



CITY OF MERCER ISLAND CITY COUNCIL MEETING AGENDA

Monday
November 2, 2015
6:00 PM

Mayor Bruce Bassett
Deputy Mayor Dan Grausz

**Councilmembers Debbie Bertlin, Jane Brahm,
Mike Cero, Terry Pottmeyer, and Benson Wong**

Contact: 206.275.7793, council@mercergov.org
www.mercergov.org/council

All meetings are held in the City Hall Council Chambers at
9611 SE 36th Street, Mercer Island, WA unless otherwise noticed

"Appearances" is the time set aside for members of the public to speak to the City Council
about any issues of concern. If you wish to speak, please consider the following points:

(1) speak audibly into the podium microphone, (2) state your name and address for
the record, and (3) limit your comments to three minutes.

Please note: the Council does not usually respond to comments during the meeting.

REGULAR MEETING

CALL TO ORDER & ROLL CALL, 6:00 PM

STUDY SESSION

- (1) AB 5113 Emergency Management Update
- AB 5125 Communities That Care Update

SPECIAL BUSINESS, 7:00 PM

Mercer Island Library Board Update

APPEARANCES

MINUTES

- (2) Regular Meeting Minutes of September 8, 2015
- Regular Meeting Minutes of October 5, 2015
- Special Joint Meeting with MISD Board Minutes of October 8, 2015

CONSENT CALENDAR

- (3) Payables: \$1,033,504.03 (10/22/15) & \$555,360.91 (10/29/15)
- Payroll: \$745,156.74 (10/30/15)

REGULAR BUSINESS

- (4) AB 5124 Town Center Code Amendment Work Plan
- (5) AB 5120 Public Hearing Regarding Moratorium on Town Center Building Permits
- (6) AB 5123 Adoption of New Standards for Indigent Defense

OTHER BUSINESS

Councilmember Absences
Planning Schedule
Board Appointments
Councilmember Reports

EXECUTIVE SESSION

The City Council will hold an Executive Session for 30 minutes to discuss planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)

ADJOURNMENT



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5113
November 2, 2015
Study Session**

EMERGENCY MANAGEMENT UPDATE	Proposed Council Action: Receive report. No action necessary.
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DEPARTMENT OF	Police (Jennifer Franklin)
COUNCIL LIAISON	n/a
EXHIBITS	1. 2015 Operation Safe Community After Action Report
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

BACKGROUND

State law (RCW 38.52) directs all cities to establish an Emergency Management program and to develop a Comprehensive Emergency Management Plan that must be approved by the State. Additionally, the Homeland Security Presidential Directive (HSPD) 5 directs the implementation of the National Incident Management System (NIMS) that provides a nationwide template to prevent, respond, recover from and mitigate the effects of incidents to include the clarification of roles and standardization of training.

Since the early 1990's, Mercer Island has engaged in preparing the community for disasters. Emergency preparedness is an integral part of the safety of the residents and businesses on Mercer Island. The mission of Mercer Island's Emergency Preparedness program is to prepare Mercer Island to be self-sufficient for seven days following a major disaster where public safety and emergency medical services are overwhelmed. This mission includes citizens, businesses, schools, the faith community, and City staff.

2015-2016 KEY INITIATIVES UPDATE

The following key initiatives for the City's Emergency Preparedness program focus on improving the level of preparedness:

- 1. Assist the business community in developing business continuity plans.** The City's website was updated to include steps for businesses to prepare for, respond to and recover from disasters.
- 2. Continue to train and drill with emergency response teams.** A Community Emergency Response Team (CERT) course was offered this year, along with monthly Ham radio operator trainings, quarterly Medical and Long-Term Care Facility meetings, quarterly emergency volunteer meetings, well operation training and monthly Emergency Management Team trainings. These trainings culminated in the 2015 Operation Safe Community Full Scale exercise in August.

3. **Continue to attract new Emergency Response Team Members.** There are currently 1,230 volunteers in the volunteer database, 320 of those volunteers have obtained an emergency worker badge and 148 are Community Emergency Response Team (CERT) trained.
4. **Prepare the South end shelter for future use.** The Mercer Island Country Club has agreed via a MOU to serve as the City's south end shelter. Although the City has a 60KW Mobile Generator to be used to power the south end shelter, we do not yet have the necessary transfer switch to safely provide power to this facility. Further discussion will be needed to resolve this issue.
5. **Continue to train City staff and volunteers on how to respond to and recover from a disaster.** Training on King County's resource and situational awareness tracking system is ongoing. Training for the new Emergency Management Team continues on a monthly basis. Ongoing neighborhood meetings (Map Your Neighborhood Program) provide emergency preparedness and crime prevention information to our Mercer Island neighborhoods. Twenty four neighborhoods to date have received this information, including fourteen National Night Out neighborhoods.

SERVICES AND PRODUCTS

Listed below are further accomplishments of City's Emergency Management program in 2015:

- Assisted King County with Regional Logistics Training and Exercises.
- Continued collaboration with the long-term care facilities on Mercer Island.
- Coordinated National Night Out (14 neighborhoods visited this year along with the downtown condos meeting at the Sculpture Park).
- Provided community outreach with Block Watch, child safety talks, and emergency preparedness talks.
- Continued focus on our "Map Your Neighborhood" Preparedness Program.
- Created a new Crime Prevention booklet launching our "Lock it or Lose it" Campaign" to reduce burglaries. Over 200 Crime Prevention booklets were distributed to the public at Summer Celebration.
- Updated Mercer Island's Domestic Violence and Emergency Preparedness booklets, and launched our Paws on Patrol Program.
- In February of this year, the City adopted the King County Hazard Mitigation Plan Update, including the City's jurisdictional annex.

2015 OPERATION SAFE COMMUNITY ACTIVE SHOOTER FULL SCALE EMERGENCY EXERCISE

On December 14, 2012, 28 children and six staff members were murdered at Sandy Hook Elementary in Newtown Connecticut. This incident was the second deadliest mass shooting in the United States, causing cities and school districts throughout the U.S. to plan how to better prevent, prepare and respond if a similar incident occurred within their jurisdiction. The 2015 Operation Safe Community Full Scale Exercise is a two and a half year exercise plan to address this concern. The Mercer Island School District and the City of Mercer Island, along with assistance from over 15 agencies, 60 volunteers and 200 participants spent seven hours on August 20, 2015 testing procedures dealing with an active shooter incident. This exercise was the culmination of a three part Active Shooter Exercise series focusing on how the City and School District respond to active shooter incidents. The following three parts to the exercise were conducted:

1. In 2013, a tabletop exercise.
2. In 2014, a functional exercise that focused on testing the back-up emergency operation center, joint messaging, and the family reunification process.

3. In 2015, the training series culminated in a full scale exercise that encompassed all components of an active shooter incident, including tactical, family reunification and the emergency operation center.

After each exercise, a comprehensive “After Action” review is done to identify areas for improvement. The 2015 Operation Safe Community After Action Report, which includes the 2014 completed Corrective Actions, is attached as Exhibit 1. The After Action Report is a product from observations by Evaluators Marc Glasser - Homeland Security; Siri McLean – UW Emergency Management; Jason Esper- Bellevue Emergency Manager; Gail Harris – Shoreline Emergency Manager, David Mendez – King County Sherriff’s Office.

The Homeland Security Exercise and Evaluation Program (HSEEP) recommends conducting one full scale exercise once every three years if a jurisdiction receives federal grant funding. Mercer Island currently does not receive grant funding, but the City continues to train to the HSEEP standard.

EMERGENCY MANAGEMENT BOIL WATER UPDATE

From September 26 through October 8, 2014 the City of Mercer Island’s water system experienced a contamination issue that prompted a boil water advisory. A detailed After Action report was provided to the State on January 30, 2015. Three key corrective actions were identified to be completed in 2015:

1. **Provide a dedicated EOC space for emergency operations.** The dedicated EOC is projected to be completed by the end of this year.
2. **Provide a new emergency alert system to the public.** King County, in conjunction with the City and other local jurisdictions selected a new emergency alert system that will launch January 4, 2016.
3. **Create a new emergency management team comprised of non-first responder staff and volunteers that can operate the Emergency Operation Center if first responders are not available.** Monthly trainings were provided for this team which culminated in using this team to run operations during the 2015 Operations Safe Community Full Scale Exercise.

RECOMMENDATION

Emergency Manager

Receive report. No action necessary.

Operation Safe Community Active Shooter Full Scale Emergency Exercise

After-Action Report/Improvement Plan (AAR-IP)

Date of Exercise: August 20, 2015
15-T-032

EXERCISE OVERVIEW

Exercise Details	<p>Operation Safe Community Active Shooter Full Scale Exercise Mercer Island, WA</p> <p>On December 14, 2012, 28 children and 6 staff members were murdered at Sandy Hook Elementary in Newtown Connecticut. This incident was the second deadliest mass shooting in the United States, causing cities and school districts throughout the U.S. to better prevent, prepare and respond if a similar incident occurred within their jurisdiction. The 2015 Operation Safe Community Full Scale Exercise is a 2 ½ year exercise plan to address this concern. The Mercer Island School District and the City of Mercer Island along with assistance from over 15 agencies, 60 volunteers and 200 participants spent 7 hours on August 20, 2015 testing these procedures.</p> <p>This exercise is the culmination of a three part Active Shooter Exercise series focusing on how we as a city and school district respond to active shooter incidents.</p> <ol style="list-style-type: none">1. In 2013 a tabletop exercise was conducted. Additionally, there was solid Collaboration with the City and School District operations team as MISD did an audit of all of our schools regarding emergency preparedness and safety. MISD also hired an outside consultant for advice and best practices. MISD took actions based on the report.2. In 2014 a functional exercise focusing on testing the back-up emergency operation center, joint messaging, and the family reunification process.3. In 2015 the training series culminated in a full scale exercise that encompassed all components of an active shooter incident, to include tactical, family reunification and the emergency operation center.
Exercise Dates	August 20, 2015
Purpose	The purpose of Operation Safe Community Active Shooter Recovery Exercise is in response to The Sandy Hook Elementary Mass Shooting. This full scale exercise explores the responsibilities and actions expected of a city Emergency Operations Center (EOC), Incident Command Post (ICP) and Family Reunification Center in response to an active shooter event.
Participants	Participants will include representatives from all levels of government, schools, private and non-profit organizations.
Scope	The exercise is focused on an active shooter incident at Lakeridge Elementary School in order to address both city and school district roles in the event of an active shooter.

Objectives	<ol style="list-style-type: none">1. The Mercer Island EOC will effectively support field operations at the ICP and Family Reunification Center by providing situational awareness and resources in a timely manner using their newly formed Emergency Management Team.2. To verify and test communication streams between city emergency management, city government, law enforcement, fire, and the impacted agency (MISD).3. To test the School District's Family Reunification Plan, setup and procedures.4. To test joint communications between the City and School District Public Information Mediums to the public.5. The Mercer Island Police, Fire and other responding agencies will effectively respond to an active shooter incident within a school, testing new Warm Zone procedures.
Evaluators	Marc Glasser MS, CPP, CEM, CORE, FABCHS Siri McLean, UW EM Jason Esper, Bellevue College EM Gail Harris, City of Shoreline Observations from Exercise Participants included
Point of Contact	Mercer Island Police Officer Jennifer Franklin Emergency Manager / Crime Prevention Officer Jennifer.franklin@mercergov.org and (206) 275-7905

OBSERVATIONS AND ANALYSIS

No. & Observation Title	AAR/IP Analysis Note: Listed below and no specific order.
1. EOC	<p>a) New EM Team did a terrific job in coordinating the EOC</p> <p>b) Still in need of EOC Software</p> <p>c) Command staff at tactical ICP need to relieve non first responder staff at EOC when released from ICP.</p> <p>d) Better communication between ICP, EOC and Reunification – student numbers, victim counts, situational awareness not provided in timely manner</p> <p>e) Job duties checklist for EOC security - good main/front EOC door access control. Secondary/rear EOC door access control insufficient.</p> <p>f) It appeared that most EOC roles were performed by Mercer Island city employees or emergency management professionals from other communities. Functions were performed well and it was apparent that those performing roles were well trained and prepared. In general, it also appeared EOC staff had excellent established working relationships. Future emergency preparedness initiatives should address roles and functions filled during non-business hours – which may severely limit the amount of Mercer Island city employees and emergency management professionals from other communities available for EOC staffing (and other emergency management responsibilities). The aforementioned is natural preparedness progression and not meant to detract from the excellent EOC emergency performance as demonstrated on August 20, 2015.</p> <p>g) Building upon exercise evaluation noted in “f” point above, the ultimate goal of an exercise would be too progress to a “no notice” or “very short notice” emergency exercise to more accurately replicate response/available assets to a real-time/ actual emergency.</p> <p>h) Additional staff to assist EOC scribe</p> <p>i) Excellent in and out-briefings. Exercise details were communicated where needed and appropriate brevity where details were not needed.</p>

<p>2. Communications between staff</p>	<ul style="list-style-type: none"> a) Additional use of radios between non first responder staff would improve communication if cell service is overloaded. b) Communication needs to be shared with all parties. The ICP needs to communicate situational updates, victim numbers, road closures, staging locations, frequencies etc. to EOC – The EOC can then relay this information to the appropriate party. c) Quantify responses: More appropriate to communicate information based on quantifiable/benchmarking/numerical responses. For example, while providing situational updates related to critical injury and/or victim information, some response officials stated “same as reported before” as opposed to the actual numbers – even if it is repeat information.
<p>3. Reunification</p>	<ul style="list-style-type: none"> a) Community Center Staff and City Staff did a phenomenal job in helping write and implement the reunification plan at the request for assistance from the School District. b) The Mercer Island School District is responsible for developing their reunification plan, locating their own facility and training their staff on the implementation of their reunification plan c) It is suggested that the Mercer Island School District provide information to parents on the overall reunification expectations.
<p>4. Communications with public/media</p>	<ul style="list-style-type: none"> a) Need additional Public Information Officer’s (PIO) to stand up a Joint Information Center (JIC). This would assist with social media and media at the reunification site. b) PIO’s did a terrific job with the limited resources they had.
<p>5. Tactical - The Mercer Island Police, Fire and other responding agencies will effectively respond to an active shooter incident within a school, testing new Warm Zone procedures.</p>	<ul style="list-style-type: none"> a) Considered one of the most organized, well planned and realistically executed exercises to test warm zone practices in the region. b) Witness interviewing should be done at scene instead of reunification site if possible. c) ICP location and who is in charge needs to be clear to all responders. d) Radio needs to be clear on where incoming units should stage/respond to. e) Need cover officers and command post security. f) CCP needs to conduct pat down searches of alleged victims.

6. Culture of Emergency Management/ Preparedness	<p>a) As with the 2014, Full Scale Emergency, Mercer Island has established a “culture of emergency management/preparedness”. This serves Mercer Island in all four phases of emergency management at the individual and community levels. Continue to promote the awareness and culture individually as well as community-wide.</p>
7. Community Volunteers	<p>a) Mercer Island has an excellent cadre of volunteers. This is significant considering there are few Mercer Island staff that live on Mercer Island.</p>
8. Exercise Progression	<p>b) Readily apparent that a large number of well-trained Mercer Island Emergency Volunteers exist.</p> <p>a) Excellent full scale exercise utilizing city employees and volunteers who could be available during normal business hours. Excellent exercise progression building upon previous exercises ranging from tabletop to full scale exercises to progress towards eventual (understanding this is a multistep/year process) “no notice” exercises.</p>
9. Exercise Organization	<p>a) Organization and detail apparent by appropriate exercise execution. Advance and actual exercise communication, participant roles, volunteer coordination, assets and equipment generally utilized and coordinated to achieve Operation Safe Community exercise objectives.</p>

2014 OPERATION SAFE COMMUNITY FUNCTIONAL EXERCISE IMPROVEMENT PLAN

All corrective action is to be completed by end of year 2015, with one exception –

Refer to number 6 below.

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Need dedicated Emergency Operation Center 2. Need a separate simulation cell for an exercise 3. Need policy section guidance for Elected Officials 4. Improved Situational Awareness 5. Need EOC Event Log & Scribe 6. <i>Need EOC software</i> 7. Improved credentialing in incident 8. Refine Reunification Process <ol style="list-style-type: none"> a. Extra Security, Reunification Command, alternate route for buses 9. Improved joint messaging 10. Need EOC Security | <p>To be completed by Dec. 31 2015</p> <p>Corrected at 2015 Exercise</p> <p>Created Policy Playbook and ICS 402 offered</p> <p>Corrected at 2015 Exercise</p> <p>Corrected at 2015 Exercise</p> <p><i>Still researching</i></p> <p>Require badges/vests</p> <p>Updated Plan</p> <p>Corrected at 2015 Exercise</p> <p>Corrected at 2015 Exercise</p> <p>Corrected at 2015 Exercise</p> |
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**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5125
November 2, 2015
Study Session**

COMMUNITIES THAT CARE UPDATE

Proposed Council Action:

Receive report

DEPARTMENT OF

Youth and Family Services (Derek Franklin)

COUNCIL LIAISON

Terry Pottmeyer

EXHIBITS

1. AB 4877 (10/7/13)

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

The following is an annual update to the Council on the Communities That Care (CTC) project to reduce underage alcohol and drug use. CTC is staffed by the Department of Youth and Family Services (YFS) and uses a community mobilization model that includes a volunteer coalition of community stakeholders, parents and youth. CTC focuses on long term *prevention* of alcohol and drug use by youth, which compliments existing YFS programs that provide *intervention* or *treatment* for youth facing more imminent risks from substance use. CTC is beginning year nine (of ten) of federal Drug Free Communities Support Program funding (\$125,000 annually).

Since the last report on October 7, 2013 (Exhibit 1), CTC has continued to focus on reducing underage alcohol and marijuana use while adapting to new challenges presented by the privatization of spirits sales in 2012 and the legalization of retail marijuana in Washington State. These laws have the potential to directly impact youth access to addictive substances and to indirectly influence youth attitudes and beliefs about the social acceptability and potential harm of substance use. Additional areas of focus include responding to local drug use trends among youth, including vaping (nicotine and marijuana), prescription stimulant misuse (Ritalin and Adderall) and opiate (prescription pain medication and heroin) abuse.

Outcomes/Data Comparison

CTC uses data from various sources to inform this work. It tracks four core data measures that are reported annually to the grantor (Office of National Drug Control Policy):

1. Past 30 Day Use
2. Perception of Parental Approval
3. Perception of Peer Approval
4. Perception of Risk/Harm

Quantitative data sources include the Washington Healthy Youth Survey, MOST Of Us® Social Norms Survey, 40 Developmental Assets Survey, school discipline data, police arrest data, emergency room data, WA Poison Center reports and WA State Patrol data. Qualitative data sources include community surveys, focus groups, key stakeholder interviews, community scans and feedback from community presentations.

The following are reported alcohol and marijuana use data for the Mercer Island School District from the 2000-2014 Washington Healthy Youth Survey. It is administered every two years to all students in public school in grades 6, 8, 10 and 12. Grade 6 is not reported in the following chart because many rates reported are lower than the margin of error.

Year	8 th Grade		10 th Grade		12 th Grade	
	Alcohol	Marijuana	Alcohol	Marijuana	Alcohol	Marijuana
2000	19%	4%	32%	24%	58%	30%
2006	9%	4%	29%	13%	54%	33%
2010	13%	6%	25%	17%	44%	31%
2012	7%	7%	24%	14%	40%	31%
2014*	7%	4%	21%	17%	46%	28%

Figure 1: Percentage of Mercer Island Students Reporting Substance Use During the Past 30 Days

The current data from 2014 reflect a continual downward trend in underage alcohol use among Island youth. Of note (*), the 2014 survey was administered within one week after Homecoming. This is the first time the survey captured past month substance use data during a time period that includes a major school event which typically involves higher rates of alcohol and other drug use. There is speculation that the six percentage point increase in alcohol use among seniors may reflect the large number of seniors that typically attend Homecoming parties where alcohol is reportedly more available.

Marijuana use trends remain somewhat flat in spite of evidence of youth accessing medical marijuana cards and supplying peers, an increase in pro-marijuana media, an increase in pediatric marijuana poisonings (regionally), and an increase in marijuana-related impaired driving (regionally) and more favorable attitudes and norms towards marijuana use among youth. These findings are believed to be influenced by the legal marijuana marketplace in Washington. However, the long term health outcomes from legal marijuana remain unknown, as no other state, or country, has created a comparable marijuana marketplace to that in Washington (and CO, AK and OR).

Concern: Heavy and “binge” drinking among 12th grade students

The following table presents data reported on the 2014 WA Healthy Youth Survey that reflect an ongoing concern: heavy alcohol use and “binge” drinking, especially among 12th grade students. Timing of the survey relative to Homecoming might also influence reported heavy and problem drinking rates. (Note: data totals presented can vary incrementally from aggregate past 30 day use data due to calculation methods including rounding and accounting for margin of error.)

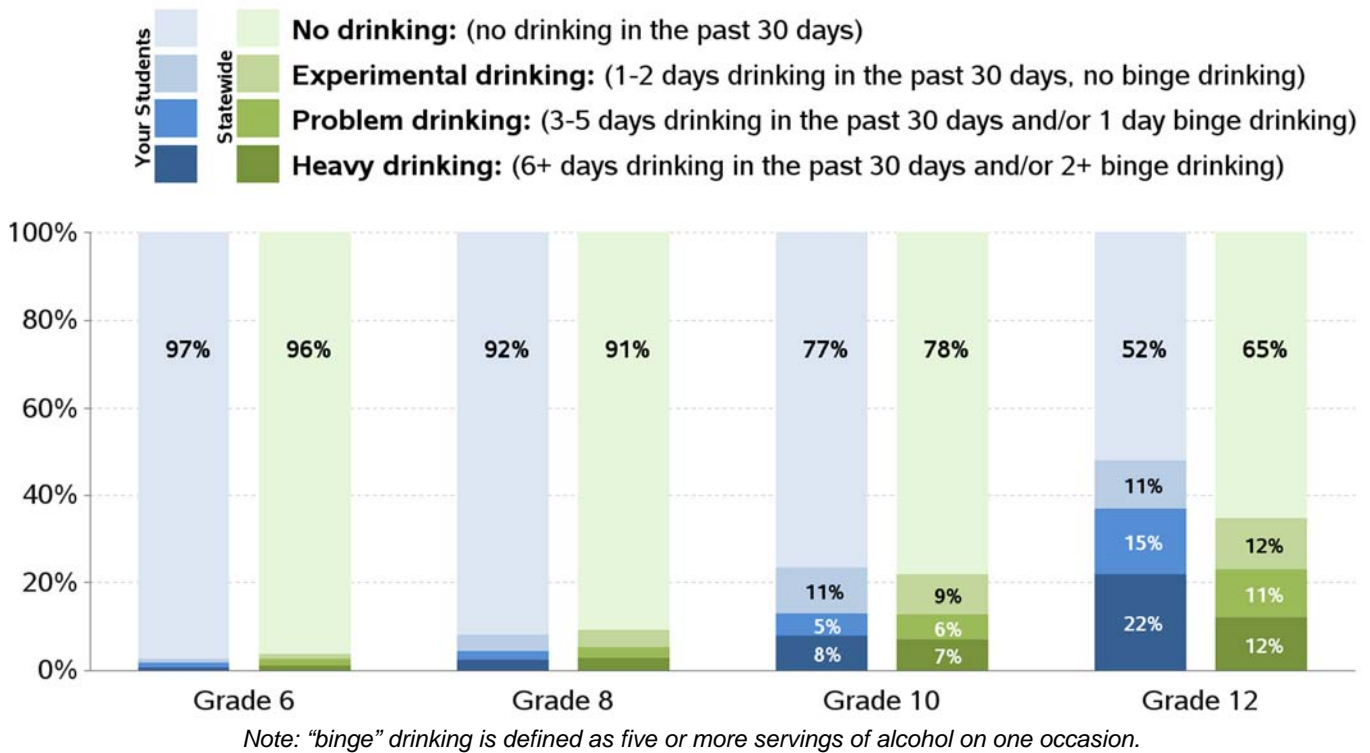


Figure 2: Levels of Alcohol Use Among Mercer Island Students Compared to Students Statewide (WA); 2014 Washington State Healthy Youth Survey

Variables Influencing Underage Substance Use Rates

Three key variables that influence rates of underage substance use in general include the (1) level of *enforcement* of existing rules and laws, (2) relative ease of *access* to substances and (3) *social norms and attitudes* that influence risk-taking behaviors by youth.

CTC acknowledges the strong record of enforcement of underage alcohol and marijuana use laws by the Mercer Island Police Department--a continuing positive influence on reducing underage use. The Mercer Island School district continues to be a strong prevention partner and has increased monitoring of events that typically involve alcohol, such as dances and sports events. CTC youth members report more Island parents are monitoring parties for alcohol and drugs. MIYFS counselors are trained in drug and alcohol prevention principles and are supporting parents.

The majority of Mercer Island youth who use alcohol and marijuana access it socially; from friends or peers over age 21. To reduce ease of access, the Mercer Island Underage Drinking Ordinance continues to act as a deterrent to house parties where alcohol is available to minors. The legalization of marijuana appears to have had little influence to date on access to marijuana and 0% of Island youth report using marijuana-infused edibles (2014 Healthy Youth Survey). However, youth also report peers with marijuana access "green" cards will sometimes act as a source. The privatization of spirits sales resulted in potential increased availability of spirits by theft, but is not traced to an increase in underage access on Mercer Island. However, evidence suggests that among youth who already binge drink, more are using hard alcohol, raising concerns of health consequences such as overdose.

Regarding community norms and attitudes pertaining to substances, of concern is that youth perception of the harm of marijuana use is falling (equates with increased likelihood of use). However, Mercer Island

youth in all grades perceive greater risk of harm from using marijuana than their peers statewide. CTC's "Positive Community Norms" campaign continues to educate youth in response to pro-use messages in the media concerning alcohol and, now for the first time, marijuana. The CTC-supported, high school "SAFE Club" is in its second year and is helping support positive choices through both school-based and community efforts.

Current Partnerships and Efforts

- University of Washington, Center for the Study of Health and Risk Behaviors: Partnering with CTC and MISD to develop and implement on-line, drug and alcohol self-assessment tool for students.
- Montana State University, Center for Health and Safety Culture: Positive Community Norms education and awareness campaigns.
- Community Anti-drug Coalitions of America: Media and data support; technical assistance.
- Mercer Island School District: Access to data, ability to administer surveys, collaboration via MIYFS school-based counselors to support alcohol and drug prevention curriculum (2nd Step) and education (BRIDGES).
- University of Washington, Social Development and Research Group: Communities That Care model.
- Mercer Island High School SAFE Club: School-based messaging, community awareness campaigns, youth leadership.

2015-2016 CTC Agenda

CTC funding will end 9/17, after two five-year funding cycles. Much progress has been made in reducing substance use among Mercer Island youth. CTC will continue to modify its PCN campaign to address emergent issues, educate parents and youth on issues of legal marijuana, and work with parents and schools to provide substance abuse prevention education and awareness.

Moving ahead, CTC will build upon its capacity and expand its prevention efforts to include other key risk indicators for youth, including mental health, physical health, parent support and youth leadership/engagement. This effort, previously described to Council in a joint meeting with the School Board, has been coined the YFS "Healthy Youth Initiative (HYI)."

The HYI is currently in a strategic planning phase for which YFS has contracted with the Center for Health and Safety Culture at Montana State University to receive technical assistance. Next steps include a stakeholder meeting before 2016 to secure community support for the transition. Existing YFS intervention and treatment assets, such as school-based and community-based counselors, will be integral to HYI implementation. In addition, new partnerships will be formed with Parks and Recreation (physical health promotion), Mercer Island pediatricians and counselors in private practice (mental health promotion and screening), PTAs and Schools (bullying prevention and early intervention), parent groups (support and education) and youth (leadership opportunities, community connections).

The evolution towards focusing prevention efforts on a wider array of risk factors for Mercer Island youth is seen as a natural progression of CTC's mission, cost effective in the long term and as a means of strengthening YFS's community support portfolio, already robust in intervention and treatment.

RECOMMENDATION

YFS Administrative and Professional Services Manager

Receive report. No action necessary.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 4877
October 7, 2013
Study Session**

COMMUNITIES THAT CARE UPDATE	Proposed Council Action: Receive report. No action necessary.
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DEPARTMENT OF	Youth and Family Services (Cindy Goodwin & Derek Franklin)
COUNCIL LIAISON	Mike Grady
EXHIBITS	1. AB 4774 (10/15/12)
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

This agenda bills provides an annual update to the Council on the Communities That Care (CTC) project to reduce underage alcohol and drug use. CTC is staffed by YFS and membership includes Island volunteers from 12 unique community sectors. CTC is beginning year seven of federal Drug Free Communities support program funding after being awarded 5 additional years of funding in 2012.

Since the last update to Council on October 15, 2012 (Exhibit 1), CTC has continued to focus on reducing the use of alcohol and marijuana; the two most prevalent substances used by youth in the community. Two significant challenges to achieving project objectives have been the state initiative measures that privatized spirits (hard alcohol) and the legalization of marijuana and marijuana-infused products for recreational use. CTC has modified its action to meet these challenges. Moving ahead into 2014, CTC will increase marijuana education efforts, expand positive community norms marketing to include parental behavior and attitudes, and expand partnerships with other substance abuse prevention stakeholders in the community.

Data Comparison

Underage alcohol and marijuana use as measured by the 2012 Washington Healthy Youth Survey

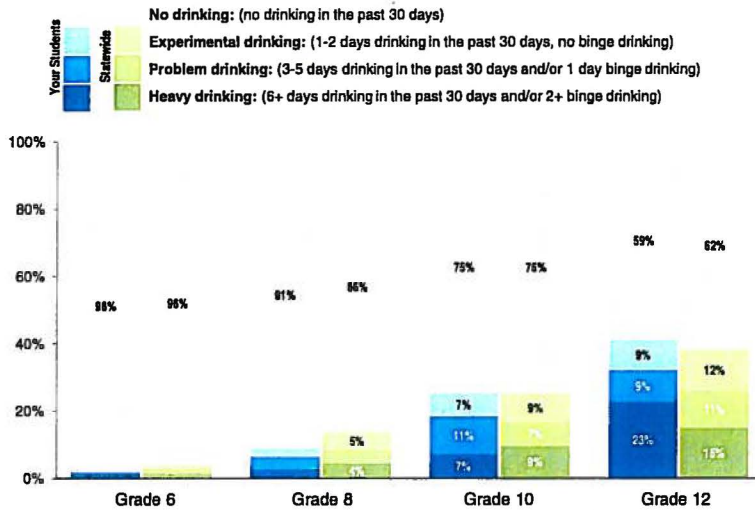
Past 30-Day Use	8 th Grade		10 th Grade		12 th Grade	
	Alcohol	Marijuana	Alcohol	Marijuana	Alcohol	Marijuana
2000	19%	4%	32%	24%	58%	30%
2006	9%	4%	29%	13%	54%	33%
2010	13%	6%	25%	17%	44%	31%
2012	7%	7%	24%	14%	40%	31%

Data from 2012 reflects a continual decline in alcohol use among Island youth. Since 2010, marijuana use decrease slightly among 10th grade students and did not change among 12th grade students. Twelfth grade

alcohol use is now within 2% of state averages, the closest it has been in over a decade. That fact that the level of marijuana use has remained relatively flat given increased underage access to "medical" marijuana along with the legalization of marijuana, this figure is viewed cautiously as a positive.

Concern: Heavy and "Binge" drinking among 12th grade students

Levels of Alcohol Use



Source: 2012 Healthy Youth Survey

*Note: "binge" drinking defined as five or more servings of alcohol on one occasion.

Influences on Underage Alcohol Use Rates

Increased perception of risk of using alcohol correlates with decreased use. The Mercer Island Underage Drinking Ordinance is designed to be a deterrent and based on reports from the MIYFS High School Drug and Alcohol Counselor, youth are aware of the ordinance and it is influencing their decisions to avoid large underage gatherings involving alcohol.

The privatization of spirit sales in June 2012 resulted in an increase from one to five outlets selling spirits on Mercer Island. While increased access has a direct correlation to increased underage use, it is still too early to tell the full impact of privatization on underage drinking with youth on Mercer Island. CTC predicts it will put an upward pressure on underage use rates, in particular binge drinking, and is planning accordingly. Preliminary statewide data show an increase in underage alcohol poisonings in Emergency Rooms.

The CTC Positive Community Norms campaign continues into its third year sending messages that discourage underage drinking and correct exaggerated perceptions about use rates among youth. Awareness that normative behavior among one's peers is to *not use* alcohol correlates to less use overall. In fact, while 40% of MIHS seniors using alcohol is an unacceptably high level, this rate is over 30% lower than that in 2000, demonstrating significant progress.

Influences on Underage Marijuana Use Rates

Decreased youth perception of harm from using marijuana and increased positive attitudes about the substance correlate with upward pressure on use rates. Contributing to these perceptions are:

- positive marijuana messages in the media
- visibility of the “medical” marijuana industry and
- legalization of recreational marijuana and marijuana-infused edibles.

Increased access to marijuana also correlates with increased use. A recent Seattle Public School survey found that among high school students who smoke marijuana, 39% accessed the drug either directly or indirectly from a “medical marijuana dispensary” (collective garden). The partial veto of the medical marijuana law removed age restrictions on obtaining a “medical” marijuana recommendation and several CTC members report knowing of youth with “green cards.” Mercer Island youth continue to report easy access to marijuana with only 16% of MIHS seniors reporting marijuana would be “very hard to get” (2012 Healthy Youth Survey).

To counter these influences, CTC increased marijuana education and positive community norms messaging in 2012. CTC also partnered with the State Division of Behavioral Health and Recovery to produce a marijuana education film to be shown in the schools, in the community, as well as in communities across the state. Results of the CTC Social Norms Survey confirm that exaggerated perceptions of marijuana use rates are falling among students—a significant protective factor.

2013-2014 CTC Agenda

CTC conducted its first community-wide survey of parents of middle and high school aged youth in 2013. Results will inform social norms marketing efforts. Increasing healthy parent behavior and attitudes will support substance abuse prevention goals.

CTC will increase community awareness of marijuana risk and protective factors about the new marijuana law. Educational strategies will include:

- social marketing
- social norms marketing
- community education through the media and
- targeted presentations to key stakeholder groups.

A perennial concern of Island parents is youth driving under the influence of alcohol and/or drugs (DUI/DUID). CTC media and education efforts will target this behavior with an increased collaboration with Police, Schools and YFS School-based Counselors as indicated. Of note is I-502 includes a “per se” DUID law and a “zero tolerance” provision for minors driving under the influence of marijuana that are new and sometimes misunderstood. CTC awareness efforts will target these rules specifically.

I-502 does not ban commercial advertising of marijuana and marijuana-infused products (internet, billboards, and print media for example), creating the likelihood that youth will be targeted by such efforts. CTC will monitor and address marijuana messaging in the community. Because industry experts and consultants with the Liquor Control Board predict marijuana-infused edibles and hash oil (used for vaporizing, or “dabbing,” popular among youth) will be the area of most growth and innovation in the commercial marijuana marketplace, CTC will track this issue and adjust efforts accordingly. Additional assessment resources will be allocated to track the means by which Mercer Island youth access marijuana (“medical” authorizations, retail, illicit, social) as the regulatory climate evolves.

The last legislative session in Olympia resulted in modifications to the "Good Sam" law. Now youth can call 9-1-1 in the event of a suspected peer overdose on alcohol without risk of prosecution for being in violation of alcohol laws themselves. CTC will work with the schools and YFS school-based staff to increase awareness of this provision among youth.

CTC will expand community partnerships with schools, police and other community stakeholders.

RECOMMENDATION

Youth & Family Services Director and Administrative & Professional Services Manager

Receive report. No action necessary.



CITY COUNCIL MINUTES REGULAR MEETING SEPTEMBER 8, 2015

STUDY SESSION

Mayor Bruce Bassett called the Study Session to order at 6:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Terry Pottmeyer, Benson Wong, Deputy Mayor Dan Grausz, and Mayor Bruce Bassett were present.

AB 5103 WSDOT and Sound Transit Briefing Regarding R8A and East Link Light Rail

Attached as Exhibit A is a full transcription of the presentation and discussion for AB 5103.

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 7:14 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Terry Pottmeyer, Benson Wong, Deputy Mayor Dan Grausz, and Mayor Bruce Bassett were present.

AGENDA CHANGE

Mayor Bassett announced that AB 5104: Community Solar Project Update and Lease Agreement would be moved to a future meeting.

SPECIAL BUSINESS

Women's Equality Day Proclamation

Mayor Bassett and Councilmembers Bertlin, Brahm, and Pottmeyer read a proclamation declaring September 30, 2015 as Mercer Island Women's Equality Day in the City of Mercer Island and invited all residents to Mercerdale Park on September 30, 2015 to walk in celebration of the achievements of women in Mercer Island and across the world.

National Recovery Month Proclamation

Mayor Bassett read a proclamation declaring the month of September as National Recovery Month and called upon residents to observe this month with appropriate programs, activities, and events.

Mayors' Day of Concern for the Hungry Proclamation

Mayor Bassett read a proclamation declaring September 19, 2015 as Mayor's Day of Concern for the Hungry and urged all citizens to join the Emergency Feeding Program and the MIYFS Food Pantry to nourish those who are hungry.

Recognition of the Flash Family Inspiration Award Recipient

Mayor Bassett spoke about the Flash Family award, which is to honor a Mercer Island senior adult who exemplifies the spirit of good sportsmanship or community leadership and who possesses an optimistic attitude and friendly demeanor while acting as a role model to others. He stated that the 2015 award honors Karen Beck, a Mercer Island resident and group fitness instructor at the Stroum Jewish Community Center. He noted that she

teaches, inspires, and helps seniors continue to live active lives and that she is their instructor and mentor, as well as their friend. On behalf of the City of Mercer Island, he thanked Karen for the work she does for Mercer Island seniors.

YFS Director Cindy Goodwin presented Karen Beck with a plaque that will be hung in the Mercer Island Community and Events Center and thanked her for all she has given to the Island seniors and the greater community.

