



CITY OF MERCER ISLAND CITY COUNCIL MEETING AGENDA

Monday
July 7, 2014
6:00 PM

Mayor Bruce Bassett

Deputy Mayor Dan Grausz

**Councilmembers Debbie Bertlin, Jane Brahm,
Mike Cero, Tana Senn, and Benson Wong**

Contact: 206.275.7793, council@mercergov.org
www.mercergov.org/council

All meetings are held in the City Hall Council Chambers at
9611 SE 36th Street, Mercer Island, WA unless otherwise noticed

"Appearances" is the time set aside for members of the public to speak to the City Council
about any issues of concern. If you wish to speak, please consider the following points:

(1) speak audibly into the podium microphone, (2) state your name and address for
the record, and (3) limit your comments to three minutes.

Please note: the Council does not usually respond to comments during the meeting.

STUDY SESSION & REGULAR MEETING

STUDY SESSION, 6:00 PM

- (1) AB 4977 2015 Water System Plan

CALL TO ORDER & ROLL CALL, 7:00 PM

APPEARANCES

MINUTES

- (2) Regular Meeting Minutes of June 2, 2014
Study Session and Regular Meeting Minutes of June 16, 2014

CONSENT CALENDAR

- (3) Payables: \$353,969.69 (06/12/14) & \$1,098,621.01 (06/19/14)
Payroll: \$757,253.79 (06/27/14)
- (4) AB 4978 ARCH 2014 Out of Cycle Trust Fund Recommendation
- (5) AB 4979 2015-2017 Interlocal Cooperation Agreement with King County Regarding the Community Development Block Grant Program
- (6) AB 4983 Set Public Meeting Date for the Coval Long Plat (SUB13-009)

REGULAR BUSINESS

- (7) AB 4985 Mercer Island Library Advisory Board Creation and Appointments
- (8) AB 4942 Resolution to Surplus a Portion of Clarke Beach Park
- (9) AB 4986 2013 Mercer Island Dashboard Report

OTHER BUSINESS

Councilmember Absences
Planning Schedule
Board Appointments
Councilmember Reports

EXECUTIVE SESSION

To discuss negotiations and proceedings related to collective bargaining agreements pursuant to RCW 42.30.140(4)(b) for approximately 30 minutes

ADJOURNMENT



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 4977
July 7, 2014
Study Session**

2015 WATER SYSTEM PLAN	Proposed Council Action: No formal action is required. Receive report on Draft 2015 Water System Plan.
-------------------------------	------------------------------------------------------------------------------------------------------------------

DEPARTMENT OF	Maintenance (Rona Lin)
COUNCIL LIAISON	n/a
EXHIBITS	1. Executive Summary
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

An overview of Mercer Island’s Draft 2015 Water System Plan (WSP) will be presented at the Study Session on July 7, 2014. The Washington State Department of Health (DOH) requires this plan of all water system operators and requires that it be updated every six years. The DOH approval process requires the City Council to adopt the plan prior to DOH’s final acceptance. Staff will bring the final WSP to the Council for adoption this fall. Presented in Exhibit 1 is the Executive Summary of the Draft 2015 Water System Plan.

BACKGROUND

Public water systems are established to provide adequate quantity and quality of water to their citizens/customers with reliable operation. A WSP, approved by DOH, serves as a standard guideline for the system’s owners to ensure that the water utility’s infrastructure and performance are safe and reliable.

In accordance with DOH regulation WAC 246-290, the City is required to update its WSP every six years. The current WSP was approved in 2008.

Recognizing that some jurisdictions are not experiencing significant growth and that their water demands have not increased as previously expected, DOH is now allowing jurisdictions to update their water system plan with an “appropriate level of planning” approach. Full-scale updates of system plans are not required if the water utility determines that service area growth is limited and the water demand forecast remains close to the previous planning years.

During a pre-planning meeting in July 2013, DOH agreed to allow the City to use the “appropriate level of planning” approach for this WSP update. The rationale is that the City is not expanding its service area, and demand has declined slightly in the past six years.

The City retained the firm HDR to assist with the 2015 WSP update. The project kicked off in January 2014. City staff and HDR have been working together on data collection, system information verifications, policies review, water demand review and forecast, system analysis, chapter edits, and other associated updates. The update should be delivered to DOH by the end of this month.

OUTLINE OF MAJOR CHANGES

With assistance from HDR, the City has applied the concept “appropriate level of planning” by updating specific sections to document changes in the demand forecast, conservation program, emergency response plan, capital improvement program, and financial forecasts.

Key changes of the existing WSP are highlighted below:

1. Demand Forecast

- Per capita water use has declined since the 2008 WSP. Residential water usage averaged 202 gallons per day per household from 2008 to 2013, with a total average day demand of 2.0 million gallons per day (MGD). This is a decrease from the average usage between 2001 and 2006 which was 247 gallons per day per household with a total average day demand of 2.3 MGD.
- The updated 20-year demand forecast is reduced by approximately 20% from the 2008 water system plan. Major factors contributing to a reduction in projected demand include a decrease in per capita water use and lowered population and employment projections from the Puget Sound Regional Council.

2. Conservation Program

- Seattle Public Utilities (SPU) adopted a new regional conservation program (Saving Water Partnership) for the period of 2013 to 2018. The City, as in the past, continues to participate in the regional conservation program and its goals. City specific conservation measures, such as public education, landscape management, and distribution of low-flow showerhead and faucet aerators will continue to be implemented as part of the new regional conservation program.
- The City adopted the regional conservation goal at the City Council meeting on February 24, 2014. The adopting legislation is contained within Resolution 1478. The regional goal is to reduce per capita water use from current levels so that the total average annual retail water use of the Saving Water Partnership is less than 105 MGD from 2013 through 2018 despite forecasted population growth.

3. Emergency Response Plan

- The Water Utility’s Emergency Response Plan has been updated to include procedures and activities associated with the new emergency well.
- Construction of the emergency well was completed in the spring of 2010. Every detail of the well was designed so that volunteers could activate and operate the well facility during an emergency. The well is capable of providing 5 gallons per person per day for up to 7 days in the event that the supply from SPU is interrupted.

4. Capital Improvement Program (CIP)

- A major focus of the CIP is to replace and upgrade water mains. To support this, a ranking matrix was established in 2005 to prioritize mainly undersized mains, which was defined as 4 inches or less in diameter. As part of the planning process this year, the ranking matrix was updated after extensive internal review and input from HDR. The matrix is now used to prioritize all water mains of 8 inches and smaller in diameter. This ranking process yields a list of “sub-standard” mains, which generally are water mains that are aging, deteriorating, and problematic in some way. The ranking criteria within the matrix includes pipe material, age, fire flow capacity, and repair record.

- Improvements on other system components such as pressure reducing valve stations (PRVs), fire hydrants, water meters, air-vacuum release assemblies, and blow-off assemblies are also part of the CIP.
- Long-term maintenance improvements are discussed for other system components such as reservoir tanks internal coatings and external painting, master meter replacements, booster pump stations and telemetry system upgrades.
- An overview of the six-year and a 20-year CIP was developed for all major components of the Island's water system. This is shown on Table 7-3 of the WSP and can be shared with interested Council Members.

5. Financial Projections

- Financial projections for the Water Utility, which are taken from the Water Fund Forecast developed by the Finance Department, indicate that to fully fund operating and maintenance expenses, capital costs and to maintain reserve balances, an average annual rate adjustment of 8% will be necessary through 2020. This would cover expected increases in wholesale water costs from SPU, declining water usage, and increases in personnel labor costs, and operations and maintenance expenses.

The final version of the 2015 Draft WSP will be completed after comments are incorporated from the City Council and other agencies. DOH will be given the final version of the Plan once adopted by the City Council. Staff plans to bring the WSP back to the Council for adoption in October 2014.

RECOMMENDATION

Utilities Engineer

No formal action is required. Adoption is targeted for October 2014.

EXECUTIVE SUMMARY

The City of Mercer Island has prepared this Water System Plan to outline the City's planning strategy for the next 20 years. The Plan has been prepared in accordance with the Washington Administrative Code 246-290-100, requiring water purveyors to update their water system plan every six years, and supersedes the 2008 Water System Comprehensive Plan.

This Plan analyzes the City's existing water system and its operation, provides guidance to evaluate the impacts of future growth and recommends necessary improvements to the water system to ensure the City remains on the forefront in providing high-quality water service to its current and future customers. The plan was prepared in 2014, and the Plan date (2015) reflects the issuance year.

The City's goals as set forth in the 2015 Water System Plan are to:

1. Preserve public safety.
2. Maintain adequate water volume for fire fighting.
3. Maintain adequate water volume for basic sanitation.
4. Maintain consumptive value and water quality.

The 2015 Water System Plan carries forward the policies and intent of the 2008 Plan and provides updated documentation and direction for implementing the key functions of the City. The Plan is designed to fulfill all local, state and federal obligations and regulations and is a summary of the manner in which the City will continue to fulfill its mission as a water service provider.

BACKGROUND

The City of Mercer Island owns and operates the municipal water system under the jurisdiction of the Washington Department of Health. In 1960, the City became a municipal corporation. Prior to its incorporation, water service on the Island was provided by several purveyors including the Seattle Water Department and various King County Water Districts. In the years between 1966 and 1972, the City expanded its service area with the addition of King County Water District 93's water system; the area served by King County Water District No. 91; and in 1996, the Mercer Crest water system.

Mercer Island is a kidney-shaped island situated in Lake Washington with a land mass of 4,000 acres. It is connected to the cities of Seattle and Bellevue by the I-90 freeway across the north end of the island. Currently, Mercer Island remains mostly single-family residence with a moderately developing business district at the Town Center on the northern part of the Island, and one small business district at the south side. At this time, the water system serves the entire island except for the Shorewood Apartments, located in a relatively small area south of I-90, which is served by Seattle Public Utilities (SPU). The City has no immediate plans to become the water supplier to the Shorewood Water System.

The City provides water to 7,376 retail customers through 7,477 connections, as of the end of 2013. Single-family residences account for approximately 95% of system connections and 77% of water use. All of the City's water is purchased from and supplied by SPU through a distribution system comprising 121 miles of pipeline, two 4 million-gallon storage tanks and two



EXECUTIVE SUMMARY

pump stations. A majority of the water originates in the Cedar River Watershed, with occasional supplementation from the Tolt River supply system.

PLANNING AND FORECASTING

The City of Mercer Island strives for consistency with all current and projected land use, zoning, population, and water use regulations in the maintenance, operation and expansion of its water system. The City's water planning area is consistent with the King County Coordinated Water System Plan. Land use and zoning within the service area are currently designated by the City of Mercer Island.

The City has a long-term source of supply under a contract with the City of Seattle that remains in effect until January 1, 2062. The contract will supply the City with water at the minimum hydraulic gradient up to a maximum flow rate that totals to 3,205 gallons per minute (GPM) for the three services to the City.

In compliance with the Water Use Efficiency (WUE) Rule, distribution leakage averaged less than 10% of its supply over the past two years (9%). It is not possible to estimate the three-year average due to SPU supply metering issues from 2009 to 2011. The 2014 City planning value is 202-gallons per day per ERU, represents a reduction from the 2008 planning value of 247 gallons per day per ERU.

Using planning information from the Puget Sound Regional Council, the City projected population growth, user accounts, and future water demand through the year 2034. Analysis of the account projections indicates that the commercial sector will experience the most significant growth, due largely to redevelopment in the City's Town Center. A summary of the planning data is shown in **Table E-1**. The total number of accounts is projected to grow from 7,552 in 2015 to 7,874 in 2034.

Table E-1. Projected Accounts

Classification	2015	2020	2025	2034	Average Annual Growth
Single-Family	7,198	7,366	7,442	7,485	0.21%
Multifamily	104	105	105	106	0.07%
Commercial	181	197	200	212	0.92%
Government	69	71	71	71	0.21%
Total	7,552	7,738	7,818	7,874	

Projecting future water demand is one of the key elements of the water system planning process. Identification of system improvements such as supply, pumping, storage and piping requirements are all related to demand projections. Future water system demands are based on projected ERUs, which in turn are based on the projected water consumption by customer classification and the projected number of accounts. **Figure E-1** shows the projected annual water usage through the 20-year planning period.



EXECUTIVE SUMMARY

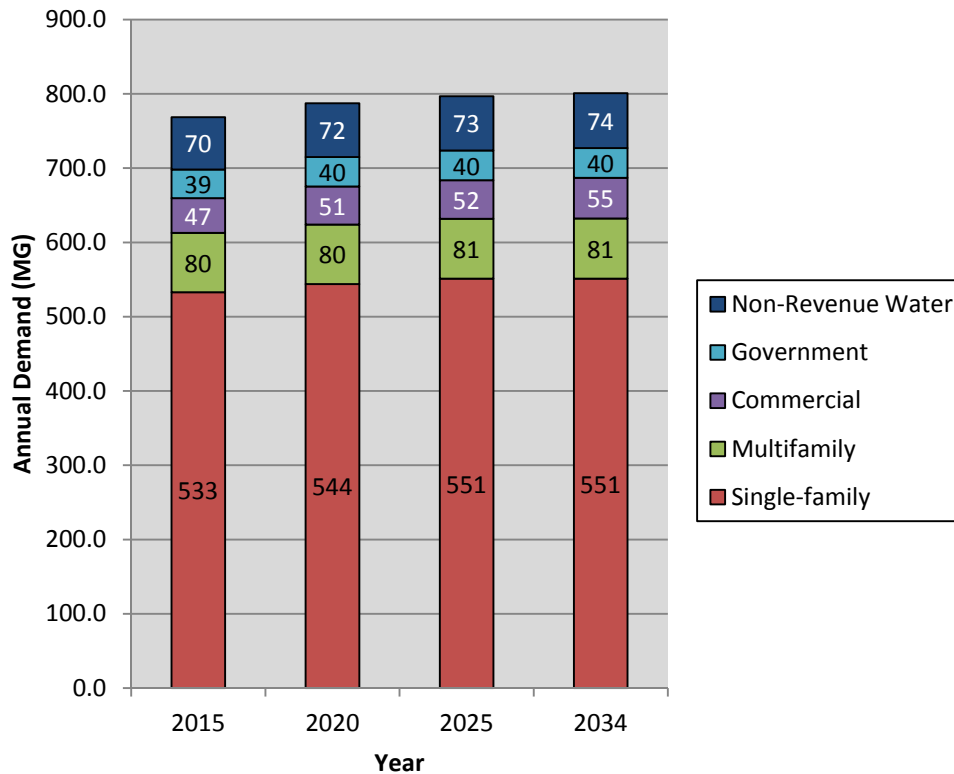


Figure E-1. Projected Annual Demand, without WUE

POLICIES AND CRITERIA

The City manages and operates its water system in accordance with all applicable Federal, State and local regulations. The City has discretion in setting the performance, design criteria, and standards for its water system; however, these must meet or exceed the minimum standards for public water supplies set by the Washington State Department of Health through Washington Administrative Code 246-290.

Policies established by the City provide a framework for planning, design, operation and management of its system. The City’s criteria provide the requirements necessary to implement and enforce the established policies. The criteria focus on planning and design parameters developed to establish consistency and to ensure adequate levels of service throughout the system, including interlocal agreements with neighboring jurisdictions to ensure regional water supply coordination.

Other publications, such as the Comprehensive Water System Plan for the City of Mercer Island (2008), Mercer Island Comprehensive Plan (July 2005), SPU’s 2013 Water System Plan (April 2013), East King County Coordinated Water System Plan (CWSP, 1990) Addendum (1993) and Update (1996), Watershed Planning, and Emergency Operations Plan document the design standards and procedures for development of the water system.

SYSTEM ANALYSIS

The City’s water system is classified as a Group A system and, as such, the City is responsible for monitoring and complying with all applicable Safe Drinking Water Act and Washington



EXECUTIVE SUMMARY

Administrative Code regulations pertaining to source water and distribution system water quality. The City's monitoring program requires collection of water samples at identified locations on a regular basis to verify compliance with the Washington State Department of Health drinking water standards.

The City of Mercer Island's water system comprises two supply lines, two steel storage reservoirs totaling 8 million gallons, two independent routes to fill the reservoirs, two booster pump stations, 121 miles of distribution watermain and 85 pressure-reducing stations. Water purchased from SPU is treated differently at each source. The Cedar system has intake screening, ultraviolet disinfection, ozonation, chlorination, fluoridation, and corrosion control. The Tolt system has intake screening, filtration (direct) ozonation, chlorination, fluoridation and corrosion control.

A hydraulic analysis of the City's water system facilities was performed to evaluate the ability of the storage facilities, transmission and distribution piping, and other system components to safely meet the needs of its customers.

Results of the hydraulic analysis identified areas exhibiting less than the minimum system pressure (30 psi) and other areas exhibiting higher than recommended pressure. These extremes are caused primarily by high and low points in the topography, not hydraulic factors. Areas of low pressure are near facilities like pump stations and reservoirs without any customer connections. The City manages high pressures in the system by installing pressure reducing valves and pressure relief valves (one currently exists in Town Center) where applicable. Fire flow analysis results for maximum day demand conditions identified available fire flow deficiencies. Improvement projects proposed in the Capital Improvement Program are recommended to remedy these deficiencies, improve available fire flow and simplify system operation.

Storage analysis for 2020 and 2034 indicates that Mercer Island's system will have adequate storage for the next 20 years, based on current growth projections.

WATER USE EFFICIENCY

The City is committed to efficient use of the water supply. The City historically participated in the regional Water Use Efficiency program in conjunction with Seattle Public Utilities, and has produced quantifiable water savings through operations and maintenance, plumbing retrofit programs, water rates, metering improvements, technical assistance and public information programs to educate customers about conservation. Total water use reduction is estimated to be 564 million gallons between 2008 and 2013.

The City continues to participate in SPU's regional conservation program titled "Saving Water Partnership." The City adopted the 6-year regional conservation goal on February 24, 2014 through Resolution No. 1478. The regional goal is to reduce per capita water use from current levels so that the total average annual retail water use of the Saving Water Partnership is less than 105 MGD from 2013 through 2018 despite forecasted population growth.

The City implements 16 Water Use Efficiency program measures which exceeds the minimum requirement of 6. The measures include conservation rate structure, customer leak notification and assistance, public education, landscape management, and low flow faucet and showerhead distribution. Water conservation measures are consistent with, and strive to exceed, all local, state, and federal laws and regulations.

It is essential for the City to continue its Water Use Efficiency Program and implement enhanced measures to achieve its water use efficiency target. Given the City's existing program and proposed measures, it is expected that this goal will be met.



EXECUTIVE SUMMARY

OPERATIONS AND MAINTENANCE

The City is committed to ensuring that its water system is well managed and maintained to continue to supply quality water to its customers. To accomplish this, the City performs regular maintenance of all facilities and equipment, which are monitored in accordance with manufacturers' recommendations. The City's water system, operated under the Water Utility of the City's Maintenance Department, is managed by the Utilities Operations Manager and a staff of 14 employees, who are certified by the State to work on the water distribution system.

The City's Emergency Response Plan defines the organization, responsibilities and procedures for response to emergency situations. The Plan includes elements for direction and control, situation analysis, public information, support functions and response procedures. In 2010, the City completed construction of an Emergency Well. The Well is designed to temporarily provide the Island with water in the event water supply from SPU is disrupted during a disaster. The Well is not connected to the distribution system, yet is designed to be readily operated by volunteers. In the event of a disaster, an Incident Command Strategy has been established to aid decision making and maximize resource use.

The City performs in-house system improvements to the water system outside of the Capital Improvement program, including water service replacement and upgrades, fire hydrant replacement, and improvements to other water system components. Water system employees receive ongoing training and operational education to further enhance the operation and reliability of the system.

IMPROVEMENTS

The City has identified \$15.6 million in capital projects to be constructed between 2015 and 2020. These costs are based on 2014 dollars and reflect actual project costs from the previous three years. Project costs should be reevaluated and adjusted to account for inflation and changing market conditions at the time of construction.

The overall and long-term system improvements identified within this section focus on bringing the existing water system as close as possible to meeting the City's water system policies and goals. All identified projects belong to one of the four categories: Distribution System, Pump Station, Others, and SPU Pipeline between East Channel and the reservoir.

- **Distribution System:** Sub-standard watermain replacement and new watermain installation.
- **Pump Stations:** Back-up generator for Reservoir Pump Station and the Emergency Well at Rotary Park.
- **Other:** Hydrant and water system component (PRV, valves, etc) replacement, water system plan update, water model update, and meter replacement program.
- **SPU Supply System:** Repairs and improvements to the SPU supply system.

These projects are designed to help fulfill the City's mission to provide adequate water supply and improved water quality to the water service area now and in the future.

FINANCIAL INFORMATION

The City of Mercer Island's primary function is to provide potable water, fire suppression, and irrigation services to its customers at the lowest reasonable price, assuring reliability of source,



EXECUTIVE SUMMARY

water quality, storage and distribution. Costs are met through a combination of rate charges to existing customers and capital facilities charges collected from new customers.

The City of Mercer Island has prudently issued little debt over the years, maintaining a sizable debt capacity. The City has consistently followed a conservative fiscal management policy, which is reflected by the high Aa1 rating from Moody's Investors Service.

The City has a long-range financial plan which enables it to: 1) meet projected capital and operational requirements outlined in their Plan; and 2) minimize or forestall future rate increases. The financial plan includes a capital funding strategy which relies on cash resources including reserves, policy-based funding, grant proceeds and revenue bond proceeds. The financial projection for the utility indicates that to fully fund the operating and maintenance expenses, capital costs and to maintain reserve balances, an average annual rate adjustment of 8% is necessary through 2020.

DEFINITION OF TERMS

Capital Facilities Charge

A one-time fee is paid by a property owner when connecting to the City's water system. This fee pays for the new customer's equitable share of the cost of the existing system. This fee offsets the costs of providing water to new customers and recognizes that the existing water system was largely built and paid for by the existing customers.

Consumption

Water consumption is defined to be the quantity of water purchased by Mercer Island residents.

Cross-Connection

A physical arrangement that connects a public water system, directly or indirectly, with anything other than another potable water system and, therefore, presents the potential for contaminating the public water system.

Demand

The quantity of water required from a water supply source over a period of time necessary to meet the needs of domestic, commercial, industrial, and public uses, and to provide enough water to supply fire fighting, system losses, and miscellaneous water uses. Demands are normally discussed in terms of flow rate, such as million gallons per day (mgd) or gallons per minute (gpm), and are described in terms of a volume of water delivered during a certain time period. Flow rates pertinent to the analysis and design of water systems are:

- **Average Day Demand (ADD):** The total amount of water delivered to the system in a year divided by the number of days in the year.
- **Maximum Day Demand (MDD):** The maximum amount of water delivered to the system during a 24-hour time period of a given year.



EXECUTIVE SUMMARY

- **Peak Hour Demand (PHD):** The maximum amount of water delivered to the system, excluding fire flow, during a one-hour time period of a given year. A system's peak hour demand usually occurs during the same day as the peak day demand.

Equivalent Residential Units (ERU)

One ERU represents the amount of water used by one single-family residence for a specific water system. The demand of other customer classes can be expressed in terms of ERUs by dividing the demand of each of the other customer classes by the demand represented by one ERU.

Fire Flow

The rate of flow of water required during fire fighting, which is usually expressed in terms of gallons per minute (gpm).

Head

A measure of pressure or force by water. Head is measured in feet and can be converted to pounds per square inch (psi) by dividing feet by 2.31.

Head Loss

Pressure reduction resulting from pipeline wall friction, bends, physical restrictions, or obstructions.

Hydraulic Elevation

The height of a free water surface above a defined datum; the height above the ground to which water in a pressure pipeline would rise in a vertical open-end pipe.

Maximum Contaminant Level (MCL)

The maximum permissible level of contaminant in the water that the purveyor delivers to any public water system user, measured at the locations identified under *WAC 246-290-300*.

Potable

Water suitable for human consumption.

Pressure Zone

A water system subsection operating from sources at a common hydraulic elevation.

Purveyor

An agency, subdivision of the State, municipal corporation, firm, company, mutual or cooperative association, institution, partnership, or persons or other entity owning or operating a public water system. Purveyor also means the authorized agents of such entities.



EXECUTIVE SUMMARY

Supply

Water that is delivered to a water system by one or more supply facilities which may consist of supply stations, booster pump stations, and wells.

Storage

Water that is “stored” in a reservoir to supplement the supply facilities of a system and provide water supply for emergency conditions. Storage is broken down into the following four components which are defined and discussed in more detail in Chapter 4.

- Operational
- Equalizing
- Standby
- Fire Flow

Unaccounted for Water

Water that is measured as going into the distribution system but not metered as going out of the system. Unaccounted for water is calculated to be the difference between the volume of water purchased by the City from SPU and the volume of water sold to customers.



CITY COUNCIL MINUTES

REGULAR MEETING

JUNE 2, 2014

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 7:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Tana Senn, Benson Wong, Deputy Mayor Dan Grausz, and Mayor Bruce Bassett were present. Councilmember Mike Cero was absent.

AGENDA AMENDMENT

It was moved by Grausz; seconded by Bertlin to:

Amend the agenda to add an item to discuss the next steps regarding the KCLS Mercer Island Library Renovation as the first item of Regular Business.

Passed 6-0

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Senn, Wong)

ABSENT: 1 (Cero)

APPEARANCES

The following individuals spoke about the KCLS Mercer Island Library Renovation Project and recent decisions about the project at the KCLS Board meeting:

- Sarah Petrie, 4640 East Mercer Way
- Gary Robinson, 6026 East Mercer Way
- Al Lippert, 4052 94th Ave SE
- Tami Szerlip, 7804 SE 40th Street

Laurie Falterman, 4314 East Mercer Way, requested that the Council provide another room at the Mercer Island Community & Event Center for art. She asked the Council to help find a location at the Community Center for the sculpture group as the art room was closed for a preschool.

Marc Berejka, 8125 SE 29th Street, spoke about residents not having any notice of the change to remove language regarding the Lakeridge Elementary rezone. He believes that all of the work on consensus regarding the school district rezoning was undone when Lakeridge Elementary was removed from the ordinance. He stated that the Council's actions were unfair and violated the process.

Marie Bender, 7890 81st Place SE, stated that when the Council voted to remand zoning for Lakeridge back to the Planning Commission, the Council undid negotiations between the neighbors and the School District. She noted that Council directed staff to have either a 45 or 65 foot setback and believes that the School District is not listening to Council's directive. She is concerned about the process, but is willing to continue discussions with the District to resolve the setback issues.

Claire Faltese, 20825 80th Ave W, Edmonds, encouraged the Council to support the continuation of an art room at the Community Center. She noted that they are facing a summer deadline and need a place to store their equipment until a permanent place is found.

CONSENT CALENDAR

Deputy Mayor Grausz requested removal of AB 4972: Third Extension Agreement to Interlocal Agreement with Mercer Island School District Concerning the Operation of the Mary Wayte Pool (2015-2025) and Councilmember Wong requested removal of AB 4955: Interlocal Agreement with Chelan County Regional Justice Center from the Consent Calendar. Mayor Bassett moved them to the first items of Regular Business.

Payables: \$106,629.69 (05/15/14) & \$946,404.73 (05/22/14)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$724,243.95 (05/30/14)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

It was moved by Bertlin; seconded by Brahm to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 6-0

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Senn, Wong)

ABSENT: 1 (Cero)

REGULAR BUSINESS

AB 4972 Third Extension Agreement to Interlocal Agreement with Mercer Island School District Concerning the Operation of the Mary Wayte Pool (2015-2025)

Deputy Mayor Grausz noted that the proposed version is a better agreement that will guide the City and the District to a continued, strong working relationship vis-à-vis the Mary Wayte Pool.

It was moved by Grausz; seconded by Brahm to:

Authorize the City Manager to sign the Third Extension Agreement to the Mary Wayte Pool Interlocal Agreement with the Mercer Island School District for the operation of the Mary Wayte Pool from January 1, 2015, through December 31, 2024.

Passed 6-0

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Senn, Wong)

ABSENT: 1 (Cero)

AB 4955 Interlocal Agreement with Chelan County Regional Justice Center

Councilmember Wong noted that at the Public Safety meeting, Council and staff discussed that if an inmate stayed at the facility longer than 10 days the transport fee would be waived. Police Department Services Commander Leslie Burns stated that she spoke to the County and they agreed to allow the City to amend the interlocal to include this language.

It was moved by Brahm; seconded by Bertlin to:

Authorize the City Manager to sign the Interlocal Agreement, as amended by staff, between the City of Mercer Island and the Chelan County Regional Justice Center (CCRJC) relating to jail services.

Passed 6-0

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Senn, Wong)

ABSENT: 1 (Cero)

No AB Mercer Island Library Remodel Update

Deputy Mayor Grausz provided a history of the City's work to propose changes to the KCLS Mercer Island Library Remodel Project.

Councilmember Bertlin and Deputy Mayor Grausz recommended that Councilmember Bertlin, Councilmember Wong, Deputy Mayor Grausz and City staff write a letter to the KCLS Board and KCLS staff indicating concerns and outstanding issues with the library design and elements. The letter would state that the City expects to be consulted and provided an opportunity to give input about further design elements, and that KCLS will provide monthly updates to the City regarding the project.

Councilmember Senn suggested that City Manager Treat engage with KCLS staff. City Manager Treat responded that he supports the effort for staffs to meet and help facilitate further discussions regarding the project.

AB 4973 Zoning Code Text Amendments Related to Public Schools (2nd Reading & Adoption)

Development Services Director Scott Greenberg presented an ordinance for second reading and adoption to approve a series of code text amendments to MICC Title 19 for public schools (except Lakeridge Elementary, which the Council removed from the ordinance during first reading) in the Public Institution (P) zone. Director Greenberg also:

1. Clarified setback from the storm drainage facility along the west side of Islander Middle School;
2. Clarified that fire lanes allowed in the additional 5% impervious surface calculation can be impervious;
3. Provided criteria to be used by the Code Official, City Engineer and Design Commission for reduction of required parking; and
4. Determined which structures would become nonconforming under the proposed Ordinance, and clarified existing rules related to nonconforming structures.

It was moved by Brahm; seconded by Bertlin to:

Adopt Ordinance No. 14C-06 amending MICC 19.05.010, MICC 19.05.020(C), MICC 19.12.040(B)(7), and MICC 19.12.080(B) to change requirements for public school uses as amended.

It was moved by Wong; seconded by Grausz to:

Amend main motion as follows:

Add the following language as the ninth WHEREAS:

WHEREAS, the City Council decided, after receiving a request from the Mercer Island School District, to remand to the Planning Commission for further deliberation the application of the proposed development code text amendments as they were proposed for Lakeridge Elementary School; and

Motion to Amend Passed 6-0

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Senn, Wong)

ABSENT: 1 (Cero)

It was moved by Grausz; seconded by Senn to:

Amend main motion as follows:

Amend the tenth WHEREAS as follows:

WHEREAS, for the purposes of this Ordinance, the Mercer Island School District schools referred to by name in Section 3 below are located on the following King County Assessors parcels: ~~Lakeridge Elementary (#2524049015)~~, Islander Middle School (#2524049144 and #2524049320), Island Park Elementary (#1924059040), West Mercer Elementary (#9365700100), New Elementary School No. 4 (#1824059006) and Mercer Island High School (#1824059005); and

Motion to Amend Passed 6-0

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Senn, Wong)

ABSENT: 1 (Cero)

It was moved by Grausz; seconded by Wong to:

Amend main motion as follows:

Amend MICC 19.05.010(F)(2) (Ordinance Section 3) as follows:

2. Impervious Surface: Maximum allowable coverage with impervious surface is 55% for elementary and middle schools and 63% for the High School mega-block. An additional 5% of impervious surface coverage is allowed if the additional coverage is synthetic turf fields that allow for water percolation; pervious concrete, pervious asphalt or pervious pavers in areas not designed for vehicular use; or pervious or impervious fire lanes not available for general public use.

Motion to Amend Passed 6-0

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Senn, Wong)

ABSENT: 1 (Cero)

It was moved by Grausz; seconded by Bertlin to:

Amend main motion as follows:

Amend MICC 19.05.020(C)(2) (Ordinance Section 4) as follows:

2. Public elementary and middle schools shall provide a minimum of two parking spaces per classroom. Public high schools shall provide a minimum of one parking space per classroom with high schools providing plus an additional one parking space per 10 students. If the parking spaces that would need to be provided as specified above are in excess of the actual parking demands of the school's staff, students, and visitors, the Code Official may allow a reduction in minimum parking requirements based on a parking analysis prepared by a qualified professional.

with the approval of the City Engineer and the design commission, for projects reviewable by the design commission.

Motion to Amend Passed 6-0

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Senn, Wong)

ABSENT: 1 (Cero)

Main Motion as Amended Passed 6-0

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Senn, Wong)

ABSENT: 1 (Cero)

AB 4974 School Property Rezones (2nd Reading & Adoption)

Development Services Director Scott Greenberg presented an ordinance for second reading and adoption to approve of a series of rezones affecting all properties owned by the Mercer Island School District (except Lakeridge Elementary, which the Council removed from the ordinance during first reading) and one private property adjacent to West Mercer Elementary. The proposed rezones change the zoning of each school site from Single-Family Residential to the P zone and change the zoning of the private property from R-9.5 to R-15.

It was moved by Brahm; seconded by Wong to:

Adopt Ordinance No. 14C-07 amending the zoning map (MICC Title 19) designation of certain properties as specifically described from R-9.6 and R-15 Single Family Residential to P, Public Institution; and from R-9.6 to R-15 Single Family Residential as amended.

It was moved by Wong; seconded by Grausz to:

Amend main motion as follows:

Add the following language before the last WHEREAS:

WHEREAS, the City Council decided, after receiving a request from the Mercer Island School District, to remand to the Planning Commission for further deliberation the application of the proposed rezone as it was proposed for Lakeridge Elementary School; and

Motion to Amend Passed 6-0

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Senn, Wong)

ABSENT: 1 (Cero)

It was moved by Grausz; seconded by Wong to:

Amend main motion to add the following language before the last WHEREAS:

WHEREAS, the PEAK facility was developed under a Conditional Use Permit and rezoning of the school property does not relieve PEAK of its rights and obligations under the Conditional Use Permit.

Motion to Amend Passed 5-0

FOR: 5 (Bassett, Bertlin, Brahm, Grausz, Wong)

ABSENT: 2 (Cero, Senn)

Main Motion as Amended Passed 5-0

FOR: 5 (Bassett, Bertlin, Brahm, Grausz, Wong)

ABSENT: 2 (Cero, Senn)

OTHER BUSINESS

Councilmember Absences

Councilmember Cero's absence was excused.

Councilmember Bertlin will be absent July 21.

Planning Schedule

City Manager Treat noted that the CIP and TIP are on the agenda for June 16 and that the Mini-Planning Session will be held on June 14 at the Mercer Island Community and Event Center.

Councilmember Brahm asked about announcing the Citizen of the Year.

Board Appointments

It was moved by Brahm; seconded by Bertlin to:

Confirm the Mayor's 2014 Board & Commission appointments as follows:

Arts Council

Mireya Lewin, Position 9, Term 2018
 Susan Szafir, Position 10, Term 2018
 Karen Kaser, Position 11, Term 2018

Open Space Conservancy Trust Board

Robin Christy, Position 2, Term 2018
 Joel Wachs, Position 4, Term 2018

Utility Board

Wendy Weiker, Position 6, Term 2018
 Tom DeBoer, Position 7, Term 2018

Youth & Family Services Advisory Board (Adult)

Linda Paddor, Position 5, Term 2016
 Charles Neff, Position 9, Term 2017
 Susan Morrisson, Position 10, Term 2017
 Teri Jones, Position 11, Term 2017
 Mary Lloyd, Position 12, Term 2017

Design Commission

Colin Brandt, Position 7, Term 2018
 Daniel Hubbell, Position 4, Term 2016

Planning Commission

David McCann, Position 6, Term 2018
 Richard Weinman, Position 7, Term 2018

Youth & Family Services Advisory Board (Youth)

Cole Comstock, Term 2016
 Zack Gottesman, Term 2016
 Jessica Waller, Term 2016
 Leann Tse, Term 2016
 Nithila Raman, Term 2016
 Rose Weiker, Term 2016

Passed 6-0

FOR: 6 (Bassett, Bertlin, Brahm, Grausz, Senn, Wong)

ABSENT: 1 (Cero)

Councilmember Senn thanked applicants for applying, thanked those who have served and welcomed the new members to the boards and commissions.

Mayor Bassett noted that there were some boards where there were not enough applicants to fill the vacancies and on several boards, there were more applicants than positions. He noted the difficulty in balancing whom to appoint to each position.

Councilmember Reports

Councilmember Brahm spoke about the recent SCA dinner with Governor Inslee. She also spoke about leading a 2nd grade tour at City Hall.

Deputy Mayor Grausz spoke about the SCA PIC meeting and the PSRC annual meeting and dinner. He noted that PSRC gave awards to various communities for development projects and that Mercer Island may have some opportunities to get awards and take advantage of funding opportunities.

Councilmember Bertlin spoke about the GMPC meeting discussion regarding greenhouse gas emissions standards and school boundaries issues. She also spoke about the Public Safety Subcommittee meeting discussions regarding the new jail contract, the project proposal to build a carport for police cars made out of solar panels and the move to the 12-hour shift for police patrol. She commended Parks and Recreation staff for securing grant funding for the Calkins Point Restoration project.

Councilmember Senn spoke about the recent community meeting with residents and businesses regarding the Town Center vision and the discussion about where we are now and where we want to be.

Councilmember Wong spoke about emails he received regarding the Town Center vision meeting and is encouraged by the engaged citizenry. He also noted that the Public Safety Subcommittee was provided an update on the change to 12-hour shifts for police patrol.

Mayor Bassett spoke about leading 2nd grade tours at City Hall and the awarding of the grant for the Calkins Point Restoration project.

ADJOURNMENT

The Regular Meeting adjourned at 8:40 pm.

Bruce Bassett, Mayor

Attest:

Allison Spietz, City Clerk



CITY COUNCIL MINUTES

STUDY SESSION & REGULAR MEETING

JUNE 16, 2014

STUDY SESSION

Mayor Bruce Bassett called the Study Session to order at 6:02 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Tana Senn (arrived 6:09 pm), Benson Wong, Deputy Mayor Dan Grausz, and Mayor Bruce Bassett were present.

AB 4982 Sound Transit and King County Metro Briefing Regarding R8A, East Link, Commuter Parking, and Bus Intercept Study

Ron Lewis, East Link Executive Project Director, Don Billen, East Link Deputy Project Director, and Marty Minkoff, King County Metro Service Planning Supervisor presented an overview of the project, gave an update on the construction schedule, discussed the transit integration study findings, and spoke about the upcoming community outreach components and activities. They also discussed I-90 transit operations and access, and spoke about regional connections and the Mercer Island station.

They noted the 4 different scenarios which came out of the study results, mentioning that scenarios 2 and 3 would best meet bus stop and layover needs, that all intersections meet City or WSDOT operations standards, and discussed the potential environmental impacts. They stated that next steps include transit rider outreach, a Mercer Island Open House in July, continued development of mobility mitigation, and identifying alternatives for future development.

Council asked for a further explanation of the pros and cons of Scenario 1, why Metro doesn't have layover facilities off Island, expressed concern about the concentration of buses during peak commute times, asked for clarification on the challenges with the staging areas, asked what messaging will be provided regarding parking capacity, and stated concern that a scenario is chosen before the parking issues are addressed.

The Study Session adjourned at 7:05 pm.

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 7:12 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers Debbie Bertlin, Jane Brahm, Mike Cero, Tana Senn, Benson Wong, Deputy Mayor Dan Grausz, and Mayor Bruce Bassett were present.

SPECIAL BUSINESS

Washington Recreation and Parks Association (WRPA) Awards Recognition

Jessi Bon, past president of WRPA, recognized Mercer Island for its great work in Parks & Recreation. Business & Operations Superintendent Jana Raasch received the President's Award. Parks Superintendent Jason Kintner & Recreation Superintendent Diane Mortenson accepted the Parks and Facilities Spotlight Award for Cultural Competency for the Luther Burbank playground improvement project on behalf of the Mercer Island Parks & Recreation Department in partnership with the Mercer Island Preschool Association. She also noted that Council and staff are making great decisions and are doing a phenomenal job.

"Day of Play" Playful City U.S.A. Proclamation

Mayor Bassett read a proclamation declaring September 20, 2014 as a "Day of Play" in the City of Mercer Island and urged all citizens to support efforts to bring awareness of play and outdoor environment through play spaces and playgrounds in their communities and neighborhoods.

Parks and Recreation Month Proclamation

Mayor Bassett read a proclamation declaring the month of July as Parks and Recreation Month and encouraged all citizens to participate and support the many recreation activities, programs, and facilities by public and private agencies.

APPEARANCES

Steven Gerard Sidlovsky, 352 Thrall St, Cincinnati, OH, spoke about embracing a new citizen overlay zone concept, which offers the realizations of life & peace.

Bruce Nurse, 1815 107th Avenue SE, Bellevue, spoke in regards to Sound Transit and the R8A configuration. He noted that R8A was intended to facilitate HOV, in particular to get buses back to Seattle or from Seattle to the suburbs, and was intended to operate in a 10-lane configuration. He believes this intent and purpose has not been fulfilled. He questioned whether Sound Transit will have enough money to finish East Link in 2023. He suggested that Council demand that Sound Transit finish R8A.

Jim Stanton, 7812 SE 78th Street, is concerned about the lack of priority given to safety on East and West Mercer Way and encouraged the City to direct TIP money to improving the shoulders on these roads. He mentioned that any work over the next 5 years to improve the safety of the Mercers is completely dependent on Council's decision tonight as to whether or not to approve a transportation district. He stated that he would be happy to pay \$20 a year to improve safety and hopes that Council will give this issue priority when they look at the TIP.

Joy Matsura, 7264 West Mercer Way, asked Council to vote against adding a \$20 tax to car registration fees. She noted that people on fixed incomes find it very hard to live on Mercer Island. She is concerned that one use of this tax is for bike paths and stated that Mercer Island car owners should not be taxed to cater to bicyclists. Instead of using money to add bike lanes to SE 40th Street, she would like to see TIP money used to restore the left turn lane from SE 40th Street to southbound 86th Avenue SE.

Clark Koopman, 7109 84th Avenue SE, spoke about road safety. He asked the Council what it would take to get blinking lights installed at 84th Avenue SE and SE 71st Street, why there are not blinking lights at intersections, and if he could raise the money to buy the blinking lights.

Paulette Bufano, 8420 SE 47th Place, is the new chair of the Mercer Island Arts Council. She presented a letter of endorsement to find a space for art classes that are being displaced by the day care at the Community Center. One of the Arts Council's goals is to inspire, stimulate, and promote community wide education of the arts. She stated that the community should preserve the classes, especially the ones that pay for themselves. She asked that Council please consider one of the 3 proposals to keep Mercer Island a thriving art community.

Richard Tate, 3312 81st Place SE, spoke in opposition to an increased motor vehicle excise tax. He stated that priority should be given to making sure there is no tolling on I-90.

CONSENT CALENDAR

Councilmember Bertlin requested removal of AB 4981: 2014 Arterial and Residential Street Overlays Bid Award from the Consent Calendar. Mayor Bassett moved it to the first item of Regular Business.

Payables: \$373,935.39 (05/29/14) & \$203,295.24 (06/05/14)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$715,784.52 (06/13/14)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

AB 4970 Summer Celebration Fireworks Permit

Recommendation: Approve the Public Fireworks Display for July 12, 2014, sponsored by Summer Celebration!

It was moved by Brahm; seconded by Senn to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Senn, Wong)

REGULAR BUSINESS

AB 4981 2014 Arterial and Residential Street Overlays Bid Award

Councilmember Bertlin noted that 37 people have signed a petition with concerns regarding the enhancement of the crosswalk at 84th Avenue SE and SE 71st Street. She asked staff to describe what work is planned and what some of the enhancements might be.

Street Engineer Clint Morris noted that potential improvements include trimming vegetation, making signs more visible, re-stripping the lanes to push traffic away from the sidewalk which will give more buffer space between the sidewalk and the roadway. The City will also look at making enhancements to the pavement markings for the crosswalk itself during repaving work.

It was moved by Bertlin; seconded by Brahm to:

Award Schedules 'A', 'A1', 'B', 'C', and 'D' of the 2014 Arterial and Residential Street Overlays project to Lakeridge Paving Company in the amount of \$599,895. Set the total project budget to \$710,286 and direct the City Manager to execute the construction contract.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Brahm, Cero, Grausz, Senn, Wong)

AB 4975 2015-2020 Transportation Improvement Program (TIP) Adoption

City Engineer Patrick Yamashita presented the 2015-2020 Transportation Improvement Program for adoption. He provided background, discussed Council's direction to staff, reviewed proposed changes, and noted why the City should improve SE 40th Street at 86th Avenue SE (project C.3). He mentioned that if Council chooses not to adopt a SE 40th Street roadway project, the funds could be reallocated.

The Council asked questions of staff regarding specific projects including improvements on SE 40th Street (project C.3), the West Mercer Way Roadside Shoulders (project D.7), and the 84th Avenue Path (project D.5).

It was moved by Grausz; seconded by Bertlin to:

Adopt the 2015-2020 Transportation Improvement Program as reflected in Exhibit 1, with the following changes: (1) move project C.3 [SE 40th Street Corridor (East of ICW)] to 2018 and (2) move project D.7 [West Mercer Way Roadside Shoulders (7400-8000 Block)] to 2015.

It was moved by Cero; seconded by Brahm to:

**Amend the previous motion as follows:
Change Exhibit 1 to Exhibit 2 (no TBD).**

Motion to Amend Failed 2-5

FOR: 2 (Brahm, Cero)

AGAINST: 5 (Bassett, Bertlin, Grausz, Senn, Wong)

Amended Motion Passed 5-2

FOR: 5 (Bassett, Bertlin, Grausz, Senn, Wong)
AGAINST: 2 (Brahm, Cero)

AB 4980 Preview of Proposed 2015-2020 Capital Improvement Program (CIP)

Finance Director Chip Corder presented the proposed 2015-2020 Capital Improvement Program. He and Deputy Finance Director Francie Lake spoke about CIP revenues, and reviewed projects by category and funding status. A few select projects were discussed in more detail including the swim beach repairs and renovations at Groveland Park, Island Crest Park Improvements, Luther Burbank Major Improvements, a Solar Car Port for Police Patrol Vehicles, and the Thrift Shop addition. Staff answered questions from the Council regarding specific projects proposed for 2015 and 2016.

Director Corder asked for Council direction on the projected 2015-2020 ending fund balances, the surplus REET or General Fund Revenues in 2014-2016, the available Capital Reserve Fund balance and the Beautification Fund balance. He discussed the 3 ways that the 2017-2020 Capital Improvement Fund can be balanced.

Council provided the following direction to staff:

- **Capital Reinvestment Projects**
 - **South Mercer Playfields Park Improvements:** Keep netting over bleachers.
 - **MICEC Master Plan:** Tighten up the scope and reduce the estimated \$49K cost in 2015.
 - **Swim Beach Repairs & Renovations (Groveland Beach):** Solicit public input on this project. The Council would like to see the following 3 options: 1) replacing like for like; 2) scaled back option; and 3) phased approach in which major repairs would be made with the replacement pushed out 5 years in the hopes of securing grant funding.
 - **Island Crest Park Improvements:** Break the 2015 planned improvements into 2 projects: 1) synthetic turf installation; and 2) light pole and fixture replacement. Make sure fee is set to fund the replacement of the synthetic turf. Staff needs to revisit what MISD should pay for field use. Look into less expensive option for replacing suspension bridge in 2017.
 - **Luther Burbank Major Improvements:** Remove water feature (\$364K in 2019) from six year CIP.
 - **Fuel Clean-Up:** Following third party review of soil remediation work being performed by Golder & Associates, the project costs will be updated, if needed.
 - **Disaster Recovery:** Add funding for a study to find an appropriate location for the EOC on the Island.
- **Capital Facility Projects**
 - **Solar Car Port:** Remove solar panels from the project, reducing the project to a standard car port for Police.
 - **Thrift Shop Addition:** Prepare revised financial forecast based on scaled back project and updated revenue forecast to see if increased revenues could cover the estimated debt service.
- **Balancing the CIP Fund**
 - Develop a balanced six year plan for the CIP Fund, identifying the projects that staff would recommend cutting or postponing in 2015-2020.
- **Stormwater Utility Rates**
 - The 2015-2016 rate increase can be greater than 1.2% but not as high as 5.5%, which is what staff was originally proposing. Only critical projects should be proposed in the six year CIP.

OTHER BUSINESS

Councilmember Absences

Councilmember Bertlin will be absent July 7 and July 21.

Councilmember Senn will be absent August 18.

Planning Schedule

City Manager Treat scheduled an Executive Session for July 7 to discuss a collective bargaining contract. He also noted that the Mercer Island Center for the Arts (MICA) presentation would be added to the July 21 meeting.

Deputy Mayor Grausz noted that the agenda bill for the MICA presentation should include information about the Northwest Native Garden issue.

Board Appointments

There were no appointments.

Councilmember Reports

There were no reports.

ADJOURNMENT

The Regular Meeting adjourned at 11:38 pm.

