



## DESIGN COMMISSION REGULAR MEETING MINUTES JANUARY 10, 2018

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**CALL TO ORDER:** Chair Richard Erwin called the meeting to order at 7:07 PM in the Council Chambers, 9611 SE 36th Street, Mercer Island, Washington.

**ROLL CALL:**

Chair Richard Erwin, Vice-Chair Colin Brandt, Commissioners Hui Tian, Tami Szerlip, Anthony Perez. and Susanne Foster were present. Commissioners Suzanne Zahr was absent.

**STAFF PRESENT:**

Evan Maxim, Planning Manager; Robin Proebsting, Senior Planner; Andrea Larson, Administrative Assistant, Kelsey Salvo, Administrative Assistant, Bio Park, Assistant City Attorney were present.

**MEETING MINUTES APPROVAL:**

The Commission reviewed the minutes from the November 29, 2017 meeting. Commission Tian requested a modification to absences. The minutes were approved as modified by a vote of 6-0-0.

**REGULAR BUSINESS:**

**Agenda Item #1: Design Review DSR17-023: Qdoba Signs Design Review**

Robin Proebsting, Senior Planner, provided a brief staff presentation on the project. The proposal is for the signage review and approval of Qdoba's proposed new illuminated wall sign, new illuminated blade sign, replacement of existing tenant panel and new indoor illuminated hanging sign at the Mercer building in Town Center.

The Design Commission reviewed the design of the signs.

Commission Brandt questioned temporary banner, that is a picture of the brown Qdoba grand opening and a now hiring sign (pg 5 exhibit 2).

Stephanie Lin with Myer Sign answered questions regarding the design of the signs.

Stephanie will check placement of hanging window sign.

Chair Erwin requests City to consider adding code that will allow Design Commission to have input regarding hanging window sign locations.

Vice Chair Brant moves to approve project with the alternative recommended motion with all three recommended conditions of approval. The motion was seconded by commissioner Szerlip.

Move to grant Myer Sign design approval for a retail tenant location in the Town Center located at 7650 SE 27<sup>th</sup> St #106, as shown in Exhibits 1 and 2, subject to the following conditions as follows:

1. All aspects of the sign shall be in substantial conformance with the detail information submitted with this application (i.e. elevations, perspective drawings, colors, materials, font, size of the lettering and relationship and layout of the approved wording and graphics), as depicted by Exhibit 2.
2. If required, the applicant shall apply for and obtain building permits from the City of Mercer Island prior to installation of the signs.
3. If a building permit is required and the applicant has not submitted a complete application for a building permit within two years from the date of this notice, or within two years from the decision on appeal from the final design review decision, design review approval shall expire. The Code Official may grant

an extension for no longer than 12 months, for good cause shown, if a written request is submitted at least 30 days prior to the expiration date.

Vote passed 6-0-0.

Chair Erwin requests City to consider adding code that requires the restoration of building facades to a finished quality when the signs are replaced and new sign brackets are installed.

**PLANNED ABSENCES FOR FUTURE MEETINGS:**

Chair Erwin, Vice Chair Brandt and Commissioner Perez will not be present for the meeting on February 14<sup>th</sup> meeting.

**OTHER BUSINESS:**

Planning Manager Evan Maxim provided an overview of possible code amendments that may affect the Design Commission in 2018.

**ANNOUNCEMENTS AND COMMUNICATIONS:**

The next scheduled meeting is for January 24, 2018

**ADJOURNMENT:** The meeting was adjourned at 7:31pm