APPEARANCES

Lori Punke, 8070 Avalon Drive, spoke about Vision Mercer Island. She questioned whether Mercer Island traffic will have permanent access to the HOV lanes, if Mercer Island traffic can be permanently exempted from any tolls or congestion pricing, if the Park and Ride can be limited to Island residents only, how to increase bus capacity to and from Seattle, and how to better deal with cut-through traffic. She also asked about locating the bus intercept off Mercer Island, how HOV access ramp capacity can be limited, and about limiting I-90 construction closures.

Judy Newman, CEO of the Stroum Jewish Community Center, 3801 East Mercer Way, employs between 250-400 people with most employees living off-island. She is concerned about traffic congestion and asked Council to be mindful of HOV lanes, potential tolls on I-90, better ways to get commuters to and from the Park and Ride, and getting people from the train to their destination.

Carl Dodrill, 2956 72nd Avenue SE, president of the Pipe Organ Foundation, believes that music and arts are of great importance to Mercer Island. The foundation strongly supports MICA and offered the community a public pipe organ as part of MICA's project.

Lucia Pirzio-Biroli, 4212 West Mercer Way, expressed her concern over impact fees. She feels that impact fees are a band-aid to what the real solution should be and that they should not just be applied to new construction.

Meg Lippert, 4052 94th Avenue SE, supports the arts and children, and loves Mercerdale Park. She would like to preserve Mercerdale Park and asked that MICA be located in the Town Center. She invited everyone to join her at Mercerdale Park on September 9 at 12:15 pm.

Richard Floisand, 3518 Woodlawn Avenue, Seattle, architect representing Pagliacci Pizza and Macrina Bakery, asked that small projects be waived from walk-off parking. He noted that the text amendment has the support of staff and the Planning Commission, and does not change the required parking numbers but just exempts small projects.

Matt Galvin, 8307 SE 41st Street, co-owner of Pagliacci Pizza and Macrina Bakery, thanked Council for considering a zoning code text amendment. He is excited to bring Pagliacci Pizza and potentially Macrina Bakery to Mercer Island. He noted that a lease was signed over a year ago and thus time is of the essence.

Mark Hall, 6018 East Mercer Way, expressed his concern about the allocation of impact fees, does not think they are a predictable revenue stream going forward, and believes that most things can be resolved with levies. He believes that impact fees are changing the nature of our neighborhoods and would like to see the fees allocated on a sliding scale.

Sue Sherwood, 7444 West Mercer Way, spoke about visiting Bainbridge Island. She believes that Mercer Island can also create a vibrancy in the Town Center by creating the Mercer Island Center for the Arts.

Dave Wisenteiner, 2967 74th Avenue SE, spoke about MICA and the opportunity to be transparent about the process.

Amanda Clark, 4319 86th Avenue SE, represents the League of Women Voters, expressed her appreciation for the proclamation and delight at co-sponsoring the September 30th celebration.

Gary Robinson, 6026 East Mercer Way, spoke about comparing Council behavior with management practice. He thinks that many of the Council decisions are prejudicial to the happiness that many residents sought when moving to Mercer Island. He also spoke about the concepts of groupthink and satisficing.

Ira Appelman, 4436 Ferncroft Road, spoke against reducing walk-off parking and believes that development interests are running the Council.

Bob Medved, 7238 SE 32nd Street, stated that reducing walk-off parking violates the Growth Management Act and circumvents the whole visioning process.

Manny Cawaling, Youth Theatre Northwest Executive Director, spoke about Youth Theatre Northwest and the opportunity to receive monetary support from King County. He noted that Youth Theatre Northwest has just announced its season of plays.

Tom Acker, 2427 84th Avenue SE, thanked Council for starting to listen to the community. He does not think the Sound Transit impacts can be understated and does not support the Town Center Visioning report.

MINUTES

Mini Planning Session Minutes of June 27, 2015

Mayor Bassett moved the review and approval of the Mini Planning Session Minutes of June 27, 2015 to a future meeting.

Regular Meeting Minutes of August 3, 2015

It was moved by Brahm; seconded by Bertlin to:

Adopt the Regular Meeting Minutes of August 3, 2015 as written.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

CONSENT CALENDAR

Councilmember Wong requested removal of AB 5098: Interlocal Agreement with the Mercer Island School District for Counseling Services. Mayor Bassett moved it to the first item of Regular Business.

Payables: \$672,014.47 (07/30/15), \$873,574.34 (08/06/15), \$136,787.18 (08/13/15), \$1,112,462.33 (08/20/15), & \$296,872.21 (08/28/15)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$767,902.18 (08/07/15), \$792,134.99 (08/21/15), & \$775,652.84 (09/04/15)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

It was moved by Bertlin; seconded by Brahm to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

REGULAR BUSINESS

AB 5098 Interlocal Agreement with the Mercer Island School District for Counseling Services

Councilmember Wong encouraged City and School District staff to come up with ideas for sustainable long term funding for counseling services.

It was moved by Wong; seconded by Brahm to:

Authorize the City Manager to sign the Interlocal Agreement with the Mercer Island School District for Counseling Services during the 2015-16 school year.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

AB 5102 I-90 Loss of Mobility Negotiation Funding

City Manager Noel Treat spoke about the I-90 Loss of Mobility Funding. In providing some background, he spoke about the 2004 Amendment to the 1976 I-90 Memorandum of Understanding, the previous negotiations with Sound Transit, and the July 2015 Sound Transit Board motion. He also spoke about next steps, the City project team, which will include both a Strategic Consultant and a Transportation Consultant, and the initial budget.

Council asked how the City found consultants that were not connected with Sound Transit, what other funds were considered besides the Contingency Fund, and if excess sales tax can be moved into the Contingency Fund later in the year.

It was moved by Cero; seconded by Grausz to:

Appropriate \$100,000 from Sales Tax Revenue for consultant services related to I-90 loss of mobility negotiations.

It was moved by Bertlin; seconded by Brahm to:

Amend the previous motion to appropriate \$100,000 from the Contingency Fund for consultant services related to I-90 loss of mobility negotiations.

Motion to Amend Failed 2-5

FOR: 2 (Bertlin, Pottmeyer)

AGAINST: 5 (Bassett, Brahm, Cero, Grausz, Wong)

Main Motion Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

AB 5099 Update on Town Center Visioning and Development Code Update Process

DSG Director Scott Greenberg spoke about the process used to prepare the interim Town Center report.

Public Process Consultant Karen Reed spoke about the visioning process, noting that she incorporated background information, the meetings with the Liaison Group and City Council, survey feedback from the Stakeholder Group, and the draft interim report. She noted that a broad range of opinions exist about what has happened so far and that generally there is no consensus about the best way to move forward. She stated that the majority of responses from the Stakeholder Group supported the vision statement. She noted that all three groups were very clear about both the things that had gone well and the things that had not gone well. She spoke about finishing up her recommendations and bringing them to Council on September 21.

DSG Director Greenberg spoke about the draft updated Town Center Vision Statement and presented some drawings of what the concepts might generate in the future. He asked Council for direction on the vision which will be used as the foundation with the next steps.

Council directed staff to make the vision statement flexible enough to last 50 years, focus on the “what” instead of the “how”, categorize the bullet points, make sure that it works for everyone (retail, developers, from a parking standpoint, and with the GMA), include references to sustainability, and make only grammatical edits, not substantive edits.

AB 5097 School Impact Fees Ordinance and Interlocal Agreement (2nd Reading & Adoption)

DSG Director Scott Greenberg presented the School Impact Fee Ordinance for adoption. He noted that there is not a lot of precedence in Washington State for calculating school impact fees differently than how they are calculated in the ordinance.

MISD legal counsel Denise Stiffarm stated that the vast majority of Washington State school impact fees are assessed based on dwelling unit; single family or multi-family. She noted that the way the school district calculates the impact fee is to determine a proportionate share and also spoke briefly about uniformity of taxation.

It was moved by Cero; seconded by Brahm to:

Adopt Ordinance 15C-15 establishing a new chapter 19.17 of the Mercer Island City Code entitled "School Impact Fees".

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

It was moved by Grausz; seconded by Cero to:

Amend the main motion as follows:

Amend the third sentence in Section 19.17.090(A) to read:

4. Prior to any development approval, the owner shall execute and record against the property in the King County real property title records a City-prepared covenant that shall guarantee that the affordable housing shall continue, which covenant shall run with the land, address annual reporting requirements to the City, price restrictions and household income limits and be consistent with the provisions of RCW 82.02.060(3) as now adopted or hereafter amended.

Motion to Amend Passed 6-1

FOR: 6 (Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

AGAINST: 1 (Bassett)

It was moved by Grausz; seconded by Cero to:

Amend the main motion as follows:

Amend Section 19.17.090 to read:

B. Rebuilding of legally established dwelling unit(s) destroyed or damaged by fire, flood, explosion, act of God or other accident or catastrophe, or remodeling of existing legally established dwelling unit(s), or replacing demolished legally established dwelling unit(s), provided that a complete building permit for construction or reconstruction is submitted to the city within 12 months of the date of the loss or demolition, as the case may be, and so long as no additional dwelling units are created.

Motion to Amend Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

It was moved by Grausz; seconded by Cero to:

Amend the Interlocal Agreement as follows:

Add the following sentence to the end of Section III F:

Notwithstanding the foregoing, the District shall be responsible for recommending whether an adjustment to impact fees is appropriate under MICC 19.100(E)(2) and the City shall be entitled to rely on that recommendation.

Motion to Amend Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

It was moved by Cero; seconded by Wong to:

Amend the main motion as follows:

Amend Section IV to read:

Effective Date. This Ordinance shall take effect and be in force ~~within 30 days after passage and publication on November 1, 2015.~~

Motion to Amend Failed 3-4

FOR: 3 (Bassett, Cero, Wong)

AGAINST: 4 (Bertlin, Brahm, Grausz, Pottmeyer)

Main Motion as Amended Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

It was moved by Cero; seconded by Pottmeyer to:

Authorize the City Manager to sign the proposed Interlocal Agreement with the Mercer Island School District to govern the operation of the School Impact Fee Program as previously amended.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

AB 5100 Zoning Text Amendment Modifying Mercer Island City Code (MICC) Title 19 Pertaining to Walk-Off Parking in the Town Center (1st Reading)

Principal Planner Shana Restall spoke about the zoning text amendment pertaining to walk-off parking in the Town Center. She reviewed the proposed language, provided a chronology of the application, and spoke about the Planning Commissions' recommendation.

Council asked questions regarding total parking capacity, the requirements for designated parking spaces, the legality of this amendment, if the applicant could have applied for a variance or development agreement, and why there is a range for the number of required parking stalls. Council also asked about limiting the amendment to a one-time 10% Gross Floor Area exception and directed staff to bring back language which addresses this at second reading.

It was moved by Bertlin; seconded by Brahm to:

Set Ordinance No. 15C-18 for second reading and adoption at the September 21, 2015 City Council meeting.

Passed 6-1

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Pottmeyer, Wong)

AGAINST: 1 (Cero)

AB 5101 Second Quarter 2015 Financial Status Report & 2015-2016 Budget Adjustments

Finance Director Chip Corder spoke about revenues and expenditures through the first half of the year and about development activity and permit fees. He stated that Utility Tax is down due to a decrease in Puget Sound Energy and cellular utilities. He spoke about Thrift Shop revenues and ongoing funding for YFS, and noted that REET is flat. He also spoke briefly about the previously approved budget adjustments and the two new requests.

It was moved by Pottmeyer; seconded by Brahm to:

Suspend the City Council Rules of Procedure 5.2 requiring a second reading for an ordinance.

Passed 6-1

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Pottmeyer, Wong)

AGAINST: 1 (Cero)

It was moved by Pottmeyer; seconded by Brahm to:

Adopt Ordinance No. 15-17, amending the 2015-2016 Budget.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

OTHER BUSINESS

Councilmember Absences

There were no absences.

Planning Schedule

City Manager Treat will schedule a fire station briefing and the Community Solar Update on September 21.

Deputy Mayor Grausz asked for a detailed report on the Emergency Drill. He also asked for a report on property owners who are leasing parking spaces and about holding property owners accountable for their allotted number of parking spaces.

Councilmember Cero spoke about adding the Town Center moratorium to the schedule on November 2. He also asked about scheduling the Renton Airport Advisory Council to present their 20 year Master Plan.

Board Appointments

There were no appointments.

Councilmember Reports

Councilmember Wong attended a King County Regional Water Quality Committee meeting and will be attending a Sound Cities PIC meeting. He noted that the Board of Health may be changing the fees that vendors are charged to participate in Farmers Markets.

Councilmember Bertlin noted that the City has achieved five gold medals for Let's Move and will be recognized at the White House.

Councilmember Cero noted that Steve Marshall will be sponsoring an Advanced Transportation Technologies Conference on October 9. He is pleased that the City did receive \$25,000 from King County Flood Control, and asked if Mercer Island Police directing traffic is part of the I-90 construction project.

Councilmember Pottmeyer spoke about seeing residents using the newly installed sidewalk on SE 40th Street.

Councilmember Brahm reminded everyone that Art Uncorked is this Friday. She noted that the gateway art is back after having been damaged and the play area at Luther Burbank Park will be closed until September 20 while concrete surfaces are prepared for a new public art installation. She also spoke about the opening of the new classrooms at Mercer Island High School.

Mayor Bassett spoke about signing several letters including a letter titled Mayors against Anti-Semitism, a letter to Lynn Peterson at the WSDOT, and a letter regarding PSE's coal strip plant. He also spoke about a letter on behalf of MICA to 4Culture for a grant, noting that a draft was circulated to which both Councilmembers Cero and Wong offered edits. There was unanimous agreement amongst the Council to accept the letter as edited by Councilmember Wong. He noted that King County Metro's In Motion program is coming to Mercer Island and that Leadership Eastside is having a Mayor's luncheon on Friday.

ADJOURNMENT

The Regular Meeting adjourned at 11:35 pm.

Bruce Bassett, Mayor

Attest:

Karin Roberts, Deputy City Clerk

MERCER ISLAND

CITY COUNCIL

STUDY SESSION

Agenda Bill 5103

**WSDOT and Sound Transit
Briefing Re:
R8A and East Link Light Rail**

September 8, 2015

1 September 8, 2015

2 MAYOR BASSETT: Okay. The meeting will come to order.
3 Welcome to this study session proceeding, our Tuesday,
4 September 8th, regular Mercer Island City Council meeting.
5 Tonight we have Agenda Bill 5103, WSDOT and Sound Transit
6 Briefing Regarding R8A and East Link Light Rail. Noel?

7 MR. TREAT: Yes. Thank you. I would like to welcome
8 Sound Transit and WSDOT here tonight to provide briefing on
9 R8A and East Link as well as a discussion about a public
10 listening tour that you've heard some about that will be
11 launched in our community starting later this month to help
12 start addressing questions around loss of mobility and
13 other issues related to East Link. So, I'll invite now the
14 Sound Transit and WSDOT teams up. The lead for Sound
15 Transit tonight is Ron Lewis. I'll let him introduce his
16 team. And then we have John White with WSDOT, and I'll let
17 him introduce his team when he comes up.

18 So, Ron, thank you for being here.

19 MAYOR BASSETT: And while you're getting seated, let me
20 just add, which I failed to do beginning of the Study
21 Session, study sessions are casual meetings by comparison
22 to our regular meetings. We'll ask the public to forgive us
23 the fact that we're up here eating and sort of slurping
24 away on things while we're doing this. So, with that, back
25 to you.

1 MR. LEWIS: Thank you. Thank you very much, Mr. Mayor,
2 members of Council. My name is Ron Lewis, Executive Project
3 Director for the East Link Project, and I'm pleased to be
4 joined tonight on my right by John Sleavin, who's Deputy
5 Director of the East Link Project and also the Chief
6 Engineer on the Project. And to my left, Jennifer Lemus,
7 who leads our outreach group and will be expanding on
8 Noel's introduction of the listening tour. Jennifer is
9 relatively new to the East Link team, but not new to Sound
10 Transit. So, I want to introduce her to Council. She's
11 coming to the East Link project from our South 200th
12 project, which is nearing construction completion and
13 scheduled to open next year. So, we welcome Jennifer to the
14 team, and you'll be seeing more of her as we move forward.

15 MAYOR BASSETT: John?

16 MR. WHITE: Mr. Mayor, Councilmembers, my name is
17 John White. I'm the Assistant Regional Administrator for
18 Northwest Region, Washington State Department of
19 Transportation. And with me here to my left is Doug Haight,
20 who is our Project Manager for the Two-Way Transit Program
21 that is currently in its last stage of construction right
22 now. And he's going to be talking about that work and the
23 revised access that goes with the Two-Way Transit Program.

24 MAYOR BASSETT: Well, welcome all. It's a little after
25 six right now. We'll be trying to wrap up by about 6:50 so

1 we have time to convert over to our regular meeting. So, if
2 you just have that in mind as we try and move forward, that
3 would be great. But, I think to you is in whatever order
4 you'd like to go.

5 MR. LEWIS: Great. Well, I'm going to lead off tonight
6 and get us started on the East Link portion of the
7 presentation. And as I do, I also want to recognize three
8 other Sound Transit staff that have joined us in the
9 audience tonight: Paul Cornish, Tia Raamot, and Matt Bott.
10 They are also working with your staff, and I wanted them to
11 be recognized as we moved forward with the presentation
12 tonight.

13 I also want to take just a second and acknowledge and
14 thank Noel. He spent a little time with us on the phone
15 late Friday afternoon before the holiday weekend to share
16 with us some of the Council's expectations and help us
17 tighten up the presentation. So, hopefully we're a little
18 more on point because of that conversation. Thank you,
19 Noel.

20 Very quickly, just a review of our agenda. I'm going to
21 provide a very, very brief East Link status and then turn
22 it over to John to talk about some of the technical issues
23 in the I-90 corridor. We refer to them at IRT, which is an
24 acronym for the Independent Review Team issues. And John
25 will elaborate on that. And then turn it over to Jennifer

1 for a description of our preparation for and plans to
2 implement the listening tour. And then turn it over John
3 for the WSDOT portion of the briefing.

4 I do just want to say one small thing about the
5 listening tour. Our board was very pleased with the
6 engagement of the Mayor and members of the Council with
7 regard to the Board action that was passed on July 23rd
8 that provided some direction for us as staff to work with
9 you and your staff to develop the listening tour and to
10 move forward. So, that engagement has been useful for us,
11 and our Board has, as you know and I think included in your
12 briefing package today, acknowledged that direction that
13 we've gotten from our Board.

14 So, very quick update on the project, and then we'll get
15 into the other issues. Again, I won't go through this in
16 detail. I just want to, again, remind the Council of the
17 entire ST-2 program that is being delivered, which will
18 result in over 50-plus miles of light rail. And note for
19 the Council, in next year we have two major milestones: the
20 opening of the University Link project and the South 200th
21 extension, both in 2016.

22 Okay. Again, this is more for reference later on if we
23 need to come back to it, just a East Link map that you're
24 very, very familiar with. So, we won't dwell on it, but
25 we'll come back if there's a need to orient you for

1 specific questions that you may have. Next slide?

2 Schedule. I know it may be a little hard to read on the
3 screen, so I just want to highlight a couple of things off
4 the schedule, again not drilling down too deeply on this
5 point. But, each time that we do meet with you, we do want
6 to emphasize schedule. This is a schedule overview for the
7 entire East Link project by segment or by contract package.
8 And really what I want to note for you is the top
9 horizontal bar, which is the I-90 corridor. We call it the
10 E-130 I-90 Heavy Civil Contract. That is the portion of
11 East Link that most directly affects Mercer Island. And
12 you'll see it's red, indicating that's on our critical path
13 of the overall project. And this shows the construction
14 schedule which has a notice to proceed in the first quarter
15 of 2017, and actual physical construction starting in the
16 summer of 2017. And that work will commence once the R8A
17 Stage 3 project is completed. And Doug is going to give you
18 more details on that.

19 I'll just suffice it to say that the schedule is very
20 similar to what you've seen before. We are currently in a
21 procurement process for our construction contractor for the
22 I-90 portion of the project, and that's going well. And as
23 far as the design work, the design in the I-90 corridor on
24 the technical issues that John will describe as well as the
25 two stations, the Mercer Island station and the Judkins

1 Park station, are continuing. We, however, for the Mercer
2 Island station, are implementing an approach which allows
3 the station to continue design while maintaining the
4 flexibility for the input that will come from the listening
5 tour with regards to certain elements of the station such
6 as the transit accommodations. So, we are able to
7 accommodate this listening tour without delaying the design
8 and still maintain the flexibility for what might come out
9 of that process to influence the balance of the design
10 process. So, I did want to share that with the Council.

11 Next slide. So, we're actually now going to turn our
12 attention to some of the technical issues. Noel said that
13 the Council was interested in a brief update on some of the
14 technical issues with regard, principally, to the floating
15 bridge. So, I'm going to turn it to our Chief Engineer, and
16 he can describe the status of some of the key issues that
17 we're addressing with regard to design.

18 MR. SLEAVIN: All right. Thank you, Ron. So, I'm going to
19 update on three issues, pretty big ones, for the I-90
20 corridor. Those are going to be the what we call the track
21 bridge, which is a transition of the rails from the fixed
22 structure onto the floating structure, which is a moving
23 structure as the lake level goes up and down, yaws, moves
24 back and forth with wind. With the track attachments, those
25 are sometimes called plinths, but how those are attached

1 physically to the floating bridge itself, an existing
2 structure out there. And then the third issue I'm going to
3 cover is what's called stray current. It's electrified
4 rail. The rail is the return current. The overhead wire,
5 like an outlet that you plug in that has two prongs, the
6 overhead is a positive. The power runs through the motor
7 and returns to the substation through the rail. We want to
8 make sure that that return current doesn't get on the
9 bridge. That's something we look at in all of our light
10 rail systems, but we pay particular attention on this
11 bridge.

12 So, the first issue to talk about, show a little video
13 clip. Knowing that a critical issue was—and this will kind
14 of go through a few times as I talk. A critical issue is
15 how do you transition from a fixed structure onto a
16 floating bridge? Bridge moves. Rails are pretty solid. As
17 that bridge goes up and down, how do you accommodate it?
18 So, we developed what we call the track bridge. Tested that
19 in computer models. Then did a component test of that in
20 the University of Washington lab. And after that we built
21 two full-size sets of this track bridge and brought it to
22 Pueblo, Colorado. Why Pueblo? They actually have a national
23 testing track there. They have 50 square miles out in the
24 prairie where they do all sorts of freight railroad
25 testing, light rail testing. Our initial vehicles were

1 initially tested out here. And we shipped two of our
2 vehicles out there. So, run through that clip one more
3 time.

4 So, what we did is we mocked up—since we don't have a
5 lake there, but we did mock up the elevation so there's a
6 hump to this track, like it's a low lake. We pushed the
7 rails to one side like the bridge had kind of swayed a
8 little to one direction from wind. And we put a little roll
9 into the track as well to simulate the bridge can tip left
10 to right depending on traffic loads. And then we ran the
11 train over it at about 50 miles—well, eventually at 55,
12 which is our design speed. You can see the track moving up
13 and down a little there as the train goes through. And this
14 bridge—then we jack it into different positions. This is
15 out of the cab going across these two bridges. There's two
16 expansion joints on either side of the lake, so we had
17 these the same distance away from the lake. So, while we
18 couldn't model a lake flotation, we could jack those tracks
19 up, we could jack them down, left to right. And then this
20 bridge has a certain resilience to it as the train goes
21 across. So, we basically wanted to prove that all the
22 computer models that we'd done were going to function since
23 this had never been done before in the world, putting a
24 light rail train on a floating bridge.

25 Now all the components we used were off the shelf. We

1 just put those together in a unique way, but still it's a
2 unique way. It's a pretty critical item. We wanted to give
3 ourselves plenty of time to get out there and test it. And,
4 it worked great. At 55 miles an hour, we ran the train
5 across it fully loaded with sandbags to simulate people. We
6 ran it across it empty. The computer models all generated
7 and connected exactly with what the data we collected out
8 there. So, that was really a lot of fun to work on, by the
9 way, as an engineer. I had a kick. But, it was also really
10 exciting that it came out as wonderfully as it did. So,
11 that's one.

12 The next one is plinths, or the—you think of ties
13 normally in a railroad. What we used on our elevated
14 bridges are concrete pads called plinths, rather than a big
15 tie that goes all the way across, 'cause on bridges we
16 don't put the rock or the ballast in.

17 Here it's an existing bridge. The new bridges we built,
18 we have rebar built into the bridge, and then we pour that
19 concrete pad onto it, and that's how it attaches; the
20 concrete kind of attaches to that. The IRT, the Independent
21 Review Team, asked us to minimize the amount of
22 penetrations going into the bridge. WSDOT asked us to
23 minimize them right down to zero. So, how are we going to
24 attach these?

25 We looked at a bunch of different components, and came

1 up with kind of a sandwich approach. Two products; one is
2 called a Dex-G, which is essentially like a grout, a very
3 tough grout. And then on top of that it's a layer called
4 Corkelast®. It's a resilient layer. It has some elasticity
5 to it. So, this allows basically us to—I'm going to use a
6 layman's term of "glue it down" or epoxy. You know, a lot
7 of times things are epoxied in with bolts, mechanically
8 epoxied. So, these plinths are now epoxied onto that deck,
9 so we don't need to drill into the deck and put the rebar
10 on to attach it.

11 We're testing that at the University of Washington. This
12 is a setup you see there at the University. Prof. Stanton,
13 the same professor who helped us develop the track bridge—
14 he was actually my structures professor back in 1983, but
15 he's still there. He helped us put this together in the
16 lab. And what you see here is the green beam is actually
17 their loading beam. Right underneath that you can—oh, thank
18 you, there. Top one. So, that's a loading beam. That's part
19 of the lab. Right here you can see the end section of a
20 stick of rail. It's being pushed to the left, pushed that
21 way. We pushed it all the way to failure to see how it
22 would work. So, you can see it sort of rotated out of
23 position. We basically couldn't get this block to break
24 free by putting so much pressure on there that we're
25 actually rotating the rail right out of the clip. There's a

1 little clip right here. These are standard clips that are
2 used on the freight railroad industry. So, if freight
3 trains can't push those rails off, clearly our light rail
4 trains, which are much lighter, won't. So, we loaded this
5 beam up, trying to get it to failure. We couldn't push it
6 off.

7 We then pushed directly on some of these plinths. This
8 is a concrete plinth down here in the foreground. That
9 black is part of the clip attachments; the clips aren't in
10 there. And then the rail would sit right in the middle in
11 there. So, we actually had to just push on the concrete
12 block. And that had a factor of somewhere between five and
13 10 times the failure, five or 10 times stronger than the
14 failure.

15 The other things we confirmed with that right now is the
16 failure is in that Corkelast® material. So, it's about five
17 to 10 times higher than the lateral pressure we need on it.
18 But, it fails in that material if anything goes wrong. So,
19 it's not pulling up part of the bridge deck, so we're not
20 going to be damaging the bridge.

21 The other thing that we have, this is a rod that
22 connects this rail or that plinth to the one that would be
23 sitting right over here. So, even if one was to come free,
24 it's connected to the next plinth over. So, we're not
25 losing what's called gauge; the rails don't spread apart.

1 So, you don't have a critical failure, you know, the train
2 coming out between the rails. So, we're keeping that
3 together.

4 We walk the tracks once to twice a week so that—that's
5 just what we do with all of our tracks. So, this would be
6 part of that there. So, we would be inspecting it to
7 confirm that there is nothing breaking free. I know it
8 sounds scary when I talk about things breaking off. What
9 we're trying to do is make them fail to prove to us that
10 they're far stronger than what we need. And that's what
11 we're seeing with these tests.

12 We're continuing those tests right now. The other thing
13 we're doing is we're doing a 14-day fatigue cycle on it
14 right now where we'll be—no, it's for a week where we'll be
15 just doing thousands of cycles continuously to prove the
16 long-term rigidity. So, we're still wrapping up that test,
17 but right now everything we've seen out of it, it's failing
18 where we want to fail, not in the plinth itself, not on the
19 deck. It's stronger than what we need, so we're pretty
20 happy with that.

21 The third item we're looking at is—next slide—is stray
22 current. So, again, as I said, the rail here, again there's
23 that clip that I was talking about earlier. This is the
24 concrete block. This is a little segment of rail. So,
25 normally, in light rail systems that have this current,

1 this return current, on it—obviously a diesel engine
2 doesn't have this issue like a freight train, but we have
3 overhead power. You want to make sure that the stray
4 current doesn't come off that rail if you're in the street
5 or somewhere else and get into utilities. That can cause
6 corrosion. The electricity coming off that potentially
7 could get into a utility, run along that where it enters or
8 where it leaves, the electricity enters or leaves, that's
9 where rust can occur. So, we obviously don't want to rust
10 the bridge.

11 Generally, what we're showing here is ohms that we have
12 here, ohms of resistance. We're talking milliamps,
13 millicurrents, so this is very, very minor. In all of our
14 systems we have a requirement, what we test in the wet are
15 in the dry. In wet you get more stray current. The theory
16 is that water that kind of spreads it, instead of going
17 into these utilities, it comes usually back to the rail
18 'cause it does it that way. Here we are doing 1,000 ohms
19 criteria, which is about five to 10 times what you normally
20 do for a dry condition. We're making that work in the wet
21 condition out here. So, basically no light rail systems
22 ever worry about the wet condition. They see that it's
23 transitory. The stray current that comes off, most of the
24 corrosion experts say it doesn't really go into the ground
25 or into other structures; it just finds its way back to the

1 rail 'cause everything's wet.

2 We said, well, let's take it even a step higher. So,
3 we're five to 10 times higher. We're doing this in the wet
4 condition. We set up a tent. We had little, like,
5 irrigation sprinklers, and we simulated a quarter-inch, a
6 half-inch, an inch, and two inches of rainfall to see how
7 that worked.

8 What are all the insulations? Well, this pad up here,
9 that's the first level of insulation. Pretty standard, off-
10 the-shelf that isolates the rail from the concrete block.
11 On top of that we put what we call a top hat. So,
12 basically, the water will shed off that, and it will
13 vertically drop off the edges of this. So, this extends off
14 the edge of the plinth, sort of like the eaves of a house.
15 You want to break that direct line of current. So, if we
16 can keep a little bit of dryness underneath the eaves of
17 the house, then that current can't flow off that top piece
18 when it's wet and get onto there.

19 Underneath that, this black piece is a metal bar that's
20 exposed, and then all the rebar inside this plinth—so, the
21 plinth is glued down, and it's isolated from the top. That
22 rebar is all continuous. We're going to attach every one of
23 these plinths to each other. So, if electricity gets off
24 the rail through our isolating clip, over the top hat and
25 starts coming down the side of here, it'll get picked up in

1 this band that'll take it to the next one. And we'll take
2 that all the way off and connect it back to the substation.
3 So, that's a stray current collector, so any stray current
4 that gets off.

5 Then on top of that, we put a polyuria on the deck,
6 which is a coating material. So, one more thing is the
7 farther you can make current have to flow, the more it
8 decreases. So, we're extending that distance before it can
9 ever finally find a way potentially to the deck. And the
10 other good news, if you know anything about stray current,
11 which you'll learn a lot on this project, the bridge itself
12 is continuous. The rebar is all connected to each other,
13 which means there's a lot less chance of, if current even
14 were to get on that bridge, that you would get any rust
15 happening.

16 So, that meets all this criteria that we set to do it.
17 On top of that—and we're not relying on it at all—we are
18 upgrading the existing impressed current on the bridge that
19 WSDOT now has that a lot of gas companies put an impressed
20 current on their gas lines so that in case there's any
21 stray current out there, that it doesn't enter the pipe.
22 WSDOT's always had their system on here. You know, it's
23 been out there for a while. Electrical systems age. So,
24 we're upgrading that whole system as part of this process
25 to make sure that even if it got through all this, then the

1 other system would automatically kick in. We're not relying
2 on it, but we're upgrading it and making sure that it's,
3 you know, in tip-top shape since we're out here doing this
4 other work.

5 And I probably took way too much time. And I could go on
6 a lot-

7 MAYOR BASSET: Sorry, down to a level of detail that we
8 didn't anticipate, but interesting.

9 MR. LEWIS: It is very interesting. And just to close
10 that out, Mr. Mayor-well, John is my American Express card
11 of design. I don't leave home without him when it comes to
12 design issues. And he, in fact, has co-authored an article
13 on the track bridge, which, if the Council-I know Mr. Cero,
14 we had a chance to meet with you. If any of the other
15 councilmembers are interested, we'd be happy to follow up
16 with that.

17 Now let's our turn our attention, if we can, to the
18 listening tour and get an update from Jennifer.

19 MS. LEMUS: Thank you, Ron, Mr. Mayor, members of the
20 Council.

21 It was Day 2 of my new role here at Sound Transit, and
22 Eric Beckman, who's my big boss, said you need to put
23 together this listening tour for Mercer Island. And I'm,
24 like, I have no idea what that means. But, what we did was
25 put together this outreach plan. And, of course, the

1 purpose of it is to follow a Board motion by our Board of
2 Directors back in July, and I believe you have a copy of
3 that. And basically it just reinforces the strong
4 collaboration between Sound Transit, the City of Mercer
5 Island, the Washington State Department of Transportation,
6 and King County. We want to identify the issues with
7 regards to the implementation of East Link Light Rail and
8 that directly impact the City of Mercer Island: the people
9 that live on Mercer Island, the people that work on
10 Mercer Island.

11 The objectives of our outreach plan, all of our
12 engagement activities, it's basically a forum for direct
13 and candid feedback on topics that relate to transportation
14 to and on Mercer Island. Like, it's been categorized in
15 some of the op ed pieces that we've seen—we're hitting the
16 pause button. We're taking a small step back and really
17 listening to folks with, you know, a myriad of issues that
18 could, you know, potentially arise from any of our
19 components of East Link Light Rail.

20 We want to capture, catalog, and assess all of the
21 comments raised from all of our engagement activities,
22 starting from the Mercer Island Farmer's Market that we
23 held on August 30th all the way to the public meeting all
24 the through our drop-in sessions and all the way through
25 our web presence, which I'll talk about.

1 We want to demonstrate the awareness and understanding
2 of all the issues on a deeper level and really drill down
3 to the heart of the matter. If people say, you know what, I
4 don't really care for the bus intercept, well, why? You
5 know, we really want to get into the why of what people are
6 saying and what they're thinking.

7 So, overall, we want our engagement to be a
8 collaborative partnership for a strong local and regional
9 solution.

10 So, getting into the nuts and bolts, the engagement
11 activities, the first out of the chute will be the big
12 public meeting, which will be Thursday, September the 24th,
13 at the Mercer Island Community and Event Center. I'll talk
14 a little bit about the format, how that's all going to
15 work. The first 45 minutes or so will be kind of our open
16 house format. We'll have tables spread across the room that
17 will correlate with each of the six or seven, you know,
18 transportation issues that we're already going to prepare
19 graphics for and talk about. Then after that will be the
20 listening portion of the public meeting. We'll have anyone
21 who wants to sign up. We'll give them, you know, two to
22 three minutes with a professional facilitator to kind of
23 move things along, to ask, again, the deeper why questions
24 if people are just, you know, saying, oh, I don't care for
25 this; I don't care for that. We can really—you know, she'll

1 be very good at drilling down as to why.

2 After that will be a series of three drop-in sessions.
3 One will be at the Jewish Community Center on the 30th of
4 September. The next will be at Tully's, and the other one
5 will be at Starbucks on October 1st and October 5th,
6 respectively. Again, these are very informal. They'll be
7 staffed by Mercer Island City Staff as well as Sound
8 Transit Staff. People can just come in and, you know, leave
9 their comments, talk to us. We'll record and engage with
10 every comment that we receive. And one thing I forgot to
11 mention about the public meeting, we will have a
12 professional stenographer there, so that we'll get a
13 transcript of every comment that's been received.

14 Like I said, on August 30th, we were at the Mercer
15 Island Farmer's Market. It was kind of the kick-off. We
16 were able to give the dates of our public meeting as well
17 as our drop-in sessions just to start getting the word out,
18 and that's been pretty successful. We also will be holding
19 a series of stakeholder briefings, whether it's
20 neighborhood groups or, you know, rotary clubs or anyone
21 who wants a briefing and wants to engage in our listening
22 effort. We are more than willing as Staff to go and engage
23 and be a part of any meeting that they, you know, would
24 like us to attend.

25 And then lastly is our website presence. We are actually

1 creating our standalone temporary website page for this
2 listening tour and this engagement. It will have all of our
3 robust educational materials as we call them, so kind of
4 all historical documents and things to get people up to
5 speed kind of where we are and where we've landed before
6 we've hit this pause button. We'll have kind of a narrated
7 PowerPoint, if you will, that will go through and show all
8 of the graphics that we will show at the public meeting on
9 the 24th. At the very end there'll be a survey. It'll be
10 pretty brief. It'll just have two questions: one, what zip
11 code do you live in and what zip code do you work in so we
12 can capture everyone who lives and works on Mercer Island.
13 If there's the random Ballard, you know, person that, you
14 know, leaves a comment, we can categorize that somewhere
15 else. And then at the very end of the narrated PowerPoint—
16 or I'm sorry, getting back to the survey. We will have the
17 list of the six or seven transportation issues, and we can
18 have folks rank them in order of their importance.

19 And then lastly will just be an open-ended, tell us what
20 you think, you know, 1,000 characters or more or what have
21 you. That will be all categorized as part of every comment
22 that we receive as part of this activity.

23 This survey will go live on the 24th. It will stay open
24 for two weeks afterwards. And incidentally, this website
25 will go live the week of the 14th.

1 And then in terms of notifications, we've worked really
2 well and collaboratively with your staff. They've been very
3 great in helping to get the word out. So, we'll have an
4 evite or an electronic invitation go out to all of our gov
5 delivery and our listservs as well as the City's channels
6 as well. This is really a grassroots effort. We are really
7 focusing our reach to people who live and work on Mercer
8 Island. So, we weren't doing, you know, mass mailings or
9 things like that, but really, you know, getting into how we
10 can reach the most people who live and work on Mercer
11 Island.

