



# CITY OF MERCER ISLAND

## CITY COUNCIL MEETING AGENDA

Monday  
September 19, 2016  
5:00 PM

**Mayor Bruce Bassett**  
**Deputy Mayor Debbie Bertlin**  
**Councilmembers Dan Grausz, Jeff Sanderson,**  
**Wendy Weiker, David Wisenteiner**  
**and Benson Wong**  
Contact: 206.275.7793, council@mercergov.org  
www.mercergov.org/council

All meetings are held in the City Hall Council Chambers at  
9611 SE 36th Street, Mercer Island, WA unless otherwise noticed

“Appearances” is the time set aside for members of the public to speak to the City Council about any issues of concern. If you wish to speak, please consider the following points:  
(1) speak audibly into the podium microphone, (2) state your name and address for the record, and (3) limit your comments to three minutes.  
*Please note: the Council does not usually respond to comments during the meeting.*

## REGULAR MEETING

### CALL TO ORDER & ROLL CALL, 5:00 PM

### AGENDA APPROVAL

### EXECUTIVE SESSION

Executive Session #1: To discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes.

### STUDY SESSION, 6:00 PM

- (1) AB 5215 Small Cell License Agreements

### APPEARANCES, 7:00 PM

### CONSENT CALENDAR

- (2) Payables: \$898,535.21 (09/01/16) & \$508,270.78 (09/12/16)  
Payroll: \$753,452.48 (09/02/16)  
Minutes: September 6, 2016 Regular Meeting Minutes  
AB 5218 AFSCME 2016-2017 Collective Bargaining Agreement

### REGULAR BUSINESS

- (3) AB 5216 Mercer Island Library Board Resolution and Charter Update  
(4) AB 5214 Residential Development Standards Community Engagement Update  
(5) AB 5217 I-90 Loss of Mobility Negotiations Status Report  
(6) AB 5213 City Council Requests for 2017 Comprehensive Plan Preliminary Docket

### OTHER BUSINESS

Councilmember Absences  
Planning Schedule  
Board Appointments  
Councilmember Reports

### EXECUTIVE SESSION

Executive Session #2: To discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes.

### ADJOURNMENT



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5215  
September 19, 2016  
Study Session**

**SMALL CELL TECHNOLOGY, LEGAL  
LANDSCAPE AND LICENSE AGREEMENTS**

**Proposed Council Action:**  
None required

**DEPARTMENT OF** City Attorney (Kari Sand, Christina Schuck)

**COUNCIL LIAISON** n/a

**EXHIBITS**  
1. Proposed Small Cell Sites  
2. Significant Gap Analysis

**APPROVED BY CITY MANAGER**

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

On June 3, 2016, the Busch Law Firm (“Busch”), representing WA-CLEC, LLC, a wholly-owned indirect subsidiary of Crown Castle International Corp (“Crown Castle”) submitted applications to install small cell facilities, on Puget Sound Energy (“PSE”) utility poles in 38 locations throughout the City to address a significant gap in coverage for its client T-Mobile. The installation of small cell technology would address this gap through low profile systems as opposed to larger, more traditional cell towers. Crown Castle is a telecommunications infrastructure company that designs, develops, operates, upgrades, maintains and owns fiber-fed small cell networks and represents T-Mobile in this application. The City and Crown Castle are currently negotiating a franchise agreement that would allow Crown Castle access to the right-of-way for this purpose.

**SMALL CELL AND “DAS” TECHNOLOGY**

The Federal Communications Commission (“FCC”) describes small cells as low-powered and low profile wireless base stations that function like cells in a mobile wireless network and typically cover targeted indoor or localized outdoor areas. Wireless providers use small cells to provide connectivity to consumers in areas where the coverage and capacity of traditional cell towers (or macrocells) are challenged by terrain or buildings. See FCC Report and Order 14-153 (Oct. 21, 2014), ¶30 (hereinafter “FCC 14-153”). Small cells transmit at much lower signal power levels than macrocells.

Similarly, distributed antenna systems (“DAS”) provide another alternative to the visual and physical impacts of macrocells. A DAS network “distributes RF signals from transceivers at a central hub to a specific service area with poor coverage or inadequate capacity.” FCC 14-153, ¶31. Unlike most small cells, a DAS network may often accommodate multiple carriers.

Both small cell and DAS technology offer several advantages over the traditional macrocells. Small cell facilities are first and foremost, much smaller than the macrocell antennas and equipment. This means small cells can be placed on existing structures, such as utility poles. Additionally, because of their size, carriers

can more easily employ stealth measures, so that the enclosures blend with the structures on which they are installed. FCC 14-153, ¶¶32-33. Their size also allows multiple cells to be collocated on poles.

Small cell and DAS Deployment throughout the United States is widely expected to increase. Because consumers' reliance upon their use of mobile broadband services continues to increase, wireless infrastructure must continue to be upgraded and improved in order to keep up with consumer demand. The federal government explicitly promotes the deployment of broadband infrastructure and small cell technology. See FCC 14-153, ¶7. Multiple cities and public agencies—of all sizes—throughout the United States, including within Washington State, have entered into agreements with wireless providers to deploy small cells and DAS networks within public rights-of-ways and specifically on utility poles, street lights and other similar structures or they simply explicitly allow small cells.

## **WIRELESS FACILITIES LEGAL LANDSCAPE**

The siting of wireless facilities, such as macrocells, small cells and DAS, is governed by federal, state and local law. The trend of federal legislation has been to strictly limit local government's regulatory control in order to avoid "unnecessary reviews" and reduce the costs and delays associated with the siting and construction of wireless facilities.

### Federal Law Overview

The stated goal of federal legislation is to facilitate more wireless capacity and more "robust wireless coverage for consumers everywhere." FCC 14-253, ¶¶1,4. This specifically includes the deployment of small cells and DAS. *Id.* The federal government regulates wireless facilities and communications in The Telecommunications Act of 1996, 47 U.S.C. § 332 and Section 6409 of The 2012 Middle Class Tax Relief and Job Creation Act (also known as the "Spectrum Act"), codified at 47 U.S.C. § 1455. Overall, federal law prevents local governments from prohibiting or having the effect of prohibiting the provision of personal wireless service. Federal law also restricts what information local governments can request for certain applications and imposes time limits on the review of such applications.

### The Telecommunications Act of 1996

The Telecommunications Act of 1996 ("the Act") imposes "specific limitations on the traditional authority of state and local governments to regulate the location, construction, and modification of wireless telecommunications towers and antennas." *City of Arlington v. FCC*, 133 S.Ct. 1863, 1866 (2013). Specifically, local governments:

- Shall not unreasonably discriminate among providers;
- Shall not prohibit or have the effect of prohibiting the provision of personal wireless services;
- Shall act on a request to place, construct or modify personal wireless facilities within a reasonable time;
- Shall issue any decision in writing, supported by substantial evidence in a written record; and
- Shall not regulate based upon the environmental effects of radio frequency emissions if facilities are in compliance with the FCC's regulations concerning emissions.

43 U.S.C. § 332(c)(7)(B). Cities can run afoul of federal law both by imposing general bans on wireless service and also from preventing a wireless provider from closing a 'significant gap' in service coverage. *MetroPCS, Inc. v. City & County of San Francisco*, 400 F.3d 715, 725 (2005) (abrogated on different grounds in *T-Mobile South, LLC v. City of Roswell*, 135 S. Ct. 808, 814 (2015)). Thus, a local regulation which prohibits a provider from obtaining full coverage could be viewed as a prohibition. In addition, decisions to deny applications based solely on aesthetics or property value decreases that result in a gap of service would likely violate the Act.

Local governments must also act upon requests to place, construct or modify wireless service facilities within a "reasonable period of time." *Id.* A 2009 Declaratory Ruling by the FCC clarified that a "reasonable period of time" means 90 days for "collocations" and 150 days for all other applications. FCC Declaratory Ruling 09-

99, ¶32 (November 18, 2009).

At the same time, the Act preserves the rights of local governments to “require fair and reasonable compensation from telecommunications providers, on a competitively neutral and nondiscriminatory basis, for use of public rights-of-way on a nondiscriminatory basis.” 47 U.S.C. § 253(c).

#### Section 6409(a) of the Spectrum Act

Section 6409(a) of the “Spectrum Act” (codified at 47 U.S.C. § 1455) further promotes the deployment of the network facilities needed to provide broadband wireless service and effectively grants special status to certain applications that qualify as “eligible facilities requests.” This section provides in pertinent part that:

a State or local government **may not deny, and shall approve**, any eligible facilities request for a modification of an existing wireless tower or base station that does not substantially change the physical dimensions of such tower or base station. (Emphasis added)

Many of the terms in the section are specifically defined. An eligible facilities request (“EFR”) is defined as “any request for modification of an existing wireless tower or base station that involves (a) collocation of new transmission equipment; (b) removal of transmission equipment; or (c) replacement of transmission equipment.” 47 U.S.C. § 1455(a)(2).

The FCC issued an order in October 2014 (FCC 14-253) interpreting Section 6409(a)’s defined terms and imposing a strict 60-day time limit, or “shot clock,” on processing applications qualifying as EFRs. If a request qualifies as an EFR, it is governed by Section 6409(a) and must be approved by the City within 60 days of filing, otherwise the request will be deemed granted. Federal law also limits what documentation the City can require for its review to only the information reasonably related to determining whether or not the request meets the requirements of the section (e.g., qualifies as an EFR and is not a substantial change). “A State or local government may not require an applicant to submit any other documentation, including but not limited to documentation intended to illustrate the need for such wireless facilities or to justify the business decision to modify such wireless facilities.” 47 CFR § 1.40001(c)(1).

The 60-day shot clock can be tolled by mutual agreement or by a determination that an application is incomplete, but not by a moratorium. Importantly, a determination of incompleteness must be made within 30 days in writing and can only be made concerning the information allowed to be requested to determine whether or not 6409(a) applies and not for other information. FCC 14-153, ¶217.

#### Washington Law Overview

Washington law regulates telecommunication companies’ right to access the public right-of-way (“ROW”). Crown Castle has been granted a certificate of public convenience and necessity by the Washington Utilities and Transportation Commission, and accordingly, must be granted access to the ROW in the same manner and on the same terms applicable to other telecommunications providers and utilities. The right to occupy the ROW is typically granted in the form of a franchise agreement or permit. Telecommunications companies’ use of the ROW is governed by chapter 35.99 RCW.

#### Mercer Island City Code (“MICC”) Provisions

MICC 19.06.040 governs wireless communications throughout the City. This code section was initially adopted in 1996 and most recently updated in 2011. The intent of the Wireless Communications section was to site Wireless Communications Facilities (“WCFs”) where they will have the least amount of aesthetic impacts, limit the number of WCF sites and ensure the provision of quality communication services. See AB 3724, page 2. A WCF is defined as “any unstaffed facility for the transmission and/or reception of radio frequency signals usually consisting of antennas, an equipment cabinet, transmission cables, and a support structure to achieve the necessary elevation.” MICC 19.16.010. WCF locations throughout the City have been primarily sited in the Town Center, the Commercial Office Zone, Planned Business Zone and the I-90 Corridor. In 2002, the City expanded the allowed locations to include the Island Crest Way Corridor to meet

the requirements of the Federal Telecommunications Act of 1996. Ordinance No. 02C-10. These amendments specifically contemplated the siting of macrocells. WCFs are only allowed within specified locations within single-family and multifamily residential zones. MICC 19.06.040(D).

Currently, the MICC does not specifically address small cell or DAS technology. The defined terms within MICC 19.06.040 have not been updated since 1999 and contemplate macrocells and their equipment.<sup>1</sup> A zoning code text amendment proposed by Busch Law Firm on behalf of AT&T Mobility to address small cell technology was recommended for approval by the Planning Commission in late 2014, but not adopted by the City Council. AT&T later withdrew the application.

The City's Comprehensive Plan Utilities Element contains several policies to help guide future City actions related to WCFs, including but not limited to the following:

- Policy 8.1 The City shall encourage the consolidation and shared use of utility and communication facilities where feasible. Examples of shared facilities include towers, poles, antennae, substation sites, cables, trenches and easements.
- Policy 8.3 The City shall periodically review and revise development regulations for telecom facilities to ensure that a balance exists between the public benefit derived from the facilities and their compatibility with the surrounding environment.
- Policy 8.6 The City may allow limited well designed Wireless Communication Facilities (WCF) in Clise Park and Island Crest Park, consistent with the requirements and restrictions in the development code.
- Policy 8.7 The City shall encourage and work with WCF providers to increase the battery life of large cell sites.

### **CROWN CASTLE'S SMALL CELL/DAS DEPLOYMENT APPLICATIONS**

On June 3, 2016, the Busch Law Firm, representing Crown Castle, filed 38 applications to deploy small cells at 38 locations on PSE utility poles throughout the City. The proposed small cells consist of two networks (Mercer Island North and Mercer Island South) in five clusters to provide telecommunications services in areas where there are significant gaps in service (in both coverage and capacity). See Exhibit 1. The 38 nodes will work as interconnected collocation systems to deliver the needed coverage and capacity.

Crown Castle's proposed small cells include individual nodes where small antennas are incorporated onto existing vertical structures in the ROW, such as streetlights and wooden utility poles. The locations do not include "support structures" as defined within MICC 19.16.010, which are structures designed specifically to support antenna arrays.

In their initial construction, the small cells will provide service for T-Mobile's network. All nodes will be connected by fiber optic cables and will distribute T-Mobile's wireless communication signals through the low power, low profile antennas installed at each node. The small cells are designed to allow additional wireless communication carriers to provide wireless communication services using most of the same infrastructure.

Each node in the small cells will consist of:

- Low profile antennas, most of which will be installed at the top of PSE's utility poles in the ROW, with a few nodes where the antennas will be installed in the "communications space" mid-way up the pole;

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<sup>1</sup> The City Attorney's Office recommends updating this code section to comply with changes in technology and federal law and that this update be added to Council's 2017 work plan.

- Low profile equipment, all of which will be installed mid-way up on PSE’s utility poles; and
- Fiber optic cables that connect the nodes in the two networks.

The nodes will also include equipment that converts fiber optic communications into signals that are transmitted through the antennas.

Significant Gaps in T-Mobile’s Service on Mercer Island

The proposed small cells will be located to address what Crown Castle asserts to be a significant gap in coverage within the City. Crown Castle’s radio frequency (“RF”) engineers conducted a detailed analysis of the quality of T-Mobile’s wireless communication service available on Mercer Island. Overall, T-Mobile has concluded its customers experience the following gaps in service on Mercer Island:

<u>Area/Cluster</u>	<u>Significant Gap in Indoor Coverage as shown on Exhibit 2</u>
<b>Mercer Island, overall</b>	Approximately 1¾ sq. miles around the entire City.
<b>Northwest Area</b>	Approximately .4 sq. miles in the northwest portion of the City, in the vicinity of I-90 on the north, SE 36th St. on the south, 74 <sup>th</sup> Ave. on the e, and the waterfront on the west.
<b>Northeast Area</b>	Approximately .4 sq. miles in the northeast portion of the City, in the vicinity of I-90 on the north, SE 43 <sup>rd</sup> St. on the south, 97 <sup>th</sup> Ave. SE on the east and 88 <sup>th</sup> Ave. SE on the west.
<b>West Area</b>	Approximately .4 sq. miles on the western portion of the City, in the vicinity of SE 40 <sup>th</sup> St. on the north, SE 70 <sup>th</sup> St. on the south, Island Crest Way on the east, and the waterfront on the west.
<b>South Area</b>	Approximately .4 sq. miles on the southern portion of the City, in the vicinity of SE 68 <sup>th</sup> St. on the north, SE 82 <sup>nd</sup> St. on the south, East Mercer Way on the east, and the waterfront on the west.
<b>South Central Area</b>	Approximately .1 sq. miles in the south central portion of the City, in the vicinity of SE 60 <sup>th</sup> St. on the north, SE 68 <sup>th</sup> St. on the south, 93 <sup>rd</sup> Ave. SE on the east, and 84 <sup>th</sup> Ave. SE on the west.

Several factors may account for gaps in coverage in the City. The City has many tall trees and significant slopes. Currently, nearly all WCFs (macrocells) are located outside of residential areas and within the “spine” of the island (i.e., Island Crest Way). The proposed small cell network is designed to address these gaps in coverage and do so through the less intrusive means of small cell deployment as opposed to one or more macrocells.

Busch Law Firm has asserted that 6 of its applications qualify as EFRs and are thus subject to the 60-day shot clock under federal law. The remaining 32 applications are governed by 47 USC §332(c)(7)(B), which requires cities to act within 90 days for applications that qualify as “collocations” and 150 days for all other applications. Currently, the Busch Law Firm and the City are negotiating an agreement to toll all shot clocks and applicable time periods while further negotiating a franchise agreement.

**FRANCHISE AGREEMENT**

Crown Castle initially submitted 38 individual applications for encroachment agreements pursuant to MICC 19.06.060 and ROW permits (MICC 19.09.060). City staff has determined that encroachment agreements, which address intrusions into the ROW by adjacent landowners, are not the appropriate mechanism for Crown Castle’s proposed small cell deployment. Instead, as other cities have done throughout the United States, staff has proposed that Crown Castle and the City enter into a franchise agreement for use of the ROW to

install the small cells on PSE utility poles. The Council's consideration of the franchise agreement is set as an agenda item on the October 4, 2016 meeting.

In reviewing, negotiating, and approving the siting of wireless facilities within the ROW, the City may consider the following objectives: 1) obtaining fair compensation for use of the ROW or attachments to City facilities (where applicable); 2) facilitating (and encouraging) the efficient deployment of valuable wireless services for City residents and businesses; 3) satisfying the local government's obligations with regard to public safety and welfare; and 4) aesthetic requirements.

Representatives of Crown Castle will be making a presentation at the Study Session. In preparation for the October 4, 2016 discussion of a proposed franchise agreement, Staff is seeking any Council comments, questions, and requests for additional information in relation to small cell technology and how to move forward with this technology in Mercer Island.

## **RECOMMENDATION**

*Assistant City Attorney*

Receive presentation and provide comments, questions, and requests for additional information.

