



# CITY OF MERCER ISLAND

## CITY COUNCIL MEETING AGENDA

**Monday**  
**April 4, 2016**  
**5:00 PM**

**Mayor Bruce Bassett**  
**Deputy Mayor Debbie Bertlin**  
**Councilmembers Dan Grausz, Jeff Sanderson,**  
**Wendy Weiker, David Wisenteiner**  
**and Benson Wong**

Contact: 206.275.7793, council@mercergov.org  
www.mercergov.org/council

All meetings are held in the City Hall Council Chambers at  
9611 SE 36th Street, Mercer Island, WA unless otherwise noticed

"Appearances" is the time set aside for members of the public to speak to the City Council  
about any issues of concern. If you wish to speak, please consider the following points:

(1) speak audibly into the podium microphone, (2) state your name and address for  
the record, and (3) limit your comments to three minutes.

*Please note: the Council does not usually respond to comments during the meeting.*

## REGULAR MEETING

(REVISED AGENDA)

### CALL TO ORDER & ROLL CALL, 5:00 PM

### EXECUTIVE SESSION #1

To evaluate the qualifications of applicants for public employment for two hours pursuant to RCW  
42.30.110(1)(g).

### AGENDA APPROVAL, 7:00 PM

### SPECIAL BUSINESS

- (1) Talk With Your Kids About Not Using Marijuana Day Proclamation

### APPEARANCES

### CONSENT CALENDAR

- (2) Payables: \$549,178.92 (03/17/16), \$456,161.67 (03/24/16), & \$196,152.71 (03/31/16)

Payroll: \$736,131.15 (03/18/16) & \$751,087.63 (04/01/16)

Minutes: 2016 Planning Session Minutes of January 23-24, 2016 and Regular Meeting Minutes of March 21, 2016

### REGULAR BUSINESS

- (3) AB 5159 Fireworks Sales Permit Requirements Code Update (1st Reading)  
(4) AB 5165 Island Crest Park Field Improvement and Groveland Beach Park Renovation Projects  
(5) AB 5166 4th Quarter 2015 Financial Status Report & Budget Adjustments

### OTHER BUSINESS

Councilmember Absences  
Planning Schedule  
Board Appointments  
Councilmember Reports

### EXECUTIVE SESSION #2

To discuss potential or pending litigation for approximately 30 minutes pursuant to RCW 42.30.110(1)(i)

### ADJOURNMENT



## The City of Mercer Island, Washington

# Proclamation

**WHEREAS**, marijuana is the most commonly used drug by youth in Washington State who seek treatment for substance use, yet is illegal for those under 21; and

**WHEREAS**, April 20 (4.20) is known in cannabis culture as national weed day, with some media coverage of this day suggesting that marijuana use is the norm and is not harmful; and

**WHEREAS**, most Washington State youth do not use marijuana; and

**WHEREAS**, research indicates that youth who begin using early and who use heavily are four times more likely than adults to become addicted; and

**WHEREAS**, youth who use marijuana are more likely to experience academic failure because marijuana interferes with attention, memory and learning; and

**WHEREAS**, marijuana impairs driving because it impairs judgment, coordination and reaction time; yet many youth in Washington State do not perceive driving under the influence of marijuana to be a risky activity; and

**WHEREAS**, parents have a strong influence on their children's decision whether or not to use drugs; and

**WHEREAS**, parents communicating with their kids about not using marijuana will mean that more youth will grow up healthy and reach their full potential;

**NOW, THEREFORE**, I, Mayor Bruce Bassett join with Governor Inslee and the State of Washington in proclaiming April 20, 2016 as

### **TALK WITH YOUR KIDS ABOUT NOT USING MARIJUANA DAY**

on Mercer Island, and I urge all parents and guardians to join me in this important observance by having a frank family conversation about marijuana on 4.20 using straightforward, factual information from websites such as [www.starttalkingnow.org](http://www.starttalkingnow.org) or [www.learnaboutmarijuanaWA.org](http://www.learnaboutmarijuanaWA.org) as their guide.

**APPROVED**, this 4th day of April 2016

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Bruce Bassett, Mayor

## CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	180384-180507	03/17/16	\$ 549,178.92
			<b>\$ 549,178.92</b>

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180384	03/17/2016	ARTSITELTD LLC Art installation: Two Foxes	P90093	1192	03/07/2016	2,310.37
00180385	03/17/2016	ASPECT SOFTWARE INC Telestaff Software	P90088	ASI009913/8456	02/05/2016	328.50
00180386	03/17/2016	AUTOMATED GATES & EQUIPMENT CO MAINT ELECTRIC GATE REPAIR	P90077	209999	02/18/2016	197.23
00180387	03/17/2016	BAKER, DENNIS L MILEAGE EXPENSE		OH006219	03/14/2016	27.00
00180388	03/17/2016	BANCHERO, JOHN JUROR SERVICE REIMB		14MAR16	03/14/2016	12.80
00180389	03/17/2016	BELLEVUE, CITY OF 2016 EMTG Fee	P89966	30741	02/24/2016	2,940.00
00180390	03/17/2016	BERK CONSULTING MI PARKING STUDY PROJECT DEC	P89686	100870216	03/09/2016	2,549.67
00180391	03/17/2016	BREWTON MD, LUKE Clinical consultations	P90095	OH006191	02/25/2016	300.00
00180392	03/17/2016	BROOKE, MARRIN JUROR SERVICE REIMB		14MAR16	03/14/2016	13.88
00180393	03/17/2016	BUILDERS HARDWARE & SUPPLY CO. DOOR HARDWARE	P90063	S3466191001	02/17/2016	122.72
00180394	03/17/2016	CARLSON, LAURIE M JUROR SERVICE REIMB		14MAR16	03/14/2016	19.18
00180395	03/17/2016	CARPENTER, GREG JUROR SERVICE REIMB		14MAR16	03/14/2016	17.02
00180396	03/17/2016	CEDAR GROVE COMPOSTING INC 3-WAY TOPSOIL (25 YDS)	P89963	0000267686	02/29/2016	1,590.40
00180397	03/17/2016	CENTURYLINK PHONE USE MARCH 2016		OH006206	03/01/2016	1,177.66
00180398	03/17/2016	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		OH006216	03/18/2016	1,331.00
00180399	03/17/2016	CHINN, KEITH JUROR SERVICE REIMB		14MAR16	03/14/2016	12.26
00180400	03/17/2016	CLICK MUSIC Digital Metronome for CPR	P90092	OH006192	03/10/2016	195.53
00180401	03/17/2016	COASTWIDE LABORATORIES INVENTORY PURCHASES	P89924	W2855565	02/25/2016	339.09
00180402	03/17/2016	CODE PUBLISHING CO MICC E-Update thru Ord 16C-01	P90042	52363	03/01/2016	587.47
00180403	03/17/2016	COMPLETE OFFICE OFFICE SUPPLIES FEB 2016	P89952	13267110/66870	02/25/2016	7,061.36
00180404	03/17/2016	CONDON, MADELINE JUROR SERVICE REIMB		14MAR16	03/14/2016	14.32
00180405	03/17/2016	CONNOLLY, ANN MARIE JUROR SERVICE REIMB		14MAR16	03/14/2016	13.67
00180406	03/17/2016	CRYSTAL AND SIERRA SPRINGS Monthly water delivery service	P89371	5277493030116	03/01/2016	130.20
00180407	03/17/2016	DATAQUEST LLC Background checks for volunteer	P89955	CMI20160229	02/29/2016	427.50
00180408	03/17/2016	DELO, MAX A JUROR SERVICE REIMB		14MAR16	03/14/2016	17.56
00180409	03/17/2016	DEPARTMENT OF HEALTH OPERATOR CERTIFICATION SYSTEM	P89996	OH006165	03/04/2016	10,962.80

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180410	03/17/2016	DEPT OF ENTERPRISES SERVICES BUSINESS CARD PRINTING		73145572	03/01/2016	24.08
00180411	03/17/2016	DRUMMOND, BETH JUROR SERVICE REIMB		16MAR16	03/16/2016	10.43
00180412	03/17/2016	ECOLIGHTS NORTHWEST LLC RECYCLE FLUORESCENT LIGHTS	P90080	165965	02/29/2016	314.51
00180413	03/17/2016	ECONORTHWEST MERCER ISLAND TOWN CENTER JANU	P89685	16806	02/29/2016	10,326.00
00180414	03/17/2016	EHRIG, LORI JUROR SERVICE REIMB		14MAR16	03/14/2016	13.13
00180415	03/17/2016	ERRG INC Luther Burbank Phase 2: Calkin	P87668	4638	02/29/2016	57,149.13
00180416	03/17/2016	ESO SOLUTIONS INC Fire Software Subscription	P90025	ESO22110	03/01/2016	2,458.28
00180417	03/17/2016	FEHR & PEERS SOUND TRANSIT REVIEW SVCS	P90118	105706B	02/10/2016	3,107.74
00180418	03/17/2016	FIRE PROTECTION INC SECURITY ALARM MONITORING MARC	P90079	30683	03/01/2016	254.25
00180419	03/17/2016	GOODRICH, JENNIFER JUROR SERVICE REIMB		14MAR16	03/14/2016	13.13
00180420	03/17/2016	GRAINGER INVENTORY PURCHASES	P90069	90412816228	03/01/2016	1,103.06
00180421	03/17/2016	GRAYBEAL, COLETTE JUROR SERVICE REIMB		16MAR16	03/16/2016	21.77
00180422	03/17/2016	GUARDIAN SECURITY SYSTEMS Service call for Island Crest	P90114	643498	02/29/2016	759.91
00180423	03/17/2016	HANSEN, TIMOTHY P MILEAGE EXPENSE		OH006207	03/07/2016	24.84
00180424	03/17/2016	HAZEN, CHRISTINE JUROR SERVICE REIMB		16MAR16	03/16/2016	21.98
00180425	03/17/2016	HEALTHFORCE PARTNERS LLC Medical Testing/Knott	P90086	27547	02/29/2016	353.00
00180426	03/17/2016	HILDEBRANDT, THOMAS H JUROR SERVICE REIMB		14MAR16	03/14/2016	13.99
00180427	03/17/2016	HOLLANDER, EMRIE JUROR SERVICE REIMB		16MAR16	03/16/2016	22.52
00180428	03/17/2016	HOLMES KRISTEN JUROR SERVICE REIMB		16MAR16	03/16/2016	22.63
00180429	03/17/2016	INTERIOR FOLIAGE CO, THE INTERIOR LANDSCAPE SERVICE CIT	P90081	35335	03/01/2016	271.34
00180430	03/17/2016	ISSAQUAH CITY JAIL January jail bill	P90007	0450008126	03/01/2016	3,007.00
00180431	03/17/2016	JARBOE, SCOTT JUROR SERVICE REIMB		14MAR16	03/14/2016	12.16
00180432	03/17/2016	JENNINGS, CLINTON WESLEY JUROR SERVICE REIMB		14MAR16	03/14/2016	10.97
00180433	03/17/2016	KAREN REED CONSULTING LLC Town Center Vision & Developme	P89011	0575	03/01/2016	475.00
00180434	03/17/2016	KC FIRE PREVENTION ASSOC 2016 FM Dues	P90087	OH006195	03/10/2016	25.00
00180435	03/17/2016	KC HOUSING AUTHORITY Rental assistance for EA clien	P90057	OH006194	03/04/2016	154.00

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00180436	03/17/2016	KC TREASURY 2016 KING COUNTY, WA REAL ESTA	P90138	OH006211	03/15/2016	1,348.30
00180437	03/17/2016	KELLEY, CHRIS M MILEAGE EXPENSES		OH006221	03/11/2016	17.60
00180438	03/17/2016	KING CO PROSECUTING ATTORNEY COURT REMITTANCE KC CRIME VICT	P89273	OH006193	02/29/2016	330.44
00180439	03/17/2016	KING COUNTY FINANCE MONTHLY SEWER JAN-DEC 2016	P89275	30012405	03/01/2016	370,368.36
00180440	03/17/2016	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P89754	11004350	02/29/2016	1,122.00
00180441	03/17/2016	KING COUNTY FINANCE LIDAR DELIVERABLES & CONTRACT	P90102	15L114A	10/13/2015	2,686.98
00180442	03/17/2016	LAM, STANLEY JUROR SERVICE REIMB		14MAR16	03/14/2016	19.07
00180443	03/17/2016	LANGUAGE LINE SERVICES Language Line Service	P90054	3783101	02/29/2016	26.24
00180444	03/17/2016	LAPUS, MARIA LOURDES JUROR SERVICE REIMB		14MAR16	03/14/2016	23.17
00180445	03/17/2016	LEE, MIKE H JUROR SERVICE REIMB		14MAR16	03/14/2016	17.02
00180446	03/17/2016	LIFE ASSIST INC Station/Rig Aid Supplies	P89965	742335	02/24/2016	720.91
00180447	03/17/2016	LIFTOFF LLC OFFICE 365 PLAN	P90101	1282	03/05/2016	3,080.00
00180448	03/17/2016	LINDER ELECTRIC INC FS91 NEDERMAN REPAIR	P90078	27215	02/24/2016	229.95
00180449	03/17/2016	LN CURTIS & SONS Tech Rescue Supplies for E93/R	P89933	213436002	02/24/2016	2,200.33
00180450	03/17/2016	MACK, JENNIFER JUROR SERVICE REIMB		14MAR16	03/14/2016	19.50
00180451	03/17/2016	MATEO, CHRISTOPHER JUROR SERVICE REIMB		16MAR16	03/16/2016	73.06
00180452	03/17/2016	MCCULLOH, JENNIFER JUROR SERVICE REIMB		16MAR16	03/16/2016	23.28
00180453	03/17/2016	METROPRESORT Printing and Mailing February	P89917	480823/480876/48	03/01/2016	2,021.47
00180454	03/17/2016	MEYER, MARK JUROR SERVICE REIMB		14MAR16	03/14/2016	10.64
00180455	03/17/2016	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH006213	03/18/2016	141.25
00180456	03/17/2016	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P90074	OH006198	02/29/2016	242.60
00180457	03/17/2016	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P90073	OH006199	02/29/2016	50.01
00180458	03/17/2016	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P90075	OH006197	02/29/2016	54.65
00180459	03/17/2016	MI HARDWARE - YFS Operating supplies for Thrift	P89329	OH006196	02/29/2016	13.13
00180460	03/17/2016	MICHAEL SKAGGS ASSOCIATES JANITORIAL SERVICE FEB 2016	P90098	1684	03/01/2016	10,085.26
00180461	03/17/2016	MUTUAL MATERIALS CO TURFSTONE GRAY PAVERS	P89805	1474298	02/10/2016	1,470.54

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180462	03/17/2016	NEIKIRK, JOSHUA JUROR SERVICE REIMB		14MAR16	03/14/2016	22.09
00180463	03/17/2016	NEOPOST NORTHWEST Supplies for postage meter (Ha	P90094	NWDAR150600	02/29/2016	536.46
00180464	03/17/2016	NORTHWEST SAFETY CLEAN Bunker Gear Clean/Kissel	P90019	1613385	03/01/2016	86.56
00180465	03/17/2016	OFFICEFURNITURE.COM Desk and Lateral File for Chie	P89507	GL844228DMI	01/08/2016	193.00
00180466	03/17/2016	PACIFIC AIR CONTROL INC APP BAY EXHAUST FAN REPLACEMEN	P90083	185231	02/18/2016	4,026.33
00180467	03/17/2016	PART WORKS INC. REPAIR KIT FOR 5874 VALVE	P89889	421613	02/19/2016	334.04
00180468	03/17/2016	PERRONE CONSULTING INC PS GEOTECH REPORT CITY HALL	P90002	1511404	12/02/2015	412.50
00180469	03/17/2016	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		OH006214	03/18/2016	2,610.23
00180470	03/17/2016	POOR, DEAN JUROR SERVICE REIMB		14MAR16	03/14/2016	14.32
00180471	03/17/2016	POT O' GOLD INC COFFEE SUPPLIES MARCH 2016	P90117	0038631	03/09/2016	87.98
00180472	03/17/2016	PROJECT A INC Website Hosting 1/1-3/31	P89324	153703	01/01/2016	1,019.00
00180473	03/17/2016	PUGET SOUND ACCESS MI-TV Council Broadcast	P89981	2355	02/29/2016	697.50
00180474	03/17/2016	PUGET SOUND ENERGY Utility Assistance for Emergen	P89289	OH006200	03/10/2016	228.21
00180475	03/17/2016	PUGET SOUND ENERGY ENERGY USE MARCH 2016		OH006208	03/04/2016	3,294.56
00180476	03/17/2016	ROSENSTEIN, SUSIE Personal training services 2/2	P90061	109	03/06/2016	150.00
00180477	03/17/2016	ROSOFF, GRETCHEN JUROR SERVICE REIMB		16MAR16	03/16/2016	13.02
00180478	03/17/2016	SCREEN, BRANDON JUROR SERVICE REIMB		16MAR16	03/16/2016	15.18
00180479	03/17/2016	SEATTLE DERMATOLOGY CENTER Medical expesne for EA client	P90097	OH006203	03/10/2016	71.16
00180480	03/17/2016	SEATTLE PARKS & REC, CITY OF Ropes Course - VOICE/SVP	P90096	352864	03/10/2016	1,200.00
00180481	03/17/2016	SHELPHIL - BATTERIES PLUS Stock Batteries	P89940	898257233	02/26/2016	327.19
00180482	03/17/2016	SHOREWOOD HEIGHTS Rental assistance for Emergenc	P89375	OH006201	03/09/2016	1,000.00
00180483	03/17/2016	SME CORPORATION REPAIR BAD CONNECTIONS IN JUNC	P89962	45037	02/24/2016	794.31
00180484	03/17/2016	SOELLING PLLC, CHRISTOPHER J Professional Services - Mediat	P90119	OH006202	03/10/2016	3,500.00
00180485	03/17/2016	SOUND PUBLISHING INC Advertising contract for Seatt	P90041	7664909	02/29/2016	787.25
00180486	03/17/2016	SOUND ROOF SERVICES INC ROOF REPAIR	P90103	16006	03/07/2016	6,343.34
00180487	03/17/2016	STERICYCLE INC On-Call Charges/Fire	P90021	3003343291	02/29/2016	10.36

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180488	03/17/2016	STEWART, LISA C CADCA NAT'L FORUM EXPENSES		OH006218	03/09/2016	426.20
00180489	03/17/2016	SYLVETSKY, LESLIE SENIOR SOCIAL SUPPLIES		OH006209	03/08/2016	8.39
00180490	03/17/2016	THYSSENKRUPP ELEVATOR CORP ELEVATOR MAINT FS91	P90108	3002398446	03/01/2016	1,834.72
00180491	03/17/2016	TIAN, XI JUROR SERVICE REIMB		16MAR16	03/16/2016	10.64
00180492	03/17/2016	TOM MCINTOSH GLASS & GLAZING REPLACE DOOR CLOSER ON FRONT D	P90105	4359	02/08/2016	313.53
00180493	03/17/2016	TROY, BRIAN WORK BOOTS AND CLOTHES		OH006210	03/14/2016	450.00
00180494	03/17/2016	TSE, CHUN H JUROR SERVICE REIMB		16MAR16	03/16/2016	22.42
00180495	03/17/2016	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH006215	03/18/2016	210.10
00180496	03/17/2016	VERIZON WIRELESS PHONE & DATA CHARGES 1/24-2/23	P90116	9760976410	02/23/2016	297.34
00180497	03/17/2016	VERIZON WIRELESS IGS WIFI, IGS LOANER	P89331	9760976414	02/23/2016	160.04
00180498	03/17/2016	WA LEGAL MESSENGERS INC Legal Messenger Fees - Invoice	P90121	301253	03/04/2016	25.00
00180499	03/17/2016	WA WILDLIFE & REC COALITION 2016 Agency Membership Dues	P90059	R16	01/01/2016	250.00
00180500	03/17/2016	WACHTMAN, NIALL JUROR SERVICE REIMB		14MAR16	03/14/2016	26.84
00180501	03/17/2016	WALTER E NELSON CO INVENTORY PURCHASES	P89922	533712	02/24/2016	1,417.49
00180502	03/17/2016	WAN, SAMUEL JUROR SERVICE REIMB		16MAR16	03/16/2016	12.70
00180503	03/17/2016	WILLING, ROBERT MILEAGE EXPENSES		OH006220	03/10/2016	24.84
00180504	03/17/2016	WOLSWIJK, RON JUROR SERVICE REIMB		14MAR16	03/14/2016	22.31
00180505	03/17/2016	WOOD, JULIE D Clinical consultations (monthl	P89366	OH006204	03/09/2016	390.00
00180506	03/17/2016	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		OH006212	03/18/2016	2,318.90
00180507	03/17/2016	XEROX CORPORATION MAINT. DEPT. METER AND BASE CO	P89951	083656604/606	03/01/2016	4,118.07
					Total	549,178.92



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P89273	00180438	KING CO PROSECUTING ATTORNEY	COURT REMITTANCE KC CRIME VICT	330.44
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P89922	00180501	WALTER E NELSON CO	INVENTORY PURCHASES	1,417.49
P90065	00180420	GRAINGER	INVENTORY PURCHASES	380.43
P90066	00180420	GRAINGER	INVENTORY PURCHASES	372.77
P89924	00180401	COASTWIDE LABORATORIES	INVENTORY PURCHASES	339.09
P90068	00180420	GRAINGER	INVENTORY PURCHASES	252.63
<i>Org Key: 814072 - United Way</i>				
	00180495	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	210.10
<i>Org Key: 814074 - Garnishments</i>				
	00180398	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	1,331.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00180455	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	141.25
<i>Org Key: 814076 - City &amp; Counties Local 21M</i>				
	00180506	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,318.90
<i>Org Key: 814077 - Police Association</i>				
	00180469	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,610.23
<i>Org Key: CA1100 - Administration (CA)</i>				
P90121	00180498	WA LEGAL MESSENGERS INC	Legal Messenger Fees - Invoice	25.00
<i>Org Key: CM1100 - Administration (CM)</i>				
	00180410	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING	24.08
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	5.77
<i>Org Key: CM11SP - Special Projects-City Mgr</i>				
P87284	00180417	FEHR & PEERS	SOUND TRANSIT REVIEW SVCS	2,107.74
<i>Org Key: CM1200 - City Clerk</i>				
P89978	00180402	CODE PUBLISHING CO	MICC E-Update thru Ord 16C-01	334.52
P90042	00180402	CODE PUBLISHING CO	MICC Supplement #20	252.95
P90041	00180485	SOUND PUBLISHING INC	Ntc: Council Mtg Date Change	44.33
<i>Org Key: CM1400 - Communications</i>				
P89981	00180473	PUGET SOUND ACCESS	MI-TV Council Broadcast	697.50
<i>Org Key: CT1100 - Municipal Court</i>				
P90052	00180507	XEROX CORPORATION	Copier costs - February	152.79
	00180451	MATEO, CHRISTOPHER	JUROR SERVICE REIMB	73.06
	00180500	WACHTMAN, NIAL	JUROR SERVICE REIMB	26.84
P90054	00180443	LANGUAGE LINE SERVICES	Language Line Service	26.24
	00180452	MCCULLOH, JENNIFER	JUROR SERVICE REIMB	23.28
	00180444	LAPUS, MARIA LOURDES	JUROR SERVICE REIMB	23.17
	00180428	HOLMES KRISTEN	JUROR SERVICE REIMB	22.63
	00180427	HOLLANDER, EMRIE	JUROR SERVICE REIMB	22.52
	00180494	TSE, CHUN H	JUROR SERVICE REIMB	22.42
	00180504	WOLSWIJK, RON	JUROR SERVICE REIMB	22.31

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00180462	NEIKIRK, JOSHUA	JUROR SERVICE REIMB	22.09
	00180424	HAZEN, CHRISTINE	JUROR SERVICE REIMB	21.98
	00180421	GRAYBEAL, COLETTE	JUROR SERVICE REIMB	21.77
	00180450	MACK, JENNIFER	JUROR SERVICE REIMB	19.50
	00180394	CARLSON, LAURIE M	JUROR SERVICE REIMB	19.18
	00180442	LAM, STANLEY	JUROR SERVICE REIMB	19.07
	00180408	DELO, MAX A	JUROR SERVICE REIMB	17.56
	00180395	CARPENTER, GREG	JUROR SERVICE REIMB	17.02
	00180445	LEE, MIKE H	JUROR SERVICE REIMB	17.02
	00180478	SCREEN, BRANDON	JUROR SERVICE REIMB	15.18
	00180404	CONDON, MADELINE	JUROR SERVICE REIMB	14.32
	00180470	POOR, DEAN	JUROR SERVICE REIMB	14.32
	00180426	HILDEBRANDT, THOMAS H	JUROR SERVICE REIMB	13.99
	00180392	BROOKE, MARRIN	JUROR SERVICE REIMB	13.88
	00180405	CONNOLLY, ANN MARIE	JUROR SERVICE REIMB	13.67
	00180414	EHRIG, LORI	JUROR SERVICE REIMB	13.13
	00180419	GOODRICH, JENNIFER	JUROR SERVICE REIMB	13.13
	00180477	ROSOFF, GRETCHEN	JUROR SERVICE REIMB	13.02
	00180388	BANCHERO, JOHN	JUROR SERVICE REIMB	12.80
	00180502	WAN, SAMUEL	JUROR SERVICE REIMB	12.70
	00180399	CHINN, KEITH	JUROR SERVICE REIMB	12.26
	00180431	JARBOE, SCOTT	JUROR SERVICE REIMB	12.16
	00180432	JENNINGS, CLINTON WESLEY	JUROR SERVICE REIMB	10.97
	00180454	MEYER, MARK	JUROR SERVICE REIMB	10.64
	00180491	TIAN, XI	JUROR SERVICE REIMB	10.64
	00180411	DRUMMOND, BETH	JUROR SERVICE REIMB	10.43
<b>Org Key: DS1100 - Administration (DS)</b>				
P90116	00180496	VERIZON WIRELESS	PHONE & DATA CHARGES 1/24-2/23	297.34
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	253.04
<b>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</b>				
P89955	00180407	DATAQUEST LLC	Background Check J. Adams	21.50
<b>Org Key: DSBE01 - Economic Development</b>				
P89685	00180413	ECONORTHWEST	MERCER ISLAND TOWN CENTER JANU	10,326.00
P89686	00180390	BERK CONSULTING	MI PARKING STUDY PROJECT DEC	2,549.67
P89011	00180433	KAREN REED CONSULTING LLC	Town Center Vision & Developme	475.00
<b>Org Key: FN4501 - Utility Billing (Water)</b>				
P89917	00180453	METROPRESORT	Printing and Mailing February	383.40
P89917	00180453	METROPRESORT	Printing and Mailing February	290.42
<b>Org Key: FN4502 - Utility Billing (Sewer)</b>				
P89917	00180453	METROPRESORT	Printing and Mailing February	383.41
P89917	00180453	METROPRESORT	Printing and Mailing February	290.42
<b>Org Key: FN4503 - Utility Billing (Storm)</b>				
P89917	00180453	METROPRESORT	Printing and Mailing February	383.40
P89917	00180453	METROPRESORT	Printing and Mailing February	290.42
<b>Org Key: FR1100 - Administration (FR)</b>				
P90025	00180416	ESO SOLUTIONS INC	Fire Software Subscription	2,458.28

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P90088	00180385	ASPECT SOFTWARE INC	Telestaff Software	328.50
P89940	00180481	SHELPHIL - BATTERIES PLUS	Stock Batteries	327.19
P89507	00180465	OFFICEFURNITURE.COM	Desk and Lateral File for Chie	193.00
	00180397	CENTURYLINK	PHONE USE MARCH 2016	157.02
<i>Org Key: FR2100 - Fire Operations</i>				
P90019	00180464	NORTHWEST SAFETY CLEAN	Bunker Gear Clean/Kissel	86.56
<i>Org Key: FR2400 - Fire Suppression</i>				
P89933	00180449	LN CURTIS & SONS	Tech Rescue Supplies for E93/R	508.22
P89933	00180449	LN CURTIS & SONS	Tech Rescue Supplies for E93/R	154.89
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P89965	00180446	LIFE ASSIST INC	Station/Rig Aid Supplies	720.91
P90092	00180400	CLICK MUSIC	Digital Metronome for CPR	195.53
P90021	00180487	STERICYCLE INC	On-Call Charges/Fire	10.36
<i>Org Key: FR4100 - Training</i>				
P89966	00180389	BELLEVUE, CITY OF	2016 EMTG Fee	2,940.00
P90086	00180425	HEALTHFORCE PARTNERS LLC	Medical Testing/Knott	353.00
<i>Org Key: FR5100 - Community Risk Reduction</i>				
P90087	00180434	KC FIRE PREVENTION ASSOC	2016 FM Dues	25.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P90138	00180436	KC TREASURY	2016 KING COUNTY, WA REAL ESTA	1,348.30
P90118	00180417	FEHR & PEERS	TRANSPORTATION IMPACT FEE,	1,000.00
P89324	00180472	PROJECT A INC	Website Hosting 1/1-3/31	900.00
P89324	00180472	PROJECT A INC	Annual SSL Key	119.00
P90117	00180471	POT O' GOLD INC	COFFEE SUPPLIES MARCH 2016	87.98
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	981.74
P89970	00180507	XEROX CORPORATION	CM COPY CHARGES 1/21-2/21/16	594.14
P89970	00180507	XEROX CORPORATION	MAIL ROOM COPY CHARGES 1/21-2/	589.94
P90094	00180463	NEOPOST NORTHWEST	Supplies for postage meter (Ha	536.46
P89970	00180507	XEROX CORPORATION	DSG COPIER PRINT CHARGES	177.88
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	165.51
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	152.24
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	83.66
<i>Org Key: IS2100 - IGS Network Administration</i>				
P90101	00180447	LIFTOFF LLC	OFFICE 365 PLAN	3,080.00
P89754	00180440	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
	00180397	CENTURYLINK	PHONE USE MARCH 2016	498.45
P90082	00180497	VERIZON WIRELESS	IGS WIFI, IGS LOANER	120.03
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00180475	PUGET SOUND ENERGY	ENERGY USE MARCH 2016	3,294.56
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P89805	00180461	MUTUAL MATERIALS CO	TURFSTONE GRAY PAVERS	1,470.54
P89901	00180396	CEDAR GROVE COMPOSTING INC	3-WAY TOPSOIL (25 YDS)	692.60
P90073	00180457	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	6.89

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT2500 - ROW Administration</i>				
P89955	00180407	DATAQUEST LLC	Background Check S. Heath	21.50
<i>Org Key: MT3100 - Water Distribution</i>				
P90064	00180420	GRAINGER	HOSE CLAMP (10 PK)	21.93
<i>Org Key: MT3200 - Water Pumps</i>				
	00180397	CENTURYLINK	PHONE USE MARCH 2016	237.64
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	196.66
<i>Org Key: MT3400 - Sewer Collection</i>				
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	18.06
P90075	00180458	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	13.78
<i>Org Key: MT3500 - Sewer Pumps</i>				
P90075	00180458	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	40.87
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00180387	BAKER, DENNIS L	MILEAGE EXPENSE	27.00
	00180423	HANSEN, TIMOTHY P	MILEAGE EXPENSE	18.62
<i>Org Key: MT3800 - Storm Drainage</i>				
P90073	00180457	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	43.12
	00180423	HANSEN, TIMOTHY P	MILEAGE EXPENSE	6.22
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P89982	00180507	XEROX CORPORATION	MAINT. DEPT. METER AND BASE CO	368.22
P90079	00180418	FIRE PROTECTION INC	SECURITY ALARM MONITORING	84.75
<i>Org Key: MT4200 - Building Services</i>				
P90098	00180460	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE FEB 2016	4,022.27
P90104	00180466	PACIFIC AIR CONTROL INC	APP BAY EXHAUST FAN REPLACEMENT	1,353.42
P90107	00180490	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINT FS91	545.65
P90080	00180412	ECOLIGHTS NORTHWEST LLC	RECYCLE FLUORESCENT LIGHTS	314.51
P90081	00180429	INTERIOR FOLIAGE CO, THE	INTERIOR LANDSCAPE SERVICE CIT	271.34
P90078	00180448	LINDER ELECTRIC INC	FS91 NEDERMAN REPAIR	229.95
P90077	00180386	AUTOMATED GATES & EQUIPMENT CO	MAINT ELECTRIC GATE REPAIR	197.23
P90063	00180393	BUILDERS HARDWARE & SUPPLY CO.	DOOR HARDWARE	122.72
P90079	00180418	FIRE PROTECTION INC	SECURITY ALARM MONITORING	84.75
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	22.36
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
	00180437	KELLEY, CHRIS M	MILEAGE EXPENSES	17.60
<i>Org Key: MT4501 - Water Administration</i>				
P89996	00180409	DEPARTMENT OF HEALTH	OPERATOR CERTIFICATION SYSTEM	10,962.80
<i>Org Key: MT4502 - Sewer Administration</i>				
P89275	00180439	KING COUNTY FINANCE	MONTHLY SEWER JAN-DEC 2016	370,368.36
<i>Org Key: PO1100 - Administration (PO)</i>				
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	243.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO1350 - Police Emergency Management</i>				
P90015	00180407	DATAQUEST LLC	EMAC background checks	51.50
<i>Org Key: PO1700 - Records and Property</i>				
P89951	00180507	XEROX CORPORATION	Records copier fee	295.84
P89951	00180507	XEROX CORPORATION	Admin copier	210.16
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P89952	00180403	COMPLETE OFFICE	Admin office furniture	2,202.05
P89952	00180403	COMPLETE OFFICE	Admin office storage	1,144.28
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P90007	00180430	ISSAQUAH CITY JAIL	January jail bill	3,007.00
<i>Org Key: PR1100 - Administration (PR)</i>				
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	1,255.14
P90059	00180499	WA WILDLIFE & REC COALITION	2016 Agency Membership Dues	250.00
P89392	00180507	XEROX CORPORATION	2016 Lease Charges for Color	160.26
P89333	00180507	XEROX CORPORATION	2016 Lease Charges for Upstair	143.64
P89392	00180507	XEROX CORPORATION	Use charges for 1/21/16 to 2/2	88.70
P89371	00180406	CRYSTAL AND SIERRA SPRINGS	Monthly water delivery service	65.10
	00180397	CENTURYLINK	PHONE USE MARCH 2016	47.42
P89333	00180507	XEROX CORPORATION	Use charges for 1/21/16 to 2/2	16.30
<i>Org Key: PR2108 - Health and Fitness</i>				
P90061	00180476	ROSENSTEIN, SUSIE	Personal training services 2/2	150.00
<i>Org Key: PR3500 - Senior Services</i>				
	00180489	SYLVETSKY, LESLIE	SENIOR SOCIAL SUPPLIES	8.39
<i>Org Key: PR4100 - Community Center</i>				
P90099	00180460	MICHAEL SKAGGS ASSOCIATES	COMM CNTR JANITORIAL	2,153.25
P90106	00180490	THYSENKRUPP ELEVATOR CORP	ELEVATOR MAINT	545.66
P89332	00180507	XEROX CORPORATION	2016 Lease Charges for MICEC C	311.12
P89332	00180507	XEROX CORPORATION	Use charges for 1/21/16 to 2/2	148.58
P89889	00180467	PART WORKS INC.	TOILET PARTS (VALVET UNITS)	35.23
<i>Org Key: PR6100 - Park Maintenance</i>				
	00180493	TROY, BRIAN	WORK BOOTS AND CLOTHES	450.00
P90067	00180467	PART WORKS INC.	REPAIR KIT FOR 5874 VALVE	298.81
P90074	00180456	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	116.65
P90064	00180420	GRAINGER	HAMMER DRILL BITS 1/2" SDS	39.80
P90069	00180420	GRAINGER	DISPOSABLE LATEX GLOVES	35.50
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	31.73
	00180503	WILLING, ROBERT	MILEAGE EXPENSES	24.84
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
	00180397	CENTURYLINK	PHONE USE MARCH 2016	86.32
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P90098	00180460	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE FEB 2016	1,969.09
P90079	00180418	FIRE PROTECTION INC	SECURITY ALARM MONITORING	84.75
P90074	00180456	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	13.78

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P90114	00180422	GUARDIAN SECURITY SYSTEMS	Service call for Island Crest	759.91
P89962	00180483	SME CORPORATION	REPAIR BAD CONNECTIONS IN JUNC	794.31
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P89963	00180396	CEDAR GROVE COMPOSTING INC	COMPOST-FINE (30 YDS)	897.80
P90074	00180456	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	92.47
<i>Org Key: PR6800 - Trails Maintenance</i>				
P90074	00180456	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	19.70
<i>Org Key: WG101R - City Hall Building Repairs</i>				
P90002	00180468	PERRONE CONSULTING INC PS	GEOTECH REPORT CITY HALL	412.50
<i>Org Key: WG105R - Community Center Bldg Repairs</i>				
P90100	00180466	PACIFIC AIR CONTROL INC	CHILLED WATER LOOP REBUILD	2,381.63
<i>Org Key: WG106R - North Fire Station Repairs</i>				
P90103	00180486	SOUND ROOF SERVICES INC	ROOF REPAIR	6,343.34
P90083	00180466	PACIFIC AIR CONTROL INC	FS91 COND UNIT REMOVAL FOR ROO	291.28
<i>Org Key: WG131E - Fire Equipment</i>				
P89933	00180449	LN CURTIS & SONS	Stokes, rescue pak and harness	1,537.22
<i>Org Key: WG920T - High Accuracy Orthophotos</i>				
P90102	00180441	KING COUNTY FINANCE	LIDAR DELIVERABLES & CONTRACT	2,686.98
<i>Org Key: WP303R - Luther BB Shoreline Phase 2</i>				
P87668	00180415	ERRG INC	Luther Burbank Phase 2: Calkin	57,149.13
<i>Org Key: XG300R - Fire Station 92 Replacement</i>				
P90119	00180484	SOELLING PLLC, CHRISTOPHER J	Professional Services - Mediat	3,500.00
<i>Org Key: XG502A - Twin Fox Sculptures</i>				
P90093	00180384	ARTSITELTD LLC	Art installation: Two Foxes	2,310.37
<i>Org Key: XR310R - EMW Shoulders - Ph 8-10</i>				
P90041	00180485	SOUND PUBLISHING INC	Ntc: Bids Mercer Way Shoulder	186.92
<i>Org Key: YF1100 - YFS General Services</i>				
P89392	00180507	XEROX CORPORATION	Use charges for 1/21/16 to 2/2	523.48
P89372	00180407	DATAQUEST LLC	Background checks for voluntee	333.00
	00180403	COMPLETE OFFICE	OFFICE SUPPLIES FEB 2016	306.12
P89369	00180507	XEROX CORPORATION	Lease charges for Xerox 255 (L	176.76
P89392	00180507	XEROX CORPORATION	2016 Lease Charges for Color	160.26
P89371	00180406	CRYSTAL AND SIERRA SPRINGS	Monthly water service deliver	65.10
P89331	00180497	VERIZON WIRELESS	Monthly expense for mobile	40.01
<i>Org Key: YF1200 - Thrift Shop</i>				
P90098	00180460	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE FEB 2016	1,940.65
P89368	00180485	SOUND PUBLISHING INC	Advertising contract for Seatt	556.00
P90108	00180490	THYSSENKRUPP ELEVATOR CORP	THRIFT STORE ELEVATOR MAINT	545.66
P90105	00180492	TOM MCINTOSH GLASS & GLAZING	REPLACE DOOR CLOSER ON FRONT D	313.53
P90084	00180490	THYSSENKRUPP ELEVATOR CORP	THRIFT STORE DUMBWAITER MAINT	197.75
	00180397	CENTURYLINK	PHONE USE MARCH 2016	150.81

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P89329	00180459	MI HARDWARE - YFS	Operating supplies for Thrift	13.13
<i>Org Key: YF2300 - VOICE Program</i>				
P90096	00180480	SEATTLE PARKS & REC, CITY OF	Ropes Course - VOICE/SVP	1,200.00
<i>Org Key: YF2500 - Family Counseling</i>				
P89366	00180505	WOOD, JULIE D	Clinical consultations (monthl	390.00
P90095	00180391	BREWTON MD, LUKE	Clinical consultations	300.00
<i>Org Key: YF2600 - Family Assistance</i>				
P89375	00180482	SHOREWOOD HEIGHTS	Rental assistance for Emergenc	1,000.00
P89289	00180474	PUGET SOUND ENERGY	Utility Assistance for Emergen	228.21
P90057	00180435	KC HOUSING AUTHORITY	Rental assistance for EA clien	154.00
P90097	00180479	SEATTLE DERMATOLOGY CENTER	Medical expesne for EA client	71.16
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
	00180488	STEWART, LISA C	CADCA NAT'L FORUM EXPENSES	426.20
Total				<u>549,178.92</u>

## CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	180508-180632	03/24/16	\$ 456,161.67
			<b>\$ 456,161.67</b>



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180508	03/21/2016	KC TREASURY Property Tax and Fees payable	P90184	OH006222	03/18/2016	377.12
00180509	03/23/2016	MICHAEL'S TOYOTA OF BELLEVUE FIRE VEHICLE REPLACEMENT FOR	P89492	OH006245	03/22/2016	27,098.90
00180510	03/24/2016	AA ASPHALTING INC 2015 ON-CALL ASPHALT REPAIR	P86297	0075721/0075723/	02/11/2016	44,261.92
00180511	03/24/2016	ACCESS DATA ENTRY, STORAGE, DELIVERY	P90148	1354481	02/29/2016	339.42
00180512	03/24/2016	ADS LLC SEWER FLOW MONITORING - GENERA	P89190	221130216REVB	02/20/2016	10,857.36
00180513	03/24/2016	AIRGAS USA LLC Oxygen/Fire	P90153	9934207604/90491	02/29/2016	306.99
00180514	03/24/2016	AM TEST INC WATER QUALITY SAMPLES	P90046	91124	02/29/2016	240.00
00180515	03/24/2016	ARC COPY CHARGES 1/12-2/23/16	P90167	OH006223	02/29/2016	79.81
00180516	03/24/2016	ASTRAL COMMUNICATIONS INC 2 CradlePoint Modems, 3 Antenn	P90000	160437	03/07/2016	2,660.85
00180517	03/24/2016	ATDps contract 21744 completed, depo	P90230	21744	03/23/2016	50.00
00180518	03/24/2016	AWC April 2016 COBRA J. Maggard	P89549	OH006235	02/24/2016	790.77
00180519	03/24/2016	AWC April 2016 COBRA K. Knight	P89547	OH006236	02/24/2016	1,580.10
00180520	03/24/2016	BABB, MICHELLE Wellness Activity - March 23,	P90235	OH006248	03/23/2016	227.31
00180521	03/24/2016	BANQUET AND EVENT RESOURCE INC NW Event Show booth registrati	P89967	102321	03/02/2016	2,050.00
00180522	03/24/2016	BLUELINE GROUP 9700 BLOCK SE 41ST STREET WATE	P87382	11372	03/02/2016	332.00
00180523	03/24/2016	CASTILLO DMD, SAMUEL LEOFF1 Retiree Medical Expense	P90161	OH006225	03/16/2016	575.00
00180524	03/24/2016	CDW GOVERNMENT INC Adobe Acrobat Pro DC 2015 GOV	P89910	CGL1638	03/01/2016	415.30
00180525	03/24/2016	CEDAR GROVE COMPOSTING INC LANDSCAPE MULCH (30 YDS)	P90070	0000270584	03/03/2016	1,070.26
00180526	03/24/2016	CENTURYLINK PHONE USE MARCH 2016		OH006244	03/16/2016	59.41
00180527	03/24/2016	CHAN, KATHLEEN PATIENT TRANSPORT REFUND		OH006249	03/22/2016	100.00
00180528	03/24/2016	CLEAR VIEW TREE SERVICE 2015 ON-CALL HAZARDOUS TREE	P86133	Q112/Q111	02/25/2016	15,758.59
00180529	03/24/2016	COMCAST Internet Charges/Fire	P90220	OH006252	03/11/2016	11.54
00180530	03/24/2016	COMCAST 2015 MAINT DEPT WI FI	P89508	OH006251	03/07/2016	172.64
00180531	03/24/2016	COMCAST 2016 High Speed Connection Cha	P90156	OH006226	03/04/2016	206.31
00180532	03/24/2016	CONFLUENCE ENGINEERING GRP LLC MICROBIAL OCCURENCE RESPONSE &	P84834	020216MIWQP	03/11/2016	1,635.00
00180533	03/24/2016	DEDOMINICIS, AMY E Contingency Proj Mgmt FS 92	P76634	501465	03/03/2016	250.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180534	03/24/2016	DOWD, PAUL LEOFF1 Retiree Medical Expense	P90143	OH006227	03/15/2016	419.60
00180535	03/24/2016	DUNBAR ARMORED MARCH 2016 ARMORED CAR SERVICE	P90165	3737162	03/01/2016	1,675.73
00180536	03/24/2016	EARTHCORPS INC 2015-2016 Volunteer Recruitmen	P89312	5952	02/29/2016	4,750.50
00180537	03/24/2016	EARTHWORK ENTERPRISES INC 9700 BLOCK SE 41ST ST WATER SY	P89441	2	02/29/2016	129,005.76
00180538	03/24/2016	EMERALD BALLET THEATRE Instruction services for Balle	P90227	15868/15822	03/22/2016	1,268.91
00180539	03/24/2016	EPSCA MONTHLY RADIO ACCESS FEES 44 R	P89334	8482	03/01/2016	2,903.75
00180540	03/24/2016	EVERSON'S ECONO-VAC INC 2015-16 CATCH BASIN CLEANING	P86282	076856	02/29/2016	4,374.75
00180541	03/24/2016	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P90126	78430	03/01/2016	321.14
00180542	03/24/2016	FALL CITY FIREARMS Duty ammo	P90135	OH006228	03/08/2016	2,822.51
00180543	03/24/2016	FINANCIAL CONSULTANTS INT'L FL-0484 MOBILE STRONG BOX	P90223	15083	03/21/2016	1,200.00
00180544	03/24/2016	FIRE PROTECTION INC SECURITY ALARM MONITORING	P90181	30083	02/01/2016	888.15
00180545	03/24/2016	FURY SITE WORKS INC EMERGENCY SEWER REPAIR	P90178	CMI030916	03/09/2016	8,577.35
00180546	03/24/2016	G&K SERVICES FEB. MAINT. DEPT. COVERALL/LAU	P90044	OH006229	02/29/2016	868.45
00180547	03/24/2016	GOODYEAR COMMERCIAL TIRE TIRE INVENTORY	P90037	1951129977	03/08/2016	2,066.81
00180548	03/24/2016	GRAND & BENEDICTS INC Operating supplies for Thrift	P89367	OH006253	03/14/2016	343.07
00180549	03/24/2016	H D FOWLER INVENTORY PURCHASES	P90125	I4138290	02/16/2016	5,547.90
00180550	03/24/2016	HAKOMORI, MITSUKO Instruction services for Ikeba	P90177	15865	03/17/2016	41.58
00180551	03/24/2016	HDR ENGINEERING INC WSDOT FIRE FLOW ANALYSIS	P89617	00479901H	03/09/2016	1,981.35
00180552	03/24/2016	HEALTHFORCE PARTNERS LLC Respiratory Reviews	P90134	27528	02/29/2016	985.00
00180553	03/24/2016	HENNESSEY FLEET CONSULTING MAINTENANCE DEPT FLEET AUDIT	P89863	201621	03/01/2016	632.50
00180554	03/24/2016	HONEYWELL, MATTHEW V Professional Services - Invoic	P90149	907	03/15/2016	900.00
00180555	03/24/2016	IDAX DATA SOULTIONS CROSSWALK STUDY	P90045	16064	03/07/2016	1,755.00
00180556	03/24/2016	IMSA-NW SECTION CERTIFICATION SIGN CERTIFICATION FOR J. HUYN	P90164	NW1602120	02/24/2016	530.00
00180557	03/24/2016	ISLAND PARK ELEMENTARY PTSA Contract 21680 completed, depo	P90232	21680	03/23/2016	350.00
00180558	03/24/2016	ISLAND PARK ELEMENTARY PTSA Campership for EA client JMS/J	P90193	OH006254	03/21/2016	150.00
00180559	03/24/2016	KC RECORDS RECORDING FEES	P90146	OH006231	03/16/2016	684.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180560	03/24/2016	KIA MOTORS FINANCE DSG 2016 KIA SOUL LEASE	P88915	OH006230	03/14/2016	263.96
00180561	03/24/2016	KIRKLAND, CITY OF Leadership Class/McCoy	P89556	2016106	03/10/2016	125.00
00180562	03/24/2016	KPG ISLAND CREST WAY CROSSWALK	P88053	21416	03/11/2016	4,912.30
00180563	03/24/2016	KROESENS INC Patch Sewing Charge	P90152	63404	03/07/2016	13.15
00180564	03/24/2016	LEYDE, CASEY MILEAGE EXPENSE		OH006243	03/15/2016	38.88
00180565	03/24/2016	LIQUID PLANNER LIQUID PLANNER SUBSCRIPTION	P90180	71822	03/01/2016	4,868.37
00180566	03/24/2016	LLAMAS, LEAH ESRI CONFERENCE EXPENSE		OH006246	03/21/2016	366.20
00180567	03/24/2016	LYONS, STEVEN FRLEOFF1 Retiree Medical Expen	P90144	OH006232	03/15/2016	143.67
00180568	03/24/2016	METRON-FARNIER LLC INVENTORY PURCHASES	P90109	22014	02/29/2016	4,490.32
00180569	03/24/2016	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P90175	OH006233	02/29/2016	165.90
00180570	03/24/2016	MIHS VOLLEYBALL BOOSTER CLUB Campership for EA client KJ/NJ	P90192	OH006255	03/21/2016	150.00
00180571	03/24/2016	MINUTEMAN PRESS - BELLEVUE Notice of Alarm Forms	P90213	44353	03/17/2016	684.92
00180572	03/24/2016	NAPA AUTO PARTS FEBRUARY PARTS/REPAIR INVENTOR	P90141	OH006234	02/26/2016	1,420.52
00180573	03/24/2016	NW SAMPLER GUILD Contract 20438 completed, depo	P90231	20438	03/23/2016	100.00
00180574	03/24/2016	OVERLAKE OIL 207 GAL DIESEL DELIVERY	P90140	0176639IN	03/03/2016	4,261.83
00180575	03/24/2016	PACIFIC RIM EQUIPMENT RENTAL EXCAVATOR RENTAL	P90110	13433A	03/07/2016	2,076.92
00180576	03/24/2016	PACIFIC TOPSOIL INC. Wood chips for Calkin's Landin	P90160	119322	03/04/2016	2,398.05
00180577	03/24/2016	PERRONE CONSULTING INC PS GEO-TECHNICAL ON CALL SERVICES	P90194	1612301	03/12/2016	891.43
00180578	03/24/2016	PLATT ELECTRIC FUSES & SCREWDRIVER SET	P90072	I911113	03/03/2016	61.81
00180579	03/24/2016	PRITCHARD, JOHN K FLASH DRIVES FOR PATROL		OH006242	03/21/2016	153.22
00180580	03/24/2016	PROTHMAN COMPANY Advertising CM Position Invoic	P90234	20165244	03/03/2016	11,377.31
00180581	03/24/2016	PUGET SOUND ACCESS MI-TV Council Broadcast 02/01	P90085	2363	03/07/2016	517.50
00180582	03/24/2016	PUGET SOUND ENERGY Utility Assistance for Emergen	P89289	OH006256	03/21/2016	411.26
00180583	03/24/2016	PUGET SOUND ENERGY Utility Assistance for Emergen	P89289	OH006257	03/21/2016	206.98
00180584	03/24/2016	R A BROWN BACKFLOW TESTING BACKFLOW TESTING	P90139	16031002	03/10/2016	272.00
00180585	03/24/2016	RICOH USA INC (FIRE) Copier Rental/Fire	P90155	96433636	03/04/2016	319.42

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00180586	03/24/2016	ROBERTS, KARIN PER DIEM REIMB		OH006241	03/21/2016	160.84
00180587	03/24/2016	SAFELITE FULFILLMENT INC FL-407 WINDSHIELD REPAIR	P90209	01804446009	03/07/2016	32.80
00180588	03/24/2016	SALZETTI, ERIC Instruction services for Power	P90211	15879/15882	03/22/2016	1,212.60
00180589	03/24/2016	SCORE 4 prisoner days	P90132	1821	03/10/2016	628.00
00180590	03/24/2016	SEA WESTERN INC Bunker Gear	P90151	189924	03/03/2016	19,180.21
00180591	03/24/2016	SEATTLE PUBLIC UTILITIES February 2016 SPU New Retail	P90162	OH006237	02/29/2016	3,244.00
00180592	03/24/2016	SHAW SPORTS TURF Turf repair work at Island Cre	P89515	266139974	02/09/2016	4,312.99
00180593	03/24/2016	SPENCER, FREDERICK E CBT Instructor	P90157	OH006238	03/16/2016	487.50
00180594	03/24/2016	STANTEC CONSULTING SRVS INC MADRONA CREST WEST PROJECT	P86755	1018881	03/04/2016	27,082.88
00180595	03/24/2016	STARBUCK'S TOWING FL-0462 VEHICLE TOW TO CITY SH	P90137	74640	03/08/2016	196.00
00180596	03/24/2016	STATE AUDITOR'S OFFICE FYE 2014 AUDIT COST	P90166	L112992	03/09/2016	93.00
00180597	03/24/2016	SUNBELT RENTALS INC AERATOR RENTAL	P90186	58792052001	03/11/2016	472.23
00180598	03/24/2016	SUPPLY SOURCE INC/SAMS, THE INVENTORY PURCHASES	P90197	1610831	03/16/2016	1,581.25
00180599	03/24/2016	T-MOBILE 2016 Services for Boat Launch	P89488	OH006239	03/09/2016	49.99
00180600	03/24/2016	T2 SYSTEMS CANADA INC 2016 Service Charges for Boat	P89538	237565	03/01/2016	82.13
00180601	03/24/2016	THOMSON REUTERS - WEST CIS intel database	P90129	833588928	03/01/2016	174.23
00180602	03/24/2016	TRAFFIC SAFETY SUPPLY STREET SIGNS	P90062	108705	03/03/2016	86.25
00180603	03/24/2016	TUSCAN ENTERPRISES INC Decal installation	P90024	356819/356820	03/03/2016	2,682.76
00180604	03/24/2016	UNITED SITE SERVICES 2016 Portable Toilet Rentals a	P89258	1143825258/11438	03/10/2016	565.45
00180605	03/24/2016	UNIVERSITY OF WASHINGTON Contract 20903 completed,	P90049	20903	03/09/2016	32.50
00180619	03/24/2016	US BANK CORP PAYMENT SYS DJA-COURT E-COMMRC 206		2469216606100045	03/07/2016	27,176.23
00180620	03/24/2016	US POSTMASTER Postage for Looking Ahead News	P90210	OH006247	03/23/2016	254.75
00180621	03/24/2016	VERIZON WIRELESS K. Segle VZW account	P90043	9760976409	02/23/2016	895.46
00180622	03/24/2016	VERIZON WIRELESS Cell Charges/Fire	P90154	9761671827	03/06/2016	16.90
00180623	03/24/2016	WABO WABO TRAINING-MARK POTTERF AND	P90150	89722233	03/16/2016	1,575.00
00180624	03/24/2016	WALTER E NELSON CO Carpet cleaner/ extractor for	P89968	533966	02/26/2016	3,616.94

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180625	03/24/2016	WASHINGTON STATE PATROL Background Check P. White	P90145	I16005542	03/02/2016	12.00
00180626	03/24/2016	WASPC Membership dues-Burns	P90214	201600441/501	03/08/2016	150.00
00180627	03/24/2016	WATERSHED COMPANY, THE Split code for above	P85379	20160246	03/07/2016	5,892.30
00180628	03/24/2016	WCIA INV-101328 UST Liability	P90236	101328/101345	03/08/2016	25,131.00
00180629	03/24/2016	WEST COAST SIGNAL INC ON CALL CONTRACT FOR STREETLIG	P85970	1725	02/18/2016	829.90
00180630	03/24/2016	WETHERHOLT AND ASSOCIATES INC FS 92 ROOF INSPECTION SERVICE	P90163	43006	02/25/2016	475.70
00180631	03/24/2016	WHISTLE WORKWEAR SAFETY BOOTS, MISC. WORK CLOTH	P90176	117706	03/09/2016	476.32
00180632	03/24/2016	WIMACTEL INC POLICE LOBBY PAY PHONE	P90147	000149105	03/01/2016	60.23
					Total	<u>456,161.67</u>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 001000 - General Fund-Admin Key</b>				
P90232	00180557	ISLAND PARK ELEMENTARY PTSA	Contract 21680 completed, depo	207.50
P90232	00180557	ISLAND PARK ELEMENTARY PTSA	Contract 21680 completed, depo	142.50
P90231	00180573	NW SAMPLER GUILD	Contract 20438 completed, depo	100.00
P90230	00180517	ATDps	contract 21744 completed, depo	50.00
P90049	00180605	UNIVERSITY OF WASHINGTON	Contract 20903 completed,	32.50
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
P90125	00180549	H D FOWLER	INVENTORY PURCHASES	5,547.90
P90109	00180568	METRON-FARNIER LLC	INVENTORY PURCHASES	4,490.32
P90162	00180591	SEATTLE PUBLIC UTILITIES	February 2016 SPU New Retail	3,244.00
P90197	00180598	SUPPLY SOURCE INC/SAMS, THE	INVENTORY PURCHASES	1,581.25
P90126	00180541	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	321.14
<b>Org Key: CA1100 - Administration (CA)</b>				
	00180619	US BANK CORP PAYMENT SYS	LEGAL BLUEBOOK BLUEBOOK	48.96
	00180619	US BANK CORP PAYMENT SYS	DJA-COURT E-COMMRC 206	22.49
	00180619	US BANK CORP PAYMENT SYS	DJA-COURT E-COMMRC 206	22.49
	00180619	US BANK CORP PAYMENT SYS	81250 - GOAT HILL GARAGE	9.00
<b>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</b>				
P90149	00180554	HONEYWELL, MATTHEW V	Professional Services - Invoic	900.00
<b>Org Key: CM1100 - Administration (CM)</b>				
	00180619	US BANK CORP PAYMENT SYS	OODLES NOODLE BAR AND GRI	18.00
<b>Org Key: CM1200 - City Clerk</b>				
	00180619	US BANK CORP PAYMENT SYS	ALASKA AIR 0272187629001	187.20
	00180586	ROBERTS, KARIN	PER DIEM REIMB	143.45
	00180586	ROBERTS, KARIN	MILEAGE EXPENSE	17.39
<b>Org Key: CM1400 - Communications</b>				
P90085	00180581	PUGET SOUND ACCESS	MI-TV Council Broadcast 02/22	270.00
P90085	00180581	PUGET SOUND ACCESS	MI-TV Council Broadcast 02/01	247.50
	00180619	US BANK CORP PAYMENT SYS	BACKUPIFY	4.99
<b>Org Key: CO6100 - City Council</b>				
	00180619	US BANK CORP PAYMENT SYS	RESTAURANTS ON THE RUN	251.76
	00180619	US BANK CORP PAYMENT SYS	QFC #5839	3.99
<b>Org Key: CR1100 - COrre Admin and Human Resources</b>				
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	261.76
P90235	00180520	BABB, MICHELLE	Wellness Activity - March 23,	227.31
	00180619	US BANK CORP PAYMENT SYS	SOCIETY FOR HUMAN RESOURC	190.00
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	105.60
	00180619	US BANK CORP PAYMENT SYS	CRAIGSLIST.ORG	90.00
	00180619	US BANK CORP PAYMENT SYS	CRAIGSLIST.ORG	90.00
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	86.40
	00180619	US BANK CORP PAYMENT SYS	CRAIGSLIST.ORG	45.00
P90142	00180621	VERIZON WIRELESS	K. Segle VZW account	40.01
<b>Org Key: DS1100 - Administration (DS)</b>				
P90146	00180559	KC RECORDS	RECORDING FEES	684.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P90167	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	108.00
	00180515	ARC	COPY CHARGES 1/12-2/23/16	79.81
	00180619	US BANK CORP PAYMENT SYS	DH-IBC CODE UPDATE	70.00
	00180619	US BANK CORP PAYMENT SYS	DH-IRC CODE UPDATE	70.00
	00180619	US BANK CORP PAYMENT SYS	MBP.COM MERCHANT FEE	54.10
	00180619	US BANK CORP PAYMENT SYS	EINSTEIN BROS BAGELS3410	43.79
	00180619	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	15.00
	00180619	US BANK CORP PAYMENT SYS	QFC #5839	6.49
<i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i>				
P90150	00180623	WABO	WABO TRAINING-MARK POTTERF	1,575.00
	00180619	US BANK CORP PAYMENT SYS	WASHINGTONA	600.00
	00180619	US BANK CORP PAYMENT SYS	ACT*ECITYGOV ALLIANCE	85.00
	00180619	US BANK CORP PAYMENT SYS	ACT*ECITYGOV ALLIANCE	85.00
	00180619	US BANK CORP PAYMENT SYS	ACT*ECITYGOV ALLIANCE	85.00
	00180619	US BANK CORP PAYMENT SYS	ACT*ECITYGOV ALLIANCE	85.00
	00180619	US BANK CORP PAYMENT SYS	ACT*ECITYGOV ALLIANCE	70.00
	00180619	US BANK CORP PAYMENT SYS	ACT*ECITYGOV ALLIANCE	70.00
	00180619	US BANK CORP PAYMENT SYS	ACT*ECITYGOV ALLIANCE	70.00
	00180619	US BANK CORP PAYMENT SYS	ACT*ECITYGOV ALLIANCE	70.00
	00180619	US BANK CORP PAYMENT SYS	ACT*ECITYGOV ALLIANCE	70.00
	00180619	US BANK CORP PAYMENT SYS	ACT*ECITYGOV ALLIANCE	70.00
	00180619	US BANK CORP PAYMENT SYS	WALGREENS #6917	10.64
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P90194	00180577	PERRONE CONSULTING INC PS	GEO-TECHNICAL ON CALL SERVICES	891.43
<i>Org Key: DS1400 - Development Engineering</i>				
	00180619	US BANK CORP PAYMENT SYS	PACIFIC NORTHWEST ISA	123.50
	00180619	US BANK CORP PAYMENT SYS	EB 3.1 INTERMEDIATE L	27.37
<i>Org Key: DSBE01 - Economic Development</i>				
	00180619	US BANK CORP PAYMENT SYS	DICKEYS WA-1044	135.94
<i>Org Key: FN1100 - Administration (FN)</i>				
	00180619	US BANK CORP PAYMENT SYS	AP CHECK PRINTER	1,027.13
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	114.46
P90166	00180596	STATE AUDITOR'S OFFICE	FYE 2014 AUDIT COST	93.00
<i>Org Key: FR0000 - Fire-Revenue</i>				
	00180527	CHAN, KATHLEEN	PATIENT TRANSPORT REFUND	100.00
<i>Org Key: FR1100 - Administration (FR)</i>				
	00180619	US BANK CORP PAYMENT SYS	WASHINGTON STATE ASSOCIAT	500.00
	00180619	US BANK CORP PAYMENT SYS	RED LION ON THE RIVER	412.20
P89910	00180524	CDW GOVERNMENT INC	Adobe Acrobat Pro DC 2015 GOV	415.30
P90155	00180585	RICOH USA INC (FIRE)	Copier Rental/Fire	319.42
	00180619	US BANK CORP PAYMENT SYS	FIRE SERVICE BOOKSTORE	295.00
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	73.35
P90156	00180531	COMCAST	Internet Charges/Fire	70.84
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	60.17
	00180619	US BANK CORP PAYMENT SYS	LOWES #00140*	43.76

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00180619	US BANK CORP PAYMENT SYS	INGALLINA'S BOX LUNCH	35.00
	00180619	US BANK CORP PAYMENT SYS	UPS*1ZDT3K28P190014817	31.21
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	23.61
	00180619	US BANK CORP PAYMENT SYS	RITE AID STORE - 5197	19.70
	00180619	US BANK CORP PAYMENT SYS	CASCADE FRAMES	18.60
P90220	00180529	COMCAST	Internet Charges/Fire	11.54
	00180619	US BANK CORP PAYMENT SYS	RITE AID STORE - 5197	8.52
	00180619	US BANK CORP PAYMENT SYS	RITE AID STORE - 5197	8.00
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	7.11
	00180619	US BANK CORP PAYMENT SYS	UPS*292231P2K72	7.04
	00180619	US BANK CORP PAYMENT SYS	UPS*2950D3DH71E	-7.05
<b>Org Key: FR2100 - Fire Operations</b>				
P90024	00180603	TUSCAN ENTERPRISES INC	Letter for New Vehicles/Remova	2,573.26
P89334	00180539	EPSCA	MONTHLY RADIO ACCESS FEES 44 R	1,111.00
P90222	00180552	HEALTHFORCE PARTNERS LLC	Respiratory Reviews	666.00
P90221	00180571	MINUTEMAN PRESS - BELLEVUE	Notice of Alarm Forms	171.23
P90154	00180622	VERIZON WIRELESS	Cell Charges/Fire	16.90
P90152	00180563	KROESENS INC	Patch Sewing Charge	13.15
<b>Org Key: FR2500 - Fire Emergency Medical Svcs</b>				
P90153	00180513	AIRGAS USA LLC	Oxygen/Fire	306.99
<b>Org Key: FR4100 - Training</b>				
P90218	00180593	SPENCER, FREDERICK E	CBT Instructor	262.50
P90157	00180593	SPENCER, FREDERICK E	CBT Instructor	225.00
P89556	00180561	KIRKLAND, CITY OF	Leadership Class/McCoy	125.00
	00180619	US BANK CORP PAYMENT SYS	INGALLINA'S BOX LUNCH	103.39
<b>Org Key: FR5100 - Community Risk Reduction</b>				
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	104.85
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	104.85
	00180619	US BANK CORP PAYMENT SYS	ACT*MERCER IS PARKS	13.00
<b>Org Key: GGI001 - General Government-Insurance</b>				
P90236	00180628	WCIA	INV-101328 UST Liability	3,212.00
<b>Org Key: GGM001 - General Government-Misc</b>				
P90234	00180580	PROTHMAN COMPANY	City Manager Search 2 of 3	7,166.67
P90234	00180580	PROTHMAN COMPANY	Advertising CM Position Invoic	4,210.64
P89863	00180553	HENNESSEY FLEET CONSULTING	MAINTENANCE DEPT FLEET AUDIT	632.50
P90165	00180535	DUNBAR ARMORED	MARCH 2016 ARMORED CAR SERVICE	480.88
	00180619	US BANK CORP PAYMENT SYS	EINSTEIN BROS BAGELS3410	23.98
	00180619	US BANK CORP PAYMENT SYS	QFC #5839	10.10
<b>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</b>				
P90161	00180523	CASTILLO DMD, SAMUEL	LEOFF1 Retiree Medical Expense	575.00
P90143	00180534	DOWD, PAUL	LEOFF1 Retiree Medical Expense	419.60
P90144	00180567	LYONS, STEVEN	FRLEOFF1 Retiree Medical Expn	143.67
<b>Org Key: GX9995 - Employee Benefits-General</b>				
P89547	00180519	AWC	April 2016 COBRA K. Knight	1,580.10



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: GX9996 - Employee Benefits-Police</i>				
P89549	00180518	AWC	April 2016 COBRA J. Maggard	790.77
<i>Org Key: IS1100 - IGS Mapping</i>				
	00180566	LLAMAS, LEAH	ESRI CONFERENCE EXPENSE	366.20
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	64.61
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	27.00
	00180619	US BANK CORP PAYMENT SYS	FRED-MEYER #0031	22.56
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	17.95
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	10.99
	00180619	US BANK CORP PAYMENT SYS	TARGET 00003392	10.16
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM	5.46
<i>Org Key: IS2100 - IGS Network Administration</i>				
P90180	00180565	LIQUID PLANNER	LIQUID PLANNER SUBSCRIPTION	4,868.37
	00180619	US BANK CORP PAYMENT SYS	VUE*ISC2	599.00
P90148	00180511	ACCESS	DATA ENTRY, STORAGE, DELIVERY	339.42
	00180619	US BANK CORP PAYMENT SYS	ACT*ACCIS	175.00
P90147	00180632	WIMACTEL INC	POLICE LOBBY PAY PHONE	60.23
	00180619	US BANK CORP PAYMENT SYS	ACAPULCO FRESH MEXICAN GR	53.25
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	48.67
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	48.67
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM	48.67
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM	48.67
	00180619	US BANK CORP PAYMENT SYS	QFC #5839	38.51
	00180619	US BANK CORP PAYMENT SYS	LYNDA.COM, INC.	24.99
	00180619	US BANK CORP PAYMENT SYS	THE UPS STORE 1081	12.25
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P86297	00180510	AA ASPHALTING INC	2015 ON-CALL ASPHALT REPAIR	19,938.60
P85970	00180629	WEST COAST SIGNAL INC	ON CALL CONTRACT FOR STREETLIG	829.90
P90062	00180602	TRAFFIC SAFETY SUPPLY	STREET SIGNS	86.25
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
	00180619	US BANK CORP PAYMENT SYS	QFC #5839	54.95
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P86133	00180528	CLEAR VIEW TREE SERVICE	2015 ON-CALL HAZARDOUS TREE	10,121.57
	00180619	US BANK CORP PAYMENT SYS	INTL SOC ARBORICULTURE	200.00
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P86297	00180510	AA ASPHALTING INC	2015 ON CALL ASPHALT REPAIR	2,379.75
P90139	00180584	R A BROWN BACKFLOW TESTING	BACKFLOW TESTING	272.00
<i>Org Key: MT2500 - ROW Administration</i>				
P90164	00180556	IMSA-NW SECTION CERTIFICATION	SIGN CERTIFICATION FOR J. HUYN	530.00
<i>Org Key: MT3100 - Water Distribution</i>				
P86297	00180510	AA ASPHALTING INC	WATER ASPHALT PATCH CHARGES	4,055.00
P89473	00180551	HDR ENGINEERING INC	WSDOT FIRE FLOW ANALYSIS	1,279.74
<i>Org Key: MT3150 - Water Quality Event</i>				
P84834	00180532	CONFLUENCE ENGINEERING GRP LLC	MICROBIAL OCCURENCE RESPONSE &	1,635.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P90046	00180514	AM TEST INC	WATER QUALITY SAMPLES	240.00
<i>Org Key: MT3200 - Water Pumps</i>				
	00180526	CENTURYLINK	PHONE USE MARCH 2016	59.41
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00180619	US BANK CORP PAYMENT SYS	GREEN RIVER COMMUNITY CO	300.00
	00180619	US BANK CORP PAYMENT SYS	LIL JONS RESTAURANT	58.45
<i>Org Key: MT3400 - Sewer Collection</i>				
P90178	00180545	FURY SITE WORKS INC	EMERGENCY SEWER REPAIR	8,577.35
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00180619	US BANK CORP PAYMENT SYS	AMAZON PRIME NOW	120.40
P90072	00180578	PLATT ELECTRIC	FUSES & SCREWDRIVER SET	61.81
	00180619	US BANK CORP PAYMENT SYS	AMAZON PRIME NOW TIPS	11.00
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00180619	US BANK CORP PAYMENT SYS	LIL JONS RESTAURANT	58.44
<i>Org Key: MT3800 - Storm Drainage</i>				
P86297	00180510	AA ASPHALTING INC	2015 ON-CALL ASPHALT REPAIR	17,888.57
P86282	00180540	EVERSON'S ECONO-VAC INC	2015-16 CATCH BASIN CLEANING	4,374.75
	00180564	LEYDE, CASEY	MILEAGE EXPENSE	38.88
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P90044	00180546	G&K SERVICES	FEB. MAINT. DEPT. COVERALL/LAU	868.45
P90043	00180621	VERIZON WIRELESS	MAINT. DEPT. JAN-FEB CELLULAR	855.45
P89508	00180530	COMCAST	2015 MAINT DEPT WI FI	172.64
	00180619	US BANK CORP PAYMENT SYS	INT'L ASSOC OF ADMIN PRO	141.00
	00180619	US BANK CORP PAYMENT SYS	TUSCAN STONE PIZZA #1	61.16
	00180619	US BANK CORP PAYMENT SYS	DES STATE PRINTER	54.45
P89334	00180539	EPSCA	MONTHLY RADIO ACCESS FEES 1 RA	25.25
	00180619	US BANK CORP PAYMENT SYS	WEF BK	-270.00
<i>Org Key: MT4200 - Building Services</i>				
	00180619	US BANK CORP PAYMENT SYS	THE HOME DEPOT 4711	694.64
	00180619	US BANK CORP PAYMENT SYS	WASHINGTONA	400.00
P90181	00180544	FIRE PROTECTION INC	SECURITY ALARM MONITORING	399.00
P90175	00180569	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	165.90
	00180619	US BANK CORP PAYMENT SYS	F M SALES CO INC	144.54
	00180619	US BANK CORP PAYMENT SYS	LOWES #01573*	116.15
	00180619	US BANK CORP PAYMENT SYS	LOWES #01573*	34.35
<i>Org Key: MT4300 - Fleet Services</i>				
P90037	00180547	GOODYEAR COMMERCIAL TIRE	TIRE INVENTORY	2,066.81
P90141	00180572	NAPA AUTO PARTS	FEBRUARY PARTS/REPAIR INVENTOR	1,420.52
P90226	00180574	OVERLAKE OIL	800 GAL UNLEADED DELIVERY	1,575.36
P90140	00180574	OVERLAKE OIL	900 GAL UNLEADED DELIVERY	1,590.66
P90226	00180574	OVERLAKE OIL	411 GAL DIESEL DELIVERY	728.76
	00180619	US BANK CORP PAYMENT SYS	WSU CONF MGMT	495.00
P90226	00180574	OVERLAKE OIL	207 GAL DIESEL DELIVERY	367.05
P88915	00180560	KIA MOTORS FINANCE	DSG 2016 KIA SOUL LEASE	263.96

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P90137	00180595	STARBUCK'S TOWING	FL-0462 VEHICLE TOW TO CITY SH	196.00
	00180619	US BANK CORP PAYMENT SYS	QFC #5839	54.95
	00180619	US BANK CORP PAYMENT SYS	WA DOL LIC & REG 09598	47.25
P90209	00180587	SAFELITE FULFILLMENT INC	FL-407 WINDSHIELD REPAIR	32.80
	00180619	US BANK CORP PAYMENT SYS	CHEVRON 0090706	26.79
	00180619	US BANK CORP PAYMENT SYS	WA DOL09598*SERVICEFEE	2.00
<i>Org Key: MT4410 - Customer Response - Traffic</i>				
P90045	00180555	IDAX DATA SOULTIONS	CROSSWALK STUDY	1,755.00
<i>Org Key: MT4501 - Water Administration</i>				
	00180619	US BANK CORP PAYMENT SYS	HOTELS.COM127657425012	273.76
	00180619	US BANK CORP PAYMENT SYS	DELTA AIR 0062335664120	96.58
<i>Org Key: MT4502 - Sewer Administration</i>				
	00180619	US BANK CORP PAYMENT SYS	HOTELS.COM127657425012	273.76
	00180619	US BANK CORP PAYMENT SYS	DELTA AIR 0062335664120	96.56
<i>Org Key: MT4503 - Storm Water Administration</i>				
	00180619	US BANK CORP PAYMENT SYS	HOTELS.COM127657425012	273.76
	00180619	US BANK CORP PAYMENT SYS	DELTA AIR 0062335664120	96.56
<i>Org Key: PO1100 - Administration (PO)</i>				
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	455.00
	00180619	US BANK CORP PAYMENT SYS	GALLS	160.39
P90214	00180626	WASPC	Membership dues-Burns	75.00
P90214	00180626	WASPC	Membership dues-Jokinen	75.00
	00180619	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	20.00
	00180619	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	20.00
	00180619	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	20.00
	00180619	US BANK CORP PAYMENT SYS	Photo board equip	16.40
	00180619	US BANK CORP PAYMENT SYS	7-ELEVEN 24279	14.00
	00180619	US BANK CORP PAYMENT SYS	Photo board equip	10.94
<i>Org Key: PO1350 - Police Emergency Management</i>				
P89334	00180539	EPSCA	MONTHLY RADIO ACCESS FEES 13 R	328.25
	00180619	US BANK CORP PAYMENT SYS	CTC*CONSTANTCONTACT.COM	321.96
<i>Org Key: PO1600 - Regional Radio Operations (CJ)</i>				
P89334	00180539	EPSCA	MONTHLY RADIO ACCESS FEES 57 R	1,439.25
<i>Org Key: PO1700 - Records and Property</i>				
P90213	00180571	MINUTEMAN PRESS - BELLEVUE	False Alarm notices	513.69
	00180619	US BANK CORP PAYMENT SYS	Records and Evid uniform shirt	419.33
P90013	00180603	TUSCAN ENTERPRISES INC	Decal installation	109.50
	00180619	US BANK CORP PAYMENT SYS	Plexiglass drilled holes	14.56
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	133.91
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P90132	00180589	SCORE	4 prisoner days	628.00
<i>Org Key: PO2100 - Patrol Division</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P90000	00180516	ASTRAL COMMUNICATIONS INC	2 CradlePoint Modems, 3 Antenn	2,660.85
	00180619	US BANK CORP PAYMENT SYS	Medical Supplies for Officers	344.60
	00180619	US BANK CORP PAYMENT SYS	Bulletin Board for Patrol Brie	251.44
	00180579	PRITCHARD, JOHN K	FLASH DRIVES FOR PATROL	153.22
	00180619	US BANK CORP PAYMENT SYS	Paint Dave's office	70.18
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	55.45
	00180619	US BANK CORP PAYMENT SYS	Paint for patrol wing	43.89
	00180619	US BANK CORP PAYMENT SYS	Screws & nuts	13.71
	00180619	US BANK CORP PAYMENT SYS	Paint supplies	10.05
	00180619	US BANK CORP PAYMENT SYS	Binder tabs	9.63
	00180619	US BANK CORP PAYMENT SYS	MERCER ISLAND TRUE VALUE	-7.82
<b>Org Key: PO2150 - Police Support Officer (CJ)</b>				
	00180619	US BANK CORP PAYMENT SYS	PSO uniform shirts	84.26
<b>Org Key: PO2200 - Marine Patrol</b>				
P90236	00180628	WCIA	INV-101345 Marine Liability	21,919.00
<b>Org Key: PO2201 - Dive Team</b>				
P90134	00180552	HEALTHFORCE PARTNERS LLC	Dive team physical-Levinson	319.00
<b>Org Key: PO3100 - Investigation Division</b>				
	00180619	US BANK CORP PAYMENT SYS	CIS Training for 121, 156	598.00
	00180619	US BANK CORP PAYMENT SYS	ASIS membership for Sgt. Magna	195.00
P90129	00180601	THOMSON REUTERS - WEST	CIS intel database	174.23
	00180619	US BANK CORP PAYMENT SYS	Balance placed into Good to Go	50.00
	00180619	US BANK CORP PAYMENT SYS	Good to Go passes for Detectiv	30.00
	00180619	US BANK CORP PAYMENT SYS	Taxes associated with Good to	2.86
<b>Org Key: PO4100 - Training</b>				
P90135	00180542	FALL CITY FIREARMS	Duty ammo	2,822.51
<b>Org Key: PR1100 - Administration (PR)</b>				
	00180619	US BANK CORP PAYMENT SYS	HOMEGROWN BELLEVUE MOTO	653.98
	00180619	US BANK CORP PAYMENT SYS	B&H PHOTO, 800-606-6969	354.91
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	147.96
	00180619	US BANK CORP PAYMENT SYS	BANDANA WORLD LLC	86.05
	00180619	US BANK CORP PAYMENT SYS	B&H PHOTO, 800-606-6969	85.78
	00180619	US BANK CORP PAYMENT SYS	STARBUCKS #19354 ISSAQUAH	65.48
	00180619	US BANK CORP PAYMENT SYS	POTTERY BARN E-COMMERC	51.68
	00180619	US BANK CORP PAYMENT SYS	SAFEWAY STORE00015081	40.41
	00180619	US BANK CORP PAYMENT SYS	JO-ANN ETC #2067	20.18
	00180619	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	20.00
	00180619	US BANK CORP PAYMENT SYS	TCBY & MRS. FIELDS	19.70
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM	19.69
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	15.93
	00180619	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	15.00
	00180619	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	15.00
	00180619	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	15.00
	00180619	US BANK CORP PAYMENT SYS	SAFEWAY STORE00015081	10.95
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM	10.15
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM AMZN.COM/BILL	9.92

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	-70.51
<i>Org Key: PR1500 - Urban Forest Management</i>				
	00180619	US BANK CORP PAYMENT SYS	AIRBNB	639.00
	00180619	US BANK CORP PAYMENT SYS	SER	65.00
<i>Org Key: PR2100 - Recreation Programs</i>				
	00180619	US BANK CORP PAYMENT SYS	NORTH BEND BAR & GRILL	111.59
	00180619	US BANK CORP PAYMENT SYS	KC SOLID WASTE #01	55.63
	00180619	US BANK CORP PAYMENT SYS	CTC*CONSTANTCONTACT.COM	46.00
P90177	00180550	HAKOMORI, MITSUKO	Instruction services for Ikeba	41.58
	00180619	US BANK CORP PAYMENT SYS	SI VIEW METRO PARKS	-50.00
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
	00180619	US BANK CORP PAYMENT SYS	SAHARA PIZZA	72.21
	00180619	US BANK CORP PAYMENT SYS	QFC #5806	14.50
	00180619	US BANK CORP PAYMENT SYS	REDBOX *DVD RENTAL	1.64
<i>Org Key: PR2104 - Special Events</i>				
	00180619	US BANK CORP PAYMENT SYS	NET INC	1,265.00
	00180619	US BANK CORP PAYMENT SYS	COOL GLOW	251.29
<i>Org Key: PR2108 - Health and Fitness</i>				
P90227	00180538	EMERALD BALLET THEATRE	Instruction services for Balle	850.08
P90211	00180588	SALZETTI, ERIC	Instruction services for Power	834.60
P90227	00180538	EMERALD BALLET THEATRE	Instruction services for Balle	418.83
P90211	00180588	SALZETTI, ERIC	Instruction services for Power	378.00
	00180619	US BANK CORP PAYMENT SYS	DIRECT SPORTS, INC	295.96
	00180619	US BANK CORP PAYMENT SYS	DISCOUNTMUGS.COM	145.56
	00180619	US BANK CORP PAYMENT SYS	PHAT 12 ISLAND BROILER	50.00
	00180619	US BANK CORP PAYMENT SYS	LOWES #02420*	21.28
<i>Org Key: PR3500 - Senior Services</i>				
	00180619	US BANK CORP PAYMENT SYS	SQ *SHAWN'S CATERING, LLC	363.79
	00180619	US BANK CORP PAYMENT SYS	SQ *SHAWN'S CATERING, LLC	358.79
	00180619	US BANK CORP PAYMENT SYS	SQ *SHAWN'S CATERING, LLC	310.77
	00180619	US BANK CORP PAYMENT SYS	SQ *SHAWN'S CATERING, LLC	301.86
P90210	00180620	US POSTMASTER	Postage for Looking Ahead News	254.75
	00180619	US BANK CORP PAYMENT SYS	SQ *SHAWN'S CATERING, LLC	109.50
	00180619	US BANK CORP PAYMENT SYS	CREATIVE FORCASTING INC	85.00
	00180619	US BANK CORP PAYMENT SYS	EVERYTHING PARTY	13.86
<i>Org Key: PR4100 - Community Center</i>				
P89967	00180521	BANQUET AND EVENT RESOURCE INC	NW Event Show booth registrati	2,050.00
	00180619	US BANK CORP PAYMENT SYS	WWW.ISTOCK.COM	481.40
P90165	00180535	DUNBAR ARMORED	MARCH 2016 ARMORED CAR SERVICE	480.88
	00180619	US BANK CORP PAYMENT SYS	YELPINC*BIZSERVICES	350.00
	00180619	US BANK CORP PAYMENT SYS	EVENTECTIVE INC	250.00
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	168.14
P90181	00180544	FIRE PROTECTION INC	SECURITY ALARM MONITORING	150.15
P89540	00180531	COMCAST	2016 High Speed Connection Cha	135.47
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	119.21
	00180619	US BANK CORP PAYMENT SYS	CORT ABC SPECIAL EVENTS	87.68

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	82.11
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	67.25
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	50.44
	00180619	US BANK CORP PAYMENT SYS	EVENTECTIVE INC	50.00
	00180619	US BANK CORP PAYMENT SYS	AMAZON.COM	43.77
<i>Org Key: PR5200 - Public Art</i>				
	00180619	US BANK CORP PAYMENT SYS	PARTY FOR LESS	5.22
	00180619	US BANK CORP PAYMENT SYS	EVERYTHING PARTY	2.50
<i>Org Key: PR5400 - Gallery Program</i>				
	00180619	US BANK CORP PAYMENT SYS	TRADER JOE'S #157 QPS	21.64
<i>Org Key: PR5700 - Special Programs</i>				
	00180619	US BANK CORP PAYMENT SYS	HOMEGROWN MOTO	236.96
<i>Org Key: PR6100 - Park Maintenance</i>				
	00180619	US BANK CORP PAYMENT SYS	JONES BBQ	228.74
	00180619	US BANK CORP PAYMENT SYS	IHOP #0664	131.88
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	64.94
	00180619	US BANK CORP PAYMENT SYS	OTTERBOX/LIFEPROOF	19.70
	00180619	US BANK CORP PAYMENT SYS	TARGET 00006379	10.48
	00180619	US BANK CORP PAYMENT SYS	QFC #5839	8.60
	00180619	US BANK CORP PAYMENT SYS	QFC #5825	8.12
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P90186	00180597	SUNBELT RENTALS INC	AERATOR RENTAL	472.23
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P90181	00180544	FIRE PROTECTION INC	SECURITY ALARM MONITORING	169.50
	00180619	US BANK CORP PAYMENT SYS	SECOND USE BUILDING MATER	15.34
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P90070	00180525	CEDAR GROVE COMPOSTING INC	LANDSCAPE MULCH (30 YDS)	1,070.26
P90169	00180631	WHISTLE WORKWEAR	SAFETY BOOTS, MISC. WORK CLOTH	388.21
P90169	00180631	WHISTLE WORKWEAR	SAFETY BOOTS, MISC. WORK CLOTH	25.00
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P90184	00180508	KC TREASURY	Property Tax and Fees payable	377.12
P89258	00180604	UNITED SITE SERVICES	2016 Portable Toilet Rentals a	338.65
P89258	00180604	UNITED SITE SERVICES	2016 Portable Toilet Rentals a	151.20
P89538	00180600	T2 SYSTEMS CANADA INC	2016 Service Charges for Boat	82.13
P89488	00180599	T-MOBILE	2016 Services for Boat Launch	49.99
<i>Org Key: PR6800 - Trails Maintenance</i>				
	00180619	US BANK CORP PAYMENT SYS	THE HOME DEPOT 4711	71.28
P90176	00180631	WHISTLE WORKWEAR	MISC. WORK CLOTHES	63.11
<i>Org Key: WD535E - Sub Basin 6 Drainage Extension</i>				
P86755	00180594	STANTEC CONSULTING SRVS INC	MADRONA CREST WEST PROJECT	3,113.44
<i>Org Key: WD537E - Sub Basin 18c Drainage System</i>				
P86133	00180528	CLEAR VIEW TREE SERVICE	WATER PROJECT STUMP GRINDING	5,637.02
<i>Org Key: WG105R - Community Center Bldg Repairs</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P89968	00180624	WALTER E NELSON CO	Carpet cleaner/ extractor for	3,616.94
<i>Org Key: WG106R - North Fire Station Repairs</i>				
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	455.00
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P89492	00180509	MICHAEL'S TOYOTA OF BELLEVUE	FIRE VEHICLE REPLACEMENT FOR	27,098.90
P90223	00180543	FINANCIAL CONSULTANTS INT'L	FL-0484 MOBILE STRONG BOX	1,200.00
<i>Org Key: WG131E - Fire Equipment</i>				
P90151	00180590	SEA WESTERN INC	Bunker Gear	19,180.21
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P85100	00180536	EARTHCORPS INC	2015-2016 Volunteer Recruitmen	671.00
P89258	00180604	UNITED SITE SERVICES	2016 Portable Toilet Rentals a	75.60
<i>Org Key: WP122R - Vegetation Management</i>				
P85100	00180536	EARTHCORPS INC	2015-2016 Volunteer Recruitmen	1,342.00
<i>Org Key: WP303R - Luther BB Shoreline Phase 2</i>				
P89259	00180627	WATERSHED COMPANY, THE	Split code for above	3,593.20
<i>Org Key: WP310D - Street End - Calkins Landing</i>				
P89312	00180536	EARTHCORPS INC	Planting at Calkins Landing	2,737.50
P90160	00180576	PACIFIC TOPSOIL INC.	Wood chips for Calkin's Landin	2,398.05
P89259	00180627	WATERSHED COMPANY, THE	Interpretive signage design fo	1,796.60
<i>Org Key: WP720R - Recurring Park Projects</i>				
P89515	00180592	SHAW SPORTS TURF	Turf repair work at Island Cre	4,312.99
<i>Org Key: WR101U - Madrona Crest Residential Strt</i>				
P86755	00180594	STANTEC CONSULTING SRVS INC	MADRONA CREST WEST PROJECT	3,113.44
<i>Org Key: WR544C - ICW Crosswalk at SE 32nd</i>				
P88053	00180562	KPG	ISLAND CREST WAY CROSSWALK	4,912.30
<i>Org Key: WS103P - Sewer 20 yr CIP Plan</i>				
P89190	00180512	ADS LLC	SEWER FLOW MONITORING - GENERA	10,857.36
<i>Org Key: WW526R - Madrona Crest West Water Sys</i>				
P86755	00180594	STANTEC CONSULTING SRVS INC	MADRONA CREST WEST PROJECT	14,629.12
<i>Org Key: WW528R - 9700 Block SE 41st Watermain</i>				
P89441	00180537	EARTHWORK ENTERPRISES INC	9700 BLOCK SE 41ST ST WATER SY	129,005.76
P87382	00180522	BLUELINE GROUP	9700 BLOCK SE 41ST STREET WATE	332.00
<i>Org Key: WW535B - PRV Air Vac Replacements-Ph 2</i>				
P90145	00180625	WASHINGTON STATE PATROL	Background Check P. White	12.00
<i>Org Key: XG300R - Fire Station 92 Replacement</i>				
P90163	00180630	WETHERHOLT AND ASSOCIATES INC	FS 92 ROOF INSPECTION SERVICE	475.70
P76634	00180533	DEDOMINICIS, AMY E	Contingency Proj Mgmt FS 92	250.00
<i>Org Key: XP710R - Luther Burbank Minor Improvemnt</i>				
P90110	00180575	PACIFIC RIM EQUIPMENT RENTAL	EXCAVATOR RENTAL	2,076.92

