



DESIGN COMMISSION SPECIAL MEETING MINUTES JULY 11, 2018

CALL TO ORDER: Chair Richard Erwin called the meeting to order at 7:04 PM in the Council Chambers, 9611 SE 36th Street, Mercer Island, Washington.

ROLL CALL:

Chair Richard Erwin, Vice Chair Colin Brandt, Commissioners Tami Szerlip, Anthony Perez, and Suzanne Zahr were present. Commissioner Hui Tian and Susanne Foster were absent.

STAFF PRESENT:

Nicole Gaudette, Senior Planner, Lauren Anderson, Assistant Planner; Andrea Larson, Administrative Assistant, and Kari Sand, City Attorney were present.

MEETING MINUTES APPROVAL:

The Commission reviewed the minutes from the June 13, 2018. Vice-Chair Brandt moved to approve the June 13, 2018 minutes. Commissioner Szerlip seconded the motion. The minutes were approved as amended by a vote of 5-0-0.

REGULAR BUSINESS:

Agenda Item #1: Design Review DSR2018-009

Lauren Anderson, Assistant Planner, provided a brief presentation on the addition of two Engle & Volkers LED illuminated wall signs in Town Center

Stephen Thompson, Insignia Sign Inc, gave a brief presentation and answered questions regarding the proposed signs.

The Design Commission reviewed the wall signs.

Commissioner Perez moved to approve the project with the recommended motion with all three recommended conditions of approval. The motion was seconded by Vice-Chair Brandt.

Move to grant Insignia Sign Inc. design approval for two LED illuminated wall signs to be placed at a real estate tenant located at 2690 76th Ave SE #100, as shown in Exhibit 1, subject to the following conditions:

1. All aspects of the project shall be consistent with the detail information submitted with this application (i.e. elevations, perspective drawings, colors, materials, font, size of the lettering and relationship and layout of the approved wording and graphics), as depicted by Exhibit 1.
2. If required, the applicant shall apply for and obtain a building permit from the City of Mercer Island prior to replacing the windows and installing James Hardie cladding.
3. If a building permit is required and the applicant has not submitted a complete application for a building permit within two years from the date of this notice, or within two years from the decision on appeal from the final design review decision, design review approval shall expire. The Code Official may grant an extension for no longer than 12 months, for good cause shown, if a written request is submitted at least 30 days prior to the expiration date.

Vote passed 5-0-0.

PLANNED ABSENCES FOR FUTURE MEETINGS:

Commissioner Szerlip announced that she is moving tomorrow. Commissioners Perez and Zahr will be unavailable in August. Brandt 8/22.

Nicole Gaudette addressed questions regarding the King and Mud Bay properties. Nicole Gaudette also addressed questions regarding the procedural code amendment that has been recommended by the Planning Commission for approval by City Council.

OTHER BUSINESS:

None

ANNOUNCEMENTS AND COMMUNICATIONS:

The next scheduled meeting is for July 25, 2018 at 7:00PM.

ADJOURNMENT: The meeting was adjourned at 7:38pm