



# CITY OF MERCER ISLAND

## CITY COUNCIL MEETING AGENDA

Monday  
April 20, 2015  
5:30 PM

**Mayor Bruce Bassett**

**Deputy Mayor Dan Grausz**

**Councilmembers Debbie Bertlin, Jane Brahm,  
Mike Cero, Joel Wachs, and Benson Wong**

Contact: 206.275.7793, council@mercergov.org  
www.mercergov.org/council

All meetings are held in the City Hall Council Chambers at  
9611 SE 36th Street, Mercer Island, WA unless otherwise noticed

"Appearances" is the time set aside for members of the public to speak to the City Council  
about any issues of concern. If you wish to speak, please consider the following points:

(1) speak audibly into the podium microphone, (2) state your name and address for  
the record, and (3) limit your comments to three minutes.

*Please note: the Council does not usually respond to comments during the meeting.*

## REGULAR MEETING

### STUDY SESSION, 5:30 PM

- (1) AB 5062 Growth Management Act Presentation and Discussion

### CALL TO ORDER & ROLL CALL, 7:00 PM

### APPEARANCES

### MINUTES

- (2) 2015 City Council Planning Session Minutes of January 23-24, 2015  
Regular Meeting Minutes of March 30, 2015

### CONSENT CALENDAR

- (3) Payables: \$418,135.17 (04/02/15), \$222,613.76 (04/09/15), & \$317,664.32 (04/15/15)  
Payroll: \$776,725.41 (04/03/15) & \$765,102.77 (04/17/15)

### REGULAR BUSINESS

- (4) AB 5051 Mercer Island Masonic Lodge Fireworks Sales Permit
- (5) AB 5058 Metro Mercer Island Shuttle Service Between Mercer Island and Seattle Agreement
- (6) AB 5065 Update on Sound Transit Bus Intercept Proposal and Commuter Parking
- (7) AB 5063 4th Quarter 2014 Financial Status Report & 2015-2016 Budget Adjustments

### OTHER BUSINESS

Councilmember Absences  
Planning Schedule  
Board Appointments  
Councilmember Reports

### EXECUTIVE SESSION

- #1 To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i)
- #2 To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i)

### ADJOURNMENT



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5062  
April 20, 2015  
Study Session**

**GROWTH MANAGEMENT ACT PRESENTATION  
AND DISCUSSION**

**Proposed Council Action:**

Receive presentation and discuss.

<b>DEPARTMENT OF</b>	Development Services Group (Scott Greenberg)
<b>COUNCIL LIAISON</b>	n/a
<b>EXHIBITS</b>	1. Growth Management Act Fact Sheet
<b>APPROVED BY CITY MANAGER</b>	

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

The Mercer Island City Council requested additional information on the State Growth Management Act (GMA) and Mercer Island’s obligations and options for planning under the GMA. City staff arranged for two outside consultants to provide additional information to the City Council at this study session. Possible consequences to the City for non-compliance with the GMA will also be addressed. The public was provided an online form to ask questions of the presenters in advance of the study session. Answers to many of the questions have been incorporated into the presentation.

Joseph W. Tovar, FAICP of Tovar Planning, currently provides land use planning services to a variety of municipalities and organizations. Mr. Tovar served for 12 years as a member of the Central Puget Sound Growth Management Hearings Board. He also served as Planning Director for the cities of Kirkland and Shoreline, Assistant City Manager for the City of Covington, and is an Affiliate Associate Professor of Urban Design and Planning at the University of Washington.

Attorney Susan Drummond advises clients on land use and municipal issues. She has extensive experience with local and state permitting and code development, and regularly represents clients before the Growth Management Hearings Board, other administrative tribunals, and the superior and appellate courts. Susan earned her B.A. from the University of Washington and Juris Doctorate (J.D.) from the Seattle University School of Law. She has served on the WSBA Environmental & Land Use Law Section Executive Board, and serves on the Washington State Association of Municipal Attorneys legislative committee.

## **RECOMMENDATION**

*Development Services Director*

Receive presentation.

# GROWTH MANAGEMENT ACT AND COMPREHENSIVE PLANNING

## FREQUENTLY ASKED QUESTIONS

### WHY IS THE CITY PLANNING FOR MORE GROWTH ON MERCER ISLAND?

The state’s Growth Management Act (GMA) requires cities to accommodate a certain amount of additional growth over the 20 year planning horizon from 2015 to 2035.

State law (RCW 36.70A.115) says: “Comprehensive plans and development regulations **must provide sufficient land capacity for development**. Counties and cities that are required or choose to plan under RCW 36.70A.040 shall ensure that, taken collectively, adoption of and amendments to their comprehensive plans and/or development regulations **provide sufficient capacity of land suitable for development within their jurisdictions to accommodate their allocated housing and employment growth**, including the accommodation of, as appropriate, the medical, governmental, educational, institutional, commercial, and industrial facilities related to such growth, **as adopted in the applicable countywide planning policies and consistent with the twenty-year population forecast from the office of financial management.**” (Emphasis added)

### HOW MANY ADDITIONAL PEOPLE IS THE CITY REQUIRED TO ‘ACCOMMODATE’, OR PLAN FOR?

Mercer Island’s projected population growth is approximately 5,900 additional people between 2006 and 2035. The starting year of 2006 is used rather than

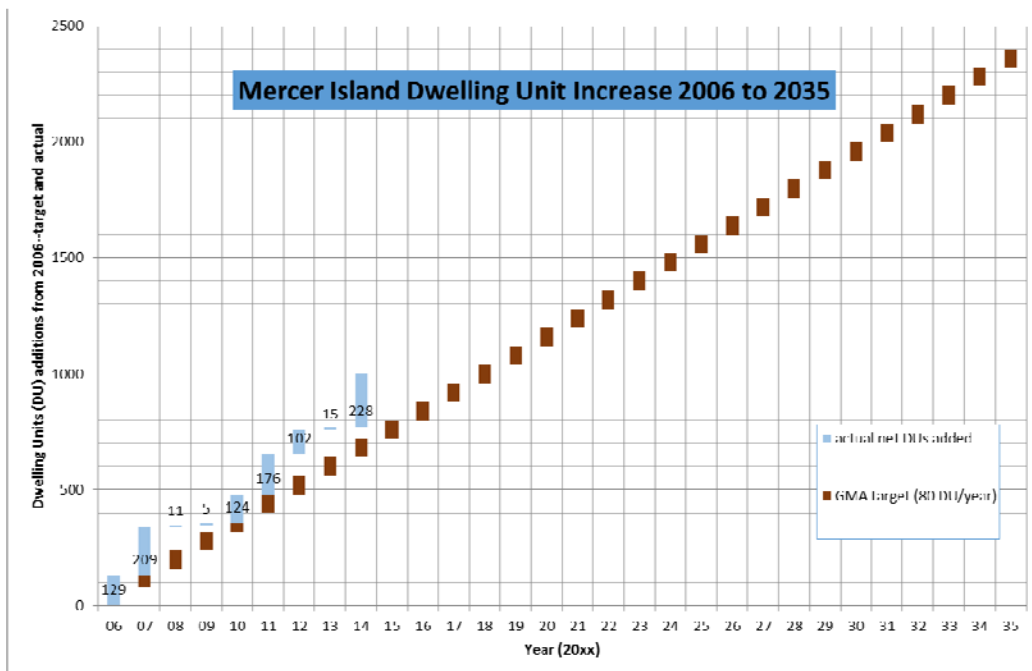
2015 because several earlier amendments to State law delayed the requirement to update Comprehensive Plans. Therefore, growth that actually occurred between 2006 and 2015 needs to be considered in planning the next 20 years (2015-2035).

The City needs to plan for housing an additional 2,320 households between 2006 and 2035. Mercer Island has averaged 2.54 people per household. In 2010, Mercer Island had 22,699 people. The GMA does not require that the housing units actually be built; only that the City’s zoning allows the required additional number of housing units to be built.

### HOW MUCH RESIDENTIAL GROWTH HAS OCCURRED BETWEEN 2006 AND 2015?

Approximately 999 housing units (net) have been permitted from 1-1-06 to 12-31-14. “Net” housing units does not include new homes built to replace demolished homes. The total of “net” housing units includes accessory dwelling units and the Legacy project currently under construction (209 units). It does not include the proposed Hines project (192 units) since a permit has not been issued.

The chart below shows the City’s cumulative net housing unit growth compared to the annualized GMA target since 2006. The City has already achieved 43% of its 2035 housing target in 31% of the growth planning period (2006-2035).





**WHY DID THE NUMBER OF HOUSING UNITS PERMITTED BETWEEN 2006 AND 2014 CHANGE FROM PREVIOUS CITY DOCUMENTS?**

In mid-March, the City reported that 1,369 net new housing units had been permitted from 2006-2014. The City subsequently discovered that some new homes were double-counted in the data—once when the permit was issued and again when the house had its final inspection. The revised number of net new housing units permitted from 2006-2014 is 999 housing units. The raw data supporting this number can be found at [www.mercergov.org/complan](http://www.mercergov.org/complan). A summary of that data is shown below:

Year	SF	SF Demo	SF Net	MF	MF Demo	MF Net	ADU	TC	Totals
2006	59	-46	13	0	0	0	4	112	129
2007	58	-50	8	0	0	0	7	194	209
2008	34	-25	9	3	-5	-2	4	0	11
2009	14	-13	1	0	0	0	4	0	5
2010	20	-21	-1	124	0	124	1	0	124
2011	25	-24	1	0	0	0	9	166	176
2012	25	-20	5	6	0	6	5	86	102
2013	57	-45	12	0	0	0	3	0	15
2014	62	-45	17	0	0	0	2	209	228
									999

**Legend:**

- SF = # of new single-family homes permitted
- SF Demo = # of single-family home demolition permits issued
- SF Net = SF minus SF Demo
- MF = # of new multi-family units permitted
- MF Demo = # of multi-family units demolition permits issued
- MF Net = MF minus MF Demo
- ADU = # of accessory dwelling unit permits issued
- TC = # of new multi-family units permitted within the Town Center
- Totals = SF Net + MF Net + ADU + TC

**HOW MANY HOUSING UNITS ARE LEFT TO BE BUILT TO ACHIEVE OUR 2035 TARGET?**

The difference between Mercer Island’s 2035 housing growth target (2,320 units) and growth between 2006-2015 (999 units) is 1,321 housing units. The City must have adequate zoned capacity for these housing units to be built.

**DOES THE CITY’S ZONING ALLOW FOR CONSTRUCTION OF 951 MORE HOUSING UNITS?**

Yes. At the end of 2014, Mercer Island’s zoning would allow for approximately 1,362 new housing units.

**HOW/WHERE WOULD THE CITY ACCOMMODATE THE REQUIRED ADDITIONAL GROWTH?**

The City can accommodate the required additional growth without changing the allowed ‘densities’, or

number of houses and units that are currently allowed. Outside of the Town Center, in the single-family zones, the zoning has changed very little since City incorporation in 1960. Conversely, in the Town Center zoning has changed since the enactment of the GMA in 1990 to accommodate the majority of the required growth. It is anticipated that most future growth will continue to occur in the Town Center.

**HOW MUCH GROWTH HAS OCCURRED IN THE TOWN CENTER?**

Since 2006, there have been 767 new housing units permitted within the Town Center, including the 209-unit Legacy project that is under construction but not including the proposed 192-unit Hines project that has not been permitted.

**CAN MERCER ISLAND CHOOSE NOT TO PLAN FOR ADDITIONAL GROWTH?**

No. RCW 36.70A.040 requires certain counties (including King County) and the cities within the county to comply with GMA, including planning for growth.

**HOW AND WHEN WERE THE GROWTH TARGETS ESTABLISHED?**

The current growth targets for the period of 2011-2031 were adopted by the King County Council upon the recommendation of the Growth Management Planning Council (GMPC). These targets were originally adopted in 2009 as amendments to the King County Countywide Planning Policies (KCCPP) and re-adopted as part of the 2012 KCCPP. The KCCPP amendments were ratified by King County and the 39 cities within King County, including Mercer Island.

In 1992, Mercer Island agreed to adoption of the initial KCCPP, which included agreement to share population growth among all King County jurisdictions. This commitment continues today. The current (2012) KCCPP state: “The pattern of growth within the Urban Growth Area implements the Regional Growth Strategy through allocation of targets to local jurisdictions. The targets create an obligation to plan and provide zoning for future potential growth, but do not obligate a jurisdiction to guarantee that a given number of housing units will be built or jobs added during the planning period.” This is a key point—the City’s obligation under the GMA is to ensure that our zoning has

sufficient capacity to allow for our housing allocation, not that it actually be built out. That depends on the market rather than the City.

**IF THE GROWTH TARGET IS FOR 2006-2031, WHY IS THE CITY PLANNING FOR GROWTH TO 2035?**

The GMA requires planning for a 20-year period. That 20-year period was to have been 2011-2031, when the State deadline for updating Comprehensive Plans was 2011. Since that deadline was delayed to 2015, the City needs to plan for growth to 2035.

**WHEN WILL NEW GROWTH TARGETS BE ADOPTED?**

King County has not established a schedule yet, but it will occur before the next State-mandated Comprehensive Plan update is required in 2023.

**CAN THE ADOPTED GROWTH TARGETS BE CHALLENGED?**

The time to formally challenge the KCCPP growth targets has long passed. If the City Council wants to reduce the target allocated to the City, a letter could be sent to the GMPC requesting a reduction in the targets. The GMPC would then determine whether to process the request. If Mercer Island's growth target was reduced, the King County Council would need to adopt a KCCPP amendment to allocate that growth to other cities in King County. As noted, they would rely upon the review and recommendation of the GMPC.

Reducing the City's growth targets would not only require GMPC and King County Council approval, but the approval (or "ratification") by 30% of King County jurisdictions representing 70% of King County's population.

**WHO IS THE GMPC?**

The GMPC consists of the King County Executive, five members of the King County Council, four elected officials from the City of Seattle, and seven elected officials from other cities in King County. Mercer Island Councilmember Debbie Bertlin serves as an alternate member on the GMPC.

**COULD THE CITY COUNCIL UNILATERALLY REDUCE THE CITY'S GROWTH TARGET WITHOUT THE REVIEW OR APPROVAL OF THE GMPC AND KING COUNTY?**

The Council cannot alter the target itself, although it could unilaterally reduce the amount of growth accommodated in the comprehensive plan to a level

below the target assigned by the KCCPP. The City's growth target number is 2,320 housing units. If the Council took such action, Mercer Island could be out of compliance with the KCCPP and therefore out of compliance with the GMA.

**DOES THE COMPREHENSIVE PLAN NEED TO BE UPDATED BY JUNE 30? WHAT OTHER DEADLINES NEED TO BE MET?**

Local governments are to complete the required periodic update by the due date specified in the GMA. For King County cities, the deadline is June 30, 2015. The next periodic update needs to be completed by June 30, 2023 and every eight years thereafter.

**WHAT ARE THE CONSEQUENCES OF NON-COMPLIANCE WITH GMA?**

State agencies that help local governments finance infrastructure, such as sewer and water systems, community centers or roadways, consider GMA compliance when making award decisions for grants and loans. The Public Works Trust Fund, the Centennial Clean Water Fund, the Drinking Water State Revolving Fund, and the Hazard Mitigation Grant program all address compliance with the GMA for access to their funding programs. The Recreation and Conservation Office grants an additional point in the scoring process for local governments that are in compliance. The Department of Commerce checks GMA compliance for the purposes of grants and loans for agencies that use this information in their funding decisions.

In addition, the Governor could have sales tax, fuel tax, and liquor taxes withheld. Real Estate Excise Tax collection could also be temporarily rescinded. This would be in addition to any legal challenges filed for non-compliance.

If the City makes a final, legislative decision to not accept and plan for the housing growth that is allocated to it, especially when following the process laid out in advance, may be appealed to the Growth Management Hearings Board (GMHB), either by the regional/affected jurisdictions, special interest groups or stakeholders, or potentially even by the state. Defending a petition for review before the GMHB would be something the City Council would need to be prepared for when making any decision. Those appeals can be quite lengthy, time consuming, and expensive.

If the GMHB were to find the City's action is non-compliant, it could remand the noncompliant plan or code to the City for further work. The GMHB also has the authority to invalidate the non-compliant plan or code and to recommend to the Governor that financial sanctions be imposed.

If the City declines to take an action required by the GMA, such as the periodic update of its comprehensive plan, it could be subject to a "failure to act" appeal to the GMHB. In such a circumstance, invalidity would not be an issue, however a finding of noncompliance would jeopardize the grant funding mentioned above or potentially result in the imposition of financial sanctions.

### **HAS A GOVERNOR EVER IMPOSED FINANCIAL SANCTIONS ON A NON-COMPLIANT LOCAL GOVERNMENT?**

Yes. In 1996, Chelan County's continued noncompliance with the GMA prompted the Governor to withhold the county's portion of the motor vehicle fuel tax.

### **CAN THE CITY AMEND THE COMPREHENSIVE PLAN AFTER THE ADOPTION OF THE 2015 UPDATE?**

Yes. Cities are required to update their comprehensive plan every eight years in order to account for any changes to the law or any new assigned targets. However, they also have discretion to amend all or portions of their plan (such as the Town Center subarea) on an annual basis. So long as the comprehensive plan maintains the capacity to accommodate the assigned growth target, the City is free to amend any of the details of the plan, or development regulations, as it sees fit. For example, changes to permitted use mixes or densities, building forms, or capital improvement priorities.

### **WHAT CAN THE CITY DO ABOUT THE IMPACT OF GROWTH ON OUR SCHOOLS AND OTHER PUBLIC FACILITIES?**

The City can collect impact fees authorized by the Growth Management Act or mitigation fees under the State Environmental Policy Act. On March 16, 2015, the City Council authorized a study to determine which option would be best for Mercer Island. More information on these fees is online at

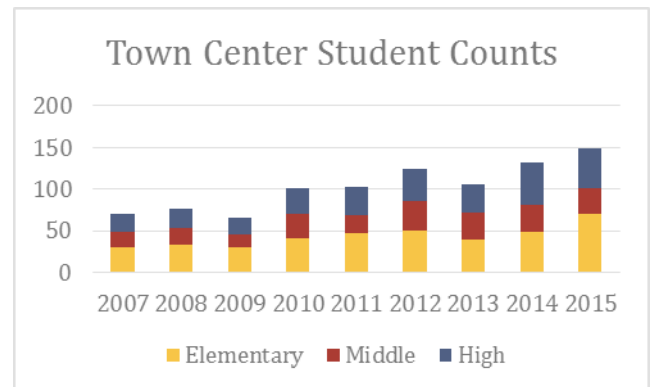
[www.mercergov.org/councilmeetings](http://www.mercergov.org/councilmeetings). Click in the agenda for the 3/16/15 meeting, then on Regular Business Item 5 (AB 5049).

### **HOW MANY SCHOOL CHILDREN LIVE IN THE TOWN CENTER?**

According to the Mercer Island School District, there are 149 students attending District schools living in the Town Center:

- Elementary: 71 students
- Middle: 30 students
- High: 48 students

As shown in the chart below, student population in the Town Center has increased as expected with the construction of new multi-family housing in the Town Center. Total enrollment in 2015 is 4,225 students. The Town Center student population represents 3.5% of the overall student population.



### **GMA ACRONYMS**

The following is a list of acronyms commonly used in conjunction with the Growth Management Act:

**DU:** Dwelling Units

**GMA:** Growth Management Act

**GMHB:** Growth Management Hearings Board

**GMPC:** Growth Management Planning Council

**KCCPP:** King County Countywide Planning Policies

**OFM:** Washington State Office of Financial Management

**PSRC:** Puget Sound Regional Council

**RCW:** Revised Code of Washington

**WAC:** Washington Administrative Code



# CITY COUNCIL MINUTES ANNUAL PLANNING SESSION JANUARY 23-24, 2015

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## FRIDAY, JANUARY 23, 2015

### CALL TO ORDER

Mayor Bruce Bassett called the Planning Session to order at 3:00 pm in the Calkins Room at the Mercer Island Community and Event Center (8236 SE 24th Street, Mercer Island, Washington):

### ROLL CALL

Mayor Bruce Bassett, Deputy Mayor Dan Grausz and Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Joel Wachs, and Benson Wong were present.

Mayor Bassett welcomed the Council, City staff and citizens that were present and thanked them for attending. He reviewed the agenda for the evening and he noted that the Council would be discussing Town Center Visioning for two hours and Commuter Parking for one hour.

### TOWN CENTER VISIONING

Development Services Group Director Scott Greenberg introduced consultant Seth Harry who assisted the City with the Town Center Visioning Phase 1 project. Director Greenberg noted that the questions before the Council were:

1. Should staff proceed with Phase 2 of the Town Center Code Update?
2. Other than the items identified for review in the consultant's recommendations, are there any additional considerations to include as part of Phase 2?
3. Does Council have other direction to provide as part of this process (i.e. public participation approaches, consideration of interim development moratorium, etc.)?

Mr. Harry presented information to the Council about the findings from the consultant team of Seth Harry and Associates, 3MW and KPG who were hired for Phase 1 to evaluate the current Town Center code and design guidelines, and recommend possible code changes in Phase 2. He spoke about the current buildings that were built in the last 10 years, are podium buildings (concrete bottom floor and parking garage, wood frame upper floors) and showed a drawing of each of the blocks in the actual zoning envelopes.

He spoke about some of the challenges in the code: focus areas, site features and amenities, building scale and form, use designations, height restrictions/zoning incentives, bulk regulations, and ambiguity or general lack of clarity. He showed a sketch about possible locations for large community gathering places that were originally planned for in the code to create destinations in the Town Center. He showed a second sketch detailing amenities that would allow for "anchor" uses and pedestrian activity between them. He noted that smaller tenants generate most of the income, but anchor tenants provide the attraction to the area.

Director Greenberg explained Phase 2 to revise the Town Center design guidelines as follows:

1. Community-public engagement process
2. Photo survey of new buildings (since 1995) to determine specific elements that support, conflict or are neutral in respect to Phase 1 findings and recommendations. Highlight specific existing code language that should be changed to achieve the desired outcome.
3. Detailed case-study review of no more than five other municipal codes whose built environment represents similar conditions and objectives as the Mercer Island Code, but which appear to consistently produce outcomes more in line with the intent language of the Mercer Island City Code. Identify and document the specific aspects of those codes which are responsible for producing those results and recommend appropriate approaches for Mercer Island.

4. Determine preferred means of incorporating the results of these studies into the existing code, with specific consideration of:
  - a. Form-based standards and bulk regulations: building, street, engineering and design review standards.
  - b. New Town Center Regulating Plan. Draft preliminary code updates for public review.

Mayor Bassett spoke about the public listening session on January 29th regarding commuter parking concepts and stated that the cart may be before the horse as the Town Center design should be determined before commuter parking is decided. He would like to present to the public the results of Phase 1 and a proposal for Phase 2 to gather public input and develop a committee process for next steps in Town Center Visioning process. It would be an opportunity for staff to put together a proposal for Council and public review for Phase 2.

The Council took a break to change rooms.

Mayor Bassett asked the Council to weigh in on his proposal for having staff put together a proposal on proceeding to Phase 2.

Deputy Mayor Grausz spoke about the need to have a visualization of the consultant team's recommendations and that this would be needed to show the public what the code changes would look like. Mr. Harry stated that a form-based code should illustrate what the code will actually produce.

Councilmember Bertlin asked if the Council indeed wants to revise the code for Town Center design and development. The majority of the Council concurred. The Council discussed having a public engagement process before moving to Phase 2 of developing the possible changes to the code.

Director Greenberg responded that he believes staff could put something together for the meeting on January 29th.

Deputy Mayor Grausz asked the Council to consider having the consultant team move forward on some visuals for possible code changes. Mr. Harry spoke about the many ways to do a public engagement process, but that the ultimate goal is to have the community weigh in on the changes and be able to actually represent what the changes would look like.

Councilmember Cero spoke about changes that the population will want, not just to retain retail. He would also like to talk about a moratorium on development in the Town Center. Mayor Bassett responded that the Council would be discussing a moratorium later.

Mayor Bassett noted that staff may need more time to fully develop a public process and that proposal may need to be pushed out.

Deputy Mayor Grausz stated that it is incumbent upon the Council to have a detailed proposal for the public to respond to as part of the engagement process. He believes that Council needs to decide what to do with the results from Phase 1, use it as a base for Phase 2 to revise the code or start from scratch.

Mayor Bassett summarized the Council discussion and stated that the City will move forward with Phase 1.5, by having the Town Center Visioning Council Subcommittee work with staff and the consultants to develop a public engagement process to be used for Phase 2, which will be presented to the Council and the public for review.

The Council discussed the importance of a public engagement process and ensuring that it is an effective process. They also discussed what components of the code are on the table, aesthetics versus non-aesthetics and the need to gather information from the community about what they want.

Councilmember Cero would like to do a major revision of the code by looking at the level of services on the whole Island as making changes in the Town Center will cause issues for the rest of the Island. He wants the code changes to be tied to the Growth Management Act goals and the Comprehensive Plan. Director Greenberg responded that the Comprehensive Plan must be updated this year to reflect required State and regional changes. The Planning Commission has made a recommendation to the Council for the proposed changes. He would look into whether the City can get an extension on adopting the changes.

Mayor Bassett asked City Attorney Katie Knight to talk about moratoriums. She explained that there is a State statute that allows the Council to impose a moratorium for up to six months. She spoke about the requirements of a public hearing and adoption of findings of fact within 60 days of imposing the moratorium, how the moratorium

could be extended, and that the moratorium cannot be directed at any specific property. City Attorney Knight stated that moratoriums are a risky legal maneuver and are difficult and expensive to defend. She advised that short, specific moratoriums are ideal.

The Council discussed when a moratorium could be adopted, who the moratorium would impact, the legal risks associated with imposing a moratorium, the parameters of the moratorium, and retaining outside counsel to advise the City. It was the consensus of the Council to have staff draft a legal memorandum encompassing the possible risk and costs and draft an ordinance to impose a moratorium on building permits in the Town Center at the next Council meeting.

**Agreements & Direction**

It was the consensus of the Council to:

- Move forward by having the Town Center Visioning Council Subcommittee work with staff and the consultants to develop a public engagement process for Phase 2, which will be presented to the Council and the public for review.
- Have staff draft a legal memorandum encompassing the possible risk and costs of a moratorium.
- Have staff draft an ordinance to impose a moratorium on building permits in the Town Center for the February 2 Council Meeting.

**COMMUTER PARKING**

Mayor Bassett introduced Ben Pariser, from BP Squared, LLC who presented his findings from the City of Mercer Island Park and Ride Survey he conducted to determine if there are viable options for parking on Mercer Island.

Mr. Pariser explained that the Bellevue Way Park and Ride closure is expected to increase Mercer Island parking demand from non-resident commuters and the introduction of Light Rail is expected to increase Mercer Island parking demand from resident and non-resident commuters. He noted that the City of Mercer Island is interested in identifying a site for additional Mercer Island Park and Ride facilities to mitigate the impacts of the increased parking demands. He further explained that the City has identified 15 properties to study as potential Park and Ride locations.

Mayor Bassett stated that the purpose of this work was to find parking opportunities for Mercer Island residents only. The City has asked Sound Transit to make the Mercer Island Park-and Ride for Mercer Island parking only in exchange for the bus intercept. Sound Transit has stated many times that they cannot dedicate parking in the Mercer Island Park-and Ride. The City then hired Mr. Pariser to determine locations to have Sound Transit build a parking site on Mercer Island, to be used by all until the Bellevue Way Park-and-Ride reopens, at which time it would be Mercer Island dedicated parking.

Mr. Pariser reviewed the evaluation criteria for determining possible parking options (location, quantity of stalls, costs, timing for operation and availability of property. He noted that the quantity of new parking criteria also includes the stall dimension, handicap stalls, ramps, columns, parking efficiency/ratio, physical characteristics (size and design), and subtraction of existing parking stalls. He also spoke about the assumptions for construction costs for structured parking versus surface parking and that the presented constructions costs do not include sales tax, permitting fees, mitigation, engineering fees, or legal fees.

He then showed a map of the following 15 locations for possible parking sites and explained the highlights of each:

- |                          |  |
|--------------------------|--|
| 1. Rehabilitation Center | 9. Mercer Island Community & Events Center |
| 2. Freshy's              | 10. Mercer Isle Condo                      |
| 3. Dollar Development    | 11. Luther Burbank South Parking Lot       |
| 4. Walgreens             | 12. Auto Spa                               |
| 5. Albertsons            | 13. Overlook Park                          |
| 6. King Property         | 14. Bank of America                        |
| 7. Chase Bank Parking    | 15. I-90 Boat Launch                       |
| 8. Sunset Sculpture Park |  |

Mayor Bassett reiterated that all work and studies on the Mercer Island Community & Events Center site was stopped, but the City asked Mr. Pariser to keep it on the list for comparison purposes.

Mr. Pariser spoke about the following sites which would not be feasible:

1. Rehabilitation Center (valuable property/financially challenging)
7. Chase Bank Parking (would have to rebuild)
10. Mercer Isle Condo (too small/inefficient)
11. Luther Burbank South Parking Lot (distance and grade)
12. Auto Spa (too small/inefficient)
14. Bank of America (owned corporately)

He noted that following three sites are well-located, are significant size and would be great candidates, but they could not be developed in the time frame needed (by 2017):

3. Dollar Development
4. Walgreens
5. Albertsons

He also noted that #15 I-90 Boat Launch is a feasible site as it could be restriped to have 171 parking stalls and Sound Transit could be incentivized to run a shuttle from there to the Park-and-Ride.

Mr. Pariser then spoke about the remaining sites and his recommendations and limitations with each:

2. Freshy's (Development of landscaped ROW will require re-zone, potential safety concerns with sight lines, braking distances, etc., SE 24th Street steep grade, property has contaminated soil and groundwater, indemnity agreement from prior operator)
6. King Property (Will require a Developer Agreement outlining terms and conditions of construction, fee, ongoing operations, etc., additional study is warranted to determine if this Public Private Partnership is feasible, Hines Residential is requesting an additional floor in exchange for incorporating commuter parking stalls within the development, potential public opposition to increased height.
9. Mercer Island Community & Events Center (Numerous Mercer Island residents have expressed opposition to any impacts on MICEC, the City may benefit from additional public outreach to determine if current opposition is representative of the majority of Mercer Island residents, further study is required to determine: adequacy of existing infrastructure, impacts of traffic, noise, etc. on neighboring residential community)

Mayor Bassett noted that #8 Sunset Sculpture Park would be a non-starter with public, but he asked if underground parking could be put in and the Park put back up after construction. Mr. Pariser responded that the costs for sub-ground parking could be about \$25K for the first floor, \$32K for two floors below, and \$40 for three floors below, but the issue is that it is next to a structured wall (I-90). He also noted that there is a federal rule about the use of state lands for certain uses and the City would have to prove it is the only possible location for the parking.

Councilmember Cero does not think there is an overriding need to accommodate Sound Transit and the commuters who will be displaced when the Bellevue Way Park-and-Ride construction gets underway. Mayor Bassett stated that if Mercer Island does not work to find a place on Mercer Island, then Sound Transit may not be willing to help with Mercer Island dedicated parking.

Councilmember Cero asked about using the south Luther Burbank parking lot for Mercer Island only parking. He thinks that if the demand is there, then people will start to use it, but he expressed concern about safety on the walk from the lot up to 84th Ave SE. He noted that costs would be low and it is something that could be done now to help with the demand.

Mayor Bassett noted that the biennial citizen survey results showed that more parking in Town Center is the number one improvement needed. He stated there is a concern about parking and that light rail will give Mercer Islanders the opportunities to get off-Island easily, but parking is needed to get to light rail station. He thinks that the review of the Town Center design and development standards are a more important issue right now and finding a parking site may go at a slower pace.

Councilmember Brahm stated that an audience member suggested using the site across 84th Ave SE and up from the South Luther Burbank Parking Lot. Parks and Recreation Director Fletcher responded that it is WSDOT land and the same issues with the Sculpture Park apply to this site also.

Councilmember Cero asked what the harm would be about using the South Luther Burbank Parking Lot now and trying it out. Deputy Mayor Grausz asked what will happen when the summer months come and it is used by park users. He believes this is the issue for using it as three months out of the year it would not be available to

commuters. Councilmember Bertlin also noted that the park is used year-round and others may want to weigh in on safety issues. Councilmember Wong supports the idea as a pilot project, but does have concerns about safety and security. Mayor Bassett noted that information could be gathered from the commuter database about feasibility.

Mayor Bassett reminded the audience about the public listening session on January 29 from 5:30-7:00 pm at the Mercer Island Community and Event Center. Assistant City Manager Kirsten Taylor noted that this is the opportunity for the public to provide their feedback about the parking site study and collect input about how they would like to get engaged in these issues before the public engagement process is developed by staff.

## **METRO BUS SERVICE UPDATE:**

Mayor Bassett spoke about the Council's efforts to resurrect the loss of Metro service to Mercer Island from the budget cuts last fall. He introduced Ashley Arai from King County Metro who presented information about alternative services for Mercer Island.

Ms. Arai spoke about King County Metro and the City's collaborative work to bring the Alternative Services program to Mercer Island. She noted that core travel, commuter, and basic mobility needs were assessed and feedback was gathered through a survey of displaced riders to determine what is needed to get those commuters to the fixed route. She provided a timeline for launching a Mercer Island Commuter Shuttle program.

She noted that the Alternative Services program is geared toward putting service of the right size, scale and type into each community served and that there are three possible services for Mercer Island:

1. **Community Shuttle:** connects North Mercer to First Hill and downtown;
2. **TripPool:** provides flexible commuter options to South Mercer Island and Shorewood Heights (KC/Metro would provide the vehicles); and
3. **Community Van:** provides customized transportation to Shorewood Heights (Shorewood Heights would schedule and run the van).

Ms. Arai noted that there were 240 survey respondents and that 90% of the respondents said they would be interested in using the new shuttle and 65% said they would use the shuttle three or more times per week.

She then spoke about the routing options for the Mercer Island commuter shuttle:

- **Downtown Seattle/First Hill area routing concepts:** would operate as a one-way loop via First Hill and downtown Seattle. For both concepts the morning riders headed to First Hill would have a faster trip and the afternoon riders heading home from downtown would have a faster trip. The longer routing in S-2 would get some riders closer to their destination, but would add 5-8 minutes of travel time for other riders. The shorter routing in S-1 would cost less to operate and may free up funds for additional trips.
- **Mercer Island routing concepts:** would both serve Mercer Island's First Hill neighborhood, as well as an expanded park-and-ride area located at 40th/Island Crest Way. The longer routing in MI-2 would serve some riders closer to their home, but would add 12-15 minutes of travel time for each trip. The shorter routing in MI-1 would cost less to operate and may free up funds for additional trips.

She explained that the Mercer Island Commuter Shuttle would have five trips in the morning and five trips in the afternoon to/from Seattle and would be scheduled to align with riders' desired arrival and departure times. It would be designed to operate as efficiently as possible and serve the highest ridership stops. She further noted that the vehicles would be identified as Mercer Island Shuttles, but would not be operated by Metro, and would be contracted out. She also noted that the vehicle size and shuttle capacity is still being decided upon.

Mayor Bassett explained that the City of Seattle has created a Transportation Benefit District and a portion of those funds will go to cities to split the cost of an alternative services route that goes to Seattle. He noted that Metro will pay for the vehicle, maintenance, and fuel and Mercer Island and Seattle will split the cost of the driver. He further explained that the fares will be set to offset against the City's labor costs.

Ms. Arai explained that proposed alternative services are not necessarily judged by the same metrics as the fixed network. They will be looking at an expanded set of metrics, including how people feel about the services. She noted that all of the options for Mercer Island will be part of a demonstration project and Metro staff will be required to report to the King County Council and the Mercer Island City Council as well.



Mayor Bassett noted that there is no action needed from Council at this time, but Metro will be back once the costs have been determined. He noted that Mercer Island is a leader in the development of a concept for this service and Metro is very interested in how it goes to see if it will work in other communities.

The Council to a break for social time and dinner. They reconvened at approximately 7:45 pm.

### **CITIZEN OF THE YEAR**

The Council discussed the nominations for the 2014 Citizen of the Year. They also discussed the need to review and possibly update the selection criteria for the future. Following discussion of the nominees, the Council voted and made their selection for 2014. The nominee will be honored at an upcoming Council meeting.

### **ADJOURNMENT**

The Mayor adjourned the Planning Session for the day at 8:30 pm.

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## **SATURDAY, JANUARY 24, 2015**

### **CALL TO ORDER**

Mayor Bruce Bassett called the planning session to order at 8:35 am in the Calkins Room at the Mercer Island Community and Event Center (8236 SE 24th Street, Mercer Island, Washington):

### **ROLL CALL**

Mayor Bruce Bassett, Deputy Mayor Dan Grausz and Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Joel Wachs, and Benson Wong were present.

### **REVIEW OF 2014 WORK PLAN**

Finance Director Chip Corder reviewed the 2014 Council Work Plan. He noted which items were completed, on-going, and moved to 2015. Councilmembers asked questions about follow-up actions from 2014 items, which were added to the draft 2015 Work Plan.

### **2015-2016 BUDGET PROCESS**

Assistant City Manager/Finance Director Chip Corder asked the Council if the new, higher level approach to reviewing the biennial budget worked and what would have made the process more useful for the Council. He spoke about the differences between the past practice and the streamlined process used in the fall of 2014.

Councilmember Cero suggested moving the process up in the year to adopt the budget by November 1 to build in some buffer time. Director Corder responded that it is difficult to start the process earlier in the year as many of the decisions are based upon data that cannot be gathered until late summer.

Deputy Mayor Grausz spoke about the approach of the service packages. He would like to see the Council weigh in only on programmatic changes that the City Manager sees as significant and that they are identified as big issues early on in the process.

Mayor Bassett spoke about a vendor, OpenGov.com, which provides budget information in a simple, visual format for those who are interested in seeing trends, drilling down to transaction-level details, and comparing actual spending to the budget. He showed the Council a short demo on what the site can do. He sees this as a way for the Council (and the public) to view the City's financial data, improve communication and build trust. Director Corder stated that he likes the spirit and the intent of the product, but he does not know what would be required financially and of staff's time to get the data imported and the site running. Following discussion, there was Council support for having the Finance Director look into the costs.

Director Corder noted that the big budget issues are "teed up" every two years for the Council at the CIP kick-off meeting in March and the Operating Budget kick-off meeting (at the Mini-Planning Session) in June. He noted that ideally, the compensation discussion would have happened last year in preparation for the budget, but there was not enough time. Deputy Mayor Grausz asked that the big issues be identified in January during the Planning Session so they can be added to the work plan and discussed outside of the budget process. Director Corder noted that he did this at the January 2014 Planning Session.

### **Agreements & Direction:**

It was the consensus of the Council to:

1. Have the Finance Director look into the costs of OpenGov.com for the City to utilize.
2. Keep the budget review process used for the 2015-2016 Budget.

## **PROJECTED FUND DEFICITS**

Assistant City Manager/Finance Director Chip Corder presented information to the Council to advise on what steps the Council could take in 2015-2016 to address the projected deficits in the (1) YFS Fund, (2) General Fund, and (3) Capital Improvement Fund.

### **YFS Fund**

Director Corder stated that the Youth & Family Services (YFS) Fund has a projected deficit of \$192,000 at the end of 2016, \$320,000 at the end of 2017, and \$392,000 at the end of 2018. He spoke about the reasons for the projected deficit (4th elementary school counselor beginning in September 2016 and federal funding for the Communities That Care program ceasing at the end of 2017).

He presented the following recommendations for addressing the projected deficit in the YFS Fund:

- Complete the public process in the first quarter of 2015 on how to address the YFS Fund's projected deficits at the end of 2016 and beyond.
- Use \$48,370 in remaining banked capacity to reduce the YFS Fund's projected deficit at the end of 2016 from \$192,000 to \$95,000. The remaining \$95,000 deficit could be addressed using 2014 General Fund surplus revenues and/or expenditure savings. Doing these things would reduce the projected deficit at the end of 2017 from \$320,000 to \$272,000, which could be addressed in one of three ways:
  1. Increase the General Fund support of the YFS Fund from \$350,000 to \$450,000 per year and reduce current YFS service levels by \$172,000 beginning in 2017. The \$100,000 increase in General Fund support would trigger the need for a service level reduction in 2017 in the General Fund.
  2. Amend the interlocal agreement with the School District to have them pay for 50% of the cost of the existing 6.5 school counselors ( $\$552,000 \times 50\% = \$276,000$ ) and 100% of the cost of the 4th elementary school counselor (\$80,000). This totals \$356,000, which is \$296,000 more than what the School District is currently paying the City (\$60,000) for school counseling services.
  3. Submit a levy lid lift to Island voters in November 2016 to fund the annual, ongoing deficit beginning in 2017.

Following discussion, the Council decided not to make any decisions regarding the projected YFS Fund deficits until the YFS needs assessment is completed (2nd quarter 2015) and then re-evaluate the recommended options.

Councilmember Bertlin asked to have a discussion of the Thrift Shop operations to determine if there are ideas or concepts that have not been pursued yet to increase revenue. YFS Director Cindy Goodwin responded that the Thrift Shop brought on a staff person with business operations experiences to grow the store. This topic was added to the Council's Planning Session Parking Lot list.

## **General Fund**

Director Corder stated that the General Fund has a projected deficit of \$950,000 at the end of 2017 and \$1,503,000 at the end of 2018. He noted that revenues are not growing as fast as expenditures. He spoke about the City managing to balance the budget over the past 10+ years due to:

- A high level of development activity in the Town Center in 2004-2007 and 2013-2016, resulting in spikes in construction-related sales tax and development fees;
- Low inflation in 2009-2014, which has kept cost growth down (especially employee wages);
- Parks Maintenance & Operations levy lid lift approved by Island voters in November 2008;
- Significant budget cuts in 2009-2012 due to the Great Recession; and
- New utility tax on the City's water, sewer, and storm water utilities beginning in 2013.

He presented the following recommendations for addressing the projected deficit in the General Fund:

- A Council briefing on the City's compensation policy and practices, identifying where the Council has discretion, given that salaries and benefits comprise 73% of the 2015-2016 General Fund budget.
- Conduct a detailed service level review of selected departments during the second quarter of 2015.
- If the Council determines that a material reduction to either the City's compensation policy or to current service levels would be unwarranted or unwise, staff recommends engaging the community in the first half of 2016 about the need for a levy lid lift, ultimately going to Island voters in November 2016.

## **Capital Improvement Fund**

Director Corder stated that the Capital Improvement Fund has a projected deficit of \$279,000 at the end of 2017 and \$483,000 at the end of 2018. He noted that these are the projected deficits after staff had cut or pushed out \$830,000 in projects beyond 2020. He also noted that the projected deficits can be attributed mostly to two very large projects [Groveland Beach Dock Repair & Shoreline Improvements project (\$935,000) and Island Crest Park Ballfield Lights Replacement project (\$500,000)], which are needed and budgeted in 2015. He also noted that REET has fully recovered from the Great Recession, and, as a result, staff believes it would be unwise to push the 2015-2020 REET forecast any further.

He estimated that annual, ongoing funding need is at least \$250,000 per year. He presented the following recommendations for addressing the projected deficit in the Capital Improvement Fund:

- If the Council decides to put a levy lid lift on the November 2016 ballot to address the YFS Fund and/or General Fund projected deficits, then staff recommends adding \$250,000 for parks, open space, and facilities projects, which are accounted for in the Capital Improvement Fund.
- If the Council decides to not put a levy lid lift on the November 2016 ballot, then significant reductions to parks, open space, and facilities projects will be required when the 2017-2018 CIP is developed in 2016, absent higher than projected REET receipts in 2015-2016.

The Council discussed the Groveland Beach Dock Repair & Shoreline Improvements and the Island Crest Park Ballfield Lights Replacement projects and ways to reduce the costs of the projects. They asked staff to look into a less expensive option for the Groveland Beach dock and to ask the Ballfield User Group and other community groups about raising funds to help cover the costs of the ballfield lights replacement. Parks & Recreation Director Bruce Fletcher noted that these projects are ready to move forward now and that doing this additional work may delay the projects, but that he will look into these possible changes.

Deputy Mayor Grausz also spoke about the possibility of creating a park improvement district and going to the voters to get dedicated, on-going money for parks. There was consensus from the Council to have staff provide information on creating and implementing a park improvement district to the Parks & Recreation Sub-Committee.

Director Corder suggested that once the Council has heard the presentation on the City compensation policy and practices, then the Council should consider either a wide-ranging service level review or selected service level review to determine if things can be delivered differently than the way they are now. He recommended doing this in a non-budget year so key staff can be involved. He noted that he believes the greatest opportunities for efficiencies are in the maintenance/public works arena, especially in the utilities. Deputy Mayor Grausz spoke about the need for a clear and concise work plan from Noel that will layout areas of study and specific deliverables for the selected service level review. He thinks it should be kept narrow and knowing the nature of the deliverables in advance will make it a worthwhile process. There was consensus from the Council to move forward with developing the work plan for a selected service level review.

Deputy Mayor Grausz also spoke about the size of the Contingency Fund. He asked if the budget policy needs to be revised and if there can be a cap determined versus a percentage amount. Director Corder agreed that a discussion about the Contingency Fund is important and he could provide information at the Planning Session if time allows or in the near future.

**Agreements & Direction:**

It was the consensus of the Council to:

1. Re-evaluate the recommended options for the YFS Fund Projected Deficits after the YFS needs assessment is completed (2nd quarter 2015).
2. Have staff provide two Groveland Beach Dock Repair project scenarios (1. per budget, and 2. reduced scope)
3. Explore raising private contributions to help fund Island Crest Park Ballfield Lights Replacement project.
4. Have Parks & Recreation staff provide information on Park Improvement Districts to the Parks & Recreation Sub-Committee.
5. Review of the Contingency Fund Budget Policy and other reserves.
6. Develop a selected service level review work plan that will identify scope of work and deliverables.

**CITY COMPENSATION POLICIES & PRACTICES**

Human Resources Director Kryss Segle presented the City's compensation policies and practices to the Council. She explained that she would be reviewing the pay policies and practices for all employee groups, the bargaining obligations and their impact on overall compensation, how Mercer Island stacks up to its comparable cities, existing cost controlling measures and public sector compensation practices compared to private sector pay practices.

Director Segle spoke about the specific statistics and policies for unrepresented, AFSCME, Police Guild, Police Support, and Fire (IAFF) employees and what can be changed within each of those groups. She spoke about the comparable market, noting that location, population size, sales tax per capita, number of employees and the number of "like" job matches are taken into consideration when determining comparison cities. She provided information about how Mercer Island compares to surrounding comparable cities on the basis of salaries, medical, dental and vision insurance, and staffing levels.

Director Segle noted that other cost controlling measures the City uses include, concessions when times are tough, vacant position review, and holding employees accountable. She also spoke to the Council about public sector versus private section salaries and benefits.

