



CITY OF MERCER ISLAND

CITY COUNCIL MEETING AGENDA

Monday
June 15, 2015
7:00 PM

Mayor Bruce Bassett
Deputy Mayor Dan Grausz

**Councilmembers Debbie Bertlin, Jane Brahm,
Mike Cero, Terry Pottmeyer, and Benson Wong**

Contact: 206.275.7793, council@mercergov.org
www.mercergov.org/council

All meetings are held in the City Hall Council Chambers at
9611 SE 36th Street, Mercer Island, WA unless otherwise noticed

"Appearances" is the time set aside for members of the public to speak to the City Council
about any issues of concern. If you wish to speak, please consider the following points:

(1) speak audibly into the podium microphone, (2) state your name and address for
the record, and (3) limit your comments to three minutes.

Please note: the Council does not usually respond to comments during the meeting.

REGULAR MEETING

CALL TO ORDER & ROLL CALL, 7:00 PM

SPECIAL BUSINESS

- (1) Sister City Resolution
Eagle Scout Recognition

APPEARANCES

MINUTES

- (2) Regular Meeting Minutes of May 18, 2015

CONSENT CALENDAR

- (3) Payables: \$163,818.76 (06/04/15)
Payroll: \$ 786,838.71 (06/12/15)
- (4) AB 5083 2015 Residential Street Overlay Bid Award

REGULAR BUSINESS

- AB 5086 Update on Albertsons Grocery Site and Potential Grocer
- (5) AB 5085 Public Hearing Regarding Extending the Moratorium on Town Center Building Permits
 - (6) AB 5054 Adoption of the 2016-2021 Transportation Improvement Program
 - (7) AB 5084 Town Center Visioning and Code Update Budget Authorization
 - (8) AB 5082 Cross-Connection Control Program Code Update (2nd Reading)

OTHER BUSINESS

Councilmember Absences
Planning Schedule
Board Appointments
Councilmember Reports

ADJOURNMENT

MERCER ISLAND AND THONON-LES-BAINS SISTER CITY RESOLUTION

WHEREAS, on July 8, 2000, at the 2000 Mercer Island Summer Celebration, the Mayors of Mercer Island, Washington and Thonon-les-Bains, France forged a firm and lasting friendship by adopting a resolution establishing a Sister City relationship; and,

WHEREAS, July 11, 2015 marks the fifteenth anniversary of the Mercer Island-Thonon Sister City relationship; and,

WHEREAS, from the beginning, the two cities acknowledged their many common attributes including their tradition of democratic government, physical settings adjacent to large and beautiful freshwater lakes, mountains and major world-class metropolitan cities; citizens dedicated to caring for their children, their schools, their homes, and their businesses; beautiful communities each having strong commitments to parks, gardens, visual and performing arts and public gathering places; and,

WHEREAS, since 2000, the sister city relationship has spawned many student exchanges between our cities, facilitated an 2005 art exchange of priceless 17th and 18th century French lithographs exhibited at the newly-opened Community Center at Mercer View and organized an adult culinary delegation to Thonon in 2014; and,

WHEREAS, the citizens of Mercer Island, Washington and Thonon-les-Bains, France have demonstrated their commitment to learning about the people, culture, history and commerce of other cities around the world; and,

WHEREAS, the Mayor and City Council of the City of Thonon-les-Bains voted to approve this rededication to a sister city relationship with the City of Mercer Island; and,

WHEREAS, the Mayor and City Council of the City of Mercer Island voted to approve this rededication to a sister city relationship with the City of Thonon-les-Bains;

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF MERCER ISLAND AND THE CITY OF THONON-LES-BAINS:

The City of Mercer Island and the City of Thonon-les-Bains each pledge to continue as sister cities. The Mayors, the City Councils and the citizens of Mercer Island and Thonon-les-Bains pledge to continue their mutual friendship, respect, and commitment to maintaining a long-lasting and productive sister city relationship.

ADOPTED by the City of Mercer Island and the City of Thonon-les-Bains this 11th day of July, 2015.

Bruce Bassett,
Mayor, City of Mercer Island

Jean Denais,
Mayor, City of Thonon-les-Bains



CITY COUNCIL MINUTES

STUDY SESSION & REGULAR MEETING

MAY 18, 2015

STUDY SESSION

Mayor Bruce Bassett called the meeting to order at 6:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Benson Wong, and Mayor Bruce Bassett were present. Deputy Mayor Dan Grausz was absent.

AB 5070 2015 Periodic Comprehensive Plan Update – Review of Council Issues

DSG Director Scott Greenberg presented the 2015 Periodic Comprehensive Plan Update and spoke about the three options for moving forward with the Comprehensive Plan.

Council asked questions regarding the ramifications associated with a delay, the Comp Plan being sent back to the Planning Commission to incorporate the Town Center work, the timeline for getting the Town Center work to the Planning Commission and then to the Council, and additional opportunities for public input.

Council directed staff to prepare a resolution based on Option 3: Delay adoption of the Comprehensive Plan Update until after the Town Center work is complete.

The Study Session adjourned at 6:40 pm.

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 7:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Benson Wong, and Mayor Bruce Bassett were present. Deputy Mayor Dan Grausz was absent.

SPECIAL BUSINESS

Parks & Recreation Staff Recognition

Parks & Recreation Director Bruce Fletcher recognized the Parks & Recreation Department for receiving the distinguished Marketing and Outreach Award at the Washington Recreation & Park Association conference. They were recognized for the development and production of a six part video series about Mercer Island Parks programs and facilities. Mayor Bassett presented a plaque to the Department.

APPEARANCES

Dave Walter, spoke on behalf of the residents of Covenant Shores, requested that a crosswalk be placed across North Mercer Way. He suggested that there be flags to carry across the street, some kind of warning for approaching cars, and perhaps a flashing light. He also thanked the Parks Department for the walkway going up Gallagher Hill.

Gwenn Loosmore, 6125 79th Ave SE, asked Council to reprioritize the TIP and take care of the school first.

Michelle Goldberg, 2212 78th Ave SE, spoke about the need to take the Comp Plan slow. She also spoke about the moratorium and the Hines project. She stated that Hines has only made good on one promise, the plaza. She asked Council to put Hines back in the moratorium and asked that the level of service not be downgraded.

Cynthia Winiski, 2750 68th Ave SE, spoke about the Hines project. She believes they have reneged on their promises to Mercer Island.

Mark Clausen, 6107 SE 32nd Street, spoke about the TIP specifically in regards to pedestrian and bike facilities. He urged Council to not change the priorities that have been developed over the years, to not engage in reactionary government, and to maintain the safety related projects.

Robert Thorpe, spoke about the TIP and that the Council is on the right track with taking a pause on the Comp Plan. He noted that Mercer Island has the strongest regulations in the state, that the Comp Plan is simply a guideline, and cautioned the Council about a wholesale reduction of densities in the Town Center.

Bob Medved, 7238 SE 32nd Street, commended the Council for choosing to slow down on approving the Comp Plan. He asked Council to do it right the first time and not piece meal. He stated that Hines has foreclosed any opportunity to put a major retailer in the building. He asked Council to get rid of the Hines exemption to the moratorium because they have lacked good faith.

Tom Acker, 2428 78th Ave SE, asked that Hines be included in the moratorium and that transit dollars not go into Hines. He spoke about getting the north end park & ride back and about the visioning committee. He thanked law enforcement for stepping up the bike emphasis patrols and appreciates that Council is starting to listen to the public.

Gary Robinson, spoke about the Mercer Island Library Board meeting and that everything that was fought for has been accomplished. He thanked the Council and noted that working with the community really can do great things.

Ira Appelman, 4436 Ferncroft Road, spoke about being misled by Hines. He asked Council to include Hines in the moratorium.

MINUTES

Special Joint Meeting with MISD Board Minutes of April 30, 2015

It was moved by Bertlin; seconded by Brahm to:

Adopt the Special Joint Meeting with MISD Board Minutes of April 30, 2015 as written.

Passed 5-0

FOR: 5 (Bassett, Bertlin, Brahm, Cero, Wong)

ABSENT: 1 (Grausz)

CONSENT CALENDAR

Councilmember Wong requested removal of AB 5072: Arts Council 2014 Annual Report and 2015 Work Plan. Mayor Bassett moved it to the first item of Regular Business.

Payables: \$187,551.42 (05/07/15) & \$442,297.18 (05/14/15)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$754,936.47 (05/15/15)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

It was moved by Brahm; seconded by Bertlin to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 5-0

FOR: 5 (Bassett, Bertlin, Brahm, Cero, Wong)

ABSENT: 1 (Grausz)

REGULAR BUSINESS

AB 5072 Arts Council 2014 Annual Report and 2015 Work Plan

Councilmember Wong asked for a further explanation of the new items in the 2015 Work Plan.

Arts & Events Coordinator Amber Britton spoke about the Arts Council and the Gratitude Graffiti project. She described the project, which takes place around Thanksgiving and gives communities a chance to express their gratitude in a variety of different art expressions. She noted that the Arts Council has developed a sub-committee to try and determine what the best fit for Mercer Island would be. She also spoke briefly about the Art UnCorked event.

It was moved by Wong; seconded by Brahm to:

Receive the Arts Council 2014 Annual Report and approve the Arts Council 2015 Work Plan.

Passed 5-0

FOR: 5 (Bassett, Bertlin, Brahm, Cero, Wong)

ABSENT: 1 (Grausz)

AB 5074 City Council Vacancy – Options

Mayor Bassett spoke about the City Council vacancy options. He noted that Councilmember Wachs position shall be filled within 90 days. Council directed staff to draft a resolution to appoint the candidate that came in second during the last vacancy process.

AB 5053 Public Hearing: Council Preview of 2016-2021 Transportation Improvement Program

City Engineer Patrick Yamashita spoke about the Transportation Improvement Program (TIP). He provided background and gave an overview of the TIP. He spoke about noteworthy changes to the TIP, the impact of the Town Center visioning process, the three requests by the School Board regarding the MISD campus and neighborhood, and the Comp Plan Update and the LOS decision. He also spoke about pedestrian safety near the MISD campus, citizen requests for crosswalks, and next steps.

The Mayor opened the public hearing at 8:22 pm.

Robert Thorpe, 5800 West Mercer Way, commented on West Mercer Way and the lack of access points. He asked that a right turn pocket be added northbound along West Mercer Way at SE 46th Street. He spoke about the steep hillside on West Mercer Way between SE 47th Street and SE 48th Street. He thanked City staff for taking out some of the trees and believes there is an opportunity to provide an easement to improve the vision on the corner.

Jim Eanes, 2930 76th Ave SE, spoke in support of building more shoulders around the Island.

David D'Souza, 7201 Holly Hill Drive, thanked Council for improving traffic flow around the north campus. He stated that it is critical to examine the left turn lane from SE 40th Street onto 86th Avenue SE. He asked Council to delay the shoulder projects and update the school area now.

Ian & Lisa Morris, 4505 East Mercer Way, requested that more guardrails be installed on East Mercer Way.

Ryan Sadlier, 8418 SE 44th Street, spoke about the left turn lane onto 86th Avenue SE. He believes it is the most dangerous intersection on the Island and needs to be addressed. He thinks the biggest problem is safety due to oncoming traffic cresting the hill and impatient drivers.

Ira Appelman, 4436 Ferncroft Road, spoke about installing guardrails, the left turn from SE 40th Street onto 86th Avenue SE, and looking into cut through traffic from I-90 in the evening.

Don Sutkus, 3927 86th Ave SE, spoke in support of making a good choice now for the SE 40th Street and 86th Avenue SE intersection. He is concerned about a left turn lane onto 86th Avenue SE heading north because it may increase traffic into the Madrona Crest neighborhood which is a residential neighborhood.

The Mayor closed the public hearing at 8:40 pm.

Council engaged in a lengthy discussion about the left turn at the intersection of SE 40th Street and 86th Avenue SE in regards to traffic flow, pedestrian safety, and I-90 cut through traffic. Council asked about the impact of delaying Town Center street improvements to fund the intersection improvements and which roadside shoulder improvement project, West Mercer Way or East Mercer Way, is more critical.

Following questions of staff and discussion, there was consensus from Council to:

- Identify funding options for the SE 40th Street and 86th Avenue SE intersection;
- Provide ideas for phasing the shoulder projects differently; and
- Consider delaying Town Center street improvements.

Council also asked questions about Rectangular Rapid Flashing Beacons (RRFB), the crosswalk study, minimizing I-90 cut through traffic, and the Transportation Manager/Engineer position.

AB 5073 Cross-Connection Control Program Code Update (1st Reading)

Assistant City Attorney Christina Schuck presented the Cross-Connection Control Program Code Update.

Utility Board Chair Ben Levie spoke about developing a reasonable cross-connection code for the City which includes a fair and reasonable response to customers, the City being in compliance with the WA Administrative Code, and how cross-connections are treated in a consistent manner. He noted that the most hazardous situation is waterfront.

Assistant City Attorney Schuck spoke about the WA State requirements to develop and implement a 10 Element Program. She also spoke about the Ordinance and the Policy Goals. She provided a summary of the ordinance amendments, reviewed cross-connection requirements, and spoke about installation, inspection and testing, and certification/survey. She noted the advantages and disadvantages associated with the certification requirement and described the two options for responding to the certification/survey. She spoke about enforcement, the appeal procedure, and next steps.

Following Council questions and discussion, Council directed staff to draft an ordinance that requires certification as opposed to penalties, and that retains abatement as a method of enforcement.

AB 5069 First Quarter 2015 Financial Status Report & 2015-2016 Budget Adjustments

Finance Director Chip Corder presented the Financial Status Report for the first quarter of 2015. He spoke about revenues and expenditures for the General Fund, the status of Real Estate Excise Tax (REET) collected, and the two proposed budget adjustments.

It was moved by Brahm; seconded by Bertlin to:

Suspend the City Council Rules of Procedure 5.2, requiring a second reading for an ordinance.

Passed 4-1

FOR: 4 (Bassett, Bertlin, Brahm, Wong)

AGAINST: 1 (Cero)

ABSENT: 1 (Grausz)

It was moved by Brahm; seconded by Bertlin to:

Adopt Ordinance No. 15-10, amending the 2015-2016 Budget.

Passed 5-0

FOR: 5 (Bassett, Bertlin, Brahm, Cero, Wong)

ABSENT: 1 (Grausz)

OTHER BUSINESS

Councilmember Absences

Deputy Mayor Grausz' absence was excused.

Planning Schedule

City Manager Treat spoke about scheduling WSDOT and Sound Transit to provide an update and answer questions about R8A. It was noted that, at the June 1, 2015 meeting, the First Reading of the Periodic Comprehensive Plan Update will be replaced by the resolution documenting the Comp Plan delay, an executive session will be added, and there will be a resolution for the Council Candidate vacancy.

Board Appointments

There were no appointments.

Councilmember Reports

Councilmember Wong attended a Public Issues Committee meeting in which the Committee to End Homelessness presented a report on their latest work plan. He asked Council if they would like to comment on the report. He noted that there was also a presentation on the Best Starts for Kids levy and asked if these items could be placed on the Planning Schedule.

Councilmember Cero spoke about the Renton Airport Advisory Committee Meeting and that the FAA has approved their new airplane. He also spoke about attending the ETP meeting and the PSRC's congestion study. He is looking forward to the May 21, 2015 meeting with State Representatives. He asked about the status of the north end park & ride.

Councilmember Brahm spoke about the elementary school tours. She attended the Arts Council Meeting on May 13, 2015 and noted the repair of the gateway sculpture.

Mayor Bassett spoke about attending the Farmer's Market dinner and an eagle scout ceremony.

ADJOURNMENT

The Regular Meeting adjourned at 11:12 pm.

