

City of Mercer Island
Luther Burbank Park Central Lighting and Parking Design
RFP No. 24-16 Questions

Date of Release: March 19, 2024

RFQ Submittal Due: March 27, 2024, at 10am PDT

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Note: The RFP due date has been corrected. It originally showed the time due as Pacific Standard Time. It is due at 10am Pacific Daylight Time.

1. Does the project have an established construction budget?

No construction budget has been established. The first task of the successful consultant will be to develop a planning-level estimate for this project to secure construction funding for 2025 as part of the City's biennial budget process.

2. Does the City plan to provide a survey and geotechnical report for the site or do they expect the consultant to provide those services?

We expect the consultant to provide survey and geotechnical services as needed. There are two recent geotechnical reports for nearby sites which may be used as references for this project. They will be posted on [the RFP page](#) for this project.

3. Will a cover letter be counted in total page count?

The cover letter is part of total page count.

4. Same with front cover and back cover?

Covers are not considered in the page count.

5. Can you elaborate on the term "invigorate" noted for the oak trees in the parking area?

The oak trees are fifty years old and have not achieved the size typical of this species. Competition, limited root volume and drought stress may be contributing factors. Design and/or cultural solutions that address limiting factors that could be considered include, but are not limited to: thinning of trees, suspended pavement to increase root volume, airspading existing soils and soil enrichment, irrigation, and/or LID solutions.

6. Are there any specific kiosk requirements the City has been implementing throughout the park system that the selected team should take into consideration?

The City has no recent examples of kiosks it has installed. The City does contemplate installing a commercially available kiosk from Pannier Graphics at the Luther Burbank waterfront. It is expected to have a commissioned artwork panel at the top of the kiosk.

7. Project examples and Work Examples:

1. Is the City expecting full plan sets and deliverables as “work example”? Or will specific plan sheets/details from relevant projects be acceptable?

Full plan sets are not necessary. Selected sheets showing project-relevant work are preferable.

2. Is the City expecting two projects specifically for lighting and 2 projects specifically for parking? Or can there be a combination of work related to those specific scope elements?

Examples of lighting and parking design can be from the same project.

8. Will this project provide vehicle access to the new dock project?

No. There will be no public vehicle access to the docks created as part of this project.

9. Is the City anticipating this project will accommodate or account for lighting for the pickleball courts?

No. The lighting of the pickleball courts is separate and only needs to account for the court lighting by avoiding obvious spatial conflicts.

10. Can you elaborate on the consultant’s role in leading public meetings during the concept design phase and how you plan to facilitate input from attendees? What measures will be taken to ensure that the public’s feedback is incorporated into the park design?

The City expects to produce a public engagement plan in collaboration with the selected consultant. Roles and responsibilities will be negotiated as part of the scope of work. At minimum, the consultant will have the responsibility of being well prepared for public meetings and actively engaging with attendees. The City may also receive public input via online survey, interviews with interested community groups and individuals, social media and site posters.

11. How will the consultant collaborate with City staff, elected officials, and boards & commissions to ensure smooth progress throughout the project?

The consultant will collaborate with City staff as part of regular project meetings and email communications. The City’s project manager will be the consultant’s

main point of contact. The project manager will bring other City staff into the project as needed. The consultant is expected to understand the roles of other City staff that have a direct interest in the project. The consultant's collaboration with elected officials and boards and commissions is limited to specific public meetings with those bodies or officials present.

12. Can you outline the anticipated timeline for the project meetings and public engagement activities, including dates for key milestones and deliverables?

We anticipate the public engagement portion of this project will occur September 2024 through February 2025.