



JOINT PLANNING AND DESIGN COMMISSION MEETING MINUTES MARCH 16, 2016

CALL TO ORDER:

Chair Jon Friedman called the meeting to order at 6:02 PM in the Council Chambers at 9611 SE 36th Street, Mercer Island, Washington.

ROLL CALL:

Planning Commission - Chair Jon Friedman, Vice Chair Richard Weinman, Commissioners Bryan Cairns, Tiffin Goodman, Craig Olson, and Suzanne Skone were present. Commissioner Jennifer Mechem was absent.

Design Commission - Chair Richard Erwin, Vice Chair Colin Brandt, Commissioners Susanne Foster, Daniel Hubbell, Lara Sanderson, Tami Szerlip were present. Commissioner Hui Tian was absent.

Staff was represented by Steve Lancaster, Interim City Manager, Scott Greenberg, Development Services Group Director, Alison Van Gorp, Administrative Services Manager and Ombudsman, and Shana Restall, Principal Planner.

APPROVAL OF MINUTES:

The Joint Commission were provided minutes from the February 24, 2016 meeting to review. Commissioner Olson moved approval of the February 24, 2016 meeting minutes. The motion was seconded by Commissioner Foster and approved unanimously.

WRITTEN COMMENTS:

Additional comments received since the March 2, 2016 meeting were provided in the packet.

ECONOMIC ANALYSIS: Morgan Shook of ECONorthwest returned and discussed the impacts of parking and use requirements on development. Mr. Shook responded to questions from the Commission.

Chair Friedman adjourned the meeting for a break at 7:28 PM. The Chair reconvened the meeting at 7:43 PM.

PARKING STUDY: Jeff Arango of BERK gave a presentation on the parking study conducted of the Mercer Island Town Center.

Vice-Chair Weinman left at 8:31 PM.

TRAFFIC IMPACT ANALYSIS: Michael Lapham of KPG provided a presentation regarding considerations affecting the Traffic Impact Analysis and the results thereof. The Traffic Impact Analysis was generated based on proposed Alternatives A and C for Town Center height.

SUBCOMMITTEE UPDATES:

The Architectural Subcommittee will develop and bring back recommendations for parking stall size and aisle configurations. The Communications Subcommittee will draft policy recommendations for City Council on the larger parking issues, including commuter parking.

Architectural Standards – The subcommittee needs additional help. Two Planning Commissioners are able to join without constituting a quorum. Commissioner Skone and Chair Friedman volunteered to join the subcommittee. The next step for this subcommittee is to complete their review of the draft code.

Alison Van Gorp distributed the draft code to the Commissioners.

Communications – The subcommittee will be meeting later this week. Commissioner Hubbell discussed how to assist the Council when they consider the draft code. Scott Greenberg encouraged all Commissioners to attend that meeting. Commissioner Sanderson discussed a potential memo to Council.

NEXT MEETING:

The next Joint Commission meeting is scheduled for March 23, 2016.

ADJOURNMENT:

Chair Friedman adjourned the Joint Commission meeting at 9:00 PM.