12 All of the information, like I said, will be on our
13 website and as well as the City's website. We'll do a joint
14 news release with all parties involved. We've purchased
15 online ad space at the Mercer Island Reporter, all of which
16 will link—anything of our social or of our online presence
17 will link to our website that I talked about. We're going
18 to do geo-targeted Facebook. And what that is is you can
19 plunk in—for a small fee, Facebook can target any posts
20 that we want to do on Facebook just to a certain group or,
21 you know, people within a certain zip code so that we can
22 target Mercer Islands that way. Nextdoor.com is I know a
23 huge and credible reach here on the Island. And what I
24 understand from Staff is reach is about 5500 households, so
25 we're really going to tap into that. And I thank Noel and

1 his staff for their help with that endeavor.

2 And then kind of wrapping things up, the next steps,
3 immediately we'll collaborate and discuss with all of the
4 four agencies: Sound Transit, WSDOT, King County, and
5 Mercer Island. We'll prepare this kind of matrix agreed-
6 upon list, if you will. We'll identify the issues. We'll
7 assign responsibility to them. And then tie in Next Steps
8 and Timelines on how we will either, you know, work to
9 resolve them or work through them. We'll come back to the
10 Council and present all of our public involvement and kind
11 of what we heard as well as this matrix that I talked
12 about. And then we'll go back to our Board of Directors on
13 October the 22nd.

14 So, that's it. Now I will turn it over to—

15 MAYOR BASSETT: Okay. Thank you.

16 MS. LEMUS: —my friends at WSDOT.

17 MAYOR BASSETT: Yeah.

18 MR. WHITE: All right. Thank you. So, Mr. Mayor, Council,
19 again my name is John White, Assistant Regional
20 Administrator here, Northwest Region for WSDOT. And with me
21 is Doug Haight, our project manager for the two-way transit
22 program.

23 So, one thing I'd like to maybe start by acknowledging
24 the late August letter from Mayor Bassett to Secretary
25 Peterson, Lynn Peterson, the current Secretary of

1 Transportation, talking about WSDOT—you know, I think
2 looking forward to WSDOT participation and engagement in
3 the listening tour and the outcomes of that effort,
4 expressing I think some of the concerns and questions that
5 remain here with the administration and Island residents
6 over how the Two-Way Transit Program will function, in
7 particular between the years mid-2017 when the last stage
8 of the Two-Way Transit Program is scheduled to be complete,
9 and when East Link operations go live in 2023. And so,
10 WSDOT I think has an understanding and has had some
11 previous discussions around those issues.

12 Talking to Noel tonight a little bit, I think one of the
13 things we're going to propose here is to maybe, outside of
14 this meeting, convene some follow-up meetings where we
15 bring in our subject matter experts, maybe some of Sound
16 Transit's key staff and subject matter experts, because one
17 of the things that, if you look at East Link and you look
18 at the Two-Way Transit Program, you know, this is 15 years
19 of public process, or plus actually probably, but analysis,
20 federal coordination and decisions, and then follow-on
21 design and analysis. And to answer, I think, to kind of
22 look backwards at some of the work that's gone into these
23 and hopefully provide some comfort on the program that
24 we're implementing, how it's going to function, and then
25 maybe talk about how we might observe and monitor

1 operations going forward, you know, we're going to want to
2 bring in, you know, some of our subject matter experts that
3 were the people that are involved in this analysis,
4 involved in the work, that know the details. So, I'd offer
5 that up maybe at the beginning here as well. There's a lot
6 of technical complexity. You know, we're talking about, you
7 know, a lot of analysis and layers of analysis and
8 forecasts and things like that. So, I'd offer that up here
9 to—and that's something we can coordinate with Noel
10 subsequent to this.

11 MR. TREAT: Yeah, and I'd just jump in here to say thank
12 you for that invitation. We definitely take you up on that.
13 As you know, we've really wanted to engage with WSDOT.
14 We've got a number of questions about different impacts
15 that are going to flow from R8A that we want to be sure we,
16 as a city, fully understand. And I know some of those may
17 have been analyzed in, you know, the AEIS or another
18 analysis along the way. But, we need to sit down with you,
19 and we've been wanting an opportunity to do that so that we
20 can get that information and make sure that our Council and
21 our community understand it.

22 So, I appreciate that. And I would just encourage that
23 we get on that promptly and try and get a meeting like that
24 set up right away. But, thank you.

25 MR. WHITE: And so before I pass it over to Doug, what I

1 also offer up is, you know, other than, you know, again,
2 acknowledging that WSDOT will be there at the table, will
3 be participating there at the public meetings, listening to
4 the concerns and the questions, and then I think we would
5 propose to bring that into this follow-up discussion. You
6 know, what did we hear? What were the concerns? What are
7 the questions we need to answer to.

8 My boss, our Regional Administrator in Northwest Region,
9 Lorena Eng, before I was in this position I'm in now, I
10 think she had communicated to the Mayor and the
11 Administration of the Island the intent to ultimately bring
12 the six parties to the original 1976 Memorandum of
13 Agreement for I-90 operations and the understanding, you
14 know, that was initially set forth and then the subsequent
15 amendment in 2004. You know, she had indicated the intent
16 to bring everybody back together and talk about I-90
17 operations, HOV operations, and the issues around the MOA
18 and how are we going to go forward before R8A and the
19 Stage 3 of the Two-Way Transit Program is finished so that
20 we have a mutually agreed-to understanding is what gets
21 implemented in this final contract.

22 So, our intention here, and we're working on a plan, is
23 to bring in a convener, kind of facilitator, you know, it's
24 an independent party to kind of work with the six parties
25 to the MOA and bring to the table our best current data,

1 the best information we have, and talk through what the
2 options are for how we manage the HOV operations and the
3 policies that come with that. And some of those policies
4 are state-level policies. Some of them are—there's federal
5 issues there, too, that we're exploring. And so, we want to
6 bring that all the table. And I think our intention here is
7 to convene everybody probably sometime shortly after the
8 beginning of the year. We're—

9 DEPUTY MAYOR GRAUSZ: You're kidding. The beginning of
10 the year?

11 MR. WHITE: Well, it takes time to contract out with
12 somebody to help us, you know, bring together this
13 conversation. We're doing some updated work to look at the
14 traffic data that is, you know, more current than what we
15 have. You know, the last update to the traffic analysis on
16 I-90 and the counts was I think around 2010. So, we're
17 going back and looking at some of that information and
18 refreshing things.

19 So, that's the current plan that we're working towards
20 right now. I wanted to offer that up as well.

21 MAYOR BASSETT: Okay. So, you see Dan's frustration, and
22 of course, the conversations that Noel's been trying to
23 engage in with WSDOT have been something of a frustration,
24 frankly, to us in that it's moved as slowly as it has. I
25 was very appreciative of Lynn Peterson's statements and

1 intent to engage with us. I think that's exactly the right
2 message to be sending. But, really, it is important that we
3 move now briskly into this because we are starting a bit
4 late. And, the challenge I think is it's not just study in
5 advance of the opening of the R8A lanes, but whatever other
6 mitigation measures need to be in place by then. And that
7 potentially is a great deal of work and time in both first
8 the negotiating and then second in the design and
9 implementation. So, time is, from our perspective, short I
10 think to accomplish all of this.

11 So, pleased that you're ready to move ahead briskly at
12 this point.

13 MR. WHITE: And I understand there's probably some
14 frustration. It's been a big year for WSDOT. A lot of
15 engagement with legislature on new revenue, a lot of
16 changing policies. So, but we recognize that now is the
17 time to bring everybody together and walk through, you
18 know, the discussion over I-90 operations and get to some
19 final understandings before Stage 3 is complete.

20 COUNCILMEMBER BERTLIN: Can I ask just a basic clarifying
21 question?

22 MAYOR BASSET: Yeah.

23 COUNCILMEMBER BERTLIN: And that is, when would we get an
24 outline of the schedule in terms of—you know, you reference
25 getting us all together in early '16. You know, I'd like to

1 have something a little bit more concrete in terms of what
2 the schedule is as Deputy Mayor Grausz has communicated
3 sooner than that, but what it is that we're going to be
4 looking at. What is the work plan? How are we moving
5 forward? Because apologies are great; we understand the
6 workload. But, at the end of day, we have an island that's
7 about to lose significant access to I-90. How are we going
8 to go about this? How long do we have to wait to hear what
9 that plan is from WSDOT?

10 MR. WHITE: Okay. And you won't have to wait long. I
11 mean, we'll be communicating well ahead of reconvening the
12 parties. I mean, part of this is making sure we bring
13 people back to a common alignment on the work that's
14 already been done, the analysis that's been done, the
15 forecast, the basis of what's being implemented now, and
16 how we expect it to operate. So, I think that part of it is
17 just making sure we have everybody on the same page over
18 what the expectations are that come with the Two-Way
19 Transit Program. So, I think that's maybe Part 1.

20 Part 2 is then engaging on, you know, how that
21 intersects with work Sound Transit's doing, implementing
22 East Link, and where are the specific concerns on the
23 Island where even though—I mean, 'cause I think some of
24 what I see is even though there's analysis that's been the
25 base of decisions, there's I think some concern that things

1 aren't going to operate at the level that we have
2 projected. So, I think what we want to do is first make
3 sure we get everybody on the same page over how we expect
4 things to operate in terms of what we're implementing now.
5 And then we can talk about where the concerns are and maybe
6 bring some refreshed look to those things.

7 MAYOR BASSETT: Okay. So, 10 minutes to the time when
8 we're supposed to break. I'm going to say let's, you know,
9 as briskly as we can, speed through what presentation you
10 have left.

11 MR. WHITE: Yep.

12 MAYOR BASSETT: And we will try and get Council comments
13 and questions in here.

14 MR. WHITE: So, Doug here is going to through a briefing
15 on Stage 3 in the Two-Way Transit Program.

16 MR. HAIGHT: Thank you, John. Again, my name is
17 Doug Haight with WSDOT. Mayor, Council, I appreciate your
18 opportunity to discuss R8A.

19 And since I have probably three or four minutes to leave
20 you time for questions, you're all familiar with R8A. It's
21 in three stages. The first few stages are done. You can see
22 on my red, Stage 1 and 2 on Central Mercer Island East.
23 Stage 3 is from Central Mercer Island all the way to
24 Seattle. This is the schedule showing the progress. 2007 is
25 when we started. 2009 was Stage 1. 2012 was Stage 2. At the

1 end of Stage 3, 2017, you can see the center roadway has a
2 construction feature in it, and that's for Ron Lewis and
3 his team to start constructing the East Link Light Rail.
4 And at the end of 2023 is the Light Rail open for
5 operation. And at this point, Stage 3 project is on
6 schedule to meet the Central mid-2017 open date.

7 So, I'll start with Stage 3 under construction. It's
8 currently been under construction since early this year.
9 The majority of the work that's happened right now is two
10 parts. One part is the far left safety systems in the Mount
11 Baker and Mercer Island tunnels. And that's the two
12 pictures you see right there, that happening. And then
13 there's work, as you see, on Mercer Island in the median
14 where the direct access ramp from Eastbound I-90 to Island
15 Crest Way is being constructed.

16 Future weekend closures, that's traffic impacts. We have
17 25 more weekend directional closures, a combination of
18 eastbound and westbound. And the majority of the work is
19 still going to be taking place inside the tunnel. So,
20 that's a trick with the drivers is that they might not be
21 able to see exactly what's occurring, but a huge amount of
22 work is occurring inside the tunnels, and it requires
23 closures.

24 Now, what has happened previous to the weekend closures,
25 the five that have occurred already before we closed down

1 for June, as we've experienced from the Council and many
2 residents of Mercer Island is there was some initial
3 frustration and challenges with the westbound closures. And
4 so we had an initial eastbound closure. It went pretty well
5 for Mercer Island residents. The westbound closure went
6 pretty rough, so we made some distinct improvements from
7 that. And I think the improvements were significant and
8 made a big difference.

9 What we have done during the summer is create another
10 option where at our first westbound closure we're going to
11 add another option where—how the current exit to get to
12 Mercer Island during one of these westbound closures is to
13 go to East Mercer Way only. Well, we're going to add what
14 we call an up-and-over where everybody takes the East
15 Mercer Way exit as well. But, if they want to keep going
16 straight and get back on I-90 and take the Island Crest Way
17 exit and gain to Central Mercer Island that way. So, that
18 is a new option that we're going to add in to allow people
19 to avoid the Gallagher Hill Road challenge; I believe
20 that's a big challenge.

21 So, I can stop here if you've got any questions about
22 that.

23 DEPUTY MAYOR GRAUSZ: Could you explain that again?
24 You're going to have every—you're going to still channel
25 people all into that one lane at East Mercer—

1 MR. HAIGHT: East Mercer.

2 DEPUTY MAYOR GRAUSZ: -just so they can back down the
3 onramp?

4 MR. HAIGHT: So that they can go—so that they can either
5 take that exit or continue going on—

6 DEPUTY MAYOR GRAUSZ: Well, why wouldn't you just let
7 them go straight ahead?

8 MR. HAIGHT: The traffic control is extremely complicated
9 for construction traffic. And we have to have a—the way
10 that it's worked out best to be the safest and to have a
11 most logical sense for Mercer Island residents is to have a
12 left lane to Seattle, which then dumps you into the center
13 roadway; a right lane to Mercer Island; and to have another
14 right lane is very challenging. So, we looked at it,
15 analyzed it. This seems to be an improvement on it. So,
16 we're going to try this and see if it works. And then we're
17 committed to making constant improvements on traffic
18 control, so we'd appreciate your input on what happens
19 there. So, if you want, I can meet with you and explain it.

20 MAYOR BASSETT: Please. I mean, in the not-too-distant
21 future we'd like to—

22 MR. HAIGHT: Sure, it is.

23 MAYOR BASSETT: -have a clearer explanation for that.

24 MR. HAIGHT: And then I think the question was, what's
25 the Central Mercer Island access at completion? If you can

1 tell me specifically what you'd prefer me to speak about
2 on-'cause that can take 10, 15 minutes to discuss that. If
3 you have any questions.

4 MAYOR BASSETT: Yeah. No, I'd say obviously we don't have
5 the time-

6 MR. HAIGHT: Right.

7 MAYOR BASSETT: -to go into that level of detail right
8 now. And do you have more?

9 MR. HAIGHT: No.

10 MAYOR BASSETT: Okay. Let's go to Councilmember questions
11 then. We'll try and go through once each, one bite at the
12 apple for right now each and see where we get. Okay.
13 Benson, you've got your hand-you know, Mike, you had your
14 hand up before. So, Mike and then to Benson.

15 COUNCILMEMBER CERO: Thank you, Mr. Mayor. John, I have a
16 question for you. And my question pertains to Mercer Island
17 is, I'm still frustrated that the citizens won't get the
18 benefit of the full R8A 10-lane configuration and the
19 scheduling questions that I had at the previous meeting. To
20 that end, the Sound Transit Review Panel identified 23
21 technical issues, which I'm sure you're familiar with. It's
22 my understanding that WSDOT resolved 15 of those, and
23 Federal Highway 11 of those. Can you talk about the four
24 which the Federal Highway Administration did not resolve?
25 And also from those original 23, what are the eight that

1 were not resolved with both WSDOT and Federal Highway?

2 MR. SLEAVIN: Sure. And I'm going to offer first up I
3 can—you know, if you want to go through detail at another
4 time, I can go through all those issues.

5 All 15 have now been signed off by FHWA, so an update to
6 that. It's a process we're going through. As we get them,
7 we package them up; they go through another set of reviews.
8 So, that's why there's this lag after WSDOT signs off. Then
9 they go to FHWA.

10 We have another four or five, and I'm looking to Tia
11 right now, that are in to WSDOT for under their review. So,
12 those are moving forward.

13 COUNCILMEMBER CERO: And what are those?

14 MR. SLEAVIN: A couple of those deal with the stray
15 current, so we finished up some of those tests. One's the
16 stray current design criteria, so what we measure it under.
17 We've been testing to that, and we agreed to it, so it's
18 more of a formal signing on that. Another is the testing
19 criteria for how we assure once we're out on the bridge
20 that we detect stray current if it does happen, someone
21 leaves something attached to the rail that shorts it, those
22 type of things. So, it's a whole procedure on how we go
23 through. We have morning trains that go through our weekly
24 walks that I was talking about, those sorts of things. So,
25 it details that list.

1 One of them is called rider comfort, RT [sic] Issue A,
2 so about going that track bridge where we sent all that
3 data. There's just been a few questions on details on the
4 report and the models. So, we're answering the last of
5 those questions, getting ready.

6 A couple of them are like O and M, or one of them's an O
7 and M long-term. So, that's something we're not planning to
8 do until, like, after the 90 percent timeframe. And that's
9 a listing of all the different items, whether it's a stray
10 current or how we walk the track or how we do all these
11 issues, how we maintain. So, it's an agreement between us
12 and WSDOT on who maintains what, how that cycle works. We
13 really want to be at the 90 percent design level before we
14 detail how we're going to maintain each one of those pieces
15 of equipment or items out there. So, some of those are
16 scheduled that way.

17 But, I can through detail each one of those. They're
18 progressing; they're on schedule. Those ones that don't get
19 to 90 percent, the rest of them we're hoping to have to
20 WSDOT by the end of this month.

21 COUNCILMEMBER CERO: Okay.

22 MAYOR BASSETT: Thank you.

23 COUNCILMEMBER CERO: Thank you.

24 MAYOR BASSETT: I'm going to try and keep this moving
25 here, so Benson, you're up.

1 COUNCILMEMBER WONG: Okay. I'll just try to limit this to
2 one question. This actually is a question for Ron or
3 Jennifer. I'm a little concerned about the scope of the
4 listening tour. And as I look at the resolution that was
5 passed by the Sound Transit Board of Directors, it talks
6 about that the listening tour or the public outreach is to
7 identify issues to be addressed with regard to the
8 implementation of and access to East Link Light Rail and
9 connecting bus service on Mercer Island. So, my question
10 is, is it Sound Transit's position that a potential bus
11 intercept that is not on Mercer Island is off the table, or
12 all you're looking at is a bus intercept on Mercer Island?

13 MR. LEWIS: No. In fact, we are designing a similar
14 operation for the South Bellevue Station and Park and Ride.
15 We also, at many of our other stations, have transit
16 accommodations, if you will. Some of those are on-street
17 stops that are located proximate to the stations. Some of
18 them are off-street facilities such as the end-of-the-line
19 are the Redmond Technology Center where there's a separate
20 bus facility accommodating bus and para-transit. So, buses
21 and para-transit, bicycles, all modes are integrated into
22 all the stations to varying degrees. We're looking at all
23 the stations in the project.

24 COUNCILMEMBER WONG: So, South Bellevue is not off the
25 table.

1 MR. LEWIS: Oh, absolutely not. No, it's part of the
2 project.

3 COUNCILMEMBER WONG: Okay. So, questions, when Mercer
4 Island residents come to the listening session, they can
5 voice support for that.

6 MR. LEWIS: Yes. And we'll have information about that at
7 the meetings as well.

8 COUNCILMEMBER WONG: Okay. Thank you.

9 MAYOR BASSETT: Who's next? Dan.

10 DEPUTY MAYOR GRAUSZ: WSDOT, Joe. You obviously sense my
11 frustration, and I think I'm not speaking for just myself
12 'cause I don't know if you were at the last meeting we had
13 with WSDOT in Noel's office where we talked through issues
14 with WSDOT and were promised, I don't know, this must have
15 been over a year ago at the last meeting where we were
16 promised we'd get information exactly of the same type that
17 you said that we now maybe get the beginning of next year.
18 To me it's not acceptable. I mean, the question very simply
19 is, under the 2004 Amendment, WSDOT is required to mitigate
20 the lost mobility, very plain and simple. That lost
21 mobility starts in the middle of 2017, less than two years
22 from now. So, my question very simply is, how is WSDOT
23 going to mitigate the lost mobility? And if the answer is,
24 and the only answer is, R8A, then next question is, how are
25 you going to ensure the Mercer Islanders a meaningful

1 access to R8A?

2 MR. WHITE: So, maybe I should clarify. I don't think
3 what I was suggesting was that we're not going to have any
4 engagement before, you know, a discussion amongst the MOA
5 parties. You know, I think what we'd like to do is follow
6 up with Noel and set up some meetings in the near future
7 with the right staff that have the knowledge behind the
8 analysis and the work that's been done so that we can I
9 think intelligently answer the questions and answer to the
10 concerns that have been communicated to us about how things
11 are going to operate, especially in this interim period.
12 So, I think that's Part 1 is we're offering to have
13 meetings before that.

14 DEPUTY MAYOR GRAUSZ: I understand that. But, how are you
15 going to mitigate the lost mobility? I mean, that's a very
16 straightforward question. People are not going to be able
17 to get on the center roadway. So, are you going to have
18 more buses? Are you going to have commuter parking? How are
19 you going to do it? What is WSDOT's proposals to mitigate
20 the lost mobility? You've got less than two years to
21 implement it. You can't even build a parking garage in less
22 than two years. So, how are you going to do it? It's a very
23 simple question. You've had now 11 years to think about
24 this question since signing the Amendment to the MOA.

25 MR. WHITE: Well-

1 MAYOR BASSETT: I'm going to get you off the hook here by
2 saying, this listening tour we're about to embark on, you
3 will hear a lot about citizens' concerns about mitigation
4 for lost mobility. And from our perspective, and I think I
5 speak maybe a little bit softer than Dan, but with the same
6 intent, we want to come out of that with a very clear list
7 of the ideas and things that will be studied and considered
8 as part of potential mitigation for lost mobility. And we'd
9 like to be at that list in October. That's the intent of
10 this listening tour is to get to that point.

11 Didn't want to put words in your mouth, but I did want
12 to get us through—

13 DEPUTY MAYOR GRAUSZ: No, that's—

14 MAYOR BASSETT: —to [inaudible].

15 DEPUTY MAYOR GRAUSZ: —that's fine. I mean, and I
16 appreciate what you just said. That's fine. But, it's
17 critical because we are going to reach the point where if
18 you haven't figured out a way to mitigate the lost mobility
19 by the middle of 2017, we're not going to want to see you
20 close the center roadway, plain and simple, 'cause you're
21 contractually obligated to mitigate, and you've got to do
22 it by the middle of 2017. So, there is no time to waste on
23 this.

24 MAYOR BASSETT: We are out of time. I haven't seen anyone
25 else raising their hands wildly. Jane, are you okay or—

1 we'll run late if you've got something. You're sure?
2 Because you're giving me the look like, ah, I want to say
3 something, and I feel bad that I'm not going to get a-go.

4 COUNCILMEMBER BRAHM: Well, I guess I want to add my
5 sense of frustration to what the other councilmembers said.
6 It seems to me that reconvening the signatories to the
7 Memorandum of Agreement in 1974 is one thing. And in the
8 motion from Sound Transit it said we will identify issues
9 to be addressed. I'm not sure the listening tour is really
10 necessary to identify issues. We can identify issues pretty
11 well, and a lot of Mercer Island citizens have. What we
12 need are some answers. So, I just want to emphasize, as
13 Deputy Mayor Grausz mentioned, that we need some answers
14 and soon.

15 MAYOR BASSETT: Terry, Debbie, Benson, Scott-Terry,
16 you're okay. Okay. Benson, you get a last one here if you
17 want it or to-Debbie, you got one, Debbie?

18 COUNCILMEMBER BERTLIN: Yeah. I didn't know if Terry was
19 first, though.

20 MAYOR BASSETT: No, you're up. I think-

21 COUNCILMEMBER BERTLIN: Sorry.

22 MAYOR BASSETT: -Terry has waved off.

23 COUNCILMEMBER BERTLIN: Well, I think you know there's a
24 theme here that's building, and that is to hear the general
25 statements about we're talking about revisiting studies

1 that were done years and years ago. That's great if that
2 is, in fact, happening. It's happening in an isolated
3 bubble. And what Mercer Island is not seeing and is not
4 hearing is a plan to Deputy Mayor's point that if those
5 center roadways are to close in the middle of 2017, we have
6 to have equivalent access on and off I-90. And the
7 vagueness, the lack of clarity, the lack of deadlines, the
8 lack of deliverables, and I would say in particular the
9 lack of clear engagement that's gone on is what is most
10 disturbing at this point. We can then move on depending on
11 what comes out of those meetings. So, I would sincerely
12 hope that within the next two weeks we'd be getting a game
13 plan.

14 MAYOR BASSETT: Okay. Benson.

15 COUNCILMEMBER WONG: Quick one maybe?

16 MAYOR BASSETT: You guys are killing me here. All right,
17 Benson.

18 DEPUTY MAYOR GRAUSZ: Real quick one.

19 COUNCILMEMBER WONG: I'll be very quick.

20 MAYOR BASSETT: Quick.

21 COUNCILMEMBER WONG: So, I won't talk about the center
22 roadway. I share the frustrations, share the urgency that
23 WSDOT needs to come forward on a much quicker timeframe.

24 I'm going to go back to the listening tour. I don't
25 think the community wants to go through an exercise of just

1 giving comments and then having those comments buried
2 somewhere, okay? So, I know that you folks have talked
3 about taking the comments and basically addressing them and
4 analyzing them. I would implore you to, when you get the
5 comments, to actually respond to the community. And if you
6 accept the comments, great. If you reject the comments,
7 let's understand why you're taking the position that is a
8 rejection of comments from the community. I just think,
9 again, we don't want to go through a pointless exercise.

10 MAYOR BASSETT: Okay. Mike?

11 COUNCILMEMBER CERO: Thank you, Mr. Mayor. Doug, I have a
12 question for you, WSDOT. So, last time you were here, I was
13 very concerned about the 11-foot lanes that we were
14 adopting on I-90. And upon further view, I discovered that
15 really wasn't the issue. The issue has to do with the old
16 eastbound tubes where you're converting the tunnels
17 identified for hazardous materials, i.e., the right side
18 lanes, from 12-foot lanes and nine-foot-six-inch emergency
19 vehicle breakdown lanes to two 10-and-a-half lanes width
20 instead of nine-foot-six-inch shoulders, 12- and 18-inch
21 shoulders, significant difference. So, for instance, to
22 give the folks out there perspective, and I'm sure you're
23 aware of this, Doug, when the Brent Spence Bridge across
24 the Ohio River converted, there were three 12-foot-wide
25 lane bridges to four 11-foot lanes, and mind you, we're

1 converting to four 10-foot-five-inch-wide lanes. That
2 bridge earned a dubious position as the nation's number one
3 among bridges for highest crash rates, which therefore put
4 it into the functionally obsolete category.

5 So, my question is, in the challenge of trade-offs for
6 the center lane and getting sufficient throughput on the
7 outside lanes with a three-and-one configuration, are we
8 going to convert those tubes from a safety perspective into
9 being functionally obsolete?

10 MR. HAIGHT: Probably the best answer to that is the
11 tubes—the north tube is a twin-tube scenario that used to
12 be I-90 before the revisions. The north tube is already
13 exactly as you described it, two lanes plus shoulders, and
14 it's been functioning that way for over 20 years with a
15 lower-than-average accident rate. So, that is a great
16 indicator right now of the functionality and usefulness of
17 that sort of scenario. So, we're merely duplicating that on
18 the south tube, taking the nine-foot shoulder, which
19 actually isn't an emergency lane; it's not an emergency
20 breakdown lane—and turning that into a fourth lane. So, the
21 south tube will duplicate the north tube. The north tube is
22 currently functioning at a below-average—

23 COUNCILMEMBER CERO: But, our larger vehicles, don't they
24 primarily take advantage of the south tube?

25 MR. HAIGHT: No. In fact, I've been on the 550 bus

1 several times going eastbound and looked to my right, and
2 there's large trucks, tanker trucks, all sorts of vehicles.

3 COUNCILMEMBER CERO: So, the WSDOT analysis is that the
4 risk is certainly acceptable with the four 10.5 lanes and
5 six-inch and 18-inch shoulders.

6 MR. HAIGHT: We have deviations for that. We'll just
7 narrow the lanes, yes.

8 COUNCILMEMBER CERO: Thank you.

9 MAYOR BASSETT: Okay. Thank you, Councilmembers. Now,
10 we're a little bit late; we're not a lot late. That's okay.
11 I have a couple of questions around public input for you,
12 or just a clarification perhaps. Let's call it a question.
13 Jennifer, you mentioned on the 24th there would be
14 opportunity for public input and folks would have two or
15 three minutes to give that input.

16 MS. LEMUS: Uh-huh.

17 MAYOR BASSETT: I'm going to suggest, and I think I did
18 through Noel earlier, that that sounds fine if at the end
19 of that period in the sense that everybody has gotten one
20 chance to give input, that you reopen the floor to anyone
21 who would like to give more input. I think it's important,
22 and I know our public in some recent opportunities to have
23 multiple opportunities to speak found that that was—it
24 reduced the stress level a lot because people knew that
25 they weren't going to get cut off. And it still respects

1 everybody's time because they went in short chunks first
2 but then got to come back. So, I would urge you to do that,
3 and I see you nodding your head, saying that's okay.

4 MS. LEMUS: Yeah, absolutely. That's absolutely fair.

5 MAYOR BASSETT: Okay. So-

6 MS. LEMUS: I think I threw out two to three minutes. I
7 mean, we were just-

8 MAYOR BASSETT: Yeah.

9 MS. LEMUS: If there was 100 people that signed up to
10 speak, and just the keeping to-

11 MAYOR BASSETT: And there may be.

12 MS. LEMUS: I know.

13 MAYOR BASSETT: But, we'd like-

14 MS. LEMUS: That's what-

15 MAYOR BASSETT: -to make sure-

16 MS. LEMUS: -we might have figured.

17 MAYOR BASSETT: -that people do feel that they can be
18 heard and that they're not being curtailed from speaking.

19 MS. LEMUS: Absolutely.

20 THE COURT: So that's Point No. 1.

21 MS. LEMUS: Okay.

22 THE COURT: And then Point No. 2 is this evening
23 following this study session we're going to go into a
24 regular meeting. We'll have a couple of items, and then
25 we'll go into appearances. And I'm expecting that some

1 folks here will want to speak about the testimony you've
2 just given us tonight. I would ask you to stick around and
3 hear them if you have the time. But, I will also urge you--
4 and now I'm speaking to the broader audience--please, we
5 have a huge agenda this evening. If transit/transportation
6 are your topics and you have the option, I would urge you
7 to save your comments for the 24th. You'll have, as we've
8 just discussed, as much time to speak as you need at that
9 time. And you'll allow us to get on to the rest of our
10 meeting tonight in a more expeditious manner, and you'll
11 let these folks go home this evening. So--

12 DEPUTY MAYOR GRAUSZ: The other thing the public had
13 asked is whether the materials for the meeting on the 24th
14 be put up on the Sound Transit website well in advance so
15 they don't have to see it for the first time on the 24th.

16 MS. LEMUS: Yes. We plan to put them up. We have to go to
17 print on the 21st, so we'll put them up on the website at
18 that time.

19 DEPUTY MAYOR GRAUSZ: Okay. Thanks.

20 MAYOR BASSETT: Okay. Jane, you had something?

21 COUNCILMEMBER BRAHM: Quick question, very quick
22 question. With 25 closures ahead in the next few years,
23 when's the first one start, or the next closure scheduled?

24 MR. HAIGHT: I have it here, October--

25 COUNCILMEMBER BRAHM: Coming up.

1 MR. HAIGHT: Let me see; you got me here. October 9th is-

2 COUNCILMEMBER BRAHM: Thank you.

3 MR. HAIGHT: -the first one, and that's westbound.

4 COUNCILMEMBER BRAHM: We'll be ready.

5 MAYOR BASSETT: Thank you. Okay. Thank you all for being
6 here this evening. We appreciate that. We are going to now
7 adjourn from our study session. We will reconvene at 7:15.
8 And my apologies to those who are here for other topics,
9 but this was an important one. So, adjourned until 7:15. Or
10 in recess until 7:15.

11 [End of Study Session.]

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LEGEND OF SYMBOLS USED

- Indicates an incomplete sentence or broken thought.
- ... Indicates there appears to be something missing from original sound track or a break in the testimony when switching either from Side A to Side B or switching between tapes.
- [inaudible]
1. Something was said but could not be heard.
 2. Speaker may have dropped their voice or walked away from microphone.
 3. Coughing in background, shuffling of papers, et cetera, which may have drowned out speaker's voice.
- [sic]
1. The correct spelling of that word could not be found, but is spelled phonetically, or —
 2. This is what it sounded like was said.
- [No response.]
- There is a pause in proceedings, but no response was heard.
- [No audible response.]
- Possible that something was said, but word or words could not be heard.
- [Off-the-record discussion.]
1. Discussion not pertaining to case.
 2. Discussion between counsel and/or the Court, not meant to be on the record.

C E R T I F I C A T E

STATE OF WASHINGTON)
) ss.
COUNTY OF SNOHOMISH)

I, Barbara A. Lane, certify under penalty of perjury under the laws of the State of Washington that the following is true and correct:

1. That I am a certified transcriptionist;

2. I received the electronic recording directly from the trial court conducting the hearing;

3. This transcript is a true and correct record of the proceedings to the best of my ability, including any changes made by the trial judge reviewing the transcript;

4. I am in no way related to or employed by any party in this matter, nor any counsel in the matter; and

5. I have no financial interest in the litigation.

Dated this 26th day of October, 2015 at Snohomish, Washington.



Barbara A. Lane, CET**D-687
Northwest Transcribers



CITY COUNCIL MINUTES

REGULAR MEETING

OCTOBER 5, 2015

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 6:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Terry Pottmeyer, Benson Wong, Deputy Mayor Dan Grausz, and Mayor Bruce Bassett were present.

STUDY SESSION

AB 5117 City Reserves Briefing

Finance Director Chip Corder presented a briefing on the City's various reserves and related budget policies. He noted that there are 3 types of reserves:

1. Working capital
 - For cash flow purposes
2. Operating reserve
 - Revenue/expenditure contingency for operations
 - For specific operating liabilities (typically long-term)
3. Capital reserve
 - Revenue/expenditure contingency for capital projects
 - Sinking fund for replacement of infrastructure, facilities, equipment, and vehicles OR for acquisition/construction of new assets

Director Corder reviewed the detailed listing of every reserve, including its purpose and balance as of December 31, 2014, employed by the City of Mercer Island; and provided additional information related to selected reserves governed by budget policy.

The Council requested additional information on the Contingency Fund, LEOFF I Long-Term Care Reserve Fund, and Revenue Stabilization Reserve Fund at the Mini-Planning Session in June 2016.

SPECIAL BUSINESS

Domestic Violence Action Month Proclamation

Mayor Bruce Bassett proclaimed October 2015 as Domestic Violence Action Month and urged all citizens to speak out against domestic violence and support efforts to prevent and end domestic abuse.

APPEARANCES

Marty Gale, 3404 SE 54th Street, spoke about a \$5000 payment in the Payables report to the Legal Foundation of Washington for a superior court ordered fine. She expressed concern that the City is being fined again regarding records. She questioned the integrity of the City and the Council.

Gary Robinson, 6026 East Mercer Way, spoke about his perception of apparent council variance with the interest of the community. He noted three additional concepts that may be instructive in understanding this conundrum: foot in the door phenomenon, collusion, and corruption. He noted that he is in favor of an advisory vote on MICA in Mercerdale Park.

Kristen Wesley, 5217 88th Ave SE, stated that she would like to raise chickens as a source of eggs. She noted that her residence is zoned R-9.6 and she cannot have a chicken coop because of the regulations about how far away the coop must be from residential structures even though they are allowed. She explained that Mercer Island is the only local city that lists a minimum distance from a primary residence in the code. She spoke about the benefits of raising chickens and would like the Council to consider eliminating the code regarding the minimum distance from primary residence and neighbors.

Jean Majury, 4544 88th Ave SE, spoke about the Councilmembers' oaths of office and that they swore to impartially discharge their duties as prescribed by law. She stated that Deputy Mayor Grausz is not impartial regarding MICA being located at Mercerdale park. She suggested that MICA explore other land options and would like an advisory vote regarding siting MICA on Mercerdale Park.

Michelle Goldberg, 2212 78th Ave SE, spoke about Sound Transit's decision to implement a permit program for the ten busiest park and rides. She said it will be first come, first served, no preferences will be given to residents surrounding those park and rides, and who will get the permits depends on how many apply and how they are allocated. She stated that the bus turnaround proposal is not good for Mercer Island or the region. She noted that it is difficult to understand how the City will negotiate with Sound Transit for loss of mobility and is concerned that the turnaround will be used as a bargaining chip. She asked what Mercer Island will get in exchange for the turnaround.

Meg Lippert, 4052 94th Ave SE, spoke about talking with Mercer Island residents about City parks. She spoke about the selling of Clarke Beach at a below market price and the possible contract to have a private building built on a City park. She supports a public advisory vote on the issue of MICA being sited in Mercerdale park and asked why the Council is hesitating to have a vote on the matter.

Alan Fulp, 2247 82nd Ave SE, supports permit parking on 82nd Ave SE (and the chicken coop regulation changes). He noted that residents in the North Mercer neighborhood want to preserve the integrity of the street, but would like to fix the parking situation on 82nd Ave SE.

Virl Hill, 8316 SE 57th Street, MICA Board Member, stated that MICA's location was studied for two years. He noted that it is not only \$1/year-for-land transaction, but that there are other provisions in the proposed lease. He spoke about the community in his hometown making a commitment to the arts.

Ira Appelman, 4436 Ferncroft Road, spoke about whether Councilmembers should represent the interests of Mercer Island citizens or the citizens in the greater region. He quoted Mayor Bruce Bassett regarding "serving as an ambassador to the region." He objects to this and stated that Mercer Island needs Councilmembers who support Mercer Island residents.

MINUTES

Regular Meeting Minutes of September 8, 2015

Councilmember Cero stated that he would like his questions and the responses from WSDOT during the Study Session documented in the minutes. The Council discussed transcribing the Study Session.

It was moved by Cero; seconded by Brahm to:

Attach an exhibit to the 9/8/15 meeting minutes of a verbatim transcript of the Study Session.

