

SECTION D

Operating Budget by Department



Section D. Operating Budget by Department

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OPERATING BUDGET BY DEPARTMENT

This section breaks down all the City's operations by department:

- Administrative Services
- City Attorney's Office
- City Council
- City Manager's Office
- Community Planning & Development
- Finance
- Fire & Emergency Services
- Municipal Court
- Non-Departmental
- Parks, Recreation & Facilities
- Police
- Public Works
- Youth & Family Services
 - Thrift Shop

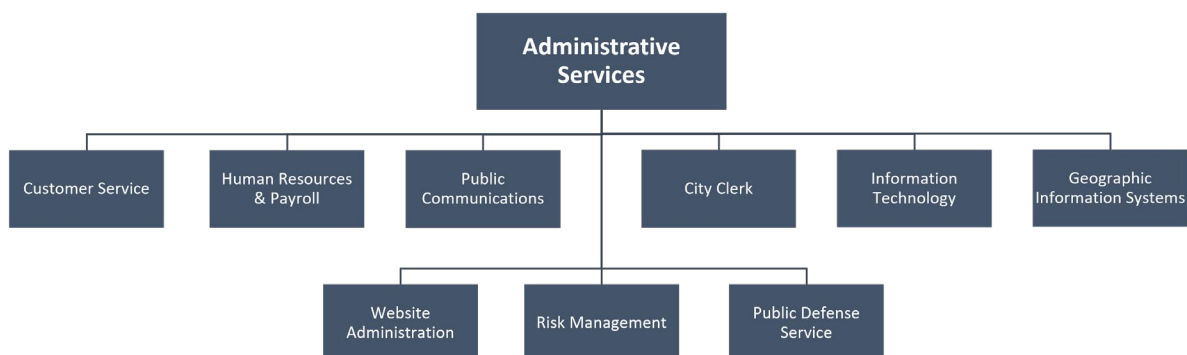
Each department sub-section is organized as follows:

- **Department Introduction and Description:** Includes description and organizational chart by function.
- **Revenue & Expenditure Summary:** Depicts revenues and expenditures for the entire department by categories, showing the comparison and percentage change between current and future biennia.
- **Operating Expenditures:** Depicts expenditures for the department by functions, showing the comparison and percentage change between current and future biennia.

ADMINISTRATIVE SERVICES

The Administrative Services Department acts as a strategic partner to other City departments to provide support in the following areas:

- **Centralized Customer Service:** Provide excellent citywide customer service by phone, email, and in-person.
- **Human Resources:** Plan, organize, develop, and administer uniform Human Resources policies, procedures, and programs.
- **Payroll Services:** Process the City's payroll and issue checks to employees and payment transmittals to various employee benefits vendors, the state, and federal government agencies.
- **Public Communications:** Plan, organize, and supervise the City's community outreach efforts and media relations to educate residents and encourage informed input from Mercer Island residents.
- **City Clerk:** Fulfill the state legal requirements of the City Clerk position, support the City Council and City Manager, and manage essential records.
- **Information Technology:** Procure, implement, maintain, secure, and support all information and technology infrastructure, systems, and software that enables City service delivery to the public.
- **Geographic Information System (GIS):** Maintain geographical inventory of all City infrastructure (over 500 separate layers relating to real property, streets, water, sewer, stormwater, and more) within a geographical information system (GIS).
- **City Website Administration:** Maintain and the City's website and intranet for an enhanced online presence.
- **Risk Management:** Review opportunities for efficiencies and reductions in risk-based insurance costs.
- **Public Defense Services:** Manage contracts for public defense services in criminal misdemeanor citations cases where a criminal defendant cannot afford an attorney.



Revenue & Expenditure Summary

Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues:						
Utility Fees	186,807	236,216	239,471	243,254	1.4%	1.6%
IT M&O Rate Charges	1,194,036	1,312,585	1,438,242	1,481,242	9.6%	3.0%
General Purpose Revenue	2,026,699	2,418,792	2,531,003	2,641,094	4.6%	4.3%
Total Revenues	3,407,541	3,967,593	4,208,716	4,365,590	6.1%	3.7%
Expenditures:						
Salaries & Wages	1,855,640	1,984,024	2,107,710	2,208,859	6.2%	4.8%
Benefits	502,838	760,950	705,691	698,413	-7.3%	-1.0%
Supplies	17,786	40,200	35,700	35,700	-11.2%	0.0%
Contractual Services	750,310	831,797	1,053,150	1,113,958	26.6%	5.8%
Communications	34,122	34,600	36,200	36,200	4.6%	0.0%
Internal Service Charges	77,363	91,222	67,465	69,660	-26.0%	3.3%
Other Services & Charges	151,579	198,800	176,800	176,800	-11.1%	0.0%
Intergovernmental Services	17,904	26,000	26,000	26,000	0.0%	0.0%
Total Expenditures	3,407,541	3,967,593	4,208,716	4,365,590	6.1%	3.7%

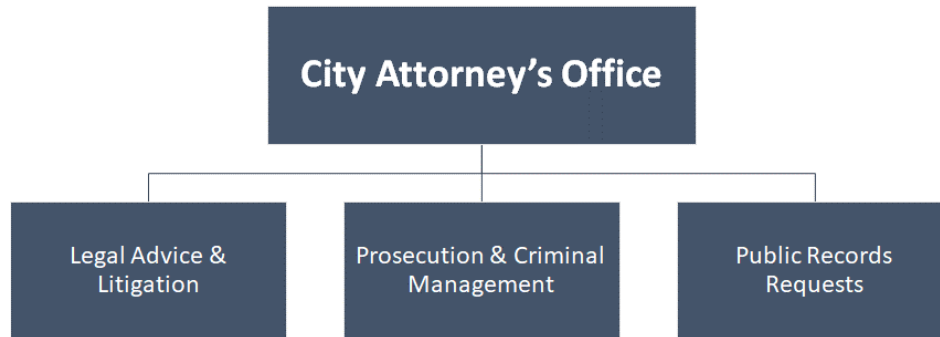
Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Admin & Customer Service	640,688	712,416	560,809	581,381	-21.3%	3.7%
Pulic Defense Services	-	-	150,000	155,000	N/A	3.3%
Human Resources & Payroll	732,248	878,046	881,063	914,891	0.3%	3.8%
Information Technology	1,194,036	1,312,585	1,438,242	1,481,242	9.6%	3.0%
Geographic Information Systems	368,057	451,862	454,944	463,093	0.7%	1.8%
City Clerk	248,967	300,935	480,612	497,334	59.7%	3.5%
Public Communication	223,546	311,749	243,046	272,649	-22.0%	12.2%
Total	3,407,541	3,967,593	4,208,716	4,365,590	6.1%	3.7%

CITY ATTORNEY'S OFFICE

The City Attorney's Office provides legal counsel and representation to the City Manager, City Council, City departments, and as needed to City Council-appointed boards and commissions.

The City Attorney represents the City in civil litigation and administrative hearings in the areas of tort defense, land use, personnel and labor, contract, and municipal law. The City Attorney's Office assists in the preparation of City ordinances, contracts, and legal documents and provides coordinated response to public records requests. The City Attorney's Office budget includes contract costs for prosecution of criminal misdemeanor citations (e.g., driving while under the influence, domestic violence, assaults, and thefts) issued by the Mercer Island Police Department.