Deputy Mayor Grausz stated that since compensation is the biggest piece of the budget and that revenues are not increasing at the same rate as expenditures, the Council needs to decide a strategy for balancing the budget before going out to raise revenue. He believes that either current compensation practices and polices need to change or the Council will need to go to the voters to make the budget sustainable.

The Council discussed the importance of reviewing the compensation policy as it is more than 70% of the budget. During the discussion, the following issues and ideas were reviewed: appropriate compensation for the City's leadership employees, increases from market studies, reviewing the FTE count, private versus public salaries, barriers to changing union salaries, changes to health care benefits, service cuts which lead to salary cuts, balancing increasing salaries with going to the voter to increase taxes, educating the public about the City's staffing levels and mid-point salaries, and looking at whether the right staff and service levels are in place for the work that need to be completed.

Councilmember Cero stated that he does not want to change the mid-point compensation policy and would rather have the City Manager look at service levels as a way to reduce expenditures. He asked the Mayor to poll the Council to determine if the subject should be discussed further. It was the consensus of the Council not to make any changes to the City's compensation policy and practices and move forward with the selected level of service review in the Maintenance Department.

## COUNCIL TOPICS (PARKING LOT)

The Council took up items identified for discussion by individual Councilmembers.

### **Mega Homes/Short Plats:**

Mayor Bassett noted that there is frustration in the community about houses on big lots being torn down and large homes being built in their places. He stated that a group of citizens wrote a letter asking the Council to discuss mega homes that are being built and are out of character with their neighborhoods. He noted that there is probably not enough time to accomplish this in 2015, but was open to suggestions about what small measures could be taken to help.

Assistant City Manager Kirsten Taylor noted that due to the current work plan for the Development Services Group, this work would not be able to be scheduled until at least next year due to other priorities. The Council discussed other issues that need to be addressed, such as fence height deviations, short plat decisions with variances, impervious surface deviations, the Planning Commission's request to modify the definition of "tract", and floor area ratio for two stories.

#### ***Agreements & Direction:***

**It was the consensus of the Council to have staff identify code amendments for low-hanging fruit that can be implemented quickly (impervious surface, floor area ratio for two stories, definition of "tract," and fence height deviations)**

### **AT&T Wireless**

Mayor Bassett stated that AT&T Wireless sent a letter asking the Council conduct a process to amend the City code to streamline the process for upgrading existing wireless cellular facilities (WCFs) in residential areas in order to meeting the community's demand for wireless service while preserving the character and aesthetics of the Island.

Deputy Mayor Grausz suggested trying to solve one of the issues by having AT&T relocate their facility at 61<sup>st</sup> Ave SE and SE 28<sup>th</sup> Street (on residential property) to City property four blocks away and follow the City's prescribed process for WCFs on City property. The Council directed the City Manager to contact AT&T Wireless to see if they are willing/able to move their facility.

City Attorney Katie Knight stated due to the new federal laws and quickly changing technology, staff will need to get educated on the laws of small cell facilities and conduct broader training for the Planning Commission and the City Council. Deputy Mayor Grausz suggested that the new federal laws should be codified and then the Council can take up the issue of WCFs on residential property in the 3rd or 4th quarter 2015.

#### ***Agreements & Direction:***

**It was the consensus of the Council to:**

- Have the City Manager contact AT&T Wireless to see if they could relocate their facility at 61st Ave SE and SE 28th Street (on residential property) to City property four blocks away.**
- Codify the new WCF federal laws and revisit the issue of WCFs on residential property in the 3rd or 4th quarter 2015.**

### **SCA Affordable Housing Legislation Support**

Deputy Mayor Grausz stated that the Sound Cities Association is asking member cities to support legislation in Olympia to give King County the authority to bond against future hotel/motel tax revenues in order to create and preserve affordable workforce housing over the next six years. There was consensus to have the City of Mercer Island support this as it is consistent with the adopted City of Mercer Island 2015 State Legislative Priorities.

## **BANKED CAPACITY USES**

Assistant City Manager/Finance Director Chip Corder presented information about the City's most significant, ongoing funding needs and potential funding recommendations for the \$144,960 in banked capacity that was added to the 2015 property tax levy.

He noted the following funding needs:

- The Youth & Family Services (YFS) Fund has a projected deficit of \$192,000 at the end of 2016, \$320,000 at the end of 2017, and \$392,000 at the end of 2018.
- The LEOFF I long-term care liability is only funded through 2028.
- The replacement of MICEC equipment, technology & furnishings is only funded through 2015.
- The replacement of fire apparatus is only funded through 2026.
- The Contingency Fund (the City's "Rainy Day" reserve) is funded at the 2013 target level.
- The General Fund has a projected deficit of \$950,000 at end of 2017 and \$1,503,000 at the end of 2018.
- The Capital Improvement Fund has a projected deficit of \$279,000 at the end of 2017 and \$483,000 at the end of 2018.
- The Street Fund has a projected deficit of \$90,000 at the end of 2018 and \$752,000 at the end of 2019 primarily due to the Council's decision to add \$150,000 per year for transit services to the 2015-2020 CIP.
- The Council expressed a desire to fund public improvements and/or economic development in the Town Center, though an amount was not identified.

He suggested the following uses of the \$144,960 in banked capacity:

- Use \$56,590 to fund the LEOFF I long-term care liability through 2034 (the next 20 years).
- Use \$40,000 to fund the replacement of MICEC equipment, technology & furnishings through 2029.
- Use \$48,370 in remaining banked capacity to reduce the YFS Fund's projected deficit at the end of 2016 from \$192,000 to \$95,000. The remaining \$95,000 deficit could be addressed using 2014 General Fund surplus revenues and/or expenditure savings.

He also noted that doing these things would reduce the projected YFS Fund deficit at the end of 2017 from \$320,000 to \$272,000, which could be addressed in one of three ways:

1. Increase the General Fund support of the YFS Fund from \$350,000 to \$450,000 per year and reduce current YFS service levels by \$172,000 beginning in 2017.
2. Amend the interlocal agreement with the School District to have them pay for 50% of the cost of the existing 6.5 school counselors (\$552,000 x 50% = \$276,000) and 100% of the cost of the 4th elementary school counselor (\$80,000).
3. Submit a levy lid lift to Island voters in November 2016 to fund the annual, ongoing deficit beginning in 2017.

Councilmembers expressed their opinions on possible uses of and when to use the \$144K in banked capacity. Following discussion the Council decided to use \$56,590 to fund LEOFF I long-term care liability through 2034. A majority of the Council was interested in using some or all of the remaining banked capacity balance (\$88,370) to address the projected deficits in the YFS Fund.

**Agreements & Direction:**

It was the consensus of the Council to use \$56,590 of the \$144,960 in banked capacity to fund the LEOFF I long-term care liability through 2034 (the next 20 years) and to hold off on deciding how to use the remaining balance (\$88,370) until later in 2015.

**COUNCIL TOPICS (PARKING LOT) - CONTINUED**

**Pioneer Parks Off-Leash Dog Rules**

Mayor Bassett stated that the Open Space Conservancy Trust has formally requested that the Council consider revising the Mercer Island City Code to require that dogs to be leashed on the north Perimeter Trail (starting at SE 63rd) in the Northwest Quadrant of Pioneer Park.

Parks and Recreation Director Bruce Fletcher noted that before asking the Council to consider this request the Trust Board had Parks & Recreation staff work with the Police Department and Officer Ormsby to provide outreach and education to those using the park.

The Council discussed needing more public input on the issue and whether having only one path in the quadrant as on-leash would be confusing to park users.

**Agreements & Direction:**

It was the consensus of the Council to have Parks & Recreation staff review the letter from the Open Space Conservancy Trust regarding off-leash dogs in Pioneer Park and bring a response/recommendation back to the Council.

**Marijuana License Application**

City Attorney Knight stated that the City is waiting for a response from the Washington State Liquor Control Board to the City's letter opposing a proposed marijuana store within 1,000 feet of Aubrey Davis Park. She noted that if the State's response is that the store must be allowed, then the Council can move forward with a moratorium or code change. Councilmember Cero stated that he would like to ban marijuana stores on Mercer Island now and not wait for a response from the State. The Council agreed to wait to hear from the State before discussing a moratorium or code change for marijuana stores.

**Reserve Policy**

Councilmember Wong stated that there seems to be extra funds in the City's reserve funds. He would like to know what the basis and guidelines are for the reserve policies.

**Agreements & Direction:**

It was the consensus of the Council to Finance Director Chip Corder lead a Reserves 101 Study Session.

**Kite Hill: Luther Burbank or Community Center**

Councilmember Bertlin asked if the Council needs to address if Kite Hill is on Luther Burbank property or Mercer Island Community and Event Center property.

Parks & Recreation Director Bruce Fletcher noted that the consultant who prepared the Luther Burbank Master Plan was instructed to add a plan for benches and a garden at the top of the hill in response to adjacent residents who were upset about the hillside being created with the new community center construction. He noted that currently there are no funds to fulfil the plan for the hill.

Following discussion, the Council decided that there is no need to make a statement of clarification about West Hill (as it is referred to in the Luther Burbank Master Plan).

**Long Term Plan Regarding Water System**

Councilmember Wong asked if staff could start projecting the costs for upgrades to the water system that will be needed and develop a plan for implementing those changes. Deputy Mayor Grausz noted that figuring out how the improvements will be paid for going forward is important and that 30-year bonds may need to be utilized. Finance Director Chip Corder stated that staff will bring a plan to the Council in 2015 which includes what projects need to be completed, the costs for the projects and funding sources for the projects. Deputy Mayor Grausz also noted that he continues to receive complaints about chlorine levels in the water and would like to know what that objective is for reducing the chlorine levels.

**POLICE STUDY SESSION ISSUES:**

Police Chief Ed Holmes answered questions from Council regarding police related topics.

- **Field Fingerprinting Devices:** Chief Holmes has provided a draft policy to the City Manager regarding field fingerprinting devices. Deputy Mayor Grausz noted concern about civil liberties issues. Chief Holmes noted that he has researched and determined that the field devices do not retain data. The Council asked for the Chief to bring an agenda bill with a policy regarding field fingerprinting devices and how the policy addressed civil liberty issues.
- **Annual Reporting to the Council:** Councilmember Cero requested that the Police and Fire Departments each provide an annual report at a Council meeting. Chief Holmes spoke about statistics that are in the current annual reports and asked what other information the Council would like to have in the presentation (at a Study Session).
- **Police Department Image:** Councilmember Wong spoke about image of the Police Department seeming militarized, with the type and look of the new vehicles. Mayor Bassett spoke about the national movement of surplus military equipment being acquired by local police departments. He noted that Mercer Island does not do this, but the look of the new vehicles is less-friendly and more ominous. Chief Holmes



responded that Mercer Island does not have a need for military equipment. He spoke about the history of the changes in the color and look of police vehicles and the unmarked car. Councilmember Bertlin also noted the logo is darker.

- **Police Department Communications:** Deputy Mayor Grausz asked for a regular Police Department update to let the community know what is going on with crime and other issues on the Island. Chief Holmes noted that a meeting occurred a few weeks ago to address Police Department communications. Sustainability & Communications Manager Ross Freeman spoke about the schedule for releasing information and what types of information will be pushed out.
- **Police Vehicle Replacement Schedule:** Deputy Mayor Grausz asked if there was a way to extend the life of the vehicles, by not idling. Chief Holmes noted that he has discussed this issue with his staff and they have determined when and where they can they will shut the vehicles down. He also noted that staff will look at the vehicles at the end of their cycle to see if they can be used for another year.
- **Body Cameras:** Deputy Mayor Grausz noted that at some point Mercer Island may need to face this issue. Mayor Bassett stated that he would rather wait until other jurisdictions work out the legal issues before Mercer Island makes a decision. Chief Holmes stated that he is all for transparency and people want accountability and cameras allow for that. He would like to spend time building trust in the community and establishing that trust in the first place. He noted that there are upsides and downsides to body cameras including staffing costs, such as someone to handle the public records requests associated with them. Councilmember Brahm would like to wait until the legislature weighs in on this and other smaller jurisdictions have dealt with it first.
- **Shift Change Statistics:** Chief Holmes noted that the Department is saving on average \$6500 a month on overtime and are averaging 3.4 officers per shift. He noted that police contract expires in December and it will be a part of the union contract negotiations,

#### **Agreements & Direction:**

The Council asked for the Chief to bring an agenda bill with a policy regarding field fingerprinting devices and how the policy addressed civil liberty issues.

## **COMMUNITY SOLAR UPDATE**

Sustainability & Communications Manager Ross Freeman provided an update to the Council about the proposed 'Community Solar' installation on the City Hall roof. He presented information about the 2012 launch of a Green Power Challenge sign up campaign in partnership with PSE, in which residents and building owners were invited to voluntarily support clean energy by paying a little more each month on their electricity bill. He noted that the campaign earned a \$30,000 challenge grant from PSE that funded the first City-owned solar array installed at the Mercer Island Community & Event Center in July 2013.

He also explained that later in 2013, a Solarize campaign was launched on the Island, which helped homeowners (and small business owners) dramatically expedite the installation of solar on their own rooftop, by offering educational workshops, pre-selecting a qualified installer, and arranging a group discount. He reported that by the end of 2014, 47 Solarize contracts had been signed (totaling 320 kilowatts) and that installations are almost complete. He noted that many residents who wanted to participate in the Solarize campaign just didn't have an appropriate, efficient location, which led to the next stage of "Community Solar."

Manager Freeman explained that Community Solar is a specific name for a state-regulated solar production facility, located on public property, and owned jointly by local residents. He noted that the proposed project would be on the City Hall roof and will be entirely funded by investors, not the City, and is expected to be 18 times the size of the installation at the Community Center. He further explained that upon conclusion of the current state production program in 2020, investors will decide how and whether to sell the installation to the City. In the meantime, they will be renting the necessary roof space on City Hall, and the City will benefit by using 100% of the power produced at market cost, offsetting several months' worth of power purchased from PSE, and reducing carbon emissions associated with City operations. He showed photos of other Community Solar projects in Winthrop, Bainbridge Island and the Seattle Aquarium.

He noted that 75% of the total number of investors needed to reach full project size have been recruited and that in order to maximize solar production, the project must activate by June 1. He expects that pre-engineering, design, and installation will take up to two months.



Councilmember Bertlin asked what items were completed from last year's work plan. Manager Ross stated that the plastic bag ban and the Solarize campaign were completed in 2014. He noted that stormwater outreach education is underway now as well as work on the Green Building standards. He will also be working on the six-year sustainability plan in 2015.

## **COUNCIL TOPICS (PARKING LOT)**

### **Council Communication with the Public**

The Council discussed many facets of communication, such as:

- Council communications with the public
- City's communications to the public
- A community engagement plan for current Council topics (Town Center Visioning, Commuter Parking, Metro Bus Service, etc.)
- Staying in touch with the community on a regular basis
- Having concerted efforts to get the word out on issues (i.e. I-90 Tolling emails)
- Regular meetings with community groups
- Town Hall meetings to get Councilmembers in front of the public to answer questions
- Dealing with the perception and trust issues that the City is not getting the message out
- Knowing which hat to wear when meeting with the public
- Using social media (i.e. Facebook, NextDoor) and the expectation that information will be pushed to them
- How to be more proactive to prevent having to be reactive
- Being sensitive to pushing agendas or information becoming propaganda
- Push MI Weekly subscriptions, but know that it is a mouthpiece and not an opinion based outlet for news
- Understanding the fundamental difference between what a Councilmember has to say about an issue versus what a citizen has say about the same issue
- Begin using MI-TV to present and promote static information
- How the Sustainability & Communications Manager can balance job duties and the need to push more information on current Council topics
- How to deal with the perception that the Council is not listening to the community

The Council further discussed City communications versus an enhanced public engagement plan. They also talked about the need to develop a coordinated plan to push out the City's message and create opportunities to engage with the community on current Council topics.

Assistant City Manager Taylor noted that the Commuter Parking Proposal Town Hall scheduled for next week will be an opportunity to gather information about how the public wants to receive information and how they want to give the City feedback about important topics.

Assistant City Manager/Finance Director Corder spoke about a possible effort to highlight upcoming capital projects, showing location, project timing, and important information for citizens.

Manager Freeman spoke about the increased use of social media to push information to citizens.

### ***Agreements & Direction:***

*It was the consensus of the Council to have staff develop (with a degree of urgency), an enhanced communications plan and strategy for the next six months around current issues facing the City Council (Town Center visioning, commuter parking, bus service, etc.).*

## **COUNCIL MEETING STRUCTURE AND PROCESS**

Mayor Bassett spoke about hearing from other Councils in surrounding cities that the way they run their meetings is quite different. He noted that their subcommittees deal with issues, put forth a recommendation and the Council approves the subcommittee recommendations rather than whole Council talking about the issues. He asked the Council if there are ways to do things smarter and better. The Council discussed how subcommittees function and decided not to make any changes at this time.

## **COUNCIL TOPICS (PARKING LOT) - CONTINUED**

### **Thrift Shop Operations**

Councilmember Bertlin noted that the Thrift Shop is so important to the YFS Department and there may be other/new ideas and concepts about how it could be run differently. She would like to be educated about what is being done, what has been tried, and what could be done. The Mayor suggested that Councilmember Bertlin meets with Youth and Family Services Director Cindy Goodwin to review the tactics that have been used and those that could still be implemented.

### **Undergrounding Power**

The Council spoke about receiving complaints from residents when there is a power outage on the Island and the questions about why the power lines are not underground. Deputy Mayor Grausz suggested asking Puget Sound Energy (PSE) to provide information and costs to the City so Council can provide a response to citizens. PSE would divide up the Island by neighborhood (or by electrical grid) and then provide an estimate of the costs for each of those neighborhoods to underground their power through a LID process. The Council discussed that the process for undergrounding power is very expensive, but that there may be neighborhoods that may be more affordable if broken up into smaller groups.

#### ***Agreements & Direction:***

*It was the consensus of the Council to have staff send a letter to PSE, asking PSE to provide the projected costs for undergrounding power, by breaking up the Island into neighborhoods (or by the electrical grid).*

### **Comprehensive Plan Update**

Councilmember Wong suggested pushing back the Comprehensive Plan Update scheduled for the spring, as there may be more interest from the public to weigh in on the changes. The Council discussed the need to understand the Growth Management Act and the Comprehensive Plan and how each of those impact the Town Center Visioning process.

#### ***Agreements & Direction:***

*It was the consensus of the Council to schedule a GMA 101 and Comp Plan 101 Study Session and have staff research the consequences of pushing back the Comp Plan Update until after the Town Center Visioning Phase II is complete.*

## **FINALIZE 2015 WORK PLAN**

The Council reviewed its 2015 Work Plan based upon earlier discussions:

### **Legislative Agenda**

#### **Public Engagement Process for Town Center Visioning and Commuter Parking**

##### **Town Center Visioning - Phase 1.5 and 2**

- Town Center Construction Moratorium
- Public Engagement Plan for Town Center Visioning and Comprehensive Plan

##### **Transportation Issues**

- Commuter Parking
- Metro Bus Service (Commuter Shuttle Service)

##### **I-90 Issues**

- WSDOT Tolling
- WSDOT Update on R8A
- Bus/LRT Intercept Plan/ST Loss of Mobility

##### **Budget/Finance**

- Develop a selected service level review work plan that will identify scope of work and deliverables
- Reserves 101 Study Session
- New Fire Mini Pumper Lease Purchase

##### **Sustainability Work Plan**

- Green building
- Solar array programs for city buildings

- Sustainability Sub-Committee work on 6-Year Sustainability Plan and Metrics
- Staff prepare info on paid intern/RCM for data entry and tracking

**Boil Water Advisory Follow-up Action Items**

- Cross Connection Control Program & Ordinance Update
- General update on what's been done to date, what's planned, and what the goal is

**Development Services Group**

- GMA 101 & Comp Plan 101 Study Session
- Comprehensive Plan Update
- DSG Cost Recovery and Fee Study
- Coval Final Long Plat Conservation Easement
- Code amendments for low-hanging fruit that can be implemented quickly (impervious surface, FAR for two stories, tracts issue from PC, and fence height deviations)

**Parks & Recreation**

- Groveland Beach Dock Repair project scenarios (1. per budget, and 2. reduced scope)
- P&R Staff response to OSCT letter to Council re designating north path in NW Quadrant as on-leash

**Fire Station 92 Project Updates**

**Police Field Fingerprinting Policy Addressing Civil Liberty Issues**

**Review of YFS Needs Assessment and Funding**

**Mercer Island Library Renovation Project Status Report**

The Council decided to end the 2015 Planning Session and not return on Sunday. The Mayor thanked everyone for their participation.

**ADJOURNMENT**

The Mayor adjourned the Planning Session at 5:30 pm.

\_\_\_\_\_  
Bruce Bassett, Mayor

Attest:

\_\_\_\_\_  
Allison Spietz, City Clerk



# CITY COUNCIL MINUTES

## STUDY SESSION & REGULAR MEETING

### MARCH 30, 2015

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#### STUDY SESSION

Mayor Bruce Bassett called the Study Session to order at 6:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Joel Wachs, Benson Wong, Deputy Mayor Dan Grausz, and Mayor Bruce Bassett were present.

#### AB 5056 Water System Contamination Event Work Plan Update

Maintenance Director Glenn Boettcher introduced Melinda Friedman from Confluence Engineering who provided an update on the City's long term action plan in response to the Water System Contamination Event in the fall of 2014.

Ms. Friedman presented information to the Council regarding the long-term action plan objectives of:

- 1) Filling key data gaps identified during the Phase 1 evaluation;
- 2) Continuing with the Phase 1 Action Plan recommendations; and
- 3) Identifying new/modified system practices to minimize risk of future events.

She provided information about current practices and recommendations for disinfectant residual level increase and maintenance including booster disinfection at reservoirs, routine monitoring results, and Island-wide chlorine surveys. She also spoke about action items to reduce contamination risks, developing standard operating procedures, and current water quality monitoring.

The Study Session adjourned at 6:56 pm

#### CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 7:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Joel Wachs, Benson Wong, Deputy Mayor Dan Grausz, and Mayor Bruce Bassett were present.

#### AGENDA AMENDMENTS

Mayor Bassett made the following changes to the agenda:

- Canceled the scheduled Executive Session.
- Added an agenda item to the first item of Regular Business, titled Bus Intercept and Sound Transit Funding Update.

#### APPEARANCES

Cynthia Winiski, 2750 68th Ave SE, read excerpts from City Council minutes regarding parking. She noted that she has read the development code and questions why the City was not requiring developments to have more parking.

Michelle Goldberg, 2212 78th Ave SE, is surprised and disappointed that the bus intercept issues were added to the agenda at the last minute as it is an issue of concern to many Islanders. She would have liked the email from staff to say that no decision would be made at the meeting. She has read the statement and is concerned that certain language implies that the \$6.3 million mitigation fund is necessarily tied to bus intercept. She then read from a March 4 Mercer Island Reporter article. She is opposed to the bus intercept system.

Meg Lippert, 4052 94th Ave SE stated that the new KCLS Director has said that the current plans for remodeling the Mercer Island Library are off the table and they will be starting from scratch. She encouraged citizens to complete the KCLS survey regarding the library ([www.kcls.org/misurvey](http://www.kcls.org/misurvey)). She noted that there will be a public meeting on April 23 and that Mercer Island needs to step up and respond to the survey.

Tom Acker, 2428 78th Ave SE, expressed his dismay at the Council putting the bus intercept discussion on the agenda at the last minute instead of further out so people could plan to be at the meeting. He stated that Sound Transit's sense of urgency or lack of planning does not constitute an emergency on the City's part. He read an email that he sent 1) regarding the message from Mercer island residents that they do not want an increase in density, overdevelopment and or mid-rise buildings in the Town Center, and 2) to document why he raised his hand during an informal vote at the Stakeholder Group meeting to support 5-storied buildings. He asked the Council to put the City's interest in front of Sound Transit's.

Ira Appelman, 4436 Ferncroft Road, stated that he is against the bus intercept proposal and is against Sound Transit parking at the King/Hines property as it is too far away. He objects to pretending that parking at that site will alleviate parking issues. He believes the Town Center Visioning process is speeding toward the mistakes of the past. He stated that the public has said that they do not like 5-story buildings and when the City asked the Stakeholder Group if they like 5-stories, they agreed, which shows that the Stakeholders Group does not represent the whole island.

## MINUTES

### Regular Meeting Minutes of February 23, 2015

It was moved by Brahm; seconded by Bertlin to:

**Adopt the Regular Meeting Minutes of February 23, 2015 as written.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Wachs, Wong)

## CONSENT CALENDAR

Deputy Mayor Grausz requested removal of AB 5059: 2015-2016 Fire Collective Bargaining Agreement from the Consent Calendar. Mayor Bassett moved it to the first item of Regular Business.

### Payables: \$331,663.22 (03/12/15) & \$660,680.92 (03/19/15)

**Recommendation:** Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

### Payroll: \$712,349.70 (03/20/15)

**Recommendation:** Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

It was moved by Wong; seconded by Brahm to:

**Approve the Consent Calendar and the recommendations contained therein.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Wachs, Wong)

## REGULAR BUSINESS

### AB 5059 2015-2016 Fire Collective Bargaining Agreement

Deputy Mayor Grausz asked questions regarding the agreement.

It was moved by Grausz; seconded by Brahm to:

**Approve the Fire Collective Bargaining Agreement and Memorandum of Understanding with the Mercer Island Fire Union for the period of January 1, 2015 through December 31, 2016, and authorize the City Manager to sign same.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Wachs, Wong)

### No AB Bus Intercept and Sound Transit Funding Update

Mayor Bassett noted that it was not ideal to add this item to the agenda at such a late hour and that the notice of item being added should have included language noting that the Council would not be making any decisions regarding the Bus Intercept and Sound Transit Funding. He also noted that the memo is posted online at [www.mercergov.org/busrail](http://www.mercergov.org/busrail).

Councilmember Cero stated that he believes the actions following the City and Sound Transit meeting on Tuesday violated the Open Public Meetings Act (OPMA). He asked the Council to be sensitive to the OPMA and recognize that “actionable items” can be defined very broadly.

City Attorney Katie Knight noted that all of the actions taken after the City and Sound Transit meeting on Tuesday were in compliance with the OPMA. She noted that there is an absolute recognition that a balance has to be struck between the right of the public to have its business conducted in the open and the need for the Council to obtain information and communicate in order to function effectively.

Deputy Mayor Grausz spoke about the memo and the need to get information out to the public about the bus intercept and commuter parking. He explained that the public has been asking for an update and this is the Council’s attempt to explain the current position, what information the City has been asking for, and what information Sound Transit has said they will provide. He also noted that the \$6.3 million mitigation is not related to the Bus Intercept proposal. He reiterated that the Council decided that the Bus Intercept would only go forward if the commuter parking issue on the Island is addressed.

Councilmember Wong noted that this is unfolding very quickly and encouraged that information be pushed out to citizens regularly and as soon as possible. He asked about the April 23 deadline in the memo.

Mayor Bassett explained that the East Link project will reach a significant milestone on April 23 when the Sound Transit Board is scheduled to adopt the project ‘Baseline’—effectively setting the scope, schedule, and budget for the entire project. He noted that Sound Transit staff intends to include Bus Intercept in the Baseline proposal. He also noted that the City has requested Sound Transit staff to make sure the Sound Transit Board understands that Bus Intercept has yet to be approved by Mercer Island and that significant issues remain to be addressed before granting that approval will be considered by the City.

Councilmembers Brahm and Wong noted that they would like Sound Transit to respond in writing regarding the \$6.3 million mitigation and that Park-and-Ride parking cannot be dedicated.

Councilmember Wong also asked if there is a need to do legal research on the Bus Intercept proposal. City Attorney Knight responded that the City has retained outside counsel to work on it.

Councilmember Cero also asked that the City gets clarification from WSDOT in writing regarding SOV access when the center lanes are closed.

Mayor Bassett stated that the City would like Sound Transit to do a public open house with answers to the questions that the public and Council have raised. In trying to determine a date before the April 23 deadline, Sound Transit stated that they need a 5-week lead time before having a meeting. He noted that Sound Transit and the City will meet later in the week to discuss accelerating the public meeting.

The Council further discussed having the Town Center Stakeholder Group provide input on the Bus Intercept proposal, the Hines property location and commuter parking, and the 15-day notice before Hines submits a building permit.

### **AB 5050 Open Space Vegetation Plan Ten Year Update**

Natural Resources Manager Paul West presented the 10 year Open Space Evaluation and Plan Update. He noted that this is the reassessment that the 20-year plan called for, revisits the original goals of the 2004 Open Space Vegetation Plan, and recommends modifications and improvements to achieve sustainable and resilient forest landscapes. He provided data and statistics regarding managing a systematic restoration program to reduce invasive plant species, re-vegetate areas of bare soil, and plant native plants, particularly coniferous trees, to improve forest cover.

It was moved by Wachs; seconded by Brahm to:

**Adopt the 2014 Open Space Vegetation Plan update to amend the 2004 Open Space Vegetation Plan.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Wachs, Wong)

### **AB 5060 Amendment to Solicitors Ordinance (1st Reading)**

City Attorney Katie Knight presented revisions to the City's soliciting regulations which change the definition of solicitors and revise the curfew start time from 7:00 pm to 9:00 pm to settle the United States Mission's lawsuit against the City. She also noted that Section E in 5.16.010 Definitions should be stricken from the proposed ordinance.

It was moved by Cero; seconded by Grausz to:

**Suspend City Council Rules of Procedure 5.2, requiring a second reading.**

Passed 6-1

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Wachs, Wong)

AGAINST: 1 (Cero)

It was moved by Brahm; seconded by Bertlin to:

**Adopt Ordinance No. 15C-06 (as amended) amending MICC Chapter 5.16, Regulations and Licensing of Solicitors to change the definition of solicitor and to change the curfew start time.**

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Wachs, Wong)

## **OTHER BUSINESS**

### **Councilmember Absences**

There were no absences.

### **Planning Schedule**

Assistant City Manager Kirsten Taylor noted that April 20 is a full meeting.

Councilmember Cero asked about scheduling an agenda item with Sound Transit regarding the bus intercept.

### **Board Appointments**

There were no appointments.

### **Councilmember Reports**

Councilmember Brahm spoke about the I-90 traffic over the past weekend saying it was not handled well and signage was poor. Deputy Mayor Grausz noted that Representatives Judy Clibborn and Tana Senn are meeting with WSDOT regarding the situation.

Councilmember Wachs handed out books to Councilmembers.

Deputy Mayor Grausz spoke about the Town Center Visioning Stakeholder Group two-day session. He noted that it was productive and the group was able to reaffirm an overall vision for the Town Center. He noted that there are no specific recommendations yet, but that there should be at the April 21 meeting.

Councilmember Cero noted that the State transportation package did not get out of committee in the legislature and he encouraged Council to get constituents to talk to Rep. Judy Clibborn to help get it out of committee.

Councilmember Bertlin congratulated Representative Tana Senn on her legislation for equal pay for women. Councilmember Wong spoke about the groundbreaking ceremonies for the 4th elementary school and Island Middle School. He also praised the Mercer Island Rotary for a well-organized half marathon. Mayor Bassett spoke about the set of DVDs that Hal Quinn sent to the Council about designing healthy communities. He encouraged the members of the Town Center Subcommittee to watch disc one.

### **EXECUTIVE SESSION**

**To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i) for approximately 30 minutes**

This item was canceled.

### **ADJOURNMENT**

The Regular Meeting adjourned at 9:46 pm.

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Bruce Bassett, Mayor

Attest:

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Allison Spietz, City Clerk



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	174733-174878	04/02/15	\$ 418,135.17
			<b>\$ 418,135.17</b>

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00174733	03/19/2015	AWC DRUG/ALCOHOL TESTING CONS. 2015 AWC Drug & Alcohol Test F	P85986	OH004519	02/18/2015	1,475.00
00174734	03/19/2015	COMCAST CITY HALL HIGH SPEED INTERNET	P85016	OH004520	03/12/2015	109.18
00174735	03/19/2015	DEPT OF TRANSPORTATION DE-ICER	P85977	RE41JA6287L018	01/13/2015	1,561.42
00174736	03/19/2015	DRUSCHBA, JOHN F mileage expense		OH004521	03/18/2015	78.20
00174737	03/19/2015	G&K SERVICES MAINT. COVERALL/LAUNDRY SERVIC	P85979	OH004522	02/28/2015	615.80
00174738	03/19/2015	GET Program PAYROLL EARLY WARRANTS		OH004523	03/20/2015	671.00
00174739	03/19/2015	GOLDER ASSOCIATES INC FUEL CLEAN UP	P85591	407062	02/09/2015	1,686.63
00174740	03/19/2015	GOODYEAR COMMERCIAL TIRE TIRE INVENTORY	P85980	1951121927	01/26/2015	687.43
00174741	03/19/2015	KING COUNTY FINANCE SIGNAL SERVICE	P85976	5670456705	02/28/2015	1,152.04
00174742	03/19/2015	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH004524	03/20/2015	136.25
00174743	03/19/2015	MICROFLEX FEBRUARY 2015 TAX AUDIT PROGRA	P85990	00021799	03/12/2015	2,362.92
00174744	03/19/2015	OVERLAKE OIL 730 GAL. UNLEADED DELIVERY- FI	P85978	0170241/0170242	03/05/2015	3,270.04
00174745	03/19/2015	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		OH004525	03/20/2015	2,511.24
00174746	03/19/2015	SCHOENTRUP, WILLIAM FRLEOFF1 Retiree Medical Expen	P85989	OH004526	03/19/2015	206.40
00174747	03/19/2015	T AND T TRUCKING INC MIXED SOIL HAUL AWAY	P85983	67360/67359	12/16/2014	2,469.60
00174748	03/19/2015	TEXAS CHILD SUPPORT SDU 70060312518910521S/JAMES BLAIR		OH004527	03/19/2015	225.00
00174749	03/19/2015	THYSSENKRUPP ELEVATOR CORP ELEVATOR MAINT	P85953	3001676062	03/01/2015	527.46
00174750	03/19/2015	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH004528	03/20/2015	151.07
00174751	03/19/2015	WEST COAST SIGNAL INC STREET LIGHT REPAIR	P85975	1455	12/24/2014	1,489.11
00174752	03/19/2015	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		OH004529	03/20/2015	1,996.65
00174753	03/30/2015	STORAGE COURT LLC FS 92 TEMP HOUSING JAN-SEPT 20	P80761	OH004538	03/25/2015	2,500.00
00174754	03/30/2015	STORAGE COURT OF MERCER ISLAND FS 92 APPARATUS STORAGE THRU S	P80331	OH004537	03/14/2015	2,250.00
00174755	03/30/2015	US POSTMASTER Postage for Looking Ahead mail	P85987	OH004536	03/19/2015	97.49
00174756	04/02/2015	AAA FIRE & SAFETY INC OVERPAYMENT REFUND		OH004540	03/27/2015	30.00
00174757	04/02/2015	ACCESS DATA STORAGE, DEL, PICK UP AND	P86002	0923328	02/28/2015	269.00
00174758	04/02/2015	ACH HOMES LLC WATER METER INSTALL REFUND		1407025	03/30/2015	553.24

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00174759	04/02/2015	ADAMS, RONALD E LEOFF1 Retiree Medical Expense	P86064	OH004574	03/30/2015	2,599.98
00174760	04/02/2015	ARSCENTIA Run Like A Girl vinyl sign	P86018	201501591	03/19/2015	183.96
00174761	04/02/2015	AT&T MOBILITY WATER TEAM WIRELESS DATA	P85991	7404045X03022015	02/24/2015	63.18
00174762	04/02/2015	ATKINSON, ROBERT WATER METER INSTALL REFUND		1402103	03/21/2015	2,884.20
00174763	04/02/2015	ATTORNEY & NOTARY SUPPLY Notary Training for Norine All	P86057	OH004572	03/30/2015	125.00
00174764	04/02/2015	AWC APRIL 2015		OH004539	03/24/2015	288.50
00174765	04/02/2015	BAKER, DENNIS L MILEAGE EXPENSE		OH004541	03/25/2015	29.90
00174766	04/02/2015	BECKER, RON FRLEOFF1 Retiree Medical Expen	P86065	OH004575	03/30/2015	4,451.00
00174767	04/02/2015	BELLEVUE, CITY OF ARCH 1ST QUARTER CONTRIBUTION	P86073	29759/29769	03/13/2015	14,941.50
00174768	04/02/2015	BEN'S CLEANER SALES INC PRESSURE WASHERS & ACCESSORIES	P85944	257946	03/13/2015	2,879.32
00174769	04/02/2015	BRANDERS.COM INC Pedometers with logo	P85322	BR21139	01/29/2015	1,386.81
00174770	04/02/2015	CATALYST 2030 NPDES/Stormwater Education &	P86019	226	02/02/2015	2,210.00
00174771	04/02/2015	CDW GOVERNMENT INC Annual Anti-Virus Renewal	P85941	SZ05616	03/06/2015	3,131.70
00174772	04/02/2015	CENTURYLINK PHONE USE MARCH 2015		OH004543	03/20/2015	3,135.96
00174773	04/02/2015	CHEMAQUA WATER TREATMENT PROGRAM	P86032	1844090	03/16/2015	805.65
00174774	04/02/2015	CINTAS CORPORATION #460 2015 rug cleaning services for	P85005	460328896	03/19/2015	49.28
00174775	04/02/2015	COASTWIDE LABORATORIES INVENTORY PURCHASES	P85955	2754024/27540241	03/13/2015	365.11
00174776	04/02/2015	COMCAST Internet Charges/Fire	P86040	OH004579	03/04/2015	172.75
00174777	04/02/2015	COMCAST MAINT. BLDG. WIFI SERVICE	P86063	OH004576	03/07/2015	93.63
00174778	04/02/2015	COMCAST 2015 high speed internet and c	P85302	OH004580	03/11/2015	133.34
00174779	04/02/2015	COMMERCIAL LANDSC SUPPLY INC INVENTORY PURCHASES	P85959	189967	03/16/2015	193.94
00174780	04/02/2015	COMPREHENSIVE HEALTH EDUCATION CTC Training for Lisa Stewart	P86058	OH004577	03/30/2015	315.00
00174781	04/02/2015	CONSOLIDATED PRESS 2015 Spring Summer Recreation	P86029	13348	03/11/2015	3,794.53
00174782	04/02/2015	COOPER, ROBERT RETIREEES MEDI REIMB APR-JUN		OH004590	04/01/2015	314.70
00174783	04/02/2015	CORRECTIONAL INDUSTRIES ACCTG Tshirts	P86017	T035801	03/17/2015	170.91
00174784	04/02/2015	CRYSTAL AND SIERRA SPRINGS Monthly water service at MI Th	P85080	5279422031515	03/15/2015	110.93

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00174785	04/02/2015	DEEDS, EDWARD G LEOFF1 Retiree Medical Expense	P86066	OH004581	03/30/2015	2,626.95
00174786	04/02/2015	DEFTY, YVONNE TOWN VISIONING MEETING EXPENSE		OH004545	03/20/2015	89.44
00174787	04/02/2015	DMD & ASSOCIATES LTD Island Crest Park Athletic Fie	P85923	4835151D1	03/04/2015	6,340.50
00174788	04/02/2015	DONNELLY, KELLY REGIONAL MEETING EXPENSES		OH004544	03/31/2015	66.38
00174789	04/02/2015	DROLL LANDSCAPE ARCH, ROBERT W Groveland Shoreline Survey	P85985	1406501	02/25/2015	8,228.85
00174790	04/02/2015	EASTSIDE HUMAN SERVICES FORUM Annual membership dues	P85971	OH004530	02/02/2015	500.00
00174791	04/02/2015	EKCOACHES PARKS SENIOR BUS REPLACEMENT	P81647	1515501	03/04/2015	70,047.89
00174792	04/02/2015	EVERSON'S ECONO-VAC INC STORM DRAIN VACTOR	P85994	074607	02/28/2015	1,665.00
00174793	04/02/2015	FERGUSON ENTERPRISES INC INVENTORY PURCHASES	P85745	0455592	03/05/2015	400.77
00174794	04/02/2015	FIRST APPLIANCE SERVICE TEAM Refrigerator Repair/Station 91	P86039	150680/150681	03/04/2015	427.05
00174795	04/02/2015	FIRST RESPONSE EMERGENCY EQUPT Flashlight	P86034	3944	03/15/2015	71.00
00174796	04/02/2015	FORD OF KIRKLAND POLICE: NEW VEHICLE TO REPLACE	P85926	OH004587	03/17/2015	22,364.06
00174797	04/02/2015	FORESTRY SUPPLIERS INC INVENTORY PURCHASES	P85957	71479600/9601	03/16/2015	367.00
00174798	04/02/2015	FURY SITE WORKS INC RETAINAGE	P80064	OH004585	03/23/2015	3,750.79
00174799	04/02/2015	GARDNER, BRENT WORK PANTS		OH004547	03/25/2015	98.52
00174800	04/02/2015	GET Program PAYROLL EARLY WARRANTS		OH004591	04/03/2015	871.00
00174801	04/02/2015	GOLDER ASSOCIATES INC FUEL CLEAN UP	P85591	410191	03/13/2015	1,432.99
00174802	04/02/2015	GOODMAN, J C LEOFF1 Retiree Medical Expense	P86067	OH004588	03/30/2015	2,361.73
00174803	04/02/2015	GRAINGER INVENTORY PURCHASES	P86003	9692408108/96924	03/17/2015	1,400.61
00174804	04/02/2015	GRAUSZ, DANIEL PARKING EXPENSE		OH004546	03/31/2015	9.00
00174805	04/02/2015	H D FOWLER INVENTORY PURCHASES	P86071	I3873918	03/25/2015	2,066.66
00174806	04/02/2015	HDR ENGINEERING INC 2015 WATER SYSTEM PLAN UPDATES	P80918	0048156H/0043815	03/09/2015	1,855.86
00174807	04/02/2015	HEALTHFORCE PARTNERS LLC New hire physical	P86078	23608	03/19/2015	843.00
00174808	04/02/2015	HERMELEE, GALEN H Graphic design services for CT	P85972	OH004531	03/16/2015	200.00
00174809	04/02/2015	HONEYWELL, MATTHEW V Public Defender Inv#847	P85997	845	03/17/2015	1,030.00
00174810	04/02/2015	INDUSTRY SIGN & GRAPHICS Senior bus wrap graphics	P86016	35314	03/19/2015	1,505.63

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00174811	04/02/2015	ISSAQUAH SIGNS MADE STREET SIGNS FROM SUPPLIE	P85998	123355	03/19/2015	284.70
00174812	04/02/2015	JOHNSON, KARLENE FLEX SPEND ACCT REIMB		OH004548	03/20/2015	429.50
00174813	04/02/2015	KC RECORDS DOCUMENT RECORDING FEE	P86075	OH004589	03/31/2015	758.00
00174814	04/02/2015	KPG TOWN CENTER CROSSWALK NEEDS	P84451	021915	03/19/2015	18,121.84
00174815	04/02/2015	KROESENS INC Collar Emblem/Garrett	P86036	24834BALANCE	03/17/2015	26.44
00174816	04/02/2015	LEOFF HEALTH & WELFARE TRUST LEOFF H&W TRUST FIRE RETIREES		OH004551	03/24/2015	60,908.61
00174817	04/02/2015	LIGHT LOADS CONCRETE LLC CONCRETE (1.5 YDS)	P85728	10041	02/27/2015	425.75
00174818	04/02/2015	LIQUID PLANNER Liquid Planner 10 User License	P86084	58913	03/27/2015	4,482.60
00174819	04/02/2015	LOCAL 21M Union fees for 9 month park	P85982	OH004532	03/19/2015	500.00
00174820	04/02/2015	LOVE, SANDRA R CAR SEAT COVERS FOR #468		OH004549	03/30/2015	21.89
00174821	04/02/2015	LYONS, STEVEN FRLEOFF1 Retiree Medical Expen	P86044	OH004594	03/26/2015	71.85
00174822	04/02/2015	MANRIQUEZ, CHERYL R FLEX SPEND ACCT REIMB		OH004553	03/20/2015	114.50
00174823	04/02/2015	MARCROFT, MARC A FIREARMS TRAINING SUPPLIES		OH004555	03/31/2015	256.49
00174824	04/02/2015	MATSUDAIRA, IDA OVERPAYMENT REFUND		OH004554	03/23/2015	10.00
00174825	04/02/2015	METRON-FARNIER LLC INVENTORY PURCHASES	P85741	20253	03/17/2015	8,665.14
00174826	04/02/2015	MI DIRECTORY 2015 DIRECTORY FOR EMPLOYEES	P86009	6808	03/19/2015	1,000.00
00174827	04/02/2015	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH004592	04/03/2015	136.25
00174828	04/02/2015	MY MERCER ISLAND Run Like A Girl display ad	P86055	103	03/18/2015	100.00
00174829	04/02/2015	NOEL, BRIAN W FIREARMS TRAINING SUPPLIES		OH004556	03/21/2015	249.56
00174830	04/02/2015	NW PLAYGROUND EQUIPMENT INC Picnic table	P85567	37843	03/12/2015	11,013.76
00174831	04/02/2015	OGDEN MURPHY WALLACE PLLC Legal Services Inv #717661	P86014	717661	02/18/2015	16,178.76
00174832	04/02/2015	OVERLAKE OIL 261 GAL DIESEL DELIVERY - MAIN	P86031	0170354IN	03/13/2015	5,529.08
00174833	04/02/2015	PACIFIC AIR CONTROL INC POLICE UNIT LOWER MOTOR	P86000	178391	03/12/2015	2,960.01
00174834	04/02/2015	PACIFICA LAW GROUP LLP Legal Services Inv #22008	P86012	22008	03/06/2015	1,814.00
00174835	04/02/2015	PART WORKS INC. INVENTORY PURCHASES	P86054	400801	03/16/2015	510.89
00174836	04/02/2015	PITNEY BOWES 1ST QUARTER EQUIPMENT RENTAL	P86008	7198872MR15	03/13/2015	1,071.00

