



UTILITY BOARD REGULAR MEETING MINUTES JUNE 14, 2016

CALL TO ORDER:

Chairman Kwan Wong called the regular meeting of the Utility Board to order at 7:03 p.m. in the Council Chambers Room at City Hall, 9611 SE 36th Street, Mercer Island, WA.

ROLL CALL:

Chairman Kwan Wong, Stephen Milton, Susan Kaltenbach, Will Pokorny, and Tom Deboer were present. Vice Chair Tim O'Connell, Brian Thomas and David Wisenteiner were absent

City Staff: Jason Kintner, Maintenance Director, Rona Lin, Utilities Engineer, Fred Gu Project Manager, Patrick Yamashita, City Engineer, Francie Lake, Deputy Finance Director, Brian McDaniel, Utilities Operation Manager and Asea Sandine, Recording Secretary were also present.

MINUTES:

Milton moved to approve the minutes from the July 15, 2015 meeting. Kaltenbach seconded the motion. The Board unanimously approved the minutes. Kaltenbach moved to approve the May 10, 2016 minutes. DeBoer seconded the motion. The board unanimously approved the minutes.

REGULAR BUSINESS:

BOARD ELECTIONS

Commissioner Kaltenbach nominated Wong for Chair and O'Connell for Vice Chair. Deboer seconded the nomination. Commissioner Wong accepted the nomination and was elected Chair. O'Connell was not present to accept the nomination. The Board unanimously approved the nominations.

CAPITAL IMPROVEMENT PROJECT UPDATES

Kintner informed the Board that a preview of the Water System Plan Update is scheduled for the July meeting. He also shared that he is wrapping up the department's organizational audit which identifies the need for a more robust maintenance management system to better track assets and efficiencies. Lin outlined the 2017-18 Water Capital Improvements with a focus on the replacement of sub-standard main replacements at: 3838 W. Mercer Way; SE 22nd St – SE 22nd Pl; and 82nd at Forest Ave between 87th and 88th Ave. Proposed Water System improvement projects include: E. Mercer Way between the 5400-6000 Block; adding three new PRV stations; Phase III Air Vacuum Release Valve Assembly Upgrades; and Street related Water CIP. Ongoing programs and plan updates will consist of: Water Model and Fire Flow Analysis, the Meter Replacement Program, the proposed installation of a Booster Chlorination Station and upgrade of the Maintenance Management System. The Board discussed revisiting the appropriate water meter replacement program schedule and implementation.

McDaniel outlined the 2017-18 Sewer System Improvements and shared the focus will be on improvements to the general sewer system, street related sewer improvements, emergency repairs, backyard sewers, special catch basins, lake line access points, generator replacement, pump station improvements, access elevation and updating the Maintenance Management System and SCADA system technology.

Yamashita concluded the presentation with the 2017-18 Storm Projects and identified future storm improvements will focus on sub-basins b.4, 24a ph, 2, 29.3, 49B and 51A.1/52.1., conveyance system improvements, neighborhood spot drainage improvements, street related CIP Drainage SE, 36th to 39th ahead of paving, sub basin 40B (6925 to 7006 93rd Ave SE.).

Lake outlined the anticipated CIP Budget development schedule with the Board. Kintner advised that the projects before the Board are all key recommendations in order to maintain the system and noted that in some areas such as sewer the City is lagging behind other jurisdictions in maintenance and or repairs.

2016 WORK PLAN

Kintner advised that King County may have an update on the North Mercer Interceptor Project and that there may be a joint Council/Utility Board meeting to be scheduled later this year.

NEXT MEETING: The next scheduled meeting is July 12, 2016.

ADJOURNMENT: 8:17 PM