Passed 4-3

FOR: 4 (Brahm, Cero, Pottmeyer, Wong)

AGAINST: 3 (Bassett, Bertlin, Grausz)

Regular Meeting Minutes of September 21, 2015

It was moved by Brahm; seconded by Wong to:

Adopt the Regular Meeting Minutes of September 21, 2015 as written.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

CONSENT CALENDAR

Payables: \$519,710.79 (09/17/15) & \$591,478.14 (09/24/15)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$823,921.57 (10/02/15)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

It was moved by Bertlin; seconded by Brahm to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

REGULAR BUSINESS

AB 5116 Council Consideration of King County's Best Starts for Kids Levy

Youth and Family Services Director Cindy Goodwin spoke about King County's Best Starts for Kids Levy on the November 3, 2015 ballot. She noted that it is an initiative to improve the health and well-being of King County by investing in prevention and early intervention for children, youth, families and communities. Director Goodwin noted that she invited both of the parties listed in the voters' pamphlet, for and against the levy, to come and speak to the Council.

Michelle Sarju, campaign co-chair for the Best Starts for Kids Levy, spoke in favor of the levy. She explained that the levy is based on research about investing in prevention versus investing in criminal justice. The levy will fund early screenings for children to help identify issues at a young age and 5% of the money collected will go towards evaluating programs.

Mayor Bassett opened the public comment period for speaking in favor or against the proposed resolution.

Ira Appelman, 6213 Ferncroft Road, stated that he does not know about this levy, but he expressed concern about "one off" issues and that there is a lack of prioritization of issues.

Gary Robinson, 5654 89th Ave SE, noted that it is extremely important to invest in our children and he encouraged the Council to support the levy.

It was moved by Pottmeyer; seconded by Brahm to:

Pass Resolution No. 1502 expressing support for King County Proposition No. 1 regular property tax levy for Children, Families, Youth and Communities on the November 3, 2015 ballot.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

AB 5118 I-90 Loss of Mobility Negotiations Status Report

City Manager Noel Treat spoke about the next steps in the negotiations for I-90 loss of mobility. He presented a draft set of Guiding Principles for the negotiations (What We Are For and What We Want) for the Council to review. City Manager Treat asked Councilmembers to send their proposed edits to him for incorporation in the next draft.

AB 5115 Parks Impact Fee Rate Study

DSG Director Scott Greenberg spoke about the process and timing of reviewing and adopting Park and Transportation Impact Fees. He introduced Lisa Grueter and Jason Hennessy from Berk Consulting who presented an overview of the parks impact fees and the preliminary results from the rate study.

The City Council considered the following policy questions:

1. Should the parks impact fees be based on residential growth only or residential and employment growth?
2. Should a low-income housing exemption be included?

There was consensus from the Council to:

1. Use both resident and employment growth and
2. Include an affordable housing exemption in the development of a Parks Impact Fee ordinance.

It was moved by Bertlin; seconded by Pottmeyer to:

Direct staff and Planning Commission to process a Code Text Amendment and emergency, out of cycle Comprehensive Plan Amendment to add a parks impact fee program.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

AB 5114 Transportation Impact Fee Rate Study

DSG Director Scott Greenberg introduced Kendra Breiland from Fehr & Peers who explained what transportation impact fees are, how City transportation projects were reviewed, and four possible ways to structure the program.

The City Council considered the following policy questions regarding Transportation Impact Fees:

1. Should the eligible project list used to determine the impact fee be based on Level of Service C or D?
2. Should non-motorized projects be included?
3. Should there be a reduction in the impact fee for development in the Town Center?
4. Should a low-income housing exemption be included?

There was consensus from the Council to:

1. Base the eligible project list used to determine the impact fee on Level of Service C;
2. Include non-motorized projects;
3. Not include a reduction in the impact fee for development in the Town Center; and
4. Include an affordable housing exemption in the development of a Transportation Impact Fee ordinance.

It was moved by Bertlin; seconded by Brahm to:

Direct staff and Planning Commission to process a Code Text Amendment to add a transportation impact fee program.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

AB 5106 Amend Parking Restrictions in MICC 10.74.030 (1st Reading)

Assistant City Engineer Anne Tonella-Howe and Assistant City Attorney Christina Schuck presented an ordinance to the Council to change 82nd Ave SE in the Restricted Parking District in the North Mercer Neighborhood from "prohibited" to "restricted." She also noted that the ordinance also cleans up the code by correcting omissions and mistakes, reorganizing streets in numerical order to increase clarity and consistency with other subsections, and removing superfluous words and phrases.

It was moved by Brahm; seconded by Wong to:

Suspend the City Council Rules of Procedure 5.2 requiring a first and second reading of all ordinances.

Passed 6-1

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Pottmeyer, Wong)

AGAINST: 1 (Cero)

It was moved by Brahm; seconded by Bertlin to:

Adopt Ordinance No. 15C-19 amending Chapter 10.74.030 of the Mercer Island City Code regarding parking restrictions in the North Mercer Restricted Parking District.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Pottmeyer, Wong)

OTHER BUSINESS

Councilmember Absences

Councilmember Cero will be absent October 8.

Planning Schedule

Councilmember Cero asked about the Joint Commission meetings. City Manager Treat noted that the first meeting will be a briefing and at the second meeting, they would provide input on the work plan for finalization at the third meeting.

Board Appointments

There were no appointments.

Councilmember Reports

Councilmember Wong thanked the Chamber of Commerce for hosting the candidate's forum; he spoke about attending the Women's Equality Day event.

Councilmember Bertlin spoke about the upcoming Advanced Transportation Technologies Conference at the community center on October 9.

Councilmember Cero stated that he is passionate about transparency and expressed disappointment that the City is being fined for violation of discovery rules.

Councilmember Brahm spoke about the ARCH workshop she attended regarding the ARCH Trust Fund.

Councilmember Bassett responded to Councilmember Cero's comments.

ADJOURNMENT

The Regular Meeting adjourned at 10:33 pm.

Bruce Bassett, Mayor

Attest:

Allison Spietz, City Clerk



CITY COUNCIL MINUTES SPECIAL JOINT MEETING WITH MISD BOARD OCTOBER 8, 2015

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 5:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Terry Pottmeyer, Benson Wong, Deputy Mayor Dan Grausz, and Mayor Bruce Bassett were present. Councilmember Mike Cero was absent.

School Board Directors Pat Braman, Adair Dingle (arrived 5:07 pm), Dave Myerson, Vice President Ralph Jorgenson, and President Brian Emanuels were present.

SPECIAL BUSINESS

School Construction Update - including the Mary Wayte Pool and Safe Routes to Schools Transportation Issues and Street Improvements Relating to Schools

Superintendent Gary Plano spoke about the Mary Wayte Pool. He noted that the Mercer Island School District is planning to set aside 3.8 million dollars to renovate the pool in the 2016 Capital Levy, which could extend the life of the pool up to 40 more years. He also spoke about the City of Mercer Island's 10-year Interlocal Agreement and expressed his hope that the City will extend this operating subsidy beyond the 10 years.

Councilmembers asked if additional parking will be part of the improvements. Superintendent Plano stated that the planned improvements currently do not include changing the parking area.

The School District's Construction Project Manager Brandy Fox provided a school construction update and spoke about the projects at Mercer Island High School, Islander Middle School, and Northwood Elementary. She also provided a brief update about the 2015 improvements to the Mary Wayte Pool. She noted that she has received very few complaints from adjacent neighbors relating to the construction projects. She also spoke about the need to relocate the outdoor classroom at the high school and that the trees that were removed for the addition have been made into benches which have been placed around the school.

Ms. Fox spoke about Safe Routes to Schools which pertains specifically to the Mercer Island High School and Northwood Elementary campuses, and provided a graphic showing an aerial view of the District Campus.

Assistant City Engineer Anne Tonella-Howe spoke about the City of Mercer Island's Capital Projects that have been put in place specifically to address walking routes to the new elementary school. She noted that the City is still in the process of gathering data to determine if speeding problems exist on 88th Avenue SE.

Following Assistant City Engineer Tonella-Howe's presentation there was further discussion regarding the SE 40th Street & 86th Avenue SE project.

Emergency Drill Review

Emergency Manager Jennifer Franklin thanked everyone for their participation in the Emergency Drill. She spoke about Operation Safe Community, a full scale exercise which was conducted on August 20, 2015. She noted that this exercise was the culmination of a three part active shooter series focusing on how the City of Mercer Island and the Mercer Island School District would respond to an active shooter incident. She also spoke briefly about the 2013 table top exercise and the 2014 functional exercise. Officer Franklin noted that the 2015 exercise encompassed all components of an actual incident which tested the tactical scene, the reunification process, and the Emergency Operations Center. She spoke about lessons learned and the suggested areas of improvement.

Superintendent Plano expressed his appreciation for the work that Officer Franklin did to create such a real experience for staff. Some discussion occurred regarding the family reunification process, conducting unannounced drills, and limiting access to schools. Officer Franklin also thanked all of the volunteers who participated in the exercise.

Members of the School Board and the City Council expressed their appreciation for the leadership and cooperation involved with the emergency drill and other education related matters. They also spoke about the cooperative partnership between the school district and the City and their appreciation for the opportunity to share ideas and concerns during this bi-annual joint meeting.

ADJOURNMENT

The Joint Meeting was adjourned at 6:20 pm.

Bruce Bassett, Mayor

Attest:

Karin Roberts, Deputy City Clerk

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	178069-178239	10/22/15	\$ 1,033,504.03
			\$ 1,033,504.03

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00178069	10/14/2015	ABBOTT, RICHARD LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178070	10/14/2015	ADAMS, RONALD E LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178071	10/14/2015	AUGUSTSON, THOR LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178072	10/14/2015	BARNES, WILLIAM LEOFF1 Medicare		NOV2015A	11/01/2015	1,681.10
00178073	10/14/2015	BECKER, RON LEOFF1 Medicare		NOV2015A	11/01/2015	844.13
00178074	10/14/2015	BOOTH, GLENDON D LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178075	10/14/2015	CALLAGHAN, MICHAEL LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178076	10/14/2015	COOPER, ROBERT LEOFF1 Excess Benefit		NOV2015A	11/01/2015	1,539.24
00178077	10/14/2015	DEEDS, EDWARD G LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178078	10/14/2015	DEVENY, JAN P LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178079	10/14/2015	DOWD, PAUL LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178080	10/14/2015	ELSOE, RONALD LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178081	10/14/2015	FORSMAN, LOWELL LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178082	10/14/2015	GOODMAN, J C LEOFF1 Medicare		NOV2015B	11/01/2015	159.20
00178083	10/14/2015	HAGSTROM, JAMES LEOFF1 Medicare		NOV2015B	11/01/2015	146.90
00178084	10/14/2015	JOHNSON, CURTIS LEOFF1 Medicare		NOV2015A	11/01/2015	934.31
00178085	10/14/2015	KUHN, DAVID LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178086	10/14/2015	LACY, ALAN P LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178087	10/14/2015	LEE, WALLACE LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178088	10/14/2015	LEOPOLD, FREDERIC LEOFF1 Medicare		NOV2015B	11/01/2015	146.90
00178089	10/14/2015	LYONS, STEVEN LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178090	10/14/2015	MYERS, JAMES S LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178091	10/14/2015	PROVOST, ALAN LEOFF1 Excess Benefit		NOV2015A	11/01/2015	1,426.07
00178092	10/14/2015	RAMSAY, JON LEOFF1 Medicare		NOV2015A	11/01/2015	551.87
00178093	10/14/2015	SCHOENTRUP, WILLIAM LEOFF1 Medicare		NOV2015A	11/01/2015	916.66
00178094	10/14/2015	SMITH, RICHARD LEOFF1 Medicare		NOV2015B	11/01/2015	104.90

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00178095	10/14/2015	THOMPSON, JAMES LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178096	10/14/2015	TOOLEY, NORMAN LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178097	10/14/2015	WALLACE, THOMAS LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178098	10/14/2015	WEGNER, KEN LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178099	10/14/2015	WHEELER, DENNIS LEOFF1 Medicare		NOV2015B	11/01/2015	104.90
00178100	10/14/2015	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		16OCT2015	10/16/2015	1,331.00
00178101	10/14/2015	COLE, DONALD FLEX SPEND REIMB		16OCT2015	10/16/2015	1,373.42
00178102	10/14/2015	DEFTY, YVONNE FLEX SPEND REIMB		16OCT2015	10/16/2015	900.00
00178103	10/14/2015	GENTINO, CATHERINE L FLEX SPEND REIMB		16OCT2015	10/16/2015	76.38
00178104	10/14/2015	GET Program PAYROLL EARLY WARRANTS		16OCT2015	10/16/2015	200.00
00178105	10/14/2015	HORSCHMAN, BRENT FLEX SPEND REIMB		16OCT2015	10/16/2015	192.31
00178106	10/14/2015	LEE JOHNSON KIA CASH DOWN KIA SOUL LEASE		131395	10/14/2015	690.24
00178107	10/14/2015	MATTSON, JULIE FLEX SPEND REIMB		16OCT2015	10/16/2015	131.34
00178108	10/14/2015	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		16OCT2015	10/16/2015	141.25
00178109	10/14/2015	MORRIS, CLINTON E FLEX SPEND REIMB		16OCT2015	10/16/2015	462.91
00178110	10/14/2015	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		16OCT2015	10/16/2015	2,474.40
00178111	10/14/2015	SANDINE, ASEA FLEX SPEND REIMB		16OCT2015	10/16/2015	192.31
00178112	10/14/2015	SCHUCK, CHRISTINA FLEX SPEND REIMB		16OCT2015	10/16/2015	719.50
00178113	10/14/2015	SPIETZ, ALLISON FLEX SPEND REIMB		16OCT2015	10/16/2015	32.95
00178114	10/14/2015	TAWNEY, LAURA FLEX SPEND REIMB		16OCT2015	10/16/2015	90.40
00178115	10/14/2015	TREAT, NOEL FLEX SPEND REIMB		16OCT2015	10/16/2015	181.82
00178116	10/14/2015	TUTTLE, LAJUAN FLEX SPEND REIMB		16OCT2015	10/16/2015	28.85
00178117	10/14/2015	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		16OCT2015	10/16/2015	131.07
00178118	10/14/2015	VAN GORP, ALISON FLEX SPEND REIMB		16OCT2015	10/16/2015	192.31
00178119	10/14/2015	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		16OCT2015	10/16/2015	2,070.60
00178120	10/19/2015	B&B UTILITIES & EXCAVATION LLC 2015 STREET RELATED DRAINAGE W	P87074	822	10/15/2015	69,885.78

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00178121	10/19/2015	B&B UTILITIES & EXCAVATION LLC 2015 STREET RELATED DRAINAGE W	P87074	822CORR	10/15/2015	68,885.78
00178122	10/22/2015	A.I.R. EMISSIONS 2015 VEHICLE EMISSION TESTING	P88518	151004	10/06/2015	1,520.00
00178123	10/22/2015	ACF WEST INC Straw bales	P88550	I0214046	10/06/2015	410.63
00178124	10/22/2015	AIRGAS USA LLC Oxygen/Fire	P88535	9930570753	09/30/2015	84.81
00178125	10/22/2015	ALLEE, CAMERON permit refund		1510121	10/14/2015	93.95
00178126	10/22/2015	ALPINE PRODUCTS INC ROAD MARKERS & ADHESIVES	P88511	TM153343	10/08/2015	395.40
00178127	10/22/2015	ANDERSON, LAURA MARIE Instruction services for Power	P88476	15388/15382CORR	10/13/2015	179.20
00178128	10/22/2015	AS YOU WISH ELECTRIC permit refund		1509050	09/28/2015	93.95
00178129	10/22/2015	ASTRAL COMMUNICATIONS INC GPS MULTIBAND ANTENNA	P88512	153672	09/28/2015	239.81
00178130	10/22/2015	AT&T MOBILITY MAINT WIRELESS DATA CHARGES	P88521	7404045X10022015	09/24/2015	31.86
00178131	10/22/2015	BECKER, RON FRLEOFF1 Retiree Medical Expen	P88493	OH005519	10/14/2015	14,884.00
00178132	10/22/2015	BELLEVUE, CITY OF EGOV NW MAPS	P88569	30272	09/18/2015	21,113.00
00178133	10/22/2015	BERTLIN, DEBBIE CONFERENCE EXPENSE		OH005511	10/14/2015	40.00
00178134	10/22/2015	BLUELINE GROUP 2015 WATER SYSTEM IMPROVEMENT	P87382	10716	10/01/2015	15,676.75
00178135	10/22/2015	BUILDERS EXCHANGE OF WA SUB BASIN 52 PROJECT	P88524	1047255	08/10/2015	153.50
00178136	10/22/2015	CATALYST 2030 NPDES/Stormwater Education &	P88477	259	10/01/2015	1,690.00
00178137	10/22/2015	CED INC Poles for MICEC plus freight	P87300	8073425497	09/21/2015	3,148.36
00178138	10/22/2015	CINTAS CORPORATION #460 2015 rug cleaning services for	P85005	460433561/38126/	09/03/2015	98.56
00178139	10/22/2015	CM DESIGN GROUP 2015 SE 40TH ST OVERLAY - DESI	P85666	15044	08/17/2015	31,232.14
00178140	10/22/2015	COMCAST Internet Charges/Fire	P88536	OH005521	10/04/2015	68.65
00178141	10/22/2015	COMCAST MAINT. DEPT WIFI	P88505	OH005522	10/07/2015	84.13
00178142	10/22/2015	COMPLETE OFFICE OFFICE SUPPLIES SEPT 2015	P88320	12459331	09/17/2015	4,969.66
00178143	10/22/2015	CONFLUENCE ENGINEERING GRP LLC MICROBIAL OCCURENCE RESPONSE &	P84834	090915MIWQP	10/06/2015	3,988.00
00178144	10/22/2015	CREATIVE LEARNING CENTER Preschool scholarships and tui	P85078	6243	10/20/2015	200.00
00178145	10/22/2015	CRYSTAL AND SIERRA SPRINGS Monthly water service for LB B	P85243	8259218101015	10/10/2015	446.72
00178146	10/22/2015	CRYSTAL SPRINGS Coffee order for MICEC	P88527	13123243100215	10/02/2015	229.66

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00178147	10/22/2015	CULLIGAN Water Service/Fire	P88540	201510672721	09/30/2015	216.49
00178148	10/22/2015	DATAQUEST LLC Volunteer backgrounds	P85108	CMIYOUTH201509	10/05/2015	475.50
00178149	10/22/2015	DEDOMINICIS, AMY E FS 92 Project Management	P76634	501443	10/01/2015	200.00
00178150	10/22/2015	DEPT OF ENTERPRISES SERVICES BUSINESS CARD PRINTING SEPT 20		73139757	10/01/2015	303.20
00178151	10/22/2015	DERR, TIMOTHY PER DIEM REIMB SWAT BASIC		OH005512	10/19/2015	416.00
00178152	10/22/2015	DUKE'S ROOT CONTROL INC ROOT CONTROL	P88501	11353	09/25/2015	5,290.55
00178153	10/22/2015	DUNBAR ARMORED OCT15 Armored Car Service	P88534	3659290	10/01/2015	1,543.62
00178154	10/22/2015	EJ USA INC 6 X 24 RINGS & COVERS "SEWER"	P88472	3890495	10/03/2015	3,375.01
00178155	10/22/2015	ELMECCO INC PERMIT REFUND		1510131	10/16/2015	93.95
00178156	10/22/2015	EPSCA MONTHLY RADIO ACCESS FEES 44 R	P85018	8319	10/01/2015	3,510.95
00178157	10/22/2015	FEDEX OFFICE Laminating, cutting & other	P85161	OH005523	10/01/2015	257.54
00178158	10/22/2015	FIRST STUDENT INC 2015 Bus Services for Recreati	P87274	9099265/9101069/	08/05/2015	1,483.50
00178159	10/22/2015	FRANKLIN, JENNIFER D EMERGENCY PREP KITS		OH005509	10/19/2015	576.32
00178160	10/22/2015	G&K SERVICES COVERALL/LAUNDRY SERVICE	P88516	OH005526	09/25/2015	847.81
00178161	10/22/2015	GOODYEAR COMMERCIAL TIRE TIRE INVENTORY	P88498	1951127313/6420	08/27/2015	2,873.85
00178162	10/22/2015	GRACIE ENTERPRISES LLC September ParentMap eNewslette	P88465	915642	09/30/2015	50.00
00178163	10/22/2015	GRAINGER INVENTORY PURCHASES	P88506	9860726596	10/06/2015	306.18
00178164	10/22/2015	GROUP HEALTH COOPERATIVE Medical Testing/Gaines	P88541	74008992	10/01/2015	246.00
00178165	10/22/2015	HAKOMORI, MITSUKO Instruction services for Ikeba	P88549	15862	10/19/2015	308.00
00178166	10/22/2015	HEDEEN & CADITZ PLLC FS 92 Prof Services	P88573	7990/7991/7992	10/07/2015	17,060.60
00178167	10/22/2015	HONEYWELL, MATTHEW V Public Defender - Inv. 881	P88568	881	10/13/2015	300.00
00178168	10/22/2015	IDAX DATA SOULTIONS 5 DAY SPEED	P88519	15346	10/06/2015	2,600.00
00178169	10/22/2015	INTERNATIONAL CODE COUNCIL INC DON COLE-MEMBER DUES	P88552	3066134	10/05/2015	135.00
00178170	10/22/2015	ISSAQUAH CITY JAIL August jail bill	P88388	0450008034	09/30/2015	3,007.00
00178171	10/22/2015	JANUS GROUP LLC, THE Outplacement Services D. Brzus	P88494	15UBS2	10/02/2015	3,500.00
00178172	10/22/2015	KAREN REED CONSULTING LLC Town Center Vision & Developme	P88484	0540	10/01/2015	6,745.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00178173	10/22/2015	KC FINANCE 2015 Primary Voters' Pamphlet	P88423	2060532	09/21/2015	693.50
00178174	10/22/2015	KC PET LICENSES KC PET LICENSES FEES COLLECTED	P85306	OH005531	09/30/2015	130.00
00178175	10/22/2015	KC RECORDS RECORDING FEES	P88571	OH005529	10/20/2015	606.00
00178176	10/22/2015	KC RECORDS RECORDING FEES	P88548	OH005530	10/19/2015	684.00
00178177	10/22/2015	KELSEY, SALVO Replace stale dated payroll ch	P88546	62815086	10/19/2015	63.49
00178178	10/22/2015	KING CO PROSECUTING ATTORNEY SEPT 2015 COURT REMITTANCE KC	P85305	OH005532	09/30/2015	377.91
00178179	10/22/2015	KING COUNTY FINANCE Swim beach monitoring services	P85017	30011198	10/01/2015	374,201.31
00178180	10/22/2015	KING COUNTY FINANCE REPLACE WARRANT 177639		15A105B/CORR	10/20/2015	2,561.64
00178181	10/22/2015	KRAMM, HEATHER OVERPAYMENT REFUND		OH005506	10/15/2015	30.74
00178182	10/22/2015	KRAZAN & ASSOCIATES INC 2015 SE 40TH OVERLAY	P88502	I606349/606497	07/31/2015	4,262.50
00178183	10/22/2015	KROESENS INC Uniforms - Gaines	P88430	28159/278491	09/28/2015	1,615.62
00178184	10/22/2015	LAKERIDGE PAVING COMPANY 90TH AVE REHABILITATION	P88503	26856	08/18/2015	4,000.00
00178185	10/22/2015	LEVINSON, GREGORY S PER DIEM REIMB EVOC		OH005515	10/14/2015	194.50
00178186	10/22/2015	LIFE TEK INC Instructor Alignment Fee/Mair	P88537	151227	09/30/2015	60.00
00178187	10/22/2015	LOVE, SANDRA R SEMINAR EXPENSE		OH005510	10/19/2015	115.00
00178188	10/22/2015	M & M BALLOON CO 2015 Helium refills at MICEC	P85393	26577	10/01/2015	20.81
00178189	10/22/2015	MAPLE VALLEY ELECTRIC permit refund		1510022	10/14/2015	93.95
00178190	10/22/2015	MAR, VICKY W SPU UPSIZE REFUND		1509140	10/20/2015	936.00
00178191	10/22/2015	MERCER ISLAND GUILD OF Advertising in MI Directory	P88485	8195/96/97	10/08/2015	770.00
00178192	10/22/2015	MERCER ISLAND REPORTER MICEC Reporter Subscription #1	P88528	MI0000167106	10/15/2015	59.00
00178193	10/22/2015	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P88491	OH005534	09/30/2015	561.01
00178194	10/22/2015	MI SCHOOL DISTRICT #400 SEPT - SCHOOL DISTRICT SITE	P88520	2015811/2015901	10/02/2015	4,044.71
00178195	10/22/2015	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P88504	OH005533	09/30/2015	24,583.80
00178196	10/22/2015	MICHAEL SKAGGS ASSOCIATES JANITORIAL SERVICE FOR SEPT 20	P88479	15531	10/01/2015	9,906.26
00178197	10/22/2015	MORRIS-HANSEN ENT INC CITY HALL & MAINT WINDOW CLEAN	P88481	47306	10/05/2015	1,029.27
00178198	10/22/2015	NELSON TRUCK EQUIPMENT CO INC EQUIPMENT FOR FL-0474	P88164	612503	07/29/2015	1,616.22

Accounts Payable Report by Check Number

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00178199	10/22/2015	NETWORK COMPUTING ARCHITECTS Cisco 5Yr AnyConnect 250U plus	P88259	48101	10/05/2015	344.93
00178200	10/22/2015	NOEL, BRIAN W PER DIEM REIMB MP CONF		OH005514	10/19/2015	482.50
00178201	10/22/2015	O'REILLY AUTOMOTIVE INC Misc. Apparatus Parts	P88539	OH005535	09/28/2015	39.96
00178202	10/22/2015	OVERLAKE OIL 607 GAL UNLEADED DELIVERY - MA	P88517	0174098/0174096	10/05/2015	4,284.44
00178203	10/22/2015	PACIFIC AIR CONTROL INC DANCE ROOM FAN COIL BLOWER	P88482	182297	09/30/2015	1,701.63
00178204	10/22/2015	POT O' GOLD INC 8 & 12 OZ CUPS	P88554	20337/154/18570	09/28/2015	595.26
00178205	10/22/2015	PRAXAIR DISTRIBUTION INC CYLINDER TANK RENTAL	P88522	53871504	09/25/2015	50.49
00178206	10/22/2015	QUADRANT SYSTEMS INC USB INTERFACE CARD FOR CASH RE	P88513	1501009	10/08/2015	75.00
00178207	10/22/2015	REGIONAL TOXICOLOGY SERVICES Lab fees for C.Harnish clients	P86168	TC20290093015	09/30/2015	15.70
00178208	10/22/2015	RENEW INVESTMENTS SPU UPSIZE REFUND		1509235	10/20/2015	936.00
00178209	10/22/2015	RICOH USA INC (FIRE) Copier Rental/Fire	P88538	95569209	10/05/2015	319.42
00178210	10/22/2015	RIDDELL, SUZANNE REPLACE WARRANT 173574		OH005528	10/21/2015	499.98
00178211	10/22/2015	SCORE September jail bill-8 days	P88557	1570	10/13/2015	1,160.00
00178212	10/22/2015	SEATTLE, CITY OF Sept 2015 Water Purchases	P88483	OH005537	09/29/2015	227,722.27
00178213	10/22/2015	SIGNATURE LANDSCAPE SERVICES 2015 Landscape services for Ci	P86337	96729/30/31/32	10/01/2015	3,823.73
00178214	10/22/2015	SINGLETRACK CYCLES Bike uniforms and equip	P88499	OH005536	09/08/2015	974.62
00178215	10/22/2015	SOUND PUBLISHING INC Ntc: Ord #15C-15 1415877 09/16	P88486	759144	09/30/2015	1,111.45
00178216	10/22/2015	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P88396	34264	09/30/2015	400.55
00178217	10/22/2015	STERICYCLE INC On-Call Charges/Fire	P88427	300317450	09/30/2015	10.36
00178218	10/22/2015	SUNDSTROM, ROBERT BIRDING TRIP WENATCHEE MTS		OH005508	10/06/2015	400.16
00178219	10/22/2015	SUNGARD PUBLIC SECTOR INC ONESOLUTION GLOBAL CORE IFAS M	P88478	108522	09/30/2015	9,357.81
00178220	10/22/2015	SUPPLY SOURCE INC/SAMS, THE INVENTORY PURCHASES	P88507	1602419	10/08/2015	1,578.83
00178221	10/22/2015	T-MOBILE 2015 services for boat launch	P85281	OH005538	10/09/2015	49.99
00178222	10/22/2015	T2 SYSTEMS CANADA INC 2015 monthly charges for servi	P85273	228072	10/01/2015	82.13
00178223	10/22/2015	TEXAS CHILD SUPPORT SDU case#70060312518910521S/BLAIR		OH005505	10/16/2015	225.00
00178224	10/22/2015	THOMPSON, JAMES FRLEOFF1 Retiree Medical Expen	P88490	OH005527	10/13/2015	59.44

Accounts Payable Report by Check Number

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00178225	10/22/2015	TOKAY SOFTWARE 2015 Annual Software Report fo	P88532	15587	09/28/2015	790.00
00178226	10/22/2015	TRAFFIC SAFETY SUPPLY STREET SIGN	P88454	103833	10/06/2015	140.55
00178227	10/22/2015	UNDERWATER SPORTS INC. Dive lights	P88530	20009937	08/15/2015	11,812.86
00178228	10/22/2015	VERIZON WIRELESS PHONE & DATA CHARGES AUG 24-SE	P88544	9752790538	09/23/2015	1,181.80
00178229	10/22/2015	WA ST COURT OF APPEALS Brief Printing - Inv. #15703	P88567	15703	09/18/2015	7.98
00178230	10/22/2015	WA ST REVENUE 3RD QTR LEASEHOLD EXCISE TAX 2	P85312	OH005541	09/30/2015	4,398.45
00178231	10/22/2015	WALKER JR, RUDY REPLACE WARRANT #159324		OH005518	10/21/2015	28.86
00178232	10/22/2015	WALTER E NELSON CO INVENTORY PURCHASES	P88399	504025	10/01/2015	1,173.86
00178233	10/22/2015	WASHINGTON STATE PATROL CPL backgrounds	P88489	I16001626	10/05/2015	163.25
00178234	10/22/2015	WELLS FARGO BANK OVERPAYMENT REFUND		OH005507	10/15/2015	622.97
00178235	10/22/2015	WESCOM Radar calibration	P88526	22234	10/06/2015	87.60
00178236	10/22/2015	WESTHILL ELECTRONICS Station 92 Dispatch Circuit Po	P88543	2306	09/28/2015	808.35
00178237	10/22/2015	WIBLE, CONNIE M Gallery Reception Entertainmen	P88563	OH005539	10/19/2015	150.00
00178238	10/22/2015	WOODINVILLE AUTO PARTS INC REPAIR PARTS/INVENTORY	P88515	OH005540	09/30/2015	846.96
00178239	10/22/2015	XEROX CORPORATION MAIL ROOM COPY CHARGES 8/21-9/	P85479	081585462	10/01/2015	4,042.94
					Total	<u>1,033,504.03</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P85312	00178230	WA ST REVENUE	3RD QTR LEASEHOLD EXCISE TAX 2	2,357.00
P85305	00178178	KING CO PROSECUTING ATTORNEY	SEPT 2015 COURT REMITTANCE KC	377.91
P85306	00178174	KC PET LICENSES	KC PET LICENSES FEES COLLECTED	130.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P88507	00178220	SUPPLY SOURCE INC/SAMS, THE	INVENTORY PURCHASES	1,578.83
P88399	00178232	WALTER E NELSON CO	INVENTORY PURCHASES	1,173.86
	00178190	MAR, VICKY W	SPU UPSIZE REFUND	936.00
	00178208	RENEW INVESTMENTS	SPU UPSIZE REFUND	936.00
	00178234	WELLS FARGO BANK	OVERPAYMENT REFUND	622.97
P88506	00178163	GRAINGER	INVENTORY PURCHASES	146.83
P88400	00178163	GRAINGER	INVENTORY PURCHASES	118.41
	00178181	KRAMM, HEATHER	OVERPAYMENT REFUND	30.74
P88448	00178163	GRAINGER	INVENTORY PURCHASES	2.67
<i>Org Key: 814006 - Regular Checks Re-Issued</i>				
P88546	00178177	KELSEY, SALVO	Replace stale dated payroll ch	63.49
<i>Org Key: 814072 - United Way</i>				
	00178117	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	131.07
<i>Org Key: 814074 - Garnishments</i>				
	00178100	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	1,331.00
	00178223	TEXAS CHILD SUPPORT SDU	case#70060312518910521S/BLAIR	225.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00178108	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	141.25
<i>Org Key: 814076 - City & Counties Local 21M</i>				
	00178119	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,070.60
<i>Org Key: 814077 - Police Association</i>				
	00178110	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,474.40
<i>Org Key: 814085 - GET Program Deductions</i>				
	00178104	GET Program	PAYROLL EARLY WARRANTS	200.00
<i>Org Key: CA1100 - Administration (CA)</i>				
P88568	00178167	HONEYWELL, MATTHEW V	Public Defender - Inv. 881	300.00
P88394	00178148	DATAQUEST LLC	Background Check M. Swan	43.00
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P88567	00178229	WA ST COURT OF APPEALS	Brief Printing - Inv. #15703	7.98
<i>Org Key: CM1100 - Administration (CM)</i>				
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	51.68
<i>Org Key: CM1200 - City Clerk</i>				
P88423	00178173	KC FINANCE	2015 Primary Voters' Pamphlet	693.50
P88488	00178215	SOUND PUBLISHING INC	Ntc: Possible Quorum 1419076 0	54.70
P88488	00178215	SOUND PUBLISHING INC	Ntc: Ord #15C-18 1421120 09/30	52.11
P88488	00178215	SOUND PUBLISHING INC	Ntc: Ord #15C-15 1415877 09/16	49.52
P88488	00178215	SOUND PUBLISHING INC	Ntc: UB Mtg Possible Quorum 14	49.52

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: CO6100 - City Council</i>				
	00178133	BERTLIN, DEBBIE	CONFERENCE EXPENSE	40.00
	00178150	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 20	23.24
<i>Org Key: CT1100 - Municipal Court</i>				
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	114.47
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00178125	ALLEE, CAMERON	permit refund	93.95
	00178128	AS YOU WISH ELECTRIC	permit refund	93.95
	00178155	ELMECCO INC	PERMIT REFUND	93.95
	00178189	MAPLE VALLEY ELECTRIC	permit refund	93.95
<i>Org Key: DS1100 - Administration (DS)</i>				
P88548	00178176	KC RECORDS	RECORDING FEES	684.00
P88571	00178175	KC RECORDS	RECORDING FEES	606.00
P88553	00178228	VERIZON WIRELESS	PHONE & DATA CHARGES AUG 24-SE	296.80
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
P88552	00178169	INTERNATIONAL CODE COUNCIL INC	DON COLE-MEMBER DUES	135.00
P88506	00178163	GRAINGER	AA FLASHLIGHT	10.20
<i>Org Key: DSBE01 - Economic Development</i>				
P88484	00178172	KAREN REED CONSULTING LLC	Town Center Vision & Developme	6,745.00
<i>Org Key: FN1100 - Administration (FN)</i>				
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	195.93
<i>Org Key: FN2100 - Data Processing</i>				
P88478	00178219	SUNGARD PUBLIC SECTOR INC	ONESOLUTION CASH RECEIPTING MA	9,311.27
P88513	00178206	QUADRANT SYSTEMS INC	USB INTERFACE CARD FOR CASH RE	75.00
P88462	00178219	SUNGARD PUBLIC SECTOR INC	ONESOLUTION GLOBAL CORE IFAS M	46.54
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P88532	00178225	TOKAY SOFTWARE	2015 Annual Software Report fo	790.00
	00178187	LOVE, SANDRA R	SEMINAR EXPENSE	115.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P88538	00178209	RICOH USA INC (FIRE)	Copier Rental/Fire	319.42
P88541	00178164	GROUP HEALTH COOPERATIVE	Medical Testing/Gaines	246.00
P88540	00178147	CULLIGAN	Water Service/Fire	216.49
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	164.59
P88536	00178140	COMCAST	Internet Charges/Fire	68.65
<i>Org Key: FR2100 - Fire Operations</i>				
P88430	00178183	KROESENS INC	Uniforms - Jackson	1,402.64
P85018	00178156	EPSCA	MONTHLY RADIO ACCESS FEES 44 R	1,343.32
P88544	00178228	VERIZON WIRELESS	MDC Charges/Fire	885.00
P88430	00178183	KROESENS INC	Uniforms - Gaines	212.98
P88539	00178201	O'REILLY AUTOMOTIVE INC	Misc. Apparatus Parts	39.96
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P88535	00178124	AIRGAS USA LLC	Oxygen/Fire	84.81
P88427	00178217	STERICYCLE INC	On-Call Charges/Fire	10.36

