



PLANNING COMMISSION MEETING MINUTES JULY 6, 2016

CALL TO ORDER:

Vice-Chair Richard Weinman called the regular meeting to order at 7:04 PM in the Council Chambers at 9611 SE 36th Street, Mercer Island, Washington.

ROLL CALL:

Vice Chair Richard Weinman, Commissioners Bryan Cairns, Tiffin Goodman, Daniel Hubbell, and Lucia Pirzio-Biroli were present. Commissioner Jennifer Mechem arrived at 7:10 pm after approval of the minutes. Commissioner Suzanne Skone was absent. City staff was represented by Scott Greenberg, Development Services Director, Christina Schuck, Assistant City Attorney and Evan Maxim, Planning Manager.

APPEARANCES:

There were no appearances from the public.

MINUTES:

Commissioner Goodman moved to approve the minutes from November 4, 2015. Commissioner Cairns seconded the motion. The minutes were unanimously approved (5-0).

REGULAR BUSINESS:

Agenda Item #1: Election of Chair and Vice-Chair

Vice-Chair Weinman opened nominations for Planning Commission Chair. Commissioner Hubbell nominated Vice-Chair Weinman as Chair. Vice-Chair Weinman respectfully declined the nomination.

Vice-Chair Weinman nominated Commissioner Skone as Chair. There were no further nominations. The nomination was unanimously approved (6-0).

Commissioner Goodman nominated Vice-Chair Weinman to continue as Vice-Chair. There were no further nominations. The nomination was unanimously approved (6-0).

Agenda Item #2: ZTR16-003 Zoning Code Text Amendment related to Comprehensive Plan amendment procedures

Scott Greenberg, Development Services Director presented the proposed code text amendment to the Commission. He explained that the proposed process would split the Comprehensive Plan amendment process into two phases: a preliminary docket and a final docket. Notification of the annual amendment cycle would be disseminated by September 1 and the deadline for proposing amendment requests would be October 1. The Planning Commission would review the preliminary docket of all amendment requests and make a recommendation to City Council on a final docket of amendments to be considered the following calendar year. The City Council would consider the Planning Commission's recommendation at the same time as consideration of the City's budget, to better align planning resource needs with the City's budget.

During discussion of the proposed amendment, the Planning Commission provided comments to be incorporated in the next draft of the amendment.

STAFF COMMENTS:

Mr. Greenberg presented the Development Services Group's work plan for Commission information.

PLANNED ABSENCES FOR FUTURE MEETINGS:

Commissioner Hubbell will be absent on July 20, 2016.

ANNOUNCEMENTS AND COMMUNICATIONS:

None.

NEXT MEETING:

The next Planning Commission meeting is scheduled for July 20, 2016 at 7:00 p.m.

ADJOURNMENT:

Vice-Chair Weinman adjourned the meeting at 8:16 PM.