**LEGEND**



UTILITY POLE

**LEGEND**



UTILITY POLE

- MIN 04
- MIN 03
- MIN 07
- MIN 05
- MIN 06
- MIN 14

- MIN 13
- MIN 02
- MIN 01

- MIN 11
- MIN 09
- MIN 15
- MIN 08
- MIN 12
- MIN 10

- MIS 10
- MIS 11
- MIS 20

- MIS 13
- MIS 21

- MIS 14

- MIS 15

- MIS 18

- MIS 16

- MIS 22

- MIS 17

- MIS 19

- MIS 04

- MIS 23

- MIS 08

- MIS 03

- MIS 24

- MIS 07

- MIS 05

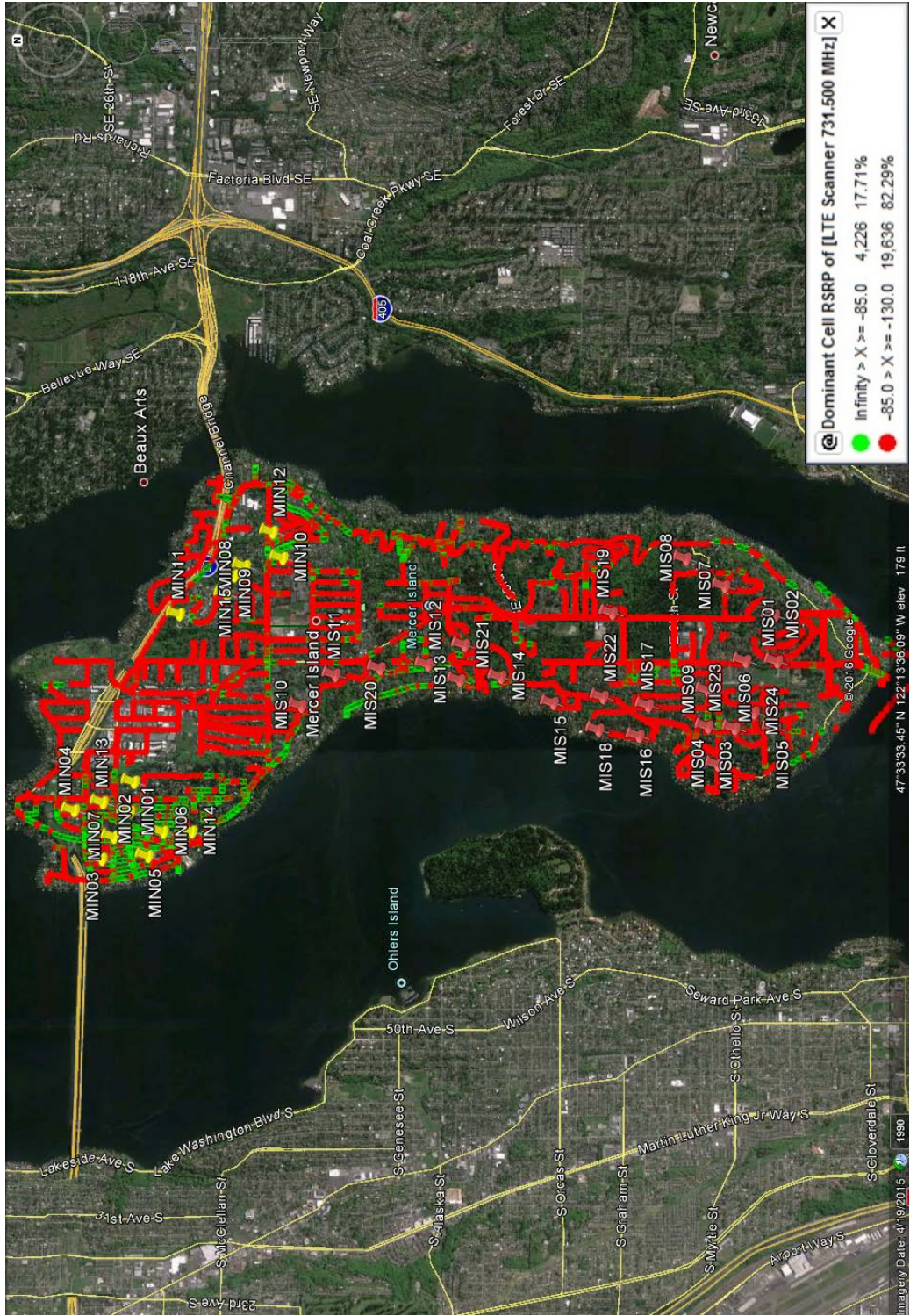
- MIS 01

- MIS 02

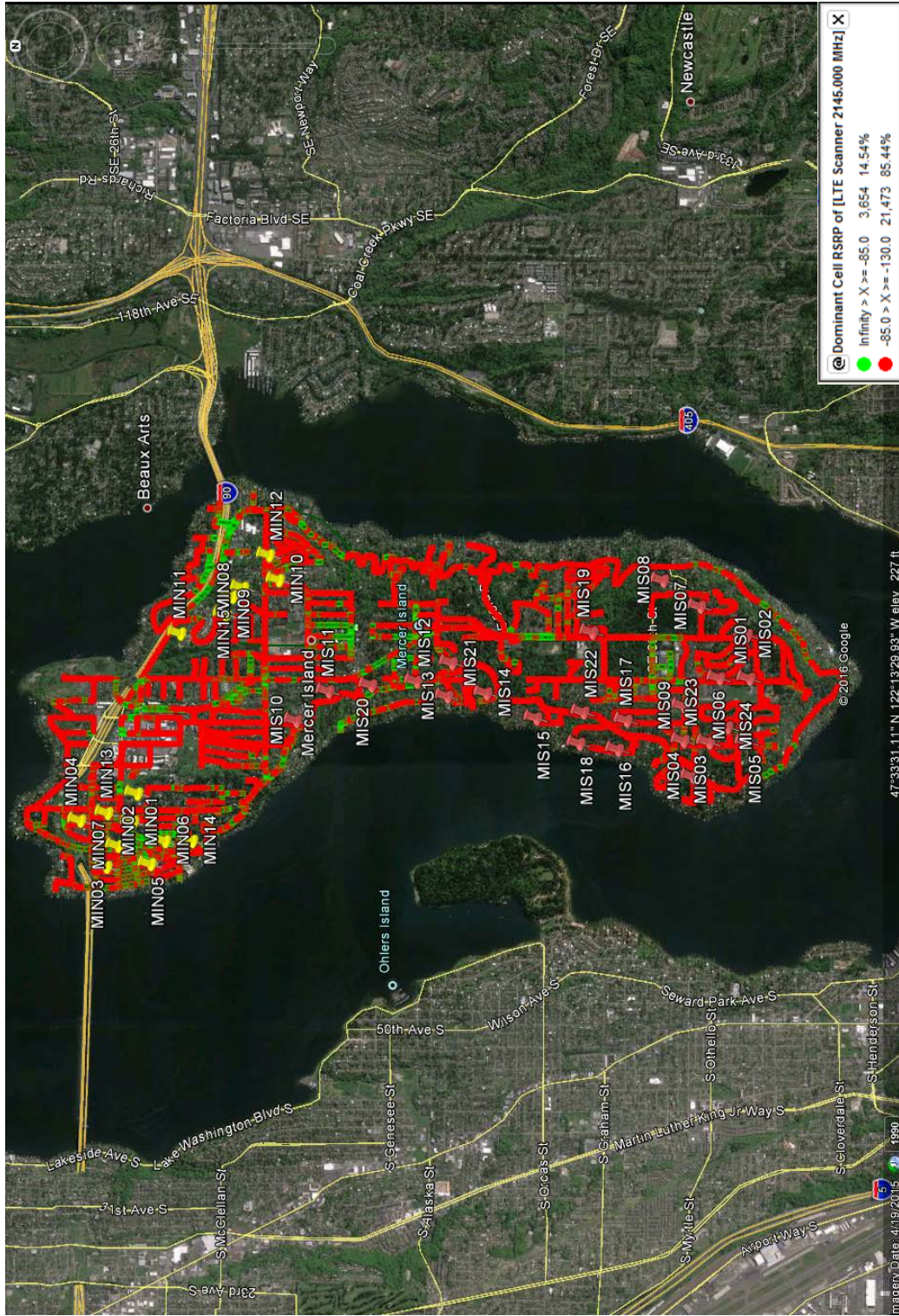




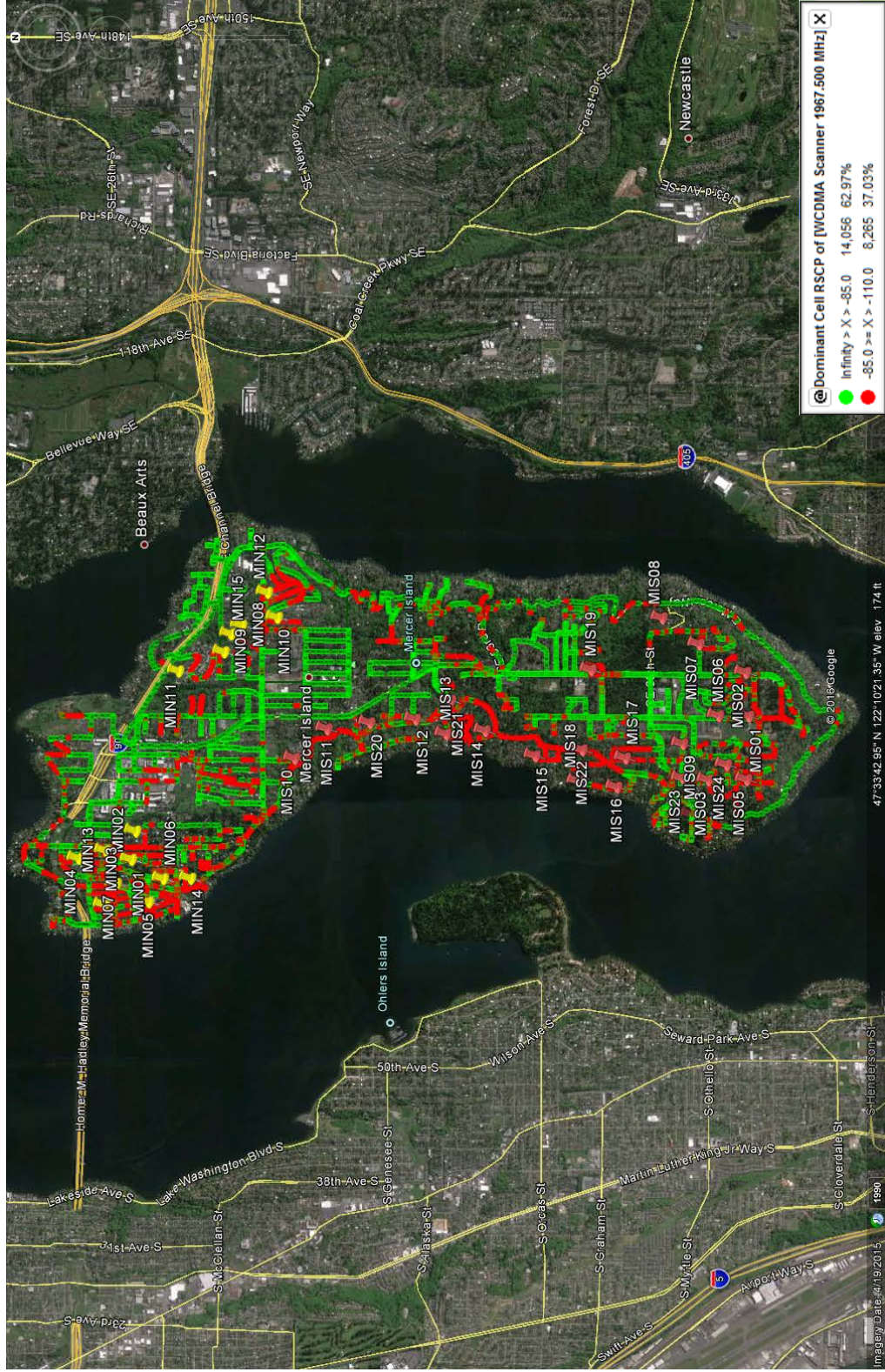
# LTE 700 MHz - RSRP - Map



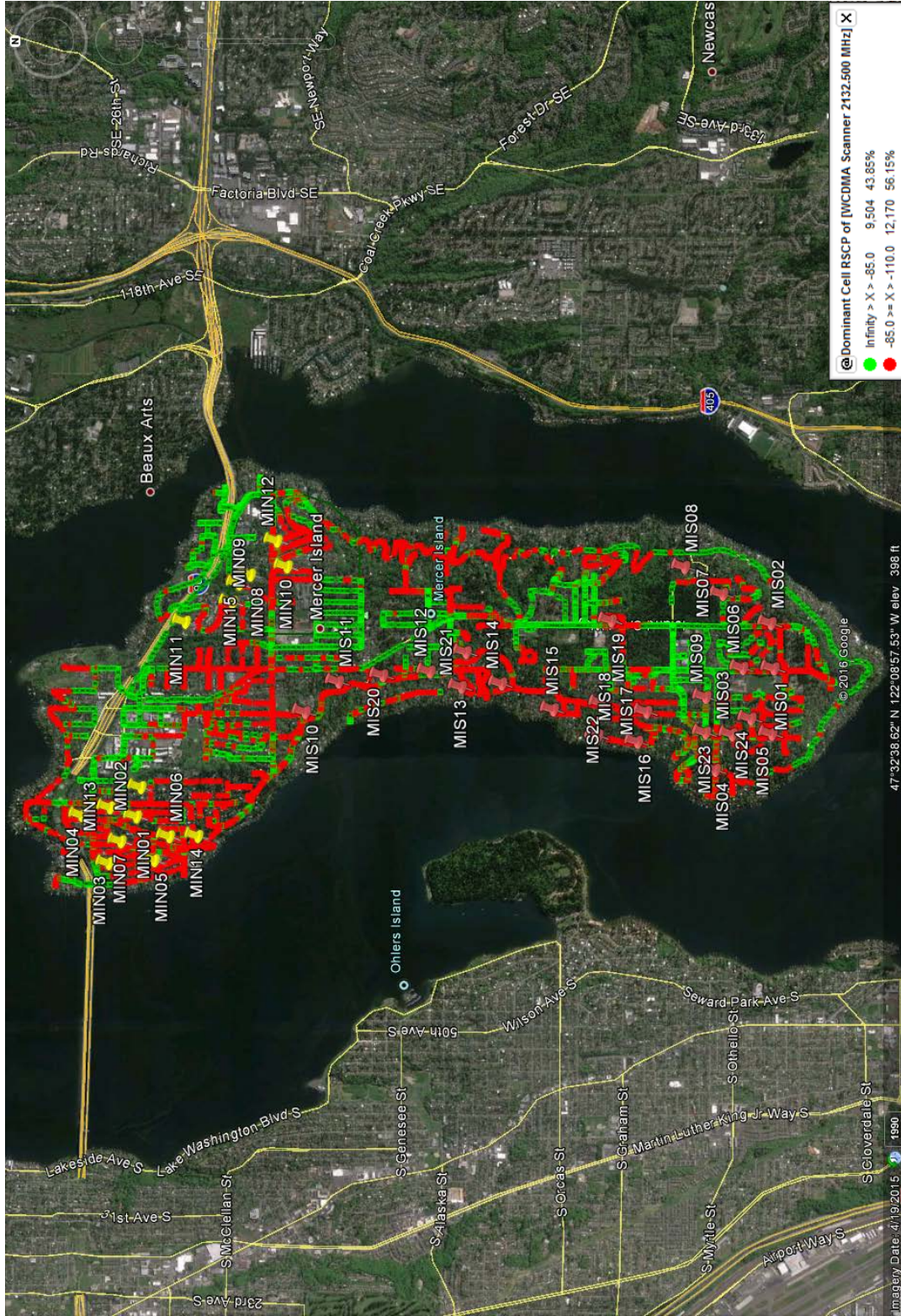
# LTE 2100 MHz - RSRP - Map



# UMTS 1900 MHz - RSCP - Map



# UMTS 2100 MHz - RSCP - Map



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	182930-183122	09/01/16	\$ 898,535.21
			<b>\$ 898,535.21</b>

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00182930	08/29/2016	ROBERTS, ZACHARY Performance services for MMIP	P92022	OH006957	08/24/2016	1,000.00
00182931	08/29/2016	US POSTMASTER Postage for Sept - Dec Looking	P91923	OH006956	08/15/2016	243.30
00182932	09/01/2016	ABRA AUTO BODY & GLASS - REPAIR TO FL-0487	P91904	11394	08/04/2016	1,193.05
00182933	09/01/2016	ACCESS DATA ENTRY, PICK UP AND DELIVE	P91930	1548616	07/31/2016	66.24
00182934	09/01/2016	AIRGAS USA LLC Oxygen/Fire	P91919	9938308269	07/31/2016	101.99
00182935	09/01/2016	ALPINE PRODUCTS INC 42" T-TOP CONES, CRACK & JOINT	P91864	TM160290	08/02/2016	904.15
00182936	09/01/2016	AM TEST INC WATER QUALITY ANALYSIS	P91990	93345/93780	07/12/2016	520.00
00182937	09/01/2016	APPLIED ECOLOGY LLC 5% Retainage	P87124	OH006970	08/09/2016	1,332.75
00182938	09/01/2016	AUTONATION Repair & Maintenance Vehicles	P91891	OH006971	07/31/2016	763.70
00182939	09/01/2016	AXIS SURVEY & MAPPING CONSTRUCTION - E MERCER WAY	P91353	9577	07/29/2016	18,844.13
00182940	09/01/2016	BARKER, KATHY Calligraphy for Citizen of the	P92042	OH006974	08/23/2016	95.00
00182941	09/01/2016	BELLEVUE, CITY OF HOUSING TRUST FUND 2016 CONTRI	P91914	31129	08/03/2016	20,000.00
00182942	09/01/2016	BEN'S CLEANER SALES INC Pressure washer repair	P91641	273936	07/21/2016	140.83
00182943	09/01/2016	BLUELINE GROUP SUB BASIN 27A.9 SEWER & DRAINAGE	P85542	12111	08/02/2016	249.00
00182944	09/01/2016	BP SQUARED LLC Town Center Property Survey	P91939	8262016	08/09/2016	6,500.00
00182945	09/01/2016	BRAKE AND CLUTCH SUPPLY NORTH Parts for 8611/8613	P91959	55184/55287/5513	06/28/2016	305.84
00182946	09/01/2016	BUILDERS EXCHANGE OF WA ICW RESURFACING PHASE 2	P92014	1051510	08/11/2016	90.30
00182947	09/01/2016	CASCADE ELITE GYMNASTICS Instruction services for Gymna	P91850	16053/16052	08/09/2016	2,299.50
00182948	09/01/2016	CASCADIA TRAINING LLC Three Trainings for Steve Pult	P92044	OH006984	08/29/2016	469.00
00182949	09/01/2016	CDW GOVERNMENT INC 6ft network cables	P91954	DXD3356/DXL4810	08/08/2016	643.18
00182950	09/01/2016	CEDAR GROVE COMPOSTING INC Organic Waste Service - July	P91853	0000294068	07/31/2016	25.50
00182951	09/01/2016	CENTURYLINK PHONE USE AUG 2016		OH006965	08/20/2016	1,505.56
00182952	09/01/2016	CESSCO REPAIR & SERVICE SMALL POWER	P91993	5530	08/09/2016	734.30
00182953	09/01/2016	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		OH006968	09/02/2016	1,331.00
00182954	09/01/2016	CHECK RIDE DRIVER TRAINING CDL B Training - J. Huynh	P92061	OH006980	08/30/2016	3,343.00
00182955	09/01/2016	CHRISTIANSEN, ANNE Instruction services for Easts	P91892	16189	08/11/2016	1,029.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00182956	09/01/2016	CINTAS CORPORATION #460 2016 Rug Cleaning Services for	P89342	460666542	08/25/2016	49.28
00182957	09/01/2016	CODE PUBLISHING CO MICC E-Update thru 16C-10	P91934	53969	08/03/2016	127.57
00182958	09/01/2016	COMCAST Internet Charges/Fire	P89269	OH006978	08/12/2016	193.65
00182959	09/01/2016	COMCAST 2015 MAINT DEPT WI FI	P89508	OH006983	08/07/2016	86.32
00182960	09/01/2016	COMCAST 2016 High Speed Connection Cha	P89540	OH006976	09/07/2016	135.36
00182961	09/01/2016	COMMERCIAL LANDSC SUPPLY INC INVENTORY PURCHASES	P91840	195997	08/03/2016	315.73
00182962	09/01/2016	COMPTON LUMBER & HARDWARE INC INVENTORY PURCHASES	P92004	793149	08/11/2016	842.27
00182963	09/01/2016	CONSOLIDATED PRESS #10 Envelopes for MICEC	P92023	17130	08/15/2016	871.35
00182964	09/01/2016	CONTRACT HARDWARE CITY HALL KEYS	P91946	SPI034551	08/10/2016	67.45
00182965	09/01/2016	COOK, KEVIN FRLEOFF1 Retiree Medical Expen	P91976	OH006975	08/22/2016	93.17
00182966	09/01/2016	CRYSTAL AND SIERRA SPRINGS Monthly water delivery service	P89371	OH006982	08/01/2016	215.17
00182967	09/01/2016	CRYSTAL SPRINGS Coffee Supplies for MICEC	P92008	13123243080516	08/05/2016	630.06
00182968	09/01/2016	CULLIGAN Water Service/Fire	P91918	201608672721	07/31/2016	202.14
00182969	09/01/2016	CUMMINS NORTHWEST INC GENERATOR RESERVOIR AND FIRST	P91229	OH006985	06/16/2016	9,737.43
00182970	09/01/2016	DATAQUEST LLC Background checks for voluntee	P89372	CMIYOUTH201607	07/31/2016	247.00
00182971	09/01/2016	DAUGHERTY, PATRICK Entertainment services for Art	P92032	OH006986	08/25/2016	500.00
00182972	09/01/2016	DAVIDSON DISTRIBUTING Cleaning supplies for MICEC	P91873	67280	06/29/2016	41.27
00182973	09/01/2016	DELL MARKETING L.P. 4 Dell Power Adapters for DSG	P91793	XK16PXNT3	08/03/2016	295.61
00182974	09/01/2016	DESONIER, DON OVERPAYMENT REFUND		OH006960	08/18/2016	353.94
00182975	09/01/2016	DOOLITTLE CONSTRUCTION LLC 2016 CRACK SEALING	P90913	1	07/06/2016	70,534.84
00182976	09/01/2016	DRAIN-PRO INC 2016 SANITARY SEWER VIDEO	P90801	54643	07/07/2016	2,190.00
00182977	09/01/2016	DROLL LANDSCAPE ARCH, ROBERT W Island Crest Park South Field	P88255	1504405	07/25/2016	300.00
00182978	09/01/2016	DUNBAR ARMORED AUG16 ARMORED CAR SERVICE	P92063	3824174	08/01/2016	1,707.41
00182979	09/01/2016	EARTHCORPS INC 2015-2016 Volunteer Recruitmen	P85100	6105	07/31/2016	3,257.00
00182980	09/01/2016	EASTSIDE EXTERMINATORS EXTERMINATOR SERVICE	P91948	3000899	08/13/2016	228.96
00182981	09/01/2016	EJ USA INC 6 X 24 RINGS & COVERS "SEWER"	P91992	110160056717	08/08/2016	4,200.11

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00182982	09/01/2016	EMERALD BALLET THEATRE Instruction services for Pre-B	P92025	16336/16335	08/24/2016	1,265.83
00182983	09/01/2016	EVERGREEN ASSOC OF FINE ARTS Gallery sales proceeds	P92021	OH006987	08/24/2016	1,341.75
00182984	09/01/2016	EVOQUA WATER TECHNOLOGIES LLC BIO-XIDE	P90785	902701936	07/07/2016	5,052.49
00182985	09/01/2016	FARWEST PAINT MFG. CO. INVENTORY PURCHASES	P92002	0709034IN	08/05/2016	333.10
00182986	09/01/2016	FEDEX OFFICE Laminating, cutting & other pr	P89373	OH006988	08/01/2016	16.43
00182987	09/01/2016	FEHR & PEERS July 2016 Phase 2 Sound Transi	P92028	109515	08/15/2016	1,447.23
00182988	09/01/2016	FERGUSON ENTERPRISES INC 2" COVER ASSY. WITH BEARING, E	P91987	0518227/0517807	08/11/2016	3,248.47
00182989	09/01/2016	FIRE PROTECTION INC SECURITY & FIRE MONITORING CIT	P91951	33406	08/01/2016	959.33
00182990	09/01/2016	FIRST RESPONSE EMERGENCY EQUPT Bunker Gear Supplies	P91964	4666	08/11/2016	640.58
00182991	09/01/2016	FIRST STUDENT INC Summer Celebration! Shuttle	P91261	9142600	07/09/2016	2,748.00
00182992	09/01/2016	FRANKLIN, DEREK STAMPS FOR OFFICE MAILING		OH006963	08/26/2016	42.00
00182993	09/01/2016	G&K SERVICES PW COVERALL SERVICE TICKETS	P91879	OH006989	07/31/2016	979.19
00182994	09/01/2016	GALLS LLC MP uniform pants-Storm	P91935	OH006990	08/31/2016	54.79
00182995	09/01/2016	GARDNER, BRENT CERTIFICATE RENEWAL		OH006961	08/03/2016	132.20
00182996	09/01/2016	GOOD TO GO TOLL FEE FOR FL-0450	P91882	TB162821691	08/22/2016	2.75
00182997	09/01/2016	GOODYEAR COMMERCIAL TIRE INVENTORY	P92015	1951133029	08/15/2016	1,607.91
00182998	09/01/2016	GOVE, BRAYTON & MORGAN Unable to attend class that wa	P91872	OH006972	08/16/2016	38.00
00182999	09/01/2016	GRAINGER INVENTORY PURCHASES	P91998	9189957898/7906	08/09/2016	1,962.68
00183000	09/01/2016	GROUP HEALTH COOPERATIVE Medical Testing/Gruger	P91839	74010615	08/01/2016	680.00
00183001	09/01/2016	H D FOWLER INVENTORY PURCHASES	P91991	I4302416	08/16/2016	1,054.89
00183002	09/01/2016	HDR ENGINEERING INC 2015 WATER SYSTEM PLAN UPDATES	P80918	1200004990	08/04/2016	2,223.04
00183003	09/01/2016	HEALTHFORCE PARTNERS LLC Pre-emp physical-Rutter	P91859	29584	08/02/2016	704.00
00183004	09/01/2016	HEDEEN & CADITZ PLLC Professional Services - FS 92	P91898	8209	08/05/2016	2,932.40
00183005	09/01/2016	HOME DEPOT CREDIT SERVICE CONCRETE FIX & CRACK SEALANT	P91869	0100236024713	08/10/2016	420.42
00183006	09/01/2016	HONEY BUCKET Portable toilet rentals for Se	P91957	OH006991	08/09/2016	3,049.81
00183007	09/01/2016	HONEYWELL, MATTHEW V Professional Services - Invoic	P92043	929	08/23/2016	850.00



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00183008	09/01/2016	HORIZON IRRIGATION HEADS	P91863	3M204422	08/02/2016	3,624.34
00183009	09/01/2016	IBS INC MISC. HARDWARE (WAREHOUSE)	P91995	6227081/26227082	08/04/2016	640.40
00183010	09/01/2016	INTERIOR FOLIAGE CO, THE INTERIOR LANDSCAPING CITY HALL	P91945	36120	08/01/2016	271.34
00183011	09/01/2016	ISSAQUAH CITY JAIL June jail bill	P91858	0450008228	08/04/2016	2,962.61
00183012	09/01/2016	ITC SERVICES LOWER YARD BIN TARPS	P91907	S160112	08/10/2016	1,354.50
00183013	09/01/2016	JAQUETTE, AMY Program refund due to schedule	P92005	660464	08/24/2016	109.00
00183014	09/01/2016	JOHNSON, CURTIS FRLEOFF1 Retiree Medical Expen	P92059	OH006992	08/31/2016	278.35
00183015	09/01/2016	JOHNSON, JEFFREY WAYNE Instruction services for	P91925	15979	08/15/2016	3,150.00
00183016	09/01/2016	KAYAK ACADEMY INC Instruction services for SUP a	P91851	16069	08/09/2016	4,147.50
00183017	09/01/2016	KC FINANCE REMIT 2% EXCISE TAX	P91971	2074986	08/12/2016	1,505.85
00183018	09/01/2016	KELLEY IMAGING SYSTEMS MAP PRINTER REPAIR	P91933	IN165511	07/26/2016	214.49
00183019	09/01/2016	KENS TOWING INC Tow E93 to Shop	P91965	1020189	08/10/2016	800.72
00183020	09/01/2016	KIA MOTORS FINANCE DSG 2016 KIA SOUL LEASE	P88915	OH006994	08/14/2016	263.96
00183021	09/01/2016	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P89754	11004841	07/31/2016	1,122.00
00183022	09/01/2016	KOENIGSBERG, BRUCE Entertainment services for Art	P92036	OH006995	08/25/2016	600.00
00183023	09/01/2016	KPG I-90 Traffic Analysis	P91451	715816	08/04/2016	12,592.59
00183024	09/01/2016	KROESENS UNIFORM COMPANY Uniforms-Jokinen	P91921	32847	08/10/2016	201.46
00183025	09/01/2016	KUSTOM SIGNALS INC Radar batteries	P92037	531182	08/16/2016	661.48
00183026	09/01/2016	LAKERIDGE PAVING COMPANY ISLAND CREST WAY RESURFACING P	P91538	1 JULY3116	07/31/2016	107,638.70
00183027	09/01/2016	LEDBETTER-KRAFT, DELORES E Instruction services for Aerob	P91893	16124	08/11/2016	780.50
00183028	09/01/2016	LIFEWIRE Domestic Violence Consultation	P92045	20816	08/18/2016	225.00
00183029	09/01/2016	LLOYD ENTERPRISES INC Sand for top dressing	P91867	197169	07/29/2016	3,702.82
00183030	09/01/2016	LOREN L SPLITTGERBER ASTM On-site Test for South Me	P91926	1621	07/29/2016	1,200.00
00183031	09/01/2016	MANRIQUEZ, CHERYL R CERTIFICATE RENEWAL FEE		OH006962	08/26/2016	100.00
00183032	09/01/2016	McLENDON HARDWARE INC INVENTORY PURCHASES	P91860	4513202/4513212	08/09/2016	196.30
00183033	09/01/2016	MERCER ISLAND REPORTER SUBSCRIPTION RENEWAL 167112	P92012	OH007000	08/24/2016	78.00

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00183034	09/01/2016	METROPRESORT Printing and Mailing July 2016	P89917	484759/484919/48	07/26/2016	2,235.30
00183035	09/01/2016	MI CHAMBER OF COMMERCE MONTHLY BILLING FOR SERVICES	P89277	OH007001	08/24/2016	1,200.00
00183036	09/01/2016	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH006966	09/02/2016	127.50
00183037	09/01/2016	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P91865	OH006998	07/31/2016	37.81
00183038	09/01/2016	MI HARDWARE - P&R Epoxy	P91852	OH006997	07/31/2016	71.71
00183039	09/01/2016	MI HARDWARE - POLICE Marine hardware	P91855	OH006996	07/31/2016	19.68
00183040	09/01/2016	MI HARDWARE - YFS Operating supplies for YFS/LB	P89329	16318	07/31/2016	69.62
00183041	09/01/2016	MI SCHOOL DISTRICT #400 Advertising - Invoice # 2016-7	P91878	2016707	08/04/2016	2,218.31
00183042	09/01/2016	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P91929	OH006999	07/31/2016	67,966.70
00183043	09/01/2016	MICHAEL SKAGGS ASSOCIATES CITY BLDG JANITORIAL JULY 2016	P91932	16318ADDITIONAL	07/01/2016	11,206.08
00183044	09/01/2016	MICROFLEX JULY 2016 TAX AUDIT PROGRAM	P91897	00022414	08/09/2016	10.50
00183045	09/01/2016	MILESTONE PRODUCTS Enamel lapel pins for Summer	P91978	0010109	06/21/2016	366.86
00183046	09/01/2016	NAPA AUTO PARTS AUGUST REPAIR PARTS	P91880	OH007002	07/31/2016	1,195.04
00183047	09/01/2016	NARJEET, RIKHI Cancelled rental, returning cr	P92009	660943	08/24/2016	440.63
00183048	09/01/2016	NEW SEASONS MARKET Contract 22442 completed, depo	P92010	22442	08/24/2016	150.00
00183049	09/01/2016	NEWMAN-BURROW LLC Fall/Winter Digital Recreation	P91949	51753	08/16/2016	912.00
00183050	09/01/2016	NORTHWEST SAFETY CLEAN Bunker Gear Cleaning	P91837	1614575/1614576	07/28/2016	1,026.01
00183051	09/01/2016	NRPA Annual Group Package Membershi	P91938	OH007003	08/17/2016	590.00
00183052	09/01/2016	OAC SERVICES INC Pier Repair Engineering Servic	P90640	131648	08/16/2016	10,117.50
00183053	09/01/2016	OCCUPATIONAL HEALTH DYNAMICS Mask fit test calibration and	P91681	48213	08/09/2016	790.00
00183054	09/01/2016	OLSON, MARCY REPLACE WARRANT 182875		OH006959	08/25/2016	32.51
00183055	09/01/2016	OVERLAKE OIL 600 GAL DIESEL DELIVERY INV. 1	P92016	177966/178155/17	05/19/2016	13,964.17
00183056	09/01/2016	PACIFIC AIR CONTROL INC HP8 FINANCE WING CITY HALL REP	P91944	300.03	07/29/2016	300.03
00183057	09/01/2016	PACIFIC POWER GROUP LLC Repairs - 8610	P91920	644815400	08/10/2016	376.06
00183058	09/01/2016	PACIFIC RIM EQUIPMENT RENTAL EXCAVATOR RENTAL	P91848	15288A	07/21/2016	418.21
00183059	09/01/2016	PART WORKS INC. Faucet supplies for MICEC	P92007	431086	07/26/2016	303.24