**Accounts Payable Report by Check Number**

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00174837	04/02/2015	POT O' GOLD INC MARCH 2015 EQUIPMENT RENTAL FE	P86010	261436	03/25/2015	414.35
00174838	04/02/2015	PRAXAIR DISTRIBUTION INC ACETYLENE & OXYGEN CYLINDER RE	P85992	51981278	02/27/2015	50.49
00174839	04/02/2015	PREMIER CABLING LLC HVAC CABLE CLEARING	P86023	1235	03/15/2015	569.40
00174840	04/02/2015	PRINCE, ANDREW mileage expense		OH004534	03/17/2015	94.76
00174841	04/02/2015	PROVOST, ALAN MEDICARE REIMB MAR - MAY 2015	P86043	OH004595	03/26/2015	636.40
00174842	04/02/2015	PTM DOCUMENT SYSTEMS SHIPPING	P85988	0032670	03/25/2015	647.80
00174843	04/02/2015	PUGET SOUND ENERGY Utility Assistance for EA clie	P85081	OH004533	03/18/2015	318.32
00174844	04/02/2015	PUGET SOUND ENERGY Utility Assistance for EA clie	P85081	OH004596	03/30/2015	220.83
00174845	04/02/2015	PUGET SOUND ENERGY PHONE USE MARCH 2015		OH004558	03/25/2015	24,476.12
00174846	04/02/2015	QUINN, THOMAS FLEX SPEND ACCT REIMB		OH004559	03/20/2015	367.18
00174847	04/02/2015	RKK CONSTRUCTION WATER METER INSTALL REFUND		1407171	03/30/2015	310.42
00174848	04/02/2015	ROBERTS, KARIN MILEAGE EXPENSE		OH004561	03/25/2015	325.31
00174849	04/02/2015	SANDINE, ASEA FLEX SPEND ACCT REIMB		OH004562	03/20/2015	961.55
00174850	04/02/2015	SEA WESTERN INC Helmets for New Hires	P86042	182981/182941	03/25/2015	1,600.70
00174851	04/02/2015	SEATTLE TIMES COMPANY, THE ANNUAL SUBSCRIPTION-3/3/15-2/1	P86061	OH004599	03/03/2015	366.44
00174852	04/02/2015	SERFLING, JIMMI L FLEX SPEND ACCT REIMB		OH004563	03/20/2015	219.85
00174853	04/02/2015	SETH HARRY & ASSOCIATES INC PHASE 2, TOWN CENTER DEVELOPME	P86074	OH004600	03/26/2015	32,129.37
00174854	04/02/2015	SOUND SAFETY PRODUCTS SAFETY BOOTS & MISC. WORK CLOT	P85952	504312401	03/12/2015	248.73
00174855	04/02/2015	SPIETZ, ALLISON MILEAGE EXPENSES		OH004565	03/20/2015	340.58
00174856	04/02/2015	STAR RENTAL ASPHALT CUTTERS	P85962	3423243703	03/13/2015	40.52
00174857	04/02/2015	STEWART, H WAYNE FLEX SPEND ACCT REIMB		OH004564	03/20/2015	2,500.00
00174858	04/02/2015	STRAND, CHRIS W OVERPAYMENT REFUND		OH004569	03/30/2015	202.28
00174859	04/02/2015	SUE'S TAILOR & ALTERATION Alteration/Tailored uniforms f	P86022	OH004597	03/18/2015	131.40
00174860	04/02/2015	SUNDSTROM, ROBERT Instruction services for Bird	P86028	OH004598	03/26/2015	741.48
00174861	04/02/2015	SUPERIOR TOWING INC Vehicle impound for case #	P86021	66546	03/23/2015	390.92
00174862	04/02/2015	SYLVETSKY, LESLIE SENIOR SOCIAL SUPPLIES		OH004568	03/24/2015	257.34

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00174863	04/02/2015	T AND T TRUCKING INC HAUL AWAY	P86011	67259	11/06/2014	1,411.20
00174864	04/02/2015	TAWNEY, LAURA FLEX SPEND ACCT REIMB		OH004570	03/20/2015	424.20
00174865	04/02/2015	TRAFFIC SAFETY SUPPLY STREET SIGNS	P85939	994920	03/17/2015	80.38
00174866	04/02/2015	TROY, BRIAN MILEAGE EXPENSE		OH004535	02/08/2015	78.02
00174867	04/02/2015	UNDERWATER SPORTS INC. Snorkel	P86083	20009130	03/25/2015	89.74
00174868	04/02/2015	UNITED SITE SERVICES 2015 Portable toilet rentals a	P85006	1142883648/49/50	03/13/2015	489.85
00174869	04/02/2015	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH004593	04/03/2015	151.07
00174870	04/02/2015	VERIZON WIRELESS Cell Charges/Fire	P86037	9741803581	03/06/2015	15.84
00174871	04/02/2015	WA ASPHALT PAVEMENT ASSOC ASPHALT WORKSHOP - CLINT MORRI	P86077	20011	03/24/2015	125.00
00174872	04/02/2015	WA CITIES INSURANCE AUTHORITY STORAGE TANK LIABILITY INSURAN	P86024	101215	03/16/2015	2,938.00
00174873	04/02/2015	WANG, NING Instruction services for Wushu	P86056	15287/15288	03/30/2015	1,932.00
00174874	04/02/2015	WASPC Membership Dues-Burns	P86080	DUES201500470	03/01/2015	75.00
00174875	04/02/2015	WEF MEMBERSHIP MEMBERSHIP RENEWAL - ANNE	P86076	OH004601	03/31/2015	161.00
00174876	04/02/2015	WIMACTEL INC POLICE LOBBY PAY PHONE	P86059	132144	03/01/2015	60.23
00174877	04/02/2015	WSAPT NORINE ALLERDICE CONFIERENCE	P86001	OH004602	03/24/2015	175.00
00174878	04/02/2015	XEROX CORPORATION PRINTER SUPPLIES AND PARTS		230011729	01/15/2015	1,191.85
					Total	<u>418,135.17</u>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 117000 - Beautification-Admin Key</i>				
	00174824	MATSUDAIRA, IDA	OVERPAYMENT REFUND	10.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P85741	00174825	METRON-FARNIER LLC	INVENTORY PURCHASES	8,665.14
	00174762	ATKINSON, ROBERT	WATER METER INSTALL REFUND	2,884.20
	00174758	ACH HOMES LLC	WATER METER INSTALL REFUND	553.24
P86070	00174805	H D FOWLER	INVENTORY PURCHASES	559.44
P85745	00174793	FERGUSON ENTERPRISES INC	INVENTORY PURCHASES	400.77
P85955	00174775	COASTWIDE LABORATORIES	INVENTORY PURCHASES	365.11
	00174847	RKK CONSTRUCTION	WATER METER INSTALL REFUND	310.42
P86072	00174805	H D FOWLER	INVENTORY PURCHASES	288.81
P86026	00174803	GRAINGER	INVENTORY PURCHASES	267.96
	00174858	STRAND, CHRIS W	OVERPAYMENT REFUND	202.28
P85954	00174803	GRAINGER	INVENTORY PURCHASES	155.08
P85959	00174779	COMMERCIAL LANDSC SUPPLY INC	INVENTORY PURCHASES	137.00
P86054	00174835	PART WORKS INC.	INVENTORY PURCHASES	93.73
P85957	00174797	FORESTRY SUPPLIERS INC	INVENTORY PURCHASES	56.50
<i>Org Key: 814072 - United Way</i>				
	00174750	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	151.07
	00174869	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	151.07
<i>Org Key: 814074 - Garnishments</i>				
	00174748	TEXAS CHILD SUPPORT SDU	70060312518910521S/JAMES BLAIR	225.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00174742	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	136.25
	00174827	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	136.25
<i>Org Key: 814076 - City &amp; Counties Local 21M</i>				
	00174752	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	1,996.65
<i>Org Key: 814077 - Police Association</i>				
	00174745	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,511.24
<i>Org Key: 814083 - Vol Life Ins - States West Lif</i>				
	00174764	AWC	APRIL 2015	288.50
<i>Org Key: 814085 - GET Program Deductions</i>				
	00174800	GET Program	PAYROLL EARLY WARRANTS	871.00
	00174738	GET Program	PAYROLL EARLY WARRANTS	671.00
<i>Org Key: CA1100 - Administration (CA)</i>				
P86014	00174831	OGDEN MURPHY WALLACE PLLC	Legal Services Inv #717661	16,178.76
P86012	00174834	PACIFICA LAW GROUP LLP	Legal Services Inv #22008	1,814.00
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	26.56
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	12.37
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P86013	00174809	HONEYWELL, MATTHEW V	Public Defender Inv#847	630.00
P85997	00174809	HONEYWELL, MATTHEW V	Public Defender Inv 845	400.00
<i>Org Key: CM1200 - City Clerk</i>				



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00174848	ROBERTS, KARIN	MILEAGE EXPENSE	198.26
	00174855	SPIETZ, ALLISON	MILEAGE EXPENSES	196.65
	00174848	ROBERTS, KARIN	PER DIEM REIMB	127.05
	00174855	SPIETZ, ALLISON	PER DIEM REIMB	94.00
<i>Org Key: CO6100 - City Council</i>				
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	193.61
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	58.92
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	26.57
	00174804	GRAUSZ, DANIEL	PARKING EXPENSE	9.00
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
P86086	00174807	HEALTHFORCE PARTNERS LLC	New hire physical	669.00
P85322	00174769	BRANDERS.COM INC	Pedometers with logo	284.00
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	15.84
<i>Org Key: DS1100 - Administration (DS)</i>				
P86075	00174813	KC RECORDS	DOCUMENT RECORDING FEE	758.00
P86001	00174877	WSAPT	NORINE ALLERDICE CONFIERENCE	175.00
P86057	00174763	ATTORNEY & NOTARY SUPPLY	Notary Training for Norine All	125.00
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	50.91
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	26.57
<i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i>				
	00174799	GARDNER, BRENT	WORK PANTS	98.52
<i>Org Key: DSBE01 - Economic Development</i>				
P86074	00174853	SETH HARRY & ASSOCIATES INC	PHASE 2, TOWN CENTER DEVELOPME	32,129.37
<i>Org Key: FN0000 - Finance Department-Revenue</i>				
	00174756	AAA FIRE & SAFETY INC	OVERPAYMENT REFUND	30.00
<i>Org Key: FN1100 - Administration (FN)</i>				
P85988	00174842	PTM DOCUMENT SYSTEMS	10,000 BLUE BOTTOM LASER SECUR	460.00
P85988	00174842	PTM DOCUMENT SYSTEMS	SHIPPING	187.80
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	40.24
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
	00174820	LOVE, SANDRA R	CAR SEAT COVERS FOR #468	21.89
<i>Org Key: FNBE01 - Financial Services</i>				
P85990	00174743	MICROFLEX	FEBRUARY 2015 TAX AUDIT PROGRA	2,362.92
<i>Org Key: FR1100 - Administration (FR)</i>				
P86039	00174794	FIRST APPLIANCE SERVICE TEAM	Refrigerator Repair/Station 91	427.05
	00174772	CENTURYLINK	PHONE USE MARCH 2015	164.11
P86041	00174776	COMCAST	Internet Charges/Fire	104.08
P86040	00174776	COMCAST	Internet Charges/Fire	68.67
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	26.56
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	25.22
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	17.98
<i>Org Key: FR2100 - Fire Operations</i>				
P85314	00174850	SEA WESTERN INC	Helmets for New Hires	994.15

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P85875	00174850	SEA WESTERN INC	Transfill Hose Pouches	410.63
P86042	00174850	SEA WESTERN INC	Handwheel Kit	130.40
P86034	00174795	FIRST RESPONSE EMERGENCY EQUPT	Flashlight	71.00
P86042	00174850	SEA WESTERN INC	Paul Conway Shields	55.68
P86036	00174815	KROESENS INC	Collar Emblem/Garrett	26.44
P86037	00174870	VERIZON WIRELESS	Cell Charges/Fire	15.84
P85875	00174850	SEA WESTERN INC	Shipping	9.84
<i>Org Key: GGI001 - General Government-Insurance</i>				
P86024	00174872	WA CITIES INSURANCE AUTHORITY	STORAGE TANK LIABILITY INSURAN	2,938.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P86010	00174837	POT O' GOLD INC	COFFEE SUPPLIES	386.97
P86061	00174851	SEATTLE TIMES COMPANY, THE	ANNUAL SUBSCRIPTION-3/3/15-2/1	366.44
P85016	00174734	COMCAST	CITY HALL HIGH SPEED INTERNET	109.18
	00174786	DEFTY, YVONNE	TOWN VISIONING MEETING EXPENSE	89.44
P86010	00174837	POT O' GOLD INC	MARCH 2015 EQUIPMENT RENTAL FE	27.38
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P86008	00174836	PITNEY BOWES	1ST QUARTER EQUIPMENT RENTAL	1,071.00
P86009	00174826	MI DIRECTORY	2015 DIRECTORY FOR EMPLOYEES	1,000.00
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
	00174816	LEOFF HEALTH & WELFARE TRUST	LEOFF H&W TRUST FIRE RETIREES	6,571.22
P86065	00174766	BECKER, RON	FRLEOFF1 Retiree Medical Expen	4,451.00
P86066	00174785	DEEDS, EDWARD G	LEOFF1 Retiree Medical Expense	2,626.95
P86064	00174759	ADAMS, RONALD E	LEOFF1 Retiree Medical Expense	2,599.98
P86067	00174802	GOODMAN, J C	LEOFF1 Retiree Medical Expense	2,361.73
P86043	00174841	PROVOST, ALAN	FRLEOFF1 Retiree Medical Expen	321.70
	00174782	COOPER, ROBERT	RETIREES MEDI REIMB APR-JUN	314.70
	00174841	PROVOST, ALAN	MEDICARE REIMB MAR - MAY 2015	314.70
P85989	00174746	SCHOENTRUP, WILLIAM	FRLEOFF1 Retiree Medical Expen	206.40
P86044	00174821	LYONS, STEVEN	FRLEOFF1 Retiree Medical Expen	71.85
<i>Org Key: GX9997 - Employee Benefits-Fire</i>				
	00174816	LEOFF HEALTH & WELFARE TRUST	LEOFF H&W TRUST FIRE ACTIVE	54,337.39
<i>Org Key: IGVO02 - ARCH</i>				
P86073	00174767	BELLEVUE, CITY OF	ARCH 1ST QUARTER CONTRIBUTION	7,470.75
P86073	00174767	BELLEVUE, CITY OF	ARCH 2ND QUARTER CONTRIBUTION	7,470.75
<i>Org Key: IS1100 - IGS Mapping</i>				
P86084	00174818	LIQUID PLANNER	Liquid Planner 10 User License	4,482.60
<i>Org Key: IS2100 - IGS Network Administration</i>				
P85941	00174771	CDW GOVERNMENT INC	Annual Anti-Virus Renewal	3,131.70
	00174772	CENTURYLINK	PHONE USE MARCH 2015	1,041.70
	00174772	CENTURYLINK	PHONE USE MARCH 2015	886.86
P86002	00174757	ACCESS	DATA STORAGE, DEL, PICK UP AND	269.00
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	60.87
P86059	00174876	WIMACTEL INC	POLICE LOBBY PAY PHONE	60.23
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	14.41

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P85977	00174735	DEPT OF TRANSPORTATION	DE-ICER	1,561.42
P85975	00174751	WEST COAST SIGNAL INC	STREET LIGHT REPAIR	1,489.11
P85976	00174741	KING COUNTY FINANCE	SIGNAL SERVICE	1,152.04
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	289.42
P85998	00174811	ISSAQUAH SIGNS	MADE STREET SIGNS FROM SUPPLIE	87.60
P85939	00174865	TRAFFIC SAFETY SUPPLY	STREET SIGNS	80.38
	00174866	TROY, BRIAN	MILEAGE EXPENSE	35.32
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	12.56
<i>Org Key: MT2500 - ROW Administration</i>				
P85952	00174854	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	248.73
	00174736	DRUSCHBA, JOHN F	mileage expense	39.10
<i>Org Key: MT3100 - Water Distribution</i>				
P80642	00174798	FURY SITE WORKS INC	RETAINAGE	158.00
P85962	00174856	STAR RENTAL	ASPHALT CUTTERS	40.52
P85956	00174803	GRAINGER	MARKING FLAGS (BLUE)	13.63
P85954	00174803	GRAINGER	DISPOSABLE GLOVES (LG)	6.69
<i>Org Key: MT3120 - Hydrant Maintenance</i>				
P86006	00174805	H D FOWLER	HYDRANT PARTS	447.22
<i>Org Key: MT3200 - Water Pumps</i>				
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	2,510.02
	00174772	CENTURYLINK	PHONE USE MARCH 2015	59.42
<i>Org Key: MT3300 - Water Associated Costs</i>				
P85991	00174761	AT&T MOBILITY	WATER TEAM WIRELESS DATA	31.59
	00174765	BAKER, DENNIS L	MILEAGE EXPENSE	29.90
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	3,458.31
	00174772	CENTURYLINK	PHONE USE MARCH 2015	502.75
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P85991	00174761	AT&T MOBILITY	SEWER TEAM WIRELESS DATA	31.59
<i>Org Key: MT3800 - Storm Drainage</i>				
P86011	00174863	T AND T TRUCKING INC	HAUL AWAY	1,411.20
P85994	00174792	EVERSON'S ECONO-VAC INC	TOWN CENTER CB CLEANING	985.00
P86053	00174792	EVERSON'S ECONO-VAC INC	STORM DRAIN VACTOR	680.00
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P85986	00174733	AWC DRUG/ALCOHOL TESTING CONS.	2015 AWC Drug & Alcohol Test F	1,062.00
P85979	00174737	G&K SERVICES	MAINT. COVERALL/LAUNDRY SERVIC	615.80
P86063	00174777	COMCAST	MAINT. BLDG. WIFI SERVICE	93.63
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	59.06
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	58.81
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	17.49
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	17.17

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4200 - Building Services</i>				
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	5,696.55
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	3,987.13
P85999	00174833	PACIFIC AIR CONTROL INC	POLICE UNIT LOWER MOTOR	1,913.19
P86032	00174773	CHEMAQUA	WATER TREATMENT PROGRAM	805.65
P86023	00174839	PREMIER CABLING LLC	HVAC CABLE CLEARING	569.40
P85986	00174733	AWC DRUG/ALCOHOL TESTING CONS.	2015 AWC Drug & Alcohol Test F	59.00
<i>Org Key: MT4300 - Fleet Services</i>				
P86062	00174832	OVERLAKE OIL	1100 GAL UNLEADED DELIVERY - F	2,604.25
P85978	00174744	OVERLAKE OIL	730 GAL. UNLEADED DELIVERY- FI	1,946.76
P86031	00174832	OVERLAKE OIL	800 GAL. UNLEADED DELIVERY - F	1,890.16
P85980	00174740	GOODYEAR COMMERCIAL TIRE	TIRE INVENTORY	687.43
P85978	00174744	OVERLAKE OIL	278 GAL. DIESEL - MAINT.	696.73
P85978	00174744	OVERLAKE OIL	250 GAL DIESEL - FIRE	626.55
P86062	00174832	OVERLAKE OIL	261 GAL DIESEL DELIVERY - MAIN	585.79
P86062	00174832	OVERLAKE OIL	200 GAL. DIESEL DELIVERY - FIR	448.88
P86028	00174860	SUNDSTROM, ROBERT	Instruction services for Bird	155.76
P85992	00174838	PRAXAIR DISTRIBUTION INC	ACETYLENE & OXYGEN CYLINDER RE	50.49
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
	00174736	DRUSCHBA, JOHN F	mileage expense	39.10
<i>Org Key: MT4501 - Water Administration</i>				
	00174772	CENTURYLINK	PHONE USE MARCH 2015	46.04
<i>Org Key: MT4503 - Storm Water Administration</i>				
P86019	00174770	CATALYST 2030	NPDES/Stormwater Education &	2,210.00
<i>Org Key: MTBE01 - Maint of Medians &amp; Planters</i>				
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	908.38
P85998	00174811	ISSAQUAH SIGNS	MADE STREET SIGNS FROM SUPPLIE	197.10
<i>Org Key: PO1100 - Administration (PO)</i>				
P86022	00174859	SUE'S TAILOR & ALTERATION	Alteration/Tailored uniforms f	131.40
P86080	00174874	WASPC	Membership Dues-Burns	75.00
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	59.10
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	41.02
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	26.56
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	26.56
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	22.33
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	19.11
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	17.40
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	14.59
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	14.33
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	12.38
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	0.18
<i>Org Key: PO1700 - Records and Property</i>				
	00174788	DONNELLY, KELLY	REGIONAL MEETING EXPENSES	66.38
<i>Org Key: PO2100 - Patrol Division</i>				
P86021	00174861	SUPERIOR TOWING INC	Impound for case # 2015-3651	196.01

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P86033	00174861	SUPERIOR TOWING INC	Vehicle impound for case #	194.91
<i>Org Key: PO2201 - Dive Team</i>				
P86078	00174807	HEALTHFORCE PARTNERS LLC	Dive team physical	174.00
P86083	00174867	UNDERWATER SPORTS INC.	Snorkel	89.74
<i>Org Key: PO4100 - Training</i>				
	00174823	MARCROFT, MARC A	FIREARMS TRAINING SUPPLIES	256.49
	00174829	NOEL, BRIAN W	FIREARMS TRAINING SUPPLIES	249.56
<i>Org Key: PR1100 - Administration (PR)</i>				
P85981	00174830	NW PLAYGROUND EQUIPMENT INC	Picnic table	3,942.18
P86029	00174781	CONSOLIDATED PRESS	2015 Spring Summer Recreation	3,794.53
P85322	00174769	BRANDERS.COM INC	Pedometers with logo	1,102.81
P86018	00174760	ARSCENTIA	Run Like A Girl vinyl sign	183.96
<i>Org Key: PR1500 - Urban Forest Management</i>				
	00174840	PRINCE, ANDREW	mileage expense	94.76
<i>Org Key: PR2100 - Recreation Programs</i>				
P86056	00174873	WANG, NING	Instruction services for Wushu	1,183.00
P86056	00174873	WANG, NING	Instruction services for Wushu	749.00
P86028	00174860	SUNDSTROM, ROBERT	Instruction services for Bird	585.72
P86017	00174783	CORRECTIONAL INDUSTRIES ACCTG	Tshirts	170.91
P86055	00174828	MY MERCER ISLAND	Run Like A Girl display ad	100.00
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	12.38
<i>Org Key: PR3500 - Senior Services</i>				
P86016	00174810	INDUSTRY SIGN & GRAPHICS	Senior bus wrap graphics	1,505.63
	00174862	SYLVETSKY, LESLIE	SENIOR SOCIAL SUPPLIES	257.34
P85987	00174755	US POSTMASTER	Postage for Looking Ahead mail	97.49
<i>Org Key: PR4100 - Community Center</i>				
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	1,146.20
P86000	00174833	PACIFIC AIR CONTROL INC	COMM CNTR FAN COIL #4 MOTOR	1,046.82
P85302	00174778	COMCAST	2015 high speed internet and c	133.34
P86004	00174803	GRAINGER	BUFFING & PREBURNISHING PADS	116.06
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	54.32
	00174772	CENTURYLINK	PHONE USE MARCH 2015	44.96
<i>Org Key: PR6100 - Park Maintenance</i>				
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	3,629.69
P85944	00174768	BEN'S CLEANER SALES INC	PRESSURE WASHERS & ACCESSORIES	1,500.00
P85986	00174733	AWC DRUG/ALCOHOL TESTING CONS.	2015 AWC Drug & Alcohol Test F	177.00
P85956	00174803	GRAINGER	28V RECHARGEABLE BATTERY	180.90
P85982	00174819	LOCAL 21M	Union fees for 9 month park	125.00
	00174866	TROY, BRIAN	mileage expense	42.70
P86026	00174803	GRAINGER	RUBBER MALLET	32.60
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	18.07
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P85982	00174819	LOCAL 21M	Union fees for 9 month park	125.00
	00174772	CENTURYLINK	PHONE USE MARCH 2015	88.75

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P85986	00174733	AWC DRUG/ALCOHOL TESTING CONS.	2015 AWC Drug & Alcohol Test F	59.00
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	1,178.74
P85944	00174768	BEN'S CLEANER SALES INC	PRESSURE WASHERS & ACCESSORIES	500.00
P86003	00174803	GRAINGER	RECYCLING CONTAINERS & LIDS	495.34
P86054	00174835	PART WORKS INC.	FAUCET DECKS MOUNTED	417.16
	00174772	CENTURYLINK	PHONE USE MARCH 2015	185.46
P85986	00174733	AWC DRUG/ALCOHOL TESTING CONS.	2015 AWC Drug & Alcohol Test F	59.00
	00174772	CENTURYLINK	PHONE USE MARCH 2015	44.96
P85005	00174774	CINTAS CORPORATION #460	2015 rug cleaning services for	24.64
P85005	00174774	CINTAS CORPORATION #460	2015 rug cleaning services for	24.64
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P85944	00174768	BEN'S CLEANER SALES INC	PRESSURE WASHERS & ACCESSORIES	879.32
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	757.75
P85982	00174819	LOCAL 21M	Union fees for 9 month park	125.00
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P85006	00174868	UNITED SITE SERVICES	2015 Portable toilet rental an	338.65
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	330.50
P85957	00174797	FORESTRY SUPPLIERS INC	EDGIT STRING TRIMMER ATTACHMEN	310.50
P85982	00174819	LOCAL 21M	Union fees for 9 month park	125.00
P86003	00174803	GRAINGER	ORANGE GARBAGE LINERS	83.29
P85006	00174868	UNITED SITE SERVICES	2015 Portable toilet rentals a	75.60
P85986	00174733	AWC DRUG/ALCOHOL TESTING CONS.	2015 AWC Drug & Alcohol Test F	59.00
P86026	00174803	GRAINGER	SECURITY BIT SET	49.06
P85959	00174779	COMMERCIAL LANDSC SUPPLY INC	.105 TRIMMER LINE (5 LB)	56.94
<i>Org Key: PY4614 - Flex Spending Admin</i>				
	00174857	STEWART, H WAYNE	FLEX SPEND ACCT REIMB	2,500.00
	00174852	SERFLING, JIMMI L	FLEX SPEND ACCT REIMB	219.85
<i>Org Key: PY4615 - Flex Admin 2015</i>				
	00174849	SANDINE, ASEA	FLEX SPEND ACCT REIMB	961.55
	00174812	JOHNSON, KARLENE	FLEX SPEND ACCT REIMB	429.50
	00174864	TAWNEY, LAURA	FLEX SPEND ACCT REIMB	424.20
	00174846	QUINN, THOMAS	FLEX SPEND ACCT REIMB	367.18
	00174822	MANRIQUEZ, CHERYL R	FLEX SPEND ACCT REIMB	114.50
	00174855	SPIETZ, ALLISON	FLEX SPEND ACCT REIMB	49.93
<i>Org Key: VCP104 - CIP Streets Salaries</i>				
P86077	00174871	WA ASPHALT PAVEMENT ASSOC	ASPHALT WORKSHOP - CLINT MORRI	125.00
<i>Org Key: VCP426 - CIP Sewer Salaries</i>				
P86076	00174875	WEF MEMBERSHIP	MEMBERSHIP RENEWAL - ANNE	161.00
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P81647	00174791	EKCOACHES	PARKS SENIOR BUS REPLACEMENT	71,047.89
P85926	00174796	FORD OF KIRKLAND	POLICE: NEW VEHICLE TO REPLACE	22,364.06
P81647	00174791	EKCOACHES	REBATE	-1,000.00
<i>Org Key: WG550R - Fuel Clean Up</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P85591	00174739	GOLDER ASSOCIATES INC	FUEL CLEAN UP	1,686.63
P85591	00174801	GOLDER ASSOCIATES INC	FUEL CLEAN UP	1,432.99
<i>Org Key: WP107R - Island Crest Park Repairs</i>				
P85923	00174787	DMD & ASSOCIATES LTD	Island Crest Park Athletic Fie	6,340.50
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P85006	00174868	UNITED SITE SERVICES	Portable toilet rental and ser	75.60
<i>Org Key: WP506R - Swim Beach Repairs</i>				
P85985	00174789	DROLL LANDSCAPE ARCH, ROBERT W	Groveland Shoreline Survey	8,228.85
<i>Org Key: WP720R - Recurring Park Projects</i>				
P85567	00174830	NW PLAYGROUND EQUIPMENT INC	Swing bay replacement for S Me	4,621.95
P85391	00174830	NW PLAYGROUND EQUIPMENT INC	Playground equipment	1,226.45
P85391	00174830	NW PLAYGROUND EQUIPMENT INC	Playground equipment	1,223.18
<i>Org Key: WR322R - Town Center Crosswalks</i>				
P84451	00174814	KPG	TOWN CENTER CROSSWALK NEEDS	18,121.84
<i>Org Key: WS160R - Street Related Sewer CIP</i>				
P79029	00174798	FURY SITE WORKS INC	RETAINAGE	1,118.70
<i>Org Key: WS901E - Sewer Sys Emergency Repairs</i>				
P80766	00174798	FURY SITE WORKS INC	RETAINAGE	1,041.26
<i>Org Key: WW101P - Water System Plan</i>				
P80918	00174806	HDR ENGINEERING INC	2015 WATER SYSTEM PLAN UPDATES	1,855.86
<i>Org Key: WW130R - Hydrants &amp; System Components</i>				
P80064	00174798	FURY SITE WORKS INC	RETAINAGE	1,432.83
<i>Org Key: XD313C - Decant Facility</i>				
P85983	00174747	T AND T TRUCKING INC	MIXED SOIL HAUL AWAY	2,469.60
<i>Org Key: XG300R - Fire Station 92 Replacement</i>				
P80761	00174753	STORAGE COURT LLC	FS 92 TEMP HOUSING JAN-SEPT 20	2,500.00
P80331	00174754	STORAGE COURT OF MERCER ISLAND	FS 92 APPARATUS STORAGE THRU S	2,250.00
	00174772	CENTURYLINK	PHONE USE MARCH 2015	70.95
<i>Org Key: XP710R - Luther Burbank Minor Improvemt</i>				
P86071	00174805	H D FOWLER	IRRIGATION HEADS & FITTINGS	771.19
P85728	00174817	LIGHT LOADS CONCRETE LLC	CONCRETE (1.5 YDS)	425.75
<i>Org Key: YF1100 - YFS General Services</i>				
P85971	00174790	EASTSIDE HUMAN SERVICES FORUM	Annual membership dues	500.00
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	26.39
<i>Org Key: YF1200 - Thrift Shop</i>				
	00174845	PUGET SOUND ENERGY	PHONE USE MARCH 2015	570.87
P85953	00174749	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINT	527.46
P85080	00174784	CRYSTAL AND SIERRA SPRINGS	Monthly water service at MI Th	110.93
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	65.59
	00174878	XEROX CORPORATION	PRINTER SUPPLIES AND PARTS	12.38
<i>Org Key: YF2600 - Family Assistance</i>				

**Accounts Payable Report by GL Key**

<b>PO #</b>	<b>Check #</b>	<b>Vendor:</b>	<b>Transaction Description</b>	<b>Check Amount</b>
P85081	00174843	PUGET SOUND ENERGY	Utility Assistance for EA clie	318.32
P85081	00174844	PUGET SOUND ENERGY	Utility Assistance for EA clie	220.83
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
P86058	00174780	COMPREHENSIVE HEALTH EDUCATION	CTC Training for Lisa Stewart	315.00
P85972	00174808	HERMELEE, GALEN H	Graphic design services for CT	200.00
Total				418,135.17



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	174879-174992	04/09/15	\$ 222,613.76
			<b>\$ 222,613.76</b>

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00174879	04/09/2015	ACTORS GROUP LTD, THE Talent services	P86092	OH004619	02/03/2015	200.00
00174880	04/09/2015	APS Crimemapping	P86105	0009389IN	03/23/2015	657.00
00174881	04/09/2015	ASTRAL COMMUNICATIONS INC 2015 MDC Communications Refres	P85949	152715	03/23/2015	1,236.26
00174882	04/09/2015	BIO MANAGEMENT Patrol car bio-haz cleaning	P86106	4537	03/24/2015	75.00
00174883	04/09/2015	BLUELINE GROUP SUB BASIN 27A.9 SEWER & DRAINAGE	P85542	9850	03/04/2015	1,791.40
00174884	04/09/2015	BROWN, HARRY L TRAINING EXPENSES		OH004603	03/07/2015	400.00
00174885	04/09/2015	CADMAN INC 5/8"-MINUS ROCK (129.7 TONS)	P86110	5328977/78/32407	03/02/2015	2,677.12
00174886	04/09/2015	CALPORTLAND COMPANY #4 X DUST (33.91 TONS)	P86025	92385321	03/18/2015	1,795.20
00174887	04/09/2015	CAMDEN GARDENS Aljoya & Aubrey Davis Park Sha	P85083	52551	04/01/2015	410.63
00174888	04/09/2015	CASCADE ARCH & ENG SUPPLIES CO 24LB COLOR INK JET OPAQUE BOND	P86119	473637	03/18/2015	871.78
00174889	04/09/2015	CASCADE KENDO-KAI Instruction services for Kendo	P86094	15095/15094	03/31/2015	1,487.85
00174890	04/09/2015	CDW GOVERNMENT INC 1 Surface Pro 3 Package Police	P85946	TJ20841/TJ28777	03/23/2015	4,084.16
00174891	04/09/2015	CENTURYLINK PHONE USE APR 2015		OH004605	04/01/2015	1,226.42
00174892	04/09/2015	CFO SELECTION Contract 13394 was cancelled a	P86099	13394	04/01/2015	149.00
00174893	04/09/2015	CHRISTIANSEN, ANNE Instruction services for Easts	P86096	14998	03/31/2015	427.00
00174894	04/09/2015	CINTAS CORPORATION #460 2015 rug cleaning services for	P85005	460302638	02/05/2015	24.64
00174895	04/09/2015	CLEANERS PLUS 1 Patrol uniform cleaning-March	P86150	73725	04/01/2015	385.50
00174896	04/09/2015	CLOTH TATTOO LLC PE Gear/Fire	P85462	447697	03/27/2015	3,471.00
00174897	04/09/2015	CODE PUBLISHING CO MICC E-update thru Ord 15-05	P86047	49307	03/18/2015	2,038.89
00174898	04/09/2015	COMCAST Internet Charges/Fire	P86128	OH004620	03/17/2015	60.13
00174899	04/09/2015	CONSOLIDATED PRESS Print Water Update Envelopes	P86185	13409/13408	03/11/2015	4,436.35
00174900	04/09/2015	CONTAINER & PACKAGING SPLY INC PORTABLE WATER CONTAINERS	P86088	0000617616	03/20/2015	2,141.45
00174901	04/09/2015	CREATIVE LEARNING CENTER Preschool scholarships and tui	P85078	5825/5826	04/20/2015	562.80
00174902	04/09/2015	CRYSTAL AND SIERRA SPRINGS 2015 water services for MICEC	P85243	8259218032815	03/28/2015	286.97
00174903	04/09/2015	CRYSTAL SPRINGS Coffee supplies for MICEC	P86101	13123243032015	03/20/2015	231.90
00174904	04/09/2015	DELL MARKETING L.P. 2015 Computer Replacement	P85950	XJNDR2X59	03/24/2015	200.78

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00174905	04/09/2015	DEPARTMENT OF ECOLOGY Ecology Inspection Records Pen	P86129	4465	03/19/2015	100.00
00174906	04/09/2015	EARTHCORPS INC 2015-2016 Volunteer Recruitmen	P85100	5103/5112	01/31/2015	1,481.00
00174907	04/09/2015	EARTHWORK ENTERPRISES INC 2015 WATER SYSTEM IMPROVEMENTS	P85973	1	03/31/2015	65,379.77
00174908	04/09/2015	EASTSIDE EXTERMINATORS Extermination services at Aubr	P86091	230720	03/27/2015	101.29
00174909	04/09/2015	EISEN, CHLOE L Instruction services for Frenc	P86095	14925	03/31/2015	1,071.00
00174910	04/09/2015	FEDEX OFFICE Laminating, cutting & other	P85161	OH004635	03/01/2015	132.28
00174911	04/09/2015	FERGUSON ENTERPRISES INC PRORATED MXU'S FOR WARRANTY RE	P85729	0454678	03/23/2015	2,827.11
00174912	04/09/2015	FORESTRY SUPPLIERS INC CHAINSAW CHAPS (GREEN)	P85960	71597700	03/18/2015	127.22
00174913	04/09/2015	GRAINGER INVENTORY PURCHASES	P86046	9696153387	03/20/2015	666.12
00174914	04/09/2015	H D FOWLER MISC. TOOLS & TOOL BOX FOR TAP	P86139	I3876862	03/30/2015	1,481.89
00174915	04/09/2015	HEALTHFORCE PARTNERS LLC DOT PHYSICAL FOR R. WILLING	P86158	23611	03/19/2015	49.00
00174916	04/09/2015	HOME DEPOT CREDIT SERVICE COLUMN BASES & LUMBER	P86085	0313224022996	03/31/2015	69.52
00174917	04/09/2015	HONEYWELL, MATTHEW V Public Defender Inv #848	P86171	848	04/01/2015	200.00
00174918	04/09/2015	HORIZON Spring & summer slow release	P85883	3S062485	03/20/2015	8,559.83
00174919	04/09/2015	INGALLINA'S BOX LUNCH INC Refreshments for KCFAP Meeting	P86115	01219325/338	03/20/2015	459.51
00174920	04/09/2015	INTERLAKE PSYCHIATRIC ASSOC Monthly consultations for clin	P85074	OH004631	04/01/2015	150.00
00174921	04/09/2015	ISSAQUAH CITY JAIL March Jail bill	P86079	0450007896	03/24/2015	2,627.86
00174922	04/09/2015	JOHNSON, SCOTT D. Legal Services Inv #287	P86174	287	04/01/2015	675.00
00174923	04/09/2015	KC RECORDS DOCUMENT RECORDING	P86122	OH004621	04/02/2015	525.00
00174924	04/09/2015	KC RECORDS DOCUMENT RECORDING	P86121	OH004622	04/02/2015	450.00
00174925	04/09/2015	KC RECORDS RECORDING DOCUMENTS	P86124	OH004623	04/02/2015	751.00
00174926	04/09/2015	KC RECORDS DOCUMENT RECORDING	P86125	OH004624	04/02/2015	750.00
00174927	04/09/2015	KCFTOA Tech Rescue for CO's/Munro	P85600	5941	03/10/2015	835.00
00174928	04/09/2015	LAKESIDE INDUSTRIES ASPHALT CLASS B (3 TONS)	P86103	3254875/3254774	03/11/2015	243.10
00174929	04/09/2015	LEXISNEXIS Library Subscription Inv #3090	P86134	3090185366	03/31/2015	235.31
00174930	04/09/2015	LN CURTIS & SONS FLOW & WATER PRESSURE METER	P85733	212212200	03/19/2015	2,179.92

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00174931	04/09/2015	MARCROFT, MARC A PER DIEM REIMB		OH004609	04/06/2015	1,285.10
00174932	04/09/2015	MERCER, THE Utilities ass't for EA client	P86151	OH004641	04/06/2015	129.43
00174933	04/09/2015	METROPRESORT 1ST QUARTER PRINTING AND MAILI	P86120	471356	03/24/2015	204.03
00174934	04/09/2015	MI CHAMBER OF COMMERCE MONTHLY BILLING FOR SERVICES	P85014	OH004642	03/31/2015	1,200.00
00174935	04/09/2015	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P86141	OH004636	03/31/2015	89.23
00174936	04/09/2015	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P86140	OH004639	03/31/2015	363.93
00174937	04/09/2015	MI HARDWARE - POLICE Boat keys	P86147	OH004625	03/31/2015	16.75
00174938	04/09/2015	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P86142	OH004637	03/31/2015	97.46
00174939	04/09/2015	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P86143	OH004638	03/31/2015	138.31
00174940	04/09/2015	MI HARDWARE - YFS Operating Supplies for Rotary	P86136	OH004640	03/31/2015	83.71
00174941	04/09/2015	MI SCHOOL DISTRICT #400 2015 Operational support for M	P86089	2015303/2015301	03/18/2015	12,662.87
00174942	04/09/2015	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P86182	OH004632	03/31/2015	3,465.43
00174943	04/09/2015	MOBERLY AND ROBERTS Contract Prosecutor Inv #520	P86170	520	04/01/2015	5,000.00
00174944	04/09/2015	NM-COIN LLC Challenge Coins	P86135	1699	02/23/2015	884.78
00174945	04/09/2015	NORTON CORROSION LIMITED LLC 2015 CATHODIC INSPECTION	P86123	250384	03/12/2015	1,062.00
00174946	04/09/2015	OLYMPIC ENVIRONMENTAL RES 2015-2016 SPECIAL RECYCLING EV	P84810	3	04/02/2015	6,690.56
00174947	04/09/2015	OMEGA CONTRACTORS VALVE REPLACEMENT @ PS #19	P86097	OH004626	03/19/2015	18,080.64
00174948	04/09/2015	PACIFIC NW NAGINATA FEDERATION Instruction services for Nagin	P86093	14910	03/31/2015	968.80
00174949	04/09/2015	PARR, RYAN FIREARMS TRAINING EXP		OH004612	04/07/2015	1,375.70
00174950	04/09/2015	PAULETTO, MAUDE Instruction services for Yoga	P86165	15127/29/23/22	04/07/2015	1,374.64
00174951	04/09/2015	PNWSTMA Parks Maintenance staff ballfi	P86131	SF20	04/02/2015	225.00
00174952	04/09/2015	PROJECT A INC Website Hosting 4/1-6/30	P85059	151160	04/01/2015	900.00
00174953	04/09/2015	PROTOCOL PROPERTY MANAGEMENT Partial rent ass't for EA clie	P86152	OH004643	04/06/2015	600.00
00174954	04/09/2015	PROVOST, ALAN DEC14-FEB15 LEOFF1 RED MEDI RE		OH004613	04/06/2015	314.70
00174955	04/09/2015	PUGET SOUND ENERGY Utility Assistance for EA clie	P85081	OH004645	04/07/2015	91.45
00174956	04/09/2015	PUGET SOUND ENERGY Utility Assistance for EA clie	P85081	OH004644	04/07/2015	24.10

**Accounts Payable Report by Check Number**

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00174957	04/09/2015	PUGET SOUND ENERGY Utility Assistance for EA clie	P85081	OH004646	04/07/2015	210.21
00174958	04/09/2015	REGIONAL TOXICOLOGY SERVICES Lab fees for C.Harnish clients	P86168	TC20290031515	03/15/2015	74.00
00174959	04/09/2015	REPUBLIC SERVICES #172 12 YARD RECYCLE/DISPOSAL	P86157	6347864/6348066	02/28/2015	3,990.06
00174960	04/09/2015	RESTORATION LOGISTICS LLC Retainage 5%	P78282	OH004627	03/31/2015	3,341.01
00174961	04/09/2015	RICOH USA INC Cost Per Copy/Fire	P86126	5035204438	03/22/2015	86.97
00174962	04/09/2015	RKK CONSTRUCTION WATER METER INSTALL REFUND		1401037	04/01/2015	281.46
00174963	04/09/2015	SEATTLE BOAT COMPANY FEB/MAR MARINE FUEL	P86087	OH004629	03/18/2015	1,058.37
00174964	04/09/2015	SEATTLE PUBLIC UTILITIES March 2015 SPU Retail Service	P86114	OH004628	04/02/2015	8,360.00
00174965	04/09/2015	SECURITY SAFE & LOCK REPAIR LOCK AT SOUTH MERCER	P86137	476964	03/23/2015	149.47
00174966	04/09/2015	SKYLINE COMMUNICATIONS INC EOC SATELLITE INTERNET	P86166	IN40349	04/01/2015	192.55
00174967	04/09/2015	SME CORPORATION REPAIRS TO FIRE STATION PUMP	P85995	185869	03/12/2015	273.36
00174968	04/09/2015	SOREANO'S PLUMBING INC Toilet repairs for Creative	P86100	38082	03/17/2015	594.59
00174969	04/09/2015	STRUMWASSER, TODD OVERPAYMENT REFUND		OH004615	04/02/2015	681.23
00174970	04/09/2015	SYLVETSKY, LESLIE SR SOCIAL SUPPLIES		OH004614	03/31/2015	243.29
00174971	04/09/2015	SYSTEMS DESIGN Transport Billing Fees	P86035	MIFD0315	03/23/2015	1,108.82
00174972	04/09/2015	TAWNEY, LAURA COMMUTE TRIP REDUCTION AWARDS		OH004616	04/07/2015	459.04
00174973	04/09/2015	TEXAS CHILD SUPPORT SDU 70060312518910521S/JAMES BLAIR		OH004617	04/02/2015	225.00
00174974	04/09/2015	UNDERWATER SPORTS INC. Dive gear repairs	P86146	20009182	04/01/2015	186.15
00174975	04/09/2015	UNITED RENTALS NORTHWEST INC BUCKET PUMP & COUPLERS FOR SHO	P86161	127143303001	03/25/2015	1,249.84
00174976	04/09/2015	UNITED SITE SERVICES Portable toilet and service at	P86132	1142807608	03/27/2015	65.49
00174977	04/09/2015	US TIMBER CUTTERS LLC RIGHT OF WAY PRUNNING	P86112	Q106	02/02/2015	9,933.84
00174978	04/09/2015	VAN GORP, ALISON TOWN CENTER DESIGN WORKSHOP EX		OH004618	03/30/2015	86.37
00174979	04/09/2015	VERIZON WIRELESS Hot Spot KHK	P86104	9742781280	03/23/2015	1,020.86
00174980	04/09/2015	VERIZON WIRELESS Parks cell phone use charges f	P85025	9742781283	03/23/2015	481.81
00174981	04/09/2015	WABO BOOKSTORE, THE WABO TRAINING FOR PAUL SKIDMOR	P86113	29579	01/15/2015	450.00
00174982	04/09/2015	WALTER E NELSON CO INVENTORY PURCHASES	P86005	479554	03/19/2015	1,357.91

