

2025

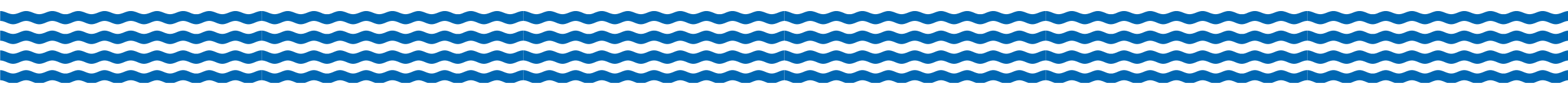
Annual Ballfield User Meeting

December 11th, 2025



Agenda

- 2026 Fees and Athletic Guide
- Application Process
- Maintenance Reporting
- Maintenance Closure Dates
- Field Policy-Update



Introductions

Jeremy Jasman - Recreation Coordinator

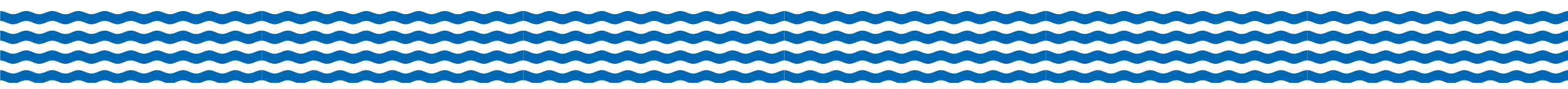
- Administer priority booking process
- Systems, processes, and policies
- Conflict resolutions