**Accounts Payable Report by Check Number**

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00183060	09/01/2016	PERTEET INC SAFE ROUTES TO NORTHWOOD ELEME	P89336	201502790007	08/04/2016	13,808.34
00183061	09/01/2016	PLATT ELECTRIC 8) REPLACEMENT LENS FOR 4FT FI	P91896	K023487	08/04/2016	299.02
00183062	09/01/2016	PORT SUPPLY Marine caulk	P91857	6731/617	06/25/2016	127.55
00183063	09/01/2016	POT O' GOLD INC COFFEE SUPPLIES AUGUST	P92051	0065217/0064884	08/24/2016	352.67
00183064	09/01/2016	PRAXAIR DISTRIBUTION INC ACETYLENE AND OXYGEN CYLINDER	P91883	55482905	07/29/2016	48.89
00183065	09/01/2016	PUBLIC SAFETY SELECTION PC Pre-emp psych exam-Rutter	P91958	3273	08/11/2016	750.00
00183066	09/01/2016	PUGET SOUND ACCESS MI-TV Council Broadcast 07/05	P91894	2444	08/09/2016	596.25
00183067	09/01/2016	PUMPTECH INC PS 10,11 AND 24 CHOPPER PUMP R	P90746	0107724IN	07/13/2016	11,910.71
00183068	09/01/2016	PURE AIR FILTRATION LLC PS 4 ODOR CONTROL	P91647	2016267	07/26/2016	5,425.00
00183069	09/01/2016	RAISSIS, LEAH Entertainment services for Wom	P91982	OH007004	08/24/2016	400.00
00183070	09/01/2016	REPUBLIC SERVICES #172 12 YRD DISPOSAL/RECYCLING INV	P91908	0172006829531/01	07/31/2016	5,090.61
00183071	09/01/2016	RICOH USA INC (FIRE) Copier Rental/Fire	P91915	97298959	08/05/2016	319.42
00183072	09/01/2016	RODDA PAINT CO THRIFT SHOP CURB PAINT	P91942	19875555	07/27/2016	37.85
00183073	09/01/2016	RUCKER, MANORD J LEOFF1 Retiree Medical Expense	P92060	OH007005	08/31/2016	263.30
00183074	09/01/2016	RWC GROUP FL-0370 REPAIR PARTS	P91903	41374S	06/24/2016	268.71
00183075	09/01/2016	S & S TIRE Tires - 1614	P91838	164202	07/11/2016	763.16
00183076	09/01/2016	SAFELITE FULFILLMENT INC FL-0486 WINDSHIELD REPAIR	P92020	01804459120/731	08/10/2016	65.60
00183077	09/01/2016	SAIL SAND POINT Instruction services for Saili	P91937	16058/16059	08/17/2016	6,107.40
00183078	09/01/2016	SALZETTI, ERIC Instruction services for Power	P92024	16201/16196	08/24/2016	1,561.90
00183079	09/01/2016	SCORE July jail bill-13 days	P91936	2086	08/10/2016	2,041.00
00183080	09/01/2016	SEA WESTERN INC Bunker Gear	P91969	193177	08/05/2016	220.77
00183081	09/01/2016	SEATTLE AUTOMOTIVE DIST INC Misc. Apparatus Parts	P91962	OH007006	07/31/2016	33.28
00183082	09/01/2016	SEATTLE BOAT COMPANY MARINE PATROL FUEL 6/19 TO 8//	P91875	OH007008	08/03/2016	5,454.59
00183083	09/01/2016	SEATTLE PUBLIC UTILITIES WATER QUALITY	P91885	W0083239	07/11/2016	141.00
00183084	09/01/2016	SEATTLE TIMES COMPANY, THE Seattle Times subscription for	P92006	OH007009	08/24/2016	488.80
00183085	09/01/2016	SEATTLE, CITY OF July 2016 Water Purchases	P92030	OH007010	07/27/2016	281,487.90

**Accounts Payable Report by Check Number**

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00183086	09/01/2016	SHANKARAN, VEENA Contract 22030 completed, depo	P92011	22030	08/24/2016	350.00
00183087	09/01/2016	SIGNATURE LANDSCAPE SERVICES 2016 Landscaping Service for F	P90550	8791/92/93/94	08/01/2016	4,168.83
00183088	09/01/2016	SME CORPORATION FIRST HILL BOOSTER ATS REPLACE	P91877	45927	06/30/2016	1,707.77
00183089	09/01/2016	SOUND PUBLISHING INC Ntc: Council Mtg Date Change	P89368	7701312	07/31/2016	680.96
00183090	09/01/2016	STAGERIGHT CORP Replacement stage for MICEC	P91900	222394/222563	07/27/2016	1,946.37
00183091	09/01/2016	STANTEC CONSULTING SRVS INC MADRONA CREST WEST PROJECT	P86755	1064207	06/23/2016	3,783.28
00183092	09/01/2016	STERICYCLE INC On-Call Charges/Fire	P91917	3003519054	07/31/2016	10.36
00183093	09/01/2016	STEWART, NANCY Entertainment services for Cam	P91924	OH007007	08/15/2016	250.00
00183094	09/01/2016	SUPPLY SOURCE INC/SAMS, THE INVENTORY PURCHASES	P92003	1612539	08/10/2016	868.01
00183095	09/01/2016	SYSTEMS FOR PUBLIC SAFETY INC FL-414 EQUIPMENT REMOVAL INV 2	P91902	29348/358/28563	07/20/2016	21,419.25
00183096	09/01/2016	T-MOBILE 2016 Services for Boat Launch	P89488	OH007011	08/09/2016	49.99
00183097	09/01/2016	TACOMA SCREW PRODUCTS INC MISC. HARDWARE	P91984	16178298	08/12/2016	54.04
00183098	09/01/2016	THOMAS-SCHADT, MERRILL TICKET MACHINE PAPER		OH006958	08/25/2016	16.87
00183099	09/01/2016	THOMSON REUTERS - WEST CIS Intel database	P91922	834478360	08/01/2016	302.00
00183100	09/01/2016	TOOLE DESIGN GROUP LLC Bollard Evaluation and	P90825	7071JULY01	08/18/2016	3,012.50
00183101	09/01/2016	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P92001	116731	08/16/2016	119.63
00183102	09/01/2016	TUSCAN ENTERPRISES INC Install patrol car graphics	P91868	356923	08/05/2016	657.01
00183103	09/01/2016	UNDERWATER SPORTS INC Drysuit liners	P91862	250976	05/21/2016	567.02
00183104	09/01/2016	UNITED RENTALS NORTHWEST INC MINI EXCAVATOR RENTAL	P92017	128913357001/02	08/05/2016	4,060.79
00183105	09/01/2016	UNITED SITE SERVICES Portable toilet rentals for	P89258	1144282507	07/28/2016	5,123.49
00183106	09/01/2016	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH006967	09/02/2016	110.00
00183107	09/01/2016	US MOWER FL-0431 MOWER REPAIR PARTS	P91977	273950	08/11/2016	823.66
00183108	09/01/2016	UTILITIES UNDERGROUND LOCATION JULY EXCAVATION NOTIFICATIONS	P91888	6070162	07/31/2016	352.66
00183109	09/01/2016	VERIZON WIRELESS MOBILE HOT SPOTS	P91876	9769191021/12238	07/21/2016	1,560.53
00183110	09/01/2016	VERIZON WIRELESS July bill	P91981	9769191020	07/23/2016	1,214.81
00183111	09/01/2016	VFW POST #5760 Venue rental for	P92035	OH007012	08/25/2016	400.00

**Accounts Payable Report by Check Number**

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00183112	09/01/2016	WA FITNESS SERVICES INC Quarterly Maintenance City Hal	P91975	W16076	08/21/2016	184.96
00183113	09/01/2016	WA LEGAL MESSENGERS INC Legal Messenger Services - Inv	P92034	307109	08/18/2016	30.00
00183114	09/01/2016	WA ST TREASURER'S OFFICE REMIT MI COURT TRANSMITTAL	P91970	OH007013	07/31/2016	25,568.70
00183115	09/01/2016	WALTER E NELSON CO INVENTORY PURCHASES	P91871	556920	08/10/2016	1,889.71
00183116	09/01/2016	WASHINGTON STATE PATROL CPL background checks	P91856	I17000632	08/01/2016	167.50
00183117	09/01/2016	WASHINGTON2 ADVOCATES LLC July 2016 I-90 Loss of Mobilit	P91899	5550	07/31/2016	10,294.05
00183118	09/01/2016	WETHERHOLT AND ASSOCIATES INC FS 92 ROOF INSPECTION SERVICE	P90163	42874	08/09/2016	5,253.50
00183119	09/01/2016	WILLIAMS KASTNER & GIBBS PLLC Professional Services - Invoic	P92050	540378/540366	08/16/2016	3,031.20
00183120	09/01/2016	WOOD, JULIE D Clinical consultations (monthl	P89366	OH007015	08/15/2016	130.00
00183121	09/01/2016	XEROX CORPORATION PW BASE AND METER COPIER	P92013	84846139	06/01/2016	765.96
00183122	09/01/2016	ZUBER, BETSY TRAINING EXPENSE		OH006964	08/29/2016	38.00
					Total	<u>898,535.21</u>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	9,359.03
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	5,304.30
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	4,272.01
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	1,788.43
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	900.20
P91960	00183114	WA ST TREASURER'S OFFICE	REMIT NC COURT TRANSMITTAL	842.98
P91960	00183114	WA ST TREASURER'S OFFICE	REMIT NC COURT TRANSMITTAL	486.24
P92009	00183047	NARJEET, RIKHI	Cancelled rental, returning cr	440.63
P91960	00183114	WA ST TREASURER'S OFFICE	REMIT NC COURT TRANSMITTAL	405.78
P92011	00183086	SHANKARAN, VEENA	Contract 22030 completed, depo	350.00
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	338.52
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	301.15
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	292.09
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	199.98
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	199.98
P91960	00183114	WA ST TREASURER'S OFFICE	REMIT NC COURT TRANSMITTAL	181.52
P91960	00183114	WA ST TREASURER'S OFFICE	REMIT NC COURT TRANSMITTAL	177.79
P91960	00183114	WA ST TREASURER'S OFFICE	REMIT NC COURT TRANSMITTAL	177.77
P92010	00183048	NEW SEASONS MARKET	Contract 22442 completed, depo	150.00
P92005	00183013	JAQUETTE, AMY	Program refund due to schedule	109.00
P91960	00183114	WA ST TREASURER'S OFFICE	REMIT NC COURT TRANSMITTAL	92.18
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	81.78
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	68.70
P91970	00183114	WA ST TREASURER'S OFFICE	REMIT MI COURT TRANSMITTAL	51.55
P91872	00182998	GOVE, BRAYTON & MORGAN	Unable to attend class that wa	38.00
P91960	00183114	WA ST TREASURER'S OFFICE	REMIT NC COURT TRANSMITTAL	36.22
P91960	00183114	WA ST TREASURER'S OFFICE	REMIT NC COURT TRANSMITTAL	10.50
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P91871	00183115	WALTER E NELSON CO	INVENTORY PURCHASES	1,889.71
P91870	00183001	H D FOWLER	INVENTORY PURCHASES	908.16
P92003	00183094	SUPPLY SOURCE INC/SAMS, THE	INVENTORY PURCHASES	868.01
P92004	00182962	COMPTON LUMBER & HARDWARE INC	INVENTORY PURCHASES	842.27
P91997	00182999	GRAINGER	INVENTORY PURCHASES	538.98
	00182974	DESONIER, DON	OVERPAYMENT REFUND	353.94
P92002	00182985	FARWEST PAINT MFG. CO.	INVENTORY PURCHASES	333.10
P91840	00182961	COMMERCIAL LANDSC SUPPLY INC	INVENTORY PURCHASES	315.73
P91847	00182999	GRAINGER	INVENTORY PURCHASES	179.35
P91860	00183032	McLENDON HARDWARE INC	INVENTORY PURCHASES	162.69
P92001	00183101	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	119.63
P91909	00183032	McLENDON HARDWARE INC	INVENTORY PURCHASES	33.61
<i>Org Key: 814072 - United Way</i>				
	00183106	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	110.00
<i>Org Key: 814074 - Garnishments</i>				
	00182953	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	1,331.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00183036	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	127.50

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: CA1100 - Administration (CA)</i>				
P92050	00183119	WILLIAMS KASTNER & GIBBS PLLC	Professional Services - Invoic	1,884.60
P92050	00183119	WILLIAMS KASTNER & GIBBS PLLC	Professional Services - Invoic	1,146.60
P92034	00183113	WA LEGAL MESSENGERS INC	Legal Messenger Services - Inv	30.00
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P92043	00183007	HONEYWELL, MATTHEW V	Professional Services - Invoic	850.00
<i>Org Key: CM11SP - Special Projects-City Mgr</i>				
P91899	00183117	WASHINGTON2 ADVOCATES LLC	July 2016 I-90 Loss of Mobilit	10,000.00
P91895	00183023	KPG	I-90 Traffic Analysis	7,487.08
P91939	00182944	BP SQUARED LLC	Town Center Property Survey	6,500.00
P92028	00182987	FEHR & PEERS	July 2016 Phase 2 Sound Transi	1,447.23
P91899	00183117	WASHINGTON2 ADVOCATES LLC	Travel Expenses I-90 Loss of	294.05
<i>Org Key: CM1200 - City Clerk</i>				
P91934	00182957	CODE PUBLISHING CO	MICC E-Update thru 16C-10	127.57
P91910	00183089	SOUND PUBLISHING INC	Ntc: Council Mtg Date Change	44.33
<i>Org Key: CM1300 - Sustainability</i>				
P91853	00182950	CEDAR GROVE COMPOSTING INC	Organic Waste Service - July	25.50
<i>Org Key: CM1400 - Communications</i>				
P91894	00183066	PUGET SOUND ACCESS	MI-TV Council Broadcast 07/05	360.00
P91894	00183066	PUGET SOUND ACCESS	MI-TV Council Broadcast 07/19	236.25
<i>Org Key: CO6100 - City Council</i>				
P91854	00182940	BARKER, KATHY	Calligraphy for Citizen of the	47.50
P92042	00182940	BARKER, KATHY	Calligraphy for Citizen of the	47.50
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
P91955	00183041	MI SCHOOL DISTRICT #400	Advertising - Invoice # 2016-7	850.00
P91859	00183003	HEALTHFORCE PARTNERS LLC	Pre-emp physical-Rutter	704.00
P91928	00183065	PUBLIC SAFETY SELECTION PC	Pre-emp psych exam-Rutter	375.00
P91975	00183112	WA FITNESS SERVICES INC	Quarterly Maintenance City Hal	184.96
<i>Org Key: DS1100 - Administration (DS)</i>				
P92018	00183109	VERIZON WIRELESS	CELL & DATA CHARGES 6/24-7/23/	298.73
P91793	00182973	DELL MARKETING L.P.	4 Dell Power Adapters for DSG	295.61
P92018	00183109	VERIZON WIRELESS	MOBILE HOT SPOTS	218.76
P91910	00183089	SOUND PUBLISHING INC	Ntc: ZTR16-003 1638881 07/06	80.63
<i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i>				
	00182995	GARDNER, BRENT	CERTIFICATE RENEWAL	132.20
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P89917	00183034	METROPRESORT	Printing and Mailing July 2016	438.40
P89917	00183034	METROPRESORT	Printing and Mailing July 2016	306.70
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P89917	00183034	METROPRESORT	Printing and Mailing July 2016	438.39
P89917	00183034	METROPRESORT	Printing and Mailing July 2016	306.71
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P89917	00183034	METROPRESORT	Printing and Mailing July 2016	438.39
P89917	00183034	METROPRESORT	Printing and Mailing July 2016	306.71
<i>Org Key: FNBE01 - Financial Services</i>				
P89277	00183035	MI CHAMBER OF COMMERCE	MONTHLY BILLING FOR SERVICES	1,200.00
P91897	00183044	MICROFLEX	JULY 2016 TAX AUDIT PROGRAM	10.50
<i>Org Key: FR1100 - Administration (FR)</i>				
P91839	00183000	GROUP HEALTH COOPERATIVE	Medical Testing/Gruger	680.00
P91958	00183065	PUBLIC SAFETY SELECTION PC	New Hire Eval/Gruger	375.00
P91915	00183071	RICOH USA INC (FIRE)	Copier Rental/Fire	319.42
P91918	00182968	CULLIGAN	Water Service/Fire	202.14
P91916	00182958	COMCAST	Internet Charges/Fire	70.80
P91961	00182958	COMCAST	Internet Charges/Fire	11.48
<i>Org Key: FR2100 - Fire Operations</i>				
P91837	00183050	NORTHWEST SAFETY CLEAN	Bunker Gear Cleaning	1,026.01
P91965	00183019	KENS TOWING INC	Tow E93 to Shop	800.72
P91838	00183075	S & S TIRE	Tires - 1614	763.16
P91964	00182990	FIRST RESPONSE EMERGENCY EQUPT	Bunker Gear Supplies	640.58
P91920	00183057	PACIFIC POWER GROUP LLC	Repairs - 8610	376.06
P91959	00182945	BRAKE AND CLUTCH SUPPLY NORTH	Parts for 8611/8613	305.84
P91969	00183080	SEA WESTERN INC	Bunker Gear	220.77
P91962	00183081	SEATTLE AUTOMOTIVE DIST INC	Misc. Apparatus Parts	33.28
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P91919	00182934	AIRGAS USA LLC	Oxygen/Fire	101.99
P91917	00183092	STERICYCLE INC	On-Call Charges/Fire	10.36
<i>Org Key: GGM001 - General Government-Misc</i>				
P92063	00182978	DUNBAR ARMORED	AUG16 ARMORED CAR SERVICE	490.35
P92051	00183063	POT O' GOLD INC	COFFEE SUPPLIES AUGUST	325.29
P89269	00182958	COMCAST	CITY HALL HIGH SPEED INTERNET	111.37
P92051	00183063	POT O' GOLD INC	EQUIPMENT RENTAL	27.38
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P92059	00183014	JOHNSON, CURTIS	FRLEOFF1 Retiree Medical Expen	278.35
P92060	00183073	RUCKER, MANORD J	LEOFF1 Retiree Medical Expense	180.00
P91976	00182965	COOK, KEVIN	FRLEOFF1 Retiree Medical Expen	93.17
P92060	00183073	RUCKER, MANORD J	LEOFF1 Retiree Medical Expense	59.30
P92060	00183073	RUCKER, MANORD J	LEOFF1 Retiree Medical Expense	16.00
P92060	00183073	RUCKER, MANORD J	LEOFF1 Retiree Medical Expense	4.00
P92060	00183073	RUCKER, MANORD J	LEOFF1 Retiree Medical Expense	4.00
<i>Org Key: IGMA02 - Alcoholism Program</i>				
P91971	00183017	KC FINANCE	REMIT 2% EXCISE TAX	1,505.85
<i>Org Key: IGVO02 - ARCH</i>				
P91914	00182941	BELLEVUE, CITY OF	HOUSING TRUST FUND 2016 CONTRI	20,000.00
<i>Org Key: IS1100 - IGS Mapping</i>				
P91933	00183018	KELLEY IMAGING SYSTEMS	MAP PRINTER REPAIR	214.49
<i>Org Key: IS2100 - IGS Network Administration</i>				



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P89754	00183021	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
	00182951	CENTURYLINK	PHONE USE AUG 2016	1,049.98
P91930	00182933	ACCESS	DATA ENTRY, PICK UP AND DELIVE	66.24
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P92061	00182954	CHECK RIDE DRIVER TRAINING	CDL B Training - J. Huynh	3,343.00
P91864	00182935	ALPINE PRODUCTS INC	42" T-TOP CONES, CRACK & JOINT	904.15
P91989	00183005	HOME DEPOT CREDIT SERVICE	18V DRILL & BITS	200.01
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.68
P91861	00183005	HOME DEPOT CREDIT SERVICE	CONCRETE FIX & CRACK SEALANT	20.16
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P91994	00182952	CESSCO	REPAIR & SERVICE SMALL POWER	614.45
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.51
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	27.16
<i>Org Key: MT2500 - ROW Administration</i>				
P91908	00183070	REPUBLIC SERVICES #172	12 YRD DISPOSAL/RECYCLING INV	1,592.61
P91908	00183070	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING INV	1,460.01
<i>Org Key: MT3100 - Water Distribution</i>				
P91987	00182988	FERGUSON ENTERPRISES INC	CRD FITTINGS	2,418.83
P91877	00183088	SME CORPORATION	FIRST HILL BOOSTER ATS REPLACE	1,707.77
P91987	00182988	FERGUSON ENTERPRISES INC	MAGNET VALVE BOX LIFTER BUDDY	491.94
P91988	00182988	FERGUSON ENTERPRISES INC	2" COVER ASSY. WITH BEARING, E	284.70
P91988	00182988	FERGUSON ENTERPRISES INC	3/8" BRASS PLUGS	53.00
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.68
<i>Org Key: MT3150 - Water Quality Event</i>				
P91886	00182936	AM TEST INC	WATER QUALITY ANALYSIS	240.00
P91990	00182936	AM TEST INC	WATER QUALITY ANALYSIS INV 937	240.00
<i>Org Key: MT3200 - Water Pumps</i>				
P91229	00182969	CUMMINS NORTHWEST INC	GENERATOR RESERVOIR AND FIRST	838.08
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	27.16
<i>Org Key: MT3300 - Water Associated Costs</i>				
P91908	00183070	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING INV	162.23
<i>Org Key: MT3400 - Sewer Collection</i>				
P90801	00182976	DRAIN-PRO INC	2016 SANITARY SEWER VIDEO	2,190.00
P91911	00183005	HOME DEPOT CREDIT SERVICE	LEVELS & LASER MEASURES	116.45
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.68
<i>Org Key: MT3500 - Sewer Pumps</i>				
P90746	00183067	PUMPTECH INC	PS 10,11 AND 24 CHOPPER PUMP R	11,910.71
P91229	00182969	CUMMINS NORTHWEST INC	GENERATOR MAINTENANCE PS 4-25	6,145.53
P90785	00182984	EVOQUA WATER TECHNOLOGIES LLC	BIO-XIDE	5,052.49
P91647	00183068	PURE AIR FILTRATION LLC	PS 4 ODOR CONTROL	4,625.00
P91647	00183068	PURE AIR FILTRATION LLC	S/H	800.00
P91876	00183109	VERIZON WIRELESS	PS 18 & 24	78.04
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.68

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P91908	00183070	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING INV	162.22
<i>Org Key: MT3800 - Storm Drainage</i>				
P92017	00183104	UNITED RENTALS NORTHWEST INC	MINI EXCAVATOR RENTAL	4,060.79
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.68
<i>Org Key: MT4101 - Support Services - General Fd</i>				
P92012	00183033	MERCER ISLAND REPORTER	SUBSCRIPTION RENEWAL 167112	39.00
P92012	00183033	MERCER ISLAND REPORTER	SUBSCRIPTION RENEWAL 167096	39.00
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P91879	00182993	G&K SERVICES	PW COVERALL SERVICE TICKETS	979.19
P91876	00183109	VERIZON WIRELESS	PW CELLULAR SERVICE JUN-JULY	965.00
P91890	00183121	XEROX CORPORATION	PW BASE AND METER COPIER	396.16
P92013	00183121	XEROX CORPORATION	METER/BASE CHARGES 6/1/16 INV	369.80
P91888	00183108	UTILITIES UNDERGROUND LOCATION	JULY EXCAVATION NOTIFICATIONS	352.66
P89508	00182959	COMCAST	2015 MAINT DEPT WI FI	86.32
<i>Org Key: MT4200 - Building Services</i>				
P91952	00183043	MICHAEL SKAGGS ASSOCIATES	CITY BLDG JANITORIAL JULY 2016	4,022.27
P91229	00182969	CUMMINS NORTHWEST INC	GENERATOR MAINTENANCE -	1,333.28
P91951	00182989	FIRE PROTECTION INC	SECURITY & FIRE MONITORING CIT	399.00
P91944	00183056	PACIFIC AIR CONTROL INC	HP8 FINANCE WING CITY HALL REP	300.03
P91945	00183010	INTERIOR FOLIAGE CO, THE	INTERIOR LANDSCAPING CITY HALL	271.34
P91943	00183043	MICHAEL SKAGGS ASSOCIATES	QUARTERLY WAXING CITY BLDGS	217.16
P91946	00182964	CONTRACT HARDWARE	CITY HALL KEYS	67.45
P91865	00183037	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	37.81
	00183054	OLSON, MARCY	REPLACE WARRANT 182875	32.51
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	27.16
<i>Org Key: MT4210 - Building Landscaping</i>				
P90550	00183087	SIGNATURE LANDSCAPE SERVICES	2016 Landscaping Service for F	2,113.48
P91908	00183070	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING INV	162.22
<i>Org Key: MT4300 - Fleet Services</i>				
P91875	00183082	SEATTLE BOAT COMPANY	MARINE PATROL FUEL 6/19 TO 8//	5,454.59
P92016	00183055	OVERLAKE OIL	800 GAL UNLEADED DELIVERY INV	1,839.20
P92015	00182997	GOODYEAR COMMERCIAL TIRE	INVENTORY	1,607.91
P91878	00183041	MI SCHOOL DISTRICT #400	FUEL CONSUMPTION JULY INV 2016	1,368.31
P92027	00183055	OVERLAKE OIL	800 GAL UNLEADED DELIVERY INV	1,770.88
P92016	00183055	OVERLAKE OIL	850 GAL UNLEADED DELIVERY INV	1,748.88
P91881	00183055	OVERLAKE OIL	800 GAL UNLEADED DELIVERY INV	1,696.32
P91902	00183095	SYSTEMS FOR PUBLIC SAFETY INC	FL-414 EQUIPMENT REMOVAL INV 2	1,400.41
P92027	00183055	OVERLAKE OIL	759 GAL DIESEL DELIVERY INV 17	1,660.12
P91881	00183055	OVERLAKE OIL	800 GAL UNLEADED DELIVERY	1,644.00
P91880	00183046	NAPA AUTO PARTS	AUGUST REPAIR PARTS	1,195.04
P91904	00182932	ABRA AUTO BODY & GLASS -	REPAIR TO FL-0487	1,193.05
P92016	00183055	OVERLAKE OIL	557 DIESEL DELIVERY INV. 1781	1,290.55
P91881	00183055	OVERLAKE OIL	600 GAL DIESEL DELIVERY INV. 1	1,220.60
P92027	00183055	OVERLAKE OIL	500 GAL UNLEADED DELIVERY INV	1,093.62
P91902	00183095	SYSTEMS FOR PUBLIC SAFETY INC	FL-0424 EQUIPMENT TRANSFER FRO	913.44

