS	GOV'S IND SAFTEY & HEALTH	325.00

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PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188701	US BANK CORP PAYMENT SYS	SKILLPATH NATIONAL	299.00
	00188701	US BANK CORP PAYMENT SYS	PATANO BLDG REVIEW	131.58
	00188701	US BANK CORP PAYMENT SYS	STAPLES 00113381	94.92
	00188612	COMPLETE OFFICE	OFFICE SUPPLIES JULY 2017	68.13
	00188701	US BANK CORP PAYMENT SYS	HOMEGOODS # 0759	-27.49
	00188701	US BANK CORP PAYMENT SYS	STAPLES 00113381	-47.47
<i>Org Key: MT4200 - Building Services</i>				
P0096194	00188659	PACIFIC AIR CONTROL INC	FS91 HVAC MAINT	416.35
P0096196	00188651	MORRIS-HANSEN ENT INC	FS91 WINDOW WASHING	321.40
P0096197	00188636	INTERIOR FOLIAGE CO, THE	CITY HALL INTERIOR LANDSCAPING	272.58
P0096193	00188659	PACIFIC AIR CONTROL INC	FS92 HVAC MAINTENANCE	213.76
	00188701	US BANK CORP PAYMENT SYS	LOWES #00140*	151.76
	00188701	US BANK CORP PAYMENT SYS	SPORTSMANS GUIDE	113.97
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	98.36
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	47.50
	00188701	US BANK CORP PAYMENT SYS	EMSL/LAT TESTING	32.40
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	-11.80
<i>Org Key: MT4210 - Building Landscaping</i>				
P93726	00188671	SIGNATURE LANDSCAPE SERVICES	2017 City Hall, FS 91 & 92,	2,546.73
<i>Org Key: MT4300 - Fleet Services</i>				
P0096151	00188604	AUTONATION INC	REPAIR PARTS INV	2,337.20
P0096187	00188655	NORTH LAKE MARINA-	INV 1537 PATROL 11 REPAIRS	1,700.93
P0096187	00188655	NORTH LAKE MARINA-	INV 1552 PATROL 14 RPAIRS	862.49
P93483	00188653	NAPA AUTO PARTS	2017 FLEET REPAIR PARTS AND	737.10
P0096147	00188634	HORIZON	INV 3M239517 REPAIR PARTS FOR	474.40
P88915	00188640	KIA MOTORS FINANCE	DSG 2016 KIA SOUL LEASE	263.96
P0096186	00188668	SCARFF FORD	INV 39403	171.26
P0096147	00188634	HORIZON	INV 3M241523 REPAIR PARTS FOR	85.80
P94560	00188661	PRAXAIR DISTRIBUTION INC	INV 78389740 2017 ANNUAL ACETY	49.92
	00188701	US BANK CORP PAYMENT SYS	CHEVRON 0305381	34.25
P0096187	00188655	NORTH LAKE MARINA-	INV13769	9.85
	00188701	US BANK CORP PAYMENT SYS	GOOD2GO-INTERNET	2.75
<i>Org Key: MT4402 - Customer Response-Right-of-Way</i>				
P0096070	00188603	ASTRAL COMMUNICATIONS INC	Modem for PW Vehicle	977.90
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
	00188701	US BANK CORP PAYMENT SYS	CHICAGO BOOKS & JOU	61.60
	00188701	US BANK CORP PAYMENT SYS	CHICAGO BOOKS & JOU	-54.99
<i>Org Key: PO1100 - Administration (PO)</i>				
P0096182	00188706	VERIZON WIRELESS	July Cell Phone Bill - Invoice	1,214.88
	00188701	US BANK CORP PAYMENT SYS	Magnan LEDA Training	1,051.58
P0095950	00188623	FBI-LEEDA	FBI-Leeda Class - Spokane WA	650.00
	00188701	US BANK CORP PAYMENT SYS	Seifert Stand-up Computer Desk	425.00
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	347.73
	00188701	US BANK CORP PAYMENT SYS	Seafair Supplies - Beverages	187.18
	00188701	US BANK CORP PAYMENT SYS	Seafair Supplies - Beverages	162.74
	00188701	US BANK CORP PAYMENT SYS	EXTRA CAR AIRPORT PARKING	80.75

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188701	US BANK CORP PAYMENT SYS	Fuel for Staff Car - Magnan Co	70.91
	00188701	US BANK CORP PAYMENT SYS	Seafair Supplies - Plates & Pl	59.18
	00188701	US BANK CORP PAYMENT SYS	Seafair Supplies - Beverages	46.12
	00188701	US BANK CORP PAYMENT SYS	Seafair Supplies - Ice	42.96
	00188701	US BANK CORP PAYMENT SYS	Seafair Supplies - Ice	42.96
	00188701	US BANK CORP PAYMENT SYS	Seafair Supplies - Beverages	33.52
P0096180	00188641	KROESENS UNIFORM COMPANY	Magnan Uniform Supplies - Invo	28.49
P0096180	00188641	KROESENS UNIFORM COMPANY	Magnan Uniform - Invoice #4592	17.49
	00188701	US BANK CORP PAYMENT SYS	82624 - 901 5TH	15.00
	00188701	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND R	15.00
	00188701	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND R	15.00
	00188701	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND R	15.00
	00188701	US BANK CORP PAYMENT SYS	82624 - 901 5TH	15.00
Org Key: PO1350 - Police Emergency Management				
P0096164	00188649	MINUTEMAN PRESS - BELLEVUE	EMAC/Crime Prevention Supplies	3,373.78
P0095834	00188596	4IMPRINT INC	Crime Prevention Lights	1,533.05
P0095314	00188650	MORGAN SOUND INC	Add Wireless HDMI option to Co	1,005.40
	00188701	US BANK CORP PAYMENT SYS	COSTCO WHSE #0110	577.46
P0095835	00188596	4IMPRINT INC	Crime Prevention Badges	510.45
P0096160	00188616	DATAQUEST LLC	Volunteer Background Checks -	488.00
P0096159	00188644	MERCER ISLAND GUILD OF	1/2 page EMAC Ad - Invoice #96	450.00
P0096163	00188664	REMOTE SATELLITE SYSTEMS INT'L	Monthly service EMAC Sat Phone	48.95
P0096162	00188616	DATAQUEST LLC	EMAC Volunteer Background Chec	43.00
Org Key: PO1700 - Records and Property				
P0096176	00188711	XEROX CORPORATION	Admin Copier Fees	290.63
P0096176	00188711	XEROX CORPORATION	Records Copier Fees - Invoice	208.27
P0096153	00188713	ZEE MEDICAL	Stocking First Aid Box - Invo	144.21
Org Key: PO1900 - Jail/Home Monitoring				
P0096168	00188637	ISSAQUAH CITY JAIL	Jail Bill - Invoice #04-500084	3,007.00
P0096165	00188669	SCORE	June Jail Bill - Invoice #2609	975.90
P0096157	00188669	SCORE	July Jail Bill - Invoice #2651	650.60
Org Key: PO2100 - Patrol Division				
P0096154	00188642	KUSTOM SIGNALS INC	New Talon II Radar Gun SN: TA0	1,405.12
P0096156	00188641	KROESENS UNIFORM COMPANY	Canter Uniforms - Invoice #460	228.76
P0096180	00188641	KROESENS UNIFORM COMPANY	Hammer Uniform Pants Invoice #	200.36
P0096180	00188641	KROESENS UNIFORM COMPANY	Amici Uniforms - Invoice #4592	173.77
P0096170	00188610	CLEANERS PLUS 1	June Cleaning Invoice # 76422	118.65
P0096161	00188674	SUE'S TAILOR & ALTERATION	Modification of Vickers Unifor	118.26
P0096170	00188610	CLEANERS PLUS 1	July Cleaning Invoice #76428	82.40
P0096171	00188674	SUE'S TAILOR & ALTERATION	Quinn Uniform Modification (Ad	78.84
	00188618	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING JLY2017	67.65
P0096179	00188641	KROESENS UNIFORM COMPANY	Robarge Uniform Pants	52.79
P0096172	00188641	KROESENS UNIFORM COMPANY	Name Tapes (Munoz, Gehrke, Ham	39.60
P0096174	00188643	LANGUAGE LINE SERVICES	Language Services - Invoice #	24.50
Org Key: PO2200 - Marine Patrol				
	00188701	US BANK CORP PAYMENT SYS	Marine Patrol Supplies - Porta	648.98
	00188701	US BANK CORP PAYMENT SYS	Marine Patrol Conference	450.00

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0096155	00188709	WEST MARINE PRO	MP Supplies - Throw Ropes Invo	214.63
P0096177	00188709	WEST MARINE PRO	MP Supplies - Invoice # 8938	149.12
	00188701	US BANK CORP PAYMENT SYS	Dive Team Supplies - Food whil	58.05
	00188701	US BANK CORP PAYMENT SYS	Marine Patrol Supplies - Shipp	39.00
P0096178	00188647	MI HARDWARE - POLICE	MP Supplies	33.17
P0096175	00188625	FISHERIES SUPPLY	MP Supplies - Invoice #4120771	31.05
P0096155	00188709	WEST MARINE PRO	MP Supplies - Light - Invoice	24.20
<i>Org Key: PO2201 - Dive Team</i>				
P0096167	00188630	HEALTHFORCE PARTNERS LLC	Dive Physical - FF Munro - Inv	449.00
P0096217	00188702	US HEALTHWORKS MEDICAL GROUP	Dive Physical - FF Austin (Inv	372.00
P0096173	00188679	UNDERWATER SPORTS INC.	Dive Gear - Invoice # 20013806	253.00
<i>Org Key: PO2350 - Bike Patrol</i>				
	00188701	US BANK CORP PAYMENT SYS	Lights for new bike officers	203.64
	00188701	US BANK CORP PAYMENT SYS	Equipment for new Bike Patrol	195.63
<i>Org Key: PO2450 - Special Operations Team</i>				
P0096150	00188662	PROFORCE LAW ENFORCEMENT	TRU Rifle Sights (back-up iron	1,523.88
	00188701	US BANK CORP PAYMENT SYS	Bike/CDU Equipment	1,181.92
<i>Org Key: PO3100 - Investigation Division</i>				
P0096166	00188676	THOMSON REUTERS - WEST	Investigative Services - Invoi	318.54
P0096158	00188676	THOMSON REUTERS - WEST	Thomson Reuters Investigative	318.54
<i>Org Key: PO4100 - Firearms Training</i>				
	00188701	US BANK CORP PAYMENT SYS	WSLEFIA hotel	432.72
	00188701	US BANK CORP PAYMENT SYS	WSLEFIA Hotel	432.72
	00188701	US BANK CORP PAYMENT SYS	NLEFIA membership renewal	50.00
	00188701	US BANK CORP PAYMENT SYS	WSLEFIA training	40.76
<i>Org Key: PO4300 - Police Training</i>				
P0096181	00188614	CRIMINAL JUSTICE TRAINING COMM	BLEA Academy Fees - Hammer and	4,842.00
	00188701	US BANK CORP PAYMENT SYS	Force Science/De-Escalation tr	406.40
	00188701	US BANK CORP PAYMENT SYS	Personnel and Training office	65.93
	00188701	US BANK CORP PAYMENT SYS	P&T office supplies	49.99
<i>Org Key: PR1100 - Administration (PR)</i>				
	00188701	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND R	340.00
	00188701	US BANK CORP PAYMENT SYS	SQ *LISA-MISC. GOSQ.COM	198.00
	00188701	US BANK CORP PAYMENT SYS	DIGICERT INC	175.00
	00188701	US BANK CORP PAYMENT SYS	COSTCO WHSE #0110	90.61
	00188701	US BANK CORP PAYMENT SYS	COSTCO WHSE #0110	57.96
	00188701	US BANK CORP PAYMENT SYS	CTC*CONSTANTCONTACT.COM	50.60
	00188701	US BANK CORP PAYMENT SYS	REGISTER.COM*134D8415J	38.00
	00188701	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND R	20.00
<i>Org Key: PR2100 - Recreation Programs</i>				
	00188701	US BANK CORP PAYMENT SYS	SC staff picnic lunch	319.97
	00188701	US BANK CORP PAYMENT SYS	SC staff picnic lunch	66.95
	00188701	US BANK CORP PAYMENT SYS	High five notes for staff	20.95
	00188701	US BANK CORP PAYMENT SYS	SNOQUALMIE FALLS GOLF COU	10.62
	00188701	US BANK CORP PAYMENT SYS	SC staff picnic lunch	6.57

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PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188701	US BANK CORP PAYMENT SYS	SNOQUALMIE FALLS GOLF COU	5.50
	00188701	US BANK CORP PAYMENT SYS	IMP*CALLTOPARK	2.76
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P0096203	00188646	MEYMAND, DOLLY	Instructor fees course #16802	1,008.00
P0096203	00188646	MEYMAND, DOLLY	Instructor fees course #16803	924.00
P0096201	00188624	FIRST STUDENT INC	Transportation for Seattle	509.75
P0096201	00188624	FIRST STUDENT INC	Transportation for Key Arena	509.75
	00188701	US BANK CORP PAYMENT SYS	Camp Mercer Field Trip.	441.00
	00188701	US BANK CORP PAYMENT SYS	Camp Mercer Field Trip.	410.00
	00188701	US BANK CORP PAYMENT SYS	Camp field trip	350.95
P0096145	00188648	MI SCHOOL DISTRICT #400	Bus transportation for Safety	213.00
	00188701	US BANK CORP PAYMENT SYS	RENT-A-CENTER #2365	116.07
	00188701	US BANK CORP PAYMENT SYS	Camp field trip	104.23
	00188701	US BANK CORP PAYMENT SYS	Slip and slide for day camps a	70.40
	00188701	US BANK CORP PAYMENT SYS	Summer Celebration Parade.	56.72
	00188701	US BANK CORP PAYMENT SYS	Supplies for Mini Mercer Camp.	53.63
	00188701	US BANK CORP PAYMENT SYS	Mini Mercer Camp Supplies	51.10
	00188701	US BANK CORP PAYMENT SYS	Adventure Playground.	41.78
	00188701	US BANK CORP PAYMENT SYS	Sinker Nails for Adventure Pla	41.65
	00188701	US BANK CORP PAYMENT SYS	Adventure Playground.	41.65
	00188701	US BANK CORP PAYMENT SYS	Nails for Adventure Playground	39.99
	00188701	US BANK CORP PAYMENT SYS	Mini Mercer Camp Supplies	39.43
	00188701	US BANK CORP PAYMENT SYS	Roofing nails for Adventure Pl	36.84
	00188701	US BANK CORP PAYMENT SYS	Lumber for Adventure Playground	35.83
	00188701	US BANK CORP PAYMENT SYS	Nails for Adventure Playground	34.08
	00188701	US BANK CORP PAYMENT SYS	Supplies for summer day camps.	32.78
	00188701	US BANK CORP PAYMENT SYS	Supplies for day camps.	31.28
	00188701	US BANK CORP PAYMENT SYS	Camp Supplies	27.50
	00188701	US BANK CORP PAYMENT SYS	Sk8te the Rock event.	26.41
	00188701	US BANK CORP PAYMENT SYS	Adventure Playground	26.10
	00188701	US BANK CORP PAYMENT SYS	Water Balloons for Day Camps.	21.98
	00188701	US BANK CORP PAYMENT SYS	SAFEWAY STORE00034728	15.15
	00188701	US BANK CORP PAYMENT SYS	S'mores supplies for Staff BBQ	12.49
	00188701	US BANK CORP PAYMENT SYS	Mini Mercer Camp Supplies	10.99
	00188701	US BANK CORP PAYMENT SYS	Mini Mercer & mini mercer spor	7.98
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	5.98
	00188701	US BANK CORP PAYMENT SYS	Mini Mercer Sports Camp.	5.98
	00188701	US BANK CORP PAYMENT SYS	Mini Mercer Sports Camp.	5.67
	00188701	US BANK CORP PAYMENT SYS	Mini-Mercer Sports, "Wacky Wee	5.48
	00188701	US BANK CORP PAYMENT SYS	Condiments for staff BBQ.	2.49
	00188701	US BANK CORP PAYMENT SYS	Camp Mercer-Elevate Sports.	-24.26
<i>Org Key: PR2103 - Aquatics Programs</i>				
P0096202	00188667	SAIL SAND POINT	Instructor fees Course #16888	2,087.28
<i>Org Key: PR2104 - Special Events</i>				
	00188701	US BANK CORP PAYMENT SYS	SWANK MOTION PICTURES IN	399.31
	00188701	US BANK CORP PAYMENT SYS	SMOKIN PETES BBQ	329.14
	00188701	US BANK CORP PAYMENT SYS	C&C SMART FOOD52105590	201.66
	00188701	US BANK CORP PAYMENT SYS	MILLERS EQUIPMENT RENT A	150.65

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	94.84
	00188701	US BANK CORP PAYMENT SYS	RITE AID STORE - 5197	43.32
	00188701	US BANK CORP PAYMENT SYS	FRED-MEYER #0023	28.95
	00188701	US BANK CORP PAYMENT SYS	Campout tent rental deposit	20.00
	00188701	US BANK CORP PAYMENT SYS	QDOBA 2390	18.48
	00188701	US BANK CORP PAYMENT SYS	LAKESHORE LEARNING #09	12.40
	00188701	US BANK CORP PAYMENT SYS	MILLERS EQUIPMENT RENT A	-22.06
<i>Org Key: PR2108 - Health and Fitness</i>				
P0096135	00188703	US NAGINATA FEDERATION	Instructor fee course #17002	989.10
	00188701	US BANK CORP PAYMENT SYS	MOUNT SI GOLF COURSE -	28.01
	00188701	US BANK CORP PAYMENT SYS	Senior golf	18.00
	00188701	US BANK CORP PAYMENT SYS	Senior Golf	17.61
	00188701	US BANK CORP PAYMENT SYS	CASCADE GOLF COURSE	16.00
<i>Org Key: PR3500 - Senior Services</i>				
	00188701	US BANK CORP PAYMENT SYS	PAGLIACCI MERCER ISLAND	190.26
P0096141	00188707	VERIZON WIRELESS	Verizon wireless bill for June	51.02
P0096141	00188707	VERIZON WIRELESS	Verizon Wireless bill for May	50.97
	00188701	US BANK CORP PAYMENT SYS	COSTCO WHSE #0001	34.66
	00188701	US BANK CORP PAYMENT SYS	WALGREENS #3733	12.85
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	9.99
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	1.69
<i>Org Key: PR4100 - Community Center</i>				
P93726	00188671	SIGNATURE LANDSCAPE SERVICES	2017 MICEC Landscape Maintenanc	1,343.39
	00188701	US BANK CORP PAYMENT SYS	YELPINC*BIZSERVICES	350.00
P0096192	00188677	TRU MECHANICAL INC	KITCHEN A/C REPAIR CCMV	344.03
P0096195	00188620	EASTSIDE EXTERMINATORS	COMM CENTER PESTICIDE TREATMEN	230.01
	00188701	US BANK CORP PAYMENT SYS	AMAZON.COM	216.70
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	149.26
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	108.05
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	58.72
	00188701	US BANK CORP PAYMENT SYS	BED BATH & BEYOND #374	54.99
	00188612	COMPLETE OFFICE	OFFICE SUPPLIES JULY 2017	43.30
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	42.13
P0096141	00188707	VERIZON WIRELESS	Verizon wireless bill for June	32.81
P0096141	00188707	VERIZON WIRELESS	Verizon Wireless bill for May	32.78
	00188701	US BANK CORP PAYMENT SYS	AMAZON.COM	29.94
	00188701	US BANK CORP PAYMENT SYS	AMAZON.COM	24.54
	00188701	US BANK CORP PAYMENT SYS	WALGREENS #3733	22.62
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	21.95
	00188701	US BANK CORP PAYMENT SYS	WALGREENS #3733	19.96
	00188701	US BANK CORP PAYMENT SYS	DOMINO'S 9221	-120.40
<i>Org Key: PR5400 - Gallery Program</i>				
	00188701	US BANK CORP PAYMENT SYS	Gallery Hanging Committee Volu	81.73
	00188701	US BANK CORP PAYMENT SYS	Gallery Reception, "On A Whim"	45.83
	00188701	US BANK CORP PAYMENT SYS	Gallery Reception, "On A Whim"	45.60
	00188612	COMPLETE OFFICE	OFFICE SUPPLIES JULY 2017	15.68

Org Key: PR5600 - Cultural & Performing Arts

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0096198	00188670	SEATTLE SHAKESPEARE COMPANY	Shakespeare in the Park Perfor	7,000.00
P0096146	00188666	ROSS, JOSEPH D	Music in the Park Concert	700.00
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	29.29
	00188701	US BANK CORP PAYMENT SYS	RITE AID STORE - 5197	7.96
	00188701	US BANK CORP PAYMENT SYS	RITE AID STORE - 5197	7.96
	00188701	US BANK CORP PAYMENT SYS	RITE AID STORE - 5197	3.98
<i>Org Key: PR5900 - Summer Celebration</i>				
P0095232	00188624	FIRST STUDENT INC	Shuttle bus for Summer Celebra	3,149.28
P0095229	00188597	AABCO BARRICADE COMPANY INC	Lights, barricades & delineato	2,065.72
	00188701	US BANK CORP PAYMENT SYS	COSTCO WHSE #0001	314.21
	00188701	US BANK CORP PAYMENT SYS	SQ *SHAWN'S CATERIN	247.50
	00188701	US BANK CORP PAYMENT SYS	C&C SMART FOOD52105517	179.54
	00188701	US BANK CORP PAYMENT SYS	COSTCO WHSE #0001	158.50
	00188701	US BANK CORP PAYMENT SYS	QDOBA MEXICAN GRILL-390	137.00
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	80.55
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	55.36
	00188701	US BANK CORP PAYMENT SYS	MIOPOSTO MERCER ISLAND	50.00
	00188701	US BANK CORP PAYMENT SYS	WALGREENS #3733	33.98
	00188701	US BANK CORP PAYMENT SYS	RITE AID STORE - 5197	31.66
	00188701	US BANK CORP PAYMENT SYS	SC booth decorations	15.40
	00188701	US BANK CORP PAYMENT SYS	SC Parade blue ribbon for awar	5.50
<i>Org Key: PR6100 - Park Maintenance</i>				
P0095976	00188680	UNITED SITE SERVICES	Portable Toilets for Seafair W	2,735.53
	00188701	US BANK CORP PAYMENT SYS	PAYPAL *PAWS TC	300.00
	00188701	US BANK CORP PAYMENT SYS	Cell Phones covers for mainten	53.97
P0096141	00188707	VERIZON WIRELESS	Verizon wireless bill for June	48.20
P0096141	00188707	VERIZON WIRELESS	Verizon Wireless bill for May	48.18
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0096101	00188634	HORIZON	FERTILIZER (4 TONS)	1,016.95
P0096141	00188707	VERIZON WIRELESS	Verizon wireless bill for June	66.99
P0096141	00188707	VERIZON WIRELESS	Verizon Wireless bill for May	66.97
	00188701	US BANK CORP PAYMENT SYS	Cell Phones covers for mainten	17.99
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0096132	00188671	SIGNATURE LANDSCAPE SERVICES	Pea patch clean up	600.00
P0096141	00188707	VERIZON WIRELESS	Verizon wireless bill for June	82.18
P0096141	00188707	VERIZON WIRELESS	Verizon Wireless bill for May	82.14
	00188701	US BANK CORP PAYMENT SYS	THE HOME DEPOT #8944	32.93
	00188701	US BANK CORP PAYMENT SYS	Cell Phones covers for mainten	17.99
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0096101	00188634	HORIZON	FERTILIZER (4 TONS)	2,033.90
P0096141	00188707	VERIZON WIRELESS	Verizon wireless bill for June	39.12
P0096141	00188707	VERIZON WIRELESS	Verizon Wireless bill for May	39.09
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P0096101	00188634	HORIZON	FERTILIZER (4 TONS)	1,016.95
P0096141	00188707	VERIZON WIRELESS	Verizon wireless bill for June	82.18
P0096141	00188707	VERIZON WIRELESS	Verizon Wireless bill for May	82.14

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PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188701	US BANK CORP PAYMENT SYS	Cell Phones covers for mainten	17.99
<i>Org Key: PR6800 - Trails Maintenance</i>				
	00188701	US BANK CORP PAYMENT SYS	JOHNSON'S SPIRIT	60.05
	00188701	US BANK CORP PAYMENT SYS	WALGREENS #3733	27.67
P0096141	00188707	VERIZON WIRELESS	Verizon Wireless bill for May	20.01
P0096141	00188707	VERIZON WIRELESS	Verizon wireless bill for June	20.00
<i>Org Key: PY4617 - Flex Spending Admin 2017</i>				
	00188712	YAMASHITA, M PATRICK	FLEX SPEND REIMB	1,500.00
	00188615	DALY, RYAN	FLEX SPEND REIMB	1,000.00
	00188663	QUINN, THOMAS	FLEX SPEND REIMB	959.02
	00188633	HOOMAN, ELLIE	FLEX SPEND REIMB	434.78
	00188654	NELSON, CASEY	FLEX SPEND REIMB	400.00
	00188635	HORSCHMAN, BRENT	FLEX SPEND REIMB	384.62
	00188672	SOLOMON, MEARA	FLEX SPEND REIMB	384.62
	00188705	VAN GORP, ALISON	FLEX SPEND REIMB	384.62
<i>Org Key: VCP104 - CIP Streets Salaries</i>				
	00188701	US BANK CORP PAYMENT SYS	DES STATE PRINTER	49.81
<i>Org Key: VCP426 - CIP Sewer Salaries</i>				
	00188701	US BANK CORP PAYMENT SYS	BELLEVUE NURSERY	147.38
<i>Org Key: WG110T - Computer Equip Replacements</i>				
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	1,022.97
	00188701	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	1,022.97
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	89.70
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P94483	00188640	KIA MOTORS FINANCE	DSG 2016 KIA SOUL LEASE	211.36
<i>Org Key: WG550R - Fuel Clean Up</i>				
P0094782	00188628	GOLDER ASSOCIATES INC	INV 486803 2017 SOIL REMEDIATI	3,146.69
P0095191	00188622	FARALLON CONSULTING LLC	TECHNICAL SERVICES FOR SOIL	816.00
<i>Org Key: WP106R - Homestead Park Repairs</i>				
P0096148	00188632	HOME DEPOT CREDIT SERVICE	DIAMOND PAVERS (360)	1,453.10
<i>Org Key: WP115S - ICP South Synthetic Field</i>				
	00188701	US BANK CORP PAYMENT SYS	THE HOME DEPOT #4702	22.99
<i>Org Key: WP122R - Vegetation Management</i>				
P0095443	00188600	APPLIED ECOLOGY LLC	Island Crest Park Vegetation W	10,559.16
P0095444	00188600	APPLIED ECOLOGY LLC	Clark Beach Park Vegetation Wo	8,888.00
P93597	00188652	MOUNTAINS TO SOUND	2017-18 Mountains to Sound Gre	4,477.25
P93946	00188619	EARTHCORPS INC	2017 - 2018 EarthCorps Volunt	1,695.00
	00188701	US BANK CORP PAYMENT SYS	PEACEFUL VALLEY FARM &	62.13
P0096141	00188707	VERIZON WIRELESS	Verizon wireless bill for June	20.01
P0096141	00188707	VERIZON WIRELESS	Verizon Wireless bill for May	20.00
<i>Org Key: WR544C - ICW Crosswalk at SE 32nd</i>				
P0094878	00188656	NPM CONSTRUCTION CO	PEDESTRIAN SIGNAL AT ICW @ SE	45,511.13
<i>Org Key: WS320R - Pump Sta 14 Modernization</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P81028	00188658	OMEGA CONTRACTORS	PS #14 MODERNIZATION	8,307.75
<i>Org Key: XD701C - Sub Basin 40b Pipe Extension</i>				
P0095023	00188660	PONDEROSA PACIFIC INC	93RD AVE SE STORM DRAINAGE	16,597.27
<i>Org Key: XG118T - Maintenance Mgmt System</i>				
	00188701	US BANK CORP PAYMENT SYS	EAM IMPLEMENTATION	178.75
	00188701	US BANK CORP PAYMENT SYS	EAM IMPLEMENTATION	60.59
	00188701	US BANK CORP PAYMENT SYS	EAM IMPLEMENTATION	26.36
<i>Org Key: YF1100 - YFS General Services</i>				
	00188701	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND R	345.00
	00188701	US BANK CORP PAYMENT SYS	WWW.ISTOCK.COM	220.00
	00188701	US BANK CORP PAYMENT SYS	ISLANDER	201.69
	00188701	US BANK CORP PAYMENT SYS	COSTCO WHSE #0110	90.61
	00188612	COMPLETE OFFICE	OFFICE SUPPLIES JULY 2017	80.70
	00188701	US BANK CORP PAYMENT SYS	TME*TIME MAGAZINE	72.28
	00188701	US BANK CORP PAYMENT SYS	PON PROEM	70.87
	00188701	US BANK CORP PAYMENT SYS	COSTCO WHSE #0110	57.96
	00188701	US BANK CORP PAYMENT SYS	TME*SUNSET MAGAZINE	55.00
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	45.99
	00188701	US BANK CORP PAYMENT SYS	MINDFUL	44.00
	00188701	US BANK CORP PAYMENT SYS	MILLER PAINT BELLEVUE	42.24
	00188701	US BANK CORP PAYMENT SYS	TROPHIES2GOCOM	25.30
	00188701	US BANK CORP PAYMENT SYS	TME*REAL SIMPLE	18.00
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	14.95
	00188701	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	10.98
	00188701	US BANK CORP PAYMENT SYS	SEATTLE METER PARKING	3.00
<i>Org Key: YF1200 - Thrift Shop</i>				
	00188701	US BANK CORP PAYMENT SYS	COSTCO *BUS DELIV 115	537.89
	00188701	US BANK CORP PAYMENT SYS	COSTCO *BUS DELIV 115	352.67
P93726	00188671	SIGNATURE LANDSCAPE SERVICES	2017 Thrift Shop Landscape	246.87
	00188701	US BANK CORP PAYMENT SYS	THE HOME DEPOT #4711	93.46
	00188701	US BANK CORP PAYMENT SYS	GRAND & BENEDICTS INC	73.23
	00188701	US BANK CORP PAYMENT SYS	INSTOCKLABELS	31.28
	00188701	US BANK CORP PAYMENT SYS	MOOD PANDORA	29.51
	00188701	US BANK CORP PAYMENT SYS	STK*SHUTTERSTOCK, INC.	29.00
	00188701	US BANK CORP PAYMENT SYS	MICHAELS STORES 2038	28.52
	00188701	US BANK CORP PAYMENT SYS	SECURITY SAFE LOCK	28.28
	00188701	US BANK CORP PAYMENT SYS	SOMETHING SILVER 002	17.60
<i>Org Key: YF2300 - VOICE Program</i>				
	00188701	US BANK CORP PAYMENT SYS	COSTCO WHSE #0001	211.40
	00188701	US BANK CORP PAYMENT SYS	COSTCO WHSE #0110	205.36
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	37.93
	00188701	US BANK CORP PAYMENT SYS	REPUBLIC PARKING 30 161	35.00
	00188701	US BANK CORP PAYMENT SYS	REPUBLIC PARKING 30 161	20.00
	00188701	US BANK CORP PAYMENT SYS	REPUBLIC PARKING 30 161	20.00
	00188701	US BANK CORP PAYMENT SYS	U-PARK SYSTEM # 024	18.39
	00188701	US BANK CORP PAYMENT SYS	U-PARK SYSTEM # 024	18.39
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	16.28

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00188701	US BANK CORP PAYMENT SYS	REPUBLIC PARKING 30 134	15.00
	00188701	US BANK CORP PAYMENT SYS	U-PARK SYSTEM # 024	15.00
	00188701	US BANK CORP PAYMENT SYS	U-PARK SYSTEM # 024	15.00
	00188701	US BANK CORP PAYMENT SYS	IPM LOT 71	14.71
	00188701	US BANK CORP PAYMENT SYS	IPM LOT 71	14.71
	00188701	US BANK CORP PAYMENT SYS	IPM LOT 71	14.71
	00188701	US BANK CORP PAYMENT SYS	IPM LOT 71	14.71
	00188701	US BANK CORP PAYMENT SYS	IPM LOT 71	14.71
	00188701	US BANK CORP PAYMENT SYS	REPUBLIC PARKING 30 134	12.00
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	11.19
	00188701	US BANK CORP PAYMENT SYS	U-PARK SYSTEM #156	10.00
<i>Org Key: YF2500 - Family Counseling</i>				
	00188701	US BANK CORP PAYMENT SYS	COALITION ENDING GEN	40.00
<i>Org Key: YF2600 - Family Assistance</i>				
	00188701	US BANK CORP PAYMENT SYS	TRUE VALUE.COM	548.90
	00188701	US BANK CORP PAYMENT SYS	TRUE VALUE.COM	499.00
	00188701	US BANK CORP PAYMENT SYS	ACT OLYMPICCASCADEAQUA	300.00
	00188701	US BANK CORP PAYMENT SYS	QFC #5839	189.46
	00188701	US BANK CORP PAYMENT SYS	AMAZONFRESH	173.96
	00188701	US BANK CORP PAYMENT SYS	ENCOMPASS SUPPLY CHAIN SO	85.99
	00188701	US BANK CORP PAYMENT SYS	ACT OLYMPICCASCADEAQUA	70.00
	00188701	US BANK CORP PAYMENT SYS	SHELL OIL 57424192508	50.00
	00188701	US BANK CORP PAYMENT SYS	ACT*MERCER IS PARKS	16.00
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
	00188701	US BANK CORP PAYMENT SYS	CTC*CONSTANTCONTACT.COM	75.91
	00188701	US BANK CORP PAYMENT SYS	EIG*HOMESTEAD	21.99
Total				334,581.37

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	188714-188793	8/31/2017	\$ 713,215.89
			\$ 713,215.89

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188714	08/31/2017	ALBERTS, TOM SC Car Show Sound System Renta	P0096264	OH008665	08/24/2017	300.00
00188715	08/31/2017	ALERNA GOLF & TENNIS/ SEATTLE Instructor payment - course #1	P0096276	17126	08/30/2017	928.20
00188716	08/31/2017	AMERIGAS-1400 INV 3067450588 2017 PROPANE DE	P93485	3067450588	07/29/2017	335.18
00188717	08/31/2017	AUCKLAND, JOSH CHAIN BINDER FOR MANHOLE		OH008683	08/15/2017	21.97
00188718	08/31/2017	AWC AUGUST 2017		OH008684	08/29/2017	335.50
00188719	08/31/2017	BEDFORD, NANCY C OVERPAYMENT REFUND		OH008680	08/25/2017	248.27
00188720	08/31/2017	BEEHIVE WORKSHOP Levy Lid Lift Postcard Design	P0096273	20170817	08/17/2017	500.00
00188721	08/31/2017	BLUELINE GROUP FREEMAN AVE ROADWAY RECONSTRUC	P85542	13772	08/02/2017	18,184.50
00188722	08/31/2017	BLUMENTHAL UNIFORMS Uniform Badge	P0096259	007921963	07/18/2017	145.20
00188723	08/31/2017	BONNER BROTHERS CONST INC RETAINAGE	P85063	#1RETAINAGE	08/29/2017	6,076.90
00188724	08/31/2017	BYERS & ANDERSON INC Services - Special	P0096236	62013/62010	08/17/2017	440.85
00188725	08/31/2017	BYKONEN CARTER QUINN COMM CNTR ENGINEER FOR STORAGE	P0096304	I8270	08/17/2017	105.00
00188726	08/31/2017	CHRISTIANSEN, ANNE Instructor fees - course #1684	P0096223	16848	08/21/2017	3,978.66
00188727	08/31/2017	CHS ENGINEERING INC PS 18 EQUIPMENT REPLACEMENT	P0095489	8017031707	07/28/2017	8,268.85
00188728	08/31/2017	CINTAS CORPORATION #460 2017 Rug cleaning services for	P93815	460181408/460185	07/31/2017	153.75
00188729	08/31/2017	CM DESIGN GROUP ROADSIDE SHOULDER IMPROVEMENTS	P91329	17055	08/14/2017	1,609.42
00188730	08/31/2017	COMCAST Internet Charges/Fire	P93827	OH008659	08/11/2017	454.58
00188731	08/31/2017	COMCAST 2017 ANNUAL PW WI-FI SERVICE	P93757	OH008679	08/07/2017	95.90
00188732	08/31/2017	CRYSTAL AND SIERRA SPRINGS 2017 ANNUAL PO FOR WATER DELIV	P94425	14555831081217	08/12/2017	288.85
00188733	08/31/2017	CRYSTAL SPRINGS Coffee delivery July 2017.	P0096239	13123243080417	08/04/2017	28.92
00188734	08/31/2017	DANIEL, KAMARIA MI-TV Council Broadcast 08/07	P0096269	007	08/23/2017	750.00
00188735	08/31/2017	EMERALD BALLET THEATRE Instructor fees - course #6877	P0096243	6877/16880	08/22/2017	1,058.75
00188736	08/31/2017	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P0096213	88862	08/15/2017	232.54
00188737	08/31/2017	FEDEX OFFICE Laminating, cutting & other pr	P93531	513500030436	07/06/2017	39.11
00188738	08/31/2017	FIRE PROTECTION INC SECURITY FIRE ALARM MONITORING	P0096232	39830	08/01/2017	4,037.62
00188739	08/31/2017	FIRST STUDENT INC Transportation - Golden Garden	P0096224	9193524/2978	07/26/2017	959.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188740	08/31/2017	GRAINGER PNEUMATIC CONDENSATE SEPARATOR	P0096216	9530182352	08/16/2017	1,329.13
00188741	08/31/2017	GRAND & BENEDICTS INC Operating supplies for Thrift	P93570	0902377/0906673/	08/04/2017	891.83
00188742	08/31/2017	GREEN EARTHWORKS CONST INC SUB BASIN 27A.9 SEWER AND DRAI	P0095175	#2	07/31/2017	134,510.01
00188743	08/31/2017	GREER, J SCOTT Pro tem judge 8.14	P0096277	OH008677	08/14/2017	125.00
00188744	08/31/2017	H D FOWLER 8" PVC SEWER PIPE & FITTINGS	P0096221	I4598893	08/14/2017	8,979.57
00188745	08/31/2017	HARRIGAN LEYH FARMER & Professional Services - Invoic	P0096252	12	08/08/2017	35,180.68
00188746	08/31/2017	HAWLEY, C J CAR CLEANING SUPPLIES		OH008682	08/23/2017	33.89
00188747	08/31/2017	HIRSCH, ALLAN Community Campout Performance	P0096274	OH008687	08/12/2017	350.00
00188748	08/31/2017	HOME DEPOT CREDIT SERVICE PIPE, STAIN & MORTOR TOOLS	P0096214	0182043081335	08/18/2017	242.62
00188749	08/31/2017	HONEYWELL, MATTHEW V Professional services - Invoic	P0096222	988	08/15/2017	400.00
00188750	08/31/2017	HUGHES FIRE EQUIPMENT INC Mirror Harnesses for '08 Pierc	P0096207	516404	08/11/2017	303.50
00188751	08/31/2017	IBS INC REPLACE WARRANT 187745		OH008685	08/10/2017	194.13
00188752	08/31/2017	INTERCOM LANGUAGE SERVICES INC Interpreting Services 17-271	P0096279	17271	08/18/2017	480.00
00188753	08/31/2017	KC DNRP DIRECTOR'S OFFICE K4C 2017 Annual Contribution	P0096268	OH008670	08/22/2017	1,200.00
00188754	08/31/2017	KC PET LICENSES KC PET LICENSE FEES COLLECTED	P93440	OH008669	07/31/2017	45.00
00188755	08/31/2017	KELLEY IMAGING SYSTEMS GIS HP MACHINE REPAIR	P0096233	IN291772	08/15/2017	1,588.70
00188756	08/31/2017	KEMP WEST INC Trim trees at ICP for Ball fie	P0095977	18634	08/15/2017	7,150.00
00188757	08/31/2017	KRAZAN & ASSOCIATES INC INV 609064 2017 ARTERIAL &	P0096250	I6090645832	07/31/2017	1,790.00
00188758	08/31/2017	LAKERIDGE PAVING COMPANY SCHEDULE B,C,D, RESIDENTIAL	P0095905	#1	07/31/2017	315,892.75
00188759	08/31/2017	LEADSONLINE.COM Annual Service Package - CIS	P0095705	241679	07/01/2017	1,908.00
00188760	08/31/2017	LERN Lern Conference Registration:	P0096266	84029	07/12/2017	2,784.00
00188761	08/31/2017	LIFE ASSIST INC Aid Supplies	P0096206	812509	08/15/2017	475.75
00188762	08/31/2017	LIFE TEK INC CPR and First Aid Completion C	P0095956	171193/194/17750	07/27/2017	1,045.01
00188763	08/31/2017	MCDANIEL, BRIAN AIRLINE TICKET FOR TRAINING		OH008689	08/24/2017	512.41
00188764	08/31/2017	METROPRESORT Printing and Mailing of July 2	P94122	495125/494950/42	07/24/2017	2,254.12
00188765	08/31/2017	MI SCHOOL DISTRICT #400 INV 2017-511 2017 SCHOOL DISTR	P93750	2017701/2017708	08/02/2017	2,735.07

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188766	08/31/2017	MICROFLEX July 2017 Tax Audit Program In	P0096240	00022646	08/10/2017	192.02
00188767	08/31/2017	MORRIS-HANSEN ENT INC CLEAN WINDOWS & GUTTERS CITY H	P0096227	53220	08/14/2017	2,222.40
00188768	08/31/2017	NORTHWEST PUBLISHING CENTER Online Digital P&R Guide - Fal	P0096225	141080	08/14/2017	792.00
00188769	08/31/2017	NRPA Annual Group Package Membershi	P0096246	OH008671	08/23/2017	595.00
00188770	08/31/2017	NUTURING WATER THERAPIES LLC Instructor fee - course #17532	P0096226	17532	08/21/2017	766.50
00188771	08/31/2017	OLSON, JOHN R Pro tem judge 8.24	P0096278	OH008672	08/24/2017	200.00
00188772	08/31/2017	OVERLAKE OIL INV 184751 2017 UNLEADED AND D	P93482	0184460IN	07/27/2017	8,209.07
00188773	08/31/2017	PACE ENGINEERS INV 66016 FREEMAN AVE VAC	P0096248	66016	08/10/2017	450.00
00188774	08/31/2017	PACIFIC AIR CONTROL INC HP20 COMMANDERS OFFICE REPAIR	P0096228	5092	08/04/2017	540.10
00188775	08/31/2017	PUGET SOUND ENERGY Utility Assistance for Emerenc	P93578	OH008673	08/28/2017	50.34
00188776	08/31/2017	PUGET SOUND REGIONAL COUNCIL 2018 dues	P0096235	2018047	08/15/2017	17,738.00
00188777	08/31/2017	REMOTE SATELLITE SYSTEMS INT'L Sat Cell service for EMAC (Inv	P0096218	00089794	08/10/2017	48.95
00188778	08/31/2017	SAIL SAND POINT Instructor fees - course #1688	P0096262	16889	08/28/2017	2,087.28
00188779	08/31/2017	SCHMALHOFER, GEORGE F CAR CLEANING SUPPLIES		OH008681	08/23/2017	36.74
00188780	08/31/2017	SEATTLE TIMES COMPANY, THE Seattle Times Subscription	P0096267	OH008675	09/08/2017	546.00
00188781	08/31/2017	SHOREWOOD HEIGHTS Rental assistance for Emergenc	P93580	OH008674	08/25/2017	375.24
00188782	08/31/2017	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0096220	1702741	08/15/2017	2,102.67
00188783	08/31/2017	SUPPRESSION SYSTEMS INC CITY HALL FIRE ALARM UPGRADE	P0096237	15894	08/16/2017	23,733.60
00188784	08/31/2017	SYSTEMS DESIGN WEST LLC Transport Billing Fees July 20	P0096241	MIFD0817	08/14/2017	1,216.11
00188785	08/31/2017	T-MOBILE 2017 Services for Boat Launch	P93801	OH008664	08/09/2017	49.99
00188786	08/31/2017	TACOMA SCREW PRODUCTS INC WEDGE ANCHORS & WASHERS	P0096126	16213832	08/11/2017	146.12
00188787	08/31/2017	TAYLOR, KIRSTEN 2017 ICMA CONF EXPENSES		OH008686	08/29/2017	576.40
00188788	08/31/2017	TRINITY CONTRACTORS INC ROADSIDE SHOULDER IMPROVEMENTS	P93290	#6	07/21/2017	76,096.30
00188789	08/31/2017	TRU MECHANICAL INC GYM, MERCER ROOM AND GAME ROOM	P0096231	5261	08/09/2017	850.85
00188790	08/31/2017	VERIZON WIRELESS Cell Charges/Fire	P0096254	9790516002	08/06/2017	18.38
00188791	08/31/2017	WALTER E NELSON CO INVENTORY PURCHASES	P0096211	612394	08/16/2017	692.14

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00188792	08/31/2017	WOOD, JULIE D Clinical consults for 2017	P93567	OH008676	08/28/2017	450.00
00188793	08/31/2017	YOUTH CARE Donation for volunteer work	P0096270	OH008688	08/23/2017	455.00
					Total	<u>713,215.89</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P93440	00188754	KC PET LICENSES	KC PET LICENSE FEES COLLECTED	45.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0096220	00188782	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	2,102.67
P0096219	00188744	H D FOWLER	INVENTORY PURCHASES	1,739.02
P0096211	00188791	WALTER E NELSON CO	INVENTORY PURCHASES	692.14
P0096143	00188740	GRAINGER	INVENTORY PURCHASES	495.54
P0096191	00188740	GRAINGER	INVENTORY PURCHASES	298.41
	00188719	BEDFORD, NANCY C	OVERPAYMENT REFUND	248.27
P0096069	00188744	H D FOWLER	INVENTORY PURCHASES	264.90
P0096111	00188740	GRAINGER	INVENTORY PURCHASES	233.16
P0096213	00188736	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	232.54
	00188751	IBS INC	REPLACE WARRANT 187745	194.13
	00188779	SCHMALHOFER, GEORGE F	CAR CLEANING SUPPLIES	36.74
<i>Org Key: 814083 - Vol Life Ins - States West Lif</i>				
	00188718	AWC	AUGUST 2017	335.50
<i>Org Key: CA1100 - Administration (CA)</i>				
P0096236	00188724	BYERS & ANDERSON INC	Services - Special	333.55
P0096236	00188724	BYERS & ANDERSON INC	Services - Special	107.30
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0096222	00188749	HONEYWELL, MATTHEW V	Professional services - Invoic	400.00
<i>Org Key: CM1100 - Administration (CM)</i>				
	00188787	TAYLOR, KIRSTEN	2017 ICMA CONF EXPENSES	576.40
P0096273	00188720	BEEHIVE WORKSHOP	Levy Lid Lift Postcard Design	500.00
<i>Org Key: CM11SP - Special Projects-City Mgr</i>				
P0096252	00188745	HARRIGAN LEYH FARMER &	Professional Services - Invoice	35,180.68
<i>Org Key: CM1300 - Sustainability</i>				
P0096268	00188753	KC DNRP DIRECTOR'S OFFICE	K4C 2017 Annual Contribution	1,200.00
<i>Org Key: CO6100 - City Council</i>				
P0096269	00188734	DANIEL, KAMARIA	MI-TV Council Broadcast 08/07	450.00
P0096269	00188734	DANIEL, KAMARIA	MI-TV School Board Broadcast 0	300.00
<i>Org Key: CT1100 - Municipal Court</i>				
P0096279	00188752	INTERCOM LANGUAGE SERVICES INC	Interpreting Services 17-271	480.00
P0096277	00188743	GREER, J SCOTT	Pro tem judge 8.14	125.00
P0096278	00188771	OLSON, JOHN R	Pro tem judge 8.24	100.00
P0096278	00188771	OLSON, JOHN R	Pro tem judge 8.25	100.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P94122	00188764	METROPRESORT	Printing and Mailing of July 2	426.14
P94122	00188764	METROPRESORT	Printing and Mailing of July 2	325.23
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P94122	00188764	METROPRESORT	Printing and Mailing of July 2	426.15
P94122	00188764	METROPRESORT	Printing and Mailing of July 2	325.22

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P94122	00188764	METROPRESORT	Printing and Mailing of July 2	426.15
P94122	00188764	METROPRESORT	Printing and Mailing of July 2	325.23
<i>Org Key: FNBE01 - Financial Services</i>				
P0096240	00188766	MICROFLEX	July 2017 Tax Audit Program In	192.02
<i>Org Key: FR1100 - Administration (FR)</i>				
P0096241	00188784	SYSTEMS DESIGN WEST LLC	Transport Billing Fees July 20	1,216.11
P0096255	00188730	COMCAST	Internet Charges/Fire	106.35
P0096256	00188730	COMCAST	Internet Charges/Fire	62.40
P0096253	00188730	COMCAST	Internet Charges/Fire	11.38
<i>Org Key: FR2100 - Fire Operations</i>				
P0096207	00188750	HUGHES FIRE EQUIPMENT INC	Mirror Harnesses for '08 Pierc	303.50
P0096259	00188722	BLUMENTHAL UNIFORMS	Uniform Badge	145.20
P0096254	00188790	VERIZON WIRELESS	Cell Charges/Fire	18.38
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0096206	00188761	LIFE ASSIST INC	Aid Supplies	475.75
<i>Org Key: FR5100 - Community Risk Reduction</i>				
P0095956	00188762	LIFE TEK INC	CPR and First Aid Completion C	1,045.01
<i>Org Key: GGM001 - General Government-Misc</i>				
P93439	00188730	COMCAST	CITY HALL HIGH SPEED INTERNET	111.45
<i>Org Key: IGVO06 - Puget Sound Regional Council</i>				
P0096235	00188776	PUGET SOUND REGIONAL COUNCIL	2018 dues	17,738.00
<i>Org Key: IS1100 - IGS Mapping</i>				
P0096233	00188755	KELLEY IMAGING SYSTEMS	GIS HP MACHINE REPAIR	1,588.70
<i>Org Key: MT3100 - Water Distribution</i>				
	00188763	MCDANIEL, BRIAN	AIRLINE TICKET FOR TRAINING	512.41
P0096142	00188740	GRAINGER	HAND TRUCK FOR HYDRANT METER	152.88
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0096125	00188786	TACOMA SCREW PRODUCTS INC	WEDGE ANCHORS & WASHERS	56.63
P0096216	00188740	GRAINGER	HARD HAT (FULL BRIM YELLOW)	24.55
	00188717	AUCKLAND, JOSH	CHAIN BINDER FOR MANHOLE	21.97
<i>Org Key: MT3800 - Storm Drainage</i>				
P0096127	00188744	H D FOWLER	8" PVC SEWER PIPE & FITTINGS	2,678.64
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P93757	00188731	COMCAST	2017 ANNUAL PW WI-FI SERVICE	95.90
P94425	00188732	CRYSTAL AND SIERRA SPRINGS	2017 ANNUAL PO FOR WATER DELIV	75.18
<i>Org Key: MT4200 - Building Services</i>				
P0096238	00188767	MORRIS-HANSEN ENT INC	CLEAN WINDOWS & GUTTERS CITY H	1,406.30
P0096228	00188774	PACIFIC AIR CONTROL INC	HP20 COMMANDERS OFFICE REPAIR	540.10
P0096232	00188738	FIRE PROTECTION INC	SECURITY FIRE ALARM MONITORING	399.00
<i>Org Key: MT4300 - Fleet Services</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P93482	00188772	OVERLAKE OIL	INV 184751 2017 UNLEADED AND D	8,209.07
P93750	00188765	MI SCHOOL DISTRICT #400	INV 2017-511 2017 SCHOOL DISTR	2,735.07
P93485	00188716	AMERIGAS-1400	INV 3067450588 2017 PROPANE DE	335.18
P0096133	00188740	GRAINGER	PNEUMATIC CONDENSATE	124.59
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0096218	00188777	REMOTE SATELLITE SYSTEMS INT'L	Sat Cell service for EMAC (Inv	48.95
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0095705	00188759	LEADSONLINE.COM	Annual Service Package - CIS	1,908.00
<i>Org Key: PO4300 - Police Training</i>				
	00188746	HAWLEY, C J	CAR CLEANING SUPPLIES	33.89
<i>Org Key: PR1100 - Administration (PR)</i>				
P0096225	00188768	NORTHWEST PUBLISHING CENTER	Online Digital P&R Guide - Fal	792.00
P0096246	00188769	NRPA	Annual Group Package Membershi	595.00
<i>Org Key: PR2100 - Recreation Programs</i>				
P0096223	00188726	CHRISTIANSEN, ANNE	Instructor fees - course #1684	3,978.66
P0096266	00188760	LERN	Lern Conference Registration:	1,392.00
P0096243	00188735	EMERALD BALLET THEATRE	Instructor fees - course #6877	735.00
P0096270	00188793	YOUTHCARE	Donation for volunteer work	455.00
P0096243	00188735	EMERALD BALLET THEATRE	Instructor fees - course #1688	323.75
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P0096276	00188715	ALERNA GOLF & TENNIS/ SEATTLE	Instructor payment - course #1	928.20
P0096226	00188770	NUTURING WATER THERAPIES LLC	Instructor fee - course #17532	766.50
P0096224	00188739	FIRST STUDENT INC	Transportation - Golden Garden	494.62
P0096224	00188739	FIRST STUDENT INC	Transportation Elev. Sportz	464.38
<i>Org Key: PR2103 - Aquatics Programs</i>				
P0096262	00188778	SAIL SAND POINT	Instructor fees - course #1688	2,087.28
<i>Org Key: PR2104 - Special Events</i>				
P0096274	00188747	HIRSCH, ALLAN	Community Campout Performance	350.00
<i>Org Key: PR4100 - Community Center</i>				
P0096266	00188760	LERN	Lern Conference Registration:	1,392.00
P0096231	00188789	TRU MECHANICAL INC	GYM, MERCER ROOM AND GAME	850.85
P0096267	00188780	SEATTLE TIMES COMPANY, THE	Seattle Times Subscription	546.00
P93827	00188730	COMCAST	2017 High speed connection cha	163.00
P0096232	00188738	FIRE PROTECTION INC	SECURITY FIRE ALARM MONITORING	150.15
P0096239	00188733	CRYSTAL SPRINGS	Coffee delivery July 2017.	28.92
<i>Org Key: PR5900 - Summer Celebration</i>				
P0096264	00188714	ALBERTS, TOM	SC Car Show Sound System Renta	300.00
<i>Org Key: PR6100 - Park Maintenance</i>				
P94425	00188732	CRYSTAL AND SIERRA SPRINGS	2017 ANNUAL PO FOR WATER DELIV	213.67
P0096126	00188786	TACOMA SCREW PRODUCTS INC	TAPPING SCREWS	89.49
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0096234	00188767	MORRIS-HANSEN ENT INC	CLEAN WINDOWS AND GUTTERS	569.50
P0096232	00188738	FIRE PROTECTION INC	SECURITY FIRE ALARM MONITORING	169.50