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: XP720R - KC Levy Projects</i>				
P85379	00180627	WATERSHED COMPANY, THE	Environmental consulting servi	502.50
<i>Org Key: XR541C - Safe Routes - Madrona Crest</i>				
P86755	00180594	STANTEC CONSULTING SRVS INC	MADRONA CREST WEST PROJECT	6,226.88
<i>Org Key: XW540R - Water Contamination Response</i>				
P89617	00180551	HDR ENGINEERING INC	BOOSTER CHLORINATION STATION	701.61
<i>Org Key: YF1100 - YFS General Services</i>				
P90165	00180535	DUNBAR ARMORED	MARCH 2016 ARMORED CAR SERVICE	230.42
	00180619	US BANK CORP PAYMENT SYS	C&C SMART FOOD52105590	80.47
	00180619	US BANK CORP PAYMENT SYS	QFC #5839	55.00
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	31.32
	00180619	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	20.00
	00180619	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	15.00
	00180619	US BANK CORP PAYMENT SYS	QFC #5839	13.27
	00180619	US BANK CORP PAYMENT SYS	QFC #5839	9.38
<i>Org Key: YF1200 - Thrift Shop</i>				
P90165	00180535	DUNBAR ARMORED	MARCH 2016 ARMORED CAR SERVICE	483.55
P89367	00180548	GRAND & BENEDICTS INC	Operating supplies for Thrift	343.07
P90181	00180544	FIRE PROTECTION INC	SECURITY ALARM MONITORING	169.50
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	167.78
	00180619	US BANK CORP PAYMENT SYS	INSTOCKLABELS.COM	64.99
	00180619	US BANK CORP PAYMENT SYS	STK*SHUTTERSTOCK, INC.	29.00
	00180619	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	26.00
	00180619	US BANK CORP PAYMENT SYS	AMAZON MKTPLACE PMTS	11.60
<i>Org Key: YF2300 - VOICE Program</i>				
	00180619	US BANK CORP PAYMENT SYS	IDEALIST.ORG	90.00
<i>Org Key: YF2600 - Family Assistance</i>				
P89289	00180582	PUGET SOUND ENERGY	Utility Assistance for Emergen	411.26
	00180619	US BANK CORP PAYMENT SYS	IPAYX*POLYCLINIC	286.51
P89289	00180583	PUGET SOUND ENERGY	Utility Assistance for Emergen	206.98
	00180619	US BANK CORP PAYMENT SYS	PAYPAL *PLAYWELLTEK	186.00
P90193	00180558	ISLAND PARK ELEMENTARY PTSA	Campership for EA client JMS/J	150.00
P90192	00180570	MIHS VOLLEYBALL BOOSTER CLUB	Campership for EA client KJ/NJ	150.00
	00180619	US BANK CORP PAYMENT SYS	SKYHAWKS SPORTS ACAD	148.00
	00180619	US BANK CORP PAYMENT SYS	MERCER ISLAND FOOT AND AN	135.00
	00180619	US BANK CORP PAYMENT SYS	SKYHAWKS SPORTS ACAD	96.98
	00180619	US BANK CORP PAYMENT SYS	OVERLAKE HOSPITAL MEDICAL	74.70
	00180619	US BANK CORP PAYMENT SYS	ACT*MERCER IS PARKS	74.00
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
	00180619	US BANK CORP PAYMENT SYS	GAYLORD NATIONAL F/D	782.34
	00180619	US BANK CORP PAYMENT SYS	GAYLORD NATIONAL F/D	158.72
	00180619	US BANK CORP PAYMENT SYS	GAYLORD NATIONAL F/D	158.72
	00180619	US BANK CORP PAYMENT SYS	CTC*CONSTANTCONTACT.COM	85.42
	00180619	US BANK CORP PAYMENT SYS	NORTHWEST WHOLESALE FL	78.00
	00180619	US BANK CORP PAYMENT SYS	EIG*HOMESTEAD	20.99



Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00180619	US BANK CORP PAYMENT SYS	STARBUCKS #03310 MERCER I	16.37
	00180619	US BANK CORP PAYMENT SYS	QFC #5839	13.68
			Total	456,161.67

## CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	180633-180744	03/31/16	\$ 196,152.71
			<b>\$ 196,152.71</b>

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180633	03/24/2016	CALL, HUIMIN REPLACE CUSTOMER STROLLER		OH006262	03/23/2016	341.63
00180634	03/31/2016	ALEXANDER, DEBORAH CARETAKER'S SUPPLIES		OH006260	03/23/2016	17.51
00180635	03/31/2016	ALSIN FAMILY LIMITED OVERPAYMENT REFUND		OH006263	03/28/2016	4,383.30
00180636	03/31/2016	ARSCENTIA Leap for Green Sign	P90239	201601011	03/18/2016	367.92
00180637	03/31/2016	AUSTIN, RAY FLEX SPEND REIMB		1APR16	04/01/2016	4,507.36
00180638	03/31/2016	BARNETT, JASON MILEAGE EXPENSE		OH006269	03/25/2016	25.92
00180639	03/31/2016	BELLEVUE, CITY OF ARCH 1ST QUARTER CONTRIBUTION	P90272	30819	03/01/2016	7,696.00
00180640	03/31/2016	BENZ AIR ENGINEERING CO INC NEDERMAN CORD FS91	P90284	NK16043	02/17/2016	136.88
00180641	03/31/2016	BLUETARP FINANCIAL INC SPRAYER (26 GAL.)	P89821	34812787	02/10/2016	182.37
00180642	03/31/2016	BLUMENTHAL UNIFORMS Lieutenant Badge	P90219	156138	03/10/2016	144.54
00180643	03/31/2016	CAROLLO ENGINEERS INC GENERAL SEWER PLAN UPDATE	P86399	0147543	03/09/2016	2,026.80
00180644	03/31/2016	CARTER, PHILLIP PERMIT REFUND		PRE16-017	03/24/2016	368.00
00180645	03/31/2016	CASCADE ARCH & ENG SUPPLIES CO INK CARTRIDGES/JET OPAQUE BOND	P90241	484297	03/10/2016	827.36
00180646	03/31/2016	CDW GOVERNMENT INC Upgrade Adobe DC Standard to P	P90036	CJN4924	03/10/2016	184.92
00180647	03/31/2016	CENTURYLINK PHONE USE MARCH 2016		OH006291	03/20/2016	6,566.90
00180648	03/31/2016	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		OH006290	04/01/2016	1,331.00
00180649	03/31/2016	CHEMAQUA WATER TREATMENT PROGRAM	P90275	2250889	03/16/2016	805.65
00180650	03/31/2016	CINTAS CORPORATION #460 2016 Rug Cleaning Services for	P89342	460563349	03/24/2016	73.92
00180651	03/31/2016	CITY OF SEATTLE Crime Stoppers fee	P90131	P1107289	03/09/2016	1,947.33
00180652	03/31/2016	COMCAST CITY HALL HIGH SPEED INTERNET	P89269	OH006224	03/12/2016	111.37
00180653	03/31/2016	COMPLETE OFFICE Briefing room chair	P90216	13267111	03/15/2016	93.08
00180654	03/31/2016	COMPTON LUMBER & HARDWARE INC INVENTORY PURCHASES	P90254	783048	03/18/2016	1,234.37
00180655	03/31/2016	CONFLUENCE ENGINEERING GRP LLC WSDOT FIRE SPRINKLER EXERCISE	P89474	020216MIFSE	03/07/2016	895.12
00180656	03/31/2016	COOPER, ROBERT FRLEOFF1 Retiree Medical Expen	P90282	OH006278	03/29/2016	976.86
00180657	03/31/2016	CORRECTIONAL INDUSTRIES ACCTG City logo bib aprons	P90191	T043299	01/13/2016	270.83
00180658	03/31/2016	DALY, RYAN FLEX SPEND REIMB		1APR16	04/01/2016	1,000.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180659	03/31/2016	DELL MARKETING L.P. 3 Latitude 12 Rugged Tablets a	P90128	XJWW918X2/XJWX KN	03/15/2016	9,576.14
00180660	03/31/2016	DEPT OF LICENSING DOL Witness Fees - Court Appea	P90292	5Z0795699/5Z055	03/30/2016	135.81
00180661	03/31/2016	FARO TECHNOLOGIES INC FARO (Crash Zone) Collision	P90022	90097843	03/09/2016	1,423.50
00180662	03/31/2016	FASTSIGNS BELLEVUE/ISSAQUAH "DOGS MUST BE ON LEASH" SIGNS	P90179	I80907	03/11/2016	343.48
00180663	03/31/2016	FEHR & PEERS Phase 2-Sound Transit Review S	P90250	106164	03/08/2016	1,213.97
00180664	03/31/2016	FIRE PROTECTION INC COMM CNTR REPLACE PULL STATION	P90288	31087	03/21/2016	594.60
00180665	03/31/2016	GARDNER, BRENT PHONE USE MARCH 2016		OH006280	03/28/2016	40.00
00180666	03/31/2016	GAVIGLIO, MIKE MILEAGE EXPENSE		OH006271	03/13/2016	28.08
00180667	03/31/2016	GRAINGER INVENTORY PURCHASES	P90200	9053839644	03/15/2016	1,001.62
00180668	03/31/2016	GREEN EARTHWORKS CONST INC RETAINAGE LINE 1	P87213	OH006286	03/29/2016	3,836.12
00180669	03/31/2016	GREER, J SCOTT Pro tem judge	P90278	OH006279	03/29/2016	275.00
00180670	03/31/2016	GUARDIAN SECURITY SYSTEMS Repairs at Island Crest Battin	P90228	644053	03/11/2016	311.29
00180671	03/31/2016	H D FOWLER HYDRANT NOZZLE SECTION & TRAFF	P90174	I4153576	03/10/2016	1,980.98
00180672	03/31/2016	HACH COMPANY 10 ML SAMPLE CELLS (6 PK)	P90201	9840910	03/15/2016	117.04
00180673	03/31/2016	HDR ENGINEERING INC WSDOT FIRE FLOW ANALYSIS	P89473	00479999H	03/09/2016	1,653.52
00180674	03/31/2016	HEALTHFORCE PARTNERS LLC CDL RENEWAL	P90296	27818	03/14/2016	188.00
00180675	03/31/2016	HEATH, SCOTT C MILEAGE EXPENSE		OH006273	03/25/2016	26.46
00180676	03/31/2016	HONEYWELL, MATTHEW V Professional Services - Invoic	P90291	909	03/29/2016	2,450.00
00180677	03/31/2016	HORIZON FERTILIZER & GRASS SEED FOR PA	P90263	3M184811/3M18481	03/09/2016	13,051.61
00180678	03/31/2016	INGALLINA'S BOX LUNCH INC FOOD FOR JOINT COMMISSION MEET	P90247	01285803	03/23/2016	168.72
00180679	03/31/2016	JACOBS, LUKE B MILEAGE EXPENSE		OH006274	03/24/2016	49.68
00180680	03/31/2016	JOHNSON, CURTIS FRLEOFF1 Retiree Medical Expen	P90276	OH006281	03/29/2016	254.72
00180681	03/31/2016	JOKINEN, DAVID R FLEX SPEND REIMB		1APR16	04/01/2016	2,706.59
00180682	03/31/2016	JUDICIAL CONFERENCE REGISTRAR District and Municipal Court A	P90281	OH006282	03/29/2016	130.00
00180683	03/31/2016	K&L GATES LLC Legal Services I-90 Light Rail	P90249	3210774	02/12/2016	3,633.90
00180684	03/31/2016	KC SUPERIOR COURT Jury Pool Electronic Files for	P90280	OH006283	03/07/2016	100.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180685	03/31/2016	KNOTT, KENNETH FLEX SPEND REIMB		1APR16	04/01/2016	1,900.00
00180686	03/31/2016	LEOFF HEALTH & WELFARE TRUST APRIL 2016 FIRE RETIREES		OH006265	03/24/2016	57,005.67
00180687	03/31/2016	LIFE TEK INC First Aid Cards	P90012	16305	03/07/2016	132.34
00180688	03/31/2016	LLOYD ENTERPRISES INC PLAYFIELD SAND (31.16 TONS)	P90264	194019	03/21/2016	727.44
00180689	03/31/2016	LOO CHAN, PEGGY FLEX SPEND REIMB		1APR16	04/01/2016	267.53
00180690	03/31/2016	LUND, MARK MILEAGE EXPENSE		OH006270	03/25/2016	15.88
00180691	03/31/2016	MAILFINANCE INC Leasehold for postage meter (L	P89364	N5819048	03/06/2016	458.80
00180692	03/31/2016	MANRIQUEZ, CHERYL R FLEX SPEND REIMB		1APR16	04/01/2016	162.45
00180693	03/31/2016	MATHESON, SHAWN FLEX SPEND REIMB		1APR16	04/01/2016	1,521.26
00180694	03/31/2016	MCCOY, STEPHEN W FLEX SPEND REIMB		1APR16	04/01/2016	500.00
00180695	03/31/2016	MEHRENS, KEVIN J FLEX SPEND REIMB		1APR16	04/01/2016	369.27
00180696	03/31/2016	MERCER ISLAND GUILD OF 2015 MI Directories for Employ	P90205	8410	03/14/2016	1,000.00
00180697	03/31/2016	MI AUTO SPA 100 CAR WASH COUPONS	P90207	20161	03/24/2016	1,040.00
00180698	03/31/2016	MI CHAMBER OF COMMERCE MONTHLY BILLING FOR SERVICES	P89277	OH006287	03/24/2016	1,200.00
00180699	03/31/2016	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH006288	04/01/2016	141.25
00180700	03/31/2016	MI SCHOOL DISTRICT #400 FEB FUEL - SCHOOL DISTRICT SIT	P90257	2016209	03/15/2016	842.60
00180701	03/31/2016	MICROFLEX Feb 2016 Tax Audit Program	P90111	00022274	03/09/2016	1,793.06
00180702	03/31/2016	MOLTZ, ERIC MILEAGE EXPENSE		OH006272	03/25/2016	28.08
00180703	03/31/2016	NELSON TRUCK EQUIPMENT CO INC REPAIR PARTS	P90290	620161	12/22/2015	275.24
00180704	03/31/2016	NEWMAN-BURROW LLC Online Digital Recreation Guid	P90113	51085	03/09/2016	917.00
00180705	03/31/2016	OLSON, MARCY PARKING FEE		OH006264	03/25/2016	16.00
00180706	03/31/2016	ORMSBY, ANNA PATROL CAR SUPPLIES		OH006259	03/24/2016	43.25
00180707	03/31/2016	OVERLAKE OIL 1000 GAL UNLEADED DELIVERY	P90289	0176927IN	03/23/2016	1,954.10
00180708	03/31/2016	PACIFIC MODULAR CARPET CLEANING	P90283	1890	03/07/2016	315.00
00180709	03/31/2016	PART WORKS INC. URINAL SS BACK SPUD BLOWOUT (A	P90182	423013	03/11/2016	1,739.17
00180710	03/31/2016	PEARCE HEATING & A/C INC PERMIT REFUND		1603-093	03/24/2016	40.80

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180711	03/31/2016	PERRONE CONSULTING INC PS ENGINEERING CONSULTING, REVIEW	P90256	1612001	03/12/2016	2,028.16
00180712	03/31/2016	PETTY CASH FUND FINANCE DEPT PETTY CASH REIMBURSEMENT		OH006267	03/25/2016	191.62
00180713	03/31/2016	POT O' GOLD INC EQUIPMENT RENTAL FEE	P90255	0040907	03/24/2016	27.38
00180714	03/31/2016	POTTERF, MARK PARKING FOR WABO TRAINING		OH006284	03/28/2016	32.00
00180715	03/31/2016	PROJECT A INC Voice & SVP Registration Forms	P90190	16620	03/10/2016	190.00
00180716	03/31/2016	R A BROWN BACKFLOW TESTING BACKFLOW TESTING CITY BLDGS	P90308	16031701	03/17/2016	504.00
00180717	03/31/2016	RAINIER VIEW PLUMBING & ROOTER PERMIT REFUND		1603-031	03/24/2016	375.95
00180718	03/31/2016	REMOTE SATELLITE SYSTEMS INT'L EMAC sat phone	P90130	00079569	03/10/2016	48.95
00180719	03/31/2016	REPUBLIC SERVICES #172 25 YRD DISPOSAL/RECYCLING SERV	P90229	0172006685041/01	02/29/2016	3,980.69
00180720	03/31/2016	RESERVE ACCOUNT POSTAGE FUNDS	P90271	OH006275	03/29/2016	2,500.00
00180721	03/31/2016	RICOH USA INC Cost Per Copy/Fire	P90295	5041207716	03/22/2016	125.05
00180722	03/31/2016	SANDINE, ASEA FLEX SPEND REIMB		1APR16	04/01/2016	192.31
00180723	03/31/2016	SCHUMACHER, FRED FLEX SPEND REIMB		1APR16	04/01/2016	134.65
00180724	03/31/2016	SEA WESTERN INC Helmet Straps	P90297	190208/308/309	03/16/2016	170.58
00180725	03/31/2016	SEGLE, KRYSS FLEX SPEND REIMB		1APR16	04/01/2016	1,050.00
00180726	03/31/2016	SIX ROBBLEES INC FL-0347 REPAIR PARTS	P90260	1857870	03/10/2016	639.75
00180727	03/31/2016	SOUND SAFETY PRODUCTS SAFETY BOOTS & MISC. WORK CLOT	P90262	154324	03/22/2016	850.27
00180728	03/31/2016	SPIETZ, ALLISON FLEX SPEND REIMB		1APR16	04/01/2016	45.69
00180729	03/31/2016	STEWART, H WAYNE FLEX SPEND REIMB		1APR16	04/01/2016	1,499.94
00180730	03/31/2016	TLG LEARNING 20331 - Core Solutions of Micr	P89913	60080	03/16/2016	4,675.00
00180731	03/31/2016	TOGETHER! Training: "Building a Healthi	P90245	OH006268	03/24/2016	390.00
00180732	03/31/2016	TRI-TEC COMMUNICATIONS INC Shoregear 50	P90035	615964	03/09/2016	5,755.87
00180733	03/31/2016	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH006289	04/01/2016	210.10
00180734	03/31/2016	US JOURNAL TRAINING INC 29th NW Conf Behavioral Health	P90274	OH006285	03/29/2016	150.00
00180735	03/31/2016	VIRAY, KRIS MILEAGE EXPENSE		OH006261	03/21/2016	7.88
00180736	03/31/2016	WABO JOB POSTING FOR PLANS EXAMINER	P90115	31798	03/11/2016	50.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00180737	03/31/2016	WALTER E NELSON CO INVENTORY PURCHASES	P90183	536271	03/14/2016	1,197.54
00180738	03/31/2016	WAPRO Seminar - PRO - Invoice 1383	P90120	1383	03/09/2016	175.00
00180739	03/31/2016	WASHINGTON AWARDS INC 2015 Emp recognition	P90133	61197	03/11/2016	1,326.05
00180740	03/31/2016	WASHINGTON2 ADVOCATES LLC I-90 Loss of Mobility Negotiat	P90279	5394A	02/29/2016	10,000.00
00180741	03/31/2016	WESTHILL ELECTRONICS Continuous 800 mhz transmissio	P90225	2359	03/12/2016	897.35
00180742	03/31/2016	WHISTLE WORKWEAR MISC. WORK CLOTHES	P90252	TR291430	03/14/2016	193.48
00180743	03/31/2016	WHISTLE WORKWEAR SAFETY BOOTS & MISC. WORK CLOT	P90251	SHO2542	03/11/2016	236.49
00180744	03/31/2016	WORKSAFE SERVICE INC, A Pre-Employment Testing S. Heat	P90277	221640	02/29/2016	87.00
					Total	<u>196,152.71</u>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
	00180635	ALSIN FAMILY LIMITED	OVERPAYMENT REFUND	4,383.30
P90254	00180654	COMPTON LUMBER & HARDWARE INC	INVENTORY PURCHASES	1,234.37
P90183	00180737	WALTER E NELSON CO	INVENTORY PURCHASES	1,197.54
P90174	00180671	H D FOWLER	INVENTORY PURCHASES	737.19
P90187	00180667	GRAINGER	INVENTORY PURCHASES	521.44
P90173	00180667	GRAINGER	INVENTORY PURCHASES	77.66
<b>Org Key: 814072 - United Way</b>				
	00180733	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	210.10
<b>Org Key: 814074 - Garnishments</b>				
	00180648	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	1,331.00
<b>Org Key: 814075 - Mercer Island Emp Association</b>				
	00180699	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	141.25
<b>Org Key: CA1100 - Administration (CA)</b>				
P90120	00180738	WAPRO	Seminar - PRO - Invoice 1383	175.00
<b>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</b>				
P90243	00180676	HONEYWELL, MATTHEW V	Professional Services - Invoic	1,450.00
P90291	00180676	HONEYWELL, MATTHEW V	Professional Services - Invoic	1,000.00
P90292	00180660	DEPT OF LICENSING	DOL Witness Fees - Court Appea	68.04
P90292	00180660	DEPT OF LICENSING	DOL Witness Fees - Court Appea	67.77
<b>Org Key: CM1100 - Administration (CM)</b>				
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	19.97
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	19.71
<b>Org Key: CM11SP - Special Projects-City Mgr</b>				
P90279	00180740	WASHINGTON2 ADVOCATES LLC	I-90 Loss of Mobility Negotiat	10,000.00
P90249	00180683	K&L GATES LLC	Legal Services I-90 Light Rail	3,633.90
P90250	00180663	FEHR & PEERS	Phase 2-Sound Transit Review S	1,213.97
<b>Org Key: CM1200 - City Clerk</b>				
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	16.00
<b>Org Key: CM1300 - Sustainability</b>				
P90244	00180636	ARSCENTIA	Leap for Green Sign	183.96
<b>Org Key: CT1100 - Municipal Court</b>				
P90278	00180669	GREER, J SCOTT	Pro tem judge	275.00
P90281	00180682	JUDICIAL CONFERENCE REGISTRAR	District and Municipal Court A	130.00
P90280	00180684	KC SUPERIOR COURT	Jury Pool Electronic Files for	100.00
<b>Org Key: DS0000 - Development Services-Revenue</b>				
	00180717	RAINIER VIEW PLUMBING & ROOTER	PERMIT REFUND	375.95
	00180644	CARTER, PHILLIP	PERMIT REFUND	368.00
	00180710	PEARCE HEATING & A/C INC	PERMIT REFUND	40.80
<b>Org Key: DS1100 - Administration (DS)</b>				
P90036	00180646	CDW GOVERNMENT INC	Upgrade Adobe DC Standard to P	184.92
<b>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</b>				



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P90248	00180711	PERRONE CONSULTING INC PS	ENGINEERING CONSULTING, REVIEW	701.25
P90115	00180736	WABO	JOB POSTING FOR PLANS EXAMINER	50.00
	00180665	GARDNER, BRENT	PHONE USE MARCH 2016	40.00
	00180714	POTTERF, MARK	PARKING FOR WABO TRAINING	32.00
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	24.00
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	8.00
<i>Org Key: DSBE01 - Economic Development</i>				
P90247	00180678	INGALLINA'S BOX LUNCH INC	FOOD FOR JOINT COMMISSION MEET	168.72
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	8.45
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	3.49
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	2.99
<i>Org Key: FN1100 - Administration (FN)</i>				
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	18.60
<i>Org Key: FNBE01 - Financial Services</i>				
P90111	00180701	MICROFLEX	Feb 2016 Tax Audit Program	1,793.06
P89277	00180698	MI CHAMBER OF COMMERCE	MONTHLY BILLING FOR SERVICES	1,200.00
<i>Org Key: FR1100 - Administration (FR)</i>				
	00180647	CENTURYLINK	PHONE USE MARCH 2016	289.36
P90295	00180721	RICOH USA INC	Cost Per Copy/Fire	125.05
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	17.00
<i>Org Key: FR2100 - Fire Operations</i>				
P90225	00180741	WESTHILL ELECTRONICS	Continuous 800 mhz transmissio	897.35
P90219	00180642	BLUMENTHAL UNIFORMS	Lieutenant Badge	144.54
P90297	00180724	SEA WESTERN INC	10 O Rings/SCBA Supplies	122.41
P90297	00180724	SEA WESTERN INC	Helmet Straps	48.17
<i>Org Key: FR4100 - Training</i>				
P90296	00180674	HEALTHFORCE PARTNERS LLC	Medical Testing/Knott	20.00
<i>Org Key: FR5100 - Community Risk Reduction</i>				
P90012	00180687	LIFE TEK INC	First Aid Cards	132.34
<i>Org Key: GGM001 - General Government-Misc</i>				
P89269	00180652	COMCAST	CITY HALL HIGH SPEED INTERNET	111.37
P90255	00180713	POT O' GOLD INC	EQUIPMENT RENTAL FEE	27.38
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P90271	00180720	RESERVE ACCOUNT	POSTAGE FUNDS	2,500.00
P90205	00180696	MERCER ISLAND GUILD OF	2015 MI Directories for Employ	1,000.00
P90241	00180645	CASCADE ARCH & ENG SUPPLIES CO	INK CARTRIDGES/JET OPAQUE BOND	827.36
P89364	00180691	MAILFINANCE INC	Leasehold for postage meter (L	458.80
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	21.71
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	19.70
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
	00180686	LEOFF HEALTH & WELFARE TRUST	APRIL 2016 FIRE RETIREES	4,129.82
P90282	00180656	COOPER, ROBERT	FRLEOFF1 Retiree Medical Expen	976.86
P90276	00180680	JOHNSON, CURTIS	FRLEOFF1 Retiree Medical Expen	254.72

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: GX9997 - Employee Benefits-Fire</b>				
	00180686	LEOFF HEALTH & WELFARE TRUST	APRIL 2016 FIRE ACTIVE	52,875.85
<b>Org Key: IGVO02 - ARCH</b>				
P90272	00180639	BELLEVUE, CITY OF	ARCH 1ST QUARTER CONTRIBUTION	7,696.00
<b>Org Key: IS2100 - IGS Network Administration</b>				
P90128	00180659	DELL MARKETING L.P.	3 Latitude 12 Rugged Tablets a	3,192.05
P89913	00180730	TLG LEARNING	20332 - Advanced Solutions of	2,475.00
P89913	00180730	TLG LEARNING	20331 - Core Solutions of Micr	2,200.00
	00180647	CENTURYLINK	PHONE USE MARCH 2016	1,172.19
	00180647	CENTURYLINK	PHONE USE MARCH 2016	968.56
	00180647	CENTURYLINK	PHONE USE MARCH 2016	196.59
<b>Org Key: MT2100 - Roadway Maintenance</b>				
P90188	00180667	GRAINGER	ROAD FLARES (36)	142.14
<b>Org Key: MT2500 - ROW Administration</b>				
P90229	00180719	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING SERV	1,700.87
P90168	00180727	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	261.65
P90170	00180727	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	249.06
P90229	00180719	REPUBLIC SERVICES #172	12 YRD DISPOSAL/RECYCLING SERV	200.98
P90277	00180744	WORKSAFE SERVICE INC, A	Pre-Employment Testing S. Heat	87.00
	00180675	HEATH, SCOTT C	MILEAGE EXPENSE	26.46
	00180638	BARNETT, JASON	MILEAGE EXPENSE	25.92
	00180679	JACOBS, LUKE B	MILEAGE EXPENSE	6.21
<b>Org Key: MT3100 - Water Distribution</b>				
P90128	00180659	DELL MARKETING L.P.	3 Latitude 12 Rugged Tablets a	3,192.04
P89473	00180673	HDR ENGINEERING INC	WSDOT FIRE FLOW ANALYSIS	1,653.52
P89474	00180655	CONFLUENCE ENGINEERING GRP LLC	WSDOT FIRE SPRINKLER EXERCISE	895.12
P90201	00180672	HACH COMPANY	10 ML SAMPLE CELLS (6 PK)	117.04
<b>Org Key: MT3120 - Hydrant Maintenance</b>				
P90203	00180671	H D FOWLER	HYDRANT NOZZLE SECTION & TRAFF	1,068.42
<b>Org Key: MT3300 - Water Associated Costs</b>				
P90229	00180719	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING SERV	188.99
P90262	00180727	SOUND SAFETY PRODUCTS	SAFETY BOOTS	129.87
	00180679	JACOBS, LUKE B	MILEAGE EXPENSE	31.05
<b>Org Key: MT3400 - Sewer Collection</b>				
P90128	00180659	DELL MARKETING L.P.	3 Latitude 12 Rugged Tablets a	3,192.05
<b>Org Key: MT3500 - Sewer Pumps</b>				
	00180647	CENTURYLINK	PHONE USE MARCH 2016	3,007.85
	00180647	CENTURYLINK	PHONE USE MARCH 2016	502.71
P90174	00180671	H D FOWLER	RAPIDGRIP WRENCH	71.07
<b>Org Key: MT3600 - Sewer Associated Costs</b>				
P90229	00180719	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING SERV	188.98
	00180666	GAVIGLIO, MIKE	MILEAGE EXPENSE	28.08
	00180702	MOLTZ, ERIC	MILEAGE EXPENSE	28.08
	00180679	JACOBS, LUKE B	MILEAGE EXPENSE	12.42

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3800 - Storm Drainage</i>				
	00180690	LUND, MARK	MILEAGE EXPENSE	15.88
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P90258	00180674	HEALTHFORCE PARTNERS LLC	CDL RENEWAL	49.00
<i>Org Key: MT4200 - Building Services</i>				
P90275	00180649	CHEMAQUA	WATER TREATMENT PROGRAM	805.65
P90308	00180716	R A BROWN BACKFLOW TESTING	BACKFLOW TESTING CITY BLDGS	504.00
P90252	00180742	WHISTLE WORKWEAR	MISC. WORK CLOTHES	193.48
P90284	00180640	BENZ AIR ENGINEERING CO INC	NEDERMAN CORD FS91	136.88
	00180705	OLSON, MARCY	PARKING FEE	16.00
<i>Org Key: MT4210 - Building Landscaping</i>				
P90229	00180719	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING SERV	188.99
<i>Org Key: MT4300 - Fleet Services</i>				
P90289	00180707	OVERLAKE OIL	1000 GAL UNLEADED DELIVERY	1,954.10
P90207	00180697	MI AUTO SPA	100 CAR WASH COUPONS	1,040.00
P90257	00180700	MI SCHOOL DISTRICT #400	FEB FUEL - SCHOOL DISTRICT SIT	842.60
P90260	00180726	SIX ROBBLEES INC	FL-0347 REPAIR PARTS	639.75
P90290	00180703	NELSON TRUCK EQUIPMENT CO INC	REPAIR PARTS	275.24
	00180712	PETTY CASH FUND FINANCE DEPT	PETTY CASH REIMBURSEMENT	12.00
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
P90251	00180743	WHISTLE WORKWEAR	SAFETY BOOTS & MISC. WORK CLOT	236.49
<i>Org Key: MT4501 - Water Administration</i>				
	00180647	CENTURYLINK	PHONE USE MARCH 2016	49.63
<i>Org Key: PO1100 - Administration (PO)</i>				
P90133	00180739	WASHINGTON AWARDS INC	2015 Emp recognition	1,326.05
<i>Org Key: PO1350 - Police Emergency Management</i>				
P90130	00180718	REMOTE SATELLITE SYSTEMS INT'L	EMAC sat phone	48.95
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P90022	00180661	FARO TECHNOLOGIES INC	FARO (Crash Zone) Collision	1,423.50
<i>Org Key: PO2100 - Patrol Division</i>				
P90216	00180653	COMPLETE OFFICE	Briefing room chair	93.08
	00180706	ORMSBY, ANNA	PATROL CAR SUPPLIES	43.25
<i>Org Key: PO3100 - Investigation Division</i>				
P90131	00180651	CITY OF SEATTLE	Crime Stoppers fee	1,947.33
<i>Org Key: PR1100 - Administration (PR)</i>				
P90113	00180704	NEWMAN-BURROW LLC	Online Digital Recreation Guid	917.00
	00180634	ALEXANDER, DEBORAH	CARETAKER'S SUPPLIES	17.51
<i>Org Key: PR2100 - Recreation Programs</i>				
P89823	00180657	CORRECTIONAL INDUSTRIES ACCTG	City logo bib aprons	105.00
<i>Org Key: PR2104 - Special Events</i>				
P90239	00180636	ARSCENTIA	Banner for Mercerdale Park - R	183.96

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR4100 - Community Center</i>				
P90287	00180664	FIRE PROTECTION INC	COMM CNTR REPLACE PULL STATION	281.42
P90286	00180664	FIRE PROTECTION INC	COMM CNTR FIRE ALARM MONITORIN	71.18
P90285	00180664	FIRE PROTECTION INC	COMM CNTR DUCT SMOKE CLEANING	71.18
	00180647	CENTURYLINK	PHONE USE MARCH 2016	47.42
<i>Org Key: PR6100 - Park Maintenance</i>				
P90229	00180719	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING SERV	755.94
P90185	00180727	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	209.69
P90258	00180674	HEALTHFORCE PARTNERS LLC	IMMUNIZATION - B. SHERMAN	70.00
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P90171	00180677	HORIZON	FERTILIZER & GRASS SEED FOR PA	2,956.50
P90264	00180688	LLOYD ENTERPRISES INC	PLAYFIELD SAND (31.16 TONS)	363.73
P90228	00180670	GUARDIAN SECURITY SYSTEMS	Repairs at Island Crest Battin	311.29
	00180647	CENTURYLINK	PHONE USE MARCH 2016	89.75
P90258	00180674	HEALTHFORCE PARTNERS LLC	CDL RENEWAL - L. JACOBS	49.00
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
	00180647	CENTURYLINK	PHONE USE MARCH 2016	242.84
P90288	00180664	FIRE PROTECTION INC	LB FIRE ALARM PANEL BATTERY	170.82
P89342	00180650	CINTAS CORPORATION #460	2016 Rug Cleaning Services for	24.64
P89342	00180650	CINTAS CORPORATION #460	2016 Rug Cleaning Services for	24.64
P89342	00180650	CINTAS CORPORATION #460	2016 Rug Cleaning Services for	24.64
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P90171	00180677	HORIZON	FERTILIZER & GRASS SEED FOR PA	5,913.00
P90264	00180688	LLOYD ENTERPRISES INC	PLAYFIELD SAND (31.16 TONS)	363.71
P90268	00180671	H D FOWLER	17 X 17 CI FRAME & GRATE FOR T	104.30
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P90171	00180677	HORIZON	FERTILIZER & GRASS SEED FOR PA	2,956.50
P90182	00180709	PART WORKS INC.	URINAL SS BACK SPUD BLOWOUT (A	1,739.17
P90263	00180677	HORIZON	BACKPACK BLOWERS & MISC. PARTS	1,225.61
P90229	00180719	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING SERV	755.94
P89821	00180641	BLUETARP FINANCIAL INC	SPRAYER (26 GAL.)	162.38
P90172	00180667	GRAINGER	ORANGE GARBAGE LINERS	41.05
P89821	00180641	BLUETARP FINANCIAL INC	SPRAY GUN	19.99
<i>Org Key: PY4615 - Flex Admin 2015</i>				
	00180637	AUSTIN, RAY	FLEX SPEND REIMB	4,507.36
	00180693	MATHESON, SHAWN	FLEX SPEND REIMB	1,521.26
	00180729	STEWART, H WAYNE	FLEX SPEND REIMB	1,499.94
	00180695	MEHRENS, KEVIN J	FLEX SPEND REIMB	369.27
	00180681	JOKINEN, DAVID R	FLEX SPEND REIMB	156.59
	00180728	SPIETZ, ALLISON	FLEX SPEND REIMB	45.69
<i>Org Key: PY4616 - Flex Admin 2016</i>				
	00180681	JOKINEN, DAVID R	FLEX SPEND REIMB	2,550.00
	00180685	KNOTT, KENNETH	FLEX SPEND REIMB	1,900.00
	00180725	SEGLE, KRYSS	FLEX SPEND REIMB	1,050.00
	00180658	DALY, RYAN	FLEX SPEND REIMB	1,000.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00180694	MCCOY, STEPHEN W	FLEX SPEND REIMB	500.00
	00180689	LOO CHAN, PEGGY	FLEX SPEND REIMB	267.53
	00180722	SANDINE, ASEA	FLEX SPEND REIMB	192.31
	00180692	MANRIQUEZ, CHERYL R	FLEX SPEND REIMB	162.45
	00180723	SCHUMACHER, FRED	FLEX SPEND REIMB	134.65
<i>Org Key: WD311C - Sub Basin 27 Watercourse</i>				
P87213	00180668	GREEN EARTHWORKS CONST INC	RETAINAGE LINE 1	3,836.12
<i>Org Key: WD540R - Emer Repair - Freeman Landing</i>				
P90256	00180711	PERRONE CONSULTING INC PS	FREEMAN AVE GEOTECHNICAL	1,326.91
<i>Org Key: WG516T - Disaster Recovery</i>				
P90035	00180732	TRI-TEC COMMUNICATIONS INC	IP 480 Telephones	2,765.87
P90035	00180732	TRI-TEC COMMUNICATIONS INC	Shoregear 50	1,995.00
P90035	00180732	TRI-TEC COMMUNICATIONS INC	Voice Services License	995.00
<i>Org Key: WP122R - Vegetation Management</i>				
P90179	00180662	FASTSIGNS BELLEVUE/ISSAQUAH	"DOGS MUST BE ON LEASH" SIGNS	343.48
<i>Org Key: WS103P - Sewer 20 yr CIP Plan</i>				
P86399	00180643	CAROLLO ENGINEERS INC	GENERAL SEWER PLAN UPDATE	2,026.80
<i>Org Key: WW535B - PRV Air Vac Replacements-Ph 2</i>				
P90200	00180667	GRAINGER	HOSE CLAMPS (10 PK)	219.33
<i>Org Key: YF1100 - YFS General Services</i>				
P90191	00180657	CORRECTIONAL INDUSTRIES ACCTG	Order of additional department	165.83
<i>Org Key: YF1200 - Thrift Shop</i>				
	00180633	CALL, HUIMIN	REPLACE CUSTOMER STROLLER	341.63
P90283	00180708	PACIFIC MODULAR	CARPET CLEANING	315.00
	00180735	VIRAY, KRIS	MILEAGE EXPENSE	7.88
<i>Org Key: YF2100 - School/City Partnership</i>				
P90274	00180734	US JOURNAL TRAINING INC	29th NW Conf Behavioral Health	150.00
<i>Org Key: YF2300 - VOICE Program</i>				
P90190	00180715	PROJECT A INC	Voice & SVP Registration Forms	190.00
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
P90245	00180731	TOGETHER!	Training: "Building a Healthi	390.00
Total				196,152.71



**CITY OF MERCER ISLAND  
CERTIFICATION OF PAYROLL**

**PAYROLL PERIOD ENDING**

**3/11/2016**

**PAYROLL DATED**

**3/18/2016**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Description			Amount
Payroll Checks	62915265-62915271		13,413.58
Direct Deposits			444,570.06
Void/Manual Adjustments			16,002.04
Tax & Benefit Obligations			262,145.47
Total Gross Payroll		3/18/16	736,131.15



## CITY OF MERCER ISLAND

## PAYROLL SUMMARY

**PAYROLL PERIOD ENDING**  
**PAYROLL DATED**

**3/11/2016**  
**3/18/2016**

Net Cash	457,983.64
Net Voids/Manuals	16,002.04
Federal Tax Deposit - Key Bank	87,515.10
Social Security and Medicare Taxes	43,778.32
Medicare Taxes Only (Fire Fighter Employees)	1,799.71
Public Employees Retirement System 1 (PERS 1)	153.89
Public Employees Retirement System 2 (PERS 2)	21,225.91
Public Employees Retirement System 3 (PERS 3)	5,108.93
Public Employees Retirement System (PERSJM)	603.36
Public Safety Employees Retirement System (PSERS)	162.06
Law Enforc. & Fire fighters System 2 (LEOFF 2)	22,154.92
Regence & LEOFF Trust - Medical Insurance	14,865.39
Domestic Partner/Overage Dependant - Insurance	1,429.08
Group Health Medical Insurance	1,459.99
Health Care - Flexible Spending Accounts	2,549.80
Dependent Care - Flexible Spending Accounts	1,528.31
United Way	210.10
ICMA Deferred Compensation	31,546.19
Fire 457 Nationwide	11,953.10
Roth - ICMA	50.00
Roth - Nationwide	620.00
401K Deferred Comp	750.00
Garnishments (Chapter 13)	1,331.00
Child Support	1,540.08
Mercer Island Employee Associationa	141.25
Cities & Towns/AFSCME Union Dues	2,318.90
Police Union Dues	2,610.23
Fire Union Dues	1,870.34
Fire Union - Supplemental Dues	143.00
Standard - Supplemental Life Insurance	274.30
Unum - Long Term Care Insurance	1,429.90
AFLAC - Supplemental Insurance Plans	780.55
Coffee Fund	38.00
Transportation	123.00
Miscellaneous	80.76

<b>TOTAL GROSS PAYROLL</b>	<b>\$ 736,131.15</b>
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**CITY OF MERCER ISLAND  
CERTIFICATION OF PAYROLL**

**PAYROLL PERIOD ENDING**

**3/25/2016**

**PAYROLL DATED**

**4/1/2016**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Description			Amount
Payroll Checks	62918757-62918764		14,719.41
Direct Deposits			464,461.35
Void/Manual Adjustments			12,349.63
Tax & Benefit Obligations			259,557.24
Total Gross Payroll		4/1/16	751,087.63





## CITY OF MERCER ISLAND

## PAYROLL SUMMARY

**PAYROLL PERIOD ENDING**  
**PAYROLL DATED**

**3/25/2016**  
**4/1/2016**

Net Cash	479,180.76
Net Voids/Manuals	12,349.63
Federal Tax Deposit - Key Bank	87,817.55
Social Security and Medicare Taxes	44,885.78
Medicare Taxes Only (Fire Fighter Employees)	1,808.62
Public Employees Retirement System 1 (PERS 1)	153.89
Public Employees Retirement System 2 (PERS 2)	21,290.90
Public Employees Retirement System 3 (PERS 3)	4,660.43
Public Employees Retirement System (PERSJM)	603.36
Public Safety Employees Retirement System (PSERS)	162.06
Law Enforc. & Fire fighters System 2 (LEOFF 2)	23,615.11
Regence & LEOFF Trust - Medical Insurance	15,078.60
Domestic Partner/Overage Dependant - Insurance	1,429.08
Group Health Medical Insurance	1,459.99
Health Care - Flexible Spending Accounts	2,549.80
Dependent Care - Flexible Spending Accounts	1,528.31
United Way	210.10
ICMA Deferred Compensation	31,538.58
Fire 457 Nationwide	11,953.10
Roth - ICMA	50.00
Roth - Nationwide	620.00
401K Deferred Comp	750.00
Garnishments (Chapter 13)	1,331.00
Child Support	1,540.08
Mercer Island Employee Associationa	141.25
Cities & Towns/AFSCME Union Dues	0.00
Police Union Dues	0.00
Fire Union Dues	1,870.34
Fire Union - Supplemental Dues	143.00
Standard - Supplemental Life Insurance	0.00
Unum - Long Term Care Insurance	1,433.50
AFLAC - Supplemental Insurance Plans	771.81
Coffee Fund	38.00
Transportation	123.00
Miscellaneous	0.00

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**TOTAL GROSS PAYROLL**

**751,087.63**



## **CITY COUNCIL MINUTES 2016 CITY COUNCIL PLANNING SESSION JANUARY 22-23, 2016**

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**FRIDAY, JANUARY 22, 2016**

### **CALL TO ORDER & ROLL CALL**

Mayor Bassett called the 2016 Planning Session to Order at 3:07 pm in the Calkins Room at the Mercer Island Community & Event Center at 8236 SE 24<sup>th</sup> Street, Mercer Island, WA.

Mayor Bruce Bassett, Deputy Mayor Debbie Bertlin and Councilmembers Dan Grausz, Jeff Sanderson, Wendy Weiker, Dave Wisenteiner, and Benson Wong were present.

### **MAYOR'S WELCOME**

Mayor Bassett welcomed the Council and staff to the 2016 Planning Session. He noted that 2015 was a difficult year, with heightened social media, a record number of appearances at Council meetings and a record number of public records requests. He stated that he is looking forward to a new year, a new City Council, a new City Manager and the opportunity to move ahead and lower the stress level in the community.

### **REVIEW 2015 WORK PLAN**

Assistant City Manager and Finance Director Chip Corder reviewed the 2015 Work Plan. He spoke about the number of Town Center meetings and that the unplanned agenda items were four times what was estimated for 2015. He noted that the 2016 Work Plan will need to be more manageable and that re-instituting the bi-monthly Mayor and Deputy Mayor's meeting with the City Manager will help to manage the workload. **Councilmember Grausz asked for an update on the Honeywell site contamination in 2016.**

Mayor Bassett noted that the Planning Session will help develop the work plan for 2016 and that a check-in will be done at the June Mini-Planning Session to review the status of planned items. He also noted that there is a Parking Lot list for Councilmembers to add items to for discussion at the end of the Planning Session.