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P91891	00182938	AUTONATION	Repair & Maintenance Vehicles	763.70
P91977	00183107	US MOWER	FL-0431 MOWER REPAIR PARTS	804.72
P91903	00183074	RWC GROUP	FL-0370 REPAIR PARTS	268.71
P88915	00183020	KIA MOTORS FINANCE	DSG 2016 KIA SOUL LEASE	263.96
P91995	00183009	IBS INC	MISC. HARDWARE (VEHICLE MAINT.	187.97
P91883	00183064	PRAXAIR DISTRIBUTION INC	ACETYLENE AND OXYGEN CYLINDER	48.89
P91999	00182999	GRAINGER	MAGNETIC MOUNT KIT	46.73
P92020	00183076	SAFELITE FULFILLMENT INC	FL-0486 WINDSHIELD REPAIR	32.80
P92020	00183076	SAFELITE FULFILLMENT INC	FL-0486 WINDSHIELD REPAIR	32.80
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	27.16
P91977	00183107	US MOWER	S/H	18.94
P91882	00182996	GOOD TO GO	TOLL FEE FOR FL-0450	2.75
<b>Org Key: MT4501 - Water Administration</b>				
P92030	00183085	SEATTLE, CITY OF	July 2016 Water Purchases	281,487.90
P91885	00183083	SEATTLE PUBLIC UTILITIES	WATER QUALITY	141.00
	00182951	CENTURYLINK	PHONE USE AUG 2016	53.53
P91990	00182936	AM TEST INC	WATER QUALITY ANALYSIS INV 933	40.00
<b>Org Key: PO1100 - Administration (PO)</b>				
P91981	00183110	VERIZON WIRELESS	July bill	1,214.81
P91921	00183024	KROESENS UNIFORM COMPANY	Uniforms-Jokinen	201.46
<b>Org Key: PO1800 - Contract Dispatch Police</b>				
P91856	00183116	WASHINGTON STATE PATROL	CPL background checks	167.50
<b>Org Key: PO1900 - Jail/Home Monitoring</b>				
P91858	00183011	ISSAQUAH CITY JAIL	June jail bill	2,962.61
P91936	00183079	SCORE	July jail bill-13 days	2,041.00
<b>Org Key: PO2100 - Patrol Division</b>				
P91681	00183053	OCCUPATIONAL HEALTH DYNAMICS	Mask fit test calibration and	790.00
P92037	00183025	KUSTOM SIGNALS INC	Radar batteries	661.48
P91868	00183102	TUSCAN ENTERPRISES INC	Install patrol car graphics	355.88
P91868	00183102	TUSCAN ENTERPRISES INC	Install graphics	301.13
<b>Org Key: PO2200 - Marine Patrol</b>				
P91857	00183062	PORT SUPPLY	Marine oil-Ptl 11	118.02
P91935	00182994	GALLS LLC	MP uniform pants-Storm	54.79
P91855	00183039	MI HARDWARE - POLICE	Marine hardware	19.68
P91857	00183062	PORT SUPPLY	Marine caulk	9.53
<b>Org Key: PO2201 - Dive Team</b>				
P91862	00183103	UNDERWATER SPORTS INC	Drysuit liners	567.02
<b>Org Key: PO3100 - Investigation Division</b>				
P91922	00183099	THOMSON REUTERS - WEST	CIS Intel database	302.00
<b>Org Key: PR0000 - Parks &amp; Recreation-Revenue</b>				
P92021	00182983	EVERGREEN ASSOC OF FINE ARTS	Gallery sales proceeds	1,341.75
<b>Org Key: PR1100 - Administration (PR)</b>				
P91949	00183049	NEWMAN-BURROW LLC	Fall/Winter Digital Recreation	912.00
P92023	00182963	CONSOLIDATED PRESS	#10 Envelopes for MICEC	871.35

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P91938	00183051	NRPA	Annual Group Package Membershi	590.00
P89371	00182966	CRYSTAL AND SIERRA SPRINGS	Monthly water delivery service	54.04
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P91925	00183015	JOHNSON, JEFFREY WAYNE	Instruction services for	3,150.00
P91850	00182947	CASCADE ELITE GYMNASTICS	Instruction services for Gymna	1,270.50
P91850	00182947	CASCADE ELITE GYMNASTICS	Instruction services for Gymna	1,029.00
P91892	00182955	CHRISTIANSEN, ANNE	Instruction services for Easts	1,029.00
<i>Org Key: PR2103 - Aquatics Programs</i>				
P91851	00183016	KAYAK ACADEMY INC	Instruction services for SUP a	4,147.50
P91849	00183077	SAIL SAND POINT	Instruction services for Saili	2,035.80
P91937	00183077	SAIL SAND POINT	Instruction services for Saili	2,035.80
P91937	00183077	SAIL SAND POINT	Instruction services for Saili	2,035.80
<i>Org Key: PR2104 - Special Events</i>				
P91982	00183069	RAISSIS, LEAH	Entertainment services for Wom	400.00
P91924	00183093	STEWART, NANCY	Entertainment services for Cam	250.00
P92047	00183105	UNITED SITE SERVICES	Portable toilet rentals for	105.22
<i>Org Key: PR2108 - Health and Fitness</i>				
P92024	00183078	SALZETTI, ERIC	Instruction services for Power	795.90
P91893	00183027	LEDBETTER-KRAFT, DELORES E	Instruction services for Aerob	780.50
P92024	00183078	SALZETTI, ERIC	Instruction services for Power	766.00
P92025	00182982	EMERALD BALLET THEATRE	Instruction services for Balle	735.00
P92025	00182982	EMERALD BALLET THEATRE	Instruction services for Pre-B	530.83
<i>Org Key: PR3500 - Senior Services</i>				
P91923	00182931	US POSTMASTER	Postage for Sept - Dec Looking	243.30
<i>Org Key: PR4100 - Community Center</i>				
P91953	00183043	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE CCMV JULY 2	2,519.91
P91229	00182969	CUMMINS NORTHWEST INC	GENERATOR MAINTENANCE - FIRE	1,420.54
P90550	00183087	SIGNATURE LANDSCAPE SERVICES	2016 Landscaping Services for	1,247.61
P92006	00183084	SEATTLE TIMES COMPANY, THE	Seattle Times subscription for	488.80
P92063	00182978	DUNBAR ARMORED	AUG16 ARMORED CAR SERVICE	487.65
P92008	00182967	CRYSTAL SPRINGS	Coffee Supplies for MICEC	319.79
P91874	00182967	CRYSTAL SPRINGS	Coffee Supplies for MICEC	310.27
P92007	00183059	PART WORKS INC.	Faucet supplies for MICEC	303.24
P91948	00182980	EASTSIDE EXTERMINATORS	EXTERMINATOR SERVICE	228.96
P91951	00182989	FIRE PROTECTION INC	SECURITY & FIRE MONITORING CIT	150.15
P89540	00182960	COMCAST	2016 High Speed Connection Cha	135.36
P89391	00182966	CRYSTAL AND SIERRA SPRINGS	2016 Water Service at MICEC	107.09
	00182951	CENTURYLINK	PHONE USE AUG 2016	51.18
P91873	00182972	DAVIDSON DISTRIBUTING	Cleaning supplies for MICEC	41.27
P92000	00182999	GRAINGER	DISPOSABLE GLOVES	13.64
<i>Org Key: PR5400 - Gallery Program</i>				
P92036	00183022	KOENIGSBERG, BRUCE	Entertainment services for Art	600.00
P92032	00182971	DAUGHERTY, PATRICK	Entertainment services for Art	500.00
<i>Org Key: PR5600 - Cultural &amp; Performing Arts</i>				
P92022	00182930	ROBERTS, ZACHARY	Performance services for MMIP	1,000.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P92035	00183111	VFW POST #5760	Venue rental for	400.00
<i>Org Key: PR5900 - Summer Celebration</i>				
P91260	00183105	UNITED SITE SERVICES	Portable toilets for Summer	4,009.82
P91261	00182991	FIRST STUDENT INC	Summer Celebration! Shuttle	2,748.00
P91978	00183045	MILESTONE PRODUCTS	Enamel lapel pins for Summer	366.86
<i>Org Key: PR6100 - Park Maintenance</i>				
P91929	00183042	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	5,467.09
P91866	00182999	GRAINGER	TRASH & RECYCLE COTAINERS & LI	1,113.72
P91908	00183070	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING INV	648.89
P91908	00183070	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING ICP	253.54
P91863	00183008	HORIZON	IRRIGATION HEADS	206.40
P91641	00182942	BEN'S CLEANER SALES INC	Pressure washer repair	140.83
P91993	00182952	CESSCO	SHARPEN MOWER BLADES	119.85
P91984	00183097	TACOMA SCREW PRODUCTS INC	MISC. HARDWARE	54.04
P91869	00183005	HOME DEPOT CREDIT SERVICE	MAHOGANY STAIN	41.90
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.68
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P91929	00183042	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	15,469.37
P91648	00183008	HORIZON	Fertilizer	846.86
P91645	00183029	LLOYD ENTERPRISES INC	Sand for top dressing	743.21
P91983	00183029	LLOYD ENTERPRISES INC	PLAYFIELD SAND (32.42 TONS)	756.85
P91867	00183029	LLOYD ENTERPRISES INC	PLAYFIELD SAND (62.52 TONS)	729.79
P91926	00183030	LOREN L SPLITTGERBER	ASTM On-site Test for South Me	300.00
	00182951	CENTURYLINK	PHONE USE AUG 2016	90.33
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.68
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P91929	00183042	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	5,690.02
P91952	00183043	MICHAEL SKAGGS ASSOCIATES	CITY BLDG JANITORIAL JULY 2016	2,148.09
P91932	00183043	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICES FOR JUNE 2	358.00
	00182951	CENTURYLINK	PHONE USE AUG 2016	260.54
P91951	00182989	FIRE PROTECTION INC	SECURITY & FIRE MONITORING CIT	169.50
P91998	00182999	GRAINGER	SPRING SNAPS & HARD HAT	70.26
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.68
P89342	00182956	CINTAS CORPORATION #460	2016 Rug Cleaning Services for	24.64
P89342	00182956	CINTAS CORPORATION #460	2016 Rug Cleaning Services for	24.64
P91852	00183038	MI HARDWARE - P&R	Epoxy	4.72
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P91926	00183030	LOREN L SPLITTGERBER	ASTM On-site Test for South Me	900.00
P91648	00183008	HORIZON	Fertilizer	872.52
P91986	00183058	PACIFIC RIM EQUIPMENT RENTAL	EXCAVATOR RENTAL	367.16
P91996	00183008	HORIZON	DRAIN PIPE & FITTINGS	340.08
P91863	00183008	HORIZON	IRRIGATION HEADS	200.33
P91863	00183008	HORIZON	DRAIN PIPE (100')	110.96
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	27.16
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P91929	00183042	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	41,340.22

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P91721	00183006	HONEY BUCKET	Portable toilet rentals for Se	2,041.02
P91957	00183006	HONEY BUCKET	Portable toilet rentals for Se	1,008.79
P91648	00183008	HORIZON	Fertilizer	846.86
P91645	00183029	LLOYD ENTERPRISES INC	Sand for top dressing	743.20
P91867	00183029	LLOYD ENTERPRISES INC	PLAYFIELD SAND (62.52 TONS)	729.77
P91908	00183070	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING INV	648.89
P92029	00183105	UNITED SITE SERVICES	Portable toilet servicing for	443.00
P89258	00183105	UNITED SITE SERVICES	2016 Portable Toilet Rentals a	338.65
P91863	00183008	HORIZON	IRRIGATION HEADS	200.33
P89258	00183105	UNITED SITE SERVICES	2016 Portable Toilet Rentals a	151.20
P89488	00183096	T-MOBILE	2016 Services for Boat Launch	49.99
P91869	00183005	HOME DEPOT CREDIT SERVICE	MAHOGANY STAIN	41.90
P91995	00183009	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.68
	00183098	THOMAS-SCHADT, MERRILL	TICKET MACHINE PAPER	16.87
<i>Org Key: PR6800 - Trails Maintenance</i>				
P91852	00183038	MI HARDWARE - P&R	Paint for Natural Resources pr	66.99
<i>Org Key: WD532C - Sub Basin 27a Culvert</i>				
P91884	00182946	BUILDERS EXCHANGE OF WA	ICW RESURFACING PHASE 2	45.30
P92014	00182946	BUILDERS EXCHANGE OF WA	ICW CULVERT REPLACEMENT	45.00
<i>Org Key: WG102R - Maintenance Building Repairs</i>				
P91907	00183012	ITC SERVICES	LOWER YARD BIN TARPS	1,354.50
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P91902	00183095	SYSTEMS FOR PUBLIC SAFETY INC	FL-489 EQUIPMENT INV 28563	19,105.40
<i>Org Key: WG141E - MICEC Equipment Replacement</i>				
P91900	00183090	STAGERIGHT CORP	Replacement stage for MICEC	2,157.16
P91900	00183090	STAGERIGHT CORP	Credit of half of freight char	-210.79
<i>Org Key: WG516T - Disaster Recovery</i>				
P91954	00182949	CDW GOVERNMENT INC	2port 10GBT NIC	413.21
P91954	00182949	CDW GOVERNMENT INC	KVM Server Cables	180.84
P91954	00182949	CDW GOVERNMENT INC	6ft network cables	49.13
<i>Org Key: WP115S - ICP South Synthetic Field</i>				
P88255	00182977	DROLL LANDSCAPE ARCH, ROBERT W	Island Crest Park South Field	300.00
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P89258	00183105	UNITED SITE SERVICES	2016 Portable Toilet Rentals a	75.60
<i>Org Key: WP122R - Vegetation Management</i>				
P85100	00182979	EARTHCORPS INC	2015-2016 Volunteer Recruitmen	3,257.00
P87128	00182937	APPLIED ECOLOGY LLC	5% Retainage	991.50
P87266	00183087	SIGNATURE LANDSCAPE SERVICES	2015-2016 Open Space Vegetatio	345.10
P87124	00182937	APPLIED ECOLOGY LLC	5% Retainage	341.25
<i>Org Key: WP503R - Luther Burbank Pk Major Impvt</i>				
P90640	00183052	OAC SERVICES INC	Pier Repair Engineering Servic	10,117.50
<i>Org Key: WR110R - Arterial Street Preservation</i>				
P90913	00182975	DOOLITTLE CONSTRUCTION LLC	2016 CRACK SEALING	70,534.84

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WR120S - ICW Phase 2</i>				
P91538	00183026	LAKERIDGE PAVING COMPANY	ISLAND CREST WAY RESURFACING P	107,638.70
P89449	00183023	KPG	2016 ICW RESURFACING PHASE 2 -	3,620.00
<i>Org Key: WR517R - SE 40th (E of ICW) (W Leg)</i>				
P91451	00183023	KPG	SE 40TH / 86TH AVE SE INTERSCE	1,485.51
<i>Org Key: WS160R - Street Related Sewer CIP</i>				
P91992	00182981	EJ USA INC	6 X 24 RINGS & COVERS "SEWER"	4,200.11
<i>Org Key: WS512R - Sewer Repair at Sub-Basin 27</i>				
P85542	00182943	BLUELINE GROUP	SUB BASIN 27A.9 SEWER & DRAINAGE	249.00
<i>Org Key: WS901D - Sewer Sys Pump Sta Repairs</i>				
P91896	00183061	PLATT ELECTRIC	8) REPLACEMENT LENS FOR 4FT FI	299.02
<i>Org Key: WW101P - Water System Plan</i>				
P80918	00183002	HDR ENGINEERING INC	2015 WATER SYSTEM PLAN UPDATES	2,223.04
<i>Org Key: WW523R - EMW 5400-6000 Block Watermain</i>				
P91353	00182939	AXIS SURVEY & MAPPING	CONSTRUCTION - E MERCER WAY	18,844.13
<i>Org Key: WW526R - Madrona Crest West Water Sys</i>				
P86755	00183091	STANTEC CONSULTING SRVS INC	MADRONA CREST WEST PROJECT	3,783.28
<i>Org Key: XG300R - Fire Station 92 Replacement</i>				
P90163	00183118	WETHERHOLT AND ASSOCIATES INC	FS 92 ROOF INSPECTION SERVICE	4,400.70
P91898	00183004	HEDEEN & CADITZ PLLC	Professional Services - FS 92	2,932.40
P90163	00183118	WETHERHOLT AND ASSOCIATES INC	FS 92 ROOF INSPECTION SERVICE	852.80
<i>Org Key: XP520R - Recreational Trail Connections</i>				
P90825	00183100	TOOLE DESIGN GROUP LLC	Bollard Evaluation and	3,012.50
P91991	00183001	H D FOWLER	10" X 20' ADS BLUE CORR. POLY	146.73
P91848	00183058	PACIFIC RIM EQUIPMENT RENTAL	EXCAVATOR RENTAL	51.05
<i>Org Key: XR320R - Safe Routes to School</i>				
P89336	00183060	PERTEET INC	SAFE ROUTES TO NORTHWOOD	13,808.34
<i>Org Key: YF1100 - YFS General Services</i>				
P89372	00182970	DATAQUEST LLC	Background checks for volunteer	247.00
P92063	00182978	DUNBAR ARMORED	AUG16 ARMORED CAR SERVICE	237.71
	00183031	MANRIQUEZ, CHERYL R	CERTIFICATE RENEWAL FEE	100.00
P89329	00183040	MI HARDWARE - YFS	Operating supplies for YFS/LB	69.62
P89371	00182966	CRYSTAL AND SIERRA SPRINGS	Monthly water service deliver	54.04
	00182992	FRANKLIN, DEREK	STAMPS FOR OFFICE MAILING	42.00
P89373	00182986	FEDEX OFFICE	Laminating, cutting & other pr	16.43
<i>Org Key: YF1200 - Thrift Shop</i>				
P91952	00183043	MICHAEL SKAGGS ASSOCIATES	CITY BLDG JANITORIAL JULY 2016	1,940.65
P89368	00183089	SOUND PUBLISHING INC	Advertising contract for Seatt	556.00
P92063	00182978	DUNBAR ARMORED	AUG16 ARMORED CAR SERVICE	491.70
P90550	00183087	SIGNATURE LANDSCAPE SERVICES	2016 Landscaping Services for	462.64
P91951	00182989	FIRE PROTECTION INC	SECURITY & FIRE MONITORING CIT	169.50
P91941	00182989	FIRE PROTECTION INC	FIRE ALARM SERVICE CALL	71.18

**Accounts Payable Report by GL Key**

<b>PO #</b>	<b>Check #</b>	<b>Vendor:</b>	<b>Transaction Description</b>	<b>Check Amount</b>
P91942	00183072	RODDA PAINT CO	THRIFT SHOP CURB PAINT	37.85
<i>Org Key: YF2200 - Senior Outreach Program</i>				
	00183122	ZUBER, BETSY	TRAINING EXPENSE	38.00
<i>Org Key: YF2500 - Family Counseling</i>				
P92044	00182948	CASCADIA TRAINING LLC	Three Trainings for Steve Pult	469.00
P92045	00183028	LIFEWIRE	Domestic Violence Consultation	225.00
P89366	00183120	WOOD, JULIE D	Clinical consultations (monthl	130.00
Total				898,535.21



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	183123-183215	09/12/16	\$ 508,270.78
			<b>\$ 508,270.78</b>

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00183123	09/08/2016	ABBOTT, RICHARD LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183124	09/08/2016	ACRY-TECH COATINGS INC SAFE TREAD FOR STAIRS	P91985	52027	08/17/2016	856.28
00183125	09/08/2016	ADAMS, RONALD E LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183126	09/08/2016	AUGUSTSON, THOR LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183127	09/08/2016	AWC SEPTEMBER 2016		OH007016	09/05/2016	358.30
00183128	09/08/2016	BARNES, WILLIAM LEOFF1 Medicare Reimb		OCT2016A	09/06/2016	1,729.25
00183129	09/08/2016	BOOTH, GLENDON D LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183130	09/08/2016	CADMAN INC 5/8"-MINUS ROCK (65.38 TONS)	P92087	5405452	08/15/2016	2,052.13
00183131	09/08/2016	CALLAGHAN, MICHAEL LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183132	09/08/2016	CASCADE KENDO-KAI Instruction services for Kendo	P92106	16078/16077	09/06/2016	1,126.30
00183133	09/08/2016	CENTURYLINK PHONE USE AUG 2016		OH007024	08/29/2016	1,931.02
00183134	09/08/2016	COMCAST Internet Charges/Fire	P92081	OH007028	08/17/2016	168.59
00183135	09/08/2016	CONSOLIDATED PRESS Printing for Fall/Winter Recre	P92046	17163	08/19/2016	3,344.57
00183136	09/08/2016	COOPER, ROBERT LEOFF1 Excess Benefit		OCT2016A	09/06/2016	1,528.26
00183137	09/08/2016	DEEDS, EDWARD G LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183138	09/08/2016	DEPT OF LICENSING M. Swan Notary Application	P92076	OH007029	09/01/2016	30.00
00183139	09/08/2016	DEVENY, JAN P LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183140	09/08/2016	DOWD, PAUL LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183141	09/08/2016	EASTSIDE TRANSMISSION FL-0375 REPAIR PARTS	P92099	32764	08/25/2016	65.70
00183142	09/08/2016	ELSOE, RONALD LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183143	09/08/2016	EMERALD SERVICES INC OIL RECYCLING	P92100	71090826	08/19/2016	316.50
00183144	09/08/2016	EMSAR INC Stretcher Maintenance	P92080	57885	08/16/2016	592.48
00183145	09/08/2016	EPIC EVENTS & PROMOTION INC Outdoor cinema services 8/20	P92105	1098	06/07/2016	2,299.50
00183146	09/08/2016	EVERSON'S ECONO-VAC INC 2015-16 CATCH BASIN CLEANING	P86282	077903/077904/07	05/12/2016	12,499.57
00183147	09/08/2016	FLETCHER, BRUCE FLEX SPEND REIMB		2SEPT16	09/02/2016	475.50
00183148	09/08/2016	FORSMAN, LOWELL LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90

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00183149	09/08/2016	GENTINO, CATHERINE L FLEX SPEND REIMB		2SEPT16	09/02/2016	171.17
00183150	09/08/2016	GLASS, SANDY Luther Burbank Playground Mosa	P86736	OH007031	09/01/2016	5,500.00
00183151	09/08/2016	GOOD TO GO LATE FEE FOR P91882	P92041	TB163029455	08/18/2016	9.50
00183152	09/08/2016	GOODMAN, J C LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183153	09/08/2016	GRAND & BENEDICTS INC Operating supplies for Thrift	P89367	0826453IN	08/22/2016	115.63
00183154	09/08/2016	GREER, J SCOTT Pro tem judge	P92071	OH007030	08/23/2016	150.00
00183155	09/08/2016	H D FOWLER SUMP PUMP & SWITCH	P92065	I4312888	08/26/2016	302.51
00183156	09/08/2016	HAGSTROM, JAMES LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	146.90
00183157	09/08/2016	HEALTHFORCE PARTNERS LLC CDL PHYSICAL D. BAKER	P92117	29768	08/30/2016	387.00
00183158	09/08/2016	HOME DEPOT CREDIT SERVICE RAT TRAP	P92039	OH007032	08/25/2016	231.07
00183159	09/08/2016	HONEYWELL, MATTHEW V Professional Services - Invoic	P92091	930	08/30/2016	300.00
00183160	09/08/2016	HORSCHMAN, BRENT FLEX SPEND REIMB		2SEPT16	09/02/2016	426.91
00183161	09/08/2016	HUGHES FIRE EQUIPMENT INC Parts for E91	P92082	506446	08/19/2016	927.80
00183162	09/08/2016	ISSAQUAH CEDAR & LUMBER CO SPLIT RAIL FENCING	P92089	110956	08/29/2016	443.20
00183163	09/08/2016	JOHNSON, CURTIS LEOFF1 Medicare Reimb		OCT2016A	09/06/2016	998.11
00183164	09/08/2016	KC PET LICENSES KC PET LICENSES FEE COLLECTED	P89272	OH007036	07/31/2016	60.00
00183165	09/08/2016	KC SUPERIOR COURT Jury Pool Electronic File	P92072	OH007034	08/04/2016	100.00
00183166	09/08/2016	KING CO PROSECUTING ATTORNEY COURT REMITTANCE KC CRIME VICT	P89273	OH007035	07/31/2016	446.16
00183167	09/08/2016	KING COUNTY FINANCE SIGNAL SERVICES	P92038	7819678198	03/31/2016	3,347.69
00183168	09/08/2016	KRAMP, ROBERT A PARKING FEES		2SEPT16	09/02/2016	1,341.98
00183169	09/08/2016	KUHN, DAVID LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183170	09/08/2016	LACY, ALAN P LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183171	09/08/2016	LANGUAGE LINE SERVICES Language Line	P92069	3880692	07/31/2016	16.10
00183172	09/08/2016	LEE, WALLACE LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183173	09/08/2016	LEOPOLD, FREDERIC LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	146.90
00183174	09/08/2016	LOISEAU, LERI M LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90