Bruce Bassett, Mayor

Attest:

Karin Roberts, Deputy City Clerk

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	175782-175892	06/4/15	\$ 163,818.76
			\$ 163,818.76

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00175782	06/04/2015	ABBOTT, RICHARD LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175783	06/04/2015	ADAMS, RONALD E LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175784	06/04/2015	AIRGAS USA LLC Oxygen/Fire	P86777	9039504538/539	05/15/2015	169.20
00175785	06/04/2015	ASSOC OF TALENT DEVELOPMENT Returning overpayment of fees	P86799	20349	06/01/2015	99.00
00175786	06/04/2015	AUGUSTSON, THOR LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175787	06/04/2015	AWC JUNE 2015		OH004869	05/28/2015	288.50
00175788	06/04/2015	BARNES, WILLIAM LEOFF1 Medicare		JULY2015A	06/01/2015	1,681.10
00175789	06/04/2015	BECKER, RON LEOFF1 Medicare	P86819	OH004865	06/02/2015	15,728.13
00175790	06/04/2015	BEN'S CLEANER SALES INC PRESSURE WASHER SURFACE CLEANER	P86710	260454	05/15/2015	883.82
00175791	06/04/2015	BIOBAG AMERICAS INC BioBags for composting	P86788	434125	05/14/2015	97.72
00175792	06/04/2015	BLUELINE GROUP SUB BASIN 27A.9 SEWER & DRAINAGE	P85542	10062	05/05/2015	4,447.75
00175793	06/04/2015	BLUETARP FINANCIAL INC HOSE REEL	P86338	32775969	04/15/2015	131.51
00175794	06/04/2015	BOOTH, GLENDON D LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175795	06/04/2015	CADCA Youth Registration (Sarah Stewart)	P86773	OH004858	05/29/2015	410.00
00175796	06/04/2015	CADMAN INC 5/8"-MINUS ROCK (64.53 TONS)	P86774	5338724/5338951/	05/05/2015	6,512.21
00175797	06/04/2015	CALLAGHAN, MICHAEL LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175798	06/04/2015	CARLSON, LARRY RETIRES MEDICARE REIMB QTRLY		OH004873	06/02/2015	314.70
00175799	06/04/2015	CASTILLO, FELIX MILEAGE EXPENSE		OH004879	05/27/2015	13.80
00175800	06/04/2015	CED INC INVENTORY PURCHASES	P86798	8073408163	04/24/2015	637.82
00175801	06/04/2015	CENTEREVENT Start Finish Truss, Sound System	P86830	155152	06/02/2015	400.00
00175802	06/04/2015	CENTURYLINK PHONE USE MAY 2015		OH004872	05/23/2015	1,519.79
00175803	06/04/2015	CHAPTER 13 TRUSTEE CASE #15-11964/DENNIS BAKER		OH004870	05/27/2015	1,195.00
00175804	06/04/2015	CHIEF SUPPLY CORP Patrol supplies	P86763	284952	05/18/2015	153.41
00175805	06/04/2015	CHINOOK BOOK Advertising in 2015-2016 Chino	P86772	IM0000053427	05/29/2015	400.00
00175806	06/04/2015	CLEANERS PLUS 1 Uniform cleaning May	P86825	73741	05/31/2015	222.88
00175807	06/04/2015	COMCAST Internet Charges/Fire	P86783	OH004857	05/14/2015	277.79

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00175808	06/04/2015	COMPLETE OFFICE FS92 FURNISHINGS	P84380	11487120	03/30/2015	15,554.48
00175809	06/04/2015	CONFIDENTIAL DATA DISPOSAL Shredding	P86823	80251	05/28/2015	100.00
00175810	06/04/2015	COOPER, ROBERT LEOFF1 Excess Benefit		JULY2015A	06/01/2015	1,539.24
00175811	06/04/2015	CRYSTAL AND SIERRA SPRINGS Monthly water service at MI Th	P85243	8259218052315	05/23/2015	447.23
00175812	06/04/2015	CRYSTAL SPRINGS coffee supplies for MICEC	P86793	13123242051515	05/15/2015	417.11
00175813	06/04/2015	CUMMINS NORTHWEST INC EMERG MGMT GENERATOR MAINT	P86814	00155431	05/20/2015	938.16
00175814	06/04/2015	DEEDS, EDWARD G LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175815	06/04/2015	DEVENY, JAN P LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175816	06/04/2015	DOWD, PAUL LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175817	06/04/2015	DRAIN-PRO INC 2015 SANITARY SEWER VIDEO INSP	P86060	36357	04/30/2015	2,165.36
00175818	06/04/2015	DRUSCHBA, JOHN F MILEAGE EXPENSE		OH004874	05/22/2015	39.10
00175819	06/04/2015	EASTSIDE EXTERMINATORS CITY HALL EXTERMINATOR	P86813	237080	05/22/2015	216.26
00175820	06/04/2015	ELSOE, RONALD LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175821	06/04/2015	FASTSIGNS OF BELLEVUE Vinyl signs for posting	P86762	B71949	05/27/2015	1,899.83
00175822	06/04/2015	FCS GROUP EMS Cost of Service and Rate S	P86725	239021505012	05/22/2015	2,205.00
00175823	06/04/2015	FORESTRY SUPPLIERS INC INVENTORY PURCHASES	P86447	73604800	05/14/2015	336.33
00175824	06/04/2015	GAMEDAY MEDIA Tshop Advertising MIHS Footbal	P86810	51407A	05/11/2015	500.00
00175825	06/04/2015	GERBER, GEORGIA Bronze Sculpture - Twin Foxes	P86750	OH004859	05/20/2015	2,587.06
00175826	06/04/2015	GOODMAN, J C LEOFF1 Medicare		JULY2015B	06/01/2015	280.10
00175827	06/04/2015	GRAINGER INVENTORY PURCHASES	P86690	9741882386/394	05/14/2015	222.59
00175828	06/04/2015	H D FOWLER WATER SAMPLING STATIONS (ECLIP	P86415	I3925987	05/21/2015	9,521.44
00175829	06/04/2015	HAGSTROM, JAMES LEOFF1 Medicare		JULY2015B	06/01/2015	146.90
00175830	06/04/2015	HEALTHFORCE PARTNERS LLC Dive physical-Robarge	P86808	24389	05/21/2015	315.00
00175831	06/04/2015	HENSON AND LILY JUNG, JOHN OVERPAYMENT REFUND		OH004875	06/03/2015	386.09
00175832	06/04/2015	HERTZ EQUIPMENT RENTAL CORP Tractor rental	P86280	27971371001	05/14/2015	3,405.55
00175833	06/04/2015	HERZOG, DAVID CDU BACK PACKS		OH004876	06/02/2015	164.94

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00175834	06/04/2015	HISTORICAL MILITARY SALES Uniform patches	P86765	OH004860	05/28/2015	1,542.54
00175835	06/04/2015	HOLMES, EDWARD J PER DIEM REIMB WASPC CONF		OH004877	06/01/2015	123.90
00175836	06/04/2015	HOME DEPOT CREDIT SERVICE 8' STEP LADDER	P86753	0273887082982	05/27/2015	171.72
00175837	06/04/2015	HONEYWELL, MATTHEW V Public Defender Inv #858	P86769	860	05/26/2015	1,900.00
00175838	06/04/2015	JEWISH COMMUNITY CENTER Campership (AD/SD - EA client)	P86812	203567986	05/28/2015	150.00
00175839	06/04/2015	JOHNSON, CURTIS FRLEOFF1 Retiree Medical Expen		JULY2015A	06/01/2015	1,134.55
00175840	06/04/2015	KUHN, DAVID LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175841	06/04/2015	LACY, ALAN P LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175842	06/04/2015	LATITUDE GEOGRAPHICS GROUP LTD GEOCORTEX ESSENTIALS MAINT	P86805	201500415	04/10/2015	3,700.00
00175843	06/04/2015	LEE, WALLACE LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175844	06/04/2015	LEOPOLD, FREDERIC LEOFF1 Medicare		JULY2015B	06/01/2015	146.90
00175845	06/04/2015	LEXISNEXIS Library Subscription Inv#30902	P86835	3090225423	05/31/2015	235.75
00175846	06/04/2015	LLOYD ENTERPRISES INC PLAYFIELD SAND (32.03 TONS)	P86742	187415	05/15/2015	747.75
00175847	06/04/2015	LYNN PEAVEY CO Tubing for packaging evid.	P86691	302793	05/13/2015	145.64
00175848	06/04/2015	LYONS, STEVEN LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175849	06/04/2015	MI AUTO SPA CAR WASH COUPONS	P86749	20151	05/27/2015	1,020.00
00175850	06/04/2015	MI COVENANT CHURCH OVERPAYMENT REFUND		OH004878	06/02/2015	465.28
00175851	06/04/2015	MI SCHOOL DISTRICT #400 2015 Operational support for M	P85060	OH004866	06/01/2015	10,541.67
00175852	06/04/2015	MILLIMAN INC GASB 67 Updates Dec2014	P86697	003FPW0515	05/19/2015	3,000.00
00175853	06/04/2015	MORGAN SOUND REPLACEMENT REMOTE	P86796	MSI82437	05/20/2015	33.20
00175854	06/04/2015	MOVING WORDS WRITING Enhancement Funds (NH-EA clien	P86806	OH004862	06/02/2015	750.00
00175855	06/04/2015	MYERS, JAMES S LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175856	06/04/2015	OVERLAKE OIL 800 GAL. UNLEADED DELIVERY - F	P86739	0171306/307/398	05/07/2015	7,137.48
00175857	06/04/2015	PACIFICA LAW GROUP LLP Legal Services Inv #22854	P86836	22854	05/06/2015	4,765.00
00175858	06/04/2015	PROVOST, ALAN LEOFF1 Excess Benefit		JULY2015A	06/01/2015	1,426.07
00175859	06/04/2015	PUGET SOUND ENERGY Utility Assistance for EA clie	P85081	OH004863	05/23/2015	42.55

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00175860	06/04/2015	PUGET SOUND ENERGY ENERGY USE MAY 2015		OH004883	06/12/2015	16,983.60
00175861	06/04/2015	RAMSAY, JON LEOFF1 Medicare		JULY2015A	06/01/2015	1,037.45
00175862	06/04/2015	REAL SIMPLE Subscription Real Simple (6/15	P86770	OH004864	05/29/2015	20.00
00175863	06/04/2015	REMOTE SATELLITE SYSTEMS INT'L EMAC Sat phone	P86694	00073078	05/13/2015	48.95
00175864	06/04/2015	REMPE, DOROTHY Insufficient registration	P86790	OH004867	06/01/2015	52.00
00175865	06/04/2015	SAFE BOATS Patrol boat decals	P86764	I0022880	05/26/2015	42.13
00175866	06/04/2015	SANDBERG, JULIANNA Contract 20656 cancelled, retu	P86789	20656	06/01/2015	25.00
00175867	06/04/2015	SCHOENTRUP, WILLIAM LEOFF1 Medicare		JULY2015A	06/01/2015	916.66
00175868	06/04/2015	SEATTLE TREE PRESERVATION TREE REMOVAL	P86007	25648	05/07/2015	10,298.48
00175869	06/04/2015	SEGLE, KRYSS SUPPLIES		OH004881	05/22/2015	285.76
00175870	06/04/2015	SMITH, RICHARD LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175871	06/04/2015	SOREANO'S PLUMBING INC B/C Bathroom Repair	P86779	38299	05/22/2015	237.56
00175872	06/04/2015	SOUND PUBLISHING INC Ntc: Ord #15C-06 1284888 04/08	P86771	721695	04/30/2015	1,665.66
00175873	06/04/2015	SYLVETSKY, LESLIE SR SOCIAL SUPPLIES		OH004880	05/27/2015	247.00
00175874	06/04/2015	T2 SYSTEMS CANADA INC 2015 monthly charges for servi	P85273	218864	05/01/2015	82.13
00175875	06/04/2015	THOMPSON, JAMES LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175876	06/04/2015	TOOLEY, NORMAN LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175877	06/04/2015	TRI-TEC COMMUNICATIONS INC SHOREPHONE IP230, WALL MOUNT K	P86795	610160	05/15/2015	3,297.37
00175878	06/04/2015	TRUE NORTH EMERGENCY EQUPT Field Svc. Kit - 4602	P86780	H03054	05/18/2015	243.54
00175879	06/04/2015	UNITED SITE SERVICES Portable toilet rentals for Ru	P86827	1142962721	05/22/2015	193.82
00175880	06/04/2015	VERIZON WIRELESS May 2015 VZ Billing/Kryss Segl	P86787	9746153158	05/23/2015	40.01
00175881	06/04/2015	VERIZON WIRELESS Hotspot for CA	P85025	9746153161	05/23/2015	449.40
00175882	06/04/2015	WABO BOOKSTORE, THE INTERNATIONAL MECHANICAL CODE	P86747	30374	05/19/2015	101.29
00175883	06/04/2015	WALLACE, THOMAS LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175884	06/04/2015	WALTER E NELSON CO Station 92 Household Supplies	P86638	485742/486671/48	05/18/2015	4,054.02
00175885	06/04/2015	WASHINGTON FITNESS SERV INC Parts & Repair to Treadmill in	P86792	W15381	05/31/2015	229.04

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00175886	06/04/2015	WASPC Spring Conf registration	P86821	INV026356	04/22/2015	300.00
00175887	06/04/2015	WEGNER, KEN LEOFF1 Medicare		JULY2015B	06/01/2015	104.90
00175888	06/04/2015	WEST, PAUL D TRAIL SYMPOSIUM EXPENSE		OH004882	05/27/2015	505.39
00175889	06/04/2015	WESTERN EQUIPMENT DISTRIBUTORS 64) TINES	P86767	778106/777930	05/18/2015	639.20
00175890	06/04/2015	WHEELER, DENNIS LEOFF1 Medicare		JULY2015B	06/01/2015	146.90
00175891	06/04/2015	WORKSAFE SERVICE INC, A Pre Employment Drug Screen S.	P86817	208794	05/29/2015	104.00
00175892	06/04/2015	ZEE MEDICAL Quarterly Refill City Hall Inv	P86824	68284659	06/02/2015	1,427.40
					Total	<u>163,818.76</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P86799	00175785	ASSOC OF TALENT DEVELOPMENT	Returning overpayment of fees	99.00
P86790	00175864	REMPE, DOROTHY	Insufficient registration	52.00
P86789	00175866	SANDBERG, JULIANNA	Contract 20656 cancelled, retu	25.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
	00175850	MI COVENANT CHURCH	OVERPAYMENT REFUND	465.28
P86757	00175800	CED INC	INVENTORY PURCHASES	506.42
	00175831	HENSON AND LILY JUNG, JOHN	OVERPAYMENT REFUND	386.09
P86447	00175823	FORESTRY SUPPLIERS INC	INVENTORY PURCHASES	199.60
P86690	00175827	GRAINGER	INVENTORY PURCHASES	98.57
P86743	00175827	GRAINGER	INVENTORY PURCHASES	24.76
<i>Org Key: 814074 - Garnishments</i>				
	00175803	CHAPTER 13 TRUSTEE	CASE #15-11964/DENNIS BAKER	1,195.00
<i>Org Key: 814083 - Vol Life Ins - States West Lif</i>				
	00175787	AWC	JUNE 2015	288.50
<i>Org Key: CA1100 - Administration (CA)</i>				
P86836	00175857	PACIFICA LAW GROUP LLP	Legal Services Inv #22854	4,765.00
P86835	00175845	LEXISNEXIS	Library Subscription Inv#30902	235.75
P86833	00175881	VERIZON WIRELESS	Hotspot for CA	40.01
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P86769	00175837	HONEYWELL, MATTHEW V	Public Defender Inv#860	1,000.00
P86768	00175837	HONEYWELL, MATTHEW V	Public Defender Inv #858	900.00
<i>Org Key: CM1200 - City Clerk</i>				
P86754	00175872	SOUND PUBLISHING INC	Ntc: Ord #15C-06 1284888 04/08	52.11
P86754	00175872	SOUND PUBLISHING INC	Ntc: Ord #15-07 1303373 04/29	52.11
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
	00175869	SEGLE, KRYSS	SUPPLIES	285.76
P86811	00175892	ZEE MEDICAL	Quarterly Refill City Hall Inv	101.59
P86787	00175880	VERIZON WIRELESS	May 2015 VZ Billing/Kryss Segl	40.01
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
P86747	00175882	WABO BOOKSTORE, THE	INTERNATIONAL MECHANICAL CODE	101.29
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P86762	00175821	FASTSIGNS OF BELLEVUE	Vinyl signs for posting	1,899.83
<i>Org Key: DS1400 - Development Engineering</i>				
P86754	00175872	SOUND PUBLISHING INC	Ntc: 6yr TIP Comment Period 12	52.11
P86754	00175872	SOUND PUBLISHING INC	Ntc: 6yr TIP Comment Period 12	31.11
<i>Org Key: FN1100 - Administration (FN)</i>				
P86725	00175822	FCS GROUP	EMS Cost of Service and Rate S	2,205.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P86638	00175884	WALTER E NELSON CO	Station 92 Household Supplies	4,054.02
P86779	00175871	SOREANO'S PLUMBING INC	B/C Bathroom Repair	237.56
	00175802	CENTURYLINK	PHONE USE MAY 2015	225.28