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FR5100 - Community Risk Reduction</i>				
P88537	00178186	LIFE TEK INC	Instructor Alignment Fee/Mair	60.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P88494	00178171	JANUS GROUP LLC, THE	Outplacement Services D. Brzus	3,500.00
P88570	00178132	BELLEVUE, CITY OF	EGOV NW MAPS	1,113.00
P88534	00178153	DUNBAR ARMORED	OCT15 Armored Car Service	441.25
P88554	00178204	POT O' GOLD INC	SUPPLIES OCTOBER	333.99
P88491	00178193	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	295.49
P88554	00178204	POT O' GOLD INC	8 & 12 OZ CUPS	233.89
P88554	00178204	POT O' GOLD INC	EQUIPMENT RENTAL-SEPTEMBER	27.38
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P88555	00178239	XEROX CORPORATION	MAIL ROOM COPY CHARGES 8/21-9/	532.67
P88412	00178239	XEROX CORPORATION	CM'S COPY CHARGES	523.11
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	521.36
P88376	00178239	XEROX CORPORATION	DSG COPY CHARGES	182.56
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	114.46
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	57.29
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P88493	00178131	BECKER, RON	FRLEOFF1 Retiree Medical Expen	7,564.00
P88493	00178131	BECKER, RON	FRLEOFF1 Retiree Medical Expen	7,320.00
	00178082	GOODMAN, J C	LEOFF1 Medicare	159.20
	00178073	BECKER, RON	LEOFF1 Medicare	146.90
	00178083	HAGSTROM, JAMES	LEOFF1 Medicare	146.90
	00178088	LEOPOLD, FREDERIC	LEOFF1 Medicare	146.90
	00178069	ABBOTT, RICHARD	LEOFF1 Medicare	104.90
	00178070	ADAMS, RONALD E	LEOFF1 Medicare	104.90
	00178071	AUGUSTSON, THOR	LEOFF1 Medicare	104.90
	00178072	BARNES, WILLIAM	LEOFF1 Medicare	104.90
	00178074	BOOTH, GLENDON D	LEOFF1 Medicare	104.90
	00178075	CALLAGHAN, MICHAEL	LEOFF1 Medicare	104.90
	00178077	DEEDS, EDWARD G	LEOFF1 Medicare	104.90
	00178078	DEVENY, JAN P	LEOFF1 Medicare	104.90
	00178079	DOWD, PAUL	LEOFF1 Medicare	104.90
	00178080	ELSOE, RONALD	LEOFF1 Medicare	104.90
	00178081	FORSMAN, LOWELL	LEOFF1 Medicare	104.90
	00178084	JOHNSON, CURTIS	LEOFF1 Medicare	104.90
	00178085	KUHN, DAVID	LEOFF1 Medicare	104.90
	00178086	LACY, ALAN P	LEOFF1 Medicare	104.90
	00178087	LEE, WALLACE	LEOFF1 Medicare	104.90
	00178089	LYONS, STEVEN	LEOFF1 Medicare	104.90
	00178090	MYERS, JAMES S	LEOFF1 Medicare	104.90
	00178092	RAMSAY, JON	LEOFF1 Medicare	104.90
	00178093	SCHOENTRUP, WILLIAM	LEOFF1 Medicare	104.90
	00178094	SMITH, RICHARD	LEOFF1 Medicare	104.90
	00178095	THOMPSON, JAMES	LEOFF1 Medicare	104.90
	00178096	TOOLEY, NORMAN	LEOFF1 Medicare	104.90
	00178097	WALLACE, THOMAS	LEOFF1 Medicare	104.90
	00178098	WEGNER, KEN	LEOFF1 Medicare	104.90

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00178099	WHEELER, DENNIS	LEOFF1 Medicare	104.90
P88490	00178224	THOMPSON, JAMES	FRLEOFF1 Retiree Medical Expen	59.44
<i>Org Key: GGM606 - Excess Retirement-Fire</i>				
	00178072	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,576.20
	00178076	COOPER, ROBERT	LEOFF1 Excess Benefit	1,539.24
	00178091	PROVOST, ALAN	LEOFF1 Excess Benefit	1,426.07
	00178084	JOHNSON, CURTIS	LEOFF1 Excess Benefit	829.41
	00178093	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	811.76
	00178073	BECKER, RON	LEOFF1 Excess Benefit	697.23
	00178092	RAMSAY, JON	LEOFF1 Excess Benefit	446.97
<i>Org Key: IGVO02 - ARCH</i>				
P88569	00178132	BELLEVUE, CITY OF	HOUSING TRUST FUND 2015 CONTRI	20,000.00
<i>Org Key: IS2100 - IGS Network Administration</i>				
P88259	00178199	NETWORK COMPUTING ARCHITECTS	Cisco 5Yr AnyConnect 250U plus	344.93
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P88511	00178126	ALPINE PRODUCTS INC	ROAD MARKERS & ADHESIVES	395.40
P88452	00178226	TRAFFIC SAFETY SUPPLY	STREET SIGN	47.03
P88453	00178226	TRAFFIC SAFETY SUPPLY	STREET SIGN	46.76
P88454	00178226	TRAFFIC SAFETY SUPPLY	STREET SIGN	46.76
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P88504	00178195	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	652.26
<i>Org Key: MT2500 - ROW Administration</i>				
P88473	00178216	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	335.18
<i>Org Key: MT3100 - Water Distribution</i>				
P88504	00178195	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,497.86
<i>Org Key: MT3150 - Water Quality Event</i>				
P84834	00178143	CONFLUENCE ENGINEERING GRP LLC	MICROBIAL OCCURENCE RESPONSE &	3,988.00
P88448	00178163	GRAINGER	1-1/2" FNST X 3/4" GHT ADAPTER	14.69
<i>Org Key: MT3300 - Water Associated Costs</i>				
P88396	00178216	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	65.37
	00178231	WALKER JR, RUDY	REPLACE WARRANT #159324	28.86
<i>Org Key: MT3400 - Sewer Collection</i>				
P88501	00178152	DUKE'S ROOT CONTROL INC	ROOT CONTROL	5,290.55
P88504	00178195	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,163.75
<i>Org Key: MT3500 - Sewer Pumps</i>				
P88525	00178179	KING COUNTY FINANCE	SPECIAL CATCH BASIN WASTE	478.77
P88504	00178195	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	222.39
P88491	00178193	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	20.03
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P88521	00178130	AT&T MOBILITY	MAINT WIRELESS DATA CHARGES	31.86
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	23.89
<i>Org Key: MT3800 - Storm Drainage</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P87074	00178120	B&B UTILITIES & EXCAVATION LLC	2015 STREET RELATED DRAINAGE W	29,907.90
P87074	00178121	B&B UTILITIES & EXCAVATION LLC	2015 STREET RELATED DRAINAGE W	29,907.90
P88504	00178195	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	355.71
<i>Org Key: MT3810 - NPDES Phase 2 Prog Developmt</i>				
P88477	00178136	CATALYST 2030	NPDES/Stormwater Education &	1,690.00
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P88516	00178160	G&K SERVICES	COVERALL/LAUNDRY SERVICE	847.81
P88523	00178239	XEROX CORPORATION	MAINT DEPT BASE AND METER COPY	332.82
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	314.28
P88505	00178141	COMCAST	MAINT. DEPT WIFI	84.13
P85018	00178156	EPSCA	MONTHLY RADIO ACCESS FEES 1 RA	30.53
P88491	00178193	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	7.87
<i>Org Key: MT4200 - Building Services</i>				
P88504	00178195	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	10,112.80
P88479	00178196	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE FOR SEPT 20	4,022.27
P88481	00178197	MORRIS-HANSEN ENT INC	CITY HALL & MAINT WINDOW CLEAN	1,029.27
<i>Org Key: MT4210 - Building Landscaping</i>				
P86337	00178213	SIGNATURE LANDSCAPE SERVICES	2015 Landscape services for Ci	2,113.48
<i>Org Key: MT4300 - Fleet Services</i>				
P88520	00178194	MI SCHOOL DISTRICT #400	AUGUST - SCHOOL DISTRICT SITE	2,369.90
P88520	00178194	MI SCHOOL DISTRICT #400	SEPT - SCHOOL DISTRICT SITE	1,674.81
P88498	00178161	GOODYEAR COMMERCIAL TIRE	TIRE INVENTORY	1,780.07
P88517	00178202	OVERLAKE OIL	1000 GAL UNLEADED DELIVERY - F	1,999.40
P88518	00178122	A.I.R. EMISSIONS	2015 VEHICLE EMISSION TESTING	1,520.00
P88517	00178202	OVERLAKE OIL	607 GAL UNLEADED DELIVERY - MA	1,377.38
P88498	00178161	GOODYEAR COMMERCIAL TIRE	TIRES FOR FL-0380	1,093.78
P88515	00178238	WOODINVILLE AUTO PARTS INC	REPAIR PARTS/INVENTORY	846.96
P88517	00178202	OVERLAKE OIL	400 GAL DIESEL DELIVERY- FIRE	907.66
	00178218	SUNDSTROM, ROBERT	BIRDING TRIP WENATCHEE MTS	67.49
P88522	00178205	PRAXAIR DISTRIBUTION INC	CYLINDER TANK RENTAL	50.49
<i>Org Key: MT4402 - Customer Response-Right-of-Way</i>				
P88512	00178129	ASTRAL COMMUNICATIONS INC	GPS MULTIBAND ANTENNA	59.95
<i>Org Key: MT4403 - Customer Response - Water</i>				
P88512	00178129	ASTRAL COMMUNICATIONS INC	GPS MULTIBAND ANTENNA	59.95
<i>Org Key: MT4404 - Customer Response - Sewer</i>				
P88512	00178129	ASTRAL COMMUNICATIONS INC	GPS MULTIBAND ANTENNA	59.95
<i>Org Key: MT4405 - Customer Response - Storm</i>				
P88512	00178129	ASTRAL COMMUNICATIONS INC	GPS MULTIBAND ANTENNA	59.96
<i>Org Key: MT4410 - Customer Response - Traffic</i>				
P88519	00178168	IDAX DATA SOULTIONS	5 DAY SPEED	2,600.00
<i>Org Key: MT4501 - Water Administration</i>				
P88483	00178212	SEATTLE, CITY OF	Sept 2015 Water Purchases	227,722.27
<i>Org Key: MT4502 - Sewer Administration</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P85017	00178179	KING COUNTY FINANCE	MONTHLY SEWER JAN-DEC 2015	370,620.54
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
P88504	00178195	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	291.81
<i>Org Key: PO1100 - Administration (PO)</i>				
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	155.91
	00178150	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 20	93.32
<i>Org Key: PO1200 - Administration (CJ-PO)</i>				
P88320	00178142	COMPLETE OFFICE	CIS storage cabinets	2,399.15
<i>Org Key: PO1350 - Police Emergency Management</i>				
	00178159	FRANKLIN, JENNIFER D	EMERGENCY PREP KITS	576.32
P85018	00178156	EPSCA	MONTHLY RADIO ACCESS FEES 13 R	396.89
P88463	00178148	DATAQUEST LLC	Volunteer backgrounds	165.50
<i>Org Key: PO1600 - Regional Radio Operations (CJ)</i>				
P85018	00178156	EPSCA	MONTHLY RADIO ACCESS FEES 57 R	1,740.21
<i>Org Key: PO1700 - Records and Property</i>				
P88390	00178239	XEROX CORPORATION	Admin copier	308.55
P88410	00178239	XEROX CORPORATION	Copy machine	205.41
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P88497	00178233	WASHINGTON STATE PATROL	CPL backgrounds	103.25
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P88388	00178170	ISSAQUAH CITY JAIL	August jail bill	3,007.00
P88557	00178211	SCORE	September jail bill-8 days	1,160.00
<i>Org Key: PO2100 - Patrol Division</i>				
P88526	00178235	WESCOM	Radar calibration	87.60
<i>Org Key: PO2200 - Marine Patrol</i>				
	00178200	NOEL, BRIAN W	PER DIEM REIMB MP CONF	288.00
	00178185	LEVINSON, GREGORY S	PER DIEM REIMB EVOC	194.50
	00178200	NOEL, BRIAN W	PER DIEM REIMB EVOC	194.50
<i>Org Key: PO2201 - Dive Team</i>				
P88530	00178227	UNDERWATER SPORTS INC.	Dive lights	11,812.86
<i>Org Key: PO2300 - Bike Patrol (CJ)</i>				
P88499	00178214	SINGLETRACK CYCLES	Bike uniforms and equip	974.62
<i>Org Key: PO2400 - Special Operations Team (CJ)</i>				
	00178151	DERR, TIMOTHY	PER DIEM REIMB SWAT BASIC	416.00
<i>Org Key: PR0000 - Parks & Recreation-Revenue</i>				
P85312	00178230	WA ST REVENUE	3RD QTR LEASEHOLD EXCISE TAX 2	2,041.45
<i>Org Key: PR1100 - Administration (PR)</i>				
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	349.22
P85479	00178239	XEROX CORPORATION	2015 Lease charges for Color C	160.26
P85438	00178239	XEROX CORPORATION	2015 Lease charges for Upstair	143.64
P85479	00178239	XEROX CORPORATION	Use charges for 8/21/15 to 9/2	93.71

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00178150	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 20	93.32
P85072	00178145	CRYSTAL AND SIERRA SPRINGS	Monthly water service for LB B	85.23
P88465	00178162	GRACIE ENTERPRISES LLC	September ParentMap eNewsletter	50.00
P85438	00178239	XEROX CORPORATION	Use charges for 8/21/15 to 9/2	15.82
<i>Org Key: PR2100 - Recreation Programs</i>				
P88549	00178165	HAKOMORI, MITSUKO	Instruction services for Ikeba	308.00
P88385	00178148	DATAQUEST LLC	Background check for EM	71.50
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P87274	00178158	FIRST STUDENT INC	2015 Bus Services for Recreati	1,483.50
<i>Org Key: PR2103 - Aquatics Programs</i>				
P88556	00178179	KING COUNTY FINANCE	Swim beach monitoring services	3,102.00
<i>Org Key: PR2104 - Special Events</i>				
P85393	00178188	M & M BALLOON CO	2015 Helium refills at MICEC	20.81
<i>Org Key: PR2108 - Health and Fitness</i>				
	00178218	SUNDSTROM, ROBERT	BIRDING TRIP WENATCHEE MTS	332.67
P88476	00178127	ANDERSON, LAURA MARIE	Instruction services for Power	93.10
P88476	00178127	ANDERSON, LAURA MARIE	Instruction services for Power	86.10
<i>Org Key: PR3500 - Senior Services</i>				
P88385	00178148	DATAQUEST LLC	Background checks for LP, MC	58.00
P85459	00178239	XEROX CORPORATION	Use charges for 8/21/15 to 9/2	52.08
<i>Org Key: PR4100 - Community Center</i>				
P88504	00178195	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	9,578.00
P88480	00178196	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE SEPT 2015	2,153.25
P86337	00178213	SIGNATURE LANDSCAPE SERVICES	2015 Landscape services for MI	1,247.61
P88534	00178153	DUNBAR ARMORED	OCT15 Armored Car Service	441.25
P85459	00178239	XEROX CORPORATION	2015 Lease charges for copier	311.12
P85459	00178239	XEROX CORPORATION	Use charges for 8/21/15 to 9/2	259.01
P88527	00178146	CRYSTAL SPRINGS	Coffee order for MICEC	229.66
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	135.20
	00178150	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 20	93.32
P85243	00178145	CRYSTAL AND SIERRA SPRINGS	2015 water services for MICEC	75.42
P88528	00178192	MERCER ISLAND REPORTER	MICEC Reporter Subscription #1	59.00
P88400	00178163	GRAINGER	LATEX GLOVES (LG)	13.38
<i>Org Key: PR5400 - Gallery Program</i>				
P88563	00178237	WIBLE, CONNIE M	Gallery Reception Entertainmen	150.00
<i>Org Key: PR5600 - Cultural & Performing Arts</i>				
P85459	00178239	XEROX CORPORATION	Use charges for 8/21/15 to 9/2	18.04
<i>Org Key: PR6100 - Park Maintenance</i>				
P85243	00178145	CRYSTAL AND SIERRA SPRINGS	2015 water services at Parks	200.84
P88491	00178193	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	43.27
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P88479	00178196	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE FOR SEPT 20	1,969.09
P85005	00178138	CINTAS CORPORATION #460	2015 rug cleaning services for	98.56

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P88491	00178193	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	51.95
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P85273	00178222	T2 SYSTEMS CANADA INC	2015 monthly charges for servi	82.13
P85281	00178221	T-MOBILE	2015 services for boat launch	49.99
P88491	00178193	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	22.92
<i>Org Key: PR6800 - Trails Maintenance</i>				
P88491	00178193	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	14.16
<i>Org Key: PY4614 - Flex Spending Admin</i>				
	00178210	RIDDELL, SUZANNE	REPLACE WARRANT 173574	499.98
<i>Org Key: PY4615 - Flex Admin 2015</i>				
	00178101	COLE, DONALD	FLEX SPEND REIMB	1,373.42
	00178102	DEFTY, YVONNE	FLEX SPEND REIMB	900.00
	00178112	SCHUCK, CHRISTINA	FLEX SPEND REIMB	719.50
	00178109	MORRIS, CLINTON E	FLEX SPEND REIMB	462.91
	00178105	HORSCHMAN, BRENT	FLEX SPEND REIMB	192.31
	00178111	SANDINE, ASEA	FLEX SPEND REIMB	192.31
	00178118	VAN GORP, ALISON	FLEX SPEND REIMB	192.31
	00178115	TREAT, NOEL	FLEX SPEND REIMB	181.82
	00178107	MATTSON, JULIE	FLEX SPEND REIMB	131.34
	00178114	TAWNEY, LAURA	FLEX SPEND REIMB	90.40
	00178103	GENTINO, CATHERINE L	FLEX SPEND REIMB	76.38
	00178113	SPIETZ, ALLISON	FLEX SPEND REIMB	32.95
	00178116	TUTTLE, LAJUAN	FLEX SPEND REIMB	28.85
<i>Org Key: WD106R - Minor Watercourse Improvemts</i>				
P88524	00178135	BUILDERS EXCHANGE OF WA	SUB BASIN 52 PROJECT	45.00
<i>Org Key: WD312D - Sub Basin 6 Drainage Pipe</i>				
P88524	00178135	BUILDERS EXCHANGE OF WA	SUB BASIN 6 PROJECT	45.00
<i>Org Key: WG105R - Community Center Bldg Repairs</i>				
P87300	00178137	CED INC	Poles for MICEC plus freight	3,148.36
P88482	00178203	PACIFIC AIR CONTROL INC	DANCE ROOM FAN COIL BLOWER	1,701.63
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P88164	00178198	NELSON TRUCK EQUIPMENT CO INC	EQUIPMENT FOR FL-0474	1,616.22
	00178106	LEE JOHNSON KIA	CASH DOWN KIA SOUL LEASE	690.24
<i>Org Key: WG920T - High Accuracy Orthophotos</i>				
	00178180	KING COUNTY FINANCE	REPLACE WARRANT 177639	2,561.64
<i>Org Key: WP310D - Street End - Calkins Landing</i>				
P88524	00178135	BUILDERS EXCHANGE OF WA	CALKINS LANDING PARK	63.50
<i>Org Key: WP720X - Clarke Beach Fishing Pier</i>				
P88491	00178193	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	105.32
<i>Org Key: WR101S - Residential Repairs</i>				
P88503	00178184	LAKERIDGE PAVING COMPANY	90TH AVE REHABILITATION	4,000.00
<i>Org Key: WR514R - SE 40th St (76th to ICW)</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P85666	00178139	CM DESIGN GROUP	2015 SE 40TH ST OVERLAY - DESI	19,932.14
P85666	00178139	CM DESIGN GROUP	2015 SE 40TH ST OVERLAY - DESI	11,300.00
P88502	00178182	KRAZAN & ASSOCIATES INC	2015 SE 40TH STREET OVERLAY	3,284.50
P88502	00178182	KRAZAN & ASSOCIATES INC	2015 SE 40TH OVERLAY	978.00
<i>Org Key: WS160R - Street Related Sewer CIP</i>				
P88472	00178154	EJ USA INC	6 X 24 RINGS & COVERS "SEWER"	3,375.01
<i>Org Key: WW312R- ICW and 85th Ave Water Impv</i>				
P85675	00178134	BLUELINE GROUP	2015 WATER SYSTEM IMPROVEMENT	237.00
<i>Org Key: WW528R - 9700 Block SE 41st Watermain</i>				
P87382	00178134	BLUELINE GROUP	9700 BLOCK SE 41ST STREET WATE	15,439.75
<i>Org Key: XD312C - Street Related Drainage</i>				
P87074	00178120	B&B UTILITIES & EXCAVATION LLC	2015 STREET DRAINAGE IMPROVEME	39,977.88
P87074	00178121	B&B UTILITIES & EXCAVATION LLC	2015 STREET DRAINAGE IMPROVEME	38,977.88
<i>Org Key: XG300R - Fire Station 92 Replacement</i>				
P88573	00178166	HEDEEN & CADITZ PLLC	FS 92 Prof Services	16,709.60
P88543	00178236	WESTHILL ELECTRONICS	Station 92 Dispatch Circuit Po	808.35
P88573	00178166	HEDEEN & CADITZ PLLC	FS 92 Prof Services	261.00
P76634	00178149	DEDOMINICIS, AMY E	FS 92 Project Management	200.00
P88573	00178166	HEDEEN & CADITZ PLLC	FS 92 Prof Services	90.00
<i>Org Key: XP520R - Recreational Trail Connections</i>				
P88550	00178123	ACF WEST INC	Straw bales	410.63
<i>Org Key: YF1100 - YFS General Services</i>				
P85479	00178239	XEROX CORPORATION	Use charges for 8/21/15 to 9/2	567.54
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	355.91
P88485	00178191	MERCER ISLAND GUILD OF	Advertising in MI Directory	320.00
P85161	00178157	FEDEX OFFICE	Laminating, cutting & other	257.54
P88534	00178153	DUNBAR ARMORED	OCT15 Armored Car Service	214.68
P85071	00178239	XEROX CORPORATION	Monthly lease charges for Xero	176.34
P85479	00178239	XEROX CORPORATION	2015 Lease charges for Color C	160.26
P85108	00178148	DATAQUEST LLC	Background checks for YFS vols	137.50
P85072	00178145	CRYSTAL AND SIERRA SPRINGS	Monthly water service for LB B	85.23
P88489	00178233	WASHINGTON STATE PATROL	Background Checks. Invoice #	60.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P88479	00178196	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE FOR SEPT 20	1,761.65
P88504	00178195	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	709.22
P86287	00178215	SOUND PUBLISHING INC	Annual advertising contract wi	695.00
P86337	00178213	SIGNATURE LANDSCAPE SERVICES	2015 Landscape services for Th	462.64
P88485	00178191	MERCER ISLAND GUILD OF	MI Directory ad for Thrift Sho	450.00
P88534	00178153	DUNBAR ARMORED	OCT15 Armored Car Service	446.44
	00178142	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2015	16.32
<i>Org Key: YF2100 - School/City Partnership</i>				
P86168	00178207	REGIONAL TOXICOLOGY SERVICES	Lab fees for C.Harnish clients	15.70
<i>Org Key: YF2600 - Family Assistance</i>				
P85078	00178144	CREATIVE LEARNING CENTER	Preschool scholarships and tui	200.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
P88486	00178215	SOUND PUBLISHING INC	Med Take Back ad in MI Reporte	210.60
Total				<u>1,033,504.03</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	178240-178375	10/29/15	\$ 555,360.91
			\$ 555,360.91

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00178240	10/26/2015	AWC Medical - Regence	P88621	OH005542	10/26/2015	1,536.34
00178241	10/29/2015	A.M. LEONARD INC INVENTORY PURCHASES	P88611	CI15151499	10/13/2015	276.66
00178242	10/29/2015	AA ASPHALTING INC 2015 ON-CALL ASPHALT REPAIR	P86297	0072462IN	09/30/2015	10,901.50
00178243	10/29/2015	ACCESS DATA ENTRY, DATA STORAGE, DELI	P88579	1152512	09/30/2015	281.00
00178244	10/29/2015	ACEVEDO, VANESSA JUROR SERVICE REIMB		28OCT15	10/28/2015	20.81
00178245	10/29/2015	ADT LLC PERMIT REFUND		1507232	10/26/2015	93.95
00178246	10/29/2015	ALLIANCE STEEL ERECTORS INC Island Glen Bridge Pedestrian	P88293	1967	09/21/2015	7,894.95
00178247	10/29/2015	ALPINE PRODUCTS INC INVENTORY PURCHASES	P88576	TM153513	10/13/2015	411.34
00178248	10/29/2015	AMERICAN WATER WORKS ASSOC MEMBERSHIP RENWAL B. MCDANIEL	P88627	7001070656	08/31/2015	1,876.00
00178249	10/29/2015	AUTOMATED GATES & EQUIPMENT PERMIT REFUND	P88586	208577	09/30/2015	284.48
00178250	10/29/2015	BABCOCK, THOMAS MILEAGE EXPENSE		OH005558	10/15/2015	59.00
00178251	10/29/2015	BAKER, DENNIS L MILEAGE EXPENSE		OH005559	10/22/2015	59.00
00178252	10/29/2015	BARTO, THOMAS JUROR SERVICE REIMB		28OCT15	10/28/2015	14.83
00178253	10/29/2015	BELL, EARL OVERPAYMENT REFUND		OH005560	10/22/2015	62.78
00178254	10/29/2015	BELLEVUE, CITY OF Annual Specialized Recreation	P85705	1	10/27/2015	1,683.50
00178255	10/29/2015	BELLEVUE, CITY OF 3rd Quarter 2015 MBP Fee	P88606	30360	10/09/2015	7,417.63
00178256	10/29/2015	BOARD OF REGENTS Pre-Conference Ethics Training	P88608	13470612	07/20/2015	45.00
00178257	10/29/2015	CAROLLO ENGINEERS INC GENERAL SEWER PLAN UPDATE	P86399	0144423	10/09/2015	3,221.55
00178258	10/29/2015	CASCADE MACHINERY & ELECTRIC PS 19 REPAIRS	P88622	423556	10/06/2015	8,635.66
00178259	10/29/2015	CASNE ENGINEERING INC PHASE 3 TELEMETRY DESIGN	P78895	26824	10/12/2015	6,018.59
00178260	10/29/2015	CDW GOVERNMENT INC Acrobat DC Pro	P88444	ZQ46266	10/13/2015	796.81
00178261	10/29/2015	CENTURYLINK PHONE USE OCT 2015		OH005516	10/08/2015	5,826.60
00178262	10/29/2015	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		30OCT15	10/30/2015	1,331.00
00178263	10/29/2015	CHRISTIANSEN, ANNE Instruction services for Easts	P88587	15815	10/21/2015	574.00
00178264	10/29/2015	CINTAS CORPORATION #460 2015 rug cleaning services for	P85005	460455878	10/08/2015	73.92
00178265	10/29/2015	COMBINED CONSTRUCTION INC MICEC Entry Plaza Renovation	P87263	201511201	09/23/2015	37,662.53

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00178266	10/29/2015	COMCAST CITY HALL HIGH SPEED INTERNET	P85016	OH005525	10/12/2015	109.18
00178267	10/29/2015	COMCAST 2015 high speed internet and c	P85302	OH005524	10/11/2015	133.28
00178268	10/29/2015	COMMERCIAL LANDSC SUPPLY INC INVENTORY PURCHASES	P88492	192570	10/08/2015	268.49
00178269	10/29/2015	CONWAY PEDERSEN ECONOMICS INC ECONOMIC FORECASTER SUBSCRIPTI	P88638	OH005546	10/23/2015	432.53
00178270	10/29/2015	DELL MARKETING L.P. Maintenance Director Laptop	P88415	XJT46PF96	10/11/2015	1,905.04
00178271	10/29/2015	EARTHWORK ENTERPRISES INC PRV LID 4600 BLK EMW	P88628	2008454	09/22/2015	5,465.25
00178272	10/29/2015	EVOQUA WATER TECHNOLOGIES LLC BIOXIDE	P88574	902335041	09/22/2015	4,888.08
00178273	10/29/2015	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P88561	76699	10/09/2015	240.26
00178274	10/29/2015	EXTINE, CHARLES JUROR SERVICE REIMB		28OCT15	10/28/2015	25.41
00178275	10/29/2015	FELIX, JIM EMERGENCY PREPAREDNESS SUPPLIE		OH005561	10/22/2015	97.30
00178276	10/29/2015	FERGUSON ENTERPRISES INC INVENTORY PURCHASES	P88578	04799531	10/12/2015	240.46
00178277	10/29/2015	FREMONT ANALYTICL Vactor Material Testing	P88514	1510203	10/21/2015	990.00
00178278	10/29/2015	GARDNER, CODY JUROR SERVICE REIMB		28OCT15	10/28/2015	11.15
00178279	10/29/2015	GAVIGLIO, MIKE MILEAGE EXPENSE		OH005562	10/21/2015	59.00
00178280	10/29/2015	GENTINO, CATHERINE L PARKING EXPENSE		OH005563	10/06/2015	30.00
00178281	10/29/2015	GET Program PAYROLL EARLY WARRANTS		30OCT15	10/30/2015	150.00
00178282	10/29/2015	GRAINGER IMPACT DRIVER & BIT SET 3/8"	P88510	9861950211	10/07/2015	62.83
00178283	10/29/2015	GREER, J SCOTT Pro tem judge	P88601	OH005543	10/12/2015	100.00
00178284	10/29/2015	GREGORY, KELLY JUROR SERVICE REIMB		28OCT15	10/28/2015	20.12
00178285	10/29/2015	H D FOWLER INVENTORY PURCHASES	P88414	I4052990	10/01/2015	7,952.59
00178286	10/29/2015	HAMMOND, SHEILA JUROR SERVICE REIMB		28OCT15	10/28/2015	12.41
00178287	10/29/2015	HARNISH, CHRISTOPHER JAMES PARKING EXPENSE		OH005565	09/23/2015	30.00
00178288	10/29/2015	HD SUPPLY WATERWORKS LTD INVENTORY PURCHASES	P88168	E349053/E231164	10/08/2015	290.37
00178289	10/29/2015	HEALTHFORCE PARTNERS LLC C.KELLEY IMMUNIZATION	P88616	26008	09/28/2015	119.00
00178290	10/29/2015	HEWLETT PACKARD COMPANY Laptop MIPD	P88284	65478017	10/09/2015	1,516.62
00178291	10/29/2015	HOME DEPOT CREDIT SERVICE MISC. TREES	P88629	0264405061852/33	10/26/2015	260.33

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00178292	10/29/2015	HONEYWELL, MATTHEW V Public Defender	P88589	883	10/21/2015	2,100.00
00178293	10/29/2015	HOOKS, COLIN OVERPAYMENT REFUND		OH005564	10/22/2015	232.94
00178294	10/29/2015	ICMA N. Treat 2015 Membership Dues	P88640	OH005555	10/28/2015	1,509.00
00178295	10/29/2015	JAYMARC ESTATES LLC OVERPAYMENT REFUND		OH005566	10/22/2015	479.91
00178296	10/29/2015	JOHNSON, CURTIS FRLEOFF1 Retiree Medical Expen	P88581	OH005544	10/21/2015	299.35
00178297	10/29/2015	KC RECORDS ADDITIONAL RECORDING FEE	P88610	OH005545	10/23/2015	5.00
00178298	10/29/2015	KELLEY, CHRIS M MILEAGE EXPENSE		OH005567	10/23/2015	18.75
00178299	10/29/2015	KING COUNTY FINANCE SIGNAL SERVICE	P88620	6739167392	09/30/2015	2,808.45
00178300	10/29/2015	KLOCKENTEGGER, KELSEY JUROR SERVICE REIMB		28OCT15	10/28/2015	15.40
00178301	10/29/2015	KPG ISLAND CREST WAY CROSSWALK	P88053	91915	10/13/2015	6,889.10
00178302	10/29/2015	KROESENS INC Bike Team uniforms-Derr	P88572	28943	10/12/2015	418.29
00178303	10/29/2015	LAKESIDE INDUSTRIES 2015 RESIDENTIAL STREETS	P87287	2	10/31/2015	260,991.20
00178304	10/29/2015	LANGUAGE LINE SERVICES Language Line	P88600	3686948	09/30/2015	29.65
00178305	10/29/2015	LARSEN, RAY OVERPAYMENT REFUND		OH005569	10/22/2015	408.88
00178306	10/29/2015	LESLIE, MICHAEL JUROR SERVICE REIMB		28OCT15	10/28/2015	21.96
00178307	10/29/2015	LEYDE, CASEY MILEAGE EXPENSE		OH005568	10/20/2015	41.40
00178308	10/29/2015	LIVINGSTON, MALTE JUROR SERVICE REIMB		28OCT15	10/28/2015	18.16
00178309	10/29/2015	LYONS, STEVEN FRLEOFF1 Retiree Medical Expen	P88582	OH005547	10/21/2015	319.93
00178310	10/29/2015	MASTERMARK D. Henderson Notary Stamp	P88487	0688111	10/09/2015	37.01
00178311	10/29/2015	MCCARTHY, CHRISTIAN JUROR SERVICE REIMB		28OCT15	10/28/2015	27.02
00178312	10/29/2015	MEARS, DOUGLAS JUROR SERVICE REIMB		28OCT15	10/28/2015	24.14
00178313	10/29/2015	MERCER ISLAND CHEVRON FL-0407 BATTERY REPAIR	P88614	OH005548	09/16/2015	228.17
00178314	10/29/2015	METROPRESORT Printing and Mailing September	P88500	476699	10/06/2015	2,570.84
00178315	10/29/2015	MI CHAMBER OF COMMERCE Sponsorship of Art UnCorked Ev	P88642	2767	10/22/2015	1,601.81
00178316	10/29/2015	MI DIRECTORY Half page ad for back cover of	P88609	8287	10/20/2015	400.00
00178317	10/29/2015	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		30OCT15	10/30/2015	141.25

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00178318	10/29/2015	MICROFLEX September 2015 Tax Audit Progr	P88531	00022001	10/13/2015	155.60
00178319	10/29/2015	MID-AMERICA SPORTS ADVANTAGE SOCCER GOAL (6.5 X 18.5)	P88551	33312300	09/23/2015	1,147.00
00178320	10/29/2015	MILLER HULL PARTNERSHIP LLC FIRE STATION 92 - DESIGN	P77577	0000029	10/05/2015	321.15
00178321	10/29/2015	MILLER, LANCE JUROR SERVICE REIMB		28OCT15	10/28/2015	21.15
00178322	10/29/2015	NATURAL SYSTEMS DESIGN SUB-BASIN 6 PHASE II DRAINAGE	P80435	2015367	10/12/2015	978.50
00178323	10/29/2015	NORTHWEST PERMIT PERMIT REFUND		1509266	10/26/2015	93.95
00178324	10/29/2015	NORTHWEST TRAFFIC INC 2015 PAVEMENT MARKING INSTALLA	P87155	14221	09/02/2015	31,981.28
00178325	10/29/2015	NORTHWEST TRANSCRIBERS City Council Study Session	P88633	2411P	10/26/2015	225.00
00178326	10/29/2015	NW ARBORICULTURE LLC Storm damage cleanup at Upper	P88380	6573/74/75	09/28/2015	3,408.19
00178327	10/29/2015	OLSON, NANCY JUROR SERVICE REIMB		28OCT15	10/28/2015	14.60
00178328	10/29/2015	OVERLAKE OIL 800 GAL UNLEADED FUEL - FIRE	P88626	0174273IN	10/14/2015	1,647.84
00178329	10/29/2015	PACIFIC POWER GROUP LLC REPAIR PARTS FOR FL-0455	P88159	313617100	06/15/2015	1,573.84
00178330	10/29/2015	PACIFIC RIM AWARDS Uniform shirts	P88599	201577	10/14/2015	1,721.18
00178331	10/29/2015	PROVOST, ALAN FRLEOFF1 Retiree Medical Expen	P88583	OH005549	10/21/2015	29.28
00178332	10/29/2015	PUBLIC SAFETY SUPPORT SERVICES Zone One Coordinator Services	P87834	MIFY1403	10/21/2015	8,333.33
00178333	10/29/2015	PUBLIC SAFETY TESTING INC 2015 July-Sept Subscription Fe	P88584	20156383	10/14/2015	412.50
00178334	10/29/2015	PUGET SOUND ACCESS MI-TV Council Broadcast 09/08	P88495	151012MER	10/12/2015	852.50
00178335	10/29/2015	PUGET SOUND ENERGY Utility Assistance for Emergen	P87873	OH005550	10/22/2015	306.10
00178336	10/29/2015	PUGET SOUND ENERGY Utility Assistance for Emergen	P87873	OH005551	10/22/2015	49.31
00178337	10/29/2015	RAINIER NURSERY MISC. PLANTS	P88605	14580RA	10/08/2015	189.44
00178338	10/29/2015	REMOTE SATELLITE SYSTEMS INT'L EMAC Sat Phone	P88596	00076526	10/13/2015	48.95
00178339	10/29/2015	REPUBLIC SERVICES #172 12 YARD DISPOSAL/RECYCLE	P88623	172006542318/536	09/30/2015	6,098.45
00178340	10/29/2015	RICHARDS, KIMBERLY HOLIDAY SHOWCASE SUPPLIES		OH005571	10/21/2015	98.28
00178341	10/29/2015	ROBERTS, KARIN KCMCA BUSINESS MEETING		28OCT15	10/28/2015	20.61
00178342	10/29/2015	ROUSTA, MOHAMMAD OVERPAYMENT REFUND		OH005570	10/22/2015	145.43
00178343	10/29/2015	SANDERSON SAFETY SUPPLY INVENTORY PURCHASES	P88178	613621902/901	10/08/2015	369.02