**Accounts Payable Report by Check Number**

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00183175	09/08/2016	LYONS, STEVEN LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	135.60
00183176	09/08/2016	MAIR, STEPHEN SCHOOL EXPENSE REIMBURSEMENT		OH007020	08/19/2016	1,920.00
00183177	09/08/2016	MALLORY SAFETY SUPPLY SENSOR OXYGEN	P91887	4114704	07/14/2016	190.42
00183178	09/08/2016	MARCROFT, MARC A FLEX SPEND REIMB		2SEPT16	09/02/2016	500.00
00183179	09/08/2016	MI SCHOOL DISTRICT #400 2016 Operational support for M	P89260	OH007037	09/06/2016	10,668.17
00183180	09/08/2016	MOUNTAIN PACIFIC BANK SCHEDULE B RETAINAGE FOR R9622	P90891	3RETAINAGE	09/06/2016	17,391.77
00183181	09/08/2016	MUZZY, SYDNEY WAYNE DEFENSIVE DRIVING PRESENTATION	P92112	MIS082516	09/06/2016	1,281.48
00183182	09/08/2016	MYERS, JAMES S LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183183	09/08/2016	NOEL, BRIAN W PARTS FOR SEARCH GRID		OH007022	08/21/2016	27.09
00183184	09/08/2016	NORTH LAKE MARINA- FUEL PATROL 11 INV 3561	P92048	398/366/540/149/	03/15/2016	45,703.72
00183185	09/08/2016	NW ROOFING SOLUTIONS LLC FS 92 ROOF OVERLAY	P91016	1514635/151464	06/23/2016	98,692.36
00183186	09/08/2016	OLYMPIC ENVIRONMENTAL RES 2015-2016 SPECIAL RECYCLING EV	P84810	4072816	07/28/2016	1,155.00
00183187	09/08/2016	ON SITE FITNESS LLC Fitness Equipment Quarterly	P91968	3966/3965	08/18/2016	498.23
00183188	09/08/2016	OVERLAKE OIL 800 GAL UNLEADED DELIVERY INV	P92102	0179559IN	08/25/2016	1,859.44
00183189	09/08/2016	PHILEN, SUZANNE FLEX SPEND REIMB		2SEPT16	09/02/2016	160.88
00183190	09/08/2016	PROVOST, ALAN LEOFF1 Excess Benefit		OCT2016A	09/06/2016	1,414.06
00183191	09/08/2016	PUGET SOUND ENERGY ENERGY USE AUGUST 2016		OH007025	08/24/2016	24,271.90
00183192	09/08/2016	R&T HOOD & DUCT SERVICES INC PERMIT REFUND		1602072	08/29/2016	30.00
00183193	09/08/2016	RAMSAY, JON LEOFF1 Medicare Reimb		OCT2016A	09/06/2016	572.89
00183194	09/08/2016	REMOTE SATELLITE SYSTEMS INT'L EMAC sat phone	P91979	00082808	08/17/2016	48.95
00183195	09/08/2016	ROSTOV, HERSCHEL P LASER MEASURING TAPE		OH007019	08/18/2016	76.62
00183196	09/08/2016	RUCKER, MANORD J LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	121.80
00183197	09/08/2016	SANDINE, ASEA FLEX SPEND REIMB		2SEPT16	09/02/2016	192.31
00183198	09/08/2016	SCHMALHOFER, GEORGE F CAR CLEANING SUPPLIES		OH007018	09/01/2016	13.50
00183199	09/08/2016	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb		OCT2016A	09/06/2016	967.81
00183200	09/08/2016	SILVERMAN, KEVIN ENERGY USE AUGUST 2016		OH007026	09/08/2016	600.00

**Accounts Payable Report by Check Number**

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00183201	09/08/2016	SMITH, RICHARD LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	170.50
00183202	09/08/2016	SOLOMON, MEARA FLEX SPEND REIMB		2SEPT16	09/02/2016	192.31
00183203	09/08/2016	SOMMARGREN, ALAINE MILEAGE EXPENSES		OH007017	08/25/2016	69.66
00183204	09/08/2016	SUPPRESSION SYSTEMS INC HALON TESTING CITY HALL	P91947	14748	08/17/2016	481.80
00183205	09/08/2016	SYSTEMS DESIGN WEST LLC Transport Billing Fees	P91966	MIFD0816	08/17/2016	1,149.17
00183206	09/08/2016	T2 SYSTEMS CANADA INC Digital Iris services for boat	P92052	INV000002326	08/22/2016	82.13
00183207	09/08/2016	THOMCO CONSTRUCTION INC SCHEDULE B STORM DRAINAGE	P90890	3	07/31/2016	248,197.25
00183208	09/08/2016	THOMPSON, JAMES LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	123.30
00183209	09/08/2016	TOOLEY, NORMAN LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183210	09/08/2016	TUTTLE, LAJUAN FLEX SPEND REIMB		2SEPT16	09/02/2016	28.85
00183211	09/08/2016	VERIZON WIRELESS MDC Charges/Fire	P92098	9770838388	08/23/2016	2,216.23
00183212	09/08/2016	WALLACE, THOMAS LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183213	09/08/2016	WAPRO Membership Fees - Invoice Nol.	P92033	1680	08/23/2016	25.00
00183214	09/08/2016	WEGNER, KEN LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
00183215	09/08/2016	WHEELER, DENNIS LEOFF1 Medicare Reimb		OCT2016B	09/06/2016	104.90
					Total	<u>508,270.78</u>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P89273	00183166	KING CO PROSECUTING ATTORNEY	COURT REMITTANCE KC CRIME VICT	446.16
P89272	00183164	KC PET LICENSES	KC PET LICENSES FEE COLLECTED	60.00
<i>Org Key: 814083 - Vol Life Ins - States West Lif</i>				
	00183127	AWC	SEPTEMBER 2016	358.30
<i>Org Key: CA1100 - Administration (CA)</i>				
P92076	00183138	DEPT OF LICENSING	M. Swan Notary Application	30.00
P92033	00183213	WAPRO	Membership Fees - Invoice Nol.	25.00
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P92091	00183159	HONEYWELL, MATTHEW V	Professional Services - Invoice	300.00
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
	00183200	SILVERMAN, KEVIN	ENERGY USE AUGUST 2016	600.00
<i>Org Key: CT1100 - Municipal Court</i>				
P92071	00183154	GREER, J SCOTT	Pro tem judge	150.00
P92072	00183165	KC SUPERIOR COURT	Jury Pool Electronic File	100.00
P92069	00183171	LANGUAGE LINE SERVICES	Language Line	16.10
<i>Org Key: FR0000 - Fire-Revenue</i>				
	00183192	R&T HOOD & DUCT SERVICES INC	PERMIT REFUND	30.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P91966	00183205	SYSTEMS DESIGN WEST LLC	Transport Billing Fees	1,149.17
P91968	00183187	ON SITE FITNESS LLC	Fitness Equipment Quarterly	498.23
	00183133	CENTURYLINK	PHONE USE AUG 2016	288.62
P92086	00183134	COMCAST	Internet Charges/Fire	106.27
P92081	00183134	COMCAST	Internet Charges/Fire	62.32
<i>Org Key: FR2100 - Fire Operations</i>				
P92082	00183161	HUGHES FIRE EQUIPMENT INC	Parts for E91	927.80
P92084	00183211	VERIZON WIRELESS	MDC Charges/Fire	925.55
P92084	00183211	VERIZON WIRELESS	MDC Charges	925.53
P92083	00183211	VERIZON WIRELESS	Cell Charges/Fire	17.61
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P92080	00183144	EMSAR INC	Stretcher Maintenance	592.48
<i>Org Key: FR4100 - Training</i>				
	00183176	MAIR, STEPHEN	SCHOOL EXPENSE REIMBURSEMENT	1,920.00
<i>Org Key: FR5100 - Community Risk Reduction</i>				
	00183195	ROSTOV, HERSCHEL P	LASER MEASURING TAPE	76.62
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
	00183201	SMITH, RICHARD	LEOFF1 Medicare Reimb	170.50
	00183199	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	163.80
	00183128	BARNES, WILLIAM	LEOFF1 Medicare Reimb	163.70
	00183156	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	146.90
	00183173	LEOPOLD, FREDERIC	LEOFF1 Medicare Reimb	146.90
	00183163	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	143.30

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00183193	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
	00183175	LYONS, STEVEN	LEOFF1 Medicare Reimb	135.60
	00183208	THOMPSON, JAMES	LEOFF1 Medicare Reimb	123.30
	00183196	RUCKER, MANORD J	LEOFF1 Medicare Reimb	121.80
	00183123	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	104.90
	00183125	ADAMS, RONALD E	LEOFF1 Medicare Reimb	104.90
	00183126	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	104.90
	00183129	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	104.90
	00183131	CALLAGHAN, MICHAEL	LEOFF1 Medicare Reimb	104.90
	00183137	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	104.90
	00183139	DEVENY, JAN P	LEOFF1 Medicare Reimb	104.90
	00183140	DOWD, PAUL	LEOFF1 Medicare Reimb	104.90
	00183142	ELSOE, RONALD	LEOFF1 Medicare Reimb	104.90
	00183148	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	104.90
	00183152	GOODMAN, J C	LEOFF1 Medicare Reimb	104.90
	00183169	KUHN, DAVID	LEOFF1 Medicare Reimb	104.90
	00183170	LACY, ALAN P	LEOFF1 Medicare Reimb	104.90
	00183172	LEE, WALLACE	LEOFF1 Medicare Reimb	104.90
	00183174	LOISEAU, LERI M	LEOFF1 Medicare Reimb	104.90
	00183182	MYERS, JAMES S	LEOFF1 Medicare Reimb	104.90
	00183209	TOOLEY, NORMAN	LEOFF1 Medicare Reimb	104.90
	00183212	WALLACE, THOMAS	LEOFF1 Medicare Reimb	104.90
	00183214	WEGNER, KEN	LEOFF1 Medicare Reimb	104.90
	00183215	WHEELER, DENNIS	LEOFF1 Medicare Reimb	104.90
<b>Org Key: GGM606 - Excess Retirement-Fire</b>				
	00183128	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,565.55
	00183136	COOPER, ROBERT	LEOFF1 Excess Benefit	1,528.26
	00183190	PROVOST, ALAN	LEOFF1 Excess Benefit	1,414.06
	00183163	JOHNSON, CURTIS	LEOFF1 Excess Benefit	854.81
	00183199	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	804.01
	00183193	RAMSAY, JON	LEOFF1 Excess Benefit	436.69
<b>Org Key: IGBE01 - MI Pool Operation Subsidy</b>				
P89260	00183179	MI SCHOOL DISTRICT #400	2016 Operational support for M	10,668.17
<b>Org Key: IS2100 - IGS Network Administration</b>				
	00183133	CENTURYLINK	PHONE USE AUG 2016	915.71
	00183133	CENTURYLINK	PHONE USE AUG 2016	223.98
<b>Org Key: MT2100 - Roadway Maintenance</b>				
P92038	00183167	KING COUNTY FINANCE	SIGNAL SERVICES	3,347.69
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	313.47
P92087	00183130	CADMAN INC	5/8"-MINUS ROCK (65.38 TONS)	57.13
<b>Org Key: MT2300 - Planter Bed Maintenance</b>				
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	12.30
<b>Org Key: MT3000 - Water Service Upsizes and New</b>				
P92087	00183130	CADMAN INC	5/8"-MINUS ROCK (65.38 TONS)	442.76
<b>Org Key: MT3100 - Water Distribution</b>				
P92087	00183130	CADMAN INC	5/8"-MINUS ROCK (65.38 TONS)	442.76

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3200 - Water Pumps</i>				
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	3,516.56
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	2,567.59
	00183133	CENTURYLINK	PHONE USE AUG 2016	502.71
P91887	00183177	MALLORY SAFETY SUPPLY	SENSOR OXYGEN	190.42
<i>Org Key: MT3800 - Storm Drainage</i>				
P86282	00183146	EVERSON'S ECONO-VAC INC	2015-16 CATCH BASIN CLEANING	12,499.57
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P92112	00183181	MUZZY, SYDNEY WAYNE	DEFENSIVE DRIVING PRESENTATION	1,281.48
P91889	00183157	HEALTHFORCE PARTNERS LLC	CDL PHYSICAL D. BAKER	49.00
<i>Org Key: MT4200 - Building Services</i>				
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	4,357.45
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	4,058.62
P91947	00183204	SUPPRESSION SYSTEMS INC	HALON TESTING CITY HALL	481.80
P92065	00183155	H D FOWLER	SUMP PUMP & SWITCH	302.51
<i>Org Key: MT4300 - Fleet Services</i>				
P92048	00183184	NORTH LAKE MARINA-	Patrol 14 REPAIRS INV 398	10,254.13
P92048	00183184	NORTH LAKE MARINA-	REPAIRS PATROL 14 INV 149	5,850.81
P92040	00183184	NORTH LAKE MARINA-	PATROL 11 REPAIRS INV 509	1,707.41
P92048	00183184	NORTH LAKE MARINA-	PATROL 11 REPAIRS INV 366	1,669.48
P92102	00183188	OVERLAKE OIL	800 GAL UNLEADED DELIVERY INV	1,859.44
P92040	00183184	NORTH LAKE MARINA-	PATROL 11 REPAIRS INV 574	1,263.42
P92048	00183184	NORTH LAKE MARINA-	PATROL 11 REPAIRS INV 269	1,131.66
P92040	00183184	NORTH LAKE MARINA-	PATROL 11 REPAIRS INV 586	1,081.47
P92048	00183184	NORTH LAKE MARINA-	PATROL 14 FUEL	418.70
P92100	00183143	EMERALD SERVICES INC	OIL RECYCLING	316.50
P92048	00183184	NORTH LAKE MARINA-	FUEL PATROL 11 INV 3561	240.80
P92099	00183141	EASTSIDE TRANSMISSION	FL-0375 REPAIR PARTS	65.70
P92114	00183151	GOOD TO GO	LATE FEE FOR P91882	5.00
P92041	00183151	GOOD TO GO	FL-0418 TOLL	4.50
<i>Org Key: MT4900 - Solid Waste</i>				
P84810	00183186	OLYMPIC ENVIRONMENTAL RES	2015-2016 SPECIAL RECYCLING EV	1,155.00
<i>Org Key: MTBE01 - Maint of Medians &amp; Planters</i>				
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	818.65
<i>Org Key: PO1350 - Police Emergency Management</i>				
P91979	00183194	REMOTE SATELLITE SYSTEMS INT'L	EMAC sat phone	48.95
<i>Org Key: PO2100 - Patrol Division</i>				
	00183168	KRAMP, ROBERT A	PARKING FEES	46.00
	00183198	SCHMALHOFER, GEORGE F	CAR CLEANING SUPPLIES	13.50
<i>Org Key: PO2201 - Dive Team</i>				
P92117	00183157	HEALTHFORCE PARTNERS LLC	Dive Physical - FF Kissel	338.00
	00183183	NOEL, BRIAN W	PARTS FOR SEARCH GRID	27.09



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR1100 - Administration (PR)</i>				
P92046	00183135	CONSOLIDATED PRESS	Printing for Fall/Winter Recre	3,344.57
<i>Org Key: PR2104 - Special Events</i>				
P92105	00183145	EPIC EVENTS & PROMOTION INC	Outdoor cinema services 8/20	2,299.50
<i>Org Key: PR2108 - Health and Fitness</i>				
P92106	00183132	CASCADE KENDO-KAI	Instruction services for Kendo	810.25
P92106	00183132	CASCADE KENDO-KAI	Instruction services for Kendo	316.05
<i>Org Key: PR3500 - Senior Services</i>				
P92098	00183211	VERIZON WIRELESS	Parks cell phone use charges 7	50.82
<i>Org Key: PR4100 - Community Center</i>				
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	5,598.32
P92098	00183211	VERIZON WIRELESS	Parks cell phone use charges 7	32.68
<i>Org Key: PR6100 - Park Maintenance</i>				
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	999.67
P91985	00183124	ACRY-TECH COATINGS INC	SAFE TREAD FOR STAIRS	856.28
P92062	00183158	HOME DEPOT CREDIT SERVICE	RAT TRAP	41.03
P92098	00183211	VERIZON WIRELESS	Parks cell phone use charges 7	36.30
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P92098	00183211	VERIZON WIRELESS	Parks cell phone use charges 7	56.35
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	907.52
P92089	00183162	ISSAQUAH CEDAR & LUMBER CO	SPLIT RAIL FENCING	443.20
P92098	00183211	VERIZON WIRELESS	Parks cell phone use charges 7	72.69
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P92087	00183130	CADMAN INC	1 1/4" X 5/8" CLEAR ROCK (23.1	623.87
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	262.61
P92098	00183211	VERIZON WIRELESS	Parks cell phone use charges 7	28.44
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	183.73
P92052	00183206	T2 SYSTEMS CANADA INC	Digital Iris services for boat	82.13
P92098	00183211	VERIZON WIRELESS	Parks cell phone use charges 7	70.26
<i>Org Key: PR6800 - Trails Maintenance</i>				
P92087	00183130	CADMAN INC	5/8"-MINUS ROCK (65.38 TONS)	342.78
<i>Org Key: PY4616 - Flex Admin 2016</i>				
	00183168	KRAMP, ROBERT A	FLEX SPEND REIMB	1,295.98
	00183178	MARCROFT, MARC A	FLEX SPEND REIMB	500.00
	00183147	FLETCHER, BRUCE	FLEX SPEND REIMB	475.50
	00183160	HORSCHMAN, BRENT	FLEX SPEND REIMB	426.91
	00183197	SANDINE, ASEA	FLEX SPEND REIMB	192.31
	00183202	SOLOMON, MEARA	FLEX SPEND REIMB	192.31
	00183149	GENTINO, CATHERINE L	FLEX SPEND REIMB	171.17
	00183189	PHILEN, SUZANNE	FLEX SPEND REIMB	160.88
	00183210	TUTTLE, LAJUAN	FLEX SPEND REIMB	28.85

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WD120V - East Seattle Storm Improvmts</i>				
P92095	00183158	HOME DEPOT CREDIT SERVICE	56 BAGS OF CONCRETE	158.07
<i>Org Key: WD535E - Sub Basin 6 Drainage Extension</i>				
P90890	00183207	THOMCO CONSTRUCTION INC	SCHEDULE B STORM DRAINAGE	28,349.99
P90891	00183180	MOUNTAIN PACIFIC BANK	SCHEDULE B RETAINAGE FOR R9622	1,492.11
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P92048	00183184	NORTH LAKE MARINA-	PORTSIDE REPAIR PATROL 11 INV	22,085.84
<i>Org Key: WP503R - Luther Burbank Pk Major Impvt</i>				
	00183203	SOMMARGREN, ALAINE	MILEAGE EXPENSES	69.66
<i>Org Key: WP720R - Recurring Park Projects</i>				
P92039	00183158	HOME DEPOT CREDIT SERVICE	LUMBER	31.97
<i>Org Key: WW526R - Madrona Crest West Water Sys</i>				
P90890	00183207	THOMCO CONSTRUCTION INC	SCHEDULE A WATER SYSTEM	136,361.85
P90891	00183180	MOUNTAIN PACIFIC BANK	SCHEDULE A RETAINAGE FOR R9622	6,524.49
P90891	00183180	MOUNTAIN PACIFIC BANK	SCHEDULE A RETAINAGE FOR R9622	4,981.21
<i>Org Key: XG300R - Fire Station 92 Replacement</i>				
P91016	00183185	NW ROOFING SOLUTIONS LLC	FS 92 ROOF OVERLAY	98,692.36
<i>Org Key: XG500A - Mosaic at LB Playground</i>				
P86736	00183150	GLASS, SANDY	Luther Burbank Playground Mosa	5,500.00
<i>Org Key: XP520R - Recreational Trail Connections</i>				
P92087	00183130	CADMAN INC	5/8"-MINUS ROCK (65.38 TONS)	142.83
<i>Org Key: XR541C - Safe Routes - Madrona Crest</i>				
P90890	00183207	THOMCO CONSTRUCTION INC	SCHEDULE C SAFE ROUTES TO SCHO	83,485.41
P90891	00183180	MOUNTAIN PACIFIC BANK	SCHEDULE C RETAINAGE FOR R9622	4,393.96
<i>Org Key: YF1200 - Thrift Shop</i>				
	00183191	PUGET SOUND ENERGY	ENERGY USE AUGUST 2016	675.41
P89367	00183153	GRAND & BENEDICTS INC	Operating supplies for Thrift	115.63
Total				508,270.78



CITY OF MERCER ISLAND  
CERTIFICATION OF PAYROLL

**PAYROLL PERIOD ENDING**  
**PAYROLL DATED**

**8/26/2016**  
**9/2/2016**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Description	Amount
ADP Checks	7,206.74
ADP Direct Deposits	483,808.10
Void/Manual Adjustments	\$ 13,866.22
Tax & Benefit Obligations	248,571.42
Total Gross Payroll	9/2/16 753,452.48



# CITY OF MERCER ISLAND

# PAYROLL SUMMARY

**PAYROLL PERIOD ENDING**  
**PAYROLL DATED**

**8/26/2016**  
**9/2/2016**

Net Cash	\$	491,014.84
Net Voids/Manuals	\$	13,866.22
Federal Tax Deposit - Key Bank	\$	90,114.66
Social Security and Medicare Taxes	\$	44,389.81
Medicare Taxes Only (Fire Fighter Employees)	\$	1,789.17
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees Retirement System 2 (PERS 2)	\$	20,220.84
Public Employees Retirement System 3 (PERS 3)	\$	4,678.93
Public Employees Retirement System (PERSJM)	\$	603.36
Public Safety Employees Retirement System (PSERS)	\$	162.06
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	23,619.87
Regence & LEOFF Trust - Medical Insurance	\$	14,192.82
Domestic Partner/Overage Dependand - Insurance	\$	1,425.15
Group Health Medical Insurance	\$	1,069.24
Health Care - Flexible Spending Accounts	\$	2,575.29
Dependent Care - Flexible Spending Accounts	\$	2,028.31
United Way	\$	110.00
ICMA Deferred Compensation	\$	26,658.09
Fire 457 Nationwide	\$	7,681.03
Roth - ICMA	\$	50.00
Roth - Nationwide	\$	620.00
401K Deferred Comp	\$	-
Garnishments (Chapter 13)	\$	1,331.00
Child Support	\$	1,003.63
Mercer Island Employee Associationa	\$	127.50
Cities & Towns/AFSCME Union Dues	\$	-
Police Union Dues	\$	-
Fire Union Dues	\$	1,997.26
Fire Union - Supplemental Dues	\$	155.00
Standard - Supplemental Life Insurance	\$	-
Unum - Long Term Care Insurance	\$	964.00
AFLAC - Supplemental Insurance Plans	\$	682.15
Coffee Fund	\$	66.00
Transportation	\$	123.00
Miscellaneous	\$	133.25

<b>TOTAL GROSS PAYROLL</b>	<b>\$</b>	<b>753,452.48</b>
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# CITY COUNCIL MINUTES REGULAR MEETING SEPTEMBER 6, 2016

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## CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 5:30 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Bruce Bassett, Deputy Mayor Debbie Bertlin, and Councilmembers Dan Grausz (arrived 5:33 pm), Jeff Sanderson, Wendy Weiker (arrived 5:33 pm), David Wisenteiner (arrived 5:33 pm), and Benson Wong were present.

## AGENDA APPROVAL

It was moved by Bertlin; seconded by Sanderson to:

**Approve the agenda as presented.**

Passed 4-0

FOR: 4 (Bassett, Bertlin, Sanderson, Wong)

ABSENT: 3 (Grausz, Weiker, Wisenteiner)

## EXECUTIVE SESSION

At 5:31 pm, Mayor Bassett convened Executive Session #1 pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of applicants for public employment for approximately 90 minutes.

At 6:20 pm, Mayor Bassett adjourned Executive Session #1.

At 6:22 pm, Mayor Bassett convened Executive Session #2 pursuant to RCW 42.30.140(4)(b) to plan or adopt the strategy to be taken by the governing body during the course of any collective bargaining, professional negotiations, grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress for approximately 30 minutes.

At 6:45 pm, Mayor Bassett adjourned Executive Session #2.

The Regular Meeting reconvened at 7:00 pm.

## SPECIAL BUSINESS

### National Recovery Month Proclamation

Mayor Bassett proclaimed September 2016 as National Recovery Month and called upon the community to observe this month with compelling programs and events that support this year's observance.

## APPEARANCES

Terry Moreman, 3628 72<sup>nd</sup> Place SE, spoke about Art Uncorked on Friday, September 9 from 6:00-9:00 pm. She noted that it has become a Town Center party with entertainment, food trucks, and art. She also noted that part of the proceeds will be donated to YFS and she thanked the Council and City staff for their support.

Sue Stewart, 3205 84<sup>th</sup> Ave SE, spoke on behalf of Friends for Luther Burbank Park and asked for an edit to the land use map within the Comprehensive Plan document to preserve west hill as park property. She asked

Council to discuss the amendment as a Council-driven initiative.

Steve Marshall, 8150 W Mercer Way, spoke on behalf of Emanuel Episcopal Church. He thanked the Council for addressing the issue of rector housing and asked that religious institutions be put into one zone. He noted that designating rector housing as affordable housing would let the people that serve the community live in the community.

Tom Acker, spoke about what successful negotiations with Sound Transit would look like and encouraged Council to seek public input. He also asked that the City acquire some public property, spoke about code compliance, and thanked staff for the new implementation of the ball fields.

## **CONSENT CALENDAR**

Councilmember Grausz requested removal of AB 5205 Interlocal Agreement with MISD for School Counselors. Mayor Bassett moved it to the first item of Regular Business.

**Payables: \$444,070.23 (08/04/16), \$519,488.75 (08/08/16), & \$145,486.05 (08/25/16)**

**Recommendation:** Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

**Payroll: \$759,028.65 (08/05/16) & \$768,731.88 (08/19/16)**

**Recommendation:** Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

**Minutes: August 1, 2016 Regular Meeting Minutes, August 8, 2016 Special Meeting Minutes, August 24, 2016 Special Meeting Minutes**

**Recommendation:** Adopt the August 1, 2016 Regular Meeting Minutes, the August 8, 2016 Special Meeting Minutes, and the August 24, 2016 Special Meeting Minutes as written.

It was moved by Bertlin; seconded by Wong to:

**Approve the Consent Calendar and the recommendations contained therein.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

## **REGULAR BUSINESS**

### **AB 5205 Interlocal Agreement with MISD for School Counselors**

Councilmember Grausz asked about renegotiating some of the costs with the Mercer Island School District.

Finance Director Chip Corder spoke about the Mercer Island School District property tax rate cap and noted that the financing can be solved with a levy lid lift.

It was moved by Grausz; seconded by Bertlin to:

**Authorize the Interim City Manager to sign the Interlocal Agreement with the Mercer Island School District for Counseling Services during the 2016-2017 school year.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

### **AB 5208 Zoning Text Amendment Modifying MICC Title 19 Pertaining to Procedures for Amending the Comprehensive Plan (2nd Reading)**

DSG Director Scott Greenberg presented the Zoning Text Amendment modifying MICC Title 19 pertaining to procedures for amending the Comprehensive Plan. He spoke about the process, whether amendments can be added after October 1, the application fees for proposed amendments, and he compared Mercer Island's application fees with other cities.

