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# PLANNING COMMISSION

## MEETING MINUTES

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Wednesday, May 29, 2019

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### CALL TO ORDER

The Planning Commission was called to order by Vice Chair Goodman at 6:11pm in the City Hall Council Chambers at 9611 SE 36<sup>th</sup> Street, Mercer Island, Washington.

### ROLL CALL

Chair Daniel Hubbell (arrived at 8:04pm) Vice Chair Tiffin Goodman, Commissioners, Carolyn Boatsman, Jennifer Mechem, Lucia Pirzio-Biroli, Craig Reynolds, and Ted Weinberg (arrived at 6:37pm) were present. was absent.

### STAFF PRESENT

Evan Maxim, CPD Director, Andrea Larson, Senior Administrative Assistant, Mona Davis, Planning Manager, Robin Proebsting, Senior Planner, Andrew Leon, Planner, and Bio Park, Assistant City Attorney were present.

### APPEARANCES

There were no public appearances.

### MEETING MINUTES APPROVAL

It was moved by Mechem; seconded by Reynolds to:

**Approved the May 1, 2019 minutes**

Motion withdrawn by Mechem; seconded by Reynolds to:

**Have staff correct an unclear statement in the minutes under Agenda Item #1 of the May 1, 2019 minutes.**

### REGULAR BUSINESS

#### **Agenda Item #1: Summer 2019 Minor Code Amendments**

Andrew Leon, Planner, provided a presentation on the introduction to the minor code amendments and preliminary staff recommendations.

The Commission discussed the amendments and provided feedback to staff.

The Commission recommends stating in item B, "no steeper than" regarding pitched roof intrusions into required yards on nonconforming houses when changing from a flat roof to a pitched roof, and to also include verbiage regarding eaves.

The Commission recommends for item D, that all zones that do not currently indicate the point from which the building height is measured, should be included in the amendment and a methodology defined for each zone.

The Commission recommends for item G, that staff makes sure that it does not become punitive but that it does give staff the ability to keep the process moving.

## **MEETING MINUTES APPROVAL**

It was moved by Boatsman; seconded by Mechem to:

**Approved the May 1, 2019 minutes as amended**

Passed 6-0

## **Agenda Item #2: Critical Areas Accompany Recommendations**

Evan Maxim, CPD Director, provided a brief presentation on the draft memo related to follow up recommendations from the Planning Commission related to the Critical Areas regulations.

The Commission discussed the recommendations and provided feedback on wording for assessment of habitat areas and species to include biodiversity areas.

The Commission took a break until 8:03pm.

It was moved by Reynolds; seconded by Boatsman to:

**To approve the memo to City Council as amended.**

Passed 6-0-1 (Hubbell abstained)

## **Agenda Item #3: 2019 Comprehensive Plan Amendments**

Robin Proebsting, Senior Planner, provided a brief presentation on 2019 Comprehensive Plan Amendments.

The Commission discussed the amendments.

The Commission stated that there should be data collected so that reductions can be measured on the reduction of the carbon footprint of the City.

The Commission indicated that goal targets need to be set, including an interim target, so that progress can be measured.

The Commission indicated that it should be distinguished which items are goals vs. policy within Item 2 as shown in Exhibit 1.

The Commission stated that it should be considered if some of the items under Item 2, can be condensed into each other.

The Commission directed staff to continue to flush out the goals and policies regarding Item 2.

Commissioner Boatsman submitted a handout on possible goals and policies for Item 2.

The Commission recommends combining some of the items under Item 4, to clarify and consolidate.

Commissioner Mechem left at 9:55pm.

## **PLANNED ABSENCES FOR FUTURE MEETINGS**

None

## **OTHER BUSINESS**

Evan Maxim, CPD Director, provided a director's report on the CAO, SMP updates that were presented the City Council. He also provided an updated on the Community Facilities Zone and upcoming meeting topics.

**ANNOUNCEMENTS AND COMMUNICATIONS**

The next Planning Commission meeting is on June 5, 2019 at 6:00PM.

**ADJOURNMENT**

The meeting was adjourned at 10:11pm