Revenue & Expenditure Summary

Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues						
General Purpose Revenue	1,265,506	1,114,022	1,017,437	1,061,598	-8.7%	4.3%
Total Revenues	1,265,506	1,114,022	1,017,437	1,061,598	-8.7%	4.3%
Expenditures						
Salaries & Wages	389,243	407,630	378,800	398,117	-7.1%	5.1%
Benefits	108,268	136,274	108,056	105,531	-20.7%	-2.3%
Supplies	814	1,700	1,770	1,770	4.1%	0.0%
Contractual Services	746,503	537,500	504,000	529,500	-6.2%	5.1%
Internal Service Charges	17,654	18,518	14,886	15,355	-19.6%	3.2%
Other Services & Charges	1,472	11,200	8,275	9,675	-26.1%	16.9%
Total Expenditures	1,265,506	1,114,022	1,017,437	1,061,598	-8.7%	4.3%

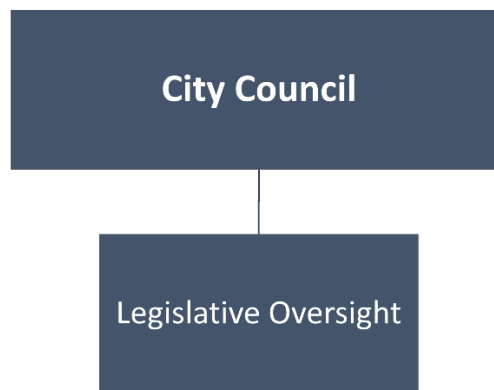
Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Legal Advice & Defense	906,208	738,914	796,494	829,131	7.8%	4.1%
Prosecution & Criminal Mgt	217,184	211,000	112,500	118,000	-46.7%	4.9%
Public Records Requests	142,114	164,108	108,443	114,467	-33.9%	5.6%
Total	1,265,506	1,114,022	1,017,437	1,061,598	-8.7%	4.3%

CITY COUNCIL

The City Council is comprised of seven members who are elected on a non-partisan, "at-large" basis to four-year terms. The City Council serves as the legislative branch of the Mercer Island City government, establishing all City policies and passing all ordinances and resolutions.

From its members, the City Council appoints a Mayor and a Deputy Mayor every two years to preside over City Council meetings and serve as the leadership of the Council. The Mayor, Deputy Mayor, and the five Councilmembers serve on a part-time basis. Councilmembers serve as liaisons between the City Council and City advisory boards and commissions, communicating information, policies, and work priorities between the bodies. In addition, Councilmembers may serve on City Council committees, and as liaisons to community, regional, and state groups.



Revenue & Expenditure Summary

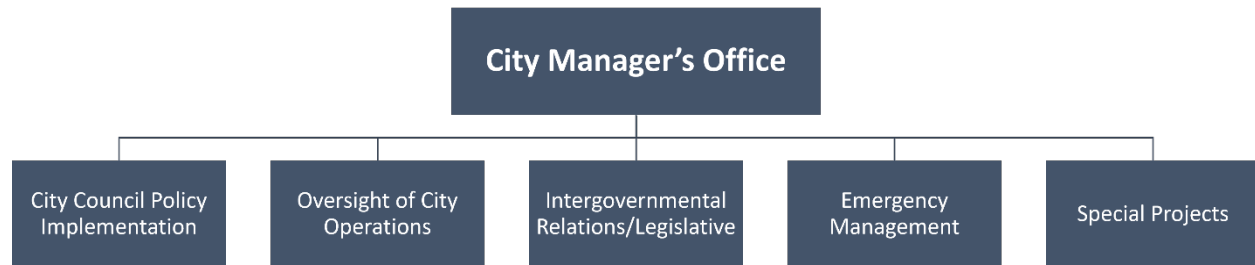
Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues:						
General Purpose Revenue	52,072	61,123	60,423	60,856	-1.1%	0.7%
Total Revenues	52,072	61,123	60,423	60,856	-1.1%	0.7%
Expenditures:						
Salaries & Wages	18,600	19,200	19,200	19,200	0.0%	0.0%
Benefits	4,970	1,565	1,565	1,565	0.0%	0.0%
Supplies	10,053	17,000	14,000	14,000	-17.6%	0.0%
Contractual Services	1,700	6,750	2,000	2,000	-70.4%	0.0%
Internal Service Charges	10,361	10,858	13,758	14,191	26.7%	3.1%
Other Services & Charges	6,388	5,750	9,900	9,900	72.2%	0.0%
Total Expenditures	52,072	61,123	60,423	60,856	-1.1%	0.7%

Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Legislative Oversight	52,072	61,123	60,423	60,856	-1.1%	0.7%
Total	52,072	61,123	60,423	60,856	-1.1%	0.7%

CITY MANAGER'S OFFICE

Appointed by the City Council, the City Manager serves as the chief executive officer of the City. The City Manager is primarily responsible for the preparation of the City's biennial budget, the enforcement and implementation of all laws and policies, and the efficient and effective delivery of all City services. The City Manager's Office oversees the development and implementation of all policy and program initiatives, including the City Council's top legislative priorities. The City Manager's Office also oversees all department directors, emergency management, and special projects.



Revenue & Expenditure Summary

Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues:						
General Purpose Revenue	773,735	802,408	900,516	928,075	12.2%	3.1%
Total Revenues	773,735	802,408	900,516	928,075	12.2%	3.1%
Expenditures:						
Salaries & Wages	560,145	542,777	610,125	638,399	12.4%	4.6%
Benefits	149,685	191,605	186,346	182,808	-2.7%	-1.9%
Supplies	963	5,500	18,000	18,000	227.3%	0.0%
Contractual Services	36,405	30,000	48,000	50,000	60.0%	4.2%
Communications	3,535	2,000	3,500	3,500	75.0%	0.0%
Internal Service Charges	20,970	22,026	24,545	25,368	11.4%	3.4%
Other Services & Charges	2,032	8,500	10,000	10,000	17.6%	0.0%
Total Expenditures	773,735	802,408	900,516	928,075	12.2%	3.1%

Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Admin & Intergovt'l Relations	773,735	802,408	803,377	827,587	0.1%	3.0%
Emergency Management	-	-	97,139	100,488	N/A	3.4%
Total	773,735	802,408	900,516	928,075	12.2%	3.1%