It was moved by Bertlin; seconded by Weiker to:

**Adopt Ordinance No. 16C-13 adopting procedures for amending the Comprehensive Plan.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

It was moved by Bertlin; seconded by Weiker to:

**Adopt Resolution No. 1518 amending the application fee for Comprehensive Plan amendments.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

It was moved by Wisenteiner; seconded by Bertlin to:

**Add the designation of "park" for the western portion of the Mercer Island Community and Event Center property known as kite hill or west hill to the 2017 Comprehensive Plan preliminary docket.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

It was moved by Grausz; seconded by Bertlin to:

**Add amendments to the Comprehensive Plan that may be required as a result of the residential development code work to the 2017 Comprehensive Plan preliminary docket.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

It was moved by Grausz; seconded by Bertlin to:

**Add any Comprehensive Plan amendments that may be required as a result of the staff work related to the Mercer Island Center for the Arts to the 2017 Comprehensive Plan preliminary docket.**

Failed 3-4

FOR: 3 (Bassett, Bertlin, Grausz)

AGAINST: 4 (Sanderson, Weiker, Wisenteiner, Wong)

#### **AB 5210 I-90 Loss of Mobility Negotiations Status Report**

Assistant City Manager Kirsten Taylor presented the I-90 Loss of Mobility Negotiations Status Report. She spoke about the goals, recent activities, and current efforts. She also spoke about communications and the budget request for additional funding for negotiations.

#### **AB 5211 2nd Quarter 2016 Financial Status Report & Budget Adjustments**

Finance Director Corder presented the 2nd Quarter 2016 Financial Status Report & Budget Adjustments. He spoke about general fund revenues and development activity, noting specifically the increase in sales tax. He also spoke about expenditures and noted highlights from the YFS Fund and the CIP. He reviewed the budget adjustments including previous requests and new requests.

It was moved by Wong; seconded by Weiker to:

**Suspend the City Council Rules of Procedure 5.2, requiring a second reading for an ordinance.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

It was moved by Wong; seconded by Weiker to:

**Adopt Ordinance No. 16-11, amending the 2015-2016 Budget.**

It was moved by Bertlin; seconded by Sanderson to:

**Amend the previous motion as follows:**

**Adopt Ordinance No. 16-11, amending the 2015-2016 Budget, with the exception of the \$15,755.00 for the community engagement costs.**

Motion to amend failed 1-6

FOR: 1 (Bertlin)

AGAINST: 6 (Bassett, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

Main Motion Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

## **OTHER BUSINESS**

### **Councilmember Absences**

There were no absences.

### **Planning Schedule**

Interim City Manager Pam Bissonnette noted that an I-90 Loss of Mobility Negotiations update will be added to upcoming meetings, that there will be an opportunity to add items to the Comprehensive Plan docket list for the September 19 meeting, and that a public outreach plan report will be given at the September 19 meeting.

### **Board Appointments**

There were no appointments.

### **Councilmember Reports**

Councilmember Wisenteiner spoke about providing an update to the Mercer Island PTA on the transit process and the PTA's concerns regarding both teacher retention, as a result of increased travel time, and cut-through traffic. He asked if the City has the capability to televise the League of Women Voters forum.

Councilmember Sanderson noted that the Mercer Island Library Board will be requesting an extension of their term.

Mayor Bassett noted that Art Uncorked is September 9, Leadership Eastside's Mayors Lunch is also September 9, and the Sound Cities Association's monthly dinner is September 7.

## **ADJOURNMENT**

The Regular Meeting adjourned at 9:27 pm.

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Bruce Bassett, Mayor

Attest:

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Karin Roberts, Deputy City Clerk





**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5218  
September 19, 2016  
Consent Calendar**

**AFSCME 2016 - 2017  
COLLECTIVE BARGAINING AGREEMENT**

**Proposed Council Action:**

Approve Collective Bargaining Agreement for the AFSCME Employees Bargaining Unit

<b>DEPARTMENT OF</b>	Human Resources (Kryss Segle)
<b>COUNCIL LIAISON</b>	n/a
<b>EXHIBITS</b>	1. Proposed AFSCME Collective Bargaining Agreement (January 2016 - December 2017)
<b>APPROVED BY CITY MANAGER</b>	

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

For the past several months, a City bargaining team has been meeting with members of the AFSCME (American Federation of State, City & Municipal Employees) bargaining team and their business agent to discuss a successor labor agreement. The City's team included Human Resources Director Kryss Segle, Public Works Director Jason Kintner, Development Services Group Director Scott Greenberg, Parks & Recreation Director Bruce Fletcher and Human Resources Specialist Laura Tawney. The current AFSCME collective bargaining agreement (CBA) expired on December 31, 2015, yet all of its terms remain in effect until a successor CBA is approved by both sides.

The AFSCME bargaining unit is comprised of 44 union members, working primarily in the Public Works Department but also includes some employees working in the Development Services Group, the Parks & Recreation Department, and the Finance Department. Total salaries and benefits in 2015 equaled approximately \$3,746,318.

The total financial impact of the CBA in 2016 equals \$106,803, or a 2.55% increase (including roll-up benefits costs), over 2015 AFSCME salaries and benefits costs. The financial impact of this successor CBA, the details of which are outlined below, fall within the approved 2015/2016 budget.

**2016 Budget Impacts**

- 1.5% COLA effective 1/1/2016 (CBA includes a COLA provision that provides 90% of the semi-annual CPI-W with a floor of 1.5% and a ceiling of 6%. The CPI-W, published in August 2015, was 0.5%). Cost: \$41,626
- Market adjustments and reclassifications effective 1/1/2016. Cost: \$45,899

- Increase callback pay from \$280 per week to \$500 per week (\$500 is the average callback pay in the comparable cities' contracts). Cost: \$11,440

### **2017 Additional Budget Impacts**

- 2.1% COLA effective 1/1/2017 (*CBA includes a COLA provision that provides 90% of the semi-annual CPI-W with a floor of 1.5% and a ceiling of 6%. This index is published annually in August; therefore, we know this will be the 2017 COLA for this bargaining group.*)
- Increase dependent insurance premium coverage from 70% to 75% effective 1/1/2017, the second year of the CBA. The average insurance premium dependent coverage of the comparable cities is 85%. COST: approximately \$13,000 (2017).

The 2017 costs outlined above have been built into the 2017/2018 Preliminary Budget.

In addition to the financial elements of the CBA, the following new terms were negotiated:

- Added flexibility for the City in annual seasonal hiring practices.
- Added callback and standby language that ensures better coverage by more employees in the event of emergencies and after hour incidents.
- Increased maximum sick leave accrual hours from 800 to 960. The average maximum sick leave hours of the comparable cities is 980 hours. The City's unrepresented employees may accrue up to 720 hours. Police and Fire employees may accrue up to 1044 hours of sick leave.

This is a two-year contract, effective retroactively to January 1, 2016 through December 31, 2017. The tentatively agreed upon changes have been incorporated in the attached CBA.

## **RECOMMENDATION**

*Human Resources Director*

MOVE TO: Authorize the Interim City Manager to sign the AFSCME Collective Bargaining Agreement with the AFSCME Bargaining Unit for the period of January 1, 2016 through December 31, 2017, in substantially the form attached hereto as Exhibit 1.

**AGREEMENT**

**BY AND BETWEEN**

**THE CITY OF MERCER ISLAND**

**AND**

**WASHINGTON STATE COUNCIL OF COUNTY AND CITY  
EMPLOYEES, AFSCME, AFL-CIO, LOCAL #21-M**

**2016 - 2017**

**ARTICLE I - JOINT MISSION**

Our joint mission is to prepare the organization, its employees, citizens, and elected and appointed officials for successful competition in the delivery of public services of the future. We must prepare as a premier service delivery, planning and regulatory organization adhering to the principles of a free democratic society. The economic health of the City government, and thus the security and well-being of us all, depends on the success of our joint commitment to prepare for the future. Only when our citizens know they are receiving quality service and competitive rates do we enjoy true employment security.

The principal goal for this partnership is that we learn together to manage beneficially the inevitable issues of change. That is the difference between this partnership and Agreements that have preceded it. With this partnership we are embracing a dynamic relationship. This recognizes the need for continual employee involvement in adapting to change and secures employee participation in the institutions which manage change.

The method we have chosen to pursue these goals is an employee management partnership - a relationship of mutual respect, open communication, shared success, mutual aid and innovative problem solving. Our intent is for each employee to become a more capable, confident, committed and secure person so that they may benefit our organization, themselves and the broader community.

**ARTICLE II - MANAGEMENT AND UNION**

This Agreement is not intended to alter the functions of the Union and the Management or limit the use of joint labor management panels.

- A. Management and Union - the Union, the management and the employee will all promote improved service to the citizens of Mercer Island, work-life harmony, mutual trust and responsible issue resolution.

- B. Management - Management will define, communicate and implement the objectives and goals of the organization. It will lead and direct the employees. It will provide resources and equipment for safe and efficient work. It will accomplish these things through the exercise of all the rights and prerogatives associated with management and exercised by it. This section does not abrogate other provisions of this Agreement.

The Union recognizes that the Employer has the obligation of serving the public with the highest quality service, efficiently and economically. The Union further recognizes the Employer's right to operate and manage its operations including but not limited to require standards of performance and to maintain order and efficiency, to direct employees and determine job assignments and working schedules; to determine the materials and equipment procedures; to determine staffing requirements; to determine the kind and location of facilities; to select and hire employees; to promote and transfer employees; to discipline, demote or discharge employees for just cause; to require reasonable overtime work of employees; and to promulgate rules, regulations and personnel policies, including but not limited to such matters as conduct, performance, dress and attendance, provided that such rights shall not be exercised so as to violate any of the specific provisions of this Agreement. The parties recognize that the above statement of management responsibilities is for illustrative purposes only and should not be construed as restrictive or interpreted so as to exclude those prerogatives not mentioned which are inherent to the management function. All matters not covered by the language of this Agreement shall be administered by the Employer on a unilateral basis in accordance with such policies and procedures as it from time to time shall determine.

- C. The Employer hereby recognizes the Union as the sole, exclusive collective bargaining representative for those regular, full-time and part-time employees for the Employer whose job classifications are set forth in Appendix A and who work in the Maintenance, Development Services, Finance, and Fire Administration Departments. All temporary and other part-time employees, working, on average, less than twenty (20) hours per week, including those hired through a recognized training program approved by an entity or branch of government for less than eighteen months, supervisors, confidential and professional employees, Planners and Engineers shall be excluded from the bargaining unit.

The Union shall provide the Employer a list of Union Officers and Shop Stewards and maintain such list in a current status.

The City agrees to notify the Union at least ten (10) days in advance whenever an AFSCME represented position is created, eliminated or reconstructed.

### **ARTICLE III - NONDISCRIMINATION**

- A. We agree that we will abide by all state and federal laws regarding nondiscrimination against any employee.
- B. Where the masculine or feminine gender has been applied in any job classification or in any provision of this Agreement it is applied solely for the purpose of illustration and shall not in any way be used to designate the sex of the employee eligible for the position or the benefits of any other provisions.
- C. No employee covered by this Agreement shall be discriminated against, by either the Union or the employer, because of membership in the Union or lawful activities on behalf of the Union as long as these activities do not interfere with the normal work processes of the Employer.

### **ARTICLE IV - UNION MEMBERSHIP AND DUES DEDUCTION**

- A. During the term of this Agreement, the Employer shall deduct uniformly required Union dues from the pay of each member of the Union who voluntarily executes a wage assignment form. When filed with the Employer, the authorization form will be honored in accordance with its terms. Deductions will be transmitted each month to the Union by check payable to its order. Upon issuance and transmission of a check to the Union, the Employer's responsibility shall cease with respect to such deduction. The Union hereby undertakes to indemnify and hold the Employer harmless from all claims, demands, suits or other forms of liability that may arise against the Employer from the application of this Article.
- B. All Regular full-time employees in the recognized bargaining unit will abide by the following:
  - 1. All employees within the bargaining unit shall remain members of the Union as a condition of employment.
  - 2. All newly hired employees of the bargaining unit shall within thirty-one (31) days become and remain members of the Union as a condition of employment.
  - 3. In accordance with RCW 41.56.122 employees covered by this Agreement who for bona fide religious tenets or teachings of a church or religious body are forbidden from joining a union or association, shall contribute an amount equivalent to regular union dues to a non-religious charity or to another charitable organization mutually agreed upon by the Employee and Union. The Employee shall furnish written proof to the Union that such payment has been made.
  - 4. The Union agrees to indemnify and hold harmless the City against all costs and fees (including attorney fees) incurred by the City as a result of compliance with this Article.
- C. Newly hired employees shall be considered probationary employees for a period of twelve (12) months following their hire date. Employees promoted to a new position

shall be on probation for a period of three (3) months following their promotion. Any employee failing their promotional probationary period shall be returned to the position held prior to their promotion.

The probationary period can be extended by the City for any time loss during the probationary period, up to the amount of actual time lost.

D. Seasonal, extended seasonal, and temporary employees working less than twelve (12) consecutive months shall not be considered members of the bargaining unit and shall not be required to become members of the Union while they are seasonal, extended seasonal, or temporary employee. Seasonal, extended seasonal, and temporary employees are not entitled to the benefits of Union membership as described in this Agreement. For the purposes of determining whether an employee is required to join the Union under the existing Agreement, the following definitions shall apply:

1. Seasonal - Non-regular City employees who work up to 40 hours per week for a period not to exceed six months from initial hire date. Work hours and schedule may vary depending on work assignment. This position is not eligible for benefits or routine overtime. April 1 through September 30 is the established period for Seasonal employee, except the City may hire up to two (2) seasonal positions for the Parks Maintenance Team and two (2) seasonal positions for the Public Works Department with an established employment period of June 1 through November 30.
2. Extended Seasonal - Non-regular City employees who work up to 40 hours per week for a period not to exceed nine months from initial hire date. Work hours and schedule may vary depending on work assignment. This position is not eligible for benefits or routine overtime. February 1 through October 31 is the established period for Extended Seasonal employees. For the four extended seasonal employee positions, the City will contribute a work permit fee of \$125.00, payable within thirty (30) calendar days of hire, to a fund managed by the Union.
3. Temporary Employees - Non-regular employees or contracted employees provided by a Temporary Company. These employees are brought in to serve a specific period or job assignment with an identified completion date not to exceed six (6) consecutive months. This position is not eligible for benefits or routine overtime. Use of temporary employees will be limited to use for filling vacancies caused by employees on leave, or for an identified short-term project.
4. Routine Overtime - All scheduled overtime and any other overtime caused for reasons other than emergency or unforeseen circumstances. Documentation shall be provided to the Union for any Seasonal overtime. Routine overtime shall be posted at least (3) working days in advance or earlier if possible, on the Union Board and also will be announced through email and voicemail. The posting will include a sign-up sheet, brief description of the work to be done, and the Team Leader supervising the work. The Department Director or designee will determine which employees on the sign-up sheet possess the skills and experience

required with preference given to the Team performing the work followed by seniority. Emergency and unforeseen circumstances resulting in overtime shall be addressed by assigning staff based on seniority among the available employees possessing the required skills and experience to perform the work.

5. Notification - Notification to the local shall be provided by a copy of the payroll action form (or copy of time sheet for Temporary Agency Employees), being delivered to the Union mail box within ten (10) days of the seasonal hire date.

Temporary full-time employees performing unit work and working twelve (12) consecutive months or more shall be considered members of the bargaining unit and shall be required to become members of the Union while they are a temporary employee. Such employees are entitled to the benefits of Union membership as described in this Agreement.

## **ARTICLE V - THE BASIC AGREEMENT**

- A. The Union and employer will jointly support the mission as defined in Article 1, and attendant objectives and goals.

The Union and Management agree to establish and maintain a joint labor/management committee, consisting of up to five Union representatives appointed by the Union and up to five Management representatives appointed by Management. Meetings of this committee may be conducted at the request of either party and participants shall be known ahead of time. Meetings, shall be informal and for the mutual exchange of ideas and problem solving.

The purpose of this committee is to provide a forum for the ongoing discussion of matters of interest to either party. Provided however, the committee is not to be used as a substitute for formal negotiations. The committee will not discuss any concerns which the Union or City assert must be taken through the established channels of authority, but will refer these matters first through the proper channels. No decisions in this forum shall supercede any provisions of the contract unless formally ratified by the Union and the City.

- B. There will be no terminations without just cause. There will be no lockouts, strikes, slow downs, or other interruptions of work. The parties will pursue productive flexibility in the design and staffing of jobs and services. This Agreement supports employees in becoming more professional and versatile in their daily work responsibilities.
- C. If the City decides to contract out bargaining unit work not previously contracted out, which would result in the layoff of regular employees in the bargaining unit, then the City will comply with the following procedures. The City shall inform the Union President and Staff Representative of its intention to contract out. The Union President or Staff Representative will give the City notification within ten (10) working days of its

desire to negotiate the effects of the said contracting out. Thereafter, the Union and the City shall negotiate in good faith on these issues. If, thirty (30) calendar days after the request from the Union, the City still decides to go ahead with the decision to contract out the work, it may do so. The parties shall continue to negotiate and seek resolution of any effects/issues which have not yet been resolved at that time. If the City decides to contract out the work resulting in a layoff, the layoff shall be based strictly on seniority within the impacted work group. Layoffs shall be in accordance with Article XII.

- D. Union Business: The City shall afford Union Officers or Stewards a reasonable amount of time while on-duty to consult with appropriate management officials, Union Representatives or Counsel, and/or aggrieved employees, provided that the Union Officers or Stewards and or aggrieved employees contact their immediate supervisors, indicate the general nature of the business to be conducted, and request the necessary time. Such time will not be allowed if the City reasonably determines it will substantially impair City operations. Union Officers and Stewards will not use excessive time in handling such responsibilities. The Union shall give the City as much advance notice as reasonably possible of such time requests. The limitations of this section shall not apply to meetings called at the request of the City or regularly scheduled meetings between the Union and City such as Joint Labor/Management Committee meetings.

## **ARTICLE VI - EMPLOYEE BILL OF RIGHTS**

It is the right of every employee:

- to be treated with respect;
- to expect cooperation in improving safety;
- to be informed of organizational objectives and goals;
- to be evaluated regularly and constructively;
- to participate in improving work methods;
- to participate in issue resolution procedures; and
- to share in the gains of the City.

The following code of ethics has been adopted by the employees:

As employees of the City of Mercer Island, we recognize that our first responsibility and obligation is to our employer and the citizens of Mercer Island. We further recognize that decisions and policies are made through proper team structure, so that the public has full confidence in our integrity and as employees. We recognize the need to work with a positive attitude, cooperate both within and outside our respective teams, and perform in a professional manner. We will perform our assigned tasks with both quality and quantity being taken into account. Punctuality, appearance, and attitude are priorities for us as City of Mercer Island employees.



## **ARTICLE VIII - TRAINING OPPORTUNITIES**

Training is critical to the maintenance of an efficient competitive and quality work force and to employee advancement. Employees will be assigned by skills and experience to a variety of functions and services; they will be able to demonstrate maintenance of these service levels. Employees will be provided training opportunities adapted to local circumstances. We are committed to encouraging and allowing the employees the opportunity to voluntarily gain additional skills.

## **ARTICLE IX - ISSUE RESOLUTION/GRIEVANCE PROCEDURE**

The success of our mutual relations under this Agreement depends on our commitment to address issues in a fair and responsible way. This is a matter of trust and is the method we have chosen to avoid an agreement of rigid and unnecessary detail which hinders both management freedom and employment opportunity. Through mutual pledges to approach concerns in a problem solving manner, we have established the following procedures for all issues which may arise among us. We recognize that we can mutually agree to extend the time frames. The parties also recognize their responsibility to resolve any matter presented as expeditiously as possible in any step of the issue resolution process. The City and Union agree that issues are best resolved at the lowest level possible.

A grievance shall be defined as any formally submitted dispute involving application or interpretation of the Collective Bargaining Agreement. Failure by the Grievant or Union to timely file or process a grievance shall result in the grievance being waived. Failure by the City to timely process a grievance shall result in the grievance being moved automatically to the next step in the procedure. Time limits may be extended by mutual agreement between the parties. Employees will be paid scheduled rates for work time required for grievance resolution.

Step 1 - A grievance shall be presented in writing by the aggrieved employee and/or his/her Union Representative within ten (10) working days of the alleged violation to the employee's Team Leader. The Team Leader should consult and/or arrange a meeting if necessary to resolve the grievance. The parties agree to make every effort to settle the grievance at this stage promptly. The Team Leader shall answer the grievance within ten (10) working days after receipt of the grievance.

Step 2 - If not resolved above, the written grievance shall be submitted to the Department Director by the aggrieved employee and/or the Union within ten (10) working days following completion of Step 1. The written grievance shall include a statement of the issue, facts of the case, section(s) of the Agreement violated and remedy sought. A meeting may be arranged within ten (10) working days with the City and representatives of the Union. Following that meeting the party responding to the grievance shall give his/her written response within ten (10) working days of the completion of the meeting.

Step 3 - If not resolved above, the grievance shall be submitted to the City Manager in writing within ten (10) working days of the Step 2 response. A meeting shall be arranged within

ten (10) working days between the City, grievant and Union. The City Manager or his/her designee shall then submit a decision, in writing, on the grievance within ten (10) working days from the completion of the Step 3 meeting. Copies of the decision shall be provided to the grievant and the Union. If resolved, the basis for resolution shall be reduced to writing and signed by both parties.

Step 4 - In the event the Union is not satisfied with the decision of the City Manager the grievance may, within twenty (20) working days, be submitted by the Union to arbitration. If the parties fail to mutually agree upon an arbitrator, a list of seven (7) names of arbitrators from Washington and Oregon shall be requested from the Federal Mediation and Conciliation Service (FMCS). The parties shall alternately strike names until one (1) name remains, that person shall serve as the arbitrator. The arbitrator's decision shall be final and binding and shall not add or delete from the provisions of this Agreement. The arbitrator shall render a decision within thirty (30) days after the hearing has been concluded. It is agreed that the expenses and fees of the Arbitrator shall be shared equally. Each party shall be responsible for their individual expenses and costs.

#### **ARTICLE X - HOURS OF WORK**

- A. The normal workweek for fulltime Union employees in the Maintenance Department and Parks and Recreation Department shall be five days of eight hours of work within seven consecutive 24-hour periods, exclusive of the meal period. The normal workweek for fulltime Union administrative employees shall be five days of seven and one-half hours of work, with a one-half hour of lunch paid, within seven consecutive 24-hour periods. The Employer does not guarantee either a minimum number of hours or a specific type of schedule. Alternate workweeks such as four (4) ten (10) hour days, or nine (9) work days totaling eighty (80) hours in a two week period, or other alternative work schedule are subject to the approval by the Department Director.
- B. Overtime - All time worked in excess of eight hours in any one day (or the scheduled day for an alternative work schedule as described in Article X, Section A) or forty in any one workweek shall be considered overtime and shall be paid for at the overtime rate of one and one-half times the straight-time rate of pay. Overtime shall be based on compensated hours. An employee may receive compensable time off in lieu of overtime pay at the rate of one and one-half for each hour worked. Accrued compensatory time may be used with the approval of the employee's team leader. The maximum accumulation of compensatory time shall be 40 hours. Any accrual over 40 hours shall be paid as overtime. While overtime should generally be approved by the team leader, it is recognized that there are unique circumstances under which it is not practical to obtain such prior approval. The ultimate determination of whether overtime is necessary or should be worked, however, remains with the City.
- C. Callback - Employees called back to work by the City shall receive a minimum of three (3) hours pay at time and one-half the employee's straight-time hourly rate for the work

for which they are called back to perform. Any time worked in excess of three hours on such callback shall be paid for at one and one-half times the straight hourly rate of pay for actual hours worked. For purposes of this section only, hours worked shall be inclusive of travel time to and from the callback situation. This section applies only when such callback results in hours worked which are not annexed consecutively to the beginning or ending of the employees' workday. If the employee's shift starts less than two (2) hours from the time of the callback, he/she shall be paid at his/her normal rate of overtime and will not be eligible for the minimum callback rate of three (3) hours since the callback occurs within two (2) hours before the start of his/her regularly-scheduled shift.

Responding from Home (Telecommute Response) – Employees who respond electronically and remotely (telecommute response) outside of their normal hours of work to meet unexpected and/or time-sensitive City needs, including but not limited to system malfunctions, shall receive a minimum of one (1) hour of regular overtime pay for calls received and responses made within the same one-hour period. Calls and responses that exceed the one (1) hour minimum shall be compensated at the employee's regular overtime rate for actual time worked.

- D. Callback Use of City Vehicle – The City will provide the option of using a designated City vehicle while an employee is in an “on-call” status. The use of the designated City vehicle for on-call responses will follow the conditions set forth in the City Vehicle Use Policy within the City of Mercer Island Employee Handbook.
- E. Callback Mileage Practice - The Employer will pay callback mileage, for any callback of an employee who is not using the designated on-call vehicle, at not less than the rate paid to the general employees. The mileage rate shall be set at the rate established by the IRS. When the callback is not adjoining an employee's regular shift mileage shall be paid both ways. If the callback is adjoining an employee's regular shift mileage shall be paid one way only.
- F. On-Call Status - Employees who are in an “on-call” status shall be paid \$500 each week. A minimum of eight (8) eligible employees are needed to maintain voluntary participation in the “on-call” program. If the voluntary list falls below the required eight (8) eligible employees at the time of the annual sign up, the City and the Union shall meet to collaborate on addressing the shortage. If the collaboration is not successful in meeting the minimum volunteers, the City reserves the right to require participation in the “on-call” program for all non-probationary eligible employees. If the program remains in “voluntary” participation status for three (3) consecutive years beginning in 2016, employees who participate in the program for three (3) consecutive years will receive a cash award of \$500 in December, provided such employee is still employed by the City at the time of the cash award payout, of each year of consecutive participation. Voluntary participation includes working at least two (2) “on-call” weeks per year.