### **COUNCIL/STAFF ROLES AND RESPONSIBILITIES**

Interim City Manager Steve Lancaster stated that the goal of this discussion is to have a common agreement of roles and responsibilities and to determine if the City Council Rules of Procedure are still the right tool for Council operations. He reviewed the laws governing the council-manager form of government and spoke about policy versus administration. He provided examples of things that the Council is responsible for and things that staff are responsible for. He stated that the rules that the Council adopts need to be administered to keep order.

City Manager Lancaster then walked the Council through the current Rules of Procedure to highlight specific rules to determine if they are still supported or if changes are needed.

Council and staff identified the following issues during discussion:

- Need protocol for email correspondence:
  - How to keep the City Manager in the loop;
  - How to know that a response has been sent (by staff) to citizens who email the Council;
  - Who is responsible for responding (Council – policy, City Manager (staff) – administration).
- How Councilmembers should respond to complaints about city services on social media (NextDoor).
- A disclaimer for Council emails regarding public records.

- Have the City Manager report back to the Council on responses to appearances that were not on the agenda.
- Does the Council have enough time to read the meeting packets? Should the packet preparation day be moved up? Should Council meetings be moved to Tuesdays?
- Have substantive amendments to documents Council is approving (ordinances, contracts, etc.) proposed at a council meeting in open session, not before the meeting.
- Share responses to individual Councilmembers' questions with all Councilmembers.
- Set a protocol allowing Councilmembers to contact department directors with a CC to the City Manager. Department directors will bring items to the City Manager when a request will require more than one hour of staff time to respond.
- Need a protocol identifying the correct media contact for the City (and/or Council), especially for emergency situations.
- Need a media and social media policy for the Council and individual Councilmembers.
- Need a protocol for when the media calls individual Councilmembers for an opinion, determine who gets to speak on behalf of the entire Council.

It was the consensus of the Council to have staff bring back a draft policy on Council communications with the public and with the media.

## **EFFECTIVE COUNCIL/COUNCIL AND COUNCIL/STAFF OPERATIONS AND COMMUNICATIONS**

Facilitator Bob Ness asked the Council and staff to develop a list of rules for the conversation about communications. The agreed upon norms were:

- |                               |   |
|-------------------------------|---|
| • Respect                     | • Seek clarity  |
| • Not interrupting            | • Speak collegially   |
| • Listen                      | • Show respect for institution and colleagues   |
| • Non-judgmental              | • Understanding varied organization mindsets (Corporation/Business operations versus Government operations) |
| • Seek first to understand    | • Open and personal. Set roles aside to talk as individuals   |
| • Assume good intent          |   |
| • Frank and honest discussion |   |

Mr. Ness noted that the Mayor's role is to manage the Council who sets policy, and the City Manager's role is to work with senior staff to implement the policy (administration). The Council agreed with the adopted Rules of Procedure as they are now to continue guiding the Council's work. He spoke about his observations and general themes discussed during meetings with key City staff (Leadership Team) as a group and individual interviews with each Councilmember. He noted that current senior staff are highly motivated, and he does not expect any departures.

Councilmembers spoke about how to deal with lofty ambitions and constrained resources to create realistic expectations for workload, the challenge for Council to respect staff expertise and time, the need for the City Manager to be vocal and strong in advocating for staff, setting boundaries for capacity for the City Manager, using the work plan to determine what work will come off if new work is added on, the Council's job to raise issues and having the City Manager figure out how to address new issues by either requesting additional resources (staff, money) or suggesting currently planned items to take off the work plan and letting the Council vote on the issue.

Council and staff further discussed possible efficiencies and ways to improve communication by developing a way to prioritize a new issue that competes with current issues, possibly creating additional subcommittees to help deal with reoccurring topics, increasing communication between the City Manager and the Mayor and Deputy Mayor, waiting to address new items at Planning Sessions only, using Study Sessions to handle on-going topics, and arranging items on the work plan by quarters.

Facilitator Ness stated that this conversation would be continued the next day.

## **CITY MANAGER POSITION PROFILE DEVELOPMENT**

Human Resources Director Kryss Segle introduced Greg Prothman from the Prothman Company, to discuss the recruitment for a new City Manager. Mr. Prothman presented a draft recruitment brochure for the CM position. He

spoke about discussing the desired attributes of candidates, challenges and opportunities in the position and the salary, which will be driven by supply and demand. He noted that the pool of city managers is shrinking as many are retiring and that deputy city managers are not quite ready for the city manager position. He spoke about the process of finishing the brochure, focusing on recruiting from the 14-16 western states by sending 700-800 recruitment letters to current city managers and deputy city managers.

The Council asked questions about the recruitment pool, in state versus out of state candidates, a residency requirement, and candidate diversity.

Mr. Prothman walked the Council through the process for application, screening and interviewing. Director Segle stated that the Subcommittee (Segle, Sand, Taylor, Corder, Wong and Bassett) will narrow down the candidates before the entire Council review and interviews.

There was consensus from the Council to submit their comments and thoughts about attributes or skill sets to Director Segle and to include the language similar to "Residency strongly encouraged, Council may participate in housing expenses" for the recruitment brochure.

The Council took a break for social time and dinner. They reconvened at approximately 7:45 pm.

## **CITIZEN OF THE YEAR DISCUSSION**

Councilmembers nominated citizens for the 2015 Citizen of the Year award. Following discussion of the nominees, the Council voted and made their selection for 2015. The nominee will be honored at an upcoming Council meeting.

## **ADJOURNMENT**

The Mayor adjourned the Planning Session for the day at 8:15 pm.

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## **SATURDAY, JANUARY 23, 2016**

### **CALL TO ORDER & ROLL CALL**

Mayor Bassett called the second day of the 2016 Planning Session to Order at 8:15 am in the Calkins Room at the Mercer Island Community & Event Center at 8236 SE 24<sup>th</sup> Street, Mercer Island, WA.

Mayor Bruce Bassett, Deputy Mayor Debbie Bertlin and Councilmembers Dan Grausz, Jeff Sanderson, Wendy Weiker, Dave Wisenteiner, and Benson Wong were present.

### **EFFECTIVE COUNCIL/COUNCIL AND COUNCIL/STAFF OPERATIONS AND COMMUNICATIONS (CONTINUED)**

Facilitator Bob Ness continued the discussion from the previous evening about effective Council/Council and Council/staff operations and communications. Council and staff agreed to a goal of having effective working relationships that enhance our ability to provide superior services to residents of Mercer Island. He asked each Councilmember and staff member to state what they hope will continue, improve or change as it relates to communications. Ideas expressed included:

- More opportunities to talk with citizen and staff;
- Receive options and information in advance from staff so Council has time to digest
- Better work plan management;
- Regular meetings with leadership;
- More time to discuss issues and get all Councilmembers' perspectives;
- More clarity about how Councilmembers would like to carry out leadership in meetings,

- Need for staff members and Councilmembers to be more proactive versus reactive;
- Celebrate working toward the same goal and let staff know that they are doing a good job;
- More proactive work, less reactive work;
- More of a sense of collaboration between Council and staff;
- Understanding that we are all on the same team;
- Respectful communications and collaborative relationship;
- Acknowledgement and understanding of unseen work that staff does;
- Getting Council's questions about issues or projects in advance of meetings;
- Have Council make the policy decisions, but not tell staff what to do with our resources;
- Be a good role model for civil interaction to show the community how to engage effectively;
- The juxtaposition between what is said and what takes place;
- Being more deliberative in planning and sticking to the work plan;
- Defining issues or problems before jumping to solutions;
- How to show up at Council meetings, how to engage and know who to ask for what;
- Role of council is to represent people of Mercer Island, but not to agree to everything that staff brings forward. Staff should never respond to Council that there is not enough time or staff, the City Manager should review the issue and report back to Council;
- Better recognition of staff's day-to-day government work and balancing that with Council-driven issues; and
- More time and opportunity for discussion and debate.

Council and staff discussed communication styles, how Councilmembers can know who to contact on issues, and how the Council will reinforce respectful interaction.

Councilmember Weiker suggested the creation of an organizational effectiveness subcommittee to vet issues that have been brought up regarding a social media policy, email communications, staff dynamics, Council Rules of Procedures updating, and other process improvement items. Councilmember Weiker, Wisenteiner and Grausz volunteered to be on the committee. **After discussion, there was consensus from the Council to have the City Manager review the proposal and come back with a recommendation on the committee composition and goal.**

The Council further discussed ways to improve how staff can support Council and how Council can support staff. There were discussions about going to weekly meetings (Council meeting one week and study session the next), adding more council subcommittees, having regular study sessions, and soft communication skills. **The Council further concurred that the proposed subcommittee should have a defined work plan that creates a place to brainstorm best practices for concrete changes to protocols and procedures as well as improvements in Council and staff interactions. And that recommendations should be brought back to the whole council for review and approval.**

Councilmembers expressed concern about the time to review the agenda packet, and that asking questions of staff usually happens on the weekend. Both staff and Council would like defined expectations about responding on the weekend. The group also discussed moving Council meetings to Tuesdays to allow a full working day before meetings. **There was consensus from the Council to have the new subcommittee review the issues of producing packets a day earlier, setting expectations about responding on the weekend and possibly moving Council meetings to Tuesdays.**

Council and staff thanked Bob Ness for facilitating a valuable conversation.

## **JOINT COMMISSION TOWN CENTER REPORT**

DSG Administrative Services Manager Alison Van Gorp introduced the Joint Commission members in attendance. She spoke about the progress on the Joint Commission's work plan, public engagement activities, the focus of each of the public hearings, updating the vision statement by creating vision principles, subareas, and building height.

The Council asked questions regarding what led the Commission to look at up-zoning, what the Commission needs from the Council regarding the differing opinions on building height, and the notion that building height determines density.

Manager Van Gorp spoke about the other issues that determine density in addition to building height. She noted that many people who work in Mercer Island cannot afford to live here. She provided information about issues the Joint Commission is working through: problems with the current code regarding building height allowing too much flexibility, vertical setbacks, major façade articulation, and through block connections.

Council and staff discussed if the Joint Commission and its committees are working, if additional meetings will need to be added, the need to address larger concept ideas, and how density and building heights have become the focus of the code updates.

Mayor Bassett thanked staff, the members of the Stakeholder Group and the Joint Commission for all of their work on the Town Center Vision and Development Code Update.

## **DSG WORKPLAN AND RESIDENTIAL DEVELOPMENT STANDARDS**

DSG Director Scott Greenberg presented information to the Council regarding the increase in new single-family house permits since 2009. He also spoke about the number of demolition permits and median new home sizes. He asked the Council what specific concerns should be considered as part of a revision to the City's single-family development standards. He presented DSG's long-range planning workload from 2016 to 2019 and spoke about the need for resources to work on these issues. He proposed hiring a long-range planner to work on these issues which could be paid for with an increase in development fee cost recovery for engineering and planning from 60% to 85% or an increase in the utility tax rate. He also noted that DSG staff would be doing a Development Fee Cost Recovery Study in early 2016.

The Council discussed the position, the need for long-range planning on the Island, how this position fits into citywide staffing needs, and what the public is concerned about in the residential neighborhoods. Director Greenberg explained that current residential development code issues relate to the size of single-family houses in neighborhoods they are being built in, along with tree retention. Further issues are platting activity, impervious surface deviations, tree removals, larger homes replacing smaller homes, the number of new homes, and the size of new homes

**The Council decided to wait until after the Financial Forecasts discussion to provide guidance about the Long-Range Planner position.**

The Council took a break for lunch.

## **2016-2020 FINANCIAL FORECASTS FOR GENERAL, YFS, AND CAPITAL IMPROVEMENT FUNDS**

### **General Fund**

Assistant City Manager and Finance Director Chip Corder presented options to the Council for addressing the projected General Fund deficits in 2017-2020. He provided detailed information about the following options (listed in no particular order):

1. Utilize one-time General Fund surpluses in 2015 and 2016 to bridge the \$0.71 million projected deficit in 2017.
2. Reduce the current staffing level beginning in 2017.
3. Conduct an organizational performance audit of one or more City departments to determine if significant cost saving opportunities can be identified and/or work efficiency and effectiveness improved.
4. Adjust the City's compensation policy and practices.
5. Go to the voters to form a metropolitan park district with the same boundaries as the City.
6. Go to the voters with a property tax levy lid lift request in November 2016 or November 2017.

He recommended options 1 and 3, given the four major issues the Council, staff, and the community are working through in the first half of 2016 and the magnitude of the projected deficits. He also noted that the findings from option 3 will provide useful information to the Council during the 2017-2018 budget review process in the fourth



quarter of 2016. In addition, serious consideration of options 2 and 6 should occur during the budget process.

### **YFS (Youth and Family Services) Fund**

Assistant City Manager and Finance Director Chip Corder presented options to the Council for addressing the projected YFS Fund deficits in 2017-2020. He provided detailed information about the following options:

1. Utilize one-time General Fund surpluses in 2015 and 2016 to bridge the \$0.34 million projected deficit in 2017.
2. Amend the interlocal agreement with the School District to have them pay for a greater percentage of the school-based mental health counselors.
3. Reduce the current staffing level beginning in 2017.
4. Go to the voters with a property tax levy lid lift request in November 2016 or November 2017.

He recommended option 1 and, in addition, staff talking to the School District about the feasibility of Option 2. He also noted that serious consideration of options 3 and 4 would occur during the 2017-2018 budget review process in the fourth quarter of 2016.

### **Capital Improvement Fund**

Assistant City Manager and Finance Director Chip Corder presented options to the Council for addressing the projected Capital Improvement Fund deficits in 2017-2020. He provided detailed information about the following options:

1. Utilize one-time General Fund and REET surpluses in 2015 and 2016 (if any) to bridge the \$0.28 million projected deficit in 2017.
2. Cut back on planned capital projects absent higher than projected REET receipts.
3. Increase the Transportation Benefit District (TBD) annual license fee from \$20 to \$40 per vehicle.
4. Go to the voters with a property tax levy lid lift request in November 2016 or November 2017.

He recommended option 1. He also noted that serious consideration of options 2, 3 and 4 would occur during the 2017-2018 budget review process in the fourth quarter of 2016.

**The Council discussed the options and decided to wait until after the Levy Lid Lift Scenario discussion to provide direction to staff on the General, YFS and Capital Improvement Funds.**

### **LEVY LID LIFT SCENARIO**

Assistant City Manager and Finance Director Chip Corder presented information to the Council about submitting a levy lid lift request to Island voters in 2016 or 2017. He asked the Council if they became convinced that a levy lid lift vote is the best path forward to addressing the projected deficits in the General Fund, YFS Fund, and Capital Improvement Fund, when would they want to engage the community on this issue and put this on the ballot.

Director Corder explained the different types of Levy Lid Lifts and the process and timing for a levy. He spoke about the City's other funding needs in addition to the General Fund, YFS Fund, and Capital Improvement Fund projected deficits beginning in 2017: 1) a new IT position, 2) fire apparatus replacement, and 3) Maintenance Center renovation/expansion. He provided information to the Council about the 6-year levy lid lift structure options and the property tax impact on a typical Mercer Island homeowner (\$900,000 AV). In addition, he provided additional information regarding the portion of the 2015 property tax pie that is remitted to the City versus other jurisdictions, Mercer Island's 2015 property tax rate versus other cities in King County, and a comparison of Mercer Island's 2015 FTEs per 1,000 population versus other full service cities on the Eastside. Lastly, he showed the Council a 2015 monthly cost comparison of taxes paid by Island residents to the City vs. utility bills paid to the City vs. three other utility bills (Verizon, Comcast, and Puget Sound Energy). Director Corder spoke about his recommendation to use one-time General Fund surpluses in 2015 and 2016 to bridge the projected 2017 deficits in the General Fund, YFS Fund, and Capital Improvement Fund. This is a temporary fix that will buy the Council a year. He noted that the upcoming 2017-2018 budget process will provide an opportunity to make the public aware of the coming deficits and the options for addressing them, including the service level cuts that would be required to balance 2018, unless a new revenue source is approved. Then, the City could engage the public on the deficit issue in early 2017. The Council discussed using 2015 & 2016 surplus to cover the deficit in 2017, using the rainy day fund to balance the 2017 budget, engaging the school district to cover more of the costs of the mental health counselors (which are funded mostly by the City), doing the levy lid lift in 2016 versus 2017, using the levy to fund specific permanent services, educating the public (open houses or road show) on where their dollars go, cutting services versus raising revenue, and wanting the new City Manager to be involved with

discussions about the levy lid lift.

There was consensus from the Council to:

1. Fund the DSG Long-Range Planner position by increasing development fee cost recovery for engineering and planning from 60% to 85%; and
2. Fundamentally support Option 1 (use one-time General Fund surpluses in 2015 and 2016 to bridge projected deficits in 2017) from the Financial Forecast discussion, but they wanted to revisit this option as part of the Q4 2015 Financial Status Report in April and as part of the disposition of the 2015 year-end surplus in June.

## **2016 BIENNIAL CITIZEN SURVEY**

Assistant City Manager & Finance Director Chip Corder presented information to the Council about the upcoming biennial citizen survey. He asked if there were any specific questions that the Council would like to ask. The Council discussed the possibilities of conducting the survey annually or conducting an informal survey to ask questions about hot topics.

The Council formed an ad hoc committee to review and recommend questions to be added to the 2016 citizen survey. The committee members appointed were Councilmembers Sanderson, Wisenteiner and Wong. All Councilmembers were asked to email their suggested question topics to Councilmember Sanderson.

## **STREAMLINING COUNCIL MEETINGS**

Mayor Bassett noted that there has been an increase in the number of speakers during appearances. He spoke about the need to find a balance between the value of public input and the value time at Council meetings to do important work. He stated that Council also receives many email from the public which is a good way to for the Council to hear how citizens feel about issues, but he understands the value of standing up in front of the Council during a meeting as it reaches a broader audience.

The Council discussed various possibilities for refining the public comment period during meetings so the Council can conduct business in a timely manner, such as: limiting appearances to one hour, creating an electronic sign in sheet, using a paper sign in sheet, using a lottery system, limiting how many times a person can speak each month, reducing the time to 2 minutes, having signup sheets for support or opposition to topics, if there are more than 10 speakers signed up (30 minutes) then each speaker only gets two minutes each, or limiting time for each topic.

Staff provided examples of what other cities do for public comment (e.g. City of Seattle does not allow public comments at Council meetings only at committee meetings and the City of Fife has a public comment period at the beginning and at the end of the meeting).

City Manager Lancaster suggested that this would be a good topic for the organizational effectiveness subcommittee to review and make a recommendation to the Council. The Council agreed.

## **PARKING LOT**

### **1. Economic development committee or office of economic development**

Councilmember Weiker spoke about the need for more shops and restaurants in the Town Center to create economic vitality. Councilmember Sanderson stated that the increase in traffic over the next few years will require ongoing work for sustaining the community's needs on the Island. Councilmember Wong stated that he thinks the City needs to provide additional resources to businesses for economic development.

Mayor Bassett noted that staff presented information about economic development at two previous planning sessions and that the Council decided not to move forward due to the size of Mercer Island and the lack of funding.

City Manager Lancaster noted that this is primarily a budget issue and will need to be balanced with the other financial needs. The Council agreed to have a discussion during the 2016 Mini-Planning Session about what



economic development would look like on Mercer Island and if there is agreement to move forward, including it as part of the 2017-2018 Biennial Budget Process.

**2. Revision to current policy permitting private parties to make street repairs (e.g. following new utility installations)**

Councilmember Grausz expressed concern about the quality of asphalt patching by private parties for individual projects. He suggested that the City could have 2-3 contractors on call that could do the patching and pass the cost onto the homeowners to make sure the work is done to City standards. City Manager Lancaster responded that staff would evaluate the policy and current situation and would prepare a memo to Council about the possible options.

**3. Emergency operations command center policy, business continuity, emergency preparedness, and drills**

Councilmember Weiker asked about the EOC at City Hall. Chief Holmes explained that staff are working on creating a new EOC in the City Hall basement as the current location in the Council Chambers is difficult to use during emergencies. He also noted that Emergency Manager Jennifer Franklin will be providing a briefing to the Council in October on the emergency preparedness program. He suggested that Officer Franklin could give the three new Councilmembers a tour of the new EOC when it is completed and an overview of the City's Emergency Management program. Councilmember Grausz suggested that all Councilmembers be invited. Councilmember Grausz stated that he considers Emergency Management an important function of the City, and that the Council has an obligation to know what is happening.

**4. City supplied electronic devices (laptop, cell phone) for Council members**

Councilmember Weiker asked if the City should provide electronic devices for Councilmembers. City Attorney Kari Sand noted that the City could issue devices to each Councilmember which would help with separation of city business and personal use and would help with public records requests. Following discussion, the Council decided not to move forward on this issue.

**5. Thrift Store—Future operations/expansion status**

Councilmember Grausz stated that he thinks the new Councilmembers need a briefing on the Thrift Store operations and future expansion options. City Manager Lancaster responded that he would have MIYFS Director Goodwin provide this information to the new Councilmembers.

**6. Council member communication with the public and related social media issues**

The Council discussed possibilities for communication with the public: newsletters, City Manager Reports, MI Weekly. They also discussed individual Councilmember's email updates to constituents regarding City business. City Attorney Sand also spoke about using a disclaimer that makes it clear that the information in the communication is the view of an individual Councilmember and not the entire Council. There was consensus from the Council to have the organizational effectiveness subcommittee review this topic.

**7. Bollards**

Councilmember Grausz asked about the City's plans regarding bollards on the Island. City Attorney Sand stated that Parks & Recreation staff are inventorying, mapping and photographing the bollards and will be getting a quote to recommend treatment and whether to keep or remove certain bollards.

**8. Improving Dashboard (report card)**

Councilmember Wisenteiner would like the City's Dashboard Report to reflect the City's priorities. Finance Director Corder agreed and noted that it is mislabeled and should be called a Report Card. He noted that the report takes quite a bit of time to put together, but that he is open to changes. Councilmember Wisenteiner and Director Corder will meet to discuss possible changes to the report.

**18. Drone Regulations**

Councilmember Wong would like the Council to discuss this issue sometime in the future, but not in 2016.

The following items on the Parking Lot list will be addressed as an agenda item in 2016:

**9. City sustainability action plan**

**10. Preliminary green building standards development**

**11. MICA update**

**12. Maintenance Department performance audit**

**15. Town Center Vision and Development Code Update Council engagement**

## **16. Sound Transit negotiation update**

The following items on the Parking Lot list will be addressed as part of the 2017-2018 Biennial Budget process:

### **13. Community Center support**

### **14. Future funding of school counselors**

### **17. Financial recovery plan**

### **Agenda approval at beginning of meeting**

City Clerk Spietz requested that a standing item of Agenda Approval/Amendment be added to the Council's regular meeting agendas as a way to standardize amending the agenda. The Council agreed.

### **Letter supporting cost recovery for long-term planning legislation**

Assistant City Manager Taylor requested approval to draft a letter to support the current legislation regarding cost recovery for long-term planning. The Council agreed.

### **P-Zone discussion for MICA site**

City Manager Lancaster stated that this issue will be added to the work plan when the City receives an application from MICA.

### **Level of service from PSE and number of power outages**

Councilmember Bertlin asked about data from PSE about the level of service and number of power outages on the Island. Assistant City Manager Taylor responded that she will gather the data and provide a memo to the Council.

### **Cost of LID to underground power from PSE**

There was support from the Council to have conversations with PSE regarding the costs of undergrounding power on the Island.

### **Fireworks Ban**

Deputy Mayor Bertlin asked about banning fireworks on Mercer Island. Police Chief Holmes responded that Fire Chief Heitman would be bringing this discussion to the Public Safety Subcommittee soon. Councilmember Sanderson suggested that a question be asked on the citizen survey about fireworks.

### **Cell Towers Federal Law**

Councilmember Grausz asked about code amendments to comply with the Federal law changes regarding cell towers. Assistant City Manager Taylor noted that it is on the DSG work plan for 2017.

## **ADJOURNMENT**

The Mayor adjourned the Planning Session at 5:23 pm.

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Bruce Bassett, Mayor

Attest:

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Allison Spietz, City Clerk



## **CITY COUNCIL MINUTES REGULAR MEETING MARCH 21, 2016**

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### **CALL TO ORDER & ROLL CALL**

Mayor Bruce Bassett called the Regular Meeting to order at 6:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Bruce Bassett, Deputy Mayor Debbie Bertlin, and Councilmembers Dan Grausz, Jeff Sanderson, Wendy Weiker, David Wisenteiner, and Benson Wong were present.

### **EXECUTIVE SESSION**

At 6:02 pm, Mayor Bassett convened an Executive Session pursuant to RCW 42.30.110(1)(i) to discuss potential or pending litigation for approximately 60 minutes.

At 6:55 pm, the Mayor adjourned the Executive Session and the Regular Meeting reconvened at 7:05 pm.

### **AGENDA APPROVAL**

It was moved by Bertlin; seconded by Wong to:

**Approve the agenda as published.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

### **SPECIAL BUSINESS**

#### **Sexual Assault Awareness Month Proclamation**

Mayor Bassett read a proclamation declaring April 2016 as Sexual Awareness Month. He encouraged all citizens to join in this special observance, and to join advocates and communities across the country in taking action to prevent sexual violence.

Mary Ellen Stone from the King County Sexual Assault Resource Center thanked the Council for proclaiming April 2016 Sexual Assault Awareness Month in the City of Mercer Island. She also spoke briefly about the services that they offer.

### **APPEARANCES**

Mayor Bassett announced that based upon the Public Disclosure Commission's guidance, the use of City meeting time and other resources for campaign-related purposes is an unlawful use of a public facility under RCW 42.17A.555. He noted that he would be monitoring statements made during public appearances to prevent comments from straying into campaign-related matters (councilmember elections and ballot propositions).

Traci Granbois, 8440 SE 82<sup>nd</sup> Street, thanked the Council for their service. She also thanked the Rotary for a great marathon and spoke about the interactions between neighbors during the marathon.

Michelle Goldberg, 2212 78<sup>th</sup> Ave SE, spoke about the Council's upcoming review of the Town Center Vision and Development Code Update.

Gary Robinson, 6026 East Mercer Way, spoke about the mark of a poor Councilmember being when they double down on their bad ideas and when they refuse to float new ideas at the risk of being told they are bad ones.

## **CONSENT CALENDAR**

### **Payables: \$194,870.07 (03/10/16)**

**Recommendation:** Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

### **Minutes: Regular Meeting Minutes of March 7, 2016**

**Recommendation:** Adopt the March 7, 2016 Regular Meeting Minutes as written.

### **AB 5162 Receive Grant to Expand the Parks & Recreation Senior Social Program**

**Recommendation:** Receive a \$5,000 grant award from the Senior Foundation of Mercer Island and appropriate this amount to expand the Parks & Recreation Senior Social program in 2016 from two days to three days per week.

It was moved by Wong; seconded by Wisenteiner to:

**Adopt the Consent Calendar and the recommendations contained therein.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

## **REGULAR BUSINESS**

### **AB 5163 Development Services Group Budget Authorization - Long-Range Planning Manager**

DSG Director Scott Greenberg presented a proposal to add a new full-time Long-Range Planning Manager in DSG, which was originally proposed at the 2016 City Council Planning Session, to provide resources to support the growing number of required and discretionary long-range and policy planning projects. In February 2016, the Council approved the 2016 work plan which included the request for staff to return with a funding and resource proposal to support the proposed long-range and policy planning work.

Director Greenberg spoke about the body of work this position would undertake and the cost of the position. He noted the two ongoing funding options: (1) increase the development fee cost recovery targets for planning and engineering services from 60% to 85%; or (2) increase the utility tax rate on the City's water, sewer and storm water utilities from 5.3% to 6.5%. He also spoke about the update of the 2013 development cost of service study currently underway and that it should be completed before adjusting the planning and engineering related development fees.

It was moved by Grausz; seconded by Wong to:

**Prepare a new development fee resolution that would take effect between June 1, 2016 and July 1, 2016 based on increasing the cost recovery targets for planning and engineering services from 60% to 85%.**

Passed 5-2

FOR: 5 (Bassett, Bertlin, Grausz, Sanderson, Wong)

AGAINST: 2 (Weiker, Wisenteiner)

It was moved by Grausz; seconded by Bertlin to:

**Appropriate between \$85,000 and \$100,000 in the General Fund (amount to be determined by the City Manager) to hire a Long-Range Planning Manager in the Development Services Group in 2016, which would be funded by tax revenues freed up from increasing development fees related to planning and engineering services.**

Passed 5-2

FOR: 5 (Bassett, Bertlin, Grausz, Sanderson, Wong)

AGAINST: 2 (Weiker, Wisenteiner)

## **AB 5164 2017-2022 Capital Improvement Program (CIP) Kick-Off**

Finance Director Chip Corder kicked-off the 2017-2022 Capital Improvement Program (CIP) process, focusing on the preliminary 2017-2022 revenue forecast and significant issues. He went over the calendar for reviewing and adopting the 2017-2022 CIP as part of the 2017-2018 budget process. He noted that the projects will be organized and presented first by six-year plan, then by project category, and then by project status within each project category.

Deputy Finance Director Francie Lake provided a review of the historical and forecasted real estate excise tax (REET), motor vehicle fuel tax, vehicle license fees, and utility rate revenues. Director Corder then reviewed significant issues that staff is seeking preliminary direction on while developing the 2017-2022 CIP, including CIP-related budget policies, Capital Improvement Fund deficits, the Maintenance Center renovation/expansion project, and Thrift Shop remodel/expansion project.

Following discussion, the Council agreed that the CIP should be developed assuming no new revenue sources. Regarding the projected deficits in the Capital Improvement Fund, the Council was uncomfortable providing any preliminary direction, because they want to see all proposed projects in the Street Fund and the Capital Improvement Fund as well as the various trade-off possibilities. The Council directed staff to keep the Maintenance Center Renovation/Expansion project as an unfunded project in the CIP and look at alternative revenue sources for this project (i.e. voted debt). The Council concurred with staff's recommendation to prioritize the Maintenance Center project over the Thrift Shop Remodel/Expansion project.

## **OTHER BUSINESS**

### **Councilmember Absences**

Deputy Mayor Bertlin and Councilmember Wisenteiner will be absent July 18. The Council discussed moving the July 18 meeting to another date.

### **Planning Schedule**

Interim City Manager noted that the April 4 meeting will have an Executive Session starting at 5:00 pm, that the community solar project update may be pulled from the April 4 agenda as there has been no legislative action, that there will be a joint meeting with the Mercer Island School District on April 7, and that the Development Fee Resolution may not require two meetings. He also noted that Dr. Pedro Noguera will be speaking this Wednesday night at the Mercer Island High School Performing Arts Center and that the "Rejecting the Rags of Racism and Living into the Riches of Diversity" event is being planned for April 13 at City Hall.

Deputy Mayor Bertlin expressed her concern over the amount of time allotted for the Town Center Visioning and Development Code Update.

Councilmember Grausz spoke about ways to focus public input once the Town Center Visioning and Development Code Update is before the Council and suggested a long study session for the initial review.

Councilmember Wisenteiner spoke about giving the public information about what to expect from the process for the Council's review of the Town Center Visioning and Development Code Update.

### **Board Appointments**

City Clerk Ali Spietz spoke about the Boards and Commissions recruitment process.

### **Councilmember Reports**

Councilmember Wong asked the Council for their comments on the SCA PIC issue regarding the ethanol plant in Tacoma. He also noted that he hosted a Map Your Neighborhood gathering at his house and that the Rotary put on a great marathon.

Councilmember Weiker thanked Sustainability & Communications Manager Ross Freeman and the Police Department for all their work during the storm and noted that the Leap for Green event will be held on April 16.

Councilmember Sanderson spoke about the Arts Council's discussion regarding the damaged art along I-90 and the art installation on the concrete wall by West Mercer Way. He also spoke about the Open Space Conservancy Trust meeting and noted that they will take public comment regarding the leash issue at their May 16 meeting.

Councilmember Wisenteiner spoke about Sustainability Manager Ross Freeman's presentation to the Utility Board meeting about the City's sustainability efforts. He suggested having Manager Freeman present to the Council. He also spoke about the upcoming King County sewer project.

Mayor Bassett shared letters from Early World Montessori students regarding wanting to be able to compost at

their school.

## **ADJOURNMENT**

The Regular Meeting adjourned at 9:55 pm.

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Bruce Bassett, Mayor

Attest:

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Allison Spietz, City Clerk



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5159  
April 4, 2016  
Regular Business**

**FIREWORKS SALES PERMIT REQUIREMENTS  
CODE UPDATE**

**Proposed Council Action:**

Adopt Ordinance No. 16C-02 amending chapter  
MICC 8.35 regarding fireworks sales permit  
requirements

**DEPARTMENT OF**

Fire (Steve Heitman)

**COUNCIL LIAISON**

Jeff Sanderson David Wisenteiner Benson Wong

**EXHIBITS**

1. Proposed Ordinance No. 16C-02

**APPROVED BY CITY MANAGER**

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

**BACKGROUND**

The Mercer Island City Code currently requires that the City Council must approve all applications for a permit for consumer fireworks sales (MICC 8.35.020). In addition to Council approval, the application for the consumer firework sales permit requires a stand license from the Washington State Patrol Office of the State Fire Marshal, a City of Mercer Island business license, certificate of insurance, and a site diagram. To obtain Council approval, each year the Fire Chief is required to conduct an investigation, write a report of findings, prepare an Agenda Bill, and bring forth a recommendation on the permit to the Council for its consideration. History has demonstrated that so long as the applicant has provided the required documentation, the Fire Chief recommends approval and the Council approves the issuance of a permit. Additionally, MICC 8.35.020 does not list any reasonable conditions for denying the permit other than not meeting the permit requirements as noted above.

**PROPOSED CHANGE TO MICC 8.35.020**

State law allows the Fire Chief or his/her designee to grant permits for the sale of consumer fireworks, as well as the manufacture, import, transport or possession of fireworks. RCW 70.77.270(1). Accordingly, staff proposes a more efficient approval process by granting the Fire Chief the authority to issue the sale of consumer fireworks permit as an administrative function rather than a Council decision. (See Exhibit 1).

MICC 8.35.020 has also been reorganized and expanded to specify which acts require a permit and to provide clarity to applicants about the required documentation for a permit. In addition, RCW citations have been updated and section headings added.

## SUMMARY

The proposed changes to chapter 8.35 MICC do not impose new restrictions upon the sale of consumer fireworks within the City, they simply change the designated authority for approval or denial of the permit application. Additionally, the proposed changes do not alter the permit approval process for public displays of fireworks. State law requires that the governing body of a city grant or deny an application for a public display permit. RCW 70.77.280.

## RECOMMENDATION

*Fire Chief*

MOVE TO:    1. Suspend the City Council Rules of Procedure 5.2 requiring a first and second reading of all ordinances.  
                  2. Adopt Ordinance No. 16C-02, amending chapter MICC 8.35 regarding fireworks Sales permit regulations.

or

MOVE TO:    Set Ordinance No. 16C-02 to April 18, 2016 for a second reading.



**CITY OF MERCER ISLAND  
ORDINANCE NO. 16C-02**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING  
CHAPTER 8.35 OF THE MERCER ISLAND CITY CODE REGARDING  
PERMIT REQUIREMENTS FOR FIREWORKS**

WHEREAS, the City of Mercer Island Municipal Code (MICC) contains Title 8, Health and Safety; and

WHEREAS, chapter 8.35 MICC regulates explosives and fireworks within the City; and

WHEREAS, MICC 8.35.020 adopts chapter 70.77 RCW by reference and in accordance with state law requires permits for specified activities; and

WHEREAS, state law requires an application for a permit for the public display of fireworks or to manufacture, import, sale or transport fireworks, to be made to a local fire official, defined in RCW 70.77.177 as the chief of the fire department or such other person designated by the City Council to act as a local fire official; and

WHEREAS, the local fire official submits a report of findings and a recommendation for or against the issuance of the permit, together with reasons, to the City Council or its designee, which then may grant or deny the permit, subject to such reasonable conditions, if any, as it shall prescribe; and

WHEREAS, consistent with state law, the City Council can designate its authority to grant or deny permits for the manufacture, import, sale or transport of fireworks to the local fire official or his/her designee to provide a more efficient and expedient permit approval process; and

WHEREAS, if the application is for a public display permit, only the City Council may grant the permit based upon an investigation by the local fire official; and

WHEREAS, proposed Ordinance No. 16C-02 updates and amends MICC 8.35.020(B) to specify which acts require a permit; and

WHEREAS, proposed Ordinance No. 16C-02 authorizes the local fire official to grant or deny permits for the manufacture, import, sale or transport of fireworks to the local fire official.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND,  
WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

**Section 1.     Amendment to Chapter 8.35 MICC.** MICC 8.35 Explosives and Fireworks is hereby amended as follows:

**CHAPTER 8.35**  
**EXPLOSIVES AND FIREWORKS**

**Sections:**

8.35.020 Fireworks – ~~State law adopted by reference~~ – ~~P~~permit requirements.

8.35.030 ~~Restriction on common fireworks~~ Fireworks enforcement.

...

**8.35.020 Fireworks – ~~State law adopted by reference~~ – ~~P~~permit requirements.**

A. State law adopted by reference. The Washington State Fireworks Law, chapter 70.77 RCW, as it presently exists and as it may be amended from time to time, is hereby adopted and incorporated herein by this reference as if set forth in full. ~~a~~ A copy of ~~which the same~~ shall be kept on file in the office of the city clerk for public use and inspection., ~~is adopted and by this reference is made a part of this title.~~

B. Acts prohibited without a permit. No person shall do any of the following acts in the City of Mercer Island without having first obtained and having in full force and effect a valid permit issued by the city:

1. Manufacture, import, possess or sell any fireworks at wholesale or retail for any use; provided, however, no permit is required for the possession or use of consumer fireworks lawfully purchased at retail;

2. Make a public display of fireworks; or

3. Transport fireworks, except as a public carrier delivering to a permittee.

~~B. An application for a permit shall be made in writing to the fire department of the city, and after investigation a report of findings and a recommendation for or against the issuance of a permit, together with reasons therefor, shall be made to the city council. The city council shall have the power in its discretion to grant or deny the application, subject to such reasonable conditions, if any, as it shall prescribe.~~

C. Permit for public display of fireworks. Any person desiring to put on a public display of fireworks shall apply in writing to the local fire official for a permit. For purposes of this chapter, the local fire official shall be the Chief of the Mercer Island Fire Department or his/her designee, consistent with RCW 70.77.177. The application shall be made at least forty-five (45) days in advance of the proposed display. The local fire official shall conduct an investigation and submit a report of findings and recommendation for or against the issuance of the permit to the city council. The city council shall have the power in its discretion to grant or deny the application, subject to such reasonable conditions, if any, as it shall prescribe.

D. All other permits. Any person desiring to manufacture, import, possess, or sell any fireworks at wholesale or retail for any use; or transport fireworks, except as a licensee or as a public carrier delivering to a licensee, shall apply in writing to the local fire official for a permit.

The local fire official shall have the power in his/her discretion to grant or deny the application, subject to such reasonable conditions, if any, as he/she shall prescribe.

E. Application for permit.

1. Any person applying for a permit for an activity listed in MICC 8.35.020(C) or (D) shall first make written application for a permit to the local fire official. The application for a permit shall be signed by the applicant. If the application is made by a partnership, it shall be signed by each partner of the partnership, and, if the application is made by a corporation, it shall be signed by an officer of the corporation and bear the seal of the corporation. The application shall be in such form as the local fire official shall require and shall include, at a minimum, the following information:

a. The true name, address and telephone number of the applicant and for any retail operation, the person in charge and responsible;

b. A statement by the applicant that he or she is over the age of 18 years;

c. A valid and current license issued by the chief of the Washington State Patrol, through the director of fire protection, pursuant to chapter 70.77 RCW authorizing the applicant thereto to engage in the requested activity;

d. The proposed location at which the applicant intends to perform the act for which the permit is sought, and, for retail sales, a diagram showing the proposed site plan of the stand location which includes distances from property lines, distances from structures, distances from other fireworks stands and vehicular traffic routes.

e. A certificate of insurance demonstrating compliance with the insurance requirements set forth in MICC 8.35.020(F).

f. For retail sales, a valid and current City of Mercer Island business license.

~~C. No permit shall be granted unless the applicant first submits for inspection his/her state license.~~

~~D. F. Insurance requirements. If the application is for a public display of fireworks, or if the application is for any other act set forth in RCW 70.77.255, the applicant shall have in effect for the life of the permit, a public liability and property damage insurance policy with minimum coverage in the amount of \$500,000 for one person, and \$1,000,000 for injuries to two or more persons as a result of one accident bodily injury liability for each person and event, respectively, and not less than \$1,500,000 for property damage liability for each event. , which insurance policy shall designate the city as an additional insured thereunder. The applicant shall furnish to the city a copy of the insurance policy or a certificate evidencing the existence of such a policy. Such general liability policy shall name the city as an additional insured, must be in full force and effect for the duration of the permit, and shall include a provision prohibiting~~

cancellation of the policy without 30 days' written notice to the city. The insurance policy or certificate shall indicate that the applicant is insured for all damages to persons or property which shall or may result from or be caused by such public display of fireworks or other act set forth in RCW 70.77.255, or any negligence on the part of applicant or his or its agents, servants, employees, or subcontractors. Such policy and certificate shall be in a form approved by the city attorney.

E. G. Temporary fireworks stands. Retail sales of fireworks shall be permitted only from within a temporary fireworks stand and the sale from any other building or structure is prohibited. Temporary stands shall be subject to the following conditions:

1. Temporary fireworks stands shall be erected under the supervision of the fire department and need not comply with the building code of the city.
2. Temporary fireworks stands shall be located so as not to be within 50 feet of any gasoline stations, oil storage tanks, or premises where flammable liquids are kept or stored.
3. Each temporary fireworks stand must have at least two exits which shall be unobstructed at all times and located as far from each other as possible.
4. Each temporary fireworks stand shall have in a readily accessible place fire extinguishers approved by the fire ~~division~~ department as to location within the stand, number and type. No smoking shall be permitted in or near a fireworks stand, and "no smoking" signs shall be prominently displayed on the fireworks stand.
5. Each stand shall be operated by adults only. No fireworks shall be left unattended in a stand.
6. All weeds and combustible materials shall be cleared from the location of the stand to at least a distance of 20 feet.
7. All unsold fireworks, cartons and other rubbish, shall be removed from the location and from the city by noon on July 6 each year. The fireworks stand shall be dismantled and removed from the location by noon on July 10 each year. (Ord. 06C-06 § 2; Ord. 04C-12 § 3; Ord. A-46 § 6, 1986. Formerly 17.70.020).

**8.35.030 ~~Restriction on common fireworks~~ Fireworks enforcement.**

A. The use, firing, exploding and discharge of ~~common consumer~~ fireworks, as defined in RCW 70.77.136, is prohibited within the city of Mercer Island except on the fourth day of July, between the hours of 11 a.m. and 11 p.m.

1. Additionally, as provided in RCW 70.77.~~305~~395, the sale and discharge of fireworks within the city of Mercer Island is prohibited on December 31 and January 1.

...

**Section 2. Severability.** If any section, sentence, clause or phrase of this ordinance be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 3. Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

**Section 4. Effective Date.** This Ordinance shall take effect and be in force 30 days after passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the \_\_\_\_ day of April, 2016 and signed in authentication of its passage.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Bruce Bassett, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Allison Spietz, City Clerk

\_\_\_\_\_  
Kari Sand, City Attorney

Date of Publication: \_\_\_\_\_



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND, WA

AB 5165  
April 4, 2016  
Regular Business

### ISLAND CREST AND GROVELAND BEACH PARK IMPROVEMENTS

#### Proposed Council Action:

Discuss the alternatives outlined and provide direction to staff.

#### DEPARTMENT OF

Parks and Recreation (Paul West)

#### COUNCIL LIAISON

n/a

#### EXHIBITS

1. Island Crest Park Project Alternatives
2. Groveland Beach Park Dock and Bulkhead Alternatives
3. Updated Six-Year CIP Fund Forecast (Groveland Park Dock Replacement and ICP Ballfield Lights + Synthetic Turf)
4. Updated Six-Year CIP Fund Forecast (Groveland Park Dock Repair and ICP Ballfield Lights + Synthetic Turf)

#### APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

### SUMMARY

#### SUMMARY

For reasons explained within this Agenda Bill, staff recommends that the City Council approve repairs to the large dock, and removal of the small dock at Groveland Beach Park, work to commence immediately following the 2016 swim season.

Staff also recommends that City Council direct staff to move forward with the Island Crest Park Ballfield Light Replacement and Synthetic Turf projects in 2017.

Decisions regarding other related capital projects (for example, Groveland Beach Park bulkhead removal and beach reconstruction) will be addressed during consideration of the 2017-2022 Six-Year Capital Plan.

#### BACKGROUND

The 2015-2016 Adopted Budget included projects for improvements at Island Crest Park (Ballfield Light Replacement) and Groveland Beach Park (Dock Replacement). This Agenda Bill is intended to provide a briefing on the opportunities, challenges, and options for each of these two parks. Council guidance is needed to meet permitting and grant timelines.