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00178344	10/29/2015	SCHAEFER, GARY OVERPAYMENT REFUND		OH005573	10/27/2015	162.40
00178345	10/29/2015	SEATTLE PUBLIC UTILITIES September 2015 SPU Retail Serv	P88590	OH005552	09/30/2015	19,028.00
00178346	10/29/2015	SECURITY SAFE & LOCK MAINT DIRECTOR FILE KEY	P88529	486268	10/07/2015	27.87
00178347	10/29/2015	SHOREWOOD HEIGHTS Utilities and rental assistanc	P85076	OH005577	10/27/2015	600.00
00178348	10/29/2015	SOUND SAFETY PRODUCTS SAFETY BOOTS & MISC. WORK CLOT	P88562	25605/25595	10/13/2015	239.74
00178349	10/29/2015	STATE AUDITOR'S OFFICE FYE2014 Audit Costs	P88547	L110618	10/12/2015	752.25
00178350	10/29/2015	STEVENSON, LINDA JUROR SERVICE REIMB		28OCT15	10/28/2015	23.57
00178351	10/29/2015	STORM LAKE GROWERS INC Plants	P88592	15716	10/13/2015	616.16
00178352	10/29/2015	STRONG, MICHAEL JUROR SERVICE REIMB		28OCT15	10/28/2015	14.80
00178353	10/29/2015	SUPERIOR CUSTOM CONTROLS SEWER TELEMTRY	P85648	2676	09/23/2015	33,168.39
00178354	10/29/2015	SYLVETSKY, LESLIE SENIOR SOCIAL SUPPLIES/LUNCH		OH005572	10/22/2015	264.04
00178355	10/29/2015	T AND T TRUCKING INC 2015 SOILS HAUL AWAY - ROW	P87003	68104/5/6	08/31/2015	11,382.66
00178356	10/29/2015	TACOMA SCREW PRODUCTS INC MISC. HARDWARE & GRINDING BITS	P88449	30728417/8723/16	10/07/2015	290.08
00178357	10/29/2015	THOMAS, LYNNE JUROR SERVICE REIMB		28OCT15	10/28/2015	14.37
00178358	10/29/2015	THOMSON REUTERS - WEST Intel database	P88595	832670786	10/01/2015	174.23
00178359	10/29/2015	TOWN & COUNTRY POST FRAME BLDG Car port engineering	P88597	20847	10/20/2015	3,832.50
00178360	10/29/2015	TREAT, NOEL REPLACE WARRANT 175533		OH005574	10/22/2015	363.64
00178361	10/29/2015	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		30OCT15	10/30/2015	131.07
00178362	10/29/2015	URBAN, NICOLE OVERPAYMENT REFUND		OH005575	10/22/2015	198.87
00178363	10/29/2015	US TIMBER CUTTERS LLC 2015 ON-CALL HAZARDOUS TREE	P86133	Q401/Q403/Q403	10/08/2015	14,232.90
00178364	10/29/2015	UTILITIES UNDERGROUND LOCATION SEPTEMBER EXCAVATION TICKETS	P88615	5090158	09/30/2015	284.90
00178365	10/29/2015	VERIZON WIRELESS MAINT. DEPT WIRELESS SERVICE	P88625	9752790534	09/23/2015	934.41
00178366	10/29/2015	WA ST DEPT OF REVENUE UNCLAIMED PROPERTY 7/1/12-6/30	P88641	OH005556	10/28/2015	1,547.48
00178367	10/29/2015	WEATHERNET LLC 2015 MONTHLY WEATHER ALERT NOV	P88624	201413646	10/21/2015	468.00
00178368	10/29/2015	WEST COAST SIGNAL INC ON CALL CONTRACT FOR STREETLIG	P85970	1608/1620	09/09/2015	1,111.64
00178369	10/29/2015	WESTERN EQUIPMENT DISTRIBUTORS PARKS EQUIPMENT REPAIR PARTS	P88613	789467	10/01/2015	542.23

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00178370	10/29/2015	WILLING, ROBERT MILEAGE EXPENSE		OH005576	10/21/2015	32.20
00178371	10/29/2015	WIMACTEL INC PAYPHONE IN POLICE LOBBY	P88580	000142131	10/01/2015	60.23
00178372	10/29/2015	WRPA Registration fee for Business	P88565	630	10/13/2015	149.00
00178373	10/29/2015	WUCC WASHINGTON ONE CALL TRAINING F	P88585	OH005554	10/21/2015	200.00
00178374	10/29/2015	XEROX CORPORATION Sept Copier Cost	P88602	081585471	10/01/2015	148.66
00178375	10/29/2015	ZURAWSKI, DAN JUROR SERVICE REIMB		28OCT15	10/28/2015	15.40
					Total	<u>555,360.91</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P88641	00178366	WA ST DEPT OF REVENUE	UNCLAIMED PROPERTY 7/1/12-6/30	1,547.48
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P88590	00178345	SEATTLE PUBLIC UTILITIES	September 2015 SPU Retail Serv	19,028.00
P88559	00178285	H D FOWLER	INVENTORY PURCHASES	5,279.40
P88560	00178285	H D FOWLER	INVENTORY PURCHASES	2,422.75
P88168	00178288	HD SUPPLY WATERWORKS LTD	INVENTORY PURCHASES	828.57
	00178295	JAYMARC ESTATES LLC	OVERPAYMENT REFUND	479.91
	00178305	LARSEN, RAY	OVERPAYMENT REFUND	408.88
P88178	00178343	SANDERSON SAFETY SUPPLY	INVENTORY PURCHASES	296.20
P88611	00178241	A.M. LEONARD INC	INVENTORY PURCHASES	276.66
P88492	00178268	COMMERCIAL LANDSC SUPPLY INC	INVENTORY PURCHASES	268.49
	00178293	HOOKS, COLIN	OVERPAYMENT REFUND	232.94
P88578	00178276	FERGUSON ENTERPRISES INC	INVENTORY PURCHASES	240.46
P88561	00178273	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	240.26
	00178362	URBAN, NICOLE	OVERPAYMENT REFUND	198.87
	00178344	SCHAEFER, GARY	OVERPAYMENT REFUND	162.40
	00178342	ROUSTA, MOHAMMAD	OVERPAYMENT REFUND	145.43
P88576	00178247	ALPINE PRODUCTS INC	INVENTORY PURCHASES	119.90
	00178253	BELL, EARL	OVERPAYMENT REFUND	62.78
P88629	00178291	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	41.55
<i>Org Key: 814072 - United Way</i>				
	00178361	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	131.07
<i>Org Key: 814074 - Garnishments</i>				
	00178262	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	1,331.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00178317	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	141.25
<i>Org Key: 814085 - GET Program Deductions</i>				
	00178281	GET Program	PAYROLL EARLY WARRANTS	150.00
<i>Org Key: CA1100 - Administration (CA)</i>				
P88451	00178260	CDW GOVERNMENT INC	Acrobat DC Pro	415.30
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P88588	00178292	HONEYWELL, MATTHEW V	Public Defender	1,800.00
P88589	00178292	HONEYWELL, MATTHEW V	Public Defender	300.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P88640	00178294	ICMA	N. Treat 2015 Membership Dues	1,509.00
<i>Org Key: CM1200 - City Clerk</i>				
	00178341	ROBERTS, KARIN	KCMCA BUSINESS MEETING	20.61
<i>Org Key: CM1400 - Communications</i>				
P88495	00178334	PUGET SOUND ACCESS	MI-TV Council Broadcast 09/08	310.00
P88495	00178334	PUGET SOUND ACCESS	MI-TV Council Broadcast 09/21	271.25
P88495	00178334	PUGET SOUND ACCESS	MI-TV Council Broadcast 10/05	271.25
<i>Org Key: CO6100 - City Council</i>				

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P88633	00178325	NORTHWEST TRANSCRIBERS	City Council Study Session	225.00
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
P88584	00178333	PUBLIC SAFETY TESTING INC	2015 July-Sept Subscription Fe	412.50
<i>Org Key: CT1100 - Municipal Court</i>				
P88602	00178374	XEROX CORPORATION	Sept Copier Cost	148.66
P88601	00178283	GREER, J SCOTT	Pro tem judge	100.00
P88600	00178304	LANGUAGE LINE SERVICES	Language Line	29.65
	00178311	MCCARTHY, CHRISTIAN	JUROR SERVICE REIMB	27.02
	00178274	EXTINE, CHARLES	JUROR SERVICE REIMB	25.41
	00178312	MEARS, DOUGLAS	JUROR SERVICE REIMB	24.14
	00178350	STEVENSON, LINDA	JUROR SERVICE REIMB	23.57
	00178306	LESLIE, MICHAEL	JUROR SERVICE REIMB	21.96
	00178321	MILLER, LANCE	JUROR SERVICE REIMB	21.15
	00178244	ACEVEDO, VANESSA	JUROR SERVICE REIMB	20.81
	00178284	GREGORY, KELLY	JUROR SERVICE REIMB	20.12
	00178308	LIVINGSTON, MALTE	JUROR SERVICE REIMB	18.16
	00178300	KLOCKENTEGGER, KELSEY	JUROR SERVICE REIMB	15.40
	00178375	ZURAWSKI, DAN	JUROR SERVICE REIMB	15.40
	00178252	BARTO, THOMAS	JUROR SERVICE REIMB	14.83
	00178352	STRONG, MICHAEL	JUROR SERVICE REIMB	14.80
	00178327	OLSON, NANCY	JUROR SERVICE REIMB	14.60
	00178357	THOMAS, LYNNE	JUROR SERVICE REIMB	14.37
	00178286	HAMMOND, SHEILA	JUROR SERVICE REIMB	12.41
	00178278	GARDNER, CODY	JUROR SERVICE REIMB	11.15
<i>Org Key: DS0000 - Development Services-Revenue</i>				
P88606	00178255	BELLEVUE, CITY OF	3rd Quarter 2015 MBP Fee	7,417.63
	00178245	ADT LLC	PERMIT REFUND	93.95
	00178249	AUTOMATED GATES & EQUIPMENT	PERMIT REFUND	93.95
	00178323	NORTHWEST PERMIT	PERMIT REFUND	93.95
<i>Org Key: DS1100 - Administration (DS)</i>				
P88487	00178310	MASTERMARK	D. Henderson Notary Stamp	37.01
P88610	00178297	KC RECORDS	ADDITIONAL RECORDING FEE	5.00
<i>Org Key: FN1100 - Administration (FN)</i>				
P88547	00178349	STATE AUDITOR'S OFFICE	FYE2014 Audit Costs	752.25
P88638	00178269	CONWAY PEDERSEN ECONOMICS INC	ECONOMIC FORECASTER SUBSCRIPTI	432.53
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P85663	00178314	METROPRESORT	Printing and Mailing September	467.43
P85663	00178314	METROPRESORT	Printing and Mailing September	326.87
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P85663	00178314	METROPRESORT	Printing and Mailing September	467.43
P85663	00178314	METROPRESORT	Printing and Mailing September	326.88
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P85663	00178314	METROPRESORT	Printing and Mailing September	467.43
P85663	00178314	METROPRESORT	Printing and Mailing September	326.88

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PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FNBE01 - Financial Services</i>				
P88642	00178315	MI CHAMBER OF COMMERCE	Sponsorship of Art UnCorked Ev	1,601.81
P88500	00178314	METROPRESORT	Printing and Mailing of 3RD Qu	187.92
P88531	00178318	MICROFLEX	September 2015 Tax Audit Progr	155.60
<i>Org Key: FR1100 - Administration (FR)</i>				
P88450	00178260	CDW GOVERNMENT INC	Panasonic Desktop Port Replica	344.16
	00178261	CENTURYLINK	PHONE USE OCT 2015	285.68
<i>Org Key: GGM001 - General Government-Misc</i>				
P85016	00178266	COMCAST	CITY HALL HIGH SPEED INTERNET	109.18
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P88582	00178309	LYONS, STEVEN	FRLEOFF1 Retiree Medical Expen	319.93
P88581	00178296	JOHNSON, CURTIS	FRLEOFF1 Retiree Medical Expen	299.35
P88583	00178331	PROVOST, ALAN	FRLEOFF1 Retiree Medical Expen	29.28
<i>Org Key: GX9995 - Employee Benefits-General</i>				
P88621	00178240	AWC	Medical - Regence	1,536.34
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00178261	CENTURYLINK	PHONE USE OCT 2015	1,830.95
P88579	00178243	ACCESS	DATA ENTRY, DATA STORAGE, DELI	281.00
P88580	00178371	WIMACTEL INC	PAYPHONE IN POLICE LOBBY	60.23
P88444	00178260	CDW GOVERNMENT INC	Creative Audigy Fx - sound car	37.35
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P86297	00178242	AA ASPHALTING INC	2015 ON-CALL ASPHALT REPAIR	3,902.00
P88620	00178299	KING COUNTY FINANCE	SIGNAL SERVICE	2,808.45
P88576	00178247	ALPINE PRODUCTS INC	STRIPING MACHINE & PAINT	291.44
P88564	00178291	HOME DEPOT CREDIT SERVICE	MISC. TREES	218.78
P88605	00178337	RAINIER NURSERY	MISC. PLANTS	189.44
P85970	00178368	WEST COAST SIGNAL INC	ON CALL CONTRACT FOR STREETLIG	157.31
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P86133	00178363	US TIMBER CUTTERS LLC	2015 ON-CALL HAZARDOUS TREE	14,232.90
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P86297	00178242	AA ASPHALTING INC	2015 ON CALL ASPHALT REPAIR	2,849.50
<i>Org Key: MT2500 - ROW Administration</i>				
P88623	00178339	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING -ROW	2,343.17
P88415	00178270	DELL MARKETING L.P.	Maintenance Director Laptop	952.50
P88623	00178339	REPUBLIC SERVICES #172	12 YARD DISPOSAL/RECYCLE	891.40
	00178307	LEYDE, CASEY	MILEAGE EXPENSE	41.40
<i>Org Key: MT3100 - Water Distribution</i>				
P88168	00178288	HD SUPPLY WATERWORKS LTD	CREDIT- RETURNED PART FOR TAPP	-538.20
<i>Org Key: MT3120 - Hydrant Maintenance</i>				
P88401	00178285	H D FOWLER	10"/12" SEAL PLATE O-RINGS	17.18
P88509	00178285	H D FOWLER	O-RING FOR HYDRANT	4.90
<i>Org Key: MT3200 - Water Pumps</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00178261	CENTURYLINK	PHONE USE OCT 2015	59.41
<i>Org Key: MT3300 - Water Associated Costs</i>				
P88623	00178339	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING - SE	260.35
P88562	00178348	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	239.74
P88585	00178373	WUCC	WASHINGTON ONE CALL TRAINING F	100.00
	00178279	GAVIGLIO, MIKE	MILEAGE EXPENSE	59.00
<i>Org Key: MT3500 - Sewer Pumps</i>				
P88622	00178258	CASCADE MACHINERY & ELECTRIC	PS 19 REPAIRS	8,635.66
P88574	00178272	EVOQUA WATER TECHNOLOGIES LLC	BIOXIDE	4,888.08
	00178261	CENTURYLINK	PHONE USE OCT 2015	2,719.23
	00178261	CENTURYLINK	PHONE USE OCT 2015	502.71
P88449	00178356	TACOMA SCREW PRODUCTS INC	MISC. HARDWARE & GRINDING BITS	290.08
P88510	00178282	GRAINGER	IMPACT DRIVER & BIT SET 3/8"	62.83
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P88623	00178339	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING -WAT	260.35
	00178250	BABCOCK, THOMAS	MILEAGE EXPENSE	59.00
	00178251	BAKER, DENNIS L	MILEAGE EXPENSE	59.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P86297	00178242	AA ASPHALTING INC	2015 ON-CALL ASPHALT REPAIR	4,150.00
P87003	00178355	T AND T TRUCKING INC	2015 SOILS HAUL AWAY - ROW	3,794.22
P88514	00178277	FREMONT ANALYTICL	Vactor Material Testing	990.00
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P88625	00178365	VERIZON WIRELESS	MAINT. DEPT WIRELESS SERVICE	934.41
P88624	00178367	WEATHERNET LLC	2015 MONTHLY WEATHER ALERT NOV	468.00
P88615	00178364	UTILITIES UNDERGROUND LOCATION	SEPTEMBER EXCAVATION TICKETS	284.90
P88616	00178289	HEALTHFORCE PARTNERS LLC	C.KELLEY IMMUNIZATION	70.00
P88616	00178289	HEALTHFORCE PARTNERS LLC	DOT PHYSICAL	49.00
P88617	00178346	SECURITY SAFE & LOCK	MAINT DIRECTOR FILE KEY	19.22
<i>Org Key: MT4210 - Building Landscaping</i>				
P88623	00178339	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING	260.36
<i>Org Key: MT4300 - Fleet Services</i>				
P88159	00178329	PACIFIC POWER GROUP LLC	REPAIR PARTS FOR FL-0455	1,522.56
P88626	00178328	OVERLAKE OIL	800 GAL UNLEADED FUEL - FIRE	1,647.84
P88613	00178369	WESTERN EQUIPMENT DISTRIBUTORS	PARKS EQUIPMENT REPAIR PARTS	542.23
P88614	00178313	MERCER ISLAND CHEVRON	FL-0407 BATTERY REPAIR	228.17
P88159	00178329	PACIFIC POWER GROUP LLC	S/H	51.28
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
P88585	00178373	WUCC	WASHINGTON ONE CALL TRAINING F	100.00
	00178370	WILLING, ROBERT	MILEAGE EXPENSE	32.20
	00178298	KELLEY, CHRIS M	MILEAGE EXPENSE	18.75
<i>Org Key: MT4501 - Water Administration</i>				
P88627	00178248	AMERICAN WATER WORKS ASSOC	MEMBERSHIP RENWAL B. MCDANIEL	1,876.00
	00178261	CENTURYLINK	PHONE USE OCT 2015	49.49
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P85970	00178368	WEST COAST SIGNAL INC	ON CALL CONTRACT FOR STREETLIG	954.33
<i>Org Key: PO1350 - Police Emergency Management</i>				
P87834	00178332	PUBLIC SAFETY SUPPORT SERVICES	Zone One Coordinator Services	8,333.33
	00178275	FELIX, JIM	EMERGENCY PREPAREDNESS SUPPLIE	97.30
P88596	00178338	REMOTE SATELLITE SYSTEMS INT'L	EMAC Sat Phone	48.95
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P88284	00178290	HEWLETT PACKARD COMPANY	Laptop MIPD	1,516.62
<i>Org Key: PO2100 - Patrol Division</i>				
P88599	00178330	PACIFIC RIM AWARDS	Uniform shirts	1,721.18
P88572	00178302	KROESENS INC	Bike Team uniforms-Derr	418.29
<i>Org Key: PO3100 - Investigation Division</i>				
P88595	00178358	THOMSON REUTERS - WEST	Intel database	174.23
<i>Org Key: PR1100 - Administration (PR)</i>				
P85705	00178254	BELLEVUE, CITY OF	Annual Specialized Recreation	1,683.50
<i>Org Key: PR1500 - Urban Forest Management</i>				
P88380	00178326	NW ARBORICULTURE LLC	Storm damage cleanup at Upper	867.79
P88380	00178326	NW ARBORICULTURE LLC	Storm damage cleanup at Ellis	405.15
<i>Org Key: PR2100 - Recreation Programs</i>				
P88565	00178372	WRPA	Registration fee for Business	149.00
<i>Org Key: PR2108 - Health and Fitness</i>				
P88587	00178263	CHRISTIANSEN, ANNE	Instruction services for Easts	574.00
<i>Org Key: PR3500 - Senior Services</i>				
	00178354	SYLVETSKY, LESLIE	SENIOR SOCIAL SUPPLIES/LUNCH	264.04
<i>Org Key: PR4100 - Community Center</i>				
P85302	00178267	COMCAST	2015 high speed internet and c	133.28
	00178261	CENTURYLINK	PHONE USE OCT 2015	47.29
P88529	00178346	SECURITY SAFE & LOCK	Duplicate keys for Slater	8.65
<i>Org Key: PR6100 - Park Maintenance</i>				
P87003	00178355	T AND T TRUCKING INC	2015 SOILS HAUL AWAY - PARKS	1,264.74
P88623	00178339	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING - PA	1,041.41
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P88551	00178319	MID-AMERICA SPORTS ADVANTAGE	SOCCER GOAL (6.5 X 18.5)	1,147.00
	00178261	CENTURYLINK	PHONE USE OCT 2015	89.75
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P88380	00178326	NW ARBORICULTURE LLC	Storm damage cleanup at Luther	2,135.25
P87003	00178355	T AND T TRUCKING INC	LUTHER SOILS HAUL AWAY	1,264.74
	00178261	CENTURYLINK	PHONE USE OCT 2015	242.09
P88586	00178249	AUTOMATED GATES & EQUIPMENT	Repair for Luther automatic ga	190.53
P85005	00178264	CINTAS CORPORATION #460	2015 rug cleaning services for	24.64
P85005	00178264	CINTAS CORPORATION #460	2015 rug cleaning services for	24.64
P85005	00178264	CINTAS CORPORATION #460	2015 rug cleaning services for	24.64

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P87003	00178355	T AND T TRUCKING INC	2015 SOILS HAUL AWAY - PARKS	1,264.74
P88623	00178339	REPUBLIC SERVICES #172	25 YRD DISPOSAL/RECYCLING - PA	1,041.41
P88414	00178285	H D FOWLER	VALVE WRENCH	74.93
P88178	00178343	SANDERSON SAFETY SUPPLY	CLASS III JACKET (LG)	72.82
<i>Org Key: PY4615 - Flex Admin 2015</i>				
	00178360	TREAT, NOEL	REPLACE WARRANT 175533	363.64
<i>Org Key: WD312C - Sub Basin 6 Watercour Ph 2</i>				
P80435	00178322	NATURAL SYSTEMS DESIGN	SUB-BASIN 6 PHASE II DRAINAGE	978.50
<i>Org Key: WG105R - Community Center Bldg Repairs</i>				
P87263	00178265	COMBINED CONSTRUCTION INC	MICEC Entry Plaza Renovation	17,504.90
P87263	00178265	COMBINED CONSTRUCTION INC	50% Retainage	14,710.00
P87263	00178265	COMBINED CONSTRUCTION INC	Change Order #1	2,960.13
P87263	00178265	COMBINED CONSTRUCTION INC	50% Retainage for Change Order	2,487.50
<i>Org Key: WG110T - Computer Equip Replacements</i>				
P88415	00178270	DELL MARKETING L.P.	Maintenance Director Laptop	952.54
<i>Org Key: WP122R - Vegetation Management</i>				
P88592	00178351	STORM LAKE GROWERS INC	Plants	616.16
<i>Org Key: WP310D - Street End - Calkins Landing</i>				
P88414	00178285	H D FOWLER	DOUBLE CHECK VALVE & UNION	153.43
<i>Org Key: WR101R - Residential Street Improvement</i>				
P87287	00178303	LAKESIDE INDUSTRIES	2015 RESIDENTIAL STREETS	26,163.80
<i>Org Key: WR111R - Pavement Markings</i>				
P87155	00178324	NORTHWEST TRAFFIC INC	2015 PAVEMENT MARKING INSTALLA	31,981.28
<i>Org Key: WR514R - SE 40th St (76th to ICW)</i>				
P87287	00178303	LAKESIDE INDUSTRIES	SE 40TH STREET OVERLAY	234,827.40
<i>Org Key: WR544C - ICW Crosswalk at SE 32nd</i>				
P88053	00178301	KPG	ISLAND CREST WAY CROSSWALK	6,889.10
<i>Org Key: WS103P - Sewer 20 yr CIP Plan</i>				
P86399	00178257	CAROLLO ENGINEERS INC	GENERAL SEWER PLAN UPDATE	3,221.55
<i>Org Key: WS330T - Sewer Telemetry Improvements</i>				
P85648	00178353	SUPERIOR CUSTOM CONTROLS	SEWER TELEMETRY	33,168.39
P78895	00178259	CASNE ENGINEERING INC	PHASE 3 TELEMETRY DESIGN	6,018.59
<i>Org Key: WW521C - Water Components Replacement</i>				
P88628	00178271	EARTHWORK ENTERPRISES INC	PRV LID 4600 BLK EMW	5,465.25
<i>Org Key: XD312C - Street Related Drainage</i>				
P87003	00178355	T AND T TRUCKING INC	SOILS HAUL AWAY STREET RELATED	3,794.22
<i>Org Key: XG300R - Fire Station 92 Replacement</i>				
P77577	00178320	MILLER HULL PARTNERSHIP LLC	FIRE STATION 92 - DESIGN	321.15
<i>Org Key: XG701R - Roof Extension for Patrol Veh</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P88597	00178359	TOWN & COUNTRY POST FRAME BLDG	Car port engineering	3,832.50
<i>Org Key: XP520R - Recreational Trail Connections</i>				
P88293	00178246	ALLIANCE STEEL ERECTORS INC	Island Glen Bridge Pedestrian	4,289.95
P88293	00178246	ALLIANCE STEEL ERECTORS INC	50% Retainage	3,605.00
<i>Org Key: YF1100 - YFS General Services</i>				
P88609	00178316	MI DIRECTORY	Half page ad for back cover of	400.00
	00178280	GENTINO, CATHERINE L	PARKING EXPENSE	30.00
	00178287	HARNISH, CHRISTOPHER JAMES	PARKING EXPENSE	30.00
<i>Org Key: YF1200 - Thrift Shop</i>				
	00178340	RICHARDS, KIMBERLY	HOLIDAY SHOWCASE SUPPLIES	98.28
<i>Org Key: YF2600 - Family Assistance</i>				
P85076	00178347	SHOREWOOD HEIGHTS	Utilities and rental assistanc	600.00
P87873	00178335	PUGET SOUND ENERGY	Utility Assistance for Emergen	306.10
P87873	00178336	PUGET SOUND ENERGY	Utility Assistance for Emergen	49.31
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
P88608	00178256	BOARD OF REGENTS	Pre-Conference Ethics Training	45.00
Total				555,360.91



**CITY OF MERCER ISLAND
CERTIFICATION OF PAYROLL**

PAYROLL PERIOD ENDING **10/23/2015**
PAYROLL DATED **10/30/2015**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Description		Date	Amount
Payroll Checks	62876752-62876762		14,044.72
Direct Deposits			484,245.87
Void/Manual Adjustments			17,633.22
Tax & Benefit Obligations			229,232.93
Total Gross Payroll		10/30/15	745,156.74

**CITY OF MERCER ISLAND****PAYROLL SUMMARY**

PAYROLL PERIOD ENDING	10/23/2015
PAYROLL DATED	10/30/2015
Net Cash	498,290.59
Net Voids/Manuals	17,633.22
Federal Tax Deposit - Key Bank	91,819.57
Social Security and Medicare Taxes	39,476.32
Medicare Taxes Only (Fire Fighter Employees)	1,926.06
Public Employees Retirement System 1 (PERS 1)	153.89
Public Employees Retirement System 2 (PERS 2)	20,877.58
Public Employees Retirement System 3 (PERS 3)	5,146.51
Public Employees Retirement System (PERSJM)	597.36
Public Safety Employees Retirement System (PSERS)	161.27
Law Enforc. & Fire fighters System 2 (LEOFF 2)	24,214.48
Regence & LEOFF Trust - Medical Insurance	0.00
Domestic Partner/Overage Dependand - Insurance	0.00
Group Health Medical Insurance	(5.00)
Health Care - Flexible Spending Accounts	2,836.82
Dependent Care - Flexible Spending Accounts	1,606.84
United Way	131.07
ICMA Deferred Compensation	32,883.46
Fire 457 Nationwide	3,691.58
ROTH IRA	50.00
Child Support	0.00
Chapter 13/Garnishments	1,331.00
MI Employees' Association	141.25
Cities & Towns/AFSCME Union Dues	(49.30)
Police Union Dues	0.00
Fire Union Dues	1,939.17
Fire Union - Supplemental Dues	153.00
Standard - Supplemental Life Insurance	0.00
Unum - Long Term Care Insurance	0.00
AFLAC - Supplemental Insurance Plans	0.00
GET - Guarantee Education Tuition of WA	150.00
Coffee Fund	0.00
Transportation	0.00
Miscellaneous	0.00

TOTAL GROSS PAYROLL	\$ 745,156.74
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**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5124
November 2, 2015
Regular Business**

**TOWN CENTER VISIONING AND CODE
UPDATE, WORK PLAN, AND BUDGET
REQUEST**

Proposed Council Action:

Approve draft work plan and budget request.

DEPARTMENT OF

Development Services Group (Scott Greenberg)

COUNCIL LIAISON

n/a

EXHIBITS

1. November 2015 Report to City Council
2. Recommended Work Plan

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	134,190
AMOUNT BUDGETED	\$	29,704
APPROPRIATION REQUIRED	\$	104,486

SUMMARY

PROJECT UPDATE

On August 31, 2015, the City issued the “Town Center Visioning and Development Code Update Interim Report to the Community” (see Exhibit 1). This report summarized the process to update the vision for Mercer Island Town Center and the related Town Center Development Code.

On September 21, 2015, the City Council heard a presentation from Karen Reed, a local communications and public engagement consultant, hired to assist the City with a review of the Town Center Visioning process and advise the City Council on next steps toward completing the process. The City Council approved Karen’s proposed strategic objectives and supporting actions for completing the Town Center Visioning and Development Code Update. Exhibit 1 lists the objectives and actions and provides an update on the status of each item.

On October 7, 2015, the “Joint Commission” (Planning and Design Commissions meeting together) held its first meeting. This was a “hand-off” of the Interim Report and work of the Stakeholder Group to the Joint Commission. A public comment period was held at the beginning of the agenda.

On October 21, 2015, the Joint Commission met to hear additional public comment, agree on ground rules, review and recommend a work plan (see Exhibit 2), recommend a budget request and review and discuss a draft vision communications mailer. The work plan and budget request are further discussed below.

RECOMMENDED WORK PLAN

The Joint Commission unanimously recommended that the City Council approve the work plan in Exhibit 2. The recommended work plan divides the Commission’s work into 12 meetings beginning in October 2015

and ending in April 2016. Each meeting would be devoted to one or more topics or development code sections. There would be three formal public hearings—in January, March and April. These would be separate meetings or be combined with one of the proposed 12 meetings. In addition, an update on the project and process would be presented to the City Council at the 2016 Planning Session in January.

The recommended work plan is aggressive. To make the work more efficient, the Commission agreed to establish ad hoc subcommittees as needed to discuss specific aspects of the development code and/or process. For example, a subcommittee was formed to review the proposed vision communications mailer and make recommendations to the Commission at its November meeting. Another subcommittee may be formed later to review detailed architectural standards.

One element of the recommended work plan is the proposed integration of outside consultant work and additional information requested by the Commission. This is shown in the right column on Exhibit 2. The proposed consultant work is discussed below.

Finally, environmental review would be integrated with topic presentations to the Commission. A section discussing potential environmental impacts of proposed code changes (and alternatives) would accompany the proposed code language for Commission discussion. At the end of the process, the environmental sections for each code section can be edited to reflect changes to the proposals and combined as supporting documentation for the required SEPA environmental review.

OUTREACH AND COMMUNICATING THE VISION

The Joint Commission unanimously recommended that the City Council approve funding for development of a communication piece to disseminate the concepts of the Draft Updated Town Center Vision to Mercer Island residents and businesses. The communication piece should include visuals that are representative of the draft vision. The Joint Commission recommended electronic distribution of the communication piece, as well as mailing it to all Island households and businesses. Staff estimates the cost of this work at \$14,000-\$16,000 as discussed below.

RECOMMENDED ADDITIONAL STUDIES AND INFORMATION

The Commission is recommending budget approval for 6 of the items below (numbers 1 and 4 through 8). Staff is recommending budget approval for 2 additional items (numbers 2 and 3). If all 8 items cannot be funded, staff is recommending a priority order as listed below.

1. *Traffic analysis of proposed code update: \$15,000*

A traffic analysis of proposed code revisions is required for completing the transportation section of the SEPA checklist. The analysis would be done by KPG, the City's current traffic consultant. The work would analyze the projected traffic impact from one land use scenario, to include:

- A. Vehicle trip generation.
- B. Distribute new vehicle trips to 19 study intersections in and adjacent to the Town Center.
- C. Calculate intersection level of service (LOS) and delay using Synchro traffic model.
- D. Analysis of potential closure of curved street connecting SE 27th St. and 76th Ave. SE for a public space.
- E. Analysis of any traffic impacts due to proposed changes to street standards.
- F. Document findings in a short technical memo.
- G. Attendance at up to 4 total Joint Commission and City Council meetings.

2. *Extension of Karen Reed's Contract: \$10,000*

Karen Reed has completed her current contract. Staff is recommending extending Karen's contract to assist with the November 21, 2015 Joint Commission meeting, which will have a focus on Town

Center vision, plus having Karen on-call to assist with strategic communications during the remaining process.

3. *Code graphics: \$19,190*

The purpose of this item is for preparation of graphics to provide additional clarity to the updated design guidelines. This item was not discussed with the Commission, but it should be funded now so that graphics can be incorporated to the draft code sections currently being developed. Graphics are a common feature in design guidelines that are missing from Mercer Island's current code. Staff will work closely with the Commission to define the style and number of graphics needed within the updated code. The proposed budget estimate was provided by Tovar Planning and Makers, two local firms that would collaborate on this item and #7 below, if approved.

4. *Review and assessment of proposed incentives: \$12,000-\$20,000.*

The purpose of this work is to determine if proposed Town Center development incentives would result in desired public benefits. Staff has been discussing this work with two local firms--BERK and EcoNW--who provided the proposed range of costs. If funding is approved, staff would work with the Joint Commission to define a scope of work that would provide the needed information, within the established budget.

5. *Review and assessment of proposed retail frontage requirements: \$5,000-\$25,000.*

The purpose of this work is to determine if the proposed designation of primary/secondary retail streets (where varying amounts of retail would be required) would add too much/too little/adequate opportunities to meet retail demands. Staff has been discussing this work with two local firms--BERK and EcoNW--who provided the proposed range of costs. If funding is approved, staff would work with the Joint Commission to define a scope of work that would provide the needed information, within the established budget.

6. *All-address mailing: \$4,500-\$6,500.*

The purpose of this item is funding for an all-Island mailer communicating the draft vision to the community. The costs are for preparation of the mailer, printing, and postage. Design of the mailer would be done by City staff. Printing and mailing would be handled by an outside firm.

7. *Vision graphics: \$9,500.*

The purpose of this work is to create an aerial perspective rendering to be used in public communications, website, etc., showing potential Town Center build-out under the elements of the Interim Report and draft vision statement. This graphic can be used as a single aerial rendering or focused on proposed subareas, so that each subarea is shown.

8. *Parking supply and capacity analysis (basic scope): \$21,000-\$29,000.*

This work would include a study and analysis of all public and private on and off-street parking serving non-residential uses in the Town Center. The basic study would include a parking inventory, data collection including detailed parking occupancy and turnover maps and charts, and a final report and recommendations. This basic scope would cost \$21,000-29,000.

Additional project options would include residential parking data collection (\$3,000-\$5,000), staffing an advisory committee (\$3,000-\$6,000), and updated parking regulations (\$5,000-\$7,000). These estimates were provided by BERK.

The total cost of all of the studies and work listed above is \$134,190. The City Council already appropriated \$29,704 in remaining 2014 General Fund surplus, which was set aside for miscellaneous professional services. Therefore, the requested additional appropriation is \$104,486 (\$134,190-\$29,704). See table below.

The recommended funding sources for the additional \$104,486 appropriation are:

- \$25,000 for Town Center economic development support in a 2016 service package
- \$20,000 reallocated from the DSG cost of service study
- \$59,486 from the available Beautification Fund balance

The following table summarizes the recommended funding sources and studies.

Budgeted 2014 General Fund Surplus	\$96,684
<i>Previously Funded: \$66,980</i>	
Town Center Communications Consultant (Council funded 7/6/15)	(\$25,000)
Parks Impact Fees Rate Study (Council funded 7/20/15)	(\$16,600)
Transportation Impact Fees Rate Study (Council funded 8/3/15)	(\$25,380)
Remaining 2014 General Fund Surplus	\$29,704
Town Center Economic Development Support (2016 budgeted)	\$25,000
DSG Cost of Service Study (reallocated)	\$20,000
<i>Funding Requested on November 2: \$134,190</i>	
1. Town Center Traffic Analysis	(\$15,000)
2. Karen Reed Contract Extension	(\$10,000)
3. Code graphics	(\$19,190)
4. Review and assessment of proposed incentives	(\$20,000)
5. Review and assessment of proposed retail frontage requirements	(\$25,000)
6. All-address mailing	(\$6,500)
7. Vision graphics	(\$9,500)
8. Parking Supply and Capacity Analysis	(\$29,000)
Additional Funding Needed for Items 1-8 above (Beautification Fund)	\$59,486

RECOMMENDATION

Development Services Director

- MOVE TO:
1. Approve the work plan recommended by the Joint Commission on Exhibit 2.
 2. Appropriate \$104,486 for the Town Center Visioning and Development Code update as shown in Table 1.