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00174983	04/09/2015	WANG, NING Instruction services for Wushu	P86116	15649	04/02/2015	570.50
00174984	04/09/2015	WASHINGTON FITNESS SERV INC replacement part for elliptica	P86102	W15267	03/15/2015	72.65
00174985	04/09/2015	WASHINGTON STATE PATROL Course Registration	P86081	00056957	03/19/2015	190.00
00174986	04/09/2015	WESCOM Battery pack for radar unit	P86144	22044	03/18/2015	164.25
00174987	04/09/2015	WEST COAST SIGNAL INC STREET LIGHT REPAIR - 7810 SE	P86050	1506	03/18/2015	1,825.40
00174988	04/09/2015	WIBLE, CONNIE M Entertainment services for Art	P86090	OH004630	03/31/2015	150.00
00174989	04/09/2015	WOODINVILLE AUTO PARTS INC MARCH INVENTORY/REPAIR PARTS	P86149	OH004648	03/30/2015	78.36
00174990	04/09/2015	X5 SOLUTIONS INC MONTHLY LONG DISTANCE JAN-DEC	P85035	OH004649	04/01/2015	276.54
00174991	04/09/2015	YSI INC TOW LEVEL TRANSMITTERS	P85963	597230	03/19/2015	1,992.43
00174992	04/09/2015	ZEE MEDICAL First aid kit supplies for Lut	P86111	68284435	04/01/2015	346.35
					Total	<u>222,613.76</u>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P86099	00174892	CFO SELECTION	Contract 13394 was cancelled a	149.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P86114	00174964	SEATTLE PUBLIC UTILITIES	March 2015 SPU Retail Service	8,360.00
P86005	00174982	WALTER E NELSON CO	INVENTORY PURCHASES	1,357.91
	00174969	STRUMWASSER, TODD	OVERPAYMENT REFUND	681.23
	00174962	RKK CONSTRUCTION	WATER METER INSTALL REFUND	281.46
P86045	00174913	GRAINGER	INVENTORY PURCHASES	174.77
<i>Org Key: 814074 - Garnishments</i>				
	00174973	TEXAS CHILD SUPPORT SDU	70060312518910521S/JAMES BLAIR	225.00
<i>Org Key: CA1100 - Administration (CA)</i>				
P86174	00174922	JOHNSON, SCOTT D.	Legal Services Inv #287	675.00
P86134	00174929	LEXISNEXIS	Library Subscription Inv #3090	235.31
P86172	00174979	VERIZON WIRELESS	Hot Spot KHK	40.01
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P86170	00174943	MOBERLY AND ROBERTS	Contract Prosecutor Inv #520	5,000.00
P86171	00174917	HONEYWELL, MATTHEW V	Public Defender Inv #848	200.00
<i>Org Key: CM1200 - City Clerk</i>				
P86047	00174897	CODE PUBLISHING CO	MICC E-update thru Ord 15-05	2,038.89
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
	00174972	TAWNEY, LAURA	COMMUTE TRIP REDUCTION AWARDS	459.04
P86104	00174979	VERIZON WIRELESS	March 2015 VZ Billing/Kryss Se	40.03
<i>Org Key: DS1100 - Administration (DS)</i>				
P86124	00174925	KC RECORDS	RECORDING DOCUMENTS	751.00
P86125	00174926	KC RECORDS	DOCUMENT RECORDING	750.00
P86122	00174923	KC RECORDS	DOCUMENT RECORDING	525.00
P86121	00174924	KC RECORDS	DOCUMENT RECORDING	450.00
<i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i>				
P86113	00174981	WABO BOOKSTORE, THE	WABO TRAINING FOR PAUL SKIDMOR	450.00
<i>Org Key: FNBE01 - Financial Services</i>				
P85014	00174934	MI CHAMBER OF COMMERCE	MONTHLY BILLING FOR SERVICES	1,200.00
P86120	00174933	METROPRESORT	1ST QUARTER PRINTING AND MAILI	204.03
<i>Org Key: FR1100 - Administration (FR)</i>				
P86035	00174971	SYSTEMS DESIGN	Transport Billing Fees	1,108.82
P86135	00174944	NM-COIN LLC	Challenge Coins	884.78
	00174891	CENTURYLINK	PHONE USE APR 2015	149.72
P86129	00174905	DEPARTMENT OF ECOLOGY	Ecology Inspection Records Pen	100.00
P86126	00174961	RICOH USA INC	Cost Per Copy/Fire	86.97
P86128	00174898	COMCAST	Internet Charges/Fire	60.13
P86127	00174919	INGALLINA'S BOX LUNCH INC	Refreshments for KCFAP Meeting	59.70
<i>Org Key: FR2100 - Fire Operations</i>				
P85462	00174896	CLOTH TATTOO LLC	PE Gear/Fire	3,471.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FR4100 - Training</i>				
P85600	00174927	KCFTOA	ODA Extrication/Austin	565.00
P85451	00174927	KCFTOA	Tech Rescue for CO's/Munro	190.00
P85451	00174927	KCFTOA	MCI's for CO's Munro/McCoy	160.00
P86127	00174919	INGALLINA'S BOX LUNCH INC	Refreshments for EMTG	136.24
P85451	00174927	KCFTOA	Member Benefit	-80.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P85059	00174952	PROJECT A INC	Website Hosting 4/1-6/30	900.00
P86115	00174919	INGALLINA'S BOX LUNCH INC	TOWN VISIONING SATURDAY SANDW	134.47
P86115	00174919	INGALLINA'S BOX LUNCH INC	TOWN VISIONING SATURDAY COOKIE	129.10
	00174978	VAN GORP, ALISON	TOWN CENTER DESIGN WORKSHOP	86.37
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P86119	00174888	CASCADE ARCH & ENG SUPPLIES CO	24LB COLOR INK JET OPAQUE BOND	871.78
P86118	00174992	ZEE MEDICAL	First aid kit supplies for MIC	95.70
P86118	00174992	ZEE MEDICAL	First aid kit supplies for Lut	90.45
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
	00174954	PROVOST, ALAN	DEC14-FEB15 LEOFF1 RED MEDI RE	314.70
<i>Org Key: IGBE01 - MI Pool Operation Subsidy</i>				
P85060	00174941	MI SCHOOL DISTRICT #400	2015 Operational support for M	10,541.67
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00174891	CENTURYLINK	PHONE USE APR 2015	488.53
P85035	00174990	X5 SOLUTIONS INC	MONTHLY LONG DISTANCE JAN-DEC	276.54
	00174891	CENTURYLINK	PHONE USE MAR 2015	76.63
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P86142	00174938	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	13.79
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	5.43
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	5.43
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P86112	00174977	US TIMBER CUTTERS LLC	RIGHT OF WAY PRUNNING	9,933.84
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P86142	00174938	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	83.67
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	4.65
<i>Org Key: MT2500 - ROW Administration</i>				
P86157	00174959	REPUBLIC SERVICES #172	25 YARD DISPOSAL/RECYCLING - R	1,538.72
P85946	00174890	CDW GOVERNMENT INC	1 Surface Pro 3 Package Police	954.51
P86157	00174959	REPUBLIC SERVICES #172	12 YARD RECYCLE/DISPOSAL	570.69
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P86110	00174885	CADMAN INC	5/8"-MINUS ROCK (129.7 TONS)	963.76
<i>Org Key: MT3100 - Water Distribution</i>				
P85733	00174930	LN CURTIS & SONS	FLOW & WATER PRESSURE METER	2,179.92
P85729	00174911	FERGUSON ENTERPRISES INC	PRORATED MXU'S FOR WARRANTY RE	1,428.14



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P85729	00174911	FERGUSON ENTERPRISES INC	PRORATED MXU'S FOR WARRANTY RE	1,398.97
P86159	00174914	H D FOWLER	MISC. TOOLS & TOOL BOX FOR TAP	1,308.01
P86161	00174975	UNITED RENTALS NORTHWEST INC	BUCKET PUMP & COUPLERS FOR SHO	1,249.84
P86110	00174885	CADMAN INC	5/8"-MINUS ROCK (129.7 TONS)	963.77
P86103	00174928	LAKESIDE INDUSTRIES	ASPHALT CLASS B (3 TONS)	243.10
P86045	00174913	GRAINGER	WIRE STRIPPERS	73.01
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	5.43
<i>Org Key: MT3200 - Water Pumps</i>				
	00174891	CENTURYLINK	PHONE USE APR 2015	237.68
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	4.65
<i>Org Key: MT3300 - Water Associated Costs</i>				
P86157	00174959	REPUBLIC SERVICES #172	25 YARD DISPOSAL/RECYCLING - W	170.97
<i>Org Key: MT3400 - Sewer Collection</i>				
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	5.43
<i>Org Key: MT3500 - Sewer Pumps</i>				
P86097	00174947	OMEGA CONTRACTORS	VALVE REPLACEMENT @ PS #19	18,080.64
P85963	00174991	YSI INC	TOW LEVEL TRANSMITTERS	1,940.00
P86068	00174913	GRAINGER	BLOCK HEATER	220.66
P86046	00174913	GRAINGER	FLOJET PUMP	176.40
P86143	00174939	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	138.31
P85960	00174912	FORESTRY SUPPLIERS INC	CHAINSAW CHAPS (GREEN)	127.22
P85963	00174991	YSI INC	S/H	52.43
P86140	00174936	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	48.21
P86156	00174979	VERIZON WIRELESS	PS 18 & 24	30.04
P86069	00174913	GRAINGER	FEMALE COUPLER X FNPT	21.28
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	5.43
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P86157	00174959	REPUBLIC SERVICES #172	25 YARD DISPOSAL/RECYCLING - S	170.97
<i>Org Key: MT3800 - Storm Drainage</i>				
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	5.43
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P85996	00174979	VERIZON WIRELESS	MAINT. DEPT WIRELESS SERVICE	910.78
P86158	00174915	HEALTHFORCE PARTNERS LLC	DOT PHYSICAL FOR R. WILLING	49.00
<i>Org Key: MT4200 - Building Services</i>				
P86141	00174935	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	70.76
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	4.65
<i>Org Key: MT4210 - Building Landscaping</i>				
P86157	00174959	REPUBLIC SERVICES #172	25 YARD DISPOSAL/RECYCLING -	170.97
<i>Org Key: MT4300 - Fleet Services</i>				
P86089	00174941	MI SCHOOL DISTRICT #400	JAN. - FUEL CONSUMPTION AT SC	1,103.97
P86123	00174945	NORTON CORROSION LIMITED LLC	2015 CATHODIC INSPECTION	1,062.00
P86087	00174963	SEATTLE BOAT COMPANY	FEB/MAR MARINE FUEL	1,058.37
P86089	00174941	MI SCHOOL DISTRICT #400	FEB -FUEL CONSUMPTION AT SCHOO	1,017.23
P85995	00174967	SME CORPORATION	REPAIRS TO FIRE STATION PUMP	273.36

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P86149	00174989	WOODINVILLE AUTO PARTS INC	MARCH INVENTORY/REPAIR PARTS	78.36
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	4.65
<i>Org Key: MT4501 - Water Administration</i>				
P86088	00174900	CONTAINER & PACKAGING SPLY INC	PORTABLE WATER CONTAINERS	2,141.45
<i>Org Key: MT4900 - Solid Waste</i>				
P84810	00174946	OLYMPIC ENVIRONMENTAL RES	2015-2016 SPECIAL RECYCLING EV	6,690.56
<i>Org Key: MTBE01 - Maint of Medians &amp; Planters</i>				
P86050	00174987	WEST COAST SIGNAL INC	2810 78th AVE SE STREET LIGHT	650.86
P86052	00174987	WEST COAST SIGNAL INC	77TH AVE PHOTOCCELL REPLACEMENT	633.18
P86051	00174987	WEST COAST SIGNAL INC	STREET LIGHT REPAIR - 7810 SE	541.36
<i>Org Key: PO1200 - Administration (CJ-PO)</i>				
P85946	00174890	CDW GOVERNMENT INC	1 Surface Pro 3 Package Police	1,954.54
<i>Org Key: PO1350 - Police Emergency Management</i>				
P86166	00174966	SKYLINE COMMUNICATIONS INC	EOC SATELLITE INTERNET	192.55
<i>Org Key: PO1700 - Records and Property</i>				
P86081	00174985	WASHINGTON STATE PATROL	Course Registration	190.00
P86145	00174992	ZEE MEDICAL	First aid supplies	82.56
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P86105	00174880	APS	Crimemapping	657.00
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P86079	00174921	ISSAQUAH CITY JAIL	March Jail bill	2,627.86
<i>Org Key: PO2100 - Patrol Division</i>				
P86150	00174895	CLEANERS PLUS 1	Patrol uniform cleaning-March	385.50
P86144	00174986	WESCOM	Battery pack for radar unit	164.25
P86106	00174882	BIO MANAGEMENT	Patrol car bio-haz cleaning	75.00
<i>Org Key: PO2200 - Marine Patrol</i>				
P86147	00174937	MI HARDWARE - POLICE	Boat keys	10.85
P86147	00174937	MI HARDWARE - POLICE	Glue	5.90
<i>Org Key: PO2201 - Dive Team</i>				
P86146	00174974	UNDERWATER SPORTS INC.	Dive gear repairs	186.15
<i>Org Key: PO3100 - Investigation Division</i>				
P85946	00174890	CDW GOVERNMENT INC	1 Surface Pro 3 Package Police	175.11
<i>Org Key: PO4100 - Training</i>				
	00174949	PARR, RYAN	FIREARMS TRAINING EXP	704.70
	00174931	MARCROFT, MARC A	FIREARMS INST TRAINING EXP	614.10
	00174931	MARCROFT, MARC A	PER DIEM REIMB	335.50
	00174931	MARCROFT, MARC A	PER DIEM REIMB	335.50
	00174949	PARR, RYAN	PER DIEM REIMB	335.50
	00174949	PARR, RYAN	PER DIEM REIMB	335.50
<i>Org Key: PR1100 - Administration (PR)</i>				
	00174891	CENTURYLINK	PHONE USE APR 2015	45.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR2100 - Recreation Programs</i>				
P86095	00174909	EISEN, CHLOE L	Instruction services for Frenc	700.00
P86116	00174983	WANG, NING	Instruction services for Wushu	570.50
P86096	00174893	CHRISTIANSEN, ANNE	Instruction services for Easts	427.00
P86095	00174909	EISEN, CHLOE L	Instruction services for Frenc	371.00
P86092	00174879	ACTORS GROUP LTD, THE	Talent services	200.00
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P86169	00174980	VERIZON WIRELESS	Parks cell phone use charges f	30.15
<i>Org Key: PR2108 - Health and Fitness</i>				
P86093	00174948	PACIFIC NW NAGINATA FEDERATION	Instruction services for Nagin	968.80
P86094	00174889	CASCADE KENDO-KAI	Instruction services for Kendo	912.45
P86165	00174950	PAULETTO, MAUDE	Instruction services for Yoga	654.33
P86094	00174889	CASCADE KENDO-KAI	Instruction services for Kendo	575.40
P86165	00174950	PAULETTO, MAUDE	Instruction services for Yoga	293.65
P86165	00174950	PAULETTO, MAUDE	Instruction services for Yoga	272.13
P86165	00174950	PAULETTO, MAUDE	Instruction services for Yoga	154.53
<i>Org Key: PR3500 - Senior Services</i>				
	00174970	SYLVETSKY, LESLIE	SR SOCIAL SUPPLIES	243.29
P86169	00174980	VERIZON WIRELESS	Parks cell phone use charges f	50.64
<i>Org Key: PR4100 - Community Center</i>				
P86100	00174968	SOREANO'S PLUMBING INC	Toilet repairs for Creative	594.59
P86101	00174903	CRYSTAL SPRINGS	Coffee supplies for MICEC	231.90
P85243	00174902	CRYSTAL AND SIERRA SPRINGS	2015 water services for MICEC	200.97
P86102	00174984	WASHINGTON FITNESS SERV INC	replacement part for elliptica	72.65
P86169	00174980	VERIZON WIRELESS	Parks cell phone use charges f	32.56
P86141	00174935	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	18.47
P86140	00174936	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	13.77
<i>Org Key: PR5400 - Gallery Program</i>				
P86090	00174988	WIBLE, CONNIE M	Entertainment services for Art	150.00
<i>Org Key: PR5900 - Summer Celebration</i>				
P86169	00174980	VERIZON WIRELESS	Parks cell phone use charges f	32.56
<i>Org Key: PR6100 - Park Maintenance</i>				
P86182	00174942	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	949.99
P86157	00174959	REPUBLIC SERVICES #172	25 YARD DISPOSAL/RECYCLING - P	683.87
P86131	00174951	PNWSTMA	Parks Maintenance staff ballfi	225.00
P86137	00174965	SECURITY SAFE & LOCK	REPAIR LOCK AT SOUTH MERCER	149.47
P85243	00174902	CRYSTAL AND SIERRA SPRINGS	2015 water services at Parks	86.00
P86169	00174980	VERIZON WIRELESS	Parks cell phone use charges f	60.30
P86140	00174936	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	19.69
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	5.43
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P85883	00174918	HORIZON	Spring & summer slow release	4,279.92
P86182	00174942	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	176.26
	00174891	CENTURYLINK	PHONE USE APR 2015	85.32
P86169	00174980	VERIZON WIRELESS	Parks cell phone use charges f	80.41

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P86140	00174936	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	24.35
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	5.43
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P86182	00174942	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,818.05
P86027	00174886	CALPORTLAND COMPANY	#4 X DUST (33.91 TONS)	911.58
P86025	00174886	CALPORTLAND COMPANY	#4 X DUST (32.87 TONS)	883.62
P86140	00174936	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	209.26
P86085	00174916	HOME DEPOT CREDIT SERVICE	COLUMN BASES & LUMBER	69.52
P86169	00174980	VERIZON WIRELESS	Parks cell phone use charges f	32.56
P85005	00174894	CINTAS CORPORATION #460	2015 rug cleaning services for	24.64
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	5.43
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P85883	00174918	HORIZON	Spring & summer slow release	4,279.91
P86169	00174980	VERIZON WIRELESS	Parks cell phone use charges f	28.34
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	4.65
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P86157	00174959	REPUBLIC SERVICES #172	25 YARD DISPOSAL/RECYCLING - P	683.87
P86182	00174942	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	521.13
P85083	00174887	CAMDEN GARDENS	Aljoya & Aubrey Davis Park Sha	410.63
P86091	00174908	EASTSIDE EXTERMINATORS	Extermination services at Aubr	101.29
P86169	00174980	VERIZON WIRELESS	Parks cell phone use charges f	94.28
P86132	00174976	UNITED SITE SERVICES	Portable toilet and service at	65.49
P86140	00174936	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	48.65
P86111	00174992	ZEE MEDICAL	FIRST AID SUPPLIES	5.52
<i>Org Key: WG110T - Computer Equip Replacements</i>				
P85949	00174881	ASTRAL COMMUNICATIONS INC	2015 MDC Communications Refres	1,236.26
P85946	00174890	CDW GOVERNMENT INC	1 Surface Pro 3 Package Police	1,000.00
P85950	00174904	DELL MARKETING L.P.	2015 Computer Replacement	200.78
<i>Org Key: WP122R - Vegetation Management</i>				
P78282	00174960	RESTORATION LOGISTICS LLC	Retainage 5%	2,982.00
P85100	00174906	EARTHCORPS INC	2015-2016 Volunteer Recruitmen	1,481.00
P78282	00174960	RESTORATION LOGISTICS LLC	Change Order #1 Retainage (5%)	359.01
<i>Org Key: WS512R - Sewer Repair at Sub-Basin 27</i>				
P85542	00174883	BLUELINE GROUP	SUB BASIN 27A.9 SEWER & DRAINAGE	1,791.40
<i>Org Key: WW312R - ICW and 85th Ave Water Impv</i>				
P85973	00174907	EARTHWORK ENTERPRISES INC	2015 WATER SYSTEM IMPROVEMENTS	65,379.77
<i>Org Key: XP710R - Luther Burbank Minor Improvemnt</i>				
P86139	00174914	H D FOWLER	PVC PIPE & FITTINGS	173.88
<i>Org Key: XR542C - 84th Avenue Path</i>				
P86110	00174885	CADMAN INC	5/8"-MINUS ROCK (129.7 TONS)	749.59
<i>Org Key: XW540X - Cross Connection Control Progr</i>				
P86185	00174899	CONSOLIDATED PRESS	Print Water Update Envelopes	3,130.52
P86185	00174899	CONSOLIDATED PRESS	Print Water Update Letter	1,305.83

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: YF1100 - YFS General Services</i>				
P85161	00174910	FEDEX OFFICE	Laminating, cutting & other	132.28
P86136	00174940	MI HARDWARE - YFS	Operating Supplies for Rotary	83.71
P85025	00174980	VERIZON WIRELESS	Monthly charge for mobile broa	40.01
<i>Org Key: YF1200 - Thrift Shop</i>				
	00174891	CENTURYLINK	PHONE USE APR 2015	143.54
<i>Org Key: YF2100 - School/City Partnership</i>				
	00174884	BROWN, HARRY L	TRAINING EXPENSES	400.00
P86168	00174958	REGIONAL TOXICOLOGY SERVICES	Lab fees for C.Harnish clients	74.00
<i>Org Key: YF2500 - Family Counseling</i>				
P85074	00174920	INTERLAKE PSYCHIATRIC ASSOC	Monthly consultations for clin	150.00
<i>Org Key: YF2600 - Family Assistance</i>				
P86152	00174953	PROTOCOL PROPERTY MANAGEMENT	Partial rent ass't for EA clie	600.00
P85078	00174901	CREATIVE LEARNING CENTER	Preschool scholarships and tui	562.80
P85081	00174957	PUGET SOUND ENERGY	Utility Assistance for EA clie	210.21
P86151	00174932	MERCER, THE	Utilities ass't for EA client	129.43
P85081	00174955	PUGET SOUND ENERGY	Utility Assistance for EA clie	91.45
P85081	00174956	PUGET SOUND ENERGY	Utility Assistance for EA clie	24.10
Total				222,613.76

## CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	174993-175120	04/15/15	\$ 317,664.32
			<b>\$ 317,664.32</b>

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00174993	04/15/2015	AABCO BARRICADE COMPANY INC Barricade rental for Rotary Ru	P86263	98673	03/30/2015	4,294.28
00174994	04/15/2015	ABBOTT, RICHARD LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00174995	04/15/2015	ADAMS, RONALD E LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00174996	04/15/2015	APPLIED ORGANICS INC 8" COMPOST FILTER SOXES	P86176	1503312	03/31/2015	1,034.78
00174997	04/15/2015	ASPHALT PATCH SYSTEMS INC RETAINAGE	P85343	38086RET	04/09/2015	519.20
00174998	04/15/2015	AT&T MOBILITY WATER WIRELESS DATA	P86233	7404045X04011015	03/24/2015	63.18
00174999	04/15/2015	AUGUSTSON, THOR LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175000	04/15/2015	AUSTIN, RAY FLEX SPEND REIMB		3APRIL2015	04/03/2015	754.00
00175001	04/15/2015	AUTONATION KEY CODE	P86239	101558	03/31/2015	6.35
00175002	04/15/2015	BARK TIME Fire truck playground surfacin	P85894	13924	04/03/2015	3,679.20
00175003	04/15/2015	BARNES, WILLIAM LEOFF1 Medicare		MAY2015A	04/13/2015	2,770.03
00175004	04/15/2015	BARNETT, JASON MILEAGE EXPENSE		DP041303	04/09/2015	175.65
00175005	04/15/2015	BECKER, RON LEOFF1 Medicare	P86250	OH004652	04/13/2015	8,224.21
00175006	04/15/2015	BELLEVUE, CITY OF Annual Specialized Recreation	P85705	1	04/08/2015	1,630.00
00175007	04/15/2015	BERK CONSULTING Professional Services: MIYFS N	P85227	79690315	04/08/2015	2,911.84
00175008	04/15/2015	BLAIR, JAMES MILEAGE EXPENSE		DP041301	04/10/2015	175.65
00175009	04/15/2015	BOOTH, GLENDON D LEOFF1 Medicare	P86200	OH004651	04/08/2015	490.66
00175010	04/15/2015	BOYS & GIRLS CLUB OF KC (MI) Campership for EA client RB	P86256	0	04/13/2015	150.00
00175011	04/15/2015	BRZUSEK, DANIELLE FLEX SPEND REIMB		3APRIL2015	04/03/2015	10.00
00175012	04/15/2015	CALLAGHAN, MICHAEL LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175013	04/15/2015	CARQUEST AUTO PARTS STORES MARCH INVENTORY/REPAIR PARTS	P86148	OH004634	03/31/2015	25.04
00175014	04/15/2015	CENTURYLINK PHONE USE APR 2015		DP041306	04/01/2015	2,644.00
00175015	04/15/2015	CHELAN COUNTY TREASURER March jail bill 96 total days	P86243	1500100065	03/31/2015	6,720.00
00175016	04/15/2015	CLIFTON, CURTIS MILEAGE EXPENSE		OH004667	04/07/2015	23.00
00175017	04/15/2015	CODE PUBLISHING CO MICC Supplement #19	P86130	49351	03/25/2015	229.95
00175018	04/15/2015	COLE, DONALD PARKING FEE		DP041305	04/08/2015	24.00

**Accounts Payable Report by Check Number**

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00175019	04/15/2015	COMPLETE OFFICE OFFICE SUPPLIES		MAR2015STMT	03/31/2015	3,637.59
00175020	04/15/2015	CONFIDENTIAL DATA DISPOSAL Shredding	P86237	79330	03/31/2015	100.00
00175021	04/15/2015	COOPER, ROBERT LEOFF1 Excess Benefit		MAY2015A	04/13/2015	2,627.47
00175022	04/15/2015	CRYSTAL AND SIERRA SPRINGS Monthly water service for LB B	P85072	5277493040115	04/01/2015	210.55
00175023	04/15/2015	DATAQUEST LLC Volunteer backgrounds	P85108	CMYOUTH201503	03/31/2015	465.50
00175024	04/15/2015	DEEDS, EDWARD G LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175025	04/15/2015	DELL MARKETING L.P. 2015 Computer Replacement	P85950	XJNJNPTC2	03/30/2015	1,469.36
00175026	04/15/2015	DEPT OF ENTERPRISES SERVICES BUSINESS CARD PRINTING		73132601	03/25/2015	729.04
00175027	04/15/2015	DEVENY, JAN P LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175028	04/15/2015	DOOLITTLE CONSTRUCTION LLC RETAINAGE LINE 2	P83976	2RET	03/06/2015	3,854.60
00175029	04/15/2015	DOWD, PAUL LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175030	04/15/2015	ELSOE, RONALD LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175031	04/15/2015	G&K SERVICES COVERALL/LAUNDRY SERVICE	P86203	OH004653	03/31/2015	690.31
00175032	04/15/2015	GARDNER, BRENT PARKING FEE		DP041312	04/06/2015	32.00
00175033	04/15/2015	GLOBAL EQUIPMENT CO INC Donation carts for Thrift Shop	P86218	107862167	03/19/2015	585.60
00175034	04/15/2015	GOLDER ASSOCIATES INC FUEL CLEAN UP	P85591	411193	03/27/2015	12,563.52
00175035	04/15/2015	GOODMAN, J C LEOFF1 Medicare		MAY2015B	04/09/2015	280.10
00175036	04/15/2015	GOODSELL POWER EQUIPMENT 1) EXTENDED HEDGE TRIMMER & 3)	P86188	675299	03/27/2015	1,804.38
00175037	04/15/2015	GOVERNMENT FINANCE OFFICERS GAAFR Review Newsletter Renewa	P86255	0157563S20145	03/30/2015	50.00
00175038	04/15/2015	GRAINGER INVENTORY PURCHASES	P86162	9702283509	03/27/2015	151.60
00175039	04/15/2015	HAGSTROM, JAMES FRLEOFF1 Retiree Medical Expen		MAY2015B	04/09/2015	266.90
00175040	04/15/2015	HARMONY OF COLOR Gallery sales proceeds	P86259	OH004665	04/14/2015	225.00
00175041	04/15/2015	HD SUPPLY WATERWORKS LTD D5 MU TAPPING MACHINE	P86242	C882143/D064394/	12/13/2014	646.53
00175042	04/15/2015	HEITMAN, STEVE FLEX SPEND REIMB		3APRIL2015	04/03/2015	86.42
00175043	04/15/2015	HOME DEPOT CREDIT SERVICE FERTILIZER	P86253	0137261014479	04/13/2015	304.67
00175044	04/15/2015	HORIZON BLADES FOR EXMARK MOWER	P86186	3M149298/299	03/27/2015	56.65



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00175045	04/15/2015	INT'L UNDERCOVER TRAINING Narcotics Training-Vickers	P86108	15048	03/29/2015	600.00
00175046	04/15/2015	INTERCOM LANGUAGE SERVICES INC Interpreting Services	P86193	1567/1546/1530	02/10/2015	845.00
00175047	04/15/2015	INTERNATIONAL CODE COUNCIL CERTIFICATION RENEWALS-MARK PO	P86199	OH004655	04/08/2015	87.50
00175048	04/15/2015	JOHNSON, CURTIS LEOFF1 Medicare		MAY2015A	04/13/2015	1,832.62
00175049	04/15/2015	KC HOUSING AUTHORITY Rental ass't for EA client JL	P86224	OH004656	04/06/2015	211.00
00175050	04/15/2015	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P85541	11003269	03/31/2015	1,623.00
00175051	04/15/2015	KNIGHT, KATHLEEN FLEX SPEND REIMB		3APRIL2015	04/03/2015	552.50
00175052	04/15/2015	KUHN, DAVID LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175053	04/15/2015	LACY, ALAN P LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175054	04/15/2015	LANGUAGE LINE SERVICES Language Line Services	P86192	3552627	02/28/2015	21.01
00175055	04/15/2015	LATITUDE GEOGRAPHICS GROUP LTD WebGIS Technical Support	P86179	201500338	03/27/2015	115.00
00175056	04/15/2015	LEE, WALLACE LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175057	04/15/2015	LEOPOLD, FREDERIC LEOFF1 Medicare		MAY2015B	04/09/2015	146.90
00175058	04/15/2015	LYONS, STEVEN LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175059	04/15/2015	MAILFINANCE INC 2015 Luther Burbank Postage Me	P85058	H5247106	03/28/2015	178.84
00175060	04/15/2015	MANNING, KASEY E CART SERVICES FOR STAKEHOLDERS	P86198	MI03242015	04/08/2015	675.00
00175061	04/15/2015	MANRIQUEZ, CHERYL R FLEX SPEND REIMB		3APRIL2015	04/03/2015	324.50
00175062	04/15/2015	MATHESON, SHAWN FLEX SPEND REIMB		3APRIL2015	04/03/2015	1,800.00
00175063	04/15/2015	MCCOY, STEPHEN W FLEX SPEND REIMB		20MARCH2015	03/20/2015	221.67
00175064	04/15/2015	MCWATTERS, BRIAN FLEX SPEND REIMB		20MARCH2015	03/20/2015	630.00
00175065	04/15/2015	MERCER ISLAND TOWING Impound victims vehicle to Cit	P86238	31337	04/08/2015	196.00
00175066	04/15/2015	MI HARDWARE - P&R Open space supplies	P86183	OH004657	03/31/2015	2.73
00175067	04/15/2015	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P86201	OH004658	03/31/2015	12,320.31
00175068	04/15/2015	MIRACLE ISLAND PLLC REPLACE WARRANT 174873		DP041313	04/13/2015	1,932.00
00175069	04/15/2015	MYERS, JAMES S LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175070	04/15/2015	NAT'L ASSOC OF LANDSCAPE PROF PLANET CERTIFICATION/BC TROY		OH004659	04/13/2015	85.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00175071	04/15/2015	NORCOM 911 FIRE DISPATCH 2015	P85031	0000189	03/03/2015	143,411.50
00175072	04/15/2015	OLSON, MARCY PARKING FEE		OH004668	04/09/2015	32.00
00175073	04/15/2015	OVERLAKE OIL 800 GAL UNLEADED DELIVERY - FI	P86241	0170665IN	04/01/2015	1,825.52
00175074	04/15/2015	PART WORKS INC. URINAL REPAIR PARTS	P86206	402099	04/23/2015	423.21
00175075	04/15/2015	PETERSON, RUSSELL & TERRY OVERPAYMENT REFUND		OH004669	04/09/2015	393.42
00175076	04/15/2015	PINEAU, LINDA FLEX SPEND REIMB		3APRIL2015	04/03/2015	1,499.94
00175077	04/15/2015	PLATT ELECTRIC PARTS FOR LED LIGHT FIXTURES	P86177	F938042/920776	01/12/2015	47.50
00175078	04/15/2015	POLICE EXEC RESEARCH FORUM Annual membership	P86107	10571	03/30/2015	200.00
00175079	04/15/2015	POTTERF, MARK PARKING FEE		DP041314	04/03/2015	32.00
00175080	04/15/2015	PRAXAIR DISTRIBUTION INC ACETYLENE & OXYGEN CYLINDER RE	P86205	52247994	03/27/2015	46.29
00175081	04/15/2015	PROVOST, ALAN LEOFF1 Excess Benefit		MAY2015A	04/13/2015	2,512.15
00175082	04/15/2015	PUGET SOUND ENERGY Utility Assistance for EA clie	P85081	OH004660	04/08/2015	53.02
00175083	04/15/2015	PUGET SOUND ENERGY Utility Assistance for EA clie	P85081	OH004661	04/13/2015	235.28
00175084	04/15/2015	PUGET SOUND ENERGY Utility Assistance for EA clie	P85081	OH004662	04/13/2015	233.59
00175085	04/15/2015	PUGET SOUND ENERGY ENERGY USE APRIL 2015		DP041316	04/03/2015	8,037.84
00175086	04/15/2015	PURIFIED WATER TO GO Bottled water-Records	P85015	302115	03/31/2015	129.76
00175087	04/15/2015	RAMSAY, JON LEOFF1 Medicare		MAY2015A	04/13/2015	1,037.45
00175088	04/15/2015	REGIONAL TOXICOLOGY SERVICES Lab fees for C.Harnish clients	P86168	TC20290033115	03/31/2015	56.70
00175089	04/15/2015	RHOADES, LANCE Classics on Film program	P86262	OH004666	01/17/2015	1,350.00
00175090	04/15/2015	S&B INC RESERVOIR WATER PRESSURE SERVI	P86155	SB23933	03/25/2015	142.35
00175091	04/15/2015	SCHOENTRUP, WILLIAM LEOFF1 Medicare		MAY2015A	04/13/2015	1,435.43
00175092	04/15/2015	SCHUMACHER, FRED FLEX SPEND REIMB		20MARCH2015	03/20/2015	68.69
00175093	04/15/2015	SMITH, RICHARD LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175094	04/15/2015	SOUND PUBLISHING INC Ntc: Ord 15C-02 (3/11) 1260731	P86252	714799	03/31/2015	239.56
00175095	04/15/2015	SUNDSTROM, ROBERT Instruction services for Bird	P86251	15052	04/13/2015	626.97
00175096	04/15/2015	SUNGARD PUBLIC SECTOR INC ONESOLUTION MAINT 5/1/15-7/31/	P86167	97935	03/31/2015	9,357.81

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00175097	04/15/2015	SUPPLY SOURCE INC, THE INVENTORY PURCHASES	P86216	1600141	04/07/2015	1,839.47
00175098	04/15/2015	SYLVETSKY, LESLIE SENIOR SOCIAL SUPPLIES		DP041318	04/06/2015	471.71
00175099	04/15/2015	THOMPSON, JAMES LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175100	04/15/2015	TOOLEY, NORMAN LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175101	04/15/2015	TREAT, NOEL FLEX SPEND REIMB		3APRIL2015	04/03/2015	545.46
00175102	04/15/2015	UNISOURCE WORLDWIDE INC INVENTORY PURCHASES	P86098	65522022888	03/02/2015	968.75
00175103	04/15/2015	UNITED RENTALS NORTHWEST INC BREAKER, PAVING 90#	P86247	127410519001	04/06/2015	1,056.68
00175104	04/15/2015	UTILITIES UNDERGROUND LOCATION EXCAVATION TICKET NOTIFICATION	P86204	5030158	03/31/2015	238.70
00175105	04/15/2015	VAN GORP, ALISON FLEX SPEND REIMB		3APRIL2015	04/03/2015	1,346.17
00175106	04/15/2015	VERIZON WIRELESS PHONE & DATA CHARGES 2/24-3/23	P86225	9742781279	03/23/2015	593.54
00175107	04/15/2015	VERIZON WIRELESS MAINT. CELLULAR SERVICE FEB/MA	P86232	9742781278	03/23/2015	910.78
00175108	04/15/2015	VERIZON WIRELESS Cell phone bill	P86234	9742781277	03/23/2015	1,165.80
00175109	04/15/2015	VIBRANT PLANTS INC MISC. PLANTS	P86175	4024822	04/01/2015	384.88
00175110	04/15/2015	WA ST TREASURER'S OFFICE Remit MAR15 NC Court Transmitt	P86220	OH004663	03/31/2015	2,452.75
00175111	04/15/2015	WA ST TREASURER'S OFFICE Remit MAR15 MI Court Transmitt	P86219	OH004664	03/31/2015	37,537.03
00175112	04/15/2015	WALKER JR, RUDY MILEAGE EXPENSE		DP041320	04/07/2015	29.90
00175113	04/15/2015	WALLACE, THOMAS LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175114	04/15/2015	WASHINGTON STATE PATROL Firearms background checks	P86236	I15007091	04/01/2015	134.00
00175115	04/15/2015	WASPC Jokinen's dues	P86235	DUES201500528	04/01/2015	75.00
00175116	04/15/2015	WEGNER, KEN LEOFF1 Medicare		MAY2015B	04/09/2015	104.90
00175117	04/15/2015	WHEELER, DENNIS LEOFF1 Medicare		MAY2015B	04/09/2015	146.90
00175118	04/15/2015	WIMACTEL INC POLICE LOBBY PAYPHONE	P86265	000133164	04/01/2015	60.23
00175119	04/15/2015	WSU - CONFERENCE MGMT VEHICLE MAINTENANCE MANAGEMENT	P85993	11505853	03/04/2015	495.00
00175120	04/15/2015	YAMASHITA, M PATRICK PARKING FEE & MILEAGE		DP041321	04/07/2015	102.00
					Total	317,664.32

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	15,554.23
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	8,545.51
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	5,816.44
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	2,926.92
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	1,471.02
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	1,112.44
P86220	00175110	WA ST TREASURER'S OFFICE	Remit MAR15 NC Court Transmitt	1,047.61
P86220	00175110	WA ST TREASURER'S OFFICE	Remit MAR15 NC Court Transmitt	648.79
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	554.78
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	436.25
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	436.20
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	247.50
P86220	00175110	WA ST TREASURER'S OFFICE	Remit MAR15 NC Court Transmitt	235.55
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	180.05
P86220	00175110	WA ST TREASURER'S OFFICE	Remit MAR15 NC Court Transmitt	155.56
P86220	00175110	WA ST TREASURER'S OFFICE	Remit MAR15 NC Court Transmitt	138.72
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	136.98
P86220	00175110	WA ST TREASURER'S OFFICE	Remit MAR15 NC Court Transmitt	69.27
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	68.32
P86220	00175110	WA ST TREASURER'S OFFICE	Remit MAR15 NC Court Transmitt	55.55
P86220	00175110	WA ST TREASURER'S OFFICE	Remit MAR15 NC Court Transmitt	55.55
P86219	00175111	WA ST TREASURER'S OFFICE	Remit MAR15 MI Court Transmitt	50.39
P86220	00175110	WA ST TREASURER'S OFFICE	Remit MAR15 NC Court Transmitt	27.71
P86220	00175110	WA ST TREASURER'S OFFICE	Remit MAR15 NC Court Transmitt	18.44
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P86216	00175097	SUPPLY SOURCE INC, THE	INVENTORY PURCHASES	1,839.47
P86098	00175102	UNISOURCE WORLDWIDE INC	INVENTORY PURCHASES	968.75
	00175075	PETERSON, RUSSELL & TERRY	OVERPAYMENT REFUND	393.42
P86162	00175038	GRAINGER	INVENTORY PURCHASES	118.96
<i>Org Key: CM1200 - City Clerk</i>				
P86130	00175017	CODE PUBLISHING CO	MICC Supplement #19	229.95
P86252	00175094	SOUND PUBLISHING INC	Ntc: Ord 15-05 (3/25) 1275295	57.30
P86252	00175094	SOUND PUBLISHING INC	Ntc: Ord 15C-02 (3/11) 1260731	46.93
P86252	00175094	SOUND PUBLISHING INC	Ntc: Council Mtg Date Change (	41.74
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	40.87
<i>Org Key: CT1100 - Municipal Court</i>				
P86194	00175046	INTERCOM LANGUAGE SERVICES INC	Interpreting Services	400.00
P86193	00175046	INTERCOM LANGUAGE SERVICES INC	Interpreting Services	225.00
P86193	00175046	INTERCOM LANGUAGE SERVICES INC	Interpreting Services	120.00
P86193	00175046	INTERCOM LANGUAGE SERVICES INC	Interpreting Services	100.00
P86192	00175054	LANGUAGE LINE SERVICES	Language Line Services	21.01
<i>Org Key: DS1100 - Administration (DS)</i>				
P86225	00175106	VERIZON WIRELESS	PHONE & DATA CHARGES 2/24-3/23	593.54
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	536.01
P86252	00175094	SOUND PUBLISHING INC	Ntc: ZTR15-001 (3/4/15)125621	93.59

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i>				
P86199	00175047	INTERNATIONAL CODE COUNCIL	CERTIFICATION RENEWALS-MARK PO	87.50
	00175032	GARDNER, BRENT	PARKING FEE	32.00
	00175079	POTTERF, MARK	PARKING FEE	32.00
	00175018	COLE, DONALD	PARKING FEE	24.00
<i>Org Key: DS1400 - Development Engineering</i>				
	00175120	YAMASHITA, M PATRICK	PARKING FEE & MILEAGE	102.00
<i>Org Key: FN1100 - Administration (FN)</i>				
P86255	00175037	GOVERNMENT FINANCE OFFICERS	GAAFR Review Newsletter Renewa	50.00
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	43.80
<i>Org Key: FN2100 - Data Processing</i>				
P86180	00175096	SUNGARD PUBLIC SECTOR INC	ONESOLUTION MAINT 5/1/15-7/31/	9,311.27
P86167	00175096	SUNGARD PUBLIC SECTOR INC	ONESOLUTION GLOBAL CORE MAINT	46.54
<i>Org Key: FR2100 - Fire Operations</i>				
P85125	00175071	NORCOM 911	FIRE DISPATCH 2015	38,937.50
<i>Org Key: GGM001 - General Government-Misc</i>				
P85227	00175007	BERK CONSULTING	Professional Services: MIYFS N	2,911.84
P86198	00175060	MANNING, KASEY E	CART SERVICES FOR STAKEHOLDERS	675.00
P85015	00175086	PURIFIED WATER TO GO	MONTHLY WATER SERVICE JAN-DEC	69.26
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	934.45
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	418.12
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	342.46
	00175026	DEPT OF ENTERPRISES SERVICES	GRAPHIC DESIGNE LOGO UPDATE	237.24
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	204.34
	00175026	DEPT OF ENTERPRISES SERVICES	PRINTING WINDOW ENVELOPES	183.08
P85058	00175059	MAILFINANCE INC	2015 Luther Burbank Postage Me	178.84
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	172.57
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P86250	00175005	BECKER, RON	FRLEOFF1 Retiree Medical Expen	6,449.00
P86200	00175009	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	385.76
	00175035	GOODMAN, J C	LEOFF1 Medicare	280.10
	00175005	BECKER, RON	LEOFF1 Medicare	146.90
	00175039	HAGSTROM, JAMES	LEOFF1 Medicare	146.90
	00175057	LEOPOLD, FREDERIC	LEOFF1 Medicare	146.90
	00175117	WHEELER, DENNIS	LEOFF1 Medicare	146.90
P86254	00175039	HAGSTROM, JAMES	FRLEOFF1 Retiree Medical Expen	120.00
	00174994	ABBOTT, RICHARD	LEOFF1 Medicare	104.90
	00174995	ADAMS, RONALD E	LEOFF1 Medicare	104.90
	00174999	AUGUSTSON, THOR	LEOFF1 Medicare	104.90
	00175003	BARNES, WILLIAM	LEOFF1 Medicare	104.90
	00175009	BOOTH, GLENDON D	LEOFF1 Medicare	104.90
	00175012	CALLAGHAN, MICHAEL	LEOFF1 Medicare	104.90
	00175024	DEEDS, EDWARD G	LEOFF1 Medicare	104.90
	00175027	DEVENY, JAN P	LEOFF1 Medicare	104.90

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00175029	DOWD, PAUL	LEOFF1 Medicare	104.90
	00175030	ELSOE, RONALD	LEOFF1 Medicare	104.90
	00175048	JOHNSON, CURTIS	LEOFF1 Medicare	104.90
	00175052	KUHN, DAVID	LEOFF1 Medicare	104.90
	00175053	LACY, ALAN P	LEOFF1 Medicare	104.90
	00175056	LEE, WALLACE	LEOFF1 Medicare	104.90
	00175058	LYONS, STEVEN	LEOFF1 Medicare	104.90
	00175069	MYERS, JAMES S	LEOFF1 Medicare	104.90
	00175087	RAMSAY, JON	LEOFF1 Medicare	104.90
	00175091	SCHOENTRUP, WILLIAM	LEOFF1 Medicare	104.90
	00175093	SMITH, RICHARD	LEOFF1 Medicare	104.90
	00175099	THOMPSON, JAMES	LEOFF1 Medicare	104.90
	00175100	TOOLEY, NORMAN	LEOFF1 Medicare	104.90
	00175113	WALLACE, THOMAS	LEOFF1 Medicare	104.90
	00175116	WEGNER, KEN	LEOFF1 Medicare	104.90
<b>Org Key: GGM606 - Excess Retirement-Fire</b>				
	00175003	BARNES, WILLIAM	LEOFF1 Excess Benefit	2,665.13
	00175021	COOPER, ROBERT	LEOFF1 Excess Benefit	2,627.47
	00175081	PROVOST, ALAN	LEOFF1 Excess Benefit	2,512.15
	00175048	JOHNSON, CURTIS	LEOFF1 Excess Benefit	1,727.72
	00175005	BECKER, RON	LEOFF1 Excess Benefit	1,628.31
	00175091	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	1,330.53
	00175087	RAMSAY, JON	LEOFF1 Excess Benefit	932.55
<b>Org Key: IS1100 - IGS Mapping</b>				
P86179	00175055	LATITUDE GEOGRAPHICS GROUP LTD	WebGIS Technical Support	115.00
<b>Org Key: IS2100 - IGS Network Administration</b>				
P85541	00175050	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,623.00
P86265	00175118	WIMACTEL INC	POLICE LOBBY PAYPHONE	60.23
<b>Org Key: MT2100 - Roadway Maintenance</b>				
	00175085	PUGET SOUND ENERGY	ENERGY USE APRIL 2015	3,062.75
<b>Org Key: MT2200 - Vegetation Maintenance</b>				
	00175004	BARNETT, JASON	MILEAGE EXPENSE	117.65
	00175008	BLAIR, JAMES	MILEAGE EXPENSE	117.65
	00175004	BARNETT, JASON	PESTICIDE TEST/LICENSE	58.00
	00175008	BLAIR, JAMES	PESTICIDE TEST/LICENSE	58.00
<b>Org Key: MT2300 - Planter Bed Maintenance</b>				
P86201	00175067	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	384.38
P86187	00175043	HOME DEPOT CREDIT SERVICE	FERTILIZER	164.18
<b>Org Key: MT3000 - Water Service Upsizes and New</b>				
P86247	00175103	UNITED RENTALS NORTHWEST INC	BREAKER, PAVING 90#	528.34
<b>Org Key: MT3100 - Water Distribution</b>				
P86242	00175041	HD SUPPLY WATERWORKS LTD	D5 MU TAPPING MACHINE	5,093.08
P86201	00175067	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,254.84
P86247	00175103	UNITED RENTALS NORTHWEST INC	BREAKER, PAVING 90#	528.34
P86242	00175041	HD SUPPLY WATERWORKS LTD	CREDIT- RETURNED TAPPING MACHI	-4,446.55

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3200 - Water Pumps</i>				
P86155	00175090	S&B INC	RESERVOIR WATER PRESSURE SERVI	142.35
<i>Org Key: MT3300 - Water Associated Costs</i>				
P86233	00174998	AT&T MOBILITY	WATER WIRELESS DATA	31.59
<i>Org Key: MT3400 - Sewer Collection</i>				
P86201	00175067	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	587.82
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00175014	CENTURYLINK	PHONE USE APR 2015	2,644.00
P86201	00175067	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	222.39
P86162	00175038	GRAINGER	RUBBER Mallet	32.64
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P86233	00174998	AT&T MOBILITY	SEWER WIRELESS DATA	31.59
	00175112	WALKER JR, RUDY	MILEAGE EXPENSE	29.90
<i>Org Key: MT3800 - Storm Drainage</i>				
P86175	00175109	VIBRANT PLANTS INC	MISC. PLANTS	384.88
P86201	00175067	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	70.01
<i>Org Key: MT4101 - Support Services - General Fd</i>				
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	119.84
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P86232	00175107	VERIZON WIRELESS	MAINT. CELLULAR SERVICE FEB/MA	910.78
P86203	00175031	G&K SERVICES	COVERALL/LAUNDRY SERVICE	690.31
P86204	00175104	UTILITIES UNDERGROUND LOCATION	EXCAVATION TICKET NOTIFICATION	238.70
<i>Org Key: MT4200 - Building Services</i>				
P86201	00175067	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	5,637.42
	00175072	OLSON, MARCY	PARKING FEE	32.00
<i>Org Key: MT4300 - Fleet Services</i>				
P86241	00175073	OVERLAKE OIL	800 GAL UNLEADED DELIVERY - FI	1,825.52
P85993	00175119	WSU - CONFERENCE MGMT	VEHICLE MAINTENANCE	495.00
P86251	00175095	SUNDSTROM, ROBERT	Instruction services for Bird	80.43
P86205	00175080	PRAXAIR DISTRIBUTION INC	ACETYLENE & OXYGEN CYLINDER RE	46.29
P86202	00175044	HORIZON	BLADES FOR EXMARK MOWER	34.51
P86148	00175013	CARQUEST AUTO PARTS STORES	MARCH INVENTORY/REPAIR PARTS	25.04
P86239	00175001	AUTONATION	KEY CODE	6.35
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
	00175016	CLIFTON, CURTIS	MILEAGE EXPENSE	23.00
<i>Org Key: MTBE01 - Maint of Medians &amp; Planters</i>				
P86201	00175067	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	213.04
<i>Org Key: PO1100 - Administration (PO)</i>				
P86234	00175108	VERIZON WIRELESS	Cell phone bill	1,165.80
P86107	00175078	POLICE EXEC RESEARCH FORUM	Annual membership	200.00
P86235	00175115	WASPC	Jokinen's dues	75.00
<i>Org Key: PO1350 - Police Emergency Management</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P86258	00175023	DATAQUEST LLC	Volunteer backgrounds	43.00
<i>Org Key: PO1700 - Records and Property</i>				
P86237	00175020	CONFIDENTIAL DATA DISPOSAL	Shredding	100.00
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	97.96
P86244	00175086	PURIFIED WATER TO GO	Bottled water-Records	60.50
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P85031	00175071	NORCOM 911	POLICE DISPATCH 2015	104,474.00
P86236	00175114	WASHINGTON STATE PATROL	Firearms background checks	134.00
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P86243	00175015	CHELAN COUNTY TREASURER	March jail bill 96 total days	6,720.00
<i>Org Key: PO2100 - Patrol Division</i>				
P86238	00175065	MERCER ISLAND TOWING	Impound victims vehicle to Cit	196.00
	00175026	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING	28.07
<i>Org Key: PO3100 - Investigation Division</i>				
	00175026	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING	28.07
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	28.03
<i>Org Key: PO3200 - Alcohol &amp; Drug Program</i>				
P86108	00175045	INT'L UNDERCOVER TRAINING	Narcotics Training-Vickers	600.00
<i>Org Key: PR0000 - Parks &amp; Recreation-Revenue</i>				
P86259	00175040	HARMONY OF COLOR	Gallery sales proceeds	225.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P86263	00174993	AABCO BARRICADE COMPANY INC	Barricade rental for Rotary Ru	4,294.28
P85705	00175006	BELLEVUE, CITY OF	Annual Specialized Recreation	1,630.00
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	209.07
	00175026	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING	112.23
P85072	00175022	CRYSTAL AND SIERRA SPRINGS	Monthly water service for LB B	105.28
<i>Org Key: PR2100 - Recreation Programs</i>				
	00175068	MIRACLE ISLAND PLLC	REPLACE WARRANT 174873	1,932.00
P86251	00175095	SUNDSTROM, ROBERT	Instruction services for Bird	546.54
<i>Org Key: PR3500 - Senior Services</i>				
	00175098	SYLVETSKY, LESLIE	SENIOR SOCIAL SUPPLIES	243.75
	00175098	SYLVETSKY, LESLIE	SENIOR SOCIAL LUNCH	195.16
	00175098	SYLVETSKY, LESLIE	SENIOR SOCIAL SUPPLIES	32.80
<i>Org Key: PR4100 - Community Center</i>				
	00175085	PUGET SOUND ENERGY	ENERGY USE APRIL 2015	4,975.09
P86201	00175067	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	3,334.66
	00175026	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING	56.14
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	22.31
<i>Org Key: PR5500 - Literary Program</i>				
P86262	00175089	RHOADES, LANCE	Classics on Film Instruction	1,200.00
P86262	00175089	RHOADES, LANCE	Classics on Film program	150.00
<i>Org Key: PR6100 - Park Maintenance</i>				



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P86188	00175036	GOODSELL POWER EQUIPMENT	1) EXTENDED HEDGE TRIMMER & 3)	500.00
P86206	00175074	PART WORKS INC.	URINAL REPAIR PARTS	423.21
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	196.29
	00175070	NAT'L ASSOC OF LANDSCAPE PROF	PLANET CERTIFICATION/BC TROY	85.00
P86117	00175023	DATAQUEST LLC	Background checks for MA, RA,	53.00
P86177	00175077	PLATT ELECTRIC	PARTS FOR LED LIGHT FIXTURES	47.50
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P86188	00175036	GOODSELL POWER EQUIPMENT	1) EXTENDED HEDGE TRIMMER & 3)	304.38
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P86188	00175036	GOODSELL POWER EQUIPMENT	1) EXTENDED HEDGE TRIMMER & 3)	500.00
P86117	00175023	DATAQUEST LLC	Background checks for SR, JB,	64.50
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P86188	00175036	GOODSELL POWER EQUIPMENT	1) EXTENDED HEDGE TRIMMER & 3)	500.00
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P86195	00175043	HOME DEPOT CREDIT SERVICE	BLACK POLY SHEETING	131.36
P86117	00175023	DATAQUEST LLC	Background check for NM	21.50
P86186	00175044	HORIZON	MISC. PARTS	22.14
P86253	00175043	HOME DEPOT CREDIT SERVICE	2" SHIELDED COUPLING	9.13
<i>Org Key: PY4614 - Flex Spending Admin</i>				
	00175076	PINEAU, LINDA	FLEX SPEND REIMB	1,499.94
	00175000	AUSTIN, RAY	FLEX SPEND REIMB	754.00
	00175051	KNIGHT, KATHLEEN	FLEX SPEND REIMB	552.50
	00175061	MANRIQUEZ, CHERYL R	FLEX SPEND REIMB	324.50
<i>Org Key: PY4615 - Flex Admin 2015</i>				
	00175062	MATHESON, SHAWN	FLEX SPEND REIMB	1,800.00
	00175105	VAN GORP, ALISON	FLEX SPEND REIMB	1,346.17
	00175064	MCWATTERS, BRIAN	FLEX SPEND REIMB	630.00
	00175101	TREAT, NOEL	FLEX SPEND REIMB	363.64
	00175063	MCCOY, STEPHEN W	FLEX SPEND REIMB	221.67
	00175101	TREAT, NOEL	FLEX SPEND REIMB	181.82
	00175042	HEITMAN, STEVE	FLEX SPEND REIMB	86.42
	00175092	SCHUMACHER, FRED	FLEX SPEND REIMB	68.69
	00175011	BRZUSEK, DANIELLE	FLEX SPEND REIMB	10.00
<i>Org Key: WG104R - Thrift Shop Repairs</i>				
P86218	00175033	GLOBAL EQUIPMENT CO INC	Donation carts for Thrift Shop	585.60
<i>Org Key: WG110T - Computer Equip Replacements</i>				
P85950	00175025	DELL MARKETING L.P.	2015 Computer Replacement	1,469.36
<i>Org Key: WG550R - Fuel Clean Up</i>				
P85591	00175034	GOLDER ASSOCIATES INC	FUEL CLEAN UP	12,563.52
<i>Org Key: WP122R - Vegetation Management</i>				
P86117	00175023	DATAQUEST LLC	Background checks for RM, CM,	73.00
P86183	00175066	MI HARDWARE - P&R	Open space supplies	2.73
<i>Org Key: WR110R - Arterial Street Preservation</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P82555	00175028	DOOLITTLE CONSTRUCTION LLC	RETAINAGE	1,756.12
P83976	00175028	DOOLITTLE CONSTRUCTION LLC	RETAINAGE LINE 2	1,578.48
P85343	00174997	ASPHALT PATCH SYSTEMS INC	RETAINAGE	519.20
<i>Org Key: WR120S - ICW Phase 2</i>				
P83976	00175028	DOOLITTLE CONSTRUCTION LLC	RETAINAGE LINE 1	520.00
<i>Org Key: XP710R - Luther Burbank Minor Improvemt</i>				
P85894	00175002	BARK TIME	Fire truck playground surfacin	3,679.20
P86176	00174996	APPLIED ORGANICS INC	8" COMPOST FILTER SOXES	1,034.78
<i>Org Key: XP720R - KC Levy Projects</i>				
P86117	00175023	DATAQUEST LLC	Background checks for RM, CM,	73.00
<i>Org Key: YF1100 - YFS General Services</i>				
	00175019	COMPLETE OFFICE	OFFICE SUPPLIES	271.47
P85108	00175023	DATAQUEST LLC	Background checks for YFS vols	137.50
P85072	00175022	CRYSTAL AND SIERRA SPRINGS	Monthly water service for LB B	105.27
	00175026	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING	84.21
<i>Org Key: YF1200 - Thrift Shop</i>				
P86201	00175067	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	615.75
<i>Org Key: YF2100 - School/City Partnership</i>				
P86168	00175088	REGIONAL TOXICOLOGY SERVICES	Lab fees for C.Harnish clients	56.70
<i>Org Key: YF2600 - Family Assistance</i>				
P85081	00175083	PUGET SOUND ENERGY	Utility Assistance for EA clie	235.28
P85081	00175084	PUGET SOUND ENERGY	Utility Assistance for EA clie	233.59
P86224	00175049	KC HOUSING AUTHORITY	Rental ass't for EA client JL	211.00
P86256	00175010	BOYS & GIRLS CLUB OF KC (MI)	Campership for EA client RB	150.00
P85081	00175082	PUGET SOUND ENERGY	Utility Assistance for EA clie	53.02
Total				317,664.32



**CITY OF MERCER ISLAND  
CERTIFICATION OF PAYROLL**

**PAYROLL PERIOD ENDING**  
**PAYROLL DATED**

**3/27/2015**  
**4/3/2015**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Description		Date	Amount
Payroll Checks	62818471 - 62818483		20,562.06
Direct Deposits			469,030.35
Void/Manual Adjustments			28,049.82
Tax & Benefit Obligations			259,083.18
Total Gross Payroll		4/3/15	776,725.41



## CITY OF MERCER ISLAND PAYROLL SUMMARY

PAYROLL PERIOD ENDING 3/27/2015  
PAYROLL DATED 4/3/2015

Net Cash	489,592.41
Net Voids/Manuals	28,049.82
Federal Tax Deposit - Key Bank	92,779.40
Social Security and Medicare Taxes	44,419.94
Medicare Taxes Only (Fire Fighter Employees)	2,033.19
Public Employees Retirement System 1 (PERS 1)	368.02
Public Employees Retirement System 2 (PERS 2)	17,491.98
Public Employees Retirement System 3 (PERS 3)	3,675.53
Public Employees Retirement System 2 (PERSJBM)	480.23
Public Safety Employees Retirement System (PSERS)	215.41
Law Enforc. & Fire fighters System 2 (LEOFF 2)	26,386.18
Regence & LEOFF Trust - Medical Insurance	14,284.24
Domestic Partner/Overage Dependant - Insurance	1,459.95
Group Health Medical Insurance	1,216.36
Health Care - Flexible Spending Accounts	2,789.45
Dependant Care - Flexible Spending Accounts	2,075.30
United Way	151.07
ICMA Deferred Compensation	43,010.81
ROTH IRA	50.00
Child Support/Garnishment Payments	1,102.74
MI Employees' Association	136.25
Cities & Towns/AFSCME Union Dues	0.00
Police Union Dues	0.00
Fire Union Dues	1,786.20
Fire Union - Supplemental Dues	145.00
AWC - Voluntary Life Insurance	18.40
Unum - Long Term Care Insurance	1,326.00
AFLAC - Supplemental Insurance Plans	710.03
GET - Guarantee Education Tuition of WA	871.00
Coffee Fund	38.00
Transportation	62.50
Miscellaneous	0.00

<b>TOTAL GROSS PAYROLL</b>	<b>\$ 776,725.41</b>
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**CITY OF MERCER ISLAND  
CERTIFICATION OF PAYROLL**

**PAYROLL PERIOD ENDING**  
**PAYROLL DATED**

**4/10/2015**  
**4/17/2015**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Description		Date	Amount
Payroll Checks	62821943 - 62821962		24,803.14
Direct Deposits			449,693.88
Void/Manual Adjustments			34,831.10
Tax & Benefit Obligations			255,774.65
Total Gross Payroll		4/17/15	765,102.77



## CITY OF MERCER ISLAND PAYROLL SUMMARY

PAYROLL PERIOD ENDING 4/10/2015  
PAYROLL DATED 4/17/2015

Net Cash	474,497.02
Net Voids/Manuals	34,831.10
Federal Tax Deposit - Key Bank	88,826.84
Social Security and Medicare Taxes	42,682.96
Medicare Taxes Only (Fire Fighter Employees)	2,064.38
Public Employees Retirement System 1 (PERS 1)	368.02
Public Employees Retirement System 2 (PERS 2)	17,120.41
Public Employees Retirement System 3 (PERS 3)	3,806.66
Public Employees Retirement System 2 (PERSJBM)	480.23
Public Safety Employees Retirement System (PSERS)	155.64
Law Enforc. & Fire fighters System 2 (LEOFF 2)	26,348.21
Regence & LEOFF Trust - Medical Insurance	14,342.74
Domestic Partner/Overage Dependant - Insurance	1,978.59
Group Health Medical Insurance	1,216.36
Health Care - Flexible Spending Accounts	2,831.56
Dependant Care - Flexible Spending Accounts	2,075.30
United Way	151.07
ICMA Deferred Compensation	40,132.09
ROTH IRA	50.00
Child Support/Garnishment Payments	1,202.74
MI Employees' Association	138.75
Cities & Towns/AFSCME Union Dues	1,947.35
Police Union Dues	2,511.24
Fire Union Dues	1,786.20
Fire Union - Supplemental Dues	145.00
AWC - Voluntary Life Insurance	257.30
Unum - Long Term Care Insurance	1,326.00
AFLAC - Supplemental Insurance Plans	825.51
GET - Guarantee Education Tuition of WA	871.00
Coffee Fund	40.00
Transportation	62.50
Miscellaneous	30.00

<b>TOTAL GROSS PAYROLL</b>	<b>\$ 765,102.77</b>
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**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5051  
April 20, 2015  
Regular Business**

**MERCER ISLAND MASONIC LODGE  
FIREWORKS SALES PERMIT**

**Proposed Council Action:**

Approve permit for sale of "consumer" fireworks.

**DEPARTMENT OF**

Fire (Steve Heitman)

**COUNCIL LIAISON**

n/a

**EXHIBITS**

1. Fireworks Application Packet
2. Washington State Legal Consumer Fireworks List
3. WA State Fire Marshal Fact Sheet

**APPROVED BY CITY MANAGER**

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

Pursuant to MICC 8.35.020, a permit application for retail sales of fireworks must be made to the Fire Department. After review of the application a recommendation is made by the Fire Department to the City Council for either approval or denial of the issuance of the permit. The Masonic Lodge has submitted an application for the sale of "consumer" fireworks between June 28, 2015 and July 4, 2015.

**Background & History**

There are two types of fireworks that citizens of the State of Washington purchase and discharge, legal and illegal. Those that are legal are termed "consumer" fireworks and can be purchased in communities that authorizes their sale and discharge based on regulation (see Exhibit 1). Illegal fireworks can be purchased and discharged on tribal lands only, though they are often discharged illegally. Mercer Island is not immune from the discharge of illegal fireworks despite public education and enforcement campaigns.

In 1992, the City Council reduced the number of days that legal fireworks could be discharged from 9 days to 2 days. Two years later, Island citizens were surveyed on whether or not to ban fireworks. Out of 1,400 respondents, 55% voted for a ban. Council at that time decided to limit fireworks discharge to July 4th only, from 11:00 am to 11:00 pm. This continues to be the limitation to discharge "consumer" fireworks.

In 2005, former Fire Chief Walt Mauldin made a recommendation to Council to ban the sale and discharge of fireworks. Council voted to keep the current ordinance and the Fire Division was directed to increase public education and enforcement. The Fire Department continues to comply with that direction.

In 2009, the City Council reduced the timeframe for the sale of fireworks to a one-week period prior to July 4th and ending July 4th.

As more cities ban fireworks, the potential grows for increased usage in cities where they are legal. State law requires a one-year notice prior to a fireworks ban taking effect. In order to ban fireworks for the year 2016, the City Council would have to approve a ban ordinance prior to July 4th of this year.

The primary impacts to municipal services with respect to the discharge of fireworks are in noise complaints to the Police Department. Each year the Police Department experiences a high volume of fireworks related complaints. Because specific data about each complaint is not tracked, it is difficult to determine which complaints are attributable to legal fireworks and which are caused by illegal fireworks. Historically, the discharge of fireworks has had a relatively low impact to Fire Department services.

The Masonic Lodge, Kiwanis Club and Mercer Island VFW manage the sale of “consumer” fireworks each year and use this event as their primary fund-raiser. All of the funds collected are returned to the community in support of services and projects. The Mercer Island Masonic Lodge has assumed primary responsibility for organizing the sale of “consumer” fireworks.

### **Fireworks Application**

Section 8.35.020 of the Mercer Island City Code requires that a permit for fireworks sales must be approved by the City Council. The permit requires a Certificate of Insurance and a permit from the WSP/Fire Protection Bureau of the State of Washington (State Fire Marshal): Stand #SN-09099, License #WSPFL-02766. The Mercer Island Masonic Lodge has submitted to the Fire Chief (Fire Code Official) the required application materials for the legal sale of “consumer” fireworks for 2015 (Exhibit 2). The application includes the City’s inclusion as an “additional insured” under the firework provider’s insurance policy.

The proposed fireworks stand will be located in the Rite Aid parking lot on SE 32<sup>nd</sup> Street at the corner of 78<sup>th</sup> Avenue SE. The Fire Department is authorized to inspect the stand and the trailer where the fireworks are stored. The sale of “consumer” fireworks is requested to be between June 28, 2015 and July 4, 2015, 11:00 PM. The Masonic Lodge is requesting the permit for June 27, 2015 through July 5, 2015 because they are required to have a permit while fireworks are on the premise and they arrive on June 27, 2015 and un-sold fireworks are retrieved by the sales vendor on July 5, 2015.

### **Review and Approval**

The Fire Chief has reviewed the applications and finds the documentation in order. The Fire Chief has also reviewed the proposal and is satisfied that appropriate public safety measures are in place. The City Attorney’s office has reviewed the application and finds that it complies with the Mercer Island Municipal Code.

## **RECOMMENDATION**

*Fire Chief*

MOVE TO: Approve the Mercer Island Masonic Club’s permit application to allow the retail sale of “consumer” fireworks in conjunction with Independence Day 2015.





**FIRE PROTECTION BUREAU  
FIREWORKS LICENSING PROGRAM  
PO Box 42600  
Olympia WA 98504-2600  
(360) 596-3914 FAX: (360) 596-3934**



**APPLICATION  
FOR RETAIL FIREWORKS STAND PERMIT**

WWM3701

<b>TO</b>	Governing body of city, town, or county in which fireworks stand will be located.	<b>DATE OF APPLICATION</b>	DECEMBER 26, 2014
<b>Applicant Name</b> MERCER ISLAND LODGE		<b>Address, City, State</b> 2120 MILWAUKEE WAY, TACOMA, WA. 98421	
<b>Sponsor (If other than applicant)</b> JOHN GEBHART		<b>Address, City, State</b> 2120 MILWAUKEE WAY, TACOMA, WA 98421	
<b>Location of proposed fireworks stand [Enclose drawing of stand location]</b> 3011 78TH SE, MERCER ISLAND, WA      MERCER ISLAND SHOPPING CENTER			
<b>Manner and place of storage prior, during, and after sales dates</b> ON SITE WITH SECURITY			
<b>State-Licensed Fireworks Supplier</b> AMERICAN PROMOTIONAL EVENTS NW      2120 MILWAUKEE WAY, TACOMA, WA. 98421			

# FIREWORKS STAND PERMIT

For the Fireworks Sales Year of: 2015  
(Must be conspicuously displayed at all times while the stand is open to the public)

By virtue of having been granted a license by the State of Washington and this permit from CITY OF MERCER ISLAND as the local governing authority, the named person, firm or organization is hereby authorized to sell U.N. 0336 1.4G Consumer fireworks at the location designated herein between the following date and times:

<b>Sales for July 4<sup>th</sup></b>	<b>Sales for December 31<sup>st</sup></b>
From: <u>6/28/15</u>	From: _____
To: <u>7/4/15</u>	To: _____

**Sponsor** MERCER ISLAND LODGE

**Location** MERCER ISLAND SHOPPING CENTER, 3011 78TH SE, MERCER ISLAND, WA

/s/ \_\_\_\_\_ /s/ Sahin Dik FOR JOHN GEBHART  
Signature of Official Granting Permit      Signature of Applicant

**Title** \_\_\_\_\_ **Agency** \_\_\_\_\_

**Date** \_\_\_\_\_ **Permit Number** \_\_\_\_\_

**Licensee Name** MERCER ISLAND LODGE **License Number** 02766



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal  
**CONSUMER FIREWORKS RETAIL SALES STAND LICENSE**

WSP00028701

15-0017

Stand Number: SN-09099

Licensee Data

American Promotional Events, Inc.  
2120 Milwauke Way  
Tacoma, WA 98421  
License Number: WSPFL-02766  
Phone Number: (253) 922-0800

Operational Data

Wholesaler: TNT Fireworks  
County of Operation: King  
Operates For: Mercer Island Lodge  
Stand Operated By: John Gebhart

Date of Issue: January 12, 2015  
Date of Expiration: January 31, 2016  
Consumer Fireworks Retail Sales Stand Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.  
THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION



# CERTIFICATE OF LIABILITY INSURANCE

11/1/2015

DATE (MM/DD/YYYY)

10/31/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

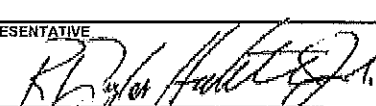
<b>PRODUCER</b> Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> _____ <b>FAX (A/C, No):</b> _____ <b>E-MAIL ADDRESS:</b> _____																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Everest Indemnity Insurance Company</td> <td></td> <td>10851</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A: Everest Indemnity Insurance Company		10851	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
INSURER(S) AFFORDING COVERAGE		NAIC #																			
INSURER A: Everest Indemnity Insurance Company		10851																			
INSURER B:																					
INSURER C:																					
INSURER D:																					
INSURER E:																					
INSURER F:																					
<b>INSURED</b> 1359629 American Promotional Events, Inc. DBA TNT Fireworks, Inc. P.O. Box 1318 4511 Helton Drive Florence AL 35630																					

**COVERAGES**      **CERTIFICATE NUMBER:** 12123410      **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER: _____	Y	N	SI8GL00242-141	11/1/2014	11/1/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	NOT APPLICABLE			PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Additional Insured: Property located at Mercer Island S/C located at 3011 - 78th SE in Mercer Island, WA (Loc # WWM3701). City of Mercer Island, Grand Lodge of Washington of Free and Accepct Mason, Mercer Island Loge #297 F & AM VFW 5760 Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

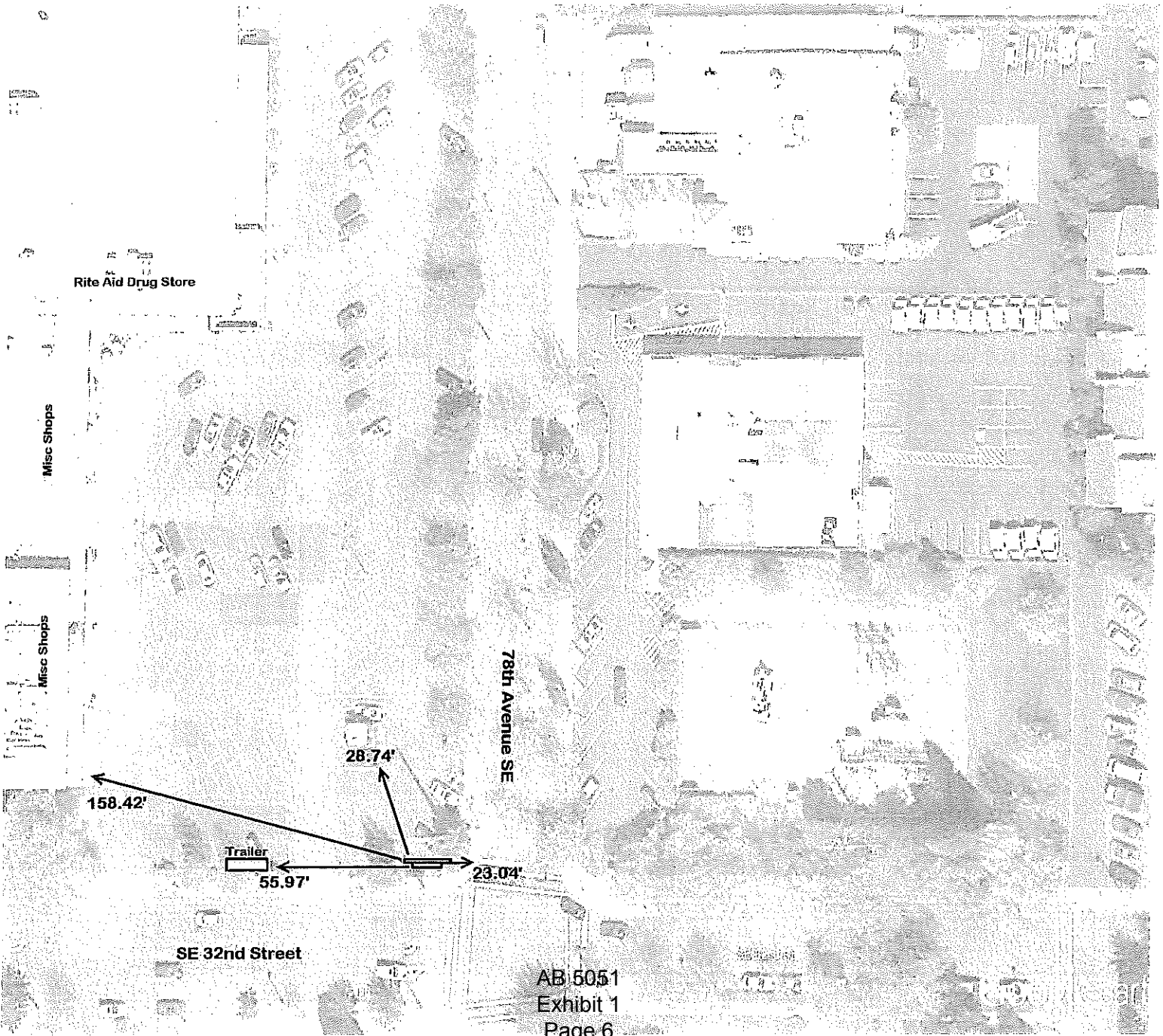
<b>CERTIFICATE HOLDER</b> 12123410 City of Mercer Island Mercer Island Lodge 9611 SE 36th Street Mercer Island WA 98005	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

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# SITE DIAGRAM

Date Drawn: January 6, 2015  
Ordinance Of: City of Mercer Island  
Address: 3011 - 78th Ave SE  
Store/Center/Lot: Mercer Island S/C  
City & State: Mercer Island Washington 98040  
Parcel No: 370307 252499  
Stand Faces The Direction Of: Espresso Stand  
Stand Size: 32'

Loc No: WWM3701



LICENSING PERIOD

7/14/2014 Thru 12/31/2015



CITY OF MERCER ISLAND  
BUSINESS LICENSE

9611 SE 36th Street  
Mercer Island, WA 98040-3732

PROPRIETORS NAME

MERCER ISLAND LODGE #297 F & AM

BUSINESS NAME AND ADDRESS

MERCER ISLAND LODGE #297 F & AM  
7360 81ST PL SE

MERCER ISLAND

WA 98040

B & O License No.	140346
State Tax No.	603400878
License Fee	\$ PAID

*Allison Spitz*  
CITY CLERK

Required by Mercer Island City Code Chapter 5.01  
Subject to Suspension or Revocation

# Celebrate Safely Campaign Kit

## Fireworks Safety Campaign

### Types of State Legal Consumer Fireworks (RCW 70.77.136)

#### Cylindrical Fountain

Upon ignition, a shower of colored sparks, and sometimes a whistling effect, is produced.



#### Helicopters, Aerial Spinners

A propeller or blade is attached, which, upon ignition, lifts the rapidly spinning device into the air. A visible or audible effect is produced at the height of flight.



#### Smoke Devices

Tube or sphere containing pyrotechnic composition that, upon ignition, produces a white or colored smoke as a primary effect.



#### Cone Fountain

Upon ignition, a shower of colored sparks, and sometimes a whistling effect, is produced.



#### Roman Candles

Heavy paper or cardboard tube containing pyrotechnic composition. Upon ignition, up to ten "stars" are individually expelled at several-second intervals.



#### Parachutes

Upon ignition, one or more parachutes are propelled into the air with stars, smoke, and other effects being discharged as the parachute floats downward.



#### Wheels

Pyrotechnic device attached to a post or tree by means of a nail or string. Each wheel may contain up to six "driver" units; upon ignition, the wheel revolves, producing a shower of color and sparks and, sometimes, a whistling effect.



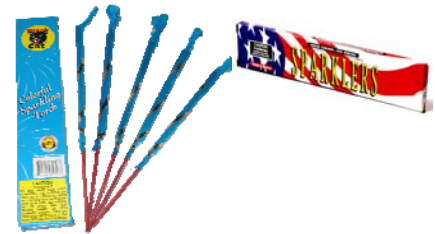
#### Mine / Shells / Cakes

Mine – An aerial device that shoots stars into the sky in an upward spray pattern.  
Shell – A shell is an aerial item that is fired into the sky.  
Cake – Dense-packed collection of mine/shell tubes that are fused together.



#### Dipped Stick, Sparkler

Stick or wire coated with pyrotechnic composition that produces a shower of sparks upon ignition. Total pyrotechnic composition not to exceed 100 grams per item.



#### Ground Spinners

A small device similar to a wheel in design and effect. When placed on the ground and ignited, a shower of sparks and color is produced by the rapidly spinning device.



#### Reloadable Mortars

A shell consisting of a container, a lift charge, a time fuse, a burst charge, and stars/effects. The lift charge propels the shell out of the tube igniting the burst charge at the right altitude, igniting the effects.



#### Novelties

"Trick and Novelty Devices" means any small firework device not classified as a Consumer of Display Firework. Items contain a small amount of pyrotechnic composition that is friction sensitive.



\*\* Pictures shown are for illustrative purposes only and are not an endorsement of any brand or style of consumer firework.



# Celebrate Safely Campaign Kit

## Fireworks Safety Campaign

### Can you tell the difference between Illegal Fireworks and Illegal Explosive Devices?

**It could save a life!**

#### Which fireworks are illegal in our state?

These are listed as Consumer Fireworks but are illegal to sell, possess, and/or discharge within the State of Washington. They are legal to sell, possess, and/or discharge on tribal lands.

#### Firecrackers

Generally 1/4" x 1 1/2" or less that come in packs to large bricks. A firecracker makes a single "pop" sound. Many firecrackers strung together will make repetitive "popping" sounds.



#### Bottle Rockets

A firecracker type (tube) attached to a 12" long wooden stick. The stick is placed in a bottle and once lit, it rises into the air, travelling laterally before exploding.

#### Sky Rockets and Missiles

Similar to the Bottle Rocket, a Sky Rocket is attached to a stick or has fins and may have a plastic cap. A missile will have fins rather than a stick. Once lit, it ascends rapidly, high into the air where it explodes.



Illegal explosive devices are often wrongly referred to as fireworks because they look like large firecrackers, but they can have as much explosive power as a 1/4 stick of dynamite.

#### Mass-produced Homemade Devices Example: M-80's, M-100's etc.



**Do not handle explosive devices!!**

**If possible, have the local bomb squad evaluate and pick up the device.**

Possession, manufacturing, or using illegal explosive devices is a **criminal offense** in Washington.

#### Homemade Explosives Example: Pipe Bomb & Tennis Ball Bomb



**Call the State Fire Marshal's Office at (360) 596-3946 for additional information.**

#### Altering consumer fireworks making an explosive device Example: Sparkler Bomb



FIRE PROTECTION BUREAU – PREVENTION DIVISION  
(360) 596-3946 FAX: 360-596-3934  
E-Mail: [Fireworks@wsp.wa.gov](mailto:Fireworks@wsp.wa.gov)





# Celebrate Safely Campaign Kit

## Fireworks Safety Campaign

Federally Legal Consumer Fireworks, but **Illegal** in Washington State (RCW 70.77.136): Can only be used on Federal and Tribal lands.

### Firecrackers, Salutes

Generally 1/4" x 1 1/2" or less that comes in packs to large bricks. A firecracker makes a single "pop" sound. Many firecrackers strung together will make repetitive "popping" sounds.



### Bottle Rockets

A firecracker type (tube) attached to a 12" long wooden stick. The stick is placed in a bottle and once lit, it rises into the air, travelling laterally before exploding.



### Missiles / Sky Rockets

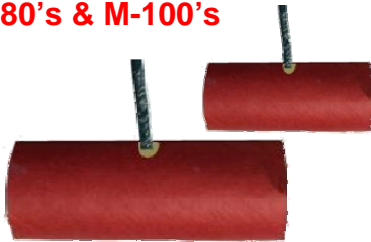
Similar to the Bottle Rocket, a Sky Rocket is attached to a stick or has fins and may have a plastic cap. Once lit, it ascends rapidly, high into the air where it explodes.



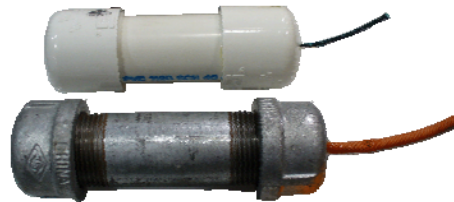
### Examples of Illegal Explosive Devices:

Device	Color	Average Size		Risk Factor
		Diameter	Length	
<b>M-80</b>	Red or Brown	5/8 inch	1 1/2 inch	Damage to fingers, hands, and eyes.
<b>M-100, Silver Salute</b>	Red or Silver	1 inch	2 1/2 inch	Severe damage to face, arms, and body.
<b>M-250</b>	Red or Brown	1 inch	3 inches	Severe crippling, disfiguring injuries.
<b>M-1000 (Quarter Stick)</b>	Red or Brown	1 inch	6 inches	Extreme severe injuries to the body; has caused death.

### M-80's & M-100's



### Pipe Bombs



### Sparkler Bombs



### Tennis Ball Bomb



FIRE PROTECTION BUREAU – PREVENTION DIVISION  
 (360) 596-3946 FAX: 360-596-3934  
 E-Mail: [Fireworks@wsp.wa.gov](mailto:Fireworks@wsp.wa.gov)





# Office of the State Fire Marshal

A Bureau of the Washington State Patrol

## Celebrate Legally Fireworks Enforcement Campaign

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### Fireworks Fact Sheet

*RCW 70.77 and WAC 212.17*

#### 1. Discharge Dates and Times

“State Legal” fireworks can be discharged in jurisdictions allowing and/or not restricting their use:

June 28 <sup>th</sup>	Between 12:00 Noon and 11:00 P.M.
June 29 <sup>th</sup> through July 3 <sup>rd</sup>	Between 9:00 A.M. and 11:00 P.M.
July 4 <sup>th</sup>	Between 9:00 A.M. and 12:00 Midnight.
July 5 <sup>th</sup>	Between 9:00 A.M. and 11:00 P.M.
Dec. 31 <sup>st</sup>	Between 6:00 P.M. and 1:00 A.M.

#### 2. Fireworks Stands

- Sale of fireworks is prohibited to persons under the age of 16 years.
- At least one adult (18 years or older) shall be present at all times the stand is open.
- Only “State Legal” fireworks, purchased from a State licensed fireworks wholesaler, may be sold in retail fireworks stands.
- Sleeping inside a retail fireworks stand or temporary fireworks storage site is prohibited.
- Fireworks stands cannot be located in a structure used for any other purpose.
- Tents used for retail fireworks sales, must be made from flame retardant material or treated with an “approved” fire retardant.
- No fireworks may be discharged within 100 feet of a retail fireworks stand.
- No smoking within 20 feet of a retail fireworks stand.
- Combustible fuel generators shall be located at least 20 feet from retail fireworks stands. Up to 5 gallons of fuel may be stored no closer than 20 feet from the retail fireworks stand.

#### 3. Storage

- “Temporary” storage of Consumer (1.4G) fireworks requires a permit from the local fire official.
- Storage of Special Display (1.3G) fireworks requires a permit from Labor & Industries and the Bureau of Alcohol, Tobacco, Firearms and Explosives.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5058  
April 20, 2015  
Regular Business**

**METRO MERCER ISLAND SHUTTLE SERVICE  
BETWEEN MERCER ISLAND AND SEATTLE  
AGREEMENT**

**Proposed Council Action:**

Authorize City Manager to enter into a Metro Alternative Transit Service Agreement and authorize City Manager to enter into a shared cost agreement with City of Seattle.

**DEPARTMENT OF**

City Manager (Kirsten Taylor)

**COUNCIL LIAISON**

n/a

**EXHIBITS**

1. Alternative Transit Service Agreement with Metro
2. Alternative Services Flyer

**APPROVED BY CITY MANAGER**

<b>AMOUNT OF EXPENDITURE</b>	\$	127,000
<b>AMOUNT BUDGETED</b>	\$	0
<b>APPROPRIATION REQUIRED</b>	\$	127,000

**SUMMARY**

Last year, Metro bus service on Mercer Island was dramatically cut as part of budget and service reductions made by King County. In light of these reductions, the Mayor and staff conducted a public engagement process in fall 2014 to identify Islanders' transit priorities and to develop alternative service to support the commuting needs of the community. Metro's Alternative Services program is geared toward collaborating with communities to put service of the right size, scale and type into each community served. Metro staff gave an Alternative Services Update at the 2015 City Council Planning Session in January.

As part of that process, the City has worked closely with Metro to develop alternative transit service options for the Island. These discussions have culminated in a proposal for Mercer Island Shuttle Service. See Exhibit 1. This service would be operated by Metro and provide shuttles between SE 46<sup>th</sup> Street and Island Crest Way and downtown Seattle via Seattle's First Hill, with flexible on call service to the Shorewood neighborhood on Mercer Island.

In developing Mercer Island's alternative service plan, core travel, commuter, and basic mobility needs were assessed and feedback was gathered through a survey of displaced riders to determine needs and possible solutions. Of 240 survey respondents, 90% said they would be interested in using the new shuttle, and 65% said they would use the shuttle three or more times per week.

The Mercer Island Commuter Shuttle is proposed to have five trips in the morning and five trips in the afternoon to/from Seattle and scheduled to align with riders' desired arrival and departure times. See Exhibit 2. It is designed to operate as efficiently as possible and serve the highest ridership stops. The vehicles would be identified as Mercer Island Shuttles, and would be operated by Hopelink as a contract service provider with Metro.

Under the terms of this proposal, the City will contribute \$80,000 annually (50% of which City of Seattle will reimburse to City of Mercer Island) with Metro funding the remaining costs through the King County Metro Alternative Services program. City of Seattle has budgeted \$3 million per year to enter into regional transit partnerships, and has agreed to co-fund the Mercer Island–Seattle shuttle.

### **Funding**

The 2015-2016 adopted budget includes \$150,000 per year as a placeholder in the Street Fund for transit funding. The funding source for this shuttle service will be the newly instituted Transportation Benefit District vehicle license fee.

## **RECOMMENDATION**

*Assistant City Manager*

- MOVE TO:
1. Authorize the City Manager to enter into a Mercer Island Alternative Transit Service Funding Agreement and authorize expenditures of \$47,000 in 2015 and \$80,000 in 2016 from the Street Fund.
  2. Authorize the City Manager to enter into an agreement with the City of Seattle to receive half the cost of the Mercer Island–Seattle shuttle service.

**MERCER ISLAND ALTERNATIVE TRANSIT SERVICE  
FUNDING AGREEMENT**

**Between**

**THE CITY OF MERCER ISLAND**

**And**

**KING COUNTY**

THIS MERCER ISLAND ALTERNATIVE TRANSIT SERVICE FUNDING AGREEMENT (“Agreement”) is made by and between the City of Mercer Island, a Washington municipal corporation (“City”), and King County, a home rule charter county of the State of Washington, through its Department of Transportation, Metro Transit Division (“County” or “Metro”), either of which may be referred to hereinafter individually as “Party” or collectively as the “Parties.”

WHEREAS, the County operates a public transportation system in King County, including Mercer Island; and

WHEREAS, in July, 2011, the King County council adopted the King County Metro Transit Strategic Plan for Public Transportation 2011-2021 (“Strategic Plan”) and the King County Metro Service Guidelines (“Service Guidelines”); and

WHEREAS, Strategies 2.1.1, 2.1.3, and 2.1.4 of the Strategic Plan encourage Metro to design and offer a variety of transportation products and services, including non-fixed-route transit service, that meet different mobility needs and provide value to all parts of King County; and

WHEREAS, Strategies 3.1.1 and 6.3.1 of the Strategic Plan identify partnerships with local jurisdictions and businesses as a potential source of the revenue necessary to provide transit service in support of a strong, sustainable economy; and

WHEREAS, Strategies 6.2.3 and 6.2.4 of the Strategic Plan call for Metro to develop and implement alternative public transportation services and delivery strategies; and

WHEREAS, in September 2012, the King County Council (“Council”), via Motion 13736, accepted the King County Metro Transit Five-Year Implementation Plan for Alternatives to Traditional Transit Service Delivery (“Five-Year Implementation Plan”), which calls for Metro to establish alternatives to traditional transit service as an integral part of a comprehensive transit system, and use it as an option to, among other things, meet unmet travel needs and to work in collaboration with jurisdictions who have secured funding for an alternative-service program to develop and implement that program; and

WHEREAS, on November 17, 2014, the Council, via Ordinance 17941, appropriated \$12 million for the 2015-2016 biennium to implement an alternative services demonstration program consistent with the Strategic Plan and Five-Year Implementation Plan that prioritizes mitigating significant impacts from the September 2014 service changes; and

WHEREAS, the City and the County share the desire to mitigate the significant impacts that resulted from the September 2014 service changes, and improve mobility and access to public transportation on Mercer Island; and

WHEREAS, the City and the County have determined to address this mitigation through the transit service operation and funding plan described in this Agreement;

NOW THEREFORE, in consideration of the mutual covenants set forth herein, the sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

## **1. PURPOSE OF AGREEMENT**

The purpose of this Agreement is to establish the terms and conditions under which the City will provide funding in support of an alternative transit service demonstration project for Mercer Island.

## **2. DEFINITIONS**

- 2.1 Alternative services program. A program consisting of demonstration projects designed to provide non-fixed-route public transportation service to areas of King County that lack the infrastructure, density, or land use to support traditional fixed-route transit service, or that have been significantly impacted by fixed-route service reductions.
- 2.2 Flexible service area. A designated area in which limited, off-route deviations may be made upon request and with advance notice.
- 2.3 Level of service. The total number of trips provided while a specified route is in operation.
- 2.4 ORCA. Acronym for “One Regional Card for All,” a regional fare payment system using smart card technology.
- 2.5 Peak service. Transit service operated between the hours of 5:00 AM and 9:00 AM and between 3:00 PM and 7:00 PM on weekdays.
- 2.6 Portable FTP. A fare transaction processor used to accept ORCA cards and that is capable of being removed from a transit vehicle for purposes of downloading data.

- 2.7 Service frequency. The number of trips in the same direction of travel within a specified time frame, usually expressed as the number of trips per hour.
- 2.8 Service quality. Transit service on-time performance, which may be affected by numerous variables including traffic congestion and increased ridership per trip.
- 2.9 Service span. The amount of time each day in which a specified route is operating.

**3. DUTIES AND RESPONSIBILITIES OF THE PARTIES FOR THE OPERATION AND FUNDING OF A MERCER ISLAND ALTERNATIVE TRANSIT SERVICE DEMONSTRATION PROJECT**

- 3.1 Mercer Island Shuttle Service Description. The County will provide a peak service commuter shuttle that will operate generally between the intersection of SE 46th Street and Island Crest Way on Mercer Island and downtown Seattle via First Hill, with a flexible service area located generally in the Shorewood neighborhood of Mercer Island (“Mercer Island Shuttle”). The Mercer Island Shuttle will be operated for an initial demonstration period beginning on or about June 8, 2015 and ending on or about September 11, 2017.

The anticipated frequency and span of Mercer Island Shuttle service is identified in Exhibit A, which is attached hereto and incorporated herein by this reference. The County will monitor the level of service and may adjust the frequency and span of service to respond to use and changing needs on Mercer Island. The Mercer Island Shuttle will be open to the general public.

- 3.2 Service Operations. The County retains responsibility for scheduling and operating the Mercer Island Shuttle and will manage the service in accordance with its standard procedures. The County will monitor service quality in accordance with its established standards and policies. As an alternative transit service demonstration project, the Mercer Island Shuttle will be designated as Metro route number 630 and be included in Metro’s Online Trip Planner. The vehicles will be branded consistent with the County’s alternative services program guidelines. The Mercer Island Shuttle will be part of the ORCA regional fare system and regular Metro fares will be charged for the service.

The Parties agree to meet as needed and in a timely manner to address any operational or service issues that arise, including capacity or performance issues.

- 3.3 Mercer Island Shuttle Service Funding. The City will contribute a total of \$80,000 annually to the County to support the Mercer Island Shuttle service. The City’s funding contribution will be made in four (4) quarterly payments of \$20,000 each and will be paid directly to the County, as provided for in Section 4 of this Agreement, over the term of

the Agreement. The County will use the payments from the City in support of its direct costs of providing the Mercer Island Shuttle service and for no other purposes.