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P86781	00175807	COMCAST	Internet Charges/Fire	113.58
P86783	00175807	COMCAST	Internet Charges/Fire	104.08
P86782	00175807	COMCAST	Internet Charges/Fire	60.13
<i>Org Key: FR2100 - Fire Operations</i>				
P86780	00175878	TRUE NORTH EMERGENCY EQUPT	Field Svc. Kit - 4602	243.54
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P86777	00175784	AIRGAS USA LLC	Oxygen/Fire	169.20
<i>Org Key: FR4100 - Training</i>				
P86808	00175830	HEALTHFORCE PARTNERS LLC	Mehrens - Hep B Immunization	70.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P86697	00175852	MILLIMAN INC	GASB 67 Updates Dec2014	3,000.00
P86796	00175853	MORGAN SOUND	REPLACEMENT REMOTE	33.20
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P86819	00175789	BECKER, RON	FRLEOFF1 Retiree Medical Expen	7,564.00
P86819	00175789	BECKER, RON	FRLEOFF1 Retiree Medical Expen	7,320.00
	00175798	CARLSON, LARRY	RETIREES MEDICARE REIMB QTRLY	314.70
	00175826	GOODMAN, J C	LEOFF1 Medicare	280.10
P86801	00175839	JOHNSON, CURTIS	FRLEOFF1 Retiree Medical Expen	200.24
	00175789	BECKER, RON	LEOFF1 Medicare	146.90
	00175829	HAGSTROM, JAMES	LEOFF1 Medicare	146.90
	00175844	LEOPOLD, FREDERIC	LEOFF1 Medicare	146.90
	00175890	WHEELER, DENNIS	LEOFF1 Medicare	146.90
	00175782	ABBOTT, RICHARD	LEOFF1 Medicare	104.90
	00175783	ADAMS, RONALD E	LEOFF1 Medicare	104.90
	00175786	AUGUSTSON, THOR	LEOFF1 Medicare	104.90
	00175788	BARNES, WILLIAM	LEOFF1 Medicare	104.90
	00175794	BOOTH, GLENDON D	LEOFF1 Medicare	104.90
	00175797	CALLAGHAN, MICHAEL	LEOFF1 Medicare	104.90
	00175814	DEEDS, EDWARD G	LEOFF1 Medicare	104.90
	00175815	DEVENY, JAN P	LEOFF1 Medicare	104.90
	00175816	DOWD, PAUL	LEOFF1 Medicare	104.90
	00175820	ELSOE, RONALD	LEOFF1 Medicare	104.90
	00175839	JOHNSON, CURTIS	LEOFF1 Medicare	104.90
	00175840	KUHN, DAVID	LEOFF1 Medicare	104.90
	00175841	LACY, ALAN P	LEOFF1 Medicare	104.90
	00175843	LEE, WALLACE	LEOFF1 Medicare	104.90
	00175848	LYONS, STEVEN	LEOFF1 Medicare	104.90
	00175855	MYERS, JAMES S	LEOFF1 Medicare	104.90
	00175861	RAMSAY, JON	LEOFF1 Medicare	104.90
	00175867	SCHOENTRUP, WILLIAM	LEOFF1 Medicare	104.90
	00175870	SMITH, RICHARD	LEOFF1 Medicare	104.90
	00175875	THOMPSON, JAMES	LEOFF1 Medicare	104.90
	00175876	TOOLEY, NORMAN	LEOFF1 Medicare	104.90
	00175883	WALLACE, THOMAS	LEOFF1 Medicare	104.90
	00175887	WEGNER, KEN	LEOFF1 Medicare	104.90
<i>Org Key: GGM606 - Excess Retirement-Fire</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00175788	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,576.20
	00175810	COOPER, ROBERT	LEOFF1 Excess Benefit	1,539.24
	00175858	PROVOST, ALAN	LEOFF1 Excess Benefit	1,426.07
	00175861	RAMSAY, JON	LEOFF1 Excess Benefit	932.55
	00175839	JOHNSON, CURTIS	LEOFF1 Excess Benefit	829.41
	00175867	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	811.76
	00175789	BECKER, RON	LEOFF1 Excess Benefit	697.23
<i>Org Key: IGBE01 - MI Pool Operation Subsidy</i>				
P85060	00175851	MI SCHOOL DISTRICT #400	2015 Operational support for M	10,541.67
<i>Org Key: IS1100 - IGS Mapping</i>				
P86805	00175842	LATITUDE GEOGRAPHICS GROUP LTD	GEOCORTEX ESSENTIALS MAINT	3,700.00
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00175802	CENTURYLINK	PHONE USE MAY 2015	791.72
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	257.06
P86785	00175836	HOME DEPOT CREDIT SERVICE	8' STEP LADDER	146.60
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	8.26
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	7.07
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P86007	00175868	SEATTLE TREE PRESERVATION	TREE REMOVAL	10,298.48
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	12.21
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	8.26
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P86774	00175796	CADMAN INC	5/8"-MINUS ROCK (64.53 TONS)	159.84
<i>Org Key: MT3100 - Water Distribution</i>				
P86774	00175796	CADMAN INC	5/8"-MINUS ROCK (64.53 TONS)	159.84
P86690	00175827	GRAINGER	3.6 VOLT LITHIUM BATTERIES	28.70
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	8.26
<i>Org Key: MT3150 - Water Quality Event</i>				
P86415	00175828	H D FOWLER	WATER SAMPLING STATIONS (ECLIP	8,894.50
P86415	00175828	H D FOWLER	CITY LOGO CASTING CHARGE	520.13
P86415	00175828	H D FOWLER	EVACAUTION PUMPS	106.81
<i>Org Key: MT3200 - Water Pumps</i>				
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	2,059.62
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	7.07
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00175818	DRUSCHBA, JOHN F	MILEAGE EXPENSE	39.10
<i>Org Key: MT3400 - Sewer Collection</i>				
P86060	00175817	DRAIN-PRO INC	2015 SANITARY SEWER VIDEO INSP	2,165.36
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	8.26

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	2,195.64
	00175802	CENTURYLINK	PHONE USE MAY 2015	502.79
P86338	00175793	BLUETARP FINANCIAL INC	HOSE REEL	131.51
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	8.26
<i>Org Key: MT3800 - Storm Drainage</i>				
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	8.26
<i>Org Key: MT4200 - Building Services</i>				
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	4,015.08
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	2,826.57
P86816	00175813	CUMMINS NORTHWEST INC	EMERG MGMT GENERATOR MAINT	550.96
P86814	00175813	CUMMINS NORTHWEST INC	MAINT SHOP GENERATOR	387.20
P86813	00175819	EASTSIDE EXTERMINATORS	CITY HALL EXTERMINATOR	216.26
P86817	00175891	WORKSAFE SERVICE INC, A	Pre Employment Drug Screen S.	52.00
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	7.07
<i>Org Key: MT4300 - Fleet Services</i>				
P86739	00175856	OVERLAKE OIL	800 GAL. UNLEADED DELIVERY - F	2,214.16
P86739	00175856	OVERLAKE OIL	800 GAL UNLEADED DELIVERY - FI	2,210.16
P86749	00175849	MI AUTO SPA	CAR WASH COUPONS	1,020.00
P86739	00175856	OVERLAKE OIL	400 GAL DIESEL DELIVERY - FIRE	1,021.58
P86739	00175856	OVERLAKE OIL	300 GAL DIESEL DELIVERY - MAIN	870.24
P86739	00175856	OVERLAKE OIL	300 GAL DIESEL DELIVERY - FIRE	821.34
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES FOR VEHICLE	102.63
P86753	00175836	HOME DEPOT CREDIT SERVICE	FOAM PADDING & ADHESIVE	25.12
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	7.07
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
P86817	00175891	WORKSAFE SERVICE INC, A	Pre Employment Drug Screen S.	52.00
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	720.99
<i>Org Key: PO1100 - Administration (PO)</i>				
P86821	00175886	WASPC	Spring Conf registration	300.00
	00175835	HOLMES, EDWARD J	PER DIEM REIMB WASPC CONF	123.90
<i>Org Key: PO1350 - Police Emergency Management</i>				
P86694	00175863	REMOTE SATELLITE SYSTEMS INT'L	EMAC Sat phone	48.95
<i>Org Key: PO1700 - Records and Property</i>				
P86691	00175847	LYNN PEAVEY CO	Tubing for packaging evid.	145.64
P86824	00175892	ZEE MEDICAL	Medical supplies-Records	120.12
P86823	00175809	CONFIDENTIAL DATA DISPOSAL	Shredding	100.00
<i>Org Key: PO2100 - Patrol Division</i>				
P86765	00175834	HISTORICAL MILITARY SALES	Uniform patches	1,542.54
P86825	00175806	CLEANERS PLUS 1	Uniform cleaning May	222.88
P86763	00175804	CHIEF SUPPLY CORP	Patrol supplies	153.41
<i>Org Key: PO2200 - Marine Patrol</i>				
P86764	00175865	SAFE BOATS	Patrol boat decals	42.13

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO2201 - Dive Team</i>				
P86822	00175830	HEALTHFORCE PARTNERS LLC	Dive physical-Robarge	245.00
<i>Org Key: PO2400 - Special Operations Team (CJ)</i>				
	00175833	HERZOG, DAVID	CDU BACK PACKS	164.94
<i>Org Key: PR1100 - Administration (PR)</i>				
P86830	00175801	CENTEREVENT	Start Finish Truss, Sound Syst	400.00
P86754	00175872	SOUND PUBLISHING INC	Ad: Run Like a Girl	245.00
P86827	00175879	UNITED SITE SERVICES	Portable toilet rentals for Ru	193.82
<i>Org Key: PR1500 - Urban Forest Management</i>				
	00175888	WEST, PAUL D	TRAIL SYMPOSIUM EXPENSE	505.39
<i>Org Key: PR2100 - Recreation Programs</i>				
P86754	00175872	SOUND PUBLISHING INC	Ad: Island Guide	565.00
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P86786	00175881	VERIZON WIRELESS	Parks cell phones 4/24 through	30.14
<i>Org Key: PR3500 - Senior Services</i>				
	00175873	SYLVETSKY, LESLIE	SR SOCIAL LUNCH	200.17
P86786	00175881	VERIZON WIRELESS	Parks cell phones 4/24 through	50.62
	00175873	SYLVETSKY, LESLIE	SR SOCIAL SUPPLIES	46.83
<i>Org Key: PR4100 - Community Center</i>				
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	708.72
P86793	00175812	CRYSTAL SPRINGS	coffee supplies for MICEC	417.11
P86792	00175885	WASHINGTON FITNESS SERV INC	Parts & Repair to Treadmill in	229.04
P85243	00175811	CRYSTAL AND SIERRA SPRINGS	2015 water services for MICEC	103.77
P86788	00175791	BIOBAG AMERICAS INC	BioBags for composting	97.72
P86743	00175827	GRAINGER	GOOF OFF & LATEX GLOVES (LG)	41.51
P86786	00175881	VERIZON WIRELESS	Parks cell phones 4/24 through	32.56
P86744	00175827	GRAINGER	SHOWER CLEANER	21.00
<i>Org Key: PR5900 - Summer Celebration</i>				
P86786	00175881	VERIZON WIRELESS	Parks cell phones 4/24 through	32.57
<i>Org Key: PR6100 - Park Maintenance</i>				
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	2,352.07
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES FOR HS, ICP	767.09
P85243	00175811	CRYSTAL AND SIERRA SPRINGS	2015 water services at Parks	218.91
P86786	00175881	VERIZON WIRELESS	Parks cell phones 4/24 through	36.14
	00175799	CASTILLO, FELIX	MILEAGE EXPENSE	13.80
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	8.26
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P86767	00175889	WESTERN EQUIPMENT DISTRIBUTORS	64) TINES	162.93
P86447	00175823	FORESTRY SUPPLIERS INC	CHAINSAW CHAPS (GREEN)	136.73
P86786	00175881	VERIZON WIRELESS	Parks cell phones 4/24 through	56.30
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	8.26
P86690	00175827	GRAINGER	CABLE TIES (100 PK)	8.05
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P86710	00175790	BEN'S CLEANER SALES INC	PRESSURE WASHER SURFACE CLEANE	883.82
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	763.92
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES FOR LBP	218.09
P86786	00175881	VERIZON WIRELESS	Parks cell phones 4/24 through	32.57
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	8.26
<i>Org Key: PR6600 - Park Maint-School Related</i>				
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	354.21
P86767	00175889	WESTERN EQUIPMENT DISTRIBUTORS	GUARD-TURF FOR TINES	313.32
P86786	00175881	VERIZON WIRELESS	Parks cell phones 4/24 through	28.33
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	7.00
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P86742	00175846	LLOYD ENTERPRISES INC	PLAYFIELD SAND (32.03 TONS)	747.75
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	224.43
P86767	00175889	WESTERN EQUIPMENT DISTRIBUTORS	64) TINES	162.95
P85273	00175874	T2 SYSTEMS CANADA INC	2015 monthly charges for servi	82.13
P86786	00175881	VERIZON WIRELESS	Parks cell phones 4/24 through	70.15
P86794	00175892	ZEE MEDICAL	FIRST AID SUPPLIES	8.26
<i>Org Key: PR6800 - Trails Maintenance</i>				
P86798	00175800	CED INC	SLOT CHANNEL (80')	131.40
<i>Org Key: WD312C - Sub Basin 6 Watercour Ph 2</i>				
P86754	00175872	SOUND PUBLISHING INC	Ntc: Bids Sub Basin 6 Phase II	223.22
<i>Org Key: WS512R - Sewer Repair at Sub-Basin 27</i>				
P85542	00175792	BLUELINE GROUP	SUB BASIN 27A.9 SEWER & DRAIN	4,447.75
<i>Org Key: XG300R - Fire Station 92 Replacement</i>				
P84380	00175808	COMPLETE OFFICE	FS92 FURNISHINGS	15,554.48
P86795	00175877	TRI-TEC COMMUNICATIONS INC	SHOREPHONE IP230, WALL MOUNT K	3,297.37
<i>Org Key: XG502A - Twin Fox Sculptures</i>				
P86750	00175825	GERBER, GEORGIA	Bronze Sculpture - Twin Foxes	2,587.06
<i>Org Key: XP710R - Luther Burbank Minor Improvemnt</i>				
P86280	00175832	HERTZ EQUIPMENT RENTAL CORP	Tractor rental	3,405.55
P86774	00175796	CADMAN INC	TYPE 17 ROCK (132.06 TONS)	2,646.29
P86774	00175796	CADMAN INC	2" X 4" ROCK (97.42 TONS)	1,957.49
P86774	00175796	CADMAN INC	2" X 1-1/4" ROCK (28.69 TONS)	576.47
P86774	00175796	CADMAN INC	5/8"-MINUS ROCK (64.53 TONS)	532.78
<i>Org Key: XR542C - 84th Avenue Path</i>				
P86774	00175796	CADMAN INC	5/8"-MINUS ROCK (64.53 TONS)	479.50
<i>Org Key: YF1100 - YFS General Services</i>				
P86771	00175872	SOUND PUBLISHING INC	Island Guide ad for MIYFS	445.00
P85025	00175881	VERIZON WIRELESS	Monthly charge for mobile broa	40.01
P86770	00175862	REAL SIMPLE	Subscription Real Simple (6/15)	20.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P86810	00175824	GAMEDAY MEDIA	Tshop Advertising MIHS Footbal	500.00
	00175860	PUGET SOUND ENERGY	ENERGY USE MAY 2015	493.08

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P86772	00175805	CHINOOK BOOK	Advertising in 2015-2016 Chino	400.00
P85080	00175811	CRYSTAL AND SIERRA SPRINGS	Monthly water service at MI Th	124.55
<i>Org Key: YF2600 - Family Assistance</i>				
P86806	00175854	MOVING WORDS WRITING	Enhancement Funds (NH-EA clien	750.00
P86812	00175838	JEWISH COMMUNITY CENTER	Campership (AD/SD - EA client)	150.00
P85081	00175859	PUGET SOUND ENERGY	Utility Assistance for EA clie	42.55
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
P86773	00175795	CADCA	Youth Registration (Sarah Stew	410.00
Total				163,818.76



**CITY OF MERCER ISLAND
CERTIFICATION OF PAYROLL**

PAYROLL PERIOD ENDING
PAYROLL DATED

6/5/2015
6/12/2015

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Description		Date	Amount
Payroll Checks	62836347 - 62836355		17,281.53
Direct Deposits			470,581.35
Void/Manual Adjustments			39,944.18
Tax & Benefit Obligations			259,031.65
Total Gross Payroll		6/12/15	786,838.71



CITY OF MERCER ISLAND PAYROLL SUMMARY

PAYROLL PERIOD ENDING 6/5/2015
PAYROLL DATED 6/12/2015

Net Cash	487,862.88
Net Voids/Manuals	39,944.18
Federal Tax Deposit - Key Bank	92,111.67
Social Security and Medicare Taxes	46,744.95
Medicare Taxes Only (Fire Fighter Employees)	1,606.22
Public Employees Retirement System 1 (PERS 1)	368.02
Public Employees Retirement System 2 (PERS 2)	18,122.19
Public Employees Retirement System 3 (PERS 3)	4,600.33
Public Employees Retirement System 2 (PERSJBM)	480.23
Public Safety Employees Retirement System (PSERS)	155.64
Law Enforc. & Fire fighters System 2 (LEOFF 2)	23,337.78
Regence & LEOFF Trust - Medical Insurance	14,325.92
Domestic Partner/Overage Dependant - Insurance	1,719.27
Group Health Medical Insurance	1,216.36
Health Care - Flexible Spending Accounts	2,845.66
Dependant Care - Flexible Spending Accounts	1,895.30
United Way	151.07
ICMA Deferred Compensation	42,218.04
ROTH IRA	50.00
Child Support/Garnishment Payments	2,094.24
MI Employees' Association	138.75
Cities & Towns/AFSCME Union Dues	0.00
Police Union Dues	0.00
Fire Union Dues	1,939.17
Fire Union - Supplemental Dues	151.00
AWC - Voluntary Life Insurance	0.00
Unum - Long Term Care Insurance	1,184.00
AFLAC - Supplemental Insurance Plans	767.77
GET - Guarantee Education Tuition of WA	652.00
Coffee Fund	40.00
Transportation	116.07
Miscellaneous	0.00

TOTAL GROSS PAYROLL	\$ 786,838.71
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**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5083
June 15, 2015
Consent Calendar**

**2015 RESIDENTIAL STREET OVERLAYS
BID AWARD**

Proposed Council Action:
Award the project.

DEPARTMENT OF	Maintenance (Clint Morris)
COUNCIL LIAISON	n/a
EXHIBITS	1. Project Location Map
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	642,555
AMOUNT BUDGETED	\$	738,000
APPROPRIATION REQUIRED	\$	0

SUMMARY

BACKGROUND

The 2015 Residential Street Overlays project combines asphalt paving within several residential neighborhoods into one contract for construction this summer. The adopted 2015-2016 Capital Budget allocated \$738,000 for residential street overlay work in 2015.

Design work began in March of this year. Final plans, specifications, and cost estimates were completed in mid-May and the project was then advertised for bids. Two contractor bids were received and staff is now ready to award a construction contract. As currently designed, this project will resurface 1.5 miles of the City's 58.3 miles of publicly maintained residential streets.

PROJECT DESCRIPTION

The project has been divided into four schedules, as described below. Locations are shown on Exhibit 1.

Schedule 'A' is the resurfacing of 66th, 70th, and 71st Avenues, lying north of SE 24th Street on the north end of the First Hill neighborhood. These roadway pavements are relatively thin and were last resurfaced with a chip seal in 1986. Their 2013 pavement condition index (PCI) ratings range from "fair" to "poor". Work on this schedule will include pavement repairs (patching), asphalt preleveling (to fill sunken areas of the pavement), a hot mix asphalt (HMA) overlay, shoulder restoration, and utility casting adjustments. The engineer's estimated construction cost for Schedule 'A' was \$179,036.