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P93815	00188728	CINTAS CORPORATION #460	2017 Rug cleaning services for	153.75
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P93801	00188785	T-MOBILE	2017 Services for Boat Launch	49.99
<i>Org Key: WD130R - Street Related Storm Projects</i>				
P0096221	00188744	H D FOWLER	8" DI PIPE, JETSET, FRAME & GR	4,297.01
<i>Org Key: WD531C - Sub Basin 27a</i>				
P0095175	00188742	GREEN EARTHWORKS CONST INC	SUB BASIN 27A.9 SEWER AND DRAI	44,119.28
<i>Org Key: WG101R - City Hall Building Repairs</i>				
P0096237	00188783	SUPPRESSION SYSTEMS INC	CITY HALL FIRE ALARM UPGRADE	23,733.60
<i>Org Key: WG105R - Community Center Bldg Repairs</i>				
P0096229	00188738	FIRE PROTECTION INC	FIRE ALARM PANEL REPLACEMENT	3,149.47
P0096304	00188725	BYKONEN CARTER QUINN	COMM CNTR ENGINEER FOR STORAGE	105.00
<i>Org Key: WP115S - ICP South Synthetic Field</i>				
P0095977	00188756	KEMP WEST INC	Trim trees at ICP for Ball fie	7,150.00
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0096214	00188748	HOME DEPOT CREDIT SERVICE	PIPE, STAIN & MORTOR TOOLS	242.62
<i>Org Key: WR101R - Residential Street Improvement</i>				
P0095905	00188758	LAKERIDGE PAVING COMPANY	SCHEDULE B,C,D, RESIDENTIAL	315,892.75
P0096250	00188757	KRAZAN & ASSOCIATES INC	INV 609064 2017 ARTERIAL &	1,790.00
<i>Org Key: WR103F - Emer Repair - Freeman Landing</i>				
P0096152	00188721	BLUELINE GROUP	FREEMAN AVE ROADWAY	16,949.75
P0096248	00188773	PACE ENGINEERS	INV 66016 FREEMAN AVE VAC	450.00
<i>Org Key: WS512R - Sewer Repair at Sub-Basin 27</i>				
P0095175	00188742	GREEN EARTHWORKS CONST INC	SUB BASIN 27A.9 SEWER AND DRAI	90,390.73
P85542	00188721	BLUELINE GROUP	SUB BASIN 27A.9 SEWER & DRAIN	1,234.75
<i>Org Key: WS901D - Sewer Sys Pump Sta Repairs</i>				
P0095489	00188727	CHS ENGINEERING INC	PS 18 EQUIPMENT REPLACEMENT	8,268.85
<i>Org Key: WW535A - PRV Air Vac Replacements-Ph 1</i>				
P85063	00188723	BONNER BROTHERS CONST INC	RETAINAGE	6,076.90
<i>Org Key: XR543C - WMW Shoulders (7400-8000 Blk)</i>				
P93290	00188788	TRINITY CONTRACTORS INC	ROADSIDE SHOULDER	76,096.30
P91329	00188729	CM DESIGN GROUP	ROADSIDE SHOULDER	1,609.42
<i>Org Key: YF1100 - YFS General Services</i>				
P93531	00188737	FEDEX OFFICE	Laminating, cutting & other pr	39.11
<i>Org Key: YF1200 - Thrift Shop</i>				
P93570	00188741	GRAND & BENEDICTS INC	Operating supplies for Thrift	891.83
P0096227	00188767	MORRIS-HANSEN ENT INC	CLEAN WINDOWS AND GUTTERS THRI	246.60
P0096232	00188738	FIRE PROTECTION INC	SECURITY FIRE ALARM MONITORING	169.50
<i>Org Key: YF2500 - Family Counseling</i>				
P93567	00188792	WOOD, JULIE D	Clinical consults for 2017	450.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: YF2600 - Family Assistance</i>				
P93580	00188781	SHOREWOOD HEIGHTS	Rental assistance for Emergenc	375.24
P93578	00188775	PUGET SOUND ENERGY	Utility Assistance for Emerenc	50.34
Total				713,215.89



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

PAYROLL PERIOD ENDING **8.11.17**
PAYROLL DATED **8.18.17**

Net Cash	\$	530,251.62
Net Voids/Manuals	\$	36,617.78
Net Total	\$	566,869.40
Federal Tax Deposit - Key Bank	\$	108,136.37
Social Security and Medicare Taxes	\$	51,478.93
Medicare Taxes Only (Fire Fighter Employees)	\$	2,266.32
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees Retirement System 2 (PERS 2)	\$	27,529.85
Public Employees Retirement System 3 (PERS 3)	\$	5,875.24
Public Employees Retirement System (PERSJM)	\$	742.87
Public Safety Employees Retirement System (PSERS)	\$	182.98
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	28,477.95
Regence & LEOFF Trust - Medical Insurance	\$	13,524.76
Domestic Partner/Overage Dependant - Insurance	\$	1,604.33
Group Health Medical Insurance	\$	1,027.99
Health Care - Flexible Spending Accounts	\$	2,727.99
Dependent Care - Flexible Spending Accounts	\$	2,359.17
United Way	\$	120.00
ICMA Deferred Compensation	\$	29,494.95
Fire 457 Nationwide	\$	9,831.11
Roth - ICMA	\$	50.00
Roth - Nationwide	\$	620.00
401K Deferred Comp	\$	-
Garnishments (Chapter 13)	\$	1,331.00
Child Support	\$	1,084.61
Mercer Island Employee Association	\$	141.25
Cities & Towns/AFSCME Union Dues	\$	2,515.07
Police Union Dues	\$	2,250.66
Fire Union Dues	\$	1,870.34
Fire Union - Supplemental Dues	\$	155.00
Standard - Supplemental Life Insurance	\$	335.50
Unum - Long Term Care Insurance	\$	754.50
AFLAC - Supplemental Insurance Plans	\$	861.74
Coffee Fund	\$	84.00
Transportation	\$	105.00
HRA - VEBA	\$	4,332.21
Miscellaneous	\$	-
Tax & Benefit Obligations Total	\$	301,871.69

TOTAL GROSS PAYROLL	\$ 868,741.09
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date



CITY COUNCIL MINUTES REGULAR MEETING AUGUST 7, 2017

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 6:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Bruce Bassett, Deputy Mayor Debbie Bertlin, and Councilmembers Dan Grausz, Salim Nice, Wendy Weiker, David Wisenteiner, and Benson Wong were present.

AGENDA APPROVAL

It was moved by Wisenteiner; seconded by Wong to:

Approve the agenda as presented.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Nice, Weiker, Wisenteiner, Wong)

SPECIAL BUSINESS

Swearing-In of Councilmember Salim Nice

City Clerk Ali Spietz conducted the ceremonial swearing-in of Councilmember Salim Nice.

Women's Equality Day Proclamation

Mayor Bruce Bassett proclaimed August 24, 2017 as Mercer Island Women's Equality Day and invited all Mercer Island residents to join together at the Music in the Park concert featuring local band Lemola at Mercerdale Park on August 24, 2017 at 7:00 pm to celebrate Women's Equality Day.

Marine Patrol Recognition

Councilmember Wisenteiner spoke about his experience during Seafair while riding along with Marine Patrol. He spoke about how professional and respectful the officers were when making contact with boaters. He thanked the Police Department and Marine Patrol for all of their work over the weekend.

Police Chief Ed Holmes introduced Marine Patrol Technician Greg Levinson and Sergeant Chad Schumacher. He thanked the Council for the recognition and the support from the community.

CITY MANAGER REPORT

City Manager Julie Underwood provided her report regarding:

- City in the News!
 - Emergency Planning Program on King5
 - Adventure Playground at Island Crest Park on King5
- Seeking financial challenges Community Advisory Group volunteers – deadline to apply Tue, Aug 15
- Mercerdale Hillside utility underground project
- Marine Patrol and CERT - lakeside demonstration of near-shore rescue and overview of marine patrol operations and water safety - Sat, Aug 12
- Cyclemates sculpture unveiling - Sun, Aug 13
- Other Updates
 - Island Crest Park Field Turf Project Underway
 - Communications Assessment - online survey launching in August
 - City Council Meetings move to Tuesdays in September

APPEARANCES

Jean Cole, 3049 71st Ave SE, spoke on behalf of 30 residents who are opposed to the proposed restriping of 77th Ave SE. Because businesses along 77th already having ample parking in their own lots and 77th is too far from the Park and Ride for commuters.

Carolyn Boatsman, 3210 74th Ave SE, spoke about tree code standards both within development code and tree removal when it is not part of any other development. She expressed concerned about the very large trees that may come down and how to protect them. She asked the Council to take a look at Chapter 20.52 of Medina's Tree Management Code, specifically how they address the removal of "Legacy Trees".

Jane Meyer Brahm, 7420 North Mercer Way, spoke about Cyclemates program and the unveiling of the Cyclemates sculpture on Sunday, August 13 from 1-3 pm in front of the mound at Aljoia.

Lloyd Gilman, 7217 80th Ave SE, spoke about transparency hopes for the Citizen Advisory Group being assembled. He spoke about his desire for the City to keep programs like Cyclemates, Soulmates, and Trailmates going.

David Youssefnia, 8214 SE 30th Street, spoke about the Residential Development Code and the unintended consequences of the amendments. Asked the Council to redefine the term hardscape in the code, or go back to the 20% recommendation from the Planning Commission. He believes the proposed amendment is too restrictive.

Traci Granbois, 8440 SE 82nd Street, spoke about commuter parking options being discussed. She expressed concern with the distance between 77th and the Park and Ride.

Ira Appelman, 9039 East Shorewood, spoke in opposition of commuter parking at 77th. He referenced a study conducted by Sound Transit in 2012, where they decided that the 77th location was too far from the Park and Ride to be viable. He believes this proposal is a misuse of funds.

Robin Russell, 7549 SE 29th Street, spoke in opposition to the proposed restriping of 77th Ave SE. She expressed public safety concerns with the removal of bike lanes to add more parking spots.

Sue Sherwood, 7444 West Mercer Way, serves as a board member for Mercer Island Center of the Arts (MICA), spoke about the online commentary of the proposed restriping of 77th Ave SE. She clarified that the proposal to restripe 77th Ave SE is not related to MICA.

CONSENT CALENDAR

Payables: \$1,043,565.55 (07/20/2017) & \$518,544.84 (07/27/2017)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$818,795.33 (07/21/2017) & \$812,255.46 (08/04/2017)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

Minutes: July 17, 2017 Regular Meeting Minutes

Recommendation: Adopt the July 17, 2017 Regular Meeting Minutes as written.

AB 5304 Interlocal Agreement with MISD for Counseling Services

Recommendation: Authorize the City Manager to sign the Interlocal Agreement with the Mercer Island School District for Counseling Services during the 2017-2018 school year.

It was moved by Bertlin; seconded by Wisenteiner to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Nice, Weiker, Wisenteiner, Wong)

REGULAR BUSINESS

AB 5335 Residential Development Standards Code Amendments (5th Reading)

Evan Maxim, Planning Manager, provided an overview of the Community Outreach that has been conducted. He reviewed the remaining policies for the Council to address in the proposed ordinance of code amendments for Residential Development Standards as follows:

Hardscape – Correction:

Council Direction: Staff return with a simpler math formula to address landscaped area increases as slope on property increases. Council will table the issue for now and possibly revisit during the final review.

Tree Code:

Council Direction: Reduce current 50% GFA threshold for exceptional tree removal to 25%. Regarding tree replacement standards, keep the fee in lieu language from current draft code. Require additional replacement trees for exceptional trees. Remand non-development tree retention requirement to the Planning Commission.

Other Council Direction:

ADU Exception on GFA: Councilmember Wong requested the ADU exception on GFA be removed from the RDS amendments because it was not included in the original topics sent to the Planning Commission for consideration. There was Council discussion. Council consensus was to keep the GFA incentive for ADUs in the draft recommendations.

Softscape Devoid of Invasives Requirement: Councilmember Nice requested staff return with language be added to page 22, section 3 to prescribe clearing of invasives in softscape for new single family development. A list of invasives would need to be included. There was Council consensus.

Flag Lot Exception: Councilmember Grausz requested to replace page 22, lines 29-31 with language similar to, “A development proposal on a flag lot that, taking into account driveway routing and width, requires a driveway that occupies more than 25% of the otherwise allowed lot coverage area, in which event the adjustment shall in no event exceed the driveway-occupied lot area greater than 25% of the otherwise allowed lot coverage area; and” There was Council consensus.

Accessible Entry Path: Councilmember Grausz requested “an accessible entry path” be added to the list of preferred practices on page 45, line 36. Council discussion took place. Council consensus was to require an accessible entry path for single story homes that will receive an increased lot coverage.

Timing for Tree Replacement: Councilmember Grausz requested language be added to page 47, line 44 to address when tree replacement should take place so that it is not attempted while construction is still ongoing. Council consensus was to have staff return with language to set a standard that tree replacement should take place at the start of the rainy season unless otherwise advised by the City Arborist.

View Easement Tree Removal: Councilmember Grausz requested that view easement trees on page 48, lines 26-28 be removed from the list of exemptions so that a permit is required for it, and the tree replacement requirement is triggered. There was Council consensus.

Tree Retention – Exceptional Trees: Councilmember Grausz requested the Council look at clarifying this language. Council consensus was to remove the word copse from page 49, line 44. Also to remove section 3(b) from page 50, lines 3-5.

Net Lot Area – Definition: Councilmember Grausz requested a definition be added to page 90, lines 30-31 to void double counting or abuse of common driveway exemptions. Council consensus was to have staff return with language to achieve this goal. There was also Council consensus to eliminate incentives for retaining prioritized trees and to require prioritized trees be a part of the retention criteria.

Tree Replacement in ROW: Councilmember Grausz requested the Council to add a requirement for the City to replace trees that are removed from the ROW, preferably in the same location. City Manager Underwood advised that the ROW team was reduced by 2 FTEs during the recession, which leaves a maintenance burden on staff if

Careful thought isn't given to this type of requirement. She requested to have a policy discussion at a study session in the fall. Council consensus to bring the topic back for a study session in the fall.

DSG Administrative Services Manager Alison Van Gorp spoke about the following community outreach schedule:

- August to early September
 - Short 3 to 5 minutes online videos
 - A primer highlighting the major changes in the draft code
 - Promoted via social media
 - Community workshops with stakeholders
- September 5
 - Council review of feedback
- September 19
 - Council final reading and adoption

Council requested that staff provide prior to the Council final reading a summary sheet to help the public understand the changes with table comparison of the current code and the proposed amendments, an executive summary in plain language, graphics and illustrations.

It was moved by Grausz; seconded by Wong to:

Set Ordinance No. 17C-15, amending the City's Residential Development Standards, for 6th reading on September 5, 2017.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Nice, Weiker, Wisenteiner, Wong)

AB 5333 Short Term Commuter Parking Plan Options

Assistant City Manager Kirsten Taylor presented the following short-term parking solutions being considered:

- Solution A: Sound Transit leases satellite parking on existing routes (served by Metro routes 630, 201, and/or 204).
- Solution B: Sound Transit leases spaces in town center lots controlled by Diamond Parking.
- Other commuter parking options on City properties
 - 77th Ave SE On-Street Parking between SE 27th St and SE 32nd St
 - Luther Burbank Park – South Parking Lot
- Other parking and transit solutions
 - South Bellevue Park & Ride Replacement Parking
 - Metro 630 Shuttle Service Improvements
 - King County Metro Multi-Family Park & Ride Program
 - New Amazon Shuttle

Mayor Bassett requested staff conduct a needs analysis of the community prior to having Sound Transit enter into leases for satellite parking or Diamond Parking options.

The Council directed staff to:

- Increase marketing efforts to encourage use of the 38 underutilized parking stalls in existing leased lots.
- Monitor private parking and private shuttle activities and return to the Council with a proposed code amendment process after six months.
- Return with additional information and cost estimate for using Luther Burbank South lot for commuter parking.

OTHER BUSINESS

Councilmember Absences

There were no absences.

Planning Schedule

City Manager Underwood suggested canceling the August 21 Council meeting, moving the Executive Session which was scheduled for that meeting to September 5 at 5:00 pm.

It was moved by Weiker; seconded by Wisenteiner to:

Cancel the Regular Council Meeting of August 21.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Nice, Weiker, Wisenteiner, Wong)

Board Appointments

There were no appointments.

Councilmember Reports

Councilmembers Weiker and Wong and Mayor Bassett thanked Emergency Manager Jennifer Franklin, Police Chief Ed Holmes and the Police Department for a great National Night Out event.

ADJOURNMENT

The Regular Meeting adjourned at 11:37 pm.

Attest:

Bruce Bassett, Mayor

Allison Spietz, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5337
September 5, 2017
Consent Calendar**

**VACCHIERY ESTATE GIFT TO MERCER
ISLAND FIRE DEPARTMENT**

Proposed Council Action:

Approve acceptance of the Vacchieri Estate gift and appropriate \$125,000 in the 2017 General Fund budget.

DEPARTMENT OF	Fire (Steve Heitman)
COUNCIL LIAISON	n/a
EXHIBITS	1. Letter from the Law Offices of Dan Kellogg 2. MICC 2.50 "Donations to the City"
2017-2018 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	125,000
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	125,000

SUMMARY

On June 9, 2017, City Attorney Kari Sand received a letter from the law office of Attorney Dan Kellogg regarding the estate of Mary K. Vacchieri, in which the Mercer Island Fire Department (MIFD) was named as a beneficiary. (see Exhibit 1) The terms of the Last Will and Testament of Mary K. Vacchieri dictate that MIFD receive sixteen and two-thirds percent (16-2/3%) of the residuary estate, which equates to approximately \$233,240, with the potential of a percentage of additional funds remaining, if any, from the reserve account being utilized for final estate expenses.

MICC 2.50.020(A) provides that "City Council approval shall be required for any monetary donation made with specific terms or conditions outside of a city-budgeted expenditure (see Exhibit 2)." In addition, with MICC 2.50.030, "the City Manager shall communicate an acknowledgement of acceptance of the gift on behalf of the City and express appropriate appreciation therefor."

In working with the Finance Director, the Fire Chief has identified two critical needs for which the application of the funds from this generous gift would be most appropriate: 1) unplanned firefighter overtime costs incurred due to FMLA leave and firefighter disabilities in 2017; and 2) the fire apparatus sinking fund, which is projected to go negative in 2026. These funds will address the projected 2017 Fire Department budget overage of \$125,000 in 2017, if needed, with the balance dedicated to the fire apparatus sinking fund.

RECOMMENDATION

Fire Chief

MOVE TO: Accept the Vacchieri Estate Gift on behalf of the Mercer Island Fire Department and appropriate \$125,000 for unplanned firefighter overtime costs in the 2017 General Fund budget, if needed, with the balance of the gift dedicated to the fire apparatus sinking fund.



LAW OFFICES OF DAN KELLOGG

a professional limited liability company

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Renton, WA 98056-0168
www.dankellogg.com

Tel: (425) 227-8700
Fax: (253) 852-2030
E-mail: dankellogg@seanet.com

June 6, 2017

City of Mercer Island Fire Department
Attn: Kari Sand
9611 SE 36th St.
Mercer Island, WA 98040

Re: Estate of Mary K. Vacchiery
Date of Death: June 12, 2014

Dear Ms. Sand:

The City of Mercer Island Fire Department was named as a beneficiary under the Last Will and Testament of Mary K. Vacchiery. Pursuant to the terms of the Will, Mercer Island Fire Department is to receive Sixteen and two-thirds percent (16-2/3%) of the residuary estate to be used for such general purposes as may be determined by its governing board.


The amount of the residuary estate is approximately \$1,534,000.00. The personal representative intends to reserve approximately \$134,000.00 in the estate account for final estate expenses. Therefore the amount available for initial distribution is \$1,400,000.00. The amount of the distribution to the City of Mercer Island Fire Department will be \$233,240.00.

At this time we ask that you complete the enclosed W-9 Request for Taxpayer Identification Number and sign the enclosed *Receipt and Waiver of Notice of Filing Declaration of Completion of Probate* and return these documents to our office in the envelope provided. We will hold the signed *Receipt* in our file until the distribution has been completed. Thereafter we will file the signed *Receipt* with the court.

When the estate is complete, all taxes and expenses are paid, and all closing documents are filed with the court, the personal representative will distribute the City of Mercer Island Fire Department's share of any remaining balance that was reserved in the estate account.

We welcome your call should you have any questions.

Very truly yours,


Tina Harvey,
Legal Assistant to Dan Kellogg

Encl: as stated
cc: Jayne Sherman, PR

Chapter 2.50
DONATIONS TO THE CITY

Sections:

- 2.50.010 Definition.
- 2.50.020 Acceptance of donations.
- 2.50.030 Acknowledgment of donations.
- 2.50.040 Policies and procedures.

2.50.010 Definition.

As used in this chapter, the term “donation” refers to any money or property, real or personal, donated, devised or bequeathed, with or without restriction, to the city of Mercer Island. (Ord. 17C-07 § 1).

2.50.020 Acceptance of donations.

A. Monetary Donations. The city manager is authorized to accept monetary donations in any amount to the city. If a monetary donation is conditioned on how the monies can be spent, the city manager is authorized to accept the donation for a city-budgeted expenditure. City council approval shall be required for any monetary donation made with specific terms or conditions outside of a city-budgeted expenditure. The city manager may, at his or her discretion, request city council approval prior to acceptance of any monetary donation.

B. Nonmonetary Donations. The city manager is authorized to determine the appropriateness, usefulness and value to the city of all nonmonetary donations with a fair market value of up to \$10,000 or of any nonmonetary donations that can and will be promptly sold by the city resulting in cash proceeds to the city that will be used for a city-budgeted expenditure, and the city manager shall notify the city council of his or her decision regarding the disposition of such donation. City council approval shall be required for the appropriation, retention, improvement, return to donor, transfer, trade, sale, donation to other agency, or other disposition of all other nonmonetary donations.

C. Nonacceptance of Donation. The city manager shall decline to accept a donation if such donation is not consistent with the policies, plans, goals or ordinances of the city of Mercer Island, if acceptance of same is contrary to law, or if the city council decides not to accept a donation. (Ord. 17C-07 § 1).

2.50.030 Acknowledgment of donations.

The city manager shall, for each donation, communicate an acknowledgment of acceptance on behalf of the city and express appropriate appreciation therefor. (Ord. 17C-07 § 1).

2.50.040 Policies and procedures.

The city manager may promulgate appropriate policies and procedures, with the recommendation of the various city departments, to encourage and facilitate the making of donations to the city. (Ord. 17C-07 § 1).



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5341
September 5, 2017
Regular Business**

**RESIDENTIAL DEVELOPMENT STANDARDS
(6TH READING)**

Proposed Council Action:

Provide staff with any requested changes and advance Ordinance No. 17C-15 to seventh reading and adoption.

DEPARTMENT OF

Development Services Group (Planning Manager)

COUNCIL LIAISON

n/a

EXHIBITS

1. Proposed Ordinance No. 17C-15 (with REVISED Attachment A)
2. Residential Development Standards - Comparison Table
3. Planning Commission Accompanying Recommendations
4. Resource Request

2017-2018 CITY COUNCIL GOAL

2. Maintain the City's Residential Character

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

BACKGROUND

On September 5, 2017, staff is seeking Council direction related to: A) any further action required to address the additional public comment received since August 8; B) the desired effective date of the proposed code amendments; and C) the preferred funding option to create additional resources for enforcement of the proposed amendments.

On June 5, 2017, the City Council received the Planning Commission's recommendations related to amendments to the Residential Development Standards and conducted a second reading on June 19, 2017. As part of the continuing community engagement surrounding these amendments, the City Council held a public hearing on June 12, 2017 to receive citizen input on the proposed amendments.

On June 19, July 5, July 17, and August 7, 2017, the City Council reviewed and provided additional direction related to the proposed amendments. At the close of the City Council review on August 7, the City Council directed staff to prepare a revised draft of the proposed amendments, which is Attachment A to Exhibit 1 (pages 7-100). This draft incorporates Council-directed changes through August 7 and additional changes for clarification and correction through August 28.

Following further review of the City Council direction on August 7 staff recommends eliminating Appendix G (pages 98-99) and updating the definition of "hardscape" (page 91). These amendments are reflected in the revised Attachment A to Exhibit 1. Appendix G contains information intended to aid an applicant in

complying with the calculations for average building elevation. While this information is valuable to an applicant, it is more commonly presented in a handout prepared by staff for application materials. The definition of hardscape contained references to “buildings,” which were removed from the hardscape allowance by the Council. Similarly, the definition did not specify that driving surfaces were part of the lot coverage allowance.

On August 7, the City Council also directed staff to prepare a document that compares the proposed changes to the residential development standards currently in effect. See Exhibit 2 (pages 101-105).

The City Council has also received accompanying recommendations from the Planning Commission, which are attached as Exhibit 3 (pages 107-108).

PUBLIC OUTREACH

At the August 7, 2017 meeting, the City Council directed staff to engage in additional public outreach through the creation of a series of short videos that were posted online and promoted via social media. Each video provided a simple primer on the major changes under consideration and was intended to inform the public and encourage additional public comment.

Between August 7 and August 28, 2017, the City received approximately 15 comments from the public related to the proposed Residential Development Standards; all of the public comment has been forwarded directly to the City Council for review. Generally, the public comment focused on:

- Concerns related to the impacts of reducing building height on the downhill side of buildings;
- Concerns that the proposed changes to gross floor area regulations are too restrictive;
- A recommendation to further protect trees, regulate tree replacement based upon canopy coverage, require increased tree replacement ratios, and charge a fee for removal of trees during construction;
- A recommendation to not provide for increased gross floor area for small lots or accessory dwelling units;
- Concerns related to the application of the current tree regulations to a short subdivision;
- Questions related to the calculation of height limits on detached accessory structures on sloped lots;
- Request to provide a comparison of the proposed amendments resulting from the August 7, 2017 meeting and the July 17, 2017 draft; and,
- Concerns related to the amount of time provided for public review of the draft regulations resulting from the August 7, 2017 City Council meeting.

Staff is seeking direction from the City Council on what, if any, further action is required to address this additional public comment.

Following adoption of the amended residential standards, the City will engage in additional public outreach to provide educational materials and information sessions for residents and building professionals.

EFFECTIVE DATE

The City Attorney’s Office has confirmed that the earliest possible effective date for the proposed code amendments is 5 days after the anticipated date of publication; if the City Council adopts the ordinance on September 19, 2017, this would result in the earliest possible effective date occurring on October 4, 2017.

However, staff does not recommend using the earliest possible effective date, as October 4, 2017 will not allow sufficient time for an effective update of City application forms and materials and desired outreach to the public as noted above.

One option is for the Council to adopt the ordinance on September 19, 2017, but specify an effective date of October 30, 2017 for the proposed code amendments. This approach would provide sufficient time for the City to update application forms and materials, and engage in desired public outreach.

Alternatively, the City Council may want to consider establishing an effective date of January 1, 2018 for the proposed code amendments. This will allow additional time for staff to educate the architectural and building community and allow for submission of applications for building permits that are currently being designed to the existing code.

RESOURCES

As stated in AB 5335 on August 7, 2017, additional resources are needed to adequately implement and enforce the proposed Residential Development Standards. It is impossible to quantify how much additional work is needed; however, the current caseloads for DSG's part-time Arborist and part-time Code Compliance Officer are unsustainable even without additional demands on their time resulting from adoption of the proposed code amendments. In fact, both positions have temporarily worked 5 to 9 extra hours per week to keep from falling farther behind. The proposal is to permanently expand each position from ½ FTE to full time. Exhibit 4 (pages 109-110) describes each position's responsibilities and some summary information about current caseloads and backlogs.

The proposed new residential standards will require more Arborist time in plan review, inspection and working with residents, architects and builders to achieve the level of tree protection, preservation and re-planting that is a high priority for the Council and the community. Another high priority of the Council and community is to "enforce the code." This starts with plan review, but also requires adequate inspection resources to quickly address code compliance issues on construction projects and be more proactive by identifying potential issues before they occur.

The expansion of each position can be totally funded by permit fees. The currently projected 2017 permit fee revenue of \$2.9 to \$3 Million exceeds budgeted permit fee revenue by about \$300,000 to \$400,000. Under State law, the surplus must be used to cover the cost of processing applications, reviewing plans, and inspections. The surplus can be used to fund the \$155,000 needed for both positions for the last quarter of 2017 (\$31,000) and all of 2018 (\$124,000).

The existing Arborist position is already funded by permit fees, and the proposed expansion of this position can be funded in the same way. The existing Code Compliance Officer is funded by non-permit revenues (i.e. taxes), since most of her time is devoted to complaints and violations unrelated to construction. The expanded ½ time Code Compliance Officer duties would be focused on monitoring of construction sites for compliance with approved plans, conditions of permit approval and City codes related to noise, erosion, tree protection, contractor parking, etc. Therefore, the additional ½ time position can be funded solely with permit fees.

If projected revenues do not meet expectations, staff will return to Council with a proposal to increase permit fees to cover these expanded positions. As a reminder, a DSG cost of service study is budgeted and scheduled for 2018. This study will incorporate the expanded positions in its analysis. **Staff is requesting Council direction on September 5 to return with a motion authorizing expansion of these two positions in conjunction with adoption of the new residential standards.**

RECOMMENDATION

Planning Manager

- 1) Provide staff with direction for changes to Ordinance No. 17C-15.

- 2) Provide staff with direction for an effective date of Ord. No. 17C-15.
- 3) Provide staff with direction related to expansion of the Arborist and Code Compliance Officer positions.

MOVE TO: Set Ordinance No. 17C-15, amending the City's Residential Development Standards, for 7th reading and adoption on September 19, 2017.

**CITY OF MERCER ISLAND
ORDINANCE NO. 17C-15**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING
MERCER ISLAND CITY CODE TITLES 8, 17, AND 19 MICC ON
RESIDENTIAL DEVELOPMENT STANDARDS; PERMITTING
CORRECTION OF SCRIVENER’S ERRORS DURING CODIFICATION;
AUTHORIZING ISSUANCE OF INTERPRETATIONS AND RULES TO
ADMINISTER THE AMENDED CODE; PROVIDING FOR
SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the Mercer Island City Code (MICC) establishes development regulations that are intended to result in the implementation of the Mercer Island Comprehensive Plan pursuant to RCW 36.70A.040; and,

WHEREAS, the Mercer Island City Council determined that amendments to the development regulations were necessary to ensure that residential development was occurring consistent with the provisions of the Mercer Island Comprehensive Plan; and,

WHEREAS, the Mercer Island City Council directed the Planning Commission to review the residential development standards and provide a recommendation to the City Council; and,

WHEREAS, the Mercer Island Planning Commission engaged in a thorough review of the residential development standards, hosted three community meetings, held public hearings on April 5, 2017 and June 12, 2017, reviewed myriad written comments from the public, and held 14 public meetings to consider amendments to the residential development standards; and,

WHEREAS, the Mercer Island Planning Commission has unanimously recommended adoption of the proposed amendments to the residential development standards; and,

WHEREAS, the Mercer Island Comprehensive Plan Land Use Element and Housing Element establish numerous goals and policies that are implemented through the adoption of revised residential development standards; and,

WHEREAS, a SEPA Determination of Non Significance was issued by the City on March 20, 2017; and,

WHEREAS, the Washington Department of Commerce granted expedited review of the proposed amendments to the development regulations on April 20, 2017;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND,
WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1: **Adoption of Amendments to Titles 8, 17, and 19 of the Mercer Island City Code.** The amendments to the Mercer Island City Code as set forth in Attachment “A” to this ordinance are hereby adopted.

Section 2: **Codification and Effective Date of the Regulations.** The City Council authorizes the Development Services Group Director and the City Clerk to correct errors in Attachment A, codify the regulatory provisions of the amendments into Titles 8, 17, and 19 of the Mercer Island City Code, and publish the amended code. Notwithstanding the effective date of this Ordinance set forth in Section 5, the effective date of the regulatory provisions in Attachment A shall be on and after **[INSERT EFFECTIVE DATE OF AMENDED REGULATIONS]**.

Section 3: **Interpretation.** The City Council authorizes the Development Services Group Director to adopt administrative rules, interpret, and administer the amended code as necessary to implement the legislative intent of the City Council.

Section 4: **Severability.** If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 5: **Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the _____ day of _____ 2017 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

Approved as to Form:

ATTEST:

Kari Sand, City Attorney

Allison Spietz, City Clerk

Date of Publication: _____

CITY COUNCIL REVIEW DRAFT
Draft Date: August 28, 2017
Draft Zoning Text Amendments
Residential Development Standards

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NUISANCE CONTROL CODE

8.24.020 Types of nuisances

CONSTRUCTION ADMINISTRATIVE CODE

17.14.010 Adoption

GENERAL PROVISIONS

19.01.050 Nonconforming structures, sites, lots and uses.

19.01.070 Variance and deviation procedures.

RESIDENTIAL

19.02.010 Single-family.

19.02.020 Lot requirements.

19.02.030 Accessory dwelling units.

19.02.040 Garages and other accessory buildings.

19.02.050 Fences, retaining walls and rockeries.

SUBDIVISIONS

19.08.020 Application procedures and requirements.

19.08.030 Design standards.

19.08.040 Plat improvements.

19.08.050 Final plats.

PROPERTY DEVELOPMENT

19.09.090 Building pad.

19.09.100 Preferred practices.

TREES

19.10.005 Purpose.

19.10.010 Tree code – overview.

19.10.020 Applicability and permit required.

19.10.030 Exemptions.

19.10.040 General provisions.

19.10.050 Tree removal – Not associated with development proposal.

19.10.060 Tree retention associated with development proposal.

19.10.070 Tree replacement.

19.10.080 Tree protection standards.

19.10.090 Application requirements.

19.10.100 Trees on public property.

- 1 19.10.110 Seasonal development limitations
- 2 19.10.120 Rounding.
- 3 19.10.130 Bald eagles and other federal and state requirements.
- 4 19.10.140 Nuisance abatement.
- 5 19.10.150 Appeals.
- 6 19.10.160 Enforcement.

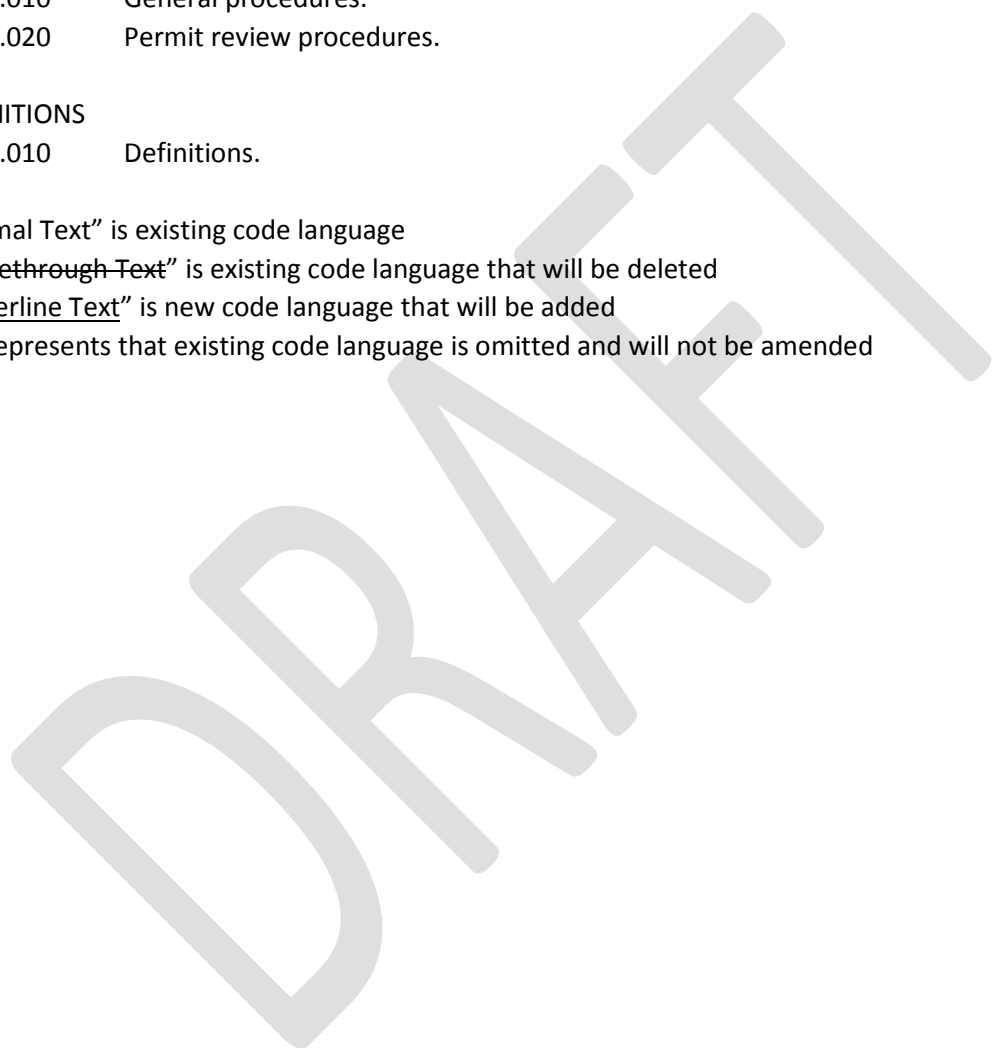
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8 ADMINISTRATION

- 9 19.15.010 General procedures.
- 10 19.15.020 Permit review procedures.

11
12 DEFINITIONS

- 13 19.16.010 Definitions.

14
15 "Normal Text" is existing code language
16 "~~Strikethrough Text~~" is existing code language that will be deleted
17 "Underline Text" is new code language that will be added
18 "... " represents that existing code language is omitted and will not be amended
19
20



1 Chapter 8.24
2 NUISANCE CONTROL CODE

3
4 **8.24.020 Types of nuisances.**

5 Each of the following conditions, actions or activities, unless otherwise permitted by law, is declared to
6 constitute a public nuisance, and is subject to criminal enforcement and penalties as provided in this
7 chapter. In addition, or in the alternative, whenever the enforcement officer determines that any of
8 these conditions, actions or activities exist upon any premises or in any lake, river, stream, drainage way
9 or wetlands, the officer may require or provide for the abatement thereof pursuant to this chapter:

10 ...

11 ~~Q. Production of any of the following sounds or noises between the hours of 10 pm to 7 am on Mondays~~
12 ~~through Fridays, excluding legal holidays, and between the hours of 10 pm and 9 am on Saturdays and~~
13 ~~Sundays and legal holidays, except in the cases of bona fide emergency or under permit from the city~~
14 ~~building department in case of demonstrated necessity:~~

- 15 ~~1. Sounds caused by the construction or repair of any building or structure,~~
- 16 ~~2. Sounds caused by construction, maintenance, repair, clearing or landscaping,~~
- 17 ~~3. Sounds created by the installation or repair of utility services,~~
- 18 ~~4. Sounds created by construction equipment including special construction vehicles.~~

19 ~~It is intended that the sounds described in this subsection refer to sounds heard beyond the property~~
20 ~~line of the source;~~

21 Q. Sounds.

22 A. Sounds regulated by this section:

- 23 1. The intent of this section is to regulate sounds heard beyond the property line of
24 the source;
- 25 2. The following sounds are explicitly regulated by this section:
 - 26 a. Sounds caused by the construction or repair of any building or structure;
 - 27 b. Sounds caused by construction, maintenance, repair, clearing or
28 landscaping;
 - 29 c. Sounds created by the installation or repair of utility services; and
 - 30 d. Sounds created by construction equipment including special construction
31 vehicles.

32 B. Sounds related to activity authorized by a permit from the City of Mercer Island are limited
33 as follows:

- 34 1. Sounds shall only be allowed between the hours of 7am to 7pm on Mondays
35 through Fridays, and between the hours of 9am and 6pm on Saturdays.
- 36 2. Sounds shall be prohibited at any time of day on Sunday and legal holidays.

37 C. Sounds related to activity that does not require a permit from the City of Mercer Island shall
38 only be allowed between the hours of 7am to 8pm on Mondays through Fridays, and
39 between the hours of 9am and 8pm on Saturdays, Sundays, and legal holidays.

40 D. The enforcement officer may authorize a variance to this section pursuant to Chapter 173-
41 60 of the Washington Administrative Code (WAC).

1 Chapter 17.14
2 CONSTRUCTION ADMINISTRATIVE CODE

3
4 **17.14.010 Adoption.**

5 The Construction Administrative Code is hereby adopted as follows:

6 ...

7 105.5 Expiration.

8
9 1. Every permit issued shall expire two years from the date of issuance. For non-residential or
10 mixed use construction, ~~the~~ building official may approve a request for an extended expiration
11 date where a construction schedule is provided by the applicant and approved prior to permit
12 issuance.

13
14 2. The building official may approve a request to renew a permit if an additional fee has been
15 paid, a construction schedule and management plan is provided and approved, and no changes
16 have been made to the originally approved plans by the applicant. Every permit that has been
17 expired for one year or less may be renewed for a period of one year for an additional fee as
18 long as no changes have been made to the originally approved plans. Requests for permit
19 renewals shall be submitted prior to permit expiration. When determining whether to approve
20 a building permit renewal, the building official may consider whether a previously approved
21 construction schedule for the building permit has been adhered to by the applicant. In cases
22 where a construction schedule has not been adhered to, due to reasonably unforeseeable
23 delays, the building official may authorize renewal of the permit. Renewed permits shall expire
24 3 years from the date of issuance of the original permit. The building official shall not authorize
25 a permit renewal if the construction schedule supplied with the renewal request will not result
26 in the completion of work within the time period authorized under the permit renewal. For
27 permits that have ~~been expired for longer than one year~~, a new permit must be obtained and
28 new fees paid. No permit shall be renewed more than once.

29
30 3. Electrical, mechanical and plumbing permits shall expire at the same time as the associated
31 building permit except that if no associated building permit is issued, the electrical, mechanical
32 and/or plumbing permit shall expire 180 days from issuance.

33
34 4. The building official may authorize a 30-day extension to an expired permit for the purpose of
35 performing a final inspection and closing out the permit as long as not more than 180 days has
36 passed since the permit expired. The 30-day extension would commence on the date of written
37 approval. If work required under a final inspection is not completed within the 30-day extension
38 period, the permit shall expire. However, the building official may authorize an additional 30-
39 day extension if conditions outside of the applicant's control exist and the applicant is making a
40 good faith effort to complete the permitted work.

41
42 ...

43 105.6 Construction management plan and construction schedule.

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1. Every permit issued for the construction of a new single family home with a gross floor area of more than 6,000 square feet, or as required for a permit renewal under section 105, shall provide a construction management plan and a construction schedule for approval by the building official.
2. Every permit issued for the remodel or addition to a single family home that will result in the modification of more than 6,000 square feet gross floor area, or the addition of more than 3,000 square feet gross floor area, or as required for a permit renewal under section 105, shall provide a construction management plan and a construction schedule for approval by the building official.
3. The construction management plan shall include measures to mitigate impacts resulting from construction noise, deliveries and trucking, dust / dirt, use of the street for construction related staging and parking, off-site parking, and haul routes. The building official may require additional information as needed to identify and establish appropriate mitigation measures for construction related impacts.
4. The construction schedule shall identify major milestones, anticipated future phases, and anticipated completion dates. The construction schedule shall establish a timeline for completion of exterior and interior building related construction activity and site work. The construction schedule shall incorporate appropriate measures to address unforeseeable delays and shall provide for contingencies. The building official may require additional information or revisions to the construction schedule.
5. The building official is authorized to take corrective measures as needed to ensure adherence to the approved construction management plan and construction schedule.

1 Chapter 19.01
2 GENERAL PROVISIONS

3
4 ...
5
6 **19.01.050 Nonconforming structures, sites, lots and uses.**

7
8 A. General.

9
10 ...

11
12 7. Deviations. Existing structures and sites resulting from the approval of a previous deviation
13 shall be considered “conforming” structures or sites, provided the structure or site complies
14 with the deviation approval. Structures and sites resulting from a prior deviation approval are
15 not subject to the provisions of Chapter 19.01 MICC
16 —

17
18 B. Repairs and Maintenance.

19
20 1. Ordinary Repairs and Maintenance. Ordinary repairs and maintenance of a legally
21 nonconforming structure are permitted. In no event may any repair or maintenance result in the
22 expansion of any existing nonconformity or the creation of any new nonconformity.

23
24 2. Decks. Repair and maintenance of a legally nonconforming deck, including total replacement,
25 is allowed, as long as there is no increase in the legal nonconformity and no new
26 nonconformances are created; provided, ~~in the R-8.4 zone,~~ any portion of a nonconforming deck
27 that is in a side yard and less than five feet from an interior lot line may be replaced only if the
28 deck is reconstructed to comply with current minimum side yard requirements.

29
30 ...

31
32 F. Nonconforming Sites.

33
34 1. Impervious Surface Coverage Limitation. A structure on a site that is legally nonconforming
35 because the maximum allowable surface coverage has been exceeded can be increased in
36 height and gross floor area (up to the maximum ~~height~~ permitted). No new impervious surfaces
37 are permitted outside the footprint of an existing structure unless the site is either brought into
38 conformance with all applicable impervious surface limitations or two square feet of legally
39 existing impervious surface is removed for every one square foot of new impervious surface.

40
41 2. Parking Requirements. These parking requirements apply to subsections (F)(2)(a) and (c) of
42 this section in the event of an intentional exterior alteration or enlargement, but do not apply in
43 the event of reconstruction following a catastrophic loss. In the event of catastrophic loss,
44 nonconforming parking may be restored to its previous legally nonconforming configuration.

1
2 a. Detached Single-family Dwelling Site. A proposed addition of more than 500 square
3 feet of gross floor area to a detached single-family dwelling site, ~~which that~~ is legally
4 nonconforming because it does not provide the number and type of parking spaces
5 required by current code provisions, shall provide parking spaces as provided by MICC
6 19.02.020(~~G~~)(4).

7
8 b. Town Center. A structure in the Town Center that is legally nonconforming because it
9 does not provide the number and type of parking spaces required by current code
10 provisions shall provide parking spaces as required by MICC 19.11.130(B)(1)(a) and
11 subsections (1)(1) and (2) of this section, as applicable.

12
13 c. Sites Other Than for a Detached Single-Family Dwelling or in Town Center.

14
15 i. New Development and Remodels. A site other than those identified in
16 subsections (F)(2)(a) and (b) of this section that is legally nonconforming
17 because it does not provide the number or type of parking spaces required by
18 current code provisions shall provide parking spaces as required by the current
19 code provisions for the zone where the site is situated for all new development
20 and remodels greater than 10 percent of the existing gross floor area.

21
22 ii. Change of Use. A site other than those identified in subsection (F)(2)(a) and
23 (b) of this section that is legally nonconforming because it does not provide the
24 number or type of parking spaces required by current code provisions shall
25 provide parking spaces as required by the current code provisions for the zone
26 where the site is situated whenever there is a change of use.

27
28 3. Landscaping, Open Space and Buffer Requirements.

29 a. Regulated improvements. A site developed with a regulated improvement shall be
30 brought into conformance with current code requirements for landscaping, open space
31 and buffers. A site's landscaping, open space and buffers shall be brought into
32 conformance with current code requirements whenever a structure or use on the site
33 loses its legal nonconforming status. Landscaping, open spaces and buffers should be
34 brought into conformance with current code requirements as much as is feasible
35 whenever any changes are made to a legal nonconforming structure.

36 b. Lot Coverage – Single Family Dwellings. A site developed with a single family dwelling
37 that is legally nonconforming because the required landscaping area pursuant to
38 Chapter 19.02 MICC has not been provided, or because maximum allowable hardscape
39 has been exceeded, can be increased in height and gross floor area (up to the maximum
40 height and gross floor area permitted). No new hardscape or further reduction in
41 landscaping area is permitted unless:

42 i) The site is either brought into conformance with all applicable lot coverage
43 requirements of MICC 19.02.020; or,

- ii) For lots where the minimum hardscape is exceeded, two square feet of legally existing hardscape is removed for every one square foot of new hardscape; or,
- iii) For lots where the maximum lot coverage is exceeded, two square feet of landscaping area is provided for every one square feet of additional non-landscaping area.

...

19.01.070 Variance and deviation procedures.

An applicant for a permit under this development code may request a variance or deviation from those numeric standards set out in the code that are applicable to the permit. The applicant shall make such a request to the official or body designated in MICC 19.15.010 (E).

A. Variance.

- 1. An applicant may request a variance from any numeric standard applicable to the permit or from any other standard that has been specifically designated as being subject to a variance.
- 2. A variance may be granted if the applicant demonstrates that the criteria set out in MICC 19.15.020(G)(4), and any additional variance criteria set out in the code section under which the permit would be issued, are satisfied.

B. Deviation.

- 1. An applicant may request a deviation only from those numeric standards that have been specifically designated as being subject to a deviation.
- 2. A deviation may be granted if the applicant demonstrates that the criteria set out in MICC 19.15.020(G)(5), and any additional deviation criteria set out in the code section under which the permit would be issued, are satisfied.

1 Chapter 19.02
2 RESIDENTIAL

3
4 **19.02.005 Purpose and applicability.**

5 A. Purpose. The purpose of the residential chapter is to identify land uses and to establish development
6 standards that are appropriate within the residential zoning designations. The development standards
7 provide a framework for a site to be developed consistent with the policy direction of the adopted
8 Mercer Island Comprehensive Plan.

9
10 B. Applicability.

- 11 1. The provisions of this chapter shall apply to all development proposals in the R-8.4, R-9.6, R-
12 12, and R-15 zoning designations.
13 2. Unless otherwise indicated in this chapter, the applicant shall be responsible for the
14 initiation, preparation, and submission of all required plans or other documents prepared in
15 support of or necessary to obtain a permit and to determine compliance with this chapter.

16
17 **19.02.010 Single-family.**

18
19 ...

20
21 D. Building Height Limit. No building shall exceed 30 feet in height above the average building elevation
22 to the top of the structure except that on the downhill side of a sloping lot the building may extend to a
23 height of 35 feet measured from existing grade to the top of the exterior wall facade supporting the roof
24 framing, rafters, trusses, etc.; provided, the roof ridge does not exceed 30 feet in height above the
25 average building elevation. Antennas, lightning rods, plumbing stacks, flagpoles, electrical service leads,
26 chimneys and fireplaces and other similar appurtenances may extend to a maximum of five feet above
27 the height allowed for the main structure.

28
29 The formula for calculating average building elevation is as follows:

30
31 Formula:

32
33 Average Building Elevation = (Mid-point Elevation of Individual Wall Segment) x (Length of Individual
34 Wall Segment) ÷ (Total Length of Wall Segments)

35
36 See Appendix G, Calculating Average Building Elevation.

37
38 E. Gross Floor Area.

- 39
40 1. The gross floor area of a single family structure shall not exceed 45 percent of the lot
41 area.

1 ~~2. Lots created in a subdivision through MICC 19.08.030(G), Optional Standards for~~
2 ~~Development, may apply the square footage from the open space tract to the lot area not to~~
3 ~~exceed the minimum square footage of the zone in which the lot is located.~~
4
5

6 **19.02.020 Lot requirements**Development Standards.