Bruce Bassett, Mayor

Attest:

Karin Roberts, Deputy City Clerk

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	170240-170376	06/12/14	\$ 353,969.69
			\$ 353,969.69

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170240	06/09/2014	ENERSPECT MEDICAL SOLUTIONS Defibrillator battery for Luth	P82440	13114	11/06/2013	170.10
00170241	06/09/2014	KC RECORDER RECORD EASEMENT DOCS		OH002944	06/04/2014	107.00
00170242	06/09/2014	WESTERN AMENITIES INC Emergency Management-supply of	P82602	20140509MIPD1	06/05/2014	14,050.00
00170243	06/12/2014	ABBOTT, RICHARD LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170244	06/12/2014	ACCESS CONTAINER PICK	P82621	14051492	05/31/2014	232.00
00170245	06/12/2014	ADAMS, RONALD E LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170246	06/12/2014	AIRGAS USA LLC Oxygen/Fire	P82548	9027843546	05/23/2014	65.67
00170247	06/12/2014	ALEXANDER, DEBORAH MILEAGE EXPENSE		OH002945	06/04/2014	39.87
00170248	06/12/2014	ALPINE PRODUCTS INC INVENTORY PURCHASES	P82467	TM140191	05/23/2014	467.67
00170249	06/12/2014	ARC - PACIFIC NORTHWEST PRINTING FEES - MAY 2014	P82590	56562556/5656300	04/16/2014	302.38
00170250	06/12/2014	ASTRAL COMMUNICATIONS Sierra Wireless ES440 Pumpstat	P82453	131292	06/02/2014	1,984.14
00170251	06/12/2014	AT&T MOBILITY CIS Aircard	P82579	2831338X06022014	05/25/2014	45.49
00170252	06/12/2014	AUGUSTSON, THOR LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170253	06/12/2014	AWC JUNE 2014 ADDITIONAL DUE B G		OH002946	06/09/2014	15.00
00170254	06/12/2014	BARNES, WILLIAM LEOFF1 Medicare		JULY2014A	06/09/2014	1,473.06
00170255	06/12/2014	BECKER, RON LEOFF1 Medicare		OH002948	06/03/2014	646.27
00170256	06/12/2014	BJORNESTAD, ANNE OVERPAYMENT REFUND#003534600		OH002950	06/04/2014	390.24
00170257	06/12/2014	BOLYARD, AMELIA model payment clothed model	P82595	OH002981	06/07/2014	51.00
00170258	06/12/2014	BOOTH, GLENDON D LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170259	06/12/2014	BRAHM, JANE SCA NETWORKING DINNER REGISTRA		OH002947	06/06/2014	45.00
00170260	06/12/2014	BRISCOE, BRAD OVERPAYMENT REFUND#00292992005		OH002949	06/04/2014	230.47
00170261	06/12/2014	BRZUSEK, DANIELLE FLEX SPEND REIMB		13JUNE2014	06/13/2014	390.00
00170262	06/12/2014	CALLAGHAN, MICHAEL LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170263	06/12/2014	CASTILLO, FELIX MILEAGE EXPENSE		OH002952	06/04/2014	16.97
00170264	06/12/2014	CDW GOVERNMENT INC Pump Stations 24 and 18 Networ	P82310	LW47020	05/16/2014	1,614.56
00170265	06/12/2014	CEDAR GROVE COMPOSTING INC Organic Waste Service-May	P82612	0000177154	05/31/2014	22.95

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170266	06/12/2014	CENTURYLINK PHONE USE JUNE 2014		OH002951	06/01/2014	1,902.29
00170267	06/12/2014	CESSCO SHARPEN MOWER BLADES	P82464	2641	05/22/2014	87.16
00170268	06/12/2014	CINTAS CORPORATION #460 Rug cleaning service for Luthe	P80608	460142230	05/29/2014	35.27
00170269	06/12/2014	CLEANERS PLUS 1 Uniform cleaning	P82571	73632	06/02/2014	244.90
00170270	06/12/2014	CONFIDENTIAL DATA DISPOSAL Shredding	P82572	OH002954	05/29/2014	100.00
00170271	06/12/2014	COOPER, ROBERT LEOFF1 Excess Benefit		JULY2014A	06/09/2014	1,331.90
00170272	06/12/2014	CRUZIN' MAGAZINE 1/4 page ad for SC! car show	P82584	05686	05/29/2014	260.00
00170273	06/12/2014	DEEDS, EDWARD G LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170274	06/12/2014	DEVENY, JAN P LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170275	06/12/2014	DOWD, PAUL LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170276	06/12/2014	DUNN LUMBER COMPANY CITY HALL COURT YARD TABLES	P82625	25234660	06/05/2014	122.17
00170277	06/12/2014	EARTHCORPS INC 2013-14 Volunteer Recruitment,	P76190	4627	04/30/2014	1,037.90
00170278	06/12/2014	EISEN, CHLOE L Instruction services for Frenc	P82580	14720/14719	06/05/2014	554.40
00170279	06/12/2014	ELSOE, RONALD LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170280	06/12/2014	FAMILYLIFE SERVICES Monthly consultations for clin	P80809	2401	05/31/2014	80.00
00170281	06/12/2014	FRANKLIN, JENNIFER D DRILL AND SHELTER SUPPLIES		OH002955	06/03/2014	920.52
00170282	06/12/2014	GENTINO, CATHERINE L FLEX SPEND REIMB		13JUNE2014	06/13/2014	115.00
00170283	06/12/2014	GET Program PAYROLL EARLY WARRANTS		OH002973	06/13/2014	1,034.50
00170284	06/12/2014	GLASS, SANDRA M Design services for public art	P82587	OH002983	05/21/2014	766.50
00170285	06/12/2014	GLISAN, ANDREW LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170286	06/12/2014	GOODMAN, J C LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170287	06/12/2014	GOODSELL POWER EQUIPMENT MISC. TRIMMER PARTS	P82508	659858	05/07/2014	193.40
00170288	06/12/2014	GRAINGER INVENTORY PURCHASES	P82468	9449548800	05/23/2014	597.04
00170289	06/12/2014	GRANT, HARRY OVERPAYMENT REFUND #0057200400		OH002957	06/04/2014	33.75
00170290	06/12/2014	GREEN RIVER COMM COLLEGE/WETRC PUMPS 101 TRAINING FOR R. HART	P82062	133337	04/30/2014	185.00
00170291	06/12/2014	GRIMSTAD, GARY OVERPAYMENT REFUND 00524645503		OH002956	06/04/2014	305.64

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170292	06/12/2014	HAGSTROM, JAMES LEOFF1 Medicare		JULY2014B	06/09/2014	209.80
00170293	06/12/2014	HARVEY, SARAH Model payment sculpture class	P82594	OH002984	06/07/2014	51.00
00170294	06/12/2014	HDS WHITE CAP CONST SUPPLY INVENTORY PURCHASES	P82516	50001317101	06/26/2014	1,187.21
00170295	06/12/2014	HONEYWELL, MATTHEW V Public Defender Inv #799	P82608	798	05/28/2014	730.00
00170296	06/12/2014	IBSEN TOWING CO BELLEVUE Investigative impound	P82574	B104296	05/28/2014	194.91
00170297	06/12/2014	ISLANDER FC contract 18439 completed, depo	P82597	18439	06/07/2014	50.00
00170298	06/12/2014	J T NEWS Recreation ads	P82585	11539	04/11/2014	207.30
00170299	06/12/2014	JOHNSON, CURTIS LEOFF1 Medicare		JULY2014A	06/09/2014	770.10
00170300	06/12/2014	KEATING BUCKLIN & MCCORMACK Legal Services Inv #4460	P82610	4460	04/17/2014	18,771.31
00170301	06/12/2014	KNOTT, KENNETH MILEAGE EXPENSE		OH002958	06/04/2014	441.73
00170302	06/12/2014	KUHN, DAVID LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170303	06/12/2014	LACY, ALAN P LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170304	06/12/2014	LAKESHORE LEARNING MATERIALS Laminating project for Egghunt	P82583	2177580514	05/22/2014	4.76
00170305	06/12/2014	LAKESIDE INDUSTRIES EZ STREET ASPHALT (TONS)	P82567	3250758MB	05/31/2014	223.38
00170306	06/12/2014	LATITUDE GEOGRAPHICS GROUP LTD WEB GIS	P82623	201400562	05/22/2014	345.00
00170307	06/12/2014	LEE, WALLACE LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170308	06/12/2014	LEOPOLD, FREDERIC LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170309	06/12/2014	LEXISNEXIS Library Subscriptions	P82609	3090031355	05/31/2014	228.90
00170310	06/12/2014	LLOYD ENTERPRISES INC SAND FOR PARK IMPROVEMENTS	P82517	179405	05/21/2014	3,417.63
00170311	06/12/2014	LOO CHAN, PEGGY FLEX SPEND REIMB		13JUNE2014	06/13/2014	168.25
00170312	06/12/2014	LYONS, STEVEN LEOFF1 Medicare		JULY2014B	06/09/2014	103.90
00170313	06/12/2014	MARCROFT, MARC A FLEX SPEND REIMB		13JUNE2014	06/13/2014	500.00
00170314	06/12/2014	MASTERMARK Hearing Examiner Nameplates	P82613	0654166	05/23/2014	75.75
00170315	06/12/2014	MCWATTERS, BRIAN FLEX SPEND REIMB		13JUNE2014	06/13/2014	350.00
00170316	06/12/2014	MERCHANT JR, MCALISTER JAMES Model payment clothed model	P82593	OH002985	06/07/2014	51.00
00170317	06/12/2014	MI CHAMBER OF COMMERCE Explore & Discover ad for Tsho	P82564	2619	06/02/2014	35.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170318	06/12/2014	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH002974	06/13/2014	143.75
00170319	06/12/2014	MI HARDWARE - FIRE Chain Saw Bar Oils/Apparatus	P82554	OH002959	05/31/2014	71.88
00170320	06/12/2014	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P82557	OH002961	05/31/2014	352.12
00170321	06/12/2014	MI HARDWARE - P&R Custodial supplies	P82559	OH002963	05/31/2014	37.39
00170322	06/12/2014	MI HARDWARE - POLICE Marine Patrol hardware	P82569	OH002964	05/31/2014	150.60
00170323	06/12/2014	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P82558	OH002960	05/31/2014	32.84
00170324	06/12/2014	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH M	P82556	OH002962	05/31/2014	169.76
00170325	06/12/2014	MI HARDWARE - YFS Thrift Shop operating supplies	P82566	OH002965	05/31/2014	8.26
00170326	06/12/2014	MILLER PAINTS PAINT NOELS OFFICE	P82624	27969035	03/28/2014	25.67
00170327	06/12/2014	MYERS, JAMES S LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170328	06/12/2014	NATIONAL BUSINESS SYSTEMS Annual Keystroke Update Renewa	P82455	62126	06/04/2014	542.03
00170329	06/12/2014	PACIFIC AIR CONTROL INC UNIT FOR LOWER FLOOR THRIFT SH	P82534	173204	05/22/2014	544.22
00170330	06/12/2014	PACIFIC POWER GROUP LLC REPAIR PARTS FOR FL-0432	P82553	639153600	05/28/2014	1,117.01
00170331	06/12/2014	PART WORKS INC. DRINKING FOUNTAIN PARTS	P82469	382684	05/27/2014	799.50
00170332	06/12/2014	PROVOST, ALAN LEOFF1 Excess Benefit		JULY2014A	06/09/2014	1,220.88
00170333	06/12/2014	PUGET SOUND ENERGY ENERGY USE MAY 2014		OH002989	05/23/2014	25,579.69
00170334	06/12/2014	RAMSAY, JON LEOFF1 Medicare		JULY2014A	06/09/2014	473.81
00170335	06/12/2014	SANDERSON SAFETY SUPPLY SAFETY HARNESS	P82446	103026502	05/21/2014	186.11
00170336	06/12/2014	SANDINE, ASEA FLEX SPEND REIMB		13JUNE2014	06/13/2014	192.31
00170337	06/12/2014	SCHOENTRUP, WILLIAM LEOFF1 Medicare		JULY2014A	06/09/2014	827.85
00170338	06/12/2014	SEA WESTERN INC Bunker Gear Supplies and	P82561	177130	06/02/2014	737.12
00170339	06/12/2014	SEATON, DONALD OVERPAYMENT REFUND#00291630001		OH002968	06/04/2014	291.15
00170340	06/12/2014	SEATTLE STORM Tickets for Kids Day	P81835	306639FINAL	04/14/2014	310.00
00170341	06/12/2014	SEATTLE, CITY OF May 2014 Water Purchases	P82604	OH002971	04/29/2014	236,128.32
00170342	06/12/2014	SEGLE, KRYSS PER DIEM REIMB AWC LR CONF		OH002986	06/06/2014	124.10
00170343	06/12/2014	SEIFERT, MIKE MAG/CUFF CASE FOR CIS		OH002966	06/03/2014	53.66

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170344	06/12/2014	SHANNON & WILSON INC SE 40TH GEOTECHNICAL ENGINEERI	P82492	90229	05/27/2014	460.00
00170345	06/12/2014	SHOREWOOD HEIGHTS Rental ass't for KA	P82563	OH002967	06/04/2014	600.00
00170346	06/12/2014	SIGNATURE LANDSCAPE SERVICES 2014 Building Mowing, Landscap	P81184	82525/26/27	06/01/2014	2,901.61
00170347	06/12/2014	SMITH, RICHARD LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170348	06/12/2014	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P82493	5033387/564/890	05/02/2014	439.19
00170349	06/12/2014	SPENCER, FREDERICK E CBT Instructor (6/6/14)	P82592	OH002969	06/06/2014	180.00
00170350	06/12/2014	SPIETZ, ALLISON FLEX SPEND REIMB		13JUNE2014	06/13/2014	39.85
00170351	06/12/2014	TAWNEY, LAURA FLEX SPEND REIMB		13JUNE2014	06/13/2014	1,649.92
00170352	06/12/2014	TEXAS CHILD SUPPORT SDU 7006031251891052S/JAMES BLAIR		OH002975	06/11/2014	225.00
00170353	06/12/2014	THOMAS-SCHADT, MERRILL BALLFIELD USER GROUP MTG		OH002972	06/04/2014	13.95
00170354	06/12/2014	THOMPSON, JAMES LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170355	06/12/2014	THYSSENKRUPP ELEVATOR CORP THRIFT SHOP ELEVATOR MAINT	P82626	3001118917	06/01/2014	185.13
00170356	06/12/2014	TIMM, JANELLE FLEX SPEND REIMB		13JUNE2014	06/13/2014	192.31
00170357	06/12/2014	TOOLEY, NORMAN LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170358	06/12/2014	TOVAR, JOSEPH W CONSULTING - TOWN CENTER VISIO	P82619	14061	06/03/2014	3,300.00
00170359	06/12/2014	TREAT, NOEL FLEX SPEND REIMB		13JUNE2014	06/13/2014	58.57
00170360	06/12/2014	TUTTLE, LAJUAN FLEX SPEND REIMB		13JUNE2014	06/13/2014	2,307.72
00170361	06/12/2014	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH002976	06/13/2014	151.00
00170362	06/12/2014	USA MOBILITY WIRELESS INC Police pagers	P82573	X3739542F	05/31/2014	78.88
00170363	06/12/2014	VAN HORN, STEPHEN OVERPAYMENT REFUND 00747060003		OH002977	06/03/2014	12.03
00170364	06/12/2014	VERIZON WIRELESS PHONE CHARGES 4/24-5/23/13	P82589	9725743789	05/23/2014	256.47
00170365	06/12/2014	VERIZON WIRELESS Cell Charges/Fire	P82622	9725743791	05/23/2014	2,039.70
00170366	06/12/2014	WA ST DEPT OF TRANSPORTATION Trail Lease project costs	P76702	RE41JA7473L018	05/13/2014	2,413.04
00170367	06/12/2014	WALKER JR, RUDY MILEAGE EXPENSE		OH002978	06/05/2014	58.24
00170368	06/12/2014	WALLACE, THOMAS LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170369	06/12/2014	WALTER E NELSON CO INVENTORY PURCHASES	P82463	444284	05/21/2014	3,004.46

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170370	06/12/2014	WASHINGTON STATE PATROL CPL background inv's	P82601	I14008918	06/02/2014	82.50
00170371	06/12/2014	WASHINGTON STATE PATROL Background checks J. Baxter &	P82603	I14008252	06/02/2014	20.00
00170372	06/12/2014	WEGNER, KEN LEOFF1 Medicare		JULY2014B	06/09/2014	104.90
00170373	06/12/2014	WESCOM Radar unit calibration	P82598	21775	06/03/2014	87.60
00170374	06/12/2014	WILSON, DANIELLE Model payment sculpture class	P82596	OH002979	06/07/2014	51.00
00170375	06/12/2014	X5 SOLUTIONS INC Telephone - Long Distance	P80621	OH002980	06/01/2014	220.28
00170376	06/12/2014	ZEE MEDICAL FIRST AID SUPPLIES	P82484	68260200	06/02/2014	234.20
					Total	<u>353,969.69</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P82597	00170297	ISLANDER FC	contract 18439 completed, depo	50.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P82463	00170369	WALTER E NELSON CO	INVENTORY PURCHASES	3,004.46
P82516	00170294	HDS WHITE CAP CONST SUPPLY	INVENTORY PURCHASES	1,187.21
	00170256	BJORNESTAD, ANNE	OVERPAYMENT REFUND#003534600	390.24
	00170291	GRIMSTAD, GARY	OVERPAYMENT REFUND 00524645503	305.64
	00170339	SEATON, DONALD	OVERPAYMENT REFUND#00291630001	291.15
P82445	00170288	GRAINGER	INVENTORY PURCHASES	300.74
P82467	00170248	ALPINE PRODUCTS INC	INVENTORY PURCHASES	299.76
	00170260	BRISCOE, BRAD	OVERPAYMENT REFUND#00292992005	230.47
	00170289	GRANT, HARRY	OVERPAYMENT REFUND #0057200400	33.75
	00170363	VAN HORN, STEPHEN	OVERPAYMENT REFUND 00747060003	12.03
	00170255	BECKER, RON	OVERPAYMENT REFUND #007746600	11.78
<i>Org Key: 814072 - United Way</i>				
	00170361	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	151.00
<i>Org Key: 814074 - Garnishments</i>				
	00170352	TEXAS CHILD SUPPORT SDU	7006031251891052S/JAMES BLAIR	225.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00170318	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	143.75
<i>Org Key: 814083 - Vol Life Ins - States West Lif</i>				
	00170253	AWC	JUNE 2014 ADDITIONAL DUE B G	15.00
<i>Org Key: 814085 - GET Program Deductions</i>				
	00170283	GET Program	PAYROLL EARLY WARRANTS	1,034.50
<i>Org Key: CA1100 - Administration (CA)</i>				
P82610	00170300	KEATING BUCKLIN & MCCORMACK	Legal Services Inv #4460	18,771.31
P82609	00170309	LEXISNEXIS	Library Subscriptions	228.90
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P82591	00170295	HONEYWELL, MATTHEW V	Public Defender Inv #799	600.00
P82608	00170295	HONEYWELL, MATTHEW V	Public Defender Inv #798	130.00
<i>Org Key: CM1400 - Communications</i>				
P82612	00170265	CEDAR GROVE COMPOSTING INC	Organic Waste Service-May	22.95
<i>Org Key: CO6100 - City Council</i>				
	00170259	BRAHM, JANE	SCA NETWORKING DINNER REGISTRA	45.00
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
	00170342	SEGLE, KRYSS	PER DIEM REIMB AWC LR CONF	124.10
<i>Org Key: DS1100 - Administration (DS)</i>				
P82619	00170358	TOVAR, JOSEPH W	CONSULTING - TOWN CENTER VISIO	3,300.00
P82590	00170249	ARC - PACIFIC NORTHWEST	PRINTING FEES - MAY 2014	302.38
P82589	00170364	VERIZON WIRELESS	PHONE CHARGES 4/24-5/23/13	256.47
P82493	00170348	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	189.44
P82613	00170314	MASTERMARK	Hearing Examiner Nameplates	75.75

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FR1100 - Administration (FR)</i>				
	00170266	CENTURYLINK	PHONE USE JUN 2014	146.37
<i>Org Key: FR2100 - Fire Operations</i>				
P82553	00170330	PACIFIC POWER GROUP LLC	8611 Repairs	931.85
P82561	00170338	SEA WESTERN INC	Bunker Gear Supplies and	737.12
P82560	00170365	VERIZON WIRELESS	Cell Charges/Fire	680.27
P82554	00170319	MI HARDWARE - FIRE	Chain Saw Bar Oils/Apparatus	29.51
<i>Org Key: FR2400 - Fire Suppression</i>				
P82554	00170319	MI HARDWARE - FIRE	Multi Purpose Respirator	42.37
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P82548	00170246	AIRGAS USA LLC	Oxygen/Fire	65.67
<i>Org Key: FR4100 - Training</i>				
	00170301	KNOTT, KENNETH	MILEAGE EXPENSE	441.73
P82592	00170349	SPENCER, FREDERICK E	CBT Instructor (6/6/14)	180.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P82440	00170240	ENERSPECT MEDICAL SOLUTIONS	Defibrillator battery for Luth	170.10
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
	00170292	HAGSTROM, JAMES	LEOFF1 Medicare	209.80
	00170243	ABBOTT, RICHARD	LEOFF1 Medicare	104.90
	00170245	ADAMS, RONALD E	LEOFF1 Medicare	104.90
	00170252	AUGUSTSON, THOR	LEOFF1 Medicare	104.90
	00170254	BARNES, WILLIAM	LEOFF1 Medicare	104.90
	00170255	BECKER, RON	LEOFF1 Medicare	104.90
	00170258	BOOTH, GLENDON D	LEOFF1 Medicare	104.90
	00170262	CALLAGHAN, MICHAEL	LEOFF1 Medicare	104.90
	00170273	DEEDS, EDWARD G	LEOFF1 Medicare	104.90
	00170274	DEVENY, JAN P	LEOFF1 Medicare	104.90
	00170275	DOWD, PAUL	LEOFF1 Medicare	104.90
	00170279	ELSOE, RONALD	LEOFF1 Medicare	104.90
	00170285	GLISAN, ANDREW	LEOFF1 Medicare	104.90
	00170286	GOODMAN, J C	LEOFF1 Medicare	104.90
	00170299	JOHNSON, CURTIS	LEOFF1 Medicare	104.90
	00170302	KUHN, DAVID	LEOFF1 Medicare	104.90
	00170303	LACY, ALAN P	LEOFF1 Medicare	104.90
	00170307	LEE, WALLACE	LEOFF1 Medicare	104.90
	00170308	LEOPOLD, FREDERIC	LEOFF1 Medicare	104.90
	00170327	MYERS, JAMES S	LEOFF1 Medicare	104.90
	00170334	RAMSAY, JON	LEOFF1 Medicare	104.90
	00170337	SCHOENTRUP, WILLIAM	LEOFF1 Medicare	104.90
	00170347	SMITH, RICHARD	LEOFF1 Medicare	104.90
	00170354	THOMPSON, JAMES	LEOFF1 Medicare	104.90
	00170357	TOOLEY, NORMAN	LEOFF1 Medicare	104.90
	00170368	WALLACE, THOMAS	LEOFF1 Medicare	104.90
	00170372	WEGNER, KEN	LEOFF1 Medicare	104.90
	00170312	LYONS, STEVEN	LEOFF1 Medicare	103.90

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: GGM606 - Excess Retirement-Fire</i>				
	00170254	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,368.16
	00170271	COOPER, ROBERT	LEOFF1 Excess Benefit	1,331.90
	00170332	PROVOST, ALAN	LEOFF1 Excess Benefit	1,220.88
	00170337	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	722.95
	00170299	JOHNSON, CURTIS	LEOFF1 Excess Benefit	665.20
	00170255	BECKER, RON	LEOFF1 Excess Benefit	529.59
	00170334	RAMSAY, JON	LEOFF1 Excess Benefit	368.91
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00170266	CENTURYLINK	PHONE USE JUN 2014	652.94
P82623	00170306	LATITUDE GEOGRAPHICS GROUP LTD	WEB GIS	345.00
P82621	00170244	ACCESS	CONTAINER PICK	232.00
P80621	00170375	X5 SOLUTIONS INC	Telephone - Long Distance	220.28
P82622	00170365	VERIZON WIRELESS	IGS WIFI AND ALFREDO'S PHONE A	135.55
	00170266	CENTURYLINK	PHONE USE MAY 2014	73.98
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00170333	PUGET SOUND ENERGY	ENERGY USE JUNE 2014	3,005.89
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	269.21
P82467	00170248	ALPINE PRODUCTS INC	GREEN & WHITE TRAFFIC PAINT	167.91
P82558	00170323	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	32.84
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	11.78
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	10.11
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	12.43
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	11.78
<i>Org Key: MT2500 - ROW Administration</i>				
	00170367	WALKER JR, RUDY	MILEAGE EXPENSE	29.12
	00170263	CASTILLO, FELIX	MILEAGE EXPENSE	16.97
<i>Org Key: MT3100 - Water Distribution</i>				
P82567	00170305	LAKESIDE INDUSTRIES	EZ STREET ASPHALT (TONS)	223.38
P82446	00170335	SANDERSON SAFETY SUPPLY	SAFETY HARNESS	186.11
P82556	00170324	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH M	22.66
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	11.78
<i>Org Key: MT3200 - Water Pumps</i>				
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	1,004.07
	00170266	CENTURYLINK	PHONE USE JUN 2014	178.26
	00170266	CENTURYLINK	PHONE USE JUNE 2014	59.42
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	10.11
<i>Org Key: MT3400 - Sewer Collection</i>				
P82556	00170324	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH M	135.31
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	11.78
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	2,943.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00170266	CENTURYLINK	PHONE USE MAY 2014	502.75
P82556	00170324	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH M	11.79
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	11.78
<i>Org Key: MT3800 - Storm Drainage</i>				
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	11.78
<i>Org Key: MT4200 - Building Services</i>				
	00170333	PUGET SOUND ENERGY	ENERGY USE JUNE 2014	4,167.78
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	3,139.27
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	268.62
P82625	00170276	DUNN LUMBER COMPANY	CITY HALL COURT YARD TABLES	122.17
P82624	00170326	MILLER PAINTS	PAINT NOELS OFFICE	25.67
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	10.11
<i>Org Key: MT4210 - Building Landscaping</i>				
P81184	00170346	SIGNATURE LANDSCAPE SERVICES	2014 Building Mowing, Landscap	1,633.74
<i>Org Key: MT4300 - Fleet Services</i>				
P82444	00170288	GRAINGER	20" STEP LADDER	229.72
P82485	00170330	PACIFIC POWER GROUP LLC	REPAIR PARTS FOR FL-0432	175.21
P82485	00170330	PACIFIC POWER GROUP LLC	S/H	9.95
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	10.11
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
P82062	00170290	GREEN RIVER COMM COLLEGE/WETR	PUMPS 101 TRAINING FOR R. HART	185.00
P82493	00170348	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	150.12
	00170367	WALKER JR, RUDY	MILEAGE EXPENSE	29.12
<i>Org Key: MT4501 - Water Administration</i>				
P82605	00170341	SEATTLE, CITY OF	May 2014 Water Purchases	134,540.33
P82604	00170341	SEATTLE, CITY OF	Apr 2014 Water Purchases	101,587.99
P82492	00170344	SHANNON & WILSON INC	SE 40TH GEOTECHNICAL ENGINEERI	460.00
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	949.92
<i>Org Key: PO1100 - Administration (PO)</i>				
P82576	00170365	VERIZON WIRELESS	Cell phones	1,128.34
P82573	00170362	USA MOBILITY WIRELESS INC	Police pagers	78.88
<i>Org Key: PO1350 - Police Emergency Management</i>				
P82602	00170242	WESTERN AMENITIES INC	Emergency Management-supply of	9,999.95
P82602	00170242	WESTERN AMENITIES INC	Emergency Management-supply of	4,050.05
	00170281	FRANKLIN, JENNIFER D	DRILL AND SHELTER SUPPLIES	920.52
<i>Org Key: PO1700 - Records and Property</i>				
P82572	00170270	CONFIDENTIAL DATA DISPOSAL	Shredding	100.00
P82570	00170376	ZEE MEDICAL	Medical supplies	65.81
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P82601	00170370	WASHINGTON STATE PATROL	CPL background inv's	82.50
<i>Org Key: PO2100 - Patrol Division</i>				
P82571	00170269	CLEANERS PLUS 1	Uniform cleaning	244.90

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P82574	00170296	IBSEN TOWING CO BELLEVUE	Investigative impound	194.91
P82598	00170373	WESCOM	Radar unit calibration	87.60
<i>Org Key: PO2200 - Marine Patrol</i>				
P82569	00170322	MI HARDWARE - POLICE	Marine Patrol hardware	150.60
<i>Org Key: PO3100 - Investigation Division</i>				
	00170343	SEIFERT, MIKE	MAG/CUFF CASE FOR CIS	53.66
P82579	00170251	AT&T MOBILITY	CIS Aircard	45.49
<i>Org Key: PR1100 - Administration (PR)</i>				
	00170266	CENTURYLINK	PHONE USE JUN 2014	44.58
	00170247	ALEXANDER, DEBORAH	MILEAGE EXPENSE	39.87
P82559	00170321	MI HARDWARE - P&R	Custodial supplies	6.55
<i>Org Key: PR1500 - Urban Forest Management</i>				
	00170241	KC RECORDER	RECORD EASEMENT DOCS	107.00
<i>Org Key: PR2100 - Recreation Programs</i>				
P82580	00170278	EISEN, CHLOE L	Instruction services for Frenc	369.60
P82585	00170298	J T NEWS	Recreation ads	207.30
P82580	00170278	EISEN, CHLOE L	Instruction services for Frenc	184.80
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P81835	00170340	SEATTLE STORM	Tickets for Kids Day	310.00
<i>Org Key: PR2104 - Special Events</i>				
P82583	00170304	LAKESHORE LEARNING MATERIALS	Laminating project for Egghunt	4.76
<i>Org Key: PR4100 - Community Center</i>				
	00170333	PUGET SOUND ENERGY	ENERGY USE JUNE 2014	4,686.65
P81184	00170346	SIGNATURE LANDSCAPE SERVICES	2014 Building Mowing, Landscap	950.46
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	617.54
P82595	00170257	BOLYARD, AMELIA	model payment clothed model	51.00
P82594	00170293	HARVEY, SARAH	Model payment sculpture class	51.00
P82593	00170316	MERCHANT JR, MCALISTER JAMES	Model payment clothed model	51.00
P82596	00170374	WILSON, DANIELLE	Model payment sculpture class	51.00
P82559	00170321	MI HARDWARE - P&R	Custodial supplies	30.84
<i>Org Key: PR5600 - Cultural & Performing Arts</i>				
P82587	00170284	GLASS, SANDRA M	Design services for public art	766.50
<i>Org Key: PR5900 - Summer Celebration</i>				
P82584	00170272	CRUZIN' MAGAZINE	1/4 page ad for SC! car show	260.00
<i>Org Key: PR6100 - Park Maintenance</i>				
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	2,557.34
P82469	00170331	PART WORKS INC.	DRINKING FOUNTAIN PARTS	399.75
P82557	00170320	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	307.36
P82464	00170267	CESSCO	SHARPEN MOWER BLADES	87.16
P82493	00170348	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	42.71
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	11.78
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
	00170266	CENTURYLINK	PHONE USE JUN 2014	85.32

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00170353	THOMAS-SCHADT, MERRILL	BALLFIELD USER GROUP MTG	13.95
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	11.78
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	901.86
P82469	00170331	PART WORKS INC.	DRINKING FOUNTAIN PARTS	199.88
P82557	00170320	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	44.76
P80608	00170268	CINTAS CORPORATION #460	Rug cleaning service for Luthe	35.27
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	11.78
<i>Org Key: PR6600 - Park Maint-School Related</i>				
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	358.74
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	10.15
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P82469	00170331	PART WORKS INC.	DRINKING FOUNTAIN PARTS	199.87
P82510	00170287	GOODSELL POWER EQUIPMENT	MISC. TRIMMER PARTS	189.04
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	172.31
P82468	00170288	GRAINGER	32 GAL. TRASH CAN	66.58
P82484	00170376	ZEE MEDICAL	FIRST AID SUPPLIES	11.78
<i>Org Key: PR6800 - Trails Maintenance</i>				
P82493	00170348	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	56.92
P82508	00170287	GOODSELL POWER EQUIPMENT	GASKETS	4.36
<i>Org Key: PY4614 - Flex Spending Admin</i>				
	00170360	TUTTLE, LAJUAN	FLEX SPEND REIMB	2,307.72
	00170351	TAWNEY, LAURA	FLEX SPEND REIMB	1,649.92
	00170313	MARCROFT, MARC A	FLEX SPEND REIMB	500.00
	00170261	BRZUSEK, DANIELLE	FLEX SPEND REIMB	390.00
	00170315	MCWATTERS, BRIAN	FLEX SPEND REIMB	350.00
	00170336	SANDINE, ASEA	FLEX SPEND REIMB	192.31
	00170356	TIMM, JANELLE	FLEX SPEND REIMB	192.31
	00170311	LOO CHAN, PEGGY	FLEX SPEND REIMB	168.25
	00170282	GENTINO, CATHERINE L	FLEX SPEND REIMB	115.00
	00170359	TREAT, NOEL	FLEX SPEND REIMB	58.57
	00170350	SPIETZ, ALLISON	FLEX SPEND REIMB	39.85
<i>Org Key: WP122R - Vegetation Management</i>				
P76190	00170277	EARTHCORPS INC	2013-14 Volunteer Recruitment,	1,037.90
<i>Org Key: WP720R - Recurring Park Projects</i>				
P82517	00170310	LLOYD ENTERPRISES INC	SAND FOR PARK IMPROVEMENTS	3,417.63
<i>Org Key: WS330T - Sewer Telemetry Improvements</i>				
P82310	00170264	CDW GOVERNMENT INC	Pump Stations 24 and 18 Networ	1,614.56
P82453	00170250	ASTRAL COMMUNICATIONS	Sierra Wireless ES440 Pumpstat	1,344.66
P82453	00170250	ASTRAL COMMUNICATIONS	Misc Parts & Labor	372.30
P82453	00170250	ASTRAL COMMUNICATIONS	Triband Antenna	146.73
P82453	00170250	ASTRAL COMMUNICATIONS	Technical Services	120.45
<i>Org Key: XP720R - KC Levy Projects</i>				
P76702	00170366	WA ST DEPT OF TRANSPORTATION	Trail Lease project costs	2,413.04

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: YF1100 - YFS General Services</i>				
P80583	00170365	VERIZON WIRELESS	Monthly charge for Mobile Broa	95.54
P80809	00170280	FAMILYLIFE SERVICES	Monthly consultations for clin	80.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P82534	00170329	PACIFIC AIR CONTROL INC	UNIT FOR LOWER FLOOR THRIFT SH	544.22
	00170333	PUGET SOUND ENERGY	ENERGY USE MAY 2014	525.06
P82455	00170328	NATIONAL BUSINESS SYSTEMS	Annual Keystroke Update Renewa	542.03
P81184	00170346	SIGNATURE LANDSCAPE SERVICES	2014 Building Mowing, Landscap	317.41
P82626	00170355	THYSSENKRUPP ELEVATOR CORP	THRIFT SHOP ELEVATOR MAINT	185.13
	00170266	CENTURYLINK	PHONE USE JUN 2014	158.67
P82564	00170317	MI CHAMBER OF COMMERCE	Explore & Discover ad for Tsho	35.00
P82566	00170325	MI HARDWARE - YFS	Thrift Shop operating supplies	8.26
<i>Org Key: YF2300 - VOICE Program</i>				
P82603	00170371	WASHINGTON STATE PATROL	Background checks J. Baxter &	20.00
<i>Org Key: YF2600 - Family Assistance</i>				
P82563	00170345	SHOREWOOD HEIGHTS	Rental ass't for KA	600.00
Total				353,969.69

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	170377-170531	06/19/14	\$ 1,098,621.01
			\$ 1,098,621.01

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170377	06/19/2014	AIRGAS USA LLC Oxygen Delivery/Fire	P82672	9918841585	05/31/2014	28.71
00170378	06/19/2014	AKANA, JANELLE H Fitness room orientation servi	P82680	OH002991	06/12/2014	45.00
00170379	06/19/2014	ALL CITY FENCE CO Fence repairs at Slater Park a	P82577	103711	06/11/2014	2,169.20
00170380	06/19/2014	ALLSPORTS US INC WIND SCREENS	P82588	1178	05/29/2014	385.44
00170381	06/19/2014	AMERICAN FOREST MANAGEMENT 2013-14 On-Call Consulting Arb	P76992	70053	06/05/2014	571.36
00170382	06/19/2014	APA WA PUGET SOUND SECTION 2014 Epic Conference for Linds	P82704	OH002990	06/17/2014	60.00
00170383	06/19/2014	AT&T MOBILITY ROW WIRELESS DATA FOR 206-240-	P82632	287237404045X060	05/24/2014	106.47
00170384	06/19/2014	AUSTIN ELECTRIC PERMIT REFUND		1403158	06/12/2014	90.40
00170385	06/19/2014	AUTONATION REPAIR PARTS FOR FL-0427	P82627	95309	05/02/2014	13.03
00170386	06/19/2014	AXIS SURVEY & MAPPING SUB BASIN 6 EASEMENT EXHIBIT	P82660	7145	05/14/2014	521.25
00170387	06/19/2014	BELLEVUE TREASURER, CITY OF ARCH - 3RD QUARTER CONTRIBUTIO	P81783	29044	06/04/2014	7,470.50
00170388	06/19/2014	BOLYARD, AMELIA Model Payment for Clothed Mode	P82703	OH002992	06/16/2014	102.00
00170389	06/19/2014	BOYLE, MICHAEL OVERPAYMENT REFUND		OH002994	06/06/2014	309.02
00170390	06/19/2014	BRAKE AND CLUTCH SUPPLY NORTH Misc. Apparatus Parts	P82675	38924	05/23/2014	111.66
00170391	06/19/2014	BRIM TRACTOR COMPANY REPAIR PARTS FOR FL-0431	P82635	IL56565	05/29/2014	149.56
00170392	06/19/2014	BRZUSEK, DANIELLE PARKING FEE		OH002993	06/11/2014	18.30
00170393	06/19/2014	BUILDING i Mobile Tablet Envisioning	P82671	007564	06/05/2014	162.00
00170394	06/19/2014	CALFO HARRIGAN LEYH & EAKES Professional HR Services	P82731	2	06/05/2014	3,040.00
00170395	06/19/2014	CAMDEN GARDENS 2014 Shared Maintenance Costs	P81115	48285	06/01/2014	410.63
00170396	06/19/2014	CARQUEST AUTO PARTS STORES MAY REPAIR PARTS/INVENTORY	P82629	OH002995	05/31/2014	294.49
00170397	06/19/2014	CASCADE MACHINERY & ELECTRIC SEWER PUMP STATION SERVICE	P82631	412949	05/29/2014	894.07
00170398	06/19/2014	CEDAR GROVE COMPOSTING INC LANDSCAPE MULCH (30 YDS)	P82523	0000175869	05/30/2014	958.57
00170399	06/19/2014	CENTURYLINK OFFICE SUPPLIES		OH002997	06/01/2014	2,398.30
00170400	06/19/2014	CESSCO INVENTORY PURCHASES	P82518	2671	06/04/2014	458.89
00170401	06/19/2014	CINTAS CORPORATION #460 Rug cleaning service for Luthe	P82683	OH002998	05/29/2014	207.59
00170402	06/19/2014	COMCAST Internet Charges/Fire	P80630	OH003039	06/12/2014	170.52

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170403	06/19/2014	COMMERCIAL LANDSC SUPPLY INC INVENTORY PURCHASES	P82528	186799	05/30/2014	316.27
00170404	06/19/2014	COMPLETE OFFICE OFFICE SUPPLIES	P81524	10599120	03/11/2014	13,292.64
00170405	06/19/2014	CRIMINAL JUSTICE TRAINING COMM SIDS training SRO	P82692	20113682	06/09/2014	50.00
00170406	06/19/2014	CRYSTAL AND SIERRA SPRINGS Monthly water service for LB	P80611	5279422060814	06/08/2014	308.59
00170407	06/19/2014	CULLIGAN Water Service/Fire	P82674	201406672721	05/31/2014	150.30
00170408	06/19/2014	DALY'S INC CITY HALL STAIN	P82684	OH003001	05/31/2014	135.02
00170409	06/19/2014	DATAQUEST LLC Background checks for JW, LP,	P82543	CMIPARKS20140531	05/31/2014	973.50
00170410	06/19/2014	DEDOMINICIS, AMY E FS 92 Project Management	P76634	501400	06/02/2014	3,550.00
00170411	06/19/2014	DEPT OF COMMERCE Principal PWTF Sewer Lk Line	P82606	PWTT113083	05/29/2014	428,936.58
00170412	06/19/2014	DEPT OF ENTERPRISES SERVICES BUSINESS CARD PRINTING		73120853	06/02/2014	71.15
00170413	06/19/2014	DIGITAL PAYMENT TECHONOLOGIES 2014 charges for Boat Launch t	P80774	199683	06/01/2014	82.13
00170414	06/19/2014	DOOLITTLE CONSTRUCTION LLC 2014 CRACK SEALING PROJECT	P82555	OH003000	06/11/2014	27,694.14
00170415	06/19/2014	EARTHWORK ENTERPRISES INC RETAINAGE	P80644	OH003002RETAINA G	06/17/2014	2,128.14
00170416	06/19/2014	EFFICIENCY INC For The Record Annual Maintena	P82746	614614	06/02/2014	1,249.40
00170417	06/19/2014	EPSCA MONTHLY RADIO ACCESS FEES 44 R	P80645	7816	06/01/2014	3,730.13
00170418	06/19/2014	EVERSON'S ECONO-VAC INC ON CALL STORM MAINTENANCE	P82646	072968	05/19/2014	2,524.00
00170419	06/19/2014	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P82527	69692	06/03/2014	37.32
00170420	06/19/2014	FEDEX OFFICE Letterboxing booklet printing	P82645	513500026616	06/01/2014	940.88
00170421	06/19/2014	FINANCIAL CONSULTANTS INT'L EQUIPMENT FOR FL-0461	P82705	14003	05/09/2014	13,817.60
00170422	06/19/2014	FIRE PROTECTION INC SECURITY MONITORING POLICE, EM	P82685	18832	06/03/2014	254.25
00170423	06/19/2014	FIRETRENX Fire Training Tracker	P82203	158	06/11/2014	1,975.00
00170424	06/19/2014	FRANKLIN, DEREK TRAINING EXPENSES		OH003003	06/13/2014	1,832.00
00170425	06/19/2014	G&K SERVICES MAINT. COVERALL/LAUNDRY SERVIC	P82637	OH003004	05/31/2014	693.40
00170426	06/19/2014	GEMPLER'S INC INVENTORY PURCHASES	P82531	1020155068	06/02/2014	499.75
00170427	06/19/2014	GRAINGER INVENTORY PURCHASES	P82616	9458115046	06/04/2014	1,376.81
00170428	06/19/2014	GRAYBAR LED MR16 Light blubs	P82743	972905717/25285	05/30/2014	1,815.52

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170429	06/19/2014	GROUP HEALTH COOPERATIVE Pre employment physical	P82578	74004958	06/01/2014	727.00
00170430	06/19/2014	H D FOWLER INVENTORY PURCHASES	P82529	I3650931	06/06/2014	2,704.90
00170431	06/19/2014	HAKOMORI, MITSUKO Instruction services for Ikeba	P82644	14725	06/12/2014	249.20
00170432	06/19/2014	HD SUPPLY WATERWORKS LTD INVENTORY PURCHASES	P82495	C357958	05/29/2014	934.80
00170433	06/19/2014	HEALTHFORCE PARTNERS LLC Dive team physical	P82697	19761	05/07/2014	205.00
00170434	06/19/2014	HERRERA ENVIRONMENTAL CONSULT COMI 2013 PHASE II PERMIT	P82634	34551A/34872/873	06/02/2014	5,563.97
00170435	06/19/2014	HOME DEPOT CREDIT SERVICE INVENTORY PURCHASES	P82664	0136655011235	06/13/2014	135.01
00170436	06/19/2014	HONEYWELL, MATTHEW V Public Defender Inv #800	P82729	800	06/10/2014	830.00
00170437	06/19/2014	HORIZON INVENTORY PURCHASES	P82215	3M118637	05/01/2014	2,819.88
00170438	06/19/2014	INTERIOR FOLIAGE CO, THE CITY HALL INTERIOR LANDSCAPE	P82688	32540	05/05/2014	563.71
00170439	06/19/2014	INTERLAKE PSYCHIATRIC ASSOC Monthly clinical consultations	P80807	OH003014	06/02/2014	150.00
00170440	06/19/2014	Island Vision Overpaid Leap for Green Ad	P82642	OH003005	06/11/2014	145.96
00170441	06/19/2014	ISSAQUAH SIGNS INVENTORY PURCHASES	P82663	122246	06/11/2014	191.63
00170442	06/19/2014	JAYMARC HOMES LLC WATER METER INSTAL REFUND 8237		OH003007	06/13/2014	1,171.56
00170443	06/19/2014	JAYMARC HOMES LLC WATER METER INSTAL REFUND 4235		OH003008	06/13/2014	755.01
00170444	06/19/2014	JOHNSON SOUTHERLAND LTD Pre-Design Revised per Council	P82733	1/2	05/30/2014	3,185.00
00170445	06/19/2014	KC PET LICENSES KC PET LICENSE FEES COLLECTED	P82724	OH003010	05/31/2014	60.00
00170446	06/19/2014	KING CO PROSECUTING ATTORNEY COURT REMITTANCE KC CRIME VICT	P82728	OH003009	05/31/2014	634.19
00170447	06/19/2014	KING COUNTY FINANCE SEWER CATCH BASIN DEBRIS DISPO	P80629	30005956	06/01/2014	352,941.83
00170448	06/19/2014	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P81509	11002237	06/03/2014	1,623.00
00170449	06/19/2014	KPG Comp. Plan Update	P82449	52814	06/11/2014	10,257.68
00170450	06/19/2014	LANGUAGE LINE SERVICES May fees	P82694	3391075	05/31/2014	6.26
00170451	06/19/2014	LAWTON PUBLICATIONS Chamber of Commerce Directory	P82651	90025058	06/11/2014	900.00
00170452	06/19/2014	LEXIPOL LLC 2014 Daily training bulletins	P82600	11397	06/01/2014	2,700.00
00170453	06/19/2014	LHJ INVESTMENT GROUP WATER METER INSTAL REFUND 7265		OH003011	06/13/2014	1,094.92
00170454	06/19/2014	LIFTOFF LLC OFFICE 365	P82737	524	06/02/2014	27,144.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170455	06/19/2014	LN CURTIS & SONS Thermal Imager Batteries (4)	P82552	211467500	05/30/2014	588.06
00170456	06/19/2014	LONGFELLOW, CHRISTINA T Instruction services for Zumbi	P82709	14863CORR	06/17/2014	81.60
00170457	06/19/2014	M & M BALLOON CO 2014 Helium refills for MICEC	P81151	21978	06/01/2014	19.71
00170458	06/19/2014	MAILFINANCE INC 2014 postage meter lease for L	P80618	H4710753	05/28/2014	178.84
00170459	06/19/2014	MCKEE & SCHALKA INC Clarke Beach Park appraisal se	P82470	34257	06/05/2014	2,000.00
00170460	06/19/2014	MERCER ISLAND TOWING Highlander tow	P82710	30064	05/25/2014	389.82
00170461	06/19/2014	METROPRESORT Printing and Mailing May 2014	P81434	462755/937/46327	05/13/2014	2,520.53
00170462	06/19/2014	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P82643	OH003015	05/31/2014	38.25
00170463	06/19/2014	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P82740	OH003013	05/31/2014	26,656.12
00170464	06/19/2014	MICHAEL SKAGGS ASSOCIATES JANITORIAL SERVICE	P82540	14267	05/31/2014	9,099.51
00170465	06/19/2014	MILLER HULL PARTNERSHIP LLC FIRE STATION 92 - DESIGN	P77577	0000017	05/16/2014	13,790.15
00170466	06/19/2014	MIYFS FOUNDATION Payment for Leaf raffle ticket	P82732	OH003031	05/31/2014	509.80
00170467	06/19/2014	MOBERLY AND ROBERTS Contract Prosecutor Inv #457	P82641	457	06/01/2014	5,000.00
00170468	06/19/2014	NATURAL SYSTEMS DESIGN SUB-BASIN 6 PHASE II DRAINAGE	P80435	2014167	05/06/2014	1,500.00
00170469	06/19/2014	NICOL, SUE ARBORIST TREE ASSESSMENTS	P82649	201441	05/31/2014	1,200.00
00170470	06/19/2014	NORTH LAKE MARINA- PATROL 11 SERVICE	P82638	7635	06/04/2014	1,318.18
00170471	06/19/2014	NORTHWEST SEED Solarize MI Campaign	P82707	MISOL1	04/30/2014	8,000.00
00170472	06/19/2014	NOVAK, JOHN DVD PLAYER STATION 92		OH003016	06/06/2014	82.82
00170473	06/19/2014	O'REILLY AUTOMOTIVE INC Misc. Apparatus Parts	P82670	OH003017	05/28/2014	220.80
00170474	06/19/2014	OGDEN MURPHY WALLACE PLLC Legal Services inv #712610	P82730	712610	06/06/2014	242.64
00170475	06/19/2014	OVERLAKE OIL 800 GAL UNLEADED DELIVERY TO F	P82652	0166426/0166427	06/05/2014	5,205.59
00170476	06/19/2014	OWEN EQUIPMENT COMPANY REPLACEMENT PARTS FOR FL-0380	P81941	00071380	04/21/2014	1,761.44
00170477	06/19/2014	PACIFIC AIR CONTROL INC COMM CENTER CHILLER REPAIR	P82735	173328	05/30/2014	358.07
00170478	06/19/2014	PACIFIC MODULAR CCMV CLEAN CARPETS	P82738	I10750	06/06/2014	1,040.00
00170479	06/19/2014	PARENTMAP Eastside display ad for Recrea	P82586	514652/614075	05/31/2014	1,474.00
00170480	06/19/2014	PART WORKS INC. actuator assembly for faucet	P82701	383089	06/03/2014	58.82

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170481	06/19/2014	PETTY CASH FUND THRIFT SHOP PETTY CASH REIMB		OH003018	06/16/2014	90.21
00170482	06/19/2014	PHILEN, SUZANNE PETTY CASH REIMB		OH003019	06/04/2014	668.15
00170483	06/19/2014	PITNEY BOWES GLOBAL FINANCIAL Postage Machine rental charges	P82726	7198872JN14	06/13/2014	1,071.00
00170484	06/19/2014	POT O' GOLD INC June 2014 coffee supply orders	P82656	247274	06/09/2014	491.36
00170485	06/19/2014	PRAXAIR DISTRIBUTION INC WATER METER SUPPLIES	P82636	49540636	05/30/2014	230.17
00170486	06/19/2014	PROJECT A INC CITY WEBSITE	P82687	141332	04/01/2014	3,000.00
00170487	06/19/2014	PUBLIC SAFETY SELECTION PC Pre-employment evals	P82713	2693	05/31/2014	750.00
00170488	06/19/2014	PUGET SOUND ENERGY Utility ass't for EA client EK	P82659	OH003020	06/13/2014	600.00
00170489	06/19/2014	PURIFIED WATER TO GO MONTHLY WATER SERVICE JAN-DEC	P82599	0502014	05/31/2014	118.76
00170490	06/19/2014	RENTON FISH & GAME CLUB INC Firearms Inst. Range Membershi	P82750	OH003032	06/18/2014	651.60
00170491	06/19/2014	RESCUE TECHNOLOGY Manikin	P82530	7194	06/04/2014	2,018.98
00170492	06/19/2014	RESERVE ACCOUNT POSTAGE RESERVE	P82650	47912225JUN1	06/12/2014	2,500.00
00170493	06/19/2014	RICOH USA INC (FIRE) Copier Rental/Fire	P82666	92559391	06/05/2014	319.42
00170494	06/19/2014	RISAN ATHLETICS INC SILK SCREEN CLASS III JACKETS	P82512	43721	06/06/2014	1,744.43
00170495	06/19/2014	ROBERTS, KARIN MILEAGE EXPENSE		OH003022	06/11/2014	185.30
00170496	06/19/2014	SCORE May jail bill 10 inmate days	P82698	769	06/12/2014	1,350.00
00170497	06/19/2014	SEA WESTERN INC MSA Sensors, Cylinders,	P81614	177245	06/06/2014	336.15
00170498	06/19/2014	SEATTLE AUTOMOTIVE DIST INC Misc. Apparatus Parts	P82676	S1314136	05/22/2014	228.70
00170499	06/19/2014	SEATTLE BOAT COMPANY MAY MARINE PATROL FUEL	P82640	OH003028	06/03/2014	3,663.66
00170500	06/19/2014	SEATTLE PUBLIC UTILITIES WATER SAMPLES	P82648	W0078170	06/04/2014	329.00
00170501	06/19/2014	SHOREWOOD HEIGHTS Rental ass't for EA client SE	P82658	OH003025	06/13/2014	600.00
00170502	06/19/2014	SIRENNET.COM Misc. Apparatus Parts	P82673	0171481IN	06/06/2014	25.19
00170503	06/19/2014	SOUND PUBLISHING INC Ntc: Ord #14C-04 1055096 05/21	P82639	642831	05/31/2014	237.75
00170504	06/19/2014	SPENCER, FREDERICK E CBT Instructor	P82665	OH003024	06/13/2014	180.00
00170505	06/19/2014	STERICYCLE INC On-Call Charges	P82669	3002660154	05/31/2014	10.36
00170506	06/19/2014	STERLING REFERENCE LAB Lab fees for C.Harnish clients	P82565	F2029097	05/29/2014	37.80

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00170507	06/19/2014	STORAGE COURT LLC FS 92 TEMP HOUSING JAN-SEPT 20	P80761	OH003026	07/01/2014	2,500.00
00170508	06/19/2014	STORAGE COURT OF MERCER ISLAND FS 92 APPARATUS STORAGE THRU S	P80331	OH003027	06/10/2014	2,250.00
00170509	06/19/2014	SYLVETSKY, LESLIE SENIOR SOCIAL SUPPLIES		OH003023	06/10/2014	94.93
00170510	06/19/2014	SYSTEMS DESIGN Transport Billing Fees	P82690	MIFD0614	06/09/2014	1,178.25
00170511	06/19/2014	T-MOBILE 2014 Services for Boat Launch	P80873	OH003033	06/09/2014	49.99
00170512	06/19/2014	THYSSENKRUPP ELEVATOR CORP ELEVATOR MAINT @ N FIRE	P82681	3001117064	06/01/2014	1,532.58
00170513	06/19/2014	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P82494	983124	05/29/2014	345.19
00170514	06/19/2014	TRUE NORTH LAND SURVEYING INC 2013-14 On Call Open Space Sur	P78289	4100	06/09/2014	195.00
00170515	06/19/2014	TUSCAN ENTERPRISES INC Remove Lettering from Old Resc	P82667	542610	06/06/2014	386.81
00170516	06/19/2014	U.S. CAVALRY SOT gear	P82696	SI2405200	05/27/2014	1,085.50
00170517	06/19/2014	UNITED SITE SERVICES Portable toilet rental and ser	P80614	1142070569/70/71	06/04/2014	556.30
00170518	06/19/2014	UTILITIES UNDERGROUND LOCATION EXCAVATION TICKET NOTIFICATION	P82633	4050159	05/31/2014	258.72
00170519	06/19/2014	VERIZON WIRELESS MAINT. CELLULAR SERVICE APR-MA	P82630	9725743788	05/23/2014	938.56
00170520	06/19/2014	VERIZON WIRELESS Cell Charges/Fire	P82725	9726472420	06/06/2014	23.77
00170521	06/19/2014	VIBRANT PLANTS INC MISC. PLANTS	P82615	4409491	06/03/2014	1,408.91
00170522	06/19/2014	WA ST TREASURER'S OFFICE MAY14 NC Court Transmittal	P82661	OH003036	05/31/2014	2,558.07
00170523	06/19/2014	WA ST TREASURER'S OFFICE MAY14 MI Court Transmittal	P82662	OH003037	05/31/2014	25,428.12
00170524	06/19/2014	WALTER E NELSON CO INVENTORY PURCHASES	P82655	446862	06/10/2014	1,240.72
00170525	06/19/2014	WASHINGTON FIRE CHIEFS EVIP 2.1/Guttu	P82668	098019	06/06/2014	50.00
00170526	06/19/2014	WCMA NT 2014 WCMA Summer Conference	P82716	70293013	06/17/2014	325.00
00170527	06/19/2014	WILLING, ROBERT MILEAGE EXPENSE		OH003038	06/17/2014	31.36
00170528	06/19/2014	WILSON, DANIELLE Model payment for sculpture cl	P82702	OH003035	06/16/2014	51.00
00170529	06/19/2014	WOODINVILLE AUTO PARTS INC MAY REPAIR PARTS/INVENTORY	P82628	OH003034	05/31/2014	126.75
00170530	06/19/2014	XEROX CORPORATION 2014 Lease Charges for Upstair	P82500	074345231	06/01/2014	3,402.39
00170531	06/19/2014	XEROX CORPORATION Records copier fee	P82695	074446468	06/05/2014	554.36
					Total	<u>1,098,621.01</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	10,440.67
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	5,668.63
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	4,108.54
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	1,985.26
P82661	00170522	WA ST TREASURER'S OFFICE	MAY14 NC Court Transmittal	1,407.24
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	999.13
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	898.62
P82728	00170446	KING CO PROSECUTING ATTORNEY	COURT REMITTANCE KC CRIME VICT	634.19
P82661	00170522	WA ST TREASURER'S OFFICE	MAY14 NC Court Transmittal	418.63
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	379.40
P82661	00170522	WA ST TREASURER'S OFFICE	MAY14 NC Court Transmittal	290.49
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	288.38
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	288.35
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	216.32
P82661	00170522	WA ST TREASURER'S OFFICE	MAY14 NC Court Transmittal	167.19
P82661	00170522	WA ST TREASURER'S OFFICE	MAY14 NC Court Transmittal	85.46
P82661	00170522	WA ST TREASURER'S OFFICE	MAY14 NC Court Transmittal	81.05
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	60.54
P82724	00170445	KC PET LICENSES	KC PET LICENSE FEES COLLECTED	60.00
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	56.12
P82662	00170523	WA ST TREASURER'S OFFICE	MAY14 MI Court Transmittal	38.16
P82661	00170522	WA ST TREASURER'S OFFICE	MAY14 NC Court Transmittal	34.41
P82661	00170522	WA ST TREASURER'S OFFICE	MAY14 NC Court Transmittal	33.41
P82661	00170522	WA ST TREASURER'S OFFICE	MAY14 NC Court Transmittal	30.57
P82661	00170522	WA ST TREASURER'S OFFICE	MAY14 NC Court Transmittal	9.62
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P82522	00170430	H D FOWLER	INVENTORY PURCHASES	2,344.95
	00170442	JAYMARC HOMES LLC	WATER METER INSTAL REFUND 8237	1,171.56
P82655	00170524	WALTER E NELSON CO	INVENTORY PURCHASES	1,240.72
	00170453	LHJ INVESTMENT GROUP	WATER METER INSTAL REFUND 7265	1,094.92
P82495	00170432	HD SUPPLY WATERWORKS LTD	INVENTORY PURCHASES	934.80
	00170443	JAYMARC HOMES LLC	WATER METER INSTAL REFUND 4235	723.16
P82324	00170437	HORIZON	INVENTORY PURCHASES	762.27
P82531	00170426	GEMPLER'S INC	INVENTORY PURCHASES	389.85
P82529	00170430	H D FOWLER	INVENTORY PURCHASES	359.95
	00170389	BOYLE, MICHAEL	OVERPAYMENT REFUND	309.02
P82494	00170513	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	345.19
P82528	00170403	COMMERCIAL LANDSC SUPPLY INC	INVENTORY PURCHASES	316.27
P82653	00170427	GRAINGER	INVENTORY PURCHASES	250.76
P82496	00170427	GRAINGER	INVENTORY PURCHASES	248.13
P82614	00170427	GRAINGER	INVENTORY PURCHASES	220.55
P82663	00170441	ISSAQUAH SIGNS	INVENTORY PURCHASES	191.63
P82520	00170400	CESSCO	INVENTORY PURCHASES	188.69
P82664	00170435	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	135.01
P82526	00170427	GRAINGER	INVENTORY PURCHASES	129.43
P82535	00170427	GRAINGER	INVENTORY PURCHASES	60.31
P82527	00170419	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	37.32
	00170443	JAYMARC HOMES LLC	WATER METER INSTAL REFUND 2411	31.85