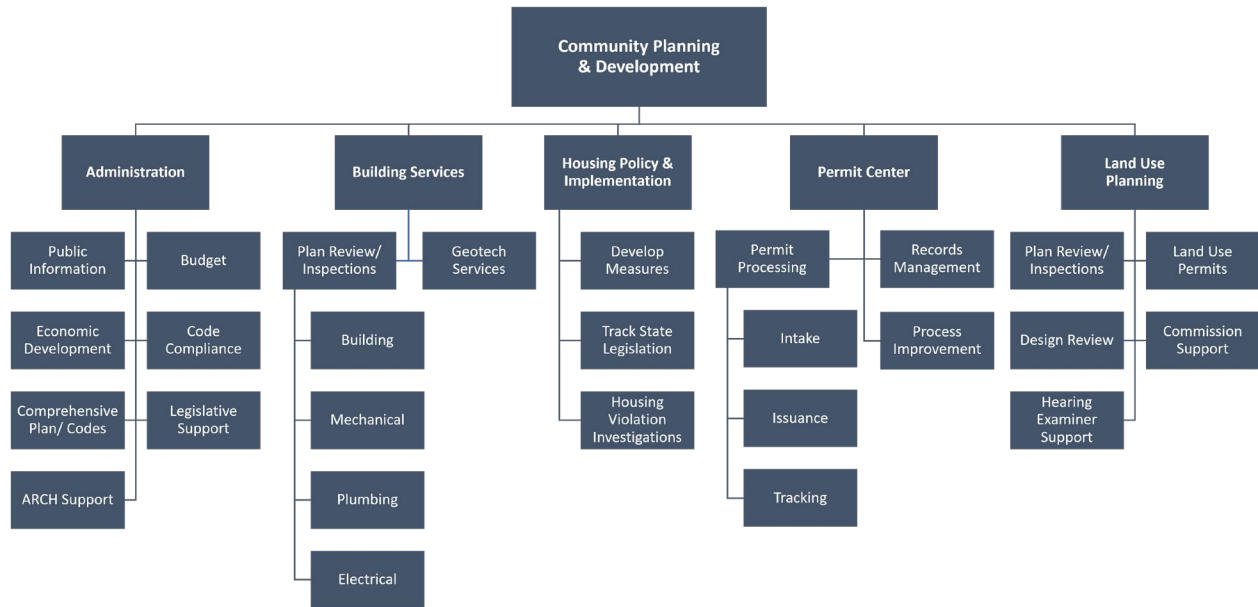
COMMUNITY PLANNING & DEVELOPMENT

The Community Planning and Development Department (CPD) ensures compliance with several state mandates, including the Growth Management Act, Shoreline Management Act, and the State Environmental Policy Act. This is accomplished through maintaining the Comprehensive Plan, sub area plans, capital improvement plans, development and environmental regulations contained within the Mercer Island Municipal Code (MICC), reviewing and inspecting public and private projects, enforcing construction and environmental codes, and supporting economic development.

The department operates five specialized divisions:

- **Administration:** Serves as the primary public contact and customer advocate for development activities, manages department budgeting, and maintains the Comprehensive Plan and Development Code while supporting the Planning Commission. Provide liaison services for organizations, large projects, and community-wide issues.
- **Building Services:** Processes, reviews, and inspects all private, non-profit, and public (i.e., city, state, regional, and utility entities) development permits, through comprehensive plan examinations and field inspections.
- **Housing Policy and Implementation:** Develop housing policy and implementation measures, track state legislation related to housing, represent Mercer Island on regional and/or state housing committees, conduct preliminary investigations related to housing related violations.
- **Permit Center:** Coordinate all facets of the permitting process, which encompass permit intake, issuance, and tracking. Leads the department efforts in records management and process improvements.
- **Land Use Planning:** Process all land use and non-single-family design review permit applications consistent with adopted policies in the Comprehensive Plan and Development Code within timeframes required by state law. These include rezones, code amendments, conditional use permits, variances, deviations, subdivision plats, lot line adjustments, shoreline development permits and exemptions, SEPA determinations, accessory dwelling units (ADU's), all land use appeals, major new construction design reviews, and minor revision design reviews, and staff administrative design reviews. Provides staff support to the Design Commission and Hearing Examiner.

Community Planning & Development



Revenue & Expenditure Summary

Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues:						
Development Fee Revenue	4,137,585	3,373,881	4,019,882	4,170,177	19.1%	3.7%
Grant	37,500	-	-	-	N/A	N/A
General Fund Tax Revenue	960,987	1,218,194	867,805	894,525	-28.8%	3.1%
Total Revenues	5,136,072	4,592,075	4,887,687	5,064,702	6.4%	3.6%
Expenditures:						
Salaries & Wages	2,369,528	2,453,143	2,948,099	3,099,203	20.2%	5.1%
Benefits	634,656	936,487	1,013,719	1,006,788	8.2%	-0.7%
Supplies	9,543	31,450	17,200	17,200	-45.3%	0.0%
Contractual Services	283,345	551,279	345,400	352,200	-37.3%	2.0%
Communications	8,491	14,000	9,000	9,500	-35.7%	5.6%
Internal Service Charges	131,888	137,655	123,604	126,988	-10.2%	2.7%
Other Services & Charges	388,740	462,235	430,765	452,823	-6.8%	5.1%
Total Expenditures	3,826,190	4,586,249	4,887,787	5,064,702	6.6%	3.6%

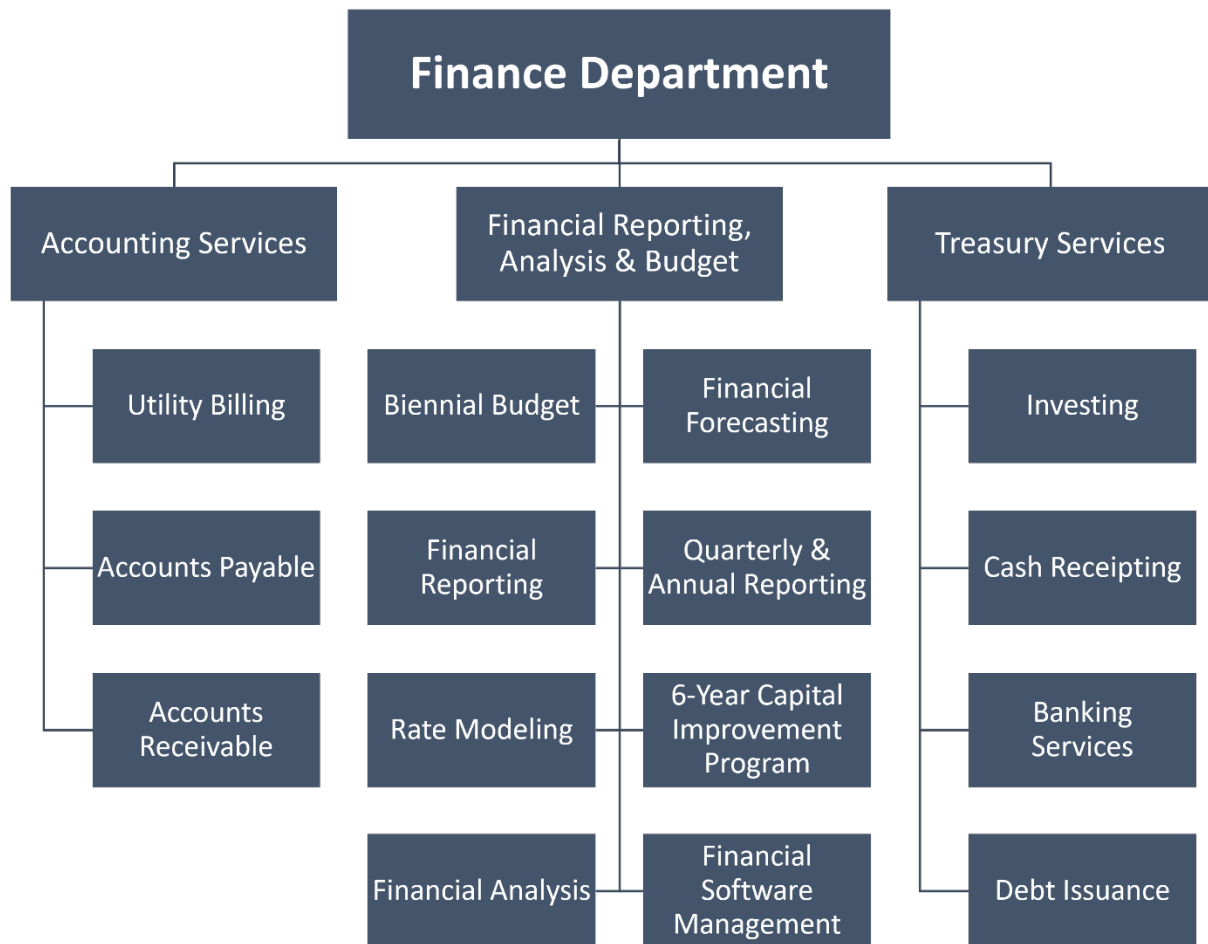
Community Planning & Development

Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Administration	1,278,168	1,513,731	1,268,132	1,315,886	-16.2%	3.8%
Building Services	836,516	974,260	958,597	984,174	-1.6%	2.7%
Permit Center	302,471	454,713	752,099	783,582	65.4%	4.2%
Land Use Planning	1,409,036	1,643,545	1,908,959	1,981,060	16.1%	3.8%
Total	3,826,190	4,586,249	4,887,787	5,064,702	6.6%	3.6%

FINANCE DEPARTMENT

The Finance Department supports all City operations by delivering comprehensive financial planning, analysis and reporting, treasury management, accounting, and financial software support services. Its core accounting functions encompass utility billing for water, sewer, and stormwater systems, accounts payable processing, business license administration, business tax oversight, capital asset accounting, and external financial reporting. In addition to these operational duties, the department partners closely with other city departments to guide budget and policy proposals, drive accurate revenue forecasting, and ensure sound overall financial management.



Finance Department

Revenue & Expenditure Summary

Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues:						
Business License Fees	137,827	137,000	130,000	130,000	-5.1%	0.0%
Utility Charge for Services	618,118	732,701	770,645	827,770	5.2%	7.4%
General Tax Revenue	1,114,463	1,393,964	1,348,753	1,388,366	-3.2%	2.9%
Total Revenues	1,870,409	2,263,665	2,249,398	2,346,136	-0.6%	4.3%
Expenditures:						
Salaries & Wages	1,044,366	1,146,624	1,180,631	1,233,917	3.0%	4.5%
Benefits	337,611	450,797	407,531	403,861	-9.6%	-0.9%
Supplies	4,620	11,000	10,250	10,250	-6.8%	0.0%
Contractual Services	356,903	490,450	501,800	547,200	2.3%	9.0%
Communications	4,054	3,736	4,300	4,300	15.1%	0.0%
Internal Service Charges	85,861	89,883	78,386	80,608	-12.8%	2.8%
Other Services & Charges	36,994	71,175	66,500	66,000	-6.6%	-0.8%
Total Expenditures:	1,870,409	2,263,665	2,249,398	2,346,136	-0.6%	4.3%

Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Financial Services	1,252,290	1,530,964	1,478,753	1,518,366	-3.4%	2.7%
Utility Billing	618,118	732,701	770,645	827,770	5.2%	7.4%
Total	1,870,409	2,263,665	2,249,398	2,346,136	-0.6%	4.3%

FIRE & EMERGENCY MEDICAL SERVICES

Eastside Fire & Rescue serves Mercer Island by providing the following high-quality fire, rescue, and emergency medical services:

- Community Relations and Events
- Construction Fire Code Plan Reviews
- Disaster Preparedness and Education
- Emergency Medical Aid
- Fire and Life Safety Inspections
- Fire Investigation Services
- Fire Protection and Suppression
- Hazardous Materials and Confined Space Services
- Public Fire Safety and Prevention Education
- Specialized Technical and Swiftwater Services
- Wildland Fire Services

Revenue & Expenditure Summary

Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues:						
Ambulance Transport Fee	2,516	-	-	-	N/A	N/A
Development Permit Fees	162,529	168,000	171,000	174,000	1.8%	1.8%
GEMT Program	132,261	-	-	-	N/A	N/A
King County EMS Levy	972,297	990,838	1,009,664	1,028,848	1.9%	1.9%
EMS Charge for Service	755,683	793,845	817,660	842,190	3.0%	3.0%
Donation & Other	16,680	600	645	645	7.5%	0.0%
General Purpose Revenue	7,093,741	7,315,976	7,647,431	7,886,655	4.5%	3.1%
Total Revenues	9,135,706	9,269,259	9,646,400	9,932,338	4.1%	3.0%
Expenditures:						
Salaries & Wages	18,311	-	-	-	N/A	N/A
Benefits	4,893	-	-	-	N/A	N/A
Supplies	300	3,000	-	-	-100.0%	N/A
Contractual Services	9,050,473	9,204,531	9,531,270	9,817,208	3.5%	3.0%
Internal Service Charges	61,728	61,728	115,130	115,130	86.5%	0.0%
Total Expenditures	9,135,706	9,269,259	9,646,400	9,932,338	4.1%	3.0%

Fire & Emergency Services

Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Fire & EMS Service	9,135,706	9,269,259	9,646,400	9,932,338	4.1%	3.0%
Total	9,135,706	9,269,259	9,646,400	9,932,338	4.1%	3.0%

MUNICIPAL COURT

The Mercer Island Municipal Court is responsible for adjudicating all criminal misdemeanor and gross misdemeanor crimes, infractions, and parking violations under Municipal Code and the Revised Code of Washington Statutes. Misdemeanors include offenses such as driving under the influence, assault, theft, trespass, and driving with license suspended. Infraction violations include speeding, failure to stop, no insurance, cell phone use, and minor traffic accident violations. The Mercer Island Municipal Court also adjudicates cases for the City of Newcastle, which contracts for court services with the City.



Revenue & Expenditure Summary

Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues:						
Court Fines & Forefeits	199,174	209,132	219,589	230,568	5.0%	5.0%
General Purpose Revenue	415,152	518,532	541,429	554,506	4.4%	2.4%
Total Revenues	614,325	727,664	761,018	785,074	4.6%	3.2%
Expenditures:						
Salaries & Wages	357,597	391,141	433,094	457,366	10.7%	5.6%
Benefits	95,559	151,645	144,799	143,814	-4.5%	-0.7%
Supplies	1,852	2,000	4,750	3,250	137.5%	-31.6%
Contractual Services	36,682	52,000	50,000	50,000	-3.8%	0.0%
Facility Rent	50,850	54,400	54,400	54,400	0.0%	0.0%
Internal Service Charges	64,907	68,428	65,975	68,244	-3.6%	3.4%
Other Services & Charges	6,879	8,050	8,000	8,000	-0.6%	0.0%
Total Expenditures	614,325	727,664	761,018	785,074	4.6%	3.2%

Municipal Court

Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Civil & Criminal Case Processing	614,325	727,664	761,018	785,074	4.6%	3.2%
Total	614,325	727,664	761,018	785,074	4.6%	3.2%

NON-DEPARTMENTAL

Non-Departmental consists of those functions that cannot be attributed to a specific department, including:

1. Mandatory Intergovernmental Services

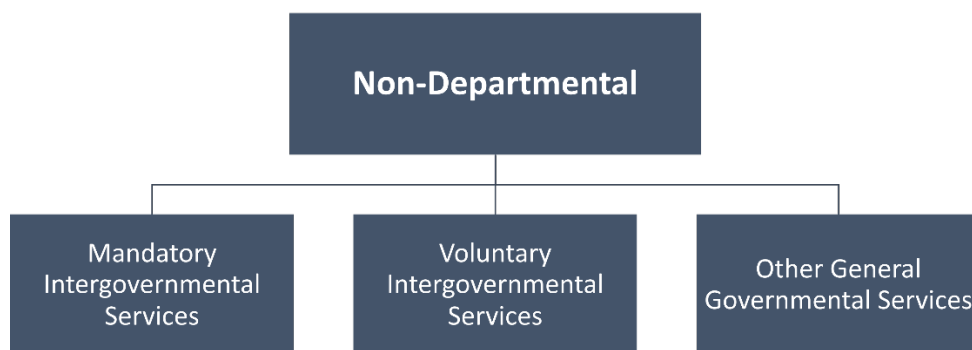
- Remit 2% of liquor taxes received quarterly to King County Alcoholism program.
- Support atmospheric monitoring and implementation of pollution controls.