Schedule 'B' is the resurfacing of 70th Avenue from SE 24th to SE 29th Streets, also in the First Hill neighborhood. This street has not received any significant work since a chip seal in 1986; its current PCI rating is "fair". Road improvements will include pavement repairs, an HMA overlay, shoulder restoration, and utility casting adjustments. The construction cost was estimated to be \$142,055.

Schedule 'C' is the repaving of the Merhaven neighborhood, lying west of Island Crest Way in the 4800 block. This area consists of portions of SE 48th Street, 86th and 88th Avenues, 88th Place, and SE 50th Street. Most of these roadways were built in the early 1960's, and the area received a chip seal in 1983. PCI ratings vary from "satisfactory" to "fair" to "poor" to "very poor". SE 48th Street and 86th Avenue (which were rated as "satisfactory" in 2013) were significantly impacted by new watermain installation in 2014. Road work in this neighborhood will include pavement repairs, preleveling, HMA overlay, shoulder restoration, and utility adjustments, at an estimated construction cost of \$165,600.

Schedule 'D' will repair and repave SE 53rd Street and 90st Avenue, lying east of Island Crest Way. This plat of homes was developed in the mid-1960's and received a chip seal in 1985. The existing pavement has extensive alligator cracking and significant root damage from nearby pine trees, leading to PCI ratings of "very poor" and "failed". Roughly half the pavement will be removed and replaced, and both streets will then receive an HMA overlay. Schedule 'D' was estimated to cost \$102,918 to construct.

Upon completion of design work, the total estimated construction cost for all four work schedules on this project was \$589,609.

BID RESULTS AND AWARD RECOMMENDATION

Two construction bids for the project were received and opened on June 2, 2015. The lowest bid was received from Lakeside Industries, in the amount of \$543,628.00, for Schedules 'A', 'B', 'C', and 'D'. Lakeside Industries has completed numerous paving projects for the City in the past, namely the 2012 Island Crest Way Resurfacing Phase 1 and the 2013 Arterial and Residential Overlay projects. The Street Engineer recommends awarding all four schedules of the 2015 Residential Street Overlays project to Lakeside Industries. The bid results for the project are shown in the table below.

2015 RESIDENTIAL STREET OVERLAYS CONSTRUCTION BID RESULTS			
	Engineer's Estimate	Lakeside Industries	Lakeridge Paving Company
Schedule A - 66th, 70th, 71st Aves	\$179,036.00	\$165,800.00	\$192,525.00
Schedule B - 70th Ave (SE 24th to SE 29th)	\$142,055.00	\$132,210.00	\$145,510.00
Schedule C - Merhaven neighborhood	\$165,600.00	\$157,815.00	\$166,995.00
Schedule D - SE 53rd St / 90th Ave	\$102,918.00	\$87,803.00	\$114,085.00
Total Bid Amount	\$589,609.00	\$543,628.00	\$619,115.00

Adding amounts for construction contingency, design, inspection services, contract administration, and 1% for the Arts brings the project's total estimated cost to \$642,555. Construction contingency for City street projects has been reduced to 8% in recent years (from 10%), based on actual project contingency costs ranging from 3% to 7%.

The recently awarded SE 40th Street Overlay project includes a residential street component, to resurface one block of 83rd Avenue. For that work, staff has allocated \$47,542 from the 2015 Residential Street Overlay budget (AB 5079). The table below summarizes project costs and available budget amounts.

2015 RESIDENTIAL STREET OVERLAYS PROJECT BUDGET	
Description	Award to Lakeside Industries
Construction Contract	
Schedule A - 66th, 70th, 71st Aves	\$165,800
Schedule B - 70th Ave (SE 24th to SE 29th)	\$132,210
Schedule C - Merhaven Neighborhood	\$157,815
Schedule D - SE 53rd St / 90th Ave	\$87,803
Total Construction Contract	\$543,628
Construction Contingency @ 8%	\$43,490
Project Design	\$15,000
Inspection Services	\$19,000
Contract Administration / Project Management	\$16,000
1% for the Arts	\$5,436
Total Project Budget	\$642,555
2015 Budget - Residential Street Overlays	\$738,000
Subtract the Residential Street component of SE 40th Street Overlay project	-\$47,542
Total Budget Available for Project	\$690,458
Budget Remaining	\$47,903

Construction activities on the 2015 Residential Street Overlays contract are tentatively scheduled to begin in late August. Lakeside Industries has also been awarded the construction contract for the City's 2015 SE 40th Street Overlay project, and they plan to focus their effort on completing that project first, prior to the start of school, and then move to the 2015 Residential Street Overlay project. All work on the residential contract should be completed by mid-October.

RECOMMENDATION

Street Engineer

MOVE TO: Award Schedules 'A', 'B', 'C', and 'D' of the 2015 Residential Street Overlays project to Lakeside Industries in the amount of \$543,628. Set the total project budget to \$642,555 and direct the City Manager to execute the construction contract.

CITY OF MERCER ISLAND

KING COUNTY

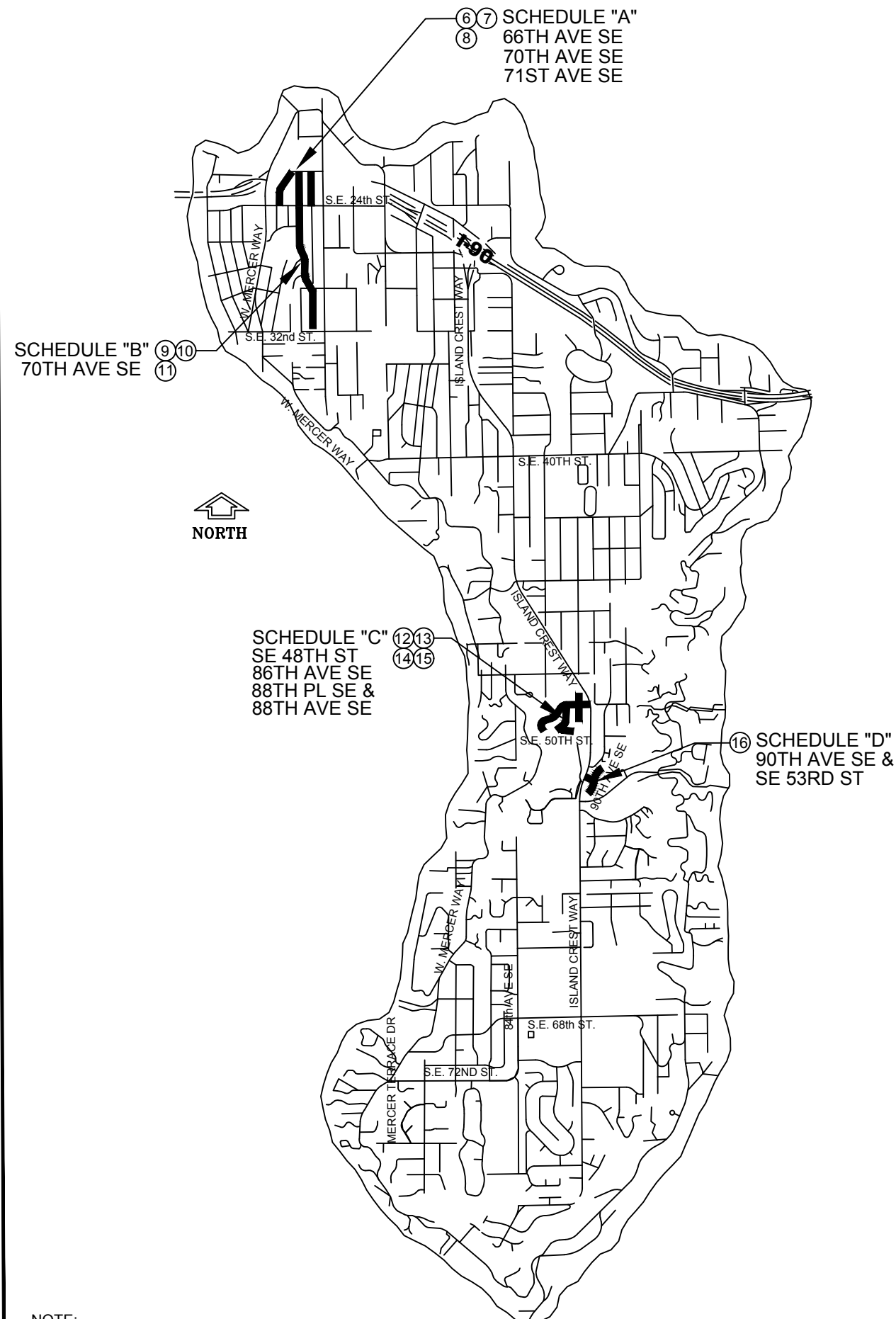


WASHINGTON

2015

RESIDENTIAL STREET OVERLAYS

PROJECT NUMBER: WR101R



SHEET INDEX:

1	TITLE SHEET
2	ABBREVIATIONS AND SYMBOLS
3	TYPICAL SECTIONS
4-5	STANDARD DETAILS
6-8	SCHEDULE "A" - 66TH AVE SE, 70TH AVE SE, & 71ST AVE SE
9-11	SCHEDULE "B" - 70TH AVE SE (SE 24TH ST TO SE 32ND ST)
12-15	SCHEDULE "C" - SE 48TH ST, 86TH AVE SE, 88TH PL SE & 88TH AVE SE
16	SCHEDULE "D" - 90TH AVE SE & SE 53RD ST

NOTE:
SEE SPECIFICATIONS FOR ADDITIONAL DETAILS AND CLARIFICATION

AB 5083 CALL 2 BUSINESS DAYS
Exhibit 1 BEFORE YOU DIG!
Page 4 1-800-424-5555



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5086
June 15, 2015
Regular Business**

**UPDATE ON ALBERTSONS GROCERY SITE
AND POTENTIAL GROCER**

Proposed Council Action:

Receive update. No action required.

DEPARTMENT OF

City Manager (Noel Treat/Kirsten Taylor)

COUNCIL LIAISON

n/a

EXHIBITS

APPROVED BY CITY MANAGER

Kirsten Taylor

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Staff will provide a brief update on the status of the Albertsons Grocery site and potential grocer.

RECOMMENDATION

City Manager

Receive update. No action required.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5085
June 15, 2015
Public Hearing**

**PUBLIC HEARING AND ADOPTION OF
EMERGENCY ORDINANCE TO EXTEND THE
MORATORIUM ON TOWN CENTER BUILDING
AND LAND DEVELOPMENT PERMITS**

Proposed Council Action:

Conduct a public hearing and adopt an emergency ordinance to extend the moratorium on Town Center building and land development permits

DEPARTMENT OF	City Attorney (Kari Sand)
COUNCIL LIAISON	n/a
EXHIBITS	1. Adopted Ordinance No. 15-11 2. Proposed Ordinance No. 15-12
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

TOWN CENTER MORATORIUM PROCESS

The Mercer Island City Council adopted a four-month moratorium on the acceptance or processing of building permits and any other land development permits or approvals for major new construction in the Town Center on February 2, 2015 (“Town Center moratorium”). The Town Center moratorium was adopted via Ordinance No. 15-04. Pursuant to state law, the Council held subsequent public hearings, started on March 2 and continued to March 16, for the purpose of obtaining public comment on the Town Center moratorium. During the March 16 meeting, the Council adopted Ordinance No. 15-05, which adopted Findings of Fact in support of its legislative decision to impose a moratorium with an exception for, among other exceptions, the project proposed to be located between 77th Avenue SE, 78th Avenue SE and SE 29th Street known as the “Hines Project.”

In addition, during the June 1 meeting, the Council adopted on an emergency basis Ordinance No. 15-11 to amend the Town Center moratorium to remove the Hines Project exception and to adopt related, additional Findings of Fact in support of its legislative decision to amend the scope of the Town Center moratorium (Exhibit 1).

The initial term of the Town Center moratorium is four months and is set to expire on June 16, 2015. Adoption of the proposed ordinance on an emergency basis, which requires an affirmative vote of a majority plus one of the whole membership of the Council (5 “yes” votes), is recommended to avoid expiration of the current moratorium and the opportunity for one or more applicants to vest under the existing Town Center development regulations.

Attached as Exhibit 2 is Proposed Ordinance No. 15-12 to renew (extend) on an emergency basis the Town Center moratorium as adopted by Ordinance No. 15-04, and as amended by Ordinance No. 15-11, for six months to allow additional time to complete the Town Center Visioning Process and Town Center development and design guidelines pursuant to the provisions of RCW 35A.63.220 and 36.70A.390.

HISTORY OF THE TOWN CENTER VISIONING PROCESS

In early 2014, the Mercer Island City Council formed a Town Center Visioning Subcommittee (Subcommittee) to develop a Scope of Work and process in order to establish a Vision and related implementing development regulations and design guidelines for the future of the Mercer Island Town Center. The Subcommittee's work was divided into two phases. Phase 1 ended with the publication of the consultant's report that identified potential Town Center-related code amendments. Phase 2 of the Subcommittee's ongoing work builds upon the Phase 1 report.

The Council recognized allowing building and other new development to continue in the Town Center zone before the City fully develops the appropriate visioning and adopts related new or revised development regulations and design guidelines would adversely impact the visioning process and the City's efforts to update its development regulations. Accordingly, the Council adopted the moratorium restricting the acceptance and processing of new building permits and other land development permits or approvals for major new construction in the Town Center while this review process remains underway.

The Town Center Visioning Process remains ongoing and additional time is needed to complete the process. At its June 1, 2015 meeting, the Council adopted Resolution No. 1500, delaying the 2015 periodic Comprehensive Plan update until completion of the Town Center Visioning Process and Town Center development regulations and design guidelines; in addition, the Council approved an extended public engagement process for the Town Center Visioning Process.

RECOMMENDATION

City Attorney

Conduct a public hearing on the proposed renewal (extension) of the Town Center moratorium as adopted by Ordinance Nos. 15-04 and 15-05, and as amended by Ordinance No. 15-11, for six months to allow additional time to complete the Town Center Visioning Process and Town Center development regulations and design guidelines.

MOVE TO: Adopt on an emergency basis Ordinance No. 15-12 to renew for six-months the moratorium adopted by Ordinance Nos. 15-04 and 15-05, and as amended by Ordinance No. 15-11, on the acceptance or processing of applications for building permits or new development or redevelopment in Town Center in order to allow additional time to complete the Town Center Visioning Process and Town Center development regulations and design guidelines pursuant to the provisions of RCW 35A.63.220 and 36.70A.390.

**CITY OF MERCER ISLAND
ORDINANCE NO. 15-11**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,
RELATING TO LAND USE AND ZONING, AMENDING THE TERMS OF
A MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR
BUILDING PERMITS OR NEW DEVELOPMENT OR
REDEVELOPMENT IN THE MERCER ISLAND TOWN CENTER ZONE**

WHEREAS, the City of Mercer Island adopted Ordinance No. 15-05, pursuant to which a four-month moratorium was established on the submission or acceptance of applications for any building permits or any other land development permits or approvals for major new construction as defined in chapter 19.16 of the Mercer Island City Code in the Mercer Island Town Center zone, subject to certain exceptions; and

WHEREAS, the City Council determined that the moratorium should not apply to a proposed mixed use development intended to be located between 77th Avenue SE, 78th Avenue SE and SE 29th Street in the Town Center, referred to in Ordinance No. 15-05 and herein as the “Hines Project”; and

WHEREAS, the City Council’s decision to except the Hines Project from the moratorium was based on, among other things, the unique opportunity presented by the proposed development to offer some of the public amenities desired by Mercer Island residents and visitors to Town Center and assurances that Hines Residential (“Hines”) would work to include certain public amenities in the Hines Project proposal; and with the understanding that the Hines Project could be included in the moratorium at a future date in the event that the Hines Project proposal as it developed would not provide those public amenities; and

WHEREAS, since the adoption of the moratorium, the City has negotiated in good faith with Hines to incorporate certain desired amenities in the Hines Project proposal but the parties have been unable to reach an agreement; and

WHEREAS, the City Council has determined that the proposed Hines Project would not deliver the public amenities that supported its exception from the moratorium and, therefore, the Hines Project should not be excepted from the moratorium.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND,
WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Moratorium Terms Amended. Section 1 of City of Mercer Island Ordinance No. 15-05 is amended to read in its entirety as follows (deleted text shown in strike through format):

Moratorium Established. The Mercer Island City Council hereby imposes a four month moratorium on the submission or acceptance of applications for any

building permits or any other land development permits or approvals for major new construction as defined in MICC 19.16 in the Mercer Island Town Center zone. A map showing the boundaries of the Town Center (“TC”) zone is attached as Exhibit A. This moratorium does not apply to the MF-2 or P-zones. ~~This moratorium also does not apply to the project proposed to be located between 77th Avenue SE, 78th Avenue SE and SE 29th Street (“Hines Project”) in Town Center.~~ This moratorium also does not apply to major new construction that has two stories or less. All other such applications shall be rejected and returned to the applicant.