- 3.4 Communication and Service Information Procedures. The County will follow its standard procedures for developing and distributing Mercer Island Shuttle service information to the public using its existing communications tools and activities. No printed timetable will be produced for Route 630 to allow more flexibility in making adjustments to the service schedule. If the Parties determine there is an additional communication need related to the Mercer Island Shuttle service, the Parties will coordinate that effort through their respective transit communications and marketing staff. The City will, in cooperation with the County, use reasonable efforts to communicate and promote the Mercer Island Shuttle service to the public.
- 3.5 Mercer Island Shuttle Service Evaluation. The County will include an evaluation of the Mercer Island Shuttle service in its annual Service Guidelines Report. Evaluation criteria will include, but not be limited to:
- a. Cost per rider;
  - b. Trip utilization rate;
  - c. Daily ridership; and
  - d. Rider and stakeholder satisfaction survey results.

The evaluation data will be used as part of the Service Performance Review and taken into consideration when determining any proposed extension or modifications to this Agreement.

- 3.6 Service Performance Review. The Parties' designated contact staff will meet two (2) times a year to review the financial expenditures and service operating performance of the Mercer Island Shuttle service. The purpose of these meetings will be to identify any issues which may have a budget impact and discuss any potential changes to service operations. These meetings will take place at least 180 days prior to a scheduled service change.
- 3.7 Leased Park-and-Ride Spaces. The County will use reasonable efforts to secure additional park-and-ride spaces near the intersection of SE 46th Street and Island Crest Way and may, at its discretion, enter into contract(s) to lease the parking spaces for the duration of the demonstration program in accordance with standard Metro leased lot agreements. Metro will be responsible for all rental payments due under any such leased lot agreements. The City will help coordinate the effort to secure such additional leased park-and-ride spaces and will support the ongoing management of the leased spaces by providing and maintaining amenities such as waste receptacles or wayfinding signs.

#### **4. INVOICES/PAYMENT PROCEDURE**

For the term of the Agreement, the County will invoice the City quarterly for its financial contribution as provided for in Subsection 3.3 of the Agreement. The invoices will be issued within fifteen days of the end of each quarter. Upon receipt of each quarterly invoice from the County, the City shall make payment in the amount due within thirty (30) days of receipt of a billing invoice. Each quarterly invoice will be in the amount of \$20,000. Should the City fail to pay the County the amount due within thirty (30) days of the receipt of an invoice from the County, interest will be applied to any outstanding balance due for that invoice. Interest will be assessed at the maximum rate allowable under Washington state law.

## **5. EFFECTIVE DATE AND DURATION**

This Agreement will become effective upon signing by the Parties and will expire on September 11, 2017, unless extended or earlier terminated pursuant to the terms of this Agreement. If, after the initial Agreement period, the Mercer Island Shuttle service is deemed viable by Metro, and both County and City funds are available, the Agreement may be extended for up to an additional two (2) years. Any such mutually acceptable extension must be in the form of a written amendment to this Agreement signed by authorized representatives of the Parties.

## **6. TERMINATION**

- 6.1 Termination for Convenience. This Agreement may be terminated by either Party for convenience, for any reason including but not limited to a determination that the continuation of the Mercer Island Shuttle service would not be likely to produce beneficial results commensurate with the further expenditure of funds, upon written notice to the other Party at least 180 calendar days prior to the County's next scheduled service change date.
- 6.2 Termination for Non-Appropriation. Performance of any tasks undertaken by the County pursuant to this Agreement is conditional upon the appropriation by the Council of sufficient funds to support the undertakings provided for in this Agreement. Should such an appropriation not be approved, the Agreement shall terminate at the close of the County's current appropriation period.
- 6.3 Termination for Default or Failure to Perform. Either Party may terminate this Agreement in the event that the other Party substantially fails to fulfill any or all of its obligations under this Agreement through no fault of the other; provided, however, that the defaulting Party shall be provided at least fourteen (14) calendar days to cure any such default after receipt of written notice of such default.
- 6.4 If either Party terminates the Agreement, the City will pay the County a pro-rated amount for services performed in accordance with the Agreement to the date of termination.



## 7. AMENDMENTS AND MODIFICATIONS

Either Party may request changes to the provisions of this Agreement. Proposed changes shall not be effective unless and until they are mutually agreed upon and incorporated by written amendment signed by authorized representatives of the Parties.

## 8. DISPUTE RESOLUTION

The Parties shall use their best efforts, through good faith discussion and negotiation, to resolve any disputes pertaining to this Agreement that may arise between them. If the Parties' informal dispute resolution efforts fail, the Parties agree to engage in mediation, with each Party bearing its own costs of mediation, before seeking to resolve disputes in a court of law or any other forum.

## 9. LEGAL RELATIONS

9.1 No Third Party Beneficiaries. It is understood that this Agreement is solely for the benefit of the Parties hereto and gives no right to any other person or entity.

9.2 No Partnership or Joint Venture. No joint venture, agent-principal relationship, or partnership is formed as a result of this Agreement. All persons employed by or providing paid or volunteer services to either Party shall be considered the employees, volunteers, agents or representatives of that Party and shall not be deemed, nor represent themselves, to be the employees, volunteers, agents or representatives of the other Party.

9.3 Applicable Law. This Agreement shall be interpreted in accordance with the laws of the State of Washington.

9.4 Jurisdiction and Venue. The Superior Court of King County, Washington, situated in Seattle, shall have exclusive jurisdiction and venue over any legal action arising under this Agreement.

9.5 Mutual Negotiation and Construction. This Agreement and each of the terms and provisions herein shall be deemed to have been explicitly negotiated among, and mutually drafted by the Parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against either Party.

9.6 Severability. If any provision of this Agreement is held to be invalid by a court of competent jurisdiction, the remainder of the Agreement shall not be affected thereby if such remainder would then continue to serve the purposes and objectives originally contemplated by the Parties.

9.7 Waiver of Default. Waiver of any default shall not be deemed to be a waiver of any

subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement unless stated to be such in writing, signed by duly authorized representatives of the Parties, and attached to the original Agreement.

- 9.8 Assignment. Neither this Agreement, nor any interest herein, may be assigned by either Party without the prior written consent of the other Party.
- 9.9 Binding on Successors and Assigns. This Agreement and all of its terms, provisions, conditions, and covenants, shall be binding on the Parties and their respective successors and assigns.
- 9.10 Rights and Remedies. The Parties' rights and remedies in this Agreement are in addition to any other rights and remedies provided by law.
- 9.11 Entire Agreement. This Agreement embodies the Parties' entire understanding and agreement on the issues covered by it, except as may be supplemented by subsequent written amendment to this Agreement, and supersedes any prior negotiations, representations or draft agreements on this matter, either written or oral.
- 9.12 Survival. The provisions of this Section 9 (Legal Relations) shall survive the expiration or termination of this Agreement.

## **10. INDEMNIFICATION**

Each Party shall protect, defend, indemnify and save harmless the other Party, its elected officials, officers, officials, employees and agents while acting within the scope of their employment as such, from any and all costs, claims, judgments, and/or awards of damages, arising out of or in any way resulting from each Party's own negligent acts or omissions. Each Party agrees that it is fully responsible for the acts and omissions of its own subcontractors, their employees and agents, acting within the scope of their employment as such, as it is for the acts and omissions of its own employees and agents. Each Party agrees that its obligations under this provision extend to any claim, demand, and/or cause of action brought by or on behalf of any of its employees or agents. The foregoing indemnity is specifically and expressly intended to constitute a waiver of each Party's immunity under Washington's Industrial Insurance Act, RCW Title 51, as respects the other Party only, and only to the extent necessary to provide the indemnified Party with a full and complete indemnity of claims made by the indemnitor's employees. The Parties acknowledge that these provisions were specifically negotiated and agreed upon by them. The provisions of this Section 10 (Indemnification) shall survive the expiration or termination of this Agreement.

## **11. FORCE MAJEURE**

Either Party shall be excused from performing its obligations under this Agreement during the time and to the extent that it is prevented from performing by a cause beyond its control, including, but not limited to: any incidence of fire, flood, earthquake or acts of nature; strikes or labor actions; commandeering material, products, or facilities by the federal, state or local government; and/or national fuel shortage; when satisfactory evidence of such cause is presented to the other Party, and provided further that such non-performance is beyond the control and is not due to the fault or negligence of the Party not performing. In no event, however, shall this provision eliminate the City's obligation to make payment to the County for work performed in accordance with this Agreement.

## 12. NOTICE REQUIREMENTS

Any notice given under this Agreement shall be in writing and given by sending such notice by registered mail, return receipt requested, with postage prepaid, addressed as follows, or at such other address as the Party to be notified shall have last directed in writing, or by serving said notice personally.

KING COUNTY:                      Transit General Manager  
    Department of Transportation – KS-TR-0415  
    King Street Center  
    201 S. Jackson Street  
    Seattle, WA 98104-38565

MERCER ISLAND:                Attn: Noel Treat  
    City Manager  
    City of Mercer Island  
    9611 SE 36<sup>th</sup> St  
    Mercer Island, WA 98040

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The effective date of notice shall be the date of personal service or the date of receipt as shown on the return receipt, as applicable.

IN WITNESS WHEREOF, each Party hereto has caused this Agreement to be executed by a duly authorized representative as of the latest date written below.

**CITY OF MERCER ISLAND**

**KING COUNTY**

\_\_\_\_\_  
BY: Noel Treat  
City Manager

\_\_\_\_\_  
Kevin Desmond, General Manager  
King County Department of Transportation,  
Metro Transit Division

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A**  
**SERVICE DESCRIPTION**

Mercer Island Commuter Shuttle	
General Service Information	Description
Route Number	Route 630
Co-Branding Name	Mercer Island Commuter
Contract Service Provider	Hopelink
Official start date	Monday, June 8, 2015
Service description	Peak-only service operating between 46th/Island Crest Way and downtown Seattle via First Hill with flexible service area
Flexible Service Area	Bounded by Island Crest Way to the west, SE 47th St to the south, Shorewood Dr. to the north and 86th Ave SE to the east
Service frequency	About 30 minutes frequency between 6:15-8:15 AM and 4:00-6:30 PM
Total number of trips	5 AM trips / 5 PM trips
Service type description	One-way, peak only route
Fare collection method	ORCA Reader – portable FTP
Number of vehicles	(3 vehicles in the AM and 3 vehicles in the PM)
Vehicle type	19-passenger vehicle

Designated Contact Staff for on-going Operations

KING COUNTY:

\_\_\_\_\_  
\_\_\_\_\_  
King Street Center  
201 S. Jackson Street  
Seattle, WA 98104-38565

MERCER ISLAND:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Service Map**

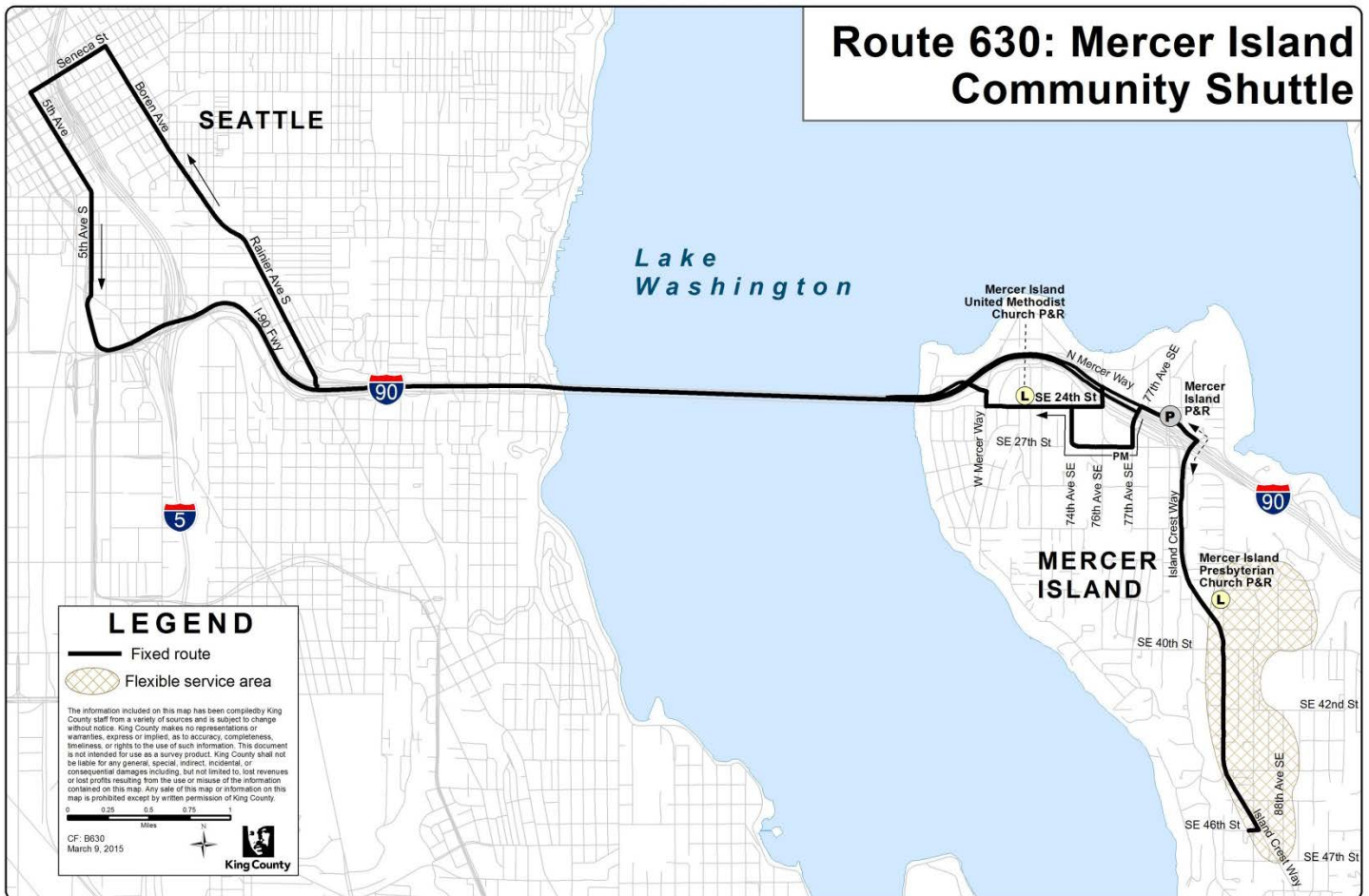
*(Insert Map)*



Over the last few months the City of Mercer Island has worked closely with King County Metro to design and implement alternative transportation services that will help mitigate for service lost on routes 202 and 205, including a community shuttle and innovative ridesharing solutions.

**That effort has resulted in the creation of the Route 630, a new community shuttle connecting Mercer Island with Seattle’s First Hill and downtown neighborhoods.**

- Route 630 will begin service on June 8<sup>th</sup>, 2015
- Shuttle operates peak-only service Monday-Friday between 46<sup>th</sup>/Island Crest Way and downtown Seattle
- Operates 5 morning trips and 5 evening trips
- 30 minute frequencies between 6:15-8:15 AM and 4:00-6:30 PM
- Standard Metro fares—ORCA equipped
- Integrated into the overall transit system, including Metro’s Trip Planner and real-time apps
- 19 person vehicle. Lift-equipped. Rack for 2 bikes in front
- Scheduled marked stops along route, plus flexible service area in Shorewood. Riders call ahead for a ride off the route





**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5065  
April 20, 2015  
Regular Business**

**UPDATE ON SOUND TRANSIT BUS  
INTERCEPT PROPOSAL AND COMMUTER  
PARKING**

**Proposed Council Action:**

Receive update. No action required.

<b>DEPARTMENT OF</b>	City Manager (Noel Treat)
<b>COUNCIL LIAISON</b>	n/a
<b>EXHIBITS</b>	n/a
<b>APPROVED BY CITY MANAGER</b>	

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

Staff and the Council subcommittee will provide a brief update on the status of the Sound Transit proposal for a bus intercept on Mercer Island and current discussions regarding efforts to obtain new commuter parking for Islanders.

**RECOMMENDATION**

*City Manager*

Receive update. No action required.





**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5063  
April 20, 2015  
Regular Business**

**FOURTH QUARTER 2014 FINANCIAL STATUS  
REPORT AND 2015-2016 BUDGET  
ADJUSTMENTS**

**Proposed Council Action:**

Receive report and adopt Ordinance No. 15-07,  
amending the 2015-2016 Budget.

**DEPARTMENT OF**

Finance (Chip Corder)

**COUNCIL LIAISON**

n/a

**EXHIBITS**

1. Fourth Quarter 2014 Financial Status Report
2. 2013-2014 CIP Project Management Report
3. Ordinance No. 15-07 (Amends 2015-2016 Budget)

**APPROVED BY CITY MANAGER**

<b>AMOUNT OF EXPENDITURE</b>	\$ 3,951,013
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ 3,951,013

**SUMMARY**

The Fourth Quarter 2014 Financial Status Report is attached as Exhibit 1. In addition, a comprehensive update on the status of each CIP project as of December 31, 2014 is included as Exhibit 2. Finally, an ordinance amending the 2015-2016 Budget is attached as Exhibit 3, which constitutes financial housekeeping. Accordingly, the Finance Director recommends that the procedural requirement for a second reading be suspended and that the ordinance be adopted on April 20, 2015.

The key takeaway items from the Fourth Quarter 2014 Financial Status Report are:

- **General Fund:**
  - The **2014 revenue surplus** (i.e. actual revenues > budgeted revenues) amounts to \$388,466, or 1.5% of total budgeted revenues.
  - The **2014 expenditure savings** (i.e. actual expenditures + carryovers < budgeted expenditures) amounts to \$803,293, or 3.0% of total budgeted expenditures.
  - The **total 2014 surplus** equals \$1,191,759 (\$388,466 + \$803,293). Of this amount, \$440,675 has already been appropriated by the Council to balance the 2015-2016 General Fund Budget, and \$35,991 is reserved by Council policy for specific purposes (i.e. LEOFF I retiree long-term care reserve and DSG technology reserve). Accordingly, the total "available" surplus equals \$715,093, the disposition of which will be determined at the June 1, 2015 Council meeting.

- **Key revenue highlights:**

- **Sales tax** was up \$222,758, or 7.4%, in 2014 vs. 2013. Excluding one-time receipts from both years, sales tax was up 8.1% primarily due to the “retail & wholesale trade” and “construction” sectors, which were up 10.0% and 7.3% respectively. Together, these two sectors comprise over two-thirds of the City’s total sales tax receipts.
- **Licenses, permits, and zoning fees** were collectively up \$369,778, or 14.2%, in 2014 vs. 2013. Following is a summary of development permit activity for 2014:

Permit Type	Total # of Permits Issued			Total Valuation		
	2013	2014	% Chg	2013	2014	% Chg
All Building Permits	424	408	-3.8%	\$74.01M	\$90.24M	21.9%
Single Family Residential Permits Only	337	332	-1.5%	\$64.67M	\$60.35M	-6.7%

Despite the minor dips in the number of permits issued, the development activity level was still high in 2014.

- **Utility taxes** were up \$154,189, or 3.9%, in 2014 vs. 2013. Overall, this was lower than expected. On the plus side, water, sewer, and storm water utility taxes were up \$251,218, or 44.9%, primarily due to an increase in the tax rate applied to these utilities from 3.9 percent to 5.3 percent effective January 1, 2014. However, the growth in water, sewer, and storm water utility taxes was effectively cut in half by the following: 1) \$94,548, or 5.5%, decrease in electric/gas utility tax; and 2) \$33,263, or 5.9%, decrease in cellular phone utility tax.

- **Expenditure carryover requests** for purchases and services that were budgeted but not completed in 2014 total only \$67,098, which represents 0.25% of the 2014 budget.

- **YFS Fund:**

- The **2014 ending fund balance** was \$8,428 less than projected during the 2015-2016 Budget process. This amount needs to be added to the \$192,000 projected deficit in 2016.

- **Capital Improvement Program (CIP):**

- **Real estate excise tax (REET)** was up \$663,622, or 25.5%, in 2014 vs. 2013 due to the following: 1) 6.9% increase in the average property sales price, which is now \$1.12 million; and 2) \$50.1 million commercial property transaction, which generated \$250,500 in REET. However, \$390,895 of this increase has already been factored into the 2015-2020 CIP. The \$272,727 balance represents surplus REET, which was split 50/50 between the Street Fund and the Capital Improvement Fund, both of which were projected to go negative in 2017 in the adopted 2015-2020 CIP.
- **Expenditure carryover requests** for capital projects that were budgeted but not completed in 2014 total \$3,722,706, which includes \$1,110,770 for the Fire Station 92 Construction project.

## RECOMMENDATION

*Finance Director*

- MOVE TO:
1. Suspend the City Council Rules of Procedure 5.2 requiring a second reading for an ordinance.
  2. Adopt Ordinance No. 15-07, amending the 2015-2016 Budget.

*City of Mercer Island*  
**FINANCIAL STATUS REPORT**  
**Fourth Quarter 2014**

**FOREWORD**

The Financial Status Report provides a summary budget to actual comparison of revenues and expenditures for the General Fund (four times a year) and all other funds (twice a year) through the end of the most recently completed fiscal quarter. Revenue and expenditure comparisons are also made to the same period in the prior year. In addition, a comprehensive progress update on the City's Capital Improvement Program (CIP) is included twice a year in the second and fourth quarter reports. A separate fund balance analysis for every fund is included annually in the fourth quarter report as well. Finally, if needed, budget adjustments are identified in a separate section of this report, along with an amending ordinance.

This report is comprised of the following five sections:

- General Fund
- Utility Funds
- All Other Funds
- Capital Improvement Program
- Budget Adjustments

It should be noted that, where significant, revenues are recognized when earned, regardless of when cash is received, and expenditures are recognized when a liability has been incurred or when resources have been transferred to another fund. Also, in the case of the General Fund, the beginning fund balance, which corresponds to the appropriated net excess resources from a prior year, is separately identified.

## GENERAL FUND

The General Fund ended 2014 with a modest revenue surplus (i.e. actual revenues > budgeted revenues) of \$388,466, or 1.5 percent of total budgeted revenues, and expenditure savings (i.e. actual expenditures and carryovers < budgeted expenditures) of \$803,293, or 3.0 percent of total budgeted expenditures. Added together, the total 2014 General Fund surplus equals \$1,191,759. Of this total amount, \$440,675 has already been appropriated by the Council to balance the 2015-2016 General Fund budget, and \$35,991 is reserved by Council policy for specific purposes. Accordingly, the total “available” General Fund surplus equals \$715,093, the disposition of which will be determined at the June 1, 2015 Council meeting.

### Revenues

Comparing total actual to total budgeted revenues (i.e. excluding Beginning Fund Balance and Transfers from Contingency and Other Funds) through year-end, the General Fund was 101.5 percent of budget in 2014 versus 101.1 percent of budget in 2013. The 1.5 percent, or \$388,466, revenue surplus was primarily due to stronger than projected development activity on the Island, which generated significantly higher than projected licenses, permits & zoning fees and construction-related sales tax. Of the \$388,466 revenue surplus, \$29,538 is dedicated to the LEOFF I retiree long-term care reserve and \$6,453 is dedicated to the DSG technology reserve, thereby reducing the “available” revenue surplus to \$352,475. The following table compares actual to budgeted revenues in 2014 versus 2013.

**GENERAL FUND: Revenues (2014 vs. 2013)**

Revenue Category	Actuals			Budget		% of Budget	
	12/31/13	12/31/14	% Chg	2013	2014	2013	2014
Property Tax	10,516,441	10,805,922	2.8%	10,575,166	10,808,701	99.4%	100.0%
Utility Taxes	3,975,954	4,130,143	3.9%	4,070,629	4,403,629	97.7%	93.8%
Sales Tax	2,990,245	3,213,003	7.4%	2,989,000	3,061,000	100.0%	105.0%
Licenses, Permits & Zoning Fees	2,596,241	2,966,019	14.2%	2,154,445	2,381,500	120.5%	124.5%
Recreation Program Fees	1,574,246	1,540,248	-2.2%	1,505,773	1,538,465	104.5%	100.1%
EMS Levy & Charges for Service	1,192,659	1,195,354	0.2%	1,206,019	1,233,289	98.9%	96.9%
Intergovernmental Revenues	488,161	574,545	17.7%	478,050	612,075	102.1%	93.9%
Utility Overhead Charges	480,471	524,879	9.2%	547,084	567,717	87.8%	92.5%
Court Fines	301,873	398,706	32.1%	371,000	371,000	81.4%	107.5%
Misc General Government	309,713	278,750	-10.0%	259,164	254,128	119.5%	109.7%
CIP Administration Charges	171,609	170,829	-0.5%	174,100	180,981	98.6%	94.4%
Investment Interest	2,095	4,553	117.3%	2,000	2,000	104.8%	227.7%
<b>Total Revenues</b>	<b>24,599,708</b>	<b>25,802,951</b>	<b>4.9%</b>	<b>24,332,430</b>	<b>25,414,485</b>	<b>101.1%</b>	<b>101.5%</b>
Beginning Fund Balance	239,191	953,624	298.7%	239,191	953,624	100.0%	100.0%
Transfer from Contingency Fund	275,000	-	-100.0%	275,000	-	100.0%	N/A
Transfer from Other Funds	11,000	11,000	0.0%	11,000	11,000	100.0%	100.0%
<b>Total Resources</b>	<b>25,124,899</b>	<b>26,767,575</b>	<b>6.5%</b>	<b>24,857,621</b>	<b>26,379,109</b>	<b>101.1%</b>	<b>101.5%</b>

Comparing 2014 to 2013, total actual revenues were up \$1.20 million, or 4.9 percent.

A more in-depth analysis is provided for the following revenues:

- **Property tax, which comprised 42 percent of total actual revenues in 2014, was up \$289,481, or 2.8 percent, compared to 2013.** This is due to: 1) the 1.0 percent optional increase in the 2014 levy; 2) “new construction” additions to the 2014 levy; and 3) an improvement in the property tax collection rate from 99.4 percent in 2013 to 100.0 percent in 2014.
- **Utility taxes, which comprised 16 percent of total actual revenues in 2014, were up \$154,189, or 3.9 percent, compared to 2013.** This is primarily due to water, sewer, and storm water utility taxes, which were up 44.9 percent collectively. The table below compares utility tax revenues, which are broken down by type of utility, for 2012-2014.

2012-2014 B&O Tax Revenue

Utility Tax	Revenue (Jan-Dec)			% Change	
	2012	2013	2014	2013	2014
Electricity/Gas	1,658,653	1,734,728	1,640,180	4.6%	-5.5%
Garbage	243,892	254,174	269,054	4.2%	5.9%
Cable TV	623,853	651,223	672,488	4.4%	3.3%
Telephone	123,878	109,049	98,554	-12.0%	-9.6%
Cellular	585,992	560,314	527,051	-4.4%	-5.9%
Long Distance	108,836	106,485	111,618	-2.2%	4.8%
Water, Sewer & Storm Water	82,530	559,979	811,197	578.5%	44.9%
<b>Total</b>	<b>3,427,634</b>	<b>3,975,954</b>	<b>4,130,143</b>	<b>16.0%</b>	<b>3.9%</b>

The 44.9 percent increase in water, sewer, and storm water utility taxes was driven primarily by: 1) an increase in the tax rate applied to these utilities from 3.9 percent to 5.3 percent effective January 1, 2014; 2) an 8.0 percent water utility rate increase effective January 1, 2014; and 3) a 3.8 percent combined sewer utility rate increase effective January 1, 2014. The 5.5 percent decrease in electricity/gas utility tax in 2014 is related to electric and natural gas rate decreases and a mild winter. The 5.9 percent decrease in cellular utility tax in 2014 is directly related to the following: 1) a highly competitive business environment, which has resulted in less expensive monthly phone plans; 2) the availability of prepaid phone plans, which limit phone usage; 3) the popularity of texting over talking, which has reduced the use of voice minutes; and 4) the exclusion of data plans from utility taxes.

- **Sales tax, which comprised 12 percent of total actual revenues in 2014, was up \$222,758, or 7.4 percent, compared to 2013.** However, there were significant, one-time receipts from non-classified businesses of \$19,281 in 2014 and \$37,194 in 2013. Excluding these one-time receipts, actual revenue was up 8.1 percent in 2014. The following two tables compare 2012-2014 sales tax revenue for each business sector, with and without the one-time receipts.

**2012-2014 Actual Sales Tax Revenue (Including One-Time Receipts)**

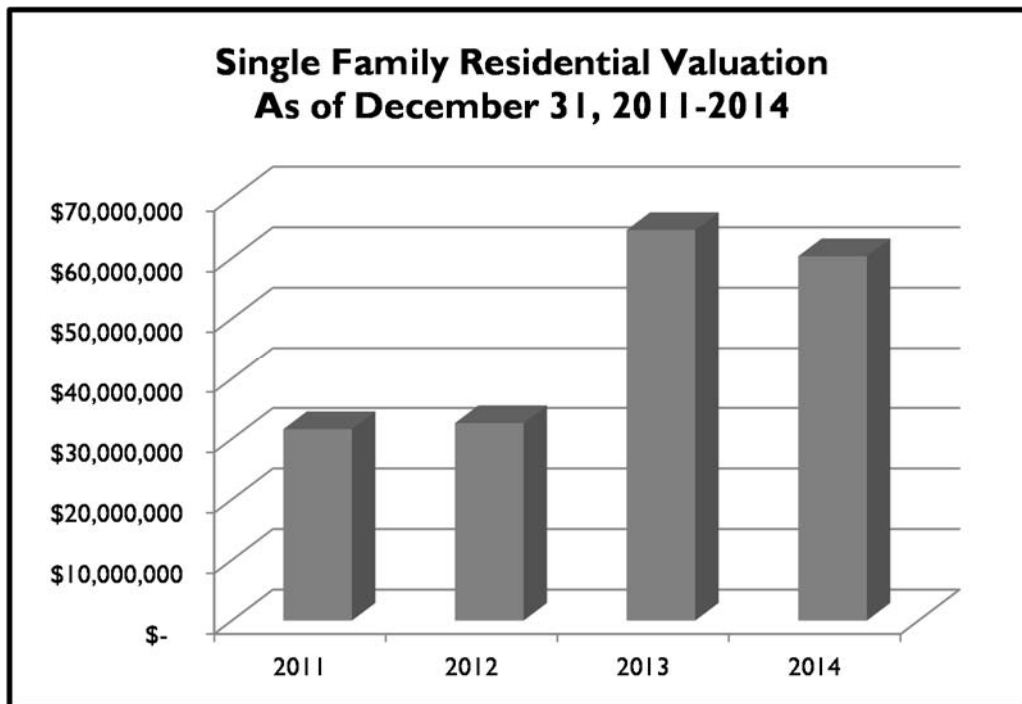
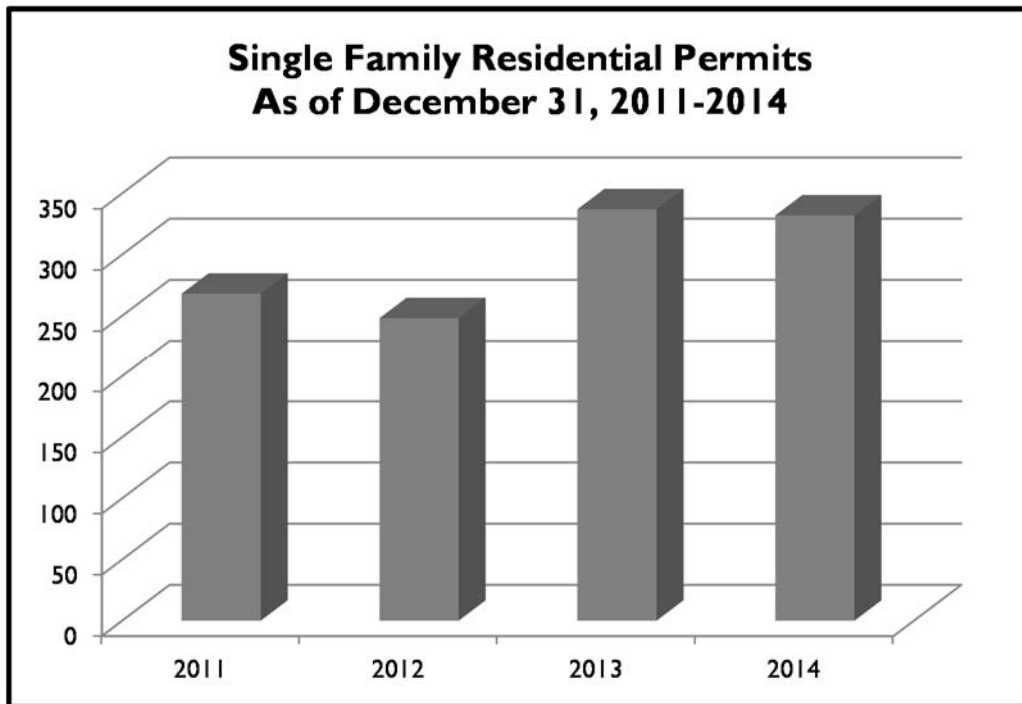
Business Sector	Revenue (Jan-Dec)			% Change		% of Total		
	2012	2013	2014	2013	2014	2012	2013	2014
Construction	1,058,253	1,188,639	1,275,048	12.3%	7.3%	38.1%	39.8%	39.7%
Retail & Wholesale Trade	778,297	850,053	935,272	9.2%	10.0%	28.0%	28.4%	29.1%
Food Services	181,600	184,734	194,876	1.7%	5.5%	6.5%	6.2%	6.1%
Admin & Support Services	142,321	156,589	181,121	10.0%	15.7%	5.1%	5.2%	5.6%
Telecommunications	134,876	146,184	149,318	8.4%	2.1%	4.9%	4.9%	4.6%
Finance, Insurance & Real Estate	80,555	86,818	85,883	7.8%	-1.1%	2.9%	2.9%	2.7%
All Other Sectors	399,806	377,228	391,485	-5.6%	3.8%	14.4%	12.6%	12.2%
<b>Total</b>	<b>2,775,708</b>	<b>2,990,245</b>	<b>3,213,003</b>	<b>7.7%</b>	<b>7.4%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**2012-2014 Actual Sales Tax Revenue (Excluding One-Time Receipts)**

Business Sector	Revenue (Jan-Dec)			% Change		% of Total		
	2012	2013	2014	2013	2014	2012	2013	2014
Construction	1,058,253	1,188,639	1,275,048	12.3%	7.3%	39.5%	40.3%	39.9%
Retail & Wholesale Trade	778,297	850,053	935,272	9.2%	10.0%	29.1%	28.8%	29.3%
Food Services	181,600	184,734	194,876	1.7%	5.5%	6.8%	6.3%	6.1%
Admin & Support Services	142,321	156,589	181,121	10.0%	15.7%	5.3%	5.3%	5.7%
Telecommunications	134,876	146,184	149,318	8.4%	2.1%	5.0%	5.0%	4.7%
Finance, Insurance & Real Estate	80,555	86,818	85,883	7.8%	-1.1%	3.0%	2.9%	2.7%
All Other Sectors	302,187	340,034	372,204	12.5%	9.5%	11.3%	11.5%	11.7%
<b>Total</b>	<b>2,678,089</b>	<b>2,953,051</b>	<b>3,193,722</b>	<b>10.3%</b>	<b>8.1%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>

The overall increase of 8.1 percent, can be primarily attributed to the “retail & wholesale trade” and “construction” sectors, which were up 10.0 percent and 7.3 percent respectively. Together, these two sectors comprise over two-thirds of the City’s total sales tax receipts.

- Licenses, permits, and zoning fees, which comprised 11 percent of total actual revenues in 2014, were up \$369,778, or 14.2 percent, compared to 2013.** This revenue category consists of development fees, a cable franchise fee, and business license fees. Across all building permit types (which include single family residential, multi-family residential, commercial, mixed use, and public), the total number of building permits issued was down 3.8 percent (408 permits in 2014 vs. 424 permits in 2013), and total valuation was up 21.9 percent (\$90.24 million in 2014 vs. \$74.01 million in 2013). In terms of single family residential development, which serves as a leading economic indicator for the City, the total number of building permits issued was down 1.5 percent (332 permits in 2014 vs. 337 permits in 2013), and total valuation was down 6.7 percent (\$60.35 million in 2014 vs. \$64.67 million in 2013), as depicted in the following 2 graphs. Despite the minor dips in the number of permits issued, the development activity level was still very high in 2014.



Finally, cable franchise fees were up 3.3 percent in 2014 over the previous year (\$480,471 in 2014 vs. \$465,160 in 2013).

- **Intergovernmental revenues, which comprised 2 percent of total actual revenues in 2014, were up \$86,384, or 17.7 percent, compared to 2013.** The major revenue sources include the liquor excise tax and liquor profits that are shared by the state, vessel registration

fees that are received from the state through King County, contract revenue for marine patrol services provided to the cities of Bellevue and Renton, and contract revenue from King County for Zone One emergency management coordination services (this is a two year contract from July 1, 2013 through June 30, 2015). The 17.7 percent increase is mostly due to the Zone One emergency management contract, which was in effect for all of 2014 versus only half of 2013.

- **Court fines, which comprised 1.5 percent of total actual revenues in 2014, were up \$96,833, or 32.1 percent, compared to 2013.** Court fines are directly tied to case filings, which were collectively up 61.0 percent in 2014 versus 2013. Broken down by city, Mercer Island’s case filings, which accounted for 94.5 percent of the total, were up 64.0 percent, and Newcastle’s case filings, which accounted for 5.5 percent of the total, were up 23.3 percent.

All other revenues were either within expected norms for the year or too insignificant to highlight.

## Expenditures

**Comparing total actual expenditures (and carryovers) to total budgeted expenditures through year-end, the General Fund was 97.0 percent of budget in 2014 versus 98.3 percent of budget in 2013.** Most of the 3.0 percent in expenditure savings can be attributed to employee benefits, contractual services, and insurance, which are described in greater detail below. The following two tables compare actual to budgeted expenditures, first by category and then by department, in 2014 versus 2013.

### GENERAL FUND: Expenditures by Category (2014 vs. 2013)

Expenditure Category	Actuals			Budget		% of Budget	
	12/31/13	12/31/14	% Chg	2013	2014	2013	2014
Salaries	13,076,841	13,774,820	5.3%	13,043,678	13,702,905	100.3%	100.5%
Benefits	4,477,917	4,652,527	3.9%	4,696,236	5,081,699	95.4%	91.6%
Contractual Services	1,687,401	1,700,413	0.8%	2,010,118	2,041,740	83.9%	83.3%
Equipment Rental	1,246,082	1,188,951	-4.6%	1,265,908	1,188,131	98.4%	100.1%
Intergovernmental Services	879,730	818,893	-6.9%	850,064	853,814	103.5%	95.9%
Supplies	569,196	648,339	13.9%	666,873	675,095	85.4%	96.0%
Utilities	507,257	506,144	-0.2%	536,763	552,395	94.5%	91.6%
Insurance	493,083	455,517	-7.6%	494,895	519,644	99.6%	87.7%
Other Services & Charges	264,982	348,062	31.4%	298,940	333,140	88.6%	104.5%
Phone, Postage & Advertising	83,573	80,468	-3.7%	130,259	130,059	64.2%	61.9%
Jail	91,631	87,549	-4.5%	61,350	61,350	149.4%	142.7%
Interfund Transfers:							
To Technology & Equipment Fund	302,000	402,000	33.1%	302,000	402,000	100.0%	100.0%
To Contingency Fund	-	346,000	N/A	-	346,000	N/A	100.0%
To YFS Fund	320,000	200,000	-37.5%	320,000	200,000	100.0%	100.0%
To Equipment Rental Fund	-	100,000	N/A	-	100,000	N/A	100.0%
To Non-Voted Bond Fund	93,536	97,136	3.8%	93,537	97,137	100.0%	100.0%
To Water Fund	86,226	101,899	18.2%	87,000	94,000	99.1%	108.4%
<b>Total Expenditures</b>	<b>24,179,455</b>	<b>25,508,718</b>	<b>5.5%</b>	<b>24,857,621</b>	<b>26,379,109</b>	<b>97.3%</b>	<b>96.7%</b>
Expenditure Carryovers	257,882	67,098	-74.0%	-	-	N/A	N/A
<b>Total Expenditures &amp; Carryovers</b>	<b>24,437,337</b>	<b>25,575,816</b>	<b>4.7%</b>	<b>24,857,621</b>	<b>26,379,109</b>	<b>98.3%</b>	<b>97.0%</b>



**GENERAL FUND: Expenditures by Department (2014 vs. 2013)**

Department	Actuals			Budget		% of Budget	
	12/31/13	12/31/14	% Chg	2013	2014	2013	2014
City Attorney's Office	546,787	564,192	3.2%	487,797	501,999	112.1%	112.4%
City Council	38,772	33,554	-13.5%	46,113	46,113	84.1%	72.8%
City Manager's Office	1,186,255	974,933	-17.8%	1,291,747	1,036,670	91.8%	94.0%
Development Services	2,190,000	2,547,082	16.3%	2,243,400	2,670,573	97.6%	95.4%
Finance	686,757	790,072	15.0%	697,525	795,498	98.5%	99.3%
Fire	5,464,429	5,615,846	2.8%	5,562,249	5,703,765	98.2%	98.5%
Human Resources	515,581	548,544	6.4%	512,315	540,967	100.6%	101.4%
Maintenance	1,470,166	1,552,007	5.6%	1,570,212	1,645,157	93.6%	94.3%
Municipal Court	354,740	367,128	3.5%	376,552	391,394	94.2%	93.8%
Parks & Recreation	4,098,589	4,225,568	3.1%	4,212,262	4,310,715	97.3%	98.0%
Police	5,459,440	5,627,444	3.1%	5,542,043	5,809,284	98.5%	96.9%
Non-Departmental	2,167,939	2,662,348	22.8%	2,315,406	2,926,974	93.6%	91.0%
<b>Total Expenditures</b>	<b>24,179,455</b>	<b>25,508,718</b>	<b>5.5%</b>	<b>24,857,621</b>	<b>26,379,109</b>	<b>97.3%</b>	<b>96.7%</b>
Expenditure Carryovers	257,882	67,098	-74.0%	-	-	N/A	N/A
<b>Total Expenditures &amp; Carryovers</b>	<b>24,437,337</b>	<b>25,575,816</b>	<b>4.7%</b>	<b>24,857,621</b>	<b>26,379,109</b>	<b>98.3%</b>	<b>97.0%</b>

In reviewing **expenditures by category**, the following are noteworthy:

- **Salaries, which comprised 54 percent of total expenditures (and carryovers) in 2014, were 100.5 percent of budget in 2014 compared to 100.3 percent of budget in 2013.** These slight budget overages were driven by higher than expected Fire and DSG overtime costs in both years. Specifically, the Fire Department had three firefighters on FMLA leave in 2013 and three firefighters on disability leave and one firefighter on FMLA leave in 2014. DSG staff worked significant overtime in 2013 and 2014 due to the high level of development activity on the Island and the school district's aggressive time schedule for its capital projects.
- **Benefits, which comprised 18 percent of total expenditures (and carryovers) in 2014, were 91.6 percent of budget in 2014 compared to 95.4 percent of budget in 2013.** The significant expenditure savings in 2014 can be attributed to the following: 1) the City budgeted a 10 percent increase in medical premiums for Police, AFSCME, and unrepresented employees, but medical premiums did not change in 2014 (which has never happened before); 2) the City budgeted a 5 percent increase in dental premiums for all employees, but dental premiums did not change in 2014; and 3) Police LEOFF I retirees, who were 65 or older, were moved to a new, more cost effective AWC plan (Medicare Advantage) in 2013.
- **Contractual services, which comprised 7 percent of total expenditures (and carryovers) in 2014, were 83.3 percent of budget in 2014 compared to 83.9 percent of budget in 2013.** This expenditure category includes software support, development and engineering support, recreation instructors, repairs and maintenance, and other professional services. Of the \$341,327 in unspent budget in 2014, \$90,696 relates to the City's opposition to the proposed tolling of I-90, and \$41,300 needs to be carried over to the 2015 budget to complete the comprehensive plan update, to implement NPDES II permit requirements, to complete plans review of school district projects, and to fund repairs at the Community Center.

- **Insurance, which comprised 2 percent of total expenditures (and carryovers) in 2014, was 87.7 percent of budget in 2014 compared to 99.6 percent of budget in 2013.** The significant expenditure savings in 2014 was primarily due to an unexpected decrease in the City's liability insurance premium paid to the Washington Cities Insurance Authority (WCIA).

In reviewing **expenditures by department**, the following is noteworthy:

- **The City Attorney's Office spent 112.4 percent of its budget in 2014 compared to 112.1 percent of its budget in 2013.** The 2014 budget overage was directly related to unanticipated outside legal costs for Land Use Petition Act (LUPA) issues, Shoreline Master Program (SMP) issues, public records requests, and a Model Toxic Control Act (MTCA) issue. The 2013 budget overage was directly related to unanticipated outside legal costs for public records requests, labor issues, and SMP issues. In both years, these unexpected legal costs were funded by a professional services contingency in the Non-Departmental budget.

All other expenditures were either within expected norms for the year or too insignificant to highlight.

The 2014 **total expenditure savings** in the General Fund is calculated as follows:

\$26,379,109	2014 budgeted expenditures
- 25,508,718	2014 actual expenditures
- 67,098	2014 requested expenditure carryovers to 2015 budget
<u>\$803,293</u>	2014 total expenditure savings

The \$67,098 in requested **expenditure carryovers** consist of the following:

- **\$18,800** for Community Center repairs and security camera for MICEC parking lot
- **\$16,798** for pay-for-performance awards that were paid in Jan/Feb 2015 but were due in 2014
- **\$9,500** for implementation of NPDES phase II permit requirements
- **\$8,000** for plans review of school district projects
- **\$7,500** for comprehensive plan update
- **\$6,500** in unspent donations to Parks & Recreation Department

A 2015-2016 budget amending ordinance is attached as Exhibit 3 for the requested expenditure carryovers.

## Fund Balance

What follows is a preliminary accounting of the General Fund's 2014 year-end balance, which amounts to \$4.47 million. It represents the working capital (i.e. current assets less current liabilities) in the fund and consists of the following restricted and unrestricted amounts.

<b>Component of Fund Balance</b>	<b>Amount</b>
LEOFF I long-term care reserve	1,096,971
Compensated absences reserve	1,092,435
Deferred development fee revenue	473,363
Budgeted fund balance (2015-2016 budget)	440,675
Revenue stabilization reserve	300,000
Inventory of supplies	124,399
Deferred recreation fee revenue	96,025
Customer deposits	37,547
DSG technology fee reserve	22,361
Petty cash	2,950
<b>Subtotal (restricted)</b>	<b>3,686,726</b>
<b>2014 surplus available for distribution</b>	<b>715,093</b>
Expenditure carryovers to 2015 budget	67,098
<b>Total</b>	<b>4,468,917</b>

The 2014 General Fund surplus available for distribution is \$715,093. Of this amount, \$67,000 needs to be added to the compensated absences reserve to fully fund this liability as of December 31, 2014, leaving \$648,093 to distribute for other purposes.