7 A. Minimum Net Lot Area.

8
9 R-8.4: The net lot area shall be at least 8,400 square feet. Lot
10 width shall be at least 60 feet and lot depth shall be at
11 least 80 feet.

12
13 R-9.6: The net lot area shall be at least 9,600 square feet. Lot
14 width shall be at least 75 feet and lot depth shall be at
15 least 80 feet.

16
17 R-12: The net lot area shall be at least 12,000 square feet. Lot
18 width shall be at least 75 feet and lot depth shall be at
19 least 80 feet.

20
21 R-15: The net lot area shall be at least 15,000 square feet. Lot
22 width shall be at least 90 feet and lot depth shall be at
23 least 80 feet.

24
25 1. Minimum net lot area requirements do not apply to any lot that came into existence before
26 September 28, 1960; ~~however structures may be erected on the lot only if those structures~~
27 ~~comply with all other restrictions governing the zone in which the lot is located.~~ In order to be
28 used as a building site, lots that do not meet minimum net lot area requirements shall comply
29 with MICC 19.01.050(G)(3).
30

31 2. In determining whether a lot complies with the minimum net lot area requirements, the
32 following shall be excluded: the area between lateral lines of any such lot and any part of such
33 lot which is part of a street.
34

35 B. Street Frontage. No building will be permitted on a lot that does not front onto a street acceptable to
36 the city as substantially complying with the standards established for streets.
37

38 C. Yard Requirements.

39
40 1. Minimum. Except as otherwise provided in this section, each lot shall have front, rear, and
41 side yards not less than the depths or widths following:

42
43 a. Front yard depth: 20 feet or more.
44

1 b. Rear yard depth: 25 feet or more.

2
3 c. Side yards shall be provided as follows:

4 i. Total depth:

5 (1) For lots with a lot width of 90 feet or less, the sum of the side yards
6 depth shall be at least 15 feet.

7 (2) For lots with a lot width of more than 90 feet, the sum of the side
8 yards depth shall be a width that is equal to at least 17 percent of the
9 lot width.

10 ii. Minimum side yard depth:

11 (1) The minimum side yard depth abutting an interior lot line is 5 feet
12 or 33% of the aggregate side yard total depth, whichever is greater.

13 (2) The minimum side yard depth abutting a street is 5 feet.

14 iii. Variable side yard depth requirement: For lots with an area of 6,000 square
15 feet or more, the minimum side yard depth abutting an interior lot line shall be
16 the greater of the minimum side yard depth required under subsection "ii."
17 above, or as follows:

18 (1) Single family dwellings shall provide a minimum side yard depth of
19 7.5 feet if the building:

20 a. For non-gabled roof end buildings, the height is more than
21 15 feet measured from the finished grade to the top of the
22 exterior wall facade adjoining the side yard, or;

23 b. For gabled roof end buildings, the height is more than 18
24 feet measured from the finished grade to the top of the
25 gabled roof end adjoining the side yard.

26 (2) Single family dwellings with a height of more than 25 feet measured
27 from the finished grade to the top of the exterior wall facade
28 adjoining the side yard, shall provide a minimum side yard depth of
29 10 feet.

30
31 ~~depth: The sum of the side yards shall be at least 15 feet; provided, no side yard~~
32 ~~abutting an interior lot line shall be less than five feet, and no side yard abutting a street~~
33 ~~shall be less than 10 feet.~~

34
35 2. Yard Determination.

36
37 a. Front Yard. The front yard is the yard abutting an improved street from which the lot
38 gains primary access or the yard abutting the entrance to a building and extending the
39 full width of the lot. If this definition does not establish a front yard setback, the code
40 official shall establish the front yard based upon orientation of the lot to surrounding
41 lots and the means of access to the lot.

1 i. Waterfront Lot. On a waterfront lot, regardless of the location of access to the
2 lot, the front yard may be measured from the property line opposite and
3 generally parallel to the ordinary high water line.
4

5 b. Rear Yard. The rear yard is the yard opposite the front yard. The rear yard shall
6 extend across the full width of the rear of the lot, and shall be measured between the
7 rear line of the lot and the nearest point of the main building including an enclosed or
8 covered porch. If this definition does not establish a rear yard setback for irregular
9 shaped lots, the code official may establish the rear yard based on the following
10 method: The rear yard shall be measured from a line or lines drawn from side lot line(s)
11 to side lot line(s), at least 10 feet in length, parallel to and at a maximum distance from
12 the front lot line.
13

14 c. Corner Lots. On corner lots the front yard shall be measured from the narrowest
15 dimension of the lot abutting a street. The yard adjacent to the widest dimension of the
16 lot abutting a street shall be a side yard. If a setback equivalent to or greater than
17 required for a front yard is provided along the property lines abutting both streets, then
18 only one of the remaining setbacks must be a rear yard. This code section shall apply
19 except as provided for in MICC 19.08.030(F)(1).
20

21 d. Side Yard. Any yards not designated as a front or rear yard shall be defined as a side
22 yard.
23

24 3. Intrusions into Required Yards.

25 a. Minor Building Elements.

26 i. Except as provided in subsection "ii." below, Porches, chimney(s) and
27 fireplace extensions, window wells, and unroofed, unenclosed outside stairways
28 and decks shall not project more than three feet into any required yard. Eaves
29 shall not protrude more than 18 inches into any required yard; provided,
30 ii. No penetration shall be allowed into the minimum five-foot side yard
31 setback abutting an interior lot line except where an existing flat roofed house
32 has been built to the interior side yard setback line and the roof is changed to a
33 pitched roof with a minimum pitch of 4:12, the eaves may penetrate up to 18
34 inches into the side yard setback.
35

36
37 b. Platforms, Walks, and Driveways. Platforms, walks, stairs, and driveways not more
38 than 30 inches above existing grade or finished grade, whichever is lower, may be
39 located in any required yard.
40

41 c. Fences, Retaining Walls and Rockeries. Fences, retaining walls and rockeries are
42 allowed in required yards as provided in MICC 19.02.050.
43

1 d. Garages and Other Accessory Buildings. Garages and other accessory buildings are not
2 allowed in required yards, except as provided in MICC 19.02.040.

3
4 e. Heat Pumps, Air Compressors, Air Conditioning Units, and Other Similar Mechanical
5 Equipment. Heat pumps, air compressors, air conditioning units, and other similar
6 mechanical equipment may be located within any required yard provided they will not
7 exceed the maximum permissible noise levels set forth in WAC 173-60-040, which is
8 hereby incorporated as though fully set forth herein. Any such equipment shall not be
9 located within three feet of any lot line.

10
11 f. Architectural Features. Detached, Freestanding architectural features such as
12 columns or pedestals that designate an entrance to a walkway or driveway and do not
13 exceed 42 inches in height are allowed in required yards.

14
15 g. Other Structures. Except as otherwise allowed in this subsection (C)(3), structures
16 over 30 inches in height from existing grade or finished grade, whichever is lower, may
17 not be constructed in or otherwise intrude into a required yard.

18
19 4. Setback Deviation. The Code Official may approve a deviation to front, side, and rear setbacks
20 pursuant to MICC 19.15.020.

21 ~~4. Setback Deviation. On any lot with a critical area that makes it impractical to locate a building~~
22 ~~pad on the lot except by intruding into required yards, the code official shall have discretion to~~
23 ~~grant a deviation from yard setbacks for single lots, subdivisions and lot line revisions.~~

24
25 ~~a. The city shall provide notice of the proposed action as required by MICC 19.15.020(D)~~
26 ~~and (E).~~

27
28 ~~b. The decision to grant the deviation shall be pursuant to procedures contained in MICC~~
29 ~~19.15.010(E) and 19.15.020(G)(5).~~

30
31 ~~c. In granting any such deviation, the code official may require the submission of any~~
32 ~~reasonably necessary information.~~

33
34 ~~d. Yard setbacks shall not be reduced below the following minimums:~~

35
36 ~~i. Front and rear setbacks may not be reduced to less than 10 feet each;~~

37
38 ~~ii. Side setbacks may not be reduced to less than five feet.~~

39
40 D. Gross Floor Area.

41
42 1. Except as provided in subsection "3." below, the gross floor area shall not exceed:

43 a. R-8.4: 5,000 square feet or 40% of the lot area, whichever is less.

44 b. R-9.6: 8,000 square feet or 40% of the lot area, whichever is less.

1 c. R-12: 10,000 square feet or 40% of the lot area, whichever is less.

2 d. R-15: 12,000 square feet or 40% of the lot area, whichever is less.

3
4 2. Gross floor area calculation. The gross floor area is the sum of the floor area(s) bounded by
5 the exterior faces of each building on a residential lot, provided:

6 a. The gross floor area shall be 150% of the floor area of that portion of a room(s) with
7 a ceiling height of 12 feet to 16 feet, measured from the floor surface to the ceiling.

8 b. The gross floor area shall be 200% of the floor area of that portion of a room(s) with
9 a ceiling height of more than 16 feet, measured from the floor surface to the ceiling.

10 c. Stair cases shall be counted as a single floor for the first two stories accessed by the
11 stair case. For each additional story above two stories, the stair case shall count as a
12 single floor area. For example, a stair case with a 10 foot by 10 foot dimension that
13 accesses three stories shall be accounted as 200 square feet (100 square feet for the
14 first two stories, and 100 square feet for the third story).

15 d. For the purposes of calculating allowable gross floor area, lots created in a
16 subdivision through MICC 19.08.030(G), Optional Standards for Development, may
17 apply the square footage from the open space tract to the lot area not to exceed the
18 minimum square footage of the zone in which the lot is located.

19
20 3. Allowances.

21 a. The gross floor area for lots with an area of 7,500 square feet or less may be the
22 lesser of 3,000 square feet or 45 percent of the lot area; and,

23
24 b. If an accessory dwelling unit is proposed, the 40 percent allowed gross floor area
25 may be increased by the lesser of 5 percentile points or the actual floor area of the
26 proposed accessory dwelling unit, provided:

27
28 i. The allowed gross floor area of accessory buildings that are not partially or
29 entirely used for an accessory dwelling unit shall not be increased through the
30 use of this provision;

31
32 ii. The lot will contains an accessory dwelling unit associated with the
33 application for a new or remodeled single family home; and

34
35 iii. The total gross floor area shall not exceed 4,500 square feet or 45% of the
36 lot area, whichever is less.

37
38 E. Building Height Limit.

39
40 1. Maximum building height. No building shall exceed 30 feet in height above the average
41 building elevation to the highest point of the roof.

42
43 2. Maximum building height on downhill building façade. The maximum building façade height
44 on the downhill side of a sloping lot shall not exceed 30 feet in height. The building façade

1 height shall be measured from the existing grade or finished grade, whichever is lower, at
2 the furthest downhill extent of the proposed building, to the top of the exterior wall façade
3 supporting the roof framing, rafters, trusses, etc.

4
5 3. Antennas, lightning rods, plumbing stacks, flagpoles, electrical service leads, chimneys and
6 fireplaces and other similar appurtenances may extend to a maximum of five feet above the
7 height allowed for the main structure in subsections “1.” and “2.” above.

8
9 4. The formula for calculating average building elevation is as follows:

10
11 Formula:

12
13 Average Building Elevation = (Mid-point Elevation of Individual Wall Segment) x (Length
14 of Individual Wall Segment) ÷ (Total Length of Wall Segments)

15
16 See Appendix G, Calculating Average Building Elevation.

17
18 F. Lot Coverage – Single family dwellings.

19 1. Applicability. This section shall apply to the development of single family dwellings including,
20 but not limited to, the remodeling of existing single family dwellings and construction of new
21 single family dwellings. This section does not apply to regulated improvements.

22
23 2. Landscaping objective.

24 a. To ensure that landscape design reinforces the natural and wooded character of
25 Mercer Island, complements the site, the architecture of site structures and paved
26 areas, while maintaining the visual appearance of the neighborhood.

27
28 b. To ensure that landscape design is based on a strong, unified, coherent, and
29 aesthetically pleasing landscape concept.

30
31 c. To ensure that landscape plantings, earth forms, and outdoor spaces are designed to
32 provide a transition between each other and between the built and natural
33 environment.

34
35 d. To ensure suitable natural vegetation and landforms, particularly mature trees and
36 topography, are preserved where feasible and integrated into the overall landscape
37 design. Large trees and tree stands should be maintained in lieu of using new plantings.

38
39 e. To ensure planting designs include a suitable combination of trees, shrubs,
40 groundcovers, vines, and herbaceous material; include a combination of deciduous and
41 evergreen plant material; emphasize native plant material; provide drought tolerant
42 species; and exclude invasive species.

43
44 3. Lot coverage - landscaping required.

1 a. Minimum area required. Development proposals for single family dwellings shall
2 comply with the following standards based on the net lot area:

<u>Lot Slope</u>	<u>Maximum Lot Coverage (house, driving surfaces, and accessory buildings)</u>	<u>Required Landscaping Area</u>
<u>Less than 15%</u>	<u>40%</u>	<u>60%</u>
<u>15% to less than 30%</u>	<u>35%</u>	<u>65%</u>
<u>30% to 50%</u>	<u>30%</u>	<u>70%</u>
<u>Greater than 50% slope</u>	<u>20%</u>	<u>80%</u>

3 b. Hardscape.

4 i. A maximum of 9 percent of the net lot area may consist of hardscape
5 improvements including, but not limited to, walkways, decks, etc, and provided:

6 (1) The hardscape for lots with a net lot area of 8,400 square feet or less
7 may be the lesser of 800 square feet or 12 percent of the net lot
8 area.

9 ii. Hardscape improvements are also permitted in the maximum lot coverage
10 area established in subsection "a." above.

11 c. Softscape and driveways.

12 i. The required landscaping area in subsection "a." above, shall consist of
13 softscape improvements, except where used for hardscape improvements
14 pursuant to section "b.", above.

15 ii. Driveways and other driving surfaces are prohibited within the landscaping
16 area.

17 For example, a flat lot with a net area of 10,000 square feet shall provide a
18 minimum 6,000 square feet of landscaped area. Up to 900 square feet of the
19 landscaped area may be used for a walkway, patio, or deck or other hardscape
20 area. The remainder of the area shall be used for softscape improvements, such
21 as landscaping, tree retention, etc.

22 d. Development proposals for a new single family home shall remove Japanese
23 Knotweed (*Polygonum cuspidatum*) and English Ivy (*Hedera helix*) from required
24 landscaping areas established pursuant to section "a." above. New landscaping
25 associated with new single family home shall not incorporate Japanese Knotweed
26 (*Polygonum cuspidatum*) and English Ivy (*Hedera helix*). Provided that removal shall
27 not be required if the removal will result in the increased slope instability or risk of
28 landslide or erosion.

29 e. Allowed adjustments. A one-time reduction in required landscaping area and an
30 increase in the maximum lot coverage is allowed, provided:

31 i. The total reduction in the required landscaping area shall not exceed five (5)
32 percentile points, and the total increase in the maximum lot coverage shall
33 not exceed five (5) percentile points; and

34 ii. The reduction in required landscaping area and increase in maximum lot
35 coverage is associated with:

1. A development proposal that will result in a single-story single family dwelling with an accessible entry path, and may also include a single-story accessory building; or,
2. A development proposal on a flag lot that, after optimizing driveway routing and minimizing driveway width, requires a driveway that occupies more than 25% of the otherwise allowed lot coverage area. The allowed reduction in the required landscaping area and increase in maximum lot coverage shall not exceed 5%, or the area of the driveway in excess of 25% of the lot coverage, whichever is less.
For example, a development proposal with a driveway that occupies 27% of the otherwise allowed lot coverage, may increase the total lot coverage by 2%; and
- iii. A recorded notice on title, covenant, easement, or other documentation in a form approved by the city, shall be required. The notice on title or other documentation shall describe the basis for the reduced landscaping area and increased lot coverage.

3. ~~Deviation. The code official may grant a deviation, allowing an additional five percent of lot coverage over the maximum requirements; provided, the applicant demonstrates through the submittal of an application and supporting documentation that the proposal meets one of the following criteria:~~

- a. ~~The proposal uses preferred practices, outlined in MICC 19.09.100, which are appropriate for the lot; or~~
- b. ~~The lot has a unique shape or proportions (i.e., a flag lot, with a circuitous driveway corridor); or~~
- c. ~~The proposal minimizes impacts to critical areas and provides the minimum extent possible for the additional impervious surfaces.~~

~~The city shall provide notice for the proposed action as required by MICC 19.15.020(D) and (E), Administration.~~

4. ~~Variance. Public and private schools, religious institutions, private clubs and public facilities in single-family zones with slopes of less than 15 percent may request a variance to increase the impervious surface to a maximum 60 percent impervious surface and such variance application will be granted if the hearing examiner determines that the applicant has demonstrated that the following criteria are satisfied:~~

- a. ~~There will be no net loss of pervious surface from the existing pervious surface. No net loss will be determined by the code official and may be achieved by off-site mitigation and/or by reconstructing existing parking areas to allow stormwater penetration. This replacement will be~~

1 an-exception to subsection (D)(2)(b) of this section prohibiting parking areas from being
2 considered as pervious surfaces;

3
4 b. All stormwater discharged shall be mitigated consistent with the most recent Washington
5 State Department of Ecology Stormwater Management Manual for Western Washington,
6 including attenuation of flow and duration. Mitigation will be required for any and all new and
7 replaced impervious surfaces. In designing such mitigation, the use of a continuous simulation
8 hydrologic model such as KCRS or WWHM shall be required; event based models will not be
9 allowed. In addition, mitigation designs shall utilize flow control best management practices
10 (BMPs) and low impact development (LID) techniques to infiltrate, disperse and retain
11 stormwater on site to mitigate the increased volume, flow and pollutant loading to the
12 maximum extent feasible;

13
14 c. The director must approve a storm drainage report submitted by the applicant and prepared
15 by a licensed civil engineer assuring the city that city infrastructure, in concert with the project
16 design, is adequate to accommodate storm drainage from the project site, or identifying
17 appropriate improvements to public and/or private infrastructure to assure this condition is
18 met, at the applicant's expense;

19
20 d. A deviation under subsection (D)(3) of this section may not be combined to exceed this
21 maximum 60 percent impervious surface coverage;

22
23 e. The hearing procedures and public notice requirements set forth in MICC 19.15.020 shall be
24 followed in connection with this variance proceeding.

25
26 GE. Parking.

27
28 1. Applicability. This section shall apply to all new construction and remodels where more
29 than 40 percent of the length of the structure's external walls have been intentionally
30 structurally altered.

31 2. Parking required.

32 a. Each single-family dwelling with a gross floor area of 3,000 square feet or more shall
33 have at least three parking spaces sufficient in size to park a passenger automobile;
34 provided, at least two of the stalls shall be covered stalls.

35 b. Each single-family dwelling with a gross floor area of less than 3,000 square feet
36 shall have at least three-two parking spaces sufficient in size to park a passenger
37 automobile; provided, at least two-one of the stalls shall be a covered stalls.
38 This provision shall apply to all new construction and remodels where more than 40
39 percent of the length of the structure's external walls have been intentionally
40 structurally altered;

41 c. however, nNo construction or remodel shall reduce the number of parking spaces
42 on the lot below the number existing prior to the project unless the reduced parking
43 still satisfies the requirements set out above.
44

1 2. Except as otherwise provided in this chapter, each lot shall provide parking deemed
2 sufficient by the code official for the use occurring on the lot; provided, any lot that contains
3 10 or more parking spaces shall also meet the parking lot requirements set out in Appendix
4 A of this development code.

5
6 HF. Easements. Easements shall remain unobstructed.

7
8 1. Vehicular Access Easements. No structures shall be constructed on or over any vehicular
9 access easement. A minimum 510-foot yard setback from the edge of any easement that affords
10 or could afford vehicular access to a property is required for all structures; provided, that
11 improvements such as gates, fences, rockeries, retaining walls and landscaping may be installed
12 within the 105-foot yard setback so long as such improvements do not interfere with emergency
13 vehicle access or sight distance for vehicles and pedestrians.

14
15 2. Utility and Other Easements. No structure shall be constructed on or over any easement for
16 water, sewer, storm drainage, utilities, trail or other public purposes unless it is permitted within
17 the language of the easement or is mutually agreed in writing between the grantee and grantor
18 of the easement.

19
20 I. Large lots. The intent of this section is to ensure that the construction of a single family dwelling on a
21 large lot does not preclude compliance with applicable standards related to subdivision or short
22 subdivision of the large lot. Prior to approval of a new single family dwellings and associated site
23 improvements, accessory buildings, and accessory structures on large lots, the applicant shall complete
24 one of the following:

25
26 1. Design for future subdivision. The proposed site design that shall accommodate potential
27 future subdivision of the lot as follows:

28
29 a. The proposed site design shall comply with the applicable design requirements of
30 Chapters 19.08 Subdivision, 19.09 Development, and 19.10 Trees MICC.

31
32 b. The proposed site design shall not result in a circumstance that would require the
33 removal of trees identified for retention, as part of a future subdivision.

34
35 c. The proposed site design shall not result in a circumstance that would require
36 modifications to wetlands, watercourses, and associated buffers as part of a future
37 subdivision.

38
39 d. Approval of a site design that could accommodate a potential future subdivision does
40 not guarantee approval of such future subdivision, nor does it confer or vest any rights
41 to a future subdivision.

42
43 2. Subdivide. Prior to application for a new single family dwelling, the property is subdivided or
44 short platted to create all potential lots and building pads permitted by zoning. The proposed

1 single family dwelling shall be located on a lot and within a building pad resulting from a
2 recorded final plat.

3
4 3. Limit subdivision. Record a notice on title, or execute a covenant, easement, or other
5 documentation approved by the city, prohibiting further subdivision of the large lot for a period
6 of five (5) years from the date of final inspection or certificate of occupancy.

7
8 J. Building Pad. New buildings shall be located within a building pad established pursuant to Chapter
9 19.09 MICC. Intrusions into yard setbacks authorized pursuant to MICC 19.02.020(C)(3) may be located
10 outside of the boundaries of the building pad.

11
12 ...
13
14 **19.02.040 Garages, ~~and other accessory buildings,~~ and accessory structures.**

15 A. Accessory buildings, including garages, are not allowed in required yards except as herein provided.

16
17 B. Attached Accessory Building. An attached accessory building shall comply with the requirements of
18 this code applicable to the main building.

19
20 C. Detached Accessory Buildings and Accessory Structures.

21 1. Gross Floor Area.

22 a. The combined total gross floor area for one or more accessory building(s) shall not
23 exceed 25 percent of the total gross floor area allowed on a lot within applicable zoning
24 designations pursuant to MICC 19.02.020. For example, on a lot where the total
25 allowed gross floor area is 4,000 square feet, the combined total gross floor area for all
26 accessory buildings is 1,000 square feet.

27
28 b. The gross floor area for a detached accessory building that is entirely or partially used
29 for an accessory dwelling unit, may be increased by the additional floor area authorized
30 pursuant to MICC 19.02.020(D)(3)(b).

31
32 2. Height.

33 a. Detached accessory buildings, except for buildings that contain an accessory dwelling
34 unit, are limited to a single story and shall not exceed 17 feet in height above the
35 average building elevation computed from existing grade or finished grade, whichever is
36 lower, to the highest point of the roof. Average building elevation is calculated using
37 the methodology established in MICC 19.02.020(E)(4).

38
39 b. Detached accessory buildings that are entirely or partially used for an accessory
40 dwelling unit, shall meet the height limits established for the primary building.

41
42 3. Detached Aa accessory buildings are not allowed in required yard setbacks; provided, one
43 detached accessory building with a gross floor area of 200 square feet or less and a height of 12
44 feet or less may be erected in the rear yard setback. If such an accessory building is to be

1 located less than five feet from any property line, a joint agreement with the adjoining property
2 owner(s) must be executed and recorded with the King County Department of Records and
3 thereafter filed with the city.

4
5 4. Accessory structures. The maximum height of an accessory structure that is not also an
6 accessory building, shall not exceed 17 feet. The height of an accessory structure is measured
7 from the top of the structure, to the existing grade or finished grade, whichever is lower,
8 directly below the section of the structure being measured.

9
10 D. Garages and Carports. Garages and carports may be built to within 10 feet of the front property line if
11 the front yard of the lot, measured at the midpoint of the wall of the garage closest to the front yard
12 property line, is more than four feet above or below the existing grade or finished grade, whichever is
13 lower, at the point on the front property line closest to the midpoint of the wall of the garage at its
14 proposed location. The height of such garage shall not exceed 12 feet from existing grade for that
15 portion built within the front yard.

16
17 E. Pedestrian Walkways. Enclosed or covered pedestrian walkways may be used to connect the main
18 building to a garage or carport. Enclosed pedestrian walkways shall not exceed six feet in width and 12
19 feet in height calculated from finished grade or 30 feet above average building elevation, whichever is
20 less. (Ord. 08C-01 § 1; Ord. 01C-06 § 1; Ord. 99C-13 § 1).

21
22
23 **19.02.050 Fences, retaining walls and rockeries.**

24 A. Location in Required Yard. Fences, retaining walls and rockeries may be located within any required
25 yard as specified below.

26
27 B. Location in Street.

28
29 1. Fences. No fence shall be located in any improved street. Fences may be allowed in
30 unimproved public streets subject to approval of the city engineer and the granting of an
31 encroachment agreement as required by MICC 19.06.060.

32
33 2. Retaining Walls and Rockeries. Retaining walls and rockeries may be allowed in any street
34 subject to the approval of the city engineer and the granting of an encroachment agreement
35 covering any public street as required by MICC 19.06.060.

36
37 C. Height Measurement.

38
39 1. Fences / gates. The height of a fence or gate is measured from the top of the fence or gate,
40 including posts, to the existing grade or finished grade, whichever is lower, directly below the
41 section of the fence or gate being measured.

1 2. Retaining Walls and Rockeries. The height of a retaining wall or rockery is measured from the
2 top of the retaining wall or rockery to the existing grade or finished grade, whichever is lower,
3 directly below the retaining wall or rockery.
4

5 D. Retaining Walls and Rockeries – Requirements.
6

7 1. Building Permit. A building permit is required for retaining walls or rockeries not exempted
8 from permit by Section 105.2 of the Construction Administrative Code, Chapter 17.14 MICC.
9

10 2. Engineer. Any rockery requiring a building permit shall be designed and inspected by a
11 licensed geotechnical engineer.
12

13 3. Drainage Control. Drainage control of the area behind the rockery shall be provided for all
14 rockeries.
15

16 4. Maximum Height in Required Yard – Cut Slopes.

17 a. No retaining walls or rockeries, or any combination of retaining walls or rockeries, to
18 the extent used to protect a cut or cuts into existing grade within any required yard,
19 shall exceed a total of 144 inches in height.

20 b. All retaining walls and/or rockeries within a required yard shall be included in
21 calculating the maximum height of 144 inches. ~~Such retaining walls or rockeries, or~~
22 ~~combination of retaining walls or rockeries, may~~

23 c. ~~Retaining walls or rockeries may~~ be topped by a fence ~~up to 72 inches in height as~~
24 ~~provided in MICC 19.02.050(E).~~ ~~or, if within that portion of any required yard that~~
25 ~~lies within 20 feet of any improved street, by a fence up to 42 inches in height.~~
26

27 5. Maximum Height in Required Yard – Fill Slopes.

28 a. No retaining walls or rockeries, or any combination of retaining walls or rockeries, to
29 the extent used to raise grade and protect a fill slope, ~~shall exceed a total of 72~~
30 ~~inches in height within any required yard shall result in an increase in the finished~~
31 ~~grade by more than 72 inches at any point.~~

32 b. All retaining walls and/or rockeries within a required yard shall be included in
33 calculating the maximum height of 72 inches.

34 c. ~~Retaining walls or rockeries may be topped by a fence as provided in MICC~~
35 ~~19.02.050(E).~~
36

37 ~~A fence or guardrail may be placed on top of such retaining wall or rockery, but in no~~
38 ~~event shall the combined height of the fence and any retaining wall or rockery~~
39 ~~exceed 72 inches; provided, rockeries, retaining walls, fences, or any combination~~
40 ~~thereof, are limited to a maximum height of 42 inches within that portion of any~~
41 ~~required yard which lies within 20 feet of any improved street.~~
42

43 E. Fences and gates.
44

1 1. Maximum Height in Fences or gates in Required Yard.

2 a. Height limits.

3 i. Fences, gates, or any combination of retaining walls, rockeries and fences are
4 allowed to a maximum height of 72 inches within the required side or rear
5 yards, except as provided in subsection (D)(4) of this section.

6 ii. Fences, gates, or any combination of retaining walls, rockeries and fences are
7 allowed to a maximum height of 42 inches within required front yards.

8 b. Exceptions to height limits.

9 i. Fences within front yards may be designed to incorporate an open
10 latticework or similar architectural feature at the entrance of a
11 walkway, provided the total height of the entryway feature shall not
12 exceed 90 inches. The open latticework or architectural feature shall be
13 designed such that at least 50 percent of its total surface area consists
14 of evenly distributed open spaces.

15 ii. Fences or gates located within the front yard may have a maximum
16 height of 72 inches, provided:

- 17 1. The proposed fence or gate is located along a property line
18 contiguous to either: Island Crest Way north of SE 53rd Place, or SE
19 40th Street between 92nd Avenue SE and 78th Avenue SE; and
- 20 2. The proposed fence or gate is located a minimum of 5 feet from the
21 street property line and will be screened by landscaping designed to
22 soften the presence of the fence; and,
- 23 3. The proposed fence or gate will not create a traffic, pedestrian, or
24 public safety hazard.

25 All fences, retaining walls and/or rockeries within a required yard shall be included
26 in calculating the maximum height of 72 inches; provided, fences, rockeries or
27 retaining walls used to protect a fill, or any combination thereof, are limited to a
28 maximum height of 42 inches within that portion of any required yard which lies
29 within 20 feet of any improved street.

30
31 a. Exception. Open latticework or a similar architectural feature up to 18 inches above
32 the maximum 72-inch height allowed may be constructed, provided it is of open work
33 design with at least 50 percent of its total surface area consisting of evenly distributed
34 open spaces. This exception does not apply to any fence, rockery or retaining wall, or
35 any combination thereof, limited to a maximum height of 42 inches; however, where
36 the height of any fence, rockery, retaining wall, or any combination thereof is limited to
37 42 inches, an architectural feature of open work design as described above that is
38 limited to the entrance of a walkway may be allowed if its total height is no greater than
39 90 inches.

40
41 2. Fill/Berms. No person shall place fill upon which to build a fence unless the total height of the
42 fill plus the fence does not exceed the maximum height allowable for the fence without the fill.
43

1 3. Shorelines. Fence, rockeries and retaining walls located within any shoreland shall also
2 comply with Chapter 19.07 MICC.

3
4 ~~F. Fence Height Deviations. Deviations from the 42-inch height limitation set out in subsections (E)(1)~~
5 ~~and (D)(5) of this section shall be reviewed in the manner set out below:~~

6
7 ~~1. For nonregulated improvements, a request for a deviation up to 72 inches shall be reviewed~~
8 ~~by the code official under the following procedure:~~

9
10 ~~a. The applicant shall submit to the code official two copies of plot plans and elevations,~~
11 ~~drawn to scale, showing size and construction of the proposed fence, the location of all~~
12 ~~existing structures, streets, driveways, and landscaping.~~

13
14 ~~b. The code official shall review the submitted plans with the city engineer and shall~~
15 ~~base the decision to approve or disapprove the requested deviation on factors of traffic~~
16 ~~visibility and other public and private safety considerations, lot shape, location and~~
17 ~~topography, and the nature, location and extent of adjoining public and private~~
18 ~~structures.~~

19
20 ~~2. For regulated improvements, deviations shall be reviewed by the design commission under~~
21 ~~the procedures and criteria set forth in MICC 19.15.040.~~

22
23 ~~GF. Electric and Barbed Wire Fences. Electric fences, and barbed wire fences, or similar fences that could~~
24 ~~pose a safety risk, are not allowed.~~

25
26 ~~HG. Exceptions. These provisions do not apply to fences required by state law to enclose public utilities,~~
27 ~~or to chain link fences enclosing school grounds or public playgrounds, or to screens used for safety~~
28 ~~measures in public recreation areas such as ballfields.~~

29 ~~...~~

30 **19.02.60 Lot Coverage – Regulated improvements.**

31
32 ~~A. Applicability. This section shall apply to regulated improvements (for example, schools or religious~~
33 ~~buildings) in the residential zoning designations of R-8.4, R-9.6, R-12, and R-15. This section does not~~
34 ~~apply to new single family dwellings or residential accessory buildings:~~

35
36 ~~B1. Maximum Impervious Surface Limits for Lots. The total percentage of a lot that can be covered by~~
37 ~~impervious surfaces (including buildings) is limited by the slope of the lot for all single-family zones as~~
38 ~~follows:~~

39

Lot Slope	Lot Coverage
-----------	--------------

(limit for
impervious surfaces)

Less than 15%	40%*
15% to less than 30%	35%
30% to 50%	30%
Greater than 50% slope	20%

*Public and private schools, religious institutions, private clubs and public facilities (excluding public parks or designated open space) in single-family zones with slopes of less than 15 percent may be covered by the percentage of legally existing impervious surface that existed on May 1, 2006, as determined by the code official.

C2. Exemptions. The following improvements will be exempt from the calculation of the maximum impervious surface limits set forth in subsection ~~“(D)(1B.)”~~ of this section:

a1. Decks/Platforms. Decks and platforms constructed with gaps measuring one-eighth inch or greater between the boards which provide free drainage between the boards as determined by the code official shall be exempt from the calculation of maximum impervious surface limits so long as the surface below the deck or platform is not impervious.

2b. Pavers. Pavers installed with a slope of five percent or less and covering no more than 10 percent of the total lot area will be calculated as only 75 percent impervious. Provided, however, that all pavers placed in driveways, private streets, access easements, parking areas and critical areas shall be considered 100 percent impervious.

~~c. Patios/Terraces. Uncovered patios/ terraces constructed of pavers shall be exempt from the maximum impervious surface limits.~~

d3. Pedestrian-Oriented Walkways. Uncovered pedestrian walkways constructed with gravel or pavers not to exceed 60 inches in width shall be exempt from the maximum impervious surface limits.

e4. Public Improvements. Open storm water retention/detention facilities, public rights-of-way and public pedestrian trails shall be exempt from the maximum impervious surface limits.

5f. Rockeries/Retaining Walls. Rockeries and retaining walls shall be exempt from the maximum impervious surface limits.

6g. Residences for religious leaders located on properties use by places of worship.

1 a. A structure primarily used as a residence for a religious leader provided by its
2 congregation and located on the same lot or lots as the improvements for a church,
3 synagogue, mosque, or other place of worship, shall be exempt from the maximum
4 impervious surface limits, subject to the limitations under subsection "b." below. All
5 impervious surface areas directly and commonly associated with the residence such as,
6 but not limited to, the footprint of the residence, an attached or detached garage, a
7 patio and/or deck not otherwise exempted by MICC 19.02.0260(D)(21)(a) and (e3), and
8 a driveway not otherwise used for general access to the place of worship, shall be
9 exempt.

10
11 b. A residence and its associated impervious improvements, as described above, may
12 only be exempted if 4,999 square feet or less or up to 20% of lot area, whichever is less.
13 For these purposes, lot area means the lot or lots on which the place of worship is
14 located.

15
16 c. Impervious surface ~~lot~~ coverage exceeding 60% shall not be allowed whether by
17 variance ~~pursuant to~~ MICC 19.02.020(D) or by this exemption.

18
19 D. Variance. Regulated improvements in the R-8.4, R-9.6, R-12, and R-15 zoning designations may
20 request a variance to increase impervious surface pursuant to MICC 19.15.020(G).
21

1 Chapter 19.07
2 ENVIRONMENT

3
4 ...

5 **19.07.040 Review and construction requirements.**

6 ...

7 C. Setback Deviation. An applicant may seek a deviation from required front, side, and back yard
8 setbacks pursuant to MICC- ~~19.15.020~~19.02.020(C)(4).

9

10 D. Variances. Variances ~~pursuant to MICC 19.01.070~~ are not available to reduce any numeric
11 requirement of this chapter. However, the allowed alterations and the reasonable use exception
12 allowed pursuant to MICC 19.07.030 may result in city approvals with reduced numeric requirements.

13 ...

14
15

DRAFT

1 Chapter 19.08
2 SUBDIVISIONS

3
4 ...

5
6 **19.08.020 Application procedures and requirements.**

7 A. Applications for short subdivisions or alterations or vacation thereof, and lot line revisions shall be
8 reviewed by the code official. Applications for long subdivisions or alteration or vacation thereof shall
9 ~~before~~ be reviewed by the hearing examiner who shall make recommendations to the city council.

10
11 B. The code official may grant a variance, with restrictions if deemed necessary, from the four-acre
12 limitation for purpose of permitting short subdivision of property containing more than four acres into
13 four or less lots when all of the following circumstances shall be found to apply:

- 14
15 1. That there are special circumstances applicable to the particular lot, such as type of
16 ownership, restrictive covenants, physiographic conditions, location or surroundings, or other
17 factors;
- 18
19 2. That the granting of the variance will not result in future uncoordinated development nor
20 alter the character of the neighborhood; and
- 21
22 3. That granting the variance will not conflict with the general purposes and objectives of the
23 comprehensive plan or the development code.

24
25 C. Applicants shall prepare a concept sketch of the proposal for the preapplication meeting required
26 under MICC 19.09.010(A).

27
28 D. Preliminary Application Contents. In addition to any documents, information, or studies required
29 under Chapter 19.07 MICC, Critical Areas Environment, Chapter 19.10, Trees, or any other Chapter of
30 Title 19 MICC, an application for a long subdivision, short subdivision, or a lot line revision shall include
31 the documents set forth below and any other document or information deemed necessary by the code
32 official upon notice to the applicant. All documents shall be in the form specified by the code official and
33 shall contain such information as deemed necessary by the code official. The applicant shall submit the
34 number of copies of each document specified by the code official.

- 35
36 1. Development Application Cover Form. The development application cover form shall be
37 signed by all current property owners listed on the plat certificate, and shall list the legal parcel
38 numbers of all property involved in the project.
- 39
40 2. Long Subdivision, Short Subdivision, or Lot Line Revision Plan. The applicant shall provide
41 copies of fully dimensioned plans of the project prepared by a Washington registered civil
42 engineer or land surveyor, meeting the requirements of Chapter 19.07 MICC, Environment, and
43 containing any other information deemed necessary by the code official. The city engineer may
44 waive the requirement that an engineer or surveyor prepare the plans for a short subdivision or

1 lot line revision. The submitted plans shall ~~demonstrate that a~~ identify the proposed building
2 pad ~~has been designated location~~ for each proposed lot ~~per pursuant to~~ MICC 19.09.090. ~~No~~
3 ~~cross-section dimension of a designated building pad shall be less than 20 feet in width.~~
4

5 3. Plat Certificate. Applicant shall provide a plat certificate issued by a qualified title insurance
6 company not more than 30 days before filing of the application showing the ownership and title
7 of all parties interested in the plat. If the plat certificate references any recorded documents (i.e.
8 easements, dedications, covenants, etc.) copies of those documents shall also be provided.
9

10 4. Legal Documents. Applicants shall provide copies of each of the following documents (if
11 applicable):
12

13 a. Proposed restrictive covenants.

14 b. Draft deeds to the city for any land to be dedicated.

15 c. Proposed easements.
16
17

18 5. Project Narrative. Applicants shall provide a clear and concise written description and
19 summary of the proposed project.
20

21 6. Neighborhood Detail Map. Applicants shall provide copies of a map drawn at a scale specified
22 by the code official showing the location of the subject site relative to the property boundaries
23 of the surrounding parcels within approximately 1,000 feet, or approximately 2,500 feet for
24 properties over four acres. The map shall identify the subject site with a darker perimeter line
25 than that of the surrounding properties.
26

27 7. Topography Map. The applicant shall provide copies of a topographical map showing the
28 existing land contours using vertical intervals of not more than two feet, completed and signed
29 by a Washington licensed surveyor. For any existing buildings, the map shall show the finished
30 floor elevations of each floor of the building. Critical slopes exceeding 30 percent must be
31 labeled and delineated by a clearly visible hatching.
32

33 8. Detailed Grading Plan. If the grade differential on the site of the proposed project will exceed
34 24 inches and/or if the amount of earth to be disturbed exceeds 50 cubic yards, the applicant
35 shall provide copies of a detailed grading plan drawn by a Washington licensed engineer.
36

37 9. Street Profiles. The applicant shall provide copies of a street profile showing the profiles and
38 grades of each street, together with typical cross sections indicating:
39

40 a. Width of pavement;
41

42 b. Location and width of sidewalks, trails, bike lanes, ditches, swales, etc.; and
43
44

1 c. Location of any utility mains.
2

3 10. Geotechnical Report. The applicant shall provide a geotechnical report meeting the
4 requirements of Chapter 19.07 MICC, Critical Lands. This requirement may be waived by the city
5 Engineer under the criteria set out in MICC 19.07.010.
6

7 11. Utility Plan. Conceptual plan showing the locations of existing and proposed utilities.
8

9 ~~E. Notice.~~

10
11 ~~1. Short Subdivisions and Lot Line Revisions. Public notice of an application for a short~~
12 ~~subdivision or a lot line revision shall be made in accordance with the procedures set forth in~~
13 ~~MICC 19.15.020.~~

14
15 ~~2. Long Subdivisions.~~

16
17 ~~a. Public notice of a long subdivision application shall be made at least 10 days prior to~~
18 ~~the open record hearing on the application in accordance with the procedures set forth~~
19 ~~in MICC 19.15.020 for an administrative or discretionary act; provided, notice shall also~~
20 ~~be published at least 10 days prior to the hearing in a newspaper of general circulation~~
21 ~~within the city.~~

22
23 ~~b. If the owner of a proposed long subdivision owns land adjacent to the proposed long~~
24 ~~subdivision, that adjacent land shall be treated as part of the long subdivision for notice~~
25 ~~purposes, and notice of the application shall be given to all owners of lots located within~~
26 ~~300 feet of the proposed long subdivision or the applicant's adjacent land.~~

27
28 ~~3. The city shall provide written notice to the Department of Transportation of an application for~~
29 ~~a long subdivision or short subdivision that is located adjacent to the right-of-way of a state~~
30 ~~highway. The notice shall include a legal description of the long subdivision or short subdivision~~
31 ~~and a location map.~~

32
33 ~~E.F. Preliminary Application Procedure.~~

34
35 1. Findings of Fact. All preliminary approvals or denials of long subdivisions or short subdivisions
36 shall be accompanied by written findings of fact demonstrating that:

37
38 a. The project does or does not make appropriate provisions for the public health,
39 safety, and general welfare and for such open spaces, drainage ways, streets or roads,
40 alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks
41 and recreation, playgrounds, schools and schoolgrounds and all other relevant facts,
42 including sidewalks and other planning features that assure safe walking conditions for
43 students who only walk to and from school;
44

1 b. The public use and interest will or will not be served by approval of the project; and

2
3 c. The project does or does not conform to applicable zoning and land use regulations.

4
5 2. Short Subdivisions and Lot Line Revisions. The code official shall grant preliminary approval
6 for a short subdivision or lot line revision if the application is in proper form and the project
7 complies with the design standards set out in MICC 19.08.030, the comprehensive plan, and
8 other applicable development standards.

9
10 3. Long Subdivisions.

11
12 a. At an open record hearing the ~~planning commission~~ hearing examiner shall review the
13 proposed long subdivision for its conformance with the requirements of MICC
14 19.08.030, the comprehensive plan, and other applicable development standards.

15
16 b. The ~~planning commission~~ hearing examiner shall make a written recommendation on
17 the long subdivision, containing findings of fact and conclusions, to the city council not
18 later than 14 days following action by the planning commission.

19
20 c. Upon receipt of the ~~planning commission~~ hearing examiner's recommendation, the
21 city council shall at its next public meeting set the date for the public hearing where it
22 may adopt or reject the ~~planning commission~~ hearing examiner's recommendations.

23
24 d. Preliminary approval of long subdivision applications shall be governed by the time
25 limits and conditions set out in MICC 19.15.020(E); except the deadline for preliminary
26 plat approval is 90 days, unless the applicant consents to an extension of the time
27 period.

28
29 4. Conditions for Preliminary Approval. As a condition of preliminary approval of a project, the
30 city council in the case of a long subdivision, or the code official in the case of a short subdivision
31 ~~or lot line revision~~, may require the installation of plat improvements as provided in MICC
32 19.08.040 which shall be conditions precedent to final approval of the ~~long-subdivision, short~~
33 ~~subdivision, or lot line revision~~.

34
35 ~~5. Expiration of Approval.~~

36
37 ~~a. Once the preliminary plat for a long subdivision has been approved by the city, the~~
38 ~~applicant has five years to submit a final plat meeting all requirements of this chapter to~~
39 ~~the city council for approval.~~

40
41 ~~b. Once the preliminary plat for a short subdivision has been approved by the city, the~~
42 ~~applicant has one year to submit a final plat meeting all requirements of this chapter. A~~
43 ~~plat that has not been recorded within one year after its preliminary approval shall~~
44 ~~expire, becoming null and void. The city may grant a single one-year extension, if the~~

1 applicant submits the request in writing before the expiration of the preliminary
2 approval.

3
4 c. ~~In order to revitalize an expired preliminary plat, a new application must be~~
5 ~~submitted.~~
6

7 **56.** No Construction Before Application Approval. No construction of structures, utilities, storm
8 drainage, grading, excavation, filling, or land clearing on any land within the proposed long
9 subdivision, short subdivision, or lot line revision shall be allowed prior to preliminary approval
10 of the application and until the applicant has secured the permits required under the Mercer
11 Island City Code.

12
13 **19.08.030 Design standards.**

14 A. Compliance with Other Laws and Regulations. The proposed subdivision shall comply ~~with with~~
15 ~~arterial, capital facility, and land use elements of the comprehensive plan;~~ all other chapters of ~~the~~
16 ~~development code~~ Title 19 MICC; the Shoreline Management Act; and other applicable city, state, and
17 federal legislation.

18
19 B. Public Improvements.

- 20
21 1. The subdivision shall be reconciled as far as possible with current official plans for acquisition
22 and development of arterial or other public streets, trails, public buildings, utilities, parks,
23 playgrounds, and other public improvements.
24
25 2. If the preliminary plat includes a dedication of a public park with an area of less than two
26 acres and the donor has designated that the park be named in honor of a deceased individual of
27 good character, the city shall adopt the designated name.

28
29 C. Control of Hazards.

- 30
31 1. Where the project may adversely impact the health, safety, and welfare of, or inflict expense
32 or damage upon, residents or property owners within or adjoining the project, other members
33 of the public, the state, the city, or other municipal corporations due to flooding, drainage
34 problems, critical slopes, unstable soils, traffic access, public safety problems, or other causes,
35 the city council in the case of a long subdivision, or the code official in the case of a short
36 subdivision ~~or lot line revision~~, shall require the applicant to adequately control such hazards or
37 give adequate security for damages that may result from the project, or both.
38
39 2. If there are soils or drainage problems, the city engineer may require that a Washington
40 registered civil engineer perform a geotechnical investigation of each lot in the project. The
41 report shall recommend the corrective action likely to prevent damage to the areas where such
42 soils or drainage problems exist. Storm water shall be managed in accordance ~~with the criteria~~
43 ~~set out in MICC 15.09.030~~ Chapter 15.09 MICC and shall not increase likely damage to
44 downstream or upstream facilities or properties.

1
2 3. Alternative tightline storm drains to Lake Washington shall not cause added impact to the
3 properties, and the applicant shall submit supportive calculations for storm drainage detention.
4

5 D. Streets, Roads and Rights-of-Way.
6

7 1. The width and location of rights-of-way for major, secondary, and collector arterial streets
8 shall be as set forth in the comprehensive arterial plan.
9

10 2. Public rights-of-way shall comply with the requirements set out in MICC 19.09.030.
11

12 3. Private access roads shall meet the criteria set out in MICC 19.09.040.
13

14 4. Streets of the proposed subdivision shall connect with existing improved public streets, or
15 with existing improved private access roads subject to easements of way in favor of the land to
16 be subdivided.
17

18 E. Residential Lots.
19

20 1. The area, width, and depth of each residential lot shall conform to the requirements for the
21 zone in which the lot is located. Any lot which is located in two or more zones shall conform to
22 the zoning requirements determined by the criteria set out in MICC 19.01.040(G)(2).
23

24 2. Each side line of a lot shall be approximately perpendicular or radial to the center line of the
25 street on which the lot fronts.
26

27 3. The proposed subdivision shall identify the location of building pads for each proposed lot per
28 MICC 19.09.090. No cross-section dimension of a designated building pad shall be less than 20
29 feet in width.
30

31 4. The proposed subdivision shall incorporate preferred development practices pursuant to
32 MICC 19.09.100 where feasible.
33

34 5. The proposed subdivision shall be designed to comply with the provisions of Chapter 19.10
35 MICC.
36

37
38 F. Design Standards for Special Conditions.
39

40 1. Subdivisions abutting an arterial street as shown on the comprehensive arterial plan shall be
41 oriented to require the rear or side portion of the lots to abut the arterial and provide for
42 internal access streets.
43

1 2. Where critical areas meeting the criteria set out in Chapter 19.07 MICC are present within the
2 subdivision, the code official or city council may:

3
4 a. Require that certain portions of the long subdivision or short subdivision remain
5 undeveloped with such restrictions shown on the official documents;

6
7 b. Increase the usual building set-back requirements; and/or

8
9 c. Require appropriate building techniques to reduce the impact of site development.

10
11 G. Optional Standards for Development. In situations where designing a ~~long subdivision or short~~
12 subdivision to the requirements of subsections A through F of this section would substantially hinder the
13 permanent retention ~~of trees; interfere with the protection critical areas of wooded or steep areas or~~
14 ~~other natural features~~; preclude the provision of parks, playgrounds, or other noncommercial
15 recreational areas for neighborhood use and enjoyment; or ~~would~~ negatively impact the physiographic
16 features and/or existing ground cover of the subject area, the applicant may request that the project be
17 evaluated under the following standards:

18
19 1. The use of the land in the long subdivision or short subdivision shall be one permitted in the
20 zone in which the long subdivision or short subdivision is located.

21
22 2. The number of lots shall not exceed the number that would otherwise be permitted within
23 the area being subdivided, excluding the shorelands part of any such lot and any part of such lot
24 that is ~~part of~~ located in a street.

25
26 3. An area suitable for a private or public open space tract shall be set aside for such use.

27
28 4. The lots may be of different areas, but the minimum lot area, minimum lot width, and
29 minimum lot depth shall each be at least 75 percent of that otherwise required in the zone in
30 which the long subdivision or short subdivision is located. In no case shall the lot area be less
31 than 75 percent of that otherwise required in the zone. Lot size averaging must be incorporated
32 if lot width or depth requirements are 75 percent of the minimum that would otherwise be
33 required for the zone without utilizing the optional development standards. Any designated
34 open space or recreational tract shall not be considered a lot.

35
36 5. The ownership and use of any designated open space or recreational tract, if private, shall be
37 shared by all property owners within the long subdivision or short subdivision. In addition, a
38 right of entry shall be conveyed to the public to be exercised at the sole option of the city
39 council if such area shall cease to be an open space or recreational tract.

40
41 6. The open space or recreational tract must remain in its approved configuration and be
42 maintained in accordance with approved plans. Any deviation from the foregoing conditions
43 must receive expressed approval from the ~~planning commission~~ Hearing Examiner.

1
2 **19.08.040 Plat improvements.**

3 A. Streets, Utilities and Storm Drainage. ~~The long subdivision, short A~~ subdivision, ~~or lot line revision~~
4 shall include provisions for streets, water, sanitary sewers, storm drainage, utilities and any easements
5 or facilities necessary to provide these services. All utilities shall be placed underground unless waived
6 by the city engineer. Detailed plans for these provisions shall not be required until after the approval of
7 the preliminary plat and shall be a condition precedent to the official approval of the subdivision.
8

9 B. Performance Bond. The owner(s) of a project shall deposit with the city a performance bond or funds
10 for a set-aside account in an amount equal to 150 percent of the cost of the required improvements, as
11 established by the city engineer. Such security shall list the exact work that shall be performed by the
12 owner(s) and shall specify that all of the deferred improvements shall be completed within the time
13 specified by the city engineer, and if no time is so specified, then not later than one year. The city may
14 also require a bond or set-aside account securing the successful operation of improvements or survival
15 of required landscaping for up to two years after final approval.
16

17 C. Site Supervision. Any and all services performed by city employees in field inspection of construction
18 of plat improvements, clearing, and/or grading processes, shall be charged to the developer at 100
19 percent of direct salary cost, plus 35 percent of such cost for overhead. Any outside consultants retained
20 by the city to evaluate any phase of plat design or construction shall be charged at actual cost, plus any
21 additional administrative costs. Billings tendered to the owner(s) shall be payable within 30 days.
22

23 D. Construction Seasons. Either the city engineer or the building official may:

- 24
- 25 1. Limit the construction project to a specific seasonal time period.
 - 26
 - 27 2. Prevent land clearing, grading, filling, and foundation work on lots with critical slopes or
28 geologic hazard areas between October 1 and April 1, as set out in MICC 19.07.020; and
29
 - 30 3. Require short term soil and drainage control measures such as, but not limited to: hemping,
31 seeding, gravel or light asphalt base roads, temporary siltation and detention ponds. (Ord. 99C-
32 13 § 1).
33
34

35 **19.08.050 Final plats.**

36 ...
37
38

39 C. Contents of the Final Plat. All final plats submitted to the city shall meet the requirements set out in
40 Chapter 58.09 RCW, Chapter 332-130 WAC, and those requirements set out below.
41

42 Final plat documents submitted to the city shall ~~consist of one mylar and one copy~~ containing the
43 information set out below. The ~~mylar and copy~~ final plat documents shall be drawn on a 18 inches by 24
44 inches in sheet size, allowing one-half inch for borders. ~~If more than one sheet is required for the mylar~~

1 ~~and copy, each sheet, including the index sheet, shall be the specified size.~~ The index sheet must show
2 the entire subdivision, with street and highway names and block numbers.

3
4 1. Identification and Description.

5
6 a. Name of the long subdivision, short subdivision or lot line revision.

7
8 b. A statement that the long subdivision or short subdivision has been made with the
9 free consent and in accordance with the desires of the owner or owners.

10
11 c. Location by section, township and range, or by other legal description.

12
13 d. The name and seal of the registered engineer or the registered land surveyor.

14
15 e. Scale shown graphically, date and north point. The scale of the final plat shall be such
16 that all distances and bearings can be clearly and legibly shown thereon in their proper
17 proportions. Where there is a difference between the legal and actual field distances
18 and bearings, both distances and bearings shall be shown with the field distances and
19 bearings shown in brackets.

20
21 f. A description of property platted which shall be the same as that recorded in
22 preceding transfer of said property or that portion of said transfer covered by plat.
23 Should this description be cumbersome and not technically correct, a true and exact
24 description shall be shown upon the plat, together with original description. The correct
25 description follow the words: "The intent of the above description is to embrace all the
26 following described property."

27
28 g. A vicinity map showing the location of the plat relative to the surrounding area.

29
30 2. Delineation.

31
32 a. Boundary plat, based on an accurate traverse, with angular and lineal dimensions.

33
34 b. Exact location, width, and name of all streets within and adjoining the plat, and the
35 exact location and widths of all roadways, driveways, trail easements. The name of a
36 street shall not duplicate that of any existing street in the city, unless the platted street
37 be a new section or continuation of the existing street.

38
39 c. True courses and distances to the nearest established street lines or official
40 monuments which shall accurately describe the location of the plat.

41
42 d. Municipal, township, county or section lines accurately tied to the lines of the
43 subdivision by courses and distances.

1 e. Radii, internal angles, points of curvature, tangent bearings and lengths of all arcs.

2
3 f. All easements for rights-of-way provided for public services or utilities. Utility
4 easements shall be designated as public or private.

5
6 g. All lot and block numbers and lines, with accurate dimensions in feet and hundredths.
7 Blocks in numbered additions to subdivisions bearing the same name may be numbered
8 or lettered consecutively through the several additions. The square footage for each lot
9 less vehicular easements shall be shown.

10
11 h. Accurate location of all monuments, which shall be concrete commercial monuments
12 four inches by four inches at top, six inches by six inches at bottom, and 16 inches long.
13 One such monument shall be placed at each street intersection and at locations to
14 complete a continuous line of sight and at such other locations as are required by the
15 engineer.

16
17 i. All plat meander lines or reference lines along bodies of water shall be established
18 above the ordinary high water line of such water.

19
20 j. Accurate outlines and legal description of any areas to be dedicated or reserved for
21 public use, with the purpose indicated thereon and in the dedication; and of any area to
22 be reserved by deed covenant for common uses of all property owners.

23
24 k. Critical areas as identified under Chapter 19.07 MICC.

25
26 l. Corner pins made of rebar with caps.

27
28 m. Designated building pads pursuant to MICC 19.09.090.

29
30 3. Other Marginal Data on Final Plat.

31
32 a. If the plat is subject to dedications to the city or any other party, the dedications shall
33 be shown and shall be duly acknowledged. The plat shall also contain a waiver of all
34 claims for damages against the city which may be occasioned to the adjacent land by
35 the established construction, drainage and maintenance of any streets dedicated to the
36 city.

37
38 b. A copy of the protective covenants, if any.

39
40 c. Certification by Washington registered civil engineer or land surveyor to the effect
41 that the plat represents a survey made by that person and that the monuments shown
42 thereon exist as located and that all dimensional and geodetic details are correct.

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d. Proper forms for the approvals of the city engineer and the mayor, on behalf of the city council, in the case of a long subdivision; or the city engineer and the code official in the case of short subdivisions or lot line revisions, with space for signatures.

e. Certificates by the county assessor showing that the taxes and assessments on the land to be submitted have been paid in accordance with law, including a deposit for the taxes for the following year.

f. Approval by the county department of records.

g. Conditions of approval created at preliminary subdivision approval that affect individual lots or tracts.

DRAFT

1 Chapter 19.09
2 PROPERTY DEVELOPMENT

3
4 **19.09.040 Private access roads and driveways.**

5 A. The following are the minimum requirements for private access roads. To accommodate fire
6 suppression and rescue activities, the Mercer Island fire chief may require that the widths of private
7 access roads or driveways or the size of turn-arounds be increased or that turn-arounds be provided
8 when not otherwise required by this section.

9
10 B. All private access roads serving three or more single-family dwellings shall be at least 20 feet in width.
11 All private access roads serving ~~less than two~~ three single-family dwellings shall be at least 16 feet in
12 width, with at least 12 feet of that width consisting of pavement and the balance consisting of well
13 compacted shoulders.

14
15 C. All corners shall have a minimum inside turning radius of 28 feet.

16
17 D. All private access roads in excess of 150 feet in length, measured along the centerline of the access
18 road from the edge of city street to the end of the access road, shall have a turn-around with an inside
19 turning radius of 28 feet.

20
21 E. All cul-de-sacs shall be at least 70 feet in diameter; provided, cul-de-sacs providing access to three or
22 more single-family dwellings shall be at least 90 feet in diameter.

23
24 F. Driveways serving one single family dwelling shall be at least 8 feet in width. Driveways providing
25 vehicle access to parking for regulated improvements shall comply with the parking lot dimension
26 requirements of Appendix A.

27
28 FG. Gradient.

29
30 1. No access road or driveway shall have a gradient of greater than 20 percent.

31
32 2. For all access roads and driveways with a gradient exceeding 15 percent, the road surface
33 shall be cement concrete pavement with a brushed surface for traction. Access roads and
34 driveways with gradients of 15 percent or less may have asphalt concrete surface.

35
36 ...

37
38 **19.09.090 Building pad.**

39 A. Designation. New subdivisions ~~must~~ shall designate a building pad for each lot as follows:

- 40
41 1. The ~~applicant must determine the~~ building pad shall be located to minimize or prevent
42 impacts as indicated in the following: location of a building pad by considering
43 a. Removal of trees and vegetation required for retention pursuant to Chapter 19.10
44 MICC shall be prevented;-

- 1 b. -Disturbance of the existing, natural topography as a result of anticipated
2 development within the building pad shall be minimized;
3 c. Impacts to critical areas and critical area buffers shall be minimized, consistent with
4 the provisions of Chapter 19.07 MICC; and,
5 the relationship of the proposed building pad to existing/proposed homes.
6 d. Access to the building pad ~~must shall~~ be consistent with the standards ~~for driveway~~
7 access contained in MICC 19.09.040.

8
9 2. Building pads shall not be located within:

- 10 a. Required front, rear, or side yard setbacks;
11 b. Streets or rights of way; and; yard setbacks, rights-of-way and
12 c. ~~e~~Critical areas or ~~its~~ buffers; provided, ~~however,~~ building pads may be located within
13 landslide geohazard hazard areas when all of the following are met: {
14 i. ~~a) A~~a qualified professional determines that the criteria of MICC 19.07.060(D),
15 Site Development, is satisfied; ~~(b)~~
16 ii. ~~b~~B building pads are sited to minimize impacts to the extent ~~reasonably~~
17 feasible; and
18 ii. ~~(c) b~~B building pads are not located in steep slopes or within 10 feet from the
19 top of a steep slope, unless such slopes, as determined by a qualified
20 professional, consist of soil types determined not to be landslide prone.

21
22 3. No cross-section dimension of a building pad shall be less than 20 feet in width.

23
24 B. No Designated Building Pad ~~Area~~.

- 25
26 1. New development proposals on a lot ~~On lots~~ without a previously designated building pad area,
27 development shall be located shall establish a building pad outside of critical areas unless
28 otherwise allowed by Chapter 19.07 MICC. consistent with the provisions of MICC 19.09.090(A)
29 above.
30
31 2. A building pad on a large lot shall also comply with the provisions of 19.02.020(I).

32
33 C. New buildings shall be located within the building pad established by subsection "A." or "B." above.

34
35
36 **19.09.100 Preferred practices.**

37 ~~The applicant must use reasonable best efforts to comply with Proposed~~ development shall incorporate
38 all of the following preferred development practices where feasible:

39
40 A. Use common access drives and utility corridors.

41
42 B. Development, including roads, walkways and parking areas in critical areas, should be avoided, or if
43 not avoided, adverse impacts to critical areas will be mitigated to the greatest extent reasonably
44 feasible.

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C. Retaining walls should be designed to minimize grading, including the placement of fill, on or near an existing natural slope ~~used to maintain existing natural slopes in place of graded artificial slopes.~~

DRAFT

1 Chapter 19.10
2 TREES

3
4 **19.10.005 Purpose.**

5 Protecting, enhancing, and maintaining trees are key community values expressed in the Mercer Island
6 Comprehensive Plan. The purpose of this chapter is to encourage building and site design to minimize
7 tree removal, and to establish standards and procedures that will result in the retention of trees on
8 Mercer Island.

9
10 The city recognizes that trees:

- 11 A. Contribute to the residential character on Mercer Island;
- 12 B. Provide a public health benefit;
- 13 C. Provide wind protection, ecological benefits to wetlands and watercourses, and aid in the
14 stabilization of geologically hazardous areas;
- 15 D. Improve surface water quality and control and benefit Lake Washington; and,
- 16 E. Reduce noise and air pollution.

17
18 The city further acknowledges that the value of protecting, enhancing, and maintaining trees should be
19 balanced with the other community goals of:

- 20 F. Reasonable enjoyment and use of private property by the property owner; and,
- 21 G. Providing delivery of reliable utility service.

22
23 **19.10.010 Tree Code – Overview.**

24 This section is intended to provide an overview of the tree regulations contained in this Chapter 19.10
25 MICC.

- 26 A. Generally, a permit is required to remove any tree with a diameter of greater than 10 inches (see
27 sections 19.10.020 and 19.10.030 for details).
- 28 B. Non-development tree removal. If the tree is being removed for reasons other than development
29 (for example, if the tree is coming out because a property owner is landscaping their yard), then:
 - 30 1. A simple application is required. The application shows the location of trees on the
31 property, the tree(s) to be removed, and where re-planting will occur (see section
32 19.10.090(A) – General Information, for details).
 - 33 2. Replacement trees are required for the tree(s) removed; typically between October 1
34 and April 1 following removal (see section 19.10.070 for details).
- 35 C. Development tree removal. If the tree is being removed as part of a development (for example, to
36 allow for construction of a new home), then:
 - 37 1. A full application is required. The application provides details on the trees on site, the
38 removed trees, and the proposed protection measures for trees that will remain (see
39 section 19.10.090 for details).
 - 40 2. Retention of some trees is required. At a minimum, 30% of the trees will need to be
41 retained. Trees that are exceptional, are large, and have a high likelihood for long term
42 survival are prioritized for retention (see section 19.10.060 for details).
 - 43 3. Replacement trees are required for the tree(s) removed; typically between October 1
44 and April 1 following removal (see section 19.10.070 for details).

1
2
3 **19.10.020 Applicability and Permit required.**

4 A. Applicability. The provisions of this chapter shall apply to all property and public rights-of-way in the
5 City.

6 B. Permit required. A permit approval is required prior to removing any tree, except for trees that are
7 exempt pursuant to MICC 19.10.030.

8 1. Permit approval to remove one or more non-hazardous trees may take the form of a tree
9 removal permit or other construction permit approval.

10 2. Permit approval to remove one or more trees that pose an imminent threat to life or property in
11 which event the permit must be applied for within fourteen (14) days of the removal. Prior
12 notice of the impending tree removal should be provided to the City.

13 3. For the purposes of this section, tree removal includes the cutting or removing directly or
14 indirectly through site grading of any tree, or root destruction that will result in a tree ultimately
15 becoming a hazardous tree.

16
17 **19.10.030 Exemptions.**

18 Except where undertaken within critical areas and associated buffers, or on public property, the
19 following activities are exempt from the permitting, replacement, retention, and protection provisions
20 of this chapter:

21 A. Small tree removal. Removal of trees with a diameter of less than ten (10) inches that meet the
22 definition of small trees, except if the small tree is an exceptional tree, as defined, or was previously
23 planted as a replacement tree.

24 B. Removal of species identified in the weeds of concern, noxious, or invasive weed lists established by
25 Washington State or King County, as amended.

26 C. Tree pruning. Tree pruning, as defined in MICC 19.16.010, on private property.

27
28 **19.10.040 General Provisions.**

29 A. Relationship with Other Mercer Island Codes and Ordinances. In addition to any requirements
30 under this Chapter 19.10, the removal or pruning of any tree located within a critical area, critical
31 area buffer or the shoreline jurisdiction shall comply with the requirements of Chapter 19.07 MICC.
32 The City arborist may require additional information in order to confirm compliance with those
33 requirements.

34 B. Public property.

35 1. A private property owner may apply for a tree permit to prune or cut trees on any city street,
36 pursuant to MICC 19.10.100.

37 2. Pruning or cutting of trees within a public park by a private property owner is prohibited.

38 C. Private utility companies. A tree permit will be issued to private utility companies to cut trees
39 located on public or private property if necessary for public safety, removal of hazardous trees,
40 removal of diseased or dead trees, as part of any private utility tree maintenance program approved
41 by the city, or for construction work. Regardless of whether or not a permit is required, all cutting
42 or pruning of trees by private utility companies shall be performed under the supervision of a
43 certified arborist and at the sole cost and expense of the utility company.

1 **19.10.050 Tree removal – Not associated with a development proposal.**

- 2 A. Tree removal that is not associated with a development proposal shall provide replacement trees
3 (MICC 19.10.070), but is exempt from tree retention (MICC 19.10.060).
4 B. An application for tree removal that is not associated with a development proposal, shall provide
5 the application information described under 19.10.090(A) – General Information.
6 C. This section shall not be construed as an exemption to the tree retention and replacement
7 requirements of Chapter 19.07 MICC.

8
9 **19.10.060 Tree removal associated with a development proposal.**

10 A. Single family zoning designations.

- 11 1. In the R-8.4, R-9.6, R-12, and R-15 zoning designations, tree retention is required for the
12 following development proposals:
13 a. An addition or remodel to an existing single family dwelling that will result in the
14 addition of more than 500 square feet of gross floor area on a lot with a net lot area
15 of 6,000 square feet or more;
16 b. A new single family dwelling on a lot with a net lot area of 6,000 square feet or
17 more;
18 c. A subdivision or short subdivision.
19 2. Retention requirement. Development proposals specified under subsection “1.” above, shall
20 retain trees as follows:
21 a. A minimum of thirty percent (30%) of trees with a diameter of ten (10) inches or
22 greater, or that otherwise meet the definition of large tree, shall be retained over a
23 rolling five year period.
24 b. In addition to the retention required in subsection “a.” above, the development
25 proposal shall be designed to further minimize the removal of large trees and
26 maximize onsite tree retention as follows:
27 i. Site improvements, including but not limited to, new single family homes,
28 additions to a single family home, appurtenances, accessory structures,
29 utilities, and driveways should be designed and located to minimize tree
30 removal during and following construction.
31 ii. The following trees shall be prioritized for retention:
32 (1) Exceptional trees;
33 (2) Trees with a diameter of more than 24 inches;
34 (3) Trees that have a greater likelihood of longevity; and,
35 (4) Trees that are part of a healthy grove
36 iii. Tree should not be removed outside the area of land disturbance except
37 where necessary to install site improvements (e.g. driveways, utilities, etc.).
38 iv. Tree removal for the purposes of site landscaping should be limited to
39 those trees that will pose a future safety hazard to existing or proposed site
40 improvements.
41 c. Provide tree replacement pursuant to MICC 19.10.070.
42 3. Retention of exceptional trees. Development proposals specified under subsection “1.”
43 above, shall retain exceptional trees. Exceptional trees that are retained shall be credited

1 towards compliance with the retention requirements of subsection "2." above. Removal of
2 exceptional trees shall be limited to the following circumstances:

3 a. Retention of an exceptional tree(s) will result in an unavoidable hazardous situation;
4 or,

5 b. Retention of an exceptional tree(s) will limit the constructable gross floor area to
6 less than 75% of the maximum gross floor area allowed under Chapter 19.02 MICC;
7 or,

8 c. Retention of an exceptional tree(s) will prevent creation of a residential lot through
9 a subdivision or short subdivision that is otherwise allowed by Title 19 MICC.

10 4. Calculation of rolling five year period. For the purposes of this section, the rolling five year
11 period begins five years prior to the date of application for a development approval that is
12 subject to tree retention.

13 5. Compliance required. Development proposals on lots that have removed more than 70% of
14 large trees within the rolling five year period, such that the 30% tree retention requirement
15 under subsection "2." above cannot be met, shall not receive approval unless and until
16 compliance has been achieved. For example, a lot that has removed all of the trees in year
17 "one", may not receive a preliminary subdivision approval in year "four". However, the
18 preliminary subdivision approval may be granted in year "six", such that the rolling five year
19 period does not include the tree removal in year "one".

21 B. Commercial or multifamily zoning designations - Tree removal.

22 1. In the P, B, C-0, PBZ, TC, MF-2, MF-2L, and MF-3 zoning designations a tree permit is
23 required and will be granted if it meets any of the following criteria:

24 a. It is necessary for public safety, removal of hazardous trees, or removal of diseased
25 or dead trees;

26 b. It is necessary to enable construction work on the property to proceed and the
27 owner has used reasonable best efforts to design and locate any improvements and
28 perform the construction work in a manner consistent with the purposes set forth in
29 MICC 19.10.005;

30 c. It is necessary to enable any person to satisfy the terms and conditions of any
31 covenant, condition, view easement or other easement, or other restriction
32 encumbering the lot that was recorded on or before July 31, 2001; and subject to
33 MICC 19.10.090(B);

34 d. It is part of the city's forest management program or regular tree maintenance
35 program and the city is the applicant;

36 e. It is desirable for the enhancement of the ecosystem or slope stability based upon
37 professional reports in form and content acceptable to the city arborist.

38 2. Design Commission review required in commercial zones. A tree permit for a development
39 proposal, resulting in regulated improvements located in a commercial zone, that has previously
40 received design commission approval, must first be reviewed, and approved by the city's design
41 commission prior to permit issuance by the city.

42
43
44 19.10.070 Tree replacement.

1 Trees that are cut pursuant to a tree permit shall be replaced as specified in subsections “A” and “B.”
2 below, or a fee in lieu shall be paid as specified in subsection “C.”.

3
4 A. Tree replacement ratio. Removed trees pursuant, shall have the following base replacement ratio:

<u>Diameter of removed tree</u>	<u>Number of replacement trees required</u>
<u>Less than 10 inches</u>	<u>1</u>
<u>10 inches up to 24 inches</u>	<u>2</u>
<u>24 inches up to 36 inches</u>	<u>3</u>
<u>More than 36 inches and any exceptional tree(s)</u>	<u>6</u>

5
6 B. Replacement Trees.

7 1. Location. Replacement trees shall be located in the following order of priority from most
8 important to least important:

- 9 a. On-site replacement adjacent to or within critical tree areas as defined in Chapter
10 19.16 MICC;
- 11 b. On-site replacement outside of critical tree areas adjacent to other retained trees
12 making up a grove or stand of trees;
- 13 c. On-site replacement outside of critical tree areas; and,
- 14 d. Off-site in adjacent public right-of-way where explicitly authorized by the city.

15
16 2. Species. Replacement trees shall primarily be those species native to the Pacific Northwest.
17 In making a determination regarding the species of replacement trees, the city arborist shall
18 defer to the species selected by the property owner unless the city arborist determines that the
19 species selected is unlikely to survive for a period of at least 10 years, represents a danger or
20 nuisance, would threaten overhead or underground utilities or would fail to provide adequate
21 protection to any critical tree area.

22
23 3. Size.

- 24 a. Coniferous trees shall be at least 6 feet tall; and
- 25 b. Deciduous trees shall be at least 1.5 inches in caliper.

26 The city arborist may authorize the planting of smaller-sized replacement trees if the applicant
27 can demonstrate that smaller trees are more suited to the species, the site conditions,
28 neighborhood character, and the purposes of this section, and that such replacement trees will
29 be planted in sufficient quantities to meet the intent of this section. The city arborist shall not
30 authorize the planting of shrubs or bushes in lieu of required replacement trees.

31
32 4. Reduction. The city arborist may reduce the number of replacement trees as follows, where
33 other measures designed to mitigate the tree loss by restoring the tree canopy coverage and its
34 associated benefits are considered to be effective and consistent with the purposes of this
35 chapter. The city arborist may consider, but is not limited to, the following measures:

- 36 a. Replacement of hazardous, undesired, or short-lived trees with healthy new trees
37 that have a greater chance of long-term survival;
- 38 b. Restoration of critical tree areas with native vegetation; and,
- 39 c. Protection of small trees to provide for successional stages of tree canopy.

1
2 5. Timing. Replacement trees shall be planted in the wet season (October 1 through April 1),
3 following the applicable tree removal or, in the case of a development proposal, completion of
4 the development work, provided the city arborist may authorize an extension to ensure optimal
5 planting conditions for tree survival.
6

7 C. Fee-in-lieu. If the city arborist determines there is insufficient area to replant on the site or within the
8 adjacent public right-of-way, the city arborist may authorize payment of a fee-in-lieu provided:

9 1. There is insufficient area on the lot or adjacent right-of-way for proposed on-site tree
10 replacement to meet the tree replacement requirements of this chapter; or

11 2. Tree replacement or management provided within public right-of-way or a city park in the
12 vicinity will be of greater benefit to the community.

13 3. Fees provided in lieu of on-site tree replacement shall be determined based upon:

14 a. The expected tree replacement cost including labor, materials, and maintenance for
15 each replacement tree; and,

16 b. The most current Council of Tree and Landscaper Appraisers Guide for Plant
17 Appraisal.

18 4. Any fee in lieu is also optional for the applicant and requires an explicit written agreement.
19

20 D. Maintenance of Replacement Trees. The applicant shall maintain all replacement trees in a healthy
21 condition for a period of five years after planting. The applicant shall be obligated to replant any
22 replacement tree that dies, becomes diseased, or is removed during this five-year time period.
23

24 E. Private Utility Company. If the permit is granted to a private utility company and the property owner
25 is unwilling to place any replacement trees on the owner's property, the private utility company shall
26 pay to the city the amount necessary to purchase and plant replacement trees on public property
27 necessary to mitigate the impact of the removed trees based upon arborist industry standards. Monies
28 paid to the city for replacement trees shall be used for that purpose.
29

30 **19.10.080 Tree protection standards.**

31 A. To ensure long-term viability of trees identified for protection, permit plans and construction
32 activities shall comply with the then-existing Best Management Practices (BMP) – Managing Trees
33 During Construction, published by the International Society of Arboriculture, adopted by reference.
34 The tree protection plan shall be prepared by a qualified arborist and the plan shall be reviewed for
35 adequacy by the City arborist. All minimum required tree protection measures shall be shown on
36 the development plan set and tree re-planting / restoration / protection plan.
37

38 B. Alternative Methods. The city arborist may approve construction related activity or work within the
39 tree protection barriers if the city arborist concludes:

40 1. That such activity or work will not threaten the long term health of the retained tree(s); and,

41 2. That such activity or work complies with the protective methods and best building practices
42 established by the International Society of Arboriculture.
43

44 **19.10.090 Application requirements.**

1 The city shall establish and maintain a tree removal permit application form to allow property owners to
2 request city review of tree removal for compliance with applicable city regulations. The application shall
3 include at a minimum, the following:

4 A. General Information.

5 1. The name, address, telephone number of the applicant, the name, address, telephone
6 number of the property owner, and the street address of the property.

7 2. The proposed location, species, diameter, and number of trees proposed to be cut or public
8 tree proposed to be pruned.

9 3. The proposed location and number of any required replacement trees.

10 4. A site plan reflecting the location of large trees and the relative location of structures,
11 driveways, and buildings.

12 5. Additional information required by the City to confirm compliance with this Chapter or
13 Chapter 19.07 MICC.

14
15 B. Critical Tree Area. An application covering a tree located in a critical tree area, as defined in Chapter
16 19.16 MICC, shall include a proposed time schedule for the cutting, land restoration, implementation of
17 erosion control and other measures that will be taken in order to prevent damage to the critical tree
18 area.

19
20 C. Development plan set. An application for a development proposal that requires tree retention, and
21 that will result in the removal of one or more trees and as a result of construction work, shall include the
22 following:

23 1. Detailed site plan. The site plan shall include the following information at a minimum:

24 a. Location of all proposed improvements, including building footprint, access, utilities,
25 applicable setbacks, buffers, and required landscaped areas clearly identified. If a short
26 plat or subdivision is being proposed and the location of all proposed improvements
27 cannot be established, a phased tree retention plan review is required as described
28 below;

29 b. Accurate location of large trees on the subject property (surveyed locations may be
30 required). The site plan must also include the trunk location and critical root zone of
31 large trees that are on adjacent property with driplines extending over the subject
32 property line;

33 c. Trees labeled corresponding to the tree inventory numbering system;

34 d. Location of tree protection measures;

35 e. Indicate limits of disturbance (LOD) drawn to scale around all trees potentially
36 impacted by site disturbances resulting from grading, demolition, or construction
37 activities (including approximate LOD of off-site trees with overhanging driplines);

38 f. Proposed tree status (trees to be removed or retained) noted by an 'X' or by ghosting
39 out;

40 g. Proposed locations of any required replacement trees.

41 2. A Tree Retention Plan and Arborist Report. The tree retention plan shall contain the following
42 information:

43 a. A tree inventory containing the following:

- 1 i. A numbering system of all existing large trees on the subject property (with
2 corresponding tags on trees); the inventory shall also include large trees on
3 adjacent property with driplines extending into the development proposal site;
4 ii. Size (diameter);
5 iii. Proposed tree status (retained or removed);
6 iv. Tree type or species;
7 v. Brief general health or condition rating of these trees (i.e. poor, fair, good,
8 etc.)

9 b. An arborist report, prepared by a qualified arborist, containing the following:

- 10 i. A complete description of each tree's diameter, species, critical root zone,
11 limits of allowable disturbance, health, condition, and viability;
12 ii. A description of the method(s) used to determine the limits of allowable
13 disturbance (i.e., critical root zone, root plate diameter, or a case-by-case basis
14 description for individual trees);
15 iii. Any special instructions specifically outlining any work proposed within the
16 limits of the disturbance protection area (i.e., hand-digging, air spade, tunneling,
17 root pruning, any grade changes, clearing, monitoring, and aftercare);
18 iv. For trees not viable for retention, a description of the reason(s) for removal
19 based on poor health, high risk of failure due to structure, defects, unavoidable
20 isolation (windfirmness), or unsuitability of species, etc., and for which no
21 reasonable alternative action is possible must be given (pruning, cabling, etc.);
22 v. Describe the impact of necessary tree removal to the remaining trees,
23 including those in a grove or on adjacent properties;
24 vi. For development applications, a discussion of timing and installation of tree
25 protection measures. Such measures must include fencing and be in
26 accordance with the tree protection standards as outlined in MICC 19.10; and
27 vii. The suggested location and species of supplemental trees to be used when
28 required. The report shall include planting and maintenance specifications to
29 ensure long term survival.

30 3. Additional Information. The city arborist or code official may require additional
31 documentation, plans, or information as needed to ensure compliance with applicable city
32 regulations.

33
34 E. Peer review and conflict of interest.

- 35 1. The city may require peer review of the tree permit application by a qualified arborist to
36 verify the adequacy of the information and analysis. The applicant shall bear the cost of the peer
37 review.
38 2. The code official may require the applicant retain a replacement qualified arborist or may
39 require a peer review where the code official believes a conflict of interest exists. For example, if
40 an otherwise qualified arborist is employed by a tree removal company and prepares the
41 arborist report for a development proposal, a replacement qualified arborist or a peer review
42 may be required.

1 **19.10.100 Trees on public property.**

2 An application for a tree permit to cut a tree on public property or a request to have the city prune a
3 public tree located on a city street shall be reviewed by the city arborist based upon the following
4 conditions and criteria:

5
6 A. By the city. An annual tree permit will be issued to the city to cut any public trees necessary for public
7 safety, removal of hazardous trees, removal of diseased or dead trees, as part of the city's forest
8 management program or regular tree maintenance program or for construction work on public
9 property.

10
11 B. By private property owners in city street. A private property owner may apply for a tree permit to cut
12 or prune a public tree located on any city street if the owner demonstrates in the following order that all
13 of the criteria are satisfied:

- 14 1. The owner establishes that the tree is located on a city street;
- 15 2. The city arborist determines that the proposed pruning or cutting can be performed without
16 adversely affecting any critical tree areas;
- 17 3. Tree cutting. The city arborist determines that proposed tree removal is:
 - 18 i. Necessary for access to private property;
 - 19 ii. Necessary for installation of required public improvements (e.g. sidewalk, public
20 utilities, etc);
- 21 3. Tree pruning. The city arborist determines that proposed tree pruning is:
 - 22 i. Required to resolve a possible hazard to public or private health or safety; or,
 - 23 ii. Requested by a valid petition executed by at least 60 percent of the property owners
24 located within a 300-foot radius of the subject tree in favor of the proposed pruning of
25 the tree; and
- 26 5. In the case of tree cutting, the private property owner provides tree replacement consistent
27 with MICC 19.10.070.
- 28 6. The owner pays a fee to cover all costs associated with reviewing the pruning or cutting
29 request;
- 30 7. The pruning or cutting is performed at the sole cost and expense of the private property
31 owner; and,
- 32 7. Tree topping is prohibited.

33
34 C. Pruning or cutting of trees within a public park by a private property owner is prohibited.
35

36 **19.10.110 Seasonal development limitations.**

37 No cutting of trees located in geologic hazard areas or protected slope areas is allowed between
38 October 1 and April 1 unless: (i) a tree permit with explicit authorization for removal between October 1
39 and April 1 has been granted; or (ii) removal is required due to an emergency situation involving
40 immediate danger to life or property. The city arborist may authorize tree removal between October 1
41 and April 1 if the city arborist determines that such environmentally critical areas will not be adversely
42 impacted by the proposed cutting and the applicant demonstrates compelling justification based on a
43 geotechnical evaluation of the site. The city arborist may require hydrology, soils and storm water
44 studies, erosion control measures, restoration plans, and/or an indemnification/release agreement.

1
2 **19.10.120 Rounding.**

3 When the retention or replacement calculations results in a fraction, the fraction shall be rounded to the
4 nearest whole number as follows:

5 A. Fractions of 0.50 or above shall be rounded up to the closest whole number; and

6 B. Fractions below 0.50 shall be rounded down to the closest whole number.

7
8 **19.10.130 Bald eagle and other federal and state requirements.**

9 In addition to any requirement of this chapter, persons must comply with all applicable federal and state
10 laws, rules and regulations including without limitation the Endangered Species Act, the Bald Eagle
11 Protection Act and the Migratory Bird Treaty Act, as now existing or hereinafter adopted or amended.

12
13 **19.10.140 Nuisance abatement.**

14 A. In addition to the requirements of this Chapter 19.10 MICC, trees and vegetation which meet the
15 definition of a nuisance shall be subject to the provisions of Chapter 8.24 MICC, Nuisance Control Code.

16
17 B. In addition to the provisions of Chapter 8.24 MICC, Nuisance Control Code, the following
18 requirements shall apply to trees and vegetation:

19
20 1. Branches over roads shall be trimmed to a minimum of 12 feet above the road surface. (see
21 Figure 1).

22
23 2. Branches over sidewalks shall be trimmed to a minimum of eight feet above the sidewalk and
24 one foot behind the sidewalk (see Figure 1).

25
26 3. Street trees and other vegetation will be spaced according to the following spacing
27 requirements to facilitate the safe flow of traffic (see Figure 2):

28
29 a. No tree plantings are allowed within a 30-foot sight triangle at any street intersection.

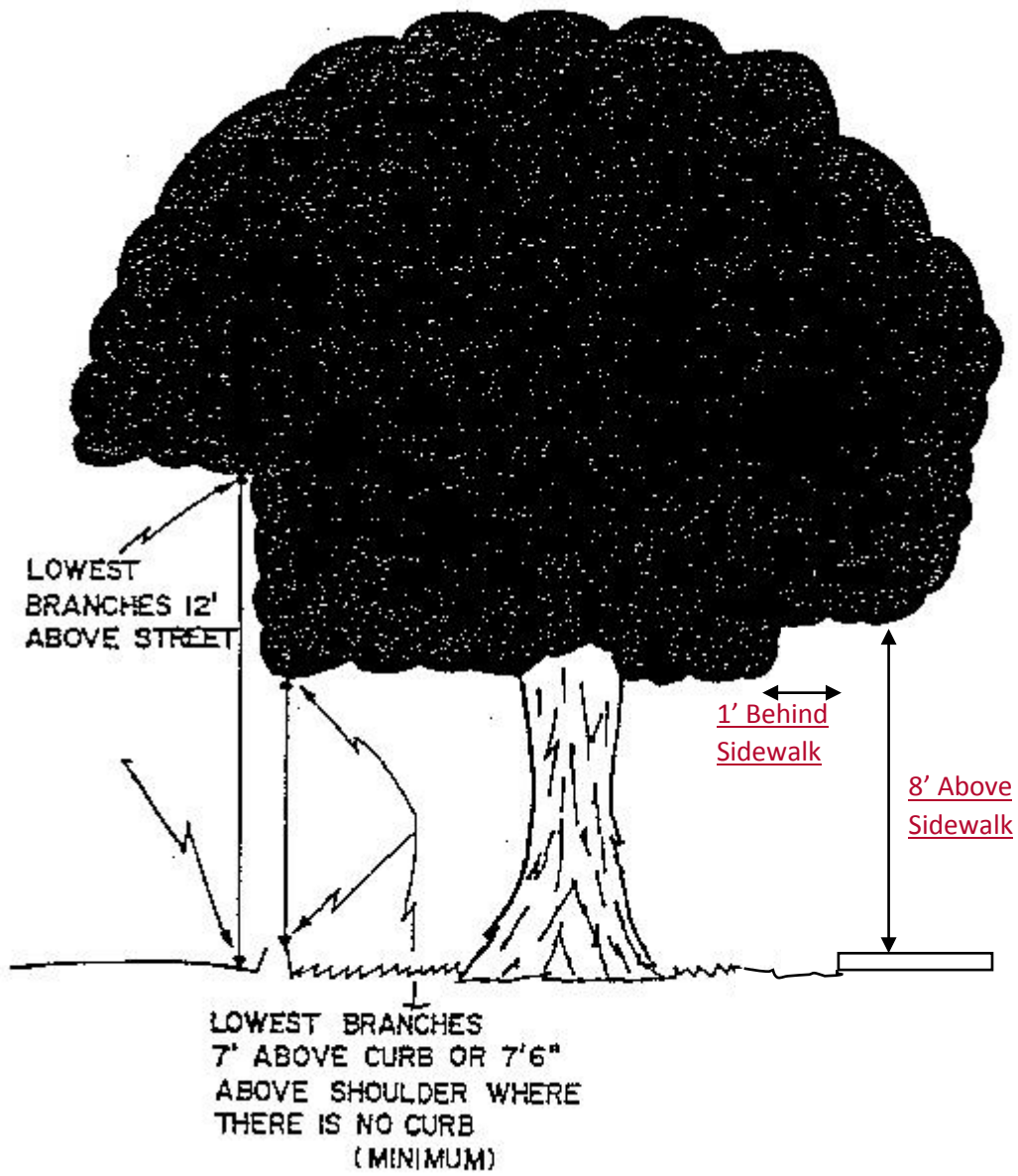
30
31 b. Shrubs shall not exceed 36 inches in height above the street level within this triangle.

32
33 c. Ten-foot minimum spacing shall be observed for small trees.

34
35 d. Hedges are not allowed between the sidewalk and the curb, and must be planted at
36 least five feet behind the sidewalk.

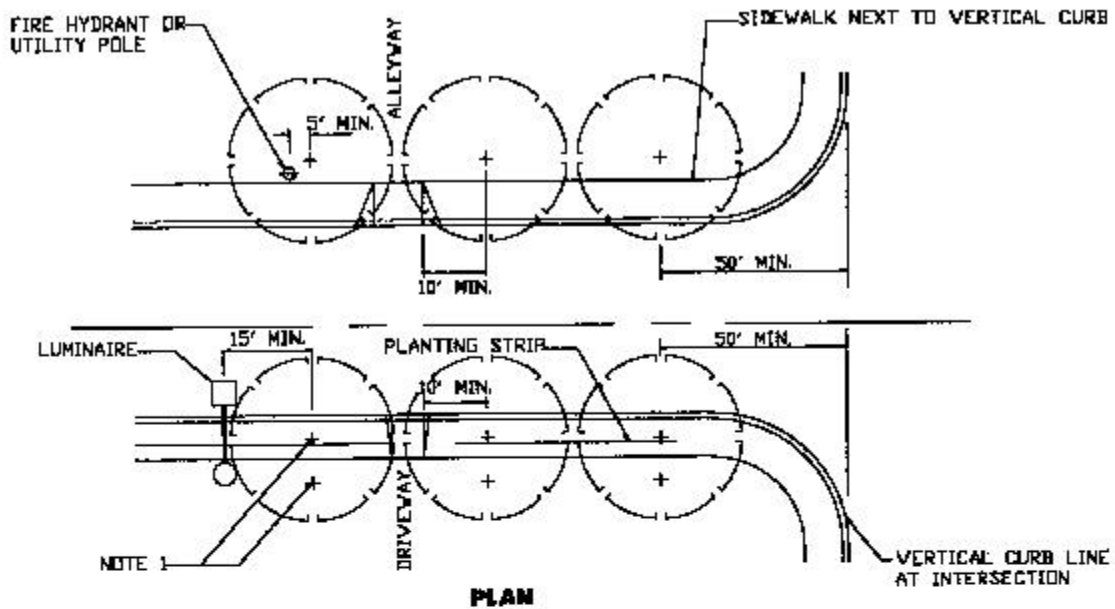
37
38 e. Hedges must be trimmed at least three feet behind the sidewalk.

39
40 f. Plantings of trees, shrubs or hedges are not allowed between the street/road edge
41 and a ditch.




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Figure 1



NOTES:

1. TREES SHALL GENERALLY BE PLANTED BACK OF THE SIDEWALK. PLANTING STRIPS WILL BE APPROVED ONLY AS PART OF A LANDSCAPING PLAN IN WHICH PLANT MAINTENANCE, LANDSCAPING PLAN IN COMPATIBILITY WITH UTILITIES, AND TRAFFIC SAFETY ARE DULY CONSIDERED.
2. IF PLANTING STRIPS ARE APPROVED:
 - A. MIN. DISTANCE FROM CENTER OF ANY TREE TO NEAREST EDGE OF VERTICAL CURB SHALL BE 4 FEET.
 - B. TREES SHALL BE STAKED IN A MANNER NOT TO OBSTRUCT SIDEWALK TRAFFIC.
 - C. IN CASE OF BLOCK-OUTS, MIN. CLEAR SIDEWALK WIDTH SHALL BE 5 FEET IN RESIDENTIAL OR 8 FEET IN BUSINESS DISTRICTS.
3. ON BUS ROUTES, PLANS SHALL BE COORDINATED WITH METRO SERVICE PLANNING.

	CITY OF MERCER ISLAND STANDARD DETAILS URBAN FORESTRY
STREET TREE STANDARDS	
1-1-2000	NO SCALE

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Figure 2

19.10.150 Appeals.

1 Any person or persons aggrieved by any action or decision of city staff made pursuant to any section of
2 this chapter, may appeal such action or decision in accordance with the appeal procedure set forth in
3 Chapter 19.15 MICC.

4
5 **19.10.160 Enforcement.**

6 A. Violation. It is a violation of this chapter for any person to fail to comply with the requirements of this
7 chapter.

8
9 **B. Civil Penalty and Remediation.**

10 1. Civil Penalty. The penalty for violating this chapter shall be a fine equal to up to three times
11 the value of the damaged or cut tree or removed vegetative cover, plus the cost of reasonable
12 remediation. Trees and other vegetation shall be appraised according to the method specified
13 by the Council of Landscape and Tree Appraisers, most current edition.

14 2. Remediation. Remediation for tree removed in violation of this chapter shall include, but is
15 not limited to, the following:

- 16 a. Removal of the remaining plant parts or debris;
- 17 b. Preparation of a re-planting plan in a form approved by the code official for re-
18 planting the area where trees were removed in violation of this chapter;
- 19 c. Payment of the costs to review, approve, and administer the remediation process;
- 20 d. Installation of the required re-plantings as reflected on the re-planting plan; and,
- 21 e. Maintenance of the required re-plantings for a period of five years.

22
23 C. Tree retention enforcement. Trees identified for retention through the approval of development
24 proposal that are subsequently removed, or are damaged to the extent that removal is required, with
25 prior written approval by the City arborist, whether the removal or damage is intentional or
26 unintentional, shall result in a civil penalty pursuant to section "B." above, in addition to required
27 replanting and remediation. The code official may waive the civil penalty if the code official determines
28 that appropriate tree protection standards were in place and maintained and natural disaster or events
29 entirely outside the knowledge and control of the property owner, resulted in the tree loss.

30
31
32 **19.10.010 Purpose.**

33 ~~— These regulations are adopted to promote the public health, safety and general welfare of the~~
34 ~~citizens of Mercer Island, including minimizing erosion, siltation and water pollution in Lake~~
35 ~~Washington, surface water and ground water runoff, risks of slides, and the need for additional~~
36 ~~storm drainage facilities; preserving trees for the reduction of noise, wind protection, slope~~
37 ~~stabilization, animal habitat, and reduction in air pollution; removing diseased or hazardous trees;~~
38 ~~implementing the city's comprehensive plan; designating and preserving historical trees; and~~
39 ~~providing for the delivery of reliable utility service, reasonable development of property and~~
40 ~~reasonable preservation or enhancement of property views.~~

41
42 **19.10.020 Permit requirements.**

43 ~~approximate approximate~~

1 ~~A. No Permit Required. Except as otherwise provided in subsection B of this section, no tree permit is~~
2 ~~required for an owner or an owner's agent to cut or prune trees located on the owner's property as~~
3 ~~follows:~~

4
5 ~~1. Outside Critical Tree Area. No tree permit is required to cut any tree located outside a critical~~
6 ~~tree area;~~

7
8 ~~2. Pruning. No tree permit is required to perform pruning of any tree; and~~

9
10 ~~3. Size of Tree. No tree permit is required to cut any small tree.~~

11 ~~B. Permit Required. A tree permit is required to cut a tree as follows:~~

12
13
14 ~~1. Construction Work. A tree permit is required to cut any large tree as a result of construction~~
15 ~~work;~~

16
17 ~~2. Landmark Tree/Grove. A tree permit is required to cut a landmark tree or any tree located in~~
18 ~~a landmark grove;~~

19
20 ~~3. Critical Tree Area. A tree permit is required to cut any large tree located in a critical tree area;~~

21
22 ~~4. Commercial Zone. A tree permit is required to cut any large tree located in a commercial~~
23 ~~zone;~~

24
25 ~~5. Emergency. A tree on private property may be cut without a tree permit in an emergency~~
26 ~~situation involving immediate danger to life or property so long as the city arborist is notified~~
27 ~~within seven days of the tree having been cut, is provided such additional information as the city~~
28 ~~arborist requests in order to verify the emergency, and a tree permit is obtained within 20 days~~
29 ~~following the cutting of the tree if a tree permit is required under this section;~~

30
31 ~~6. Public Tree.~~

32
33 ~~a. By the City. The city is obligated to comply with the permit requirements as set forth~~
34 ~~in this chapter;~~

35
36 ~~b. By Private Property Owners. No private property owner may cut or prune a public~~
37 ~~tree. A private property owner can request the city to prune a tree located on any city~~
38 ~~street subject to the conditions set forth in MICC 19.10.040(A)(2);~~

39
40 ~~7. Private Utility Company. A tree permit is required for a private utility company to cut any tree.~~

41
42
43 ~~19.10.030 Seasonal development limitations.~~

1 No cutting of trees located in geologic hazard areas or protected slope areas is allowed between
2 October 1 and April 1 unless: (i) an administrative waiver has been granted; or (ii) it is required due to an
3 emergency situation involving immediate danger to life or property. The city arborist may grant an
4 administrative waiver to this seasonal development limitation if the city arborist determines that such
5 environmentally sensitive areas will not be adversely impacted by the proposed cutting and the
6 applicant demonstrates compelling justification by a geotechnical evaluation of the site. The city arborist
7 may require hydrology, soils and storm water retention studies, erosion control measures, restoration
8 plans, and/or an indemnification/release agreement.

9
10
11 **19.10.040 Criteria.**

12 **A. Trees on Public Property.** An application for a tree permit to cut a tree on public property or a request
13 to have the city prune a public tree located on a city street shall be reviewed by the city arborist based
14 upon the following conditions and criteria:

15
16 1. **By the City.** An annual tree permit will be issued to the city to cut any public trees necessary for public
17 safety, removal of hazardous trees, removal of diseased or dead trees, as part of the city's forest
18 management program or regular tree maintenance program or for construction work on public
19 property.

20
21 2. **By Private Property Owners.** A private property owner may request the pruning of a public tree
22 located on any city street if the owner demonstrates in the following order that all of the criteria are
23 satisfied:

24
25 a. The owner establishes that the tree is located on a city street;

26
27 b. The owner submits a valid petition executed by at least 60 percent of the property owners
28 located within a 300-foot radius of the subject tree in favor of the proposed pruning of the tree;

29
30 c. The city arborist determines that the proposed pruning can be performed without adversely
31 affecting any critical tree areas;

32
33 d. The owner pays a fee to cover all costs associated with reviewing the pruning request; and

34
35 e. The pruning is performed by the city but at the sole cost and expense of the private property owner.

36 **B. Trees on Private Property.** When a tree permit is required to cut a tree on private property, the tree
37 permit will be granted if it meets any of the following criteria:

38
39 1. It is necessary for public safety, removal of hazardous trees, or removal of diseased or dead trees;

40
41 2. It is necessary to enable construction work on the property to proceed and the owner has used
42 reasonable best efforts to design and locate any improvements and perform the construction work in a
43 manner consistent with the purposes set forth in MICC 19.10.010;

1 ~~3. It is necessary to enable any person to satisfy the terms and conditions of any covenant, condition,~~
2 ~~view easement or other easement, or other restriction encumbering the lot that was recorded on or~~
3 ~~before July 31, 2001; and subject to MICC 19.10.080(A)(2);~~
4

5 ~~4. It is part of the city's forest management program or regular tree maintenance program and the city is~~
6 ~~the applicant;~~
7

8 ~~5. The permit seeks to cut one of the following common, short lived "weedy" tree species: Alder, Bitter~~
9 ~~Cherry, or Black Cottonwood; or~~
10

11 ~~6. It is desirable for the enhancement of the ecosystem or slope stability based upon professional~~
12 ~~reports in form and content acceptable to the city arborist.~~
13

14 ~~**C. Trees Cut/Pruned by Private Utility Companies.** A tree permit will be issued to private utility~~
15 ~~companies to cut trees located on public or private property if necessary for public safety, removal of~~
16 ~~hazardous trees, removal of diseased or dead trees, as part of any private utility tree maintenance~~
17 ~~program approved by the city, or for construction work. Regardless of whether or not a permit is~~
18 ~~required, all cutting or pruning of trees by private utility companies shall be performed under the~~
19 ~~supervision of a certified arborist and at the sole cost and expense of the utility company.~~
20 ~~retention~~
21

22 ~~**19.10.050 Commission review required in commercial zones.**~~

23 ~~A tree permit covering regulated improvements located in a commercial zone, that have previously~~
24 ~~received design commission approval, must first be reviewed and approved by the city's design~~
25 ~~commission prior to permit issuance by the city.~~
26

27 ~~**19.10.060 Tree replacement.**~~

28 ~~Any trees that are cut pursuant to a tree permit shall be replaced on the subject property as specified in~~
29 ~~this section.~~
30

31 ~~A. Private Utility Company. If the permit is granted to a private utility company and the property owner~~
32 ~~is unwilling to place any replacement trees on the owner's property, the private utility company shall~~
33 ~~pay to the city the amount necessary to purchase and plant replacement trees on public property~~
34 ~~necessary to mitigate the impact of the removed trees based upon arborist industry standards. Monies~~
35 ~~paid to the city for replacement trees shall be used for that purpose.~~
36

37 ~~B. Species. In making a determination regarding the species of replacement trees, the city arborist shall~~
38 ~~defer to the species selected by the property owner unless the city arborist determines that the species~~
39 ~~selected is unlikely to survive for a period of at least 10 years, represents a danger or nuisance, would~~
40 ~~threaten overhead or underground utilities or would fail to provide adequate protection to any critical~~
41 ~~tree area.~~
42

43 ~~C. Size. All replacement trees shall be at least six feet tall, unless a smaller size tree or shrub is approved~~
44 ~~by the city arborist.~~

1
2 ~~D. Replacement Trees — Number. In making a determination regarding the number of replacement~~
3 ~~trees required, the city arborist shall apply a replacement ratio based on a sliding scale of 0:1 up to 4:1,~~
4 ~~depending upon the criteria in the following priority order:~~

5
6 ~~1. Percentage of slope, slope stability, topography and general soil conditions;~~

7
8 ~~2. Trunk size and canopy of tree to be cut and trunk size and canopy of replacement tree;~~

9
10 ~~3. Size and shape of lot and area available to be replanted; and~~

11
12 ~~4. Proximity to any critical tree area and/or the existence and retention of vegetative cover in any critical~~
13 ~~tree area.~~

14
15 ~~E. Maintenance of Replacement Trees. The applicant shall maintain all replacement trees in a healthy~~
16 ~~condition for a period of two years after planting. The applicant shall be obligated to replant any~~
17 ~~replacement tree that dies, becomes diseased or is removed during this two-year time period.~~

18
19
20 **~~19.10.070 Bald eagle and other federal and state requirements.~~**

21 ~~In addition to any requirement of this chapter, persons must comply with all applicable federal and state~~
22 ~~laws, rules and regulations including without limitation the Endangered Species Act, the Bald Eagle~~
23 ~~Protection Act and the Migratory Bird Treaty Act, as now existing or hereinafter adopted or amended.~~

24
25
26 **~~19.10.080 Permit applications.~~**

27 ~~A. Form. An application for a tree permit shall be submitted on a form provided by the city and shall~~
28 ~~include the following information:~~

29
30 ~~1. General Information.~~

31
32 ~~a. The applicant shall give the name, address and telephone number of the applicant~~
33 ~~and owner of the property and the street address.~~

34
35 ~~b. The applicant must provide information on the proposed location, species, diameter~~
36 ~~and number of trees proposed to be cut or public tree proposed to be pruned.~~

37
38 ~~c. The applicant must agree to pay all costs of cutting, pruning, removing debris,~~
39 ~~cleaning, purchasing and planting replacement trees and any traffic control needed.~~

40
41 ~~2. Critical Tree Area. An application covering a tree located in a critical tree area shall include a~~
42 ~~proposed time schedule for the cutting, land restoration, implementation of erosion control and~~
43 ~~other measures that will be taken in order to prevent damage to the critical tree area.~~

1 3. Construction Work. An application covering a tree to be cut as a result of construction work
2 shall include the following:

3
4 a. Plot Plan. Two prints of the plot plan at a scale of one inch equals 10 feet (1" = 10') or
5 larger. The scale and north indicator shall be given on the plan. The plot plan shall:

6
7 i. Indicate topography by contours at a minimum of five-foot intervals, and the
8 grading by dashed contour lines for existing grades and by solid contour lines for
9 existing grades to be changed. The entire area to be cut and/or filled shall be
10 indicated, and temporary storage of any excavated or fill material also
11 indicated;

12
13 ii. Indicate the location of existing and proposed improvements including, but
14 not limited to, structures, driveways, ponds, the location of building (zoning)
15 setbacks and grade changes; and

16
17 iii. Indicate the location, diameter and/or size, and species of all large trees.
18 Trees proposed to be cut shall be identified and differentiated from those trees
19 not being cut. For a permit involving any critical tree area, the applicant shall
20 also identify vegetative cover that will be retained or removed.

21
22 b. Restoration/Protection Plan. An applicant shall provide a plan for protecting trees
23 that are not intended to be cut, a plan for conducting all construction work in
24 accordance with best construction practices and a plan for erosion control and
25 restoration of land during and immediately following the construction period.

26
27 4. Public Trees. An application for a permit by a private utility company to cut a public tree
28 pursuant to MICC 19.10.040(C) or by a private property owner to prune a public tree on any city
29 street pursuant to MICC 19.10.040 (A)(2), shall include all such information as the city arborist
30 may require in order to verify that all conditions of those sections have been satisfied. If there is
31 a dispute as to whether a tree is located on public property or private property, the city arborist
32 may require a survey, at the applicant's expense, that is not more than one year old indicating
33 the boundaries of the private property and the public property.

34
35 B. City Review. The city arborist shall complete a review and make a decision within 30 days from the
36 date a complete application is submitted unless an extension, not to exceed 20 days, is authorized by
37 the city manager or designee.

38
39 C. Permit Expiration. Any permit granted hereunder shall expire one year from the date of issuance.
40 Upon a showing of good cause, a permit may be extended for one year. Any material change in plans or
41 information from that presented with the permit application that occurs prior to the cutting requires
42 submittal of an amended application for review and approval by the city arborist. The permit may be
43 suspended or revoked by the city arborist because of incorrect material information supplied or any
44 violation of the provisions of this chapter.

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19.10.090 Nuisance abatement.

A. Trees and vegetation which meet the definition of a nuisance shall be subject to the provisions of Chapter 8.24 MICC, Nuisance Control Code.

B. In addition to the provisions of Chapter 8.24 MICC, Nuisance Control Code, the following requirements shall apply to trees and vegetation:

1. Branches over roads shall be trimmed to a minimum of 12 feet above the road surface. (see Figure 1).

2. Branches over sidewalks shall be trimmed to a minimum of eight feet above the sidewalk and one foot behind the sidewalk (see Figure 1).

3. Street trees and other vegetation will be spaced according to the following spacing requirements to facilitate the safe flow of traffic (see Figure 2):

a. No tree plantings are allowed within a 30-foot sight triangle at any street intersection.

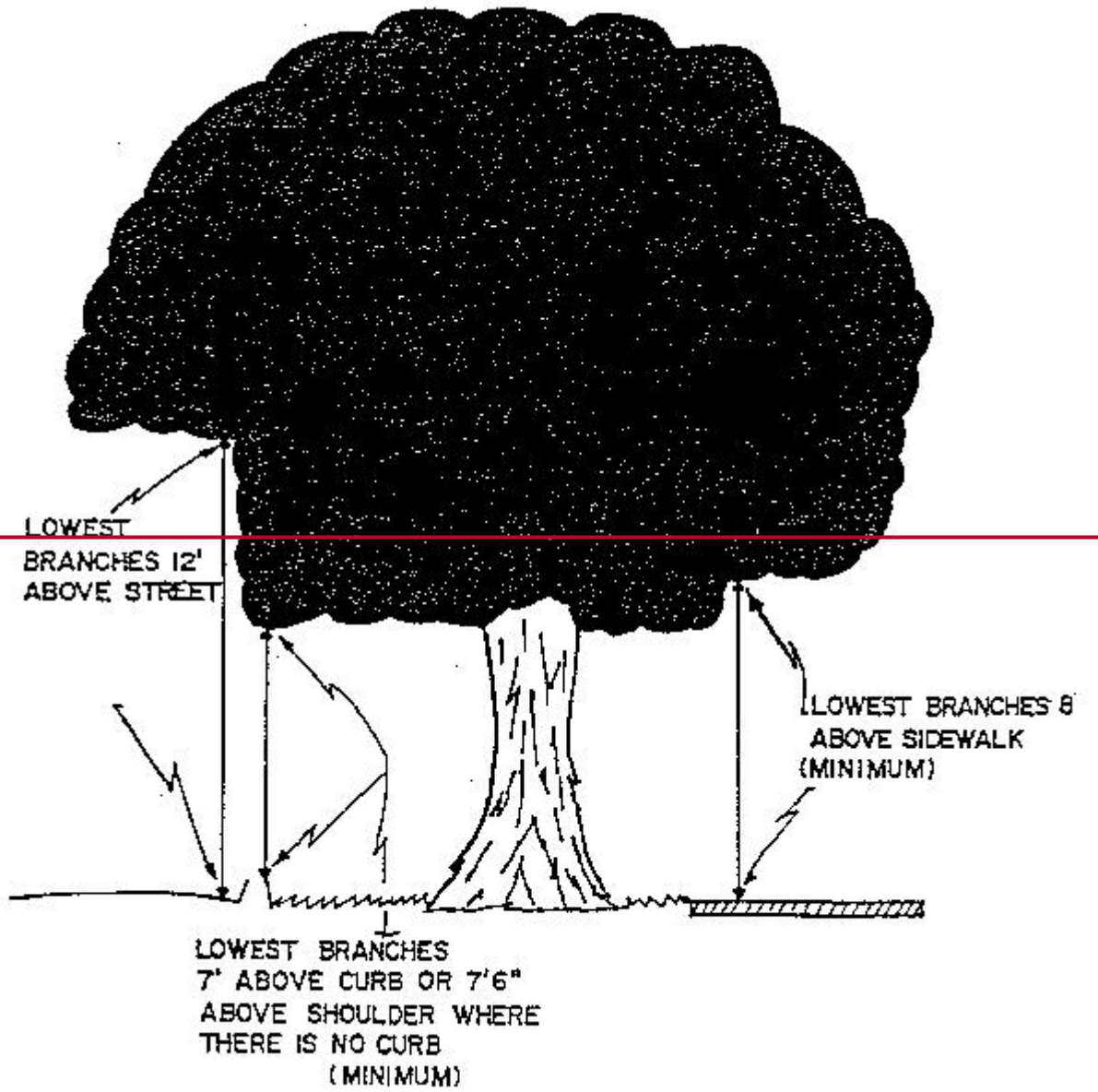
b. Shrubs shall not exceed 36 inches in height above the street level within this triangle.

c. Ten-foot minimum spacing shall be observed for small trees.

d. Hedges are not allowed between the sidewalk and the curb, and must be planted at least five feet behind the sidewalk.

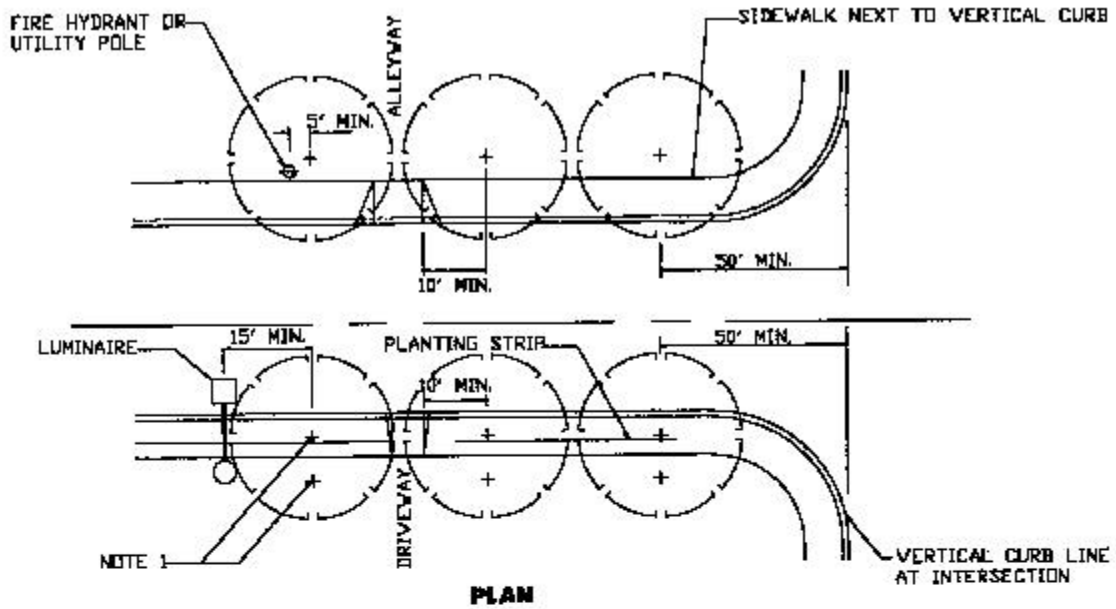
e. Hedges must be trimmed at least three feet behind the sidewalk.

f. Plantings of trees, shrubs or hedges are not allowed between the street/road edge and a ditch.




- 1
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Figure 1



NOTES:

1. TREES SHALL GENERALLY BE PLANTED BACK OF THE SIDEWALK. PLANTING STRIPS WILL BE APPROVED ONLY AS PART OF A LANDSCAPING PLAN IN WHICH PLANT MAINTENANCE, LANDSCAPING PLAN IN COMPATIBILITY WITH UTILITIES, AND TRAFFIC SAFETY ARE DULY CONSIDERED.
2. IF PLANTING STRIPS ARE APPROVED:
 - A. MIN. DISTANCE FROM CENTER OF ANY TREE TO NEAREST EDGE OF VERTICAL CURB SHALL BE 4 FEET.
 - B. TREES SHALL BE STAKED IN A MANNER NOT TO OBSTRUCT SIDEWALK TRAFFIC.
 - C. IN CASE OF BLOCK-OUTS, MIN. CLEAR SIDEWALK WIDTH SHALL BE 5 FEET IN RESIDENTIAL OR 8 FEET IN BUSINESS DISTRICTS.
3. ON BUS ROUTES, PLANS SHALL BE COORDINATED WITH METRO SERVICE PLANNING.

	CITY OF MERCER ISLAND STANDARD DETAILS URBAN FORESTRY
STREET TREE STANDARDS	
1-1-2000	NO SCALE

1
 2 **Figure 2**
 3
 4
 5 **19.10.100 Appeals.**

1 Any person or persons aggrieved by any action or decision of city staff made pursuant to any section of
2 this chapter, may appeal such action or decision to the planning commission in accordance with the
3 appeal procedure set forth in MICC 19.15.020(J).
4

5
6 **19.10.110 Fees.**

7 Fees shall be set forth in a schedule adopted by the city council by resolution with any modifications,
8 which will be made from time to time by the city council. Fees shall be based on the time required to
9 review and inspect applications subject to the provisions of this chapter.
10

11
12 **19.10.120 Enforcement.**

13 A. Violation. It is a violation of this chapter for any person to fail to comply with the requirements of this
14 chapter.
15

16 B. Civil Penalty. The penalty for violating this chapter shall be a fine equal to up to three
17 times the value of the damaged or cut tree or removed vegetative cover, plus the cost
18 of reasonable remediation. Trees and other vegetation shall be appraised according to
19 the method specified by the Council of Landscape and Tree Appraisers, most current
20 edition. Reasonable remediation is the cost to develop a plan of remediation and
21 remove the remaining plant parts or debris, the cost to clean up the area, the cost to
22 replant the area, and the cost to administer the remediation process.
23

24
25 **19.10.130 Best pruning practices.**

26 The city arborist shall prepare and distribute educational materials describing the best practices,
27 policies, techniques, methods and procedures for pruning trees.
28

29
30 **19.10.140 Landmark trees.**

31 A. Designation of Landmark Trees and Landmark Groves.
32

33 1. The city shall maintain a register of landmark trees and landmark groves.
34

35 2. A property owner may propose to the city that a tree or grove of trees located on his or her
36 private property be designated as a landmark tree or landmark grove. Any city resident may
37 propose to the city that a tree or grove of trees located on public property be designated as a
38 landmark tree or landmark grove. No tree or grove of trees may be designated without the
39 approval of the property owner(s) on which the tree or grove, or any portion of the tree's
40 branches or canopy, is located. Once such approval is given, however, it may not subsequently
41 be withdrawn by the property owner or by a subsequent property owner.
42

1 3. Upon receipt of a proposed designation and the approval of the property owner, the city
2 arborist shall determine whether the tree or grove satisfies the definition of landmark tree or
3 landmark grove.

4
5 4. If the city arborist approves the proposed designation, it shall be memorialized in a covenant
6 signed by the city and the property owner(s) and in form acceptable to the city attorney. The
7 covenant shall require that the tree(s) or grove be maintained in a manner that is consistent
8 with the provisions of this section. The covenant shall be recorded by the county auditor. The
9 city shall pay recording fees. The covenant and designation shall be effective from the date of
10 recording until such time as a tree permit has been issued for the cutting of the tree or grove of
11 trees.

12
13 5. Upon request of a property owner, the city arborist shall provide reasonable advice and
14 consultation on maintenance of any landmark tree or landmark grove without charge to the
15 property owner.

16
17 **B. Tree Permit Requirements.**

18
19 1. A tree permit to cut a landmark tree or a tree that is in a landmark grove as a result of
20 construction work will only be granted if the applicant has used reasonable best efforts to
21 design and locate the project so as to avoid having to cut the landmark tree or any trees in the
22 landmark grove.

23
24 2. A tree permit to cut a landmark tree or a tree in a landmark grove other than as a result of
25 construction work will only be granted if the applicant demonstrates that the tree removal is
26 necessary for safety, removal of hazardous trees, removal of diseased or dead branches or trees,
27 or if retention of the tree or grove will have a material, adverse and unavoidable impact on the
28 use of the property the use of the property.

1 Chapter 19.15
2 ADMINISTRATION

3
4
5 **19.15.010 General procedures.**

6
7 ...

8
9 D. Actions. There are four categories of actions or permits that are reviewed under the provisions of the
10 development code.

11
12 1. Ministerial Actions. Ministerial actions are based on clear, objective and nondiscretionary
13 standards or standards that require the application of professional expertise on technical issues.

14
15 2. Administrative Actions. Administrative actions are based on objective and subjective
16 standards that require the exercise of limited discretion about nontechnical issues.

17
18 3. Discretionary Actions. Discretionary actions are based on standards that require substantial
19 discretion and may be actions of broad public interest. Discretionary actions are only taken after
20 an open record hearing.

21
22 4. Legislative Actions. Legislative actions involve the creation, amendment or implementation of
23 policy or law by ordinance. In contrast to the other types of actions, legislative actions apply to
24 large geographic areas and are of interest to many property owners and citizens. Legislative
25 actions are only taken after an open record hearing.

26
27 E. Summary of Actions and Authorities. The following is a nonexclusive list of the actions that the city
28 may take under the development code, the criteria upon which those decisions are to be based, and
29 which boards, commissions, elected officials, or city staff have authority to make the decisions and to
30 hear appeals of those decisions.

ACTION	DECISION AUTHORITY	CRITERIA	APPEAL AUTHORITY
Ministerial Actions			
Tree Removal Permit	Code official	Chapter 19.10 MICC	Hearing examiner
Right-of-Way Permit	City engineer	Chapter 19.09 MICC	Hearing examiner
Home Business Permit	Code official	MICC 19.02.010	Hearing examiner
Special Needs Group Housing Safety Determination	Police chief	MICC 19.06.080(A)	Hearing examiner

ACTION	DECISION AUTHORITY	CRITERIA	APPEAL AUTHORITY
Lot Line Revision	Code official	Chapter 19.08 MICC	Hearing examiner
Design Review – Minor Exterior Modification Outside Town Center	Code official	MICC 19.15.040 , Chapters 19.11 and 19.12 MICC	Design commission
Design Review – Minor Exterior Modification in Town Center with a Construction Valuation (as defined by MICC 17.14.010) Less Than \$100,000	Code official	Chapters 19.11 and 19.12 MICC, MICC 19.15.040	Design commission
Design Review – Minor Exterior Modification in Town Center with a Construction Valuation (as defined by MICC 17.14.010) \$100,000 or Greater	Design commission	Chapters 19.11 and 19.12 MICC, MICC 19.15.040	Hearing examiner
Final Short Plat Approval	Code official	Chapter 19.08 MICC	Superior court
Seasonal Development Limitation Waiver	Building official or city arborist	MICC 19.10.030 , 19.07.060 (D)(4)	Hearing examiner
Shoreline Exemption	Code official	MICC 19.07.110 and 19.15.020 (G)(6)(c)(i)	Hearing examiner ¹
Major Single-Family Dwelling Building Permit	Code official	Chapter 19.02 MICC but not MICC Title 15 or 17	Hearing Examiner
Administrative Actions			
Accessory Dwelling Unit Permit	Code official	MICC 19.02.030	Hearing examiner
Preliminary Short Plat	Code official	Chapter 19.08 MICC	Hearing examiner
Deviation	Code official	MICC 19.15.020 (G), 19.01.070 , 19.02.050(F) , 19.02.020(C)(4) and (D)(3)	Hearing examiner
Critical Areas Determination	Code official	Chapter 19.07 MICC	Hearing Examiner

ACTION	DECISION AUTHORITY	CRITERIA	APPEAL AUTHORITY
Shoreline – Substantial Development Permit	Code official	MICC 19.07.110 and 19.15.020(G)(6)	Shoreline hearings board
SEPA Threshold Determination	Code official	MICC 19.07.120	Hearing Examiner
Short Plat Alteration and Vacations	Code official	MICC 19.08.010(G)	Hearing examiner
Long Plat Alteration and Vacations	City council via hearing examiner	MICC 19.08.010(F)	Superior court
Temporary Encampment	Code official	MICC 19.06.090	Superior court
Wireless Communications Facility	Code official	MICC 19.06.040	Hearing examiner
Wireless Communications Facility Height Variance	Code official	MICC 19.01.070 , 19.06.040(H) and 19.15.020(G)	Hearing examiner
Minimum Parking Requirement Variances for MF, PBZ, C-O, B and P Zones	Code official via design commission and city engineer	MICC 19.01.070 , 19.03.020(B)(4) , 19.04.040(B)(9) , 19.05.020(B)(9) and 19.15.020(G)	Hearing examiner
Development Code Interpretations	Code official	MICC 19.15.020(L)	Hearing Examiner ⁴
Discretionary Actions			
Conditional Use Permit	Hearing examiner	MICC 19.11.150(B) , 19.15.020(G)	Superior Court
Reclassification (Rezone)	City council via hearing examiner ²	MICC 19.15.020(G)	Superior court
Formal Design Review – Major New Construction	Design commission	MICC 19.15.040 , Chapters 19.11 and 19.12 MICC	Hearing examiner
Preliminary Long Plat Approval	City council via hearing examiner ²	Chapter 19.08 MICC	Superior court
Final Long Plat Approval	City council via code official	Chapter 19.08 MICC	Superior court
Variance	Hearing examiner	MICC 19.15.020(G) , 19.01.070	Superior court

ACTION	DECISION AUTHORITY	CRITERIA	APPEAL AUTHORITY
Variance from Short Plat Acreage Limitation	Code official	MICC 19.08.020	Hearing examiner
Critical Areas Reasonable Use Exception	Hearing examiner	MICC 19.07.030 (B)	Superior court
Street Vacation	City council via planning commission ²	MICC 19.09.070	Superior court
Shoreline Conditional Use Permit	Code official and Department of Ecology ³	MICC 19.15.020 (G)(6)	State Shorelines Hearings Board
Shoreline Variance	Code official and Department of Ecology ³	MICC 19.15.020 (G)(6)	State Shorelines Hearings Board
Impervious Surface Variance	Hearing examiner	MICC 19.02.0520 (D)(4)	Superior court
Legislative Actions			
Code Amendment	City council via planning commission ²	MICC 19.15.020 (G)	Growth management hearings board
Comprehensive Plan Amendment	City council via planning commission ²	MICC 19.15.020 (G)	Growth management hearings board
¹ Final rulings granting or denying an exemption under MICC 19.15.020 (G)(6) are not appealable to the shoreline hearings board (SHB No. 98-60).			
² The original action is by the planning commission or hearing examiner which holds a public hearing and makes recommendations to the city council which holds a public meeting and makes the final decision.			
³ Must be approved by the city of Mercer Island prior to review by DOE per WAC 173-27-200 and RCW 90.58.140 (10).			
⁴ The development code interpretation may be appealed as applied to a project review as part of an appeal of the land use action.			

1
2 **19.15.020 Permit review procedures.**

3 The following are general requirements for processing a permit application under the development
4 code. Additional or alternative requirements may exist for actions under specific code sections (see
5 MICC 19.07.080, 19.07.110, and 19.08.020).
6

7 A. Preapplication. Applicants for development permits are encouraged to participate in informal
8 meetings with city staff and property owners in the neighborhood of the project site. Meetings with the
9 staff provide an opportunity to discuss the proposal in concept terms, identify the applicable city
10 requirements and the project review process. Meetings or correspondence with the neighborhood serve
11 the purpose of informing the neighborhood of the project proposal prior to the formal notice provided
12 by the city.
13

14 B. Application.

15
16 1. All applications for permits or actions by the city shall be submitted on forms provided by the
17 development services group. An application shall contain all information deemed necessary by
18 the code official to determine if the proposed permit or action will comply with the
19 requirements of the applicable development regulations. The applicant for a development
20 proposal shall have the burden of demonstrating that the proposed development complies with
21 the applicable regulations and decision criteria.
22

23 2. All applications for permits or actions by the city shall be accompanied by a filing fee in an
24 amount established by city ordinance.
25

26 C. Determination of Completeness.

27
28 1. The city will not accept an incomplete application. An application is complete only when all
29 information required on the application form and all submittal items required by code have
30 been provided to the satisfaction of the code official.
31

32 2. Within 28 days after receiving a development permit application, the city shall mail or provide
33 in person a written determination to the applicant, stating either that the application is
34 complete or that the application is incomplete and what is necessary to make the application
35 complete. An application shall be deemed complete if the city does not provide a written
36 determination to the applicant stating that the application is incomplete.
37

38 3. Within 14 days after an applicant has submitted all additional information identified as being
39 necessary for a complete application, the city shall notify the applicant whether the application
40 is complete or what additional information is necessary.
41

42 4. If the applicant fails to provide the required information within 90 days of the determination
43 of incompleteness, the application shall lapse. The applicant may request a refund of the
44 application fee minus the city's cost of determining the completeness of the application.

1
2 D. Notice of Application.
3

4 1. Within 14 days of the determination of completeness, the city shall issue a notice of
5 application for all administrative, discretionary, and legislative actions listed in MICC
6 19.15.010(E) and major single-family dwelling building permits.
7

8 2. The notice of application shall include the following information:
9

10 a. The dates of the application, the determination of completeness, and the notice of
11 application;
12

13 b. The name of the applicant;
14

15 c. The location and description of the project;
16

17 d. The requested actions and/or required studies;
18

19 e. The date, time, and place of the open record hearing, if one has been scheduled;
20

21 f. Identification of environmental documents, if any;
22

23 g. A statement of the public comment period, which shall be not less than 30 days
24 following the date of notice of application; and a statement of the rights of individuals
25 to comment on the application, receive notice and participate in any hearings, request a
26 copy of the decision once made and any appeal rights. The City shall accept public
27 comments at any time prior to the closing of the record of an open record predecision
28 hearing, if any, or if no open record predecision hearing is provided, prior to the
29 decision on the project permit;
30

31 h. The city staff contact and contact information;
32

33 i. The identification of other permits not included in the application to the extent known
34 by the city;
35

36 j. A description of those development regulations used in determining consistency of
37 the project with the city's comprehensive plan;
38

39 k. A link to a website where additional information about the project can be found; and
40

41 l. Any other information that the city determines appropriate.
42

43 3. Open Record Hearing. If an open record hearing is required on the permit, the city shall:
44

- a. Provide the notice of application at least 30 days prior to the hearing; and
- b. Issue any threshold determination required under MICC 19.07.110 at least 30 days prior to the hearing.

4. Notice shall be provided in the bi-weekly DSG bulletin, posted at City Hall and made available to the general public upon request.

5. All comments received on the notice of application must be received by the development services group by 5 pm on the last day of the comment period.

6. Except for a determination of significance, the city shall not issue a threshold determination under MICC 19.07.110 or issue a decision on an application until the expiration of the public comment period on the notice of application.

7. A notice of application is not required for the following actions; provided, the action is either categorically exempt from SEPA or an environmental review of the action in accordance with SEPA has been completed:

- a. Building permit other than a major single-family dwelling building permit;
- b. Lot line revision;
- c. Right-of-way permit;
- d. Storm drainage permit;
- e. Home occupation permit;
- f. Design review – minor new construction;
- g. Final plat approval;
- h. Shoreline exemption permit; and
- i. Seasonal development limitation waiver; and,

k. Tree removal permit-

E. Public Notice and Information Availability.

1. In addition to the notice of application, a public notice is required for all administrative, discretionary, and legislative actions listed in MICC 19.15.010(E) and major single-family dwelling building permits.

1
2 2. Public notice shall be provided at least 30 days prior to any required open record hearing. If
3 no such hearing is required, public notice shall be provided 14 days prior to the decision on the
4 application.

5
6 3. The public notice shall include the following:

- 7
8 a. A general description of the proposed project and the action to be taken by the city;
9
10 b. A nonlegal description of the property, vicinity map or sketch;
11
12 c. The time, date and location of any required open record hearing;
13
14 d. A contact name and number where additional information may be obtained;
15
16 e. A statement that only those persons who submit written comments or testify at the
17 open record hearing will be parties of record; and only parties of record will receive a
18 notice of the decision and have the right to appeal;
19
20 f. A description of the deadline for submitting public comments;
21
22 g. A link to a website where additional information about the project can be found.

23
24 4. Public notice shall be provided in the following manner:

25
26 a. Administrative and Discretionary Actions and Major Single-Family Dwelling Building
27 Permits. Notice shall be mailed to parties of record, all property owners within 300 feet
28 of the property and posted on the site in a location that is visible to the public right-of-
29 way.

30 i. Long Subdivisions. Additional notice for long subdivisions shall be provided as
31 follows:

32 (A) Public notice of an application for a long subdivision shall also be
33 published at least 30 days prior to the open record hearing on the
34 application in a newspaper of general circulation within the city.

35
36 (B) If the owner of a proposed long subdivision owns land contiguous to
37 the proposed long subdivision, that contiguous land shall be treated as
38 part of the long subdivision for notice purposes, and notice of the
39 application shall be given to all owners of lots located within 300 feet of
40 the proposed long subdivision and the applicant's contiguous land.

41
42 (C) The city shall provide written notice to the Department of
43 Transportation of an application for a long subdivision or short
44 subdivision that is located adjacent to the right-of-way of a state

1 highway. The notice shall include a legal description of the long
2 subdivision or short subdivision and a location map.

3
4 b. Legislative Action. Notice shall be published in a newspaper of general circulation
5 within the city.

6 5. Every complete development permit application for which notice is to be provided under
7 subsection (D)(1) of this section together with all information provided by the applicant for
8 consideration by the decision authority shall be posted by the city to a website accessible
9 without charge to the public. Information shall be posted at the time the city issues the notice of
10 application under subsection (D)(1) of this section and shall be updated as needed and in any
11 event within seven days after additional information is received from the applicant. The
12 provisions of this subsection (E)(5) shall only apply to development permit applications filed on
13 or after May 29, 2017.

14
15 F. Open Record Hearing.

16
17 1. Only one open record hearing shall be required prior to action on all discretionary and
18 legislative actions except design review and street vacations.

19
20 2. Open record hearings shall be conducted in accordance with the hearing body's rules of
21 procedures. In conducting an open record hearing, the hearing body's chair shall, in general,
22 observe the following sequence:

23
24 a. Staff presentation, including the submittal of any additional information or
25 correspondence. Members of the hearing body may ask questions of staff.

26
27 b. Applicant and/or applicant representative's presentation. Members of the hearing
28 body may ask questions of the applicant.

29
30 c. Testimony by the public. Questions directed to the staff, the applicant or members of
31 the hearing body shall be posed by the chairperson at his/her discretion.

32
33 d. Rebuttal, response or clarifying statements by the applicant and/or the staff.

34
35 e. The public comment portion of the hearing is closed and the hearing body shall
36 deliberate on the action before it.

37
38 3. Following the hearing procedure described above, the hearing body shall:

39
40 a. Approve;

41
42 b. Conditionally approve;

43
44 c. Continue the hearing; or

1
2 d. Deny the application.
3

4 G. Decision Criteria. Decisions shall be based on the criteria specified in the Mercer Island City Code for
5 the specific action. An applicant for a development proposal shall have the burden of demonstrating
6 that the proposed development complies with the applicable regulations and decision criteria. A
7 reference to the code sections that set out the criteria and standards for decisions appears in MICC
8 19.15.010(E). For those actions that do not otherwise have criteria specified in other sections of the
9 code, the following are the required criteria for decision:

10
11 1. Comprehensive Plan Amendment.

12 a. The amendment is consistent with the Growth Management Act, the county-wide
13 planning policies, and the other provisions of the comprehensive plan and city policies;
14 and:
15

16
17 i. There exists obvious technical error in the information contained in the
18 comprehensive plan; or

19
20 ii. The amendment addresses changing circumstances of the city as a whole.

21
22 b. If the amendment is directed at a specific property, the following additional
23 findings shall be determined:

24
25 i. The amendment is compatible with the adjacent land use and development
26 pattern;

27
28 ii. The property is suitable for development in conformance with the standards
29 under the potential zoning; and

30
31 iii. The amendment will benefit the community as a whole and will not adversely
32 affect community facilities or the public health, safety, and general welfare.
33

34 2. Reclassification of Property (Rezoning).

35
36 a. The proposed reclassification is consistent with the policies and provisions of the
37 Mercer Island comprehensive plan;

38
39 b. The proposed reclassification is consistent with the purpose of the Mercer Island
40 development code as set forth in MICC 19.01.010;

41
42 c. The proposed reclassification is an extension of an existing zone, or a logical transition
43 between zones;
44

- d. The proposed reclassification does not constitute a “spot” zone;
- e. The proposed reclassification is compatible with surrounding zones and land uses; and
- f. The proposed reclassification does not adversely affect public health, safety and welfare.

3. Conditional Use Permit.

- a. The permit is consistent with the regulations applicable to the zone in which the lot is located;
- b. The proposed use is determined to be acceptable in terms of size and location of site, nature of the proposed uses, character of surrounding development, traffic capacities of adjacent streets, environmental factors, size of proposed buildings, and density;
- c. The use is consistent with policies and provisions of the comprehensive plan; and
- d. Conditions shall be attached to the permit assuring that the use is compatible with other existing and potential uses within the same general area and that the use shall not constitute a nuisance.

4. Variances. An applicant or property owner may request a variance from any numeric standard, except for the standards contained within Chapter 19.07 MICC. A variance shall be granted by the city only if the applicant can meet all criteria in (a.) through (h.). A variance for increased lot coverage for a regulated improvement pursuant to subsection (i.) shall be granted by the city only if the applicant can meet criteria (a.) through (i.):

a. The strict enforcement of the provisions of Title 19 MICC will create an unnecessary hardship to the property owner. For the purposes of this criterion, in the R-8.4, R-9.6, R-12, and R-15 zoning designations, an “unnecessary hardship” is limited to those circumstances where the adopted standards of Title 19 MICC prevent the construction of a single family dwelling on a legally created, residentially zoned lot;

b. The variance is the minimum necessary to grant relief to the property owner;

ca. No use variance shall be allowed;

db. There are special circumstances applicable to the particular lot such as the size, shape, topography, or location of the lot; ~~the trees, groundcover, or other physical conditions of the lot and its surroundings;~~ or factors necessary for the successful installation of a solar energy system such as a particular orientation of a building for the purposes of providing solar access;

1
2 ee. The granting of the variance will not be materially detrimental to the public welfare
3 or injurious to the property or improvements in the vicinity and zone in which the
4 property is situated;

5
6 ef. The granting of the variance will not alter the character of the neighborhood, nor
7 impair the appropriate use or development of adjacent property; and

8
9 eg. The variance is consistent with the policies and provisions of the comprehensive plan
10 and the development code.

11
12 h. The basis for requesting the variance is not the direct result of a past action by the
13 current or prior property owner.

14
15 i. Public and private schools, religious institutions, private clubs and public facilities in
16 single-family zones with slopes of less than 15 percent may request a variance to
17 increase the impervious surface to a maximum 60 percent impervious surface and such
18 variance application will be granted if the hearing examiner determines that the
19 applicant has demonstrated that the following criteria are satisfied:

20
21 i. There will be no net loss of permeable surface from the existing permeable
22 surface. No net loss will be determined by the code official and may be achieved
23 by off-site mitigation and/or by reconstructing existing parking areas to allow
24 stormwater penetration. This replacement will be an exception to subsection
25 (D)(2)(b) of this section prohibiting parking areas from being considered as
26 permeable surfaces;

27
28 ii. All stormwater discharged shall be mitigated consistent with the most recent
29 Washington State Department of Ecology Stormwater Management Manual for
30 Western Washington, including attenuation of flow and duration. Mitigation will
31 be required for any and all new and replaced impervious surfaces. In designing
32 such mitigation, the use of a continuous simulation hydrologic model such as
33 KCRTS or WWHM shall be required; event based models will not be allowed. In
34 addition, mitigation designs shall utilize flow control best management practices
35 (BMPs) and low impact development (LID) techniques to infiltrate, disperse and
36 retain stormwater on site to mitigate the increased volume, flow and pollutant
37 loading to the maximum extent feasible;

38
39 iii. The director must approve a storm drainage report submitted by the
40 applicant and prepared by a licensed civil engineer assuring the city that city
41 infrastructure, in concert with the project design, is adequate to accommodate
42 storm drainage from the project site, or identifying appropriate improvements
43 to public and/or private infrastructure to assure this condition is met, at the
44 applicant's expense; and,

1
2 iv. The variance may not be used with other provisions to exceed this maximum
3 60 percent impervious surface coverage.
4

5 5. Setback Deviation. A setback deviation shall be granted by the city only if the applicant
6 demonstrates all of the following:
7

8 a. Setback deviation criteria. Setback deviations shall be subject to the following
9 criteria:
10

11 ia. No use deviation shall be allowed;
12

13 bi. The granting of the deviation will not be materially detrimental to the public
14 welfare or injurious to the property or improvements in the vicinity and zone in
15 which the property is situated;
16

17 ciii. The granting of the deviation will not alter the character of the
18 neighborhood, nor impair the appropriate use or development of adjacent
19 property; and
20

21 d. The deviation is consistent with the policies and provisions of the
22 comprehensive plan and the development code.
23

24 v. The basis for requesting the deviation is not the direct result of a past action
25 by the current or prior property owner.
26

27 vi. The setback deviation is associated with the approval of development of a
28 single lot or subdivision that is constrained by critical areas or critical area
29 buffers.
30

31 vii. The building pad resulting from the proposed deviation will result in less
32 impact to critical areas or critical areas buffers.
33

34 viii. Yard setbacks shall not be reduced below the following minimums:
35

36 (A) . Front and rear setbacks may not be reduced to less than 10 feet
37 each;
38

39 (B) . Side setbacks may not be reduced to less than five feet.
40

41 ...
42
43 J. Administrative Appeals.

1 1. Any party of record on a decision that may be administratively appealed may file a letter of
2 appeal on the decision. Administrative appeals shall be filed with the city clerk within 14 days
3 after the notice of decision, if a notice of decision is required, or after the effective date of the
4 decision subject to appeal if no notice of decision is required. The term “party of record,” for the
5 purposes of this chapter, shall mean any of the following:
6

- 7 a. The applicant and/or property owner;
- 8
- 9 b. Any person who testified at the open record public hearing on the application;
- 10
- 11 c. Any person who individually submits written comments concerning the application for
12 the open record public hearing, or to the code official prior to a decision on the project
13 permit if there is no open record public hearing. Persons who have only signed petitions
14 are not parties of record;
- 15
- 16 d. The city of Mercer Island.
- 17

18 2. Appeals shall include the following information:

- 19 a. The decision being appealed;
- 20
- 21 b. The development code interpretation, if any, associated with the proposed appeal;
- 22
- 23 c. The name and address of the appellant and his/her interest in the matter;
- 24
- 25 de. The specific reasons why the appellant believes the decision to be wrong. The burden of
26 proof is on the appellant to demonstrate that there has been substantial error, or the
27 proceedings were materially affected by irregularities in procedure, or the decision was
28 unsupported by evidence in the record, or that the decision is in conflict with the standards for
29 review of the particular action;
- 30
- 31 ed. The desired outcome or changes to the decision; and
- 32
- 33 fe. The appeals fee, if required.
- 34

35 ...

36
37 K. Expiration of Approvals.

38 1. General. Except for long and short subdivisions, building permits or ~~unless as~~ otherwise
39 conditioned in the approval process, permits shall expire one year from the date of notice of
40 decision if the activity approved by the permit is not exercised. ~~Responsibility for knowledge of~~
41 ~~the expiration date shall be with the applicant.~~

42 2. Long and short subdivision.
43

1 a. Once the preliminary plat for a long subdivision has been approved by the city, the
2 applicant has five years to submit a final plat meeting all requirements of this chapter to
3 the city council for approval.

4
5 b. Once the preliminary plat for a short subdivision has been approved by the city, the
6 applicant has one year to submit a final plat meeting all requirements of this chapter. A
7 plat that has not been recorded within one year after its preliminary approval shall
8 expire, becoming null and void. The city may grant a single one-year extension, if the
9 applicant submits the request in writing before the expiration of the preliminary
10 approval.

11
12 c. In order to renew an expired preliminary plat, a new application must be submitted.

13
14 3. Responsibility for knowledge of the expiration date shall be with the applicant.

15
16 L. Code Interpretations.

17 1. Upon ~~request~~ formal application or as determined necessary, the code official ~~shall~~ may issue
18 a written interpretation of ~~interpret~~ the meaning or application of provisions of the
19 development code. In issuing the interpretation, the code official shall consider the following:

- 20 a. The plain language of the code section in question;
- 21 b. Purpose and intent statement of the chapters in question;
- 22 c. Legislative intent of the City Council provided with the adoption of the code sections
23 in question;
- 24 d. Policy direction provided by the Mercer Island Comprehensive Plan;
- 25 e. Relevant judicial decisions;
- 26 f. Consistency with other regulatory requirements governing the same or similar
27 situation;
- 28 g. The expected result or effect of the interpretation; and,
- 29 h. Previous implementation of the regulatory requirements governing the situation.

30 2. The code official may also bring any issue of interpretation before the planning commission
31 for determination. Anyone in disagreement with an interpretation by the code official may also
32 request a review appeal of the code official's interpretation ~~by to~~ the planning
33 commission hearing examiner.

1 Chapter 19.16
2 DEFINITIONS

3
4 Accessory Buildings: A separate building or a portion of the main building, the use of which is related to
5 and supports that of the main building on the same lot.

6 1. Attached Accessory Building: An accessory building that shares a portion of one of its walls
7 with the main building, is separated from the main building by less than five feet, or is attached
8 to the main building by a structure other than a fence.

9 2. Detached Accessory Building: An accessory building that does not share a portion of any of its
10 walls with the main building and is separated from the main building by more than five feet and
11 is not attached to the main building by a structure other than a fence or a pedestrian walkway.

12 For example, detached accessory buildings may include, but are not limited to, garages,
13 cabanas, guest rooms, and other similar buildings.

14 ...

15
16 Accessory Structure: A separate structure that is not an accessory building, but is accessory and
17 subordinate or incidental to the main building on the same lot including, but not limited to, the
18 following: decks, porches, fences, trellises, and similar structures.

19 ...

20
21
22 “Applicant” means a property owner or a public agency or private utility or any person or entity
23 designated or named in writing by the property or easement owner to be the applicant, in an
24 application for a development permit, land use application, or other city approval.

25 ...

26
27
28 Average Building Elevation: The reference point on the surface topography of a lot from which building
29 height is measured. The Elevation in the R-8.4, R-9.6, R-12, and R-15 zoning designations is established
30 by averaging the elevation at existing grade or finished grade, whichever is lower. The elevation in the P
31 zoning designation is established by averaging the elevation at existing grade. The elevation points to be
32 averaged shall be located at the center of all exterior walls of the completed building; provided:

33
34 1. Roof overhangs and eaves, chimneys and fireplaces, unenclosed projecting wall elements
35 (columns and fin walls), unenclosed and unroofed stairs, and porches, decks and terraces may
36 project outside exterior walls and are not to be considered as walls.

37
38 2. If the building is circular in shape, four points, 90 degrees apart, at the exterior walls, shall be
39 used to calculate the average building elevation.

40
41 ~~3. For Properties within the Town Center: If a new sidewalk is to be installed as the result of a~~
42 ~~new development, the midpoint elevation for those walls adjacent to the new sidewalk shall be~~
43 ~~measured from the new sidewalk elevation, rather than existing grade prior to development~~
44 ~~activity. The city engineer shall determine the final elevation of the sidewalk.~~

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Formula:

$$\text{Average Building Elevation} = (\text{Mid-point Elevation of Individual Wall Segment}) \times (\text{Length of Individual Wall Segment}) \div (\text{Total Length of Wall Segments})$$

...

Development proposal: The application for a permit or other approval from the City of Mercer Island relative to the use or development of land.

...

Development proposal site: The boundaries of the lot or lots for which an applicant has or should have applied for approval from the City of Mercer Island to carry out a development proposal.

...

Driveway: The vehicular access on to a lot containing one single family dwelling, or the required vehicular access to, or through, an area designed for parking.

...

Feasible ~~(SMP)~~: An action that is required to achieve project approval, such as a design requirement, development project condition, mitigation, or preservation requirement; and that meets all of the following conditions:

- ~~(1)~~ 1. ~~†~~ The action can be accomplished with technologies and methods that have been used in the past in similar circumstances, or studies or tests have demonstrated in similar circumstances that such approaches are currently available and likely to achieve the intended results;
- ~~(2)~~ 2. ~~†~~ The action provides a reasonable likelihood of achieving its intended purpose; and
- ~~(3)~~ 3. ~~†~~ The action does not physically preclude achieving the project's primary intended legal use. In cases where these guidelines require certain actions unless they are infeasible, the burden of proving infeasibility is on the applicant. In determining an action's infeasibility, the reviewing agency may weigh the action's relative public costs and public benefits, considered in the short- and long-term time frames.

...

Floor: The continuous, supporting surface extending horizontally through a building or structure that serves as the level base of a room upon which a person stands or travels.

...

Formal design review: Design review conducted by the Design Commission.

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3
4 Gross Floor Area: The total square footage of floor area bounded by the exterior faces of the building.

5 1. The gross floor area of a single-family dwelling shall include:

- 6 a. The main building, including but not limited to attached accessory buildings.
7 b. All garages and covered parking areas, and detached accessory buildings with a gross
8 floor area over 120 square feet.
9 c. That portion of a basement which projects above the lower of existing grade or
10 finished grade as defined and calculated in Appendix B of this development code.
11 d. Stair cases.
12 e. Decks that are attached to the second or third story of a single family dwelling and
13 are covered by a roof. For the purposes of calculating the gross floor area of covered
14 decks, the entire deck area covered by the roof shall be accounted for as floor area,
15 provided an 18" eave extending beyond the edge of the deck shall not be included in
16 the gross floor area.
17 f. Space under stairways or stairwells that is used, for example, as a closet or storage
18 space if that space meets the definition of "Floor".

19 2. The gross floor area of a single family dwelling does not include:

- 20 a. Second- or third-story uncovered decks, or uncovered rooftop decks.

21 32. In the Town Center, gross floor area is the area included within the surrounding exterior
22 finish wall surface of a building, excluding courtyards and parking surfaces.

23 ...
24 ...
25
26 Tree, Exceptional: A tree or group of trees that because of its unique historical, ecological, or aesthetic
27 value constitutes an important community resource. An exceptional tree is a tree that is rare or
28 exceptional by virtue of its size, species, condition, cultural / historic importance, age, and / or
29 contribution as part of a tree grove. Trees with a diameter of more than 36 inches, or with a diameter
30 that is equal to or greater than the diameter listed in the Exceptional Tree Table are considered
31 exceptional trees:

32
33 Exceptional Tree Table

<u>Species</u>	<u>Threshold Diameter</u>
<u>Native Species</u>	
<u>Oregon ASH – <i>Fraxinus latifolia</i></u>	<u>2 ft</u>
<u>Quaking ASPEN – <i>Populus tremuloides</i></u>	<u>1 ft</u>
<u>Paper BIRCH – <i>Betula papyrifera</i></u>	<u>1 ft 8 in</u>
<u>CASCARA – <i>Rhamnus purshiana</i></u>	<u>8 in</u>
<u>Western Red CEDAR – <i>Thuja plicata</i></u>	<u>2 ft 6 in</u>
<u>Pacific CRABAPPLE – <i>Malus fusca</i></u>	<u>1 ft</u>
<u>Pacific DOGWOOD – <i>Cornus nuttallii</i></u>	<u>6 in</u>
<u>Douglas FIR – <i>Pseudotsuga menziesii</i></u>	<u>2'6 in</u>
<u>Grand FIR – <i>Abies grandis</i></u>	<u>2 ft</u>

<u>Black HAWTHORN – <i>Crataegus douglasii</i></u>	<u>6 in</u>
<u>Western HEMLOCK – <i>Tsuga heterophylla</i></u>	<u>2 ft</u>
<u>MADRONA – <i>Arbutus menziesii</i></u>	<u>6 in</u>
<u>Bigleaf MAPLE – <i>Acer macrophyllum</i></u>	<u>2 ft 6 in</u>
<u>Dwarf or Rocky Mountain MAPLE – <i>Acer glabrum</i> var. <i>Douglasii</i></u>	<u>6 in</u>
<u>Vine MAPLE – <i>Acer circinatum</i></u>	<u>8 in</u>
<u>Oregon White or Garry OAK – <i>Quercus garryana</i></u>	<u>6 in</u>
<u>Lodgepole PINE – <i>Pinus contorta</i></u>	<u>6 in</u>
<u>Shore PINE – <i>Pinus contorta</i> ‘contorta’</u>	<u>1 ft</u>
<u>Western White PINE – <i>Pinus monticola</i></u>	<u>2 ft</u>
<u>Western SERVICEBERRY – <i>Amelanchier alnifolia</i></u>	<u>6 in</u>
<u>Sitka SPRUCE – <i>Picea sitchensis</i></u>	<u>6 in</u>
<u>WILLOW (All native species) – <i>Salix</i> sp. (<i>Geyeriana</i> var <i>meleina</i>, <i>eriocephala</i> ssp. <i>mackenzieana</i>, <i>Hookeriana</i>, <i>Piperi</i>, <i>Scouleriana</i>, <i>sitchensis</i>)</u>	<u>8 in</u>
<u>Pacific YEW – <i>Taxus brevifolia</i></u>	<u>6 in</u>
<u>Non-native Species</u>	
<u>Orchard (Common) APPLE – <i>Malus</i> sp.</u>	<u>1 ft 8 in</u>
<u>European ASH – <i>Fraxinus excelsior</i></u>	<u>1 ft 10 in</u>
<u>Green ASH – <i>Fraxinus pennsylvanica</i></u>	<u>2 ft 6 in</u>
<u>Raywood ASH – <i>Fraxinus oxycarpa</i></u>	<u>2 ft</u>
<u>European BEECH – <i>Fagus sylvatica</i></u>	<u>2 ft 6 in</u>
<u>European White BIRCH – <i>Betula pendula</i></u>	<u>2 ft</u>
<u>Atlas CEDAR – <i>Cedrus atlantica</i></u>	<u>2 ft 6 in</u>
<u>Deodor CEDAR – <i>Cedrus deodara</i></u>	<u>2 ft 6 in</u>
<u>Incense CEDAR – <i>Calocedrus decurrens</i></u>	<u>2 ft 6 in</u>
<u>Flowering CHERRY – <i>Prunus</i> sp. (<i>serrula</i>, <i>serrulata</i>, <i>sargentii</i>, <i>subhirtella</i>, <i>yedoensis</i>)</u>	<u>1 ft 11 in</u>
<u>Lawson CYPRESS – <i>Chamaecyparis lawsoniana</i></u>	<u>2 ft 6 in</u>
<u>Kousa DOGWOOD – <i>Cornus kousa</i></u>	<u>1 ft</u>
<u>Eastern DOGWOOD – <i>Cornus florida</i></u>	<u>1 ft</u>
<u>American ELM – <i>Ulmus americana</i></u>	<u>2 ft 6 in</u>
<u>English ELM – <i>Ulmus procera</i></u>	<u>2 ft 6 in</u>
<u>GINGKO – <i>Ginkgo biloba</i></u>	<u>2 ft</u>
<u>Common HAWTHORN <i>Crataegus laevigata</i></u>	<u>1 ft 4 in</u>
<u>Washington HAWTHORN – <i>Crataegus phaenopyrum</i></u>	<u>9 in</u>
<u>European HORNBEAM – <i>Carpinus betulus</i></u>	<u>1 ft 4 in</u>
<u>KATSURA – <i>Cercidiphyllum japonicum</i></u>	<u>2 ft 6 in</u>
<u>Littleleaf LINDEN – <i>Tilia cordata</i></u>	<u>2 ft 6 in</u>
<u>Honey LOCUST – <i>Gleditsia triancanthos</i></u>	<u>1 ft 8 in</u>
<u>Southern MAGNOLIA – <i>Magnolia grandiflora</i></u>	<u>1 ft 4 in</u>
<u>Paperbark MAPLE – <i>Acer griseum</i></u>	<u>1 ft</u>
<u>Japanese MAPLE – <i>Acer palmatum</i></u>	<u>1 ft</u>
<u>Red MAPLE – <i>Acer rubrum</i></u>	<u>2 ft 1 in</u>

<u>Sugar MAPLE – <i>Acer saccharum</i></u>	<u>2 ft 6 in</u>
<u>Sycamore MAPLE – <i>Acer pseudoplatanus</i></u>	<u>2 ft</u>
<u>MONKEY PUZZLE TREE – <i>Araucaria araucana</i></u>	<u>1 ft 10 in</u>
<u>MOUNTAIN-ASH – <i>Sorbus aucuparia</i></u>	<u>2 ft 5 in</u>
<u>Pin OAK – <i>Quercus palustris</i></u>	<u>2 ft 6 in</u>
<u>Red OAK – <i>Quercus rubra</i></u>	<u>2 ft 6 in</u>
<u>Callery PEAR – <i>Pyrus calleryana</i></u>	<u>1 ft 1 in</u>
<u>Austrian Black PINE – <i>Pinus nigra</i></u>	<u>2 ft</u>
<u>Ponderosa PINE – <i>Pinus ponderosa</i></u>	<u>2 ft 6 in</u>
<u>Scot’s PINE – <i>Pinus sylvestris</i></u>	<u>2 ft</u>
<u>London PLANE – <i>Platanus acerifolia</i></u>	<u>2 ft 6 in</u>
<u>Flowering PLUM – <i>Prunus cerasifera</i></u>	<u>1 ft 9 in</u>
<u>Coastal REDWOOD – <i>Sequoia sempervirens</i></u>	<u>2 ft 6 in</u>
<u>Giant SEQUOIA – <i>Sequoiadendron giganteum</i></u>	<u>2 ft 6 in</u>
<u>Japanese SNOWBELL – <i>Styrax japonica</i></u>	<u>1 ft</u>
<u>American SWEETGUM – <i>Liquidambar styraciflua</i></u>	<u>2 ft 3 in</u>
<u>TULIP TREE – <i>Liriodendron tulipifera</i></u>	<u>2 ft 6 in</u>
<u>WILLOW (All non-native species)</u>	<u>2 ft</u>

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Tree, Grove: A grove means a group of 8 or more trees each 10 inches in diameter that form a continuous canopy. Trees that are part of a grove shall also be considered exceptional trees, unless they also meet the definition of a hazardous tree.

...

~~Large (Regulated) Tree, Large (Regulated): Any conifer tree that is six feet tall with a diameter of 10 inches or more, and any tree that meets the definition of an exceptional tree, or any deciduous tree with a diameter of more than six inches.~~

...

~~Small Tree, Small: Any conifer tree that is less than six feet tall with a diameter of less than 10 inches or any deciduous tree with a diameter of six inches or less. Small trees do not include any tree that meets the definition of an exceptional tree.~~

...

Hazardous Tree, Hazardous: Any tree that receives an 11 or 12 rating under the International Society of Arboricultural rating method set forth in Hazard Tree Analysis for Urban Areas (copies of this manual are available ~~form~~ from the city arborist) and may also mean any tree that receives a 9 or 10 rating, at the discretion of the city arborist.

...

1
2 Hardscape: The solid, hard, elements or structures that are incorporated into landscaping. The
3 hardscape includes, but is not limited to, structures other than buildings, paved areas other than driving
4 surfaces, stairs, walkways, decks, patios, and similar constructed elements. The hardscape within
5 landscaping is usually made up of materials that include, but are not limited to wood, stone, concrete,
6 gravel, and permeable pavements or pavers, and similar materials. Hardscape does not include solid,
7 hard elements or structures that are covered by a minimum of two feet of soil intended for softscape
8 (for example, a septic tank covered with at least two feet of soil and planted shrubs is not hardscape).
9 Hardscape areas do not include driving surfaces or buildings.

10
11 ...

12
13 Landscaping: The arrangement and planting of softscape elements (e.g. trees, grass, shrubs and
14 flowers), and the installation of hardscape elements (e.g. placement of fountains, patios, street furniture
15 and ornamental concrete or stonework).

