



# CITY OF MERCER ISLAND CITY COUNCIL MEETING AGENDA

Monday  
May 18, 2015  
6:00 PM

**Mayor Bruce Bassett**  
**Deputy Mayor Dan Grausz**

**Councilmembers Debbie Bertlin, Jane Brahm,  
Mike Cero, and Benson Wong**

Contact: 206.275.7793, council@mercergov.org  
www.mercergov.org/council

All meetings are held in the City Hall Council Chambers at  
9611 SE 36th Street, Mercer Island, WA unless otherwise noticed

“Appearances” is the time set aside for members of the public to speak to the City Council  
about any issues of concern. If you wish to speak, please consider the following points:

(1) speak audibly into the podium microphone, (2) state your name and address for  
the record, and (3) limit your comments to three minutes.

*Please note: the Council does not usually respond to comments during the meeting.*

## REGULAR MEETING

### STUDY SESSION, 6:00 PM

- (1) AB 5070 2015 Periodic Comprehensive Plan Update – Review of Council Issues

### CALL TO ORDER & ROLL CALL, 7:00 PM

### SPECIAL BUSINESS

Parks & Recreation Staff Recognition

### APPEARANCES

### MINUTES

- (2) Special Joint Meeting with MISD Board Minutes of April 30, 2015

### CONSENT CALENDAR

- (3) Payables: \$187,551.42 (05/07/15) & \$442,297.18 (05/14/15)  
Payroll: \$754,936.47 (05/15/15)
- (4) AB 5072 Arts Council 2014 Annual Report and 2015 Work Plan

### REGULAR BUSINESS

- (5) AB 5074 City Council Vacancy – Options
- (6) AB 5053 Public Hearing: Council Preview of 2016-2021 Transportation Improvement Program
- (7) AB 5073 Cross-Connection Control Program Code Update (1st Reading)
- (8) AB 5069 First Quarter 2015 Financial Status Report & 2015-2016 Budget Adjustments

### OTHER BUSINESS

Councilmember Absences  
Planning Schedule  
Board Appointments  
Councilmember Reports

### ADJOURNMENT



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5070  
May 18, 2015  
Study Session**

**2015 PERIODIC COMPREHENSIVE PLAN  
UPDATE - REVIEW OF COUNCIL ISSUES**

**Proposed Council Action:**

Conduct a discussion of the 2015 periodic Comprehensive Plan update and provide direction to staff.

**DEPARTMENT OF** Development Services Group (Scott Greenberg)

**COUNCIL LIAISON** n/a

**EXHIBITS**  
1. AB 5067 (5/4/2015)  
2. Proposed Revised Land Use Element

**APPROVED BY CITY MANAGER**

|                               |    |     |
|-------------------------------|----|-----|
| <b>AMOUNT OF EXPENDITURE</b>  | \$ | n/a |
| <b>AMOUNT BUDGETED</b>        | \$ | n/a |
| <b>APPROPRIATION REQUIRED</b> | \$ | n/a |

**SUMMARY**

**BACKGROUND**

On May 4, 2015, City Council discussed the 2015 periodic Comprehensive Plan update. See Exhibit 1, Agenda Bill 5067. Prior to the May 4, 2015 meeting, Councilmembers posed some issues for discussion, which were partially addressed during the meeting. Due to time constraints, discussion of the following three issues were postponed until the May 18, 2015 City Council study session. The issue number, description of each issue, and associated questions are from the issues list previously distributed to the City Council:

1. **Population Growth:** Goal 1.6 under Action Plan at Page 50. What are implications of accepting population growth to 25,200 persons by 2030? Should we adopt as part of our CP a statement that the City can no longer plan for continuous population growth increases due to our geography? The second sentence (dealing with build out by 2035) is important and we need to understand what it means, whether it is correct, how other cities have dealt with this, what our options are for dealing with this?
5. **Town Center Purpose** – Economic Development: Goal 6 – Economic Development Policies at Page 45 raises issue of whether Town Center should have as one of its purposes to draw consumers from other areas of Puget Sound.
7. **Level of Service:** Do we want to go to a LOS D standard at some or all intersections?
  - What is the significance of going to LOS D and what does it mean to drivers?
  - Which intersections now operate at LOS D or lower?
  - Does keeping LOS C permit us to charge higher impact fees?
  - Can we state that LOS C remains our aspirational goal but LOS D would be acceptable when necessary?

- If Section 10.3 is intended to give the City some flexibility if the LOS standard cannot be maintained, why not keep Sect. 10.1 at LOS C? Otherwise, 10.3 would seem to give us an excuse to go to LOS E in some areas.

The Planning Commission's recommended Comprehensive Plan update is available online. Click on agenda item 7 at the following link:

<http://sirepub.mercergov.org/meetings/mtgviewer.aspx?meetid=156&doctype=AGENDA>

## **ADOPTION OPTIONS**

The State-mandated deadline for adopting the periodic Comprehensive Plan update is June 30, 2015. With this in mind, the following options are available:

**Option 1: Adopt Planning Commission's Recommended Plan by June 30, 2015.** This option would comply with the State's June 30, 2015 deadline. Staff would return for first reading with a final draft of the updated Comprehensive Plan on June 1, 2015 incorporating Council comments from the May 4, 2015 and May 18, 2015 City Council meetings. Second reading and adoption would be scheduled for June 15, 2015.

**Option 2: Adopt Planning Commission's Recommended Plan with Revised Town Center Policies by June 30, 2015.** Staff is recommending this option, which would comply with the State's June 30, 2015 deadline and acknowledge the current Town Center work. Like Option 1, staff would return for first reading with a final draft of the updated Comprehensive Plan on June 1, 2015 incorporating Council comments from the May 4, 2015 and May 18, 2015 City Council meetings. This draft would also include a revised Land Use Element. See Exhibit 2. Second reading and adoption would be scheduled for June 15, 2015.

The revised Land Use Element incorporates the staff-recommended edits previously provided to Council and newly recommended changes to the Town Center policies. The staff-recommended changes are shown in "track changes" mode (showing changes from the Planning Commission's recommended version) with yellow highlighting. The proposed changes are intended to: add information regarding the current Town Center Development and Design Guidelines update process, provide updated information related to the Town Center, and acknowledge the need to periodically re-evaluate growth targets. The proposed changes provide an improved and more contemporary policy basis for the Town Center Development and Design Guidelines update. Many of the proposed changes are based on comments from the Town Center Stakeholder Group.

This approach has the benefit of allowing the City to meet the state deadline for the update in a way that does not present likely conflicts with the outcome of the Town Center visioning process. This approach could also be used to provide other modifications or placeholders in the updated Comprehensive Plan for any other areas where more analysis is needed.

**Option 3: Delay Adoption Until Completion of Town Center Development and Design Guidelines.** This option would not comply with the State's June 30, 2015 deadline. The Comprehensive Plan update would be adopted after current work on the Town Center Development and Design Guidelines is complete. Appropriate policies reflecting the Town Center work would then be added to the draft Comprehensive Plan. Staff would return on June 1, 2015 with a resolution recognizing substantial progress toward updating the Comprehensive Plan and explaining why the June 30, 2015 deadline cannot be met. Such resolution could help protect the City from any legal action initiated due to missing the June 30, 2015 deadline.

## **RECOMMENDATION**

*Development Services Group Director*

1. Provide direction to staff on the issues identified on Page 1 of this Agenda Bill.
2. Provide direction to staff on the adoption options described above. Staff recommends Option 2.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5067  
May 4, 2015  
Regular Business**

|   |  |
|---|--|
| <b>2015 PERIODIC COMPREHENSIVE PLAN UPDATE (1<sup>ST</sup> READING)</b> | <b>Proposed Council Action:</b><br>Provide staff with any requested changes and advance Ordinance No. 15C-03 to a second reading on June 15, 2015. |
|---|--|

|                                 |   |
|---------------------------------|---|
| <b>DEPARTMENT OF</b>            | Development Services Group (Scott Greenberg)  |
| <b>COUNCIL LIAISON</b>          | n/a   |
| <b>EXHIBITS</b>                 | <ol style="list-style-type: none"> <li>1. Plan Update Scope of Work</li> <li>2. Memorandum from the Planning Commission to the City Council dated November 19, 2015</li> <li>3. Proposed Ordinance No.15C-08</li> <li>4. Planning Commission Findings of Fact and Conclusions of Law</li> </ol> |
| <b>APPROVED BY CITY MANAGER</b> | <i>Charles L. Cordeiro 4-29-15</i>  |

|                               |    |     |
|-------------------------------|----|-----|
| <b>AMOUNT OF EXPENDITURE</b>  | \$ | n/a |
| <b>AMOUNT BUDGETED</b>        | \$ | n/a |
| <b>APPROPRIATION REQUIRED</b> | \$ | n/a |

**SUMMARY**

**BACKGROUND**

Pursuant to Chapter 36.70A.040 of the Revised Code of Washington (RCW), the City of Mercer Island is required to plan under the Washington State Growth Management Act (GMA). Per RCW 36.70A.130(1), the City of Mercer Island shall take legislative action to review and, if needed, revise its Comprehensive Plan and development regulations to comply with the requirements in the GMA, which are found in Chapter 36.70A RCW. The update must also be consistent with the Countywide Planning Policies and other regional planning documents. Section 36.70A.130(5) RCW establishes a continuing evaluation and review process by mandating that the City update its Comprehensive Plan every eight years. The periodic revisions to the Comprehensive Plan currently in process shall be completed no later than June 30, 2015.

The first step of the City's Comprehensive Plan periodic update process commenced on February 3, 2014 when the City Council reached consensus to move forward with the proposed scope of work and timeline for updating the City's Comprehensive Plan. On July 21, 2014, the Council formally accepted the scope of work as part of the Planning Commission's 2014 Work Program. See Exhibit 1.

The Council requested a "review light" of the Plan to reduce staff time and dollars spent on the update. The scope of work encouraged minimal changes by focusing predominantly on updating data and information throughout the Comprehensive Plan. Policy changes were proposed only where necessary to maintain or achieve consistency with State, regional, and countywide policies. Detailed below are proposed policy-based amendments.

## **PROPOSED AMENDMENTS**

The scope of work accepted by the City Council emphasized a de minimus update to the Comprehensive Plan to revise background information and incorporate current data. Below is a summary of substantive proposed changes to the City's Comprehensive Plan by element.

### **Table of Contents and Introduction**

- Updated background information.
- Added new Community Value of "Fiscal responsibility."

### **Land Use Element**

- Updated background information, including data and maps.
- Updated housing and employment growth targets and zoned capacity.
- Added sustainability information and policies.
- Added new policy advocating for more limited future growth targets.

### **Housing Elements**

- Revised element to acknowledge the role of Accessory Dwelling Units (ADUs) in helping to achieve housing goals.
- Updated housing growth targets and zoned capacity.
- Added a new policy to support housing options for seniors, low income, and other special needs populations.
- Added a new policy encouraging the allowance of one innovative housing project.
- Added a policy to encourage energy efficiency and sustainability in housing.

### **Transportation Element**

- Updated background information, including data and maps.
- Added a policy to encourage Transportation Demand Management (TDM) strategies.
- Added a policy to prioritize investments in the Town Center.
- Added a policy to promote a multi-modal transportation system.
- Added a policy to comply with state climate change initiatives.
- Added a policy to coordinate with other agencies to develop strategies to protect and recover from disasters.
- Changed the City's minimum Level of Service (LOS) from "C" to "D".

### **Utilities Element**

- Updated background information, including data and maps.
- Added a policy to encourage wireless providers to increase the battery life of large cell sites.

### **Capital Facilities Element**

- Updated background information, including data and maps.
- Added sustainability information.
- Added policies to encourage City operations to minimize their carbon footprint and be more energy efficient.
- Added a new policy to implement proposed projects in the City's Pedestrian and Bicycle Facilities Plan.

Staff is proposing several edits to the Planning Commission's recommended Comprehensive Plan. These changes shown in yellow highlighting on Exhibit 3 will correct errors and omissions in the document. The changes include:

- Updated data to reflect 999 housing units permitted since 2006
- Added Accessory Dwelling Units back into Table 4 on page 11 of the Land Use Element
- Corrected typographical errors and formatting issues

Staff also added an acknowledgements page (no yellow highlighting) and incorporated the newly adopted Shoreline Master Program policies (per Ordinance No. 13C-12) (also, no yellow highlighting).

#### **PROCEDURAL REQUIREMENTS**

A Comprehensive Plan amendment is a legislative action as set forth in Mercer Island City Code (MICC) Section 19.15.010(E). Applicable procedural requirements for a legislative action are contained within MICC 19.15.020, including the Planning Commission conducting an open record public hearing and forwarding a recommendation to the City Council. The decision criteria by which a Comprehensive Plan amendment request is evaluated are contained in MICC 19.15.020(G)(1). As the decision making authority for legislative actions, the City Council subsequently conducts a public meeting and takes final action.

The City issued a Public Notice of Application and Open Record Hearing, which were published in the City's weekly permit bulletin on October 6, 2014. The Notice was also published in the Mercer Island Reporter on October 29, 2014. The initial public comment period ran from October 6, 2014 through 5:00 P.M. on November 12, 2014. The City received no written comments concerning the proposed amendment during the comment period.

A State Environmental Policy Act (SEPA) review for a non-project action as defined by WAC 197-11-704(2)(b)(ii) is required for a proposed Comprehensive Plan amendment. A SEPA checklist was prepared for this proposal. The SEPA Responsible Official determined that this proposal would not have a probable significant adverse impact on the environment, and a SEPA Determination of Non-Significance (DNS) was issued on November 17, 2014.

The Planning Commission held eight public meetings and one open record public hearing to consider the draft Comprehensive Plan changes. Formal review of the proposed Comprehensive Plan revisions by the Planning Commission began on July 16, 2014 with an initial look at the draft Housing Element, which continued through the August 6, 2014 meeting. On August 20, 2014 and September 3, 2014, the Planning Commission reviewed the draft Land Use Element followed by amendments to the Transportation Element on September 17, 2014 and October 1, 2014. The Capital Facilities Element was considered by the Commission on October 15, 2014. On November 5, 2014, the Planning Commission reviewed proposed changes to the Introduction, Utilities Element, and Capital Facilities Element. The Planning Commission held an open record public hearing on November 19, 2014 on the proposed periodic Comprehensive Plan update. No members of the public requested to speak during the open record public hearing. The Commission recommended an updated Comprehensive Plan, which is included as Exhibit 2-B to this agenda bill. The Planning Commission included a cover letter (Exhibit 2) and adopted findings of fact and conclusions of law to support their recommendation (Exhibit 4).

#### **CITY COUNCIL REVIEW**

As described above, the City Council is the final decision making authority on legislative actions within the City. Two readings of Ordinance No. 15C-08 to consider the Planning Commission's recommendation on the 2015 periodic Comprehensive Plan updates are scheduled in front of the City Council. The first reading will be held on May 4, 2015 and the second reading is anticipated on June 15, 2015.

As required by MICC 19.02.020(F)(1), "only one open record hearing shall be required prior to action on all discretionary and legislative actions." As stated previously, the Planning Commission held an open record public hearing on November 19, 2014. Furthermore, MICC 19.02.010(E) stipulates that the City Council considers legislative actions in a public meeting. Consequently, public testimony is not typically taken during the City Council meeting regarding the Comprehensive Plan update. However, to encourage public participation, members of the public should be provided with an opportunity to speak during the public meeting after the staff presentation. Planning Commission Vice-Chair Richard Weinman will attend the City Council meeting to answer any questions about the Planning Commission's recommendation.

The City Council may take action on the proposed 2015 periodic Comprehensive Plan updates after the second reading on June 15, 2015 by approving the Planning Commission's recommendation, approving with conditions, or denying the recommendation.

## RECOMMENDATION

*Development Services Group Director*

MOVE TO: Set Ordinance No. 15C-08 for second reading and adoption at the June 15, 2015 meeting.

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# Land Use

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City of Mercer Island

Comprehensive Plan



# LAND USE ELEMENT

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# LAND USE ELEMENT

## I. INTRODUCTION

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Mercer Island prides itself on being a residential community. As such, most of the Island's approximately 6.2 square miles of land area is developed with single family homes. The Island is served by a small Town Center and two other commercial zones which focus on the needs of the local population. Mixed-use and multi-family developments are located within the Town Center. Multi-family development also rings the Town Center and the western fringe of the smaller Commercial Office Zone.

Parks, open spaces, educational and recreational opportunities are highly valued and consume a large amount of land. The Island has ~~over 467~~ 472 acres of park and open space lands including small neighborhood parks and trails as well as several larger recreational areas, including Luther Burbank Park and the Lid Park above the Interstate 90 tunnel. One hundred and fifteen acres of natural-forested land are set aside in Pioneer Park and an additional 150 acres of public open spaces are scattered across the community. There are three elementary schools, one middle school and a high school owned and operated by the Mercer Island School District. In addition, there are several private schools at the elementary and secondary education levels.

The community strongly values environmental protection. As a result, local development regulations have sought to safeguard land, water and the natural

environment, balanced with private property rights. To reflect community priorities, development regulations also attempt to balance views and tree conservation.

For many years, Mercer Island citizens have been concerned about the future of the community's downtown. Past business district revitalization initiatives (e.g. Project Renaissance in 1990) strove to overcome the effects of "under-capitalization" in the Town Center. These efforts sought to support and revitalize downtown commercial/retail businesses and devised a number of recommendations for future Town Center redevelopment. Growing out of previous planning efforts, a renewed interest in Town Center revitalization emerged in 1992 -- one looking to turn the 33 year old downtown into the vital economic and social center of the community.

In 1992 the City of Mercer Island undertook a major "citizen visioning" process that culminated in a broad new vision and direction for future Town Center development as presented in a document entitled "Town Center Plan for the City of Mercer Island", dated November 30, 1994. The City used an outside consultant to help lead a five day citizen design charrette involving hundreds of island residents and design professionals. This citizen vision became the foundation for new design and development standards within the Town Center and a major part of the new

Comprehensive Plan that was adopted in the fall of 1994. At the same time, the City invested about \$5 million in street and streetscape improvements to create a central pedestrian street, along 78<sup>th</sup> Avenue and route the majority of vehicular trips around the core downtown onto 77<sup>th</sup> and 80<sup>th</sup> Avenues. Specific new design and development standards to implement the Town Center vision were adopted in December of 1995. The Mercer Island Design Commission, city staff and citizens used these standards to review all Town Center projects until 2002.

In 2002, the City undertook a major planning effort to review and modify Town Center design and development guidelines, based on knowledge and experience gained from the previous seven years. Several changes were made in the existing development and design standards to promote public-private partnerships, strengthen parking standards, and develop public spaces as part of private development. Another goal of the revised standards was to unify the major focal points of the Town Center including the pedestrian streetscape of 78<sup>th</sup> Avenue, an expanded Park-and-Ride and Transit Facility, the public sculpture garden, and the Mercerdale Park facility. As a result, the following changes were made to the design standards:

- Expanding sidewalk widths along the pedestrian spine of 78<sup>th</sup> Avenue between Mercerdale Park on the south and the Sculpture Garden Park on the north,
- Identifying opportunity sites at the north end of 78<sup>th</sup> for increased public spaces,
- Requiring that new projects include additional public amenities in

exchange for increased building height above the two-story minimum, and

- Increasing the number of visual interest design features required at the street level to achieve pedestrian scale.

The changes to the design and development standards were formulated by a seven member Ad Hoc Committee composed of citizen architects, engineers, planners and several elected officials. Working for three months, the Ad Hoc Committee forwarded its recommendations to the Planning Commission, Design Commission and City Council for review. The revised Town Center Development and Design Standards (Mercer Island City Code Chapter 19.11) were adopted by City Council in July 2002 and continue to implement the Town Center vision.

~~The City's efforts to focus growth and revitalize the Town Center through targeted capital improvements, development incentives and design standards to foster high quality development are now bearing fruit. As of June 2005, 86 new units had been constructed, 394 units were in various stages of advanced construction, and 420 units were in the permitting pipeline. A total of 112,000 square feet of commercial will be added to the Town Center as a result of projects built since 2001, under construction or in the permitting pipeline. Between 2001 to 2007, 510 new housing units, and 115,922 square feet of commercial area were constructed in the Town Center. Between 2007 and August 2014, 360 new housing units, and 218,015 square feet of new commercial area was/were constructed.~~

In March, 2014, the City Council initiated a new planning effort to review the Town Center Development and Design Standards and make changes that would guide further development that is expected to accelerate with the scheduled commencement of East Link Light Rail service in 2023. This effort included bringing in outside experts, having multiple public meetings, naming a 42-person Stakeholder Group that could consider and provide advice as to various proposals, and selecting a 9-person Town Center Liaison Group comprised of City Council, Planning Commission and Design Commission members that would help facilitate the process and ensure that public input was being given full consideration. While that process is still underway with changes in the Development and Design Standards to be considered in the second half of 2015 by the Planning Commission, Design Commission and City Council, critical input has already been received and taken into account in developing this Comprehensive Plan.

During 2004, the City engaged in a major effort to develop new design standards for all non-single family development in zoning districts outside the Town Center. This effort also used an Ad-Hoc process of elected officials, design commissioners, developers, and architects. The design standards for Zones Outside of Town Center were adopted in December 2004. These standards provide new direction for quality design of non-residential structures in residential zones and other multi-family, commercial, office and public zones outside the Town Center.

In 2006, a grassroots effort of Island citizens led the City to modify the vision statement in its comprehensive plan to include

language embracing general sustainability, and in May 2007 the Council committed to a sustainability work program as well as a specific climate goal of reducing greenhouse gas emissions by 80% from 2007 levels by 2050, which was consistent with King County and Washington State targets. Later in 2007, the Council set an interim emissions reduction goal (often called a “milepost”) for City operations of 5% by 2012.

From 2010 to 2014, with the entire community’s sustainability in mind, the City has implemented a wide range of outreach programs, efficiency campaigns, alternative energy initiatives, land-use guidelines, and other natural resource management measures designed to minimize the overall impacts generated by Island residents, for the benefit of future generations. Due to the 20-year horizon envisioned by this comprehensive plan, it is especially appropriate to include measures that address the long-term actions needed to reduce greenhouse gas emissions, ideally in collaboration with other local governments. Actions that the City will take in the management of its own facilities and operations are addressed in the Capital Facilities Element of this plan.

These measures, and others under consideration, are identified in more detail in a rolling 6-year Sustainability Plan, to be adopted in 2015, which will guide the City’s internal and external actions while taking into account the interrelated issues of climate change, population change, land use, public infrastructure, natural resources management, quality of life, public health, and economic development.

Updates to this document were made in 2014 to comply with the Countywide Planning Policies, including updated housing and employment targets.

In 2014, the city began a process to review the vision for the Town Center. The new

vision includes an extensive public process, and may result in changes to the Town Center Plan. The Land Use Element specific to the Town Center will be reviewed and updated as appropriate following this process.

## II. EXISTING CONDITIONS AND TRENDS

### Town Center

The Town Center is a 76-acre bowl-shaped area that includes residential, retail, commercial, mixed-use and office-oriented businesses. Historically, convenience businesses -- groceries, drugstores, service stations, dry cleaners, and banks -- have dominated the commercial land uses; many of them belonging to larger regional or national chains. Retailers and other commercial services are scattered throughout the Town Center and are not concentrated in any particular area. With a diffused development pattern, the Town Center is not conducive to "browsing", making movement around the downtown difficult and inconvenient for pedestrians, physically disadvantaged persons and bicyclists.

Mercer Island's downtown is located only 3 miles from Seattle and 1 mile from Bellevue via I-90. I-90 currently provides critical vehicular, bicycle and pedestrian access to the Town Center as well as the rest of the Island. Voter-approved Regional transportation plans will result in development by Sound Transit of East Link Light Rail in the center roadway of the I-90 corridor with a rail station adjacent to Mercer Island Town Center. Construction in and closure of the center roadway is expected to begin in 2017 and be completed in 2023 at which time East Link is scheduled to be operational. Easy accessibility by Town Center residents to East Link is a further reason for focusing most future City population growth in the Town Center area rather than by increasing density in the single family neighborhoods

that are further away from Town Center anticipate future development of a high capacity transit system in the I-90 corridor. In light of recent and potential future public transportation investments in the I-90 corridor and in keeping with the region's emerging growth philosophy, redevelopment and mModerate concentration of any future growth into Mercer Island's Town Center represents the wisest and most efficient use of the transportation infrastructure.

As required by the Growth Management Act of 1990, the Land Use Element presents a practical and balanced set of policies that address current and future land use issues. An inventory of existing land uses (Table 1 and 2 below) and a forecast of future development and population trends (Section III.) provide a backdrop for issues and policies. Subsequent sections IV and V address major land use issues and policies for the Town Center and non-Town Center areas.

**Table 1. Town Center Land Uses & Facts Snapshot (~~December 2004~~ May 2015)**

|  |   |
|--|---|
| Total Land Area                                    | 76.5 acres  |
| Total Net Land Area (excludes public right-of-way) | <del>62.2</del> <u>61.1</u> acres   |
| Total Floor Area (includes all uses)               | <del>1,657,482</del> <u>2,385,723</u> square feet ( <del>27</del> <u>19.87</u> % office, <del>22</del> <u>14.79</u> % retail, <del>49</del> <u>65.34</u> % residential, <del>2</del> <u>0</u> % public) |
| Total Floor Area – Ratio                           | <del>0.61</del> <u>0.90</u>   |
| Total Housing Units                                | <del>796</del> <u>1532</u>  |

|                               |  |
|-------------------------------|--|
| Total Net Residential Density | <del>13-25.07</del> units/acre (Approx. <del>60-74.49</del> units/acre on sites with residential uses) |
| Total Employment              | <del>4,300</del> 3,993   |

~~and are tentatively expected to begin construction on or before 2007.~~

Employment data from 2013 PSRC Covered Employment Estimates by Census Tract. Town Center is within Census Tract 243, which also includes non-Town Center land (mostly residential)

Notes: This table includes ~~two one~~ mixed-use project ~~—The Hadley Apartments—~~ currently under ~~which werewas under~~ construction as of ~~June 2005~~ May 2015. ~~(i.e. Island Market Square and Building A of The Mercer.)~~ Several additional significant projects are in the development pipeline

### Areas Outside the Town Center

Single family residential zoning accounts for ~~90~~ 88% of the Island's land use. There are ~~3,705-3,534~~ acres zoned for single family residential development. This compares to ~~76~~ 77 acres in the Town Center zones, 19 acres for Commercial Office zone, and ~~99~~ 103 acres in multi-family zones (Table 2). City Hall is located in a Commercial Office zone, while other key civic buildings such as the Post Office and the Main Fire Station are located in the Town Center and City Hall. Many of the remaining public buildings, schools, recreational facilities and places of religious worship are located in residential or public areas zones.

Approximately ~~95%~~ 96% of all residential land on Mercer Island is currently developed. Over the last thirty years, most public facilities have been re-constructed, or have planned additions, in sufficient quantities to serve current and projected populations. This category includes schools, parks and recreation facilities, streets and arterials, ~~municipal offices~~ and fire stations. Future re-investments in these facilities will primarily improve the reliability and

function of the community's "infrastructure" rather than adding significant new capacity. [Refer to the Capital Facilities Element for a more in-depth discussion of public facilities.]

Single family residential zones designate a number of different lot sizes and densities including 8,400 sq. ft., 9,600 sq. ft., 12,000 sq. ft. and 15,000 sq. ft. Of the ~~3,300~~ 3,534 acres in these zones, approximately 145 remain unimproved. Most unimproved lots are small parcels and/or are platted building lots within previously developed neighborhoods. Some additional capacity exists in larger lots which can be subdivided. However, during the planning horizon, the City expects an average of roughly six subdivisions a year, the majority of which will be short plats of four or fewer lots.

The most densely developed neighborhoods are found on the Island's north end. This includes East Seattle and First Hill as well as neighborhoods immediately north and south of the I-90 corridor and areas along most of the ~~entire~~ length of Island Crest Way.

The least densely populated neighborhoods are ones with the largest minimum lot size and are designated as Zone R-15 (15,000 sq. ft. minimum lot size). These neighborhoods, generally located along East and West Mercer Way, contain the greatest amount of undeveloped residential land and often contain extremely steep slopes, deep and narrow ravines and small watercourses. Because environmentally sensitive areas often require careful development and engineering techniques, many of these undeveloped lands are difficult and expensive to develop.

Generally, Mercer Island's oldest neighborhoods are situated on a fairly regular street grid with homes built on comparatively small lots 40 to 60 years ago. Interspersed among the older homes are renovated homes and new homes that are often noticeably larger. Newer developments tend to consist of large homes on steeply pitched, irregular lots, with winding narrow private roads and driveways. Many residential areas of Mercer Island are characterized by large mature tree cover. Preservation of this greenery is an important community value.

Most Mercer Island multi-family housing is located in or on the borders of the Town Center. However, two very large complexes straddle I-90 and are adjacent to single family areas. Shorewood Apartments is an older, stable development of ~~nearly 600~~ **646** apartment units. It was extensively remodeled in 2000. North of Shorewood and across I-90 is the retirement community of Covenant Shores. This development ~~will have~~ **has** a total of ~~255~~ **237** living units, ranging from independent living to fully assisted living.

There is one Commercial/Office (CO) zone outside the Town Center. It is located along the south side of the I-90 corridor at East Mercer Way and contains several office buildings, including the Mercer Island City Hall. In the summer of 2004, the regulations in the CO zone were amended to add retirement homes as a permitted use with conditions.

**Table 2. Land Uses ~~Outside Town Center~~ (2004) Zones and Acreage (2014)**

| <b>ZONE</b>                   | <b>ACREAGE</b> |
|-------------------------------|----------------|
| <u>Business - B</u>           | <u>2.85</u>    |
| <u>Commercial Office - CO</u> | <u>19.45</u>   |
| <u>Multifamily - MF-2</u>     | <u>42.03</u>   |
| <u>Multifamily - MF-2L</u>    | <u>7.73</u>    |
| <u>Multifamily - MF-3</u>     | <u>53.73</u>   |
| <u>Public Institution - P</u> | <u>284.31</u>  |
| <u>Planned Business - PBZ</u> | <u>13.89</u>   |
| <u>Single Family - R-12</u>   | <u>77.44</u>   |
| <u>Single Family - R-15</u>   | <u>1277.04</u> |
| <u>Single Family - R-8.4</u>  | <u>779.36</u>  |
| <u>Single Family - R-9.6</u>  | <u>1399.98</u> |
| <u>Town Center - TC</u>       | <u>77.16</u>   |

| <b>Zone</b>                      | <b>Land (Acres)</b> |
|----------------------------------|---------------------|
| <del>Single Family R-8.4</del>   | <del>830</del>      |
| <del>Single Family R-9.6</del>   | <del>1,494</del>    |
| <del>Single Family R-12</del>    | <del>77</del>       |
| <del>Single Family R-15</del>    | <del>1,304</del>    |
| <del>Multi-Family MF-3</del>     | <del>54</del>       |
| <del>Multi-Family MF-2L</del>    | <del>8</del>        |
| <del>Multi-Family MF-2</del>     | <del>37</del>       |
| <del>Planned Business PBZ</del>  | <del>15</del>       |
| <del>Commercial Office CO</del>  | <del>19</del>       |
| <del>Business B</del>            | <del>3</del>        |
| <del>Public Institutions P</del> | <del>184</del>      |



Note: Figures above include adjacent right-of-way.

For land use and transportation planning purposes, Mercer Island has not been designated as an Urban Center in the Puget Sound Regional Council's Vision ~~2020~~2040. As such, Mercer Island will not share in the major growth of the region, but will continue to see new employment and residential development, most of which will be concentrated in the Town Center. Employment will continue to grow slowly

and will be significantly oriented towards serving the local residential community. Transit service will focus on connecting the Island to other metropolitan and sub-regional centers via Interstate 90 and the region's high capacity transit system.

### III. GROWTH FORECAST

#### Residential and Employment 20-year Growth Targets

The King County Countywide Planning Policies (CPPs) establish growth targets for all of the jurisdictions within King County. The CPPs were initially adopted in 1992, and have been amended several times since then. Elected officials from King County, the Cities of Seattle and Bellevue, and the Suburban Cities Association meet as the Growth Management Planning Council (GMPC). This Council makes recommendations to the County Council, which has the authority to adopt and amend the CPPs. During ~~2012~~2009-03-2003, the GMPC worked with an inter-jurisdictional team of King County Planning Directors to determine an equitable distribution of the growth targets throughout the County. It was agreed that the City of Mercer Island would plan to accommodate ~~2,000~~1,437 new housing units and ~~1,000~~800 new jobs over the ~~2001-2022~~ planning period between 2006 and 2031. GMA requires jurisdictions to plan for 20 years of

forecasted growth, so the growth target time horizon was extended out to 2035. (See Table 3).

**Table 3 - Growth Targets**

#### Housing Growth Target (in units)

|  |                                  |
|--|----------------------------------|
| <u>Original growth target, 2006-2031</u> | <u>2,000</u>                     |
| <u>GMPC Targets</u>                      |                                  |
| <u>Adjusted growth target, 2006-2035</u> | <u>2,320</u>                     |
| <u>Housing Target</u>                    | <u>1,437</u>                     |
|  | <u>addition at housing units</u> |
| <u>Job Target</u>                        | <u>800 additional jobs</u>       |

#### Employment Growth Target (in jobs)

|  |              |
|--|--------------|
| <u>Original growth target, 2006-2031</u> | <u>1,000</u> |
| <u>Adjusted growth target, 2006-2035</u> | <u>1,160</u> |

#### Employment and Commercial Capacity

According to the 2002 Puget Sound Regional Council, as of March 2010 Eastside Economic Forum Report, there are approximately 7,883~~6,622~~ total jobs on Mercer Island<sup>1</sup> (Hebert Research, Inc.). ~~Based on estimates done by the Suburban Cities Association and the City of Mercer Island, there are approximately 4,292 jobs in the Town Center alone.~~ The City's analysis completed to inform the 2014 King County Buildable Lands Report shows that According to the 2002 King County Buildable Lands Report, Mercer Island has the capacity for a total of 2,373 new jobs; well in excess of the 1,160 growth target for which Mercer Island must have sufficient zoned land to accommodate. 1,248 new jobs, with an additional 228 jobs from planned developments. Approximately 25,000 sq. ft. of new commercial space was completed in 2002-2005. In addition, approximately 59,000 sq. ft. of new commercial space was under construction with an additional 28,000 sq. ft. of commercial development currently in the entitlement process.

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<sup>1</sup> Housing Analysis Appendix, Exhibit J-1, page A-17.

## Residential Growth

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The Comprehensive Plan contains three types of housing figures: a capacity estimate, a growth target, and a housing and population forecast. Each of these housing numbers serves a different purpose.

## Housing Capacity

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As required in a 1997 amendment to the Growth Management Act (RCW 36.70A.215), recent growth and land capacity in King County and associated cities have been reported in the ~~2014~~~~022002~~ King County Buildable Lands Report.

The capacity estimate identifies the number of new units that could be accommodated on vacant and redevelopable land under current zoning. The capacity estimate is not a prediction of what will happen, merely an estimate of how many new units the Island could accommodate based on our current zoning code, the number and size of vacant properties, and some standard assumptions about the redevelopment potential of other properties that could accommodate additional development.

According to the ~~2014~~~~022002~~ Buildable Lands Report, the City of Mercer Island has the capacity for ~~2,271~~~~2,004~~ additional housing units on properties designated for residential uses through new development on vacant lands and/or through redevelopment of underutilized lands. Based on zoning and redevelopment assumptions done in ~~2012~~~~022002~~ for the Buildable Lands Report, about ~~1,279~~~~614~~ new housing units could be accommodated in single family zones, ~~143~~~~41~~ new housing units could be accommodated in multifamily zones and

~~1247~~~~641~~ units could be accommodated in ~~mixed use zones~~the Town Center.

These numbers may change in the next Buildable Lands Report based on zoning changes resulting from the revisions to the Town Center Development and Design Guidelines now under consideration. Changes based on these Code revisions are not expected to increase or decrease this number by more than 20%.

~~The housing capacity numbers, particularly in the mixed use zones (Town Center), are currently under review. Based on recently permitted projects and closer observation of redevelopment factors, the City is analyzing the current Town Center capacity estimates and believes capacity in the Town Center may be more than originally thought. Redevelopable land in the Town Center was determined ~~Based~~based on a ~~preliminary~~an analysis of those parcels which currently have an improvement to land value ratio of .5 or less and are not in public or utility ownership. Additionally, townhomes and condominium properties were not considered redevelopable, and only those properties allowing 2.5 residential units or more are included in the analysis. ~~the City believes that there may be capacity in the Town Center for as many as 1300 additional multifamily units. Future assumed densities for this preliminary figure were based on the density of recently permitted projects (2/3 mixed-use, 1/3 commercial only). This methodology used in the 2014 Buildable Land Analysis is a similar methodology to that used in the 2007 Buildable Lands Report. This capacity is in addition to those projects which are currently under construction.~~~~

~~The City is revising the capacity estimates based on recent construction and development trends in the Town Center and concerns about critical area limitations in single family zones. The City will provide new official capacity estimates for all portions of the Island in the next Buildable Lands Report in 2007.~~

### **Housing Targets**

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As mentioned above, the City has a King County Growth Management Planning Council (GMPC) ~~2035~~ 2022 housing target of ~~2,320~~ 1,437 new units. The housing target represents the number of units that the City is required to plan for under the Growth Management Act. The housing target is not necessarily the number of units that will be built on Mercer Island over the next two decades. Market forces, including regional job growth, interest rates, land costs, and other factors will have a major influence on the number of actual units created.

### **Housing and Population Forecast**

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The third type of housing figure contained in the Comprehensive Plan is a local housing forecast. Table ~~43~~ contains a housing unit and population forecast for 2010 ~~through 2030~~ and 2020 conducted by ~~City planning staff~~ the Puget Sound Regional Council (PSRC), using a parcel-based land use model called UrbanSim, based on existing zoning and land use designations. The City conducted this preliminary forecast in response to new construction and development interest that is higher than was anticipated when the GMPC growth targets were established in 2002.

~~The City~~ PSRC anticipates an increase in housing units at an average annual growth

rate of approximately ~~0.251~~ 0% between ~~2010~~ 2000 and ~~2042~~ 2020, for a total housing unit increase of approximately 21% over this 20-year period. This represents an increase of approximately ~~1,856~~ 453 housing units and ~~1,495~~ 4,193 people over ~~30~~ 20 years. ~~The City forecasts 10,662 total housing units and a total population of 26,229 by 2020. The rate of population growth is expected to be slightly less than housing growth over the same period due to the expected continued decrease in household size.~~

The Housing Unit and Population forecasts are informed estimates based on several factors, such as growth trends for new single family and accessory dwelling units over the last several years, Puget Sound Regional Council forecasts of future household size, ~~Town Center development under construction and in the development pipeline, and a closer examination of redevelopment potential on the Island based on local knowledge and property data analysis. In particular, the City looked closely at improvement to land value ratios and sites known to be under consideration by development interests.~~ transportation systems and demand modeling, and real estate market fluctuations.

Given the uncertainty of future market forces, periodic reviews of housing and population forecasts should be made to evaluate the future growth assumptions. Adjustments to this forecast will also be necessary if the projections on household size and population growth vary significantly from those forecasted. Planning staff predicts that PSRC's multifamily unit growth estimates in particular are likely to be surpassed as early as 2020, based on current pipeline development in the Town Center in

addition to the pattern of larger, mixed use developments adding 100-200 units at a time to the City's multifamily housing supply. ~~However, based on all available information, the City will likely meet our established 20-year growth target, perhaps as early as 2016 if this forecast is accurate.~~ The City will continue to monitor housing unit, population growth and market trends, and adjust land use, transportation, and capital facilities planning as necessary prior to the next major Comprehensive Plan update in 2023~~112011~~.

~~average density~~overall achieved net density of the ~~last four recently approved~~ mixed-use projects in the Town Center constructed since 2006. ~~Even if the land area and density of the Town Center is not included, the average Island wide allowed density would still be approximately 4.8 dwelling units per acre.~~

### **Housing Density**

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The average allowed density in the City of Mercer Island is more than 6.2 dwelling units per acre. This figure is based on the proportional acreage of each land use designation (or zones) that allows residential development, the densities permitted under the regulations in place today for that zone, and an assumption that the average practical allowed density for the Town Center is 99.16~~81~~ units per acre. Since there is no maximum density in the Town Center and density is controlled instead by height limits and other requirements, the figure of 99.16~~81~~ units per acre represents the

Table 4 – 2010/~~2030~~/~~2020~~ Housing Unit and Population Forecast

| Year  | Overall Household Size <del>(1)</del> | SFR Units <del>(2)</del>             | Multifamily Units <del>(3)</del>     | Legal ADUs     | Total Increase in units per decade | Total Housing Units                  | Population                             |
|---|---------------------------------------|--------------------------------------|--------------------------------------|----------------|------------------------------------|--------------------------------------|--|
| <del>1990-2010</del><br>(Census)  | 2. <del>48</del> <del>59</del>        | 6, <del>873</del> <del>702</del>     | <del>2,236</del><br><del>1,619</del> | <del>221</del> | N/A                                | <del>8,321</del><br><del>9,109</del> | <del>22,699</del><br><del>20,816</del> |
| <del>2020</del><br>(Census)<br><del>Forecast</del><br><del>2000</del><br>(Census) | 2.58                                  | <del>7,400</del><br><del>6,840</del> | <del>2,253</del><br><del>1,813</del> | <del>272</del> | <del>485</del><br><del>544</del>   | <del>9,653</del><br><del>8,806</del> | <del>24,991</del><br><del>22,036</del> |
| <del>2030</del><br><del>2010</del><br>(Forecast)                                  | 2. <del>58</del> <del>51</del>        | <del>7,474</del><br><del>7,002</del> | <del>2,261</del><br><del>2,523</del> | <del>323</del> | <del>959</del><br><del>82</del>    | <del>9,735</del><br><del>9,765</del> | <del>25,243</del><br><del>24,510</del> |

Notes:

- ~~1. Forecasts of average household size were obtained from Puget Sound Regional Council (2003). 2010 household size data obtained from the 2010 Census. Accessory Dwelling Unit (ADU) ADU data is from the City of Mercer Island. Forecasts of ADUs are based on a trend line projection of ADU permits issued since 2005. All other data is from PSRC, using their 2013 Forecast- parcel-based land use model using Urban Sim.~~
- ~~2. Forecasts of Single Family Residential (SFR) Units are based on the trend of net new single family home (new construction minus demolitions) building permits for the last six years. Actual SFR construction may be higher if select known large acreage sites are put on the market during the planning period or due to other change in market factors.~~
- ~~3. Forecasts of Multifamily Units are based on a conservative set of factors and assumptions. These include projects currently under construction, in the development pipeline, and parcels with a high likelihood of redevelopment based on known developer interest and very low improvement to land value ratios. Assumed densities were determined from a sample of six recently completed or permitted projects (4 mixed use and 2 commercial). Please contact Development Services Group for more information.~~
- ~~4. Forecasts of Accessory Dwelling Units (ADUs) are based on a trend line projection of ADU permits issued since 1995.~~

## IV. LAND USE ISSUES

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### Town Center

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1. The Town Center land designated for commercial retail, service and office uses **had experienced relatively little development during the 1985-2005 period. What existed during that period is much larger than the local population can support. This has contributed to a historical pattern of relatively low private investment in downtown properties. Consequently, the Town Center consisted** of principally one story strip centers, surrounded by vast parking lots (FAR of only 0.23); a typical suburban sprawl-like development.
2. ~~Few business developments interact with one another.~~ **Some R** retail and office buildings **were, and still** are free-standing, **and** often isolated, without a coherent, concentrated core area conducive to walking and browsing. The lack of a downtown center or core has likely been a significant impediment to private investments in the Town Center.
3. In 1994, the City made significant street improvements in the Town Center, which ~~have~~ resulted in a more pedestrian-friendly environment. However, more needs to be done on the private development side to design buildings with attractive streetscapes so that people will have more incentive to park their car and walk between shopping areas.
4. The Town Center is poorly identified. The major entrance points to the

downtown are not treated in any special way that invites people into the business district.

### Outside the Town Center

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1. The community needs to accommodate two important planning values -- maintaining the existing single family residential character of the Island, while at the same time **planning for absorbing** a relatively small amount of population and housing growth. **Population and housing growth targets will need to be periodically evaluated as the City reaches what might be considered "built-out" status.**
2. Accessory housing units are allowed by City zoning regulations, and offer a **new** way to add housing capacity to single family residential zones without disrupting the character.
3. Commercial Office and PBZ zones must serve the needs of the local population while remaining compatible with the overall residential character of the community.
4. Ongoing protection of environmentally sensitive areas including steep slopes, ravines, watercourses, and shorelines is an integral element of the community's residential character.
5. View protection is important and must be balanced with the desire to protect the mature tree growth.
6. Within the bounds of limited public resources, open space and park land must be preserved to enhance the

community's extraordinary quality of life and recreation opportunities.

7. There is a lack of pedestrian, bicycle and transit connections between the Town Center and other parts of the City, the Park and Ride, and Luther Burbank Park.

## V. LAND USE POLICIES

### Town Center

Zoning in the Town Center will be guided by the following principles:

- New development will be comprised of 1, 2, 3, 4 or 5 story buildings not exceeding approximately 65 feet in height (excluding rooftop appurtenances).
- Taller buildings will generally be allowed towards the northern part of Town Center with permitted heights generally decreasing towards the southern, eastern and western parts of Town Center.
- Ground floor retail is important and will be required in certain parts of the Town Center.
- All new buildings will be required to provide certain public benefits or amenities. Required benefits amenities will be greater for taller buildings.
- Mixed use development will continue to be encouraged.
- Special care should be given to landscaping, mass and roof forms of buildings to provide visual interest. Landscaping should be provided to soften and screen the visual impact of parking lots and service areas.
- The streetscape should be enhanced by articulating building facades, orienting entrances to the street, and through the

provision of landscaping and art.

- Residential garages should be positioned to reduce their visual impact on the street.
- Uses should respect the neighboring residential uses in terms of aesthetics, noise and automobile traffic.

Mercer Island's business district vision as described in "Your Mercer Island Citizen-Designed Downtown" was an important step in galvanizing community support and understanding for future Town Center development. It is the basis for much of what is new in the comprehensive plan. This common vision is essential for revising the Town Center land use policies and for updating the Zoning Code with new standards and guidelines for development.

The following focus areas have been established for the Town Center: Gateway Focus Area, Mixed Use Focus Area, Mid-Rise Office Focus Area, Residential Focus Area and Auto-Oriented Focus Area.

Gateway Focus Area: The purpose of the gateway focus area is to provide the broadest mix of land uses in the Town Center, oriented towards pedestrian connections and regional transit access along I-90.

Mixed Use Focus Area: The purpose of the mixed use focus area is to provide mixed retail, office, and residential uses at a level



of intensity sufficient to support transit service.

**Mid-Rise Office Focus Area:** The purpose of the of the mid-rise office focus area is to provide an area for office use with ground floor retail in close proximity to transit and the I-90 corridor.

**Residential Focus Area:** The purpose of the residential focus area is to encourage low-rise, high-density housing in the Town Center. Three residential focus areas have been established (Northwest, Central and South) with varied height restrictions to allow a better transition to the single-family residential to the south.

**Auto-Oriented Focus Area:** The purpose of the auto-oriented focus area is to provide a location for commercial uses that are dependent on automobile-intensive uses.

**GOAL 1 Create a mixed-use Town Center with pedestrian scale and connections.**

~~1.1 A mixed-use core should be located adjacent to a regional transit facility and be of sufficient size and intensity to create a focus for Mercer Island.~~

~~1.21 The following pedestrian-oriented land uses should continue to develop over time in the Town Center: retail shops, professional offices, restaurants, services, lodging, residences, and community/ recreational facilities.~~

~~1.32 Street-level retail, office, and service commercial uses should reinforce encourage the a pedestrian-oriented circulation system. Site improvements should enhance streets and sidewalks.~~

~~1.43 Building facades should provide visual interest to pedestrians. Street level windows, minimum building set-backs, on-street entrances, landscaping, and articulated walls should be encouraged.~~

~~1.5 A minimum floor area ratio should be established which provides the economic incentives for redevelopment; provides sufficient intensity to support transit, bicycle and pedestrian facilities; and creates a focus for social, cultural and commercial activities and supports the design elements of the plan.~~

~~1.64 A base building height should be established in the Town Center in order to encourage community values such as pedestrian-scale Town Center designs, respect for views, creation of visual interest and identity and incorporation of important public amenities. One or more Additional stories up to a maximum of five (5) stories should be allowed when site development provides for sufficient public benefits and amenities, such as ground floor retail spaces, art, public gathering spaces, underground parking, affordable housing units, pedestrian connections, special landscaping and site design features, special building form/design features and transit-oriented design features.~~

~~1.5 The land area devoted to parking should be reduced by encouraging structured and underground parking for higher intensity uses. Improved access to transit, bicycle, pedestrian and shared parking facilities should be encouraged to reduce trip generation and provide~~

transportation alternatives, particularly for secondary trips once users reach the Town Center. However, the City recognizes that the automobile may remain the primary mode of transportation for most Town Center trips. The City will continue to require new development to meet minimum parking ratios and provide adequate facilities to meet expected demand by auto users.

- 1.7~~6~~ Parking structures should not dominate the street frontage. Retail uses should be encouraged on the first floor of street edges of parking structures to improve the visual effect and interest.
- 1.8~~7~~ Building and street designs as well as other public facilities should accommodate the needs of physically disadvantaged persons, remaining consistent with the goals and objectives of the Americans with Disabilities Act.

**GOAL 2** ~~Create a prominent~~ **Encourage further development and enhancement of the Gateway Focus Area within the Town Center. Ensure public access to bus and rail transit.**

- 2.1 ~~The physical connection between the East Link Light Rail station and the Town Center should be designed to be coherent and attractive and suitable for the needs of the community. A Gateway Focus Area developed through a public-private partnership should be located within the northerly portion of the Town Center, near the I-90 corridor.~~

- 2.2 ~~Parking for Islander commuters desiring to use I-90 bus or rail transit is a priority. In addition, other opportunities for Islanders not living in the Town Center to access this transit should be considered as it may not be possible to provide sufficient commuter parking in the Town Center. The Gateway Focus Area should reinforce the mixed-use area by creating a place suitable for informal gathering or public events, such as community events, celebrations, and concerts.~~

- 2.3 ~~The form of the Gateway Focus Area should be coherent and memorable. It should include seating areas and be enhanced by such features as trees and flower displays, fountains, art and open spaces.~~

- 2.4 ~~Pedestrian access should be provided from the Gateway Focus Area to the surrounding areas. Buildings should be oriented toward street and public spaces.~~

- 2.5 ~~Uses supportive of the needs and interests of youths, families, senior adults and physically-challenged persons should be encouraged in the Gateway Focus Area.~~

**GOAL 3** ~~Establish a~~ **Encourage further development in Mid-Rise Office Focus Area in close proximity to retail and transit.**

- 3.1 ~~Future demand for office space development should utilize the land located in the Town Center and the Commercial Office zone.~~

3.2— Safe and accessible underground parking areas and parking garages should be encouraged or placed to the rear of buildings to maintain pedestrian scale at the street level.

3.3— A maximum building height of five (5) stories should be established which meets the same objectives for building height as in the core area. Special care should be given to landscaping, mass and roof forms of buildings to provide visual interest from residential areas located on the hillside surrounding the downtown.

**GOAL 43** Focus future residential growth primarily in the Town Center. Encourage development of low-rise, high density housing in the Residential Focus Areas of the Town Center.

43.1 The majority of future residential growth should continue to be focused in the Town Center rather than in single-family neighborhoods. Priority shall be given to residential development in the Town Center to accommodate the housing unit growth required by the Growth Management Act. A higher concentration of residences should be located within the Town Center boundaries and provide for the major focus of residential growth within the community.

43.2 The higher density residential uses should provide a mix of housing types, including townhouses, condominiums, and apartments and should be attractive to the needs of a variety of housing markets including current Mercer Island homeowners.

43.3 A range of multi-family residential densities should be allowed within the Town Center. Higher density and bulk should be allowed where the topography can accommodate such conditions without negatively affecting surrounding residential neighborhoods.

4.4— Maximum achievable building heights should be five (5) stories in the Town Center in the Gateway, Mixed Use, Mid-Rise Office, and Residential Northwest areas. Maximum building heights should be four (4) stories in the Residential Central area of the Town Center three (3) stories in the Residential South area of the Town Center, and two (2) stories in the Auto-oriented Focus area. Additional stories above an established base height should be allowed when site development provides for public amenities such as ground floor retail spaces, art, public gathering spaces, underground parking, affordable housing units, pedestrian connections, special landscaping and site design features, special building form/design features and transit-oriented design features.

4.5— The streetscape should be enhanced by articulating building facades, orienting entrances to the street, and through the provision of landscaping and art.

4.6— Residential garages should be positioned to reduce their visual impact on the street.

**GOAL 5**— Direct uses which rely solely on auto trips to locate in the Auto-Oriented Focus Area on the periphery of the Town Center.

5.1 — New auto-oriented uses should be encouraged outside the commercial core on the periphery of the Town Center and parallel to the major Island arterial, Island Crest Way.

5.2 — While all uses that are allowed in other Town Center Focus Areas should be allowed in this area, auto-intensive uses including drive-in banks, service stations and automotive repair services should be encouraged.

5.3 — Landscaping should be provided to soften and screen the visual impact of parking lots and service areas.

5.4 — Uses should respect the neighboring residential uses in terms of aesthetics, noise and automobile traffic.

## Economic Development Policies

**GOAL 64:** Continue to encourage vitality and growth through the support of economic development activities on Mercer Island.

64.1 Establish the Town Center as an active and attractive commercial node, to ensure that the needs of Islanders are being addressed including the use of gateways, wayfinding and signage, and links to transit.