ACTION	STATUS	DATE(S)
<p>Strategic Objective 1: The City Planning Commission should be tasked by the City Council with the next phase of work on the Town Center development code update and Comprehensive Plan update. The Planning Commission should be directed to engage the Design Commission in this work, with the two groups convening jointly. An enhanced public process should accompany the work. The work should be based on and build from the Interim Report. The work should be a priority: recommendations should be forwarded to City Council as soon as practicable in early 2016.</p>		
<p>1A: Do not reconvene Stakeholder Group</p>	<p>COMPLETE Stakeholder Group was informed that their meetings have ended and provided an opportunity to speak at "hand-off" meeting with the Joint Commission on October 7, 2015.</p>	<p>September 23, 2015: Letter emailed to Stakeholder Group members.</p>
<p>1B: Direct the Planning Commission to convene jointly with the Design Commission</p>	<p>COMPLETE The Planning Commission and Design Commission are meeting jointly.</p>	<p>October 7, 2015: Meetings began</p>
<p>1C: Prepare Joint Commission work plan for review by TCLG and approval by City Council, containing the following elements: 1) Interim Report is foundation of the work 2) Initial meeting should be "hand-off" of Stakeholder Group work 3) Approval of a vision communications piece, and revisit vision statement at end of process. 4) Identify type, funding, and schedule for completing any additional third-party studies/information 5) Schedule deliberations around the same major topics that the Stakeholder Group Interim Report includes, adding key gap areas</p>	<p>COMPLETE October 21, 2015: Joint Commission recommended a work plan to City Council. The recommended work plan was not brought to the TCLG since 5 of the 9 TCLG members are serving on the Joint Commission. Three other TCLG members serve on the City Council.</p>	<p>November 2, 2015: Draft work plan presented to City Council for review and action.</p>

ACTION	STATUS	DATE(S)
<p>6) Meet twice per month in working sessions 7) Provide expanded public input opportunities (1-2 public hearings), with adjustment to allow the Joint Commission to accomplish its work. 8) Provide monthly written updates for the City Council</p>		
<p>1D. The City's Planning Development Services Director should manage the project going forward</p>	<p>COMPLETE The DSG Director is managing the project</p>	<p>September 21, 2015</p>
<p>1E. Disband the TCLG and Council Town Center Subcommittee following the hand-off meeting and review of additional visuals for communicating the Town Center vision statement</p>	<p>ONGOING The groups will be disbanded following review of visuals.</p>	
<p>1F. The Planning Commission should target forwarding its final recommendations on both the Comprehensive Plan and the Town Center development code to the City Council by March 2016, barring a compelling need to extend the schedule</p>	<p>ONGOING The proposed work plan has the Planning Commission forwarding its recommendation by the end of April 2016.</p>	
<p>Strategic Objective 2: The draft updated Town Center vision statement, as presented in the Interim Report and preliminarily endorsed by the Council, should serve as a touchstone on the next phase of work on the Comprehensive Plan update and Town Center development code changes. This draft vision statement should be broadly communicated to residents and businesses this fall.</p>		
<p>2A. An effective communications piece on the updated vision statement, incorporating additional visual depictions, should be created and broadly communicated</p>	<p>ONGOING A draft communications piece is under review by the Joint Commission.</p>	
<p>Strategic Objective 3: Throughout the rest of the process, ensure effective communication to the community around Town Center vision and development code update project.</p>		
<p>3A. The City should conduct an ongoing, multi-faceted communication effort focusing</p>	<p>ONGOING</p>	

ACTION	STATUS	DATE(S)
<p>on sharing the Town Center vision as preliminarily endorsed by the City Council, as well as updates on progress on updating the Town Center development code, highlighting opportunities for public engagement.</p> <p>3B. Do not conduct polling at this time.</p>	<p>The City's website will be the primary vehicle for this information. Other options (such as an all-Island mailer) to be discussed at the November 2, 2015 City Council meeting.</p> <p>COMPLETE</p>	<p>September 21, 2015: This recommendation was accepted by the City Council.</p>
<p>3C. Best Practices: Assign a staff member responsible for being the "keeper" of best practices learning --what went well, and what did not go so well.</p>	<p>ONGOING A staff member has been assigned (Alison Van Gorp). A review of best practices will be done at the end of the project.</p>	<p>September 21, 2015</p>
<p>Strategic Objective 4: The City Council should be able to take up deliberation on both the updated Comprehensive Plan (incorporating updated Town Center vision statement) and Town Center development code update in early 2016</p>		
<p>4A. Plan to extend the Town Center development moratorium before end of year</p>	<p>ONGOING</p>	<p>November 2, 2015: City Council will conduct first reading of an ordinance to extend the moratorium.</p>
<p>4B. Offer briefings by staff to any new Councilmembers or existing Councilmembers who have not served on the TCLG</p>	<p>ONGOING Briefings are available by request.</p>	<p>November 16, 2015: City Council will conduct second reading of and possible action on an ordinance to extend the moratorium.</p>
<p>4C. Based on level of community engagement, adjustments to the Council's normal process for deliberating and acting on the proposed development code and Comprehensive Plan updates may or may not be appropriate.</p>	<p>ONGOING Nothing has been identified to date.</p>	

Draft Work Plan

General Approach: (Similar to how Planning Commission developed the update to the Comprehensive Plan)

- (1) Staff brings work forward in packages by topic areas. Recommendations based on Interim Report direction where available.
 - Topics scheduled to hear foundational pieces first (e.g., height and sub-areas), and considering complexity of topics and requirements for outside consultant work.
- (2) Joint Commission discusses and gives staff preliminary direction.
- (3) Staff brings adjusted material back at subsequent meeting for a *preliminary “thumbs up”*; Subcommittees formed to work issues in interim if needed.
- (4) “Thumbs up” material is added to package/list for next public hearing.
- (5) Two public hearings, separate and in addition to Joint Commission “Study Sessions” (which are without public comment), conducted before final Planning Commission recommendation.
- (6) No final recommendations until end of the process.


NOTES:

- *All agenda packets will include copies of public comment received since last meeting, with opportunity to discuss.*
- *Each substantive item briefing will incorporate suggested adjustments to Comprehensive Plan policies.*
- *Staff will keep a running list of information requests and follow up actions/information.*
- *Written monthly updates will be provided to the City Council.*

DRAFT Work Plan Calendar – Meetings, Agenda Items, Public Outreach/Input Opportunities

Month	Joint Commission Meetings, Council Meetings, and Public Outreach/Input	Subcommittees, Other “schedule tools”	Outside Consultant Work
OCTOBER	<p>Meeting #1 (October 7)</p> <ul style="list-style-type: none"> • Introductions • Public Comment • Interim Report <p>Meeting #2 (Oct. 21):</p> <ul style="list-style-type: none"> • Public Comment • Joint Commission Operating Rules • Work Plan Review/recommendation to City Council <ul style="list-style-type: none"> • Council Action Nov. 5 • Town Center Vision <ul style="list-style-type: none"> • Existing visuals, recommended additional visuals • Public communication piece format, messaging <p><i>Recommendations to Council: Work Plan, Vision Communication piece (preferred formats, additional visuals recommended)</i></p>	<p>Create subcommittee to work on communications</p>	
	<p>Council action on Work Plan and Requests for Additional Consultant Work (Nov. 2)</p> <p>Meeting #3 (Saturday – Long Meeting) STUDY SESSION</p> <ul style="list-style-type: none"> • Subareas • Building Heights • Setbacks and other architectural building design standards <p>Review and sign-off on Vision Communication Piece (using existing draft updated Town Center vision statement text)</p> <p>Council action to extend Moratorium (Nov. 16)</p> <p>VISION COMMUNICATION PIECE CIRCULATED/PUBLISHED</p> <p>Meeting #4 (December 2) STUDY SESSION</p> <ul style="list-style-type: none"> • Incentives Program: Introductory discussion • Open Space • <i>Follow up discussion/ Prelim. Thumbs up? : Subareas, Building Heights</i> 	<p>Create subcommittee on architectural design standards, and? TCLG to provide input on visuals for vision communications piece.</p>	<p>Firm engaged to do additional visuals (1) for communication piece; (2) for design code.</p>
NOVEMBER			
DECEMBER			
			<p>Visual Piece completed</p> <p>Possible panel discussion with developers/others with low-rise mixed-use development experience</p>

Month	Joint Commission Meetings, Council Meetings, and Public Outreach/Input	Subcommittees, Other "schedule tools"	Outside Consultant Work
JANUARY	<p>Meeting #5 (December 16) STUDY SESSION</p> <ul style="list-style-type: none"> • <i>Incentives Program: discussion & approve direction to consultant</i> • Street Standards • Land Uses/ Retail Frontages • Re-cap 2015 Traffic Study (completed for comp. plan update) 		<p>Review of Incentives approach initiated.</p> <p>Review of Retail Frontage Requirements initiated</p>
	<p>Meeting #6 (January __) STUDY SESSION</p> <ul style="list-style-type: none"> • Review of input on vision communication piece • <i>Follow-up discussion/Prelim Thumbs up?: Land Uses/ Retail Frontage and Street Standards</i> • <i>Follow-up discussion/Prelim Thumbs up?: Setbacks and other architectural building design standards</i> <p>PUBLIC HEARING #1 (January)</p> <ul style="list-style-type: none"> • Vision Statement • Building Heights, subareas • Land Uses/Retail Frontage • Setbacks & architectural design standards • Street standards <p>Council Retreat – Presentation from/ Discussion with Joint Commission (January __)</p>	Create Vision Statement Subcommittee	
FEBRUARY	<p>Meeting #7 (January __) STUDY SESSION</p> <ul style="list-style-type: none"> • Review of comments from Public Session, Council retreat, direction to staff. • Purpose & Intent language. • <i>Direction on any revisions to vision statement (Subcommittee report)</i> • Incentives Report from Consultant, direction to staff. 		Incentives review Presented
	<p>Meeting #8 (February __) STUDY SESSION</p> <ul style="list-style-type: none"> • Retail Frontage Report from consultant presented, direction to staff • Parking standards • Presentation on current traffic analysis/projections. • Other code provisions reviewed 		Retail Frontage Requirements review presented. Presentation on traffic analysis/projections.

Month	Joint Commission Meetings, Council Meetings, and Public Outreach/Input	Subcommittees, Other "schedule tools"	Outside Consultant Work
	Meeting #9 (February __) STUDY SESSION <ul style="list-style-type: none"> • <i>Follow-up and Discussion/Prelim Thumbs up?: Incentives Program requirements</i> • <i>Follow-up and discussion/Prelim Thumbs up?: Retail Frontage requirements</i> • <i>Follow-up and discussion/Prelim Thumbs up?: Parking Standards</i> 		
MARCH	Meeting #10 STUDY SESSION <ul style="list-style-type: none"> • Carryover from Meeting #9 as needed • Review of all draft code provisions • Prepare for Public Hearing #2 PUBLIC HEARING #2 <ul style="list-style-type: none"> • Full code and Town Center-related Comprehensive Plan amendment package (new items: Incentives Program, Retail Frontage, purpose, intent, other code adjustments) 		Traffic analysis initiated
APRIL	Meeting #11 STUDY SESSION <ul style="list-style-type: none"> • Review of input from Public Hearing • Report on traffic study • Direction to Staff on all Code amendments PUBLIC HEARING #3 on formal package to be recommended		Traffic analysis completed
MAY – JUNE	Meeting #12 ACTION MEETING Final recommendations on code amendments and Comprehensive Plan amendment Council review of proposed code, comprehensive plan begins		



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5120
November 2, 2015
Public Hearing**

**PUBLIC HEARING AND FIRST READING OF
PROPOSED ORDINANCE RENEWING
(EXTENDING) THE MORATORIUM ON TOWN
CENTER BUILDING AND LAND DEVELOPMENT
PERMITS**

Proposed Council Action:

Conduct a public hearing and first reading of the proposed ordinance renewing (extending) the moratorium on Town Center building and land development permits.

DEPARTMENT OF	City Attorney (Kari Sand)
COUNCIL LIAISON	n/a
EXHIBITS	1. Proposed Ordinance No. 15-20
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

TOWN CENTER MORATORIUM PROCESS

The Mercer Island City Council adopted a four-month moratorium on the acceptance or processing of building permits and any other land development permits or approvals for major new construction in the Town Center on February 2, 2015 (“Town Center moratorium”). The Town Center moratorium was adopted via Ordinance No. 15-04. Pursuant to state law, the Council held subsequent public hearings, started on March 2 and continued to March 16, for the purpose of obtaining public comment on the Town Center moratorium. During the March 16 meeting, the Council adopted Ordinance No. 15-05, which adopted Findings of Fact in support of its legislative decision to impose a moratorium with an exception for, among other exceptions, the project proposed to be located between 77th Avenue SE, 78th Avenue SE and SE 29th Street, known as the “Hines Project.”

Subsequently, during the June 1, 2015 meeting, the Council adopted on an emergency basis Ordinance No. 15-11 to amend the Town Center moratorium to remove the Hines Project exception and to adopt related, additional Findings of Fact in support of its legislative decision to amend the scope of the Town Center moratorium.

The initial term of the Town Center moratorium was four months and was set to expire on June 16, 2015. On June 15, 2015, Ordinance No. 15-12 renewed and extended for six months on an emergency basis the Town Center moratorium previously adopted by Ordinance Nos. 15-04, 15-05, and amended by Ordinance No. 15-11, to allow additional time to complete the Town Center Visioning and Development Code update pursuant to the provisions of RCW 35A.63.220 and 36.70A.390.

Attached as Exhibit 1 is Proposed Ordinance No. 15-20, extending the Town Center moratorium referenced herein for an additional six months in order to continue working on the Town Center Visioning and Development Code Update pursuant to the provisions of RCW 35A.63.220 and 36.70A.390 and consistent with the Strategic Objectives for Completing Town Center Vision and Development Code Update accepted by the City Council during its September 21, 2015 regular meeting and the draft Joint Commission Work Plan.

Adoption of the proposed ordinance is recommended to avoid expiration of the current moratorium, which is set to expire on December 15, 2015, and the opportunity for one or more applicants to vest under the existing Town Center development regulations.

HISTORY OF THE TOWN CENTER VISIONING PROCESS

In early 2014, the City Council formed a Town Center Visioning Subcommittee comprised of three City Councilmembers to develop a Scope of Work and process to review both the effectiveness of the existing vision, and how well the existing design guidelines and code requirements achieved the vision.

The Subcommittee held a vision conversation with a diverse group of 29 engaged community members on May 21, 2014. Following that session, the City Council reviewed the suggestions of the community group and the Council Town Center Subcommittee and agreed on a work plan and priorities related to the Town Center.

Later in 2014, the City Council authorized the hiring of a consultant team to address one of the work plan priorities—to review and identify possible changes to the Development Code and design guidelines in support of various ideas about how the Town Center vision could be updated.

The team's work included a three-day design workshop on Mercer Island, culminating in a public presentation to the 29-member community group and other interested persons, including several City Councilmembers, in December 2014. The team also produced a report summarizing their findings and recommendations for Development Code revisions that was presented to the public at the City Council's Planning Session in January 2015.

In February 2015, the City Council approved a community engagement process for the Development Code update and adopted the Town Center Community Engagement Strategy to actively seek community input and encourage a collaborative working environment during the Development Code revision process. The consultant team was re-engaged to support this process and to begin outlining Development Code revision concepts with input received from the Stakeholders Group, Liaison Group and other members of the public.

The Council recognized allowing building and other new development to continue in the Town Center zone before the City fully develops the appropriate visioning and adopts related new or revised development regulations and design guidelines would adversely impact the visioning process and the City's efforts to update its development regulations. Accordingly, the Council adopted the moratorium restricting the acceptance and processing of new building permits and other land development permits or approvals for major new construction in the Town Center while this review process remains underway.

At its June 1, 2015 meeting, the Council adopted Resolution No. 1500, delaying the 2015 periodic Comprehensive Plan update until completion of the Town Center Visioning and Development Code update project; in addition, the Council approved an extended public engagement process for the Town Center Visioning and Development Code update project.

The Town Center Visioning and Development Code update project remains ongoing. On August 31, 2015, the City released the Town Center Visioning and Development Code Update Interim Report to the

community that summarized work completed and steps moving forward in the Town Center Visioning Process.

On September 21, 2015, the Council directed the City's Planning and Design Commissions to meet jointly to recommend new Comprehensive Plan policies related to the Town Center (including a vision statement) and Development Code language implementing the proposed vision and policies. The "Joint Commission" held its first meeting on October 7, 2015 and has proposed a detailed work plan that would have its recommendations forwarded to the City Council at the end of April, 2016. The Council would then provide its own public process for consideration of the Joint Commission's recommendations and take action on updated Comprehensive Plan policies, vision and Development Code updates.

The City has worked expeditiously to complete the Town Center Visioning and Development Code Update process. However, additional time is necessary to complete the process and the moratorium should be extended accordingly.

RECOMMENDATION

City Attorney

Conduct a public hearing on the proposed renewal (extension) of the Town Center moratorium for an additional six months to continue working towards completion of the Town Center Visioning and Development Code Update process.

MOVE TO: Set Ordinance No. 15-20 to the November 16, 2015 Council meeting for a second reading.

**CITY OF MERCER ISLAND
ORDINANCE NO. 15-20**

**AN INTERIM ORDINANCE OF THE CITY OF MERCER ISLAND,
WASHINGTON, RELATING TO LAND USE AND ZONING, RENEWING
THE TERMS OF A MORATORIUM ON THE ACCEPTANCE OF
APPLICATIONS FOR BUILDING PERMITS OR NEW DEVELOPMENT
OR REDEVELOPMENT IN THE MERCER ISLAND TOWN CENTER
ZONE; AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Mercer Island City Council adopted Ordinance No. 15-04, pursuant to RCW 35A.63.220 and RCW 36.70A.390 which established a four-month moratorium on the submission or acceptance of applications for any building permits or any other land development permits or approvals for major new construction as defined in chapter 19.16 of the Mercer Island City Code in the Mercer Island Town Center zone (“Town Center moratorium”), subject to certain exceptions; and

WHEREAS, as required by state law, the Council conducted public hearings on March 2, 2015 and March 16, 2015 to obtain public comment on the Town Center moratorium, and based upon the public comment received and further consideration, the Council adopted Findings of Fact in support of the Town Center moratorium as set forth in Ordinance No. 15-05, and determined that the moratorium should not apply to a proposed mixed use development intended to be located between 77th Avenue SE, 78th Avenue SE and SE 29th Street in the Town Center, referred to in Ordinance No. 15-05 and herein as the “Hines Project”; and

WHEREAS, since adoption of the Town Center moratorium and following good faith negotiations between the City and representatives for the Hines Project, the Council determined that the proposed Hines Project would not deliver the public amenities that supported its exception from the moratorium and, therefore, the Hines Project should not be excepted from the moratorium and on June 1, 2015 amended the scope of the moratorium to include the Hines Project as set forth in Ordinance No. 15-11; and

WHEREAS, Phase 2 of the Town Center Visioning and Development Code update project, as that term is defined in the Findings of Fact included in Ordinance No. 15-05, has taken longer than originally anticipated due to the need to have further public involvement and the difficulty of concluding the process in the time originally envisioned due to its complexity and the importance of achieving the best result for the City; and

WHEREAS, on June 1, 2015, the Council formally modified the schedule for Phase 2 and the Community Engagement Process, as that term is defined in the Findings of Fact included in Ordinance No. 15-05; and

WHEREAS, the Council held an additional public hearing on June 15, 2015 with respect to the possible renewal of the Town Center moratorium; and

WHEREAS, the City Council, by Ordinance No. 15-12, determined it was in the public interest to extend the Town Center moratorium for six months in order to complete the Town Center Visioning and Development Code update; and

WHEREAS, as part of the process, the City released the Town Center Visioning and Development Code Update Interim Report to the community on August 31, 2015, which summarized work completed and remaining areas to address in moving towards the goal of updating the Town Center Vision and Development Code; and

WHEREAS, on September 21, 2015, the City Council tasked the Planning Commission and the Design Commission, collectively, the Joint Commission, with developing recommended development code and comprehensive plan updates and that work planned to continue through April, 2016.

WHEREAS, on November 2, 2015, the City Council held a public hearing to provide an opportunity for public comment on these matters; and

WHEREAS, at the November 2, 2015 regular meeting, the City Council continued the public hearing on the moratorium to November 16, 2015 to provide additional opportunities for formal public comment on these matters and to formulate Findings of Fact; and

WHEREAS, the Town Center moratorium is set to expire on December 15, 2015, unless otherwise repealed, extended or modified by the City Council; and

WHEREAS, based on the City's need for additional time to complete the Town Center Visioning and Development Code update process set forth in Exhibits A and B hereto, and the risk that one or more applicants could vest to the existing development code if the current Town Center moratorium expires, the Council finds that the current moratorium continued by Ordinance No. 15-12 should be extended for an additional six months for the protection of public health, public safety, public property or the public peace pursuant to RCW 35A.13.190 and in accordance with provisions of RCW 35A.63.220 and 36.70A.390.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings of Fact in Support of Moratorium Renewal. In addition to the "WHEREAS" recitals set forth herein, the City Council hereby adopts the following Findings of Fact in support of the Town Center moratorium renewal:

1. On September 21, 2015, the City Council adopted strategic objectives and supporting actions that extended the work plan for the Town Center Visioning and Development Code update, as set forth in the attached Exhibit A. As a result of that extension and otherwise due to additional time required to complete the Town Center Visioning and Development Code update, the City Council has not considered any recommendations for changes to the Town Center Development Code to date.

2. On September 21, 2015, the City Council directed the City's Planning and Design Commissions, collectively the Joint Commission, to meet to recommend new Comprehensive Plan policies related to the Town Center (including a vision statement) and Development Code language implementing the proposed vision and policies.
3. On November 2, 2015, the City Council approved a detailed work plan to guide the Joint Commission's work, as set forth in the attached Exhibit B. The approved work plan would have the Joint Commission's recommendations forwarded to the City Council at the end of April, 2016. The Council would then provide its own public process for consideration of the Joint Commission's recommendations and take action on updated Comprehensive Plan policies, vision and Development Code updates.
4. In order to enable the Town Center Visioning and Development Code update to proceed without additional development in the Town Center becoming vested under RCW 19.27.095, which could potentially frustrate the ability of the City to implement the Town Center Visioning and Development Code update recommendations, renewal of the Town Center moratorium for an additional six months is necessary.

Section 2. Renewal of Moratorium. The Mercer Island City Council hereby renews the moratorium imposed by Ordinance No. 15-12, on the submission or acceptance of applications for any building permits or any other land development permits or approvals for major new construction as defined in MICC 19.16 in the Mercer Island Town Center zone as depicted in the map attached as Exhibit A to Ordinance No 15-05 ("Town Center moratorium"). The Town Center moratorium does not apply to the MF-2 or P-zones. The Town Center moratorium also does not apply to major new construction that has two stories or less.

Section 3. Effective Date. This Town Center moratorium shall be effective five days after passage and publication, but no sooner or later than the termination of the moratorium imposed by Ordinance No. 15-12, which is set to expire after December 15, 2015.

Section 4. Term of Moratorium. The Town Center moratorium renewed by this Ordinance shall continue in effect for a period of six months from the effective date set forth above, and shall automatically expire upon the effective date of land use regulations adopted by the City Council to address the implementation of its Town Center Vision and Development Code update, or unless renewed for one or more additional periods as provided by state law, or unless earlier terminated by action of the City Council.

Section 5. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 6. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its applicable held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or its application to any other person, property or circumstance.

Section 7. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

ADOPTED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 16th day of November 2015 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Approved as to form:

Allison Spietz, City Clerk

Kari Sand, City Attorney

Date of Publication: _____

EXHIBIT A

Strategic Objectives for Completing Town Center Vision and Development Code Update

1. The City Planning Commission should be tasked by the City Council with the next phase of work on the Town Center development code update and Comprehensive Plan update. The Planning Commission should be directed to engage the Design Commission in this work, with the two groups convening jointly. An enhanced public process should accompany the work. The work should be based on and build from the Interim Report. The work should be a priority: recommendations should be forwarded to City Council as soon as practicable in early 2016.
2. The draft updated Town Center vision statement, as presented in the Interim Report and preliminarily endorsed by the Council, should serve as a touchstone on the next phase of work on the Comprehensive Plan update and Town Center development code changes. This draft vision statement should be broadly communicated to residents and businesses this fall.
3. Throughout the rest of the process, ensure effective communication to the community around Town Center vision and development code update project.
4. The City Council should be able to take up deliberation on both the updated Comprehensive Plan (incorporating updated Town Center vision statement) and Town Center development code update in early 2016.

Strategic Objective 1: The City Planning Commission should be tasked by the City Council with the next phase of work on the Town Center development code update and Comprehensive Plan update. The Planning Commission should be directed to engage the Design Commission in this work, with the two groups convening jointly. An enhanced public process should accompany the work. The work should be based on and build from the Interim Report. The work should be a priority: recommendations should be forwarded to City Council as soon as practicable in early 2016.

Recommended Supporting Actions:

1.A Do not reconvene Stakeholder Group. Issue a communication to the group members clearly outlining the next steps and **inviting their attendance and participation at the initial “hand-off” meeting where the Planning and Design Commissions are brought up to speed.**

Rationale:

1. While not all issues are resolved, the Stakeholder Group has provided a wealth of input, both general and highly detailed, on most or all major Town Center Development vision and code update issues. This input is captured in the Interim Report which can and should serve as the basis for the Phase 3 work to finish the Town Center development code update and Comprehensive Plan proposals for Council consideration.
2. The Stakeholder Group has already been asked to participate in meetings well beyond the original schedule to which they committed.
3. Most Stakeholder Group members did not express a desire to reconvene (33 of 42).
4. Some stakeholders noted that dialogue at the Stakeholder Group has become increasingly politicized and unproductive.
5. Based on feedback from members and the TCLG, the Stakeholder Group may well have hit the point of diminishing returns in terms of the productivity of continued dialogue.
6. A key factor driving disagreement in many areas – whether planned density should be significantly reduced or maintained at long planned levels -- seems unlikely to be resolved through further deliberation, since the differences arise from very different values and beliefs that cannot be easily reconciled. Moving forward, choices need to be made that are otherwise consistent with the draft updated Town Center Vision statement.
7. Members who wish to remain engaged can be encouraged to do so through the Planning Commission process.

1.B Direct the Planning Commission to convene jointly with the Design Commission to deliberate on the Town Center development code update and related portions of the Comprehensive Plan. Both Commissions should deliberate together on the issues, with the Design Commission’s input being advisory to the Planning Commission. The Design Commission should provide separate advisory votes on issues and their votes should be recorded. The Planning Commission votes should govern the overall process, compliant with City code requirements.

Rationale: The development code is highly detailed around issues that are uniquely matched to the expertise of those on the Design Commission. TCLG members and City

Council members were strongly supportive of the idea of including the Design Commission's input as the process proceeds.

1.C A Planning Commission/Design Commission ("Joint Commission") work plan outline should be prepared by staff & consultant team, with input from Planning and Design Commission, to ensure the focus is on building from existing consensus and resolving remaining technical and other issues. This work plan: (1) should include the elements outlined below; (2) should be reviewed by the TCLG, and then (3) approved by action of the City Council as first step in the hand-off of the work. The work plan should not be a "straightjacket" on the work of the Joint Commission, and the City Council should respect the independence of the Planning Commission in its work.

Rationale: The City has a strong interest in ensuring the work ahead is completed on a timely basis (given the moratorium in place on Town Center development), that the work addresses concerns raised by the Stakeholder Group and includes ample opportunity for public engagement. By endorsing a work plan, the Council can help ensure these things happen. Also, since the proposed work plan elements described below include some changes in the Planning Commission's regular process, Council endorsement of these process changes will be important. That said, it is also important that the Planning Commission (and Joint Commission) be allowed to serve its function as an independent deliberative body.

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Recommended Joint Commission Work Plan Scope and Key Components

(NOTE: These components will need to be further refined by staff, with input from the Planning and Design Commission)

1. **Scope:** The Interim Report of the Stakeholder Group should be the foundation for the work of the Joint Commission: the detailed ideas in the report should be the foundational reference from which code language is developed. The Interim Report does not answer all the issues that must be addressed in code, so there will be deviation and evolution of ideas, but it is important to respect the work and ideas of the Stakeholder Group. The draft vision statement for Town Center should serve as a touchstone for the Joint Commission's work: final recommendations should be consistent with the vision statement.

The Joint Commission work should be limited to proposing development code updates for the Town Center, within its current borders, and the directly related Comprehensive Plan language and Town Center vision statement to be included in the Comprehensive Plan.

To avoid potentially extensive delay, the Joint Commission work should proceed without waiting for data as yet unknown about the future Sound Transit projects. The

work plan should also explicitly confirm that a retail strategy is also not part of the work at this time.

Rationale: It is critical to use the Interim Report as the basic reference point for the detailed work ahead. Given the interest in lifting the moratorium sooner rather than later, a reasonably focused scope will increase the likelihood that the Joint Commission will expeditiously complete its work. The Joint Commission work should be focused on Town Center issues, not the entire City Comprehensive Plan. As to the specific issues noted above:

- There is no Council or Stakeholder Group consensus for expanding the borders of Town Center-- clarifying this will help limit the number of issues the Joint Commission must address;
- Negotiation and resolution of Sound Transit project impacts could be years away and the development code update should not be delayed that long. Also, there is a separate effort underway to map impacts and negotiate a resolution on these matters. Completing the development code update *without* the Sound Transit projects incorporated arguably strengthens the City's hand in being able to clarify impacts of such projects on the City's plans for Town Center. The code can be amended if necessary once the impacts and mitigation responses are known.

2. ***Initial Meeting:*** An initial "hand-off" meeting should be scheduled for bringing the Joint Commission up to speed on the work of the Stakeholder Group, as set forth in the Interim Report. The primary presenters of this information should be staff, with support from the TCLG. Stakeholder Group members should be invited to attend this meeting, and should have an opportunity to offer comments and suggestions to the Joint Commission as its members begin their work.

Rationale: The starting point for the Joint Commission work is the Interim Report. It is important to respect the work of the Stakeholder Group, and give interested Stakeholder Group members an opportunity to share their perspectives with the Joint Commission. The Joint Commission needs to be brought up to speed on the community input to date, including issues where there are competing views.

3. ***Vision Statement:*** After the initial "hand-off" meeting, the Joint Commission should sign off on a communications piece with visuals to help inform the community about the project and the draft updated vision statement (*See Strategic Objective 2 below*). The vision statement should serve as a "touchstone" and guidance throughout the process. At the end of the process, the Joint Commission should revisit the vision statement to confirm that its recommendations overall are consistent with the vision statement, and to suggest wording refinements to clarify the statement for final adoption and inclusion in the Comprehensive Plan.

Rationale: This recommendation relates to Strategic Objective 2. A solid communication piece around the vision statement with supporting visuals is perhaps the best way to easily and effectively communicate the foundation of this discussion to the community. The Council and many Stakeholder Group members acknowledge a need for wordsmithing of the statement: it is best to take up this task at the end of the process after detailed code language is developed.

4. **Additional studies:** The work plan should identify the type, funding, and schedule for completing any additional third-party studies/information that the Council wants incorporated. At a minimum, a traffic study is required by regulations. In addition, a panel or other third party review and comment on the efficacy of proposed “incentive program” should be seriously considered.

Rationale: Since public amenities are key parts of the desired vision, a third party validation of the viability of the incentive concepts could improve confidence in effectiveness of the proposed code provisions.

5. **Primary Work Topics:** To the extent practicable, schedule Joint Commission deliberations around the same major topics that the Stakeholder Group Interim Report includes, adding key gap areas. Framing agendas and materials should also clearly connect content to the relevant portions of the draft vision statement:
 - a. Retail Frontage Requirements
 - b. Street Frontage Use and Improvements Standards
 - c. Public Open Spaces
 - d. Building Height Limits
 - e. Mid-Block Pedestrian Connections
 - f. Incentives Program: Proposed Mandatory and Elective Building Components.
 - g. Parking Standards (not fully addressed by TCSG)
 - h. Traffic standards (not fully addressed by TCSG)

There may be additional areas needing focus, and the order of discussion should be considered and adjusted as appropriate.

Rationale: The work of the Joint Commission should clearly build upon the work of the Stakeholder Group. Staging it in a familiar manner will also make it easier for the public to comment on.

6. **Adjust work schedule:** The Joint Commission will likely need to meet twice a month in working sessions in order to accomplish the scope of work by early next year.

Rationale: The amount of detailed code language to be reviewed is significant. There is time pressure (given the moratorium) to complete the work.

7. **Provide expanded public input opportunities, with adjustment to allow the Joint Commission to accomplish its work.** Normally, the Planning Commission is required to complete a single public hearing on a proposal before it is forwarded to the City Council. Once at the City Council, there are also multiple opportunities for public input. The Joint Commission work plan should expand upon the basic requirements by adding at least one (and preferably two) public hearing(s) by the Joint Commission in 2015, to allow additional input *before* the final proposal is developed. The hearing(s) should be held *after* the vision statement and related visuals have been produced and shared with the community.

The public hearing(s) should be scheduled at dates *in addition to* the regular Joint Commission work sessions. The regular Joint Commission meetings should be shaped as *work sessions* that are not consumed with oral comment. The City should encourage input through online comments, or other written means. All comments submitted should be compiled weekly and forwarded to the Joint Commission and Council and posted online. Each Joint Commission meeting should include a standing agenda item to discuss comments received. Use outside facilitation resources if necessary to manage various aspects of the public engagement.

Rationale: Given the visibility of this discussion and breadth of perspectives on the issues, additional public hearings provide a counterbalance to having the Joint Commission meetings held as work sessions. It is important for the Joint Commission to consider input received, and for ample opportunity to receive such comment.

8. **Provide monthly written updates for the City Council on the work of the Joint Commission.** The updates should be prepared by staff and approved by Chairs of the Planning Commission and Design Commission. Staff should present these to Council with the Chairs of the Planning Commission and Design Commission participating as appropriate. Updates should cover status of work, issues preliminarily resolved, issues under discussion, major points of disagreement, whether additional resources are needed, and whether the work is on schedule or any major changes are proposed to the work plan. Updates should be posted online.

Rationale: This will help identify any significant disconnects early on, so that the process has a better chance of remaining on schedule. Also, it will provide important additional public communication opportunities.

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1.D The City's Planning Development Services Director should manage the project going forward, with support from staff that have been involved to date. Questions about project administration arising over the course of the project should to the extent possible be resolved at the staff level.

Rationale: The next phase of work is largely technical. It is appropriate for staff to take the lead on this. Management and oversight of the Stakeholder Group was unfortunately opaque at times, and clarity as to leadership in the next phase will be important. Mr. Greenberg has been engaged since the beginning of the effort, as has Ms. Van Gorp in a supporting role: for the sake of continuity, they should both continue to staff the project.

1.E The TCLG and Council Subcommittee for the Town Center should be disbanded following the hand-off meeting and review of additional visuals for communicating the Town Center vision statement (See item 2.A below).

Rationale: In deference to the independent role of the Planning Commission, the Council should step back and allow that process to proceed. The Planning Commission's recommendation will come back to the Council *as a whole*, as will updates on the Joint Commission progress.

1.F Timeline: The Planning Commission should **target forwarding its final recommendations** on both the Comprehensive Plan and the Town Center development code to the City Council **by March 2016**, barring a compelling need to extend the schedule.

Rationale: Given that development once it occurs is around for the long-term, it is better to get the development code update *right* than to be *fast*. That said, the work should proceed expeditiously to minimize the time before the Town Center development moratorium can be lifted.

Strategic Objective 2: The draft updated Town Center vision statement, as presented in the Interim Report and preliminarily endorsed by the Council, should serve as a touchstone on the next phase of work on the Comprehensive Plan update and Town Center development code changes. This draft vision statement should be broadly communicated to residents and businesses this fall.

Recommended supporting actions:

2.A An effective communications piece on the updated vision statement, incorporating additional visual depictions, should be created and broadly communicated. Seth Harry should continue to be contracted to provide additional visuals that will help communicate the updated vision. The TCLG should be reconvened to review and approve the additional visuals. The Joint Commission should approve the final communications piece. The City should use multiple means to communicate the visual communication piece (See item 3.B below). During the entirety of the Joint Commission deliberation, the visuals should be prominently displayed and posted, and public input and questions encouraged. The City may wish to consider a utility bill insert (or statement) to

provide a weblink where visuals and accompanying text (draft vision statement, process information) can be reviewed. Overall, the communication should reinforce core messages, help public better understand the nature of the updated Town Center vision – what it is and is not-- and encourage them to engage in the Joint Commission process.

Rationale. Several stakeholders observed that there is a lot of misinformation about what is actually under consideration, for example, rumors of much higher buildings being proposed, or increasing density in Town Center. It is important that the community understand what is in fact being considered. Pictures can be particularly helpful here, since words in the draft vision statement can be interpreted differently.

Strategic Objective 3: Throughout the rest of the process, ensure effective communication to the community around Town Center vision and development code update project.

Recommended supporting actions:

3.A From now through adoption of updated Comprehensive Plan and development code update, the City should conduct an **ongoing, multi-faceted communication effort focusing on sharing the Town Center vision** as preliminarily endorsed by the City Council, **as well as updates on progress on updating the Town Center development code, highlighting opportunities for public engagement.**

- Audiences for this work should include: residents, local business owners, property owners, local developers, and regional partners (in particular, Sound Transit).
- Messages: A series of clear, straightforward messages should be developed to encapsulate the overall project and updated vision statement for the community. These should be conveyed with additional visuals to help people understand what is, and is not, under discussion. Sample messages could include:
 1. The goal is to ensure that future development in Town Center better reflects our community’s vision for Town Center and delivers the public amenities our community wants. In other words, the Town Center development code update is intended to make it more likely that our Town Center vision becomes a reality.
 2. The Town Center vision we are working to achieve remains largely the same that was agreed to in 1994. There is no increase in density proposed. There is no discussion to allow any buildings taller than 5 stories. We want to achieve a mix of retail and residential opportunities, ample parking and attractive streetscapes, with a small-town feel.
 3. The extensive community engagement process conducted in 2015, including the work of the 42-member Town Center Stakeholder Group, has contributed

important ideas about how to strengthen both the Town Center vision and development code. These ideas have been/will be forwarded to the Planning Commission, which is charged to develop a complete recommendation, working with the City's Design Commission. The City Council will make the final decision early next year after receiving the Planning Commission recommendation.

4. There are multiple opportunities for public input throughout this fall and into next winter for those who would like to weigh in on the Town Center vision and development code update.

Additional messages should be developed as the Joint Commission work proceeds, to communicate progress in the work plan.

- Sample communication and outreach tactics could include
 - Visuals on Town Center developed and shared (See Recommendation 2.A above)
 - Status box on City website created and updated bi-weekly, more frequently if appropriate due to the turn of events.
 - Develop and post "Q&A" on City website-- focusing on messages, next steps, and the process to date. Update as needed (not less than once a month).
 - Encourage coverage by the Mercer Island Reporter on status, next steps—drive visits to website to review, comment on updated vision statement, Interim Report, and Joint Commission work as it proceeds.
 - Post links on Next Door to the Interim Report, the Q &A, and the draft updated vision statement and associated visuals, etc.
 - Outreach to other community organizations: in addition to scheduled public hearings, reach out to other community organizations and stakeholders to see if they are interested in hearing a presentation at their regularly scheduled meetings.
 - Review vision statement and visuals with Sound Transit as appropriate given other discussions and negotiations.

3.B Polling: Do not conduct polling at this time.

Rationale: Polling would likely have to be at high conceptual level on components of the draft vision statement. It cannot replicate the thorough deliberative process to date. Polling arguably undercuts and disrespects the process of the initial visioning committee, the Stakeholder Group, and the Council in its September action to preliminarily endorse the draft updated vision statement.

3.C Best Practices: To maximize the learning from this public engagement effort, and others, make it a regular practice to have an "after action review" of what went well, and what did not

go so well. In terms of the current project, this report provides at least one assessment. Assign a staff member responsible for being the “keeper” of this best practices learning.

Rationale: Experience is a great teacher on what works best-- if that knowledge is available to others.

Strategic Objective 4: The City Council should be able to take up deliberation on both the updated Comprehensive Plan (incorporating updated Town Center vision statement) and Town Center development code update in early 2016.