2. Voluntary Intergovernmental Services

- Association of Washington Cities (AWC).
- A Regional Coalition of Housing (ARCH).
- Sound Cities Association (SCA).
- Puget Sound Regional Council (PSRC).
- Human Services Pooled program through the City of Bellevue.
- Mercer Island Chamber of Commerce support.
- Interlocal agreement with the Mercer Island School District for Mary Wayte Pool operations.

3. Other General Governmental Services

- General office supplies, postage and machine rental, copier leases, and armored car service.
- Community survey, fiscal studies, and management consulting.
- General, property, and automobile liability insurance.
- Employee salary adjustment reserve.
- LEOFF 1 retiree long term care and direct medical costs and health insurance premiums.
- Firemen's Pension payments to eligible retirees.
- Interfund transfers to Youth & Family Services Fund and Community Planning & Development Fund.
- Ongoing General Fund support of technology and the equipment portion of the CIP.



Non-Departmental

Revenue & Expenditure Summary

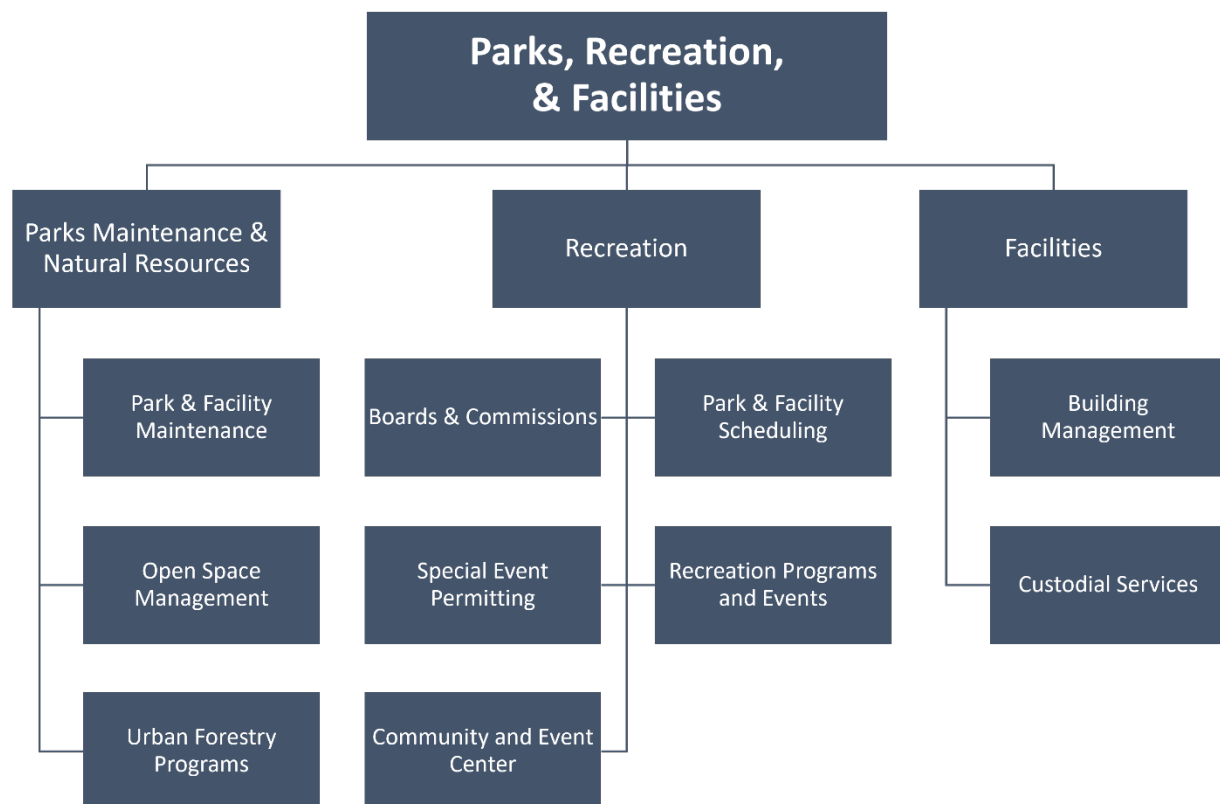
Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenue:						
Beginning Fund Balance-General	4,639,581	1,010,000	97,000	686,900	-90.4%	608.1%
Firefighter Pension Fund Reserve	89,949	145,000	131,000	136,000	-9.7%	3.8%
General Purpose Revenue	3,825,879	4,455,706	4,159,286	4,339,983	-6.7%	4.3%
Total Revenue	8,555,409	5,610,706	4,387,286	5,162,883	-21.8%	17.7%
Expenditure:						
Salaries & Wages	-	125,000	125,000	125,000	0.0%	0.0%
Benefits	305,219	526,500	443,500	471,100	-15.8%	6.2%
Supplies	11,632	23,500	13,500	13,500	-42.6%	0.0%
Contractual Services	188,321	148,500	112,000	112,000	-24.6%	0.0%
Communications	55,168	56,400	56,400	56,400	0.0%	0.0%
Internal Service Charge	48,010	50,281	4,186	4,319	-91.7%	3.2%
Insurance	1,082,977	1,143,910	1,188,060	1,306,910	3.9%	10.0%
Other Services & Charges	81,213	105,720	88,000	88,000	-16.8%	0.0%
Intergovernmental Services	458,907	537,820	520,245	532,639	-3.3%	2.4%
Interfund Transfers	6,323,962	2,893,075	1,836,395	2,453,015	-36.5%	33.6%
Total Expenditures	8,555,409	5,610,706	4,387,286	5,162,883	-21.8%	17.7%

Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Mandatory Intergovt'l Services	53,540	56,300	55,500	57,000	-1.4%	2.7%
Voluntary Intergovt'l Services	388,977	479,420	457,345	468,139	-4.6%	2.4%
Other General Gov't Services	8,112,891	5,074,986	3,874,441	4,637,744	-23.7%	19.7%
Total	8,555,409	5,610,706	4,387,286	5,162,883	-21.8%	17.7%

PARKS, RECREATION, & FACILITIES

The Parks, Recreation, & Facilities Department supports the Mercer Island community by providing access to parks, facilities, recreation programs, events, and other social opportunities while overseeing the operation and maintenance of all City buildings. Its core functions include managing the Mercer Island Community and Events Center, more than 475 acres of parks and open space, over 30 miles of trails, and thousands of annual park, facility, and athletic field bookings. In addition to these operational responsibilities, the department delivers recreation programs and special events for people of all ages and partners with community agencies, businesses, and other organizations to expand offerings and meet identified community needs.