64.2 Maintain a diversity of downtown land use designations, without, however, encouraging the development of large "box stores."

64.3 Support economic growth that accommodates the required employment growth target of 1,228 new jobs from 2006-2035, with

recognition of regional growth targets, by maintaining adequate commercial zoning capacity, infrastructure, and supportive economic development policies. Create an environment for private investment that relies on economic incentives as the primary mechanism for achieving the Downtown Vision.

64.4 Create a center, accessible for vehicles but with an emphasis on the needs of pedestrians, including the needs of senior citizens, youths and physically-challenged persons.

64.5 Where feasible, integrate residential, retail, civic and transit uses in the downtown area Town Center.

64.6 Create a memorable and desirable downtown for Mercer Islanders, visitors and shoppers to enjoy.

64.7 Create a healthy economic environment where downtown Town Center businesses can serve the needs of Mercer Island residents as well as draw upon broader retail and commercial market areas.

64.8 Look at ways to streamline permits for business renovations that do not include substantial redevelopment, such as tenant improvements.

64.9 Actively work with the Chamber of Commerce, Mercer Island Rotary Club, Mercer Island Lions Club, and other community groups to identify ways the City can support the local business environment.

64.10 Support and encourage home-based businesses in the City, provided that signage, parking, storage, and noise impacts are compatible surrounding uses.

64.11 Work to enhance transportation, parking, electronic, and other infrastructure for business development on Mercer Island.

6.12 Coordinate with other agencies and jurisdictions to encourage business retention.

## Land Use Policies Outside the Town Center

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**GOAL 75:** Mercer Island should remain principally a low density, single family residential community.

75.1 Existing land use policies, which strongly support the preservation of existing conditions in the single family residential zones, will continue to apply. Changes to the zoning code or development standards will be accomplished through code amendments.

75.2 Residential densities in single family areas will generally continue to occur at 3 to 5 units per acre, commensurate with current zoning. However, some adjustments may be made to allow the development of innovative housing types, such as accessory dwelling units and compact courtyard homes at slightly higher densities as outlined in the Housing Element.

75.3 Multi-family areas will continue to be low rise apartments and condos and duplex/triplex designs, and with the addition of the Commercial/Office (CO) zone, will be confined to those areas already designated as multi-family zones.

75.4 As a primarily single family residential community with a high percentage of developed land, the community cannot provide for all types of land uses. Certain activities will be considered incompatible with present uses. Incompatible uses include land fills, correctional facilities, zoos and airports. Compatible permitted uses such as education, recreation, open spaces, government social services and religious activities will be encouraged.

**GOAL 86** Achieve additional residential capacity in single family zones through flexible land use techniques.

86.1 Use existing housing stock to address changing population needs. Accessory housing units and shared housing opportunities should be considered in order to provide affordable housing, relieve tax burdens, and maintain existing, stable neighborhoods.

86.2 Through zoning and land use regulations provide adequate development capacity to accommodate Mercer Island's projected share of the King County population growth over the next 20 years.

86.3 Promote a range of housing opportunities to meet the needs of

people who work and desire to live in Mercer Island.

~~86~~.4 Promote accessory dwelling units in single-family districts subject to specific development and owner occupancy standards.

~~86~~.5 ~~Encourage infill~~ Infill development on vacant or under-utilized sites should occur ~~that are~~ outside of critical areas and ensure that the infill is compatible with the surrounding neighborhoods.

**GOAL ~~97~~:** **With the exception of allowing residential development, commercial designations and permitted uses under current zoning will not change.**

~~97~~.1 The Planned Business Zone uses on the south end of Mercer Island are compatible with the surrounding single family zone needs. All activities in the PBZ are subject to design review. Supplemental design guidelines have been adopted.

~~97~~.2 Commercial uses and densities near the I-90/East Mercer Way exit and SE 36th Street are appropriate for that area. All activities in the CO zone are subject to design review and supplemental design guidelines may be adopted.

~~97~~.3 Inclusion of a range of residential densities should be allowed when compatible in the Commercial Office (CO) zones. Through rezones or changes in zoning district regulations, multi-family residences should be allowed in all commercial zones where adverse impacts to surrounding areas

can be minimized. Housing should be used to create new, vibrant neighborhoods.

~~97~~.4 Social and recreation clubs, schools, and religious institutions are predominantly located in single family residential areas of the island. Development regulation should reflect the desire to retain viable and healthy social, recreational, educational, and religious organizations as community assets which are essential for the mental, physical and spiritual health of Mercer Island.

## Natural Environment Policies

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**GOAL ~~108~~:** **The protection of the natural environment will continue to be a priority in all Island development. Protection of the environment and private property rights will be consistent with all state and federal laws.**

~~108~~.1 The City of Mercer Island shall protect environmentally sensitive lands such as watercourses, geologic hazard areas, steep slopes, shorelines, wildlife habitat conservation areas, and wetlands. Such protection should continue through the implementation and enforcement of critical areas and shoreline regulations.

~~108~~.2 Land use actions, storm water regulations and basin planning should reflect intent to maintain and improve the ecological health of

watercourses and Lake Washington water quality.

108.3 New development should be designed to avoid increasing risks to people and property associated with natural hazards.

108.4 The ecological functions of watercourses, wetlands, and habitat conservation areas should be maintained and protected from the potential impacts associated with development.

108.5 The City shall ~~consider~~ utilize best available science during the development and implementation of critical areas regulations. Regulations will be updated periodically to incorporate new information and, at a minimum, every ~~seven~~ eight years as required by the Growth Management Act.

108.6 Encourage low impact development approaches for managing stormwater and protecting water quality and habitat.

108.7 Services and programs provided by the City with regards to land use should encourage residents to minimize their own personal carbon footprint, especially with respect to energy consumption and waste reduction.

108.8 The City's development regulations should encourage long term sustainable stewardship of the natural environment. Examples include preservation and enhancement of native vegetation, tree retention, and rain gardens.

108.9 Outreach campaigns and educational initiatives should inform residents of the collective impact of their actions on local, county, and state greenhouse gas emissions reduction goals.

## **Parks and Open Space Policies**

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**GOAL ~~11.9~~: Continue to maintain the Island's unique quality of life through open space preservation, park and trail development and well-designed public facilities.**

11.29.1 More specific policy direction for parks and open space shall be identified in the Parks and Recreation Plan and the Pedestrian and Bicycle Facility Plan. These plans shall be updated periodically to reflect changing needs in the community.

11.39.2 Acquisition, maintenance and access to public areas, preserved as natural open spaces or developed for recreational purposes, will continue to be an essential element for maintaining the community's character.

11.49.3 View preservation actions should be balanced with the efforts to preserve the community's natural vegetation and tree cover.

11.59.4 Future land use decisions should encourage the retention of private club recreational facilities as important community assets.

11.69.5 Provide recreation and leisure time programs and facilities that afford

equal opportunities for use by all Mercer Island residents while considering the needs of non-Mercer Island residents.

[11.7.9.6](#) Provide a system of attractive, safe, and functional parks, and park facilities.

[11.8.9.7](#) Preserve natural and developed open space environments and trails for the benefit of all existing and future generations.

[11.9.9.8](#) Provide a broad representation of public art through cooperation with the Mercer Island Arts Council.

[11.10.9.9](#) Funding for existing facilities should be a top priority and should be provided at a level necessary to sustain and enhance parks, trails and open space consistent with the Parks and Recreation Plan, the Trails Plan and the Capital Facilities Element.

[11.11.9.10](#) Promptly investigate open space acquisition opportunities as they become available.

[11.12.9.11](#) Pursue state and federal grant funding for parks and open space improvements.



## VI. ACTION PLAN

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**GOAL 1 To implement land use development and capital improvement projects consistent with the policies of the comprehensive plan.**

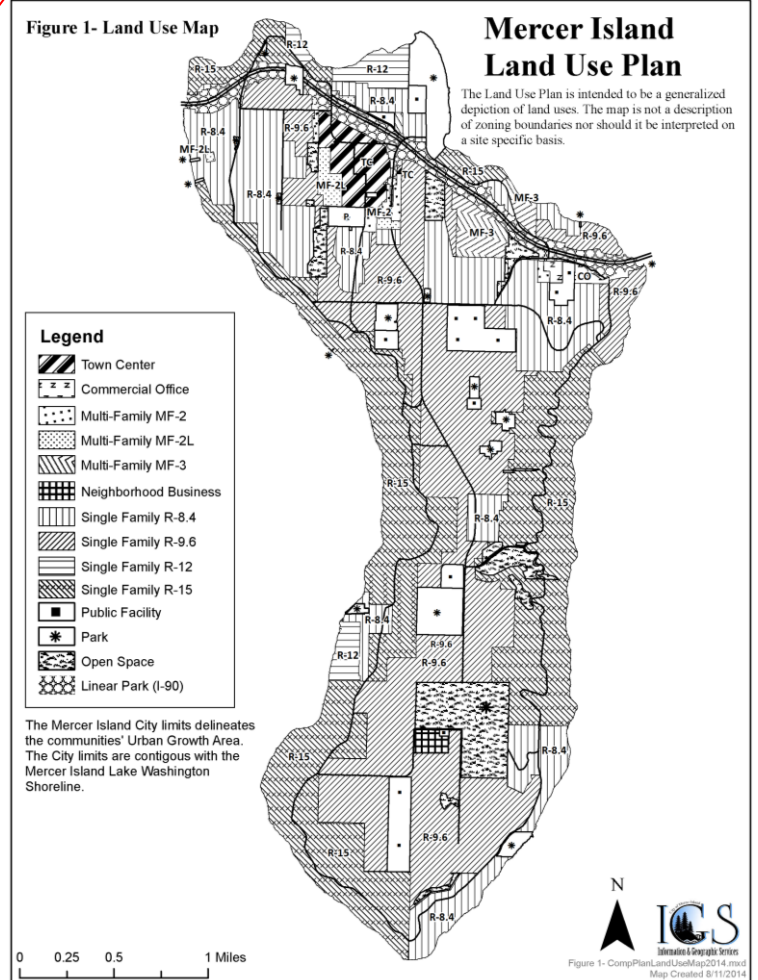
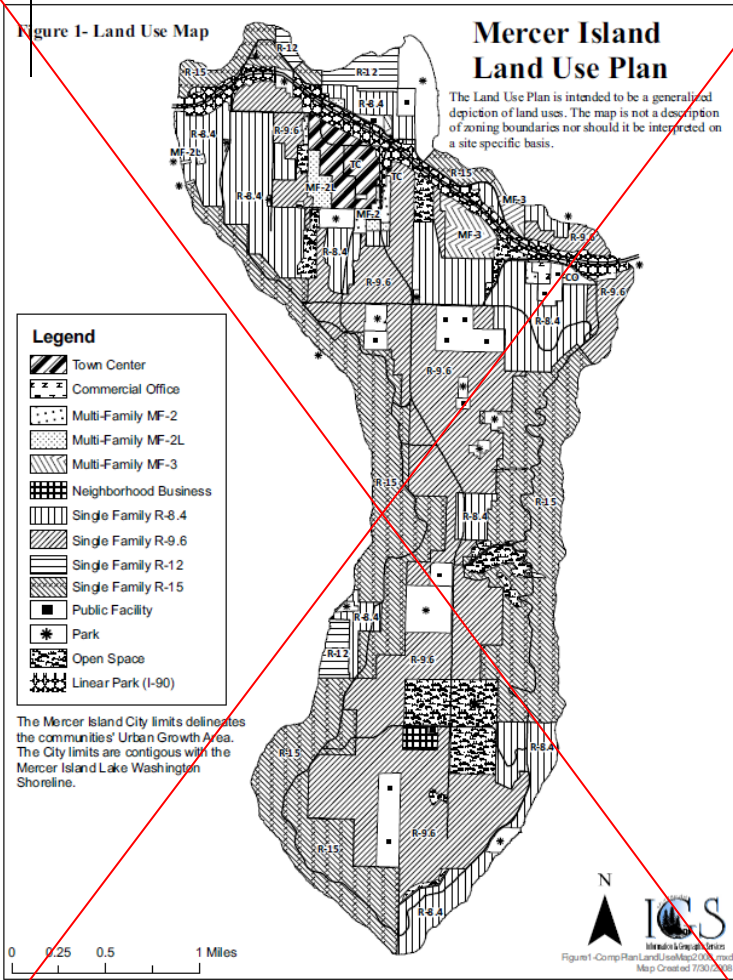
- 1.1 To focus implementation of the Comprehensive Plan on those issues of highest priority to the City Council and community: Town Center development, storm drainage, critical lands protection, and a diversity of housing needs including affordable housing.
- 1.2 To create opportunities for housing, multi-modal transportation, and development consistent with the city's share of regional needs.
- 1.3 To make effective land use and capital facilities decisions by improving public notice and citizen involvement process.
- 1.4 To continue to improve the development review process through partnership relationships with project proponents, early public involvement, reduction in processing time, and more efficient use of staff resources.
- 1.5 To continue to improve the usability of the "Development Code" by simplifying information and Code format; eliminating repetitious, overlapping and conflicting provisions; and

consolidating various regulatory provisions into one document.

1.6 Mercer Island has consistently accepted and planned for its fair share of regional growth, as determined by the GMPC and the King County CPPs. Build out of the City is approaching, and could occur by 2035 or shortly thereafter. In the future, therefore, the City will advocate for future growth allocations from the GMPC which reflect its community vision, as reflected in the Comprehensive Plan and development regulations; environmental constraints; infrastructure and utility limitations; and its remaining supply of developable land."

### Town Center Streetscape Master Plan

In 1994, a master plan was developed for the Town Center downtown streetscape after active citizen input in the visioning process. The master plan resulted in wider sidewalks along 78<sup>th</sup> Avenue, and placement of planters and street furniture on a pedestrian-friendly scale. The plan also requires any new projects over the minimum 2-story height, to include public amenities in its design.



Current Map (to be replaced)

Updated Map

Figure 2 - Town Center Map

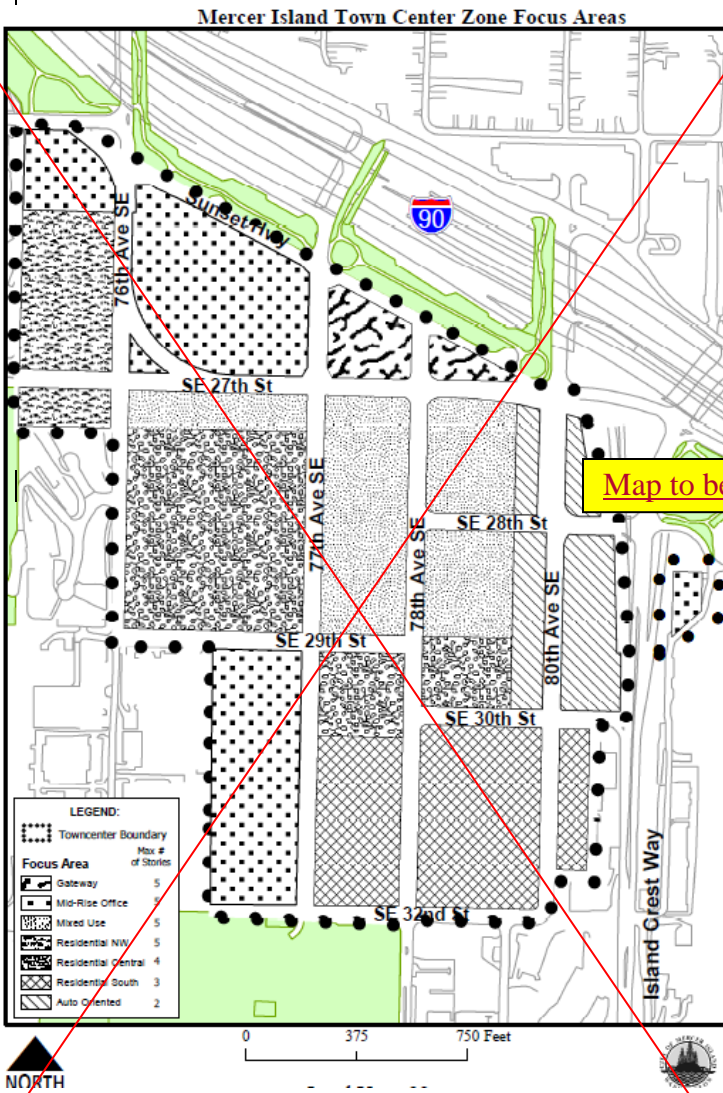
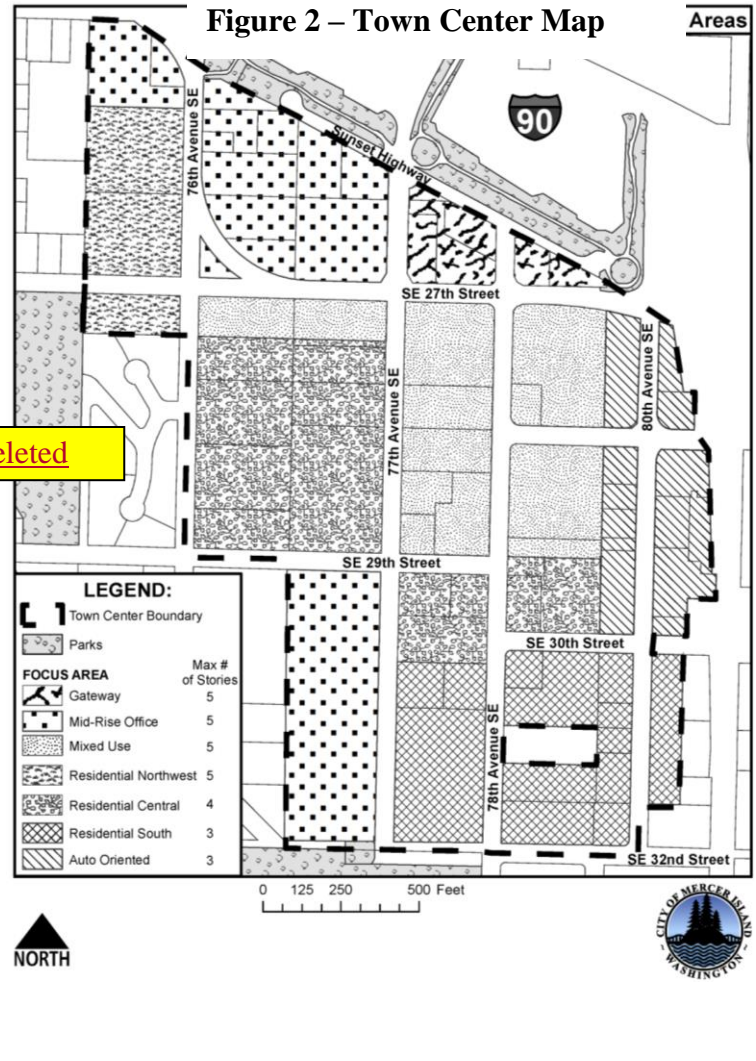


Figure 2 - Town Center Map



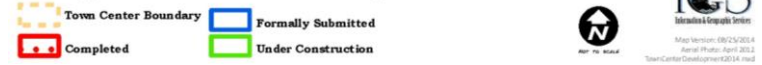
Current Map (to be replaced/deleted)

Updated Map

Figure 3 - Town Center Development and Businesses



Figure 3: Town Center Development & Business- 2014



Current Map (to be replaced)

Updated Map



# CITY COUNCIL MINUTES

## SPECIAL JOINT MEETING WITH MISD BOARD

### APRIL 30, 2015

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#### CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the Special Joint Meeting to order at 5:02 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Benson Wong, Deputy Mayor Dan Grausz, and Mayor Bruce Bassett were present. Councilmember Joel Wachs was absent.

School Board Directors Pat Braman, Adair Dingle, Dave Myerson, Vice President Brian Emanuels, and President Janet Frohnmayr were present.

#### SPECIAL BUSINESS

##### YFS Needs Assessment and Future Funding Issues

YFS Director Cindy Goodwin spoke about the Mercer Island Youth and Family Services Assessment of Services. She stated that YFS is funded through 2016 but that in 2017 there is a projected deficit of \$192,000, which is due to a thrift shop sales plateau, a significant reduction in general fund support, the school district facing funding cuts, and the fourth elementary school counselor. She noted that YFS will need to either reduce services at that time or find additional funding. She spoke about the goals of the assessment and the methodology, which includes using the services of BERK Consulting to assess the level, type, and trends in services YFS provides to the community, including community-based services and school-based mental health services. She noted the key findings which included wanting youth to develop into well-adjusted and successful adults, the lack of a clear entity that would be able to provide services if YFS was not here, the stigma around asking for help, the increase in anxiety amongst youth, the issue of confidentiality, and the request for enhanced services that would include parent engagement. She also spoke about the implications for service and the implications for funding.

Discussion followed about these findings and issues, including the rising complexity of social and emotional issues, the potential constraints by the state now being highlighted in the present legislative session to define basic education and whether such a definition to include mental health counselors is feasible, and the need to continue investing in the mental health and well-being of students. City Council members will review this further at their June 27, 2015, Mini Planning Session and asked YFS for a cost breakdown of its services and counselors.

##### Highlights of Healthy Youth Survey Results

MISD Executive Director Jennifer Wright presented the highlights of the Healthy Youth Survey and reviewed indicators and trends in 12 different areas. Discussion followed about the rise in anxiety and stress among students and the efforts by Communities That Care (CTC), along with questions about its effectiveness and how to measure the success of those CTC efforts. Tracy Drinkwater, representing Communities That Care, described its research-based approach and noted that current trends do show positive results.

##### Mitigation Fees vs. Impact Fees

MISD Chief Finance/Operations Officer Dean Mack spoke about the differences between Mitigation Fees and Impact Fees as applied to new property development. He stated that the State Environmental Policy Act (SEPA) authorizes mitigation fees while the Growth Management Act (GMA) authorizes impact fees. He noted the per unit cost of each fee, the exemptions, and the expenditure of money collected from fees. He reviewed the reports attached to the agenda, including a comparative summary, estimated fee calculations, a proposed impact fee ordinance, and a new Six-Year Capital Facilities Plan to be updated annually. He noted that the school district currently collects mitigation fees for new property development, however they see significant value in switching to City-imposed impact fees.

MISD legal counsel Denise Stiffarm stated that the law that applies to GMA Impact Fees requires that you show a reasonable relationship between the impact and what you charge to mitigate for that impact. She noted that every jurisdiction that charges school impact fees uses a student generation rate, which means using the actual building permit data, not the census data. She also answered questions regarding the legal aspects of calculating and implementing such fees.

Discussion continued about impact fees and the use of impact fee discounts, the history of impact fee ordinances, the process of imposing impact fees, and allocating the risk of legal liability. Ms. Stiffarm noted that interlocal agreements are often used to allocate legal liability between cities and school districts. The City Council requested a sample interlocal agreement and expressed an interest in further reviewing this information and the proposed impact fee ordinance at an upcoming meeting.

**ADJOURNMENT**

The Joint Meeting was adjourned at 6:44 pm.

\_\_\_\_\_  
Bruce Bassett, Mayor

Attest:

\_\_\_\_\_  
Karin Roberts, Deputy City Clerk

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

| <u>Report</u>  | <u>Warrants</u> | <u>Date</u> | <u>Amount</u>        |
|----------------|-----------------|-------------|----------------------|
| Check Register | 175333-175448   | 05/07/15    | \$ 187,551.42        |
|                |                 |             | <b>\$ 187,551.42</b> |

**Accounts Payable Report by Check Number**

| Check No | Check Date | Vendor Name/Description                                      | PO #   | Invoice #        | Invoice Date | Check Amount |
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| 00175333 | 05/07/2015 | A.M. LEONARD INC<br>INVENTORY PURCHASES                      | P86354 | CI15051396       | 04/17/2015   | 300.78       |
| 00175334 | 05/07/2015 | ABBOTT, RICHARD<br>LEOFF1 Medicare                           |        | JUNE2015B        | 05/05/2015   | 104.90       |
| 00175335 | 05/07/2015 | ADAMS, RONALD E<br>LEOFF1 Medicare                           |        | JUNE2015B        | 05/05/2015   | 104.90       |
| 00175336 | 05/07/2015 | AUGUSTSON, THOR<br>LEOFF1 Medicare                           |        | JUNE2015B        | 05/05/2015   | 104.90       |
| 00175337 | 05/07/2015 | BARNES, WILLIAM<br>LEOFF1 Medicare                           |        | JUNE2015A        | 05/05/2015   | 2,770.03     |
| 00175338 | 05/07/2015 | BECKER, RON<br>LEOFF1 Medicare                               |        | JUNE2015A        | 05/05/2015   | 1,775.21     |
| 00175339 | 05/07/2015 | BELLEVUE, CITY OF<br>2015 Human Services Pooled Pro          | P86442 | 29876            | 04/20/2015   | 17,969.00    |
| 00175340 | 05/07/2015 | BOOTH, GLENDON D<br>LEOFF1 Medicare                          |        | JUNE2015B        | 05/05/2015   | 104.90       |
| 00175341 | 05/07/2015 | BRYAN, DARRELL<br>OVERPAYMENT REFUND                         |        | OH004752         | 05/05/2015   | 392.23       |
| 00175342 | 05/07/2015 | CADMAN INC<br>5/8"-MINUS ROCK (66.73 TONS)                   | P86494 | 5335249/5334469  | 04/08/2015   | 2,668.76     |
| 00175343 | 05/07/2015 | CALLAGHAN, MICHAEL<br>LEOFF1 Medicare                        |        | JUNE2015B        | 05/05/2015   | 104.90       |
| 00175344 | 05/07/2015 | CAMDEN GARDENS<br>Aljoya & Aubrey Davis Park Sha             | P85083 | 52932            | 05/01/2015   | 410.63       |
| 00175345 | 05/07/2015 | CARQUEST AUTO PARTS STORES<br>REPAIR PARTS INVENTORY         | P86499 | OH004750         | 04/30/2015   | 462.74       |
| 00175346 | 05/07/2015 | CARTWRIGHT, ANALISA<br>WORK PANTS                            |        | OH004732         | 05/04/2015   | 158.34       |
| 00175347 | 05/07/2015 | CDW GOVERNMENT INC<br>AVL ACROBAT PRO DC 2015 MAC WI         | P85948 | TX88487/VC36367/ | 04/21/2015   | 31,106.85    |
| 00175348 | 05/07/2015 | CEDAR GROVE COMPOSTING INC<br>LANDSCAPE MULCH (30 YDS)       | P86330 | 0000222041       | 04/16/2015   | 2,048.54     |
| 00175349 | 05/07/2015 | CENTURYLINK<br>PHONE USE APRIL 2015                          |        | OH004730         | 04/20/2015   | 2,642.85     |
| 00175350 | 05/07/2015 | CHAPTER 13 TRUSTEE<br>CASE#15-11964/DB                       |        | OH004733         | 04/29/2015   | 1,195.00     |
| 00175351 | 05/07/2015 | CINTAS CORPORATION #460<br>2015 rug cleaning services for    | P85005 | 460351028/460355 | 04/23/2015   | 49.28        |
| 00175352 | 05/07/2015 | CLARK, ARNIE<br>PARKING FEE TO RECORD DOCUMENT               |        | OH004734         | 05/04/2015   | 18.02        |
| 00175353 | 05/07/2015 | COLOR PRINTING SYSTEMS INC<br>2015 Music in the Park Brochur | P86349 | 2150263          | 04/20/2015   | 980.03       |
| 00175354 | 05/07/2015 | COOK, KEVIN<br>FRLEOFF1 Retiree Medical Expen                | P86476 | OH004737         | 04/30/2015   | 45.00        |
| 00175355 | 05/07/2015 | COOPER, ROBERT<br>LEOFF1 Excess Benefit                      |        | JUNE2015A        | 05/05/2015   | 2,627.47     |
| 00175356 | 05/07/2015 | CORRECTIONAL INDUSTRIES ACCTG<br>File cabinets               | P86383 | WCS80923         | 04/15/2015   | 439.10       |
| 00175357 | 05/07/2015 | COURTNEY, LAWRENCE<br>OVERPAYMENT REFUND                     |        | OH004753         | 05/05/2015   | 250.00       |
| 00175358 | 05/07/2015 | CRYSTAL AND SIERRA SPRINGS<br>2015 water services for MICEC  | P85080 | 5279422041215    | 04/12/2015   | 338.29       |



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| 00175359 | 05/07/2015 | CUMMINS NORTHWEST INC<br>BRING FS92 GENSET ON LINE         | P86439 | 00149314         | 04/07/2015   | 2,288.27     |
| 00175360 | 05/07/2015 | DEEDS, EDWARD G<br>LEOFF1 Medicare                         |        | JUNE2015B        | 05/05/2015   | 104.90       |
| 00175361 | 05/07/2015 | DEVENY, JAN P<br>LEOFF1 Medicare                           |        | JUNE2015B        | 05/05/2015   | 104.90       |
| 00175362 | 05/07/2015 | DOWD, PAUL<br>LEOFF1 Medicare                              |        | JUNE2015B        | 05/05/2015   | 104.90       |
| 00175363 | 05/07/2015 | EARTHCORPS INC<br>2015-2016 Volunteer Recruitmen           | P85100 | 5161             | 03/31/2015   | 1,725.00     |
| 00175364 | 05/07/2015 | ELSOE, RONALD<br>LEOFF1 Medicare                           |        | JUNE2015B        | 05/05/2015   | 104.90       |
| 00175365 | 05/07/2015 | EMERALD RECYCLING<br>HAZARDOUS WASTE REMOVAL               | P86491 | E40931           | 03/31/2015   | 2,581.91     |
| 00175366 | 05/07/2015 | EXCELL COMMERCIAL TIRE SERVICE<br>Tires/8610               | P86468 | EX4744           | 04/20/2015   | 394.75       |
| 00175367 | 05/07/2015 | FARWEST PAINT MFG. CO.<br>INVENTORY PURCHASES              | P86361 | 0704870IN        | 04/17/2015   | 372.41       |
| 00175368 | 05/07/2015 | FINANCIAL CONSULTANTS INT'L<br>FL-0462 WATCHGUARD CABLE    | P86482 | 14343            | 01/09/2015   | 206.72       |
| 00175369 | 05/07/2015 | FIRE PROTECTION INC<br>MAINT.DEPT. INSPECTION & FIRE       | P86471 | 24131/24132      | 03/11/2015   | 821.25       |
| 00175370 | 05/07/2015 | GARDNER, BRENT<br>WORK CLOTHES                             |        | OH004754         | 05/05/2015   | 87.56        |
| 00175371 | 05/07/2015 | GOLDER ASSOCIATES INC<br>FUEL CLEAN UP                     | P85591 | 413006           | 04/17/2015   | 4,210.21     |
| 00175372 | 05/07/2015 | GOODMAN, J C<br>LEOFF1 Medicare                            |        | JUNE2015B        | 05/05/2015   | 280.10       |
| 00175373 | 05/07/2015 | GOODSELL POWER EQUIPMENT<br>STIHL CHAINSAW MS241 S/N 29939 | P86229 | 676037           | 04/08/2015   | 751.05       |
| 00175374 | 05/07/2015 | GRAINGER<br>INVENTORY PURCHASES                            | P86321 | 9716809927       | 04/15/2015   | 419.19       |
| 00175375 | 05/07/2015 | H D FOWLER<br>CURB INLET, CB FRAME & GRATE                 | P86449 | I3903136         | 04/28/2015   | 12,533.28    |
| 00175376 | 05/07/2015 | HACH COMPANY<br>ACCUVACS NON-ARSENIC SPADNS RE             | P86402 | 9338203          | 04/20/2015   | 129.49       |
| 00175377 | 05/07/2015 | HAGSTROM, JAMES<br>LEOFF1 Medicare                         |        | JUNE2015B        | 05/05/2015   | 146.90       |
| 00175378 | 05/07/2015 | HEALTHFORCE PARTNERS LLC<br>DOT PHYSICAL C. KELLEY         | P86485 | 23965            | 04/21/2015   | 49.00        |
| 00175379 | 05/07/2015 | HERRERA ENVIRONMENTAL CONSULT<br>NPDES PHASE II PROGRAM    | P86497 | 36472/36468      | 04/20/2015   | 1,984.29     |
| 00175380 | 05/07/2015 | HOME DEPOT CREDIT SERVICE<br>TOP SOIL & BARK               | P86472 | 0300954222353    | 04/30/2015   | 36.10        |
| 00175381 | 05/07/2015 | HONEYWELL, MATTHEW V<br>Public Defender Inv#853            | P86455 | 853              | 04/28/2015   | 110.00       |
| 00175382 | 05/07/2015 | HORIZON<br>PARKS FL-0430 REPLACEMENT - PR                  | P86154 | 3M151958         | 04/21/2015   | 14,360.25    |
| 00175383 | 05/07/2015 | HUTCHINSON, LISA K<br>HEARING TRANSLATION SERVICES -       | P86521 | 3272             | 04/30/2015   | 245.00       |
| 00175384 | 05/07/2015 | JOHN DEERE LANDSCAPES<br>TURFACE MOUND CLAY                | P86403 | 71352512/7135278 | 04/16/2015   | 459.90       |

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| 00175385 | 05/07/2015 | JOHNSON, CURTIS<br>LEOFF1 Medicare                         |        | JUNE2015A   | 05/05/2015   | 1,832.62     |
| 00175386 | 05/07/2015 | JOHNSON, SCOTT D.<br>Legal Services Inv #296               | P86479 | 297         | 05/01/2015   | 5,125.00     |
| 00175387 | 05/07/2015 | KC HOUSING AUTHORITY<br>Rental Ass't (JL)                  | P86469 | OH004738    | 04/28/2015   | 211.00       |
| 00175388 | 05/07/2015 | KIDS COMPANY<br>Campership (JC/KC)                         | P86481 | OH004739    | 05/01/2015   | 125.00       |
| 00175389 | 05/07/2015 | KING COUNTY FINANCE<br>FUEL SITE CLEAN UP                  | P86495 | 30009815    | 04/14/2015   | 2,900.07     |
| 00175390 | 05/07/2015 | KRAV MAGA WORLDWIDE<br>DT Train the trainer                | P86489 | FTD4392     | 04/21/2015   | 750.00       |
| 00175391 | 05/07/2015 | KRAZAN & ASSOCIATES INC<br>FS 92 CONSTRUCTION TESTING AND  | P80956 | I6058895832 | 03/31/2015   | 90.00        |
| 00175392 | 05/07/2015 | KROESENS INC<br>Badge holder & cuff case                   | P86475 | 57610       | 04/30/2015   | 49.48        |
| 00175393 | 05/07/2015 | KUHN, DAVID<br>LEOFF1 Medicare                             |        | JUNE2015B   | 05/05/2015   | 104.90       |
| 00175394 | 05/07/2015 | LACY, ALAN P<br>LEOFF1 Medicare                            |        | JUNE2015B   | 05/05/2015   | 104.90       |
| 00175395 | 05/07/2015 | LAKESIDE INDUSTRIES<br>ASPHALT CLASS B (1.5 TONS)          | P86477 | 3255316MB   | 04/15/2015   | 121.55       |
| 00175396 | 05/07/2015 | LEE, WALLACE<br>LEOFF1 Medicare                            |        | JUNE2015B   | 05/05/2015   | 104.90       |
| 00175397 | 05/07/2015 | LEOPOLD, FREDERIC<br>LEOFF1 Medicare                       |        | JUNE2015B   | 05/05/2015   | 146.90       |
| 00175398 | 05/07/2015 | LIN, RONA V<br>PARKING FEE AWWA CONFERENCE                 |        | OH004729    | 05/04/2015   | 39.00        |
| 00175399 | 05/07/2015 | LYONS, STEVEN<br>LEOFF1 Medicare                           |        | JUNE2015B   | 05/05/2015   | 104.90       |
| 00175400 | 05/07/2015 | MASTERMARK<br>K. McDonough Notary Stamp                    | P86348 | 0676624     | 04/21/2015   | 37.01        |
| 00175401 | 05/07/2015 | MI CHAMBER OF COMMERCE<br>MONTHLY BILLING FOR SERVICES     | P85014 | OH004740    | 04/27/2015   | 1,200.00     |
| 00175402 | 05/07/2015 | MI HARDWARE - MAINT<br>MISC. HARDWARE FOR THE MONTH O      | P86505 | OH004758    | 04/30/2015   | 478.06       |
| 00175403 | 05/07/2015 | MI HARDWARE - P&R<br>Custodial supplies for MICEC          | P86510 | OH004759    | 04/30/2015   | 66.95        |
| 00175404 | 05/07/2015 | MI HARDWARE - ROW<br>MISC. HARDWARE FOR THE MONTH O        | P86504 | OH004757    | 04/30/2015   | 13.78        |
| 00175405 | 05/07/2015 | MI HARDWARE - UTILITY<br>MISC. HARDWARE FOR THE MONTH O    | P86503 | OH004756    | 04/30/2015   | 114.12       |
| 00175406 | 05/07/2015 | MI SCHOOL DISTRICT #400<br>2015 Operational support for M  | P85060 | OH004741    | 05/04/2015   | 10,541.67    |
| 00175407 | 05/07/2015 | MI UTILITY BILLS<br>PAYMENT OF UTILITY BILLS FOR W         | P86519 | OH004760    | 04/30/2015   | 467.47       |
| 00175408 | 05/07/2015 | MICHAEL SKAGGS ASSOCIATES<br>JANITORIAL SERVICE MARCH 2015 | P86444 | 15196       | 03/31/2015   | 7,753.01     |
| 00175409 | 05/07/2015 | MOUNTAINS TO SOUND<br>2015-2016 Volunteer recruitmen       | P85920 | 1           | 03/31/2015   | 1,738.75     |
| 00175410 | 05/07/2015 | MYERS, JAMES S<br>LEOFF1 Medicare                          |        | JUNE2015B   | 05/05/2015   | 104.90       |

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|----------|------------|---|--------|-----------|--------------|--------------|
| 00175411 | 05/07/2015 | NATIONAL BUSINESS SYSTEMS<br>Annual support/renewal/updates | P86473 | 69614     | 01/16/2015   | 542.03       |
| 00175412 | 05/07/2015 | NEIGHBORHOOD HOUSE INC<br>"Talk to your Kids" advertisin    | P86470 | 3152015   | 03/15/2015   | 500.00       |
| 00175413 | 05/07/2015 | NORTHWEST SAFETY CLEAN<br>6 Mesh Laundry Bags               | P86462 | 1510675   | 04/20/2015   | 47.46        |
| 00175414 | 05/07/2015 | OGDEN MURPHY WALLACE PLLC<br>Legal Services Inv #718894     | P86478 | 718894    | 04/09/2015   | 2,360.66     |
| 00175415 | 05/07/2015 | OVERLAKE OIL<br>800 GAL UNLEADED DELIVERY                   | P86488 | 0170870IN | 04/15/2015   | 2,043.84     |
| 00175416 | 05/07/2015 | PACIFIC AIR CONTROL INC<br>MAINT A/C UNIT CONDENSATE PUMP   | P86443 | 178953    | 04/08/2015   | 686.99       |
| 00175417 | 05/07/2015 | PACIFIC MODULAR<br>CARPET CLEANING FS91                     | P86395 | 530       | 04/20/2015   | 2,326.25     |
| 00175418 | 05/07/2015 | PACIFIC RIM EQUIPMENT RENTAL<br>EXCAVATOR RENTAL            | P86508 | 9470B     | 04/28/2015   | 985.55       |
| 00175419 | 05/07/2015 | PROVOST, ALAN<br>LEOFF1 Excess Benefit                      |        | JUNE2015A | 05/05/2015   | 2,512.15     |
| 00175420 | 05/07/2015 | PUGET SOUND ENERGY<br>Utility Assistance for EA clie        | P85081 | OH004742  | 04/29/2015   | 23.27        |
| 00175421 | 05/07/2015 | PUGET SOUND ENERGY<br>Utility Assistance for EA clie        | P85081 | OH004744  | 04/23/2015   | 66.51        |
| 00175422 | 05/07/2015 | PUGET SOUND ENERGY<br>Utility Assistance for EA clie        | P85081 | OH004745  | 05/01/2015   | 266.05       |
| 00175423 | 05/07/2015 | PUGET SOUND ENERGY<br>Utility Assistance for EA clie        | P85081 | OH004746  | 05/01/2015   | 44.75        |
| 00175424 | 05/07/2015 | PUGET SOUND ENERGY<br>FS 92 GAS UTILITY CONNECTION F        |        | OH004735  | 04/27/2015   | 5,212.80     |
| 00175425 | 05/07/2015 | PUGET SOUND ENERGY<br>STREETLIGHT EMW                       | P86487 | OH004743  | 04/01/2015   | 14.14        |
| 00175426 | 05/07/2015 | RAMSAY, JON<br>LEOFF1 Medicare                              |        | JUNE2015A | 05/05/2015   | 1,037.45     |
| 00175427 | 05/07/2015 | RESTORATION LOGISTICS LLC<br>5% Retainage                   | P77463 | OH004762  | 05/04/2015   | 5,181.13     |
| 00175428 | 05/07/2015 | SCHOENTRUP, WILLIAM<br>LEOFF1 Medicare                      |        | JUNE2015A | 05/05/2015   | 1,435.43     |
| 00175429 | 05/07/2015 | SHOREWOOD HEIGHTS<br>Utilities and rental assistanc         | P85076 | OH004747  | 04/24/2015   | 600.00       |
| 00175430 | 05/07/2015 | SKYLINE COMMUNICATIONS INC<br>EOC INTERNET                  | P86513 | IN40490   | 05/01/2015   | 192.55       |
| 00175431 | 05/07/2015 | SMITH, RICHARD<br>LEOFF1 Medicare                           |        | JUNE2015B | 05/05/2015   | 104.90       |
| 00175432 | 05/07/2015 | TACOMA SCREW PRODUCTS<br>MISC. HARDWARE                     | P86340 | 12505263  | 04/21/2015   | 49.28        |
| 00175433 | 05/07/2015 | TERO CONSULTING LTD<br>WebWork database records             | P85717 | 4529      | 03/09/2015   | 2,812.50     |
| 00175434 | 05/07/2015 | THOMPSON, JAMES<br>LEOFF1 Medicare                          |        | JUNE2015B | 05/05/2015   | 104.90       |
| 00175435 | 05/07/2015 | TONELLA-HOWE, ANNE<br>PARKING FEE AWWA CONFERENCE           |        | OH004736  | 05/04/2015   | 13.00        |
| 00175436 | 05/07/2015 | TOOLEY, NORMAN<br>LEOFF1 Medicare                           |        | JUNE2015B | 05/05/2015   | 104.90       |

**Accounts Payable Report by Check Number**

| Check No | Check Date | Vendor Name/Description                               | PO #   | Invoice #  | Invoice Date | Check Amount      |
|----------|------------|---|--------|------------|--------------|-------------------|
| 00175437 | 05/07/2015 | VERIZON WIRELESS<br>April 2015 VZ Billing/Kryss Se    | P86500 | 9744470326 | 04/23/2015   | 40.01             |
| 00175438 | 05/07/2015 | VERIZON WIRELESS<br>Parks cell phone charges for 3    | P86492 | 9744470322 | 04/23/2015   | 321.61            |
| 00175439 | 05/07/2015 | VERIZON WIRELESS<br>Parks cell phone charges for 3    | P86492 | 9744470322 | 04/23/2015   | 32.61             |
| 00175440 | 05/07/2015 | WA AUDIOLOGY SERVICES INC<br>HEARING TEST - A.CLARK   | P86484 | 45739      | 03/31/2015   | 48.00             |
| 00175441 | 05/07/2015 | WALLACE, THOMAS<br>LEOFF1 Medicare                    |        | JUNE2015B  | 05/05/2015   | 104.90            |
| 00175442 | 05/07/2015 | WAVE ELECTRICAL LLC<br>CITY HALL FINANCE WIRELESS SWI | P86436 | 15115      | 03/30/2015   | 8,341.72          |
| 00175443 | 05/07/2015 | WEGNER, KEN<br>LEOFF1 Medicare                        |        | JUNE2015B  | 05/05/2015   | 104.90            |
| 00175444 | 05/07/2015 | WESTHILL ELECTRONICS<br>Radio Repair                  | P86459 | 2262       | 04/15/2015   | 277.58            |
| 00175445 | 05/07/2015 | WHEELER, DENNIS<br>LEOFF1 Medicare                    |        | JUNE2015B  | 05/05/2015   | 146.90            |
| 00175446 | 05/07/2015 | WOOD, JULIE D<br>Clinical consultation services       | P85073 | OH004748   | 04/29/2015   | 390.00            |
| 00175447 | 05/07/2015 | X5 SOLUTIONS INC<br>MONTHLY LONG DISTANCE JAN-DEC     | P85035 | OH004749   | 04/30/2015   | 226.57            |
| 00175448 | 05/07/2015 | ZEE MEDICAL<br>First aid supplies for MICEC           | P86474 | 68284534   | 04/30/2015   | 137.31            |
|          |            |   |        |            | Total        | <u>187,551.42</u> |

**Accounts Payable Report by GL Key**

| PO #   | Check #  | Vendor:                        | Transaction Description        | Check Amount |
|--|----------|--------------------------------|--------------------------------|--------------|
| <i>Org Key: 402000 - Water Fund-Admin Key</i>              |          |                                |                                |              |
| P86424   | 00175375 | H D FOWLER                     | INVENTORY PURCHASES            | 10,560.55    |
| P86417   | 00175375 | H D FOWLER                     | INVENTORY PURCHASES            | 521.37       |
|  | 00175341 | BRYAN, DARRELL                 | OVERPAYMENT REFUND             | 392.23       |
| P86361   | 00175367 | FARWEST PAINT MFG. CO.         | INVENTORY PURCHASES            | 372.41       |
| P86354   | 00175333 | A.M. LEONARD INC               | INVENTORY PURCHASES            | 300.78       |
|  | 00175357 | COURTNEY, LAWRENCE             | OVERPAYMENT REFUND             | 250.00       |
| P86404   | 00175374 | GRAINGER                       | INVENTORY PURCHASES            | 166.77       |
| P86339   | 00175374 | GRAINGER                       | INVENTORY PURCHASES            | 117.37       |
| P86321   | 00175374 | GRAINGER                       | INVENTORY PURCHASES            | 54.79        |
| <i>Org Key: 814074 - Garnishments</i>                      |          |                                |                                |              |
|  | 00175350 | CHAPTER 13 TRUSTEE             | CASE#15-11964/DB               | 1,195.00     |
| <i>Org Key: CA1100 - Administration (CA)</i>               |          |                                |                                |              |
| P86480   | 00175386 | JOHNSON, SCOTT D.              | Legal Services Inv #296        | 5,000.00     |
| P86478   | 00175414 | OGDEN MURPHY WALLACE PLLC      | Legal Services Inv #718894     | 2,360.66     |
| P86479   | 00175386 | JOHNSON, SCOTT D.              | Legal Services Inv #297        | 125.00       |
| <i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i> |          |                                |                                |              |
| P86455   | 00175381 | HONEYWELL, MATTHEW V           | Public Defender Inv#853        | 110.00       |
| <i>Org Key: CR1100 - CORe Admin and Human Resources</i>    |          |                                |                                |              |
| P86500   | 00175437 | VERIZON WIRELESS               | April 2015 VZ Billing/Kryss Se | 40.01        |
| <i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i> |          |                                |                                |              |
|  | 00175370 | GARDNER, BRENT                 | WORK CLOTHES                   | 87.56        |
| <i>Org Key: FN4501 - Utility Billing (Water)</i>           |          |                                |                                |              |
|  | 00175346 | CARTWRIGHT, ANALISA            | WORK PANTS                     | 79.17        |
| <i>Org Key: FN4502 - Utility Billing (Sewer)</i>           |          |                                |                                |              |
|  | 00175346 | CARTWRIGHT, ANALISA            | WORK PANTS                     | 79.17        |
| <i>Org Key: FNBE01 - Financial Services</i>                |          |                                |                                |              |
| P85014   | 00175401 | MI CHAMBER OF COMMERCE         | MONTHLY BILLING FOR SERVICES   | 1,200.00     |
| <i>Org Key: FR1100 - Administration (FR)</i>               |          |                                |                                |              |
|  | 00175349 | CENTURYLINK                    | PHONE USE APRIL 2015           | 1,277.39     |
| P86246   | 00175347 | CDW GOVERNMENT INC             | AVL ACROBAT PRO DC 2015 MAC WI | 412.14       |
| <i>Org Key: FR2100 - Fire Operations</i>                   |          |                                |                                |              |
| P86468   | 00175366 | EXCELL COMMERCIAL TIRE SERVICE | Tires/8610                     | 394.75       |
| P86459   | 00175444 | WESTHILL ELECTRONICS           | Radio Repair                   | 277.58       |
| P86462   | 00175413 | NORTHWEST SAFETY CLEAN         | 6 Mesh Laundry Bags            | 47.46        |
| <i>Org Key: GGM001 - General Government-Misc</i>           |          |                                |                                |              |
| P86521   | 00175383 | HUTCHINSON, LISA K             | HEARING TRANSLATION SERVICES - | 245.00       |
| P86474   | 00175448 | ZEE MEDICAL                    | First aid supplies for MICEC   | 137.31       |
| <i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>      |          |                                |                                |              |
|  | 00175372 | GOODMAN, J C                   | LEOFF1 Medicare                | 280.10       |
|  | 00175338 | BECKER, RON                    | LEOFF1 Medicare                | 146.90       |
|  | 00175377 | HAGSTROM, JAMES                | LEOFF1 Medicare                | 146.90       |

**Accounts Payable Report by GL Key**

| <b>PO #</b>   | <b>Check #</b> | <b>Vendor:</b>          | <b>Transaction Description</b> | <b>Check Amount</b> |
|---|----------------|-------------------------|--------------------------------|---------------------|
|   | 00175397       | LEOPOLD, FREDERIC       | LEOFF1 Medicare                | 146.90              |
|   | 00175445       | WHEELER, DENNIS         | LEOFF1 Medicare                | 146.90              |
|   | 00175334       | ABBOTT, RICHARD         | LEOFF1 Medicare                | 104.90              |
|   | 00175335       | ADAMS, RONALD E         | LEOFF1 Medicare                | 104.90              |
|   | 00175336       | AUGUSTSON, THOR         | LEOFF1 Medicare                | 104.90              |
|   | 00175337       | BARNES, WILLIAM         | LEOFF1 Medicare                | 104.90              |
|   | 00175340       | BOOTH, GLENDON D        | LEOFF1 Medicare                | 104.90              |
|   | 00175343       | CALLAGHAN, MICHAEL      | LEOFF1 Medicare                | 104.90              |
|   | 00175360       | DEEDS, EDWARD G         | LEOFF1 Medicare                | 104.90              |
|   | 00175361       | DEVENY, JAN P           | LEOFF1 Medicare                | 104.90              |
|   | 00175362       | DOWD, PAUL              | LEOFF1 Medicare                | 104.90              |
|   | 00175364       | ELSOE, RONALD           | LEOFF1 Medicare                | 104.90              |
|   | 00175385       | JOHNSON, CURTIS         | LEOFF1 Medicare                | 104.90              |
|   | 00175393       | KUHN, DAVID             | LEOFF1 Medicare                | 104.90              |
|   | 00175394       | LACY, ALAN P            | LEOFF1 Medicare                | 104.90              |
|   | 00175396       | LEE, WALLACE            | LEOFF1 Medicare                | 104.90              |
|   | 00175399       | LYONS, STEVEN           | LEOFF1 Medicare                | 104.90              |
|   | 00175410       | MYERS, JAMES S          | LEOFF1 Medicare                | 104.90              |
|   | 00175426       | RAMSAY, JON             | LEOFF1 Medicare                | 104.90              |
|   | 00175428       | SCHOENTRUP, WILLIAM     | LEOFF1 Medicare                | 104.90              |
|   | 00175431       | SMITH, RICHARD          | LEOFF1 Medicare                | 104.90              |
|   | 00175434       | THOMPSON, JAMES         | LEOFF1 Medicare                | 104.90              |
|   | 00175436       | TOOLEY, NORMAN          | LEOFF1 Medicare                | 104.90              |
|   | 00175441       | WALLACE, THOMAS         | LEOFF1 Medicare                | 104.90              |
|   | 00175443       | WEGNER, KEN             | LEOFF1 Medicare                | 104.90              |
| P86476  | 00175354       | COOK, KEVIN             | FRLEOFF1 Retiree Medical Expen | 45.00               |
| <b>Org Key: GGM606 - Excess Retirement-Fire</b>     |                |                         |                                |                     |
|   | 00175337       | BARNES, WILLIAM         | LEOFF1 Excess Benefit          | 2,665.13            |
|   | 00175355       | COOPER, ROBERT          | LEOFF1 Excess Benefit          | 2,627.47            |
|   | 00175419       | PROVOST, ALAN           | LEOFF1 Excess Benefit          | 2,512.15            |
|   | 00175385       | JOHNSON, CURTIS         | LEOFF1 Excess Benefit          | 1,727.72            |
|   | 00175338       | BECKER, RON             | LEOFF1 Excess Benefit          | 1,628.31            |
|   | 00175428       | SCHOENTRUP, WILLIAM     | LEOFF1 Excess Benefit          | 1,330.53            |
|   | 00175426       | RAMSAY, JON             | LEOFF1 Excess Benefit          | 932.55              |
| <b>Org Key: IGBE01 - MI Pool Operation Subsidy</b>  |                |                         |                                |                     |
| P85060  | 00175406       | MI SCHOOL DISTRICT #400 | 2015 Operational support for M | 10,541.67           |
| <b>Org Key: IGHS02 - Eastside Legal Aid Program</b> |                |                         |                                |                     |
| P86442  | 00175339       | BELLEVUE, CITY OF       | 2015 Human Services Pooled Pro | 3,500.00            |
| <b>Org Key: IGHS03 - CHILDREN'S RESPONSE CENTER</b> |                |                         |                                |                     |
| P86442  | 00175339       | BELLEVUE, CITY OF       | 2015 Human Services Pooled Pro | 1,500.00            |
| <b>Org Key: IGHS05 - King County Sexual Assault</b> |                |                         |                                |                     |
| P86442  | 00175339       | BELLEVUE, CITY OF       | 2015 Human Services Pooled Pro | 2,500.00            |
| <b>Org Key: IS2100 - IGS Network Administration</b> |                |                         |                                |                     |
| P86285  | 00175347       | CDW GOVERNMENT INC      | VMware Support and Subscriptio | 4,723.83            |
| P86285  | 00175347       | CDW GOVERNMENT INC      | VMware Support and Subscriptio | 1,367.66            |
|   | 00175349       | CENTURYLINK             | PHONE USE APRIL 2015           | 791.72              |