16 ...

17
18 Lot, Large: A lot that contains sufficient area, and is of sufficient dimension, to be subdivided. Large lots
19 shall contain a minimum net lot area as follows:

- 20 1. R-8.4: 16,800 square feet.
- 21 2. R-9.6: 19,200 square feet.
- 22 3. R-12: 24,000 square feet.
- 23 4. R-15: 30,000 square feet.

24 ...

25
26 Lot area: The area contained within the established boundaries of a lot. The lot area includes, but is not
27 limited to, areas encumbered by critical areas, shorelines, and public or private easements.

28
29 ...

30 Lot area, net: The area contained within the established boundaries of a lot, less any area used for public
31 or private vehicular access easements, where such easement is not also used for driveway access to the
32 lot encumbered by the public or private vehicle access easement.

33 For example, the net lot area of a lot encumbered by a private vehicle access easement with an area of
34 1,000 square feet and of which, 400 square feet of the vehicle access easement is used for a driveway to
35 a home on the encumbered lot, is the area within the established boundaries of the lot less 600 square
36 feet.

37
38 ...

39
40 Lot coverage, maximum: The maximum area of a residentially zoned lot that may be covered by a
41 combination of buildings and vehicular driving surfaces.

42
43 ...

1 Reasonable Best Efforts: In cases where the code requires “reasonable best efforts” to comply with
2 standards, the burden of proving that reasonable best efforts have been taken, and compliance is
3 infeasible, is on the applicant. In determining whether reasonable best efforts have been taken the Code
4 Official may weigh the applicant’s actions to comply with the applicable standard and the action’s
5 relative costs to the applicant and public benefits, considered in the short- and long-term time frames.
6 The Code Official may also evaluate whether an applicant’s prior actions have contributed to the
7 applicant’s inability to comply with the applicable standard.

8 ...

9
10 Qualified Arborist: means an individual with relevant education and training in arboriculture or urban
11 forestry, having the International Society of Arboriculture (ISA) Tree Risk Assessment Qualification and
12 one (1) of the following credentials:

- 13
- 14 1. ISA Certified Arborist;
- 15 2. ISA Certified Arborist Municipal Specialist;
- 16 3. ISA Board Certified Master Arborist;
- 17 4. American Society of Consulting Arborists (ASCA) registered Consulting Arborist;
- 18 5. Society of American Foresters (SAF) Certified Forester for Forest Management Plans;
- 19

20 For tree retention reviews associated with a development proposal, a qualified arborist must have, in
21 addition to the above credentials, a minimum of three (3) years’ experience working directly with the
22 protection of trees during construction and have experience with the likelihood of tree survival after
23 construction. A qualified arborist must also be able to prescribe appropriate measures for the
24 preservation of trees during land development.

25
26 ...

27
28 Softscape: The living or unhardened elements that are incorporated into landscaping. The softscape
29 generally includes plants, flower beds, tree retention areas, uncovered dirt, compost or mulched areas,
30 wetlands, and wetland or watercourse buffers.

31
32 ...

33
34 **Street:** An improved or unimproved public or private right-of-way or easement which affords or could be
35 capable of affording vehicular access to property.

- 36 1. **Collector Arterial:** A street designed to collect and distribute traffic from major arterials to the
37 local access streets. The collector arterial is similar to a local access street except for stop and
38 yield privileges over a local access street and restrictions for on street parking.
- 39 2. **Local Access Street:** A street designated for direct access to properties, and which is tributary
40 to the arterial system.
- 41 3. **Major Arterial Street:** A street designed to collect and distribute large volumes of traffic from
42 the freeway, Town Center and less important arterial streets. This type of arterial normally is
43 designed to expedite through traffic.

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4. Second Arterial Street: A street designed to collect and distribute traffic from the freeway or major arterials and less important streets.

6. Driveways are not streets.

DRAFT

1 **APPENDIX B**
2 **BASEMENT FLOOR AREA CALCULATION**

3 The Mercer Island Development Code excludes that portion of the basement floor area from the Gross Floor
4 Area which is below the existing or finished grade, whichever is lower. That portion of the basement which will
5 be excluded is calculated as shown.

Portion of Excluded Basement Floor Area =

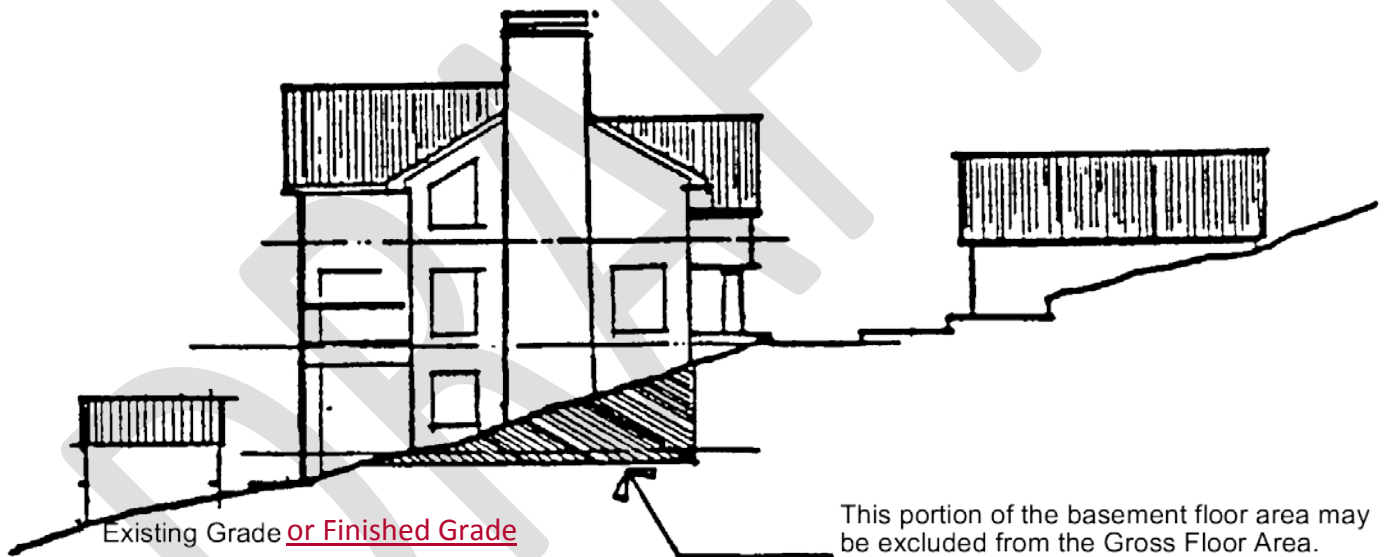
Total Basement Area x $\frac{\Sigma(\text{Wall Segment Coverage} \times \text{Wall Segment Length})}{\text{Total of all Wall Segment lengths}}$

6 Where the terms are defined as follows:

7
8 TOTAL BASEMENT AREA is the total amount of all basement floor area.

9
10 WALL SEGMENT COVERAGE is the portion of an exterior wall below existing or finished grade, whichever is
11 lower. It is expressed as a percentage. (Refer to example.)

12
13 WALL SEGMENT LENGTH is the horizontal length of each exterior wall in feet.



14
15 **EXAMPLE OF BASEMENT FLOOR AREA CALCULATION**

16 This example illustrates how a portion of the basement floor area may be excluded from the Gross Floor Area.
17 In order to complete this example, the following information is needed.

- 18 A. A topographic map of the existing grades and the proposed finished grades.
- 19 B. Building plans showing dimensions of all exterior wall segments and floor areas.
- 20 C. Building elevations showing the location of existing grades and proposed finished in relation to
21 basement level.

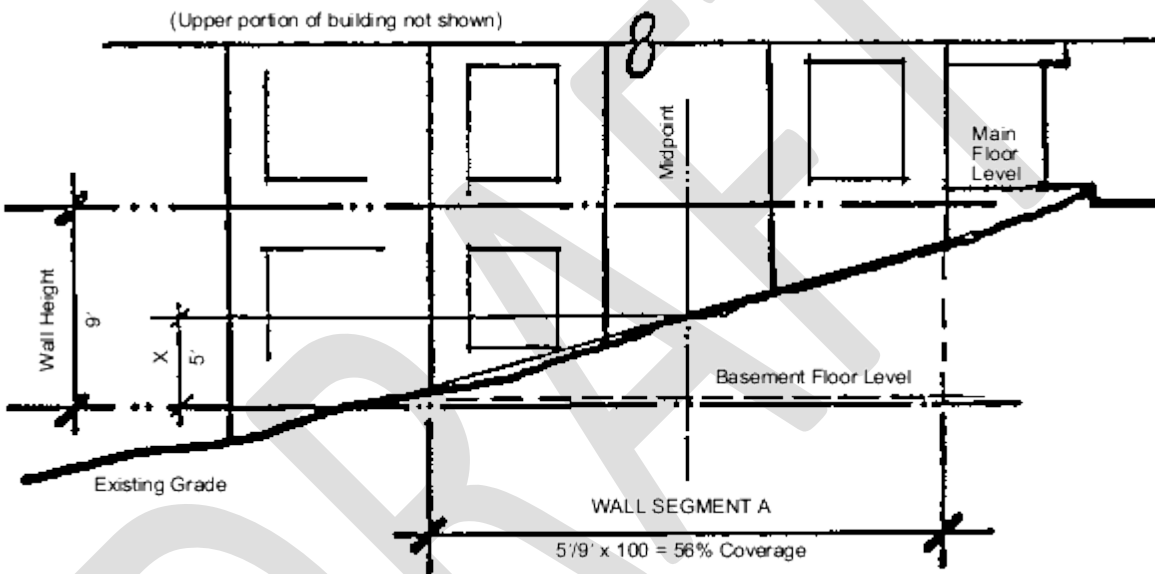
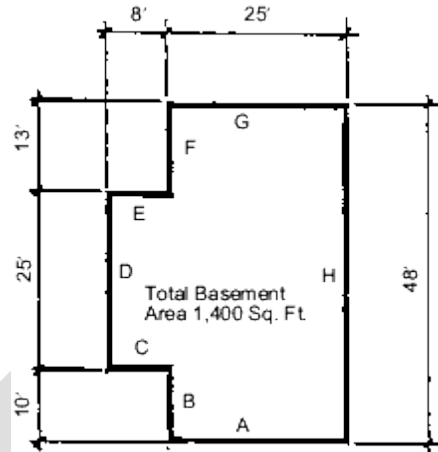
22 Step One

1 Determine the number and lengths of the Wall Segments.

2 Step Two

3 Determine the Wall Segment Coverage (in %) for each Wall Segment.

4 In most cases this will be readily apparent, for example a downhill
 5 elevation which is entirely above existing grade or will be entirely
 6 above finished grade. In other cases where the existing or finished
 7 grade contours are complex, an averaging system shall be used.
 8 (Refer to illustration.)



9

10 Step Three

11 Multiply each Wall Segment Length by the percentage of each Wall Segment Coverage and add these results
 12 together. Divide that number by the sum of all Wall Segment Lengths. This calculation will result in a
 13 percentage of basement wall which is below grade. (This calculation is most easily completed by compiling a
 14 table of the information as illustrated below.)

15 Table of Wall Lengths and Coverage

Wall Segment	Length	Coverage	Result
A	25x	56%	14x%
B	10x	0%	0x%
C	8x	0%	0x%
D	25x	0%	0x%

E	8x	0%	0x%
F	13x	0%	0x%
G	25x	60%	15x%
H	48x	100%	48x%
Totals	162x	NA	77x%

1 Step Four

2 Multiply the Total Basement Floor Area by the above percentage to determine the Excluded Basement Floor
3 Area.

Portion of Excluded Basement Floor Area =

=1,400 Sq. Ft. x

(25x x 56% + 10x x 0% . . . 25x x 60% + 48x x 100%)

162x

=1,400 Sq. Ft. x 47.53%

=665.42 Sq. Ft. Excluded from the Gross Floor Area

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6

APPENDIX G
CALCULATING AVERAGE BUILDING ELEVATION (ABE)

DRAFT

CITY OF MERCER ISLAND

9611 S. E. 36th Street, Mercer Island, Washington 98040 206.236.5300

Calculating Average Building Elevation (ABE)

NOTE: INCOMPLETE AVERAGE BUILDING ELEVATION INFORMATION COULD SUBSTANTIALLY DELAY THE PROCESSING OF YOUR APPLICATION

No part of a structure may exceed 30 feet in height above the "Average Building Elevation" to the top of the structure, except that on the downhill side of a sloping lot the structure shall not extend to a height greater than 35 feet measured from existing grade to the top plate of the roof; provided the roof ridge does not exceed 30 feet in height above the "Average Building Elevation."
 ABE is defined as: The elevation established by averaging the elevation of the existing grade, prior to any development activity, at the center of all exterior walls of a building or structure.

AVERAGE BUILDING ELEVATION FORMULA

$$= \frac{(\text{Midpoint Elevations}) \times (\text{Length of Wall Segments})}{(\text{Total Length of Wall Segments})}$$

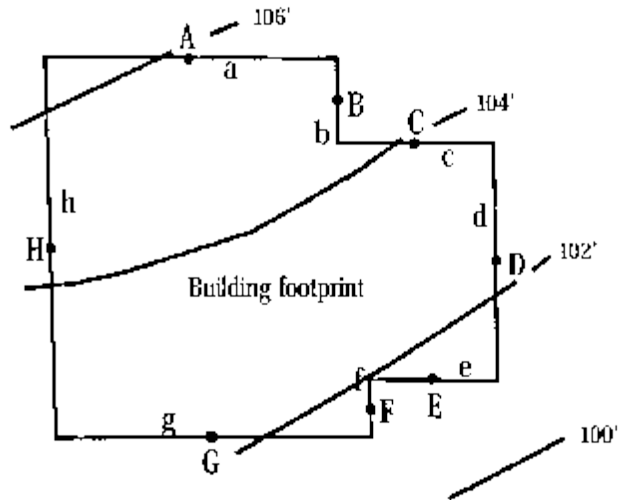
-OR-

$$= \frac{(Aa)+(Bb)+(Cc)+(Dd)+(Ee)+(Ff)+(Gg)+(Hh)}{a+b+c+d+e+f+g+h}$$

WHERE: A,B,C,D... = Existing Ground Elevation at Midpoint of Wall Segment
 AND: a,b,c,d... = Length of Wall Segment Measured on Outside of Wall

MIDPOINT ELEVATION
A = 105.9'
B = 104.7'
C = 103.7'
D = 102.2'
E = 101.6'
F = 101.7'
G = 102.2'
H = 104.5'

WALL SEGMENT LENGTH
a = 30'
b = 9'
c = 17'
d = 25'
e = 13'
f = 6'
g = 34'
h = 40'



NOTE: This example is not to scale. Site plans submitted to the building department must be to scale.

CALCULATION:

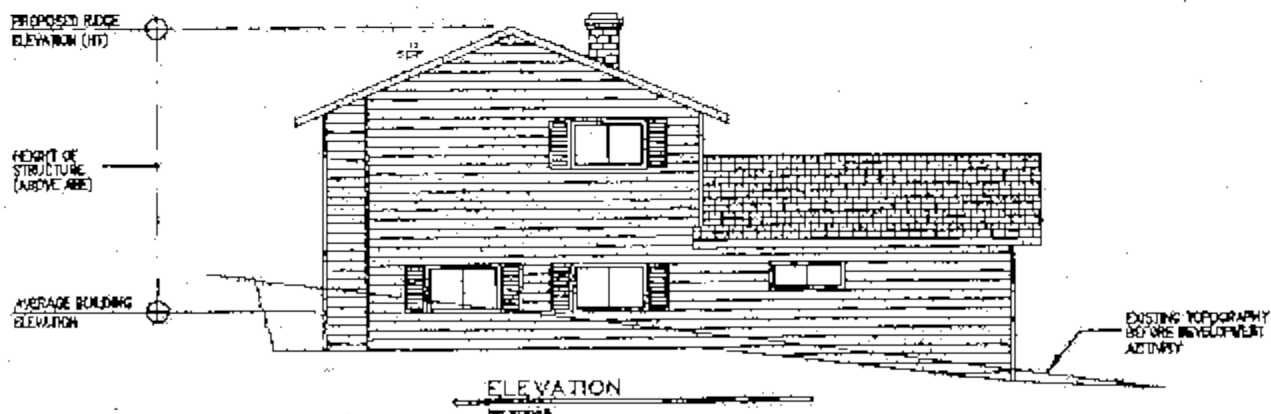
$$\frac{(105.9)(30)+(104.7)(9)+(103.7)(17)+(102.2)(25)+(101.6)(13)+(101.7)(6)+(102.2)(34)+(104.5)(40)}{30+9+17+25+13+6+34+40} =$$

$$\frac{18023}{174} = 103.6' = \text{Average Building Elevation (ABE)}$$

BEFORE SUBMITTING YOUR CONSTRUCTION DRAWINGS, CHECK TO SEE THAT YOU HAVE PROVIDED THE INFORMATION BELOW.

- The site plan and the elevation drawings must be drawn to scale, for example 1"=20', and based on a survey.
- Clearly show existing topography on your site plan. Topography should be shown in 2' increments.
- Submit (with the site plan) your average building elevation calculations using the formula provided on the front side of this page.
- Indicate on an elevation drawing where the average building elevation strikes the building and the proposed ridge elevation (see below for example).
- Indicate on the site plan the elevation of the finished floor or garage slab.
- Indicate the elevation and location of a fixed point (benchmark) within the ADJACENT RIGHT-OF-WAY or other point approved by the Building Official. The benchmark elevation and location must be provided and cannot be a part of the proposed structure. Note: Benchmark must be established, verified by a licensed surveyor and remain during construction so height can be verified when completed.
- Sections of the structure that are below the existing grade and do not have a wall that extends above the existing grade, are not used in the ABE calculation.
- ~~For additions, you must provide an average building elevation calculation for the entire structure.~~

CROSS-SECTION REPRESENTATION OF ABE



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Residential Development Standards – Comparison Table

The following table is intended to summarize the changes to the current rules for residential development. The proposed changes are generally organized by subject area, and are listed in the order they appear in the draft code.

This document is a high level summary of the proposed changes to the regulations in a “before and after” format. The changes to the rules are sometimes complex and this table does not capture every nuance of the amendments. To see all of the proposed amendments, please review the draft regulations available on the City website.

Current Rule (As of 8/7/2017)	Proposed Change (Council Review through 8/7/2017)
<p>1. Noise:</p> <ul style="list-style-type: none"> • Rule focuses on construction related noise. • Rule does not distinguish between permitted and unpermitted work. • Noise is allowed from 7AM to 10PM, Monday through Friday • Noise is allowed from 9AM to 10PM, Saturday, Sunday and holidays 	<p>Noise:</p> <ul style="list-style-type: none"> • Rule focuses on construction related noise. • Rule distinguishes between permitted and unpermitted work. • For work authorized under a permit, noise is limited to: <ul style="list-style-type: none"> ○ 7AM to 7PM, Monday through Friday ○ 9AM to 6PM, Saturdays ○ Noise is prohibited on Sundays and holidays • For work that does not require a permit, noise is limited to: <ul style="list-style-type: none"> ○ 7AM to 8PM, Monday through Friday ○ 9AM to 8PM, Saturday, Sunday and holidays
<p>2. Building Permit:</p> <ul style="list-style-type: none"> • Building permit may be renewed up to one year after expiration • Building permit expiration date could be modified by building official upon request. 	<p>Building Permit:</p> <ul style="list-style-type: none"> • Building permit renewal must be requested prior to expiration • Residential building permit expiration dates are two years after date of issuance of the permit. • Request for renewal must be accompanied by a construction schedule and management plan • Clarify basis for building official to not authorize a renewal • Larger projects (e.g. >6,000 square feet of floor area) require a construction management plan and a construction schedule.
<p>3. Minimum Lot Area:</p> <ul style="list-style-type: none"> • Minimum lot area is based upon the gross area of the resulting lot(s). 	<p>Minimum Lot Area:</p> <ul style="list-style-type: none"> • Minimum lot area is based upon the net lot area of the resulting lot(s). Net lot area is generally the gross lot area, less areas used for vehicle access easements.

Current Rule (As of 8/7/2017)	Proposed Change (Council Review through 8/7/2017)
<p>4. Side Yard Setback:</p> <ul style="list-style-type: none"> • Total combined width of all side yard setbacks has to equal 15 feet or more. • Minimum individual side yard setback width of 5 feet. 	<p>Side Yard Setback:</p> <ul style="list-style-type: none"> • Total combined width of all side yard setbacks has to equal 15 feet or 17% of the width of the lot, whichever is more. • The minimum side yard setback width is 33% of the total combined width of the side yards. • Where single family homes will have a wall with a height of more than 15 feet located next to the side yard setback line, the minimum side yard setback width is increased to 7.5 feet. • Where single family homes will have a wall with a height of more than 25 feet next to the side yard setback line, the minimum side yard setback width is increased to 10 feet.
<p>5. Gross Floor Area:</p> <ul style="list-style-type: none"> • The gross floor area cannot exceed 45 percent of the lot area. • The basement exclusion of gross floor area (an exemption from gross floor area) is based upon the existing grade pre-building. 	<p>Gross Floor Area:</p> <ul style="list-style-type: none"> • The gross floor area cannot exceed the lesser of: <ul style="list-style-type: none"> ○ R-8.4 zone – 5,000 square feet or 40% of the lot area ○ R-9.6 zone – 8,000 square feet or 40% of the lot area ○ R-12 zone – 10,000 square feet or 40% of the lot area ○ R-15 zone – 12,000 square feet or 40% of the lot area • The basement exclusion of gross floor area is based on the lower of the existing grade (pre-building) or finished grade (post-building). • The gross floor area is modified by 150% or 200%, based upon ceiling heights within the proposed house. • The gross floor area on a site with an accessory dwelling unit (ADU) may be increased by the lesser of: 5% of the lot area, or the actual size of a proposed accessory dwelling unit (NOTE: The current maximum size allowed for an ADU of 900 square feet is not changing.) • For lots with an area of less than 7,500 square feet, allow for a minimum GFA of 3,000 square feet, provided the allowed GFA cannot exceed 45% of the lot area.
<p>6. Building Height:</p> <ul style="list-style-type: none"> • Building height is limited to 30 feet • Maximum height of the downslope façade is 35 feet from the existing grade 	<p>Building Height:</p> <ul style="list-style-type: none"> • Building height is limited to 30 feet • Maximum height of the downslope façade is 30 feet from the existing or finished grade, whichever is less

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Current Rule (As of 8/7/2017)	Proposed Change (Council Review through 8/7/2017)
<ul style="list-style-type: none"> The average building elevation (calculation that represents the ground level of the lot) is based upon the pre-existing site grade 	<ul style="list-style-type: none"> The average building elevation is based upon the lower of the existing grade (pre-building) or finished grade (post-building)
<p>7. Lot Coverage:</p> <ul style="list-style-type: none"> Limits impervious surface to between 40% and 20% of the lot area (based upon lot slope). Exemptions for impervious decks, pavers, patios, walkways, rockeries, etc. Allowed a lot coverage deviation to increase impervious surface areas by up to 5% of the lot area. 	<p>Lot Coverage:</p> <ul style="list-style-type: none"> Limit lot coverage (buildings and driveways) to between 40% and 20% of the net lot area (based upon slope). Allow up to 9% of the net lot area to be used for hardscape surfaces (e.g. deck, patios, etc). Allow a 5% increase in lot coverage for single story homes and to accommodate homes on sites that require a long driveway. Eliminate lot coverage deviations. The hardscape for lots with an area of 8,400 square feet or less may be the lesser of 800 square feet or 12 percent of the net lot area.
<p>8. Single Family Home Parking</p> <ul style="list-style-type: none"> Require three parking spaces, two of which have to be covered 	<p>Single Family Home Parking</p> <ul style="list-style-type: none"> For lots with a new home of 3,000 square feet or more of gross floor area, require three parking spaces, two of which have to be covered. For lots with a new home of less than 3,000 square feet of gross floor area, require two parking spaces, one of which has to be covered.
<p>9. New Construction on Large Lots (lots that can be subdivided):</p> <ul style="list-style-type: none"> No requirement to address subdivision or short subdivision design requirements 	<p>New Construction on Large Lots (lots that can be subdivided):</p> <ul style="list-style-type: none"> Require that new single family homes on lots that are large enough to be subdivided comply with one of the following: <ul style="list-style-type: none"> Design the house and site design to comply with subdivision standards; Complete the subdivision approval process; or, Agree not to subdivide the large lot for 5 years following the construction of the new home
<p>10. Detached, Accessory Buildings & Structures:</p> <ul style="list-style-type: none"> Detached, accessory buildings and structures (such as detached garages, pergolas, etc.) are generally regulated by the same setbacks, lot coverage limits, gross floor area, and height limits as the main building (house). 	<p>Detached, Accessory Buildings & Structures:</p> <ul style="list-style-type: none"> Detached, accessory buildings and structures are limited to a maximum height of 17 feet (formerly 30 feet). Detached accessory buildings cannot exceed 25% of the allowed gross floor area on the site (formerly no limit)

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Current Rule (As of 8/7/2017)	Proposed Change (Council Review through 8/7/2017)
<p>11. Fences:</p> <ul style="list-style-type: none"> • Fence height along property lines next to a street is limited to 42 inches. For corner lots, this included fences on any side of the lot that abutted a street. • Allowed a fence height deviation to increase fence heights from 42 inches to 72 inches. 	<p>Fences:</p> <ul style="list-style-type: none"> • Fence heights are limited to 42 inches within required front yards. For corner lots, this only includes fences within the front yard; not side yards abutting a street. • Allow a fence of 72 inches along portions of Island Crest Way and SE 40th Street, subject to additional design requirements. • Eliminate fence height deviations.
<p>12. Building Pad:</p> <ul style="list-style-type: none"> • Designated as part of a subdivision process. • Building pads were generally established by taking into account critical areas, trees, and setbacks. 	<p>Building Pad:</p> <ul style="list-style-type: none"> • Designated as part of a subdivision process or at time of building permit (if not previously established) • Clarified standards for establishing building pads. Building pad location is still based upon the location of critical areas, trees, and setbacks. • Clarified that buildings must be placed within identified building pad.
<p>13. Trees – Overview Section:</p> <ul style="list-style-type: none"> • No current overview section 	<p>Trees – Overview Section:</p> <ul style="list-style-type: none"> • Added summary overview section intended to provide clarification.
<p>14. Trees – Permit Requirement:</p> <ul style="list-style-type: none"> • Permit required if: <ul style="list-style-type: none"> ○ Tree removal is part of construction work ○ Tree removal is in critical tree area ○ Tree removal is in a commercial zone • Permit not required for: <ul style="list-style-type: none"> ○ Tree removal outside a critical tree area ○ Pruning ○ Removal of small trees 	<p>Trees – Permit Requirement:</p> <ul style="list-style-type: none"> • Permit required to remove any tree unless specifically exempted. • Imminently hazardous trees may be removed first, followed by a permit application. • Exempt from permit if: <ul style="list-style-type: none"> ○ Tree is smaller than 10 inches and is not an exceptional tree or a previously required replacement tree. ○ Noxious or invasive plants. ○ Pruning
<p>15. Trees – Removal Not Associated with Development:</p> <ul style="list-style-type: none"> • No tree permit required 	<p>Trees – Removal Not Associated with Development:</p> <ul style="list-style-type: none"> • Tree permit required unless exempt • Tree replacement is required.
<p>16. Trees – Removal Associated with Development:</p> <ul style="list-style-type: none"> • Tree permit required. 	<p>Trees – Removal Associated with Development:</p> <ul style="list-style-type: none"> • Tree permit required.

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Current Rule (As of 8/7/2017)	Proposed Change (Council Review through 8/7/2017)
<ul style="list-style-type: none"> Require property owner to use reasonable best efforts to retain trees. Replace trees at a ratio of between 0:1 and 4:1. 	<ul style="list-style-type: none"> Tree retention: <ul style="list-style-type: none"> Retain a minimum of 30% of the trees on site over a rolling 5-year period. New construction must be designed to minimize tree removal Prioritize retention of trees based upon size and expected likelihood of longevity post development. Require retention of exceptional trees, unless doing so would prohibit construction of 75% of the allowed gross floor area or creation of a lot. Replace trees at a ratio of between 2:1 and 6:1 <ul style="list-style-type: none"> Allow for a fee-in-lieu of replanting
<p>17. Tree Protection Standards:</p> <ul style="list-style-type: none"> A plan for protecting trees is required. 	<p>Tree Protection Standards:</p> <ul style="list-style-type: none"> Clarify that the protection standards shall be based upon best management practices established by the International Society of Arborists.
<p>18. Trees - Removal on Public Property:</p> <ul style="list-style-type: none"> Private property owners cannot remove trees in public right-of-way (streets). 	<p>Trees - Removal on Public Property:</p> <ul style="list-style-type: none"> Allow limited tree removal of trees in streets to provide for access to private property
<p>19. Variances:</p> <ul style="list-style-type: none"> Criteria for approving variances in several different chapters of Title 19 MICC. 	<p>Variance:</p> <ul style="list-style-type: none"> Consolidated criteria for approving variances into Chapter 19.15 MICC (Administration). Added criteria: <ul style="list-style-type: none"> Variance is the minimum necessary to grant relief to applicant. Failure to grant the variance would create an unnecessary hardship to the property owner. The basis for requesting the variance is not the direct result of actions by the property owner.
<p>20. Setback Deviations:</p> <ul style="list-style-type: none"> Criteria for approving variances in several different chapters of Title 19 MICC. 	<p>Setback Deviations:</p> <ul style="list-style-type: none"> Consolidated criteria for approving variances into Chapter 19.15 MICC (Administration). Clarified that the basis for requesting the deviation cannot be the direct result of actions by the property owner.

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Current Rule (As of 8/7/2017)	Proposed Change (Council Review through 8/7/2017)
<p>21. Code Interpretations:</p> <ul style="list-style-type: none"> • Code official authorized to issue an interpretation based upon a request or as deemed necessary. 	<p>Code Interpretations:</p> <ul style="list-style-type: none"> • Code official authorized to issue an interpretation based upon a request or as deemed necessary. • Clarified that the code interpretation is based upon a consideration of: <ul style="list-style-type: none"> ○ The plain language of the code; ○ The purpose / intent sections of the chapter; ○ Legislative intent provided by the Council; ○ Policy direction in the MI Comprehensive Plan; ○ Case law; ○ Consistency with other applicable regulations; ○ The expected result; and, ○ Past practice. • Provided for the appeal of code interpretation as part of an appeal of a land use application that relied on the code interpretation.

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DEVELOPMENT SERVICES GROUP

9611 SE 36TH ST., MERCER ISLAND, WA 98040
(206) 275-7605



TO: City Council
FROM: Planning Commission
DATE: June 5, 2017
RE: ZTR16-004 - Residential Development Standards – Accompanying Recommendations

Summary

This memo is intended to summarize the Planning Commission's accompanying recommendation to the City Council. The Planning Commission identified a number of items during the review of the Residential Development Standards that appear to require additional Council review and action.

The Planning Commission recommends that the City Council direct the Planning Commission to:

1. Consider legislation related to providing increased opportunities for duplexes, townhomes, and / or cottage housing in single-family zones
2. Evaluate the zoning designations established within the City for consistency with on-the-ground conditions and the Comprehensive Plan to: A) determine if the transition between zoning designations is appropriate; and B) determine if current zoning designations adequately match on-the-ground development patterns.
3. Consider creating a "site plan" or "land use" review process for all residential projects in Chapter 19.15 MICC and to require pre-application review for complex projects.
4. Evaluate the Residential Development Standards code amendment in 3 to 5 years to determine its effectiveness.
5. Evaluate the provisions related to non-conforming structures, sites, lots and uses to determine if further amendments are necessary following the adoption of the proposed residential development standards.
6. Evaluate the subdivision design standards to determine if the required infrastructure design (e.g. water, sewer, street and vehicle access, and storm water) requirements are consistent with the Comprehensive Plan.
7. Evaluate the provisions that require a long plat to divide property that has an area of more than 4 acres in area.
8. Re-evaluate the effect of the proposed amendments to the residential development standards after a specified period of time (3 to 5 years following adoption) and report back to the City Council.

Other recommendations:

9. Request the City Council to fund a full time city arborist for plan review in the Development Services Group.
10. Request staff to create comprehensive "Client Assistance" memorandums to clarify permitting processes
11. Designate the former Boys and Girls club property for landmark protection before it is developed.
12. Create a mechanism for easy cross-references within the Mercer Island City Code.

DSG ARBORIST AND CODE COMPLIANCE OFFICER CASELOADS

The DSG Arborist is currently a ½ time position (20 hours per week) but has been authorized to work some extra hours, averaging 29 hours per week. These hours do not include additional work that may be required after adoption of the new residential standards and tree code. The Arborist is currently responsible for the following:

- Pre-Design and Construction Assistance: Assist architects and contractors prior to and during construction, including preparing for and attending weekly pre-application and permit intake meetings.
- Project and Permit Reviews: Review arborist reports (and revisions) and tree removal and retention plans (and revisions) for development projects and critical area sites.
- Inspections: Inspect tree protection fencing and replanting for development projects and critical area sites.
- Customer Service: Provide assistance to residents concerned about trees proposed for removal.
- Coordination: Coordinates with right-of-way and parks Arborists related to trees that are close to a property line (may or may not be in the right-of-way or park).

The number of tree permits has increased 50% since 2003, up to more than 120 last year. The robust economy since 2012-2013 has created more construction projects requiring Arborist review and involvement. There is also significantly more resident interest in tree preservation and protection as construct activity has increased, requiring more arborist time to educate residents about trees.

The DSG Code Compliance Officer (CCO) is currently a ½ time position (20 hours per week) but has been authorized to work some extra hours, averaging 25 hours per week. The CCO generally handles cases on a complaint basis only, and does not have time to be more proactive. The CCO is responsible for handling complaints submitted to the City related to a variety of subjects, with some examples:

- Zoning and land use (illegal fences, setback encroachments, impervious surface violations, home businesses)
- Building and construction (no permits, illegal rockeries and retaining walls)
- Trees (illegal tree damage and removal)
- Right-of-way (illegal encroachments, damage and debris)
- Nuisances (noise, debris, junk)
- Critical area work (illegal grading, clearing, unpermitted shoreline structures, erosion issues)
- Utilities (mainly storm water issues).

Caseload:

Since 2003, the number of complaints received by the CCO has doubled from around 60 to around 120 per year, yet the position has remained at ½ time. There are currently 284 cases open. When a complaint is received, there are several stages it goes through:

1. Triage: Is there a violation? How serious is it? What other disciplines need to be involved (such as a planner or engineer)? This usually involves a conversation with the person who filed the complaint and potentially a field visit to do initial reconnaissance and gather information. ***There is currently a two-month backlog on getting cases into the tracking system and doing the initial triage.***

2. Investigation: Detailed review of the alleged violations, field visit, internal coordination (if needed), determining proper course of action and taking that action (usually an initial *Courtesy Notice* to request compliance).
3. Correspondence with Complainant and Violator: This involves keeping the complainant informed, and multiple contacts with the violator, especially if the violator is not cooperating.
4. Closing Cases: Once a violation has been resolved, the case is closed. This involves organizing the case information, ensuring a clear “paper trail” of what has occurred is in the file and final correspondence with complainant and violator.

Priorities:

The CCO needs to prioritize her workload. Cases involving life and health safety are the top priority. Follow-up on cases that are subject to a Notice of Violation, doing work without a permit and construction-related noise and parking are the other top priorities. Nuisance issues, fence complaints and sign code complaints are the lowest priorities. All other complaints are in between.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5340
September 5, 2017
Regular Business**

**REVISED PUBLIC ENGAGEMENT PLAN ON
CITY'S FINANCIAL CHALLENGES**

Proposed Council Action:

Review revised plan and provide direction to staff.

DEPARTMENT OF	Finance (Chip Corder)
COUNCIL LIAISON	n/a
EXHIBITS	1. Pro/Con Analysis of Levy Election Date Options 2. Telephone Town Hall Information
2017-2018 CITY COUNCIL GOAL	4. Address the City's Financial Challenges
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

PROBLEM STATEMENT

Significant deficits are projected in 2017-2018 in the General Fund and Youth & Family Services (YFS) Fund, which account for most of the City's services, excluding utilities. Using one-time resources, these projected deficits have been temporarily bridged, buying time to engage the community on the City's financial challenges.

What is driving these projected deficits? Simply put, annual revenue growth is not keeping pace with annual expenditure growth. At the root of the General Fund revenue growth problem is property tax, which makes up 41% of total General Fund revenues and is limited to 1% annual growth per state law plus an allowance for "new construction," which equates to another 1% per year on average. In addition, development activity, which experienced a spike in 2015-2016, resulting in record levels of construction-related sales tax and development fees, is projected to slow down in 2017-2019, returning to a more normal activity level based on what is known about future development on the Island.

For the YFS Fund, the revenue growth problem is directly related to the following:

1. The School District was compelled to reduce its financial support for YFS mental health counselors from 42% of the total cost to a fixed sum of \$60,000 beginning in 2010 due to the Great Recession; and
2. The City was compelled to reduce its financial support of YFS from \$465,000 per year to \$320,000 per year in 2011-2013 and then to \$200,000 per year in 2014 due to the Great Recession (note: this was increased to \$400,000 per year beginning in 2015);

As a service organization, most of the City's costs are tied to staff, accounting for 71% of total General Fund expenditures and 82% of total YFS Fund expenditures in 2017. Personnel costs grow faster than inflation (even in the private sector). However, unlike the private sector, the City cannot spread those personnel cost increases across the number of "widgets" sold or the number of clients served, with very few exceptions (e.g. parks & recreation fees and development fees).

To maintain current service levels, a new, ongoing revenue source is needed. Otherwise, it is estimated that 25% of the City's workforce will have to be cut in 2019-2024 to balance the budget due to a projected \$1.08 million average annual growth differential between total expenditures and total revenues in the General Fund and YFS Fund combined in 2019-2024.

BACKGROUND

At its July 17, 2017 meeting, the Council approved staff's recommended public engagement plan on the City's financial challenges, the timeline for which was driven by the February 13, 2018 special election. Despite significant concerns about voter fatigue (due to the passage of Sound Transit 3 and the state legislature's "McCleary fix") as well as major community issue fatigue (due to Town Center code update, I-90 loss of mobility negotiations, and residential code update), staff's recommendation attached more weight to the following:

1. Finance Director's concern, which is based on the forecasts of various national and regional economists, that the nation is due for another recession, which occurs about every 10 years on average;
2. Management's strong desire to know before the 2019-2020 Budget process begins if service level cuts in 2019 are going to be required or not; and
3. Management's concern that pushing a levy lid lift ballot measure to August or November 2018 invites greater risk from a staff perspective, negatively impacting morale and increasing the likelihood of losing our best employees.

In August, staff discovered that a six-year levy lid lift with annual increases greater than 1% can only be placed on an August or November ballot, not a February ballot. This oversight, while not critical, caused the City Manager and the Finance Director to press the "pause button" and to re-look at the public engagement process timeline. Pushing out and lengthening the engagement process will provide staff more time to work with the Citizen Advisory Group (CAG), as well as more time to inform and educate the larger community. Islanders will have more time to fully understand the issues and the options for addressing them. **As a result, staff recommends pushing the public engagement process from September-October 2017 to October 2017-April 2018, thereby pushing a potential ballot measure to the November 2018 general election.**

It should be noted that there is one very significant risk associated with a November 2018 ballot measure. If the levy fails, the City cannot go back to the voters until 2019, and a levy lid lift approved in 2019 would not take effect until 2020, leaving a projected operating budget deficit of \$2.0M in 2019. The pros and cons of a February 2018 special election versus an August 2018 primary election versus a November 2018 general election for a levy lid lift are summarized in Exhibit 1.

PROPOSED REVISED TIMELINE

The revised public engagement timeline recommended by staff is detailed below.

Action	Date
Council meeting: Review & approve revised public engagement plan on City's operating & capital funding challenges	Sep 5, 2017
City Manager: Solicit applications to serve on Citizen Advisory Group (limited to approximately 20 residents)	Sep 6-Oct 27, 2017
Chamber of Commerce meeting: First public presentation to a community group (open to the public)	Oct 5, 2017 (Thu) (12:00-1:00pm)
Telephone Town Hall: Intended to solicit questions from Islanders on the City's financial challenges	Oct 11, 2017 (Wed) (7:00-8:30pm)
Initial public notification: Advertise dates/times/locations of citizen advisory committee meetings & community meetings on City's website and via social media	Nov 3, 2017 (Fri)
Citizen Advisory Group kick-off meeting (MICEC): Get acquainted, address ground rules, find out what participants want to know, provide high level presentation on City's financial challenges, and distribute information binders (including 2017-2018 Budget Message, Mar 2016 citizen survey results, and other information)	Nov 15, 2017 (Wed)
Island-wide mailer: Distribute information summarizing the City's financial challenges & detailing the public engagement process in Jan-Apr 2018, noting dates/times/locations of Citizen Advisory Group meetings and community meetings	Dec 1, 2017 (Fri)
Citizen Advisory Group meetings (MICEC): <ul style="list-style-type: none"> • 1st meeting: Review operating funding challenges & options (3.5 hours) • 2nd meeting: Deliberate & make a recommendation on operating funding options (2.0 hours) • 3rd meeting: Review capital funding challenges & options (3.5 hours) • 4th meeting: Deliberate & make a recommendation on capital funding options (2.0 hours) 	Jan 6, 2018 (Sat) Feb 5, 2018 (Mon) Mar 3, 2018 (Sat) Apr 2, 2018 (Mon)
Other public engagement: Hold 3 community meetings, hold a second Telephone Town Hall meeting, and meet with various Island community groups	Feb-Apr 2018
Community survey: Conduct telephone survey on potential operating & capital levy lid lifts	Apr 22-28, 2018
Council meeting: Review Citizen Advisory Group's recommendation, review community survey results, review City Manager's recommendation, and decide whether or not to direct staff to prepare levy lid lift ordinance(s) for Nov 6, 2018 ballot	May 15, 2018
Council meetings: If the Council favors going to the voters, conduct first & second readings of proposed levy lid lift ordinance(s)	Jun 5, 2018 Jun 19, 2018
King County Elections Office: Submit levy lid lift ordinance(s), ballot measure(s), explanatory statement for voter's pamphlet, and pro/con committee appointments	Aug 7, 2018
King County Elections Office: Submit pro/con statements for voter's pamphlet	Aug 14, 2018
King County Elections Office: Submit rebuttal statements for voter's pamphlet	Aug 16, 2018
General election	Nov 6, 2018

TELEPHONE TOWN HALL

In an effort to reach as many residents as possible, staff has arranged to use an outside vendor, Telephone Town Hall Meeting (TTH), which conducts “telephone town halls” across the country. The way it works is that TTH will “recruit” MI residents to attend the town hall by calling them and asking them to attend, then dialing them in the day-of the scheduled telephone town hall. TTH works off phone lists, including anyone who would like to register to join the meeting (TTH will create a web registration page). Not all recruitment calls will reach everyone, so having the option to register in advance is helpful.

The telephone town hall will last for approximately one hour. TTH provides an experienced moderator to run the call, screen questions, etc. After staff provides basic information about the City’s financial challenges for approximately 4-6 minutes, the moderator will offer up some questions to cover the basics before opening it up to more citizen Q&A for the remainder of the hour. After the call, attendees can be offered the option of leaving comments on a voicemail line, which TTH records and provides to the City. The City also has the option of doing survey questions during the town hall (people use their phone to answer by pressing 1, 2, 3, etc.). Please see Exhibit 2 for a company overview and current customer feedback. Staff is excited to try this new approach and is hopeful that we can engage a group of residents who may not have considered attending an in-person meeting about the City’s financial challenges.

NEXT STEPS

In addition to promoting the new timeline, staff will update the Citizen Advisory Group application and continue to recruit applicants through October 27. Staff will also make a presentation to the Chamber of Commerce on October 5, 2017 (which will be open to the public), conduct a “telephone town hall” meeting on October 11, 2017, and hold a kick-off meeting with the Citizen Advisory Group on November 15, 2017. These meetings will help staff determine if there are any questions that have not been anticipated. If so, staff will have time to prepare answers for the public engagement meetings scheduled for January-April 2018.

RECOMMENDATION

Finance Director

Review revised plan and provide direction to staff.

Pro/Con Analysis of Levy Election Date Options

Upsides

Feb 2018 Special Election	Aug 2018 Primary Election	Nov 2018 General Election
Can place a 6 year levy lid lift on ballot, but the annual increases are limited to 1% in years 2-6	Can place a 6 year levy lid lift on ballot with annual increases >1% in all 6 years	Can place a 6 year levy lid lift on ballot with annual increases >1% in all 6 years
Would know future funding status before starting 2019-2020 Budget development process	Can extend public engagement process from 2 to 5-6 months, providing more time for Islanders to ask questions, weigh options, and make an informed decision	Can extend public engagement process from 2 to 5-6 months, providing more time for Islanders to ask questions, weigh options, and make an informed decision
If levy fails, the City could go back to voters in Nov 2018	Public engagement process would be completed by Apr 2018, which is when the City Manager and Finance Director begin an initial review of the 2019-2024 Preliminary CIP	Public engagement process would be completed by Apr 2018, which is when the City Manager and Finance Director begin an initial review of the 2019-2024 Preliminary CIP
	Would know future funding status before finalizing 2019-2020 Preliminary Budget in late Aug 2018	

Downsides

Feb 2018 Special Election	Aug 2018 Primary Election	Nov 2018 General Election
Cannot place a 6 year levy lid lift on ballot with annual increases >1% in all 6 years	If levy fails, the City cannot go back to the voters until 2019, and a levy lid lift approved in 2019 would not take effect until 2020, leaving a projected operating budget deficit of \$2.0M in 2019	If levy fails, the City cannot go back to the voters until 2019, and a levy lid lift approved in 2019 would not take effect until 2020, leaving a projected operating budget deficit of \$2.0M in 2019
Very compressed public engagement process (Sep-Oct 2017) for a difficult topic, running the risk of not giving residents enough time to ask questions, weigh options, and make an informed decision	Voter turnout is significantly less in Aug vs. Nov election, with many families on vacation in Jul-Aug	Would know future funding status after 2019-2020 Preliminary Budget is developed and presented to the Council
	Pushing ballot measure to Aug 2018 invites greater risk from a staff perspective, negatively impacting morale and increasing the likelihood of losing our best employees	Pushing ballot measure to Nov 2018 invites greater risk from a staff perspective, negatively impacting morale and increasing the likelihood of losing our best employees



TELEPHONE TOWNHALL MEETING

TTHM Company Profile

Overview

Telephone TownHall Meeting (TTHM) was created in March of 2010 to bring this relatively new communications technology to municipalities, school districts and advocacy organizations.

Initially, Telephone TownHall Meetings were used almost exclusively as a means of connecting Congressmen and Senators in Washington, DC with their constituents in home districts. Using a full-service approach to orchestrating these forums, TTHM has been able to produce events for a much broader range of clientele.

The TTHM Advantage

We provide Screeners to ensure quality Q&A, a Moderator to facilitate the live event, and Collectors to acquire opt-in email addresses and other useful information. By taking care of the details, TTHM allows the client to focus on educating the audience in the context of a professionally rendered event.

Personnel

Telephone Town Hall Meeting has a core staff of just ten employees. Additional Screeners, Collectors and Sales Staff are hired as needed to ensure that even during the most demanding part of the year, each of our clients gets maximum value out of their communications dollars.

Telephone Town Hall Meeting Testimonials

In researching this Telephone Town Hall technology and vendor, staff spoke with the City of Dallas. They gave a 100% positive reference. They've used TTH annually for four years running, to talk with their community about the city budget. Some highlights from the conversation:

- *It's been a great success here.*
- *Attendance at our budget public meetings went from 10-20 (in person) to over 300 (using TTH)*
- *Feedback from our citizens has been glowing. They love it.*
- *It's a good solid product; a lot like talk radio*
- *The TTH moderator and staff does an amazing job screening and moderating.*
- *It's a good value for the money.*

Staff also spoke with the City of Frisco, Texas, who has been using TTH since 2011. "Attendance" averages 1500-2000 compared to about 200 people who'd attend in person prior to that. Essentially, the service works well, they like it, the public likes it a lot, and they "can count on one hand the number of people who've called over the years to complain about getting a robocall" (to invite them to join the call).

Arapahoe County in Colorado also reports a good experience. They've used TTH for one and a half years. They say, "TTH are awesome to work with; they do a really nice job."



BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5338
September 5, 2017
Regular Business

SECOND QUARTER 2017 FINANCIAL STATUS REPORT & 2017-2018 BUDGET ADJUSTMENTS

Proposed Council Action:

Receive report and adopt Ordinance No. 17-22, amending the 2017-2018 Budget.

Table with 2 columns: Category and Value. Rows include DEPARTMENT OF Finance (Chip Corder), COUNCIL LIAISON n/a, EXHIBITS (1. Second Quarter 2017 Financial Status Report, 2. 2017-2018 CIP Project Management Report, 3. Ordinance No. 17-22), 2017-2018 CITY COUNCIL GOAL n/a, and APPROVED BY CITY MANAGER.

Table with 2 columns: Category and Amount. Rows include AMOUNT OF EXPENDITURE \$ 2,021,117, AMOUNT BUDGETED \$, and APPROPRIATION REQUIRED \$ 2,021,117.

SUMMARY

The Second Quarter 2017 Financial Status Report is attached as Exhibit 1. In addition, a comprehensive update on the status of each CIP project as of June 30, 2017 is included as Exhibit 2. Finally, an ordinance amending the 2017-2018 Budget is attached as Exhibit 3, which constitutes financial "housekeeping." Accordingly, the City Manager recommends that the procedural requirement for a second reading be suspended and that the ordinance be adopted on September 5, 2017.

The key takeaway items from the Second Quarter 2017 Financial Status Report are:

- Accounting change: Beginning in 2017, the Criminal Justice Fund was closed and combined with the General Fund. Accordingly, the budgeted and actual revenues and expenditures in the Criminal Justice Fund have been combined with the General Fund for the 2016 fiscal year for comparison purposes.
General Fund overall: Through the first half of 2017, total revenues trail total expenditures by \$705,972 due to \$1.57 million in I-90/light rail litigation and other related costs, which were funded by one-time resources rather than ongoing revenues. Relative to the 50 percent budget threshold, total revenues are 52.3 percent of budget and total expenditures are 52.6 percent of budget as of June 30, 2017. The modest expenditure overage, which is not typical, is due to the I-90/light rail issue.

- **General Fund revenues:** Comparing 2017 to 2016, total revenues are **up only \$151,362, or 1.0 percent**, through the first half of the year primarily due to the net effect of the following:
 - \$209,275, or 3.3 percent, increase in property tax;
 - \$138,345, or 78.3 percent, increase in miscellaneous general government fees;
 - \$136,604, or 6.6 percent, increase in utility taxes;
 - \$130,873, or 6.1 percent, decrease in licenses, permits & zoning fees; and
 - \$186,997, or 8.3 percent, decrease in general sales tax.

- **General sales tax:** Relative to the first half of 2016, actual revenue is **down \$186,997, or 8.3 percent**, in 2017 due to a **20.7 percent decrease in the construction sector**, which now makes up 46 percent of the City's total sales tax receipts.

- **Utility tax revenues:** Relative to the first half of 2016, actual revenues are **up \$136,604, or 6.6 percent**, in 2017 due to the net effect of the following:
 - 14.8 percent increase in electricity/gas utility tax (due to coldest winter in 32 years); and
 - 6.8 percent decrease in cellular utility tax.

- **Licenses, permits & zoning fees:** Relative to the first half of 2016, actual revenues are **down \$130,873, or 6.1 percent**, in 2017. Development activity for the first half of 2017 is summarized below, including and excluding an anomalous increase of 31 building permits for re-roofs at Shorewood Apartments in 2017.
 - Including 31 re-roofs in 2017:
 - Total number of building permits issued (all permit types): 6.0%
 - Total building valuation (all permit types): -3.1%
 - Excluding 31 re-roofs in 2017:
 - Total number of building permits issued (all permit types): -8.3%
 - Total building valuation (all permit types): -3.6%

- **Thrift Shop sales:** Relative to the first half of 2016, actual revenue is **up only 16,413, or 2.2 percent**, in 2017 due to staff turnover in the first quarter of the year.

- **Real estate excise tax:** Relative to the first half of 2016, actual revenue is **up \$147,479, or 8.1 percent**, in 2017, due to a 25.4 percent increase in the number of sales (from 205 in 2016 to 257 in 2017) and an 8.9 percent increase in the average sales price (from \$1.29 million in 2016 to \$1.40 million in 2017).

The requested budget adjustments to the 2017-2018 adopted budget are summarized on pages 27-29 of Exhibit 1 and included in the attached budget amending ordinance (see Exhibit 3).

RECOMMENDATION

Finance Director

- MOVE TO:
1. Suspend the City of Council Rules of Procedure 6.3, requiring a second reading for an ordinance.
 2. Adopt Ordinance No. 17-22, amending the 2017-2018 Budget.