Recreation Division

Revenue & Expenditure Summary

Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues:						
Landscaping Services	686,004	683,089	662,994	682,884	-2.9%	3.0%
Grant Revenue	80,790	74,000	74,000	74,000	0.0%	0.0%
1% for the Arts Fund	31,953	45,836	35,000	35,000	-23.6%	0.0%
Boat Launch Ticket Sales	36,419	35,000	35,000	35,000	0.0%	0.0%
Recreation and Special Programs	168,049	169,000	169,000	169,000	0.0%	0.0%
MI Community & Events Center	1,091,086	996,500	1,055,500	1,075,500	5.9%	1.9%
Field Use Fees	317,269	355,000	355,000	355,000	0.0%	0.0%
General Purpose Revenue	4,220,358	4,451,823	4,924,976	5,136,884	10.6%	4.3%
Total Revenues	6,631,929	6,810,248	7,311,470	7,563,268	7.4%	3.4%
Expenditures:						
Salaries & Wages	2,734,098	2,832,042	3,043,728	3,221,053	7.5%	5.8%
Benefits	1,164,279	1,220,953	1,188,173	1,201,147	-2.7%	1.1%
Supplies	286,115	291,250	336,500	334,000	15.5%	-0.7%
Contractual Services	661,472	789,786	810,300	814,000	2.6%	0.5%
Communications	16,778	13,000	16,600	16,600	27.7%	0.0%
Internal Service Charges	374,632	383,017	543,269	551,568	41.8%	1.5%
Utilities	1,199,877	1,099,200	1,157,500	1,208,500	5.3%	4.4%
Other Services & Charges	128,402	125,400	149,400	150,400	19.1%	0.7%
Intergovernmental Services	26,276	15,600	26,000	26,000	66.7%	0.0%
Expenditures	6,631,929	6,810,248	7,311,470	7,563,268	7.4%	3.4%

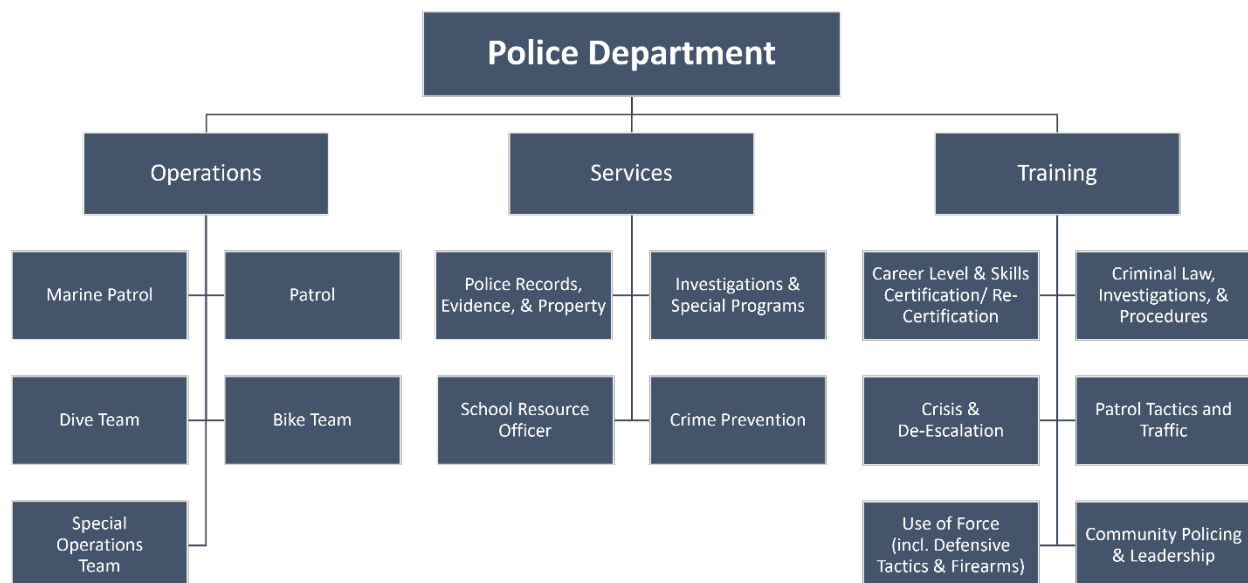
Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Administration	747,858	868,890	960,976	995,217	10.6%	3.6%
MI Community & Event Center	913,735	1,119,699	1,033,845	1,087,594	-7.7%	5.2%
Recreation & Special Programs	512,241	481,005	528,017	540,286	9.8%	2.3%
Parks Maintenance	3,367,471	3,204,382	3,429,392	3,537,964	7.0%	3.2%
Facility Operations	1,090,623	1,136,272	1,359,240	1,402,207	19.6%	3.2%
Total	6,631,929	6,810,248	7,311,470	7,563,268	7.4%	3.4%

POLICE DEPARTMENT

The mission of the Mercer Island Police Department is to contribute to Mercer Island's reputation as a safe, friendly, economically thriving community in which to live, work, learn, play, and visit. The Police Department is organized around the following functions:

- **Administration:** Oversee police services and operations divisions and implement policies, procedures, and practices to accomplish the Department's mission.
- **Patrol:** Protect life and property, enforce laws and ordinances, investigate crimes, and maintain civil order.
- **Marine Patrol:** Oversee Public Safety services on Lake Washington, including code and law enforcement, rescue, public education, and public assistance.
- **Investigations & Special Programs:** Investigate criminal acts, complete case filings, forward charges to the prosecutor's office, and work with other agencies to solve crimes. Provide special programs to Mercer Island schools relating to drug and alcohol abuse and bullying prevention.
- **Records, Property & Dispatch:** Provide initial police contact to the public, maintain records, manage confiscated property and evidence, and contract for police dispatch services with NORCOM.
- **Special Teams:** Dive team rescues and recoveries, special operations team high-risk details, and bike team traffic control and public relations.
- **Training:** Provide a full complement of training for Department personnel.
- **Jails:** Manage contracted jail services with the City of Issaquah and King County.



Police Department

Revenue & Expenditure Summary

Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues:						
Sales Tax (Criminal Justice)	930,077	971,930	1,001,088	1,031,121	3.0%	3.0%
State Shared Revenues (CJ)	49,369	44,197	43,675	43,675	-1.2%	0.0%
Vessel Registration Fees	64,644	70,000	70,000	70,000	0.0%	0.0%
Federal and Local Grants	55,610	40,000	40,000	40,000	0.0%	0.0%
MI School District (SRO)	73,550	75,779	78,460	82,360	3.5%	5.0%
Marine Patrol Contract	279,247	244,103	251,426	258,969	3.0%	3.0%
Other Police Revenue	40,261	4,500	4,500	4,500	0.0%	0.0%
General Purpose Revenue	8,422,529	8,496,698	9,037,929	9,389,305	6.4%	3.9%
Total Revenues	9,915,287	9,947,207	10,527,078	10,919,930	5.8%	3.7%
Expenditures:						
Salaries & Wages	5,936,442	5,883,687	5,883,360	6,144,362	0.0%	4.4%
Benefits	1,703,192	1,941,468	1,899,345	1,966,535	-2.2%	3.5%
Supplies	183,356	198,290	170,450	176,750	-14.0%	3.7%
Contractual Services	102,377	70,000	117,200	119,200	67.4%	1.7%
Communications	23,607	22,200	23,000	25,000	3.6%	8.7%
Internal Service Charges	670,476	683,752	928,796	936,533	35.8%	0.8%
Other Services & Charges	40,625	76,850	67,600	69,200	-12.0%	2.4%
Intergovernmental Services	1,243,210	1,058,960	1,425,327	1,470,350	34.6%	3.2%
Capital	12,000	12,000	12,000	12,000	0.0%	0.0%
Total Expenditures	9,915,287	9,947,207	10,527,078	10,919,930	5.8%	3.7%

Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Administration	1,591,271	1,214,205	1,656,590	1,697,725	36.4%	2.5%
Patrol	5,397,604	5,357,100	5,185,795	5,406,656	-3.2%	4.3%
Marine Patrol	425,171	596,439	810,271	847,690	35.9%	4.6%
Investigations & Special Programs	432,172	872,357	925,299	958,641	6.1%	3.6%
Emergency Management	141,524	211,795	-	-	-100.0%	N/A
Records, Property & Dispatch	1,502,758	1,418,871	1,525,323	1,566,418	7.5%	2.7%
Special Teams	52,347	59,000	52,700	54,300	-10.7%	3.0%
Training	140,504	91,780	105,000	108,200	14.4%	3.0%
Jails	231,935	125,660	266,100	280,300	111.8%	5.3%
Total	9,915,287	9,947,207	10,527,078	10,919,930	5.8%	3.7%

PUBLIC WORKS DEPARTMENT

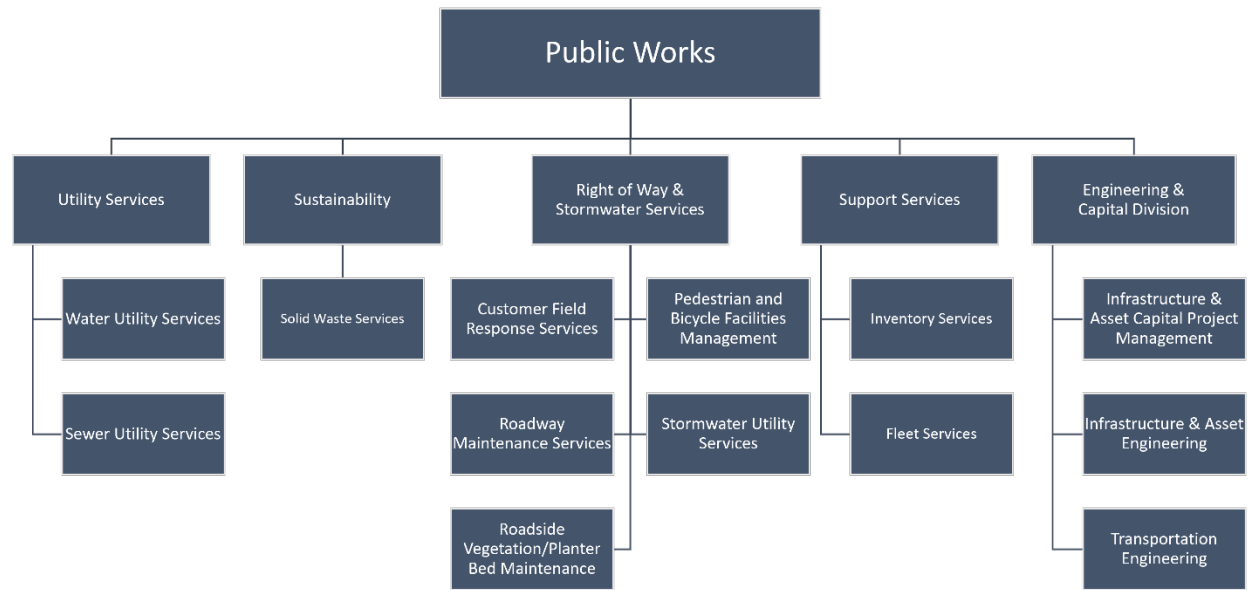
The Public Works department consists of the following operating functions:

- **Administration:** Provide direction and administrative support to the Department's teams. Serve as primary point of contact to the public for information related to operation, maintenance, and construction of City infrastructure.
- **Development Inspection:** Conduct site inspection of all land use and private development projects, including the impact on and use of the City's rights-of-way (ROW) and utility infrastructure (previously part of Community Planning & Development and partially funded by permit revenue).
- **Right-Of-Way (ROW) Services:** Provide all aspects of maintenance for 84 miles of public roadways, from street sweeping and pothole repairs to sign installation and streetlight repairs. Manage trees in the public right-of-way for health and safety, control roadside vegetation to ensure safe sight distances and vehicle clearances, maintain sidewalks, and maintain planter beds on Island Crest Way and in the Town Center.
- **Water, Sewer, and Stormwater Utilities Services:** Provide business administration services and operational support to the City's water, sewer, and storm water utilities. Provide the full range of maintenance activities and operational expertise required for reliable 24-hour services from the City's water, sewer, and storm water utilities. Ensure compliance with all state and federal rules and regulations for public utilities.
- **Solid Waste Services:** Contract for curbside disposal and recycling services. Provide disposal options for hard-to-recycle items, ranging from home electronics and appliances to shredded paper and tires.
- **Fleet Services:** Provide preventative maintenance and repairs for more than 150 vehicles and pieces of heavy equipment through a combination of contracted services and one City staff member.
- **Customer Field Response Services:** Provide a quick and efficient response to a variety of customer requests involving City utilities and the public right-of-way.
- **Sustainability:** The City's sustainability programs work to advance sustainability and reduce carbon emissions on Mercer Island, demonstrate climate leadership, and serve as a model for environmental collaboration and innovation.

In addition, the **Capital and Engineering** team is part of the Public Works Department and is budgeted within the Capital Improvement Program (see Section E):

- Oversee the planning, design and construction of the following City infrastructure systems and assets: sanitary sewer collection, stormwater collection, water supply and distribution, transportation, and parks and park facilities (budgeted and accounted for within the City's Capital Improvement Program).
- Conduct engineering review of all land use and private development projects, including the impact on and use of the City's rights-of-way (ROW) and utility infrastructure.

Public Works



Revenue & Expenditure Summary

Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues:						
Real Estate Excise Tax	505,501	502,729	466,750	474,164	-7.2%	1.6%
Water Rates & Other Chgs	8,581,141	9,447,369	10,875,324	11,228,701	15.1%	3.2%
Sewer Rates & Other Chgs	9,888,507	10,820,512	13,904,655	14,946,947	28.5%	7.5%
Stormwater Rates & Other Chgs	1,880,800	2,327,481	2,553,121	2,612,872	9.7%	2.3%
Internal Charges	608,254	572,795	741,584	750,875	29.5%	1.3%
General Purpose Revenue	1,864,089	1,783,251	2,128,007	2,173,732	19.3%	2.1%
Total Revenues	23,328,292	25,454,137	30,669,441	32,187,290	20.5%	4.9%
Expenditures:						
Salaries & Wages	3,809,002	4,017,526	4,657,765	4,871,762	15.9%	4.6%
Benefits	1,717,960	1,694,330	1,703,191	1,704,817	0.5%	0.1%
Supplies	652,116	726,850	897,600	897,600	23.5%	0.0%
Water Purchases	1,912,436	2,334,585	2,122,887	2,314,560	-9.1%	9.0%
Contractual Services	1,320,659	1,703,225	1,741,900	1,748,900	2.3%	0.4%
Communications	86,770	126,250	95,400	95,400	-24.4%	0.0%
Internal Service Charges	1,002,349	1,025,700	1,681,084	1,703,734	63.9%	1.3%
Insurance	787,753	853,889	731,683	799,655	-14.3%	9.3%
Utilities	243,536	231,200	252,850	265,350	9.4%	4.9%
Other Services & Charges	166,052	167,730	202,480	180,050	20.7%	-11.1%
King County Sewage Treatment	6,043,299	6,603,600	7,500,791	8,457,368	13.6%	12.8%
Intergovernmental Services	1,067,474	1,060,229	1,030,949	1,051,238	-2.8%	2.0%
General Administration Support	1,274,494	1,449,224	1,485,775	1,533,543	2.5%	3.2%
Debt Service (Principal & Int)	3,244,393	3,459,799	6,565,086	6,563,313	89.8%	0.0%
Total Expenditures	23,328,292	25,454,137	30,669,441	32,187,290	20.5%	4.9%