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: CA1100 - Administration (CA)</i>				
P82730	00170474	OGDEN MURPHY WALLACE PLLC	Legal Services inv #712610	242.64
	00170392	BRZUSEK, DANIELLE	PARKING FEE	18.30
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P82641	00170467	MOBERLY AND ROBERTS	Contract Prosecutor Inv #457	5,000.00
P82729	00170436	HONEYWELL, MATTHEW V	Public Defender Inv #800	830.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P82716	00170526	WCMA	NT 2014 WCMA Summer Conference	325.00
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	300.83
<i>Org Key: CM1200 - City Clerk</i>				
P82642	00170440	Island Vision	Overpaid Leap for Green Ad	145.96
	00170495	ROBERTS, KARIN	PER DIEM REIMB NW CLERKS INST	142.30
P82639	00170503	SOUND PUBLISHING INC	Ntc: Ord #14-05 1057705 05/28	70.26
P82639	00170503	SOUND PUBLISHING INC	Ntc: Ord #14-08 1057698 05/28	67.67
P82639	00170503	SOUND PUBLISHING INC	Ntc: Ord #14C-04 1055096 05/21	54.70
	00170495	ROBERTS, KARIN	MILEAGE EXPENSE	43.00
P82639	00170503	SOUND PUBLISHING INC	Double Paid Leap for Green Ad	-390.96
<i>Org Key: CM1400 - Communications</i>				
P82707	00170471	NORTHWEST SEED	Solarize MI Campaign	8,000.00
P82651	00170451	LAWTON PUBLICATIONS	Chamber of Commerce Directory	900.00
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
P82731	00170394	CALFO HARRIGAN LEYH & EAKES	Professional HR Services	3,040.00
P82713	00170487	PUBLIC SAFETY SELECTION PC	Pre-employment evals	750.00
P82578	00170429	GROUP HEALTH COOPERATIVE	Pre employment physical	727.00
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	62.01
<i>Org Key: CT1100 - Municipal Court</i>				
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	37.84
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00170384	AUSTIN ELECTRIC	PERMIT REFUND	90.40
<i>Org Key: DS1100 - Administration (DS)</i>				
P82678	00170449	KPG	Comp. Plan Update	4,415.17
	00170412	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING	71.15
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P82704	00170382	APA WA PUGET SOUND SECTION	2014 Epic Conference for Linds	60.00
<i>Org Key: FN1100 - Administration (FN)</i>				
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	331.85
P80627	00170489	PURIFIED WATER TO GO	MONTHLY WATER SERVICE JAN-DEC	58.76
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P81434	00170461	METROPRESORT	Printing and Mailing May 2014	488.12
P81434	00170461	METROPRESORT	Printing and Mailing May 2014	352.00
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P81434	00170461	METROPRESORT	Printing and Mailing May 2014	488.12

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P81434	00170461	METROPRESORT	Printing and Mailing May 2014	352.05
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P81434	00170461	METROPRESORT	Printing and Mailing May 2014	488.12
P81434	00170461	METROPRESORT	Printing and Mailing May 2014	352.06
<i>Org Key: FR1100 - Administration (FR)</i>				
P82690	00170510	SYSTEMS DESIGN	Transport Billing Fees	1,178.25
P82666	00170493	RICOH USA INC (FIRE)	Copier Rental/Fire	319.42
P82671	00170393	BUILDING i	Mobile Tablet Envisioning	162.00
P82674	00170407	CULLIGAN	Water Service/Fire	150.30
	00170472	NOVAK, JOHN	DVD PLAYER STATION 92	82.82
P82677	00170402	COMCAST	Internet Charges/Fire	64.62
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	24.53
<i>Org Key: FR2100 - Fire Operations</i>				
P80645	00170417	EPSCA	MONTHLY RADIO ACCESS FEES 44 R	1,452.44
P82676	00170498	SEATTLE AUTOMOTIVE DIST INC	Misc. Apparatus Parts	228.70
P82670	00170473	O'REILLY AUTOMOTIVE INC	Misc. Apparatus Parts	220.80
P82675	00170390	BRAKE AND CLUTCH SUPPLY NORTH	Misc. Apparatus Parts	111.66
P82673	00170502	SIRENNET.COM	Misc. Apparatus Parts	25.19
P82725	00170520	VERIZON WIRELESS	Cell Charges/Fire	23.77
<i>Org Key: FR2400 - Fire Suppression</i>				
P82552	00170455	LN CURTIS & SONS	Thermal Imager Batteries (4)	588.06
P81614	00170497	SEA WESTERN INC	MSA Sensors, Cylinders,	336.15
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P82672	00170377	AIRGAS USA LLC	Oxygen Delivery/Fire	28.71
P82669	00170505	STERICYCLE INC	On-Call Charges	10.36
<i>Org Key: FR4100 - Training</i>				
P82203	00170423	FIRETREX	Fire Training Tracker	1,975.00
P82665	00170504	SPENCER, FREDERICK E	CBT Instructor	180.00
P82668	00170525	WASHINGTON FIRE CHIEFS	EVIP 2.1/Guttu	50.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P82687	00170486	PROJECT A INC	CITY WEBSITE	3,000.00
P82746	00170416	EFFICIENCY INC	For The Record Annual Maintena	1,249.40
P82656	00170484	POT O' GOLD INC	June 2014 coffee supply orders	491.36
P80630	00170402	COMCAST	CITY HALL HIGH SPEED INTERNET	105.90
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P82650	00170492	RESERVE ACCOUNT	POSTAGE RESERVE	2,500.00
P82726	00170483	PITNEY BOWES GLOBAL FINANCIAL	Postage Machine rental charges	1,071.00
P82487	00170530	XEROX CORPORATION	CM COPY CHARGES 4/21-5/21/14	799.83
P82486	00170530	XEROX CORPORATION	MAIL ROOM COPY CHARGES 4-21 TO	565.88
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	458.32
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	292.08
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	223.48
P82482	00170530	XEROX CORPORATION	DSG COPY CHARGES 4/21-5/21/14	181.86
P80618	00170458	MAILFINANCE INC	2014 postage meter lease for L	178.84
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	76.39

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: IGVO02 - ARCH</i>				
P81783	00170387	BELLEVUE TREASURER, CITY OF	ARCH - 3RD QUARTER CONTRIBUTIO	7,470.50
<i>Org Key: IS2100 - IGS Network Administration</i>				
P81509	00170448	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,623.00
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P82518	00170400	CESSCO	CLUTCH FOR COMPACTOR	237.51
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P82649	00170469	NICOL, SUE	ARBORIST TREE ASSESSMENTS	1,200.00
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P82740	00170463	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	332.64
<i>Org Key: MT2500 - ROW Administration</i>				
P82512	00170494	RISAN ATHLETICS INC	CAPS NAVY/WHITE (12-S/M,12-L/X	204.20
P82632	00170383	AT&T MOBILITY	ROW WIRELESS DATA FOR 206-240-	45.49
P82512	00170494	RISAN ATHLETICS INC	CAPS NAVY/WHITE (12-S/M,12-L/X	43.76
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT (NAVY/2-LG,7-XLG)	38.24
P82513	00170494	RISAN ATHLETICS INC	SILK SCREEN CLASS III JACKETS	22.34
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT (NAVY/2-XXLG)	11.78
P82512	00170494	RISAN ATHLETICS INC	SILK SCREEN CHARGE (MAINTENANC	3.29
<i>Org Key: MT3100 - Water Distribution</i>				
P82740	00170463	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	686.30
P82654	00170427	GRAINGER	CORDLESS GRINDER & CUP BRUSHES	401.81
P82648	00170500	SEATTLE PUBLIC UTILITIES	WATER SAMPLES	58.00
P82648	00170500	SEATTLE PUBLIC UTILITIES	WATER SAMPLES	36.00
P82653	00170427	GRAINGER	HARD HAT SUSPENSION	12.42
<i>Org Key: MT3300 - Water Associated Costs</i>				
P82512	00170494	RISAN ATHLETICS INC	CAPS NAVY/WHITE (12-S/M,12-L/X	82.65
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT (NAVY/2-LG,7-XLG)	78.13
	00170527	WILLING, ROBERT	MILEAGE EXPENSE	31.36
P82632	00170383	AT&T MOBILITY	WATER WIRELESS DATA CHARGES FO	30.49
P82513	00170494	RISAN ATHLETICS INC	SILK SCREEN CLASS III JACKETS	21.68
P82512	00170494	RISAN ATHLETICS INC	SILK SCREEN CHARGE (MAINTENANC	5.26
<i>Org Key: MT3400 - Sewer Collection</i>				
P82740	00170463	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	570.67
P82647	00170447	KING COUNTY FINANCE	SEWER CATCH BASIN DEBRIS DISPO	561.59
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00170399	CENTURYLINK	OFFICE SUPPLIES	2,398.30
P82631	00170397	CASCADE MACHINERY & ELECTRIC	SEWER PUMP STATION SERVICE	894.07
P82740	00170463	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	135.72
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P82512	00170494	RISAN ATHLETICS INC	CAPS NAVY/WHITE (12-S/M,12-L/X	364.64
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT LONG SLEEVE (NAVY/4-	54.09
P82512	00170494	RISAN ATHLETICS INC	HOODED SWEATSHIRT-ZIPPERED	37.22
P82632	00170383	AT&T MOBILITY	SEWER WIRELESS DATA CHARGES FO	30.49
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT (NAVY/2-LG,7-XLG)	29.93

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P82512	00170494	RISAN ATHLETICS INC	SILK SCREEN CHARGE (MAINTENANC	5.25
<i>Org Key: MT3800 - Storm Drainage</i>				
P82646	00170418	EVERSON'S ECONO-VAC INC	ON CALL STORM MAINTENANCE	2,524.00
P82740	00170463	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	86.87
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT (NAVY/2-XXLG)	23.93
P82512	00170494	RISAN ATHLETICS INC	SILK SCREEN CHARGE (MAINTENANC	1.31
<i>Org Key: MT3810 - NPDES Phase 2 Prog Developmt</i>				
P82634	00170434	HERRERA ENVIRONMENTAL CONSULT	COMI 2013 PHASE II PERMIT	671.06
<i>Org Key: MT4101 - Support Services - General Fd</i>				
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	129.78
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P82630	00170519	VERIZON WIRELESS	MAINT. CELLULAR SERVICE APR-MA	938.56
P82637	00170425	G&K SERVICES	MAINT. COVERALL/LAUNDRY SERVIC	693.40
P82500	00170530	XEROX CORPORATION	MAINT. BASE AND METER CHARGES	375.91
P82633	00170518	UTILITIES UNDERGROUND LOCATION	EXCAVATION TICKET NOTIFICATION	258.72
P82685	00170422	FIRE PROTECTION INC	SECURITY MONITORING POLICE, EM	84.75
P82512	00170494	RISAN ATHLETICS INC	CAPS NAVY/WHITE (12-S/M,12-L/X	38.89
P80645	00170417	EPSCA	MONTHLY RADIO ACCESS FEES 1 RA	33.01
P82513	00170494	RISAN ATHLETICS INC	SILK SCREEN CLASS III JACKETS	21.68
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT (NAVY/2-LG,7-XLG)	9.98
P82512	00170494	RISAN ATHLETICS INC	SILK SCREEN CHARGE (MAINTENANC	0.66
<i>Org Key: MT4200 - Building Services</i>				
P82740	00170463	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	5,782.57
P82540	00170464	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE	4,022.27
P82686	00170512	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINT @ N FIRE	510.86
P82688	00170438	INTERIOR FOLIAGE CO, THE	CITY HALL COLOR ROTATION OF PL	292.37
P82682	00170438	INTERIOR FOLIAGE CO, THE	CITY HALL INTERIOR LANDSCAPE	271.34
P82683	00170401	CINTAS CORPORATION #460	CITY HALL DOOR MATS	137.05
P82684	00170408	DALY'S INC	CITY HALL STAIN	135.02
P82685	00170422	FIRE PROTECTION INC	SECURITY MONITORING POLICE, EM	84.75
P82643	00170462	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	27.42
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT (NAVY/2-LG,7-XLG)	9.95
P82512	00170494	RISAN ATHLETICS INC	SILK SCREEN CHARGE (MAINTENANC	0.66
<i>Org Key: MT4210 - Building Landscaping</i>				
P82324	00170437	HORIZON	TREEGATOR WATER BAGS	260.17
<i>Org Key: MT4300 - Fleet Services</i>				
P82640	00170499	SEATTLE BOAT COMPANY	MAY MARINE PATROL FUEL	3,663.66
P82652	00170475	OVERLAKE OIL	800 GAL UNLEADED DELIVERY TO F	2,927.44
P81941	00170476	OWEN EQUIPMENT COMPANY	REPLACEMENT PARTS FOR FL-0380	1,761.44
P82652	00170475	OVERLAKE OIL	400 GAL. DIESEL DELIVERY TO FI	1,415.00
P82638	00170470	NORTH LAKE MARINA-	PATROL 11 SERVICE	1,318.18
P82652	00170475	OVERLAKE OIL	244 GAL DIESEL DELIVERY TO MAI	863.15
P82629	00170396	CARQUEST AUTO PARTS STORES	MAY REPAIR PARTS/INVENTORY	294.49
P82479	00170437	HORIZON	REPAIR PARTS FOR FL-0382	293.61
P82628	00170529	WOODINVILLE AUTO PARTS INC	MAY REPAIR PARTS/INVENTORY	126.75
P82635	00170391	BRIM TRACTOR COMPANY	REPAIR PARTS FOR FL-0431	126.50

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P82240	00170437	HORIZON	EXMARK REPAIR PARTS	37.37
P82479	00170437	HORIZON	EXMARK PARTS	29.88
P82635	00170391	BRIM TRACTOR COMPANY	FREIGHT	23.06
P82627	00170385	AUTONATION	REPAIR PARTS FOR FL-0427	13.03
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
P82512	00170494	RISAN ATHLETICS INC	CAPS NAVY/WHITE (12-S/M,12-L/X	38.89
<i>Org Key: MT4502 - Sewer Administration</i>				
P82606	00170411	DEPT OF COMMERCE	Principal PWTF Sewer Lk Line	402,757.35
P80629	00170447	KING COUNTY FINANCE	MONTHLY SEWER JAN-DEC 2014	352,380.24
P82606	00170411	DEPT OF COMMERCE	Interest PWTF Sewer Lk Line	26,179.23
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
P82617	00170521	VIBRANT PLANTS INC	MISC. PLANTS	217.43
P82740	00170463	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	123.20
<i>Org Key: PO1200 - Administration (CJ-PO)</i>				
P82600	00170452	LEXIPOL LLC	2014 Daily training bulletins	2,700.00
<i>Org Key: PO1350 - Police Emergency Management</i>				
P80645	00170417	EPSCA	MONTHLY RADIO ACCESS FEES 13 R	429.13
P82693	00170409	DATAQUEST LLC	Backgrounds for EMAC volunteer	94.50
<i>Org Key: PO1600 - Regional Radio Operations (CJ)</i>				
P80645	00170417	EPSCA	MONTHLY RADIO ACCESS FEES 55 R	1,815.55
<i>Org Key: PO1700 - Records and Property</i>				
P82575	00170531	XEROX CORPORATION	Records copier fee	326.56
P82695	00170531	XEROX CORPORATION	Admin copier fee	227.80
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	85.16
P82599	00170489	PURIFIED WATER TO GO	Bottled water-Records	60.00
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P82698	00170496	SCORE	May jail bill 10 inmate days	1,350.00
<i>Org Key: PO2100 - Patrol Division</i>				
P82710	00170460	MERCER ISLAND TOWING	Highlander tow	389.82
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	254.61
P82694	00170450	LANGUAGE LINE SERVICES	May fees	6.26
<i>Org Key: PO2201 - Dive Team</i>				
P82697	00170433	HEALTHFORCE PARTNERS LLC	Dive team physical	205.00
<i>Org Key: PO2400 - Special Operations Team (CJ)</i>				
P82696	00170516	U.S. CAVALRY	SOT gear	1,085.50
<i>Org Key: PO3300 - School Resource Officer (CJ)</i>				
P82692	00170405	CRIMINAL JUSTICE TRAINING COMM	SIDS training SRO	50.00
<i>Org Key: PO4100 - Training</i>				
P82750	00170490	RENTON FISH & GAME CLUB INC	Firearms Inst. Range Membershi	651.60
<i>Org Key: PR1100 - Administration (PR)</i>				
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	431.18

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P81183	00170530	XEROX CORPORATION	2014 Lease Charges for Color X	160.26
P81100	00170530	XEROX CORPORATION	2014 Lease Charges for Upstair	143.64
P80610	00170406	CRYSTAL AND SIERRA SPRINGS	Monthly water service for LB	110.62
P81100	00170530	XEROX CORPORATION	Use charges for 4/21/14 to 5/2	21.12
P81183	00170530	XEROX CORPORATION	Use charges for 4/21/14 to 5/2	-12.78
<i>Org Key: PR2100 - Recreation Programs</i>				
P82586	00170479	PARENTMAP	May online sponsorship and May	975.00
P82586	00170479	PARENTMAP	Eastside display ad for Recrea	499.00
P82644	00170431	HAKOMORI, MITSUKO	Instruction services for Ikeba	249.20
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	72.57
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P82543	00170409	DATAQUEST LLC	Background checks for JW, LP,	315.25
<i>Org Key: PR2103 - Aquatics Programs</i>				
P82543	00170409	DATAQUEST LLC	Background checks for JW, LP,	168.25
<i>Org Key: PR2104 - Special Events</i>				
P82645	00170420	FEDEX OFFICE	Letterboxing booklet printing	940.88
P81151	00170457	M & M BALLOON CO	2014 Helium refills for MICEC	19.71
<i>Org Key: PR2108 - Health and Fitness</i>				
P82709	00170456	LONGFELLOW, CHRISTINA T	Instruction services for Zumbi	81.60
P82680	00170378	AKANA, JANELLE H	Fitness room orientation servi	45.00
<i>Org Key: PR3500 - Senior Services</i>				
	00170509	SYLVETSKY, LESLIE	SENIOR SOCIAL SUPPLIES	94.93
P82543	00170409	DATAQUEST LLC	Background checks for JW, LP,	43.00
P81105	00170530	XEROX CORPORATION	Use charges for 4/21/14 to 5/2	16.60
<i>Org Key: PR4100 - Community Center</i>				
P82740	00170463	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	3,287.90
P82533	00170464	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICES CCMV	1,633.50
P82743	00170428	GRAYBAR	LED MR16 Light Blubs	1,604.18
P82738	00170478	PACIFIC MODULAR	CCMV CLEAN CARPETS	1,040.00
P82739	00170512	THYSSENKRUPP ELEVATOR CORP	CCMV ELEVATOR MAINTENANCE	510.86
P82735	00170477	PACIFIC AIR CONTROL INC	COMM CENTER CHILLER REPAIR	358.07
P81105	00170530	XEROX CORPORATION	2014 Lease Charges for Copier	311.12
P82743	00170428	GRAYBAR	LED MR16 Light blubs	211.34
P81105	00170530	XEROX CORPORATION	Use charges for 4/21/14 to 5/2	186.08
P82701	00170480	PART WORKS INC.	actuator assembly for faucet	58.82
P82703	00170388	BOLYARD, AMELIA	Model payment for clothed mode	51.00
P82742	00170388	BOLYARD, AMELIA	Model Payment for Clothed Mode	51.00
P82702	00170528	WILSON, DANIELLE	Model payment for sculpture cl	51.00
P82616	00170427	GRAINGER	DISPOSABLE LATEX GLOVES (LG)	25.49
<i>Org Key: PR5400 - Gallery Program</i>				
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	9.36
<i>Org Key: PR6100 - Park Maintenance</i>				
P82741	00170463	MI UTILITY BILLS	PAYMENT FOR UTILITY BILLS FOR	1,187.84
P82615	00170521	VIBRANT PLANTS INC	MISC. TREES, SHRUBS & PLANTS F	1,191.48

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P76992	00170381	AMERICAN FOREST MANAGEMENT	2013-14 On-Call Consulting Arb	571.36
P82523	00170398	CEDAR GROVE COMPOSTING INC	LANDSCAPE MULCH (30 YDS)	479.29
P82588	00170380	ALLSPORTS US INC	WIND SCREENS	385.44
P82324	00170437	HORIZON	TREEGATOR WATER BAGS	268.06
P82324	00170437	HORIZON	QUALI-PRO & CUSTOM ROUNDUP	262.50
P82531	00170426	GEMPLER'S INC	BATTERY-OPERATED RAT TRAPS	109.90
P82520	00170400	CESSCO	SHARPEN MOWER BLADES	32.69
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT (NAVY/1-SM,1-MED,3-L	31.69
P82324	00170437	HORIZON	HANDHELD SPREADER	24.99
P82543	00170409	DATAQUEST LLC	Background checks for JW, LP,	21.50
P82512	00170494	RISAN ATHLETICS INC	HENLEY SHORT SLEEVE (NAVY/1-XX	16.37
P82496	00170427	GRAINGER	FLOOR STRIPPER (4 GAL)	13.95
P82512	00170494	RISAN ATHLETICS INC	SILK SCREEN CHARGE (PARKS &	2.79
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P82741	00170463	MI UTILITY BILLS	PAYMENT FOR UTILITY BILLS FOR	2,502.89
P82512	00170494	RISAN ATHLETICS INC	CAPS NAVY/WHITE (12-S/M,12-L/X	121.55
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT (NAVY/1-SM,1-MED,3-L	61.71
P82512	00170494	RISAN ATHLETICS INC	SILK SCREEN CHARGE (PARKS &	4.28
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P82741	00170463	MI UTILITY BILLS	PAYMENT FOR UTILITY BILLS FOR	2,829.19
P82540	00170464	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE	1,969.09
P82324	00170437	HORIZON	TREEGATOR WATER BAGS	260.17
P82543	00170409	DATAQUEST LLC	Background checks for JW, LP,	101.00
P82685	00170422	FIRE PROTECTION INC	SECURITY MONITORING POLICE, EM	84.75
P82512	00170494	RISAN ATHLETICS INC	CREW SWEATSHIRT (LIGHT STEEL/1	67.45
P82512	00170494	RISAN ATHLETICS INC	CAPS NAVY/WHITE (12-S/M,12-L/X	38.89
P80608	00170401	CINTAS CORPORATION #460	Rug cleaning service for Luthe	35.27
P80608	00170401	CINTAS CORPORATION #460	Rug cleaning service for Luthe	35.27
P82512	00170494	RISAN ATHLETICS INC	HOODED SWEATSHIRT (NAVY/1-LG,1	37.62
P82512	00170494	RISAN ATHLETICS INC	HENLEY SHORT SLEEVE (NAVY/1-ME	29.13
P82512	00170494	RISAN ATHLETICS INC	POCKET TEE SHIRT (NAVY/1-MED)	25.29
P82512	00170494	RISAN ATHLETICS INC	SILK SCREEN CHARGE (PARKS &	3.61
P82512	00170494	RISAN ATHLETICS INC	EMBROIDERY CHARGE (PARKS &	0.00
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P82741	00170463	MI UTILITY BILLS	PAYMENT FOR UTILITY BILLS FOR	8,662.19
P82523	00170398	CEDAR GROVE COMPOSTING INC	LANDSCAPE MULCH (30 YDS)	479.28
P81115	00170395	CAMDEN GARDENS	2014 Shared Maintenance Costs	410.63
P80614	00170517	UNITED SITE SERVICES	Portable toilet rental and ser	338.65
P82324	00170437	HORIZON	QUALI-PRO & CUSTOM ROUNDUP	262.48
P82324	00170437	HORIZON	SPREADER & FILTER FABRIC	195.13
P80614	00170517	UNITED SITE SERVICES	Portable toilet rental and ser	142.05
P82215	00170437	HORIZON	REPAIR BACKPACK BLOWERS	120.10
P80774	00170413	DIGITAL PAYMENT TECHONOLOGIES	2014 charges for Boat Launch t	82.13
P80873	00170511	T-MOBILE	2014 Services for Boat Launch	49.99
P82324	00170437	HORIZON	BLOWER PARTS	43.15
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT (NAVY/1-SM,1-MED,3-L	41.70
P82512	00170494	RISAN ATHLETICS INC	CAPS NAVY/WHITE (12-S/M,12-L/X	38.89
P82512	00170494	RISAN ATHLETICS INC	HOODED SWEATSHIRT (NAVY/1-LG,1	37.61

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P82496	00170427	GRAINGER	FLOOR STRIPPER (4 GAL)	13.96
P82512	00170494	RISAN ATHLETICS INC	SILK SCREEN CHARGE (PARKS &	3.61
<i>Org Key: PR6800 - Trails Maintenance</i>				
P82512	00170494	RISAN ATHLETICS INC	TEE SHIRT (NAVY/1-SM,1-MED,3-L	31.69
P82512	00170494	RISAN ATHLETICS INC	SILK SCREEN CHARGE (PARKS &	2.14
<i>Org Key: VCP104 - CIP Streets Salaries</i>				
P82639	00170503	SOUND PUBLISHING INC	Ntc: TIP Pub Hrg 1013875 05/07	93.60
<i>Org Key: WD101C - Neighborhood Stmwtr Improvemnt</i>				
P80644	00170415	EARTHWORK ENTERPRISES INC	RETAINAGE	1,264.35
P80644	00170415	EARTHWORK ENTERPRISES INC	RETAINAGE	863.79
<i>Org Key: WD312C - Sub Basin 6 Watercour Ph 2</i>				
P80435	00170468	NATURAL SYSTEMS DESIGN	SUB-BASIN 6 PHASE II DRAINAGE	1,500.00
P82660	00170386	AXIS SURVEY & MAPPING	SUB BASIN 6 EASEMENT EXHIBIT	521.25
<i>Org Key: WG106R - North Fire Station Repairs</i>				
P81524	00170404	COMPLETE OFFICE	FS91 MEETING ROOM TABLES	10,139.70
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P82705	00170421	FINANCIAL CONSULTANTS INT'L	EQUIPMENT FOR FL-0461	13,817.60
<i>Org Key: WG131E - Fire Equipment</i>				
P82530	00170491	RESCUE TECHNOLOGY	Manikin	1,801.25
P82530	00170491	RESCUE TECHNOLOGY	Shipping	217.73
<i>Org Key: WG921T - Server Software Upgrades</i>				
P82737	00170454	LIFTOFF LLC	OFFICE 365	27,144.00
<i>Org Key: WP122R - Vegetation Management</i>				
P82470	00170459	MCKEE & SCHALKA INC	Clarke Beach Park appraisal se	2,000.00
P78289	00170514	TRUE NORTH LAND SURVEYING INC	2013-14 On Call Open Space Sur	195.00
P82543	00170409	DATAQUEST LLC	Background checks for JW, LP,	79.50
P80614	00170517	UNITED SITE SERVICES	Portable toilet rental and ser	75.60
<i>Org Key: WP720R - Recurring Park Projects</i>				
P82577	00170379	ALL CITY FENCE CO	Fence repairs at Slater Park a	2,169.20
<i>Org Key: WR101V - Residential Street Imprv 2014</i>				
P82639	00170503	SOUND PUBLISHING INC	Ntc: Street Overlay Bids 10530	342.48
<i>Org Key: WR110R - Arterial Street Preservation</i>				
P82555	00170414	DOOLITTLE CONSTRUCTION LLC	2014 CRACK SEALING PROJECT	27,694.14
<i>Org Key: WR391P - SE 40th Street Analysis</i>				
P82449	00170449	KPG	SE 40 th CUMULATIVE IMPACT STU	5,842.51
<i>Org Key: WW120C - Meter Replacement Program</i>				
P82636	00170485	PRAXAIR DISTRIBUTION INC	WATER METER SUPPLIES	230.17
<i>Org Key: WW311R - 88th Ave and 86th Ave Water</i>				
P82648	00170500	SEATTLE PUBLIC UTILITIES	WATER SAMPLES	235.00
<i>Org Key: XD313C - Decant Facility</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P82634	00170434	HERRERA ENVIRONMENTAL CONSULT	COMI DECANT FACILITY RETROFIT	4,726.05
P82634	00170434	HERRERA ENVIRONMENTAL CONSULT	COMI DECANT FACILITY RETROFIT	166.86
<i>Org Key: XG300R - Fire Station 92 Replacement</i>				
P77577	00170465	MILLER HULL PARTNERSHIP LLC	FIRE STATION 92 - DESIGN	13,790.15
P76634	00170410	DEDOMINICIS, AMY E	FS 92 Project Management	3,550.00
P80761	00170507	STORAGE COURT LLC	FS 92 TEMP HOUSING JAN-SEPT 20	2,500.00
P80331	00170508	STORAGE COURT OF MERCER ISLAND	FS 92 APPARATUS STORAGE THRU S	2,250.00
<i>Org Key: XG305P - Mercerdale Thrift Shop Plan</i>				
P82733	00170444	JOHNSON SOUTHERLAND LTD	Pre-Design Revised per Council	3,185.00
<i>Org Key: XG710F - Fire Fleet Update</i>				
P82667	00170515	TUSCAN ENTERPRISES INC	Remove Lettering from Old Resc	386.81
<i>Org Key: YF0000 - Youth & Family Services Rev</i>				
P82732	00170466	MIYFS FOUNDATION	Leaf raffle sales at Thrift Sh	489.80
P82734	00170466	MIYFS FOUNDATION	Payment for Leaf raffle ticket	20.00
<i>Org Key: YF1100 - YFS General Services</i>				
P81183	00170530	XEROX CORPORATION	Use charges for 4/21/14 to 5/2	314.03
P80808	00170530	XEROX CORPORATION	Month lease charges and usage	178.58
P81183	00170530	XEROX CORPORATION	2014 Lease Charges for Color X	160.26
P82657	00170409	DATAQUEST LLC	Background checks for staff &	150.50
P80610	00170406	CRYSTAL AND SIERRA SPRINGS	Monthly water service for LB	110.63
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	63.87
<i>Org Key: YF1200 - Thrift Shop</i>				
P82540	00170464	MICHAEL SKAGGS ASSOCIATES	JANITORIAL SERVICE	1,474.65
	00170482	PHILEN, SUZANNE	PETTY CASH REIMB	668.15
P82681	00170512	THYSSENKRUPP ELEVATOR CORP	THRIFT SHOP ELEVATOR MAINT	510.86
P82740	00170463	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	468.14
P80611	00170406	CRYSTAL AND SIERRA SPRINGS	Monthly water service to Thrif	87.34
	00170481	PETTY CASH FUND THRIFT SHOP	PETTY CASH REIMB	43.58
	00170481	PETTY CASH FUND THRIFT SHOP	PETTY CASH REIMB	24.08
	00170481	PETTY CASH FUND THRIFT SHOP	PETTY CASH REIMB	9.99
P82643	00170462	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	10.83
	00170481	PETTY CASH FUND THRIFT SHOP	PETTY CASH REIMB	4.62
	00170481	PETTY CASH FUND THRIFT SHOP	PETTY CASH REIMB	4.36
	00170481	PETTY CASH FUND THRIFT SHOP	PETTY CASH REIMB	3.58
<i>Org Key: YF2100 - School/City Partnership</i>				
P82565	00170506	STERLING REFERENCE LAB	Lab fees for C.Harnish clients	37.80
<i>Org Key: YF2500 - Family Counseling</i>				
P80807	00170439	INTERLAKE PSYCHIATRIC ASSOC	Monthly clinical consultations	150.00
<i>Org Key: YF2600 - Family Assistance</i>				
P82659	00170488	PUGET SOUND ENERGY	Utility ass't for EA client EK	600.00
P82658	00170501	SHOREWOOD HEIGHTS	Rental ass't for EA client SE	600.00
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
	00170424	FRANKLIN, DEREK	TRAINING EXPENSES	1,832.00
	00170404	COMPLETE OFFICE	OFFICE SUPPLIES	299.08

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
			Total	<u>1,098,621.01</u>



CITY OF MERCER ISLAND
CERTIFICATION OF PAYROLL

PAYROLL PERIOD ENDING

6/20/2014

PAYROLL DATED

6/27/2014

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Description		Date	Amount
Payroll Checks	62739540 - 62739559		15,647.80
Direct Deposits			457,072.06
Void/Manual Adjustments			38,226.37
Tax & Benefit Obligations			246,307.56
Total Gross Payroll		6/27/14	757,253.79



CITY OF MERCER ISLAND PAYROLL SUMMARY

PAYROLL PERIOD ENDING	6/20/2014
PAYROLL DATED	6/27/2014
Net Cash	472,719.86
Net Voids/Manuals	38,226.37
Federal Tax Deposit - Key Bank	87,097.40
Social Security and Medicare Taxes	44,996.80
Medicare Taxes Only (Fire Fighter Employees)	1,625.56
Public Employees Retirement System 1 (PERS 1)	361.49
Public Employees Retirement System 2 (PERS 2)	16,924.79
Public Employees Retirement System 3 (PERS 3)	3,440.65
Public Employees Retirement System 2 (PERSJBM)	471.76
Public Safety Employees Retirement System (PSERS)	152.59
Law Enforc. & Fire fighters System 2 (LEOFF 2)	24,597.61
Regence & LEOFF Trust - Medical Insurance	11,847.58
Domestic Partner/Overage Dependant - Insurance	1,616.72
Group Health Medical Insurance	1,129.88
Health Care - Flexible Spending Accounts	3,569.63
Dependant Care - Flexible Spending Accounts	984.63
United Way	151.00
ICMA Deferred Compensation	36,114.29
ROTH IRA	262.00
Child Support/Garnishment Payments	1,243.82
MI Employees' Association	145.00
Cities & Towns/AFSCME Union Dues	2,067.63
Police Union Dues	2,483.96
Fire Union Dues	1,678.12
Fire Union - Supplemental Dues	133.00
AWC - Voluntary Life Insurance	224.40
Unum - Long Term Care Insurance	1,135.25
AFLAC - Supplemental Insurance Plans	752.50
GET - Guarantee Education Tuition of WA	1,034.50
Coffee Fund	40.00
Transportation	25.00
Miscellaneous	0.00

TOTAL GROSS PAYROLL	\$ 757,253.79
----------------------------	----------------------



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 4978
July 7, 2014
Consent Calendar**

**A REGIONAL COALITION FOR HOUSING
(ARCH) 2014 OUT OF CYCLE TRUST FUND
RECOMMENDATION**

Proposed Council Action:

Adopt Resolution No. 1485 approving ARCH 2014 "out of cycle" Trust Fund recommendation and allocate project funds.

DEPARTMENT OF

Development Services Group (Scott Greenberg)

COUNCIL LIAISON

n/a

EXHIBITS

1. Proposed Resolution 1485
2. 2014 Out of Cycle ARCH Housing Trust Fund Applications
3. 2014 Out of Cycle ARCH Housing Trust Fund: Proposed Funding Sources
4. ARCH Housing Trust Fund, Out of Cycle 2014-Leveraging Funds
5. Economic Summary for Projects
6. East King County Trust Fund Summary

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	3,022
AMOUNT BUDGETED	\$	20,000
APPROPRIATION REQUIRED	\$	0

SUMMARY

Mercer Island allocates \$20,000 annually for projects recommended through the ARCH Housing Trust Fund process. When projects are proposed that would utilize Mercer Island Trust Fund dollars, those projects come before City Council for review and approval. Cities normally approve annual Trust Fund allocations in the first quarter of each year, based on ARCH Executive Board recommendations from the previous fall. The City Council approved the ARCH 2013 Trust Fund allocation on February 3, 2014.

Periodically, an "out of cycle" application for ARCH funds is submitted. The King County Housing Authority submitted an application for funding renovations to two recently acquired federally assisted senior rental housing preservation projects in downtown Bellevue and downtown Redmond. The ARCH Executive Board has recommended funding \$1,334,749 for these projects. The ARCH Executive Board is requesting adoption of a Resolution approving Mercer Island's proposed allocation of \$3,022 or 0.2%. See Exhibit 1.

What is A Regional Coalition for Housing (ARCH) and why is the City involved?

Under terms of the Growth Management Act (GMA), Mercer Island and all other cities subject to the GMA are required to have a Housing Element within their Comprehensive Plan and take action to provide housing opportunities for all economic segments. Through the ARCH Housing Trust Fund process, ARCH assists the City in meeting their goals and objectives for affordable housing. In addition, through ARCH, the

City has joined other eastside cities in a sub-regional effort to create and preserve affordable housing throughout the greater East King County community. ARCH was created by Interlocal Agreement between the cities of Bellevue, Kirkland, Redmond and King County. Since its inception, the ARCH membership has increased, and includes: Mercer Island, Woodinville, Issaquah, Bothell, Newcastle, Sammamish, Kenmore, and the "Points Communities" of Medina, Clyde Hill, Yarrow Point, Hunts Point and Beaux Arts Village. ARCH staff serves as additional housing staff to each member city, and coordinates with member city staff in various housing-related projects, plans and services.

Housing Trust Fund Recommendation from ARCH

The ARCH Housing Trust Fund (HTF) was created by ARCH member cities in 1993 as a way to directly assist the development and preservation of affordable housing in East King County. The trust fund process allows ARCH members to capitalize a joint housing development fund, and directly control the use of their housing funds through ARCH's funding recommendation process. Mercer Island's contributions to the ARCH HTF come from the City's general fund, designated to ARCH for the purpose of creating affordable housing. Since 2010, the Council has authorized \$20,000 in each year to be expended for HTF activities. These funds are held in a centralized account at the City of Bellevue and earn interest.

The HTF is ARCH's primary source for funding housing projects and programs for specific low and moderate-income target populations. The long range goals set by the member cities for use of their housing resources are as follows: 56% for families, 19% for elderly, 13% for homeless/transitional, and 12% for special needs populations. Since 1993, member cities have made over \$39 million available to help fund over 2,800 units of affordable housing located in East King County. ARCH generally accepts applications for projects and awards funding twice a year.

There are six attachments providing detailed information about the ARCH trust fund recommendation and contract conditions, funding, leveraging, and project summaries.

1. Proposed Resolution 1485 authorizing the ARCH administering agency (the City of Bellevue) to execute all documents necessary to enter into agreements for the funding of affordable housing projects, as recommended by the ARCH Executive Board, utilizing funds from the city's general fund. This Exhibit includes The *Out of Cycle 2014 Housing Trust Fund Recommendation* memo from the ARCH Executive Board that provides a summary of the 2014 out of cycle application and proposed contract conditions for the proposal recommended for funding at this time. (Exhibit 1)
2. The *ARCH Housing Trust Fund (HTF) Applications* is a summary table of the proposal. (Exhibit 2)
3. The *2014 Out of Cycle Housing Trust Fund: Proposed Funding Sources* provides a chart showing how proposed ARCH funding is distributed among ARCH cities. (Exhibit 3)
4. The *ARCH Housing Trust Fund, Out of Cycle 2014 Leveraging Funds* chart provides details of other funding sources and amounts leveraged by ARCH cities for the proposed project. (Exhibit 4)
5. The *Economic Summary* provides economic summaries of the recommended project showing sources of funding and project expenses. (Exhibit 5)
6. The *ARCH: East King County Trust Fund Summary* provides a summary of ARCH projects funded to date. (Exhibit 6)

RECOMMENDATION

Development Services Director

MOVE TO: Adopt Resolution No. 1485, authorizing the duly-appointed administering agency for ARCH to execute all documents and take all actions necessary to enter into Agreements on behalf of the City to fund the King County Housing Authority Bellevue Manor and Patricia Harris Manor in an amount not to exceed \$3,022.00.

**CITY OF MERCER ISLAND
RESOLUTION NO. 1485**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON
AUTHORIZING THE DULY-APPOINTED ADMINISTERING AGENCY
FOR ARCH TO EXECUTE ALL DOCUMENTS NECESSARY TO ENTER
INTO AGREEMENTS FOR THE FUNDING OF AFFORDABLE
HOUSING PROJECTS, AS RECOMMENDED BY THE ARCH
EXECUTIVE BOARD, UTILIZING FUNDS FROM THE CITY'S
GENERAL FUND**

WHEREAS, A Regional Coalition for Housing (ARCH) was created by interlocal agreement to help coordinate the efforts of Eastside cities to provide affordable housing; and

WHEREAS, the ARCH Executive Board has recommended that the City of Mercer Island participate in the funding of certain affordable housing projects and programs hereinafter described; and

WHEREAS, the ARCH Executive Board has developed a number of recommended conditions to ensure that the City's affordable housing funds are used for their intended purpose and that projects maintain their affordability over time; and

WHEREAS, the City Council has approved the Amended and Restated Interlocal Agreement for ARCH on March 1, 2010; and

WHEREAS, the City Council desires to use \$3,022.00 from City funds as designated below to finance the projects recommended by the ARCH Executive Board;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Section 1. The City Council authorizes the duly-appointed administering agency of ARCH pursuant to the Amended and Restated Interlocal Agreement for ARCH to execute all documents and take all necessary actions to enter into Agreements on behalf of the City to fund the King County Housing Authority Bellevue Manor and Patricia Harris Manor in an amount not to exceed \$3,022.00

Section 2. The Agreements entered into pursuant to Section 1 of this resolution shall be funded in a combined amount not to exceed that set forth in Section 1. Such Agreements shall include terms and conditions to ensure that the City's funds are used for their intended purpose and that the project maintains its affordability over time. In determining what conditions should be included in the Agreements, the duly-appointed administering agency of ARCH shall be guided by the recommendations set forth in the ARCH Executive Board's memorandum of April 29, 2014, a copy of which is attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON,
AT ITS REGULAR MEETING ON THE 2ND DAY OF JUNE 2014.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk



Together Center Campus
16225 NE 87th Street, Suite A-3 ♦ Redmond, Washington 98052
(425) 861-3677 ♦ Fax: (425) 861-4553 ♦ WEBSITE: www.archhousing.org

MEMORANDUM

TO: City of Bellevue Council Members
City of Clyde Hill Council Members
Town of Hunts Point Council Members
City of Issaquah Council Members
City of Kenmore Council Members
City of Kirkland Council Members
City of Medina Council Members
City of Mercer Island Council Members
City of Newcastle Council Members
City of Redmond Council Members
City of Sammamish Council Members
City of Woodinville Council Members
Town of Yarrow Point Council Members

FROM: Lyman Howard, Chair, and ARCH Executive Board

DATE: April 29, 2014

RE: Out of Cycle 2014 Housing Trust Fund (HTF) Recommendation

The ARCH Executive Board (EB) has completed its review of the King County Housing Authority (KCHA) application to the Trust Fund for funding renovations to two recently acquired federally assisted preservation properties. The EB recommends funding for these projects. Recommendations total \$1,334,749 as summarized in the attached table, Proposed Funding Sources. The actual amount will depend on final action by the City Councils.

Following is a summary of the application, the EB recommendation and rationale, and proposed contract conditions for the proposal. Also enclosed is an economic summary for the project recommended for funding, leveraging chart, project summary table, and a summary of funded projects to date.

KCHA Bellevue Manor and Patricia Harris Manor

Funding Request:	\$1,400,000 unspecified 105 Units, plus two unrestricted manager's units
EB Recommendation:	\$1,334,749 \$1,000,000 City general funds and Bellevue CDBG (deferred loan) \$ 334,749 King County and Redmond consortium CDBG Funds See attached Funding Chart for distribution of City Funds

Project Summary:

KCHA is proposing renovations of two recently acquired three story projects totaling 105 affordable senior units located in downtown Bellevue and downtown Redmond. Both properties are within walking distance of shopping, public transportation, employment and services.

The properties were built by a private developer between 1977 and 1980 and are supported by Federal rental assistance. The previous owner's original contract for federal assistance has expired and the owner had the option to opt out of the contract and convert the property to market rate housing. Preserving privately owned, federally assisted housing has been an ongoing priority use of the ARCH Trust Fund.

The residential projects are designed to serve seniors living independently, aged 55 or over and 10 percent of the units may be available to disabled persons without age restriction. Because of the federal assistance, residents pay 30% of their monthly gross income as rent. Federal rental assistance makes up the difference between what the residents can afford and a fair market rent.

Funding will be used for rehabilitation costs such as site repairs, windows, flooring, water heaters, plumbing fixtures, cabinets, fire alarm systems, etc.

Funding Rationale:

The EB supported the intent of this application for the following reasons:

- Preserves existing federally assisted affordable housing which assists households with very low incomes.
- Preservation of privately owned, federally assisted housing has been an ongoing top priority of ARCH Trust Funds. Completion of this project will mean that of 641 privately owned, federally assisted, privately owned affordable housing units in East King County, 590 will have been preserved long term for federal assistance.
- Experienced applicant
- Applicant owns the site and is well located near transit, shopping and services.
- City funds will be highly leveraged because the Agency is using a creative financing structure that results in KCHA internally financing \$10 million of the acquisition cost. This results in a relatively small amount of ARCH funding per unit. In addition the financing structure results in repayment of \$600,000 to Bellevue for two other projects funded in the past that can be reused for this project.

Proposed Conditions:

Special Conditions:

1. The funding commitment shall continue for twelve (12) months from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to City staff no later than sixty (60) days prior to the expiration date. City staff will consider an extension only on the basis of documented, meaningful progress in bringing the project to readiness or completion.
2. Funds shall be used by KCHA toward design, construction management, construction and permitting/impact fees. Funds may not be used for any other purpose unless city staff has given written authorization for the alternate use.

3. Terms for making funds available will account for various factors, including terms from other fund sources and available cash flow. Final terms shall be determined prior to release of funds and must be approved by City Staff. Based on the preliminary development budget, it is anticipated that loan payments on City general revenues and Bellevue CDBG will be based on a set repayment schedule, with repayment starting in year 21 with 0% interest in years 1 through 20, and 1% interest thereafter with a 20 year amortization period. There will be separate loans for each property. The King County subregional CDBG and Redmond CDBG funds shall be administered by King County and with terms comparable to other funds made available by the County for the project. The City terms will also include a provision for the Agency to a deferment of a payment if certain conditions are met (e.g. low cash flow due to unexpected costs). Any requested deferment of loan payment is subject to approval by City Staff, and any deferred payment would be repaid from future cash flow or at the end of the amortization period.

4. Submit for review and approval a management plan for each property. The plan for Patricia Harris should include how the office building will be used and managed. Each plan shall address how parking will be managed on an ongoing basis including monitoring/controlling use by non-residents. Each plan shall also include management procedures to address tenant needs; services provided for or required of tenants; management and operation of the premises; community and neighbor relations procedures; a summary of ARCH's affordability requirements as well as annual monitoring procedure requirements.

5. A covenant is recorded ensuring affordability for at least 50 years, with affordability as shown in the following tables. During this time, the project shall maintain Section 8 federal funding so long as it is available and the contract rents, less normal operating costs, are sufficient to cover debt service. If Section 8 federal funding is no longer available, or no longer feasible for reasons stated above, then all of the units shall be at 60% of median income. Affordability levels will be defined using the requirements for tax credits, and utility costs will be based on King County Housing Authority allowances, unless otherwise approved by City Staff.

<u>BELLEVUE MANOR</u>		<u>Number of Bedrooms</u>		<u>Number of Units</u>
<u>Percent of Median</u>				
Section 8 or 60%		1		65
Mgr Units		1		1
TOTAL				66

<u>PATRICIA HARRIS MANOR</u>		<u>Number of Bedrooms</u>		<u>Number of Units</u>
<u>Percent of Median</u>				
Section 8 or 60%		1		40
Mgr Units		1		1
TOTAL				41

Standard Conditions

1. The Applicant shall provide revised development and operating budgets based upon actual funding commitments, which must be approved by city staff. If the Applicant is unable to adhere to the budgets, City or Administering Agency must be immediately notified and (a) new budget(s) shall be submitted by the Applicant for the City's approval. The City shall not unreasonably withhold its approval to (a) revised budget(s), so long as such new budget(s) does not materially adversely change the Project. This shall be a continuing obligation of the Applicant. Failure to adhere to the budgets, either original or as amended may result in withdrawal of the City's commitment of funds.
2. In the event federal funds are used, and to the extent applicable, federal guidelines must be met, including but not limited to: contractor solicitation, bidding and selection; wage rates; and Endangered Species Act (ESA) requirements. CDBG funds may not be used to repay (bridge) acquisition finance costs.
3. The Applicant shall maintain documentation of any necessary land use approvals and permits required by the city where the homes are located.
4. Submit monitoring reports quarterly through completion of the project, and annually thereafter. Submit a final budget upon project completion. If applicable, submit initial tenant information as required by City or Administering Agency.

ARCH HOUSING TRUST FUND (HTF) APPLICATIONS
Out of Cycle 2014

Applicant	Funds Requested (Grant/Loan) / Recommendation	Housing Type/ # of units/ bdrms	Income Served	Project Location	Duration of benefit	Total cost per unit	HTF cost per affordable unit	Project completion
King County Housing Authority Bellevue Manor and Patricia Harris Manor	Recommendation: \$1,334,749 o \$1,000,000 City funds /Bellevue CDBG (deferred loan) o \$334,749 KC / Redmond CDBG Funds	Preservation of 2 federally assisted senior rental properties 105 + 2 Mgr Units	105 @ 60% Project Based Section 8 Supported	143 Bellevue Way SE Bellevue 16304 NE 81 st St Redmond	50 Years	\$171,429/ affordable unit	\$12,712	Spring 2015

**2014 OUT OF CYCLE HOUSING TRUST FUND:
PROPOSED FUNDING SOURCES**

SOURCE		KCHA Senior Preservation	
Sub-Regional CDBG		\$	259,749
Bellevue			
	CDBG	\$	157,902
	General Fund	\$	746,256
Issaquah			
	General Fund	\$	18,291
Kirkland			
	General Fund	\$	44,193
Mercer Is.			
	General Fund	\$	3,022
Redmond			
	General Fund		
	CDBG	\$	75,000
Newcastle			
	General Fund	\$	4,058
Kenmore			
	General Fund	\$	17,069
Woodinville			
	General Fund	\$	1,904
Sammamish			
	General Fund	\$	2,272
Clyde Hill			
	General Fund	\$	2,265
Medina			
	General Fund	\$	1,801
Yarrow Point			
	General Fund	\$	588
Hunts Point			
	General Fund	\$	378
TOTAL			
		\$	1,334,749
	CDBG	\$	492,651
	General Fund	\$	842,098

ARCH HOUSING TRUST FUND, Out of Cycle 2014

Leveraging Funds - -

King County Housing Authority Bell. Manor & Patricia Harris	
City Land and Fee waiver New ARCH Request	\$1,334,749
ARCH TOTAL	\$ 1,334,749
King County Prior KC Commitment HOF/HOME/CDBG 2060/2163 Veterans/Human Services Other	\$665,251
KC TOTAL	\$ 665,251
Prior WA Commitment WA HAP WA HTF WA HFC (Equity Fund) WSHFC Washington Works	
WA TOTAL	\$ -
Federal/HUD Section 811 McKinney Other (VA Per Diem)	
FEDERAL TOTAL	\$ -
Tax Credits	
Prior Tax Credit Commitment	
TCAP	
Bonds	
Bank Loans	\$5,800,000
Deferred Developer Fee	
Private	
Other	\$10,200,000
TOTAL COST	\$ 18,000,000

ECONOMIC SUMMARY: KCHA PRESERVATION OF SENIOR APARTMENTS

1. Applicant/Description: KCHA proposes renovation of 105 units of affordable senior rental housing, plus 2 manager units, in two properties acquired by KCHA to preserve existing affordable units with expiring contracts

2. Project Location: 143 Bellevue Way SE, Bellevue
16304 NE 81st St., Redmond

3. Financing Information:

Funding Source	Funding Amount	Commitment
ARCH	\$1,334,749	Applied for Jan 2014
King County	\$665,251	Committed Fall 2013
Commercial Loan	\$5,800,000	Committed
Organization Operations	\$10,200,000	Committed
TOTAL	\$18,000,000	Total

4. Development Budget:

ITEM	TOTAL	PER UNIT	HTF
Acquisition	\$16,000,000	\$152,381	
Construction	\$1,728,686	\$16,464	\$1,063,435
Design	\$233,372	\$2,223	\$233,372
Consultants	\$30,442	\$290	\$30,442
Developer fee	\$0	\$0	
Finance costs	\$0	\$0	
Reserves	\$0	\$0	
Permits/Fees/Other	\$7,500	\$71	\$7,500
TOTAL	\$18,000,000	\$171,429	\$1,334,749

5. Debt Service Coverage: Deferred loan. Repayment year 21 out of available cash flow.

6. Security for City Funds:

- A recorded covenant to ensure affordability and use for targeted population for 50 years.
- A promissory note with KCHA but not secured by a deed of trust due to structure of KCHA corporate loan used to acquire the properties.