City of Mercer Island
FINANCIAL STATUS REPORT
Second Quarter 2017

FOREWORD

The Financial Status Report provides a summary budget to actual comparison of revenues and expenditures for the General Fund (four times a year) and all other funds (twice a year) through the end of the most recently completed fiscal quarter. Revenue and expenditure comparisons are also made to the same period in the prior year. In addition, a comprehensive progress update on the City's Capital Improvement Program (CIP) is included twice a year in the second and fourth quarter reports. A separate fund balance analysis for every fund is included annually in the fourth quarter report as well. Finally, if needed, budget adjustments are identified in a separate section of this report, along with a budget amending ordinance.

This report is comprised of the following five sections:

- General Fund
- Utility Funds
- All Other Funds
- Capital Improvement Program
- Budget Adjustments

It should be noted that, where significant, revenues are recognized when earned, regardless of when cash is received, and expenditures are recognized when a liability has been incurred or when resources have been transferred to another fund. Also, in the case of the General Fund, the beginning fund balance, which corresponds to the Council approved "cash carryover" of net excess resources from the prior year, is separately identified.

GENERAL FUND

Beginning in 2017, the Criminal Justice Fund was closed and combined with the General Fund. Accordingly, the budgeted and actual revenues and expenditures in the Criminal Justice Fund have been combined with the General Fund for the 2016 fiscal year for comparison purposes below.

Through the first half of 2017, total revenues trail total expenditures by \$705,972 due to \$1.57 million in I-90/light rail litigation and other related costs, which were funded by one-time resources rather than ongoing revenues. Relative to the 50 percent budget threshold, total revenues are 52.3 percent of budget and total expenditures are 52.6 percent of budget as of June 30, 2017. The modest expenditure overage, which is not typical, is due to the I-90/light rail issue.

Revenues

Comparing total actual to total budgeted revenues (which excludes Beginning Fund Balance and Transfer from Other Funds) through the first half of the year, **the General Fund is 52.3 percent of budget in 2017 versus 54.3 percent of budget in 2016** primarily due to property tax; utility taxes; miscellaneous general government fees; and licenses, permits and zoning fees, which were all ahead of the 50 percent budget threshold, as shown in the table below.

GENERAL FUND: Revenues As of June 30, 2016 and 2017

Revenue Category	Actuals			Budget		% of Budget	
	6/30/2016*	6/30/17	% Chg	2016*	2017	2016	2017
Property Tax	6,289,117	6,498,392	3.3%	11,585,339	11,873,878	54.3%	54.7%
General Sales Tax	2,252,649	2,065,652	-8.3%	3,731,000	4,521,000	60.4%	45.7%
Utility Taxes	2,071,154	2,207,758	6.6%	4,632,350	4,164,200	44.7%	53.0%
Licenses, Permits & Zoning Fees	2,137,122	2,006,249	-6.1%	2,836,500	3,491,500	75.3%	57.5%
Recreation Program Fees	669,298	645,234	-3.6%	1,639,095	1,630,318	40.8%	39.6%
EMS Levy & Charges for Service	617,228	617,453	0.0%	1,279,507	1,290,369	48.2%	47.9%
Criminal Justice Sales Tax	312,549	315,254	0.9%	614,000	662,000	50.9%	47.6%
Intergovernmental Revenues	238,334	209,718	-12.0%	564,892	581,113	42.2%	36.1%
Utility Overhead Charges	220,097	226,086	2.7%	440,193	452,172	50.0%	50.0%
Court Fines	208,531	219,368	5.2%	400,000	415,000	52.1%	52.9%
CIP Administration	118,797	134,458	13.2%	237,595	268,915	50.0%	50.0%
Misc General Government	176,588	314,933	78.3%	240,360	224,700	73.5%	140.2%
Investment Interest	5,751	8,022	39.5%	3,100	6,000	185.5%	133.7%
Total Revenues	15,317,215	15,468,577	1.0%	28,203,931	29,581,165	54.3%	52.3%
Beginning Fund Balance	813,968	1,121,610	37.8%	813,968	1,121,610	100.0%	100.0%
Transfer from Other Funds	-	1,321,678	N/A	-	1,321,677	N/A	100.0%
Total Resources	16,131,183	17,911,865	11.0%	29,017,899	32,024,452	55.6%	55.9%

* The 2016 actuals and budget include the Criminal Justice Fund, which was combined with the General Fund in 2017.

Comparing 2017 to 2016, total actual revenues are up only \$151,362, or 1.0 percent, through the second quarter of the year primarily due to the net effect of the following:

- \$209,275, or 3.3 percent, increase in property tax;
- \$138,345, or 78.3 percent, increase in miscellaneous general government fees;
- \$136,604, or 6.6 percent, increase in utility taxes;
- \$130,873, or 6.1 percent, decrease in licenses, permits & zoning fees; and
- \$186,997, or 8.3 percent, decrease in general sales tax.

A more in-depth analysis is provided for the following revenues:

- **Property tax is 54.7 percent of budget in 2017 compared to 54.3 percent of budget in 2016.** This is normal reflecting King County’s practice of distributing property taxes to cities primarily in April/May and October/November. Relative to 2016, actual revenue is up \$209,275, or 3.3 percent, in 2017 due to the following: 1) the 1.0 percent optional increase in the 2017 levy; and 2) “new construction” additions to the 2017 levy.
- **General sales tax is only 45.7 percent of budget in 2017 compared to 60.4 percent of budget in 2016.** Relative to 2016, actual revenue is down \$186,997, or 8.3 percent, in 2017. The following two tables compare sales tax revenue, which is broken down by business sector, through the first half of the year for 2015-2017, including and excluding significant one-time receipts.

2015-2017 Sales Tax Revenue (Including Significant, One-Time Receipts)

Business Sector	Revenue (Jan-Jun)			% Change		% of Total		
	2015	2016	2017	2016	2017	2015	2016	2017
Construction	826,656	1,193,071	946,072	44.3%	-20.7%	42.6%	53.0%	45.8%
Retail & Wholesale Trade	491,089	492,231	556,045	0.2%	13.0%	25.3%	21.9%	26.9%
Food Services	100,532	107,206	108,959	6.6%	1.6%	5.2%	4.8%	5.3%
Admin & Support Services	87,873	90,190	97,058	2.6%	7.6%	4.5%	4.0%	4.7%
Telecommunications	64,058	64,913	75,864	1.3%	16.9%	3.3%	2.9%	3.7%
Prof, Scientific & Tech Services	54,186	54,480	59,039	0.5%	8.4%	2.8%	2.4%	2.9%
Finance/Insurance/Real Estate	56,902	67,811	58,452	19.2%	-13.8%	2.9%	3.0%	2.8%
All Other Sectors	259,198	182,747	164,163	-29.5%	-10.2%	13.4%	8.1%	7.9%
Total	1,940,494	2,252,649	2,065,652	16.1%	-8.3%	100.0%	100.0%	100.0%

There is a significant, one-time receipt from a non-classified business in 2015 (\$109,395), which is backed out of the table below for comparison purposes.

2015-2017 Sales Tax Revenue (Excluding Significant, One-Time Receipts)

Business Sector	Revenue (Jan-Jun)			% Change		% of Total		
	2015	2016	2017	2016	2017	2015	2016	2017
Construction	826,656	1,193,071	946,072	44.3%	-20.7%	45.1%	53.0%	45.8%
Retail & Wholesale Trade	491,089	492,231	556,045	0.2%	13.0%	26.8%	21.9%	26.9%
Food Services	100,532	107,206	108,959	6.6%	1.6%	5.5%	4.8%	5.3%
Admin & Support Services	87,873	90,190	97,058	2.6%	7.6%	4.8%	4.0%	4.7%
Finance/Insurance/Real Estate	56,902	67,811	58,452	19.2%	-13.8%	3.1%	3.0%	2.8%
Telecommunications	64,058	64,913	75,864	1.3%	16.9%	3.5%	2.9%	3.7%
Prof, Scientific & Tech Services	54,186	54,480	59,039	0.5%	8.4%	3.0%	2.4%	2.9%
All Other Sectors	149,803	182,747	164,163	22.0%	-10.2%	8.2%	8.1%	7.9%
Total	1,831,099	2,252,649	2,065,652	23.0%	-8.3%	100.0%	100.0%	100.0%

The overall sales tax decrease of 8.3 percent is primarily driven by the “construction” sector, which is down 20.7 percent in 2017. Note the drop in the “construction” sector from 53.0 percent of total sales tax receipts in 2016 to 45.8 percent in 2017.

- **Utility taxes are 53.0 percent of budget in 2017 compared to 44.7 percent of budget in 2016.** The table below compares utility tax revenues, which are broken down by type of utility, through the second quarter of the year for 2015-2017.

2015-2017 B&O Tax Revenue

Utility Tax	Revenue (Jan-Jun)			% Change	
	2015	2016	2017	2016	2017
Electric/Gas	835,252	852,522	978,418	2.1%	14.8%
Water, Sewer & Storm Water	394,814	422,151	428,032	6.9%	1.4%
Cable TV	347,392	347,526	355,127	0.0%	2.2%
Cellular	243,023	214,802	200,274	-11.6%	-6.8%
Garbage	130,904	133,332	143,842	1.9%	7.9%
Long Distance	54,668	58,315	62,003	6.7%	6.3%
Telephone	46,115	42,505	40,062	-7.8%	-5.7%
Total	2,052,169	2,071,154	2,207,758	0.9%	6.6%

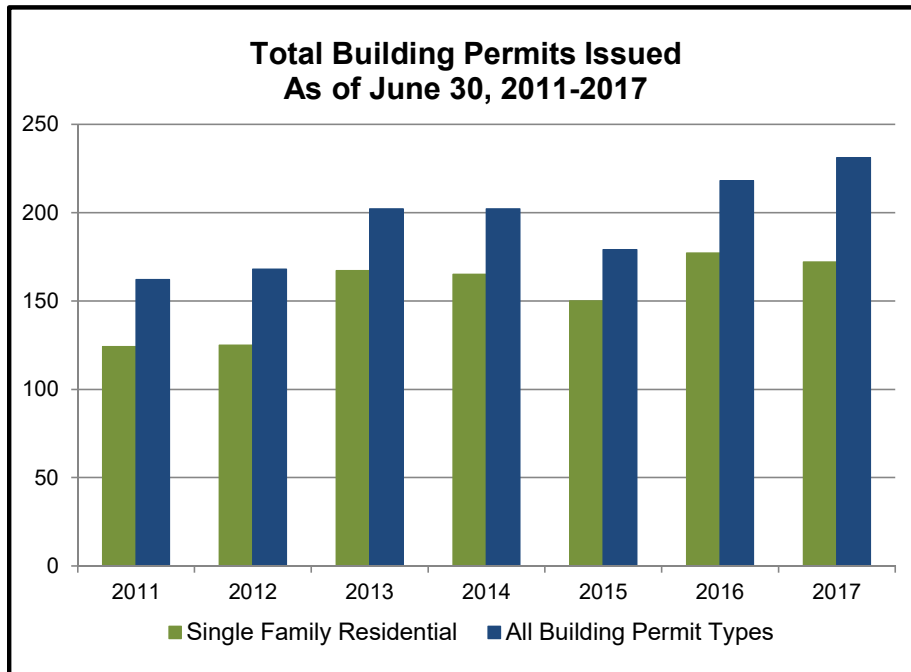
Relative to 2016, actual revenues are up \$136,604, or 6.6 percent, in 2017 primarily due to the net effect of the following: 1) 14.8 percent increase in electric/gas utility tax; and 2) 6.8 percent decrease in cellular utility tax. The unusually large increase in electric/gas utility tax is directly related to the Seattle metro area’s 2017 winter weather, which was the coldest in 32 years. The significant decrease in cellular utility tax, which represents an ongoing trend beginning in 2009, is directly related to the following: 1) a highly competitive business environment, which has resulted in less expensive monthly phone plans; 2) the availability of prepaid phone plans, which limit phone usage; 3) the popularity of texting over talking, which has reduced the use of voice minutes; and 4) the exclusion of data plans from utility taxes.

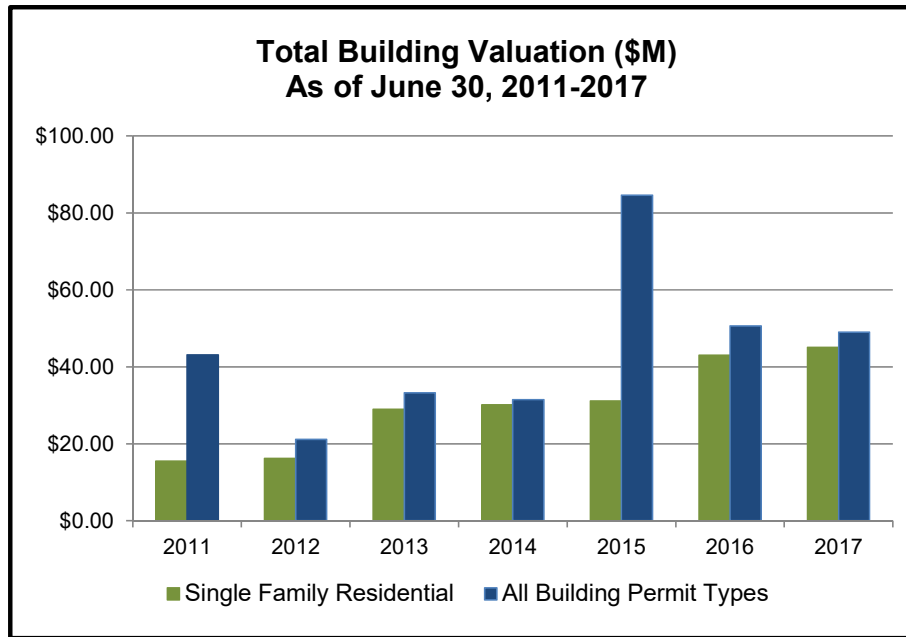
- **Licenses, permits, and zoning fees are 57.5 percent of budget in 2017 compared to 75.3 percent of budget in 2016.** Relative to 2016, which was a record year for development revenues, actual revenues are down \$130,873, or 6.1 percent, in 2017.

This revenue category consists of all fees related to development, business licenses, and a cable franchise. Development activity for the first half of 2017 versus the first half of 2016 is summarized in the table below, including and excluding an anomalous increase of 31 building permits in 2017 for re-roofs at Shorewood Apartments.

Building Permit Type	% Change: First Half 2017 vs. First Half 2016			
	Including Shorewood Apartment Re-roof Permits		Excluding Shorewood Apartment Re-roof Permits	
	# of Building Permits Issued	Building Valuation (\$)	# of Building Permits Issued	Building Valuation (\$)
Single family residential	-2.8%	4.7%	-2.8%	4.7%
All building permit types	6.0%	-3.1%	-8.3%	-3.6%

The following two graphs show the total number of building permits issued and the total building valuation for single family residential versus all building permit types for the period 2011-2017 (as of June 30th), including the 31 building permits issued to Shorewood Apartments in 2017 for re-roofs.





Finally, cable franchise fees are up 2.2 percent in 2017 compared to the prior year (\$253,662 in 2017 vs. \$248,233 in 2016).

- **Recreation program fees are only 39.6 percent of budget in 2017 compared to 40.8 percent of budget in 2016.** This is typical for this revenue category at this point in the year. Relative to 2016, actual revenue is down \$24,064, or 3.6 percent, in 2017.
- **Intergovernmental revenues are only 36.1 percent of budget in 2017 compared to 42.2 percent of budget in 2016.** Significantly trailing the 50.0 percent budget threshold is typical for this revenue category at this point in the year. The major revenue sources include the liquor excise tax and liquor profits that are shared by the state, vessel registration fees that are received from the state through King County, and contract revenue for marine patrol services provided to the cities of Bellevue and Renton. The vessel registration fees and the marine patrol contract revenue, which comprise about one quarter of what is budgeted in this category, will not be received, or otherwise recognized, until December 31, 2017. Relative to 2016, actual revenue is down \$28,616, or 12.0 percent, in 2017 primarily due to the Zone One emergency management coordination services contract, which ended June 30, 2016 (the City provided these services for 3 years).
- **Miscellaneous general government fees are 140.2 percent of budget in 2017 compared to 73.5 percent of budget in 2016.** Relative to 2016, actual revenue is up \$138,345, or 78.3 percent, in 2017 primarily due to the following: 1) \$81,667 increase in school district impact fees (which are remitted to the School District); 2) \$20,000 in unpermitted tree removal fines; 3) \$13,631 in administrative reimbursement fees for the Crown Castle franchise agreement; 4) \$9,531 increase in cell tower lease fees; and 5) \$6,579 in school bus camera fines (which are mostly remitted to the School District).

All other revenues are either within expected norms through the second quarter of the year or too insignificant to highlight.

Expenditures

Comparing total actual to total budgeted expenditures (which excludes Transfer of Prior Year's Surplus) through the first half of the year, **the General Fund is 52.6 percent of budget in 2017 compared to 48.4 percent of budget in 2016.** The following two tables compare budgeted to actual expenditures, first by category and then by department, as of June 30, 2016 and 2017.

GENERAL FUND: Expenditures by Category As of June 30, 2016 and 2017

Expenditure Category	Actuals			Budget		% of Budget	
	6/30/2016*	6/30/17	% Chg	2016*	2017	2016	2017
Salaries	7,465,220	7,778,773	4.2%	15,517,139	15,542,163	48.1%	50.0%
Benefits	2,796,685	2,866,712	2.5%	5,553,007	5,728,584	50.4%	50.0%
Contractual Services	743,771	2,286,366	207.4%	1,993,607	3,062,939	37.3%	74.6%
Equipment Rental	696,176	702,396	0.9%	1,422,287	1,429,185	48.9%	49.1%
Intergovernmental Services	487,163	532,649	9.3%	876,885	1,111,598	55.6%	47.9%
Supplies	342,027	402,978	17.8%	782,485	790,405	43.7%	51.0%
Utilities	238,708	226,848	-5.0%	586,699	625,404	40.7%	36.3%
Insurance	510,038	593,918	16.4%	467,433	601,150	109.1%	98.8%
Other Services & Charges	131,995	142,148	7.7%	371,238	398,388	35.6%	35.7%
Phone, Postage & Advertising	52,164	43,760	-16.1%	121,625	129,900	42.9%	33.7%
Jail	29,519	26,979	-8.6%	90,850	90,850	32.5%	29.7%
Capital	404	-	-100.0%	66,635	-	0.6%	N/A
Interfund Transfers:							
Transfer to YFS Fund	200,000	296,415	48.2%	400,000	592,831	50.0%	50.0%
Transfer to Tech/Equip Fund	171,000	171,000	0.0%	342,000	342,000	50.0%	50.0%
Transfer to Water Fund	47,030	36,977	-21.4%	113,350	139,000	41.5%	26.6%
Transfer to Non-Voted Bond Fund	9,456	8,499	-10.1%	93,911	96,999	10.1%	8.8%
Transfer to Street Fund	-	50,000	N/A	-	50,000	N/A	100.0%
Transfer to Equipment Rental Fund	12,778	8,131	-36.4%	15,000	21,000	85.2%	38.7%
Total Expenditures	13,934,134	16,174,549	16.1%	28,814,151	30,752,396	48.4%	52.6%
Transfer of Prior Year's Surplus	32,600	-	-100.0%	42,900	-	76.0%	N/A
Total Expenditures + PY Transfer	13,966,734	16,174,549	15.8%	28,857,051	30,752,396	48.4%	52.6%

* The 2016 actuals and budget include the Criminal Justice Fund, which was combined with the General Fund in 2017.

**GENERAL FUND: Expenditures by Department
As of June 30, 2016 and 2017**

Department	Actuals			Budget		% of Budget	
	6/30/2016*	6/30/17	% Chg	2016*	2017	2016	2017
Police	3,387,425	3,491,101	3.1%	6,888,191	6,808,565	49.2%	51.3%
Fire	3,063,984	3,179,242	3.8%	6,138,604	6,232,801	49.9%	51.0%
Parks & Recreation	2,114,573	2,190,324	3.6%	4,832,280	5,026,281	43.8%	43.6%
Development Services	1,390,641	1,564,099	12.5%	2,889,578	3,314,799	48.1%	47.2%
Non-Departmental	1,466,515	1,574,649	7.4%	2,750,794	2,892,476	53.3%	54.4%
City Manager's Office	579,317	2,058,584	255.3%	1,140,728	2,044,613	50.8%	100.7%
Public Works	744,295	766,229	2.9%	1,671,209	1,688,120	44.5%	45.4%
Finance	390,236	418,100	7.1%	833,609	896,465	46.8%	46.6%
Human Resources	290,443	318,115	9.5%	568,649	592,098	51.1%	53.7%
City Attorney's Office	294,625	365,272	24.0%	624,834	716,837	47.2%	51.0%
Municipal Court	195,557	218,744	11.9%	429,810	479,586	45.5%	45.6%
City Council	16,523	30,090	82.1%	45,865	59,755	36.0%	50.4%
Total Expenditures	13,934,134	16,174,549	16.1%	28,814,151	30,752,396	48.4%	52.6%
Transfer of Prior Year's Surplus	32,600	-	-100.0%	42,900	-	76.0%	N/A
Total Expenditures + PY Transfer	13,966,734	16,174,549	15.8%	28,857,051	30,752,396	48.4%	52.6%

* The 2016 actuals and budget include the Criminal Justice Fund, which was combined with the General Fund in 2017.

In reviewing **expenditures by category**, the following are noteworthy:

- **Salaries, which equal 51 percent of total budgeted expenditures in 2017, are 50.0 percent of budget in 2017 compared to 48.1 percent of budget in 2016.** Relative to 2016, actual expenditures are up \$313,553, or 4.2 percent, in 2017 primarily due to the following: 1) cost of living allowances for all employees (2.33% for Police and Fire employees and 2.10% for all other employees); 2) higher than expected overtime in the Police Department (see "expenditures by department" below); 3) step increases for represented employees; and 4) "pay for performance" for unrepresented employees.
- **Benefits, which equal 19 percent of total budgeted expenditures in 2017, are 50.0 percent of budget in 2017 compared to 50.4 percent of budget in 2016.** Typically, actual costs are slightly below the 50 percent budget threshold due to position vacancies; however, early retirement incentive payments to 5 firefighters pushed actual costs to the 50 percent budget threshold in 2017. Relative to 2016, actual expenditures are up \$70,027, or 2.5 percent, in 2017 primarily due to medical insurance premium increases (5.5 percent for firefighters and 4.5 percent for all other employees).
- **Contractual services, which equal 10 percent of total budgeted expenditures in 2017, are 74.6 percent of budget in 2017 compared to 37.3 percent of budget in 2016.** This expenditure category includes outside legal counsel, software support, development and engineering support, recreation instructors, repairs and maintenance, and other professional services. It typically trails the 50.0 budget threshold significantly, because many services are contracted for during the second and third quarters of the year. The significant overage relative to the 50 percent budget threshold is wholly due to I-90/light rail litigation and other related costs, which amounted to \$1.57 million in the

first half of 2017. A \$700,000 budget adjustment for these costs, which are estimated to total \$1.7 million in 2017, was approved by the Council on May 1, 2017 and is included in the attached budget amending ordinance.

- **Insurance, which equals 2 percent of total budgeted expenditures in 2017, is 98.8 percent of budget in 2017 compared to 109.1 percent of budget in 2016.** The City pays its annual insurance assessment to the Washington Cities Insurance Authority (WCIA) in the first quarter of the year. Relative to 2016, the cost is up \$83,880, or 16.4 percent, in 2017 based on significant increases in the City's claims experience and the total number of worker hours over the past five years.
- **Transfer of prior year's surplus** represents that portion of the General Fund's revenue surplus and expenditure savings from the prior year that has been approved by the Council to be distributed to other funds for various purposes in the current year. In 2016, the total available General Fund surplus was \$1,020,599, the disposition of which will be decided by the Council at its September 5, 2017 meeting.

In reviewing **expenditures by department**, the following deserve explanation:

- **The Police Department has spent 51.3 percent of its budget through the first half of 2017** primarily due to having one new officer in the academy, one new officer in field training, and one officer on medical leave for 2 months, resulting in a significant increase in Patrol and Investigations overtime.
- **The Fire Department has spent 51.0 percent of its budget through the first half of 2017** primarily due to early retirement incentive payments to 5 firefighters, enabling the City to hire 5 entry-level firefighters and to secure significant salary savings beginning in 2018.
- **Non-Departmental has spent 54.4 percent of its budget through the first half of 2017**, because the City paid its annual insurance assessment to the Washington Cities Insurance Authority (WCIA) in the first quarter of the year, as noted above under "insurance."
- **The City Manager's Office has spent 100.7 percent of its budget through the first half of 2017** wholly due to I-90/light rail litigation and other related costs, which amounted to \$1.57 million in the first half of 2017. The budget overage is temporary and will be corrected once a \$700,000 budget adjustment, which was noted above under "contractual services," is formally approved as part of the attached budget amending ordinance.

All other expenditures are either within expected norms through the second quarter of the year or too insignificant to highlight.

UTILITY FUNDS

Water Fund

Comparing 2017 to 2016 through the second quarter of the year, total operating revenues are down 1.5 percent, and total operating expenditures are down 4.2 percent. See the summary of revenues and expenditures in the table below.

WATER FUND: Revenues and Expenditures
As of June 30, 2016 and 2017

Category	Actuals			Budget		% of Budget	
	6/30/16	6/30/17	% Chg	2016	2017	2016	2017
Operating Revenues:							
Charges for Services	2,789,864	2,755,593	-1.2%	6,635,823	6,686,564	42.0%	41.2%
Water Utility Tax (Gen Fund Xfr)	47,030	36,977	-21.4%	113,340	114,756	41.5%	32.2%
Miscellaneous	7,192	7,894	9.8%	27,300	27,300	26.3%	28.9%
Total Operating Revenues	2,844,086	2,800,464	-1.5%	6,776,463	6,828,620	42.0%	41.0%
Operating Expenditures:							
Water Purchased for Resale	823,109	674,402	-18.1%	1,872,770	1,854,040	44.0%	36.4%
Maintenance & Operations	1,207,269	1,269,742	5.2%	2,585,124	2,679,134	46.7%	47.4%
Total Operating Expenditures	2,030,378	1,944,144	-4.2%	4,457,894	4,533,174	45.5%	42.9%
Operating Income (Loss)	813,708	856,320	5.2%	2,318,569	2,295,446	35.1%	37.3%
Non-Operating Items:							
Water Connection Charges	115,982	253,080	118.2%	153,226	145,682	75.7%	173.7%
Interest	20,695	38,032	83.8%	7,615	22,977	271.8%	165.5%
Debt Service	(18,859)	(18,115)	-3.9%	(110,263)	(108,475)	17.1%	16.7%
Capital Projects	(881,180)	(533,273)	-39.5%	(4,270,967)	(3,378,463)	20.6%	15.8%
Total Non-Operating Items	(763,362)	(260,276)	-65.9%	(4,220,389)	(3,318,279)	18.1%	7.8%
Net Increase (Decrease)	50,346	596,044	N/A	(1,901,820)	(1,022,833)	N/A	N/A

Of particular note are the following:

- **Charges for services (i.e. water utility customer charges) are only 41.2 percent of budget in 2017**, because the high water usage months are in the summer. Relative to 2016, charges for services are down \$34,271, or 1.2 percent, in 2017 due to the net effect of the following: 1) 5.5 percent water rate increase; and 2) 16.0 percent decrease in water purchases (by volume) from Seattle Public Utilities.
- **Water purchased for resale is down \$148,707, or 18.1 percent, in the first half of 2017 compared to the prior year** primarily due to a 16.0 percent decrease in water purchases (by volume) from Seattle Public Utilities.
- **Water connection charges are up \$137,098, or 118.2 percent, in the first half of 2017 compared to the prior year** due to the high level of single family development on the Island, with the number of building permits issued up 14.7 percent in the first half of 2017.

- **Capital projects are only 15.8 percent of budget in 2017** primarily due to the following:
 - **East Mercer Way 5400-6000 Block Water Main Replacement** (\$1,276,000 budget vs. \$27,663 actual expenditures): The design phase is on hold while staff work with property owners on easements and other issues.
 - **Booster Chlorination Station** (\$406,400 budget vs. \$47,984 actual expenditures): Design is 60 percent complete.
 - **Hydrant Replacements** (\$265,000 budget vs. \$32,760 actual expenditures): This replacement/upgrading of 26 fire hydrants started in May 2017 and will be completed by July 2017.

At the mid-year point, it is typical to have spent only 10-20 percent of the capital budget, because the construction season for many projects does not begin until June. See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for detailed project information.

Sewer Fund

Comparing 2017 to 2016 through the second quarter of the year, total operating revenues are up 4.1 percent, and total operating expenditures are up 5.9 percent. See the summary of revenues and expenditures in the table below.

SEWER FUND: Revenues and Expenditures
As of June 30, 2016 and 2017

Category	Actuals			Budget		% of Budget	
	6/30/16	6/30/17	% Chg	2016	2017	2016	2017
Operating Revenues:							
Charges for Services	4,316,091	4,485,563	3.9%	8,512,235	9,069,634	50.7%	49.5%
Miscellaneous	13,244	21,253	60.5%	-	-	N/A	N/A
Total Operating Revenues	4,329,335	4,506,816	4.1%	8,512,235	9,069,634	50.9%	49.7%
Operating Expenditures:							
King County Sewage Treatment	2,220,319	2,339,857	5.4%	4,463,322	4,727,212	49.7%	49.5%
Maintenance & Operations	867,485	931,632	7.4%	2,038,793	2,138,329	42.5%	43.6%
Total Operating Expenditures	3,087,804	3,271,489	5.9%	6,502,115	6,865,541	47.5%	47.7%
Operating Income (Loss)	1,241,531	1,235,327	-0.5%	2,010,120	2,204,093	61.8%	56.0%
Non-Operating Items:							
Sewer Connection Charges	44,393	36,834	-17.0%	6,301	20,600	704.5%	178.8%
Interest	11,303	20,157	78.3%	3,247	17,707	348.1%	113.8%
Debt Service	(523,200)	(518,172)	-1.0%	(1,102,222)	(1,099,753)	47.5%	47.1%
Capital Projects	(56,153)	(131,104)	133.5%	(2,059,424)	(1,737,887)	2.7%	7.5%
Total Non-Operating Items	(523,657)	(592,285)	13.1%	(3,152,098)	(2,799,333)	16.6%	21.2%
Net Increase (Decrease)	717,874	643,042	N/A	(1,141,978)	(595,240)	N/A	N/A

Of particular note are the following:

- **Charges for services (i.e. sewer utility customer charges) are up \$169,472, or 3.9 percent, in the first half of 2017 compared to the prior year** due to the net effect of the following: 1) 5.7 percent rate increase in City sewer maintenance services; 2) 5.2 percent “pass through” rate increase in King County sewage treatment charges; and 3) 1.7 percent decrease in the single family residential winter water usage average, which is updated annually and is used to determine the bi-monthly sewer bill for each residential customer. Note that the City sewer maintenance services and the King County sewage treatment charges each represent about half of the total bi-monthly sewer bill.
- **King County sewage treatment costs are up \$119,538, 5.4 percent, in the first half of 2017 compared to the prior year** due to the 5.2 percent “pass through” rate increase noted above.
- **Maintenance and operations are only 43.6 percent of budget in 2017** primarily due to the following: 1) the sewer crew has backfilled for the water crew, which has been down 3 employees in the first half of 2017 due to injuries; and 2) most of the contracted maintenance work (i.e. sewer video inspection and wet well cleaning) is scheduled for the second half of 2017.
- **Capital projects are only 7.5 percent of budget in 2017** primarily due to the following:
 - **Sewer Special Catch Basins** (\$300,000 budget vs. \$2,681 actual expenditures): This project is underway and is scheduled to be completed by December 2017.
 - **General Sewer System Improvements** (\$250,000 budget vs. \$363 actual expenditures): This project entails the emergency installation of a lake line clean-out near pump station #14. Construction is scheduled for September 2017.
 - **Sewer Repair at Sub-Basin 27** (\$248,356 budget vs. \$7,191 actual expenditures): This project, which was combined with the Sub-Basin 27a Watercourse project, was divided into two phases, because no bids were received back in 2016. One bid was received for phase 1 work, with construction beginning in June 2017. Four bids were received for phase 2 work in June 2017.

At the mid-year point, it is typical to have spent only 10-20 percent of the capital budget, because the construction season for many projects does not begin until June. However, spending less than 10 percent of the capital budget is not typical and is a direct result of the continuing impact of the water contamination event follow-up work on staff, which has been very time consuming, and the design and permitting of the emergency installation of a lake line clean-out near pump station #14. See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for detailed project information.

Storm Water Fund

Comparing 2017 to 2016 through the second quarter of the year, total operating revenues are up 6.9 percent, and total operating expenditures are up 22.4 percent. See the summary of revenues and expenditures in the table below.

STORM WATER FUND: Revenues and Expenditures
As of June 30, 2016 and 2017

Category	Actuals			Budget		% of Budget	
	6/30/16	6/30/17	% Chg	2016	2017	2016	2017
Operating Revenues:							
Charges for Services	901,735	939,133	4.1%	1,817,782	1,864,465	49.6%	50.4%
Grants	-	25,000	N/A	75,000	25,000	0.0%	100.0%
Total Operating Revenues	901,735	964,133	6.9%	1,892,782	1,889,465	47.6%	51.0%
Operating Expenditures:							
Maintenance & Operations	520,584	637,170	22.4%	1,224,964	1,367,049	42.5%	46.6%
Total Operating Expenditures	520,584	637,170	22.4%	1,224,964	1,367,049	42.5%	46.6%
Operating Income (Loss)	381,151	326,963	-14.2%	667,818	522,416	57.1%	62.6%
Non-Operating Items:							
Fee in Lieu	119,938	149,457	24.6%	110,000	100,000	109.0%	149.5%
Interest	12,765	19,523	52.9%	5,700	16,060	223.9%	121.6%
Capital Projects	(129,479)	(132,043)	2.0%	(2,063,475)	(1,608,117)	6.3%	8.2%
Total Non-Operating Items	3,224	36,937	1045.7%	(1,947,775)	(1,492,057)	-0.2%	-2.5%
Net Increase (Decrease)	384,375	363,900	N/A	(1,279,957)	(969,641)	N/A	N/A

Of particular note are the following:

- **Charges for services (i.e. storm water utility customer charges) are up \$37,398, or 4.1 percent, in the first half of 2017 compared to the prior year** due to a 3.8 percent storm water rate increase.
- **Maintenance and operations are up \$116,586, or 22.4 percent, in the first half of 2017 compared to the prior year** primarily due to NPDES Phase II permit requirements for storm water pipe, ditch, and catch basin inspections, which began in June 2016 and were completed in the first half of 2017. Inspections of all storm water pipes and ditches are required within the authorized permit window, and all catch basins are required to be inspected by August 1, 2017, and every two years thereafter.
- **Fees in lieu are up \$29,519, or 24.6 percent, in the first half of 2017 compared to the prior year** due to an \$118,692 payment by a new assisted living facility (Aegis), which commenced site work in June 2017.
- **Capital projects are only 8.2 percent of budget in 2017** primarily due to the following:
 - **Sub-Basin 49b Watercourse** (\$292,000 budget vs. \$12,128 actual expenditures): Conceptual design is complete. Drafting work will be contracted out in October 2017.

- **Sub-Basin 27a Watercourse** (\$288,384 budget vs. \$10,022 actual expenditures): This project, which was combined with the Sewer Repair at Sub-Basin 27 project, was divided into two phases, because no bids were received back in 2016. One bid was received for phase 1 work, with construction beginning in June 2017. Four bids were received for phase 2 work in June 2017.
- **Sub-Basin 6 Madrona Crest West** (\$205,000 budget vs. \$0 actual expenditures): Construction work on drainage improvements has been pushed to 2018.
- **Sub-Basin 51a Watercourse** (\$197,000 budget vs. \$5,533 actual expenditures): Conceptual design is complete. Drafting work will be contracted out in October 2017.

At the mid-year point, it is typical to have spent only 10-20 percent of the capital budget, because the construction season for many projects does not begin until June. However, spending less than 10 percent of the capital budget is not typical and is a direct result of construction not aligning with the authorized (i.e. permitted) work windows. See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for detailed project information.

ALL OTHER FUNDS

Highly summarized revenue and expenditure information is displayed for all other funds in the table below.

ALL OTHER FUNDS: Revenues and Expenditures As of June 30, 2016 and 2017

Fund Name	Actuals			Budget		% of Budget	
	6/30/16	6/30/17	% Chg	2016	2017	2016	2017
Self Insurance Claim							
Revenues	-	-	N/A	10,000	10,000	0.0%	0.0%
Expenditures	-	-	N/A	10,000	10,000	0.0%	0.0%
Youth Services Endowment							
Revenues	963	1,463	51.9%	500	500	192.6%	292.6%
Expenditures	-	-	N/A	500	500	0.0%	0.0%
Street							
Revenues	1,500,140	1,542,252	2.8%	2,352,500	2,541,500	63.8%	60.7%
Expenditures	598,632	565,639	-5.5%	4,550,490	3,506,514	13.2%	16.1%
Transportation Benefit District							
Revenues	189,704	183,130	-3.5%	350,000	350,000	54.2%	52.3%
Expenditures	221,859	175,000	-21.1%	350,000	350,000	63.4%	50.0%
Criminal Justice							
Revenues	*	-	N/A	*	-	N/A	N/A
Expenditures	*	1,100,614	N/A	*	1,100,614	N/A	100.0%
Beautification							
Revenues	385,235	372,723	-3.2%	986,200	1,168,982	39.1%	31.9%
Expenditures	455,800	357,328	-21.6%	1,085,867	1,196,759	42.0%	29.9%
Contingency							
Revenues	67,342	97,404	44.6%	35,000	25,000	N/A	389.6%
Expenditures	-	-	N/A	-	-	N/A	N/A
1% for the Arts							
Revenues	3,500	-	-100.0%	24,000	15,000	14.6%	0.0%
Expenditures	4,362	1,819	-58.3%	41,170	39,914	10.6%	4.6%
Youth & Family Services							
Revenues	1,188,293	1,352,414	13.8%	2,522,407	2,675,915	47.1%	50.5%
Expenditures	1,268,127	1,305,468	2.9%	2,555,345	2,754,719	49.6%	47.4%
Bond Redemption (Voted)							
Revenues	-	-	N/A	-	-	N/A	N/A
Expenditures	-	-	N/A	-	-	N/A	N/A
Bond Redemption (Non-Voted)							
Revenues	329,656	328,049	-0.5%	1,004,311	1,011,099	32.8%	32.4%
Expenditures	57,156	48,049	-15.9%	1,004,311	1,011,099	5.7%	4.8%

* Beginning in 2017, the Criminal Justice Fund was closed and combined with the General Fund. Accordingly, the budgeted and actual revenues and expenditures in the Criminal Justice Fund have been combined with the General Fund for the 2016 fiscal year for comparison purposes.

ALL OTHER FUNDS: Revenues and Expenditures (cont'd)
As of June 30, 2016 and 2017

Fund Name	Actuals			Budget		% of Budget	
	6/30/16	6/30/17	% Chg	2016	2017	2016	2017
Capital Improvement							
Revenues	1,137,818	1,376,038	20.9%	2,149,166	3,283,250	52.9%	41.9%
Expenditures	776,860	602,565	-22.4%	4,502,243	5,821,415	17.3%	10.4%
Technology & Equipment							
Revenues	170,898	517,076	202.6%	528,441	810,988	32.3%	63.8%
Expenditures	103,638	169,316	63.4%	819,740	860,136	12.6%	19.7%
Fire Station 92 Construction							
Revenues	181,553	330,000	81.8%	181,553	330,000	100.0%	100.0%
Expenditures	622,146	366,195	-41.1%	440,936	366,195	141.1%	100.0%
Capital Reserve							
Revenues	-	-	N/A	-	-	N/A	N/A
Expenditures	181,553	-	-100.0%	181,553	-	100.0%	N/A
Equipment Rental							
Revenues	695,415	672,204	-3.3%	1,491,140	1,315,291	46.6%	51.1%
Expenditures	621,607	688,670	10.8%	1,496,639	1,856,768	41.5%	37.1%
Computer Equipment							
Revenues	415,821	461,680	11.0%	828,125	921,412	50.2%	50.1%
Expenditures	445,304	557,249	25.1%	813,805	975,926	54.7%	57.1%
Firemen's Pension							
Revenues	45,686	49,679	8.7%	60,033	57,910	76.1%	85.8%
Expenditures	42,920	42,808	-0.3%	93,000	97,000	46.2%	44.1%

In reviewing revenues and expenditures through the first half of the year, the following funds are particularly noteworthy:

- **Street Fund:**
 - **Total revenues are up \$42,112, or 2.8 percent, in the first half of 2017 compared to the prior year** primarily due to the net effect of the following:
 - \$70,857, or 7.8 percent, increase in real estate excise tax;
 - \$48,788, or 314.2 percent, increase in transportation impact fees;
 - \$46,859, or 21.1 percent, decrease in vehicle license fees transferred from the Transportation Benefit District Fund (the transfer in the first half of 2016 included surplus vehicle license fees from 2015); and
 - \$22,656, or 53.1 percent, decrease in payments from the City of Seattle for its share of the Mercer Island shuttle service to/from Seattle (note: a \$22,656 payment was received from Seattle in May 2016 for its share of the shuttle service in 2015).

- **Total expenditures are only 16.1 percent of budget in 2017** primarily due to the following capital projects:
 - **Residential Street Improvements** (\$563,000 budget vs. \$7,594 actual expenditures): Construction is scheduled for July through September 2017.
 - **Island Crest Way—3100 to SE 27th** (\$390,000 budget vs. \$1,096 actual expenditures): Project bidding and construction has been moved to 2018.
 - **Island Crest Way Crosswalk at SE 32nd** (\$350,000 budget vs. \$18,980 actual expenditures): Installation of signal equipment is slated for September 2017.
 - **Safe Routes to School** (\$345,746 budget vs. \$3,000 actual expenditures): Project bidding and construction has been moved to 2018. In addition, this project will be combined with the SE 40th Street project.
 - **SE 40th Street—ICW to 86th Ave** (\$252,000 budget vs. \$12,238 actual expenditures): Design is slated for fall of 2017, and construction is planned for summer of 2018.

At the mid-year point, it is typical to have spent only 10-20 percent of the capital budget, because the construction season for many projects does not begin until June. See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for detailed project information.

- **Beautification Fund:**

- **Total revenues are only 31.9 percent of budget in 2017 compared to 39.1 percent of budget in 2016.** This underage relative to the 50.0 percent budget threshold is typical, because 98 percent of the City's registered businesses file an annual, instead of a quarterly, B&O tax return that is not due until January 31st of the following year. Also, in 2016, \$32,600 of the 2015 General Fund surplus was transferred into the Beautification Fund for a Town Center parking study.
- **Total expenditures are only 29.9 percent of budget in 2017 compared to 42.0 percent of budget in 2016.** The underage relative to the 50.0 percent budget threshold is directly related to Aubrey Davis Park maintenance and Town Center median and planter maintenance, which both occur primarily during the summer and fall months. In addition, of the \$50,000 budgeted for light rail station planning in 2017, nothing has been spent to date.

- **Youth & Family Services Fund:**

- **Total revenues are up \$164,121, 13.8 percent, in the first half of 2017 compared to the prior year** primarily due to the following:
 - \$96,416, or 48.2 percent, increase in General Fund support (a one-time increase of \$192,831 was needed to balance the 2017 YFS Fund budget; half of this amount has been transferred to the YFS Fund through June 30, 2017);
 - \$23,500, or 30.3 percent, increase in MIYFS Foundation donations, reflecting the Foundation's commitment to increase annual funding from \$155,000 in 2016 to \$202,000 in 2017; and

- \$16,413, or 2.2 percent, increase in Thrift Shop sales, which was hampered by staff turnover in the first quarter of the year.
- **Bond Redemption (Non-Voted) Fund:**
 - **Total expenditures are only 4.8 percent of budget in 2017 compared to 5.7 percent of budget in 2016.** The underage relative to the 50.0 percent budget threshold is directly related to the limited tax general obligation (LTGO) and refunding bonds issued in February 2013: 1) to finance the replacement of Fire Station 92 and a fire rescue truck; and 2) to re-finance the City's outstanding, callable 2003 LTGO bonds (related to the purchase of the Mercerview property) and 2004 LTGO bonds (related to the construction of the new community center). The principal payments on this bond issue occur annually on December 1st.
- **Capital Improvement Fund:**
 - **Total revenues are up \$238,220, or 20.9 percent, in the first half of 2017 compared to the prior year** primarily due to the following:
 - \$97,967, or >1,000.0 percent, increase in private donations (which are dedicated to the Island Crest Park Sportsfield Improvements project and the South Mercer Playfields Park Improvements project);
 - \$70,677, or 7.8 percent, increase in real estate excise tax;
 - \$37,167, or 78.5 percent, increase in field use fees; and
 - \$19,032, or 154.4 percent, increase in park impact fees.
 - **Total expenditures are only 10.4 percent of budget in 2017** primarily due to the following capital projects:
 - **Island Crest Park Sportsfield Improvements** (\$2,190,160 budget vs. \$39,559 actual expenditures): In April 2017, the Council rejected all bids on the original project, which entailed installing a synthetic turf infield at the South Field and replacing the ball field lights at the North and South Fields. In addition, the Council directed staff to re-scope the project, converting the North Field's outfield to synthetic turf. The re-scoped project was approved by the Council in June 2017. Construction is slated to begin in September 2017.
 - **Swim Beach Repairs—Groveland Beach** (\$430,155 budget vs. \$31,136 actual expenditures): Design is 95 percent complete.
 - **Aubrey Davis Park Multi-use Corridor Plan** (\$350,000 budget vs. \$172 actual expenditures): Initial meeting with WSDOT has been set.

At the mid-year point, it is typical to have spent only 10-20 percent of the capital budget, because the construction season for many projects does not begin until June. See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for detailed project information.

- **Technology & Equipment Fund:**
 - **Total revenues are up \$346,178, or 202.6 percent, in the first half of 2017 compared to the prior year** due to the following:

- \$233,240 gift to the Fire Department from the Mary K. Vacchieri estate;
 - \$76,042 interfund transfer from the Criminal Justice Fund as part of the fund closeout process, moving \$41,345 Eastside Narcotics Task Force (ENTF) reserve and \$34,697 U.S. Treasury reserve to the Technology & Equipment Fund; and
 - \$36,918 final distribution from the City of Bellevue related to the ENTF dissolution.
- **Total expenditures are only 19.7 percent of budget in 2017** primarily due to the following capital project:
 - **Enterprise Asset Management System** (\$507,940 budget vs. \$44,019 actual expenditures): This is a major business system implementation that will continue through the year and into 2018.

See the 2017-2018 CIP Project Management Report, which is attached as Exhibit 2, for detailed project information.

- **Fire Station 92 Construction Fund:**

- **Total expenditures are 100.0 percent of budget in 2017**, with the project being closed out in April 2017 following the receipt of a \$330,000 roof settlement payment from Corp, Inc.

- **Equipment Rental Fund:**

- **Total expenditures are only 37.1 percent of budget in 2017 compared to 41.5 percent of budget in 2016.** The underage relative to the 50.0 percent budget threshold in 2017 is primarily related to the planned replacement of fleet vehicles, which is only 18 percent of budget as of June 30, 2017.

All other variances are either within expected norms through the second quarter of the year or too insignificant to highlight.

CAPITAL IMPROVEMENT PROGRAM

This section of the Financial Status Report includes a comprehensive overview of the City's capital improvement program (CIP), with a more detailed look at real estate excise tax receipts, highlights of particularly notable projects, and a Project Management Report (see Exhibit 2), which provides an update on the status of every CIP project.

Financial Overview

Six months into the 2017-2018 biennium, many capital projects are either in the design phase or early in the construction phase. **In aggregate, CIP-related expenditures are only 7.0 percent of the adopted biennial budget**, which breaks down as follows:

- **Capital Reinvestment Plan (CRP): 6.3 percent of biennial budget**
- **Capital Facilities Plan (CFP): 15.1 percent of biennial budget**

About \$28.3 million in projects are planned for the biennium, including \$9.6 million in water, sewer, and storm water projects; \$6.5 million in general government facilities projects; \$5.6 million in street improvement projects; and \$6.6 million in parks/open space projects.

Real Estate Excise Tax

Real estate excise tax (REET) is the 0.5 percent tax paid by the seller in property transactions, and its use is restricted by state law for specific capital purposes. REET 1 (the 1st quarter of 1.0 percent of the sales price) may be used for streets, parks, facilities, or utilities. REET 2 (the 2nd quarter of 1.0 percent of the sales price) may be used for the same capital purposes as REET 1, except for facilities, which are specifically prohibited. Neither REET 1 nor REET 2 may be used for equipment or technology.

Through the first half of the year, REET is 62.0 percent of budget in 2017 compared to 57.7 percent of budget in 2016, as shown in the table below.

**REET Revenue: Actual vs. Budget
As of June 30, 2016 and 2017**

Actual			Budget		% of Budget	
6/30/16	6/30/17	% Change	2016	2017	2016	2017
1,814,726	1,962,205	8.1%	3,147,000	3,165,000	57.7%	62.0%

Relative to 2016, actual revenue is up \$147,479, or 8.1 percent, in the first half of 2017.

The primary drivers of REET are number of sales, average sales price, and property sales greater than \$5.0 million. As noted in the table below, the number of sales are up 25.4 percent, and the average sales price is up 8.9 percent in 2017.

Property Sale Statistics
As of June 30, 2016 and 2017

Number of Sales			Average Sales Price		
6/30/16	6/30/17	% Change	6/30/16	6/30/17	% Change
205	257	25.4%	\$1,287,068	\$1,401,250	8.9%

Please note that the average sales price encompasses all property sales—namely, land, single family residential homes, condominiums, businesses, and below market property sales from one family member to another.

In the table below, REET is broken down according to property sales (i.e. ≤\$5.0 million and >\$5.0 million) for the period 2007-2016. In addition, the average property sales price and the number of sales are identified for those properties that sold for \$5.0 million or less.

2007-2016 REET Revenue (Dollars in Thousands)
Property Sales ≤\$5.0M and >\$5.0M

Property Sale Breakdown	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Avg
Property Sales ≤\$5.0M:											
Average Sales Price	\$1,072	\$1,237	\$854	\$994	\$916	\$899	\$1,046	\$1,119	\$1,182	\$1,318	\$1,064
% Change in Avg Sales Price	11.4%	15.4%	-30.9%	16.3%	-7.8%	-1.9%	16.4%	7.0%	5.6%	11.5%	4.3%
Number of Property Sales	429	260	267	318	367	418	492	493	499	454	400
REET Revenue	\$2,277	\$1,592	\$1,129	\$1,565	\$1,665	\$1,860	\$2,548	\$2,742	\$2,919	\$2,955	\$2,125
Property Sales >\$5.0M:											
Number of Property Sales	14	5	3	3	5	6	2	9	10	7	6
REET Revenue	\$653	\$755	\$129	\$642	\$162	\$300	\$57	\$527	\$350	\$746	\$432
Total REET Revenue	\$2,930	\$2,347	\$1,258	\$2,207	\$1,827	\$2,160	\$2,605	\$3,269	\$3,269	\$3,701	\$2,557

Project Highlights

A brief update is provided for the following projects: Island Crest Park Sportsfield Improvements, Roadside Shoulder Improvements on West Mercer Way, 3838 West Mercer Way Water System Improvements, Sub-Basin 27a.9 Sewer and Drainage Improvement (Phase I), and the Wayfinding Signage Program.

Island Crest Park Sportsfield Improvements

Island Crest Park Sportsfield Improvements will replace the 30 year old lighting system on the north field with efficient LED lights and replace the failing sand-based north outfield with a synthetic turf surface that includes shock-absorbing underlayment and cork infill material. This project has been in planning and design phases for over six years. The light replacement was originally proposed in the City's budget for 2012. After being delayed, Parks and Recreation staff applied for a grant from Washington Wildlife and Recreation Program (WWRP) to convert the south field to synthetic turf, using the light replacement as a matching source. The project was ranked in the mid-range by the Recreation and Conservation Office (RCO) and funding seemed unlikely. In early 2015, staff decided to move forward with the light replacement as a stand-alone project.



Then in the summer of 2015, RCO notified the City that a special appropriation by the State Legislature for \$500,000 was made for the Island Crest Park field project. Design of the field began that fall and was completed in early 2016. Engineer's estimates for the two projects were significantly higher than what was budgeted. In spring of 2016, the City Council decided to redirect funding from other projects to support the Island Crest Park project. By that time, it was too late to construct in 2016. Accordingly, a bid package was prepared for early 2017. Bids received in March 2017 were well over the new budget.

The City Council and the sports community worked together to come up with a new scope that would fit the available funding. They decided to switch the synthetic turf to the north field and only replace lights on the north field side of the complex. The sports community redoubled fundraising efforts and ultimately raised over \$150,000 for the project. Construction is expected to start in August and be completed in November 2017. The project will be constructed through the King County Directors Association (KCDA), resulting in significant cost savings in an unfavorable bid climate.