On-call status begins at the end of the employee's shift on Wednesday and concludes at the beginning of the employee's shift the following Wednesday, unless a different on-call

period is agreed to by the Union and City. On-call employees shall carry an assigned pager/phone so as to be reachable after normal work hours to effectively resolve customer or public safety requests. On-call employees shall comply with this and any other procedures and policies as set forth in the most current version of the "Public Works Call Out Book". In the event of conflicting provisions of this agreement and the Public Works Call Out Book, this agreement prevails.

- G. Out of Class Pay - Vacancy - Extra duty pay may be paid to an employee who, for a period lasting more than two weeks, assumes substantial additional responsibilities when assigned to substitute in a vacant position, and the employee will be provided additional compensation for that higher classification. The vacancy may be occasioned by termination, leave of absence, extended illness or other reasons approved by the team leader.
- H. Out of Class Pay - Temporary Assignment - Employees who agree to assume responsibilities, authority and duties of a higher classification shall be compensated at the rate of pay for the higher rank, if required to perform these duties for five (5) or more consecutive work days.

#### **ARTICLE XI - DISCIPLINE**

The City shall not discipline or discharge an employee without just cause. Disciplinary action will be tailored to the nature and severity of the offense. Management maintains the right to take disciplinary action as they deem appropriate. An employee shall not receive simultaneous discipline per incident or offense.

#### **ARTICLE XII - SENIORITY**

Seniority shall mean an employee's continuous length of service within the bargaining unit from most recent date of hire. Seniority shall not apply to an employee until the employee has completed the required probation period. Upon satisfactory completion of this probationary period, the employee shall be credited with seniority from the most recent date of hire.

Seniority shall be a determining factor in layoff, promotions and demotions provided such factors as skill and ability, experience, performance and quality of work are considered equal, except as otherwise provided in Article V. The Union President and the employee shall be notified thirty (30) days prior to a layoff. When there is a layoff in a given position classification in a department, and the person selected for layoff has previously performed work in a different classification, the City shall determine (using the same factors stated above) whether bumping should occur.

Employees shall be recalled from layoff in inverse order of layoff, assuming the employee meets the minimum qualifications of the job opening which is available. A person shall be eligible for recall from layoff for two years from the date of layoff.

All bargaining unit vacancies shall be sent via certified mail to employees on the recall list and said employees shall have five (5) working days from receipt to respond. Employees must keep the City informed of their current address. Any employee recalled shall be reinstated with full seniority credit for previous time employed with the City. Benefits not cashed out by the employee shall be reinstated along with accrual rates at the time of layoff. Seniority shall terminate upon resignation, retirement or discharge other than layoff, unless rehired (at the City's discretion) within the bargaining unit within a six (6) month period.

If it is determined to fill a bargaining unit vacancy through an outside posting, any bargaining unit employee who meets the minimum qualifications and applies shall be allowed to compete in the hiring process and shall remain in the pool of applicants through the initial interview.

### **ARTICLE XIII – WAGES**

- A. Effective January 1, 2016, the wage rates set forth in Appendix A will be increased by 1.5 percent.

Effective January 1, 2017, the 2016 wage rates will be increased by 90 percent of the First Half 2016 Seattle/Tacoma/Bremerton CPI - W (this semi-annual index will be released in August 2016), subject to a minimum increase of 1.5 percent and a maximum increase of 6.0 percent.

- B. Employees shall be hired at no higher than Step 2 of the advertised classification plan.
- C. All employees will receive a step increase attributed to their classification within the pay plan on the annual anniversary date or date of their last promotion upon evidence of satisfactory performance including required certifications and licenses.
- D. The City may award employees exceptional performance pay. Such pay may be awarded for exceptional performance which saves the City money or otherwise furthers the principles established in the City's vision statement. The maximum award shall be an amount up to the equivalent of a step increase for that employee. Nominations may be made either by the team leader or by another employee in the bargaining unit who has knowledge of any employee's exceptional performance. All such nominations shall be submitted directly to the Department Director. Such a nomination shall be supported by appropriate documentation. The City Manager shall ultimately decide whether an award will be made.

### **ARTICLE XIV - HOLIDAYS**

- A. The following holidays shall be recognized and observed in accordance with RCW 1.16.050: Except as otherwise noted for half-day holidays, when a holiday falls on a

Saturday, the preceding Friday shall be observed as the holiday, when a holiday falls on a Sunday, the following Monday shall be observed as the holiday.

New Year's Eve (half day – only when it falls on a regular work day\* , see Section G below)  
New Year's Day  
Martin Luther King Day  
Presidents' Day  
Memorial Day  
Independence Day  
Labor Day  
Veterans' Day  
Thanksgiving Day  
Thanksgiving Friday  
Christmas Eve (half day – only when it falls on a regular work day\* , see Section G below)  
Christmas Day  
Floating Holiday (Employee's choice)

- B. An employee required to work on a holiday shall be paid time and one-half of his/her regular straight-time rate of pay plus eight hours holiday pay at his/her regular straight-time rate of pay.
- C. In order to qualify for pay on such holiday, the employee must have worked a full day on the last day of his/her regularly scheduled workday prior to such holiday and a full day on his/her regularly scheduled workday following such holiday unless absent because of a bona fide illness or injury or on bona fide approved paid leave. The Employer may request a doctor's certificate or other verification of such illness from an employee.
- D. If a holiday falls on an employee's regular day off an extra day shall be granted to that employee. This extra day shall be taken on the scheduled work day nearest to the day of the Holiday.
- E. To be eligible for a floating holiday, an employee must have been employed for at least four continuous months, and have submitted a request to his/her immediate supervisor two weeks prior to the date required.
- F. Employees who would otherwise be entitled to a holiday but are on leave without pay will receive compensation for the holiday provided the employee has been or will be on pay status ten working days during the month (not counting the holidays) and the leave of absence without pay has been granted for no more than four days.
- G. The parties recognize that key positions must be filled during regular work hours on holidays. To avoid unnecessary overtime and holiday pay by requiring some personnel

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\* The half-day holiday will not be observed the Friday before when the half-day holiday falls on a Saturday, nor shall the holiday be observed the Monday after when the half-day holiday falls on a Sunday.

to work the entire day to cover shifts, the parties agree that employees working in key positions that must be filled during regular work hours may request one of the following scheduling options:

1. An employee may work a full shift on both half-day holidays and will receive a floating full day holiday that can be carried over to the following year (but will expire if not used by December 31<sup>st</sup> of that year). The employee will not receive holiday pay for working the full shift on both half-day holidays.
2. An employee may work a full shift on one of the half-day holidays and take the other half-day holiday as a full day holiday. For instance, an employee working a full eight (8) hour shift on Christmas Eve day would be permitted to take the entire New Year's Eve day as a holiday, and vice versa. The employee will not receive holiday pay for working the full shift on one of the half-day holidays.
3. Provided the City memorializes the two half-day holidays on Christmas Eve and New Year's Eve, the provisions in this Section G shall be removed; additionally, Article XVII, Section C shall be amended to provide that employees shall receive an additional four (4) hours of personal leave, for a total of 28 annual hours.

The City will determine which key positions must be filled and the hours for which those positions will be filled. The City will work with employees to try to accommodate all requested scheduling options. However, if an employee's requested scheduling option will leave a key position unfilled for part of the regularly scheduled work day, the City reserves the right to reject a request and schedule employees in a manner that fills all key positions while attempting to fulfill employees' scheduling requests. When possible, any scheduling conflicts created by employees' requests will be resolved by giving the more senior employees' requests priority.

## **ARTICLE XV - VACATIONS**

- A. Vacations - Vacations with pay shall be provided for all full-time employees in accordance with the following schedule:

<b>UPON COMPLETION OF:</b>	<b>PAID VACATION DAYS:</b>
6 months	6 working days
1 year - 5 years	12 working days per year
6 years - 10 years	15 working days per year
11 years - 15 years	18 working days per year
16 years - 19 years	21 working days per year
20 years plus	24 working days per year

- B. Vacation Accrual - An employee is eligible to take a vacation after completing six months of continuous service. Vacation may be allowed up to the limit of the amount credited retroactive to date of employment. An employee will earn one full day of credit for the month he/she begins employment if the date of hire is between the 1st and 10th of the month; one-half day if he/she begins between the 11th and 20th; and none after that.
- C. Vacation Carryover – On December 31 of each year, employees shall be able to carry over to the following year up to 240 hours of vacation time. Vacation time in excess of 240 hours each year must be used prior to December 31<sup>st</sup>, cashed out or carried over according to the following procedure for special circumstances. The employee shall be able to request additional vacation above 240 hours to be carried over. The request shall be submitted to the Team Leader and the Team Leader will take the request to the Department Director with a recommendation for approval or disapproval. The Director shall make the final decision on vacation carryover above 240 hours.
- D. Vacation Pay Out - After six (6) months of continuous service, an employee who leaves the employment of the Employer is eligible for a vacation pay out, provided he or she has given at least two weeks' notice in the case of voluntary resignation. Under unusual circumstances, the City Manager may waive the notice requirement. Payment of accrued vacation will be based upon vacation leave not taken to date of separation, not to exceed 240 hours. In case of death, compensation for accrued unused vacation credits shall be paid, in the same manner, to the beneficiaries.
- E. Vacation Requests - On or before the 1st of April of each year, the Employer shall post a list on which the employees shall designate the dates they wish to apply to their vacation period. The list shall be posted until the 15th of April. In the event there is a conflict in dates requested, seniority shall apply. Notification of approved or rejected vacations shall then be provided within one week. After the dates have been approved, no person can be bumped by a more senior employee unless by mutual agreement.

The Employer retains the right to approve vacation requests in a manner that will least interfere with work demands. After April 15<sup>th</sup> of each year, requests shall be approved on a case by case basis. Vacation requests shall be responded to as soon as possible but not longer than two (2) weeks after submission.

- F. Vacation Cash-Out – After five (5) years of service, an employee shall be able to annually cash out up to 40 hours of vacation time at their current rate of pay. After ten (10) years of service, an employee shall be able to annually cash out up to 100 hours of vacation time at their current rate of pay.

## **ARTICLE XVI - SICK LEAVE**

- A. Sick Leave - Full-time employees shall accumulate sick leave credits at the rate of eight hours for each completed month of service to a maximum of 960 hours. An employee will earn one full day of credit for the month he/she begins employment if the date of hire



is between the 1st and 10th of the month, one-half day if he/she begins between the 11th and 20th; none thereafter during the initial month of employment.

1. Sick Leave Guidelines:

- a. The purpose of sick leave is to afford all employees financial protection from time lost from work due to an illness or accident. Although sick leave is accrued on a monthly basis similar to vacation time, its intended use is not to provide for discretionary time off, but rather to help ensure the employee has accumulated sufficient sick time to cover time off when a real health problem arises.
- b. Vacation and personal leave time can be taken (for sick leave as defined by this Article) when an employee has exhausted their sick leave bank.
- c. An employee must notify his/her team leader of any absence prior to the commencement of his/her regular work period. This notification requirement may be waived by the Department Director upon showing of good cause. Failure to promptly notify may result in denial of sick leave pay. Authorized Uses of Sick Leave:

- (1) Bona fide personal illness or physical incapacity resulting from an illness, injury or for the period of disability as a result of pregnancy.
- (2) Illness or injury involving a person immediately related to the employee by blood, marriage or established foster relationship by way of familial connections.

- d. Abuse of Sick Leave - Abuse of sick leave is defined as wrong or improper use. Abuse of sick leave will be evaluated on a case by case basis between the employee and his/her team leader and may result in disciplinary action. Some examples of sick leave use that could cause supervisors to be concerned of possible problems or abuse are:

- (1) Pattern of sick leave use adjoining weekends, holidays, and vacation time.
- (2) Consistently high sick leave use with no doctor's report, major disability, illness, or injury.
- (3) Inability to provide a medical reason from a doctor if one has been requested by a team leader or Department Director.

2. Absence for part of a day for reasons in accordance with sick leave provisions shall be charged against accrued sick leave in one-half hour increments. Holidays and other regular days off shall not be charged against sick leave.

3. In any case where an employee shall be entitled to benefits or payments under the Worker's Compensation Act or similar legislation of the State of Washington or any other governmental unit, the Employer shall pay only the difference between the benefits and payments received by such employee and the regular rate of compensation that employee would have received from the Employer if able to

work. The foregoing payment or contribution by the Employer shall be limited to the period of time that such employee has accumulated sick leave credits hereinabove specified. However, no accrued sick leave shall be lost during the first month of such industrial disability (see Ordinance #37 1.102.10) or as subsequently amended in codification.

4. Wellness Incentive – Employees will receive the following Wellness Incentive:

Employees using less than 20% of their sick leave balance (and not more than 100 hours) as of the end of the year, receive 4 hours added to their vacation balance on January 1<sup>st</sup>.

Employees using less than 15% of their sick leave balance (and not more than 75 hours) as of the end of the year, receive 8 hours added to their vacation balance on January 1<sup>st</sup>.

Employees using less than 10% of their sick leave balance (and not more than 50 hours) as of the end of the year, receive 12 hours added to their vacation balance on January 1<sup>st</sup>.

Employees using less than 5% of their sick leave balance (and not more than 25 hours) as of the end of the year, receive 14 hours added to their vacation balance on January 1<sup>st</sup>.

Employees using no sick leave during the calendar year receive 18 hours added to their vacation balance on January 1<sup>st</sup>.

Part-time employees receive the same wellness incentive on a pro-rated basis.

- B. Bereavement Leave - In the event of a death in the immediate family, at the employee's request, three days off with pay shall be granted to attend the funeral. Additional time off may be granted up to a maximum of five days for such leave to be applied to accrued unused sick leave upon approval of the Department Director. Immediate family shall be defined as spouse/domestic partner, children, parents, siblings, grandparents, grandchildren or spouse's/domestic partner's said relations. However, under unusual circumstances, the Department Director may more broadly construe this definition as it applies to this section to other persons living within the employee's household; or others related to the employee by blood or marriage, or to established foster relationships having attributes of familial ties.
- C. Family Leave – The City shall abide by all state and federal law regarding Family Leave. Employees on Family Leave shall be required to use accrued sick leave but shall have the option of using any other paid leaves or unpaid leaves after exhaustion of any sick leave balances. The family medical leave begins once the employee is absent, whether scheduled or unscheduled, for ten (10) working days. Specific information regarding all leaves will be available through the Human Resources Department.

## **ARTICLE XVII - OTHER LEAVES**

- A. Jury Duty - Time off with pay will be granted for jury duty to regular full-time employees. The employee shall be paid their regular salary, but must submit the fees received for such service to the Payroll department. The employee must give the Employer prompt notice of the call for jury duty.
  
- B. Subpoena - Appearance before a court, at a deposition, legislative committee or quasi-judicial body as a witness in response to a subpoena or other directive shall be approved as authorized leave with pay, unless the matter involves the employee as a party or petitioner. The employee shall be paid their regular salary, but must submit the fees received for such service to the Payroll department. This section shall not apply to any proceedings called for under Article IX, except that the Union shall be entitled to subpoena one (1) witness with pay for an issue resolution hearing.
  
- C. Personal Leave - Each regular full-time employee is given credit for three (3) days (24 hours) of personal leave at the beginning of each calendar year. Personal leave is intended to be used in segments of no less than ½ day (4 hours). The request for personal leave needs no reason or explanation, but will be approved by the team leader prior to use. In the event of an unforeseeable occurrence, an employee may request the immediate use of personal leave. Employees may be required to share the reason for the absence with his or her team leader when using personal leave to cover an unforeseeable occurrence. New hired employees hired between January 1<sup>st</sup> and June 30<sup>th</sup> shall receive fifty percent (50%) of their personal leave to use after completion of their first six months of their probationary period. New hired employees hired after June 30<sup>th</sup> shall receive no personal leave days for the first calendar year of employment.
  
- D. Personal Leave Cashout - An employee with more than three (3) years seniority may cash out his/her personal leave days annually.

## **ARTICLE XVIII - INSURANCE**

- A. Health Insurance - The Employer shall pay 100% of the monthly premium after a required employee premium-share payment of \$10.00 for eligible employees and 70% of the monthly premiums for an employee's eligible dependents for the Association of Washington Cities (AWC) – Regence Blue Shield Health First Medical Plan or Group Health and Washington Dental Service Plan E or Willamette Dental. The employee shall be responsible for an initial premium-share payment of \$10.00 and 30% of dependent premiums. Effective January 1, 2017, the employer shall pay 75% of the monthly premiums for an employee's eligible dependents for the plans above. The Employer shall pay 100% of the monthly premium for vision insurance for an employee and their covered dependents under AWC – Vision Services Plan (VSP) Low Option Plan. The City may make certain changes to the health care plan mandated by the healthcare provider. The City may reopen the Agreement for the limited purpose of obtaining changes necessitated by state or federal health care reform.

In recognition of the impacts of possible future rate increases during the time of this Agreement, the Employer commits to work diligently to explore programs and strategies to decrease costs while maintaining benefits levels, where possible. If, as a result of these efforts, positive improvements are implemented for non-represented employees, the Employer commits to extending the same cost benefits to AFSCME employees as well.

- B. Worker's Compensation - The Employer shall provide Worker's Compensation or equivalent for all employees covered by this Agreement.
- C. Long-Term Disability - The Employer shall provide employees of this bargaining unit with the same Long-Term Disability Insurance, Accidental Death and Dismemberment, and Term Life Insurance as is provided to non-represented employees.

#### **ARTICLE XIX - MISCELLANEOUS PROVISIONS**

- A. Retirement - All eligible employees shall be covered under the Public Employees' Retirement System.
- B. Rain Gear - One set of rain gear (jacket, pants and rubber boots) will be furnished to each employee required to work outdoors in inclement weather, every twenty-four (24) months, unless the rain gear is destroyed through work activities. The City reserves the right to determine the brand of rain gear to be provided. When an employee leaves the employ of the City, regardless of reason, the employee must return the rain gear to the City.
- C. Boots & Clothing Allowance – The City will provide a combined annual boot and clothing allowance on a reimbursement basis of up to \$450 for all AFSCME field employees. Administrative AFSCME employees are not eligible for such reimbursement unless their position requires working in the field. Unused amounts up to two hundred dollars (\$200) may be carried over from 2012 to 2013 (for a maximum of \$650). Beginning in 2014, unused amounts up to one hundred dollars (\$100) may be carried over to a subsequent year (for a maximum of \$550). All purchases from non-City contracted vendors must be consistent with the AFSCME contract and will require submittal of an itemized receipt. Employees must complete a City of Mercer Island AFSCME Uniform Employee Reimbursement Request Form approved by the Employee's Supervisor and Department Director prior to reimbursement.

Employees shall use the "Uniform Menu" approved for their department for ordering clothing pursuant to this allowance. To ensure compliance with City policies, field employees are required to wear at least one item of clothing that has the City's logo visible at all times. Non-field employees that work in positions visible to the public may request and will be provided, at no charge, clothing with a visible City logo as approved by the Department Director. All purchases from non-City contracted vendors must be consistent with the AFSCME contract and will require submittal of an itemized receipt.

- D. Commercial Drivers License - The City will cover the cost for the physical and commercial drivers license (CDL) certifications for those employees the City requires to have a CDL qualified license. The minimum required CDL is Class B with an air brake endorsement. Employees may be required by the City to have a tanker endorsement.
  - 1. The City may select any doctor/clinic of its choice to perform the CDL physical.
  - 2. The physical and CDL testing will be conducted on City time. However, should an employee fail the CDL test, the retake of the test is at the employee's expense and on the employee's time.
  
- E. Certifications - The City will pay for all certifications required to meet qualification for a specific position held by the employee. Upon approval of the appropriate team leader, the City agrees to pay for additional certifications.

**ARTICLE XX - TERM OF AGREEMENT**

This Agreement shall be in effect from 12:01 a.m. January 1, 2016, until 11:59 p.m. December 31, 2017. The parties intend that this Agreement shall replace the existing labor spirit of the Agreement which describes our new relationship and to continue the pay matrix plan beyond the term of this Agreement. We recognize that there will be good faith bargaining on benefits and other issues at the end of the term to which we have agreed.

Any provision of the Agreement invalidated by law or governmental proclamation is severable and negotiable and shall not affect the validity of other provisions of this Agreement. The Agreement continues in effect during good faith bargaining.

The City and Union agree the Employee Handbook shall apply to Union members, to the extent it is not inconsistent with this Agreement. In the event of a conflict, the Agreement shall prevail.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

FOR THE UNION:

FOR THE CITY:

\_\_\_\_\_  
Mark Watson  
Staff Representative

\_\_\_\_\_  
Pam Bissonnette  
Interim City Manager

\_\_\_\_\_  
David Henderson, Local #21-M President

Attest:

\_\_\_\_\_  
Allison Spietz, City Clerk

Approved as to Form:

\_\_\_\_\_  
Kari Sand, City Attorney



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5216  
September 19, 2016  
Regular Business**

**LIBRARY BOARD RESOLUTION AND CHARTER**

**Proposed Council Action:**

Authorize Resolution No. 1519 to extend the Mercer Island Library Board to December 31, 2018

**DEPARTMENT OF**

Parks and Recreation (Bruce Fletcher)

**COUNCIL LIAISON**

Jeff Sanderson

**EXHIBITS**

1. Proposed Resolution No. 1519
2. Resolution No. 1486

**APPROVED BY CITY MANAGER**

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

The Mercer Island Library Board (MILB) was created in July 2014 and was scheduled to sunset on December 31, 2016. The City of Mercer Island developed a charter of objectives, authority, membership, decision making, and meeting schedules to sunset on December 31, 2016.

The MILB was formed to provide input to the King County Library System (KCLS) regarding proposed library renovations and to provide input for service, programs and needs for the Mercer Island Library. The MILB worked with the KCLS Executive Director and KCLS staff to provide recommendations for the Mercer Island Library renovation project. During this time, KCLS and the MILB hosted citizen surveys and public forums in the efforts to hear from the residents of Mercer Island. After months of hard work, KCLS had a successful ribbon cutting ceremony on July 23, 2016 re-opening the remodeled Mercer Island Library.

The proposed two-year extension allows time for the MILB to transition from a focus on library renovations to a focus on more traditional Library Board agendas to ensure that library services and facilities meet the needs of Mercer Island residents. The board would like to continue to provide input to the KCLS on operations, services and library facilities.

**RECOMMENDATION**

*Parks and Recreation Director*

MOVE TO: Authorize Resolution No. 1519 to extend the Mercer Island Library Board to sunset on December 31, 2018.

**CITY OF MERCER ISLAND  
RESOLUTION NO. 1519**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON  
AUTHORIZING A TWO-YEAR EXTENSION OF THE MERCER ISLAND  
LIBRARY BOARD.**

WHEREAS, in July 2014, Resolution No. 1486 initially authorized the creation of the Mercer Island Library Board as contemplated in the Library Services Interlocal Agreement with King County, dated August 26, 1991, and

WHEREAS, this resolution authorizes the extension of the Mercer Island Library Board, and

WHEREAS, the Library Board had an initial sunset date of December 31, 2016, and

WHEREAS, the Library Board will now sunset on December 31, 2018, and

WHEREAS, the Charter attached as Exhibit A to this Resolution sets forth the purpose, objectives, authority, membership, decision making and meetings, and new sunset date of the Board and staff resources to the Board, and

WHEREAS, members of the Ad Hoc Mercer Island Library Renovations Committee formed earlier in 2014 are fully versed in the ongoing conversations and input with King County regarding any renovations, service and program needs of the Mercer Island Library,

NOW, THEREFORE, BE IT RESOLVED, that

1. The Mercer Island Library Board was created on July 7, 2014 and will sunset on December 31, 2018.
2. The attached Charter for the Mercer Island Library Board is approved;
3. The Mayor is authorized to appoint seven members to the Mercer Island Library Board for a two year term beginning January 1, 2017 and ending December 31, 2018.
4. The Mayor is authorized to appoint additional members to the Mercer Island Library Board (not to exceed seven members) should any of the board members prove unable or unwilling to serve;
5. The Mayor is authorized to appoint a Council Liaison to the Mercer Island Library Board.

THIS RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON THE 19TH DAY OF SEPTEMBER, 2016

CITY OF MERCER ISLAND

\_\_\_\_\_  
Bruce Bassett, Mayor

ATTEST:

\_\_\_\_\_  
Allison Spietz, City Clerk



**CHARTER**  
**Mercer Island Library Board**

*At the July 7, 2014 City Council meeting, the Mercer Island City Council voted to create a Mercer Island Library Board to...*

**I. PURPOSE:**

Pursuant to the Library Services Interlocal Agreement entered into between the City of Mercer Island and King County Library System in 1991 (the "Interlocal Agreement"), the City chooses to appoint a Library Board. The Interlocal Agreement specifies that,

*"In the event the City chooses to appoint a Library Board during any time period when the City is annexed to the District, the District shall regularly solicit input from the Board on issues relating to all aspects of library services and facilities for the residents of Mercer Island."*

Accordingly, the purpose of the Mercer Island Library Board (the "MI Library Board") is to provide the residents of Mercer Island with a means to provide input and recommendations to the King County Library System ("KCLS") on how to change the operations, services and facilities of the Mercer Island Library so that it better meets the changing needs of the residents of Mercer Island.

**II. OBJECTIVES:**

In order to achieve the above-stated purpose the MI Library Board shall be empowered to do the following:

1. To ensure that Library services and facilities meet the needs of Mercer Island residents.
2. To foster improved communications between Mercer Island Library users and KCLS.
3. To ensure that any significant proposed changes in Mercer Island Library services and facilities, are only implemented after input has been provided from Mercer Island residents.
4. To provide KCLS with community ambassadors to segments of the Mercer Island population that do not currently use the Library, raise awareness in the community as to what the Library offers, and to encourage use of the Mercer Island Library.
5. To reach out into the Mercer Island community to identify Library service and program needs or issues.
6. To listen to all individuals and groups who are interested in the operations of the Mercer Island Library.
7. To promote understanding of KCLS practices.

**III. AUTHORITY:**

The MI Library Board is sanctioned pursuant to the Interlocal Agreement.