Section 2. Findings of Fact. The following findings of fact are hereby adopted:

1. In Ordinance No. 15-05, the City Council adopted certain findings of fact (the “Findings of Fact”) in support of its legislative decision to impose a moratorium on the submission or acceptance of applications for any building permits or any other land development permits or approvals for major new construction and to except the Hines Project from the moratorium. The Findings of Fact are incorporated herein by reference.
2. In Findings of Fact Nos. 32 through 34, the City Council found that Hines has acquired options to purchase three separately owned but adjacent properties in the Town Center and that the ability to consolidate these properties presents a unique opportunity for a cohesive Town Center development that might offer some of the public amenities desired by Mercer Island residents and visitors to Town Center.
3. In Finding of Fact No. 35, the City Council further found that in a letter dated January 30, 2015, to the City Manager, the terms of which were incorporated therein by reference, Hines offered assurances that it intended to work with the City to incorporate those desired public amenities into the Hines Project, including without limitation a Whole Foods or similar upscale grocer, a public plaza along SE 29th Street, and parking consisting of 200 or more spaces; and, additionally, that Hines would provide the City with at least 15 days advance notice prior to submitting the Building Permit Application for the Hines Project, thereby affording the City Council sufficient time to consider extending the moratorium to the Hines Project in the event Hines was unable to fulfill its commitment to the City, including its commitment to deliver the desired public amenities, or similar substitutes. Without the assurances set forth in the January 30, 2015 letter, the City Council would not have excepted the Hines Project from the moratorium.
4. Since the enactment of Ordinance No. 15-05, the City and Hines have engaged in discussions regarding how the Hines Project can incorporate the desired public amenities identified in the Findings of Fact. Through these discussions and written communications, it has become evident that Hines is unwilling and/or unable to provide adequate assurances that it will incorporate the desired public amenities, or similar substitutes, into the Hines Project. For example, in a letter dated May 15, 2015, the City requested that Hines provide a statement as to its commitment to incorporate public parking into the Hines Project given the constraints on the City’s ability to provide financial commitments at this time in support of the parking. In a May 28, 2015, Hines’

legal counsel responded that its willingness to include 200 public parking spaces was contingent on the City's commitment to pay for the parking. Additionally, in the same letter, Hines informed the City that no upscale grocers are "available" for inclusion in the project and that it will not know for "several months" whether an alternative strategy "targeting a mix of high-quality smaller scale retailers and hopefully a boutique, small grocer" will succeed.

5. In a separate letter dated May 28, 2015, Hines invoked the 15-day advance notice requirement set forth in its January 30, 2015 letter, thereby notifying the City of its intent to file a Building Permit Application on June 12, 2015. Hines indicated that the proposal will include the "potential" for 200 public parking stalls located within the project, but did not give any specific assurances that it will incorporate public parking into the Hines Project.
6. Based on the foregoing, the City has a well-founded concern that Hines will not incorporate the desired public amenities, or similar substitutes, into the Hines Project. Without assurances of such amenities, the benefits to the City, if any, in excepting the Hines Project from the moratorium are outweighed by the risk that the Hines Project would be inconsistent with the changes that may be made to the Existing Development Code as a consequence of the ongoing update to the City's Comprehensive Plan and the Town Center Visioning process.
7. Given Hines' stated intent to file its Building Permit Application on June 12, 2015, the City finds that this ordinance should be adopted as a public emergency ordinance necessary for the protection of public health, public safety, public property or the public peace pursuant to RCW 35A.13.190.

Section 3. **Conclusion.** Based on the above Findings of Fact, the City Council concludes that it is necessary to amend the moratorium to remove the exception for the Hines Project.

Section 4. **Publication.** This Ordinance shall be published by an approved summary consisting of the title.


Section 5. **Severability.** If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its applicable held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or its application to any other person, property or circumstance.

Section 6. **Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 7. **Effective Date.** This Ordinance shall be in full force and effect immediately upon its adoption pursuant to RCW 35A.13.190.


ADOPTED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 1st day of June 2015 and signed in authentication of its passage.

CITY OF MERCER ISLAND



Bruce Bassett, Mayor

ATTEST:



Karin Roberts, Deputy City Clerk

Approved as to Form:



Kari Sand, City Attorney

Date of Publication: 06/10/2015

**CITY OF MERCER ISLAND
ORDINANCE NO. 15-12**

**AN INTERIM ORDINANCE OF THE CITY OF MERCER ISLAND,
WASHINGTON, RELATING TO LAND USE AND ZONING, RENEWING
THE TERMS OF A MORATORIUM ON THE ACCEPTANCE OF
APPLICATIONS FOR BUILDING PERMITS OR NEW DEVELOPMENT
OR REDEVELOPMENT IN THE MERCER ISLAND TOWN CENTER
ZONE; DECLARING AN EMERGENCY AND ESTABLISHING AN
IMMEDIATE EFFECTIVE DATE**

WHEREAS, the City of Mercer Island City Council adopted Ordinance No. 15-04, pursuant to which a four-month moratorium was established on the submission or acceptance of applications for any building permits or any other land development permits or approvals for major new construction as defined in chapter 19.16 of the Mercer Island City Code in the Mercer Island Town Center zone (“Town Center moratorium”), subject to certain exceptions; and

WHEREAS, as required by state law, the Council conducted public hearings on March 2, 2015 and March 16, 2015 to obtain public comment on the Town Center moratorium, and based upon the public comment received and further consideration, the Council adopted Findings of Fact in support of the Town Center moratorium as set forth in Ordinance No. 15-05, and determined that the moratorium should not apply to a proposed mixed use development intended to be located between 77th Avenue SE, 78th Avenue SE and SE 29th Street in the Town Center, referred to in Ordinance No. 15-05 and herein as the “Hines Project”; and

WHEREAS, since adoption of the Town Center moratorium and following good faith negotiations between the City and representatives for the Hines Project, the Council determined that the proposed Hines Project would not deliver the public amenities that supported its exception from the moratorium and, therefore, the Hines Project should not be excepted from the moratorium and on June 1, 2015 amended the scope of the moratorium to include the Hines Project as set forth in Ordinance No. 15-11; and

WHEREAS, Phase 2, as that term is defined in the Findings of Fact included in Ordinance No. 15-05, has taken longer than originally anticipated due to the need to have further public involvement and the difficulty of concluding the process in the time originally envisioned due to its complexity and the importance of achieving the best result for the City; and

WHEREAS, on June 1, 2015, the Council formally modified the schedule for Phase 2 and the Community Engagement Process, as that term is defined in the Findings of Fact included in Ordinance No. 15-05; and

WHEREAS, the Council has held an additional public hearing on June 15, 2015 with respect to the possible renewal of the Town Center moratorium; and

WHEREAS, the Council has determined that renewing the current Town Center moratorium is necessary to complete the Town Center Visioning Process and to update the Town Center

development regulations and design guidelines based on the Town Center Visioning Plan and is in the public interest; and

WHEREAS, the initial four month term of the Town Center moratorium is set to expire on June 16, 2015, and based on the risk that one or more applicants could vest to the existing development code if the current Town Center moratorium expires, the Council finds that this ordinance should be adopted as a public emergency ordinance necessary for the protection of public health, public safety, public property or the public peace pursuant to RCW 35A.13.190;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Renewal of Moratorium. The Mercer Island City Council hereby renews the moratorium imposed by Ordinance Nos. 15-04 and 15-05, as amended by Ordinance No. 15-11, on the submission or acceptance of applications for any building permits or any other land development permits or approvals for major new construction as defined in MICC 19.16 in the Mercer Island Town Center zone as depicted in the map attached as Exhibit A to Ordinance No 15-05 (“Town Center moratorium”). The Town Center moratorium does not apply to the MF-2 or P-zones. The Town Center moratorium also does not apply to major new construction that has two stories or less.

Section 2. Term of Moratorium. The Town Center moratorium renewed by this Ordinance shall continue in effect for a period of six months after the effective date of this Ordinance, unless repealed, extended or modified by the City Council, provided that the moratorium shall automatically expire upon the effective date of land use regulations adopted by the City Council to address the implementation of its Town Center Visioning Plan.

Section 3. Findings of Fact in Support of Moratorium Renewal. Findings of Fact 1-17, 19-27, 30, 42 and 43 set forth in Ordinance No. 15-05 are incorporated herein by this reference and reaffirmed as Findings of Fact in support of the renewal of the Town Center moratorium. In addition to the “WHEREAS” recitals set forth herein, the City Council hereby adopts the following Findings of Fact in support of the Town Center moratorium renewal:

1. On June 1, 2015, the City Council adopted a revised and extended schedule for the Community Engagement Strategy. As a result of that extension and otherwise due to additional time required to complete Phase 2, the City Council did not consider any recommendations for changes to the Town Center Development Code at its June 1, 2015 meeting.
2. The revised schedule adopted by the Council on June 1, 2015 anticipates a report to the City Council on September 8, 2015.

3. As reflected by its actions on June 1, 2015, and as otherwise determined by the City Council after due consideration to public input, further time is required to complete Phase 2, the Town Center Visioning Process and the Community Engagement Strategy.
4. In order to enable Phase 2 and the Town Center Visioning Process to proceed without additional development in the Town Center becoming vested under RCW 19.27.095, which could potentially frustrate the ability of the City to implement the Phase 2 and Town Center Visioning Process recommendations, renewal of the Town Center moratorium is necessary.

Section 4. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 5. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its applicable held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or its application to any other person, property or circumstance.

Section 6. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 7. Effective Date. This Ordinance, as a public emergency ordinance necessary for the protection of the public health, public safety, public property, and public peace, shall be in full force and effect immediately upon its adoption pursuant to RCW 35A.13.190. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641, 904 P.2d 317 (1995), non-exhaustive underlying facts necessary to support this emergency declaration are included in the “WHEREAS” recitals set forth herein.

ADOPTED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 15th day of June 2015 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Approved as to form:

Allison Spietz, City Clerk

Kari Sand, City Attorney

Date of Publication: _____



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5054
June 15, 2015
Regular Business**

2016-2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) ADOPTION

Proposed Council Action:

Adopt 2016-2021 Transportation Improvement Program

DEPARTMENT OF

Development Services Group (Patrick Yamashita)

COUNCIL LIAISON

n/a

EXHIBITS

1. Updated Detail of Expenditures & Street Fund Balance

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

BACKGROUND

The Six-Year Transportation Improvement Program (TIP) is a planning tool used to identify specific projects that work together to maintain, preserve, and maximize use of the existing roadway and trail systems. RCW 35.77.010 requires cities to formally adopt a TIP annually by July 1. All arterial streets must be included in the TIP to be eligible for state and federal funding. Once the TIP is adopted, projects are budgeted and funded through the City’s Capital Improvement Program (CIP) in the biennial budget.

SUMMARY OF COUNCIL DIRECTION

On May 18, 2015 (AB 5053), the City Council held a public hearing, reviewed the draft TIP, and provided direction to the City Engineer. The direction includes:

1. SE 40th Street Corridor, E. of ICW [Project C11] – Accelerate the timing from 2018 to 2017.
2. Provide TIP scenarios that fund the SE 40th Street Corridor project and adjust other projects to balance revenues and expenditures throughout the six year planning period.

PROPOSED CHANGES TO THE TIP

Staff identified the options reflected in the table on the next page as the most viable to create the updated TIP with the SE 40th Street Corridor project accelerated to 2017. Although all of the options in the table were not needed, they were all considered.

6-YEAR TIP OPTIONS			
Project		Description of Possible Change	Est. Cost
B1/B2	Town Center Streets	Eliminate or defer to 2019 after PCI and TC visioning	\$975K
C8	EMW (SE 44th-70th Pl.)	Split into two phases in 2019 & 2021 (\$689K, \$745K)	\$1,434K
C10	Gallagher Hill Rd.	Defer to 2022	\$507K
D2	Safe Routes - Madrona Crest Ph. 2	Unfund project until need is confirmed after E4 opens and walk patterns develop	\$340K
D3	EMW Shoulders	Defer one or more phases beyond 2021. (\$358K, \$303K, \$406K)	\$1,067K
D5	Gallagher Hill Rd. Sidewalk	Defer to 2022. This is a partner project to C10.	\$422K

When the SE 40th Street Corridor project was added in the 2014 TIP process, it was shown in 2018 as a placeholder but the cost was not adjusted for inflation. The project is now shown in 2017 for construction with inflation added and \$100,000 in 2016 to begin design and property acquisition. The proposed TIP is shown in Exhibit 1 and maintains a positive Street Fund balance for the entire six year planning period. It shows the original projects and timing presented in the draft TIP on May 18. Proposed deletions are identified with strikethrough and additions with highlighting.

STAFF RECOMMENDATION

Staff believes the changes below will result in a TIP with the least adverse impacts. The deferral of some roadway paving projects such as town center streets allows staff the benefit of using PCI data to be collected in summer 2016 to confirm the most appropriate timing and scope of these and other paving projects. The proposed actions are described below and reflected in Exhibit 1.

- **Project B1/B2 (Town Center Streets)** – Move from 2017 to 2019. This provides staff with capacity in 2017 to focus on the SE 40th Street improvements. The results of the town center visioning process may require additional improvements in the town center but will likely be implemented over time at the Council's discretion through future TIPs.
- **Project C8 (EMW Repaving)** – Split this \$1.43 million project into two phases with the more urgent section first. The second phase will occur two years later in 2021.
- **Project C10/D5 (Gallagher Hill Road & New Sidewalk)** – This project was proposed in the TIP this year and was programmed for 2021. C8 phase 2 (EMW Repaving) will be the 2021 arterial street improvement with Gallagher Hill Road to follow in 2022.
- **Project D2 (Safe Routes – Madrona Crest Ph. 2)** – Both phases were added during the 2014 TIP process to provide a safe walk route to the new elementary school. Phase 2 was programmed for 2018 as a placeholder in case walking patterns through the neighborhood after the elementary school opens supports the need for the project. This project is shown unfunded but will be funded in the future once the need is confirmed.

Staff recommends adoption of the TIP as reflected in Exhibit 1 as it reflects the best alternative. Therefore, no other TIP scenarios are provided in this agenda bill. However, the Council may use the table above if they wish to create a modified alternative. As always, the TIP adopted by the Council will be updated again in another year and will be modified as information, needs, funding and priorities evolve.

RECOMMENDATION

City Engineer

MOVE TO: Adopt the 2016-2021 Transportation Improvement Program as reflected in Exhibit 1.

SIX-YEAR TRANSPORTATION PROGRAM

Detail of Expenditures for 2016 - 2021

	PROJECTS	STATUS	COMMENTS	2016	2017	2018	2019	2020	2021
A.	Residential Streets Preservation Program								
1	Residential Street Resurfacing		Project includes hot mix overlays and seal coats	477,000	806,404	516,098	872,206	558,212	943,378
	Sub-total Residential Street Preservation Program			\$477,000	\$806,404	\$516,098	\$872,206	\$558,212	\$943,378
B.	Town Center Street Improvements								
1	Town Center Streets - North	Modified	Deferred for TC Visioning and Next PCI		467,715		505,880		
2	Town Center Streets - South	Modified	Deferred for TC Visioning and Next PCI		434,215		469,650		
	Sub-total Town Center Street Reconstruction			\$0	\$0	\$0	\$975,529	\$0	\$0
C.	Arterial Streets Improvements								
1	Arterial Preservation Program			90,000	70,000	70,000	70,000	70,000	70,000
2	Island Crest Way - Phase 2 (SE 40th to Merrimount Drive)		Includes \$136K in PBF reinvestment	1,355,000					
3	Island Crest Way (3100 Block to SE 27th)				387,000				
4	Preservation - WMW (I-90 to Roanoke Way)				150,500				
5	North Mercer Way Rechannelization at 77th Ave SE	NEW			50,000				
6	SE 53rd Place (ICW to EMW)		Chip seal (no PBF improvement)			150,250			
7	East Mercer Way (SE 70th Pl. to WMW)		Chip seal, timing aligned with D3 (new PBF) and C6			388,150			
8	East Mercer Way (SE 44th - 70th Pl.)	Modified	Two Phases. Includes approximately \$100K in PBF reinvestment				1,377,000	688,850	745,060
9	SE 68th Street and SE 70th Pl. (ICW-EMW)							520,000	
10	Gallagher Hill Road	Modified	Deferred to 2022						507,000
11	SE 40th Street Corridor (E. of ICW)	Modified	FUNDED, moved up to 2017, and inflation added	100,000	813,485	758,750			
	Sub-total Arterial Street Improvements			\$1,545,000	\$1,470,985	\$608,400	\$758,850	\$590,000	\$815,060
D.	Pedestrian and Bicycle Facilities (PBF) - New Facilities								
1	PBF Plan Implementation				45,000	45,000	45,000	45,000	45,000
2	SRTS - Madrona Crest (86th Ave.-SE 36th to 39th) Ph 2	Modified	UNFUNDED until need for impvnt is confirmed after E4 opens			340,000			
3	East Mercer Way Roadside Shoulders - Phase 9 - I			358,000		303,255		406,275	
4	West Mercer Way Roadside Shoulders (7400-8000 Block)		Hilly, curvy section of WMW	417,500					
5	Gallagher Hill Road Sidewalk	Modified	Deferred to 2022						422,500
	Sub-total Pedestrian & Bicycle (PBF) - New Facilities			\$775,500	\$45,000	\$348,255	\$45,000	\$451,275	\$45,000
E.	Other Transportation Projects								
1	Pavement Marking Replacement			70,000	72,235	75,125	78,130	81,255	84,506
2	ROW - Tree Maintenance			115,926	118,245	120,610	123,022	125,482	127,992
	Sub-total Other Transportation Projects			\$185,926	\$190,480	\$195,735	\$201,152	\$206,737	\$212,496
F.	Other Transportation Activities and Management								
1	Transportation Management Expenses		Staff/management costs not directly associated with construction projects	208,404	218,824	229,765	241,254	253,316	265,982
2	Transportation Manager/Engineer	Modified	Restored FTE starting in Oct. 2015 / GF Surplus to fund in 2015 and 2016	125,000	129,111	135,566	142,345	149,462	156,935
3	Metro Transit Shuttle Service	NEW	Council voted to add Metro Shuttle Service in Apr 2015 (AB5058)	80,000	80,000	80,000	80,000	80,000	80,000
4	DSG - Right of Way Inspections			29,776	31,265	32,828	34,469	36,193	38,003
5	Mobile Asset Data Collection and Technology Projects		Pavement Condition and Asphalt Thickness (3 year cycle)	92,500	6,875	0	84,000	0	0
	Sub-total Other Transportation Activities & Management			\$535,680	\$466,075	\$478,160	\$582,068	\$518,971	\$540,920
	TOTAL PROJECT COSTS			\$3,519,106	\$2,978,944	\$2,146,648	\$3,434,806	\$2,325,195	\$2,556,855