**Accounts Payable Report by GL Key**

| PO #   | Check #  | Vendor:                       | Transaction Description        | Check Amount |
|--|----------|-------------------------------|--------------------------------|--------------|
| P85035   | 00175447 | X5 SOLUTIONS INC              | MONTHLY LONG DISTANCE JAN-DEC  | 226.57       |
| <i>Org Key: MT2100 - Roadway Maintenance</i>           |          |                               |                                |              |
|  | 00175424 | PUGET SOUND ENERGY            | ENERGY USE APRIL 2015          | 28.28        |
| P86487   | 00175425 | PUGET SOUND ENERGY            | STREETLIGHT EMW                | 14.14        |
| P86504   | 00175404 | MI HARDWARE - ROW             | MISC. HARDWARE FOR THE MONTH O | 13.78        |
| <i>Org Key: MT2300 - Planter Bed Maintenance</i>       |          |                               |                                |              |
| P86330   | 00175348 | CEDAR GROVE COMPOSTING INC    | LANDSCAPE MULCH (30 YDS)       | 1,024.27     |
| P86519   | 00175407 | MI UTILITY BILLS              | PAYMENT OF UTILITY BILLS FOR W | 198.57       |
| <i>Org Key: MT3000 - Water Service Upsizes and New</i> |          |                               |                                |              |
| P86494   | 00175342 | CADMAN INC                    | 5/8"-MINUS ROCK (66.73 TONS)   | 68.86        |
| <i>Org Key: MT3100 - Water Distribution</i>            |          |                               |                                |              |
| P86477   | 00175395 | LAKESIDE INDUSTRIES           | ASPHALT CLASS B (1.5 TONS)     | 121.55       |
| P86402   | 00175376 | HACH COMPANY                  | ACCUVACS NON-ARSENIC SPADNS RE | 129.49       |
| P86494   | 00175342 | CADMAN INC                    | 5/8"-MINUS ROCK (66.73 TONS)   | 68.86        |
| P86322   | 00175374 | GRAINGER                      | 12 GAUGE WIRE (BLUE) (500')    | 60.07        |
| P86472   | 00175380 | HOME DEPOT CREDIT SERVICE     | TOP SOIL & BARK                | 36.10        |
| P86503   | 00175405 | MI HARDWARE - UTILITY         | MISC. HARDWARE FOR THE MONTH O | 25.61        |
| <i>Org Key: MT3200 - Water Pumps</i>                   |          |                               |                                |              |
| P86503   | 00175405 | MI HARDWARE - UTILITY         | MISC. HARDWARE FOR THE MONTH O | 37.03        |
| <i>Org Key: MT3400 - Sewer Collection</i>              |          |                               |                                |              |
| P86503   | 00175405 | MI HARDWARE - UTILITY         | MISC. HARDWARE FOR THE MONTH O | 16.34        |
| P86321   | 00175374 | GRAINGER                      | GATORADE MIXES                 | 13.75        |
| <i>Org Key: MT3500 - Sewer Pumps</i>                   |          |                               |                                |              |
|  | 00175349 | CENTURYLINK                   | PHONE USE APRIL 2015           | 502.79       |
| P86503   | 00175405 | MI HARDWARE - UTILITY         | MISC. HARDWARE FOR THE MONTH O | 35.14        |
| P86519   | 00175407 | MI UTILITY BILLS              | PAYMENT OF UTILITY BILLS FOR W | 27.80        |
| <i>Org Key: MT3800 - Storm Drainage</i>                |          |                               |                                |              |
| P86431   | 00175375 | H D FOWLER                    | CURB INLET, CB FRAME & GRATE   | 705.56       |
| P86452   | 00175375 | H D FOWLER                    | CATCH BASIN SEDIMENT INSERTS   | 566.55       |
| <i>Org Key: MT3810 - NPDES Phase 2 Prog Developmt</i>  |          |                               |                                |              |
| P86497   | 00175379 | HERRERA ENVIRONMENTAL CONSULT | NPDES PHASE II PROGRAM         | 792.32       |
| <i>Org Key: MT4150 - Support Services - Clearing</i>   |          |                               |                                |              |
| P86485   | 00175378 | HEALTHFORCE PARTNERS LLC      | DOT PHYSICAL C. KELLEY         | 49.00        |
| P86484   | 00175440 | WA AUDIOLOGY SERVICES INC     | HEARING TEST - A.CLARK         | 48.00        |
| <i>Org Key: MT4200 - Building Services</i>             |          |                               |                                |              |
| P86444   | 00175408 | MICHAEL SKAGGS ASSOCIATES     | JANITORIAL SERVICE MARCH 2015  | 4,022.27     |
| P86439   | 00175359 | CUMMINS NORTHWEST INC         | BRING FS92 GENSET ON LINE      | 2,288.27     |
| P86437   | 00175442 | WAVE ELECTRICAL LLC           | CITY HALL FINANCE WIRELESS SWI | 986.60       |
| P86441   | 00175417 | PACIFIC MODULAR               | CARPET CLEANING FS91           | 750.75       |
| P86443   | 00175416 | PACIFIC AIR CONTROL INC       | MAINT A/C UNIT CONDENSATE PUMP | 686.99       |
| P86440   | 00175417 | PACIFIC MODULAR               | CITY HALL CARPET CLEAN         | 535.50       |
| P86519   | 00175407 | MI UTILITY BILLS              | PAYMENT OF UTILITY BILLS FOR W | 241.10       |
| P86471   | 00175369 | FIRE PROTECTION INC           | MAINT.DEPT. INSPECTION & FIRE  | 164.25       |

**Accounts Payable Report by GL Key**

| PO #  | Check #  | Vendor:                       | Transaction Description        | Check Amount |
|---|----------|-------------------------------|--------------------------------|--------------|
| <i>Org Key: MT4210 - Building Landscaping</i>           |          |                               |                                |              |
| P86491  | 00175365 | EMERALD RECYCLING             | HAZARDOUS WASTE REMOVAL        | 645.48       |
| <i>Org Key: MT4300 - Fleet Services</i>                 |          |                               |                                |              |
| P86488  | 00175415 | OVERLAKE OIL                  | 800 GAL UNLEADED DELIVERY      | 2,043.84     |
| P86499  | 00175345 | CARQUEST AUTO PARTS STORES    | REPAIR PARTS INVENTORY         | 462.74       |
| P86482  | 00175368 | FINANCIAL CONSULTANTS INT'L   | FL-0462 WATCHGUARD CABLE       | 206.72       |
| <i>Org Key: PO1100 - Administration (PO)</i>            |          |                               |                                |              |
| P86348  | 00175400 | MASTERMARK                    | K. McDonough Notary Stamp      | 37.01        |
| <i>Org Key: PO1350 - Police Emergency Management</i>    |          |                               |                                |              |
| P86513  | 00175430 | SKYLINE COMMUNICATIONS INC    | EOC INTERNET                   | 192.55       |
| <i>Org Key: PO3100 - Investigation Division</i>         |          |                               |                                |              |
| P86383  | 00175356 | CORRECTIONAL INDUSTRIES ACCTG | File cabinets                  | 439.10       |
| <i>Org Key: PO3300 - School Resource Officer (CJ)</i>   |          |                               |                                |              |
| P86475  | 00175392 | KROESENS INC                  | Badge holder & cuff case       | 49.48        |
| <i>Org Key: PO4200 - Training (CJ)</i>                  |          |                               |                                |              |
| P86489  | 00175390 | KRAV MAGA WORLDWIDE           | DT Train the trainer           | 750.00       |
| <i>Org Key: PR2101 - Youth and Teen Camps</i>           |          |                               |                                |              |
| P86492  | 00175438 | VERIZON WIRELESS              | Parks cell phone charges for 3 | 30.18        |
| <i>Org Key: PR3500 - Senior Services</i>                |          |                               |                                |              |
| P86492  | 00175438 | VERIZON WIRELESS              | Parks cell phone charges for 3 | 50.69        |
| <i>Org Key: PR4100 - Community Center</i>               |          |                               |                                |              |
| P86395  | 00175417 | PACIFIC MODULAR               | April 2015 All carpet cleaning | 1,040.00     |
| P86471  | 00175369 | FIRE PROTECTION INC           | MICEC INSPECTION & FIRE PANEL  | 657.00       |
| P85243  | 00175358 | CRYSTAL AND SIERRA SPRINGS    | 2015 water services for MICEC  | 113.76       |
| P86510  | 00175403 | MI HARDWARE - P&R             | Custodial supplies for MICEC   | 41.36        |
| P86492  | 00175438 | VERIZON WIRELESS              | Parks cell phone charges for 3 | 32.60        |
| P86505  | 00175402 | MI HARDWARE - MAINT           | MISC. HARDWARE FOR THE MONTH O | 9.14         |
| <i>Org Key: PR5600 - Cultural &amp; Performing Arts</i> |          |                               |                                |              |
| P86349  | 00175353 | COLOR PRINTING SYSTEMS INC    | 2015 Music in the Park Brochur | 980.03       |
| <i>Org Key: PR5900 - Summer Celebration</i>             |          |                               |                                |              |
| P86492  | 00175439 | VERIZON WIRELESS              | Parks cell phone charges for 3 | 32.61        |
| <i>Org Key: PR6100 - Park Maintenance</i>               |          |                               |                                |              |
| P86491  | 00175365 | EMERALD RECYCLING             | HAZARDOUS WASTE REMOVAL        | 645.48       |
| P86351  | 00175348 | CEDAR GROVE COMPOSTING INC    | LANDSCAPE MULCH (30 YDS)       | 512.14       |
| P86505  | 00175402 | MI HARDWARE - MAINT           | MISC. HARDWARE FOR THE MONTH O | 162.49       |
| P85243  | 00175358 | CRYSTAL AND SIERRA SPRINGS    | 2015 water services at Parks   | 105.92       |
| P86494  | 00175342 | CADMAN INC                    | 5/8"-MINUS ROCK (66.73 TONS)   | 82.64        |
| P86492  | 00175438 | VERIZON WIRELESS              | Parks cell phone charges for 3 | 31.02        |
| <i>Org Key: PR6200 - Athletic Field Maintenance</i>     |          |                               |                                |              |
| P86229  | 00175373 | GOODSELL POWER EQUIPMENT      | STIHL CHAINSAW MS241 S/N 29939 | 624.10       |
| P86403  | 00175384 | JOHN DEERE LANDSCAPES         | TURFACE MOUND CLAY             | 459.90       |
| P86492  | 00175438 | VERIZON WIRELESS              | Parks cell phone charges for 3 | 51.13        |



**Accounts Payable Report by GL Key**

| PO #   | Check #  | Vendor:                    | Transaction Description        | Check Amount |
|--|----------|----------------------------|--------------------------------|--------------|
| <i>Org Key: PR6500 - Luther Burbank Park Maint.</i>    |          |                            |                                |              |
| P86444   | 00175408 | MICHAEL SKAGGS ASSOCIATES  | JANITORIAL SERVICE MARCH 2015  | 1,969.09     |
|  | 00175424 | PUGET SOUND ENERGY         | ENERGY USE APRIL 2015          | 950.38       |
| P86505   | 00175402 | MI HARDWARE - MAINT        | MISC. HARDWARE FOR THE MONTH O | 222.67       |
| P86494   | 00175342 | CADMAN INC                 | 5/8"-MINUS ROCK (66.73 TONS)   | 82.64        |
| P85005   | 00175351 | CINTAS CORPORATION #460    | 2015 rug cleaning services for | 49.28        |
| P86492   | 00175438 | VERIZON WIRELESS           | Parks cell phone charges for 3 | 32.61        |
| <i>Org Key: PR6600 - Park Maint-School Related</i>     |          |                            |                                |              |
| P86492   | 00175438 | VERIZON WIRELESS           | Parks cell phone charges for 3 | 28.38        |
| <i>Org Key: PR6700 - I90 Park Maintenance</i>          |          |                            |                                |              |
| P86491   | 00175365 | EMERALD RECYCLING          | HAZARDOUS WASTE REMOVAL        | 1,290.95     |
| P86351   | 00175348 | CEDAR GROVE COMPOSTING INC | LANDSCAPE MULCH (30 YDS)       | 512.13       |
| P85083   | 00175344 | CAMDEN GARDENS             | Aljoia & Aubrey Davis Park Sha | 410.63       |
| P86229   | 00175373 | GOODSELL POWER EQUIPMENT   | TRIMMER PARTS                  | 126.95       |
| P86505   | 00175402 | MI HARDWARE - MAINT        | MISC. HARDWARE FOR THE MONTH O | 83.76        |
| P86492   | 00175438 | VERIZON WIRELESS           | Parks cell phone charges for 3 | 65.00        |
| <i>Org Key: PR6800 - Trails Maintenance</i>            |          |                            |                                |              |
| P86340   | 00175432 | TACOMA SCREW PRODUCTS      | MISC. HARDWARE                 | 49.28        |
| <i>Org Key: VCP402 - CIP Water Salaries</i>            |          |                            |                                |              |
|  | 00175398 | LIN, RONA V                | PARKING FEE AWWA CONFERENCE    | 39.00        |
| <i>Org Key: VCP426 - CIP Sewer Salaries</i>            |          |                            |                                |              |
|  | 00175435 | TONELLA-HOWE, ANNE         | PARKING FEE AWWA CONFERENCE    | 13.00        |
| <i>Org Key: WG101R - City Hall Building Repairs</i>    |          |                            |                                |              |
| P86446   | 00175442 | WAVE ELECTRICAL LLC        | KITCHEN LIGHTING               | 3,985.80     |
| P86438   | 00175442 | WAVE ELECTRICAL LLC        | KITCHEN LIGHTING TI OCC SENSOR | 2,035.61     |
| <i>Org Key: WG102R - Maintenance Building Repairs</i>  |          |                            |                                |              |
| P86436   | 00175442 | WAVE ELECTRICAL LLC        | MAINT CONFERENCE RM PROJECTOR  | 1,333.71     |
| <i>Org Key: WG110T - Computer Equip Replacements</i>   |          |                            |                                |              |
| P85948   | 00175347 | CDW GOVERNMENT INC         | 2015 Police MDC Replacements 6 | 24,603.22    |
| <i>Org Key: WG130E - Equipment Rental Vehicle Repl</i> |          |                            |                                |              |
| P86154   | 00175382 | HORIZON                    | PARKS FL-0430 REPLACEMENT - PR | 14,360.25    |
| <i>Org Key: WG517T - Public Infrastructure Data</i>    |          |                            |                                |              |
| P85717   | 00175433 | TERO CONSULTING LTD        | WebWork database records       | 2,812.50     |
| <i>Org Key: WG550R - Fuel Clean Up</i>                 |          |                            |                                |              |
| P85591   | 00175371 | GOLDER ASSOCIATES INC      | FUEL CLEAN UP                  | 4,210.21     |
| P86495   | 00175389 | KING COUNTY FINANCE        | FUEL SITE CLEAN UP             | 2,900.07     |
| <i>Org Key: WP122R - Vegetation Management</i>         |          |                            |                                |              |
| P77464   | 00175427 | RESTORATION LOGISTICS LLC  | 5% Retainage                   | 3,387.35     |
| P85920   | 00175409 | MOUNTAINS TO SOUND         | 2015-2016 Volunteer recruitmen | 1,738.75     |
| P85100   | 00175363 | EARTHCORPS INC             | 2015-2016 Volunteer Recruitmen | 1,725.00     |
| P77463   | 00175427 | RESTORATION LOGISTICS LLC  | 5% Retainage                   | 567.02       |
| P86510   | 00175403 | MI HARDWARE - P&R          | Open space misc supplies       | 25.59        |

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| <i>Org Key: WW524R - 93rd Water System Improvements</i>  |          |                               |                                |              |
|  | 00175352 | CLARK, ARNIE                  | PARKING FEE TO RECORD DOCUMENT | 18.02        |
| <i>Org Key: XD313C - Decant Facility</i>                 |          |                               |                                |              |
| P86497   | 00175379 | HERRERA ENVIRONMENTAL CONSULT | 2014 DECANT FACILITY           | 1,191.97     |
| <i>Org Key: XG300R - Fire Station 92 Replacement</i>     |          |                               |                                |              |
| P86493   | 00175424 | PUGET SOUND ENERGY            | FS 92 GAS UTILITY CONNECTION F | 3,024.00     |
| P86493   | 00175424 | PUGET SOUND ENERGY            | FS 92 POWER SHUTDOWN SERVICE F | 1,210.14     |
| P80956   | 00175391 | KRAZAN & ASSOCIATES INC       | FS 92 CONSTRUCTION TESTING AND | 90.00        |
|  | 00175349 | CENTURYLINK                   | PHONE USE APRIL 2015           | 70.95        |
| <i>Org Key: XP710R - Luther Burbank Minor Improvemnt</i> |          |                               |                                |              |
| P77463   | 00175427 | RESTORATION LOGISTICS LLC     | 5% Retainage                   | 1,226.76     |
| P86494   | 00175342 | CADMAN INC                    | 4" X 8" ROCK (32.20 TONS)      | 647.01       |
| P86494   | 00175342 | CADMAN INC                    | 2" X 1-1/4" ROCK (32.07 TONS)  | 644.39       |
| P86449   | 00175375 | H D FOWLER                    | 6" PVC PIPE & FITTINGS         | 179.25       |
| <i>Org Key: XR542C - 84th Avenue Path</i>                |          |                               |                                |              |
| P86494   | 00175342 | CADMAN INC                    | 5/8"-MINUS ROCK (66.73 TONS)   | 1,074.36     |
| P86508   | 00175418 | PACIFIC RIM EQUIPMENT RENTAL  | EXCAVATOR RENTAL               | 985.55       |
| <i>Org Key: YF1100 - YFS General Services</i>            |          |                               |                                |              |
| P86442   | 00175339 | BELLEVUE, CITY OF             | 2015 Human Services Pooled Pro | 469.00       |
| P85073   | 00175446 | WOOD, JULIE D                 | Clinical consultation services | 390.00       |
| <i>Org Key: YF1200 - Thrift Shop</i>                     |          |                               |                                |              |
| P86444   | 00175408 | MICHAEL SKAGGS ASSOCIATES     | JANITORIAL SERVICE MARCH 2015  | 1,761.65     |
| P86473   | 00175411 | NATIONAL BUSINESS SYSTEMS     | Annual support/renewal/updates | 542.03       |
| P85080   | 00175358 | CRYSTAL AND SIERRA SPRINGS    | Monthly water service at MI Th | 118.61       |
| P86404   | 00175374 | GRAINGER                      | RESTROOM SIGN                  | 6.44         |
| <i>Org Key: YF2600 - Family Assistance</i>               |          |                               |                                |              |
| P85076   | 00175429 | SHOREWOOD HEIGHTS             | Utilities and rental assistanc | 600.00       |
| P86470   | 00175412 | NEIGHBORHOOD HOUSE INC        | "Talk to your Kids" advertisin | 500.00       |
| P85081   | 00175422 | PUGET SOUND ENERGY            | Utility Assistance for EA clie | 266.05       |
| P86469   | 00175387 | KC HOUSING AUTHORITY          | Rental Ass't (JL)              | 211.00       |
| P86481   | 00175388 | KIDS COMPANY                  | Campership (JC/KC)             | 125.00       |
| P85081   | 00175421 | PUGET SOUND ENERGY            | Utility Assistance for EA clie | 66.51        |
| P85081   | 00175423 | PUGET SOUND ENERGY            | Utility Assistance for EA clie | 44.75        |
| P85081   | 00175420 | PUGET SOUND ENERGY            | Utility Assistance for EA clie | 23.27        |
| <i>Org Key: YF3400 - Domestic Violence (CJ)</i>          |          |                               |                                |              |
| P86442   | 00175339 | BELLEVUE, CITY OF             | 2015 Human Services Pooled Pro | 10,000.00    |
| Total  |          |                               |                                | 187,551.42   |

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

| <u>Report</u>  | <u>Warrants</u> | <u>Date</u> | <u>Amount</u>        |
|----------------|-----------------|-------------|----------------------|
| Check Register | 175449-175550   | 05/14/15    | \$ 442,297.18        |
|                |                 |             | <b>\$ 442,297.18</b> |

**Accounts Payable Report by Check Number**

| Check No | Check Date | Vendor Name/Description  | PO #   | Invoice #        | Invoice Date | Check Amount |
|----------|------------|--|--------|------------------|--------------|--------------|
| 00175449 | 05/14/2015 | ALPINE PRODUCTS INC<br>INVENTORY PURCHASES                       | P86406 | TM147899         | 04/22/2015   | 272.04       |
| 00175450 | 05/14/2015 | AMERICAN EXPRESS (LB)<br>Food for Gallery Reception 4-1          | P86490 | 93311ARP2015A    | 04/29/2015   | 69.10        |
| 00175451 | 05/14/2015 | AMERICAN EXPRESS (YFS)<br>TShop Volunteer Supplies               | P86568 | 93311APR2015B    | 04/29/2015   | 230.98       |
| 00175452 | 05/14/2015 | AT&T MOBILITY<br>WIRELESS DATA WATER                             | P86576 | 7404045X05022015 | 04/25/2015   | 63.72        |
| 00175453 | 05/14/2015 | BELLEVUE, CITY OF<br>First Quarter 2015 MBP.Com Sur              | P86534 | 29864            | 04/17/2015   | 7,417.63     |
| 00175454 | 05/14/2015 | BLUELINE GROUP<br>2015 WATER SYSTEM IMPROVEMENT                  | P85675 | 10056            | 05/05/2015   | 1,119.25     |
| 00175455 | 05/14/2015 | BLUETARP FINANCIAL INC<br>SPRAYER (26 GAL.)                      | P86138 | 32641936         | 03/26/2015   | 201.18       |
| 00175456 | 05/14/2015 | BRANOM INSTRUMENTS CO.<br>TEST VERIFICATION OF SIEMENS M         | P86407 | 547192           | 04/22/2015   | 678.90       |
| 00175457 | 05/14/2015 | BRZUSEK, DANIELLE<br>FLEX SPEND REIMB                            |        | 15MAY2015        | 05/15/2015   | 400.00       |
| 00175458 | 05/14/2015 | CADCA<br>Training 8/2 - 8/6, 2015 for L                          | P86620 | OH004801         | 05/12/2015   | 595.00       |
| 00175459 | 05/14/2015 | CAI, RONGWEI<br>OVERPAYMENT REFUND                               |        | OH004790         | 05/12/2015   | 339.55       |
| 00175460 | 05/14/2015 | CASCADE COLUMBIA DISTRIBUTION<br>CHLORINE BOOSTING SUPPLIES      | P86558 | 637802           | 03/19/2015   | 1,253.78     |
| 00175461 | 05/14/2015 | CASCADE MACHINERY & ELECTRIC<br>SEWER PUMP STATION 18 REPAIRS    | P86560 | 421701           | 03/31/2015   | 5,776.97     |
| 00175462 | 05/14/2015 | CDW GOVERNMENT INC<br>UPS FOR SERVER RACK                        | P86427 | VB81764          | 04/25/2015   | 3,717.92     |
| 00175463 | 05/14/2015 | CEDAR GROVE COMPOSTING INC<br>LANDSCAPE MULCH (30 YDS)           | P86386 | 0000222704       | 04/23/2015   | 2,048.54     |
| 00175464 | 05/14/2015 | CENTURYLINK<br>PHONE USE MAY 2015                                |        | OH004767         | 05/01/2015   | 3,962.27     |
| 00175465 | 05/14/2015 | CESSCO<br>INVENTORY PURCHASES                                    | P86418 | 3813             | 04/28/2015   | 269.12       |
| 00175466 | 05/14/2015 | CHAPTER 13 TRUSTEE<br>CASE#15-11964/DENNIS BAKER                 |        | OH004789         | 05/13/2015   | 1,195.00     |
| 00175467 | 05/14/2015 | CHELAN COUNTY TREASURER<br>April jail bill-45 days               | P86544 | 15000100093      | 04/30/2015   | 3,150.00     |
| 00175468 | 05/14/2015 | CLEANERS PLUS 1<br>Patrol uniform cleaning                       | P86545 | 73704            | 05/01/2015   | 238.59       |
| 00175469 | 05/14/2015 | CLIFTON, CURTIS<br>OFFICE SUPPLIES                               |        | OH004765         | 05/07/2015   | 23.00        |
| 00175470 | 05/14/2015 | COASTWIDE LABORATORIES<br>Drain hose for MicoMax machine         | P86524 | W2763183         | 04/22/2015   | 47.80        |
| 00175471 | 05/14/2015 | COLE, DONALD<br>PARKING FEE                                      |        | 12MAY2015        | 05/12/2015   | 15.00        |
| 00175472 | 05/14/2015 | CONFIDENTIAL DATA DISPOSAL<br>Shredding                          | P86546 | 79785            | 04/30/2015   | 100.00       |
| 00175473 | 05/14/2015 | CONFLUENCE ENGINEERING GRP LLC<br>MICROBIAL OCCURENCE RESPONSE & | P84834 | 040415MIWQP      | 05/04/2015   | 4,975.00     |
| 00175474 | 05/14/2015 | CRIMINAL JUSTICE TRAINING COMM<br>Interviewing course            | P86549 | 20114996         | 04/28/2015   | 50.00        |

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| 00175475 | 05/14/2015 | CRYSTAL AND SIERRA SPRINGS<br>2015 WATER SERVICES DELIVERY F   | P85072 | 5277493050115    | 05/01/2015   | 261.70       |
| 00175476 | 05/14/2015 | DAVID ISRAEL LAW OFFICE<br>2014 B&O OVERPAYMENT REFUND         |        | OH004791         | 05/12/2015   | 20.00        |
| 00175477 | 05/14/2015 | DEFTY, YVONNE<br>TOWN CENTER VISIONING SUPPLIES                |        | OH004768         | 05/07/2015   | 162.60       |
| 00175478 | 05/14/2015 | DMD & ASSOCIATES LTD<br>Island Crest Park Athletic Fie         | P85923 | 4835153DM        | 04/30/2015   | 16,585.75    |
| 00175479 | 05/14/2015 | EAGLE EYE CONSULTING ENG INC<br>PLAN REVIEW COURSE - DAVID HEN | P86551 | OH004775         | 05/07/2015   | 125.00       |
| 00175480 | 05/14/2015 | EARTHWORK ENTERPRISES INC<br>STORM DRAIN REPAIR                | P85973 | 2                | 04/30/2015   | 263,820.78   |
| 00175481 | 05/14/2015 | EVERSON'S ECONO-VAC INC<br>2015-16 CATCH BASIN CLEANING        | P86282 | 074880           | 04/28/2015   | 1,458.25     |
| 00175482 | 05/14/2015 | EXCEL SUPPLY COMPANY<br>INVENTORY PURCHASES                    | P86425 | 74329/74386      | 04/22/2015   | 234.35       |
| 00175483 | 05/14/2015 | GEMINI GROUP LLC<br>2014 ANNUAL WATER QUALITY REPO             | P86178 | 11512181         | 05/05/2015   | 3,220.00     |
| 00175484 | 05/14/2015 | GET Program<br>PAYROLL EARLY WARRANTS                          |        | OH004794         | 05/15/2015   | 652.00       |
| 00175485 | 05/14/2015 | GOODYEAR COMMERCIAL TIRE<br>TIRES                              | P86486 | 1951123772       | 04/24/2015   | 292.35       |
| 00175486 | 05/14/2015 | GRAINGER<br>INVENTORY PURCHASES                                | P86434 | 9725367065       | 04/24/2015   | 322.76       |
| 00175487 | 05/14/2015 | GRAYBAR<br>STATION 92 HARDWARE                                 | P86514 | 978468240        | 04/22/2015   | 56.41        |
| 00175488 | 05/14/2015 | HACH COMPANY<br>WATER QUALITY SUPPLIES                         | P86557 | 9323623/9327591/ | 04/09/2015   | 3,487.13     |
| 00175489 | 05/14/2015 | HAKOMORI, MITSUKO<br>Instruction services for Ikeba            | P86526 | 15466            | 05/06/2015   | 334.75       |
| 00175490 | 05/14/2015 | HANCOCK, DAVID<br>OVERPAYMENT REFUND                           |        | OH004797         | 05/12/2015   | 486.23       |
| 00175491 | 05/14/2015 | HOME DEPOT CREDIT SERVICE<br>CONCRETE, REBAR, CONCRETE TOOL    | P86529 | 0063068250845    | 05/06/2015   | 659.56       |
| 00175492 | 05/14/2015 | HONEYWELL, MATTHEW V<br>Public Defender Inv #855               | P86567 | 854              | 05/05/2015   | 250.00       |
| 00175493 | 05/14/2015 | HORSCHMAN, BRENT<br>FLEX SPEND REIMB                           |        | 15MAY2015        | 05/15/2015   | 2,146.50     |
| 00175494 | 05/14/2015 | KNOTT, KENNETH<br>DUTY BOOTS                                   |        | 5MAY2015         | 05/05/2015   | 179.53       |
| 00175495 | 05/14/2015 | KUSAK CUT GLASS WORKS<br>K. Knight Recognition Vase            | P86537 | 43481            | 05/01/2015   | 314.55       |
| 00175496 | 05/14/2015 | LARSON, ANDREA C<br>WRPA CONFERENCE EXPENSE                    |        | OH004769         | 05/07/2015   | 7.74         |
| 00175497 | 05/14/2015 | LAW LYMAN DANIEL KAMERRER &<br>Legal Services Inv #30          | P86564 | 30               | 04/30/2015   | 107.50       |
| 00175498 | 05/14/2015 | LEXISNEXIS<br>Library Subscriptions Inv                        | P86561 | 3090205012       | 04/30/2015   | 235.75       |
| 00175499 | 05/14/2015 | LIFE ASSIST INC<br>Station/Rig Aid Supplies                    | P86461 | 709603           | 04/22/2015   | 1,042.19     |
| 00175500 | 05/14/2015 | LOO CHAN, PEGGY<br>FLEX SPEND REIMB                            |        | 15MAY2015        | 05/15/2015   | 71.66        |

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| 00175501 | 05/14/2015 | LOUD EDGE<br>Movies in the Park logo design                     | P86552 | COMI043015       | 04/30/2015   | 400.00       |
| 00175502 | 05/14/2015 | MANRIQUEZ, CHERYL R<br>FLEX SPEND REIMB                         |        | 15MAY2015        | 05/15/2015   | 941.76       |
| 00175503 | 05/14/2015 | MERCER ISLAND CHEVRON<br>APRIL FUEL                             | P86574 | OH004776         | 04/30/2015   | 172.59       |
| 00175504 | 05/14/2015 | MERCER ISLAND REPORTER<br>SUBSCRIPTION RENEWAL FOR 16710        | P86577 | OH004777         | 05/13/2015   | 59.00        |
| 00175505 | 05/14/2015 | MI EMPLOYEES ASSOC<br>PAYROLL EARLY WARRANTS                    |        | OH004793         | 05/15/2015   | 137.50       |
| 00175506 | 05/14/2015 | MI HARDWARE - BLDG<br>MISC. HARDWARE FOR THE MONTH O            | P86540 | OH004781         | 04/30/2015   | 108.70       |
| 00175507 | 05/14/2015 | MI SCHOOLS FOUNDATION<br>Refund for Stokke/Gates                | P86501 | OH004779         | 05/04/2015   | 500.00       |
| 00175508 | 05/14/2015 | MI UTILITY BILLS<br>PAYMENT OF UTILITY BILLS FOR                | P86532 | OH004780         | 04/30/2015   | 7,337.93     |
| 00175509 | 05/14/2015 | MIHS VOLLEYBALL BOOSTER CLUB<br>EA Campership (KJ = child is N  | P86542 | OH004778         | 05/07/2015   | 150.00       |
| 00175510 | 05/14/2015 | MILLER PAINTS<br>CITY HALL PAINT                                | P86553 | 28740351         | 05/01/2015   | 7.01         |
| 00175511 | 05/14/2015 | MOBERLY AND ROBERTS<br>Contract Prosecutor Inv #526             | P86566 | 526              | 05/01/2015   | 5,000.00     |
| 00175512 | 05/14/2015 | MORGAN SOUND<br>CONF ROOM A/V                                   | P86531 | MSI82159         | 04/25/2015   | 14,250.56    |
| 00175513 | 05/14/2015 | OVERLAKE OIL<br>314 GAL. DIESEL DELIVERY - MAI                  | P86555 | 0171172IN/171173 | 04/30/2015   | 3,048.72     |
| 00175514 | 05/14/2015 | PACIFIC RIM EQUIPMENT RENTAL<br>EXCAVATOR RENTAL                | P86517 | 10018            | 04/29/2015   | 4,399.07     |
| 00175515 | 05/14/2015 | PACIFICA LAW GROUP LLP<br>Legal Services Inv #22853             | P86565 | 22853            | 05/06/2015   | 1,110.00     |
| 00175516 | 05/14/2015 | PETTY CASH FUND PARKS DEPT<br>Cash bank for Run Like A Girl     | P86539 | OH004782         | 05/06/2015   | 100.00       |
| 00175517 | 05/14/2015 | POLICE ASSOCIATION<br>PAYROLL EARLY WARRANTS                    |        | OH004795         | 05/15/2015   | 2,511.24     |
| 00175518 | 05/14/2015 | PRAXAIR DISTRIBUTION INC<br>ACETYLENE AND OXYGEN TANK RENT      | P86543 | 52513104         | 04/24/2015   | 50.49        |
| 00175519 | 05/14/2015 | PUBLIC SAFETY SUPPORT SERVICES<br>Zone One Coordinator Services | P86541 | MIFY1310         | 05/05/2015   | 8,333.33     |
| 00175520 | 05/14/2015 | PUGET SOUND ENERGY<br>ENERGY USE APRIL 2015                     |        | OH004770         | 05/01/2015   | 8,037.84     |
| 00175521 | 05/14/2015 | ROSENSTEIN, SUSIE<br>Personal training services for             | P86533 | OH004783         | 04/16/2015   | 150.00       |
| 00175522 | 05/14/2015 | SANDERSON SAFETY SUPPLY<br>SAFETY HARNESS                       | P86423 | 613430701        | 04/24/2015   | 213.00       |
| 00175523 | 05/14/2015 | SCA<br>Contract completed, deposit re                           | P86523 | 20048            | 05/06/2015   | 5.00         |
| 00175524 | 05/14/2015 | SCHUCK, CHRISTINA<br>WSAMA CONF PER DIEM                        |        | OH004773         | 05/07/2015   | 227.75       |
| 00175525 | 05/14/2015 | SCHUMACHER, FRED<br>FLEX SPEND REIMB                            |        | 15MAY2015        | 05/15/2015   | 363.87       |
| 00175526 | 05/14/2015 | SHOREWOOD HEIGHTS<br>Utilities and rental assistanc             | P85076 | OH004784         | 05/05/2015   | 600.00       |

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| 00175527 | 05/14/2015 | SOLOMON ARTS & ENTERTAINMENT<br>Performance on 8/9/15 for the | P86512 | OH004785         | 04/24/2015   | 75.00        |
| 00175528 | 05/14/2015 | SONG, GARY<br>OVERPAYMENT REFUND                              |        | OH004798         | 05/12/2015   | 432.91       |
| 00175529 | 05/14/2015 | SOUND SAFETY PRODUCTS<br>WORK JACKET                          | P86432 | 504448801        | 04/27/2015   | 177.39       |
| 00175530 | 05/14/2015 | SUN DATE SUPPLY INC<br>COPIER STAPLES                         | P86356 | 27409RIN         | 04/22/2015   | 343.80       |
| 00175531 | 05/14/2015 | SYLVETSKY, LESLIE<br>SENIOR SOCIAL SUPPLIES                   |        | OH004772         | 05/07/2015   | 299.19       |
| 00175532 | 05/14/2015 | TEXAS CHILD SUPPORT SDU<br>7006031251891052S/JAMES BLAIR      |        | OH004799         | 05/13/2015   | 225.00       |
| 00175533 | 05/14/2015 | TREAT, NOEL<br>FLEX SPEND REIMB                               |        | 15MAY2015        | 05/15/2015   | 363.64       |
| 00175534 | 05/14/2015 | TRI-TEC COMMUNICATIONS INC<br>FS91 SHOREPHONE                 | P86569 | 609692           | 04/23/2015   | 503.70       |
| 00175535 | 05/14/2015 | TROY, BRIAN<br>PARKING FEE                                    |        | OH004774         | 05/06/2015   | 20.00        |
| 00175536 | 05/14/2015 | UNITED WAY OF KING CO<br>PAYROLL EARLY WARRANTS               |        | OH004796         | 05/15/2015   | 151.07       |
| 00175537 | 05/14/2015 | VAN GORP, ALISON<br>FLEX SPEND REIMB                          |        | 15MAY2015        | 05/15/2015   | 384.62       |
| 00175538 | 05/14/2015 | VERIZON WIRELESS<br>PS 18 & 24 DATA SERVICE                   | P86583 | 9744470324/89014 | 04/21/2015   | 776.14       |
| 00175539 | 05/14/2015 | VERIZON WIRELESS<br>Hot spot for KHK Inv #97444703            | P85025 | 9744470329       | 04/23/2015   | 1,344.52     |
| 00175540 | 05/14/2015 | WA ST TREASURER'S OFFICE<br>April 2015 MI Court Transmitta    | P86536 | OH004787         | 04/30/2015   | 26,123.51    |
| 00175541 | 05/14/2015 | WA ST TREASURER'S OFFICE<br>April 2015 NC Court Transmitta    | P86535 | OH004788         | 04/30/2015   | 3,133.17     |
| 00175542 | 05/14/2015 | WA ST TREASURER'S OFFICE<br>April 2015 MI Court Transmitta    | P86536 | OH004787         | 04/30/2015   | 7,312.91     |
| 00175543 | 05/14/2015 | WALTER E NELSON CO<br>Station Supplies                        | P86419 | 483809           | 04/24/2015   | 719.63       |
| 00175544 | 05/14/2015 | WASHINGTON STATE PATROL<br>Background Check K. Gelsey         | P86588 | I15007278        | 05/04/2015   | 20.00        |
| 00175545 | 05/14/2015 | WESTERN ENTRANCE<br>POLICE DOOR FLOOR CLOSER                  | P86496 | 3053             | 04/22/2015   | 1,045.73     |
| 00175546 | 05/14/2015 | WILLING, ROBERT<br>SAFETY BOOTS                               |        | OH004800         | 05/13/2015   | 120.43       |
| 00175547 | 05/14/2015 | WOODINVILLE AUTO PARTS INC<br>REPAIR PARTS INVENTORY          | P86573 | OH004786         | 04/30/2015   | 1,294.53     |
| 00175548 | 05/14/2015 | WSCCCE AFSCME AFL-CIO<br>PAYROLL EARLY WARRANTS               |        | OH004792         | 05/15/2015   | 1,972.00     |
| 00175549 | 05/14/2015 | XEROX CORPORATION<br>PRINTER SUPPLIES                         |        | 230014113        | 03/15/2015   | 2,244.93     |
| 00175550 | 05/14/2015 | ZEE MEDICAL<br>FIRE EXTINGUISHERS                             | P86525 | 68284553         | 05/06/2015   | 252.62       |
|          |            |   |        |                  | Total        | 442,297.18   |

**Accounts Payable Report by GL Key**

| PO #   | Check #  | Vendor:                    | Transaction Description        | Check Amount |
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| <i>Org Key: 001000 - General Fund-Admin Key</i>        |          |                            |                                |              |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 13,983.21    |
| P86536   | 00175542 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 7,312.91     |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 5,163.53     |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 2,653.85     |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 1,328.84     |
| P86535   | 00175541 | WA ST TREASURER'S OFFICE   | April 2015 NC Court Transmitta | 1,183.32     |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 991.60       |
| P86535   | 00175541 | WA ST TREASURER'S OFFICE   | April 2015 NC Court Transmitta | 680.06       |
| P86535   | 00175541 | WA ST TREASURER'S OFFICE   | April 2015 NC Court Transmitta | 528.03       |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 509.47       |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 446.80       |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 313.43       |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 313.40       |
| P86535   | 00175541 | WA ST TREASURER'S OFFICE   | April 2015 NC Court Transmitta | 310.72       |
| P86535   | 00175541 | WA ST TREASURER'S OFFICE   | April 2015 NC Court Transmitta | 155.30       |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 153.84       |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 140.46       |
| P86536   | 00175540 | WA ST TREASURER'S OFFICE   | April 2015 MI Court Transmitta | 125.08       |
| P86535   | 00175541 | WA ST TREASURER'S OFFICE   | April 2015 NC Court Transmitta | 106.61       |
| P86539   | 00175516 | PETTY CASH FUND PARKS DEPT | Cash bank for Run Like A Girl  | 100.00       |
| P86535   | 00175541 | WA ST TREASURER'S OFFICE   | April 2015 NC Court Transmitta | 56.12        |
| P86535   | 00175541 | WA ST TREASURER'S OFFICE   | April 2015 NC Court Transmitta | 55.55        |
| P86535   | 00175541 | WA ST TREASURER'S OFFICE   | April 2015 NC Court Transmitta | 55.55        |
| P86523   | 00175523 | SCA                        | Contract completed, deposit re | 5.00         |
| P86535   | 00175541 | WA ST TREASURER'S OFFICE   | April 2015 NC Court Transmitta | 1.91         |
| <i>Org Key: 117000 - Beautification-Admin Key</i>      |          |                            |                                |              |
|  | 00175476 | DAVID ISRAEL LAW OFFICE    | 2014 B&O OVERPAYMENT REFUND    | 20.00        |
| <i>Org Key: 402000 - Water Fund-Admin Key</i>          |          |                            |                                |              |
|  | 00175490 | HANCOCK, DAVID             | OVERPAYMENT REFUND             | 486.23       |
|  | 00175528 | SONG, GARY                 | OVERPAYMENT REFUND             | 432.91       |
|  | 00175459 | CAI, RONGWEI               | OVERPAYMENT REFUND             | 339.55       |
| P86406   | 00175449 | ALPINE PRODUCTS INC        | INVENTORY PURCHASES            | 272.04       |
| P86429   | 00175465 | CESSCO                     | INVENTORY PURCHASES            | 236.43       |
| P86425   | 00175482 | EXCEL SUPPLY COMPANY       | INVENTORY PURCHASES            | 234.35       |
| P86434   | 00175486 | GRAINGER                   | INVENTORY PURCHASES            | 69.96        |
| <i>Org Key: 814072 - United Way</i>                    |          |                            |                                |              |
|  | 00175536 | UNITED WAY OF KING CO      | PAYROLL EARLY WARRANTS         | 151.07       |
| <i>Org Key: 814074 - Garnishments</i>                  |          |                            |                                |              |
|  | 00175466 | CHAPTER 13 TRUSTEE         | CASE#15-11964/DENNIS BAKER     | 1,195.00     |
|  | 00175532 | TEXAS CHILD SUPPORT SDU    | 7006031251891052S/JAMES BLAIR  | 225.00       |
| <i>Org Key: 814075 - Mercer Island Emp Association</i> |          |                            |                                |              |
|  | 00175505 | MI EMPLOYEES ASSOC         | PAYROLL EARLY WARRANTS         | 137.50       |
| <i>Org Key: 814076 - City &amp; Counties Local 21M</i> |          |                            |                                |              |
|  | 00175548 | WSCCCE AFSCME AFL-CIO      | PAYROLL EARLY WARRANTS         | 1,972.00     |



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| PO #   | Check #  | Vendor:                      | Transaction Description        | Check Amount |
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| <i>Org Key: 814077 - Police Association</i>                |          |                              |                                |              |
|  | 00175517 | POLICE ASSOCIATION           | PAYROLL EARLY WARRANTS         | 2,511.24     |
| <i>Org Key: 814085 - GET Program Deductions</i>            |          |                              |                                |              |
|  | 00175484 | GET Program                  | PAYROLL EARLY WARRANTS         | 652.00       |
| <i>Org Key: CA1100 - Administration (CA)</i>               |          |                              |                                |              |
| P86565   | 00175515 | PACIFICA LAW GROUP LLP       | Legal Services Inv #22853      | 1,110.00     |
| P86561   | 00175498 | LEXISNEXIS                   | Library Subscriptions Inv      | 235.75       |
|  | 00175524 | SCHUCK, CHRISTINA            | WSAMA CONF PER DIEM            | 227.75       |
| P86564   | 00175497 | LAW LYMAN DANIEL KAMERRER &  | Legal Services Inv #30         | 107.50       |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 47.39        |
| P86563   | 00175539 | VERIZON WIRELESS             | Hot spot for KHK Inv #97444703 | 40.01        |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 38.51        |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 38.51        |
| <i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i> |          |                              |                                |              |
| P86566   | 00175511 | MOBERLY AND ROBERTS          | Contract Prosecutor Inv #526   | 5,000.00     |
| P86567   | 00175492 | HONEYWELL, MATTHEW V         | Public Defender Inv #854       | 200.00       |
| P86562   | 00175492 | HONEYWELL, MATTHEW V         | Public Defender Inv #855       | 50.00        |
| <i>Org Key: CO6100 - City Council</i>                      |          |                              |                                |              |
| P86537   | 00175495 | KUSAK CUT GLASS WORKS        | K. Knight Recognition Vase     | 314.55       |
| <i>Org Key: CR1100 - CORe Admin and Human Resources</i>    |          |                              |                                |              |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 12.87        |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 11.93        |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 11.93        |
| <i>Org Key: DS0000 - Development Services-Revenue</i>      |          |                              |                                |              |
| P86534   | 00175453 | BELLEVUE, CITY OF            | First Quarter 2015 MBP.Com Sur | 7,417.63     |
| <i>Org Key: DS1100 - Administration (DS)</i>               |          |                              |                                |              |
| P86551   | 00175479 | EAGLE EYE CONSULTING ENG INC | PLAN REVIEW COURSE - DAVID HEN | 125.00       |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 47.82        |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 38.49        |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 38.49        |
| <i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i> |          |                              |                                |              |
|  | 00175471 | COLE, DONALD                 | PARKING FEE                    | 15.00        |
| <i>Org Key: DS1400 - Development Engineering</i>           |          |                              |                                |              |
| P86432   | 00175529 | SOUND SAFETY PRODUCTS        | WORK JACKET                    | 66.25        |
| <i>Org Key: DS4550 - Utility Inspection (Clearing)</i>     |          |                              |                                |              |
| P86432   | 00175529 | SOUND SAFETY PRODUCTS        | MISC. WORK CLOTHES             | 16.43        |
| <i>Org Key: FN1100 - Administration (FN)</i>               |          |                              |                                |              |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 28.67        |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 11.93        |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 11.93        |
| <i>Org Key: FR1100 - Administration (FR)</i>               |          |                              |                                |              |
| P86419   | 00175543 | WALTER E NELSON CO           | Station Supplies               | 719.63       |

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| P86569   | 00175534 | TRI-TEC COMMUNICATIONS INC     | FS91 SHOREPHONE                | 503.70       |
| P86246   | 00175462 | CDW GOVERNMENT INC             | FS92 APC RACK/SHELF            | 500.45       |
|  | 00175464 | CENTURYLINK                    | PHONE USE MAY 2015             | 149.72       |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 52.60        |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 50.44        |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 50.44        |
| <i>Org Key: FR2100 - Fire Operations</i>             |          |                                |                                |              |
|  | 00175494 | KNOTT, KENNETH                 | DUTY BOOTS                     | 179.53       |
| <i>Org Key: FR2500 - Fire Emergency Medical Svcs</i> |          |                                |                                |              |
| P86461   | 00175499 | LIFE ASSIST INC                | Station/Rig Aid Supplies       | 1,042.19     |
| <i>Org Key: FR5100 - Community Risk Reduction</i>    |          |                                |                                |              |
| P86379   | 00175462 | CDW GOVERNMENT INC             | Adobe Pro Fire Conference 3860 | 247.27       |
| <i>Org Key: GGM001 - General Government-Misc</i>     |          |                                |                                |              |
|  | 00175477 | DEFTY, YVONNE                  | TOWN CENTER VISIONING SUPPLIES | 162.60       |
| <i>Org Key: GGM004 - Gen Govt-Office Support</i>     |          |                                |                                |              |
| P86356   | 00175530 | SUN DATE SUPPLY INC            | COPIER STAPLES                 | 343.80       |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 89.09        |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 89.09        |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 38.52        |
| <i>Org Key: IS2100 - IGS Network Administration</i>  |          |                                |                                |              |
|  | 00175464 | CENTURYLINK                    | PHONE USE MAY 2015             | 488.53       |
| P86397   | 00175462 | CDW GOVERNMENT INC             | Surface Pro 3                  | 175.10       |
|  | 00175464 | CENTURYLINK                    | PHONE USE APR 2015             | 76.94        |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 12.39        |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 11.93        |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 11.93        |
| <i>Org Key: MT2100 - Roadway Maintenance</i>         |          |                                |                                |              |
|  | 00175520 | PUGET SOUND ENERGY             | ENERGY USE APRIL 2015          | 3,062.75     |
| P86529   | 00175491 | HOME DEPOT CREDIT SERVICE      | CONCRETE, REBAR, CONCRETE TOOL | 659.56       |
| <i>Org Key: MT3100 - Water Distribution</i>          |          |                                |                                |              |
| P86433   | 00175486 | GRAINGER                       | 1/2" RATCHET WRENCH            | 80.56        |
| <i>Org Key: MT3150 - Water Quality Event</i>         |          |                                |                                |              |
| P84834   | 00175473 | CONFLUENCE ENGINEERING GRP LLC | MICROBIAL OCCURENCE RESPONSE & | 4,975.00     |
| P86557   | 00175488 | HACH COMPANY                   | WATER QUALITY SUPPLIES         | 3,487.13     |
| P86558   | 00175460 | CASCADE COLUMBIA DISTRIBUTION  | CHLORINE BOOSTING SUPPLIES     | 1,253.78     |
| <i>Org Key: MT3200 - Water Pumps</i>                 |          |                                |                                |              |
| P86407   | 00175456 | BRANOM INSTRUMENTS CO.         | TEST VERIFICATION OF SIEMENS M | 678.90       |
|  | 00175464 | CENTURYLINK                    | PHONE USE MAY 2015             | 237.68       |
| <i>Org Key: MT3300 - Water Associated Costs</i>      |          |                                |                                |              |
|  | 00175546 | WILLING, ROBERT                | SAFETY BOOTS                   | 120.43       |
| P86576   | 00175452 | AT&T MOBILITY                  | WIRELESS DATA WATER            | 31.86        |
| <i>Org Key: MT3500 - Sewer Pumps</i>                 |          |                                |                                |              |
| P86560   | 00175461 | CASCADE MACHINERY & ELECTRIC   | SEWER PUMP STATION 18 REPAIRS  | 5,754.99     |

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|  | 00175464 | CENTURYLINK                    | PHONE USE MAY 2015             | 2,735.54     |
| P86423   | 00175522 | SANDERSON SAFETY SUPPLY        | SAFETY HARNESS                 | 213.00       |
| P86433   | 00175486 | GRAINGER                       | TWO WAY RADIO SET              | 123.19       |
| P86583   | 00175538 | VERIZON WIRELESS               | PS 18 & 24 DATA SERVICE        | 30.04        |
| P86560   | 00175461 | CASCADE MACHINERY & ELECTRIC   | FREIGHT IN                     | 21.98        |
| <i>Org Key: MT3600 - Sewer Associated Costs</i>      |          |                                |                                |              |
| P86432   | 00175529 | SOUND SAFETY PRODUCTS          | MISC. WORK CLOTHES             | 94.71        |
| P86576   | 00175452 | AT&T MOBILITY                  | WIRELESS DATA SEWER            | 31.86        |
| <i>Org Key: MT3800 - Storm Drainage</i>              |          |                                |                                |              |
| P85921   | 00175480 | EARTHWORK ENTERPRISES INC      | STORM DRAIN REPAIR             | 2,632.36     |
| P86282   | 00175481 | EVERSON'S ECONO-VAC INC        | 2015-16 CATCH BASIN CLEANING   | 1,458.25     |
| <i>Org Key: MT4104 - Support Services - Storm</i>    |          |                                |                                |              |
| P86577   | 00175504 | MERCER ISLAND REPORTER         | SUBSCRIPTION RENEWAL FOR 16710 | 59.00        |
| <i>Org Key: MT4150 - Support Services - Clearing</i> |          |                                |                                |              |
| P86583   | 00175538 | VERIZON WIRELESS               | MAINT. DEPT. CELLULAR SERVICE  | 746.10       |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 127.49       |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 125.07       |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 125.07       |
| P86578   | 00175475 | CRYSTAL AND SIERRA SPRINGS     | 2015 WATER SERVICES DELIVERY F | 71.19        |
| <i>Org Key: MT4200 - Building Services</i>           |          |                                |                                |              |
| P86496   | 00175545 | WESTERN ENTRANCE               | POLICE DOOR FLOOR CLOSER       | 1,045.73     |
| P86540   | 00175506 | MI HARDWARE - BLDG             | MISC. HARDWARE FOR THE MONTH O | 108.70       |
| <i>Org Key: MT4210 - Building Landscaping</i>        |          |                                |                                |              |
| P86396   | 00175463 | CEDAR GROVE COMPOSTING INC     | LANDSCAPE MULCH (30 YDS)       | 1,024.27     |
| <i>Org Key: MT4300 - Fleet Services</i>              |          |                                |                                |              |
| P86555   | 00175513 | OVERLAKE OIL                   | 800 GAL. UNLEADED DELIVERY - F | 2,222.24     |
| P86573   | 00175547 | WOODINVILLE AUTO PARTS INC     | REPAIR PARTS INVENTORY         | 1,294.53     |
| P86555   | 00175513 | OVERLAKE OIL                   | 314 GAL. DIESEL DELIVERY - MAI | 826.48       |
| P86486   | 00175485 | GOODYEAR COMMERCIAL TIRE       | TIRES                          | 292.35       |
| P86525   | 00175550 | ZEE MEDICAL                    | FIRE EXTINGUISHERS             | 252.62       |
| P86574   | 00175503 | MERCER ISLAND CHEVRON          | APRIL FUEL                     | 172.59       |
| P86543   | 00175518 | PRAXAIR DISTRIBUTION INC       | ACETYLENE AND OXYGEN TANK      | 50.49        |
| <i>Org Key: MT4501 - Water Administration</i>        |          |                                |                                |              |
| P86178   | 00175483 | GEMINI GROUP LLC               | 2014 ANNUAL WATER QUALITY REPO | 3,220.00     |
| <i>Org Key: PO1100 - Administration (PO)</i>         |          |                                |                                |              |
| P86550   | 00175539 | VERIZON WIRELESS               | PD cell phones                 | 1,264.50     |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 181.98       |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 175.40       |
|  | 00175549 | XEROX CORPORATION              | PRINTER SUPPLIES               | 175.40       |
| <i>Org Key: PO1350 - Police Emergency Management</i> |          |                                |                                |              |
| P86541   | 00175519 | PUBLIC SAFETY SUPPORT SERVICES | Zone One Coordinator Services  | 8,333.33     |
| <i>Org Key: PO1700 - Records and Property</i>        |          |                                |                                |              |
| P86546   | 00175472 | CONFIDENTIAL DATA DISPOSAL     | Shredding                      | 100.00       |