Council is being asked to consider the timing, scope and funding for four projects, two at Island Crest Park and two at Groveland Beach Park, as reflected in the following table.

Project		Primary issue	Current cost estimate	2015-16 Budget
1.	ICP ballfield light replacement	Lifecycle replacement	\$719,023	\$500,000
2.	ICP field synthetic turf installation	Increase capacity	\$1,285,858	0 (removed from CIP)
3.	Groveland dock replacement	Lifecycle replacement	\$1,225,300 (10% design)	\$935,000
4.	Groveland bulkhead removal and beach construction	Safety, access	\$1,319,900 (10% design)	0 (design only in CIP)

These four projects are being considered together because they are all large budget items that are underfunded or unfunded, and they are inter-related (projects within a park may be combined to obtain economies of scale) or may become inter-related (by funding needs). There is no realistic budget scenario where all four projects or even the two budgeted projects (projects 1 and 3 above) can be constructed absent project trade-offs and/or new revenues.

The Island Crest Park ballfield lights replacement project was approved by the Council and scheduled for 2015. The synthetic turf project was originally planned for 2015, but was ultimately not included in the adopted 2015-2016 budget. The unexpected award of a \$500,000 Recreation and Conservation Office (RCO) grant in July 2015 created an opportunity to re-consider the turf project. Project design is 95 percent complete, and the estimated costs for these two projects are significantly higher than the 2014 cost estimates.

The Groveland Beach Park dock replacement was approved by City Council and scheduled for 2015. Per Council direction, the budget for the project was significantly reduced in the final version of the budget. The project also included design work for removal of the bulkhead and construction of a swim beach, to be considered for funding in a future six-year CIP plan. Project design is at 10% for the dock, bulkhead and beach construction.

Staff is seeking an immediate decision on the repair or removal of the existing dock at Groveland and preliminary direction on the four projects so that it can develop the 2017-2022 Six-Year Capital Plan, which will be previewed by the City Council on June 20.

## **BACKGROUND – ISLAND CREST PARK**

Island Crest Park (ICP) is the most heavily used City-owned sports field facility on Mercer Island. The current complex was constructed in 1985. It is regularly used by multiple user groups including the high school and junior high sports teams. ICP hosts annual statewide baseball tournaments, as well as soccer and football users each fall.

The complex contains two fields. The north field is the home field for the Mercer Island high school varsity baseball team and the Mercer Island Boys and Girls football league. The infield was upgraded to synthetic turf in 2013. The outfield remains natural grass. The south field is used by the high school junior varsity and “C” baseball teams, as well as recreational soccer and adult baseball. It is a sand-based natural turf field that has periodically received minor upgrades (drainage, sod).

A study of the field lights in 2005 recommended their replacement within 5 years. The project was first proposed in the 2011-2012 CIP and has been delayed twice. Meanwhile, the fixtures have been difficult to service and are facing major maintenance costs in the short term to continue nighttime play.



Figure 1: ICP Fields showing north field on the left and south field on the right

Additionally, Parks and Recreation has struggled to balance the increasing demand for field time on these lighted fields with the biological needs for growing natural turf and providing an adequate playing surface. Staff currently receives more field use requests from local soccer user groups than can be accommodated.

Two projects to make capital improvements to ICP were proposed in the 2015-2016 **Preliminary** Budget: (1) Ballfield Lights Replacement (originally proposed for 2012 and twice delayed) and (2) Park Improvements (upgrading the south field to synthetic turf). The latter was a newly proposed project for 2015. The two projects were proposed with the following funding:

Funding Source	ICP Ballfield Lights Replacement	ICP South Field Improvements	Total
Grant (PSE, RCO respectively)	\$45,000	\$500,000	\$545,000
Private Donations	-	150,000	150,000
Real Estate Excise Taxes (REET 1)	455,000	150,000	605,000
<b>Total Preliminary Budget</b>	<b>\$500,000</b>	<b>\$800,000</b>	<b>\$1,300,000</b>

In 2014, the City of Mercer Island applied for Washington State Recreation and Conservation (RCO) grant funding for the ICP South Field Improvements using the City funded Ballfield Lights Replacement project and private donations as the funding match. In September 2014, City staff was notified that the RCO grant application was unsuccessful. Therefore, the \$800,000 budget for the ICP South Field Improvements project was not included in the adopted 2015-2016 Budget.

Staff proceeded with design work on the lighting project, which was completed in early 2015. The design goals were to increase lighting coverage, improve energy efficiency and reduce spillover into the neighborhood. The new design would cut energy use by a third of that used by the current system, with the option of LED fixtures that would reduce energy use another third.

In early July 2015, City staff was notified that the \$500,000 RCO grant for field improvements was funded as part of the State capital budget compromise reached on June 30, 2015. The design goal of this project is to provide a multi-purpose standard synthetic turf field comparable to other synthetic turf fields on the Island. The design accommodates a baseball diamond overlaid with one U10 and one full size soccer field. Striping would be painted by Parks and Recreation staff seasonally to adjust for field use and to accommodate the demands of the respective user groups.



Staff met with the Ballfield User Group (BUG) to discuss the need for private donations on January 14, 2016. The meeting went well and \$35,000 of pledges have been received so far (including \$25,000 from the Mercer Island School District).

## PROJECT COST ESTIMATES – ISLAND CREST PARK

The current estimates for the Island Crest Park projects are:

Description	ICP Ballfield Lights Replacement	ICP South Field Improvements	Total
Design and permits	\$51,663	\$49,954	\$101,617
Construction	654,860	1,223,404	1,878,264
Project Management	12,500	12,500	25,000
<b>Estimated Project Cost</b>	<b>\$719,023</b>	<b>\$1,285,858</b>	<b>\$2,004,881</b>

Funding available for these 2 projects includes \$455,000 in REET (ballfield lights approved project), \$545,000 in grants (including the \$500,000 RCO grant and a potential \$45,000 PSE grant), and \$150,000 in private contributions, for a total of \$1,150,000. **An additional \$855,000 in funding would be needed to proceed with both the ballfield lights and field improvements.** These costs do not incorporate other features that may be desirable (including alternatives to sand and crumb rubber infill and an alternative to upgrade the lighting from metal halide to LED). Project Alternatives for Island Crest Park Improvements are described in Exhibit 1.

## BACKGROUND – GROVELAND BEACH PARK

Groveland Beach Park is one of two public lifeguarded beaches on Mercer Island. It is heavily used in the summer months as a swim beach and serves as a neighborhood destination year round. The small dock was present in the early 1960's. The large dock and bulkhead were constructed in 1967.



Figure 2: Groveland Beach swim area showing large dock on the left and small dock at right with the shoreline concrete bulkhead in between.

Both docks are approaching the end of their useful lives. The untreated wood pilings have advanced decay. In early 2014, an engineer inspected the dock and reported that the existing structure had 1-3 years of remaining useful life. In addition, an engineer identified repairs that could extend the life of the large dock by 10-15 years. If those repairs are not undertaken, the 2016 summer season will be the last year of service. The dock should be removed or repaired immediately afterwards to avoid impacting the 2017 swim season. Dock repair or replacement has been included in the Six-Year Capital Plan since 2013.

The bulkhead has a remaining useful life of 10-20 years; however, it is being undermined by wave action and will need interim repairs at a minimum. Additionally, park users have difficulty accessing the water due to a 3 foot drop off the existing concrete bulkhead, and there is a strong public desire to have a “zero entry” (gradual slope) beach at this park. Lifeguards work to keep people from jumping off the bulkhead and must be vigilant to monitor swimmers who are hidden by the bulkhead. Bulkhead removal and beach construction have been included in the Six-Year Capital Plan since 2009.

The Groveland Swim Beach project was planned for 2015 in the 2015-2016 Adopted Budget. The budgeted amount was intended to fund design and construction of the dock replacement, but design only for the bulkhead removal and beach work. Actual bulkhead removal and beach reconstruction were pushed out to 2021 or beyond to accommodate the dock replacement.

In 2014, Parks and Recreation conducted a public meeting at Groveland Beach Park and an online survey to collect input on the project scope. Final results indicated that the top two priorities were replacing the large dock and constructing a “zero entry” beach. The dock and the beach had roughly equal support; however, no project costs were provided at the public meeting or in the survey.

The summer of 2016 is the last season that the Groveland docks will be usable “as is.” Decay in the pilings is extensive such that short term repairs are not feasible. Removal or major repair will be necessary in September 2016. **Permitting from state and federal agencies must move forward rapidly in April to obtain permits and perform the work before the regulatory in-water work (“salmon-safe”) window closes on September 30. To apply for the permits, City staff must know whether the docks are to be removed, replaced or repaired.** If replaced, the replacement structure must be designed in sufficient detail that it can be included in the permit application and built within five years. Once the dock is removed, it is not possible to obtain the necessary mitigation credit (in essence, “grandfather” rights) for a new dock at a later date with a different permit application. If allowed to remain but unrepaired, the dock would not qualify as mitigation for the construction of a new dock. **Permitting must happen this year to protect the City’s option to replace the dock in the future.**

On March 3<sup>rd</sup>, the Parks and Recreation Subcommittee discussed the Island Crest Park/Groveland Beach Projects. One council member recommended that staff consider upgrading the Luther Burbank swim beach because it is the most popular lifeguarded beach with parking infrastructure; however, this project is currently in the CIP budget for construction in 2021.

## **PROJECT COST ESTIMATES – GROVELAND BEACH PARK**

It is difficult to estimate the costs of the Groveland Beach projects because a final design has not been selected. Five options are discussed in Exhibit 2 (Groveland Beach Park Dock and Bulkhead Alternatives) and are summarized below.

Description	Large Dock	Bulkhead	Total
New 225' dock and 185' beach (roughly replaces existing)	\$1,225,300	\$1,319,900	\$2,545,200
New 140' dock, swim platform, and 150' beach with kayak beach	\$982,400	\$951,300	\$1,933,700
Remove dock and replace with 2 swim platforms, 150' beach with kayak beach	\$679,300	\$1,012,500	\$1,691,800
Repair dock and bulkhead	\$400,000	\$140,000	\$540,000
Remove both docks, no replacement	\$276,000	\$0	\$276,000

## BUDGET CONSIDERATIONS

An updated Six-Year Capital Improvement Fund Forecast reflecting updated cost estimates for Groveland Beach dock **replacement** and both ICP projects is attached as Exhibit 3. This forecast reflects current revenue and expenditure forecasts for the fund, as well as the following schedule changes: (1) the two ICP projects are reflected as a combined project in 2017 at the estimated cost of \$2,004,881; and (2) the Groveland Beach Dock project has been pushed out to 2017 at an updated cost of \$1,225,300. The result of these changes is a forecasted **negative** ending fund balance in 2017 of over \$1.1 million. Negative ending fund balances are also forecast for 2018-2020.

In order to fully fund the two ICP projects in 2017, the Groveland Beach Dock funding is the staff recommended trade off. The project was budgeted at \$935,000. Of this amount, \$187,000 has been encumbered for design and permitting, but is only partially spent. In addition, repair of the large dock and removal of the small dock are estimated to cost \$400,000.

This situation poses two paths: (1) seeking other funding for Groveland, such as voted debt financing or grants where possible; or (2) re-scoping this project. Re-scoping might include removing the existing dock and exploring other fixed or floating dock structures for the park.

In addition, other park projects in the Capital Improvement Fund would have to be postponed or the scope of work reduced to fund the Island Crest Projects. This is a piece meal approach to generating funding that is difficult to achieve. Many of the other park projects listed in the plan already rely on grant funding (e.g. Luther Burbank Shoreline Improvements planned for 2017) or are popular annual investments (e.g. Open Space Vegetation Management).

A feasible funding plan for the Island Crest Park projects could entail the following fund sources:

Funding Source	ICP Ballfield Lights Replacement	ICP South Field Improvements	Total
Grants (PSE, RCO respectively)	\$45,000	\$500,000	\$545,000
Private Donations to be raised	-	150,000	150,000
REET1	455,000	-	455,000
Real Estate Excise Tax surplus*	219,023	45,977	265,000
Groveland Dock and Shoreline	-	329,323	329,323
Luther Burbank S. Shoreline	-	200,000	200,000
<b>Potential Funding Available</b>	<b>\$719,023</b>	<b>\$1,225,300</b>	<b>\$1,944,323</b>
<b>Shortfall</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

\*Note that this would require transferring 2015 year-end REET surplus of \$132,500 from the Street Fund to the CIP Fund.

## STAFF RECOMMENDATION FOR ACTION IN 2016

Staff recommends repairing the large dock and removing the small dock in September 2016 with existing CIP funding identified for dock replacement. **If this is the Council's decision, immediate action will be required.** The high cost of improvements at this location and the need for capital funding elsewhere makes this the best choice. This provides funding for the Island Crest synthetic turf and ballfield lighting projects in 2017 (see below). It also preserves the option of constructing a new dock at this location in the future. The repair option is attractive for its low initial cost; however, it does commit the City to the removal or replacement of the repaired dock in 10 to 15 years.

## STAFF RECOMMENDATIONS FOR THE 2017-2018 CAPITAL BUDGET

Staff recommends that the ICP field lighting project move forward in 2017. A study of the field lights in 2005 recommended their replacement within 5 years. The project was first proposed in the 2011-2012 CIP and has been delayed twice. Meanwhile, the fixtures have been difficult to service and are facing major maintenance costs in the short term to continue nighttime play. The synthetic turf field cannot be built until the light replacement is completed. The existing light poles need to be removed and excavation for the new conduit and poles needs to be completed before the turf field is installed. Constructing the two projects in separate years would involve additional mobilization costs and loss of user playability and field revenue.

Staff also recommends installation of the synthetic turf in 2017. Postponing the installation of synthetic turf beyond 2017 could mean the loss of the \$500,000 RCO grant. If it was necessary to break the project into two phases (not recommended), it may be possible for staff to seek additional contributions from the community or apply future year-end surpluses from REET (e.g. if a large commercial property sold in 2016 or after) or from the General Fund, though the latter is needed to address projected deficits in the General Fund and YFS Fund in 2017.

## IMPACT OF STAFF RECOMMENDATIONS ON THE CIP FUND

Exhibit 4 provides an updated Six-Year Capital Improvement Fund Forecast reflecting updated cost estimates for Groveland Beach dock **repair** and both ICP projects. In this forecast, the Groveland project is reduced to \$500,000 (\$400,000 to repair the large dock and remove the small dock, plus \$100,000 for design). In addition, this forecast reflects the transfer of \$132,500 in surplus 2015 REET from the Street Fund to the CIP Fund and the elimination of the 2018 Luther Burbank South Shoreline project (\$400,000) and its associated grant funding (\$200,000) for a net available funding of \$200,000.

However, the CIP Fund balance goes negative in 2018-2020 requiring further project postponements or cuts which can be addressed during the budget process. The slight negative fund balance in 2017 can be handled by dipping into the CIP Fund's working capital reserve.

## PROCESS AND TIMELINE

Permits for the Island Crest Projects have been initiated. Early bidding is critical to insure that construction can occur during summer 2017.

Permitting	February – June 2016
Bidding	January 2017
Contracting	February 2017
Construction	June - August 2017

Scoping for Groveland must be completed in April in order to have permits in hand for taking action on the dock immediately following the 2016 swim season. Staff is inquiring about expedited permitting with state and federal agencies so that this project does not impact the 2017 swim season.

## RECOMMENDATION

### *Parks Operations Superintendent*

1. Direct staff to proceed with repair of the large Groveland dock and removal of the small dock in 2016.
2. Direct staff to move forward with the Island Crest Park lighting and synthetic turf projects for 2017.

## ISLAND CREST PARK PROJECT ALTERNATIVES

### **Synthetic Turf Field Infill**

All synthetic turf fields on Mercer Island contain sand and crumb rubber from recycled automobile tires. This infill material is raked into the “turf” blades to provide a resilient running surface and improve user safety. In the past five years, concerns have been raised about the health consequences of using this material because it contains heavy metals (lead, zinc) and can release volatile hydrocarbons as well as other organic compounds with known toxicity. To date, no conclusive evidence has been found to indicate there is a public health issue. The [Washington State Department of Health](#) states, “A public health risk appears unlikely based on the available research and data we have reviewed.” In addressing the question about whether crumb rubber fields should be built, their website states:

*It is important for Washington communities to build and support environments that make it easier for adults and youth to be physically active. Physical activity can slow the increase in the proportion of adults who are obese, reduce rates of chronic disease, and improve the quality of life. The currently available research does not suggest that crumb rubber presents a significant public health risk.*

Some cities have moved to ban the use of the material in synthetic turf fields. With increasing public attention to this issue, the US Environmental Protection Agency announced in February its [Federal Research Action Plan](#) on the topic with the goals of issuing a draft status report by the end of 2016. This status report could give City staff additional information needed to assess the health risk from sand/crumb rubber infill.

In the meantime, staff have begun to evaluate alternative infill materials. All alternative infill materials are more expensive. The next low cost infill alternative is sand with coated crumb rubber. The coating encapsulates the rubber. It has been estimated to cost an additional \$75,000 for this option. Other options include “Nike Grind” (ground up tennis shoes) for an additional \$175,000 and virgin plastic materials (EPDM or TPE) for \$385,000. The Nike Grind material is reportedly difficult to obtain.

### **Underlayment**

The current synthetic turf field design consists of the synthetic turf fiber installed over crushed gravel, which mirrors the construction of other synthetic turf fields on Mercer Island. All synthetic turf fields on Mercer Island include a sand and crumb rubber infill, as required to meet storm water permits for runoff and the necessary safety needs of a synthetic turf field. The shock absorption of the field surface is primarily derived from the sand/crumb rubber infill.

Synthetic turf fields are tested for energy absorption. Energy absorption is tested according to the American Society for Testing and Materials (ASTM) test standard ASTM F-3550. The “G” forces (gravitational units) are measured during the impact of a cylindrical missile weighing 20 pounds dropped 24 inches. The industry term for this measurement is called “G-Max”, which is the measurement of the maximum number of “G’s” generated during impact of the weighted missile on the surface. The lower the G-Max number, the more shock absorption the field provides. According to ASTM, the value of 200 G is considered to be a maximum threshold to provide an acceptable level of protection to users. Most fields, including all the fields on Mercer Island, are managed to achieve this standard. Each Mercer Island field is tested annually to ensure compliance with the G-Max requirements.

This maximum value is based on automobile crash test studies which found that forces above 200 G are likely to cause death. It was not a level set to prevent injury. Concussion occurs typically at 100 G levels. Pristine natural turf provides around 85-100 G protection. See Figure 1 for a scale of typical G-Max forces.

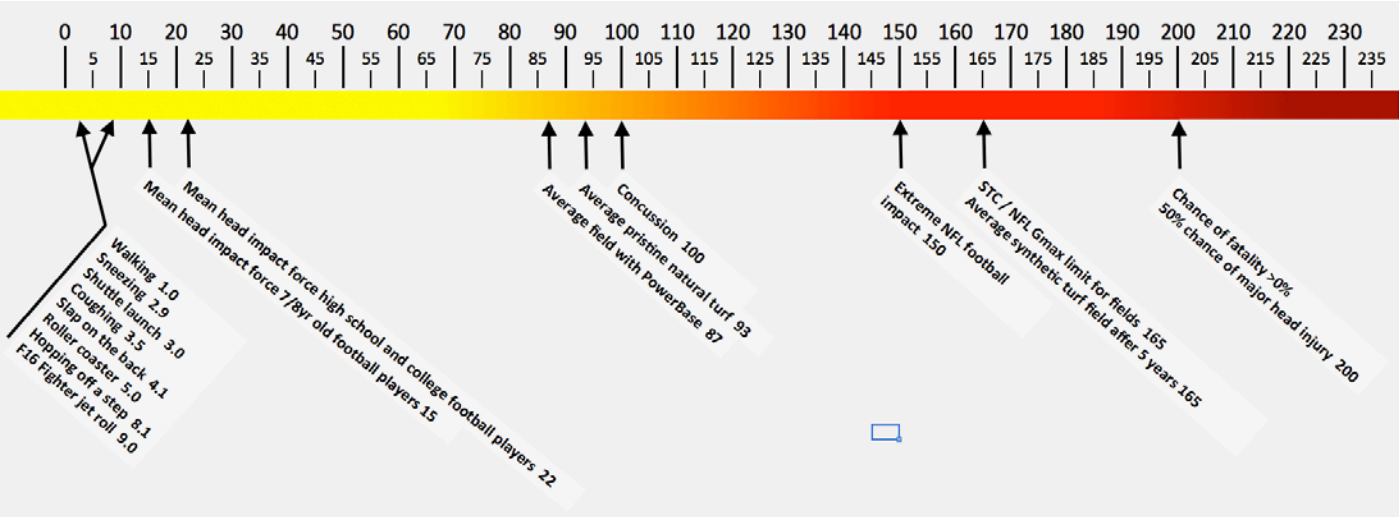


Figure 1. Typical G-Max values for various activities

The National Football League has lowered its G-Max standard for its members’ fields to 165. It seems likely that a new standard will emerge in the coming years.

Standard synthetic turf construction achieves 120-160 G-Max energy absorption as designed. One of the problems with the standard construction is the uneven wear. The infill gets compacted or displaced over time in the high traffic areas (see Figure 2).

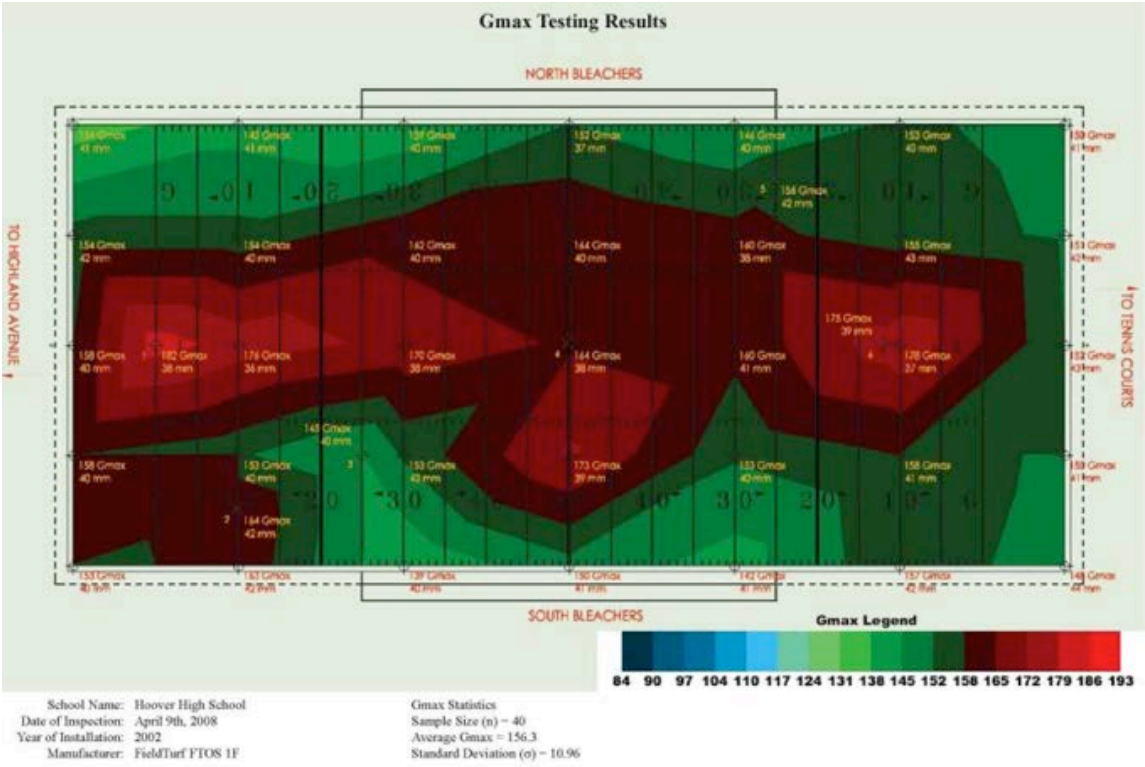


Figure 2: Sampling of G-Max measurements over a five year old field



Maintenance can and does address this uneven wear to a large degree. Grooming and replenishing infill material maintains the G-Max below 200. Frequency of grooming depends on the frequency of play. In season, the Parks maintenance crew grooms turf fields weekly. The annual testing of fields has proven that high traffic issues and uneven wear demand additional maintenance and grooming to keep G-Max ratings below 200 for Mercer Island fields.

Unfortunately, more maintenance is not always the solution. The process of grooming causes wear on the turf mat and can shorten its lifespan. As the turf fibers wear out, they no longer can hold the infill material adequately, accelerating the migration of infill. Also, overfilling the field is not the solution. With greater depths the infill becomes a less stable running surface, contributing to falls and injuries. The standard field design is a compromise between shock absorption (greater depth) and stability (less depth).

A cushion underlayment product known generically as “shock pad” is coming into use to address these problems. Shock pads can reduce the G-Max of a field surface to under 100. The dense foam pad is placed on the gravel base before the turf mat is installed. With this system, the sand/crumb rubber infill is not the sole mechanism of shock absorption. Players have shock protection no matter where they fall. It therefore reduces the routine maintenance on the field because grooming is less critical for field safety. As constructed, these fields use shorter “turf” heights and less infill material which partially offsets the additional cost of the shock pad. Moreover, the shock pad extends the life of the synthetic turf for an additional 2-4 years beyond its typical 8 year lifespan. The shock pad itself lasts for 2-3 turf replacement cycles depending on the quality of the pad. The additional cost for the ICP south field has been estimated at \$220,000.

### **LED Fixtures**

The lighting project proposes to replace 191 existing 1000W fixtures with 88 new 1500W fixtures. The electric load will go from 230kW to 150kW. This type of reduction is expected to be eligible for the Puget Sound Energy (PSE) business lighting incentive program. An LED option will reduce the electrical load to 80kW. Staff is currently researching if there would be an additional PSE incentive for this option, which would add \$277,000 to the cost of the project. It would provide an estimated additional \$8,000 of energy savings annually over the standard replacement fixture, based on 2015 energy rates. The lighting fixtures and poles are expected to have a functional life of 30 years. If LED is chosen, the lamps also have a 30+ year lifespan.



## GROVELAND BEACH PARK DOCK AND BULKHEAD ALTERNATIVES

Groveland Beach Park is one of two lifeguarded public swim beaches on Mercer Island. The swim area spans most of the shoreline and is defined by a large dock, a small dock and a concrete bulkhead (seawall) along the shoreline. The docks are currently approaching the end of their lifespan. The large dock's life can be extended with major structural repairs. The small dock should be removed. The bulkhead is being undermined by wave action that requires ongoing repairs. Major repairs could extend its life. The bulkhead is widely regarded as an impediment to swimming and beach play at the park. There is a strong public desire to have a "zero-entry" (gradual slope from the shoreline into the water) beach at this park.

The options below and on the following pages are being presented to assist City Council with defining the project. Currently there is insufficient funding to construct any of the preferred options that were discussed at the 2014 public meeting at Groveland Beach Park.

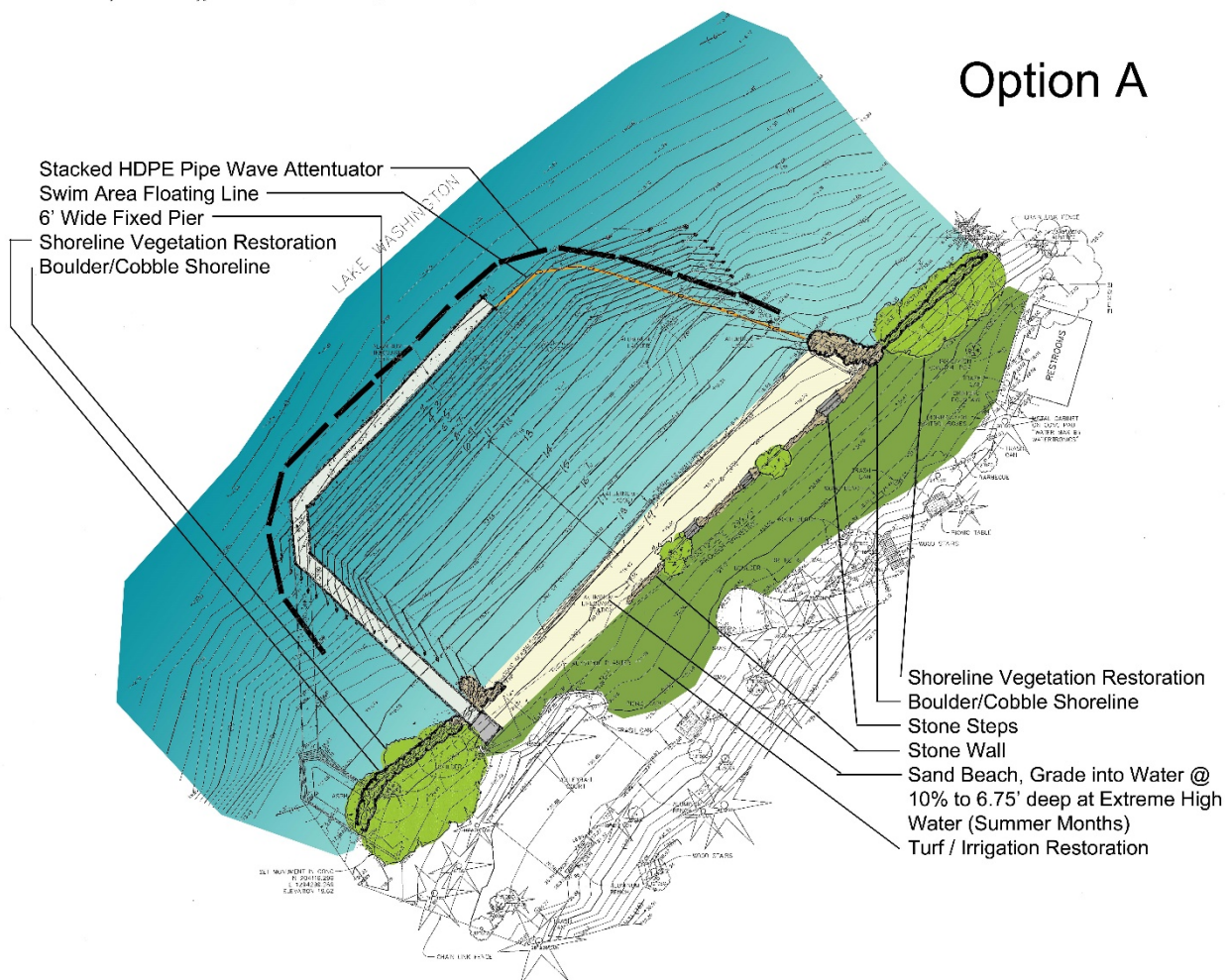
Options	Project Development Total	Over the Water Structure	Shoreline Improvements
Option A: Fixed Pier Dock and Beach Reconstruction	\$2,545,200	\$1,225,300	\$1,319,900
Option B: Floating Dock, Swim Platform and Reduced Beach	\$1,933,700	\$982,400	\$951,300
Option C: 2 Swim Floats, Reduced Beach	\$1,691,800	679,300	\$1,012,500
Option D: Repair Existing Dock and Bulkhead	\$540,000	\$400,000	\$140,000
Option E: Remove both docks, no replacement	\$276,000	0	\$276,000
Project costs include capital improvements, taxes, A&E, contingency			

## **Option A – Fixed Pier Dock and Beach Reconstruction**

A new dock would be installed with an extent similar to the existing dock, with some reduction of overwater coverage. The concrete bulkhead would be removed, the slope graded, and new beach sands and gravels imported to create a 185' wide "zero entry" beach. These were the preferred options from the 2014 public meeting. Other features would include a floating wave attenuator to replace the wave skirt on the current dock and short sections of shoreline restoration at either end of the beach.

**PROS** – It would be more fish-friendly than the current infrastructure and might be eligible for salmon recovery grant funding. It would enable swimmers of most ages and abilities to access the water. It is the option supported by the majority of the comment from the 2014 public meeting.

**CONS** – It is the most expensive option. The swim area is difficult to lifeguard because of its large size and the depth of the water at the end of the dock. Shoreline restoration is secondary to the project. No kayak access.

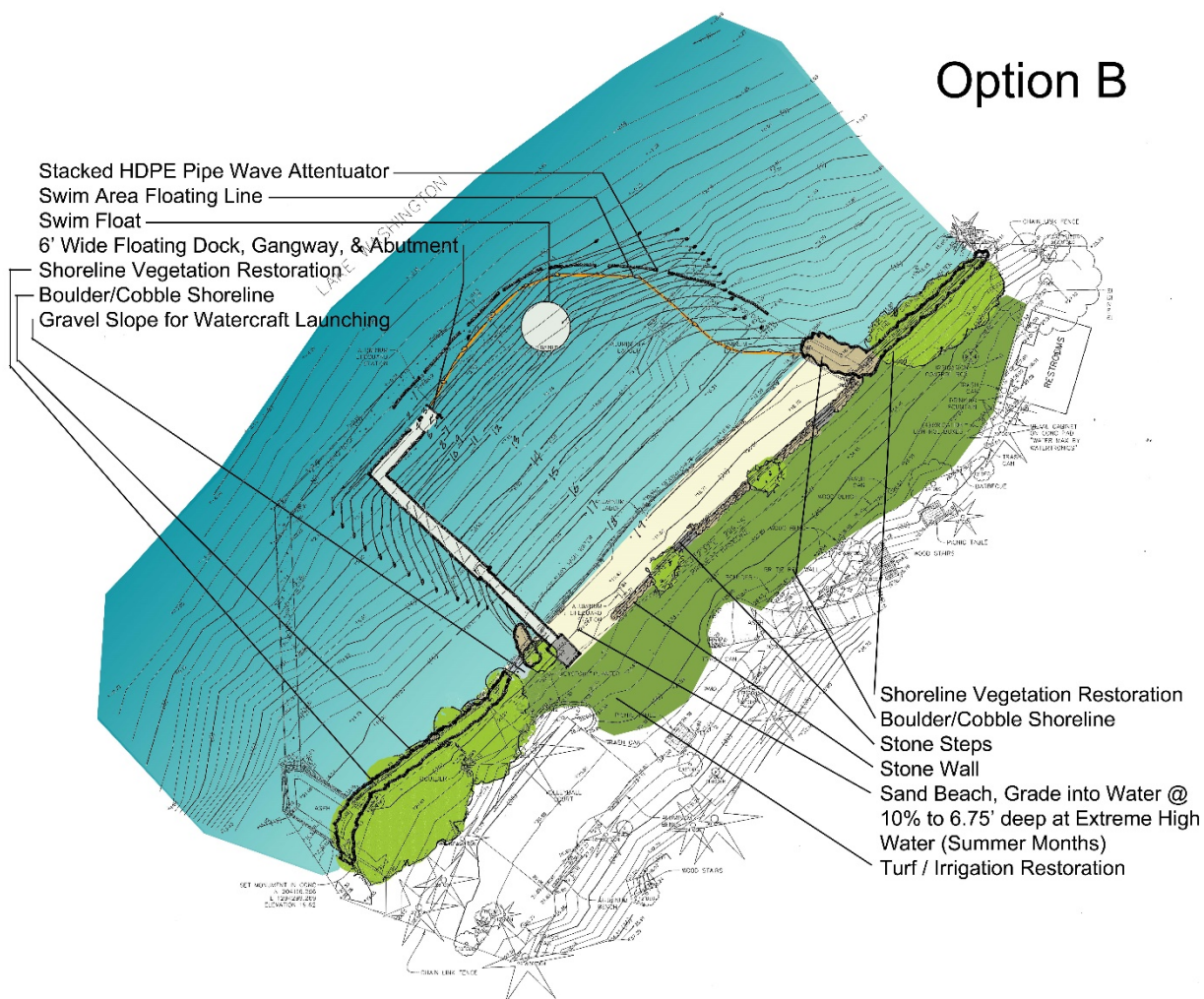


## **Option B – Floating Dock, Swim Platform and Reduced Beach Reconstruction**

A shorter floating dock would replace the existing dock. The concrete bulkhead would be removed, and 150' of the shoreline would be graded for a "zero-entry" beach with imported sands and gravels. The swim area would also be reduced to a water depth of 12'. South of the beach, a small kayak launch area would be provided, and a larger area of shoreline restoration would extend south to the property line.

**PROS** – It would cost less than Option A. The shoreline restoration would be eligible for salmon recovery grant funding. The swim area would be easier to lifeguard because of size and entry. The dock and platform configuration provide more options for water play. The dock provides wave attenuation, reducing the cost for the floating wave attenuator.

**CONS** - This option was not evaluated at the 2014 public meeting. It does not provide the elevated platform of a fixed pier. A floating dock is not considered as fish friendly as a dock.



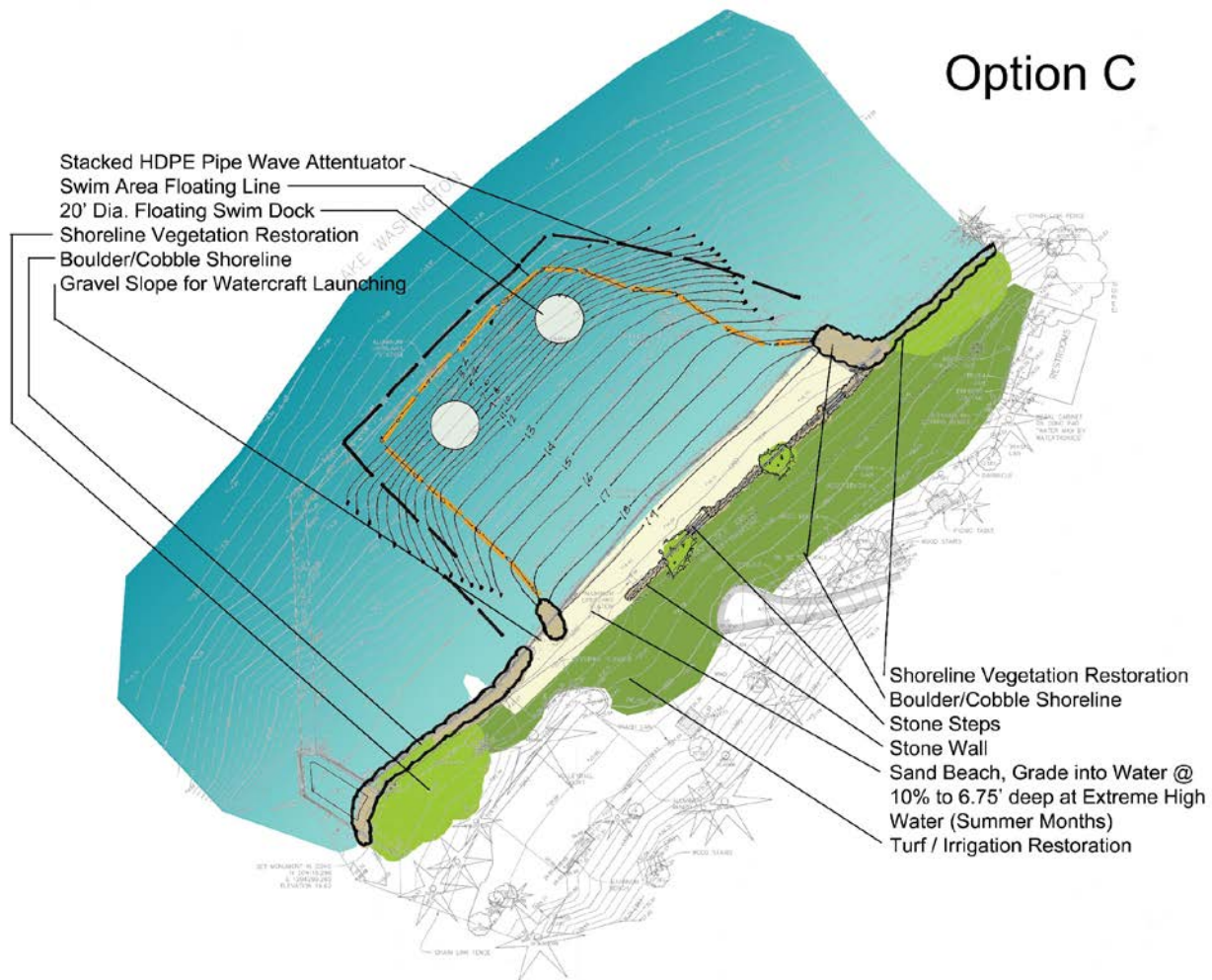


### **Option C – Dock Removal, Two Swim Platforms and Reduced Beach Reconstruction**

The existing dock would be removed and two floating platforms would be anchored in the deeper water of the swim area. This would provide swimming opportunities similar to other swim beaches on Lake Washington. The swim area and shoreline would be the same size and configuration as Option B.

PROS - It would be much less expensive than Options A or B. Other PROS same as for Option B, except that the larger floating wave attenuator would be needed.

CONS – Same as for Option B.



#### **Option D – Repair Existing Dock and Bulkhead**

The existing pilings of the large dock would be reinforced with bracing and additional materials to extend their life 10-15 years. The existing bulkhead would be repaired to improve drainage and reduce undercutting from wave action.

PROS – This is the least expensive option that maintains a dock at this location. It preserves the option of a replacement dock at a future date

CONS - This option makes lifeguarding the swim area more difficult because swimmers can be hidden by the bulkhead. Repair of the dock will require the removal of the wave skirting, which should be replaced with a floating wave attenuator to protect the sand bottom of the swim area. Removal of the dock will be an additional cost in 10-15 years.

#### **Option E – Remove both docks, no replacement**

Both docks would be removed and nothing would be constructed to replace them. Minimal shoreline restoration would occur at the dock abutments along the shoreline. The bulkhead would remain as is.

PROS – This is the least expensive option.

CONS - This option makes lifeguarding the swim area more difficult because swimmers can be hidden by the bulkhead. It does not preserve the option of a dock in the future. No repair to the bulkhead means that the bulkhead will need to be removed at additional cost in 10-20 years.