Roadside Shoulder Improvements on West Mercer Way

A new section of paved shoulder was recently completed on West Mercer Way from the 7400 to the 8100 block. This project constructed just over half of a mile of asphalt paved shoulder and also included 600 feet of new storm drainage piping, new catch basins, and relocation of 6 fire hydrants.

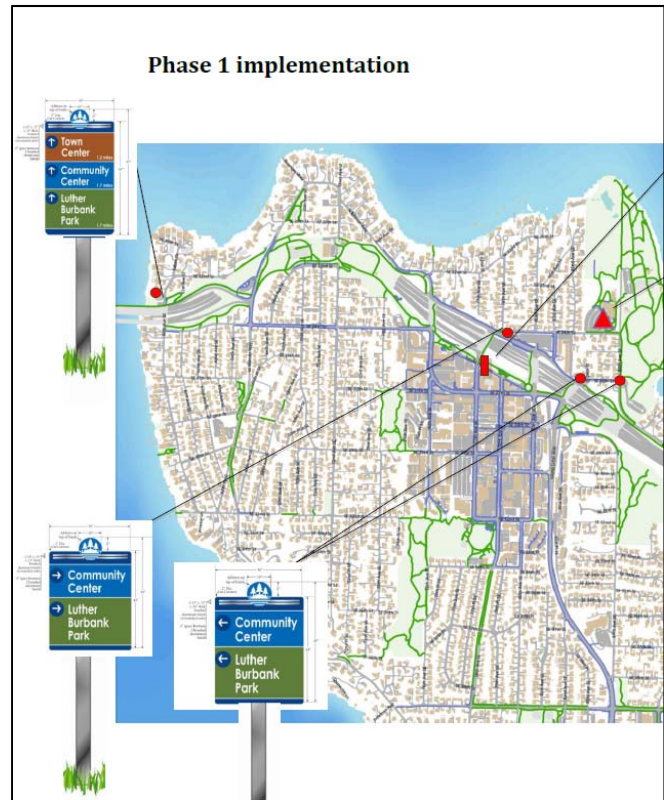
Construction activities began in January, but were soon hampered by unusually heavy winter rains, utility conflicts, and wet soil conditions. Several hundred feet of natural gas supply main had to be relocated by Puget Sound Energy in order for new gravity storm drainage piping to be installed. The contractor had the project substantially completed in June. The total cost of the project was \$448,480. The City has been improving roadside shoulders along the Mercer Ways since 2004. Another shoulder project is planned on East Mercer Way in 2018.



Wayfinding Signage Program

In partnership with the Port of Seattle and with grant funding received from the Port through their Economic Development Partnership Program, staff began work in January on developing a Wayfinding Signage program. The scope of the project is to develop a signage system to direct motorists to the Town Center and guide pedestrians and bicyclists from the Aubrey Davis Park I-90 regional trail to local amenities and attractions in the Town Center.

With the help of a consultant and a community stakeholder group, the program created and designed wayfinding signage that embraces the City's character, delivers unified messaging to direct visitors to the Town Center and guides pedestrians to local amenities. The stakeholder group, representing the Town center, the Chamber of Commerce and the community, was convened in March, meeting several times over a two-month period to develop the wayfinding signs.



In August, the Port approved the City's request for a grant of \$23,660 (fabrication and installation) for the wayfinding signage project, with a City match of \$11,830 (for estimated staff time). The total estimated cost for this project is \$35,490.

3838 West Mercer Way Water System Improvements

Replacement of a water main in the 3800 block of West Mercer Way started on March 17, 2017 and reached completion at the end of May 2017. The project consists of the replacement and



installation of 990 linear feet of water main, 2 fire hydrants, 1 air vacuum release valve assembly, and 13 water services. The project also includes looping the water main from the neighborhood to 76th Ave SE, resulting in improvements to fire flow and water quality.

The total estimated cost of the project is \$56,233 for the design phase in 2016 (relative to \$65,000 budget) and \$370,000 for the construction phase, which will be completed in the fall of 2017 (relative to \$415,000 budget).

Sub-Basin 27a.9 Sewer and Drainage Improvement (Phase I)

Runoff and high flow events have caused stream bed erosions, exposing a sewer main and risking breakage. Public bid solicitation was not successful in April 2017. The project was quickly divided into two phases with the removal of non-essential work from the design in order to attract bidders and have the exposed sewer main relocated this year before the Washington State Department of Fish and Wildlife and U.S. Army Corps of Engineers' permits expire.

Phase 1 of the project will relocate the exposed sewer main out of the watercourse before stabilizing the watercourse. Phase I work began in mid-June to install approximately 260 feet of new HDPE sewer main off the eroded watercourse. Due to access constraints, the contractor utilized small equipment which can fit through an 8-foot space between two properties on West Mercer Place. The contractor encountered ground water and had to be mindful of adjacent wetlands as well. Phase 1 was substantially complete at the end of July. Final site planting work will begin in October when weather is favorable for plant establishment.



Exposed sewer line in watercourse (before)



New sewer main installation



Manhole connection



Watercourse stabilization with stream rocks and log weirs

BUDGET ADJUSTMENTS

In the interest of administrative ease, a budget amending ordinance is prepared and submitted to the Council quarterly, if needed, along with the Financial Status Report. Budget adjustments are divided into three groups: 1) those previously approved by the Council but not formally adopted via a budget amending ordinance; 2) new requests; and 3) carryover requests. New requests typically encompass financial housekeeping items, minor requests, and unanticipated expenditures that the City had to incur and was unable to absorb within the authorized budget. Carryover requests of unspent budget from the prior year to the current year are typically included only in the fourth quarter financial status report for the second year of the biennium. Council approval is required when unspent budget is being moved from the prior biennium to the current biennium, not when unspent budget is being moved within the biennium and within the same fund.

Budget adjustments previously approved but not formally adopted via a budget amending ordinance by the Council are summarized in the table below.

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
General	City Manager's Office	Additional funding for I-90/light rail litigation and other related costs (increases total budget to \$1.70M)	AB 5289 5/1/17	2017	\$700,000	Interfund transfer from Contingency Fund
Street	Public Works	Use Sound Transit settlement agreement funding for traffic congestion mitigation and safety improvement plan, spending no more than \$50,000 until settlement funds are received	AB 5317, 6/19/17	2017	\$300,000	Sound Transit settlement agreement funding
	Non-Departmental	Transfer 2016 REET surplus to Island Crest Park Sportsfield Improvements project in Capital Improvement Fund	AB 5311, 6/5/17	2017	\$74,870	Unappropriated fund balance
Contingency	Non-Departmental	Interfund transfer to General Fund to fund I-90/light rail litigation and other related costs (to be reimbursed through temporary increase in the utility tax rate on the City's water, sewer, and storm water utilities from 7/1/17 through 12/31/18)	AB 5289 5/1/17	2017	\$700,000	Unappropriated fund balance

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
Youth & Family Services	YFS	Use MIYFS Foundation donation to restore Youth Development Coordinator to full-time status in 2018 and to fund an additional 5 hours per week for the Donor Development Officer and an additional 10 hours per week for the Administrative Assistant from 7/17/17 through 12/31/18	AB 5305, 7/17/17	2017-2018	\$66,880	MIYFS Foundation donation
Capital Improvement	Parks & Recreation	Adjust budget for re-scoped Island Crest Park Sportsfield Improvements, converting outfield at North Field to synthetic turf, adding a shock pad, using cork infill, and replacing lights at North Field	AB 5311, 6/5/17	2017	\$110,260	Interfund transfer of 2016 REET surplus in Street Fund (\$74,870) + 2016 REET surplus in Capital Improvement Fund (\$74,870) + additional community donations (\$5,520) – Puget Sound Energy grant (\$45,000), which wasn't awarded to City

Regarding the Island Crest Park Sportsfield Improvements project, it should be noted that the Council approved a project budget increase of \$406,190 at its June 5, 2017 meeting. However, only a \$145,403 project budget increase is needed after finalizing the cost through the King County Directors Association purchasing cooperative and better-than-expected community donations. The reason that the appropriation increase is only \$110,260 is that \$35,143 is being redirected from a currently budgeted parks project, which is funded by the King County parks levy, to the Island Crest Park Sportsfield Improvements project. In addition, the City did not have to use any of the following funding sources, which the Council approved at its June 5, 2017 meeting: 1) re-directing \$148,000 budgeted for the Mercerdale Park Playground project in 2018; and 2) transferring \$74,918 from the Capital Reserve Fund.

New requests not approved or formally adopted by the Council are summarized in the table below.

Fund	Department	Description	Budget Year	Amount	Funding Source(s)
General	Fire	New gas detectors and equipment to keep them functional and mental health training for firefighters (THRIVE)	2017	\$41,208	King County EMS levy (BLS Core Services)

Fund	Department	Description	Budget Year	Amount	Funding Source(s)
General	Police	Stationary speed radar signs	2017	\$5,426	Traffic safety grant from WA Association of Sheriffs & Police Chiefs
Street	Public Works	Pave existing gravel trail located immediately west of Upper Luther Burbank Park on the SE 28 th St/84 th Ave SE curve	2017	\$22,473	Contribution from Coval plat developer (was a condition of plat approval)

Additional information is provided below for the Fire and Public Works new budget adjustment requests:

- Fire:** The King County BLS (Basic Life Support) Core Services program provides funding to help cover the costs of unanticipated expenses due to system changes and demands. Funds may be used for expenditures related to operations, capacity and/or equipment that are incurred outside standard or planned operations, such as when:
 - 1) expenditures are higher than those anticipated at the time of budget preparation;
 - 2) service demands exceed forecasted levels; or
 - 3) adjustments are made to EMS protocols that affect BLS response and add operational costs.
 The amount of money allocated for the Mercer Island Fire Department is \$41,208.

The Fire Department has identified two needs that can be addressed with this additional funding: 1) new gas detectors on all call types, including aid calls that may involve carbon monoxide (\$9,500 cost, which includes equipment to keep the gas detectors functional); and 2) mental health training for firefighters to address the increase over the past few years in the number of firefighter suicides due to PTSD and other mental health issues (\$31,708 cost). This training is designed to enable firefighters to recognize the signs and symptoms in themselves and their peers at an early period in the process leading to suicide. Dr. Maureen Pierce has designed a course called "THRIVE," which is divided into six training blocks. The Fire Department plans to provide this course to every firefighter while not on duty, so they may benefit from the entire course without the interruption of calls for service.

- Public Works:** As a permit condition, the developers of the Coval Plat paid \$50,000 toward the City's improvement of a pedestrian path. In 2015-2016, the Parks Maintenance staff constructed a gravel trail and shoulder along 84th Avenue connecting to Upper Luther Burbank Park. The cost of this construction was \$27,427. The balance of these funds (\$22,473), which was reserved in the Street Fund, is being applied to this project, with the west end of the trail connecting to the existing concrete sidewalk.

A budget amending ordinance is attached as Exhibit 3. Two summary listings of the originally adopted 2017-2018 Budget (expenditures only), broken down by year, and all subsequent amendments, including Exhibit 2, are presented below.

**2017 Budget Adjustment Summary
Expenditures by Fund**

Fund Type / Fund Name	Original 2017 Budget	2017 Budget Adjustments				Amended 2017 Budget
		Q4 2016 FSR, 5/1/2017	Q2 2017 FSR, 9/5/2017			
General Purpose Funds:						
General	29,436,000	1,316,396	746,634			31,499,030
Self-Insurance	10,000					10,000
Youth Services Endowment	500					500
Special Revenue Funds:						
Street*	2,728,368	778,146	397,343			3,903,857
Transportation Benefit District	350,000					350,000
Criminal Justice	599,441	501,173				1,100,614
Beautification	966,829	229,930				1,196,759
Contingency	-		700,000			700,000
1% for the Arts	15,000	24,914				39,914
Youth & Family Services	2,748,719	6,000	8,100			2,762,819
Debt Service Funds:						
Bond Redemption (Voted)	-					-
Bond Redemption (Non-Voted)	1,011,099					1,011,099
Capital Projects Funds:						
Capital Improvement*	4,706,243	1,115,172	110,260			5,931,675
Technology & Equipment*	731,000	129,136				860,136
Fire Station 92 Construction*	-	366,195				366,195
Capital Reserve*	-					-
Enterprise Funds:						
Water*	7,317,818	702,295				8,020,113
Sewer*	9,271,431	431,750				9,703,181
Storm Water*	2,574,312	400,854				2,975,166
Internal Service Funds:						
Equipment Rental*	1,658,766	198,002				1,856,768
Computer Equipment*	975,926					975,926
Trust Funds:						
Firemen's Pension	97,000					97,000
Total	65,198,452	6,199,963	1,962,337	-	-	73,360,752

* Capital Improvement Program (CIP) projects are budgeted and accounted for in these funds.

**2018 Budget Adjustment Summary
Expenditures by Fund**

Fund Type / Fund Name	Original 2018 Budget	2018 Budget Adjustments				Amended 2018 Budget
		Q4 2016 FSR, 5/1/2017	Q2 2017 FSR, 9/5/2017			
General Purpose Funds:						
General	29,413,162	1,479,003				30,892,165
Self-Insurance	10,000					10,000
Youth Services Endowment	500					500
Special Revenue Funds:						
Street*	3,455,837					3,455,837
Transportation Benefit District	350,000					350,000
Criminal Justice	622,722	(622,722)				-
Beautification	939,900					939,900
Contingency	-					-
1% for the Arts	15,000					15,000
Youth & Family Services	2,444,250	343,886	58,780			2,846,916
Debt Service Funds:						
Bond Redemption (Voted)	-					-
Bond Redemption (Non-Voted)	847,159					847,159
Capital Projects Funds:						
Capital Improvement*	3,459,461					3,459,461
Technology & Equipment*	732,000					732,000
Fire Station 92 Construction*	-					-
Capital Reserve*	-					-
Enterprise Funds:						
Water*	7,246,078					7,246,078
Sewer*	9,079,675					9,079,675
Storm Water*	1,934,956					1,934,956
Internal Service Funds:						
Equipment Rental*	2,139,515					2,139,515
Computer Equipment*	1,063,193					1,063,193
Trust Funds:						
Firemen's Pension	103,000					103,000
Total	63,856,408	1,200,167	58,780	-	-	65,115,355

* Capital Improvement Program (CIP) projects are budgeted and accounted for in these funds.

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2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 6/30/2017

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Jun 30, 2017)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
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CAPITAL REINVESTMENT PLAN

PARKS, RECREATION AND OPEN SPACE

WP106R	Homestead Park Repairs	P. West	\$55,000	\$36,465	66%	12/18	66%	Tennis court resurfacing completed; path restoration and drainage in design.
WP113R	South Mercer Playfields Improvements	P. West	\$885,000	\$0	0%	12/18	5%	Playground design completed; MIPA donation of \$40k received; construction planned for Fall 2017.
WP115S	Island Crest Park Sportsfield Improvements	P. West	\$2,254,160	\$39,559	2%	11/17	2%	City Council rejected bids and rescoped on 4/17/17; rescoped design of project completed for North Field.
WP122P WP122R	Open Space - Vegetation Management	A. Sommargren	\$996,893	\$104,549	10%	12/18	25%	All 2017 restoration work scoped, bid, and contracted; seasonal crew hired; all knotweed populations monitored and signed; 1.2 miles of boundary/trail tree assessment performed; volunteer management contracted and 26 volunteer restoration events held.
WP506R	Swim Beach Repairs (Groveland Beach)	P. West	\$430,155	\$31,136	7%	12/17	10%	95% project design completed; prepared and applied for City permits; prepared state and federal permit applications.
WP506S	Swim Beach Repairs (Clarke Beach)	P. West	\$55,000	\$0	0%	12/17	0%	Investigating scope and permitting requirements. Repairs to water infrastructure requires extensive planning and design
WP700R	Aubrey Davis Park Regional Multiuse Corridor Master Plan	P. West	\$350,000	\$172	0%	12/17	1%	The first step of planning will be meeting with WSDOT. The initial meeting date has been set.
WP710C	Street End - Lincoln Landing	A. Sommargren	\$650,000	\$179	0%	12/18	10%	RFQ process for design consultant initiated; four consultant teams interviewed; consultant team chosen and contracted; design kickoff meeting to be held in early July.
WP720R	Recurring Park Projects	P. West	\$260,000	\$46,519	18%	12/18	25%	Bathroom repairs, trash and recycling cans, debris vacuum purchase, light replacement at LB waterfront, playground repair parts
WP907R	Mercerdale Park Repairs	P. West	\$148,000	\$0	0%	12/18	N/A	Project on hold. Project budget is being considered for reallocation to fund ICP sportsfield project on 4/17/17

STREETS, PEDESTRIAN AND BICYCLE FACILITIES

WR101R	Residential Street Improvements	C. Morris	\$1,352,000	\$7,594	1%	10/18	0%	2017 overlay areas include SE 61st and SE 62nd Streets (near 84th Ave) as well as 85th, 89th, and 90th Avenues (south of SE 40th). Design work completed in May and construction contract awarded in June. Work to occur July through September 2017.
WR103F	Emergency Repair - Freeman Landing	J. Kintner	\$108,400	\$46,180	43%	12/17	85%	Vacation for portion of Freeman Avenue completed in July 2017. Design for remaining roadway is underway with construction anticipated in October 2017.
WR110R	Arterial Preservation Program	C. Morris	\$140,000	\$363	0%	11/18	0%	Asphalt patching work combined with Residential Streets (WR101R) for construction in summer 2017.
WR111R	Pavement Marking Replacement	B. Hartvigson	\$150,000	\$7,064	5%	12/18	10%	Right-of-Way crews applied 354 LF of thermoplastic crosswalk & stop bar striping to 66th Ave SE at SE 24th Street & 77th Ave SE at Sunset Highway. The City Hall parking lot stalls were repainted. Contractor is scheduled to re-stripe arterials in September.
WR140C - WR140K	Pedestrian & Bicycle Facility	A. Tonella-Howe	\$180,000	\$10,450	6%	12/18	5%	Project repaired gravel trail and decommissioned stairway near Island Park Elem, reconstructed stairway at SE 42nd St and 85th Ave SE and installed smooth rail wood fence at SE 42nd St and 86th Ave SE. Construction for this portion of work occurred in summer 2017 using Parks Maintenance staff.
WR517R	SE 40th Street (ICW to 86th Ave)	C. Morris	\$914,000	\$12,238	1%	10/18	0%	Project will construct curbs and bicycle lane on south side of roadway between ICW and 86th Ave. Design work to begin in fall 2017 for construction in summer 2018.
WR517S	SE 40th Street (86th Ave to 88th Ave)	C. Morris	\$344,000	\$108	0%	10/18	0%	Project will construct curbs and sidewalk on the north side from 86th Ave to 88th Ave and will also repave the roadway. Design work to begin in fall 2017 for construction in summer 2018.
WR544C	PBF ICW Crossing at SE 32nd	A. Tonella-Howe	\$350,000	\$18,980	5%	12/17	45%	Project advertised in March. Contract awarded on April 3rd. Construction began May 21st. Curb, gutter, sidewalk and ADA curb ramps installed, slope excavated and wall constructed for area to install signal service cabinet and controller cabinet. Installation of signal equipment to occur in September.
WR716R	ICW (SE 27th to 3100 block)	C. Morris	\$390,000	\$1,096	0%	10/18	0%	Project will repave ICW from SE 27th Street to the 3100 block. Originally planned for 2017, staff has moved project bidding and construction to 2018 to balance staff workload.
WR717R	Preservation WMW (I-90 to Roanoke)	C. Morris	\$152,000	\$614	0%	10/17	0%	Project will repave the existing WMW roadway from I-90 Lid to Roanoke Way. This work is combined with 2017 Residential Streets (WR101R) contract for construction in summer 2017.

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 6/30/2017

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Jun 30, 2017)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
WR718R	SE 53rd Place (ICW-EMW)	C. Morris	\$153,000	\$0	0%	10/18	0%	This project will chip seal SE 53rd Place from ICW to EMW in summer 2018. Design work will begin in early 2018. Work will be combined with EMW project (WR719R).
WR719R	East Mercer Way (SE 70th to WMW)	C. Morris	\$395,000	\$0	0%	10/18	0%	This project will chip seal EMW from SE 70th Place to WMW in summer 2018. Design work will begin in early 2018. Work will be combined with SE 53rd Place project (WR718R).

GENERAL GOVERNMENT - BUILDING REINVESTMENT

WG101R	City Hall Building Repairs	M. Olson	\$463,907	\$16,348	4%	12/18	15%	Police kitchen remodel complete. Fire Alarm Panel and device upgrade in progress. Downstairs ADA restroom complete.
WG102R	Maintenance Building Repairs	M. Olson	\$271,027	\$28,857	11%	12/18	20%	Security locks installed. Office reconfiguration complete. Signage design in progress.
WG103R	South Fire Station Building Repairs	M. Olson	\$33,000	\$1,913	6%	12/18	15%	Apparatus bay door controls upgraded.
WG104R	Thrift Shop Building Repairs	M. Olson	\$82,000	\$14,460	18%	12/18	25%	Donation area equipment purchased. Phase I of the security upgrade in progress. Product display configuration in progress. Exterior sign upgrade/replacement completed.
WG105R	Community Center Building Repairs	M. Olson	\$438,665	\$25,009	6%	12/18	12%	Elevator upgrades completed. Parking lot drainage and asphalt repair design complete. Actual repair in progress. HVAC improvements completed.
WG106R	North Fire Station Building Repairs	M. Olson	\$162,000	\$3,022	2%	12/18	5%	Shop storage replacement completed.
WG107R	Luther Burbank Admin Building Repairs	M. Olson	\$242,695	\$45,435	19%	12/18	35%	Window replacement completed. Downstairs counselor office build out in progress. Some brick repairs completed.

GENERAL GOVERNMENT - TECHNOLOGY

WG110T	Computer Equipment Replacements	M. Kaser	\$402,000	\$108,350	27%	12/18	75%	56 PC/Laptop units have been purchased and installed. Nine Fire mobile computers are anticipated to be deployed by end of 2017 to early 2018 to accommodate CAD software updates. Four network switches, a primary firewall, and two servers have been deployed.
WG314T	Permitting System Upgrades	M. Kaser	\$57,000	\$487	1%	12/18	0%	Project is in the 2018 work plan.
WG513T	Recreation & Facility Booking System	M. Kaser	\$105,750	\$53,257	50%	12/18	53%	RFP was issued in late 2016 and contract signed in January of 2017. Parks is currently completing configuration which includes inputting data related to facilities, users, and fees. Testing is scheduled for 4th quarter 2017 and go live is currently scheduled for January 2018.
WG702T	Document Management	M. Kaser	\$32,000	\$0	0%	12/17	5%	The scope of work is currently under review for this project. Project kickoff is expected in September 2017 with completion by end of year.
WG716T	Thrift Shop Point of Sale System	M. Kaser	\$37,000	\$0	0%	12/18	0%	Project is in the 2018 work plan.
WG717T	Watercourse GIS Layer	L. Llamas	\$62,000	\$0	0%	12/18	0%	Project is in the 2018 work plan.
WG920T	High Accuracy Orthophotos	M. Kaser	\$32,000	\$0	0%	12/18	38%	An opportunity to partner with the cities of Bellevue and Kirkland was taken and this project moved forward from 2018 to 2017. Imagery has been delivered and is in QA/QC with GIS Plan
WG921T	Server Software Upgrades	M. Kaser	\$112,000	\$0	0%	12/18	30%	Planning work has begun and licensing discussions are occurring.
WG926T	Web Based GIS Information	M. Kaser	\$34,000	\$0	0%	12/18	6%	Due to coordination needs with the Enterprise Asset Management project and end of life for Silverlight this project is currently underway. A contract has been signed with the vendor and initial steps are being initiated. This project is expected to complete by the end of the year.

GENERAL GOVERNMENT - VEHICLES AND EQUIPMENT

WG130E	Fleet (Vehicle) Replacements	J. Kintner	\$1,749,002	\$186,160	11%	12/18	45%	Nine vehicles/equipment for 2017 have been purchased. Fleet #0374 (Ford Escape) was replaced with a Kia Soul Electric Vehicle. Fleet #0388 (Hydroexcavator) was scheduled to be replaced in 2017 but has been delayed until 2019 due to replacement of the secondary engine, extending the useful life of the machine.
WG550R	Fuel Clean Up / Soil Remediation	J. Kintner	\$62,000	\$11,760	19%	12/18	25%	Golder Associates continues to provide ongoing monitoring and administrative support for soil remediation efforts including compliance with King County Metro Discharge Authorization permit and Department of Ecology requirements.

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 6/30/2017

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Jun 30, 2017)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
XG710F	Fire Apparatus (Pumper) Replacement	L. Kenworthy	\$745,000	\$0	0%	12/18	2%	A Fire Department committee is working on defining the specs for the new maxi pumper. Replacement of the pumper is planned for 2018.
WG730E	Self-Contained Breathing Apparatus	L. Kenworthy	\$266,000	\$0	0%	12/18	2%	Several demos of SCBA equipment have been reviewed by the Fire Department. Replacement of SCBA equipment is planned for 2018.
WG131E	Firefighting Equipment	L. Kenworthy	\$75,000	\$12,458	17%	12/18	17%	Hose and applicances for firefighting apparatus were purchased. A bunker gear dryer for Station 91 was purchased and is awaiting install. Additional hose trays installed in engines for regional hose loading capability. Rescue cord was purchased for firefighter emergency procedures.
WG141E	MICEC Technology & Equip Replacement	Z. Houvener	\$156,000	\$36,595	23%	12/18	15%	Gymnasium floor carpet/mats purchased in July. Furniture and equipment replacement scheduled for fall 2017 to winter 2017-18.

WATER UTILITY

WW101P	Water System Plan	R. Lin	\$75,000	\$1,246	2%	12/18	0%	Update of the Emergency Response Plan (ERP) will start in spring of 2018.
WW102P	Water Model and Fire Flow Analysis	R. Lin	\$33,000	\$23,812	72%	12/18	60%	2016 water modeling work continues into this year. Working through differing perspectives of Fire and Public Works for the 'use' of the model data, additional model runs were done using various scenarios & criteria. Final result is expected in July. A new contract for next round will follow immediately after.
WW117R	Street Related Water CIP Projects	R. Lin	\$400,000	\$6,773	2%	12/18	10%	Six fire hydrants were replaced under the 2016 Hydrant Replacement project (WW520C) in advance of 2017 Residential Street Overlays. Most of the street related construction expenditures will be processed at the end of construction, late June or early July.
WW120S	Meter Replacement Program	B. McDaniel	\$200,000	\$546	0%	12/18	0%	Consultant has been selected to develop a master plan. Project kick-off is scheduled 1st Quarter 2018.
WW520C	Hydrant Replacements	R. Lin	\$565,000	\$32,760	6%	12/18	50%	The replacement/upgrade of 26 fire hydrants, including 6 from the Street-Related Water CIP (WW117) project, started on May 1st. The work was completed at the end of June.
WW521C	Water System Components	B. McDaniel	\$129,470	\$49,325	38%	12/18	60%	Six fire hydrants upgraded on West Mercer Way. Water quality analyzer installed at Boat Ramp to measure and report parameters to Supervisory Control And Data Acquisition (SCADA) system.
WW522R	Reservoir Generator Replacement	B. McDaniel	\$100,000	\$0	0%	12/18	0%	Project on hold until design of booster chlorination station has been completed. Booster station dictates the size of the generator to be installed.
WW523R	EMW 5400-6000 Block Watermain (Design)	R. Lin	\$1,276,000	\$27,663	2%	12/18	5%	The design remains on hold while staff and the design team continue working with property owners on easements and other concerns from residents. A 2nd Open House meeting with residents was held in February. Staff plan to resume design soon once the final easement is granted to the City.
WW527R	3838 WMW Water Improvements (Design)	R. Lin	\$415,000	\$276,108	67%	6/17	100%	Construction began in mid-March and completed at the end of May. A total of 990 LF of water main, 2 fire hydrants, 13 water services, and 1 air vac assembly were installed. Project contingency of \$17,500 was used for unplanned tree removal and additional property restoration.
WW535C	PRV Air Vac Replacements Phase III	R. Lin	\$100,000	\$8,434	8%	12/17	5%	The remaining 7 large and/or challenging AIR VACS and about 2 dozen AIR VACS, originally planned for in-house repair, will be packaged together as the Phase III AIR VACS Upgrade project. The construction is anticipated for fall of this year.
WW535D	Booster Chlorination Station	A. Tonella-Howe	\$966,400	\$69,285	7%	12/18	5%	60% of the Final Design plans submitted to DSG in April. Coordinating timeline of the SCADA Master Planning and the Final Design of this project, staff hope to select the control system recommended by SCADA Master Planning to eliminate the possibility of a complete system change-over in the near future.
WW716R	82nd and Forest Ave Watermain	R. Lin	\$102,000	\$0	0%	12/18	0%	Design work is planned for July - December of 2018.
WW717R	SE 22nd Street Watermain	R. Lin	\$839,000	\$0	0%	12/18	0%	Design of this project is expected to start in July 2017.
WW718R	87th and 88th Ave SE Watermain	R. Lin	\$135,000	\$0	0%	12/18	0%	Design work is planned for July - December of 2018.

SEWER UTILITY

WS101U	Backyard Sewer System Improvements	B. McDaniel	\$200,000	\$0	0%	12/18	0%	Project scoped 6500 Blk 81st St and 82nd St to install new manholes and access points. Project is in design with construction scheduled to begin Q3 2017
WS103P	General Sewer Plan Update	A. Tonella-Howe	\$21,454	\$27,901	130%	12/18	75%	Draft Chapters on Capacity, O/M, and Rehabilitation/Repair (R/R) complete. Presented to Utility Board in March & Council in April. Work ongoing in drafting CIP chapter and development of 20-year CIP planning tool.
WS160R	Street Related Sewer CIP Projects	B. McDaniel	\$60,000	\$0	0%	12/18	0%	Manhole frames and grates to be replaced Q3 2017 in conjunction with street paving.

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 6/30/2017

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WS511R	Sewer Special Catch Basins	B. McDaniel	\$300,000	\$2,681	1%	12/17	17%	Pilot baffel plate has been constructed and is scheduled to be installed Q3-2017.
WS512R	Sewer Repair at Sub-Basin 27	F. Gu	\$248,356	\$7,191	3%	12/18	30%	This project is combined with watercourse repair project, WD531C. The project was divided in two phases due to lack of public bid interest. One bid was received in June for phase I. Construction began in mid June to relocation an exposed sewer main. Phase II was bided out in mid June, four bids were received.
WS590R	King County Sewer Interceptor Project	A. Tonella-Howe	\$0	\$1,547	0%	12/18	25%	survey, both in-water and on-land in early 2017. Met with DSG staff at pre-app meeting to discuss North Mercer Pump Station permit process. 30% design expected in Sept.
WS710R	General Sewer System Improvements	B. McDaniel	\$500,000	\$363	0%	12/18	0%	Project identified to excavate and install emergency clean out in Sewer Lake Line 320 feet south of Pump station #14. Construction scheduled September 2017.
WS711R	Lake Line Access	A. Tonella-Howe	\$150,000	\$0	0%	12/17	0%	Project to evaluate feasibility of and confirm locations for access points into the Lake Line. Work scheduled for second half of 2017.
WS712R	Pump Station Access Evaluation	A. Tonella-Howe	\$150,000	\$0	0%	12/17	0%	Project to evaluate access at all pump stations, identify conditions, concerns and needs and prioritize future work for improving access. Work scheduled for second half of 2017.
WS713R	SCADA System Upgrade	B. McDaniel	\$150,000	\$0	0%	12/18	0%	Supervisory Control And Data Acquisition (SCADA) master planning effort scheduled for completion Q4 2017.
WS901D	Sewer System - Pump Station Improvements	B. McDaniel	\$150,000	\$11,657	8%	12/17	20%	Pump equipment at Pump station #18 to be replaced. Project in design Q2 2017. Construction scheduled to begin Q4 2017.
WS901E	Sewer System - Emergency Repairs	B. McDaniel	\$100,000	\$3,702	4%	12/18	N/A	Emergency repairs to generator for damage caused by a flooded vault at sewer pump station 18. Replacement for sewer pump station 18 is currently in design. An emergency excavation was done at sewer pump station 14 to attempt to rescue a stuck cleaning tool. This project is currently out to bid under WS902D.
WS901G	Sewer System - Generator Replacement	B. McDaniel	\$466,700	\$25,168	5%	12/18	11%	Project to replace generators at sewer pump stations 17, 18, and 24. Design started Q2 2017. Construction scheduled Q4 2017
WS902D	PS 14 Lake Line Cleaning	B. McDaniel	\$0	\$33,574	0%	12/18	1%	Project identified to excavate and install emergency clean out in Sewer Lake Line 320 feet south of Pump station #14. Construction scheduled September 2017.
WS905C	Sewer Basin 40 Inflow and Infiltration	B. McDaniel	\$0	\$4,675	0%	12/18	25%	Initial flow monitoring study has been completed and scheduled to continue study during wet season to identify additional sources of inflow and infiltration.

STORM WATER UTILITY

WD104D	Watercourse Condition Assessments	P. Yamashita	\$40,000	\$0	0%	12/18	0%	This work is scheduled for Oct. 2017-April 2018 (the rainy season) to assess condition of watercourse systems and update prioritized list of watercourse improvements for 2019-2020 CIP budget process.
WD105R	Watercourse Minor Repairs/Maintenance	F. Gu	\$40,000	\$553	1%	12/18	1%	Project sites are being selected.
WD130R	Street Related Storm Drainage	C. Morris	\$200,000	\$15,557	8%	12/18	0%	Project consists of drainage pipe repairs and extensions on streets scheduled for repaving under WRI01R. Locations have been identified and construction is set to begin in July 2017.
WD301S	Neighborhood Spot Drainage Improvements	C. Morris	\$180,000	\$762	0%	12/18	0%	Staff has identified a project need in East Seattle. Work will occur in September/October 2017.
WD320R	Drainage System Emergency Repairs	B. Hartvigson	\$40,000	\$0	0%	12/18	N/A	No emergency repairs were made in the first half of 2017.
WD321R	Drainage System Video Inspection	C. Morris	\$42,230	\$42,339	100%	1/17	100%	The budget for this project was carried over from 2016. Drainage pipe cleaning and inspections were performed in several neighborhoods in Dec 2016 to Jan 2017 prior to street resurfacing projects.
WD531C	Sub Basin 27a Watercourse	F. Gu	\$288,384	\$10,022	3%	12/18	30%	This project is combined with sewer repair project, WR512R. The project was divided in two phases due to lack of public bid interest. One bid was received in June for phase I. Construction began in mid June to relocation an exposed sewer main. Phase II was bided out in mid June, four bids were received.
WD533C	Sub Basin 49b Watercourse	F. Gu	\$292,000	\$12,128	4%	12/18	10%	Project site has been surveyed. Conceptual design is completed. Due to the departure of in-house CADD drafting personnel, drafting work will be contracted out in the Fall of 2017.
WD534C	Sub Basin 51a Watercourse	F. Gu	\$197,000	\$5,533	3%	12/18	10%	Project site has been surveyed. Conceptual design is completed. Due to the departure of in-house CADD drafting personnel, drafting work will be contracted out in the Fall of 2017.
WD722R	Sub Basin 3b.4 Watercourse	F. Gu	\$15,000	\$0	0%	12/18	0%	Design work is scheduled to begin in 2018.

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 6/30/2017

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WD723R	Sub Basin 6 Madrona Crest West	C. Morris	\$205,000	\$0	0%	12/18	0%	Work on drainage improvements in the Madrona Crest West neighborhood (outside of the limits of the 2016 Madrona Crest Safe Routes to School project) in planned to begin in 2018.
WD724R	Sub Basin 29.2 Watercourse	F. Gu	\$25,000	\$0	0%	12/18	0%	Design work is scheduled to begin in 2018.
CAPITAL REINVESTMENT PLAN TOTAL			\$25,729,648	\$1,608,681	6.3%			

2017-2018 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 6/30/2017

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2017-2018)	TOTAL EXPENDED (as of Jun 30, 2017)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLET E	PROJECT STATUS & COMMENTS
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CAPITAL FACILITIES PLAN

PARKS, RECREATION AND OPEN SPACE

XP520R	Regional Trail Connections (KC Levy)	A. Sommargren	\$227,872	\$61,220	27%	12/18	25%	I-90 Trail bollard removal project 90% complete (City property only); Bike Ped conflict resolution concept design 50% complete; planning for new Luther Burbank Overlook Trail complete
WP503R XP710R	Luther Burbank (MI Levy) Improvements	P. West	\$265,584	\$44,463	17%	12/18	25%	Shoreline repairs to Off-leash area complete; Boiler Building feasibility study completed; permitting for dock repairs initiated
XG501A	Mural at I-90 and WMW Onramp	D. Mortenson	\$24,914	\$0	0%	12/17	5%	Artists Rachel Holloway and Elissa Eng were selected for this project. The wall will be pressure washed by the end of Aug., and the artists will start work in September 2017.

STREETS, PEDESTRIAN AND BICYCLE FACILITIES

XR310R	EMW Shoulders - Phase 10	C. Morris	\$309,000	\$87	0%	6/18	0%	This project will construct new paved shoulder from SE 71st Street to Clarke Beach. Design work will begin in summer 2017 and construction is planned for early 2018.
XR320R	Safe Routes to School	A. Tonella-Howe	\$345,746	\$3,000	1%	12/18	50%	engineers estimate and the project budget. The project will be packaged with the SE 40th Street (West Leg, WR517R and East Leg WR517S) for construction in 2018.
XR543C	WMW Roadside Shoulders (7400-8000 Block)	C. Morris	\$324,000	\$222,831	69%	7/17	95%	This project constructed new paved shoulder along east side of roadway. Construction began in January, but poor weather and utility conflicts hampered progress. Project is currently complete except for minor punch list work.

GENERAL GOVERNMENT

XG118T	Enterprise Asset Management System (Maintenance Management System)	M. Kaser	\$507,940	\$44,019	9%	12/17	62%	The implementation consultant has been working with Public Works, IT/GIS, and other departments including Finance and DSG on workflows, assets, performance measures, and other elements of the system.
XG150T	Small Technology and Equipment	C. Corder	\$100,000	\$7,055	7%	12/18	10%	An emergency repair was made to the City's fiber network during the snow storm in January. Repairs were also made to Council Chambers projection and sound system.
XG152C	Sustainability Projects	R. Freeman	\$25,000	\$0	0%	12/18	0%	A project has not been identified yet for 2017-2018.
XG721P	Light Rail Station Planning	K. Taylor	\$50,000	\$0	0%	12/18	0%	This project will be coordinated with the Aubrey Davis Park Regional Multiuse Corridor Plan (WVP700R) and the final design process for the 80th Avenue entrance and bus integration with the Ligh Rail Station.
XG700D	Maintenance Building Addition Design	M. Olson	\$150,000	\$0	0%	12/17	20%	Maintenance shop addition design is in progress.

STORM WATER UTILITY

XD310C	Basin 10 & 32b Dissolved Metals	P. Yamashita	\$80,000	\$81	0%	12/18	2%	King Co. on behalf of MI successfully obtained 325K grant from DOE to implement pilot project to determine effectiveness of using oyster shells in catch basins to improve water quality with a focus on removing dissolved metals. Planning, monitoring, and reporting scheduled 2018-2020.
XD311C	Water Quality Treatment	B. Hartvigson	\$75,000	\$0	0%	12/18	0%	Project sites are being reviewed by Staff.
XD701C	Sub Basin 40b Pipe Extension	B. Hartvigson	\$50,000	\$0	0%	12/18	100%	Storm water extension added 188 LF of 12" drain pipe and 4 new catch basins along SE 93rd Ave SE. Excavation areas were repaved with hot mix asphalt.

CAPITAL FACILITIES PLAN TOTAL			\$2,535,056	\$382,755	15.1%			
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GRAND TOTAL (CRP + CFP)			\$28,264,704	\$1,991,436	7.0%			
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**CITY OF MERCER ISLAND
ORDINANCE NO. 17-22**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,
INCORPORATING CERTAIN BUDGET REVISIONS TO THE 2017-2018
BIENNIAL BUDGET AND AMENDING ORDINANCE NOS. 16-17 AND 17-13.**

WHEREAS, the City Council adopted the 2017-2018 Budget by Ordinance No. 16-17 on December 5, 2016, representing the total for the biennium of estimated resources and expenditures for each of the separate funds of the City; and

WHEREAS, budget adjustments have been approved by the City Council in 2017 in an open public meeting but have not been formally adopted via ordinance, as noted in the following table; and

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
General	City Manager's Office	Additional funding for I-90/ light rail litigation and other related costs (increases total budget to \$1.70M)	AB 5289 5/1/17	2017	\$700,000	Interfund transfer from Contingency Fund
Street	Public Works	Use Sound Transit settlement agreement funding for traffic congestion mitigation and safety improvement plan, spending no more than \$50,000 until settlement funds are received	AB 5317, 6/19/17	2017	\$300,000	Sound Transit settlement agreement funding
	Non-Departmental	Transfer 2016 REET surplus to Island Crest Park Sportsfield Improvements project in Capital Improvement Fund	AB 5311, 6/5/17	2017	\$74,870	Unappropriated fund balance
Contingency	Non-Departmental	Interfund transfer to General Fund to fund I-90/ light rail litigation and other related costs (to be reimbursed through temporary increase in the utility tax rate on the City's water, sewer, and storm water utilities from 7/1/17 through 12/31/18)	AB 5289 5/1/17	2017	\$700,000	Unappropriated fund balance
Youth & Family Services	YFS	Use MIYFS Foundation donation to restore Youth Development Coordinator to full-time status in 2018 and to fund an additional 5 hours per week for the Donor Development Officer and an additional 10 hours per week for the Administrative Assistant from 7/17/17 through 12/31/18	AB 5305, 7/17/17	2017-2018	\$66,880	MIYFS Foundation donation

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
Capital Improvement	Parks & Recreation	Adjust budget for re-scoped Island Crest Park Sportsfield Improvements, converting outfield at North Field to synthetic turf, adding a shock pad, using cork infill, and replacing lights at North Field	AB 5311, 6/5/17	2017	\$110,260	Interfund transfer of 2016 REET surplus in Street Fund (\$74,870) + 2016 REET surplus in Capital Improvement Fund (\$74,870) + additional community donations (\$5,520) – Puget Sound Energy grant (\$45,000), which wasn't awarded to City

WHEREAS, budget adjustments are needed that have not been previously approved by the City Council, as noted in the following table;

Fund	Department	Description	Budget Year	Amount	Funding Source(s)
General	Fire	New gas detectors and equipment to keep them functional and mental health training for firefighters (THRIVE)	2017	\$41,208	King County EMS levy (BLS Core Services)
	Police	Stationary speed radar signs	2017	\$5,426	Traffic safety grant from WA Association of Sheriffs & Police Chiefs
Street	Public Works	Pave existing gravel trail located immediately west of Upper Luther Burbank Park on the SE 28 th St/84 th Ave SE curve	2017	\$22,473	Contribution from Coval plat developer (was a condition of plat approval)

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Amending the 2017-2018 Budget

The 2017-2018 Budget for the City of Mercer Island, as adopted in Ordinance No. 16-17 and amended by Ordinance No. 17-13, is hereby amended to incorporate increases in resources and expenditures in the following funds for the 2017-2018 biennium:

Fund No.	Fund Name	Resources	Expenditures
001	General	\$746,634	\$746,634
104	Street	397,343	397,343
130	Contingency	700,000	700,000
160	Youth & Family Services	66,880	66,880
343	Capital Improvement	110,260	110,260
Totals		\$2,021,117	\$2,021,117

Section 2. Amending Previously Adopted Budget Ordinances

City Ordinance Nos. 16-17 and 17-13, as previously adopted and as hereby amended, are hereby ratified, confirmed, and continued in full force and effect.

Section 3. Effective Date

This Ordinance shall take effect and be in force 5 days after passage and publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON THE 5TH DAY OF SEPTEMBER 2017.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk

APPROVED AS TO FORM:

Kari Sand, City Attorney

Date of Publication: _____



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5339
September 5, 2017
Regular Business**

2016 YEAR-END SURPLUS DISPOSITION

Proposed Council Action:

Transfer \$1.04 million General Fund surplus to Contingency Fund.

DEPARTMENT OF	Finance (Chip Corder)
COUNCIL LIAISON	n/a
EXHIBITS	n/a
2017-2018 CITY COUNCIL GOAL	4. Address the City's Financial Challenges
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

The 2016 year-end surplus consists of the following:

- **General Fund:** Excess revenues (actual > budget) + expenditure savings (actual < budget)
- **Real estate excise tax (REET):** Excess revenue (actual > budget)

The disposition of the year-end surplus gives the Council an opportunity to address one-time operating, capital, and reserve funding needs outside of the biennial budget process. The major funding needs are noted below:

- **Projected 2019 deficit:** \$2.0 million in General Fund and Youth & Family Services Fund combined.
- **Contingency Fund 2017 target balance:** \$199,115 needed to meet target at end of 2017 (target = 10% of General Fund budgeted expenditures).
- **Soil remediation fix at Maintenance Center/Honeywell property:** \$392,000-\$788,000 estimate per Farallon Consulting.
- **Maintenance Center renovation/expansion:** \$5.92 million updated cost estimate per architect.

The calculation of the \$199,115 in additional funding needed to meet the 2017 Contingency Fund target is provided below:

Originally adopted 2017 General Fund budget	\$29,436,000
Originally adopted 2017 Criminal Justice Fund budget (combined with General Fund in 2017)	+ 599,441
Total 2017 General Fund budget	\$30,035,441
Per Contingency Fund budget policy	x 10%
2017 Contingency Fund target balance	\$3,003,544
Contingency Fund balance, 12/31/16	- 2,629,429
Estimated 2017 interest revenue in Contingency Fund	- 175,000
Additional funding needed to meet target at end of 2017	\$199,115

The 2016 year-end surplus calculation for the General Fund and REET, along with staff's recommendation, are summarized below.

2016 General Fund Surplus

Budgeted beginning fund balance (2016)	\$1,726,226
Plus 2016 actual revenues	+ 29,204,164
Less 2016 actual expenditures	- 28,547,893
Total 2016 surplus before deductions	\$2,382,497
Less property tax and investment interest dedicated to LEOFF I retiree long-term care reserve	- 89,815
Less DSG technology surcharge net of related expenditures (dedicated to DSG technology reserve)	- 22,609
Less unused balance of \$80K budgeted for LEOFF I retiree long-term care costs (goes to reserve)	-39,640
Less 2016 expenditure carryovers to 2017 budget	-106,555
Less budgeted beginning fund balance in 2017 and 2018 (use of 2016 surplus)	- 1,103,279
Total 2016 available surplus	\$1,020,599
Plus unused portion of 2015 General Fund surplus	+ 15,105
Total 2015 & 2016 available surplus	\$1,035,704

The 2016 surplus was driven by the high level of development activity on the Island, resulting in construction-related sales and development fees that were much higher than what was budgeted. **Staff recommends transferring all of the \$1,035,704 available General Fund surplus to the Contingency Fund given the operating financial challenges the City is facing.** This funding would remain in the Contingency Fund until the outcome of potentially placing an operating levy lid lift on the November 6, 2018 ballot is known.

2016 REET Surplus

2016 actual REET	\$3,700,746
Less 2016 budgeted REET	- 3,147,000
Less excess 2016 REET programmed to be spent in 2017-2022 CIP	-404,006
Total 2016 available surplus	\$149,740

Per state law, REET can only be used for capital projects related to streets, parks, facilities, and utilities. At its June 5, 2017 meeting, the Council committed the \$149,740 available REET surplus to the Island Crest Park Sportsfields Improvements project. The project budget will be formally adjusted by Ordinance No. 17-22, which will be presented to the Council at its September 5, 2017 meeting as part of AB 5338 (Second Quarter 2017 Financial Status Report & 2017-2018 Budget Adjustments).

RECOMMENDATION

Finance Director

MOVE TO: Direct staff to transfer the \$1.04 million General Fund surplus from the 2015 and 2016 fiscal years to the Contingency Fund.



PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

STARTING SEPTEMBER 2017 COUNCIL MEETINGS WILL BE HELD ON THE FIRST AND THIRD TUESDAYS OF EACH MONTH

SEPTEMBER 5		DUE TO:	8/25 D/P	8/28 FN	8/28 CA	8/29 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
EXECUTIVE SESSION (5:00-7:00 pm)						
60	Executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for one hour					
60	Executive Session to discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for one hour					
SPECIAL BUSINESS (7:00 pm)						
5	Letter to the Community – Speaking Out Against Hate Groups and Defending Fundamental Rights			Julie Underwood		Kirsten
10	Flash Family Inspiration Award			Derek Franklin		--
5	Mayor’s Day of Concern for the Hungry Proclamation			Derek Franklin		--
5	National Recovery Month Proclamation			Derek Franklin		--
CONSENT CALENDAR						
--	Vacchieri Estate Gift to Mercer Island Fire Department			Steve Heitman		Chip
REGULAR BUSINESS						
60	Residential Development Standards Code Amendments (6th Reading)			Evan Maxim		Kirsten
30	Revised Public Engagement Plan on City’s Operating & Capital Funding Challenges			Chip Corder		Julie
30	2016 General Fund & REET Year-End Surplus Disposition			Chip Corder		Julie
30	Second Quarter 2017 Financial Status Report & Budget Adjustments			Chip Corder		Julie

SEPTEMBER 19		DUE TO:	9/08 D/P	9/11 FN	9/11 CA	9/12 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
60	Right of Way (ROW) Trees			Jason Kintner		Julie
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
--	Port of Seattle Grant Acceptance for Wayfinding Sign Program			Anne Tonella-Howe		Julie
PUBLIC HEARING						
REGULAR BUSINESS						
60	Essential Public Facilities Code Amendment (1 st Reading)			Scott Greenberg		Julie

60	Transportation Concurrency Code Amendment (1 st Reading)	Scott Greenberg	Julie
60	Residential Development Standards Code Amendments (7th Reading and Adoption)	Evan Maxim	Julie
EXECUTIVE SESSION			

OCTOBER 3		DUE TO:	9/22 D/P	9/25 FN	9/25 CA	9/26 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
60	Town Center Vision Implementation Presentation				Julie Underwood	
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
30	Transportation Concurrency Code Amendment (2 nd Reading & Adoption)				Scott Greenberg	Julie
30	Essential Public Facilities Code Amendment (2nd Reading and Adoption)				Scott Greenberg	Julie
EXECUTIVE SESSION						

OCTOBER 17		DUE TO:	10/06 D/P	10/09 FN	10/09 CA	10/10 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
60	Aubrey Davis Park Master Plan				Paul West	Julie
SPECIAL BUSINESS (7:00 pm)						
10	MIFD Citizen Recognition				Steve Heitman	--
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
60	2017 Comprehensive Plan Amendments (1 st Reading)				Evan Maxim	
10	"Turf Field" Definition Code Amendment				Paul West	Kirsten

EXECUTIVE SESSION					

OCTOBER 26 – 5:00-6:45 PM (SPECIAL MEETING)					
Special Joint Meeting with MISD Board					

NOVEMBER 7		DUE TO:	10/27 D/P	10/30 FN	10/30 CA	10/31 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
30	2017 Comprehensive Plan Amendments (2nd Reading & Adoption)			Evan Maxim		
30	2018 Comprehensive Plan Amendment Docket			Evan Maxim		
EXECUTIVE SESSION						

NOVEMBER 21		DUE TO:	11/09 D/P	11/13 FN	11/13 CA	11/14 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
60	2017-2018 Mid-Biennial Budget Review (Third Quarter 2017 Financial Status Report & Budget Adjustments, 2017 Utility Rates, and 2018 Property Tax Levy)			Chip Corder		

EXECUTIVE SESSION					

DECEMBER 5		DUE TO:	11/22 D/P	11/27 FN	11/27 CA	11/28 Clerk
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
30	I-90/Light Rail Project Update		Julie Underwood		Kirsten	
EXECUTIVE SESSION						

DECEMBER 19					
POTENTIALLY CANCELED					

OTHER ITEMS TO BE SCHEDULED:

- Code Enforcement Ordinance Update – A. Van Gorp (Q4 2017)
- Light Rail Station Design Oversight – J. Underwood
- Mercer Island Center for the Arts (MICA) Lease – K. Sand
- PSE Electric Franchise – K. Sand
- Zayo Telecom Franchise – K. Sand
- Parks waterfront structures long-term planning – P. West
- Six Year Sustainability Plan – R. Freeman
- Aubrey Davis Park Master Planning – P. West (Oct)
- Sound Transit/WSDOT Settlement Agreement – K. Sand
- Freeman Avenue Roadway Repair – J. Kintner
- General Sewer Plan Update – A. Tonella-Howe (Oct/Nov)
- Interlocal Agreement for Fire, Rescue and Emergency Medical Services (Heitman)

COUNCILMEMBER ABSENCES:

Bassett: October 17

MISD BOARD JOINT MEETING DATES:

- Thursday, October 26, 2017, 5:00-6:45 pm
- Thursday, April 26, 2018, 5:00-6:45 pm