## UTILITY FUNDS

### Water Fund

**Comparing 2014 to 2013, operating income was up \$443,409, or 35.9 percent,** due to the net effect of the following: 1) an 8.0 percent overall water rate increase; 2) a 3.8 percent increase in water consumption; 3) a 29.6 percent increase in meter installation charges related to development (which is a component of charges for services); and 4) a 5.3 percent increase in total operating expenditures. See the summary of revenues and expenditures in the table below.

**WATER FUND: Revenues and Expenditures (2014 vs. 2013)**

Category	Actuals			Budget		% of Budget	
	12/31/13	12/31/14	% Chg	2013	2014	2013	2014
<b>Operating Revenues:</b>							
Charges for Services	5,392,353	6,030,422	11.8%	5,250,080	5,395,836	102.7%	111.8%
Water Utility Tax (General Fund Xfr)	86,226	101,899	18.2%	86,787	92,793	99.4%	109.8%
Miscellaneous	33,130	49,409	49.1%	-	-	N/A	N/A
<b>Total Operating Revenues</b>	<b>5,511,709</b>	<b>6,181,730</b>	<b>12.2%</b>	<b>5,336,867</b>	<b>5,488,629</b>	<b>103.3%</b>	<b>112.6%</b>
<b>Operating Expenditures:</b>							
Water Purchased for Resale	2,077,763	2,162,396	4.1%	2,157,578	2,167,561	96.3%	99.8%
Maintenance & Operations	2,200,264	2,342,243	6.5%	2,254,649	2,476,448	97.6%	94.6%
<b>Total Operating Expenditures</b>	<b>4,278,027</b>	<b>4,504,639</b>	<b>5.3%</b>	<b>4,412,227</b>	<b>4,644,009</b>	<b>97.0%</b>	<b>97.0%</b>
<b>Operating Income (Loss)</b>	<b>1,233,682</b>	<b>1,677,091</b>	<b>35.9%</b>	<b>924,640</b>	<b>844,620</b>	<b>133.4%</b>	<b>198.6%</b>
<b>Non-Operating Items:</b>							
Sale of Fixed Assets	1,900,004	-	-100.0%	1,691,929	-	112.3%	N/A
Water Connection Charges	274,329	331,974	21.0%	60,000	90,000	457.2%	368.9%
Interest	7,039	21,027	198.7%	7,636	8,394	92.2%	250.5%
Unbilled Water Settlement (SPU)	(316,929)	-	-100.0%	(316,929)	-	100.0%	N/A
Debt Service	(1,094,617)	(107,097)	-90.2%	(1,097,987)	(108,263)	99.7%	98.9%
Capital Projects	(913,667)	(937,211)	2.6%	(1,282,518)	(1,463,372)	71.2%	64.0%
<b>Total Non-Operating Items</b>	<b>(143,841)</b>	<b>(691,307)</b>	<b>380.6%</b>	<b>(937,869)</b>	<b>(1,473,241)</b>	<b>15.3%</b>	<b>46.9%</b>
<b>Net Increase (Decrease)</b>	<b>1,089,841</b>	<b>985,784</b>	<b>-9.5%</b>	<b>(13,229)</b>	<b>(628,621)</b>	<b>N/A</b>	<b>N/A</b>

Of particular note are the following:

- **Charges for services (i.e. water utility customer charges) were up \$638,069, or 11.8 percent, in 2014 compared to 2013** due to the first three operating income drivers noted above. The large increase in meter installation charges was driven by the high level of development activity on the Island.
- **Water purchased for resale was up \$84,633, or 4.1 percent, in 2014 compared to 2013** mostly due to a 3.8 percent increase in water consumption in 2014, which can be attributed to the drier than normal spring and summer.
- **Maintenance and operations were up \$141,979, or 6.5 percent, in 2014 compared to 2013** primarily due to the City's response to the water contamination event, which occurred

last fall. The City incurred \$239,266 in unexpected costs, which were funded by expenditure savings on three water utility projects.

- **Water connection charges were up \$57,645, or 21.0 percent, in 2014 compared to 2013** due to the high level of development activity on the Island.
- **Debt service costs were down \$987,520, or 90.2 percent, in 2014 compared to 2013**, because a \$975,000 limited term general obligation (LTGO) bond was paid off on June 1, 2013. This LTGO bond was issued during the Great Recession to finance the construction of an emergency water supply well at Rotary Park.
- **Capital projects were 64.0 percent of budget in 2014** primarily due to the following:
  - **88<sup>th</sup> Ave & 86<sup>th</sup> Ave Water System Improvements** (\$391,513 actual vs. \$750,000 budget): This project was completed in July 2014. Of the \$358,487 in project savings, staff is requesting that \$335,000 be carried over to the 2015 budget to help fund the City's action plan related to the water contamination event.
  - **Water System Plan** (\$70,000 actual vs. \$130,000 budget): A preliminary draft of the plan was submitted to Seattle Public Utilities and the state Department of Health in July 2014. Final completion of the plan had to be postponed to 2015 due to the water contamination event. Accordingly, staff is requesting that \$60,000 be carried over to the 2015 budget to complete the plan.

See the 2013-2014 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Fund balance**, excluding fixed assets, as of December 31, 2014 amounts to \$6.31 million, as shown below. Please note that these are preliminary figures.

Component of Fund Balance	Amount
Budgeted fund balance (2015-2016 budget)	3,372,590
Operating reserve	1,094,812
Available fund balance	1,094,278
Expenditure carryovers to 2015 budget	412,650
Capital reserve	337,606
<b>Total</b>	<b>6,311,936</b>

## Sewer Fund

**Comparing 2014 to 2013, operating income was up \$229,123, or 13.7 percent,** due to the net effect of the following: 1) an 8.5 percent rate increase in City sewer maintenance services (which is a component of charges for services); 2) a 0.0 percent rate increase in King County sewage treatment services (which is a component of charges for services); and 3) a 2.5 percent increase in total operating expenditures. See the summary of revenues and expenditures in the table below.

**SEWER FUND: Revenues and Expenditures (2014 vs. 2013)**

Category	Actuals			Budget		% of Budget	
	12/31/13	12/31/14	% Chg	2013	2014	2013	2014
<b>Operating Revenues:</b>							
Charges for Services	7,544,648	7,922,447	5.0%	7,482,226	7,679,871	100.8%	103.2%
<b>Total Operating Revenues</b>	<b>7,544,648</b>	<b>7,922,447</b>	<b>5.0%</b>	<b>7,482,226</b>	<b>7,679,871</b>	<b>100.8%</b>	<b>103.2%</b>
<b>Operating Expenditures:</b>							
King County Sewage Treatment	4,200,988	4,233,815	0.8%	4,202,471	4,202,471	100.0%	100.7%
Maintenance & Operations	1,666,424	1,782,273	7.0%	1,754,717	1,881,096	95.0%	94.7%
<b>Total Operating Expenditures</b>	<b>5,867,412</b>	<b>6,016,088</b>	<b>2.5%</b>	<b>5,957,188</b>	<b>6,083,567</b>	<b>98.5%</b>	<b>98.9%</b>
<b>Operating Income (Loss)</b>	<b>1,677,236</b>	<b>1,906,359</b>	<b>13.7%</b>	<b>1,525,038</b>	<b>1,596,304</b>	<b>110.0%</b>	<b>119.4%</b>
<b>Non-Operating Items:</b>							
Sewer Connection Charges	193,920	444,060	129.0%	5,766	5,939	3363.2%	7477.0%
Interest	2,475	7,068	185.6%	2,255	2,622	109.8%	269.6%
Debt Service	(1,108,316)	(1,103,551)	-0.4%	(1,108,063)	(1,108,349)	100.0%	99.6%
Capital Projects	(433,579)	(682,264)	57.4%	(1,253,989)	(1,094,544)	34.6%	62.3%
<b>Total Non-Operating Items</b>	<b>(1,345,500)</b>	<b>(1,334,687)</b>	<b>-0.8%</b>	<b>(2,354,031)</b>	<b>(2,194,332)</b>	<b>57.2%</b>	<b>60.8%</b>
<b>Net Increase (Decrease)</b>	<b>331,736</b>	<b>571,672</b>	<b>72.3%</b>	<b>(828,993)</b>	<b>(598,028)</b>	<b>N/A</b>	<b>N/A</b>

Of particular note are the following:

- **Charges for services (i.e. sewer utility customer charges) were up \$377,799, or 5.0 percent, in 2014 compared to 2013** due to the first two operating income drivers noted above.
- **Maintenance and operations were up \$115,849, or 7.0 percent, in 2014 compared to 2013** primarily due to significant sewer pump station repairs that were needed following a system evaluation in 2013.
- **Sewer connection charges were up \$250,140, or 129.0 percent, in 2014 compared to 2013** due to the high level of development activity on the Island.
- **Capital projects were 62.3 percent of budget in 2014** primarily due to the following:
  - **Pump Station 14 Modernization** (\$575,097 actual vs. \$680,960 budget): Work was substantially complete at the end of 2014, with landscaping, site clean-up, and punch list items completed in early 2015. The unspent project budget (\$105,862) needs to be carried over to the 2015 budget.

- **Sewer Telemetry Improvements** (\$117,255 actual vs. \$243,000 budget): Two panels were constructed at the end of 2014, with installation, testing, and programming planned for the first half of 2015. The unspent project budget (\$125,745) needs to be carried over to the 2015 budget.
- **General Sewer Plan** (\$5,064 actual vs. \$50,000 budget): Work was delayed due to the water contamination event last fall. The unspent project budget (\$44,936) needs to be carried over to the 2015 budget.

See the 2013-2014 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Fund balance**, excluding fixed assets, as of December 31, 2014 amounts to \$2.43 million, as shown below. Please note that these are preliminary figures.

Component of Fund Balance	Amount
Available fund balance	1,143,177
Operating reserve	496,310
Budgeted fund balance (2015-2016 budget)	328,989
Expenditure carryovers to 2015 budget	276,543
Capital reserve	185,262
<b>Total</b>	<b>2,430,281</b>

## Storm Water Fund

Comparing 2014 to 2013, operating income was down \$49,153, or 5.6 percent, due to the net effect of the following: 1) a 1.2 percent storm water rate increase; 2) a Department of Ecology grant that was budgeted but not received in 2014; and 3) a 6.6 percent decrease in total operating expenditures. See the summary of revenues and expenditures in the table below.

**STORM WATER FUND: Revenues and Expenditures (2014 vs. 2013)**

Category	Actuals			Budget		% of Budget	
	12/31/13	12/31/14	% Chg	2013	2014	2013	2014
<b>Operating Revenues:</b>							
Charges for Services	1,704,259	1,726,541	1.3%	1,752,485	1,773,515	97.2%	97.4%
Grants	135,544	-	-100.0%	135,000	133,250	100.4%	0.0%
<b>Total Operating Revenues</b>	<b>1,839,803</b>	<b>1,726,541</b>	<b>-6.2%</b>	<b>1,887,485</b>	<b>1,906,765</b>	<b>97.5%</b>	<b>90.5%</b>
<b>Operating Expenditures:</b>							
Maintenance & Operations	968,000	903,891	-6.6%	1,149,657	1,093,024	84.2%	82.7%
<b>Total Operating Expenditures</b>	<b>968,000</b>	<b>903,891</b>	<b>-6.6%</b>	<b>1,149,657</b>	<b>1,093,024</b>	<b>84.2%</b>	<b>82.7%</b>
<b>Operating Income (Loss)</b>	<b>871,803</b>	<b>822,650</b>	<b>-5.6%</b>	<b>737,828</b>	<b>813,741</b>	<b>118.2%</b>	<b>101.1%</b>
<b>Non-Operating Items:</b>							
Fee in Lieu	221,941	371,795	67.5%	60,000	70,000	369.9%	531.1%
Interest	4,597	12,969	182.1%	4,195	4,800	109.6%	270.2%
Capital Projects	(807,827)	(548,363)	-32.1%	(1,083,699)	(1,835,284)	74.5%	29.9%
<b>Total Non-Operating Items</b>	<b>(581,289)</b>	<b>(163,599)</b>	<b>-71.9%</b>	<b>(1,019,504)</b>	<b>(1,760,484)</b>	<b>57.0%</b>	<b>9.3%</b>
<b>Net Increase (Decrease)</b>	<b>290,514</b>	<b>659,051</b>	<b>126.9%</b>	<b>(281,676)</b>	<b>(946,743)</b>	<b>N/A</b>	<b>N/A</b>

Of particular note are the following:

- **Charges for services (i.e. storm water utility customer charges) were up \$22,282, or 1.3 percent, in 2014 compared to 2013** due to the first operating income driver noted above.
- **Maintenance and operations were down \$64,109, or 6.6 percent, in 2014 compared to 2013** primarily due to the following: 1) two position vacancies created by one long-term disability leave and one FMLA leave, which resulted in less work being accomplished in 2014; and 2) actual interfund charges paid by the Storm Water Fund to the General Fund for city administration and Maintenance Center building costs, which were \$40,567 less than what was budgeted.
- **Storm water fees in lieu were up \$149,854, or 67.5 percent, in 2014 compared to 2013** due to the high level of development activity on the Island.
- **Capital projects were 29.9 percent of budget in 2014** primarily due to the following:
  - **Sub-Basin 6 Watercourse Phase 2** (\$80,556 actual vs. \$523,000 budget): Construction was delayed until summer 2015, because the U.S. Army Corps of Engineers was backlogged in processing permits. The unspent project budget (\$442,444) needs to be carried over to the 2015 budget.



- **Sub-Basin 27 Watercourse** (\$15,790 actual vs. \$193,000 budget): Construction was delayed until summer 2015, because the U.S. Army Corps of Engineers was backlogged in processing permits. The unspent project budget (\$177,210) needs to be carried over to the 2015 budget.
- **Minor Watercourse Improvements** (\$45,207 actual vs. \$196,000 budget): Construction was delayed until summer 2015, because the U.S. Army Corps of Engineers was backlogged in processing permits. Of the unspent project budget (\$150,793), \$115,000 needs to be carried over to the 2015 budget
- **East Seattle Storm Improvements** (\$53,726 actual vs. \$260,000 budget): Drainage improvements on West Mercer Way were completed in 2013 prior to the re-paving work. Of the unspent project budget (\$206,274), \$75,000 needs to be carried over to the 2015 budget to replace the drainage system at Calkins Landing, which was delayed due to a SEPA appeal.
- **Water Quality Treatment** (\$657 actual vs. \$125,000 budget): This project was put on hold due to the unexpected FMLA leave taken by and the subsequent retirement of the project manager. Of the unspent project budget (\$124,343), \$75,000 needs to be carried over to the 2015 budget.

See the 2013-2014 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Fund balance**, excluding fixed assets, as of December 31, 2014 amounts to \$3.84 million, as shown below. Of this amount, about \$695,828 is reserved for basin improvements. Please note that these are preliminary figures.

Component of Fund Balance	Amount
Available fund balance	1,467,275
Expenditure carryovers to 2015 budget	948,761
Budgeted fund balance (2015-2016 budget)	745,488
Basin improvement reserve	584,872
Operating reserve	95,805
<b>Total</b>	<b>3,842,201</b>

## ALL OTHER FUNDS

Highly summarized revenue and expenditure (excluding carryovers) information is displayed for all other funds in the table below.

### ALL OTHER FUNDS: Revenues and Expenditures (2014 vs. 2013)

Fund Name	Actuals			Budget		% of Budget	
	12/31/13	12/31/14	% Chg	2013	2014	2013	2014
<b>Self Insurance Claim</b>							
Revenues	-	-	N/A	10,000	10,000	0.0%	0.0%
Expenditures	-	5,000	N/A	10,000	10,000	0.0%	50.0%
<b>Youth Services Endowment</b>							
Revenues	446	1,104	147.5%	1,000	1,000	44.6%	110.4%
Expenditures	446	1,000	N/A	1,000	1,000	44.6%	100.0%
<b>Street</b>							
Revenues	1,774,231	2,157,796	21.6%	1,567,000	1,695,000	113.2%	127.3%
Expenditures	1,905,741	1,198,948	-37.1%	2,445,229	1,478,905	77.9%	81.1%
<b>Criminal Justice</b>							
Revenues	563,218	603,696	7.2%	517,400	532,900	108.9%	113.3%
Expenditures	502,015	493,958	-1.6%	595,228	614,865	84.3%	80.3%
<b>Beautification</b>							
Revenues	880,692	920,705	4.5%	845,675	874,200	104.1%	105.3%
Expenditures	1,120,542	874,165	-22.0%	1,210,195	922,685	92.6%	94.7%
<b>Contingency</b>							
Revenues	19,127	400,880	N/A	-	-	N/A	N/A
Expenditures	275,000	-	N/A	275,000	-	100.0%	N/A
<b>1% for the Arts</b>							
Revenues	15,475	5,999	-61.2%	15,000	15,000	103.2%	40.0%
Expenditures	95,059	33,800	-64.4%	106,000	44,000	89.7%	76.8%
<b>Youth &amp; Family Services</b>							
Revenues	2,180,407	2,035,692	-6.6%	2,301,898	2,238,850	94.7%	90.9%
Expenditures	2,214,265	2,333,401	5.4%	2,363,441	2,374,737	93.7%	98.3%
<b>Bond Redemption (Voted)</b>							
Revenues	-	-	N/A	-	-	N/A	N/A
Expenditures	-	-	N/A	-	-	N/A	N/A
<b>Bond Redemption (Non-Voted)</b>							
Revenues	925,015	1,015,836	9.8%	1,098,052	1,087,917	84.2%	93.4%
Expenditures	924,453	1,015,836	9.9%	1,098,052	1,087,917	84.2%	93.4%

**ALL OTHER FUNDS: Revenues and Expenditures (2014 vs. 2013)**

Fund Name	Actuals			Budget		% of Budget	
	12/31/13	12/31/14	% Chg	2013	2014	2013	2014
<b>Capital Improvement</b>							
Revenues	4,247,279	2,214,830	-47.9%	4,054,924	2,235,222	104.7%	99.1%
Expenditures	3,774,471	1,834,602	-51.4%	4,235,676	2,791,577	89.1%	65.7%
<b>Technology &amp; Equipment</b>							
Revenues	395,343	438,783	11.0%	386,450	374,900	102.3%	117.0%
Expenditures	507,588	481,073	-5.2%	678,740	590,760	74.8%	81.4%
<b>Fire Station 92 Construction</b>							
Revenues	5,124,154	19,485	N/A	4,803,000	10,000	N/A	194.9%
Expenditures	823,199	3,209,670	N/A	4,803,000	4,338,801	N/A	74.0%
<b>Capital Reserve</b>							
Revenues	-	181,553	N/A	-	-	N/A	N/A
Expenditures	-	-	N/A	-	-	N/A	N/A
<b>Equipment Rental</b>							
Revenues	1,574,425	1,499,317	-4.8%	1,684,986	1,271,500	93.4%	117.9%
Expenditures	1,426,715	1,224,036	-14.2%	1,958,641	1,588,057	72.8%	77.1%
<b>Computer Equipment</b>							
Revenues	645,699	655,666	1.5%	641,141	651,548	100.7%	100.6%
Expenditures	743,466	656,074	-11.8%	775,468	721,637	95.9%	90.9%
<b>Firemen's Pension</b>							
Revenues	55,836	60,856	9.0%	54,410	54,410	102.6%	111.8%
Expenditures	75,273	76,561	1.7%	82,000	88,000	91.8%	87.0%

In reviewing revenues and expenditures through December 31, 2014, the following funds are noteworthy:

- **Street Fund:**
  - **Total revenues were 127.3 percent of budget in 2014** primarily due to the following: 1) real estate excise tax receipts, which were up \$372,363, or 29.5 percent, relative to budget; 2) an unbudgeted receipt of \$47,684 in roadway restoration fees from The Mercer phases I and II; and 3) motor vehicle fuel tax receipts, which were up \$36,193, or 8.4 percent, relative to budget.
  - **Total expenditures were 81.1 percent of budget in 2014** primarily due to the following capital projects:
    - **Island Crest Way Re-surfacing Phases I & II** (\$62,294 actual vs. \$120,288 budget): Street lights were installed in November 2014 to complete the construction element of phase I, and approximately 15,000 lineal feet of cracks were sealed in 2014 to complete the road preservation element of phase II. The unspent project budget (\$57,994) was re-budgeted in 2015-2016 to help fund the design and construction elements of phase II.

- **Pedestrian & Bicycle Facilities Re-investment** (\$266 actual vs. \$52,083 budget): The planned construction of a pedestrian walkway on SE 42<sup>nd</sup> Street between Island Crest Way and 85<sup>th</sup> Avenue was delayed and combined with the construction element of the Island Crest Way Re-surfacing Phase II project, which is planned for 2016. As a result, the unspent project budget (\$51,817) was re-budgeted in 2016.
- **Town Center Crosswalks** (\$8,095 actual vs. \$50,000 budget): The crosswalk analysis, ADA evaluation, and crosswalk installation guidelines update will be completed in the first half of 2015. The unspent project budget (\$41,905) needs to be carried over to the 2015 budget.

See the 2013-2014 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Criminal Justice Fund:**

- **Total revenues were 113.3 percent of budget in 2014** primarily due to criminal justice sales tax receipts, which were up \$64,440, or 13.5 percent, relative to budget.
- **Total expenditures were 80.3 percent of budget in 2014** primarily due to the following: 1) the Hire Ahead patrol officer position was vacant for 3 months in 2014, with the new hire brought in at an entry salary level that was lower than what was budgeted; and 2) Police officers charged all overtime related to training to the Patrol budget in the General Fund to provide some financial relief to the Criminal Justice Fund.

- **Youth & Family Services Fund:**

- **Total revenues were 90.9 percent of budget in 2014** primarily due to Thrift Shop revenues, which fell short of the 2014 sales target (i.e. budget) by \$192,986, or 13.1 percent. The reasons for the shortfall are twofold: 1) after 5 years (2008-2012) of strong annual growth, Thrift Shop sales finally plateaued in 2013-2014; and 2) Thrift Shop staff were not able to completely replace several key, long-term volunteers that left in 2013-2014. Compared to 2012, total Thrift Shop volunteer hours declined 10.2 percent in 2013 and an additional 9.4 percent in 2014. Maintaining a high level of volunteer hours is critical to the Thrift Shop's financial success.

- **Capital Improvement Fund:**

- **Total revenues were 99.1 percent of budget in 2014** primarily due to the net effect of the following: 1) real estate excise tax receipts, which were up \$372,363, or 29.5 percent, relative to budget; 2) a King County Flood Control District grant, which was budgeted at \$306,831 for the Street Ends—Calkins Landing project, was not received in 2014 due to a SEPA appeal, which delayed the project; and 3) a state WRIA 8 grant, which was budgeted at \$154,501 for the Luther Burbank Shoreline Phase II project, will not be received until 2015.
- **Total expenditures were 65.7 percent of budget in 2014** primarily due to the following capital projects:

- **Luther Burbank Shoreline Phase II** (\$9,470 actual vs. \$264,510 budget): Construction was delayed until July 2015, which corresponds to the WRIA 8 grant funding schedule. The unspent project budget (\$255,040) needs to be carried over to the 2015 budget.
- **Street Ends—Calkins Landing** (\$8,724 actual vs. \$255,085 budget): Construction was delayed until July 2015 due to a SEPA appeal. The unspent project budget (\$246,360) needs to be carried over to the 2015 budget.
- **Luther Burbank Administration Building Repairs** (\$126,592 actual vs. \$255,384): The steam boiler and window air conditioning units have been replaced with an energy efficient system, the old steam pipes and registers have been removed, and the galvanized water pipes were replaced with copper pipes. Of the unspent project budget (\$128,792), \$36,000 needs to be carried over to the 2015 budget to repair the stairway, to improve lighting in the stairwell, and to paint the interior.
- **Community Center Building Repairs** (\$127,604 actual vs. \$231,000 budget): HVAC upgrades were completed; Annex rooms 1 and 4 were upgraded; the parking lot was seal coated; outside lights were repaired; the interior was painted; and the gym, dance, and fitness room floors were re-sealed or re-coated. Of the unspent project budget (\$103,396), \$100,968 needs to be carried over to the 2015 budget to make hillside and landscaping improvements and to install air conditioning in the gym.

See the 2013-2014 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Technology & Equipment Fund:**

- **Total revenues were 117.0 percent of budget in 2014** primarily due to a \$100,000 transfer in May 2014 of the 2013 General Fund surplus to the MICEC technology and equipment sinking fund, which needed this supplemental funding for planned capital replacements in 2015-2016.
- **Total expenditures were 81.4 percent of budget in 2014** primarily due to the following capital project:
  - **Financial System Enhancement** (\$76,225 actual vs. \$122,000 budget): The financial system was upgraded to the latest software version, but the purchase and implementation of a new reporting module (COGNOS) was postponed after staff determined that it was not ready for production. Staff will re-look at this module in 2016 when the 2017-2018 Budget is prepared.

See the 2013-2014 CIP Project Management Report, which is attached as Exhibit 2, for more detailed project information.

- **Fire Station 92 Construction Fund:**

- **Total expenditures were 74.0 percent of budget in 2014**, because Fire Station 92 was only 76 percent complete as of year-end. It was supposed to be complete as of

November 2014. Because of ongoing roof concerns, the revised substantial completion date is unknown. The general contractor is liable for \$3,750 per day in liquidated damages, which should cover all costs incurred by the City as a result of the late project completion. The remaining fund balance as of December 31, 2014 (\$1,110,770) needs to be carried over to the 2015 budget.

- **Capital Reserve Fund:**

- In May 2014, the Council decided to transfer \$181,553 of the 2013 General Fund surplus to the Capital Reserve Fund instead of the Fire Station 92 Construction Fund, which needed this amount to fully fund the project. In effect, the Council reduced the project contingency from \$310,190 to \$128,637, because the winning construction bid came in significantly higher than the engineer's estimate. Nevertheless, the \$181,553 is available for the project, if needed.

- **Equipment Rental Fund:**

- **Total revenues were 117.9 percent of budget in 2014** primarily due to the following: 1) an interfund transfer of \$100,000 of the 2013 General Fund surplus as a partial reimbursement of the Soil Remediation project costs that have been temporarily absorbed by the Equipment Rental Fund; 2) Fire Station and Fire Rescue Truck levy lid lift receipts, which were \$46,800 greater than the actual debt service paid in 2014 (excess annual funding is dedicated to the fire apparatus sinking fund); and 3) sale proceeds from auctioned vehicles, which were up \$47,925, or 131.3 percent, relative to budget.
- **Total expenditures were 77.1 percent of budget in 2014** primarily due to the following capital project:
  - **Fleet Replacements** (\$359,028 actual vs. \$489,385 budget): Of the unspent project budget (\$130,357), \$112,801 needs to be carried over to the 2015 budget to pay for two vehicles that were ordered in 2014 but delivered in 2015.

- **Computer Equipment Fund:**

- **Total expenditures were 90.9 percent of budget in 2014** primarily due to the following: 1) some planned computer replacements in 2014 were moved up to 2013, resulting in 76.3 percent and 114.6 percent of budget for computer replacements being spent in 2014 and 2013 respectively (for the 2013-2014 biennium, 99.2% of the budget for computer replacements was spent); and 2) there was \$22,965 in network administration cost savings in 2014, which needs to be carried over to the 2015 budget to pay for an information security audit, which is greatly needed according to the IGS Director.

All other variances were either within expected norms for the year or otherwise too insignificant to highlight.

## Fund Balance

What follows is a preliminary accounting of the balance in each of these other funds as of December 31, 2014. The year-end balance for each fund effectively represents the working capital (i.e. current assets less current liabilities) in the fund and consists of restricted and unrestricted amounts.

Fund/Component of Fund Balance	Amount
<b>Self Insurance</b>	
Available fund balance	104,750
<b>Youth Services Endowment</b>	
Endowment principal reserve	285,856
Available fund balance	23,642
<b>Total</b>	<b>309,498</b>
<b>Street</b>	
Budgeted fund balance (2015-2016 budget)	1,811,806
Available fund balance	886,228
Working capital	200,000
Expenditure carryovers to 2015 budget	66,905
Traffic signal reserve (BRE Properties)	35,500
<b>Total</b>	<b>3,000,439</b>
<b>Criminal Justice</b>	
Available fund balance	452,945
U.S. Treasury reserve	110,483
JAG property sale reserve	79,437
Budgeted fund balance (2015-2016 budget)	76,000
Working capital	50,000
ENTF reserve	41,345
<b>Total</b>	<b>810,210</b>
<b>Beautification</b>	
Available fund balance	620,820
Budgeted fund balance (2015-2016 budget)	108,894
Working capital	75,000
Expenditure carryovers to 2015 budget	11,000
<b>Total</b>	<b>815,714</b>
<b>Contingency (1)</b>	
Contingency reserve (2)	2,489,343
<b>1% for the Arts</b>	
Available fund balance	151,138
Budgeted fund balance (2015-2016 budget)	40,000
<b>Total</b>	<b>191,138</b>

Fund/Component of Fund Balance	Amount
<b>Youth &amp; Family Services</b>	
Budgeted fund balance (2015-2016 budget)	235,418
<b>Bond Redemption--Voted</b>	
Available fund balance	18,943
<b>Bond Redemption--Non Voted</b>	
Debt service reserve	5,038
<b>Capital Improvement</b>	
Budgeted fund balance (2015-2016 budget)	1,310,190
Expenditure carryovers to 2015 budget	818,300
Turf fields sinking fund	509,070
Working capital	250,000
King County Parks levy reserve	41,356
Available fund balance	25,606
<b>Total</b>	<b>2,954,522</b>
<b>Technology &amp; Equipment</b>	
Budgeted fund balance (2015-2016 budget)	154,337
MICEC equipment sinking fund	135,449
Available fund balance	127,561
Fire SCBA sinking fund	106,000
Working capital	50,000
Police in-car camera sinking fund	24,000
<b>Total</b>	<b>597,347</b>
<b>Fire Station 92 Construction</b>	
Available fund balance	1,110,770
<b>Capital Reserve</b>	
F.S. 92 construction project contingency	181,553
Available fund balance	169,999
<b>Total</b>	<b>351,552</b>

Fund/Component of Fund Balance	Amount
<b>Equipment Rental</b>	
Budgeted fund balance (2015-2016 budget)	1,223,000
Vehicle replacement reserve	908,961
800 MHz radio replacement reserve	249,449
Fire apparatus sinking fund	181,782
Expenditure carryovers to 2015 budget	112,801
<b>Total</b>	<b>2,675,993</b>

Fund/Component of Fund Balance	Amount
<b>Computer Equipment</b>	
Budgeted fund balance (2015-2016 budget)	217,000
Computer replacement reserve	54,471
Expenditure carryovers to 2015 budget	22,965
<b>Total</b>	<b>294,436</b>
<b>Firemen's Pension</b>	
Pension reserve	895,008
Budgeted fund balance (2015-2016 budget)	59,934
<b>Total</b>	<b>954,942</b>

**Notes**

(1) Contingency Fund legal limit:  $(\$9,858,831,552 \text{ AV in Dec 2014} / \$1,000) \times 0.375 = \$3,697,062$

(2) Contingency reserve target per City policy:  $\$25,296,343 \text{ originally adopted 2014 General Fund budget} \times 10\% = \$2,529,634$



## CAPITAL IMPROVEMENT PROGRAM

This section of the Financial Status Report includes a financial overview of the City's capital improvement program (CIP), a detailed look at real estate excise tax receipts, highlights of particularly notable projects, and a CIP Project Management Report (see Exhibit 2), which provides an update on the status of every CIP project.

### Financial Overview

About \$21.1 million in capital projects were budgeted in the 2013-2014 biennium, encompassing \$6.7 million for utility improvements, \$5.1 million for the replacement of Fire Station 92, \$3.9 million for park and building improvements, and \$3.2 million for street and pedestrian/bicycle facility improvements. **In aggregate, CIP expenditures were 75.3 percent of the adopted biennial budget as of December 31, 2014**, which breaks down as follows:

- **Capital Reinvestment Plan (CRP): 73.0 percent of 2013-2014 budget**
- **Capital Facilities Plan (CFP): 80.1 percent of 2013-2014 budget**

Of the 97 projects that were planned in 2013-2014, 59 are complete, 6 are close to completion (90% or greater), 26 are in process, and 6 were re-prioritized to start in a future year or were cancelled completely. **On average, the 2013-2014 CIP is 76.5 percent complete relative to a 100.0 percent biennial target.**

### Real Estate Excise Tax

Real estate excise tax (REET) is the 0.5 percent tax paid by the seller in property transactions, and its use is restricted by state law for specific capital purposes. REET 1 (the 1<sup>st</sup> quarter of 1.0 percent of the sales price) may be used for streets, parks, facilities, or utilities. REET 2 (the 2<sup>nd</sup> quarter of 1.0 percent of the sales price) may be used for the same capital purposes as REET 1, except for facilities, which are specifically prohibited. Neither REET 1 nor REET 2 may be used for equipment or technology.

In May 2011, the Governor signed HB 1953, which temporarily allows cities to use up to 35% of REET revenue (not to exceed \$1.0 million for either REET 1 or 2) for operations and maintenance purposes within the same categorical restrictions noted above. This temporary expansion of how REET can be used will sunset on December 31, 2016. Because of the City's many capital needs, the passage of HB 1953 will effectively have no impact on how REET funds are currently used. It simply gives the City more flexibility.

**Comparing 2014 to 2013, actual revenue was up about \$663,622, or 25.5 percent**, as shown in the table below.

**REET Revenue: Actual vs. Budget  
As of December 31, 2013 and 2014**

Actual			Budget		% of Budget	
12/31/13	12/31/14	% Change	2013	2014	2013	2014
2,605,105	3,268,727	25.5%	2,242,000	2,524,000	116.2%	129.5%

The increase in REET in 2014 is directly related to a 6.9 percent increase in the average property sales price, which is now \$1.12 million, and to a \$50.1 million commercial property transaction, which generated \$250,500 in REET. Property sales statistics are displayed in the table below.

**Property Sales Statistics (≤\$5.0M)  
As of December 31, 2013 and 2014**

Number of Sales			Average Sales Price		
12/31/13	12/31/14	% Change	12/31/13	12/31/14	% Change
492	493	0.2%	\$1,046,605	\$1,119,061	6.9%

Please note that the average sales price encompasses all property sales—namely, land, single family residential homes, condominiums, businesses, and below market property sales from one family member to another.

In the table below, REET is broken down according to property sales (i.e. ≤\$5.0 million and >\$5.0 million) for the period 2005-2014. In addition, the average property sales price and the number of sales are identified for those properties that sold for \$5.0 million or less.

**2004-2013 REET Revenue (Dollars in Thousands)  
Property Sales ≤\$5.0M and >\$5.0M**

Property Sale Breakdown	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Avg
<b>Property Sales ≤\$5.0M:</b>											
Average Sales Price	\$905	\$963	\$1,072	\$1,237	\$854	\$994	\$916	\$899	\$1,046	\$1,119	\$1,001
% Change in Avg Sales Price	23.2%	20.5%	18.5%	28.5%	-20.3%	-19.6%	7.2%	-9.6%	14.2%	24.5%	8.7%
Number of Property Sales	579	545	429	260	267	318	367	418	492	493	417
REET Revenue	\$2,590	\$2,597	\$2,277	\$1,592	\$1,129	\$1,565	\$1,665	\$1,860	\$2,548	\$2,742	\$2,056
<b>Property Sales &gt;\$5.0M:</b>											
Number of Property Sales	8	3	14	5	3	3	5	6	2	9	6
REET Revenue	\$1,119	\$179	\$653	\$755	\$129	\$642	\$162	\$300	\$57	\$527	\$452

During this 10 year period, the average sales price is \$1.0 million, and the average annual number of sales is 417 for properties that sold for \$5.0 million or less.

## Project Highlights

A brief update is provided for the following projects: 2014 Asphalt Overlays, 83<sup>rd</sup> Avenue SE Water System Improvements, Luther Burbank North Wetland Boardwalk, Luther Burbank Tennis Court Mural, Luther Burbank Administration Building HVAC & Plumbing Upgrade, Microsoft Office 2013 Upgrade, and Police Patrol Car Replacement.

### **2014 Asphalt Overlays**

Every year several roadways within the City's 83.5-mile public road network are re-surfaced with hot mix asphalt (HMA) overlays. The 2014 project included an arterial segment near Islander Middle School and several residential street locations: Mercer Terrace Drive, SE 53<sup>rd</sup> Place (west of Island Crest Way), and a portion of SE 57<sup>th</sup> Street and 92<sup>nd</sup> Avenue (east of Island Crest Way).

Prior to the street overlay project, City staff coordinated the construction of numerous small storm drainage and water system improvements on these roadways, including new catch basins, water service replacements, and fire hydrant upgrades. Performing utility work ahead of street re-surfacing reduces the likelihood of future utility cuts in the new pavement, which in turn improves that pavement's service life.

Road construction activities began in mid-July with work on the "IMS Curve" of SE 72<sup>nd</sup> Street and 84<sup>th</sup> Avenue, which runs east from 82<sup>nd</sup> Avenue, past Islander Middle School, and north to SE 71<sup>st</sup> Street. The top 1½ inches of existing asphalt pavement (placed in 1998) was removed with a milling machine and replaced with a 2 inch HMA overlay, followed by new roadway striping. The new pavement markings include narrowed traffic lanes with white edge lines that delineate a 5-6 foot wide paved shoulder from 82<sup>nd</sup> Avenue all the way to SE 68<sup>th</sup> Street. In addition, several areas of concrete curb, sidewalk, and curb ramps were replaced.



Residential street work primarily consisted of pavement repairs (removal and patching of failed areas of existing pavement) followed by HMA overlays 2-3 inches thick. On SE 53<sup>rd</sup> Place, a narrow section of the road was widened by five feet, allowing safer passage of two-way traffic. All of the arterial and residential paving work was completed by the end of August, with final cleanup and punch list work being finished in early September. This project re-surfaced 1.3 miles of public roadways for a total cost of \$640,367 (\$70,000 less than budgeted). Project savings are credited to in-house design and inspection work and to the contractor's completion of the entire project in only 8 weeks.

## **83<sup>rd</sup> Avenue SE Water System Improvements**

This project installed 496 feet of 8-inch ductile iron water main and associated water system components (water services and fire hydrants). Preliminary design of the 83rd Ave SE Water System Improvements started in early 2014 but was put on temporary hold pending the decision on whether to increase the scope of work and loop the water system. The decision was later steered back to the original plan. In September 2014 the project went out for bid. Construction started in November, utilizing a wet tap into the main, which is considered a less disruptive water main connection method. It can only be used on water mains that are at least one size larger than the new main (on the tapping side). The photo shows a sleeve with a gate valve installed on the existing water main with the use of the wet tap machine. No water main shutdown was required for this work. The water improvements were completed in December 2014, on time and within the \$230,000 project budget.



## **Luther Burbank North Wetland Boardwalk**

Parks and Recreation staff completed a boardwalk in the north wetland of Luther Burbank Park in fall 2014. This trail connection began at the dead end of the existing boardwalk, which King County built in 2000. It created a loop trail to Calkins Point in keeping with the Luther Burbank Park Master Plan. Staff worked to design the boardwalk to minimize the impact to the wetland in conformance with MICC 19.07. The boardwalk was built on pin pilings, and fiberglass grating was used for decking. The placement avoided open water, and the timing avoided eagle nesting season. As a result, construction did not need US Army Corps or Washington Department of Fish and Wildlife permits.





## **Luther Burbank Tennis Court Mural**



A new mural on the Luther Burbank tennis court wall was completed in late summer 2014 by artist Natalie Oswald. When the artist first saw Luther Burbank Park, she was struck by the scenery, deciding to incorporate a lot of nature into the mural. This section of the mural depicts beavers hard at work on their lodge.

Oswald typically works from top to bottom. After cleaning and priming the space she begins meticulously to transfer her vision to her canvas. Because of the enormous size of the space, Oswald used a spray gun, similar to what is used for car detailing. This project was supported by the Mercer Island Arts Council and funded by 1% for the Arts.

## **Luther Burbank Administration Building HVAC & Plumbing Upgrade**

This building's main floor and basement were heated by a steam boiler and cooled with window air conditioner units. The heating was delivered by old registers that were prone to leaking and clogging, requiring regular repairs. The upstairs of Luther Burbank was upgraded a few years ago with heat pumps to provide heating and cooling.

The steam boiler was removed along with the piping and registers. The walls were patched and painted, and the floors were repaired where the old equipment had been. Individual climate control heating/cooling split unit cassettes were installed in all offices and shared areas. A timed system allows the building temperatures to be lowered in unoccupied times. They are highly efficient, low cost units, which have greatly improved air quality conditions in the building and have resulted in significant energy savings.



Luther Burbank also had galvanized pipes delivering domestic water throughout the building. The galvanized pipes had deteriorated to the point of causing water quality issues and low pressure in many places in the building. These pipes were replaced with copper, remedying the water issues in the building. The ability to find an HVAC company that also specialized in plumbing allowed the project to come in significantly under budget saving the City approximately \$60,000.

## **Microsoft Office 2013 Upgrade**



City IT staff have upgraded the City's primary productivity software, Microsoft Office, to Office 2013. The City was able to utilize its previous investment in Office 2007 for seven years. Office contains applications such as Word, Excel, and PowerPoint, which are used in virtually every department for most aspects of City services. This includes agenda bills for the City Council, financial reports, police reports, public works contracts, permit application forms, and public presentations.

The City maintains over 225 workstations that have office applications installed. In addition, the Office 2013 suite includes "Office 365" services, which are Microsoft's cloud services. They offer an exciting opportunity to enable City staff to be productive from anywhere or anytime as well as interact with customers, partner agencies, and citizens in new ways.

## **Police Patrol Car Replacement**

After about two decades, Ford stopped making the Crown Victoria Police Interceptor model and introduced a new Ford Police Interceptor sedan and SUV, which is similar to the Taurus and Explorer. The new Ford sedan handles much better than the rear-wheel drive Crown Victoria, because it is all-wheel drive and has on-board computers that adjust the torque distribution to the wheels and the suspension to maintain stability and control.



Gas mileage for the new car is rated at 17 mpg in city and 24 on highway vs. the Crown Victoria's 14 mpg in city and 21 mpg highway. The new car has a 3.5-liter V6 engine with 280 horsepower vs. the Crown Victoria's 4.6-liter V8 with 250 horsepower. The City of Mercer Island purchased three sedan models and two SUVs in 2014.

## BUDGET ADJUSTMENTS

In the interest of administrative ease, a budget amending ordinance is prepared and submitted to the Council quarterly, if needed, along with the Financial Status Report. Budget adjustments are divided into three groups: 1) those previously approved by the Council but not formally adopted via a budget amending ordinance; 2) new requests; and 3) carryover requests. The second category typically includes financial housekeeping items, minor requests, and unanticipated expenditures that the City had to incur and was unable to absorb within the authorized budget. The third category requires Council approval only when unspent budget is being moved from the prior biennium to the current biennium. No Council action is needed when budget is moved within the biennium and within the same fund.

**Budget adjustments previously approved but not formally adopted** via a budget amending ordinance by the Council are summarized in the table below.

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
General	Non-Dept	Transfer funding to Beautification Fund for community engagement on Town Center development and design guidelines update	AB 5052, 3/16/15	2015	\$51,610	2014 General Fund surplus (unappropriated fund balance)
Beautification	DSG	Community engagement on Town Center development and design guidelines update	AB 5052, 3/16/15	2015	\$51,610	Interfund transfer from General Fund

**Carryover requests related to purchases, services, and capital projects that were budgeted but not completed in 2014** are summarized in the following two tables: 1) 2014 Operating Budget Carryovers, and 2) 2014 CIP Budget Carryovers. All Operating Budget carryovers, with one exception, are funded by unspent resources from the General Fund, Beautification Fund, and Computer Equipment Fund's 2014 budget. The Storm Water Fund carryover is funded by a Department of Ecology grant.

### 2014 Operating Budget Carryovers

Fund	Description	Cost Center	Amount
General	Community Center repairs and security camera for MICEC parking lot	PR4100	\$18,800
	Unspent 2014 donations to Parks & Recreation Department	PR1100	\$6,500
	Comprehensive Plan update	DS1100	\$7,500
	Plans review of Mercer Island School District projects	DS1200	\$8,000
	Implementation of NPDES Phase II permit requirements	DS1400	\$9,500
	PPF awards that were paid in Jan/Feb 2015 but were due in 2014	Multiple	\$16,798
Beautification	Town Center code update	DSBE01	\$11,000
Computer Equipment	Use unspent 2014 budget in IS2100 to fund information security audit	IS2100	\$22,965
Storm Water	NPDES phase II program work	MT3810	\$24,024

**Total 2014 Operating Budget Carryovers    \$125,087**

All CIP carryovers are funded by unspent resources from each respective fund's 2014 budget.

### 2014 CIP Budget Carryovers

Fund	Project Title	Project #	Amount	Description
Street	Town Center Crosswalks	WR322R	\$41,905	Crosswalk analysis, ADA evaluation, and crosswalk installation guidelines update
	Arterial Street Preservation	WR110R	\$25,000	Asphalt patching work that was inhibited by wet fall weather
Capital Improvement	Calkins Point	WP303R	\$255,040	Construction was delayed until 2015 to match grant funding schedule
	Calkins Landing	WP310D	\$246,360	Construction was delayed due to SEPA appeal
	Parks Recurring	WP720R	\$44,444	Installation of solar powered bollard lights at Island Crest Way & I-90 and construction of Aubrey Trail, which was delayed by Comcast
	Luther Burbank Minor Capital	XP710R	\$28,250	Luther Burbank Park master plan elements (South Wetland boardwalk, trail, and furniture improvements)
	City Hall Building Repairs	WG101R	\$52,306	HVAC, kitchen, and landscape repairs
	Maintenance Building Repairs	WG102R	\$5,924	Skylight replacement
	Thrift Shop Building Repairs	WG104R	\$16,008	Donation area screening
	Community Center Building Repairs	WG105R	\$100,968	Hillside and landscaping improvements and air conditioning installation in gym
	North Fire Station Building Repairs	WG106R	\$8,000	Roof maintenance and electrical work
	Luther Burbank Administration Building Repairs	WG107R	\$36,000	Stairway repair, stairwell lighting, and interior painting
	Sustainability Projects	XG152C	\$25,000	Funding opportunities to be determined in 2015
	Fire Station 92 Construction	Fire Station 92 Replacement	XG300R	\$1,110,770
Water	Water System Plan	WW101P	\$60,000	Identification of new plans/procedures following boil water advisory event
	Water Model & Fire Flow Analysis	WW102P	\$17,650	Continuation of water modeling calibration per Dept of Health instructions following boil water advisory event
	Boil Water Advisory Follow-Up	MT3150/ WW535A	\$335,000	Phase II work following boil water advisory event
Sewer	General Sewer Plan	WS103P	\$44,936	Completion of plan, which was delayed by boil water advisory event
	Pump Station 14 Modernization	WS320R	\$105,862	Final construction payment
	Sewer Telemetry Improvements	WS330T	\$125,745	Installation, testing, and programming of panels
Storm Water	East Seattle Storm Improvements	WD120V	\$75,000	Construction, which is tied into Calkins Landing project, was delayed due to SEPA appeal
	Minor Watercourse Improvements	WD106R	\$115,000	Permit approvals were delayed by Army Corps of Engineers



**2014 CIP Budget Carryovers (cont'd)**

<b>Fund</b>	<b>Project Title</b>	<b>Project #</b>	<b>Amount</b>	<b>Description</b>
Storm Water (cont'd)	Sub-Basin 27 Watercourse	WD311C	\$177,210	Permit approvals were delayed by Army Corps of Engineers
	Sub-Basin 6 Watercourse Ph. 2	WD312C	\$442,444	Permit approvals were delayed by Army Corps of Engineers
	Water Quality Treatment	XD311C	\$75,000	Installation of 6 sediment control structures
	Decant Facility	XD313C	\$40,083	Permit approvals were delayed by Army Corps of Engineers
Equipment Rental	Fleet Replacements	WGI30E	\$112,801	Replacement of 2 vehicles ordered in 2014 but delivered in 2015 (Utility Meter Reader Jeep and Senior Bus)

**Total 2014 CIP Budget Carryovers \$3,722,706**

A budget amending ordinance is attached as Exhibit 3. Two summary listings of the originally adopted 2015-2016 Budget (expenditures only), broken down by year, and all subsequent adjustments, including those noted above, are presented below.

