



Public Bench Donation Guidelines

A. Donation Amounts and Duration

The price of a donation includes the purchase of a new bench or the refurbishment of an existing bench, an initial bronze plaque, installation, and fifteen years of routine maintenance and repairs. After the fifteen-year period, existence and/or maintenance is not guaranteed, and the disposition of the gift is at the sole discretion of the City of Mercer Island. If the bench needs replacing the City will contact the donor for first right to re-donate.

1. \$3,500 for a wood or recycled plastic new Parks Standard bench.
2. A non-Parks standard bench may be considered and accepted for an increased donation amount depending on the location.
3. \$2,500 for adoption/donation to refurbish an existing park bench.

B. Approved Bench Locations

1. The Parks Maintenance Division has prepared a list of pre-approved bench locations for Pioneer and Luther Burbank Park which are consistent with Park Master plans and maintenance needs.
2. Donations of new park benches will only be accepted at pre-approved bench locations for the Parks where they have been provided.
3. All other placement locations shall be approved by the Parks Maintenance and Recreation Division with consideration to Park Master Plans and Maintenance needs, on a case by case basis.
4. We understand you may have a special place you would like the bench installed. We welcome your suggestion and desire as to where you would like the bench and will consider the location after staff review.

C. Plaque Guidelines

1. Your donation includes a bronze 2.25" x 8" plaque inserted onto the backrest of the bench.
2. The plaque may have three or less lines of small caps text, with approximately 30 characters on each line (including spaces).
3. Plaque content is encouraged to be a positive message without using the word memory, in memory of, etc. or the life span dates if applicable.
4. The plaque process includes opportunity for proofing by the donor.

D. Timeline: bench and plaque order, delivery, install, and donation life span

1. Refurbished benches- approximately two months.
2. New benches- approximately up to four months and installed in fall and winter seasons.
3. Your donation bench has the lifespan of fifteen years of maintenance and upkeep.

Thank you for your consideration and thoughtful donation to our community.

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