Patrick Nugent - Recreation Assistant

- Customer Service
- Day-to-day field scheduler
- Billing and payments



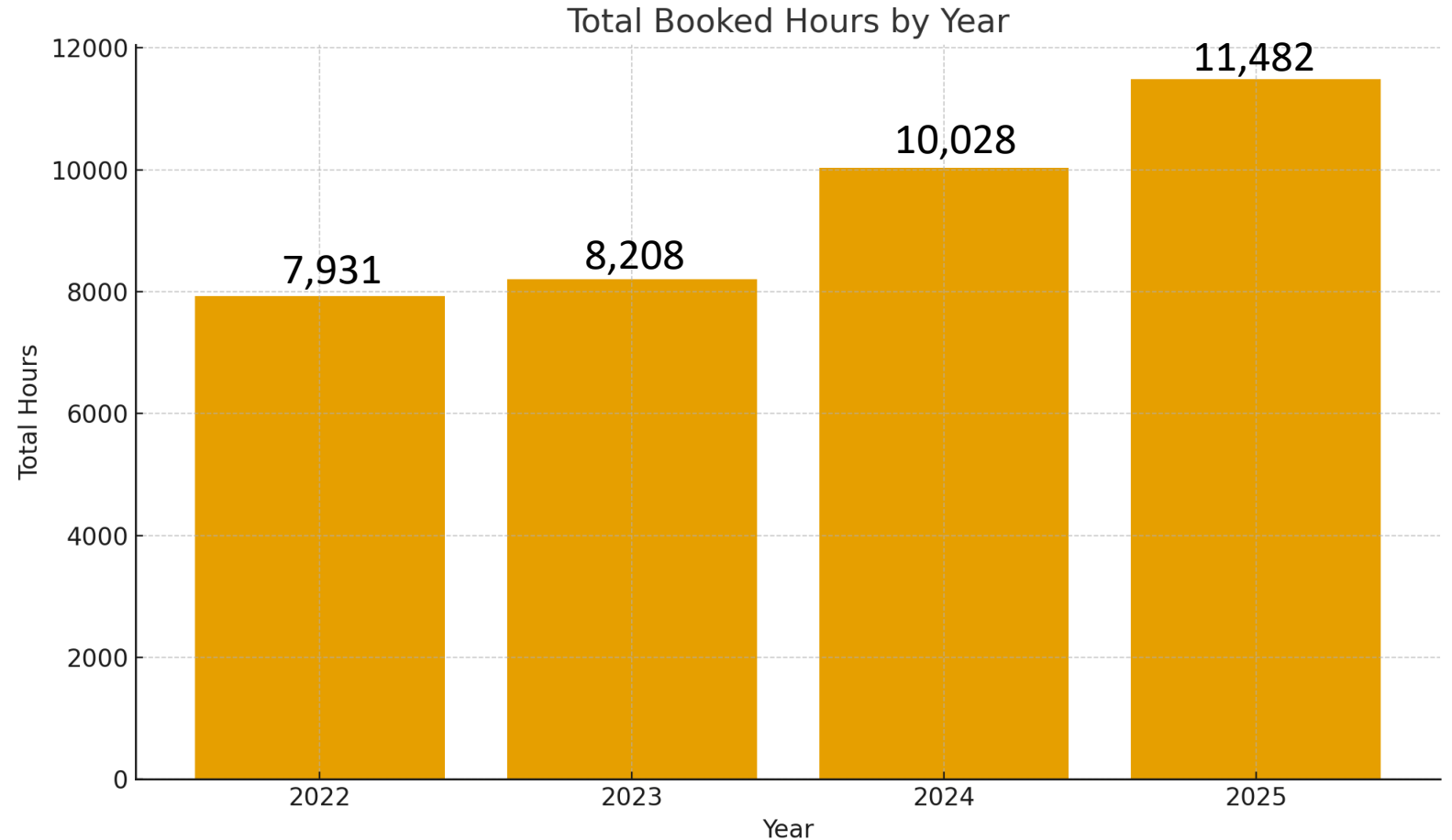
www.fieldsonmercerc.com



Current Usage

- Total field hours booked between 2022-2025 increased 45%.
 - Rental stacking
 - Synthetic Turf
 - Online booking acces