7. Rental Subsidy: Project-based Section 8

FIGURE 1
ARCH: EAST KING COUNTY TRUST FUND SUMMARY
LIST OF CONTRACTED PROJECTS FUNDED (1993 - Fall 2013)

Project	Location	Owner	Units/Beds	Funding	Pct of Total Allocation	Distribution Target
1. Family Housing						
Andrews Heights Apartments	Bellevue	Imagine Housing	24	\$400,000		
Garden Grove Apartments	Bellevue	DASH	18	\$180,000		
Overlake Townhomes	Bellevue	Habitat of EKC	10	\$120,000		
Glendale Apartments	Bellevue	DASH	82	\$300,000		
Wildwood Apartments	Bellevue	DASH	36	\$270,000		
Somerset Gardents (Kona)	Bellevue	KC Housing Authority	198	\$700,000		
Pacific Inn	Bellevue *	Pacific Inn Assoc. *	118	\$600,000		
Eastwood Square	Bellevue	Park Villa LLC	48	\$600,000		
Chalet Apts	Bellevue	Imagine Housing	14	\$163,333		
Andrew's Glen	Bellevue	Imagine Housing	10 /11	\$387,500		
Bellevue Apartments	Bellevue ***	LIHI ***	45	\$800,000		
YWCA Family Apartments	K.C. (Bellevue Sphere)	YWCA	12	\$100,000		
Highland Gardens (Klahanie)	K.C. (Issaquah Sphere)	Imagine Housing	54	\$291,281		
Crestline Apartments	K.C. (Kirkland Sphere)	Shelter Resources	22	\$195,000		
Parkway Apartments	Redmond	KC Housing Authority	41	\$100,000		
Habitat - Patterson	Redmond **	Habitat of EKC **	24	\$446,629		
Avon Villa Mobile Home Park	Redmond **	MHCP **	93	\$525,000		
Terrace Hills	Redmond	Imagine Housing	18	\$442,000		
Village at Overlake Station	Redmond **	KC Housing Authority **	308	\$1,645,375		
Summerwood	Redmond	DASH	166	\$1,187,265		
Coal Creek Terrace	Newcastle **	Habitat of EKC **	12	\$240,837		
RoseCrest (Talus)	Issaquah **	Imagine Housing **	40	\$918,846		
Mine Hill	Issaquah	Imagine Housing	28	\$450,000		
Clark Street	Issaquah	Imagine Housing	30	\$355,000		
Lauren Heights (Iss Highlands)	Issaquah **	Imagine Housing/SRI **	45	\$657,343		
Habitat Issaquah Highlands	Issaquah **	Habitat of EKC **	10	\$318,914		
Issaquah Family Village I	Issaquah **	YWCA **	87	\$4,382,584		
Issaquah Family Village II	Issaquah **	YWCA **	47	\$2,760,000		
Greenbrier Family Apts	Woodinville **	DASH **	50	\$286,892		
Plum Court	Kirkland	DASH	61 /66	\$1,000,000		
Francis Village	Kirkland	Imagine Housing	15	\$375,000		
South Kirkland Park n Ride	Kirkland **	Imagine Housing **	46	\$901,395		
Copper Lantern	Kenmore **	LIHI **	33	\$452,321		
Habitat Sammamish	Sammamish ** ***	Habitat of KC ***	10	\$853,000		
Homeowner Downpayment Loan	Various	KC/WSHFC/ARCH	87 est	\$615,000		
SUB-TOTAL			1,942	\$24,020,516	56.3%	(56%)
2. Senior Housing						
Cambridge Court	Bellevue	Resurrection Housing	20	\$160,000		
Ashwood Court	Bellevue *	DASH/Shelter Resources *	50	\$1,070,000		
Evergreen Court (Assisted Living)	Bellevue	DASH/Shelter Resources	64 /84	\$2,480,000		
Vasa Creek	K.C. (Bellevue Sphere)	Shelter Resources	50	\$190,000		
Riverside Landing	Bothell **	Shelter Resources	50	\$225,000		
Kirkland Plaza	Kirkland	Imagine Housing	24	\$610,000		
Totem Lake Phase 2	Kirkland ***	Imagine Housing ***	80	\$736,842		
Heron Landing	Kenmore	DASH/Shelter Resources	50	\$65,000		
Ellsworth House Apts	Mercer Island	Imagine Housing	59	\$900,000		
Providence Senior Housing	Redmond **	Providence **	74	\$2,239,000		
Greenbrier Sr Apts	Woodinville **	DASH/Shelter Resources **	50	\$196,192		
SUB-TOTAL			571	\$8,872,034	20.8%	(19%)

FIGURE 1
ARCH: EAST KING COUNTY TRUST FUND SUMMARY
LIST OF CONTRACTED PROJECTS FUNDED (1993 - Fall 2013)

Project	Location	Owner	Units/Beds	Funding	Pct of Total Allocation	Distribution Target
3. Homeless/Transitional Housing						
Hopelink Place	Bellevue **	Hopelink **	20	\$500,000		
Chalet	Bellevue	Imagine Housing	4	\$46,667		
Kensington Square	Bellevue	Housing at Crossroads	6	\$250,000		
Andrew's Glen	Bellevue	Imagine Housing	30	\$1,162,500		
Bellevue Apartments	Bellevue ***	LIHI ***	12	\$200,000		
Sophia Place	Bellevue	Sophia Way	20	\$250,000		
Dixie Price Transitional Housing	Redmond	Hopelink	4	\$71,750		
Avondale Park	Redmond	Hopelink (EHA)	18	\$280,000		
Avondale Park Redevelopment	Redmond **	Hopelink (EHA) **	60	\$1,502,469		
Petter Court	Kirkland	KITH	4	\$100,000		
Francis Village	Kirkland	Imagine Housing	45	\$1,125,000		
South Kirkland Park n Ride	Kirkland ***	Imagine Housing ***	12	\$225,349		
Totem Lake Phase 2	Kirkland	Imagine Housing	15	\$138,158		
Rose Crest (Talus)	Issaquah **	Imagine Housing **	10	\$229,712		
Lauren Heights (Iss Highlands)	Issaquah **	SRI **	5	\$73,038		
Issaquah Family Village I	Issaquah **	YWCA **	10	\$503,745		
SUB-TOTAL			257	\$6,658,387		15.6% (13%)
4. Special Needs Housing						
My Friends Place	K.C.	EDVP	6 Beds	\$65,000		
Stillwater	Redmond	Eastside Mental Health	19 Beds	\$187,787		
Foster Care Home	Kirkland	Friends of Youth	4 Beds	\$35,000		
FOY New Ground	Kirkland	Friends of Youth	6 Units	\$250,000		
DD Group Home 7	Kirkland	Community Living	5 Beds	\$100,000		
Youth Haven	Kirkland	Friends of Youth	10 Beds	\$332,133		
FOY Transitional Housing	Kirkland **	Friends of Youth **	10 Beds	\$252,624		
FOY Extended Foster Care	Kirkland **	Friends of Youth **	10 Beds	\$112,624		
DD Group Home 4	Redmond	Community Living	5 Beds	\$111,261		
DD Group Homes 5 & 6	Redmond/KC (Bothell)	Community Living	10 Beds	\$250,000		
United Cerebral Palsy	Bellevue/Redmond	UCP	9 Beds	\$25,000		
DD Group Home	Bellevue	Residence East	5 Beds	\$40,000		
AIDS Housing	Bellevue/Kirkland	AIDS Housing of WA	10 Units	\$130,000		
Harrington House	Bellevue	AHA/CCS	8 Beds	\$290,209		
DD Group Home 3	Bellevue	Community Living	5 Beds	\$21,000		
Parkview DD Condos III	Bellevue	Parkview	4	\$200,000		
IERR DD Home	Issaquah	IERR	6 Beds	\$50,209		
FFC DD Homes	NE KC	FFC	8 Beds	\$300,000		
Oxford House	Bothell	Oxford/Compass Ctr.	8 Beds	\$80,000		
Parkview DD Homes VI	Bothell/Bellevue	Parkview	6 Beds	\$150,000		
FFC DD Home II	TBD	FFC	4 Beds	\$168,737		
SUB-TOTAL			158 Beds/Units	\$3,151,584		7.4% (12%)
TOTAL			2,928	\$42,702,521		100.0%
* Funded through Bellevue Downtown Program				10%		
** Also, includes in-kind contributions (e.g. land, fee waivers, infrastructure improvements)						
*** Amount of Fee Waiver still to be finalized						



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 4979
July 7, 2014
Consent Calendar**

**2015-2017 INTERLOCAL COOPERATION
AGREEMENT WITH KING COUNTY
REGARDING THE COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM**

Proposed Council Action:

Direct City Manager to Sign 2015-2017 CDBG
Interlocal Agreement with King County

DEPARTMENT OF

City Manager (Kirsten Taylor)

COUNCIL LIAISON

n/a

EXHIBITS

1. Cover Letter from King Co. Housing and Community Development
2. Draft Interlocal Agreement with Edits
3. Interlocal Cooperation Agreement, 2015-2017 Funding Years

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Background

The City of Mercer Island is a member of a consortium of King County jurisdictions that plans the distribution and administration of Community Development Block Grant (CDBG) funds for the benefit of very low to moderate income households. King County provides overall administration of CDBG funds on behalf of the King County CDBG Consortium, under federal program regulations and guidelines.

A Joint Recommendations Committee (JRC) comprised of officials representing the participating cities and towns (including Mercer Island) and the county, is composed of appointments by the Sound Cities Association and the King County Executive, to advise King County on CDBG funding and program guidelines decisions.

The Consortium is established through an Interlocal Cooperation Agreement, which is reviewed and if needed, modified every three years to coincide with the federal program cycle.

Current Action

As a member of the Consortium, Mercer Island is eligible to participate in the Regular CDBG Consortium for 2015-2017 as during the last agreement period of 2012-2014. (Exhibit 1) The Regular CDBG Agreement, which covers all HUD formula grants received by King County on behalf of the Consortium - CDBG, HOME and Emergency Solutions Grant (ESG) - was renegotiated and amended as a result of several consortium-wide meetings held in 2013. (Exhibit 2) In order to continue participation in the King County Consortium for

2015 through 2017, the City Council must approve the new Regular CDBG Agreement for executive signature. (Exhibit 3)

The primary amendments to the CDBG Agreements are in the section of the agreement addressing the distribution of CDBG funds to consortium priorities, as follows (amendments are indicated by underlined text in Exhibit 2):

1. The percentage of CDBG funds for administration and planning will remain at 20 percent, as allowed by HUD; this sub-section contains new language that allows the percentage for administration and planning to change if the federal government changes the allowable percentage, with JRC approval.
2. The agreement is now explicit that the CDBG Consortium desires to allocate a full 15 percent of the CDBG funds for human services, the maximum percentage currently allowed by HUD for human services (the language allows the Consortium to increase or decrease the percentage if the maximum allowable percentage is changed by HUD). The Consortium will determine the percentage of the total amount of human services funds that will be dedicated for the Housing Stability homeless prevention program and other homeless activities through the consortium-wide Consolidated Housing and Community Development Plan, which is being updated this year for the next five-year period of 2015-2019.
3. The consortium-wide Housing Repair Program is reduced to receive 20 percent of the CDBG funds, rather than 25 percent. There is unchanged language that allows the JRC to review the percentage if there is a substantial change in overall funding or need for housing repair.
4. The remaining CDBG funds for the two sub-regional competitive funds, South and North/East, is increased from 40 percent to 45 percent of the CDBG funds. The language is explicit that the two sub-regions may propose different priorities and may divide a sub-regional fund for more than one competitive process. A sub-region may also allocate additional funds to the Housing Repair Program for the benefit of residents of the sub-region.
5. The Agreement is explicit that the Consortium may adopt guidelines through the JRC to guide details of Consortium procedures, program implementation, etc.

There are several benefits to continuing membership in the King County CDBG Consortium. They include:

- Mercer Island can continue to set-aside a portion of funds for affordable housing development through the ARCH Housing Trust Funding in East King County including Mercer Island.
- Low and moderate-income Mercer Island homeowners can apply for grants or loans to repair their homes.
- Low and moderate-income residents who are homeless or at risk for homelessness may be eligible for emergency grants and/or loans to help them remain in their homes or to move into permanent housing.
- Nonprofit organizations that serve Mercer Island residents can apply for funds to acquire, construct and/or rehabilitate human service facilities or housing that serve low and moderate-income residents.
- Nonprofit organizations that serve Mercer Island residents can apply for funds for human service programs that serve low and moderate-income residents.
- Mercer Island can participate in the city/county staff work group that develops recommendations for the Joint Recommendations Committee on specific projects to receive CDBG funds, as well as program guidelines.

While some of the benefits outlined above do not affect the Mercer Island community directly, participation in the Consortium increases the amount of funding available to ARCH (A Regional Coalition for Housing) and thus helps Mercer Island meet its affordable housing obligations through regional cooperation.

RECOMMENDATION

Assistant City Manager

MOVE TO: Authorize the City Manager to sign the Interlocal Cooperation Agreement between the City of Mercer Island and King County regarding the Community Development Block Program for the 2015-2017 funding years.



King County

Community Services Division
Housing and Community Development

Department of Community and Human Services
401 5th Avenue, Suite 510
Seattle, WA 98104

206-263-9062 FAX: 206-296-0229
TTY Relay: 711

May 14, 2014

Regular CDBG Cities

Dear :

I am writing to you regarding the continuing participation of your city in the King County Community Development Block Grant (CDBG) Consortium, King County HOME Investment Partnerships Program (HOME) Consortium and the Regional Affordable Housing Program (RAHP) Consortium.

King County Code, Title 24, Chapter 13 (KCC 24.13) sets out the framework for King County to enter into consortia relationships through interlocal cooperation agreements to partner in the distribution and administration of funds made available through the United States Department of Housing and Urban Development (HUD), and affordable housing funds established in Section 36.22.178 of the Revised Code of Washington (RCW).

Pursuant to KCC 24.13, it is the policy of King County to partner and form urban county consortia with the cities and towns in King County outside the City of Seattle^[1] for the HUD-administered CDBG and HOME programs. As a member of the King County CDBG Consortium, your city will also participate with King County regarding the distribution and administration of federal Emergency Solutions Grant (ESG) funds. In addition, King County also partners with all cities and towns in King County for RAHP document recording surcharge fee funds for affordable housing, governed by RCW 36.22.178, which requires the County to enter interlocal agreements.

The King County Housing and Community Development Program administers the CDBG, ESG, HOME and RAHP Consortia funds on behalf of the participating city members, and staffs the interjurisdictional Joint Recommendations Committee (JRC) of the consortia. The JRC reviews and recommends policy matters and project selections concerning consortia funds to the King County Executive.

CDBG, ESG and HOME Consortium Combined Agreement

Your city is eligible to participate in the Regular CDBG Consortium for 2015-2017 as you did during the last agreement period of 2012-2014. The Regular CDBG Agreement, which covers all HUD formula grants received by King County on behalf of the Consortium -- CDBG, HOME and Emergency Solutions Grant (ESG) -- was renegotiated and amended as a result of several consortium-wide meetings held in 2013. If you choose to continue participation in the King County Consortium for 2015 through

^[1] As a large metropolitan city, Seattle receives an independent allocation of CDBG, ESG and HOME Program funds directly from HUD.

2017, your city council must approve the new Regular CDBG Agreement for executive signature. The updated agreement is enclosed with this letter as Attachment A.

As a unit of general local government eligible to participate in the King County CDBG/ESG/HOME Urban County Consortia, we must inform you of the following:

- If your city chooses to join the King County CDBG Consortium, you are not eligible to apply for grants under the state CDBG program during the 2015-2017 term.
- If your city chooses to join the King County CDBG Consortium, you will automatically be a member of the King County HOME Consortium and will participate in the HOME program as a part of the King County HOME Consortium, and may only have access to the Consortium's HOME formula grant amount. This does not preclude the Consortium, or a unit of government participating in the Consortium, from applying for HOME funds from the state, if the state were to allow such an application.

Benefits of Continuing Participation in the King County CDBG Consortium

- Low and moderate-income homeowners in your city can apply for grants or loans to repair their homes.
- Low and moderate-income residents who are homeless or at risk for homelessness may be eligible for emergency grants and/or loans to help them remain in their homes or to move into permanent housing.
- Nonprofit organizations that serve residents of your city can apply for funds to acquire, construct and/or rehabilitate human service facilities or housing that serve low and moderate-income residents.
- Nonprofit organizations that serve residents of your city can apply for funds for human service programs that serve low and moderate-income residents.
- Your city can apply for CDBG funds for public infrastructure and park projects that serve low and moderate-income neighborhoods.
- Your city can participate in the city/county staff work group that develops recommendations for the Joint Recommendations Committee on specific projects to receive CDBG funds, as well as program guidelines.

Federal regulations for the CDBG program define low and moderate-income as annual household income at 80 percent or less of the area median income (AMI) for King County as established by HUD. In 2013, for example, a family of four with a household income of \$64,400 or less is eligible for these programs.

Benefits of Continuing Participation in the King County HOME Consortium

- Your city, and affordable housing developers serving your city, may apply for HOME funds to help meet locally identified affordable housing needs, including affordable rental housing and first-time homeownership programs.

- Your city, and affordable housing developers serving your city, may apply for HOME funds to support the rehabilitation and preservation of affordable housing in your jurisdiction.
- Your city, can participate in the city/county staff work group that develops recommendations for the inter-jurisdictional Joint Recommendations Committee on specific projects to receive HOME funds, as well as program guidelines.

RAHP Agreement

The RAHP Agreement governs the administration of funds for housing affordable to households at or below 50 percent of AMI. The RAHP Agreement has an automatic renewal clause that allows it to renew for subsequent three-year periods, and is renewing without changes for the 2015-2017 period. The RAHP Guidelines attached to the Agreement are updated through the JRC as needed. The Guidelines will be updated this year, and staff from your city is invited to attend the meeting(s).

Any cities that did not sign a RAHP agreement for 2012-2014 will have the opportunity to sign the agreement this year for the 2015-2017 period of qualification. A list of cities that did not sign the RAHP Agreement for 2012-2014 is enclosed with this letter, along with a blank RAHP Agreement to approve and sign, as needed, in Attachment B.

CDBG/HOME Agreement Next Steps

If your city desires to continue participation in the King County CDBG/HOME Consortia for the next three year period of 2015-2017 your city must approve and sign the enclosed Regular CDBG Agreement and does not have to respond to this letter.

If your city does not desire to continue participation in the King County CDBG and HOME Consortia for 2015-2017 your city should not approve and sign the CDBG Agreement. In addition, your city must notify both King County and HUD in writing, no later than June 20, 2014, that your city does not desire to participate. A decision to be excluded from participation in the consortia would be effective for the entire three-year period of 2015-2017, unless your city were to specifically request to be included in a subsequent year for the remainder of the three-year period.

If your city does not desire to continue participation, your letters indicating such must be sent to both King County and HUD at the following addresses:

King County

King County Housing and Community Development Program
ATTN: Cheryl Markham, Program Manager
401 Fifth Avenue, Suite 510
Seattle, WA 98104-1818

HUD

John W. Peters, Director
Office of Community Planning and Development
U.S. Department of Housing and Urban Development
909 First Avenue, Suite 300
Seattle, WA 98104-1000

May 14, 2014
Page 4 of 4

We look forward to your continued participation in the King County Consortia, and thank you for your attention to this matter.

Sincerely,

Cheryl Markham
Program Manager

CM:cm

Enclosures

**INTERLOCAL COOPERATION AGREEMENT
REGARDING THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

THIS AGREEMENT is entered into by and between King County (hereinafter the “County”) and the City of _____, (hereinafter the “City”) said parties to this Agreement each being a unit of general local government in the State of Washington.

WITNESSETH:

WHEREAS, the federal government, through adoption and administration of the Housing and Community Development Act of 1974 (the “Act”), as amended, will make available to King County Community Development Block Grant funds, hereinafter referred to as “CDBG”, for expenditure during the **2015, 2016 and 2017** funding years; and

WHEREAS, the area encompassed by unincorporated King County and all participating cities, has been designated by the United States Department of Housing and Urban Development (“HUD”), as an urban county for the purpose of receiving CDBG funds; and

WHEREAS, the Act directs HUD to distribute to each urban county a share of the annual appropriation of CDBG funds based on formula, taking into consideration the social and economic characteristics of the urban county; and

WHEREAS, the Act allows participation of units of general government within an urban county in undertaking activities that further the goals of the CDBG program within the urban county; and

WHEREAS, the CDBG Regulations require the acceptance of the King County Consortium Consolidated Housing and Community Development Plan (“Consolidated Plan”) by participating jurisdictions; and

WHEREAS, King County is responsible to the federal government for all activities undertaken with CDBG funds and shall ensure that all CDBG assurances and certifications King County is required to submit to HUD with the Annual Action Plan are met; and

WHEREAS, King County and the participating jurisdictions agree that it is mutually desirable and beneficial to enter into a consortium arrangement pursuant to and authorized by the National Affordable Housing Act of 1990, as amended, 42 USC 12701 et. seq. and 24 CFR Part 92 for purposes of the HOME Investment Partnerships Program, hereinafter referred to as “HOME Program”, and to cooperate in undertaking HOME Program activities; and

WHEREAS, King County and the participating jurisdictions agree that it is mutually desirable and beneficial to enter into a consortium arrangement pursuant to and authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of

2009, for purposes of the Emergency Solutions Grant Program, hereinafter referred to as “ESG”, and to cooperate in undertaking ESG activities; and

WHEREAS, King County shall undertake CDBG, **ESG and** HOME Program-funded activities in participating incorporated jurisdictions as specified in the Consolidated Plan by granting funds to those jurisdictions and to other qualifying entities to carry out such activities; and

WHEREAS, King County and the participating jurisdictions are committed to targeting CDBG, ESG and HOME Program funds to ensure benefit for very low to moderate-income persons as defined by HUD; and

WHEREAS, King County and the participating jurisdictions recognize that needs of very low to moderate-income persons may cross jurisdictional boundaries and therefore can be considered regional and sub-regional needs as well as local needs; and

WHEREAS, King County, in conjunction with the participating jurisdictions, must submit an Annual Action Plan to HUD, which is a requirement to receive CDBG funds; and

WHEREAS, the purpose of this Interlocal Cooperation Agreement, entered into pursuant to and in accordance with the State Interlocal Cooperation Act, RCW Chap. 39.34, is to form an urban county consortium, (“Consortium”), for planning the distribution and administration of CDBG, ESG, HOME Program, and other federal funds received on behalf of the Consortium from HUD, and for execution of activities in accordance with and under authority of the Act:

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING CIRCUMSTANCES AND IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, IT IS AGREED THAT:

I. GENERAL AGREEMENT

The County and City agree to cooperate to undertake, or assist in undertaking, activities which further the development of viable urban communities funded from annual CDBG and HOME Program funds from federal fiscal years **2015, 2016 and 2017** appropriations, from recaptured funds and from any program income generated from the expenditure of such funds. These activities include the provision of decent housing, homeless assistance, and a suitable living environment and economic development opportunities, principally for persons with very low to moderate incomes.

II. DEFINITIONS

- A. “JRC” means the inter-jurisdictional Joint Recommendations Committee as described in Section V of this Agreement.**
- B. “CDBG Consortium Partners” means jurisdictions that are official HUD-recognized participants in the CDBG Consortium through a signed Interlocal Agreement.**

- C. “Consolidated Plan” is the King County Consortium Consolidated Housing and Community Development Plan, a HUD-required plan that identifies needs and contains a strategic plan to guide the investment of HUD CDBG, HOME and ESG funds for a multi-year period not to exceed five years.

III. GENERAL DISTRIBUTION OF FUNDS

The distribution of CDBG and HOME Program funds for the King County urban county Consortium shall be governed by the provisions below.

Planning and Administration:

- A. The Administrative and Planning Set-asides for the CDBG and the HOME Programs, to be reserved by the County to meet the County’s responsibility to meet all HUD requirements for planning and administration, shall be the maximum allowable by HUD [currently twenty (20) percent of the CDBG funds available from the annual entitlement and twenty (20) percent of program income, and ten (10) percent of the HOME Program funds available from the annual entitlement and ten (10) percent of program income]. If the current percentages for CDBG and/or HOME administration and planning are changed at the federal level, the Consortium may allow the percentage retained by the County to change, following review and recommendation by the Joint Recommendations Committee (“JRC”), as provided in Section V, and approval by the Metropolitan King County Council, as provided in Section VI.

Public/Human Services:

- B. The Human Services Set-aside of CDBG shall be the maximum allowable by HUD for human services [currently fifteen (15) percent of the funds available from the CDBG annual entitlement and fifteen (15) percent of program income]. The Human Services Set-aside, including Housing Stability homeless prevention activities and other homeless activities, shall be determined by the CDBG Consortium Partners and approved by the JRC in the Consortium’s most current Consolidated Housing and Community Development Plan.

Housing Repair:

- C. The Housing Repair Program Set-aside shall be twenty (20) percent of the funds available from the CDBG entitlement and twenty (20) percent of program income (this percentage is discretionary and not required or limited by HUD). The JRC may periodically review and recommend increases or decreases to this percentage if, in its judgment, there has been a substantial

change in the Consortium’s overall funding or need for housing repair that justifies an increase or decrease.

Remaining Capital Funding:

- D. The remaining entitlement and program income funds, as well as any recaptured or prior year funds, shall be divided into two separate funds for the two sub-regions of the county: 1) north/east sub-region; and 2) south sub-region. The percentage split between the two funds shall be equal to the percentage of low to moderate-income population represented by each sub-region. Each sub-region may propose funding priorities and allocate portions of the sub-region’s funds to such priorities for separate competitive processes. Such competitive processes must be for eligible activities that are consistent with the King County Consortium Consolidated Housing and Community Development Plan. A sub-region may also elect to allocate additional funds to the Consortium’s Housing Repair Program for the benefit of residents of the sub-region.
1. The north/east sub-region shall include those cities in the north and east and those portions of unincorporated King County that lie north of Interstate 90. The cities of Mercer Island, Newcastle, Issaquah, and North Bend, which are at or near the Interstate 90 border, along with their designated potential annexation areas, also shall be included in the north/east sub-region.
 2. The south sub-region shall include those cities south of Interstate 90 and those portions of unincorporated King County that lie south of Interstate 90, except for the cities of Mercer Island, Newcastle, Issaquah, and North Bend and their potential annexation areas, which are part of the north/east sub-region.
 3. The formula for dividing the funds between the two sub-regions shall be based on each sub-region’s share of the Consortium’s low to moderate-income population.

CDBG Guidelines to Address Programmatic Details:

- E. The CDBG Consortium Partners may propose King County Consortium CDBG, ESG and HOME Guidelines, for approval by the JRC, to guide the Consortium regarding details of program implementation, including, but not limited to, funding guidelines, frequency of application processes, Consortium procedures and goals for geographic equity in the distribution of funds over time.

IV. USE OF FUNDS: GENERAL PROVISIONS

- A. Funds shall be used to support the goals, objectives **and strategies of the King County Consortium Consolidated Housing and Community Development Plan.**
- B. Funds shall be used in accordance with the CDBG regulations at 24 CFR Part 570, Home Program regulations at 24 CFR Part 92, and all other applicable federal regulations.

V. **JOINT RECOMMENDATIONS COMMITTEE**

An inter-jurisdictional Joint Recommendations Committee (“JRC”) was established through the 2009 – 2011 CDBG/HOME Consortium Interlocal Cooperation Agreement and through King County Code Chapter 24.13, and is hereby adopted as part of this Agreement.

- A. Composition—The JRC for the CDBG/HOME Consortium shall be composed of three county representatives and eight cities representatives.
 - 1. The three county representatives shall be King County Executive staff with broad policy responsibilities and/or department directors. County representatives shall be specified in writing and, where possible, shall be consistently the same persons from meeting to meeting.
 - 2. Four of the cities representatives shall be from those cities signing this interlocal cooperation agreement, two from each sub-region.
 - 3. The remaining four cities representatives shall be from cities that qualify to receive CDBG entitlement funds directly from HUD and that are not signing this agreement, but are signing either Joint Agreements or HOME Program-only agreements. These latter four representatives shall have no vote on matters specific to the jurisdictions that are parties to this Agreement.
 - 4. The chairperson and vice-chairperson of the JRC shall be chosen from among the members of the JRC by a majority vote of the members for a term of one year beginning with the first meeting of the calendar year. Attendance of five members of the entire body of eleven members of the JRC for the CDBG/HOME Consortium shall constitute a quorum for voting matters in which all members of the JRC are eligible to vote. **For voting items of the Regular CDBG Consortium, in which only seven members may vote (those identified in sub-sections 1 and 2 of this section), four members shall constitute a quorum, made up of two King County representatives and two city representatives.**

- B. Appointments—The King County Executive shall appoint the three county representatives. The participating cities shall provide for the appointment of their shared representatives in a manner to be determined by those cities through the **Sound** Cities Association or other agreed-upon mechanism for the execution of shared appointing authority. The **Sound** Cities Association or other agreed mechanism will select four jurisdictions of varying size from among those signing this Agreement, two from the north/east sub-region and two from the south sub-region. The cities representatives shall be elected officials, chief administrative officers, or persons who report directly to the chief administrative officer and who have broad policy responsibilities; e.g., planning directors, department directors, etc. Members of the JRC shall serve for two years, or at the pleasure of their respective appointing authorities.
- C. Powers and Duties—The JRC shall be empowered to:
1. Review and recommend to the King County Executive all policy matters concerning the Consortium CDBG, ESG and HOME Program, including but not limited to the Consolidated Plan and related plans and policies.
 2. Review and recommend to the King County Executive the projects and programs to be undertaken with CDBG funds, ESG funds and HOME Program funds, including the Administrative Set-aside.
 3. **Monitor and ensure that all geographic areas and actively participating jurisdictions benefit from CDBG, ESG and HOME Program funded activities over time, so far as is feasible considering eligible applications submitted within the goals, objectives and strategies of the Consolidated Plan: 1) there is equity in distribution of funds pursuant to proportion of the region’s low to moderate-income population; and, 2) equity is achieved over time pursuant to Consortium Guidelines adopted by the JRC to the extent feasible.**
- D. Advisory Committees to JRC—In fulfilling its duty to review and recommend projects and programs to be undertaken with the CDBG, ESG and HOME Program funds, the JRC shall consider the advice of sub-regional inter-jurisdictional advisory committees. Sub-regional advisory committees, made up of one representative from each participating jurisdiction in a sub-region that wishes to participate, shall be convened to assist in the review and recommendation of projects and programs to be undertaken in that sub-region. The JRC may also solicit recommendations from other inter-jurisdictional housing and community development committees.

VI. RESPONSIBILITIES AND POWERS OF KING COUNTY

- A. Notwithstanding any other provision contained in this Agreement, the County as the applicant and grantee for CDBG, ESG and HOME Program funds has

responsibility for and assumes all obligations in the execution of the CDBG, ESG and HOME Programs, including final responsibility for selecting and executing activities, and submitting to HUD the Consolidated Plan, Annual Action Plans, and related plans and reports, including the Analysis of Impediments to Fair Housing Choice and the Fair Housing Action Plan. Nothing contained in this Agreement shall be construed as an abdication of those responsibilities and obligations.

- B. The Metropolitan King County Council shall have authority and responsibility for all policy matters, including the Consolidated Plan, upon review and recommendation by the JRC.
- C. The Metropolitan King County Council shall have authority and responsibility for all fund allocation matters, including approval of the annual CDBG, ESG and HOME Program Administrative Set-asides and appropriation of all CDBG, ESG and HOME Program funds.
- D. The King County Executive, as administrator of the CDBG, ESG and HOME Programs, shall have authority and responsibility for all administrative requirements for which the County is responsible to the federal government.
- E. The King County Executive shall have authority and responsibility for all fund control and disbursements.
- F. The King County Executive shall have the authority and responsibility to staff the JRC and provide liaison between HUD and the urban county Consortium. County Executive staff shall prepare and present to the JRC evaluation reports or recommendations concerning specific proposals or policies, and any other material deemed necessary by the JRC to help it fulfill its powers and duties in IV. C., above.
- G. King County Executive staff shall have the authority and responsibility to communicate and consult with participating jurisdictions on CDBG, ESG and HOME Program policy and program matters in a timely manner.
- H. King County Executive staff shall have the authority and responsibility to convene sub-regional advisory committees made up of representatives from participating jurisdictions in the sub-region, to advise the JRC on the allocation of the sub-regional funds.
- I. King County Executive staff shall provide periodic reports on clients served by jurisdictions in the Housing Stability and Housing Repair programs and on the status of CDBG, ESG and HOME Program funded projects and make them available to all participating jurisdictions and the JRC.
- J. King County Executive staff shall solicit proposals, administer contracts, and provide for technical assistance, both in the development of viable CDBG, ESG

and HOME Program proposals and in complying with CDBG, ESG and HOME Program contractual requirements.

- K. King County shall have environmental review responsibility for purposes of fulfilling requirements of the National Environmental Policy Act, under which King County may require the local incorporated jurisdiction or contractor to furnish data, information, and assistance for King County's review and assessment in determining whether an Environmental Impact Statement is required.

VII. RESPONSIBILITIES OF THE PARTICIPATING CITIES

- A. All participating cities shall cooperate in the development of the Consolidated Plan and related plans.
- B. All participating cities shall assign a staff person to be the primary contact for the County on CDBG, ESG and HOME Program issues. The assigned CDBG, ESG and HOME Program contact person is responsible for communicating relevant information to others at the participating city, including any representative the city may choose to send to the sub-regional advisory committee, if that representative is not the CDBG, ESG and HOME Program contact person.
- C. At its discretion, a participating city may assign a representative to attend meetings of the sub-regional advisory committee. This representative may or may not be the City's CDBG, ESG and HOME Program contact person. It may be the CDBG, ESG and HOME Program contact person, a different staff member, an elected official, or a citizen.
- D. If and when a participating city deems necessary or advisable, it may prepare applications for CDBG or HOME Program funds to address the needs of its residents, consistent with the Consolidated Plan.
- E. Each participating city shall obtain its council's authorization for any CDBG or HOME Program application submitted.
- F. All participating cities shall carry out CDBG or HOME Program funded projects in a manner that is timely and consistent with contractual requirements.
- G. All participating cities owning community facilities or other real property acquired or improved in whole or in part with CDBG or HOME Program funds shall comply with use restrictions as required by HUD and as required by any relevant policies adopted by the JRC.
 - 1. During the period of the use restriction, the participating cities shall notify King County prior to any modification or change in the use of real property acquired or improved in whole or in part with CDBG or HOME Program funds. This includes any modification or change in use from that

planned at the time of the acquisition or improvement, including disposition.

2. During the period of the use restriction, if the property acquired or improved with CDBG or HOME Program funds is sold or transferred for a use which does not qualify under the applicable regulations, the participating city shall reimburse King County in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of funds other than CDBG or HOME Program funds).

VIII. RESPONSIBILITIES OF ALL PARTICIPATING JURISDICTIONS

- A. All participating jurisdictions shall be considered to be those jurisdictions that have signed this Agreement.
- B. All participating jurisdiction shall fulfill to the County's reasonable satisfaction all relevant requirements of federal laws and regulations that apply to King County as applicant, including assurances and certifications described in Section VIII below.
- C. Each participating jurisdiction or cooperating unit of general local government certifies that it has adopted and is enforcing:
 1. A policy that prohibits the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
 2. A policy that enforces applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of non-violent civil rights demonstrations within jurisdiction.
- D. Pursuant to 24 CFR 570.501(b), all participating units of local governments are subject to the same requirements applicable to sub-recipients when they receive CDBG funds to implement an activity. The applicable requirements include, but are not limited to, a written agreement with the County that complies with 24 CFR 570.503 and includes provisions pertaining to: statement of work; records and reports; program income; uniform administrative items; other program requirements; conditions for religious organizations; suspension and termination; and reversion of assets.
- E. All participating units of local government understand that they may not apply for grants under the federal Small Cities or State CDBG Programs that receive separate entitlements from HUD during the period of participation in this Agreement.
- F. All units of local government participating in the CDBG urban county consortium through this interlocal cooperation agreement understand that they are also part of the urban county for the HOME Program and that they may not participate in a

HOME Program consortium except through the urban county, regardless of whether the urban county receives a HOME formula allocation; and also understand that they are part of the urban county for the ESG Program and may only receive a formula allocation for ESG through the urban county consortium.

- G. All participating units of local government hereby agree to affirmatively further fair housing and to ensure that no CDBG or HOME Program funds shall be expended for activities that do not affirmatively further fair housing within its jurisdiction or that impede the County's actions to comply with its fair housing certification. For purposes of this section, "affirmatively furthering fair housing" includes participation in the process of developing an Analysis of Impediments to Fair Housing Choice and a Fair Housing Action Plan. While King County has the primary responsibility for the development of these reports to HUD pursuant to Section VI.A. of this Agreement, upon request, the City shall provide assistance to the County in preparing such reports.
- H. Participating jurisdictions undertaking activities and/or projects with CDBG funds distributed under this Agreement shall retain full civil and criminal liability as though these funds were locally generated.
- I. Participating jurisdictions retain responsibility in fulfilling the requirements of the State Environmental Policy Act under which King County has review responsibility only.

IX. GENERAL TERMS

- A. This Agreement shall extend through the **2015, 2016 and 2017** program years, and shall remain in effect until the CDBG funds, ESG funds, Home Program funds and program income received with respect to activities carried out during the three-year qualification period are expended and the funded activities completed. This Agreement shall be automatically renewed for participation in successive three-year qualification periods, unless the County or the City provides written notice that it wishes to amend this Agreement or elects not to participate in the new qualification period by the date set forth by the United States Department of Housing and Urban Development in subsequent Urban County Qualification Notices. King County, as the official applicant, shall have the authority and responsibility to ensure that any property acquired or assisted with CDBG funds or HOME Program funds is disposed of or used in accordance with federal regulations.
- B. Pursuant to 24 CFR Part 570.307(d)(2), during the period of qualification no included unit of general local government may terminate or withdraw from the cooperation agreement while it remains in effect.

- C. It is understood that by signing this Agreement, the City shall agree to comply with the policies, **goals, objectives and strategies of the King County Consortium Consolidated Housing and Community Development Plan.**
- D. Parties to this Agreement must take all required actions necessary to assure compliance with King County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, (Title III of the Civil Rights Act), the Fair Housing Act as amended, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, the Americans with Disabilities Act of 1990, and other applicable laws.
- E. This Agreement shall be executed in three counterparts, each of which shall be deemed an original, by the chief executive officers of the County and the City, pursuant to the authority granted them by their respective governing bodies. One of the signed Agreements shall be filed by the County with the Region X office of HUD, one shall be filed with the City and one shall be filed with the County. Prior to its taking effect, the fully executed Agreement shall be filed with the County Auditor, or, alternatively, listed by subject on a public agency's web site or other electronically retrievable public source.
- F. It is recognized that amendment to the provisions of this Agreement may be appropriate, and such amendment shall take place when the parties to this Agreement have executed a written amendment to this Agreement. The City and the County also agree to adopt any amendments to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in an Urban County Qualification Notice applicable for a subsequent three-year qualification period, and to submit such amendment to the United States Department of Housing and Urban Development. Failure to adopt such required amendment shall void the automatic renewal of the Agreement for the subsequent qualification period.

G. This Agreement is made and entered into for the sole protection and benefit of the parties hereto and their successors and assigns. No other person shall have any right of action based on any provision of this Agreement.

KING COUNTY, WASHINGTON

CITY OF _____

for King County Executive

By: Signature

Adrienne Quinn

Printed Name

Printed Name

Director, Department of Community and
Human Services

Title

Title

Date

Date

Approved as to Form:
OFFICE OF THE KING COUNTY
PROSECUTING ATTORNEY

Approved as to Form:
CITY OF _____
CITY ATTORNEY

City Attorney

ATTEST:
CITY OF _____

City Clerk

**INTERLOCAL COOPERATION AGREEMENT
REGARDING THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

THIS AGREEMENT is entered into by and between King County (hereinafter the “County”) and the City of Mercer Island, (hereinafter the “City”) said parties to this Agreement each being a unit of general local government in the State of Washington.

WITNESSETH:

WHEREAS, the federal government, through adoption and administration of the Housing and Community Development Act of 1974 (the “Act”), as amended, will make available to King County Community Development Block Grant funds, hereinafter referred to as “CDBG”, for expenditure during the **2015, 2016 and 2017** funding years; and

WHEREAS, the area encompassed by unincorporated King County and all participating cities, has been designated by the United States Department of Housing and Urban Development (“HUD”), as an urban county for the purpose of receiving CDBG funds; and

WHEREAS, the Act directs HUD to distribute to each urban county a share of the annual appropriation of CDBG funds based on formula, taking into consideration the social and economic characteristics of the urban county; and

WHEREAS, the Act allows participation of units of general government within an urban county in undertaking activities that further the goals of the CDBG program within the urban county; and

WHEREAS, the CDBG Regulations require the acceptance of the King County Consortium Consolidated Housing and Community Development Plan (“Consolidated Plan”) by participating jurisdictions; and

WHEREAS, King County is responsible to the federal government for all activities undertaken with CDBG funds and shall ensure that all CDBG assurances and certifications King County is required to submit to HUD with the Annual Action Plan are met; and

WHEREAS, King County and the participating jurisdictions agree that it is mutually desirable and beneficial to enter into a consortium arrangement pursuant to and authorized by the National Affordable Housing Act of 1990, as amended, 42 USC 12701 et. seq. and 24 CFR Part 92 for purposes of the HOME Investment Partnerships Program, hereinafter referred to as “HOME Program”, and to cooperate in undertaking HOME Program activities; and

WHEREAS, King County and the participating jurisdictions agree that it is mutually desirable and beneficial to enter into a consortium arrangement pursuant to and authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, for purposes of the Emergency Solutions Grant Program, hereinafter referred to as “ESG”, and to cooperate in undertaking ESG activities; and

WHEREAS, King County shall undertake CDBG, ESG and HOME Program-funded activities in participating incorporated jurisdictions as specified in the Consolidated Plan by granting funds to those jurisdictions and to other qualifying entities to carry out such activities; and

WHEREAS, King County and the participating jurisdictions are committed to targeting CDBG, ESG and HOME Program funds to ensure benefit for very low to moderate-income persons as defined by HUD; and

WHEREAS, King County and the participating jurisdictions recognize that needs of very low to moderate-income persons may cross jurisdictional boundaries and therefore can be considered regional and sub-regional needs as well as local needs; and

WHEREAS, King County, in conjunction with the participating jurisdictions, must submit an Annual Action Plan to HUD, which is a requirement to receive CDBG funds; and

WHEREAS, the purpose of this Interlocal Cooperation Agreement, entered into pursuant to and in accordance with the State Interlocal Cooperation Act, RCW Chap. 39.34, is to form an urban county consortium, (“Consortium”), for planning the distribution and administration of CDBG, ESG, HOME Program, and other federal funds received on behalf of the Consortium from HUD, and for execution of activities in accordance with and under authority of the Act:

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING CIRCUMSTANCES AND IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, IT IS AGREED THAT:

I. GENERAL AGREEMENT

The County and City agree to cooperate to undertake, or assist in undertaking, activities which further the development of viable urban communities, including community renewal and lower-income housing assistance activities, funded from annual CDBG, ESG and HOME Program funds from federal fiscal years **2015, 2016 and 2017** appropriations, from recaptured funds and from any program income generated from the expenditure of such funds. These activities include the provision of decent housing, homeless assistance, and a suitable living environment and economic development opportunities, principally for persons with very low to moderate incomes.

II. DEFINITIONS

- A. “JRC” means the inter-jurisdictional Joint Recommendations Committee as described in Section V of this Agreement.
- B. “CDBG Consortium Partners” means jurisdictions that are official HUD-recognized participants in the CDBG Consortium through a signed Interlocal Agreement.
- C. “Consolidated Plan” is the King County Consortium Consolidated Housing and Community Development Plan, a HUD-required plan that identifies needs and contains a strategic plan to guide the investment of HUD CDBG, HOME and ESG funds for a multi-year period not to exceed five years.

III. GENERAL DISTRIBUTION OF FUNDS

The distribution of CDBG and HOME Program funds for the King County urban county Consortium shall be governed by the provisions below.

Planning and Administration

- A. The Administrative and Planning Set-asides for the CDBG and the HOME Programs, to be reserved by the County to meet the County's responsibility to meet all HUD requirements for planning and administration, shall be the maximum allowable by HUD [currently twenty (20) percent of the CDBG funds available from the annual entitlement and twenty (20) percent of program income, and ten (10) percent of the HOME Program funds available from the annual entitlement and ten (10) percent of program income]. If the current percentages for CDBG and/or HOME administration and planning are changed at the federal level, the Consortium may allow the percentage retained by the County to change, following review and recommendation by the Joint Recommendations Committee ("JRC"), as provided in Section V, and approval by the Metropolitan King County Council, as provided in Section VI.

Public/Human Services

- B. The Human Services Set-aside of CDBG shall be the maximum allowable by HUD for human services [currently fifteen (15) percent of the funds available from the CDBG annual entitlement and fifteen (15) percent of program income]. The Human Services Set-aside, including Housing Stability homeless prevention activities and other homeless activities, shall be determined by the CDBG Consortium Partners and approved by the JRC in the Consortium's most current Consolidated Housing and Community Development Plan.

Housing Repair

- C. The Housing Repair Program Set-aside shall be twenty (20) percent of the funds available from the CDBG entitlement and twenty (20) percent of program income (this percentage is discretionary and not required or limited by HUD). The JRC may periodically review and recommend increases or decreases to this percentage if, in its judgment, there has been a substantial change in the Consortium's overall funding or need for housing repair that justifies an increase or decrease.

Remaining Capital Funding

- D. The remaining entitlement and program income funds, as well as any recaptured or prior year funds, shall be divided into two separate funds for the two sub-regions of the county: 1) north/east sub-region; and 2) south sub-region. The percentage split between the two funds shall be equal to the percentage of low to moderate-income population represented by each sub-region. Each sub-region may propose funding priorities and allocate portions of the sub-region's funds to such priorities for separate competitive processes. Such competitive processes must be for eligible activities that are consistent with the King County Consortium Consolidated Housing and Community Development Plan. A sub-

region may also elect to allocate additional funds to the Consortium’s Housing Repair Program for the benefit of residents of the sub-region.

1. The north/east sub-region shall include those cities in the north and east and those portions of unincorporated King County that lie north of Interstate 90. The cities of Mercer Island, Newcastle, Issaquah, and North Bend, which are at or near the Interstate 90 border, along with their designated potential annexation areas, also shall be included in the north/east sub-region.
2. The south sub-region shall include those cities south of Interstate 90 and those portions of unincorporated King County that lie south of Interstate 90, except for the cities of Mercer Island, Newcastle, Issaquah, and North Bend and their potential annexation areas, which are part of the north/east sub-region.
3. The formula for dividing the funds between the two sub-regions shall be based on each sub-region’s share of the Consortium’s low to moderate-income population.

CDBG Guidelines to Address Programmatic Details:

- E. The CDBG Consortium Partners may propose King County Consortium CDBG, ESG and HOME Guidelines, for approval by the JRC, to guide the Consortium regarding details of program implementation, including, but not limited to, funding guidelines, frequency of application processes, Consortium procedures and goals for geographic equity in the distribution of funds over time.

IV. USE OF FUNDS: GENERAL PROVISIONS

- A. Funds shall be used to support the goals, objectives and strategies of the King County Consortium Consolidated Housing and Community Development Plan.
- B. Funds shall be used in accordance with the CDBG regulations at 24 CFR Part 570, ESG regulations at 24 CFR Part 576, Home Program regulations at 24 CFR Part 92, and all other applicable federal regulations.

V. JOINT RECOMMENDATIONS COMMITTEE

An inter-jurisdictional Joint Recommendations Committee (“JRC”) was established through the 2009 – 2011 CDBG/HOME Consortium Interlocal Cooperation Agreement and through King County Code Chapter 24.13, and is hereby adopted as part of this Agreement.

- A. Composition—The JRC for the CDBG/ESG/HOME Consortium shall be composed of three county representatives and eight cities representatives.
 1. The three county representatives shall be King County Executive staff with broad policy responsibilities and/or department directors. County representatives shall be specified in writing and, where possible, shall be consistently the same persons from meeting to meeting.

2. Four of the cities representatives shall be from those cities signing this interlocal cooperation agreement, two from each sub-region.
 3. The remaining four cities representatives shall be from cities that qualify to receive CDBG entitlement funds directly from HUD and that are not signing this agreement, but are signing either Joint Agreements or HOME Program-only agreements. These latter four representatives shall have no vote on matters specific to the jurisdictions that are parties to this Agreement.
 4. The chairperson and vice-chairperson of the JRC shall be chosen from among the members of the JRC by a majority vote of the members for a term of one year beginning with the first meeting of the calendar year. Attendance of five members of the entire body of eleven members of the JRC for the CDBG/HOME Consortium shall constitute a quorum for voting matters in which all members of the JRC are eligible to vote. For voting items of the Regular CDBG Consortium, in which only seven members may vote (those identified in sub-sections 1 and 2 of this section), four members shall constitute a quorum, made up of two King County representatives and two city representatives.
- B. Appointments—The King County Executive shall appoint the three county representatives. The participating cities shall provide for the appointment of their shared representatives in a manner to be determined by those cities through the Sound Cities Association or other agreed-upon mechanism for the execution of shared appointing authority. The Sound Cities Association or other agreed mechanism will select four jurisdictions of varying size from among those signing this Agreement, two from the north/east sub-region and two from the south sub-region. The cities representatives shall be elected officials, chief administrative officers, or persons who report directly to the chief administrative officer and who have broad policy responsibilities; e.g., planning directors, department directors, etc. Members of the JRC shall serve for two years, or at the pleasure of their respective appointing authorities.
- C. Powers and Duties—The JRC shall be empowered to:
1. Review and recommend to the King County Executive all policy matters concerning the Consortium CDBG, ESG and HOME Program, including but not limited to the Consolidated Plan and related plans and policies.
 2. Review and recommend to the King County Executive the projects and programs to be undertaken with CDBG funds, ESG funds and HOME Program funds, including the Administrative Set-aside.
 3. Monitor and ensure that all geographic areas and actively participating jurisdictions benefit from CDBG, ESG and HOME Program funded activities over time, so far as is feasible considering eligible applications submitted within the goals, objectives and strategies of the Consolidated Plan: 1) there is equity in distribution of funds pursuant to proportion of the region's low to moderate-income population; and, 2) equity is

achieved over time pursuant to Consortium Guidelines adopted by the JRC to the extent feasible.

- D. Advisory Committees to JRC—In fulfilling its duty to review and recommend projects and programs to be undertaken with the CDBG, ESG and HOME Program funds, the JRC shall consider the advice of sub-regional inter-jurisdictional advisory committees. Sub-regional advisory committees, made up of one representative from each participating jurisdiction in a sub-region that wishes to participate, shall be convened to assist in the review and recommendation of projects and programs to be undertaken in that sub-region. The JRC may also solicit recommendations from other inter-jurisdictional housing and community development committees.

VI. RESPONSIBILITIES AND POWERS OF KING COUNTY

- A. Notwithstanding any other provision contained in this Agreement, the County as the applicant and grantee for CDBG, ESG and HOME Program funds has responsibility for and assumes all obligations in the execution of the CDBG, ESG and HOME Programs, including final responsibility for selecting and executing activities, and submitting to HUD the Consolidated Plan, Annual Action Plans, and related plans and reports, including the Analysis of Impediments to Fair Housing Choice and the Fair Housing Action Plan. Nothing contained in this Agreement shall be construed as an abdication of those responsibilities and obligations.
- B. The Metropolitan King County Council shall have authority and responsibility for all policy matters, including the Consolidated Plan, upon review and recommendation by the JRC.
- C. The Metropolitan King County Council shall have authority and responsibility for all fund allocation matters, including approval of the annual CDBG, ESG and HOME Program Administrative Set-asides and appropriation of all CDBG, ESG and HOME Program funds.
- D. The King County Executive, as administrator of the CDBG, ESG and HOME Programs, shall have authority and responsibility for all administrative requirements for which the County is responsible to the federal government.
- E. The King County Executive shall have authority and responsibility for all fund control and disbursements.
- F. The King County Executive shall have the authority and responsibility to staff the JRC and provide liaison between HUD and the urban county Consortium. County Executive staff shall prepare and present to the JRC evaluation reports or recommendations concerning specific proposals or policies, and any other material deemed necessary by the JRC to help it fulfill its powers and duties in IV. C., above.

- G. King County Executive staff shall have the authority and responsibility to communicate and consult with participating jurisdictions on CDBG, ESG and HOME Program policy and program matters in a timely manner.
- H. King County Executive staff shall have the authority and responsibility to convene sub-regional advisory committees made up of representatives from participating jurisdictions in the sub-region to advise the JRC on the allocation of the sub-regional funds.
- I. King County Executive staff shall provide periodic reports on clients served by jurisdictions in the Housing Stability and Housing Repair programs and on the status of CDBG, ESG and HOME Program funded projects and make them available to all participating jurisdictions and the JRC.
- J. King County Executive staff shall solicit proposals, administer contracts, and provide for technical assistance, both in the development of viable CDBG, ESG and HOME Program proposals and in complying with CDBG, ESG and HOME Program contractual requirements.
- K. King County shall have environmental review responsibility for purposes of fulfilling requirements of the National Environmental Policy Act, under which King County may require the local incorporated jurisdiction or contractor to furnish data, information, and assistance for King County's review and assessment in determining whether an Environmental Impact Statement is required.
- L. King County, as the official applicant, shall have the authority and responsibility to ensure that any property acquired or assisted with CDBG funds or HOME Program funds is disposed of or used in accordance with federal regulations.

VII. RESPONSIBILITIES OF THE PARTICIPATING CITIES

- A. All participating cities shall cooperate in the development of the Consolidated Plan and related plans.
- B. All participating cities shall assign a staff person to be the primary contact for the County on CDBG, ESG and HOME Program issues. The assigned CDBG, ESG and HOME Program contact person is responsible for communicating relevant information to others at the participating city, including any representative the city may choose to send to the sub-regional advisory committee, if that representative is not the CDBG, ESG and HOME Program contact person.
- C. At its discretion, a participating city may assign a representative to attend meetings of the sub-regional advisory committee. This representative may or may not be the City's CDBG, ESG and HOME Program contact person. It may be the CDBG, ESG and HOME Program contact person, a different staff member, an elected official, or a citizen.
- D. If and when a participating city deems necessary or advisable, it may prepare applications for CDBG or HOME Program funds to address the needs of its residents, consistent with the Consolidated Plan.

- E. Each participating city shall obtain its council’s authorization for any CDBG or HOME Program application submitted.
- F. All participating cities shall carry out CDBG or HOME Program funded projects in a manner that is timely and consistent with contractual requirements.
- G. All participating cities owning community facilities or other real property acquired or improved in whole or in part with CDBG or HOME Program funds shall comply with use restrictions as required by HUD and as required by any relevant policies adopted by the JRC.
 - 1. During the period of the use restriction, the participating cities shall notify King County prior to any modification or change in the use of real property acquired or improved in whole or in part with CDBG or HOME Program funds. This includes any modification or change in use from that planned at the time of the acquisition or improvement, including disposition.
 - 2. During the period of the use restriction, if the property acquired or improved with CDBG or HOME Program funds is sold or transferred for a use which does not qualify under the applicable regulations, the participating city shall reimburse King County in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of funds other than CDBG or HOME Program funds).

VIII. RESPONSIBILITIES OF ALL PARTICIPATING JURISDICTIONS

- A. All participating jurisdictions shall be considered to be those jurisdictions that have signed this Agreement.
- B. All participating jurisdiction shall fulfill to the County's reasonable satisfaction all relevant requirements of federal laws and regulations that apply to King County as applicant, including assurances and certifications described in Section VIII below.
- C. Each participating jurisdiction or cooperating unit of general local government certifies that it has adopted and is enforcing:
 - 1. A policy that prohibits the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
 - 2. A policy that enforces applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of non-violent civil rights demonstrations within jurisdiction.
- D. Pursuant to 24 CFR 570.501(b), all participating units of local governments are subject to the same requirements applicable to sub-recipients when they receive CDBG funds to implement an activity. The applicable requirements include, but are not limited to, a written agreement with the County that complies with 24 CFR 570.503 and includes provisions not limited to: statement of work; records and reports; program income; uniform administrative items; other program

requirements; conditions for religious organizations; suspension and termination; and reversion of assets.

- E. All participating units of local government understand that they may not apply for grants from appropriations under the federal Small Cities or State CDBG Programs during the period in which they participate in this Agreement.
- F. All participating units of local government understand that they may not sell, trade or otherwise transfer all or any portion of the urban county consortium CDBG funds to another metropolitan city, urban county unit of general local government, Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Act.
- G. All units of local government participating in the CDBG urban county consortium through this interlocal cooperation agreement understand that they are also part of the urban county for the HOME Program and that they may not participate in a HOME Program consortium except through the urban county, regardless of whether the urban county receives a HOME formula allocation; and also understand that they are part of the urban county for the ESG Program and may only receive a formula allocation for ESG through the urban county consortium.
- H. All participating units of local government hereby agree to affirmatively further fair housing and to ensure that no CDBG or HOME Program funds shall be expended for activities that do not affirmatively further fair housing within its jurisdiction or that impede the County's actions to comply with its fair housing certification. For purposes of this section, "affirmatively furthering fair housing" includes participation in the process of developing an Analysis of Impediments to Fair Housing Choice and a Fair Housing Action Plan. While King County has the primary responsibility for the development of these reports to HUD pursuant to Section VI.A. of this Agreement, upon request, the City shall provide assistance to the County in preparing such reports. All participating units of local government acknowledge that the urban county consortium is prohibited from funding activities in, or in support of, any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction or that impedes the county's actions to comply with the county's fair housing certification.
- I. Participating jurisdictions undertaking activities and/or projects with CDBG funds distributed under this Agreement shall retain full civil and criminal liability as though these funds were locally generated.
- J. Participating jurisdictions retain responsibility in fulfilling the requirements of the State Environmental Policy Act under which King County has review responsibility only.