Recommended supporting actions:

- 4.A Plan to extend the Town Center development moratorium before end of year.** A 4-5-month extension is likely the minimum needed.
- 4.B Particular effort should be made by staff to offer briefings to any new Councilmembers or existing Councilmembers who have not served on the TCLG so that they are fully up to speed on the project and the issues when the Council begin deliberating.**
- 4.C Based on level of community engagement, adjustments to the Council’s normal process for deliberating and acting on the proposed development code and Comprehensive Plan updates may or may not be appropriate.**

Conclusion

It is important that Town Center development meet the needs and expectations of the community. There will never be unanimous support for all activity and development that occurs in Town Center. That said, the 1994 Town Center vision has been in place for over two decades now, and has been generally confirmed through three different processes in the last year and half: the initial visioning community group meeting in May 2014; strong support from the Stakeholder Group on a draft updated vision statement for Town Center included in the Interim Report; and action by the City Council in September to preliminarily endorse that draft updated vision statement.

Despite frustrations with the process and continuing strong objections by some stakeholders to various aspects of Town Center development, the Stakeholder Group has in fact generated a wealth of detailed recommendations and ideas, as reflected in the Interim Report. The Interim Report can and should serve as a solid foundation for the next phase of work: development of code language, finalizing the wording of the vision statement, and making related updates to the City Comprehensive Plan. The Planning Commission should be asked to take up this next phase of work. The Design Commission should be engaged fully in this deliberation, given that the expertise of its members closely relates to the subject matter details. An expanded public engagement process should accompany the next phase of effort. It should be a priority to complete the work expeditiously so that the City Council can receive a package of recommendations early in 2016.

Draft Work Plan

General Approach: (Similar to how Planning Commission developed the update to the Comprehensive Plan)

- (1) Staff brings work forward in packages by topic areas. Recommendations based on Interim Report direction where available.
 - Topics scheduled to hear foundational pieces first (e.g., height and sub-areas), and considering complexity of topics and requirements for outside consultant work.
- (2) Joint Commission discusses and gives staff preliminary direction.
- (3) Staff brings adjusted material back at subsequent meeting for a *preliminary “thumbs up”*; Subcommittees formed to work issues in interim if needed.
- (4) “Thumbs up” material is added to package/list for next public hearing.
- (5) Two public hearings, separate and in addition to Joint Commission “Study Sessions” (which are without public comment), conducted before final Planning Commission recommendation.
- (6) No final recommendations until end of the process.

NOTES:

- *All agenda packets will include copies of public comment received since last meeting, with opportunity to discuss.*
- *Each substantive item briefing will incorporate suggested adjustments to Comprehensive Plan policies.*
- *Staff will keep a running list of information requests and follow up actions/information.*
- *Written monthly updates will be provided to the City Council.*

DRAFT Work Plan Calendar – Meetings, Agenda Items, Public Outreach/Input Opportunities

Month	Joint Commission Meetings, Council Meetings, and Public Outreach/Input	Subcommittees, Other “schedule tools”	Outside Consultant Work
OCTOBER	<p>Meeting #1 (October 7)</p> <ul style="list-style-type: none"> • Introductions • Public Comment • Interim Report <p>Meeting #2 (Oct. 21):</p> <ul style="list-style-type: none"> • Public Comment • Joint Commission Operating Rules • Work Plan Review/recommendation to City Council <ul style="list-style-type: none"> • Council Action Nov. 5 • Town Center Vision <ul style="list-style-type: none"> • Existing visuals, recommended additional visuals • Public communication piece format, messaging <p>Recommendations to Council: Work Plan, Vision Communication piece (preferred formats, additional visuals recommended)</p>	<p>Create subcommittee to work on communications</p>	
	<p>Council action on Work Plan and Requests for Additional Consultant Work (Nov. 2)</p> <p>Meeting #3 (Saturday – Long Meeting) STUDY SESSION</p> <ul style="list-style-type: none"> • Subareas • Building Heights • Setbacks and other architectural building design standards <p>Review and sign-off on Vision Communication Piece (using existing draft updated Town Center vision statement text)</p> <p>Council action to extend Moratorium (Nov. 16)</p> <p>VISION COMMUNICATION PIECE CIRCULATED/PUBLISHED</p> <p>Meeting #4 (December 2) STUDY SESSION</p> <ul style="list-style-type: none"> • Incentives Program: Introductory discussion • Open Space • Follow up discussion/ Prelim. Thumbs up? : Subareas, Building Heights 	<p>Create subcommittee on architectural design standards, and? TCLG to provide input on visuals for vision communications piece.</p>	<p>Firm engaged to do additional visuals (1) for communication piece; (2) for design code.</p>
NOVEMBER			
DECEMBER	<p>VISION COMMUNICATION PIECE CIRCULATED/PUBLISHED</p> <p>Meeting #4 (December 2) STUDY SESSION</p> <ul style="list-style-type: none"> • Incentives Program: Introductory discussion • Open Space • Follow up discussion/ Prelim. Thumbs up? : Subareas, Building Heights 		<p>Visual Piece completed</p> <p>Possible panel discussion with developers/others with low-rise mixed-use development experience</p>

Month	Joint Commission Meetings, Council Meetings, and Public Outreach/Input	Subcommittees, Other "schedule tools"	Outside Consultant Work
	<p>Meeting #5 (December 16) STUDY SESSION</p> <ul style="list-style-type: none"> • <i>Incentives Program: discussion & approve direction to consultant</i> • Street Standards • Land Uses/ Retail Frontages • Re-cap 2015 Traffic Study (completed for comp. plan update) 		<p>Review of Incentives approach initiated.</p> <p>Review of Retail Frontage Requirements initiated</p>
JANUARY	<p>Meeting #6 (January __) STUDY SESSION</p> <ul style="list-style-type: none"> • Review of input on vision communication piece • <i>Follow-up discussion/Prelim Thumbs up?: Land Uses/ Retail Frontage and Street Standards</i> • <i>Follow-up discussion/Prelim Thumbs up?: Setbacks and other architectural building design standards</i> <p>PUBLIC HEARING #1 (January)</p> <ul style="list-style-type: none"> • Vision Statement • Building Heights, subareas • Land Uses/Retail Frontage • Setbacks & architectural design standards • Street standards <p>Council Retreat – Presentation from/ Discussion with Joint Commission (January __)</p> <p>Meeting # 7 (January __) STUDY SESSION</p> <ul style="list-style-type: none"> • Review of comments from Public Session, Council retreat, direction to staff. • Purpose & Intent language. • <i>Direction on any revisions to vision statement (Subcommittee report)</i> • Incentives Report from Consultant, direction to staff. 	<p>Create Vision Statement Subcommittee</p>	
FEBRUARY	<p>Meeting # 8 (February __) STUDY SESSION</p> <ul style="list-style-type: none"> • Retail Frontage Report from consultant presented, direction to staff • Parking standards • Presentation on current traffic analysis/projections. • Other code provisions reviewed 		<p>Incentives review Presented</p> <p>Retail Frontage Requirements review presented. Presentation on traffic analysis/projections.</p>

Month	Joint Commission Meetings, Council Meetings, and Public Outreach/Input	Subcommittees, Other "schedule tools"	Outside Consultant Work
	Meeting #9 (February __) STUDY SESSION <ul style="list-style-type: none"> • <i>Follow-up and Discussion/Prelim Thumbs up?: Incentives Program</i> • <i>Follow-up and discussion/Prelim Thumbs up?: Retail Frontage requirements</i> • <i>Follow-up and discussion/Prelim Thumbs up?: Parking Standards</i> 		
MARCH	Meeting #10 STUDY SESSION <ul style="list-style-type: none"> • Carryover from Meeting #9 as needed • Review of all draft code provisions • Prepare for Public Hearing #2 PUBLIC HEARING #2 <ul style="list-style-type: none"> • Full code and Town Center-related Comprehensive Plan amendment package (new items: Incentives Program, Retail Frontage, purpose, intent, other code adjustments) 		Traffic analysis initiated
APRIL	Meeting #11 STUDY SESSION <ul style="list-style-type: none"> • Review of input from Public Hearing • Report on traffic study • Direction to Staff on all Code amendments PUBLIC HEARING #3 on formal package to be recommended		Traffic analysis completed
MAY – JUNE	Meeting #12 ACTION MEETING Final recommendations on code amendments and Comprehensive Plan amendment Council review of proposed code, comprehensive plan begins		



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5123
November 2, 2015
Regular Business**

**ADOPTION OF NEW STANDARDS FOR
INDIGENT DEFENSE**

Proposed Council Action:

Adopt Ordinance No. 15-21 adopting New Standards for Indigent Defense

DEPARTMENT OF City Attorney (Kari L. Sand)

COUNCIL LIAISON n/a

EXHIBITS 1. Ordinance No. 15-21

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

RCW 10.101.030 requires Washington cities and counties to adopt standards for public defense services, whether those services are provided by contract, assigned counsel, or a public defender office. In June of 2012, the Supreme Court of Washington adopted New Standards for Indigent Defense, as recommended by the Washington State Bar Association. These new standards became effective September 1, 2012.

The City of Mercer Island historically has provided defense services through a contracting model. However, the City has not yet formally adopted the required standards for public defense, and as such, the City must adopt standards.

RCW 10.101.030 provides that the public defense standards, as endorsed by the Washington State Bar Association, should serve as guidelines to local legislative authorities in adopting public defense standards. The accompanying Ordinance includes all the required elements found in the standards. The City Attorney's Office recommends that the Council formally approve the standards by adopting the proposed Ordinance.

RECOMMENDATION

City Attorney

- MOVE TO:
1. Suspend the City Council Rules of Procedure 5.2 requiring a first and second reading of all ordinances.
 2. Adopt Ordinance No. 15-21 adopting new Standards for Indigent Defense as adopted by the Washington State Supreme Court on recommendation of the Washington State Bar Association.

or
MOVE TO: Set Ordinance No. 15-21 for a second reading.

**CITY OF MERCER ISLAND
ORDINANCE NO. 15-21**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,
ADOPTING PUBLIC DEFENSE STANDARDS; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, RCW 10.101.030 requires Washington cities to adopt public defense standards; and

WHEREAS, pursuant to RCW 10.101.030, adopted public defense standards shall include “compensation of counsel, duties and responsibilities of counsel, case load limits and types of cases, responsibility for expert witness fees and other costs associated with representation, administrative expenses, support services, reports of attorney activity and vouchers, training, supervision, monitoring and evaluation of attorneys, substitution of attorneys or assignment of contracts, limitations on private practice of contract attorneys, qualifications of attorneys, disposition of client complaints, cause for termination of contract or removal of attorney, and nondiscrimination”; and

WHEREAS, RCW 10.101.030 further provides that the public defense standards, as endorsed by the Washington State Bar Association, should serve as guidelines to local legislative authorities in adopting public defense standards; and

WHEREAS, on June 15, 2012, the Supreme Court of Washington adopted New Standards for Indigent Defense, as recommended by the Washington State Bar Association; and

WHEREAS, the City Council of the City of Mercer Island desires to formally adopt the new Standards for Indigent Defense by way of this Ordinance.

NOW, THEREFORE, the City Council of the City of Mercer Island, Washington, do ordain as follows:

Section 1. **Standards for Indigent Defense, Adopted.** The “Standards for Indigent Defense,” attached hereto as Exhibit A and by this reference fully incorporated herein, are hereby adopted in their entirety.

Section 2. **Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. **Ratification.** Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 4. **Effective Date.** This ordinance shall take effect five days after passage and publication in the official newspaper of the City.

PASSED by the City Council of the City of Mercer Island, Washington, at a regular open public meeting thereof held this 2nd day of November, 2015.

CITY OF MERCER ISLAND,

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk

Approved as to Form:

Kari Sand, City Attorney

Published: _____

STANDARDS FOR INDIGENT DEFENSE

The following Standards for Indigent Defense are adopted pursuant to CrR 3.1, CrRLJ 3.1 and JuCR 9.2 and shall have an effective date concurrent with the effectiveness of amendments to those rules approved by the Court July 8, 2010 (effective July 1, 2012);

Standard 3: Caseload Limits and Types of Cases

- 3.1 The contract or other employment agreement or government budget shall specify the types of cases for which representation shall be provided and the maximum number of cases which each attorney shall be expected to handle.
- 3.2 The caseload of public defense attorneys shall allow each lawyer to give each client the time and effort necessary to ensure effective representation. Neither defender organizations, county offices, contract attorneys nor assigned counsel should accept workloads that, by reason of their excessive size, interfere with the rendering of quality representation. As used in this Standard, “quality representation” is intended to describe the minimum level of attention, care, and skill that Washington citizens would expect of their state’s criminal justice system.
- 3.3 **General Considerations**
Caseload limits reflect the maximum caseloads for fully supported full-time defense attorneys for cases of average complexity and effort in each case type specified. Caseload limits assume a reasonably even distribution of cases throughout the year.

The increased complexity of practice in many areas will require lower caseload limits. The maximum caseload limit should be adjusted downward when the mix of case assignments is weighted toward offenses or case types that demand more investigation, legal research and writing, use of experts, use of social workers, or other expenditures of time and resources. Attorney caseloads should be assessed by the workload required, and cases and types of cases should be weighted accordingly.

If a defender or assigned counsel is carrying a mixed caseload including cases from more than one category of cases, these standards should be applied proportionately to determine a full caseload. In jurisdictions where assigned counsel or contract attorneys also maintain private law practices, the caseload should be based on the percentage of time the lawyer devotes to public defense.

The experience of a particular attorney is a factor in the composition of cases in the attorney’s caseload.

The following types of cases fall within the intended scope of the caseload limits for criminal and juvenile offender cases in Standard 3.4 and must be taken into account when assessing an attorney’s numerical caseload: partial case representations, sentence violations, specialty or therapeutic courts, transfers, extraditions, representation of material witnesses, petitions for conditional release or final discharge, and other matters that do not involve a new criminal charge.

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Definition of case: A case is defined as the filing of a document with the court naming a person as defendant or respondent, to which an attorney is appointed in order to provide representation. In courts of limited jurisdiction multiple citations from the same incident can be counted as one case.

3.4 Caseload Limits

The caseload of a full-time public defense attorney or assigned counsel should not exceed the following:

150 Felonies per attorney per year; or

300 Misdemeanor cases per attorney per year or, in jurisdictions that have not adopted a numerical case weighting system as described in this Standard, 400 cases per year; or

250 Juvenile Offender cases per attorney per year; or

80 open Juvenile Dependency cases per attorney; or

250 Civil Commitment cases per attorney per year; or

1 Active Death Penalty trial court case at a time plus a limited number of non death penalty cases compatible with the time demand of the death penalty case and consistent with the professional requirements of Standard 3.2 or

36 Appeals to an appellate court hearing a case on the record and briefs per attorney per year. *(The 36 standard assumes experienced appellate attorneys handling cases with transcripts of an average length of 350 pages. If attorneys do not have significant appellate experience and/or the average transcript length is greater than 350 pages, the caseload should be accordingly reduced.)*

Full time Rule 9 interns who have not graduated from law school may not have caseloads that exceed twenty-five percent (25%) of the caseload limits established for full time attorneys. *[Effective September 1, 2013]*

3.5 Case Counting

The local government entity responsible for employing, contracting with or appointing public defense attorneys should adopt and publish written policies and procedures to implement a numerical case-weighting system to count cases. If such policies and procedures are not adopted and published, it is presumed that attorneys are not engaging in case weighting. A numerical case weighting system must:

- A. recognize the greater or lesser workload required for cases compared to an average case based on a method that adequately assesses and documents the workload involved;
- B. be consistent with these Standards, professional performance guidelines, and the Rules of Professional Conduct;

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- C. not institutionalize systems or practices that fail to allow adequate attorney time for quality representation; and
- D. be periodically reviewed and updated to reflect current workloads; and
- E. be filed with the State of Washington Office of Public Defense.

Cases should be assessed by the workload required. Cases and types of cases should be weighted accordingly. Cases which are complex, serious, or contribute more significantly to attorney workload than average cases should be weighted upwards. In addition, a case weighting system should consider factors that might justify a case weight of less than one case.

Notwithstanding any case weighting system, resolutions of cases by pleas of guilty to criminal charges on a first appearance or arraignment docket are presumed to be rare occurrences requiring careful evaluation of the evidence and the law, as well as thorough communication with clients, and must be counted as one case.

3.6 Case Weighting

The following are some examples of situations where case weighting might result in representations being weighted as more or less than one case. The listing of specific examples is not intended to suggest or imply that representations in such situations should or must be weighted at more or less than one case, only that they may be, if established by an appropriately adopted case weighting system.

- A. **Case Weighting Upwards:** Serious offenses or complex cases that demand more-than-average investigation, legal research, writing, use of experts, use of social workers and/or expenditures of time and resources should be weighted upwards and counted as more than one case.
- B. **Case Weighting Downward:** Listed below are some examples of situations where case weighting might justify representations being weighted less than one case. However, care must be taken because many such representations routinely involve significant work and effort and should be weighted at a full case or more.
 - i. Cases that result in partial representations of clients, including client failures to appear and recommencement of proceedings, preliminary appointments in cases in which no charges are filed, appearances of retained counsel, withdrawals or transfers for any reason, or limited appearances for a specific purpose (not including representations of multiple cases on routine dockets).
 - ii. Cases in the criminal or offender case type that do not involve filing of new criminal charges, including sentence violations, extraditions,

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representations of material witnesses, and other matters or representations of clients that do not involve new criminal charges. Non-complex sentence violations should be weighted as at least 1/3 of a case.

- iii. Cases in specialty or therapeutic courts if the attorney is not responsible for defending the client against the underlying charges before or after the client's participation in the specialty or therapeutic court. However, case weighting must recognize that numerous hearings and extended monitoring of client cases in such courts significantly contribute to attorney workload and in many instances such cases may warrant allocation of full case weight or more.
- iv. Cases on a criminal or offender first appearance or arraignment docket where the attorney is designated, appointed or contracted to represent groups of clients on that docket without an expectation of further or continuing representation and which are not resolved at that time (except by dismissal). In such circumstances, consideration should be given to adjusting the caseload limits appropriately, recognizing that case weighting must reflect that attorney workload includes the time needed for appropriate client contact and preparation as well as the appearance time spent on such dockets.
- v. Representation of a person in a court of limited jurisdiction on a charge which, as a matter of regular practice in the court where the case is pending, can be and is resolved at an early stage of the proceeding by a diversion, reduction to an infraction, stipulation on continuance, or other alternative non-criminal disposition that does not involve a finding of guilt. Such cases should be weighted as at least 1/3 of a case.

Related Standards

American Bar Association, *Standards for Criminal Justice*, 4-1.2, 5-4.3.

American Bar Association *Guidelines for the Appointment and Performance of Defense Counsel in Death Penalty Cases*. [\[Link\]](#)

American Bar Association, *Ethical Obligations of Lawyers Who Represent Indigent Criminal Defendants When Excessive Caseloads Interfere With Competent and Diligent Representation*, May 13, 2006, *Formal Opinion 06-441*. [\[Link\]](#)

The American Council of Chief Defenders *Statement on Caseloads and Workloads*, (2007). [\[Link\]](#)

American Bar Association *Eight Guidelines of Public Defense Related to Excessive Caseloads*. [\[Link\]](#)

National Advisory Commission on Criminal Standards and Goals, *Task Force on Courts*, 1973, Standard 13.12.

American Bar Association *Disciplinary Rule 6-101*.

American Bar Association *Ten Principles of a Public Defense Delivery System*. [\[Link\]](#)

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ABA Standards of Practice for Lawyers who Represent Children in Abuse & Neglect Cases, (1996)
American Bar Association, Chicago, IL.

The American Council of Chief Defenders Ethical Opinion 03-01 (2003).

National Legal Aid and Defender Association, *Standards for Defender Services*, Standards IV-I.

National Legal Aid and Defender Association, *Model Contract for Public Defense Services* (2002). [\[Link\]](#)

NACC Recommendations for Representation of Children in Abuse and Neglect Cases (2001). [\[Link\]](#)

City of Seattle Ordinance Number: 121501 (2004). [\[Link\]](#)

Seattle-King County Bar Association Indigent Defense Services Task Force, Guideline Number 1.

Washington State Office of Public Defense, *Parents Representation Program Standards Of Representation* (2009). [\[Link\]](#)

Keeping Defender Workloads Manageable, Bureau of Justice Assistance, U.S. Department of Justice, Indigent Defense Series #4 (Spangenberg Group, 2001). [\[Link\]](#)

5.2 Administrative Costs

- A. Contracts for public defense services shall provide for or include administrative costs associated with providing legal representation. These costs should include but are not limited to travel, telephones, law library, including electronic legal research, financial accounting, case management systems, computers and software, office space and supplies, training, meeting the reporting requirements imposed by these standards, and other costs necessarily incurred in the day-to-day management of the contract.
- B. Public defense attorneys shall have 1) access to an office that accommodates confidential meetings with clients and 2) a postal address, and adequate telephone services to ensure prompt response to client contact.

6.1 Investigators

Public defense attorneys shall use investigation services as appropriate.

Standard 13: Limitations on Private Practice

Private attorneys who provide public defense representation shall set limits on the amount of privately retained work which can be accepted. These limits shall be based on the percentage of a full-time caseload which the public defense cases represent.

Standard 14: Qualifications of Attorneys

14.1 In order to assure that indigent accused receive the effective assistance of counsel to which they are constitutionally entitled, attorneys providing defense services shall meet the following minimum professional qualifications:

- A. Satisfy the minimum requirements for practicing law in Washington as determined by the Washington Supreme Court; and

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- B. Be familiar with the statutes, court rules, constitutional provisions, and case law relevant to their practice area; and
- C. Be familiar with the Washington Rules of Professional Conduct; and
- D. Be familiar with the Performance Guidelines for Criminal Defense Representation approved by the Washington State Bar Association; and
- E. Be familiar with the consequences of a conviction or adjudication, including possible immigration consequences and the possibility of civil commitment proceedings based on a criminal conviction; and
- F. Be familiar with mental health issues and be able to identify the need to obtain expert services; and
- G. Complete seven hours of continuing legal education within each calendar year in courses relating to their public defense practice.

14.2 Attorneys' qualifications according to severity or type of case¹:

- A. **Death Penalty Representation.** Each attorney acting as lead counsel in a criminal case in which the death penalty has been or may be decreed and which the decision to seek the death penalty has not yet been made shall meet the following requirements:
 - i. The minimum requirements set forth in Section 1; and
 - ii. At least five years criminal trial experience; and
 - iii. Have prior experience as lead counsel in no fewer than nine jury trials of serious and complex cases which were tried to completion; and
 - iv. Have served as lead or co-counsel in at least one aggravated homicide case; and
 - v. Have experience in preparation of mitigation packages in aggravated homicide or persistent offender cases; and
 - vi. Have completed at least one death penalty defense seminar within the previous two years; and
 - vii. Meet the requirements of SPRC 2.²

¹ Attorneys working toward qualification for a particular category of cases under this standard may associate with lead counsel who is qualified under this standard for that category of cases.

²SPRC 2 APPOINTMENT OF COUNSEL

At least two lawyers shall be appointed for the trial and also for the direct appeal. The trial court shall retain responsibility for appointing counsel for trial. The Supreme Court shall appoint counsel for the direct appeal. Notwithstanding RAP 15.2(f) and (h), the Supreme Court will determine all motions to withdraw as counsel on appeal.

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The defense team in a death penalty case should include, at a minimum, the two attorneys appointed pursuant to SPRC 2, a mitigation specialist and an investigator. Psychiatrists, psychologists and other experts and support personnel should be added as needed.

B. Adult Felony Cases - Class A

Each attorney representing a defendant accused of a Class A felony as defined in RCW 9A.20.020 shall meet the following requirements:

- i. The minimum requirements set forth in Section 1; and
- ii. Either:
 - a. has served two years as a prosecutor; or
 - b. has served two years as a public defender; or two years in a private criminal practice; and
- iii. Has been trial counsel alone or with other counsel and handled a significant portion of the trial in three felony cases that have been submitted to a jury.

C. Adult Felony Cases – Class B Violent Offense

Each attorney representing a defendant accused of a Class B violent offense as defined in RCW 9A.20.020 shall meet the following requirements.

- i. The minimum requirements set forth in Section 1; and
- ii. Either:
 - a. has served one year as a prosecutor; or
 - b. has served one year as a public defender; or one year in a private criminal practice; and
- iii. Has been trial counsel alone or with other counsel and handled a significant portion of the trial in two Class C felony cases that have been submitted to a jury.

D. Adult Sex Offense Cases

A list of attorneys who meet the requirements of proficiency and experience, and who have demonstrated that they are learned in the law of capital punishment by virtue of training or experience, and thus are qualified for appointment in death penalty trials and for appeals will be recruited and maintained by a panel created by the Supreme Court. All counsel for trial and appeal must have demonstrated the proficiency and commitment to quality representation which is appropriate to a capital case. Both counsel at trial must have five years' experience in the practice of criminal law be familiar with and experienced in the utilization of expert witnesses and evidence, and not be presently serving as appointed counsel in another active trial level death penalty case. One counsel must be, and both may be, qualified for appointment in capital trials on the list, unless circumstances exist such that it is in the defendant's interest to appoint otherwise qualified counsel learned in the law of capital punishment by virtue of training or experience. The trial court shall make findings of fact if good cause is found for not appointing list counsel.

At least one counsel on appeal must have three years' experience in the field of criminal appellate law and be learned in the law of capital punishment by virtue of training or experience. In appointing counsel on appeal, the Supreme Court will consider the list, but will have the final discretion in the appointment of counsel. [\[Link\]](#)

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Each attorney representing a client in an adult sex offense case shall meet the following requirements:

- i. The minimum requirements set forth in Section 1 and Section 2(C); and
- ii. Been counsel alone of record in an adult or juvenile sex offense case or shall be supervised by or consult with an attorney who has experience representing juveniles or adults in sex offense cases.

E. Adult Felony Cases - All other Class B Felonies, Class C Felonies, Probation or Parole Revocation

Each attorney representing a defendant accused of a Class B felony not defined in Section 2(C) or (D) above or a Class C felony, as defined in RCW 9A.20.020, or involved in a probation or parole revocation hearing shall meet the following requirements:

- i. The minimum requirements set forth in Section 1, and
- ii. Either:
 - a. has served one year as a prosecutor; or
 - b. has served one year as a public defender; or one year in a private criminal practice; and
- iii. Has been trial counsel alone or with other trial counsel and handled a significant portion of the trial in two criminal cases that have been submitted to a jury; and
- iv. Each attorney shall be accompanied at his or her first felony trial by a supervisor if available.

F. Persistent Offender (Life Without Possibility of Release) Representation

Each attorney acting as lead counsel in a “two-strikes” or “three strikes” case in which a conviction will result in a mandatory sentence of life in prison without parole shall meet the following requirements:

- i. The minimum requirements set forth in Section 1;³ and
- ii. Have at least:
 - a. four years criminal trial experience; and
 - b. one year experience as a felony defense attorney; and
 - c. experience as lead counsel in at least one Class A felony trial; and
 - d. experience as counsel in cases involving each of the following:
 1. Mental health issues; and

³ RCW 10.101.060 (1)(a)(iii) provides that counties receiving funding from the state Office of Public Defense under that statute must require “attorneys who handle the most serious cases to meet specified qualifications as set forth in the Washington state bar association endorsed standards for public defense services or participate in at least one case consultation per case with office of public defense resource attorneys who are so qualified. The most serious cases include all cases of murder in the first or second degree, persistent offender cases, and class A felonies.”

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2. Sexual offenses, if the current offense or a prior conviction that is one of the predicate cases resulting in the possibility of life in prison without parole is a sex offense; and
3. Expert witnesses; and
4. One year of appellate experience or demonstrated legal writing ability.

G. Juvenile Cases - Class A

Each attorney representing a juvenile accused of a Class A felony shall meet the following requirements:

- i. The minimum requirements set forth in Section 1, and
- ii. Either:
 - a. has served one year as a prosecutor; or
 - b. has served one year as a public defender; one year in a private criminal practice; and
- iii. Has been trial counsel alone of record in five Class B and C felony trials; and
- iv. Each attorney shall be accompanied at his or her first juvenile trial by a supervisor, if available.

H. Juvenile Cases - Classes B and C

Each attorney representing a juvenile accused of a Class B or C felony shall meet the following requirements:

- i. The minimum requirements set forth in Section 1; and
- ii. Either:
 - a. has served one year as a prosecutor; or
 - b. has served one year as a public defender; or one year in a private criminal practice, and
- iii. has been trial counsel alone in five misdemeanor cases brought to a final resolution; and
- iv. Each attorney shall be accompanied at his or her first juvenile trial by a supervisor if available.

I. Juvenile Sex Offense Cases

Each attorney representing a client in a juvenile sex offense case shall meet the following requirements:

- i. The minimum requirements set forth in Section 1 and Section 2(H); and
- ii. Been counsel alone of record in an adult or juvenile sex offense case or shall be supervised by or consult with an attorney who has experience representing juveniles or adults in sex offense cases.

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J. Juvenile Status Offenses Cases. Each attorney representing a client in a “Becca” matter shall meet the following requirements:

- i. The minimum requirements as outlined in Section 1; and
- ii. Either:
 - a. have represented clients in at least two similar cases under the supervision of a more experienced attorney or completed at least three hours of CLE training specific to “status offense” cases; or
 - b. have participated in at least one consultation per case with a more experienced attorney who is qualified under this section.

K. Misdemeanor Cases

Each attorney representing a defendant involved in a matter concerning a simple misdemeanor or gross misdemeanor or condition of confinement, shall meet the requirements as outlined in Section 1.

L. Dependency Cases

Each attorney representing a client in a dependency matter shall meet the following requirements:

- i. The minimum requirements as outlined in Section 1; and
- ii. Attorneys handling termination hearings shall have six months dependency experience or have significant experience in handling complex litigation.
- iii. Attorneys in dependency matters should be familiar with expert services and treatment resources for substance abuse.
- iv. Attorneys representing children in dependency matters should have knowledge, training, experience, and ability in communicating effectively with children, or have participated in at least one consultation per case either with a state Office of Public Defense resource attorney or other attorney qualified under this section.

M. Civil Commitment Cases

Each attorney representing a respondent shall meet the following requirements:

- i. The minimum requirements set forth in Section 1; and
- ii. Each staff attorney shall be accompanied at his or her first 90 or 180 day commitment hearing by a supervisor; and
- iii. Shall not represent a respondent in a 90 or 180 day commitment hearing unless he or she has either:
 - a. served one year as a prosecutor, or
 - b. served one year as a public defender, or one year in a private civil commitment practice, and
 - c. been trial counsel in five civil commitment initial hearings; and

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- iv. Shall not represent a respondent in a jury trial unless he or she has conducted a felony jury trial as lead counsel; or been co-counsel with a more experienced attorney in a 90 or 180 day commitment hearing.

N. Sex Offender “Predator” Commitment Cases

Generally, there should be two counsel on each sex offender commitment case. The lead counsel shall meet the following requirements:

- i. The minimum requirements set forth in Section 1; and
- ii. Have at least:
 - a. Three years criminal trial experience; and
 - b. One year experience as a felony defense attorney or one year experience as a criminal appeals attorney; and
 - c. Experience as lead counsel in at least one felony trial; and
 - d. Experience as counsel in cases involving each of the following:
 - 1. Mental health issues; and
 - 2. Sexual offenses; and
 - 3. Expert witnesses; and
 - e. Familiarity with the Civil Rules; and
 - f. One year of appellate experience or demonstrated legal writing ability.

Other counsel working on a sex offender commitment cases should meet the Minimum Requirements in Section 1 and have either one year experience as a public defender or significant experience in the preparation of criminal cases, including legal research and writing and training in trial advocacy.

O. Contempt of Court Cases

Each attorney representing a respondent shall meet the following requirements:

- i. The minimum requirements set forth in Section 1; and
- ii. Each attorney shall be accompanied at his or her first three contempt of court hearings by a supervisor or more experienced attorney, or participate in at least one consultation per case with a state Office of Public Defense resource attorney or other attorney qualified in this area of practice.

P. Specialty Courts

Each attorney representing a client in a specialty court (e.g., mental health court, drug diversion court, homelessness court) shall meet the following requirements:

- i. The minimum requirements set forth in Section 1; and
- ii. The requirements set forth above for representation in the type of practice involved in the specialty court (e.g., felony, misdemeanor, juvenile); and
- iii. Be familiar with mental health and substance abuse issues and treatment alternatives.

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14.3 Appellate Representation.

Each attorney who is counsel for a case on appeal to the Washington Supreme Court or to the Washington Court of Appeals shall meet the following requirements:

- A. The minimum requirements as outlined in Section 1; and
- B. Either:
 - i. has filed a brief with the Washington Supreme Court or any Washington Court of Appeals in at least one criminal case within the past two years; or
 - ii. has equivalent appellate experience, including filing appellate briefs in other jurisdictions, at least one year as an appellate court or federal court clerk, extensive trial level briefing or other comparable work.
- C. Attorneys with primary responsibility for handling a death penalty appeal shall have at least five years' criminal experience, preferably including at least one homicide trial and at least six appeals from felony convictions, and meet the requirements of SPRC 2.

RALJ Misdemeanor Appeals to Superior Court: Each attorney who is counsel alone for a case on appeal to the Superior Court from a Court of Limited Jurisdiction should meet the minimum requirements as outlined in Section 1, and have had significant training or experience in either criminal appeals, criminal motions practice, extensive trial level briefing, clerking for an appellate judge, or assisting a more experienced attorney in preparing and arguing an RALJ appeal.

14.4 Legal Interns

- A. Legal interns must meet the requirements set out in APR 9.
- B. Legal interns shall receive training pursuant to APR 9 and in offices of more than seven attorneys, an orientation and training program for new attorneys and legal interns should be held.

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CERTIFICATION OF COMPLIANCE

“Applicable Standards” required by CrR3.1/ CrRLJ 3.1 / JuCR9.2

For criminal and juvenile offender cases, a signed certification of compliance with Applicable Standards must be filed by an appointed attorney by separate written certification on a quarterly basis in each court in which the attorney has been appointed as counsel.

The certification must be in substantially the following form:

SEPARATE CERTIFICATION FORM

<p>_____ Court of Washington for</p>
--

Certification of Appointed Counsel of
Compliance with Standards Required by
CrR 3.1 / CrRLJ 3.1 / JuCR 9.2

The undersigned attorney hereby certifies:

1. Approximately ____% of my total practice time is devoted to indigent defense cases.
2. I am familiar with the applicable Standards adopted by the Supreme Court for attorneys appointed to represent indigent persons and that:
 - a. **Basic Qualifications:** I meet the minimum basic professional qualifications in Standard 14.1.
 - b. **Office:** I have access to an office that accommodates confidential meetings with clients, and I have a postal address and adequate telephone services to ensure prompt response to client contact, in compliance with Standard 5.2.
 - c. **Investigators:** I have investigators available to me and will use investigation services as

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appropriate, in compliance with Standard 6.1.

- d. **Caseload:** I will comply with Standard 3.2 during representation of the defendant in my cases.
[Effective 9/1/13: I should not accept a greater number of cases (or a proportional mix of different case types) than specified in Standard 3.4, prorated if the amount of time spent for indigent defense is less than full time, and taking into account the case counting and weighting system applicable in my jurisdiction.]

Defendant's Lawyer, WSBA#

Date



CITY COUNCIL PLANNING SCHEDULE

All meetings are held in the City Hall Council Chambers unless otherwise noted.
 Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm.

NOVEMBER 2 – 6:00 PM		
Item Type	Topic/Presenter	Time
<i>Study Session</i>	Emergency Management & Communities That Care Updates – J. Franklin & C. Goodwin	60
<i>Special Business</i>	Mercer Island Library Board Update	15
<i>Regular Business</i>	Town Center Code Amendment Work Plan – S. Greenberg	30
<i>Public Hearing</i>	Public Hearing on Moratorium Regarding Town Center Building Permits (1 st Reading) – K. Sand	60
<i>Regular Business</i>	Standards for Indigent Defense Adoption – K. Sand	15
<i>Executive Session</i>	To discuss planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140 (4)(b)	30

NOVEMBER 16 – 6:00 PM		
Item Type	Topic/Presenter	Time
<i>Study Session</i>	King County North Mercer Interceptor Sewer Upgrade Project – A. Tonella-Howe	60
<i>Public Hearing</i>	(if needed) Continuation of Public Hearing on Moratorium Regarding Town Center Building Permits (2 nd Reading) – K. Sand	30
<i>Public Hearing</i>	Mid-Biennial Budget Review (3 rd Quarter 2015 Financial Status Report, 2015-2016 budget adjustments, 2016 utility rates, and 2016 property tax levy) – C. Corder	60
<i>Regular Business</i>	Transportation and Parks Impact Fees (1 st Reading) – S. Greenberg	60
<i>Regular Business</i>	Intention to Assume MITBD – C. Schuck	15
<i>Regular Business</i>	MICA Lease Discussion – K. Sand	45

DECEMBER 7		
Item Type	Topic/Presenter	Time
<i>Consent Calendar</i>	Interlocal Agreement with Bellevue relating to Marine Patrol & Other Services – E. Holmes	--
<i>Regular Business</i>	Transportation and Parks Impact Fees (2 nd Reading & Adoption) – S. Greenberg	30
<i>Regular Business</i>	ARCH Housing Trust Fund and Legislative Priorities – S. Greenberg	30
<i>Regular Business</i>	Coval Final Long Plat Approval – K. Sand & S. Restall	60

DECEMBER 21		
Item Type	Topic/Presenter	Time
	<i>Potentially Canceled</i>	

OTHER ITEMS TO BE SCHEDULED:

- CenturyLink Cable Franchise – K. Sand
- Clarke Beach Conversion Property – P. West/ J. Kintner
- Pioneer Park Off Leash Dog Policy – J. Kintner

- Interlocal Agreement for City of Kirkland Jail – L. Burns
- Town Center Visioning and Code Update – S. Greenberg
- Comprehensive Plan Update – S. Restall
- 6-year Sustainability Plan – R. Freeman
- Community Solar Project Update and Lease Agreement – R. Freeman
- Water Event Update (1/4/15 meeting) – J. Kintner
- 2016 Biennial Citizen Survey (1/4/15 meeting) – C. Corder
- 2016 Legislative Priorities – K. Taylor

COUNCILMEMBER ABSENCES:

- None