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|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 18.30               |
|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 11.93               |
|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 11.93               |
| <i>Org Key: PO1900 - Jail/Home Monitoring</i>       |                |                                |                                |                     |
| P86544  | 00175467       | CHELAN COUNTY TREASURER        | April jail bill-45 days        | 3,150.00            |
| <i>Org Key: PO2100 - Patrol Division</i>            |                |                                |                                |                     |
| P86545  | 00175468       | CLEANERS PLUS 1                | Patrol uniform cleaning        | 238.59              |
| <i>Org Key: PO4200 - Training (CJ)</i>              |                |                                |                                |                     |
| P86549  | 00175474       | CRIMINAL JUSTICE TRAINING COMM | Interviewing course            | 50.00               |
| <i>Org Key: PR1100 - Administration (PR)</i>        |                |                                |                                |                     |
| P85072  | 00175475       | CRYSTAL AND SIERRA SPRINGS     | Monthly water service for LB B | 95.26               |
|   | 00175464       | CENTURYLINK                    | PHONE USE MAY 2015             | 45.00               |
| <i>Org Key: PR2100 - Recreation Programs</i>        |                |                                |                                |                     |
| P86552  | 00175501       | LOUD EDGE                      | Movies in the Park logo design | 400.00              |
| P86526  | 00175489       | HAKOMORI, MITSUKO              | Instruction services for Ikeba | 334.75              |
|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 11.95               |
|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 11.95               |
|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 11.95               |
| <i>Org Key: PR2108 - Health and Fitness</i>         |                |                                |                                |                     |
| P86533  | 00175521       | ROSENSTEIN, SUSIE              | Personal training services for | 150.00              |
| <i>Org Key: PR3500 - Senior Services</i>            |                |                                |                                |                     |
|   | 00175531       | SYLVETSKY, LESLIE              | SENIOR SOCIAL LUNCH            | 265.21              |
|   | 00175531       | SYLVETSKY, LESLIE              | SENIOR SOCIAL SUPPLIES         | 33.98               |
| <i>Org Key: PR4100 - Community Center</i>           |                |                                |                                |                     |
|   | 00175520       | PUGET SOUND ENERGY             | ENERGY USE APRIL 2015          | 4,975.09            |
|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 122.53              |
|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 62.52               |
|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 62.52               |
| P86524  | 00175470       | COASTWIDE LABORATORIES         | Drain hose for MicoMax machine | 47.80               |
|   | 00175496       | LARSON, ANDREA C               | WRPA CONFERENCE EXPENSE        | 7.74                |
| <i>Org Key: PR5400 - Gallery Program</i>            |                |                                |                                |                     |
| P86490  | 00175450       | AMERICAN EXPRESS (LB)          | Food for Gallery Reception 4-1 | 69.10               |
| <i>Org Key: PR6100 - Park Maintenance</i>           |                |                                |                                |                     |
| P86532  | 00175508       | MI UTILITY BILLS               | PAYMENT OF UTILITY BILLS FOR   | 1,058.00            |
| P86386  | 00175463       | CEDAR GROVE COMPOSTING INC     | LANDSCAPE MULCH (30 YDS)       | 512.14              |
| P86434  | 00175486       | GRAINGER                       | SECURITY BIT SET               | 49.05               |
| P86418  | 00175465       | CESSCO                         | SHARPEN MOWER BLADES           | 32.69               |
|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 13.71               |
|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 11.93               |
|   | 00175549       | XEROX CORPORATION              | PRINTER SUPPLIES               | 11.93               |
| <i>Org Key: PR6200 - Athletic Field Maintenance</i> |                |                                |                                |                     |
| P86532  | 00175508       | MI UTILITY BILLS               | PAYMENT OF UTILITY BILLS FOR   | 671.66              |
|   | 00175464       | CENTURYLINK                    | PHONE USE MAY 2015             | 85.32               |

**Accounts Payable Report by GL Key**

| PO #   | Check #  | Vendor:                      | Transaction Description        | Check Amount |
|--|----------|------------------------------|--------------------------------|--------------|
| <i>Org Key: PR6500 - Luther Burbank Park Maint.</i>      |          |                              |                                |              |
| P86532   | 00175508 | MI UTILITY BILLS             | PAYMENT OF UTILITY BILLS FOR   | 2,437.81     |
| <i>Org Key: PR6700 - I90 Park Maintenance</i>            |          |                              |                                |              |
| P86532   | 00175508 | MI UTILITY BILLS             | PAYMENT OF UTILITY BILLS FOR   | 3,170.46     |
| P86386   | 00175463 | CEDAR GROVE COMPOSTING INC   | LANDSCAPE MULCH (30 YDS)       | 512.13       |
| P86138   | 00175455 | BLUETARP FINANCIAL INC       | SPRAYER (26 GAL.)              | 167.20       |
| P86138   | 00175455 | BLUETARP FINANCIAL INC       | SPRAY GUNS                     | 33.98        |
|  | 00175535 | TROY, BRIAN                  | PARKING FEE                    | 20.00        |
| <i>Org Key: PY4615 - Flex Admin 2015</i>                 |          |                              |                                |              |
|  | 00175493 | HORSCHMAN, BRENT             | FLEX SPEND REIMB               | 2,146.50     |
|  | 00175502 | MANRIQUEZ, CHERYL R          | FLEX SPEND REIMB               | 941.76       |
|  | 00175457 | BRZUSEK, DANIELLE            | FLEX SPEND REIMB               | 400.00       |
|  | 00175537 | VAN GORP, ALISON             | FLEX SPEND REIMB               | 384.62       |
|  | 00175525 | SCHUMACHER, FRED             | FLEX SPEND REIMB               | 363.87       |
|  | 00175533 | TREAT, NOEL                  | FLEX SPEND REIMB               | 363.64       |
|  | 00175500 | LOO CHAN, PEGGY              | FLEX SPEND REIMB               | 71.66        |
| <i>Org Key: WG101R - City Hall Building Repairs</i>      |          |                              |                                |              |
| P86553   | 00175510 | MILLER PAINTS                | CITY HALL PAINT                | 7.01         |
| <i>Org Key: WP107R - Island Crest Park Repairs</i>       |          |                              |                                |              |
| P85923   | 00175478 | DMD & ASSOCIATES LTD         | Island Crest Park Athletic Fie | 16,585.75    |
| <i>Org Key: WW312R - ICW and 85th Ave Water Impv</i>     |          |                              |                                |              |
| P85973   | 00175480 | EARTHWORK ENTERPRISES INC    | 2015 WATER SYSTEM IMPROVEMENTS | 202,601.00   |
| P85675   | 00175454 | BLUELINE GROUP               | 2015 WATER SYSTEM IMPROVEMENT  | 1,119.25     |
|  | 00175469 | CLIFTON, CURTIS              | OFFICE SUPPLIES                | 23.00        |
| <i>Org Key: WW524R - 93rd Water System Improvements</i>  |          |                              |                                |              |
| P85973   | 00175480 | EARTHWORK ENTERPRISES INC    | 2015 WATER SYSTEM IMPROVEMENTS | 58,587.42    |
| <i>Org Key: XG300R - Fire Station 92 Replacement</i>     |          |                              |                                |              |
| P86531   | 00175512 | MORGAN SOUND                 | CONF ROOM A/V                  | 14,250.56    |
| P86427   | 00175462 | CDW GOVERNMENT INC           | WiFi Access Points             | 1,706.07     |
| P86530   | 00175462 | CDW GOVERNMENT INC           | UPS FOR SERVER RACK            | 1,089.03     |
| P86514   | 00175487 | GRAYBAR                      | STATION 92 HARDWARE            | 56.41        |
| <i>Org Key: XP710R - Luther Burbank Minor Improvent</i>  |          |                              |                                |              |
| P86517   | 00175514 | PACIFIC RIM EQUIPMENT RENTAL | EXCAVATOR RENTAL               | 4,399.07     |
| <i>Org Key: YF0000 - Youth &amp; Family Services Rev</i> |          |                              |                                |              |
| P86501   | 00175507 | MI SCHOOLS FOUNDATION        | Refund for Stokke/Gates        | 500.00       |
| <i>Org Key: YF1100 - YFS General Services</i>            |          |                              |                                |              |
| P85072   | 00175475 | CRYSTAL AND SIERRA SPRINGS   | Monthly water service for LB B | 95.25        |
| P85025   | 00175539 | VERIZON WIRELESS             | Monthly charge for mobile broa | 40.01        |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 13.46        |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 11.93        |
|  | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 11.93        |
| P86588   | 00175544 | WASHINGTON STATE PATROL      | Background Check K. Gelsey     | 10.00        |
| P86588   | 00175544 | WASHINGTON STATE PATROL      | Background Check S. Wijaya     | 10.00        |

**Accounts Payable Report by GL Key**

| PO #  | Check #  | Vendor:                      | Transaction Description        | Check Amount |
|---|----------|------------------------------|--------------------------------|--------------|
| <i>Org Key: YF1200 - Thrift Shop</i>                    |          |                              |                                |              |
| P86568  | 00175451 | AMERICAN EXPRESS (YFS)       | TShop Volunteer Supplies       | 230.98       |
|   | 00175464 | CENTURYLINK                  | PHONE USE MAY 2015             | 143.54       |
| P86512  | 00175527 | SOLOMON ARTS & ENTERTAINMENT | Performance on 8/9/15 for the  | 75.00        |
|   | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 64.07        |
|   | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 62.54        |
|   | 00175549 | XEROX CORPORATION            | PRINTER SUPPLIES               | 62.54        |
| <i>Org Key: YF2600 - Family Assistance</i>              |          |                              |                                |              |
| P85076  | 00175526 | SHOREWOOD HEIGHTS            | Utilities and rental assistanc | 600.00       |
| P86542  | 00175509 | MIHS VOLLEYBALL BOOSTER CLUB | EA Campership (KJ = child is N | 150.00       |
| <i>Org Key: YF2800 - Fed Drug Free Communities Gran</i> |          |                              |                                |              |
| P86620  | 00175458 | CADCA                        | Training 8/2 - 8/6, 2015 for L | 595.00       |
| Total   |          |                              |                                | 442,297.18   |



**CITY OF MERCER ISLAND  
CERTIFICATION OF PAYROLL**

**PAYROLL PERIOD ENDING**  
**PAYROLL DATED**

**5/8/2015**  
**5/15/2015**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

| Description               |                     | Date    | Amount     |
|---------------------------|---------------------|---------|------------|
| Payroll Checks            | 62829083 - 62829098 |         | 22,725.93  |
| Direct Deposits           |                     |         | 455,698.15 |
| Void/Manual Adjustments   |                     |         | 19,234.77  |
| Tax & Benefit Obligations |                     |         | 257,277.62 |
| Total Gross Payroll       |                     | 5/15/15 | 754,936.47 |



## CITY OF MERCER ISLAND PAYROLL SUMMARY

| PAYROLL PERIOD ENDING                             | 5/8/2015   |
|---|------------|
| PAYROLL DATED                                     | 5/15/2015  |
| Net Cash  | 478,424.08 |
| Net Voids/Manuals                                 | 19,234.77  |
| Federal Tax Deposit - Key Bank                    | 88,870.04  |
| Social Security and Medicare Taxes                | 44,122.93  |
| Medicare Taxes Only (Fire Fighter Employees)      | 1,739.06   |
| Public Employees Retirement System 1 (PERS 1)     | 368.02     |
| Public Employees Retirement System 2 (PERS 2)     | 17,536.60  |
| Public Employees Retirement System 3 (PERS 3)     | 3,986.09   |
| Public Employees Retirement System 2 (PERSJBM)    | 480.23     |
| Public Safety Employees Retirement System (PSERS) | 155.64     |
| Law Enforc. & Fire fighters System 2 (LEOFF 2)    | 23,844.48  |
| Regence & LEOFF Trust - Medical Insurance         | 14,604.39  |
| Domestic Partner/Overage Dependant - Insurance    | 1,719.27   |
| Group Health Medical Insurance                    | 1,216.36   |
| Health Care - Flexible Spending Accounts          | 2,812.33   |
| Dependant Care - Flexible Spending Accounts       | 1,895.30   |
| United Way  | 151.07     |
| ICMA Deferred Compensation                        | 41,937.96  |
| ROTH IRA  | 50.00      |
| Child Support/Garnishment Payments                | 2,094.24   |
| MI Employees' Association                         | 137.50     |
| Cities & Towns/AFSCME Union Dues                  | 1,972.00   |
| Police Union Dues                                 | 2,511.24   |
| Fire Union Dues                                   | 1,862.10   |
| Fire Union - Supplemental Dues                    | 145.00     |
| AWC - Voluntary Life Insurance                    | 288.50     |
| Unum - Long Term Care Insurance                   | 1,255.00   |
| AFLAC - Supplemental Insurance Plans              | 767.77     |
| GET - Guarantee Education Tuition of WA           | 652.00     |
| Coffee Fund                                       | 40.00      |
| Transportation                                    | 62.50      |
| Miscellaneous                                     | 0.00       |

|                            |                      |
|----------------------------|----------------------|
| <b>TOTAL GROSS PAYROLL</b> | <b>\$ 754,936.47</b> |
|----------------------------|----------------------|





**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5072  
May 18, 2015  
Consent Calendar**

**2014 ARTS COUNCIL ANNUAL REPORT AND  
2015 WORK PLAN**

**Proposed Council Action:**

Receive the 2014 Arts Council Annual Report and Approve the 2015 Work Plan.

**DEPARTMENT OF**

Parks and Recreation (Amber Britton)

**COUNCIL LIAISON**

Jane Brahm

**EXHIBITS**

1. 2014 Arts Council Annual Report
2. 2015 Arts Council Work Plan

**APPROVED BY CITY MANAGER**

|                               |    |     |
|-------------------------------|----|-----|
| <b>AMOUNT OF EXPENDITURE</b>  | \$ | n/a |
| <b>AMOUNT BUDGETED</b>        | \$ | n/a |
| <b>APPROPRIATION REQUIRED</b> | \$ | n/a |

**SUMMARY**

In fulfilling the City Council's directive to provide to the City and its residents a high degree of expertise with respect to visual and performing arts, the Mercer Island Arts Council is providing a report of its activities, services, and contributions in 2014 and the intended work plan for 2015. The City Council had recognized and embraced the important role of art and cultural enrichment in creating community by enacting several ordinances in support of the arts. The Arts Council is providing these reports for Council review and approval.

The 2014 Annual Report (Exhibit 1) serves to inform the City Council of the breadth of services that the Arts Council provided in the previous year, including statistical information regarding volunteer hours, staff hours, revenues, audience and artists served. In addition, it highlights the various working sub-committees of the Arts Council and their accomplishments and on-going activities and tasks.

The 2015 Work Plan (Exhibit 2) serves to identify the specific areas of focus for 2015 by sub-committee area, and the tasks required of Arts Council members and Parks and Recreation staff to achieve those tasks.

**RECOMMENDATION**

*Cultural Arts and Events Coordinator and Arts Council Chair*

**MOVE TO:** Receive Arts Council 2014 Annual Report and approve the Arts Council 2015 Work Plan.



*Mercer Island Art Council's*  
**2014 Annual Report**

**Chair – Paulette Bufano /Vice-Chair – An Tootill**

***Intro from the Chair, Paulette Bufano:***

The Council members have worked very hard this year to nurture, promote and support high quality cultural arts activities for our community. This has been difficult because we have been operating with less than a full Arts Council for most of the year. Everyone who was on the Council remained motivated and worked together to fill the gaps but we are very thankful that going into 2015, all of our spots are filled once again.

Arts Council members in 2014 included: An Tootill, Mireya Lewin, Susan Szafir, Linda Iwanyk, Paulette Bufano, Karen Kaser, Anna Gordon, Suzanne Zahniser, Erin Vivion, Bonnie Bradley, and Jane Ditzler.

City Council Liaison: Jane Meyer-Brahm

Staff Liaisons: Amber Britton, Eileen Trifts

**Highlights for 2014 include:**

- Two Classics on Film Series which totaled 14 films
- Three “Meet the Author” events held in partnership with Island Books
- Eighteen performances for Shakespeare in the Park by Wooden O
- Six Concerts at the Mostly Music in the Park summer concert series, which included a special performance at the Luther Burbank Amphitheatre by the Russian Chamber Orchestra
- Special Shakespeare performance by Freehold Theatre Organization of Henry I & II
- STQRY was contracted with to hosts stories and videos of our public art collection using QR codes

The Arts Council is a "working council", assisted by volunteers and staff, with the goal of enhancing and strengthening all of our existing programs to extend our reach as far as possible. We continue to grow our partnerships within the community to expand our programming opportunities. Additionally, Mercer Island organizations and businesses have provided generous and valuable sponsorships to support some ongoing programs. We look forward to another great year in 2015.

**PROGRAM ACCOMPLISHMENTS OF 2014**

**COMMUNITY RELATIONS AND ADVERTISING**

The Arts Council held an outreach event as a part of Summer Celebration! Arts and Craft projects for children in the 2014 “Celebrating the Pacific Northwest” theme were hosted by the Arts Council. Information about the Arts Council was distributed, volunteer sign-ups were taken, and the public was updated on the STQRY website that lists the public art collection and their stories.

Other outreach included:

- Advertised through Parks and Recreation Facebook
- Mercer Island’s Quarterly, M.I. Weekly publications & The Recreation Guide
- Flyers and Posters posted throughout community
- Mostly Music in the Park brochures and Shakespeare information mailed to all Mercer Island residents
- Hosted arts & crafts for children at Summer Celebration and had an Arts Council information booth

- Mercedale Park Banner advertising Mostly Music in the Park
- Call for artists for the tennis mural in Luther Burbank Park
- Hosted a booth at “Art Uncorked” Sister City & Chamber of Commerce event

## LITERARY PROGRAMS

### Classics on Film

Lance Rhoades, media scholar and Mercer Island Arts Council Program Director of *Classics on Film*, presented and lectured on two separate film series “Spies, Detectives and Secret Agents” which continued from the Fall/Winter series and “Comedy Classics!”. Events were co-sponsored with Aljoja of Mercer Island and films were shown in the Aljoja Theater.



### Winter/Spring “Spies, Detectives and Secret Agents” Series

- Jan. 3- Decision Before Dawn, attendance: 39
- Jan 10- 5 Fingers, attendance: 29
- Jan 24- The Pink Panther, attendance: 43
- Jan. 31- The Ipcress File, attendance: 31
- Feb. 7-(French Film) The Tall Blond Man with One Black Show, attendance: 53

### Fall/Winter “Comedy Classics!” Series

- Sep. 19- The General, attendance: 19
- Sep. 26- Duck Soup, attendance: 38
- Oct. 17- Sullivan’s Travels, attendance: 26
- Oct. 24- Welcome to the Sticks, attendance: 38
- Nov. 7- Sleeper, attendance: 28
- Nov. 14- Blazing Saddles, attendance: 39
- Nov. 21- A Fish Called Wanda, attendance: 37
- Dec. 5- Much Ado About Nothing, attendance: 41
- Dec. 12- Best in Show, attendance: 40

### Meet the Author Events

In partnership with Island Books, the Mercer Island Arts Council helped program three “Meet the Author” events at the Island Book Store. A percentage of the book sales was given to the Arts Council.

- **Feb. 26:** Margaret Wrinkle with her debut book “Wash”, a novel about slave breeding during the post Civil war era. **Attendance: 57**
- **March 13:** Robin Oliveira with her book “I Have Always Loved You”, a historical fiction novel of Mary Cassatt and Edgar Dega’s great romance. **Attendance: 46**
- **Sep. 12:** Daniel James Brown and his book “The Boys in the Boat”, which tells the story of the University of Washington’s 1936 eight-oar crew and their epic quest for an Olympic Gold medal. **Attendance: 63**



*Author Daniel James Brown*



*Wooden O' Performers at Shakespeare in the Park*

### **Shakespeare in the Park**

In its 21<sup>st</sup> year of staging plays at Luther Burbank Park, Wooden O Theatre produced nineteen outdoor performances of “The Two Gentleman of Verona” and “Julius Caesar” in July and August.

**“The Two Gentleman of Verona”:** Proteus and Valentine are best buds, but all that is put to the test when Proteus falls for Valentine’s new girlfriend. The fickle and feckless Proteus will seemingly stop at nothing to steal his pal’s girl as he dumps his own sweetheart and betrays his friend along the way. It’s Shakespeare’s hilarious romantic comedy about the foolish things we do when we think we’re in love.

Jul. 10, 11, 12, 17, 18, 19 and Aug. 3, 7, 8, 9, 10

**“Julius Caesar”:** Politics, power and pride collide in Shakespeare’s epic examination of the fall of the Roman Republic. When the charismatic military leader Caesar is assassinated, the motivations and convictions of the conspirators are called to question as the nation they tried to save is plunged into civil war. The political becomes the personal as the fate of the Republic hangs in the balance.

July 13, 20, 24, 25, 26, 31 and Aug. 1, 2

**Attendance: 5,550**

### **Art Uncorked**

The Arts Council sponsored two bands, “On the Rock” and “Way out West” for the first annual Art Uncorked event which was held near the outdoor sculpture park in downtown Mercer Island. This event was produced by the Sister City Association and the Mercer Island Chamber of Commerce. The Arts Council were considered in-kind sponsors for their music donation. The Arts Council also hosted a booth to demonstrate STORY and provide information about the Arts Council. This was a great event to partner with and the plan is to continue this relationship at future Art Uncorked events.



*Art Uncorked, held on Friday, September 12<sup>th</sup>*

## **MOSTLY MUSIC IN THE PARK**

The Mostly Music in the Park 2014 program highlighted eclectic bands from around the region, and offered concerts on Thursdays in July and August. MIVAL presented artwork from several MIVAL artists for consideration to be used in the Mostly Music in the Park brochures and posters. The Arts Council selected a piece by Mercer Island artist Marianne Bond.

### **2014 Performance Schedule:**

- Thu 7/24: Coco Loco (*Latin*)
- Thu 7/31: Spirit of Ojah (*African Dance Band*)
- Thu 8/7: Mark Whitman Band (*American Rhythm & Blues*)
- Thu 8/14: Rouge (*French Café Band*)
- Thu 8/21: En Canto (*Brazilian Orchestra*)
- Sun 8/24: Community Sing-A-Long with Nancy Stewart

## **GALLERY – INDOOR AND OUTDOOR**

### **Indoor Gallery**

Seven gallery exhibitions were held at the Mercer Island Community Center Art Gallery in 2014. A total of 112 pieces sold and the Art Council's revenue from the sales totaled \$1,907.38

The 2014 Gallery Exhibits were:

#### **January 6 – February 21**

***Ron Reeder & Judith Roan, Ruth Gross, and Wanda Hughes***

Photography from Ron Reeder & Judith Roan; Local artists Ruth Gross and Wanda Hughes..

#### **February 24 – April 11**

***Stephanie Day and Lee Sik Lim***

Stephanie Day is a young Mercer Island abstract artist. Lee Sik Lim presented a wide range of Sumi Art.

#### **April 14 – June 6**

***Seattle CoArts***

Seattle CoArts held their 64<sup>th</sup> Annual Juried Art Show “Dancing with the Muse” featuring juror Melissa Weinman.

**June 9 – July 25**

***Marianne Bond and Helen Schwedenberg***

Two Mercer Island artists teamed up to present a varied body of work.

**July 28 - Sept 12**

***Arts Council Juried Art Show***

The Mercer Island Arts Council held its second juried art show featuring juror Paula Stokes. There were a total of 31 applications accepted for the show. Cash prizes were awarded as follows:

- 1<sup>st</sup> Place, \$350, Leslie Zukor
- 2<sup>nd</sup> place, \$250, Esther Akrish
- 3<sup>rd</sup> place, \$150, Jon E. Schmidt

**September 15 – October 31**

***Clothed Model and Sculpture Program Participants***

Paintings and sculptures made by participants in the Parks & Recreation Clothed Model and Sculpture programs were featured in this show.

**November 3 – December 19**

***MIVAL (Mercer Island Visual Arts League)***

A multimedia display which showcases artistic gifts for the holidays, all created by MIVAL members.

**Outdoor Gallery**

No additions or removals took place in the Outdoor Gallery for 2014. The Public Art Committee took on the task of planning for a revival of the outdoor gallery to take place in 2015.

**PUBLIC ART**

The Public Art Committee focused on renewing and enhancing existing public entities, including the Outdoor gallery, the Luther Burbank tennis courts and playground, and the new South End Fire Station 92. Discussion and planning for future public art projects was also a focus.

- Three Arts Council members participated in meetings about artwork for the future Light Rail Station. The project has been postponed at the 80% phase for revision.
- A mosaic project which will include student artwork as well as a large mosaic by professional artists Jose Orantes and Sandy Glass has been planned for the playground area at Luther Burbank Park as a future public art project. The project begins in 2015 and will be finished in 2016.
- The public art committee took on the task of reviving the outdoor gallery by inviting members of arts organizations to exhibit. A dedicated City email address was established for the outdoor gallery for easier submissions.

- Work on the Fire Station 92 artwork project, “Gateway of Service, continued in 2014 and is expected to be installed in the spring of 2015 at the conclusion of construction of the fire station. In June of 2014, the steel pieces from the World Trade Center were transported from New York to Mercer Island where there was a special welcome ceremony held at the North Fire Station. The pieces made many memorable stops at Fire Stations across the country and were escorted by multiple local Fire and Police Departments along I-90 all the way to Mercer Island.



- Artist Natalie Oswald was selected from over 25 entries to paint a mural on the wall in the tennis courts at Luther Burbank Park. She completed the mural in early September. There have been an abundance of compliments received regarding the final mural and many families enjoyed engaging with the artist as she was painting.



**STATISTICAL SUMMARY**

**AUDIENCE SERVED:** Mercer Island and neighboring communities

**VOLUNTEER HOURS:**

- Arts Council Members: 652
- Non-Arts Council Member: 91

**STAFF SUPPORT:**

|   | <u>Amber Britton</u> | <u>Eileen Trifts</u> |
|---|----------------------|----------------------|
| Monthly Meetings & Prep.                      | 18                   | 25                   |
| Minute Prep.                                  | 0                    | 34                   |
| Agenda Prep.                                  | 4                    | 11                   |
| Personnel (New member notebooks, orientation) | 22                   | 8                    |
| Budget Prep. & Monitoring                     | 91                   | 0                    |
| Misc. Correspondence w/ members               | 131                  | 116                  |
| Program Support                               | 470                  | 60                   |
| Art Gallery Coordination                      | 2                    | 115                  |
| <b>TOTAL</b>                                  | <b>738</b>           | <b>369</b>           |

**BUDGET SUMMARY:**

**Arts Trust Fund Value (as of 12/31/14): \$191,138.19**

|   |              |
|---|--------------|
| Cash 1/1/2015                                 | \$191,138.19 |
| -Ongoing Art Programs 2015                    | (10,000.00)  |
| -Mosaic at LB Playground                      | (26,000.00)  |
| -Mural at I-90 & WMW Off-ramp                 | (25,000.00)  |
| <u>-Ongoing Art Programs 2016 (10,000.00)</u> |              |
| Cash Available 5/11/2015                      | \$120,138.19 |

*(This is the 1%-For-The-Arts account, which provides for the maintenance, repair, and acquisition of public art on Mercer Island.)*

**PROGRAM BUDGETS:**



***Expenses***

| <b><u>Program:</u></b>               | <b><u>Budgeted:</u></b> | <b><u>Actual Expense:</u></b> | <b><u>Difference:</u></b> |
|--------------------------------------|-------------------------|-------------------------------|---------------------------|
| Public Art                           | \$700.00                | \$208.03                      | \$491.97                  |
| Gallery - Indoor and Outdoor         | \$6,900.00              | \$2,240.38                    | \$4,659.62                |
| Literary                             | \$2,800.00              | \$2,550.00                    | \$250.00                  |
| Performances                         | \$18,500.00             | \$19,193.76                   | (\$693.76)                |
| Community Arts                       | \$5,000.00              | \$2,016.33                    | \$2,983.67                |
| Special Programs (includes salaries) | \$46,135.00             | \$47,702.99                   | (\$1,567.99)              |
| <b>TOTALS</b>                        | <b>\$80,035.00</b>      | <b>\$73,911.49</b>            | <b>\$6,123.51</b>         |

***Revenues***

| <b><u>Program:</u></b>    | <b><u>Budgeted:</u></b> | <b><u>Actual Revenue:</u></b> | <b><u>Difference:</u></b> |
|---------------------------|-------------------------|-------------------------------|---------------------------|
| General (4 Culture Grant) | \$2,000.00              | \$8,000.00                    | \$6,000                   |
| Gallery                   | \$4,000.00              | \$3,005.45                    | (\$994.55)                |
| Performances              | \$13,000.00             | \$11,811.74                   | (\$1,188.26)              |
| <b>TOTALS</b>             | <b>\$19,000.00</b>      | <b>\$22,817.19</b>            | <b>(\$3,817.19)</b>       |

**General Fund Total Expenditures**      **\$73,911.49** *(includes \$46,505.38 in Staff Salaries & Benefits)*

**Total Revenue**                                      **\$22,817.19**



Mercer Island Art Council's  
2015 Work Plan

1. **Mostly Music in the Park**

| Arts Council Volunteers Roles- 150 Hours   | Staff Support Roles - 100 Hours  |
|--|--|
| <ul style="list-style-type: none"> <li>• Organize Band Selection Committee</li> <li>• Select performers and negotiate fees for 5 performances</li> <li>• Schedule volunteers to work at concerts</li> <li>• Cultivate and develop sponsors with staff</li> <li>• Assist with development of publicity and promotion, including MI Reporter, Patch and other appropriate outlets</li> <li>• Distribute posters and flyers in the community as available</li> <li>• Work MMIP events and/or recruit other Arts Council members to work MMIP events</li> <li>• Emcee concerts, thank sponsors at each concert</li> <li>• Send out thank-you letters to bands.</li> <li>• Touch base with bands prior to performance.</li> <li>• Identify new vendors for sales and donations at MMIP events.</li> <li>• Take photos of concerts for Annual Report/Recreation Guide</li> </ul> | <ul style="list-style-type: none"> <li>• Prepare band contracts and payments</li> <li>• Coordinate sound and payment</li> <li>• Assist with and provide input for publicity and promotions</li> <li>• Work at concerts and assist with set up and take down, and supervise the event</li> <li>• Correspondence with bands</li> <li>• Purchase and inventory drinks and snacks for sale at events</li> <li>• Make Concert Signs and banners</li> <li>• Put out sign boards for events</li> <li>• Coordinate Cash fund with Finance</li> <li>• Coordinate with Park Maintenance</li> <li>• Schedule staff to work events</li> <li>• Update sponsor forms/letters and mail out to businesses</li> <li>• Maintain income and fundraising tracking</li> <li>• Develop and maintain data base recording all sponsors</li> <li>• Send thank you letters to sponsors</li> <li>• Maintain sponsor correspondence</li> <li>• Coordinate with MIVAL for artwork on posters</li> <li>• Design, print &amp; distribute Utility Bill Insert</li> <li>• Thank you ad for sponsors in MI Reporter</li> <li>• Take photos of concerts for Annual Report/Recreation Guide</li> </ul> |

## 2. Literary

### *Literary Programs*

| <b>Arts Council Volunteers Roles -200 Hours</b>  | <b>Staff Support -28 Hours</b>   |
|--|--|
| <ul style="list-style-type: none"> <li>• Arrange films, lectures, and author events</li> <li>• Make contact with authors/speakers and negotiate date, time, venue, special arrangements, and payment amount</li> <li>• Continue partnership with Island Books on Meet the Author Events</li> <li>• Coordinate with Aljoya to plan events and determine programs to co-sponsor</li> <li>• Work with Aljoya and city staff to develop flyers for programs</li> <li>• Facilitate programs/events</li> <li>• Take photos of events and submit to Staff for Annual Report/Recreation Guide</li> </ul> | <ul style="list-style-type: none"> <li>• Work with Chair to develop flyers for publicity</li> <li>• Prepare and process contracts and payments</li> <li>• Consult and assist on printed materials and promotion of events</li> <li>• Take photos of events and submit to Staff for Annual Report/Recreation Guide</li> </ul> |

### *Shakespeare*

| <b>Arts Council Volunteers Roles- 30 Hours</b>   | <b>Staff Support - 20 Hours</b>  |
|--|--|
| <ul style="list-style-type: none"> <li>• Maintain Relationship with Wooden O Theater</li> <li>• Develop &amp; schedule activities</li> <li>• Coordinate with staff on activities</li> <li>• Assist with publicity</li> <li>• Attend performances and make announcements/introductions</li> </ul> | <ul style="list-style-type: none"> <li>• Maintain relationship with Wooden O Theatre</li> <li>• Coordinate with Park Maintenance</li> <li>• Schedule &amp; monitor rehearsal/performance space</li> <li>• Assist with publicity</li> <li>• Prepare contracts, reserve facility, process payments as needed</li> <li>• Coordinate getting photos from Wooden O photographer for Annual Report/Recreation Guide</li> </ul> |

### 3. Gallery

#### *Outdoor Gallery*

| <b>Arts Council Volunteers Roles - 60 Hours</b>   | <b>Staff Support - 79 Hours</b>  |
|---|--|
| <ul style="list-style-type: none"> <li>• Identify appropriate projects or sculptures for Outdoor Gallery</li> <li>• Work on formal installation sites and guidelines for Outdoor Gallery</li> <li>• Coordinate new installations with the artist and staff</li> <li>• Utilize the Outdoor Gallery for public events more effectively</li> </ul> | <ul style="list-style-type: none"> <li>• Pass along names of artists interested in exhibiting in the Outdoor Gallery to the Gallery Chair and committee</li> <li>• Prepare revised Outdoor Gallery Brochure as needed</li> <li>• Assist with the coordination of new installations</li> <li>• Work with members on ideas to increase sales of the Outdoor Gallery pieces</li> <li>• Notify Park Maintenance and DSG of any new installations</li> <li>• List new Sculptures with WCIA for insurance</li> <li>• Coordinate new plaques for artwork installed</li> </ul> |

#### *Indoor Gallery*

| <b>Arts Council Volunteers Roles - 125 Hours</b>  | <b>Staff Support - 92 Hours</b>   |
|---|---|
| <ul style="list-style-type: none"> <li>• Convene gallery committee to review exhibit applications and artwork submitted</li> <li>• Contact applicants with Gallery Committee acceptance/rejection</li> <li>• Schedule show and reception dates, times, details with artists along with staff input.</li> <li>• Coordinate hanging date and time and removal date and time with artists and with staff.</li> <li>• Take the lead for receptions and hangings</li> <li>• Arrange for volunteers to assist with hangings</li> <li>• Arrange for volunteers to assist with receptions</li> <li>• Identify and include in all FREE listings whenever possible</li> </ul> | <ul style="list-style-type: none"> <li>• Provide copies of exhibit applications and art samples to Gallery Chair for review</li> <li>• Prepare artist information sheet and contracts to send to artist with a W-9. Return signed copies to artists.</li> <li>• Assist in preparation of materials for committee meetings, as needed</li> <li>• Create show labels for each piece which list price and artist information</li> <li>• List shows on the WCIA insurance policy prior to each show and remove them at the end of the show.</li> <li>• Receipt in sales from shows and process payment paperwork to artists</li> <li>• Process receipts and payments for expenses.</li> <li>• Coordinate gallery reception and entertainment upon musician suggestions from committee. Create contract and process for payment.</li> <li>• Buy and prepare food and beverages for gallery receptions.</li> <li>• Email postcard to mailing list. Send show information to the Reporter Calendar Section. Post on City Website.</li> </ul> |

#### 4. Special Projects

| <b>Arts Council Volunteers Roles - 38 Hours</b>   | <b>Staff Support – 30 Hours</b>   |
|---|---|
| <ul style="list-style-type: none"> <li>• Gratitude Graffiti event created, to be launched in Fall of 2015</li> <li>• Assist in soliciting arts and craft vendors for the street fair</li> <li>• Assist in jury process of the arts and craft vendors</li> <li>• Program crafts for special booth at Summer Celebration and provide supply list to staff to purchase</li> <li>• Arts Council members to staff the booth at Summer Celebration during festival hours</li> <li>• Book bands for Art Uncorked event</li> <li>• Plan booth needs and decorations for Art Uncorked Event</li> <li>• Volunteers to man Art Uncorked Event</li> </ul> | <ul style="list-style-type: none"> <li>• Recruit volunteers to jury crafters, plan meetings and organize jury packets</li> <li>• Coordinate with MMIP Committee on any band recommendations</li> <li>• Assist with Arts Council Booth prep for flyers, posters etc.</li> <li>• Purchase supplies needed for Summer Celebration booth</li> <li>• Assist with Gratitude Graffiti event</li> <li>• Coordinate contracts and payment for Art Uncorked event</li> <li>• Coordinate booth needs for Art Uncorked</li> </ul> |

#### 5. Public Art

| <b>Arts Council Volunteers Roles - 80 Hours</b>   | <b>Staff Support - 120 Hours</b>   |
|---|--|
| <ul style="list-style-type: none"> <li>• Create a proposal for a mural on WSDOT owned wall at the West Mercer Way off-ramp with staff</li> <li>• Work towards creating an online tour map of the Public Art Collection with staff</li> <li>• Develop appropriate media and launch campaigns for new public art installations with staff coordination</li> <li>• Identify appropriate projects or sculptures for the Outdoor Gallery</li> <li>• Develop appropriate media and launch campaigns for new public art installations</li> <li>• Begin long-term planning such as identify priorities for 1% for the arts projects</li> <li>• Plan for dedication of new art installations, coordinate all aspects with staff</li> <li>• Work with Artech on Collection Management program</li> <li>• Assist with of dedication of new public art</li> <li>• Coordinate installation of new art pieces with staff</li> </ul> | <ul style="list-style-type: none"> <li>• Guide and support MIAC in process of determining what their public art project(s) will be</li> <li>• Assist with dedication of new public art</li> <li>• Coordinate cleaning and maintenance of existing public art</li> <li>• Coordinate installation of new art pieces with Public Art Chair</li> <li>• Plan for dedication of new art installations with MIAC</li> <li>• Add new pieces to Collection Management program</li> <li>• Update STQRY website as stories are completed</li> <li>• Assist in coordination of the Fire Station 92 public art project installation and dedication</li> <li>• Coordinate the new public art projects: Luther Burbank playground mosaic and West Mercer Way mural</li> </ul> |

## 6. Community Relations

### 4 Culture/King County Performance Network

| <b>Arts Council Volunteers Roles- 30 Hours</b>  | <b>Staff Support – 9 Hours</b>  |
|---|---|
| <ul style="list-style-type: none"> <li>• Attend King County Performance Network meetings</li> <li>• Review and select from artist performance list as budget allows</li> <li>• Consult on publicity and promotion plan</li> <li>• Consult on facility needed and any special requirements needed</li> <li>• Provide event support as determined by Arts Council</li> <li>• To inform local artists and art agencies about state-wide projects that have “Call for artists” so our local artists know of the opportunity</li> <li>• Host Regional 4Culture meetings when ask, coordinate room requests with staff</li> <li>• Develop plans to further use STQY to advertise public art, events, and programs of the Arts Council</li> <li>• Develop fundraising plan and goals</li> <li>• Attend Fine Arts Advisory Committee meetings as circumstances arise</li> </ul> | <ul style="list-style-type: none"> <li>• Work with chair to develop publicity and promotion plan</li> <li>• Reserve facility and coordinate any special requirements needed</li> <li>• Process contracts and payments</li> <li>• Attend and work events as needed</li> <li>• Write grant application, process paperwork</li> <li>• Assist with requests regarding fundraising plan and goals</li> </ul> |

### Marketing & Publicity

| <b>Arts Council Volunteers Roles- 60 Hours</b>   | <b>Staff Support -37 Hours</b>   |
|--|--|
| <ul style="list-style-type: none"> <li>• Research other avenues for publicity, i.e. other web sites, brochures, publications, e-mail lists, etc.</li> <li>• Maintain current publicity – quarterly ad in MI Reporter, MI Weekly articles, and Recreation Guide, and P&amp;R Facebook page</li> <li>• Work with staff to be included on approved social media tools</li> <li>• Get approval on all ads/flyers not created by staff before advertising begins</li> </ul> | <ul style="list-style-type: none"> <li>• Keep city website up to date</li> <li>• Process information for Recreation Guide</li> <li>• Include in advertising already done within the City</li> <li>• Approve all ads/flyers not created by staff before advertising begins</li> </ul> |

**7. Administrative**

***Budget Monitoring***

| <b>Arts Council Volunteers Roles- 30 Hours</b>   | <b>Staff Support – 55 Hours</b>  |
|--|--|
| <ul style="list-style-type: none"> <li>• Review current budget monthly or as needed with staff</li> <li>• Get all expenses approved by staff prior to spending</li> <li>• Turn in expense receipts and paperwork in a timely manner</li> </ul> | <ul style="list-style-type: none"> <li>• Monitor Budget on monthly basis</li> <li>• Develop monthly reports for Arts Council meetings</li> <li>• Approve expense requests in a timely manner</li> <li>• Process receipts and expenses for payment</li> </ul> |

***Personnel***

| <b>Arts Council Volunteers Roles- 35 Hours</b>   | <b>Staff Support –55 Hours</b>   |
|--|--|
| <ul style="list-style-type: none"> <li>• Develop publicity and promotions for soliciting new members</li> <li>• Chair to assist with New Member Orientation</li> <li>• Track detailed volunteer hours and submit to staff monthly (including non-Arts Council members such as MMIP screening committee and Gallery Hanging helpers)</li> <li>• Provide year-end report to Council and Chair</li> <li>• Assist in Work Plan for year</li> <li>• Recruit volunteers to assist in committee activities</li> </ul> | <ul style="list-style-type: none"> <li>• Monitor compliance of OPMA</li> <li>• Coordinate new vacancies with City Clerk</li> <li>• Review any publicity and promotions for soliciting new members</li> <li>• Hold New Member Orientations as needed</li> <li>• Maintain hours and reports spent in support of Arts Council</li> <li>• Prepare information for annual report</li> <li>• Track volunteer hours</li> <li>• Prepare Work Plan for the year</li> <li>• Create binders for new members</li> <li>• Hold new member orientations for newly appointed MIAC members</li> </ul> |

***Coordination with Design Commission***

| <b>Arts Council Volunteers Roles- 19 Hours</b>   | <b>Staff Support – 6 Hours</b>   |
|--|--|
| <ul style="list-style-type: none"> <li>• Provide input to the Design Commission and developers as needed on art components</li> <li>• Serve as a resource when requested for art projects on the island</li> <li>• Coordinate assistance with artwork for WSDOT Light Rail project as requested</li> </ul> | <ul style="list-style-type: none"> <li>• Provide input for consistency with city policies and procedures</li> <li>• Arrange and attend meetings as necessary</li> <li>• Coordinate a member of Design Commission to serve on review selection committee for all new public art projects that use a Call for Artists</li> <li>• Coordinate assistance with artwork for WSDOT Light Rail project as requested</li> </ul> |

***Monthly Meetings and other Administrative Support***

| <b>Arts Council Volunteers Roles- 126 Hours</b>  | <b>Staff Support – 269 Hours</b>   |
|--|--|
| <ul style="list-style-type: none"> <li>• Prepare agenda topics and submit to staff when requested</li> <li>• Work in subcommittees for monthly updates on programs/activities/proposals</li> <li>• Turn in volunteer hours to staff monthly</li> </ul> | <ul style="list-style-type: none"> <li>• Prepare monthly meeting agenda</li> <li>• Record meeting minutes</li> <li>• Correspondence with members</li> <li>• Reports</li> <li>• Policies &amp; procedures developed</li> <li>• Forms created when needed</li> </ul> |

## HOURS

| <b>Total Arts Council <i>Program</i> Hours</b> | <b>Total Staff <i>Program</i> Hours</b> |
|--|---|
| <b>773</b>                                     | <b>515</b>                              |

| <b>Total Arts Council <i>Administrative</i> Hours</b> | <b>Total Staff <i>Administrative</i> Hours</b> |
|---|--|
| <b>210</b>  | <b>385</b>                                     |

| <b>Total Volunteer Hours</b> | <b>Total Staff Hours</b> |
|------------------------------|--------------------------|
| <b>983</b>                   | <b>900</b>               |





**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5074  
May 18, 2015  
Regular Business**

**CITY COUNCIL VACANCY - OPTIONS**

**Proposed Council Action:**

Provide direction to staff for filling the vacancy in City Council Position #4.

**DEPARTMENT OF** City Council (Bruce Bassett)

**COUNCIL LIAISON** n/a

**EXHIBITS** n/a

**APPROVED BY CITY MANAGER**

|                               |    |     |
|-------------------------------|----|-----|
| <b>AMOUNT OF EXPENDITURE</b>  | \$ | n/a |
| <b>AMOUNT BUDGETED</b>        | \$ | n/a |
| <b>APPROPRIATION REQUIRED</b> | \$ | n/a |

**SUMMARY**

Mr. Joel Wachs announced his resignation from the Mercer Island City Council (Position #4) effective May 6, 2015, due to health issues. Pursuant to RCW 42.12.070, the Council shall appoint a qualified person to fill the vacant position within ninety (90) days. Washington state law does not specify a procedure for selecting a person to fill the vacancy.

Council will discuss the process and next steps to fill the vacancy.

**RECOMMENDATION**

*Mayor*

Provide direction to staff for filling the vacancy in City Council Position #4.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5053  
May 18, 2015  
Public Hearing**

**2016-2021 TRANSPORTATION IMPROVEMENT  
PROGRAM PREVIEW & PUBLIC HEARING**

**Proposed Council Action:**

Review draft TIP and conduct public hearing.

**DEPARTMENT OF**

Development Services Group (Patrick Yamashita)

**COUNCIL LIAISON**

n/a

**EXHIBITS**

1. MI School District Board of Directors Comment Letter
2. Walkable Areas Near the School District Campus
3. Financial Information
4. Summary of Public Comments
5. Detail of Expenditures & Street Fund Balance
6. Map - Proposed 6-Year TIP Roadway & PBF Improvements
7. Project Descriptions

**APPROVED BY CITY MANAGER**

|                               |    |     |
|-------------------------------|----|-----|
| <b>AMOUNT OF EXPENDITURE</b>  | \$ | n/a |
| <b>AMOUNT BUDGETED</b>        | \$ | n/a |
| <b>APPROPRIATION REQUIRED</b> | \$ | n/a |

**SUMMARY**

**BACKGROUND**

The Six-Year Transportation Improvement Program (TIP) is a planning tool used to identify specific projects that work together to maintain, preserve, and maximize use of the existing roadway and trail systems. The TIP generally balances revenues and expenditures within the Street Fund through programming and phasing construction of projects.

RCW 35.77.010 requires cities to formally adopt a TIP annually and submit it to WSDOT and the Puget Sound Regional Council (PSRC) by July 1. Updates to the TIP often reflect changes in priority, cost, resources, and needs. A public hearing is required by state law and is part of the process during the Council meeting. Once the TIP is approved, projects are budgeted and funded through the City's Capital Improvement Program (CIP) in the biennial budget. Staff also uses the TIP to coordinate future transportation projects with needed utility improvements so that utility work can be budgeted and programmed to occur prior to roadway projects. All arterial streets must be included in the TIP to be eligible for state and federal funding.

The draft TIP is an update of the 2015-2020 TIP adopted by the City Council in June 2014. Individual projects/programs are linked together where feasible to create economies of scale for construction. It

includes transportation improvement projects and programs in the following six categories for 2016-2021:

- A. Residential Street Preservation
- B. Town Center Street Improvements
- C. Arterial Street Improvements
- D. Pedestrian and Bicycle Facilities (PBF) – New Facilities
- E. Other Transportation Projects
- F. Other Transportation Activities & Management

Overall, the draft TIP is “business as usual” with very few changes relative to previous years, because: (1) the next significant reprogramming of street repaving will occur after the Island’s pavement condition is evaluated again next year, (2) several new PBF projects were already added to the TIP last year, and (3) this is an off-budget year.

The formal public comment period for the draft TIP was April 1 to April 30, 2015. Comments were solicited through the MI Weekly, Mercer Island Reporter, and the City’s website. At the Council meeting, a public hearing will be held and the Council can provide feedback to staff regarding the draft TIP. Based on direction received from Council, staff will prepare an updated TIP for consideration and adoption on June 15, 2015. The TIP is reviewed and updated annually based on the priorities, needs, and desires of the community and City Council, balanced with the forecasted funds available to pay for the improvements.

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## KEY ISSUES

### Town Center Visioning Process

The Town Center visioning process is well underway including an extensive public engagement process. The process is intended to culminate in the Council’s consideration of revisions to the Town Center development code later this year. Some of these changes could affect the public right of way, including streets, parking, pedestrian paths, bike lanes, and the overall streetscape design. The TIP adopted in 2014 includes three projects in the Town Center, one in 2015 and two in 2017. Staff will keep these projects in the TIP as placeholders but will wait until the 2016 TIP process to determine if the project schedules or scopes need to be modified based on the intent and needs of the updated Town Center vision and development code.

### School District Campus & Neighborhood

#### School Board Request

The School Board of Directors submitted a letter during the public comment period. It is attached as Exhibit 1. They urge the City Council to do the following three things. City staff comments are provided below each:

- 1. Improve the safety and efficiency of southbound cars on 86th Ave. SE turning left onto Island Crest Way.**

City staff comment: This is a residential (86th) vs. arterial (ICW) street intersection. Additional review of this intersection would be required for staff to determine if improvements at this intersection to protect the left turning traffic from 86<sup>th</sup> Ave. SE onto Island Crest Way (ICW) are warranted and what those improvements might entail. Improvements at this intersection, while improving traffic flow from 86<sup>th</sup> Ave. SE will have a direct adverse impact on the traffic flow on ICW.

**2. Reduce traffic on SE 40th St. at the intersections at 86th Ave SE and at Island Crest Way through a comprehensive look at a traffic management system or other sound solutions throughout all of the neighborhood streets surrounding the high school (HS).**

City staff comment: ICW and SE 40th St. are designated as arterial streets and are intended to carry the highest volumes of traffic. Local streets provide direct access to abutting properties and carry low volumes of traffic at low speeds and are not intended to function as main routes or through streets. Drivers currently use a variety of routes to get to and from the District's campus including local streets. There have been suggestions in the past to connect SE 42<sup>nd</sup> St. from 85<sup>th</sup> to 86<sup>th</sup> Ave. SE to create access into the neighborhood. While there has been some support for this, many along SE 42<sup>nd</sup> St. and 85<sup>th</sup> Ave. SE have expressed strong concern about the potential traffic impacts. There is also only a half right of way and potential grade issues that would need to be evaluated and addressed.

**3. Add crosswalks and install culverts on the south side of SE 42nd St. across from the HS to improve car and pedestrian safety and traffic flow on 42nd, immediately in front of the high school. Again, we encourage the City Council to work with its professional staff and fund these transportation improvements to the extent they can be implemented in this year's budget or in the next biennial budget.**

City staff comment: The traffic study performed for the HS expansion identified short term congestion on SE 42nd during arrival and dismissal times, but no safety issues. Part of the stated cause of congestion is an inefficient student drop-off/pick-up area on site. District and City staff have collaborated to identify improvements to include in the HS expansion project to improve traffic flow and safety. They include an improved drop-off/pick-up area on site, a long drop-off/pick-up/parking pullout along SE 42nd adjacent to the school, and a new bus pullout and sidewalk with lighting along 92nd Ave. SE. These improvements will be in-place for the start of the 2015-2016 school year and should be tested before additional changes along SE 42<sup>nd</sup> are considered. Staff will continue work with the District to assess the potential installation of culverts.