IX. GENERAL TERMS

- A. This Agreement shall extend through the **2015, 2016 and 2017** program years, and shall remain in effect until the CDBG funds, ESG funds, Home Program funds and program income received with respect to activities carried out during the three-year qualification period are expended and the funded activities completed. This Agreement shall be automatically renewed for participation in successive three-year qualification periods, unless the County or the City provides written notice that it wishes to amend this Agreement or elects not to participate in the new qualification period by the date set forth by the United States Department of Housing and Urban Development (HUD) in subsequent Urban County Qualification Notices. By the date specified in HUD's Urban County Qualification Notice for the next qualification period, King County will notify each participating city in writing of its right not to participate, and a copy of King County's written notification will be sent to HUD by the date specified in the urban county qualification schedule. Each party to this Agreement must adopt amendments necessary to meet the requirements for cooperation agreements as set forth in the Urban County Qualification Notice applicable for a subsequent three-year county qualification period, and to submit such amendment to HUD, as provided in the notice. Failure to comply with the notice will void the automatic renewal for such qualification period.
- B. Pursuant to 24 CFR Part 570.307(d)(2), during the period of qualification no included unit of general local government may terminate or withdraw from the cooperation agreement while it remains in effect.
- C. It is understood that by signing this Agreement, the City shall agree to comply with the policies, goals, objectives and strategies of the King County Consortium Consolidated Housing and Community Development Plan.
- D. Parties to this Agreement must take all required actions necessary to assure compliance with King County's certification under Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, regarding Title VI of the Civil Rights Act of 1964, (Title III of the Civil Rights Act), the Fair Housing Act as amended, affirmatively furthering fair housing, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, which incorporates Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and other applicable laws.
- E. This Agreement shall be executed in three counterparts, each of which shall be deemed an original, by the chief executive officers of the County and the City, pursuant to the authority granted them by their respective governing bodies. One of the signed Agreements shall be filed by the County with the Region X office of HUD, one shall be filed with the City and one shall be filed with the County. Prior to its taking effect, the fully executed Agreement shall be filed with the County Auditor, or, alternatively, listed by subject on a public agency's web site or other electronically retrievable public source.

- F. It is recognized that amendment to the provisions of this Agreement may be appropriate, and such amendment shall take place when the parties to this Agreement have executed a written amendment to this Agreement.

G. This Agreement is made and entered into for the sole protection and benefit of the parties hereto and their successors and assigns. No other person shall have any right of action based on any provision of this Agreement.

KING COUNTY, WASHINGTON

CITY OF MERCER ISLAND,
WASHINGTON

for King County Executive

By: Signature

Adrienne Quinn

Noel Treat

Printed Name

Printed Name

Director, Department of Community and
Human Services

City Manager

Title

Title

Date

Date

Approved as to Form:
OFFICE OF THE KING COUNTY
PROSECUTING ATTORNEY

Approved as to Form:
CITY OF MERCER ISLAND
CITY ATTORNEY

City Attorney

ATTEST:
CITY OF MERCER ISLAND

City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 4983
July 7, 2014
Consent Calendar**

**SET PUBLIC MEETING DATE FOR THE COVAL
LONG PLAT (SUB13-009)**

Proposed Council Action:

Set public meeting date of July 21, 2014

DEPARTMENT OF	Development Services Group (Shana Crick)
COUNCIL LIAISON	n/a
EXHIBITS	1. Planning Commission's Recommendation
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Subdivision Legal Requirements

The Mercer Island City Council sets the public meeting date for proposed long plats to be heard before the City Council. Staff proposes setting July 21, 2014 for the Coval Long Plat public meeting.

The subdivision of land is regulated by Chapter 19.08 of the Mercer Island City Code (MICC), which implements requirements of state subdivision law found primarily in Chapter 58.17 RCW. In the case of a long subdivision or long plat (the division of land into five or more lots) the Mercer Island Planning Commission reviews the proposal at an open record hearing and makes a written recommendation to the City Council.

Background

The Coval Long Plat site is located at 3051 84th Ave SE (King County Tax Parcel No. 122404-9010) and currently contains one existing single-family residence. The proposed 16 lot long plat would contain a private dead-end road, serving lots with areas ranging from 9,649 square feet to 16,159 square feet.

On January 15, 2014, the City of Mercer Island Planning Commission conducted an open record public hearing, which was continued to January 29, 2014. The Planning Commission's recommendation was to approve the "preliminary plat" (which is a graphic and written representation of the proposed subdivision) with conditions. On February 24, 2014, the City Council voted to reject the Planning Commission's recommendation. The City Council issued Findings of Fact and Conclusions of Law on April 21, 2014 that remanded the plat back to the Planning Commission for additional facts or findings.

In addressing the Council's concerns, the applicant submitted a revised long plat on May 22, 2014. On June 18, 2014, the Planning Commission reopened the open record public hearing, conducted additional fact finding, and voted unanimously to recommend approval of the revised preliminary plat. (Exhibit 1)

Current Action

MICC 19.08.020(F)(3)(c) requires that upon receipt of the Planning Commission's recommendation, the City Council shall set the date for the public meeting where it will consider and either adopt or reject the Planning Commission's recommendations. Since subdivision decisions are quasi-judicial in nature, Council questions or discussion concerning the merits of the application and the Planning Commission recommendation must wait until the public meeting. The public meeting in front of the City Council is a closed record hearing, and new information cannot be added to the record during the hearing.

If City Council approves the preliminary plat, the applicant has five years within which to obtain permits for and to build (or in some cases, bond) the required plat improvements (utilities, access roads, etc.), and to meet any other applicable code requirements or conditions of the preliminary plat approval. Once these requirements have been met, the applicant may apply to the City Council for "final plat" approval. A final plat must be approved if it meets the requirements of both the preliminary plat approval and all applicable regulations in place at the time of preliminary plat approval. Once approved, the final plat must be recorded with the county. Only after an approved final plat is recorded may the individual lots be sold or built upon. Any subsequent home construction must be consistent with both the City Code and any applicable plat conditions.

RECOMMENDATION

Senior Planner

MOVE TO: Set the public meeting date for the proposed Coval Long Plat to July 21, 2014.



CITY OF MERCER ISLAND PLANNING COMMISSION FINDINGS OF FACT AND CONCLUSIONS OF LAW

Project Number:	SUB13-009 – Coval Long Plat
Description:	A request for preliminary long plat approval to subdivide one existing parcel into sixteen building (16) lots and one open space and utilities tract. The proposed sixteen lot long plat would contain a private dead-end road, serving lots with areas ranging from 9,649 square feet to 16,159 square feet. The existing parcel has an area of 221,975 square foot (5.1 acres) with an average existing slope of approximately 13%. There is one existing single family house, an attached garage and pool house, a detached garage, and associated appurtenances on the site.
Applicant:	Wes Giesbrecht MI 84th Limited Partnership 15080 North Bluff Road White Rock, B.C. V4B 5C1
Owner:	Myer and Barbara Coval 3051 84th Avenue SE Mercer Island WA 98040
Site Address:	3051 84th Avenue SE, Mercer Island WA 98040; Identified by King County Assessor tax parcel number 122404-9010
Zoning District:	R-9.6
Planning Commission Recommendation:	The Planning Commission recommends that the City Council grant preliminary long plat approval, subject to the recommended conditions of preliminary approval.
Staff Contact:	Shana Crick, Senior Planner
Exhibits:	<ol style="list-style-type: none">1. Preliminary Long Plat (original 18 lot design) received by the City of Mercer Island Development Services Group on December 27, 2013, including:<ol style="list-style-type: none">1.1. Sheet CV-01 – Cover Sheet/Preliminary Plat Map prepared by Zane Nall, P.L.S. of Pacland1.2. Sheet SV-1 – Topographic Survey prepared by Zane Nall, P.L.S. of Pacland1.3. Sheet C-1.0 – Phase 1 Grading and Drainage Plan prepared by Scott Borgeson, P.E. of Pacland1.4. Sheet C-1.1 – Phase 2 Grading and Drainage Plan prepared by Scott Borgeson, P.E. of Pacland1.5. Sheet C-1.2 – Preliminary Road Profiles and Sections prepared by Scott Borgeson, P.E. of Pacland1.6. Sheet C-2.0 – Preliminary Utility Plan prepared by Scott Borgeson, P.E. of Pacland1.7. Sheet L-1.0 – Tree Assessment Plan prepared by Fred Glick of Fred Glick Design1.8. Sheet L-2.0 – Phase 1 Tree Implementation Plan prepared by Fred Glick

- of Fred Glick Design
- 1.9. Sheet L-2.1 – Phase 2 Tree Implementation Plan prepared by Fred Glick of Fred Glick Design
 2. Development Application received by the City of Mercer Island Development Services Group on July 30, 2013
 3. Project narrative received by the City of Mercer Island Development Services Group on July 30, 2013
 4. Neighborhood Map received by the City of Mercer Island Development Services Group on July 30, 2013
 5. Public Notice of Application, Notice of Open Record Public Hearing, and Public Meeting issued by the City of Mercer Island on November 18, 2013
 6. State Environmental Policy Act (SEPA) Checklist received by the City of Mercer Island Development Services Group on October 30, 2013
 7. SEPA Mitigated Determination of Nonsignificance (MDNS) issued by the City of Mercer Island on December 23, 2013
 8. Tree Inventory prepared by Favero Greenforest, M.S. of Greenforest, Inc. received by the City of Mercer Island Development Services Group on October 10, 2013
 9. Supplemental Arborist Report prepared by Favero Greenforest, M.S. of Greenforest, Inc. received by the City of Mercer Island Development Services Group on October 10, 2013
 10. Watercourse Review for the Coval Property on Mercer Island prepared by Larry Burnstad of Watershed Dynamics dated March 30, 2013
 11. Coval Property – Peer Review of Critical Areas Study prepared by Nell Lund, P.W.S. of the Watershed Company and received by the City of Mercer Island Development Services Group on April 17, 2013
 12. Wetland Review at the Coval Property prepared by Larry Burnstad of Watershed Dynamics and received by the City of Mercer Island Development Services Group on May 8, 2013
 13. Critical Areas Review: Coval Property on Mercer Island prepared by Larry Burnstad of Watershed Dynamics and received by the City of Mercer Island Development Services Group on June 11, 2013
 14. Coval Property – Follow up to Peer Review of Critical Area Study prepared by Nell Lund, P.W.S. of the Watershed Company and received by the City of Mercer Island Development Services Group on June 17, 2013
 15. Letter from Shana Crick from the City of Mercer Island to Wes Giesbrecht dated June 18, 2013
 16. Geotechnical report prepared by John Sadler, L.E.G., L.H.G. and Theodore Schepper, P.E. of Terra Associates, Inc. and received by the City of Mercer Island Development Services Group on July 30, 2013
 17. Response to City of Mercer Island Review Comments prepared by John Sadler, L.E.G., L.H.G. and Theodore Schepper, P.E. of Terra Associates, Inc. and received by the City of Mercer Island Development Services Group on October 10, 2013
 18. Second Response to City of Mercer Island Review Comments prepared by John Sadler, L.E.G., L.H.G. and Theodore Schepper, P.E. of Terra Associates, Inc. and received by the City of Mercer Island Development Services Group on October 30, 2013
 19. Stormwater Site Plan prepared by Pacland and received by the City of Mercer Island Development Services Group on October 10, 2013
 20. Trip Generation Memorandum prepared by Chris Forster, P.E. of Transportation Engineering Northwest received by the City of Mercer Island Development Services Group on November 7, 2013

21. Email from Patrick Yamashita to Scott Borgeson dated November 7, 2013
22. Email from Herschel Rostov to Shana Crick dated August 15, 2013
23. Email correspondence between Herschel Rostov and Scott Borgeson dated August 19, 2013
24. Notice of Incompleteness for File No. SUB13-009 – Coval Long Subdivision issued by the City of Mercer Island on August 30, 2013
25. Coval Long Plat Review Comments from Scott Borgeson to Shana Crick received by the City of Mercer Island Development Services Group on October 10, 2013
26. Fire Hydrant Exhibit prepared by Pacland and received by the City of Mercer Island Development Services Group on October 10, 2013
27. Second Notice of Incompleteness for File No. SUB13-009 – Coval Long Subdivision issued by the City of Mercer Island on October 22, 2013
28. Email correspondence between Scott Borgeson and Patrick Yamashita dated October 23, 2013
29. Comment email from Patrick Yamashita to Shana Crick dated October 30, 2013
30. Response to Notice of Incompleteness Letter Dated October 22, 2013 from Scott Borgeson to Shana Crick received by the City of Mercer Island Development Services Group on October 30, 2013
31. Tree Plan Comment Memorandum from Kathy Parker to Wes Giesbrecht dated October 30, 2013
32. Response to Review Comments Dated October 30, 2013 from Scott Borgeson to Shana Crick received by the City of Mercer Island Development Services Group on December 27, 2013
33. Stormwater Bypass Memo prepared by Scott Borgeson, P.E. of Pacland and received by the City of Mercer Island Development Services Group on December 27, 2013
34. Comment email from Kathy Parker to Fred Glick dated December 31, 2013
35. Comment email from Herschel Rostov to Shana Crick dated January 10, 2014
36. Comment letter from Robert W. Thorpe, A.I.C.P. to the City of Mercer Island received by the Development Services Group on August 1, 2013
37. Comment email and letter from Jane Kiker to the City of Mercer Island received by the Development Services Group on August 6, 2013
38. Comment email from T.J. Stewart to the City of Mercer Island received by the Development Services Group on October 3, 2013
39. Comment email from Sue Stewart to the City of Mercer Island received by the Development Services Group on October 4, 2013
40. Comment email from Richard Ferse, M.D. to the City of Mercer Island received by the Development Services Group on October 15, 2013
41. Comment letter from Toni Okada to the City of Mercer Island received by the Development Services Group on October 17, 2013
42. Comment letter from Linda Chaves to the City of Mercer Island received by the Development Services Group on October 18, 2013
43. Comment letter from Richard Ferse, M.D. to the City of Mercer Island received by the Development Services Group on October 18, 2013
44. Comment letter from Richard Ferse, M.D. to the City of Mercer Island received by the Development Services Group on October 21, 2013
45. Comment email from Sue Stewart to the City of Mercer Island received by the Development Services Group on October 22, 2013
46. Comment letter from T.J. and Sue Stewart to the City of Mercer Island received by the Development Services Group on October 24, 2013

47. Comment email from T.J. Stewart to the City of Mercer Island received by the Development Services Group on October 24, 2013
48. Comment email and letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on November 7, 2013
49. Comment email from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on November 8, 2013
50. Email from Shana Crick to J. Richard Aramburu dated November 12, 2013
51. Comment letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on November 12, 2013
52. Comment email from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on November 14, 2013
53. Comment email and letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on November 19, 2013
54. Comment letter from Jay Derr to the City of Mercer Island received by the Development Services Group on November 22, 2013
55. Comment email from Edward Corker to the City of Mercer Island received by the Development Services Group on November 26, 2013
56. Comment email from Katharine Lamperti to the City of Mercer Island received by the Development Services Group on December 2, 2013
57. Comment email and letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on December 9, 2013
58. Comment email from Cheryl and William Frizzell to the City of Mercer Island received by the Development Services Group on December 9, 2013
59. Comment email from Lisa Zaidi, Ph.D. to the City of Mercer Island received by the Development Services Group on December 9, 2013
60. Comment email and letter from Robert W. Thorpe, A.I.C.P. to the City of Mercer Island received by the Development Services Group on December 10, 2013
61. Comment email and letter from Charles Cobbs, M.D. to the City of Mercer Island received by the Development Services Group on December 10, 2013
62. Comment letter from Beverly Bridge to the City of Mercer Island received by the Development Services Group on December 11, 2013
63. Comment letter from Justin Deng and Jaime Chang to the City of Mercer Island received by the Development Services Group on December 11, 2013
64. Comment email and letter from T.J. and Sue Stewart to the City of Mercer Island received by the Development Services Group on December 11, 2013
65. Comment email and letter from Dale Kingman to the City of Mercer Island received by the Development Services Group on December 11, 2013
66. Comment email and letter from Linda Chaves to the City of Mercer Island received by the Development Services Group on December 11, 2013
67. Comment email and letter from Richard and Deborah Ferse to the City of Mercer Island received by the Development Services Group on December 11, 2013
68. Comment email and letter from Jeanne McKnight, Ph.D. to the City of Mercer Island received by the Development Services Group on December 11, 2013
69. Comment email and letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on December 11, 2013
70. Comment email from Trevor Price to the City of Mercer Island received by the Development Services Group on December 11, 2013
71. Comment email from Sue Stewart to the City of Mercer Island received by the Development Services Group on December 14, 2013
72. Comment email and letter from Sue Stewart to the City of Mercer Island received by the Development Services Group on December 16, 2013

73. Emails and letter from Shana Crick to J. Richard Aramburu sent on December 17, 2013
74. Comment email and letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on December 27, 2013
75. Comment email from Sue and T.J. Stewart to the City of Mercer Island received by the Development Services Group on December 29, 2013
76. Comment email from Karen Walter to the City of Mercer Island received by the Development Services Group on December 30, 2013
77. Email from Carol Cohoe to the City of Mercer Island received by the Development Services Group on December 30, 2013
78. Comment email and letter from Robert W. Thorpe, A.I.C.P. to the City of Mercer Island received by the Development Services Group on December 30, 2013
79. Email from Shana Crick to J. Richard Aramburu, Sue Stewart, T.J. Stewart, and Robert Thorpe dated December 30, 2013
80. Comment email and letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on January 3, 2014
81. Email from T.J. Stewart to the City of Mercer Island received by the Development Services Group on January 4, 2014
82. Email from Shana Crick to T.J. Stewart dated January 8, 2014
83. Email from Shana Crick to J. Richard Aramburu dated January 9, 2014
84. Comment email and letter from Philip Wang to the City of Mercer Island received by the Development Services Group on January 12, 2014
85. Comment letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on January 13, 2014
86. Comment email from Christine Acker to the City of Mercer Island received by the Development Services Group on January 13, 2014
87. Comment email from Justin Deng to the City of Mercer Island received by the Development Services Group on January 13, 2014
88. Comment email and letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on January 13, 2014
89. Comment email from Chris Moore to the City of Mercer Island received by the Development Services Group on January 13, 2014
90. Comment letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on January 14, 2014
91. Email from Katie Knight to Bharat Shyam dated January 14, 2014
92. Email from Bharat Shyam to the City of Mercer Island received by the Development Services Group on January 14, 2014
93. Email from Katie Knight to Bharat Shyam dated January 14, 2014
94. Email from Bharat Shyam to the City of Mercer Island received by the Development Services Group on January 14, 2014
95. Email from Linda Brown to the City of Mercer Island received by the Development Services Group on January 14, 2014
96. Email from Sue Stewart to the City of Mercer Island received by the Development Services Group on January 14, 2014
97. Comment letter and email from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on January 14, 2014
98. Email from Katie Knight to Sue Stewart dated January 14, 2014
99. Email from Katie Knight to J. Richard Aramburu dated January 14, 2014
100. Comment letter from Richard and Connie Del Missier to the City of Mercer Island received on January 15, 2014
101. Coval Preliminary Plat SUB13-009 Response to Comments received by the City of Mercer Island on January 15, 2014

102. Landscape Plan Concepts prepared by Fred Glick Design and received by the City of Mercer Island on January 15, 2014
103. Public Comments by Mercer Island Friends for Responsible Neighborhood Development on the Proposed Plat for the Coval Property received by the City of Mercer Island on January 15, 2014
104. "An overview of sensory effects on juvenile salmonids exposed to dissolved copper: Applying a benchmark concentration approach to evaluate sublethal neurobehavioral toxicity" by Scott A. Hecht, David H. Baldwin, Chris A. Mebane, Tony Hawkes, Sean J. Gross, and Nathaniel L. Scholz received by the City of Mercer Island on January 15, 2014
105. Comment email from Bharat Shyam to the City of Mercer Island received by the Development Services Group on January 16, 2014
106. Comment email from Hardie Cobbs to the City of Mercer Island received by the Development Services Group on January 16, 2014
107. Comment email from Pei-Hwa Lin to the City of Mercer Island received by the Development Services Group on January 16, 2014
108. Comment email from Liz Butowicz to the City of Mercer Island received by the Development Services Group on January 16, 2014
109. Comment email from Janet Mead to the City of Mercer Island received by the Development Services Group on January 16, 2014
110. Comment email from Carolyn Boatsman to the City of Mercer Island received by the Development Services Group on January 16, 2014
111. Comment email from Brenda Sandmaier to the City of Mercer Island received by the Development Services Group on January 16, 2014
112. Comment email from Philip Wang to the City of Mercer Island received by the Development Services Group on January 16, 2014
113. Comment email from Werner Glass to the City of Mercer Island received by the Development Services Group on January 16, 2014
114. Comment email from Marlene Lemon to the City of Mercer Island received by the Development Services Group on January 17, 2014
115. Comment email from Alex Silverman to the City of Mercer Island received by the Development Services Group on January 19, 2014
116. Comment email from Ian Moncaster to the City of Mercer Island received by the Development Services Group on January 19, 2014
117. Comment email from Bharat Shyam to the City of Mercer Island received by the Development Services Group on January 20, 2014
118. Comment email from Richard and Connie Del Missier to the City of Mercer Island received by the Development Services Group on January 20, 2014
119. Comment email from Bharat Shyam to the City of Mercer Island received by the Development Services Group on January 20, 2014
120. Comment email from Bob Hoff to the City of Mercer Island received by the Development Services Group on January 20, 2014
121. Comment email from Toni Okada to the City of Mercer Island received by the Development Services Group on January 20, 2014
122. Comment email from Rita Moore to the City of Mercer Island received by the Development Services Group on January 21, 2014
123. Comment email from Cameron Ackley to the City of Mercer Island received by the Development Services Group on January 21, 2014
124. Comment letter from Toni Okada to the City of Mercer Island received by the Development Services Group on January 21, 2014
125. Comment letter from Toni Okada to the City of Mercer Island received by the Development Services Group on January 21, 2014
126. Donahue Plat

127. Comment email from Nancy R. Lee to the City of Mercer Island received by the Development Services Group on January 21, 2014
128. Comment email from Dr. Arny Reich to the City of Mercer Island received by the Development Services Group on January 21, 2014
129. Comment email from Anita Reich to the City of Mercer Island received by the Development Services Group on January 21, 2014
130. Comment email from Dale Kingman to the City of Mercer Island received by the Development Services Group on January 21, 2014
131. Comment email from Jeanette and Paul Reese to the City of Mercer Island received by the Development Services Group on January 21, 2014
132. Comment email from Norma Ho to the City of Mercer Island received by the Development Services Group on January 21, 2014
133. Comment email from Sarah Ford to the City of Mercer Island received by the Development Services Group on January 21, 2014
134. Comment email from Marion Schwartz to the City of Mercer Island received by the Development Services Group on January 21, 2014
135. Comment email from Justin Deng and Jaime Chang to the City of Mercer Island received by the Development Services Group on January 22, 2014
136. Comment email from Andrea Danen to the City of Mercer Island received by the Development Services Group on January 22, 2014
137. Comment email from Richard Vacca to the City of Mercer Island received by the Development Services Group on January 22, 2014
138. Comment email from Jaqueline Tacher to the City of Mercer Island received by the Development Services Group on January 22, 2014
139. Comment email from Harman Wales to the City of Mercer Island received by the Development Services Group on January 22, 2014
140. Comment email from Beverly Greenberg to the City of Mercer Island received by the Development Services Group on January 22, 2014
141. Comment email from Richard and Deborah Ferse to the City of Mercer Island received by the Development Services Group on January 22, 2014
142. Comment email from Mr. and Mrs. William Donner to the City of Mercer Island received by the Development Services Group on January 22, 2014
143. Comment email from Diane and Albert Edmonds to the City of Mercer Island received by the Development Services Group on January 22, 2014
144. Traffic information provided by Patrick Yamashita, City Engineer, on January 22, 2014
145. Comment email from Robert Thorpe to the City of Mercer Island received by the Development Services Group on January 22, 2014
146. Comment email from Kim Ferse to the City of Mercer Island received by the Development Services Group on January 22, 2014
147. Comment email from Tim Stewart to the City of Mercer Island received by the Development Services Group on January 22, 2014
148. Comment email from Dr. Lisa Zaidi to the City of Mercer Island received by the Development Services Group on January 22, 2014
149. Comment email from Mike Grady to the City of Mercer Island received by the Development Services Group on January 22, 2014
150. Comment letter from L. Richard Aramburu to the City of Mercer Island received by the Development Services Group on January 22, 2014
151. Review of Stormwater Quantity Aspects of the Proposed Coval Development – Supplementary Comments prepared by K. Malcolm Leytham, P.E., Ph.D. received by the Development Services Group on January 22, 2014
152. Supplemental information from L. Richard Aramburu to the City of Mercer Island received by the Development Services Group on January 22, 2014

153. Comment email from James T. Lee to the City of Mercer Island received by the Development Services Group on January 22, 2014
154. Comment email from Nate and Tammy Luce to the City of Mercer Island received by the Development Services Group on January 22, 2014
155. Comment letter from Jay P. Derr to the City of Mercer Island received by the Development Services Group on January 22, 2014
156. Supplemental information from Jay P. Derr to the City of Mercer Island received by the Development Services Group on January 22, 2014
157. Public Notice of Planning Commission Special Meeting - Continuation of An Open Record Public Hearing
158. Memorandum from Patrick Yamashita, City Engineer, to Shana Crick, Senior Planner re: Coval Long Plat
159. Comment email from Katharine Lamperti to the City of Mercer Island received by the Development Services Group on January 16, 2014
160. Comment email from Sue Stewart to the City of Mercer Island received by the Development Services Group on January 22, 2014
161. Coval Long Plat Resubmittal Letter from Scott Borgeson to Shana Crick received by the City of Mercer Island Development Services Group on May 22, 2014
162. Revised Preliminary Long Plat received by the City of Mercer Island Development Services Group on June 3, 2014, including:
 - Sheet CV-01 – *Cover Sheet/Preliminary Plat Map*
 - Sheet SV-1 – *Boundary and Topographic Survey*
 - Sheet C-1.0 – *Phase 1 Grading and Drainage Plan*
 - Sheet C-1.1 – *Preliminary Road Profiles and Sections*
 - Sheet C-2.0 – *Preliminary Utility Plan*
 - Sheet L-1.0 – *Tree Assessment Plan*
 - Sheet L-2.0 – *Phase 1 Tree Implementation Plan*
163. Level 2 Downstream Analysis prepared by PacLand and received by the City of Mercer Island Development Services Group on June 3, 2014
164. Transportation Impact Study prepared by Transportation Engineering NorthWest and received by the City of Mercer Island Development Services Group on May 22, 2014
165. Updated Slope Stability Analysis prepared by Terra Associates and received by the City of Mercer Island Development Services Group on May 23, 2014
166. Public Notice of Open Record Hearing issued for the reopened public hearing by the City of Mercer Island on May 27, 2014
167. Email from Don Cole to Michele Lorilla dated May 30, 2014
168. Email from Michele Lorilla to Don Cole and Shana Crick dated June 2, 2014
169. Email from Don Cole to Michele Lorilla dated June 3, 2014
170. Comment letter and site plan from Robert W. Thorpe to the City of Mercer Island received by the Development Services Group on April 18, 2014 and requested to be included in the record on April 22, 2014
171. Comment letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on April 21, 2014
172. Comment email from Katharine Lamperti to the City of Mercer Island received by the Development Services Group on May 3, 2014
173. Comment email from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on May 20, 2014
174. Email from Sue Stewart to Shana Crick received by the Development Services Group on May 21, 2014
175. Email from George Steirer to Sue Stewart dated May 22, 2014
176. Email from Sue Stewart to Shana Crick received by the Development

- Services Group on May 27, 2014
177. Email from Sue Stewart to Shana Crick received by the Development Services Group on May 27, 2014
 178. Email from Shana Crick to Coval Parties of Record dated May 27, 2014
 179. Email from Shana Crick to Coval Parties of Record dated May 27, 2014
 180. Email from Richard Ferse to Wes Giesbrecht dated May 30, 2014
 181. Email from Shana Crick to Coval Parties of Record dated June 4, 2014
 182. Email from Shana Crick to J. Richard Aramburu dated June 4, 2014
 183. Email from Shana Crick to Coval Parties of Record dated June 5, 2014
 184. Comment email and letter from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on June 5, 2014
 185. Email from Shana Crick to Carol Cohoe dated June 5, 2014
 186. Findings of Fact and Conclusions of Law issued by the City Council on April 21, 2014
 187. Partial Release of Easement received by the City of Mercer Island Development Services Group on May 29, 2014
 188. Notice of a Neighborhood Information Meeting held by MI 84th Limited Partnership on May 28, 2014
 189. Comment email from J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on June 11, 2014
 190. Email from Shana Crick to Joni Dannis dated April 28, 2014
 191. Comment email from Charles Cobbs, M.D. to the City of Mercer Island received by the Development Services Group on June 11, 2014
 192. Comment email from Hardie Cobbs to the City of Mercer Island received by the Development Services Group on June 12, 2014
 193. Comment email from Tim (T.J.) Stewart to the City of Mercer Island received by the Development Services Group on June 14, 2014
 194. Comment email from Monique Liard to the City of Mercer Island received by the Development Services Group on June 15, 2014
 195. Comment email from Richard and Deborah Ferse to the City of Mercer Island received by the Development Services Group on June 15, 2014
 196. Comment email from Toni Okada to the City of Mercer Island received by the Development Services Group on June 17, 2014
 197. Comment email from Mrs. Neil Thomson to the City of Mercer Island received by the Development Services Group on June 17, 2014
 198. Comment email and letter from Kathy McLemore for J. Richard Aramburu to the City of Mercer Island received by the Development Services Group on June 17, 2014
 199. Comment email from Sue Stewart to the City of Mercer Island received by the Development Services Group on June 17, 2014
 200. Email from Kathy McLemore for J. Richard Aramburu to the City of Mercer Island including an Arborist Report and Addendum Report prepared by Tina Cohen, Certified Arborist received by the Development Services Group on June 17, 2014
 201. Email from Shana Crick to the City of Kathy McLemore dated June 17, 2014
 202. Comment email from Diane Edmonds to the City of Mercer Island received by the Development Services Group on June 17, 2014
 203. Email from Wes Giesbrecht to J. Richard Aramburu dated June 17, 2014
 204. Comment email from Cameron Ackley to the City of Mercer Island received by the Development Services Group on June 17, 2014
 205. Comment email from Cheryl Frizzell to the City of Mercer Island received by the Development Services Group on June 17, 2014
 206. Comment email from Bharat Shyam to the City of Mercer Island received by

- the Development Services Group on June 17, 2014
207. Comment email from Justin Deng to the City of Mercer Island received by the Development Services Group on June 18, 2014
 208. Email from Patrick Yamashita to Shana Crick dated June 18, 2014
 209. Level 2 Downstream Analysis prepared by PacLand and received by the City of Mercer Island Development Services Group on June 18, 2014
 210. Comment email and letter from Bruce Leamon to the City of Mercer Island received by the Development Services Group on June 18, 2014
 211. Comment email from Lisa Zaidi, Ph.D. to the City of Mercer Island received by the Development Services Group on June 18, 2014
 212. Letter from Jay P. Derr to the Planning Commission dated June 18, 2014 and received during the June 18, 2014 Public Hearing (reopened)
 213. Comment letter from Ira Appelman dated June 17, 2014 and received during the June 18, 2014 Public Hearing (reopened)
 214. Coval Plat Landscape Concept Plan prepared by Fred Glick of Fred Glick Design, P.L.L.C. and presented during the June 18, 2014 Public Hearing (reopened)

I. SUMMARY

Subdivision is the process of dividing larger parcels of land into smaller parcels, or “lots.” On Mercer Island, the subdivision of land is regulated by Chapter 19.08 of the Mercer Island City Code (MICC), which implements requirements of state subdivision law found primarily at Chapter 58.17 of the Revised Code of Washington (RCW). Under the MICC, division of land into four or fewer lots is accomplished through the “long subdivision” process, which involves administrative decisions made by City staff based on the City Code. Division of land into five or more lots is called a “long subdivision” and is subject to a public hearing and recommendation by the Planning Commission to the City Council. The City Council “may adopt or reject the planning commission’s recommendations” [MICC 19.08.020(F)(3)(c)].

Long subdivision approval is a two step process. First, the Planning Commission recommends and the City Council decides whether to approve a “preliminary plat” (which is a graphic and written representation of the proposed subdivision). If the preliminary plat is approved, the property owner has five years within which to obtain permits for and to build (or in some cases, bond) the required plat improvements (utilities, access roads, etc.), and to meet any other applicable code requirements or conditions of the preliminary plat approval. Once these requirements have been met, the property owner may apply to the City Council for “final plat” approval. A final plat must be approved if it meets the requirements of both the preliminary plat approval and all applicable regulations in place at the time of preliminary plat approval. Once approved, the final plat must be recorded with the county. Only after an approved final plat is recorded may the individual lots be sold or built upon. Any subsequent home construction must be consistent with both the Mercer Island City Code and any applicable plat conditions.

The current proposal, as shown in Exhibit 162, would divide the subject property into sixteen residential building lots. The following analysis evaluates the consistency of the proposed long subdivision with requirements of the Mercer Island City Code and the City Council’s Findings of Fact and Conclusions of Law issued on April 21, 2014 (Exhibit 186).

II. FINDINGS OF FACT

The City Council issued Findings of Fact and Conclusions of Law on April 21, 2014, which rejected the Planning Commission’s recommendation to approve the Coval long plat. The applicant submitted a revised plat to address the Council’s concerns put forth in the Findings of Fact and Conclusions of Law. The following is an analysis of how the revised plat addresses the City Council’s conclusions:

1. As proposed, the lot dimensions and areas of the Coval Long Plat would either meet or exceed the minimum requirements. The proposed density would be consistent with the existing Mercer Island Comprehensive Plan and Title 19 of the City Code, thus allowing for the development of 18 lots.

Planning Commission Analysis:

The proposed plat, which has been revised to 16 lots, will continue to meet or exceed minimum requirements. All proposed lots will have a net lot area of at least 9,600 square feet, a minimum width of 75 feet, and a minimum depth of 80 feet for the R-9.6 zone (Exhibit 162). The proposed density remains consistent with the existing Mercer Island Comprehensive Plan and Title 19 of the City Code.

2. The existing swale on the subject property does not meet the definition of "watercourse" within MICC 19.16.010 and is not regulated as such.

Planning Commission Analysis:

The swale on the subject property will not be regulated as a watercourse.

3. The proposed plat does not make adequate provisions for open spaces, drainage ways, safety, streets, roads, tree protection, and safe walking conditions for students who walk to and from school, as required by MICC 19.08.020(F)(1)(a).

Planning Commission Analysis:

The Findings of Fact and Conclusions of Law adopted by the City Council (Exhibit 186) found that adequate provisions for open spaces, drainage ways, safety, streets, roads, tree protection, and safe walking conditions for students who walk to and from school, as required by MICC 19.08.020(F)(1)(a), had not been made for the following reasons (Planning Commission comments are below each identified deficiency):

- a. *There are no open spaces set aside within the plat.*

Within the revised plat, the applicant is proposing an open space tract (Tract B). In addition to providing open space for the plat, the existing koi pond will be relocated to Tract B so that it may be retained.

- b. *Drainage ways, as the grading plan assumes filling in of some drainage ways and tight lining of Lots 10, 11 and 12, could have downstream impacts that are not sufficiently determined. There is not enough information available to determine whether appropriate provisions have been made for proposed drainage ways*

The applicant has submitted a Level 2 Downstream Analysis (Exhibit 163) that further evaluates the sufficiency of the proposed stormwater conveyance system. The report finds that, as conditioned, the system will provide adequate capacity.

- c. *Appropriate provisions have not been made for safety, streets, or roads, as the proposed internal roadway does not service all lots, thus causing need for additional private driveways onto 84th Avenue SE.*

The applicant has revised the plat configuration, as shown in Exhibit 162. The revised plat provides for access off of the internal roadway for all 16 proposed lots.

- d. *During the February 24, 2014 closed record hearing, a finding was suggested that appropriate provisions had not been made for other planning features that assure safe walking conditions for students, as it was stipulated that the internal road does not include sidewalks or a walking area. Nevertheless, sidewalks and a pedestrian easement were found to be included in the plat submittals, providing for adequate internal pedestrian access. However, the pathways did not extend onto 84th Avenue SE – only a gravel shoulder was required for parking along 84th Avenue*

SE. Therefore, adequate provisions for safe walking conditions for students who walk to and from school had not been proposed along 84th Avenue SE adjacent to the plat.

The pedestrian walkways are included in the revised plat configuration shown in Exhibit 162. Therefore, internal pedestrian access will still be provided. As discussed in detail below, the proposed internal sidewalks will connect to a gravel shoulder along 84th Avenue SE. While the applicant will not be providing a sidewalk along 84th Avenue SE, they are contributing \$50,000 to assist with the construction of a walkway included within the City's 6 year TIP.

- e. *Per MICC 19.10.040(B)(2), adequate provisions have not been made within the plat to protect trees on the property. Trees to be saved on site would be better served by tree conservation easements, or by designated common areas that are not controlled by individual lot owners. See MICC 19.10.040(B)(2).*

The applicant has moved building pads off of the steep slope along the western property line, which would preserve more trees. NGPAs adjacent to the drainage easement result in the preservation of additional trees. Furthermore, the Planning Commission is recommending as conditions of preliminary approval that notes be placed on the final plat restricting tree removal by eventual homeowners and requiring the design of houses be mindful of the trees on the lot.

- 4. Public interest will not be served by approval of the proposed plat.

Planning Commission Analysis:

The City Council's Findings of Facts and Conclusions of Law (Exhibit 186) stated that public interest would not be served because adequate provisions for open spaces, drainage ways, safety, streets, roads, tree protection, and safe walking conditions for students who walk to and from school, as required by MICC 19.08.020(F)(1)(a), had not been made. As discussed above, these issues have been addressed in the revised plat (Exhibit 162). Consequently, the public interest will be served by approval of the proposed plat.

- 5. By proposing a gravel shoulder on 84th Avenue SE, the proposed plat is not consistent with the City's Pedestrian and Bicycle Facility Plan.

Planning Commission Analysis:

The applicant is amenable to constructing an asphalt shoulder, if required. However, both the City Engineer and the applicant prefer a gravel shoulder, as an asphalt shoulder increases the volume of stormwater runoff and also makes the roadway feel wider, often resulting in faster driving. Therefore, the applicant, at the direction of the City Engineer, is proposing to construct an 8.5-foot wide gravel shoulder. Additionally, the applicant will provide \$50,000 to the City for construction of a pedestrian path.

- 6. The applicant has not provided sufficient financial or other assurances in the event of unexpected adverse stormwater impacts.

Planning Commission Analysis:

The applicant has provided a Level 2 Downstream Analysis (Exhibit 163) to attest to the sufficiency of the downstream stormwater system. The report concludes that the downstream "stormwater conveyance system has sufficient capacity to convey the proposed undetained 100-year flows." This was a conservative analysis since the stormwater runoff from the site will actually be detained while the analysis assumes undetained flows. The analysis recommended the following maintenance be performed in some downstream locations to improve the function of the system

1. *Remove debris that has collected at the outlet side of the SE 29th Street culvert and at culvert 7-301.*
2. *Remove any debris in the roadside ditch and that may be located within the pipes.*

3. *Re-grade a portion of the ditch to enhance capacity and reduce the risk of further clogging of culvert 7-301. The hydraulic modeling was performed based on the existing ditch being free of debris. The existing roadside ditch from 7-301 to the 7-291 inlet has a "V" cross section that is approximately 1.0' deep with side slopes of 3:1 along the road and 1:1 on the outside. The roadside ditch could be widened to have a 6" bottom width if the 3:1 slope is replaced with a 2:1 slope. The length of this recommended enhancement is approximately 30' from the outlet of culvert 7-301, to the west. Widening of the ditch is not recommended past this point, where the existing channel grade increases and moves away from the road. Where the grade of the channel becomes, steeper, flow velocities will increase and help to naturally reduce collection of debris. The ditch widening and grading should reduce the potential for further clogging of the 7-301 culvert and provide additional conveyance capacity. However, as the analysis has shown, the system functions sufficiently as is. So, the proposed ditch re-grading is only a recommendation intended to provide improved function and greater capacity.*

As conditioned, the stormwater conveyance system provides sufficient mitigation of potential stormwater impacts.

7. Under MICC 19.08.030(F)(2), certain critical areas located in the subdivision should remain undeveloped, particularly areas on the steep slopes on the west side of the property.

Planning Commission Analysis:

As shown in Exhibit 162, the applicant has shifted the proposed building pads on Lots 11, 12, 13, and 14 to the east to avoid development on the proposed steep slopes. Furthermore, the applicant is proposing Native Growth Protection Areas/Easements (NGPAs) to protect the steep slopes and other critical areas on site in perpetuity.

8. The developer should explore alternate plat layouts that potentially utilize the optional development standards in MICC 19.08.030(G) to preserve critical areas and trees on site.

Planning Commission Analysis:

Optional standards for development in MICC 19.08.030(G) allow for the creation of smaller lots in order to preserve critical areas and set aside land for open space. The applicant is not proposing to use the optional standards for development. They are, however, providing the benefit of the optional standards by setting aside an open space tract (Tract B) and placing critical areas such as steep slopes into NGPAs so that they remain undeveloped. However, the applicant is not requesting reduced lot areas and/or reduced widths in exchange. All proposed lots will meet the standard minimum lot requirements (Exhibit 162).

9. The MICC does not require that existing structures on the project site be retained. Existing structures may be demolished upon receipt of appropriate permits from governing agencies.

Planning Commission Analysis:

The City does not have the authority to require the developer to retain the existing structures on the subject property. Consequently, the structures will be either demolished or relocated prior to finaling the site development permit.

10. The proposed lots should be configured so that building pads are not placed in critical areas. Circumventing the problem of critical areas by attempting to eliminate or reduce the dimensions of critical areas, as proposed by the applicant, is inconsistent with the MICC.

Planning Commission Analysis:

As discussed above and shown in Exhibit 162, the applicant has shifted the proposed building pads off of the steep slopes along the western property line. Additionally, the steep slopes will be placed into NGPAs so that they remain undeveloped.

11. Under MICC 19.15.040, the proposed plat is exempt from formal design review.

Planning Commission Analysis:

The proposed plat will not be subject to formal design review as described by MICC 19.15.040.

12. A critical area determination is not needed, as the existing swale on the subject property is not a regulated watercourse. A critical area determination applies when an applicant wishes to reduce or average a watercourse (or wetland) buffer. When there is not a regulated buffer to reduce or average, there is no need for a critical area determination.

Planning Commission Analysis:

As there is no watercourse present on the project site and no associated buffer that may potentially be reduced, the City will not require the applicant to apply for a critical area determination.

Mercer Island City Code (MICC) 19.08.030(A) through (F) provides the criteria for approval of a subdivision. MICC 19.16.010(S) includes long plats in the definition of a subdivision. The following is an analysis of the criteria for approval:

1. MICC 19.08.030(A) states the proposed subdivision shall comply with arterial, capital facility, and land use elements of the Comprehensive Plan; all other chapters of the development code; the Shoreline Management Act; and other applicable legislation.

A. Proposed subdivisions shall comply with the arterial standards of the comprehensive plan:

Planning Commission Analysis:

The arterial plan is contained within the Transportation Element of the Comprehensive Plan. The functional classifications of existing roads are provided within Figure 1 in the Transportation Element. The subject property gains access from 84th Avenue SE, which is not classified by the Comprehensive Plan as an arterial. Consequently, the arterial standards specified within the Comprehensive Plan do not apply to this project.

B. Proposed subdivisions shall comply with the Capital Facility standards of the comprehensive plan:

Planning Commission Analysis:

The Capital Facilities Element of the Mercer Island Comprehensive Plan provides the Capital Facility standards for the City. Figure 1 of the Capital Facilities Element shows current and future capital facilities. The subject property is not designated as either a current or future capital facility. Therefore, the Capital Facility standards within the Comprehensive Plan do not apply to the proposal.

C. Proposed subdivisions shall comply with the Land Use Element of the comprehensive plan:

Planning Commission Analysis:

Goal 8.2 of the Land Use Element and Goal 2.1 of the Housing Element of the City's Comprehensive Plan both state "Through zoning and land use regulations provide adequate development capacity to accommodate Mercer Island's projected share of the King County population growth over the next 20 years." Additionally, the Land Use Element of the city's Comprehensive Plan identified the following issue outside the Town Center: "The community needs to accommodate two important planning values – maintaining the existing single family residential character of the Island, while at the same time absorbing a relatively small amount of population and housing growth."

Goal 8.5 of the Land Use Element details how the City should accommodate single family growth by stating that the City should "encourage infill development on vacant or under-utilized sites that are outside of critical areas and ensure that the infill is compatible with the surrounding neighborhood." The proposed long plat constitutes infill development that increases density on an under-utilized site.

Exhibits 10 through 15 and the City Council's Findings of Fact and Conclusions of Law (Exhibit 186) conclude that neither a watercourse nor wetland(s) are present on the subject property. While the proposal site does appear to contain steep slopes as well as other geohazard areas (seismic, erosion, and/or landslide hazards), MICC 19.07.060 makes provisions for alterations within geohazard areas and on steep slopes. The applicant has submitted two geotechnical reports, a statement of risk, and an updated slope stability analysis (Exhibits 16 – 18 and 165) to guide development of the portions of the site that qualify as geohazard areas. Independent peer review of the slope stability analysis concurred with the applicant's report (Exhibit 168).

The existing zoning and Comprehensive Plan designation of the property described in the application is Single Family Residential R-9.6 (9,600 square foot minimum lot size). The proposed and current use of this property is single-family residential (Exhibit 162), which is a permitted use in the R-9.6 zone and consistent with adopted Comprehensive Plan land use element. The proposal results in a density of 3.13 units per acre (16 units / 5.1 acres = 3.13 units/acre), which is consistent with the surrounding development. For comparison, the R-9.6 zone allows for a density of 4.54 units per acre (43,560 square feet / 9,600 square feet = 4.54 units/acre). The proposed density and use is consistent with the allowed density for the zone and the Comprehensive Plan.

D. Proposed subdivisions shall comply with all other chapters of the development code.

Planning Commission Analysis:

An evaluation for consistency with other applicable chapters of the development code (MICC Title 19) is included below:

- i. Title 19 of the Mercer Island City Code specifies noticing requirements for the proposed long plat. The following matrix details the noticing timeline and code requirements for the proposed long plat and SEPA review applications:

Action Required by Code	Applicable Code(s) Requiring Action	Description of Action Taken	Date(s) of Action	Exhibit No.
Determination of Completeness	<ul style="list-style-type: none"> • MICC 19.15.020(C) 	Long plat and SEPA applications determined to be complete	11/8/2013	N/A
Public Notice of Application, Open Record Hearing, and Mitigated Determination of Nonsignificance (MDNS) Likely*	<p><u>Notice of Application:</u></p> <ul style="list-style-type: none"> • MICC 19.08.020(E)(2)(a) • MICC 19.15.020(D)(1-7) <p><u>Public Notice:</u></p> <ul style="list-style-type: none"> • MICC 19.15.020(E) <p><u>Open Record Hearing:</u></p> <ul style="list-style-type: none"> • MICC 19.15.020(D)(3) <p><u>MDNS Likely:</u></p> <ul style="list-style-type: none"> • MICC 19.07.120(L) • MICC 19.15.010(E) • MICC 19.15.020(D)(1) • WAC 197-11-355 	Sent to all property owners within 300 feet of the subject property, posted on the subject site, and published in the City Weekly Permit Bulletin*	11/18/2013	5
	<ul style="list-style-type: none"> • MICC 19.08.020(E)(2)(a) 	Published at least 10 days prior to the public hearing in a newspaper	11/27/2013	5

		of general circulation within the city		
	<u>Notice of Application:</u> <ul style="list-style-type: none"> MICC 19.15.020(D)(2)(g) <u>MDNS Likely:</u> <ul style="list-style-type: none"> MICC 19.15.010(E) MICC 19.15.020(D)(1) WAC 197-11-355 	23 day public comment period provided	11/18/2013 through 5:00 P.M. on 12/11/2013	5
Mitigated Determination of Nonsignificance (MDNS) Issued with Nine Mitigation Conditions	<u>MDNS:</u> <ul style="list-style-type: none"> MICC 19.15.010(E) WAC 197-11-350* WAC 197-11-340(2)* 	Sent to all property owners within 300 feet of the subject property and published in the City Weekly Permit Bulletin	12/23/2013 * SEPA review began under Optional DNS process (WAC 197-11-355). MDNS issued under WAC 197-11-340(2) to allow for an additional comment period.	7
Mitigated Determination of Nonsignificance (MDNS) Additional Comment Period (Optional)*	<u>MDNS:</u> <ul style="list-style-type: none"> WAC 197-11-340(2) MICC 19.07.120(Q)(1) 	21 day optional public comment period provided	12/23/2013 through 5:00 P.M. on 1/13/2014 *The applicant agreed to extend the second SEPA comment period from 14 to 21 days	7
Mitigated Determination of Nonsignificance (MDNS) Appeal Period	<u>MDNS:</u> <ul style="list-style-type: none"> MICC 19.07.120(T) MICC 19.15.020(J) 	14 day appeal period provided per MICC	12/23/2013 through 5:00 P.M. on 1/6/2014	7
City Council Findings of Fact and Conclusions of Law	<ul style="list-style-type: none"> MICC 19.08.020(F)(3)(c) 	Rejects the Planning Commission's recommendation, remands the project back to the Planning Commission, and reopens the record effective 4/22/2014	4/21/2014	186

Public Notice of Open Record Hearing for Reopened Hearing	• MICC 19.15.020(D)(3)	Sent to all property owners within 300 feet of the subject property, sent to all parties of record, posted on the subject site, and published in the City Weekly Permit Bulletin	5/27/2014	166
	• MICC 19.08.020(E)(2)(a)	Published at least 10 days prior to the public hearing in a newspaper of general circulation within the city	6/4/2014	166

- ii. Written comments were provided to the City by the following parties during the public comment periods, which ran from November 18, 2013 to 5:00 P.M. on December 11, 2013 and December 23, 2013 through 5:00 P.M. on January 13, 2014:

Exhibit Number	Party/Parties of Record	Address	Date Received
53	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	November 19, 2013
54	Jay Derr	Van Ness Feldman, L.L.P. 719 Second Avenue, Suite 1150 Seattle, Washington 98104	November 22, 2013
55	Edward Corker	6614 109th Place SE Newcastle, WA 98056	November 26, 2013
56	Katharine Lamperti	8320 SE 30th Place Mercer Island, WA 98040	December 2, 2013
57	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	December 9, 2013
58	Cheryl and William Frizzell	8375 SE 30th Place Mercer Island, WA 98040	December 9, 2013
59	Lisa Zaidi, Ph.D.	8421 SE 30th Street Mercer Island, WA 98040	December 9, 2013
60	Robert W. Thorpe, A.I.C.P.	R.W. Thorpe & Associates 2737 78th Avenue SE, Suite 100 Mercer Island, WA 98040	December 10, 2013
61	Charles Cobbs, M.D.	8225 SE 30th Place Mercer Island, WA 98040	December 10, 2013
62	Beverly Bridge	8400 SE 34th Place Mercer Island, WA 98040	December 11, 2013
63	Justin Deng and Jaime Chang	3219 84th Avenue SE Mercer Island, WA 98040	December 11, 2013
64	T.J. and Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	December 11, 2013
65	Dale Kingman	3215 84th Avenue SE Mercer Island, WA 98040	December 11, 2013

66	Linda Chaves	8265 SE 30th Place Mercer Island, WA 98040	December 11, 2013
67	Richard and Deborah Ferse	3203 84th Avenue SE Mercer Island, WA 98040	December 11, 2013
68	Jeanne McKnight, Ph.D.	6681 East Mercer Way Mercer Island, WA 98040	December 11, 2013
73	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	December 11, 2013
74	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	December 27, 2013
75	T.J. and Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	December 29, 2013
77	Karen Walter	Muckleshoot Indian Tribe Fisheries Division Habitat Program 39015 172nd Avenue SE Auburn, WA 98092	December 30, 2013
79	Robert W. Thorpe, A.I.C.P.	R.W. Thorpe & Associates 2737 78th Avenue SE, Suite 100 Mercer Island, WA 98040	December 30, 2013
80	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	January 3, 2014
81	T.J. and Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	January 4, 2014
82	T.J. and Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	January 8, 2014
84	Philip Wang	8230 SE 30th Street Mercer Island, WA 98040	January 12, 2014
85	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	January 13, 2014
86	Christine Acker	Not provided	January 13, 2014
87	Justin Deng	3219 84th Avenue SE Mercer Island, WA 98040	January 13, 2014
88	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	January 13, 2014
89	Chris Moore	Stimson-Green Mansion 1204 Minor Avenue Seattle, WA 98101	January 13, 2014

- iii. Additional comments were provided to the City by the following parties outside of the specified public comment periods, which ran from November 18, 2013 to 5:00 P.M. on December 11, 2013 and December 23, 2013 through 5:00 P.M. on January 13, 2014:

Exhibit Number	Person(s) Submitting Comments	Address	Date Received
36	Robert W. Thorpe, A.I.C.P.	R.W. Thorpe & Associates 2737 78th Avenue SE, Suite 100 Mercer Island, WA 98040	August 1, 2013
37	Jane Kiker	Eglick Kiker Whited, P.L.L.C. 1000 Second Avenue, Suite 3130 Seattle, WA 98104	August 6, 2013
38	T.J. Stewart	3205 84th Avenue SE Mercer Island, WA 98040	October 3, 2013
39	Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	October 4, 2013
40	Richard Ferse, M.D	3203 84th Avenue SE Mercer Island, WA 98040	October 15, 2013
41	Toni Okada	2909 84th Avenue SE Mercer Island, WA 98040	October 17, 2013
42	Linda Chaves	8265 SE 30th Place Mercer Island, WA 98040	October 18, 2013
43	Richard Ferse, M.D	3203 84th Avenue SE Mercer Island, WA 98040	October 18, 2013
44	Richard Ferse, M.D	3203 84th Avenue SE Mercer Island, WA 98040	October 21, 2013
45	Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	October 22, 2013
46	T.J. and Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	October 24, 2013
47	T.J. Stewart	3205 84th Avenue SE Mercer Island, WA 98040	October 24, 2013
48	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	November 7, 2013
50	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	November 8, 2013
51	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	November 12, 2013
52	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	November 14, 2013
90	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	January 14, 2014
92	Bharat Shyam	8405 SE 34th Place	January 14, 2014

