



PURCHASED SERVICES CONTRACT
2023-24 Stormwater CCTV Inspection/Assessment, Jetting, and Vector Cleaning Services
Bid No. 23-27

Bids Due: 3:00PM, August 18, 2023

EXHIBIT A – REQUIRED BID FORMS

Bidders shall complete and submit one Bid Packet of all documents listed below for bids to be considered responsive. Documents required by the checklist but not included may render your bid non-responsive and ineligible for award. Bids received by the scheduled submittal deadline will be opened but are subject to verification that all the required documents have been submitted. There will be no public bid opening. Bid results will be posted on the City's bid web page for public viewing. All required documents must be signed by an authorized representative.

Bid Packet Checklist

1. Bid Proposal Form
2. Subcontractor Listing
3. Non-Collusion Declaration
4. Contractor Declaration (RCW 39.04.350)
5. Bidders Qualification Certificate

EXHIBIT A - PROPOSAL BID FORM

City of Mercer Island - Public Works
 2023-24 Stormwater CCTV Inspection/Assessment, Jetting, and Vactor Cleaning Services
 Bid No. 23-27

SCHEDULE A - NORMAL BUSINESS HOURS

7:00am to 3:30pm Monday - Friday

- 1) City provides disposal decant site and water.
- 2) Price includes all equipment, materials and labor charges per unit excluding flagging specific charges.
- 3) No additional travel charges. Onsite work hours only chargeable.

	Description	Estimated Annual Qty	Unit	Price Per Unit (\$)	Total Price (\$) (Est. Qty x Unit Price)
A1	TYPE 1 CATCH BASIN cleaning	800	Fixed (per catch basin)		
A2	TYPE 2 CATCH BASIN/ MANHOLE cleaning	200	Fixed (per catch basin)		
A3	VACTOR/JET TRUCK COMBO RETENTION POND OR VAULT CLEANING	240	Hourly		
A4	VACTOR/JET TRUCK COMBO -with OPERATOR- potholing, excavation, illicit discharge response.	60	Hourly		
A5	PIPE JETTING, ROOT CUTTING with vactor combo.	300	Hourly		
A6	CCTV Truck W/ PACP OPERATOR	480	Hourly		
A7	LABORER ONLY	240	Hourly		
A8	MOBILIZATION FEE (one total charge maximum per business day dispatched)	24	Fixed		
A9	TRAFFIC CONTROL VEHICLE WITH ONE CERTIFIED FLAGGER	160	Hourly		
A10	FLAGGER ONLY (per additional)	160	Hourly		
A11	SUPPORT VEHICLE -W/ ARROW BOARD	42	Hourly		
A12	TRAFFIC CONTROL PLAN	24	Fixed		
A13	UNIFORMED OFFICER	24	Hourly		
TOTAL OF BID AMOUNT SCHEDULE A					

SCHEDULE B - EMERGENCY RESPONSE FEE SCHEDULE

Services required outside of normal hours.

- 1) Response time must be less than 3 hours.
- 2) City provides disposal decant site and water.
- 3) Price includes all equipment, materials and labor charges per unit excluding flagging specific charges.
- 4) No additional travel charges. Onsite work hours only chargeable.

	Description	Estimated Annual Qty	Unit	Price Per Unit (\$)	Total Price (\$) (Est. Qty x Unit Price)
B1	TYPE 1 CATCH BASIN cleaning	16	Fixed (per catch basin)		
B2	TYPE 2 CATCH BASIN/ MANHOLE cleaning	4	Fixed (per catch basin)		
B3	VACTOR/JET TRUCK COMBO RETENTION POND OR VAULT CLEANING	16	Hourly		
B4	VACTOR/JET TRUCK COMBO -with OPERATOR- potholing, excavation, illicit discharge response.	4	Hourly		
B5	PIPE JETTING, ROOT CUTTING with vactor combo.	16	Hourly		
B6	CCTV Truck W/ PACP OPERATOR	8	Hourly		
B7	LABORER ONLY	12	Hourly		
B8	MOBILIZATION FEE (one total charge maximum per business day dispatched)	3	Fixed		
B9	TRAFFIC CONTROL VEHICLE WITH ONE CERTIFIED FLAGGER	24	Hourly		
B10	FLAGGER ONLY (per additional)	24	Hourly		
B11	SUPPORT VEHICLE -W/ ARROW BOARD	12	Hourly		
B12	TRAFFIC CONTROL PLAN	3	Fixed		
B13	UNIFORMED OFFICER	4	Hourly		
TOTAL OF BID AMOUNT SCHEDULE B					

BID SUMMARY

Unit prices for all items and the total amount of bid must be shown on all Schedules. Where conflict occurs between the unit price and the total amount named for any item, the unit price shall prevail and the total shall be corrected to conform thereto.

The bidder shall bid on all Schedules included in the Bid Proposal Form.

The basis for this award shall be the combined total of Bid Schedules A and B. The successful bidder will be the bidder submitting the lowest responsible bid for Schedules A and B.