Additionally, some people have suggested that creating a one-way clockwise loop around the District's campus (megablock) might improve traffic flow. Staff and our consultant examined the concept. In general, it will increase travel distances/times and increase traffic congestion/queuing along SE 40<sup>th</sup> St. and northbound on 86<sup>th</sup> Ave. SE. By limiting the travel options it will create bottleneck locations during the school peaks hours. The main benefit of the loop would be to simplify HS drop-offs along SE 42<sup>nd</sup> St. at the expense of the rest of the neighborhood and drivers on SE 40<sup>th</sup> St. Some of the specific negative potential impacts include:

- Significant increase to traffic congestion at the SE 40<sup>th</sup> St./86<sup>th</sup> Ave. SE intersection. Currently, eastbound traffic approaching the intersection is split evenly between the through and right turn movements and there are separate lanes for each movement. With the one-way concept, all of the traffic would be in the single through lane with backups projected through ICW in the AM peak. There would also be a significant increase in northbound traffic approaching the intersection.
- Eastbound traffic on SE 40<sup>th</sup> St., east of 86<sup>th</sup> Ave. SE would increase significantly (200 new trips in during the AM peak hour) since the entry point to the one-way loop would be at 92<sup>nd</sup> Ave. SE. It would degrade the LOS at 88<sup>th</sup> Ave. SE and at Gallagher Hill Road to D and E in the morning, respectively.
- Northbound 86<sup>th</sup> Ave. SE is a primary route to access the HS from the south, carrying 250 vehicles during the AM peak hour. These vehicles would likely divert to other neighborhood streets to directly access the high school.
- Inconvenience to others in the neighborhood:
  - Residents will no longer have the ability to take the shortest route to/from their homes.

- Direct, convenient access will be affected for the local churches (Holy Trinity, St. Monica's, and Emmanuel), the Peak Boy's & Girl's Club, and library. This will also increase traffic on some streets.
- This is intended to address an issue that occurs for approximately one hour on weekdays, during peak drop-off and pick-up times. The rest of the time, the residents, schools, library and churches in the neighborhood would have to live with the inconvenience.

Staff does not believe additional projects are necessary in the TIP at this time but will continue to work with District staff to monitor traffic circulation, drop-off/pick-up issues, and parking in a collaborative manner. The following paragraphs describe improvements currently in the TIP located within and near the District campus that will improve safety, circulation, student drop-off/pick-up, and traffic flow.

#### Walking, Drop-Off and Pick-Up

With the passage of the School District's bond issue and construction underway at both the new elementary school (E4) site and the HS, significant changes will occur on the District's campus.

In addition to the building expansion, the work at the HS includes:

- 92<sup>nd</sup> Ave. SE - A new bus drop off area, sidewalk and lighting.
- Main parking lot (off SE 42<sup>nd</sup> St.) – Vehicle circulation student drop-off/pick-up improvements.
- SE 42<sup>nd</sup> St. - Extension of the parking pullout and replacement of the sidewalk along the north side of SE 42<sup>nd</sup> Street, adjacent to the high school.

The design and purpose of these improvements represent a collaboration between the City and the District's project team to improve the efficiency of student drop-off/pick-up at the HS, to encourage drivers to drop students off directly adjacent to the school or on school property rather than across the street, and to reduce congestion on SE 42<sup>nd</sup> Street during arrival and pick up times.

E4 will also have pedestrian and drop-off/pick-up improvements based on a similar collaboration between City staff and the District's project team. These improvements include:

- 86<sup>th</sup> Ave. SE - New sidewalk along school frontage and a queue lane leading to a drop-off/pick-up area on site.
- SE 40<sup>th</sup> St. – New sidewalk along school frontage and realignment of curb to accommodate the City's future roadway widening project [C11].
- School buses will use parking lot off of SE 40<sup>th</sup> Street while student drop-off/pick-up occurs in a separate parking lot.

The sidewalk improvements will provide a safe place for students to walk to enter the school from the surrounding neighborhood while the circulation improvements provide efficient bus and parent drop-off/pick-up to minimize impacts to traffic flow.

The TIP adopted in 2014 included six projects to support the schools and residents in the neighborhoods north and south of SE 40<sup>th</sup> St. Five are pedestrian facilities/Safe Routes to School projects:

1. Madrona Crest Neighborhood [D2] – Construct a new sidewalk along 86<sup>th</sup> Ave SE from SE 39<sup>th</sup> to SE 40<sup>th</sup> Streets (Phase 1 in 2015-2016) and additional walking areas from SE 36<sup>th</sup> to SE 39<sup>th</sup> Streets (Phase 2 in 2018) if walking patterns show a clear need.
2. SE 40<sup>th</sup> Street – Improve sidewalk landings, ADA curb ramps, and crosswalks at key intersections along the SE 40<sup>th</sup> Street corridor between 86<sup>th</sup> and 92<sup>nd</sup> Ave., as well as along 88<sup>th</sup> Ave north of SE 40<sup>th</sup> Street. This work is planned for 2016.
3. 88<sup>th</sup> Ave SE and SE 43<sup>rd</sup> Street - Upgrade the existing gravel trails along the east side of 88<sup>th</sup> Ave (SE 42<sup>nd</sup> to SE 45<sup>th</sup> Streets) and SE 43<sup>rd</sup> Street (between 88<sup>th</sup> and 89<sup>th</sup> Ave.). These are both vital pedestrian links within the neighborhood. Most of this work was completed in December 2014.

4. 84<sup>th</sup> Ave. SE – Construct a gravel path along the roadway from upper Luther Burbank Park (SE 33<sup>rd</sup> St.) south to SE 39<sup>th</sup> Street. This project is the result of public input during last year’s TIP process. Most of this work was recently completed in March and April 2015.
5. SE 42<sup>nd</sup> Street – Construct a trail connection between ICW and 85<sup>th</sup> Ave SE to complete a gap in the east-west walking route between ICW and 92<sup>nd</sup> Ave SE. This work is planned for construction in conjunction with the Island Crest Way Resurfacing Phase 2 project [C2] in 2016.

Refer to Exhibit 2 for a map that shows existing walkable routes and the above locations proposed for improvement in the area surrounding the HS, E4, and PEAK.

#### Anticipated Traffic Impacts

Originally, staff was concerned that E4 would have major impacts on the SE 40<sup>th</sup> Street corridor LOS. However, based on a review of the traffic study, field observation of traffic, the school start time being later than the HS and morning peak commute period, and elimination of the traffic generated by the North Mercer Campus (NMC), the forecasted traffic impacts on SE 40<sup>th</sup> Street are less significant than staff originally thought. While the existing NMC uses and traffic go away, the new school will generate additional traffic. The timing of the peak traffic periods from the site will change from early morning and late afternoon/evening for the previous NMC uses to later morning and mid-afternoon for E4. Overall, this change reduces the traffic volume on SE 40<sup>th</sup> Street during the early morning commute/high school start time and the evening commute. It increases traffic volumes later in the morning when the peak commute is tapering off.

While the school projects won’t degrade traffic below the City’s LOS standard, staff felt that creating a westbound to southbound left turn lane at the intersection of SE 40<sup>th</sup> St & 86<sup>th</sup> Ave SE would improve traffic flow and reduce current and future traffic backups caused by left turning traffic. The Council conditionally approved the project as a placeholder for 2018 with the understanding that staff would re-evaluate the need for the improvement after E4 is in full operation starting in fall 2016. This project is currently unfunded.

#### **Comprehensive Plan Update**

Staff’s first presentation of the Comprehensive Plan update to Council occurred on May 4, 2015. The update includes some changes to the Transportation Element. The most significant proposed change modifies the City’s Level of Service (LOS) standard from “C” to “D”. In comparison, most cities in Western Washington have LOS of D or E. Snoqualmie is LOS D. Newcastle, Issaquah and Burien are LOS D and lower in their town centers. Renton is LOS E. Tukwila and Des Moines are LOS D to F, depending on the street. Some of the most urbanized cities such as Seattle, Bellevue, Redmond, and Kirkland have complex standards that allow up to LOS F. A change of LOS from C to D balances the community’s desire to travel on streets with free flowing traffic against costly transportation improvements that address congestion which may only last an hour per day. The required LOS improvements often come with unintended consequences such as creating a more urbanized feel (roadway widening/more lanes of traffic, turn lanes, traffic signals, etc.) and right of way acquisition/condemnation resulting in traffic and pedestrians being closer to single family homes.

During the TIP process in 2014 Council directed staff to not identify or add LOS improvement projects until Council adopts the Comprehensive Plan because the LOS standard may change. The proposed 2016 – 2021 TIP currently includes only one LOS improvement, the North Mercer Way Re-channelization at 77<sup>th</sup> Ave. SE project [C5]. This proposed project will create a receiving lane on North Mercer Way for northbound left turning vehicles from 77<sup>th</sup> Ave. SE. improving the LOS from “E” to “C” in the AM and from “E” to “B” in the PM peak hour.

## Transportation Benefit District

The City Council adopted Ordinance No. 14C-11 establishing a Transportation Benefit District (TBD) in October 2014 (AB 5014). The purpose of the ordinance includes the following:

1. Provide adequate levels of funding to make transportation improvements that are consistent with existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels as provided in Chapter 36.73 RCW.
2. Invest in the operation, preservation and maintenance of principal arterials of regional significance, high capacity transportation and/or public transportation.
3. Provide for transportation improvements that specifically focus on reducing the risk of transportation facility failure and improving safety, decreasing travel time, increasing daily and peak period trip capacity, improving modal connectivity, and preserving and maintaining optimal performance of transportation infrastructure over time so as to avoid more expensive infrastructure replacement in the future.

The TBD Board met twice (November 2014 and March 2015) to adopt a charter and bylaws, authorize collection of a vehicle license fee, authorize interlocal agreements, and adopt a material change policy. The Department of Revenue will start collecting the \$20 per vehicle fee for vehicle license renewals on June 1, 2015.

The 2016-2021 TIP includes an annual transfer from the MI TBD to the City's Street Fund of \$194,167 in 2015 and \$335,000 per year thereafter. This new revenue brings stability to the proposed 2016-2021 TIP, which for the first time in several years reflects positive ending fund balances for all 6 years. For a detailed discussion of financing information about the 2016-2021 TIP, see Exhibit 3.

Following adoption of the 2016-2021 TIP, the TBD Board will need to convene to set a 2015-2016 budget for the district. TBD funding will pay for the recently approved Metro Transit Shuttle Service. In addition, staff will propose one or more arterial street improvement projects to be funded with TBD revenue.

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## PUBLIC COMMENTS

The public comment period for the TIP was April 1 to April 30, 2015. Notices advertising the opportunity for public comment were provided on the City's website (starting April 1), in the Mercer Island Weekly (April 2 and April 16) and in the Mercer Island Reporter (April 1 and 8). Additional information was provided on the City's TIP webpage ([www.mercergov.org/TIP](http://www.mercergov.org/TIP)). The site provides users with easy access to TIP maps, FAQ's, and related information. It allows residents to conveniently learn more about the TIP process and to submit comments online. All but one of the comments this year were received via the website and/or by email. Exhibit 4 summarizes the comments received.

Public comment will also be taken at the May 18 Council public hearing. The legal notice for the public hearing was published in the Mercer Island Reporter on May 13. The TIP will be updated and presented to Council on June 15 for adoption following the public hearing and City Council direction to staff.

The following table summarizes the number of comments received over the past six years. As in past years, most comments were requests for new pedestrian/bicycle facilities.

| Year               | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 |
|--------------------|------|------|------|------|------|------|
| Number of Comments | 4    | 13   | 19   | 5    | 30   | 53   |

Many of the requests were related to:

- Continue improvement of the shoulders on the Mercer Ways – The three remaining phases of EMW and a southerly section of WMW are in the TIP. Refer to projects D3 and D4.
- Request for a sidewalk on Gallagher Hill Road – A sidewalk improvement is identified in the PBF Plan and is added to the draft TIP [D5] to be constructed in conjunction with project C10 Gallagher Hill Road overlay programmed for 2021.
- Replace raised pavement markers (“buttons”/“turtles”) on the Mercer Ways with white fogline striping – Most have already been removed except for the southerly portions of EMW and WMW where there are no paved shoulders yet.

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## **PROGRAM ELEMENTS**

The following sections describe the TIP categories (residential streets, Town Center, arterial streets, etc.) and follow the same order as the Detail of Expenditures shown in Exhibit 5. For a map of these projects, refer to Exhibit 6. For descriptions of specific projects under each TIP category, refer to Exhibit 7.

### **Residential Street Preservation Program [Category A]**

This program restores and resurfaces the City's 58 miles of public residential streets on a 35-year cycle. Over the last 5 years, approximately 7.6 miles of residential streets have been resurfaced with a HMA overlay and 2.2 miles have been resurfaced with a chip seal. This combined mileage accounts for 17% of the residential street network. Currently, HMA overlay construction for residential streets costs approximately \$350,000 to \$400,000 per road mile. Chip seal and slurry seal, which cost significantly less per road mile, were added to the program in 2012. The residential program also improves substandard streets in public right-of-ways at the rate of roughly one per year. Selection and timing of residential resurfacing work is based upon PCI ratings as well as planned water and stormwater utility work.

### **Town Center Street Improvements [Category B]**

The arterial streets located within the Town Center district serve as access to retail, commercial, office and residential uses in and around the Town Center. These streets account for 10% of the City's 26 miles of arterial roadways. A large portion of these streets were rebuilt in 1994 and 1996. Parts of others were rebuilt in 2008 and 2009 and one block was repaved in 2013. The current TIP plans for the resurfacing of portions of SE 27<sup>th</sup> Street, SE 29<sup>th</sup> Street, 76<sup>th</sup> Avenue, and 80<sup>th</sup> Avenue. Timing of these projects continue to be adjusted based on additional Town Center redevelopment projects, better-than-expected PCI ratings in 2013, and the current Town Center visioning process.

### **Arterial Street Improvements [Category C]**

This program provides preservation and improvement of the City's other 23.5 miles of arterial streets on a 25-year life cycle. Project priorities are based on pavement conditions, the need for underground utility improvements, condition of pedestrian and bicycle facilities, and timing of other large projects. These projects incorporate reinvestment in pedestrian and bicycle facilities. Residential street overlays are linked when feasible to arterial street projects to create an economy of scale. In the next six years, repaving projects are planned on portions of Island Crest Way, East Mercer Way, West Mercer Way, SE 40<sup>th</sup> Street, SE 53<sup>rd</sup> Place, SE 68<sup>th</sup> Street / SE 70<sup>th</sup> Place, and Gallagher Hill Road.

### **Pedestrian and Bicycle Facilities (PBF) – New Facilities [Category D]**

This program improves and adds to the PBF network. Specific projects are based primarily on those identified in the PBF Plan updated in 2010, including Safe Routes to School, Roadside Shoulder Development, crosswalk improvements, and PBF Plan Implementation. PBF “reinvestment” projects such as asphalt overlays of existing pedestrian paths adjacent to arterial street improvements are not included in



this category. Rather, they are included in the scopes of their associated arterial street improvement projects. In the next six years, new paved roadside shoulders are planned for East and West Mercer Ways, the phase 2 pedestrian facilities are planned in the Madrona Crest neighborhood north of the new elementary school, and a sidewalk improvement is planned for Gallagher Hill Road.

### **Other Transportation Projects/Other Transportation Activities and Management [Category E & F]**

These sections cover projects that do not fall within the previously described categories including the ongoing Pavement Marking Replacement, ROW – Tree Maintenance and the Mobile Asset Data Collection.

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## **NEW PROJECTS AND CHANGES TO CONSIDER FROM THE PREVIOUS TIP**

The following is a summary of the noteworthy changes made to the approved 2015-2020 TIP to develop the draft 2016-2021 TIP.

### 1. Town Center Streets

The current Town Center visioning process may result in changes to work scope and timing of future Town Center street improvements. Therefore, staff proposes to keep the current Town Center projects in 2017 as placeholders, but not proceed with any further project development until the visioning process has been completed.

### 2. Arterial Streets Improvements

Staff continues to utilize PCI data to help determine scope and timing for the arterial street projects. With the successful chip sealing of Mercerwood Drive in 2013, staff believes that this less expensive resurfacing technique can be used effectively to preserve some arterial pavements that are in “fair” condition. While chip seal may not last as long as a hot mix asphalt overlay (HMA), it reduces the project cost by approximately one half to two thirds. In 2014, Staff recommended that the SE 53<sup>rd</sup> Place and East Mercer Way (from SE 70<sup>th</sup> Place to WMW) overlay projects be revised to chip seals, as they are in “fair” condition, have lighter traffic volumes than other Island arterials, and do not currently require extensive repairs. Not all roads are suitable for chip sealing however, and staff will continue to evaluate each arterial project for the appropriate pavement preservation method.

- Gallagher Hill Road Overlay [C10] – A new project to resurface this roadway with a HMA overlay in 2021.
- North Mercer Way Re-channelization at 77<sup>th</sup> Ave SE [C5] – A new project to improve LOS at the intersection by re-channelizing the intersection to provide a northbound to westbound left-turn receiving lane in 2017.

### 3. Pedestrian and Bicycle Facilities – New Facilities

- Gallagher Hill Road Sidewalk [D5] – New project in 2021 to construct concrete curb, gutter and sidewalk on the east side of the street. This project will be constructed in conjunction with the resurfacing of Gallagher Hill Road [C10].

### 4. Other Transportation Activities

- Transportation Manager/Engineer [F2] – Restores the transportation position eliminated four years ago as a cost saving measure. Council approved this in the 2015-2020 TIP starting in 2017 in an effort to maintain a positive balance in the Street Fund for the 2015-2016 biennium. The draft TIP shows this position starting in late 2015, funded through 2016 with 2014 General Fund surplus monies. Additional information is provided in the section below.

- Metro Transit Shuttle Service [F3] – New project to participate in funding a new Metro shuttle to serve the Mercer Island community. Council approved this service on April 20, 2015 (AB 5058).
- 

## **TRANSPORTATION STAFF NEED**

In the 2011-2012 Biennial Budget the Transportation Manager position was unfunded in response to the downturn in the economy. This was intended to be a temporary cost saving measure. At that time, the City Engineer, Assistant City Engineer, and City Manager's Office staff absorbed most of the job duties of the Transportation Manager such as:

- Regional Transportation – R8A, East Link, Bus Intercept, Park & Ride, Eastside Transportation Partnership
- Annual Update of the 6 Year TIP
- Comp Plan Transportation Element Update
- Transportation Planning – concurrency, review of traffic study/SEPA, MISD coordination/support
- Private Development – construction impacts, right of way permits, complaints
- Neighborhood Traffic & Parking – complaints/requests/calming
- Town Center Parking Issues
- PBF Plan Implementation

Over time, other staff, including the Street Engineer and the ROW Manager, have had to support this work. This decentralized approach to managing transportation issues has proven difficult and is impacting staff's ability to provide adequate focus on CIP project management, NPDES permit compliance, participation in regional groups with other local jurisdictions, and other core job duties. The demand on staff for transportation related services continues to grow in number and complexity, especially with the rebound in the economy. Some work requests go beyond staff's expertise including technical review of traffic studies, transportation planning and work associated with regional transportation planning and traffic analysis.

As the economy continues to remain strong, requests from constituents and demands of staff exceed time available. In order to be responsive to the community and City Council and allow existing staff to meet expectations in their primary duties, Council approved in the TIP last year, the restoration of a transportation engineer/manager position starting in 2017. While the need already exists, the restoration of the position was deferred to 2017 in the TIP to help balance the Street Fund for the 2015-2016 biennium. Since then, transportation work has continued to grow. Staff has expended significant time on development projects (MISD, Hines, Shorewood Heights expansion, Coval plat, Trellis plat, construction related traffic issues), I-90 HOV/ST East Link/bus intercept, additional time on the Comprehensive Plan update, a growing number of requests from residents and Council (neighborhood traffic calming, parking, guardrails, crosswalks, signage, pavement marking, etc.), a growing number of traffic operations needs/evaluations, and very time consuming urgent transportation related litigation support. The draft TIP reflects staff's proposal to use part of the 2014 General Fund surplus to support the position starting in the fourth quarter of 2015. This will be proposed by the Finance Director in the 2014 General Fund & REET Surplus Disposition agenda bill, which is scheduled for the June 1<sup>st</sup> Council meeting.

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## **SUSTAINABLE PRACTICES**

The TIP and City maintenance practices continue to move toward creating a sustainable transportation system. Some components of developing Mercer Island's sustainable transportation system include:

- Use of Low Impact Development (LID) techniques where feasible.
- Use of recycled asphalt pavement in road base, hot mix asphalt, and utility trenches where appropriate.
- Proactive maintenance of streets and drainage systems through ongoing street sweeping and catch basin cleaning programs to protect water quality.
- Reducing energy costs through efforts such as converting streetlights to LED where cost effective. The ornamental streetlights in the town center were converted to LED in 2013 and the remaining lights in the town center were converted in 2014-2015.

Hot Mix Asphalt (HMA) pavement is a sustainable product. The asphalt industry considers it 100% recyclable. Asphalt grindings and rubble from roadway improvement projects are routinely returned to asphalt plants and processed into recycled asphalt pavement (RAP) and incorporated in future asphalt pavements. New HMA pavement includes approximately 20% recycled asphalt content per WSDOT specifications. This has both economic and environmental benefits by reducing the asphalt industry's demand for new aggregate from quarries and gravel borrow sites, as well as reducing the amount of new liquid asphalt required to produce new HMA. Other common uses of recycled asphalt include gravel base rock under new pavement and backfill for utility trenches. King County completed a roadway paving demonstration project in 2011 using HMA made with a small portion of recycled asphalt roofing shingles (RAS). Staff is following the long term progress of this project and may propose the use of asphalt with recycled roofing shingles in a future TIP, if the King County test project proves successful and viable at a Mercer Island scale.

Street sweeping is another sustainable practice. Frequent sweeping is a Best Management Practice (BMP) that helps protect water quality by capturing pollutant-containing grit before it can impact water quality. The City's sweeper is out working at least three days a week, and that increases to five days a week during winter months. The Town Center is swept at least weekly. The Mercer Ways and other arterials are swept on a similar schedule, particularly when storms create heavier than normal debris. Residential streets are swept a minimum of six times a year. Neighborhoods with more tree debris are swept more often. Sweeping also is provided as requested when warranted by special conditions such as construction activities.

## **PAVEMENT CONDITION RATINGS**

As part of the ongoing effort to improve the City's database of City assets, staff contracted for a pavement condition assessment project in 2013 (An initial project was conducted in 2009). This update produced a Pavement Condition Index (PCI) value for each of the over 700 segments of pavement within the City's 83.5 mile public road network. This rating process is based on collecting visual pavement distress information and computing it into numerical deduction values which are subtracted from a highest possible score of 100, resulting in a PCI score between 0 and 100.

The health of Mercer Island's road network as a whole can be determined by three indicators: average network PCI, amount of backlog (defined as PCI below 50), and amount of network in "good" condition (defined as PCI over 85). The 2013 data set gives our network an average PCI of 77, which is an equivalent rating of "satisfactory". This is considered an above-average grade in the pavement rating industry. Our backlog of 7.8% is considered low (this should be below 15%) and our amount of "good" condition streets of 32% is considered high (this should be at least 15%).

Staff has used the 2013 PCI information as the basis for prioritizing street resurfacing projects within the TIP. Because pavement conditions change over time, PCI data collection needs to be an ongoing process. The next PCI data project is currently scheduled for 2016, and staff anticipates that this new data will lead to some revisions in project timing in future TIP's.

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**SUMMARY**

Staff is seeking general feedback on the draft 2015-2020 TIP. On June 15, 2015, staff will return to Council for adoption of the updated TIP.

**RECOMMENDATION**

*City Engineer*

Receive comments from the public hearing for the 2016-2021 TIP and provide feedback to staff.



## MERCER ISLAND SCHOOL DISTRICT #400

4160 86th AVE SE • Mercer Island, Washington 98040-4121

[www.mercerislandschools.org](http://www.mercerislandschools.org)

T: 206-236-3300 F: 206-236-3333

### BOARD OF DIRECTORS

April 30, 2015

Members of the City Council  
City of Mercer Island  
9611 SE 36<sup>th</sup> Street  
Mercer Island, WA 98040

Copy to: Noel Treat, City Manager

Re: 2016 – 2021 Transportation Improvement Plan (TIP) and Public Comment on 40<sup>th</sup>  
Avenue SE, East of ICW

Dear Honorable Members of City Council:

This communication represents the Board's input into your public process as you update and fund the 2016-2021 Transportation Improvement Plan (TIP). This communication will set in context essential benchmarks, which causes the Board to add to the public record on important safety matters.

As a required aspect of the development process for Elementary No. 4 in July 2014, the District provided the City with the Transportation Impact Analysis (TIA) for the new Elementary School No. 4. That report identified SE 40<sup>th</sup> Street as a "secondary arterial" route and noted that it serves as one of the primary east-west routes within the vicinity of the new Elementary project. That report indicated that the new school will draw traffic to the site of Elementary No. 4, for the most part, outside of the morning and evening peak hours.

The report states in part, "*...the intersection of SE 40<sup>th</sup> Street / 86<sup>th</sup> Avenue SE operates well from an LOS perspective but westbound queues are known to back [up] through this intersection typically related to either queues backing up from the signal at Island Crest Way or behind those waiting to make a westbound left [turn] from the shared through lane...*" As noted, these traffic concerns are already in place and unrelated to the new development of Elementary No. 4.

It was reported to the Board last year that in the initial draft of the 2015 – 2020 TIP, City staff recommended the construction of a left turn lane off of SE 40<sup>th</sup> Street onto 86<sup>th</sup> Avenue SE heading westbound to help accommodate this traffic. The street frontage of our new Elementary site along SE 40<sup>th</sup> Street has been designed to accommodate the widening of SE 40<sup>th</sup> Street and to accommodate the additional turning lane. As has been previously shared with you, the Board, like the Council, views safety as a paramount concern.

Janet Frohnmayer  
*President*

Brian Emanuels  
*Vice President*

Pat Braman

Adair Dingle

Dave Myerson  
Page 1

AB 5053  
Exhibit 1  
Page 12

The District expects to have between 150 – 200 students per day walking to and from the new school. Most will come from the neighborhoods north of SE 40<sup>th</sup> Street with lesser numbers walking to the site from the south.

There is ample evidence even now that our tenants have vacated the site in question that SE 40<sup>th</sup> Street is backed up heading westbound. It has been noted that when westbound I-90 is backed up, some drivers use the Gallagher Hill, SE 40<sup>th</sup> St., ICW or town center route in an attempt to save time.

The Board is concerned for the safety of students and believes the City should be taking steps now to create a safe intersection at 86<sup>th</sup> Avenue SE and SE 40<sup>th</sup> Street and not have a “wait and see” attitude with respect to funding the infrastructure improvements. With the Island’s growth that is projected as part of the Comprehensive Plan, we believe that traffic will only increase on the Island particularly at this intersection and not decrease. These improvements will only get more expensive in each passing year. The City’s 2015-2020 TIP appears to reinforce this thought about circulation and safety [emphasis added]:

“SE 40th Street Corridor, East of ICW [C3]. This newly proposed project **will improve circulation and safety** at the SE 40th and 86th Avenue traffic signal by installing dedicated left turn pockets, which will require some roadway widening on SE 40th Street. Although this project is scheduled for 2018, it is intended to be a placeholder for future discussion by the City Council. The estimated project cost is \$758,750.”

We encourage the City Council to follow the initial recommendations of its professional staff and proceed to design and fund this specific improvement during the next biennial budget 2016-2018. Finally at the School/City Partnership Committee on April 16, 2015, we understand the Committee discussed improvements to traffic flow and safety in the area surrounding Mercer Island High School. The Board urges you to consider the following:

- Improve the safety and efficiency of southbound cars on 86<sup>th</sup> Ave SE turning left onto Island Crest Way;
- Reduce traffic on SE 40<sup>th</sup> St. at the intersections at 86<sup>th</sup> St and at Island Crest Way through a comprehensive look at a traffic management system or other sound solutions throughout all of the neighborhood streets surrounding the high school; and
- Add crosswalks and install culverts on the south side of SE 42<sup>nd</sup> St across from the high school to improve car and pedestrian safety and traffic flow on 42<sup>nd</sup> Ave, immediately in front of the high school.

Again, we encourage the City Council to work with its professional staff and fund these transportation improvements to the extent they can be implemented in this year’s budget or in the next biennial budget. The Mercer Island School District’s Board of Directors approved this letter at their April 30, 2015, regular meeting.

Sincerely,



Janet Frohnmayer  
Board President

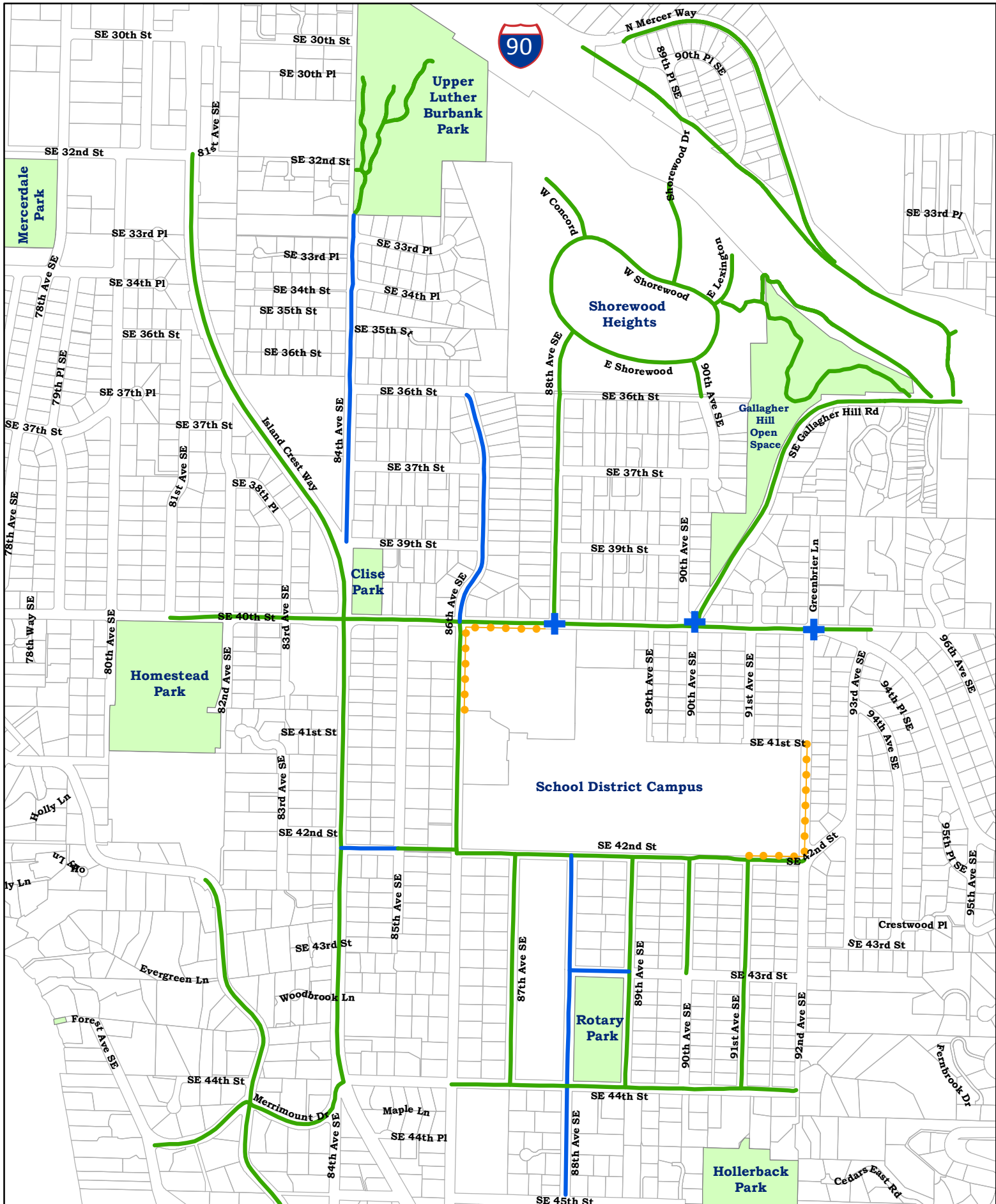
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*President*

Brian Emanuels  
*Vice President*

Pat Braman

Adair Dingle

Dave Myerson  
Page 2



- Legend**
- Existing Walkable Areas
  - + New Pedestrian Facility (by City)
  - New Pedestrian Facility (by MISD)

# WALKABLE AREAS NEAR THE SCHOOL DISTRICT CAMPUS

This data was developed for planning purposes only and are intended to be a general purpose digital reference tool.

Information & Geographic Services

WalkableAreasNearSchool.mxd  
Map Date: 5/8/2015

# SIX-YEAR TRANSPORTATION PROGRAM

## Financial Information (2016-2021)

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### Street Fund Revenues

The main revenues to the Street Fund for the six year planning period (2016-2021) are Real Estate Excise Taxes (REET), Fuel Taxes, and a transfer from the Mercer Island Transportation Benefit District (TBD). Approximately 69% of the revenue to the Street Fund for the planning period is forecast to come from REET. An additional 16% is forecast to come from Fuel Taxes over the six year planning period. The TBD is expected to contribute an additional 13% of the revenue to the Street Fund. The final 2% of revenue will be made up of payments from the City of Seattle (for Transit Shuttle Services), and a transfer from General Fund surplus. City staff has not shown any reliance on grant funds for the TIP, but intends to pursue grant opportunities when they become available, and if successful, these would be reflected in future TIPs.

### Real Estate Excise Tax

REET is the 0.5% tax paid by the seller in property transactions (sales of residential and commercial property). State law restricts the use of REET for specific capital purposes. REET 1 (the 1<sup>st</sup> quarter of 1% of the sales price) may be used for streets, parks, facilities or utilities. REET 2 (the 2<sup>nd</sup> quarter of 1% of the sales price) may be used for streets, parks, or utilities, but may not be used for facilities. Neither REET 1 nor REET 2 may be used for equipment or technology. City budget policies allocate all of REET 2 to the City's Street Fund. REET 1 is allocated to the City's CIP Fund for parks and facilities.

REET is a volatile revenue source since its base (home sales) is highly dependent on economic conditions and interest rates. REET revenues were very strong in 2005-2007. During this period, low interest rates and favorable economic conditions contributed to an unprecedented number of real estate sales, and resulted in exceptional REET revenue receipts contributing to a healthy Street Fund balance that has allowed continued investment in new facilities while still reinvesting in existing facilities. However, as REET revenue declined, expenditures exceeded revenues during 2010-2012, steadily reducing the Street Fund balance.

### HISTORICAL REAL ESTATE EXCISE TAX (2005-2014) Dollars in Thousands

| Year:                             | 2005           | 2006           | 2007           | 2008           | 2009           | 2010           | 2011           | 2012           | 2013           | 2014           |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Property Sales ≤\$5.0M:</b>    |                |                |                |                |                |                |                |                |                |                |
| Average sales price               | \$905          | \$963          | \$1,072        | \$1,237        | \$854          | \$994          | \$916          | \$899          | \$1,046        | \$1,119        |
| Change in average sales price     | 13.3%          | 6.4%           | 11.4%          | 15.4%          | -30.9%         | 16.3%          | -7.8%          | -1.9%          | 16.4%          | 7.0%           |
| Number of property sales          | 579            | 545            | 429            | 260            | 267            | 318            | 367            | 418            | 492            | 493            |
| REET Revenue                      | \$2,590        | \$2,597        | \$2,277        | \$1,592        | \$1,129        | \$1,565        | \$1,665        | \$1,860        | \$2,548        | \$2,742        |
| <b>Property Sales &gt;\$5.0M:</b> |                |                |                |                |                |                |                |                |                |                |
| Number of Property Sales          | 8              | 3              | 14             | 5              | 3              | 3              | 5              | 6              | 2              | 9              |
| REET Revenue                      | \$1,119        | \$179          | \$653          | \$755          | \$129          | \$642          | \$162          | \$300          | \$57           | \$527          |
| <b>Total REET Revenue</b>         | <b>\$3,709</b> | <b>\$2,776</b> | <b>\$2,930</b> | <b>\$2,347</b> | <b>\$1,258</b> | <b>\$2,207</b> | <b>\$1,827</b> | <b>\$2,160</b> | <b>\$2,605</b> | <b>\$3,269</b> |

Of particular note are the following:

- There were 4 large commercial property sales in 2005 (including Shorewood Apartments and Farmers Insurance) that generated \$1.0M in "extraordinary" REET revenue. Shorewood Apartments sold again in 2010 generating \$544,000 in "extraordinary" REET revenue. One commercial property transaction in 2014 generated \$250,500 in REET.
- The City's average home price reached a peak of \$1.24 million in 2008 then dropped almost 31% in 2009 to \$854,000, reflecting a major downturn in the real estate market. 2014 home prices have almost recovered to 2008 levels.



- The number of annual sales dropped from a high of 603 in 2004 to a low of 260 in 2008. The 10 year (2005-2014) annual average for the number of home sales is 417. Prior to 2008, the 10 year annual average was 500 home sales.

Following the low for sales in 2008 and 2009, the number of home sales has increased steadily in the following 5 years (2010-2014). The number of home sales during the first four months of 2015 (133) is close to the number of sales during the first four months of 2014 (141). The average home price has increased from \$854,000 in 2009 to \$1,119,000 in 2014. Staff will review and possibly revise the REET Forecast as part of the 2<sup>nd</sup> Quarter Financial Status Report (scheduled to be presented to Council in September 2015).

The 2015-2021 REET forecast is summarized in the table below:

**FORECASTED REAL ESTATE EXCISE TAX (2015-2021)**  
Dollars in Thousands

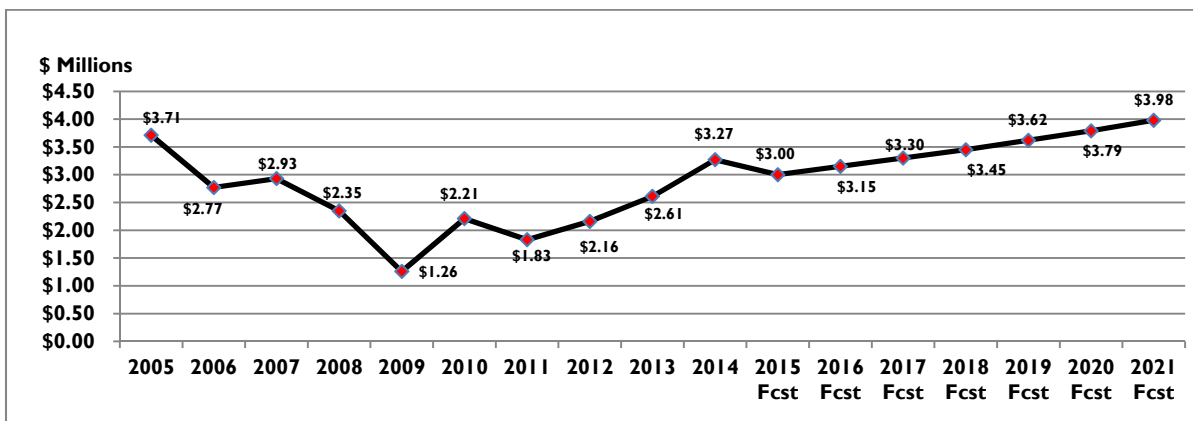
| Year:                             | 2015           | 2016           | 2017           | 2018           | 2019           | 2020           | 2021           |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Property Sales ≤\$5.0M:</b>    |                |                |                |                |                |                |                |
| Forecasted average sales price    | \$1,153        | \$1,211        | \$1,271        | \$1,335        | \$1,402        | \$1,472        | \$1,545        |
| Change in average sales price     | 5%             | 5%             | 5%             | 5%             | 5%             | 5%             | 5%             |
| Forecasted number of sales        | 500            | 500            | 500            | 500            | 500            | 500            | 500            |
| <b>Forecasted REET Revenue</b>    | <b>\$2,854</b> | <b>\$2,997</b> | <b>\$3,147</b> | <b>\$3,304</b> | <b>\$3,469</b> | <b>\$3,643</b> | <b>\$3,825</b> |
| <b>Property Sales &gt;\$5.0M:</b> | \$150          | \$150          | \$150          | \$150          | \$150          | \$150          | \$150          |
| <b>Total REET Revenue</b>         | <b>\$3,004</b> | <b>\$3,147</b> | <b>\$3,297</b> | <b>\$3,454</b> | <b>\$3,619</b> | <b>\$3,793</b> | <b>\$3,975</b> |

The 2015-2021 REET forecast was based on the following assumptions:

- The average home sale price is projected to increase 5% per year in 2014-21, reflecting a normal increase in real estate prices.
- The number of property sales, which hit a low point in 2008, returned to almost the long-term average of 500 in 2013 and 2014. The number of sales are expected to remain close to 500 per year (the long-term average) for the forecast period of 2015-2021.
- Staff's forecast was influenced by The Puget Sound ECONOMIC FORECASTER (March 2015), which predicts increases in the average home sale price of 5.5% in 2015 and 3.6% in 2016 and predicts an increasing number of sales by 4.8% from 2014 to 2016..

Both historical REET (2005-2014) and forecasted REET (2016-2021) are presented in the graph below. **Note that 50% of the total REET forecast (REET 2) is revenue to the Street Fund.**

**REET Revenues**  
2005-2014 Historical and 2015-2021 Forecast



Motor Vehicle Fuel Tax (MVFT)

MVFT is a fixed tax, currently making up 37.5 cents of the per gallon price of gasoline, diesel, and other fuels. It is not based on the dollar amount of the fuel sale like a sales tax would be. Hence, there is no revenue benefit from higher gas prices. In addition, MVFT is a state shared revenue that is distributed to incorporated cities and towns based on population.

**HISTORICAL MOTOR VEHICLE FUEL TAX (2005-2014)**  
**Dollars in Thousands**

| Year:            | 2005   | 2006   | 2007   | 2008   | 2009   | 2010   | 2011   | 2012   | 2013   | 2014   |
|------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Fuel Tax Revenue | \$ 470 | \$ 506 | \$ 530 | \$ 509 | \$ 493 | \$ 492 | \$ 472 | \$ 467 | \$ 470 | \$ 469 |

Overall, the average annual growth in MVFT has been relatively flat over the last 10 years, growing 5.5% on average in 2005-2007 (during this period the MVFT rate increased from 28.0 to 37.5 cents per gallon), and declining 1.6% per year on average in 2008-2014.

The 2015-2021 MVFT forecast is summarized in the table below.

**FORECASTED MOTOR VEHICLE FUEL TAX (2015-2021)**  
**Dollars in Thousands**

| Year:            | 2015   | 2016   | 2017   | 2018   | 2019   | 2020   | 2021   |
|------------------|--------|--------|--------|--------|--------|--------|--------|
| Fuel Tax Revenue | \$ 456 | \$ 444 | \$ 433 | \$ 422 | \$ 412 | \$ 401 | \$ 391 |

The 2015-2021 MVFT forecast was based on the following assumptions:

- *Per Municipal Research and Services Center (MRSC), statewide fuel tax revenue will stay flat in 2016*
- *Mercer Island's portion of fuel tax (a state shared revenue) is expected to continue to decline due to annexations of unincorporated areas and to Mercer Island's slower population growth rate relative to other cities.*
- *Based on recent trends for Mercer Island, fuel tax is forecast to decline 2.5% per year in 2016-2021.*

Transportation Benefit District

The City Council adopted Ordinance 14C-11 establishing a Transportation Benefit District in October 2014 (AB 5014). The purpose of the TBD includes the following:

1. Provide adequate levels of funding to make transportation improvements that are consistent with existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels as provided in Chapter 36.73 RCW.
2. Invest in the operation, preservation and maintenance of principal arterials of regional significance, high capacity transportation and/or public transportation.
3. Provide for transportation improvements that specifically focus on reducing the risk of transportation facility failure and improving safety, decreasing travel time, increasing daily and peak period trip capacity, improving modal connectivity, and preserving and maintaining optimal performance of transportation infrastructure over time so as to avoid more expensive infrastructure replacement in the future.

The Department of Revenue will start collecting the \$20 per vehicle fee for vehicle license renewals on June 1, 2015. The TBD is expected to generate \$194,167 in 2015 and \$335,000 per year thereafter.

### Grant Opportunities

Grants occasionally become available for street projects. Given the current economic environment, competition for grants has increased significantly, and available funding has greater restrictions. However, staff will continue to pursue grant funding for any project deemed applicable.

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### **Street Fund Expenditures – Project Cost Estimates and Construction Costs**

High inflation in construction costs during 2006-2008 was driven by rising crude oil prices and cost of metals (copper, iron, steel). Increased worldwide construction activity and demand for construction materials contributed to this high inflation. For the 12 years prior to 2002, the annual average growth rate was about 1.5% per year.

During 2009 through 2012 (the economic slowdown) and for the couple years following, the City continued to receive good bids on projects and has been able to complete projects for below or close to the originally forecast project cost. Looking forward is challenging at this point in time. The economy has recovered, by many measures. The ENR (Engineering News Record) Construction Cost Index for Seattle reflected inflation of 7.3% for 2013, for all types of construction. The average inflation since 1990 is 3.2%. While some forecast higher inflation in future years, others believe that street costs have already jumped significantly upward, and are more likely to increase at a slower pace in future years. Staff looked at several reports of historical costs trends and forecasts for costs in the near future, and recommends sticking with a forecast of 4% per year (a little above the long term average of the Construction Cost Index for Seattle). For the proposed TIP, street construction costs (based about 40% on the cost of hot mix asphalt) were inflated as shown in the table below, from 2014 costs.

#### ***Suggested inflation factors used for the proposed 2016-2021 TIP***

| <b>Year</b>         | <b>2015</b> | <b>2016</b> | <b>2017</b> | <b>2018</b> | <b>2019</b> | <b>2020</b> | <b>2021</b> |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Annual Inflation    | 5%          | 5%          | 4%          | 4%          | 4%          | 4%          | 4%          |
| Inflation over 2014 | 5.0%        | 14.7%       | 19.2%       | 24.0%       | 29.0%       | 34.1%       | 39.5%       |

The forecasted construction costs of Residential Streets, Arterial Streets (Town Center Streets, Arterial Improvements and associated Pedestrian and Bicycle Facilities) are estimated by comparing costs of recently completed projects which are similar in scope and complexity to the proposed project. Construction costs are estimated in today's dollars and then inflated to the year of anticipated construction.

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### **Street Fund Balance**

The Street Fund is forecast to start the planning period (2016) with a fund balance of \$3.0 million, and to end with a balance of about \$392,500 (excluding reserves of \$200,000).