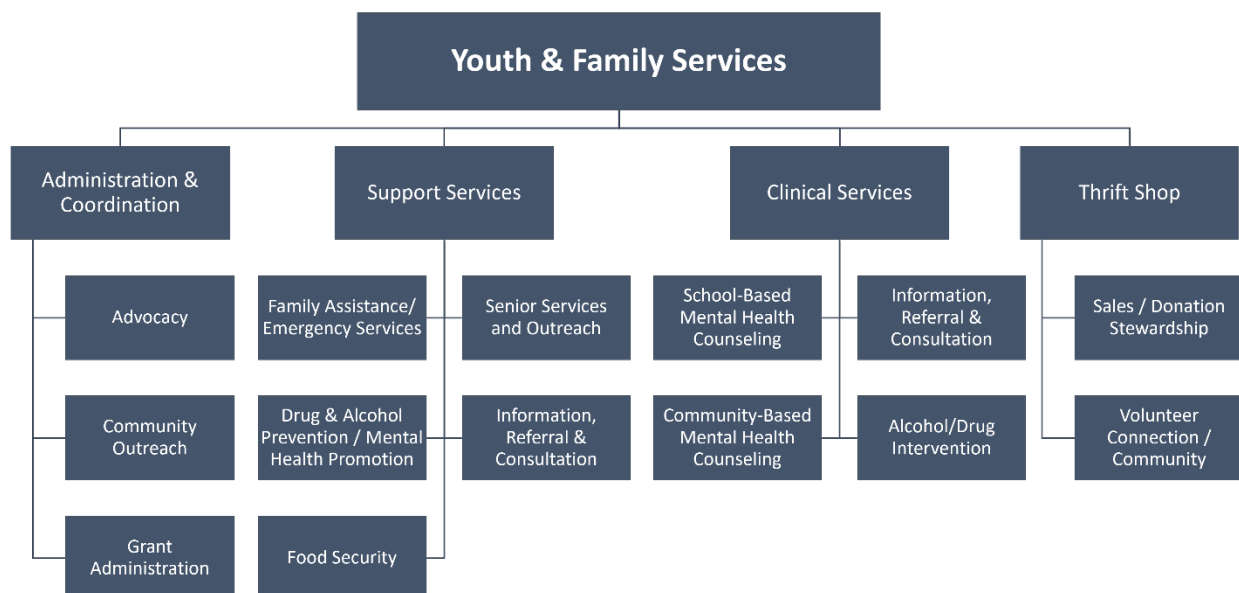
Expenditures by Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Administration	2,044,290	1,942,763	2,394,348	2,462,325	23.2%	2.8%
Right-of-Way Services	1,377,736	1,405,301	1,652,943	1,679,937	17.6%	1.6%
Water Utility Services	7,976,860	8,877,376	10,287,807	10,622,915	15.9%	3.3%
Sewer Utility Services	9,261,516	10,160,012	12,941,394	13,954,209	27.4%	7.8%
Stormwater Utility Services	1,488,386	1,908,233	2,061,515	2,106,169	8.0%	2.2%
Development Inspections	100,979	105,196	92,936	95,175	-11.7%	2.4%
Sustainability & Solid Waste Services	164,039	157,175	187,488	197,503	19.3%	5.3%
Fleet Services	608,254	572,795	741,584	750,875	29.5%	1.3%
Customer Field Response Services	306,232	325,286	309,426	318,182	-4.9%	2.8%
Total	23,328,292	25,454,137	30,669,441	32,187,290	20.5%	4.9%

YOUTH & FAMILY SERVICES

The Youth & Family Services (YFS) Department provides a wide range of human services for Mercer Island residents. These services include programs in the behavioral health domain that offer mental health counseling and intervention, prevention of risk behaviors, senior case management, emergency family assistance, food security, and community level risk factor prevention and health promotion. YFS is organized around the following functions:

- **Administrative/Coordination Services:** Provide managerial direction, oversight, program coordination, security and privacy compliance, and administrative support to YFS Department programs and staff. Execute targeted planning efforts to ensure service configuration reflects community needs and explore, vet, and execute options to increase revenues for community and human services.
- **Community-Based Programming and Clinical Services:** Provide a wide array of coordinated community-based and school-based services to children, youth, couples, individuals, families, and seniors at the Luther Burbank Administration Building and each of the public schools in the Mercer Island School District. Services include mental health counseling and substance abuse intervention services; financial, food, rent, and other basic assistance to low-income individuals and families; senior outreach and case management; information, referral, and consultation services; and community-wide mental health promotion and substance abuse prevention.
- **Mercer Island Thrift Shop:** A grassroots, community-based retail thrift business that raises funds to support the programs of Youth & Family Services. The Thrift Shop provides a resource for re-use and recycling of community members' donations; provides opportunities for volunteers of all ages; and generates revenues for the YFS Department's array of human services.



Revenue & Expenditure Summary

Description	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Revenues:						
YFS Operating Reserve	219,648	638,193	438,104	62,132	-31.4%	-85.8%
Federal, State & Local Grants	170,380	188,996	167,899	45,700	-11.2%	-72.8%
MI School District (Shared Cost)	60,000	60,000	60,000	60,000	0.0%	0.0%
Thrift Shop Sales	1,744,698	1,903,269	2,093,596	2,198,276	10.0%	5.0%
Program Fees & Donations	144,242	277,500	130,000	130,000	-53.2%	0.0%
Emergency Assistance Program Support	54,362	35,000	48,000	48,000	37.1%	0.0%
MIYFS Foundation Support	547,550	610,000	580,000	580,000	-4.9%	0.0%
Opioid Settlement Funds	48,714	44,474	34,018	51,752	-23.5%	52.1%
Sales Tax	40,209	35,000	35,000	35,000	0.0%	0.0%
Transfer from General Fund	350,000	350,000	477,000	1,066,900	36.3%	123.7%
Total Revenues	3,379,803	4,142,432	4,063,617	4,277,760	-1.9%	5.3%
Expenditures:						
Salaries & Wages	2,122,182	2,420,642	2,388,231	2,564,823	-1.3%	7.4%
Benefits	567,101	1,049,291	940,892	952,150	-10.3%	1.2%
Supplies	52,665	56,350	60,800	62,350	7.9%	2.5%
Contractual Services	230,462	209,300	250,000	264,300	19.4%	5.7%
Communications	14,038	18,000	17,500	17,950	-2.8%	2.6%
Internal Service Charges	339,872	328,229	346,843	351,870	5.7%	1.4%
Utilities	10,034	14,100	14,100	15,510	0.0%	10.0%
Other Services & Charges	35,922	38,200	36,100	38,740	-5.5%	7.3%
Intergovernmental Services	7,526	8,320	9,152	10,067	10.0%	10.0%
Total Expenditures	3,379,803	4,142,432	4,063,617	4,277,760	-1.9%	5.3%

Expenditures By Function

Department Function	2025	2026	2027	2028	Percent Change	
	Actual	Forecast	Budget	Budget	26-27	27-28
Administration	459,456	519,783	549,000	601,298	5.6%	9.5%
Professional Services	1,729,393	2,249,734	2,044,124	2,084,199	-9.1%	2.0%
Thrift Shop	1,190,953	1,372,915	1,470,493	1,592,263	7.1%	8.3%
Total	3,379,803	4,142,432	4,063,617	4,277,760	-1.9%	5.3%