Total Bid Amount (Schedule A + Schedule B)

\$ _____ (in words)

\$ _____ (in figures)

The undersigned Bidder hereby declares that they have carefully examined the Contract Documents for the construction of the project, that they have personally inspected the site, that they have satisfied themselves as to the quantities involved, including materials and equipment, and conditions of work involved, including the fact that the description of the quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the quantities with the detailed requirements of the Contract Documents, and that this Proposal is made according to the provisions and under the terms of the Contract Documents, which Documents are hereby made a part of this Proposal. The Bidder further declares that they have exercised their own judgment regarding the interpretation of subsurface information and has utilized all data, which they believe pertinent from the Engineer, Owner, and other sources and have made such independent investigations as the Bidder deems necessary in arriving at their conclusions.

Contractor Name

Washington Contractor's Registration No.

Address

Authorized Signature

Title

Date

SUBCONTRACTOR LISTING

The City of Mercer Island requires a business license for anyone who will be conducting, maintaining, operating or engaging in business within the City limits during any tax year. This includes general contractors and all of the subcontractors working at a Mercer Island job site. This is a general license that grants you, the business owner, the right to conduct business within the City of Mercer Island. The fee for the Business License is \$30.00 a year and needs to be obtained prior to starting work on the Island. This license needs to be renewed each calendar year you work on the Island. A business license application may be obtained online at <https://dor.wa.gov/manage-business/city-license-endorsements/mercer-island>.

Pursuant to RCW 39.30.060, the Bidder shall list as part of its Bid, either itself or the names of the subcontractors with whom the Bidder, if awarded the contract, will subcontract for performance of the work of heating, ventilation and air conditioning (“HVAC”), plumbing as described in chapter 18.106 RCW, and electrical as described in chapter 19.28 RCW. The Bidder shall not list more than one subcontractor for each category of work.

Failure of the Bidder to submit, as part of the Bid, the names of such subcontractors or to name itself to perform such work or the naming of two or more subcontractors to perform the same category of work shall render the Bidder’s Bid nonresponsive and therefore, void.

The requirement of this section to name the Bidder’s proposed HVAC, plumbing, and electrical subcontractors applies only to proposed HVAC, plumbing, and electrical subcontractors who will contract directly with the general contractor submitting the Bid to the City.

Electrical work must be performed by a licensed electrical contractor. Bidders are cautioned that installation of electrical equipment (PVC or metal conduit, junction boxes or similar work) may be considered electrical work even if for future use and no electrical current is involved.

Bidder should list their company if they will perform any of the work. If the following subcontract work categories do not apply to the work being bid, the bidder must indicate that the subcontract category is “NOT APPLICABLE.”

HVAC

Subcontractor Name: _____
UBI Number: _____

Plumbing

Subcontractor Name: _____
UBI Number: _____

Electrical

Subcontractor Name: _____
UBI Number: _____

Other Subcontractors Used

1. Subcontractor Name: _____
UBI Number: _____

2. Subcontractor Name: _____
UBI Number: _____

NON-COLLUSION DECLARATION

Project Name: _____

Bidder/Contractor: _____

I, _____, declare under penalty of perjury under the laws of the State of Washington that the following statements are true and correct:

1. I am the representative for the above-named bidder/contractor, and as its _____, I am authorized to make the declaration herein on its behalf.

2. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

Signature and Date

Contractor

CONTRACTOR DECLARATION PURSUANT TO RCW 39.04.350(2)

Project Name: _____

Bidder/Contractor: _____

I, _____, declare under penalty of perjury under the laws of the State of Washington that the following statements are true and correct:

1. I am the representative for the above-named bidder/contractor, and as its _____, I am authorized to make the declaration herein on its behalf.

2. Within the three-year period immediately preceding the date of the bid solicitation for the above-named project, the above-named bidder/contractor has not been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.

Signature and Date

Contractor

Bidder's Qualification Certificate

The undersigned hereby certifies and submits the following:

Company Name _____

Address _____

Owner Name _____

Contact Person _____

Contact Person's Title _____

Phone _____

E-mail _____

Washington State Contractor Registration # _____

Washington State Unified Business Identifier (UBI) # _____

Federal Tax ID # _____

City of Mercer Island Business License #
(required prior to award of contract) _____

	Yes or No	Account / Registration Number (as applicable)
Does the contractor have industrial insurance coverage for its employees working in Washington as required by Title 51 RCW?	_____	_____
Does the contractor have a Washington State excise tax registration number as required by Title 82 RCW?	_____	_____
Does the contractor have a Washington State Employment Security Department number as required by Title 50 RCW?	_____	_____
Has the contractor been disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3)?	_____	_____
Has the contractor received training on the requirements related to public works contracts and prevailing wage requirements pursuant to RCW 39.04.350(f) and chapter 39.12 RCW, or is the contractor otherwise exempt from this requirement by the department of labor and industries?	_____	_____
Within the three-year period immediately preceding the date of the bid solicitation, has the contractor been determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of Chapters 49.46, 49.48, or 49.52 RCW?	_____	_____

Signature

Print Name

Title

Date