**2015 Budget Adjustment Summary**  
**Expenditures by Fund**

Fund Type / Fund Name	Original 2015 Budget	2015 Budget Adjustments		Amended 2015 Budget
		4Q 2014 FSR 4/20/2015		
<b>General Purpose Funds:</b>				
General	26,703,657	118,708		26,822,365
Self-Insurance	10,000			10,000
Youth Services Endowment	500			500
<b>Special Revenue Funds:</b>				
Street*	2,952,367	66,905		3,019,272
Transportation Benefit District	204,167			
Criminal Justice	652,678			652,678
Beautification	1,003,974	62,610		1,066,584
Contingency	-			-
1% for the Arts	61,000			61,000
Youth & Family Services	2,487,188			2,487,188
<b>Debt Service Funds:</b>				
Bond Redemption (Voted)	-			-
Bond Redemption (Non-Voted)	1,007,036			1,007,036
<b>Capital Projects Funds:</b>				
Capital Improvement*	3,541,776	818,300		4,360,076
Technology & Equipment*	526,000			526,000
Fire Station 92 Construction*	-	1,110,770		1,110,770
Capital Reserve*	-			-
<b>Enterprise Funds:</b>				
Water Utility*	8,290,129	412,650		8,702,779
Sewer Utility*	8,443,763	276,543		8,720,306
Storm Water Utility*	2,431,044	948,761		3,379,805
<b>Internal Service Funds:</b>				
Equipment Rental*	1,901,425	112,801		2,014,226
Computer Equipment*	780,303	22,965		803,268
<b>Trust Funds:</b>				
Firemen's Pension	87,000			87,000
<b>Total</b>	<b>61,084,007</b>	<b>3,951,013</b>	<b>-</b>	<b>64,830,853</b>

\* Capital Improvement Program (CIP) projects are budgeted and accounted for in these funds.

**2016 Budget Adjustment Summary**  
**Expenditures by Fund**

Fund Type / Fund Name	Original 2016 Budget	2016 Budget Adjustments		Amended 2016 Budget
<b>General Purpose Funds:</b>				
General	27,723,094			27,723,094
Self-Insurance	10,000			10,000
Youth Services Endowment	500			500
<b>Special Revenue Funds:</b>				
Street*	3,364,106			3,364,106
Transportation Benefit District	350,000			350,000
Criminal Justice	600,296			600,296
Beautification	960,547			960,547
Contingency	-			-
1% for the Arts	10,000			10,000
Youth & Family Services	2,523,345			2,523,345
<b>Debt Service Funds:</b>				
Bond Redemption (Voted)	-			-
Bond Redemption (Non-Voted)	1,004,311			1,004,311
<b>Capital Projects Funds:</b>				
Capital Improvement*	1,928,472			1,928,472
Technology & Equipment*	494,000			494,000
Fire Station 92 Construction*	-			-
Capital Reserve*	-			-
<b>Enterprise Funds:</b>				
Water Utility*	8,170,754			8,170,754
Sewer Utility*	8,646,605			8,646,605
Storm Water Utility*	2,284,719			2,284,719
<b>Internal Service Funds:</b>				
Equipment Rental*	1,443,203			1,443,203
Computer Equipment*	792,772			792,772
<b>Trust Funds:</b>				
Firemen's Pension	93,000			93,000
<b>Total</b>	<b>60,399,724</b>	<b>-</b>	<b>-</b>	<b>60,399,724</b>

\* Capital Improvement Program (CIP) projects are budgeted and accounted for in these funds.

**2013-2014 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2014**

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2013-2014)	TOTAL EXPENDED (as of Dec 31, 2014)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
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**CAPITAL REINVESTMENT PLAN  
PARKS, RECREATION AND OPEN SPACE**

WP115R	Island Crest Park North Synthetic Field	J. Kintner	\$30,633	\$3,795	12%	2/13	100%	Construction of new synthetic turf infield was completed in February 2013 including MI logos and Islanders turf band behind homeplate.
WP122R	Open Space - Vegetation Management	P. West	\$845,207	\$846,620	100%	12/14	100%	All contracted restoration projects completed; three contracts awaiting state agency close-out and final retainage payment. Restoration work performed in 19 parks, with 11,600 native plants installed. 92 volunteer events held. Ten-year OSVM evaluation completed, new 10 year OSVM Plan drafted.
WP122S	Open Space - Wild Spaces Grant	P. West	\$11,560	\$9,838	85%	12/14	100%	Project completed in November 2013. Contractor felled, bucked and treated all invasive trees from site. Purchased 500 native trees and shrubs. Twenty volunteer projects were held (nine in 2013) for removing blackberry and planting purchased trees/shrubs. Grant is now closed, with all funds recieved.
WP301R	Island Crest Park North Outfield Improvements	J. Kintner	\$97,000	\$98,007	101%	3/13	100%	Removed organics from the top 4-5" of the north outfield. New athletic field sand and sod was brought in and laser graded to improve the sub-grade, increasing usability and improving drainage.
WP302R	Luther Burbank Playground Replacement	J. Kintner	\$328,000	\$327,437	100%	10/13	100%	Playground was completed in October 2013. Project is awaiting State agency close out and release of final retainage payment. Community input from two public meetings and MIPA helped guide the design, including a new zip line, merry-go-round, climbing web, embankment slides, and rubber surfacing.
WP303R	Luther Burbank Shoreline Phase II	J. Kintner	\$350,000	\$83,041	24%	12/14	25%	Design 100% complete. Project has been recommended for WRIA 8 grant funding (2015) and will begin construction in July 2015 due to timing of grant funding and permitting.
WP303S								
WP310C	Street End Improvements / Parks 6 Yr Plan	J. Kintner	\$385,000	\$131,446	34%	12/14	40%	Parks 6-Year Comp Plan (required for RCO grant applications) was adopted by City Council in January 2014. Calkins Landing Shoreline Restoration project design has been completed and staff is completing permitting. Due to SEPA appeal, construction is now expected in July 2015.
WP310D								
WP720R	Recurring Park Projects	J. Kintner	\$255,000	\$210,556	83%	12/14	85%	Deane's & SMP. Asphalt trail repairs at ADP were delayed due to Comcast utility work; trail improvements are expected to be completed in Spring 2015. Solar powered bollard lights were ordered for ADP along 80th Trail overpass. Due to manufacture delays, lights will be installed in March 2015.

**STREETS, PEDESTRIAN AND BICYCLE FACILITIES**

WR101D	Residential Street Improvements	C. Morris	\$1,209,503	\$1,127,250	93%	10/14	100%	Work in 2013 included HMA overlays in Parkwood area and chip seals north of Homestead Field. In 2014, HMA overlays were performed on SE 53rd Place (ICW to Lansdowne Ln), SE 57th St, 92nd Ave, and Mercer Terrace Dr. Work was completed in September 2014.
WR101R								
WR110R	Arterial Preservation Program	C. Morris	\$110,000	\$84,455	77%	11/14	80%	Approx. 105,000 LF of cracks were sealed on various arterial roadways in 2014. Patching work was postponed due to wet fall weather.
WR110V	Preservation West Mercer Way	C. Morris	\$153,415	\$135,381	88%	11/13	100%	Asphalt overlay of West Mercer Way from SE 24th to SE 28th Streets was performed in October 2013. Project was combined with WR101R and WR321R as the 2013 Arterial and Residential Street Overlays.
WR110X	Preservation IMS Curve	C. Morris	\$179,712	\$145,812	81%	9/14	100%	Project was a grind and overlay of the SE 72nd Street / 84th Avenue curve vicinity. Construction occurred in July and August 2014. Project was combined with 2014 Residential Street Improvements (WR101R).
WR111R	Pavement Marking Replacement	B. Sansbury	\$92,000	\$81,497	89%	12/14	100%	Removed 1,500 White RPM's & replaced with a painted Fog Line. A total of 51,692 LF of Fog Line was painted at various locations. Thermoplastic repairs of Stop Bars & Crosswalks totaled 2,952 LF. Replaced 2,931 yellow center RPM's. Grinding removal of 952 LF of Thermoplastic in various locations.
WR120R	Island Crest Way Resurfacing - Phase I & II	C. Morris	\$120,288	\$62,294	52%	12/14	100%	Street lights installed in Nov. 2014 to complete Phase I construction. Sealing of approx. 15,000 LF of cracks was performed in 2014 to extend pavement life of Phase II. Design work of Phase II is planned to begin in summer 2015 with construction scheduled for 2016.
WR120S								
WR140C	PBF Reinvestment (carry over fr 2011-12)	C. Morris	\$52,083	\$266	1%	12/14	0%	Planned construction of a pedestrian walkway on SE 42nd Street between ICW and 85th Avenue for fall 2014 was not performed. This work will instead be combined with ICW Resurfacing Phase II project construction in 2016.
WR140G	Mercer Ways Fog Line	B. Sansbury	\$50,000	\$41,984	84%	12/14	100%	27,855 LF of Methyl Methacrylate (MMA) fog line was installed in 2013 on the Mercer Ways.
WR321R	Town Center Streets North	C. Morris	\$65,360	\$57,336	88%	10/13	100%	Grind and overlay of 80th Avenue between SE 27th and SE 28th Streets was performed in September 2013. Project was combined with WR101R and WR110V.
WR320R								
WR322R	Town Center Crosswalks	A. Tonella-Howe	\$50,000	\$8,096	16%	12/14	20%	Consultant reviewing existing crosswalk locations and identifying needs; reviewing curb ramps and driveway's for ADA compliance and preparing a transitional plan; updating the crosswalk installation guidelines and developing guidelines for the use of RRFB. Work to be complete in early 2015.
WR323R	Mercerwood Drive Chip Seal	C. Morris	\$207,722	\$175,723	85%	9/13	100%	Project applied a double chip seal on Mercerwood Drive from East Mercer Way to Gallagher Hill Road. Work was performed in July and August 2013.
WR390R	7200 West Mercer Way Slide Repair	C. Morris	\$30,000	\$29,480	98%	4/13	100%	Small landslide along west shoulder of roadway was discovered in January 2013. Geotechnical consultant completed design work in February. Rock buttress repair work was performed in March 2013.
WR391P	SE 40th Street Analysis	P. Yamashita	\$45,000	\$46,434	103%	7/14	100%	Consultant analyzed traffic data provided by School District's high school and elementary school traffic studies. Presented results to City Council and School Board in spring 2014. Improvements recommended in analysis were adopted into the 6-Year TIP. Project completed in July 2015.

**2013-2014 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2014**

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2013-2014)	TOTAL EXPENDED (as of Dec 31, 2014)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
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**GENERAL GOVERNMENT - BUILDING REINVESTMENT**

WG101R	City Hall Building Repairs	M. Olson	\$129,000	\$76,694	59%	12/14	65%	All of the exterior directional signs have been reconstructed. The cooling tower has been partially refurbished. Other HVAC repairs have been made including an updated control system that improves efficiencies. Painting, landscaping improvements, and kitchen repairs are in progress.
WG102R	Maintenance Building Repairs	M. Olson	\$58,000	\$52,076	90%	12/14	80%	Numerous hazardous trees and invasive weeds have been removed from the site. Interior paint and replacement of the skylight are in progress.
WG104R	Thrift Shop Building Repairs	M. Olson	\$101,260	\$85,252	84%	12/14	90%	The flat roof was removed and replaced. The upstairs HVAC unit was replaced. Some space remodeling was done to open up more retail sales areas. A lighting upgrade on the exterior awning has opened up some additional sales area. Improving efficiencies in the donation area with screening is in progress.
WG105R	Community Center Building Repairs	M. Olson	\$231,000	\$127,604	55%	12/14	60%	Interior paint, fitness room floor cleaning and sealing, gym and dance room floor recoating, HVAC upgrades, parking lot seal coating and outside lighting repairs were completed. HVAC upgrades were completed in the Annex Rooms 2 and 3. Upgrades to the Annex Rooms 1 and 4 were completed.
WG105D								
WG105S	Community Center Solar Panels	K. Taylor	\$39,138	\$36,029	92%	7/13	100%	Solar panels ordered, placed and installed. Electrical room prepared. Underground conduit set in place ready for final electrical connections. Ribbon cutting ceremony held on July 23rd.
WG106R	North Fire Station Building Repairs	M. Olson	\$98,000	\$81,268	83%	12/14	90%	Electrical upgrades in the apparatus bay were completed. The meeting room furniture was replaced. Interior paint was completed. A handicap door opener was installed. 2 of the 6 furnaces and cooling units were replaced. A new hot water tank was installed.
WG107R	Luther Burbank Admin Building Repairs	M. Olson	\$263,853	\$135,061	51%	12/14	65%	The steam boiler and window air cond units that served the main floor and basement has been replaced with an energy efficient system. Demo of the old steam pipes and registers were completed. The galvanized water pipes were replaced with copper. Repair of the stairs and improved lighting in the stairwell is in progress.

**GENERAL GOVERNMENT - TECHNOLOGY**

WG110T	Computer Equipment Replacements	M. Kaser	\$447,000	\$443,271	99%	1/0/00	100%	All replacements for 2014 are complete.
WG113T	Financial System Enhancement	M. Kaser	\$122,000	\$76,225	62%	1/0/00	100%	The financial system was upgraded from IFAS version 7.9.4 to OneSolution version 11.12. A reporting module called COGNOS was determined to be not yet ready for production and was not implemented.
WG314T	Permitting System Upgrades	M. Kaser	\$30,000	\$34,489	115%	1/0/00	100%	The City's permitting system must continue to interface with the MyBuildingPermit.com portal hosted by the eCityGov Alliance regional partnership. All updates and interface enhancements are complete for 2014.
WG315T	Utility Billing System Upgrade	M. Kaser	\$39,000	\$34,152	88%	10/13	100%	The City's utility billing system was upgraded to the most recent version and the City's online utility bill payment portal was transitioned to a new vendor and system.
WG316T	City Hall Camera System	M. Kaser	\$9,000	\$0	0%	12/14	0%	This project has been put on hold, due to lack of IT staff resources.
WG317T	Police In-Car Video System	M. Kaser	\$77,000	\$73,108	95%	12/13	100%	A new system for recording audio and video in and around patrol vehicles has been implemented.
WG318T	Fire Telestaff System Upgrade	M. Kaser	\$15,000	\$15,382	103%	12/14	50%	This project has been carried over into 2015. A "preproduction" server / application has been setup with the latest version of software. Testing and training are set to begin in late March.
WG702T	Document Management	M. Kaser	\$237,399	\$200,190	84%	12/14	70%	Several key goals were met reconciling records in different business systems and the City's GIS as well as in the storage and management of paper and digital records. This effort is perpetual and staff will continue to evaluate how to manage this effort.
WG711T	Website Redesign	A. Spietz	\$13,528	\$13,528	100%	12/14	100%	Project budget was carried over from 2011-12 biennium for internal and external website projects which are now complete.
WG921T	Server Software Updates	M. Kaser	\$173,000	\$167,381	97%	12/14	100%	The City was able to complete upgrades to several primary systems such as the Microsoft Office system as well as our database management system, Microsoft SQL Server.
WG922T	Mobile Asset Data Collection	M. Kaser	\$60,000	\$45,784	76%	06/14	100%	Street data deliverables have been received and incorporated into the City's pavement management process. A presentation on the outcome of the project, including pavement condition index (PCI) results was made to Council on 2/24/2014.
WG926T	Web Based GIS Information	M. Kaser	\$11,992	\$11,992	100%	12/14	100%	Upgrade of the City's internal WebGIS system was completed in Fall 2013.

**2013-2014 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2014**

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2013-2014)	TOTAL EXPENDED (as of Dec 31, 2014)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
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**GENERAL GOVERNMENT - VEHICLES AND EQUIPMENT**

WG130E	Fleet (Vehicle) Replacements	G. Boettcher	\$1,091,590	\$925,600	85%	12/14	90%	16 vehicles were replaced (of the 18 vehicles planned for replacement in 2013-2014), including 3 police cars and 2 police utility vehicles. In addition, 3 marine engines and 2 parks mowers were replaced. 2 vehicle replacements will carry over to 2015 (water meter reading jeep and the senior bus).
WG140R	Fuel System Update	M. Kaser	\$10,000	\$9,933	99%	04/13	100%	The City's and School District's fuel site management software has been upgraded to a current version.
WG550R	Fuel Clean Up (2006 carry-over)	G. Boettcher	\$181,000	\$168,659	93%	12/14	NA	Compliance monitoring and reporting continues, with slow but measurable improvement in overall contamination levels at the former Honeywell property.
XG710F	Fire Fleet Update	S. Heitman	\$220,000	\$212,900	97%	3/14	100%	The new Dive/Rescue truck has been completed, trained on and placed into service. In addition, a new tech rescue trailer has been purchased and placed into service for tech rescue events.
WG131E	Firefighting Equipment	S. Heitman	\$62,000	\$61,487	99%	12/14	100%	All CPR and First Aid training equipment was updated and new manikins were purchased. In addition, technical rescue equipment was purchased that included new saws, rescue tools, and a water vac. Refurbished a Thermal Imaging camera, instead of purchasing a new one.
WG331E	Defibrillator Replacement	S. Heitman	\$30,000	\$26,675	89%	12/14	100%	All MIFD defibrillators have been replaced with the newly purchased FR3 model. All MIFD personnel have been trained and certified on these units.
WG141E	MICEC Technology & Equipment Replacement	J. Raasch	\$109,000	\$108,970	100%	12/14	100%	The largest project was replacement of the MICEC's Mercer Room media. Approx \$97K was spent in 2014. Remaining work included replacing various meeting room tables and chairs and enhancing fitness equipment.

**WATER UTILITY**

WW101P	Water System Plan	R. Lin	\$130,000	\$70,000	54%	9/15	60%	After Study Session with City Council, the draft Plan was submitted to SPU & DOH in July. Staff received review comments in Nov. However tasks related to the response to agencies' comments will spill into 2015 due to extra workload resulting from the Boil Water Advisory event.
WW102P	Water Model and Fire Flow Analysis	R. Lin	\$25,000	\$7,350	29%	6/15	50%	Entered contract agreement with consultant in Sept. Began working on model updates immediately. Model calibration is expected. However due to heavy workload from th
WW113R	Sandy Cove Water System Impvt Design	R. Lin	\$388,066	\$297,911	77%	11/13	100%	Replaced approx 660 LF of water main, 11 water services, 2 fire hydrants and the internal components of a PRV station. Construction started in early October and was completed in mid November 2013.
WW114R	ICW/SE 40th to 86th Ave Water Sys Impvt	R. Lin	\$15,000	\$8,435	56%	12/14	95%	Combined with the 93rd, 89th, and 90th Ave Water project (WW314R), design of the 2015 Water System Improvements began in August. Final design to be completed in early January 2015 and will be advertised for bids immediately after.
WW117R	Street Related Water CIP Projects	R. Lin	\$143,000	\$144,837	101%	7/14	100%	Construction began in May. Final completion achieved in mid-July. Project closeout processed and the retainage was released to the contractor in October.
WW120C WW120S	Meter Replacement Program	T. Smith	\$90,000	\$75,183	84%	12/14	85%	285 residential water meters 30 years or older were replaced. These aging meters were well beyond their recommended life expectancy outlined by AWWA.
WW130R	Hydrants Replacements	T. Smith	\$60,000	\$56,509	94%	12/13	100%	Five non repairable or obsolete fire hydrants were replaced in 2013.
WW131R	Water System Components	T. Smith	\$50,000	\$20,535	41%	12/14	50%	One broken and leaking water valve was replaced along with four large unsafe pressure reducing vault lids.
WW311R	88th Ave and 86th Ave Water Improvements	R. Lin	\$750,000	\$391,513	52%	7/14	100%	Final completion accepted by the City in July. Project closeout processed and the retainage was released to the contractor in November.
WW313R	Mercerwood Drive Main Replacement	R. Lin	\$442,000	\$354,151	80%	7/13	100%	Replaced approx 1160 linear feet of water main, 10 water services, and 2 fire hydrants along Mercerwood Drive. Construction began in early June and was completed in mid July 2013.
WW314R	Water Main 93rd, 89th, and 90th Avenues	R. Lin	\$83,000	\$61,060	74%	1/15	95%	Combined with ICW and 85th Ave SE Water project (WW114R), design of the 2015 Water System Improvements began in August. Final design to be completed in early January 2015 and will be advertised for bids immediately after.
WW315R	Water Main 83rd Ave and SE 40th	R. Lin	\$120,000	\$115,799	96%	12/14	100%	Project went out for bids in September. Construction began in November and final completion was achieved at the end of December. Work consists of the replacement and installation of 492 LF of water main, 1 fire hydrant, and 9 water services.
WW535A	PRV Air Vac Replacements	R. Lin	\$10,000	\$8,484	85%	12/15	0%	Purchased of air vacuum release valves and grip plugs in preparation for the PRV Stations Modifications scheduled to start in early January 2015.

**2013-2014 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2014**

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**SEWER UTILITY**

WS103P	Sewer 20 year CIP Plan	A. Tonella-Howe	\$50,000	\$5,064	10%	12/14	2%	Working with consultant on scope and fee to update the General Sewer Plan and develop a 20-capital plan. Work on this project was delayed and is expected to be completed in 2015 with approvals by King County and Ecology in early 2016.
WS160R	Street Related Sewer CIP Projects	T. Smith	\$100,000	\$41,209	41%	12/14	100%	Project budget was spent to the extent of the work required for the sewer component street related resurfacing.
WS320R	Pump Station 14 Modernization	A. Tonella-Howe	\$680,960	\$575,097	84%	12/13	80%	Construction to replace the pumps, back-up generator, and all the mechanical equipment for the station was completed in late 2014. Landscaping of the project site, general clean-up and punch list items to be complete in early 2015.
WS330T	Sewer System Telemetry Improvements	T. Smith	\$243,000	\$117,255	48%	6/15	60%	Contractor faced delays in their 2014 year end work. The two panels are constructed and awaiting council carry-over approval for 2015 installation.
WS90ID	Sewer System - Pump Station Repairs	T. Smith	\$109,000	\$106,574	98%	12/14	100%	Terrific progress was made with the replacement of wear rings and seals on fifteen sewer pumps thus reducing pump station failures and call backs.
WS90IE	Sewer System - Emergency Repairs	T. Smith	\$78,095	\$28,364	36%	12/14	100%	One decades old buried manhole was uncovered, raised and a wall constructed to prohibit future burial. One main backup required emergency pumping.
WS90IG	Sewer System - Generator Replacement	T. Smith	\$125,953	\$123,571	98%	12/14	100%	The generator vault at Pump Station 21 was re-constructed in order to house a new emergency back-up generator.

**STORM WATER UTILITY**

WD101C	Neighborhood Drainage Improvements	C. Morris	\$160,000	\$163,082	102%	12/14	100%	Work in 2013 included correcting historical seepage/icing problem areas in Mercerwood and repairing damaged pipes in Parkwood discovered through the Drainage Video Inspection Program. In 2014, two areas of 74th Ave on First Hill received new storm drainage pipes.
WD104D	Watercourse Condition Assessments	P. Yamashita	\$35,000	\$33,613	96%	12/14	100%	Field work and preliminary documentation completed, providing information to guide the stormwater CIP budget process. The next project is budgeted for 2015-2016 to guide the development of the stormwater CIP for the next biennial budget.
WD105R	Watercourse Minor Repairs	F. Gu	\$30,000	\$10,623	35%	12/14	100%	Re-vegetation of approximately 500LF of stream banks along Sub Basin 29 was completed in December 2014.
WD106R	Minor Watercourse Improvements	F. Gu	\$196,000	\$45,207	23%	11/15	25%	Section 404 (permit) review by USACE did not get completed until Fall of 2014. Project can be constructed in Summer of 2015, awaiting budget carry-over approval by Council.
WD120V	East Seattle Storm Improvements	P. Yamashita	\$260,000	\$53,726	21%	12/15	30%	Drainage improvements on WMW completed prior to repaving. Ph. 2 will improve undersized drainage system at Calkin's Landing in conjunction with Parks project (WP310D), delayed due to SEPA appeal. Work will be completed in 2015.
WD310C WD310D	Sub Basin 4 Watercourse	F. Gu	\$383,885	\$319,274	83%	1/14	100%	Channel and bank stabilization in the storm sub-basin 4 ravine (within the Gallagher Hill Open Space) was completed in October 2013. Parks completed planting and hand implemented stream work in January of 2014.
WD311C	Sub Basin 27 Watercourse	F. Gu	\$193,000	\$15,790	8%	11/15	10%	Section 404 (permit) review by USACE did not get completed until Fall of 2014. Project can be constructed in Summer of 2015, awaiting budget carry-over approval by Council.
WD312C	Sub Basin 6 Watercourse - Phase 2	F. Gu	\$523,000	\$80,556	15%	10/15	15%	Project was publicly bided in July 2014, USACE did not release permit in-time for in-water work by the time of bid opening. As of Fall of 2014, all permits are obtained. Project can be constructed in Summer of 2015, awaiting budget carry-over approval by Council.
WD313C	Sub Basin 42 Watercourse	F. Gu	\$15,000	\$632	4%	12/15	0%	After project re-prioritization, this project is proposed for 2019 construction and is included in the proposed 6-year capital plan (2015-2020).
WD314C	Sub Basin 29.2 Watercourse	F. Gu	\$10,000	\$0	0%	12/15	0%	After project re-prioritization, this project is proposed for 2017 construction and is included in the proposed 6-year capital plan (2015-2020).
WD320R WD130R	Storm Emergency Repairs	B. Sansbury	\$30,000	\$13,931	46%	12/14	100%	Stormwater pipes at various locations were video inspected, root cleared and vactored in the residential drainage system on an emergency basis.
WD321R	Drainage System Video Inspection	C. Morris	\$90,000	\$86,613	96%	12/14	100%	Inspection work focused on older sections of the Island's storm drainage pipe system as well as large diameter pipe lines. Some defects were repaired in 2013 and 2014. Other repairs will be scheduled for future years.
WD531C	Sub Basin 27a Watercourse	F. Gu	\$55,000	\$1,190	2%	11/15	2%	Initial survey work performed in December of 2014. This is a joint project with WS512R to repair an exposed sewer main within Sub Basin 27a due to storm water erosion. Design and permitting to begin in March 2015.

<b>CAPITAL REINVESTMENT PLAN TOTAL</b>			<b>\$14,200,202</b>	<b>\$10,363,596</b>	<b>73.0%</b>			
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**2013-2014 CIP - PROJECT MANAGEMENT REPORT (Biennium) --- Project Expenditures Reported as of 12/31/2014**

PROJECT NUMBER	PROJECT NAME	PROJECT MANAGER	APPROVED BUDGET (2013-2014)	TOTAL EXPENDED (as of Dec 31, 2014)	% EXPEND TO DATE	EST. COMPLTN DATE	% WORK COMPLETE	PROJECT STATUS & COMMENTS
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**CAPITAL FACILITIES PLAN**

**PARKS, RECREATION AND OPEN SPACE**

XP710R	Luther Burbank Minor Improvements	J. Kintner	\$254,585	\$226,335	89%	12/14	90%	expected to begin in April 2015. Shoreline survey for DNR aquatic lease extension was completed, and asbestos flooring was removed/mitigated from Caretaker's maintenance building in December 2014.
XP720R	Regional Trail Connections (KC Prop 2 Levy)	P. West	\$193,000	\$192,276	100%	12/14	100%	Gallagher Hill Trail complete; Luther Burbank N Wetland Boardwalk complete; Luther Burbank West Hill Trail Design & Permitting complete, construction in 2015; Clarke Beach EMW access trail construction complete; WSDOT trail lease for Upper Luther Ravine Trail and I-90 Lid Connector in final review
WG335A	Island Crest Park Dragon	B. Fletcher	\$60,000	\$60,000	100%	12/14	100%	A new dragon was designed and constructed by artist, Kenton Pies, to replace the much loved 50 year old dragon center piece of Island Crest Park. A ribbon-cutting and opening ceremony was held in November 2013. A final clear coat in Spring 2014 closed out this project.
WG335B	Luther Burbank Tennis Wall	B. Fletcher	\$12,000	\$11,800	98%	12/14	100%	Project complete.

**STREETS, PEDESTRIAN AND BICYCLE FACILITIES**

XR140C	Ped & Bicycle Plan Implementation	A. Tonella-Howe	\$60,000	\$26,574	44%	12/14	100%	Installed crosswalks on selected streets Island-wide. Updating the crosswalk installation guidelines and developing guidelines for the use of RRFB. Developing an ADA Transition Plan for public rights-of-way to meet compliance requirements of the Americans with Disability's Act (ADA) in conjunction with WR322R.
XR140D	North-South Bike Route	A. Tonella-Howe	\$85,000	\$82,506	97%	8/13	100%	Parks Department staff completed construction of a multi-use trail on the west side of Island Crest Way between Island Park Elementary and SE 63rd Street, and on SE 62nd Street between Island Crest Way and 86th Avenue SE in 2013.
XR310R	EMW Shoulders - Phase 8	C. Morris	\$332,000	\$330,706	100%	8/13	100%	Project constructed 2,300 linear feet of new paved shoulder from 6200 to 6600 blocks of East Mercer Way. Work began in mid-May and was completed in mid-July 2013.
XR320R	Safe Routes to School	C. Morris	\$100,000	\$101,860	102%	10/14	100%	Work in 2014 included coordination with MISD to evaluate walking routes for new elementary school, constructing walkway improvements along 88th Ave and SE 43rd St south of High School, and constructing minor sidewalk improvements in IMS Curve in conjunction with WR110X.

**GENERAL GOVERNMENT**

XG150T	Small Technology and Equipment	C. Corder	\$77,674	\$70,150	90%	12/14	100%	Purchases include office furnishings, office equipment, and various technology items.
XG152C/D	Sustainability Projects	R. Freeman / B. Sansbury	\$50,000	\$33,704	67%	12/13	100%	More than 200 decorative streetlights in the Town Center were converted to LED with funding assistance from a PSE grant. With funding available from various sources, an additional 70 old-style streetlights lights also were converted.
WG135F	South End Emergency Shelter	J. Franklin	\$49,147	\$49,147	100%	6/13	100%	A generator for the south end Emergency Shelter Generator was delivered in Feb 2013. The south end shelter container at Islander Middle School has been reconditioned. Volunteers and eagle scouts have stocked the container.
XG305P	Mercerdale Thrift Shop Plan	G. Boettcher	\$47,740	\$48,655	102%	12/13	100%	Preliminary design was completed, including a review of potential traffic impacts. Council reviewed in Sept. 2013. A drop in Thrift Shop revenue was discussed at that time. Construction project has been put on hold, due to lower than projected Thrift Shop revenue.
XG300R	South Fire Station 92 Replacement	F. Gu	\$5,062,000	\$3,932,869	78%	12/14	76%	South Fire Station 92 is expected to be completed at the end of March or early April 2015.

**STORM WATER UTILITY**

XD310C	Basin 10 & 32b Dissolved Metals	P. Yamashita	\$80,000	\$67,162	84%	12/14	100%	Completed all stormwater sampling and lab analysis. Scoping of 2015-2016 contract with King County complete. Report expected to be complete by March 2015. All work performed in 2015 will be covered by funds budgeted for 2015-2016.
XD311C	Water Quality Treatment	F. Gu	\$125,000	\$657	1%	12/16	0%	This project was delayed due to an unexpected loss of key project staff. New staff will be hired in 2015. Funds will be requested for carry over to 2015-2016.
XD312C	Street Related Drainage Improvements	C. Morris	\$150,000	\$151,102	101%	12/14	100%	Project consists of storm drainage pipe repairs and minor improvements on streets scheduled for repaving. For 2014, work areas included SE 53rd Place, 92nd Avenue, and Mercer Terrace Drive. Work was completed in June, ahead of 2014 street overlays contract.
XD313C	Decant Facility (75% Grant Funded)	B. Sansbury	\$136,000	\$120,917	89%	12/14	85%	Construction to retrofit the stormwater decant facility in the lower maintenance yard completed in November 2014. This project is funded in part by a grant from the Dept. of Ecology. The facility is designed to prevent decanted stormwater from comingling with natural run-off that flows to Lake Washington.

<b>CAPITAL FACILITIES PLAN TOTAL</b>			<b>\$6,874,146</b>	<b>\$5,506,422</b>	<b>80.1%</b>			
<b>GRAND TOTAL (CRP + CFP)</b>			<b>\$21,074,348</b>	<b>\$15,870,018</b>	<b>75.3%</b>			



**CITY OF MERCER ISLAND  
ORDINANCE NO. 15-07**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
INCORPORATING CERTAIN BUDGET REVISIONS TO THE 2015-2016 BIENNIAL  
BUDGET, AND AMENDING ORDINANCE NO. 14-15.**

WHEREAS, the City Council adopted the 2015-2016 Budget by Ordinance No. 14-15 on December 1, 2014 representing the total for the biennium of estimated resources and expenditures for each of the separate funds of the City, and

WHEREAS, budget adjustments have been approved by the City Council in 2015 in an open public meeting but have not been formally adopted via ordinance, as noted in the following table, and

Fund	Department	Description	Agenda Bill	Budget Year	Amount	Funding Source(s)
General	Non-Dept	Transfer funding to Beautification Fund for community engagement on Town Center development and design guidelines update	AB 5052, 3/16/15	2015	\$51,610	2014 General Fund surplus (unappropriated fund balance)
Beautification	DSG	Community engagement on Town Center development and design guidelines update	AB 5052, 3/16/15	2015	\$51,610	Interfund transfer from General Fund

WHEREAS, changes need to be made to the 2015-2016 Budget to increase expenditures in various funds for items, services, and projects that were included in the 2013-2014 Budget but not purchased or completed by the end of 2014, as noted in the following two tables, and

WHEREAS, fund balances or a grant revenue in the funds noted in the following two tables are sufficient to cover these expenditure carryovers from the 2013-2014 Budget, and

**2014 Operating Budget Carryovers**

Fund	Description	Cost Center	Amount
General	Community Center repairs and security camera for MICEC parking lot	PR4100	\$18,800
	Unspent 2014 donations to Parks & Recreation Department	PR1100	\$6,500
	Comprehensive Plan update	DS1100	\$7,500
	Plans review of Mercer Island School District projects	DS1200	\$8,000
	Implementation of NPDES Phase II permit requirements	DS1400	\$9,500
	PFP awards that were paid in Jan/Feb 2015 but were due in 2014	Multiple	\$16,798
Beautification	Town Center code update	DSBE01	\$11,000
Computer Equipment	Use unspent 2014 budget in IS2100 to fund information security audit	IS2100	\$22,965
Storm Water	NPDES phase II program work	MT3810	\$24,024

**Total 2014 Operating Budget Carryovers     \$125,087**

## 2014 CIP Budget Carryovers

Fund	Project Title	Project #	Amount	Description
Street	Town Center Crosswalks	WR322R	\$41,905	Crosswalk analysis, ADA evaluation, and crosswalk installation guidelines update
	Arterial Street Preservation	WR110R	\$25,000	Asphalt patching work that was inhibited by wet fall weather
Capital Improvement	Calkins Point	WP303R	\$255,040	Construction was delayed until 2015 to match grant funding schedule
	Calkins Landing	WP310D	\$246,360	Construction was delayed due to SEPA appeal
	Parks Recurring	WP720R	\$44,444	Installation of solar powered bollard lights at Island Crest Way & I-90 and construction of Aubrey Trail, which was delayed by Comcast
	Luther Burbank Minor Capital	XP710R	\$28,250	Luther Burbank Park master plan elements (South Wetland boardwalk, trail, and furniture improvements)
	City Hall Building Repairs	WG101R	\$52,306	HVAC, kitchen, and landscape repairs
	Maintenance Building Repairs	WG102R	\$5,924	Skylight replacement
	Thrift Shop Building Repairs	WG104R	\$16,008	Donation area screening
	Community Center Building Repairs	WG105R	\$100,968	Hillside and landscaping improvements and air conditioning installation in gym
	North Fire Station Building Repairs	WG106R	\$8,000	Roof maintenance and electrical work
	Luther Burbank Administration Building Repairs	WG107R	\$36,000	Stairway repair, stairwell lighting, and interior painting
	Sustainability Projects	XG152C	\$25,000	Funding opportunities to be determined in 2015
Fire Station 92 Construction	Fire Station 92 Replacement	XG300R	\$1,110,770	Construction of new fire station
Water	Water System Plan	WW101P	\$60,000	Identification of new plans/procedures following boil water advisory event
	Water Model & Fire Flow Analysis	WW102P	\$17,650	Continuation of water modeling calibration per Dept of Health instructions following boil water advisory event
	Boil Water Advisory Follow-Up	MT3150/ WW535A	\$335,000	Phase II work following boil water advisory event
Sewer	General Sewer Plan	WS103P	\$44,936	Completion of plan, which was delayed by boil water advisory event
	Pump Station 14 Modernization	WS320R	\$105,862	Final construction payment
	Sewer Telemetry Improvements	WS330T	\$125,745	Installation, testing, and programming of panels
Storm Water	East Seattle Storm Improvements	WD120V	\$75,000	Construction, which is tied into Calkins Landing project, was delayed due to SEPA appeal
	Minor Watercourse Improvements	WD106R	\$115,000	Permit approvals were delayed by Army Corps of Engineers

## 2014 CIP Budget Carryovers (cont'd)

Fund	Project Title	Project #	Amount	Description
Storm Water (cont'd)	Sub-Basin 27 Watercourse	WD311C	\$177,210	Permit approvals were delayed by Army Corps of Engineers
	Sub-Basin 6 Watercourse Ph. 2	WD312C	\$442,444	Permit approvals were delayed by Army Corps of Engineers
	Water Quality Treatment	XD311C	\$75,000	Installation of 6 sediment control structures
	Decant Facility	XD313C	\$40,083	Permit approvals were delayed by Army Corps of Engineers
Equipment Rental	Fleet Replacements	WGI30E	\$112,801	Replacement of 2 vehicles ordered in 2014 but delivered in 2015 (Utility Meter Reader Jeep and Senior Bus)

**Total 2014 CIP Budget Carryovers \$3,722,706**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

### **Section 1. Amending the 2015-2016 Budget**

The 2015-2016 Budget for the City of Mercer Island, as adopted in Ordinance No. 14-15, is hereby amended to incorporate increases in resources and expenditures in the following funds for the 2015-2016 biennium:

Fund No.	Fund Name	Resources	Expenditures
001	General Fund	\$118,708	\$118,708
104	Street Fund	66,905	66,905
117	Beautification Fund	62,610	62,610
343	Capital Improvement Fund	818,300	818,300
347	Fire Station 92 Construction Fund	1,110,770	1,110,770
402	Water Fund	412,650	412,650
426	Sewer Fund	276,543	276,543
432	Storm Water Fund	948,761	948,761
503	Equipment Rental Fund	112,801	112,801
520	Computer Equipment Fund	22,965	22,965
<b>Totals</b>		<b>\$3,951,013</b>	<b>\$3,951,013</b>

### **Section 2. Amending Previously Adopted Budget Ordinances**

City Ordinance No. 14-15, as previously adopted and as hereby amended, is hereby ratified, confirmed, and continued in full force and effect.

**Section 3.      Effective Date**

This Ordinance shall take effect and be in force 5 days after passage and publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON THE 20<sup>TH</sup> DAY OF APRIL 2015.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Bruce Bassett, Mayor

ATTEST:

\_\_\_\_\_  
Allison Spietz, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Katie H. Knight, City Attorney

Date of Publication: \_\_\_\_\_



# CITY COUNCIL PLANNING SCHEDULE

All meetings are held in the City Hall Council Chambers unless otherwise noted.  
 Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm.

<b>APRIL 20 – 5:30 PM</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Study Session (5:30-7:00 pm)</i>	Growth Management Act Presentation and Discussion – S. Greenberg	90
<i>Regular Business</i>	Update on Sound Transit Bus Intercept Proposal and Commuter Parking – N. Treat	30
<i>Regular Business</i>	Metro Mercer Island Shuttle Service Between Mercer Island and Seattle Agreement – K. Taylor	45
<i>Regular Business</i>	Mercer Island Masonic Lodge Fireworks Sales Permit – S. Heitman	15
<i>Regular Business</i>	4 <sup>th</sup> Quarter 2014 Financial Status Report & 2015-2016 Budget Adjustments – C. Corder	45
<i>Executive Session #1 (after Regular Mtg)</i>	To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i)	30
<i>Executive Session #2 (after Regular Mtg)</i>	To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i)	30

<b>APRIL 30 (THURSDAY) – 5:00-7:00 PM</b>		
	<b>Joint Meeting with the Mercer Island School District Board (Council Chambers)</b>	

<b>MAY 4</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Study Session</i>	Cross-Connection Control Program Update – F. Lake & C. Schuck	60
<i>Special Business</i>	Blue Planet Recycling Award	10
<i>Consent Calendar</i>	Arts Council 2014 Annual Report and 2015 Work Plan – A Britton	--
<i>Consent Calendar</i>	Arts Council 1% Art Funding approval for sculpture purchase – D Mortenson	--
<i>Consent Calendar</i>	Interlocal Agreement for City of Kirkland Jail – L. Burns	--
<i>Regular Business</i>	2015 Comprehensive Plan Update (1 <sup>st</sup> Reading) –S. Greenberg	60
<i>Executive Session (after Regular Mtg)</i>	To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i)	30

<b>MAY 18</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	Electrical Code Adoption (1st Reading) – D. Cole	30
<i>Regular Business</i>	Cross-Connection Control Program Code Update (1 <sup>st</sup> Reading) – F. Lake & C. Schuck	30
<i>Regular Business</i>	1 <sup>st</sup> Quarter 2015 Financial Status Report & 2015-2016 Budget Adjustments – C. Corder	30
<i>Regular Business</i>	Council Preview of 2016-2021 Transportation Improvement Program and Public Hearing – P. Yamashita	90

<b>JUNE 1</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	2014 General Fund & REET Surplus Disposition	30
<i>Regular Business</i>	Public Hearing on Town Center Moratorium	120
<i>Regular Business</i>	Town Center Community Engagement Plan Update – K. Taylor/R. Freeman/S. Greenberg	30

<b>JUNE 15</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	Acquisition & Lease Purchase Financing of a Midi Pumper Fire Truck	30
<i>Regular Business</i>	Adoption of the 2016-2021 Transportation Improvement Program – P. Yamashita	30
<i>Regular Business</i>	Electrical Code Adoption (2nd Reading & Adoption) – D. Cole	30
<i>Regular Business</i>	Cross-Connection Control Program Code Update (2 <sup>nd</sup> Reading) – F. Lake & C. Schuck	15
<i>Regular Business</i>	2015 Comprehensive Plan Update (2nd Reading) –S. Greenberg	60

<b>JUNE 27 (SATURDAY)</b>		
	<b>2015 Mini-Planning Session</b>	

<b>JULY 6</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	2014 Mercer Island Dashboard Report – C. Corder	60

<b>JULY 20</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>

<b>AUGUST 3</b>		
<b>Item Type</b>	<b>Topic/Presenter</b>	<b>Time</b>
<i>Regular Business</i>	Public Hearing on Town Center Code Amendments (1 <sup>st</sup> Reading)	90

**AUGUST 17**

Item Type	Topic/Presenter	Time
	<i>Potentially Canceled</i>	

**SEPTEMBER 8 (TUESDAY)**

Item Type	Topic/Presenter	Time
<i>Regular Business</i>	2 <sup>nd</sup> Quarter 2015 Financial Status Report & 2015-2016 Budget Adjustments – C. Corder	30
<i>Regular Business</i>	Public Hearing on Town Center Code Amendments (2 <sup>nd</sup> Reading)	90

**SEPTEMBER 21 – 6:00 PM**

Item Type	Topic/Presenter	Time
<i>Regular Business</i>	6-year Sustainability Plan Placeholder – R Freeman	45

**OCTOBER 5**

Item Type	Topic/Presenter	Time
<i>Study Session</i>	Reserves 101 – C. Corder	45

**OCTOBER 19**

Item Type	Topic/Presenter	Time
<i>Study Session</i>	Communities That Care & Emergency Management Updates	60

**NOVEMBER 2**

Item Type	Topic/Presenter	Time

**NOVEMBER 16**

Item Type	Topic/Presenter	Time
<i>Regular Business</i>	Mid-biennial budget review (3 <sup>rd</sup> Quarter 2015 Financial Status Report, 2015-2016 budget adjustments, 2016 utility rates, and 2016 property tax levy) – C. Corder	45

**DECEMBER 7**

Item Type	Topic/Presenter	Time

**DECEMBER 21**

Item Type	Topic/Presenter	Time
	<i>Potentially Canceled</i>	

**OTHER ITEMS TO BE SCHEDULED:**

- Sister City Presentation – K. Taylor
- WRIA 8 Presentation – B. Bassett
- Comcast Franchise – K. Knight
- PSE Electric Franchise – K. Knight
- Zoning Code Amendment by the Planning Commission for Definition of ‘Tract’ – S. Greenberg
- Clarke Beach Conversion Property – P. West/ J. Kintner
- Planning Commission Work Program – S. Greenberg
- Pioneer Park Off Leash Dog Policy – J. Kintner

**COUNCILMEMBER ABSENCES:**

- Wachs: April 20
- Brahm: May 18
- Grausz: August 3
- Wong: August 17