



CITY OF MERCER ISLAND

2024 APPLICATION FOR

TOWN CENTER PARKING PERMIT

**RETURN COMPLETED APPLICATION
AND ENCLOSE \$5 FOR EACH
PARKING PERMIT**

MAKE CHECK PAYABLE TO: CITY OF MERCER ISLAND
Mail to: Mercer Island Finance Dept.
9611 SE 36th Street
Mercer Island, WA 98040

NEW PERMIT(S) **RENEWAL PERMIT(S)** APPLICATION DATE _____

RESIDENT NAME _____ EMAIL _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____ PHONE (____) _____

PERMIT #1

VEHICLE LICENSE NUMBER _____ VEHICLE MAKE AND MODEL _____

PERMIT #2

VEHICLE LICENSE NUMBER _____ VEHICLE MAKE AND MODEL _____

PERMIT #3

VEHICLE LICENSE NUMBER _____ VEHICLE MAKE AND MODEL _____

PARKING PERMIT REQUIREMENTS

- A resident can apply for a permit for each licensed vehicle. All fees are non-refundable.
- A Town Center parking permit authorizes parking during restricted hours on certain Town Center streets as posted and as provided in MICC 10.74.030(B). A Town Center parking permit does not authorize parking in the North Mercer Restricted Parking District during restricted hours.
- For each permit requested, the make and license number of the automobile must be provided along with a copy of the current state vehicle registration form. (Vehicle registration form not required for renewal for same vehicles, but is required for permit renewal for a new vehicle.).
- The vehicle must either be registered to a Mercer Island address or proof of residency must be provided by the vehicle owner.
- If a Mercer Island resident drives a car that is not registered to his/her home address, such as a company car, a letter on company stationery stating the following is required:
 - That the applicant is a company employee and has sole use of a company vehicle
 - The plate number of that vehicle
 - That the vehicle is normally parked at the applicant's Mercer Island home address
 - The letter must include the company's Washington State Unified Business Number
- Town Center permits are nontransferable. Any attempt to transfer parking permits may result in immediate revocation of permit privileges and may result in a civil fine of up to \$250.
- Permits will be mailed to the name and address on the application form.

Applicant hereby applies for (a) Town Center parking permit(s) in accordance with the foregoing information and pursuant to MICC 10.74, as amended. Applicant hereby certifies that all information provided herein is true and correct. Applicant acknowledges that any attempt to transfer or make any other unauthorized use of a parking permit may result in immediate revocation of all permits issued pursuant to MICC 10.74 and a civil fine of up to \$250. Applicant acknowledges that she/he parks at her/his own risk and the City will not be responsible for any loss or damage associated with permit parking.

SIGNATURE OF APPLICANT _____