94	Bharat Shyam	Mercer Island, WA 98040 8405 SE 34th Place Mercer Island, WA 98040	January 14, 2014
95	Linda Brown	Van Ness Feldman, L.L.P. 719 Second Avenue, Suite 1150 Seattle, Washington 98104	January 14, 2014
96	Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	January 14, 2014
97	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	January 14, 2014

- iv. Pursuant to MICC 19.08.020(F)(3), MICC 19.15.010(E), and MICC 19.15.020(F)(1), both an open record public hearing in front of the Planning Commission and a subsequent public meeting with the City Council are required for preliminary long plat applications. The open record public hearing with the Planning Commission was held on Wednesday, January 15, 2014. Written comments were submitted by the following parties during the January 15, 2014 public hearing:

Exhibit Number	Person(s) Submitting Comments	Address	Date Received
100	Richard and Connie Del Missier	8220 SE 29th Street Mercer Island, WA 98040	January 15, 2014
101	Jay Derr	Van Ness Feldman, L.L.P. 719 Second Avenue, Suite 1150 Seattle, Washington 98104	January 15, 2014
102	Fred Glick Design	Mercer Island, WA 98040	January 15, 2014
103	Mercer Island Friends for Responsible Neighborhood Development on the Proposed Plat for the Coval Property	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Suite 2000 Seattle, WA 98104	January 15, 2014
104	Mike Grady	7011 81st Avenue SE Mercer Island, WA 98040	January 15, 2014

- v. Additionally, public testimony was provided by the following parties during the open record portion of the public hearing on January 15, 2014:

Person(s) Providing Testimony	Address
J. Richard Aramburu	Aramburu & Eustis, L.L.P., 720 Third Avenue, Pacific Building, Suite 2000 Seattle, WA 98104
Mike Grady	7011 81st Avenue SE Mercer Island, WA 98040
Malcolm Leytham	16300 Christensen Road, Suite 350 Seattle, WA 98188
Scott Luchessa	4013 32nd Avenue W Seattle, WA 98199
Dick Ferse	3203 84th Avenue SE Mercer Island, WA 98040
Linda Chaves	8265 SE 30th Place Mercer Island, WA 98040
Robert Thorpe	5800 West Mercer Way Mercer Island, WA 98040
Kevin Franke	8437 SE 37th Street Mercer Island, WA 98040

Bharat Shyam	8405 SE 34th Place Mercer Island, WA 98040
Shawn Boyle	8410 SE 36th Street Mercer Island, WA 98040
Ian Moncaster	8430 SE 36th Street Mercer Island, WA 98040
Toni Okada	2909 84th Avenue SE Mercer Island, WA 98040
T.J. Stewart	3205 84th Avenue SE Mercer Island, WA 98040
Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040
Glenn Blumstein	8241 SE 30th Street Mercer Island, WA 98040
Manny Cawaling	Youth Theatre Northwest, PO Box 296 Mercer Island, WA 98040
Sherry Frizzell	8375 SE 30th Place Mercer Island, WA 98040
Judy Ginn	7815 SE 85th Place Mercer Island, WA 98040
Tsering Short	PO Box 294 Mercer Island, WA 98040
Carrie Sutkiss	3927 86th Avenue SE Mercer Island, WA 98040
Katharine Lamperti	8320 SE 30th Place Mercer Island, WA 98040
Christine Acker	7456 West Mercer Way Mercer Island, WA 98040
Phil Randazzo	8212 SE 29th Street Mercer Island, WA 98040
Lisa Zaidi	8231 SE 30th Place Mercer Island, WA 98040
Bruce Leamon	8335 SE 30th Place Mercer Island, WA 98040
Kurt Ferse	2500 81st Avenue SE Mercer Island, WA 98040
Richard Del Missier	8220 SE 29th Street Mercer Island, WA 98040
June Lindsey	8405 West Mercer Way Mercer Island, WA 98040
Carolyn Boatsman	3210 74th Avenue SE Mercer Island, WA 98040
Bruce McCauley	8214 SE 29th Street Mercer Island, WA 98040

vi. The public hearing was continued to Wednesday, January 29, 2014. The record for the public hearing was closed at 5:00 PM on Wednesday, January 22, 2014. Written comments were submitted by the following parties between January 16, 2014 and when the record closed at 5:00 PM on January 22, 2014:

Exhibit Number	Person(s) Submitting Comments	Address	Date Received
105	Bharat Shyam	8405 SE 34th Place Mercer Island, WA 98040	January 16, 2014
106	Hardie Cobbs	8225 SE 30th Place Mercer Island, WA 98040	January 16, 2014
107	Pei-Hwa Lin	2901 84th Avenue SE Mercer Island, WA 98040	January 16, 2014
108	Liz Butowicz	8355 SE 34th Street Mercer Island, WA 98040	January 16, 2014
109	Janet Mead	8335 SE 30th Place Mercer Island, WA 98040	January 16, 2014
110	Carolyn Boatsman	3210 74th Avenue SE Mercer Island, WA 98040	January 16, 2014
111	Brenda Sandmaier	8412 SE 33rd Place Mercer Island, WA 98040	January 16, 2014
112	Philip Wang	8230 SE 30th Street Mercer Island, WA 98040	January 16, 2014
113	Werner Glass	8325 SE 34th Street Mercer Island, WA 98040	January 16, 2014
114	Marlene Lemon	4219 Shoreclub Drive Mercer Island, WA 98040	January 17, 2014
115	Alex Silverman	8350 SE 34th Street	January 19, 2014

		Mercer Island, WA 98040	
116	Ian Moncaster	8430 SE 36th Street Mercer Island, WA 98040	January 19, 2014
117	Bharat Shyam	8405 SE 34th Place Mercer Island, WA 98040	January 20, 2014
118	Richard and Connie Del Missier	8220 SE 29th Street Mercer Island, WA 98040	January 20, 2014
119	Bharat Shyam	8405 SE 34th Place Mercer Island, WA 98040	January 20, 2014
120	Bob Hoff	8219 SE 28th Street Mercer Island, WA 98040	January 20, 2014
121	Toni Okada	2909 84th Avenue SE Mercer Island, WA 98040	January 20, 2014
122	Rita Moore	6 Fern Hollow Mercer Island, WA 98040	January 21, 2014
123	Cameron Ackley	3050 81st Place SE Mercer Island, WA 98040	January 21, 2014
124	Toni Okada	2909 84th Avenue SE Mercer Island, WA 98040	January 21, 2014
125	Toni Okada	2909 84th Avenue SE Mercer Island, WA 98040	January 21, 2014
127	Nancy R. Lee	4001 West Mercer Way Mercer Island, WA 98040	January 21, 2014
128	Dr. Arny Reich	6221 82nd Avenue SE Mercer Island, WA 98040	January 21, 2014
129	Anita Reich	6221 82nd Avenue SE Mercer Island, WA 98040	January 21, 2014
130	Dale Kingman	Gordon Tilden Thomas & Cordell, LLP 1001 Fourth Avenue, Suite 4000 Seattle, WA 98154	January 21, 2014
131	Jeanette and Paul Reese	4334 89th Avenue SE Mercer Island, WA 98040	January 21, 2014
132	Norma Ho	8253 SE 30th Place Mercer Island, WA 98040	January 21, 2014
133	Sarah Ford	8405 SE 34th Place Mercer Island, WA 98040	January 21, 2014
134	Marion Schwartz	3002 61st Avenue SE Mercer Island, WA 98040	January 21, 2014
135	Justin Deng and Jaime Chang	3219 84th Avenue SE Mercer Island, WA 98040	January 22, 2014
136	Andrea Danen	7711 SE 58th Street Mercer Island, WA 98040	January 22, 2014
137	Richard Vacca	8220 SE 33rd Place Mercer Island, WA 98040	January 22, 2014
138	Jaqueline Tacher	1000 Second Avenue, Suite 3500 Seattle, WA 98104	January 22, 2014
139	Harman Wales	4545 Forest Avenue Mercer Island, WA 98040	January 22, 2014
140	Beverly Greenberg	2730 West Mercer Way Mercer Island, WA 98040	January 22, 2014
141	Richard and Deborah Ferse	3203 84th Avenue SE Mercer Island, WA 98040	January 22, 2014
142	Mr. and Mrs. William	2768 68th Avenue SE	January 22, 2014

	Donner	Mercer Island, WA 98040	
143	Diane and Albert Edmonds	2764 71st Avenue SE Mercer Island, WA 98040	January 22, 2014
145	Robert W. Thorpe, A.I.C.P.	R.W. Thorpe & Associates 2737 78th Avenue SE, Suite 100 Mercer Island, WA 98040	January 22, 2014
146	Kim Ferse	4003 West Mercer Way Mercer Island, WA 98040	January 22, 2014
147	Tim Stewart	3205 84th Avenue SE Mercer Island, WA 98040	January 22, 2014
148	Dr. Lisa Zaidi	8231 SE 30th Place Mercer Island, WA 98040	January 22, 2014
149	Mike Grady	7011 81st Avenue SE Mercer Island, WA 98040	January 22, 2014
150	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	January 22, 2014
151	K. Malcolm Leytham, P.E., Ph.D.	16300 Christensen Road, Suite 350 Seattle, WA 98188	January 22, 2014
152	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	January 22, 2014
153	James T. Lee	4001 West Mercer Way Mercer Island, WA 98040	
154	Nate and Tammy Luce	3211 84th Ave SE Mercer Island, WA 98040	January 22, 2014
155	Jay Derr	Van Ness Feldman, L.L.P. 719 Second Avenue, Suite 1150 Seattle, Washington 98104	January 22, 2014
156	Jay Derr	Van Ness Feldman, L.L.P. 719 Second Avenue, Suite 1150 Seattle, Washington 98104	January 22, 2014
159	Katharine Lamperti	8320 SE 30th Place Mercer Island, WA 98040	January 22, 2014
160	Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	January 22, 2014

- vii. A closed record public hearing with the City Council was held on February 24, 2014. The City Council voted unanimously to reject the Planning Commission's recommendation and remand the project back to the Planning Commission. The City Council's Findings of Fact and Conclusions of Law were signed by the mayor on April 21, 2014, and they reopened the record for SUB13-009 effective April 22, 2014.
- viii. The applicant submitted revisions to the plat and supporting materials on May 22, 2014, May 23, 2014, May 29, 2014, and June 3, 2014. The Planning Commission reopened the public hearing on June 18, 2014 to consider the new materials submitted by the applicant and to draft a recommendation to the City Council. Notice of the Reopened Public Hearing was mailed to all residents within 300 feet of the subject property, emailed and/or mailed to all parties of record, posted

on site, and published in the City's weekly permit bulletin on May 27, 2014. The notice was also published in the Mercer Island Reporter on June 4, 2014.

ix. Written comments were provided to the City by the following parties during the public comment periods, which ran from April 22, 2014 to 5:00 P.M. until the reopened public hearing at 7:00 PM on June 18, 2014:

Exhibit Number	Person(s) Submitting Comments	Address	Date Received
170	Robert W. Thorpe	R.W. Thorpe & Associates 2737 78th Avenue SE, Suite 100 Mercer Island, WA 98040	April 18, 2014 (requested to be included in the record on April 22, 2014)
171	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	April 21, 2014
172	Katharine Lamperti	8320 SE 30th Place Mercer Island, WA 98040	May 3, 2014
173	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	May 20, 2014
174	Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	May 21, 2014
176	Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	May 27, 2014
177	Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	May 27, 2014
180	Richard Ferse, M.D	3203 84th Avenue SE Mercer Island, WA 98040	May 30, 2014
184	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	June 5, 2014
189	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	June 11, 2014
191	Charles Cobbs, M.D.	8225 SE 30th Place Mercer Island, WA 98040	June 11, 2014
192	Hardie Cobbs	8225 SE 30th Place Mercer Island, WA 98040	June 12, 2014

x. Pursuant to MICC 19.08.020(F)(3), MICC 19.15.010(E), and MICC 19.15.020(F)(1), both an open record public hearing in front of the Planning Commission and a subsequent public meeting with the City Council are required for preliminary long plat applications. The Planning Commission reopened the open record public hearing on Wednesday, June 18, 2014. Written comments were submitted by the following parties during the June 18, 2014 reopened public hearing:

Exhibit Number	Person(s) Submitting Comments	Address	Date Received
-----------------------	--------------------------------------	----------------	----------------------

193	Tim (T.J.) Stewart	3205 84th Avenue SE Mercer Island, WA 98040	June 14, 2014
194	Monique Liard	8245 SE 30th Place Mercer Island, WA 98040	June 15, 2014
195	Richard and Deborah Ferse	3203 84th Avenue SE Mercer Island, WA 98040	June 15, 2014
196	Toni Okada	2909 84th Avenue SE Mercer Island, WA 98040	June 17, 2014
197	Mrs. Neil Thomson	9105 Fortuna Drive, Apt 8206 Mercer Island, WA 98040	June 17, 2014
198	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	June 17, 2014
199	Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040	June 17, 2014
200	J. Richard Aramburu	Aramburu & Eustis, L.L.P. 720 Third Avenue Pacific Building, Ste. Suite 2000 Seattle, WA 98104	June 17, 2014
202	Diane Edmonds	2764 71st Avenue SE Mercer Island, WA 98040	June 17, 2014
204	Cameron Ackley	3050 81st Place SE Mercer Island, WA 98040	June 17, 2014
205	Cheryl Frizzell	8375 SE 30th Place Mercer Island, WA 98040	June 17, 2014
206	Bharat Shyam	8405 SE 34th Place Mercer Island, WA 98040	June 17, 2014
207	Justin Deng	3219 84th Avenue SE Mercer Island, WA 98040	June 18, 2014
210	Bruce Leamon	8335 SE 30th Place Mercer Island, WA 98040	June 18, 2014
211	Lisa Zaidi, Ph.D.	8231 SE 30th Place Mercer Island, WA 98040	June 18, 2014

xi. Additionally, public testimony was provided by the following parties during the open record portion of the public hearing on June 18, 2014:

Person(s) Providing Testimony	Address
Robert Thorpe	5800 West Mercer Way Mercer Island, WA 98040
Ira Appelman	4436 Ferncroft Road Mercer Island, WA 98040
Linda Chaves	8265 SE 30th Place Mercer Island, WA 98040
Sue Stewart	3205 84th Avenue SE Mercer Island, WA 98040
Cheryl Frizzell	8375 SE 30th Place Mercer Island, WA 98040
Tina Cohen	Northwest Arborvitae 8318 26th Avenue NW Seattle, WA 98117
J. Richard Aramburu	Aramburu & Eustis, L.L.P., 720 Third Avenue, Pacific Building, Suite 2000 Seattle, WA 98104
Beverly Bridge	8400 SE 34th Place Mercer Island, WA 98040
Katharine Lamperti	8320 SE 30th Place Mercer Island, WA 98040

- xii. MICC 19.08.020(F)(3)(c) requires that “Upon receipt of the planning commission’s recommendation, the city council shall at its next public meeting set the date for the public hearing where it may adopt or reject the planning commission’s recommendations.” Therefore, the City Council will tentatively set the closed record public hearing date on Monday, July 7, 2014. The date of the closed record public hearing with the City Council is tentatively scheduled for the evening of July 21, 2014.
- xiii. Subsequent to the City Council’s decision regarding the preliminary long plat, per 19.15.020(H)(2), a Notice of Decision is required to be published in the City’s Weekly Permit Bulletin. Additionally, the Notice of Decision will be mailed to all parties of record.
- xiv. MICC 19.02.020(C)(1) requires a front yard depth of 20 feet or more, a rear yard depth of 25 feet or more, and a side yard depth to have the sum of at least 15 feet, provided, no side yard abutting an interior lot line shall be less than five feet, and no side yard abutting a street shall be less than 10 feet. The site currently contains a single-family residence, attached pool house and garage, a detached garage, and a driveway. The applicant proposes demolition of the existing structures and removal of the driveway prior to final plat recording (Exhibit 162, Sheet C-1.0 - Note 1). In Exhibit 162, the applicant has identified a building pad for each lot in accordance to MICC 19.08.020(D)(2) and MICC 19.09.090(A). The demolition of single-family residences is regulated by the Building Department. Therefore, prior to final long plat approval, the applicant would be required to apply for all necessary permits and meet the requirements to receive final permit approval in order to meet the building setback requirements for the new property lines within the long subdivision.
- xv. MICC 19.10.020(B)(1) states that a permit is required for tree removal as a result of construction work (Exhibit 6). The City Arborist has provided comments that would ensure consistency with Chapter 19.10 MICC and are incorporated as recommended conditions of approval.
- xvi. MICC 19.15.010(E) states that the City Council is the decision authority for final long plat approvals. MICC 19.08.020(F)(5)(a) states that “once the preliminary plat for a long subdivision has been approved by the city, the applicant has five years to submit a final plat meeting all requirements of this chapter to the city council for approval.” A plat that has not been recorded within five years after its preliminary approval shall expire, becoming null and void. A new application must be submitted to revitalize an expired plat. In order for the applicant to comply with this requirement, it is recommended that it become a condition of approval.
- xvii. MICC 19.08.020(F)(4) states “as a condition of preliminary approval of a project, the City Council in the case of a long subdivision...may require the installation of plat improvements as provided in MICC 19.08.040 which shall be conditions precedent to final approval of the long subdivision.” The City Engineer has reviewed the proposed long subdivision for compliance with MICC 19.08.020 and provided the necessary conditions of approval, which are included in this report.

E. Proposed subdivisions shall comply with the Shoreline Management Act:

Planning Commission Analysis:

The proposal is not within 200 feet of a shoreline, and is not considered to be located within “shorelands” as defined by MICC 19.16.010(S). Consequently, the Shoreline Management Act is not applicable per MICC 19.07.110(A)(2) and RCW 90.58.030(2)(f).

F. Proposed subdivisions shall comply with other applicable legislation:

Planning Commission Analysis:

The requirements for long subdivision regulations, including RCW 58.17, have been adopted by the City of Mercer Island. An evaluation for consistency with other applicable legislation is included below.

- i. Per MICC 19.07.120(J)(1) and WAC 197-11-704(2)(a), the sixteen lot long plat proposal has been reviewed under the State Environmental Policy Act (SEPA). The City received the applicant’s current SEPA checklist on October 30, 2013 (Exhibit 6). After review of the checklist, the optional DNS process, pursuant to WAC 197-11-355, was initially used. The first comment period ran from

November 18, 2013 until 5:00 P.M. on December 11, 2013. This was concurrent with the comment period for the Notice of Application. Staff issued a Mitigated Determination of Nonsignificance, as described by WAC 197-11-350, subject to nine mitigation conditions (Exhibit 7). The MDNS was ultimately issued under WAC 197-11-340(2) to allow for an addition comment period associated with the MDNS. The second SEPA comment period ran for fourteen days from December 23, 2013 until 5:00 P.M. on January 6, 2014. The appeal period ran concurrent with the second SEPA comment period from December 23, 2013 until 5:00 P.M. on January 6, 2014. It was requested that the second comment period and the appeal period be extended (Exhibits 73, 74, and 77). MICC 19.07.120(T)(2) and MICC 19.15.020(J)(1) restrict SEPA appeal periods within the City to fourteen days. Therefore, an extension to the SEPA appeal period could not be permitted. However, staff extended the general comment period, which ended at 5:00 P.M. on January 13, 2014 (Exhibit 78). This allowed for a total of 44 days for the public to submit comments on the potential environmental impacts of the project. No appeal was received. SEPA review will not be reopened.

2. MICC 19.08.030(B) requires that:

- A. The subdivision shall be reconciled as far as possible with current official plans for acquisition and development of arterial or other public streets, trails, public buildings, utilities, parks, playgrounds, and other public improvements.*

Planning Commission Analysis:

The current official plans for acquisition and development of arterial or other public streets, trails, public buildings, utilities, parks, playgrounds, and other public improvements do not designate any portion of the subject property. This does not apply.

- B. If the preliminary plat includes a dedication of a public park with an area of less than two acres and the donor has designated that the park be named in honor of a deceased individual of good character, the city shall adopt the designated name.*

Planning Commission Analysis:

The proposed long plat does not propose to include a dedication of a public park. Therefore, this provision does not apply.

3. MICC 19.08.030(C) requires that:

- A. Where the project may adversely impact the health, safety, and welfare of, or inflict expense or damage upon, residents or property owners within or adjoining the project, other members of the public, the state, the city, or other municipal corporations due to flooding, drainage problems, critical slopes, unstable soils, traffic access, public safety problems, or other causes, the code official shall require the applicant to adequately control such hazards or give adequate security for damages that may result from the project, or both.*

Planning Commission Analysis:

The City of Mercer Island Engineering Division has identified applicable stormwater mitigation measures, which if implemented as conditions of approval, would adequately control any potential flooding or drainage problems. Additional requirements may be imposed at the time of building permit review. The site contains steep slopes and other geohazard areas. However, construction on the site will be guided by the recommendations of a geotechnical engineer (Exhibits 16 – 18 and 165) as required by MICC 19.07.060. Furthermore, the site has not been identified as having traffic access hazards or other public safety problems (Exhibit 164).

- B. If there are soils or drainage problems, the City Engineer may require that a Washington registered civil engineer perform a geotechnical investigation of each lot in the project. Stormwater shall be managed*

in accordance with the criteria set out in MICC 15.09.030 and shall not increase likely damage to downstream or upstream facilities or properties.

Planning Commission Analysis:

The applicant has submitted reports by a Geotechnical Engineer (Exhibits 16 – 18 and 165) to address any potential soils issues. Additional reports may be required at the time of building permit review for individual lots. The Building Official may also require that a Geotechnical Engineer be present during construction to monitor the work and recommend special techniques or mitigating measures. Plans for stormwater management are provided within Exhibits 19 and 162. A Level 2 Downstream Analysis is included as Exhibit 163. If stormwater measures are implemented, as required by the Engineering Division, the stormwater would be managed in accordance with the criteria set out in MICC 15.09.030 and would not increase the likely damage to downstream or upstream facilities or properties.

- C. Alternative tightline storm drains to Lake Washington shall not cause added impact to the properties, and the applicant shall submit supportive calculations for storm drainage detention.*

Planning Commission Analysis:

The applicant is not proposing to tightline storm drains to Lake Washington. The applicant will be utilizing a detention vault in addition to some infiltration where feasible (Exhibit 162).

- 4. MICC 19.08.030(D) requires for streets, roads and rights-of-way that:

- A. The width and location of rights-of-way for major, secondary, and collector arterial streets shall be as set forth in the comprehensive arterial plan.*

Planning Commission Analysis:

The applicant is neither proposing to alter an existing arterial, nor construct an extension of an existing arterial. This provision does not apply.

- B. Public rights-of-way shall comply with the requirements set out in MICC 19.09.030.*

Planning Commission Analysis:

The construction and design standards for arterial and local access streets are defined by MICC 19.09.030. The subject property is accessed from 84th Avenue SE, which is a public right-of-way, but is not classified as an arterial. The applicant is proposing to dedicate the eastern 30 feet of the subject property to the City as right-of-way because the existing public road is presently located on private property (Exhibit 162). However, 84th Avenue SE will not be modified other than the addition of a gravel shoulder adjacent to the subject property along the western edge of the road. Therefore, this provision does not apply.

- C. Private access roads shall meet the criteria set out in MICC 19.09.040.*

Planning Commission Analysis:

The proposal will result in the construction of one access tract within the proposed subdivision for ingress and egress. MICC 19.09.040(B) requires that private access roads serving three or more single family residences be at least 20 feet in width. The applicant is proposing that the access tract range from 20 feet to 26 feet in width (Exhibit 162). Since the road is longer than 150 feet, two turnarounds are provided (Exhibit 162, Sheet CV-01). Lastly, the gradient of the proposed road shall not exceed 15 percent (Exhibit 162, Sheet C-1.1).

- D. Streets of the proposed subdivision shall connect with existing improved public streets, or with existing improved private access roads subject to easements of way in favor of the land to be subdivided.*

Planning Commission Analysis:

The applicant is proposing a new private access road tract, which will connect with 84th Avenue SE, an existing public street. This provision is met.

5. MICC 19.08.030(E) requires for residential lots in new subdivisions that:

- A. *The area, width, and depth of each residential lot shall conform to the requirements for the zone in which the lot is located. Any lot which is located in two or more zones shall conform to the zoning requirements determined by the criteria set out in MICC 19.01.040(G)(2).*

Planning Commission Analysis:

MICC 19.01.040(G)(2) provides the guidelines for determining which zoning designation applies when a boundary between zones divides a lot into two or more pieces. A review of the current adopted zoning map finds that the subject parcel is located entirely with the R-9.6 zone. Per MICC 19.02.020(A), the minimum lot area for the underlying R-9.6 zone is 9,600 square feet. MICC 19.02.020(A) also requires a minimum lot width of 75 feet and a minimum lot depth of 80 feet.

DIMENSIONAL STANDARDS (AREA, WIDTH, AND DEPTH)

The table below shows the proposed lot dimensions:

	Net Lot Area¹ (square feet)	Minimum Lot Width (feet)	Minimum Lot Depth (feet)
Lot 1	10,886	75	130
Lot 2	12,150	90	103 +/-
Lot 3	14,007	75	185
Lot 4	9,649	107	80
Lot 5	11,602	87	118
Lot 6	9,839	85	118
Lot 7	10,221	75	119
Lot 8	11,866	75	144
Lot 9	9,662	79	94 +/-
Lot 10	11,457	75	124
Lot 11	11,801	87	132
Lot 12	10,921	75	132
Lot 13	12,042	75	159
Lot 14	16,159	95	161
Lot 15	11,815	80	146
Lot 16	10,101	75	120

¹ Net area is the lot area excluding that portion of the lot which is part of a vehicular access easement per MICC 19.02.020(A)(2). The term "easement" is included in definition of street in MICC 19.16.010(S).

BUILDING PADS

Setbacks, Rights-of-Way, and Width

Per MICC 19.09.090(A), building pads must be identified, and MICC 19.09.090(A)(3) states that "no cross-section dimension of a building pad shall be less than 20 feet in width." The building pad shall not be located within yard setbacks, rights-of-way, and critical areas or their buffers. The preliminary long plat in Exhibit 162 indicates that the building pads proposed by the applicant are exclusive of setbacks, rights-of-way, and do not have any cross-section widths less than 20 feet.

Critical Areas - Watercourses and Wetlands

The City's maps indicate the presence of a Type 2 watercourse on site (MICC Title 19, Exhibit E). However, MICC 19.07.020(C) stipulates that the locations of the critical areas shown in Appendix E of MICC Title 19 are approximate and that the "maps are to be used as a reference only." Furthermore,

MICC 19.07.020(C) designates the applicant as being responsible “for determining the scope, extent and boundaries of any critical areas to the satisfaction of the code official.” As part of the requirements for a critical areas determination application (CAO13-002), the applicant provided a critical areas study (Exhibit 10), which was peer reviewed by a qualified professional chosen by the City (Exhibit 11). Both the critical areas study and the peer review determined that a Type 2 watercourse as shown in MICC Title 19 Exhibit E was not present on site. In order to classify a feature as a “watercourse,” it must meet the definition of “watercourse” in MICC 19.16.010(W):

A course or route, formed by nature and generally consisting of a channel with a bed, banks, or sides throughout substantially all its length, along which surface waters, with some regularity (annually in the rainy season), naturally and normally flow in draining from higher to lower lands. This definition does not include irrigation and drainage ditches, grass-lined swales, canals, storm water runoff devices, or other courses unless they are used by fish or to convey waters that were naturally occurring prior to construction.

The Watershed Company’s peer review (Exhibit 11) stated that there may be wetland conditions on the site that should be evaluated. The applicant’s biologist, Larry Burnstad with Watershed Dynamics, examined the site and did not find any conditions that would support the presence of a wetland (Exhibit 12 and 13) as defined by MICC 19.16.010(W):

Areas that are inundated or saturated by surface water or ground water at a frequency and duration sufficient to support, and that under normal conditions do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands do not include artificial wetlands, such as irrigation and drainage ditches, grass-lined swales, canals, landscape amenities, and detention facilities or those wetlands that were unintentionally created as a result of the construction of a road or street unless the artificial wetlands were created to mitigate the alteration of a naturally occurring wetland. For identifying and delineating a regulated wetland, the city will use the Wetland Manual.

The City contracted for peer review of the applicant’s findings (Exhibit 14). The City’s consultant conducted the peer review, which included a site visit, and found that wetlands, as defined by MICC 19.16.010(W), did not exist in the site. On June 18, 2013, the City issued a letter to Mr. Giesbrecht agreeing that there was neither a watercourse nor wetland(s) on the Coval property (Exhibit 15). As a result, the critical areas determination, which is defined by MICC 19.16.010(C) as “an administrative action by the code official pursuant to MICC 19.15.010(E) to allow reduction or averaging of a wetland or watercourse buffer, or alteration of a steep slope,” was no longer necessary. Without a watercourse and/or wetland(s) on site, there would be no buffers to reduce. The critical areas determination was withdrawn on October 14, 2013 and the file was closed. A more thorough explanation of the critical areas determination process and this specific critical areas identification can be found in Exhibit 73. The City Council issued Findings of Fact and Conclusions of Law on April 21, 2014 find that features on the subject site meet neither the definition of “watercourse” nor the definition of “wetland” (Exhibit 186). Since no wetlands or watercourses were found on the subject property, the building pads are located outside of any wetlands, watercourses, or their associated buffers.

Critical Areas - Geologic Hazard Areas

City maps show that the subject property may contain steep slopes, landslide hazard areas, seismic hazard areas, and erosion hazard areas. The following is an analysis of geologic hazard areas on the subject property as they relate to the proposed building pads.

Landslide Hazards (including Steep Slopes)

Landslide hazard areas are defined by MICC 19.16.010(L) as:

Those areas subject to landslides based on a combination of geologic, topographic, and hydrologic factors, including:

1. *Areas of historic failures;*

2. *Areas with all three of the following characteristics:*
 - a. *Slopes steeper than 15 percent; and*
 - b. *Hillsides intersecting geologic contacts with a relatively permeable sediment overlying a relatively impermeable sediment or bedrock; and*
 - c. *Springs or ground water seepage;*
3. *Areas that have shown evidence of past movement or that are underlain or covered by mass wastage debris from past movements;*
4. *Areas potentially unstable because of rapid stream incision and stream bank erosion; or*
5. *Steep Slope. Any slope of 40 percent or greater calculated by measuring the vertical rise over any 30-foot horizontal run.*

According to the applicant's Geotechnical report (Exhibit 16), Lots 10, 11, 12, and 13 (now Lots 11, 12, 13, and 14 per Exhibit 162) meet criteria 1 and 5 for landslide hazard areas. Steep slopes are also included within the definition of landslide hazard areas in MICC 19.16.010(L). Additionally, steep slopes are defined by MICC 19.16.010(S) as "any slope of 40 percent or greater calculated by measuring the vertical rise over any 30-foot horizontal run. Steep slopes do not include artificially created cut slopes or rockeries." In addition to being located within a landslide hazard area, Lots 11, 12, 13, and 14 also contain steep slopes.

MICC 19.09.090(A)(2) allows for the placement of building pads within landslide hazard areas (including steep slopes). MICC 19.09.090(A)(2) states:

...building pads may be located within landslide hazard areas when all of the following are met: (a) a qualified professional determines that the criteria of MICC 19.07.060(D), Site Development, is satisfied; (b) building pads are sited to minimize impacts to the extent reasonably feasible; and (c) building pads are not located in steep slopes or within 10 feet from the top of a steep slope, unless such slopes, as determined by a qualified professional, consist of soil types determined not to be landslide prone.

The complete criteria for locating building pads within landslide hazard areas are shown in italics below. Planning Commission analysis follows each requirement:

- (a) *A qualified professional determines that the criteria of MICC 19.07.060(D), Site Development, are satisfied. MICC 19.07.060(D) requires the qualified professional to demonstrate:*
 1. *Development Conditions. Alterations of geologic hazard areas may occur if the code official concludes that such alterations:*
 - a. *Will not adversely impact other critical areas;*
 - b. *Will not adversely impact (e.g., landslides, earth movement, increase surface water flows, etc.) the subject property or adjacent properties;*
 - c. *Will mitigate impacts to the geologic hazard area consistent with best available science to the maximum extent reasonably possible such that the site is determined to be safe; and*
 - d. *Include the landscaping of all disturbed areas outside of building footprints and installation of all impervious surfaces prior to final inspection.*

On page 3 of the Geotechnical Report submitted on October 10, 2013 (Exhibit 17), a statement is provided by the engineer that verifies that the proposed development will meet requirements MICC 19.07.060(D)(1)(a and b). The Statement of Risk (Exhibit 18) states that the proposal complies with MICC 19.07.060(D)(1)(c). To conform to MICC 19.07.060(D)(1)(d), all disturbed areas outside of building footprints and impervious surfaces shall be landscaped.

2. *Statement of Risk. Alteration within geologic hazard areas may occur if the development conditions listed above are satisfied and the geotechnical professional provides a*

statement of risk with supporting documentation indicating that one of the following conditions can be met:

- a. The geologic hazard area will be modified, or the development has been designed so that the risk to the lot and adjacent property is eliminated or mitigated such that the site is determined to be safe;*
- b. Construction practices are proposed for the alteration that would render the development as safe as if it were not located in a geologic hazard area;*
- c. The alteration is so minor as not to pose a threat to the public health, safety and welfare; or*
- d. An evaluation of site specific subsurface conditions demonstrates that the proposed development is not located in a geologic hazard area.*

The applicant has provided a Statement of Risk to the City, which was prepared by their Geotechnical Engineer (Exhibit 18). The State of Risk indicates that “development practices are proposed for the alterations that would render the affected lots as safe as if they were not located in a geologic hazard area.” Consequently, the proposal would meet the requirements of MICC 19.07.060(D)(2)(b)

- 3. Development Limitations. Within a landslide hazard area, the code official may restrict alterations to the minimum extent necessary for the construction and maintenance of structures and related access where such action is deemed necessary to mitigate the hazard associated with development.*

The Code Official retains the right to restrict alterations as specified within MICC 19.07.060(D)(3).

- 4. Seasonal Limitations. Land clearing, grading, filling, and foundation work within geologic hazard areas are not permitted between October 1 and April 1. The code official may grant a waiver to this seasonal development limitation if the applicant provides a geotechnical report of the site and the proposed construction activities that concludes erosion and sedimentation impacts can be effectively controlled on-site consistent with adopted storm water standards and the proposed construction work will not subject people or property, including areas off-site, to an increased risk of the hazard. As a condition of the waiver, the code official may require erosion control measures, restoration plans, and/or an indemnification/release agreement. Peer review of the geotechnical report may be required in accordance with subsection C of this section. If site activities result in erosion impacts or threaten water quality standards, the city may suspend further work on the site and/or require remedial action; and*

The seasonal development limitation described in MICC 19.07.060(D)(4) applies to the proposal unless a waiver is granted.

- (b) Building pads are sited to minimize impacts to the extent reasonably feasible; and*

Proposed building pads have been sited to minimize impacts to critical areas while preserving trees on site. As shown in Exhibit 162, the building pads on Lots 11, 12, 13, and 14 have been shifted further to the east off of steep slopes.

- (c) Building pads are not located in steep slopes or within 10 feet from the top of a steep slope, unless such slopes, as determined by a qualified professional, consist of soil types determined not to be landslide prone.*

The building pads proposed for Lots 11, 12, 13, and 14 have been moved off of the steep slopes, as required by MICC 19.09.090(A)(2). Building pads may not be located on steep slopes unless a qualified professional shows that the slopes are comprised of soil types determined to not be landslide prone.

Erosion Hazards

Erosion hazard areas are defined by MICC 19.16.010(E) as “those areas greater than 15 percent slope and subject to a severe risk of erosion due to wind, rain, water, slope and other natural agents including those soil types and/or areas identified by the U.S. Department of Agriculture’s Natural Resources Conservation Service as having a “severe” or “very severe” rill and inter-rill erosion hazard.” By this definition and as discussed in Exhibit 16, Lots 10, 11, 12, 13, 15, and 16 (currently Lots 3, 10, 11, 12, 13, and 14 per Exhibit 162) may have erosion hazard areas. Erosion risk will have to be mitigated as discussed in Exhibits 16 and 17.

Seismic Hazards

Seismic hazard areas are defined by MICC 19.16.010(S) as “areas subject to severe risk of damage as a result of earthquake induced ground shaking, slope failure, settlement, soil liquefaction or surface faulting.” Page 6 of the Geotechnical report submitted on July 30, 2013 (Exhibit 16) describes how the subject property does not meet the definition in MICC 19.16.010(S) of a seismic hazard, as there is little risk for severe damage resulting from an earthquake and future design of proposed structures would “mitigate impacts associated with ground shaking.” Therefore, the building pads are not proposed to be located within seismic hazard areas.

The Planning Commission finds that all proposed lots, as illustrated in Exhibit 162, would meet or exceed the minimum lot area, width, and depth requirements. Furthermore, all lots appear to meet the minimum building pad requirements in MICC 19.09.090(A).

- B.** *Each side line of a lot shall be approximately perpendicular or radial to the center line of the street on which the lot fronts.*

Planning Commission Analysis:

The side lot lines of all proposed lots are either perpendicular or radial to the access easement upon which they front. This requirement is met.

- 6.** MICC 19.08.030(F) requires for special conditions:

- A.** *Subdivisions abutting an arterial street as shown on the comprehensive arterial plan shall be oriented to require the rear or side portion of the lots to abut the arterial and provide for internal access streets.*

Planning Commission Analysis:

The subject property gains access from 84th Avenue SE, which is not designated by the Mercer Island Comprehensive Plan as an arterial street. Therefore, proposed lots within the subdivision are not required to be situated so that either a side or rear portion of the lot abuts 84th Avenue SE. Furthermore, the proposed lots are not required to gain access from an internal street (Exhibit 162).

- B.** *Where Critical Areas meeting the criteria set out in Chapter 19.07 MICC are present within the subdivision, the code official or city council may require additional restrictions on the lots.*

Planning Commission Analysis:

As discussed above, City maps indicate the presence of erosion hazards, landslide hazards, seismic hazards, and steep slopes on the subject property. The previous analysis indicates that Lots 11, 12, 13, and 14 (previously Lots 10, 11, 12, and 13) are impacted by landslide hazard areas, including steep slopes (Exhibits 16 - 18), but the location of building pads on these lots is permitted by MICC 19.09.090(A) and future development of the specified lots is allowed subject to MICC 19.07.060. Additionally, erosion hazard areas appear to impact Lots 3, 10, 11, 12, 13, and 14. However, development of these lots is permitted by MICC 19.07.060 as guided by the submitted geotechnical reports (Exhibits 16 – 18). Additionally, Exhibits 10 – 15 and 186 show that there are no features on the subject property that meet the definition of wetland and/or watercourse as defined by MICC

19.16.010(W). As all proposed alterations within critical areas are permitted by the MICC, the Code Official is not recommending additional restrictions beyond what is required by the Mercer Island City Code.

7. MICC 19.08.020(F)(1) requires that all preliminary approvals or denials of subdivisions shall be accompanied by written findings of fact demonstrating that:

- A.** *The project does or does not make appropriate provisions for the public health, safety, and general welfare and for such open spaces, drainage ways, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds and all other relevant facts, including sidewalks and other planning features that assure safe walking conditions for students who only walk to and from school.*

Planning Commission Analysis:

Reviews by the City Engineer, the City Arborist, the Building Official, the Code Official, and the Fire Code Official have been completed to ensure appropriate provisions for fire protection, ingress/egress access, stormwater, potable water supply, sanitary sewer, and safe/buildable areas; and find that the public health, safety, and general welfare would be protected if the conditions of approval are met. Development of the subject property shall be guided by the technical reports submitted by the applicant (Exhibits 8, 9, 16, 17, 18, 19, 163, 164, and 165). Further measures are required by the SEPA MDNS (Exhibit 7), which will mitigate potential environmental impacts.

A review for consistency with the Land Use and Capital Facility Elements of the Comprehensive plan finds that there are no identified needs in the area for parks and recreation, playgrounds, schools and school grounds. However, the Facilities Improvement Plan within the City's Pedestrian and Bicycle Plan has identified 84th Avenue SE adjacent to the site as the location for a proposed pedestrian crossing. Along its western boundary, the subject property abuts an identified future location for stairs. A trail across the subject property would connect the proposed crosswalk to the future stairs, effectively enhancing connectivity between Upper Luther Burbank Park and the Town Center. The proposed subdivision includes a proposed pedestrian easement, which feeds into an existing pedestrian easement to the southwest, to provide for this connection (Exhibit 162).

84th Avenue SE adjacent to the subject property lacks sidewalks, but the applicant is proposing 8.5 foot wide gravel shoulders at the recommendation of the City Engineer as well as an internal sidewalk, thus providing space for students to walk to and from school and those waiting for the bus (Exhibit 162).

The closest transit stop is approximately one half mile from the site at the intersection of 84th Avenue SE, SE 39th Street, and Island Crest Way. The City does not determine the location of new transit stops.

The Planning Commission finds that the proposal makes appropriate provisions for the public health, safety, and general welfare

- B.** *The public use and interest will or will not be served by approval of the project.*

Planning Commission Analysis:

The City finds that uncoordinated and unplanned growth, together with a lack of common goals expressing the public's interest in the conservation and the wise use of our lands, pose a threat to the environment, sustainable economic development, and the health, safety, and high quality of life enjoyed by residents of the city. The proposed subdivision would comply with this goal and help to achieve the state mandated population growth targets (RCW 36.70A.215), which have

been adopted in the City's Comprehensive Plan, in a manner consistent with the zoning adopted for the area in 1965 (Ordinance 123). Therefore, the public use and interest will be served by approval of the project due to compliance with the comprehensive plan, growth targets, and coordinated growth.

C. *The project does or does not conform to applicable zoning and land use regulations.*

Planning Commission Analysis:

As discussed above, the project would conform to all applicable zoning and land use regulations including, but not limited to, setbacks, impervious surface coverage, gross floor area, and critical areas.

III. CONCLUSIONS OF LAW

Based on the above Findings of Facts, the following Conclusions of Law have been made:

1. The proposed subdivision is consistent with, and therefore, would comply with the arterial, capital facility, and land use elements of the Comprehensive Plan. Additionally, the proposed long plat would be consistent with, and therefore, comply with all other chapters of the development code, the Shoreline Management Act, and other applicable regulations, subject to the conditions of approval.
2. The use of this property is residential, which is a permitted use in the underlying zone. The residential proposal in the underlying zone is consistent with the adopted current and official Comprehensive Plan land use element, and plans for arterial streets, trails, public facilities, utilities, parks and playgrounds, subject to the conditions of approval.
3. The public health and welfare will be served by the approval of the project because it will provide additional housing to meet the City's growth management targets, and provide improved drainage along the adjacent right-of-way. The residential proposal does not create adverse impacts to health, safety or welfare or inflict damage to adjacent properties or the public interests for flooding, drainage, slopes, unstable soils, traffic, public safety or other causes, subject to the conditions of approval.
4. The proposed long plat is consistent with the requirement for streets, roads, and rights-of-way if the requirements of the City of Mercer Island Engineering Department are met for this long plat.
5. The proposal meets the minimum lot area, width, and depth of each residential lot for the zone in which the lots are located, and complies with all applicable zoning regulations.
6. Appropriate provisions are made for the public health, safety, and general welfare and for such open spaces, drainage ways, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds and all other relevant facts, including sidewalks and other planning features that assure safe walking conditions for students who only walk to and from school; and (b) the public use and interest will be served by the platting of such subdivision and dedication.

IV. PLANNING COMMISSION RECOMMENDATION

Based upon the above noted Findings of Fact and Conclusions of Law, long plat application SUB13-009 for a sixteen lot long plat with one private access and utility tract and one open space and utilities tract, as depicted in Exhibit 162, is hereby recommended for preliminary approval, subject to the conditions of approval noted below.

V. PLANNING COMMISSION RECOMMENDED CONDITIONS OF APPROVAL

It is hereby recommended that the following conditions shall be binding on the "Applicant," which shall include owner or owners of the property, heirs, assign and successors.

General

1. The final plat shall be designed substantially in conformance with the preliminary plat of record submitted as part of this long plat application, Exhibit 162, and as required to be amended by the Conditions of Approval.
2. The proposed and future development of this property shall comply with the zoning district, or as amended at the time of development.
3. The removal of native vegetation is to be minimized and limited to active construction areas.
4. The existing structures and impervious surface coverage on site shall be demolished prior to issuance of final approval of this long plat.
5. The applicant has five years to submit a final plat meeting all requirements of the Conditions of Approval. A plat that has not been recorded within five years after its preliminary approval shall expire. A new application is required to revitalize an expired preliminary plat.
6. This long plat is subject to the mitigation conditions included within the SEPA Mitigated Determination of Nonsignificance issued for project number SEP13-031 on December 23, 2013.
7. Noise impacts shall be minimized. The applicant should conduct the most disruptive and noisiest elements of site development and construction during those times when adjacent residents are less likely to be home, which is generally between 8:00 A.M. and 5:00 P.M. on weekdays (Monday through Friday).
8. Per MICC 19.07.060(D)(1)(d), include the landscaping of all disturbed areas outside of building footprints and installation of all impervious surfaces prior to final inspection of applicable permits.
9. Prior to commencement of construction on the site, the applicant shall submit a plan, that includes, but is not limited to traffic management with certified flaggers, parking on site and haul routes related to construction activity, and hours of certain construction activities if the construction activity would affect pedestrian traffic on 84th Ave SE.
10. At the time of Final plat recording, the applicant shall contribute \$50,000 to the City's Street fund to be used toward the pedestrian path improvement along 84th Ave. SE (SE 39th St. to Upper Luther Burbank Park) as identified in the 6-Year Transportation Improvement Program.
11. The final plat shall contain a note, or other permanent restriction, with terms acceptable to the applicant and the City Attorney, that requires the homeowner to obtain a tree permit from the City pursuant to the criteria for removal found in MICC 19.10.040(B)(Trees on Private Property) prior to removing any tree from the homeowner's lot that has been identified for retention at issuance of a building permit and not only for trees located within a critical tree area, as otherwise required by MICC Chapter 19.10.
12. Language shall be placed on the face of the final plat governing the maintenance of proposed Native Growth Protection areas.
13. All disturbed areas within geohazard areas that are outside of building footprints and impervious surfaces shall be landscaped.
14. The applicant shall extend the existing pipe along 84th Avenue SE to connect to the existing pipe at SE 30th Place as shown in Exhibit 208 (Exhibit A of Appendix A).

15. There will be a minimum side yard setback of 10 feet along the northern boundary of the Coval plat. This applies to Lots 3, 10, and 11.
16. Maintenance and repair of the proposed raingardens shall be the responsibility of the Homeowner's Association.

Arborist

1. Pursuant to MICC 19.10.020, a Tree Permit is required before any work begins, including demolition and grading.
2. You are required to use methods in conjunction with the city arborist and your project arborist that show you have used "reasonable best efforts" per MICC 19.10.040(B) and "best construction practices" per MICC 19.10.080(A) to avoid damaging protected trees during plat and individual lot development.
3. A tree protection inspection is required before any plat work begins, including demolition and grading, per MICC 19.10.080 (A)(3).
4. Submitted materials for your plat and building permit applications must show tree protection at the drip lines along with the proposed location of all utilities on the site utility sheets. Per the City Tree Ordinance, MICC 19.10.040(B), reasonable best efforts must be taken to avoid taking a protected tree during development of the lot.
5. At time of site development, tree removal is limited to those trees identified on the plat plan that accommodate site development infrastructure improvements [MICC 19.10.080(A)(3)]. Trees that must be removed at a later date will be considered at time of building permit submittal. Any additional removals must be approved by the City Arborist prior to their removal. At that time, you will be required to follow building permit submittal requirements as stated in MICC 19.10.080.
6. Final tree protection and removal will be determined in the field after all plat improvements are accurately staked in the field
7. You are required to install all site development replacement trees before final approval of the plat (MICC 19.10.060). Please install trees on perimeters and outside of building pads so they are not damaged during future construction.
8. The City may require that a certified arborist reassess the list of "Trees with Health/Structural Issues" if the tree is only numbered a 1 or a 2.
9. The applicant shall place a note on the face of the final plat stating, "trees preserved throughout construction will be required to be retained in perpetuity unless proven to be hazards."
10. A note shall be placed on the final plat to the effect that "the applicant will design houses to avoid disturbance of the root plates of a significant tree or trees."
11. Applicant should reevaluate if the following trees need to be removed for plat improvements: 7247, 7210, 7046, 7036, 7037, 7038, 7035, 7041, 7034, and 7017.

Fire Code Official

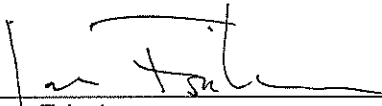
1. The proposed private access road shall have a paved surface no less than 26 feet in width when guest parking is provided on one side of the road to increase safety and lessen overflow parking on 84th Ave SE. The 26 feet must be comprised of a surface that satisfactorily meets all requirements of the fire code. In areas where no parking is provided, the paved surface shall be no less than 20 feet.
2. Two fire hydrants are required. The second hydrant is required to be installed at 300 feet to 350 feet spacing from the new one shown on Exhibit 26.

Engineering

1. Easements for shared access, utilities, and storm drainage facilities shall be depicted on the face of the final plat. Language which indicates joint rights and responsibilities of each lot with respect to all utilities and roadways shall be shown along with individual lot Joint Maintenance Easement Agreements (where applicable) for all shared usage and filed with the King County Recorder and noted on the final plat. The easement shall indicate whether it is public or private, existing or proposed.
2. All damage to adjacent properties or public rights-of-way resulting from construction (e.g., siltation, mud, water, runoff, roadway damage caused by construction equipment or hauling) shall be expeditiously mitigated and repaired by the contractor, at no expense to the City. Failure to mitigate and repair said damage, or to comply with the approved construction plans, the permits issued by the City, or the City requirement for corrective action shall be cause for the issuance of a "Stop Work" order, foreclosure on the plat bond/security, and/or other measures deemed appropriate by the City Engineer or Code Official to ensure construction consistent with the approved plans and protection of public safety.
3. The final plat shall be prepared in conformance with Title 58 RCW and Surveys shall comply with Chapter 332-130 WAC. Additionally, provide the final plat as a DXF AutoCAD file, PDF, and mylar hardcopy. Submit using Mercer Island's datum and tie the plat to at least two monuments.
4. A City of Mercer Island title block for approval signatures (Planner and City Engineer) shall be provided on the final plat along with the designated Long plat number.
5. Construction of all improvements for access, utilities, storm drainage, and site work shall comply with current City ordinances and the requirements of the City Engineer.
6. All utilities serving the plat shall be under grounded (MICC 19.09.040) and shall be designed and constructed in accordance with City of Mercer Island Ordinances.
7. Long plat improvement plans prepared by a Washington State licensed engineer shall be submitted for review and approval by the City Engineer. The improvement plans shall include:
 - a. Plat access road - Comply with the Fire Code Official Requirements and standards contained in MICC 19.09.040. Provide detail design for the access road.
 - b. Temporary Erosion Control measurements.
 - c. Grading Plan.
 - d. Water main and appurtenances
 - Show the existing water mains (locations, sizes, and materials) along 84th Ave. SE and along the south property line.
 - Fire hydrants – Show the locations of existing and new hydrants.
 - Water main – Extend an 8" ductile iron main from the City water main in 84th Ave. SE to serve the plat in a manner that provides both domestic water and fire suppression needs acceptable to the City Engineer and Fire Code Official. The design shall minimize the use of bends, use reasonable best efforts to protect regulated trees, and minimize utility crossings.
 - Provide a minimum of 7.5 feet of separation between the water main and private storm drainage system.
 - Provide a minimum of ten feet of separation between the water main and sanitary sewer main.
 - Show the locations and sizes of the proposed water meters and water services for all lots. The proposed water meters shall be located within the public right of way or proposed public utility easement.
 - Show the approximate locations of the driveways for each lot, so the water meters will not be located within the driveway areas.
 - Abandon the existing water service tap at the city water mains. The location of the existing water service tap shall be located and shown on the plan.

- e. Sanitary sewer and appurtenances
 - Extend an 8" sewer main to serve all lots of the plat.
 - Show the sanitary sewer stub outs.
 - Abandon the existing side sewer at the city sewer main.
- f. Stormwater
 - Show the storm drainage stub outs for all lots.
 - Provide treatment of runoff from the street and any other pollution generating impervious surfaces (PGIS) in accordance with 2005 Department of Ecology's Stormwater Management Manual.
 - Provide on-site detention system in accordance with the 2005 Department of Ecology's Stormwater Management Manual as amended by MICC 15.09. The pre-developed condition must be modeled as "2nd growth forest". The drainage report, detention system calculations and drainage plan shall be prepared by a civil engineer licensed by the State of Washington.
 - If the applicant contemplates the use of infiltration for management of stormwater runoff from some of the lots, a minimum of one soil log for each proposed infiltration trench location is required. The soil report and infiltration system design shall be in accordance with the 2005 Department of Ecology's Stormwater Management Manual. If infiltration is not deemed feasible by the City Engineer based on the soil investigation, then the plat detention system must be designed to serve these lots.
 - The applicant's civil engineer must inspect and confirm the condition of the existing drainage system on Lot 15 from the southern neighboring property and replace if needed as determined by the City Engineer.
 - The existing drainage ditch along the frontage of 84th Ave. SE shall be piped and filled to accommodate the construction of a gravel shoulder.
 - A Department of Ecology Construction General Permit is required for this project.
- g. Right of way
 - Dedicate 30 feet of right of way to the City of Mercer Island along 84th Ave. SE abutting the site.
 - Provide an 8.5 foot wide gravel shoulder along 84th Ave. SE abutting the site as directed by the City Engineer.
 - All existing improvements in the vicinity of the proposed work shall be restored to the satisfaction of the City Engineer. Restoration of pavement on 84th Ave. SE damaged by construction activities may require a full width grinding and overlay of the roadway. The actual limits and method of restoration shall be determined by the City engineer prior to final plat approval.
- h. Dry utilities
 - Show the dry (power, gas, etc) utility corridor on the plan. Dry utilities shall not be located within the public utility easements except to the extent allowed by the City Engineer.
- i. Easements
 - Provide a 25 foot wide public utility easement along the south side of plat over the existing 8" water main.
 - Provide a public utility easement for the proposed water main and sewer main extensions. The public utility easement (for the water and sewer main combined) shall be at least 25' wide with a minimum 15' clearance between the new water main and sewer main, 5' clearance between the edge of the easement and the center of water main or sewer main. The new fire hydrants shall be located within the proposed utility easement. If separate water and sewer easements are provided, then each shall be at least 15' wide centered on the main.
 - All new public utility easements shall be exclusive and not shared with private utilities.
 - Show all existing and proposed easements. Clearly distinguish all public easements from private easements. Private utility easement and public utility easement shall not be combined.