**CAPITAL IMPROVEMENT FUND**  
**Groveland Park Dock Replacement and ICP Ballfield Lights + Synthetic Turf**  
**FINANCIAL FORECAST (2016-2020)**

Description	2015 Budget	2016 Budget	2017 Forecast	2018 Forecast	2019 Forecast	2020 Forecast
<b>Revenues</b>						
Property Tax - LID Lift for Luther BB and Vege Mgmt	\$ 252,000	\$ 252,000	\$ 252,000	\$ 252,000	\$ 252,000	\$ 252,000
King County Parks Levy	89,000	90,000	91,000	93,000	95,000	-
Real Estate Excise Tax - 1st Quarter Cent	<b>1,634,689</b>	1,545,000	1,603,000	1,663,000	1,726,000	1,791,000
Ballfield User Fees (added SM Field in 2010)	92,810	94,666	96,559	98,491	100,460	102,470
Misc Revenue / Property Sale / Private Contributions	-	150,000	-	-	-	100,000
Grant - Youth Facil (SM Nets), Street Ends 50%	30,750	-	-	75,000	-	-
Grant - PSE / RCO - <b>ICP Improvements</b>	-	545,000	-	-	-	-
Grant - KCFCD (WRIA 8) + KCD - <b>LBP Shoreline II</b>	59,544	125,456	200,000	-	-	-
Grant - KCFCD (Opportunity) - <b>Calkins Landing</b>	324,843	-	-	-	-	-
Interfund Trsf from General Fund (restore OSVM)	<b>50,000</b>					
Interfund Trsf from 1% for Art (Sculpture Park/ LB Amp	-	-	150,000	-	151,602	-
Interfund Trsf from Beautification Fund (Sustainability)	16,276	-	-	-	-	-
Interfund Trsf from Beautification Fund (MICEC Landsc	-	45,000	-	-	300,000	-
Interfund Trsf from Tech and Equip (EOC Space)	61,000	-	-	-	-	-
Interfund Trsf from Utilities (for Maint Building)	38,000	48,000	71,000	81,000	153,000	54,000
Interfund Trsf from YFS Fund (for Thrift Shop Repairs)	63,000	46,000	49,000	32,000	37,000	35,000
<b>Total Revenues</b>	<b>\$ 2,711,911</b>	<b>\$ 2,941,122</b>	<b>\$ 2,512,559</b>	<b>\$ 2,294,491</b>	<b>\$ 2,815,062</b>	<b>\$ 2,334,470</b>
<b>Expenditures</b>						
Capital Replacement - Buildings	\$ 763,000	\$ 570,000	\$ 919,000	\$ 702,000	\$ 902,000	\$ 846,000
Capital Replacement - Open Space Vegetation Mgmt	428,000	456,000	444,000	458,000	473,000	488,000
Capital Replacement - Parks	1,183,300	2,374,881	2,446,300	1,485,000	921,000	617,000
Capital Facilities - General Government	25,000	-	-	-	-	-
Capital Facilities - Parks	89,000	90,000	91,000	93,000	95,000	-
Project Management Expenses	140,076	146,072	153,376	161,044	169,097	177,551
Interfund Transfer - CCMV Debt Service	296,700	296,400	296,000	135,500	138,100	135,600
<b>Total CIP Fund Expenditures</b>	<b>\$ 2,925,076</b>	<b>\$ 3,933,353</b>	<b>\$ 4,349,676</b>	<b>\$ 3,034,544</b>	<b>\$ 2,698,197</b>	<b>\$ 2,264,151</b>
<b>Fund Balance</b>						
Beginning Fund Balance	\$ 2,954,522	\$ 2,741,357	\$ 1,749,126	\$ (87,990)	\$ (828,044)	\$ (711,178)
Change in Fund Balance	(213,165)	(992,231)	(1,837,116)	(740,054)	116,866	70,318
<b>Ending Fund Balance *</b>	<b>\$ 2,741,357</b>	<b>\$ 1,749,126</b>	<b>\$ (87,990)</b>	<b>\$ (828,044)</b>	<b>\$ (711,178)</b>	<b>\$ (640,860)</b>
Less: Working Capital Reserve	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)
Less: Designated KC PR Expansion Levy	(62,326)	-	-	-	-	-
Less: Reserved for All Weather Field Replacement	(601,880)	(696,546)	(793,105)	(891,596)	(422,056)	(524,526)
Use: Reserved for All Weather Field Replacement	-	-	-	570,000	-	-
<b>Working Capital Available</b>	<b>\$ 1,827,151</b>	<b>\$ 802,580</b>	<b>\$ (1,131,095)</b>	<b>\$ (1,399,640)</b>	<b>\$ (1,383,234)</b>	<b>\$ (1,415,386)</b>

\* Ending Fund Balance includes Working Capital and All Weather Field Replacement Reserves

**CAPITAL IMPROVEMENT FUND**  
**Groveland Park Dock Replacement and ICP Ballfield Lights + Synthetic Turf**  
**EXPENDITURE FORECAST (2016-2020)**

Description of Projects	2015 Budget	2016 Budget	2017 Forecast	2018 Forecast	2019 Forecast	2020 Forecast
<b>Capital Reinvestment - Buildings</b>						
City Hall Building Repairs	\$ 186,000	\$ 143,000	\$ 350,000	\$ 206,000	\$ 128,000	\$ 131,000
City Hall - Dedicated EOC Space	138,000	-	-	-	-	-
Maintenance Building Repairs	50,000	64,000	94,000	108,000	204,000	72,000
South Fire Station Repairs	-	-	30,000	30,000	42,000	42,000
Thrift Shop Repairs	63,000	46,000	49,000	32,000	37,000	35,000
North Fire Station Repairs	56,000	46,000	60,000	77,000	112,000	142,000
Luther Burbank Admin Building	95,000	79,000	145,000	31,000	199,000	78,000
Community Center Building Repairs	175,000	192,000	191,000	218,000	180,000	346,000
<b>Sub-total Capital Reinvestment - Buildings</b>	<b>\$ 763,000</b>	<b>\$ 570,000</b>	<b>\$ 919,000</b>	<b>\$ 702,000</b>	<b>\$ 902,000</b>	<b>\$ 846,000</b>
<b>Capital Reinvestment - Open Space</b>						
Open Space Vegetation Management	\$ 428,000	\$ 456,000	\$ 444,000	\$ 458,000	\$ 473,000	\$ 488,000
<b>Sub-total Capital Reinvestment - Open Space</b>	<b>\$ 428,000</b>	<b>\$ 456,000</b>	<b>\$ 444,000</b>	<b>\$ 458,000</b>	<b>\$ 473,000</b>	<b>\$ 488,000</b>
<b>Capital Reinvestment - Parks</b>						
Recurring Parks Projects	\$ 120,000	\$ 120,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
Homestead / Groveland	-	-	114,000	-	-	-
Aubrey Davis / I-90 Lid Park	-	-	291,000	165,000	100,000	40,000
<b>Island Crest Park Repairs</b>	-	<b>2,004,881</b>	-	64,000	-	-
Luther Burbank Park - Minor Repairs	110,000	110,000	110,000	110,000	110,000	110,000
Luther Burbank Park - Major Repair/Improvement	35,000	85,000	424,000	52,000	152,000	38,000
Mercedale Park	-	-	-	134,000	104,000	-
South Mercer Playfields - Park Improvements	100,000	-	112,000	570,000	-	-
<b>Swim Beaches</b>	-	55,000	<b>1,225,300</b>	110,000	-	110,000
Small Parks, Street Ends, Other	-	-	40,000	150,000	325,000	189,000
Carry Over from 2014	818,300	-	-	-	-	-
<b>Sub-total Capital Reinvestment - Parks</b>	<b>\$ 1,183,300</b>	<b>\$ 2,374,881</b>	<b>\$ 2,446,300</b>	<b>\$ 1,485,000</b>	<b>\$ 921,000</b>	<b>\$ 617,000</b>
<b>Capital Facilities - General Government</b>						
Sustainability Seed Funding	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Car Port for Patrol Vehicles	-	-	-	-	-	-
<b>Sub-total Capital Facilities - Gen Govt</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Facilities - Parks and Open Space</b>						
King County Levy Trail Projects	\$ 89,000	\$ 90,000	\$ 91,000	\$ 93,000	\$ 95,000	\$ -
<b>Sub-total Capital Facilities - Parks/Open Space</b>	<b>\$ 89,000</b>	<b>\$ 90,000</b>	<b>\$ 91,000</b>	<b>\$ 93,000</b>	<b>\$ 95,000</b>	<b>\$ -</b>
<b>Other CIP Fund Expenditures</b>						
Project Management Expenses	\$ 140,076	\$ 146,072	153,376	161,044	169,097	177,551
Interfund Transfer to Debt Service (CCMV)	296,700	296,400	296,000	135,500	138,100	135,600
<b>Sub-total Other CIP Expenditures</b>	<b>\$ 436,776</b>	<b>\$ 442,472</b>	<b>\$ 449,376</b>	<b>\$ 296,544</b>	<b>\$ 307,197</b>	<b>\$ 313,151</b>
<b>TOTAL PROJECT COSTS</b>	<b>\$ 2,925,076</b>	<b>\$ 3,933,353</b>	<b>\$ 4,349,676</b>	<b>\$ 3,034,544</b>	<b>\$ 2,698,197</b>	<b>\$ 2,264,151</b>

**CAPITAL IMPROVEMENT FUND**  
**Groveland Park Dock Repair and ICP Ballfield Lights + Synthetic Turf**  
**FINANCIAL FORECAST (2016-2020)**

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King County Parks Levy	89,000	90,000	91,000	93,000	95,000	-
Real Estate Excise Tax - 1st Quarter Cent	<b>1,767,189</b>	1,545,000	1,603,000	1,663,000	1,726,000	1,791,000
Ballfield User Fees (added SM Field in 2010)	92,810	94,666	96,559	98,491	100,460	102,470
Misc Revenue / Property Sale / Private Contributions	-	150,000	-	-	-	100,000
Grant - Youth Facil (SM Nets), Street Ends 50%	30,750	-	-	75,000	-	-
Grant - PSE / RCO - <b>ICP Improvements</b>	-	545,000	-	-	-	-
Grant - KCFCD (WRIA 8) + KCD - <b>LBP Shoreline II</b>	59,544	125,456	-	-	-	-
Grant - KCFCD (Opportunity) - <b>Calkins Landing</b>	324,843	-	-	-	-	-
Interfund Trsf from General Fund (restore OSVM)	<b>50,000</b>					
Interfund Trsf from 1% for Art (Sculpture Park/ LB Amp	-	-	150,000	-	151,602	-
Interfund Trsf from Beautification Fund (Sustainability)	16,276	-	-	-	-	-
Interfund Trsf from Beautification Fund (MICEC Landsc	-	45,000	-	-	300,000	-
Interfund Trsf from Tech and Equip (EOC Space)	61,000	-	-	-	-	-
Interfund Trsf from Utilities (for Maint Building)	38,000	48,000	71,000	81,000	153,000	54,000
Interfund Trsf from YFS Fund (for Thrift Shop Repairs)	63,000	46,000	49,000	32,000	37,000	35,000
<b>Total Revenues</b>	<b>\$ 2,844,411</b>	<b>\$ 2,941,122</b>	<b>\$ 2,312,559</b>	<b>\$ 2,294,491</b>	<b>\$ 2,815,062</b>	<b>\$ 2,334,470</b>
<b>Expenditures</b>						
Capital Replacement - Buildings	\$ 763,000	\$ 570,000	\$ 919,000	\$ 702,000	\$ 902,000	\$ 846,000
Capital Replacement - Open Space Vegetation Mgmt	428,000	456,000	444,000	458,000	473,000	488,000
Capital Replacement - Parks	1,183,300	370,000	3,321,881	1,485,000	921,000	617,000
Capital Facilities - General Government	25,000	-	-	-	-	-
Capital Facilities - Parks	89,000	90,000	91,000	93,000	95,000	-
Project Management Expenses	140,076	146,072	153,376	161,044	169,097	177,551
Interfund Transfer - CCMV Debt Service	296,700	296,400	296,000	135,500	138,100	135,600
<b>Total CIP Fund Expenditures</b>	<b>\$ 2,925,076</b>	<b>\$ 1,928,472</b>	<b>\$ 5,225,257</b>	<b>\$ 3,034,544</b>	<b>\$ 2,698,197</b>	<b>\$ 2,264,151</b>
<b>Fund Balance</b>						
Beginning Fund Balance	\$ 2,954,522	\$ 2,873,857	\$ 3,886,507	\$ 973,810	\$ 233,756	\$ 350,622
Change in Fund Balance	(80,665)	1,012,650	(2,912,697)	(740,054)	116,866	70,318
<b>Ending Fund Balance *</b>	<b>\$ 2,873,857</b>	<b>\$ 3,886,507</b>	<b>\$ 973,810</b>	<b>\$ 233,756</b>	<b>\$ 350,622</b>	<b>\$ 420,940</b>
Less: Working Capital Reserve	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)
Less: Designated KC PR Expansion Levy	(62,326)	-	-	-	-	-
Less: Reserved for All Weather Field Replacement	(601,880)	(696,546)	(793,105)	(891,596)	(422,056)	(524,526)
Use: Reserved for All Weather Field Replacement	-	-	-	570,000	-	-
<b>Working Capital Available</b>	<b>\$ 1,959,651</b>	<b>\$ 2,939,961</b>	<b>\$ (69,295)</b>	<b>\$ (337,840)</b>	<b>\$ (321,434)</b>	<b>\$ (353,586)</b>

\* Ending Fund Balance includes Working Capital and All Weather Field Replacement Reserves



**CAPITAL IMPROVEMENT FUND**  
**Groveland Park Dock Repair and ICP Ballfield Lights + Synthetic Turf**  
**EXPENDITURE FORECAST (2016-2020)**

Description of Projects	2015 Budget	2016 Budget	2017 Forecast	2018 Forecast	2019 Forecast	2020 Forecast
<b>Capital Reinvestment - Buildings</b>						
City Hall Building Repairs	\$ 186,000	\$ 143,000	\$ 350,000	\$ 206,000	\$ 128,000	\$ 131,000
City Hall - Dedicated EOC Space	138,000	-	-	-	-	-
Maintenance Building Repairs	50,000	64,000	94,000	108,000	204,000	72,000
South Fire Station Repairs	-	-	30,000	30,000	42,000	42,000
Thrift Shop Repairs	63,000	46,000	49,000	32,000	37,000	35,000
North Fire Station Repairs	56,000	46,000	60,000	77,000	112,000	142,000
Luther Burbank Admin Building	95,000	79,000	145,000	31,000	199,000	78,000
Community Center Building Repairs	175,000	192,000	191,000	218,000	180,000	346,000
<b>Sub-total Capital Reinvestment - Buildings</b>	<b>\$ 763,000</b>	<b>\$ 570,000</b>	<b>\$ 919,000</b>	<b>\$ 702,000</b>	<b>\$ 902,000</b>	<b>\$ 846,000</b>
<b>Capital Reinvestment - Open Space</b>						
Open Space Vegetation Management	\$ 428,000	\$ 456,000	\$ 444,000	\$ 458,000	\$ 473,000	\$ 488,000
<b>Sub-total Capital Reinvestment - Open Space</b>	<b>\$ 428,000</b>	<b>\$ 456,000</b>	<b>\$ 444,000</b>	<b>\$ 458,000</b>	<b>\$ 473,000</b>	<b>\$ 488,000</b>
<b>Capital Reinvestment - Parks</b>						
Recurring Parks Projects	\$ 120,000	\$ 120,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
Homestead / Groveland	-	-	114,000	-	-	-
Aubrey Davis / I-90 Lid Park	-	-	291,000	165,000	100,000	40,000
<b>Island Crest Park Repairs</b>	-	-	<b>2,004,881</b>	64,000	-	-
Luther Burbank Park - Minor Repairs	110,000	110,000	110,000	110,000	110,000	110,000
Luther Burbank Park - Major Repair/Improvement	35,000	85,000	<b>20,000</b>	52,000	152,000	38,000
Mercedale Park	-	-	-	134,000	104,000	-
South Mercer Playfields - Park Improvements	100,000	-	112,000	570,000	-	-
<b>Swim Beaches</b>	-	55,000	<b>500,000</b>	110,000	-	110,000
Small Parks, Street Ends, Other	-	-	40,000	150,000	325,000	189,000
Carry Over from 2014	818,300	-	-	-	-	-
<b>Sub-total Capital Reinvestment - Parks</b>	<b>\$ 1,183,300</b>	<b>\$ 370,000</b>	<b>\$ 3,321,881</b>	<b>\$ 1,485,000</b>	<b>\$ 921,000</b>	<b>\$ 617,000</b>
<b>Capital Facilities - General Government</b>						
Sustainability Seed Funding	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Car Port for Patrol Vehicles	-	-	-	-	-	-
<b>Sub-total Capital Facilities - Gen Govt</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Facilities - Parks and Open Space</b>						
King County Levy Trail Projects	\$ 89,000	\$ 90,000	\$ 91,000	\$ 93,000	\$ 95,000	\$ -
<b>Sub-total Capital Facilities - Parks/Open Space</b>	<b>\$ 89,000</b>	<b>\$ 90,000</b>	<b>\$ 91,000</b>	<b>\$ 93,000</b>	<b>\$ 95,000</b>	<b>\$ -</b>
<b>Other CIP Fund Expenditures</b>						
Project Management Expenses	\$ 140,076	\$ 146,072	153,376	161,044	169,097	177,551
Interfund Transfer to Debt Service (CCMV)	296,700	296,400	296,000	135,500	138,100	135,600
<b>Sub-total Other CIP Expenditures</b>	<b>\$ 436,776</b>	<b>\$ 442,472</b>	<b>\$ 449,376</b>	<b>\$ 296,544</b>	<b>\$ 307,197</b>	<b>\$ 313,151</b>
<b>TOTAL PROJECT COSTS</b>	<b>\$ 2,925,076</b>	<b>\$ 1,928,472</b>	<b>\$ 5,225,257</b>	<b>\$ 3,034,544</b>	<b>\$ 2,698,197</b>	<b>\$ 2,264,151</b>



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5166  
April 4, 2016  
Regular Business**

**FOURTH QUARTER 2015 FINANCIAL STATUS  
REPORT & BUDGET ADJUSTMENTS**

**Proposed Council Action:**

Receive report and adopt Ordinance No. 16-03,  
amending the 2015-2016 Budget.

**DEPARTMENT OF**

Finance (Chip Corder & Francie Lake)

**COUNCIL LIAISON**

n/a

**EXHIBITS**

1. Fourth Quarter 2015 Financial Status Report
2. 2015-2016 Project Management Report
3. Ordinance No. 16-03 (amends 2015-2016 Budget)
4. 2015 Annual Report for Transportation Benefit District

**APPROVED BY CITY MANAGER**

<b>AMOUNT OF EXPENDITURE</b>	\$	207,800
<b>AMOUNT BUDGETED</b>	\$	0
<b>APPROPRIATION REQUIRED</b>	\$	207,800

**SUMMARY**

The Fourth Quarter 2015 Financial Status Report is attached as Exhibit 1. It is followed by the 2015-2016 Project Management Report, which provides a brief status update on each CIP project as of December 31, 2015 (see Exhibit 2). An ordinance amending the 2015-2016 Budget is attached as Exhibit 3. Because it constitutes "financial housekeeping," the City Manager recommends that the procedural requirement for a second reading be suspended and that the ordinance be adopted on April 4, 2016. Finally, the 2015 Annual Report for the Mercer Island Transportation Benefit District (TBD) is attached as Exhibit 4. This is a new reporting requirement that accompanied the formation of a TBD in 2014.

**RECOMMENDATION**

*Finance Director*

- MOVE TO:
1. Suspend the City Council Rules of Procedure 5.2 requiring a second reading for an ordinance.
  2. Adopt Ordinance No. 16-03, amending the 2015-2016 Budget.

*City of Mercer Island*  
**FINANCIAL STATUS REPORT**  
**Fourth Quarter 2015**

**FOREWORD**

The Financial Status Report provides a summary budget to actual comparison of revenues and expenditures for the General Fund (four times a year) and all other funds (twice a year) through the end of the most recently completed fiscal quarter. Revenue and expenditure comparisons are also made to the same period in the prior year. In addition, a comprehensive progress update on the City's Capital Improvement Program (CIP) is included twice a year in the second and fourth quarter reports. A separate fund balance analysis for every fund is included annually in the fourth quarter report as well. Finally, if needed, budget adjustments are identified in a separate section of this report, along with an amending ordinance.

This report is comprised of the following five sections:

- General Fund
- Utility Funds
- All Other Funds
- Capital Improvement Program
- Budget Adjustments

It should be noted that, where significant, revenues are recognized when earned, regardless of when cash is received, and expenditures are recognized when a liability has been incurred or when resources have been transferred to another fund. Also, in the case of the General Fund, the beginning fund balance, which corresponds to the appropriated net excess resources from a prior year, is separately identified.

## GENERAL FUND

The General Fund ended 2015 with a surplus of \$1.25 million, which primarily consists of revenues received over and above what was budgeted and expenditure savings (i.e. actual expenditures + carryovers < budgeted expenditures). The disposition of this \$1.25 million surplus will be determined at the June 6, 2016 Council meeting.

### Revenues

Comparing total actual to total budgeted revenues (i.e. excluding Beginning Fund Balance and Transfers from Other Funds) through year-end, the General Fund was 103.4 percent of budget in 2015 versus 101.5 percent of budget in 2014. The 3.4 percent, or \$920,457, revenue surplus was primarily due to the high level of development activity on the Island, which generated significantly higher than budgeted sales tax and licenses, permits & zoning fees. Of this amount, \$84,517 is dedicated to the LEOFF I retiree long-term care reserve and \$29,524 is dedicated to the DSG technology reserve, thereby reducing the “available” revenue surplus to \$806,416. The following table compares actual to budgeted revenues in 2015 versus 2014.

**GENERAL FUND: Revenues**  
As of December 31, 2014 and 2015

Revenue Category	Actuals			Budget		% of Budget	
	12/31/14	12/31/15	% Chg	2014	2015	2014	2015
Property Tax	10,805,922	11,258,047	4.2%	10,808,701	11,309,460	100.0%	99.5%
Utility Taxes	4,130,143	4,141,921	0.3%	4,403,629	4,461,100	93.8%	92.8%
Sales Tax	3,213,003	4,168,855	29.7%	3,061,000	3,587,000	105.0%	116.2%
Licenses, Permits & Zoning Fees	2,966,019	3,688,470	24.4%	2,381,500	3,003,500	124.5%	122.8%
Recreation Program Fees	1,540,247	1,549,624	0.6%	1,538,465	1,627,331	100.1%	95.2%
EMS Levy & Charges for Service	1,195,354	1,252,539	4.8%	1,233,289	1,231,735	96.9%	101.7%
Intergovernmental Revenues	575,221	595,460	3.5%	612,075	566,500	94.0%	105.1%
Utility Overhead Charges	524,879	419,701	-20.0%	567,717	424,977	92.5%	98.8%
Court Fines	398,706	433,172	8.6%	371,000	400,000	107.5%	108.3%
Misc General Government	278,750	255,316	-8.4%	254,128	230,360	109.7%	110.8%
CIP Administration Charges	170,829	226,694	32.7%	180,981	227,787	94.4%	99.5%
Investment Interest	4,553	3,508	-23.0%	2,000	3,100	227.7%	113.2%
<b>Total Revenues</b>	<b>25,803,626</b>	<b>27,993,307</b>	<b>8.5%</b>	<b>25,414,485</b>	<b>27,072,850</b>	<b>101.5%</b>	<b>103.4%</b>
Beginning Fund Balance	953,624	716,183	-24.9%	953,624	716,183	100.0%	100.0%
Transfer from Other Funds	11,000	-	-100.0%	11,000	-	100.0%	N/A
<b>Total Resources</b>	<b>26,768,250</b>	<b>28,709,490</b>	<b>7.3%</b>	<b>26,379,109</b>	<b>27,789,033</b>	<b>101.5%</b>	<b>103.3%</b>

Comparing 2015 to 2014, total actual revenues were up \$2.19 million, or 8.5 percent. A more in-depth analysis is provided for the following revenues:

- **Property tax, which comprised 40 percent of total actual revenues in 2015, was up \$452,125, or 4.2 percent, compared to 2014.** This is due to the 1.0 percent optional increase, the use of the City’s remaining “banked” capacity (1.2 percent), and “new construction” additions to the 2015 levy.

- **Utility taxes, which comprised 15 percent of total actual revenues in 2015, were up only \$11,778, or 0.3 percent, compared to 2014.** This is primarily due to the net effect of water, sewer, and storm water utility taxes, which were up 10.4 percent collectively, cellular utility tax, which was down 11.2 percent, and electric/gas utility tax, which was down 1.8 percent. The table below compares utility tax revenues, which are broken down by type of utility, for 2013-2015.

#### 2013-2015 B&O Tax Revenue

Utility Tax	Revenue (Jan-Dec)			% Change	
	2013	2014	2015	2014	2015
Electric/Gas	1,734,728	1,640,180	1,610,343	-5.5%	-1.8%
Water, Sewer & Storm Water	559,979	811,197	895,283	44.9%	10.4%
Cable TV	651,223	672,488	704,218	3.3%	4.7%
Cellular	560,314	527,051	468,063	-5.9%	-11.2%
Garbage	254,174	269,054	265,385	5.9%	-1.4%
Long Distance	106,485	111,618	107,153	4.8%	-4.0%
Telephone	109,049	98,554	91,475	-9.6%	-7.2%
<b>Total</b>	<b>3,975,954</b>	<b>4,130,143</b>	<b>4,141,921</b>	<b>3.9%</b>	<b>0.3%</b>

The 10.4 percent increase in water, sewer, and storm water utility taxes can be attributed to an 8.0 percent overall increase in the City's 2015 utility rates and to the record breaking dry weather in the spring and summer, which resulted in significantly higher than normal water consumption. The 11.2 percent decrease in cellular utility tax, which represents an ongoing trend that began in 2009, is directly related to the following: 1) a highly competitive business environment, which has resulted in less expensive monthly phone plans; 2) the availability of prepaid phone plans, which limit phone usage; 3) the popularity of texting over talking, which has reduced the use of voice minutes; and 4) the exclusion of data plans from utility taxes. Finally, the 1.8 percent decrease in electric/gas utility tax reflects a very mild winter in January and February followed by a warm spring.

- **Sales tax, which comprised 15 percent of total actual revenues in 2015, was up \$955,852, or 29.7 percent, compared to 2014.** However, there were significant, one-time receipts from non-classified businesses of \$109,395 in 2015 and \$19,281 in 2014. Excluding these one-time receipts, actual revenue was up 27.1 percent in 2015. The following two tables compare 2013-2015 sales tax revenue for each business sector, including and excluding these one-time receipts.

**2013-2015 Actual Sales Tax Revenue (Including One-Time Receipts)**

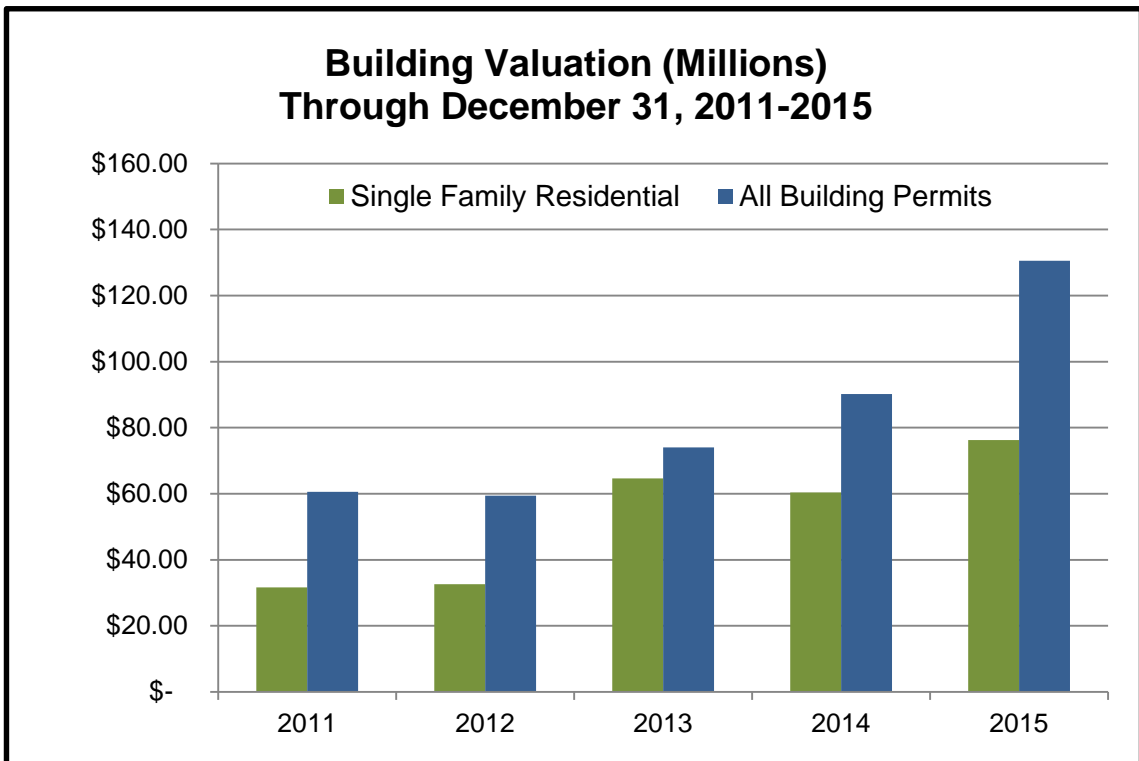
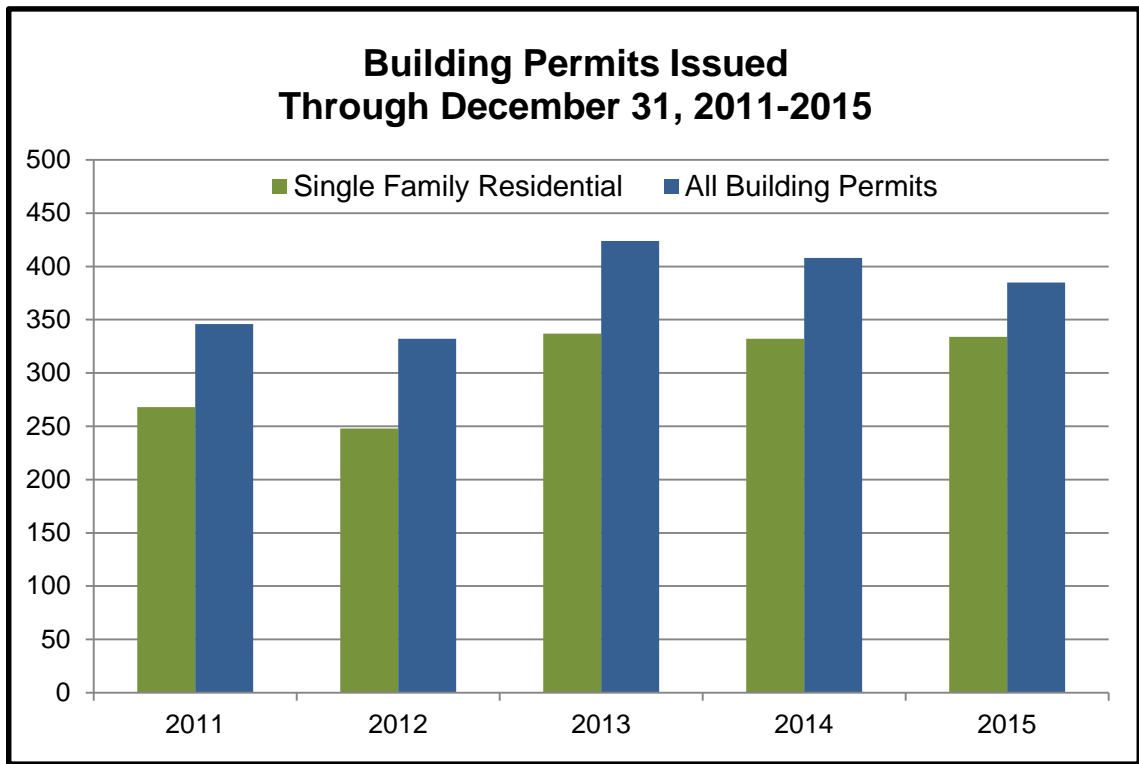
Business Sector	Revenue (Jan-Dec)			% Change		% of Total		
	2013	2014	2015	2014	2015	2013	2014	2015
Construction	1,188,639	1,278,564	1,990,260	7.6%	55.7%	39.8%	39.8%	47.7%
Retail & Wholesale Trade	850,053	933,595	1,006,780	9.8%	7.8%	28.4%	29.1%	24.2%
Food Services	184,734	194,877	210,099	5.5%	7.8%	6.2%	6.1%	5.0%
Admin & Support Services	156,589	181,074	187,818	15.6%	3.7%	5.2%	5.6%	4.5%
Telecommunications	146,184	150,774	119,631	3.1%	-20.7%	4.9%	4.7%	2.9%
Finance, Insurance & Real Estate	86,818	85,825	120,691	-1.1%	40.6%	2.9%	2.7%	2.9%
All Other Sectors	377,228	388,294	533,576	2.9%	37.4%	12.6%	12.1%	12.8%
<b>Total</b>	<b>2,990,245</b>	<b>3,213,003</b>	<b>4,168,855</b>	<b>7.4%</b>	<b>29.7%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**2013-2015 Actual Sales Tax Revenue (Excluding One-Time Receipts)**

Business Sector	Revenue (Jan-Dec)			% Change		% of Total		
	2013	2014	2015	2014	2015	2013	2014	2015
Construction	1,188,639	1,278,564	1,990,260	7.6%	55.7%	40.3%	40.0%	49.0%
Retail & Wholesale Trade	850,053	933,595	1,006,780	9.8%	7.8%	28.8%	29.2%	24.8%
Food Services	184,734	194,877	210,099	5.5%	7.8%	6.3%	6.1%	5.2%
Admin & Support Services	156,589	181,074	187,818	15.6%	3.7%	5.3%	5.7%	4.6%
Telecommunications	146,184	150,774	119,631	3.1%	-20.7%	5.0%	4.7%	2.9%
Finance, Insurance & Real Estate	86,818	85,825	120,691	-1.1%	40.6%	2.9%	2.7%	3.0%
All Other Sectors	340,034	369,013	424,181	8.5%	15.0%	11.5%	11.6%	10.4%
<b>Total</b>	<b>2,953,051</b>	<b>3,193,722</b>	<b>4,059,460</b>	<b>8.1%</b>	<b>27.1%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>

The overall increase of 27.1 percent, can be primarily attributed to the “construction” and “retail & wholesale trade” sectors, which were up 55.7 percent and 7.8 percent respectively. Together, these two sectors comprise almost three quarters of the City’s total sales tax receipts.

- Licenses, permits, and zoning fees, which comprised 13 percent of total actual revenues in 2015, were up \$722,451, or 24.4 percent, compared to 2014.** This revenue category consists of development fees, a cable franchise fee, and business license fees. Across all building permit types (which include single family residential, multi-family residential, commercial, mixed use, and public), the total number of building permits issued was down 5.6 percent (385 permits in 2015 vs. 408 permits in 2014), and total valuation was up 44.7 percent (\$130.59 million in 2015 vs. \$90.23 million in 2014). In terms of single family residential development only, the total number of building permits issued was up 0.6 percent (334 permits in 2015 vs. 332 permits in 2014), and total valuation was up 26.4 percent (\$76.27 million in 2015 vs. \$60.35 million in 2014), as depicted in the following 2 graphs. The development activity level on the Island has been very high since 2013, with 2015 representing an all-time high in total valuation for single family residential permits and all building permit types.



Finally, cable franchise fees were up 4.7 percent in 2015 over the previous year (\$503,013 in 2015 vs. \$480,471 in 2014).

All other revenues were either within expected norms for the year or too insignificant to highlight.

## Expenditures

Comparing total actual expenditures, including transfer of prior year's surplus and expenditure carryovers, to total budgeted expenditures through year-end, the General Fund was 98.9 percent of budget in 2015 versus 97.0 percent of budget in 2014. Most of the 1.1 percent, or \$308,891, in expenditure savings can be attributed to contractual services, which is described below. The following two tables compare actual to budgeted expenditures, first by category and then by department, in 2015 versus 2014.

### GENERAL FUND: Expenditures by Category As of December 31, 2014 and 2015

Expenditure Category	Actuals			Budget		% of Budget	
	12/31/14	12/31/15	% Chg	2014	2015	2014	2015
Salaries	13,774,820	14,614,815	6.1%	13,702,905	14,496,648	100.5%	100.8%
Benefits	4,652,527	5,091,947	9.4%	5,081,699	5,059,493	91.6%	100.6%
Contractual Services	1,700,413	1,707,792	0.4%	2,041,740	2,137,124	83.3%	79.9%
Equipment Rental	1,188,951	1,391,968	17.1%	1,188,131	1,391,612	100.1%	100.0%
Intergovernmental Services	818,893	817,681	-0.1%	853,814	835,062	95.9%	97.9%
Supplies	648,339	637,066	-1.7%	675,095	708,539	96.0%	89.9%
Utilities	506,144	555,135	9.7%	552,395	562,624	91.6%	98.7%
Insurance	455,517	447,782	-1.7%	519,644	446,020	87.7%	100.4%
Other Services & Charges	348,062	328,008	-5.8%	333,140	348,718	104.5%	94.1%
Phone, Postage & Advertising	80,468	85,039	5.7%	130,059	122,285	61.9%	69.5%
Jail	87,549	76,497	-12.6%	61,350	90,850	142.7%	84.2%
Interfund Transfers:							
To YFS Fund	200,000	400,000	100.0%	200,000	400,000	100.0%	100.0%
To Technology & Equipment Fund	302,000	342,000	13.2%	302,000	342,000	100.0%	100.0%
To Water Fund	101,899	121,448	19.2%	94,000	100,100	108.4%	121.3%
To Non-Voted Bond Fund	97,136	95,636	-1.5%	97,137	95,637	100.0%	100.0%
To Equipment Rental Fund	-	22,568	N/A	-	80,000	N/A	28.2%
To Computer Equipment Fund	-	12,681	N/A	-	-	N/A	N/A
<b>Total Expenditures</b>	<b>24,962,718</b>	<b>26,748,063</b>	<b>7.2%</b>	<b>25,833,109</b>	<b>27,216,712</b>	<b>96.6%</b>	<b>98.3%</b>
Transfer of Prior Year's Surplus	546,000	441,498	-19.1%	546,000	441,498	100.0%	100.0%
Expenditure Carryovers	67,098	159,758	138.1%	-	-	N/A	N/A
<b>Total Exp's, PY Xfr &amp; Carryovers</b>	<b>25,575,816</b>	<b>27,349,319</b>	<b>6.9%</b>	<b>26,379,109</b>	<b>27,658,210</b>	<b>97.0%</b>	<b>98.9%</b>



**GENERAL FUND: Expenditures by Department**  
**As of December 31, 2014 and 2015**

Department	Actuals			Budget		% of Budget	
	12/31/14	12/31/15	% Chg	2014	2015	2014	2015
Police	5,627,444	5,983,148	6.3%	5,809,284	6,041,317	96.9%	99.0%
Fire	5,615,846	6,094,916	8.5%	5,703,765	5,904,438	98.5%	103.2%
Parks & Recreation	4,225,568	4,477,628	6.0%	4,310,715	4,719,848	98.0%	94.9%
Non-Departmental	2,116,348	2,410,060	13.9%	2,380,974	2,578,456	88.9%	93.5%
Development Services	2,547,082	2,655,739	4.3%	2,670,573	2,787,490	95.4%	95.3%
Maintenance	1,552,007	1,548,084	-0.3%	1,645,157	1,619,297	94.3%	95.6%
City Manager's Office	974,933	1,102,566	13.1%	1,036,670	1,084,862	94.0%	101.6%
Finance	790,072	836,672	5.9%	795,498	828,167	99.3%	101.0%
City Attorney's Office	564,192	668,546	18.5%	501,999	635,000	112.4%	105.3%
Human Resources	548,544	556,562	1.5%	540,967	557,507	101.4%	99.8%
Municipal Court	367,128	379,608	3.4%	391,394	413,565	93.8%	91.8%
City Council	33,554	34,534	2.9%	46,113	46,765	72.8%	73.8%
<b>Total Expenditures</b>	<b>24,962,718</b>	<b>26,748,063</b>	<b>7.2%</b>	<b>25,833,109</b>	<b>27,216,712</b>	<b>96.6%</b>	<b>98.3%</b>
Transfer of Prior Year's Surplus	546,000	441,498		546,000	441,498	100.0%	100.0%
Expenditure Carryovers	67,098	159,758	138.1%	-	-	N/A	N/A
<b>Total Expenditures &amp; Carryovers</b>	<b>25,575,816</b>	<b>27,349,319</b>	<b>6.9%</b>	<b>26,379,109</b>	<b>27,658,210</b>	<b>97.0%</b>	<b>98.9%</b>

In reviewing **expenditures by category**, the following are noteworthy:

- **Salaries, which comprised 55 percent of total actual expenditures in 2015, were 100.8 percent of budget in 2015.** The slight budget overage in 2015 was due to the following: 1) retirement incentives paid to three retiring firefighters and overlapping salary payments to three new firefighters that were hired before the retirements took effect (to minimize overtime costs); 2) Police vacation cash outs; and 3) overlapping salary payments to two retiring directors (City Attorney and Maintenance Director) and their replacements.
- **Benefits, which comprised 19 percent of total expenditures in 2015, were 100.6 percent of budget in 2015.** The slight budget overage in 2015 is due to the same reasons noted above under "salaries". The significant expenditure savings in 2014 can be attributed to the following: 1) medical and dental premiums through the Association of Washington Cities (AWC) did not increase in 2014 (a 10 percent medical increase and a 5 percent dental increase were budgeted in 2014); and 2) Police LEOFF I retirees, who were 65 or older, were moved to a new, more cost effective AWC plan (Medicare Advantage) in 2013.
- **Contractual services, which comprised 6 percent of total expenditures in 2015, were 79.9 percent of budget in 2015.** This expenditure category includes software support, development and engineering support, recreation instructors, repairs and maintenance, and other professional services. Of the \$429,332 in unspent budget in 2015, \$100,037 is being carried over to the 2016 budget for I-90 loss of mobility negotiations with Sound Transit and WSDOT, development cost of service study, NPDES permit compliance, and miscellaneous professional services.
- **Transfer of prior year's surplus** represents that portion of the General Fund's revenue surplus and expenditure savings from the prior year that has been approved by the

Council to be distributed to other funds for various purposes in the current year. In 2014, the total available General Fund surplus was \$715,768. Of this amount, \$441,498 was transferred out of the General Fund in 2015 for the following purposes:

Transfer To	Amount	Purpose
Self-Insurance Fund	\$5,000	To replenish Self-Insurance Fund for vehicle accident deductible paid in 2014
Street Fund	160,000	For Transportation Planner/Engineer position (10/1/15 – 12/31/16)
Beautification Fund	51,610	For Town Center public engagement services
	29,704	For Town Center work plan recommended by Joint Commission (this was supplemented by \$65,986 from the Beautification Fund)
	25,000	For Town Center communications consultant
YFS Fund	120,184	To address projected deficit in 2016
Capital Improvement Fund	50,000	To restore Open Space / Vegetation Management project cuts in 2015-2016
<b>Total</b>	<b>\$441,498</b>	

In reviewing **expenditures by department**, the following is noteworthy:

- **The Fire Department spent 103.2 percent of its budget in 2015.** As noted above under “salaries,” the budget overage was due to retirement incentives paid to three retiring firefighters and overlapping salary payments to three new firefighters that were hired before the retirements took effect. It will be more than offset in 2016, because three very senior, highly paid firefighters were replaced with three new, entry level firefighters.
- **The City Attorney’s Office spent 105.3 percent of its budget in 2015.** The budget overage was due to overlapping salary payments to the former and the new City Attorney and to unanticipated outside legal costs related to the development moratorium, a recreational marijuana land use issue, and a parking development agreement.

All other expenditures were either within expected norms for the year or too insignificant to highlight.

## Fund Balance

What follows is a preliminary accounting of the General Fund's 2015 year-end balance, which amounts to \$5.33 million. It represents the working capital (i.e. current assets less current liabilities) in the fund and consists of the following restricted and unrestricted amounts.

Component of Fund Balance, 12/31/15	Amount
LEOFF I long-term care reserve	1,181,487
Compensated absences reserve	1,159,118
Deferred development fee revenue	491,508
Appropriated fund balance (2016 budget)	440,675
Revenue stabilization reserve	300,000
2015 expenditure carryovers	159,758
Deferred recreation fee revenue	131,324
Inventory of supplies	124,627
DSG technology fee reserve	51,885
Customer deposits	37,319
Petty cash	2,950
<b>Subtotal (restricted)</b>	<b>4,080,651</b>
Year-end accounting adjustments	5,282
<b>2015 surplus</b>	<b>1,246,130</b>
<b>Total</b>	<b>5,332,063</b>

The 2015 General Fund surplus amounts to \$1,246,130. Of this amount, the Council has committed \$100,000 for I-90 loss of mobility negotiations and \$42,900 for a Town Center parking study. In addition, \$93,110 needs to be added to the compensated absences reserve to fully fund this liability as of December 31, 2015. As a result, the 2015 available surplus is \$1,010,120 (\$1,246,130 - \$100,000 - \$42,900 - \$93,110).

## UTILITY FUNDS

### Water Fund

Comparing 2015 to 2014, operating income was up \$858,241, or 51.2 percent, due to the net effect of the following: 1) a 12.8 percent water rate increase; 2) a 3.7 percent increase in water consumption; and 3) a 3.8 percent decrease in the cost of water purchased from Seattle Public Utilities. See the summary of revenues and expenditures in the table below.

**WATER FUND: Revenues and Expenditures**  
As of December 31, 2014 and 2015

Category	Actuals			Budget		% of Budget	
	12/31/14	12/31/15	% Chg	2014	2015	2014	2015
<b>Operating Revenues:</b>							
Charges for Services	6,030,422	6,921,791	14.8%	5,395,836	6,130,819	111.8%	112.9%
Water Utility Tax (General Fund Xfr)	101,899	121,448	19.2%	92,793	100,074	109.8%	121.4%
Miscellaneous	49,409	56,178	13.7%	-	27,300	N/A	205.8%
<b>Total Operating Revenues</b>	<b>6,181,730</b>	<b>7,099,417</b>	<b>14.8%</b>	<b>5,488,629</b>	<b>6,258,193</b>	<b>112.6%</b>	<b>113.4%</b>
<b>Operating Expenditures:</b>							
Water Purchased for Resale	2,162,396	2,079,865	-3.8%	2,167,561	2,091,685	99.8%	99.4%
Maintenance & Operations	2,342,243	2,484,220	6.1%	2,476,448	2,602,224	94.6%	95.5%
<b>Total Operating Expenditures</b>	<b>4,504,639</b>	<b>4,564,085</b>	<b>1.3%</b>	<b>4,644,009</b>	<b>4,693,909</b>	<b>97.0%</b>	<b>97.2%</b>
<b>Operating Income (Loss)</b>	<b>1,677,091</b>	<b>2,535,332</b>	<b>51.2%</b>	<b>844,620</b>	<b>1,564,284</b>	<b>198.6%</b>	<b>162.1%</b>
<b>Non-Operating Items:</b>							
Water Connection Charges	331,974	395,314	19.1%	90,000	148,763	368.9%	265.7%
Interest	21,027	8,676	-58.7%	8,394	14,033	250.5%	61.8%
Debt Service	(107,097)	(105,597)	-1.4%	(108,263)	(106,763)	98.9%	98.9%
Capital Projects	(937,211)	(2,411,966)	157.4%	(1,463,372)	(4,172,107)	64.0%	57.8%
<b>Total Non-Operating Items</b>	<b>(691,307)</b>	<b>(2,113,573)</b>	<b>205.7%</b>	<b>(1,473,241)</b>	<b>(4,116,074)</b>	<b>46.9%</b>	<b>51.3%</b>
<b>Net Increase (Decrease)</b>	<b>985,784</b>	<b>421,759</b>	<b>-57.2%</b>	<b>(628,621)</b>	<b>(2,551,790)</b>	<b>N/A</b>	<b>N/A</b>

Of particular note are the following:

- **Charges for services (i.e. water utility customer charges) were up \$891,369, or 14.8 percent, in 2015 compared to 2014** due to the first two operating income drivers noted above.
- **Water purchased for resale was down \$82,531, or 3.8 percent, in 2015 compared to 2014** due to the net effect of a 3.7 percent increase in water consumption and a 8.1 percent decrease in the cost of water purchased from Seattle Public Utilities.
- **Water connection charges were up \$63,340, or 19.1 percent, in 2015 compared to 2014** due to the high level of development activity on the Island.
- **Capital projects were 57.8 percent of budget in 2015** primarily due to the following:
  - **Madrona Crest West Water Improvements** (\$93,015 actual vs. \$1,902,000 budget): This project was combined with the Safe Routes to School (Madrona

Crest) project, and it was expanded to include storm drainage and residential street overlay. Design was 90 percent complete as of December 31, 2015. The project went to bid in February 2016.

