



Utility Board Agenda

For Meeting of May 22, 2019

7:00 PM to 9:00 PM

Mercer Island Community Center – Luther Burbank Room 104

Board Members:

Council Liaison:

Staff:

Tim O’Connell, Chairman, Vice Chairman, Tom DeBoer, Mary Grady, Stephen Milton, William Pokorny, Brian Thomas, and Kwan Wong

Councilmember Lisa Anderl, Council Liaison

Jason Kintner, Public Works Director

Chip Corder, Finance Director

Francie Lake, Deputy Finance Director

Patrick Yamashita, City Engineer

Anne Tonella-Howe, Assistant City Engineer

Brian McDaniel, Utilities Operations Manager

Asea Sandine, Recording Secretary

Agenda topics

7:00 PM

Approve Minutes – January 22, 2019

All

Solid Waste Implementation Plan

Jason Kintner &
Recology Staff

June Utility Board Meeting Date

Jason Kintner

2019 Work Plan

All

Transmitted via Email:

Agenda

Meeting Minutes

Work Plan

Next Meeting:

TBD – June 2019



UTILITY BOARD REGULAR MEETING MINUTES JANUARY 22, 2019

CALL TO ORDER:

Chair Tim O'Connell called the regular meeting of the Utility Board to order at 7:03 p.m. in the Council Chambers Room at City Hall, 9611 SE 36th Street, Mercer Island, WA.

ROLL CALL:

Present: Chair Tim O'Connell, Vice Chair Tom DeBoer, Will Pokorny, Brian Thomas, Mary Grady, Council Liaison Mayor Debbie Bertlin present and Council Member Lisa Anderl.

Absent: Kwan Wong and Steve Milton

City Staff: Jason Kintner, Public Works Director, Anne Tonella-Howe, Assistant City Engineer, Brian McDaniel, Utilities Operation Manager, Allen Hunter, Water Utility Foreman, and Asea Sandine, Recording Secretary were also present.

MINUTES:

Board Member DeBoer moved to approve the minutes from the October 9, 2018 meeting.

Board Member Pokorny seconded the motion. The Board unanimously approved the minutes.

REGULAR BUSINESS:

WATER METER REPLACEMENT PROGRAM- HDR

McDaniel Introduced Jeff (Hansen, PE, Project Manager), with HDR and explained that the purpose of the meeting was to discuss the drivers for a Water Meter Replacement Program. He further noted that water loss is regulated by WAC 246-290-820 and that the City is required to have distribution leakage of ten percent or less for the last three-year average. Beginning in 2016, the City's average distribution leakage has exceeded the requirements. He commented that replacing failing meters will reduce water loss.

HDR reviewed the City's current meter program which included the analysis of current metering practices and technology, program options, and proposed program modifications.

McDaniel concluded that the next steps are to continue exploring technology options and industry trends and then issue a Request for Proposal (RFP) that identifies the latest meter options and refining cost estimates.

The Board reached consensus in directing staff to work with the City Attorney regarding customer data privacy.

2019 WORK PLAN

Kintner reported that the City is working to procure a SCADA consultant to begin work on design and SCADA architecture. O'Connell inquired about the King County Interceptor Project. Kintner advised there is no new developments to report at this time.

SOLID WASTE

Kintner reported that Council approved the new Solid Waste contract with Recology on December 11, 2018. He further shared that the Council received a late unsolicited proposal by Republic Services. The next steps are for staff to begin working on the implementation plan with Recology for roll out in October 2019.

NEW BUSINESS:

Motion: Moved by Board Member Thomas and seconded by Board Member Grady directing staff to explore or consider deferring utility payment and late charges for Federal Workers. The motion carried 4/5 with Tom DeBoer dissenting.

NEXT MEETING: March 12, 2019

ADJOURNMENT: 8:46 PM

Asea Sandine
Recording Secretary

**Utility Board
2019 Work Plan**

Meeting Date	Agenda Item
January 8	Meter Replacement Program Kick-Off Work Plan/ Code of Ethics Solid Waste Update
February 12	
March 12	Canceled
April 9	Canceled
May 22	Solid Waste Implementation & Transition Plan
TBD	Board Elections 2019 CIP Project Update
July 9	CIP Project Update
August 13	CIP Project Update
September 10	Storm Water Rate Update EMS Utility Rates
October 8	Water Rate Update Sewer Rate Update
November 12	Solid Waste Update

To Be Scheduled: