



## **UTILITY BOARD REGULAR MEETING MINUTES JULY 12, 2016**

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### **CALL TO ORDER:**

Chairman Kwan Wong called the regular meeting of the Utility Board to order at 7:00 p.m. in the Council Chambers Room at City Hall, 9611 SE 36th Street, Mercer Island, WA.

### **ROLL CALL:**

Chairman Kwan Wong, Vice Chair Tim O'Connell, Stephen Milton, Will Pokorny, and Tom Deboer were present. Vice Brian Thomas, Susan Kaltenbach and David Wisenteiner were absent

City Staff: Jason Kintner, Public Works Director, Rona Lin, Utilities Engineer, Anne Tonella-Howe, Assistant City Engineer, Brian McDaniel, Utilities Operation Manager and Asea Sandine, Recording Secretary were also present.

### **MINUTES:**

Milton moved to approve the minutes from the June 14, 2016 Utility Board Meeting. Pokorny seconded the motion. The Board unanimously approved the minutes.

### **REGULAR BUSINESS:**

#### **CROSS CONNECTION CONTROL PROGRAM & WATER SYSTEM PLAN UPDATE**

Kintner shared that the two agenda topics (Cross Connection Control Program Update and Water System Plan Update) are intertwined therefore they will be combined. Kintner advised the 2014 draft Water System Plan (WSP) was progressing up to the time of the Water Advisory Event, which occurred in September 2014. Lin advised the board that the drafted WSP had been updated in 2014 and previously discussed with the Utility Board and the City Council. Following the Water Advisory Event, two elements needed to be updated in the drafted 2014 WSP. Updates were required to the Cross Connection Control Program and the Coliform Monitoring Plan. Staff has since completed the necessary work and have received preliminary approval of the revised WSP by the Washington State Department of Health (DOH) and Seattle Public Utilities. The drafted WSP will return to the full City Council in 2016 for approval.

McDaniel apprised the Board that changes to coliform monitoring rule are happening on a regional level, not solely Mercer Island. DOH enacted The Revised Total Coliform Rule in April 2016. Therefore, the City's 2014 drafted WSP plan was not representative of the necessary revisions. The new Coliform Monitoring Plan includes revisions in the areas of 1) Sample locations, number of sites, addresses 2) Repeat Sampling Site, 3) Sampling schedule, 4) Updated E Coli Response Plan, 5) Assessment Protocol, 6) Sampling Standard Operating procedures and 6) Chlorine residual monitoring plan. (CRMP). The drafted element has received preliminary approval from DOH and SPU and is included in the revised WSP.

#### **2016 WORK PLAN**

Kintner advised he is still sorting out the potential of a joint City Council and Utility Board meeting in November to bring back the North Mercer Interceptor Project. He also shared that as part of the Organizational Audit the department has implemented a name change to Public Works Department.

**NEXT MEETING:** The next scheduled meeting is September 13, 2016.

**ADJOURNMENT:** 7:50 PM