For working capital (cash flow) purposes, Council's policy is that \$200,000 be retained in the Street Fund. Because revenue is received on a monthly basis and the majority of expenditures occur in the summer and fall months, holding a minimum balance of \$200,000 in the fund has allowed for the cash flow fluctuations within the year.

| 2016-2021 TIP Comments/Requests  |                               |                      |       |           |   |  |
|--|-------------------------------|----------------------|-------|-----------|---|--|
| Description of request   | Consider add or change to TIP | Neigh. Traffic Issue | Other | No Action | Response  |  |
|  |                               |                      |       |           | Action taken/notes  |  |
| <p>There is no proper sidewalk on SE 68th St. from south fire station east to the Sunny Beam driveway. It is dirt. Children (and adults) when going to or from ICW and the QFC shopping center are forced to walk in the street to avoid what is often a small, muddy creek. there is also no proper sidewalk westbound from south fire in front of the shopping center, but that does not appear to be as heavily used. (2-13-15)</p> <p>Lives one block from new elementary school. Concerned about safe walking routes to school. Path on north side of SE 39th street is very narrow. Children will be using both sides of SE 40th St. to get to school. The community definitely needs sidewalks completely surrounding the mega-block. We need new sidewalks constructed on the south and north side of SE 40th St.(11-20-14 email to MISD)</p>  |                               |                      | X     |           | ROW maintenance staff will regrade and resurface the existing trail with gravel.  |  |
| <p>There should be a concerted effort to inform bike riders and car drivers the rules of the road. How many times I have met a car on the opposite side of the road passing on a curve (20-30) times. It is dangerous. I suggest a mailing to every household on Mercer Island and pamphlets handed out to offer bike riders as they enter Mercer Island. Also, police handing out tickets. (4-2-14 via website)</p> <p>Bikers need to be educated regarding road sharing courtesey. Signs may be there, but not followed. Anyone may purchase a bike. There are no test requirements to educate before using public roadways. Situation 1: 2+ friends/family biking side by side preventing cars from passing by. situation 2: Time of day. there are busy car traffic time of day when it would be nice not to be delayed by bikers. Situation 3: Bikers should follow traffic laws, e.g. stop signs and traffic lights. Situation 4: Bikers should wait in turn and not bike between cars to be front of line. situation 5: (This is for trucks and business) Vehicles should not be allowed to park on road shoulder, particularly, at a curve blind spot. On WMW, there are times cars may be parked at a blind spot. Northbound, a biker may swerve to bypass the parked car into the path of a moving car. Potential accident. (4-2-15 email)</p> |                               |                      | X     |           | Improvements were added to the TIP last year on 86th Ave. SE north of SE 40th Street and ADA improvements at the intersections within the SE 40th St. corridor. MISD will also be improving the sidewalks along the elementary school frontages on SE 40th St. and 86th Ave. SE. The City will continue to assess the needs of pedestrians. |  |
| <p>The City needs to address conflicts among cyclists, pedestrians, and those waiting for buses at the N. Mercer Way Park &amp; Ride. The best solution is to route the through bike traffic to use the surface streets behind the Park &amp; Ride. This can be accomplished with the following: (1) designate the route an arterial so that stop signs at minor intersections can be eliminated; and (2) posting signs routing bike traffic onto the arterial and away from the Park &amp; Ride. Funding for these efforts should be designated for no later than 2016.</p>   |                               |                      | X     |           | Forwarded to Assistant City Engineer and Police to follow up.   |  |
| <p>1) Please continue to support the shoulder projects on East and West Mercer planned for 2016. The lack of shoulders in both these areas makes it harder for neighbors who walk, cars, and bicycles to share these narrow roads. 2) We need to address the Northend issues, specifically to create a pathway for cyclists moving across the Island from Seattle to the Eastside and back that reduces the conflicts between pedestrians using the Park N Ride or walking near the Community Center. The number of cyclists crossing MI on this commuter route will only go up as Seattle and Eastside communities improve their cycling infrastructure.</p>  |                               |                      | X     |           | Forwarded to Parks Dept. and Assistant City Engineer for review.  |  |
|  |                               |                      | X     |           | Forwarded to Assistant City Engineer for review. The City will continue to systematically pave roadside shoulder on the Mercer Ways.  |  |

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| <p>Pedestrian use of Gallagher Hill Road continues to be dangerous; I suggest adding some form of separated walkway. Because the road is steep, cars go up and down at speeds that routinely exceed 30 MPH. For pedestrians, it's an important way to get to and from MHS and the new elementary school, but I'm personally very nervous each time I walk it, especially when it's dark. It would be too easy for a driver, going around a curve, to momentarily lose control and veer into the pedestrian lane. I prohibit my children and young guests from walking it due to safety concerns. (4-12-15)</p>   | <p>X</p> |  |          | <p>A sidewalk has been added on the east side of GHR with a bicycle improvement on the west (up hill) side as part of the roadway overlay proposed for 2020/2021.</p> |
| <p>My suggestion is to improve/create a pedestrian walkway on Gallagher Hill Road. It is dangerous to walk, especially for children. With this being a vital link from NE Mercer Island to/from high school and new elementary school, it would seem logical to provide a safe pedestrian passageway along this corridor. (4-12-15)</p>  | <p>X</p> |  |          | <p>A sidewalk has been added on the east side of GHR with a bicycle improvement on the west (up hill) side as part of the roadway overlay proposed for 2021.</p>      |
| <p>Gallagher Hill is a thoroughfare for Mercer Island. Currently, however, there is not a safe path for pedestrians. With the new elementary school and the high school located at the top of the hill, adding a protected pedestrian only (not to be shared with bikes!) walkway would be a big improvement. something that is actually separated from the street, such as an elevated boardwalk along the wooded area would be a great solution - otherwise, simply adding a sidewalk will not be safe for pedestrians because the road curves and it's still dangerous due to speeding and people texting while driving. Also, the city should create a separate pedestrian only path along the north end of the island. bikers do not share the path well and constantly blow by the pedestrians - it is surprising no one has been killed yet. Bikers also blow through the school bus stops along the bike path, often swearing at kids to get out of the way. Forcing the bikers to use a separate path would be far safer for everyone.(4-17-15)</p>   | <p>X</p> |  |          | <p>A sidewalk has been added on the east side of GHR with a bicycle improvement on the west (up hill) side as part of the roadway overlay proposed for 2021.</p>      |
| <p>I would like to propose a pedestrian walkway with safety rails be constructed on Gallagher Hill Road. This road is the one direct route from the northeast side of the island to the high school and new elementary school. Having a walkable path to the schools would greatly increase pedestrian access. (4-17-15)</p>   | <p>X</p> |  |          | <p>A sidewalk has been added on the east side of GHR with a bicycle improvement on the west (up hill) side as part of the roadway overlay proposed for 2021.</p>      |
| <p>This was an email discussion between some people in the Mercer Island bicycling community. They expressed concern about the potential conflicts among cyclists, pedestrians, and those waiting for buses at the N. Mercer Way Park &amp; Ride. (4-2-15)</p>   |          |  | <p>X</p> | <p>Forwarded to Parks Dept. and Assistant City Engineer for review.</p>   |
| <p>Request for a guardrail near 4505 EMW. I just came back to my house a few minutes ago and had to get by 3 police cars with lights flashing next to a car turned over in a ditch one house down from mine on EMW. This is not surprising because every few months there seems to be a car turned over in a ditch along this strip of East Mercer...My concern is focused on just a few small patches of road on EMW between 4200-4500. There are a couple of more small patches between 4500-4700 as well, but I think the worst are between 4200-4500. There are already a few guard rails in place along these stretches and they address some of the risky areas, but for some reason a few other very risky ones are not addressed. My concern is that a few of these unguarded spots have steep drops such that a car that veered off the side would fall dozens of feet before smashing into trees, rocks, or even a home...Of course, a few small and well placed guard rails can't eliminate accidents, but I am very confident that they can reduce the risk from a potential fatality to a more typical fender bender...I don't normally get involved in things like this, but I know that we are going to end up having to put guardrails in on this small strip of the road at some point. its just a question of whether we do it proactively, or wait for a horrible accident to force the issue. Any help you can provide is greatly appreciated. Thanks. (November 2014)</p> | <p>X</p> |  |          | <p>Consider an improvement to include in the TIP. Lives at 4505 EMW.</p>  |
| <p>Improve walkway and bike lane on Gallagher Hill.(4-20-15)</p>   | <p>X</p> |  |          | <p>A sidewalk has been added on the east side of GHR with a bicycle improvement on the west (up hill) side as part of the roadway overlay proposed for 2021.</p>      |
| <p>Continue improving bike lanes around the Island. (4-20-15)</p>  | <p>X</p> |  |          | <p>The City continues to make efforts at improving the Mercer Way roadside shoulders and other areas for shared use by all including bicycles.</p>                    |

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| <p>The current bike path along NMW is dangerous for pedestrians, and yet both groups are sanctioned users of that path. The bikes speed past at a high pace and dog owners are not always careful about keeping their dogs to the right. It's an accident waiting to happen. There should be a separate path for walkers/peds on this path. also, there should be a sidewalk on both sides of Gallagher Hill. Pedestrians frequently walk up/down this hill and they are frequently almost hit by inattentive drivers who are driving too fast. Not only should there be a sidewalk, but there should be a physical barrier between the sidewalk and the road to protect the pedestrians. (4-23-15)</p>  | <p>X</p> |  |          | <p>Consider an improvement to include in TIP. Forwarded to Assistant City Engineer for consideration. Lives at 9767 SE 41st St.</p>   |
| <p>Request to widen the shoulder at the bend in the road - intersection of 74th Ave. SE &amp; SE 27th St. This will increase safety for both pedestrian traffic (lots of kids in the neighborhood that walk to and from First Hill to LID Park) as well as vehicle traffic. This is a blind curve because of the uphill/downhill angle right at the curve in the road. Vehicles have collided, or ended up in the ditch on occasion.(4-24-15)</p>  | <p>X</p> |  |          | <p>This was considered in a previous TIP many years ago and was found to be a lower priority than other projects at the time. Widening this road has merit and will be including in the residential street preservation program and drainage from the neighborhood drainage budget. Lives at 2675 74th Ave. SE.</p> |
| <p>I totally support pedestrian and bicycle improvements. Given both the Mercer Island resident bicycle traffic as well as people who ride here from outside of Mercer Island, it is critical that we provide as safe a road system as possible that can accommodate both cars and bicycles. (4-27-15)</p>   |          |  | <p>X</p> | <p>Continue to consider the interaction between all roadway users when improving the transportation system. Lives at 3260 74th Ave. SE.</p>   |
| <p>I love cycling around Mercer Island, but it's very dangerous for cyclists. The lack of dedicated bike lanes and the excessive speeds at which cars travel make it very risky to ride around the island. Cars also pass much too closely to bikers and pass at bad times, (i.e. around blind corners). It would be great to have maintained bike lanes in each direction to allow for cyclists to ride more safely.(4-28-15)</p>   | <p>X</p> |  |          | <p>Forwarded to Assistant City Engineer for review.</p>   |
| <p>Please support bicycle use on Mercer Island and specifically whatever can be done to make East and West Mercer riding safer. Thank you. (4-28-15)</p>   |          |  | <p>X</p> | <p>The City's approach on the Mercer Ways is to sequentially build shared roadside shoulders.</p>   |
| <p>I am (1) a cyclist, (2) a driver and (3) resident and property owner on mercer island. I find that the law enforcement of cyclists is essentially NON-Existant on the island. I believe that if cyclists were simply held to obeying the law on stop signs and general traffic within simply the Northern business section of the island, the cyclists would begin to "get the message", learn they are expected to show more respect for cars (and pedestrians), car drivers (and pedestrians) would see this and things would get better all around. THE ISSUE IS RECIPROCAL RESPECT and the police are not doing their part by not letting the cyclists learn of the requirement of ride lawfully and respectfully. IT IS THAT SIMPLE. And, again, I AM A CYCLIST AND A MEMBER OF CBC. (...and the CBC is not always very respecting, I have to admit. It embarrasses me at CBC's arrogance and feeling of entitlement. At times, THEY are part of the problem as well.) (4-28-15)</p>   |          |  | <p>X</p> | <p>Forwarded to Police for follow up.</p>   |
| <p>I have recently moved off of MI, but did use my bike frequently in the years that I was a resident there. I do have a few comments: Please consider including sheltered bicycle parking at the park and ride. There are a few bike lockers of course, but not enough, and for the rest of the people with bikes, it would be nice not to have to have bikers getting rained on all day. Also, there are not enough bike racks, and teh ones that are present are crowded together, so it is hard to lock your bike up quickly, and it causes a risk of damaging other bikers. And what about the bike lane on 77th Ave. than ends abruptly at 27th St? It is like the bridge to nowhere. It would be great to have a continuous bike lane all the way to the park and ride. Finally, it might be nice to consider having the Mercer ways one direction for a few hours on summer Sundays and blocking off the other direction to have bicycle Sundays once in awhile - it could coincide with the Lake Washington blvd bike Sundays. Or maybe it would be possible to create a dedicated bike lane on the Mercer ways, all the way around the island. That loop is wonderful to ride but is not family friendly, and can be quite dangerous with some blind corners and all of the car traffic... Thanks. (4-28-15)</p> | <p>X</p> |  | <p>X</p> | <p>Forwarded to Assistant City Engineer for consideration. Bike racks/shelters at Park &amp; Ride are a Sound Transit issue.</p>  |

|  |   |   |   |   |
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| <p>The lane bumps on the outside edge are a danger if you hit them just right while on bike. The last time I rode the island it occurred to me it would be wonderful if the lane bumps went away in favor of a reflective lane tape. This way bikes and cars can better share the lane. A car would not have to go around the bike as far, thus not using half of the oncoming lane. The danger factor is greatly reduced. Each roll of tape can be "sponsored" by a fundraising campaign to on and off island riders. I know many who would be happy to donate to make the road a safer ride for all. We could all be proud of this community project and I bet we could rally folks to show up to help remove the remaining bumps saving labor costs. (4-28-15)</p>  |   |   | X | <p>The City is already in the practice of removing raised pavement markers on the Mercer Ways and replacing them with a white fogline.</p>                                |
| <p>Please invest in biking lanes, trails, or anything related to biking. I use the bike lanes on 190 to/from work almost every day and we need to continue to improve biking infrastructure to save lives and reduce traffic congestion! Thank you. (4-28-15)</p>  | X |   |   | <p>The City continues to invest in PBF improvements.</p>  |
| <p>I would like to see some signs that remind drivers that it is illegal to pass on a curve. My neighbors use the shoulder for walks and kids often ride their bikes in this area. If I cannot see around the curve, I am going to pull further into the street. A sign would be a gentle reminder to drive safely. Thank YOU. (4-28-15)</p>   |   |   | X | <p>Forwarded to Assistant City Engineer for consideration.</p>  |
| <p>A couple of biking related comments: 1) The city/parks department should consider signage that directs cyclists around the Park and Ride area near the downtown core. There are signs now (from the West), but don't indicate that the preferred route should be to bypass the bus/pedestrian area on the I-90 trail. It is a safety issue to mix cyclists and pedestrians waiting for buses in the same area and while cyclists should not be prohibited in the area (some will catch buses or visit the downtown or be less skilled riders) we should seek to minimize the number going through the bus area. Skilled riders, commuters and racers do not need to use the I-90 trail at the Park and Ride. This was a recommendation of the 2010 Pedestrian and bike plan 2) We should consider signage/sharrow markings on the Mercer Ways that are heavily used by cyclists. Although we have a shoulder path for parts of the clockwise loop on the Island, it is not understood by drivers that cyclists may be in the roadway (to avoid walkers in the path or blind corners or poor construction of the shoulder path) and drivers often honk or engage in dangerous driving activity (passing on blind curves) believing that cyclists are in the wrong when in the roadway. Sharrow on the road would help with this issue--although there may be other means of dealing with it. Information to drivers regarding the shared use of the Mercers was a recommendation of the 2010 Pedestrian and Bike plan. 3) The city should consider an advisory committee of cyclists to advise on bike related issues. Seattle and the Eastside are making major investments in cycling which will lead to more cyclists travelling across and to our Island and we should engage in planning to coordinate with this activity. An advisory group would also be good as it relates to the changes being considered for the downtown core, the Safe Roads project and better bike transportation systems on the Island. (4-28-15)</p> | X |   | X | <p>Forwarded to Parks Dept. and Assistant City Engineer for review.</p>   |
| <p>I am a 22-year MI resident, a bike commuter to downtown Seattle (about 1x/week, year round), and a recreational cyclist. I write to support MI's work to improve the shoulders for cyclists on Mercer Way - which I think have reduced bike/car conflict and have made the clockwise loop much safer for cyclists. I would love to see more bike lanes on the Island so kids could ride safely to school and activities. (4-28-15)</p>  |   |   |   |   |
| <p>Mitchell Street is a dirt road and deteriorating. Is it included in the inventory of streets that need repairs? I don't see it listed on the TIP. (4-28-15)</p>   |   |   |   | <p>This is a short segment of unmaintained public right of way that is essentially a driveway serving three properties. It is low in priority for formal improvement.</p> |
| <p>Reduce vehicle speed to 20 on side streets. Put in stop signs instead of yields around SE 70th and 82 st. (4-28-15)</p>   |   | X | X | <p>Stop signs are not warranted by the MUTCD at these locations and the legal speed limit without Council action is 25mph.</p>  |

|   |          |          |          |          |  |
|---|----------|----------|----------|----------|--|
| <p>I love seeing the shoulder improvements on E. Mercer and W. Mercer way - this will help bicyclists - thank you. Chip seal on EMW from SE70th to WMW - this will be a very bumpy ride for cyclists. Chip seal is really unfriendly to bicyclists. is there a possibility to reverse the prior decision and continue with HMA? Please make an effort to pave the new shoulders in smooth asphalt (WMW and EMW) the bike paths along the I-90 corridor are deteriorating (NWM east of 77thth) - do you have a census of bike path condition like you do for roads? Maybe we should...?(? (4-28-15)</p>  | <p>X</p> | <p>X</p> | <p>X</p> | <p>X</p> | <p>Forwarded to Parks Dept., Assistant City Engineer, and Street Engineer for consideration. Regarding EMW, the chip seal was added to stretch the limited funding available (chip seal is 1/3 the cost of HMA). The fogseal applied on top of the chip seal will provide a smoother riding/driving surface.</p> |
| <p>I support TIP improvements to shoulders on E. &amp; W. Mercer. To address the N. Mercer congestion I would reroute bike traffic as follows: (eastbound from I-90 bridge) W. Mercer Way-N. Mercer, SE 22nd Way, 78th Av, 24th St, 84th Av, N. Mercer. Reverse that for westbound. Cyclists will not adhere to the proposed 40th St- 80th Av diversion; have to stay as close to traditional MI bike route as practical. (4-28-15)</p>   | <p>X</p> | <p></p>  | <p></p>  | <p>X</p> | <p>Cyclists can choose to take this route.</p>   |
| <p>Impact to West Mercer of I-90 Express Lane closure: With the I-90 Express Lanes closing, many commuters from Seattle will likely divert to West Mercer instead of using Island Crest Way. As a daily bike commuter, West Mercer has a long hill climb and no shoulder heading South from I-90. Please consider adding a shoulder from 32nd to Merrimount Dr. Thanks (4-28-15)</p>  | <p>X</p> | <p></p>  | <p></p>  | <p></p>  | <p>There is very limited space on the southbound side of WMW to construct such an area. This can be considered in the future after the remaining segments of WMW are completed on the clockwise loop.</p>  |
| <p>We are in need of some serious upgrades to the pedestrian and biking situation. I live on a street off of E Mercer Way and it is scary to walk or ride a bike on this street. We need more space and at least have some protection on the curves that the drivers like to cut off. That said, I am an cyclist myself but DO NOT appreciate the large groups of cyclists that come from off-island and ride here. They are impossible to pass and take up the entire roadway. They won't move to a single file to allow cars to pass. I think groups should be limited to 3 on the island for riding for the safety of everyone. I think there should be some sort of signage such as "welcome to Mercer Island. Cyclists please limit the number to 3 and be respectful of cars in need of passing." We need something. Another unsafe thing the large groups do is try to weave you around them, indicating that it is OK to pass. My son was nearly in a head on collision due to this and I see it all the time. We really need bike lanes! (4-28-15)</p> | <p></p>  | <p></p>  | <p></p>  | <p></p>  | <p>The City Council has considered limiting the size/configuration of groups of bicyclists including single file riding and chose not to enact specific limitations. Because of the topography of the Mercer Ways, adding dedicated bike lanes is not a realistic option.</p>                                    |
| <p>Paint crosswalks at intersections of streets going west to Island Crest Way between 53rd and 68th Streets. Cars pull forward too much in order to see the traffic coming on Island Crest Way. (4-28-15)</p>  | <p></p>  | <p></p>  | <p>X</p> | <p></p>  | <p>Forwarded to Assistant City Engineer for review.</p>  |
| <p>visibility 'mirrors' on W, E, N Mercer Way for drivers coming up from the lake , who have a hard time seeing oncoming traffic. (4-28-15)</p>   | <p></p>  | <p></p>  | <p>X</p> | <p></p>  | <p>The City is not in the practice of installing or maintaining mirrors as they are not specifically allowed by the MUTCD. However, residents at times have installed some near their driveways.</p>   |
| <p>Dear MI City Council, I sent a suggestion to the city of MI re: the removal of bumpy lane markers on West and East Mercer and thought I would follow it up with you. If we could mark the lane edge with reflective tape (or paint) the road will be much safer. Bikes would not be looking to ride the inside of the bumps when a car is up and cars would not be going out of the lane as far to pass the bike when the shoulder is not there. The bumps could be removed by a work party of citizens and then the tape could be "sponsored" by a "adopt a section of West or East Mercer" campaign. The community could be very proud of a safer road condition for both cars and bikes. (by email x2 4-28-15)</p>  | <p></p>  | <p></p>  | <p>X</p> | <p></p>  | <p>This work has largely been done already on the Mercer Ways and replaced with white foglines.</p>  |
| <p>Please make east and west mercer way more bike friendly! And make improvements to the lid trail!. (4-28-15 by email x2 and website)</p>  | <p></p>  | <p></p>  | <p>X</p> | <p></p>  | <p>The City continues to make efforts to improve pedestrian and bicycle facilities where possible.</p>   |
| <p>Recommend painted, specified, and clearly designated bike shoulders and lanes on arterials and busy residential streets. Thank you. (4-29-15)</p>  | <p></p>  | <p></p>  | <p>X</p> | <p></p>  | <p>The City continues to create paved roadside shoulders on the Mercer Ways and sharrows where appropriate.</p>  |



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| <p>Please prioritize and accelerate projects D5, D6 and D7 , as well as other bicycle improvements. Enlaced cycling and walking opportunities add greatly to the quality of life for MI residents. (4-29-15)</p>   |   |   | X | <p>D.5 (84th Ave. SE path) is almost done. D.6 &amp; D.7 are programmed for 2016. Accelerating these two shoulder projects would result in delaying projects programmed for 2015.</p>  |
| <p>I support the continued widening/paving of shoulders on WMW and EMMW. It's an important ongoing project for public safety reasons. I also support establishing safe routes for children to get to and from MI schools by walking or biking. Far too many parents drive kids who could walk or bike, but for safe routes and/or heavy back packs. (4-29-15)</p>  |   | X |   | <p>The City continues to improve paved roadside shoulders on the Mercer Ways. The City is also focusing on safe routes to school near the new elementary school.</p>   |
| <p>Sidewalks should be considered for 86th AVE SE between SE 42nd and either SE 44 or, preferably, ICW. 86th AVE is heavily travelled by both vehicles and pedestrians, particularly students. It has no shoulder because the drainage ditch on the South side is not walkable, which makes pedestrians walk on the road surface. (4-29-15)</p>  | X |   |   | <p>Forwarded to Assistant City Engineer for review.</p>  |
| <p>I would love to see two things: 1) the side rail area on W. Mercer Way and most of E. Mercer Way on the right hand side of the street be designated for bicycles so that bicyclists make better use of that area. 2) The side rail area needs to be extended so that it completely circles the island for bicyclists. 3) Bicyclists need signage at entry points to encourage them to circle the island clockwise in order to take advantage of this area instead of going counterclockwise. (4-29-15)</p>  |   | X |   | <p>The City has been systematically improving roadside shoulders on the Mercer Ways with the goal of completing the "loop". There are four such projects proposed in the 6 year TIP totaling ~\$1.5M.</p>                    |
| <p>Please continue to promote projects that provide additional protection for pedestrians and cyclists on Mercer Island. Replacing raised reflectors that come off anyway with reflective striping is a good start. (4-29-15)</p>  |   |   | X | <p>Thanks. We are also constructing safe routes to school improvements near the middle school, paving shoulders on the Mercer Ways, and creating a new roadside trail along 84th Ave. SE near Upper Luther Burbank Park.</p> |
| <p>We are delighted to see that you plan to widen West Mercer Way by providing a paved shoulder from 8400 to 7400. We have lived at 8405 W.Mercer Way for over 40 years and walk, cycle and, of course, drive drive on WMW. It is often unsafe depending on the traffic. Wider pavement will help a lot. However, why not do the job right and extend the paved shoulders around the south tip and north to 72nd? Until that work is done, we suggest that the speed limit be lowered to 25 mph which is the speed limit on EMMW south to Avalon Dr. WMW from the south tip to 72nd matches EMMW for sharp blind curves. (email and website 4-29-15)</p> |   |   | X | <p>Staff will propose additional segments of shoulders on WMW based on overall funding available and project priorities once EMMW is completed.</p>  |

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| <p>I am an avid Mercer Island cyclist that uses the city's surface streets daily. I am in general agreement with your comments below to increase the use of "paint fog lines" for designated cycling pathways –vs- using hard surface dividers that are hard to see at night and are dangers in the rain. Continue to remove the "dot's and dividers". Do not use "divided bike lanes" like pictured on the 80th avenue alternative. Divided road ways are unsafe unless you are a city planner in your office. Take a ride downtown and come back and tell me you felt safe. Take a look at the mess they have created downtown Seattle. Not to mention the "divided attitudes that a divided road creates. Not to mention the confusion that it causes drivers. We never have had such a divided them vs. us as we do now because a few planners feel "divided" is good. Simply mark the roads with painted designations for mixed use and leave it at that. Your taking good parking for business and creating a less livable city. Take a look at the cars vs. bikes ratio and allow the bikes to navigate accordingly. As a biker, it has never been more UNSAFE than when you think your SAFE. These "protected" pathways have a false pretense of being safe. Use the extra money to widen the roads that get used by cyclist like North Mercer. Not many bikes travel North / South, just Sharrow 77th/78th and 80th. I avoid the North end of the Island pathways typically due the lack of cycling striping on the North Mercer way (jokingly referred to as I-90 North alternative) for cars short cutting I-90 in the afternoons. As a resident I feel that we have speed bumps and other traffic restrictions in active use around the island, possibly the city should consider some alternatives to reduce the (north mercer) side street traffic and designate more for cyclists. Sharrows on North Mercer. Despite the city not recommending cyclist using the 1-90 trails due to danger with walkers and dogs, the city has not chosen to mark North Mercer with "sharrows" for providing signage for motorist to know that this is the "primary commuter access pathway". I would place this as one of the cities highest priorities as paint is cheap and that is the most traveled part of the island by cyclist. Construction repairs: I would also like the city to inspect and force correct failed construction projects. For example the 1-90 trail near east mercer was torn up by a cable/telecom company last year, the repair job post project is horrendous and is a safety issue to the city of Mercer Island if someone was to be injured due to the poor repair job. A city liability waiting to happen, thank you telecom. East and West pedestrian parking: I know that the city has heard from many cyclists, walkers, joggers as well as the "I have a right to park here" residents. There are just a handful of abusers that park in the pedestrian pathways, typically by the Mercerwood shore club. These abusers create a huge safety issues for commuters at night since they are hard to see and are blocking the pathway. I would hope the city would take a stand and declare the pathways for pedestrian/cyclist use only. The other issue is that there are many young families that use these pathways for walking their young children. I have seen mothers with strollers being forced out into traffic because someone cannot park in their own driveways and feel that the city streets are their extended drive way despite safety issues. The Mercer Island citizens have voiced their wishes that "bikers and walkers" use the shoulders of the road. We would if the shoulders were not block by "I can park here, city says so" people!! City Council..... Take a stand for the citizens and not the "one off ***" that uses the cities own rules against the citizens. Fix potholes: The city streets are in pretty good condition..... However, there are some sizable potholes that go a long time not being fixed, despite being know. Top of Mercerwood shore club, surrounding the storm drain in the middle of the road. Big gapping hole..... Would be a nice fix</p> |  | <p>X</p> | <p>Comments noted and forwarded to appropriate staff including Parks, ROW Maint., and DSG (town center visioning).</p> |
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| <p>I am an avid Mercer Island cyclist that uses the city's surface streets daily. I am in general agreement with your comments below to increase the use of paint fog lines? for designated cycling pathways vs- using hard surface dividers that are hard to see at night and are dangers in the rain. Continue to remove the ?dot?s?. I avoid the North end of the island pathways typically due the lack of cycling striping on the North Mercer way (jokingly referred to as I-90 North alternative) for cars short cutting I-90 in the afternoons. As a resident I feel that we have speed bumps and other traffic restrictions in active use around the island, possibly the city should consider some alternatives to reduce the (north mercer) side street traffic and designate more for cyclist. Sharrows on North Mercer: Despite the city not recommending cyclist using the 1-90 trails due to danger with walkers and dogs, the city has not chosen to mark North Mercer with ?sharrows? for providing signage for motorist to know that this is the ?primary commuter access pathway?. I would place this as one of the cities highest priorities as paint is cheap and that is the most traveled part of the island by cyclist. Construction repairs: I would also like the city to inspect and force correct failed construction projects. For example the 1-90 trail near east mercer was torn up by a cable/telecom company last year, the repair job post project is horrendous and is a safety issue to the city of Mercer Island if someone was to be injured due to the poor repair job. East and West pedestrian parking: I know that the city has heard from many cyclists, walkers, joggers as well as the ?I have a right to park here? residents. There are just a handful of abusers that park in the pedestrian pathways, typically by the Mercenwood shore club. These abusers create a huge safety issues for commuters at night since they are hard to see and are blocking the pathway. I would hope the city would take a stand and declare the pathways for pedestrian/cyclist use only. The other issue is that there are many young families that use these pathways for walking their young children. I have seen mothers with strollers being forced out into traffic because someone cannot park in their own driveways and feel that the city streets are their extended drive way despite safety issues. The Mercer Island citizens have voiced their wishes that ?bikers and walkers? use the shoulders of the road. We would if the shoulders were not block by ?I can park here, city says so? people!! City Council??. Take a stand for the citizens and not the ?one off ass**? that uses the cities own rules against the citizens. Fix potholes. The city streets are in pretty good condition??. However, there are some sizable potholes that go a long time not being fixed, despite being know. Top of Mercenwood shore club, surrounding the storm drain in the middle of the road. Big gapping hole?? Would be a nice fix. (4-29-15)</p> |   | X | <p>Comments noted and forwarded to Assistant City Engineer and other staff for review.</p>   |
| <p>1. improving shoulder width access at south end of West Mercer to East Mercer is imperative for both pedestrian and bicycle safety. In particular there are numerous portions where there are blind curves without any shoulders that really ought to have shoulders. 2. Why is it that construction projects are allowed to tear up portions of streets and then do NOT replace the work with adequately smooth and quality roads. It is almost like construction work equates to pothole conditions. This is dangerous for all traffic from pedestrians to vehicles. Thank You. (4-30-15)</p>   |   | X | <p>1) EMW Shoulders Ph. 11 will address the shoulder issue. 2) Appropriate roadway restoration of utility cuts is a requirement of ROW permits. Cuts are often temporarily patched with a temporary patch product before a permanent HMA patch is scheduled and installed.</p> |
| <p>It is very important that bicycle safety be accommodated in any future transportation plan. The current bicycle lanes are a little bumpy and provide a less than perfect ride. The bumps are not visible to the eye and are probably due to the fact that a thinner layer of asphalt is put down in the bike lanes, allowing for air bubbles, which may cause the bumpiness. (4-30-15)</p>  |   | X | <p>Comment noted.</p>  |
| <p>We need to add guardrails to the east side of East Mercer Way. The most critical of these are at points between 4200-4500 where a car veering off this road would fall many dozens of feet, likely resulting in fatalities. While some guardrails are in place, other steep drops are left completely unguarded. And unfortunately cars and motorcycles regularly swerve to avoid each other (as well as bicycles &amp; pedestrians) on this very curvy, unlit, and low visibility road, so the danger here is very significant. I would like to see mitigating this clear danger made a top priority and I will make myself available in any way necessary to help achieve this goal. Please contact me to let me know what I can do to help make this a priority. Thank you.</p>  | X |   | <p>Staff has performed an initial review and will be constructing guardrail on EMW where appropriate..</p>   |

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| <p>The Transportation Improvement Program for the six-year period beginning in 2016 (?TIP?) does not approach compliance with the Growth Management Act, including, without limitation, RCW 36.70A.020(12) and RCW 36.70A.070(6). (4-30-15)</p>  | <p>Thanks you for taking the time to review the program projects with us. As we discussed, we support the 2016 TIP Projects, specifically: Shoulder projects for West and East Mercer: The shoulder projects in 2016: one between 7400 and 8400 on West Mercer Way (D7) and another south of 6600-7500 on East Mercer Way(D6). These two sections are heavily used by South End pedestrians, dog walkers and cyclists. Extending the shoulders in these two areas will improve safety by reducing the conflicts between pedestrians, cars, and cyclists. No shoulder work has been done on East and West Mercer for least two years. Safe Routes to School (D2 and D3) projects for the new elementary school on 40th. PBF Plan Implementation (D1) for smaller projects such as signage, replacing the plastic buttons marking shoulders white paint, and similar projects. We hope these funds will also be used for sharrows and additional signage on East and West Mercer Way, 24th Street, and to alert drivers to the presence of cyclists. We hope that future TIP projects will recognize the importance of and necessity of improving the regional, cross island commuter path. Bicycle traffic across the North End of Mercer Island continues to grow and in many places has outgrown the existing infrastructure built when the I-90 lid was constructed. The increase in traffic is driven by growth in both bicycle commuting and recreational use and improvements in bicycle infrastructure in Seattle and Eastside communities. The planned construction of the light rail on I-90 will make commuting by bicycle even more attractive. The City should address the conflicts along the I-90 Trail, particularly around the Park N Ride and the Community Center, as well as the connections from this path with the City Center. Thank you for your assistance. (4-30-15)</p> | <p>X</p> | <p>These RCWs are related to Comprehensive Plans and development regulations and not specifically about the 6 Year TIP.</p>   |
| <p>Letter from MI School Board to City Council. The board urged consideration to: 1) Improve the safety and efficiency of southbound cars on 86th Ave. SE turning left onto Island Crest Way; 2) Reduce traffic on SE 40th St. at the intersections at 86th St and at Island Crest Way through a comprehensive look at a traffic management system or other sound solutions throughout all of the neighborhood streets surrounding the high school; and 3) Add crosswalks and install culverts on the south side of SE 42nd St across from the high school to improve car and pedestrian safety and traffic flow on 42nd, immediately in front of the high school. Again, we encourage the City Council to work with its professional staff and fund these transportation improvements to the extent they can be implemented in this year's budget or in the next biennial budget. The Mercer Island School District's Board of Directors approved this letter at their April 30, 2015, regular meeting. (4-30-15)</p> | <p>X</p>   | <p>X</p> | <p>Staff does not believe additional projects are required in the TIP at this time but will seek Council's direction. Refer to the agenda bill for more information.</p>  |
| <p>I am hoping this is not too late for comment, I forgot to email last night. We would like to have the sharp turn on 74th ave se widened to make it safer for pedestrians walking, primarily children, and vehicles a safer turn. I was hit two months ago in my car by another vehicle as she came around the corner and didn't see my car. It is a VERY tight turn and the ditch on the west side of the turn could be filled in and graveled which would provide a larger shoulder for cars and pedestrians. Thank you very much for the consideration. (5-1-15)</p>  | <p>X</p>   | <p>X</p> | <p>This was considered in a previous TIP many years ago and was found to be a lower priority than other projects at the time. Widening this road has merit and will be including in the residential street preservation program and drainage from the neighborhood drainage budget. Lives at 2675 74th Ave. SE.</p> |

**SIX-YEAR TRANSPORTATION PROGRAM**  
**Detail of Expenditures for 2016 - 2021**

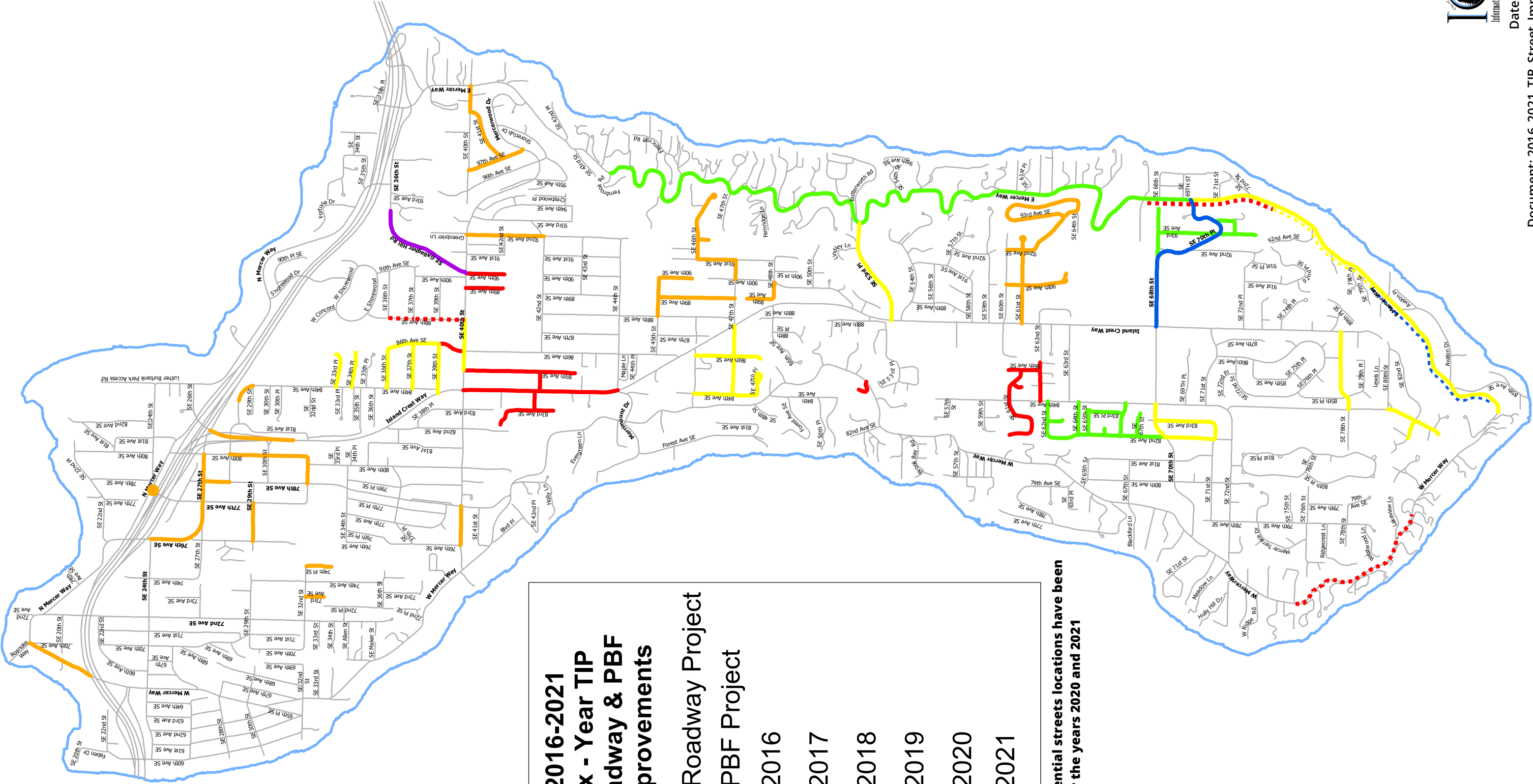
|           | PROJECTS  | STATUS   | COMMENTS  | 2016               | 2017               | 2018               | 2019               | 2020               | 2021               |
|-----------|---|----------|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>A.</b> | <b>Residential Streets Preservation Program</b>                   |          |   |                    |                    |                    |                    |                    |                    |
| 1         | Residential Street Resurfacing                                    |          | Project includes hot mix overlays and seal coats                                | 477,000            | 806,404            | 516,098            | 872,206            | 558,212            | 943,378            |
|           | <b>Sub-total Residential Street Preservation Program</b>          |          |   | <b>\$477,000</b>   | <b>\$806,404</b>   | <b>\$516,098</b>   | <b>\$872,206</b>   | <b>\$558,212</b>   | <b>\$943,378</b>   |
| <b>B.</b> | <b>Town Center Street Improvements</b>                            |          |   |                    |                    |                    |                    |                    |                    |
| 1         | Town Center Streets - North                                       |          |   |                    | 467,715            |                    |                    |                    |                    |
| 2         | Town Center Streets - South                                       | Modified | Slurry Seal; Deferred based on Town Center visioning process                    | \$0                | \$901,931          | \$0                | \$0                | \$0                | \$0                |
|           | <b>Sub-total Town Center Street Reconstruction</b>                |          |   | <b>\$0</b>         | <b>\$901,931</b>   | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         |
| <b>C.</b> | <b>Arterial Streets Improvements</b>                              |          |   |                    |                    |                    |                    |                    |                    |
| 1         | Arterial Preservation Program                                     |          |   | 90,000             | 70,000             | 70,000             | 70,000             | 70,000             | 70,000             |
| 2         | Island Crest Way - Phase 2 (SE 40th to Merrimount Drive)          |          | Includes \$136K in PBF reinvestment   | 1,355,000          |                    |                    |                    |                    |                    |
| 3         | Island Crest Way (3100 Block to SE 27th)                          |          |   |                    | 387,000            |                    |                    |                    |                    |
| 4         | Preservation - WMW (I-90 to Roanoke Way)                          |          |   |                    | 150,500            |                    |                    |                    |                    |
| 5         | North Mercer Way Rechannelization at 77th Ave SE                  | NEW      |   |                    | 50,000             |                    |                    |                    |                    |
| 6         | SE 53rd Place (ICW to EMW)  |          | Chip seal (no PBF improvement)  |                    |                    | 150,250            |                    |                    |                    |
| 7         | East Mercer Way (SE 70th Pl. to WMW)                              |          | Chip seal, timing aligned with D6 (new PBF) and C5                              |                    |                    | 388,150            |                    |                    |                    |
| 8         | East Mercer Way (SE 44th - 70th Pl.)                              |          | Includes approximately \$100K in PBF reinvestment                               |                    |                    |                    | 1,377,700          |                    |                    |
| 9         | SE 68th Street and SE 70th Pl. (ICW-EMW)                          |          |   |                    |                    |                    |                    | 520,000            |                    |
| 10        | Gallagher Hill Road   | NEW      |   |                    |                    |                    |                    |                    | 507,000            |
| 11        | SE 40th Street Corridor (E. of ICW)                               |          | <b>UNFUNDED.</b> Placeholder requires Council review; costs not escalated.      |                    |                    | <b>758,750</b>     |                    |                    |                    |
|           | <b>Sub-total Arterial Street Improvements</b>                     |          |   | <b>\$1,445,000</b> | <b>\$657,500</b>   | <b>\$608,400</b>   | <b>\$1,447,700</b> | <b>\$590,000</b>   | <b>\$577,000</b>   |
| <b>D.</b> | <b>Pedestrian and Bicycle Facilities (PBF) - New Facilities</b>   |          |   |                    |                    |                    |                    |                    |                    |
| 1         | PBF Plan Implementation   |          |   |                    | 45,000             | 45,000             | 45,000             | 45,000             | 45,000             |
| 2         | Safe Routes - Madrona Crest (86th Ave.) Sidewalk                  |          |   |                    |                    | 340,000            |                    |                    |                    |
| 3         | East Mercer Way Roadside Shoulders - Phase 9 - I                  |          | Ph. 1 - SE 39th to 40th; Ph. 2 - SE 36th to 39th if walk pattern justifies need | 358,000            |                    |                    |                    |                    |                    |
| 4         | West Mercer Way Roadside Shoulders (7400-8000 Block)              |          |   | 417,500            |                    |                    |                    | 406,275            |                    |
| 5         | Gallagher Hill Road Sidewalk                                      | NEW      | Hilly, curvy section of WMW   |                    |                    |                    |                    |                    | 422,500            |
|           | <b>Sub-total Pedestrian &amp; Bicycle (PBF) - New Facilities</b>  |          |   | <b>\$775,500</b>   | <b>\$45,000</b>    | <b>\$688,255</b>   | <b>\$45,000</b>    | <b>\$451,275</b>   | <b>\$467,500</b>   |
| <b>E.</b> | <b>Other Transportation Projects</b>                              |          |   |                    |                    |                    |                    |                    |                    |
| 1         | Pavement Marking Replacement                                      |          |   | 70,000             | 72,235             | 75,125             | 78,130             | 81,255             | 84,506             |
| 2         | ROW - Tree Maintenance  |          |   | 115,926            | 118,245            | 120,610            | 123,022            | 125,482            | 127,992            |
|           | <b>Sub-total Other Transportation Projects</b>                    |          |   | <b>\$185,926</b>   | <b>\$190,480</b>   | <b>\$195,735</b>   | <b>\$201,152</b>   | <b>\$206,737</b>   | <b>\$212,496</b>   |
| <b>F.</b> | <b>Other Transportation Activities and Management</b>             |          |   |                    |                    |                    |                    |                    |                    |
| 1         | Transportation Management Expenses                                |          | Staff/management costs not directly associated with construction projects       | 208,404            | 218,824            | 229,765            | 241,254            | 253,316            | 265,982            |
| 2         | Transportation Manager/Engineer                                   | Modified | Restored FTE starting in Oct. 2015 / GF Surplus to fund in 2015 and 2016        | 125,000            | 129,111            | 135,566            | 142,345            | 149,462            | 156,935            |
| 3         | Metro Transit Shuttle Service                                     | NEW      | Council voted to add Metro Shuttle Service in Apr 2015 (AB5058)                 | 80,000             | 80,000             | 80,000             | 80,000             | 80,000             | 80,000             |
| 4         | DSG - Right of Way Inspections                                    |          |   | 29,776             | 31,265             | 32,828             | 34,469             | 36,193             | 38,003             |
| 5         | Mobile Asset Data Collection and Technology Projects              |          | Pavement Condition and Asphalt Thickness (3 year cycle)                         | 92,500             | 6,875              | 0                  | 84,000             | 0                  | 0                  |
|           | <b>Sub-total Other Transportation Activities &amp; Management</b> |          |   | <b>\$535,680</b>   | <b>\$466,075</b>   | <b>\$478,160</b>   | <b>\$582,068</b>   | <b>\$518,971</b>   | <b>\$540,920</b>   |
|           | <b>TOTAL PROJECT COSTS</b>  |          |   | <b>\$3,419,106</b> | <b>\$3,067,390</b> | <b>\$2,486,648</b> | <b>\$3,148,126</b> | <b>\$2,325,195</b> | <b>\$2,741,295</b> |

# SIX-YEAR TRANSPORTATION PROGRAM

## Street Fund Balance

2016 - 2021

| RESOURCES   | 2016         | 2017         | 2018         | 2019         | 2020         | 2021         |
|---|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>Beginning Fund Balance</b>                       | \$ 2,259,832 | \$ 1,110,542 | \$ 547,336   | \$ 584,688   | \$ 33,062    | \$ 380,367   |
| <b>Revenues</b>                                     |              |              |              |              |              |              |
| Real Estate Excise Tax                              | 1,573,500    | 1,648,500    | 1,727,000    | 1,809,500    | 1,896,500    | 1,987,500    |
| Fuel Tax  | 444,000      | 433,000      | 422,000      | 412,000      | 401,000      | 391,000      |
| Mt. Transportation Benefit District                 | 335,000      | 335,000      | 335,000      | 335,000      | 335,000      | 335,000      |
| City of Seattle                                     | 40,000       | 40,000       | 40,000       | 40,000       | 40,000       | 40,000       |
| General Fund Surplus                                | 125,000      | -            | -            | -            | -            | -            |
| <b>Total Revenues</b>                               | \$ 2,517,500 | \$ 2,456,500 | \$ 2,524,000 | \$ 2,596,500 | \$ 2,672,500 | \$ 2,753,500 |
| <b>Total Street Fund Resources</b>                  | \$ 4,777,332 | \$ 3,567,042 | \$ 3,071,336 | \$ 3,181,188 | \$ 2,705,562 | \$ 3,133,867 |
| <b>EXPENDITURES</b>                                 |              |              |              |              |              |              |
| A. Residential Streets Preservation Program         | 477,000      | 806,404      | 516,098      | 872,206      | \$558,212    | \$943,378    |
| B. Town Center Street Reconstruction                | -            | 901,931      | -            | -            | -            | -            |
| C. Arterial Street Improvements                     | 1,445,000    | 657,500      | 608,400      | 1,447,700    | 590,000      | 577,000      |
| D. Pedestrian & Bicycle Facilities - New Facilities | 775,500      | 45,000       | 688,255      | 45,000       | 451,275      | 467,500      |
| E. Other Transportation Projects                    | 185,926      | 190,480      | 195,735      | 201,152      | 206,737      | 212,496      |
| F. Other Transportation Activities and Management   | 535,680      | 466,075      | 478,160      | 582,068      | 518,971      | 540,920      |
| <b>Total Expenditures</b>                           | \$ 3,419,106 | \$ 3,067,390 | \$ 2,486,648 | \$ 3,148,126 | \$ 2,325,195 | \$ 2,741,295 |
| <b>FUND RESERVES AND DESIGNATIONS</b>               |              |              |              |              |              |              |
| Working Capital Reserve                             | 200,000      |              |              |              |              |              |
| Designated - TC Streets North                       | 47,684       | (47,684)     |              |              |              |              |
| <b>Ending Fund Balance</b>                          | \$ 1,110,542 | \$ 547,336   | \$ 584,688   | \$ 33,062    | \$ 380,367   | \$ 392,572   |



### 2016-2021 Six - Year TIP Roadway & PBF Improvements

- Roadway Project
- - - PBF Project
- 2016
- 2017
- 2018
- 2019
- 2020
- 2021

**Note: No Residential streets locations have been selected yet for the years 2020 and 2021**

# SIX-YEAR TRANSPORTATION PROGRAM

## Project Descriptions

### (2016-2021)

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#### ***Residential Street Preservation Program***

Historically, this program has consisted of annual hot mix asphalt (HMA) overlays on an average of 1.5 miles of residential streets. Recently, the city has added chip sealing as another tool for street pavement preservation. To date, two chip seal projects have been performed, covering 2.2 miles of streets. The Residential Street Preservation Program also improves about one substandard street per year, as the need arises.

The City's pavement condition data is an integral part of determining the locations and schedule of future residential street asphalt overlays and chip seal work for 2015 and beyond. Pavement Condition Index (PCI) data was collected in 2013 and is scheduled to be collected again in 2016. When PCI falls below a score of 70, staff begins to consider a roadway for some form of resurfacing. For roadways with a resurfacing need that also have pending utility work (storm drainage, new watermain, etc.), these roadways are typically scheduled for paving in the year following that major utility work. The timing and limits of residential street resurfacing work in future TIP's may change, as determined by updated pavement condition information.

Some of the residential roadways planned for future repaving are listed below. Other roadways may be added or the timing of these streets below may change based on when and where watermain, storm drainage construction, franchise utility work, and major housing development projects occur.

- In 2016, 83<sup>rd</sup> and 85<sup>th</sup> Avenues lying west and east of Island Crest Way in the 4000 to 4200 blocks are scheduled to be repaved in conjunction with the Island Crest Way Phase 2 resurfacing work (PCI's of "fair" and "poor"). Also 89<sup>th</sup> Ave and 90<sup>th</sup> Ave (PCI's of "failed"), south of SE 40<sup>th</sup> are planned for repaving following watermain construction in 2015. Additionally, SE 61<sup>st</sup> Street from 82<sup>nd</sup> to 86<sup>th</sup> Avenues and West Mercer Place will be resurfaced.
- In 2017, the neighborhood streets between SE 45<sup>th</sup> and SE 48<sup>th</sup> Streets, east of 88<sup>th</sup> Avenue, are planned for resurfacing, as are SE 61<sup>st</sup>/90<sup>th</sup> Ave/92<sup>nd</sup> Ave/93<sup>rd</sup> Ave/94<sup>th</sup> Ave east of Island Crest Way, and 92<sup>nd</sup> Ave from SE 40<sup>th</sup> to SE 42<sup>nd</sup> Streets. PCI's of these roads range from "fair" to "poor" to "failed". This work will be a combination of HMA overlays and chip seals.
- For 2018, the Madrona Crest neighborhood (SE 36<sup>th</sup>, SE 37<sup>th</sup>, SE 39<sup>th</sup>, 86<sup>th</sup> Ave) is planned for repaving following new watermains in 2017. SE 33<sup>rd</sup> Place and SE 34<sup>th</sup> Place will also be repaved. Farther south, 82<sup>nd</sup> and 83<sup>rd</sup> Avenues (from SE 70<sup>th</sup> to SE 72<sup>nd</sup>), SE 78<sup>th</sup> (84<sup>th</sup> Ave to ICW), and 84<sup>th</sup> Ave (south of SE 80<sup>th</sup>) are planned for repaving.
- In 2019, the neighborhood bounded by 82<sup>nd</sup> Ave, 83<sup>rd</sup> Place, SE 62<sup>nd</sup>, and SE 70<sup>th</sup> Street is planned for repaving.
- No streets have been identified yet for 2020 or 2021 resurfacing work.



## ***Town Center Street Improvements***

- **Town Center Streets – North [B1]** installs hot mix overlays on several existing streets impacted by commercial development projects. Since 2004, multiple large scale development projects have required significant underground utility work within these roadways. Additionally, the City’s traffic signal installations in 2011 impacted SE 27<sup>th</sup> Street with some electrical trenching. Town Center streets will be resurfaced with HMA through a “grind and overlay” process at their current widths. No widening or revision to lane configurations is planned.

Streets are planned to be resurfaced in 2017 and include 76<sup>th</sup> Avenue (from SE 24<sup>th</sup> to SE 27<sup>th</sup> Streets), SE 27<sup>th</sup> Street (from 76<sup>th</sup> to 80<sup>th</sup> Avenues), and 78<sup>th</sup> Avenue (from SE 27<sup>th</sup> to SE 28<sup>th</sup> Streets) at an estimated cost of \$468,000. Staff has previously deferred this project due to stable PCI values and continued redevelopment projects.

- **Town Center Streets – South [B2]** involves the repair and resurfacing of several roadways that were not part of the repaving work done during the 1994 and 1996 Town Center Street Improvement projects. These “south” streets, which have not been resurfaced since the mid 1980’s, include 80<sup>th</sup> Avenue (from SE 28<sup>th</sup> to SE 32<sup>nd</sup> Streets), SE 32<sup>nd</sup> Street (from 80<sup>th</sup> to 78<sup>th</sup> Avenues), and 29<sup>th</sup> Street (from 76<sup>th</sup> to 77<sup>th</sup> Avenues). The condition of these streets has remained relatively stable over the past decade. Resurfacing work for these streets will be a slurry seal treatment rather than a hot mix overlay. Additional project scope includes repair of existing sidewalks where needed, and upgrade of sidewalk ramps to meet current ADA requirements.

The current Town Center visioning process may result in changes to work scope and timing of these Town Center street improvements. Therefore, staff proposes to keep these current Town Center projects in 2017 as placeholders, but not proceed with any further project development until the visioning process has been completed.

## ***Arterial Street Improvements***

- **Arterial Preservation Program [C1]** work continues annually. The purpose of this program is to extend the life of arterial streets proactively, through the repair of small pavement failure areas (approximately \$35,000 per year) and crack sealing (approximately \$35,000 per year). Crack sealing extends the life of existing pavements by sealing out water intrusion.
- **Island Crest Way Resurfacing Phase 2 from SE 40th Street to 86th Avenue [C2]** was originally planned for 2014. Work will consist of repairs to existing curbs and sidewalks, pavement repairs and planing, followed by HMA overlay of the existing roadway. This road was last resurfaced in 1990 and its current PCI rating is “poor”. The estimated cost for this project is \$1,355,000. Pedestrian facility repairs and improvements will be made for approximately \$200,000 of this budget. A water main replacement project is being constructed between SE 40<sup>th</sup> and SE 42<sup>nd</sup> Streets in 2015.
- **Island Crest Way from SE 27<sup>th</sup> Street to 3100 Block [C3]** emerged during the 2013 PCI rating project as a resurfacing need. This roadway was constructed by WSDOT between 1988 and 1991 as part of Interstate 90’s Island Crest Way freeway interchange improvement. The

asphalt paving is now over 20 years old, is showing fatigue and age cracking, and has a PCI rating of “fair”. It was crack sealed in 2011 and 2014, but will need an HMA overlay in the near future. Staff has scheduled it in 2017 at a cost of \$387,000.

- **Preservation Overlay of West Mercer Way from I-90 to Roanoke Way [C4].** This project is also a result of the 2013 PCI data project. This road’s current PCI rating is “poor”, which is a substantial drop from its 2009 condition rating. Staff has placed this street in 2017 as a HMA overlay at a cost of \$150,500.
- **North Mercer Way Rechanelization at 77<sup>th</sup> Ave SE [C5]** is a newly proposed project scheduled in 2017 to improve the LOS of the intersection. It would create a receiving lane on North Mercer Way for northbound left turning vehicles from 77<sup>th</sup> Avenue through new pavement markings and channelization, at an estimated cost of \$50,000.
- **SE 53<sup>rd</sup> Place from Island Crest Way to East Mercer Way [C6]** is proposed for a chip seal in 2018 at an estimated cost of \$150,000. This roadway, last resurfaced in 1989, is beginning to show pavement distresses and some patching has been performed. Its PCI rating is “fair”. This project was previously scoped as an HMA overlay, but staff recommended changing to chip seal in an effort to reduce costs within the TIP. Additionally, PBF improvements previously scoped in conjunction of the overlay project were deleted during the 2014 TIP update.
- **East Mercer Way Resurfacing from 4400 block to West Mercer Way [C7 and C8]** is proposed for 2018 and 2019. Last repaved in 1992, East Mercer Way is showing pavement fatigue and advanced wear. Patching and crack sealing has been done on some segments in recent years and additional sealing and patching will be needed over the next several years. Pavement segments within these limits range from “satisfactory” to “fair”. The scope of this project includes a chip seal from SE 70<sup>th</sup> Place to WMW in 2018 at a cost of \$388,000 and an HMA overlay from the 4400 block to SE 70<sup>th</sup> Place in 2019 at a cost of \$1,378,000. Both of these projects will resurface the adjacent paved shoulder areas. Staff changed the southern portion of this area to chip seal to reduce costs within the TIP.
- **SE 68<sup>th</sup> Street and SE 70<sup>th</sup> Place from Island Crest Way to East Mercer Way [C9]** is an emerging need that was added to the TIP in 2013 as a resurfacing project for 2019. The pavement on SE 68<sup>th</sup> Street is older than 1985 and SE 70<sup>th</sup> Place was last resurfaced in 2001. Pavement cracking on SE 70<sup>th</sup> Place was sealed in 2011. This project has been scheduled for 2020 at a cost of \$520,000. The timing of this project may be changed in future TIP’s, depending upon changes in pavement condition. It is currently rated as “satisfactory”; however, staff believes its rating will decline in the 2016 PCI data collection process.
- **Gallagher Hill Road [C10]** is a newly proposed project to resurface this roadway with a HMA overlay in 2021. Last repaved in 1988, Gallagher Hill Road’s 2013 PCI rating is “fair”, and staff believes that by 2021, its rating will fall to “poor”. The estimated cost of this repaving project is \$507,000. As with SE 68<sup>th</sup> and SE 70<sup>th</sup> Place [C9], the timing of this project may change based upon 2016 PCI data.
- **SE 40<sup>th</sup> Street Corridor, East of ICW [C11].** This project, proposed during the 2014 TIP update, will improve circulation and safety at the SE 40<sup>th</sup> and 86<sup>th</sup> Avenue traffic signal by installing dedicated left turn pockets, which will require some roadway widening on SE 40<sup>th</sup> Street. Although this project is scheduled for 2018, it is intended to be a placeholder for future

discussion by the City Council. The estimated project cost is \$758,750. This project is currently unfunded.