- **Island Crest Way & 85<sup>th</sup> Ave. Water Improvements** (\$1,158,092 actual vs. \$1,747,000 budget): This project was completed in September 2015. It encompassed 3,372 linear feet of water mains, 66 water services, 10 fire hydrants, and other water system components.
- **93<sup>rd</sup>, 89<sup>th</sup> & 90<sup>th</sup> Ave. Water Improvements** (\$478,909 actual vs. \$971,000 budget): This project was combined with the Island Crest Way & 85<sup>th</sup> Ave. Water Improvements project noted above and was completed in September 2015. It encompassed 1,775 linear feet of water mains, 36 water services, and 6 fire hydrants.
- **PRV Air Vac Replacements** (\$168,734 actual vs. \$350,000 budget): This project went to bid in January 2016, and completion is expected in April 2016.

See the 2015-2016 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Fund balance**, excluding fixed assets, as of December 31, 2015 amounts to \$6.74 million, as shown below. Please note that these are preliminary figures.

Component of Fund Balance, 12/31/15	Amount
Available fund balance	3,358,006
Appropriated fund balance (2016 budget)	1,233,450
Operating reserve	1,108,087
Expenditure carryovers to 2016 budget	671,243
Capital reserve	365,753
<b>Total</b>	<b>6,736,539</b>

## Sewer Fund

Comparing 2015 to 2014, operating income was up \$389,492, or 20.4 percent, due to the net effect of the following: 1) an 8.3 percent rate increase in City sewer maintenance services (which is a component of charges for services); 2) a 5.6 percent rate increase in King County sewage treatment services (which is a component of charges for services); and 3) a 5.2 percent decrease in maintenance and operations. See the summary of revenues and expenditures in the table below.

**SEWER FUND: Revenues and Expenditures**  
As of December 31, 2014 and 2015

Category	Actuals			Budget		% of Budget	
	12/31/14	12/31/15	% Chg	2014	2015	2014	2015
<b>Operating Revenues:</b>							
Charges for Services	7,922,447	8,440,997	6.5%	7,679,871	8,229,619	103.2%	102.6%
<b>Total Operating Revenues</b>	<b>7,922,447</b>	<b>8,440,997</b>	<b>6.5%</b>	<b>7,679,871</b>	<b>8,229,619</b>	<b>103.2%</b>	<b>102.6%</b>
<b>Operating Expenditures:</b>							
King County Sewage Treatment	4,233,815	4,455,264	5.2%	4,202,471	4,467,742	100.7%	99.7%
Maintenance & Operations	1,782,273	1,689,882	-5.2%	1,881,096	1,768,851	94.7%	95.5%
<b>Total Operating Expenditures</b>	<b>6,016,088</b>	<b>6,145,146</b>	<b>2.1%</b>	<b>6,083,567</b>	<b>6,236,593</b>	<b>98.9%</b>	<b>98.5%</b>
<b>Operating Income (Loss)</b>	<b>1,906,359</b>	<b>2,295,851</b>	<b>20.4%</b>	<b>1,596,304</b>	<b>1,993,026</b>	<b>119.4%</b>	<b>115.2%</b>
<b>Non-Operating Items:</b>							
Sewer Connection Charges	444,060	86,197	-80.6%	5,939	6,117	7477.0%	1409.1%
Interest	7,068	3,838	-45.7%	2,622	3,860	269.6%	99.4%
Debt Service	(1,103,551)	(1,108,598)	0.5%	(1,108,349)	(1,103,436)	99.6%	100.5%
Capital Projects	(682,264)	(338,502)	-50.4%	(1,094,544)	(1,380,276)	62.3%	24.5%
<b>Total Non-Operating Items</b>	<b>(1,334,687)</b>	<b>(1,357,065)</b>	<b>1.7%</b>	<b>(2,194,332)</b>	<b>(2,473,735)</b>	<b>60.8%</b>	<b>54.9%</b>
<b>Net Increase (Decrease)</b>	<b>571,672</b>	<b>938,786</b>	<b>64.2%</b>	<b>(598,028)</b>	<b>(480,709)</b>	<b>N/A</b>	<b>N/A</b>

Of particular note are the following:

- **Charges for services (i.e. sewer utility customer charges) were up \$518,550, or 6.5 percent, in 2015 compared to 2014** due to the first two operating income drivers noted above.
- **King County sewage treatment was up \$221,449, or 5.2 percent, in 2015 compared to 2014** due to the 5.6 percent rate increase noted above.
- **Maintenance and operations was down \$92,391, or 5.2 percent, in 2015 compared to 2014** primarily due to the water contamination event follow-up work, which had a significant impact on the sewer crew in 2015, resulting in planned jetting and contracted repair work not being completed in 2015.
- **Capital projects were 24.5 percent of budget in 2015** primarily due to the following:
  - **Sewer Special Catch Basins** (\$0 actual vs. \$300,000 budget): This project is on hold until the General Sewer Plan Update is completed.

- **Sewer Repair at Sub-Basin 27** (\$39,378 actual vs. \$315,000 budget): This project is coupled with the Sub-Basin 27a Watercourse project. The environmental permit phase began in January-February 2016, and construction is planned for summer 2016.
- **General Sewer System Improvements** (\$102,514 actual vs. \$300,000 budget): This project was delayed due to the retirement of the Utility Operations Manager in 2015 and the hiring of his replacement.
- **General Sewer Plan Update** (\$44,849 actual vs. \$144,936 budget): This project was delayed due to the water contamination event follow-up work, which has been very time consuming for staff.

See the 2015-2016 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Fund balance**, excluding fixed assets, as of December 31, 2015 amounts to \$3.37 million, as shown below. Please note that these are preliminary figures.

Component of Fund Balance, 12/31/15	Amount
Available fund balance	1,520,127
Expenditure carryovers to 2016 budget	1,017,158
Operating reserve	512,597
Capital reserve	194,275
Appropriated fund balance (2016 budget)	124,823
<b>Total</b>	<b>3,368,980</b>

## Storm Water Fund

Comparing 2015 to 2014, operating income was down \$69,839, or 8.5 percent, primarily due to a 27.6 percent increase in maintenance and operations. See the summary of revenues and expenditures in the table below.

**STORM WATER FUND: Revenues and Expenditures**  
As of December 31, 2014 and 2015

Category	Actuals			Budget		% of Budget	
	12/31/14	12/31/15	% Chg	2014	2015	2014	2015
<b>Operating Revenues:</b>							
Charges for Services	1,726,541	1,779,310	3.1%	1,773,515	1,769,993	97.4%	100.5%
Grants	-	126,613	N/A	133,250	99,024	0.0%	127.9%
<b>Total Operating Revenues</b>	<b>1,726,541</b>	<b>1,905,923</b>	<b>10.4%</b>	<b>1,906,765</b>	<b>1,869,017</b>	<b>90.5%</b>	<b>102.0%</b>
<b>Operating Expenditures:</b>							
Maintenance & Operations	903,891	1,153,112	27.6%	1,093,024	1,213,778	82.7%	95.0%
<b>Total Operating Expenditures</b>	<b>903,891</b>	<b>1,153,112</b>	<b>27.6%</b>	<b>1,093,024</b>	<b>1,213,778</b>	<b>82.7%</b>	<b>95.0%</b>
<b>Operating Income (Loss)</b>	<b>822,650</b>	<b>752,811</b>	<b>-8.5%</b>	<b>813,741</b>	<b>655,239</b>	<b>101.1%</b>	<b>114.9%</b>
<b>Non-Operating Items:</b>							
Fee in Lieu	371,795	153,244	-58.8%	70,000	110,000	531.1%	139.3%
Interest	12,969	5,231	-59.7%	4,800	6,800	270.2%	76.9%
Capital Projects	(548,363)	(993,770)	81.2%	(1,835,284)	(2,091,027)	29.9%	47.5%
<b>Total Non-Operating Items</b>	<b>(163,599)</b>	<b>(835,295)</b>	<b>410.6%</b>	<b>(1,760,484)</b>	<b>(1,974,227)</b>	<b>9.3%</b>	<b>42.3%</b>
<b>Net Increase (Decrease)</b>	<b>659,051</b>	<b>(82,484)</b>	<b>-112.5%</b>	<b>(946,743)</b>	<b>(1,318,988)</b>	<b>N/A</b>	<b>N/A</b>

Of particular note are the following:

- **Charges for services (i.e. storm water utility customer charges) were up \$52,769, or 3.1 percent, in 2015 compared to 2014** due to a 2.7 percent storm water rate increase.
- **Maintenance and operations were up \$249,221, or 27.6 percent, in 2015 compared to 2014** primarily due to the following: 1) two position vacancies created by one long-term disability leave and one FMLA leave, which resulted in less work being accomplished in 2014; and 2) a \$64,672 increase in interfund charges paid by the Storm Water Fund to the General Fund for city administration and Maintenance Center building costs in 2015.
- **Capital projects were 47.5 percent of budget in 2015** primarily due to the following:
  - **Sub-Basin 27a Watercourse** (\$25,758 actual vs. \$341,250 budget): This project is coupled with the Sewer Repair at Sub-Basin 27 project. The environmental permit phase began in January-February 2016, and construction is planned for summer 2016.
  - **Sub-Basin 18c Drainage System** (\$0 actual vs. \$175,000 budget): Design work is planned for summer 2016, and construction is planned for fall 2016 in conjunction with a private development project.



- **Sub-Basin 14 Drainage Extension** (\$67 actual vs. \$115,000 budget): Design work commenced in January 2016, and construction is planned for spring/summer 2016.
- **Water Quality Treatment** (\$0 actual vs. \$75,000 budget): Sediment vault installations on East Mercer Way and West Mercer Way will be completed in October 2016.

See the 2015-2016 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Fund balance**, excluding fixed assets, as of December 31, 2015 amounts to \$3.78 million, as shown below. Please note that these are preliminary figures.

Component of Fund Balance, 12/31/15	Amount
Available fund balance	2,264,898
Expenditure carryovers to 2016 budget	1,063,133
Appropriated fund balance (2016 budget)	276,237
Operating reserve	101,148
Basin improvement reserve	71,529
<b>Total</b>	<b>3,776,945</b>

## ALL OTHER FUNDS

Highly summarized revenue and expenditure (excluding carryovers) information is displayed for all other funds in the table below.

### ALL OTHER FUNDS: Revenues and Expenditures As of December 31, 2014 and 2015

Fund Name	Actuals			Budget		% of Budget	
	12/31/14	12/31/15	% Chg	2014	2015	2014	2015
<b>Self Insurance Claim</b>							
Revenues	-	5,000	N/A	10,000	10,000	0.0%	50.0%
Expenditures	5,000	-	-100.0%	10,000	10,000	50.0%	0.0%
<b>Youth Services Endowment</b>							
Revenues	1,104	412	-62.7%	1,000	500	110.4%	82.4%
Expenditures	1,000	412	-58.8%	1,000	500	100.0%	82.4%
<b>Street</b>							
Revenues	2,157,796	2,488,192	15.3%	1,695,000	2,312,167	127.3%	107.6%
Expenditures	1,198,948	1,990,278	66.0%	1,478,905	2,994,839	81.1%	66.5%
<b>Transportation Benefit District</b>							
Revenues	-	220,651	N/A	-	204,167	N/A	108.1%
Expenditures	-	204,167	N/A	-	204,167	N/A	100.0%
<b>Criminal Justice</b>							
Revenues	603,696	660,665	9.4%	532,900	635,748	113.3%	103.9%
Expenditures	493,958	493,683	-0.1%	614,865	652,678	80.3%	75.6%
<b>Beautification</b>							
Revenues	920,705	1,167,324	26.8%	874,200	1,026,394	105.3%	113.7%
Expenditures	874,165	1,066,366	22.0%	922,685	1,200,774	94.7%	88.8%
<b>Contingency</b>							
Revenues	400,880	23,674	-94.1%	-	35,000	N/A	67.6%
Expenditures	-	-	N/A	-	-	N/A	N/A
<b>1% for the Arts</b>							
Revenues	5,999	17,167	186.2%	15,000	21,000	40.0%	81.7%
Expenditures	33,800	37,970	12.3%	44,000	74,300	76.8%	51.1%
<b>Youth &amp; Family Services</b>							
Revenues	2,035,692	2,458,801	20.8%	2,238,850	2,276,280	90.9%	108.0%
Expenditures	2,333,401	2,411,721	3.4%	2,374,737	2,487,188	98.3%	97.0%
<b>Bond Redemption (Voted)</b>							
Revenues	-	-	N/A	-	-	N/A	N/A
Expenditures	-	-	N/A	-	-	N/A	N/A
<b>Bond Redemption (Non-Voted)</b>							
Revenues	1,015,836	1,007,036	-0.9%	1,087,917	1,007,036	93.4%	100.0%
Expenditures	1,015,836	1,007,036	-0.9%	1,087,917	1,007,036	93.4%	100.0%

**ALL OTHER FUNDS: Revenues and Expenditures (cont'd)**  
**As of December 31, 2014 and 2015**

Fund Name	Actuals			Budget		% of Budget	
	12/31/14	12/31/15	% Chg	2014	2015	2014	2015
<b>Capital Improvement</b>							
Revenues	2,214,830	2,628,038	18.7%	2,235,222	2,393,086	99.1%	109.8%
Expenditures	1,834,602	1,981,307	8.0%	2,791,577	4,537,931	65.7%	43.7%
<b>Technology &amp; Equipment</b>							
Revenues	438,783	401,108	-8.6%	374,900	371,163	117.0%	108.1%
Expenditures	481,073	152,449	-68.3%	590,760	526,000	81.4%	29.0%
<b>Fire Station 92 Construction</b>							
Revenues	19,485	778	-96.0%	10,000	-	194.9%	N/A
Expenditures	3,209,670	851,387	-73.5%	4,338,801	1,110,770	74.0%	76.6%
<b>Capital Reserve</b>							
Revenues	181,553	181,553	0.0%	-	-	N/A	N/A
Expenditures	-	-	N/A	-	-	N/A	N/A
<b>Equipment Rental</b>							
Revenues	1,499,317	1,744,910	16.4%	1,271,500	1,835,998	117.9%	95.0%
Expenditures	1,423,381	1,724,961	21.2%	1,588,057	2,014,225	89.6%	85.6%
<b>Computer Equipment</b>							
Revenues	655,666	843,537	28.7%	651,548	814,347	100.6%	103.6%
Expenditures	656,074	809,064	23.3%	721,637	803,268	90.9%	100.7%
<b>Firemen's Pension</b>							
Revenues	60,856	58,945	-3.1%	54,410	60,033	111.8%	98.2%
Expenditures	76,561	90,662	18.4%	88,000	87,000	87.0%	104.2%

In reviewing revenues and expenditures through December 31, 2015, the following funds are noteworthy:

- **Street Fund:**
  - **Total revenues were 107.6 percent of budget in 2015** primarily due to the following: 1) real estate excise tax revenue, which was up \$132,689, or 8.8 percent, relative to budget; and 2) motor vehicle fuel tax revenue, which was up \$35,973, or 7.9 percent, relative to budget.
  - **Total expenditures were 66.5 percent of budget in 2015** primarily due to the following capital projects:
    - **Island Crest Way Re-surfacing Phase 2** (\$1,278 actual vs. \$1,355,000 budget): This project extends from Merrimount Drive to SE 40<sup>th</sup> Street. Design work began in January 2016, and construction is planned for summer 2016.
    - **Safe Routes to School—New Elementary School** (\$11,142 actual vs. \$454,000 budget): The design contract was signed in December 2015.
    - **Island Crest Way Crosswalk at SE 32nd** (\$19,274 actual vs. \$195,000 budget): Design was 30 percent complete as of December 31, 2015.

- **Safe Routes to School—Madrona Crest** (\$37,991 actual vs. \$170,000 budget): This project was combined with the Madrona Crest West Water Improvements project. Construction is planned for summer 2016.
- **Residential Street Improvements** (\$625,678 actual vs. \$738,000 budget): The overlay work included several streets in First Hill and Merhaven, which was completed in September-October 2015.

See the 2015-2016 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Criminal Justice Fund:**

- **Total revenues were 103.9 percent of budget in 2015** primarily due to criminal justice sales tax revenue, which was up \$20,679, or 3.6 percent, relative to budget.
- **Total expenditures were 75.6 percent of budget in 2015** primarily due to the following: 1) Hire Ahead patrol officer vacancy, which was filled in June 2015; and 2) Police Car Port project (\$5,365 actual vs. \$76,000 budget), for which construction is planned in the second quarter of 2016.

- **Beautification Fund:**

- **Total revenues were 113.7 percent of budget in 2015** due to business and occupation tax revenue, which was up \$139,658, or 32.4 percent, relative to budget.
- **Total expenditures were 88.8 percent of budget in 2015** primarily due to the Town Center visioning and economic/traffic analysis (\$191,455 actual vs. \$271,800 budget), which will be completed in the first half of 2016.

- **Youth & Family Services Fund:**

- **Total revenues were 108.0 percent of budget in 2015** primarily due to the following: 1) the Council's decision to dedicate \$50,000 of the City's "banked" property tax capacity, which was taken in 2015, to the YFS Fund, thereby increasing the annual, ongoing support of the YFS Fund from \$350,000 to \$400,000; and 2) a \$120,184 one-time transfer of 2014 General Fund surplus monies to the YFS Fund to bridge the projected deficit in 2016. In addition, Thrift Shop revenues fell short of the 2015 sales target (i.e. budget) by \$18,720, or 1.4 percent. The reasons for the Thrift Shop revenue shortfall are twofold: 1) Thrift Shop sales plateaued in 2013-2014 after 5 years (2008-2012) of strong annual growth; and 2) Thrift Shop volunteer hours declined 10.2 percent in 2013 and an additional 9.4 percent in 2014. Maintaining a high level of volunteer hours is critical to the Thrift Shop's financial success.

- **Capital Improvement Fund:**

- **Total revenues were 109.8 percent of budget in 2015** primarily due to the following: 1) real estate excise tax revenue, which was up \$132,689, or 8.8

percent, relative to budget; and 2) King County Flood Control District (KCFCD) grant revenues, which were up \$320,131, or 418.5 percent, relative to budget. The KCFCD grant monies are dedicated to the Street End Improvements (Calkins Landing) project and the Luther Burbank Shoreline Phase 2 (Calkins Point) project.

- **Total expenditures were 43.7 percent of budget in 2015** primarily due to the following capital projects:
  - **Swim Beach Repairs—Groveland Beach** (\$11,091 actual vs. \$935,000 budget): Design was 10 percent complete as of December 31, 2015. Because the revised project cost estimate has been increased to \$1.23 million, staff will return to the Council on April 4, 2016 to discuss funding options.
  - **Island Crest Park Ballfield Lights Replacement** (\$40,947 actual vs. \$500,000 budget): Design was 95 percent complete as of December 31, 2015. Because the revised project cost estimate has been increased to \$719,000 million, staff will return to the Council on April 4, 2016 to discuss funding options. Further complicating matters, the City was awarded a \$500,000 grant by the state Recreation and Conservation Office (RCO) in July 2015 for the Island Crest Park South Turf Field project, which was initially proposed but ultimately cut from the 2015-2016 Budget.
  - **City Hall Building Repairs** (\$31,976 actual vs. \$238,306): Because of ongoing issues with Fire Station 92 (especially the roof), the Facilities Coordinator has not been able to spend much time on planned capital repairs at City Hall.
  - **Community Center Building Repairs** (\$92,641 actual vs. \$275,968 budget): Because of ongoing issues with Fire Station 92 (especially the roof), the Facilities Coordinator has not been able to spend much time on planned capital repairs at the Community Center.
  - **EOC Dedicated Space** (\$13,196 actual vs. \$138,000 budget): Design was completed in December 2015, and construction is scheduled to begin in the second quarter of 2016.

See the 2015-2016 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Technology & Equipment Fund:**

- **Total revenues were 108.1 percent of budget in 2015** due to the Council's decision to dedicate \$40,000 of the City's "banked" property tax capacity, which was taken in 2015, to the MICEC technology and equipment sinking fund for planned capital replacements in 2015-2020 and beyond.
- **Total expenditures were 29.0 percent of budget in 2015** primarily due to the following capital projects:

- **MICEC Equipment Replacement** (\$17,997 actual vs. \$175,000 budget): The Mercer Room media equipment replacement is complete, and custodial and small sports equipment have been purchased and installed as of December 31, 2015. Bids for Fitness Room equipment replacement will be solicited in March 2016. Mercer Room and Meeting Room furniture will be replaced in fall 2016.
- **Disaster Recovery** (\$0 actual vs. \$85,000 budget): EOC software requirements have been developed and vendors are being evaluated. This project is being delayed to ensure there is adequate funding for the EOC Dedicated Space project.

See the 2015-2016 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Fire Station 92 Construction Fund:**

- **Total expenditures were 76.6 percent of budget in 2015**, because the City withheld \$617,250 in payments to the general contractor (Corp Inc.) as liquidated damages per the construction contract. Staff moved into the new fire station on June 11, 2015, which was seven months later than the scheduled completion of the project. From the City's perspective, the biggest unresolved issue is the roof, which experienced significant leaks during the late fall and winter months. Corp Inc. filed suit in King County Superior Court against the City on March 23, 2016, alleging breach of contract. A mediation between Corp Inc. and the City is scheduled for April 13, 2016.

- **Capital Reserve Fund:**

- In May 2014, the Council decided to transfer \$181,553 of the 2013 General Fund surplus to the Capital Reserve Fund instead of the Fire Station 92 Construction Fund, which needed this amount to fully fund the project. In effect, the Council reduced the project contingency from \$310,190 to \$128,637, because the winning construction bid came in significantly higher than the engineer's estimate. Nevertheless, the \$181,553 is available for the project, if needed.

- **Equipment Rental Fund:**

- **Total expenditures were 85.6 percent of budget in 2015** primarily due to the following: 1) fuel costs were \$91,605, or 34.6 percent, below budget, because fuel prices were significantly lower than expected; and 2) two budgeted vehicle replacements in 2015 will occur in the first quarter of 2016.

All other variances were either within expected norms for the year or otherwise too insignificant to highlight.

## Fund Balance

What follows is a preliminary accounting of the balance in each of these other funds as of December 31, 2015. The year-end balance for each fund effectively represents the working capital (i.e. current assets less current liabilities) in the fund and consists of restricted and unrestricted amounts.

Fund/Component of Fund Balance	Amount
<b>Self Insurance</b>	
Available fund balance	104,750
<b>Youth Services Endowment</b>	
Endowment principal reserve	285,856
Available fund balance	23,642
<b>Total</b>	<b>309,498</b>
<b>Street</b>	
Appropriated fund balance (2016 budget)	1,141,606
Available fund balance	1,141,438
Expenditure carryovers to 2016 budget	967,626
Working capital	200,000
Town Center street (north) reserve	47,684
<b>Total</b>	<b>3,498,354</b>
<b>Criminal Justice</b>	
Available fund balance	629,125
U.S. Treasury reserve	106,650
JAG property sale reserve	79,437
Expenditure carryovers to 2016 budget	70,635
Working capital	50,000
ENTF reserve	41,345
<b>Total</b>	<b>977,192</b>
<b>Beautification</b>	
Available fund balance	734,252
Expenditure carryovers to 2016 budget	82,420
Working capital	75,000
Appropriated fund balance (2016 budget)	25,000
<b>Total</b>	<b>916,672</b>
<b>Contingency (1)</b>	
Contingency reserve (2)	2,513,017
<b>1% for the Arts</b>	
Available fund balance	130,335
Expenditure carryovers to 2016 budget	40,000
<b>Total</b>	<b>170,335</b>

Fund/Component of Fund Balance	Amount
<b>Youth &amp; Family Services</b>	
Available fund balance	174,560
Working capital	75,000
Appropriated fund balance (2016 budget)	32,938
<b>Total</b>	<b>282,498</b>
<b>Bond Redemption--Voted</b>	
Available fund balance	18,943
<b>Bond Redemption--Non Voted</b>	
Debt service reserve	5,038
<b>Capital Improvement</b>	
Expenditure carryovers to 2016 budget	2,662,047
Turf fields sinking fund	601,880
Working capital	250,000
King County Parks levy reserve	62,326
Appropriated fund balance (2016 budget)	25,000
<b>Total</b>	<b>3,601,253</b>
<b>Technology &amp; Equipment</b>	
Expenditure carryovers to 2016 budget	327,875
MICEC equipment sinking fund	199,952
Fire SCBA sinking fund	159,000
Available fund balance	73,179
Working capital	50,000
Police in-car camera sinking fund	36,000
<b>Total</b>	<b>846,006</b>
<b>Fire Station 92 Construction</b>	
Available fund balance	260,161
<b>Capital Reserve</b>	
F.S. 92 construction project contingency	181,553
Available fund balance	169,999
<b>Total</b>	<b>351,552</b>

Fund/Component of Fund Balance	Amount
<b>Equipment Rental</b>	
Vehicle replacement reserve	1,707,902
2016 vehicle replacements	505,423
800 MHz radio replacement reserve	274,281
Fire apparatus sinking fund	147,201
Expenditure carryovers to 2016 budget	73,013
<b>Total</b>	<b>2,707,820</b>

Fund/Component of Fund Balance	Amount
<b>Computer Equipment</b>	
Computer replacement reserve	230,281
2016 computer replacements	105,000
<b>Total</b>	<b>335,281</b>
<b>Firemen's Pension</b>	
Pension reserve	890,258
Appropriated fund balance (2016 budget)	32,967
<b>Total</b>	<b>923,225</b>

**Notes**

- (1) Contingency Fund legal limit:  $(\$9,858,831,552 \text{ AV for 2015 levy year} / \$1,000) \times 0.375 = \$3,697,062$
- (2) Contingency reserve target:  $\$26,703,657 \text{ originally adopted 2015 General Fund budget} \times 10\% = \$2,670,366$



## CAPITAL IMPROVEMENT PROGRAM

This section of the Financial Status Report includes a financial overview of the City's capital improvement program (CIP), a detailed look at real estate excise tax receipts, highlights of particularly notable projects, and a CIP Project Management Report (see Exhibit 2), which provides an update on the status of every CIP project.

### Financial Overview

Half way through the 2015-2016 biennium, most of the projects planned for 2015 are well underway or have been completed. **In aggregate, CIP-related expenditures through December 31, 2015 were 31.9 percent of the adopted biennial budget**, which breaks down as follows:

- **Capital Reinvestment Plan (CRP): 32.0 percent of 2015-2016 budget**
- **Capital Facilities Plan (CFP): 31.4 percent of 2015-2016 budget**

About \$27.8 million in projects are planned for the biennium, including \$12.6 million in water, sewer, and storm water projects; \$5.7 million in general government facilities projects (including completion of Fire Station 92); \$5.4 million in street improvement projects; and \$4.1 million in parks/open space projects.

### Real Estate Excise Tax

Real estate excise tax (REET) is the 0.5 percent tax paid by the seller in property transactions, and its use is restricted by state law for specific capital purposes. REET 1 (the 1<sup>st</sup> quarter of 1.0 percent of the sales price) may be used for streets, parks, facilities, or utilities. REET 2 (the 2<sup>nd</sup> quarter of 1.0 percent of the sales price) may be used for the same capital purposes as REET 1, except for facilities, which are specifically prohibited. Neither REET 1 nor REET 2 may be used for equipment or technology.

In May 2011, the Governor signed HB 1953, which temporarily allows cities to use up to 35% of REET revenue (not to exceed \$1.0 million for either REET 1 or 2) for operations and maintenance purposes within the same categorical restrictions noted above. This temporary expansion of how REET can be used will sunset on December 31, 2016. Because of the City's many capital needs, the passage of HB 1953 has had no impact on how REET funds are used. It has simply given the City more flexibility.

**Comparing 2015 to 2014, actual revenue was flat** as shown in the table below. However, it should be noted that 2014 included one commercial property transaction which generated \$250,500 in REET; whereas there were no large commercial property transactions in 2015. Excluding that one commercial property transaction from 2014, actual revenue in 2015 was up 8.3 percent compared to 2014.

**REET Revenue: Actual vs. Budget  
As of December 31, 2014 and 2015**

Actual			Budget		% of Budget	
12/31/14	12/31/15	% Change	2014	2015	2014	2015
3,268,727	3,269,379	0.0%	2,524,000	3,004,000	129.5%	108.8%

The primary drivers of REET are number of sales and average sales price, which were up 1.2 percent and 5.6 percent respectively in 2015. The average property sales price at the end of 2015 was \$1.18 million. Property sales statistics are displayed in the table below.

**Property Sales Statistics (≤\$5.0M)**  
As of December 31, 2014 and 2015

Number of Sales			Average Sales Price		
12/31/14	12/31/15	% Change	12/31/14	12/31/15	% Change
493	499	1.2%	\$1,119,061	\$1,181,895	5.6%

Please note that the average sales price encompasses all property sales—namely, land, single family residential homes, condominiums, businesses, and below market property sales from one family member to another.

In the table below, REET is broken down according to property sales (i.e. ≤\$5.0 million and >\$5.0 million) for the period 2006-2015. In addition, the average property sales price and the number of sales are identified for those properties that sold for \$5.0 million or less.

**2006-2015 REET Revenue (Dollars in Thousands)**  
**Property Sales ≤\$5.0M and >\$5.0M**

Property Sale Breakdown	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	Avg
<b>Property Sales ≤\$5.0M:</b>											
Average Sales Price	\$963	\$1,072	\$1,237	\$854	\$994	\$916	\$899	\$1,046	\$1,119	\$1,182	\$1,028
% Change in Avg Sales Price	6.4%	11.4%	15.4%	-30.9%	16.3%	-7.8%	-1.9%	16.4%	7.0%	5.6%	3.8%
Number of Property Sales	545	429	260	267	318	367	418	492	493	499	409
REET Revenue	\$2,597	\$2,277	\$1,592	\$1,129	\$1,565	\$1,665	\$1,860	\$2,548	\$2,742	\$2,919	\$2,056
<b>Property Sales &gt;\$5.0M:</b>											
Number of Property Sales	3	14	5	3	3	5	6	2	9	10	6
REET Revenue	\$179	\$653	\$755	\$129	\$642	\$162	\$300	\$57	\$527	\$350	\$375
<b>Total REET Revenue</b>	<b>\$2,776</b>	<b>\$2,930</b>	<b>\$2,347</b>	<b>\$1,258</b>	<b>\$2,207</b>	<b>\$1,827</b>	<b>\$2,160</b>	<b>\$2,605</b>	<b>\$3,269</b>	<b>\$3,269</b>	<b>\$2,432</b>

During this 10 year period, the average annual sales price was \$1.03 million, and the average annual number of sales was 409 for properties that sold for \$5.0 million or less.

## **Project Highlights**

A brief update is provided for the following projects: Street End Improvements at Calkins Landing, SE 40<sup>th</sup> Street Overlay, 2015 Water System Improvements, Sub-Basin 6 Phase 2 Watercourse Stabilization Project, and Public Infrastructure Data.

### **Street End Improvements at Calkins Landing**

This project addressed an ongoing issue with periodic high storm water flows that damaged the beach and access trail several times a year. Construction began in August 2015 and was completed in December 2015.

Improvements at the site included installation of a large pre-settling vault in the parking area to slow high flows and filter out large sediment, upsizing a portion of storm water pipe, replacement of remaining storm water pipe in the park with a meandering day lighted swale, and replacement of two aging catch basins.



In addition, an ADA-compliant access path and picnic table were installed, a large turf area was seeded, and 925 trees and shrubs were planted. A custom interpretive sign will be installed soon explaining how the vault and swale help filter sediment and pollutants from the storm water before being discharged to Lake Washington. The park is expected to be open to the public in late April 2016. Total cost of the completed project was \$383,845, which was fully funded by a King County Flood Control District

(KCFCD) award. A portion of the property taxes collected by KCFCD from Mercer Island property owners are reserved for Mercer Island projects, which qualify under the KCFCD Sub-Regional Opportunity program.

### **SE 40<sup>th</sup> Street Overlay**

During summer 2015, SE 40<sup>th</sup> Street was resurfaced between 78<sup>th</sup> Avenue and Island Crest Way. This section of SE 40<sup>th</sup> Street provides access to West Mercer Elementary and Homestead Field. It was last repaved in the mid-1970's.

This capital project had two main components: roadway resurfacing and sidewalk improvements. Elements of the roadway work included repairs and additions to the roadway's storm drainage system, repair of failed pavement areas, removal of old concrete panels at several intersections, resurfacing of the entire roadway with a hot mix asphalt overlay, and new pavement markings. The new markings included crosswalks, painted fog lines, bicycle sharrows in the westbound (downhill) direction, and a 5-foot wide bicycle lane in the eastbound (uphill) direction. Additionally, an existing median planter near Island Crest Way that posed visibility problems was removed.

Sidewalk improvements consisted of widening and resurfacing of the corridor's original asphalt walkways, construction of a missing block of sidewalk from 83<sup>rd</sup> Avenue to Island Crest Way, formalizing the 78<sup>th</sup> Avenue intersection with concrete curbs and gutters, and construction of new concrete sidewalk landings at all intersection corners to meet ADA accessibility standards.

The City's contractor, Lakeside Industries, began construction work in mid-July and had the roadway repaving completed before the start of school in September. Pavement markings, utility adjustments, and final cleanup were completed by early October. The total cost of the completed project was \$851,208, which was \$14,450 (1.7 percent) over budget.



### **2015 Water System Improvements**

The 2015 Water System Improvements project combines 2 major water system improvements projects into one project: (1) Island Crest Way and 85<sup>th</sup> Ave Water Improvements and (2) 93<sup>rd</sup>, 89<sup>th</sup>, & 90<sup>th</sup> Water Improvements. This combined project replaced problematic and aging water mains in the following locations:

- 1) Island Crest Way (ICW) from SE 40<sup>th</sup> St to SE 44<sup>th</sup> St.
- 2) 85<sup>th</sup> Ave SE, from SE 40<sup>th</sup> St to SE 42<sup>nd</sup> St, and SE 44<sup>th</sup> St, from ICW to 86<sup>th</sup> Ave
- 3) 89<sup>th</sup> Ave SE and 90<sup>th</sup> Ave SE, from SE 40<sup>th</sup> St to SE 41<sup>st</sup> St
- 4) 93<sup>rd</sup> Ave SE from SE 72<sup>nd</sup> St to south end of the dead-end street



Together, the project replaced 5,979 linear feet of water main, 107 water services, 16 fire hydrants, and other associated water system components. The project included replacing 832 linear feet of old 14-inch diameter water main on Island Crest Way, which was buried exceptionally deep below the roadway. Due to the depth of the 14-inch main, it was nearly impossible to access the water main for any maintenance or repair work. The new water main was installed at an average depth of 3-4 feet.

The project went out for bid in early February 2015. Construction started at the end of March 2015 and was completed on time in early September 2015. The project was completed for \$1.83 million, including \$195,000 for design and \$1.64 million for construction, which was \$566,000 under budget for the following reasons:



- 1) Cost savings on the construction contract of \$172,600;
- 2) One change order added an additional 832 linear feet of water main (due to the need to abandon the deep main mentioned above) at a cost of \$106,015, which represented about a third of the \$316,400 construction contingency; and
- 3) Additional cost savings on project management, contractor's mobilization, and other economies of scale associated with a combined project.

### **Sub-Basin 6 Phase 2 Watercourse Stabilization Project**

Sub-Basin 6 is located immediately west of Shorewood Heights Apartments and east of Upper Luther Burbank Park. This project had two primary elements: 1) stabilization of the main watercourse, and 2) extension of a storm drainage pipe at a side tributary of the watercourse.



Log jam at soft bank



Two of 30 stream bed log matrixes

At main watercourse channel – Approximately 1,450 feet of watercourse was stabilized. The watercourse is bounded by steep slopes and is inaccessible by motorized machinery. Due to access constraints, the design solution called for bioengineering techniques comprised of a series of bed log matrix, log jams, and boulders. The design aims to slow sediment transport and stabilize soft banks, and it allows for material transfer from the top of the slopes by means of high lining and rock chutes. With the stream flow by-passed, logs were strategically moved in place by hands. The log structures were then affixed by installing steel anchoring pins. Invasive plants along the stream banks were removed. New native plants were installed in all disturbed areas. In-water work was completed in September 30, 2015, the last date of the work window as allowed by the Hydraulic Project Approval issued by Washington State Department of Fish and Wildlife.

At side tributary – An 18-inch High-Density Polyethylene (HDPE) storm drainage pipe within Upper Luther Burbank was extended 520 feet from

the middle of a gully north of SE 33<sup>rd</sup> Place down to the main watercourse in order to divert high flows away from the severely incised channel downstream. The banks of the channel are steep and composed of loose soil. Soil movement has been observed in recent years. The contractor relied on high lining and cabling systems in order to transport the new pipe over the steep slope. The pipe connection was completed by the end of September 2015, and the pipe anchoring was installed the following month.



Pipe connection

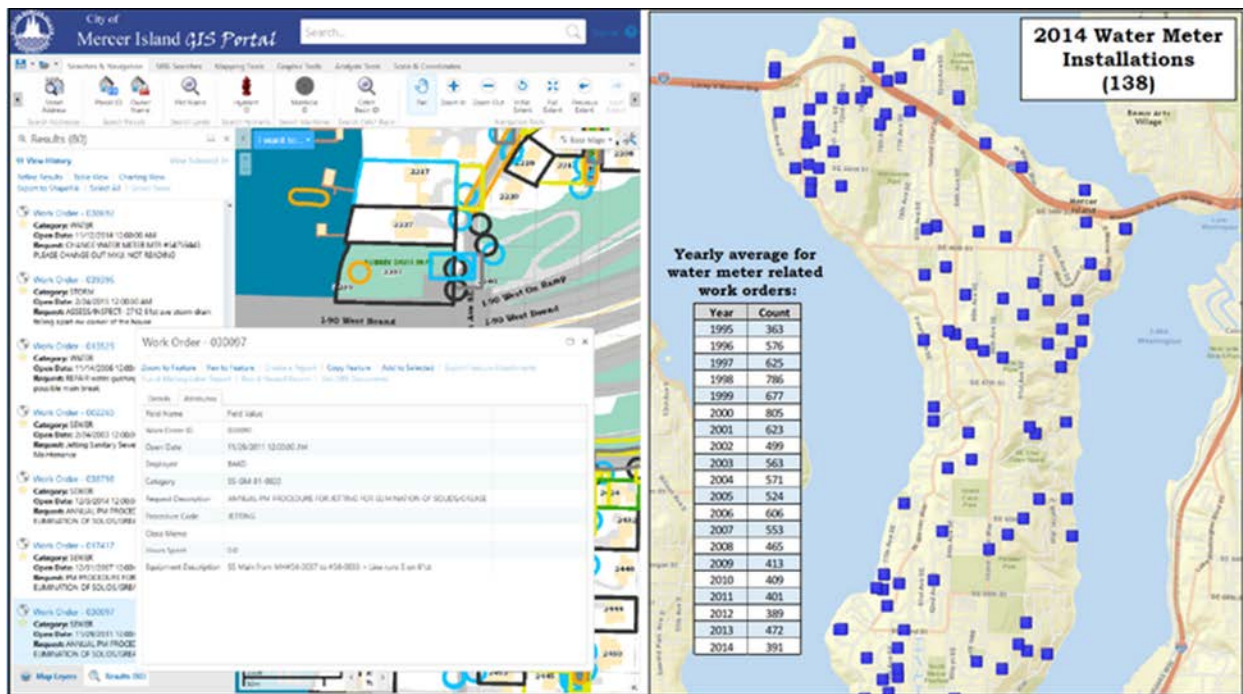
The project was originally included in the 2013-2014 Budget, but permit approvals were delayed by Army Corps of Engineers. As a result, the project was carried over to 2015. Total cost of the completed project was \$562,129, including design (which was completed in 2014) for \$80,556 and construction for \$481,573.

## Public Infrastructure Data

The Maintenance Department has been utilizing a basic maintenance management system since the late 1990's to track work orders. Staff is preparing to replace this antiquated system with current technology and has been working through over 60,000 records that capture the work performed over the years on the City's public infrastructure.

This phase of work focused on reconciling thousands of records with other City databases and integrating the data into the City's geographic information system (GIS). The City can now map and analyze these records in ways not possible before and has prepared for the data migration to a new system to ensure this important history is maintained. The total cost of this phase of work was \$48,807.

Public infrastructure has an incredibly long life span, which is typically measured in decades. Preserving access to historical maintenance data is critical to maintaining the City's infrastructure. Examples of how this information can now be viewed and analyzed are shown below.



## BUDGET ADJUSTMENTS

In the interest of administrative ease, a budget amending ordinance is prepared and submitted to the Council quarterly, if needed, along with the Financial Status Report. Budget adjustments are divided into three groups: 1) those previously approved by the Council but not formally adopted via a budget amending ordinance; 2) new requests; and 3) carryover requests. The second category typically includes financial housekeeping items, minor requests, and unanticipated expenditures that the City had to incur and was unable to absorb within the authorized budget. The third category requires Council approval only when unspent budget is being moved from the prior biennium to the current biennium. No Council action is needed when budget is moved within the biennium and within the same fund.

**Budget adjustments previously approved but not formally adopted** via a budget amending ordinance by the Council are summarized in the table below.

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
General	DSG	Transfer funding to Beautification Fund for Town Center parking study	AB 5141, 12/7/15	2016	\$42,900	2015 General Fund surplus (unappropriated fund balance)
	City Manager's Office	Additional funding for consultant services for I-90 loss of mobility negotiations	AB 5153, 2/1/16	2016	\$100,000	2015 General Fund surplus (unappropriated fund balance)
	Parks & Recreation	Increase Senior Social program from 2 to 3 days per week for remainder of 2016	AB 5162, 3/21/16	2016	\$5,000	Senior Foundation grant
Beautification	DSG	Town Center parking study	AB 5141, 12/7/15	2016	\$42,900	Interfund transfer from General Fund

**New requests** not approved or formally adopted by the Council are summarized in the table below.

Fund	Department	Description	Budget Year	Amount	Funding Source(s)
General	Fire	Purchase ballistic vests for Fire personnel for use in an active shooter incident and new pagers to replace units that are outdated	2016	\$17,000	King County EMS property tax levy (BLS Core Services program)

A budget amending ordinance is attached as Exhibit 3. Two summary listings of the originally adopted 2015-2016 Budget (expenditures only), broken down by year, and all subsequent adjustments, including those noted above, are presented below.

**2015 Budget Adjustment Summary  
Expenditures by Fund**

Fund Type / Fund Name	Original 2015 Budget	2015 Budget Adjustments				Amended 2015 Budget
		Q4 2014 FSR, 4/20/2015	Q1 2015 FSR, 5/18/2015	Q2 2015 FSR, 9/8/2015	Q3 2015 FSR, 11/16/2015	
<b>General Purpose Funds:</b>						
General	26,703,657	118,708		735,845	100,000	27,658,210
Self-Insurance	10,000					10,000
Youth Services Endowment	500					500
<b>Special Revenue Funds:</b>						
Street*	2,952,367	66,905		78,567	(103,000)	2,994,839
Transportation Benefit District	204,167					204,167
Criminal Justice	652,678					652,678
Beautification	1,003,974	62,610		27,500	106,690	1,200,774
Contingency	-					-
1% for the Arts	61,000		3,300		10,000	74,300
Youth & Family Services	2,487,188					2,487,188
<b>Debt Service Funds:</b>						
Bond Redemption (Voted)	-					-
Bond Redemption (Non-Voted)	1,007,036					1,007,036
<b>Capital Projects Funds:</b>						
Capital Improvement*	3,541,776	818,300	41,355	136,500		4,537,931
Technology & Equipment*	526,000					526,000
Fire Station 92 Construction*	-	1,110,770				1,110,770
Capital Reserve*	-					-
<b>Enterprise Funds:</b>						
Water*	8,290,129	412,650			270,000	8,972,779
Sewer*	8,443,763	276,543				8,720,306
Storm Water*	2,431,044	948,761				3,379,805
<b>Internal Service Funds:</b>						
Equipment Rental*	1,901,425	112,801				2,014,226
Computer Equipment*	780,303	22,965				803,268
<b>Trust Funds:</b>						
Firemen's Pension	87,000					87,000
<b>Total</b>	<b>61,084,007</b>	<b>3,951,013</b>	<b>44,655</b>	<b>978,412</b>	<b>383,690</b>	<b>66,441,777</b>

\* Capital Improvement Program (CIP) projects are budgeted and accounted for in these funds.