*2025 data is as of 10/1/25

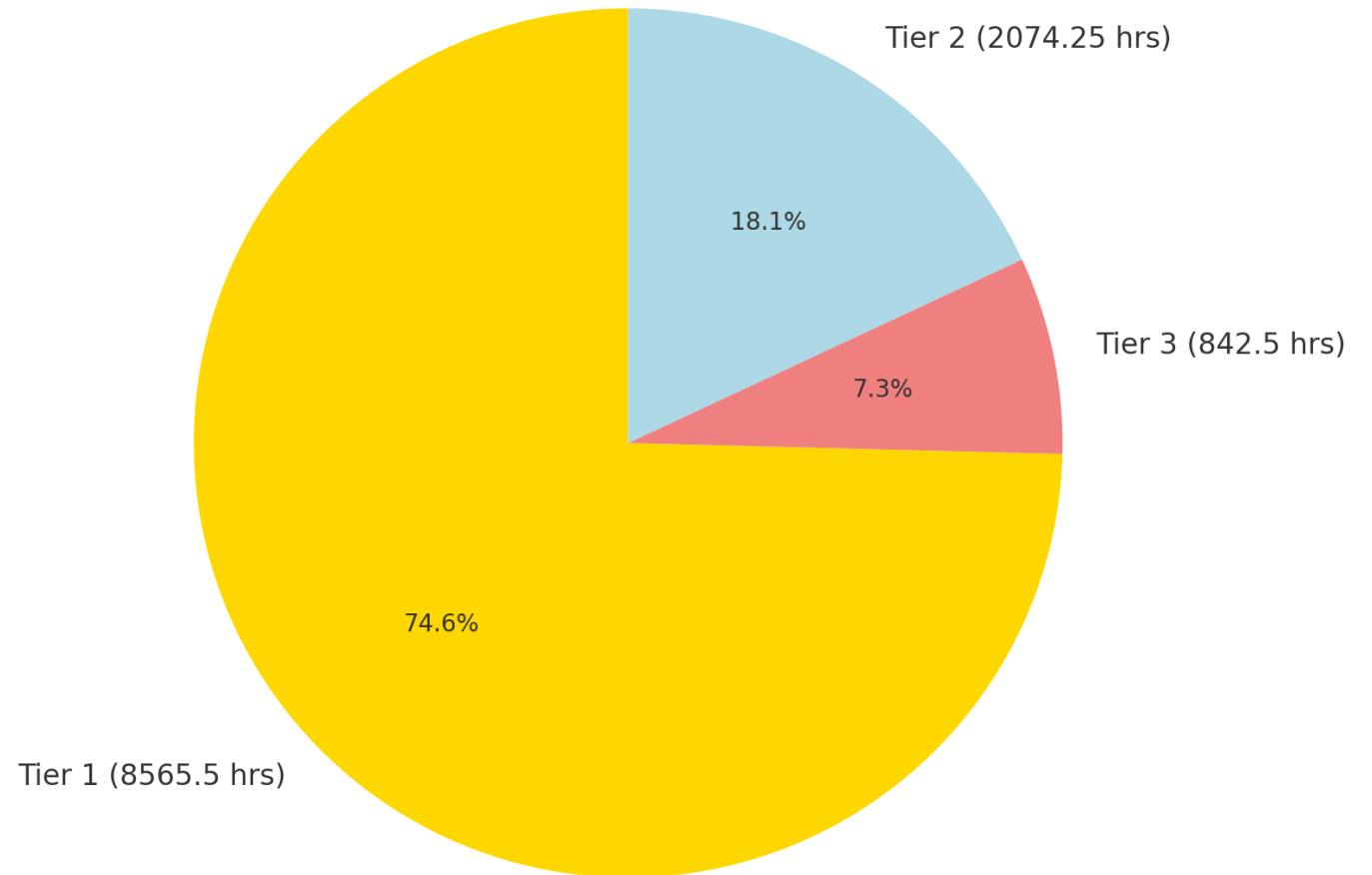


Current Usage 2025

Total Booked Hours by Tier (2025)

- **Tier 1:** 75% - 8,565.5 hours
- **Tier 2:** 18% - 2,074.25 hours
- **Tier 3:** 7% - 842.5 hours

*2025 data is as of 10/1/25



2026 Fees **No changes!**

Grass/Dirt fields hourly	\$30
Synthetic Turf Infields hourly	\$40
Full Synthetic Turf hourly	\$70
IMS Track/Field hourly	\$70

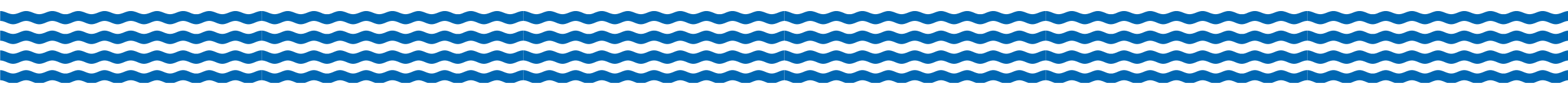
Additional Athletic Field Fees

Light Activation (per rental)	\$25
Baseball/Softball game prep	\$45
Batting Cage hourly	\$25
Concession Stand daily	\$100
Athletic Field Storage	\$150



Priority Booking Process

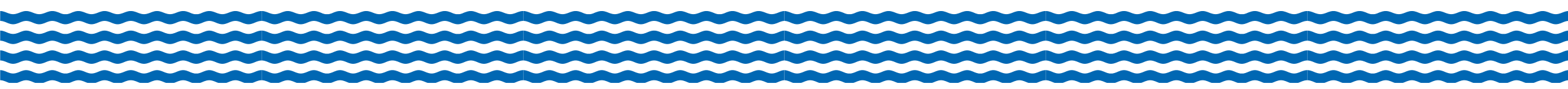
1. Notify all user groups of upcoming priority booking window and deadlines.
2. User completes **Field Use Request Form** within priority window found online at www.fieldsonmercer.com.
3. Staff organize/review submissions by tier and sub-tier.
- 4. Staff issue tentative rental agreements.**
- 5. Executed rental agreements are returned to staff.**
6. Open online portal for self-service bookings.



Priority Request Deadlines

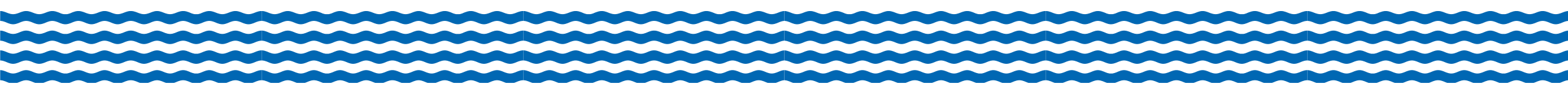
Season of Use	Priority Request Window	Date Schedule Finalized
Spring/Summer (March-August)	January 1-14	January 31st
Fall/Winter (September-February)	July 1-14	July 31st

*Online booking available day after the schedule finalized date for season of use.




Payments

- **Payment is due at time of booking.**
- **Tournaments** – Payment is due at time of booking. Additional contingent fees will be billed following the tournament.
- **Monthly Billing** – May be available for ongoing usage by Mercer Island organizations. Terms to be established by the Recreation Manager or designee.