### ***Pedestrian and Bicycle Facilities – New Facilities***

- **PBF Plan Implementation [D1]** is recommended to continue to be funded at \$45,000 per year. Specific projects for this program have not yet been identified or prioritized for construction in 2017-2021. Staff proposes to focus on continuing the conversion of arterial street striping from raised pavement markers to painted fog lines (along areas of paved shoulder being used by bicyclists). Other projects for consideration include: implementation of signage and pavement markings to support sharing of the road by all users (particularly on the Mercer Ways and the I-90 Trail) and completion of missing links in sidewalk or trails to fill gaps in the PBF system.
- **Safe Routes – Madrona Crest (86<sup>th</sup> Ave) Sidewalk [D2]** phase 2 work is programmed in 2018 at a budget \$340,000. This will give staff time to evaluate walking patterns through the neighborhood to determine if this future phase is necessary. Phase 1, budgeted for 2015-2016 and scheduled for construction in 2016, will provide a ‘safe walk route’ to the new elementary school.
- **East Mercer Way Roadside Shoulders [D3]** have been under construction in phases since 2004. A Roadside Shoulder Development Program was established in 2002 to construct new paved shoulders along the Mercer Ways for pedestrian and bicycle use (constructed independently from roadway improvement projects). Council has continued to approve and fund additional projects along East Mercer Way, which to date total 3.3 miles of paved roadside shoulder (70% of its 4.8 mile length). Each new phase of construction builds between 2000 and 2500 linear feet of new paved shoulder. Three more phases of work are planned along East Mercer Way that will extend asphalt shoulders from the 6600 block south:
  1. Phase 9 (2016) - from the 6600 block to the 7500 block at a budget of \$358,000.
  2. Phase 10 (2018) - from the end of Phase 9 to possibly reach the 7900 block, at a budget of \$303,000.
  3. Phase 11 (2020) - from the end of Phase 10 to approximately the south end of EMW, at a budget of \$422,000.
- **West Mercer Way Roadside Shoulders from 7400 to 8000 blocks [D4]** will build a paved shoulder (consistent with those along East Mercer Way) through a hilly and curvy section of West Mercer Way where no paved shoulder area currently exists for pedestrians or bicyclists. The need for this project was identified by the participants of the Mercer Ways Multimodal Transportation Summit in 2013 and it was added to the TIP in 2014. The estimated cost for this work in 2016 is \$417,500.
- **Gallagher Hill Road Sidewalk [D5]** is a new project proposed for 2021 to build curb, gutter and sidewalk along the east side of the roadway. This project is budgeted at \$442,500 and will be constructed in conjunction with the resurfacing of Gallagher Hill Road [C10].

### ***Other Transportation Projects/Activities***

- **Pavement Marking Replacement [E1].** Funding for this annual program was increased slightly beginning in 2015. The progressive shift to painted fog lines (white edge lines) along the Mercer Way shoulders and other Island streets, as well as increased amounts of thermoplastic markings, has increased the quantity of pavement markings needing to be replaced each year. This program's purpose is to maintain existing pavement markings by replacing them as they wear out or become damaged.
- **ROW Tree Maintenance [E2].** Mercer Island has 275 acres of public Right of Way (ROW) – an area comparable to the number of acres of open space on the Island. The ROW makes up about 19% of the Island's total land mass and provides 14% of its tree canopy. This program continues to support a variety of activities, including the evaluation and removal of hazard trees, oversight of PSE's line-clearing work, the removal of invasive plants such as ivy and noxious weeds, the removal and replacement of trees in conjunction with construction projects in the ROW, and the enforcement of elements of the Tree Ordinance such as view pruning requests that impact the ROW.
- **Metro Transit Shuttle Service [F3]** is a newly proposed project to co-fund a new Metro shuttle connecting the Mercer Island community with downtown Seattle via Seattle's First Hill. Council approved this service and authorized the funding enhancement on April 20, 2015 (AB 5058).
- **Mobile Asset Data Collection [F5]** projects will continue to update and improve the City's pavement condition index database. Staff plans to collect pavement condition data every three years. This pavement data will aid staff in determining which streets are deteriorating most rapidly, which streets are conducive to less expensive preservation techniques such as chip sealing, and which streets are trending towards more costly rehabilitation.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5073  
May 18, 2015  
Regular Business**

**CROSS-CONNECTION CONTROL PROGRAM  
CODE UPDATE (1<sup>ST</sup> READING)**

**Proposed Council Action:**

Conduct first reading of Ordinance No. 15C-09, amending chapter 15.14 MICC Unlawful Cross Connections.

**DEPARTMENT OF**

City Attorney (Christina Schuck) Francie Lake (Finance)

**COUNCIL LIAISON**

n/a

**EXHIBITS**

1. Proposed Ordinance No. 15C-09, Option 1 - Clean Copy
2. Proposed Ordinance No. 15C-09, Option 1 - Strikethrough
3. Proposed Ordinance No. 15C-09, Option 2 - Clean Copy

**APPROVED BY CITY MANAGER**

|                               |    |     |
|-------------------------------|----|-----|
| <b>AMOUNT OF EXPENDITURE</b>  | \$ | n/a |
| <b>AMOUNT BUDGETED</b>        | \$ | n/a |
| <b>APPROPRIATION REQUIRED</b> | \$ | n/a |

**SUMMARY**

Following the boil water advisory event in fall 2014, City staff has been working to update elements of the City’s Cross Connection Control Program (“Program”). Per state law, the Program must contain ten elements. The first required element is an ordinance which establishes the City’s legal authority and describes the operating policies and the corrective actions employed to ensure compliance with the Program. The City’s current Cross-Connection Ordinance was adopted in 1985 and codified as Mercer Island City Code (“MICC”) 15.14. It has not been updated since.

A multi-departmental team has been working together for several months to update the Program and the ordinance. In February 2015, members of the team led a Cross-Connection study session with the Utility Board. On March 10, 2015, the Utility Board reviewed and commented upon a draft ordinance. On May 4, the multi-departmental team led a Cross-Connection study session with City Council. Now staff presents an ordinance that reflects the work and research completed by staff and incorporates feedback and guidance received from the Utility Board and City Council.

**STATE REQUIREMENTS**

The Washington Administrative Code (“WAC”) requires the City to adopt a local ordinance as part of its Program. The purpose of the Program is to protect the public water system from contamination via cross-connections. Specifically, the WAC requires that the City ensure cross-connections between the city’s public water system and a consumer’s water system are either eliminated or controlled by the installation of an approved backflow preventer device that is commensurate with the degree of hazard posed by the connection. This can be accomplished through premises isolation or a combination of premises isolation and in-premises protection.

Premises isolation is defined as a “method of protecting a public water system by installation of approved air gaps or approved backflow prevention assemblies at or near the service connection or alternative location acceptable to the purveyor to isolate the consumer's water system from the purveyor's distribution system.” WAC 246-290-010(191). In-premises protection “means a method of protecting the health of consumers served by the consumer's potable water system, located within the property lines of the consumer's premises by the installation of an approved air gap or backflow prevention assembly at the point of hazard, which is generally a plumbing fixture.” WAC 246-290-010(140).

The Program in its entirety must contain at least the following ten elements:

1. Local ordinance or other written legal instrument;
2. Procedures to evaluate new and existing service connections to assess the degree of hazard posed;
3. Procedures to eliminate or control cross-connections;
4. At least one person certified as a Cross-Connection Control Specialist develops and implements the Program;
5. Procedures to inspect and test approved backflow preventers;
6. Development of an approved backflow preventer testing quality control assurance program;
7. Procedures for responding to backflow incidents;
8. Education of consumers about cross-connection control;
9. Maintenance of cross-control records of approved backflow preventers; and
10. Special requirements for distribution of reclaimed water.

Many of these elements overlap. Several of them will be addressed in the ordinance and the others will be satisfied later in the Cross-Connection Control Program document, which will serve as the City's standard operation procedure guidelines. The element pertaining to reclaimed water is inapplicable.

The City, as the “purveyor” must meet the requirements of the WAC, but may also establish a more stringent program through its ordinance or standard operation procedure guidelines.

Accordingly, the intent of the proposed ordinance is to encourage property owners, through a clear enforcement provision, to install and test backflow preventers that are commensurate with the degree of hazard posed by property features.

#### **CHANGES TO MICC 15.14**

Currently, MICC 15.14 governs “Unlawful Cross-Connections”. The original ordinance was adopted in 1985. The framework of this chapter is still sound and the purpose remains the same: to counteract back pressure or prevent back siphonage to the public water system. However, several updates are needed to comply with the WAC, to update definitions, add new requirements and restructure the enforcement section to ensure the water system is adequately protected and customers are afforded due process throughout any enforcement measures.

Staff is presenting two options for this code amendment. “Option 1” includes a section requiring the return of a survey. The clean copy of Option 1 is attached as Exhibit 1. A strikethrough version is attached as Exhibit 2. “Option 2” is attached as Exhibit 3 and does not include the survey return requirement. To minimize efforts, no strikethrough version was created.

#### Summary of Changes

The proposed ordinance maintains the general framework of MICC 15.14. Changes include: (1) reordering sections to conform with other chapters of the MICC; (2) addition of testing requirement; (3) addition of survey response requirement; (4) updated definition section; (5) new enforcement section; and (6) new appeal section.

## Definitions

The proposed ordinance adopts the definitions found in WAC 246-290-010 and defines two additional terms. Adopting the WAC definitions ensures consistency with state law and avoids potential conflicts if state definitions change. “Water Purveyor” is also specifically defined within this chapter. WAC 246-290-490 uses the term “purveyor” to describe the City’s overall role as “the agency...municipal corporation...or other entity owning or operating a public water system.” Water Purveyor will be a specific person designated within the City to be the authorized agent of the City and also to make enforcement decisions and to hear initial appeals of penalties. The phrase “substantial alteration” is also defined as “an alteration that costs 50 percent or more of the current assessed value of the structure.” This term is used in other sections of the MICC, for example, in MICC 17.16 Automatic Fire-Sprinkler Systems. Finally, this definition section was moved from 15.14.010 to .020 to be more consistent with the format of other chapters within the MICC.

## Requirements

- *Backflow Preventers*

The proposed ordinance requires approved backflow preventers based upon the assessed degree of hazard. High health hazards require the most robust protection—premises isolation. Premises isolation is a device that isolates the consumer’s water system from the City’s water system. The state has identified situations requiring premises isolation in WAC 246-290-490(4)(b), Table 9 (“Table 9”). To comply with state requirements, the City must require premises isolation for these listed properties or property features. For example, car washes, dry cleaners, dental clinics, piers and docks and premises with an unapproved auxiliary water supply interconnected with the potable water supply all require premises isolation.

Importantly, the City could choose to adopt and enforce more stringent requirements in its ordinance and Program. The Department of Health has indicated it views Lakefront properties (those fronting Lake Washington) as posing an increased risk.

As discussed in the study session, Lakefront properties, especially those which have not been fully reviewed by City staff, represent one of the City’s highest risk areas, because there is the potential for lake water to be cross connected with the City’s water system. Based upon this, the City could classify all Lakefront properties as high hazard, requiring premises isolation. This would reduce the importance of survey response and offer the City’s water system the most protection, but could also be burdensome to those properties that are not cross connecting with the lake. This approach was not favored by City Council or the Utility Board.

Staff also discussed other high risk properties with the Utility Board, including non-residential (commercial) buildings. Based upon this feedback, the proposed ordinance requires premises isolation in three situations:

- (1) For the Severe and High Health Cross-Connection Hazard Premises listed in Table 9;
- (2) For new non-residential (commercial) buildings or substantial alteration of non-residential buildings; and
- (3) New single-family dwellings or substantial alteration of a single-family dwelling with access to an unapproved auxiliary water supply.

Both (1) commercial properties and (2) single-family dwellings with access to an unapproved auxiliary water supply pose higher risks to the City’s water system. Commercial properties pose particular problems when there is a change in commercial tenants from a low risk to a high risk business. Responsibility for installing premises isolation must then be worked out between the tenant and the building owner. In addition, some of the newer mixed use buildings in the town center are built out to the sidewalk, thereby making the installation of premises isolation more challenging and more costly.

Therefore, requiring premises isolation at the time of construction or substantial alteration simplifies things and reduces long-term costs by avoiding expensive upgrades. Ultimately, it offers more protection of the City's water system.

Similarly, single-family dwellings with access to an unapproved auxiliary water supply also present an increased risk. An unapproved auxiliary water supply is defined as "a water supply (other than the purveyor's water supply) on or available to the consumer's premises that is either not approved for human consumption by the health agency having jurisdiction or is not otherwise acceptable to the purveyor." WAC 246-290-010(278). This would include water from Lake Washington. Again, installation of premises isolation at the time of construction or substantial alteration protects the water supply and reduces costs. Additionally, this provision codifies current practice and puts residents on notice of this requirement.

- *Inspection and Testing Procedures*

Inspection and testing of backflow prevention devices is currently not addressed in MICC 15.14. State law requires the City (as the purveyor) to inspect and test approved backflow preventers at the following times:

- Initial installation;
- Annually after initial installation;
- After repair of the device;
- After relocation of a device;
- After a backflow incident involving the backflow preventer; and
- More frequently if tests indicate repeated failures

See WAC 246-290-490(7).

Section 15.14.070 of the proposed ordinance addresses the inspection and testing procedures of backflow preventers and specifies the City will provide customers with 30-day advance notification of the required annual test.

- *Response to Survey*

In 1992, a postcard survey was sent to all Island residents to identify customers owning items that may require a backflow preventer. The City used the data collected to develop a database tracking these devices. Through follow-up contacts and education, customers were encouraged to install backflow prevention devices where needed.

Based upon the Department of Health's directive and focus on Lakefront property, Staff has developed a survey to be sent to all lakefront property owners (where high health cross connection hazards are likely to exist). The goal is to have people return them in a timely fashion and complete them honestly to ensure the City has accurate data. The survey staff group has been working to implement incentives to encourage the timely return and honest answers. In addition to incentives, it was suggested by at least one Councilmember to impose penalties. Staff could not locate another jurisdiction enforcing penalties for failure to return a survey. Accordingly, there are two versions of the ordinance: (1) without the enforcement provision for failure to return surveys (at a lower penalty schedule than other offenses); and (2) with this enforcement provision. Additionally, to emphasize the importance of this document, in this version the term "certification" is used to describe this document.

Because the City will be relying on the answers provided in the certification or survey, it is important consumers answer honestly. Staff is researching potential criminal penalties for knowingly making false statements on a certification. In order to hold consumers criminally liable for false statements, at the very least, the language on the certification must give consumers notice that the statements are treated as if made under oath and false statements are punishable.



## Enforcement

One important piece of the ordinance is enforcement. The WAC requires the ordinance to describe the corrective actions used to ensure consumer compliance. Two or three parts of the Program must be enforced: (1) the installation of backflow prevention devices; (2) inspection and testing of installed backflow devices; and (3) return of the survey.

The goal of the enforcement section is to encourage compliance; afford due process to customers; provide the City with options to eliminate unlawful cross-connections; and help off-set the administrative costs associated with enforcement.

There are effectively three enforcement schemes available to implement: (1) criminalizing violations; (2) issuance of civil infractions; or (3) other. The current ordinance makes a violation of this section a misdemeanor. Both the Utility Board and City Council agree violations of this chapter should be decriminalized. Another enforcement scheme uses the issuance of a civil infraction. A civil infraction is a non-criminal violation of a local ordinance. It was established by the state legislature in 1987, codified in chapter 7.80 RCW, and is patterned after the traffic infraction system. To issue a civil infraction, specific procedures must be followed. This includes issuing, service and filing of a notice of civil infraction. This must be completed by a person who is both authorized and designated to enforce the ordinance. Once properly issued and served, civil infractions are enforceable in municipal or district court. The remaining option is a penalty scheme that is not enforceable as a citation in district court. For example, the recently amended false alarm ordinance implements this type of an enforcement scheme. The proposed ordinance follows this model.

The proposed ordinance gives the City three main tools for overall enforcement:

- (1) Monetary penalties
- (2) Termination of water service; and/or
- (3) Abatement – terminating a public nuisance

Importantly, the section is drafted to allow the City to employ any or all of these enforcement mechanisms.

- *Termination of Service*  
Termination of service is the most effective enforcement tool the City can employ, because it simply eliminates the cross-connection and the threat to the City's public water system. However, termination of water service may not always be appropriate. With that in mind, this section allows the Water Purveyor to exercise his/her discretion.
- *Monetary Penalties*  
The enforcement section also imposes a monetary penalty for both failure to install backflow preventers and failure to inspect and test these devices. The customer is first sent a warning letter to correct the violation and then receives a \$100.00 fine for the first violation. The fine increases to a \$150.00 for the second violation.

This penalty structure also gives the consumer notice of the violation and 30 days to correct the situation before fines are assessed.

A monetary penalty has also been proposed for failure to return a survey within 30 days. After receiving written notice, if the consumer still fails to respond, a \$50.00 penalty is assessed, followed by a \$100.00 penalty and ultimately a \$150.00 penalty for subsequent violations. This penalty structure is reflected in Exhibit 1 and Exhibit 2.

- *Abatement*

The third tool available for enforcement is abatement. The original chapter and the amended chapter both declare unlawful cross-connections to be public nuisances. Per state law, the City has the authority to abate a public nuisance. Although the abatement process is often unwieldy and cumbersome and may rarely be used, it is an important tool should an extreme case of non-compliance occur.

#### Appeal Procedure

The proposed ordinance adds an appeal process, which is necessary to afford consumers their due process rights. This process allows the consumer to appeal termination of service or imposition of a fine. To do so, the consumer must file a written request for consideration to the Water Purveyor within 10 days of receipt of a fine or termination of water service.

For imposition of monetary penalties, the Water Purveyor will affirm, reverse or modify the fine and base this decision upon the explanation provided by the customer and steps taken to comply with installation or testing requirements.

For termination of service, the Water Purveyor will either affirm or reverse the termination based upon the same criteria. The customer may appeal the Water Purveyor's decision by filing a written notice of appeal to the City Clerk within 14 days of the decision. The City's Hearing Examiner will hear this appeal and his/her decision is final as to administrative remedies with the City.

#### Other Changes

The regulation of private water supplies does not fall under cross-connection control and accordingly has been removed. State law requires that city ordinances encompass only one subject.

Proposed Ordinance No. 15C-09 updates the first element of the City's required cross connection control program and sets the framework for the rest of the Program. Effective and up-to-date regulations are essential to eliminating or controlling cross-connections and protecting the City's public water system.

### **RECOMMENDATION**

*Assistant City Attorney and Deputy Finance Director*

MOVE TO: Set Ordinance No. 15C-09, (Option \_\_) for second reading at the City Council's June 15, 2015 meeting.

**CITY OF MERCER ISLAND  
ORDINANCE NO. 15C-09**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING  
CHAPTER 15.14 OF THE MERCER ISLAND CITY CODE REGARDING  
UNLAWFUL CROSS CONNECTIONS**

WHEREAS, the City of Mercer Island Municipal Code (MICC) contains Title 15, Water, Sewers and Public Utilities and Chapter 15.14 Unlawful Cross-Connections, adopted as Ordinance A-38; and

WHEREAS, the Washington Administration Code requires the City to develop and implement a cross-connection control program that meets the requirements of WAC 246-290-490 and the City may establish a more stringent program to protect the City's public water system; and

WHEREAS, the City Council of the City of Mercer Island, as required by Washington Administrative Code 246-290-490, shall ensure the elimination or control of all cross-connections between a water consumer's system and the City's public water system; and

WHEREAS, the Washington State Department of Health strongly recommended the City update its cross-connection control program to better protect the City's public water system; and

WHEREAS, the City as the purveyor is required to adopt a local ordinance that establishes its legal authority to implement a cross-connection control program; describes the operating policies and technical provisions of the cross-connection control program; and describes the corrective actions used to ensure that consumers comply with the purveyor's cross-connection control requirements; and

WHEREAS, the installation or maintenance of an unprotected cross-connection may endanger the water quality of the City's public water system; and

WHEREAS, the City as the Purveyor is developing and implementing procedures to ensure cross-connections are eliminated whenever possible and when cross-connections cannot be eliminated, they are controlled by installation of approved backflow preventers commensurate with the degree of hazard; and

WHEREAS, the installation of approved backflow preventers to counteract back pressure or prevent back siphonage to the City's public water system are necessary for the public health, welfare and safety of the citizens of the City; and

WHEREAS, the City shall develop and implement procedures to ensure approved backflow preventers relied upon to protect the City's public water system are inspected and/or tested on an annual basis; and

WHEREAS, proposed Ordinance No. 15C-09 updates and amends the definition section to use the definitions of the Washington Administrative Code; and

WHEREAS, proposed Ordinance No. 15C-09 specifies under what circumstances premises isolation is required; and

WHEREAS, proposed Ordinance No. 15C-09 updates and amends the enforcement section to establish a new fine schedule and penalties for non-compliance and establishes a new appeal process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

**Section 1.**     **Amend MICC Chapter 15.14, Unlawful Cross-Connections.** MICC Chapter 15.14, Unlawful Cross-Connections is hereby amended as follows:

**Chapter 15.14**  
**UNLAWFUL CROSS-CONNECTIONS**

**Sections:**

- 15.14.010 Purpose
- 15.14.020 Definitions
- 15.14.030 Adoption of State Regulations
- 15.14.040 Cross-Connection Declared Unlawful
- 15.14.050 Approved Backflow Preventers Required
- 15.14.060 Certification Response and Enforcement
- 15.14.070 Inspection and Testing Procedures of Approved Backflow Preventers
- 15.14.080 Enforcement
- 15.14.090 Abatement of Unlawful Cross-Connection and Installation of Approved Backflow Preventers—Procedures.
- 15.14.100 Appeal Procedure

**15.14.010 Purpose.**

The purpose of this chapter is to protect the public drinking water system from the risk of contamination due to backflow through cross connections and to eliminate or control cross-connections between the city’s public water system and the consumer’s water system.

**15.14.020 Definitions.**

A. Definitions in the Washington Administrative Code 246-290-010, as they presently exist and as they may, from time to time, be amended, are hereby adopted and incorporated herein by this reference as if set forth in full. In addition to the definitions adopted by reference, the following words shall have the indicated meanings.

B. “Water Purveyor” means a person designated by the City Manager to be the authorized agent of the city with authority over the city’s public water system.

C. “Substantial alteration” means an alteration that costs 50 percent or more of the current assessed value of the structure.

**15.14.030 Adoption of State Regulations.**

Rules and regulations of the Washington State Department of Health regarding public water supply systems, entitled "Cross-Connection Control" Washington Administrative Code 246-290-490, as they presently exist and as they may be amended from time to time in the future, are hereby adopted and incorporated herein by this reference as if set forth in full.

**15.14.040 Cross-Connection Declared Unlawful.**

The installation or maintenance of an unprotected cross-connection is hereby declared to be unlawful. The control and elimination of cross-connections shall be in accordance with the applicable sections of the Washington Administrative Code, the Mercer Island City Code and the policies and procedures of the city's cross-connection control program.

**15.14.050 Approved Backflow Preventers Required.**

A. Approved backflow preventers shall be installed at the city's water service connection commensurate with the assessed degree of hazard. The consumer shall install and maintain all approved backflow preventers deemed necessary by the standards established by the city. The backflow preventers shall be installed in accordance with these standards. The consumer, at the consumer's expense, shall have all approved backflow preventers installed and tested in accordance with this chapter.

B. Premises isolation is required for the following:

1. Severe and High Health Cross-Connection Hazard Premises listed in Washington Administrative Code 246-290-490(4)(b), Table 9; and
2. New non-residential buildings or substantial alteration of non-residential buildings; and
3. New single-family dwellings or substantial alteration of a single-family dwelling with access to an unapproved auxiliary water supply.

**15.14.060 Certification Response and Enforcement.**

A. Certification Response Required. The city will periodically send a certification to identify consumers with property features which may require approved backflow preventers. Consumers shall respond to the certification within thirty (30) days.

B. Enforcement. In the event the consumer has failed to respond to the certification within the specified time period, the consumer shall be subject to the following penalties:

1. First violation: Written notice shall be sent to the consumer or alternatively, a copy of such written notice shall be posted on the premises involved. The notice shall provide that the certification shall be returned within thirty (30) days of the date the notice is mailed or posted on the premises.
2. Second violation: If the consumer does not correct the violation by returning the certification within thirty (30) days of the written notice, the consumer shall receive a \$50.00 penalty.

3. Third violation: If the consumer does not correct the violation by returning the certification within thirty (30) days of the issuance of the first penalty, the consumer will receive an additional \$100.00 penalty.
4. Fourth and subsequent violations: If the consumer does not correct the violation by returning the certification within thirty (30) days of the issuance of the second or subsequent penalty, the consumer will receive an additional \$150.00 penalty.

**15.14.070 Inspection and Testing Procedures of Approved Backflow Preventers.**

- A. Approved backflow preventers shall be inspected and tested within thirty (30) days:
  1. Of the time of initial installation;
  2. After the approved backflow preventer is repaired; and
  3. After the approved backflow preventer is moved, relocated, or reinstated.
- B. Approved backflow preventers shall also be inspected:
  1. Annually after initial installation; and
  2. More often if tests indicate repeated failures.
- C. The city will send a courtesy reminder letter to the consumer regarding the required annual test of the backflow preventers. Failure of the city to provide the reminder shall not affect the consumer's duty to obtain testing under this section. The consumer shall have such test performed by any person certified as a BAT (backflow assembly tester) by the Washington State Department of Health, and the results shall be delivered to the city on a form prescribed by the city.
- D. If such test is not performed within the time required in section A or B, the city may initiate proceedings for termination of water service and impose fines as set forth in 15.14.080(B).

**15.14.080 Enforcement.**

- A. The city shall have the authority to terminate water service, take abatement action and impose monetary penalties for violations of the inspection, testing and installation requirements in this chapter.
- B. Water Service Termination and Monetary Penalties. In the event that the Water Purveyor or his/her designee, determines that an unlawful cross-connection exists, and/or that the consumer has failed to meet the inspection and testing requirements for backflow preventers, the consumer shall be subject to the following penalties:
  1. First violation: Written notice shall be sent to the consumer or alternatively, a copy of such written notice shall be posted on the premises involved. The notice shall provide that the unlawful cross-connection shall be corrected within thirty (30) days of the date the notice is mailed or posted on the premises.
  2. Second violation: If the consumer does not correct the violation by testing or installation within thirty (30) days of the written notice, the consumer shall receive a \$100.00 penalty and notice that water service to the premises may be terminated after 30 days.

3. Third violation: If the consumer does not correct the violation by testing or installation within thirty (30) days of the issuance of the first penalty, the consumer will receive an additional \$150.00 penalty and water service to the premises may be shut off immediately.

4. If the Water Purveyor determines that service should not be interrupted, the city may hire a contractor to abate the unlawful cross-connection as required by the city, including the installation of approved backflow preventers. In such event, the city shall bill the consumer and/or the property owner for all costs incurred. The city shall provide written notice to the consumer and/or property owner after 10 days in default; subsequent to the 10 days the city shall have the right to lien the real property.

**15.14.090 Abatement of Unlawful Cross-Connection and Installation of Approved Backflow Preventers—Procedures.**

Unprotected cross connections which are declared by this chapter to be unlawful, whether presently existing or hereinafter installed, and/or services requiring backflow preventers, are hereby declared to be public nuisances. In addition to any other provisions of the municipal code or ordinances of the city pertaining to abatement of public nuisances, these nuisances shall be subject to abatement in accordance with the following procedures:

A. In the event that the Water Purveyor or his/her designee, determines an unlawful cross-connection exists, written notice shall be sent to the consumer and/or property owner or alternatively a copy of such written notice shall be posted on the premises involved.

B. The notice shall provide that the unlawful cross-connection shall be corrected within thirty (30) days of the date the notice is mailed or posted on the premises.

C. In the event such unlawful cross-connection is not abated within the prescribed period of time, water service to the premises may be shut off immediately or, if the Water Purveyor determines that service should not be interrupted, the city may hire a contractor to abate the unlawful cross-connection as required by the city, including the installation of a backflow preventers. In such event, the city shall bill the consumer and/or property owner for all costs incurred. The city shall provide written notice to the consumer and/or property owner after 10 days in default; subsequent to the 10 days the city shall have the right to lien the real property.

D. Any new service with unlawful cross-connections shall be refused water service by the City until such time as the prospective consumer has installed a backflow preventers as required by the city.

**15.14.100 Appeal procedure.**

A. A consumer may appeal the termination of water service and/or the assessment of a fine to the Water Purveyor by filing a written request for consideration within 10 days of receipt of notice of a fine or termination of water service.

B. The Water Purveyor shall consider the explanation provided by the consumer and shall make his/her decision on the basis of the explanation and steps taken to comply with installation of

backflow preventers and/or to comply with the required inspection and testing of backflow preventers. The Water Purveyor shall affirm, reverse or modify the assessment of fine and shall affirm or reverse the termination of water service.

C. A consumer may appeal the Water Purveyor's decision by filing a written notice of appeal to the city clerk within 14 days of the Water Purveyor's decision. The city's hearing examiner shall hear the appeal. The decision of the hearing examiner is final as to administrative remedies with the city.

**Section 2.** **Severability.** If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 3.** **Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

**Section 4.** **Effective Date.** This Ordinance shall take effect and be in force within 30 days after passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_ 2015 and signed in authentication of its passage.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Bruce Bassett, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Allison Spietz, City Clerk

\_\_\_\_\_  
Christina Schuck, Acting City Attorney

Date of Publication: \_\_\_\_\_



**CITY OF MERCER ISLAND  
ORDINANCE NO. 15C-09**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING  
CHAPTER 15.14 OF THE MERCER ISLAND CITY CODE REGARDING  
UNLAWFUL CROSS CONNECTIONS**

WHEREAS, the City of Mercer Island Municipal Code (MICC) contains Title 15, Water, Sewers and Public Utilities and Chapter 15.14 Unlawful Cross-Connections, adopted as Ordinance A-38; and

WHEREAS, the Washington Administration Code requires the City to develop and implement a cross-connection control program that meets the requirements of WAC 246-290-490 and the City may establish a more stringent program to protect the City's public water system; and

WHEREAS, the City Council of the City of Mercer Island, as required by Washington Administrative Code 246-290-490, shall ensure the elimination or control of all cross-connections between a water consumer's system and the City's public water system; and

WHEREAS, the Washington State Department of Health strongly recommended the City update its cross-connection control program to better protect the City's public water system; and

WHEREAS, the City as the purveyor is required to adopt a local ordinance that establishes its legal authority to implement a cross-connection control program; describes the operating policies and technical provisions of the cross-connection control program; and describes the corrective actions used to ensure that consumers comply with the purveyor's cross-connection control requirements; and

WHEREAS, the installation or maintenance of an unprotected cross-connection may endanger the water quality of the City's public water system; and

WHEREAS, the City as the Purveyor is developing and implementing procedures to ensure cross-connections are eliminated whenever possible and when cross-connections cannot be eliminated, they are controlled by installation of approved backflow preventers commensurate with the degree of hazard; and

WHEREAS, the installation of approved backflow preventers to counteract back pressure or prevent back siphonage to the City's public water system are necessary for the public health, welfare and safety of the citizens of the City; and

WHEREAS, the City shall develop and implement procedures to ensure approved backflow preventers relied upon to protect the City's public water system are inspected and/or tested on an annual basis; and

WHEREAS, proposed Ordinance No. 15C-09 updates and amends the definition section to use the definitions of the Washington Administrative Code; and

WHEREAS, proposed Ordinance No. 15C-09 specifies under what circumstances premises isolation is required; and

WHEREAS, proposed Ordinance No. 15C-09 updates and amends the enforcement section to establish a new fine schedule and penalties for non-compliance and establishes a new appeal process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

**Section 1.** **Amend MICC Chapter 15.14, Unlawful Cross-Connections.** MICC Chapter 15.14, Unlawful Cross-Connections is hereby amended as follows:

**Chapter 15.14**  
**UNLAWFUL CROSS-CONNECTIONS**

**Sections:**

15.14.010 Purpose

~~15.14.010~~020 Definitions

~~15.14.050~~030 Adoption of State Regulations

~~15.14.020~~040 Cross-Connection Declared Unlawful

~~15.14.030~~050 Approved Backflow Preventers~~Prevention Devices~~ Required

15.14.060 Certification Response and Enforcement

15.14.070 Inspections and Testing Procedures of Approved Backflow Preventers

~~15.14.080 Enforcement~~~~Violation~~—~~Penalty~~

~~15.14.060~~090 Abatement of Unlawful Cross-Connection and Installation of Approved Backflow Preventers~~Devices~~—~~Procedures~~

15.14.100 Appeal Procedure

**15.14.010 Purpose.**

The purpose of this chapter is to protect the public drinking water system from the risk of contamination due to backflow through cross connections and to eliminate or control cross-connections between the city’s public water system and the consumer’s water system.

**15.14.010**~~020~~ **Definitions.**

~~For the purposes of this chapter, the following words or phrases shall have the meanings as hereinafter set forth:~~

A. Definitions in the Washington Administrative Code 246-290-010, as they presently exist and as they may, from time to time, be amended, are hereby adopted and incorporated herein by this reference as if set forth in full. In addition to the definitions adopted by reference, the following words shall have the indicated meanings.

B. “Water Purveyor” means a person designated by the City Manager to be the authorized agent of the city with authority over the city’s public water system.

C. “Substantial alteration” means an alteration that costs 50 percent or more of the current assessed value of the structure.

A. ~~“Backflow” means a flow other than in the intended direction of flow, of any foreign liquids, gases or substances into the distribution system of a public water supply.~~

B. ~~“Backflow prevention device” means a device approved by the state of Washington, Department of Social and Health Services or such other state department that shall have jurisdiction over the subject matter of backflow prevention devices and by the American Waterworks Association used to counteract back pressure or prevent siphonage into the distribution system of a public water supply.~~

C. ~~“Cross-connection” means any physical arrangement whereby a public water system is connected, directly or indirectly, with any other water supply system, sewer, drain, conduit, pool, storage reservoir, plumbing fixture, or any other source of wastes or liquids of any unknown or unsafe quality which are capable of imparting contamination to a public water supply.~~

#### **15.14.050030 Adoption of State Regulations.**

Rules and regulations of the ~~Washington State Board~~ Department of Health regarding public water supply systems, entitled "Cross-Connection Control" Washington Administrative Code 246-290-490 as set forth in WAC 248-54-285, as they presently exist ~~set forth therein or as such rules and regulations and as they may be amended from time to time in the future, are hereby adopted and incorporated herein by this reference and incorporated herein as if set forth herein in full.~~

#### **15.14.020040 Cross-Connection Declared Unlawful.**

The installation or maintenance of an unprotected cross-connection is hereby declared to be unlawful. The control and elimination of cross-connections shall be in accordance with the applicable sections of the Washington Administrative Code, the Mercer Island City Code and the policies and procedures of the city’s cross-connection control program, in the opinion of the city manager or his designee, will endanger the water quality of any portion of the potable water supply system of the city is declared to be unlawful.

#### **15.14.030050 Approved Backflow Preventers ~~Prevention Devices~~ Required.**

~~Backflow prevention devices shall be installed and maintained by any service customer on any service connection to the city’s water supply system where the backflow prevention device is deemed to be necessary for the protection of the city’s water supply.~~

A. Approved backflow preventers shall be installed at the city’s water service connection commensurate with the assessed degree of hazard. The consumer shall install and maintain all approved backflow preventers deemed necessary by the standards established by the city. The backflow preventers shall be installed in accordance with these standards. The consumer, at the consumer’s expense, shall have all approved backflow preventers installed and tested in accordance with this chapter.

B. Premises isolation is required for the following:

1. Severe and High Health Cross-Connection Hazard Premises listed in Washington Administrative Code 246-290-490(4)(b), Table 9; and

2. New non-residential buildings or substantial alteration of non-residential buildings; and
3. New single-family dwellings or substantial alteration of a single-family dwelling with access to an unapproved auxiliary water supply.

**15.14.060 Certification Response and Enforcement.**

A. Certification Response Required. The city will periodically send a certification to identify consumers with property features which may require approved backflow preventers. Consumers shall respond to the certification within thirty (30) days.

B. Enforcement. In the event the consumer has failed to respond to the certification within the specified time period, the consumer shall be subject to the following penalties:

1. First violation: Written notice shall be sent to the consumer or alternatively, a copy of such written notice shall be posted on the premises involved. The notice shall provide that the certification shall be returned within thirty (30) days of the date the notice is mailed or posted on the premises.
2. Second violation: If the consumer does not correct the violation by returning the certification within thirty (30) days of the written notice, the consumer shall receive a \$50.00 penalty.
3. Third violation: If the consumer does not correct the violation by returning the certification within thirty (30) days of the issuance of the first penalty, the consumer will receive an additional \$100.00 penalty.
4. Fourth and subsequent violations: If the consumer does not correct the violation by returning the certification within thirty (30) days of the issuance of the second or subsequent penalty, the consumer will receive an additional \$150.00 penalty.

**15.14.070 Inspections and Testing Procedures of Approved Backflow Preventers**

A. Approved backflow preventers shall be inspected and tested within thirty (30) days:

1. Of the time of initial installation;
2. After the approved backflow preventer is repaired; and
3. After the approved backflow preventer is moved, relocated, or reinstated.

B. Approved backflow preventers shall also be inspected:

1. Annually after initial installation; and
2. More often if tests indicate repeated failures.

C. The city will send a courtesy reminder letter to the consumer regarding the required annual test of the backflow preventers. Failure of the city to provide the reminder shall not affect the consumer's duty to obtain testing under this section. The consumer shall have such test performed by any person certified as a BAT (backflow assembly tester) by the Washington State Department of Health, and the results shall be delivered to the city on a form prescribed by the city.

D. If such test is not performed within the time required in section A or B, the city may initiate proceedings for termination of water service and impose fines as set forth in 15.14.080(B).

A. The city manager, or his designee, upon presenting identification, shall be allowed access to all portions of the premises, including buildings and structures, to which water is supplied, at reasonable hours of the day and for the sole purpose of inspecting and determining whether or not there has been compliance with the provisions of this chapter.

B. Water service may be refused or discontinued to any premises for failure to allow necessary access and inspections.

#### **15.14.080 ~~Enforcement Violation—Penalty~~**

A. The city shall have the authority to terminate water service, take abatement action and impose monetary penalties for violations of the inspection, testing and installation requirements in this chapter.

B. Water Service Termination and Monetary Penalties. In the event that the Water Purveyor or his/her designee, determines that an unlawful cross-connection exists, and/or that the consumer has failed to meet the inspection and testing requirements for backflow preventers, the consumer shall be subject to the following penalties:

1. First violation: Written notice shall be sent to the consumer or alternatively, a copy of such written notice shall be posted on the premises involved. The notice shall provide that the unlawful cross-connection shall be corrected within thirty (30) days of the date the notice is mailed or posted on the premises.

2. Second violation: If the consumer does not correct the violation by testing or installation within thirty (30) days of the written notice, the consumer shall receive a \$100.00 penalty and notice that water service to the premises may be terminated after 30 days.

3. Third violation: If the consumer does not correct the violation by testing or installation within thirty (30) days of the issuance of the first penalty, the consumer will receive an additional \$150.00 penalty and water service to the premises may be shut off immediately.

4. If the Water Purveyor determines that service should not be interrupted, the city may hire a contractor to abate the unlawful cross-connection as required by the city, including the installation of approved backflow preventers. In such event, the city shall bill the consumer and/or the property owner for all costs incurred. The city shall provide written notice to the consumer and/or property owner after 10 days in default; subsequent to the 10 days the city shall have the right to lien the real property.

Violation of, or failure to comply with any of the provisions of this chapter shall be a gross misdemeanor, and any person found guilty thereof shall be punished by a fine not exceeding \$500, or imprisonment not exceeding six months, or both such fine and imprisonment. It shall be a separate offense for each and every day, or portion thereof, during which any violation of the provisions of this chapter is committed, continued or permitted.

**15.14.060090 Abatement of Unlawful Cross-Connection and Installation of Approved Backflow Preventers—Procedures**

Unprotected cross connections which are declared by this chapter to be unlawful, whether presently existing or hereinafter installed, and/or services requiring backflow preventers prevention devices, and/or unlawful use of a private water supply system, are hereby declared to be public nuisances. In addition to any other provisions of the municipal code or ordinances of the city pertaining to abatement of public nuisances, these nuisances shall be subject to abatement in accordance with the following procedures:

A. In the event that the ~~Water Purveyor city manager~~ or his/her designee, determines an unlawful cross-connection ~~that a nuisance as hereinafter provided~~ exists, written notice shall be sent to the consumer and/or property owner ~~person in whose name the water service is established under the records of the city's public services department~~ or alternatively, a copy of such written notice shall be posted on the premises involved.

B. The notice shall provide that the unlawful cross-connection nuisance ~~described therein~~ shall be corrected within thirty (30) days of the date the notice is mailed or posted on the premises.

C. In the event such unlawful cross-connection ~~the nuisance~~ is not abated within the prescribed period of time, water service to the premises may be shut off immediately or, if the Water Purveyor determines that service should not be interrupted, the city may hire a contractor to abate the unlawful cross-connection as required by the city, including the installation of a backflow preventers ~~discontinued~~. In such event, the city shall bill the consumer and/or property owner for all costs incurred. The city shall provide written notice to the consumer and/or property owner after 10 days in default; subsequent to the 10 days the city shall have the right to lien the real property.

D. Any new service with unlawful cross-connections shall be refused water service by the City until such time as the prospective consumer has installed a backflow preventers as required by the city. ~~In the event that the nuisance, in the opinion of the city manager or his designee, presents an immediate danger of contamination to the public water supply service from the city water supply system to the premises may be terminated immediately without prior notice, provided notice will be posted on the premises in the manner heretofore provided at the time the service is terminated.~~

**15.14.100 Appeal procedure.**

A. A consumer may appeal the termination of water service and/or the assessment of a fine to the Water Purveyor by filing a written request for consideration within 10 days of receipt of notice of a fine or termination of water service.

B. The Water Purveyor shall consider the explanation provided by the consumer and shall make his/her decision on the basis of the explanation and steps taken to comply with installation of backflow preventers and/or to comply with the required inspection and testing of backflow preventers. The Water Purveyor shall affirm, reverse or modify the assessment of fine and shall affirm or reverse the termination of water service.

C. A consumer may appeal the Water Purveyor’s decision by filing a written notice of appeal to the city clerk within 14 days of the Water Purveyor’s decision. The city’s hearing examiner shall hear the appeal. The decision of the hearing examiner is final as to administrative remedies with the city.

**Section 2.** **Severability.** If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 3.** **Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

**Section 4.** **Effective Date.** This Ordinance shall take effect and be in force within 30 days after passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the \_\_\_\_ day of \_\_\_\_\_ 2015 and signed in authentication of its passage.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Bruce Bassett, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Allison Spietz, City Clerk

\_\_\_\_\_  
Christina Schuck, Acting City Attorney

Date of Publication: \_\_\_\_\_

**CITY OF MERCER ISLAND  
ORDINANCE NO. 15C-09**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING  
CHAPTER 15.14 OF THE MERCER ISLAND CITY CODE REGARDING  
UNLAWFUL CROSS CONNECTIONS**

WHEREAS, the City of Mercer Island Municipal Code (MICC) contains Title 15, Water, Sewers and Public Utilities and Chapter 15.14 Unlawful Cross-Connections, adopted as Ordinance A-38; and

WHEREAS, the Washington Administration Code requires the City to develop and implement a cross-connection control program that meets the requirements of WAC 246-290-490 and the City may establish a more stringent program to protect the City's public water system; and

WHEREAS, the City Council of the City of Mercer Island, as required by Washington Administrative Code 246-290-490, shall ensure the elimination or control of all cross-connections between a water consumer's system and the City's public water system; and

WHEREAS, the Washington State Department of Health strongly recommended the City update its cross-connection control program to better protect the City's public water system; and

WHEREAS, the City as the purveyor is required to adopt a local ordinance that establishes its legal authority to implement a cross-connection control program; describes the operating policies and technical provisions of the cross-connection control program; and describes the corrective actions used to ensure that consumers comply with the purveyor's cross-connection control requirements; and

WHEREAS, the installation or maintenance of an unprotected cross-connection may endanger the water quality of the City's public water system; and

WHEREAS, the City as the Purveyor is developing and implementing procedures to ensure cross-connections are eliminated whenever possible and when cross-connections cannot be eliminated, they are controlled by installation of approved backflow preventers commensurate with the degree of hazard; and

WHEREAS, the installation of approved backflow preventers to counteract back pressure or prevent back siphonage to the City's public water system are necessary for the public health, welfare and safety of the citizens of the City; and

WHEREAS, the City shall develop and implement procedures to ensure approved backflow preventers relied upon to protect the City's public water system are inspected and/or tested on an annual basis; and

WHEREAS, proposed Ordinance No. 15C-09 updates and amends the definition section to use the definitions of the Washington Administrative Code; and



WHEREAS, proposed Ordinance No. 15C-09 specifies under what circumstances premises isolation is required; and

WHEREAS, proposed Ordinance No. 15C-09 updates and amends the enforcement section to establish a new fine schedule and penalties for non-compliance and establishes a new appeal process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

**Section 1.**     **Amend MICC Chapter 15.14, Unlawful Cross-Connections.** MICC Chapter 15.14, Unlawful Cross-Connections is hereby amended as follows:

**Chapter 15.14**  
**UNLAWFUL CROSS-CONNECTIONS**

**Sections:**

- 15.14.010 Purpose
- 15.14.020 Definitions
- 15.14.030 Adoption of State Regulations
- 15.14.040 Cross-Connection Declared Unlawful
- 15.14.050 Approved Backflow Preventers Required
- 15.14.060 Inspection and Testing Procedures of Approved Backflow Preventers
- 15.14.070 Enforcement
- 15.14.080 Abatement of Unlawful Cross-Connection and Installation of Approved Backflow Preventers—Procedures.
- 15.14.090 Appeal Procedure

**15.14.010 Purpose.**

The purpose of this chapter is to protect the public drinking water system from the risk of contamination due to backflow through cross connections and to eliminate or control cross-connections between the city’s public water system and the consumer’s water system.

**15.14.020 Definitions.**

A. Definitions in the Washington Administrative Code 246-290-010, as they presently exist and as they may, from time to time, be amended, are hereby adopted and incorporated herein by this reference as if set forth in full. In addition to the definitions adopted by reference, the following words shall have the indicated meanings.

B. “Water Purveyor” means a person designated by the City Manager to be the authorized agent of the city with authority over the city’s public water system.

C. “Substantial alteration” means an alteration that costs 50 percent or more of the current assessed value of the structure.

**15.14.030 Adoption of State Regulations.**

Rules and regulations of the Washington State Department of Health regarding public water supply systems, entitled "Cross-Connection Control" Washington Administrative Code 246-290-490, as they presently exist and as they may be amended from time to time in the future, are hereby adopted and incorporated herein by this reference as if set forth in full.

**15.14.040 Cross-Connection Declared Unlawful.**

The installation or maintenance of an unprotected cross-connection is hereby declared to be unlawful. The control and elimination of cross-connections shall be in accordance with the applicable sections of the Washington Administrative Code, the Mercer Island City Code and the policies and procedures of the city's cross-connection control program.

**15.14.050 Approved Backflow Preventers Required.**

A. Approved backflow preventers shall be installed at the city's water service connection commensurate with the assessed degree of hazard. The consumer shall install and maintain all approved backflow preventers deemed necessary by the standards established by the city. The backflow preventers shall be installed in accordance with these standards. The consumer, at the consumer's expense, shall have all approved backflow preventers installed and tested in accordance with this chapter.

B. Premises isolation is required for the following:

1. Severe and High Health Cross-Connection Hazard Premises listed in Washington Administrative Code 246-290-490(4)(b), Table 9; and
2. New non-residential buildings or substantial alteration of non-residential buildings; and
3. New single-family dwellings or substantial alteration of a single-family dwelling with access to an unapproved auxiliary water supply.

**15.14.060 Inspection and Testing Procedures of Approved Backflow Preventers.**

A. Approved backflow preventers shall be inspected and tested within thirty (30) days:

1. Of the time of initial installation;
2. After the approved backflow preventer is repaired; and
3. After the approved backflow preventer is moved, relocated, or reinstated.

B. Approved backflow preventers shall also be inspected:

1. Annually after initial installation; and
2. More often if tests indicate repeated failures.

C. The city will send a courtesy reminder letter to the consumer regarding the required annual test of the backflow preventers. Failure of the city to provide the reminder shall not affect the consumer's duty to obtain testing under this section. The consumer shall have such test performed by any person certified as a BAT (backflow assembly tester) by the Washington State Department of Health, and the results shall be delivered to the city on a form prescribed by the city.

D. If such test is not performed within the time required in section A or B, the city may initiate proceedings for termination of water service and impose fines as set forth in 15.14.080(B).

**15.14.070 Enforcement.**

A. The city shall have the authority to terminate water service, take abatement action and impose monetary penalties for violations of the inspection, testing and installation requirements in this chapter.

B. Water Service Termination and Monetary Penalties. In the event that the Water Purveyor or his/her designee, determines that an unlawful cross-connection exists, and/or that the consumer has failed to meet the inspection and testing requirements for backflow preventers, the consumer shall be subject to the following penalties:

1. First violation: Written notice shall be sent to the consumer or alternatively, a copy of such written notice shall be posted on the premises involved. The notice shall provide that the unlawful cross-connection shall be corrected within thirty (30) days of the date the notice is mailed or posted on the premises.

2. Second violation: If the consumer does not correct the violation by testing or installation within thirty (30) days of the written notice, the consumer shall receive a \$100.00 penalty and notice that water service to the premises may be terminated after 30 days.

3. Third violation: If the consumer does not correct the violation by testing or installation within thirty (30) days of the issuance of the first penalty, the consumer will receive an additional \$150.00 penalty and water service to the premises may be shut off immediately.

4. If the Water Purveyor determines that service should not be interrupted, the city may hire a contractor to abate the unlawful cross-connection as required by the city, including the installation of approved backflow preventers. In such event, the city shall bill the consumer and/or the property owner for all costs incurred. The city shall provide written notice to the consumer and/or property owner after 10 days in default; subsequent to the 10 days the city shall have the right to lien the real property.

**15.14.080 Abatement of Unlawful Cross-Connection and Installation of Approved Backflow Preventers—Procedures.**

Unprotected cross connections which are declared by this chapter to be unlawful, whether presently existing or hereinafter installed, and/or services requiring backflow preventers, are hereby declared to be public nuisances. In addition to any other provisions of the municipal code or ordinances of the city pertaining to abatement of public nuisances, these nuisances shall be subject to abatement in accordance with the following procedures:

A. In the event that the Water Purveyor or his/her designee, determines an unlawful cross-connection exists, written notice shall be sent to the property owner or alternatively a copy of such written notice shall be posted on the premises involved.

B. The notice shall provide that the unlawful cross-connection shall be corrected within thirty (30) days of the date the notice is mailed or posted on the premises.

C. In the event such unlawful cross-connection is not abated within the prescribed period of time, water service to the premises may be shut off immediately or, if the Water Purveyor determines that service should not be interrupted, the city may hire a contractor to abate the unlawful cross-connection as required by the city, including the installation of a backflow preventers. In such event, the city shall bill the consumer and/or property owner for all costs incurred. The city shall provide written notice to the consumer and/or property owner after 10 days in default; subsequent to the 10 days the city shall have the right to lien the real property.

D. Any new service with unlawful cross-connections shall be refused water service by the City until such time as the prospective consumer has installed a backflow preventers as required by the city.

**15.14.090 Appeal procedure.**

A. A consumer may appeal the termination of water service and/or the assessment of a fine to the Water Purveyor by filing a written request for consideration within 10 days of receipt of notice of a fine or termination of water service.

B. The Water Purveyor shall consider the explanation provided by the consumer and shall make his/her decision on the basis of the explanation and steps taken to comply with installation of backflow preventers and/or to comply with the required inspection and testing of backflow preventers. The Water Purveyor shall affirm, reverse or modify the assessment of fine and shall affirm or reverse the termination of water service.

C. A consumer may appeal the Water Purveyor's decision by filing a written notice of appeal to the city clerk within 14 days of the Water Purveyor's decision. The city's hearing examiner shall hear the appeal. The decision of the hearing examiner is final as to administrative remedies with the city.

**Section 2.** **Severability.** If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 3.** **Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

**Section 4.** **Effective Date.** This Ordinance shall take effect and be in force within 30 days after passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the \_\_\_\_ day of \_\_\_\_\_ 2015 and signed in authentication of its passage.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Bruce Bassett, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Allison Spietz, City Clerk

\_\_\_\_\_  
Christina Schuck, Acting City Attorney

Date of Publication: \_\_\_\_\_



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5069  
May 18, 2015  
Regular Business**

**FIRST QUARTER 2015 FINANCIAL STATUS  
REPORT & 2015-2016 BUDGET ADJUSTMENTS**

**Proposed Council Action:**

Receive report and adopt Ordinance No. 15-10,  
amending the 2015-2016 Budget.

**DEPARTMENT OF** Finance (Chip Corder)

**COUNCIL LIAISON** n/a

**EXHIBITS** 1. First Quarter 2015 Financial Status Report  
2. Ordinance No. 15-10 (Amends 2015-2016 Budget)

**APPROVED BY CITY MANAGER**

|                               |    |        |
|-------------------------------|----|--------|
| <b>AMOUNT OF EXPENDITURE</b>  | \$ | 44,655 |
| <b>AMOUNT BUDGETED</b>        | \$ | n/a    |
| <b>APPROPRIATION REQUIRED</b> | \$ | 44,655 |

**SUMMARY**

The First Quarter 2015 Financial Status Report, which focuses on the General Fund and real estate excise tax (REET), is attached as Exhibit 1. Because most of the maintenance and capital project activity accounted for in other funds does not ramp up until spring, there is nothing of financial significance to report in these funds, with the exception of REET. A budget amending ordinance is attached as Exhibit 2, which constitutes financial housekeeping. Accordingly, the Finance Director recommends that the procedural requirement for a second reading be suspended and that the ordinance be adopted on May 18, 2015.

