



UTILITY BOARD REGULAR MEETING MINUTES FEBRUARY 13, 2018

CALL TO ORDER:

Chair Wong called the regular meeting of the Utility Board to order at 7:02 p.m. in the Council Chambers Room at City Hall, 9611 SE 36th Street, Mercer Island, WA.

ROLL CALL:

Chair Kwan Wong, Vice Chair Tim O'Connell, Tom DeBoer, Stephen Milton, Will Pokorny, and Brian Thomas present. Council Liaison Debbie Bertlin was also present. Mary Grady was absent.

City Staff: Jason Kintner, Public Works Director, Francie Lake, Deputy Finance Director, Brian McDaniel, Utilities Operations Manager and Asea Sandine, Recording Secretary were also present.

MINUTES:

Board Member O'Connell moved to approve the minutes from the January 18, 2018 meeting. Board Member Pokorny seconded the motion. The Board unanimously approved the minutes.

REGULAR BUSINESS:

SCADA MASTER PLAN UPDATE

McDaniel reported that in 2017 the City was informed that some critical components of the SCADA system were obsolete and no longer available by the manufacturers. In addition, frequent alarms, fragmented SCADA components, and loss of reliability within the system prompted an internal evaluation of the SCADA System. The City hired Brown and Caldwell Engineering to conduct a thorough assessment of the system and to create a master plan. McDaniel introduced Michael Karl and Caitlin Day of Brown and Caldwell to present the draft SCADA Master Plan. Karl shared background information on how the assessment was conducted which included analyzing the City's current system of operating both the water and sewer SCADA systems and recommendations for future replacement and reinvestment. Recommendations include combining the water and sewer systems into one system and leveraging the same technology for streamlined maintenance, service, training and spare parts. Karl presented a PowerPoint outlining the key recommendations and phases of the draft SCADA Master Plan.

2018 WORK PLAN

Kintner advised the City is currently out for procurement to hire a solid waste services consultant to assist with the development of a new solid waste contract (set to expire in 2019). He also noted King County is updating their comprehensive plan.

NEXT MEETING: The next scheduled meeting is March 13, 2018.

ADJOURNMENT: 8:09 PM

Asea Sandine
Recording Secretary