Online Bookings



Create Account [Signup](#)

Login to your account


Email

Password

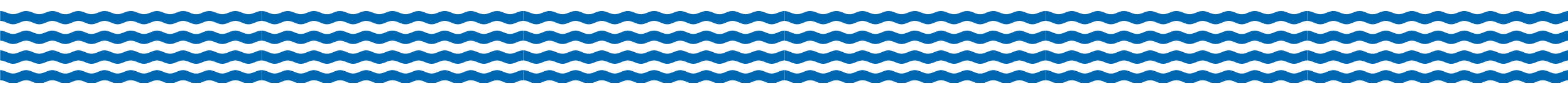
[Forgot password?](#)

[Login](#)

or

 Log in with Facebook

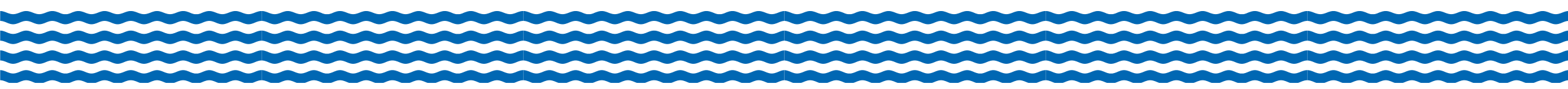
- cityofmercerisland.perfectmind.com
- www.fieldsonmercer.com
- Online account is required
 - Please refrain from creating multiple accounts.
- Must make payment to finalize booking(s)



Cancellations and Changes

- **All notices must be in e-mail to rentals@mercerisland.gov**
- **25+ Day Notice:** Written notice received 25+ days prior to event date will be refunded at 100% of all rental fees less a \$25 Administrative Fee per request.
- **24 to 7 Day Notice:** Written notice received 24 to 7 days prior to event date will be refunded at 50% of all rental fees.
- **Less than 7 Day Notice:** Written notice of cancellation received less than 7 days in advance of the rental will not receive a refund.

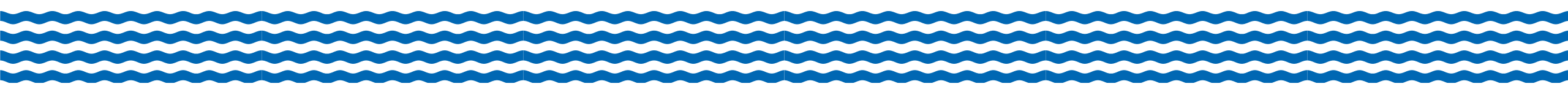
**City initiated cancelations (weather/facility availability) will be fully refunded.*



Inclement Weather Cancellations

It is the league/team/organization's responsibility to obtain field closure information. Playability is determined by the City of Mercer Island's Parks Maintenance Division.

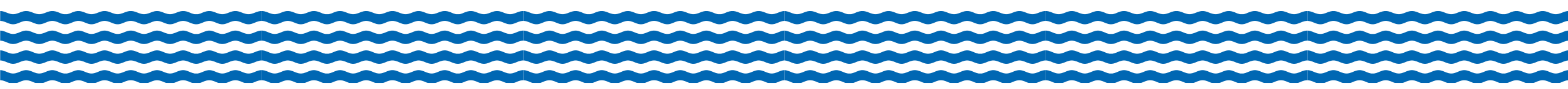
- If a coach or umpire determines a field is unplayable, after being deemed playable by Parks Division staff, user group must provide written notice within 48 hours to receive a refund.
- To receive a refund due to poor air quality, users must provide written notice within 48 hours.
- Concerns about pending weather or facility safety, please communicate with the City of Mercer Island.



Ballfield Maintenance

Parks Maintenance performs annual and ongoing maintenance on fields:

- Field preps/equipment maintenance
 - Prep requests must be received at least 5 days in advance.
- Restroom/general park service
- Turf rehab/infield conditioning
- Address vandalism/safety concerns
- If a field is unsafe to use, e-mail rentals@mercerisland.gov within 48 hours to receive your refund.