SIX-YEAR TRANSPORTATION PROGRAM

Street Fund Balance

2016 - 2021

RESOURCES	2016	2017	2018	2019	2020	2021
Beginning Fund Balance	\$ 2,211,265	\$ 961,975	\$ 487,215	\$ 864,567	\$ 26,261	\$ 373,566
Revenues						
Real Estate Excise Tax	1,573,500	1,648,500	1,727,000	1,809,500	1,896,500	1,987,500
Fuel Tax	444,000	433,000	422,000	412,000	401,000	391,000
MI Transportation Benefit District	335,000	335,000	335,000	335,000	335,000	335,000
City of Seattle	40,000	40,000	40,000	40,000	40,000	40,000
General Fund Surplus	125,000	-	-	-	-	-
Total Revenues	\$ 2,517,500	\$ 2,456,500	\$ 2,524,000	\$ 2,596,500	\$ 2,672,500	\$ 2,753,500
Total Street Fund Resources	\$ 4,728,765	\$ 3,418,475	\$ 3,011,215	\$ 3,461,067	\$ 2,698,761	\$ 3,127,066

EXPENDITURES	2016	2017	2018	2019	2020	2021
A. Residential Streets Preservation Program	477,000	806,404	516,098	872,206	\$558,212	\$943,378
B. Town Center Street Reconstruction	-	-	-	975,529	-	-
C. Arterial Street Improvements	1,545,000	1,470,985	608,400	758,850	590,000	815,060
D. Pedestrian & Bicycle Facilities - New Facilities	775,500	45,000	348,255	45,000	451,275	45,000
E. Other Transportation Projects	185,926	190,480	195,735	201,152	206,737	212,496
F. Other Transportation Activities and Management	535,680	466,075	478,160	582,068	518,971	540,920
Total Expenditures	\$ 3,519,106	\$ 2,978,944	\$ 2,146,648	\$ 3,434,806	\$ 2,325,195	\$ 2,556,855
FUND RESERVES AND DESIGNATIONS						
Working Capital Reserve	200,000					
Designated - TC Streets North	47,684	(47,684)				
Ending Fund Balance	\$ 961,975	\$ 487,215	\$ 864,567	\$ 26,261	\$ 373,566	\$ 570,211



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5084
June 15, 2015
Regular Business**

**TOWN CENTER VISIONING AND CODE
UPDATE BUDGET AUTHORIZATION**

Proposed Council Action:

Authorize proposed budget request

DEPARTMENT OF

Development Services Group (Scott Greenberg)

COUNCIL LIAISON

n/a

EXHIBITS

1. Draft Community Engagement Schedule
2. Seth Harry & Associates Proposal
3. 3 Square Blocks Proposal

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	221,025
AMOUNT BUDGETED	\$	126,610
APPROPRIATION REQUIRED	\$	94,415

SUMMARY

Over the past 15 months, the City Council has been working with staff and consultants on plans to revise the Town Center development and design guidelines. In fall 2014, the City Council authorized hiring the consultant team of Seth Harry and Associates, and 3MW (now 3 Square Blocks) to provide the City with recommendations for elements to include in a code amendment. This work concluded with presentation of a final report to City Council at the January 23, 2015 Planning Session. The original cost for Phase 1 of the Town Center Code work was \$24,800 funded from the 2013-2014 budget.

Phase 2 of the code revision project was scheduled for February through June 2015. Phase 2 was originally scoped to incorporate the Phase 1 recommendations into a set of draft revised design guidelines. At the Planning Session, the City Council directed staff to return with a plan to more fully engage the public in all of the Council's current major topics of discussion. The Council expressed a desire for the City to increase public engagement by providing information in a consistent location and format on the City website, creating information to answer the community's questions on current topics, informing the public of all public input opportunities, and actively reaching out to the public to participate in community conversations.

The City Council approved a Community Engagement Plan for Phase 2 Town Center Code work on February 23, 2015. The plan covered the time period between March and June, 2015 and included 20 formal meetings (Town Center Liaison Group, Stakeholder Group, a two-day workshop and public input meetings) and weekly consultant/staff coordination phone meetings. This level of effort increased the budget for both consultants to provide appropriate support for the community engagement effort. On March 16, 2015, the City Council approved a total budget of \$126,610 for Phase 2 of the Town Center Code work, including consultant technical work and support for the Community Engagement Plan. The funding sources include \$75,000 from the 2015 Beautification Fund budget and \$51,610 from the 2014 General Fund surplus.

On June 1, 2015, the City Council approved an extended community engagement schedule adding additional meetings between June and September, 2015. This schedule has been updated to reflect current dates and an additional TCLG meeting (see Exhibit 1). The City Council also delayed adoption of the State-mandated Comprehensive Plan update past the June 30, 2015 deadline to allow the Comprehensive Plan to include changes necessary as an outcome of the current work on the Town Center Code.

The extended community engagement and coordination between the Comprehensive Plan and Town Center work requires additional consultant resources for potential revisions to already completed work based on additional community input, additional meeting facilitation and organization costs, assistance with Town Center-related Comprehensive Plan policies and vision, and preparation of an executive summary of the project to date. The new phase of work will also include additional graphics to communicate the Town Center Vision and provide a possible look at the Town Center under the updated Vision and Design Guidelines.

For the additional work, Seth Harry and Associates proposed budget is \$50,000 and 3 Square Blocks proposed budget is \$44,915, for a total of \$94,915. Therefore, a budget appropriation of \$94,915 is needed. The recommended funding source is the \$96,684 the Council directed staff to set aside for miscellaneous professional services on June 1, 2015 as part of the disposition of the 2014 General Fund surplus.

The downside of appropriating almost all of the \$96,684 for this purpose is that this funding had been planned to support phase 2 of the impact fee analysis, assuming the Council wants to move forward with instituting impact fees.

RECOMMENDATION

Development Services Director

MOVE TO: Appropriate \$94,915 from the 2014 General Fund surplus for the Town Center Development and Design Guidelines update.

TOWN CENTER COMMUNITY ENGAGEMENT PROCESS—SPRING/SUMMER 2015

DATE	MEETING
Wed. June 10 (5:30 – 8:30 pm) MICEC Mercer Room	Town Center Stakeholder Group Meeting E <ul style="list-style-type: none"> • Town Center Vision
Tue. June 16 (5:30 – 7:30 pm) MICEC Mercer Room	Public Input Meeting: Receive comments on <ul style="list-style-type: none"> • Town Center Vision • Town Center Code
Wed. June 24 (5:30-7:00 pm) Council Chambers	Town Center Liaison Group Meeting 8 <ul style="list-style-type: none"> • Review Stakeholder and Public Comments on Town Center Vision
Tue. June 30 (5:30 – 8:30 pm) MICEC Mercer Room	Town Center Stakeholder Group Meeting F <ul style="list-style-type: none"> • Town Center Comprehensive Plan Policies
July 11/12	Summer Celebration (displays at City booth)
Thur. July 16 (5:30 – 7:30 pm) MICEC Mercer Room	Public Input Meeting: Receive comments on <ul style="list-style-type: none"> • Town Center Comprehensive Plan Policies
Thur. August 6 (5:30 – 8:30 pm) MICEC Mercer Room	Town Center Stakeholder Group Meeting G (Seth)—Final Stakeholder Group Review and comment <ul style="list-style-type: none"> • Town Center Vision and Policy • Town Center Code
Sept. 8 (4:00-6:00 pm) Council Chambers and Lobby	Open House <ul style="list-style-type: none"> • To provide information on proposed Town Center Vision, Policy and Code revision
Sept. 8 (6:00-7:00 pm) Council Chambers	Report to City Council (Study Session) <ul style="list-style-type: none"> • Briefing on proposed Town Center Vision, Policy and Code revision

To be scheduled: TCLG Meeting #9

June 8, 2015

Mercer Island Phase Three Outline Proposal

Task One:

Translate June Stakeholder/Public Input into representative conceptual renderings for each of the four sub-areas (minimum four, eyelevel), plus up to two minor revisions: Estimated fee (lump sum): \$12,000 *

Task Two:

Prepare aerial view for presentation to Stakeholder Group, including one meeting. Estimated fee (lump sum): \$8,000**

Task Three:

Work with City staff to determine an appropriate graphic format and organizational structure for the preparation of a comprehensive set of preliminary diagrams and other graphic (bulk zoning equivalent) materials for incorporation into restructured zoning code for Council review and approval, and produce said work. Fee: time and materials (estimated \$15,000)**

Task Four:

Work with City staff to develop supportive draft language to incorporate proposed bulk regulations and associated code amendments into the existing/updated Municipal Zoning Code, including a minimum of one meeting/presentation to Council. Fee: time and materials (estimated \$10,000)***

Expenses: Travel and production expenses: (estimated \$5,000)

TOTAL BUDGET: \$50,000

**Stakeholder/Public input to be based on direction derived from community meetings by others – to be presented in narrative format, with final work product to be coordinated with staff.*

***Assumes minor content revisions to Task One conceptual renderings, and one new overall aerial view, depicting all of the final revisions*

****Assumes City staff will have final responsibility for the preparation of the legal code document.*

Town Center Vision, Comprehensive Plan Policies and Community Outreach Services



Draft Scope of Work

June 8, 2015

PROJECT DESCRIPTION AND APPROACH

The scope of work identifies 3 Square Blocks LLC support services to the City of Mercer Island for the third phase of Town Center planning process.

The Phase 3 services primarily focus on assisting the City of Mercer Island with 5 tasks: 1) an updated Town Center Vision Statement, 2) updated Town Center Comprehensive Plan Policies, and 3) meeting materials preparation, facilitation, and documentation of Town Center Stakeholder Group, Town Center Liaison Group, public input meetings and open house City Council meeting and three Town Center Liaison Group meetings.

Assumptions

- Product formats and document reviews will be developed and reviewed in staff/consultant work sessions for time efficiencies.
- Draft Vision and Comprehensive Plan policies will be shown in track changes or similar method.
- Meeting summaries will be prepared, reviewed and finalized for posting on the City project web shortly after each meeting.
- Materials will be developed for multiple formats where possible (such as powerpoint presentations, boards and fact sheets).
- New illustrations and maps for vision and comprehensive plan documents will be prepared by another consultant and City staff.

Staffing

- **Julia Walton**, Partner, 3 Square Blocks LLP, will manage the project, attend all meetings, prepare materials, make presentations, facilitate meetings, and prepare vision and policy documents.
- **Deborah Munkberg**, Partner, 3 Square Blocks LLP, will develop policy templates and tracking methods, prepare draft policies and, if needed, provide GMA expertise. NOTE: Deborah's hours are included in Julia Walton's total hours.

- **Michael Read**, Partner, 3 Square Blocks LLP, will develop project document templates, prepare graphics and presentation materials.
- **Diana Brown**, Planner, 3 Square Blocks LLP, will provide meeting notes and editing services.

TASKS

1. Vision, Policies & Town Center Document(s)

- Existing Vision Guidance, Policies & example plans. Review existing vision and policy guidance, identify narrative style, text level of detail and graphic formats for Vision and Policy documents.
- Draft Vision and Documents Templates. Outline documents and templates in work session with City staff.
- Vision Statement Revisions. Revise vision statement as needed following staff, Stakeholder Group, public, TCLG and City Council input.
- Executive Summary. Prepare an executive summary that provides an overview of the Town Center project Phases 1 and 2.

2 Comprehensive Plan Policies

- Define Policy Tracking Methods. Identify methods to track and document changes to the existing Town Center Vision and Comprehensive Plan policies for use in public process and project documentation.
- Prepare Draft Comprehensive Plan Policies. Prepare draft updated comprehensive plan Town Center comprehensive plan policies based upon input and findings from Phases 1 and 2 and Phase 3 public process. Document genesis of policy changes. Provide language guide to Stakeholder Group and the public to develop common understanding of goal and policy language.
- Draft Policy Revisions. Revise draft policies as needed following staff, Stakeholder Group, public, TCLG and City Council input.

3 Meetings

- a.-f. Consultant will develop meeting materials, attend and facilitate meeting, and produce meeting notes for the following meetings:
- Stakeholder Group Meetings #E and F
 - Public Open House

- Two public input meetings
- Two TCLG meetings
- One City Council Meeting.

g. Prepare Phase 3 Public Involvement Summary. Consultant will prepare a draft and final Phase 3 public engagement summary.

DELIVERABLES

- 1 Document formats and templates.
- 2 Project information and materials for meetings identified in Task 3, including powerpoint presentations, meeting boards and web page content.
- 3 Draft and final meeting summaries the meetings identified in Task 3.
- 4 Draft and final Town Center vision statement, including record of changes from existing to final document, to be produced in coordination with Town Center Code Update. Method of tracking the vision changes is to be determined during the project.
- 5 Draft and Final Town Center Comprehensive Plan policies, including record of changes from existing to final document, to be produced in coordination with Town Center Code Update. Method of tracking the vision changes is to be determined during the project.
6. Executive summary of Town Center process, Phases 1 and 2.

Mercer Island Town Center Project, Phase 3
 3 Square Blocks Fee Estimate
 Public Outreach, Town Center Vision and Comprehensive Plan Policies
 6/8/2015

		Julia Walton*	Michael Read	Diana Brown	Hours	Fee
		\$155	\$155	\$90		
1	Outline Vision, Policies & Town Center Document(s)					
a	Existing Vision Guidance & Comprehensive Plan Policy Review	8	0	0	8	\$1,240
b	Draft Vision & Documents Template	4	8	0	12	\$1,860
c	Vision Statement Revisions	15	4	0	20	\$2,945
d	Executive Sumamry	10	0	0	0	\$1,550
Total		37	12	0	40	\$7,595
2	Comprehensive Plan Policies					
a	Define Policy Tracking Methods	8	0	0	8	\$1,240
b	Prepare Draft Comp Plan Policies	28	6	6	40	\$5,810
c	Revisions - Staff, Stakeholder Group, TCLG and public meetings	20	10	6	36	\$5,190
Total		56	16	12	84	\$12,240
3	Meetings					
a	Stakeholder Group Meeting # E - Vision	12	4	5	21	\$2,930
b	Stakeholder Group Meeting #F - Policies	12	4	5	21	\$2,930
c	Open House - Vision, Policies & Code	12	4	5	21	\$2,930
d	Public Input Meeting 1 - Draft Vision & Code (6/16)	12	4	5	21	\$2,930
e	Public Meeting 2 - Draft Policies (7/16)	12	4	5	21	\$2,930
f	TCLG Meeting #8 (6/24)	10	4	5	19	\$2,620
g	TCLG Meeting #9 (TBD)	10	4	5	19	\$2,620
f	City Council Meeting - Draft Vision, Policies & Code (TBD)	10	4	5	19	\$2,620
g	Prepare Phase 3 Public Involvement Summary	12	4	1	17	\$2,570
Total		102	36	41	179	\$25,080
Total Hours	Tasks 1-3	195	64	53	303	\$44,915

NOTE: Deborah Munkberg's hours are included in Julia Walton's total.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5082
June 15, 2015
Regular Business**

**CROSS-CONNECTION CONTROL PROGRAM
CODE UPDATE (2ND READING)**

Proposed Council Action:

Conduct second reading of Ordinance No. 15C-09, amending chapter 15.14 MICC Unlawful Cross Connections

DEPARTMENT OF

City Attorney (Christina Schuck) Finance (Francie Lake)

COUNCIL LIAISON

n/a

EXHIBITS

1. Proposed Ordinance No. 15C-09 - Strikethrough
2. Proposed Ordinance No. 15C-09 - Clean Copy

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Chapter 15.14 of the Mercer Island City Code (MICC) governs cross-connections between the City’s public water conveyance system and a consumer’s private water conveyance system. In response to the boil water advisory event in fall 2014, City staff has been working to update elements of the City’s Cross Connection Control Program (“Program”), including Chapter 15.14.

To comply with state law, the ordinance must establish the City’s legal authority and describe the operating policies and the corrective actions employed to ensure compliance with the Program. The intent of the proposed ordinance is to encourage property owners, through a clear enforcement provision, to install and test approved backflow preventers that are commensurate with the degree of hazard posed, as determined by the state Department of Health, based on property features. The ordinance is also intended to encourage Island residents and businesses to respond to certifications sent by the City to obtain information about property features and potential risks.

A multi-departmental team has been working together for several months to update the Program and the ordinance. The ordinance represents one of ten elements of the Program. In February 2015, members of the team led a Cross-Connection Study Session with the Utility Board. On March 10, 2015, the Utility Board reviewed and commented upon a draft ordinance. On May 4, the multi-departmental team led a Cross-Connection Study Session with Council. Staff brought proposed Ordinance No. 15C-09 for first reading on May 18, 2015. Council discussed the proposed ordinance and set it for second reading. The ordinance has been updated to reflect input and guidance from Council.

PROPOSED AMENDMENTS/FIRST READING DISCUSSION

At the first reading, staff presented the state requirements and policy considerations for the ordinance. Discussion centered around the requirements in the ordinance and the corrective actions taken to ensure compliance. Pursuant to state law: (1) approved backflow preventers must be installed commensurate with the degree of hazard as determined by the state Department of Health; and (2) the backflow prevention assemblies must be tested and inspected. Council also considered whether or not to compel the return of a questionnaire, also termed as a “certification.” Enforcement tools and a penalty schedule were also discussed.