**2016 Budget Adjustment Summary**  
**Expenditures by Fund**

Fund Type / Fund Name	Original 2016 Budget	2016 Budget Adjustments			Amended 2016 Budget
		Q2 2015 FSR, 9/8/2015	Q3 2015 FSR, 11/16/2015	Q4 2015 FSR, 4/4/2016	
<b>General Purpose Funds:</b>					
General	27,723,094	138,370		164,900	28,026,364
Self-Insurance	10,000				10,000
Youth Services Endowment	500				500
<b>Special Revenue Funds:</b>					
Street*	3,364,106	130,000	30,000		3,524,106
Transportation Benefit District	350,000				350,000
Criminal Justice	600,296				600,296
Beautification	960,547			42,900	1,003,447
Contingency	-				-
1% for the Arts	10,000				10,000
Youth & Family Services	2,523,345				2,523,345
<b>Debt Service Funds:</b>					
Bond Redemption (Voted)	-				-
Bond Redemption (Non-Voted)	1,004,311				1,004,311
<b>Capital Projects Funds:</b>					
Capital Improvement*	1,928,472	25,000			1,953,472
Technology & Equipment*	494,000				494,000
Fire Station 92 Construction*	-				-
Capital Reserve*	-				-
<b>Enterprise Funds:</b>					
Water*	8,170,754				8,170,754
Sewer*	8,646,605				8,646,605
Storm Water*	2,284,719				2,284,719
<b>Internal Service Funds:</b>					
Equipment Rental*	1,443,203				1,443,203
Computer Equipment*	792,772				792,772
<b>Trust Funds:</b>					
Firemen's Pension	93,000				93,000
<b>Total</b>	<b>60,399,724</b>	<b>293,370</b>	<b>30,000</b>	<b>207,800</b>	<b>60,930,894</b>

\* Capital Improvement Program (CIP) projects are budgeted and accounted for in these funds.

2015-2016 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2015								
PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2015-2016)	TOTAL EXPENDED (as of Dec 31, 2015)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS

CAPITAL REINVESTMENT PLAN

PARKS, RECREATION AND OPEN SPACE

WP107R	ICP Ballfield Lights Replacement	P. West	\$500,000	\$40,947	8%	12/16	4%	Design 95% complete. Project cost estimated to be \$719,023. Council to review project at study session on 4/4/16. Construction likely to be delayed to 2017 if construction done in conjunction with South Field Improvements.
WP115S	ICP South Field Improvements	P. West	\$0	\$27,258	0%	12/16	4%	Notified of RCO grant for \$500,000 awarded June 2015. Design 65% complete. Project cost estimated to be \$1,285,858. Council to review project at study session on 4/4/16. Construction likely to be delayed to 2017.
WP113R	South Mercer Playfields Improvements	P. West	\$100,000	\$700	1%	12/15	5%	Design for bleacher safety improvements is 95% complete. \$30,750 King County Youth Facilities grant has been secured. Construction expected in 2016.
WP122P WP122R	Open Space - Vegetation Management	A. Sommargren	\$934,000	\$406,747	44%	12/16	50%	Vegetation management projects contracted in 20 parks. All work for 2015 completed. 46 volunteer events held; 16 acres planted with 2400 native plants. Seasonal crew mapped/treated invasive species. Tree inspections conducted, tree removal contracted. More vegetation work contracted for 2016.
XP710R	Luther Burbank Minor Improvements	P. West	\$248,250	\$149,234	60%	12/16	60%	West Hill trail complete. West hillside restoration Phase I complete. Picnic tables replacement complete. Drainage improvements being scoped.
WP303R	Luther Burbank Shoreline Phase II - Calkins Point	A. Sommargren	\$325,040	\$216,791	67%	2/16	80%	Project awarded, contract signed. All vegetation clearing and earthwork complete, including import and placement of beach gravel and sand; reinforced rock arms, woody debris, slope brush layering, and buried sheetpile wall installed; sidewalk and sheetpile cap poured. Expected to open May 2016.
WP310D	Street End Improvements - Calkins Landing	A. Sommargren	\$322,860	\$307,350	95%	2/16	90%	Project awarded, contract signed. All vegetation clearing and earthwork complete; stormwater detention vault installed; stormwater pipe and catchbasins replaced; stormwater channel graded and rock installed; sidewalk, mow-curbing and irrigation system installed. Expected to open April 2016.
WP506R	Swim Beach Repairs (Groveland Beach-\$935K and Clarke Beach-\$55K)	P. West	\$990,000	\$11,091	1%	12/16	1%	Design of pier is 10% complete. Rough order of magnitude cost estimate is \$1.23M. Design work on shoreline improvements (a future construction phase) is also 10% complete. Rough order of magnitude cost estimate \$1M. Council to review project at study session on 4/4/16.
WP720R	Recurring Park Projects	P. West	\$284,444	\$84,531	30%	12/16	30%	Completed projects include swing replacement at SMP, electrical upgrades at ICP concession stand, removal of trip hazards at ICP sidewalk, replacement of 4 picnic tables, and installation of five (5) new solar bollards at Aubrey Davis Park.
WP505P	MICEC Master Plan	B. Fletcher	\$25,000	\$0	0%	12/15	10%	The MICEC Master plan occupancy analysis and other data collection has been compiled. The anticipated completion data for the MICEC master plan is December 2016.

STREETS, PEDESTRIAN AND BICYCLE FACILITIES

WR101R WR101S	Residential Street Improvements	C. Morris	\$1,215,000	\$625,678	51%	10/16	50%	2015 overlay areas included several streets in the First Hill neighborhood and Merhaven (4800 block, west of ICW). Contract was awarded in June and work was performed in September and October 2015.
WR110R	Arterial Preservation Program	C. Morris	\$185,000	\$159	0%	11/16	0%	Crack sealing and asphalt patching are planned for spring and summer 2016.
WR111R	Pavement Marking Replacement	B. Hartvigson	\$136,000	\$45,850	34%	12/16	50%	184,000 LF of 4" channelization paint was applied to arterial roadways; 8,000 RPM's were removed from the remaining arterial fog line; 930 SF of thermoplastic was applied, and four 25 MPH roadway stencils applied to 88th Ave SE. Pavement marking installations and replacements will continue in 2016.
WR120S	Island Crest Way Resurfacing - Phase 2	C. Morris	\$1,355,000	\$1,278	0%	10/16	0%	Design work will begin in January, with construction planned for summer 2016. Project limits are from SE 40th Street to Merrimont Drive. Work will primarily involve street overlay, curbing repairs, and resurfacing portions of asphalt sidewalks.
WR322R	PBF Town Center Crosswalks	A. Tonella-Howe	\$41,905	\$41,795	100%	12/15	100%	Guidelines for crosswalk and RRFB installation, assessment of curb ramps and driveway's for ADA compliance in the Town Center and the Town Center Crosswalk analysis complete. Guidelines applied to requests resulting in NMW Crosswalk near Covenant Shores project (XR544R)
WR514R	SE 40th Street (76th to ICW)	C. Morris	\$740,567	\$748,810	101%	11/15	100%	Construction commenced in July and was completed in October 2015. Improvements included repair and repaving of asphalt walkways, a one block section of new concrete sidewalk, new ADA ramps, an uphill bike lane, and asphalt overlay of the roadway.
WR517R	SE 40th Street (East of ICW) Design	C. Morris	\$100,000	\$0	0%	12/16	0%	Design work will begin in mid-2016, with construction planned for summer 2017.
WR544C	PBF ICW Crossing at SE 32nd	A. Tonella-Howe	\$195,000	\$19,274	10%	12/16	30%	Contract negotiated in September 2015 with KPG to design pedestrian signal at the existing crosswalk on Island Crest Way at SE 32nd St. 30% design complete and coordination with PSE to identify power source started.

2015-2016 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2015								
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GENERAL GOVERNMENT - BUILDING REINVESTMENT

WG101R	City Hall Building Repairs	M. Olson	\$381,306	\$31,976	8%	12/16	10%	Interior painting is in process. The boiler replacement is being reviewed for best fit with the type of heat pumps in place. Landscaping improvements are in design.
WG101S	EOC Dedicated Space	D. Jokinen	\$138,000	\$13,196	10%	12/15	5%	The storage room was emptied and asbestos abatement completed. The architectural design was completed and approved by DSG. Project bids are due February 17th. Construction is expected to begin 2nd quarter 2016 with completion by the 3rd quarter 2016.
WG102R	Maintenance Building Repairs	M. Olson	\$119,924	\$9,393	8%	12/16	10%	The planned window replacement is in design phase. The Shop Reznor heaters have been replaced.
WG104R	Thrift Shop Building Repairs	M. Olson	\$125,008	\$8,213	7%	12/16	10%	The donation area screening is being designed. Carpet replacement is in progress with carpet selection under review.
WG105R	Community Center Building Repairs	M. Olson	\$467,968	\$92,641	20%	12/16	25%	End of year improvements such as gym and dance room floor refinishing, painting, wall repair, cove base repair, gym light relamping completed. HVAC replacements are in process. HVAC software upgrade is scheduled. The addition of air conditioning in the gym and kitchen is in process.
WG106R	North Fire Station Building Repairs	M. Olson	\$110,000	\$4,497	4%	12/16	5%	Roof repair is in progress. Security fencing is completed. Apparatus bay improvements are in progress.
WG107R	Luther Burbank Admin Building Repairs	M. Olson	\$210,000	\$19,876	9%	12/16	10%	The Counseling Office addition is in the design phase. The window replacement is in the planning stage. Lighting upgrades in stairwells are complete. The Parks office configuration is completed.

GENERAL GOVERNMENT - TECHNOLOGY

WG110T	Computer Equipment Replacements	M. Kaser	\$217,000	\$107,552	50%	12/16	50%	Computer equipment replacements are complete for 2015 with just under 50 units purchased and deployed. 2016 replacements will begin after the IT Helpdesk Technician II position is filled.
WG513T	Recreation & Facility Booking System	M. Kaser	\$186,000	\$0	0%	12/16	1%	This project is set to begin in April 2016 and conclude in September/October 2016.
WG515T	Telemetry Communications Replacement	M. Kaser	\$47,000	\$46,441	99%	12/15	35%	Network equipment for 15 pumpstations and the Maintenance facility were purchased. Centurylink has been updating the circuits at each pumpstation and as of 2/5/2016 completed the main fiber installation at Maintenance. The next step is for City staff to migrate the equipment to the new circuits.
WG516T	Disaster Recovery	M. Kaser	\$123,000	\$0	0%	12/16	20%	Some tasks in this project are purposefully being delayed to ensure funding is available if needed for the new EOC facility. EOC software requirements have been developed and vendors are being evaluated. Cloud based backups and infrastructure as a service options are also currently being evaluated.
WG517T	Public Infrastructure Data	M. Kaser	\$135,000	\$48,807	36%	12/16	45%	A thorough review of the Maintenance Department's current work order management system work orders and asset records is complete. This data has been reconciled with the City's GIS in preparation to migrate to a new Maintenance Management system. Next tasks are Traffic and Geotech Report layers.
WG920T	High Accuracy Orthophotos	M. Kaser	\$30,000	\$5,249	17%	12/15	70%	The vendor has completed the flights and is currently working through quality assurance/quality control with City staff and other participating agencies. Data delivery is anticipated in the second quarter of 2016.
WG922T	Mobile Asset Data Collection	M. Kaser	\$84,000	\$0	0%	12/16	1%	This project is set to begin in the second quarter of 2016.

GENERAL GOVERNMENT - VEHICLES AND EQUIPMENT

WG130E	Fleet (Vehicle) Replacements	J. Kintner	\$1,335,801	\$696,724	52%	12/16	55%	13 of the 15 vehicles scheduled for replacement in 2015 were purchased. The two remaining replacements were delayed to first quarter 2016 to evaluate sustainable alternatives such as an electric vehicle (EV) or propane. One of these vehicles (FL-0371) will be replaced as an EV.
WG550R	Fuel Clean Up / Soil Remediation	J. Kintner	\$60,000	\$40,250	67%	12/16	50%	Contract with consultant renegotiated down to \$55,100 for the biennium. Compliance monitoring and reporting continues at a reduced level. Staff will provide an update on future reporting and compliance requirements through staff memo in Q2 2016.
XG710F	Fire Apparatus (Pumper) Replacement	S. Heitman	\$338,000	\$341,295	101%	12/15	20%	The new MIDI pumper is currently being built with an expected delivery at the end of 2nd quarter or beginning of 3rd quarter 2016.
WG131E	Firefighting Equipment	S. Heitman	\$71,000	\$18,471	26%	12/16	50%	Firefighting/Training equipment including a step mill, bunker gear and related equipment has been purchased in order to maintain physical fitness standards and meet NFPA standards requiring more frequent decontamination of gear.
WG141E	MICEC Technology & Equip Replacement	J. Raasch	\$233,000	\$17,997	8%	12/16	50%	The Mercer Room media replacement is complete. Custodial and small sports equipment has been purchased and installed. The bid packet for fitness room machine replacement will go out Mar 2016. Mercer and Meeting room furniture is in the design phase and will be complete by Fall 2016.

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WATER UTILITY

WW101P	Water System Plan	R. Lin	\$60,000	\$19,674	33%	6/16	90%	Both Cross Connection Control Plan (CCCCP) and Total Coliform Monitoring Plan (TCMP) require extensive updates, beyond the original scope for the plan. Consultants are assisting with these post boil water advisory plans and were at approx. 75% of plan updates at the end of Dec 2015.
WW102P	Water Model and Fire Flow Analysis	R. Lin	\$42,650	\$10,856	25%	6/15	100%	Completed flow tests for water model calibrations in early May. Final Modeling and Fire Flow Analysis report was submitted to the City by consultants in June.
WW117R	Street Related Water CIP Projects	R. Lin	\$350,000	\$227,775	65%	12/16	100%	16 fire hydrant replacements were completed before end of June 2015. In addition, 11 water service replacement/installations, 140 LF of water main, and 1 blow-off assembly were completed by end of July 2015. Final project close-out will occur in 2016.
WW120S	Meter Replacement Program	B. McDaniel	\$200,000	\$1,556	1%	12/16	0%	Water losses for Mercer Island are nearing Department Of Health limits. Staff is developing meter replacement objectives, with a new program to be implemented in 2017.
WW125R	Pump Replacement at Reservoir	B. McDaniel	\$70,000	\$69,494	99%	12/15	100%	Emergency replacement of a 100 horsepower booster pump at the Reservoir. This is one of five pumps (which were purchased at approximately the same time) which provide boosted water pressure to the 492 zone.
WW312R	ICW and 85th Ave Water Improvements	R. Lin	\$1,714,771	\$1,158,092	68%	9/15	100%	Combined with 93rd, 89th, 90th Water project (WW524R). A total of 3,372 LF of water mians, 66 water services, 10 fire hydrants, and other water system components were replaced/installed on ICW and 85th Ave SE by early September. Project closeout process will occur in 2016.
WW520C	Hydrant Replacements	R. Lin	\$300,000	\$0	0%	12/16	0%	Three fire hydrants to be replaced on East Mercer Way in conjunction with EMW Shoulders Ph. 9 (XR310R). Up to 20 additional fire hydrant replacements will be completed during the second half of 2016.
WW521C	Water System Components	B. McDaniel	\$70,000	\$5,465	8%	12/16	0%	Staff is in the process of identifying specific Water System Components (air-vacuum release valves, blow-offs, in-line valves, and pressure reducing valves) to be installed or replaced in 2016.. Unspent funds may be used for additional Fire Hydrant replacements.
WW522R	Reservoir Generator Replacement	B. McDaniel	\$100,000	\$0	0%	12/16	0%	This project will replace the generator which serves as a back up power source for the Reservoir, Booster Pump Station (at the Reservoir) and Emergency Well at Rotary Park. Generator purchase and installation planned for mid-year 2016.
WW523R	EMW 5400-6000 Block Watermain (Design)	R. Lin	\$219,000	\$0	0%	12/16	0%	Design work for this project will begin in mid year 2016.
WW524R	93rd, 89th & 90th Water Improvements	R. Lin	\$683,264	\$478,909	70%	9/15	100%	Combined with Island Crest Way and 85th Ave Water project (WW312R). A total of 1,775 LF of water mains, 36 water services and 6 fire hydrants were replaced/installed on 89th, 90th, & 93rd Ave SE by August. Project closeout process will occur in 2016.
WW526R	Madrona Crest West Water System	R. Lin	\$1,902,000	\$93,015	5%	10/16	5%	Project expanded from Water CIP and Safe Routes to School (XR541C) to include Storm Drainage and Residential Street Overlay (one block along Safe Routes). Design kicked off in July 2015. Design was near 90% phase by Dec. 2015. Plan to go to bid in Feb. 2016.
WW527R	3838 WMW Water Improvements (Design)	R. Lin	\$65,000	\$0	0%	12/16	0%	Design work for this project will begin in mid year 2016.
WW528R	9700 Block SE 41st Watermain	R. Lin	\$541,000	\$65,553	12%	8/16	10%	Design work began in July and completed in early December 2015. Project published for bids in Dec. 2015. Bid award expected in January 2016. Construction is anticipated to begin in late January or early February 2016.
WW535A WW535B	PRV Air Vac Replacements	R. Lin	\$350,000	\$168,734	48%	12/16	50%	Phase 2: Standalone Air-Vacuum Release Valve Assemblies (AIR VACs) Upgrades. Design near completion at end of Dec. Project will bid in January. Completion targeted in April 2016. There will be a Phase 3 for approx. 8 larger AIR VACs which work scope and requirements have yet to be defined.

SEWER UTILITY

WS101U	Backyard Sewer System Improvements	A. Tonella-Howe	\$200,000	\$0	0%	12/16	0%	Work has been postponed pending completion of General Sewer Plan and development of 20-year capital plan
WS103P	General Sewer Plan Update	A. Tonella-Howe	\$144,936	\$44,849	31%	12/16	20%	Work on the Plan is underway. Conducting flow monitoring of the Town Center to confirm wet weather flows for an update to the hydraulic model. Drafts of Chapter 2 Policies and Chapter 5 Operations/Maintenance are underway.
WS160R	Street Related Sewer CIP Projects	C. Morris	\$60,000	\$7,875	13%	12/16	20%	Several old sewer manhole castings were replaced during 2015 street repaving work. Project scope for 2016 will be similar.
WS320R	Pump Station 14 Modernization	A. Tonella-Howe	\$105,862	\$20,535	19%	6/15	100%	Replacement of pumping system and controls at pump station #14 is complete. Waiting on contractor to respond to final progress payment and extra costs request.
WS330T	Sewer System Telemetry Improvements	B. McDaniel	\$125,745	\$54,105	43%	6/16	100%	Telemetry upgrades completed at sewer pump stations 14 (in conjunction with the PS 14 Modernization project), 18, and 24.

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WS511R	Sewer Special Catch Basins	A. Tonella-Howe	\$300,000	\$0	0%	12/16	0%	Work has been postponed pending completion of General Sewer Plan and development of 20-year capital plan.
WS512R	Sewer Repair at Sub-Basin 27	F. Gu	\$315,000	\$39,378	13%	12/16	25%	In conjunction with SB 27a Watercourse stabilization (WD531C). 60% design completed in August 2015. Permit phase began in winter 2016. Construction to take place in summer of 2016 after environmental permits are obtained.
WS710R	General Sewer System Improvements	J. Kintner	\$650,000	\$102,514	16%	12/16	25%	The assessment and prioritization along the perimeter sanitary sewer lines was completed in December 2015. Work included the inspection, CCTV and priortization for repair. 2016 Assessments and prioritization of improvements are expected to begin in Q2 of 2016.
WS901D	Sewer System - Pump Station Improvements	B. McDaniel	\$130,000	\$130	0%	12/16	0%	Assessment of pump station conditions is underway. Condition assessment information will be wrapped into general sewer plan.
WS901E	Sewer System - Emergency Repairs	B. McDaniel	\$75,000	\$0	0%	12/16	0%	Ongoing improvements for aging sewer system. There were no sewer repair emergencies in the second half of 2015.
WS901G	Sewer System - Generator Replacement	B. McDaniel	\$160,000	\$0	0%	12/16	0%	Purchase of two to three sewer pump station generators (25 to 40 KW) with installation on hold pending Development Services permit approval.

STORM WATER UTILITY								
WD104D	Watercourse Condition Assessments	P. Yamashita	\$40,000	\$152	0%	12/16	1%	Work will commence in the second to third quarter 2016, with completion by year-end 2016.
WD105R	Watercourse Minor Repairs/Maintenance	F. Gu	\$40,000	\$696	2%	12/16	5%	A couple of repair locations has been identified. Scoping of the work will occur in Spring of 2016.
WD106R	Minor Watercourse Improvements	F. Gu	\$115,000	\$51,521	45%	10/15	100%	A 220' storm pipe was installed between East Mercer Way and the Sandy Cove neighborhood. Construction began in dry summer months. Final replanting work was completed in October 2015.
WD120V	East Seattle Storm Improvements	P. Yamashita	\$75,000	\$30,000	40%	12/16	50%	Extended the drainage system for SE 28th St. (62nd to 63rd Ave. SE) and 63rd Ave. SE north approximately 150' to eliminate a drainage problem and improve drainage along the street. Construction was completed in July 2015. The remaining funds will be spent in 2016 to improve drainage in East Seattle.
WD301S	Neighborhood Spot Drainage Improvements	C. Morris	\$170,000	\$2,496	1%	12/16	1%	Staff has identified several project locations for drainage improvements. Work will occur in 2016.
WD311C	Sub Basin 27 Watercourse	F. Gu	\$137,210	\$104,560	76%	10/15	100%	This project repaired a 10' high headcut and stabilized approximately 325 LF of watercourse downstream. Construction began in dry summer months, project completed in October 2015 with replanting work.
WD312C	Sub Basin 6 Watercourse - Phase 2	F. Gu	\$482,444	\$481,573	100%	11/15	100%	This project included two separate contracts. The first portion stabilized approx. 1700 LF of main watercourse with bio-engineering methods, ie logs and stream rock with extremely difficult access via steep slopes. The second portion by-passed a highly eroded tributary with 500 LF of HDPE storm drainage pipe.
WD320R								Freeman Ave / SE 40th stormwater pipe slip lining bids are due March 1st, with project completion July 2016
WD321R	Drainage System Video Inspection	C. Morris	\$60,000	\$14,109	24%	12/16	5%	Staff has identified several neighborhoods to perform pipe cleaning and inspections. Work will begin in early 2016 and will be completed by the end of 2016.
WD531C	Sub Basin 27a Watercourse	F. Gu	\$341,250	\$25,758	8%	12/16	25%	In conjunction with the Sewer Repair at SB 27 (WS512B), 60% design completed in August 2015. Permit phase began in winter 2016. Construction to take place in summer of 2016 after environmental permits and construction easements are obtained.
WD532C	Sub Basin 27a Culvert	F. Gu	\$150,000	\$842	1%	12/16	25%	This project will replace an aging metal culvert crossing under Island Crest Way using a trenchless method of slip-lining. Design reviewed prior to end of 2015, Permit review to begin in spring 2016 with planned construction in early summer 2016.
WD533C	Sub Basin 49b Watercourse	F. Gu	\$256,150	\$795	0%	12/16	15%	During preliminary design in fall 2015, it became clear that this project and sub-basin 51a (WD534C) share similarities in scope and size. Staff intends to combine the two projects into one design package to help streamline permit and design efforts. Design to complete in early summer 2016.
WD534C	Sub Basin 51a Watercourse	F. Gu	\$183,120	\$842	0%	12/16	15%	During preliminary design in fall 2015, it became clear that this project and sub-basin 49b (WD533C) share similarities in scope and size. Staff intends to combine the two projects into one design package to help streamline permit and design efforts. Design to complete in early summer 2016.
WD535E	Sub Basin 6 Drainage Extension	C. Morris	\$100,000	\$21,036	21%	10/16	10%	This project has been combined with the Madrona Crest Water System Improvement project (WW526R). Construction to occur summer 2016.
WD536E	Sub Basin 14 Drainage Extension	P. Yamashita	\$115,000	\$67	0%	12/16	1%	Design planned for summer 2016 with construction in fall 2016 in conjunction with a private development project.
WD537E	Sub Basin 18c Drainage System	P. Yamashita	\$175,000	\$0	0%	12/16	0%	Design to commence in January 2016 with construction planned for spring/summer. The drainage system will serve 73rd Ave. SE, south of SE 32nd St. This street has the worst PCI on the island. The road will be repaved following the completion of the drainage improvement.

	CAPITAL REINVESTMENT PLAN TOTAL		\$23,524,475	\$7,533,027	32.0%			
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CAPITAL FACILITIES PLAN

PARKS, RECREATION AND OPEN SPACE

XP520R	Regional Trail Connections (KC Levy)	P. West	\$220,355	\$78,194	35%	12/16	35%	Luther Burbank West Hill Trail completed; LB Hand Carry Boat Launch scoping 90% complete; Island Glen bridge complete; public meeting for SE 47th Trail was held; Mercerdale Park utility undergrounding completed except for restoration; Island Crest catenary bridge replacement investigated.
WP503R	Luther Burbank Park Major Improvements	J. Kintner	\$85,000	\$33,418	39%	12/16	25%	Luther Burbank Park caretaker house improvements 80% complete. Improvement to subsurface structure of piers expected in 2016. \$35,000 reallocated to WP303R (Luther Burbank Shoreline improvements at Calkins Point).
XG500A	Mosaic at LB Playground	A. Britton	\$26,000	\$20,543	79%	7/16	40%	Project walls were smoothed and prepared in Fall 2015. Student workshops are currently being held to design the student art component of the project (began in December 2015). The main mural artwork mosaic tiles have been ordered. Artwork is on schedule for Spring 2016 installation.
XG501A	Mural at I-90 and WMW Onramp	A. Britton	\$25,000	\$0	0%	7/16	20%	Project schematic was created by GIS using precise measurements to be included in the Call for Artists packet. Coordination with WSDOT revealed extra requirements that staff is working on compiling. Call or Artist packet expected to go out in Spring of 2016.
XG502A	Twin Fox Sculptures	A. Britton	\$3,300	\$2,587	78%	10/15	100%	Sculpture plaque was ordered, boulders were selected and prepped, the installation site was prepped and weeds removed. In February 2016 the artwork was attached to boulder. Artwork installed 2/26/16. Art unveiling is scheduled for 3/5/16.

STREETS, PEDESTRIAN AND BICYCLE FACILITIES

XR310R	EMW Shoulders - Phase 9	C. Morris	\$358,000	\$24,763	7%	6/16	10%	Design work is underway with construction planned for spring 2016. Phase 9 limits are from 6600 block to SE 71st Street. Work will include piping drainage ditches and paving a new asphalt shoulder.
XR320R	Safe Routes to School - New Elementary Sch	A. Tonella-Howe	\$454,000	\$11,142	2%	9/16	2%	Contract negotiated in December with engineering firm Perteet to design sidewalk landings and curb ramps proposed on SE 40th Street at the intersections of 88th Avenue, Gallagher Hill Road, and 92nd Avenue to improve safety and access for pedestrians.
XR541C	Safe Routes to School - Madrona Crest	A. Tonella-Howe	\$170,000	\$37,991	22%	9/16	20%	This project is combined with the Madrona Crest Water System Improvement project (WW526R). Design of curb, gutter & sidewalk along 86th Ave SE between SE 40th and SE 39th is underway. Construction is scheduled for summer 2016.
XR542C	84th Avenue Path (to Upper Luther BB Park)	C. Morris	\$26,000	\$26,054	100%	12/15	100%	Construction of this gravel trail and shoulder improvement was performed in-house by Parks Maintenance staff. Most work was completed in May with minor punch list work finished in December 2015.
XR543C	WMW Roadside Shoulders (7400-8000 Block)	C. Morris	\$417,500	\$186	0%	12/16	0%	Design work planned to begin in spring 2016 with construction set for fall 2016. Project will create new a asphalt shoulder.
XR544R	NMW Crossing at Covenant Shores	A. Tonella-Howe	\$14,000	\$13,399	96%	10/15	100%	A marked crosswalk including signing and ADA ramps were installed in September/October 2015 on North Mercer Way making a connection near Covenant Shores to the I-90 trail.
XR545R	PBF - WMW and 80th Stairs	C. Morris	\$22,000	\$0	0%	12/16	0%	Project will rebuild the trail from WMW and 78th Avenue to West Mercer Elementary in the 80th Avenue right of way. Construction is set to occur in summer 2016 using Parks Maintenance staff.

GENERAL GOVERNMENT

XG150T	Small Technology and Equipment	C. Corder	\$50,000	\$2,288	5%	12/16	50%	Purchases include office furnishings, office equipment, and various technology items. Small technology purchases and one minor purchase for MITV Channel 21 were made so far.
XG152C	Sustainability Projects	R. Freeman	\$50,000	\$16,598	33%	12/16	100%	The MICEC relamping project converted 42 lamps posts in the parking lot from metal halide to LED. The LED bulbs use 70% less energy and last eight times as long. A rebate of \$4,481 was received from PSE. The project also corrected several wiring issues which contributed to premature bulb failure.
XG701R	Car Port for Patrol Vehicles	D. Jokinen	\$76,000	\$5,365	7%	7/15	20%	Design and engineering have been completed for the carport. The contractual agreement with the builder is currently in review. Construction is anticipated to begin 2nd quarter and to take 3 weeks to complete.
XG300R	South Fire Station 92 Replacement	F. Gu	\$1,110,770	\$851,387	77%	12/16	97%	The project's roof expert recommended overlaying a new layer of roofing membrane over the entire roof in order to remedy defective work. Bid packages were sent out to 5 bidders. NW Roofing Solution submitted the apparent low bid. This work is planned for spring 2016.

WATER UTILITY

XW540R	Water Advisory Action Plan Follow-Up	A. Tonella-Howe	\$777,500	\$24,285	3%	12/15	10%	Completed pilot of hi-velocity flushing for pipe cleaning; continued surveillance monitoring system-wide; completed Chloriform Monitoring Plan; retained a consultant to develop a CCCP plan; retained HDR for alternatives and preliminary design for Booster Chlorination; began hiring process for water quality tech.
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2015-2016 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2015								
PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2015-2016)	TOTAL EXPENDED (as of Dec 31, 2015)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS

STORM WATER UTILITY								
XD310C	Basin 10 & 32b Dissolved Metals	P. Yamashita	\$80,000	\$29,392	37%	12/16	40%	Most of the field work and laboratory analysis was completed in 2015. The remainder will be completed the first quarter of 2016 with written analysis completed by year-end 2016.
XD311C	Water Quality Treatment	B. Hartvigson	\$75,000	\$0	0%	6/15	0%	Sediment vault installations on EMW and WMW will be completed October 2016.
XD312C	Street Related Drainage Improvements	C. Morris	\$190,000	\$136,316	72%	12/16	70%	Numerous drainage pipe repairs and extensions were completed in summer 2015, ahead of Residential Street Overlays (WR101R). For 2016, similar repair work is planned, ahead of residential paving.
XD313C	Decant Facility (75% Grant Funded)	B. Hartvigson	\$40,083	\$26,829	67%	6/15	100%	Construction of a new decant facility at the Maintenance shop was completed and the collection basin was connected to the King County wastewater system. The discharge permit was received and the facility is operational.

	CAPITAL FACILITIES PLAN TOTAL		\$4,270,508	\$1,340,735	31.4%			
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	GRAND TOTAL (CRP + CFP)		\$27,794,983	\$8,873,762	31.9%			
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**CITY OF MERCER ISLAND  
ORDINANCE NO. 16-03**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
INCORPORATING CERTAIN BUDGET REVISIONS TO THE 2015-2016 BIENNIAL  
BUDGET, AND AMENDING ORDINANCE NOS. 14-15, 15-07, 15-10, 15-17 AND 15-25.**

WHEREAS, the City Council adopted the 2015-2016 Budget by Ordinance No. 14-15 on December 1, 2014, representing the total for the biennium of estimated resources and expenditures for each of the separate funds of the City, and

WHEREAS, budget adjustments have been approved by the City Council in 2015 in an open public meeting but have not been formally adopted via ordinance, as noted in the following table, and

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
General	DSG	Transfer funding to Beautification Fund for Town Center parking study	AB 5141, 12/7/15	2016	\$42,900	2015 General Fund surplus (unappropriated fund balance)
	City Manager's Office	Additional funding for consultant services for I-90 loss of mobility negotiations	AB 5153, 2/1/16	2016	\$100,000	2015 General Fund surplus (unappropriated fund balance)
	Parks & Recreation	Increase Senior Social program from 2 to 3 days per week for remainder of 2016	AB 5162, 3/21/16	2016	\$5,000	Senior Foundation grant
Beautification	DSG	Town Center parking study	AB 5141, 12/7/15	2016	\$42,900	Interfund transfer from General Fund

WHEREAS, budget adjustments are needed that have not been previously approved by the City Council, as noted in the following table;

Fund	Department	Description	Budget Year	Amount	Funding Source(s)
General	Fire	Purchase ballistic vests for Fire personnel for use in an active shooter incident and new pagers to replace units that are outdated	2016	\$17,000	King County EMS property tax levy (BLS Core Services program)

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, ORDAINS AS FOLLOWS:

**Section 1.      Amending the 2015-2016 Budget**

The 2015-2016 Budget for the City of Mercer Island, as adopted in Ordinance No. 14-15 and amended by Ordinance Nos. 15-07, 15-10, 15-17 and 15-25, is hereby amended to incorporate increases in resources and expenditures in the following funds for the 2015-2016 biennium:



Fund No.	Fund Name	Resources	Expenditures
001	General Fund	\$164,900	\$164,900
117	Beautification Fund	42,900	42,900
<b>Totals</b>		<b>\$207,800</b>	<b>\$207,800</b>

**Section 2.      Amending Previously Adopted Budget Ordinances**

City Ordinance Nos. 14-15, 15-07, 15-10, 15-17 and 15-25, as previously adopted and as hereby amended, are hereby ratified, confirmed, and continued in full force and effect.

**Section 3.      Effective Date**

This Ordinance shall take effect and be in force 5 days after passage and publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON THE 4<sup>TH</sup> DAY OF APRIL 2016.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Bruce Bassett, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Allison Spietz, City Clerk

\_\_\_\_\_  
Kari Sand, City Attorney

Date of Publication: \_\_\_\_\_

## MERCER ISLAND TRANSPORTATION BENEFIT DISTRICT

### 2015 ANNUAL REPORT

The Revised Code of Washington (RCW) Chapter 36.73.160 requires that the Transportation Benefit District (TBD) “issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district”. This annual report is intended to meet the reporting requirement.

The Mercer Island TBD was established on November 17, 2014. A \$20 vehicle license fee became effective on June 1, 2015. As specified by the TBD, the proceeds from the vehicle license fee are for the purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the district that are consistent with existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels.

The Mercer Island TBD adopted the 2015-2016 TBD Budget, shown in the following table, on October 19, 2015. TBD funds were dedicated to fund transit shuttle services and arterial street maintenance projects.

Description	2015	2016
REVENUES		
Vehicle Excise Tax	204,167	350,000
<b>TOTAL REVENUE</b>	<b>204,167</b>	<b>350,000</b>
EXPENDITURES		
Professional Services (Audit, Insurance)	10,000	15,000
Transfer to Street Fund for:		
Metro Transit Shuttle Service	23,500	40,000
Arterial – SE 40 <sup>th</sup> Street (76 <sup>th</sup> Ave to ICW)	170,667	-
Arterial – ICW (SE 40 <sup>th</sup> to Merrimount)	-	295,000
<b>TOTAL EXPENDITURES</b>	<b>204,167</b>	<b>350,000</b>

In 2015, TBD revenues totaled \$220,651 in license fees. Expenditures included a liability insurance payment of \$2,637 for the MITBD and a transfer to the Street Fund of \$201,530. The transfer included \$23,500 (half of the \$47,000 cost of transit services in 2015) and \$178,030 toward the cost of the SE 40th Street Overlay project. The SE 40th Street Overlay project was completed in 2015 at a total project cost of \$748,810.

A Budget vs. Actual summary for 2015 is presented below:

Description	2015 Budget	2015 Actual	Over (Under) Budget
REVENUES			
Vehicle Excise Tax	204,167	220,651	16,484
<b>TOTAL REVENUE</b>	<b>204,167</b>	<b>220,651</b>	<b>16,484</b>
EXPENDITURES			
Professional Services (Audit, Insurance)	10,000	2,637	(7,363)
Transfer to Street Fund for:			
Metro Transit Shuttle Service	23,500	23,500	0
Arterial – SE 40 <sup>th</sup> Street (76 <sup>th</sup> Ave to ICW)	170,667	178,030	7,363
<b>TOTAL EXPENDITURES</b>	<b>204,167</b>	<b>204,167</b>	<b>0</b>

On December 7, 2015, the Mercer Island City Council assumed the Mercer Island TBD per chapter 36.74 RCW.



# CITY COUNCIL PLANNING SCHEDULE

All meetings are held in the City Hall Council Chambers unless otherwise noted.  
Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm.  
Items listed for each meeting are not in any particular order.

## APRIL 4 – 5:00 PM

Item Type	Topic/Presenter	Time
<i>Executive Session (5:00-7:00 pm)</i>	To evaluate the qualifications of applicants for public employment for two hours pursuant to RCW 42.30.110(1)(g).	120
<i>Special Business</i>	Talk With Your Kids About Not Using Marijuana Day Proclamation	5
<i>Regular Business</i>	Island Crest Park Field Improvement and Groveland Beach Park Renovation Projects – P. West	60
<i>Regular Business</i>	4 <sup>th</sup> Quarter 2015 Financial Status Report & Budget Adjustments – C. Corder	45
<i>Regular Business</i>	Fireworks Sales Permit Requirements Code Update (1 <sup>st</sup> Reading) – S. Heitman	30
<i>Executive Session</i>	To discuss potential or pending litigation for approximately 30 minutes pursuant to RCW 42.30.110(1)(i)	30

## APRIL 7 (THURSDAY) – 5:00-6:45 PM

	<b>Joint Meeting with the Mercer Island School District Board (Council Chambers)</b>	
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## APRIL 18 – 6:00 PM

Item Type	Topic/Presenter	Time
<i>Executive Session (6:00-7:00)</i>	Potential or pending litigation pursuant to RCW 42.30.110(1)(i) for one hour.	60
<i>Consent Calendar</i>	Open Space Conservancy Trust Board Annual Report and Work Plan – A. Sommargren	--
<i>Consent Calendar</i>	Madrona Crest West Water and Sidewalk Improvements Construction Bid Award – Rona Lin	--
<i>Consent Calendar</i>	Code Amendments Regarding Fireworks Sales Permit Approval (MICC 8.35.020) (2 <sup>nd</sup> Reading) – S. Heitman	--
<i>Regular Business</i>	Community Solar Project Update and Lease Agreement – R. Freeman	30
<i>Regular Business</i>	2015 Construction Codes Update (1 <sup>st</sup> Reading) - D. Cole	30

## MAY 2

Item Type	Topic/Presenter	Time
<i>Study Session</i>	Town Center Visioning and Development Code Update Presentation from Joint Commission – S. Greenberg	60
<i>Regular Business</i>	Town Center Visioning and Development Code Update (1 <sup>st</sup> Reading) – S. Greenberg	60
<i>Regular Business</i>	Comprehensive Plan Amendments (1 <sup>st</sup> Reading) – S. Greenberg	60
<i>Regular Business</i>	2015 Construction Codes Update (2 <sup>nd</sup> Reading) - D. Cole	10
<i>Regular Business</i>	Development Cost of Service Study – K. Taylor	45

<b>MAY 16</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Study Session</i>	Maintenance Department Fleet & Organization Audit – J. Kintner	60
<i>Special Business</i>	Kids to Parks Day Proclamation – D. Mortenson	5
<i>Regular Business</i>	Town Center Visioning and Development Code Update (2 <sup>nd</sup> Reading) – S. Greenberg	60
<i>Regular Business</i>	Comprehensive Plan Amendments (2 <sup>nd</sup> Reading) – S. Greenberg	60
<i>Regular Business</i>	Development Fee Resolution – K. Taylor	30

<b>JUNE 6</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Consent Calendar</i>	2016 Summer Celebration Fireworks Permit Approval – S. Heitman	--
<i>Regular Business</i>	2016 Fireworks Sales Permit Approval – S. Heitman	20
<i>Regular Business</i>	2015 General Fund & REET Surplus Disposition – C. Corder	30
<i>Public Hearing</i>	Public Hearing: Council Preview of 2017-2022 Transportation Improvement Program – P. Yamashita	90
<i>Regular Business</i>	Town Center Visioning and Development Code Update (if needed) – S. Greenberg	30
<i>Regular Business</i>	Comprehensive Plan Amendments (if needed) – S. Greenberg	30

<b>JUNE 11 (SATURDAY)</b>		
	<b>Mini-Planning Session (MICEC)</b>	5

<b>JUNE 20</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	Preview of Preliminary 2017-2022 Capital Improvement Program	90
<i>Regular Business</i>	Water System Plan Update – J. Kintner	30
<i>Regular Business</i>	Six Year Sustainability Plan – R. Freeman	30

<b>JULY 5 (TUESDAY) – 6:00 PM</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Study Session</i>	2015 Mercer Island Report Card – C. Corder	60
<i>Regular Business</i>	Adoption of the 2017-2022 Transportation Improvement Program – P. Yamashita	30
<i>Regular Business</i>	Title 19 Code Amendments to Add Comprehensive Plan Amendment Process (1 <sup>st</sup> Reading) – S. Greenberg	45
<i>Regular Business</i>	Planning Commission Rules of Procedure – S. Greenberg	30
<i>Regular Business</i>	CenturyLink Cable Franchise (1st Reading) – K. Sand	45

<b>JULY 18</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	School Bus Cameras ILA & Ordinance (1st Reading) – C. Schuck	45
<i>Regular Business</i>	CenturyLink Cable Franchise (2nd Reading) – K. Sand	15
<i>Regular Business</i>	Title 19 Code Amendments to Add Comprehensive Plan Amendment Process (2nd Reading) – S. Greenberg	30

<b>AUGUST 1</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	School Bus Cameras ILA & Ordinance (2 <sup>nd</sup> Reading) – C. Schuck	15
<i>Regular Business</i>	General Sewer Plan Update – J. Kintner	30

<b>AUGUST 15</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
	<i>Potentially canceled</i>	

<b>SEPTEMBER 6 (TUESDAY)</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	2 <sup>nd</sup> Quarter 2016 Financial Status Report & Budget Adjustments – C. Corder	45

<b>SEPTEMBER 19 – 6:00 PM</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Study Session</i>	Residential Development Standards – S. Greenberg	60
<i>Regular Business</i>	Title 10 Code Amendments and Comprehensive Plan Amendment for National Pollutant Discharge Elimination System (NPDES) Update (1 <sup>st</sup> Reading) – P. Yamashita	60

<b>OCTOBER 3 – 6:00 PM</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Study Session</i>	Emergency Management & Communities That Care/Healthy Youth Initiative Updates – J. Franklin & C. Goodwin	60
<i>Regular Business</i>	2017-2018 Preliminary Budget Presentation & Distribution – C. Corder	60
<i>Regular Business</i>	Title 10 Code Amendments and Comprehensive Plan Amendment for National Pollutant Discharge Elimination System (NPDES) Update (2 <sup>nd</sup> Reading) – P. Yamashita	30

<b>OCTOBER 17 – 6:00 PM</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	2017-2018 Preliminary Budget: Operating Budget Review – C Corder	180

**NOVEMBER 7 – 6:00 PM**

Item Type	Topic/Presenter	Time
<i>Regular Business</i>	2017-2018 Preliminary Budget: Capital Improvement Program Review – C. Corder	180

**NOVEMBER 21**

Item Type	Topic/Presenter	Time
<i>Regular Business</i>	2017-2018 Preliminary Budget: Finalize Changes to Budget, Pass 2017 NORCOM Budget Resolution, Pass 2017 Utility Rate Resolutions, and Adopt 2017 Property Tax Levy Ordinances – C. Corder	90
<i>Regular Business</i>	Residential Development Standards (1 <sup>st</sup> Reading) – S. Greenberg	60

**DECEMBER 5**

Item Type	Topic/Presenter	Time
<i>Regular Business</i>	3 <sup>rd</sup> Quarter 2016 Financial Status Report & Budget Adjustments – C. Corder	30
<i>Regular Business</i>	2017-2018 Final Budget Adoption – C. Corder	15
<i>Regular Business</i>	Residential Development Standards (2 <sup>nd</sup> Reading) – S. Greenberg	60
<i>Regular Business</i>	2017 Legislative Agenda – K. Taylor	20

**DECEMBER 19**

Item Type	Topic/Presenter	Time
	<i>Potentially Canceled</i>	

**OTHER ITEMS TO BE SCHEDULED:**

- Pioneer Park NW Quadrant Leash Law Amendment (Q1) – P. West
- Arts Council Annual Report & Work Plan (Q2) – A. Britton
- City Manager Recruitment (Q2) – K. Segle
- I-90 Loss of Mobility Negotiations (Q2) – S. Lancaster
- Light Rail Station Design Oversight (Q2) – K. Taylor
- Mercer Island Center for the Arts (MICA) (Q2) – K. Sand
- Interlocal Agreement for Counseling Services (Q3) – C. Goodwin
- King County Sewer Project (Q4) – J. Kintner
- MICEC Master Plan (Q4) – B. Fletcher
- Planning Commission 2017 Work Plan (Q4) – S. Greenberg
- PSE Electric Franchise (Q4) – K. Sand
- Zayo Telecom Franchise (Q4) – K. Sand

**COUNCILMEMBER ABSENCES:**

- Sanderson: April 4 & April 7
- Bassett: April 18 & July 18
- Bertlin: July 18
- Wisenteiner: July 18