8. All long plat improvements shall be completed prior to final approval and recording of the long plat documents or bonded and completed prior to issuance of building permits when allowed by the City Engineer. An accurately prepared as-built drawing that shows all utilities and long plat improvements shall be submitted to the City upon completion of the work. Provide two paper copies and one PDF file. Submit using Mercer Island's datum and tie the plat to at least two monuments.
9. The following notes shall be placed on the final plat:
 - A. Maintenance and repair of joint use side sewers (sewer lines from the building to the City sewer main), shared roads, access easements, storm drainage facilities shall be the responsibility of the owners of each lot served (with the exception that owners of any lot which is lower in elevation shall not be responsible for that portion of a private side sewer above their connection.) In the event that maintenance and repair of any facilities enumerated above are not performed to the satisfaction of the City Engineer, after a timely demand has been made for such action, the City or its agent shall have the right to enter upon the premises and perform the necessary maintenance and repair to protect the safety and general welfare of the public and shall have the right to charge the owner of each lot an equal share of the total maintenance and repair costs. The City or the owner of any lot within this Long plat shall have the right to bring action in Superior Court to require any maintenance or repair and to recover the costs incurred in making or effecting repairs to improvements.
 - B. The monitoring, cleaning, maintenance and repair of storm drainage systems in accordance with City Ordinance No. 95C-118 and MICC 15.09 is required for all lot owners within this plat to control stormwater runoff and control erosion and flooding downstream. All costs related to stormwater runoff control shall be borne by the owners of each lot in equal share. This obligation shall be recorded separately with each individual lot sale and shall travel with the land.
 - C. All staging for construction shall occur on site and shall not be located in the public right-of-way.
 - D. Prior to the issuance of a building permit, each application shall be accompanied with a temporary erosion and sedimentation control plan, clearing and grading plan, and an access and utility plan showing the location of existing trees.
 - E. No permanent landscaping, structures, or fences shall be placed on or within public utility, storm drainage, or pedestrian path easements without the written approval of the City Engineer.
 - F. If in the opinion of the City Engineer, utilities or storm drainage facilities require maintenance, repair or replacement, the City or its agent shall have the right to enter those lots adjoining the facility for the purpose of maintaining, repairing, relocating or replacing said facilities.
 - G. Installation of landscaping and/or structures including trees, shrubs, rocks, berms, walls, gates, and other improvements are not allowed within the public right-of-way without an approved encroachment license agreement from the City prior to the work occurring (MICC 19.06.060).



Jon Friedman
Acting Planning Commission Chair

June 18, 2014
Date



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 4985
July 7, 2014
Regular Business**

**MERCER ISLAND LIBRARY BOARD CREATION
AND APPOINTMENTS**

Proposed Council Action:

Adopt Resolution No. 1486 authorizing creation of the Mercer Island Library Board.

DEPARTMENT OF

City Manager (Kirsten Taylor)

COUNCIL LIAISON

Dan Grausz Debbie Bertlin Benson Wong

EXHIBITS

1. Resolution No. 1486
2. Library Services Interlocal Agreement
3. KCLS Profile of a Library Advisory Board
4. KCLS Library Advisory Boards and Friends Fact Sheet
5. Ad Hoc MI Library Remodel Committee Roster

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Attached is Resolution No. 1486 authorizing creation of the Mercer Island Library Board. (Exhibit 1)

Background

A Library Advisory Board was established by ordinance in 1980. This Advisory Board was replaced with a new citizens' advisory committee known as the Mercer Island Library Board at the time the Mercer Island Library was annexed to the King County Library System (KCLS), effective 1994. The purpose of the MI Library Board was to serve in an advisory capacity to the City Council and also to coordinate with, and provide input to the KCLS Board of Trustees and local library officials. The MI Library Board was eliminated in 1996.

The Council formed an Ad Hoc Mercer Island Library Renovations Committee earlier this year. The purpose of the committee was to review the library renovation plans presented to the community by KCLS in January 2014, engage in discussion with KCLS staff, and provide input and preferences regarding the plans and options for the MI Library remodel. The committee completed its work by May 2014.

While the agreed upon process and meetings were completed, the committee was not fully satisfied with the decisions of KCLS staff and Board of Trustees regarding the MI Library remodel. The committee and other community members would like the community to have additional input in library decisions regarding the remodel and also programming the space within the completed library. KCLS has not been willing to reopen the review process with the MI Library Renovations Committee, and considers the remodel planning

to be complete with no further community input planned. In response to this decision, members of the community have made a request to the Council to reinstate a Mercer Island Library Board.

Library Board Options

The Library Services Interlocal Agreement (Exhibit 2) entered into between the City and KCLS in 1991 specifies that,

“7. In the event the City chooses to appoint a Library Board during any time period when the City is annexed to the District, the District shall regularly solicit input from the Board on issues relating to all aspects of library services and facilities for the residents of Mercer Island.”

KCLS documents “Profile of a Library Advisory Board” and “Library Advisory Boards and Friends Fact Sheet” (Exhibits 3 and 4) describe the role of Library Advisory Boards (LABs) as,

“The Primary purpose of Library Advisory Boards is to act as a bridge between the local community and the local library by collecting community input and communicating with the City, KCLS and library staff about the needs in the community that the local library can assist in addressing.”

The structure and membership of each Library Advisory Board is determined by the appointing authority. Cities may call them boards, committees, commissions, etc. For a table of existing Library Advisory Boards for KCLS community libraries, with varying numbers of board members, term lengths and meeting schedules see Exhibit 4.

KCLS provided the following information on staffing support for Library Advisory Boards. Staffing for LABs vary across the County. About half of the Advisory Boards do not have an identified City staff member that actively works with the group. KCLS staff takes a leadership role in assisting the group. Another third of the Advisory Boards have an assigned City staff member (usually from the City Clerk’s office) that manages meeting agendas and minutes, and manages the group. The remainders of Advisory Boards have a partnership between the City and KCLS where an identified/assigned city staff member and the Library staff work with each other to lead, inform and inspire the Advisory Board collaboratively.

Library Board Membership

Council has the option of either appointing the MI Library Renovations Committee members (Exhibit 5) to the MI Library Board or soliciting applications for Board appointments. The MI Library Renovations Committee is fully versed on the issues around the library remodel. The committee also has a proven history of working well as a group and could hit the ground running.

Library Board Charter

Attached to Resolution No. 1486 as Exhibit A, the charter provides guidance for the Mercer Island Library Board.

RECOMMENDATION

Assistant City Manager

MOVE TO: Adopt Resolution No. 1486 authorizing the creation of the Mercer Island Library Board.

**CITY OF MERCER ISLAND
RESOLUTION NO. 1486**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON
AUTHORIZING CREATION OF THE MERCER ISLAND LIBRARY BOARD.**

WHEREAS, this is a resolution that authorizes the creation of the Mercer Island Library Board as contemplated in the Library Services Interlocal Agreement with King County, dated August 26, 1991, and

WHEREAS, the Library Board will sunset on December 31, 2015, and

WHEREAS, the Charter attached as Exhibit A to this Resolution sets forth the purpose, objectives, authority, membership, decision making and meetings, sunset date of the Board and staff resources to the Board, and

WHEREAS, members of the Ad Hoc Mercer Island Library Renovations Committee formed earlier in 2014 are fully versed in the ongoing conversations and input with King County regarding the renovations, service and program needs of the Mercer Island Library,

NOW, THEREFORE, BE IT RESOLVED, that

1. The Mercer Island Library Board is created for a period to begin July 2014 and to sunset on December 31, 2015;
2. The attached Charter for the Mercer Island Library Board is approved;
3. The Mayor is authorized to appoint the following nine members to the Mercer Island Library Board: Bryan Cairns, Lenore Defliese, Mindy Jeppesen, Sandi Lindstrom, Sayuj Narayan, Madison Nimmo, Lori Robinson, Joel Wachs, and Mary Kay Woolston;
4. The Mayor is authorized to appoint additional members to the Mercer Island Library Board (not to exceed nine members) should any of the above appointees prove unable or unwilling to serve;
5. The Mayor is authorized to appoint a Council Liaison to the Mercer Island Library Board.

THIS RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON THE 7TH DAY OF JULY, 2014.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk

CHARTER

Mercer Island Library Board

At the July 7, 2014 City Council meeting, the Mercer Island City Council voted to create a Mercer Island Library Board to...

I. PURPOSE:

Pursuant to the Library Services Interlocal Agreement entered into between the City of Mercer Island and King County Library System in 1991 (the "Interlocal Agreement"), the City chooses to appoint a Library Board for an initial period of July 2014 through December 31, 2015. The Interlocal Agreement specifies that,

"In the event the City chooses to appoint a Library Board during any time period when the City is annexed to the District, the District shall regularly solicit input from the Board on issues relating to all aspects of library services and facilities for the residents of Mercer Island."

Accordingly, the purpose of the Mercer Island Library Board (the "MI Library Board") is to provide the residents of Mercer Island with a means to provide input and recommendations to the King County Library System ("KCLS") on how to change the operations, services and facilities of the Mercer Island Library so that it better meets the changing needs of the residents of Mercer Island.

II. OBJECTIVES:

In order to achieve the above-stated purpose **the** MI Library Board shall be empowered to do the following:

1. To ensure that Library services and facilities meet the needs of Mercer Island residents.
2. To foster improved communications between Mercer Island Library users and KCLS including brainstorming ways KCLS can increase community dialog about local issues.
3. To ensure that any proposed changes in Mercer Island Library services and facilities, including the 2014 proposed renovations, are only implemented after input has been provided from Mercer Island residents on all aspects of the changed facilities.
4. To provide KCLS with community ambassadors to segments of the Mercer Island population that do not currently use the Library and to encourage use of the Mercer Island Library by residents of Mercer Island.
5. To reach out into the Mercer Island community to identify Library service and program needs or issues.
6. To listen to all individuals and groups who are interested in the operations of the Mercer Island Library.
7. To raise awareness in the community as to what the Library offers.
8. To link Library staff with potential community partners.
9. To promote understanding of KCLS policies and procedures.

III. AUTHORITY:

The MI Library Board is sanctioned pursuant to the Interlocal Agreement.

IV. MEMBERSHIP:

- A. The MI Library Board shall consist of nine (9) voting members, who shall be appointed by the Mayor subject to the confirmation of the City Council. The Mayor shall also appoint a Chairperson of the MI Library Board. Any Mercer Island resident with an interest in libraries is eligible to become a member, and the MI Library Board shall represent a variety of interests and users of the library. One Councilmember, who is appointed by the Mayor, will serve as a liaison to the MI Library Board.
- B. Each member on the MI Library Board shall serve until December 31, 2015, unless he/she resigns, is removed by the Mayor for any reason, or because of application of Section IV (C) below.
- C. Vacancies occurring in any position on the MI Library Board shall be filled by appointment by the Mayor, with confirmation by the City Council for the unexpired term. If a member of the MI Library Board shall be absent, without prior notification and excuse, for three (3) consecutive, regularly scheduled meetings of the MI Library Board, the Chairperson of the MI Library Board may declare the position held by that member vacant and a new member may be appointed in the manner set forth in this section. If the Chairperson of the MI Library Board ceases to serve in such capacity, the Mayor shall appoint a new Chairperson of the MI Library Board from the remaining members of the MI Library Board.

V. DECISION MAKING AND MEETINGS:

The MI Library Board will make no binding decisions of its own. It will make recommendations to the Board of Trustees of the King County Library System, and local library officials for consideration and decisions. The Chairperson and the City Council liaison will keep the City Council informed as to the activities of the MI Library Board.

The Board shall determine the frequency of its meetings based on the issues or topics to consider at the time. Library Board meetings are open to the public and abide by the Open Public Meetings Act.

VI. TIMEFRAME:

The MI Library Board shall have a sunset date of December 31, 2015. The City Council may extend the sunset date upon a majority vote of the Council.

VII. STAFF RESOURCES:

Primary responsibility for staff support of the Board rests with the King County Library System. The Mercer Island Library Board will additionally have City staff support as needed and as assigned by the City Manager.

LIBRARY SERVICES INTERLOCAL AGREEMENT

THIS AGREEMENT is entered into between the City of Mercer Island hereinafter "the City" and the King County Rural Library District hereinafter "the District" under the authority of the Washington State Interlocal cooperation Act, Chapter 39.34 RCW.

The purpose of this agreement is to establish a date for a special election within the City for the purpose of submitting to the voters of the City the issue of annexation of the City into the District, to provide for a fee for library services pending the results of the ballot proposition on the issue of annexation; providing for the acquisition of the City Library Building by the District in the event the voters approve the annexation of the City into the District; and providing for a lease by the District of the land owned by the City upon which the library building is located.

It is hereby understood and agreed by the City and the District as follows:

1. The City agrees to request the King County Council to call a special election to be held within the City for the purpose of submitting to the voters of the City the issue of annexation of the City into the District. The date to be requested for the special election shall be the date of the 1992 primary or general election.

The City specifically reserves the right to place before the voters on the same ballot at the special election in 1992, as an alternative to annexation should the voters not approve annexation, another proposition pertaining to providing funding for library services.

2. If the voters of the City approve the annexation of the City into the District the annexation will become effective on January 1, 1993 and the District will begin to receive revenue on January 1, 1994. From January 1, 1994, the City will no longer contract with the District for library services since the District will thereafter levy in annual assessment for library services as provided for by law.

3. If the voters of the City approve the annexation of the City into the District, the City will continue to contract with the District for library services for the years 1991, 1992, and 1993. The amount of the annual contract fee shall be based upon a formula which has been agreed to between the City and the District. Said formula is attached hereto as Exhibit 1 and is incorporated herein by reference.

A. The fee for 1991, based upon the formula, is 519,951.99

B. In 1992 the fee shall be based upon the formula.

C. In 1993 the annual contract fee shall be based upon the formula set forth in Exhibit 1. The City shall make payment to the District over a two year period (1993-1994). The 1993 payment shall equal the same dollar amount paid in 1992 and the 1994 payment, to be made on or before July 1, 1994, shall be in the amount of the remaining unpaid balance of the 1993 payment. Payment on the amount deferred shall include interest at State of Washington investment rate between January 1, 1994 to payment date in 1994.

4. If the voters of the City approve the annexation of the City into the District, the District shall lease the new library building from the City in 1992 and 1993. The District shall pay lease payments in the amount of \$210,000.00 per year for 1992 and 1993. The 1992 payment will be made after certification of the election results and on or before December 1, 1992. The 1993 payment will be made on or before December 31, 1993. A portion of the lease payments will be applied to reduce the acquisition costs of the building as provided herein should the voters approve the annexation.

5. If the voters of the City approve the annexation of the City into the District, the District shall acquire the City's library building and the District will thereafter fund all aspects of library operations within the City including but not limited to insurance, maintenance and utility costs associated with the library building.

The total construction cost is \$2,100,000.00 which includes costs of design and inspection, construction, fixtures, and furnishings. The District shall pay to the City as the acquisition price an amount equal to the total cost of construction of the library building which cost has been financed solely by the City less a portion of the amount of lease payments made to the City by the District in 1992 and 1993 calculated as follows:

In 1992 the amount of the lease payment applied to reduce the acquisition price is \$63,000.00 calculated as shown on Exhibit 2 which is attached hereto and incorporated herein by reference.

In 1993 the amount of the lease payment applied to reduce the acquisition price is \$67,140.00 calculated as shown on Exhibit 2.

The remaining balance of the acquisition price is \$1,969,590.00. The District shall pay the balance of the acquisition price in semi-annual payments due on June 1 and December 1 of each year for a period of 16 years beginning June 1, 1994 and ending December 1, 2009. The payment schedule including date and amount of each payment is set forth in Exhibit 3 which is attached hereto and incorporated herein by reference.

When the entire acquisition price has been paid in accordance with the payment schedule set forth in Exhibit 3, the District shall no longer be required to make any further payments and the District shall own the library building outright.

6. The City shall at all times be the owner of the land upon which the library building is located. If the voters of the City approve the annexation of the City into the District, the District agrees to lease the land from the City for a nominal annual lease amount of \$10.00 per year. The term of the lease shall be Fifty years commencing on January 1, 1993.

7. In the event the City chooses to appoint a Library Board during any time period when the City is annexed to the District, the District shall regularly solicit input from the Board on issues relating to all aspects of library services and facilities for the residents of Mercer Island.

8. If annexation of the City into the District is not approved by the voters, this Agreement shall be of no further force or effect.

9. If, subsequent to annexation, the City elects to withdraw from the District in accordance with the provisions of state law, this agreement shall terminate and be of no further force or effect. The lease of the land upon which the library building is located shall terminate and the City shall reacquire the library building from the District. The reacquisition amount shall be determined by the following process:

The City and the District will each hire, at their own expense, a qualified M.A.I. appraiser who shall in turn select a third qualified M.A.I. appraiser to establish the reacquisition amount. The determination of value by the jointly selected appraiser shall be binding on both the City and the District. The terms of payment by the City shall be agreed to before closing the reacquisition.

10. In accordance with RCW 39.34.040 this Agreement shall be filed with the City Clerk, the County Auditor and the Secretary of State.

DATED this 26 day of August, 1991.

CITY OF MERCER ISLAND



By: Elliot Newman
Elliot Newman, Mayor

KCLS Contract Fee Formula

1992 Contract Fee = .50 * ((1992 KCLS Levy Rate * Total 1992
Mercer Island Assessed Valuation/1,000 - \$318,532) + \$318,532

1993 Contract Fee = .75 * ((1993 KCLS Levy Rate * Total 1993
Mercer Island Assessed Valuation/1,000 - \$318,532) + \$318,532

CALCULATION OF AMOUNT OF 1992 AND 1993 LEASE PAYMENTS
USED TO REDUCE ACQUISITION PRICE

1992 ACQUISITION PRICE		\$2,100,000.00
Lease Payment - 12/31/92	210,000.00	
Interest portion (12 mos @ 7%)	147,000.00	
Principal	63,000.00	<u>(63,000.00)</u>
Principal Balance		<u>\$2,037,000.00</u>
 1993 ACQUISITION PRICE		 \$2,037,000.00
Lease Payment - 12/31/93	210,000.00	
Interest portion (12 mos @ 7%)	142,590.00	
Principal	67,410.00	<u>(67,410.00)</u>
Principal Balance		<u>\$1,969,590.00</u>
 1994 ACQUISITION PRICE		 <u>\$1,969,590.00</u>

EXHIBIT 2

PAYMENT	\$103,288.26			
INTEREST RATE	7.00%			
TERM	32		PMT AMOUNT	\$103,288.26
PERIODS/YEAR	2			
PRINCIPAL	\$1,969,590.00			

DATE DUE	PAY #	TOTAL PAYMENT	PRINCIPAL PAYMENT	INTEREST PAYMENTS	LOAN BALANCE
Beginning Balance					1,969,590.00
06/01/94	1	103,288.23	34,352.61	68,935.65	1,935,237.39
12/01/94	2	<u>103,288.23</u>	<u>35,554.95</u>	<u>67,733.31</u>	1,899,682.43
		206,576.46	69,907.57	136,668.96	
06/01/95	3	103,288.23	36,799.38	66,488.89	1,862,883.05
12/01/95	4	<u>103,288.23</u>	<u>38,087.36</u>	<u>65,200.91</u>	1,824,795.70
		206,576.46	74,886.73	131,689.79	
06/01/96	5	103,288.23	39,420.41	63,867.85	1,785,375.28
12/01/96	6	<u>103,288.23</u>	<u>40,800.13</u>	<u>62,488.13</u>	1,744,575.15
		206,576.46	80,220.54	126,355.98	
06/01/97	7	103,288.23	42,228.13	61,060.13	1,702,347.02
12/01/97	8	<u>103,288.23</u>	<u>43,706.12</u>	<u>59,582.15</u>	1,658,640.90
		206,576.46	85,934.25	120,642.28	
06/01/98	9	103,288.23	45,235.83	58,052.43	1,613,405.07
12/01/98	10	<u>103,288.23</u>	<u>46,819.09</u>	<u>56,469.18</u>	1,566,585.99
		206,576.46	92,054.92	114,521.61	
06/01/99	11	103,288.23	48,457.75	54,830.51	1,518,128.23
12/01/99	12	<u>103,288.23</u>	<u>50,153.78</u>	<u>53,134.49</u>	1,467,974.46
		206,576.46	98,611.53	107,965.00	
06/01/2000	13	103,288.23	51,909.16	51,379.11	1,416,065.30
12/01/2000	14	<u>103,288.23</u>	<u>53,725.98</u>	<u>49,562.29</u>	1,362,339.32
		206,576.46	105,635.14	100,941.39	
06/01/2001	15	103,288.23	55,606.39	47,681.88	1,306,732.93
12/01/2001	16	<u>103,288.23</u>	<u>57,552.61</u>	<u>45,735.65</u>	1,249,180.32
		206,576.46	113,159.00	93,417.53	
06/01/2002	17	103,288.23	59,566.95	43,721.31	1,189,613.37
12/01/2002	18	<u>103,288.23</u>	<u>61,651.80</u>	<u>41,636.47</u>	1,127,961.58
		206,576.46	121,218.75	85,357.78	

PAYMENT	\$103,288.26		
INTEREST RATE	7.00%		
TERM	32	PMT AMOUNT	\$103,288.26
PERIODS/YEAR	2		
PRINCIPAL	\$1,969,590.00		

DATE DUE	PAY #	TOTAL PAYMENT	PRINCIPAL PAYMENT	INTEREST PAYMENTS	LOAN BALANCE
06/01/2003	19	103,288.23	63,809.61	39,478.66	1,064,151.97
12/01/2003	20	<u>103,288.23</u>	<u>66,042.94</u>	<u>37,245.32</u>	998,109.02
		206,576.46	129,852.55	76,723.97	
06/01/2004	21	103,288.23	68,354.45	34,933.82	929,754.57
12/01/2004	22	<u>103,288.23</u>	<u>70,746.85</u>	<u>32,541.41</u>	859,007.72
		206,576.46	139,101.30	67,475.23	
06/01/2005	23	103,288.23	73,222.99	30,065.27	785,784.73
12/01/2005	24	<u>103,288.23</u>	<u>75,785.80</u>	<u>27,502.47</u>	709,998.93
		206,576.46	149,008.79	57,567.74	
06/01/2006	25	103,288.23	78,438.30	24,849.96	631,560.63
12/01/2006	26	<u>103,288.23</u>	<u>81,183.64</u>	<u>22,104.62</u>	550,376.99
		206,576.46	159,621.94	46,954.58	
06/01/2007	27	103,288.23	84,025.07	19,263.19	466,351.92
12/01/2007	28	<u>103,288.23</u>	<u>86,965.95</u>	<u>16,322.32</u>	379,385.97
		206,576.46	170,991.02	35,585.51	
06/01/2008	29	103,288.23	90,009.75	13,278.51	289,376.22
12/01/2008	30	<u>103,288.23</u>	<u>93,160.10</u>	<u>10,128.17</u>	196,216.12
		206,576.46	183,169.85	23,406.68	
06/01/2009	31	103,288.23	96,420.70	6,867.56	99,795.42
12/01/2009	32	<u>103,288.23</u>	<u>99,795.42</u>	<u>3,492.84</u>	0.00
		206,576.46	196,216.12	10,360.40	



Profile of a Library Advisory Board

KCLS values the opportunity to work with the local Library Advisory Boards that exist in many of the cities that are part of KCLS' service area. Library Advisory Boards are established by individual cities that have annexed to the King County Library System (KCLS). Members of these community boards are appointed by and serve in an advisory capacity to City officials on matters regarding the KCLS community library they represent. Advisory Board members also act as liaison between their local library, their city and the Library System.

Primary Purpose

The primary purpose of Library Advisory Boards is to act as a bridge between the local community and the local library by collecting community input and communicating with the City, KCLS and library staff about needs in the community that the local library can assist in addressing.

Roles and Responsibilities

Through their position, Library Advisory Board members can advocate for issues that directly and indirectly impact their community and the library.

In addition, Library Advisory Boards have the unique responsibility of:

- Reaching out into the community to identify needs or issues.
 - Representing the interests of community at large.
 - Communicating with the Library System on behalf of local citizens.
 - Brainstorming ways the library can increase community dialog about local issues.
 - Serving as an ambassador to segments of the population that don't currently use the library.
 - Advocating for library services and programs that meet the needs of the community.
 - Raising awareness in the community about what the library offers.
 - Linking library staff with potential community partners.
 - Being knowledgeable about KCLS' mission, vision, values and philosophies.
 - Promote the understanding of KCLS policies and procedures.
-



Public Involvement in KCLS Community Libraries

Community volunteers started the King County Library System (KCLS) in 1942 and have played a key role in establishing and sustaining the library's tradition of excellence in service ever since. Volunteers continue to be vital partners in KCLS libraries today, from hospitality to advocacy. There are two primary, independent opportunities for public involvement with KCLS libraries: Friends of the Library and Library Advisory Boards. Each group is a local entity with its own membership and organizational structure, but all Friends Groups and Advisory Boards have similar roles in relationship to KCLS and all contribute significantly to the quality of library service.

Friends of the Library Groups

Friends groups support their library through fundraising and advocacy, providing funding and support for special opportunities including programs, resources, materials, activities or events.

There are currently 38 Friends groups who raise funds to support special projects and activities. In 2011, Friends of the Library raised more than \$300,000 in support of community libraries throughout the Library System.

KCLS encourages the formation of Friends of the Library groups in communities. If your library doesn't have a Friends group, consider starting one. For more information about joining a Friends group, call your local library or Community Relations (425.369.3275).

Local Library Advisory Boards

Library Advisory Boards have roles distinct from Friends of the Library groups or the KCLS Board of Trustees. Established by the individual cities that have annexed to KCLS, these community boards serve in an advisory capacity to City officials on matters regarding the KCLS community library they represent, acting as liaison between their local library, their city and the Library System.

Library Advisory Board members are advocates for library services in their community, including Intellectual Freedom issues and policies, and KCLS' mission of free and open access to ideas and information.

Library Advisory Boards serve, coordinate with and provide input to local library staff and the KCLS Board of Trustees. They do not have any financial responsibility or authority with respect to the operations of the library, except to the extent as may be authorized by KCLS. Rules governing Library Advisory Boards are found in local city codes, while rules governing the KCLS Board of Trustees are set out in the Revised Code of Washington 27.12.190.

KCLS actively works with cities to create and appoint Library Advisory Boards. Library Advisory Board meetings are open to the public and abide by the Open Public Meetings Act. Each Library Advisory Board is encouraged to create a mission statement that reflects the advisory nature of their relationship with their respective city and KCLS.

Depending on the needs of their community, Library Advisory Boards may have the unique responsibility of:

- Reaching out into the community to identify needs or issues.
- Representing the interests of community at large.
- Communicating with the Library System on behalf of local citizens.
- Brainstorming ways the library can increase community dialog about local issues.
- Serving as an ambassador to segments of the population that don't use the library.
- Advocating for library services and programs that meet the needs of the community.
- Raising awareness in the community about what the library offers.
- Linking library staff with potential community partners.
- Being knowledgeable about KCLS' mission, vision, values and philosophies.
- Promote the understanding of KCLS policies and procedures.

The structure and membership of each Library Advisory Board is determined by the appointing authority. Cities may call them boards, committees, commissions, etc. The following info is based on the City Code language of each jurisdiction:

Appointing Cities	KCLS Community Libraries Represented by Advisory Board	Number of Board Members	Term Lengths	Scheduled Meetings	Term Limits
Bellevue	Bellevue, Regional, Lake Hills & Crossroads Libraries	7	4 years	10 per year	
Bothell	Bothell Regional Library	7	5 years	6 per year	
Des Moines	Des Moines & Woodmont Libraries	5	3 years	Alternate Months	2 terms
Duvall	Duvall Library	6	3 years	Monthly	
Issaquah	Issaquah Library	5	5 years	Monthly	
Kenmore	Kenmore Library	7	2 years (3 members) 3 years (4 members)	Monthly	3 years
Kirkland	Kirkland Library	6	4 years	Monthly	
Lake Forest Park	Lake Forest Park Library	7	3 years	Quarterly	
Maple Valley	Maple Valley Library	5	3 years	Alternate Months	
Redmond	Redmond Regional Library	5	5 years	Monthly	2
Renton	Renton Downtown & Renton Highlands	5	5	Monthly	
Shoreline	Shoreline & Richmond Beach Libraries	7	4 years	Alternate Months	2
Snoqualmie	Snoqualmie Library	5	3 years	Quarterly	
Tukwila	Foster Library	5	2 years	Monthly	
SeaTac	Valley View Library	5	3 years	Alternate Months	

Required by statute to make an annual report to the City Council

Bellevue, Des Moines, Issaquah, Maple Valley, Redmond, Renton

Members of Mercer Island Library Remodel Committee 2014

Name	Representing
Bryan Cairns	Former Library Board Chair
Lenore Defliese	Friends of the Library
Mindy Jeppesen	MI Pre-school Association
Sandi Lindstrom	Regular tutor at Library
Sayuj Narayan	Youth Rep
Madison Nimmo	Youth Rep
Lori Robinson	Friends of the Library
Joel Wachs	Friends of the Library
Mary Kay Woolston	School age parent
Debbie Bertlin	City Council
Dan Grausz	City Council
Benson Wong	City Council



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 4942
July 7, 2014
Regular Business**

**RESOLUTION TO SURPLUS A PORTION OF
CLARKE BEACH PARK**

Proposed Council Action:

Pass Resolution No. 1482 declaring a portion of Clarke Beach Park as surplus property.

DEPARTMENT OF Parks and Recreation (Paul West)

COUNCIL LIAISON n/a

EXHIBITS
1. Vicinity Map
2. Boundary Survey
3. Proposed Resolution No. 1482

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Before the City Council is a proposed resolution declaring a portion of Clarke Beach Park at 7700 East Mercer Way as surplus to the City’s public parks and recreation needs. If the City Council declares the property to be surplus, it may then direct the City Manager how to dispose of the property.

Background

The City of Mercer Island owns approximately 9.05 acres of property known as Clarke Beach Park (“Clarke Beach”) at the south end of Mercer Island. Clarke Beach was originally acquired in 1969 and 1970 by the City of Mercer Island with Washington State marine recreation funds. The funding agreement included conditions for when a portion of the land is “converted” to other purposes, including sale of the property. Conversion requires approval from the Washington State Recreation and Conservation Office (“RCO”), the state agency in charge of oversight for grant awarded projects and land acquisition.

In 2005 and 2006, a property next to the south boundary of Clarke Beach was redeveloped. The developer encroached onto Clarke Beach with a patio, steps, rockeries, drainage and landscaping (see Exhibit 2). The area of encroachment (“the Property”) measures 2584 square feet. There are no records of what the Property contained prior to redevelopment, but the location on the south boundary of a forested open space, the steep slope topography and the observed condition of the trees suggest that this was a degraded forest edge habitat.

The current owner and the City were unaware of the encroachment at the time. An existing chain link fence gave the wrong impression of the location of the property boundary. The City became aware of the encroachment in 2009 and conducted a survey in 2010 (see Exhibit 2). The adjacent property owner was

notified at that time, and he continues to express a desire to work with the City and State to resolve the situation.

The addition of rockeries and hardscape has made this area unfit for restoration and only benefits the adjacent property. Removing them would destabilize the slope and therefore would become prohibitively expensive. Additionally, they represent a liability to the City.

In 2012, Parks and Recreation Director Bruce Fletcher sent a letter to RCO requesting a conversion of a portion of Clarke Beach by way of sale to resolve the situation. The proposal includes conveying the Property to the adjacent property owner by adjusting the property boundaries through an official Lot Line Revision. The RCO has reviewed the conversion request and has informed the City that the proposal could meet the requirements if the City fulfills certain conditions. According to a RCO representative, the sale will likely be considered a minor conversion, which could be handled by the Director of RCO, rather than by the RCO board. Given these considerations, this Property has become surplus to the City's parks and recreation needs.

On June 3, 2013, the City Council received a report (AB 4839) on this situation in study session. At that time, Councilmembers were informed that staff would proceed with survey and appraisal of the Property. No objections were raised and staff has moved forward to prepare for sale of the property. The survey and appraisal have been completed and submitted to RCO for approval.

Because this property was not originally acquired for public utility purposes, state law does not dictate a specific process to sell or dispose of the Property. The most important legal consideration is that the City receive fair market value for the Property, to avoid a gift of public property to a private party. The City must also meet RCO requirements, including public involvement in the surplus of the property. The property surplus proposal was noticed in the Mercer Island Reporter on April 16, 2014. In addition, a letter was sent to all residents within 300 feet of the park on April 10. These actions meet or exceed the RCO requirements for public involvement. No objections to the property surplus proposal were received.

To dispose of the Property, the City first declares the Property as surplus to the City's needs and then specifies how the property is to be sold.

Additional Considerations

RCO also has specific requirements for the sale of conversion property which must be followed, including that the property sale price is set by a review of its appraised value. RCO will require the City to acquire property of equivalent or greater value and recreational function as the Property. City staff have been working to identify replacement property candidates. The property acquisition will be considered in a separate agenda bill at a future City Council meeting.

RECOMMENDATION

Natural Resources Manager

MOVE TO: Pass Resolution No. 1482 declaring a portion of Clarke Beach Park (7700 East Mercer Way) to be surplus property.

**CITY OF MERCER ISLAND
RESOLUTION NO. 1482**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON
DECLARING A PORTION OF CLARKE BEACH PARK LOCATED AT
7700 EAST MERCER WAY TO BE SURPLUS PROPERTY**

WHEREAS, the City of Mercer Island (“City”) owns property known as Clarke Beach Park, located at 7700 East Mercer Way (“Clarke Beach Park”); and

WHEREAS, Clarke Beach Park was acquired by the City in 1969 and 1970 using Washington State recreation funds to serve as the location for a park; and

WHEREAS, since its acquisition, Clarke Beach Park has been managed by the City’s Parks and Recreation Department; and

WHEREAS, a 2,584 square foot portion of Clarke Beach Park (“the Property”) was encroached upon during redevelopment of the home at 7900 East Mercer Way, including retaining walls that protect the home at 7900 East Mercer Way, and such encroachments have irrevocably displaced the park and recreational functions of this Property; and

WHEREAS, the Washington State Recreation and Conservation Office (“RCO”) requires that any property purchased with state recreation funds that is no longer used for such purposes be “converted” to other purposes according to RCO policies and procedures; and

WHEREAS, pursuant to RCW 35.94.040, the City is authorized to determine by resolution of its legislative authority that any lands, property or equipment originally acquired for public purposes are surplus to the City’s needs, and are not required for providing continued public service; and

WHEREAS, on June 13, 2013, the Mercer Island City Council considered this situation at Clarke Beach Park in study session, and considered various options for the property; and

WHEREAS, the City Council desires to declare the Property as a portion of Clarke Beach Park surplus to the needs of the City Parks and Recreation Department.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Section 1. Declaration of Surplus. The Property as a portion of Clarke Beach Park located at 7700 East Mercer Way is hereby declared no longer needed for providing public recreation, and is therefore surplus.

Section 2. Effective Date. This Resolution shall take effect and be in force immediately.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON,
AT ITS REGULAR MEETING ON THE 7TH DAY OF JULY 2014.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 4986
July 7, 2014
Regular Business**

2013 MERCER ISLAND DASHBOARD REPORT	Proposed Council Action: Receive report.
--------------------------------------------	----------------------------------------------------

DEPARTMENT OF	Finance (Chip Corder)
COUNCIL LIAISON	n/a
EXHIBITS	1. 2013 Mercer Island Dashboard Report
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

The 2013 Mercer Island Dashboard Report, which encompasses 35 “top tier” performance indicators, is attached as Exhibit 1. For a quick assessment of how the City did in 2013, review the “Report Card” Summary section, which begins on page 3. Staff flagged five areas as “needs attention”:

- **Indicator #14 (Court Operations): See Exhibit 1, p.21**
This has nothing to do with how the Court is run. Rather, this is a financial issue, with court fines and fees no longer covering the costs of operating the court. The drop in court fines and fees is directly related to a significant reduction in the number of tickets issued by Mercer Island and Newcastle police officers.
- **Indicator #17 (Financial Condition): See Exhibit 1, p.23**
This issue will be addressed by the Council during the 2015-2016 budget process.
- **Indicator #25 (Water Utility Infrastructure Condition): See Exhibit 1, p.28**
This is not a surprise. Staff has been advising the Utility Board and the Council for the past three biennial budget cycles that we need to enhance our water main replacement efforts.
- **Indicator #28 (Town Center): See Exhibit 1, p.30**
The citizen satisfaction rating declined from 76% in 2011 to 71% in 2013. According to survey respondents (22%), the top improvement needed in the Town Center is more parking.
- **Indicator #34 (Volunteerism & Human Services Funding): See Exhibit 1, p.34-35**
The 10.2% decrease in volunteer service hours in 2013 and the state budget-driven reduction in work study students last summer have been addressed by Thrift Shop staff.

RECOMMENDATION

Finance Director

Receive report. No action is necessary.

2013 Mercer Island Dashboard Report

Introduction

The City's performance measurement model, called the Mercer Island Dashboard, was developed in 2007 with the following objectives in mind:

1. To identify "top tier" indicators which capture the "state of the City" in terms of what matters most to the management team and the City Council.
2. To collect meaningful information that impacts financial and human resource allocation decisions and ultimately organizational direction during the biennial budget/CIP process.
3. To select a manageable group of measures that has minimal impact on productive staff time in terms of data gathering.

The model is comprised of 35 "dashboard" indicators, which are organized around the City's 6 priorities of government and broken down into functional areas within each priority of government:

1. Community Safety & Security: **8 indicators**
 - Personal Security
 - Crime Prevention Effectiveness
 - Traffic Safety Effectiveness
 - Timely Crime Response
 - Fire Suppression Effectiveness
 - Emergency Medical Aid Effectiveness
 - Timely Fire & Emergency Medical Aid Responses
 - Emergency Preparedness
2. Effective & Efficient Public Service Delivery & Community Sustainability: **14 indicators**
 - Public Trust
 - Community Issues
 - Risk Management
 - Employee Retention & Morale
 - Development Permit Processing
 - Court Operations
 - Creditworthiness
 - Financial Management
 - Financial Condition
 - Environmental Stewardship (5 indicators)
3. Reliable Public Infrastructure: **4 indicators**
 - General Government Infrastructure Condition (2 indicators)
 - Water Utility Infrastructure Condition
 - Sewer Utility Infrastructure Condition

2013 Mercer Island Dashboard Report

4. Attractive Neighborhoods & Business Districts: **3 indicators**
 - Neighborhood & Downtown Attractiveness (2 indicators)
 - Economic Vitality

5. Recreational, Cultural, Health & Educational Opportunities: **5 indicators**
 - Recreation Programs & Facilities
 - Park Amenities
 - Youth Counseling & Intervention
 - Senior Outreach & Advocacy
 - Volunteerism & Human Services Funding

6. Public Communication & Community Involvement: **1 indicator**
 - Informed Citizenry

Finally, many of the “dashboard” indicators are further broken down into sub-indicators for the purpose of providing context, identifying important components, and painting a clearer picture of performance.

“Report Card” Summary

One of four ratings (i.e. very good, good, improving, or needs attention), along with a brief comment, is provided for each of the 35 “dashboard” indicators below, which are organized by priority of government.

Community Safety & Security

#	Dashboard Indicator	Rating	Comment
1	Personal security	Very good	Per 2013 survey, 87% of residents feel “very safe” or “completely safe” walking alone in their neighborhood
2	Crime prevention effectiveness	Very good	2 nd lowest violent crime and property crime rates among 6 Eastside cities in 2013
3	Traffic safety effectiveness	Very good	Lowest traffic accident rate among 6 Eastside cities in 2013
4	Timely crime response	Very good	Emergency calls: <ul style="list-style-type: none"> ▪ Average response time: <ul style="list-style-type: none"> - 4.6 min in 2013 vs. 5.1 min in 2012 ▪ Calls responded to within 6 min: <ul style="list-style-type: none"> - 76% in 2013 vs. 73% in 2012
5	Fire suppression effectiveness	Very good	Lowest \$ fire loss per 1,000 population (\$7,959) among 4 Eastside cities/districts in 2013 (Bothell and Eastside Fire & Rescue no longer report this statistic)

2013 Mercer Island Dashboard Report

Community Safety & Security (cont'd)

#	Dashboard Indicator	Rating	Comment
6	Emergency medical aid effectiveness	Very good	Cardiac arrest survival rate in 2013: <ul style="list-style-type: none"> ▪ MI (50%) vs. King County average (62%) ▪ King County has highest rate in U.S.
7	Timely fire & emergency medical aid responses	Very good	Fire calls: <ul style="list-style-type: none"> ▪ Average response time: <ul style="list-style-type: none"> - 5.8 min in 2013 vs. 6.3 min in 2009 ▪ Calls responded to within 6 min: <ul style="list-style-type: none"> - 57% in 2013 vs. 52% in 2009 EMS calls: <ul style="list-style-type: none"> ▪ Average response time: <ul style="list-style-type: none"> - 5.5 min in 2013 vs. 5.8 min in 2009 ▪ Calls responded to within 6 min: <ul style="list-style-type: none"> - 68% in 2013 vs. 65% in 2009
8	Emergency preparedness	Good	Per 2013 survey, 59% believe they are “mostly prepared” or “completely prepared” for a 7 day event with disruption to power & water services

Effective/Efficient Public Service Delivery & Community Sustainability

#	Dashboard Indicator	Rating	Comment
9	Public trust	Good	Per 2013 survey, 66% believe the City is doing a “good” or “excellent” job of using tax dollars responsibly compared to: <ul style="list-style-type: none"> ▪ City: 49% per 2011 survey ▪ King County: 38% per 2013 survey Note: Began broadcasting Council study sessions in Oct 2012; began executing work plan to oppose state’s proposal to toll I-90 in Mar 2013; and hired Communications & Sustainability Manager in Mar 2013
10	Community issues	Good	Per 2013 survey, the most important problem facing MI is: <ul style="list-style-type: none"> ▪ Tolls on roads/bridges (23%) ▪ Education/school funding (19%) ▪ Traffic, transportation, parking (13%) ▪ Nothing (10%) ▪ Overcrowding, overdevelopment (10%)

2013 Mercer Island Dashboard Report

Effective/Efficient Public Service Delivery & Community Sustainability (cont'd)

#	Dashboard Indicator	Rating	Comment
11	Risk management	Very good	2009-2013 total insurance claims filed: <ul style="list-style-type: none"> ▪ MI (125) vs. Group 4 cities' average (208) ▪ Street Maintenance, Police, and Sewer Utility claims are significantly below Group 4 cities' average ▪ Primary trouble spot: Water Utility
12	Employee retention & morale	Very good	Employee longevity by department or department grouping in 2013: <ul style="list-style-type: none"> ▪ Police & Fire: <ul style="list-style-type: none"> - Highest % of employees who have been with the City for 10 years or more (73%) ▪ Maintenance and Parks & Recreation: <ul style="list-style-type: none"> - Best distribution among three longevity categories (<5 years = 32%; 5-10 years = 28%; and 10 years or > = 40%) ▪ DSG: <ul style="list-style-type: none"> - Highest % of employees who have been with the City at least 5 years but less than 10 years (52%) ▪ All other departments: <ul style="list-style-type: none"> - Highest % of employees who have been with the City for less than 5 years (36%)
13	Development permit processing	Very good	Per 2013 survey, 95% of DSG customers are "satisfied" or "very satisfied" with processing of permits
14	Court operations	Needs attention	Total # of cases filed in 2013: <ul style="list-style-type: none"> ▪ Down 13.6% vs. 2012 due to 24.6% decrease in parking citations and 9.7% decrease in infractions issued by MI & Newcastle police officers % of court-related revenues to expenditures: <ul style="list-style-type: none"> ▪ 85% in 2013 vs. 94% in 2012
15	Creditworthiness	Very good	Bond ratings per Moody's: <ul style="list-style-type: none"> ▪ Unlimited tax G.O. bonds (UTGO): Aa1 ▪ Limited tax G.O. bonds (LTGO): Aa1 ▪ Only Seattle and Bellevue have higher UTGO bond ratings in WA state ▪ MI's LTGO bond rating is the highest in WA state along with Seattle and Bellevue
16	Financial management	Very good	"Clean" audit opinion received annually on City's financial statements for past 19 years Note: Had first ever "perfect" audit in 2011 (i.e. no findings, no management letter items, and no audit exit items)

2013 Mercer Island Dashboard Report

Effective/Efficient Public Service Delivery & Community Sustainability (cont'd)

#	Dashboard Indicator	Rating	Comment
17	Financial condition	Needs attention	<p>Ratio of tax revenues to personnel costs in the General Fund improved slightly from 0.98 in 2012 to 0.99 in 2013 (Finance Director's target is 1.00 or higher)</p> <p>Note: The 2013 ratio was below 1.00 because of 35.5% increase in license, permit, and zoning fees, which are non-tax revenues, and 2013 staff additions:</p> <ul style="list-style-type: none"> ▪ Deputy City Clerk (1.0 FTE) ▪ Communications/Sustainability Coordinator (0.4 FTE increase) ▪ Contract DSG staff
	Environmental stewardship:		
18	Fleet fuel usage	Good	4.6% reduction in gallons of gasoline and diesel used by the City's fleet in 2013 vs. 2012
19	Energy usage	Good	<p>2013 data not available</p> <p>3.7% overall decrease in electricity and natural gas usage in 2012 due to staff energy conservation efforts in "occupied buildings"</p>
20	Water consumption	Good	<p>% change in water consumption in 2013:</p> <ul style="list-style-type: none"> ▪ Average single family residence: <ul style="list-style-type: none"> - Down 1.4% vs. 2012 ▪ City owned buildings/facilities: <ul style="list-style-type: none"> - Down 4.1% vs. 2012 ▪ City owned parks: <ul style="list-style-type: none"> - Up 9.3% vs. 2012 due to warmer/drier spring and summer
21	Residential solid waste diversion	Very good	<p>% diverted from landfill in 2013:</p> <ul style="list-style-type: none"> ▪ MI (68%) vs. King County average (55%)
22	Carbon footprint	Good	<p>Island-wide carbon footprint:</p> <ul style="list-style-type: none"> ▪ 2013 data not available ▪ Declined 4.7% in 2012 ▪ Declined 8.7% over 2008-2012 <p>Puget Sound Energy's "green power" program:</p> <ul style="list-style-type: none"> ▪ 758 Island customers in 2013 vs. 750 Island customers in 2012

2013 Mercer Island Dashboard Report

Reliable Public Infrastructure

#	Dashboard Indicator	Rating	Comment
	General government infrastructure condition:		
23	Street/sidewalk/path/park maintenance	Good Good Very good	Per 2013 survey, % of residents who believe the City is doing a "good" or "excellent" job of maintaining: <ul style="list-style-type: none"> ▪ Streets: 75% vs. 67% in 2011 ▪ Sidewalks & pedestrian/bicycle paths: 72% vs. 65% in 2011 ▪ Parks, trails & open space: 88% vs. 86% in 2011
24	Street pavement condition	Very good	2013 pavement condition survey of City streets that are in "satisfactory" or "good" condition: <ul style="list-style-type: none"> ▪ Arterial streets (78%) ▪ Residential streets (62%)
25	Water utility infrastructure condition	Needs attention	# of water main breaks per 1,000 service connections in 2013: <ul style="list-style-type: none"> ▪ MI (0.53) vs. 7 jurisdiction average (0.34) Average # of water main breaks per 1,000 service connections per year in 2009-2013: <ul style="list-style-type: none"> ▪ MI (0.74) vs. 7 jurisdiction average (0.37) Note: About 40% of City's water mains are over 50 years old
26	Sewer utility infrastructure condition	Improving	# of sewer system backups per 1,000 service connections in 2013: <ul style="list-style-type: none"> ▪ MI (0.14) vs. 7 jurisdiction average (0.12) Average # of sewer system backups per 1,000 service connections per year in 2009-2013: <ul style="list-style-type: none"> ▪ MI (0.30) vs. 7 jurisdiction average (0.18)

2013 Mercer Island Dashboard Report

Attractive, High Quality Neighborhoods & Business Districts

#	Dashboard Indicator	Rating	Comment
	Neighborhood & downtown attractiveness:		
27	Annual development activity	Very good	# of permits issued by type in 2013: <ul style="list-style-type: none"> ▪ All permit types: Up 27.7% vs. 2012 ▪ Single family residential: Up 35.9% vs. 2012 \$ valuation by permit type in 2013: <ul style="list-style-type: none"> ▪ All permit types: Up 24.6% vs. 2012 ▪ Single family residential: Up 98.2% vs. 2012
28	Town Center	Needs attention	Per 2013 survey, 71% are “somewhat satisfied” or “very satisfied” with the Town Center vs. 76% in 2011 Note: Survey respondents would improve the Town Center by doing the following if they could: increase parking (22%), stop building/overdevelopment (11%), add more businesses/stores (9%), add more restaurants (8%), and increase pedestrian safety (7%)
29	Economic vitality	Very good	Sales tax per capita in 2013: <ul style="list-style-type: none"> ▪ Total (all business sectors): Up 10.1% ▪ Construction: Up 12.0% ▪ Retail & Wholesale Trade: Up 9.5%

Recreational, Cultural, Health & Educational Opportunities

#	Dashboard Indicator	Rating	Comment
30	Recreation programs & facilities	Very good Good	Per 2013 survey, % of residents who believe the City is doing a “good” or “excellent” job of: <ul style="list-style-type: none"> ▪ Providing recreation programs (81%) ▪ Operating the Community Center (74%)
31	Park amenities	Very good	Per 2013 survey, 86% believe the City is doing a “good” or “excellent” job of providing amenities at City’s parks Parks capital projects completed in 2012-2013: <ul style="list-style-type: none"> ▪ Luther Burbank Playground Replacement ▪ Island Crest Park North Field Improvements ▪ Luther Burbank Walkway Improvements

2013 Mercer Island Dashboard Report

Recreational, Cultural, Health & Educational Opportunities (cont'd)

#	Dashboard Indicator	Rating	Comment
32	Youth counseling & intervention	Good	Per 2013 Communities That Care (CTC) prevention program survey: <ul style="list-style-type: none"> ▪ Maintained 19% reduction in "past 30 day" alcohol use among 12th grade students (relative to 2012 survey) IMS Drug & Alcohol Prevention Specialist: <ul style="list-style-type: none"> ▪ Provided preventative education to 100% of IMS students in 2012 & 2013
33	Senior outreach & advocacy	Very good	# of seniors & adult children served: <ul style="list-style-type: none"> ▪ 336 in 2013 vs. 310 in 2012 vs. 313 average for 2009-2013 100% client satisfaction rating in 2013
34	Volunteerism & human services funding	Needs attention	Thrift Shop activity in 2013: <ul style="list-style-type: none"> ▪ Volunteer service hours: Down 10.2% ▪ Gross sales revenue: Up 4.1% ▪ Net income: Down 0.4%

Public Communication & Community Involvement

#	Dashboard Indicator	Rating	Comment
35	Informed citizenry	Good	# of subscribers to MI Weekly: <ul style="list-style-type: none"> ▪ 1,480 in 2013 vs. 1,459 in 2012 Note: Survey respondents identified the following ways the City could improve its communication efforts with residents: nothing or satisfied with current efforts (46%), email (9%), newsletter/newspaper (6%), text message (5%), and direct mail (4%)

COMMUNITY SAFETY & SECURITY

Personal Security

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
1) % of residents who feel "very safe" or "completely safe" walking alone in their neighborhood:	86%	N/A	85%	N/A	87%

Note: A citizen survey is conducted biennially. The most recent survey was conducted in April 2014 and reported as a 2013 result.

Commentary/Analysis

This indicator provides a simple, perception-based assessment of the Police Department's effectiveness relative to the current level of patrol service provided. On a scale of 1 to 7, in which 1 is completely unsafe and 7 is completely safe, 85-87% of respondents over the past five years have consistently rated their feelings of personal safety a 6 or 7 while walking alone in their neighborhood.

These high personal security ratings are consistent with the low crime rates that Mercer Island has enjoyed for many years relative to other Eastside cities, as noted below under "Crime Prevention Effectiveness".

Crime Prevention Effectiveness

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
2) Mercer Island's crime rate relative to other Eastside cities and the King County average (expressed as # of violent crimes per 1,000 population followed by # of property crimes per 1,000 population):					
▶ Sammamish	0.3 / 8.7	0.4 / 9.3	0.3 / 7.6	0.3 / 7.3	0.2 / 5.8
▶ Mercer Island	0.5 / 18.1	0.6 / 14.3	0.5 / 18.3	0.5 / 15.4	0.4 / 21.8
▶ Issaquah	0.7 / 23.6	1.1 / 27.1	0.8 / 24.0	0.6 / 24.0	0.6 / 25.6
▶ Redmond	1.1 / 31.9	1.2 / 29.1	0.8 / 24.6	0.7 / 21.8	0.7 / 29.7
▶ Kirkland	1.2 / 33.7	1.3 / 27.5	1.5 / 30.1	1.2 / 26.6	0.9 / 29.8
▶ Bellevue	1.3 / 32.9	1.1 / 30.9	1.1 / 28.9	1.3 / 28.3	0.9 / 30.1
▶ King County average	3.9 / 42.0	3.4 / 41.1	3.5 / 40.2	N/A / N/A	N/A / N/A

Commentary/Analysis

In 2012, the state began the process of transitioning to a new crime reporting system called NIBRS (National Incident-Based Reporting System), which is replacing the UCR (Uniform Crime Reporting) system. As a result, the 2012 and 2013 crime statistics gathered by WASPC (Washington Association of Sheriffs and Police Chiefs) contain a mixture of crime data by jurisdiction that is based on UCR, NIBRS, or both reporting methods. While this impacts the validity of the 2012 and 2013 comparisons among jurisdictions, staff believes that the differences are generally minor, with a few exceptions. For example, Mercer Island's number of property crimes per 1,000 population increased from 15.4 in 2012 to 21.8 in 2013. However, this was not due to an increase in property crimes but rather to how the crimes are counted under NIBRS versus UCR. When a criminal incident involves multiple crimes, UCR uses a

COMMUNITY SAFETY & SECURITY

hierarchy rule, counting only the most serious crime. NIBRS, on the other hand, counts each offense.

For the period 2009-2013, Mercer Island has consistently had the second lowest violent and property crime rates among six Eastside cities, which can be primarily attributed to a very small commercial sector, a road network consisting of very few arterials, and the demographics of this community (i.e. highly educated and high median household income). Sammamish is very comparable to Mercer Island in these respects. A significant factor that distinguishes Mercer Island from Sammamish is the presence of I-90, which runs through the City and invites a higher crime rate. There are no interstates running through or near Sammamish. In addition, the Police command staff believe that the department's proactive approach to law enforcement and its educational outreach programs contribute to the City's very low crime rates.