Certification

At the first reading of the proposed ordinance on May 18, 2015, staff presented Council with two options. Option 1 included a section requiring the return of a “certification”. Failure to return the certification within the specified time period results in the imposition of a monetary penalty. Option 2 did not include an enforcement provision (monetary penalty) for failure to return the certification. A certification is a questionnaire that will be sent to Island residents and businesses asking about certain property features. The goal is to identify which consumers need approved backflow preventers, and in particular, to identify consumers who may have property features that pose the most risk and thus require premises isolation. Timely and accurate responses to the certification are needed to ensure the City has accurate data on cross connection hazards. Responses to the certification are also needed to comply with the Department of Health’s after action items. At the first reading, staff explained how the certification process may be carried out. Specifically, staff plans to send out certifications in three phases: (1) lakefront properties; (2) commercial properties; and (3) all other properties. As written, the ordinance requires the certification be returned within 30 days.

Steps will be taken outside of the ordinance process by the multi-departmental team to help educate Mercer Island residents and businesses on the certification and enforcement. Various incentives will also be offered. Should the answers provided on a certification indicate a consumer must install an approved backflow preventer, the consumer will be given ample time to comply before any penalties are assessed.

As a result of this discussion and direction from Council, the current proposed ordinance includes the requirement to return the certification. Failure to return the certification within 30 days subjects consumers to the penalties set forth in the following table.

15.14.060 (B) Certification Response and Enforcement	
Violation	Penalty
1 st violation	Written Notice
2 nd violation	\$50.00
All subsequent violations	\$50.00

As proposed, the certification enforcement section imposes lower monetary penalties than violations of the testing and installation requirements. Penalties are cumulative and are not capped.

Enforcement Tools

The goal of the enforcement section is to encourage compliance; afford due process to consumers; provide the City with options to eliminate unlawful cross-connections; and help off-set the administrative costs associated with enforcement.

The proposed ordinance gives the City three main tools to enforce the testing and installation requirements:

- (1) Monetary penalties;
- (2) Termination of water service; and/or
- (3) Abatement – terminating a public nuisance.

Importantly, the section is drafted to allow the City to employ any or all of these enforcement mechanisms.

- *Monetary Penalties & Termination of Service*

The enforcement section also imposes a monetary penalty for both failure to install approved backflow preventers and failure to inspect and test these devices. First, a warning letter will be sent asking the consumer to correct the violation. If it is not corrected, monetary penalties will be assessed. The penalties are cumulative. Water service may be terminated after the third violation.

15.14.080(B) Water Service Termination and Monetary Penalties		
Violation	Penalty	Other
1 st Violation	Written notice	30 days to comply
2 nd Violation	\$100.00	30 day notice of water termination
3 rd Violation	\$150.00 + Water Termination	N/A

Termination of water service is the most effective enforcement tool the City can employ, because it simply eliminates the cross-connection and the threat to the City's public water system. However, termination of water service may not always be appropriate. With that in mind, this section allows the Water Purveyor to exercise discretion. Any consumer who wants to challenge enforcement action taken by the City may file an appeal.

- *Abatement*

If it is not appropriate to terminate water service, the City may elect to use the third enforcement tool, that is, abatement. The original ordinance and the amended ordinance both declare unlawful cross-connections to be public nuisances. Per state law, the City has the authority to abate a public nuisance. Abatement means to remedy or remove the nuisance. It refers to a specific legal process that can be employed when voluntary compliance or administrative proceedings fail to solve the problem. This process requires a warrant of abatement issued by superior court, which authorizes the City to enter onto private property, remedy the nuisance and then hold the property owner responsible for the abatement costs.

Within the cross-connection control context and the anticipated enforcement scheme, abatement is a tool that staff anticipates will be rarely, if ever, used. In most cases, water termination will be

appropriate and the most effective, because it ends the threat to the City's public water system. However, there are some situations where water termination will not be an appropriate remedy—for example, a non-compliant adult family (assisted living) home. In such situations, the abatement process would be an essential tool to address the threat to the City's public water system.

As drafted, the abatement process provides ample notice and opportunities to correct the nuisance before any action is taken. The current draft of the ordinance specifies that the City will follow all applicable state laws in the abatement process. This section also allows the City to recover reasonable attorney fees associated with foreclosure of the lien. Additionally, duplicative language regarding abatement was removed from Section 15.14.080(B)(4).

Although abatement is unwieldy and cumbersome and may rarely be used, it is an important tool should an extreme case of non-compliance or unusual violation occur.

SUMMARY OF CHANGES

The proposed ordinance maintains the general framework of Chapter 15.14 MICC. Overall changes include: (1) reordering sections to conform with other chapters of the MICC; (2) addition of testing requirement; (3) addition of certification response requirement; (4) updated definition section; (5) new enforcement section; and (6) new appeal section.

Other Changes Since First Reading

Additional small changes have been since the first reading based upon Council direction at the first reading, other suggestions and additional staff review. Changes from the first reading have been highlighted in Exhibit 2. The changes include the re-wording of several sections to increase clarity.

- *Inspection and Testing*

The current proposed draft makes clear that approved backflow assembly devices must be inspected and tested. See MICC 15.14.070(A)-(E). This section also now explicitly states that devices must successfully pass the required tests. MICC 15.14.070(C). The ordinance specifies that a consumer must have all required inspections and tests conducted by a certified BAT (backflow assembly tester). It is important to note that the Washington Administrative Code regulates BATs, including their duties and the content of their inspection and field test reports. Accordingly, those details are not incorporated into the City's ordinance.

The changes to proposed Ordinance No. 15C-09 address the questions and concerns raised by Council in the first reading on May 18, 2015, in addition to other issues raised since then.

Staff recommends adoption of this proposed ordinance.

RECOMMENDATION

Assistant City Attorney and Deputy Finance Director

MOVE TO: Adopt Ordinance No. 15C-09, amending MICC 15.14, Unlawful Cross-Connections.

**CITY OF MERCER ISLAND
ORDINANCE NO. 15C-09**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING
CHAPTER 15.14 OF THE MERCER ISLAND CITY CODE REGARDING
UNLAWFUL CROSS-CONNECTIONS**

WHEREAS, the City of Mercer Island Municipal Code (MICC) contains Title 15, Water, Sewers and Public Utilities and Chapter 15.14 Unlawful Cross-Connections, adopted as Ordinance A-38; and

WHEREAS, the Washington Administrative Code requires the City to develop and implement a cross-connection control program that meets the requirements of WAC 246-290-490 and the City may establish a more stringent program to protect the City's public water system; and

WHEREAS, the City Council of the City of Mercer Island, as required by Washington Administrative Code 246-290-490, shall ensure the elimination or control of all cross-connections between a water consumer's system and the City's public water system; and

WHEREAS, the Washington State Department of Health recommended the City update its cross-connection control program to better protect the City's public water system; and

WHEREAS, the City as the purveyor is required to adopt a local ordinance that establishes its legal authority to implement a cross-connection control program; describes the operating policies and technical provisions of the cross-connection control program; and describes the corrective actions used to ensure that consumers comply with the purveyor's cross-connection control requirements; and

WHEREAS, the installation or maintenance of an unprotected cross-connection may endanger the water quality of the City's public water system and pose a public health hazard; and

WHEREAS, the City as the Purveyor is developing and implementing procedures to ensure cross-connections are eliminated whenever possible and when cross-connections cannot be eliminated, they are controlled by installation of approved backflow preventers commensurate with the degree of hazard; and

WHEREAS, the installation of approved backflow preventers to counteract backpressure or prevent backsiphonage to the City's public water system are necessary for the public health, welfare and safety of the citizens of the City; and

WHEREAS, the City shall develop and implement procedures to ensure approved backflow preventers relied upon to protect the City's public water system are inspected and/or tested on an annual basis; and

WHEREAS, proposed Ordinance No. 15C-09 updates and amends the definition section to use the definitions of the Washington Administrative Code; and

WHEREAS, proposed Ordinance No. 15C-09 specifies under what circumstances premises isolation is required; and

WHEREAS, proposed Ordinance No. 15C-09 updates and amends the enforcement section to establish a new monetary penalty schedule and penalties for non-compliance and establishes a new appeal process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

Section 1. **Amend MICC Chapter 15.14, Unlawful Cross-Connections.** MICC Chapter 15.14, Unlawful Cross-Connections is hereby amended as follows:

Chapter 15.14
UNLAWFUL CROSS-CONNECTIONS

Sections:

15.14.010 Purpose

~~15.14.010~~020 Definitions

~~15.14.050~~030 Adoption of State Regulations

~~15.14.020~~040 Cross-Connection Declared Unlawful

~~15.14.030~~050 Approved Backflow Preventers~~Prevention Devices~~ Required

15.14.060 Certification Response and Enforcement

15.14.070 Inspections and Testing Procedures of Approved Backflow Preventers

~~15.14.080 Enforcement~~~~Violation~~—~~Penalty~~

~~15.14.060~~090 Abatement of Unlawful Cross-Connection and Installation of Approved Backflow Preventers~~Devices~~—~~Procedures~~

15.14.100 Appeal Procedure

15.14.010 Purpose.

The purpose of this chapter is to protect the public drinking water system from the risk of contamination due to backflow through cross connections and to eliminate or control cross-connections between the city’s public water system and the consumer’s water system.

15.14.010~~020~~ **Definitions.**

~~For the purposes of this chapter, the following words or phrases shall have the meanings as hereinafter set forth:~~

A. Definitions in the Washington Administrative Code 246-290-010, as they presently exist and as they may, from time to time, be amended, are hereby adopted and incorporated herein by this reference as if set forth in full. In addition to the definitions adopted by reference, the following words shall have the indicated meanings.

B. “Water Purveyor” means a person designated by the City Manager to be the authorized agent of the city with authority over the city’s public water system.

C. “Substantial alteration” means an alteration that costs 50 percent or more of the current assessed value of the structure.

A. ~~“Backflow” means a flow other than in the intended direction of flow, of any foreign liquids, gases or substances into the distribution system of a public water supply.~~

B. ~~“Backflow prevention device” means a device approved by the state of Washington, Department of Social and Health Services or such other state department that shall have jurisdiction over the subject matter of backflow prevention devices and by the American Waterworks Association used to counteract back pressure or prevent siphonage into the distribution system of a public water supply.~~

C. ~~“Cross-connection” means any physical arrangement whereby a public water system is connected, directly or indirectly, with any other water supply system, sewer, drain, conduit, pool, storage reservoir, plumbing fixture, or any other source of wastes or liquids of any unknown or unsafe quality which are capable of imparting contamination to a public water supply.~~

15.14.050030 Adoption of State Regulations.

Rules and regulations of the ~~Washington State Board~~ Department of Health regarding public water supply systems, entitled "Cross-Connection Control" Washington Administrative Code 246-290-490 as set forth in WAC 248-54-285, as ~~they presently exist~~ set forth therein or as such rules and regulations and as they may be amended from time to time in the future, are hereby adopted and incorporated herein by this reference ~~and incorporated herein as if set forth herein in full.~~

15.14.020040 Cross-Connection Declared Unlawful.

The installation or maintenance of ~~an unprotected~~ a cross-connection is hereby declared to be unlawful. The control and elimination of cross-connections shall be in accordance with the applicable sections of the Washington Administrative Code, the Mercer Island City Code and the policies and procedures of the city’s cross-connection control program, in the opinion of the city manager or his designee, will endanger the water quality of any portion of the potable water supply system of the city is declared to be unlawful.

15.14.030050 Approved Backflow Preventers ~~Prevention Devices~~ Required.

~~Backflow prevention devices shall be installed and maintained by any service customer on any service connection to the city’s water supply system where the backflow prevention device is deemed to be necessary for the protection of the city’s water supply.~~

A. Approved backflow preventers shall be installed at the city’s water service connection commensurate with the assessed degree of hazard. The consumer shall install and maintain all approved backflow preventers deemed necessary by the standards established by the city. The approved backflow preventers shall be installed in accordance with these standards. The consumer, at the consumer’s expense, shall have all approved backflow preventers installed, inspected and tested in accordance with this chapter.

B. Premises isolation is required for the following:

1. Severe and High Health Cross-Connection Hazard Premises listed in Washington Administrative Code 246-290-490(4)(b), Table 9; and

2. New non-residential buildings or substantial alteration of non-residential buildings; and
3. New single-family dwellings or substantial alteration of a single-family dwelling with access to an unapproved auxiliary water supply.

15.14.060 Certification Response and Enforcement.

A. Certification Response Required. The city will periodically send a certification to identify consumers with property features which may require approved backflow preventers. Consumers shall return the certification within thirty (30) days.

B. Enforcement. In the event the consumer has failed to respond to the certification within the specified time period, the consumer shall be subject to the following penalties:

1. Warning: Written notice shall be sent to the consumer or alternatively, a copy of such written notice shall be posted on the premises involved. The notice shall provide that the certification shall be returned within thirty (30) days of the date the notice is mailed or posted on the premises.
2. First violation: If the consumer does not correct the violation by returning the certification within thirty (30) days of the first written notice, the consumer shall receive a \$50.00 penalty.
3. Second and subsequent violations: If the consumer does not correct the violation by returning the certification within thirty (30) days of the issuance of the first or subsequent penalty, the consumer shall receive an additional \$50.00 penalty.

15.14.070 Inspections and Testing Procedures of Approved Backflow Preventers

A. Approved backflow preventers shall be inspected and tested within thirty (30) days:

1. Of the time of initial installation;
2. After the approved backflow preventer is repaired;
3. After the approved backflow preventer is moved, relocated, or reinstated; and
4. After the approved backflow preventer fails testing or inspection.

B. Approved backflow preventers shall also be inspected and tested:

1. Annually after initial installation; and
2. More often if tests indicate repeated failures.

C. Approved backflow preventers must successfully pass the annual test and others set forth in Sections A and B. Approved backflow preventers failing any test shall be repaired and retested.

D. The city will send a courtesy reminder letter to the consumer regarding the required annual inspection and test of the approved backflow preventers. Failure of the city to provide the reminder shall not affect the consumer's duty to conduct such an inspection and to obtain testing under this section. The consumer shall have all required inspections and tests performed by any

person certified as a BAT (backflow assembly tester) by the Washington State Department of Health, and the results shall be delivered to the city on a form acceptable to the city.

E. If any inspection and/or test is not performed within the time required in section A or B, or if the approved backflow preventer does not successfully pass the required tests, the city may initiate proceedings for termination of water service and impose monetary penalties as set forth in 15.14.080(B).

~~A. The city manager, or his designee, upon presenting identification, shall be allowed access to all portions of the premises, including buildings and structures, to which water is supplied, at reasonable hours of the day and for the sole purpose of inspecting and determining whether or not there has been compliance with the provisions of this chapter.~~

~~B. Water service may be refused or discontinued to any premises for failure to allow necessary access and inspections.~~

15.14.080 Enforcement Violation—Penalty

A. The city shall have the authority to terminate water service, take abatement action as set forth in 15.14.090 and impose monetary penalties for violations of the inspection, testing and installation requirements in this chapter.

B. Water Service Termination and Monetary Penalties. In the event that the Water Purveyor or his/her designee, determines that an unlawful cross-connection exists and/or that the consumer has failed to meet the inspection and testing requirements for backflow preventers, the consumer shall be subject to the following penalties:

1. Warning: Written notice shall be sent to the consumer or alternatively, a copy of such written notice shall be posted on the premises involved. The notice shall provide that the unlawful cross-connection shall be corrected by testing or installation within thirty (30) days of the date the notice is mailed or posted on the premises.

2. First violation: If the consumer does not correct the violation by testing or installation within thirty (30) days of the first written notice, the consumer shall receive a \$100.00 penalty and notice that water service to the premises may be terminated after 30 days.

3. Second violation: If the consumer does not correct the violation by testing or installation within thirty (30) days of the issuance of the first penalty, the consumer shall receive an additional \$150.00 penalty and water service to the premises may be shut off immediately.

4. If the Water Purveyor determines that service should not be interrupted, the city may hire a contractor to abate the unlawful cross-connection as set forth in 15.14.090.

~~Violation of, or failure to comply with any of the provisions of this chapter shall be a gross misdemeanor, and any person found guilty thereof shall be punished by a fine not exceeding \$500, or imprisonment not exceeding six months, or both such fine and imprisonment. It shall be a separate offense for each and every day, or portion thereof, during which any violation of the provisions of this chapter is committed, continued or permitted.~~

15.14.060090 Abatement of Unlawful Cross-Connection and Installation of Approved Backflow Preventers—Procedures

Unprotected cross connections which are declared by this chapter to be unlawful, whether presently existing or hereinafter installed, and/or services requiring approved backflow preventers prevention devices, and/or unlawful use of a private water supply system, are hereby declared to be public nuisances. In addition to any other provisions of the municipal code or ordinances of the city pertaining to abatement of public nuisances, these nuisances shall be subject to abatement in accordance with the following procedures:

A. In the event that the ~~Water Purveyor city manager~~ or his/her designee, determines an unlawful cross-connection ~~that a nuisance as hereinafter provided~~ exists, written notice shall be sent to the consumer as set forth in 15.14.080(B). ~~in whose name the water service is established under the records of the city's public services department or alternatively, a copy of such written notice shall be posted on the premises involved.~~ The notice shall provide that the unlawful cross-connection nuisance described therein shall be corrected within thirty (30) days of the date the notice is mailed or posted on the premises.

B. In the event such unlawful cross-connection ~~the nuisance~~ is not abated within the prescribed period of time as set forth in 15.14.080(B), water service to the premises may be shut off immediately or, if the Water Purveyor determines that service should not be interrupted, the city may hire a contractor to abate the unlawful cross-connection as required by the city, including the installation of approved backflow preventers discontinued. In such event, the city shall bill the consumer and/or property owner for all costs incurred (including its reasonable attorneys' fees). The city shall provide written notice to the consumer and/or property owner after 10 days in default; subsequent to the 10 days the city shall have the right to lien the real property. The City will follow all applicable state laws throughout the abatement process.

