



425-452-6872



City of Bothell  
425-489-4873



425-313-3200



425-587-3650



206-275-7605



425-354-1780



City of Redmond  
WASHINGTON  
425-556-2246



206-533-6565



425-888-5435

# Over the Counter Sprinkler Permit Application

|                        |                     |                |
|------------------------|---------------------|----------------|
| Application Date _____ | Tech Initials _____ | Permit # _____ |
|------------------------|---------------------|----------------|

## Job Information

Job Address \_\_\_\_\_ Suite / Floor # \_\_\_\_\_

Parcel # \_\_\_\_\_ Property Owner \_\_\_\_\_

Project Name (if applicable) \_\_\_\_\_ Tenant \_\_\_\_\_

Value of Work (fair market value of labor & materials) \$ \_\_\_\_\_ Current Building Permit # \_\_\_\_\_

## Contractor Information

Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Contractor's State License # \_\_\_\_\_

Contractor's City Business License # (required) \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email Address \_\_\_\_\_

## Scope of Work

Yes  No **Quick Response** Head Change Out: \_\_\_\_\_ Heads - K factor and spacing must match existing.  
No head relocations

Yes  No **Recalled** Head Change Out: \_\_\_\_\_ Heads - K factor and spacing must match existing.  
No head relocations

Yes  No Tenant Improvement/Alteration

Relocating \_\_\_\_\_ Heads

Adding \_\_\_\_\_ Heads

Capping / plugging \_\_\_\_\_ Heads

**TOTAL heads \_\_\_\_\_ (Maximum 25 heads)**

## Verify Each of the Following Required Conditions

All work completed in accordance with applicable NFPA standards, city ordinances and / or standards

No change of use. Previous use (if known) \_\_\_\_\_  
Proposed use \_\_\_\_\_

Work will not change hydraulic calculations

No moving / relocating mains or cross mains

Limited to Light / Ordinary Hazard

## Inspection Requirements

- Plans and cut sheets (for new equipment) on site and stamped by WA State certified designer (at the appropriate level based on type of project)
- Cover Inspection of the piping prior to installation of the ceiling or ceiling tile
- Final inspection of the completed system.
- Re-inspection fees may apply if:
  - Work was not in accordance with permit application
  - Work not ready for inspection
- As built drawings (Shoreline & Snoqualmie)

*I hereby certify that I am the owner (or owner's authorized agent) of this property or an appropriately licensed contractor (or the firm's authorized agent) and the installation of the work described will be performed in accordance with all applicable laws & codes, including state contractor registration laws. I understand that failure to comply may result in revocation of any permit from this application.*

Signature \_\_\_\_\_ Date \_\_\_\_\_