Traffic Safety Effectiveness

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
3) Mercer Island's traffic accident rate relative to other Eastside cities and the King County average (expressed as # of traffic accidents, excluding state routes, per 1,000 population):					
▶ Mercer Island	6.34	4.76	4.98	4.85	3.83
▶ Sammamish	5.46	4.39	3.73	4.83	4.20
▶ King County average	10.97	10.59	10.43	10.13	10.03
▶ Kirkland	10.59	11.13	12.10	9.71	10.12
▶ Issaquah	10.75	9.79	8.70	9.09	10.18
▶ Bellevue	11.40	11.69	11.43	11.69	11.45
▶ Redmond	8.98	10.05	10.84	11.71	11.98

Commentary/Analysis

Traffic accidents on state routes are excluded from the accident rates noted above. With fewer arterials and high volume intersections by comparison, Mercer Island consistently has had one of the lowest traffic accident rates among six Eastside cities, posting the lowest rate in 2013. Relative to Sammamish, Mercer Island's slightly higher traffic accident rate in 2009-2012 can be pinpointed to the presence of I-90, which invites additional traffic on City streets. As noted above, Sammamish does not have any interstates running through or near it. The number of Mercer Island traffic accidents on City streets for the period 2009-2013 is noted below.

Mercer Island Traffic Accidents	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Annual Average
City Streets	147	144	108	110	87	119

COMMUNITY SAFETY & SECURITY

Timely Crime Response

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
4) Patrol officer response to emergency calls:					
▶ # of emergency calls	451	691	802	917	899
▶ Average response time	4.8 min	5.3 min	5.0 min	5.1 min	4.6 min
▶ % of emergency calls responded to within 6 minutes	74%	73%	68%	73%	76%

Commentary/Analysis

Contrary to the data above, the number of emergency calls in 2011 and 2012 did not really increase by 16.1% and 14.3% respectively. Rather, a new version of the software system utilized by NORCOM, which provides police and fire dispatching services to the City, was implemented in September 2011, which impacted how emergency call data is tracked and extracted. Similarly, the significant increase in the number of emergency calls in 2010 is deceiving, because it reflects a change in dispatch service providers from the City of Kirkland to NORCOM, which commenced operations on July 1, 2009. NORCOM tracks emergency calls more comprehensively than the City of Kirkland, which provided police dispatch services to the City through June 30, 2009. As a result, the only useful comparisons relate to the average response time and the percentage of emergency calls responded to within 6 minutes for the period 2010-2013. Accordingly, Mercer Island's average response time has improved from 5.3 minutes in 2010 to 4.6 minutes in 2013, and the percentage of emergency calls responded to within 6 minutes has improved from 68% in 2011 to 76% in 2013.

Regarding response times, there are three things that should be noted. First, besides call volume, there are other factors that can significantly influence response times, such as patrol staffing levels and officer location when a call is received. Second, there are no generally accepted professional, national, or state standards for patrol response times. Finally, citizen complaints regarding response times or quality of service provided are a very rare occurrence.

Fire Suppression Effectiveness

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
5) Mercer Island's annual \$ fire loss per 1,000 population relative to other Eastside cities and fire districts:					
▶ Mercer Island	\$ 18,778	\$ 3,472	\$ 25,076	\$ 540	\$ 7,959
▶ Kirkland	\$ 64,008	\$ 31,003	\$ 16,773	\$ 16,757	\$ 18,054
▶ Redmond	\$ 2,406	\$ 21,993	\$ 94,174	\$ 26,426	\$ 21,015
▶ Average (excluding MI)	\$ 29,464	\$ 20,593	\$ 45,294	\$ 25,083	\$ 23,905
▶ Bellevue	\$ 42,694	\$ 6,466	\$ 43,491	\$ 48,957	\$ 32,647
▶ Bothell	\$ 17,283	\$ 29,521	\$ 38,125	\$ 8,194	N/A
▶ Eastside Fire & Rescue	\$ 20,927	\$ 13,983	\$ 33,907	N/A	N/A

Note: Eastside Fire & Rescue and Bothell stopped tracking fire losses in 2012 and 2013 respectively.

COMMUNITY SAFETY & SECURITY

Commentary/Analysis

Fire loss data is tracked and reported to the state by all jurisdictions. The primary concern around using fire loss data as a fire suppression effectiveness measure is the accuracy of the estimates made by firefighters in those instances in which insurance companies are not involved. However, such instances involve minor damages only. Keeping the fire loss per 1,000 population to a minimum is directly related to a timely fire suppression response, an effective fire prevention program, and good building codes. Of four Eastside cities, Mercer Island had the lowest fire loss per 1,000 population in 2013 (\$7,959).

Looking across the most recent five year period (i.e. 2009-2013), the average annual fire loss for each jurisdiction is noted below.

Jurisdiction	2009-2013 Annual Avg
Mercer Island	\$ 11,165
Eastside Fire & Rescue (2009-2011)	\$ 22,939
Bothell (2009-2012)	\$ 23,281
Average (excluding MI)	\$ 28,868
Kirkland	\$ 29,319
Redmond	\$ 33,203
Bellevue	\$ 34,851

Mercer Island’s average annual fire loss is \$11,165 per 1,000 population, which is the lowest fire loss among five cities and one fire district on the Eastside. Finally, it should be noted that Mercer Island’s assessed valuation per square mile is the highest of any city in King County. As a result, fire losses are typically more costly on Mercer Island.

Emergency Medical Aid Effectiveness

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
6) Mercer Island's cardiac arrest survival rate relative to the King County average:					
▶ Mercer Island	0%	50%	50%	50%	50%
▶ King County average	43%	48%	50%	52%	62%

Commentary/Analysis

This measure reflects the percentage of patients in cardiac arrest and ventricular fibrillation who were resuscitated and subsequently released from the hospital. It is based on the Utstein method and is the nationally accepted measure for successful resuscitation of cardiac events. For Mercer Island, this rate can vary significantly from year to year, because the number of incidents is so few (typically 4-8 per year). In 2009, for example, the City only had one call that

COMMUNITY SAFETY & SECURITY

met the criteria, and the patient did not survive. To provide some context for Mercer Island's annual results, King County's annual survival rate has averaged 51% for the period 2009-2013, which represents the highest rate of any county in the nation. Given this fact, Mercer Island's survival rate has been excellent.

Timely Fire & Emergency Medical Aid Responses

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
7) Firefighter response to:					
▶ Fire suppression calls:					
• # of calls	63	51	73	73	51
• Average response time	6.3 min	6.5 min	6.3 min	6.3 min	5.8 min
• % of calls responded to within 6 minutes	52%	51%	53%	59%	57%
▶ Emergency medical aid calls:					
• # of calls (excludes motor vehicle accidents)	1,531	1,556	1,357	1,543	1,400
• Average response time	5.8 min	5.5 min	5.8 min	5.9 min	5.5 min
• % of calls responded to within 6 minutes	65%	68%	64%	61%	68%

Commentary/Analysis

In a small city like Mercer Island, the number of fire suppression calls can vary significantly from year to year as evidenced by the results for the past five years. While there is a relationship between call volume and average response time, the correlation between the two indicators is more tenuous when the number of calls is so few. Other factors such as fire location and receiving simultaneous calls can significantly impact response times for better or worse. The average response time to fire suppression calls has improved significantly over time from 6.3 minutes in 2009 to 5.8 minutes in 2013. Also, the percentage of calls responded to within 6 minutes has improved significantly from 52% in 2009 to 57% in 2013.

Comparing 2009 to 2013, the average response time to emergency medical aid calls has improved slightly from 5.8 minutes to 5.5 minutes, but the improvement has been uneven during this five year period. Similarly, the percentage of calls responded to within 6 minutes has improved slightly from 65% in 2009 to 68% in 2013, but there has not been a clear trend of improvement from year to year. Looking at the period 2010-2012, there is a significant regression in both the average response time and percentage of calls responded to within 6 minutes, which can be mostly attributed to two things. First, the Fire Department placed a major emphasis on "responsible" emergency response in 2011-2012 due to legal cases in which other fire agencies were held liable for traffic accidents they were involved in while responding to a call. As a result, the quickest responses, encompassing driving no more than 10 mph over the speed limit with lights and sirens, are reserved for only the most urgent incidents, such as a cardiac arrest or a confirmed fire. Two, traffic congestion in the Town Center has increased significantly over the past few years, thereby delaying response times.

Finally, citizen complaints regarding response times or quality of service provided are a very rare occurrence.

COMMUNITY SAFETY & SECURITY

Emergency Preparedness

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
8) % of households that believe they are "mostly prepared" or "completely prepared" for a 7 day emergency entailing disruption of power and water services	56%	N/A	56%	N/A	59%

Note: A citizen survey is conducted biennially. The most recent survey was conducted in April 2014 and reported as a 2013 result.

Commentary/Analysis

This indicator is intended to provide a quick read on the effectiveness of the City's emergency preparedness program, the responsibility for which was moved from the Fire Department to the Police Department in January 2008. Of the 59% noted above in 2013, 12% claimed to be "completely prepared," and 47% claimed to be "mostly prepared".

EFFECTIVE/EFFICIENT PUBLIC SERVICE DELIVERY & COMMUNITY SUSTAINABILITY

Public Trust

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
9) % of residents who believe the City is doing a "good" or "excellent" job of using tax dollars responsibly	55%	N/A	49%	N/A	66%

Note: A citizen survey is conducted biennially. The most recent survey was conducted in April 2014 and reported as a 2013 result.

Commentary/Analysis

To put the 2013 survey results in perspective, it is worth noting that only 38% of Island residents believe King County is doing a “good” or “excellent” job of using tax dollars responsibly. The significant jump from 49% in 2011 to 66% in 2013 might be related to the following: 1) the City began broadcasting Council study sessions in October 2012; 2) the City began executing its work plan to oppose the state’s proposed tolling of I-90 in March 2013; and 3) the City hired a Communications & Sustainability Manager in March 2013.

Community Issues

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
10) Most important problem facing Mercer Island today is (only top 5 results are listed):					
▶ Tolls on roads/bridges	0%	N/A	0%	N/A	23%
▶ Education/school funding	13%	N/A	29%	N/A	19%
▶ Traffic/transportation/parking	26%	N/A	14%	N/A	13%
▶ Nothing	10%	N/A	11%	N/A	10%
▶ Overcrowding/overdevelopment	11%	N/A	5%	N/A	10%

Note: A citizen survey is conducted biennially. The most recent survey was conducted in April 2014 and reported as a 2013 result.

Commentary/Analysis

According to the most recent biennial citizen survey, the most important problem facing the City today is “tolls on roads/bridges” (23%). This is not surprising given the amount of press coverage this issue received in 2013 as well as the Council's decision in March 2013 to actively oppose the state’s proposal to toll I-90. The second most important problem facing the City is “education/school funding” (19%). Again, this is not surprising given the passage of the \$99 million school district bond levy in February 2014 and the failure of the \$196 million school district bond levy back in April 2012. The third most important problem facing the City is “traffic/transportation/parking” (13%), which was previously identified as the most important problem back in 2009 (26%) and 2007 (28%) primarily due to the extensive redevelopment of the Town Center from 2004 through 2009 and the corresponding increase in multi-family residential units, commercial space, and traffic congestion. The improvement in “traffic/transportation/parking” in 2011 (14%) and 2013 (13%) is most likely related to the completion of the 77 Central and 7800 Plaza projects in 2009 and to the installation of two traffic signals in the Town Center at the end of 2011.

EFFECTIVE/EFFICIENT PUBLIC SERVICE DELIVERY & COMMUNITY SUSTAINABILITY

Lastly, it is interesting that “nothing” is consistently identified by 10-11% of the respondents when asked to name the most important problem facing the City. All things considered, that is a favorable indicator.

Risk Management

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
11) Total # of insurance claims filed over the past 5 years relative to WCIA 5 year rolling average for Group 4 cities:					
▶ Mercer Island	148	146	126	124	125
▶ Group 4 cities' average	204	206	206	209	208

Commentary/Analysis

Mercer Island is a founding member of the Washington Cities Insurance Authority (WCIA), which is a statewide municipal insurance pool. The City’s claims experience is tracked within a pool of 19 cities (identified as Group 4) that generate more than 400,000 worker hours annually. The annual liability assessment (i.e. insurance premium) for each member city is based on two factors: 1) actual claims experience (with a \$100,000 loss limit per claim) over the past 5 years; and 2) total number of worker hours over the past 5 years. Given that 98% of all WCIA claims are settled for \$100,000 or less, the effectiveness of the City’s risk management practices is best captured by the “frequency” (i.e. total number) of claims rather than their “severity” (i.e. amount).

Due to the strong correlation between worker hours and number of claims, it is worth noting that Mercer Island had the third lowest number of worker hours among Group 4 cities for the most recent five year period (2009-2013). As a result, Mercer Island’s total number of insurance claims (125) during this period was significantly below the Group 4 cities’ average (208). Also, Mercer Island’s five year rolling total has declined from 148 in 2005-2009 to 125 in 2009-2013. At the “big picture” level, that is a very positive indicator.

A breakdown of the number of claims filed annually, along with the five year annual average, is summarized in the table below.

MI vs. Group 4 Avg	# of Insurance Claims Filed									5 Year Annual Average				
	2005	2006	2007	2008	2009	2010	2011	2012	2013	05-09	06-10	07-11	08-12	09-13
Mercer Island	36	46	20	30	16	34	26	18	31	29.6	29.2	25.2	24.8	25.0
Group 4 Avg	42	42	37	37	46	44	42	40	36	40.8	41.2	41.2	41.8	41.6

With the exception of 2006, Mercer Island’s annual number of claims filed is consistently below the Group 4 average. Looking at the most recent five year period (2009-2013), Mercer Island averaged 25.0 annual claims versus the Group 4 average of 41.6 annual claims.

EFFECTIVE/EFFICIENT PUBLIC SERVICE DELIVERY & COMMUNITY SUSTAINABILITY

For the most recent five year period (2009-2013), the greatest number of claims filed against Group 4 cities was concentrated in the following 6 functional areas (presented in the table below in descending order), comprising about 85% of the total number of claims. For comparison purposes, Mercer Island's number of claims in these 6 functional areas is noted as well.

Functional Area	2009-2013 # of Claims		Note
	Group 4 Avg	Mercer Island	
Street Maintenance	52.66	20	Significantly below average
Police	44.52	10	Significantly below average
Sewer Utility	30.07	19	Significantly below average
Public Wks Engineering	19.32	14	Slightly below average
Water Utility	19.27	36	Significantly above average
Parks Maintenance	12.24	13	Slightly above average

Mercer Island is significantly below the Group 4 average in Street Maintenance, Police, and Sewer Utility, which together comprise about 61% of the total number of Group 4 claims. The Water Utility functional area is the City's primary trouble spot, with 36 claims versus the Group 4 average of 19.27 claims. The underlying reasons for the City's high number of Water Utility claims are identified later in this report under "Water Utility Infrastructure Condition."

EFFECTIVE/EFFICIENT PUBLIC SERVICE DELIVERY & COMMUNITY SUSTAINABILITY

Employee Retention & Morale

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
12) Employee longevity by department or department grouping:					
▶ Police & Fire:					
• Less than 5 years	16%	16%	16%	9%	12%
• At least 5 years but less than 10 years	15%	15%	14%	16%	15%
• At least 10 years	69%	69%	70%	75%	73%
▶ Maintenance and Parks & Recreation:					
• Less than 5 years	33%	27%	28%	27%	32%
• At least 5 years but less than 10 years	34%	35%	32%	27%	28%
• At least 10 years	33%	38%	40%	46%	40%
▶ Development Services:					
• Less than 5 years	74%	63%	30%	26%	26%
• At least 5 years but less than 10 years	11%	21%	45%	53%	52%
• At least 10 years	15%	16%	25%	21%	22%
▶ All other departments:					
• Less than 5 years	39%	38%	32%	42%	36%
• At least 5 years but less than 10 years	33%	13%	17%	15%	19%
• At least 10 years	28%	49%	51%	43%	45%

Commentary/Analysis

This indicator captures the “flipside” of employee turnover by breaking down how long employees have been with specific departments or department groupings. As of the end of 2013, the following is noteworthy:

- **Police and Fire**, not surprisingly, have the highest proportion of employees (73%) who have been with the City for 10 years or more. This is very common in other cities as well, with police officers and firefighters typically starting and staying with the same city for their entire careers. However, having a high proportion of long-term employees creates two management challenges: 1) limited advancement opportunities for comparatively newer employees, and 2) succession planning as a significant number of employees approach retirement age.
- **Maintenance and Parks & Recreation** have a relatively healthy distribution among the three longevity categories noted above. As a result, both departments have a more balanced workforce in terms of experience and perspective, which tends to create the right mix of organizational stability and change.
- **Development Services (DSG)** has the highest proportion of employees (52%) who have been with the City at least 5 years but less than 10 years, reflecting the dramatic reduction in employee turnover experienced prior to the “Great Recession”. The primary drivers behind the previously high turnover rate were: 1) a high level of development activity in the Puget Sound region from 2004 to mid-2008; 2) a tight labor supply; and 3) City wages for professional planners and engineers that were not competitive with the

EFFECTIVE/EFFICIENT PUBLIC SERVICE DELIVERY & COMMUNITY SUSTAINABILITY

private sector or larger cities, such as Seattle and Bellevue, during the development boom.

- **All other departments**, which comprise the City Manager's Office, City Attorney's Office, Human Resources, Finance, Youth & Family Services (YFS), and the Municipal Court, have the highest proportion of employees (36%) who have been with the City for less than 5 years and the second highest proportion of employees (45%) who have been with the City for 10 years or more. This group of employees, excluding YFS and the Municipal Court, makes up the administrative backbone of the City, providing support to other departments.

Development Permit Processing

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
13) % of DSG customers "satisfied" or "very satisfied" with the helpfulness and responsiveness of DSG staff in processing single family residential and commercial/multi-family permits	91%	N/A	91%	N/A	95%

Note: A customer survey is conducted biennially. The most recent survey was conducted in Jan 2014 and reported as a 2013 result.

Commentary/Analysis

The most recent survey conducted by DSG was in January 2014, mailing out 915 surveys to companies or individuals who obtained building-related permits from the City in the prior year. The response rate was only 7.2%, but this is fairly typical for such a survey. The 2013 results (95% satisfaction rating), which are up from 91% in 2011, are excellent and can be primarily attributed to three things: 1) very knowledgeable, available, and customer focused staff; 2) the availability of MyBuildingPermit.com for simple permits; and 3) the implementation of an electronic plan review process in 2009, which eliminated paper plan sets and significantly improved turnaround times.

EFFECTIVE/EFFICIENT PUBLIC SERVICE DELIVERY & COMMUNITY SUSTAINABILITY

Court Operations

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
14) Annual Municipal Court activity:					
▶ # of cases filed (Mercer Island & Newcastle):					
• Parking	363	268	454	828	624
• Infractions	2,852	2,913	2,762	2,176	1,965
• Criminal charges	580	498	502	368	326
• Total # of cases filed	3,795	3,679	3,718	3,372	2,915
▶ Total court-related revenues:					
• Mercer Island	\$ 353,732	\$ 345,522	\$ 379,519	\$ 326,861	\$ 278,114
• Newcastle	\$ 33,014	\$ 34,861	\$ 28,245	\$ 27,102	\$ 23,758
• Total amount of court-related revenues	\$ 386,746	\$ 380,383	\$ 407,764	\$ 353,963	\$ 301,872
• % of court-related revenues to expenditures	100%	95%	111%	94%	85%
▶ # of RALJ appeals related to:					
• Infractions	0	0	0	0	0
• Criminal charges	1	2	0	1	1

Commentary/Analysis

Comparing 2013 to 2009, the total number of cases filed annually has declined 23.2%, which is wholly attributable to a significant decline in the number of tickets issued by Mercer Island and Newcastle police officers. In 2013, total case filings dropped 13.6% relative to the prior year primarily due to a 24.6% decrease in parking citations and a 9.7% decrease in infractions. The decline in the number of Mercer Island tickets issued in 2013 is directly related to the following: 1) two police officer vacancies in the second half of 2013; 2) one police officer being confined to light duty work in the fourth quarter of 2013; and 3) greater compliance with parking restrictions on the Island according to the City's Police Support Officer (PSO). In 2012, there was an 82.4% increase in parking citations due to the following: 1) a new PSO, who started in October 2011; and 2) a reduction in prisoner transports, which allowed the PSO to do more parking enforcement.

The 13.6% decrease in total case filings noted above is primarily responsible for the 14.7% decrease in Court-related revenues in 2013 and the significant decrease in the Court's revenue to expenditure ratio from 94% in 2012 to 85% in 2013. Excluding its first year of operation (2005), the only years in which the Court has not paid for itself are 2010, 2012, and 2013.

Finally, the number of RALJ appeals speaks to a court's judicial effectiveness. Simply put, the fewer the number of RALJ appeals the better a court's adjudication process is viewed. Mercer Island's RALJ appeal record is outstanding, given that it has averaged 1.0 RALJ appeal per year for the period 2009-2013.

**EFFECTIVE/EFFICIENT PUBLIC SERVICE DELIVERY
& COMMUNITY SUSTAINABILITY**

Creditworthiness

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
15) City's bond rating (per Moody's):					
▶ Unlimited Tax General Obligation (UTGO) bonds	Aa1	Aa1	Aa1	Aa1	Aa1
▶ Limited Tax General Obligation (LTGO) bonds	Aa2	Aa1	Aa1	Aa1	Aa1

Commentary/Analysis

A city's bond rating can be likened unto an individual's credit rating. Because the City has very little debt, healthy fund balances, various operating and capital reserves, and "banked" property tax capacity, Mercer Island enjoys excellent bond ratings from Moody's Investors Service, one of the nation's leading bond rating agencies. In April 2010, Moody's re-calibrated its bond ratings for all Washington state cities. As a result, Mercer Island's LTGO bond rating was upgraded from Aa2 to Aa1. This re-calibration was confirmed in 2011 when the City issued \$1.5 million in LTGO bonds and again in 2013 when the City issued \$6.7 million in LTGO bonds. In addition, Moody's informed the City that its UTGO bond rating was "unofficially" upgraded from Aa1 to Aaa, which is the highest possible bond rating. It was "unofficial" because the City did not have any outstanding UTGO bonds. Only Seattle and Bellevue have a higher, "official" UTGO bond rating from Moody's in the state. In terms of Moody's LTGO bond ratings, Seattle, Bellevue, and Mercer Island have the highest in the state (Aa1).

Financial Management

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
16) Receive unqualified (i.e. clean) audit opinion on prior year's financial statements	Yes	Yes	Yes	Yes	Yes

Commentary/Analysis

Since at least 1995 (i.e. the past 19 years), Mercer Island has received a "clean" (i.e. no findings) audit opinion from the Washington State Auditor's Office. Very few cities in the state can make this claim. The audit in 2011 is particularly noteworthy, because the City had no findings, no "management letter" items (which is a step down from a "finding"), and no "audit exit" items (which is a step down from a "management letter"). It was the City's first ever "perfect" audit. No other indicator provides a better measure of an organization's financial management practices.

EFFECTIVE/EFFICIENT PUBLIC SERVICE DELIVERY & COMMUNITY SUSTAINABILITY

Financial Condition

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
17) Ratio of tax revenues (i.e. property, sales, and utility taxes) to personnel costs (i.e. salaries, hourly wages, overtime, and benefits) in the General Fund	1.01	1.00	1.00	0.98	0.99

Commentary/Analysis

Over the most recent five year period (2009-2013), tax revenues accounted for 72%, on average, of the total revenues in the General Fund, excluding significant, one-time sales tax receipts from “unclassified” businesses. By comparison, personnel costs accounted for 71%, on average, of the total expenditures in the General Fund, excluding temporary staffing funded by the prior year’s General Fund revenue surplus. For Mercer Island, maintaining an annual ratio of tax revenues to personnel costs of 1.00 or higher is considered a good financial condition indicator by the City’s Finance Director. Simply put, it means that tax revenue growth is keeping pace with personnel cost growth. Generally speaking, anything below 1.00 should be viewed as a financial warning indicator.

Comparing 2013 to 2012, this ratio improved slightly from 0.98 to 0.99. However, it remained below 1.00 because of a 35.5% (or \$680,000) jump in license, permit, and zoning fees, which are non-tax revenues (which dilute the proportion of tax revenues to total revenues in the General Fund), and several staff additions in 2013, which increased the denominator in the ratio. Specifically, the Deputy City Clerk (1.0 FTE) was converted from a temporary to an ongoing position beginning in 2013; the Communications Coordinator (0.6 FTE) was converted to a Communications/Sustainability Coordinator (1.00 FTE) beginning in 2013; and temporary DSG staffing, which was funded by the growth in development revenues, was approved in June 2013.

EFFECTIVE/EFFICIENT PUBLIC SERVICE DELIVERY & COMMUNITY SUSTAINABILITY

Environmental Stewardship

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
18) Gallons of gasoline and diesel used by department:					
▶ Development Services	N/A	N/A	N/A	952.80	937.61
▶ Fire	N/A	N/A	N/A	9,968.27	6,129.23
▶ Maintenance (Street, Water, Sewer, Stormwater & Facilities)	N/A	N/A	N/A	25,818.10	23,492.90
▶ Parks & Recreation	N/A	N/A	N/A	9,398.08	10,034.57
▶ Police	N/A	N/A	N/A	23,679.84	25,767.43
▶ Youth & Family Services	N/A	N/A	N/A	773.39	949.01
▶ Total gallons of gasoline and diesel used	N/A	N/A	N/A	70,590.48	67,310.75
Note: Development Services includes an unassigned vehicle for general staff use.					
19) % change in energy (electricity and natural gas) usage for all City owned buildings/facilities:					
▶ Occupied buildings	-3.1%	-10.8%	38.1%	-6.1%	N/A
▶ Park facilities (including lighting)	7.9%	-16.4%	9.0%	0.3%	N/A
▶ Street lights	-7.6%	-0.9%	5.5%	3.9%	N/A
▶ Water & sewer facilities	2.9%	-6.2%	10.3%	5.4%	N/A
▶ Total (all City owned buildings/facilities)	-1.7%	-10.1%	29.6%	-3.7%	N/A
20) % change in annual water consumption by:					
▶ Average single family residential customer	5.3%	-14.1%	-0.9%	3.5%	-1.4%
▶ City owned buildings & other facilities	8.6%	-39.9%	-7.7%	14.7%	-4.1%
▶ City owned parks	4.6%	-46.5%	19.0%	25.0%	9.3%
21) % of total Mercer Island residential solid waste stream diverted from landfill relative to King County average					
▶ Mercer Island	63%	65%	69%	69%	68%
▶ King County average	54%	54%	55%	56%	55%
22) % change in Island-wide carbon footprint (i.e. tons of carbon emissions)	-1.4%	-7.8%	3.9%	-4.7%	N/A

Commentary/Analysis

Beginning in 2013, at the request of the Council, the City's fleet fuel efficiency measure was changed from miles per gallon for each vehicle class to gallons of fuel used by each department. Because staff was not able to resolve data discrepancies in 2009-2011, gallons of fuel used is provided for 2012 and 2013 only.

Fuel efficiency improvements are directly tied to the vehicle/equipment replacement schedule, with the greatest gains coming from downsizing to smaller vehicles and trucks, switching to "greener" vehicles/equipment, and replacing vehicles/equipment that are at least 10 years old.

EFFECTIVE/EFFICIENT PUBLIC SERVICE DELIVERY & COMMUNITY SUSTAINABILITY

Because the City has averaged only 10 vehicle/equipment replacements each year for the period 2009-2013 (relative to a fleet of 131 vehicles/equipment), fuel efficiency improvements have been modest. In 2013, the total gallons of gasoline and diesel used compared to 2012 dropped 4.6% primarily due to vehicle/equipment replacements in 2012 and 2013, which occurred throughout each year rather than at the beginning.

Energy usage in the City's buildings and facilities in 2013 could not be easily determined, since the City no longer participates in Puget Sound Energy's Resource Conservation program. Also, because of incorrect metering by Puget Sound Energy, which was not fixed until January 2011, the Community Center was excluded from "occupied buildings" for the period 2008-2010. Accordingly, the following analysis focuses on the 2011 and 2012 results. In 2012, total energy usage declined 3.7% across "all city owned buildings and facilities" primarily due to energy conservation efforts in "occupied buildings," whose total energy usage declined 6.1%. In 2011, the 29.6% increase in total energy usage was skewed by the addition of the Community Center to "occupied buildings". Excluding the Community Center, total energy usage in 2011 increased 12.4% across "all city owned buildings and facilities" and increased 13.8% for "occupied buildings," which can be mostly attributed to a colder than normal winter.

In 2013, water consumption was slightly down for the "average single family residential customer" (-1.4%) and for "City owned buildings and other facilities" (-4.1%). However, water consumption was significantly up (9.3%) for "City owned parks" due to a warmer and drier spring and summer relative to 2012. The athletic fields and Aubrey Davis Park are heavily used during these months, requiring more water than other parks. Looking back at 2012, water consumption was dramatically up for "City owned buildings and other facilities" (14.7%) and "City owned parks" (25.0%) primarily due to warmer and drier weather compared to 2011, which was the third lowest water consumption year on record (since 1975). Finally, the significant across-the-board decreases in 2010 are noteworthy, because that was the lowest water consumption year on record. Of particular note, "City owned buildings and other facilities" and "City owned parks" declined 39.9% and 46.5% respectively in 2010 due, in part, to the installation of irrigation smart clocks at Aubrey Davis Park, South Mercer Playfields, Island Crest Park, Homestead Park, Community Center, and City Hall.

Relative to the King County average of 55%, Mercer Island diverted 68% of its solid waste from the landfill in 2013, which is excellent. With the approval of a new solid waste contract in September 2009, Mercer Island residents and businesses have benefited or will benefit from the following changes:

- Increased yard waste collection during the winter months from once a month to every other week;
- Recycling education outreach to businesses, multi-family complexes, and schools; and
- Replacement of the six trucks that serve the Island over the 10 year term of the contract, with the first new truck arriving in 2011 and Mercer Island being first in line for receiving trucks that use alternative, clean technologies.

Staff was not able to gather the 2013 data on the Island's total carbon footprint in time for this report. In 2012, the Island's total carbon footprint declined 4.7% compared to 2011. Over the previous 5 years (2008-2012), it has decreased 8.7%. As a sub-indicator, the City is also

Priority of Government #2

**EFFECTIVE/EFFICIENT PUBLIC SERVICE DELIVERY
& COMMUNITY SUSTAINABILITY**

tracking the number of Mercer Island customers who participate in Puget Sound Energy's "Green Power" program. At the end of 2013, there were 758 customers enrolled, representing a 1.1% increase over 2012 (750 customers).

RELIABLE PUBLIC INFRASTRUCTURE

General Government Infrastructure Condition

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
23) % of residents who believe the City is doing a "good" or "excellent" job of maintaining the City's:					
▶ Streets	72%	N/A	67%	N/A	75%
▶ Sidewalks & pedestrian/bicycle paths	65%	N/A	65%	N/A	72%
▶ Parks, trails, and open space	90%	N/A	86%	N/A	88%
Note: A citizen survey is conducted biennially. The most recent survey was conducted in April 2014 and reported as a 2013 result.					
24) Pavement condition index (PCI) rating breakdown for (noting centerline miles and % of total):					
▶ Arterial streets:					
● Failed (0-25 PCI)	N/A	N/A	N/A	N/A	0.0 mi / 0.0%
● Very Poor (26-40 PCI)	N/A	N/A	N/A	N/A	0.0 mi / 0.0%
● Poor (41-55 PCI)	N/A	N/A	N/A	N/A	0.9 mi / 3.6%
● Fair (56-70 PCI)	N/A	N/A	N/A	N/A	4.7 mi / 18.5%
● Satisfactory (71-85 PCI)	N/A	N/A	N/A	N/A	13.9 mi / 54.7%
● Good (86-100 PCI)	N/A	N/A	N/A	N/A	5.9 mi / 23.2%
▶ Residential streets:					
● Failed (0-25 PCI)	N/A	N/A	N/A	N/A	2.2 mi / 3.4%
● Very Poor (26-40 PCI)	N/A	N/A	N/A	N/A	1.7 mi / 3.1%
● Poor (41-55 PCI)	N/A	N/A	N/A	N/A	5.8 mi / 10.0%
● Fair (56-70 PCI)	N/A	N/A	N/A	N/A	12.5 mi / 21.5%
● Satisfactory (71-85 PCI)	N/A	N/A	N/A	N/A	15.7 mi / 27.0%
● Good (86-100 PCI)	N/A	N/A	N/A	N/A	20.3 mi / 35.0%

Commentary/Analysis

The street condition satisfaction rating improved significantly from 67% in 2011 to 75% in 2013. This can likely be traced to the reconfiguration and resurfacing of Island Crest Way from Merrimount Drive to SE 53rd Place in 2012, the chip-sealing of Mercerwood Drive in 2013, and the resurfacing of a block of SE 80th Street in the Town Center in 2013. In addition, the City's residential overlay program continues to improve neighborhood streets around the Island each year.

The sidewalk and pedestrian/bicycle path satisfaction rating improved significantly from 65% in 2011 to 72% in 2013. This is likely due to the hiring of two seasonal employees in 2011 to focus on Town Center beautification, in terms of maintaining planted medians, pressure washing and repairing sidewalks, and cleaning and painting streetlights and bike racks.

The parks, trails, and open space satisfaction rating improved slightly from 86% in 2011 to 88% in 2013. This may be reflective of trail improvement projects completed over the past two years in Upper Luther Burbank Park, SE 53rd Open Space, Island Crest Way, and other locations throughout the parks system. Over the years, the satisfaction rating has consistently been 86-90%.

RELIABLE PUBLIC INFRASTRUCTURE

Pavement condition index (PCI) ratings represent a professional assessment of the overall condition of the City's 83.5 mile roadway network, which is divided into arterial and residential streets. The PCI is based on collecting visual pavement distress data, which is then used to determine a numerical score for each of the 700 roadway segments in the network. In 2013, the City conducted a new pavement condition survey, which utilized different rating brackets and nomenclature, as part of the Mobile Asset Data Collection (MADC) project. This survey is conducted every four years. Because of the rating bracket changes, the PCI ratings for all prior years (i.e. before 2013) have been removed. During the intervening years, the City's Street Engineer annually updates the PCI ratings primarily based on those streets that were repaved in the prior year. In addition, field checking occurs when areas of concern are brought to the Street Engineer's attention. Overall, 78% of the Island's arterial streets and 62% of the Island's residential streets were rated as "satisfactory" or "good" in 2013.

Water Utility Infrastructure Condition

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
25) # of water main breaks per 1,000 service connections relative to other Puget Sound cities and utility districts:					
▶ Issaquah	N/A	N/A	N/A	0.00	0.00
▶ Sammamish Plateau Water & Sewer District	N/A	N/A	N/A	0.18	0.11
▶ Kirkland	N/A	0.08	0.08	0.16	0.16
▶ Average (7 jurisdictions, excluding MI)	0.51	0.51	0.28	0.19	0.34
▶ Bothell	0.75	1.21	0.24	0.00	0.49
▶ Bellevue	0.60	0.59	0.42	0.39	0.49
▶ Cedar River Water & Sewer District	0.39	0.39	0.26	0.26	0.52
▶ Mercer Island	0.67	0.78	0.55	1.18	0.53
▶ Northshore Utility District	0.30	0.28	0.38	0.32	0.61

Commentary/Analysis

Relative to a 0.34 average encompassing seven jurisdictions, Mercer Island had 0.53 water main breaks per 1,000 service connections in 2013, which is down significantly from 2012 (1.18). There was no discernible pattern to the 2012 water main breaks in terms of location, pipe material, and other factors. Looking at the past five years (2009-2013), Mercer Island has averaged 0.74 water main breaks per 1,000 service connections per year, which is double that of the seven jurisdiction annual average of 0.37. Mercer Island's higher incidence of water main breaks can be attributed primarily to the following: 1) the age of the City's water mains, with approximately 40% being over 50 years old; 2) the topography of the Island and weather related soil movement; 3) the decision to hold down water utility rate increases in 2007-2010 due to the impact of the \$24.2 million Sewer Lake Line project on sewer utility rates; and 4) the City's long standing water main replacement policy up until 2008. Regarding the latter, the replacement of water mains was driven primarily by the City's street re-surfacing program (because the water mains are under the roadways) and the need to replace undersized mains throughout the Island. However, this policy was amended during the development of the 2009-2014 Water Utility CIP in 2008, with the condition, age, and material of the pipe being factored into the priority ranking as well.

RELIABLE PUBLIC INFRASTRUCTURE

Sewer Utility Infrastructure Condition

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
26) # of sewer system backups per 1,000 service connections relative to other Puget Sound cities and utility districts:					
▶ Cedar River Water & Sewer District	0.00	0.00	0.00	0.00	0.00
▶ Sammamish Plateau Water & Sewer District	N/A	N/A	N/A	0.00	0.00
▶ Issaquah	N/A	N/A	N/A	0.22	0.00
▶ Northshore Utility District	0.10	0.00	0.00	0.00	0.05
▶ Average (7 jurisdictions, excluding MI)	0.21	0.25	0.14	0.17	0.12
▶ Mercer Island	0.27	0.27	0.39	0.41	0.14
▶ Bellevue	0.25	0.32	0.27	0.22	0.16
▶ Kirkland	0.20	0.30	0.00	0.10	0.19
▶ Bothell	0.50	0.63	0.42	0.63	0.42

Commentary/Analysis

Relative to a 0.12 average encompassing seven jurisdictions, Mercer Island had 0.14 sewer system backups per 1,000 service connections in 2013, which is down significantly from 2012 (0.41). There was no discernible pattern to the 2012 sewer system backups in terms of location, pipe material, and other factors. Looking at the past five years (2009-2013), Mercer Island has averaged 0.30 sewer system backups per 1,000 service connections per year, which is significantly higher than the seven jurisdiction annual average of 0.18. Mercer Island's higher incidence of sewer system backups can be attributed primarily to the following: 1) the age of the City's sewer mains; and 2) the comparatively modest population growth on the Island over the past two decades versus these seven jurisdictions, which have experienced significant growth requiring the installation of new sewer infrastructure. Comparing 2009-2013 (0.30 average) to 2006-2008 (0.68 average), Mercer Island's sewer system backup history has improved significantly primarily due to the following: 1) the delivery of a new sewer jet truck in early 2008, which is used exclusively to clean sewer mains; and 2) the institution of an aggressive tree root treating program in 2006. Regarding the sewer jet truck, the equipment used previously by the sewer utility crew was a multi-purpose unit that had to be shared with the water utility crew and could not access certain places on the Island. Having a dedicated piece of equipment has enabled the sewer utility crew to significantly enhance its sewer cleaning program. Finally, about half of the sewer main backups on the Island are caused by tree roots, which can be effectively managed by applying a special product to sewer mains. The treatment results are not immediate, but the number of backups has clearly declined over time.

ATTRACTIVE, HIGH QUALITY NEIGHBORHOODS & BUSINESS DISTRICTS

Neighborhood & Downtown Attractiveness

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
27) Annual development activity:					
▶ # of permits issued by type:					
• Single family residential	252	271	268	248	337
• Multi-family, commercial, mixed use & public	54	64	62	77	74
• All other development permits	9	13	16	7	13
• Total # of permits	315	348	346	332	424
▶ \$ valuation by permit type:					
• Single family residential	\$20.91M	\$25.62M	\$31.62M	\$32.63M	\$64.67M
• Multi-family, commercial, mixed use & public	\$10.02M	\$25.97M	\$28.94M	\$26.73M	\$9.34M
• All other development permits	\$0.00M	\$0.01M	\$0.00M	\$0.05M	\$0.00M
• Total \$ valuation	\$30.93M	\$51.60M	\$60.56M	\$59.41M	\$74.01M
28) % of residents "somewhat satisfied" or "very satisfied" with the City's Town Center	77%	N/A	76%	N/A	71%

Note: A citizen survey is conducted biennially. The most recent survey was conducted in April 2014 and reported as a 2013 result.

Commentary/Analysis

Comparing 2013 to 2012, the total number of permits issued and the total valuation increased 27.7% and 24.6% respectively. The primary driver of this high level of development activity was single family residential development, with the number of permits issued up 35.9% and total valuation up 98.2%. The impact of the Great Recession is particularly evident in 2009, in which the total number of permits issued (315) and the total valuation (\$30.93M) hit their lowest points over the past five years.

Regarding the City's Town Center, the satisfaction rating declined from 76% in 2011 to 71% in 2013. To identify shortcomings with the redevelopment of the Town Center, all survey participants were asked the following question. If you could make one improvement to the City's Town Center, what would it be? The top five responses were: 1) increase parking (22%), 2) stop building/overdevelopment (11%), 3) add more businesses/stores (9%), 4) add more restaurants (8%), and 5) increase pedestrian safety/accommodations (7%).

ATTRACTIVE, HIGH QUALITY NEIGHBORHOODS & BUSINESS DISTRICTS

Economic Vitality

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
29) Sales tax per capita (excluding significant, one-time receipts):					
▶ Construction sector	\$46.60	\$42.91	\$44.22	\$46.64	\$52.22
▶ Retail & wholesale trade sectors	\$30.26	\$30.93	\$33.34	\$34.30	\$37.57
▶ All other sectors	\$36.48	\$35.62	\$36.53	\$37.09	\$40.21
▶ Total (all business sectors)	\$113.34	\$109.46	\$114.09	\$118.03	\$130.00

Commentary/Analysis

Total sales tax per capita was up 10.1% in 2013 primarily due to the construction sector, which was up 12.0%, and the retail & wholesale trade sectors, which were up 9.5%. Together, these business sectors comprised 69% of the City's total sales tax receipts in 2013.

Looking back at 2009-2010, total sales tax per capita was down 20.5% in 2009 (excluding a \$455,000 one-time sales tax receipt in 2008) and down 3.4% in 2010 due to the "Great Recession". Most of the decline in 2009-2010 can be attributed to the construction sector, which was down 35.0% in 2009 and down 7.9% in 2010. The construction sector accounted for 40% of total sales tax receipts in 2009-2010.

RECREATIONAL, CULTURAL, HEALTH & EDUCATIONAL OPPORTUNITIES

Recreation Programs & Facilities

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013

30) % of residents who believe the City is doing a "good" or "excellent" job of:

▶ Providing recreation programs for youth, adults, and seniors	74%	N/A	81%	N/A	81%
▶ Operating the Community Center	74%	N/A	75%	N/A	74%

Note: A citizen survey is conducted biennially. The most recent survey was conducted in April 2014 and reported as a 2013 result.

Commentary/Analysis

Citizen satisfaction with the City's efforts to provide recreation programs for youth, adults, and seniors was unchanged in 2013 at 81%. The bump from 74% in 2009 to 81% in 2011 might be attributable to the following programs, which were introduced in 2010 and which were all well received: Adventure Playground, Community Campout, and Senior Oktoberfest Lunch. Given the diversity of recreational interests on the Island, an 81% satisfaction rating is viewed as being very good. In addition, for the sixth consecutive year (2008-2013), Mercer Island was listed as a "Playful City USA" by KaBoom, a national, non-profit organization dedicated to saving play for America's children. In 2013, this honor was bestowed upon only 217 cities nationwide and 4 cities in Washington state.

Regarding the Mercer Island Community & Event Center (MICEC), which opened in December 2005, there was effectively no change in the 2013 satisfaction rating (74%) relative to 2011 (75%). Considering the high level of activity and overall popularity of the new facility compared to the old one, a mid-70's rating is surprising at first. However, MICEC staff must continually balance competing patron interests (individual, group, resident, and non-resident) for gym and room availability, departmental recreational program needs (which use the same rooms), and room rental revenue targets driven by the Council approved Parks & Recreation Financing budget policy. Given these challenges, along with the facility's high level of use, there will always be a certain percentage of customers whose expectations cannot be fully met.

Park Amenities

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013

31) % of residents who believe the City is doing a "good" or "excellent" job of providing amenities at the City's parks (e.g. sports fields, sports courts, playgrounds, and restrooms)

N/A	N/A	85%	N/A	86%
-----	-----	-----	-----	-----

Note: A citizen survey is conducted biennially. The most recent survey was conducted in April 2014 and reported as a 2013 result.

Commentary/Analysis

Citizen satisfaction with the City's park amenities was essentially unchanged in 2013 (86%) versus 2011 (85%). This question was mistakenly deleted from the citizen survey conducted in February 2010, which is why no result was reported for 2009. It is worth noting that a parks bond levy went before Island voters in November 2008 to address community interest in

RECREATIONAL, CULTURAL, HEALTH & EDUCATIONAL OPPORTUNITIES

improving parks, trails, and ballfields and in better maintaining shoreline, urban forests, and open spaces. However, it fell short of the 60% approval threshold, garnering only 53.9% amidst a worsening economic climate. In 2012-2013, the following significant parks capital projects were completed: Luther Burbank Playground Replacement, Island Crest Park North Field Improvements, and Luther Burbank Walkway Improvements.

Youth Counseling & Intervention

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
32) Counseling & intervention/prevention activities in middle & high schools:					
▶ Mental health counseling:					
• # of individual contacts	3,577	3,828	3,578	2,656	2,672
• # of parent consultations	448	449	518	392	142
• # of teacher consultations	808	768	707	568	430
▶ Substance abuse intervention/prevention:					
• # of individual contacts	N/A	N/A	N/A	N/A	1,808
• # of parent consultations	N/A	N/A	N/A	N/A	199
• # of teacher consultations	N/A	N/A	N/A	N/A	200
• # of drug/alcohol assessments	14	31	29	36	25

Commentary/Analysis

The City's school-based counselors at Mercer Island High School, CREST Learning Center, and Islander Middle School provide professional mental health and drug and alcohol counseling, assessment, intervention, education, prevention, and referral services to adolescents and their families at no cost. They also provide professional consultation to school staff and administrators.

Beginning in 2013, "substance abuse intervention/prevention," which tracks the activities of Drug & Alcohol Prevention Specialists, was split out from "mental health counseling," which tracks the activities of Mental Health Counselors. In 2011, there was a staffing change at Islander Middle School (IMS), with a part-time Drug & Alcohol Prevention Specialist replacing a part-time Drug & Alcohol Counselor, who was also credentialed as a Mental Health Counselor. Accordingly, there was a significant reduction in the number of individual contacts (-25.8%), the number of parent consultations (-24.3%), and the number of teacher consultations (-19.7%) under "mental health counseling" in 2012. The IMS staffing change was driven by budgetary constraints during the "Great Recession" and was implemented to align with YFS' strategic focus on underage drug and alcohol prevention.

In terms of outcomes, the survey data from the Communities That Care (CTC) prevention program found that the 19% reduction in "past 30 day" alcohol use among 12th grade students was sustained again in 2013. This is due, in part, to the school and community-based social norms marketing efforts and the increased focus on school-based prevention efforts. Regarding the latter, it is worth noting that the IMS Drug & Alcohol Prevention Specialist was able to

RECREATIONAL, CULTURAL, HEALTH & EDUCATIONAL OPPORTUNITIES

contact, through preventative education, 100% of IMS students in 2012 and 2013. Prior to 2012, the Drug & Alcohol Counselor was only able to contact about one-third of the students at IMS. In addition, this staffing alignment accounts for the changing addictive substance marketplace that increases the availability of substances of abuse for youth while decreasing protective attitudes and beliefs about these substances. The statewide policy changes responsible for this shift are the privatization spirits sales, the legalization of recreational marijuana, and a medical marijuana system with no age limit or registry.

In prior years, two significant changes deserve explanation. First, the number of individual contacts hit a 5 year high in 2010, up 7.0% (or 251 contacts) from 2009, mostly due to the stresses caused by the economic recession on youth and their families. Second, the number of parent consultations hit a 5 year high in 2011, up 15.4% (or 69 consultations) from 2010, for the same reason that the number of individual contacts hit a 5 year high in 2010. Both spikes were accompanied by a return to normalcy in the following year.

Senior Outreach & Advocacy

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
33) # of seniors and adult children served by Geriatric Specialist	320	309	291	310	336

Commentary/Analysis

The City's Geriatric Specialist provides geriatric assistance, counseling, referral, and in-home assessment services to Mercer Island senior adults as well as consultation services to their adult children. Senior services are tailored to address individual needs and offered without income eligibility requirements or restrictions on length of care. Services include active interdepartmental collaboration between Youth & Family Services and Police and Fire. The number of clients served annually can vary significantly depending on the amount of time spent per client. In 2013, the Geriatric Specialist served 336 seniors and adult children, which is up 8.4% from 2012 and up 7.3% from the 2009-2013 annual average of 313 clients served. Finally, 100% of the clients surveyed in 2013 rated services as "effective" or "highly effective".

Volunteerism & Human Services Funding

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
34) Mercer Island Thrift Shop annual activity:					
▶ # of volunteer service hours	14,413	14,720	18,079	17,867	16,041
▶ Gross sales revenue	\$727,136	\$875,532	\$1,128,287	\$1,220,208	\$1,270,860
▶ Net income	\$445,839	\$558,139	\$768,531	\$802,688	\$799,577

RECREATIONAL, CULTURAL, HEALTH & EDUCATIONAL OPPORTUNITIES

Commentary/Analysis

The Thrift Shop provides job training opportunities for residents transitioning back into the workforce and community service opportunities for youth, adults, and seniors desiring to give back to their community. Also, internships are provided for youth with specific barriers to employment. The business model supports community sustainability through recycling surplus goods and dedicating 100% of store profits to funding human service programs for Mercer Island residents through the Youth & Family Services Department.

After declining for 6 years (2005-2010), the number of volunteer service hours at the Thrift Shop jumped 22.8% in 2011 and declined only 1.2% in 2012, because the Business Coordinator was able to spend more time on retaining and recruiting volunteers. In 2013, however, the number of volunteer service hours dropped 10.2% due to the loss of several long-term volunteers.

The growth in gross sales revenue and net income has been robust comparing 2013 to 2009, increasing 74.8% and 79.3% respectively, primarily due to the Great Recession and the uneven economic recovery. In 2013, gross sales revenue was up only 4.1% and net income was down 0.4% relative to 2012. Both results, which were significantly less than expected, can be attributed to the following: 1) the 10.2% drop in volunteer service hours noted above; 2) a significant decrease in work study students during the summer, which impacted staff's ability to process donations and to keep shelves stocked; and 3) a shift in retail shopping patterns as disposable income increased.

The extraordinary sales growth during 2009-2012 allowed the City to permanently reduce the General Fund annual tax subsidy of human services programs from \$465,000 to \$320,000 beginning in 2011.

PUBLIC COMMUNICATION & COMMUNITY INVOLVEMENT

Informed Citizenry

Dashboard Indicator	Results				
	2009	2010	2011	2012	2013
35) Number of subscribers to MI Weekly, the City's weekly electronic newsletter	600	843	1,476	1,459	1,480

Commentary/Analysis

The number of subscribers to MI Weekly, excluding City staff, has been about the same over the past three years (2011-2013). When asked how the City could improve its communication efforts with residents, survey participants identified the following (only the top five responses are listed): 1) nothing or satisfied with current efforts (46%), 2) email (9%), 3) newsletter/newspaper (6%), 4) text message (5%), and 5) direct mail (4%).



CITY COUNCIL PLANNING SCHEDULE

All meetings are held in the City Hall Council Chambers unless otherwise noted.
 Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm.

JULY 7		
Item Type	Topic/Presenter	Time
<i>Study Session</i>	2015 Water System Plan – R. Lin	60
<i>Consent Calendar</i>	ARCH 2014 Out of Cycle Trust Fund Recommendation – S. Greenberg	--
<i>Consent Calendar</i>	2015-2017 Interlocal Cooperation Agreement with King County Regarding the Community Development Block Grant Program – K. Taylor	--
<i>Consent Calendar</i>	Set Public Meeting Date for the Coval Long Plat (SUB13-009) – S. Crick	--
<i>Regular Business</i>	Resolution to Surplus a Portion of Clarke Beach Park – P. West and C. Schuck	20
<i>Regular Business</i>	Mercer Island Library Advisory Board Creation and Appointments – K. Taylor	30
<i>Regular Business</i>	2013 Mercer Island Dashboard Report—C. Corder	60
<i>Executive Session</i>	To discuss negotiations and proceedings related to collective bargaining agreements pursuant to RCW 42.30.140(4)(b) for approximately 30 minutes	30

JULY 21		
Item Type	Topic/Presenter	Time
<i>Study Session</i>	King County Metro Bus Service Reduction Briefing – N. Treat	60
<i>Regular Business</i>	Mercer Island Center for the Arts (MICA) Presentation and Discussion – N. Treat	45
<i>Regular Business</i>	Planning Commission Annual Work Program – G. Steirer	45
<i>Closed Record Hearing</i>	Coval Long Plat – S. Crick	30

AUGUST 4		
Item Type	Topic/Presenter	Time

AUGUST 18		
Item Type	Topic/Presenter	Time
	Potentially Canceled	

SEPTEMBER 2		
Item Type	Topic/Presenter	Time
<i>Regular Business</i>	2nd Quarter 2014 Financial Status Report & Budget Adjustments—C. Corder	45
<i>Regular Business</i>	Actuarial Valuation of City’s Firemen’s Pension Fund & LEOFF I Retiree Medical and Long-Term Care Benefits—L. Tuttle	45

SEPTEMBER 15		
Item Type	Topic/Presenter	Time

OCTOBER 6		
Item Type	Topic/Presenter	Time
<i>Regular Business</i>	2015-2016 Preliminary Budget Presentation & Distribution—N. Treat & C. Corder	45

OCTOBER 16 – SPECIAL JOINT MEETING - 5:00-7:00 PM		
	Joint Meeting with the Mercer Island School District Board (Council Chambers)	

OCTOBER 20 - 6:00 PM		
Item Type	Topic/Presenter	Time
<i>Public Hearing</i>	2015-2016 Preliminary Budget (Operating Budget Review by Selected Funds: Major Revenue Estimates by Fund, Summary Level Expenditures by Fund, Budget Analysis by Fund, Significant Operating Budget Policy Changes/Issues, Service Reduction & Enhancement Packages, and 2015-2016 Proposed Utility Rates)—C. Corder	210

NOVEMBER 3 - 6:00 PM		
Item Type	Topic/Presenter	Time
<i>Public Hearing</i>	2015-2016 Preliminary Budget (CIP Budget Review: Updated REET Forecast, Changes to CIP “Preview” by Council & Staff, CIP Project Review by Exception, 2015-2020 Projected Fund Balance for CIP-Related Funds, Significant CIP Budget Policy Changes/Issues)—C. Corder	180

NOVEMBER 17		
Item Type	Topic/Presenter	Time
<i>Public Hearing</i>	2015-2016 Preliminary Budget (Finalize Changes to Operating & CIP Budget, 2015 NORCOM Budget Resolution, 2015 Utility Rate Resolutions, and 2015 Property Tax Ordinances)—C. Corder	60

DECEMBER 1		
Item Type	Topic/Presenter	Time
<i>Regular Business</i>	3rd Quarter 2014 Financial Status Report & Budget Adjustments—C. Corder	30
<i>Public Hearing</i>	2015-2016 Final Budget Adoption—C. Corder	15

DECEMBER 15		
	Potentially Canceled	

OTHER ITEMS TO BE SCHEDULED:

- Shoreline Master Program Update—S. Greenberg
- Comcast Franchise – K. Knight
- PSE Electric Franchise – K. Knight
- Joint Meeting with MISD – April 30, 2015
- Comprehensive Plan Update (in 2015) – G. Steirer

COUNCILMEMBER ABSENCES:

- Bertlin: July 7 and July 21
- Senn: August 18