C. Any new service with unlawful cross-connections shall be refused water service by the City until such time as the prospective consumer has installed approved backflow preventers as required by the city. ~~In the event that the nuisance, in the opinion of the city manager or his designee, presents an immediate danger of contamination to the public water supply service from the city water supply system to the premises may be terminated immediately without prior notice, provided notice will be posted on the premises in the manner heretofore provided at the time the service is terminated.~~

15.14.100 Appeal procedure.

A. A consumer may appeal the termination of water service and/or the assessment of a monetary penalty to the Water Purveyor by filing a written request for consideration within 10 days of receipt of notice of a monetary penalty or termination of water service.

B. The Water Purveyor shall consider the explanation provided by the consumer and shall make his/her decision on the basis of the explanation and steps taken to comply with installation of backflow preventers and/or to comply with the required inspection and testing of backflow preventers. The Water Purveyor shall affirm, reverse or modify the assessment of monetary penalty and shall affirm or reverse the termination of water service.

C. A consumer may appeal the Water Purveyor's decision by filing a written notice of appeal to the city clerk within 14 days of the Water Purveyor's decision. The city's hearing examiner shall hear the appeal. The decision of the hearing examiner is final as to administrative remedies with the city.

Section 2. **Severability.** If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. **Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 4. **Effective Date.** This Ordinance shall take effect and be in force within 30 days after passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the ____ day of _____ 2015 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Approved as to Form:

Allison Spietz, City Clerk

Kari Sand, City Attorney

Date of Publication: _____

**CITY OF MERCER ISLAND
ORDINANCE NO. 15C-09**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING
CHAPTER 15.14 OF THE MERCER ISLAND CITY CODE REGARDING
UNLAWFUL CROSS-CONNECTIONS**

WHEREAS, the City of Mercer Island Municipal Code (MICC) contains Title 15, Water, Sewers and Public Utilities and Chapter 15.14 Unlawful Cross-Connections, adopted as Ordinance A-38; and

WHEREAS, the Washington Administrative Code requires the City to develop and implement a cross-connection control program that meets the requirements of WAC 246-290-490 and the City may establish a more stringent program to protect the City's public water system; and

WHEREAS, the City Council of the City of Mercer Island, as required by Washington Administrative Code 246-290-490, shall ensure the elimination or control of all cross-connections between a water consumer's system and the City's public water system; and

WHEREAS, the Washington State Department of Health recommended the City update its cross-connection control program to better protect the City's public water system; and

WHEREAS, the City as the purveyor is required to adopt a local ordinance that establishes its legal authority to implement a cross-connection control program; describes the operating policies and technical provisions of the cross-connection control program; and describes the corrective actions used to ensure that consumers comply with the purveyor's cross-connection control requirements; and

WHEREAS, the installation or maintenance of an unprotected cross-connection may endanger the water quality of the City's public water system and pose a public health hazard; and

WHEREAS, the City as the Purveyor is developing and implementing procedures to ensure cross-connections are eliminated whenever possible and when cross-connections cannot be eliminated, they are controlled by installation of approved backflow preventers commensurate with the degree of hazard; and

WHEREAS, the installation of approved backflow preventers to counteract backpressure or prevent backsiphonage to the City's public water system are necessary for the public health, welfare and safety of the citizens of the City; and

WHEREAS, the City shall develop and implement procedures to ensure approved backflow preventers relied upon to protect the City's public water system are inspected and/or tested on an annual basis; and

WHEREAS, proposed Ordinance No. 15C-09 updates and amends the definition section to use the definitions of the Washington Administrative Code; and

WHEREAS, proposed Ordinance No. 15C-09 specifies under what circumstances premises isolation is required; and

WHEREAS, proposed Ordinance No. 15C-09 updates and amends the enforcement section to establish a new monetary penalty schedule and penalties for non-compliance and establishes a new appeal process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

Section 1. **Amend MICC Chapter 15.14, Unlawful Cross-Connections.** MICC Chapter 15.14, Unlawful Cross-Connections is hereby amended as follows:

Chapter 15.14
UNLAWFUL CROSS-CONNECTIONS

Sections:

- 15.14.010 Purpose
- 15.14.020 Definitions
- 15.14.030 Adoption of State Regulations
- 15.14.040 Cross-Connection Declared Unlawful
- 15.14.050 Approved Backflow Preventers Required
- 15.14.060 Certification Response and Enforcement
- 15.14.070 Inspection and Testing Procedures of Approved Backflow Preventers
- 15.14.080 Enforcement
- 15.14.090 Abatement of Unlawful Cross-Connection and Installation of Approved Backflow Preventers—Procedures
- 15.14.100 Appeal Procedure

15.14.010 Purpose.

The purpose of this chapter is to protect the public drinking water system from the risk of contamination due to backflow through cross connections and to eliminate or control cross-connections between the city’s public water system and the consumer’s water system.

15.14.020 Definitions.

A. Definitions in the Washington Administrative Code 246-290-010, as they presently exist and as they may, from time to time, be amended, are hereby adopted and incorporated herein by this reference as if set forth in full. In addition to the definitions adopted by reference, the following words shall have the indicated meanings.

B. “Water Purveyor” means a person designated by the City Manager to be the authorized agent of the city with authority over the city’s public water system.

C. “Substantial alteration” means an alteration that costs 50 percent or more of the current assessed value of the structure.

15.14.030 Adoption of State Regulations.

Rules and regulations of the Washington State Department of Health regarding public water supply systems, entitled "Cross-Connection Control" Washington Administrative Code 246-290-490, as they presently exist and as they may be amended from time to time in the future, are hereby adopted and incorporated herein by this reference as if set forth in full.

15.14.040 Cross-Connection Declared Unlawful.

The installation or maintenance of an unprotected cross-connection is hereby declared to be unlawful. The control and elimination of cross-connections shall be in accordance with the applicable sections of the Washington Administrative Code, the Mercer Island City Code and the policies and procedures of the city's cross-connection control program.

15.14.050 Approved Backflow Preventers Required.

A. Approved backflow preventers shall be installed at the city's water service connection commensurate with the assessed degree of hazard. The consumer shall install and maintain all approved backflow preventers deemed necessary by the standards established by the city. The approved backflow preventers shall be installed in accordance with these standards. The consumer, at the consumer's expense, shall have all approved backflow preventers installed, **inspected and** tested in accordance with this chapter.

B. Premises isolation is required for the following:

1. Severe and High Health Cross-Connection Hazard Premises listed in Washington Administrative Code 246-290-490(4)(b), Table 9; and
2. New non-residential buildings or substantial alteration of non-residential buildings; and
3. New single-family dwellings or substantial alteration of a single-family dwelling with access to an unapproved auxiliary water supply.

15.14.060 Certification Response and Enforcement.

A. Certification Response Required. The city will periodically send a certification to identify consumers with property features which may require approved backflow preventers. Consumers shall return the certification within thirty (30) days.

B. Enforcement. In the event the consumer has failed to respond to the certification within the specified time period, the consumer shall be subject to the following penalties:

1. **Warning:** Written notice shall be sent to the consumer or alternatively, a copy of such written notice shall be posted on the premises involved. The notice shall provide that the certification shall be returned within thirty (30) days of the date the notice is mailed or posted on the premises.
2. **First violation:** If the consumer does not correct the violation by returning the certification within thirty (30) days of the first written notice, the consumer shall receive a \$50.00 penalty.

3. **Second and subsequent violations:** If the consumer does not correct the violation by returning the certification within thirty (30) days of the issuance of the first or subsequent penalty, the consumer shall receive an additional \$50.00 penalty.

15.14.070 Inspection and Testing Procedures of Approved Backflow Preventers.

A. Approved backflow preventers shall be inspected and tested within thirty (30) days:

1. Of the time of initial installation;
2. After the approved backflow preventer is repaired;
3. After the approved backflow preventer is moved, relocated, or reinstated; and
4. **After the approved backflow preventer fails testing or inspection.**

B. Approved backflow preventers shall also be **inspected and** tested:

1. Annually after initial installation; and
2. More often if tests indicate repeated failures.

C. **Approved backflow preventers must successfully pass the annual test and others set forth in Sections A and B. Approved backflow preventers failing any test shall be repaired and retested.**

D. The city will send a courtesy reminder letter to the consumer regarding the required annual **inspection and** test of the approved backflow preventers. Failure of the city to provide the reminder shall not affect the consumer's duty to **conduct such an inspection and** to obtain testing under this section. The consumer shall have **all required inspections and tests performed** by any person certified as a BAT (backflow assembly tester) by the Washington State Department of Health, and the results shall be delivered to the city on a form **acceptable to** the city.

E. If **any inspection and/or** test is not performed within the time required in section A or B, **or if the approved backflow preventer does not successfully pass the required tests**, the city may initiate proceedings for termination of water service and impose monetary penalties as set forth in 15.14.080(B).

15.14.080 Enforcement.

A. The city shall have the authority to terminate water service, take abatement action **as set forth in 15.14.090** and impose monetary penalties for violations of the inspection, testing and installation requirements in this chapter.

B. Water Service Termination and Monetary Penalties. In the event that the Water Purveyor or his/her designee, determines that an unlawful cross-connection exists and/or that the consumer has failed to meet the inspection and testing requirements for backflow preventers, the consumer shall be subject to the following penalties:

1. Warning: Written notice shall be sent to the consumer or alternatively, a copy of such written notice shall be posted on the premises involved. The notice shall provide that the unlawful cross-connection shall be corrected by testing or installation within thirty (30) days of the date the notice is mailed or posted on the premises.

2. First violation: If the consumer does not correct the violation by testing or installation within thirty (30) days of the first written notice, the consumer shall receive a \$100.00 penalty and notice that water service to the premises may be terminated after 30 days.

3. Second violation: If the consumer does not correct the violation by testing or installation within thirty (30) days of the issuance of the first penalty, the consumer shall receive an additional \$150.00 penalty and water service to the premises may be shut off immediately.

4. If the Water Purveyor determines that service should not be interrupted, the city may abate the unlawful cross-connection as set forth in 15.14.090.

15.14.090 Abatement of Unlawful Cross-Connection and Installation of Approved Backflow Preventers—Procedures.

Unprotected cross connections which are declared by this chapter to be unlawful, whether presently existing or hereinafter installed, and/or services requiring approved backflow preventers, are hereby declared to be public nuisances. In addition to any other provisions of the municipal code or ordinances of the city pertaining to abatement of public nuisances, these nuisances shall be subject to abatement in accordance with the following procedures:

A. In the event that the Water Purveyor or his/her designee, determines an unlawful cross-connection exists, written notice shall be sent to the consumer as specified in 15.14.080(B). The notice shall provide that the unlawful cross-connection shall be corrected within thirty (30) days of the date the notice is mailed or posted on the premises.

B. In the event such unlawful cross-connection is not abated within the prescribed period of time in 15.14.080(B), water service to the premises may be shut off immediately or, if the Water Purveyor determines that service should not be interrupted, the city may hire a contractor to abate the unlawful cross-connection as required by the city, including the installation of a backflow preventers. In such event, the city shall bill the consumer and/or property owner for all costs incurred (including its reasonable attorneys' fees). The city shall provide written notice to the consumer and/or property owner after 10 days in default; subsequent to the 10 days the city shall have the right to lien the real property. The City will follow all applicable state laws throughout the abatement process.

C. Any new service with unlawful cross-connections shall be refused water service by the City until such time as the prospective consumer has installed approved backflow preventers as required by the city.

15.14.100 Appeal procedure.

A. A consumer may appeal the termination of water service and/or the assessment of a monetary penalty to the Water Purveyor by filing a written request for consideration within 10 days of receipt of notice of a monetary penalty or termination of water service.

B. The Water Purveyor shall consider the explanation provided by the consumer and shall make his/her decision on the basis of the explanation and steps taken to comply with installation of backflow preventers and/or to comply with the required inspection and testing of backflow preventers. The Water Purveyor shall affirm, reverse or modify the assessment of monetary penalty and shall affirm or reverse the termination of water service.

C. A consumer may appeal the Water Purveyor’s decision by filing a written notice of appeal to the city clerk within 14 days of the Water Purveyor’s decision. The city’s hearing examiner shall hear the appeal. The decision of the hearing examiner is final as to administrative remedies with the city.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 4. Effective Date. This Ordinance shall take effect and be in force within 30 days after passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the _____ day of _____ 2015 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Approved as to Form:

Allison Spietz, City Clerk

Kari Sand, City Attorney

Date of Publication: _____



CITY COUNCIL PLANNING SCHEDULE

All meetings are held in the City Hall Council Chambers unless otherwise noted.
 Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm.

JUNE 15		
Item Type	Topic/Presenter	Time
<i>Consent Calendar</i>	2015 Residential Street Overlays Bid Award – C. Morris	--
<i>Special Business</i>	Sister City Resolution	10
<i>Special Business</i>	Eagle Scout Recognition	10
<i>Public Hearing</i>	Public Hearing on Town Center Moratorium – K. Sand	60
<i>Regular Business</i>	Adoption of the 2016-2021 Transportation Improvement Program – P. Yamashita	30
<i>Regular Business</i>	Town Center Consultant Scope of Work and Budget – S. Greenberg	45
<i>Regular Business</i>	Cross-Connection Control Program Code Update (2nd Reading) – F. Lake & C. Schuck	30

JUNE 27 (SATURDAY)		
	2015 Mini-Planning Session	

JULY 6 – 6:00 PM		
Item Type	Topic/Presenter	Time
<i>Study Session</i>	Wireless Small Cell Site Information Session – S. Restall	60
<i>Regular Business</i>	Acquisition & Lease Purchase Financing of a Midi Pumper Fire Truck – C. Corder	30
<i>Regular Business</i>	2014 Mercer Island Dashboard Report – C. Corder	45
<i>Regular Business</i>	Electrical Code Adoption (1st Reading) – D. Cole	30
<i>Executive Session</i>	To discuss with legal counsel representing the agency litigation or potential litigation to which the agency is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i) for approximately 30 minutes	30

JULY 20		
Item Type	Topic/Presenter	Time
<i>Regular Business</i>	School, Transportation, Park and School Impact Fees – S. Greenberg	90
<i>Regular Business</i>	(Tentative) 2015 Comprehensive Plan Update –Housing Element - S. Crick	90

AUGUST 3		
Item Type	Topic/Presenter	Time
<i>Consent Calendar</i>	Interlocal with MISD for School-Based Mental Health Counselors – C. Goodwin	--
<i>Regular Business</i>	Electrical Code Adoption (2nd Reading & Adoption) – D. Cole	15
<i>Regular Business</i>	(Tentative) 2015 Comprehensive Plan Update – Land Use Element - S. Crick	120

AUGUST 17

Item Type	Topic/Presenter	Time
	<i>Potentially Canceled</i>	

SEPTEMBER 8 (TUESDAY)

Item Type	Topic/Presenter	Time
<i>Regular Business</i>	2 nd Quarter 2015 Financial Status Report & 2015-2016 Budget Adjustments – C. Corder	30
<i>Regular Business</i>	(Tentative) 2015 Comprehensive Plan Update – Capital Facilities and Utilities Elements - S. Crick	60
<i>Regular Business</i>	Update on Town Center Visioning and Code Revision – S. Greenberg	90

SEPTEMBER 21 – 6:00 PM

Item Type	Topic/Presenter	Time
<i>6:00-7:00pm MITBD Special Mtg</i>	Mercer Island Transportation Benefit District Board Special Meeting – C. Corder	60
<i>Regular Business</i>	6-year Sustainability Plan Placeholder – R Freeman	45
<i>Regular Business</i>	R8A and Eastlink Update – N. Treat	45
<i>Regular Business</i>	(Tentative) 2015 Comprehensive Plan Update – Transportation Element - S. Crick	90

OCTOBER 5

Item Type	Topic/Presenter	Time
<i>Study Session</i>	Reserves 101 – C. Corder	45

OCTOBER 19

Item Type	Topic/Presenter	Time
<i>Study Session</i>	Communities That Care & Emergency Management Updates	60
<i>Regular Business</i>	(Tentative) Town Center Vision, Policies and Code Revisions - S. Greenberg	180

NOVEMBER 2

Item Type	Topic/Presenter	Time
<i>Regular Business</i>	(Tentative) 2015 Comprehensive Plan Update (1st Reading) - S. Crick	90
<i>Regular Business</i>	(Tentative) Town Center Code Revisions (1st Reading) - S. Greenberg	90

NOVEMBER 16

Item Type	Topic/Presenter	Time
<i>Regular Business</i>	Mid-biennial budget review (3 rd Quarter 2015 Financial Status Report, 2015-2016 budget adjustments, 2016 utility rates, and 2016 property tax levy) – C. Corder	45
<i>Regular Business</i>	(Tentative) 2015 Comprehensive Plan Update (2nd Reading) - S. Crick	60
<i>Regular Business</i>	(Tentative) Town Center Code Revisions (2nd Reading) - S. Greenberg	60

DECEMBER 7

Item Type	Topic/Presenter	Time

DECEMBER 21

Item Type	Topic/Presenter	Time
	<i>Potentially Canceled</i>	

OTHER ITEMS TO BE SCHEDULED:

- Sister City Presentation – K. Taylor
- WRIA 8 Presentation – B. Bassett
- Comcast Franchise – K. Knight
- PSE Electric Franchise – K. Knight
- Clarke Beach Conversion Property – P. West/ J. Kintner
- Pioneer Park Off Leash Dog Policy – J. Kintner
- Interlocal Agreement for City of Kirkland Jail – L. Burns

COUNCILMEMBER ABSENCES:

- Grausz: August 3
- Wong: August 17