The key takeaway items from the First Quarter 2015 Financial Status Report are:

- Relative to a 17.0% revenue budget target, total General Fund revenues are 19.3% of budget through March 31, 2015 primarily due to stronger than projected development fees and sales tax revenue.
- Comparing 2015 to 2014, total General Fund revenues are up \$763,779, or 17.2%, through March 31, 2015 primarily due to the net effect of the following:
  - \$564,054, or 91.2%, increase in licenses, permits & zoning fees;
  - \$240,862, or 30.8%, increase in sales tax;
  - \$35,411, or 42.8%, increase in court fines; and
  - \$90,657, or 7.5%, decrease in utility taxes.

- The 91.2% increase in licenses, permits & zoning fees is due to the high level of development activity on the Island:
  - **All building permit types:** Total number of building permits issued is up 12.9%, and total building valuation is up 426.5% (due to mixed use redevelopment of old Safeway site) in the first quarter of 2015.
  - **Single family residential permits:** Total number of building permits issued is up 16.4%, and total building valuation is up 22.4% in the first quarter of 2015.
- The 30.8% increase in sales tax is primarily due to the following:
  - \$109,395 one-time receipt from a “non-classified” business;
  - 34.6% increase in “construction” sector, which accounts for 42% of the City’s total sales tax receipts; and
  - 14.7% increase in “retail & wholesale trade” sector, which accounts for 29% of the City’s total sales tax receipts.
- The 42.8% increase in court fines is due to the 48.9% increase in case filings by Mercer Island and Newcastle police officers in the first quarter of 2015.
- The 7.5% decrease in utility taxes is primarily due to the following:
  - 14.3% decrease in electric/gas utility tax; and
  - 11.2% decrease cellular utility tax.
- Relative to a 25.0% budget threshold, total General Fund expenditures are 23.6% of budget through March 31, 2015. This is primarily due to there being 6 bi-weekly payroll periods through March 31, 2015, which equates to 23.1% of the 26 bi-weekly payroll periods in 2015. As a reminder, salaries and benefits comprise 73% of the General Fund budget.
- Comparing 2015 to 2014, REET is down 11.6% through March 31, 2015 primarily due to a 19.4% decrease in the number of property sales. Partially offsetting the decline in the number of sales is a 9.5% increase in the average sales price, which is now \$1.12 million. Looking forward one month, property sales in April 2015 were much stronger, with REET down only 1.1% through April 30, 2015 compared to the timeframe in 2014.

## RECOMMENDATION

*Finance Director*

- MOVE TO:
1. Suspend the City Council Rules of Procedure 5.2, requiring a second reading for an ordinance.
  2. Adopt Ordinance No. 15-10, amending the 2015-2016 Budget.

*City of Mercer Island*  
**FINANCIAL STATUS REPORT**  
**First Quarter 2015**

**FOREWORD**

The Financial Status Report provides a summary budget to actual comparison of revenues and expenditures for the General Fund (four times a year) and all other funds (twice a year) through the end of the most recently completed fiscal quarter. Revenue and expenditure comparisons are also made to the same period in the prior year. In addition, a comprehensive progress update on the City's Capital Improvement Program (CIP) is included twice a year in the second and fourth quarter reports. A separate fund balance analysis for every fund is included annually in the fourth quarter report as well. Finally, if needed, budget adjustments are identified in a separate section of this report, along with a budget amending ordinance.

This report is comprised of the following three sections:

- General Fund
- Real Estate Excise Tax (REET)
- Budget Adjustments

It should be noted that, where significant, revenues are recognized when earned, regardless of when cash is received, and expenditures are recognized when a liability has been incurred or when resources have been transferred to another fund. Also, in the case of the General Fund, the budgeted beginning fund balance, which corresponds to the Council approved "cash carryover" of net excess resources from a prior year, is separately identified.



## GENERAL FUND

The General Fund ended the first quarter of 2015 in solid shape, with total revenues significantly above (19.3 percent) the 17.0 percent revenue budget target and total expenditures modestly below (23.6 percent) the 25.0 percent budget threshold. While total resources trailed total expenditures by \$1.10 million through March 31, 2015, this is normal and is directly related to the timing of property tax receipts. This temporary deficit position will be completely erased in April 2015.

### Revenues

Comparing total actual to total budgeted revenues (i.e. excluding Beginning Fund Balance and Transfer from Other Funds) through the first quarter of the year, **the General Fund is 19.3 percent of budget in 2015 versus 17.5 percent of budget in 2014.** This is modestly above the 17.0 percent revenue budget target primarily due to stronger than projected licenses, permits & zoning fees and sales tax revenue, as shown in the table below.

**GENERAL FUND: Revenues  
Through March 31, 2014 and 2015**

| Revenue Category                | Actual           |                  |              | Budget            |                   | % of Budget  |              |
|---------------------------------|------------------|------------------|--------------|-------------------|-------------------|--------------|--------------|
|                                 | 3/31/14          | 3/31/15          | % Chg        | 2014              | 2015              | 2014         | 2015         |
| Property Tax                    | 859,100          | 813,013          | -5.4%        | 10,808,701        | 11,309,460        | 7.9%         | 7.2%         |
| Utility Taxes                   | 1,202,218        | 1,111,561        | -7.5%        | 4,403,629         | 4,461,100         | 27.3%        | 24.9%        |
| Sales Tax                       | 780,895          | 1,021,757        | 30.8%        | 3,061,000         | 3,487,000         | 25.5%        | 29.3%        |
| Licenses, Permits & Zoning Fees | 618,374          | 1,182,428        | 91.2%        | 2,381,500         | 3,003,500         | 26.0%        | 39.4%        |
| Recreation Program Fees         | 257,692          | 289,706          | 12.4%        | 1,538,465         | 1,627,331         | 16.7%        | 17.8%        |
| EMS Levy & Charge for Service   | 308,808          | 321,138          | 4.0%         | 1,233,289         | 1,231,735         | 25.0%        | 26.1%        |
| Intergovernmental Revenues      | 67,475           | 90,582           | 34.2%        | 552,075           | 516,500           | 12.2%        | 17.5%        |
| Utilities Overhead              | 141,929          | 106,244          | -25.1%       | 567,717           | 424,977           | 25.0%        | 25.0%        |
| Court Fines                     | 82,673           | 118,084          | 42.8%        | 371,000           | 400,000           | 22.3%        | 29.5%        |
| Misc General Government         | 66,830           | 83,149           | 24.4%        | 244,128           | 230,360           | 27.4%        | 36.1%        |
| CIP Administration              | 45,245           | 56,947           | 25.9%        | 180,981           | 227,787           | 25.0%        | 25.0%        |
| Investment Interest             | 829              | 1,238            | 49.3%        | 2,000             | 3,100             | 41.5%        | 39.9%        |
| <b>Total Revenues</b>           | <b>4,432,068</b> | <b>5,195,847</b> | <b>17.2%</b> | <b>25,344,485</b> | <b>26,922,850</b> | <b>17.5%</b> | <b>19.3%</b> |
| Beginning Fund Balance          | 407,624          | -                | -100.0%      | 407,624           | -                 | 100.0%       | N/A          |
| Transfer from Other Funds       | 11,000           | -                | -100.0%      | 11,000            | -                 | 100.0%       | N/A          |
| <b>Total Resources</b>          | <b>4,850,692</b> | <b>5,195,847</b> | <b>7.1%</b>  | <b>25,763,109</b> | <b>26,922,850</b> | <b>18.8%</b> | <b>19.3%</b> |

Comparing 2015 to 2014, total actual revenues are up \$763,779, or 17.2 percent, through the first quarter primarily due to the net effect of the following:

- \$564,054, or 91.2 percent, increase in licenses, permits & zoning fees;
- \$240,862, or 30.8 percent, increase in sales tax;
- \$35,411, or 42.8 percent, increase in court fines; and
- \$90,657, or 7.5 percent, decrease in utility taxes.

A more in-depth analysis is provided for the following revenues:

- **Property tax is 7.2 percent of budget in 2015 compared to 7.9 percent of budget in 2014.** This is normal, reflecting King County’s practice of distributing property taxes to cities primarily in April/May and October/November. Relative to 2014, actual revenue is down \$46,087, or 5.4 percent, in 2015; however, this is not a cause for concern. It is simply a timing issue, which will be rectified by the property tax distributions in April/May.
- **Utility taxes are 24.9 percent of budget in 2015 compared to 27.3 percent of budget in 2014.** The table below compares utility tax revenues, which are broken down by type of utility, through the first quarter of the year for 2013-2015.

**2013-2015 B&O Tax Revenue**

| Utility Tax                | Revenue (Jan-Mar) |                  |                  | % Change    |              |
|----------------------------|-------------------|------------------|------------------|-------------|--------------|
|                            | 2013              | 2014             | 2015             | 2014        | 2015         |
| Electric/Gas               | 549,792           | 578,676          | 495,667          | 5.3%        | -14.3%       |
| Garbage                    | 64,009            | 70,638           | 65,233           | 10.4%       | -7.7%        |
| Cable TV                   | 158,223           | 167,146          | 172,785          | 5.6%        | 3.4%         |
| Telephone                  | 28,701            | 25,240           | 23,068           | -12.1%      | -8.6%        |
| Cellular                   | 143,160           | 138,847          | 123,330          | -3.0%       | -11.2%       |
| Long Distance              | 27,048            | 31,158           | 28,751           | 15.2%       | -7.7%        |
| Water, Sewer & Storm Water | 131,743           | 190,514          | 202,728          | 44.6%       | 6.4%         |
| <b>Total</b>               | <b>1,102,677</b>  | <b>1,202,218</b> | <b>1,111,561</b> | <b>9.0%</b> | <b>-7.5%</b> |

Relative to 2014, actual revenues are down \$90,657, or 7.5 percent, in 2015 primarily due to a 14.3 percent decrease in electric/gas utility tax and an 11.2 percent decrease in cellular utility tax. The electric/gas utility tax decrease is rooted in electric and natural gas rate decreases in 2014 and a mild winter. The cellular utility tax is directly related to the following: 1) a highly competitive business environment, which has resulted in less expensive monthly phone plans; 2) the availability of prepaid phone plans, which limit phone usage; 3) the popularity of texting over talking, which has reduced the use of voice minutes; and 4) the exclusion of data plans from utility taxes.

- **Sales tax is 29.3 percent of budget in 2015 compared to 25.5 percent of budget in 2014.** Relative to 2014, actual revenue is up \$240,862, or 30.8 percent, in 2015. However, there are significant, one-time receipts from “non-classified” businesses in both years that need to be backed out (\$19,281 in 2014 and \$109,395 in 2015) for comparison purposes. Excluding these one-time receipts, actual revenue is up 19.8 percent in 2015. The following two tables compare sales tax revenue, which is broken down by business sector, through the first quarter of the year for 2013-2015, including and excluding the significant one-time receipts.

**2013-2015 Sales Tax Revenue (Including Significant One-Time Receipts)**

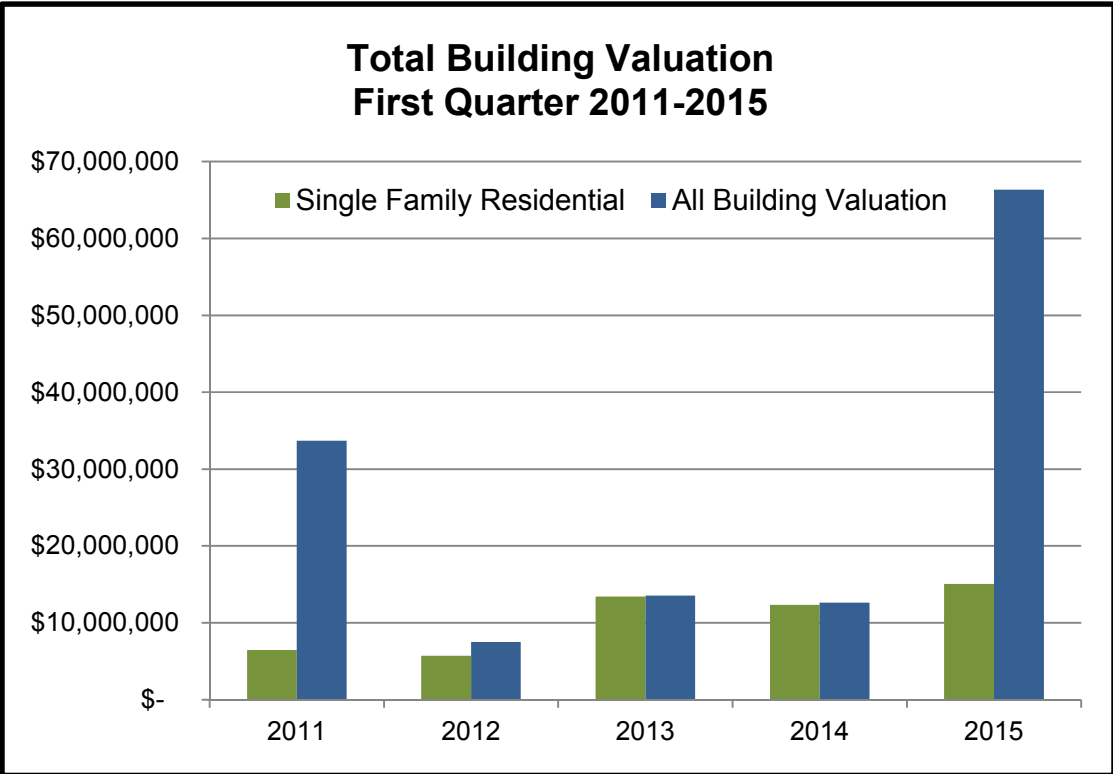
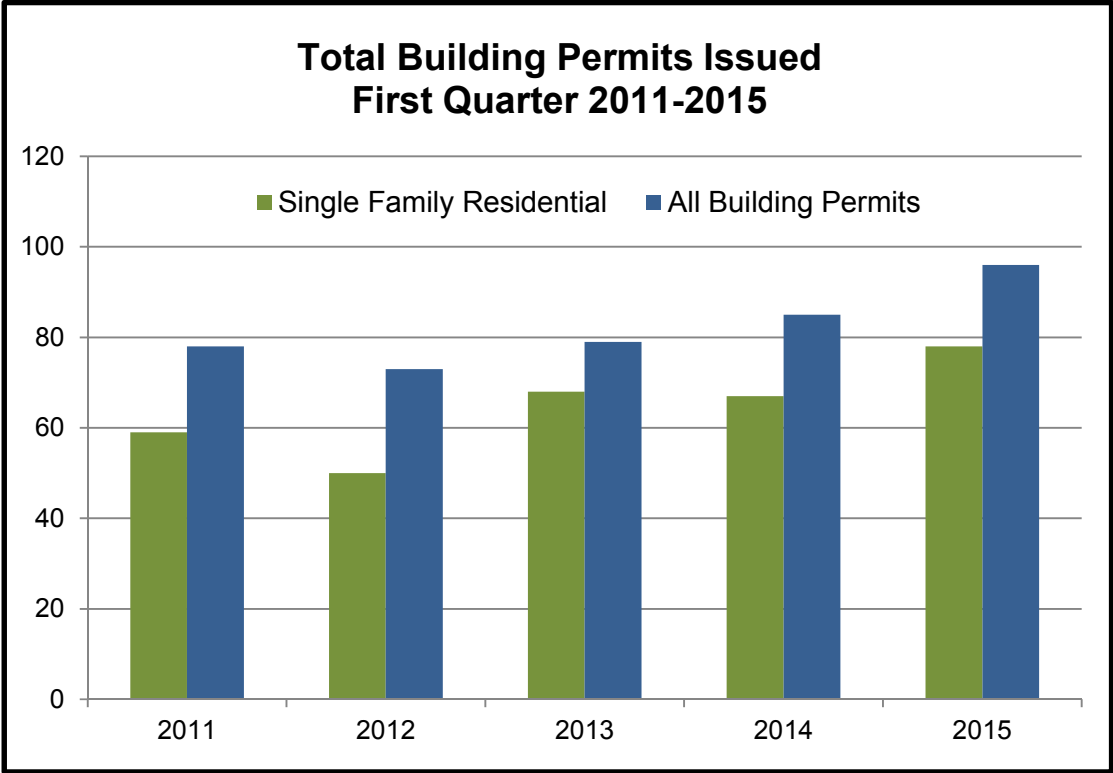
| Business Sector                  | Revenue (Jan-Mar) |                |                  | % Change    |              | % of Total    |               |               |
|----------------------------------|-------------------|----------------|------------------|-------------|--------------|---------------|---------------|---------------|
|                                  | 2013              | 2014           | 2015             | 2014        | 2015         | 2013          | 2014          | 2015          |
| Construction                     | 300,543           | 284,982        | 383,676          | -5.2%       | 34.6%        | 38.5%         | 36.5%         | 37.6%         |
| Retail & Wholesale Trade         | 216,453           | 230,664        | 264,532          | 6.6%        | 14.7%        | 27.7%         | 29.5%         | 25.9%         |
| Food Services                    | 44,439            | 48,040         | 48,172           | 8.1%        | 0.3%         | 5.7%          | 6.2%          | 4.7%          |
| Admin & Support Services         | 35,615            | 38,881         | 42,659           | 9.2%        | 9.7%         | 4.6%          | 5.0%          | 4.2%          |
| Telecommunications               | 47,144            | 34,895         | 35,269           | -26.0%      | 1.1%         | 6.0%          | 4.5%          | 3.5%          |
| Prof, Scientific & Tech Services | 20,416            | 20,496         | 28,531           | 0.4%        | 39.2%        | 2.6%          | 2.6%          | 2.8%          |
| Finance/Insurance/Real Estate    | 19,911            | 24,935         | 27,326           | 25.2%       | 9.6%         | 2.5%          | 3.2%          | 2.7%          |
| All Other Sectors                | 96,653            | 98,002         | 191,592          | 1.4%        | 95.5%        | 12.4%         | 12.5%         | 18.8%         |
| <b>Total</b>                     | <b>781,174</b>    | <b>780,895</b> | <b>1,021,757</b> | <b>0.0%</b> | <b>30.8%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> |

**2013-2015 Sales Tax Revenue (Excluding Significant One-Time Receipts)**

| Business Sector                  | Revenue (Jan-Mar) |                |                | % Change    |              | % of Total    |               |               |
|----------------------------------|-------------------|----------------|----------------|-------------|--------------|---------------|---------------|---------------|
|                                  | 2013              | 2014           | 2015           | 2014        | 2015         | 2013          | 2014          | 2015          |
| Construction                     | 300,543           | 284,982        | 383,676        | -5.2%       | 34.6%        | 40.4%         | 37.4%         | 42.1%         |
| Retail & Wholesale Trade         | 216,453           | 230,664        | 264,532        | 6.6%        | 14.7%        | 29.1%         | 30.3%         | 29.0%         |
| Food Services                    | 44,439            | 48,040         | 48,172         | 8.1%        | 0.3%         | 6.0%          | 6.3%          | 5.3%          |
| Admin & Support Services         | 35,615            | 38,881         | 42,659         | 9.2%        | 9.7%         | 4.8%          | 5.1%          | 4.7%          |
| Telecommunications               | 47,144            | 34,895         | 35,269         | -26.0%      | 1.1%         | 6.3%          | 4.6%          | 3.9%          |
| Prof, Scientific & Tech Services | 20,416            | 20,496         | 28,531         | 0.4%        | 39.2%        | 2.7%          | 2.7%          | 3.1%          |
| Finance/Insurance/Real Estate    | 19,911            | 24,935         | 27,326         | 25.2%       | 9.6%         | 2.7%          | 3.3%          | 3.0%          |
| All Other Sectors                | 59,943            | 78,721         | 82,197         | 31.3%       | 4.4%         | 8.1%          | 10.3%         | 9.0%          |
| <b>Total</b>                     | <b>744,464</b>    | <b>761,614</b> | <b>912,362</b> | <b>2.3%</b> | <b>19.8%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> |

The overall increase of 19.8 percent, excluding significant one-time receipts, is mostly driven by the “construction” and “retail & wholesale trade” sectors, which are up 34.6 percent and 14.7 percent respectively. Taken together, these two sectors comprise 71 percent of the City’s total sales tax receipts.

- Licenses, permits, and zoning fees are 39.4 percent of budget in 2015 compared to 26.0 percent of budget in 2014.** Relative to 2014, actual revenue is up \$564,054, or 91.2 percent, in 2015. This revenue category consists of all fees related to development, business licenses, and a cable franchise. Across all building permit types (i.e. single family residential, multi-family residential, commercial, mixed use, and public), the total number of building permits issued and the total building valuation are up 12.9 percent and 426.5 percent respectively in the first quarter of 2015. The dramatic valuation increase is due to the mixed use redevelopment of the old Safeway site. Looking at single family residential development only, the total number of building permits issued and the total building valuation are up 16.4 percent and 22.4 percent respectively in the first quarter of 2015. The following two graphs show total building permits issued and total building valuation for single family residential versus all building permit types.



Finally, cable franchise fees are up 3.3 percent in 2015 compared to the previous year (\$123,418 in 2015 vs. \$119,513 in 2014).

- **Recreation program fees are 17.8 percent of budget in 2015 compared to 16.7 percent of budget in 2014.** This is typical for this revenue category at this point in the year. Relative to 2014, actual revenue is up \$32,014, or 12.4 percent, in 2015 primarily due to donations to the Parks and Recreation Department and field use fees.
- **Intergovernmental revenues are 17.5 percent of budget in 2015 compared to 12.2 percent of budget in 2014.** This is typical for this revenue category at this point in the year. The major revenue sources include the liquor excise tax and liquor profits that are shared by the state, vessel registration fees that are received from the state through King County, contract revenue for marine patrol services provided to the cities of Bellevue and Renton, and contract revenue from King County for Zone One emergency management coordination services (this is a two year contract from July 1, 2013 through June 30, 2015). The vessel registration fees and the marine patrol contract revenue, which comprise about one quarter of what is budgeted in this category, will not be received, or otherwise recognized, until December 2015.
- **Court fines are 29.5 percent of budget in 2015 compared to 22.3 percent of budget in 2014.** Relative to 2014, actual revenue is up \$35,411, or 42.8 percent, in 2015. Court fines are directly tied to case filings, which are collectively up 48.9 percent in 2015 versus 2014. Broken down by city, Mercer Island's case filings, which account for 92 percent of the total, are up 45.6 percent, and Newcastle's case filings, which account for 8 percent of the total, are up 102.1 percent.

All other revenues are either within expected norms through the first quarter of the year or too insignificant to highlight.

## Expenditures

**Comparing total actual to total budgeted expenditures through the first quarter of the year, the General Fund is 23.6 percent of budget in 2015 compared to 23.8 percent of budget in 2014.** This modest underage relative to the 25.0 percent budget threshold is primarily due to there being 6 bi-weekly payroll periods through March 31, 2015 (which represents 23.1 percent of the 26 bi-weekly payroll periods in 2015). The following two tables compare budgeted to actual expenditures first by category and then by department through March 31, 2014 and 2015.

**GENERAL FUND: Expenditures by Category  
Through March 31, 2014 and 2015**

| Expenditure Category            | Actual           |                  |             | Budget            |                   | % of Budget  |              |
|---------------------------------|------------------|------------------|-------------|-------------------|-------------------|--------------|--------------|
|                                 | 3/31/14          | 3/31/15          | % Chg       | 2014              | 2015              | 2014         | 2015         |
| Salaries                        | 3,103,318        | 3,319,107        | 7.0%        | 13,702,905        | 14,435,425        | 22.6%        | 23.0%        |
| Benefits                        | 1,161,966        | 1,141,540        | -1.8%       | 5,081,699         | 5,043,918         | 22.9%        | 22.6%        |
| Contractual Services            | 283,265          | 229,461          | -19.0%      | 1,901,405         | 1,825,183         | 14.9%        | 12.6%        |
| Equipment Rental                | 301,680          | 344,992          | 14.4%       | 1,268,466         | 1,391,612         | 23.8%        | 24.8%        |
| Intergovernmental Services      | 354,699          | 356,920          | 0.6%        | 853,814           | 835,062           | 41.5%        | 42.7%        |
| Supplies                        | 95,070           | 112,039          | 17.8%       | 665,095           | 699,539           | 14.3%        | 16.0%        |
| Utilities                       | 76,545           | 77,413           | 1.1%        | 552,395           | 562,624           | 13.9%        | 13.8%        |
| Insurance                       | 432,077          | 422,925          | -2.1%       | 519,644           | 446,020           | 83.1%        | 94.8%        |
| Other Services & Charges        | 155,841          | 49,471           | -68.3%      | 333,140           | 323,402           | 46.8%        | 15.3%        |
| Phone, Postage & Advertising    | 17,899           | 18,180           | 1.6%        | 130,059           | 122,285           | 13.8%        | 14.9%        |
| Jail                            | 10,179           | 17,829           | 75.2%       | 61,350            | 90,850            | 16.6%        | 19.6%        |
| Interfund Transfers:            |                  |                  |             |                   |                   |              |              |
| To Youth & Family Services Fund | 50,000           | 87,500           | 75.0%       | 200,000           | 350,000           | 25.0%        | 25.0%        |
| To Technology & Equipment Fund  | 75,500           | 75,500           | 0.0%        | 302,000           | 302,000           | 25.0%        | 25.0%        |
| To Water Fund                   | 15,815           | 19,319           | 22.2%       | 94,000            | 100,100           | 16.8%        | 19.3%        |
| To Non-Voted Bond Fund          | -                | -                | N/A         | 97,137            | 95,637            | 0.0%         | 0.0%         |
| To Equipment Rental Fund        | -                | 20,000           | N/A         | -                 | 80,000            | N/A          | 25.0%        |
| <b>Total Expenditures</b>       | <b>6,133,854</b> | <b>6,292,196</b> | <b>2.6%</b> | <b>25,763,109</b> | <b>26,703,657</b> | <b>23.8%</b> | <b>23.6%</b> |

**GENERAL FUND: Expenditures by Department  
Through March 31, 2014 and 2015**

| Department                | Actual           |                  |             | Budget            |                   | % of Budget  |              |
|---------------------------|------------------|------------------|-------------|-------------------|-------------------|--------------|--------------|
|                           | 3/31/14          | 3/31/15          | % Chg       | 2014              | 2015              | 2014         | 2015         |
| City Attorney's Office    | 121,452          | 112,881          | -7.1%       | 501,999           | 538,000           | 24.2%        | 21.0%        |
| City Council              | 11,322           | 7,755            | -31.5%      | 46,113            | 46,765            | 24.6%        | 16.6%        |
| City Manager's Office     | 232,672          | 222,938          | -4.2%       | 1,026,670         | 944,571           | 22.7%        | 23.6%        |
| Development Services      | 574,603          | 588,047          | 2.3%        | 2,670,573         | 2,759,616         | 21.5%        | 21.3%        |
| Finance                   | 175,092          | 184,772          | 5.5%        | 737,373           | 821,420           | 23.7%        | 22.5%        |
| Fire                      | 1,374,017        | 1,433,522        | 4.3%        | 5,703,765         | 5,904,438         | 24.1%        | 24.3%        |
| Human Resources           | 137,905          | 149,617          | 8.5%        | 530,785           | 551,506           | 26.0%        | 27.1%        |
| Maintenance               | 304,403          | 314,738          | 3.4%        | 1,645,157         | 1,618,121         | 18.5%        | 19.5%        |
| Municipal Court           | 86,513           | 82,090           | -5.1%       | 391,394           | 413,565           | 22.1%        | 19.8%        |
| Parks & Recreation        | 790,981          | 859,132          | 8.6%        | 4,300,715         | 4,694,548         | 18.4%        | 18.3%        |
| Police                    | 1,411,344        | 1,459,725        | 3.4%        | 5,759,284         | 5,991,317         | 24.5%        | 24.4%        |
| Non-Departmental          | 913,550          | 876,979          | -4.0%       | 2,449,281         | 2,419,790         | 37.3%        | 36.2%        |
| <b>Total Expenditures</b> | <b>6,133,854</b> | <b>6,292,196</b> | <b>2.6%</b> | <b>25,763,109</b> | <b>26,703,657</b> | <b>23.8%</b> | <b>23.6%</b> |

In reviewing **expenditures by category**, the following are noteworthy:

- **Salaries, which total about 54 percent of the 2015 General Fund budget, are 23.0 percent of budget in 2015 compared to 22.6 percent of budget in 2014.** This underage relative to the 25.0 percent budget threshold is primarily due to the bi-weekly payroll issue noted above.
- **Benefits, which total about 19 percent of the 2015 General Fund budget, are 22.6 percent of budget in 2015 compared to 22.9 percent of budget in 2014.** This underage relative to the 25.0 percent budget threshold is primarily due to the bi-weekly payroll issue noted above.
- **Contractual services, which total about 7 percent of the 2015 General Fund budget, are only 12.6 percent of budget in 2015 compared to 14.9 percent of budget in 2014.** This underage relative to the 25.0 percent budget threshold is typical, with contractual services occurring mostly in the second and third quarters of the year. This expenditure category includes outside legal counsel, software support, development and engineering support, recreation instructors, repairs and maintenance, and other professional services.
- **Supplies, which total about 3 percent of the 2015 General Fund budget, are only 16.0 percent of budget in 2015 compared to 14.3 percent of budget in 2014.** This underage relative to the 25.0 percent budget threshold is typical, with outside maintenance supplies being purchased mostly in the second and third quarters of the year.
- **Insurance, which totals about 2 percent of the 2015 General Fund budget, is 94.8 percent of budget in 2015 compared to 83.1 percent of budget in 2014.** This overage relative to the 25.0 percent budget threshold is typical, with the City paying its annual insurance assessment to the Washington Cities Insurance Authority (WCIA) in the first quarter of the year. In 2014, there was an unexpected decrease in this annual assessment, resulting in only 83.1 percent of the budget being spent through March 31, 2014.
- **Other services and charges, which total about 1 percent of the 2015 General Fund budget, are only 15.3 percent of budget in 2015 compared to 46.8 percent of budget in 2014.** This underage relative to the 25.0 percent budget threshold is typical. In 2014, which was an anomaly, election costs were paid to King County in the first rather than the second quarter of the year, and there was an unanticipated legal settlement.

In reviewing **expenditures by department**, the following is noteworthy:

- **Non-Departmental is 36.2 percent of budget in 2015 compared to 37.3 percent of budget in 2014.** This overage relative to the 25.0 percent budget threshold is typical and is due to the annual insurance payment to WCIA, which is described above.

All other expenditures are either within expected norms through the first quarter of the year or too insignificant to highlight.

## REAL ESTATE EXCISE TAX

Real estate excise tax (REET) is the 0.5 percent tax paid by the seller in property transactions, and its use is restricted by state law for specific capital purposes. REET 1 (the 1<sup>st</sup> quarter of 1.0 percent of the sales price) may be used for streets, parks, facilities, or utilities. REET 2 (the 2<sup>nd</sup> quarter of 1.0 percent of the sales price) may be used for the same capital purposes as REET 1, except for facilities, which are specifically prohibited. Neither REET 1 nor REET 2 may be used for equipment or technology.

In May 2011, the Governor signed HB 1953, which temporarily allows cities to use up to 35% of REET revenue (not to exceed \$1.0 million for either REET 1 or 2) for operations and maintenance purposes within the same categorical restrictions noted above. This temporary expansion of how REET can be used will sunset on December 31, 2016. Because of the City's many capital needs, the passage of HB 1953 has had no impact on how REET revenues are currently used. It simply gives the City more flexibility.

**Through the first quarter of the year, REET is 14.5 percent of budget in 2015 compared to 19.6 percent of budget in 2014**, as shown in the table below. The historical target range is 15.0-18.0 percent of budget. Relative to 2014, actual revenue is down \$57,163, or 11.6 percent, in 2015.

**REET Revenue: Actual vs. Budget  
Through March 31, 2014 and 2015**

| Actual    |           |          | Budget      |             | % of Budget |       |
|-----------|-----------|----------|-------------|-------------|-------------|-------|
| 3/31/14   | 3/31/15   | % Change | 2014        | 2015        | 2014        | 2015  |
| \$493,894 | \$436,731 | -11.6%   | \$2,524,000 | \$3,004,000 | 19.6%       | 14.5% |

**The primary driver behind this significant revenue decline is a 19.4 percent decrease in the number of sales**, as shown in the table below. Partially offsetting the decline in the number of sales is a 9.5 percent increase in the average sales price, which is now \$1.12 million.

**Home Sale Statistics  
Through March 31, 2014 and 2015**

| Number of Sales |         |          | Average Sales Price |             |          |
|-----------------|---------|----------|---------------------|-------------|----------|
| 3/31/14         | 3/31/15 | % Change | 3/31/14             | 3/31/15     | % Change |
| 93              | 75      | -19.4%   | \$1,021,482         | \$1,118,629 | 9.5%     |

Please note that the average sales price encompasses all property sales—namely, land, single family residential homes, condominiums, businesses, and below market property sales from one family member to another.

In the following table, REET is broken down according to property sales (i.e. ≤\$5.0 million and >\$5.0 million) for the period 2005-2014. Also, the average property sales price and the number of sales are identified for those properties that sold for \$5.0 million or less.



**2005-2014 REET Revenue (Dollars in Thousands)  
Property Sales ≤\$5.0M and >\$5.0M**

| <b>Property Sale Breakdown</b>    | <b>2005</b>    | <b>2006</b>    | <b>2007</b>    | <b>2008</b>    | <b>2009</b>    | <b>2010</b>    | <b>2011</b>    | <b>2012</b>    | <b>2013</b>    | <b>2014</b>    | <b>Avg</b>     |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Property Sales ≤\$5.0M:</b>    |                |                |                |                |                |                |                |                |                |                |                |
| Average Sales Price               | \$905          | \$963          | \$1,072        | \$1,237        | \$854          | \$994          | \$916          | \$899          | \$1,046        | \$1,119        | \$1,001        |
| % Change in Avg Sales Price       | 23.2%          | 20.5%          | 18.5%          | 28.5%          | -20.3%         | -19.6%         | 7.2%           | -9.6%          | 14.2%          | 24.5%          | 8.7%           |
| Number of Property Sales          | 579            | 545            | 429            | 260            | 267            | 318            | 367            | 418            | 492            | 493            | 417            |
| REET Revenue                      | \$2,590        | \$2,597        | \$2,277        | \$1,592        | \$1,129        | \$1,565        | \$1,665        | \$1,860        | \$2,548        | \$2,742        | \$2,056        |
| <b>Property Sales &gt;\$5.0M:</b> |                |                |                |                |                |                |                |                |                |                |                |
| Number of Property Sales          | 8              | 3              | 14             | 5              | 3              | 3              | 5              | 6              | 2              | 9              | 6              |
| REET Revenue                      | \$1,119        | \$179          | \$653          | \$755          | \$129          | \$642          | \$162          | \$300          | \$57           | \$527          | \$452          |
| <b>Total REET Revenue</b>         | <b>\$3,709</b> | <b>\$2,776</b> | <b>\$2,930</b> | <b>\$2,347</b> | <b>\$1,258</b> | <b>\$2,207</b> | <b>\$1,827</b> | <b>\$2,160</b> | <b>\$2,605</b> | <b>\$3,269</b> | <b>\$2,400</b> |

During this 10 year period, the average sales price is \$1.00 million, and the average annual number of sales is 417 for properties that sold for \$5.0 million or less. Interestingly, the highest average sales price (\$1.24 million) occurred in 2008 when the number of property sales (260) hit its lowest point.

Looking forward, the 2015 REET forecast will be reviewed again and adjusted, if necessary, as part of the Second Quarter 2015 Financial Status Report, which will be presented to the Council on September 8, 2015.

## BUDGET ADJUSTMENTS

In the interest of administrative ease, a budget amending ordinance is prepared and submitted to the Council quarterly, if needed, along with the Financial Status Report. Budget adjustments are divided into three groups: 1) those previously approved by the Council but not formally adopted via a budget amending ordinance; 2) new requests; and 3) carryover requests. The second category typically consists of financial housekeeping items, minor requests, and unanticipated expenditures that the City had to incur and was unable to absorb within the authorized budget. The third category requires Council action only when unspent budget is being moved from the prior biennium to the current biennium. No Council action is needed when budget is moved within the biennium and within the same fund.

**Budget adjustments previously approved but not formally adopted** via a budget amending ordinance by the Council are summarized in the table below.

| Fund            | Department         | Description  | Agenda Bill     | Budget Year | Amount  | Funding Source(s)           |
|-----------------|--------------------|--|-----------------|-------------|---------|-----------------------------|
| 1% for the Arts | Parks & Recreation | Purchase Twin Foxes sculpture, a pedestal/base, and a plaque to celebrate 15 year sister city relationship with Thonon-les-Bains, France | AB 5061, 5/4/15 | 2015        | \$3,300 | Unappropriated fund balance |

**New requests** not approved or formally adopted by the Council are summarized in the table below.

| Fund                | Department         | Description   | Budget Year | Amount   | Funding Source(s)           |
|---------------------|--------------------|---|-------------|----------|-----------------------------|
| Capital Improvement | Parks & Recreation | Use unspent balance of 2014 King County Parks levy for Recreational Trail Connections project | 2015        | \$41,355 | Unappropriated fund balance |

A budget amending ordinance is attached as Exhibit 2. Two summary listings of the originally adopted 2015-2016 Budget (expenditures only), broken down by year, and all subsequent adjustments, including those noted above, are presented on the following two pages.

**2015 Budget Adjustment Summary  
Expenditures by Fund**

| Fund Type / Fund Name           | Original<br>2015 Budget | 2015 Budget Adjustments   |                           | Amended<br>2015 Budget |
|---------------------------------|-------------------------|---------------------------|---------------------------|------------------------|
|                                 |                         | 4Q 2014 FSR,<br>4/20/2015 | 1Q 2015 FSR,<br>5/18/2015 |                        |
| <b>General Purpose Funds:</b>   |                         |                           |                           |                        |
| General                         | 26,703,657              | 118,708                   |                           | 26,822,365             |
| Self-Insurance                  | 10,000                  |                           |                           | 10,000                 |
| Youth Services Endowment        | 500                     |                           |                           | 500                    |
| <b>Special Revenue Funds:</b>   |                         |                           |                           |                        |
| Street*                         | 2,952,367               | 66,905                    |                           | 3,019,272              |
| Transportation Benefit District | 204,167                 |                           |                           | 204,167                |
| Criminal Justice                | 652,678                 |                           |                           | 652,678                |
| Beautification                  | 1,003,974               | 62,610                    |                           | 1,066,584              |
| Contingency                     | -                       |                           |                           | -                      |
| 1% for the Arts                 | 61,000                  |                           | 3,300                     | 64,300                 |
| Youth & Family Services         | 2,487,188               |                           |                           | 2,487,188              |
| <b>Debt Service Funds:</b>      |                         |                           |                           |                        |
| Bond Redemption (Voted)         | -                       |                           |                           | -                      |
| Bond Redemption (Non-Voted)     | 1,007,036               |                           |                           | 1,007,036              |
| <b>Capital Projects Funds:</b>  |                         |                           |                           |                        |
| Capital Improvement*            | 3,541,776               | 818,300                   | 41,355                    | 4,401,431              |
| Technology & Equipment*         | 526,000                 |                           |                           | 526,000                |
| Fire Station 92 Construction*   | -                       | 1,110,770                 |                           | 1,110,770              |
| Capital Reserve*                | -                       |                           |                           | -                      |
| <b>Enterprise Funds:</b>        |                         |                           |                           |                        |
| Water Utility*                  | 8,290,129               | 412,650                   |                           | 8,702,779              |
| Sewer Utility*                  | 8,443,763               | 276,543                   |                           | 8,720,306              |
| Storm Water Utility*            | 2,431,044               | 948,761                   |                           | 3,379,805              |
| <b>Internal Service Funds:</b>  |                         |                           |                           |                        |
| Equipment Rental*               | 1,901,425               | 112,801                   |                           | 2,014,226              |
| Computer Equipment*             | 780,303                 | 22,965                    |                           | 803,268                |
| <b>Trust Funds:</b>             |                         |                           |                           |                        |
| Firemen's Pension               | 87,000                  |                           |                           | 87,000                 |
| <b>Total</b>                    | <b>61,084,007</b>       | <b>3,951,013</b>          | <b>44,655</b>             | <b>65,079,675</b>      |

\* Capital Improvement Program (CIP) projects are budgeted and accounted for in these funds.

**2016 Budget Adjustment Summary  
Expenditures by Fund**

| Fund Type / Fund Name           | Original<br>2016 Budget | 2016 Budget Adjustments |          | Amended<br>2016 Budget |
|---------------------------------|-------------------------|-------------------------|----------|------------------------|
|                                 |                         |                         |          |                        |
| <b>General Purpose Funds:</b>   |                         |                         |          |                        |
| General                         | 27,723,094              |                         |          | 27,723,094             |
| Self-Insurance                  | 10,000                  |                         |          | 10,000                 |
| Youth Services Endowment        | 500                     |                         |          | 500                    |
| <b>Special Revenue Funds:</b>   |                         |                         |          |                        |
| Street*                         | 3,364,106               |                         |          | 3,364,106              |
| Transportation Benefit District | 350,000                 |                         |          | 350,000                |
| Criminal Justice                | 600,296                 |                         |          | 600,296                |
| Beautification                  | 960,547                 |                         |          | 960,547                |
| Contingency                     | -                       |                         |          | -                      |
| 1% for the Arts                 | 10,000                  |                         |          | 10,000                 |
| Youth & Family Services         | 2,523,345               |                         |          | 2,523,345              |
| <b>Debt Service Funds:</b>      |                         |                         |          |                        |
| Bond Redemption (Voted)         | -                       |                         |          | -                      |
| Bond Redemption (Non-Voted)     | 1,004,311               |                         |          | 1,004,311              |
| <b>Capital Projects Funds:</b>  |                         |                         |          |                        |
| Capital Improvement*            | 1,928,472               |                         |          | 1,928,472              |
| Technology & Equipment*         | 494,000                 |                         |          | 494,000                |
| Fire Station 92 Construction*   | -                       |                         |          | -                      |
| Capital Reserve*                | -                       |                         |          | -                      |
| <b>Enterprise Funds:</b>        |                         |                         |          |                        |
| Water Utility*                  | 8,170,754               |                         |          | 8,170,754              |
| Sewer Utility*                  | 8,646,605               |                         |          | 8,646,605              |
| Storm Water Utility*            | 2,284,719               |                         |          | 2,284,719              |
| <b>Internal Service Funds:</b>  |                         |                         |          |                        |
| Equipment Rental*               | 1,443,203               |                         |          | 1,443,203              |
| Computer Equipment*             | 792,772                 |                         |          | 792,772                |
| <b>Trust Funds:</b>             |                         |                         |          |                        |
| Firemen's Pension               | 93,000                  |                         |          | 93,000                 |
| <b>Total</b>                    | <b>60,399,724</b>       | <b>-</b>                | <b>-</b> | <b>60,399,724</b>      |

\* Capital Improvement Program (CIP) projects are budgeted and accounted for in these funds.

**CITY OF MERCER ISLAND  
ORDINANCE NO. 15-10**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
INCORPORATING CERTAIN BUDGET REVISIONS TO THE 2015-2016 BIENNIAL  
BUDGET, AND AMENDING ORDINANCE NOS. 14-15 AND 15-07.**

WHEREAS, the City Council adopted the 2015-2016 Budget by Ordinance No. 14-15 on December 1, 2014 representing the total for the biennium of estimated resources and expenditures for each of the separate funds of the City, and

WHEREAS, budget adjustments have been approved by the City Council in 2015 in an open public meeting but have not been formally adopted via ordinance, as noted in the following table, and

| Fund            | Department         | Description  | Agenda Bill     | Budget Year | Amount  | Funding Source(s)           |
|-----------------|--------------------|--|-----------------|-------------|---------|-----------------------------|
| 1% for the Arts | Parks & Recreation | Purchase Twin Foxes sculpture, a pedestal/base, and a plaque to celebrate 15 year sister city relationship with Thonon-les-Bains, France | AB 5061, 5/4/15 | 2015        | \$3,300 | Unappropriated fund balance |

WHEREAS, budget adjustments are needed that have not been previously approved by the City Council, as noted in the following table,

| Fund                | Department         | Description   | Budget Year | Amount   | Funding Source(s)           |
|---------------------|--------------------|---|-------------|----------|-----------------------------|
| Capital Improvement | Parks & Recreation | Use unspent balance of 2014 King County Parks levy for Recreational Trail Connections project | 2015        | \$41,355 | Unappropriated fund balance |

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. Amending the 2015-2016 Budget**

The 2015-2016 Budget for the City of Mercer Island, as adopted in Ordinance No. 14-15 and amended by Ordinance No. 15-07, is hereby amended to incorporate increases in resources and expenditures in the following funds for the 2015-2016 biennium:

| Fund No.      | Fund Name                | Resources       | Expenditures    |
|---------------|--------------------------|-----------------|-----------------|
| 140           | 1% for the Arts Fund     | \$3,300         | \$3,300         |
| 343           | Capital Improvement Fund | 41,355          | 41,355          |
| <b>Totals</b> |                          | <b>\$44,655</b> | <b>\$44,655</b> |

**Section 2. Amending Previously Adopted Budget Ordinances**

City Ordinance Nos. 14-15 and 15-07, as previously adopted and as hereby amended, are hereby ratified, confirmed, and continued in full force and effect.

**Section 3. Effective Date**

This Ordinance shall take effect and be in force within 5 days after passage and publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON THE 18<sup>TH</sup> DAY OF MAY 2015.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Bruce Bassett, Mayor

ATTEST:

\_\_\_\_\_  
Karin Roberts, Deputy City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Christina Schuck, Acting City Attorney

Date of Publication: \_\_\_\_\_



# CITY COUNCIL PLANNING SCHEDULE

All meetings are held in the City Hall Council Chambers unless otherwise noted.  
 Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm.

| <b>MAY 18</b>           |   |             |
|-------------------------|---|-------------|
| <b>Item Type</b>        | <b>Topic/Presenter</b>  | <b>Time</b> |
| <i>Study Session</i>    | 2015 Periodic Comprehensive Plan Update – Review of Council Issues – S. Greenberg               | 60          |
| <i>Special Business</i> | Parks & Recreation Staff Recognition – B. Fletcher  | 5           |
| <i>Consent Calendar</i> | Arts Council 2014 Annual Report and 2015 Work Plan – A Britton                                  | --          |
| <i>Regular Business</i> | City Council Vacancy – Options – C. Schuck  | 30          |
| <i>Public Hearing</i>   | Public Hearing: Council Preview of 2016-2021 Transportation Improvement Program – P. Yamashita  | 90          |
| <i>Regular Business</i> | Cross-Connection Control Program Code Update (1 <sup>st</sup> Reading) – F. Lake & C. Schuck    | 30          |
| <i>Regular Business</i> | 1 <sup>st</sup> Quarter 2015 Financial Status Report & 2015-2016 Budget Adjustments – C. Corder | 30          |

| <b>JUNE 1</b>           |  |             |
|-------------------------|--|-------------|
| <b>Item Type</b>        | <b>Topic/Presenter</b>   | <b>Time</b> |
| <i>Study Session</i>    | Town Center Visioning Update – S. Greenberg  | 60          |
| <i>Consent Calendar</i> | SE 40th Street Overlay Bid Award – C. Morris                                       | --          |
| <i>Consent Calendar</i> | PSERN Memorandum of Agreement – S. Heitman   | --          |
| <i>Consent Calendar</i> | Open Space Conservancy Trust Board 2014 Annual Report and 2015 Work Plan – P. West | --          |
| <i>Regular Business</i> | 2015 Periodic Comprehensive Plan Update (1st Reading) – S. Greenberg               | 60          |
| <i>Regular Business</i> | 2014 General Fund & REET Surplus Disposition – C. Corder                           | 30          |

| <b>JUNE 15</b>          |  |             |
|-------------------------|--|-------------|
| <b>Item Type</b>        | <b>Topic/Presenter</b>   | <b>Time</b> |
| <i>Consent Calendar</i> | 2015 Residential Street Overlays Bid Award – C. Morris                                       | --          |
| <i>Consent Calendar</i> | Acquisition & Lease Purchase Financing of a Midi Pumper Fire Truck – C. Corder               | --          |
| <i>Regular Business</i> | Adoption of the 2016-2021 Transportation Improvement Program – P. Yamashita                  | 30          |
| <i>Regular Business</i> | Cross-Connection Control Program Code Update (2 <sup>nd</sup> Reading) – F. Lake & C. Schuck | 15          |
| <i>Regular Business</i> | 2015 Comprehensive Plan Update (2 <sup>nd</sup> Reading) – S. Greenberg                      | 60          |
| <i>Regular Business</i> | Public Hearing on Town Center Moratorium -   | 120         |

| <b>JUNE 27 (SATURDAY)</b> |                                   |  |
|---------------------------|-----------------------------------|--|
|                           | <b>2015 Mini-Planning Session</b> |  |

| <b>JULY 6</b>           |   |             |
|-------------------------|---|-------------|
| <b>Item Type</b>        | <b>Topic/Presenter</b>  | <b>Time</b> |
| <i>Study Session</i>    | Wireless Small Cell Site Information Session – S. Restall   | 60          |
| <i>Regular Business</i> | 2014 Mercer Island Dashboard Report – C. Corder   | 60          |
| <i>Regular Business</i> | R8A and Eastlink Update – N. Treat  | 45          |
| <i>Regular Business</i> | Zoning Text Amendment Regarding Large Signage in the Town Center (1 <sup>st</sup> Reading) – S. Restall | 45          |
| <i>Regular Business</i> | Electrical Code Adoption (1st Reading) – D. Cole  | 30          |

| <b>JULY 20</b>          |   |             |
|-------------------------|---|-------------|
| <b>Item Type</b>        | <b>Topic/Presenter</b>  | <b>Time</b> |
| <i>Regular Business</i> | Zoning Text Amendment Regarding Large Signage in the Town Center (2 <sup>nd</sup> Reading) – S. Restall | 30          |
|                         |   |             |

| <b>AUGUST 3</b>         |   |             |
|-------------------------|---|-------------|
| <b>Item Type</b>        | <b>Topic/Presenter</b>  | <b>Time</b> |
| <i>Consent Calendar</i> | Interlocal with MISD for School-based Mental Health Counselors – C. Goodwin | --          |
| <i>Regular Business</i> | Public Hearing on Town Center Code Amendments (1 <sup>st</sup> Reading)     | 90          |
| <i>Regular Business</i> | Electrical Code Adoption (2nd Reading & Adoption) – D. Cole                 | 15          |

| <b>AUGUST 17</b> |                             |             |
|------------------|-----------------------------|-------------|
| <b>Item Type</b> | <b>Topic/Presenter</b>      | <b>Time</b> |
|                  | <i>Potentially Canceled</i> |             |

| <b>SEPTEMBER 8 (TUESDAY)</b> |   |             |
|------------------------------|---|-------------|
| <b>Item Type</b>             | <b>Topic/Presenter</b>  | <b>Time</b> |
| <i>Regular Business</i>      | 2 <sup>nd</sup> Quarter 2015 Financial Status Report & 2015-2016 Budget Adjustments – C. Corder | 30          |
| <i>Regular Business</i>      | Public Hearing on Town Center Code Amendments (2 <sup>nd</sup> Reading)                         | 90          |

| <b>SEPTEMBER 21 – 6:00 PM</b> |  |             |
|-------------------------------|--|-------------|
| <b>Item Type</b>              | <b>Topic/Presenter</b>                             | <b>Time</b> |
| <i>Regular Business</i>       | 6-year Sustainability Plan Placeholder – R Freeman | 45          |
|                               |  |             |

| <b>OCTOBER 5</b>     |                          |             |
|----------------------|--------------------------|-------------|
| <b>Item Type</b>     | <b>Topic/Presenter</b>   | <b>Time</b> |
| <i>Study Session</i> | Reserves 101 – C. Corder | 45          |
|                      |                          |             |



| <b>OCTOBER 19</b>    |  |             |
|----------------------|--|-------------|
| <b>Item Type</b>     | <b>Topic/Presenter</b>                               | <b>Time</b> |
| <i>Study Session</i> | Communities That Care & Emergency Management Updates | 60          |
|                      |  |             |

| <b>NOVEMBER 2</b> |                        |             |
|-------------------|------------------------|-------------|
| <b>Item Type</b>  | <b>Topic/Presenter</b> | <b>Time</b> |
|                   |                        |             |
|                   |                        |             |

| <b>NOVEMBER 16</b>      |   |             |
|-------------------------|---|-------------|
| <b>Item Type</b>        | <b>Topic/Presenter</b>  | <b>Time</b> |
| <i>Regular Business</i> | Mid-biennial budget review (3 <sup>rd</sup> Quarter 2015 Financial Status Report, 2015-2016 budget adjustments, 2016 utility rates, and 2016 property tax levy) – C. Corder | 45          |
|                         |   |             |

| <b>DECEMBER 7</b> |                        |             |
|-------------------|------------------------|-------------|
| <b>Item Type</b>  | <b>Topic/Presenter</b> | <b>Time</b> |
|                   |                        |             |
|                   |                        |             |

| <b>DECEMBER 21</b> |                             |             |
|--------------------|-----------------------------|-------------|
| <b>Item Type</b>   | <b>Topic/Presenter</b>      | <b>Time</b> |
|                    | <i>Potentially Canceled</i> |             |
|                    |                             |             |

**OTHER ITEMS TO BE SCHEDULED:**

- Sister City Presentation – K. Taylor
- WRIA 8 Presentation – B. Bassett
- Comcast Franchise –
- PSE Electric Franchise –
- Zoning Code Amendment by the Planning Commission for Definition of ‘Tract’ – S. Greenberg
- Clarke Beach Conversion Property – P. West/ J. Kintner
- Planning Commission Work Program – S. Greenberg
- Pioneer Park Off Leash Dog Policy – J. Kintner
- Interlocal Agreement for City of Kirkland Jail – L. Burns

**COUNCILMEMBER ABSENCES:**

- Brahm: May 18
- Grausz: August 3
- Wong: August 17