**IV. MEMBERSHIP:**

- A. The MI Library Board shall consist of seven (7) voting members, who shall be appointed by the Mayor subject to the confirmation of the City Council. The Library Board will elect from its members a Chair and Vice Chair annually. Any Mercer Island resident with an interest in libraries is eligible to become a member, and the MI Library Board shall represent a variety of interests and users of the library to include one member of the

following: parent of early literacy, high school student, parent of a school aged child and the Friends of Mercer Island Library. One Councilmember, who is appointed by the Mayor, will serve as a liaison to the MI Library Board.

- B. Each member on the MI Library Board shall serve until December 31, 2018, unless he/she resigns, is removed by the Mayor for any reason, or because of application of Section IV (C) below.
- C. Vacancies occurring in any position on the MI Library Board shall be filled by appointment by the Mayor, with confirmation by the City Council for the unexpired term. If a member of the MI Library Board shall be absent, without prior notification and excuse, for three (3) consecutive, regularly scheduled meetings of the MI Library Board, the Chairperson of the MI Library Board may declare the position held by that member vacant and a new member may be appointed in the manner set forth in this section. If the Chairperson of the MI Library Board ceases to serve in such capacity, the Library Board shall elect a new Chairperson of the MI Library Board from the remaining members of the MI Library Board.

**V. DECISION MAKING AND MEETINGS:**

The MI Library Board will make no binding decisions of its own. It will make recommendations to the Board of Trustees of the King County Library System, and local library officials for consideration and decisions. The Chairperson and the City Council liaison will keep the City Council informed as to the activities of the MI Library Board.

The Board shall determine the frequency of its meetings based on the issues or topics to consider at the time. Library Board meetings are open to the public and abide by the Open Public Meetings Act.

The Board shall prepare an annual report and submit to the Mercer Island City Council.

**VI. TIMEFRAME:**

The MI Library Board shall have a sunset date of December 31, 2018. The City Council may extend the sunset date upon a majority vote of the Council.

**VI. STAFF RESOURCES:**

Primary responsibility for staff support of the Board rests jointly with the King County Library System and the City of Mercer Island. The Mercer Island Library Board will additionally have City staff support as needed and as assigned by the City Manager.

**CITY OF MERCER ISLAND  
RESOLUTION NO. 1486**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON  
AUTHORIZING CREATION OF THE MERCER ISLAND LIBRARY BOARD.**

WHEREAS, this is a resolution that authorizes the creation of the Mercer Island Library Board as contemplated in the Library Services Interlocal Agreement with King County, dated August 26, 1991, and

WHEREAS, the Library Board will sunset on December 31, 2016, and

WHEREAS, the Charter attached as Exhibit A to this Resolution sets forth the purpose, objectives, authority, membership, decision making and meetings, sunset date of the Board and staff resources to the Board, and

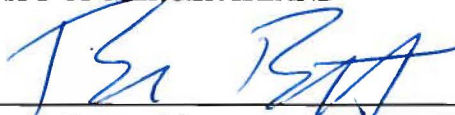
WHEREAS, members of the Ad Hoc Mercer Island Library Renovations Committee formed earlier in 2014 are fully versed in the ongoing conversations and input with King County regarding the renovations, service and program needs of the Mercer Island Library,

NOW, THEREFORE, BE IT RESOLVED, that

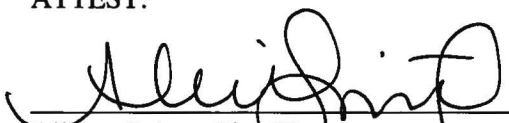
1. The Mercer Island Library Board is created for a period to begin July 2014 and to sunset on December 31, 2016;
2. The attached Charter for the Mercer Island Library Board is approved;
3. The Mayor is authorized to appoint the following nine members to the Mercer Island Library Board: Bryan Cairns, Lenore Defliese, Mindy Jeppesen, Sandi Lindstrom, Sayuj Narayan, Madison Nimmo, Lori Robinson, Joel Wachs, and Mary Kay Woolston;
4. The Mayor is authorized to appoint additional members to the Mercer Island Library Board (not to exceed nine members) should any of the above appointees prove unable or unwilling to serve;
5. The Mayor is authorized to appoint a Council Liaison to the Mercer Island Library Board.

THIS RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON THE 7TH DAY OF JULY, 2014.

CITY OF MERCER ISLAND

  
Bruce Bassett, Mayor

ATTEST:

  
Allison Spietz, City Clerk

**CHARTER**  
**Mercer Island Library Board**

*At the July 7, 2014 City Council meeting, the Mercer Island City Council voted to create a Mercer Island Library Board to...*

**I. PURPOSE:**

Pursuant to the Library Services Interlocal Agreement entered into between the City of Mercer Island and King County Library System in 1991 (the "Interlocal Agreement"), the City chooses to appoint a Library Board for an initial period of July 2014 through December 31, 2016. The Interlocal Agreement specifies that,

*"In the event the City chooses to appoint a Library Board during any time period when the City is annexed to the District, the District shall regularly solicit input from the Board on issues relating to all aspects of library services and facilities for the residents of Mercer Island."*

Accordingly, the purpose of the Mercer Island Library Board (the "MI Library Board") is to provide the residents of Mercer Island with a means to provide input and recommendations to the King County Library System ("KCLS") on how to change the operations, services and facilities of the Mercer Island Library so that it better meets the changing needs of the residents of Mercer Island.

**II. OBJECTIVES:**

In order to achieve the above-stated purpose the MI Library Board shall be empowered to do the following:

1. To ensure that Library services and facilities meet the needs of Mercer Island residents.
2. To foster improved communications between Mercer Island Library users and KCLS including brainstorming ways KCLS can increase community dialog about local issues.
3. To ensure that any proposed changes in Mercer Island Library services and facilities, including the 2014 proposed renovations, are only implemented after input has been provided from Mercer Island residents on all aspects of the changed facilities.
4. To provide KCLS with community ambassadors to segments of the Mercer Island population that do not currently use the Library and to encourage use of the Mercer Island Library by residents of Mercer Island.
5. To reach out into the Mercer Island community to identify Library service and program needs or issues.
6. To listen to all individuals and groups who are interested in the operations of the Mercer Island Library.
7. To raise awareness in the community as to what the Library offers.
8. To link Library staff with potential community partners.
9. To promote understanding of KCLS policies and procedures.

**III. AUTHORITY:**

The MI Library Board is sanctioned pursuant to the Interlocal Agreement.

**IV. MEMBERSHIP:**

- A. The MI Library Board shall consist of nine (9) voting members, who shall be appointed by the Mayor subject to the confirmation of the City Council. The Mayor shall also appoint a Chairperson of the MI Library Board. Any Mercer Island resident with an interest in libraries is eligible to become a member, and the MI Library Board shall represent a variety of interests and users of the library. One Councilmember, who is appointed by the Mayor, will serve as a liaison to the MI Library Board.
- B. Each member on the MI Library Board shall serve until December 31, 2016, unless he/she resigns, is removed by the Mayor for any reason, or because of application of Section IV (C) below.
- C. Vacancies occurring in any position on the MI Library Board shall be filled by appointment by the Mayor, with confirmation by the City Council for the unexpired term. If a member of the MI Library Board shall be absent, without prior notification and excuse, for three (3) consecutive, regularly scheduled meetings of the MI Library Board, the Chairperson of the MI Library Board may declare the position held by that member vacant and a new member may be appointed in the manner set forth in this section. If the Chairperson of the MI Library Board ceases to serve in such capacity, the Mayor shall appoint a new Chairperson of the MI Library Board from the remaining members of the MI Library Board.

**V. DECISION MAKING AND MEETINGS:**

The MI Library Board will make no binding decisions of its own. It will make recommendations to the Board of Trustees of the King County Library System, and local library officials for consideration and decisions. The Chairperson and the City Council liaison will keep the City Council informed as to the activities of the MI Library Board.

The Board shall determine the frequency of its meetings based on the issues or topics to consider at the time. Library Board meetings are open to the public and abide by the Open Public Meetings Act.

**VI. TIMEFRAME:**

The MI Library Board shall have a sunset date of December 31, 2016. The City Council may extend the sunset date upon a majority vote of the Council.

**VII. STAFF RESOURCES:**

Primary responsibility for staff support of the Board rests with the King County Library System. The Mercer Island Library Board will additionally have City staff support as needed and as assigned by the City Manager.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5214  
September 19, 2016  
Regular Business**

**SINGLE-FAMILY RESIDENTIAL DEVELOPMENT  
STANDARDS - COMMUNITY ENGAGEMENT  
PLAN UPDATE**

**Proposed Council Action:**

Review the updated community engagement plan and approve budget request for professional services.

**DEPARTMENT OF**

Development Services Group (Alison Van Gorp)

**COUNCIL LIAISON**

n/a

**EXHIBITS**

1. Draft Community Engagement Schedule

**APPROVED BY CITY MANAGER**

<b>AMOUNT OF EXPENDITURE</b>	\$	21,500
<b>AMOUNT BUDGETED</b>	\$	0
<b>APPROPRIATION REQUIRED</b>	\$	21,500

**SUMMARY**

In January of 2016, the City directed the Development Services Group and Planning Commission to move forward with the review of the Single Family Residential Development Standards. On July 20, 2016 the Planning Commission evaluated and recommended that the City Council approve the policy based approach, the scope of work, and the public engagement plan with amendments. On August 1, 2016 City Council discussed the Planning Commission’s recommendations and directed staff to perform additional outreach to the community regarding the scope of work for the residential code update and to conduct a “debrief” on the lessons learned from the Town Center process.

On August 29, 2016, following the launch of a new web page and online commenting, an email was sent to approximately 170 residents and other stakeholders who had previously expressed interest in residential development issues, informing them a code update process was beginning and seeking input on the scope of work. Recipients of the email included individuals that had emailed City Council and/or testified at Council meetings in December 2015 or in the summer of 2016 regarding residential development issues.

In early September, 2016, Assistant City Manager, Kirsten Taylor, spoke with each of the Council members individually for their feedback on the Town Center process, as well as ideas for improved public engagement going forward. Key findings from these discussions include:

- Use multiple avenues to inform the public of the code update – social and print media, website, mailings, posters in key locations, etc.
- Scope the code update process carefully, ensuring adequate time and the right format for the analyses and discussions that are needed.
- Provide a full schedule of meetings, with topics to be covered at each meeting clearly identified. Ensure that each opportunity for community input is clearly identified, multiple methods of giving

input are encouraged, and the schedule is easily accessible on the website and in other published materials.

- Publish public comments regularly on the website.
- Develop graphics and visuals early in the process to help the Commission and the public better understand policy options.
- Employ an effective moderator to make community meetings efficient and productive.

Staff has incorporated these thoughts and ideas into an updated community engagement plan. Exhibit 1 is a draft outline and schedule of planned community outreach and engagement activities.

### **Public Engagement Plan and Schedule**

Staff plans to build upon and improve the public engagement approach developed during the Town Center process. The residential Development Standards Update Process will include 3 phases:

1. Project Kick Off
2. Policy Analysis and Recommendations (Planning Commission)
3. Review and Approval of Code Update (City Council)

#### **Phase 1**

The first phase, the project kick off, will include the public launch of the process via social and print media, a postcard mailing to all addresses on the island, and posters in key community locations. Staff will dedicate significant resources to this broad outreach effort to ensure that all residents and other stakeholders are notified about the process before it begins, providing ample opportunity to get involved. Each communication piece will be designed to provide clear and concise information on the “what, where why and how” of this process, including dates and locations of upcoming meetings and links to more information and online commenting. The project kick off will culminate with a community meeting, hosted by the Planning Commission, aimed at providing a forum for residents to offer input into the problem definition and the scope of work. Staff will also provide an informational overview on the upcoming process, schedule and opportunities for engagement.

#### **Phase 2**

The second phase of the process will be led by the Planning Commission. The Commission will use a policy-based approach to analyze identified problems and potential solutions using evaluation forms to guide discussion and decision making. The Commission may invite experts/professionals to provide input into these analyses, likely in the format of a panel discussion. These panelists could include architects, developers, builders, engineers and others with expertise around how specific code provisions might be implemented. The City will engage a consultant with expertise in urban design and planning to produce renderings and graphics to assist the Commission and the public in better understanding options and proposals. Staff anticipate 10-12 meetings occurring roughly between November, 2016 and April, 2017. Some of the meetings may include time for public comments while others will be focused “study sessions” with no opportunity for public comment. The details of the Planning Commission schedule, as well as the topics to be covered at each meeting, will be prominently displayed on the website, helping to make it clear when specific topics will be covered and when public comment can be made. This detailed schedule will be prepared following the project kickoff and finalizing the scope of work.

During this phase the Planning Commission will host two community meetings plus a formal public hearing. A professional moderator will be engaged to ensure the meetings are efficient and productive. Staff will also lead several “roadshow” meetings by attending regular community group gatherings to make presentations about the residential development standards update. These events will provide numerous opportunities for formal and informal input from residents and other stakeholders. Written comments will

also be encouraged throughout the process, and will be posted to a prominent location on the website on a regular basis.

Phase 3

The third phase will be the review of the Planning Commission recommendations and approval of the amended code by City Council. We are anticipating this topic will come before Council 4-5 times between late April and early June, 2017, including a formal public hearing. The updated code would then take effect in July.

**Optional Budget Request**

In the Town Center debrief conversations with Kirsten Taylor, several Councilmembers mentioned the importance of visual representations of concepts and policy options to facilitate understanding by the Planning Commission and the public, beginning early on in the process. In addition, meeting facilitation for Community Meetings was also mentioned a number of times as an area for improvement. Based on these suggestions, staff has prepared a budget estimate for professional services to support these objectives.

This optional budget allocation would enable staff to engage consultant resources for meeting facilitation as well as to develop graphics for use in community meetings, Planning Commission discussions and ultimately inclusion in the updated code. Funding these activities now will allow staff to get consultant(s) under contract to support work in Phase 1 and Phase 2, scheduled to occur in 2016 and carrying over into 2017. The cost estimates provided below were developed by extrapolating from similar services that were procured during the Town Center process.

Graphic development	\$15,000
Meeting facilitation (5 meetings)	\$6,500
<hr/>	
TOTAL	\$21,500

This \$21,500 request is in addition to the \$15,755 budget request approved by Council at its September 6, 2016 for community engagement activities including postcard mailings, meeting space, materials and refreshments. If the Council would like to fund this additional work at a cost of \$21,500, the Finance Director recommends using a portion of the remaining 2015 General Fund surplus.

**RECOMMENDATION**

*Ombudsman/Administrative Services Manager*

Review updated community engagement plan and provide direction to staff.

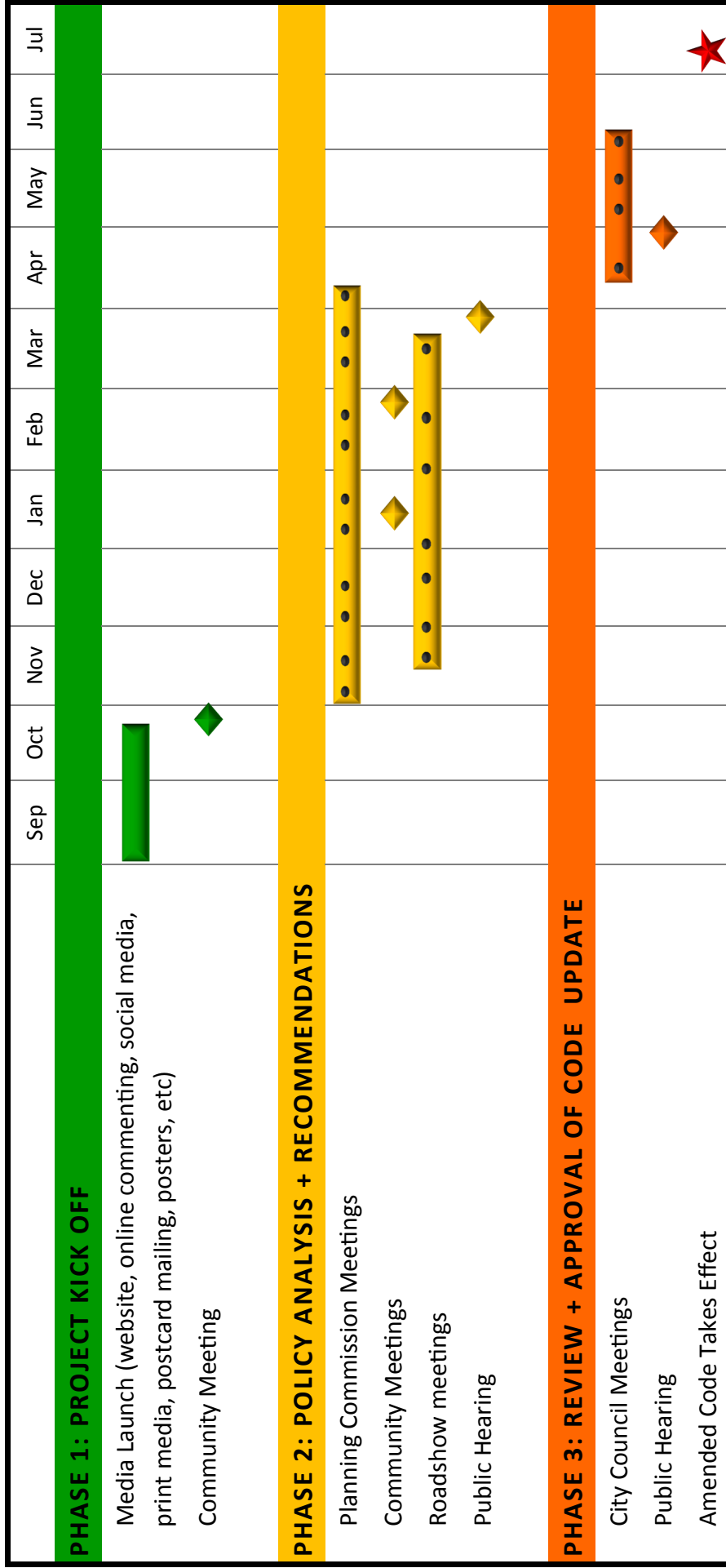
MOVE TO: Approve the \$21,500 optional budget request, which would be funded by the 2015 General Fund surplus, for graphic development and meeting facilitation for the community engagement plan related to the single family residential development code update.



# Single Family Residential Development Standards Update

## COMMUNITY ENGAGEMENT PROCESS

**\*\* DRAFT \*\***



-  Process or series of actions.
-  Opportunities for community input. Additional opportunities will also be available during some meetings of the Planning Commission and City Council, schedule TBD.
-  Series of meetings.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5217  
September 19, 2016  
Regular Business**

**I-90 LOSS OF MOBILITY NEGOTIATIONS  
STATUS REPORT**

**Proposed Council Action:**  
Receive status report.

**DEPARTMENT OF** City Manager (Kirsten Taylor / Ross Freeman)

**COUNCIL LIAISON** n/a

**EXHIBITS**

**APPROVED BY CITY MANAGER**

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

At the September 6 City Council meeting, staff gave a brief status update on the I-90 loss of mobility negotiations. As part of that update, staff also reported that a detailed presentation would be delivered at the September 19 meeting to kick off the community-wide outreach strategy. The presentation will cover the historical context of I-90 formal agreements, current negotiation topics, how this affects Island residents, upcoming outreach, and opportunities for the community to give input.

**RECOMMENDATION**

*Assistant City Manager*

Receive report, no action required.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5213  
September 19, 2016  
Regular Business**

**CITY COUNCIL REQUESTS FOR 2017  
COMPREHENSIVE PLAN PRELIMINARY  
DOCKET**

**Proposed Council Action:**

Add items to the preliminary docket of 2017  
Comprehensive Plan amendments.

**DEPARTMENT OF** Development Services Group (Scott Greenberg)

**COUNCIL LIAISON** n/a

**EXHIBITS** n/a

**APPROVED BY CITY MANAGER**

**AMOUNT OF EXPENDITURE** \$ n/a

**AMOUNT BUDGETED** \$ n/a

**APPROPRIATION REQUIRED** \$ n/a

**SUMMARY**

On September 6, 2016, the City Council adopted Ordinance No. 16C-13 establishing a two-step process for reviewing and deciding on amendments to Mercer Island’s Comprehensive Plan. The first step is to create a preliminary docket of items that will be reviewed by the Planning Commission and the City Council in the 4th quarter of 2016.

The preliminary docket is essentially a “parking lot” of ideas submitted by the public, City Council, Planning Commission and City staff that may deserve analysis as part of a combined package of Comprehensive Plan amendments (the “final docket”). An idea is not required to be fully debated prior to placement on the preliminary docket. Little, if any, staff analysis has been done on any idea placed on the preliminary docket. That work comes after the preliminary docket is prepared, and again in 2017 for items that carry over to the final docket.

The question is whether an idea on the preliminary docket has enough merit to be considered for the Comprehensive Plan amendment package that will be thoroughly studied and debated in 2017. Adding an idea to the preliminary docket does not mean the City Council must add the idea to the final docket, nor is the Council obligated to approve the proposed amendment in 2017. Rather, the preliminary docket is simply creating a list of items for future discussion.

To consider adding an idea to the preliminary docket, a motion and second is needed, followed by discussion and vote on the motion. A majority vote of the City Council is required to add an idea to the preliminary docket.

## RECOMMENDATION

*Development Services Group Director*

MOVE TO: Add \_\_\_\_\_ to the 2017 Comprehensive Plan amendment preliminary docket.



# CITY COUNCIL PLANNING SCHEDULE

All meetings are held in the City Hall Council Chambers unless otherwise noted.  
 Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm.  
 Items listed for each meeting are not in any particular order.

## SEPTEMBER 19 – 5:00 PM

Item Type	Topic/Presenter	Time
<i>Executive Session #1 (5:00-6:00pm)</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes	60
<i>Study Session (6:00-7:00pm)</i>	Small Cell License Agreements – S. Greenberg & C. Schuck	60
<i>Consent Calendar</i>	AFSCME 2016-2017 Collective Bargaining Agreement – K. Segle	--
<i>Regular Business</i>	Mercer Island Library Board Resolution and Charter Update – B. Fletcher	20
<i>Regular Business</i>	Residential Development Standards Community Engagement Update – Alison Van Gorp	30
<i>Regular Business</i>	I-90 Loss of Mobility Negotiations Status Report – K. Taylor	30
<i>Regular Business</i>	Council Additions to 2017 Comprehensive Plan Amendment Preliminary Docket – S. Greenberg	15
<i>Executive Session #2</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes	60

## SEPTEMBER 23 (FRIDAY) – 9:00 AM - 5:00 PM

	City Manager Interviews (MICEC)	
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## SEPTEMBER 30 (FRIDAY) – 3:30 PM - 6:00PM

	Micro-Planning Session (MICEC)	
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## OCTOBER 4 (TUESDAY) – 6:00 PM

Item Type	Topic/Presenter	Time
<i>Study Session</i>	Fire Sprinkler Requirements for 1 & 2 Family Dwellings – S. Heitman	60
<i>Consent Calendar</i>	2015 Water System Improvements Project Close Out – R. Lin	--
<i>Regular Business</i>	Small Cell Deployment Franchise (1 <sup>st</sup> Reading) – S. Greenberg & C. Schuck	45
<i>Regular Business</i>	I-90 Loss of Mobility Negotiations Status Report – K. Taylor	15
<i>Regular Business</i>	2017-2018 Preliminary Budget Presentation & Distribution – C. Corder	45
<i>Regular Business</i>	2015 Water System Plan Adoption – R. Lin & A. Tonella-Howe	45
<i>Executive Session</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes	60

## OCTOBER 13 (THURSDAY) – 5:00-7:00 PM

Item Type	Topic/Presenter	Time
	<b>Joint Meeting with MISD Board</b>	120

<b>OCTOBER 17 – 6:00 PM</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	2017-2018 Preliminary Budget: Operating Budget Review – C Corder	180
<i>Executive Session</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes	60

<b>NOVEMBER 7 – 6:00 PM</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	2017-2018 Preliminary Budget: Capital Improvement Program Review – C. Corder	180

<b>NOVEMBER 21</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	2017-2018 Preliminary Budget: Finalize Changes to Budget, Pass 2017 NORCOM Budget Resolution, Pass 2017 Utility Rate Resolutions, and Adopt 2017 Property Tax Levy Ordinances – C. Corder	90
<i>Regular Business</i>	Six Year Sustainability Plan – R. Freeman	30

<b>DECEMBER 5</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	3 <sup>rd</sup> Quarter 2016 Financial Status Report & Budget Adjustments – C. Corder	30
<i>Regular Business</i>	General Sewer Plan Update – J. Kintner	30
<i>Regular Business</i>	2017-2018 Final Budget Adoption – C. Corder	15
<i>Regular Business</i>	2017 Legislative Agenda – K. Taylor	20

<b>DECEMBER 19</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
	<i>Potentially Canceled</i>	

**OTHER ITEMS TO BE SCHEDULED:**

- Light Rail Station Design Oversight (Q2) – K. Taylor
- Mercer Island Center for the Arts (MICA) (Q2) – K. Sand
- City Manager Recruitment (Q4) – K. Segle
- King County Sewer Project (Q4) – J. Kintner
- CenturyLink Cable Franchise – K. Sand
- PSE Electric Franchise (Q4) – K. Sand
- Zayo Telecom Franchise (Q4) – K. Sand
- 2015 Water System Plan Adoption – R. Lin & A. Tonella-Howe
- Title 10 & 19 Code Amendments and Comprehensive Plan Amendment for National Pollutant Discharge Elimination System (NPDES) Update – P. Yamashita
- Single-Family Residential Development Standards - E. Maxim (2017 Q1)

**COUNCILMEMBER ABSENCES:**

None.



# Memorandum

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## *Mayor Bruce Bassett*

**TO:** Councilmembers Dan Grausz, Jeff Sanderson, Wendy Weiker, David Wisenteiner, Benson Wong, and Deputy Mayor Debbie Bertlin

**FROM:** Mayor Bruce Bassett

**DATE:** September 19, 2016

**RE:** Boards and Commissions Appointments

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Please affirm the following appointments:

BOARD OR COMMISSION	POS	NAME	TERM
Arts Council	6	Matt Lome	2020
Mercer Island Library Board	3	Tim Ong	2016

**MOVE TO:** Affirm the appointments of Matt Lome to Position #6 (expiring May 2020) on the Arts Council and Tim Ong to Position #3 (expiring December 2016) on the Mercer Island Library Board.