Ballfield/Batting Cage Service Requests



MI-Connect

Mercer Island, WA

Select a Location

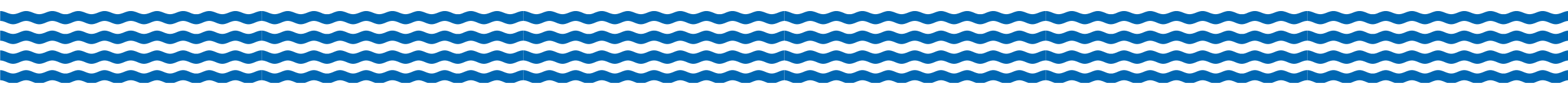
Search for Location or Address

A map of Mercer Island, WA, showing Island Crest Park highlighted in green. The map includes street names like SE 53rd, SE 54th, SE 57th, SE 59th, SE 60th, SE 61st, 89th Ave SE, 94th Ave SE, and 77th Ave SE. A search bar at the top allows for location or address input. A 'Confirm Location' button is at the bottom.

Parks Litter/Garbage Service
Parks Tree Assessment
Parks/Trails Vegetation Issue
Pest Control
Playground Issue
Restroom Issue
Sport Field/Court Issue
Vandalism/Graffiti (in City Parks)

Maintenance Closure Dates

Field	Closure Dates
ADP Lid B & C	March 2-10
Homestead	March 2-10
ADP Lid A	March 11-20
SMP 1 & 2 Turf Infields	April 13-14
IMS/SMP Turf	April 13-14
ICP South	Spring Break April 13-17
SMP Fields 1 & 2	Spring Break April 13-17
Lakeridge/West Mercer	Spring Break April 13-17

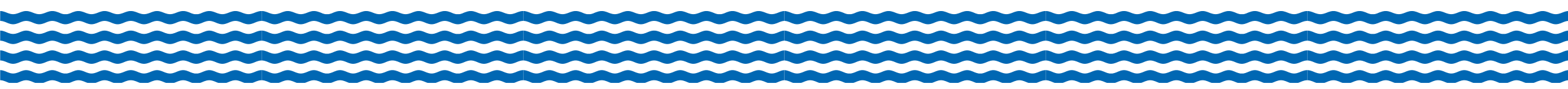


Policy Update: Athletic Facilities Allocation and Use Policy:

- Parks and Recreation Commission (PRC) to review potential updates to the policy in early 2026 (enact for Fall 2026).
- Our goal is to enhance the clarity of the policy and to ensure alignment with booking practices.
- Input can be provided to (by January 15th):
miparks@mercerisland.gov
- Staff will inform field users of PRC meeting date for public comment if desired.

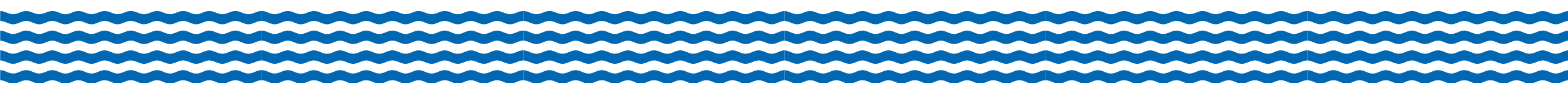


PRC 10/20/2025 meeting



Parks Improvements

- Identified CIP Projects
 - ICP South turf and lights – \$3.3M (Design 2027/Install 2029)
 - SMP field lighting upgrades – \$3.8M (Design 2028/Install 2029-2030)
 - ICP backstop replacement – \$1.25M (Design 2025/Install 2027)
- Special Requests
 - Communicate early (City government moves diligently)
 - PROS Plan 2027
 - Get it in the CIP
 - Gift Needs Inventory



Contacts

E-mail: rentals@mercerisland.gov

Mercer Island Community & Event Center (MICEC): 206-275-7609

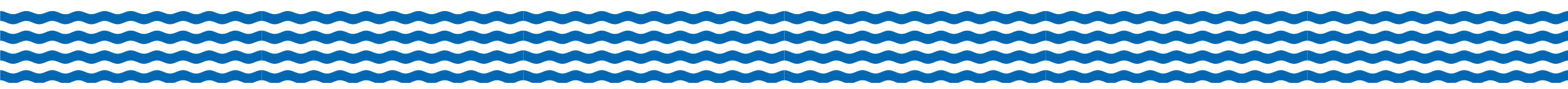
Field Lights

On/off requests, on-site issues

1. MICEC: 206-275-7609
2. Phone: 206-295-6763

Ballfield Condition Line

- Rainouts/Field Closures are updated by 2pm on weekdays, 8am and 11am on weekends.
- Phone: 206-275-7894



THANK
YOU!

